



## REQUEST FOR QUOTES

### GRAND FORKS MUNICIPAL BUILDING MECHANICAL MAINTENANCE SERVICES

The City of Grand Forks has 7 buildings which require routine service of mechanical systems. The buildings are:

- Public Works Yard, 130 Industrial Drive
  - Art Gallery, 524 Central Avenue
  - Court House, 535 Central Avenue
    - Firehall, 7214 - 2nd. Street
    - City Hall, 7217 - 4th. Street
- Whispers of Hope, 7217 Riverside Drive
  - Public Library, 7342 - 5th. Street

For the year 2017, we would like quotes from qualified mechanical contractors to service all heating, ventilation and air conditioning (HVAC) systems. The servicing is to be completed 2 times this year, once during the month of May and again in September. The servicing of the HVAC systems is to be in accordance with the manufacturer's servicing guidelines.

**REPAIRS TO EQUIPMENT IS NOT TO BE DONE WITHOUT THE EXPRESS WRITTEN APPROVAL FROM THE MANAGER OF OPERATIONS.**

Arrangements to review the facilities for the purposes of providing this quote can be made through the Grand Forks Building Department. The lowest, or only, quote is not a guarantee of a successful bid. Please contact Dave Bruce, Manager of Building Inspections, or David Reid, Manager of Operations, if you have any questions. Both can be reached at the Grand Forks City Hall, telephone number is 250-442-8266.

QUOTES FOR THIS SERVICE ARE TO BE RECEIVED BY 4:00 P.M. APRIL 14, 2017