

The City of Grand Forks



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REQUEST FOR QUOTATION (RFQ)

REQUESTER INFORMATION		Date of the RFQ	RFQ Closing Date		
Department:	Outside Works	30/03/2017	21/04/2017 at 2:00pm		
Contact Name:	Dean Chapman	RFQ NO.	PW2017-02-RFQ		
Telephone #:	250-442-4148	E-mail:	dreid@grandforks.ca		
Description of required supplies, works or services: Valve actuators with valving option delivered to Grand Forks Outside Works by May 12, 2017 between 7am and 2pm					
Physical Address of Works: Delivery to City of Grand Forks Outside Works (130 Industrial Way, Grand Forks, BC)					
Item No.	Quantity	Unit of Measurement	Goods & Services Catalogue # and Description * Rotork to be used to set the level of quality but equivalent supplies accepted *	Unit Price CDN \$	Total Price CDN \$
1	3		Electric actuator for sludge valve - 115VAC; NEMA 4/4X housing; 3000 in lbs torque; on /off operation (250 ft lbs)		
			Comes with or options: brake, heater with thermostat, 2 additional limit switches		
2	3		Valving option for above sludge valve actuator - preferred or proprietary 8" valving with mechanical by mechanical flange		
3	2		Air valve actuator to attach to existing 2.5" reduced bore / 2" full bore ball valves		
Total Amount before Taxes					
Goods & Services Taxes (G.S.T.)					
Grand Total including G.S.T.					
Supplier Information:		The following Section must be completed by the Supplier and included in the Supplier's proposal in response to this RFQ.			
Supplier Name	Supplier Address, Telephone No. & E-mail			Supplier's Quotation #	
				Quotation Date	
Supplier Contact Name		Signature			

RFQ Terms and Conditions

- 1 Supplier's response to this RFQ must be sent to the City of Grand Forks by mail or E-mail to the attention of the Requester, as specified above.
- 2 Supplier may attach a quotation to this form or may enter prices directly on this form.
- 3 If quotation is provided, the Supplier Information Section of this form must be completed and attached as the first page of Supplier's proposal.
- 4 The quantity specified above is provided as a best estimate only.
- 5 Prices are in Canadian dollars quoted DAP (Delivered at Place), and include all charges related to freight, in-transit insurance and unloading the goods at destination. Title and risks remain with the supplier until delivery to destination. In the event of a discrepancy/error in the total prices indicated above or in the Supplier quotation, the unit price will prevail.
- 6 Goods and Services Tax (G.S.T.) is applicable but should not be included in the quoted prices.
- 7 Supplier's proposal shall be valid for sixty (60) days from the date of Supplier's submission.
- 8 Price may or may not be the determining factor in Supplier selection process.
- 9 The award may be made to the Supplier(s) whose proposal(s) is (are) determined to be of highest value in terms of quality and price.
- 10 The City reserves the right to request the Supplier(s) to demonstrate that adequate skills, equipment and resources are available for performance of the
- 11 The City reserves the right to request any additional information and documentation that it deems necessary in order to make a decision on any
- 12 The City reserves the right to reject any or all proposals after evaluation.
- 13 Rejection of all proposals will mean that the City, in its own best interest at this time, has determined not to pursue the acquisition.
- 14 A Supplier who submits a proposal to the City in response to this RFQ must be licensed and certified as required by the laws of B.C..
- 15 Any resulting purchase shall be subject to the City of Grand Forks Contracting Authority & Purchasing Policy #802.
- 16 Any proposal not supported by the information requested in the RFQ, or not complying with the RFQ requirements, may not be considered.