



# The City of Grand Forks

## REQUEST FOR QUOTATION (RFQ)

www.GrandForks.ca

<b>REQUESTER INFORMATION</b>		<b>Date of the RFQ</b>		<b>RFQ Closing Date &amp; Time</b>	
Department:	Public Works	21/11/2016		28/11/2016 - 2:00pm	
Contact Name:	Darryl Nielsen	<b>RFQ NO.</b> PW2016-10-RFQ 2016 AP-500 Pump			
Telephone #:	250-442-8266 x 60247				
E-mail:	<a href="mailto:dnielsen@grandforks.ca">dnielsen@grandforks.ca</a>				
<b>Description of required supplies, works or services:</b> to replace existing AP-500 Hale Pump					
<b>TIMELINE:</b>					
21-Nov-16 RFQ posting					
28-Nov-16 RFQ closing					
09-Dec-16 Delivery of equipment					
<b>Item No.</b>	<b>Quantity</b>	<b>Unit of Measurement</b>	<b>Goods &amp; Services Catalogue # and Description</b>	<b>Unit Price CDN \$</b>	<b>Total Price CDN \$</b>
	1		HALE AP-500 Pump to replace existing		
<b>F.O.B. to Grand Forks BC</b>					
<b>Total Amount before Taxes</b>					
<b>Goods &amp; Services Taxes (G.S.T.)</b>					
<b>Grand Total including G.S.T.</b>					
<b>Supplier Information:</b>		The following Section must be completed by the Supplier and included in the Supplier's proposal in response to this RFQ.			
<b>Supplier Name</b>		<b>Supplier Address, Telephone No. &amp; E-mail</b>			<b>Supplier's Quotation #</b>
					<b>Quotation Date</b>
<b>Supplier Contact Name</b>			<b>Signature</b>		

### RFQ Terms and Conditions

- 1 Supplier's response to this RFQ must be sent to the City of Grand Forks by mail or E-mail to the attention of the Requester, as specified above.
- 2 Supplier may attach a quotation to this form or may enter prices directly on this form.  
If quotation is provided, the Supplier Information Section of this form must be completed and attached as the first page of Supplier's proposal.
- 3 The quantity specified above is provided as a best estimate only.
- 4 Prices are in Canadian dollars. In the event of a discrepancy/error in the total prices indicated above or in the Supplier quotation, the unit price will prevail.
- 5 Goods and Services Tax (G.S.T.) is applicable but should not be included in the quoted prices.
- 6 Supplier's proposal shall be valid for sixty (60) days from the date of Supplier's submission.
- 7 Price may or may not be the determining factor in Supplier selection process.
- 8 The award may be made to the Supplier(s) whose proposal(s) is (are) determined to be of highest value in terms of quality and price.
- 9 The City reserves the right to request the Supplier(s) to demonstrate that adequate skills, equipment and resources are available for performance of the services.
- 10 The City reserves the right to request any additional information that it deems necessary in order to make a decision on any proposal.
- 11 The City reserves the right to reject any or all proposals after evaluation.
- 12 Rejection of all proposals will mean that the City, in its own best interest at this time, has determined not to pursue the acquisition.
- 13 A Supplier who submits a proposal to the City in response to this RFQ must be licensed and certified as required by the laws of B.C..
- 14 Any resulting purchase shall be subject to the City of Grand Forks Contracting Authority & Purchasing Policy #802-A1.
- 15 Any proposal not supported by the information requested in the RFQ, or not complying with the RFQ requirements, may not be considered.
- 16 Submissions will be deemed successfully received when displayed as a new email in the inbox of the City email address. The City will not be liable for any delay for any reason including technological delays, or issues by either party's network or email program.