

City of Grand Forks Request for Expressions of Interest

Flood Mitigation Program

Salvage of Materials from North Ruckle Homes

Date of issue – March 14, 2022

Overview

The City of Grand Forks is seeking Expressions of Interest from individuals and/or organizations (the proponents) that are interested in salvaging materials from homes located in the neighbourhood of North Ruckle. The City of Grand Forks has approximately 30 homes that will be made open for salvage opportunities. There are various materials that will be available, such as windows, doors, cabinetry, lighting, bathroom fixtures etc.

An application form (Schedule A) is available through BC Bid, the City of Grand Forks main office and on the City of Grand Forks website. Proponents are solely responsible for ensuring any addenda are downloaded, reviewed, and included in their application form. Questions regarding this EOI can be directed to Kenton McNutt, Coordinator of Salvage, Sales, Moving and Sales at North Ruckle at 250-666-0106 or via email at: salvage@grandforks.ca.

Proponents must refer to the Expression of Interest Documents for the terms governing the application process. Applications shall be prepared and submitted at the sole expense of the proponent and without cost to the Corporation of the City of Grand Forks. All proposals received by the City of Grand Forks Corporate Officer become the property of the Corporation of the City of Grand Forks and as such are subject to the Freedom of Information and Protection of Privacy Act.

Applications may be submitted starting on Monday, March 14, 2022. At this time, electronic and in-person submissions are being accepted.

Electronic & In Person Submissions

Expressions of Interest may be submitted electronically in pdf format with the project name, "Grand Forks Salvage", noted in the email subject line to: corporate@grandforks.ca and in-person to The City of Grand Forks.

The City will not be liable for any delay or non-receipt of emails for any reason including technological delay or issues by either party's network or email program. The City accepts no responsibility for applications that fail for any reason to enter into the City of Grand Forks' email system by the closing time. As email transmission can be delayed due to high volumes of internet traffic, file transfer size, transmission speed etc., it is the proponent's responsibility to submit their proposal sufficiently in advance of the closing time to allow for receipt by the City. Proponents submitting email bids near the deadline do so at their own risk.

Project Specifications

1. Introduction

Our Flood Mitigation Program is entering the Salvage Program stage. The goal of the salvage program is to provide the public with the opportunity to purchase and salvage specific materials from approximately 30 homes in the neighbourhood of North Ruckle.

Project Timeline

Applications (see Schedule A) will be received starting March 14, 2022

Project Deliverables

Applications should demonstrate a clear plan for the safe and responsible removal of materials from homes and include the following information:

- Specifics on the types of materials the applicant is seeking (plus their locations, if known)
- A comprehensive plan on how the materials are to be removed
- Type of PPE & Safety equipment to be used while on site and when removing materials
- It is also recommended that the City of Grand Forks building inspection department be consulted for the need for any information on requirement of permits for the end location or local home/residence of these materials.
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2. Submission Requirements

- Applications must include the Schedule A form, completed in full.
- The application must be signed by a person authorized to sign on behalf of the Proponent or directly by the Proponent.
- The proposal must be in English.
- Proponents may amend their bid via email to corporate@grandforks.ca. Email changes must be received prior to the closing time. If a proponent emails a change to the application, the proponent accepts all risk associated therewith, including lost or misdirected email and any malfunction of the City's equipment.

3. Evaluation

- Applications will be reviewed and accepted on the following priorities:
 - First come first served basis
 - Degree of detail of the salvage plan
 - Focus on the responsible & safe removal of materials from the site
- The City will be under no obligation to receive further information, whether written or oral, from any proponent.
- The City reserves the right to accept or reject any or all of the applications submitted.

4. Additional Information

- Except as expressly and specifically permitted in the Expression of Interest, no Proponent shall have any claim for any compensation of any kind whatsoever, as a result of participating in the EOI, and by submitting an application, each proponent shall be deemed to have agreed that it has no claim.

- After the application has been reviewed, the proponents will be contacted and a Site Visit will be arranged to facilitate the salvage of materials.
- Prices of salvaged materials will be discussed at the Site Visit.
- It is the sole responsibility of the Proponent to determine the current site conditions and locations.

5. Requests for Clarification

Applicants may inquire into and clarify any requirements of this EOI. Questions must be communicated to the [City's](#) contact person (Kenton McNutt) via email at salvage@grandforks.ca or phone at 250-666-0106. It is the proponents responsibility to clarify any details prior to submitting an application. The Corporation of the City of Grand Forks will assume no responsibility for any oral instruction or suggestion.

6. Omissions and Discrepancies

If an Applicant finds discrepancies in, or omissions from, the application documents or if he/she is in doubt as to their meaning, he/she should advise the City immediately.