

**THE CORPORATION OF THE CITY OF GRAND FORKS
AGENDA – REGULAR MEETING**

**Monday, November 21, 2011 – 7:00 p.m.
Council Chambers City Hall**

	<u>ITEM</u>	<u>SUBJECT MATTER</u>	<u>RECOMMENDATION</u>
1.	<u>CALL TO ORDER</u>	7:00 p.m. Call to Order	Call Meeting to Order at 7:00 p.m.
2.	<u>RECESS TO PRIMARY COMMITTEE MEETING</u>		Recess meeting into Primary Committee Meeting. Reconvene Regular Meeting at conclusion of Primary Committee Meeting
3.	<u>REGULAR MEETING AGENDA</u>	November 21 st , 2011 Agenda	Adopt Agenda
4.	<u>MINUTES</u> - November 7 th , 2011	Regular Meeting Minutes	Adopt Minutes
5.	<u>REGISTERED PETITIONS AND DELEGATIONS</u> None		
6.	<u>UNFINISHED BUSINESS:</u> None		
7.	<u>REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)</u> a) Corporate Officer's Report	Members of Council may ask questions, seek clarification and report on issues	Issues seeking information on operations be referred to the Chief Administrative Officer prior to the meeting.
8.	<u>REPORT FROM THE COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY</u> a) Corporate Officer's Report	The City's Representative to the Regional District of Kootenay Boundary will report to Council on actions of the RDKB.	Receive the Report.

9. **RECOMMENDATIONS FROM STAFF FOR DECISIONS:**

- a) Chief Administrative Officer's Report- Notice of Work & Reclamation Program Referral-Winner Exploration

Requests for comments on the Application for Mineral Exploration from the Ministry of Forests, Lands and Natural Resources

Council receives the CAO's report dated November 16th, 2011, regarding a Referral Notice received from the Ministry Forests, Lands and Natural Resources, regarding an application for mineral exploration next to the existing Winner Quarry, owned by Roxul Inc., be received, and that the Ministry be advised that the City's interests are not affected by this application.

- b) Chief Administrative Officer's Report – Notice of Work & Reclamation Program Referral-Greenwood Golden Crown

Requests for comments on the Application for Mineral Exploration from the Ministry of Forests, Lands and Natural Resources

Council receives the CAO's report dated November 10th, 2011, regarding a Referral Notice received from the Ministry Forests, Lands and Natural Resources, regarding an application for mineral exploration in the Grand Forks area be received, and that the Ministry be advised that the City's interests are not affected by this application.

10. **REQUESTS ARISING FROM CORRESPONDENCE:**

None

11. **INFORMATION ITEMS**

- Summary of Informational Items

Information Items 11(a) to 11(f)

Receive the items and direct staff to act upon as recommended

12. **BYLAWS**

- a) Corporate Officer's Report – Bylaw 1927 "Amendment to the City of Grand Forks Zoning Bylaw No. 1927, 2011

Public Hearing was waived pursuant to Section 890(4) of the Local Government Act. The proposed bylaw has been duly advertising in accordance to Section 893 of the Local Government Act. As the proposed bylaw is a housekeeping bylaw, it does not require Ministry of Transportation and Infrastructure approval.

Council gives third and final reading to Bylaw No. 1927 – "Amendment to the City of Grand Forks Zoning Bylaw No. 1927, 2011

- b) Chief Administrative Officer's Report – Bylaw 1929 – Heritage Advisory Design Panel Establishment Bylaw

Council's consideration to give first, second and third reading to Bylaw No. 1929, 2011

Council gives first, second & third reading to Bylaw No. 1929 –Heritage Advisory Design Panel Establishment Bylaw

13. **LATE ITEMS**

14. **QUESTIONS FROM THE PUBLIC
AND THE MEDIA**

15. **ADJOURNMENT**

THE CORPORATION OF THE CITY OF GRAND FORKS

REGULAR MEETING OF COUNCIL
MONDAY NOVEMBER 7TH, 2011

PRESENT: MAYOR BRIAN TAYLOR
COUNCILLOR JOY DAVIES
COUNCILLOR CHRIS MOSLIN
COUNCILLOR GENE ROBERT
COUNCILLOR CHRISTINE THOMPSON
COUNCILLOR MICHAEL WIRISCHAGIN
COUNCILLOR CHER WYERS

CHIEF ADMINISTRATIVE OFFICER L. Burch
CORPORATE OFFICER D. Heinrich

GALLERY

CALL TO ORDER:

The Mayor called the Meeting to order at 7:00 p.m.

ADOPTION OF AGENDA:

MOTION: MOSLIN/WYERS

RESOLVED THAT THE NOVEMBER 7TH, 2011, REGULAR MEETING AGENDA BE ADOPTED AS CIRCULATED.

CARRIED.

MOTION: DAVIES/WIRISCHAGIN

RESOLVED THAT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON MONDAY, OCTOBER 24TH, 2011, BE ADOPTED AS CIRCULATED.

CARRIED.

MOTION: THOMPSON/WYERS

RESOLVED THAT THE MINUTES OF THE REGULAR MEETING OF COUNCIL HELD ON MONDAY, OCTOBER 24TH, 2011, BE ADOPTED AS CIRCULATED.

CARRIED.

MOTION: THOMPSON/DAVIES

RESOLVED THAT THE MINUTES OF THE PRIMARY COMMITTEE MEETING OF COUNCIL HELD ON MONDAY, OCTOBER 24TH, 2011, AND ALL RECOMMENDATIONS CONTAINED THEREIN BE ADOPTED AS CIRCULATED. CARRIED.

REGISTERED PETITIONS AND DELEGATIONS:

None

UNFINISHED BUSINESS

None

REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)

Councillor Wirischagin:

Councillor Wirischagin reported on the following items:

- He announced to the public that the 2011 Municipal Election Voting Day is on November 19th and urged everyone to get out and vote; he further wished all candidates that were running for office the best of luck

Councillor Moslin:

Councillor Moslin reported on the following items:

- He spoke of the announcement made by Premier Clark at the 2011 UBCM of the New Community Recreation Fund Grant of \$34,000,000 and reported that it is specifically earmarked for recreational projects. He spoke with regard to the tight timelines to submit the grant especially when local governments are into their elections. He further spoke with regard to the dream of the Trails Society to have the 16 kilometers of trail paved from 68th Avenue to Cascade. He advised that he is going to work on putting forward a grant application that would be presented and considered by the new City Council and the new Regional District of Kootenay Boundary Board of Directors in order to meet the December 28th Grant deadline.
- Councillor Moslin wished the best of luck to all of the candidates running for Council, Mayor, Trustees and Directors and offered a reminder for all to attend the All-Candidates Forum at GFSS on Wednesday, November 9th from 7:00 to 9:00 PM.
- He advised that he has already enlisted in a new project and that he is going to be "Badger" in a Rivers Edge Production in the middle of February, 2012.

Councillor Wyers:

Councillor Wyers reported on the following items:

- She reported that the 25th Anniversary Rick Hansen Relay is coming through our community on Thursday, April 26th and will be departing Saturday morning, April 28th. She advised that there is a public contest to be a "Medal Bearer". She reported that Grand Forks only has one application to date and that applications are available on the: www.rickhansenrelay.com website. She advised that the Grand Forks Recreation Centre will be the venue for the event on Friday, April 27th.
- She advised that the Christina Lake Living Arts Centre is hosting an event from 6:30 to 9:30 PM on Saturday, November 19th called Chocolate and Champagne and that this event is sponsored by the Christina Lake Living Arts Group.
- She reported that the Boundary Country Regional Chamber of Commerce Annual General Meeting is on November 17th from 7:00 to 9:00 PM at the Christina Lake Living Arts Centre
- She wished good luck to all the candidates participating in the election.

Councillor Robert:

Councillor Robert reported on the following items:

- He reported on his attendance at a meeting on October 26th with Mayor Taylor, CAO Lynne Burch and Ingrid Hampf of Interior Health to discuss transportation issues for medical referrals out of town. He advised that Hospice, a non-profit society will be managing this program. He further advised that there will be stated costs: A trip to Kelowna \$140.00; Castlegar \$65.00; Trail \$75.00; and Nelson \$95.00. He further advised that the hospital social worker would be available for hardship cases.
- He spoke about recommendations from BC Transit regarding transit in Grand Forks and advised that a fixed-route service is not recommended at this time as the demand for this service is anticipated to be low.
- He spoke with regard to the importance of the November 11th, Remembrance Day events, and announced that his son came home from Afghanistan safe and sound.

Councillor Thompson:

Councillor Thompson reported on the following items:

- She reported on her attendance to the morning and evening Public Outreach Information Sessions on October 26th regarding the two referendum questions that are being put forward to the electorate on November 19th, 2011. She further advised that a third outreach session was held this evening.
 - She reported on her attendance on November 2nd, to the fundraising event of the Phoenix Foundation at the Community Hall at Christina Lake
-

Councillor Davies:

Councillor Davies reported on the following items:

- She reported on her attendance to the fundraising event of the Phoenix Foundation at Christina Lake that featured keynote speaker, Hugh Culver.
- She announced that BC Regional Chamber of Commerce currently has 64 members from Grand Forks and a total of 110 for the area. She further advised that their Annual General Meeting is on November 17th.

Mayor Taylor:

The Mayor reported on the following items including his report from the Regional District:

- He spoke with regard to the last Regional District Meeting, and that the City's fringe area plan was passed. He spoke with regard to exploratory mining that is occurring within our area. He reported that the Ministry approved the exploratory mining before the Regional District Board considered it.
- He encouraged everyone to come out to the Remembrance Day Celebrations on November 11th and advised that he would like support from Council to attend this occasion.
- He advised that the Regional District Board is currently discussing a Criminal Record Checks Policy.
- He spoke with regard to complaints about the reuse centre at the RDKB landfill and advised that large numbers of people are picking up and dropping things off. Cleaning up messes left behind is taking up considerable landfill staff time.

MOTION: WIRISCHAGIN/WYERS

RESOLVED THAT ALL REPORTS OF MEMBERS OF COUNCIL, INCLUDING THE MAYOR'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING, BE RECEIVED.

CARRIED.

REPORT FROM THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY (VERBAL)

September 22nd, 2011 Regional District Minutes were included in the agenda. The Regional District report is included in the Mayor's report above.

RECOMMENDATIONS FROM STAFF FOR DECISIONS:

- a) Corporate Officer's Report – Show Cause Hearing for 7630-17th Street Unightly Premises

Council provides the opportunity for property owners and the tenant to speak with regard to 7630-17th Street, which is in violation of the City's Unsightly Bylaw No. 1680

Mr. Dan Planidin addressed Council and advised that he is moving to a new location and is moving out all of the vehicles. He advised that the Public Trustee, Sharon Lang is currently in the process of moving his uncle into Boundary Lodge and selling the house.

MOTION: ROBERT/MOSLIN

RESOLVED THAT COUNCIL AUTHORIZES THE CITY AND ITS CONTRACTORS TO ENTER THE PROPERTY ON NOVEMBER 15TH, 2011, TO ESTIMATE THE COSTS AND TIMEFRAME FOR THE CLEAN UP OF OBJECTS AND DERELICT VEHICLES THAT ARE IN VIOLATION OF THE CITY'S UNSIGHTLY BYLAW NO. 1680, AT THE PROPERTY KNOWN AS 7630-17TH STREET AND LEGALLY DESCRIBED AS LOT 4, PLAN NUMBER 30628, D.L. 380, L.D. 54.

BE IT FURTHER RESOLVED THAT COUNCIL AUTHORIZES STAFF TO DELIVER A THIRD NOTICE TO EILEEN PLANIDIN, PROPERTY OWNER; SHARON LANG, PUBLIC GUARDIAN AND TRUSTEE FOR MR. LEO BOLINOFF, PROPERTY OWNER; AND MR. DAN PLANIDIN AS TENANT, ADVISING OF A DATE AND TIME WHICH THE CITY AND/OR ITS CONTRACTORS INTENDS TO ENTER THE PROPERTY AND REMOVE THE DERELICT VEHICLES AND ITEMS THAT ARE IN VIOLATION OF THE CITY'S UNSIGHTLY BYLAW NO. 1680.

CARRIED.

- b) Chief Administrative Officer's Report – Agreement for cost sharing – Fringe Area Planning Agreement

Approval for the proposed "Agreement for Cost Sharing of Part 26 Services" proposed by the Regional District of Kootenay Boundary

MOTION: THOMPSON/ROBERT

RESOLVED THAT COUNCIL APPROVES THE "AGREEMENT FOR COST SHARING OF PART 26 SERVICES", BETWEEN THE CITY OF GRAND FORKS AND THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, WITH THE IDENTIFIED ANNUAL REQUISITION OF \$1,668.00, IN THE FORM ATTACHED TO THIS REPORT, AND FURTHER AUTHORIZES CITY SIGNATORIES TO SIGN THE AGREEMENT ON BEHALF OF THE CITY.

CARRIED.

- c) Chief Administrative Officer's Report – Economic Development Advisory Committee

Potential make up of the Committee, Terms of Reference and Proposed Budget for the Committee.

Councillor Davies spoke with regard to the actions that were put in place by the Economic Development Task Force and that they were instrumental in bringing forward several grants to benefit the community.

MOTION: DAVIES/THOMPSON

RESOLVED THAT COUNCIL RECEIVES THE CHIEF ADMINISTRATIVE OFFICER'S REPORT, DATED OCTOBER 28, 2011, REGARDING THE POTENTIAL MAKE UP OF AN ECONOMIC DEVELOPMENT ADVISORY COMMITTEE, TERMS OF REFERENCE AND PROPOSED BUDGET FOR THE COMMITTEE.

BE IT FURTHER RESOLVED THAT COUNCIL ADOPTS THE ATTACHED POLICY WHICH OUTLINES THE TERMS OF REFERENCE AND MAKE UP OF AN ECONOMIC DEVELOPMENT ADVISORY COMMITTEE, AND FURTHER INSTRUCTS STAFF TO ADVERTISE TO FILL THE POSITIONS OUTLINED IN THE ECONOMIC DEVELOPMENT ADVISORY COMMITTEE, WITH APPLICATIONS TO BE RECEIVED BY NOVEMBER 25, 2011, AND THAT THE COUNCIL REPRESENTATIVE ON THE COMMITTEE WILL BE DETERMINED DURING THE NEW COUNCIL TERM. CARRIED.

REQUESTS ARISING FROM CORRESPONDENCE:

None

INFORMATION ITEMS:

MOTION: WIRISCHAGIN/DAVIES

RESOLVED THAT INFORMATION ITEMS NUMBERED 10(a) TO 10(h)

BE RECEIVED AND ACTED UPON AS RECOMMENDED AND/OR AS AMENDED.

CARRIED.

- a) Correspondence from Emcon Services - Advising of User Group Meeting on November 8th at 10:00 am. **Mayor and Council are invited to attend – Deputy Fire Chief and Manager of Technical Services and Utilities will be in attendance.**
- b) Correspondence from the Grand Forks Community Trail Society - Concerns regarding barricades where Trans Canada Trail crosses the Highway. **Refer to the Mayor to respond**
- c) Correspondence from the Gazette – Annual Winter Shop Local Campaign - Asking for City to sponsor in the Shop Local Campaign in the amount of \$700. **Recommend that Council support this event as they have in the past by contributing \$700.00 as a sponsorship fee to the Grand Forks Gazette for this year's Winter Shop Local Campaign**

MOTION: WYERS/DAVIES

RESOLVED THAT COUNCIL SUPPORT THE 2011 WINTER SHOP LOCAL CAMPAIGN BY CONTRIBUTING \$700.00 AS A SPONSORSHIP FEE TO THE GRAND FORKS GAZETTE. CARRIED.

- d) Staff Memorandum from the Manager of Technical Services - Regarding a GFI Request for Improvements to the infield at James Donaldson Park. **Recommend that it be referred to the 2012-2016 Financial Plan process.**
- e) Memorandum from Alex Love regarding Smart Meters/AMR Meter Information Session - Follow up information from October 24th Staff presentation from City's Electrical Consultant. **Recommend to receive for information – This memorandum is posted on the City's bulletin board.**
- f) Correspondence from the Grand Forks Parade Committee - Asking for funds to support the Grand Forks Annual Canada Day, Fall Fair and Santa Claus Parade in the amount of \$600.00. **Recommend that it be referred to the 2012-2016 Financial Plan process**
- g) Correspondence from Emcon Services - Advising of Safe Winter Driving Information Advertising and on Web Site. **Receive for information**
- h) October 24th Task List - List of Completed and In-Progress Items. **Recommend to file.**

BYLAWS:

- a) **Corporate Officer's Report – Bylaw 1927 – Amendment to the City of Grand Forks Zoning Bylaw**

MOTION: THOMPSON/ROBERT

RESOLVED THAT BYLAW NO. 1927, CITED AS THE “Amendment to the City of Grand Forks Zoning Bylaw No. 1927, 2011”, BE GIVEN FIRST READING.

CARRIED.

MOTION: WYERS/WIRISCHAGIN

RESOLVED THAT BYLAW NO. 1927, CITED AS THE “Amendment to the City of Grand Forks Zoning Bylaw No. 1927, 2011”, BE GIVEN SECOND READING.

CARRIED.

QUESTIONS FROM THE PUBLIC AND THE MEDIA:

RESOLUTION TO GO IN-CAMERA:

RESOLVED THAT COUNCIL CONVENE AN IN-CAMERA MEETING AS OUTLINED UNDER SECTION 90 OF THE COMMUNITY CHARTER TO DISCUSS MATTERS IN A CLOSED MEETING WHICH ARE THE SUBJECT OF SECTION 90(1)(a), PERSONAL INFORMATION ABOUT AN IDENTIFIABLE INDIVIDUAL WHO HOLDS OR IS BEING CONSIDERED FOR A POSITION AS AN OFFICER, EMPLOYEE OF THE MUNICIPALITY; 90(1)(e), THE ACQUISITION, DISPOSITION OF EXPROPRIATION OF LAND OR IMPROVEMENTS; AND 90(1)(j), INFORMATION THAT IS PROHIBITED, FROM DISCLOSURE UNDER SECTION 21 OF THE FREEDOM OF INFORMATION & PROTECTION OF PRIVACY ACT 3RD PARTY INTERESTS, OF THE COMMUNITY CHARTER.

BE IT FURTHER RESOLVED THAT PERSONS, OTHER THAN MEMBERS, OFFICERS, OR OTHER PERSONS TO WHOM COUNCIL MAY DEEM NECESSARY TO CONDUCT CITY BUSINESS, WILL BE EXCLUDED FROM THE IN-CAMERA MEETING. CARRIED.

ADJOURNMENT:

MOTION: ROBERT

RESOLVED THAT THIS REGULAR MEETING OF COUNCIL BE ADJOURNED AT 8:24 P.M. CARRIED.

CERTIFIED CORRECT:

MAYOR BRIAN TAYLOR

CORPORATE OFFICER- DIANE HEINRICH

THE CITY OF GRAND FORKS

REQUEST FOR COUNCIL DECISION

DATE : November 15th, 2011
TOPIC : Reports, Questions and Inquiries from the Members of Council
PROPOSAL : Members of Council May Ask Questions, Seek Clarification and Report on Issues
PROPOSED BY : Procedure Bylaw / Chief Administrative Officer

SUMMARY:

Under the City's Procedures Bylaw No. 1889, 2009, the Order of Business permits the members of Council to report to the Community on issues, bring community issues for discussion and initiate action through motions of Council, ask questions on matters pertaining to the City Operations and inquire on any issues and reports.

STAFF SUGGESTION FOR HANDLING QUESTIONS AND INQUIRIES: (no motion is required for this)

Option 2: Issues which seek information on City Operations or have been brought to the attention of the Members of Council prior to the meeting of Council should be referred to the Chief Administrative Officer so that Staff can provide background and any additional information in support of the issues and the member can report at the meeting on the issue including the information provided by Staff. Further the member may make motions on issues that require actions. It is in the interest of fiscal responsibility members may wish to avoid committing funding without receiving a report on its impact on the operations and property taxation.

OPTIONS AND ALTERNATIVES:

Option 1: Submit a motion for Approval: Under this option, a member might wish to submit an immediate motion for expediency to resolve an issue or problem brought forward by a constituent. This approach might catch other members by surprise, result in conflict and might not resolve the problem.

Option 2: Issues, Questions and Inquiries should be made with the intent to resolve problems, seek clarification and take actions on behalf of constituents. Everyone is well served when research has been carried out on the issue and all relevant information has been made available prior to the meeting. It is recognized that at times this may not be possible and the request may have to be referred to another meeting of Council.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The main advantage of using this approach is to bring the matter before Council on behalf of constituents. Immediate action might result in inordinate amount of resource inadvertently directed without specific approval in the financial plan.

Option 2: The main advantage is that there is a genuine interest to resolve issues and seek clarifications without spending too much resources of the City. The disadvantage is that there may be issues brought forward which have no direct municipal jurisdiction, however, due to the motion of Council arising from the issue, resources are directed and priorities are altered without due process.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:


Both options could result in expenditures being incurred as a result of a motion on an issue without supporting documentation and report on its implications.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.



Department Head or Corporate Officer
Or Chief Administrative Officer



Reviewed by Chief
Administrative Officer

THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : November 15th, 2011
TOPIC : Report - from the Council's Representative to the Regional District of Kootenay Boundary

PROPOSAL : Regional District of Kootenay Director representing Council will report on actions and issues being dealt with by the Regional District of Kootenay Boundary

PROPOSED BY : Procedure Bylaw / Council

SUMMARY:

Under the City's Procedures Bylaw No. 1889, 2009, the Order of Business permits the City's representative to the Regional District of Kootenay to report to Council and the Community on issues, and actions of the Regional District of Kootenay Boundary.

STAFF RECOMMENDATION:

Option 1: Receive the Report.

OPTIONS AND ALTERNATIVES:

Option 1: Receive the Report: Under this option, Council is provided with the information provided verbally by the Regional District Director representing Council.

Option 2: Receive the Report and Refer Any Issues for Further Discussion or a Report: Under this option, Council provided with the information given verbally by the Regional District of Kootenay Boundary Director representing Council and requests further research or clarification of information from Staff on a Regional District issue

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The main advantage is that all of Council and the Public is provided with information on the Regional District of Kootenay Boundary.

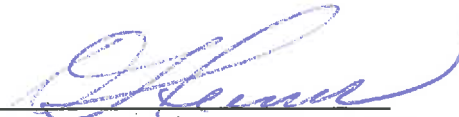
Option 2: The main advantage to this option is the same as Option 1.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

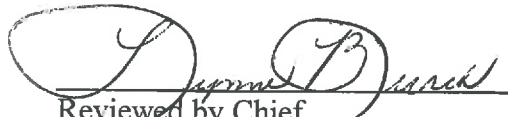
There is no direct financial impact on the provision of information.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting. Bylaw 1889, Council's Procedure Bylaw, was implemented in early February to include a specific line item in the Order of Business at a Regular Meeting to include a Report on the Regional District of Kootenay Boundary.



Department Head or Corporate Officer
or Chief Administrative Officer



Reviewed by Chief
Administrative Officer

THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : November 16, 2011

TOPIC : Notice of Work and Reclamation program Referral – Winner Exploration

PROPOSAL : Request for Comments on the Application for Mineral Exploration

PROPOSED BY : Ministry of Forests, Lands and Natural Resources

SUMMARY:

The City is in receipt of email correspondence from the Ministry of Forests, Lands and Natural Resources, advising of an application that they have received for mineral exploration. The email invites the City of Grand Forks to make comment on the application and submit these comments to the Ministry as part of the Ministry's approval process. The application outlines the Applicant's (Roxul Inc), intention to commence surface drilling next to Roxul's existing quarry, "Winner Quarry", in the Phoenix mine area, just off Lone Star Road. See attached google map, included as part of the application.

A copy of the email report from the Management of Technical Services & Engineering is attached for Council's information. The application indicates that the drilling site is not within a community watershed, which the attached google map seems to indicate.

STAFF RECOMMENDATIONS:

Option 1: That the Chief Administrative Officer's Report, dated November 16, 2011, regarding a Referral Notice received from the Ministry of Forests, Lands and Natural Resources, regarding an application for mineral exploration next to the existing Winner Quarry, owned by Roxul Inc., be received, and that the Ministry be advised that the City's interests are not affected by this application.

OPTIONS AND ALTERNATIVES:

Option 1: That the Chief Administrative Officer's Report, dated November 16, 2011, regarding a Referral Notice received from the Ministry of Forests, Lands and Natural Resources, regarding an application for mineral exploration next to the existing Winner Quarry, owned by Roxul Inc., be received, and that the Ministry be advised that the City's interests are not affected by this application: This option will allow for Council's response to the application.

Option 2: That the Chief Administrative Officer's Report, dated November 10, 2011, regarding a Referral Notice received from the Ministry of Forests, Lands and Natural Resources, regarding an application for mineral exploration next to the existing Winner Quarry, owned by Roxul Inc, be received. This option would result in no response from the City.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The advantage to this option is that the City responds that the City's interests are not impacted.

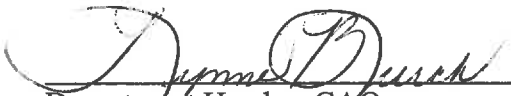
Option 2: There is no advantage in not responding to the request for comments. Not responding within the 30 day time frame will simply indicate to the Ministry that the City is in favour of the application.



COSTS AND BUDGET IMPACTS – REVENUE GENERATION:


There is no direct cost in responding to the Ministry's request for input. The application, if approved, will be beneficial to Roxul Inc., which will indirectly benefit our community.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The Mineral Tenure Act provides for the application process for mining work permits for surface drilling and access construction.


Department Head or CAO
Reviewed by Chief Administrative Officer

From:  **Sasha Bird**
Subject: ROXUL Application for Mineral Exploration
To:  **Lynne Burch**

November-16-11 7:07:59 AM 

Lynne,

I have reviewed ROXUL's application for mineral exploration and have the following comments:

The application is for mineral exploration adjacent to their rock quarry up Phoenix. Their quarry is located up Phoenix road 8 kilometers from the Highway 3 turn off, 4 kilometers off Lone Star Road and then 400m up into their quarry. this application is for diamond drilling for their next phase of quarry development. They will be drilling a total of 10 drill sites with a maximum of 20 holes drilled. All accesses to the site are existing. There are no stream or water features in the vicinity of the proposed drill area. No timber is to be disturbed. The drill sites and sumps will be backbladed using a bull dozer. Sites outside the quarry expansion area will be re-seeded with a forestry grass mix. There are maps attached to the application. I can't see there being any direct negative impacts to the City and they need the rock for their insulation operation.

Please let me know if you require anything further.




Sasha Jeneane Bird, ASCT
Manager of Technical Services and Operations
City of Grand Forks
Box 220 - 130 Industrial Drive
Grand Forks, BC V0H 1H0
Tel: 250.442.8266 EXT 243
Direct Line: 250.442.4146
Cell: 250.443.4172
Fax: 250.442.8263
Email: sbird@grandforks.ca
Website: www.grandforks.ca

DISCLAIMER: This message is intended for the addressee (s) named and is confidential. The message must not be circulated or copied without the prior consent of the sender or the sender's representative Corporation or the Corporations's F.O.I. Officer

From:  "Davis, Lynn FLNR:EX" <Lynn.Davis@gov.bc.ca> Mon, Oct 24, 2011 7:56:25 AM 

Subject: FW: Notice of Work and Reclamation Program Referral: Winner Exploration

To:  Info City of Grand Forks

Attachments:  message.rtf
 Winner Quarry NoW 0500910.pdf
 winmail.dat

RECEIVED**OCT 24 2011**THE CORPORATION OF
THE CITY OF GRAND FORKS

34K

4.6M

4.6M

Notice of Work: Winner Exploration
Mine File Number: 0500910
Applicant: Roxul Inc.
Map Sheet Number: 82E008
General Vicinity: Grand Forks
Type of Program: Exploration for purpose of expanding existing operations

FILE CODE*M1- MINISTRY OF FORESTS, LANDS & NATURAL RESOURCES
- NOTICE OF WORK & RECLAMATION PROGRAM REFERRAL*

Please find attached a Notice of Work and Reclamation Program. As per our legislated referral process, kindly respond within 30 days.

Access Route to Program: Please see attached Notice of Work section 2.3

Program Description: Please see attached Notice of Work section 2.4

Please summarize your comments according to the categories below. Unless you are informed by us to the contrary, the application will be adjudicated in a manner consistent with your response. Also, be advised that we may forward your comments directly to the applicant for action or implementation. If no reply is received within the 30-day time period, we will consider that to be a positive response. Kindly forward all responses to myself and our general mailbox: MMD-Cranbrook@gov.bc.ca <<mailto:MMD-Cranbrook@gov.bc.ca>>

Your comments may be disclosed to the public to justify decisions made.

Please be advised that Geraldine FitzGerald (First Nations Relations Advisor) be will be leading First Nations Consultation for this project. This will be done on behalf of the Ministry of Energy and Mines. For more information please call her at: 250-426-1333.

If you require more information, please do not hesitate to contact my office.

RESPONSE SUMMARY

APPROVAL RECOMMENDED _____

INTERESTS UNAFFECTED BY PROPOSED USE _____

APPROVAL RECOMMENDED SUBJECT TO CONDITIONS-ATTACHED _____

APPROVAL NOT RECOMMENDED - REASONS ATTACHED _____

Thank you,
Lynn Davis
Ministry of Forests, Lands and Natural Resource
1902 Theatre Rd. Cranbrook, BC V1C2K3
(250)426-1747

Print Form

Mine Number: 0500910

Fields highlighted in red must be filled in prior to submitting form.

Application Contents

A.1 Instructions

Form Sections - This form has been designed so that it will automatically generate the appropriate sections that need to be completed for the work activities you are proposing. When you select the type of activities you are conducting in Section A.3, the form will generate the sections that need to be filled in.

Automatic Data Entry - To minimize data entry, sections of this form are designed so that data entered into one part of the form is automatically entered for you into other parts of the form where it is required.

Attaching Files - Parts of this application require you to attach additional information. Keep a list of attachments so that they can be appended when you e-mail this Form.

In this form, "Code" refers to the Health, Safety and Reclamation Code for Mines in British Columbia.

A.2 Application Summary

☒ New Permit ☐ Update or Amendment of Existing Exploration Permit

Project Name **Winner Quarry**

Planned Start Date **Oct 25, 2011**

Planned End Date **Oct 31, 2013**

This information is submitted in support of an Application under Section 10 of the Mines Act to conduct exploration for the following:

Mineral Exploration

A.3 Application Content

List the type of activities that you will be undertaking under this application.

- ☐ Grids, Camps and Helicopter Pads
- ☐ Trenching
- ☐ Blasting
- ☒ Surface Drilling
- ☐ Access Construction, Modification or Reclamation
- ☐ Bulk Sample
- ☐ Underground Exploration

ENTERED
EQ 12/10
9

MENTRI
MINING & MINERALS DIVISION
SOUTHEAST REGION-CRANBROOK BC

SEP 29 2011

FILE #:

1 - Contact Details

1.1 Applicant (person or company making the application)

First Name	<input type="text" value="Peter"/>	Last Name	<input type="text" value="Regenberg"/>
Organization	<input type="text" value="Roxul Inc."/>	Title	<input type="text" value="Plant Manager"/>
Phone	<input type="text" value="250-442-5253"/>	Cellphone	<input type="text"/>
Fax	<input type="text" value="250-442-5278"/>	Email	<input type="text" value="peter.regenberg@roxul.com"/>
Address	<input type="text" value="6525 Industrial Parkway, PO Box 2890"/>		
City	<input type="text" value="Grand Forks"/>	Province	<input type="text" value="BC"/>
		Postal Code	<input type="text" value="V0H 1H0"/>

Are you the agent for the permittee of the proposed work?

If YES, fill in the contact details for the permittee and attach a letter from the permittee authorizing you to act as an agent on their behalf.

☐ Yes ☒ No

Are you or the permittee the tenure holder?

If NO, attach a letter from the tenure holder authorizing you to carry out the work program.

☒ Yes ☐ No

Will you be the operator on site?

If NO, fill in the contact details for the site operator.

☒ Yes ☐ No

Has a qualified mine manager been appointed?

Attach a letter of appointment of the mine manager and provide contact details for the mine manager. For underground coal exploration, the mine manager must meet the qualifications set out in Part 1.12.5 of the Code.

Sections 21 and 22 of the Mines Act require that a qualified mine manager be appointed before work begins. The mine manager must attend the site daily.

☒ Yes ☐ No



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Ministry of Energy, Mines and Petroleum Resources

1.2 Permittee (person or company to whom the permit will be issued)

First Name	Peter	Last Name	Regenberg
Organization	Roxul Inc.	Title	Plant Manager
Phone	250-442-5253	Cellphone	
Fax	250-442-5278	Email	peter.regenberg@roxul.com
Address	6526 Industrial Parkway, PO Box 2890		
City	Grand Forks	Province	BC
		Postal Code	V0H 1H0

1.3 Operator

First Name	Peter	Last Name	Regenberg
Organization	Roxul Inc.	Title	Plant Manager
Phone	250-442-5253	Cellphone	
Fax	250-442-5278	Email	peter.regenberg@roxul.com
Address	6526 Industrial Parkway, PO Box 2890		
City	Grand Forks	Province	BC
		Postal Code	V0H 1H0

1.4 Mine Manager

First Name	Linda	Last Name	Caron
Organization	Consulting Geologist	Title	
Phone	250-442-5078	Cellphone	250-444-0161
Fax	250-442-0256	Email	l.caron@telus.net
		Site Number	250-444-0161
Address	717 75th Ave., PO Box 2493		
City	Grand Forks	Province	BC
		Postal Code	V0H 1H0

2 - Project Description

2.1 Project Timing

Project Name **Winner Quarry**

Planned Start Date **Oct 25, 2011**

Planned End Date **Oct 31, 2013**

Note: Changes in the planned dates for the start and completion of proposed activities do not require a permit amendment unless required by the Inspector of Mines. **HOWEVER**, the permittee is required to give 10 days written notice to the Inspector of Mines prior to commencement of approved activities in each calendar year that the proposed program of approved activities is underway.

2.2 Title and Legal Description

Are proposed activities on private land?

☐ Yes ☒ No

If **YES**, attach a written copy of notice served to land owner. For information on guidelines, please visit the Mineral Titles Branch Website

Mineral / Coal Tenure Numbers

389457

Crown Granted Mineral Claims Lot Numbers

B.C. Geographic System Map Sheet Number(s) (e.g., TRIM 092L 006)

082E 008

Northing

Easting
or if UTM not available

49.0720

UTM Zone
UTM NAD 83

118.5867

NTS Map Sheet #(s)

Latitude

In decimal degrees (Example 56.127 by 121.2717)

Longitude

2.3 Access Directions

Provide detailed directions to the site from the nearest municipality.

From Grand Forks, travel west and north on Highway 3 to the Phoenix turn-off. Follow the Phoenix road for 8 kilometers southeast to the former Phoenix minesite, then turn left onto the Lone Star road for 4 kilometers to the quarry access road, then left on this road for 400 meters to the quarry.

2.4 Project Description

Provide a description of the proposed work program that

- pays specific attention to the physical disturbance to the land and reclamation;
- is written in clear language that can be understood by a non-technical person; and
- provides sufficient detail to enable a good understanding of the types and scope of activities that will be conducted.

This information is relied upon extensively by parties reviewing your application during the referral process of your application. Providing a complete, clear and concise project description will help avoid processing delays resulting from multiple requests for information.

The Winner Quarry is an active quarry operation, which Roxul owns and operates to provide raw material for their Grand Forks rock wool insulation plant. The quarry operates intermittently, as needed to supply material to the plant. It is covered by active quarry permit Q-5-69, for which an updated 5 year Plan was submitted in 2009.

The work program proposed under this Notice of Work application is a diamond drill program adjacent to the existing quarry, to provide geological information needed before the next phase of quarry development is initiated.

A total of 10 drill sites are planned, with a maximum of 20 holes drilled. All of the proposed holes will be drilled in the area adjacent to the north edge of the existing quarry. This area has good access, via the existing quarry road. There are no streams or other water features in the vicinity of the proposed drill area. No timber disturbance will be necessary to complete the proposed drill program.

The amount of disturbance resulting from the proposed drill program will be insignificant compared to the overall quarry operation.

Note that previous work at the Winner Quarry is part of a quarry permit, and not exploration work. This application is a new exploration permit. No Annual Notice of Work has been submitted for the site, since it is not pertinent to the previous quarry activity.

2.5 First Aid and Mine Rescue Emergency Response

Part 3.7.1 of the Code requires that all mines develop a Mine Emergency Response Plan (MERP) and file it with the Chief Inspector of Mines. A MERP must be attached to this Application. For guidance on the preparation and content of a MERP, please refer to MEMPR'S guidance document, Basics of a Mine Rescue Response Plan

Describe the means of communication from the exploration site.

Cell phone coverage exists at the site. A satellite phone will be on site during the drill program. All vehicles will be equipped with

Number of persons who will be on site including contractors

4

Location of the nearest hospital

Grand Forks

Travel time to hospital by ground

30 minutes

Travel time to hospital by air / water

10 minutes

Describe the first aid equipment on site

Level 2 first aid kit with epi-pen, stretcher and blankets on site.

First Aid Certificate held by attendant (if required)

Mine Manager and all members of drill crew hold Level 1 first aid certification

2.6 Cultural Heritage Resources

Cultural Heritage Resources are protected by the Heritage Conservation Act. Cultural Heritage applies to a large spectrum of heritage resources that is defined in the Mineral Tenure Act as "an object, a site or the location of a traditional societal practice that is of historical, cultural or archaeological significance to British Columbia, a community or an aboriginal people." Companies engaged in natural resource extraction must take steps to identify and protect cultural heritage resources.

The Archaeology Branch of the Ministry of Tourism, Culture and the Arts is responsible for the administration of the Heritage Conservation Act as it applies to archaeological sites. The Archaeology Branch has developed guidelines for companies engaged in natural resource extraction to aid in planning for and avoiding or managing impacts to protected archaeological sites.

Attach information and supporting evidence that describes the type of inquiries you have made to determine the presence of cultural heritage resources.

Based on reasonable inquiry and investigation, are you aware of any cultural heritage resources or protected heritage property as defined under the Mineral Tenure Act in the areas where the work is proposed?

☐ Yes ☒ No

If **YES**, attach a copy of the plan describing how you propose to protect cultural heritage resources.

2.7 First Nations and Public Consultation

In making decisions on exploration and development, the Ministry of Energy Mines and Petroleum Resources will be fulfilling its responsibility to consult, and where appropriate, accommodate First Nations. The Ministry takes this responsibility seriously and encourages those involved in the mining industry to engage First Nations early and often as part of any planned mineral exploration and development activity.

Establishing good relations with First Nations and with members of the public who might be affected by a proposed development is a key part of any successful mining operation. The earlier in the life of a proposed activity that the avenues of communication are established the greater the likelihood that the relationships formed will be constructive and beneficial to all parties. The Ministry of Energy, Mines and Petroleum Resources encourages applicants to consult with First Nations and with members of the public that might be affected by a proposed development prior to submitting an application under the S. 10 of the Mines Act. A lack of information sharing and consultation by the proponent may result in extended timeframes for decision.

For guidance on First Nations engagement, please refer to the [Association for Mineral Exploration British Columbia's Aboriginal Engagement Toolkit](#)

Applicants should keep a detailed record of engagement with First Nations on their project in the event the Ministry needs to review it. Information on First Nations consultation should include the following: a list of First Nations contacted, whether the program was modified based on feedback from First Nations, and whether the proponent has entered into any informal or formal agreements with First Nations in connection with the project.

Have you consulted with First Nations in the area of the proposed activity?

☐ Yes ☐ No

Have you consulted with members of the public?

☐ Yes ☒ No

Attach a brief summary of the consultation activities that have been conducted.

2.8 Annual Summary

Have you submitted an Annual Summary of Work for Exploration Activities for this site?

☐ Yes ☒ No

If **NO**, please complete the Annual Summary of Work and attach it with this application.

Note: An application for amendment cannot be processed unless the [Annual Summary of Work](#) has been submitted for the site.

2.9 Uranium or Thorium

Is this application for exploration of uranium or thorium?

☐ Yes ☒ No

If **YES**, this application must be consistent with Part 9.3.4 of the Code.

3.1 Compulsory Maps

Maps must meet the minimum map quality standards outlined below and in Part 10.1.4 of the Code.

- ☒ **Map of Proposed Work (1:10,000 scale or less)** - TRIM map, Forest Cover map or adequate equivalent. Map should show topography, watercourses, existing access, a centre line of proposed new or upgraded access, the location of proposed exploration activities, known MINFILE occurrences, known location of previous surface workings, and known locations of cultural heritage resource or protected heritage property.
Identify on map where a proposed activity may take place within riparian (stream, wetland or lake) setback distances specified in Table 9.1 of the Code.
- ☒ **Mineral/Coal Tenure Map(s)** - Map which shows the boundaries of the tenure(s) in relation to the proposed exploration activities.
- ☒ **Location Map** - Map which shows the location of the proposed works in relation to the nearest town or municipality.
- ☒ **Land Title Map** - Include when exploration activities are proposed on private land not owned by the mineral/coal tenure holder.

3.2 Map Quality Standards

- Maps must be submitted as PDF files. **Hand drawn maps will not be accepted.**
- Maps must have a legend, a North Arrow and a scale bar.
- Do not include geologic information on maps.
- All of the basic maps required for this application can be generated in electronic format through the ARIS MapBuilder.
- Refer to MEMPR's Sample Maps for examples of what maps should look like



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Ministry of Energy, Mines and Petroleum Resources

7 - Surface Drilling/Settling Ponds/Sumps

7.1 Mapping

Mark the location(s) of proposed surface drilling/settling ponds/sumps on the appropriate map(s). Show the distance of activity from known streams, wetlands or lakes.

7.2 Equipment

List the equipment to be used.

skid mounted diamond drill
D4 bulldozer

7.3 Site Disturbance

Exploration Activity	Number of Sites	Total Disturbed Area (ha) 1 ha = 10,000 m ²	Timber Volume (m ³)
Drilling	10	0.1	0
Settling Ponds/Sumps	10	0.05	0
Totals	20	0.15	0

20

1000

Total Number of Drill Holes

Total Drilling m



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11 - Water Resources

11.1 Proximity to Water

Are any of the proposed works located within the riparian setback distances specified in Table 9.1 of the Code?

☐ Yes ☒ No

Are there any proposed stream crossings or work in/around water?

☐ Yes ☒ No

If **YES**, submit a management plan that describes how the integrity of the riparian area will be maintained

11.2 Additional Permits and Approvals

Depending on work that will be conducted in/around water, approvals may be required from the Ministry of Environment under the Water Act or the federal Department of Fisheries and Oceans under the Fisheries Act.

Note: Although this application may be circulated to the Ministry of Environment and/or the federal Department of Fisheries and Oceans (DFO), this does not mean that formal approval has been issued by those agencies pursuant to their regulatory mandates. You are responsible for ensuring that you have identified and obtained the required approvals. For more information on which approvals apply to the works you are proposing, contact the Ministry of Environment's Water Stewardship Division and the DFO office that is closest to your project.

11.3 Community Watershed

Will any of the activities associated with the proposed work take place in a community watershed?

If **YES**, attach a copy of the a contingency plan you will use to restore potable water in the event that activities adversely impact potable water quality and quantity. ☐ Yes ☒ No

NOTE: Pursuant to Part. 94.2.2 (a) of the Code, an owner, agent or manager responsible for exploration activities in a community watershed must notify the water license holder of record or the representative of record at least 48 hours prior to the start date of the activities.

11.4 Drinking Water Source

Is the water source a local source of drinking water?

☐ Yes ☒ No

If **YES**, contact the Drinking Water Officer at your Regional Health Authority.

12 - Timber Resources

12.1 Forest and Range Practices Act Approvals

The Forest and Range Practices Act of British Columbia regulates the cutting of Crown timber. Authorization by the Ministry of Forests and Range is required to cut timber.

For use of timber resources of less than 50 m³, a Free Use Permit is required.

For use of timber resources in excess of 50 m³, a Licence to Cut Application is required.

Contact the nearest district office of the Ministry of Forests and Range for appropriate application forms and requirements.

12.2 Description of Timber Resources

Some of the information in the following table will be automatically populated from information provided in previous sections. Please review it for accuracy.

Activity	Number of Sites	Area (ha) 1 ha = 10,000 m ²	Timber Volume (m ³)	
			Applicant	For Office Use
Section 4 Camps - Helicopter Pads				
Section 4 Grids				
Section 5 Trenching - Test Pits				
Section 7 Surface Drilling - Settling Ponds - Sumps	20	0.15	0	
Section 8 Access Construction - Modification				
Section 9 Bulk Sample				
Section 10 Underground Exploration				
Totals	20	0.15	0	

12.3 Description of Timber Resources (continued)

Description of Timber	Type	Area (ha)	Timber Volume (m ³)	
			Applicant	For Office Use
By Main Species:			0	
By Merchantable Timber:			0	



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Ministry of Energy, Mines and Petroleum Resources

12.4 Timber Utilization

Will timber be used on site? ☐ Yes ☒ No

If **NO**, indicate how timber will be disposed

12.5 Marking Exemption

Is an exemption requested from the requirement to mark boundaries when activities are within the riparian setbacks distances outlines in Table 9.1 of the Code?

☐ Yes ☒ No



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13 - Reclamation

13.1 Description of Reclamation

Describe the proposed reclamation and timing of reclamation work for all of the areas of disturbance associated with the proposed work, including as applicable:

- Surface drilling, settling ponds and sumps;
- Grids, camps and helicopter pads;
- Mechanical trenching and test pits;
- Access construction, modification and reclamation;
- Bulk sample; and
- Underground exploration.

Provide sufficient details to enable an accurate estimate of reclamation costs, including details on the following:

- Reclamation methods;
- Equipment to be used; and
- Objectives and expected results of reclamation efforts.

Drill sites and sumps will be back bladed using the bulldozer. Sites outside the proposed quarry expansion area will be reseeded with range mix.



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Ministry of Energy, Mines and Petroleum Resources

13.2 Cost of Reclamation

Estimate the costs associated with the proposed reclamation work.

Exploration Activity	Surface Disturbance (ha) 1 ha = 10,000 m ²	Estimated Cost of Reclamation	
		Applicant	Inspector
Section 4 Grids/Camps/Helicopter Pads		\$	\$
Section 5 Trenching/Test Pits		\$	\$
Section 7 Surface Drilling/Settling Ponds/Sumps	0.15	\$1,000	\$
Section 8 Access Construction/Modification		\$	\$
Section 9 Bulk Sample		\$	\$
Section 10 Underground Exploration		\$	\$
Totals	0.15	\$1,000	\$
Un-reclaimed Disturbance Previous Years		\$0	\$
Disturbance Reclaimed by Applicant		\$0	\$
Total Un-reclaimed Disturbance		\$0	\$

14 - Review and Sign

14.1 Review

Review it - Please review the application carefully and make sure that it is complete.

Add Your Digital Signature - To digitally sign this document, click the "Signature" box in Section 14.2 of the this form and follow the on-screen instructions for inserting your digital signature.

14.2 Certification

I certify that I have personally examined and am familiar with the information listed on Page 1 and submitted in support of this Application and that, based on inquiry of those individuals immediately responsible for obtaining the information, I believe the information is true, accurate, and complete.

Organization:

Name:

Title:

Signature:

Date:

14.3 Freedom of Information Notice

The information collected in this form and any supporting documents are subject to the provisions of the Freedom of Information and Protection of Privacy Act. The information in this form is collected and used for the purpose of administering the British Columbia *Mines Act of British Columbia* and the *Health, Safety and Reclamation Code for Mines in British Columbia*. The *Mines Act* authorizes the collection of the information in this form. For more information regarding this form, please contact the Office of the Information and Privacy Commissioner – phone: (250) 387-5629; fax: (250) 387-1596; mailing address: PO Box 9038 Stn. Prov. Govt. Victoria, British Columbia, V8W 9A4.

14.4 Submitting the Form

Select the appropriate Regional Office from the drop-down menu below, then click the "Submit" button. Your default email program will automatically generate a message to which your application will be attached. Once you have attached the required supporting documents to this message, press "Send".

Schedule A1 - Location Map



Legend

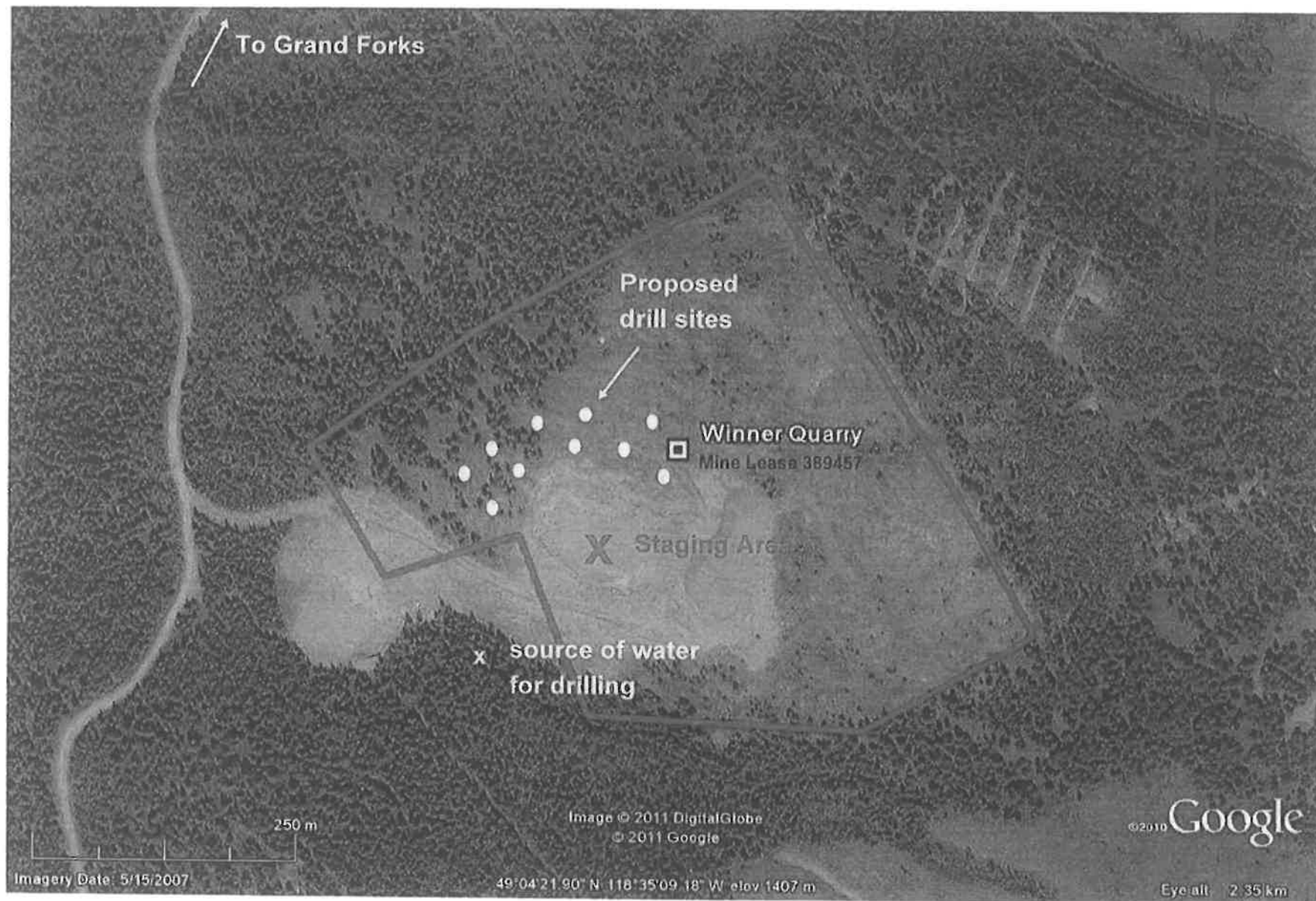
- ☐ Indian Reserves
- ☐ National Parks
- ☐ Conservancy Areas
- ☐ Parks
- ☐ Mineral Tenure (current)
- ☐ Mineral Reserves (current)
- ☐ Placer Claim Designation
- ☐ Placer Lease Designation
- ☐ No Staking Reserve
- ☐ Conditional Reserve
- ☐ Release Required Reserve
- ☐ Surface Restriction
- ☐ Recreation Area
- ☐ Others
- ☐ Survey Parcels
- ☐ BCGS Grid
- ☐ Contours (1:250K)
- ☐ Contour - Index
- ☐ Contour - Intermediate
- ☐ Area of Exclusion
- ☐ Area of Indefinite Contours
- ☐ Annotation (1:250K)
- ☐ Transportation - Points (1:250K)
- ☐ Airfield
- ☐ Anchorage - Seaplane
- ☐ Ferry Route
- ☐ Helipad
- ☐ Seaplane Base
- ☐ Air Field
- ☐ Airport
- ☐ Air Feature - Condition Unknown
- ☐ Airport Abandoned
- ☐ Transportation - Lines (1:250K)



Scale: 1:100,000

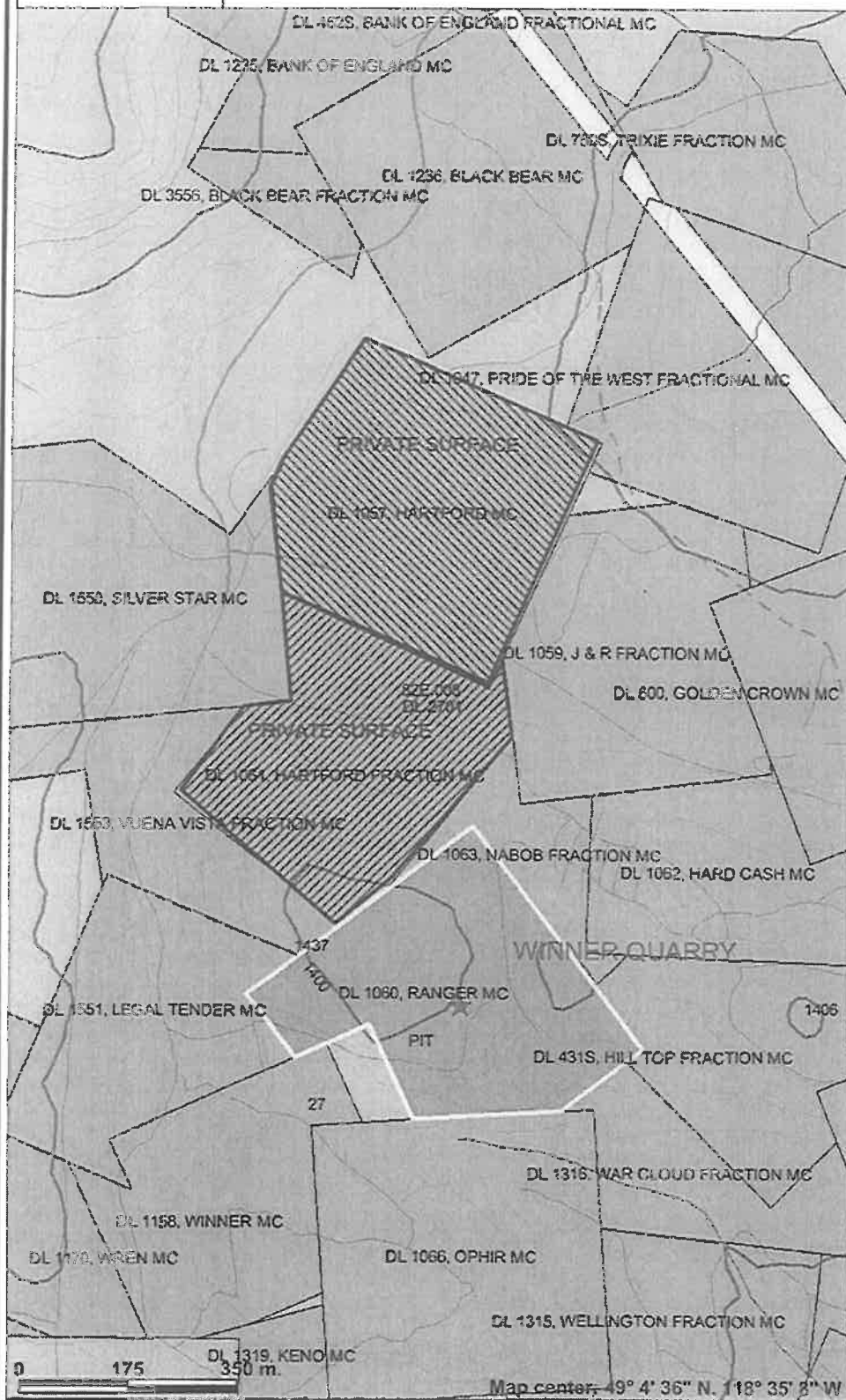


This map is a user generated static output from an Internet mapping site and is for general reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. THIS MAP IS NOT TO BE USED FOR NAVIGATION.



Schedule A2 Map - Winner Quarry, showing proposed drill sites

Schedule A3 - Land Title Map



Legend

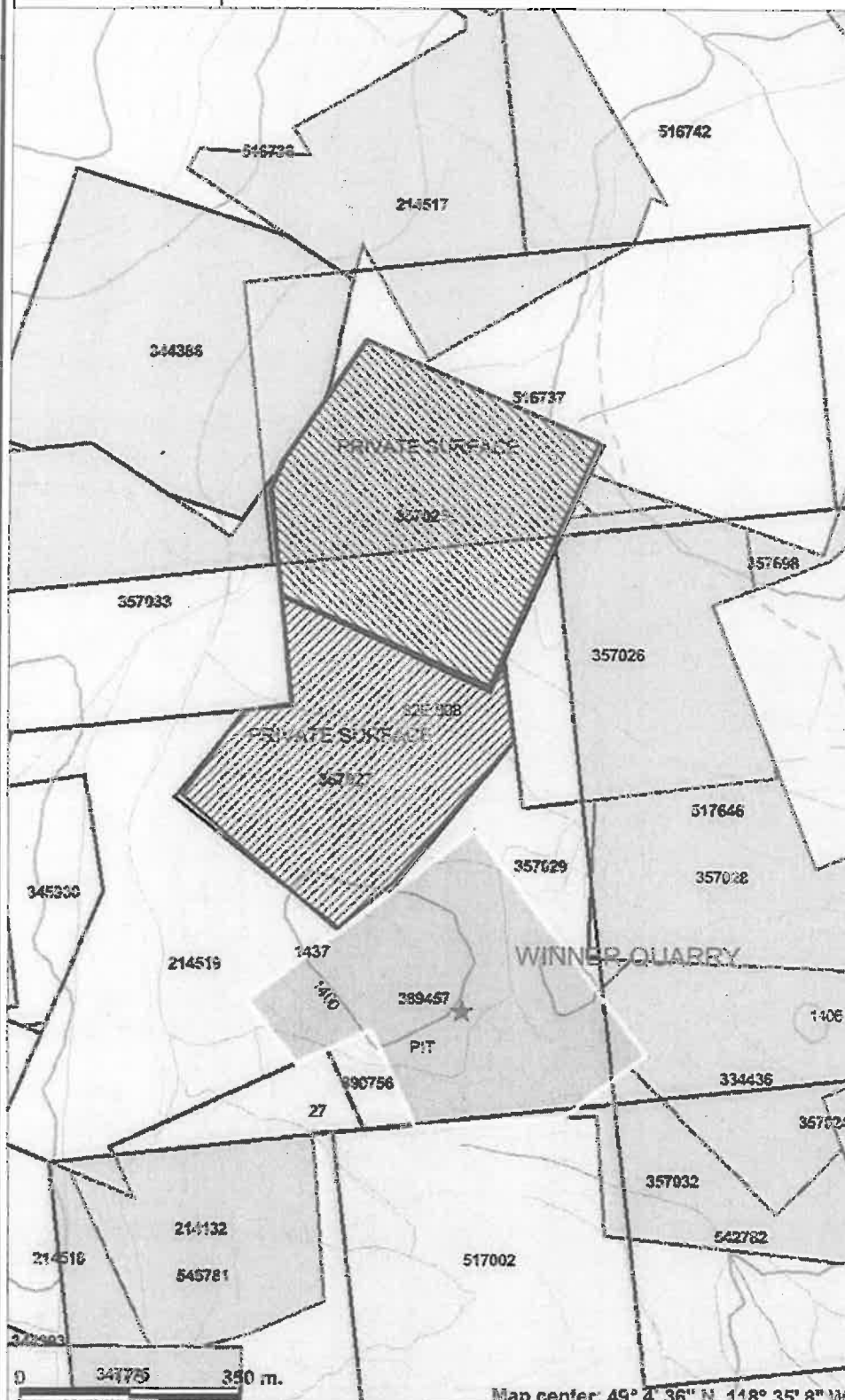
- ☐ Indian Reserves
- ☐ National Parks
- ☐ Conservancy Areas
- ☐ Parks
- ☐ Mineral Tenure (current)
- ☐ Mineral Reserves (current)
- ☐ Placer Claim Designation
- ☐ Placer Lease Designation
- ☐ No Staking Reserve
- ☐ Conditional Reserve
- ☐ Release Required Reserve
- ☐ Surface Restriction
- ☐ Recreation Area
- ☐ Others
- ☐ Integrated Cadastre Fabric
- ☐ Survey Parcels
- ☐ BCGS Grid
- ☐ Contours (TRIM)
- ☒ Contour - Index
- ☐ Contour - Index Indefinite
- ☐ Contour - Index Depression
- ☐ Contour - Index Depression Indefinite
- ☐ Contour - Intermediate
- ☐ Contour - Intermediate Indefinite
- ☐ Contour - Intermediate Depression
- ☐ Contour - Intermediate Depression Indefinite
- ☒ Areas of Exclusion
- ☐ Areas of Indefinite Contours
- ☐ Annotation (1:20K)
- ☐ Transportation - Points (TRIM)
- ☒ Helped
- ☐ Transportation - Lines (TRIM)
- ☒ Airfield
- ☐ Airport
- ☐ Airstrip
- ☐ Airport Abandoned
- ☐ Ferry Route
- ☐ Road (Gravel Undivided) - 1 Lane
- ☐ Road (Gravel Undivided) - 2 Lanes
- ☐ Road (Gravel Undivided) - UIC - 1 Lane
- ☐ Road (Gravel Undivided) - UIC - 2 Lanes
- ☐ Road (Paved Divided) - Not Elevated - 1 Lane Each Way
- ☐ Road (Paved Divided) - Not Elevated - 2 Lanes Each Way
- ☐ Road (Paved Divided) - UIC - Not Elevated - 2 Lanes Each Way
- ☐ Road (Paved Undivided) - Not Elevated - 3 Lanes
- ☐ Road (Paved Undivided) - Not Elevated - 4 Lanes



Scale: 1:10,000

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Schedule A4 - Mineral Tenure Map



Legend

- ☐ Indian Reserves
- ☐ National Parks
- ☐ Conservancy Areas
- ☐ Parks
- ☐ Mineral Tenure (current)
- ☐ Mineral Claim
- ☐ Mineral Lease
- ☐ Mineral Reserves (current)
- ☐ Placer Claim Designation
- ☐ Placer Lease Designation
- ☐ No Staking Reserve
- ☐ Conditional Reserve
- ☐ Release Required Reserve
- ☐ Surface Restriction
- ☐ Recreation Area
- ☐ Other
- ☐ Integrated Cadastral Fabric
- ☐ BCGRS Grid
- ☐ Contours (TRIM)
- ☒ Contour - Index
- ☒ Contour - Index Indefinite
- ☒ Contour - Index Depression
- ☒ Contour - Index Depression Indefinite
- ☒ Contour - Intermediate
- ☒ Contour - Intermediate Indefinite
- ☒ Contour - Intermediate Depression
- ☒ Contour - Intermediate Depression Indefinite
- ☒ Area of Exclusion
- ☒ Area of Indefinite Contours
- ☒ Annotation (1:20K)
- ☒ Transportation - Points (TRIM)
- ☒ Highway
- ☒ Transportation - Lines (TRIM)
- ☒ Airfield
- ☒ Airport
- ☒ Airstrip
- ☒ Airport Abandoned
- ☒ Ferry Route
- ☒ Road (Gravel Undivided) - 1 Lane
- ☒ Road (Gravel Undivided) - 2 Lanes
- ☒ Road (Gravel Undivided) - UIC - 1 Lane
- ☒ Road (Gravel Undivided) - UIC - 2 Lanes
- ☒ Road (Paved Divided) - Not Elevated - 1 Lane Each Way
- ☒ Road (Paved Divided) - Not Elevated - 2 Lanes Each Way
- ☒ Road (Paved Divided) - UIC - Not Elevated - 2 Lanes Each Way
- ☒ Road (Paved Undivided) - Not Elevated - 3 Lanes



Scale: 1:10,000

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THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : November 10, 2011

TOPIC : Notice of Work and Reclamation program Referral – Greenwood Golden Crown

PROPOSAL : Request for Comments on the Application for Mineral Exploration

PROPOSED BY : Ministry of Forests, Lands and Natural Resources

SUMMARY:

The City is in receipt of email correspondence from the Ministry of Forests, Lands and Natural Resources, advising of an application that they have received for mineral exploration. The email invites the City of Grand Forks to make comment on the application and submit these comments to the Ministry as part of the Ministry's approval process. The application outlines the Applicant's (Apex Geoscience Ltd. for Grizzly Discoveries Inc), intention to commence surface drilling just past Athelston Hartford Road. Attached is a google map, showing Athelston Hartford Road, which is off Highway 3, just before the Phoenix Mt. turnoff.

A copy of the email report from the Management of Technical Services & Engineering is attached for Council's information. The application indicates that the drilling site is not within a community watershed, which the attached google map seems to indicate.

STAFF RECOMMENDATIONS:

Option 1: That the Chief Administrative Officer's Report, dated November 10, 2011, regarding a Referral Notice received from the Ministry of Forests, Lands and Natural Resources, regarding an application for mineral exploration in the Grand Forks area be received, and that the Ministry be advised that the City's interests are not affected by this application.

OPTIONS AND ALTERNATIVES:

Option 1: That the Chief Administrative Officer's Report, dated November 10, 2011, regarding a Referral Notice received from the Ministry of Forests, Lands and Natural Resources, regarding an application for mineral exploration in the Grand Forks area be received, and that the Ministry be advised that the City's interests are not affected by this application: This option will allow for Council's response to the application.

Option 2: That the Chief Administrative Officer's Report, dated November 10, 2011, regarding a Referral Notice received from the Ministry of Forests, Lands and Natural Resources, regarding an application for mineral exploration in the Grand Forks area be received. This option would result in no response from the City.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The advantage to this option is that the City responds that the City's interests are not impacted.

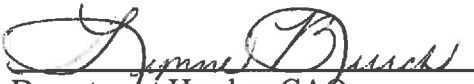
Option 2: There is no advantage in not responding to the request for comments. Not responding within the 30 day time frame will simply indicate to the Ministry that the City is in favour of the application.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

There is no direct cost in responding to the Ministry's request for input. The application, if approved, may well generate economic activity in our area which is beneficial to the community.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:




The Mineral Tenure Act provides for the application process for mining work permits for surface drilling and access construction.




Department Head or CAO



Reviewed by Chief Administrative Officer

From:  **Sasha Bird**
Subject: **Re(3): Notice of Work and Reclamation Program Referral-Greenwood-Golden Crown**
To:  **Lynne Burch**
Cc:  **Diane Heinrich**

November-08-11 9:36:03 AM 

Lynne,

The application is for mineral exploration. The company will be surface drilling at 4 sites located 1.5 km past the end of Athelston Hartford Rd. Access to the sites is via pre-existing logging roads. They can also access the sites through Ironclad Rd. No timber is to be disturbed. There will also be 4 settling ponds. They will be constructing 4 exploration trails. Once their drilling is complete, the drill sites and the new access will be reclaimed and seeded with the appropriate Forestry grass mix. There are three maps attached to the application. I can't see it having any direct negative impacts but then I am not a mining expert. It doesn't give the duration of the drilling but if they stay in GF then it will bring some revenue to the businesses here.

Let me know if you require anything further

Sasha Jeneane Bird, ASCT
Manager of Technical Services and Operations
City of Grand Forks
Box 220 - 130 Industrial Drive
Grand Forks, BC V0H 1H0
Tel: 250.442.8266 EXT 243
Direct Line: 250.442.4146
Cell: 250.443.4172
Fax: 250.442.8263
Email: sbird@grandforks.ca
Website: www.grandforks.ca

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Lynne Burch writes:

We just need to know what the application is intended to do. And whether or not the work will impact the residents of the City. The Regional District will look out for the residents on Athelston Hartford Rd. If you could outline the jist of the application and the area where the activities are intended to take place (a map would be good, even a google map), and your advice that the application will not impact the residents of Grand Forks

Lynne Burch
Chief Administrative Officer
City of Grand Forks
P.O. Box 220
Grand Forks, B.C.

From:  "Davis, Lynn FLNR:EX" <Lynn.Davis@gov.bc.ca> 11/2/2011 1:22:27 PM 

Subject: Notice of Work and Reclamation Program Referral: Greenwood - Golden Crown E...

To:  "ENV Nelson Referrals ENV:EX" <ENVNelsonReferrals@gov.bc.ca>
 "Arrow Boundary District Office, Forests FOR:EX" <Forests.ArrowBoundaryDistr...>
 "BC MOT WKD TRAN:EX" <BCMOT.WKD@gov.bc.ca>
 "Dexter, Justin B FLNR:EX" <Justin.Dexter@gov.bc.ca>
 "mciardullo@rdkb.com" <mciardullo@rdkb.com>  Info City of Grand Forks
 "elizabeth.lemarquand@dfo-mpo.gc.ca" <elizabeth.lemarquand@dfo-mpo.gc.ca>
 "Johnston, Ian FLNR:EX" <Ian.Johnston@gov.bc.ca>

Cc:  "Bell, Lloyd MEM:EX" <Lloyd.Bell@gov.bc.ca>

Attachments:  message.rtf
 NoW Golden Crown East.pdf
 winmail.dat

36K
4.9M
4.9M

Notice of Work: Greenwood - Golden Crown East

Mine File Number: 1630592

Applicant: Apex Geoscience Ltd. for Grizzly Discoveries Inc.

Map Sheet Number: 82E008

General Vicinity: Greenwood

Type of Program: Mineral Exploration

*Notice of Work + Reclamation
m/lb - Program Referral - Greenwood
Golden Crown East*

Please find attached a Notice of Work and Reclamation Program. As per our legislated referral process, kindly respond within 30 days.

Access Route to Program: Please see attached Notice of Work Application Section 2.3.

Program Description: Please see attached Notice of Work Application Section 2.4.

Please summarize your comments according to the categories below. Unless you are informed by us to the contrary, the application will be adjudicated in a manner consistent with your response. Also, be advised that we may forward your comments directly to the applicant for action or implementation. If no reply is received within the 30-day time period, we will consider that to be a positive response. Kindly forward all responses to myself and our general mailbox: MMD-Cranbrook@gov.bc.ca <<mailto:MMD-Cranbrook@gov.bc.ca>>

Your comments may be disclosed to the public to justify decisions made.

Please be advised that Geraldine FitzGerald (First Nations Relations Advisor) be will be leading First Nations Consultation for this project. This will be done on behalf of the Ministry of Energy and Mines. For more information please call her at: 250-426-1333.

If you require more information, please do not hesitate to contact my office.

RESPONSE SUMMARY

APPROVAL RECOMMENDED _____

INTERESTS UNAFFECTED BY PROPOSED USE _____

APPROVAL RECOMMENDED SUBJECT TO CONDITIONS-ATTACHED _____

APPROVAL NOT RECOMMENDED - REASONS ATTACHED _____

Thank you,
Lynn Davis
Ministry of Forests, Lands and Natural Resource
1902 Theatre Rd. Cranbrook, BC V1C2K3
(250)426-1747



Mineral and Coal Exploration Notice of Work Application
Ministry of Energy and Mines

This form must be completed using version 9.0 or later of Adobe Acrobat.
If you have additional text that does not fit into the boxes provided, please attach
a document containing the text and referencing the relevant section of the form.

Print Form

Mine Number:

Form Date: April 6, 2011

Fields highlighted in red must be filled in prior to submitting form.

Application Contents

A.1 Instructions

Form Sections - This form has been designed so that it will automatically generate the appropriate sections that need to be completed for the work activities you are proposing. When you select the type of activities you are conducting in Section A.3, the form will generate the sections that need to be filled in.

Automatic Data Entry - To minimize data entry, sections of this form are designed so that data entered into one part of the form is automatically entered for you into other parts of the form where it is required.

Attaching Files - Parts of this application require you to attach additional information. Keep a list of attachments so that they can be appended when you e-mail this Form.

In this form, "Code" refers to the [Health, Safety and Environment Code for Mines in British Columbia](#).

A.2 Application Summary

☒ New Permit ☐ Update or Amendment of Existing Exploration Permit

Project Name

Planned Start Date

Planned End Date

This information is submitted in support of an Application under Section 10 of the Mines Act to
conduct exploration for the following:

A.3 Application Content

List the type of activities that you will be undertaking under this application.

- ☐ Grids, Camps and Helicopter Pads
- ☐ Trenching
- ☐ Blasting
- ☒ Surface Drilling
- ☒ Access Construction, Modification or Reclamation
- ☐ Bulk Sample
- ☐ Underground Exploration

ENTERED
EOM 4/6/11

06

1 - Contact Details

1.1 Applicant (person or company making the application)

First Name	Michael	Last Name	Dufresne
Organization	APEX Geoscience Ltd.	Title	President
Phone	780-439-5330	Cellphone	780-916-5761
Fax	780-433-1335	Email	mdufresne@apexgeoscience.com
Address	#200 9797-45 Avenue		
City	Edmonton	Province	AB
		Postal Code	T6E 5V8

Are you the agent for the permittee of the proposed work?

If YES, fill in the contact details for the permittee and attach a letter from the permittee authorizing you to act as an agent on their behalf.

☒ Yes ☐ No

Are you or the permittee the tenure holder?

If NO, attach a letter from the tenure holder authorizing you to carry out the work program.

☐ Yes ☒ No

Will you be the operator on site?

If NO, fill in the contact details for the site operator.

☒ Yes ☐ No

Has a qualified mine manager been appointed?

Attach a letter of appointment of the mine manager and provide contact details for the mine manager. For underground coal exploration, the mine manager must meet the qualifications set out in Part 1.12.5 of the Code.

☐ Yes ☒ No

Sections 21 and 22 of the Mines Act require that a qualified mine manager be appointed before work begins. The mine manager must attend the site daily.



Mineral and Coal Exploration Notice of Work Application
Ministry of Energy and Mines

1.2 Permittee (person or company to whom the permit will be issued)

		Copy Address From Applicant	
First Name	Brian	Last Name	Testo
Organization	Grizzly Discoveries Inc.	Title	President
Phone	780-693-2365	Cellphone	604-788-4360
Fax		Email	abdinod@telus.net
Address	#220 9797-45th Avenue		
City	Edmonton	Province	AB
		Postal Code	T5E 5V8

1.3 Operator

		Copy Address From Applicant	
First Name	Michael	Last Name	Dufresne
Organization	APEX Geoscience Ltd.	Title	President
Phone	780-439-5380	Cellphone	780-916-5791
Fax	780-433-1336	Email	mdufresne@apexgeoscience.com
Address	#200 9797-45 Avenue		
City	Edmonton	Province	AB
		Postal Code	T5E 5V8

1.4 Mine Manager

		Copy Address From Applicant	
First Name	Michael	Last Name	Dufresne
Organization	APEX Geoscience Ltd.	Title	President
Phone	780-439-5380	Cellphone	780-916-5781
Fax	780-433-1336	Email	mdufresne@apexgeoscience.com
		Site Number	
Address	#200 9797-45 Avenue		
City	Edmonton	Province	AB
		Postal Code	T5E 5V8

From:  **Sasha Bird**

November-08-11 9:36:03 AM 

Subject: Re(3): Notice of Work and Reclamation Program Referral-Greenwood-Golden Crown

To:  **Lynne Burch**

Cc:  **Diane Heinrich**

Lynne,

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Chief Administrative Officer
City of Grand Forks
P.O. Box 220
Grand Forks, B.C.

V0H 1H0

Phone (250) 442 - 8266

Fax (250) 442 - 8000

Cell: (250) 443 - 4213

Email: lburch@grandforks.ca

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2 - Project Description

2.1 Project Timing

Project Name Greenwood - Golden Crown East

Planned Start Date Oct 15, 2011

Planned End Date Dec 31, 2012

Note: Changes in the planned dates for the start and completion of proposed activities do not require a permit amendment unless required by the Inspector of Mines. **HOWEVER**, the permittee is required to give 10 days written notice to the Inspector of Mines prior to commencement of approved activities in each calendar year that the proposed program of approved activities is underway.

2.2 Title and Legal Description

Are proposed activities on private land?

☐ Yes ☒ No

If **YES**, attach a written copy of notice served to land owner. For information on guidelines, please visit the [Mineral Titles Branch Website](#)

Mineral / Coal Tenure Numbers

536601 and 534269

Crown Granted Mineral Claims Lot Numbers

B.C. Geographic System Map Sheet Number(s) (e.g., TRIM 092L 008)

BCGS 082E008

082E02

49 077

118.558

NTS Map Sheet #(s)

Latitude

Longitude

In decimal degrees (Example 56.127 by 121.2717)

Please enter one point only.

2.3 Access Directions

Provide detailed directions to the site from the nearest municipality.

Travel west then north on highway 3 from Grand Forks for approximately 11.2 km, then turn west onto Athelston Hartford Rd for approximately 1.7 km. Access is then along pre-existing forestry logging trails approximately a further 1.5 km from the end of the Athelston Hartford Rd to the drill sites. Alternate access can also be gained by turning left at Ironclad Road, 8.9 km along Highway 3 from Grand Forks.

2.4 Project Description

Provide a description of the proposed work program that

- pays specific attention to the physical disturbance to the land and reclamation;
- is written in clear language that can be understood by a non-technical person; and
- provides sufficient detail to enable a good understanding of the types and scope of activities that will be conducted.

This information is relied upon extensively by parties reviewing your application during the referral process of your application. Providing a complete, clear and concise project description will help avoid processing delays resulting from multiple requests for information.

Skid mounted diamond drilling of up to 8 holes (1600 m) at 4 sites approximately 8.5 km northwest of Grand Forks B.C. All areas of drilling are accessible via various pre-existing roads mentioned. No harvestable timber will be disturbed. Sites will be reclaimed immediately after drilling concludes.

2.5 First Aid and Mine Rescue Emergency Response

Part 3.7.1 of the Code requires that all mines develop a Mine Emergency Response Plan (MERP) and file it with the Chief Inspector of Mines. A MERP must be attached to this Application. For guidance on the preparation and content of a MERP, please refer to MEMPR'S guidance document, Basics of a Mine Rescue Response Plan.

Describe the means of communication from the exploration site.

Satellite and Cellular Phone

Number of persons who will be on site including contractors

Location of the nearest hospital

Travel time to hospital by ground

Travel time to hospital by air / water

Describe the first aid equipment on site

As required by Health and Safety Reclamation Code

First Aid Certificate held by attendant (if required)

As required by Health and Safety Reclamation Code

2.6 Cultural Heritage Resources

Cultural Heritage Resources are protected by the Heritage Conservation Act. Cultural Heritage applies to a large spectrum of heritage resources that is defined in the Mineral Tenure Act as "an object, a site or the location of a traditional societal practice that is of historical, cultural or archaeological significance to British Columbia, a community or an aboriginal people." Companies engaged in natural resource extraction must take steps to identify and protect cultural heritage resources.

The Archaeology Branch of the Ministry of Tourism, Culture and the Arts is responsible for the administration of the Heritage Conservation Act as it applies to archaeological sites. The Archaeology Branch has developed guidelines for companies engaged in natural resource extraction to aid in planning for and avoiding or managing impacts to protected archaeological sites.

Attach information and supporting evidence that describes the type of inquiries you have made to determine the presence of cultural heritage resources.

Based on reasonable inquiry and investigation, are you aware of any cultural heritage resources or protected heritage property as defined under the Mineral Tenure Act in the areas where the work is proposed?

☐ Yes ☒ No

If YES, attach a copy of the plan describing how you propose to protect cultural heritage resources.

2.7 First Nations and Public Consultation

In making decisions on exploration and development, the Ministry of Energy Mines and Petroleum Resources will be fulfilling its responsibility to consult, and where appropriate, accommodate First Nations. The Ministry takes this responsibility seriously and encourages those involved in the mining industry to engage First Nations early and often as part of any planned mineral exploration and development activity.

Establishing good relations with First Nations and with members of the public who might be affected by a proposed development is a key part of any successful mining operation. The earlier in the life of a proposed activity that the avenues of communication are established the greater the likelihood that the relationships formed will be constructive and beneficial to all parties. The Ministry of Energy, Mines and Petroleum Resources encourages applicants to consult with First Nations and with members of the public that might be affected by a proposed development prior to submitting an application under the S. 10 of the Mines Act. A lack of information sharing and consultation by the proponent may result in extended timeframes for decision.

For guidance on First Nations engagement, please refer to the [Association for Mineral Exploration British Columbia's Additional Engagement Toolkit](#)

Applicants should keep a detailed record of engagement with First Nations on their project in the event the Ministry needs to review it. Information on First Nations consultation should include the following: a list of First Nations contacted, whether the program was modified based on feedback from First Nations, and whether the proponent has entered into any informal or formal agreements with First Nations in connection with the project.

Have you consulted with First Nations in the area of the proposed activity?

☒ Yes ☐ No

Have you consulted with members of the public?

☐ Yes ☒ No

Attach a brief summary of the consultation activities that have been conducted.

2.8 Annual Summary

Have you submitted an Annual Summary of Work for Exploration Activities for this site?

If NO, please complete the Annual Summary of Work and attach it with this application.

☐ Yes ☒ No

Note: An application for amendment cannot be processed unless the Annual Summary of Work has been submitted for the site.

2.9 Uranium or Thorium

Is this application for exploration of uranium or thorium?

☐ Yes ☒ No

If YES, this application must be consistent with Part 9.3.4 of the Code.

3.1 Compulsory Maps

Maps must meet the minimum map quality standards outlined below and in Part 10.1.4 of the Code.

- ☒ **Map of Proposed Work (1:10,000 scale or less)** - TRIM map, Forest Cover map or adequate equivalent. Map should show topography, watercourses, existing access, a centre line of proposed new or upgraded access, the location of proposed exploration activities, known MINFILE occurrences, known location of previous surface workings, and known locations of cultural heritage resource or protected heritage property.
Identify on map where a proposed activity may take place within riparian (stream, wetland or lake) setback distances specified in Table 9.1 of the Code.
- ☒ **Mineral/Coal Tenure Map(s)** - Map which shows the boundaries of the tenure(s) in relation to the proposed exploration activities.
- ☒ **Location Map** - Map which shows the location of the proposed works in relation to the nearest town or municipality.
- ☐ **Land Title Map** - Include when exploration activities are proposed on private land not owned by the mineral/coal tenure holder.

3.2 Map Quality Standards

- Maps must be submitted as PDF files. Hand drawn maps will not be accepted.
- Maps must have a legend, a North Arrow and a scale bar.
- Do not include geologic information on maps.
- All of the basic maps required for this application can be generated in electronic format through the [AER Map Builder](#).
- Refer to MEMPR's [Sample Maps](#) for examples of what maps should look like.

7 - Surface Drilling/Settling Ponds/Sumps

7.1 Mapping

Mark the location(s) of proposed surface drilling/settling ponds/sumps on the appropriate map(s). Show the distance of activity from known streams, wetlands or lakes.

7.2 Equipment

List the equipment to be used.

Skid mounted diamond drill, pulled by D6 CAT, Pickup trucks and, possibly, a Water Truck.

7.3 Site Disturbance

Exploration Activity	Number of Sites	Total Disturbed Area (ha) 1 ha = 10,000 m ²	Timber Volume (m ³)
Drilling	4	0.015	0
Settling Ponds/Sumps	4	0.015	0
Totals	8	0.03	0

8

1600

Total Number of Drill Holes

Total Drilling m

8 - Access Construction/Modification

8.1 Mapping

Mark the location(s) of proposed access roads and trails on the appropriate map(s).

8.2 Equipment

List the equipment to be used.

--

8.3 Site Disturbance

Exploration Activity	Number	Length (km)	Disturbed Area (ha) 1 ha = 10,000 m ²	Timber Volume (m ³)	Terrain Stability Classification (as required)
Exploration Trail Construction	4	0.5	0.25	0	
Excavated Trail Construction					
Modification of an Existing Excavated Trail					
Temporary Access Road Construction					
Modification of an Existing Access Road					
Totals	4	0.5	0.25	0	

Note: For definitions of exploration access types, see Table 10.1 in the Handbook for Mineral and Coal Exploration.

8.4 Additional Information

In addition to the information listed above please provide sufficient additional information to the Inspector to enable the Inspector to determine the compliance of the activities proposed with the requirements of Part 9 of the Code. Part 9 of the Code sets out requirements for the design, deactivation, and reclamation of access roads and trails.

8.5 Additional Ministry of Forests and Range Approvals

Ministry of Forests and Range Road Use permits are required for the use of existing roads in provincial forests by vehicles other than light traffic.

Are you planning to construct new access or upgrade existing access that lies off your mineral tenure? ☐ Yes ☒ No
If YES, fill in the contact details for the permittee.

A Special Use Permit is required for the construction of new access and the upgrading of existing access located off mineral or coal tenures. Contact the nearest District Office of the Ministry of Forests and Range for appropriate application forms and requirements.

11.1 Proximity to Water

Are any of the proposed works located within the riparian setback distances specified in Table 9.1 of the Code?

☐ Yes ☒ No

Are there any proposed stream crossings or work in/around water?

If **YES**, submit a management plan that describes how the integrity of the riparian area will be maintained

☐ Yes ☒ No

11.2 Additional Permits and Approvals

Depending on work that will be conducted in/around water, approvals may be required from the Ministry of Environment under the Water Act or the federal Department of Fisheries and Oceans under the Fisheries Act.

Note: Although this application may be circulated to the Ministry of Environment and/or the federal Department of Fisheries and Oceans (DFO), this does not mean that formal approval has been issued by those agencies pursuant to their regulatory mandates. You are responsible for ensuring that you have identified and obtained the required approvals. For more information on which approvals apply to the works you are proposing, contact the Ministry of Environment's Water Stewardship Division and the DFO office that is closest to your project.

11.3 Community Watershed

Will any of the activities associated with the proposed work take place in a community watershed?

If **YES**, attach a copy of the a contingency plan you will use to restore potable water in the event that activities adversely impact potable water quality and quantity.

☐ Yes ☒ No

NOTE: Pursuant to Part 94.2.2 (a) of the Code, an owner, agent or manager responsible for exploration activities in a community watershed must notify the water license holder of record or the representative of record at least 48 hours prior to the start date of the activities.

11.4 Drinking Water Source

Is the water source a local source of drinking water?

☐ Yes ☒ No

If **YES**, contact the Drinking Water Officer at your Regional Health Authority.

12 - Timber Resources

12.1 Forest and Range Practices Act Approvals

The Forest and Range Practices Act of British Columbia regulates the cutting of Crown timber. Authorization by the Ministry of Forests and Range is required to cut timber.

For use of timber resources of less than 50 m³, a Free Use Permit is required.

For use of timber resources in excess of 50 m³, a License to Cut Application is required.

Contact the nearest district office of the Ministry of Forests and Range for appropriate application forms and requirements.

12.2 Description of Timber Resources

Some of the information in the following table will be automatically populated from information provided in previous sections. Please review it for accuracy.

Activity	Number of Sites	Area (ha) 1 ha = 10,000 m ²	Timber Volume (m ³)	
			Applicant	For Office Use
Section 4 Camps - Helicopter Pads				
Section 4 Grids				
Section 5 Trenching - Test Pits				
Section 7 Surface Drilling - Settling Ponds - Sumps	8	0.03	0	
Section 8 Access Construction - Modification	4	0.25	0	
Section 9 Bulk Sample				
Section 10 Underground Exploration				
Totals	12	0.28	0	

12.3 Description of Timber Resources (continued)

Description of Timber	Type	Area (ha)	Timber Volume (m ³)	
			Applicant	For Office Use
By Main Species:				
By Merchantable Timber:				

12.4 Timber Utilization

Will timber be used on site? ☐ Yes ☒ No

If NO, indicate how timber will be disposed

Bucked and scattered

12.5 Marking Exemption

Is an exemption requested from the requirement to mark boundaries when activities are within the riparian setbacks distances outlined in Table 9.1 of the Code?

☐ Yes ☒ No

13 - Reclamation

13.1 Description of Reclamation

Describe the proposed reclamation and timing of reclamation work for all of the areas of disturbance associated with the proposed work, including as applicable:

- Surface drilling, settling ponds and sumps;
- Grids, camps and helicopter pads;
- Mechanical trenching and test pits;
- Access construction, modification and reclamation;
- Bulk sample; and
- Underground exploration.

Provide sufficient details to enable an accurate estimate of reclamation costs, including details on the following:

- Reclamation methods;
- Equipment to be used; and
- Objectives and expected results of reclamation efforts.

Sumps will be backfilled with CAT upon completion of drilling. Drill pad sites will be cleaned of any debris. Large timber will be avoided. Once the drill sites and new access are reclaimed, each site will be seeded with the appropriate forestry grass mix that is required for the area.

13.2 Cost of Reclamation

Estimate the costs associated with the proposed reclamation work.

Exploration Activity	Surface Disturbance (ha) 1 ha = 10,000 m ²	Estimated Cost of Reclamation	
		Applicant	Inspector
Section 4 Grids/Camps/Helicopter Pads		\$	\$
Section 5 Trenching/Test Pits		\$	\$
Section 7 Surface Drilling/Settling Ponds/Sumps	0.03	\$1,000	\$
Section 8 Access Construction/Modification	0.25	\$	\$
Section 9 Bulk Sample		\$	\$
Section 10 Underground Exploration		\$	\$
Totals	0.28	\$1,000	\$
Un-reclaimed Disturbance Previous Years		\$	\$
Disturbance Reclaimed by Applicant		\$	\$
Total Un-reclaimed Disturbance		\$	\$

14 - Review and Sign

14.1 Review

Review it - Please review the application carefully and make sure that it is complete.

14.2 Certification

I certify that I have personally examined and am familiar with the information listed on Page 1 and submitted in support of this Application and that, based on inquiry of those individuals immediately responsible for obtaining the information, I believe the information is true, accurate, and complete.

Check here to agree to the above statement: ☒

Organization:

Name:

Title:

Date:

14.3 Freedom of Information Notice

The information collected in this form and any supporting documents are subject to the provisions of the Freedom of Information and Protection of Privacy Act. The information in this form is collected and used for the purpose of administering the *British Columbia Mines Act of British Columbia* and the *Health, Safety and Reclamation Code for Mines in British Columbia*. The *Mines Act* authorizes the collection of the information in this form. For more information regarding this form, please contact the Office of the Information and Privacy Commissioner — phone: (250) 387-5629; fax: (250) 387-1896; mailing address: PO Box 9038 Stn. Prov. Govt. Victoria, British Columbia, V8W 9A4.

14.4 Submitting the Form

Select the appropriate Regional Office from the drop-down menu below, then click the "Submit" button. Your default email program will automatically generate a message to which your application will be attached. Once you have attached the required supporting documents to this message, press "Send".

Submit by e-mail to:

2.6 Cultural Heritage Resources

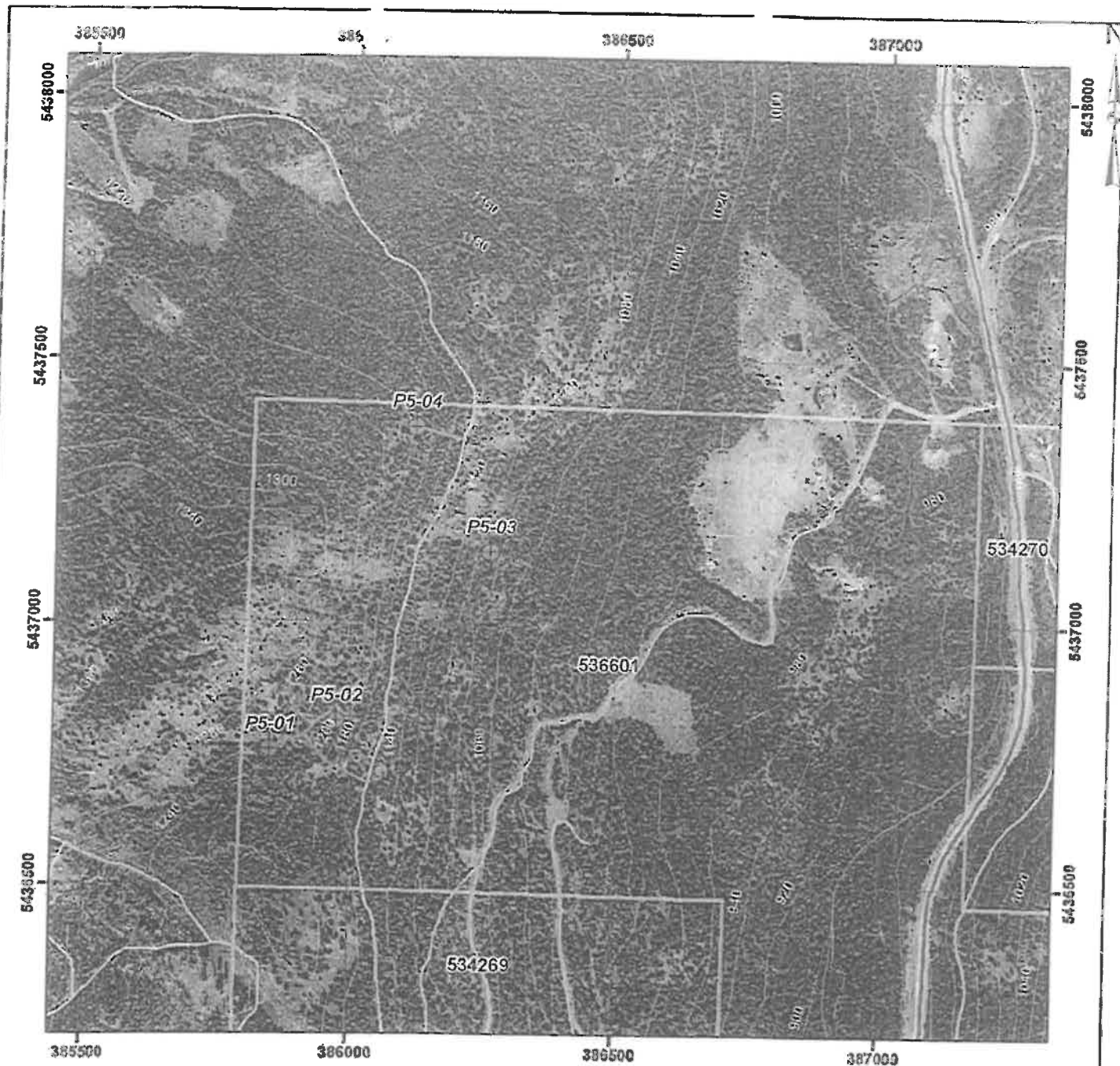
Any locations of sites or objects considered to be a cultural heritage resource was examined using iMapBC and related shapefiles, which were then compared to the locations of the proposed work activities. Based on this research, we are not aware of any cultural heritage resources in the areas of the proposed work.

2.7 First Nations and Public Consultation

Periodic phone calls and annual meetings have been conducted with the Osoyoos First Nations through Brian Titus. Members of the local First Nations are employed on an as-needed basis.

Public consultation includes periodic news releases, as well as informal meetings with the local Chambers officials in Grand Forks, Rock Creek, and Greenwood.





Legend

- Proposed Drillhole Sites
- Rivers

Existing Roads

- Trail
- Minor Road
- Major Road
- Highway

Grizzly Greenwood Property Boundary

Possible New Access

GRIZZLY DISCOVERIES INC.

Golden Crown East Property
Proposed Drillhole Locations

0 125 250 500

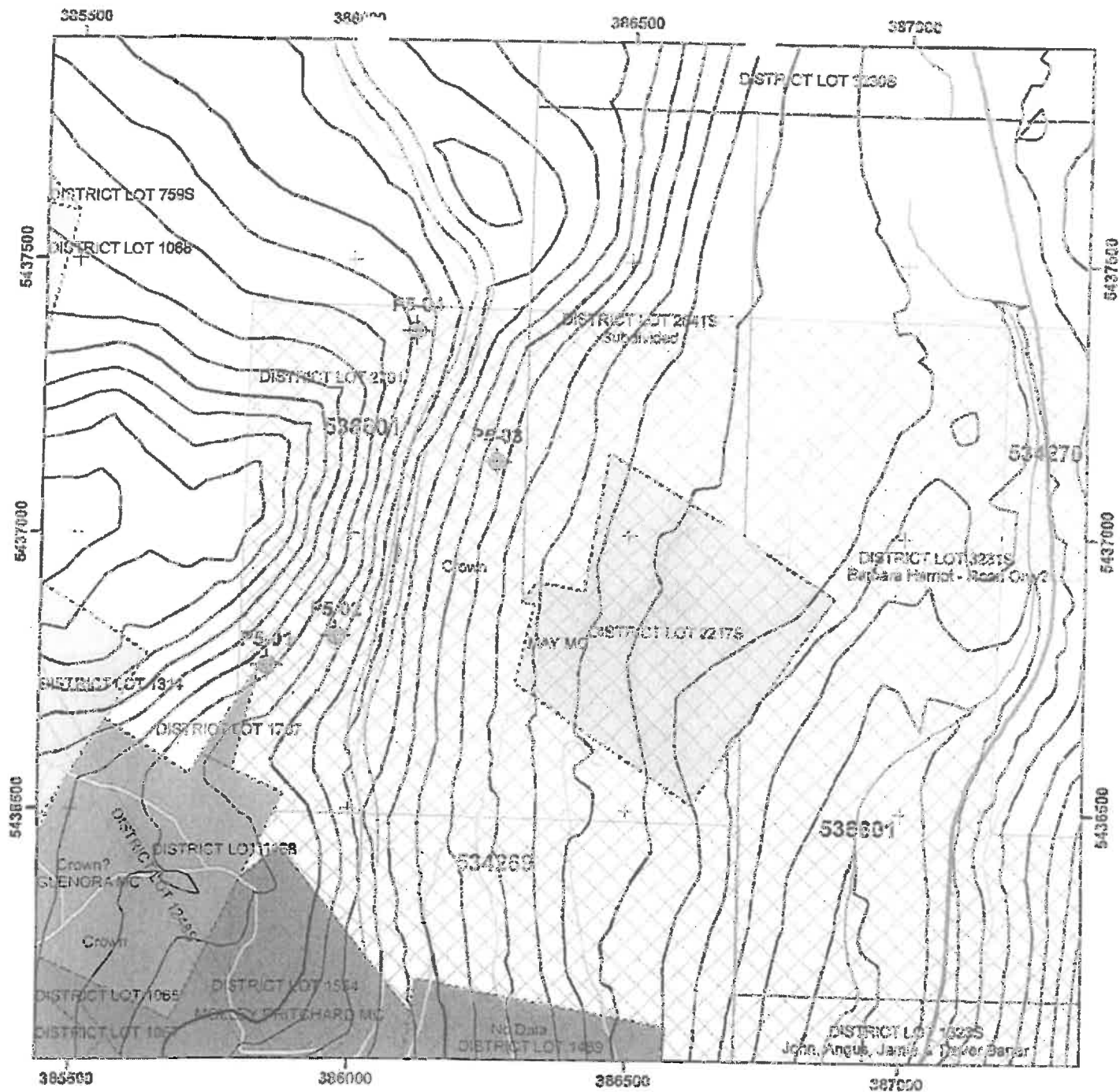
Meters

1:10,000

Ned 1983, Zone 11
British Columbia, Canada
APEX Geoscience Ltd.

Edmonton, AB

September, 2011



Legend

Proposed Drillhole Sites

Roads

NUMLANES

Trail
 Minor Road
 Major Road
 Highway
 River

Grizzly Greenwood Mineral Claim

Crown Grants Subsurface

SUBSURFACE

Subsurface NG
 Reverted
 Inactive
 Active

SURFACE

Surface District Lots

GRIZZLY DISCOVERIES INC.

Golden Crown East Property
Drillholes, Surface and Subsurface Title

0 125 250 500

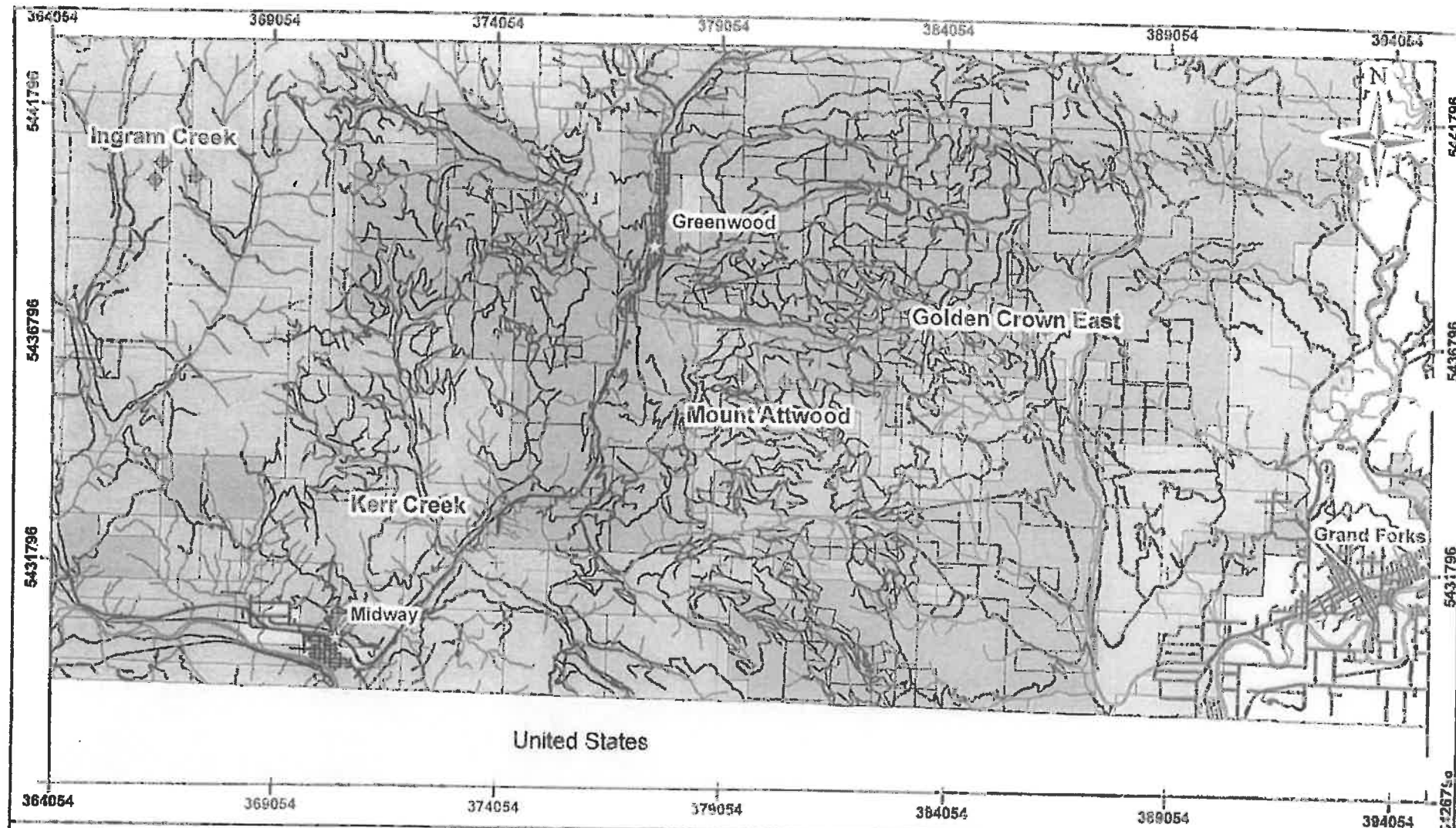
Meters

1:10,000

Nad 1983, Zone 11
British Columbia, Canada
APEX Geoscience Ltd.

Edmonton, AB

September 2011



Legend

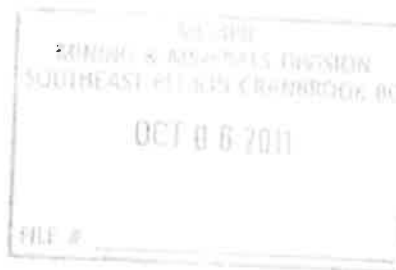
- ★ Cities
- ✦ Proposed Drillholes

Roads

- Minor Road
- Major Road
- Highway
- River

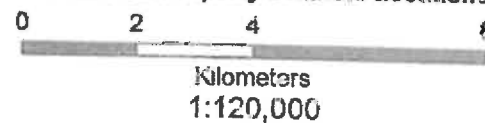
Claims

- Grizzly Greenwood Property
- Competitor Mineral Claims



GRIZZLY DISCOVERIES INC.

Greenwood Property Drillhole Locations



Nad 1983, Zone 11
British Columbia, Canada
APEX Geoscience Ltd.

Edmonton, AB

September, 2011





THE CORPORATION OF THE CITY OF GRAND FORKS

COUNCIL INFORMATION SUMMARY FOR November 21st, 2011

Date: November 16th, 2011
 Agenda: November 21st, 2011
 Proposal: To Receive the Items Summarized for Information
 Proposal By: Staff

Staff Recommendation:

That Information Items numbered 11(a) to 11(f) be received and acted upon as recommended.

	ITEM	SUBJECT MATTER	RECOMMENDATION
CORRESPONDENCE TO/FROM MAYOR AND COUNCIL			
11(a)	From Fortis BC	Proposed amalgamation of natural gas utilities into one legal entity	Receive for information
11(b)	From Gallery 2	Response to Council regarding their exhibition policy and door counting system	Receive for information
CORRESPONDENCE TO/FROM STAFF			
11(c)	From CBC Radio One in Kamloops, BC	Request for support for application to CRTC to operate a new English language FM Station in Kamloops	Should Council wish to support CBC Radio One application for a new English language FM Station in the Kamloops area, adopt a resolution to forward the attached letter of support to the CRTC.
GENERAL INFORMATION			
11(d)	From Statistics Canada	Community Outreach News – Issue No. 1	Receive for information
MINUTES FROM OTHER ORGANIZATIONS			
11(e)	Minutes from the Grand Forks Public Library	From Meeting of October 19 th	Receive for information
11(f)	November 7 th Task List	List of completed and in progress tasks	File

RECEIVED

NOV - 7 2011

THE OFFICE OF THE
CITY CLERK OF GRAND FORKS

November 2, 2011

Brian Taylor
Mayor
City of Grand Forks
PO Box 220, 7217 4th Street
Grand Forks, BC V0H 1H0

FILE CODE

Wey, FY - Amalgamation Proposal

Dear Brian Taylor:

I am writing today to share with you that FortisBC has filed an application with the British Columbia Utilities Commission (BCUC) proposing to amalgamate our natural gas utilities into one legal entity, with common rates and services across the province.

If the BCUC approves the application, all natural gas customers across the province will have common rates and service offerings, beginning January 1, 2013.

What does this mean?

Bringing all three natural gas utilities together as one entity will eliminate rate discrepancies and allow FortisBC to offer consistent gas rates and services for all customers across the province.

If our application is approved, each customer in a given customer class will be charged the same rate, regardless of where they live. This provides significant benefits to a sizable portion of our customers, notably on Vancouver Island, Sunshine Coast and in Whistler over the longer-term.

We are committed to providing all our customers in British Columbia with economic and fair natural gas rates. Our application is revenue neutral to FortisBC and the proposed changes offer several benefits to many of our customers.

FortisBC's current structure

Currently, FortisBC provides natural gas to customers across the province under three separate legal entities with entity-specific rate structures. These separate legal entities were formed as various natural gas utilities were acquired across the province. The three natural gas utilities are:

- *FortisBC Energy Inc.* – serving customers in the Lower Mainland, Columbia and Inland regions
 - Fort Nelson, although legally part of FortisBC Energy Inc., is treated as a separate region and has its own rate base and rate structure
- *FortisBC Energy (Vancouver Island) Inc.* – serving customers on Vancouver Island, Powell River and the Sunshine Coast
- *FortisBC Energy (Whistler) Inc.* – serving customers in Whistler

As it stands today, each utility is responsible for providing natural gas service in a different region of the province. Natural gas rates are varied across the regions, so a customer on Vancouver Island pays a different rate than a customer in the Lower Mainland or in Whistler. Each entity also provides different service offerings by region, such as energy efficiency and conservation initiatives or renewable natural gas. For example, renewable natural gas is currently available in the Lower Mainland, Columbia and Inland regions, but not Vancouver Island, the Sunshine Coast, Whistler or Fort Nelson.

Why move to common rates?

Moving to common rates will allow FortisBC to offer consistent natural gas rates and service offerings to all of our customers throughout the province.

Without common rates, FortisBC's forecasts indicate significant rate increases for some of our customers. For example, an approximate 20 – 40 per cent cumulative rate increase over the next three to four years is indicated for Vancouver Island and Sunshine Coast customers as a result of the expiration of the Royalty Revenue agreement with the provincial government at the end of 2011. This agreement was put in place to help offset the cost to Vancouver Island customers of bringing natural gas to the Island 20 years ago. With regards to Whistler, a typical residential customer in Whistler is projected to pay 65 per cent more than a typical Lower Mainland customer in 2013 without common rates.

While Vancouver Island, Sunshine Coast and Whistler customers will see a large decrease in their natural gas rates as a result of amalgamation and common rates, FortisBC is proposing a small decrease for residential customers in the Lower Mainland, Columbia and Inland areas in 2013 and a small increase in 2014. For Fort Nelson customers, FortisBC is proposing no change to rates from the proposed 2013 revenue requirement application, currently before the BCUC, by deferring the impacts of amalgamation for a five year period after which a gradual annual increase will come into effect over a ten year period until Fort Nelson rates align with the rest of the province.

Next steps

FortisBC is committed to consulting with our customers and stakeholders, and will meet with stakeholder groups to gather information and feedback as we prepare for the next phase of the rate design application. Any proposed changes will need approval from the BCUC.

If the application is approved by the BCUC, all of FortisBC's regulated natural gas companies will be one legal entity under the name FortisBC Energy Inc. Our electric operations will remain a separate utility with a separate legal name – FortisBC Inc. – and separate rates and service offerings for electricity customers. Our customers will continue to know all of the companies under the shared name FortisBC and the ownership structure of FortisBC will remain the same, operating under our Canadian parent company, Fortis Inc.

If you would like any additional information about our filing, you are welcome to contact me directly at your convenience, at 604-592-7534 or Gord.Schoberg@fortisbc.com. You can also find more information on our website at fortisbc.com/ratedesign

Sincerely,



Gord Schoberg
Senior Manager, Community & First Nations Relations
FortisBC

November 2, 2011

To Mayor and Council:

I am writing in response to Counsellor Thompson's questions at the October 24, 2011 City Council meeting regarding our exhibition policy and door counting system.

Exhibition Policy

All persons and groups interested in exhibiting at gallery 2 must make a formal submission in writing. Directions on how to do so are found on our website. Exhibitions are planned at least 1 year ahead – i.e. the 2012/2013 exhibition schedule has been finalized. The next opportunities will be in the 2013/2014 exhibition schedule. Peer recognition and exhibition funding levels by the BC Arts Council are based on the rigor (level of curatorial professionalism) of the applying institution.

Artists who do not want to make to a formal submission are advised of the opportunity to exhibit up to two works during the annual non-juried Boundary Showcase Exhibition held every April/May. We also provide the opportunity to become part of our Art Rental Program.

We try to make at least one gallery space available at all times to local artists or to our permanent collection (a community asset).

Number of local (RDKB) and regional (West Kootenay) artists represented by gallery 2 since signing the service agreement with the City of Grand Forks.

2010/2011 (April to March)

Local Artists Group	Local Artists Solo	Regional Artists Group	Regional Artists Solo
68	2	26	1
Total Local Artists	70	Total Regional Artists	27

2009/2010 (April to March)

Local Artists Group	Local Artists Solo	Regional Artists Group	Regional Artists Solo
52	3	0	1
Total Local Artists	55	Total Regional Artists	1

2008/2009 (April to March)

Local Artists Group	Local Artists Solo	Regional Artists Group	Regional Artists Solo
68	3	0	4
Total Local Artists	71	Total Regional Artists	4

Total Local Artists	196
Total Regional Artists	32

WUEY, GS - Thompson re Exhibition Policy Peer
 Gallery 2 - Response to Counsellor
 Counting System
 FILE CODE

Door Counters

The Ameseco E2-D2 electronic devices installed at the front and rear entrances of gallery 2 are designed to accurately count in one direction only (i.e. persons either entering or exiting the building).

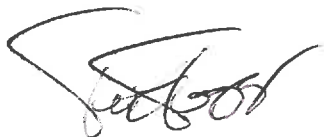
1. Users

The electronic counters at both entrances recorded approximately 13,500 people entering the building from mid-June until mid-September. During this period there were approximately 2,000 trips by staff and volunteers, so approximately 11,000 residents and visitors entered the building. This compares to approximately 29,000 visitors for the entire previous year. The guest book in the lobby indicates visitors from Chile to Germany and from Victoria to St. John New Brunswick.

(Fall report to the City, September 30, 2011)



If you have any further questions, please contact me at 250-442-2211 or stop in at gallery 2. We are open 10am to 4pm Tuesday to Friday and 10am to 3pm on Saturdays.

Sincerely,





Ted Fogg




Director/Curator

From:  "CBC Kamloops" <CBCKamloops@CBC.CA> November-10-11 2:57:15 PM 

Subject: Request for support - CBC Radio One in Kamloops BC

To:  "CBC Kamloops" <CBCKamloops@CBC.CA>

Bcc:  Lynne Burch

Attachments:  Attach0.html (14K)  Guide to submit online intervention.pdf (40K)
 Letter to the CRTC_Kamloops_ENG Final.docx (17K)

Hello,

CBC/Radio-Canada has recently made an application to the CRTC to operate a new English-language FM station in the Kamloops area. The application will be considered at the same time as an application to amend CBC Radio One Kelowna's licence to switch a number of transmitters from the Kelowna feed to the new Kamloops feed.

The application is item 18 in the Notice of Consultation found here
<http://www.crtc.gc.ca/eng/archive/2011/2011-675.htm>

As a resident in the transmission area, we hope you will consider writing the CRTC in support of CBC/Radio-Canada's application. The deadline for submitting your comments is **5 p.m. Pacific time, November 28, 2011**. The more support we get, the better the odds of the Commission approving our licence application.

We have included a sample letter you may wish to use, either as is, or as inspiration.

There are three ways to comment:

1) by mail:

Mr. John Traversy
Secretary General
CRTC
Ottawa, ON K1A 0N2

2) by fax: 819-994-0218

3) or online here ----

<https://services.crtc.gc.ca/pub/Intervention/Submission-Soumission.aspx?lang=e&EN=2011-675&ET=N#SE0>

(The online process takes approximately 10 minutes – **see attached guideline** to help you complete the online process as it may be a little confusing).

Whatever method you use, please be sure to also send a copy of your submission to CBC/Radio-Canada in order to validate the process. You can do so by fax at 613-288-6257 or by email at regulatoryaffairs@cbc.ca.

CBC/Radio-Canada wants to launch this new station as part of our increased local focus and our commitment under the 2015 strategic plan "*Everyone, Every Way*". We have committed to introduce or improve services to more than six million Canadians over the next four years.

CBC recognizes the importance of being rooted in growing cities such as Kamloops. This as an important initiative to fine-tune our radio content to better serve the needs of our audience in Kamloops and surrounding areas.

Approval of the application will mean that the market will have programming that is focused on its community, its issues and its weather and will include a local morning show based in Kamloops, from 6:00 am to 8:30 am, Monday to Friday providing new local programming for Kamloops and surrounding regions - from Salmon Arm to Lytton to 100 Mile House.

The morning show will provide a mix of local, national and international news and offers listeners in-depth interviews and short documentaries that offer a deeper insight into the news of the day and the issues that matter. The format will provide lots of ways for listeners to engage in the conversation about their community including open-lines, talk-back, twitter, email and public forums.

Please contact regulatoryaffairs@cbc.ca if you have any questions about the application or intervention process.

Thank you very much for your consideration.
CBC/Radio-Canada

[DATE]

Mr. John Traversy
Secretary General
CRTC
Ottawa, ON K1A 0N2
Fax: 819-994-0218

Dear Mr. Traversy,

Re: Broadcasting Notice of Consultation CRTC Application 2011-1268-0 License Application for the Canadian Broadcasting Corporation's English Language Radio One Service in Kamloops, BC (Frequency: 94.1 FM)

I am writing to express my support for CBC/Radio-Canada's CRTC Application to amend the licence status of CBC/Radio-Canada's Radio One transmitter CBKY-FM in Kamloops, British Columbia to an originating station in order to provide local service to the Kamloops market.

Establishing CBKY-FM as an originating station would result in localized service for Kamloops as well as the surrounding areas from Salmon Arm, to Lytton and to 100 Mile House. Programming would include a local morning show based out of Kamloops, with a mix of local news, current affairs and weather. In addition to the local service, this station will also offer national and international news.

This local station is part of CBC/Radio-Canada's 2010 strategy, "*Everyone, Every way*", and approval would help deliver on the promise to provide even more Canadian content, introduce or improve services to more than six million Canadians over the next four years.

The public broadcaster makes an essential contribution to the Canadian broadcasting system. By spending more on Canadian programming than all other conventional broadcasters combined, CBC/Radio-Canada provides critical support for Canadian content and the independent production sector that creates it, ensures a diversity of voices in the media landscape, and provides distinctive programming not available from any other broadcaster.

I support CBC/Radio-Canada's vision to be deeply rooted in the regions and for the public broadcaster to be able to reach as many Canadians as possible.

Yours sincerely,

[name]
[address]
[e-mail]

c.c.: CBC/Radio-Canada
181 Queen Street
P.O. Box 3220
Station C
Ottawa, ON K1Y 1E4
Fax: 613-288-6257
regulatoryaffairs@cbc.ca

Support for community data users

Welcome to the first edition of Statistics Canada's outreach newsletter for the western provinces and the territories. The objective of this newsletter is to provide support for those who use, or would like to use, statistical information about communities and regions.

Three tools will support our outreach efforts:

- a newsletter, *Community Outreach News*, with updates and information about website features,
- *New Releases*, in HTML, which will announce recent articles, studies and data releases, and
- WebEx, an online conferencing tool.

Community Outreach News will publish updates on 2011 Census and the National Household Survey results, as well as information about using various aspects of our website.

In order to provide timely access to newly released articles and studies, *New Releases from StatCan*, an HTML file, will be sent once or twice a month. It will be easy to do a quick scan of these releases in your email and click through to any articles that look interesting.

Our distance learning sessions will be done through WebEx, hosted on the Government of Canada's Teleconferencing Service website. To attend a session, log onto the website and enter the password. In addition, dial toll-free into the telephone conference for both video and audio connections. These sessions are free.

Upcoming 2011 Census Release Dates

Feb 8, 2012:	<i>Population and Dwelling counts</i>
May 29, 2012:	<i>Age and Sex</i>
Sept 19, 2012:	<i>Families, households and marital status</i> <i>Structural type of dwelling and collectives</i>
Oct 24, 2012:	<i>Language</i>

Aussi disponible en français

Statistics Canada's Community Outreach Program supports local government, community organizations and others in making the best possible use of StatCan information.

Contents:

Page 1
Introduction
Census Release Dates

Page 2
Community Profiles overview

Contact us:

OutreachWest-LiaisonOuest
@statcan.gc.ca
Ph. 604-666-1148
Fax 604-666-6680
www.statcan.gc.ca

Please feel free to share this newsletter and send us your questions and comments.

To subscribe to this newsletter, send an email to OutreachWest-LiaisonOuest@statcan.gc.ca with 'Subscribe' in the Subject line.

To be removed from the mailing list, send an email with 'Unsubscribe' in the subject line.

With the newsletter, you will automatically receive *New Releases*.

Community Profiles — a census product

The Census of Population is the source of detailed information about communities (cities, regional municipalities, towns, villages, Indian reserves) in Canada. Community profiles provide about 200 lines of census information on these basic topics:

- ☐ Aboriginal peoples
- ☐ Education
- ☐ Families and households
- ☐ Immigration and citizenship
- ☐ Income and earnings
- ☐ Labour
- ☐ Language
- ☐ Language of work
- ☐ Mobility and migration
- ☐ Place of work
- ☐ Population
- ☐ Visible Minority

The same census topics, or census variables, for other levels of geography are also found in this census product. These include larger metro areas (Census Metropolitan Areas and Census Agglomerations), Census Divisions (in BC: Regional Districts), and Health Regions.

Find the 2006 Census Community Profiles at www.statcan.gc.ca. Select **Browse by Key Resource**, and then **Community profiles**. Type the name of your community in the *Place name* box, shown below:



2006 Census

Aboriginal Population Profile

Profile of Aboriginal Children, Youth and Adults

Census Tract (CT) Profiles

Federal Electoral District (FED) Profile

Agriculture Community Profiles

On the Community profiles screen, you will also find links to:

Aboriginal Populations in most municipalities — Aboriginal identity, status, language, aboriginal households.

Profiles of **Aboriginal populations** — by age group, Aboriginal identity, geography.

Profiles for **Census Tracts** — census defined 'neighbourhoods', found only in large urban centres. Census Tract populations range from 2,500 to 8,000.

Profiles for **Federal Electoral Districts (FEDs)** represented by Members of Parliament.

Profiles of **Agriculture communities** — including statistics about farms, operators, land, farm finance, crops and livestock.

Note of appreciation

Canada owes the success of its statistical system to a long-standing partnership between Statistics Canada, the citizens of Canada, its businesses, governments and other institutions. Accurate and timely statistical information could not be produced without their continued co-operation and goodwill.



**General Meeting
October 19, 2011
Agenda**

Call to Order: 7.00 pm

Announcements

Acceptance of Agenda

Consent Agenda:

Minutes: Regular Meeting of September 20, 2011

Correspondence: None

Reports:

- Financial Report
- Library Director's Report

Delegations:

None

Old Business:

Scanning costs: new fee? \$0.25

New Business:

Budget approval

Questions:

Adjournment:

8.00 pm

Next Meeting:

November 16, 2011 – 7.00 pm



*General Meeting
September 20, 2011
Minutes*

Present: Ted Invictus, Heather Buzzell, William Caley, Ralph White, David Janzen, Chris Day, Martin Domeij.

Apologies: Cher Wyers

Guests: Roy Ronaghan, Renee Milaney, Ivan Balog, Nancy Jimieff

Call to Order: 7.04 pm

Announcements:

- Heather to attend ABCPLD in Surrey at the end of September
- Read card from Ellen Marsh
- Heather purchased some titles for Directors of not-for-profits as part of the LawMatters grant which board members might find useful
- Library was awarded the Community Literacy Award from CBAL for 2011
- Very positive response from the library's float in the Fall Fair parade

Acceptance of Agenda (*amendments in red*)

Janzen/White - accepted as amended - carried

Consent Agenda: *Janzen/Caley – accepted as presented – carried*

Minutes: Regular Meeting of June 21, 2011

Correspondence:

- Watts Re: Resignation 2011-07-14
- Ronaghan Re: Watts Resignation 2011-07-25
- Ronaghan Re: Library matters of concern 2011-07-25
- Invictus Re: Watts resignation 2011-08-01
- Invictus Re: Library matters of concern 2011-08-02

Reports:

- Financial Report
- Library Director's Report
- ~~Building Committee Report~~
- Policy Committee Report – see new business

Delegations:

None

Old Business:

Strategic Plan Progress update

Buzzell presented the library's progress in the strategic plan.

New Business:

Signing authority:

White/Janzen: The Library will remove David Watts as a signer on the library's credit union account and add Ted Invictus. Carried

Meeting Time:

White/Caley: To move Library Board meetings to the third Wednesday of each month. Carried.

October – Library Month: Get Caught Reading, Adopt-a-magazine, Fine amnesty, Buzzell informed the board of plans for Library Month.

Caley/White: Library Director will institute and promote a fine amnesty for overdue fines (dependent on return of books) during the 2011 Library Month. Carried

Scanning costs for patrons – new fee?

Tabled pending further information

Policy: Meeting Room amendments and agreement (see attached document)

White/Caley: Accept meeting room amendments and agreement as presented. Carried

Policy: e-reader loan policy (see attached document)

Janzen/Caley: Accept e-reader loan policy and fines as presented. Carried.

Fundraising opportunity: Plays (see attached article, Feliciter)

Invictus presented the fundraising opportunity and received consensus to continue to pursue this idea.

Questions: None.

Adjournment:

8.15 pm

Next Meeting:

October 19, 2011 – 7.00 pm

Ted Invictus: _____

William Caley: _____

Ralph White: _____

David Janzen: _____

Chris Day: _____

Martin Domeij: _____

Grand Forks Public Library Association

Income Statement Comparison of Actual to Budget for Fiscal End 2011

Expenses					
		Actual to September 30	2011 Budget	%	Remaining
General Operating Expenses	1 Accounting & Legal fees	\$ 6,658	\$ 4,000	166%	-\$ 2,658
	2 Hiring Fees	\$ 164	\$ 300	55%	\$ 136
	3 Ads and Promo	\$ 1,249	\$ 1,500	83%	\$ 251
	4 Bank charges	\$ 305	\$ 300	102%	-\$ 5
	6 Cash over/short	\$ (295)	\$ -	0%	\$ 295
	7 Dues, Seminars & PD	\$ 6,904	\$ 5,700	121%	-\$ 1,204
	8 Janitor supplies	\$ 470	\$ 600	78%	\$ 130
	9 Labour negotiation cost	\$ 3,082	\$ 5,000	62%	\$ 1,918
	10 Library & Office supplies	\$ 6,168	\$ 6,000	103%	-\$ 168
	11 New equip & furniture	\$ -	\$ 2,500	0%	\$ 2,500
	12 Photocopier	\$ 883	\$ 1,000	88%	\$ 117
	13 Postage	\$ 777	\$ 1,200	65%	\$ 423
	14 Reimbursable expenses	\$ 20	\$ -	0%	-\$ 20
	Subtotals:	\$ 26,385	\$ 28,100	94%	
Collection	15 Collection - Books	\$ 20,788	\$ 36,000	58%	\$ 15,212
	16 Collection - Periodicals	\$ 5,293	\$ 5,000	106%	-\$ 293
	17 Collection - Audio/Visual	\$ 1,987	\$ 2,000	99%	\$ 13
	18 Electronic Subscriptions	\$ 2,431	\$ 2,000	122%	-\$ 431
	Subtotals:	\$ 30,499	\$ 45,000	68%	
Facility	19 Utilities - Power	\$ 8,344	\$ 13,000	64%	\$ 4,656
	20 Telephone/fax/internet	\$ 2,837	\$ 4,000	71%	\$ 1,163
	21 Repairs & maintenance	\$ 498	\$ 2,000	25%	\$ 1,502
	22 Janitor services	\$ 7,556	\$ 9,000	84%	\$ 1,444
	23 Maintenance Agreement	\$ 7,500	\$ 15,000	50%	\$ 7,500
	24 Insurance	\$ 3,576	\$ 4,000	89%	\$ 424
	Subtotals:	\$ 30,311	\$ 47,000	64%	
Technology	25 Comp. Supplies & software	\$ -	\$ -	0%	\$ -
	26 Computer equipment & Software	\$ -	\$ 4,000	0%	\$ 4,000
	27 Patron Management software	\$ -	\$ 3,000	0%	\$ 3,000
	28 Computer mainenance	\$ 733	\$ 1,500	49%	\$ 767
	29 Evergreen cost	\$ 2,207	\$ 2,250	98%	\$ 43
	Subtotals:	\$ 2,940	\$ 10,750	27%	
Events	30 Volunteer Appreciation	\$ 719	\$ 700	103%	-\$ 19
	31 Special Events - AGM		\$ 78	0%	\$ 78
	32 Special Events - Programs	\$ 1,335	\$ 2,000	67%	\$ 665
	33 Special Events - SRC	\$ 438	\$ 500	88%	\$ 62
	Subtotals:	\$ 2,492	\$ 3,278	76%	
Wages and Benefits	34 Salaries	\$ 167,586	\$ 200,027	84%	\$ 32,441
	35 CPP	\$ 5,832	\$ 8,161	71%	\$ 2,329
	36 EI	\$ 3,966	\$ 4,841	82%	\$ 875
	37 WCB	\$ 326	\$ 420	78%	\$ 94
	38 Group Ins	\$ 2,318	\$ 1,969	118%	-\$ 349
	39 Blue Cross	\$ 4,124	\$ 4,807	86%	\$ 683
	40 MSP	\$ 1,826	\$ 3,159	58%	\$ 1,333
	41 Pension	\$ 8,391	\$ 12,165	69%	\$ 3,774
	Subtotals:	\$ 194,369	\$ 235,549	83%	
TOTAL:		\$ 286,996	\$ 369,677		

Income						
			Actual to September 30	Budget	%	Remaining
Grants	Operating	1 RDKB	\$ 217,317	\$ 289,756	75%	\$ 72,439
		2 Prov of BC	\$ 28,464	\$ 28,922	98%	\$ 458
		Subtotals:	\$ 245,781	\$ 318,678		
	Non Operating	3 Prov. Resource Sharing/ILL	\$ 2,696	\$ 2,937	92%	\$ 241
		4 Prov. BC OneCard	\$ 10,250	\$ 10,250	100%	\$ -
		5 Prov. Equity/Literacy	\$ 6,744	\$ 6,744	100%	\$ -
		6 Fed. CAP	\$ 3,708	\$ 3,708	100%	\$ -
		7 Fed. YCW ***	\$ 720	\$ 3,000	24%	\$ 2,281
		8 Fed. CSJ	\$ -	\$ 1,920	0%	\$ 1,920
		9 Fed. CAP YI	\$ 3,687	\$ 4,200	88%	\$ 513
		10 Other Grant Income	\$ 441	\$ 5,000	9%	\$ 4,559
		Subtotals:	\$ 28,246	\$ 37,759		
Other Income	Daily Transactions	11 Memberships	\$ 170	\$ -	0%	-\$ 170
		12 Fines	\$ 2,711	\$ 4,000	68%	\$ 1,289
		13 Sales - Books	\$ 879	\$ 2,000	44%	\$ 1,121
		14 Sales - Copies&Prints	\$ 1,326	\$ 1,500	88%	\$ 174
		15 Lost/Damaged books	\$ 478	\$ 1,000	48%	\$ 522
		16 Meeting room rental	\$ 482	\$ 500	96%	\$ 19
		17 Donations	\$ 1,192	\$ 2,000	60%	\$ 808
		Subtotals:	\$ 7,238	\$ 11,000		
	Fundraising	18 Adopt-a-magazine	\$ 38	\$ 1,000	4%	\$ 962
		19 Friends of the Library	\$ 3,000	\$ 1,140	263%	-\$ 1,860
		20 Used equipment sales	\$ -	\$ -	0%	\$ -
		Subtotals:	\$ 3,038	\$ 2,140		
	Misc.	21 Expense reimbursment	\$ 800	\$ -	0%	-\$ 800
		22 Transfer from Reserve	\$ 25,000	\$ -	0%	-\$ 25,000
		23 Income from interest	\$ 38	\$ 100	38%	\$ 62
		24 Evergreen		\$ -	0%	\$ -
		Subtotals:	\$ 25,838	\$ 100		
TOTAL:			\$ 310,141	\$ 369,677		

Note: 10 Local & Provincial initiatives : Success by 6, Phoenix Foundation, Raise A Reader, LawMatters, etc

7 YCW grant: final 2010 payment arrived in 2011

22 Transfer from reserve done April 5th and June 30th

TOTAL INCOME	\$ 310,141
TOTAL EXPENSE	\$ 286,996
NET INCOME	\$ 23,144



Librarian Report

For the month of September 2011

In the Library:

In September we welcomed author Carolynne Haynes with a reading and discussion from her book *Raised by Committee* – this was an emotionally charged and extremely well received event. The book club met for the first time this season with a discussion of Louise Penny's title *Still Life*.

Our circulations are up considerably over last year, with 7450 items circulating. The fall is publishing season, so there are plenty of items currently being added to the collection. During September, there was also quite a bit of staff cross training happening, our goal is to have that complete by year end. The procedure manual is very close to completion, while I missed my due date here (the beginning of October) the most vital areas are finished and in the process of being formatted.

The collection deselection and evaluation continues for the Friends of the Library book sale. I feel this will be completed shortly and I will be completing the collection survey by the end of November.

At Christina Lake:

The Christina Lake service continues to be well received; though we did get many queries about our continuing the service through the winter. Lizanne has been asked to run our book club out at the Lake, which we've agreed to do. I'll be interested see how this is managed with circulations. Strong Start at Christina Lake will be bringing children over for storytime as well.

In the larger library world:

At the end of September I attended the ABCPLD meeting in Surrey. Library Directors received a tour of their award winning new facility with the architects. The project cost approximately \$34,000,000 to complete with funding coming from the city of Surrey, the province and the federal government. It is truly an incredible building.

Along with our regular meeting, there was also a professional development session delivered by the head of IT for the Fraser Valley Regional Library. His discussion had several points, but primarily focused on IT infrastructure and planning as well as trends in the IT world for libraries.

Upcoming events in October	Upcoming events in November
Oct 20 th : Writer's Guild Poetry Cafe Oct 21 st : Fabulous Fridays! 1-3pm Oct 27 th : Book Club: "The Memory Keeper's Daughter" at 7.00pm Oct 27 th -29 th : Friends of the Library Book Sale	Every Friday: 10.15am-11.00am: StoryTime

Statistics:

	September	
	2011	2010
Circulations (loans, renewals, in-house use)	7450	6356
Titles added	294	280
Visitors (total/daily average)	12078/575	1131/539
Open Days	21	
New Members	68	21
ILLs out/in	139/110	119/247
Reference questions	801	411
Public Computers/Wifi	1032/190	1105/289
Website hits	193	nd
Ebsco searches	nd	107
Overdrive/Library2Go	87/42	34
Children's Programs/attendance		0/0
Teen programs/attendance		0/5
Adult programs/attendance		11/69



Heather Buzzell, MLISLibrary Director

TASK LIST FOR MEETINGS SCHEDULED FOR NOVEMBER 7TH, 2011

ISSUE	ASSIGNED	COMPLETED
REGULAR MEETING OF COUNCIL		
Recommendations From Staff for Decisions:		
a) RESOLVED THAT COUNCIL AUTHORIZES THE CITY AND ITS CONTRACTORS TO ENTER THE PROPERTY ON NOVEMBER 15 TH , 2011, TO ESTIMATE THE COSTS AND TIMEFRAME FOR THE CLEAN UP OF OBJECTS AND DERELICT VEHICLES THAT ARE IN VIOLATION OF THE CITY'S UNSIGHTLY BYLAW NO. 1680, AT THE PROPERTY KNOWN AS 7630-17 TH STREET AND LEGALLY DESCRIBED AS LOT 4, PLAN NUMBER 30628, D.L. 380, L.D. 54.	Wayne	In Progress
BE IT FURTHER RESOLVED THAT COUNCIL AUTHORIZES STAFF TO DELIVER A THIRD NOTICE TO EILEEN PLANIDIN, PROPERTY OWNER; SHARON LANG, PUBLIC GUARDIAN AND TRUSTEE FOR MR. LEO BOLINOFF, PROPERTY OWNER; AND MR. DAN PLANIDIN AS TENANT ADVISING OF A DATE AND TIME WHICH THE CITY AND/OR ITS CONTRACTORS INTENDS TO ENTER THE PROPERTY AND REMOVE THE DERELICT VEHICLES AND ITEMS THAT ARE IN VIOLATION OF THE CITY'S UNSIGHTLY BYLAW NO. 1680.	Diane/Wayne	In Progress
b) RESOLVED THAT COUNCIL APPROVES THE "AGREEMENT FOR COST SHARING OF PART 26 SERVICES", BETWEEN THE CITY OF GRAND FORKS AND THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, WITH THE IDENTIFIED ANNUAL REQUISITION OF \$1,668.00, IN THE FORM ATTACHED TO THIS REPORT, AND FURTHER AUTHORIZES CITY SIGNATORIES TO SIGN THE AGREEMENT ON BEHALF OF THE CITY	Diane	Done
c) RESOLVED THAT COUNCIL RECEIVES THE CHIEF ADMINISTRATIVE OFFICER'S REPORT, DATED OCTOBER 28, 2011, REGARDING THE POTENTIAL MAKE UP OF AN ECONOMIC DEVELOPMENT ADVISORY COMMITTEE, TERMS OF REFERENCE AND PROPOSED BUDGET FOR THE COMMITTEE.		
BE IT FURTHER RESOLVED THAT COUNCIL ADOPTS THE ATTACHED POLICY WHICH OUTLINES THE TERMS OF REFERENCE AND MAKE UP OF AN ECONOMIC DEVELOPMENT ADVISORY COMMITTEE, AND FURTHER INSTRUCTS STAFF TO ADVERTISE TO FILL THE POSITIONS OUTLINED IN THE ECONOMIC DEVELOPMENT ADVISORY COMMITTEE, WITH APPLICATIONS TO BE RECEIVED BY NOVEMBER 25, 2011, AND THAT THE COUNCIL REPRESENTATIVE ON THE COMMITTEE WILL BE DETERMINED DURING THE NEW COUNCIL TERM	Lynne	Done
Summary of Information Items:		
a) Correspondence from the Grand Forks Community Trail Society - Concerns regarding barricades where Trans Canada Trail crosses the Highway. Refer to the Mayor to respond	Mayor/Staff	In Progress
c) Correspondence from the Gazette – Annual Winter Shop Local Campaign - Asking for City to sponsor in the Shop Local Campaign for the amount of \$700. Recommend that Council support this event as they have in the past by contributing \$700.00 as a sponsorship fee to the Grand Forks Gazette for this year's Winter Shop Local Campaign		
RESOLVED THAT COUNCIL SUPPORT THE ANNUAL WINTER SHOP LOCAL CAMPAIGN BY CONTRIBUTING \$700.00 AS A SPONSORSHIP FEES TO THE GRAND FORKS GAZETTE.	Diane	Done
d) Staff Memorandum from the Manager of Technical Services - Regarding a GFI Request for Improvements to the infield at James Donaldson Park. Recommend that it be referred to the 2012-2016 Financial Plan process.	Cecile	In Progress
f) Correspondence from the Grand Forks Parade Committee - Asking for funds to support the Grand Forks Annual Canada Day, Fall Fair and Santa Claus Parade in the amount of \$600.00. Recommend that it be referred to the 2012-2016 Financial Plan process	Cecile	In Progress
Bylaws:		
Bylaw No. 1927 – First and Second Reading.	Kathy/Diane	Advertising process complete – Third & Final Reading to Nov 21st

**THE CITY OF GRAND FORKS
REQUEST FOR COUNCIL DECISION**

DATE : **November 15, 2011**
TOPIC : **Bylaw 1927 – Amendment to the City of Grand Forks
Zoning Amendment Bylaw**
PROPOSAL : **Third and Fourth Reading**
PROPOSED BY : **Corporate Officer**

SUMMARY:

At the last Regular Meeting on November 7, 2011, first and second reading was adopted by Council, with regard to a proposed amendment to the Grand Forks Zoning Bylaw to correct the metric measurement of Section 50(2) (b) CU (Community Use) zone – Maximum Height of Buildings from 10 metres to 12.2 metres, to reflect the 40 foot imperial measurement.

This Zoning Amendment Bylaw does not require Ministry of Transportation and Infrastructure approval inasmuch as this proposed bylaw is only a housekeeping bylaw. At the Primary meeting of October 24th, Council chose to waive the public hearing pursuant to Section 890(4) of the Local Government Act. The proposed bylaw has been duly advertised on November 9th and November 16th pursuant to Section 893 of the Local Government Act.

In addition, pursuant to Section 890(9) of the Local Government Act, Council may adopt a zoning bylaw at the same meeting at which the bylaw passed third reading.

This Bylaw is presented for consideration of third and final reading.

STAFF RECOMMENDATIONS:

Option 1: That Council give third and final reading to Bylaw No. 1927 – An amendment to the City of Grand Forks Zoning Bylaw No. 1927, 2011 and further determines to waive the Public Hearing process pursuant to Section 890(4) of the Local Government Act. This option will allow the amendment bylaw to correct the error in the metric conversion from 10 metres to 12.2 metres to reflect the 40 foot imperial measurement as evident in the zoning bylaw.

Option 2: Council declines to adopt the Zoning Amendment Bylaw. This option will allow for the status quo and the error in metric conversion would remain in the current Zoning Bylaw.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1:

This option would provide accurate and correct information in the current Zoning Bylaw.

Option 2:

This option will allow for the status quo and the conversion error will remain. There is no advantage to this option.

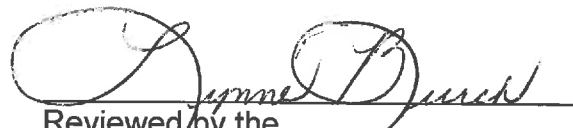
COSTS AND BUDGET IMPACTS – REVENUE GENERATION

There was a cost for advertising the proposed Bylaw No. 1927 cited as the "Amendment to the City of Grand Forks Bylaw No. 1927, 2011".

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The ability to amend our existing zoning bylaw comes from the Local Government Act.



Department Head or Corporate Officer
or Chief Administrative Officer

Reviewed by the
Chief Administrative Officer

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1927

A Bylaw to Amend the City of Grand Forks Zoning Bylaw No. 1606, 1999

WHEREAS Council may, by bylaw, amend a Zoning Bylaw, pursuant to the provisions of the *Local Government Act*;

AND WHEREAS Council deems it necessary to amend the Community Use zone;

NOW THEREFORE Council for the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS**, as follows:

1. That the City of Grand Forks Zoning Bylaw No. 1606, 1999 be amended as follows:

Section 50(2)(b) CU (Community Use) zone Height of Buildings to be 12.2 metres to equate to the existing 40 foot imperial measure; and

2. That this bylaw may be cited for all purposes as the “**Amendment to the City of Grand Forks Zoning Bylaw No. 1927, 2011**”.

Read a **FIRST** time this 7th day of November, 2011.

Read a **SECOND** time this 7th day of November, 2011.

PUBLIC NOTICE ADVERTISED, pursuant to Section 893 of the *Local Government Act*, this 9th day of November, 2011 and this 16th day of November, 2011.

PUBLIC HEARING WAIVED in accordance with Section 890(4) of the *Local Government Act*.

Read a **THIRD** time this 21st day of November, 2011.

FINALLY ADOPTED this 21st day of November, 2011.

Mayor Brian Taylor

Diane Heinrich, Corporate Officer

C E R T I F I C A T E

I hereby certify that the foregoing is a true copy of Bylaw No. 1927, cited as the "Amendment to the City of Grand Forks Zoning Bylaw No. 1927, 2011", as adopted by Council on the 21st day of November, 2011.

Corporate Officer of the Municipal Council of the
Corporation of the City of Grand Forks

COPY

THE CORPORATION OF THE CITY OF GRAND FORKS

STAFF MEMORANDUM

To: Diane Heinrich, Corporate Officer

Date: October 14, 2011

From: Kathy LaBossiere, Planning Tech



Community Use Zoning Amendment

It has come to our attention that in the Community Use zone, the metric and imperial measurements do not coincide.

The original intent was to allow the maximum height of a principal building to be 40 feet. The metric conversion of 10 meters only calculates to 32.8 feet. Bylaw #1926 is intended to amend the metric measurement to say 12.2 meters, which is 40 feet imperial measurement.

Section 890(4) of the Local Government Act allows Council to waive a public hearing and since this bylaw is basically a "housekeeping" amendment to correct an error and does not involve a certain piece of property, the public hearing can be waived.

Section 890(9) states that Council may adopt a zoning bylaw at the same meeting at which the bylaw passed third reading. Because the bylaw does not need to be signed by the Ministry of Transportation and Infrastructure, Council can consider third and final reading at the same time.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "K. LaBossiere", is written over the "Respectfully submitted," line.

Kathy LaBossiere
PLANNING TECH
N:planning/zoning/CU amendment

(6) The minister may make regulations doing one or more of the following:

- (a) in relation to subsection (3),
- (i) defining areas for which and describing circumstances in which referral to the Agricultural Land Commission under subsection (3) (c) is not required, and
 - (ii) providing that an exception under subparagraph (i) is subject to the terms and conditions specified by the minister;
- (b) in relation to subsection (4),
- (i) defining areas for which and describing circumstances in which approval by the minister under that subsection is not required, and
 - (ii) providing that an exception under subparagraph (i) is subject to the terms and conditions specified by the minister.

(7) Regulations under subsection (6) (b) may be different for different regional districts, different areas and different circumstances.

2000-7-137 to 139; 2002-38-85 (B.C. Reg. 171/2002).

Repealed

883. *Repealed.* [2000-7-137]

Effect of official community plans

884. (1) An official community plan does not commit or authorize a municipality, regional district or improvement district to proceed with any project that is specified in the plan.
- (2) All bylaws enacted or works undertaken by a council, board or greater board, or by the trustees of an improvement district, after the adoption of
- (a) an official community plan, or
 - (b) an official community plan under section 711 of the *Municipal Act*, R.S.B.C. 1979, c. 290, or an official settlement plan under section 809 of that Act before the repeal of those sections became effective,
- must be consistent with the relevant plan.

RS1979-290-949(1) and (2); 1985-79-8; 1987-14-14.

Repealed

885. *Repealed.* [2000-7-140]

Part 26: Division 3

Repealed

886. to 889. *Repealed.* [2000-7-141]

Part 26: Division 4 – Public Hearings on Bylaws

Public hearings

890. (1) Subject to subsection (4), a local government must not adopt an official community plan bylaw or a zoning bylaw without holding a public hearing on the bylaw for the purpose of allowing the public to make representations to the local government respecting matters contained in the proposed bylaw.
- (2) The public hearing must be held after first reading of the bylaw and before third reading.
- (3) At the public hearing all persons who believe that their interest in property is affected by the proposed bylaw must be afforded a reasonable opportunity to be heard or to present written submissions respecting matters contained in the bylaw that is the subject of the hearing.
- (3.1) Subject to subsection (3), the chair of the public hearing may establish procedural rules for the conduct of the hearing.
- (4) A local government may waive the holding of a public hearing on a proposed bylaw if
- (a) an official community plan is in effect for the area that is subject to a proposed zoning bylaw, and
 - (b) the proposed bylaw is consistent with the plan.

(5) More than one bylaw may be included in one notice of public hearing, and more than one bylaw may be considered at a public hearing.

(6) A written report of each public hearing, containing a summary of the nature of the representations respecting the bylaw that were made at the hearing, must be prepared and maintained as a public record.

(7) A report under subsection (6) must be certified as being fair and accurate by the person preparing the report and, if applicable, by the person to whom the hearing was delegated under section 891.

(8) A public hearing may be adjourned and no further notice of the hearing is necessary if the time and place for the resumption of the hearing is stated to those present at the time the hearing is adjourned.

(9) Despite section 135 (3) *[at least one day between third reading and adoption]* of the *Community Charter*, a council may adopt an official community plan or zoning bylaw at the same meeting at which the plan or bylaw passed third reading.

(Sub) Jun 21/07

RS1979-290-956; 1985-72-8; 1987-14-20; 1994-52-106; 2000-7-142; 2003-52-382; 2007-8-21 (B.C. Reg. 190/2007).

Delegating the holding of public hearings

(Am) Jan 01/04

891. (1) If a local government makes a delegation in relation to one or more public hearings,
- (a) that delegation does not apply to a hearing unless the notice of hearing under section 892 includes notice that the hearing is to be held by a delegate, and
 - (b) the resolution or bylaw making the delegation must be available for public inspection along with copies of the bylaw referred to in section 892 (2) (e).
- (2) If the holding of a public hearing is delegated, the local government must not adopt the bylaw that is the subject of the hearing until the delegate reports to the local government, either orally or in writing, the views expressed at the hearing.

1988-34-196; 2003-52-383.

Notice of public hearing

892. (1) If a public hearing is to be held under section 890 (1), the local government must give notice of the hearing

(Sub) Jan 01/01

- (a) in accordance with this section, and
 - (b) in the case of a public hearing on an official community plan that includes a schedule under section 970.1 (3) (b), in accordance with section 974.
- (2) The notice must state the following:
- (a) the time and date of the hearing;
 - (b) the place of the hearing;
 - (c) in general terms, the purpose of the bylaw;
 - (d) the land or lands that are the subject of the bylaw;
 - (e) the place where and the times and dates when copies of the bylaw may be inspected.
- (3) The notice must be published in at least 2 consecutive issues of a newspaper, the last publication to appear not less than 3 and not more than 10 days before the public hearing.
- (4) If the bylaw in relation to which the notice is given alters the permitted use or density of any area, the notice must
- (a) subject to subsection (5), include a sketch that shows the area that is the subject of the bylaw alteration, including the name of adjoining roads if applicable, and
 - (b) be mailed or otherwise delivered at least 10 days before the public hearing
 - (i) to the owners as shown on the assessment roll as at the date of the first reading of the bylaw, and
 - (ii) to any tenants in occupation, as at the date of the mailing or delivery of the notice, of all parcels, any part of which is the subject of the bylaw alteration or is within a distance specified by bylaw from that part of the area that is subject to the bylaw alteration.
- (5) If the location of the land can be clearly identified in the notice in a manner other than a sketch, it may be identified in that manner.

- (6) The obligation to deliver a notice under subsection (4) must be considered satisfied if a reasonable effort was made to mail or otherwise deliver the notice.
- (7) Subsection (4) does not apply if 10 or more parcels owned by 10 or more persons are the subject of the bylaw alteration.
- (8) In respect of public hearings being held under section 890 (1) or waived under section 890 (4), a local government may, by bylaw,
- (a) require the posting of a notice on land that is the subject of a bylaw, and
 - (b) specify the size, form and content of the notice and the manner in which and the locations where it must be posted.
- (9) Specifications under subsection (8) (b) may be different for different areas, zones, uses within a zone and parcel sizes.

~~RS1979-290-957; 1985-79-8; 1987-14-21; 1992-18-88; 1994-43-68; 2000-7-143.~~

Notice if public hearing waived

- 893.** (1) If a local government waives the holding of a public hearing under section 890 (4), it must give notice in accordance with this section.
- (2) The notice must state
- (a) in general terms, the purpose of the bylaw,
 - (b) the land or lands that are the subject of the bylaw, and
 - (c) the place where and the times and dates when copies of the bylaw may be inspected.
- (3) Section 892 (3) to (7) applies to a notice under subsection (2), except that
- (a) the last publication under section 892 (3) is to be not less than 3 and not more than 10 days before the bylaw is given third reading, and
 - (b) the delivery under section 892 (4) (b) is to be at least 10 days before the bylaw is given third reading.
- (4) to (7) *Repealed.* [2000-7-144]

(Sub) Jan 01/01

(Rep) Jan 01/01

~~RS1979-290-958; 1985-79-8; 1987-14-22; 1992-18-89; 2000-7-144.~~

Procedure after a public hearing

- 894.** (1) After a public hearing, the council or board may, without further notice or hearing,
- (a) adopt or defeat the bylaw, or
 - (b) alter and then adopt the bylaw, provided that the alteration does not
 - (i) alter the use,
 - (ii) increase the density, or
 - (iii) without the owner's consent, decrease the density of any area from that originally specified in the bylaw.
- (2) A member of a council or board who
- (a) is entitled to vote on a bylaw that was the subject of a public hearing, and
 - (b) was not present at the public hearing
- may vote on the adoption of the bylaw if an oral or written report of the public hearing has been given to the member by
- (c) an officer or employee of the local government, or
 - (d) if applicable, the delegate who conducted the public hearing.
- (3) After a public hearing under section 890 (1) or third reading following notice under section 893, a court must not quash or declare invalid the bylaw on the grounds that an owner or occupier
- (a) did not see or receive the notice under section 892 or 893, if the court is satisfied that there was a reasonable effort to mail or otherwise deliver the notice, or
 - (b) who attended the public hearing or who can otherwise be shown to have been aware of the hearing, did not see or receive the notice, and was not prejudiced by not seeing or receiving it.

~~RS1979-290-959; 1985-79-8; 1987-14-23, 24; 1989-59-18; 1994-52-108; 2008-5-85.~~

THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : November 8, 2011

TOPIC : Bylaw 1929– Heritage Advisory Design Panel Establishment Bylaw

PROPOSAL : First, Second and Third Readings

PROPOSED BY : City Staff / Council

SUMMARY:

At their Regular Meeting on October 11, 2011, Council adopted a resolution to develop a bylaw, as recommended by the Heritage Report Review Team that is intended to create a Heritage Advisory Design Panel, to receive, review, advise and make recommendations to Council on any development permit application made within the downtown core and heritage corridor.

In drafting such a bylaw, City Staff, was guided by an Advisory Design Panel template bylaw, which was part of the Heritage Report Review Team's presentation. The bylaw outlines the Membership of the Design Panel, the Scope and Duties of the Panel, and Meetings and Procedures of the Panel. Council should note that all members of the panel, with the exception of City Staff and a Council Liaison, are intended to be volunteers and will serve without remuneration.

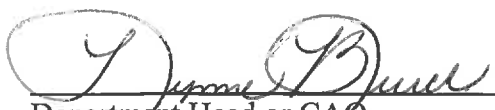
Bylaw No. 1929 is presented at this time for the consideration of three readings.

STAFF RECOMMENDATIONS:

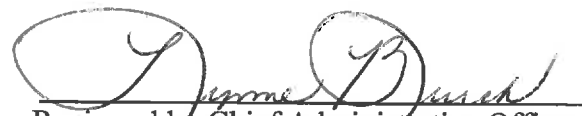
Council gives first, second and third reading to Bylaw No. 1929.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The Local Government Act provides the authority for Council to create and adopt an Advisory Design Panel Bylaw.



Department Head or CAO



Reviewed by Chief Administrative Officer

- could be a possibility for a commercial crop for the Grand Forks area. She expressed thanks to Bob Kendel and Gary Smith for their initiative in getting the workshop coordinated.
- She reported on her attendance to the UBCM Conference last week where she attended several workshops. Foremost, she spoke with regard to Minister Pat Bell's workshop for BC Jobs, Tourism and Innovation and advised that the program sets up the process to speed up approval of projects as well as to establish a new major Investments Office. She advised that rural assistance is available to small communities in developing corporate packages to assist them to "sell" their communities to Asia Pacific Markets.
- She reported her participation in the Reach A Reader program on October 5th.

MOTION: DAVIES/THOMPSON

RESOLVED THAT COUNCIL FOR THE CITY OF GRAND FORKS, AS PER THE RECOMMENDATION OF THE HERITAGE REPORT REVIEW TEAM, DEVELOP A BYLAW INTENDED TO CREATE AN ADVISORY DESIGN PANEL TO RECEIVE, REVIEW, ADVISE AND MAKE RECOMMENDATIONS TO COUNCIL ON ANY DEVELOPMENT PERMIT APPLICATION MADE WITHIN THE DOWNTOWN CORE AND HERITAGE CORRIDOR.

CARRIED.

MOTION: DAVIES/ROBERT

RESOLVED THAT COUNCIL ADOPT THE GUIDELINES OF THE HERITAGE PROGRAM AND INTERGRATE THEM WITH THE OFFICIAL COMMUNITY PLAN AND THE SUSTAINABLE COMMUNITY PLAN TO GOVERN ALL APPLICATIONS FOR THE DEVELOPMENT PERMITS IN THE DOWNTOWN CORE AND THE HERITAGE CORRIDOR.

CARRIED.

MOTION: DAVIES/WYERS

RESOLVED THAT THE ADVISORY DESIGN PANEL BE UTILITIZED AS A VEHICLE TO WORK WITH MUNICIPAL MARKETING AND ARCHITECTURAL DESIGN CONSULTANTS TO GENERATE AND FORMULATE CRITERIA FOR VISUAL DESIGN AND AMENITY IDENTITY FOR THE CITY OF GRAND FORKS SUBJECT TO BUDGET APPROVAL BY COUNCIL OF THE DAY.

MOTION DEFEATED.

Mayor Taylor:

The Mayor reported on the following items:

- He spoke with regard to his attendance at the UBCM where he attended several workshops and reported that some of the workshops revolved around seniors. He further commented on the great basket that Grand Forks provided as a representation of our community and thanked Councillor Wyers for putting the basket together.
- He spoke with regard to a booth at the UBCM that offered software that would allow meetings to be downloaded onto the internet.
- He advised that he attended a meeting with Blair Lexstrom and other Mayors with regard to Highway 3 issues and the need for additional signage.

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1929

A Bylaw to Establish and Provide For Terms of Reference for A Heritage Advisory Design Panel

WHEREAS in accordance with the Local Government Act, Council may, by bylaw, establish a Heritage Advisory Design Panel;

AND WHEREAS Council of the City of Grand Forks has deemed it desirable to establish such a Panel and set out the method of appointment of membership to the Panel, together with the composition, duties and procedures of the Panel.

NOW THEREFORE the Council for the Corporation of the City of Grand Forks, in open meeting assembled **ENACTS** as follows:

1. ESTABLISHMENT

The Grand Forks Heritage Advisory Design Panel (the Panel) is hereby established pursuant to the provisions in Part 27 of the Local Government Act. The Panel will provide advice to the Council which is non-binding.

2. MEMBERSHIP

The membership of the Panel shall be determined and regulated as follows:

2.1 The Panel shall consist of five (5) members appointed from the Public at Large by Council of the City of Grand Forks and one Staff Liaison member appointed by the Chief Administrative Officer.

2.2 In 2011, three of the applicants appointed to the Panel will be appointed for a two-year term, with the remainder appointed for a one year term. Thereafter, all appointments to the Panel will be for two year terms.

2.3 In addition to the five members appointed in accordance with subsection 2.1, Council must appoint annually to the Panel one non-voting liaison Council member.

2.4 Subject to Section 2.2 above, in the case of a vacancy on the Panel, appointments to fill the vacancy shall be for the remainder of the term of the member being replaced.

2.5A member of the Panel may not serve more than three consecutive terms. However, after at least one year out of office, that member may be re-appointed.

2.6All members of the Panel shall be eligible electors of the City of Grand Forks, as defined by Part 3 of the Local Government Act.

2.7All members on the Panel shall serve without remuneration.

2.8A Panelist who misses two consecutive Panel meetings without leave of the Panel is automatically removed from the Panel.

2.9A majority of the Panel members may request that City Council remove a member of the Panel, which will be at the sole discretion of City Council.

3. SCOPE AND DUTIES

3.1To review and submit recommendations to Council on Development Permit Applications especially those that have Heritage Implications.

3.2To advise Council on any matter relating to heritage conservation , as set out in Part 27 of the Local Government Act.

3.3To recommend strategies and policies to Council, and undertake programs for the support of Heritage Conservation.

3.4To support Heritage Education and public awareness through programs such as Heritage Week displays and newsletters.

3.5Each year, Council shall include in its annual operating budget a sum of money deemed necessary for the operations of the Panel.

3.6Each year, the Panel will submit to Council an operating budget request outlining expected expenditures and revenues.

3.7The Panel may authorize expenditures provided for in its annual operating budget, as approved by Council but shall not otherwise have the authority to incur any expense, debt or obligation to the City without the prior approval of Council.

4. MEETINGS AND PROCEDURES

4.1Each year at its first meeting, the Panel shall elect from among its voting members a chairperson, who will preside over meetings of the Panel, and a deputy chairperson, who will preside over meetings in the absence of the chairperson.

4.2The duties of the Chairperson shall include the calling of meetings of the Panel, and such other duties as the Panel may prescribe.

4.3The Panel may adopt rules of procedure which are consistent with the Local Government Act, the Community Charter, the Council Procedure Bylaw or this Bylaw, as necessary.

4.4A quorum shall consist of three of the members of the Panel.

4.5 All acts authorized or required to be done by the panel under this bylaw shall be decided by a majority vote of those voting members present at a meeting.

4.6 The Chairperson shall vote on all motions. In the case of an equal division of votes, the motion shall fail.

4.7 The Panel shall hold meetings as required but will hold a minimum of 2 meetings a year. Generally Panel meetings will be held at a location determined by the Panel which may include City Hall.

5. CITATION

This Bylaw may be cited for all purposes as the "Grand Forks Heritage Advisory Design Panel Bylaw No. 1929, 2011".

6. SEVERABILITY

If any section, clause, sub-clause or phrase of this Bylaw is for any reason held to be invalid by the decision of any Court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Bylaw.

Read a **FIRST** time this _____ day of _____, 2011.

Read a **SECOND** time this _____ day of _____, 2011.

Read a **THIRD** time this _____ day of _____, 2011.

FINALLY ADOPTED this _____ day of _____, 2011.

Brian Taylor, Mayor

Diane Heinrich, Corporate Officer

C E R T I F I C A T E

I hereby certify that the foregoing is a true copy of Bylaw No. 1929, cited as the "Grand Forks Heritage Advisory Design Panel Bylaw No. 1929", as adopted by Council on the ____ day of _____, 2011.

Corporate Officer of the Municipal Council of the
Corporation of the City of Grand Forks