



Settle down.

CITY OF GRAND FORKS
REQUEST FOR QUOTATION
2015 ELECTRIC VEHICLE

Posted Aug 14th 2015

REQUEST FOR QUOTATION

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2015 ELECTRIC VEHICLE

1.0 Introduction

The City of Grand Forks, (the City), is soliciting quotations from dealerships for the following:

- Supply and delivery to Grand Forks a 2015 Electric Vehicle (EV)

Your firm is asked to submit your quotation for the EV up to **2:00:00 PM local time, August 28, 2015**. The quotation should be addressed to David Reid, Manager of Operations, and delivered to the following address:

City of Grand Forks
130 Industrial Drive
Grand Forks, BC V0H 1H0

Quotations received after the deadline will not be considered and will be returned unopened to the sender.

Quotations received by fax or email will not be considered.

Quotations will not be opened in public.

Maximum of 2 quotations for the 2015 EV's per dealership.

2.0 GST & PST

The quotation should include the dealerships Goods and Services & Provincial Sales Tax numbers. The quotation should also indicate GST & PST separately.

3.0 Schedule

The supplies shall be delivered by **September 21, 2015**. This date shall be confirmed by the dealership in the Quotation or, if the dealership wishes to offer an alternative date, that alternative date shall be provided in the Quotation.

4.0 Payment Terms

The quotation shall list the terms of payment.

5.0 Duration of Quotation

The Quotation shall be irrevocable and open for acceptance by the City for forty-five (45) calendar days following the end of the day the quotation is submitted.

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6.0 Quotation Selection

As it is the purpose of the City to obtain the Quotation most suitable and most advantageous to the interests of the City, the City reserves the right, in its sole and unfettered discretion, to reject or accept any Quotation, including the right to reject all Quotations.

Without limiting the generality of the foregoing, any Quotation which:

- is incomplete, obscure, irregular, or unrealistic;
- is non-compliant in a trivial/immaterial or substantial/material manner, or conditional;
- has erasures or corrections;
- fails to complete the information required in the Quotation;
- may, at the City's sole and unfettered discretion, be rejected or accepted.

Further, a Quotation may be rejected or accepted on the basis of the City's unfettered assessment of its best interest, which includes, but is not limited to the City's unfettered assessment as to a dealership's past performance for the City or for anyone else.

In the event that a Court of competent jurisdiction should find that the City has committed a breach of the law as it applies to this Request for Quotation process, which breach would include but not be limited to a breach of contract law, Tender law, a fundamental breach, an anticipatory breach or breach of duty of care or tort law (the "Breaches"), the dealership and the City knowledge and agree that the City's liability for the Breaches will be a maximum of \$1,000 dollars all inclusive.

The City reserves the right to negotiate after receipt of all Quotations that the City deems has provided the most advantageous Quotation in all circumstances, including, but not limited to, when the lowest Price exceeds the City's budget. In no event shall the City be required to offer any modified terms to any other dealership prior to entering into a contract with the successful dealership and the City shall incur no liability to any other dealership as a result of such negotiation or modification.

In no event shall the City be liable for a dealership's costs for preparing a Quotation.

7.0 Confidentiality

Dealerships should be aware that the City is subject to the provisions of the *Freedom of Information and Protection of Privacy Act* (FOIPPA). A Dealership may stipulate in their Quotation that portions of the proposal contain confidential information and are supplied to the City in confidence. However, under FOIPPA the City may nevertheless be obligated to disclose all or part of a proposal pursuant to a request made under that Act, even if the Dealership has stipulated that part of the Quotation is supplied in confidence. The Dealership should review section 21 and other provisions of FOIPPA in order to gain a better understanding of the City's disclosure responsibilities under that Act.

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8.0 Enquiries

All enquiries should be directed to:

Darryl Nielsen, Fleet Maintenance Technician
Email: dnielsen@grandforks.ca
Phone: 250.442.8266 x 60255

9.0 Specifications

The City of Grand Forks is in need for 1 new Electric Vehicle (EV).

The EV needs to have the following option:

- Minimum 100km distance without a Range Extender
- 3 sets of Keys and Fobs
- Be white in colour
- Winter tires as standard tires

Quotations must include the following information:

- Warranty specification and options
- Insurance Rate class
- Speed range
- Maximum seating capacity
- Tire size
- Trunk/Hatch Cargo Space in square footage
- Option for Range Extender and estimated maximum distance and cost
- Service and Maintenance specifications and options
- 6 Pictures minimum - 4 outside of all sides, 1 of trunk/hatch area, 1 of driver cabin.
- List standard options
- List Federal and Provincial rebates available and expiry dates
- List estimated full recharge times and costs
- Air Conditioning information
- Battery heater information
- Cold climate options & defrost capabilities (Grand Forks can reach up to -30C)
- Carbon tracking

Additional Items required once vehicle is purchased:

- Service and Parts Manuals

Other information:

- The City has a budget of \$29,000 for this purchase including all fees, taxes, delivery to the Public works yard in Grand Forks BC