

## The City of Grand Forks

## **REQUEST FOR QUOTATION (RFQ)**

Department:         Public Works         21/11/2016         28/11/2016 - 2:00pm           Contact Name:         Darryl Nielsen         RFQ NO.           Telephone #:         250-442-8266 x 60247         RFQ NO.           E-mail:         Inielsen@grandforks.ca         PW2016-10-RFQ         2016 AP-500 Pump           TIMELINE:         21-Nov-16         RFQ posting         RFQ posting         RFQ posting         RFQ posting           No.         Quantity         Unit of Measurement         Catalogue # and Description         Unit Price CDN \$         CDN \$           No.         1         HALE AP-500 Pump to replace existifing         Unit of CDN \$         CDN \$           Include A post of the po	REQUESTER INFORMATION				Date of the RFQ RFQ Closing Date & Time		ite & Time
Telephone #: 250-442-8266 x 60247 RFQ NO. E-mail: dnielsen@grandforks.ca PW2016-10-RFQ 2016 AP-500 Pump  Description of required supplies, works or services: to replace existing AP-500 Hale Pump  TIMELINE: 21-Nov-16 RFQ posting RFQ closing 09-Dec-16 Delivery of equipment  Item Quantity No. 1 Unit of Measurement Catalogue # and Description CDN \$ CDN \$ CDN \$  I HALE AP-500 Pump to replace existing  F.O.B. to Grand Forks BC Total Amount before Taxes Goods & Services (G.S.T.)  Grand Total including G.S.T.  Supplier Information: The following Section must be completed by the Supplier and included in the Supplier's proposal in response to this RFQ.  Supplier Name Supplier Address, Telephone No. & E-mail	Department:			Public Works	21/11/2016	28/11/20	016 - 2:00pm
Description of required supplies, works or services: to replace existing AP-500 Hale Pump   Time	Contact Name:		Ī	Darryl Nielsen			
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TIMELINE: 21-Nov-16 28-Nov-16 28-Nov-16 28-Nov-16 09-Dec-16 09-Dec-16 Delivery of equipment    Item   Quantity   Unit of   Measurement   Goods & Services   Unit Price   CDN \$	E-mail: <u>dniel</u>		dniels	en@grandforks.ca	PW2016-10-RFQ	2016 AP-500 Pump	
TIMELINE: 21-Nov-16 28-Nov-16 28-Nov-16 28-Nov-16 09-Dec-16 09-Dec-16 Delivery of equipment    Item   Quantity   Unit of   Measurement   Goods & Services   Unit Price   CDN \$							
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	Supplier Name			Supplier Address, Telephone No. & E-mail			Supplier's Quotation #
Supplier Contact Name Signature							Quotation Date
Supplier Contact Name Signature							
	Supplier Contact Name					Signature	

## **RFQ Terms and Conditions**

- 1 Supplier's response to this RFQ must be sent to the City of Grand Forks by mail or E-mail to the attention of the Requester, as specified above.
- 2 Supplier may attach a quotation to this form or may enter prices directly on this form.
  If quotation is provided, the Supplier Information Section of this form must be completed and attached as the first page of Supplier's proposal.
- **3** The quantity specified above is provided as a best estimate only.
- 4 Prices are in Canadian dollars. In the event of a discrepancy/error in the total prices indicated above or in the Supplier quotation, the unit price will
- **5** Goods and Services Tax (G.S.T.) is applicable but should not be included in the quoted prices.
- 6 Supplier's proposal shall be valid for sixty (60) days from the date of Supplier's submission.
- 7 Price may or may not be the determining factor in Supplier selection process.
- 8 The award may be made to the Supplier(s) whose proposal(s) is (are) determined to be of highest value in terms of quality and price.
- 9 The City reserves the right to request the Supplier(s) to demonstrate that adquate skills, equipment and resources are available for performance of the services
- 10 The City reserves the right to request any additional information that it deems necessary in order to make a decision on any proposal.
- 11 The City reserves the right to reject any or all proposals after evaluation.
- 12 Rejection of all proposals will mean that the City, in its own best interest at this time, has determined not to pursue the acquisition.
- 13 A Supplier who submits a proposal to the City in response to this RFQ must be licensed and certified as required by the laws of B.C..
- 14 Any resulting purchase shall be subject to the City of Grand Forks Contracting Authority & Purchasing Policy #802-A1.
- 15 Any proposal not supported by the information requested in the RFQ, or not complying with the RFQ requirements, may not be considered.
- 16 Submissions will be deemed successfully received when displayed as a new email in the inbox of the City email address. The City will not be liable for any delay for any reason including technological delays, or issues by either party's network or email program.