

CITY OF GRAND FORKS			
POLICY TITLE:	Employees - Dress Code	POLICY NO:	603
EFFECTIVE DATE:	March 16, 2009	SUPERSEDES:	
APPROVAL:	Council	PAGE:	1 of 1

POLICY:

Employees who work out doors shall wear suitable clothing and footwear of a type and condition that will not expose them to any unnecessary and avoidable hazards. Short sleeved shirts or short pants are not acceptable for outdoor work or shop type situations, except for employees in the City Parks and By-Law Enforcement Departments, nor are runners, dress or street shoes, sandals, and other types of recreational shoes.

Long sleeved shirts and long pants will provide a degree of protection from mechanical abrasion, injurious materials, electric flash, burns, bites, and stings. Adequate footwear will provide necessary protection and support under most working conditions.

Employees who work indoors shall wear suitable clothing and footwear appropriate for indoor office environment.

All dress codes must meet WCB standards and regulations where stipulated.

PURPOSE:

To establish dress requirements for City employees that will enhance employee safety, provide public confidence and be comfortable and acceptable to the employee.

PROCEDURE:

- This policy shall be applicable to outside City workers only.
- Employees working at City Hall or in other clerical or office type work in other City Departments are to wear clothing appropriate to the department and acceptability to office work.
- Wherever there is a conflict between this policy and WCB Regulations, the provisions of the WCB Regulations shall prevail.
- This policy shall form part of the Rules and Regulations established by the City and will be presented to each new employee upon commencement of employment with the City.