

**THE CORPORATION OF THE CITY OF GRAND FORKS**

**BYLAW NO. 1958-A1**

**A BYLAW TO AMEND THE CITY OF GRAND FORKS  
FEES AND CHARGES BYLAW NO. 1958**

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**WHEREAS** the Community Charter empowers Council to acquire, accept and hold any property in the Municipality for pleasure, recreation or Community uses of the public and to make regulations governing the management, maintenance, improvement, operation, control and use of such property;

**AND WHEREAS** Council deems it necessary and expedient to amend fees & charges;

**NOW THEREFORE** the Council of the Corporation of the City of Grand Forks, in open meeting assembled, **HEREBY ENACTS** as follows:

1. This bylaw may be cited as the **“City of Grand Forks Fees and Charges Amendment Bylaw No. 1958-A1, 2015”**.
2. That Bylaw No. 1958, cited as “Fees and Charges Bylaw No. 1958, 2014” be amended by adding under Section 3.1 “Schedule F – Campground Fees” and adding “Schedule F” to the Bylaw, and furthermore by replacing “Schedule A” and “Schedule B” with a new “Schedule A” and “Schedule B”. All new and updated schedules are identified as “Appendix 1” and attached to this bylaw.
3. That this bylaw shall come into force and effect upon its adoption.

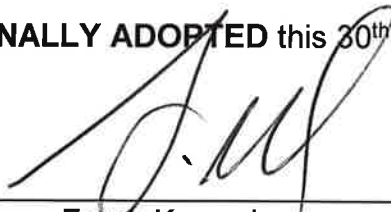
INTRODUCED this 13<sup>th</sup> day of October, 2015.


READ A FIRST time this 9<sup>th</sup> day of November, 2015.

READ A SECOND time this 9<sup>th</sup> day of November, 2015.

READ A THIRD time this 9<sup>th</sup> day of November, 2015.

FINALLY ADOPTED this 30<sup>th</sup> day of November, 2015.

  
\_\_\_\_\_  
Mayor Frank Konrad

  
\_\_\_\_\_  
Corporate Officer – Diane Heinrich

**CERTIFICATE**

I hereby certify the foregoing to be a true copy of Bylaw No. 1958-A1, as passed by the Municipal Council of the City of Grand Forks on this \_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Corporate Officer of the Municipal Council  
of the City of Grand Forks

\_\_\_\_\_  
Date Signed

APPENDIX 1

**SCHEDULE "A"**  
**GENERAL OFFICE AND ADMINISTRATION FEES AND CHARGES**

|   | <u>Fee/Charge</u>                                      | <u>Unit</u>                         |
|---|--|-------------------------------------|
| <b>For Freedom of Information Requests</b>                          |  |                                     |
| For locating and retrieving a record                                | \$7.50   | per 1/4 hour<br>after first 3 hours |
| For producing a record manually                                     | \$7.50   | per quarter hour                    |
| For shipping copies   | actual costs of shipping method chosen<br>by applicant |                                     |
| For photocopying, please see fees below                             |  |                                     |
| <b>Administrative Fees</b>  |  |                                     |
| Copy of Council Minutes - per page                                  | \$0.50   | /page                               |
| Miscellaneous Copies/Reports  | \$0.50   | /page                               |
| Copy of the List of Electors  | \$10.00  | flat rate                           |
| Tax Demand Notice (other than to an owner)                          | \$5.00   | flat rate                           |
| Certificate of Tax Status   | \$25.00  | flat rate                           |
| Mobile Home Tax Status Certificate                                  | \$25.00  | flat rate                           |
| Compliance Letter   | \$25.00  | flat rate                           |
| N.S.F. Payment  | \$25.00  | flat rate                           |
| Information requiring research (billable in 1/4 hour<br>increments) | \$35.00  | /hour                               |
| Mortgage Roll Register  | \$5.00   | flat rate                           |
| Refund Overpayment (excluding sale and final)                       | \$25.00  | flat rate                           |
| Payment Redistribution (change account, transfer credit)            | \$25.00  | flat rate                           |
| Property Tax Notice / Utility Bill Reprint                          | \$10.00  | flat rate                           |
| Real Estate Board Data File   | \$200.00   | flat rate                           |
| General Accounts Receivable   | 2%   | /month*                             |
| *On overdue accounts  |  |                                     |
| <b>City of Grand Forks "Sustainable Community Plan" Bylaw</b>       |  |                                     |
| Current Bylaw - includes all amendments and maps                    | \$30.00  | flat rate                           |
| <b>City of Grand Forks "Zoning" Bylaw</b>                           |  |                                     |
| Current Bylaw - includes all amendments and maps                    | \$25.00  | flat rate                           |

**City of Grand Forks "Subdivision, Development and Servicing" Bylaw**

Current Bylaw - includes all amendments and design standards \$30.00 flat rate

All other Bylaws \$0.50 /page

**Maps - Plotter Printing Fees**

Tabloid Size Sheets (11" x 17") - B&W \$3.00 /page

Tabloid Size Sheets (11" x 17") - Colour \$7.50 /page

Arch D Size Sheets (24" x 36") - B&W \$7.50 /page

Arch D Size Sheets (24" x 36") - Colour \$15.00 /page

Arch E Size Sheets (36" x 48") - B&W \$10.00 /page

Arch E Size Sheets (36" x 48") - Colour \$30.00 /page

Subdivision Application Fees \$100 non-refundable for physical examination of the first parcel of land  
\$100.00 for each new parcel of land

\*\*fees do not include applicable taxes

**SCHEDULE "B"**  
**INFORMATION TECHNOLOGY AND NETWORKING SERVICES**  
**FEES AND CHARGES**

|                                   | <u>Fee/Charge</u> | <u>Unit</u> |
|-----------------------------------|-------------------|-------------|
| <b>Service</b>                    |                   |             |
| Spam Filtering                    | \$350.00          | /year       |
| Web Hosting                       | \$250.00          | /year       |
| Email Hosting (up to 10 accounts) | \$450.00          | /year       |
| Virtual Server Bundle             | \$1,900.00        | /year       |
| Virtual Storage 300GB             | \$1,700.00        | /year       |
| Phone Systems 7 Phones            | \$300.00          | /year       |
| <br>                              |                   |             |
| Dedicated Fiber*                  | \$3,000.00        | /year       |
| Patch through to 3rd Party ISP*   | \$1,500.00        | /year       |
| Initial Fiber Installation*       | at cost           | /one-time   |
| Phone Systems 20 Phones           | \$800.00          | /year       |
| Phone Systems 50 Phones           | \$1,850.00        | /year       |
| Virtual Rack Space 2U             | \$1,300.00        | /year       |
| Virtual Rack Space 21U            | \$6,500.00        | /year       |
| <br>                              |                   |             |
| Technology Support                | \$75.00           | /hour       |

\* At the discretion of the City, an alternate fee schedule may be negotiated with other government entities and their support groups for the installation and fiber use.

**SCHEDULE "F"**  
**CAMPGROUND FEES AND CHARGES**

|   | <u>2016</u> | <u>2017</u> |
|---|-------------|-------------|
| <b>Tenting</b>  | \$18.00     | \$20.00     |
| <b>RV Parking – No Hook-ups</b>                       | \$23.00     | \$26.00     |
| <b>RV Parking – Water, Sewer &amp; 50 AMP service</b> | \$33.00     | \$36.00     |

· Rates are "peak" season and are subject to change as deemed necessary by the Chief Administrative Officer

- All rates include applicable taxes
- 48 hour cancellation policy
- If no cancellation lose 1 day's fee