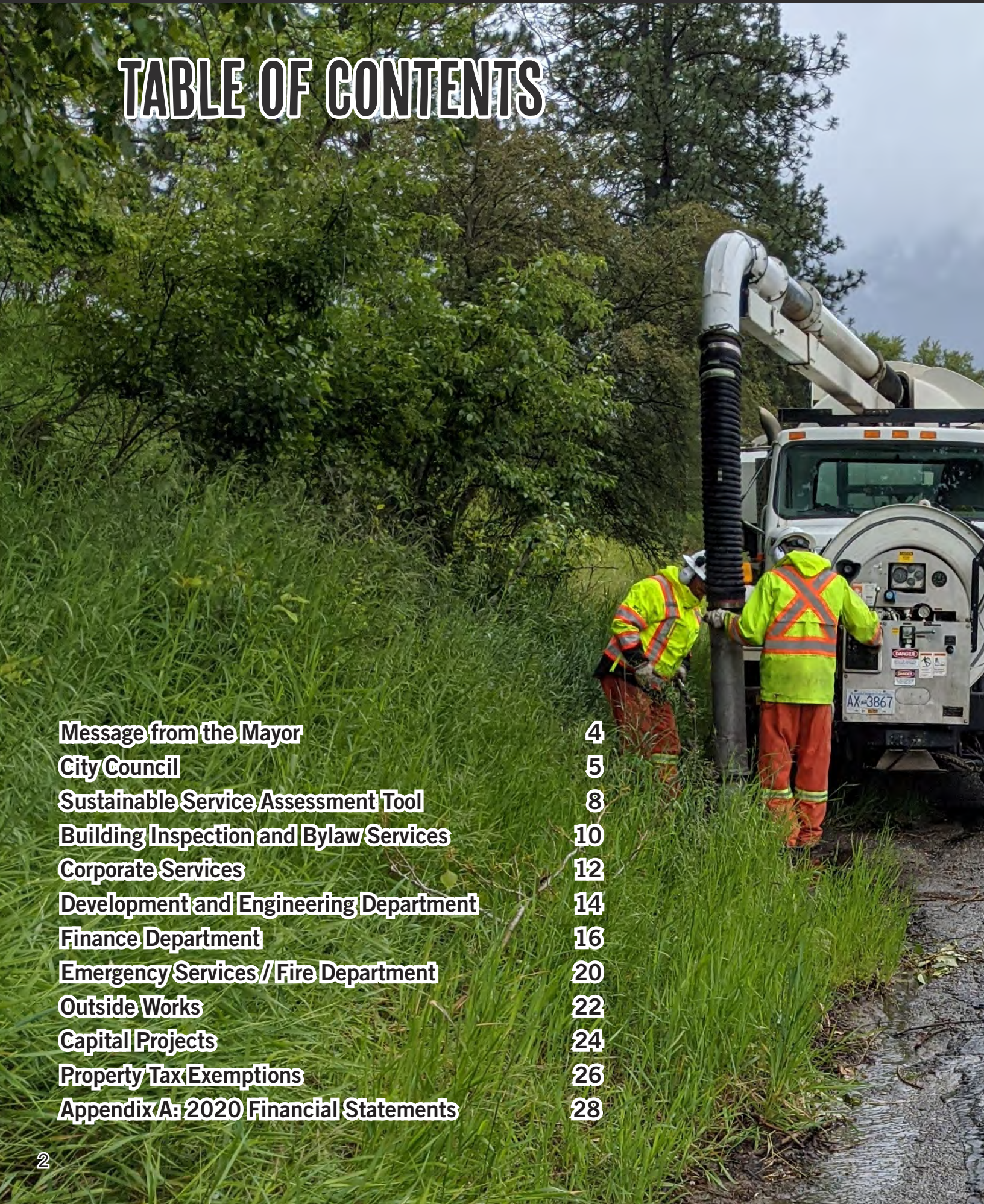




# 2020 ANNUAL REPORT

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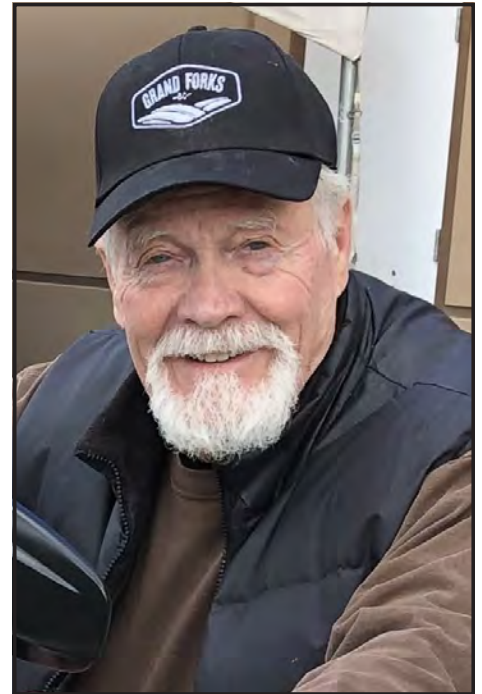
# MESSAGE FROM THE MAYOR

Despite the various impacts COVID-19 had on the community, the City of Grand Forks made significant progress during 2020 toward the flood protection plans envisioned through the Disaster Adaptation and Mitigation Fund (DMAF) grant received in 2019. Although the City only received parts of the funding in advance, with much of the grant relying on reimbursement after expenses are submitted, the City was able to complete voluntary land acquisition in North Ruckle for an astounding 85% of properties before the year ended.

City staff worked with our regional partners in coordinating resources and implementing strategies to protect the downtown and other low-lying areas from flooding during the 2020 Freshet season.

Looking for opportunities to minimize disruption to businesses under COVID-19 orders, Council approved the summer-long conversion of Market Avenue into a pedestrian- and cyclist-friendly concourse.

Development has been brisk in the community since the flood of 2018, and Council continue to look for creative ways to support ongoing investment and development in Grand Forks.



Brian Taylor  
Mayor  
June 2021

# CITY COUNCIL



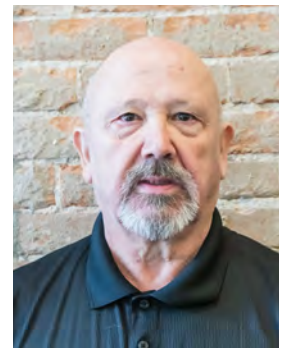
Brian Taylor  
Mayor



Settle down.



Everett Baker  
Councillor



Neil Krog  
Councillor



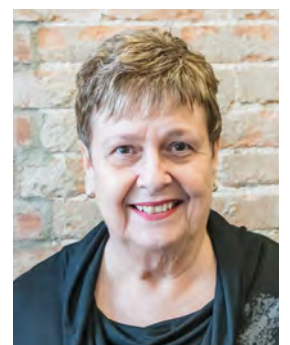
Zak Eburne-Stoodley  
Councillor



Chris Moslin  
Councillor



Cathy Korolek  
Councillor



Christine Thompson  
Councillor





























# SUSTAINABLE SERVICE ASSESSMENT TOOL

In 2017 the City, along with Urban Systems, began a project to measure the performance of the Municipality. The Sustainable Service Assessment Tool (SSAT) was the outcome of this project, for which the City and Urban Systems received the ACEC-BC Award of Merit. This SSAT was completed in the spring of 2021 for the preceding year. Departmental staff, the Chief Financial Officer, and Council independently scored the Service Delivery, Finance, and Governance sections for each of the 8 services measured.

The overall results for 2020 are below.

		CURRENT PERFORMANCE	PREPAREDNESS FOR THE FUTURE	OVERALL SUSTAINABILITY	TREND
	Water	65%	54%		
	Wastewater	59%	58%		
	Drainage and Flood Protection	46%	37%		
	Parks and Recreation	58%	40%		
	Civic Facilities	68%	50%		
	Transportation	52%	48%		
	Fire Protection	70%	56%		
	Solid Waste	59%	48%		





A more in depth look into the scoring of each service for Service Delivery (completed by the individual departments), Finance (completed by the Chief Financial Officer), and Governance (completed by Council).



Water	Current Performance	Preparedness For The Future
Service Delivery	72%	62%
+ Finance	67%	33%
+ Governance	56%	67%
	<b>65%</b>	<b>54%</b>



Parks & Recreation	Current Performance	Preparedness For The Future
Service Delivery	58%	20%
+ Finance	50%	33%
+ Governance	67%	67%
	<b>58%</b>	<b>40%</b>



Wastewater	Current Performance	Preparedness For The Future
Service Delivery	61%	52%
+ Finance	50%	67%
+ Governance	67%	56%
	<b>59%</b>	<b>58%</b>



Civic Facilities	Current Performance	Preparedness For The Future
Service Delivery	71%	27%
+ Finance	67%	67%
+ Governance	67%	56%
	<b>68%</b>	<b>50%</b>



Drainage and Flood Protection	Current Performance	Preparedness For The Future
Service Delivery	26%	33%
+ Finance	33%	33%
+ Governance	78%	44%
	<b>46%</b>	<b>37%</b>



Transportation	Current Performance	Preparedness For The Future
Service Delivery	33%	33%
+ Finance	67%	67%
+ Governance	56%	44%
	<b>52%</b>	<b>48%</b>



Fire Protection	Current Performance	Preparedness For The Future
Service Delivery	67%	67%
+ Finance	67%	33%
+ Governance	78%	67%
	<b>70%</b>	<b>56%</b>



Solid Waste	Current Performance	Preparedness For The Future
Service Delivery	89%	78%
+ Finance	33%	33%
+ Governance	56%	33%
	<b>59%</b>	<b>48%</b>



# BUILDING INSPECTION

## Building Inspection

The department is responsible for the full range of tasks associated with the City of Grand Forks Building Bylaw. Issuing building and plumbing permits, and performing the associated inspections, is the primary focus. Additionally, assisting developers and property owners with their construction concepts, and working closely with all other municipal departments to ensure all other city interests are observed, plays a large role.

## 2020 Highlights

- Department staff researched, developed, and began implementation of the new Building Bylaw as adopted by Council:
  - Takes into consideration the views of local construction professionals and citizens.
  - Formally acknowledges the provincial Building Act requirement for building official certification levels commensurate with the complexity of structures being reviewed and inspected.
- Added a second Building Official to the department:
  - Training plan to achieve Level 2 certification by the end of 2022.
- Added, through a 2-year funding agreement with Fortis BC, a Senior Energy Specialist to provide professional advice and support for all renovation and retrofit of structures in the North Ruckle reinvestment program and to act as the in-house and regional resource for construction professionals on energy step code queries.

## Goals for 2021

- Staff will be involved with new energy efficient construction demands and share the knowledge and techniques community wide, by way of educational sessions and on-site training, in anticipation of Provincial Building Code changes scheduled for 2022.
- Continued training to achieve required advanced Building Official levels for staff.



# AND BYLAW SERVICES

## Bylaw Services

Bylaw Services is a function which is focused towards understanding the reason for City bylaws. Essentially, we investigate complaints from citizens, City departments, Council and other government agencies with respect to alleged infractions of the City's regulatory bylaws and we undertake appropriate action to gain compliance by educations, engineering, and, as a last resort, enforcement. We interpret, report, and provide advice on a variety of bylaw matters, develop solutions to difficult issues, work cooperatively in joint problem solving with community agencies, and use persuasive diplomacy when recommending, clarifying, or negotiating issues. We prefer a proactive approach towards bylaw appreciation and compliance.

## 2020 Highlights

- Department staff researched, developed, and implemented the new Bylaw Enforcement Policy and updated Municipal Ticket Information Bylaw.
- Facilitated a meeting with the RCMP, the City's security contractor, and bylaw staff to develop a team approach to achieving bylaw enforcement goals and to clarify the roles, responsibilities, and powers contained in the new bylaws.
- Provided information and assistance to the public with respect to COVID-19 health orders and forward cases to the RCMP, Interior Health, and WorkSafe as necessary.
- Proactive enforcement of sprinkling regulations and gaining compliance through the yellow flag program.
- Worked with the Fire Department and the RCMP to enforce monetary penalties on property owner who repeatedly ignored burning restrictions and, in doing so, necessitated multiple fire department responses.
- Worked with the City's security contractor, the RCMP and local support agencies to find alternate housing options for unsheltered persons encamped on city property and to resolve trespassing on city-owned property where appropriate.

## Goals for 2021

- Staff will continue to work on developing new City bylaws, including:
  - Highway Access Bylaw
  - Sign Bylaw
  - Business Licence Bylaw
  - Boulevard Maintenance Bylaw
- Staff will look at all available options for restricting illegal campsites on municipal property and implement such measures early in the year.
- Staff will be involved with new energy efficient construction demands and share the knowledge and techniques community-wide, by way of educational sessions and on-site training, in anticipation of Provincial Building Code changes scheduled for 2022.



# CORPORATE SERVICES AND

Corporate Services' main function is to ensure that the Corporation is meeting its legislative obligations. The primary functions include records management and retention of documents, responsibility for preparation of agendas and minutes of Council, providing administrative support for Mayor and Council, assisting the public with Freedom of Information requests, and assisting in the development of policies, bylaws and contracts.

Community Services falls under the Corporate Services blanket and involves the coordination and leadership of events that are City initiatives and other community events that arise. Communications plays a major factor and has been an additional and important role in the department that provides an integral information exchange with Council, staff and the public. Corporate Services also oversees all Information Technology activity for the organization, and frequently assists with other areas of the City's operation as needed.

## 2020 Highlights

- New Chief Administrative Officer joined the municipality
- Organized by-election to fill Council vacancy following Councillor resignation
- Records Management program underway
- City Communications for various events
- Added position for Communications/Information Technology Administration Assistant, which has greatly increased the City's presence on social media and other communications channels.
- Switched meeting webcast provider after retirement of the long-term volunteer broadcaster
- Significant IT support for remote work/meetings due to pandemic

## Goals for 2021

### Corporate & Legislative Services

- Records management changes – continued – multi-year program
- HR Program development and integration into workflows
- Policy and Bylaw review and updates (ongoing)
- Continued education and training of departmental staff

### Community Services

- Review and streamlining of Funding Agreements with community partners
- Review of event process, policy and procedures
- Support community groups as required

### Economic Development

- Manage grant from Tourism-Dependent Communities Fund
- RDF Ec Dev Program and Partnerships
- Engage with, and continue to foster relationships with, local non-profit partners
- Support Discover Grand Forks and the Marketing Strategy (Council Strategic Goal)



### Council Meetings

- 12 Committee-of-the-Whole Meetings
- 19 Regular Meetings
- 13 Special Meetings
- 20 In-Camera Meetings
- 4 Public Hearings
- 4 Public Feedback Sessions



### Corporate Services

- 48 Weekly Information Summaries
- 42 Weekly Organization Updates
- 10 Council Meeting Highlight Reports
- 10 Media Releases
  
- 1 By-election

# INFORMATION TECHNOLOGY



## Information Technology

- 65 Computers and Laptops
- 40 Desk Phones
- 25 Mobile Devices
- 20 Fibre Connected Facilities  
(Community Fibre Network)

### Information Technology

- Online security training
- Implement security camera policy and program

### Communications

- Update website (Council Strategic Goal) and marketing material
- Update social media processes and outreach
- Ongoing Communications development training
- Support the Disaster Mitigation and Adaptation Fund (DMAF) Program

# DEVELOPMENT, ENGINEERING AND PLANNING

The department provides integrated planning and support services to enable environmental, social and economic well-being and sustainability in the community. Our functions include current and long-range planning, supporting building and bylaw services, asset management and infrastructure planning, and environmental protection and enhancement. We also develop and implement plans, policies and programs to advance sustainable planning and to guide development and investment by the private and public sectors, regulatory roles and customer services related to planning and land development.

## 2020 Highlights

- Implementation of provincial policy directives regarding liquor licence operations during COVID restrictions.
- Completion of Liquor and Cannabis Regulation Board requirements for local government public process and reporting for two cannabis licences and one liquor licence.
- Implemented Intercommunity Business Licence Bylaw.
- Managed Saddle Lake spillway bridge construction project.
- RDKB Housing Needs Report completed for Grand Forks.
- Completed Official Community Plan review and scoping for 2021 update.
- Coordinated design and delivery of the Land Acquisition Program, to over 85% completion by year end.
- Developed medium term rental program for homes not in use for winter 2020-2021.
- Negotiated and completed Contribution Agreement with Government of Canada.
- Initiated planning with conservation partners and stakeholders on City wetland and floodplain restoration and rural riparian restoration coordination.
- Procurement document templates created for contracts and requests for proposals and qualifications.
- DMAF (Disaster Mitigation and Adaptation) project charter development and overall program administration/management.
- Completed/assisted in procurement for DMAF land acquisition project, DMAF conceptual design work, general engineering services, airport operations and infrastructure assessment, library roof replacement, Firehall front entrance, public works backhoe and 19th Street erosion protection works.
- Provided capital project management/assistance for the UV/WWTP project, DMAF program, Firehall front entrance, library roof replacement, public works yard building, residential renovations, 2020 freshet earthworks and claims management (EOC), 19th Street erosion protection works, Shining Raven Woman, emergency infrastructure works and City facilities site reviews and reporting.
- Grant application developed and submitted for ICIP funding for \$4.65 million downtown stormwater infrastructure project.



### Development, Engineering, and Planning

**52 New Business Licences Processed**  
**2 Development Permits**  
**1 Strata Sub-division**

**5 Zoning Bylaw amendments**  
**2 Temporary Use Permits**  
**1 Residential Sub-division**



## Goals for 2021

- Official Community Plan update.
- Development Cost Charges Bylaw update and investigation into suspension of fees to promote development.
- Affordable attainable housing marketing material/communications strategy development.
- Wayfinding strategic plan development.
- Completion of West End Development Plan.
- Completion of Airport Operations and Infrastructure Assessment.
- Preparation and issuance of RFP for house salvage program and subsequent project management.
- Preparation and issuance of RFP for DMAF work package #2 detailed design and subsequent project management.
- Preparation and issuance of RFP for electrical upgrades and subsequent project management.
- Preparation and issuance of RFP for water reservoir project and subsequent project management.
- Preparation and procurement for public works roof replacement and subsequent project management.
- Preparation of a pre-qualified contractor / call out list.
- Procurement of contractor for DMAF work package #1 works and subsequent project management.
- Prepare and issue RFP for demolition housing and subsequent project management.
- Creation of capital project management best practices guide and update asset management planning.
- Preparation and issuance tender for 19th Street and subsequent project management.

# FINANCE DEPARTMENT

The Finance Department has six staff members that include the Chief Financial Officer, an Accountant/Comptroller, a Payments Clerk, a Revenue Clerk, an Accounting Clerk, and an Administrative Assistant.

The Financial Services Department is responsible for all aspects of financial administration, including financial planning and reporting, debt administration, risk management, and safekeeping and investing of financial assets. The department's six staff members provide services such as revenue billing and collections, property tax, cemetery and business licence administration, and payroll and payments processing.

## Financial Services

- Legislative and Internal Financial Reporting
- Financial Plan and Budget Preparation
- Financial Policy and Bylaw Development
- Revenue Billing and Collection
- Property Tax Administration
- Cemetery Administration
- Business Licence Administration
- Accounts Payable
- Payroll
- Reception Services

- Continued with active management and reactivation of utility billing accounts for flood damaged and newly acquired properties
- Ongoing restructuring of Vadim general ledger accounts and payroll system setup for more efficient reporting

## 2020 Highlights

- Adoption of new Utility Billing Bylaw
- Adoption of new Surplus Funds Investment Policy
- Substantial finalization of insurance and Disaster Financial Assistance claims from 2018 flood
- Provided support for DMAF Land Acquisition Program

## Goals for 2021

- Complete revisions to Tangible Capital Asset Policy
- Preparation for implementation of new accounting standard for Asset Retirement Obligations
- Review and standardize Fixed Asset subledger classifications
- Review internal and external equipment charge-out rates
- Provide financial services staff support for DMAF Land Acquisition Program

## Operating expenditures

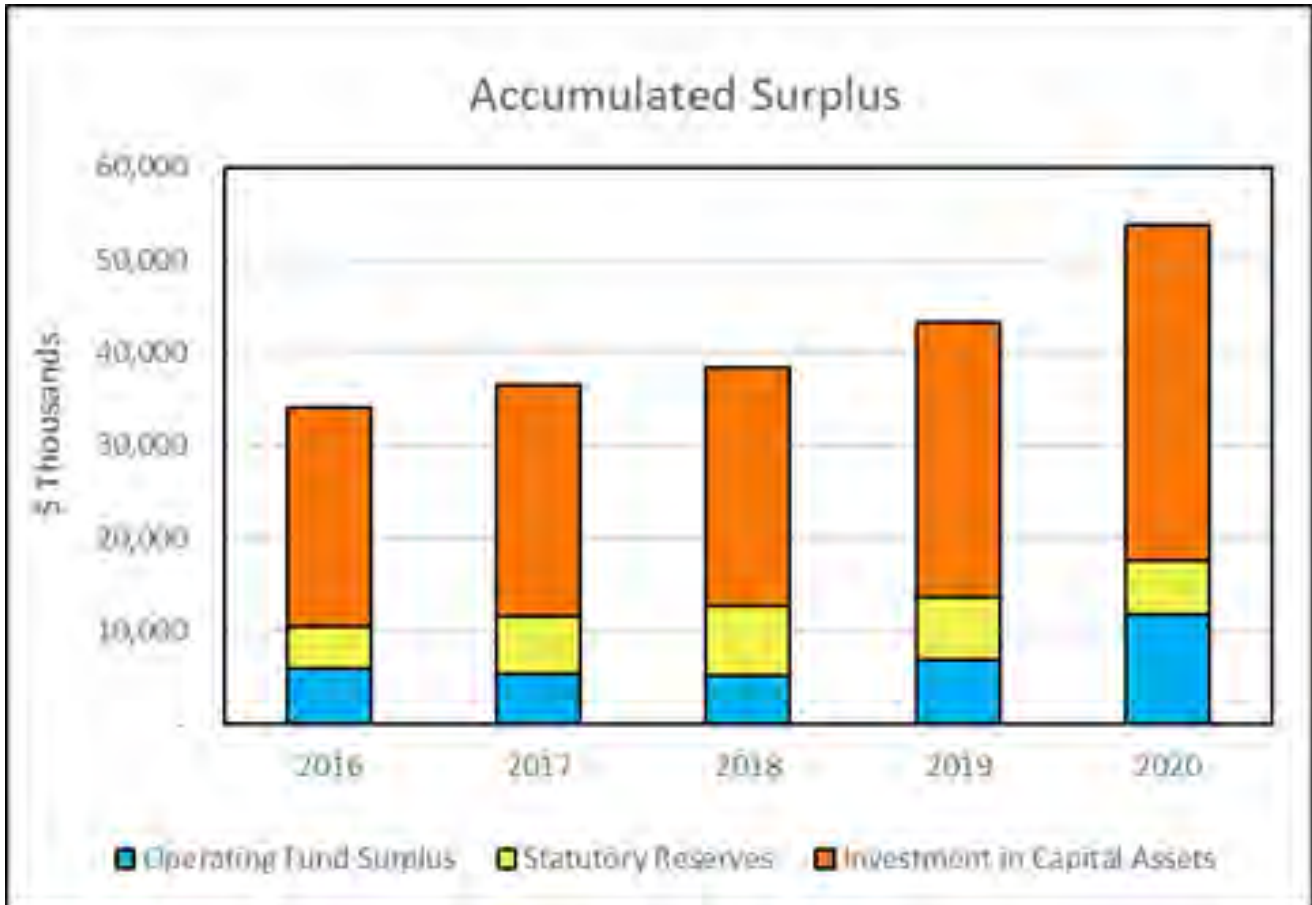
- \$1,439,631 for general government services
- \$ 991,203 for protective services - fire rescue, security services , building inspection and bylaw enforcement.
- \$1,244,310 for transportation services – roads and fleet
- \$ 836,405 for recreation and culture – parks maintenance and contributions to Gallery 2, Boundary Museum, Search and Rescue, and the Boundary Regional Chamber of Commerce
- \$2,638,624 for flood related expenses and buyout compensation
- \$ 298,561 for City owned facilities
- \$ 257,941 for solid waste management services
- \$ 83,256 for cemetery maintenance and upkeep
- \$ 699,419 for engineering, planning and development services
- \$5,348,378 of operating expenditures for the electrical, water and wastewater utilities



## Financial Highlights

The annual surplus for 2020 was \$10,569,336.

The City's accumulated surplus increased from \$43,221,269 in 2019 to \$53,790,605 at the end of 2020.

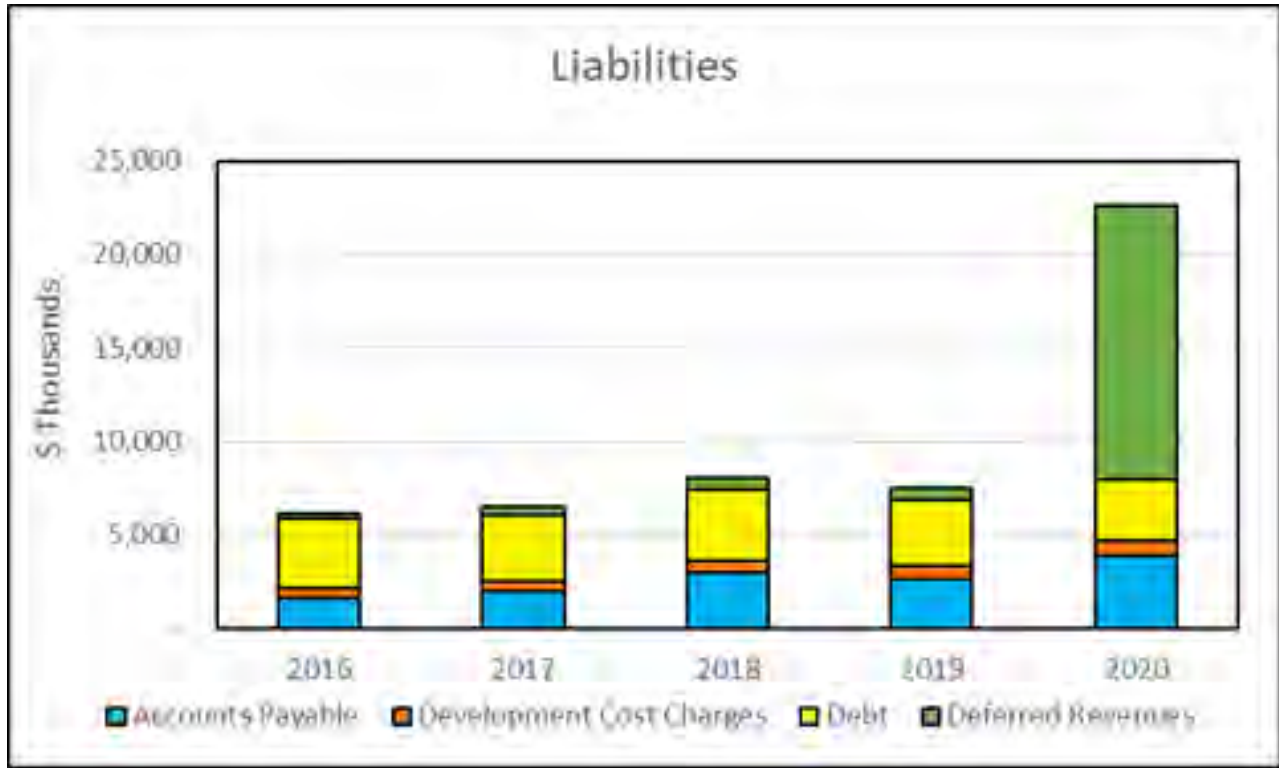


Net financial assets increased from \$9,554,203 in 2019 to \$10,347,044 at the end of 2020.

Reserve funds decreased from \$6,599,602 to \$5,892,919, with \$1,329,614 contributed into reserves and \$2,036,297 used to fund 2020 capital projects.



The Province provided the City with a cash advance of \$23,194,000 to fund expenditures under the DMAF program; \$14,096,136 of this advance is recorded as deferred revenue, to be recognized in future years as further eligible expenditures are incurred.



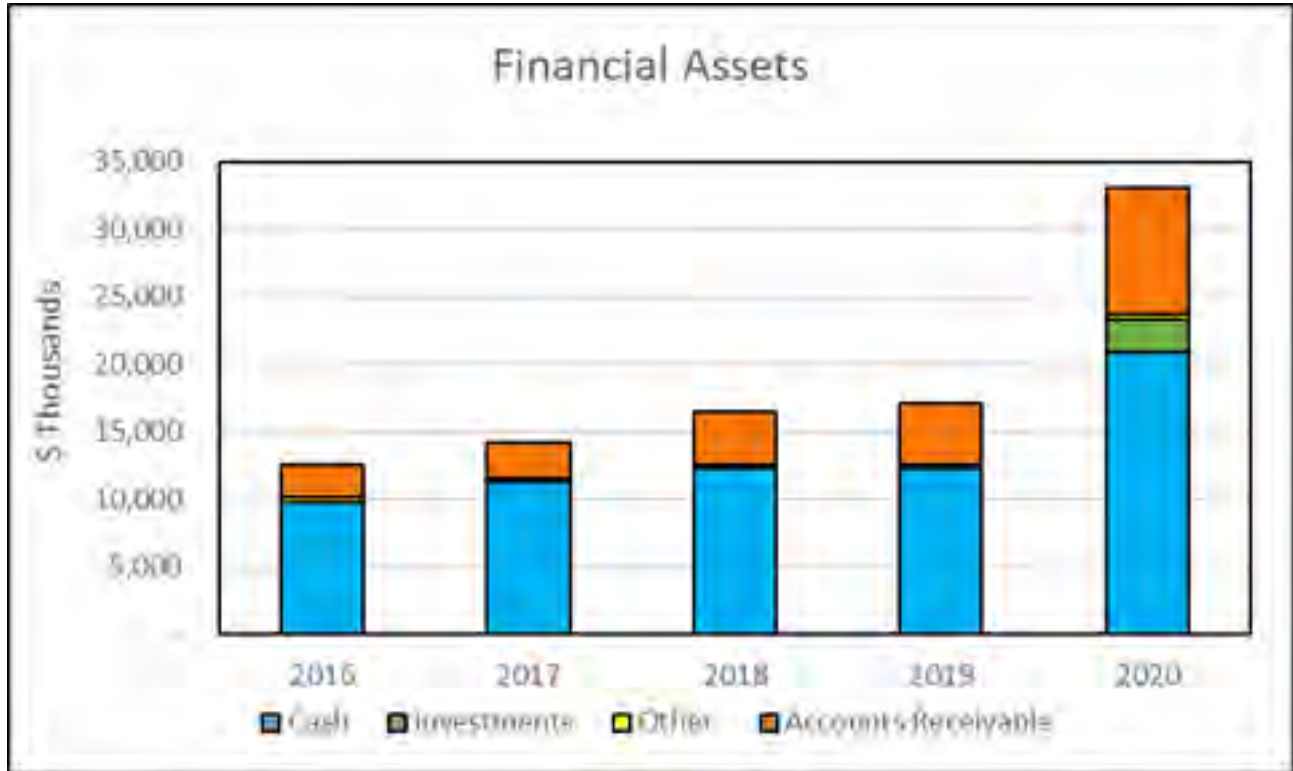
The City also received \$1,359,000 of Safe Restart Grant funding from the Province to offset the operational impacts of COVID-19.

Cash and investments increased by \$11,102,345 to \$23,360,443 as a result of the cash advances made by the Province.

Accounts receivable include \$6,065,243 for the federal portion of the DMAF grant. Other grants and receivables have declined by \$1,232,261 from 2019.

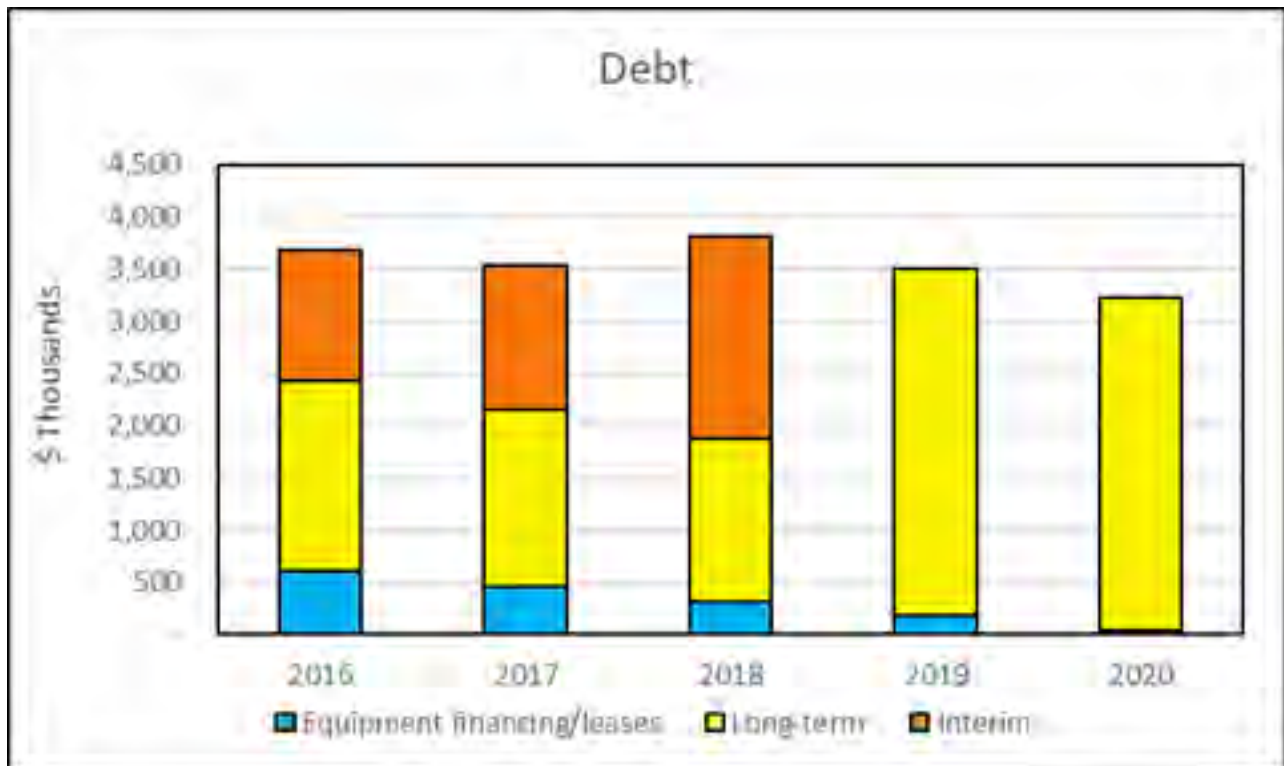
**Financial Services**

- 4,300 Accounts Payable Invoices over 500 Supplier Accounts
- 1,460 Homeowner Grant Applications



Debt has decreased by \$279,677, from \$3,499,812 to \$3,220,135

Of the total \$8,089,797 capital expenditures for 2020, \$5,932,565 was funded through grants and government transfers, and \$2,157,232 from reserves and operating funds.



# EMERGENCY SERVICES / FIRE DEPARTMENT

The Emergency Services department provides fire and emergency protective services to the City of Grand Forks, and to the Regional District of Kootenay Boundary (Area "D") under contract.

The Chief and two Deputy Chiefs supervise a group of 40 volunteers who provide firefighting, medical and hazardous material response, and road, low- and high-angle rope, confined space, and swift water rescue services.

## 2020 Highlights

- 5 Company Officers completed the NFPA 1021 Fire Officer Level 1 course
- 10 Firefighters completed a Rapid Intervention Training (RIT) course
- Took delivery of a new engine to replace Engine 352 (RDKB asset)
- Completed additions and renovations to Carson Hall (Hall 352)
- Response to calls - 391 total calls in 2020.
- Installation of training grounds lighting system for firefighter safety





### Total Calls - 2020

Fire : 299

Rescue: 47

Medical: 45

## Goals for 2021

- Review and revise City / RDKB fire protection agreement
- Review and revise Fire and Life Safety Bylaw No. 1965
- Release RFQ to replace Engine 351 located at Station 351 (North Fork)
- Close Station 355 (Nursery) and Station 353 (Big Y)
- Finalize zoning issues to move back into Station 352 (Carson) after expansion
- Continue work to ensure compliance with the OFC fire department audit report
- Host team building workshop as a result of the 2020 department survey
- Remodel front vestibule of Station 354 (City) to be accessible to the public, customer friendly and safer for staff – carry over from 2020 capital budget
- Fire dispatch radio communications system evaluation
- Replace Station 354 (City) hose tower roof
- Purchase 10 of 30 new Self-Contained Breathing Apparatus (SCBA) units
- Purchase SCBA air compressor
- Continue to revitalize volunteer firefighter recruitment program
- Continue to provide weekly training for Greenwood Fire Department
- Fire inspections and public education
  - 200+ fire inspections projected to be completed annually
  - Training of firefighters to assist with pre-plans and inspections.
  - Annual Open House for Fire Prevention Week
  - Annual smoke alarm campaign
  - Quarterly site visits for building familiarization with duty officers
  - Monthly media safety messaging
  - Analysis of monthly false alarms



### Fire Prevention

114 Inspections

12 Public Education Events

Smoke Detector Campaign

# OUTSIDE WORKS

The City of Grand Forks Outside Works Department employs 20 unionized employees and two managers committed to delivering superior and economically feasible levels of service to residents.

The City is one of five municipalities in the province that operates its own electrical utility, providing fair and equitable rates to customers in Grand Forks.



## 2020 Highlights

- Over the past year the Utilities department has been working on data collection for our GIS system (feeder assessments), system protection (recloser upgrade), and 3-phase meter upgrades.
- Library roof replacement project completed.
- New Industrial lift station, a new wastewater treatment plant and whole new UV disinfection system brought online.
- Well production levels received attention in 2020, with output issues at Well #2 and 3A resolved.



# Goals for 2021

## All departments

- Maintain or improve service levels
- Asset Management
- Implementing internal work order system as part of the GIS program.

## Public Works (Roads, Parks, Airport)

- Recommence program to replace 300 ft of sidewalk on the north side of Central Ave between 9th and 10th.
- The Airport runway / taxiway to be crack sealed in order to extend the service life of the asphalt.
- Resume the Dick Bartlett park ball field upgrades project.
- Continue creating beautiful, interesting xeriscapes to support water conservation.
- Complete parks water metering program.
- Continue upgrades to the Campground RV sites and tenting area.
- Continue with the tree replacement program for parks and boulevards.

## Water

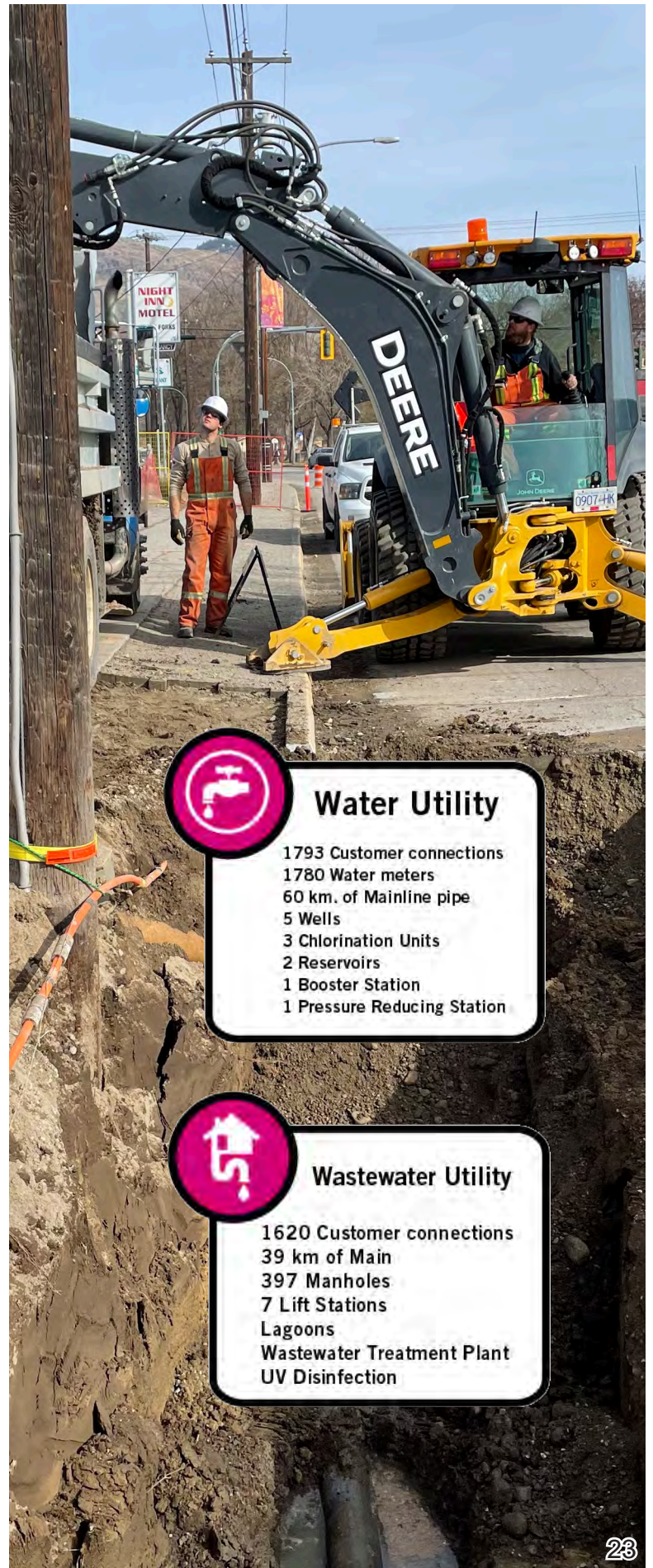
- Ensure all customers are metered
- Identify, engineer, and budget for upgrading of undersized infrastructure
- Improve energy efficiency of well operations
- Review water supply strategy
- Adopt hydrant maintenance program
- Support construction of new reservoir

## Wastewater

- Identify inflow and infiltration to collection system.
- Increase capacity of force main from City Park lift station to Industrial lift station.
- Continue to identify and repair/replace aging and problem sanitary services and mains.
- Support flood mitigation projects.

## Electrical

- Finish condition assessment of Feeder 5
- Install electrical services for Grand Forks highway signs
- Finish 3-phase meter upgrades
- Assess river crossings
- Work on Valley Heights voltage conversion
- Complete LED streetlight conversion
- Various pole replacements



### Water Utility

- 1793 Customer connections
- 1780 Water meters
- 60 km. of Mainline pipe
- 5 Wells
- 3 Chlorination Units
- 2 Reservoirs
- 1 Booster Station
- 1 Pressure Reducing Station



### Wastewater Utility

- 1620 Customer connections
- 39 km of Main
- 397 Manholes
- 7 Lift Stations
- Lagoons
- Wastewater Treatment Plant
- UV Disinfection

## 2020 Capital Projects

Public Works Fuel Tanks  
Facility Security Systems  
Annual Emergency Facility Fund  
Library Roof Repairs  
Public Works Sea Can Roof  
City Hall Elevator  
Fleet Replacement  
Printers and IT Equipment  
IT Upgrades  
Gallery2 HVAC  
Firehall Oxygen Tank Upgrade  
Flood Plain Mapping & Risk Assessment  
Flood Plain Risk Management & Protection  
Disaster Mitigation & Adaptation  
Airport Beacon Trail Bridge  
Electrical System Upgrades  
Valley Heights - Transformers  
West Side Fire Protection  
Water Supply & Conservation  
Shared Property (strata, trailers) Water Meters  
Well 5 VFD  
Well 2 Pump & Motor  
Well 3A Pump & Motor  
Airport Watermain/SIIP  
Emergency Valve Replacements  
Wastewater Treatment Plant UV  
Wastewater Treatment Plant Upgrades





# PROJECTS

## 2020 Capital Projects Carried Forward

- Firehall Vestibule Security
- Silver Kettle Sidewalk
- Public Works - 22nd Street
- Downtown Sidewalk Drops
- Bridge Repairs
- Donaldson Drive Paving
- Wayfaring Signs
- Annual Low Impact Storm Water Program
- Galvanized Main Replacement
- East Side Reservoir
- Bio-Solids Land Application Plan
- Inflow & Infiltration Study
- Industrial Lift Station Rebuild
- City Park Pump Replacement
- Sewer Main River Crossing

## 2021 New Capital Projects

- Public Works Sea Can roof
- Public Works Roof
- Airport Crack Sealing
- Paving Program
- Drainage
- Fire Department SCBA (36 units)
- Fire Department SCBA Air Compressor
- IT Equipment
- Security System
- Multi-Utility Report Update
- Fleet Replacement
- East Side Reservoir
- Water/Sewer SCADA
- Wastewater Treatment Plant Ultraviolet
- Sewer Pipe Engineering

# PROPERTY TAX

In accordance with Division 7 of Part 7 of the Community Charter, permissive property tax exemptions by Council in 2020.

## Athletic, Charitable or Philanthropic Organizations

Legal Description	Civic Address	Organization	Value of Permissive Exemption
Lot 1, Plan KAP54909, DL 380, S.D.Y.D.	7230 21st Street	Grand Forks Curling Club	\$11,333
Lot 5, Block 10, Plan KAP23, DL 108, S.D.Y.D.	366 Market Avenue	Grand Forks Masonic Building Society	\$509
Lot A, Plan KAP38294, DL 108, S.D.Y.D.	978 72nd Avenue	Sunshine Valley Child Care Society	\$2,003
Lot 8, Block 25, Plan KAP23, DL 108, S.D.Y.D.	686 72nd Avenue	Grand Forks Slavonic Senior Citizens Society	\$715
Parcel A, Plan KAP6691, DL 108, S.D.Y.D.	7239 2nd Street	Grand Forks Auxiliary to the Boundary Hospital Society	\$2,299
Lots 23, 24, 25, 26, Block 29, Plan KAP121, DL 108, S.D.Y.D.	7353 6th Street	Royal Canadian Legion Branch 59	\$3,416
Parcel B, Block 45, Plan KAP72, DL 108, S.D.Y.D.	876 72nd Avenue	Phoenix Manor Society	\$3,120
Lot A, Plan KAP29781, DL 108, S.D.Y.D.	7130 9th Street	Provincial Rental Housing Corp.	\$1,242
Lot 1, Plan KAP59893, DL 520, S.D.Y.D.	8120 Donaldson Drive	Kootenay Boundary Animal Control	\$3,560



# EXEMPTIONS

the following properties in the City of Grand Forks were provided

## Hospital and Public Worship Organizations

Legal Description	Civic Address	Organization	Value of Permissive Exemption
Parcel D, Block 24, Plan KAP23, DL 108, S.D.Y.D.	7252 7th Street	Synod of the Diocese of Kootenay	\$271
Lot 1, Plan KAP45199, DL 108, S.D.Y.D.	7525 4th Street	Grand Forks Christian Centre Society	\$40
Lots 1 & 2, Block 36, Plan KAP72, DL 108, S.D.Y.D.	920 Central Avenue	Trustees of the Congregation of United Church of Canada	\$178
Lots 30, 31, 32, Block 36, Plan KAP72, DL 108, S.D.Y.D.	7249 9th Street	Roman Catholic Bishop of Nelson	\$218
Parcel A, Block 16, Plan KAP35, DL 380, S.D.Y.D.	7328 19th Street	Christ Lutheran Church of Grand Forks	\$66
Lot G, Plan KAP56079, DL 380, S.D.Y.D.	7048 Donaldson Drive	BC Conference of Mennonite Brethren Churches	\$121
Lot 2, Plan KAP53800, DL 520, S.D.Y.D.	7680 Donaldson Drive	Jehovah's Witnesses Church	\$67
Lot 1, Plan KAP8653, DL520, S.D.Y.D.	2826 75th Avenue	Pentecostal Assemblies of Canada	\$89
Lot 1, Plan KAP27903, DL 585, S.D.Y.D.	7850 2nd Street	Grand Forks Baptist Church	\$1,144

## Declaration of disqualified council members

There were no disqualified council members in 2020



*Financial Statements of*

**THE CORPORATION OF THE CITY OF GRAND FORKS**

*For the Year Ended December 31, 2020*

**THE CORPORATION OF THE CITY OF GRAND FORKS**  
**Index to Financial Statements**  
**For the Year Ended December 31, 2020**

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# THE CORPORATION OF THE CITY OF GRAND FORKS

## Management Report

Management is responsible for the preparation of the accompanying financial statements. The financial statements have been prepared in accordance with the accounting principles disclosed in note 2 to the financial statements, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the notes to the financial statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

Management has established and maintained a system of internal accounting controls which are designed to provide reasonable assurance that assets are safeguarded, transactions are authorized and recorded properly, and reliable financial information is produced.

The independent external auditors, KH Burch Kientz Inc., have conducted an independent examination in accordance with Canadian auditing standards and expressed their opinion in the accompanying report.

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Juliette Rhodes  
Chief Financial Officer

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## INDEPENDENT AUDITOR'S REPORT

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To the Mayor and Council of The Corporation of the City of Grand Forks

### Report on the Financial Statements

#### Opinion

We have audited the financial statements of The Corporation of the City of Grand Forks (the City), which comprise the statement of financial position as at December 31, 2020, and the statements of operations and accumulated surplus, changes in net financial assets and cash flow for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the City as at December 31, 2020, and the results of its operations and cash flow for the year then ended in accordance with Canadian public sector accounting standards (PSAS).

#### Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the City in accordance with ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with PSAS, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the City's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the City or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the City's financial reporting process.

#### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

(continues)

Independent Auditor's Report to the Mayor and Council of The Corporation of the City of Grand Forks  
(continued)

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the City's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the City to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Grand Forks, British Columbia  
May 12, 2021

*KH Burch Kientz Inc.*  
CHARTERED PROFESSIONAL ACCOUNTANTS



**THE CORPORATION OF THE CITY OF GRAND FORKS**  
**Statement of Financial Position**

<b><i>As at December 31</i></b>	<b>2020</b>	2019
<b>Financial Assets</b>		
Cash (note 3)	\$ 20,852,091	\$ 12,258,098
Accounts receivable (note 5)	9,289,454	4,456,472
Portfolio Investments (note 6)	2,508,352	-
Municipal Finance Authority deposit (note 7)	41,835	40,992
Inventories for resale	18,831	28,831
Land held for resale	211,036	211,036
Lease receivable (note 8)	21,597	46,438
	<b>32,943,196</b>	<b>17,041,867</b>
<b>Liabilities</b>		
Accounts payable and accrued liabilities (note 9)	3,572,028	2,284,547
Employee future benefits (note 10)	355,222	315,892
Deferred revenues (note 11)	14,652,391	612,666
Development cost charges (note 12)	796,376	774,747
Long-term debt (note 13)	3,220,135	3,499,812
	<b>22,596,152</b>	<b>7,487,664</b>
<b>Net financial assets</b>	<b>10,347,044</b>	<b>9,554,203</b>
<b>Non-financial assets</b>		
Prepaid expenses	230,778	300,068
Right to purchase agreements (note 14)	3,315,000	-
Inventory of parts and supplies	451,142	180,873
Tangible capital assets (note 15)	39,446,641	33,186,125
	<b>43,443,561</b>	<b>33,667,066</b>
<b>Accumulated surplus (note 16)</b>	<b>\$ 53,790,605</b>	<b>\$ 43,221,269</b>

Juliette Rhodes, CPA, CGA  
 Chief Financial Officer

Brian Taylor  
 Mayor, City of Grand Forks

The accompanying notes are an integral part of these financial statements.

**CORPORATION OF THE CITY OF GRAND FORKS**  
**Statement of Operations and Accumulated Surplus**

<i>For the year ended December 31</i>	2020 Budget	2020 Actual	2019 Actual
<b>Revenue</b>			
Property taxation (note 17)	\$ 4,225,381	\$ 4,221,996	\$ 4,090,357
Sales of services (note 18)	7,645,585	7,397,240	7,528,345
Other revenues (note 19)	526,059	818,118	968,027
Government transfers (note 20)	20,830,574	18,333,685	5,153,493
Contributions from others	5,000	15,630	27,068
Interest income	222,609	272,575	286,598
Investment income on sinking fund	-	18,288	32,088
	<u>33,455,208</u>	<u>31,077,532</u>	<u>18,085,976</u>
<b>Expenses</b>			
General government	1,708,359	1,439,631	1,419,144
Protective services	1,066,684	991,203	969,896
Disaster response and recovery	120,800	2,638,624	526,134
Environmental health services	267,152	257,941	254,430
Public health and welfare	97,746	83,256	67,228
Planning and development	1,133,383	699,419	545,204
Transportation services	1,279,779	1,244,310	1,280,362
Recreation and cultural services	987,929	836,405	851,978
Public real estate	263,318	298,561	233,744
Electrical services	4,225,737	3,936,182	3,877,258
Water services	669,024	660,876	623,880
Wastewater services	747,599	751,320	694,315
Debt interest	111,359	115,014	143,578
Amortization	2,013,762	1,795,069	1,766,917
Loss on disposal of tangible capital assets	-	3,900	-
Write-down of buildings for resale	-	4,756,485	-
	<u>14,692,631</u>	<u>20,508,196</u>	<u>13,254,068</u>
<b>Annual Surplus</b>	18,762,577	10,569,336	4,831,908
Accumulated surplus, beginning of year	<u>43,221,269</u>	<u>43,221,269</u>	<u>38,389,361</u>
<b>Accumulated surplus, end of year</b>	<u>\$ 61,983,846</u>	<u>\$ 53,790,605</u>	<u>\$ 43,221,269</u>

The accompanying notes are an integral part of these financial statements.

**CORPORATION OF THE CITY OF GRAND FORKS**  
**Statement of Changes in Net Financial Assets**

<i>For the year ended December 31</i>	2020 Budget	<b>2020 Actual</b>	2019 Actual
Annual Surplus	\$ 18,762,577	<b>\$ 10,569,336</b>	\$ 4,831,908
Acquisition of tangible capital assets	(24,343,143)	<b>(8,089,797)</b>	(5,381,233)
Amortization of tangible capital assets	2,013,762	<b>1,795,069</b>	1,766,917
Loss on disposal of assets	-	<b>3,900</b>	-
Proceeds from sale of assets	-	<b>30,312</b>	-
Right to purchase agreements	-	<b>(3,315,000)</b>	-
Net change in prepaid expenses and supplies inventory	(240,000)	<b>(200,979)</b>	(85,060)
Increase (decrease) in Net Financial Assets	(3,806,804)	<b>792,841</b>	1,132,532
Net Financial Assets, beginning of year	9,554,203	<b>9,554,203</b>	8,421,671
Net Financial Assets, end of year	<b>\$ 5,747,399</b>	<b>\$ 10,347,044</b>	<b>\$ 9,554,203</b>

The accompanying notes are an integral part of these financial statements.

**CORPORATION OF THE CITY OF GRAND FORKS**  
**Statement of Cash Flow**

<i>For the year ended December 31</i>	2020	2019
<b>Operating transactions</b>		
Annual surplus	\$ 10,569,336	\$ 4,831,908
Adjustment for non-cash items		
Amortization	1,795,069	1,766,917
Loss on disposal of tangible capital assets	3,900	-
(Increase) decrease in prepaid expenses	69,290	(35,482)
(Increase) decrease in supplies inventory	(270,269)	(49,578)
Right to purchase agreements	(3,315,000)	-
Write-down of buildings for resale	4,756,485	-
 (Increase) decrease in assets		
Accounts receivable	(4,832,982)	(542,221)
Lease receivable	24,841	23,737
MFA deposits	(843)	(9,042)
Inventories for resale	10,000	12,490
Buildings for resale	(4,756,485)	-
 Increase (decrease) in liabilities		
Accounts payable and accrued liabilities	1,287,481	(427,972)
Deferred revenues	14,039,725	(73,352)
Employee future benefits	39,330	(13,267)
Deferred development cost charges	21,629	222,385
	<u>19,441,507</u>	<u>5,706,523</u>
<b>Capital transactions</b>		
Acquisition of tangible capital assets	(8,089,797)	(5,381,233)
Proceeds on disposal of tangible capital assets	30,312	-
	<u>(8,059,485)</u>	<u>(5,381,233)</u>
<b>Investing transactions</b>		
Increase in portfolio investments	(2,508,352)	-
	<u>(2,508,352)</u>	<u>-</u>
<b>Financing transactions</b>		
Proceeds from borrowing	-	1,920,000
Repayment of short-term debt	-	(1,944,280)
Repayment of long-term debt	(262,543)	(253,666)
Actuarial adjustments on long term debt	(17,134)	(39,902)
	<u>(279,677)</u>	<u>(317,848)</u>
 Net increase in cash	 8,593,993	 7,442
Cash, beginning of year	12,258,098	12,250,656
<b>Cash, end of year</b>	<u>\$ 20,852,091</u>	<u>\$ 12,258,098</u>

The accompanying notes are an integral part of these financial statements

# THE CORPORATION OF THE CITY OF GRAND FORKS

## Notes to the Financial Statements

*For the year ended December 31, 2020*

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The notes to the financial statements are an integral part of these statements. They explain the significant accounting and reporting policies and the principles that form the basis of these financial statements, as well as providing supplementary information and explanations which cannot be conveniently integrated into the statements.

### 1. Nature of Entity

The Corporation of the City of Grand Forks ("the City") was incorporated in 1897 under the Municipal Act (now a combination of the Community Charter and the Local Government Act), a statute of the Province of British Columbia. Its principal activities include the provision of local government services to the residents of the incorporated area. These services include protective, community planning, transportation, recreational, solid waste collection, water, wastewater and electrical services.

### 2. Significant Accounting Policies

#### Basis of Presentation

The financial statements are the responsibility of and are prepared by management in accordance with Canadian Public Sector Accounting Standards and prescribed by the Public Sector Accounting Board ("PSAB") of the Chartered Professional Accountants of Canada.

The City's operations and resources are segregated into various funds for accounting and financial reporting purposes, with each fund treated as a separate entity with responsibility for the assets allocated to it. Inter-fund transactions and balances have been eliminated in the preparation of these financial statements.

The City's funds are classified as follows:

i) Operating Funds

These funds include the general, electrical, water, and wastewater operations of the City, and are used to record the operating costs associated with providing those services.

ii) Capital Funds

The capital funds record the acquisition costs of various capital assets and financing related to these assets. They include the general, electrical, water, and wastewater capital funds.

iii) Reserve Funds

Under the Community Charter, City Council may, by bylaw, establish reserve funds for specific purposes. Money in a reserve fund and the interest earned thereon must be used only for the purpose for which the fund was established. If the amount in a reserve fund exceeds the amount required, City Council may, by bylaw, transfer all or part of the balance to another reserve.

iv) Trust Funds

These funds hold cash assets that must be used for specific purposes and/or beneficiaries according to agreements or legislated requirements. The City administers trust funds for its Employee Assistance Program, Slag Remediation, and Cemetery Care Fund. In accordance with public sector accounting standards, trust funds administered by the City are not included in the City's financial statements, other than as disclosed in Note 22.

#### Budget Figures

The budget figures are from the 5-Year Financial Plan Bylaw, No. 2071 which was adopted on April 20, 2020. Subsequent budget amendments adopted by Council have not been included in these financial statements.

### Revenue Recognition

Taxation revenues are recorded upon issuance of the annual property tax notices in May. Revenues from the sale of services and user fees are recognized when the service or product is provided by the City. Franchise and other revenues are recorded as they are earned and measurable. Amounts that have been received in advance of services being rendered are recorded as deferred revenue until the City fulfills its obligations related to the provision of those services.

Transfers from other governments are recognized as revenue in the period that the transfer is authorized, eligibility criteria have been met, and a reasonable estimate of the amount can be made. If transfer agreements contain stipulations that would give rise to obligations which meet the definition of a liability, revenue is deferred and recognized as the stipulations are met.

Insurance proceeds are recognized when the amount of recovery is determinable and there is a high degree of certainty with respect to the receipt of funds.

Investment income is recorded on the accrual basis and recognized when earned.

### Deferred Revenue

Funds received for specific purposes which are externally restricted by legislation, regulation or agreement and are not available for general municipal purposes are accounted for as deferred revenue. The associated revenue is recognized in the year in which it is used for the specified purpose.

### Expenses

Expenses are generally recognized as they are incurred based upon receipt of the goods and services and/or a legal obligation to pay is established.

### Financial Instruments

The City's financial instruments consist of cash, deposits, portfolio investments, accounts receivable, accounts payable and accrued liabilities, and short and long-term debt.

Portfolio investments are recorded at cost less any write-downs associated with a loss in value that is other than a temporary decline.

### Inventories for Resale

Inventories for resale consist of aviation fuel which is held at the lower of historical and replacement cost, using a weighted average basis.

### Land Held For Resale

Land held for resale is recorded at the lower of cost, including transaction fees directly attributable to the acquisition and improvements to prepare the land for sale, or net realizable value. Donated land for resale has been recorded at a nominal value where its historical value is unknown.

# THE CORPORATION OF THE CITY OF GRAND FORKS

## Notes to the Financial Statements

*For the year ended December 31, 2020*

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### Lease Receivable

Leases receivable are initially recorded at cost. Valuation allowances are made when collection is in doubt. Interest revenue in relation to the lease is recorded at the time it is received.

### Employee Future Benefits

The City and its employees participate in the Municipal Pension Plan, a jointly trustee, multi-employer contributory defined benefit pension plan. Payments made to the pension plan are expensed as incurred.

The City provides accumulated sick leave and certain other benefits to its unionized employees upon retirement. In addition, certain other post-employment benefits are provided to management staff. The liabilities and expenses for these benefits are accrued in the financial statements in the period in which they are earned.

Expenses for management sick leave are not accrued, but recognized at the time they are paid.

### Liability for Contaminated Sites

Contaminated sites are a result of contamination being introduced into air, water or sediment of a chemical, organic or radioactive material or live organism that exceeds the maximum acceptable concentrations under an environmental standard. A liability for remediation of contaminated sites is recognized when all of the following criteria are met:

- i. an environmental standard exists;
- ii. contamination exceeds the environmental standard;
- iii. the City is directly responsible or accepts responsibility, and a reasonable estimate of the amount can be made.

The liability includes costs directly attributable to remediation activities including post remediation operations, maintenance and monitoring.

### Inventory of Parts and Supplies

Inventories held for consumption include materials and repair parts held for use by the electrical and water utilities, fuel for consumption and other items used in operations, and are valued at the lower of cost or net realizable value.

### Tangible Capital Assets

Tangible capital assets are recorded at cost, which includes all amounts that are directly attributable to the acquisition, construction, development or betterment of the asset, but excluding interest. The cost of tangible capital assets is amortized on a straight-line basis over the estimated useful life of the asset as follows:

<b>General Capital Fund</b>	<b>Estimated Useful Life</b>
Land	Not amortized
Land Improvements	20 - 50 years
Buildings	40 - 50 years
Engineering Structures	10 - 50 years
Machinery & Equipment	3 - 25 years
Vehicles	8 - 40 years

**Electrical System Capital Fund**

Electrical infrastructure 5 - 40 years

**Water System Capital Fund**

Water infrastructure 10 - 50 years

**Wastewater System Capital Fund**

Wastewater infrastructure 10 - 50 years

Donated tangible capital assets are recorded at their fair value at the date of receipt.

Work in progress, which represents capital projects under construction but not yet completed, is not amortized until construction is complete and the asset is available for productive use.

Tangible capital assets that are demolished or destroyed are written off.

Long-Term Debt

Outstanding long-term debt is reported net of applicable sinking fund balances.

Debt Charges

Interest on debt is charged to current operations. Interest charges are accrued for the period from the date of the latest interest payment to the end of the year.

Use of Estimates

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and the reported amounts of revenues and expenses during the financial reporting period. Significant areas requiring the use of estimates include the determination of accrued payroll liabilities and employee future benefits, tangible capital asset useful lives and amortization expense, amounts receivable from insurance, provisions for contingencies, and costs recoverable from the salvage of residential housing. Actual results could differ from management's best estimates as additional information becomes available in the future.

**3. Cash**

Cash is comprised of unrestricted cash for operations and restricted cash for reserve funds and deferred development cost charges which are held in segregated accounts.

	<b>2020</b>	2019
Restricted cash		
Statutory Reserves	<b>\$ 7,435,094</b>	\$ 7,730,093
Development Cost Charges (see Note 13)	<b>796,376</b>	774,747
	<b>8,231,470</b>	8,504,840
Unrestricted cash	<b>12,620,621</b>	3,753,258
Total cash	<b>\$ 20,852,091</b>	\$ 12,258,098



**THE CORPORATION OF THE CITY OF GRAND FORKS**  
**Notes to the Financial Statements**

*For the year ended December 31, 2020*

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**4. Operating Line of Credit**

The City has an operating line of credit with Grand Forks Credit Union for an authorized amount of \$2,000,000, bearing interest at the base lending rate less 0.5%. At December 31, 2020, the balance outstanding on the operating line of credit was nil (2019 - nil).

**5. Accounts Receivable**

Accounts receivable are recorded net of allowances and comprise the following:

	<b>2020</b>	2019
Property taxes	\$ 603,372	\$ 633,786
Utility accounts receivable	1,300,013	1,286,833
Due from other governments	7,068,083	1,879,263
Trade and other receivables	<u>317,986</u>	<u>656,590</u>
	<b><u>\$ 9,289,454</u></b>	<b><u>\$ 4,456,472</u></b>

**6. Portfolio Investments**

Portfolio investments consist of investments held through the Municipal Finance Authority's pooled investment fund as follows:

	<b>2020</b>	2019
MFA Short Term Bond Fund	\$ 1,507,720	\$ -
MFA Money Market Fund	<u>1,000,632</u>	<u>-</u>
	<b><u>\$ 2,508,352</u></b>	<b><u>\$ -</u></b>

The market value of portfolio investments at December 31, 2020 was \$2,509,693. The average yield was 1.4%.

**7. Municipal Finance Authority Debt Reserve Fund**

The Municipal Finance Authority (MFA) provides capital funding for regional districts and their member municipalities through the issuance of debenture debt. The Debt Reserve Fund established by the Municipal Finance Authority is security held in trust to meet its obligations to debenture holders.

Municipalities sharing in the proceeds of a debt issue are required to contribute certain amounts to the debt reserve fund in the form of cash withheld from the loan proceeds and a non-interest bearing demand note. Monies paid into the Debt Reserve Fund are obligations of the Municipal Finance Authority and are refunded, with interest, upon maturity of the debt.

Only the cash portion of MFA deposits is included as a financial asset. The demand notes are contingent in nature and not reflected in the financial statements.

The details of the cash deposits and demand notes at year end are as follows:

	Demand Notes	Cash Deposits	<b>2020</b>	2019
General Fund	\$ 17,929	\$ 11,630	<b>\$ 29,559</b>	\$ 29,325
Water Fund	10,024	6,884	<b>16,908</b>	16,770
Wastewater Fund	48,787	23,321	<b>72,108</b>	71,637
	<b>\$ 76,740</b>	<b>\$ 41,835</b>	<b>\$ 118,575</b>	<b>\$ 117,732</b>

#### 8. Lease Receivable

The City has entered into a long-term capital lease agreement with the Regional District of Kootenay Boundary for the lease of a building and lands. The term of the agreement is 12 years commencing August 1, 2010, with annual payments of \$27,000 including interest at 4.65%. Interest of \$2,159 (2019 - \$3,263) was received during the year.

#### 9. Accounts Payable and Accrued Liabilities

Accounts payable and accrued liabilities comprise the following:

	<b>2020</b>	2019
Wages and benefits	<b>\$ 708,672</b>	\$ 616,568
Trade payables	<b>1,640,808</b>	1,454,592
Property purchase agreements	<b>933,000</b>	-
Other taxing authorities	<b>267,374</b>	189,682
Accrued interest	<b>22,174</b>	23,705
	<b>\$ 3,572,028</b>	<b>\$2,284,547</b>

#### 10. Employee Future Benefits

Sick leave benefits for union employees are accumulated as earned, based on provisions of the collective agreement, years of service and current wage rates, less leave taken during the year. The amount reported as employee future benefits represents sick leave allowances which have been fully accrued to the level of the employees' current accumulated entitlement. These amounts will require funding in future accounting periods as cash payments are made to employees retiring from service.

Other post-employment benefits are accrued based on the relevant agreements, using current rates of pay and vacation entitlement credits, and estimates of remaining years of service. Vacation pay accruals and other post-employment benefits payable are included in the balance of accounts payable and accrued liabilities.

**THE CORPORATION OF THE CITY OF GRAND FORKS**  
**Notes to the Financial Statements**

*For the year ended December 31, 2020*

**11. Deferred Revenues**

The City records deferred revenue for funds received in advance of services being rendered. These amounts are shown as liabilities until the services are rendered or related costs are incurred.

	Balance, Beginning of Year	Contributions Received/ Returned	Revenue Earned	<b>Balance, End of Year</b>
Prepaid taxes	313,835	323,608	(313,835)	<b>323,608</b>
Prepaid utilities	52,254	44,276	(52,254)	<b>44,276</b>
Library maintenance contract	43,907	13,000	(15,849)	<b>41,058</b>
Disaster mitigation grant	-	23,194,000	(9,097,864)	<b>14,096,136</b>
Other grants	198,250	40,000	(106,650)	<b>131,600</b>
Deposits and other	4,420	11,293	-	<b>15,713</b>
	<b>612,666</b>	<b>23,626,177</b>	<b>(9,586,452)</b>	<b>14,652,391</b>

**12. Deferred Development Cost Charges (DCCs)**

Pursuant to the provisions of the Local Government Act, development cost charges are held in separate reserve funds for the purpose for which the charges have been imposed. When the related costs are incurred, the DCCs are recognized as revenue. Due to the restrictive nature of these funds, they are shown as liabilities.

	2020	2019
Balance, beginning of year	<b>\$ 774,747</b>	\$ 552,362
Contributions from developers	<b>10,389</b>	206,584
Interest on investments	<b>11,240</b>	15,801
Balance, end of year	<b>\$ 796,376</b>	\$ 774,747

The balance of deferred development cost charges comprises the following:

	2020	2019
Water development cost charges	<b>\$ 320,988</b>	\$ 311,299
Wastewater development cost charges	<b>472,779</b>	460,876
Parkland development cost charges	<b>2,609</b>	2,572
	<b>\$ 796,376</b>	\$ 774,747

**13. Long-Term Debt**

The City has financed certain capital expenditures by means of long-term debenture debt obtained from the Municipal Finance Authority through the Regional District of Kootenay Boundary. These loans range in term from fifteen to twenty-five years, with maturity dates from 2025 to 2044. The terms of the loan agreement require the City to provide security in the form of demand notes payable to the MFA and to deposit cash representing 1% of the gross proceeds into a debt reserve fund (see note 7).

The City has also funded the purchase of assets through the MFA's equipment financing program, which takes the place of the former MFA leasing program. This debt consists of a five-year loan payable in monthly installments at a variable interest rate based on the monthly Canadian Dealer Offered Rate. The City has signed a promissory note payable to the MFA as security for this loan.

The following is a summary of the City's long-term debt obligations:

	Current Interest Rate	Term	Maturity	Balance, Beginning of Year	Payments of Principal	Actuarial Adjustment	<b>Balance, End of Year</b>	2020 Interest
<b>General capital fund</b>								
Roads - NW 79th Bylaw 1887; MFA Issue #112	3.73%	15 yrs	2025	\$ 33,003	\$ 3,495	\$ 1,480	\$ <b>28,028</b>	\$ 2,207
General Fund Capital Renewal Bylaw 1923; MFA Issue #149	2.24%	25 yrs	2044	1,044,346	28,644	-	<b>1,015,702</b>	\$ 23,408
<b>Water capital Fund</b>								
Emergency Water Supply Bylaw 1922; MFA Issue #149	2.24%	25 yrs	2044	425,000	11,657	-	<b>413,343</b>	\$ 9,526
Water Fund Capital Renewal Bylaw 1923; MFA Issue #149	2.24%	25 yrs	2044	247,123	6,778	-	<b>240,345</b>	\$ 5,539
<b>Sewer capital Fund</b>								
City Park Lift Station Bylaw 1873; MFA Issue #126	3.85%	20 yrs	2033	1,365,572	59,001	15,654	<b>1,290,917</b>	\$ 67,641
Sewer Fund Capital Renewal Bylaw 1923; MFA Issue #149	2.24%	25 yrs	2044	203,531	5,583	-	<b>197,948</b>	\$ 4,562
<b>Long term loan financing</b>				<b>\$ 3,318,575</b>	<b>\$ 115,158</b>	<b>\$ 17,134</b>	<b>\$ 3,186,283</b>	<b>\$ 112,883</b>
<b>Equipment financing</b>								
2015 Cobra Ladder Truck MFA Loan #0001-0	1.22%	5 yrs	2021	\$ 181,237	\$ 147,385	\$ -	\$ <b>33,852</b>	\$ 2,131
<b>Total Long Term Debt</b>				<b>\$ 3,499,812</b>	<b>\$ 262,543</b>	<b>\$ 17,134</b>	<b>\$ 3,220,135</b>	<b>\$ 115,014</b>

The estimated requirements for future repayments of principal on existing debt for the next five years are as follows:

	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>
General Fund	\$ 32,141	\$ 32,141	\$ 32,141	\$ 32,141	\$ 32,141
Water Fund	18,435	18,435	18,435	18,435	18,435
Sewer Fund	64,582	64,582	64,582	64,582	64,582
Equipment Financing	33,893	-	-	-	-
	<b>\$ 149,051</b>	<b>\$ 115,158</b>	<b>\$ 115,158</b>	<b>\$ 115,158</b>	<b>\$ 115,158</b>

**THE CORPORATION OF THE CITY OF GRAND FORKS**  
**Notes to the Financial Statements**

*For the year ended December 31, 2020*

**14. Right to Purchase Agreements**

During 2020, the City entered into Right to Purchase Agreements with several property owners to acquire land and improvements as part of the Disaster Mitigation and Adaptation Land Acquisition program (note 29). \$3,315,000, representing the fair market value of land and improvements, was recorded at year end. Cash payments of \$2,382,000 were made during the year, with \$933,000 remaining to be paid upon completion of the purchase and sale transactions in 2021. The \$933,000 of outstanding amounts payable on these contracts has been included in accounts payable and accrued liabilities.

**15. Tangible Capital Assets**

Tangible capital assets consist of the following:

	Net Book Value 2020	Net Book Value 2019
<b>General Capital Fund</b>		
Land	\$ 5,344,730	\$ 1,749,280
Land improvements	345,254	366,422
Buildings	2,837,300	2,666,047
Machinery and equipment	844,351	765,222
Engineering structures	9,003,244	9,299,718
Storm structures	12,495	13,388
Protective services vehicles	967,890	1,052,503
Public works vehicles	1,016,311	866,939
Assets under construction	2,455,815	945,156
	<b>22,827,390</b>	<b>17,724,675</b>
<b>Water Utility</b>		
Plant and equipment	4,619,469	4,801,545
Assets under construction	-	42,526
	<b>4,619,469</b>	<b>4,844,071</b>
<b>Electrical Utility</b>		
Plant and equipment	2,230,108	2,264,594
Assets under construction	216,937	177,267
	<b>2,447,045</b>	<b>2,441,861</b>
<b>Wastewater Utility</b>		
Plant and equipment	8,841,462	4,111,322
Assets under construction	711,275	4,064,196
	<b>9,552,737</b>	<b>8,175,518</b>
<b>Total Tangible Capital Assets</b>	<b>\$ 39,446,641</b>	<b>\$ 33,186,125</b>

16. Accumulated surplus comprises the following:

	2020		2019
<b>Operating Fund</b>	<b>\$ 11,654,897</b>	\$	6,932,191
<b>Statutory Reserves</b>			
Capital	1,586,939		3,062,431
Community works gas tax	1,421,148		1,182,968
Land sales	1,016,929		275,477
Slag sales	847,550		854,264
Electrical capital	790,212		892,068
Water capital	109,524		233,525
Equipment replacement	62,659		61,758
Climate action	29,080		8,670
Wastewater capital	24,444		24,071
Cash in lieu of parking	4,434		4,370
	<b>\$ 5,892,919</b>	\$	6,599,602
<b>Non-Statutory Reserves</b>			
Election reserve	15,000		-
Fire department - EOC reserve	1,283		3,163
	<b>\$ 16,283</b>	\$	3,163
<b>Investment in Non-Financial Assets</b>			
Investment in capital assets	36,226,506		29,686,313
	<b>\$ 53,790,605</b>	\$	43,221,269

17. Property Tax Revenues

Municipal taxation revenues consist of the following:

	2020		2019
Property taxes	\$ 3,881,394	\$	3,805,285
Parcel and frontage taxes	154,153		160,348
1% utilities tax	144,859		106,323
Grants and payments in lieu of taxes	41,590		18,401
	<b>\$ 4,221,996</b>		<b>\$ 4,090,357</b>

**THE CORPORATION OF THE CITY OF GRAND FORKS**  
**Notes to the Financial Statements**

*For the year ended December 31, 2020*

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**18. Sale of Services**

	2020	2019
Electrical utility user fees	\$ 4,840,946	\$4,974,943
Water utility user fees	1,003,661	1,005,867
Wastewater utility user fees	931,329	914,728
Solid waste collection	276,157	259,531
Slag sales	242,169	238,176
Campground fees	40,152	51,741
Cemetery	28,010	21,098
Airport (net of cost of fuel sold)	21,186	27,040
Sundry and other	13,630	35,221
	<u>\$ 7,397,240</u>	<u>\$ 7,528,345</u>

**19. Other Revenues**

	2020	2019
Insurance recoveries	\$ 385,217	\$ 538,782
Penalties and interest	79,548	92,590
Leases and rentals	154,814	110,343
Licences and permits	55,241	97,410
Donations and grants	37,300	34,100
Franchise fees	62,814	59,620
Other recoveries	16,162	2,249
Other revenues	27,022	32,933
	<u>\$ 818,118</u>	<u>\$ 968,027</u>

**20. Government Transfers**

In 2020 the City received and recorded the following transfers from other governments:

	2020	2019
<b>Operating transfers</b>		
Provincial	\$ 2,335,436	\$ 2,197,787
Regional	327,852	319,700
	<u>\$ 2,663,288</u>	<u>\$ 2,517,487</u>
<b>Capital transfers</b>		
Federal	\$ 6,219,358	\$ 603,960
Provincial	9,451,039	2,032,046
	<u>\$ 15,670,397</u>	<u>\$ 2,636,006</u>
<b>Total government transfers</b>	<u>\$ 18,333,685</u>	<u>\$ 5,153,493</u>

## 21. Reconciliation to Budget

The following reconciles the balanced statutory budget adopted by Council on April 20, 2020 with the budgeted surplus reported on the statement of operations and accumulated surplus:

Budget surplus as per the statement of operations and accumulated surplus	\$ 18,762,577
Add: Budgeted amortization expense	2,013,762
Budgeted transfer from reserves	4,073,380
Subtract: Debt principal repayments	(266,576)
Inventory expenditures	(240,000)
Tangible capital asset expenditures	(24,343,143)
Surplus as per Financial Plan Bylaw No. 2071	<u>\$ -</u>

## 22. Trust Funds

Funds held in trust and administered by the City, which are not included in these consolidated financial statements, include the following:

	2020	2019
<b>Fund Balance</b>		
Cemetery Care Fund	\$ 179,409	\$ 173,701
Employee Assistance Program	5,556	5,721
Slag Remediation Trust	<u>21,350</u>	<u>21,043</u>
	<u>\$ 206,315</u>	<u>\$ 200,465</u>

## 23. Liability for Contaminated Sites

Management has prepared an inventory of sites that are no longer in productive use. Some sites have been identified to be at risk of contamination, but remediation is not required at this time and therefore no liability has been recognized. An environmental liability could result if there is a change in land use.

## 24. Contingent Liabilities

### Regional District of Kootenay Boundary

Under the provisions of the *Local Government Act*, Regional District debt is a direct, joint and several liability of the Regional District and each member municipality including the City. The loan agreements with the Municipal Finance Authority provide that if at any time the scheduled payments provided for in the agreements are not sufficient to meet the Authority's obligation with respect to such borrowing, the resulting deficiency becomes the liability of the member municipalities.

### Legal Actions

The City is currently engaged in certain legal actions, the outcome of which is not determinable at this time. Accordingly, no provision has been made in the accounts for these actions. The amount of loss, if any, arising from these actions will be recorded in the accounts in the period in which the loss is realized.



# THE CORPORATION OF THE CITY OF GRAND FORKS

## Notes to the Financial Statements

*For the year ended December 31, 2020*

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### **Pension Liability**

The City and its employees contribute to the Municipal Pension Plan (a jointly trustee pension plan). The board of trustees, representing plan members and employers, is responsible for administering the plan, including investment of assets and administration of benefits. The plan is a multi-employer defined benefit pension plan. Basic pension benefits are based on a formula. As at December 31, 2019, the plan has about 213,000 active members and approximately 106,000 retired members. Active members include approximately 41,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent actuarial valuation for the Municipal Pension Plan as at December 31, 2018, indicated a \$2,866 million funding surplus for basic pension benefits on a going concern basis.

The City paid \$334,102 (2019 - \$317,236) for employer contributions to the plan in fiscal 2020.

The next valuation will be as at December 31, 2021, with results available in 2022.

Employers participating in the plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plan.

### **25. Contractual Obligations and Commitments**

The City has entered into an agreement with School District No. 51 for the latter to provide technical and operational support for the City's computer and telephone network systems. Under the terms of the agreement, the City has agreed to pay \$60,000 per year from 2020 to 2023 and \$45,000 in 2024 for these services.

In 2017 the City entered into a five-year agreement with the Regional District of Kootenay Boundary for the latter to provide solid waste collection services for the City on a per unit basis through a third party contractor. The City's expenses incurred under this contract for 2020 were \$206,803 (2019 - \$207,792).

The City has significant contractual commitments for incomplete capital acquisitions and construction projects in progress. As at the end of December 2020, the City had entered into contracts totalling \$4,315,026, with expenditures to date of \$2,403,090. These contracts are planned for completion during 2021, with unexpended funds carried forward and included in the next year's annual Financial Plan.

## 26. Contingent Assets

The City is in the process of negotiating a property lease agreement which should be finalized by the end of 2021. Under this agreement, annual revenues would be in the range of \$45,500 to \$48,300 for each of the next four years, and \$12,100 in 2025.

## 27. Contractual Rights

The City has entered into property lease and utility franchise and pole agreements in terms of up to twenty years. The City has contractual rights to receive the following estimated payments with respect to these agreements for the next five years:

2021	220,100
2022	132,300
2023	128,500
2024	119,700
2025	<u>83,100</u>
Total	\$683,700

On November 1, 2006, the City entered into a twenty-five year agreement to provide fire protection services for the Grand Forks Rural Fire Protection District. Under the terms of the agreement, the Fire Protection District will contribute towards a share of the City's operating costs for the municipal fire department. \$327,852 of revenue was recorded in 2020 for the portion of municipal operating costs shared with the district.

The City has entered into funding agreements with the Federal and Provincial governments with respect to various City infrastructure projects and economic development programs. To date, grant revenue of \$446,841 has been recognized based on eligible expenditures, leaving \$3,781,583 of revenue to be realized as the remaining expenditures are incurred over the next few years, as follows:

Investing in Canada Infrastructure Program	\$3,630,924
Rural Dividend Fund	91,600
BC Community Grants Project	40,000
Strategic Priorities Fund	19,059

The City is also expected to receive approximately \$965,300 of grant funding from 2021 to 2024 under the Community Works stream of the Federal Gas Tax Fund Agreement.

## 28. Future Accounting Changes

The effective dates of the accounting standards described below have been extended by one year due to the Covid-19 pandemic. The dates referenced below have been amended to reflect the new extended dates.

### PS 3280 – Asset Retirement Obligations

This section establishes standards on how to account for and report a liability for asset retirement obligations, which are legal obligations associated with the retirement of a tangible capital asset. This standard applies to fiscal years beginning on or after April 1, 2022, with early adoption permitted.

# THE CORPORATION OF THE CITY OF GRAND FORKS

## Notes to the Financial Statements

*For the year ended December 31, 2020*

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### **PS 3400 - Revenues**

This new section establishes standards on how to account for and report on revenue, specifically with respect to differentiation between revenue arising from transactions that include performance obligations (exchange transactions) and those that do not have performance obligations (unilateral transactions). A performance obligation is an enforceable promise to provide specific goods or services to a specific payor, and can take many forms. This section applies to fiscal years beginning on or after April 1, 2023, with earlier adoption permitted.

### **PS 2601 - Foreign Currency Translation**

This section applies to transactions which are denominated in a currency other than its reporting currency, including those which arise when a government borrows or lends funds for which the amounts payable or receivable are denominated in a foreign currency, or when it becomes party to a contract involving foreign currencies. This section revised and replaces the existing section PS 2600 *Foreign Currency Translation* and applies to fiscal years beginning on or after April 1, 2022, with early adoption permitted.

### **PS 3450 - Financial Instruments**

This section establishes standards for recognizing and measuring all types of financial instruments, including derivatives. Financial instruments include primary instruments, such as receivables, payables and equity instruments, as well as derivatives such as financial options, futures and forwards, interest rate swaps and currency swaps. This section applies to fiscal years beginning on or after April 1, 2022, with early adoption permitted.

### **PS 3041 - Portfolio Investments**

This section establishes standards on accounting and reporting for portfolio investments, Portfolio investments are investments in organizations which do not form part of the government reporting entity, such as equity or debt instruments issued by the investee. This section revises and replaces section PS 3040 *Portfolio Investments* and section PS 3030 *Temporary Investments* and applies to fiscal years beginning on or after April 1, 2022, with early adoption permitted.

### **PS 1201 - Financial Statement Presentation**

This section introduces a new statement of remeasurement gains and losses to report the accumulated and annual impact of:

- unrealized gains and losses for financial instruments in the fair value category unless subject to external restrictions and unrealized foreign currency gains and losses
- amounts reclassified to the statement of operations upon derecognition or settlement
- other comprehensive income from GBEs and GBPs consolidated using the modified equity method.

This new section revises and replaces the existing PS 1200 *Financial Statement Presentation*, and must be adopted at the same time as PS 2601, PS 3041, and PS 3450.

## **29. Impact of the 2018 Boundary Region Floods**

On May 10/11, 2018 a major flood event occurred in the Kootenay Boundary Regional District, impacting more than two hundred and fifty properties within the municipal boundaries, and causing considerable damage to several City owned properties and municipal infrastructure.

In 2019 the City submitted an application to Infrastructure Canada for grant funding through the Disaster Mitigation and Adaptation Fund (DMAF) to finance flood protection and natural infrastructure projects in the flood impacted areas. In 2020, the City finalized agreements for funding of \$51.7 million, with contributions of \$20 million from the Federal Government and \$31.7million from the Province of British Columbia.

During 2020, the City incurred \$15,298,107 of expenditures under the DMAF program, including \$3,595,000 of land acquisition costs, \$4,756,485 for residential improvements, \$2,169,981 for additional buyout compensation and \$2,394,641 for program design and support, construction, and management costs. Expenditures also included cash payments of \$2,382,000 for deferred property purchase agreements which will be completed in 2021 . These agreements grant the City the right to acquire land and improvements with a fair market value of \$3,315,000. The balance of \$933,000 due upon closing in 2021 has been recorded in accounts payable.

in order to proceed with the construction of flood protection works and natural infrastructure, the residential structures which the City acquired under the DMAF land acquisition program will require removal from their current locations within the next year. The City is evaluating options for the resale, relocation or demolition of these residential improvements. Because the amount of cost recoverable upon disposition is uncertain and expectations are that they will be minimal, the City has written off the full \$4,756,485 fair market value paid for these assets. Amounts recovered from the disposal of these assets will be recorded as revenue in the fiscal period they are received.

In early 2020, the City received a cash advance of \$23,194,000 from the Province to apply against eligible program expenses. \$8,981,017 was recognized as revenue in 2020 (2019 - \$116,847), with the remaining \$14,096,136 of the advance recorded as deferred revenue. \$5,987,345 was recorded as federally eligible grant revenue in 2020 (\$2019 - \$77,898), with the \$6,065,243 total Federal contribution to date included in accounts receivable.

The City submitted a claim for final settlement to its insurance providers in 2020, which was still under review at year end. \$365,244 of additional insurance proceeds were received during the year and included in revenues. The balance of the claim is expected to be settled in 2021, with any further adjustments to be recognized as revenue upon settlement.

### **30. Segmented Information**

The City's operations and activities are organized into various funds and departments for management reporting. The costs related to the provision of services within a particular department or fund are disclosed in the segmented information presented below.

The General Fund includes services provided by the City such as general government services, protective services, development services, recreation and culture, transportation services and public works, and environmental health and public health services. The utility operations are comprised of the water, electrical and wastewater utilities, each accounting for its own operations and programs within their own funds.

Revenues within the General Fund have been allocated to the various activities where they are directly attributable to that department. Taxation and other revenues which are not directly related to a particular activity are reported under General Government Services and have not been apportioned to the other departments within the General Fund.

# THE CORPORATION OF THE CITY OF GRAND FORKS

## Notes to the Financial Statements

*For the year ended December 31, 2020*

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### **General Government Services**

General government operations are primarily funded by property taxation. The expenses within the department include those for legislative, general administration, finance, and communications.

### **Protective Services**

Protective services are comprised of fire protection services, building inspection, bylaw enforcement and emergency response. Grand Forks Fire/Rescue provides fire and emergency services to both the City and rural area through a contract for services with the Regional District of Kootenay Boundary. This segment also includes the expenses for additional buyout compensation paid as part of the DMAF flood protection works and natural infrastructure program.

### **Environmental and Public Health Services**

Environmental Health services include solid and yard waste collection services contracted through agreement between the City and the Regional District Of Kootenay Boundary. Public Health services relate to operation and maintenance of the cemetery.

### **Planning and Development Services**

The Planning and Development services department provides engineering services support to facilities, parks, roads, water, wastewater and electrical for infrastructure projects, as well as planning support for subdivisions and development, ensuring compliance with zoning and land use provisions of the community plan.

### **Transportation Services and Public Works**

The transportation and Public Works segment includes costs for the maintenance of city streets and sidewalks, snow removal services, airport operations, maintenance and operation of the vehicle fleet, and general administrative costs for Public Works. Expenses associated with the acquisition of land for the construction of flood protection works under the DMAF program, other than compensation costs, are also included in this segment.

### **Recreation and Cultural Services**

This segment includes costs related to the maintenance and repair of publicly owned buildings, in addition to costs for operation of parks and the City campground, and for community events support and fee for service agreements.

### **Electrical Utility**

This segment includes all of the operating activities related to the provision of electrical services to the majority of properties within the City boundaries. Electricity is purchased from the FortisBC Inc. electrical utility for resale to the City's customers, while services are provided by the City's own electrical crews.

### **Water Utility**

This segment includes all of the operating activities related to the treatment and distribution of water throughout the City.

## **Wastewater Utility**

This segment includes all of the operating activities related to the collection and treatment of wastewater throughout the City.

### **31. BC Safe Restart Grant (Unaudited)**

As part of the Province of British Columbia's Economic Recovery Plan, the City received \$1,359,000 of Safe Restart Grant funding to offset the operational impacts of Covid-19. The full amount of the grant has been recognized in revenue in 2020. In accordance with the Province's reporting requirements, these financial statements include a schedule outlining the use of funds and remaining balance. The schedule provided here is not required to be and has not been audited.

**CORPORATION OF THE CITY OF GRAND FORKS**  
**Schedule of Segmented Information**

December 31, 2020

	General Fund										2020 Total	2019 Total	
	General Government Services	Protective Services	Environment and Public Health	Development Services	Public Works & Transportation Services	Recreation Culture & Public Real Estate	Electrical Utility	Water Utility	Wastewater Utility	Total			
<b>Revenue</b>													
Taxation	4,221,996											4,221,996	4,090,357
Sale of services	249,399		304,167	6,400	21,186	40,152	4,840,946	1,003,661	931,329	7,397,240	7,528,345	7,528,345	
Other revenues	202,843		704	22,391		573,831	13,466	2,428	2,455	818,118	968,027	968,027	
Government transfers	2,133,993	2,497,833		106,650	13,133,421				461,788	18,333,685	5,153,493	5,153,493	
Contributions from others	15,630									15,630	27,068	27,068	
Interest income	269,807					2,159		51		272,575	286,598	286,598	
Investment income	1,674							126	558	18,288	32,088	32,088	
	7,095,342	2,497,833	304,871	135,441	13,154,607	616,142	4,854,412	1,006,266	1,412,618	31,077,532	18,085,976	18,085,976	
<b>Expenses</b>													
Wages & benefits	1,376,333	770,463	47,778	347,126	809,936	270,028	498,196	214,129	301,428	4,635,417	4,416,526	4,416,526	
General Services	112,577	101,955	51,025	11,408	14,573	32,223	15,836	3,933	6,209	349,739	422,035	422,035	
Professional and Contract Services	261,931	392,315	207,607	241,101	248,613	160,839	76,552	82,055	23,773	1,694,786	1,743,265	1,743,265	
Materials & Supplies	161,747	66,345	3,052	5,319	373,602	115,352	110,215	113,196	48,803	997,631	817,352	817,352	
Telephone & Utilities	18,254	34,541		1,928	39,392	31,534	3,744	1,441	32,853	163,687	202,022	202,022	
Insurance	15,007	5,212	107		89,188	48,022	7,297	19,762	29,899	214,494	162,311	162,311	
Allocations	(506,218)	89,015	31,628	23,887	(330,994)	161,494	(3,527)	226,360	308,355	-	-	-	
Purchased for resale										3,227,869	3,246,634	3,246,634	
Grants & fee for service				68,650		315,474				384,124	333,428	333,428	
Other expenses				2,169,981						2,169,981	-	-	
Interest								15,065	72,203	115,014	143,578	143,578	
Amortization		84,613				175,159	110,527	359,494	210,352	1,795,069	1,766,917	1,766,917	
Loss on disposal of assets										3,900	-	-	
Write-down of buildings for resale					4,756,485					4,756,485	-	-	
	1,439,631	3,714,440	341,197	699,419	6,887,365	1,310,125	4,046,709	1,035,435	1,033,875	20,508,186	13,254,068	13,254,068	
<b>Net surplus (deficit)</b>	<b>5,655,711</b>	<b>(1,216,607)</b>	<b>(36,326)</b>	<b>(563,978)</b>	<b>6,267,242</b>	<b>(693,983)</b>	<b>807,703</b>	<b>(29,169)</b>	<b>378,743</b>	<b>10,569,336</b>	<b>4,831,908</b>	<b>4,831,908</b>	

**THE CORPORATION OF THE CITY OF GRAND FORKS**  
**Schedule of Tangible Capital Assets**

**December 31, 2020**

	Cost			Accumulated Amortization			Net			
	Opening Balance	Additions	Transfers/ Disposals	Closing Balance	Opening Balance	Amortization Expense	Transfers/ Disposals	Closing Balance	Book Value 2020	Net Book Value 2019
<b>General Capital Fund</b>										
Land	\$ 1,749,280	\$ 3,595,450		\$ 5,344,730	\$ -	\$ -	\$ -	-	\$ 5,344,730	\$ 1,749,280
Land improvements	432,302			432,302	65,880	21,168	-	87,048	345,254	366,422
Buildings	6,036,673	325,243		6,361,916	3,370,626	153,990	-	3,524,616	2,837,300	2,666,047
Machinery and equipment	2,603,862	216,616	(19,717)	2,800,761	1,838,640	119,660	(1,890)	1,956,410	844,351	765,222
Engineering structures	22,615,607	340,271		22,955,878	13,315,889	636,745	-	13,952,634	9,003,244	9,299,718
Storm structures	17,850			17,850	4,462	893	-	5,355	12,495	13,388
Protective services vehicles	1,838,560			1,838,560	786,057	84,613	-	870,670	967,890	1,052,503
Public works vehicles	3,167,795	263,385	(156,652)	3,274,528	2,300,856	97,628	(140,267)	2,258,217	1,016,311	866,939
Assets under construction	945,156	6,251,173	(4,740,514)	2,455,815					2,455,815	945,156
	39,407,085	10,992,138	(4,916,883)	45,482,340	21,682,410	1,114,697	(142,157)	22,654,950	22,827,390	17,724,675
<b>Water Utility</b>										
Plant and equipment	10,539,127	177,418		10,716,545	5,737,582	359,494	-	6,097,076	4,619,469	4,801,545
Assets under construction	42,526	134,892	(177,418)	-					-	42,526
	10,581,653	312,310	(177,418)	10,716,545	5,737,582	359,494	-	6,097,076	4,619,469	4,844,071
<b>Electrical Utility</b>										
Plant and equipment	4,473,365	76,040		4,549,405	2,208,771	110,526		2,319,297	2,230,108	2,264,594
Assets under construction	177,267	115,710	(76,040)	216,937					216,937	177,267
	4,650,632	191,750	(76,040)	4,766,342	2,208,771	110,526	-	2,319,297	2,447,045	2,441,861
<b>Wastewater Utility</b>										
Plant and equipment	8,594,090	4,940,492		13,534,582	4,482,768	210,352	-	4,693,120	8,841,462	4,111,322
Assets under construction	4,064,196	1,587,571	(4,940,492)	711,275					711,275	4,064,196
	12,658,286	6,528,063	(4,940,492)	14,245,857	4,482,768	210,352	-	4,693,120	9,552,737	8,175,518
	\$ 67,297,656	\$ 18,024,261	\$ (10,110,833)	\$ 75,211,084	\$ 34,111,531	\$ 1,795,069	\$ (142,157)	\$ 35,764,443	\$ 39,446,641	\$ 33,186,125



**CORPORATION OF THE CITY OF GRAND FORKS**  
**Schedule of BC Safe Restart Grant Funding**  
**(Unaudited)**

Safe Restart Grant received November 2020	\$	1,359,000
Revenue Shortfalls		
General Government		(306,000)
Recreation, culture and public real estate		(25,000)
Utilities		(61,000)
Eligible Costs Incurred:		
General government services		(12,000)
Protective services		(60,000)
Recreation, culture and public real estate		(32,000)
Public works and utilities		(70,000)
Computer and technology costs		(30,000)
<b>Balance, December 31, 2020</b>	<b>\$</b>	<b>763,000</b>





