



**THE CORPORATION OF THE CITY OF GRAND FORKS**

**COUNCIL INFORMATION SUMMARY**  
**FOR November 21<sup>st</sup>, 2011**

Date: November 16<sup>th</sup>, 2011  
 Agenda: November 21<sup>st</sup>, 2011  
 Proposal: To Receive the Items Summarized for Information  
 Proposal By: Staff

**Staff Recommendation:**

That Information Items numbered 11(a) to 11(f) be received and acted upon as recommended.

	ITEM	SUBJECT MATTER	RECOMMENDATION
<b>CORRESPONDENCE TO/FROM MAYOR AND COUNCIL</b>			
11(a)	From Fortis BC	Proposed amalgamation of natural gas utilities into one legal entity	Receive for information
11(b)	From Gallery 2	Response to Council regarding their exhibition policy and door counting system	Receive for information
<b>CORRESPONDENCE TO/FROM STAFF</b>			
11(c)	From CBC Radio One in Kamloops, BC	Request for support for application to CRTC to operate a new English language FM Station in Kamloops	Should Council wish to support CBC Radio One application for a new English language FM Station in the Kamloops area, adopt a resolution to forward the attached letter of support to the CRTC.
<b>GENERAL INFORMATION</b>			
11(d)	From Statistics Canada	Community Outreach News – Issue No. 1	Receive for information
<b>MINUTES FROM OTHER ORGANIZATIONS</b>			
11(e)	Minutes from the Grand Forks Public Library	From Meeting of October 19 <sup>th</sup>	Receive for information
11(f)	November 7 <sup>th</sup> Task List	List of completed and in progress tasks	File

RECEIVED

NOV - 7 2011

THE OFFICERS OF  
THE CITY OF GRAND FORKS

November 2, 2011

Brian Taylor  
Mayor  
City of Grand Forks  
PO Box 220, 7217 4th Street  
Grand Forks, BC V0H 1H0

FILE CODE

Wey, Fy - Amalgamation Proposal

Dear Brian Taylor:

I am writing today to share with you that FortisBC has filed an application with the British Columbia Utilities Commission (BCUC) proposing to amalgamate our natural gas utilities into one legal entity, with common rates and services across the province.

If the BCUC approves the application, all natural gas customers across the province will have common rates and service offerings, beginning January 1, 2013.

**What does this mean?**

Bringing all three natural gas utilities together as one entity will eliminate rate discrepancies and allow FortisBC to offer consistent gas rates and services for all customers across the province.

If our application is approved, each customer in a given customer class will be charged the same rate, regardless of where they live. This provides significant benefits to a sizable portion of our customers, notably on Vancouver Island, Sunshine Coast and in Whistler over the longer-term.

We are committed to providing all our customers in British Columbia with economic and fair natural gas rates. Our application is revenue neutral to FortisBC and the proposed changes offer several benefits to many of our customers.

**FortisBC's current structure**

Currently, FortisBC provides natural gas to customers across the province under three separate legal entities with entity-specific rate structures. These separate legal entities were formed as various natural gas utilities were acquired across the province. The three natural gas utilities are:

- *FortisBC Energy Inc.* – serving customers in the Lower Mainland, Columbia and Inland regions
  - Fort Nelson, although legally part of FortisBC Energy Inc., is treated as a separate region and has its own rate base and rate structure
- *FortisBC Energy (Vancouver Island) Inc.* – serving customers on Vancouver Island, Powell River and the Sunshine Coast
- *FortisBC Energy (Whistler) Inc.* – serving customers in Whistler

As it stands today, each utility is responsible for providing natural gas service in a different region of the province. Natural gas rates are varied across the regions, so a customer on Vancouver Island pays a different rate than a customer in the Lower Mainland or in Whistler. Each entity also provides different service offerings by region, such as energy efficiency and conservation initiatives or renewable natural gas. For example, renewable natural gas is currently available in the Lower Mainland, Columbia and Inland regions, but not Vancouver Island, the Sunshine Coast, Whistler or Fort Nelson.

### **Why move to common rates?**

Moving to common rates will allow FortisBC to offer consistent natural gas rates and service offerings to all of our customers throughout the province.

Without common rates, FortisBC's forecasts indicate significant rate increases for some of our customers. For example, an approximate 20 – 40 per cent cumulative rate increase over the next three to four years is indicated for Vancouver Island and Sunshine Coast customers as a result of the expiration of the Royalty Revenue agreement with the provincial government at the end of 2011. This agreement was put in place to help offset the cost to Vancouver Island customers of bringing natural gas to the Island 20 years ago. With regards to Whistler, a typical residential customer in Whistler is projected to pay 65 per cent more than a typical Lower Mainland customer in 2013 without common rates.

While Vancouver Island, Sunshine Coast and Whistler customers will see a large decrease in their natural gas rates as a result of amalgamation and common rates, FortisBC is proposing a small decrease for residential customers in the Lower Mainland, Columbia and Inland areas in 2013 and a small increase in 2014. For Fort Nelson customers, FortisBC is proposing no change to rates from the proposed 2013 revenue requirement application, currently before the BCUC, by deferring the impacts of amalgamation for a five year period after which a gradual annual increase will come into effect over a ten year period until Fort Nelson rates align with the rest of the province.

### **Next steps**

FortisBC is committed to consulting with our customers and stakeholders, and will meet with stakeholder groups to gather information and feedback as we prepare for the next phase of the rate design application. Any proposed changes will need approval from the BCUC.

If the application is approved by the BCUC, all of FortisBC's regulated natural gas companies will be one legal entity under the name FortisBC Energy Inc. Our electric operations will remain a separate utility with a separate legal name – FortisBC Inc. – and separate rates and service offerings for electricity customers. Our customers will continue to know all of the companies under the shared name FortisBC and the ownership structure of FortisBC will remain the same, operating under our Canadian parent company, Fortis Inc.

If you would like any additional information about our filing, you are welcome to contact me directly at your convenience, at 604-592-7534 or [Gord.Schoberg@fortisbc.com](mailto:Gord.Schoberg@fortisbc.com). You can also find more information on our website at [fortisbc.com/ratedesign](http://fortisbc.com/ratedesign)

Sincerely,



Gord Schoberg  
*Senior Manager, Community & First Nations Relations*  
FortisBC

November 2, 2011

To Mayor and Council:

I am writing in response to Councillor Thompson's questions at the October 24, 2011 City Council meeting regarding our exhibition policy and door counting system.

**Exhibition Policy**

All persons and groups interested in exhibiting at gallery 2 must make a formal submission in writing. Directions on how to do so are found on our website. Exhibitions are planned at least 1 year ahead – i.e. the 2012/2013 exhibition schedule has been finalized. The next opportunities will be in the 2013/2014 exhibition schedule. Peer recognition and exhibition funding levels by the BC Arts Council are based on the rigor (level of curatorial professionalism) of the applying institution.

Artists who do not want to make to a formal submission are advised of the opportunity to exhibit up to two works during the annual non-juried Boundary Showcase Exhibition held every April/May. We also provide the opportunity to become part of our Art Rental Program.

We try to make at least one gallery space available at all times to local artists or to our permanent collection (a community asset).

**Number of local (RDKB) and regional (West Kootenay) artists represented by gallery 2 since signing the service agreement with the City of Grand Forks.**

2010/2011 (April to March)

Local Artists Group	Local Artists Solo	Regional Artists Group	Regional Artists Solo
68	2	26	1
<b>Total Local Artists</b>	<b>70</b>	<b>Total Regional Artists</b>	<b>27</b>

2009/2010 (April to March)

Local Artists Group	Local Artists Solo	Regional Artists Group	Regional Artists Solo
52	3	0	1
<b>Total Local Artists</b>	<b>55</b>	<b>Total Regional Artists</b>	<b>1</b>

2008/2009 (April to March)

Local Artists Group	Local Artists Solo	Regional Artists Group	Regional Artists Solo
68	3	0	4
<b>Total Local Artists</b>	<b>71</b>	<b>Total Regional Artists</b>	<b>4</b>

<b>Total Local Artists</b>	<b>196</b>
<b>Total Regional Artists</b>	<b>32</b>

WEF, GS - Thompson re Exhibition Policy Peer  
 Co-acting System  
 Gallery 2 - Response to Councillor

FILE CODE

### Door Counters

The Ameseco E2-D2 electronic devices installed at the front and rear entrances of gallery 2 are designed to accurately count in one direction only (i.e. persons either entering or exiting the building).

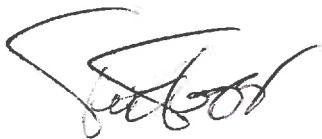
#### 1. Users

The electronic counters at both entrances recorded approximately 13,500 people entering the building from mid-June until mid-September. During this period there were approximately 2,000 trips by staff and volunteers, so approximately 11,000 residents and visitors entered the building. This compares to approximately 29,000 visitors for the entire previous year. The guest book in the lobby indicates visitors from Chile to Germany and from Victoria to St. John New Brunswick.

(Fall report to the City, September 30, 2011)

If you have any further questions, please contact me at 250-442-2211 or stop in at gallery 2. We are open 10am to 4pm Tuesday to Friday and 10am to 3pm on Saturdays.




Sincerely,




Ted Fogg


Director/Curator




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From:  "CBC Kamloops" <CBCKamloops@CBC.CA> November-10-11 2:57:15 PM  

Subject: Request for support - CBC Radio One in Kamloops BC

To:  "CBC Kamloops" <CBCKamloops@CBC.CA>

Bcc:  **Lynne Burch**

Attachments:  Attach0.html (14K)  Guide to submit online intervention.pdf (40K)  
 Letter to the CRTC\_Kamloops\_ENG Final docx (17K)

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Hello,

CBC/Radio-Canada has recently made an application to the CRTC to operate a new English-language FM station in the Kamloops area. The application will be considered at the same time as an application to amend CBC Radio One Kelowna's licence to switch a number of transmitters from the Kelowna feed to the new Kamloops feed.

The application is item 18 in the Notice of Consultation found here  
<http://www.crtc.gc.ca/eng/archive/2011/2011-675.htm>

As a resident in the transmission area, we hope you will consider writing the CRTC in support of CBC/Radio-Canada's application. The deadline for submitting your comments is **5 p.m. Pacific time, November 28, 2011**. The more support we get, the better the odds of the Commission approving our licence application.

We have included a sample letter you may wish to use, either as is, or as inspiration.

There are three ways to comment:

1) by mail:

Mr. John Traversy  
Secretary General  
CRTC  
Ottawa, ON K1A 0N2

2) by fax: 819-994-0218

3) or online here ----

<https://services.crtc.gc.ca/pub/Intervention/Submission-Soumission.aspx?lang=e&EN=2011-675&ET=N#SE0>  
(The online process takes approximately 10 minutes – **see attached guideline** to help you complete the online process as it may be a little confusing).

**Whatever method you use, please be sure to also send a copy of your submission to CBC/Radio-Canada in order to validate the process. You can do so by fax at 613-288-6257 or by email at [regulatoryaffairs@cbc.ca](mailto:regulatoryaffairs@cbc.ca).**

CBC/Radio-Canada wants to launch this new station as part of our increased local focus and our commitment under the 2015 strategic plan "*Everyone, Every Way*". We have committed to introduce or improve services to more than six million Canadians over the next four years.

CBC recognizes the importance of being rooted in growing cities such as Kamloops. This as an important initiative to fine-tune our radio content to better serve the needs of our audience in Kamloops and surrounding areas.

Approval of the application will mean that the market will have programming that is focused on its community, its issues and its weather and will include a local morning show based in Kamloops, from 6:00 am to 8:30 am, Monday to Friday providing new local programming for Kamloops and surrounding regions - from Salmon Arm to Lytton to 100 Mile House.

The morning show will provide a mix of local, national and international news and offers listeners in-depth interviews and short documentaries that offer a deeper insight into the news of the day and the issues that matter. The format will provide lots of ways for listeners to engage in the conversation about their community including open-lines, talk-back, twitter, email and public forums.

Please contact [regulatoryaffairs@cbc.ca](mailto:regulatoryaffairs@cbc.ca) if you have any questions about the application or intervention process.

Thank you very much for your consideration.  
CBC/Radio-Canada

[DATE]

Mr. John Traversy  
Secretary General  
CRTC  
Ottawa, ON K1A 0N2  
Fax: 819-994-0218

Dear Mr. Traversy,

**Re: Broadcasting Notice of Consultation CRTC Application 2011-1268-0 License Application for the Canadian Broadcasting Corporation's English Language Radio One Service in Kamloops, BC (Frequency: 94.1 FM)**

I am writing to express my support for CBC/Radio-Canada's CRTC Application to amend the licence status of CBC/Radio-Canada's Radio One transmitter CBKY-FM in Kamloops, British Columbia to an originating station in order to provide local service to the Kamloops market.

Establishing CBKY-FM as an originating station would result in localized service for Kamloops as well as the surrounding areas from Salmon Arm, to Lytton and to 100 Mile House. Programming would include a local morning show based out of Kamloops, with a mix of local news, current affairs and weather. In addition to the local service, this station will also offer national and international news.

This local station is part of CBC/Radio-Canada's 2010 strategy, "*Everyone, Every way*", and approval would help deliver on the promise to provide even more Canadian content, introduce or improve services to more than six million Canadians over the next four years.

The public broadcaster makes an essential contribution to the Canadian broadcasting system. By spending more on Canadian programming than all other conventional broadcasters combined, CBC/Radio-Canada provides critical support for Canadian content and the independent production sector that creates it, ensures a diversity of voices in the media landscape, and provides distinctive programming not available from any other broadcaster.

I support CBC/Radio-Canada's vision to be deeply rooted in the regions and for the public broadcaster to be able to reach as many Canadians as possible.

Yours sincerely,

[name]  
[address]  
[e-mail]

c.c.: CBC/Radio-Canada  
181 Queen Street  
P.O. Box 3220  
Station C  
Ottawa, ON K1Y 1E4  
Fax: 613-288-6257  
[regulatoryaffairs@cbc.ca](mailto:regulatoryaffairs@cbc.ca)



## Support for community data users

Welcome to the first edition of Statistics Canada's outreach newsletter for the western provinces and the territories. The objective of this newsletter is to provide support for those who use, or would like to use, statistical information about communities and regions.

Three tools will support our outreach efforts:

- a newsletter, *Community Outreach News*, with updates and information about website features,
- *New Releases*, in HTML, which will announce recent articles, studies and data releases, and
- WebEx, an online conferencing tool.

*Community Outreach News* will publish updates on 2011 Census and the National Household Survey results, as well as information about using various aspects of our website.

In order to provide timely access to newly released articles and studies, *New Releases from StatCan*, an HTML file, will be sent once or twice a month. It will be easy to do a quick scan of these releases in your email and click through to any articles that look interesting.

Our distance learning sessions will be done through WebEx, hosted on the Government of Canada's Teleconferencing Service website. To attend a session, log onto the website and enter the password. In addition, dial toll-free into the telephone conference for both video and audio connections. These sessions are free.

### Upcoming 2011 Census Release Dates

Feb 8, 2012:	<i>Population and Dwelling counts</i>
May 29, 2012:	<i>Age and Sex</i>
Sept 19, 2012:	<i>Families, households and marital status</i> <i>Structural type of dwelling and collectives</i>
Oct 24, 2012:	<i>Language</i>

*Aussi disponible en français*

*Statistics Canada's Community Outreach Program supports local government, community organizations and others in making the best possible use of StatCan information.*

### Contents:

Page 1  
Introduction  
Census Release Dates

Page 2  
Community Profiles overview

### Contact us:

OutreachWest-LiaisonOuest  
@statcan.gc.ca  
Ph. 604-666-1148  
Fax 604-666-6680  
www.statcan.gc.ca

Please feel free to share this newsletter and send us your questions and comments.

To subscribe to this newsletter, send an email to OutreachWest-LiaisonOuest@statcan.gc.ca with 'Subscribe' in the Subject line.

To be removed from the mailing list, send an email with 'Unsubscribe' in the subject line.

With the newsletter, you will automatically receive *New Releases*.



## Community Profiles — a census product

The Census of Population is the source of detailed information about communities (cities, regional municipalities, towns, villages, Indian reserves) in Canada. Community profiles provide about 200 lines of census information on these basic topics:

- Aboriginal peoples
- Education
- Families and households
- Immigration and citizenship
- Income and earnings
- Labour
- Language
- Language of work
- Mobility and migration
- Place of work
- Population
- Visible Minority

### 2006 Census

Aboriginal Population Profile

Profile of Aboriginal Children, Youth and Adults

Census Tract (CT) Profiles

Federal Electoral District (FED) Profile

Agriculture Community Profiles

The same census topics, or census variables, for other levels of geography are also found in this census product. These include larger metro areas (Census Metropolitan Areas and Census Agglomerations), Census Divisions (in BC: Regional Districts), and Health Regions.

Find the 2006 Census Community Profiles at [www.statcan.gc.ca](http://www.statcan.gc.ca). Select **Browse by Key Resource**, and then **Community profiles**. Type the name of your community in the *Place name* box, shown below:

Type the 'place name' to search for in the box below

begins with  contains

Place name:

Province or territory:

On the Community profiles screen, you will also find links to:

**Aboriginal Populations** in most municipalities — Aboriginal identity, status, language, aboriginal households.

Profiles of **Aboriginal populations** — by age group, Aboriginal identity, geography.

Profiles for **Census Tracts** — census defined 'neighbourhoods', found only in large urban centres. Census Tract populations range from 2,500 to 8,000.

Profiles for **Federal Electoral Districts (FEDs)** represented by Members of Parliament.

Profiles of **Agriculture communities** — including statistics about farms, operators, land, farm finance, crops and livestock.

#### Note of appreciation

Canada owes the success of its statistical system to a long-standing partnership between Statistics Canada, the citizens of Canada, its businesses, governments and other institutions. Accurate and timely statistical information could not be produced without their continued co-operation and goodwill.



**General Meeting  
October 19, 2011  
Agenda**

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*Call to Order: 7.00 pm*

*Announcements*

*Acceptance of Agenda*

*Consent Agenda:*

*Minutes: Regular Meeting of September 20, 2011*

*Correspondence: None*

*Reports:*

- Financial Report
- Library Director's Report

*Delegations:*

None

*Old Business:*

Scanning costs: new fee? \$0.25

*New Business:*

Budget approval

*Questions:*

*Adjournment:*

8.00 pm

*Next Meeting:*

November 16, 2011 – 7.00 pm



**General Meeting  
September 20, 2011  
Minutes**

**Present:** Ted Invictus, Heather Buzzell, William Caley, Ralph White, David Janzen, Chris Day, Martin Domeij.

**Apologies:** Cher Wyers

**Guests:** Roy Ronaghan, Renee Milaney, Ivan Balog, Nancy Jimieff

*Call to Order:* 7.04 pm

**Announcements:**

- Heather to attend ABCPLD in Surrey at the end of September
- Read card from Ellen Marsh
- Heather purchased some titles for Directors of not-for-profits as part of the LawMatters grant which board members might find useful
- Library was awarded the Community Literacy Award from CBAL for 2011
- Very positive response from the library's float in the Fall Fair parade

**Acceptance of Agenda (amendments in red)**

Janzen/White - accepted as amended - carried

**Consent Agenda:** Janzen/Caley – accepted as presented – carried

**Minutes:** Regular Meeting of June 21, 2011

**Correspondence:**

- Watts Re: Resignation 2011-07-14
- Ronaghan Re: Watts Resignation 2011-07-25
- Ronaghan Re: Library matters of concern 2011-07-25
- Invictus Re: Watts resignation 2011-08-01
- Invictus Re: Library matters of concern 2011-08-02

**Reports:**

- Financial Report
- Library Director's Report
- ~~Building Committee Report~~
- Policy Committee Report – see new business

**Delegations:**

None

**Old Business:**

Strategic Plan Progress update

Buzzell presented the library's progress in the strategic plan.

New Business:

Signing authority:

White/Janzen: The Library will remove David Watts as a signer on the library's credit union account and add Ted Invictus. Carried

Meeting Time:

White/Caley: To move Library Board meetings to the third Wednesday of each month. Carried.

October – Library Month: Get Caught Reading, Adopt-a-magazine, Fine amnesty, Buzzell informed the board of plans for Library Month.

Caley/White: Library Director will institute and promote a fine amnesty for overdue fines (dependent on return of books) during the 2011 Library Month. Carried

Scanning costs for patrons – new fee?

Tabled pending further information

Policy: Meeting Room amendments and agreement (see attached document)

White/Caley: Accept meeting room amendments and agreement as presented. Carried

Policy: e-reader loan policy (see attached document)

Janzen/Caley: Accept e-reader loan policy and fines as presented. Carried.

Fundraising opportunity: Plays (see attached article, Feliciter)

Invictus presented the fundraising opportunity and received consensus to continue to pursue this idea.

Questions: None.

Adjournment:

8.15 pm

Next Meeting:

October 19, 2011 – 7.00 pm

Ted Invictus: \_\_\_\_\_

William Caley: \_\_\_\_\_

Ralph White: \_\_\_\_\_

David Janzen: \_\_\_\_\_

Chris Day: \_\_\_\_\_

Martin Domeij: \_\_\_\_\_

## Grand Forks Public Library Association

## Income Statement Comparison of Actual to Budget for Fiscal End 2011

Expenses						
		Actual to September 30	2011 Budget	%	Remaining	
General Operating Expenses	1 Accounting & Legal fees	\$ 6,658	\$ 4,000	166%	-\$ 2,658	
	2 Hiring Fees	\$ 164	\$ 300	55%	\$ 136	
	3 Ads and Promo	\$ 1,249	\$ 1,500	83%	\$ 251	
	4 Bank charges	\$ 305	\$ 300	102%	-\$ 5	
	6 Cash over/short	\$ (295)	\$ -	0%	\$ 295	
	7 Dues, Seminars & PD	\$ 6,904	\$ 5,700	121%	-\$ 1,204	
	8 Janitor supplies	\$ 470	\$ 600	78%	\$ 130	
	9 Labour negotiation cost	\$ 3,082	\$ 5,000	62%	\$ 1,918	
	10 Library & Office supplies	\$ 6,168	\$ 6,000	103%	-\$ 168	
	11 New equip & furniture	\$ -	\$ 2,500	0%	\$ 2,500	
	12 Photocopier	\$ 883	\$ 1,000	88%	\$ 117	
	13 Postage	\$ 777	\$ 1,200	65%	\$ 423	
	14 Reimbursable expenses	\$ 20	\$ -	0%	-\$ 20	
	Subtotals:		\$ 26,385	\$ 28,100	94%	
	Collection	15 Collection - Books	\$ 20,788	\$ 36,000	58%	\$ 15,212
16 Collection - Periodicals		\$ 5,293	\$ 5,000	106%	-\$ 293	
17 Collection - Audio/Visual		\$ 1,987	\$ 2,000	99%	\$ 13	
18 Electronic Subscriptions		\$ 2,431	\$ 2,000	122%	-\$ 431	
Subtotals:		\$ 30,499	\$ 45,000	68%		
Facility	19 Utilities - Power	\$ 8,344	\$ 13,000	64%	\$ 4,656	
	20 Telephone/fax/internet	\$ 2,837	\$ 4,000	71%	\$ 1,163	
	21 Repairs & maintenance	\$ 498	\$ 2,000	25%	\$ 1,502	
	22 Janitor services	\$ 7,556	\$ 9,000	84%	\$ 1,444	
	23 Maintenance Agreement	\$ 7,500	\$ 15,000	50%	\$ 7,500	
	24 Insurance	\$ 3,576	\$ 4,000	89%	\$ 424	
Subtotals:		\$ 30,311	\$ 47,000	64%		
Technology	25 Comp. Supplies & software	\$ -	\$ -	0%	\$ -	
	26 Computer equipment & Software	\$ -	\$ 4,000	0%	\$ 4,000	
	27 Patron Management software	\$ -	\$ 3,000	0%	\$ 3,000	
	28 Computer mainenance	\$ 733	\$ 1,500	49%	\$ 767	
	29 Evergreen cost	\$ 2,207	\$ 2,250	98%	\$ 43	
	Subtotals:		\$ 2,940	\$ 10,750	27%	
Events	30 Volunteer Appreciation	\$ 719	\$ 700	103%	-\$ 19	
	31 Special Events - AGM	\$ -	\$ 78	0%	\$ 78	
	32 Special Events - Programs	\$ 1,335	\$ 2,000	67%	\$ 665	
	33 Special Events - SRC	\$ 438	\$ 500	88%	\$ 62	
	Subtotals:		\$ 2,492	\$ 3,278	76%	
Wages and Benefits	34 Salaries	\$ 167,586	\$ 200,027	84%	\$ 32,441	
	35 CPP	\$ 5,832	\$ 8,161	71%	\$ 2,329	
	36 EI	\$ 3,966	\$ 4,841	82%	\$ 875	
	37 WCB	\$ 326	\$ 420	78%	\$ 94	
	38 Group Ins	\$ 2,318	\$ 1,969	118%	-\$ 349	
	39 Blue Cross	\$ 4,124	\$ 4,807	86%	\$ 683	
	40 MSP	\$ 1,826	\$ 3,159	58%	\$ 1,333	
	41 Pension	\$ 8,391	\$ 12,165	69%	\$ 3,774	
	Subtotals:		\$ 194,369	\$ 235,549	83%	
<b>TOTAL:</b>		<b>\$ 286,996</b>	<b>\$ 369,677</b>			

Income						
		Actual to September 30	Budget	%	Remaining	
Grants	Operating	1 RDKB	\$ 217,317	\$ 289,756	75%	\$ 72,439
		2 Prov of BC	\$ 28,464	\$ 28,922	98%	\$ 458
		Subtotals:	\$ 245,781	\$ 318,678		
	Non Operating	3 Prov. Resource Sharing/ILL	\$ 2,696	\$ 2,937	92%	\$ 241
		4 Prov. BC OneCard	\$ 10,250	\$ 10,250	100%	\$ -
		5 Prov. Equity/Literacy	\$ 6,744	\$ 6,744	100%	\$ -
		6 Fed. CAP	\$ 3,708	\$ 3,708	100%	\$ -
		7 Fed. YCW ***	\$ 720	\$ 3,000	24%	\$ 2,281
		8 Fed. CSJ	\$ -	\$ 1,920	0%	\$ 1,920
		9 Fed. CAP YI	\$ 3,687	\$ 4,200	88%	\$ 513
10 Other Grant Income	\$ 441	\$ 5,000	9%	\$ 4,559		
Subtotals:	\$ 28,246	\$ 37,759				
Other Income	Daily Transactions	11 Memberships	\$ 170	\$ -	0%	-\$ 170
		12 Fines	\$ 2,711	\$ 4,000	68%	\$ 1,289
		13 Sales - Books	\$ 879	\$ 2,000	44%	\$ 1,121
		14 Sales - Copies&Prints	\$ 1,326	\$ 1,500	88%	\$ 174
		15 Lost/Damaged books	\$ 478	\$ 1,000	48%	\$ 522
		16 Meeting room rental	\$ 482	\$ 500	96%	\$ 19
		17 Donations	\$ 1,192	\$ 2,000	60%	\$ 808
	Subtotals:	\$ 7,238	\$ 11,000			
	Fundraising	18 Adopt-a-magazine	\$ 38	\$ 1,000	4%	\$ 962
		19 Friends of the Library	\$ 3,000	\$ 1,140	263%	-\$ 1,860
		20 Used equipment sales	\$ -	\$ -	0%	\$ -
	Subtotals:	\$ 3,038	\$ 2,140			
	Misc.	21 Expense reimbursment	\$ 800	\$ -	0%	-\$ 800
		22 Transfer from Reserve	\$ 25,000	\$ -	0%	-\$ 25,000
		23 Income from interest	\$ 38	\$ 100	38%	\$ 62
		24 Evergreen	\$ -	\$ -	0%	\$ -
	Subtotals:	\$ 25,838	\$ 100			
<b>TOTAL:</b>		<b>\$ 310,141</b>	<b>\$ 369,677</b>			

Note: 10 Local & Provincial initiatives : Success by 6, Phoenix Foundation, Raise A Reader, LawMatters, etc  
7 YCW grant: final 2010 payment arived in 2011  
22 Transfer from reserve done April 5th and June 30th

<b>TOTAL INCOME</b>	\$ 310,141
<b>TOTAL EXPENSE</b>	\$ 286,996
<b>NET INCOME</b>	\$ 23,144



## Librarian Report For the month of September 2011

### ***In the Library:***

In September we welcomed author Carolynne Haynes with a reading and discussion from her book *Raised by Committee* – this was an emotionally charged and extremely well received event. The book club met for the first time this season with a discussion of Louise Penny's title *Still Life*.

Our circulations are up considerably over last year, with 7450 items circulating. The fall is publishing season, so there are plenty of items currently being added to the collection. During September, there was also quite a bit of staff cross training happening, our goal is to have that complete by year end. The procedure manual is very close to completion, while I missed my due date here (the beginning of October) the most vital areas are finished and in the process of being formatted.

The collection deselection and evaluation continues for the Friends of the Library book sale. I feel this will be completed shortly and I will be completing the collection survey by the end of November.

### ***At Christina Lake:***

The Christina Lake service continues to be well received; though we did get many queries about our continuing the service through the winter. Lizanne has been asked to run our book club out at the Lake, which we've agreed to do. I'll be interested see how this is managed with circulations. Strong Start at Christina Lake will be bringing children over for storytime as well.

### ***In the larger library world:***

At the end of September I attended the ABCPLD meeting in Surrey. Library Directors received a tour of their award winning new facility with the architects. The project cost approximately \$34,000,000 to complete with funding coming from the city of Surrey, the province and the federal government. It is truly an incredible building.

Along with our regular meeting, there was also a professional development session delivered by the head of IT for the Fraser Valley Regional Library. His discussion had several points, but primarily focused on IT infrastructure and planning as well as trends in the IT world for libraries.

<b>Upcoming events in October</b>	<b>Upcoming events in November</b>
Oct 20 <sup>th</sup> : Writer's Guild Poetry Cafe Oct 21 <sup>st</sup> : Fabulous Fridays! 1-3pm Oct 27 <sup>th</sup> : Book Club: "The Memory Keeper's Daughter" at 7.00pm Oct 27 <sup>th</sup> -29 <sup>th</sup> : Friends of the Library Book Sale	Every Friday: 10.15am-11.00am: StoryTime



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**Statistics:**

	<b>September</b>	
	<b>2011</b>	<b>2010</b>
Circulations (loans, renewals, in-house use)	7450	6356
Titles added	294	280
Visitors (total/daily average)	12078/575	1131/539
Open Days	21	
New Members	68	21
ILLs out/in	139/110	119/247
Reference questions	801	411
Public Computers/Wifi	1032/190	1105/289
Website hits	193	nd
Ebsco searches	nd	107
Overdrive/Library2Go	87/42	34
Children's Programs/attendance		0/0
Teen programs/attendance		0/5
Adult programs/attendance		11/69



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Heather Buzzell, MLIS

Library Director

## TASK LIST FOR MEETINGS SCHEDULED FOR NOVEMBER 7<sup>TH</sup>, 2011

ISSUE	ASSIGNED	COMPLETED
<b>REGULAR MEETING OF COUNCIL</b>		
Recommendations From Staff for Decisions:		
<p>a) RESOLVED THAT COUNCIL AUTHORIZES THE CITY AND ITS CONTRACTORS TO ENTER THE PROPERTY ON NOVEMBER 15<sup>TH</sup>, 2011, TO ESTIMATE THE COSTS AND TIMEFRAME FOR THE CLEAN UP OF OBJECTS AND DERELICT VEHICLES THAT ARE IN VIOLATION OF THE CITY'S UNSIGHTLY BYLAW NO. 1680, AT THE PROPERTY KNOWN AS 7630-17<sup>TH</sup> STREET AND LEGALLY DESCRIBED AS LOT 4, PLAN NUMBER 30628, D.L. 380, L.D. 54.</p> <p><b>BE IT FURTHER RESOLVED</b> THAT COUNCIL AUTHORIZES STAFF TO DELIVER A THIRD NOTICE TO EILEEN PLANIDIN, PROPERTY OWNER; SHARON LANG, PUBLIC GUARDIAN AND TRUSTEE FOR MR. LEO BOLINOFF, PROPERTY OWNER; AND MR. DAN PLANIDIN AS TENANT ADVISING OF A DATE AND TIME WHICH THE CITY AND/OR ITS CONTRACTORS INTENDS TO ENTER THE PROPERTY AND REMOVE THE DERELICT VEHICLES AND ITEMS THAT ARE IN VIOLATION OF THE CITY'S UNSIGHTLY BYLAW NO. 1680.</p>	Wayne	In Progress
<p><b>BE IT FURTHER RESOLVED</b> THAT COUNCIL AUTHORIZES STAFF TO DELIVER A THIRD NOTICE TO EILEEN PLANIDIN, PROPERTY OWNER; SHARON LANG, PUBLIC GUARDIAN AND TRUSTEE FOR MR. LEO BOLINOFF, PROPERTY OWNER; AND MR. DAN PLANIDIN AS TENANT ADVISING OF A DATE AND TIME WHICH THE CITY AND/OR ITS CONTRACTORS INTENDS TO ENTER THE PROPERTY AND REMOVE THE DERELICT VEHICLES AND ITEMS THAT ARE IN VIOLATION OF THE CITY'S UNSIGHTLY BYLAW NO. 1680.</p>	Diane/Wayne	In Progress
<p>b) <b>RESOLVED THAT</b> COUNCIL APPROVES THE "AGREEMENT FOR COST SHARING OF PART 26 SERVICES", BETWEEN THE CITY OF GRAND FORKS AND THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, WITH THE IDENTIFIED ANNUAL REQUISITION OF \$1,668.00, IN THE FORM ATTACHED TO THIS REPORT, AND FURTHER AUTHORIZES CITY SIGNATORIES TO SIGN THE AGREEMENT ON BEHALF OF THE CITY</p>	Diane	Done
<p>c) <b>RESOLVED THAT</b> COUNCIL RECEIVES THE CHIEF ADMINISTRATIVE OFFICER'S REPORT, DATED OCTOBER 28, 2011, REGARDING THE POTENTIAL MAKE UP OF AN ECONOMIC DEVELOPMENT ADVISORY COMMITTEE, TERMS OF REFERENCE AND PROPOSED BUDGET FOR THE COMMITTEE.</p> <p><b>BE IT FURTHER RESOLVED</b> THAT COUNCIL ADOPTS THE ATTACHED POLICY WHICH OUTLINES THE TERMS OF REFERENCE AND MAKE UP OF AN ECONOMIC DEVELOPMENT ADVISORY COMMITTEE, AND FURTHER INSTRUCTS STAFF TO ADVERTISE TO FILL THE POSITIONS OUTLINED IN THE ECONOMIC DEVELOPMENT ADVISORY COMMITTEE, WITH APPLICATIONS TO BE RECEIVED BY NOVEMBER 25, 2011, AND THAT THE COUNCIL REPRESENTATIVE ON THE COMMITTEE WILL BE DETERMINED DURING THE NEW COUNCIL TERM</p>	Lynne	Done
Summary of Information Items:		
<p>a) Correspondence from the Grand Forks Community Trail Society - Concerns regarding barricades where Trans Canada Trail crosses the Highway. <b>Refer to the Mayor to respond</b></p>	Mayor/Staff	In Progress
<p>c) Correspondence from the Gazette – Annual Winter Shop Local Campaign - Asking for City to sponsor in the Shop Local Campaign for the amount of \$700. <b>Recommend that Council support this event as they have in the past by contributing \$700.00 as a sponsorship fee to the Grand Forks Gazette for this year's Winter Shop Local Campaign</b></p> <p><b>RESOLVED THAT</b> COUNCIL SUPPORT THE ANNUAL WINTER SHOP LOCAL CAMPAIGN BY CONTRIBUTING \$700.00 AS A SPONSORSHIP FEES TO THE GRAND FORKS GAZETTE.</p>	Diane	Done
<p>d) Staff Memorandum from the Manager of Technical Services - Regarding a GFI Request for Improvements to the infield at James Donaldson Park. <b>Recommend that it be referred to the 2012-2016 Financial Plan process.</b></p>	Cecile	In Progress
<p>f) Correspondence from the Grand Forks Parade Committee - Asking for funds to support the Grand Forks Annual Canada Day, Fall Fair and Santa Claus Parade in the amount of \$600.00. <b>Recommend that it be referred to the 2012-2016 Financial Plan process</b></p>	Cecile	In Progress
Bylaws:		
<p>Bylaw No. 1927 – First and Second Reading.</p>	Kathy/Diane	Advertising process complete – Third & Final Reading to Nov 21st