

CITY OF GRAND FORKS

POLICY TITLE: Risk Management **POLICY NO:** 1608
Maintenance & Inspection
Of Roadways & Sidewalks

EFFECTIVE DATE: September 8, 2009 **SUPERSEDES:**

APPROVAL: Council **PAGE:** 1 of 1

POLICY:

For financial planning purposes, the Manager of Works and Services or such other person designated by the City Manager will annually inspect within the approved Financial Resources all roadways and sidewalks within City boundaries to determine areas requiring repair and/or replacement.

PURPOSE:

- a) To demonstrate that balanced against the nature and quantity of the risks involved, the City's system of inspections is reasonable in light of all circumstances including budgetary limits, available personnel and equipment and the criteria of wanting to meet the standard duty of care.
- b) To clearly exhibit that City Officials and Staff attempt to do everything within their means to reduce possible hazards on a continuous basis and within the approved financial resources.

PROCEDURE:

1. On an on-going basis, City Officials and Staff will observe the condition of roadways and sidewalks in the City and advise the Manager of Works and Services of any defects so that repairs can be carried out forthwith.
2. For height differentials between sections of sidewalks, the courts are accepting the following definitions:
 - No. 1 Trips - a differential of less than 1.25 cms. (1/2 inch).
 - No. 2 Trips - a differential of between 1.25 cms (1/2 inch) and 2.5 cms (1 inch).
 - No. 3 Trips - a differential of 2.5 cms. (1 inch) or greater.
3. The "No. 3 Trips" must be repaired as quickly as possible. When noted, these conditions should be marked for public notice immediately.
4. Annually where weather conditions and authorized staffing levels permit, an asphalt crew with maintenance equipment will repair any noted defected (e.g. potholes and sidewalk level differentials).
5. Members of the public are encouraged to immediately report any observed defects in roadways and sidewalks in the City to City Hall or Public Works Department personnel.