

**THE CORPORATION OF THE CITY OF GRAND FORKS
AGENDA – REGULAR MEETING**

**Monday, April 16th, 2012 – 7:00 p.m.
Council Chambers City Hall**

<u>ITEM</u>	<u>SUBJECT MATTER</u>	<u>RECOMMENDATION</u>
1. <u>CALL TO ORDER</u>	7:00 p.m. Call to Order	Call Meeting to Order at 7:00 p.m.
2. <u>RECESS TO PRIMARY COMMITTEE MEETING</u>		Recess meeting into Primary Committee Meeting. Reconvene Regular Meeting at conclusion of Primary Committee Meeting
3. <u>REGULAR MEETING AGENDA</u>	April 16th, 2012 Agenda	Adopt Agenda
4. <u>MINUTES</u>		
- March 29th, 2012	Special Meeting Minutes	Adopt Minutes
- April 2nd, 2012	Regular Meeting Minutes	Adopt Minutes
5. <u>REGISTERED PETITIONS AND DELEGATIONS</u>		
None		
6. <u>UNFINISHED BUSINESS:</u>		
None		
7. <u>REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)</u>		
a) Corporate Officer's Report	Members of Council may ask questions, seek clarification and report on issues	Issues seeking information on operations be referred to the Chief Administrative Officer prior to the meeting.
8. <u>REPORT FROM THE COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY</u>		
a) Corporate Officer's Report	The City's Representative to the Regional District of Kootenay Boundary will report to Council on actions of the RDKB.	Receive the Report.

9. **RECOMMENDATIONS FROM STAFF
FOR DECISIONS:**

- a) Chief Administrative Officer's Report – Notice of Work and Reclamation program Referral

Correspondence from Ministry of Forests, Lands and Natural Resources advising of an application for mineral exploration from Roxul Inc. and providing the City an opportunity to have input.

Resolved that the Chief Administrative Officers' report, dated April 5th, 2012, regarding a referral notice received from the Ministry of Forests, Lands and Natural Resources, regarding an application for mineral exploration by Roxul Inc. at Friday Quarry, be received, and that the Ministry be advised that it appears that the City's interests are not impacted.

10. **REQUESTS ARISING FROM
CORRESPONDENCE:**
None

11. **INFORMATION ITEMS**

- Summary of Informational Items Information Items 11(a) to 11(i)

Receive the items and direct staff to act upon as recommended

12. **BYLAWS**

- a) Bylaw No. 1922 – Final Reading

City of Grand Forks Emergency Water Supply For fire Protection Loan Authorization Bylaw, received the Assent of the Electors on November 19, 2011.

Give Bylaw No. 1922 final reading.

- b) Bylaw No. 1923 – Final Reading

City of Grand Forks Capital Renewal Loan Authorization Bylaw, received the Assent of the Electors on November 19, 2011.

Give Bylaw No. 1923 final reading.

- c) Bylaw No. 1928 – Final Reading

City of Grand Forks 2012 – 2016 Financial Plan Bylaw, received three readings on April 2, 2012

Give Bylaw No. 1928 final reading.

13. **LATE ITEMS**

14. **QUESTIONS FROM THE PUBLIC
AND THE MEDIA**

15. **ADJOURNMENT**

THE CORPORATION OF THE CITY OF GRAND FORKS

SPECIAL MEETING OF COUNCIL
THURSDAY MARCH 29TH, 2012

PRESENT: MAYOR BRIAN TAYLOR
COUNCILLOR BOB KENDEL
COUNCILLOR NEIL KROG
COUNCILLOR PATRICK O'DOHERTY
COUNCILLOR GARY SMITH
COUNCILLOR MICHAEL WIRISCHAGIN
COUNCILLOR CHER WYERS

CHIEF ADMINISTRATIVE OFFICER L. Burch
CHIEF FINANCIAL OFFICER C. Arnott

GALLERY

The Chair called this Special Meeting to order at 2:00 p.m.

ADOPTION OF THE AGENDA:

MOTION: O'DOHERTY / KENDEL

RESOLVED THAT THE AGENDA FOR THE SPECIAL MEETING OF COUNCIL HELD THURSDAY, MARCH 29TH, 2012, BE ADOPTED AS CIRCULATED.

CARRIED.

UNFINISHED BUSINESS:

None

RECOMMENDATIONS FROM STAFF FOR DECISION:

- a) Chief Financial Officer's Presentation – Third Public Presentation regarding the proposed 2012-2016 Five Year Financial Plan

At the March 26th, 2012, Special Meeting, Council directed staff to bring forward for Council's further consideration and discussion in conjunction to the proposed 2012-2016 Five Year Financial Plan: The consideration of funding for the Boundary Museum Society in the amount of \$50,000 plus archival funding in the amount of \$25,000; the Boundary Women's Coalition request for \$6,000; the Boundary Emergency Transitional Housing

Society request for \$15,000; and a detailed report regarding the funding "in-kind" for the James Donaldson Baseball Park.

MOTION:

RESOLVED THAT COUNCIL RECEIVES THE THIRD PUBLIC PRESENTATION MADE BY THE CHIEF FINANCIAL OFFICER WITH REGARD TO THE PROPOSED 2012-2016 FIVE YEAR FINANCIAL PLAN AND DIRECTS STAFF TO INCLUDE FUNDING IN THE AMOUNT OF \$50,000 FOR THE BOUNDARY MUSEUM SOCIETY FOR THE YEAR 2012.
.....
CARRIED.

MOTION: SMITH / O'DOHERTY

RESOLVED THAT THE FUNDING REQUESTS RECEIVED FROM THE GRAND FORKS INTERNATIONAL, THE PHOENIX MOUNTAIN ALPINE SKI SOCIETY, BOUNDARY EMERGENCY TRANSITION HOUSING SOCIETY, WHISPERS OF HOPE, BOUNDARY WOMEN'S' RESOURCE CENTRE, YOUTH SOCCER ASSOCIATION, AND THE BOUNDARY MUSEUM'S REQUEST FOR ARCHIVE FUNDING BE DEFERRED PENDING FURTHER DISCUSSION ON REGIONAL SERVICES.

CARRIED.

LATE ITEMS:

None

ADJOURNMENT:

MOTION: O'DOHERTY

RESOLVED THAT THIS SPECIAL MEETING OF COUNCIL BE ADJOURNED AT 2:58 P.M.

CARRIED.

CERTIFIED CORRECT:

MAYOR BRIAN TAYLOR

CHIEF ADMINISTRATIVE OFFICER-LYNNE BURCH

NOT ADOPTED
SUBJECT TO CHANGE

THE CORPORATION OF THE CITY OF GRAND FORKS

REGULAR MEETING OF COUNCIL
MONDAY APRIL 2nd, 2012

PRESENT:

MAYOR BRIAN TAYLOR
COUNCILLOR BOB KENDEL
COUNCILLOR NEIL KROG
COUNCILLOR PATRICK O'DOHERTY
COUNCILLOR GARY SMITH
COUNCILLOR MICHAEL WIRISCHAGIN
COUNCILLOR CHER WYERS

CHIEF ADMINISTRATIVE OFFICER L. Burch
CHIEF FINANCIAL OFFICER C. Arnott

GALLERY

CALL TO ORDER:

The Mayor called the Meeting to order at 7:00 p.m.

ADOPTION OF AGENDA:

MOTION: KENDEL / SMITH

RESOLVED THAT THE APRIL 2ND, 2012, REGULAR MEETING AGENDA BE ADOPTED AS CIRCULATED.

CARRIED.

MOTION: O'DOHERTY / KROG

RESOLVED THAT THE MINUTES OF THE REGULAR MEETING OF COUNCIL HELD ON MONDAY, MARCH 19TH, 2012, BE ADOPTED AS CIRCULATED.

CARRIED.

Councillor Smith commented with respect to the recorded notes of his remarks, made at the March 19th meeting during his report, with respect to Grand Forks Citizens For Growth. He stated that it should have been noted that the Facebook page is open all the time, but it was the meeting of the group which was until noon.

MOTION: SMITH / WIRISCHAGIN

RESOLVED THAT THE MINUTES OF THE PRIMARY COMMITTEE MEETING OF COUNCIL HELD ON MONDAY, MARCH 19TH, 2012, AND ALL RECOMMENDATIONS CONTAINED THEREIN BE ADOPTED AS CIRCULATED.

CARRIED.

MOTION: O'DOHERTY / SMITH

RESOLVED THAT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON MONDAY, MARCH 26TH, 2012, BE ADOPTED AS CIRCULATED.

CARRIED.

REGISTERED PETITIONS AND DELEGATIONS:

- a) Corporate Officer's Report – Delegation – Staff Sgt. Jim Harrison of the Boundary Detachment of the RCMP

Staff Sgt. Jim Harrison gave a presentation to Council on the Boundary detachment's Annual Report on policing for the area. He touched on the following points:

- 2009 embarked on crime reduction strategies. Results have begun to be very apparent. Reduction in criminal activity over the past three years.
- 2011 significant decreases; down 19%, most notably break-in's.
- Community programs such as Citizens on Patrol, Restorative Justice and City Watch may have contributed.
- Adopted intelligence led policing.

MOTION: O'DOHERTY / WYERS

RESOLVED THAT COUNCIL RECEIVE THE PRESENTATION GIVEN BY STAFF SGT. JIM HARRISON OF THE BOUNDARY DETACHMENT OF THE RCMP REGARDING THE ANNUAL REPORT ON POLICING FOR THE AREA.

CARRIED.

- b) Corporate Officer's Report – Delegation – Lisa Fichtenbers, representative of Whispers of Hope. Ms. Fichtenbers touched on the following points:

- Whispers of Hope is primarily a soup kitchen.
- Whispers of Hope is running out of money as costs to run the facility are increasing.
- Gaming grant provided some funding but the group is still behind in paying the facility costs.
- Whispers of Hope is facing closure in November without further funding.
- Requesting \$10,000 per year to assist with operating costs.
- Food is not the problem, but paying the bills for the facility – rent, utilities is the issue.

- The facility is open 6 days per week, and serves an average of 70 people per day.

MOTION: SMITH / WIRISCHAGIN

RESOLVED THAT COUNCIL RECEIVE THE PRESENTATION GIVEN BY LISA FICHTENBERS, REPRESENTATIVE OF THE WHISPERS OF HOPE, REQUESTING THAT THE WHISPERS OF HOPE BE A LINE ITEM IN THE YEARLY BUDGET.

CARRIED.

-
- c) Corporate Officer's Report – Delegation – Jenny Coleshill, representative of the Granby Wilderness Society

Jenny Coleshill made a presentation to Council on the Lewis Woodpecker, advising that a great number of the birds nest in Cottonwood trees in riparian areas throughout the City. She advised that the Society is looking for a "Lewis Woodpecker Stewardship Agreement" with the City, and the Ministry of Forest Lands and Natural Resource Operations. She stated that the agreement provides the City the opportunity to act as a role model for private landowners. She presented a draft agreement for Council's consideration, stating there were no consequences to the agreement.

MOTION: SMITH / O'DOHERTY

RESOLVED THAT COUNCIL RECEIVE THE PRESENTATION GIVEN BY JENNY COLESHILL, REPRESENTATIVE ON BEHALF OF THE GRANBY ECOLOGICAL/ BOUNDARY HABITAT STEWARDS/GRANBY WILDERNESS SOCIETY ASKING COUNCIL TO ADOPT A STEWARDSHIP AGREEMENT WITH THE CITY OF GRAND FORKS TO HELP CONSERVE THE LEWIS' WOODPECKER IN THE CITY OF GRAND FORKS.

CARRIED.

UNFINISHED BUSINESS

None

REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)

Councillor Krog:

Councillor Krog reported on the following items:

- Reported on the council tour of the Boundary Museum at Fructova School.

Councillor Smith:

Councillor Smith reported on the following items:

- He reported on his attendance at a climate leadership conference in Castlegar.
 - He reported on his attendance at the meeting of Grand Forks Citizens for Growth.
 - He reported that a band concert will be held to raise funds for those displaced by the fire at the Grand Forks Hotel.
-

Councillor Kendel:

Councillor Kendel reported on the following items:

- He reported on his attendance at a Boundary Museum tour at Fructova School, stating it is a great facility.
 - He reported on his attendance at the Kettle River Ramblers RV group. The group has formed a committee to put together some recommendations for the City on the operation of the City Park Campground specifically to enhance the RV experience.
-

Councillor Wyers:

Councillor Wyers reported on the following items:

- She reported on her attendance at a Public Library meeting.
 - She reported on her attendance at the March 23rd tour of the Boundary Museum, and went on to commend the museum volunteers and congratulated them on the work that they have done.
 - She reported on her attendance at a Boundary Woodlot Association meeting. Mayor Taylor provided background, suggesting that surrounding communities should ban with the City to lobby for a viable woodlot. He advised that Areas C and D are interested in working with the City as an economic activity. He concluded his comments stating that the situation has changed since Council opted not to look at a Community Forest Licence in 2009.
 - She suggested that in reviewing the \$300,000 that was requested from the City in form of financial aid for groups within the area far exceeds what the City can provide. Suggested that Boundary area jurisdictions need to ban together.
-

Councillor O'Doherty:

Councillor O'Doherty had no report:

Councillor Wirischagin:

Councillor Wirischagin had no report.

Mayor Taylor:

The Mayor reported on the following items:

- He spoke with regard to the "Mayors" movement at the provincial level, specifically partnership participation in municipal services.

MOTION: O'DOHERTY / SMITH

RESOLVED THAT MAYOR TAYLOR BE AUTHORIZED TO ATTEND A PROVINCIAL MAYORS' MEETING, SCHEDULED TO TAKE PLACE IN PENTICTON ON MAY 16, 2012, INTENDED TO SHARE INFORMATION ON SERVICES AT A REGIONAL LEVEL.
CARRIED.

- He spoke with regard to the federal government announcement of \$150,000 million for infrastructure improvements. He stated he will connect with federal government personnel on how this will be moved forward. He further stated that he intends to lobby the province to commit their share of infrastructure funding as well.

MOTION: SMITH / KROG

RESOLVED THAT ALL REPORTS OF MEMBERS OF COUNCIL GIVEN VERBALLY AT THIS MEETING, INCLUDING MAYOR'S REGIONAL REPORT, BE RECEIVED.
CARRIED.

REPORT FROM THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY (VERBAL)

The minutes of the Regional District meeting of February 23rd and March 15th, 2012 are attached to this report.

RECOMMENDATIONS FROM STAFF FOR DECISIONS:

- a) Chief Administrative Officer's Report – Cancellation of an Expired Development Variance Permit Registered on Title

City Staff have advised there is an expired development variance permit attached to the title of city-owned property adjacent to the Grand Forks Airport. The variance permit was approved in 2004, when the former property owner, Kootenay Shavings Corporation, was going to build a shavings plant on the property. The intended structure was never built and the Development Variance Permit issued in 2004 has long since expired and should be removed from the title.

MOTION: WYERS / SMITH

RESOLVED THAT COUNCIL RECEIVES THE CHIEF ADMINISTRATIVE OFFICER'S REPORT, DATED MARCH 20TH, 2012, AND TO FURTHER DIRECT STAFF TO NOTIFY THE KAMLOOPS LAND TITLES OFFICE TO REMOVE THE NOTICE OF PERMIT OF PROPERTY LEGALLY DESCRIBED AS LOT 1, DL 534, SDYD, PLAN 27119, OWNED BY THE CORPORATION OF THE CITY OF GRAND FORKS, IN ACCORDANCE WITH THE PROVISIONS OF THE LEGISLATION.

CARRIED.

REQUESTS ARISING FROM CORRESPONDENCE:

None

INFORMATION ITEMS:

MOTION: O'DOHERTY / KENDEL

RESOLVED THAT INFORMATION ITEMS NUMBERED 10(a) TO 10(j)

BE RECEIVED AND ACTED UPON AS RECOMMENDED AND/OR AS AMENDED.

CARRIED.

- a) Letters from the Min of Children & Family Development, Carl Zak & Selkirk College - Regarding concerns over the condition of City Parking Lot located between City Hall & City Park. **Recommend to refer to Staff for a detailed report on the options and costs to rehabilitate the parking lot.**
- b) Inventory of Air Quality Bylaws in BC - Report from the Ministry of Environment - **Receive for information-hard copy available on line & in Council room – refer a copy of this report to the Environment Committee for information purposes.**
- c) From BC Children's Hospital Foundation - Annual Jeans Day support from the City. Jean's Day is April 26th. **Members of Council may purchase a Jean's Day Button for \$5.00 from Front End Staff in support of this event.**
- d) From Canadian Cancer Society - Daffodil Day and Daffodil Month Information in April. **Receive for information – Members of Council have been issued Daffodil Pins from the Canadian Cancer Society.**
- e) Information from MP, Alex Atamanenko - With regards to CETA negotiations (Comprehensive Economic Trade Agreement). **Recommend to receive for information.**

MOTION: SMITH / WYERS

RESOLVED THAT COUNCIL FOR THE CITY OF GRAND FORKS URGE THE PROVINCIAL AND FEDERAL GOVERNMENTS TO NEGOTIATE A CLEAR, PERMANENT EXEMPTION FOR LOCAL GOVERNMENTS FROM THE CANADA-EUROPEAN UNION COMPREHENSIVE ECONOMIC AND TRADE AGREEMENT (CETA).

CARRIED.

- f) From UBCM - Information regarding Families First Agenda for Change. **Recommend to receive for information.**

- g) From AKBLG - Regarding No Local Government Representation on Municipal Taxation Review. **Receive for discussion purposes**

MOTION: SMITH / KROG

RESOLVED THAT A LETTER BE SENT TO PREMIER CHRISTY CLARK, WITH COPIES TO THE MINISTER RESPONSIBLE FOR COMMUNITY, SPORT AND CULTURAL DEVELOPMENT, LOCAL MLA, AND UBCM MEMBER MUNICIPALITIES, WHICH INDICATES THE CITY OF GRAND FORKS' OBJECTION TO THE COMPOSITION OF THE "EXPERT PANEL", AND THAT COUNCIL SUPPORTS THE UBCM AND THE AKBLG ON THE CONCERN THAT THERE ARE NO MUNICIPAL REPRESENTATIVES ON THE COMMITTEE STRUCK TO REVIEW MUNICIPAL TAXATION. CARRIED.

- h) From the Grand Forks Public Library Association - Financial Statements for Year 2011. **Recommend to receive for information.**
- i) From the Grand Forks Public Library Association – 2011 Annual Report. **Recommend to receive for information.**
- j) March 19th Task List – List of Completed and In-Progress Tasks. **Recommend to file.**

BYLAWS:

- a) Chief Financial Officer's Report – 2012-2016 Five Year Financial Plan Bylaw No. 1928.

MOTION: WIRISCHAGIN / KROG

RESOLVED THAT THE FUNDING, INCLUDED IN THE 2012-2016 FIVE YEAR FINANCIAL PLAN IN THE AMOUNT OF \$10,000, FOR THE REFURBISH OF THE SCOUT HALL, BE REMOVED FROM THE PLAN. The Motion was Defeated.

.....

MOTION: SMITH / WYERS

RESOLVED THAT BYLAW No. 1928, CITIED AS "The City of Grand Forks 2012-2016 Five Year Financial Plan, Bylaw No. 1928, BE GIVEN FIRST READING.

CARRIED.

Councillor Wirischagin voted against the motion

.....

MOTION: O'DOHERTY / SMITH

RESOLVED THAT BYLAW No. 1928, CITIED AS "The City of Grand Forks 2012-2016 Five Year Financial Plan, Bylaw No. 1928, BE GIVEN SECOND READING.

CARRIED.

MOTION: KENDEL / KROG

RESOLVED THAT BYLAW No. 1928, CITIED AS "The City of Grand Forks 2012-2016 Five Year Financial Plan, Bylaw No. 1928, BE GIVEN THIRD READING.

CARRIED.

Councillor Wirischagin voted against the motion

QUESTIONS FROM THE PUBLIC AND THE MEDIA:

ADJOURNMENT:

MOTION: KROG

RESOLVED THAT THIS REGULAR MEETING OF COUNCIL BE ADJOURNED AT 8:38 P.M.

CARRIED.

CERTIFIED CORRECT:

MAYOR BRIAN TAYLOR

CHIEF ADMINISTRATIVE OFFICER-
LYNNE BURCH

THE CITY OF GRAND FORKS

REQUEST FOR COUNCIL DECISION

DATE : April 10, 2012
TOPIC : Reports, Questions and Inquiries from the Members of Council
PROPOSAL : Members of Council May Ask Questions, Seek Clarification and Report on Issues
PROPOSED BY : Procedure Bylaw / Chief Administrative Officer

SUMMARY:

Under the City's Procedures Bylaw No. 1889, 2009, the Order of Business permits the members of Council to report to the Community on issues, bring community issues for discussion and initiate action through motions of Council, ask questions on matters pertaining to the City Operations and inquire on any issues and reports.

STAFF SUGGESTION FOR HANDLING QUESTIONS AND INQUIRIES: (no motion is required for this)

Option 2: Issues which seek information on City Operations or have been brought to the attention of the Members of Council prior to the meeting of Council should be referred to the Chief Administrative Officer so that Staff can provide background and any additional information in support of the issues and the member can report at the meeting on the issue including the information provided by Staff. Further the member may make motions on issues that require actions. It is in the interest of fiscal responsibility members may wish to avoid committing funding without receiving a report on its impact on the operations and property taxation.

OPTIONS AND ALTERNATIVES:

Option 1: Submit a motion for Approval: Under this option, a member might wish to submit an immediate motion for expediency to resolve an issue or problem brought forward by a constituent. This approach might catch other members by surprise, result in conflict and might not resolve the problem.

Option 2: Issues, Questions and Inquiries should be made with the intent to resolve problems, seek clarification and take actions on behalf of constituents. Everyone is well served when research has been carried out on the issue and all relevant information has been made available prior to the meeting. It is recognized that at times this may not be possible and the request may have to be referred to another meeting of Council.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The main advantage of using this approach is to bring the matter before Council on behalf of constituents. Immediate action might result in inordinate amount of resource inadvertently directed without specific approval in the financial plan.


Option 2: The main advantage is that there is a genuine interest to resolve issues and seek clarifications without spending too much resources of the City. The disadvantage is that there may be issues brought forward which have no direct municipal jurisdiction, however, due to the motion of Council arising from the issue, resources are directed and priorities are altered without due process.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

Both options could result in expenditures being incurred as a result of a motion on an issue without supporting documentation and report on its implications.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.


Department Head or Corporate Officer
Or Chief Administrative Officer


Reviewed by Chief
Administrative Officer

THE CITY OF GRAND FORKS

REQUEST FOR COUNCIL DECISION

DATE : April 10, 2012
TOPIC : Report - from the Council's Representative to the Regional District of Kootenay Boundary

PROPOSAL : Regional District of Kootenay Director representing Council will report on actions and issues being dealt with by the Regional District of Kootenay Boundary

PROPOSED BY : Procedure Bylaw / Council

SUMMARY:

Under the City's Procedures Bylaw No. 1889, 2009, the Order of Business permits the City's representative to the Regional District of Kootenay to report to Council and the Community on issues, and actions of the Regional District of Kootenay Boundary.

STAFF RECOMMENDATION:

Option 1: Receive the Report.

OPTIONS AND ALTERNATIVES:

Option 1: Receive the Report: Under this option, Council is provided with the information provided verbally by the Regional District Director representing Council.

Option 2: Receive the Report and Refer Any Issues for Further Discussion or a Report: Under this option, Council provided with the information given verbally by the Regional District of Kootenay Boundary Director representing Council and requests further research or clarification of information from Staff on a Regional District issue

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The main advantage is that all of Council and the Public is provided with information on the Regional District of Kootenay Boundary.

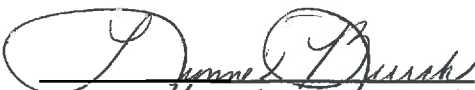
Option 2: The main advantage to this option is the same as Option 1.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:


There is no direct financial impact on the provision of information.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting. Bylaw 1889, Council's Procedure Bylaw, was implemented in early February to include a specific line item in the Order of Business at a Regular Meeting to include a Report on the Regional District of Kootenay Boundary.



Department Head or Corporate Officer
or Chief Administrative Officer



Reviewed by Chief
Administrative Officer

THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : April 5, 2012

TOPIC : Notice of Work and Reclamation program Referral – Roxul Inc.
Friday Quarry

PROPOSAL : Request for Comments on the Application for Mineral Exploration

PROPOSED BY : Ministry of Forests, Lands and Natural Resources

SUMMARY:

The City is in receipt of correspondence from the Ministry of Forests, Lands and Natural Resources, advising of an application that they have received for mineral exploration. The correspondence invites the City of Grand Forks to make comment on the application and submit these comments to the Ministry as part of the Ministry's approval process. The application outlines the Applicant's (Roxul Inc.), intention to commence bulk sampling of material to test for its suitability for Roxul's plant operations. Attached is a copy of the entire application including a map showing the project area, which is approximately 40 kilometers up North Fork Road.

A copy of the email report from the Manager of Technical Services & Engineering is attached for Council's information. The Manager of Tech Services points out that there is proposed to be removed some 10,000 tonnes of coarse boulder talus deposit for testing. She further advises that there is no road construction, no tree removal or drilling or blasting proposed. While the project is within the City of Grand Forks watershed, there should be no direct impacts to the City.

STAFF RECOMMENDATIONS:

Option 1: That the Chief Administrative Officer's Report, dated April 5th, 2012, regarding a Referral Notice received from the Ministry of Forests, Lands and Natural Resources, regarding an application for mineral exploration by Roxul Inc. – Friday Quarry, approximately 40 km up North Fork Area be received, and that the Ministry be advised that it appears that the City's interests are not impacted.

OPTIONS AND ALTERNATIVES:

Option 1: That the Chief Administrative Officer's Report, dated April 5th, 2012, regarding a Referral Notice received from the Ministry of Forests, Lands and Natural Resources, regarding an application for mineral exploration by Roxul Inc. – Friday Quarry, approximately 40 km up North Fork Area be received, and that the Ministry be advised that it appears that the City's interests are not impacted: This option will allow for Council's response to the application.

Option 2: That the Chief Administrative Officer's Report, dated April 5th, 2012, regarding a Referral Notice received from the Ministry of Forests, Lands and Natural Resources, regarding an application for mineral exploration in the Grand Forks area be received. This option would result in no response from the City.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The advantage to this option is that the City responds that the City's interests are not impacted.

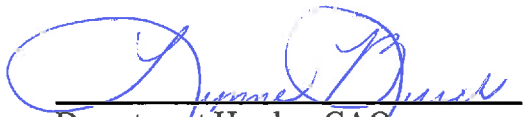
Option 2: There is no advantage in not responding to the request for comments. Not responding within the 30 day time frame will simply indicate to the Ministry that the City is in favour of the application.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

There is no direct cost in responding to the Ministry's request for input. The application, if approved, may well generate economic activity in our area which is beneficial to the community.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The Mineral Tenure Act provides for the application process for mining work permits for surface drilling and access construction.



Department Head or CAO

Reviewed by Chief Administrative Officer

RECEIVED

APR - 4 2012

THE CORPORATION OF
THE CITY OF GRAND FORKS



The Best Place on Earth

Referral Request

FrontCounterBC

Referral Type: Notice of Work
Reference Number: 95305
Organization Name: City of Grand Forks

Referral Number: 57325593
Request Sent Date: Mar 29, 2012
Response Due Date: Apr 28, 2012

Attention:

Request sent by: Hardcopy
Email sent to: n/a

AOI Map Link:

Referral

You are requested to comment on the attached Notice of Work and Reclamation Program within thirty (30) days. If no reply is received in our office within the 30-day time period, we will consider that to be a positive response.

Unless you are informed by us to the contrary, the application will be adjudicated in a manner consistent with your response. Also, be advised that we may forward your comments directly to the applicant for action or implementation.

Your comments may be disclosed to the public to justify decisions made.

If you require more information, please do not hesitate to contact our office.

This is a Notice of Work for Mineral Exploration - Surface.

Proponent: Roxul Inc, 6526 Industrial Parkway PO Box 2890, Grand Forks BC V0H 1H0.
Contact Peter Regenberg Phone 250-442-8988, Cell 250-443-4488, Fax 250-442-5298 en-mail
peter.regenberg@roxul.com

Authorization Type: Mines Act Permit

Intended Land Use/background context: Bulk Sample

BCGS Mapsheet: 82E 048

Legal Description/Mineral Tenure Number: Tenure 544519

Area of Disturbance in ha. (approx.): 0.65 ha

FILE CODE
*Notice of Work &
M13 - Reclamation Program
Referral Request*



Volume of Timber Removed (if applicable): N/A

Please note for Municipal/Local Government:

In the event the applicant must apply for re-zoning, re-zoning would not preclude the issuance of a Mines Act Permit.

For technical issues regarding use of this e-Referral system, please contact the FrontCounter BC Call Centre at 1-877-855-3222.

For any questions regarding this referral request, please contact the Email Coordinator given in this referral.

Response

Please respond by typing the following address in your browser:

<https://j200.gov.bc.ca/pub/ereferral/Default.aspx?PossePresentation=EReferralRequest&PosseObjectId=57326168&AuthorizationKey=DWGSMEKX>

If you are unable to respond using the indicated method, please fill in the following information and send it to the contact listed at the bottom of the form.

Please respond to all of the following questions:

Yes	No	N/A	Question
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Does this application impact your agency's legislated responsibilities? If yes, how will the proposal impact your legislated responsibility and please identify the relevant legislation (section) and what mitigative measures will be required to address these impacts in the response text box at the bottom of the page.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If the proposal proceeds, will the proponent require approval or a permit from your agency? If yes, please explain in response text box at the bottom of the page.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Will on-going compliance monitoring be required by your agency as a result of your legislated responsibilities? If yes, please explain what will be required in the response text box at the bottom of the page.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Will this application affect public use of this area? If yes, please explain in the response text box at the bottom of the page.

Please check one recommendation:

- ☐ Approval of project is supported.
☐ Interests unaffected.
☐ Approval of project is supported subject to the conditions outlined below. (please explain below) *(please explain below)*



- ☐ Approval of project is not supported for reasons outlined below. (please explain below)
(please explain below)

Explanation of Response

Respondent Name: _____

Date: _____

Contact

FrontCounterBC

Contact: Lynn Davis

E-mail: Lynn.Davis@gov.bc.ca

Print Form

Mine Number: 1630285

Fields highlighted in red must be filled in prior to submitting form.

Application Contents

A.1 Instructions

Form Sections - This form has been designed so that it will automatically generate the appropriate sections that need to be completed for the work activities you are proposing. When you select the type of activities you are conducting in Section A.3, the form will generate the sections that need to be filled in.

Automatic Data Entry - To minimize data entry, sections of this form are designed so that data entered into one part of the form is automatically entered for you into other parts of the form where it is required.

Attaching Files - Parts of this application require you to attach additional information. Keep a list of attachments so that they can be appended when you e-mail this Form.

In this form, "Code" refers to the Health, Safety and Reclamation Code for Mines in British Columbia.

A.2 Application Summary

☒ New Permit

☐ Update or Amendment of Existing Exploration Permit

Project Name **Friday Quarry**

Planned Start Date **Jul 1, 2012**

Planned End Date **Nov 30, 2013**

This information is submitted in support of an Application under Section 10 of the Mines Act to conduct exploration for the following:

Mineral Exploration

A.3 Application Content

List the type of activities that you will be undertaking under this application.

- ☐ Grids, Camps and Helicopter Pads
- ☐ Trenching
- ☐ Blasting
- ☐ Surface Drilling
- ☐ Access Construction, Modification or Reclamation
- ☒ Bulk Sample
- ☐ Underground Exploration



**BRITISH
COLUMBIA**
The Best Place on Earth

Mineral and Coal Exploration Notice of Work Application
Ministry of Energy, Mines and Petroleum Resources

1 - Contact Details

1.1 Applicant (person or company making the application)

First Name	<input type="text" value="Peter"/>	Last Name	<input type="text" value="Regenberg"/>
Organization	<input type="text" value="Roxul Inc."/>	Title	<input type="text" value="Plant Manager"/>
Phone	<input type="text" value="250-442-4988"/>	Cellphone	<input type="text" value="250-443-4488"/>
Fax	<input type="text" value="250-442-5298"/>	Email	<input type="text" value="peter.regenberg@roxul.com"/>
Address	<input type="text" value="6526 Industrial Parkway, PO Box 2890"/>		
City	<input type="text" value="Grand Forks"/>	Province	<input type="text" value="BC"/>
		Postal Code	<input type="text" value="V0H 1H0"/>

Are you the agent for the permittee of the proposed work?

If YES, fill in the contact details for the permittee and attach a letter from the permittee authorizing you to act as an agent on their behalf.

☐ Yes ☒ No

Are you or the permittee the tenure holder?

If NO, attach a letter from the tenure holder authorizing you to carry out the work program.

☒ Yes ☐ No

Will you be the operator on site?

If NO, fill in the contact details for the site operator.

☒ Yes ☐ No

Has a qualified mine manager been appointed?

Attach a letter of appointment of the mine manager and provide contact details for the mine manager. For underground coal exploration, the mine manager must meet the qualifications set out in Part 1.12.5 of the Code.

☒ Yes ☐ No

Sections 21 and 22 of the Mines Act require that a qualified mine manager be appointed before work begins. The mine manager must attend the site daily.



**BRITISH
COLUMBIA**

The Best Place on Earth

Mineral and Coal Exploration Notice of Work Application
Ministry of Energy, Mines and Petroleum Resources

1.2 Permittee (person or company to whom the permit will be issued)

First Name	Peter	Last Name	Regenberg
Organization	Roxul Inc.	Title	Plant Manager
Phone	250-442-4988	Cellphone	250-443-4488
Fax	250-442-5298	Email	peter.regenberg@roxul.com
Address	6526 Industrial Parkway, PO Box 2890		
City	Grand Forks	Province	BC
		Postal Code	V0H 1H0

1.3 Operator

First Name	Peter	Last Name	Regenberg
Organization	Roxul Inc.	Title	Plant Manager
Phone	250-442-4988	Cellphone	250-443-4488
Fax	250-442-5298	Email	peter.regenberg@roxul.com
Address	6526 Industrial Parkway, PO Box 2890		
City	Grand Forks	Province	BC
		Postal Code	V0H 1H0

1.4 Mine Manager

First Name	Peter	Last Name	Regenberg
Organization	Roxul Inc.	Title	Plant Manager
Phone	250-442-4988	Cellphone	250-443-4488
Fax	250-442-5298	Email	peter.regenberg@roxul.com
		Site Number	
Address	6526 Industrial Parkway, PO Box 2890		
City	Grand Forks	Province	BC
		Postal Code	V0H 1H0

2 - Project Description

2.1 Project Timing

Project Name **Friday Quarry**

Planned Start Date **Jul 1, 2012**

Planned End Date **Nov 30, 2013**

Note: Changes in the planned dates for the start and completion of proposed activities do not require a permit amendment unless required by the Inspector of Mines. HOWEVER, the permittee is required to give 10 days written notice to the Inspector of Mines prior to commencement of approved activities in each calendar year that the proposed program of approved activities is underway.

2.2 Title and Legal Description

Are proposed activities on private land?

☐ Yes ☒ No

If **YES**, attach a written copy of notice served to land owner. For information on guidelines, please visit the [Mineral Titles Branch Website](#)

Mineral / Coal Tenure Numbers

544519

Crown Granted Mineral Claims Lot Numbers

B.C. Geographic System Map Sheet Number(s) (e.g., TRIM 092L 006)

082E 048

Northing

82E/08

Easting

or if UTM not available

49.4088

UTM Zone

UTM NAD 83

1184444

NTS Map Sheet #(s)

Latitude

In decimal degrees (Example 56.127 by 121.2717)

Longitude

2.3 Access Directions

Provide detailed directions to the site from the nearest municipality.

From Grand Forks, follow the paved North Fork road for 40 km to the "28 Mile" Bridge. Cross the bridge, then follow the gravel road for 1 km before turning right onto the Burrell Creek Forest Service Road for 5 km. Turn left onto an existing road and follow this road for 450 metres to the quarry site at the base of the talus slope at 395220E, 5473900N.



BRITISH
COLUMBIA

The Best Place on Earth

Mineral and Coal Exploration Notice of Work Application
Ministry of Energy, Mines and Petroleum Resources

2.4 Project Description

Provide a description of the proposed work program that

- pays specific attention to the physical disturbance to the land and reclamation;
- is written in clear language that can be understood by a non-technical person; and
- provides sufficient detail to enable a good understanding of the types and scope of activities that will be conducted.

This information is relied upon extensively by parties reviewing your application during the referral process of your application. Providing a complete, clear and concise project description will help avoid processing delays resulting from multiple requests for information.

The Friday Quarry is clean coarse boulder talus deposit, developed along the base of a moderate east-southeast facing slope. In 2007, Roxul removed a small sample of talus material from the site, for testing as a raw material in its Grand Forks rock wool insulation plant. The company now wishes to remove a one-time 10,000 tonne bulk sample from the site, for larger scale testing as to the suitability of this material in the plant.

The work program proposed under this Notice of Work application is a 10,000 tonne bulk sample. The bulk sample will be collected using an excavator, as in a gravel pit operation. No drilling or blasting will be done. The material will be crushed on site, in a portable crushing plant, and hauled to Grand Forks by haul truck.

There is existing road access to the site, and no timber disturbance will be necessary to complete the bulk sampling program.

The Invasive Plant Council of BC best practices guidelines will be followed during the bulk sampling program, and upon completion of the bulk sample program, the quarry and crusher sites will be sprayed for noxious weeds.

The character of the site and nature of the proposed work will result in negligible impact to other land users and to the environment.



BRITISH
COLUMBIA

The Best Place on Earth

Mineral and Coal Exploration Notice of Work Application
Ministry of Energy, Mines and Petroleum Resources

2.5 First Aid and Mine Rescue Emergency Response

Part 3.7.1 of the Code requires that all mines develop a Mine Emergency Response Plan (MERP) and file it with the Chief Inspector of Mines. A MERP must be attached to this Application. For guidance on the preparation and content of a MERP, please refer to MEMPR'S guidance document, [Basics of a Mine Rescue Response Plan](#)

Describe the means of communication from the exploration site.

A satellite phone will be on site during the bulk sampling program. All vehicles will be equipped with VHF radios.

Number of persons who will be on site including contractors

5

Location of the nearest hospital

Grand Forks

Travel time to hospital by ground

30 minutes

Travel time to hospital by air / water

10 minutes

Describe the first aid equipment on site

Level 2 first aid kit with epi-pen, stretcher and blankets on site.

First Aid Certificate held by attendant (if required)

Mine Manager and all members of crew hold Level 1 first aid certification.

2.6 Cultural Heritage Resources

Cultural Heritage Resources are protected by the [Heritage Conservation Act](#). Cultural Heritage applies to a large spectrum of heritage resources that is defined in the [Mineral Tenure Act](#) as "an object, a site or the location of a traditional societal practice that is of historical, cultural or archaeological significance to British Columbia, a community or an aboriginal people." Companies engaged in natural resource extraction must take steps to identify and protect cultural heritage resources.

The [Archaeology Branch](#) of the Ministry of Tourism, Culture and the Arts is responsible for the administration of the Heritage Conservation Act as it applies to archaeological sites. The Archaeology Branch has developed [guidelines](#) for companies engaged in natural resource extraction to aid in planning for and avoiding or managing impacts to protected archaeological sites.

Attach information and supporting evidence that describes the type of inquiries you have made to determine the presence of cultural heritage resources.

Based on reasonable inquiry and investigation, are you aware of any cultural heritage resources or protected heritage property as defined under the Mineral Tenure Act in the areas where the work is proposed?

☐ Yes ☒ No

If **YES**, attach a copy of the plan describing how you propose to protect cultural heritage resources.



BRITISH
COLUMBIA

The Best Place on Earth

Mineral and Coal Exploration Notice of Work Application
Ministry of Energy, Mines and Petroleum Resources

2.7 First Nations and Public Consultation

In making decisions on exploration and development, the Ministry of Energy Mines and Petroleum Resources will be fulfilling its responsibility to consult, and where appropriate, accommodate First Nations. The Ministry takes this responsibility seriously and encourages those involved in the mining industry to engage First Nations early and often as part of any planned mineral exploration and development activity.

Establishing good relations with First Nations and with members of the public who might be affected by a proposed development is a key part of any successful mining operation. The earlier in the life of a proposed activity that the avenues of communication are established the greater the likelihood that the relationships formed will be constructive and beneficial to all parties. The Ministry of Energy, Mines and Petroleum Resources encourages applicants to consult with First Nations and with members of the public that might be affected by a proposed development prior to submitting an application under the S. 10 of the Mines Act. A lack of information sharing and consultation by the proponent may result in extended timeframes for decision.

For guidance on First Nations engagement, please refer to the [Association for Mineral Exploration British Columbia's Aboriginal Engagement Toolkit](#)

Applicants should keep a detailed record of engagement with First Nations on their project in the event the Ministry needs to review it. Information on First Nations consultation should include the following: a list of First Nations contacted, whether the program was modified based on feedback from First Nations, and whether the proponent has entered into any informal or formal agreements with First Nations in connection with the project.

Have you consulted with First Nations in the area of the proposed activity?

☐ Yes ☐ NO

Have you consulted with members of the public?

☐ Yes ☒ No

Attach a brief summary of the consultation activities that have been conducted.

2.8 Annual Summary

Have you submitted an Annual Summary of Work for Exploration Activities for this site?

☒ Yes ☐ No

If NO, please complete the Annual Summary of Work and attach it with this application.

Note: An application for amendment cannot be processed unless the [Annual Summary of Work](#) has been submitted for the site.

2.9 Uranium or Thorium

Is this application for exploration of uranium or thorium?

☐ Yes ☒ No

If YES, this application must be consistent with Part 9.3.4 of the Code.



3.1 Compulsory Maps

Maps must meet the minimum map quality standards outlined below and in Part 10.1.4 of the Code.

- ☒ **Map of Proposed Work (1:10,000 scale or less)** - TRIM map, Forest Cover map or adequate equivalent. Map should show topography, watercourses, existing access, a centre line of proposed new or upgraded access, the location of proposed exploration activities, known MINFILE occurrences, known location of previous surface workings, and known locations of cultural heritage resource or protected heritage property.
Identify on map where a proposed activity may take place within riparian (stream, wetland or lake) setback distances specified in Table 9.1 of the Code.
- ☒ **Mineral/Coal Tenure Map(s)** - Map which shows the boundaries of the tenure(s) in relation to the proposed exploration activities.
- ☒ **Location Map** - Map which shows the location of the proposed works in relation to the nearest town or municipality.
- ☐ **Land Title Map** - Include when exploration activities are proposed on private land not owned by the mineral/coal tenure holder.

3.2 Map Quality Standards

- Maps must be submitted as PDF files. Hand drawn maps will not be accepted.
- Maps must have a legend, a North Arrow and a scale bar.
- Do not include geologic information on maps.
- All of the basic maps required for this application can be generated in electronic format through the ARIS MapBuilder.
- Refer to MEMPR's Sample Maps for examples of what maps should look like

9 - Bulk Sample

9.1 Mapping

Mark the location(s) of all proposed excavation sites and overburden/waste dumps on the appropriate map(s).

9.2 Supporting Information

Bulk samples must comply with Part 10.1.2 of the Code, and applicants must submit the information outlined in Part 10.1.4.

If bedrock excavation is 1,000 tonnes or greater, the applicant must also provide the following:

- An effective metal leaching and acid rock drainage (ML/ARD) prevention program, including a prediction plan and appropriate mitigation, treatment, maintenance and monitoring measures; and
- A management plan for excavated bedrock.

Note: For additional information, see MEMPR's [ML/ARD Guidelines](#).

9.3 Equipment

List the equipment to be used.

300 Hitachi excavator, rock truck, portable crusher

9.4 Processing Methods

Describe handling and on-site processing methods.

Talus material will be removed by excavator and hauled by rock truck from the talus deposit to the portable crushing plant. Rock will be crushed to a suitable size, then the crushed product loaded into haul trucks for transport to the Gold Field.

9.5 Site Disturbance

Exploration Activity	Tonnes	Total Disturbed Area (ha) 1 ha = 10,000 m ²	Timber Volume (m ³)
Bulk Sample	10,000	0.3	0
Overburden	0	0	0
Topsoil	0	0	0
Waste Dumps	0	0	0
Equipment and Service Facilities	0	0	0
Processing Facilities	0	0.35	0
Totals	10,000	0.65	0



BRITISH
COLUMBIA

The Best Place on Earth

Mineral and Coal Exploration Notice of Work Application
Ministry of Energy, Mines and Petroleum Resources

11 - Water Resources

11.1 Proximity to Water

Are any of the proposed works located within the riparian setback distances specified in Table 9.1 of the Code?

☐ Yes ☒ No

Are there any proposed stream crossings or work in/around water?

☐ Yes ☒ No

If **YES**, submit a management plan that describes how the integrity of the riparian area will be maintained

11.2 Additional Permits and Approvals

Depending on work that will be conducted in/around water, approvals may be required from the Ministry of Environment under the Water Act or the federal Department of Fisheries and Oceans under the Fisheries Act.

Note: Although this application may be circulated to the Ministry of Environment and/or the federal Department of Fisheries and Oceans (DFO), this does not mean that formal approval has been issued by those agencies pursuant to their regulatory mandates. You are responsible for ensuring that you have identified and obtained the required approvals. For more information on which approvals apply to the works you are proposing, contact the Ministry of Environment's Water Stewardship Division and the DFO office that is closest to your project.

11.3 Community Watershed

Will any of the activities associated with the proposed work take place in a community watershed?

If **YES**, attach a copy of the a contingency plan you will use to restore potable water in the event that activities adversely impact potable water quality and quantity. ☐ Yes ☒ No

NOTE: Pursuant to Part 94.2.2 (a) of the Code, an owner, agent or manager responsible for exploration activities in a community watershed must notify the water license holder of record or the representative of record at least 48 hours prior to the start date of the activities.

11.4 Drinking Water Source

Is the water source a local source of drinking water?

☐ Yes ☒ No

If **YES**, contact the Drinking Water Officer at your Regional Health Authority.



**BRITISH
COLUMBIA**

The Best Place on Earth

Mineral and Coal Exploration Notice of Work Application
Ministry of Energy, Mines and Petroleum Resources

12 - Timber Resources

12.1 Forest and Range Practices Act Approvals

The Forest and Range Practices Act of British Columbia regulates the cutting of Crown timber. Authorization by the Ministry of Forests and Range is required to cut timber.

For use of timber resources of less than 50 m³, a Free Use Permit is required.

For use of timber resources in excess of 50 m³, a Licence to Cut Application is required.

Contact the nearest district office of the Ministry of Forests and Range for appropriate application forms and requirements.

12.2 Description of Timber Resources

Some of the information in the following table will be automatically populated from information provided in previous sections. Please review it for accuracy.

Activity	Number of Sites	Area (ha) 1 ha = 10,000 m ²	Timber Volume (m ³)	
			Applicant	For Office Use
Section 4 Camps - Helicopter Pads				
Section 4 Grids				
Section 5 Trenching - Test Pits				
Section 7 Surface Drilling - Settling Ponds - Sumps				
Section 8 Access Construction - Modification				
Section 9 Bulk Sample		0.65	0	
Section 10 Underground Exploration				
Totals		0.65	0	

12.3 Description of Timber Resources (continued)

Description of Timber	Type	Area (ha)	Timber Volume (m ³)	
			Applicant	For Office Use
By Main Species:			0	
By Merchantable Timber:			0	



BRITISH
COLUMBIA

The Best Place on Earth

Mineral and Coal Exploration Notice of Work Application
Ministry of Energy, Mines and Petroleum Resources

12.4 Timber Utilization

Will timber be used on site? ☐ Yes ☒ No

If NO, indicate how timber will be disposed

12.5 Marking Exemption

Is an exemption requested from the requirement to mark boundaries when activities are within the riparian setbacks distances outlined in Table 9.1 of the Code?

☐ Yes ☒ No



13.1 Description of Reclamation

Describe the proposed reclamation and timing of reclamation work for all of the areas of disturbance associated with the proposed work, including as applicable:

- Surface drilling, settling ponds and sumps;
- Grids, camps and helicopter pads;
- Mechanical trenching and test pits;
- Access construction, modification and reclamation;
- Bulk sample; and
- Underground exploration.

Provide sufficient details to enable an accurate estimate of reclamation costs, including details on the following:

- Reclamation methods;
- Equipment to be used; and
- Objectives and expected results of reclamation efforts.

If testing in the Grand Forks plant shows that material from the site is suitable, the site will be taken to Mine Lease and an application to develop a quarry will be submitted. If the material proves unsuitable, the existing access road will be cross-ditched to prevent erosion, and the road and crusher site will be seeded with Canada Common #1 Forage Mixture to minimize establishment of noxious weeds. Upon completion of the bulk sampling program, the quarry site, crusher pad and access road will be sprayed for noxious weeds.



**BRITISH
COLUMBIA**

The Best Place on Earth

Mineral and Coal Exploration Notice of Work Application
Ministry of Energy, Mines and Petroleum Resources

13.2 Cost of Reclamation

Estimate the costs associated with the proposed reclamation work.

Exploration Activity	Surface Disturbance (ha) 1 ha = 10,000 m ²	Estimated Cost of Reclamation	
		Applicant	Inspector
Section 4 Grids/Camps/Helicopter Pads		\$	\$
Section 5 Trenching/Test Pits		\$	\$
Section 7 Surface Drilling/Settling Ponds/Sumps		\$	\$
Section 8 Access Construction/Modification		\$	\$
Section 9 Bulk Sample	0.65	\$10,000	\$
Section 10 Underground Exploration		\$	\$
Totals	0.65	\$10,000	\$
Un-reclaimed Disturbance Previous Years		\$0	\$
Disturbance Reclaimed by Applicant	0	\$0	\$
Total Un-reclaimed Disturbance	0	\$0	\$



**BRITISH
COLUMBIA**

The Best Place on Earth

Mineral and Coal Exploration Notice of Work Application
Ministry of Energy, Mines and Petroleum Resources

14 - Review and Sign

14.1 Review

Review It - Please review the application carefully and make sure that it is complete.

Add Your Digital Signature - To digitally sign this document, click the "Signature" box in Section 14.2 of the this form and follow the on-screen instructions for inserting your digital signature.

14.2 Certification

I certify that I have personally examined and am familiar with the information listed on Page 1 and submitted in support of this Application and that, based on inquiry of those individuals immediately responsible for obtaining the information, I believe the information is true, accurate, and complete.

Organization:

Name:

Title:

Signature:

Date:

14.3 Freedom of Information Notice

The information collected in this form and any supporting documents are subject to the provisions of the Freedom of Information and Protection of Privacy Act. The information in this form is collected and used for the purpose of administering the British Columbia Mines Act of British Columbia and the Health, Safety and Reclamation Code for Mines in British Columbia. The Mines Act authorizes the collection of the information in this form. For more information regarding this form, please contact the Office of the Information and Privacy Commissioner -- phone: (250) 387-5629; fax: (250) 387-1696; mailing address: PO Box 9038 Stn. Prov. Govt. Victoria, British Columbia, V8W 9A4.

14.4 Submitting the Form

Select the appropriate Regional Office from the drop-down menu below, then click the "Submit" button. Your default email program will automatically generate a message to which your application will be attached. Once you have attached the required supporting documents to this message, press "Send".

**10,000 TONNE BULK SAMPLE
MINE PLAN**

Friday Quarry

Tenure Number: 544519
Mine Number: 1630285

Owner/Operator: Roxul Inc.
6526 Industrial Parkway
Box 2890
Grand Forks, B.C. V0H 1H0

Mine Manager: Peter Regenberg
Roxul Inc.

Prepared by: Linda Caron, M.Sc., P.Eng
Box 2493
Grand Forks, B.C. V0H 1H0

February 29, 2012

TABLE OF CONTENTS

	<u>page</u>
INTRODUCTION	1
PART 1 - GENERAL LAND USE	1
Mineral Tenure	1
Surface Tenure	1
Access	1
Climate	1
Geology	2
Surface Water, Groundwater, Fisheries, Aquatic Resources	2
Air Quality	2
Surficial Geology and Terrain Mapping	2
Vegetation	2
Wildlife	2
Land Capability and Present Uses	3
Inhabited Places	3
PART 2 - MINE DESCRIPTION	3
Description of Mine and Processing Plant	3
Development Schedule	4
Waste Disposal	4
Metal Leaching and Acid Rock Drainage Prediction and Management	5
Stockpiling of Surface Soils Materials	5
Protection of Watercourses and Drainage Control	5
Surface Development and Areas Disturbed to date	5
Source and Use of Water	5
PART 3 - RECLAMATION	5
During Operation	5
After Completion	6
Estimated Cost of Reclamation	6

INTRODUCTION

Roxul's Friday quarry is a talus deposit, located 45 kilometres north of Grand Forks. Roxul previously operated the Cannon Creek talus quarry north of Grand Forks. The Cannon Creek site is now mined out and Roxul is seeking a new source of similar raw material for use in the company's Grand Forks-based rock wool insulation plant.

In 2007, Roxul removed a 1,000 tonne sample of talus from the Friday site and completed initial testing to determine the material's suitability. The company now wishes to remove a 10,000 tonne bulk sample from the site, for full scale testing in the plant.

The proposed Friday quarry is located on crown land. The bulk sample will be collected using an excavator and rock truck, as in a gravel pit operation. No drilling or blasting will be done. A portable crushing unit will be used to process the bulk sample on site. Crushed product will then be hauled to Grand Forks. As with Roxul's Winner and Cannon Creek operations, all work will be by qualified sub-contractors.

There is existing road access to the site, and no timber disturbance will be necessary for the excavation or processing of the bulk sample. The character of the site and nature of the proposed work will result in negligible impact to other land users and to the environment.

Bulk sampling is proposed for the summer of 2012, pending permit approval.

PART 1 - GENERAL LAND USE

Mineral Tenure

The Friday site is located on the mineral tenure 544519. Tenure is held by Roxul Inc., the applicant of the Notice of Work submitted with this Mine Plan. Location, surface and mineral tenure maps are included with this plan.

Surface Tenure

The surface rights to the proposed quarry site are held by the Crown. Two surveyed lots (DL 514s and DL 840s) located to the south of the proposed quarry are also Crown-owned.

Access

The quarry is located north of Grand Forks and west of Burrell Creek, on NTS map 82E/8 and TRIM map 82E.048. There is existing road access to the site. From Grand Forks, access is via the paved North Fork road for 40 km to the "28 Mile" Bridge. After crossing the bridge, proceed for 1 km, then turn right onto the Burrell Creek Forest Service Road for 5 km. Turn left onto an existing road and follow this road for 450 metres to the quarry site at the base of the talus slope.

Climate

The Friday site is in a semi-arid region, with hot dry summers with temperatures commonly reaching 30°C, and with typically minimal rainfall during the months of July, August and September. Winters are moderate, with snowfall typically 1 to 2 metres. Winter temperatures only rarely fall below -25°C and are more commonly in the 0 to -16°C range.

During spring break-up, road restrictions are in place which prevent mobilization of equipment to the site or trucking crushed rock from the site.

Geology

The quarry site is a talus deposit of Tertiary-aged Coryell syenite. Coryell syenite is a common rock type in the Granby River/Burrell Creek area. The rock has an average whole rock composition of approximately:

Al ₂ O ₃	CaO	Fe ₂ O ₃	K ₂ O	MgO	MnO	Na ₂ O	P ₂ O ₅	SiO ₂	TiO ₂	LOI
%	%	%	%	%	%	%	%	%	%	%
16.0	2.0	3.7	5.7	1.6	0.1	4.2	0.21	63.3	0.5	2.3

The syenite at the quarry site is fresh and unaltered. It does not contain any pyrite or other sulfide minerals. Trace element analysis was done on samples from the site and showed no above-background levels of any deleterious elements. Average trace element chemistry for key elements is listed below:

Ag	An	Cu	Pb	Zn	Cd	Cr	U	As	Sb	Hg
ppm	ppb	ppm	ppm	ppm	ppm	ppm	ppm	ppm	ppm	ppm
<0.5	<1	27	14	58	<1	75	<1	4	3	0.28

Neither the syenite rock nor its removal presents a risk for metal leaching or acid rock drainage.

Surface Water, Groundwater, Fisheries and Aquatic Resources

The quarry site is located on a talus slope at the base of an east-facing hillside, 650 metres west of Burrell Creek. The closest stream to the quarry is an intermittent stream, 150 metres to the northeast, which flows into Burrell Creek. A flat to gently sloping bench of gravel and till is present east of the quarry area, that separates the talus slope from Burrell Creek and from the small tributary. This gravel bench acts as a filter for any natural surface drainage from the hillside. The topographic setting and the nature of the proposed work is such that there will be no impact to any watercourses or to any fisheries or other aquatic resources.

Air Quality

Air quality issues related to quarry operation are limited to dust during crushing, or during hauling on the quarry access road. Water will be used for dust control, as needed.

Surficial Geology and Terrain Mapping

The talus deposit is generally devoid of soil. The proposed crusher site is a low sloping area situated on talus fines with intermixed soil. Topsoil on the crusher site is minimal to non-existent. Any topsoil encountered during leveling of the crusher site will be stockpiled for reclamation of the site.

The crusher site and access road are situated in a flat to low sloping area, with no terrain stability concerns. The talus area is a moderately sloping area. Talus will be removed to a solid bedrock surface, leaving a safe sloping face with no terrain stability concerns.

Vegetation

The talus area is free of vegetation and the area encompassing the quarry site is only sparsely vegetated. The crusher site is covered by scrub brush and alder. No merchantable timber will be removed during operation of the quarry or in establishing the crusher site.

Wildlife

The Friday quarry is situated in a large area designated as grizzly bear habitat. The site is not unique in terms of grizzly bear or other wildlife habitat. The program will result in a small

disturbed area, compared with the large area with similar features nearby. Wildlife will not be negatively impacted by the quarry operation.

Land Capability and Present Uses

The Friday quarry is situated in a multiple land use area. The Burrell Creek road is an active Forest Service Road, with radio controlled traffic. All vehicles will adhere to radio protocols when travelling to and from the quarry.

The quarry site is covered by a timber license held by Interfor. There has not been any logging in the immediate vicinity of the quarry and none is anticipated during the next 5 years.

A large area surrounding the Friday site is used as seasonal range for cattle, with rights held by:

Jim and Toni Long
11980 Brown Ck Road
Grand Forks, B.C.
phone: 250 442-5244

The area of disturbance involved in the quarry is minimal compared to the size of the range unit. Furthermore, since the proposed site quarry is developed in a talus area which has little value as grazing land, it has negligible impact on range use.

There is very minor recreational use in the general area, primarily by hunters. The quarry operation will not restrict the recreational use of the surrounding land. The quarry operation will not involve any drilling or blasting, and no special precautions are necessary to ensure the safety of other land users.

Inhabited Places

The closest inhabitation is a farm, 1.5 km east of the Friday quarry, on the east side of Burrell Creek. There is no sight line from the quarry to the residence and no direct road access between the two.

PART 2 - MINE DESCRIPTION

Description of Mine and Processing Plant

Peter Regenberg is the acting Mine Manager of the Friday quarry. As with other Roxul quarry operations, "tailgate-style" safety meetings will be held on a weekly or more frequent basis. These meetings will be documented on paper and records kept on file at Roxul's office in Grand Forks. An Emergency Response Plan for the Friday quarry is included with this Mine Plan, and provides details regarding methods of communication to and from the site, available first aid/safety equipment and personnel, and the company's emergency preparedness program.

All work will be contracted out to qualified sub-contractors. As a condition of employment, each subcontractor will carry their own liability insurance and Worker's Compensation coverage. Roxul also carries WCB and liability insurance. The maximum number of workers (including the Mine Manager) on site will, at all times, be 5 or fewer.

This plan is for a 10,000 tonne bulk sample of loose talus material. Mining will be done under contract using a 300 series track-mounted excavator to excavate talus and to load material into rock trucks for hauling to the crusher site. No drilling or blasting will be necessary for removal of material. Blocks too large for easy loading or handling in the crushing facility will be broken with a rock breaker to allow their use.

A portable crusher will be mobilized to the site once the excavated talus material has been stockpiled. Rock will be moved from the stockpile to the crusher by front end loader. During other Roxul quarry operations, crushing has been to 3/4" minus size and the very fine fraction resulting from crushing has been removed by screening. These waste fines have been used for development purposes (i.e. filling and leveling the crusher pad). Roxul is developing new production methods, with the goal of utilizing 100% of the crushed material and eliminating the fine fraction waste product.

Crushed rock will be stockpiled on the pad and hauled to Grand Forks on an as-needed basis. Two 29-ton haul trucks will be used to transport material to town, with each truck making 4 or 5 round trips per day from the quarry to the Grand Forks plant during periods of hauling. As with other Roxul operations, the trucking contractor will file an independent Emergency Response Plan with the Ministry of Energy, Mines and Petroleum Resources and will keep independent records of employment.

Dust control may periodically be necessary for safe operation in the quarry and use of the access road, depending on weather conditions. In these instances, a water truck will be used to wet down areas, as needed.

The talus material may locally contain intermixed soil. If the quantity of intermixed soil becomes too great, a screen plant will be used to remove soil before crushing the rock. Any soil removed from the talus would be used for reclamation of the work area and crusher pad.

Talus material is present in a number of separate deposits at the site, as shown on the attached site plan and Google Earth image. The 2007 sample and the proposed 10,000 tonne bulk sample are from the largest of these areas of talus. The talus covers an area of approximately 30 x 220 metres, along the slope of the hillside. In contrast to the Cannon Creek site, the talus at the Friday site is less steep and has a vertical extent of less than 20 metres. This simplifies the removal process so that it is unnecessary to remove the material in staged benches. Mining will remove essentially all talus material down to bedrock. The bedrock face will be scaled for safety, as needed.

Development Schedule

It is expected that the 10,000 bulk sample program will be completed within a 2 month period, during July and August, 2012. Crushed material will be hauled to Grand Forks subsequent to this. Pending successful completion of the bulk sampling program, the company will begin the process of taking the claim to mine lease and will submit a 5 Year Mine Plan, to allow ongoing production from the site.

Waste Disposal

The talus material is uniform in composition and all is suitable for crushing. Any blocks which are too large for feed into the crusher will be broken using a rock crusher so that they can be utilized.

The crushed fine fraction is presently unsuitable for use in the plant and is the only waste product from the operation. Changes to production methods in the Grand Forks plant are expected, which will allow the fine fraction to be utilized. In the event that fines must be screened from the crushed material, these fines will be stockpiled for use off-site, or for leveling the crusher pad and roads.

If talus contains a significant amount of intermixed soil, it may become necessary to install a dry screen plant on site to remove this soil from the rock prior to crushing. Any soil screened from the talus will be used for leveling roads and work areas.

Metal Leaching and Acid Rock Drainage Prediction and Management

The syenite at the Friday quarry is fresh and unaltered. It does not contain any pyrite or other sulfide minerals. Neither the rock nor its removal presents a risk for metal leaching or acid rock drainage.

Stockpiling of Surface Soils Materials

No significant disturbance of surficial material is anticipated during removal or processing of the 10,000 tonne bulk sample. Any topsoil present on the crusher pad will be removed and stockpiled for use in reclamation.

Protection of Watercourses and Drainage Control

The quarry site is located on a talus slope, 650 metres west of Burrell Creek. The closest stream to the quarry is an intermittent stream, 150 metres to the northeast, that flows into Burrell Creek. The area between the quarry and these creeks is a flat to gently sloping bench of gravel and till. This gravel bench acts as a filter for any natural surface drainage from the hillside. The topographic setting and the nature of the proposed work is such that there will be no impact to any watercourses. No special drainage control measures are necessary.

Surface Development and Areas Disturbed to Date

Existing disturbance at the Friday quarry site includes a small landing area, at the base of the talus slope, and a 1000 tonne sample of talus removed by Roxul in 2007. Prior to Roxul's ownership of the Friday claim, an unknown quantity of talus material was removed from the site, for road building purposes.

Source and Use of Water

Water is not needed for the quarry operation. On occasion, water may be needed for dust control on the quarry access road. When necessary, a loaded water truck will be hired from Grand Forks.

PART 3 - RECLAMATION

During Operation

It present, topsoil will be stripped from the crusher pad and stockpiled for reclamation. During the quarrying operation, loose material will be removed to a solid bedrock surface. The resulting rock face will be scaled for safety, if necessary.

The Invasive Plant Council of BC best practices guidelines will be followed during the bulk sampling program. Upon completion of the bulk sample program and any subsequent phases of operation, the quarry and crusher sites will be sprayed for noxious weeds.

All equipment will be removed from the site after completion of the bulk sample and any subsequent phases of operation.

After Completion

Roxul expects that material from the Friday quarry will be suitable for use in the company's plant. Upon successful completion of the bulk sampling program, the company will begin the process of taking the claim to mine lease, to allow ongoing production.

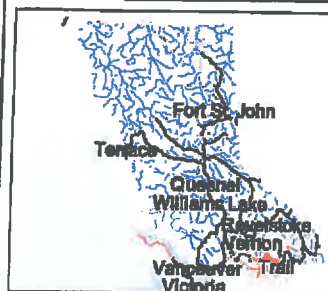
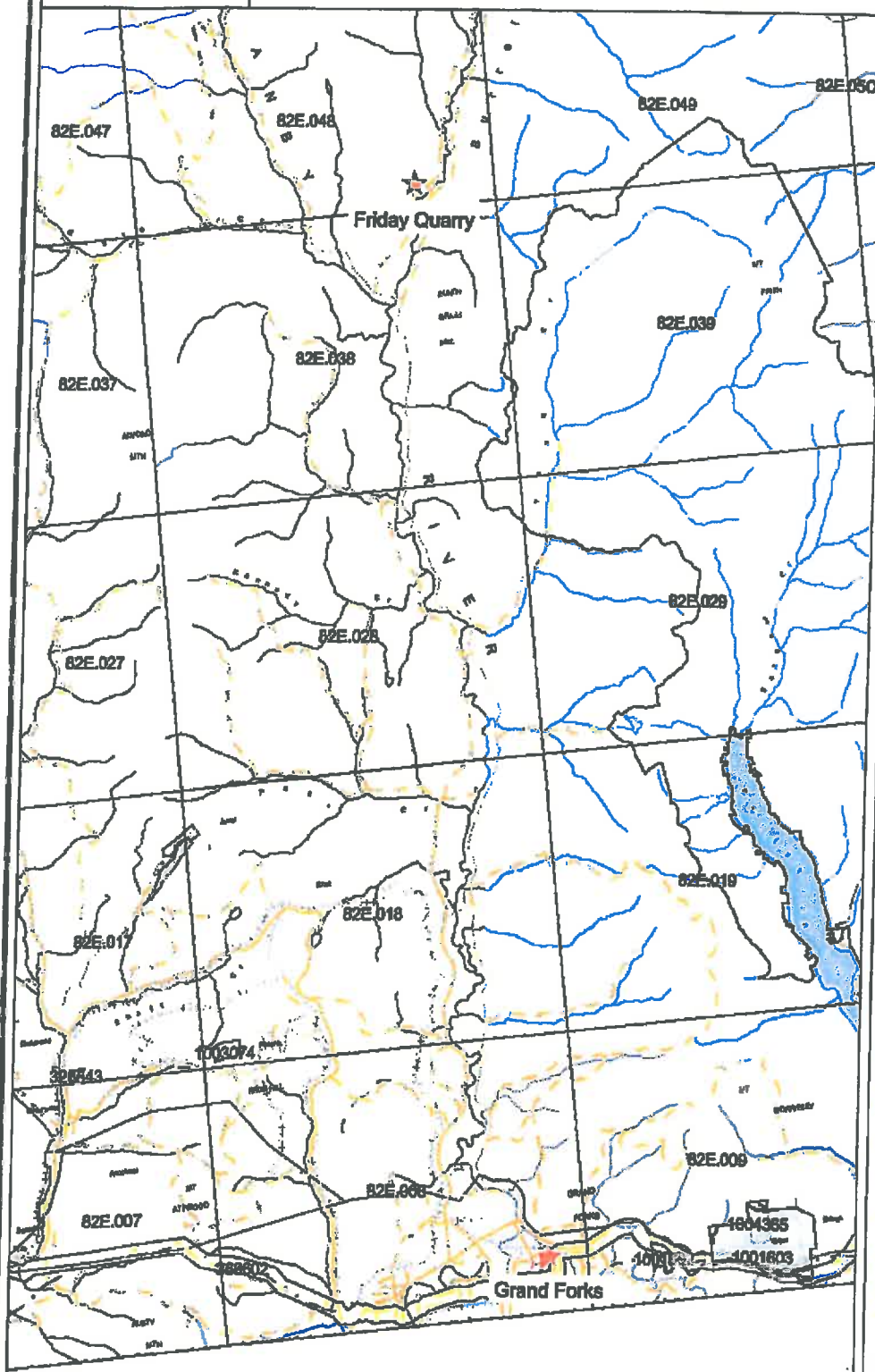
Ultimately, upon quarry closure, any crushed material will be removed from the site. Stockpiled topsoil will be spread on the crusher pad. The crusher pad and access road will be re-seeded. The access road will be deactivated and all equipment will be removed from the site.

Estimated Cost of Reclamation

Reclamation during quarry operation is minimal and will be part of the production contracts. Costs for this reclamation will be included in production costs.

Upon abandonment of the quarry, reclamation costs of less than \$10,000 are expected, to cover road deactivation, replacing topsoil, reseeding disturbed areas, and spraying for noxious weeds.

Location Map



Legend

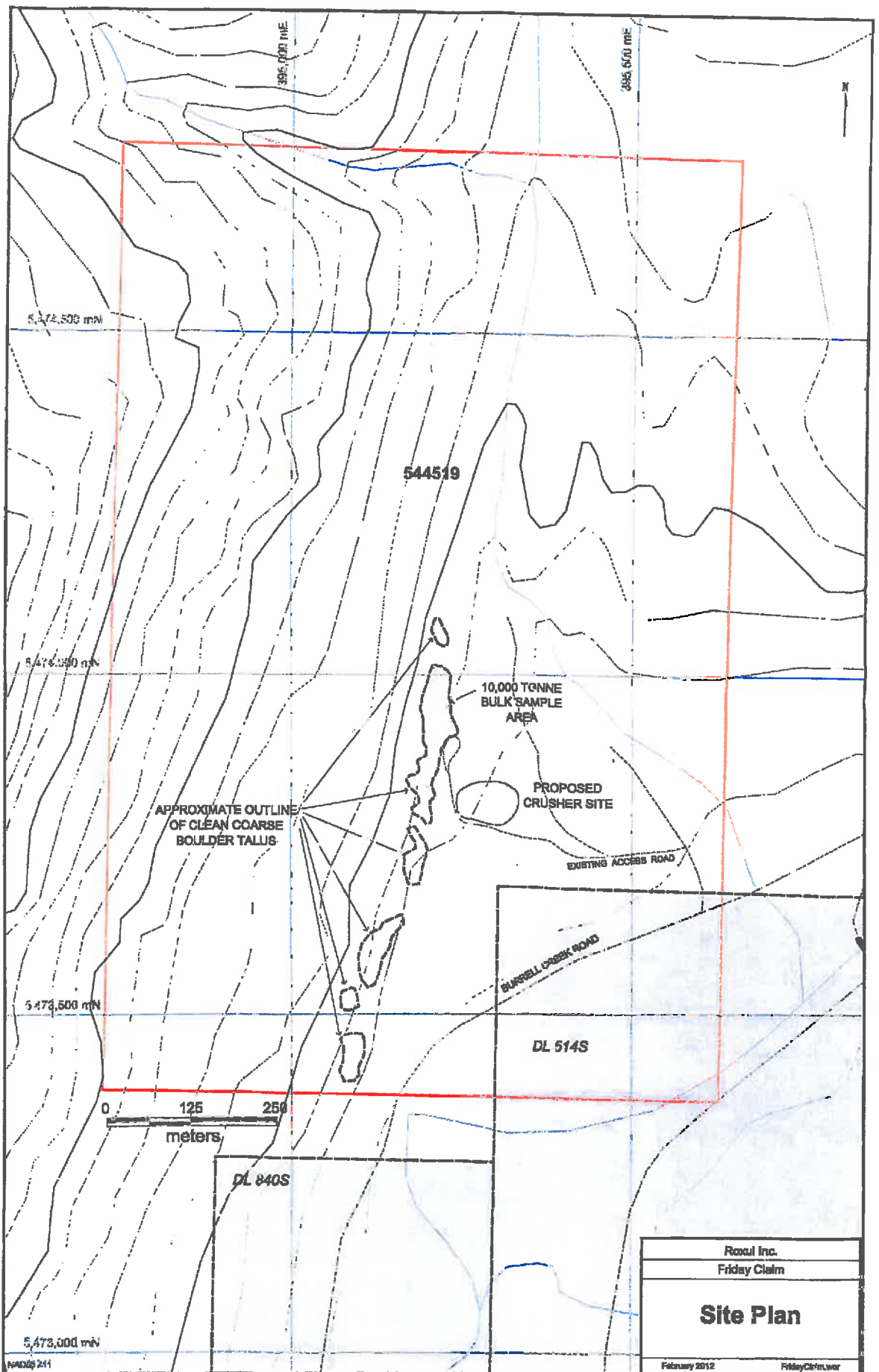
- ☐ Indian Reserves
- ☐ National Parks
- ☐ Conservancy Areas
- ☐ Parks
- ☐ Federal Transfer Lands
- ☐ Mineral Reserves (current)
- ☐ Placer Claim Designation
- ☐ Placer Lease Designation
- ☐ No Staking Reserve
- ☐ Conditional Reserve
- ☐ Release Required Reserve
- ☐ Surface Restriction
- ☐ Recreation Area
- ☐ Others
- ☐ First Nations Treaty Related Lands
- ☐ First Nations Treaty Lands
- ☐ BC/GS Grid
- ☐ Annotation (1:250K)
- ☐ Transportation - Points (1:250K)
 - Airfield
 - Anchorage - Seaplane
 - Ferry Route
 - Harbour
 - Seaplane Base
 - Air Field
 - Airport
 - Air Feature - Condition Unknown
 - Airport Abandoned
- ☐ Transportation - Lines (1:250K)
 - Ferry Route
 - Aerial Cableway
 - Road (Gravel Undivided) - 1 Lane
 - Road (Gravel Undivided) - 3 Lanes
 - Road - Paved, Lane 2 or More, Divided
 - Road (Paved Undivided) - Not Elevated - 1 Lane
 - Road (Paved Undivided) - Not Elevated - 2 Lanes
 - Road - Paved, Lane 3 or More, Undivided
 - Road (Unimproved)
 - Road - Loose access Dry Weather
 - Road (Winter Road)
 - Road - Paved, Lane 2, Undivided
 - Road - Paved, Lane 2, Undivided, U/C
 - Road - Paved, Divided, access, Non Standard
 - Track - Car/Tractor
 - Causeway (Railway)
 - Cut (Roadway)
 - Trail

0 4.5 9 km.

Map center: 49°12' N, 118°27' W

This map is a user generated static output from an Internet mapping site and is for general reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. THIS MAP IS NOT TO BE USED FOR NAVIGATION.

Scale: 1:250,000



From:  Sasha Bird

April-02-12 10:43:37 AM 

Subject: Re: Fwd: Province of BC Referral Request on a Notice of Work for a Mines Act Perm

To:  Lynne Burch

Lynne,

I have reviewed the following Mineral Exploration Application and offer the following comments:

The subject site is located 40 plus kilometers up the North Fork off the Burrell Creek Forest Service Road. The application is for removal of 10,000 tonnes of coarse boulder talus deposit for testing as to its suitability for Roxul's plant operations. There will be no road construction, no tree removal or drilling or blasting. Upon completion of the project, the existing access road will be cross-ditched to prevent erosion and the crusher site, quarry site and access road will be seeded and sprayed to minimize the establishment of noxious weeds.

Just a note, that the project is located within our watershed.

Regards,

Sasha Jeneane Bird, ASCT
Manager of Technical Services
City of Grand Forks
Box 220 - 130 Industrial Drive
Grand Forks, BC V0H 1H0
Tel: 250.442.8266 EXT 243
Direct Line: 250.442.4146
Cell: 250.443.4172
Fax: 250.442.8263
Email: sbird@grandforks.ca
Website: www.grandforks.ca

DISCLAIMER: This message is intended for the addressee (s) named and is confidential. The message must not be circulated or copied without the prior consent of the sender or the sender's representative Corporation or the Corporations's F.O.I. Officer


Lynne Burch writes:

Hi Sasha

Can yo please review the following application and advise if there are any issues that may impact the City.
Thanks. PS: I will need to have a report by April 10th.

Lynne Burch
Chief Administrative Officer
City of Grand Forks
P.O. Box 220
Grand Forks, B. C.
V0H 1H0

From:  **Sasha Bird**

April-02-12 2:04:56 PM 

Subject: **Re(3): Fwd: Province of BC Referral Request on a Notice of Work for a Mines Act P**

To:  **Lynne Burch**

They are not drilling or blasting, just removing surface material. There should be no direct impacts to the City.

Sasha Jeneane Bird, ASCT
Manager of Technical Services
City of Grand Forks
Box 220 - 130 Industrial Drive
Grand Forks, BC V0H 1H0
Tel: 250.442.8266 EXT 243
Direct Line: 250.442.4146
Cell: 250.443.4172
Fax: 250.442.8263
Email: sbird@grandforks.ca
Website: www.grandforks.ca

DISCLAIMER: This message is intended for the addressee (s) named and is confidential. The message must not be circulated or copied without the prior consent of the sender or the sender's representative Corporation or the Corporations's F.O.I. Officer

Lynne Burch writes:

In your opinion, is this activity in our watershed, a cause for concern to the City and what is the risk potentially?

Lynne Burch
Chief Administrative Officer
City of Grand Forks
P.O. Box 220
Grand Forks, B. C.
V0H 1H0
Phone (250) 442 - 8266
Fax (250) 442 - 8000
Cell: (250) 443 - 4213
Email: lburch@grandforks.ca

DISCLAIMER: This message is intended for the addressee (s) named and is confidential. The message must not be circulated or copied without the prior consent of the sender or the sender's representative Corporation or the Corporations's F.O.I. Officer



THE CORPORATION OF THE CITY OF GRAND FORKS

COUNCIL INFORMATION SUMMARY **FOR APRIL 16th, 2012**

Date: April 10th, 2012
 Agenda: April 16th, 2012
 Proposal: To Receive the Items Summarized for Information
 Proposal By: Staff

Staff Recommendation:

That Information Items numbered 10(a) to 10(i) be received and acted upon as recommended.

	ITEM	SUBJECT MATTER	RECOMMENDATION
CORRESPONDENCE TO/FROM MAYOR AND COUNCIL			
10(a)	Email letter from Cathy Riddle Victim Services Manager	Regarding an invitation to a community event in recognition of National Victims of Crime Week April 25 th and 26 th . Youth Art Engagement Project Art Exhibition and Dinner and Guest Speaker	Please advise Diane of your intention to attend so reservations can be made.
10(b)	Letter from Jim Harrison, S/Sgt NCO i/c Boundary Regional RCMP	Invitation to Terry Hamagami/RCMP Memorial Golf Tournament	Receive for Information
10(c)	From Boundary Emergency and Transition Housing Society	Further Information regarding the group's funding sources and operation budget.	Receive for Information
10(d)	From Les Johnson	Safety and Unlicensed Motorized Scooters	Receive for information
10(e)	John Rowlandson	Cycling and Rural Mobility Conference, June 22 nd , Salt Spring Island	Receive for information
CORRESPONDENCE TO/FROM STAFF			
GENERAL INFORMATION			
FEDERAL AND PROVINCIAL GOVERNMENT			
10(f)	BC Transit Review	Invitation to make a presentation to the BC Transit Independent Review Panel	Receive for information
10(g)	West Kootenay-Boundary Regional Hospital District	Financial Statements as at December 31, 2011	Receive for information
INFORMATION FROM UBCM/FCM/AKBLG			
MINUTES FROM OTHER ORGANIZATIONS			
10(h)	From Canada Day Committee	Minutes from the March 30, 2012 meeting	Receive for information
10(i)	April 2 nd , 2012 Task List	Listed of Completed Tasks	File

(a)

Printed by: Info City of Grand Forks
Title: Fwd: : SD51

Thursday, April 05, 2012 8:19:49 AM
Page 1 of 1

From: "Cathy RIDDLE" <cathy.riddle@rcmp-grc.gc.ca>

Wed, Apr 04, 2012 1:07:23 PM

Subject: Fwd:

RECEIVED

To: Info City of Grand Forks

APR - 5 2012

Attachments: Attach0.html
GF MFT.docx
MFT.docx

THE CORPORATION OF
THE CITY OF GRAND FORKS

2K
1.8M
1.8M

Sorry had the wrong email address....

>>> Cathy RIDDLE 2012-04-04 13:47 >>>

Good afternoon,

I am writing to invite the City of Grand Forks Mayor and Council to a community event in recognition of National Victims of Crime Week on April 25 & 26.

I have included both events to provide alternatives to any scheduling conflicts for both the Mayor and council.

I am hoping that this can be distributed to the Mayor and Council members through this email. If there are any questions please call me at 250 449-1200

Thank you
Cathy

Cathy Riddle
Program Manager
Boundary Regional RCMP Detachment
Victim-Witness Services
(250) 449-2244 Midway Office
(250) 442-5846 Grand Forks

Disclaimer: This e-mail is intended solely for the person or entity to which it is addressed and may contain confidential and/or privileged information. Any review, dissemination, copying, printing or other use of this e-mail by persons or entities other than the addressee is prohibited. If you have received this e-mail in error, please contact the sender immediately and delete the material from any computer.

FILE CODE
WEI 14 - Youth Art Engagement
R10 - Project in Recognition
of National Victims
of Crime Week
April 25 & 26

Invitation

Youth Art Engagement Project

Date: April 25th, 2012

Time: 4:00 pm Art Exhibit

Dinner: 6:00 pm \$ 10.00 per person

Location: McArthur Centre (Greenwood)

Space is limited so please reserve your seat by calling 250 449-1200

You are cordially invited to attend our youth Social Justice Art Exhibition from the Moving Forward Together project. These afternoon and evening sessions are in recognition of National Victims of Crime Week and will showcase art creations by youth engaged in the eight week education session.

April 25th Agenda:

4:00 Art Exhibition

The McArthur Centre will be open to the public for viewing prior to the dinner and Community Awareness Event.

6:00 Dinner and Guest Speaker

Diane Sowden from Children of the Street will present 'It can happen to anyone'. A gripping personal experience on the increasing dangers associated with the Sexual Exploitation of our youth. Diane will talk about how communities can get involved and protect their youth and look at trends around the exploitation happening in our own Country and Province.

Sponsored By:

Boundary Regional RCMP Victim Services

Boundary Women's Transition House

Department of Justice- National Victims of Crime Week

Ministry of Public Safety and Solicitor General

Get Bent Dance Studio- Penticton

Invitation

Youth Art Engagement Project

Date: April 26th, 2012

Time: 4:00 pm Art Exhibit

Dinner: 6:00 pm \$ 10.00 per person

Location: Grand Forks Curling Rink

Space is limited so please reserve your seat by calling the Transition House at 250 442-3131

You are cordially invited to attend our youth Social Justice Art Exhibition from the Moving Forward Together project. These afternoon and evening sessions are in recognition of National Victims of Crime Week and will showcase art creations by youth engaged in the eight week education session.

April 26th Agenda,

4:00 Art Exhibition

The Curling Rink will be open to the public for viewing prior to the dinner and Community Awareness Event.

6:00 Dinner and Guest Speaker

Diane Sowden from Children of the Street will present "It can happen to anyone". A gripping personal experience on the increasing dangers associated with the Sexual Exploitation of our youth. Diane will talk about how communities can get involved and protect their youth and look at trends around the exploitation happening in our own Country and Province.

Sponsored By:

Boundary Regional RCMP Victim Services

Boundary Women's Transition House

Department of Justice- National Victims of Crime Week

Ministry of Public Safety and Solicitor General

Get Bent Dance Studio- Penticton

(b)

Printed by: Info City of Grand Forks
Title: Golf Invite : SD51

Thursday, April 05, 2012 8:17:29 AM
Page 1 of 1

From: "Merna SALTER" <merna.salter@rcmp-grc.gc.ca> Wed, Apr 04, 2012 11:19:55 ...

Subject: Golf Invite

To: Info City of Grand Forks

Attachments: Attach0.html
golf tourn.pdf
InviteGolf.doc

RECEIVED

APR - 5 2012

THE CORPORATION OF
THE CITY OF GRAND FORKS

2K
136K
27K

Hello,

Please find attached an invitation to the annual RCMP/Terry Hamagami Memorial Scholarship Golf Tournament.
Please pass this along to the Mayor and Council and City Staff.

Thanks for your help,

Merna Salter PS155425
Kootenay Boundary Regional -Grand Forks
1608 Central Ave., Box 370
Grand Forks, B.C. V0H 1H0
PH: 250-442-8288
FAX: 250-442-0172
merna.salter@rcmp-grc.gc.ca

FILE CODE
WEI I4 Terry Hamagami
R10- Memorial Scholarship
Golf Tournament
May 5

April 3, 2012

Non-Commissioned Officer in Charge
Boundary Regional Detachment
Royal Canadian Mounted Police
1608 Central Avenue
Grand Forks, B.C.
V0H 1H0

Dear Mayor and Council and City Staff:

**Terry Hamagami/RCMP Memorial Golf Tournament
May 5th, 2012, Christina Lake Golf Course**

You are invited to attend. Each year our Detachment sponsors the RCMP/Terry Hamagami Memorial Golf Tournament. All proceeds of this tournament go directly towards bursaries for deserving students graduating from Grand Forks Secondary School, in order to pursue their education. Last year we awarded three bursaries of \$800.00 each. The tournament is a fun filled day of golf followed by a meal and social at the Golf course.

What: 4 Person team scramble

Where: Christina Lake Golf Club

When: Saturday, May 5th 2012 11:00 am Shotgun start

Cost: \$75.00 per player includes dinner

(You may also purchase additional dinner tickets for a guest who only wishes to attend the dinner)

Hope to see you there. To register please contact:

Grand Forks RCMP 442-8288 or
Christina Lake Golf Club 447-9313

Regards,

Jim Harrison, S/Sgt.
NCO i/c Boundary Regional RCMP



Terry Hamagami

RCMP Scholarship Tournament

May 5th, 2012

4 Person team scramble

Sign up as a single or team

Entry \$75 per player

Golf, Dinner & Prizes!

11am Shotgun start

Contact:

Grand Forks RCMP 442-8288 or

Christina Lake Golf Club 447-9313

(C)

BOUNDARY EMERGENCY AND TRANSITION HOUSING SOCIETY
BETHS
Box 1663.7843 RIVERSIDE DRIVE. GRAND FORKS BC. V0H 1H0

His Worship the Mayor and Council
City of Grand Forks
By hand

2012-04-01

Your Worship the Mayor

RECEIVED

APR - 2 2012

THE CORPORATION OF
THE CITY OF GRAND FORKS

Further to our appearance at Council's budget meeting on 2012-03-29, we were invited to submit further information regarding our funding sources and operation budget. Please find attached a Budget summary that includes our sources of funding. As you will note funding from BC Housing has allowed us to hire 5 people from the community to operate this facility for the season. Funding for securing a facility, insurance, clean bedding, cleaning supplies and some food stuffs as well as administrative stationary supplies and equipment are not covered by BC Housing and must be obtained through community support and donations.

This past season, from November 1 to March 31 we were able to operate the Extreme Weather Shelter in Grand Forks. The vast majority of guests arrived at our doors from the Grand Forks area. Under provisions of the "Assistance to Shelter Act B.C." local police brought 4 individuals to the Emergency Shelter. Three of these people were found without shelter and at risk in Grand Forks.

During the fires of March 7th, residents and guests of the Winnipeg Hotel, the Grand Forks Hotel and the Imperial Motel were evacuated and found themselves on the street, in sub-zero temperatures at 3:00 am in the morning. Over 30 people were accommodated and fed at the Emergency Shelter that morning. The Shelter was also used as a center to refer victims to Emergency Social Services. Guests also received critical incident counselling. The extreme weather shelter served a vital role in our community's emergency response.

Emergency funding was granted by the B.C. Ministry of Housing to cover the costs of additional staff, counselling and food that was distributed and consumed.

We respectfully submit that had the facility not been supported and funded by community partners, the Regional District and the Ministry of Housing, it would not have been available to meet this emergency community need. The only other facility in our community that might have been available to bring people in out of the cold would have been the Boundary Regional Hospital.

We are seeking support from the City of Grand Forks, in the form of a line item, so we can plan for future needs. At this time we are in need of securing a permanent structure to house the

DIRECTORS

GENE ROBERT • KRISTINE EYRE • RICK FRIESEN • RAY TANTON
DAVID JANZEN • JIM HARRISON • SUZANNE LEE • ELLIOTT TESKEY

FILE CODE

WE3 BETHS - Shelter
B1 - & Funding Request

BOUNDARY EMERGENCY AND TRANSITION HOUSING SOCIETY
BETHS
BOX 1663.7843 RIVERSIDE DRIVE. GRAND FORKS BC. V0H 1H0

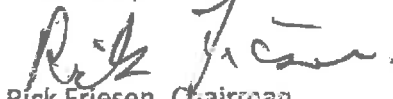
Extreme Weather Shelter. The BETHS Society goals, as stated within our Constitution, are to develop a year round shelter for homeless people in need and to develop support services (transition) that will assist these people to obtain decent permanent accommodation outside of the Shelter.

I would like to remind Council that the Boundary Emergency and Transition Housing Society was born from the initiatives of City of Grand Forks to meet a pressing community need that was recognized by the Council of the day. The City recognized that having homeless people living in our parks, under our bridges, in public washrooms and bank foyers was unsafe, unhealthy(unsanitary) and potentially dangerous or life threatening in extreme weather conditions.

A very dedicated and determined group of people, from this community, worked extremely hard to establish the non-profit Society and receive charitable status in order to open Grand Forks first homeless shelter.

We are requesting Council reconsider the discussions and decisions of the Budget meeting of March 29th and that Council become an active partner by supporting our request for a dependable level of funding upon which we may continue to develop and continue to provide this very valuable service.

Yours truly



Rick Friesen, Chairman

Board of Directors

Boundary Emergency and Transition Housing Society

Grand Forks, B.C.

DIRECTORS

GENE ROBERT • KRISTINE EYRE • RICK FRIESEN • RAY HANSON
DAVID JANZEN • JIM HARRISON • SUZANNE LEE • ELLIOT TESKEY

Mayer

(d)
THE CORPORATION OF
THE CITY OF GRAND FORKS

APR - 4 2012

RECEIVED

To [whomever can do something about it],

I wish to call your attention to an evolving safety situation that only you and your office can do something about.

On the highways, roads and streets of British Columbia we have pedestrian and vehicular traffic. And the vehicle traffic can be further broken down into vehicles that require registrations, tags and insurance in one group and those that do not require any registration, tags or insurance in another group. There are rules in place that govern how these must be operated and proscribe where and when they can be operated.

Motor vehicles require that the operator be licensed, the vehicle be registered and tagged and that insurance be in place before they can be legally operated on the roads and streets.

In past times the laws evolved that allowed for motorized two wheeled vehicles with gas engines below 50cc and electric powered ones to be operated without registration, tags or insurance. Essentially they are treated the same as bicycles.

In past times the availability of scooters or electric bicycles and their pricing meant they were not so prevalent out there on the roads. Since that time a number of factors have changed: global markets and rising gas prices have made them a reasonable transportation alternative for many. Add to this; stricter rules on drinking and driving, and closer examination of elderly operators, and more diligent enforcement.

This has swollen the numbers of people who have had their license to drive rescinded. What is happening is that these people are now realizing that they can still be mobile on one of these motorized bikes. And even if they have lost their license to operate a motorized vehicle they don't need one to drive a scooter. *Nor registration OR insurance.*

This means they can hop on a bike that has a motor that can propel them along at a speed far exceeding anything they could get up to if they had to pedal a bike. And given that they were considered a higher risk on the road in the first place you can't really expect them to be less risky. It might be argued that the risk is mitigated by the fact that the vehicle is smaller and lighter than a car or truck but I would argue that a drunk on a scooter can still cause an accident. IF the drunk causes a car or truck to have to take evasive action then the whole 'bikes are less of a threat than trucks and cars' argument becomes moot — it's a truck off its path now. Furthermore, since they do not require registration no one examines the bike to see if it has been modified or meets basic safety requirements. And since it has no insurance the damage caused in any accident is not directly covered by any insurance. IF the operator owns a property then that is in danger of forfeiture should the damage be too great. IF they have nothing of value then *who is going to cover the costs of any accident they create?*

Further — IF I have a driver's license and I cause an accident while drunk on a bicycle I can be penalized on my driver's license. Someone whose license has been taken away because they were caught drunk behind the wheel (or had an accident while drunk) has no such compunctions. They can still buy or

FILE CODE

WE4 Johnson, Les re
JL - Motorized Vehicles & Scooters

(misc. Suggestions & Concerns)

borrow a scooter and drive around drunk ... what are you going to do to them beyond the actions already taken? They move into a status of specialness that the rest of us are not allowed to be in. They don't pay as much of a penalty for being drunk on the road by virtue of the fact that they have no license to lose any more.

And their attitude almost guarantees they will cause or have an accident. They lost their license due to an inability to care about the rules ... why should they care more about those rules after they've lost their license? Then they're free to do as they please and behave just like they are on a bicycle even though they have a motor propelling them along.

This situation will only get worse as more and more scooters enter the market (and roadways) and more and more drunks are relieved of their licenses. How many deaths and injuries will it take before you change the rules to require these vehicles to be registered and insured and the operators licensed?

Respectfully,

- Les Johnson
- Resident, taxpayer, licensed driver, bicycle rider and grand father
- Grand Forks, BC



(e)

Printed by: Info City of Grand Forks


Tuesday, April 10, 2012 8:46:31 AM


Title: Cycling and Rural Mobility Conference - June 22nd, Salt Spring Island : SD51



Page 1 of 1

From:  John Rowlandson <velovillage2012@gmail.com> Sun, Apr 08, 2012 7:29:49 AM 

Subject: Cycling and Rural Mobility Conference - June 22nd, Salt Spring Island

To:  John Rowlandson <velovillage2012@gmail.com> **RECEIVED**

Bcc:  Info City of Grand Forks **APR 10 2012**

Attachments:  Attach0.html **THE CORPORATION OF** 1K
 CRMCMNewsletter_1.pdf **THE CITY OF GRAND FORKS** 859K

So far, elected representatives from more than 30 communities have supported the call for provincial investment in rural cycling infrastructure. Register for the Cycling & Rural Mobility Conference and help connect the dots between city cyclists and their country cousins. Happy Easter!



http://velovillage.ca/wp-content/uploads/2012/02/VV-HEAVEN_rgb-1501.jp

FILE CODE

WE4

*Velo Village - Cycling
VI - & Rural Mobility Conf.*

June 22

VELO VILLAGE
SALT SPRING ISLAND
BRITISH COLUMBIA, CANADA
JUNE 21-23 • 2012

Web: <http://velovillage.ca>



Twitter: @velovillage2012

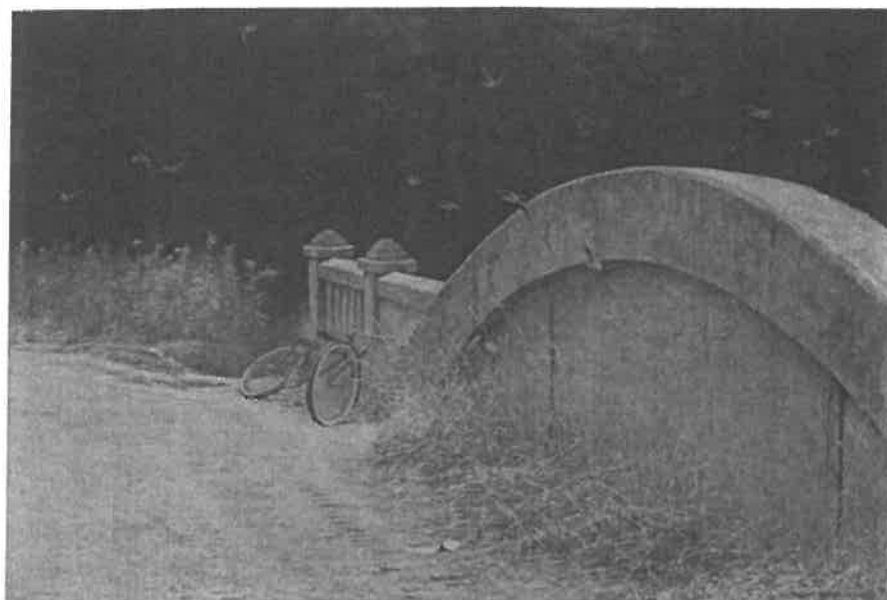
Bicycle-Heaven-On-Earth

E-Mail: velovillage2012@gmail.com

CYCLING & RURAL MOBILITY CONFERENCE (CRMC) & VELO-CITY 2012

Many people have asked about the connection between Velo Village's *Cycling and Rural Mobility Conference* on June 22nd and Vancouver's *Velo-City 2012* event the following week. Simply put, Island Pathways and the VeloWorks Cycling Society are partners who "wish to increase public and private understanding, use of and investment in urban and rural cycling products, services and infrastructure..." <http://www.velo-city2012.com/programs-social-events/satellite-events>.

REGISTER FOR CRMC BY MAY 15TH & WIN A PRINT OF BATEMAN'S "At The Bridge"



At the Bridge - Cliff Swallows

Like many of his friends and neighbours, Robert Bateman is engaged in community-based and global initiatives. His artistic sensibilities and craft are widely known and his generosity is extraordinary. Thanks to 'Bob' we're able to offer everyone who registers for the *Cycling & Rural Mobility Conference* before May 15th 2012, an opportunity to have their name drawn to win a print of *At the Bridge - Cliff Swallows* – a memory of and tribute to his grandfather's farming heritage in eastern Ontario. You can register for the CRMC online by going to: <http://velovillage.ca/registration/>

LITMAN TO DELIVER CRMC AFTERNOON KEYNOTE:

Todd Litman knows transportation policy and he's an inveterate cyclist. He brings these passions together in his afternoon keynote entitled *Non-motorized Transport for Healthy and Sustainable Communities*. Todd will discuss how improved walking & cycling conditions help create healthier & more sustainable communities; highlight ways they can help meet economic, social & environmental planning objectives, and; propose ways to evaluate benefits of non-motorized transport. You can view the entire CRMC agenda at:

<http://velovillage.ca/conference-program/>.



VELO VILLAGE AT AVICC APRIL 13th

AVICC delegates learn more about the rural cycling value proposition. Stop by the Velo Village table. We'll be on the Mezzanine level of the Black Rock Hotel between 4:00 & 7:30pm. See you in Ucluelet!



(f)

From: "BC TRANSIT REVIEW TRAN:EX" <BCtransitreview@gov.bc.ca> 4/5/2012 12:31...
Subject: Invitation to make a presentation to the BC Transit Independent Review Panel
To: "BC TRANSIT REVIEW TRAN:EX" <BCtransitreview@gov.bc.ca>
Bcc: Info City of Grand Forks
Attachments: message.rtf
winmail.dat

RECEIVED

APR 10 2012

3K

4K

THE CORPORATION OF
THE CITY OF GRAND FORKS

The Minister of Transportation and Infrastructure has appointed a three person Panel to conduct an independent review of BC Transit. As part of this review, I would like to invite interested local governments to make a presentation to the Panel on issues within the scope of the Panel's Terms of Reference, which may be found at http://www.th.gov.bc.ca/BC_Transit_Review/index.html. During the month of April the Panel plans to hold meetings in the following regional locations:

- Mid and North Vancouver Island: Nanaimo, April 18, 2012
- Victoria: April 19, 2012
- Sea to Sky: Whistler, April 20, 2012
- Fraser Valley: Abbotsford, April 23, 2012
- Okanagan: Kelowna, April 25-26, 2012

The Panel is currently planning a northern regional session in Prince George at the beginning of May 2012.

I recognize that all interested communities may not be able to attend one of the regional sessions. The Panel will also be accepting written submissions and will be making video conference or teleconference arrangements for communities who may not be able to attend a regional session in person.

I would like to request that communities who wish to make a submission to the Panel to email Tom Lee, BC Transit Review Coordinator (bctransitreview@gov.bc.ca) to notify the Panel of the community's intent to make a presentation, and whether the community would like to attend one of the regional sessions outlined above. We will then contact interested communities to finalize arrangement for the presentation.

If you have any further questions, Tom may be contacted at 250-217-8057.

Christ Trumpy, Chair
BC Transit Independent

FILE CODE

WE4

BC Transit Review -
B1 - Invitation to make Presentation

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT

Index to Financial Statements

December 31, 2011

Management Report	- Page 1
Independent Auditors' Report	- Page 2 - 3
Statement of Financial Position	- Page 4
Statement of Operations	- Page 5
Statement of Cash Flows	- Page 6
Notes to Financial Statements	- Pages 7- 10
Schedule of Indebtedness	- Page 11

March 21, 2012

Nelson, B.C.



Box 590, 202 Lakeside Drive
Nelson, B.C. V1L 5R4

Telephone (250) 352-6665
Fax (250) 352-9300
Toll Free 1-800-268-7325

MANAGEMENT REPORT

The financial statements have been prepared by management in accordance with generally accepted accounting principles and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the notes to the financial statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Board is responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control and exercises this responsibility through the Board. The Board reviews internal financial statements periodically and external Audited Financial Statements yearly.

The external auditors, Berg Naqvi Lehmann, Chartered Accountants, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements. Their examination includes a review and evaluation of the Hospital District's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly. The external auditors have full and free access to financial management of the West Kootenay-Boundary Regional Hospital District and meet when required.

On behalf of the West Kootenay-Boundary Regional Hospital District

Grant Roeland, CGA
Treasurer
West Kootenay-Boundary Regional Hospital District
March 21, 2012

INDEPENDENT AUDITORS' REPORT

To The Board of Directors of
West Kootenay-Boundary Regional Hospital District

We have audited the accompanying financial statements of the West Kootenay-Boundary Regional Hospital District, which comprise the statement of financial position as at December 31, 2011, and the statement of operations and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation of these financial statements in accordance with Canadian Generally Accepted Accounting Principles, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

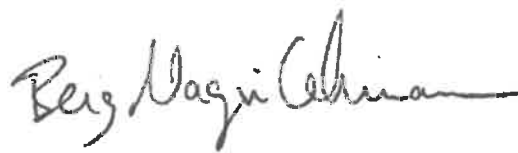
.../2

INDEPENDENT AUDITORS' REPORT (Continued)

To The Board of Directors of
West Kootenay-Boundary Regional Hospital District

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of the West Kootenay-Boundary Regional Hospital District as at December 31, 2011, and its financial performance and cash flows for the year then ended in accordance with Canadian Generally Accepted Accounting Principles.


Chartered Accountants

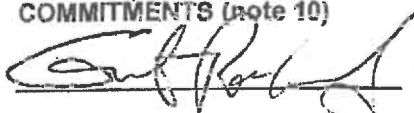
March 21, 2012

Nelson, B.C.

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT
STATEMENT OF FINANCIAL POSITION
As at December 31, 2011

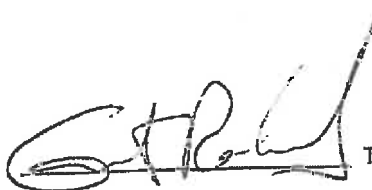
	2011	2010
ASSETS		
FINANCIAL ASSETS		
Cash and cash equivalents	\$ 3,716,405	\$ 4,721,592
Accounts receivable	<u>6,833</u>	<u>1,257</u>
	<u>3,723,238</u>	<u>4,722,849</u>
 LIABILITIES AND EQUITY		
LIABILITIES		
Accounts payable and accrued liabilities	\$ 43,495	\$ 57,586
Temporary borrowings (note 3)	2,000,000	2,000,000
Debenture debt - MFA (note 6)	<u>3,926,801</u>	<u>4,708,457</u>
	<u>5,970,296</u>	<u>6,766,043</u>
 ACCUMULATED SURPLUS (DEFICIT)	<u>\$ (2,247,058)</u>	<u>\$ (2,043,194)</u>
 SURPLUS BALANCES		
Unrestricted	\$ (4,504,598)	\$ (3,552,453)
Reserve for future capital expenditures (note 8)	<u>2,257,640</u>	<u>1,509,259</u>
	<u>\$ (2,247,058)</u>	<u>\$ (2,043,194)</u>

CONTINGENT LIABILITY (note 5)
COMMITMENTS (note 10)

 Treasurer

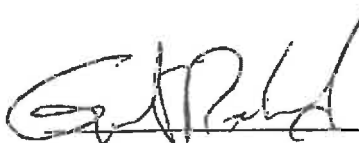
WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT
STATEMENT OF OPERATIONS
For the year ended December 31, 2011

	Budget 2011	Actual 2011	Actual 2010
REVENUE			
Tax Levy	\$ 3,625,764	\$ 3,625,686	\$ 2,306,942
Grants - in lieu of taxes	1,000	12,429	4,194
Interest Earnings	10,000	38,596	24,593
Refund of Surplus - MFA Debt Retirement	-	20,294	-
Actuarial increase to sinking fund		145,563	113,005
	<u>3,636,764</u>	<u>3,842,568</u>	<u>2,448,734</u>
EXPENDITURES			
Debt Charges			
Sinking Fund Debentures			
Interest	1,542,357	390,534	390,534
Temporary Borrowings Interest	8,500	34,262	-
	<u>1,550,857</u>	<u>424,796</u>	<u>390,534</u>
Other Expenditures			
Administration Fees	81,710	80,987	79,948
Audit and Legal	5,000	8,075	11,315
Capital Grants	5,204,130	3,490,506	4,017,562
Director Remuneration	23,500	23,482	24,495
Director Expenses	13,000	15,113	15,410
Office Expenses	4,500	2,279	3,633
Meeting Expenses	5,000	1,194	2,576
	<u>5,336,840</u>	<u>3,621,636</u>	<u>4,154,939</u>
	<u>6,887,697</u>	<u>4,046,432</u>	<u>4,545,473</u>
ANNUAL SURPLUS (DEFICIT)	(3,250,933)	(203,864)	(2,096,739)
ACCUMULATED SURPLUS, (DEFICIT) BEGINNING OF YEAR	(2,043,194)	(2,043,194)	53,545
ACCUMULATED SURPLUS (DEFICIT), END OF YEAR	\$ (5,294,127)	\$ (2,247,058)	\$ (2,043,194)
RECONCILIATION TO BUDGET (Note 7)			

 Treasurer

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT
STATEMENT OF CASH FLOWS
For the year ended December 31, 2011

	2011	2010
OPERATING ACTIVITIES		
Annual Surplus (Deficit)	\$ (203,884)	\$ (2,096,739)
Items not affecting cash flows		
Actuarial increase to sinking fund	<u>(145,563)</u>	<u>(113,005)</u>
	<u>(349,427)</u>	<u>(2,209,744)</u>
Changes in non-cash financial assets	(5,576)	(125)
Changes in non-cash current liabilities	<u>(14,091)</u>	<u>26,246</u>
Cash Provided By Operating Activities	<u>(369,094)</u>	<u>(2,183,623)</u>
FINANCING ACTIVITIES		
Temporary borrowing	-	2,000,000
Debenture debt retirement payments	<u>(636,093)</u>	<u>(636,093)</u>
Cash Used For Financing Activities	<u>(636,093)</u>	<u>1,363,907</u>
DECREASE IN CASH	(1,005,187)	(819,716)
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	<u>4,721,592</u>	<u>5,541,308</u>
CASH AND CASH EQUIVALENTS, END OF YEAR	<u>\$ 3,716,405</u>	<u>\$ 4,721,592</u>

 Treasurer

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT
NOTES TO FINANCIAL STATEMENTS
As at December 31, 2011

1. PURPOSE OF THE ORGANIZATION

The Hospital District was incorporated effective January 1, 1998 under Letters Patent issued December 14, 1995 by the Lieutenant Governor in Council for the Province of British Columbia. Its principal business activity is to provide the West Kootenay-Boundary Region's acute and extended health care facilities with funding for capital project construction and the purchase of equipment. The Hospital District is governed by those directors of Kootenay Boundary Regional District and Central Kootenay Regional District whose areas fall within the Hospital District's geographic boundaries.

2. SIGNIFICANT ACCOUNTING POLICIES

Basis of Presentation

It is the West Kootenay-Boundary Regional Hospital District's policy to follow accounting principles generally accepted for local governments in British Columbia. These financial statements have been prepared using guidelines issued by the Public Sector Accounting and Auditing Board (PSAAB) of the Canadian Institute of Chartered Accountants.

Financial Instruments

The District's financial instruments consist of cash, accounts receivable, marketable securities, accounts payable, and long-term debt. It is management's opinion that the District is not exposed to significant interest, currency, or credit risks arising from these financial instruments. The fair values of these financial instruments approximate their carrying values.

Use of Estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting periods. Actual results could differ from those estimates.

Revenue Recognition

Property taxes are reported as revenue in the year they are levied. Interest income is reported as revenue when earned.

3. TEMPORARY BORROWING

Temporary borrowing through MFA authorized by Bylaw 156 which will be rolled into MFA long term debt when the related project is complete. Management estimates this will occur in 2012.

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT
NOTES TO FINANCIAL STATEMENTS
As at December 31, 2011

4. MUNICIPAL FINANCE AUTHORITY DEBT RESERVE FUND

The Municipal Finance Authority has established a Debt Reserve Fund for every security issue in which the Regional Hospital District has participated. If, at any time, the Authority does not have sufficient funds to meet the payments or Sinking Fund contributions due on its obligations, the payments or Sinking Fund contributions shall be made from the Debt Reserve Fund.

The cash deposits portion of the MFA Debt Reserve Fund earns interest annually and the balance is refundable to the Hospital District upon retirement of the related debt.

	Cash	Demand Note Requirement	2011 Total	2010 Total
Balance, beginning of year	\$ 92,663	\$ 437,880	\$ 530,543	\$ 527,628
Add: Interest earnings	3,159	-	3,159	2,915
Balance, end of year	<u>\$ 95,822</u>	<u>\$ 437,880</u>	<u>\$ 533,702</u>	<u>\$ 530,543</u>

5. CONTINGENT LIABILITY

The loan agreements with the Municipal Finance Authority provide that if the Authority does not have sufficient funds to meet payments on its obligations it shall make payments from the debt reserve fund which is established by debt reserve fund contributions of the Hospital District and all other borrowing participants. If the debt reserve fund is deficient, the Authority's obligations become a liability of the Hospital District and may become a liability of the Hospital District and the participating municipalities.

6. LONG-TERM DEBT

The estimated principal payments required in the next five years, on the long-term debt, are as follows:

2012	\$ 205,766
2013	\$ 785,809
2014	\$ 551,351
2015	\$ 573,405
2016	\$ 596,342

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT

NOTES TO FINANCIAL STATEMENTS

As at December 31, 2011

7. BUDGET RECONCILIATION

Annual deficit per Statement of Operations	\$ (3,250,933)
Add amounts included in budget not on Statement of Operations	
Borrowing	3,156,421
Contributions to Capital Reserves	(1,000,000)
Previous year surplus	1,094,512
Budgeted surplus	<u>\$ -</u>

8. RESERVE FOR FUTURE CAPITAL EXPENDITURES

A Reserve for Future Capital Expenditures was established by the Board in 2007. The Reserve is invested in a Money Market Fund with the Municipal Finance Authority of British Columbia and is included in Cash and Cash Equivalents.

	2011	2010
Balance at the Beginning of the Year	\$ 1,509,259	\$ 2,363,745
Contributions (Withdrawals)	1,000,000	(833,745)
Interest Earnings	18,381	9,259
Balance at the end of the Year	<u>\$ 2,527,640</u>	<u>\$ 1,509,259</u>

9. ADMINISTRATIVE SERVICES AGREEMENT

The West Kootenay-Boundary Regional Hospital District is committed, under an agreement with the Regional District of Central Kootenay to provide administrative services, to future minimum payments as follows:

2012	\$ 79,948
2013	\$ 79,948
2014	\$ 79,948

Payments are subject to adjustments based on the B.C. Consumer Price Index for 2011 - 2014.

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT
NOTES TO FINANCIAL STATEMENTS
As at December 31, 2011

10. COMMITMENTS

The Hospital District has approved capital grants for Interior Health totalling \$1,910,962 for which Interior Health has not yet requested payment at December 31, 2011.

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT
SCHEDULE OF INDEBTEDNESS
For the year ended December 31, 2011

LONG-TERM DEBT
MFA DEBT

WKRD Provincial Issue			MFA	DATE OF ISSUE	DATE OF MATURITY	Principal Debt Outstanding December 31, 2010	New Issues	Principal Payments Sinking Funds Deposits	Actuarial Additions	Canadian Funds Interest Payments	Principal Debt Outstanding December 31, 2011
			Issue								
BYLAW 39 - Kootenay Boundary Regional Hospital (Trail BC)			79	7-Apr-90	3-Jun-13	\$ 888,737	-	200,352	81,553	138,373	806,822
BYLAW 101 - Boundary Hospital (Grand Forks BC)			102	1-Nov-07	1-Dec-17	3,871,343	-	435,741	54,408	252,161	3,381,193
Totals						<u>4,760,079</u>	<u>-</u>	<u>636,092</u>	<u>135,972</u>	<u>390,534</u>	<u>3,988,015</u>
Actuarial accrual and accrued interest 2010						(51,622)			(51,622)	(31,346)	
Actuarial accrual and accrued interest 2011									61,214	31,340	(61,214)
						<u>\$ 4,708,457</u>			<u>\$ 145,564</u>	<u>\$ 390,534</u>	<u>\$ 3,926,801</u>

(h)

RECEIVED

APR - 2 2012

Canada Day Committee Meeting Minutes Mar 30, 2012

Canada Day Theme 2012: "Diamond Jubilee"

THE CORPORATION OF
THE CITY OF GRAND FORKS

Attending: Anna Lactin, Wendy Butterfield, Susan Harris, Norm & Karen Nicholson, Zak Waterlow

CC: Lynn Burch, CAO, City of Grand Forks, Wendy McCulloch GM, CFB

1. Schedule of Events & sub-committee comments & action items:

- Library will be hosting their annual events: **St. Jean Baptiste Day, Multi-cultural Family Games Night – Dates?**
- **Elk's Pancake Breakfast:**
 - Overwaitea parking 7 am – 11 am **Anna will confirm with the Elks**
 - Traffic control for pedestrians crossing Hwy#3 during Pancake Breakfast / Farmer's Market – **To be confirmed - Bud**
- **Opening Ceremonies will take place in City Park, 11 am:**
 - City of Grand Forks, Banner across Central Ave. request – **Anna will submit request form to City.**
 - City of Grand Forks, Special Events request & list of Equip. – **Anna will submit request form to City.**
 - Park Decorators? – Approach Girl Guides or Scouts? – **Anna**
 - Will need to arrange with City to close 5th St – street closure item for Special Event Form submission to City – **Anna**
- **Gyro Park Celebration, until 3:00 pm:**
 - Canada Day paraphernalia – Balloons, flags, tattoos, pins – **Canada Day pkg?**
 - All vendors will pay a fee for their spot - \$10 proceeds will go towards evening music event.
 - Food Vendors: GF Art Gallery Hot Dog booth, Museum – tea? Twisted Forks Catering, Pyro Woodfire Pizza, Rotary Kettle Corn, Jillybeans Ice cream truck, Overwaitea Watermelon Feast – **Anna will approach vendors from last year.**
 - Music: **Anna will ask Music in the park Coordinator Bernice Tetrault**
 - Musicians will be responsible for their own sound equip., they have a PA system. – **Anna will ask Bernice Tetrault**
 - KIDZONE: **Anna will connect with BFISS for coordination of kidzone**
 - **Chris Anne** – will donate kidzone prizes?
 - Ask Air cadets or Border Bruins to clean up next day – (city will do it?) **Anna**
- **Parade:**
 - Ask dignitary to judge floats prior to start of parade – **Anna will ask Brian Taylor. – YES Brian will judge floats!**
 - Ribbons for parade recognition & placing – **Susan?**

FILE CODE

WE4
C1- Canada Day 2012 -
Diamond Jubilee
Minutes March 30

- Color Party & Dignitary Invitations – Letters to be sent out in June - **Anna**
 - Color Party Protocol – **Bud**
 - Road Closure Barricades will be set up by **Bud & crew**, closing 5th St. off @ 6:30 am so Farmer's Market can set up on the street.
 - Check with River's Edge Theatre Group – Christy Luke to play the Queen in the Parade for the Diamond Jubilee
 - Art Gallery has fascinators for sale.
 - Check with Wanda @ the school – help kids create their own 'fascinator's' to wear in the parade – **Susan**
 - Fascinator contest – Queen (Christy) to judge.
 - What will be the prize?
- **Heritage Courthouse Building:**
 - Will have tea & finger sandwiches instead of hot dog sale
 - Assisting children decorate their bikes for the parade. 8:30 am – 9:15 am.
- **Farmer's Market:**
 - **Norm & Karen** to work with **Wendy** on spaces – pre-registration. Pre-pay for booth space. **Karen & Norm** will collect for FM. **Wendy** will collect for Artisans.
 - will set up as usual in Gyro Park from 7 am? – 2 pm – **Norm & Karen**
 - Some Canada Day Paraphernalia for Farmer's Market to decorate booths – **Anna**
- **Artisans & Misc. Booths:**
 - Boundary Artisans Assoc will be set up around the Heritage building.
 - Wendy will contact Chris Delziel of Artisans group. **Wendy** will collect \$10 booth space fee for artisans.
 - Looking for more Community Organizations - **Anna**
 - Need the City to provide porta potties! There was not enough bathroom facilities last year just depending on the art gallery. - **Anna**

2. Advertising:

- Parade sub-committee will advertise for participants for parade route.
- Canada Day Committee will advertize for over-all Canada Day events in Boundary Communicator, Grand Forks Gazette, The Sentinel –
- Facebook page – **Bud** to create?

3. Zak Waterlow's Presentation:

- Zak will coordinate bands / equipment
- Will request use of James Donaldson Park – **Anna**
- Will solicit local businesses to sponsor the event? Proceeds to pay for music event – **Anna**
- Silver / Gold / Platinum sponsors – higher contributions will receive more advertising. – Banners for stage \$___?, Ads with no logo = \$50. Ads with logo = \$100..
- Will develop a flyer requesting businesses to sponsor – email, fax and telephone contact.
- Need more info from Zak about event feature entertainment before flyer can be developed.

- Will charge a nominal fee for entrance – proceeds will be split between BHA & Zak Waterlow presentation – ratio to be determined - **Susan**
- Boundary Horse Assoc. to coordinate Beer Garden (liquor license, security, etc.. Concession. – **Susan**
- How to set up to accommodate beer gardens / minors – full view of stage area?
- Will send letter of request to City for Beer Garden - **Anna**
- Park Concession stand – Air cadets or Brownies run for fundraiser? – **Susan**
- GFI is planning something - ? **Susan to find out**
- Additional food vendors – **Anna**
- Zak would like to have a music event on the day prior to Canada Day.

4. Open Discussion:

5. Next Meeting Date:

- Fri, Apr 27 – 6:00 pm Community Futures room..

TASK LIST FOR MEETINGS SCHEDULED FOR APRIL 2ND , 2012

ISSUE	ASSIGNED	COMPLETED
REGULAR MEETING OF COUNCIL		
Minutes:		
Councillor Smith commented with respect to the recorded notes (minutes) of his remarks made at the March 19 th meeting, stating that it should have read that the Facebook page is open all the time, but it was the meeting of the group which was until noon.	Diane	In Progress
Unfinished Business:		
None		
Reports, Questions & Inquiries from Members of Council:		
1. Mayor Taylor:		
a)RESOLVED THAT MAYOR TAYLOR BE AUTHORIZED TO ATTEND A PROVINCIAL MAYORS' MEETING, SCHEDULED TO TAKE PLACE IN PENTICTON ON MAY 16TH.	Diane – Mayor to provide information for arrangements	In Progress
2.		
a)		
Recommendations From Staff for Decisions:		
a) Chief Administrative Officer's Report – Cancellation of an Expired Development Variance Permit Registered on Title. Council resolved that the Kamloops Land Title Office be requested to remove the notice of permit.	Kathy	Done
Summary of Information Items:		
a) Letters from Ministry of Children & Family Development, Carl Zak & Selkirk College regarding concerns over the condition of City Parking Lot on 72 nd Avenue. Recommend to refer to Staff for a detailed report on the options and costs to rehabilitate the parking lot.	Sasha	In Progress
b) Inventory of air Quality Bylaws in BC – Receive for Information and refer copy of report to the Environment Committee for information purposes.	Diane	In Progress
c) Information on CETA negotiations – Council to urge the Provincial and Federal governments to negotiate a clear, permanent exemption for Local Governments from the Canada-European Union Comprehensive Economic and Trade Agreement (CETA).	Lynne	Done
d) From AKBLG Regarding No Local Government Representative on Municipal Taxation Review. Council to send a letter to Premier Clark, with copies to the Minister responsible for Community, Sport and Cultural Development, Local MLA and UBCM Member Municipalities, which indicate the City of Grand Forks objection to the composition of the "expert panel".	Lynne	Done
Bylaws:		
Bylaw No. 1928 – 2012-2016 Five Year Financial Plan Bylaw, given first, second and third readings.	Include on April 16 th Agenda for final reading.	Done

THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : April 4, 2012

TOPIC : Bylaw 1922 – City of Grand Forks Emergency Water Supply For Fire Protection Loan Authorization Bylaw

PROPOSAL : Final Reading

PROPOSED BY : City Staff

SUMMARY:

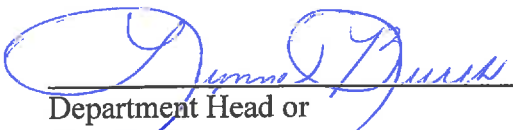
At the Regular Meeting of Council held on July 18, 2011, Council gave three readings to Bylaw No. 1922, "City of Grand Forks Emergency Water Supply For Fire Protection Loan Authorization Bylaw No. 1922, 2011". As required under the Community Charter, the Bylaw was referred to the Ministry of Community Development for review and ultimately for the Inspector of Municipalities approval. To that end, the City received the Inspector's Certificate on September 6, 2011, allowing for the bylaw to be presented to the Electors for Assent, by referendum, at the Local Government Election held on November 19, 2011. Attached is a copy of the Chief Election Officer's report, dated November 24, 2011, wherein she outlines that the Referendum held regarding Bylaw No. 1922, Emergency Water Supply For Fire Protection, the votes counted resulted in 791 "Yes" votes, and 377 "No" votes, and therefore the referendum passes. Council is now in a position to finally adopt Bylaw No. 1922. Once adopted, at least one month quashing period must take place prior to the Corporate Officer making application to the Ministry of Community, Sport and Cultural Development for a Certificate of Approval by the Inspector.

STAFF RECOMMENDATIONS:

Council gives final reading to Bylaw No. 1922.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The authority for the adoption of a Loan Authorization Bylaw, with the Assent of the Electors, is found in the Community Charter.



Department Head or
City Clerk or CAO



Reviewed by Chief Administrative Officer

CITY OF GRAND FORKS BYLAW NO. 1922

A Bylaw to Authorize the Borrowing of Up to \$1.3 Million for Emergency Water Supply for Fire Protection in accordance with the *Community Charter*.

WHEREAS it is deemed desirable and expedient to address the Emergency Water Supply for Fire Protection to meet the requirements of the insurance industry whose underwriters insure properties of Grand Forks residents;

AND WHEREAS the estimated cost for the planning, study, design and construction of fire flow requirements (additional well, stand-by pumps and pipe) is the sum of one million and three hundred thousand dollars (\$1,300,000);

AND WHEREAS the term of the debt that may be authorized by this bylaw is twenty five (25) years;

AND WHEREAS the total debt to be created by this bylaw is not exceeding the sum of one million and three hundred thousand dollars (\$1,300,000);

AND WHEREAS the approval of the Inspector of Municipalities has been obtained prior to adoption, in accordance with the *Community Charter*;

AND WHEREAS Council has provided for a referendum process in relation to the proposed Loan Authorization Bylaw;

NOW THEREFORE Council of the Corporation of the City of Grand Forks, in open meeting assembled, enacts as follows:

1. Council of the City of Grand Forks is hereby authorized to:
 - a) Borrow upon the credit of the City a sum not exceeding one million and three hundred thousand (\$1,300,000) for the purpose of undertaking and carrying out, or causing to be carried out, the planning, study, design and construction of works for the provision of the facilities and equipment relating to the fire flow requirements (additional well, standby pumps and pipe); and,
 - b) Acquire all real property, easements, rights-of-way, leases, licenses, rights or authorities as may be requisite, or desirable for, or in connection with the construction of the fire flow requirements (additional well, standby pumps and pipe).
2. The maximum term for which debentures may be issued to secure the debt created by this bylaw is twenty five (25) years.

3. This bylaw shall take effect on the date of its adoption by Council.
4. This bylaw may be cited for all purposes as the "City of Grand Forks Emergency Water Supply For Fire Protection Loan Authorization Bylaw No 1922, 2011."

READ A FIRST TIME THIS 18TH DAY OF JULY, 2011

READ A SECOND TIME THIS 18TH DAY OF JULY, 2011

READ A THIRD TIME THIS 18TH DAY OF JULY, 2011

Certified a true copy of Bylaw No. 1922 as at third reading.

Corporate Officer

APPROVED BY THE INSPECTOR OF MUNICIPALITIES THIS 6TH DAY OF SEPT, 2011

RECEIVED THE ASSENT OF THE ELECTORS AT A REFERENDUM HELD NOVEMBER 19, 2011.

FINALLY ADOPTED THIS 16th DAY OF April, 2012

MAYOR

CORPORATE OFFICER

FILED with the Inspector of Municipalities this ____ day of April, 2012.

CERTIFIED CORRECT

I hereby certify the foregoing to be a true copy of Bylaw No. 1922 as adopted by the Municipal Council of the City of Grand Forks on the 16th day of April, 2012

Corporate Officer of the Municipal Council of the
City of Grand Forks



Statutory Approval

Under the provisions of section 179

of the Community Charter

I hereby approve Bylaw No. 1922

of the City of Grand Forks,

a copy of which is attached hereto.

Dated this 6th ***day***
of September ***, 2011***


Deputy Inspector of Municipalities



THE CORPORATION OF THE CITY OF GRAND FORKS

MEMORANDUM

To: Chief Administrative Officer
Date: November 24, 2011
From: Chief Election Officer
Subject: Chief Election Officer's Report for the 2011 Local General Election

Recommended Resolution:

RESOLVED THAT THE report of the Chief Election Officer for the City of Grand Forks 2011 Local General Election be received.

Discussion:

The 2011 Local General Election is now complete. The Chief Election Officials from the City of Grand Forks, I and Lynne Burch, worked closely with the Chief Election Officials from the Regional District of Kootenay Boundary and School District #51, in an effort to minimize expenses for all three jurisdictions. Two advance polls for November 9th and November 16th were held at the Regional District of Kootenay Boundary Boardroom. A Special Voting opportunity was held from 1:00 to 3:00 pm at Boundary Hospital on General Voting Day on November 19th. The General Voting venue for November 19th was held at D.A. Perley School. Six ballots consisting of City Council, Mayor, Referendums 1922 and 1923, City School Trustee and Area D Aquatic Referendum were presented to the City Electorate; and two ballots consisting of Area D Director and Area D Aquatic Referendum were presented to the Area D Electorate. 34 Election Staff were hired to work the two Advance Polls and the General Election Day which included eleven clerks who shared shifts during voting day and two additional clerks who were brought in at 7:30 PM to help with the count.

The count went smoothly the night of the election with all of the counts completed by approximately 11:00 PM in spite of the additional three referendum question ballots. In accordance with the Local Government Act, the election was declared by the Chief Election Officer prior to 4:00 p.m. on November 23, 2011.

Attached are copies of the consolidated Ballot Paper Accounts for the Office of Mayor, Councillor and Referendum Questions 1922 and 1923. The 2011 Municipal Election results are as follows:

Mayor:

Gordon, Ann	138	
Thompson, Christine	400	
Taylor, Brian	641	Declared Elected

Councillor:

Baker, Everett	375	
Cowie, Jocelyn W.	307	
Davies, Joy	297	
Dick, Lorraine	308	
Eburne Stoodley, Zak	403	
Kendel, Bob	489	Declared Elected
Krog, Neil	652	Declared Elected
O'Doherty, Patrick	434	Declared Elected
Smith, Bob	376	
Smith, Gary	455	Declared Elected
Wirischagin, Michael	621	Declared Elected
Wyers, Cher	681	Declared Elected

City Referendum Bylaw 1922:

Emergency water supply, fire protection	YES-791 NO-377
---	-----------------------

City Referendum Bylaw 1923:

Capital Renewal water, sewer, infrastructure	YES-855 NO-320
--	-----------------------

1211 Qualified Electors cast their ballots at the two Advance Polls, Special Voting opportunity and on General Election Day. I estimate the voter turnout to be approximately 40%.

I would like to take this opportunity to publicly thank the Deputy Chief Election Officer, Lynne Burch, who's past election knowledge, experience and expertise was an enormous assistance to me throughout the election process. Lynne Burch has been involved with the City of Grand Forks Municipal Elections upward of 20 years.

I would like to further acknowledge the Chief Election Officials from School District #51, Jeanette Hanlon and Charlene Wiebe, and the Chief Election Officers for the Regional District of Kootenay Boundary, Theresa Lenardon and Elaine Kumar. Their cooperation in working together on the election benefited the entire Boundary Area and was most sincerely appreciated.

An finally, I would like to further acknowledge our election staff, including our own city staff, for their tireless effort resulting in an excellent job done on General Election Day, as well as the two Advance Polls. I congratulate them on a job well done.

Respectfully Submitted:

A handwritten signature in cursive script, appearing to read "D. Heinrich", written in dark ink.

Diane Heinrich
CHIEF ELECTION OFFICER

THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : April 4, 2012

TOPIC : Bylaw 1923 – City of Grand Forks Capital Renewal Loan
Authorization Bylaw

PROPOSAL : Final Reading

PROPOSED BY : City Staff

SUMMARY:

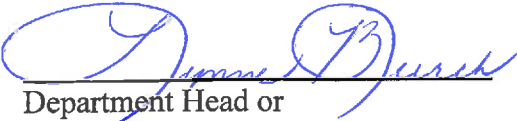
At the Regular Meeting of Council held on July 18, 2011, Council gave three readings to Bylaw No. 1923, "City of Grand Forks Capital Renewal Loan Authorization Bylaw No. 1923, 2011". As required under the Community Charter, the Bylaw was referred to the Ministry of Community Development for review and ultimately for the Inspector of Municipalities approval. To that end, the City received the Inspector's Certificate on September 14, 2011, allowing for the bylaw to be presented to the Electors for Assent, by referendum, at the Local Government Election held on November 19, 2011. Attached is a copy of the Chief Election Officer's report, dated November 24, 2011, wherein she outlines that the Referendum held regarding Bylaw No. 1923, Capital Renewal Loan Authorization, the votes counted resulted in 855 "Yes" votes, and 320 "No" votes, and therefore the referendum passes. Council is now in a position to finally adopt Bylaw No. 1923. Once adopted, at least one month quashing period must take place prior to the Corporate Officer making application to the Ministry of Community, Sport and Cultural Development for a Certificate of Approval by the Inspector.

STAFF RECOMMENDATIONS:

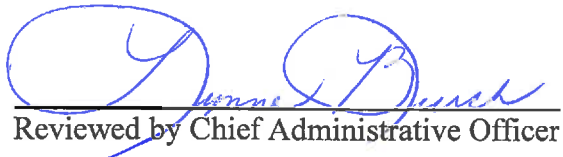
Council gives final reading to Bylaw No. 1923.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The authority for the adoption of a Loan Authorization Bylaw, with the Assent of the Electors, is found in the Community Charter.



Department Head or
City Clerk or CAO



Reviewed by Chief Administrative Officer

CITY OF GRAND FORKS BYLAW NO. 1923

A Bylaw to Authorize the Borrowing of Up to \$4.2 million for Road, Water and Sewer Capital Renewal Projects in Accordance with the *Community Charter*.

WHEREAS it is deemed desirable and expedient to replace road, water and sewer works in the City of Grand Forks, with preference being given to multi-utility projects (combining road, water and sewer needs into the same project for cost efficiency);

AND WHEREAS the term of the debt that may be authorized by this bylaw is twenty five (25) years;

AND WHEREAS the total debt to be created by this bylaw is not exceeding the sum of four million and two hundred thousand dollars (\$4,200,000);

AND WHEREAS the approval of the Inspector of Municipalities has been obtained prior to adoption, in accordance with the Community Charter;

AND WHEREAS Council has provided for a referendum process in relation to the proposed Loan Authorization Bylaw;

NOW THEREFORE Council of the Corporation of the City of Grand Forks, in open meeting assembled hereby enacts as follows:

1. Council of the City of Grand Forks is hereby authorized to:
 - a) Borrow upon the credit of the City a sum not exceeding four million and two hundred thousand (\$4,200,000) for the purpose of undertaking and carrying out, or causing to be carried out, the planning, study, design and construction of works for the provision of the facilities and equipment relating to the road, water and sewer capital renewal projects; and,
 - b) Acquire all real property, easements, rights-of-way, leases, licenses, rights or authorities as may be requisite, or desirable for, or in connection with the construction of the road, water and sewer capital renewal projects.
2. The maximum term for which debentures may be issued to secure the debt created by this bylaw is twenty five (25) years.
3. This bylaw shall take effect on the date of its adoption by Council.
4. This bylaw may be cited all purposes as the "City of Grand Forks Capital Renewal Loan Authorization Bylaw No. 1923, 2011."

READ A FIRST TIME THIS 18TH DAY OF JULY, 2011

READ A SECOND TIME THIS 18TH DAY OF JULY, 2011

READ A THIRD TIME THIS 18TH DAY OF JULY, 2011

Certified a true copy of Bylaw No. 1923 as at third reading.

Corporate Officer

APPROVED BY THE INSPECTOR OF MUNICIPALITIES THIS 14th DAY OF SEPTEMBER, 2011.

RECEIVED THE ASSENT OF THE ELECTORS AT A REFERENDUM HELD NOVEMBER 19, 2011.

FINALLY ADOPTED THIS 16TH DAY OF APRIL, 2012.

MAYOR

CORPORATE OFFICER

FILED WITH THE INSPECTOR OF MUNICIPALITIES THIS ____ DAY OF ____, 2011

CERTIFIED CORRECT

I hereby certify the foregoing to be a true copy of Bylaw No. 1923 as adopted by the Municipal Council of the City of Grand Forks on the 16th day of April, 2012

Corporate Officer of the Municipal Council of the
City of Grand Forks



Statutory Approval

Under the provisions of section _____ **179**

of the _____ ***Community Charter***

I hereby approve Bylaw No. _____ **1923**

of the _____ ***City of Grand Forks***,

a copy of which is attached hereto.

Dated this _____ ***day***

of _____ ***September , 2011***

Deputy Inspector of Municipalities



THE CORPORATION OF THE CITY OF GRAND FORKS

MEMORANDUM

To: Chief Administrative Officer
Date: November 24, 2011
From: Chief Election Officer
Subject: Chief Election Officer's Report for the 2011 Local General Election

Recommended Resolution:

RESOLVED THAT THE report of the Chief Election Officer for the City of Grand Forks 2011 Local General Election be received.

Discussion:

The 2011 Local General Election is now complete. The Chief Election Officials from the City of Grand Forks, I and Lynne Burch, worked closely with the Chief Election Officials from the Regional District of Kootenay Boundary and School District #51, in an effort to minimize expenses for all three jurisdictions. Two advance polls for November 9th and November 16th were held at the Regional District of Kootenay Boundary Boardroom. A Special Voting opportunity was held from 1:00 to 3:00 pm at Boundary Hospital on General Voting Day on November 19th. The General Voting venue for November 19th was held at D.A. Perley School. Six ballots consisting of City Council, Mayor, Referendums 1922 and 1923, City School Trustee and Area D Aquatic Referendum were presented to the City Electorate; and two ballots consisting of Area D Director and Area D Aquatic Referendum were presented to the Area D Electorate. 34 Election Staff were hired to work the two Advance Polls and the General Election Day which included eleven clerks who shared shifts during voting day and two additional clerks who were brought in at 7:30 PM to help with the count.

The count went smoothly the night of the election with all of the counts completed by approximately 11:00 PM in spite of the additional three referendum question ballots. In accordance with the Local Government Act, the election was declared by the Chief Election Officer prior to 4:00 p.m. on November 23, 2011.

Attached are copies of the consolidated Ballot Paper Accounts for the Office of Mayor, Councillor and Referendum Questions 1922 and 1923. The 2011 Municipal Election results are as follows:

Mayor:

Gordon, Ann	138	
Thompson, Christine	400	
Taylor, Brian	641	Declared Elected

Councillor:

Baker, Everett	375	
Cowie, Jocelyn W.	307	
Davies, Joy	297	
Dick, Lorraine	308	
Eburne Stoodley, Zak	403	
Kendel, Bob	489	Declared Elected
Krog, Neil	652	Declared Elected
O'Doherty, Patrick	434	Declared Elected
Smith, Bob	376	
Smith, Gary	455	Declared Elected
Wirischagin, Michael	621	Declared Elected
Wyers, Cher	681	Declared Elected

City Referendum Bylaw 1922:

Emergency water supply, fire protection	YES-791 NO-377
---	-----------------------

City Referendum Bylaw 1923:

Capital Renewal water, sewer, infrastructure	YES-855 NO-320
--	-----------------------

1211 Qualified Electors cast their ballots at the two Advance Polls, Special Voting opportunity and on General Election Day. I estimate the voter turnout to be approximately 40%.

I would like to take this opportunity to publicly thank the Deputy Chief Election Officer, Lynne Burch, who's past election knowledge, experience and expertise was an enormous assistance to me throughout the election process. Lynne Burch has been involved with the City of Grand Forks Municipal Elections upward of 20 years.

I would like to further acknowledge the Chief Election Officials from School District #51, Jeanette Hanlon and Charlene Wiebe, and the Chief Election Officers for the Regional District of Kootenay Boundary, Theresa Lenardon and Elaine Kumar. Their cooperation in working together on the election benefited the entire Boundary Area and was most sincerely appreciated.

And finally, I would like to further acknowledge our election staff, including our own city staff, for their tireless effort resulting in an excellent job done on General Election Day, as well as the two Advance Polls. I congratulate them on a job well done.

Respectfully Submitted:

A handwritten signature in cursive script, appearing to read "D. Heinrich", written in dark ink.

Diane Heinrich
CHIEF ELECTION OFFICER

THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : April 10, 2012

TOPIC : Bylaw 1928 – City of Grand Forks 2012 – 2016 Financial Plan Bylaw

PROPOSAL : Final Reading

PROPOSED BY : Chief Financial Officer

SUMMARY:

During the fall of 2011, Staff began work on the Financial and Services Plan for 2012 – 2016. A budget policy was adopted in February 2012. All departments, department heads and coordinators had direct input into the plan. Staff began with the formulation of a work plan that listed all of the operational activities carried on by Staff, and then assigned the appropriate number of hours against each activity. To ensure accuracy of the plan each employee's hours and benefits were calculated and compared to this plan. A capital plan was also developed building on a report prepared by the engineering firm of KWL and subsequent available information as well as the Borrowing Bylaws 1922 and 1923 as per the Referendum in November, 2011. Further, the plan was finalized with the direct input of Council after Council had considered the feedback and input from to public presentations.

At Regular Meeting of Council on April 2nd, 2012, Council gave three readings to Bylaw No. 1928, Year 2012 – 2016 Financial Plan Bylaw. It is therefore presented at this time for final reading.

STAFF RECOMMENDATIONS:

Council gives final reading to Bylaw No. 1928.

OPTIONS AND ALTERNATIVES;

No specific options are given due to the fact that the adoption of the annual Financial Plan is a requirement under the Community Charter

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

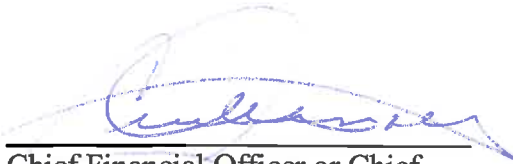
The benefit of a balanced budget is that it allows Council to undertake the services that are required to run the municipality.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

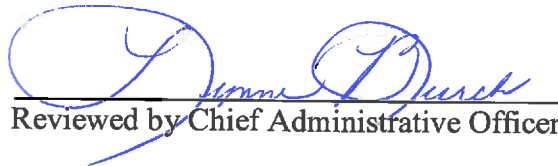
The 2012 – 2016 Five Year Financial Plan includes all intended expenses of the municipality, and the sources of revenue, including property taxes, fees, charges, reserve funds, and grants, that will be required to undertake the services included in the plan.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

Section 165 of the Community Charter requires that a municipality must have a financial plan that is adopted annually, by bylaw, before the annual property tax bylaw is adopted.



Chief Financial Officer or Chief
Administrative Officer



Reviewed by Chief Administrative Officer

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1928

A Bylaw to Establish the Five Year Financial Plan For the Years 2012 - 2016

WHEREAS the Community Charter requires that Council adopt a Five Year Financial Plan annually before the adoption of the annual property tax bylaw;

NOW THEREFORE Council for the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS**, as follows:

1. Appendix "A" attached hereto and made part of this Bylaw is hereby declared to be the Five Year Financial Plan of the Corporation of the City of Grand Forks for the Years 2012 to 2016.
2. This Bylaw may be cited, for all purposes, as the "**Year 2012 – 2016 Financial Plan Bylaw**".

Read a **FIRST** time this 2nd day of April, 2012

Read a **SECOND** time this 2nd day of April, 2012

Read a **THIRD** time this 2nd day of April, 2012

FINALLY ADOPTED

Mayor Brian Taylor

Corporate Officer Diane Heinrich

C E R T I F I C A T E

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 1928, as adopted by the Municipal Council of the City of Grand Forks on this

Corporate Officer of the Municipal Council of the
City of Grand Forks

City of Grand Forks
Appendix "A" to Bylaw 1928
Consolidated 5 Year Financial Plan 2012 - 2016

	2012	2013	2014	2015	2016
<u>Revenue</u>					
Property taxes , grants in lieu & franchise Fees	\$ 2,772,000	\$ 2,868,600	\$ 2,968,500	\$ 3,071,900	\$ 3,178,900
Parcel taxes	63,100	231,800	288,700	345,700	402,600
User levies	1,657,000	1,705,000	1,754,400	1,805,200	1,857,500
Fees and charges	4,636,800	4,816,200	5,002,600	5,196,300	5,397,500
Grants and other	868,000	2,565,200	1,307,500	1,309,800	1,312,200
Total Revenues	9,996,900	12,186,800	11,321,700	11,728,900	12,148,700
<u>Expenses</u>					
Purchases for resale	2,912,200	3,028,200	3,148,800	3,274,200	3,404,600
Operating	6,462,400	6,407,100	6,557,500	6,659,900	6,763,900
Debt interest	91,800	245,700	312,400	379,200	447,300
Amortization	1,345,400	1,475,000	1,668,760	1,907,010	2,221,270
Total Operating Expenses	10,811,800	11,156,000	11,687,460	12,220,310	12,837,070
Net Revenue (loss)	\$ (814,900)	\$ 1,030,800	\$ (365,760)	\$ (491,410)	\$ (688,370)
<u>Allocations</u>					
Debt proceeds	1,701,000	1,050,000	1,050,000	1,050,000	1,050,000
Capital expenditures	(2,958,000)	(2,844,600)	(1,602,600)	(1,621,500)	(1,636,400)
Debt principal repayment	(236,200)	(298,400)	(328,700)	(331,500)	(325,500)
Transfers from (to) reserves / surplus	962,700	(412,800)	(421,700)	(512,600)	(621,000)
Reserve fund in excess of amortization	1,345,400	1,475,000	1,668,760	1,907,010	2,221,270
Financial Plan Balance	\$ -	\$ -	\$ -	\$ -	\$ -

City of Grand Forks
Appendix B to Bylaw 1928
Consolidated 5 Year Financial Plan 2012 - 2016
Revenues, Property Taxes and Exemptions

In accordance with Section 165 (3.1) of the Community Charter, The City of Grand Forks is required to include in the Five Year financial Plan Bylaw, objectives and policies regarding each of the following:

- the proportion of total revenue that comes from each of the funding sources described in Section 165(7) of the Community Charter;
- the distribution of property taxes among the property classes; and
- the use of permissive tax exemptions.

Sources of Revenue

Revenue source	% of Total 2012 Revenue
Property taxes , grants in lieu & franchise Fees	27.7%
Parcel taxes	0.6%
User levies	16.6%
Fees and charges	46.4%
Grants and other	8.7%

Objective

For operations, to maintain annual increases to a level that approximates the annual increase in inflation unless a specific program or project is identified that requires tax revenue funding. For capital and fiscal, to review and address annually the long term needs for capital infrastructure.

Policies

- The City will review the fees/charges annually to ensure that they keep pace with changes in the cost-of-living, as well as, changes in the methods or levels of service delivery.
- The City will encourage the use of alternate revenue resources instead of property taxes.
- User fees will be set to recover the full cost of services except where Council determines that a subsidy is in the general public interest.

Distribution of Property Tax Rates

In establishing property tax rates, Council will take into consideration:

- The amount of property taxes levied as compared to other municipalities.
- The property class conversion ratio as compared to other municipalities.
- The tax share borne by each property class
- The tax ratios of each property classification

City of Grand Forks
Appendix B to Bylaw 1928
Consolidated 5 Year Financial Plan 2012 - 2016
Revenues, Property Taxes and Exemptions

The City will receive the Revised Assessment Roll for 2012 in April and will set the property tax rates based on the assessment before May 15, 2015. The 2012 distribution of property tax rates amongst all the property classifications will not be known until then.

The distribution for 2011 were as follows:

3.46997496	Property Class	% of General Revenue Taxation
	Residential	54.34%
	Utility	1.77%
	Major Industry	19.33%
	Light Industry	1.15%
	Business and Other	23.35%
	Recreation / Non-profit	0.02%
	Farm	0.04%

Objective

To ensure equity among property classes by reviewing the ratios of property class allocations annually. In 2009 the industry tax ratio was lowered to 17.06 from 20.52. In 2010, the industry ratio was further lowered to 14.18 and in 2011 it was lowered to 11.51. As well, in 2011, the business conversion ratio was lowered from 3.47 to 2.75 and the light industry class was lowered from 4.22 to 3.21. For 2012, consideration for class conversion ratios will be considered in April.

Policies

- The City will review and set tax rates and shift each property classification's tax share annually until such time as Council deems the property classifications' share to be equitable.

Permissive Tax Exemptions

In guiding and approving permissive tax exemptions, Council will take into consideration:

- Not-for-profit occupiers of City property for the duration of their occupancy.
- Land and improvements surrounding a statutorily exempt building for public worship.

Objective

To optimize the provision of charitable and not for profit services for the benefit of Grand Forks residents, to provide property tax exemptions as permitted under the Community Charter in a consistent and fair manner, to restrict provision of exemption to those providing an extension to city services and to reduce the impact to city revenues.

Policies

Grand Forks residents must be primary beneficiaries of the organization's services and the services provided must be accessible to the public.

City of Grand Forks
Five Year Plan 2012 to 2016
Operations Summary
Supporting Schedule A

General	2011 YTD Actual	2011 Plan	2012 Plan	2013 Plan	2014 Plan	2015 Plan	2016 Plan
Revenue							
Property Taxes	\$ 2,387,137	\$ 2,387,700	\$ 2,680,300	\$ 2,774,100	\$ 2,871,200	\$ 2,971,700	\$ 3,075,700
Parcel Taxes	126,810	123,900					
Payments in Lieu & Franchise Fees	99,515	126,700	91,700	94,500	97,300	100,200	103,200
Solid Waste Levies	166,792	169,400	173,400	176,900	180,400	184,000	187,700
Slag Sales			250,000	250,000	250,000	250,000	250,000
Fees and Charges	909,817	538,000	592,900	610,700	629,000	647,900	667,300
Government Grants - Operations	569,605	540,300	545,000	530,000	530,000	530,000	530,000
Government Grants - Capital	45,573	440,000		202,500	202,500	202,500	202,500
Other Sources	113,498	62,000	73,000	75,200	77,500	79,800	82,200
Restricted Investment Income	46,750	-	-	-	-	-	-
	4,465,497	4,388,000	4,406,300	4,713,900	4,837,900	4,966,100	5,098,600
Expenses							
Airport Cost of Sales	47,003	63,000	51,700	53,300	54,900	56,500	58,200
Operations Expense	3,640,028	3,834,300	3,984,200	4,044,000	4,104,700	4,166,300	4,228,800
Community Support	301,087	288,500	226,000	176,600	177,200	177,900	178,600
Preventative Maintenance Program	-	-	235,000	203,000	203,000	203,000	203,000
Studies & Planning	43,996	50,000	33,000	-	-	-	-
Debt Interest	24,549	125,300	55,100	95,300	126,100	156,800	187,500
Amortization	695,725	795,700	737,200	771,000	838,600	940,000	1,075,200
Total Expenses	4,752,388	5,156,800	5,322,200	5,343,200	5,504,500	5,700,500	5,931,300
Net Income (Loss) before Other Income	(286,891)	(768,800)	(915,900)	(629,300)	(666,600)	(734,400)	(832,700)
Other Income							
Contributions from Electrical	384,900	384,900	404,900	419,200	436,000	453,400	471,600
Gain (Loss) on Disposition of Assets	292,874	-	-	-	-	-	-
Net Income (Loss)	390,883	(383,900)	(511,000)	(210,100)	(230,600)	(281,000)	(361,100)
Allocations							
Debt proceeds	-	1,170,000	83,000	472,500	472,500	472,500	472,500
Capital Expenditures	(737,142)	(1,994,500)	(190,000)	(630,000)	(630,000)	(630,000)	(630,000)
Capital Planning	-	-	(179,000)	-	-	-	-
Debt principal repayment	(69,009)	(79,600)	(119,200)	(134,400)	(150,300)	(166,200)	(182,000)
Transfers from (to) reserves	(602,356)	110,000	(158,000)	(250,000)	(250,000)	(250,000)	(250,000)
Transfers from (to) surplus	-	382,300	337,000	(45,000)	(45,000)	(45,000)	(44,000)
Reserve fund in excess of amortization	695,725	795,700	737,200	771,000	838,600	940,000	1,075,200
	\$ (321,899)	\$ -	\$ -	\$ (26,000)	\$ 5,200	\$ 40,300	\$ 80,600
Surplus (Deficit)							

City of Grand Forks
Five Year Plan 2012 to 2016
Operations Summary
Supporting Schedule A

	2011 YTD Actual	2011 Plan	2012 Plan	2013 Plan	2014 Plan	2015 Plan	2016 Plan
Equipment							
Recoveries							
Operations Expense	\$ 458,833	\$ 486,300	\$ 482,100	\$ 489,300	\$ 496,600	\$ 504,000	\$ 511,600
Net Recoveries	348,747	329,450	366,800	377,800	389,100	400,800	412,800
Debt Interest	110,086	156,850	115,300	111,500	107,500	103,200	98,800
Amortization	7,310	33,900	4,800	3,200	1,600	100	-
Net Recoveries (Loss)	241,646	261,600	241,900	241,900	241,900	241,900	241,900
	(138,871)	(138,650)	(131,400)	(133,600)	(136,000)	(138,800)	(143,100)
Gain (Loss) on Disposition of Assets	13,119	-	-	-	-	-	-
Net Recoveries (Loss)	(125,752)	(138,650)	(131,400)	(133,600)	(136,000)	(138,800)	(143,100)
Allocations							
Debt proceeds	-	40,000	-	-	-	-	-
Capital Expenditures	-	(339,000)	-	-	-	-	-
Debt principal repayment	(117,303)	(122,500)	(85,800)	(79,400)	(74,400)	(41,900)	(700)
Transfers from (to) reserves	-	298,550	(24,700)	(28,900)	(31,500)	(61,200)	(98,100)
Transfers from (to) surplus	-	-	-	-	-	-	-
Reserve fund in excess of amortization	241,646	261,600	241,900	241,900	241,900	241,900	241,900
Surplus (Deficit)	\$ (1,408)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Grand Forks
Five Year Plan 2012 to 2016
Operations Summary
Supporting Schedule A

	2011 YTD Actual	2011 Plan	2012 Plan	2013 Plan	2014 Plan	2015 Plan	2016 Plan
Electrical							
Revenue							
User Fees	\$ 3,794,852	\$ 3,847,500	\$ 3,995,600	\$ 4,155,400	\$ 4,321,600	\$ 4,494,500	\$ 4,674,300
Fees and Charges	39,526	35,000	35,400	36,800	38,300	39,800	41,400
	3,834,378	3,882,500	4,031,000	4,192,200	4,359,900	4,534,300	4,715,700
Expenditure							
Purchases for resale	2,737,639	2,687,800	2,860,500	2,974,900	3,093,900	3,217,700	3,346,400
Operations Expense	509,081	783,800	544,000	557,600	571,500	585,800	600,400
Amortization	33,169	33,200	33,200	45,200	57,260	70,210	84,070
Expenditure	3,279,889	3,504,800	3,437,700	3,577,700	3,722,660	3,873,710	4,030,870
Net Income (loss) before Contributions to General	554,489	377,700	593,300	614,500	637,240	660,590	684,830
Contributions to General	384,900	384,900	404,900	419,200	436,000	453,400	471,600
Net income (loss)	169,589	(7,200)	188,400	195,300	201,240	207,190	213,230
Allocations							
Capital Expenditures	-	(90,000)	(240,000)	(240,600)	(258,600)	(277,500)	(297,400)
Transfers from (to) reserves	-	64,000	18,400	-	-	-	-
Reserve fund in excess of amortization	-	33,200	33,200	45,200	57,260	70,210	84,070
Surplus (Deficit)	\$ 169,589	\$ -	\$ -	\$ (100)	\$ (100)	\$ (100)	\$ (100)

City of Grand Forks
Five Year Plan 2012 to 2016
Operations Summary
Supporting Schedule A

	2011 YTD Actual	2011 Plan	2012 Plan	2013 Plan	2014 Plan	2015 Plan	2016 Plan
Water							
Revenue							
Parcel Taxes	\$ -	\$ 11,700	\$ -	\$ 129,200	\$ 165,400	\$ 201,700	\$ 237,900
User Levies	709,515	702,900	742,700	765,000	788,000	811,600	835,900
Fees and Charges	13,086	4,900	3,900	4,000	4,100	4,200	4,300
Government Grants	10,000	-	-	1,417,500	157,500	157,500	157,500
	732,601	719,500	746,600	2,315,700	1,115,000	1,175,000	1,235,600
Operations Expense	647,536	689,200	703,400	714,000	724,700	735,600	746,600
Preventative Maintenance Program	-	130,000	75,000	75,000	75,000	75,000	75,000
Studies & Planning	31,109	50,000	32,000	-	-	-	-
Debt Interest	-	7,800	-	82,800	106,700	130,600	154,500
Amortization	186,114	186,100	186,100	254,900	339,000	417,900	523,100
Total Expenses	864,759	1,063,100	996,500	1,126,700	1,245,400	1,359,100	1,499,200
Net Income (Loss)	(132,158)	(343,600)	(249,900)	1,189,000	(130,400)	(184,100)	(263,600)
Allocations							
Debt proceeds	-	130,000	1,418,000	367,500	367,500	367,500	367,500
Capital Expenditures	(61,784)	(40,000)	(1,700,000)	(1,729,500)	(469,500)	(469,500)	(469,500)
Capital Planning	-	(226,000)	(223,000)	-	-	-	-
Debt principal repayment	-	(3,900)	-	(46,400)	(58,700)	(71,100)	(83,400)
Transfers from (to) reserves	-	-	282,000	-	-	-	-
Transfers from (to) surplus	-	297,400	255,000	(55,500)	(55,500)	(55,500)	(56,500)
Reserve fund in excess of amortization	-	186,100	186,100	254,900	339,000	417,900	523,100
Surplus (Deficit)	\$ (193,942)	\$ -	\$ (31,800)	\$ (20,000)	\$ (7,600)	\$ 5,200	\$ 18,600

City of Grand Forks
Five Year Plan 2012 to 2016
Operations Summary
Supporting Schedule A

	2011 YTD Actual	2011 Plan	2012 Plan	2013 Plan	2014 Plan	2015 Plan	2016 Plan
Sewer							
Revenue							
Parcel Taxes	\$ 6,041	\$ 150,700	\$ 63,100	\$ 102,600	\$ 123,300	\$ 144,000	\$ 164,700
User Levies	706,982	701,300	740,900	763,100	786,000	809,600	833,900
Fees and Charges	16,640	4,000	9,000	9,300	9,600	9,900	10,200
Government Grants	-	-	-	90,000	90,000	90,000	90,000
Operations Expense	729,662	856,000	813,000	965,000	1,008,900	1,053,500	1,098,800
Preventative Maintenance Program	648,198	699,800	688,100	698,400	708,900	719,500	730,300
Studies & Planning	-	-	25,000	50,000	100,000	100,000	100,000
Debt Interest	31,109	50,000	32,000	-	-	-	-
Amortization	6,172	104,800	31,900	64,400	78,000	91,700	105,300
Total Expenses	103,372	223,400	147,000	162,000	192,000	237,000	297,000
Net Income (Loss)	788,851	1,078,000	924,000	974,800	1,078,900	1,148,200	1,232,600
	(59,189)	(222,000)	(111,000)	(9,800)	(70,000)	(94,700)	(133,800)
Allocations							
Debt proceeds	-	130,000	200,000	210,000	210,000	210,000	210,000
Capital Expenditures	(199,548)	(220,000)	(200,000)	(244,500)	(244,500)	(244,500)	(240,500)
Capital Planning	-	-	(226,000)	-	-	-	-
Debt principal repayment	(6,495)	(45,900)	(31,200)	(38,200)	(45,300)	(52,300)	(59,400)
Transfers from (to) reserves	-	-	-	-	-	-	-
Transfers from (to) surplus	-	134,500	253,000	(55,500)	(55,500)	(55,500)	(59,500)
Reserve fund in excess of amortization	-	223,400	147,000	162,000	192,000	237,000	297,000
Surplus (Deficit)	\$ (265,232)	\$ -	\$ 31,800	\$ 24,000	\$ (13,300)	\$ -	\$ 13,800

City of Grand Forks
Supporting Schedule B
Consolidated 5 Year Financial Plan 2012 -2016

	% of 2012 Total funding	2,012 \$	2,013 \$	2,014 \$	2,015 \$	2,016 \$
FUNDING SOURCES BEFORE TRANSFERS FROM RESERVES / SURPLUS						
Property Tax Levies, Grants in lieu & Franchise Fees	21.89%	2,772,000	2,868,600	2,968,500	3,071,900	3,178,900
Parcel Taxes						
Water	0.00%	-	129,200	165,400	201,700	237,900
Sewer	0.50%	63,100	102,600	123,300	144,000	164,700
Total Parcel Taxes	0.50%	63,100	231,800	288,700	345,700	402,600
User Levies						
Water	5.87%	742,700	765,000	788,000	811,600	835,900
Sewer	5.85%	740,900	763,100	786,000	809,600	833,900
Solid Waste	1.37%	173,400	176,900	180,400	184,000	187,700
Total User Levies	13.09%	1,657,000	1,705,000	1,754,400	1,805,200	1,857,500
Fees and charges						
General	4.68%	592,900	610,700	629,000	647,900	667,300
Water	0.03%	3,900	4,000	4,100	4,200	4,300
Sewer	0.07%	9,000	9,300	9,600	9,900	10,200
Electrical Fees	31.56%	3,995,600	4,155,400	4,321,600	4,494,500	4,674,300
Electrical - other fees and charges	0.28%	35,400	36,800	38,300	39,800	41,400
Total Fees and Charges	36.62%	4,636,800	4,816,200	5,002,600	5,196,300	5,397,500
Other sources						
General Operating	0.58%	73,000	75,200	77,500	79,800	82,200
Total Operating Revenue		9,201,900	9,696,800	10,091,700	10,498,900	10,918,700
Slag Sales	1.97%	250,000	250,000	250,000	250,000	250,000
Capital Government grants, DCC's & Gas	4.30%	545,000	2,240,000	980,000	980,000	980,000
Total Revenue	78.96%	9,996,900	12,186,800	11,321,700	11,728,900	12,148,700
Debt proceeds						
General	0.66%	-	-	-	-	-
Water	11.20%	83,000	472,500	472,500	472,500	472,500
Sewer	1.58%	1,418,000	367,500	367,500	367,500	367,500
Equipment	0.00%	200,000	210,000	210,000	210,000	210,000
Total Debt Proceeds	13.44%	1,701,000	1,050,000	1,050,000	1,050,000	1,050,000
TOTAL FUNDING SOURCES BEFORE TRANSFERS FROM RESERVES / SURPLUS	92.40%	11,697,900	13,236,800	12,371,700	12,778,900	13,198,700

City of Grand Forks
Supporting Schedule B
Consolidated 5 Year Financial Plan 2012 -2016

	% of 2012 Total funding	2,012 \$	2,013 \$	2,014 \$	2,015 \$	2,016 \$
EXPENDITURES						
Purchases for Resale						
General	0.41%	51,700	53,300	54,900	56,500	58,200
Electrical	22.59%	2,860,500	2,974,900	3,093,900	3,217,700	3,346,400
Total Cost of Sales	23.00%	2,912,200	3,028,200	3,148,800	3,274,200	3,404,600
Operating, Community, Planning & Previ						
General	35.37%	4,478,200	4,423,600	4,484,900	4,547,200	4,610,400
Water	6.40%	810,400	789,000	799,700	810,600	821,600
Sewer	5.89%	745,100	748,400	808,900	819,500	830,300
Electrical	4.30%	544,000	557,600	571,500	585,800	600,400
Equipment net recoveries	-0.91%	(115,300)	(111,500)	(107,500)	(103,200)	(98,800)
Total Operation Expenses	51.04%	6,462,400	6,407,100	6,557,500	6,659,900	6,763,900
Debt interest						
General	0.44%	55,100	95,300	126,100	156,800	187,500
Water	0.00%	-	82,800	106,700	130,600	154,500
Sewer	0.25%	31,900	64,400	78,000	91,700	105,300
Equipment	0.04%	4,800	3,200	1,600	100	-
Total Debt Interest expense	0.73%	91,800	245,700	312,400	379,200	447,300
Capital expenditures						
General	2.91%	369,000	630,000	630,000	630,000	630,000
Water	15.19%	1,923,000	1,729,500	469,500	469,500	468,500
Sewer	3.36%	426,000	244,500	244,500	244,500	240,500
Electrical	1.90%	240,000	240,600	258,600	277,500	297,400
Equipment	0.00%	-	-	-	-	-
Total Capital Expenditures	23.36%	2,958,000	2,844,600	1,602,600	1,621,500	1,636,400
Debt principal repayment						
General	0.94%	119,200	134,400	150,300	166,200	182,000
Water	0.00%	-	46,400	58,700	71,100	83,400
Sewer	0.25%	31,200	38,200	45,300	52,300	59,400
Equipment	0.68%	85,800	79,400	74,400	41,900	700
Total Debt principal repayment	1.87%	236,200	298,400	328,700	331,500	325,500
TOTAL EXPENDITURES	100.00%	12,660,600	12,824,000	11,950,000	12,266,300	12,577,700
NET TRANSFER FROM (TO) RESERVES and SURPLUS	7.60%	962,700	(412,800)	(421,700)	(512,600)	(621,000)
RECAP NET TRANSFER FROM (TO) RESERVES						
General (includes slag transfer)		179,000	(269,000)	(300,200)	(335,300)	(374,600)
Water		568,800	(35,500)	(47,900)	(60,700)	(75,100)
Sewer		221,200	(79,500)	(42,200)	(55,500)	(73,300)
Electrical		18,400	100	100	100	100
Equipment		(24,700)	(28,900)	(31,500)	(61,200)	(98,100)
Total		962,700	(412,800)	(421,700)	(512,600)	(621,000)