



www.GrandForks.ca

# The City of Grand Forks

## REQUEST FOR QUOTATION (RFQ)

<b>REQUESTER INFORMATION</b>					<b>RFQ Closing Date &amp; Time</b> September 18, 2019 - 2:00PM
Department:	Public Works				
Contact Name:	Rosemary Dykhuizen				
Telephone #:	250-442-8266 x 60230		<b>RFQ NO.</b>		
E-mail:	<a href="mailto:rdykhuizen@grandforks.ca">rdykhuizen@grandforks.ca</a>		<b>PW2019-04-RFQ</b>		Winter Sand - 2019
<b>Description of Required Supplies, Works, or Services:</b> Winter road sand (500 yards) as per attached specifications for Class A & B particle size delivered to Grand Forks Public Works (130 Industrial Drive, Grand Forks, BC) by November 15, 2019. A five gallon pail of the material being quoted must be delivered to the Outside works office by September 18th, 2019. Once results from Interior Testing are returned to the City of Grand Forks the results must be approved by the Manager of Operations for a quotation to be considered valid.					
<b>TIMELINE:</b> <b>18-Sep-19 RFQ closing</b> <b>15-Nov-19 Delivery Complete</b>					
Item No.	Quantity	Unit of Measurement	Goods & Services Catalogue # and Description	Unit Price CDN \$	Total Price CDN \$
1	500	Yards	Winter Sand (As Per Attached Spec) Delivered to 130 Industrial Drive		
<b>F.O.B. to Grand Forks BC</b> <b>Total Amount before Taxes</b> <b>Goods &amp; Services Taxes (G.S.T.)</b> <b>Grand Total including G.S.T.</b>					
<b>Supplier Information:</b>		The following Section must be completed by the Supplier and included in the Supplier's proposal in response to this RFQ.			
Supplier Name		Supplier Address, Telephone No. & E-mail			Supplier's Quotation #
					Quotation Date
Supplier Contact Name			Signature		

### RFQ Terms and Conditions

- 1 Supplier's response to this RFQ must be sent to the City of Grand Forks by mail or E-mail to the attention of the Requester, as specified above.
- 2 Supplier may attach a quotation to this form or may enter prices directly on this form.  
If quotation is provided, the Supplier Information Section of this form must be completed and attached as the first page of Supplier's proposal.
- 3 The quantity specified above is provided as a best estimate only.
- 4 Prices are in Canadian dollars. In the event of a discrepancy/error in the total prices indicated above or in the Supplier quotation, the unit price will prevail.
- 5 Goods and Services Tax (G.S.T.) is applicable but should not be included in the quoted prices.
- 6 Supplier's proposal shall be valid for sixty (60) days from the date of Supplier's submission.
- 7 Price may or may not be the determining factor in Supplier selection process.
- 8 The award may be made to the Supplier(s) whose proposal(s) is (are) determined to be of highest value in terms of quality and price.
- 9 The City reserves the right to request the Supplier(s) to demonstrate that adequate skills, equipment and resources are available for performance of the services.
- 10 The City reserves the right to request any additional information that it deems necessary in order to make a decision on any proposal.
- 11 The City reserves the right to reject any or all proposals after evaluation.
- 12 Rejection of all proposals will mean that the City, in its own best interest at this time, has determined not to pursue the acquisition.
- 13 A Supplier who submits a proposal to the City in response to this RFQ must be licensed and certified as required by the laws of B.C..
- 14 Any resulting purchase shall be subject to the City of Grand Forks Contracting Authority & Purchasing Policy #802-A1.
- 15 Any proposal not supported by the information requested in the RFQ, or not complying with the RFQ requirements, may not be considered.
- 16 Submissions will be deemed successfully received when displayed as a new email in the inbox of the City email address. The City will not be liable for any delay for any reason including technological delays, or issues by either party's network or email program.

Class A & B	
Maximum Particle Size	12.5 mm
Metric Screen Size*	
19 mm	n/a
16 mm	n/a
12.5 mm	100%
9.5 mm	n/a
4.75 mm	50-95%
2.36 mm	30-80%
0.600 mm	10-50%
0.300 mm	0-25%
0.075 mm	0-6%