

CORPORATION OF THE CITY OF GRAND FORKS

JOB DESCRIPTION 2017

JOURNEYMAN LINEMAN

POSITION OVERVIEW:

Under the general direction of Manager of Operations or designate and the immediate direction of the Electrical Distribution Coordinator, the Journeyman Lineman is generally responsible for the repair and upkeep of the City's electrical distribution systems.

DUTIES:

The duties of a Journeyman Lineman will include but not be limited to the following:

1. All maintenance and repairs to the electrical distribution system.
2. Meter reading and maintenance, as required.
3. Equipment maintenance and repair relating to the electrical system.
4. Tree pruning around electrical distribution lines.
5. Facilitate all written requests for connections and disconnections relating to customer service.
6. Perform duties related to the construction, maintenance, repair and testing of the distribution system, both overhead and underground.
7. Maintain records, forms and documents.
8. Access and input digital information using the City's technology software such as work orders, time sheets, etc.
9. Keep current by participating in job-related training and staff development.
10. Understand and act in accordance with City health and safety policies and procedures and other relevant health and safety procedures.
11. Participate in the after-hours and weekend rotation for standby.
12. When required act as Leadhand on projects over and above day-to-day operations.
13. Work with and/or for other departments when required.
14. Other related duties as assigned.

QUALIFICATIONS:

- High School Graduation.
- Must possess a valid Power Line Trade Certificate, including Red Seal Certification.
- Current training in relevant safety courses, including WHMIS, First Aid, etc.
- Minimum Class 5 B.C. Driver's Licence with Air Brake endorsement (Driver's Abstract will be required).
- Demonstrated knowledge of and ability to operate or utilize the tools, equipment, materials and techniques necessary for the position.
- Demonstrated computer skills, including ability to use relevant City software program(s).
- Demonstrated knowledge of the electrical components of the City sewer and water utility systems.

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- Strong problem-solving and organizational skills.
- Demonstrated ability to maintain and generate accurate records.
- Demonstrated ability to communicate effectively, both verbally and in writing, with staff, outside agencies and members of the public. Must possess good interpersonal skills.
- Demonstrated ability to work independently as well as within a team in a safe and efficient manner, fostering good cooperation.