

## CITY OF GRAND FORKS

<b>POLICY TITLE:</b>	<b>Council Interference</b>	<b>POLICY NO:</b>	<b>108</b>
<b>EFFECTIVE DATE:</b>	<b>February 6, 2006</b>	<b>SUPERSEDES:</b>	
<b>APPROVAL:</b>	<b>Council</b>	<b>PAGE:</b>	<b>1 of 1</b>

### **POLICY:**

**Responsibilities of individual members of Council is to consider the well being and interests of the City, to contribute to the development and evaluation of policies and programs, participate in Council and other meetings, carryout duties assigned by Council and any other duties authorized by Statute, declare conflict of interest and remove from participation and respect confidentiality of information, however, an individual member of Council shall not interfere with municipal employees performing their duties or with employees of companies under contract to the City. Individual Councillors should refer their request and concerns to the Mayor or City Manager/CAO.**

### **PURPOSE:**

**To ensure that there is a clear separation of duties of elected officials and that of appointed and hired workers and personnel.**

### **PROCEDURE:**

- **If an individual Councillor interferes with a municipal employee or contractor, the employee shall bring the matter to the attention of the City Manager/CAO who shall refer it to the Mayor.**
- **The Mayor as the Chief Executive Officer of the City is empowered to order the conduct of all Officers and employees of the City to ensure good government of the City is duly executed by all City personnel.**
- **Community Charter section 102 provides penalty for the members who contravene this section.**