



CITY OF GRAND FORKS

7217 – 4th Street, PO Box 220

Grand Forks, B.C. V0H 1H0

Telephone: (250) 442-8266 Email: info@grandforks.ca

www.grandforks.ca

October 20th, 2020

Dear Candidate:

Re: City of Grand Forks Nomination Documents

Please find enclosed a Candidate Nomination package compiled for your information. The package includes all of the documents you are required to file with the Chief Election Officer or Deputy Chief Election Officer should you decide to run as a candidate in the City of Grand Forks municipal election. The included 'Candidate's Guide to Local Elections' contains valuable information to assist you in filing your nomination papers.

The following documents must be filed with the Chief Election Officer or Deputy Chief Election Officer during the **nomination period of 9:00 am, Tuesday, October 20, 2020 through 4:00 pm, Friday, October 30, 2020:**

- Nomination documents
- Other information provided by the Candidate
- Appointment of Candidate Financial Agent (if the Candidate is not acting as own Financial Agent)
- Appointment of Candidate Official Agent (if applicable)
- Elector Organization Endorsement documents (if applicable)
- Statement of Disclosure: Financial Disclosure Act

Qualifications for Candidates and Nominations are included in the 'Candidate's Guide'. Please note that the Nomination Period commences at 9:00 am, Tuesday, October 20th, 2020 and ends at 4:00 pm on Friday, October 30th, 2020. The Chief Election Officer, or designate, must receive nomination documents by 4:00 pm, Friday, October 30th, 2020 at the City of Grand Forks City Hall. Declaration of candidates for the City of Grand Forks By-election will be made at 4:00 p.m., Friday, November 6, 2020, the deadline for Withdrawal of a Candidate.

Nomination documents may be delivered by hand, mail, email, fax or other delivery service. **It is important to note that the original paper copy of the documents must be received at the City of Grand Forks City Hall by 4:00 pm, Friday, November 6, 2020 or the nomination is deemed to be withdrawn.**

City of Grand Forks
2020 Local Government By-Election Nomination Package

Nomination documents received by the Chief Election Officer, or designate, must be made available for public inspection in the local government offices during its regular office hours from the time of delivery (Section 89(7) of the Local Government Act).

Forms to be completed:

- C1 - Candidate Cover Sheet and Checklist Form
- C2 – Nomination Documents
- C3 – Other Information Provided by the Candidate
- C4 – Appointment of Financial Agent (if applicable)
- C5 – Appointment of Candidate Official Agent (if applicable)
- C6 – Appointment of Scrutineer (if applicable)
(Note: Each candidate may appoint one scrutineer for each ballot box in use. Additional forms are available upon request.)

- Statement of Disclosure – Financial Disclosure Act

- E1 - Elector Organization Cover Sheet and Checklist Form (if applicable)
- E2 – Elector Organization Endorsement Documents (if applicable)
- E3 – Elector Organization Endorsement Documents: Declaration of Elector Organization Authorized Principal Official (if applicable)
- E4 – Consent of Elector Organization Responsible Principal Official(s) (if applicable)
- E5 – Other Information Provided by Elector Organization (if applicable)
- E6 – Appointment of Elector Organization Financial Agent (if applicable)

- Campaign Financing Disclosure Statement (Section 46, Local Elections Campaign Financing Act). All candidates **must complete the disclosure statement forms** provided by Elections BC and file them with Elections BC **by 4:00 p.m. on Friday, March 5, 2021**

Information Package

- Notice of Nomination
- Candidate’s Guide to Local Elections https://www2.gov.bc.ca/assets/gov/british-columbians-our-governments/local-governments/governance-powers/candidates_guide_to_local_elections.pdf
- Guide to Local Elections Campaign Financing in BC (PDF) <https://elections.bc.ca/docs/lecfa/guide-to-local-elections-campaign-financing-in-bc-for-candidates-and-their-financial-agents.pdf>

Printed copies of both the Candidates Guide to Local Elections and the Guide to Local Elections Campaign Financing in BC may be viewed at City Hall if online access poses a challenge to candidates.

- Local Government Act – Part 3 Electors and Elections (Available for viewing at the City Office or on the web at http://www.bclaws.ca/civix/document/id/lc/statreg/r15001_03#part3)
- Local Elections Campaign Financing Act (Available for viewing at the City office or on the web at <http://www.bclaws.ca/civix/document/id/lc/statreg/14018>)

Additional Information

Appointment of candidate representatives (LGA Section 102)

(1) A candidate may appoint

- (a) one individual to act as official agent of the candidate, to represent the candidate from the time of appointment until the final determination of the election or the validity of the election, as applicable, and
- (b) scrutineers, to represent the candidate by observing the conduct of voting and counting proceedings for the election.

(2) An appointment as a candidate representative must

- (a) be made in writing and signed by the person making the appointment,
- (b) include the name and address of the person appointed, and
- (c) be delivered to the chief election officer or a person designated by the chief election officer for this purpose as soon as practicable after the appointment is made.

(3) An appointment as a candidate representative may be rescinded only in the same manner as the appointment was made.

Challenge of nomination: November 3, 2020 End of Challenge to Endorsement Period

A challenge of nomination can only be made by;

- (1) a person who is an elector of the municipality for which the election is being held,
- (2) another nominee in the same election, or
- (3) the chief election officer

Candidate withdrawal

A candidate can withdraw by delivering a signed withdrawal to the chief election officer at any time up until 4:00 p.m., Friday, November 6, 2020. If the chief election officer is satisfied with the document's authenticity, he or she must accept the withdrawal.

After this deadline, a candidate can only withdraw by:

- (1) delivering a signed request to the chief election official, and
- (2) receiving approval of the Minister

Declaration of Election

Immediately after 4:00 p.m., on Friday, November 6th, 2020 should there be more candidates nominated than vacancies exist, the Chief Election Officer or their Deputy, will declare that an election by voting is required and the names of the confirmed candidates.

List of electors

Candidates are permitted to obtain a copy of the list of electors. Candidates must sign a statement that they will not inspect the list or use the information except for purposes of the election.

Should you have any questions regarding the content of this package, please contact:

Patti Ferguson, Chief Election Officer at 250-503-7299 pdfergie@telus.net

Kevin McKinnon, Deputy Chief Election Officer at 250-442-8266 elections@grandforks.ca