

CITY OF GRAND FORKS			
<b>POLICY TITLE:</b>	<b>Campground Policy</b>	<b>POLICY NO:</b>	<b>1206-A1</b>
<b>EFFECTIVE DATE:</b>	<b>April 11, 2016</b>	<b>UPDATED:</b>	<b>2016</b>
<b>APPROVAL:</b>	<b>Council</b>	<b>PAGE:</b>	<b>1 of 2</b>

**Purpose:**

To define appropriate use and value of the campground. To operate the campground in a cost effective manner with an economic benefit to the downtown core and to promote tourism.

**Background:**

Council recognizes the importance of a healthy downtown core as one of their strategic plans and promotes community events in City Park. The Municipal Campground is truly in the heart of Grand Forks with all the amenities close by. The City Park campground promotes short term recreation with walking trails set along the beautiful Kettle River just a few short blocks from downtown. The campground is surrounded by playing fields, green spaces, children's playgrounds, the BMX track and the Rotary Spray Park. With its very own beach area, it is a short walk to shops, restaurants and services.

**Operations:**

- **Dates - Camping Season:**

From May 1<sup>st</sup> until September 30<sup>th</sup>

- **Summer Students:**

As part of the City's ongoing community engagement efforts and to support our local post-secondary education students, the campground may be operated by summer students during the camping season. This will also prepare students for future work within local government environments.

- **Campground Host:**

If a Campground Host operates the campground on behalf of the City, the Campground Host will ensure that the same rules and regulations as set out in this policy and the Campground Regulations Bylaw are upheld.

- **Reservations and Cancellation:**

- Reservation services will only be available from April 1<sup>st</sup> until September 30<sup>th</sup> of each year.
- Reservations are handled at two locations: The Visitor Information Center or by the Campground Attendant/Host on site.
- All reservations will be booked into a shared campground database. All reservation bookings in the database will be considered final and will prevail in the event there is a discrepancy.
- Cancellation Policy
  - (a) Prior to 48 hours: written cancellation is required; the customer shall be charged a minimum of one night camping rate as per the site reserved and the type of camping requested.
  - (b) Within 48 hours: written cancellation is required; the customer shall be charged a minimum of two nights camping rate as per the site reserved and the type of camping requested.
  - (c) If no written cancellation is received before the arrival date, then no refunds will be given.
  - (d) As of January 1<sup>st</sup>, 2017 the amounts as defined in "Schedule F" of the Fees and Charges Bylaw will be charged for all cancellations.

- **Services:**

- **Washrooms and Showers**

The campground washrooms will be available to the paying guests of the campsite at no additional cost.

- **WI-FI**

Wireless internet provided by the Rotary Free Wifi Zone.

**Emergency Contacts:**

- Maintenance Issues: Contact the Campground Attendant
- Emergencies: Contact 911

**Exceptions:**

The Chief Administrative Officer of the City of Grand Forks may at any time make exceptions to this policy.