



Settle down.

CITY OF GRAND FORKS
REQUEST FOR QUOTATION
2015 SUV

Posted July 9th 2015

REQUEST FOR QUOTATION

Request for Quotation

2015 SUV

1.0 Introduction

The City of Grand Forks, (the City), is soliciting quotations from dealerships for the following:

- Supply and delivery to Grand Forks a 2015 SUV

Your firm is asked to submit your quotation for the SUV up to **2:00:00 PM local time, August 14, 2015**. The quotation should be addressed to David Reid, Manager of Operations, and delivered to the following address:

City of Grand Forks
130 Industrial Drive
Grand Forks, BC V0H 1H0

Quotations received after the deadline will not be considered and will be returned unopened to the sender.

Quotations received by fax or email will not be considered.

Quotations will not be opened in public.

Maximum of 2 quotations for the 2015 SUV's per dealership.

2.0 GST & PST

The quotation should include the dealerships Goods and Services & Provincial Sales Tax numbers. The quotation should also indicate GST & PST separately.

3.0 Schedule

The supplies shall be delivered by **September 1, 2015**. This date shall be confirmed by the dealership in the Quotation or, if the dealership wishes to offer an alternative date, that alternative date shall be provided in the Quotation.

4.0 Payment Terms

The quotation shall list the terms of payment.

5.0 Duration of Quotation

The Quotation shall be irrevocable and open for acceptance by the City for forty-five (45) calendar days following the end of the day the quotation is submitted.

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6.0 Quotation Selection

As it is the purpose of the City to obtain the Quotation most suitable and most advantageous to the interests of the City, the City reserves the right, in its sole and unfettered discretion, to reject or accept any Quotation, including the right to reject all Quotations.

Without limiting the generality of the foregoing, any Quotation which:

- is incomplete, obscure, irregular, or unrealistic;
- is non-compliant in a trivial/immaterial or substantial/material manner, or conditional;
- has erasures or corrections;
- fails to complete the information required in the Quotation;
- may, at the City's sole and unfettered discretion, be rejected or accepted.

Further, a Quotation may be rejected or accepted on the basis of the City's unfettered assessment of its best interest, which includes, but is not limited to the City's unfettered assessment as to a dealership's past performance for the City or for anyone else.

In the event that a Court of competent jurisdiction should find that the City has committed a breach of the law as it applies to this Request for Quotation process, which breach would include but not be limited to a breach of contract law, Tender law, a fundamental breach, an anticipatory breach or breach of duty of care or tort law (the "Breaches"), the dealership and the City knowledge and agree that the City's liability for the Breaches will be a maximum of \$1,000 dollars all inclusive.

The City reserves the right to negotiate after receipt of all Quotations that the City deems has provided the most advantageous Quotation in all circumstances, including, but not limited to, when the lowest Price exceeds the City's budget. In no event shall the City be required to offer any modified terms to any other dealership prior to entering into a contract with the successful dealership and the City shall incur no liability to any other dealership as a result of such negotiation or modification.

In no event shall the City be liable for a dealership's costs for preparing a Quotation.

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7.0 Enquiries

All enquiries should be directed to:

David Reid
Manager of Operations
Phone: 250.442.8266
Email: dreid@grandforks.ca

8.0 Confidentiality

Dealerships should be aware that the City is subject to the provisions of the *Freedom of Information and Protection of Privacy Act* (FOIPPA). A Dealership may stipulate in their Quotation that portions of the proposal contain confidential information and are supplied to the City in confidence. However, under FOIPPA the City may nevertheless be obligated to disclose all or part of a proposal pursuant to a request made under that Act, even if the Dealership has stipulated that part of the Quotation is supplied in confidence. The Dealership should review section 21 and other provisions of FOIPPA in order to gain a better understanding of the City's disclosure responsibilities under that Act.

9.0 Gifts And Donations

Dealerships will not offer entertainment, gifts, gratuities, discounts or special services, regardless of value, to any employee of the City or elected City official. The successful Dealership shall report to the Corporate Officer of the City any attempt by City employee or elected official to obtain such favours.

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10.0 Specifications

The City of Grand Forks is in need for 1 new 5-Seat SUV.

The SUV needs to have the following option:

- AWD
- 4 cylinder or with 6 cylinder with fuel saving features
- 3 sets of Keys and Fobs
- Be white in colour

Quotations must include:

- Warranty specification and options
- Insurance Rate class
- Trunk/Hatch Cargo Space in square footage
- Mileage in l/100km for City and Highway use
- Service and Maintenance specifications and options
- 6 Pictures minimum - 4 outside of all sides, 1 of trunk/hatch area, 1 of driver cabin.
- List standard options

Additional Items required once vehicle is purchased:

- Service and Parts Manuals