



**CITY OF GRAND FORKS
REQUEST FOR PROPOSAL
2018 Paving
RFP # PW2019-02-RFP**

Date of Issue: February 20, 2019

Overview of Requirements

The intent of this Request for Proposal (“RFP”) is for qualified Proponents to provide the City of Grand Forks with Proposals for traffic line painting for City operations for a three year period (2019, 2020, and 2021), with the option for a subsequent three year term.

All proposals marked “**City of Grand Forks, PW2019-02-RFP, Confidential – Do Not Open,**” will be received by **2:00 PM PST (local time) on or before March 13, 2019** at:

Attention: Deputy Corporate Officer
City of Grand Forks
7217 4th Street
Grand Forks, BC
V0H 1H0

OR:

Emailed to: corporate@grandforks.ca
Subject Line: PW2019-02-RFP Line Painting

Note: Faxed submissions will **NOT** be accepted.

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1.0 Designated Contact Person

Attention: Cavan Gates
City of Grand Forks
Phone: 250.442.4148
Email: cgates@grandforks.ca

2.0 Definitions

Throughout this Request for Proposal, terminology is used as follows:

- a) "Addenda" means all additional information regarding the RFP, including amendments to the RFP, which becomes a part of the RFP.
- b) "City" means the City of Grand Forks.
- c) "Contract" means the written agreement resulting from and called for by the RFP executed by the City and the successful Proponent.
- d) "Contractor" means the successful Proponent to the RFP who enters into a Contract with the City.
- e) "Include(s)" and "including" are not limiting.
- f) "Must", "mandatory", "will" or "required" means a requirement that must be met for a Proposal to receive consideration.
- g) "Proponent" means a party submitting a Proposal to this RFP.
- h) "RFP" means this Request for Proposal, including any attached or referenced appendices, schedules or exhibits together with any written modifications that the City may make to them by Addenda.
- i) "Should", "may" or "desirable" means a requirement having a significant degree of importance to the objectives of the RFP.

3.0 Terms and Conditions

3.1 Acceptance of Terms and Conditions

Submitting a Proposal indicates acceptance of all terms and conditions set out in the RFP.

A Proposal must be signed in the manner specified in the RFP by a person authorized to sign on behalf of the Proponent with the intent to bind the Proponent to the RFP and to the statements and representations in the Proponents Proposal.

3.2 Proposal Submission

Sealed Proposal submissions, clearly marked with the words "**City of Grand Forks, PW2019-02-RFP, Confidential – Do Not Open,**" or with the subject line "**PW2019-02-RFP Line Painting,**" will be received at the office of Corporate Services, on or before the closing date and time in Schedule A.

The Proponent is solely responsible for ensuring that, regardless of the submission method, the City receives a complete Proposal, including all attachments or enclosures, on or before the closing date and time in Schedule A. The Proponent bears all risk associated with delivering its Proposal, including but not limited to delays in transmission. Proposals received after the closing date and time will be considered late Proposals. Late Proposals will not be accepted; mailed submissions will be returned unopened, and the Proponents who email submissions will be notified

3.3 Alternative Solutions

Alternative Proposals that meet similar objectives but use a different approach; will be accepted and evaluated; but should be submitted in separate Proposals.

Wherever the specifications state a brand, make, manufacturer, trade name, or supplier catalogue number, it is for establishing a grade or standard. It is not intended to rule out competition from equal brands or makes. If a product other than that specified is offered, it is the Proponents responsibility to provide information in its Proposal that enables the City to confirm equivalency and acceptance.

Except where stated otherwise, the specifications describe what is considered necessary to meet the performance requirements of the City and Proponents should consider this in their Proposal or if the Proponent cannot meet the specifications, the Proponent may identify and offer an alternative which it

believes to be an equal or better alternative. Proponents shall clearly indicate any variances from the City's specifications or conditions and attach descriptive literature and/or specifications.

3.4 Enquiries

All enquiries related to this RFP are to be directed, in writing, to the Designated Contact Person on or before the deadline found in Schedule A. Information obtained from any other source is not official and should not be relied upon. Enquiries and responses (beyond basic clarification), including addenda, will be recorded and will be posted.

Notification of change will not be automatically sent to Proponents.

3.5 Prices and Delivery Point

All prices quoted should be:

- a) In Canadian dollars;
- b) Exclusive of GST & PST;
- c) Exclusive of options, where applicable;
- d) D.D.P. (destination duty paid), Incoterms 2010, to the City works yard or work site;

3.6 Non-Solicitation

Proponents and their agents will not contact any City staff member, officer, or Council member with respect to this RFP at any time prior to the award of a Contract or the termination of the RFP; except for the Designated Contact Person with enquiries related to the RFP. The City may reject the Proposal of any Proponent that makes such contact.

3.7 Proponents Expenses

Proponents are solely responsible for their own expenses in preparing a Proposal and for any subsequent negotiations with the City. The City will not be liable to any Proponent for any claims, whether for costs or damages incurred by the Proponent in preparing the Proposal, loss of anticipated profit in connection with any final Contract or any other matter whatsoever.

3.8 Evaluation

Evaluation of Proposals will be by a committee formed by the City. Incomplete Proposals will be rejected without further consideration. Proposals not including all appendices (A – F) will be considered incomplete. Complete Proposals will be evaluated and scored as per the scorecard (Schedule B). By responding to this RFP, Proponents will be deemed to have agreed that the decision of the evaluation team will be final and binding. The City reserves the right to interview for clarification; any or all Proponents, after the RFP closing date.

The City of Grand Forks reserves the full right in its sole discretion and according to its own judgement of its best interest to reject any or all tenders; waive any defect or deficiency in a tender which does not materially affect the tender or the tender price relative to other tenders and accept that tender. The City reserves the right to accept a Proposal other than that with the highest evaluated score without stating reasons. Without limiting the generality of the foregoing, the City may consider any other factor besides capability to perform the work.

3.9 No Obligation to Proceed

The City is under no obligation to complete the RFP process.

3.10 Ownership of Proposals

All documents, including Proposals, submitted to the City become the property of the City. They will be received and held in confidence by the City and will be subject to the provisions of the *Freedom of Information and Protection of Privacy Act*.

3.11 Contract

This RFP is not an agreement to purchase goods or services. Notice in writing to a Proponent that has been identified as a successful Proponent will not constitute a Contract. Only if a Proponent and the City enter into a subsequent full written Contract will a Proponent acquire any legal or equitable rights or

privileges relative to the goods or services. Any resultant award will be made by means of a Form of Agreement (draft in Schedule E).

3.12 Confidentiality of Information

All Proponents and any other person who through this RFP process gains access to confidential information of the City are required to keep strictly confidential all information which in any way reveals confidential business, financial or investment details, programs, strategies or plans, learned through this RFP or subsequent RFP process. This requirement will continue with respect to such information learned by the successful Proponent, if any, over the course of any Contract for service which arises out of this RFP process.

This information must not be disclosed without prior written authorization from the City.

3.13 Contractors Obligation

3.13.1 Indemnity

The Contractor shall defend, indemnify and hold harmless the indemnities from and against all claims, demands, actions, proceedings, and liabilities whatsoever and all costs and expenses incurred in connection therewith and resulting from the performance, purported performance, or non-performance of the Contract, excepting only where such claim, demand, action, proceeding, or liability is based on the sole negligence of the indemnities.

3.13.2 Insurance

As a minimum, the Contractor shall procure and maintain throughout the term and for a minimum of 12 months after substantial completion of the Contract, at its own expense and cost, the following insurance policies; with the City of Grand Forks named as additional insured:

Commercial General Liability Insurance

Providing for an inclusive limit of not less than two million dollars (\$2,000,000) for each occurrence or accident and five million dollars (\$5,000,000) aggregate. Minimum coverage must include cross-liability and severability of interest, non-owned automobile liability, contingent employer's liability, professional liability, blanket contractual liability, broad form property damage, broad form completed operations, and operation of attached machinery, with the City of Grand Forks, its officers, officials, employees, servants, and agents named as additional insured.

Motor Vehicle Third-Party Legal Liability Insurance

Covering all motor vehicles, owned, operated and used or to be used by the Contractor directly or indirectly in the performance of the work or services. The limit of liability shall not be less than three million dollars (\$3,000,000) per occurrence; inclusive, for loss or damage including bodily injury, death or third-party property damage.

3.13.3 Registration with WorkSafe BC (WCB)

The Contractor shall be in good standing with WorkSafe BC and shall, provide a WorkSafe BC Clearance Letter.

3.13.4 Governing Regulations

The Contractor shall apply and pay for all necessary permits or licenses required for the execution of the Project. The Contractor shall give all necessary notices, pay for all fees required by law, and comply with all laws, ordinances, rules and regulations relating to the Project and to the preservation of the public health. The Contractor shall be responsible for the safety of all workers and equipment on the Project, in accordance with all applicable safety legislation passed by Federal, Provincial and local authorities governing safety.

Schedule A: Timeline of Activities

The following activities and dates are proposed by the City and shall be considered by the Proponents in the preparation of their Proposal.

Activity	Date
Issue RFP	February 20, 2019
Question Period Closing	February 4, 2019
Addendum Posting Deadline (2:00 PM)	March 8, 2019
RFP Closing (2:00 PM)	March 13, 2019
Select Preferred Proponent	March 22, 2019
Project Completion	May 31 of each year

Schedule B: Evaluation & Scorecard

Appendix A: Cover Page	/1
Appendix B: Mandatory Components	/1
Appendix C: Mandatory Documentation	/5
Appendix D: Fee Schedule	/30
Appendix E: Proponent Information & References	/15
Appendix F: Certification Document	/3
Overall Impression & Professionalism	/5

Schedule C: Scope of Work

The City of Grand Forks is a city with a population of about 4000 located along Highway 3 between Osoyoos and Castlegar. The municipal area for Grand Forks is roughly 10.5 square kilometers.

PROJECT SCOPE

1. The work consists of re-painting all traffic line markings within the City of Grand Forks described in the inventory below.
2. Proposals shall include a cost for the completion of all the outlined works for yearly totals and in a lump sum price that is inclusive of all costs for providing this three-year contracted service.
3. Any extra work that is approved by the Manager of Operations will be at an hourly rate. Proposals shall provide hourly costs for anticipated extra work.
4. Repainting Airport markings in year 3 of contract only.

Traffic Line Marking Paint and Material

- 1) Traffic line marking paint must be applied in strict accordance to manufacturers written application instructions and as per MMCD Platinum Edition, latest edition.
- 2) All surfaces to be inspected to ensure new application is compatible with existing.
- 3) Loose surface material is to be removed to ensure positive bonding of new paint. All surfaces must be clean and dry upon application.
- 4) Do not apply in temperatures less than 4 degrees Celsius.
- 5) Adjacent surfaces of public and private property to be protected from damage caused by cleaning and/or overspray of materials.

Digital Pavement Marking Measuring Instrument

A Digital Pavement Marking Measuring Instrument (DPMMI) such as LineTech Dataline, Epic Solutions M7, or similar product is required. The DPMMI is to be mounted to the paint application vehicle that will track the following conditions:

- a) Date
- b) Time
- c) Location
- d) Road Temperature
- e) Air Temperature
- f) Paint Temperature
- g) Paint Applications Thickness (L/KM)
- h) Glass Bead Application Rate (Kgs/L)
- i) Speed of Vehicle
- j) Distance painted

A copy of the report must be submitted with the invoice.

Road marking Equipment

Road marking Equipment shall incorporate the following minimum requirements:

- a) DPMMI reporting system or Equivalent
- b) Safety and Warning devices present

Traffic Control and Protection

- 1) Traffic control must comply with WorkSafeBC regulations.
- 2) The contractor, during the performance of the Work, shall provide sufficient personnel, barriers and traffic control devices to protect the public. Temporary cones, barricades and/or flag persons required must be provided to protect line markings during the required drying period.
- 3) Crosswalk painting shall be completed in two applications as to not interrupt the flow of traffic and to maintain safety.
- 4) Zebra Crosswalk - silica sand must be applied during painting

Final Cleanup

Upon completion of the work, the contractor must clean-up all materials and equipment from the course of this work and remove from site. Disposal of all materials to be in strict accordance with local bylaws and in accordance with all applicable Provincial statutes.

Inventory

Grand Forks Long Lines (lm)					
Road Name (section)	Yellow			White	
	Sgl Sld	DbI Sld	Skip	Sgl Sld	Skip
Granby	1864				
68 Avenue	2189	473		2115	@ 19 St
2 Street	1008	1158			
Jasper Avenue	1023		131		
Industrial Way	328				
Sagmore Road	480				
75 Avenue	1671			794	@ 22 St
Riverside Road	1623			231	@ 75 Ave
3 Street	405				
72 Avenue	690	267			
73 Avenue	512				
4 Street	249				
5 Street	486			53	@ 72 Ave
6 Street (73 Avenue)	426				
7 Street	495				
Market Avenue	13	268			
8 Street	207				
9 Street	257				
10 Street	228				

13 Street	94				
12 Street	30				
Boundary Drive	834			486	@ Central Ave
Kettle River Drive	606			743	@ 13 St
19 Street	834				
16 Street	483				
77 Avenue	509				
17 Street	379				
MacCallum	738				
21 Street	321				
22 Street	809				
25 Street	111				
27 Street	353				
Donaldson Drive	1195				
18 Street	143				
Totals	21593	2166	131	4422	

Intersection	Crosswalks		Stop Bars		Arrows			Zebra Blocks	CANDY CANE	Adv X
	#	Lm	#	Lm	Sgl	Dbi	Tpl			
Grandby & Valley Heights	1	21.0	1	4.7	2					2
Grandby & Landfill			1	7.9						
Grandby & Walnut			1	3.1						
Central & Riverside	1	21.8	1	4.7						
72 Ave & Riverside			2	8.3						
Market & Riverside	1	39.4	1	5.0				9		
2 St & 75 Ave	4	102.8	2	10.9						
75 Ave & Riverside			2	8.0						
2 St & Market			2	10.8				45	20	
3 St & Market			2	9.8				42	20	
4 St & Market			2	6.0	1			39	20	

Market between 4 St & 5 St (at Credit Union entry)								7	
5 St & Market								22	
75 St & 19 St/Donaldson	1	22.1	2	9.8					
20 St & 75 Ave		25.1	1	3.4					
21 St & 75 Ave	1	22.4	2	7.4					
22 St & 75 Ave			1	3.7					
25 St & Central			1	4.0					
25 St & 75 Ave			1	4.0					
75 Ave between 25 St & 27 St (John Attuton Sch)			2	8.0	2			13	2
27 St & 75 Ave			1	4.0					
75 Ave & Northfork			1	3.7					
23 St & 76 Ave			1	3.3					
22 St & 76 Ave	2	43.8	2	7.3	2				2
22 St & 77 Ave			1	4.1					
22 St & 78 Ave			2	7.0					
23 St & 75 Ave	1	22.0	1	4.0					
27 St & Central			1	4.5					
Central @ ABH Car Sales			1	2.2					
23 St & 78 Ave			1	3.1					
22 St & 75 Ave	2	46.0	2	7.8					
Donaldson & Northfork			1	4.3					
Coldchute & Donaldson			1	2.8					
21 St & Donaldson			1	3.3					
21 St & 78 Ave			2	9.0					
78 Ave & Donaldson			1	4.0					
21 St & 77 Ave			2	8.2					
20 St & 77 Ave			1	3.5					
20 St & 76 Ave		17.4	2	8.2					

21 St & 76 Ave		14.4	2	6.9					
76 Ave & Donaldson	1	24.0	1	3.9					
22 St & Central			1	4.0					
21 St & Central			1	4.0					
Central & Donaldson	1	27.0							
19 St & Macallum (76 Ave)	1	39.0	1	8.0					
Columbia & Macallum			1	6.0					
18 St & Columbia			1	4.8					
Columbia & Yale	1	46.0	1	6.0					
78 Ave & Columbia			1	4.0					
19 St & 78 Ave			1	4.5					
19 St & Western			1	6.0					
19 St & Manly			1	4.8					
19 St & Coalchute			1	4.7					
78 Ave & Macallum			1	4.5					
Macallum & Pineview			1	4.5					
17 St & 81 Ave			1	4.0					
18 St & 78 Ave			4	16.0					
11 St & 72 Ave	1	27.8	1	3.0			7		
10 St & 72 Ave		25.0	1	3.6			7		
9 St & 72 Ave		20.7	1	3.6			10		
8 St & 72 Ave		99.6	1	3.6	1				1
7 St & 72 Ave	2	47.3	2	8.6	1				1
6 St & 72 Ave	1	20.0	1	4.0					
5 St & 72 Ave			2	10.0			30		
16 St & Central	1	33.0	1	7.0					
16 St & 75 Ave			1	4.0					
16 St & 77 Ave			2	9.0					
16 St & Spring			1	4.0					
16 St & Lansdowne			1	4.0					
17 St & 77 Ave			2	8.8					
77 Ave & Boundary			1	4.5					
78 Ave & Boundary			1	2.6					

76 Ave & Riverside		16.2	1	2.1						
77 Ave & Riverside		17.0	1	2.3						
78 Ave & Riverside		28.9	1	4.1						
79 Ave & Riverside		26.6	1	2.7	2			8		2
80 Ave & Riverside		15.3	2	5.0						
81 Ave & Riverside		12.6	2	4.8						
82 Ave & Riverside		12.3	2	5.4						
83 Ave & Riverside		10.1	2	5.4						
84 Ave & Riverside			2	5.3						
85 Ave & Riverside			2	5.8						
2 St & 72 Ave			2	16.1				62	27	
3 St & 72 Ave			2	11.3				61	26	
4 St & 72 Ave			2	12.2				64	24	
3 St & 75 Ave		107.0	2	9.2						
4 St & 75 Ave		50.9	1	10.0						
7 St & 75 Ave		14.5	3	9.3						
6 St & 75 Ave		31.4	2	5.9						
5 St & 75 Ave		43.6	2	8.4						
5 St @ Municipal Park			2	6.6		1				
5 St & 73 Ave	1	22.0	2	8.8				15		
9 St & Kettle River	1	17.9	1	3.3				10.5		
10 St & Kettle River	1	14.2	1	3.3						
11 St & Kettle River	1	18.9	1	4.0						
12 St & Kettle River	1	30.7	1	3.7						
Kettle River Bridge								12		
68 St & Kettle River			1	3.8						
13 St & Kettle	1	23.0	1	4.0						
3 St & Central	2	51.5	2	11.7						
4 St & Central	2	56.4	2	10.2						
6 St & Central	2	58.0	2	11.9						
7 St & Central	2	66.3	2	11.2						
8 St & Central	1	28.3	1	5.5						
9 St & Central	2	55.9	2	10.6						

10 St & Central	2	54.1	2	10.4					
11 St & Central	1	27.3	1	5.8					
12 St & Central	1	27.7	1	5.7					
Secondary Schl on Central	1	12.3							
18 St & Donaldson & Central	1	72.1	2	9.2					
13 St & Central	1	24.9	1	5.0					
Boundary & Donaldson	1	24.7	2	7.0			10		
72 Ave & Boundary			1	3.6			10		
73 Ave & Boundary			1	4.6			11		
68 Ave & Boundary	1	36.1	4	17.5					
14 St & 67 Ave			2	6.3					
67 Ave & Boundary			1	2.8					
16 St & 68 Ave			1	3.6					
16 St & 70 Ave & Donaldson			2	5.9					
19 St @ School & Rec Centre	1	30.6							
19 St & 72 Ave	1	26.1	2	10.2					
19 St & 70 Ave			1	3.0					
19 St & 68 Ave	2	75.0	2	9.7					
68 Ave & Brycen			1	4.1					
21 St & 68 Ave	1	21.7	2	7.6					
27 St & 68 Ave			1	6.3					
Spragget & 68 Ave			1	5.3					
27 St & 68 Ave			1	3.6					
24 St & 68 Ave			1	3.4					
24 St & Kettle River			1	2.1					
68 Ave & Mountain			1	9.1					
68 Ave & Selkirk			1	8.3					
20 St & 68 Ave			1	3.2					
20 St & 66 Ave			1	3.6					
19 St & 66 Ave			2	7.4					
19 St & Kettle River			1	4.3					
19 St & 61 Ave			1	3.6					

19 St & 60 Ave			1	3.1						
21 St & Central			2	8.3						
21 St & 72 Ave			1	4.2						
11 St & 73 Ave		15.8	1	3.0				7		
10 St & 73 Ave	1	28.7	1	5.3						
9 St & 73 Ave	3	51.0	3	11.8						
12 St & 73 Ave	2	39.1	3	10.5				8		
73 Ave behind School								48		
13 St & 73 Ave	1	29.0	1	5.6						
Boundary @ Trailer park (near 72 Ave)	2	26.2								
14 St & 68 Ave	1	22.6	2	6.3						
8 St & 73 Ave			1	3.6						
2 St & 69 Ave	1	32.3	2	7.3						
1 St & 69 Ave			1	3.3						
1 St & 68 Ave			1	3.6						
2 St & 68 Ave			2	11.1						
2 St & 65 Ave			1	6.5						
2 St & Industrial Pkwy			1	4.5						
2 St & Industrial			2	10.1						
2 St & Sagamore			1	3.6						
2 St & Jasper			1	3.6						
3 St & 68 Ave			1	4.5						
4 St & 68 Ave			1	3.6						
3 St & 69 Ave			2	7.6						
4 St & 69 Ave			2	6.7						
4 St between Market & Central	1	23.1	1	4.1						
5 St & 69 Ave			1	2.7						
67 Ave & Kettle River			1	5.0						
66 Ave & Kettle River			1	3.1						
12 St & 59 Ave			1	4.6						
17 St & 59 Ave			1	2.5						
18 St & 60 Ave			1	3.6						
18 St & 61 Ave			1	3.3						

18 St & Kettle River			1	4.3					
18 St & 66 Ave			2	8.2					
18 St & 68 Ave	1	16.8	2	6.7					
18 St & 70 Ave	1	13.3	2	6.0					
18 St & 72 Ave	1	14.2	2	6.4					
17 St & Donaldson & 72 Ave			2	6.5					
17 St & 70 Ave			2	6.5					
17 St & 68 Ave	1	15.6	2	6.6					
17 St & 66 Ave			1	6.6					
66 Ave & Van Ness			1	3.3					
66 Ave & Boundary			1	3.6					
14 St & 66 Ave			1	3.3					
22 St & 72 Ave			1	5.3					
72 Ave & Cypress			1	3.6					
72 Ave & Sunshine			1	5.3					
25 St & 72 Ave			2	7.2					
27 St & 72 Ave			1	3.6					
27 St & Central			1	5.6					
22 St & Central			3	12.7					
A&W on Central (near 19 St)	1	25.4							
Industrial Pkwy between 2 St & 65 Ave	1	19.0							
Coronation & Sagmore			1	5.0					
Como & Jasper			2	6.0					
63 Ave & Como			1	3.0					
64 Ave & Como			2	6.0					
9 St & 64 Ave			1	3.0					
8 St & 64 Ave			1	3.0					
7 St & 64 Ave			1	3.0					
5 St & 64 Ave			1	3.0					
6 St & 64 Ave			1	6.0					
72ND & PHOENIX			1						
64 Ave/Industrial @ RR Xing			2	8.0					

6 St & 65 Ave			1	3.0						
5 St & 65 Ave			1	3.0						
7 St & 65 Ave			2	6.0						
8 St & 65 Ave			2	6.0						
65 Ave & Como			1	3.0						
66 Ave & Como			3	9.0						
9 St & 66 Ave			1	3.0						
10 St & 66 Ave			1	3.0						
Morrissey Creek @ Hwy 3			1	3.3						
Totals	72	2441.8	285	1160.0	11	1		557.5	137	10

Street/Parking Lot	HC	Curb		Parking Lines				Hatch	Stencil	
		Blue	Yellow STD	/	T		Hdr	Lm	#	Type
Parking Lots										
Airport	2		7.5			19			1	NO PARKING
Behind Fire Hall			96	25		7	78.2	49.0	3	NO PARKING
									5	Arrows
									6	No Posts
									1	Lamp Standard
									6	Wheel Stops
Beside River			85			46	41.1		1	Lamp Standard
Info Centre						19				
Library	1	3				24				
Courthouse						16				
On-Street										
2 Street			258		92		146.1	42.5	3	NO PARKING

@ Market	2	12							
@ Service BC	2	12							
@ 75 Ave	2	12							
@ 72 Ave	1	6						1	NO PARKING
3 Street			206	61	44		87.2		
@ 75 Ave								2	NO PARKING
@ Currier Insurance	1	6							
@ Pharmasave	1	6							
@ Market	1	6							
@ 72 Ave	1	6							
4 Street			71		25		41		
@ Market	1	6							
@ City Hall	1	6							
@ 72 Ave	1	6							
5 Street				20	50		134.1		
@ Library	2	12							
@ Art Gallery	1	6							
@ Info Center	2	12							
@ Market	1	6							
@ 73 Ave	1	6							
12 Street				14				49.8	
Riverside				49			61.8		
@ Market	1	6							
72 Avenue			180.5	53	32		115.2		
@ Selkirk College	1	6							
73 Avenue			48.5		6				

75 Avenue			18.6							NO Post @riverside
76 Avenue @ Hospital				15						
Central Avenue			2471							
Market Avenue			273.7	64	40		52.1			
Boundary Drive									2	Bike Symbol
Kettle River Drive									4	Bike Symbol
100 mm Walkway										
5 St & 73 Ave							219			
Totals	26	141	3715.8	301	289	131	975.8	141.3	35	

Schedule D: Additional Terms and Conditions

1. All information must be tracked electronically. Paper copies of required documentation will not be accepted (i.e. must be filled into provided templates (Appendices) electronically).
2. The successful Proponent must obtain a valid City of Grand Forks business license.
3. A ten percent holdback will be applied to the price until delivery of services is complete.
4. The Line Painting Program will be deemed complete upon approval by the Manager of Operations or designate.
5. The successful Proponent will be required to sign a prime contractor agreement prior to commencement of any work for each year of the contract until the expiration of the contract.
6. It is preferred that the work be executed between the hours of 7pm to 5am and be completed by May 15th.

Schedule E: Form of Agreement

Form of Agreement PW2019-02-RFP

THIS AGREEMENT made this _____ day of _____, 2019.

BETWEEN:

(Herein called "The Contractor")

OF THE FIRST PART

AND:

THE CORPORATION OF THE CITY OF GRAND FORKS

(Herein called "The Corporation")

OF THE SECOND PART

1. In consideration of the covenants and agreements hereinafter contained and to be performed by the Corporation, the Contractor hereby agrees with the Corporation:
 - a) To do all work described in the contract documents, on the terms and conditions herein contained and at the prices herein specified and within the time limited; and,
 - b) To commence and actively proceed with the work within fourteen (14) days from the date of receiving notice from the Corporation to proceed with the work.
2. The Contract documents include this agreement and the following documents:
 - a. Request for Proposal PW2019-02-RFP.
 - b. Contractor's Proposal as received by the City.
 - c. The Notice of Award.
3. In consideration of the performance by the Contractor of all and singular the covenants and agreements herein contained and to be performed by the Contractor, the Corporation HEREBY COVENANTS AND AGREES with the Contractor that it will pay the Contractor the sum or sums of money herein specified as payment for the fulfilment of the work.
4. IT IS UNDERSTOOD AND AGREED by and between the parties hereto that the specifications, the schedule of quantities and prices, the drawings, the tender including all schedules thereto, the general conditions of contract, and further details and instructions in explanation thereof as may from time to time be given by the Corporation, shall be read with and form part of this agreement as if embodied herein.
5. IT IS FURTHER UNDERSTOOD AND AGREED between the parties hereto that the Contractor, in entering into and executing this agreement, has relied on his own examination of the site, the access to the site, and on all other data, matters, and things requisite to the fulfilment of the work, and not on any representation or warranty of the Corporation.

6. Communications between the Contractor and the Corporation including all written notices required by the Contract shall be made as set out below:

a. The Corporation:

Fax: _____
Email: _____
Attention: _____

b. The Contractor:

Fax: _____
Email: _____
Attention: _____

7. IN THIS AGREEMENT, unless the context otherwise requires, "Contract" shall be construed to mean and include this agreement.
8. WHENEVER in this agreement it is stipulated that anything shall be done or be performed by either of the parties hereto, it shall be assumed that such party has thereby entered, and such party does hereby enter into a covenant with the other party to do or perform the same.
9. All grants, covenants, provisions and claims, rights, powers privileges and liabilities contained in this agreement shall be read and held as made by and with and granted to and imposed upon the respective parties hereto and their respective heirs, executors, administrators, successors, and assigns, in the same manner as if the words had been inscribed in all proper and necessary places, and in the event of more than one person being the Contractor, the said grants, covenants, provisions and claims, rights, powers, privileges and liabilities shall be construed and held to be several as well as joint.
10. WHEREVER the singular or masculine is used throughout this Agreement, the same shall be construed as meaning the plural or feminine or body corporate, as the context or the parties hereto so require.
11. IN WITNESS WHEREOF the parties hereto have caused these presents to be executed, the day and year first above written.

SIGNED, SEALED AND DELIVERED IN THE PRESENCE OF

Full Legal Name of Contractor

Authorized Signatory

Date

Witness

Date

Chief Administrative Officer

Date

EXAMPLE

Company Name

PW2019-02-RFP
2019-2021 Line Painting

DATE

Contact Information:
Contact Name
Company Address
Contact Email
Contact Phone Number
Contact Cell Number

Appendix B: Mandatory Components

Appendix A: Cover Page

Appendix B: Mandatory Components

Appendix C: Mandatory Documentation

Appendix D: Fee Schedule

Appendix E: Proponent Information

Appendix F: Certification Document

Date

Signature

Appendix C: Mandatory Documentation

Traffic Line Marking Paint and Material

Digital Pavement Marking Measuring Instrument

Road marking Equipment

Appendix D: Fee Schedule

	<i>Item</i>	<i>Bid Unit Rate</i>	<i>Extended (\$)</i>
1.	2019 Line Painting		
2.	2020 Line Painting		
3.	2021 Line Painting		
4.	Airport marking		
5.	<i>2022 Line Painting</i>		
6.	<i>2023 Line Painting</i>		
7.	<i>2024 Line Painting</i>		
8.	Additional work (break down below with hourly rate)		
9.			
10.			
11.			
	<i>Freight</i>		
	<i>Environmental Levy</i>		
	<i>PST</i>		
	<i>GST</i>		
	<i>Total Price</i>		

Please use additional forms or sheets formatted similar to the above in the event that the space provided is not sufficient.

Appendix E: Proponent Information

Legal Name: _____

Address: _____

Ownership Structure:

References (Provide three (3) references):

Company

Contact Person

Telephone

Email

Payment Terms (i.e. Invoicing):

Appendix F: Certification Document

Certification:

We have carefully read and examined the RFP document and have conducted such other investigations as were prudent and reasonable in preparing this Proposal.

We certify that the statements made in this Proposal are true and complete. These statements represent our Proposal to the City of Grand Forks. We agree to be bound by statements and representations made in this Proposal.

Company Name (Print): _____

Company Address: _____

Name of Authorized Signing Officer(s) (Print): _____

Title of Authorized Signing Officer(s) (Print): _____

Signature of Authorized Signing Officer(s): _____

Telephone Number: _____

Cell Number: _____

Email Address: _____

Acknowledgement of Addenda:

We acknowledge the following Addenda which become part of this RFP:

ADDENDUM #

ADDENDUM #

ADDENDUM #

ADDENDUM #

Date Signed: _____