## THE CORPORATION OF THE CITY OF GRAND FORKS AGENDA – REGULAR MEETING

Monday, August 20<sup>th</sup>, 2012 – 7:00 p.m. Council Chambers City Hall

	ITEM	SUBJECT MATTER	RECOMMENDATION
1,	CALL TO ORDER	7:00 p.m. Call to Order	Call Meeting to Order at 7:00 p.m.
2.	RECESS TO PRIMARY COMMITTEE MEETING		Recess meeting into Primary Committee Meeting. Reconvene Regular Meeting at conclusion of Primary Committee Meeting
3.	REGULAR MEETING AGENDA	August 20 <sup>th</sup> , 2012 Agenda	Adopt Agenda
4.	MINUTES		
	<ul> <li>July 23<sup>rd</sup>, 2012</li> <li>July 23<sup>rd</sup>, 2012</li> <li>July 23<sup>rd</sup>, 2012</li> </ul>	Special Meeting Minutes Regular Meeting Minutes Primary Committee Meeting Minutes	Adopt Minutes Adopt Minutes Adopt Minutes and all recommendations contained therein
5.	REGISTERED PETITIONS AND DELEGATIONS None		
6.	unfinished Business:  a) Corporate Officer's Report – Kettle Valley Express Advertising Request	Vicom Design is requesting City support by way of advertising in their publication	Council may determine to choose an option as outlined in the report.
7.	REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)  a) Corporate Officer's Report	Members of Council may ask questions, seek clarification and report on issues	Issues seeking information on operations be referred to the Chief Administrative Officer prior to the meeting.
8.	REPORT FROM THE COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY		
9.	a) Corporate Officer's Report  RECOMMENDATIONS FROM STAFF FOR DECISIONS:  a) Chief Administrative Officer's	The City's Representative to the Regional District of Kootenay Boundary will report to Council on actions of the RDKB.  The City is in receipt of a report from the Manager of Operations as to	Receive the Report. Minutes from the June 28 <sup>th</sup> Meeting are attached to this report.  Council receives the Staff Report, including the Manager of
	Report- Traffic Concerns on 2 <sup>nd</sup> Avenue at 72 <sup>nd</sup> and 68 <sup>th</sup> Avenue	safety concerns on 2 <sup>nd</sup> Street, particularly at the intersection of 2 <sup>nd</sup> Street and 72 <sup>nd</sup> Avenue; and of 2 <sup>nd</sup> Street and 68 <sup>th</sup> Avenue	Operations' Report, dated August 7 <sup>th</sup> , 2012, proposing to install a 4-way stop at intersections on 2 <sup>nd</sup> Street at 68 <sup>th</sup>

Avenue and 72<sup>nd</sup> Avenue be received, and Council further approves the installation of 4-way stops on 2<sup>nd</sup> Street at 72<sup>nd</sup> Avenue, and 2<sup>nd</sup> Street at 68<sup>th</sup> Avenue, subject to some public advertising of the traffic change, and subject to the posting of "traffic change signs" at both intersections

b) Chief Administrative Officer's Report -- Phoenix Mountain --Updated Master Plan

The City is in receipt of correspondence from the Ministry of Forests, Lands and Natural Resources advising of an updated Master Plan for Phoenix Mountain.

That the Chief Administrative Officer's report, dated August 7<sup>th</sup>, 2012, regarding a Referral Notice received from the Ministry of Forests, Lands and Natural Resources, relative to Phoenix Mountain Updated Master Plan, be received, and that the Ministry be advised that the City of Grand Forks supports the proposed Master Plan.

c) Corporate Officer's Report – Annual Tax Exemption Bylaw Staff is working on preparing the Annual Tax Exemption Bylaw which needs to be adopted prior to October 31<sup>st</sup>, 2012, in order that certain properties will receive tax exemption in 2013.

Council receives the Staff report dated, August 14<sup>th</sup>, 2012 regarding applications requesting inclusion in the 2013 Annual ax Exemption Bylaw, and grants approval to all 9 tax exemption applicants for inclusion in the 2013 Annual Tax Exemption Bylaw.

## 10. REQUESTS ARISING FROM CORRESPONDENCE:

None

#### 11. **INFORMATION ITEMS**

Summary of Informational Items

Information Items 11(a) to 11(l)

Receive the items and direct staff to act upon as recommended

#### 12. BYLAWS

 a) Chief Administrative Officer's Report – Bylaw 1931 – Roxul Road Closure Bylaw

An attached Staff report outlining the proposed, negotiated, road closures in the vicinity of the Roxul Inc Manufacturing site in the City's Industrial Park.

Council to consider giving first, second and third reading to Bylaw 1931 – Roxul Road Closure Bylaw No. 1931, 2012

 b) Chief Administrative Officer's Report – Bylaw 1937 – Residential Garbage Collection Rates and Regulations Amendment Bylaw In May of this year, Council determined to expand the food waste recycling (green bin) service to all City residential garbage collection customers, and further directed Staff to review the existing Residential Garbage Collection Rates and Regulations Bylaw and bring forward a new bylaw with new rates and regulations for the provision of the green bin service.

Council to consider giving first, second and third reading to Bylaw 1937 – Garbage Regulations and Rates Amendment Bylaw No. 1937, 2012

 c) Chief Administrative Officer's Report – Bylaw 1940 – City of Grand Forks Campground Fees Every year, City Staff, in consultation with the Staff at the Visitors Centre, review the rates charged in the municipal campground, as the deadline for inclusion in the BC Accommodation Guide is mid August.

Council to consider giving first, second and third reading to Bylaw 1940 – City of Grand Forks Municipal Campground Regulation Amendment Bylaw No. 1940, 2012.

- 13. LATE ITEMS
- 14. QUESTIONS FROM THE PUBLIC AND THE MEDIA
- 15. **IN-CAMERA RESOLUTION**

Resolution required to go into an In-Camera Meeting Adopt resolution as per Section 90 as follows:

RESOLVED THAT COUNCIL **IN-CAMERA** CONVENE AN MEETING AS OUTLINED UNDER SECTION 90 OF THE COMMUNITY CHARTER TO DISCUSS MATTERS Α CLOSED MEETING WHICH ARE THE SUBJECT OF 90(1)(e), SECTION THE ACQUISITION. DISPOSITION OR EXPROPRIATION OF LAND IMPROVEMENTS, OR COUNCIL CONSIDERS THAT DISCLOSURE COULD REASONABLY BE EXPECTED TO HARM THE INTERESTS OF THE MUNICIPALITY.

BE IT FURTHER RESOLVED THAT PERSONS, OTHER THAN MEMBERS, OFFICERS, OR OTHER PERSONS TO WHOM COUNCIL MAY DEEM NECESSARY TO CONDUCT CITY BUSINESS, WILL BE EXCLUDED FROM THE INCAMERA MEETING.

#### 16. ADJOURNMENT



#### THE CORPORATION OF THE CITY OF GRAND FORKS

#### SPECIAL MEETING OF COUNCIL MONDAY, JULY 23<sup>RD</sup>, 2012

PRESENT:

MAYOR BRIAN TAYLOR

COUNCILLOR BOB KENDEL

COUNCILLOR PATRICK O'DOHERTY

COUNCILLOR GARY SMITH

COUNCILLOR MICHAEL WIRISCHAGIN

**COUNCILLOR CHER WYERS** 

CHIEF ADMINISTRATIVE OFFICER

CORPORATE OFFICER

L. Burch

D. Heinrich

The Chair called this Special Meeting to order at 6:00 p.m.

#### **IN-CAMERA RESOLUTION:**

MOTION: O'DOHERTY / KENDEL

RESOLVED THAT COUNCIL CONVENE AN IN-CAMERA MEETING AS OUTLINED UNDER SECTION 90 OF THE COMMUNITY CHARTER TO DISCUSS MATTERS IN A CLOSED MEETING WHICH ARE THE SUBJECT OF SECTIONS 90(1) (a) PERSONAL INFORMATION ABOUT AN IDENTIFIABLE INDIVIDUAL WHO HOLDS OR IS BEING CONSIDERED FOR A POSITION AS AN OFFICER, EMPLOYEE OR AGENT OF THE MUNICIPALITY OR ANOTHER POSITION APPOINTED BY THE MUNICIPALITY; AND 90(1)(e), THE ACQUISITION, DISPOSITION OR EXPROPRIATION OF LAND OR IMPROVEMENTS, IF COUNCIL CONSIDERS COULD REASONABLY BE EXPECTED TO HARM THE INTERESTS OF THE MUNICIPALITY, OF THE COMMUNITY CHARTER.

BE IT FURTHER RESOLVED THAT PERSONS, OTHER THAN MEMBERS, OFFICERS, OR OTHER PERSONS TO WHOM COUNCIL MAY DEEM NECESSARY TO CONDUCT CITY BUSINESS, WILL BE EXCLUDED FROM THE IN-CAMERA MEETING.

CARRIED.

MAYOR BRIAN TAYLOR



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MOTION:	O'DOHERTY
RESOLVED P.M.	THAT THIS SPECIAL MEETING OF COUNCIL BE ADJOURNED AT 6:01
	CARRIED.
<u>C E R T I F I</u>	ED CORRECT:

CORPORATE OFFICER - DIANE HEINRICH



#### THE CORPORATION OF THE CITY OF GRAND FORKS

## REGULAR MEETING OF COUNCIL MONDAY, JULY 23<sup>RD</sup>, 2012

PRESENT:

MAYOR BRIAN TAYLOR

COUNCILLOR BOB KENDEL

COUNCILLOR PATRICK O'DOHERTY

COUNCILLOR GARY SMITH

COUNCILLOR MICHAEL WIRISCHAGIN

COUNCILLOR CHER WYERS

CHIEF ADMINISTRATIVE OFFICER

CORPORATE OFFICER

L. Burch

D. Heinrich

**GALLERY** 

#### **CALL TO ORDER:**

The Mayor called the Meeting to order at 7:00 p.m.

#### **RECESS TO PRIMARY COMMITTEE MEETING:**

MOTION:

SMITH / WIRISCHAGIN

RESOLVED THAT THIS REGULAR MEETING OF COUNCIL BE RECESSED AT 7:02 P.M. TO ALLOW FOR THE PRIMARY COMMITTEE MEETING, AND THAT THIS REGULAR MEETING OF COUNCIL BE RECONVENED AT THE CONCLUSION OF THE PRIMARY COMMITTEE MEETING.

The regular meeting reconvened at 7:26 p.m.

#### **ADOPTION OF AGENDA:**

Amendment to the Agenda:

The Mayor advised that the following item would be added as a late item under Section 13

a) The Geo-Tech Field Review of the Sink Holes at the Slag Piles

MOTION:

WYERS / WIRISCHAGIN

**RESOLVED THAT** THE JULY 23<sup>RD</sup>, 2012, REGULAR MEETING AGENDA BE ADOPTED AS AMENDED. CARRIED.



### MINUTES: MOTION: O'DOHERTY / SMITH RESOLVED THAT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON MONDAY JUNE 25TH, 2012, BE ADOPTED AS CIRCULATED. CARRIED. MOTION: KENDEL / O'DOHERTY RESOLVED THAT THE MINUTES OF THE REGULAR MEETING OF COUNCIL HELD ON MONDAY, JUNE 25TH, 2012, BE ADOPTED AS CIRCULATED. MOTION: SMITH / O'DOHERTY RESOLVED THAT THE MINUTES OF THE PRIMARY COMMITTEE MEETING OF COUNCIL HELD ON MONDAY, JUNE 25TH, 2012, AND ALL RECOMMENDATIONS CONTAINED THEREIN BE ADOPTED AS CIRCULATED. CARRIED. MOTION: O'DOHERTY / SMITH RESOLVED THAT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON MONDAY JULY 9TH, 2012, BE ADOPTED AS CIRCULATED. CARRIED. **DELEGATION:** None

#### None

**UNFINISHED BUSINESS** 

#### REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)

#### **Councillor Smith:**

Councillor Smith reported on the following items:

 He reported on his attendance at a July 14<sup>th</sup>, 2012 Woodlot Association Meeting in place of the Mayor, and advised that that level of stewardship exercised by the stakeholders is admirable.



- He reported on his attendance at a July 14<sup>th</sup>, 2012, meeting with Boundary Museum Society.
- He advised that the Request for Proposal for the Branding of the City of Grand Forks will be circulated for anticipated proposals commencing on August 1st and ending August 31<sup>st</sup>.

#### **Councillor Kendel:**

Councillor Kendel reported on the following items:

- He reported on his attendance at the Canada Day Celebrations along with Councillors O'Doherty and Smith.
- He reported on his attendance at the Columbia River Treaty information session on June 27<sup>th</sup> in Castlegar
- Councillor Kendel spoke with regard to new Municipal Campground signs which are now installed which intend to direct campers on an efficient route to the City Campground.

#### **Councillor Wyers:**

Councillor Wyers reported on the following items:

- She reported on her attendance at a June 27<sup>th</sup> Columbia River Treaty information session in Castlegar along with Councillors Smith and Kendel. She advised that the information session included an update on the Columbia River Treaty and an open Question & Answer period.
- She reported on her attendance at an AKBLG Executive Meeting held in Golden on June 29th. She advised Council to keep October 19<sup>th</sup> date open for a workshop which will be held at St Eugene Resort near Cranbrook entitled, "For Richer or Poorer". She further advised that this workshop intends to address the constant downloading from the Province to Local Governments, and that no additional funds are being received in lieu of the extra work that Local Governments are now required to do.
- Councillor Wyers reported on her attendance at a July 5<sup>th</sup> Grand Forks Fly-in Association Meeting and that plans are in place for the August 26<sup>th</sup> Fly-in Appreciation Days
- She reported on her attendance to a farewell event on July 9<sup>th</sup> for former Councillor, Joy Davies, who is relocating to White Rock to be near her grand children.
- She reported on her attendance at a Boundary Restorative Justice Mentoring Workshop on July 16 to 18<sup>th</sup>, where she received a certificate to work with local Youth
- She advised that Citizens On Patrol met on July 19<sup>th</sup> and spoke with regard to the group's activities. She further reported that Staff Sergeant Jim Harrison held a party for members of COP program last Saturday where former Councillor Ann Gordon was honoured for her initiative in getting the program started.



 She reported on her attendance to the Dog Sled Organization's fundraiser on Sunday, July 22<sup>nd</sup>, where fun was had by all which included games for children, and a silent auction, and that the event was well attended.

#### **Councillor O'Doherty:**

Councillor O'Doherty reported on the following items:

- He reported his attendance at the Canada Day celebrations and commented that it was an honour to cut the Canada Day cake with Councillors Smith and Kendel.
- He reported on his invitation and subsequent attendance to the seasonal opening of Music in the Park
- He advised he attended the BMX event which was in Grand Forks last weekend.
- He advised that sports organizations are getting ready for 2012 GFI and Hockey Season

#### Councillor Wirischagin:

Councillor Wirischagin reported on the following items:

He advised that he had no report this evening.

#### **Mayor Taylor:**

Mayor Taylor reported on the following items:

The Mayor reported on the following items and advised that he is including the Regional District of Kootenay Boundary information in this report as well:

 The Mayor offered sincere condolences to the Fehr family with regard to the tragic death of their son, Richard Fehr, an 11 year old boy from Christina Lake, who perished due to falling trees at the Pine's Bible Camp during Friday's storm.

MOTION: WYERS/WIRISCHAGIN

**RESOLVED THAT** THOSE PEOPLE WHO ARE CLEANING UP PUBLIC AREAS WITHIN THE CITY OF GRAND FORKS WHICH WERE DAMAGED BY THE STORM OF JULY  $20^{\mathrm{TH}}$ , 2012, BE REIMBURSED THEIR TIPPING FEES CHARGED BY THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY LANDFILL, BY BRINGING IN THEIR RECEIPTS TO CITY HALL FOR REIMBURSEMENT BY AUGUST  $15^{\mathrm{TH}}$ , 2012.

CARRIED.

 The Mayor advised that he had a meeting with the Canadian Border Services where they discussed relationships with citizens crossing the boarder and advised that the consensus at the meeting was that it would be more economical to have a "friendlier" border. The Mayor advised that he has reviewed some of the



- complaints from local people who cross into the US and subsequently return to Canada. He advised that the Canadian Border Services is looking for feedback with regard to impolite border experiences. He further advised that there will be an additional report to Council with regard to this issue at a later date.
- On a Regional District note, the Mayor reported that the Animal Control Officer contract is moving forward and advised that the RD is attempting to include the involvement of the Animal Control Officer in dispatching injured deer information to the RCMP. He advised that the next meeting for the Regional District will be this Thursday at 6:00 pm at the Regional District of Kootenay Boundary Boardroom in Grand Forks and that this is an open public meeting.

MOTION: O'DOHERTY / SMITH

**RESOLVED THAT** ALL REPORTS OF MEMBERS OF COUNCIL GIVEN VERBALLY AT THIS MEETING, INCLUDING THE MAYOR'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, BE RECEIVED.

CARRIED.

#### REPORT FROM THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY (VERBAL)

The minutes from May 29<sup>th</sup>, 2012 Regional District of Kootenay Boundary meeting are included in this report.

Included in the above report

#### **RECOMMENDATIONS FROM STAFF FOR DECISIONS:**

a) Corporate Officer's Report – Application for a Development Variance Permit

The City is in receipt of a Development Variance Permit Application from Bertha LeSergent requesting a variance to the City's Zoning Bylaw Section 33(2)(h) – to vary the front parcel line of the Accessory Building to be closer than the facing wall of the principal building; and 33(2)(f) – to vary the Front Parcel Set Back from 20 feet to 10 feet.

The Mayor asked if any members of public wished to speak on the Development Variance Application; and whereas no one came forward.

MOTION: O'DOHERTY / KENDEL

RESOLVED THAT COUNCIL RECEIVES THE STAFF REPORT DATED, JULY 16TH, 2012, AND RESOLVES TO APPROVE THE APPLICATION FOR A DEVELOPMENT VARIANCE PERMIT, THEREBY VARYING SECTION 33(2)(h), TO ALLOW FOR A GARAGE TO BE



CONSTRUCTED CLOSER TO THE FRONT PROPERTY LINE THAN THE FACING WALL OF THE PRINCIPAL BUILDING; AND VARYING SECTION 33(2)(f), TO VARY THE REQUIRED 20 FOOT SETBACK FROM THE FRONT PARCEL LINE TO 10 FEET, ON THE PROPERTY LEGALLY DESCRIBED AS PARCEL A, BLOCK 8, DL 585, PLAN 52 LOCATED AT 152-79<sup>TH</sup> AVENUE, AS SUBMITTED BY THE PROPERTY OWNER, BERTHA LESERGENT.

CARRIED.

b) Chief Administrative Officer's Report – Potential Utilization of Storage Area at Gyro Park

At their Regular Meeting of Council on June 25<sup>th</sup>, 2012, Council, by resolution, requested that Staff provide a report on information regarding the utilization of the storage area space at Gyro Park.

MOTION:

SMITH / WIRISCHAGIN

**RESOLVED THAT** COUNCIL RECEIVES THE REPORT, DATED JULY  $17^{TH}$ , 2012, FROM THE CHIEF ADMINISTRATIVE OFFICER, REGARDING THE REQUESTED INFORMATION ON THE UTILIZATION OF THE STORAGE AREA SPACE AT GYRO PARK, FOR INFORMATION.

CARRIED.

Councillor Smith spoke with regard to the existing users of the storage space at Gyro Park such as Gallery 2, the Volunteer Fire Fighters and the Boundary Museum Society, and their willingness to sit at the table to discuss potential uses. The Mayor spoke with regard to the artifacts contained in the storage area and advised that the Boundary Museum Society would be open to storing these items at the Fructova site if they had an extension of housing for those artifacts, and further advised that planning for construction of such a building should be considered.

MOTION: O'DOHERTY / SMITH

RESOLVED THAT THE CITY REFER THIS ITEM TO THE FALL BUDGETING PROCESS AND ENDEAVOUR TO DEVELOP A COOPERATIVE VENTURE PARTNERSHIP, IN PRINCIPLE, WITH THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY AND THE BOUNDARY MUSEUM SOCIETY, TO PLAN ADDITIONAL BUILDING RESOURCES REQUIRED TO STORE THE ARTIFACTS CONTAINED AT GYRO PARK FOR DISPLAY PURPOSES AT THE BOUNDARY MUSEUM FRUCTOVA SITE.

CARRIED.

#### **REQUESTS ARISING FROM CORRESPONDENCE:**

None

#### **INFORMATION ITEMS:**

MOTION:

SMITH / O'DOHERTY



RESOLVED THAT INFORMATION ITEMS NUMBERED 11(a) TO 11(i) BE RECEIVED AND ACTED UPON AS RECOMMENDED AND/OR AS AMENDED. CARRIED.

a) Verbal Report from Mayor Taylor & Councillor Smith- Regarding Grand Forks International Sound System. He advised that the current system is dying. Recommend that the City of Grand Forks commit up to \$6,000 from accumulated surplus funds to partner with the Grand Forks International organization in a Sound System for Donaldson Park, and further that the Public Addressing (PA) "Head" be a removable multi-use component for use at other functions.

MOTION: O'DOHERTY / WYERS

**RESOLVED THAT** THE CITY OF GRAND FORKS COMMIT UP TO \$6,000 FROM ACCUMULATED SURPLUS FUNDS TO PARTNER WITH THE GRAND FORKS INTERNATIONAL BASEBALL ORGANIZATION FOR A SOUND SYSTEM FOR DONALDSON PARK, AND FURTHER THAT THE PUBLIC ADDRESSING (PA) "HEAD" BE A PORTABLE MULTI-USE COMPONENT FOR USE AT OTHER FUNCTIONS.

CARRIED.

b)	Correspondence from Kevin Dowkes regarding the Dog Park -
	Requesting additional amenities at the existing Dog Park, Recommend to receive
	for information. Council and Staff where made aware after the disbursement
	of this agenda that the Dog Park Association has requested to appear as a
	Delegation at the August 20 <sup>th</sup> Primary Committee Meeting.

- c) BC LightRecycle Update Information regarding the Light Recycle Program and Expansion. **Recommend to receive for information.** 
  - d) Message from Premier Christy Clark Regarding meeting requests at the 2012 UBCM. Council to advise if they require a meeting with the Premier. Councillors Smith, Kendel, and Wirischagin along with Mayor Taylor will discuss issues and put forth a formal request and briefing for submission to the Premier.
  - e) From FCM Target 2014 Campaign. Recommend to receive for information.
  - f) From Civic Info BC Message from the Provincial Emergency Program. Recommend to receive for information.
  - g) From Civic Info BC Regarding Meeting Requests with the Minister of Community, Sport and Cultural Development at the 2012 UBCM. Council to advise if they require a meeting with the Minister Deadline is August 17<sup>th</sup>.



- h) Environment Committee Meeting Minutes From June 21<sup>st</sup>, 2012. **Recommend to receive for information**
- i) June 25<sup>th</sup> Meeting Task List June 25<sup>th</sup> Meeting Task List. **Recommend to file.**

#### **BYLAWS:**

 a) Chief Administrative Officer's Report-Bylaw 1934-Interest Payable for Late Comer Agreements

A bylaw to establish the interest payable for Late-Comer agreements in accordance with Section 939 of the Local Government Act

MOTION: O'DOHERTY / WIRISCHAGIN

RESOLVED THAT BYLAW NO. 1934, CITED AS "Interest Payable for Late-Comer Agreements Bylaw No. 1934, 2012, BE GIVEN FINAL READING. CARRIED.

b) Chief Financial Officer's Report - Bylaw 1938-Water Regulations and Rates

A bylaw to amend the City of Grand Forks Water Regulations and Rates Bylaw No. 1501

MOTION: O'DOHERTY / SMITH

RESOLVED THAT BYLAW NO. 1938, CITED AS "City of Grand Forks Water Regulations and Rates Amendment Bylaw No. 1938, 2012, BE GIVEN FINAL READING. CARRIED.

c) Chief Financial Officer's Report - Bylaw 1939-Sewer Regulations and Rates

A bylaw to amend the City of Grand Forks Sewer Regulations and Rates Bylaw No. 1500

MOTION: KENDEL / O'DOHERTY

RESOLVED THAT BYLAW NO. 1939, CITED AS "City of Grand Forks Sewer Regulations and Rates Amendment Bylaw No. 1939, 2012, BE GIVEN FINAL READING. CARRIED.

d) Corporate Officer's Report – Bylaw 1935- Amendment to the City of Grand Forks Sustainable Community Plan Bylaw

MOTION: WIRISCHAGIN / KENDEL

RESOLVED THAT BYLAW NO. 1935, CITED AS "Amendment to the City of Grand Forks Sustainable Community Plan Bylaw No. 1919, 2011", BE GIVEN FIRST READING.

CARRIED.



MOTION: O'DOHERTY / WYERS

RESOLVED THAT BYLAW NO. 1939, CITED AS "Amendment to the City of Grand Forks Sustainable Community Plan Bylaw No. 1919, 2011", BE GIVEN SECOND READING.

CARRIED.

e) Corporate Officer's Report – Bylaw 1936- Amendment to the City of Grand Forks Zoning Bylaw

MOTION: SMITH/WYERS

RESOLVED THAT BYLAW NO. 1936, CITED AS "Amendment to the City of Grand Forks Zoning Bylaw No. 1606, 1999", BE GIVEN FIRST READING.

CARRIED.

MOTION: SMITH / O'DOHERTY

RESOLVED THAT BYLAW NO. 1936, CITED AS "Amendment to the City of Grand Forks Zoning Bylaw No. 1606, 1999", BE GIVEN SECOND READING.

CARRIED.

#### LATE ITEMS:

a) Geo Technical Field Review of the Sink Holes at the Slag Piles

The CAO advised that sink holes were noticed at the Slag Pile last Monday due to excessive rainfall. She advised that the City hired a geo-tech from Golder Associates to investigate the site and have since received the geo-tech's detailed report which contains comments and recommendations. The foremost recommendation from the Field Review was for the City to have a geo-physical survey done, and that it's Staff's recommendation to go foreword with the recommendation of Golder Associates. The CAO advised that a Press Release will be forthcoming by noon tomorrow.

MOTION: O'DOHERTY / SMITH

RESOLVED THAT COUNCIL AUTHORIZES STAFF TO PROCEED WITH THE RECOMMENDATIONS MADE BY GOLDER ASSOCIATES IN THEIR REPORT DATED JULY 19<sup>TH</sup>, 2012, IN REGARD TO THE SINK HOLES AT THE SLAG PILE LOCATION AT A COST NOT TO EXCEED \$10,000 FUNDED FROM THE SLAG SALES REVENUE RESERVE FUND.

#### **QUESTIONS FROM THE PUBLIC:**

MONA MATTEI – Asked if the Animal Control Officer is going to be tendered again and was advised that it is and that the tender is open to the existing Control Officer to apply as well as other individuals who may be interested.



ROY RONAGHAN – 1) Regarding Line Painting – He advised that the yellow lines have almost disappeared on some streets, and particularly on 2<sup>nd</sup> Street. He was advised that a contractor has been hired to do line painting which should be complete later this summer weather permitting; 2) Planning- He commented that there was supposed to be a report regarding the rejuvenation of the business area and inquired where this report is at. Councillor Smith advised that the Economic Development Advisory Committee has been involved in this initiative, and that Barb Haynes, who has experience in downtown development, will be in Grand Forks on August 21<sup>st</sup> to discuss options and ideas. 3) Mr. Ronaghan inquired with regard to the bicycle racks initiative that was put before Council some months ago. He was advised that it is on the Capital Plan but there is no funding for this initiative at this time.

ADJOURNMENT:		
MOTION:	SMITH	
RESOLVED THAT P.M.	THIS REGULAR MEET	ING OF COUNCIL BE ADJOURNED AT 8:16 CARRIED.
CERTIFIED	CORRECT:	
MAYOR BRIAN TA	YLOR	CORPORATE OFFICER- DIANE HEINRICH



#### THE CORPORATION OF THE CITY OF GRAND FORKS

## PRIMARY COMMITTEE MEETING OF COUNCIL MONDAY JULY 23<sup>RD</sup>, 2012

PRESENT:

MAYOR BRIAN TAYLOR

COUNCILLOR BOB KENDEL

COUNCILLOR PATRICK O'DOHERTY

COUNCILLOR GARY SMITH

COUNCILLOR MICHAEL WIRISCHAGIN

COUNCILLOR CHER WYERS

CHIEF ADMINISTRATIVE OFFICER

CORPORATE OFFICER

L. Burch D. Heinrich

**GALLERY** 

The Mayor called the meeting to order at 7:01 p.m.

#### **ADOPTION OF THE AGENDA:**

MOTION: O'DOHERTY / KENDEL

**RESOLVED THAT** THE AGENDA OF THE PRIMARY COMMITTEE MEETING OF COUNCIL HELD MONDAY, JULY 23<sup>RD</sup>, 2012, BE ADOPTED AS CIRCULATED.

CARRIED.

#### **DELEGATIONS:**

a) Delegation, Regional District of Kootenay Boundary Waste Management Staff

Tim Dueck, Solid Waste Management Coordinator, for the Regional District of Kootenay Boundary, made a PowerPoint presentation to Council on the new Food Scraps Recycling Program which is expected to be implemented Citywide beginning October 1<sup>st</sup>, 2012, as directed by Council resolution on May 28<sup>th</sup>, 2012. Mr. Dueck advised that 40% of the waste going to the Landfill is of organic nature and expects that once this program is in place throughout all of Grand Forks, the Kitchen Organics should be reduced by at least 25%. He further advised that two bins will be provided for this program – one small bin for under the kitchen sink, and one large bin which will be picked up once a week. He reported that by implementing this program there will be a reduction in green house gas emissions (methane gas), and, additionally, the reduction of kitchen organics material will extend the life of the landfill. He further commented that Grand Forks is the only area that is utilizing this program outside of the lower mainland and that other municipalities will be



following the area's program closely. He advised that the Regional District of Kootenay Boundary will be delivering the bins door to door in early fall.

MOTION: O'DOHERTY / WYERS

RESOLVED THAT THE PRIMARY COMMITTEE RECOMMENDS TO COUNCIL TO RECEIVE THE PRESENTATION MADE BY TIM DUECK, SOLID WASTE MANAGEMENT COORDINATOR FOR THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY WASTE MANAGEMENT STAFF WITH REGARD TO THE NEW FOOD WASTE RECYCLING PROGRAM WHICH IS EXPECTED TO BE IMPLEMENTED CITY WIDE BEGINNING OCTOBER 1<sup>ST</sup>, 2012, AS DIRECTED BY COUNCIL RESOLUTION ON MAY 28<sup>TH</sup>, 2012.

#### **UNFINISHED BUSINESS:**

None

#### **RECOMMENDATIONS FOR CONSIDERATION:**

a) Chief Administrative Officer's Report - Adoption of the Employees' Vacation Policy

As part of good governance, Council needs to adopt policies that set the expectations and rules to be followed by City Employees.

MOTION: SMITH / WIRISCHAGIN

**RESOLVED THAT** THE PRIMARY COMMITTEE RECOMMENDS TO COUNCIL THAT THE VACATION POLICY TO BE IDENTIFIED AS POLICY NUMBER 615, BE ADOPTED AS ATTACHED.

CARRIED.

b) Chief Administrative Officer's Report – Adoption of the Snow Clearing of Sidewalks and Snow Clearing of Roads and Airport Policies

Public Works Staff have reviewed a couple of existing policies and have brought forward some recommended changes to them for the Committee's deliberation and ultimate approval.

MOTION: O'DOHERTY / KENDEL

**RESOLVED THAT** THE PRIMARY COMMITTEE RECOMMENDS TO COUNCIL THE APPROVAL OF THE POLICY PACKAGE NO.'S 1103 AND 1104 AS PRESENTED, FOR IMPLEMENTATION IMMEDIATELY IN ORDER THAT THE POLICIES WILL BE IN PLACE LONG BEFORE IT SNOWS, AND TO PROVIDE THE OPPORTUNITY FOR PUBLIC NOTICE OF THE NEW POLICIES.

CARRIED.



OPERATIONAL DISCUSSION FROM STAFF: None			
PROPOSED BYLAWS FOR DISCUSSION: None			
LATE ITEMS: None			
REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL) None			
QUESTION PERIOD FROM THE PUBLIC:  Mayor Taylor stated that City Council is interested in hearing from the public on the issues it is dealing with or on any other issue that is of interest to the general public. To ensure that this process is open and does not feel uncomfortable to anyone, he advised that Council has set up some parameters to follow, and the normal rules apply.			
ADJOURNMENT:			
MOTION: SMITH  RESOLVED THAT THIS PRIMARY COMMITTEE MEETING BE ADJOURNED AT 7:25 P.M. CARRIED.			
<u>CERTIFIED CORRECT</u> :			
MAYOR BRIAN TAYLOR CORPORATE OFFICER – DIANE HEINRICH			

# THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION UNFINISHED BUSINESS

DATE : August 14<sup>th</sup>, 2012

TOPIC : Kettle Valley Express Advertising Request

PROPOSAL : Request for City Support by Advertising in the Kettle Valley Express

Publication

PROPOSED BY : Brian McAndrew & Barbara Bleiler of Vicom Design/City Staff

#### **SUMMARY:**

At their Primary Committee Meeting on June 25<sup>th</sup>, 2012, Council received a presentation made by Brian McAndrew and Barbara Bleiler of Vicom Design with regard to the Kettle Valley Express Publication which is scheduled for distribution for the year 2013. (Copy of Delegation report and Council's resolution to receive the presentation and refer for further discussion is attached to this report). The City is receipt of Vicom Design's request to Council to promote the City of Grand Forks through advertising in this publication, and has suggested that this publication would be an appropriate place to announce the new branding for the City of Grand Forks, and have further suggested that the City procure the back cover page of which the cost is \$3,360.

Due to the timeframe of the Branding Request for Proposal, a decision for the City's branding may not be ready in time to meet the publication's deadline, inasmuch Council may decide to place other promotional information about the City in place of the branding announcement. Attached to this report is an outline of some of the history, services and content which regard to the guide, in addition to the rates and sizes available. As of July 31<sup>st</sup>, 2012, Council's advertising budget has sufficient funding to support this project, *at this time*; however, there may be other commitments towards advertising for the balance of year that Council should consider. As an alternative, Council may determine to choose another area and size of advertisement in the publication.

#### **OPTIONS TO CONSIDER:**

**Option 1:** That Council receives the Corporate Officer's report, dated August 14<sup>th</sup>, 2012, with regard to Kettle Valley Express advertising information. This option would see the status quo and no advertising would be purchased.

**Option 2:** That Council considers purchasing the back page in the 2013 Edition of the Kettle Valley Express in the amount of \$3,360.00 as proposed by Vicom Design. This option would see the City as a participant in the publication for distribution and promotion in 2013.

**Option 3:** That Council considers purchasing a smaller sized ad from the price information as supplied by Vicom Design.

#### COSTS AND BUDGET IMPACTS - REVENUE GENERATION:

The Budget Impact is the amount of funds, if any, that Council determines to allocate toward advertising in the Kettle Valley Express publication. There are advertising funds available in the 2012 Financial Plan.

#### LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The Community Charter provides the authority for the City to allocate funds that are beneficial to the community, through the Five Year Financial Plan process.

Department Head or Corporate Officer or Chief Administrative Officer

Reviewed by Chief Administrative

Officer



Brian McAndrew ~ Mail to: 1020 Carson Rd. Grand Forks B.C. V0H 1H4
Phone 250-442-3731 - e-mail: brian@vicomdesign.com / web site: http://www.vicomdesign.com

Date: August 10, 2012

Greetings Mayor Taylor and Council Members,

We have had the pleasure of presenting the Kettle Valley Express to the Grand Forks City Council at the meeting held June 25, 2012 and now wish to update you as to the progression of the publication and to respectfully ask that our request to promote the City of Grand Forks through advertising in this publication be brought forward as soon as possible.

When we started the KV Express, one of the main goals of the publication was to solve the "Where is...?" problem in the Boundary by networking our communities using the Kettle Valley Rail Trail, which would attract visitors and help give readers a Geographic location for our Boundary Region. During our promotion of the magazine, we have discovered that many smaller communities such as ours have the same "where is...?" problem. Potential visitors tend to pass through our communities on their way to the larger centers, as they are not overly familiar with our smaller town amenities and all we have to offer. The smaller towns and cities on the Kettle Valley Railway and Trans Canada Trail tend to be overshadowed by publications that cater to the larger centers that have the bigger attractions.

We placed ourselves on <a href="www.gobrochures.com">www.gobrochures.com</a> and then contacted Certified Folder to secure racking at YVR, Tsawwassen and Swartz Bay Ferry Terminals to place the Boundary where it never has been. We have received over 40 orders to date including two BCAA locations and Camrose Alberta. About 3 weeks after ordering the Kettle Valley Express from <a href="www.gobrochures.com">www.gobrochures.com</a>, the Hope Visitor Centre, at the other end of the KVR, asked if we would include them, which we are more than happy to do. Funded by their EDO, they took out a half page ad that included an additional half page of copy for them (using the Vancouver, Coast & Mountains Tourism Region logo). They were excited about the networking opportunity that the Kettle Valley Rail Trail could create for them and other smaller communities like us. We are now expanding the map section to include the entire KVR trail system to incorporate all the towns along the trail.

Upon contacting other Visitor Info Centers along the KVR, we are pleased to report most have already ordered the Kettle Valley Express. All were familiar with a previous visitor guide we produced for the Boundary at <a href="http://vicomdesign.com/visitor-guide.html">http://vicomdesign.com/visitor-guide.html</a> and related that they couldn't put it on the racks but handed out hundreds across the counter. It was the only one with the kind of map so many were asking for. Smaller communities do not have the budget to produce something to compete with the bigger centers and all relayed their excitement at the prospect of finally having something that will work for them.

We are approximately half way through our projected timeline to bring advertisers on board, and are confident that our publication will be a coveted and useful production that will help stimulate our tourism and economic development. Currently, we are projecting the magazine will have enough advertisers and editorial for an additional 16 pages to increase it to 64 pages which is above the 48 page publication we initially planned for.

As the City of Grand Forks has recently requested proposals for branding, we believe our publication would be an appropriate place to announce the new branding on the back cover of this worthwhile publication. We would

ask the City to commit to booking the space by September 15; content can be decided on before November 15. We are willing to work with the City of Grand Forks.

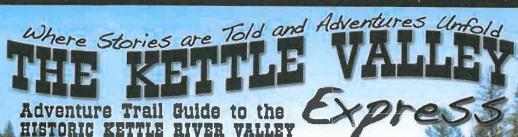
If the RFP for branding does not produce a successful candidate, and the Aug. 31 deadline for proposals is not met, we would respectfully encourage the City of Grand Forks to go ahead with promoting the City of Grand Forks through advertising as we feel the back page would be most effective. Placement on the back cover for a cost of \$3,360.00 would give Grand Forks the desired exposure to a broad audience and set us apart from the other participating communities.

There will be a section in the magazine dedicated to Grand Forks, but by having the City use the back page, will better direct readers/visitors to our section. Currently, we have planned for 27 sections, so we want Grand Forks to stand out and the back cover would accomplish this.

Full rate sheets were included in the package given at the first presentation June 25th.

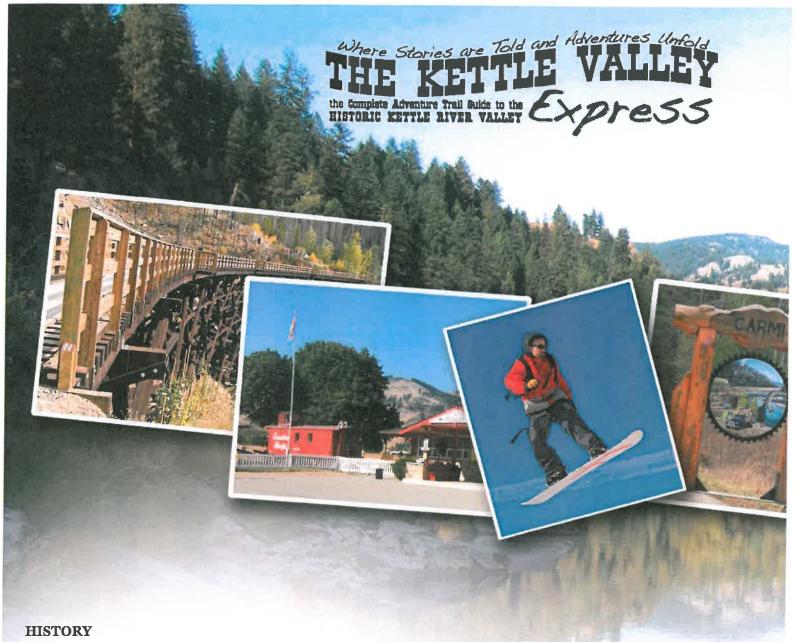
Barbara Bleiler
Advertising Sales Manager
info@kettlevalleyexpress.com
www.kettlevalleyexpress.com
www.vicomdesign.com
250-442-3731
250-442-7396 cell

The Kettle Valley Express ~ Adventure Trail Guide to the Historic Kettle River Valley All Seasons 2013 Including Christina Lake, Grand Forks, Greenwood, Midway - Mile Zero, and surrounding Communities



Includes
Large Format
Pull-Out
Pocket Map

Welcome to
The Kettle Valley Express
a new resource for trails
in the Kettle Valley
For January 2013



After winning an international award for magazine design, Beyond Graphix, in cooperation with the Grand Forks Chamber of Commerce, produced a rich and colorful informative guide for the Boundary Region in 2005, '06 and '07. The Trans Canada Trail was used as the central focus of the publication to connect the diverse and spread out communities in the Boundary Region. The success of the Regional Tour Guide has been confirmed by the positive comments, continued use and demand for the trail maps and information it contained.

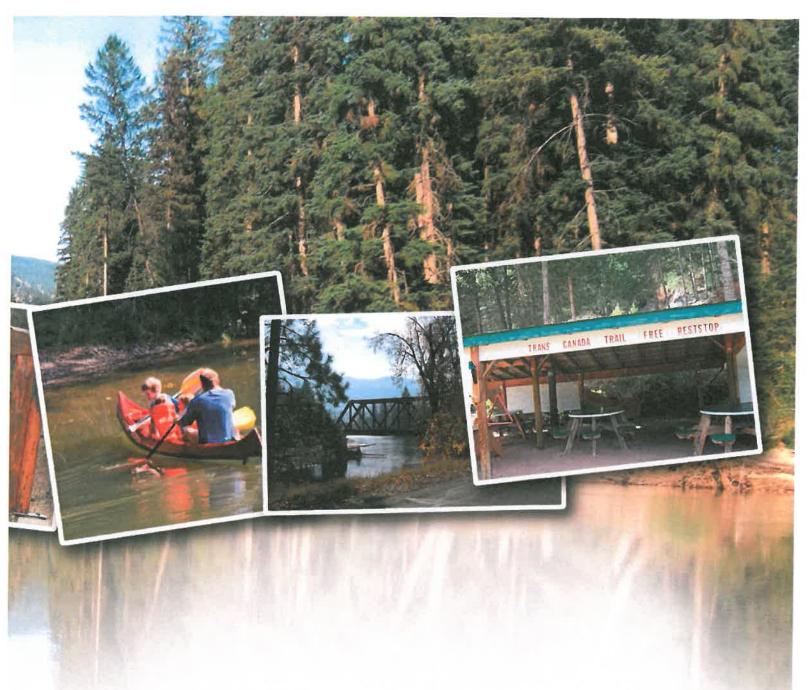
In March of 2012, **Beyond Graphix** was incorporated under the name **Vicom Design Inc.** in order to lay the ground work for producing **The Kettle Valley Express Adventure Trail Guide**. This new yearly magazine will focus on the history and trail theme with the view of accomplishing several things. This will be a private venture, cooperating and working, but not affiliated with, recognized tourism groups.

#### **GOALS**

- 1. Increase the visibility of the Boundary Region using the well marketed Kettle Valley rail and trails.
- 2. Produce a guide for adventure vacationing and trail information with companion webiste.
- 3. Using new technology, link print with internet.
- **4.** Be available on the racks when people plan their vacations.

#### ACCOMPLISHING GOALS

1. The southern part of the Okanagan and the Boundary Regions are two areas that have traditionally marketed separately. By working together to promote both regions the benefits are tremendous! Making use of the well-advertised and marketed Trans Canada Trail and Kettle Valley Railway and locating the Boundary within the Kettle Valley, next to the Okanagan, gives more possible visitors a visual location for us. .... "Oh since we are so close, let's check out that place..."

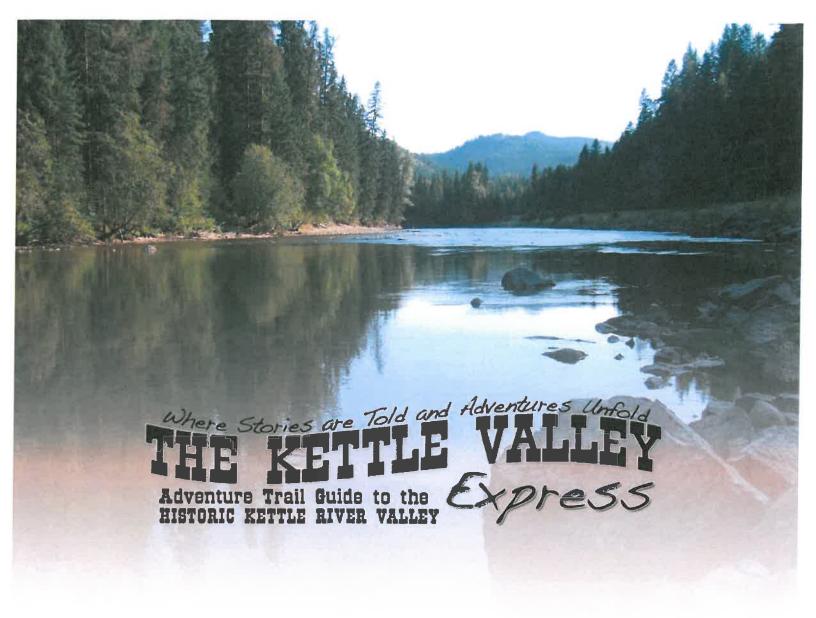


2. A large number of vacationers are active hikers, cyclists', skiers and snowmobilers that are looking for the adventure trail to remote places with inspiring views and secluded camping and swimming spots etc. There are all sorts of brochures, pamphlets and maps, but one needs a suitcase to carry them all and a filing cabinet to sort them! According to requests, a coordinated location to find trails is desperately sought after and needed.

The Kettle Valley Express will be a yearly magazine to fill this void with colourful, current and historic stories and information on the area, along with different highlights each year. The companion website, kettlevalleyexpress.com will be user friendly and have information on every trail along the KVR and surrounding area that can be found and listed, including community trails. Users will also have the chance to add information on new trails, which would be verified and posted on the site.

3. The pull-out pocket map for *The Kettle Valley Express Magazine*, with extra stand-alone copies, will merge print and digital media together using QR codes (Quick Reference) for the trails, camping locations and historic sites, expanding the information and usefulness of the pocket map. By downloading and using the free reader on a camera enabled smart phone, one can scan the QR Code and to launch a specific web page. This is new and novel and is part of the way more and more people are acquiring information (This one goes to www.vicomdesign.com our company site)

**4.** The Kettle Valley Express will be ready for the racks with the website ready to launch on January 1st, 2013, qualifying the guide to be in the BC Tourist Info Centers in January when people are planning their vacations. The guide is also being promoted and advertised on several highway kiosk signs throughout the Boundary and West Kootenay area to create an anticipation for it's release.



### Rates and Sizes for 2013

inside page dimensions are 7.875" wide by 10" high. full bleed: 8.675" wide by 11.125" high

BACK COVER BLEED	\$3,360
INSIDE COVERS BLEED	
FULL PAGE	,
HALF PAGE	\$1,350
QUARTER PAGE	\$ 750
ONE EIGHTH PAGE	\$ 475

## Advertizing Deadline September 15, 2012

#### PULL OUT POCKET MAP WITH QR CODES Map Face

_		
1.5 columns l	oy 2" high	\$595
1.5 columns l	oy 1" high	\$315
Map Back		
1.5 columns l	y 2" high	\$555
1.5 columns l	y 1" high	\$285
limited s	-	

Convenient payment schedules can be arranged ~ Discounts for early payment.

For more information, contact Barbara Bleiler 250-442-3731 or email info@kettlevalleyexpress.com

The Kettle Valley Express is a production of Vicom Design Inc. 250-442-3731 ~ 1020 Carson Rd. Grand Forks BC V0H 1H4 ~ www.vicomdesign.com



Trans Canada Trail information for the map and sign board that included mention of Greenwood's Vicom Design is continually working with and for other promotions for our area. In this example Tunnel of Flags and the Rhone rest stop as well as Midway, Grand Forks and Christina Lake. While trying to create an anticipation for the Kettle Valley Express we were able to supply Vicom Design was contracted for advertising design on the sign board.

Angela Soukoroff advised that the City could show its support by supplying the City Logo on their brochures and other information available to businesses and the public, and further advised that this program is more of an awareness raising initiative.

MOTION: WIRISCHAGIN / KROG

RESOLVED THAT THE PRIMARY COMMITTEE RECOMMENDS TO COUNCIL TO RECEIVE THE PRESENTATION AND ADVISE THAT THE CITY OFFICIALLY PARTNERS, SUPPORTS AND ENDORSES THE BOUNDARY SUCCESS BY 6 INITIATIVE.

Councillor Smith advised that he has been liaising with this organization in correlation with the Economic Development Advisory Committee.

b) Delegation, Vicom Design Inc. and the Kettle Valley Express Trail Guide

Brian McAndrew and Barbara Bleiler, of Vicom Design Inc. and the Kettle Valley Express Trail Guide made a presentation to Council requesting that the City advertise in their publication. They advised that this publication will be yearly magazine commencing the beginning of next year. They further advised that more information and an overview of the magazine could be found on their website at: www.vicomdesign.com. They commented that they will be asking for advertising support later on in the year and that the deadline for advertising is September 15<sup>th</sup>, 2012. The magazine goes to print the 1<sup>st</sup> week in December.

MOTION: SMITH / O'DOHERTY

**RESOLVED THAT** THE PRIMARY COMMITTEE RECOMMENDS TO COUNCIL TO RECEIVE THE PRESENTATION AND REFERS THE ISSUE FOR FURTHER DISCUSSION. CARRIED.

#### **UNFINISHED BUSINESS:**

None

#### **RECOMMENDATIONS FOR CONSIDERATION:**

a) Corporate Officer's Report – Amendments to the Zoning Bylaw and the Sustainable Community Plan

The City has received an application to re-designate the property west of 7450- 17<sup>th</sup> Street at the end of 75<sup>th</sup> Avenue, from Highway & Tourist Commercial to R-1, Single & Two Family residential.

MOTION:

SMITH / O'DOHERTY



# THE CITY OF GRAND FORKS REQUEST FOR PRIMARY COMMITTEE RECOMMENDATION DELEGATION

DATE : June 19, 2012

TOPIC : Kettle Valley Express Magazine which will be distributed province-wide

PROPOSAL: Requesting the City's support for advertising in the Kettle Valley

**Express Publication** 

PROPOSED BY: Brian McAndrew & Barbara Bleller of Vicom Design Inc. & the

Kettle Valley Express Trail Guide

#### SUMMARY:

Brian McAndrew and Barbara Bleiler of Vicom Design Inc. & the Kettle Valley Express Trail Guide will make a presentation to Council requesting the City's advertising support in their publication.

#### STAFF RECOMMENDATIONS:

The Primary Committee recommends to Council to receive the presentation made by Brian McAndrew and Barbara Bleiler and refers the issue for further discussion.

#### OPTIONS AND ALTERNATIVES:

 Receive the presentation: Under this option, Council is provided with the information on the Kettle Valley Express Trail Guide publication.

Receive the presentation and refer any issues for further discussion.

#### BENEFITS DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The main advantage of this option is that information is provided to the City and the Community.

Option 2: The main advantage is same as Option 1.

#### COSTS AND BUDGET IMPACT - REVENUE GENERATION :

There is no cost of making the presentation.

#### LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

Council procedures bylaw makes provisions for making presentations to Council.

Department Head or Corporate Corporate Officer or CAO

Reviewed by Chief Administrative

Officer

# JUN 1 4 2012

THE CORPORATION OF THE CITY OF GRAND FORKS



# FILE CODE

## **Council Delegations**



#### Background

Council for the City of Grand Forks welcomes public input and encourages individuals and groups to make their views known to Council at an open public meeting.

Council needs to know all sides of an issue, and the possible impacts of any action they make take, prior to making a decision that will affect the community. The following outline has been devised to assist you in preparing for your presentation, so that you will understand the kind of information that Council will require, and the expected time frame in which a decision will be forthcoming. Council may not make a decision at this meeting.

### **Presentation Outline**

Presentations may be a maximum of 10 minutes.

Your Worship, Mayor Taylor, and Members of Council, I/We are here this evening of behalf of
Your Worship, Mayor Taylor, and Members of Council, I/We are here this evening on behalf of Vicom Design Inc. and The Kettle Valley Express  to request that you consider supporting this publication by advertising the City of Grand Forks  The reason(s) that I/We are requesting this action are: to offer the City a chance to represent Grand Forks in a province wide publication about the boundary. to build revenue in order to also place it in BC Ferries and YVR during peak exposure times for GF.  I/We believe that in approving our request the community will benefit by: Increased tourism due to the increased distribution of the magazine  which will be exposing more people to our area that were not reached before.  also increased confidence that the City and council are proactive in promoting GF
The reason(s) that I/We are requesting this action are:
to offer the City a chance to represent Grand Forks in a province wide publication about the boundary.
I/We believe that in approving our request the community will be a fit.
Increased tourism due to the increased distribution of the magazine
(over)



## Council Delegations (cont.)

I/We believe that by not approving our request the result will be:	
when the magazine is published and well represented by business and the city isn't represent	ed,
the impression may be that the city of Grand Forks is not proactive in promoting or supporting Grand Fo	rks
and its businesses.	_
The question will continue to be "where is Grand Forks?" for those not familiar with our beautiful region	
In conclusion, I/we request that Council for the City of Grand Forks adopt a resolution their support for advertising in the Kettle Valley Express publication	on
	_
	_
	-
Name: Brian McAndrew and Barbara Bleiler	
Organization: Vicom Design Inc./Kettle Valley Express Adventure Trail Guide	
Mailing Address: 1020 Carson Rd. Grand Forks, BC V0H 1H4 Including Postal Code)	
Celephone Number: 250-442-3731  Email Address: brian@vicomdesign.com and/or info@kettlevalleyexpress.com	

The information provided on this form is collected under the authority of the Community Charter and is a matter of public record, which will form a part of the Agenda for a Regular Meeting of Council. The information collected will be used to process your request to be a delegation before Council. If you have questions about the collection, use and disclosure of this information contact the "Coordinator" City of

N:Forms/Delegation form

Form may be submitted by email to: info@grandforks.ca

## THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : August 15<sup>th</sup>, 2012

TOPIC : Reports, Questions and Inquiries from the Members of Council

PROPOSAL : Members of Council May Ask Questions, Seek Clarification

and Report on Issues

PROPOSED BY : Procedure Bylaw / Chief Administrative Officer

#### **SUMMARY:**

Under the City's Procedures Bylaw No. 1889, 2009, the Order of Business permits the members of Council to report to the Community on issues, bring community issues for discussion and initiate action through motions of Council, ask questions on matters pertaining to the City Operations and inquire on any issues and reports.

STAFF SUGGESTION FOR HANDLING QUESTIONS AND INQUIRIES: (no motion is required for this)

**Option 2:** Issues which seek information on City Operations or have been brought to the attention of the Members of Council prior to the meeting of Council should be referred to the Chief Administrative Officer so that Staff can provide background and any additional information in support of the issues and the member can report at the meeting on the issue including the information provided by Staff. Further the member may make motions on issues that require actions. It is in the interest of fiscal responsibility members may wish to avoid committing funding without receiving a report on its impact on the operations and property taxation.

#### **OPTIONS AND ALTERNATIVES:**

**Option 1: Submit a motion for Approval:** Under this option, a member might wish to submit an immediate motion for expediency to resolve an issue or problem brought forward by a constituent. This approach might catch other members by surprise, result in conflict and might not resolve the problem. **Option 2: Issues, Questions and Inquiries** should be made with the intent to resolve problems, seek clarification and take actions on behalf of constituents. Everyone is well served when research has been carried out on the issue and all relevant information has been made available prior to the meeting. It is recognized that at times this may not be possible and the request may have to be referred to another meeting of Council.

#### BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

**Option 1:** The main advantage of using this approach is to bring the matter before Council on behalf of constituents. Immediate action might result in inordinate amount of resource inadvertently directed without specific approval in the financial plan.

**Option 2:** The main advantage is that there is a genuine interest to resolve issues and seek clarifications without spending too much resources of the City. The disadvantage is that there may be issues brought forward which have no direct municipal jurisdiction, however, due to the motion of Council arising from the issue, resources are directed and priorities are altered without due process.

#### **COSTS AND BUDGET IMPACTS – REVENUE GENERATION:**

Both options could result in expenditures being incurred as a result of a motion on an issue without supporting documentation and report on its implications.

#### LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.

Department Head or Corporate Officer
Or Chief Administrative Officer

Reviewed by Chief Administrative

Officer

## THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE

: August 15<sup>th</sup>, 2012

TOPIC

Report - from the Council's Representative to the Regional

**District of Kootenay Boundary** 

PROPOSAL

Regional District of Kootenay Director representing Council

Will report on actions and issues being dealt with by the

Regional District of Kootenay Boundary

PROPOSED BY

Procedure Bylaw / Council

#### SUMMARY:

Under the City's Procedures Bylaw No. 1889, 2009, the Order of Business permits the City's representative to the Regional District of Kootenay to report to Council and the Community on issues, and actions of the Regional District of Kootenay Boundary.

#### STAFF RECOMMENDATION:

Option 1: Receive the Report.

#### **OPTIONS AND ALTERNATIVES:**

**Option 1: Receive the Report:** Under this option, Council is provided with the information provided verbally by the Regional District Director representing Council.

Option 2: Receive the Report and Refer Any Issues for Further Discussion or a Report: Under this option, Council provided with the information given verbally by the Regional District of Kootenay Boundary Director representing Council and requests further research or clarification of information from Staff on a Regional District issue

#### **BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:**

**Option 1:** The main advantage is that all of Council and the Public is provided with information on the Regional District of Kootenay Boundary.

Option 2: The main advantage to this option is the same as Option 1.

#### **COSTS AND BUDGET IMPACTS – REVENUE GENERATION:**

There is no direct financial impact on the provision of information.

#### LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting. Bylaw 1889, Council's Procedure Bylaw, was implemented in early February to include a specific line item in the Order of Business at a Regular Meeting to include a Report on the Regional District of Kootenay Boundary.

Department Head or Corporate Officer or Chief Administrative Officer

Reviewed by Chief Administrative

Officer /



Minutes of a regular meeting of the Board of Directors of the Regional District of Kootenay Boundary held in the Regional District of Kootenay Boundary Board Room, Trail, B.C., Thursday, June 28, 2012 at 6:00 p.m.

**Present:** 

Director L. Gray, Chair

Director N. Kettle
Director K. Wallace
Director B. Taylor
Director I. Perepolkin
Director M. Rotvold
Director B. Baird
Director G. McGregor
Director B. Crockett
Director D. Duclos
Director L. Worley
Director R. Cacchioni

Director A. Grieve (via telephone)

#### Call to Order

The Chair called the meeting to order at 6:00 p.m.

#### **Agenda**

The Chair advised that Director Grieve has asked that Items h) viii) & xi) be brought forward on the agenda as she would be joining the meeting via the telephone and it was;

280-12

Moved: Director McGregor/Sec'd: Director Rotvold

That the agenda be adopted as amended.

Carried.

#### **Minutes**

281-12

Moved: Director Cacchioni/Sec'd: Director Crockett

That the minutes of the regular Board meeting held May 29, 2012 be adopted as circulated.

Carried.

Director Grieve joined the meeting via the telephone.

#### Reports

#### **Staff Reports**

#### J. MacLean - June 22/12

#### re: Second Access to the Kootenay Boundary Regional Hospital

A report from John MacLean, Chief Administrative Officer, dated June 22/12 regarding a second access to the Kootenay Boundary Regional Hospital was read to the meeting.

282-12 Moved: Director Crockett/Sec'd: Director Kettle

That the staff report be received.

Carried.

The Chief Administrative Officer reviewed his report and it was;

283-12 Moved: Director Rotvold/Sec'd: Director Crockett

That the Regional District of Kootenay Boundary Board of Directors offer its support to the City of Trail in accessing grant funding for the second access to the Kootenay Boundary Regional Hospital.

Carried.

(Director Cacchioni opposed)

#### **E.** Kumar – June 22/12

### re: City of Trail Boundary Expansion - Columbia Gardens Industrial Area

A report from Elaine Kumar, Director of Corporate Administration, dated June 22/12 regarding the Boundary Expansion Study for the City of Trail was read to the meeting.

284-12 Moved: Director Worley/Sec'd: Director Perepolkin

That the staff report be received.

Carried.

Director Grieve requested that the Board agree to discussing Item Nos. 10) c) & d).

#### **Bylaws**

D. Dean - June 19/12

re: Area 'A' Development Approval Information Bylaw

A report from Donna Dean, Planner, dated June 19/12 regarding the Electoral Area 'A' Development Approval Information Bylaw was read to the meeting.

285-12 Moved: Director Grieve/Sec'd: Director McGregor

That the staff report be received.

#### Carried.

## Development Approval Information Bylaw - Area 'A'

286-12 Moved: Director Grieve/Sec'd: Director Baird

That Regional District of Kootenay Boundary Bylaw No. 1507 be given first, second and third readings.

Carried.

287-12 Moved: Director Grieve/Sec'd: Director Baird

That Regional District of Kootenay Boundary Bylaw No. 1507 be now reconsidered and finally adopted.

Carried.

#### **Unfinished Business**

## Memorandum of Board Resolutions

288-12 Moved: Director McGregor/Sec'd: Director Wallace

That the Memorandum of Board Resolutions be received.

Carried.

#### **Communications**

Chair Gray – June 21/12 re: Castlegar Airport

A memo from Chair Gray dated June 21, 2012 regarding the results of the special voting opportunity on a letter of support for WestJet flight services at the Castlegar Airport was read to the meeting.

289-12 Moved: Director Crockett/Sec'd: Director McGregor

That the memo be received.

#### Carried.

#### **Communications (Information Only)**

290-12 Moved: Director Kettle/Sec'd: Director Baird

#### That Items:

- a) Minutes Area 'B' Recreation May 14/12
- b) Minutes Area 'C' Parks & Recreation May 16/12
- c) Minutes Grand Forks & District Recreation May 17/12
- d) City of Burnaby May 23/12
   re: Modern Building Regulatory System & Certification
- e) A.L.C. May 25/12 re: A.L.R. Property Inclusion
- f) A.L.C. May 25/12 re: A.L.R. Subdivision
- g) B.C. Ideas May 28/12 re: Stronger Communities
- h) Minutes A.P.C. Area 'D' June 5/12
- i) Minutes A.P.C. Area 'A' June 5/12
- j) Minutes A.P.C. Area 'C' June 5/12
- k) Village of Midway June 6/12re: Tipping Fee Increase
- l) Minutes A.P.C. Area 'E' (Big White) June 7/12
- m) Okanagan Specialty Fruits June 13/12
   re: Genetically Engineering Free Zone
- n) City of Trail June 14/12 re: Thank You Letter

be received.

#### Carried.

It was generally agreed to send a letter to the City of Burnaby endorsing their report on the Modern Building Regulatory System & Certification.

#### Reports

Payroll
Int. Schedule of Accounts
June, 2012

291-12 Moved: Director Rotvold/Sec'd: Director Cacchioni

That the following items be approved for payment:

- i) Int. Sch. of Accounts June/12 Cheque Nos. 31017 – 31445
- ii) Payroll Account

\$1,341,657.61 386,905.38

<u>\$1,728,563.29</u>

Carried.

# Personnel, Executive & Policy Committee June 20, 2012

292-12 Moved: Director McGregor/Sec'd: Director Cacchioni

That the draft minutes of the Personnel & Policy Committee meeting held June 20, 2012 be received.

Carried.

#### Queen's Diamond Jubilee Medal

293-12 Moved: Director McGregor/Sec'd: Director Wallace

That the Regional District of Kootenay Boundary Board of Directors endorses the nomination of Mrs. Robin Michelle Legere for a Queen's Diamond Jubilee Medal.

Carried.

#### Interim Evaluation of the C.A.O.

294-12 Moved: Director McGregor/Sec'd: Director Worley

That the Regional District of Kootenay Boundary Board of Directors conduct an "interim" evaluation of the C.A.O. in 2012 in accordance with established Board procedure, and work towards a full 360 evaluation in 2013.

Carried.

#### Strategic Planning

295-12 Moved: Director McGregor/Sec'd: Director Kettle

That the Regional District of Kootenay Boundary Board of Directors approves having a Facilitator for the Strategic Planning session.

Carried.

# Boundary Economic Development Committee May 1, 2012

296-12 Moved: Director Taylor/Sec'd: Director Perepolkin

That the draft minutes of the Boundary Economic Development Committee meeting held June 13, 2012 be received.

Carried.

# B.V. Recreation, Parks & Trails Committee June 12, 2012

297-12 Moved: Director Duclos/Sec'd: Director McGregor

That the draft minutes of the Beaver Valley Recreation, Parks and Trails Committee meeting held June 12, 2012 be received.

Carried.

#### **Ice Rental Rates**

298-12 Moved: Director Duclos/Sec'd: Chair Gray

That the Regional District of Kootenay Boundary Board of Directors approves the following ice rates at the Beaver Valley Arena:

CATEGORY	CURRENT 2011/12	PROPOSED 2012/2013
Adult Prime	106.00/hr + hst = 118.72	108.00/hr + hst = 120.96
Youth Prime	\$59.00/hr + hst = \$66.08	60.00/hr + hst = 67.20
Youth Non-Prime	\$41.00/hr + hst = \$45.92	\$42.00/hr + hst = \$ 47.04

#### JR B HOCKEY RATES:

CURRENT	PROPOSED
REGULAR SEASON	

\$314.00/game + hst = \$351.68 2.75 hrs free practice/week, extra \$59.00 per hour + hst

\$320.00/game + hst = \$358.40 2.75 hrs free practice/week, extra \$60.00 per hour + hst

#### Carried.

# Environmental Services Committee May 12, 2012

299-12

Moved: Director Worley/Sec'd: Director Crockett

That the Regional District of Kootenay Boundary Board of Directors communicate to Multi Materials of B.C. and the B.C. Ministry of Environment intent to fully transition recycling collections services to private industry.

#### Carried.

# East End Services Committee May 29 & June 29, 2012

300-12

Moved: Director Wallace/Sec'd: Director Kettle

That the draft minutes of the East End Services Committee meeting held May 29, 2012 be received.

#### Carried.

301-12

Moved: Director Wallace/Sec'd: Director Duclos

That the draft minutes of the East End Services Committee meeting held June 19, 2012 be received.

#### Carried.

#### Thank You Letter

302-12 Moved: Director Wallace/Sec'd: Director McGregor

That the Regional District of Kootenay Boundary Board of Directors forward a letter to B.C. Transit, the Cities of Castlegar and Nelson, the Regional Districts of Central Kootenay and Kootenay Boundary commending and thanking B.C. Transit staff and the local governments' Chief Administrative Officers for the work that has been done on this report.

#### Carried.

#### **Board Appointment Updates**

#### S.I.D.I.T.

Director McGregor updated the Board on the activities of S.I.D.I.T. and advised that she was now Chair.

#### S.I.B.A.C.

Director McGregor circulated recent information on S.I.B.A.C.

#### R.C.M.P.

Director McGregor advised that she will be attending an R.C.M.P. meeting on July 10/12.

The Chair requested that Director McGregor circulate any notes she had on her meetings.

#### Okanagan Film Commission

Director Baird advised that the Okanagan Film Commission has been busy and that a group is actively looking at Sidley Mountain for filming.

#### Columbia River Treaty Committee

Directors Worley & Rotvold updated the Board members on the Columbia River Treaty Committee

#### L.C.I.C.

The Chair updated the Board on a Hwy. 3 coalition meeting he had attending in Castlegar.

#### Boundary Weed/Stakeholder

Director Perepolkin advised of an upcoming certification course to be held in Rock Creek.

#### **Staff Reports**

#### S. Dreher - June 19/12

#### re: Building Contravention - Area 'E'

A report from Sig Dreher, Chief Building Official, dated June 19/12 regarding a Building Bylaw Contravention in Electoral Area 'E' was read to the meeting.

303-12 Moved: Director McGregor/Sec'd: Director Worley

That the staff report be received.

#### Carried.

304-12 Moved: Director Rotvold/Sec'd: Director Perepolkin

That the Regional District of Kootenay Boundary Board of Directors invite Susan & Mark Poon, Christopher & Ruth Earp, Gail Williamson, a representative from Mountain View Catering Ltd., Alan Surtees and Chris Kerr, Jason Arnold, a representative from R 160 Enterprises Ltd., Melissan Killips and Caleb Duggan, a representative from 416417 Alberta Ltd., Kerry Judith Elder, Victor Calvin Barr, David & Sharon Filipenko to appear before the Board to make a presentation relevant to the filing of a Notice in the Land Title Office pursuant to Section 695 of the Local Government Act and Section 57 of the Community Charter against the property legally described as Strata Lots 1 – 12, DL 4186S, SDYD, Strate Plan KAS2963.

Carried.

#### M. Fournier-Beck – June 28/12

re: Regional District of Okanagan-Similkameen O.C.P.

A report from Marie-Ange Fournier-Beck, Assistant Planner, dated June 28/12 regarding amendments to the Regional District of Okanagan-Similkameen O.C.P. was read to the meeting.

305-12 Moved: Director Cacchioni/Sec'd: Director McGregor

That the staff report be received.

Carried.

306-12 Moved: Director McGregor/Sec'd: Director Perepolkin

That the Regional District of Kootenay Boundary Board of Directors supports the amendments.

Carried.

M. Fournier-Beck – June 28/12

re: Road Closure in Area 'D'

A report from Marie-Ange Fournier-Beck, Assistant Planner, dated June 28/12 regarding a road closure in Area 'D' was read to the meeting.

307-12 Moved: Director McGregor/Sec'd: Director Rotvold

That the staff report be received.

#### Carried.

308-12 Moved: Director Baird/Sec'd: Director Perepolkin

That the Regional District of Kootenay Boundary Board of Directors advise the Ministry of Transportation and Infrastructure that they have no objection to the application for a road closure for Hill Street adjacent to properties owned by Richard & Lynda Hynes.

Carried.

# M. Fournier-Beck – June 28/12 re: Establishment of Two Shelters on Crown Land

A report from Marie-Ange Fournier-Beck, Assistant Planner, dated June 28/12 regarding a referral from the Ministry of Forests, Lands and Natural Resource Operations for the establishment of two shelters on Crown Land in Electoral Area 'D' was read to the meeting.

309-12 Moved: Director Perepolkin/Sec'd: Director Duclos

That the staff report be received.

Carried.

310-12 Moved: Director McGregor/Sec'd: Director Duclos

That the Regional District of Kootenay Boundary Board of Directors advise the Ministry of Forests, Lands and Natural Resource Operations that the Recreation Site application from the Boundary Snowmobile Club is supported with the Advisory Planning Commission comments being forwarded to the Ministry of Forests, Lands and Natural Resource Operations.

Carried.

# M. Fournier-Beck – June 28/12 re: Cutting Permit East of Maide Creek

A report from Marie-Ange Fournier-Beck, Assistant Planner, dated June 28/12 regarding a proposed cutting permit in Electoral Area 'B' was read to the meeting.

311-12 Moved: Director Worley/Sec'd: Director Duclos

That the staff report be received.

Carried.

## 312-12 Moved: Director Worley/Sec'd: Director Baird

That the Regional District of Kootenay Boundary Board of Directors advise ATCO Wood Products that the application for Timber Cutting Permit No. 221 on Crown land near East Maide Creek is supported.

Carried.

# M. Fournier-Beck – June 28/12 re: Subdivision Referral

A report from Marie-Ange Fournier-Beck, Assistant Planner, dated June 28/12 regarding a subdivision referral in Electoral Area 'D' was read to the meeting.

313-12 Moved: Director Perepolkin/Sec'd: Director McGregor

That the staff report be received.

Carried.

314-12 Moved: Director Perepolkin/Sec'd: Director Baird

That the Regional District of Kootenay Boundary Board of Directors advise the Ministry of Transportation and Infrastructure that should the subdivision be approved, the Regional District of Kootenay Boundary requests the covenant KL43892 be extended to proposed Lots A and B **AND FURTHER** that the RDKB Board of Directors have no objection to the application for a subdivision by Constance Herman and Frank Uzelac for the properties legally described as Lot 2, DL 1359, SDYD, PLAN EPP14656 AND Lot 4, DL 1359, SDYD, PLAN 34982.

Carried.

# M. Fournier-Beck – June 28/12 re: Temporary Licence of Occupation

A report from Marie-Ange Fournier-Beck, Assistant Planner, regarding three applications submitted by Teck Metals Ltd. to the Ministry of Forests, Lands and Natural Resource Operations and the Ministry of Environment was read to the meeting.

315-12 Moved: Director Cacchioni/Sec'd: Director Crockett

That the staff report be received.

Carried.

316-12 Moved: Director Crocketty/Sec'd: Director Rotvold

That the Regional District of Kootenay Boundary Board of Directors advise the Ministry of Forests, Lands and Natural Resource Operations that the Crown Land applications submitted by the Teck Metals Ltd. for the property legally described as unsurveyed crown land, lying between the current high water mark of the Columbia River, and the eastern boundary of SL 17, District Lot 4598 and the Columbia River side channel approximately 4 km south of Genelle is supported with the applicant contacting the ALC about an application for Transportation, Utility and Recreational Uses in the ALR.

Carried.

#### E. Kumar - June 26/12

#### re: Renaming of Electoral Areas

A report from Elaine Kumar, Director of Corporate Administration, dated June 26/12 regarding the renaming of the Electoral Areas was read to the meeting.

317-12 Moved: Director Baird/Sec'd: Director McGregor

That the staff report be received.

Carried.

318-12 Moved: Director Worley/Sec'd: Director Baird

That the Regional District of Kootenay Boundary Board of Directors request the Province to change the names of the Regional District of Kootenay Boundary Electoral Areas as follows:

-	Electoral Area 'A'	Electoral Area/Beaver Valley
-	Electoral Area 'B'	Electoral Area/Lower Columbia/Old Glory
-	Electoral Area 'C'	Electoral Area/Christina Lake
-	Electoral Area 'D'	Electoral Area 'D'/Rural Grand Forks
-	Electoral Area 'E'	Electoral Area/West Boundary
-2	Dicciolal Alca D	Electoral Area/ West Boundary

Carried.

(Directors Rotvold, Cacchioni & Taylor opposed)

## J. Mackey – June 14/12

#### re: Recreation Centre Parking Lot

A report from John Mackey, Director of Recreation & Facilities, dated June 14/12 regarding the necessity for paving repairs to the Recreation Centre parking lot in Grand Forks was read to the meeting.

## 319-12 Moved: Director Perepolkin/Sec'd: Director McGregor

That the staff report be received.

Carried.

320-12 Moved: Director Taylor/Sec'd: Director Perepolkin

That the Regional District of Kootenay Boundary Board of Directors approves the expenditure of \$10,000 in funding to be divided equally between the reserve accounts at the Aquatic Centre and the Arena.

Carried.

#### **Bylaws**

#### D. Dean - June 19/12

#### re: Green House Gas Reduction

A report from Donna Dean, Planner, dated June 19/12 regarding the Area 'C' O.C.P. Amendment Bylaw regarding greenhouse gas reduction targets, policies and actions was read to the meeting.

321-12 Moved: Director McGregor/Sec'd: Director Duclos

That the staff report be received.

Carried.

#### O.C.P. Amendment - Area 'C'

322-12 Moved: Director Baird/Sec'd: Director McGregor

That Regional District of Kootenay Boundary Bylaw No. 1506 be given first and second readings.

Carried.

#### D. Dean - June 19/12

#### re: Big White O.C.P. Amendment

A report from Donna Dean, Planner, dated June 19/12 regarding the Big White O.C.P. Amendment Bylaw regarding greenhouse gas reduction targets, policies and actions was read to the meeting.

323-12 Moved: Director Baird/Sec'd: Director McGregor

That the staff report be received.

#### Carried.

## O.C.P. Amendment - Big White

324-12 Moved: Director Baird/Sec'd: Director Perepolkin

That Regional District of Kootenay Boundary Bylaw No. 1508 be given first and second readings.

Carried.

#### **New Business**

#### Schedule Public Hearings

325-12 Moved: Director Worley/Sec'd: Director McGregor

That the following Public Hearings be scheduled:

- Bylaw No. 1506 Appoint Director McGregor to Attend (Directors Perepolkin & Baird as Alternates);
- Bylaw No. 1508 Appoint Director Baird to Attend (Directors McGregor & Perepolkin as Alternates).

#### Carried.

#### **Grants-in-Aid**

326-12 Moved: Director McGregor/Sec'd: Director Baird

That the following grants in aid be approved:

- Genelle Recreation Area 'B' \$4,000
- Christina Lake Supportive Living Society Area 'C' \$500
- Christina Lake Chamber of Commerce Area 'C' \$896.00
- Christina Lake Seniors Housing Society Area 'C' \$4,000
- Christina Lake Fire Dept. Society Area 'C' \$1,500
- Selkirk College (science camps) Areas 'C' & 'D' \$300 each
- Boundary Literacy Advisory Committee Area 'D' \$1,500
- King Edward Masonic Lodge Area 'E' \$800
- Greenwood Board of Trade Area 'E' = \$800

#### Carried.

#### **Director Request for Staff Resources (Discussion)**

#### Highway 33

The Chair advised that the Ministry of Highways is supportive of reviewing the speed limit on Highway 33 (between Rock Creek and Kelowna) and that staff will be providing a report to the Board.

#### In Camera Meeting

327-12 Moved: Director Taylor/Sec'd: Director Worley

That the Regional District of Kootenay Board of Directors proceed to an in camera meeting pursuant to Section 90 (1) i of the Community Charter (time: 7:44 p.m.).

Carried.

328-12 Moved: Director Kettle/Sec'd: Director Duclos

That the Regional District of Kootenay Boundary Board of Directors reconvenes to the regular meeting (time: 7:50 p.m.).

Carried.

#### Adjournment

329-12	Moved: Director McGregor		
That the meeting be adjourned.		Time: 7:50 p.m.	*
Chair		Director of Corporate Administration	<del></del>

# THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : August 7, 2012

TOPIC: Traffic Concerns on 2<sup>nd</sup> Avenue at 72<sup>nd</sup> and 68<sup>th</sup> Avenues

PROPOSAL: Request to consider the installation of 4-way Stops on 2<sup>nd</sup> Street at

72<sup>nd</sup> and 68<sup>th</sup> Avenues.

PROPOSED BY : City Staff

#### **SUMMARY:**

The CAO is in receipt of a report from the Manager of Operations, as to safety concerns on 2<sup>nd</sup> Street, particularly at the intersection of 2<sup>nd</sup> Street and 72<sup>nd</sup> Avenue and at the intersection of 2<sup>nd</sup> Street and 68<sup>th</sup> Avenue. A copy of this staff report is attached for Council's consideration. City Staff, particularly those Staff members that use 2<sup>nd</sup> Street on a daily basis, several times a day, between the public works yard and the rest of the City are becoming more concerned as to traffic safety on 2<sup>nd</sup> Street. They advise that they are witnessing close calls at both of these intersections, and have investigated options to make these intersections safer. The least expensive option would be the installation of 4-way stops at both of these intersections. This will have the effect of slowing the traffic down, and hopefully encourage drivers to be more safety conscience.

The intersection at 68<sup>th</sup> Avenue and 2<sup>nd</sup> Street is used by heavy industrial traffic as well as local traffic. This intersection has had the history of being a 4-way stop which was removed in 2007-2008 because the stopping and starting of heavy truck traffic was impacting the pavement. The intersection is now been remediated. Our Staff feels that the safety concern outweighs any measure taken in the past to benefit the pavement.

The intersection at 72<sup>nd</sup> Avenue and 2<sup>nd</sup> Street, in front of the Fire Hall, has been on Staff's radar for some time as we continually receive concerns from the public. The \$ Store traffic is of particular concern as the parking area is designed in such a way as to allow the parked vehicles to back right into the travelled portion of the road right-of-way. While there may be other options that are preferred to deal with the traffic at this intersection, for the now the 4-way stop is the least expensive option, which will not result in expensive engineering studies and capital improvements. We are hopeful that the 4-way stop will slow the traffic enough that drivers will be more cautious.

While the 4-way stops may not be the ultimate solution to the problem, Staff believes that they are worth a try to change driver behavior.

#### STAFF RECOMMENDATIONS:

**Option 1:** That the Staff report, including the Manager of Operations' Report, dated August 7, 2012 proposing to install 4-way stop intersections on 2<sup>nd</sup> Street at 68<sup>th</sup> Avenue and 72<sup>nd</sup> Avenue, be received, and Council further approves of the installation of 4-way stops on 2<sup>nd</sup> Street at 72<sup>nd</sup> Avenue and 68<sup>th</sup>

Avenue, subject to some public advertising of the traffic change, and subject to the posting of "traffic change signs" at both intersections.

#### **OPTIONS AND ALTERNATIVES:**

Option 1: That the Staff report, including the Manager of Operations' Report, dated August 7, 2012 proposing to install 4-way stop intersections on 2<sup>nd</sup> Street at 68<sup>th</sup> Avenue and 72<sup>nd</sup> Avenue, be received, and Council further approves of the installation of 4-way stops on 2<sup>nd</sup> Street at 72<sup>nd</sup> Avenue and 68<sup>th</sup> Avenue, subject to some public advertising of the traffic change, and subject to the posting of "traffic change signs" at both intersections. This option would see 4-Way Stops installed on 2<sup>nd</sup> Street at 72<sup>nd</sup> Avenue and at 68<sup>th</sup> Avenue.

Option 2: That the Staff report, including the Manager of Operations' Report, dated August 7, 2012 proposing to install 4-way stop intersections on 2<sup>nd</sup> Street at 68<sup>th</sup> Avenue and 72<sup>nd</sup> Avenue, be received, and Council further directs Staff to hire a traffic engineer to study both intersections and determine options and a recommendation for Council to consider in making the intersections safer. This option would direct Staff to hire a traffic engineer to provide Council with a report on the traffic situation and driver habits, and provide options to make the intersections safer for vehicles and pedestrians.

<u>Option 3:</u> Council receives this report for information. This option suggests that Council does not agree that there are traffic concerns at these two intersections.

#### BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

**Option 1:** This option would see 4-way traffic signs installed on 2<sup>nd</sup> Street at 72<sup>nd</sup> Avenue and at 68<sup>th</sup> Avenue. This is the least expensive option, designed to slow the traffic down and encourage drivers to be more watchful. The disadvantage to this option is that drivers will have to become used to stopping at this intersection, and it will take time to change driver behavior. This option does not provide for a professional opinion on traffic control from an engineering perspective, and while this may be an option for Council in the future, for now Staff is recommending the less expensive route of installing the 4-way stop signs and see if this will result in safer intersections.

**Option 2:** This option would see the city hire a professional traffic engineer to review the situations at both of these intersections and to determine options and a recommendation for safety improvement for Council to consider. While this may be the preferred option, it is definitely the most expensive option. It is unknown the exact cost of a traffic engineering study, but it could well cost tens of thousands of dollars.

**Option 3:** This option will allow for the status quo to continue. This option suggests that Council does not share the Staff concerns of safety at either of these intersections.

#### **COSTS AND BUDGET IMPACTS – REVENUE GENERATION:**

Costs involved to implement Option 1 include the installation of signage. Costs involved in Option 2, could be in the tens of thousands of dollars. There is no cost to Option 3, as it is the status quo.

LEGISLATIVE IMPACTS, PRECEDENTS, I The Community Charter allows Council to regula the municipality.	POLICIES:  te "highways", including all streets, lanes and alleys in
Department Head or CAO	Reviewed by Chief Administrative Officer



# CITY OF GRAND FORKS MEMORANDUM

**DATE** : August 7, 2012

TO : Chief Administrative Officer

FROM: Manager of Operations

**SUBJECT:** Installation of 4-way Stop Intersections

#### Background:

City Staff have witnessed close calls at two major intersections, and have investigated options to make these intersections safer. These intersections involve 2<sup>nd</sup> Street at 72<sup>nd</sup> Avenue (location of the Grand Forks Fire Hall), and 2<sup>nd</sup> Street at 68<sup>th</sup> Avenue (location of Interfor). Previously, the intersection at 2<sup>nd</sup> and 68<sup>th</sup> Avenue was a 4-way Stop and was converted to a 2-way Stop in an effort to save the intersection pavement as the large logging trucks are hard on the pavement when they have to start and stop. We have received numerous complaints about the traffic issues at the intersection of 72<sup>nd</sup> and 2<sup>nd</sup>. Traffic from the Dollar Store, and the businesses on the other corners, contribute to the busy corner with insufficient sight lines. Staff is looking for in-expensive options to slow the traffic down to create more watchful and safety conscience drivers.

#### **Key Issues:**

- 1. Staff have personally viewed near misses and received public complaints about safety on both of these intersections
- 2. Council has the authority under the Community Charter to regulate roadways.
- 3. Staff has considered inexpensive options to alleviate the problem. Should these options not prove effective, a more expensive option may have to be considered.

#### Options:

Option One: Council to approve the installation of a 4-way stop at the intersections of 68<sup>th</sup> Avenue and 2<sup>nd</sup> Street, as well as at the intersection of 72<sup>nd</sup> Avenue and 2<sup>nd</sup> Avenue, and advertise this traffic change to the public. This option would see staff install 4-way stops at both intersections.

Option Two: Council resolves to direct staff to contract a traffic engineer to study the traffic at the intersections of 68<sup>th</sup> Avenue and 2<sup>nd</sup> Street, as well as the intersection at 72<sup>nd</sup> Avenue and 2<sup>nd</sup> Street, with a view of providing options and recommendations for Council to consider in making the intersections safer for all vehicular traffic and pedestrians. This option would see Council hire a traffic engineer to provide options for Council's consideration.

**Option Three:** Council resolves to receive this report for information. This option assumes that Council sees no issues with the two intersections and has chosen not to take any action.

#### Discussion:

## Intersection at 68th Avenue and 2nd Street

The majority of traffic on 68th Avenue, from Highway 3 west to Interfor, is commercial large trucks. This commercial traffic is either heading to or coming from, Highway #3 where speeds are higher. This commercial traffic appears to be consistently travelling above the posted 50 KPH speed limit. The majority of traffic on 2<sup>nd</sup> street ranges from small privately owned cars and trucks to midsized commercial vehicles. Although the speeds on 2<sup>nd</sup> street appear more in keeping with posted speed limits many drivers appear confused with the intersection at 68<sup>th</sup> Avenue. Several drivers appear to assume this intersection is actually a 4-Way-Stop intersection and as such proceed through the intersection after a quick stop assuming right of way over traffic on 68th Avenue. Close calls are a result creating extremely unsafe travelling conditions. Staff feels there is a high risk of very serious accidents at this intersection. Installing a 4-Way-Stop at this intersection would slow the large commercial traffic travelling east or west on 68th Avenue and allow better flow of traffic from 2<sup>nd</sup> street. Complaints have been received from residents about the noise created by the large trucks accelerating as they travel east along 68th avenue. Presently with no stop sign at 2nd Street, these large trucks continue their acceleration from Interfor right up until they must start braking for Highway #3.

## Intersection at 72<sup>nd</sup> Avenue and 2<sup>nd</sup> Street

Poor sight lines, business parking, RV routing and high traffic volumes all contribute to Staff concerns with the intersection at 72<sup>nd</sup> Avenue and 2<sup>nd</sup> Street. With no traffic signal or signs on 2<sup>nd</sup> Street between Highway #3 at the north and 68<sup>th</sup> Avenue at the south, few gaps in traffic are created for the traffic on 72<sup>nd</sup> Avenue to negotiate the intersection at 2<sup>nd</sup> Street during peek times. Even a 2 or three car back up of east travelling traffic on 72<sup>nd</sup> Avenue waiting to enter or cross 2<sup>nd</sup> Street creates problems with traffic backing up from the Dollar Store. Installing a 4-Way-Stop at this intersection would allow for better traffic flow on 72<sup>nd</sup> avenue and reduced frustration from traffic accessing and leaving businesses adjacent this intersection. The intersection at Market Avenue and 2<sup>nd</sup> Street would also benefit by installing a 4-Way-Stop at 72<sup>nd</sup> Avenue and 2<sup>nd</sup> Street by creating addition gaps in traffic flows travelling North on 2<sup>nd</sup> Street.

## Recommendation:

Option One: Council to install a 4-way stop at the intersections of 68<sup>th</sup> Avenue and 2<sup>nd</sup> Street, as well as at the intersection of 72<sup>nd</sup> Avenue and 2<sup>nd</sup> Avenue, and advertise this traffic change to the public.

Hal Wright, Manager of Operations

# THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE

August 7, 2012

TOPIC

Phoenix Mountain – Updated Master Plan

**PROPOSAL** 

Request for Comments on the Master Plan from the Ministry of

Forests, Lands and Natural Resource Operations

PROPOSED BY

Ministry of Forests, Lands and Natural Resource Operations

#### **SUMMARY:**

The City is in receipt of correspondence from the Ministry of Forests, Lands and Natural Resources, advising of an Updated Master Plan for Phoenix Mountain. The updated Master Plan serves to outline the short and long term goals of the ski area, and upon approval will allow the Phoenix Mountain Alpine Ski Society to move towards a new Operating Agreement with the Province. It will also position the Society to proceed with a planned expansion of the ski area, which includes increased parking area, first aid building, and the extension of rental/ski school building and the installation of a new power supply for a new beginner lift, in the short term, and the development of a new base area complete with overnight cabins, new day lodge, roadways, and increased number of ski runs and lifts in the long term. The short term goals will also position the ski society to operate the hill as a mountain bike facility in the summer season.

A copy of the entire Master Plan is attached for Council's consideration. While the ski hill is technically in the City's watershed area, the Manager of Technical Services advises that she does not see any issues with this proposal.

#### STAFF RECOMMENDATIONS:

Option 1: That the Chief Administrative Officer's Report, dated August 7, 2012, regarding a Referral Notice received from the Ministry of Forests, Lands and Natural Resources, relative to the Phoenix Mountain Updated Master Plan, be received, and that the Ministry be advised that the City of Grand Forks supports the proposed Master Plan.

#### **OPTIONS AND ALTERNATIVES:**

Option 1: That the Chief Administrative Officer's Report, dated August 7, 2012, regarding a Referral Notice received from the Ministry of Forests, Lands and Natural Resources, relative to the Phoenix Mountain Updated Master Plan, be received, and that the Ministry be advised that the City of Grand Forks supports the proposed Master Plan: This option will allow for Council's response to the application.

Option 2: That the Chief Administrative Officer's Report, dated August 7, 2012, regarding a Referral Notice received from the Ministry of Forests, Lands and Natural Resources, relative to

the Phoenix Mountain Updated Master Plan, be received for information. This option would result in no response from the City.

#### **BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:**

**Option 1:** The advantage to this option is that the City responds that the City's interests are not impacted. There is an added advantage to this option inasmuch as it allows the City to convey support of the Phoenix Mountain Alpine Ski Society and the efforts proposed by the Society to advance and benefit the tourism industry in the Grand Forks area. While there is little downside to the proposal from the City's perspective, an ambitious expansion will be subject to the availability of funding, and the timeframe in which to complete the entire project, may have to be extended into the future.

**Option 2:** There is no advantage in not responding to the request for comments. Not responding within the 30 day time frame will simply indicate to the Ministry that the City is in favour of the application. However with this option, a non-response will be a missed opportunity to support local volunteers and the efforts proposed for the expansion and benefit of the local tourism industry.

#### **COSTS AND BUDGET IMPACTS – REVENUE GENERATION:**

There is no direct cost in responding to the Ministry's request for input.

#### LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The City receives requests for comments and input from time to time from the Ministry of Forests, Lands and Natural Resource Operations.

Department Head or CAO

Reviewed by Chief Administrative Officer



File: 4400731

July 18, 2012

Ministry of Environment – Habitat and Environmental Protection
Land Authorizations - Ministry of Forests, Land and Natural Resource Operations (FLNRO)
Arrow Boundary Forest District - FLNRO
Recreation, Sites and Trails - FLNRO
Ministry of Transportation and Infrastructure – Grand Forks Area Office
Ministry of Energy, Mines and Petroleum Resources
Kootenay Boundary Regional District
Kootenay Health Authority
City of Grand Forks
Village of Midway
City of Greenwood
BC Timber Sales – Kootenay Business Area

#### RE: Phoenix Mountain - Updated Master Plan

The Resort Development Branch, Ministry of Forests, Land and Natural Resource Operations (FLNRO) has received an updated Master Plan for Phoenix Mountain. This small, community ski area is located off of Highway 3 northwest of the city of Grand Forks. The updated Master Plan serves to outline the short and long term goals of the ski area, and if approved will allow the ski hill to move towards a new Operating Agreement with the Province. The Phoenix Alpine Ski Society is proposing an expansion, which will allow them to include existing ski runs that are currently outside of their boundary and add new terrain for future ski development. In addition, the ski society would like to increase their current recreational offering and begin to explore all-season opportunities.

A new Operating Agreement (OA) will provide for the following changes:

- 30 year tenure term
- The ability for the resort to conduct recreation activities year round on the land under the OA tenure, rather than being restricted to the winter ski season.
- Provide the resort operator with the ability to directly authorize other commercial recreation uses consistent with the objectives of the Resort Master Plan, which were previously tenured independently.
- Updated legal language
- Consistent documentation between all ski resorts in the province

The Resort Development Branch is requesting your involvement in the review of the updated Master Plan for Phoenix Mountain. The plan is available for your reference online at: <a href="http://www.for.gov.bc.ca/resort\_development/resort\_plans/proposed/index.htm">http://www.for.gov.bc.ca/resort\_development/resort\_plans/proposed/index.htm</a>. Please advise if you have any difficulty accessing the Master Plan, or if you would like a hard copy of the document.

We would appreciate receiving your comments by August 31<sup>st</sup>, 2012, if this timeline poses a challenge please let me know as soon as possible. Please contact me at (250) 371-3943, or Psyche Brown at (250) 371-3935 if you have any questions or require additional information.

Yours truly

Tori Meeks

Land Officer

Resort Development Branch



# **Phoenix Mountain**

**Resort Master Plan** 

Community Alpine Ski Resorts - Type I

**July 2012** 



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## **Executive Summary**

## **Project Vision**

The Phoenix Alpine Ski Society would like to see Phoenix Mountain continue to be a viable operation that contributes to the social and economical values of the community and surrounding area. The purpose of this Master Plan is to create a phased development plan for Phoenix Mountain that looks towards gradually increasing the recreational capacity at the mountain, and moving towards all season use. The proposed expansion to the Controlled Recreation Area (CRA) will allow the ski hill to manage and control areas that our guests are currently using but are outside of the CRA boundary, and the expansion ensures that Phoenix has the necessary space to grow and meet increasing recreational demands

#### General Overview of Business (Existing and Proposed)

Phoenix Mountain has been in operation since 1968. It is located in the southern interior of British Columbia, off of Highway 3 northwest of the city of Grand Forks. As a non-profit organization, the Phoenix Mountain Alpine Ski Society is operating the ski hill for one main reason: to provide an affordable family-oriented ski experience within the Kootenay Boundary Region. Phoenix currently operates during the winter months offering an exceptional downhill skiing experience. Phoenix is an important feeder/breeder ski hill for the surrounding destination ski resorts (Red Mountain, Big White, Silver Star and Whitewater). Price is definitely a barrier for entry into the sports of skiing and snowboarding, and we pride ourselves on being an affordable option for families to spend some quality time together, and be physically active in a pleasant atmosphere. Safety is also one of our primary concerns, both for our guests and staff (see Appendix 14 Management Safety Plan).

Phoenix's expansion plan will give the hill the opportunity to improve its winter operation as well as enter summer operation increasing the ski hill's economic viability.

#### Currently here are some of the holdings that define Phoenix:

- 3 hectares of skiable terrain
- Comfortable Carrying Capacity of 320 people per day
- Two surface lifts T-Bar and Handle Tow
- A Day Lodge, Cafeteria, Ski School/Rental/Retail building, Maintenance shop, First Aid building and Dayskier Parking Lot
- Two slope grooming vehicles



- Lights for night skiing
- 2 Terrain Parks

#### After proposed expansion:

- 12 hectares of skiable terrain
- Comfortable Carrying Capacity of 1000 people per day
- Addition of three lifts
- Expansion of the existing base area, with increased parking and additions to the First Aid and Ski School/Rental/Retail building.
- Development of a 2<sup>nd</sup> base area with all of the features of the first.
- Cabin rentals
- Mountain bike trails
- New Terrain Park

#### **Key Areas of Concern**

This expansion plan has been written with careful consideration to the environment in which we operate. Phoenix believes its expansion can mitigate and overcome all of the concerns mentioned in section 3 and 4. This included environmental and other land use concerns, as well as Phoenix's future needs.

#### Key areas of concern include:

- Wildlife Mitigation
- Pre existing Mining Tenures
- Land Use zoning requirements
- Public Recreational Use



# **Section 1: Description of Existing Operation**

#### 1.1 General Description of Existing Ski Resort

Nestled in the mountains just Northwest of Grand Forks (see Appendix 1 Access Map), Phoenix Mountain is a regular destination for local ski and board enthusiasts during the winter months. Phoenix provides terrain for all skill levels ranging from beginner to expert. Our unique community atmosphere is always welcoming and inviting and provides much needed recreational opportunities to the surrounding communities.

#### 1.2 Description of Experience/Activities Being Offered

Even with its modern day grooming equipment and terrain parks, skiing at Phoenix is an almost nostalgic experience. It reminds us all of our first and our best ski experiences. People tell stories of growing up at the hill and their kids being raised there. True Phoenix veterans entertain us with tales of how the hill was built, what the runs were named after, and who accomplished what.

Phoenix offers a fantastic and memorable ski experience. The hill typically operates from December to the end of March. School groups from Christina Lake Elementary School, Hutton Elementary, Perley Elementary and the Fred Walker Learning Center visit the hill midweek in January and February. Saturday nights in January and February the hill is open for headlamp night skiing, a truly a unique and exciting experience. The Saturday night ski has evolved into an open-to-the-public "Ski Free Saturday Night" sponsored by local businesses – promotional events for the hill and the sponsors.

	December / Christmas		
	break	January/February	March
Monday	9:30 am to 3:30 pm	9:30 am to 3:30 pm *	Closed
Tuesday	9:30 am to 3:30 pm	9:30 am to 3:30 pm *	Closed
Wednesday	9:30 am to 3:30 pm	closed	Closed
Thursday	9:30 am to 3:30 pm	closed	Closed
			10:00 am
Friday	9:30 am to 3:30 pm	9:30 am to 3:30 pm	to 4:00 pm
			10:00 am
Saturday	9:30 am to 3:30 pm	9:30 am to 3:30 pm ***	to 4:00 pm
			10:00 am
Sunday	9:30 am to 3:30 pm	9:30 am to 3:30 pm	to 4:00 pm

<sup>\*</sup> Open for school programs for last three weeks in January and February

<sup>\*\*\*</sup> Saturday nights in January and February are private hill rental nights



Phoenix offers ski and snowboard rentals, repairs, and lessons. The 16 runs offer a variety of terrain (see Appendix 2 Existing Structures) including two well maintained, and carefully planned terrain parks, great glades, and some incredible groomed runs. Phoenix also operates a day lodge with a licensed cafeteria and a view of the slopes. Phoenix's ski patrol program has recently switched from a strictly volunteer program to a paid pro patrol supported by volunteers.

#### 1.3 Base Operation and Improvements

Phoenix's base of operations consists of a beautiful curved Steiner Arch A-frame. The 4,500 square foot Day Lodge building had a new roof installed in 2008 in which the hill's emblem, the phoenix, was artistically designed into the shingles. In 2011, with the financial assistance of RDKB Area D, an upgrade to the lodge was carried out to insulate its walls and replace all the existing windows and doors with energy efficient ones. The upper level now houses living quarters and an inventory room; previously it was a bar. The legal capacity of the 2nd floor is 34, the deck capacity is 44, and the bottom floor, although there is no legal capacity, can accommodate at least another 40 people. Because of the unique architecture of the building, additions to increase its occupancy are not valid options. Included in the occupancy is a deck that looks out at the ski slopes.

Adjacent to the lodge is the ski school/rental and repair shop. Phoenix has recently purchased the ski shop; prior to 2006, it was privately owned and operated. The ski school and rental and repair shop also has a retail area where logo wear and ski accessories are sold. Other existing buildings include a first aid building which was replaced and upgraded in 2010, a maintenance garage built in 2001, and a storage shed. The parking area can accommodate approximately 150 vehicles.

#### 1.4 Mountain Operation and Improvements

Since its inauguration in 1968, Phoenix has been transporting skiers to its summit via a Doppelmayr T-Bar. Over the years many changes have taken place. Currently the other elements that make up Phoenix Ski Hill consist of:

- 1 modern grooming vehicle (BR 275, acquired in 2002)
- 1 older grooming vehicle used for snow packing early season, and to build terrain park (LMC 3700)
- 1 800 vertical feet Doppelmayr T-bar installed in 1968
- 1 fiber rope tow designed and built locally
- 15 rails
- 3 lift operator control rooms
- Lights on the hill's beginner area, as well as the two main runs along the lift line for night skiing



- Wireless timing equipment for races

- Wireless internet, Provider: Xplornet

- Cellular phone service, provider: Telus

## 1.5 Access

Phoenix Ski Hill is located 8km off of Highway 3 in Southern BC, in the Phoenix Interpretive Forest, which is at the midpoint of the southern border of British Columbia. The Phoenix Ski Hill road meets Highway#3 - 21 km west of Grand Forks and 19 km east of Greenwood, and is marked by an overhead sign. (See Appendix 1 Access Map) It is a gravel-surface public road all the way to the ski hill parking lot, and is well maintained by Emcon Services under contract to the provincial government.

#### 1.6 Servicing

- Water: Phoenix currently gets our water from a well located in the parking lot (see Appendix 2 Existing Structures Map).
  - It provides us with about 11.5 liters of water per minute. Enough for the mountain's current needs but not enough to support any more draw on the system.
  - The water is treated through a coarse filter.
  - The water quality is tested monthly via water samples sent to the Ministry of Health and Safety.
  - Prior to this well two more were used:
  - The first was located at the base of the mountain near the bottom of the lift (see Appendix 2 Existing Structures Map).
  - The second was located in the trees between Little Annie and Bobcat; about a third of the way up the mountain (see Appendix 2 Existing Structures Map).
- o <u>Sewer:</u> The waste water treatment is a septic field, located to the immediate north west of the day lodge and is regulated by the British Columbia Waste Water Association.
- Our 40 year old electrical system was replaced in 2009 with a much safer 200 amp 347/600 volt WYE grounded system for the t-bar and rope tow. A 600-120/240 volt single phase dry transformer was installed in the new electrical building to power the building and most of the hill lighting. Another 400 amp single phase 120/240 volt system (behind the rental shop) feeds the rental shop, maintenance shop, daylodge, storage shed and ski patrol building, as well as the rope tow and parking lot lighting. (see Appendix 2 Existing Structures Map) The power supplier is Fortis.
- o <u>Internet/Telephone</u>: Phoenix's satellite internet provider is Xplornet. Via this provider, the hill runs its web based work, and POS debit machine. The telephone provider is Telus.



#### 1.7 Resort Capacity and Skier Visits

Phoenix Mountain has two lifts. A Doppelmayr T-bar and a home built fibre rope tow. The hill's T bar has the capacity of moving 800 people per hour (PPH) up the mountain. However, with an efficiency factor of 80% that number is reduced to 640 PPH. The Rope tow has the capacity of moving 514 PPH; with an efficiency factor of 60% that number is reduced to 309 PPH

Based on our lift capacity, and factoring the dispersions of our runs as well as our clientele's vertical demand per day per ability level, we find that our mountain's Comfortable Carrying Capacity (CCC) is around 320 people per day (see calculations in table below).

(VR, Vertical rise of lift) X (Lift Capacity, PPH)X (H, # of operating hours in a day) X (E, Efficiency factor of T-bar) CCC= VTM/day, Weighted average vertical demand per day T-BAR VR 243.84 CCC= 1014374.4 people per meter PPH 800 3324.89792 meters per day Н 6.5 80% CCC= people per day VTM/day 3324.8979 **ROPE TOW** VR 24.384 CCC= 48907.3371 people per meter PPH 514 3324.89792 meters per day 6.5 Ε 60% CCC= people per day VTM/day 3324.8979

Mountain's total	ountain's total Comfortable Carrying Capacity		
320	people per day		



Phoenix's skier visits increased by 45% over the 5 years from the 2004/2005 season (8,782 skiers) to the 2008/2009 season (12,749 skiers). They have stayed close to the 2009 level over the past three years, with the exception of the current short season (2011-2012) due to late-starting winter conditions.



Based on our mountain's comfortable carrying capacity of 320 people and operating about 74 days a season, our capacity will be reached with an annual skier visits number of 23,532 skiers.

We expect that with a continued growth of 5% to 10% a year, Phoenix's capacity should be reached in 10 to 15 years.



# Section 2: Overview of Proposed Expansion

## 2.1 Expansion Area

Phoenix Mountain would like to build and expand on its current operations, increasing the capacity on the mountain as well as moving towards year round recreational activities. The expansion of Phoenix is a necessary development for the mountain. The non-profit ski area has given the opportunity for locals to affordably ski and snowboard in their own backyard. As skier visits increase, so will the hill's need to offer more skiable terrain facilities to guests. Since the current CRA is already fully developed, expanding is the only option which will allow Phoenix to create more skier terrain while maintaining an acceptable skier density on the slopes and increasing local excitement with the addition of new runs.

Firstly, and as discussed in the following section, the proposed expansion encompasses areas that are currently being used by skiers. Including these areas into the CRA will allow Phoenix to be responsible for the areas and maintain them, thereby increasing skier safety and quality for our patrons (ie: stump removal, brushing, summer grooming).

Secondly, the expansion will also add to the vertical drop of the ski area. This will enable Phoenix to expand into summer operations such as mountain biking.

Thirdly, as the ski area needs to grow, Phoenix will have the opportunity to increase the skiable terrain and infrastructure by as much as 4 times its present level. The expansion will improve the overall experience for the regular customers and attract new visitors to the mountain.

The ski hill has developed a phasing schedule that will incorporate new and expanded base facilities with increased ski terrain and mountain development. The following table offers a summary of the proposed changes.



Comparison of the Existing and Proposed Development		
1	Existing	Proposed
CRA Area	68.07 ha.	294.47 ha.
Phases		3
Lifts	2	5
Ski Terrain	3 ha.	12 ha.
Terrain Parks	2	3
CCC	320	1000
Parking	150	400
Season	Winter	All Season
Overnight Accommodation	Ño	Yes – cabin rentals
Mountain Biking	No	Yes

#### 2.2 Existing Use in Expansion Area

There are two areas, currently being used by patrons of the ski area, that are outside of the current Controlled Recreation Area, these are the Lizard access and rail park and the South Side Glades.

<u>Lizard Access and Rail Park</u>: Lizard is the main top to bottom beginner run. Currently, to access the run, skiers must pass through a section of a hundred and fifty meters which is outside the CRA. Any other path to the lower portion of Lizard passes through intermediate or advanced terrain, an unacceptable option for beginners. This rolling and gentle terrain is also ideal for the rail park; one of Phoenix's main youth draws (see Appendix 4, Existing and Proposed Structures).

South Side Glades: The South Side Glades is Phoenix's version of backcountry skiing. It is a powder slope that is accessed by a short hike outside of the Shields Trail (see Appendix 4, Existing and Proposed Structures). As it stands, this slope can be misleading; a clear catch road needs to be cut and clearly marked to ensure our patrons do not go lower than the current base of the ski area. In the past guests have gotten lost and ended up as



low as Highway 3 (see Appendix 1, Access). Minimal timber removal will be required to cut the catch road. Having this area within the CRA, formally marked and properly gladed and maintained will increase skier safety and enhance the skier experience at Phoenix.

#### 2.3 Base Improvements

To cope with the increasing skier population, we will have to improve our base facilities. Please refer to Appendix 5 - Development Phasing Map.

#### Phase 1 (1-5 years):

- o Existing Base Area:
  - Increased Parking Area: Expanding the existing parking area will allow for an extra 50 cars to be parked. This includes adding parking in the area to the next to the rope tow, at the north end of the parking lot, and to the east of our water supply (see Appendix 2 & 3, Existing Structures)
  - <u>First Aid Building:</u> Build a larger 50 square meter first aid building to better handle multiple injury scenarios and increase the comfort of our injured guests.
  - Extension of Rental/Ski School Building: An extension is required to increase the building capacity and allow for increased retail space. We will go from 50 square meters to 65.
  - Virtually no timber will need to be removed.
- o New Base Area:
  - Power supply for New Beginner Lift L1: The new lift will need to be powered; as will the future base area which will be near the bottom of the new lift. We will have to run power to that area of the mountain via overhead lines along the access road.

#### Phase 2 (5-15 years):

- New Base Area (see Appendix 4, Existing and Proposed Structures):
  - New Parking Lot: This lot will be built at the high point of our access road. It will have the capacity of parking another 200 cars. Some timber removal and grading will be required.
  - Water: A new well will be dug to provide the required water for expansion.
  - Sewer: A new septic system will be installed to meet the increased service needs.
  - Power: With the power already having been run to that section of the mountain during Phase 1, it will only need a few spans to get to the new base area.



New Day Lodge: A new 500 square meter day lodge will be built to supplement our original one. The new lodge will encompass all the services of the old one with the addition of retail space. Some timber removal and grading will be required.

### Phase 3 (15-25 years):

- o New Base Area:
  - New Ski School / Rental / Retail building: A new 100 square meter Ski School/Rental/Retail building will be built to accommodate the higher skier visits targeted at 63,000 (see section 2.6), and allow for the necessary space to store a larger bike fleet for summer operations.
  - New First Aid Building: A new 50 square meter first aid building will be built to supplement our building in the original base area. In total we will have 100 square meters of first aid space spread evenly over two road accessible areas. This will give us sufficient first aid treatment capabilities for the mountain's new comfortable carrying capacity.
  - Skier overpass of access road: A skier overpass will be built to cross the access road and give skiers easy access to the new base area as well as to allow them to ski all the way down to the new Top to Bottom Lift L3.
- Existing Base Area:
  - Original Ski School/Rental building: This original building will not go to waste. It will be turned into small staff accommodations/staff storage room.
- o Cabin Area
  - Cabins: The resort will look at the possibility of providing some low density public beds.
    - All-season overnight cabins will be built. Low density rustic feel and look will be the image.
    - Number of bed units will depend on interest.
    - Very little timber removal required.
  - Road to cabin area: A road will have to be built from the original parking lot to the new proposed cabin area.
    - The road already exists though is decommissioned, it will simply have to be widened and re-graded.
    - Minimal timber will have to be removed.
  - Sewer: New septic system will have to be built for cabin area.
  - Water: New well will have to be dug for the cabin water supply.
  - Power supply: Power will have to be brought down from original base area to new cabin area via overhead lines.
    - Some timber will have to be removed.



### 2.4 Mountain Improvements

### 2.4.1 New Skiable Terrain

### Phase 1 (1-5 years):

This phase of expansion will increase our skier visits above 20,000 by making Phoenix a premiere affordable family learn to ski destination. The revenue per skier visit will increase by about 25%, because of the expected increase in lift ticket price.

- Expanded Terrain Park: Terrain parks are the new playgrounds of ski areas. Currently, our terrain parks are, by far, the terrain most used by our youthful guests. The rolling, south facing area south of our existing rail park on Lizard is phenomenal beginner terrain. This provides natural landings and very little flat light because of the slope's southern exposure. We are proposing a new run on south side of Lizard road increasing terrain park area. The new run will provide an easier route down to Lizard going around the steeper section. Some timber removal will be necessary to create run. See Appendix 5 Development Phasing Map.
- New Beginner Terrain Pod above access road: As great of a family oriented ski hill as Phoenix is, apart from the rope tow area, easy beginner terrain is rare. Glenside Trail and Lizard are beginner runs, however they are closer to being intermediate runs because of their slope gradient. Both runs are wide and well groomed, but their pitch can be intimidating for new skiers and snowboarders. This can make it difficult for Phoenix to retain new skiers. The area east of Montezuma is perfect beginner terrain. The slope gradient is gentle, and its length is perfect for new skiers and snowboarders. Timber removal is required to cut new green runs. Some cat work and blasting will also be needed to build a ski road into the new runs and back to the existing base area alongside the road. We would like the pod's area to be less than 2 hectares of skiable terrain. See Appendix 4, Existing and Proposed Structures, and Appendix 5 Development Phasing Map.
- New Beginner Lift L1: At a later date towards the end of end of Phase 1, a new, more beginner-friendly lift will be installed to service this new run pod. It will attract those who are dissuaded to ride Phoenix because of its glove-destroying rope tow, or its long steep T-bar. The new lift will travel about 150 vertical meters and will increase the mountain's comfortable carrying capacity from 305 to about 450 guests per day.
  - Phoenix has calculated that annual skier visits of 17,000 will make operating this third lift feasible based on a current revenue per skier visit of \$20. This is based on operating expenses, maintenance expenses, and the expense of putting aside replacement value of the new lift which amounts to roughly \$75,000 annually.



### Phase 2 (5-15 years):

- New Advanced Run Pod: The area marked as Proposed Advanced Downhill Skiing Area (see Appendix 4, Existing and Proposed Structures and Appendix 5 Development Phasing Map) is currently skied by backcountry enthusiasts. It is steep and gladed, filled with small drops and old skid roads which were built over 100 years ago during the mining era; perfect for thrill hunters. Currently, skiing some of this terrain involves either leaving the slope and traversing back towards the bottom of Shields Trail prior to reaching the bottom, or the prospect of hiking back out of the area afterwards. The runs in this pod are geared towards advanced and intermediate riders. Some timber will have to be removed. We estimate another 3 to 5 hectares of skiable terrain to be readily available in the run pod.
- Traverse Road to Existing Base Area: In order for skiers to be able to get back to the base area from the new run pod, as well as creating an easy route down for beginners, a traverse road will have to be built. Some timber will need to be removed.
- New Lift for Advanced Run Pod L2: A new 240 vertical meter lift will service this run pod. Some timber will be removed for the lift line. Combined with Phoenix's original lift, the mountain's vertical will be over 300 meters. It will increase the mountain's comfortable carrying capacity to 575 people per day.

### Phase 3 (15-25 years):

- New Beginner and Intermediate Run Pod: The Area marked as proposed new beginner downhill terrain on the Existing and Proposed Structures Map and Development Phasing Map (see Appendix 4 & 5) will be continued below the access road. This pod will connect the new parking lot and day lodge (see section 2.3) to the newer advanced run pod marked as Proposed Advanced Downhill Skiing Area, essentially connecting 3 run pods into one. Some timber will need to be removed. We estimate another 2 hectares of beginner intermediate terrain will be available from this pod.
- New Top to Bottom Lift L3: A new higher capacity lift, travelling from top to bottom with mid load and unload capabilities, will be needed to reconnect this lower elevation terrain to the original Phoenix terrain. This lift will be able to meet skier visit capacities up to 48,000, and will serve as the lift for lift access mountain biking. Some timber will have to be cut for the lift line. (see Appendix 4, Existing and Proposed Structures map) This lift will bring the mountain's comfortable carrying capacity to about 1,000 people per day.



### 2.4.2 Mountain Biking

Downhill mountain biking is a growing sport in this region, so much so that a new nonprofit mountain bike association called Kettle River Mountain Biking Association was recently formed to cope with the increased demand for signage, trail maps, and trail maintenance. This fact matched with the great terrain and the region's shift to a recreational tourism destination, creates a great opportunity for Phoenix to expand into summer operations through downhill mountain biking. By expanding our CRA and increasing the mountain's vertical drop our downhill trails would be longer than most of the local trails and would be comparable to the vertical seen at other mountains that offer lift access mountain biking. In order for mountain biking at Phoenix to be successful, we will need to offer a better product than the trails freely accessible to the people who know the region. After consulting with many other ski areas who offer mountain biking as a summer operation (Silver Star, Panorama, Fernie, Blue Mountain, Whistler), we have learned not to rush headlong into trail building and feature installation. Good mountain bike trails take time to build and have to be given time to develop flow before throwing in top to bottom wood features, jumps and banked corners.

### **Phase 1 (1-5 years):**

Building Trail Network: Over the next 5 years we will be building a network of downhill trails.
 Their difficulty will range from beginner to expert and will be designed with progression, safety and flow in mind.

### Phase 2 (5-15 years):

- Phoenix Mountain Bike Shuttles: With the existing network of logging roads and railway grades, shuttle serviced mountain biking has great potential. An off road passenger carrier would shuttle and guide pre booked groups through the network of trails. This type of service will allow us to offer the mountain biking at a low operational cost yet capitalize on the opportunity of offering a summer operation.
  - More man-made features will be built and installed.
  - A small fleet of rental bikes will be provided.
  - Concessions will be opened for lunch.
  - First aid will be present with groups.

### Phase 3 (15-25 years):

o <u>Lift Access Mountain Biking</u>: Once a new top to bottom lift has been installed, lift access mountain biking will be a viable option. The skid roads and railway grades will still be used as first aid evacuation points, but riders will use the lift to travel to the top of the mountain.



- Rental fleet of bikes will be increased.
- Mountain Bike School will be established offering lessons and summer day camps. These services will be offered through the new rental / ski school building (see Phase 3 Section 2.3).
- First aid will be increased to full time pro bike patrollers and volunteer bike patrol.
- More manmade features will be installed and built, and trail maintenance personnel will be needed full time.

### 2.5 Access Upgrades

Access to the ski hill will remain the same with the exception of a ski overpass which will allow skiers to cross the access road to the new base area. The only new access needed will be the improvement to the decommissioned road going from the original parking area to the new cabin area (Phase 3 Section 2.3).

### 2.6 Projected Capacity and Skier Visits

The proposed expansion has been done with increasing both our mountain's comfortable carrying capacity, and skier visits in mind. Our current normal level of skier visits is around 12,000 per year.

As mentioned in Section 1.6, our current Comfortable Carrying Capacity is 320 people per day, with maximum annual skier visits possible of 23,600.

### Phase 1 (1-5 years):

- The Beginner Terrain and Lift L1 will bring our comfortable carrying capacity from 320 people per day to about 450, with a maximum allotted amount of skier visits of 33,000 people.
- We expect to run at 65% capacity or better which will give us skier visits of over 20,000 by the end of Phase 1
- o The skiable terrain will be increased from 3 hectares to just over 5.

### Phase 2 (5-15 years):

- The new Advanced Terrain and Lift L2 will bring our comfortable carrying capacity from 450 to about 580 people per day, with a maximum allotted amount of skier visits of 43,000.
- We expect to run at 65% capacity or better which will give us skier visits of over 28,000 by the end of Phase 2
- o The skiable terrain will be increased from 5 hectares to as high as 10 hectares.



### Phase 3 (15-25 years):

- o The new run pod, Top to Bottom Lift − L3 and infrastructure will bring our comfortable carrying capacity from 580 to about 1,000 people per day. This will give us a build out total potential skier visits of 74,000.
- We reasonably expect to be operating at 65% of our capacity placing our skier visits around 48,000.
- o Our skiable terrain will have been increased to 12 hectares, 4 times its original level.

	Current	End of Phase 1, 5yrs	End of Phase 2, 15yrs	Build out, 25+ yrs
Comfortable Carrying				
Capacity	320	450	580	1000
65% of Maximum Skier				
Visits	15400	21600	28000	48000
Skiable terrain	3 hectares	5 hectares	10 hectares	12 hectares

### 2.7 Economic Benefits

Currently Phoenix directly employs 30 people. This number will increase through the different expansion phases. We expect that at build out, Phoenix will employ up to 100 employees; mostly seasonal with some year round. Other economic benefits include: construction and trades jobs, boosts to local tourism businesses, sporting goods retail, gas stations, hotels, restaurants, etc.



### Section 3: Overlap with Environmental & Cultural Values

### 3.1 Fish Values

There are no fish-bearing creeks inside our existing or proposed CRA; this has been determined through observation and discussion with our local conservation officer. Providence Creek only runs during the spring runoff. Phoenix carefully monitors what debris enters the creek via filtering at the entrance of our culverts. The hill foresees no conflict with fish values with our current or proposed CRA.

### 3.2 Wildlife Values

Although a number of species such as deer, bears, cougars, moose (fall), rabbits, etc. reside in the area and frequent the hill, our winter operations do not negatively affect wildlife use. Over the last ten years Phoenix has observed an increase in wildlife numbers. These observations have been made by Phoenix staff and patrons, as well as from local hunters. Phoenix is adjacent to some non-legal Old Growth Management Areas (OGMAs). However, we foresee no conflict between the OGMAs and our operations both present and future. Since the grizzly population in the area is extirpated, we see no possible conflict between our operations and this species. Phoenix and the proposed expansion area, is within an area identified as Ungulate Winter Range u-8-007 for species M-ALAL (Moose). The current winter operations do not negatively affect the moose in the area. The number of moose sightings has increased from year to year. In designing the proposed expansion of our CRA as well as when the time comes to implement these developments, special attention will be paid to minimizing and mitigating moose habitat loss by staying away from open flat meadows and keeping our run widths narrow. Phoenix is committed to following all pertinent legislation and best practices when working within the ungulate winter range. See Appendix 6 - Wildlife Interests Map.

### 3.3 Water Values

The ski area is currently serviced by a deep water well. The well is located in the base area, east of the day lodge and parking lot, within DL 255S. While there are two wells shown on the water licence map in Appendix 7, only one of the wells is currently being used by the ski hill. The Ministry of Environment has two conditional water licences (#C060336 and # C060337) on Marshall (Providence) Lake for storage and conservation purposes. (see Appendix 7 - Water Interests Map). There are no active community watersheds overlapping the existing CRA or proposed expansion area, although there is a Land Act tenure in place for a Watershed Reserve in the name of the City of Grand Forks (see Appendix 11 – Land Act Interests Map). Phoenix foresees no impact to water values with the current or proposed future operations.



### 3.4 First Nations

Phoenix Mountain recognizes that the Okanagan Nation Alliance, Penticton Indian Band, Lower Similkameen Indian Band, Osoyoos Indian Band and Splats'in First Nation have expressed an interest in the area. Our organization sent a letter to the individual First Nations in 2009 when we first began working on our Master Plan to express our interest in increasing our recreational offering, moving towards all season use and expanding the CRA. At that time we did not receive any objections to the proposal.



### **Section 4: Overlap With Existing Use**

### 4.1 Mineral Tenure

There are a number of mineral claims overlapping the existing and proposed CRA, these are listed in the table below.

Type of Interest	Description	Tenure Holder
Mineral Claim	Tenure # 516742	Kettle River Resources Ltd.
Mineral Claim	Tenure # 516746	Kettle River Resources Ltd.
Mineral Claim	Tenure # 516749	Kettle River Resources Ltd.
Mineral Claim	Tenure # 517226	Kettle River Resources Ltd.
Mineral Claim	Tenure # 517436	Kettle River Resources Ltd.
Mineral Claim	Tenure # 519633	Kettle River Resources Ltd.
Mineral Claim	Tenure # 519640	Kettle River Resources Ltd.
Mineral Claim	Tenure # 552663	Kettle River Resources Ltd.
Mineral Claim	Tenure # 580317	Kettle River Resources Ltd.
Conditional Staking Reserve	Towns # 1002074	Resort Development Branch - Ministry of Forests, Lands and
Reserve	Tenure # 1003074	Natural Resource Operations

In addition, the undersurface rights have been sold for a number of surveyed parcels within the area of interest. These are identified in the following table and shown on the Mineral Interest map in Appendix 8.

Legal Description	Surface	Undersurface	Owner of Undersurface	Undersurface Sold Under "ACT"
DL 2875 – Denver Mineral Claim	Crown	Private	Kettle River Resources Ltd.	Mineral & Taxation
DL 865 - Bullion Mineral Claim	Crown	Private	Kettle River Resources Ltd.	Mineral & Taxation
DL 3381 - Monte Cristo Fraction Mineral Claim	Crown	Private	Kettle River Resources Ltd.	Mineral & Taxation
DL 1692 - Joker Mineral Claim	Crown	Private	Kettle River Resources Ltd.	Mineral, Crown Grant & Taxation (2)
DL 915 - Montezuma Mineral Claim	Crown	Private	Kettle River Resources Ltd.	Mineral, CG & Taxation



DL 977 - Gilt Edge Mineral Claim	Crown	Private	Kettle River Resources Ltd.	Mineral & Taxation
DL 1811 - Gipsy Mineral Claim	Crown	Private	Kettle River Resources Ltd.	Mineral & Taxation
DL 1260 - No. 13 Mineral Claim	Crown	Private	Kettle River Resources Ltd.	Mineral, CG & Taxation
DL 1809 - Midnight Mineral Claim	Crown	Private	Kettle River Resources Ltd.	Mineral & Taxation
DL 3170 - Ethel Verne Fraction Mineral Claim	Crown	Private	Kettle River Resources Ltd.	Mineral & Taxation

I acknowledge that the mineral tenures listed above overlap with my area of use and understand that I may have to coordinate access and activities with the tenure holders. I further acknowledge that additional mineral tenures may be located in my area of use in the future and that I may have to coordinate access and activities with the tenure holders.

Signed:			
oigiiou.			

### 4.2 Timber Tenure & Forest Use

The existing Phoenix Controlled Recreation Area (CRA), as well as the proposed expansion area is within the Arrow Boundary Forest District and the Kettle and Granby Provincial Forests. The Resort Development Branch, Ministry of Forests, Lands and Natural Resource Operations (MFLNRO) is the authorizing agency with regard to timber administration within the CRA boundary under the Resort Timber Administration Act (RTAA).

If this Master Plan is approved and the CRA is expanded, the Order in Council for resort timber administration will be amended to follow the new CRA boundary. The intent of transferring the timber administration to the Resort Development Branch is to provide a "one window" approach for resort development within the CRA, in order to streamline and integrate provincial review and application processes. Also, the transfer recognizes that any land use decisions that may be made in relation to the CRA are for long term all season resort development purposes. To finalize government's direction and intent of the RTAA, if the expansion is approved the expanded CRA will be removed from the Provincial Forests.



During the summer and fall, cattle graze the area within our existing and proposed CRA. The Range tenure belongs to Kevin Lafond # RAN075571. Phoenix's current operation benefits from this tenure as the grazing cattle reduce the need for preseason brush cutting, and promote the growth of the grass on the slopes by means of manure. The Phoenix Mountain Alpine Ski Society recognizes the importance of ranching in the regional district of the Kootenay Boundary and acknowledges that certain measures will have to be taken to protect the cattle as the hill moves forward into summer operation. Proposed measures involve fencing and cattle guards to keep the cattle off the mountain bike trails. This is also important for the safety of our guests and staff.

There are two woodlots adjacent to the proposed CRA boundary. On the western edge, One Creek Forestry Ltd has W1768 and on the northern edge of the boundary Darryll Hunt has W1766. There is no overlap with the ski hill and no foreseeable conflicts with the woodlot holders. Please see Appendix 9 – Forestry Interests Map for reference.

None of the permitted roads that overlap with the CRA and that are shown on the Forestry Interests Map are currently active. And there are no active forest harvest authorizations in place over the existing or proposed CRA boundary.

The Forest Stewardship section of the Ministry of Forests, Lands and Natural Resource Operations is currently considering the establishment of the Midway/Greenwood Community Forest in and around Phoenix. Discussions are currently taking place between the Phoenix Alpine Ski Society, the Midway/Greenwood Community Forest group, the Resort Development Branch and the Forest Stewardship section. Please see Appendix 10 – Community Forest Map for reference.

### 4.3 Land Use Planning, Local or Regional Zoning Requirements

Phoenix is within the area that is covered by the West Kootenay Land Use Plan (WKLUP), approved in March 1995, as well as the more recent Kootenay-Boundary Higher Level Plan (KBHLP), approved in October 2002. Information about the planning process and links to the respective plans is available at <a href="http://ilmbwww.gov.bc.ca/slrp/lrmp/cranbrook/kootenay/legaldocuments/index.html">http://ilmbwww.gov.bc.ca/slrp/lrmp/cranbrook/kootenay/legaldocuments/index.html</a>. Phoenix is within the Boundary Resource Management Zone (RMZ) and the higher level plan has designated the area as an Enhanced Resource Development Zone for Timber.

The existing and proposed CRA are in Area D of the Regional District of the Kootenay Boundary. Phase 1 and Phase 3 of Phoenix's proposed expansion plan comply with all zoning regulation for Recreational Resource 2. Phase 2 and the proposed summer mountain biking operations are currently zoned as Rural Resource 1 (refer to section 2). Prior to these developments, this area will have to be Re-zoned as Recreational Resource 1 in order to comply with all regulations. Phoenix intends to move forward with the re-zoning application after the



approval of its expansion plan (see Appendix 13 - RDKB Zoning and Bylaws). The regional district has already been notified of Phoenix's intentions.

### 4.4 Commercial Recreation Tenure & Guide Outfitter Territories

There are no known commercial recreation tenures in the area. The entire proposed expansion area is within Barry Brandow's Guide Outfitter Territory #800630 his Trapline Territory TR0814T004. We spoke with Mr. Brandow back in 2009 when we began working on our expansion plans and confirmed his support and that he has no objection with our operation expanding. We foresee no conflict with the guide outfitting and trapping operations.

### 4.5 Land Act Tenures

Aside from the existing Alpine Ski Licence of Occupation on File 4400731 for Phoenix, there are a few other Land Act tenures that overlap with the proposed expansion area for Phoenix, these are listed in the table below and shown on the Land Act Interests Map in Appendix 11.

### Land Act Tenures Table:

File Number	Client	Purpose
0092275	City of Grand Forks	Watershed Reserve
0344780	BC Hydro	Stat Right of Way for Power line

### 4.6 Public Recreational Use

The CRA is often used by public for a number of activities outside of our operations. With water mitigation in mind Phoenix controls the use of motor vehicles on the slopes through word of mouth and signage. This is done in an attempt to prevent the erosion problems associated with those types of recreational activities. However our facilities are often used as a staging or lunch area for a number of outdoor enthusiasts; these include ATVs, dirt bikes, hunters, hikers, campers, snowshoers and cross-country skiers. Phoenix embraces the use of the existing and proposed CRA for these purposes. The existing and proposed CRA are excellent terrain for outdoor recreation and Phoenix considers itself fortunate to have this reserved recreational area within such a close proximity to town. The hill foresees no conflict with our operations and the other recreational uses of the existing and proposed CRA.

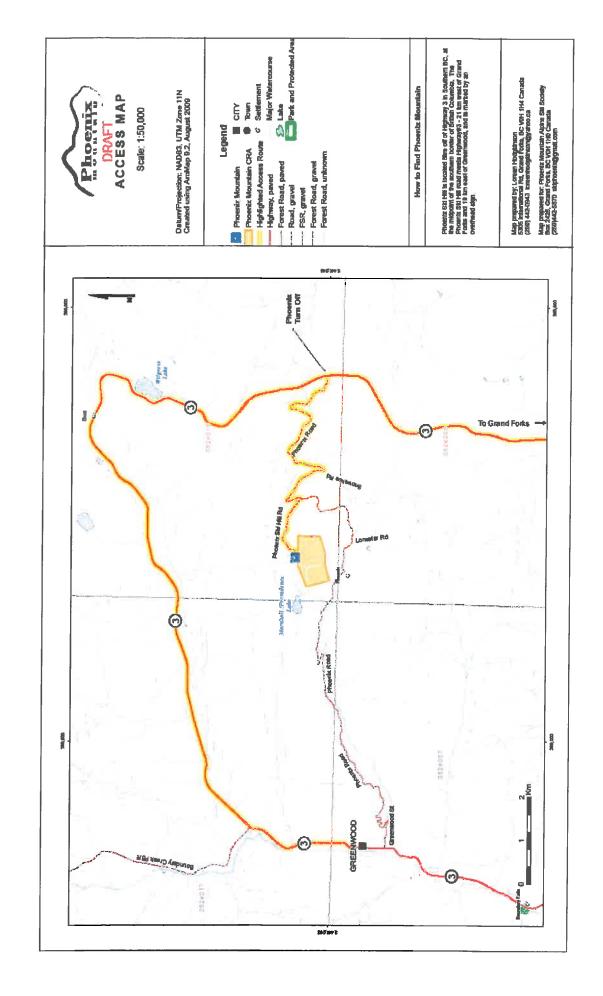
The Providence Lake XC Trails (REC6727) are operated by the Phoenix Cross Country Ski Society. We work with the Phoenix Cross Country Society to coordinate activities and help each other in a number of ways



including assistance with fall trail maintenance, trail grooming and trail map dispersal. The Phoenix Mountain Alpine Society has discussed the proposed expansion with the Phoenix Cross Country Ski Society and foresees no conflict with their operation.

A recreation area has also recently been established around the north and east sides of Marshall Lake (REC167488). At this point we are not aware of who operates the Marshall Lake recreation site permit or what the area is being used for. The public recreation permit area and trails are shown on the Forestry Interests Map in Appendix 9.

## Appendix 1 – Access Map

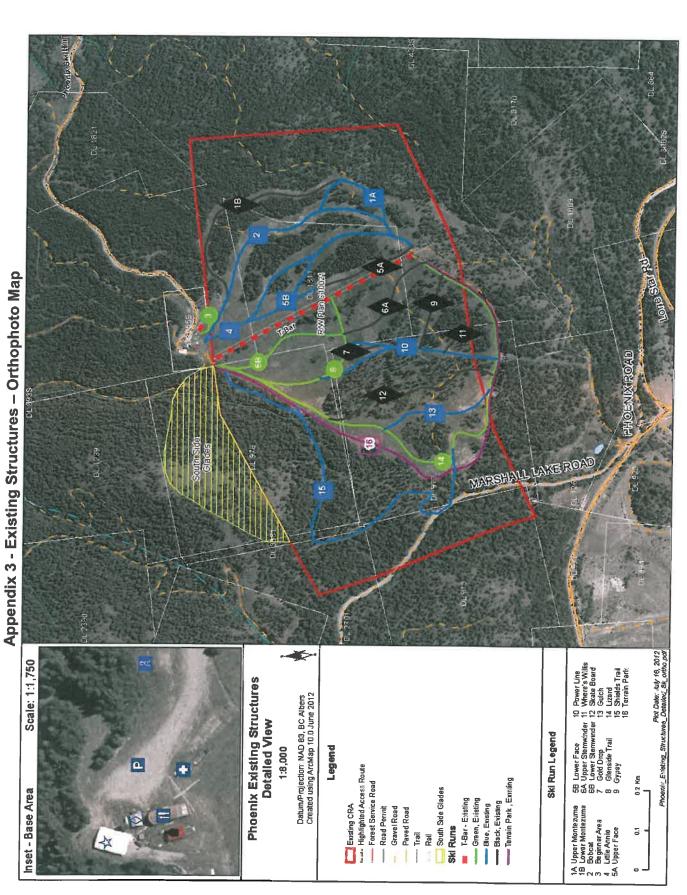


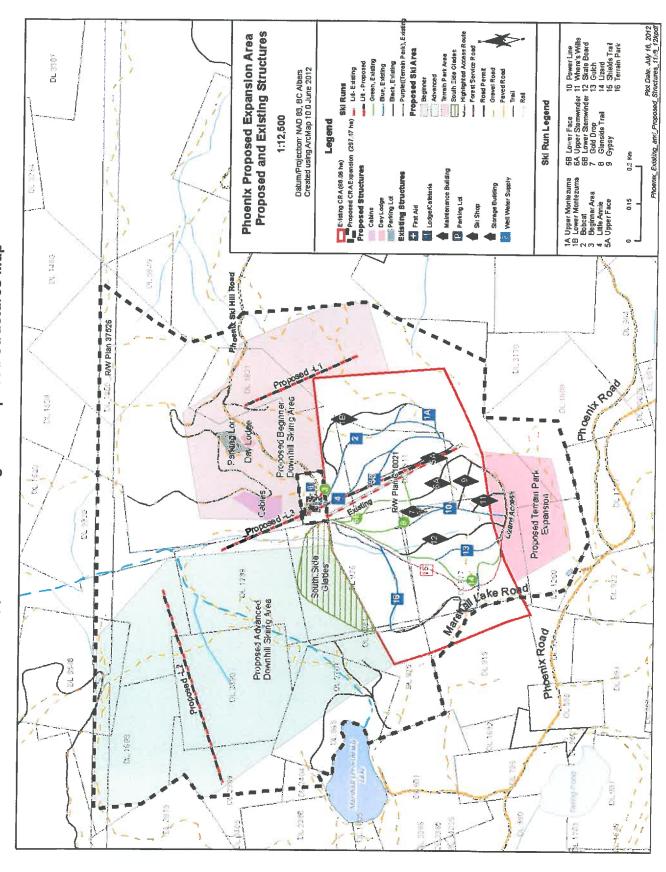
Oenly Ski Hill 30 Lone Star Rd 1493 PHOENIX ROAD 2 South Side Glades AKE ROAD MARSHA 1 E. 594: 1400 1459 DI 912 Scale: 1:1,750 Phot Date: Any 16, 2012
Phoens\_Ending\_Structures\_Detailed\_Sk\_nes.pdf 10 Power Line at 11 Where's Wills at 12 Skate Board 13 Gulch 14 Lizard 15 Shields Trail 16 Terrain Park Phoenix Existing Structures Detailed View Maintenance Building Existing Structures Well Water Supply Storage Building Datum/Projection: NAD 83, BC Albers Created using ArcMap 10.0 June 2012 Lodge/Cafeteria Parking Lot Ski Shop First Aid 5B Lower Face 10
6A Upper Sternwinder 11
7 Gald Drop 13
8 Glenside Trail 14
9 Gypsy Ski Run Legend Legend 1:8,000 Example CRA

--- Highlighted Access Route

--- Forest Servica Road 0.2 Km - Terrain Park , Existing - Trail - Rail South Side Glades Inset - Base Area T-Bar - Existing
Green, Existing
Blue, Existing 1A Upper Montezuma 1B Lower Montezuma 2 Bobcat 3 Begimner Area 4 Little Annie 5A Upper Face Gravel Road Paved Road --- Road Permit Ski Runs 5 4

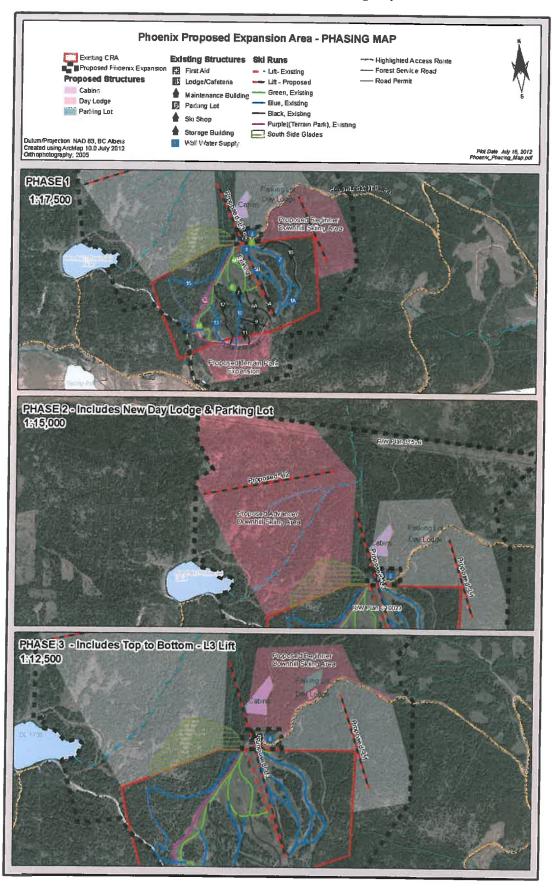
Appendix 2 - Existing Structures Map

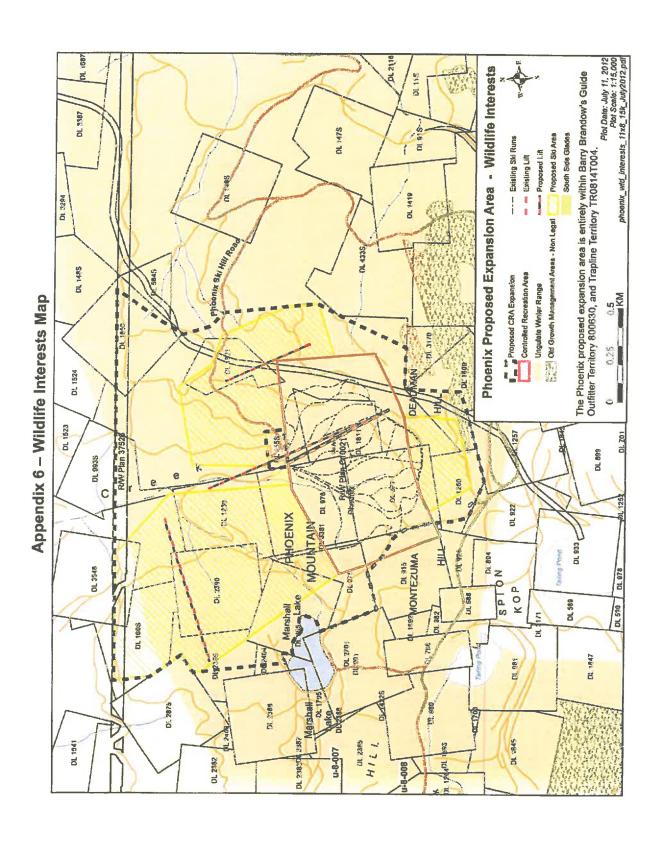


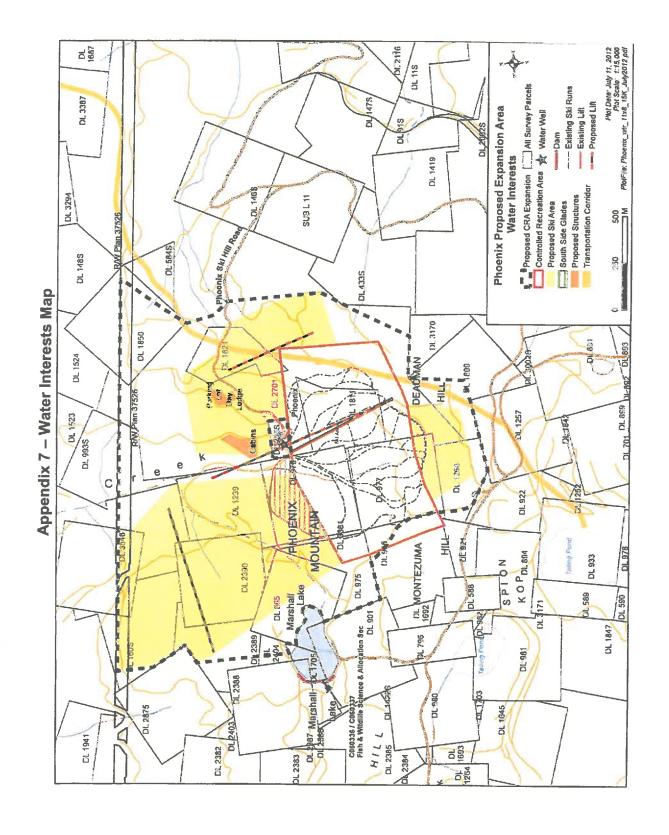


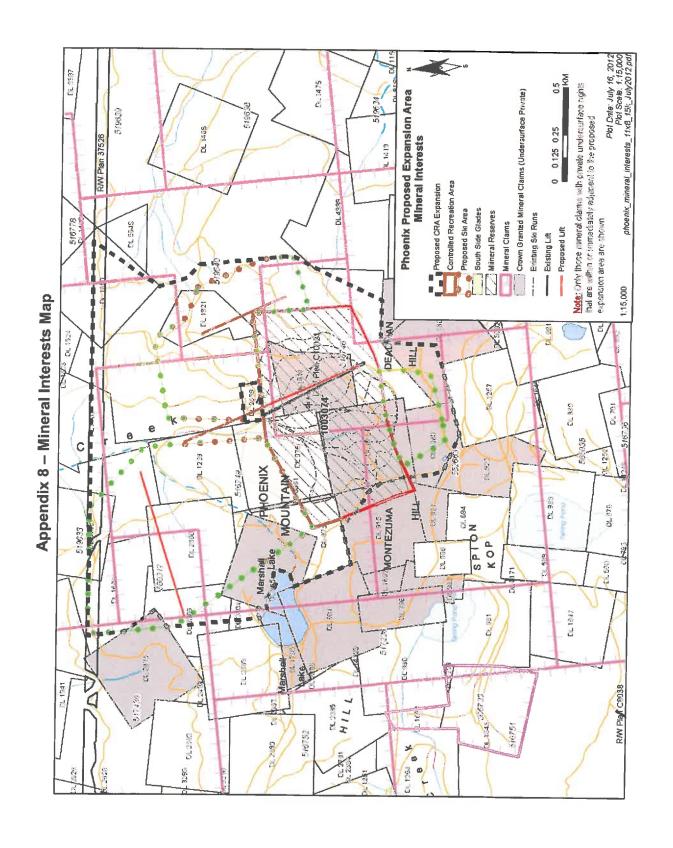
Appendix 4 - Existing and Proposed Structures Map

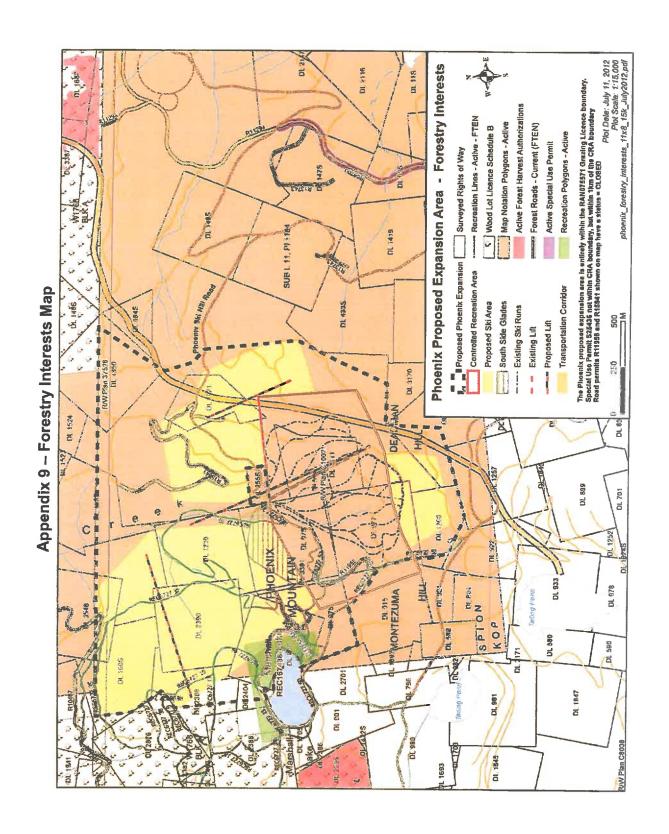
Appendix 5 - Development Phasing Map

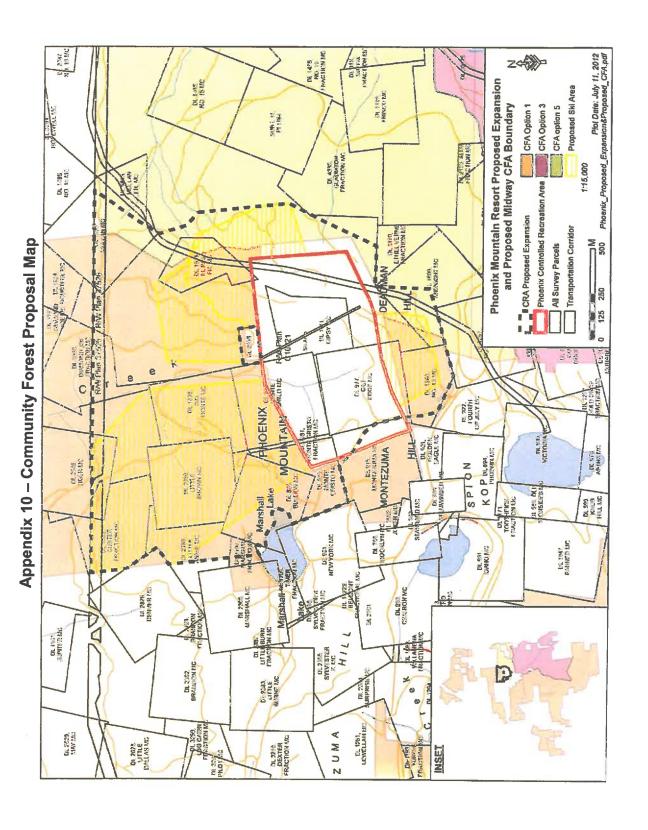


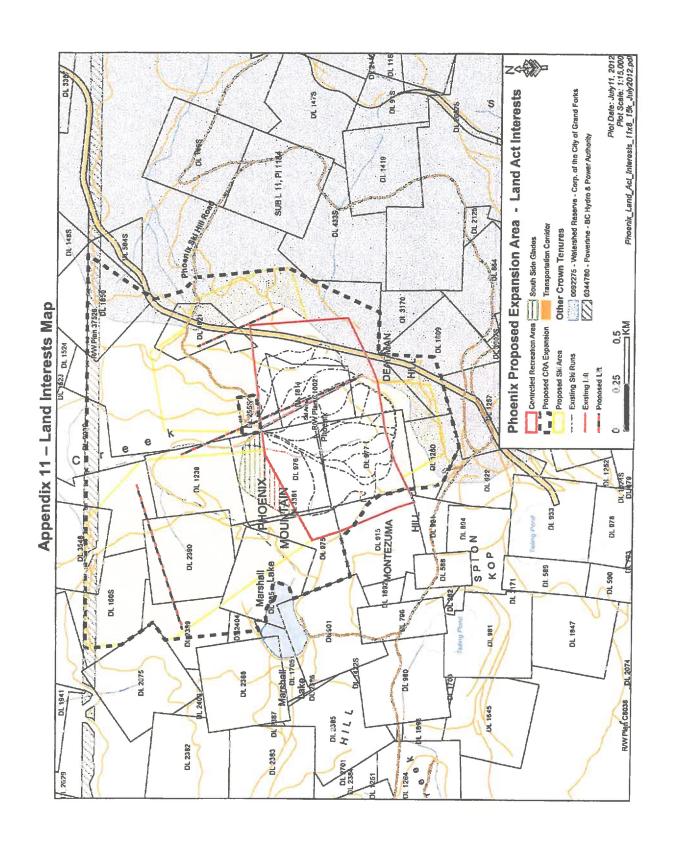






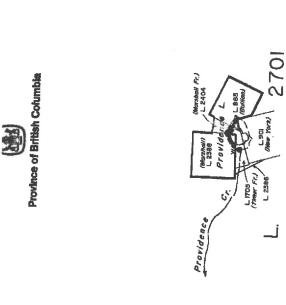






# Appendix 12 - Water Licences

THE PROVINCE OF BELIEST COLUMBIA—WAIRS ACT CONDITIONAL WATER LICENCE	The Bonourable Minister of Envisonment, Zarliement Sutidings, Victoria, B.C. 789 125	(a) The source of the seter-supply is Providence Lake.	<ul> <li>(b) The point of storage is located as shorn on the attached plan.</li> <li>(c) The date from which this licence shell have presedence to like September, 1966.</li> </ul>	(d) The purpose for which the sener is to be used is conservation.  (e) The sardram quantity of water which may be stored is 148 acre feet per annum and such additional quantity at the Engineer may be stored in 148 acre feet per annum should be allowed for losses.	(f) The period of the year during which the water may be stored is the whole year.  (g) This licence is appearement to the conservation project of the licenses withdan lines 865, 2 382 and 7400.		(1) The construction of the said works have been completed and the water shall be beneficially used on or before the Jate day of December, 1985.  (4) This liceages is desured in substitution of Conditional Water Liceases 31940 under Section 16 of the Water Ast.	Pile No. 0270520 hate issued: Nay BZ, 1984 Denditions ideace 60337  Pile No. 0270520 hate issued: Nay BZ, 1984 Denditions ideace 60337  Burea Ontarion of Secretary SE, 1984 Denditions ideace 60337
THE PROVINCE OF BRITISH COLUMBIA—WATER ACT CONDITIONAL WATER LICENCE The Industrials Minister of Environment, Parliament Buildings, Mictoria, B.C. 1897 125		(4) The source of the setar supply is Providence Lake. (b) The polat of storage is located as shown on the attached plan.	(a) The date from which this ilcance shall have precedence is let May, 1956. (d) The purpose for which the water is to be used in conservation.	(e) The mexicum quantity of water which may be stored to 118 acra fast per amuse, and such additional quantity as the Engineer may from that to time determine should be allowed for losses.	(f) The pariod of the year during which the water may be stored in the whole year. (g) This blowner is appurtenant to the toowervelon project of the biconses within lore 865, 2388 and 2408, all of Similkameen Division of Fais District.	(b) The works authorized to be constructed are don, which shall be located approximately as shown on the attached plun.  (i) The construction of the said works has been completed and the water shall be beneficially used on or before the Jak day of December, 1985.	14	M. Chrassell  D.S. Londoll, P. Tag.  Beginningto, Page Ranager  Oknowen May of May M. Phys.  Chrosen May of May M. Phys.  When M. M. 2004  When M. 2004  When M. M. 2004  When M. M. 2004  When M. M. 2004  When W.



Providence

WATER DISTRICT SERAND FORKS
PRECINCT SERENWOOD
LAND DISTRICT SEMEKAMEEN DIVISION OF YALE SITUETY ASSETT CONTROLLS.

LEGEND Scale Dam Map Number

F.L. 60337 for

Permit over Grown Land;

Province of British Columbia

WATER DISTRICT SERAND FORKS
PRECINCT SPRENWOOD
LAND DISTRICT SAMLKAMEEN DIVISION OF YALE SITUATION LAND DISTRICT SAMLKAMEEN DIVISION DISTRICT SAMLKAMEEN DIVISION DIVISIONI DI

t 20 Choins to I inch : • I WR 3064 Pormit over Grown Land: LEGEND Scale Dom Map Number

F.L. 60336 for C.L. 23755 File 02:1677 P.C.L. M200

The beundaries of the land to which this itemes is appurterant are shown thus.

The boundaries of the land to which this licence is appurtrught are chown thus:

### Appendix 13 - RDKB Zoning and Bylaws

### **409. RURAL RESOURCE 1 ZONE (RUR 1)**

The following provisions apply to lands in the Rural Resource 1 Zone:

1. Permitted Principal Uses

Only the following principal uses are permitted:

- (a) Agriculture;
- (b) Campgrounds (See Sections 303 and 318);
- (c) Conservation areas, ecological reserves, wildlife sanctuaries;
- (d) Forestry, logging, silviculture:
- (e) Guest ranches (See Section 319);
- (f) Intensive agriculture, only on properties located within the Agricultural Land Reserve;
- (g) Interpretive centres;
- (h) Log dumps and vards:
- (i) Log home manufacturing;
- (j) Portable shake, shingle and sawmills;
- (k) Post and tie operations;
- (I) Processing of agricultural products; only if a minimum of 50% of products processed are grown on-farm;
- (m) Ranching;
- (n) Riding stables;
- (o) Sales of agricultural products grown or raised in the area, only if sales floor are is less than 112 m2;
- (p) Single family dwelling;
- (q) Veterinary clinics excluding kennels/animal shelters.

### 2. Permitted Secondary Uses

Only the following secondary uses are permitted and only in conjunction with a use listed in paragraph 1 above:

- (a) Accessory buildings and structures;
- (b) Home-based business (See Section 306).

### 3. Parcel Area

For lands to be subdivided, parcel size must not be less than 10 hectares.

### 4. Dwelling Units

Maximum one dwelling unit per parcel.

### 5. Setbacks

Minimum setbacks for buildings and structures:

(a) for parcels less than 1 hectare in area:

### Appendix 6 RDKB Zoning and Bylaws (continued)

- (i) 7.5 m from a front parcel line;
- (ii) 1.5 m from an interior side parcel line;
- (iii) 4.5 m from an exterior side parcel line;
- (iv) 4.5 m from a rear parcel line.
- (b) for parcels 1 hectare or greater in area minimum setback must not be less than 7.5 m from any parcel line.

### 6. Parcel Coverage

Maximum Coverage by buildings & structures combined

Commodity 20%

Apiculture 25%

Tree, vine, field and forage crops 35%

Mushrooms 35%

Livestock (including confined livestock areas), poultry, game and fur 35%

Nurseries, specialty wood crops and turf farms 75%

Greenhouses

### 7. Parking

Off-street parking must be provided in accordance with the parking regulations as shown in Part 3 of this Bylaw.

### Appendix 13 - RDKB Zoning and Bylaws (continued)

### 410. RECREATIONAL RESOURCE 1 ZONE (REC 1)

The following provisions apply to lands in the Recreational Resource 1 Zone:

### 1. Permitted Principal Uses

Only the following principal uses are permitted:

- (a) Interpretive centre;
- (b) Recreation facilities (indoor and outdoor);
- (c) Retreat camps;
- (d) Ski lifts and tows;
- (e) Ski lodge.

### 2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in paragraph 1 above:

- (a) Accessory buildings and structures
- (b) Accessory uses customarily incidental to ski resort operations;
- (c) Eating and drinking establishments contained within a ski lodge;
- (d) Guest cabins;
- (e) Property maintenance facilities;
- (f) Single family dwelling solely for the use of the caretaker of the property.

### 3. Parcel Area

For lands to be subdivided, parcel size must not be less than 2 hectares.

### 4. Density

Maximum one care taker unit per parcel and maximum six guest cabins per parcel

### 5. Setbacks

Minimum setback for buildings and structures is 5 metres from any parcel line.

### 6. Parcel Coverage

Maximum 20% of the parcel area may be covered by buildings and structures combined.

### 7. Parking

Off-street parking must be provided in accordance with the parking regulations as shown in Part 3 of this Bylaw.

### Appendix 13 - RDKB Zoning and Bylaws (continued)

### 411. RECREATIONAL RESOURCE 2 ZONE REC 2

The following provisions apply to lands in the Recreational Resource 2 Zone:

### 1. Permitted Principal Uses

Only the following principal uses are permitted:

- (a) Downhill and Cross-country ski areas;
- (b) Outdoor recreation facilities;
- (c) Picnic sites;
- (d) Ski lifts and tows.

### 2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in paragraph 1 above:

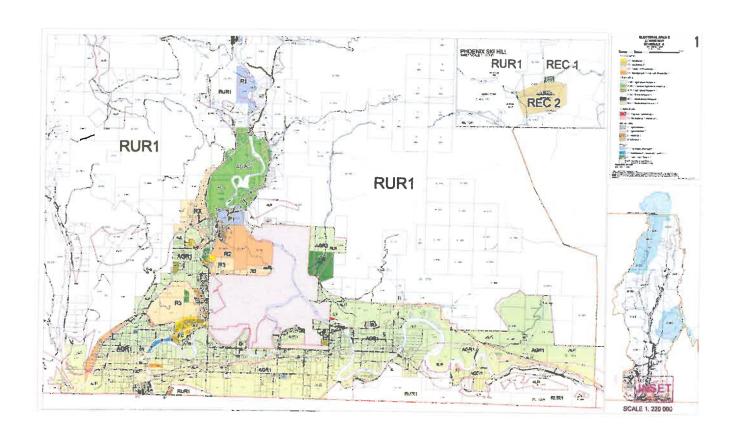
- (a) Accessory buildings and structures.
- (b)

### 3. Parcel Area

For lands to be subdivided, parcel size must not be less than 20 hectares.

### 4. Parking

Off-street parking must be provided in accordance with the parking regulations as shown in Part 3 of this Bylaw.



### Phoenix Mountain Management Safety Plan



Created by Christian Théberge: General Manager,

Approved by: 2007 Board of Directors

Phoenix Mountain Management Safety Plan

### **Table of Contents**

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Training and Supervision	Page 7
External Contractors and Authorities	Page 9
Scheduled Maintenance Testing and Inspections	Page 10
Maintenance Records	Page 11
Compliance	Page 12

### Phoenix Mountain Management Safety Plan

### **Introduction:**

The Safety Management Plan for Phoenix Mountain will identify policies, procedures and/or systems that we have in place with regard to safety and training. This document will ensure that, employees, and any other persons (i.e. external contractors) who are allowed to perform maintenance functions on their passenger ropeways and passenger conveyors have the appropriate skills and training and adequate supervision to carry out the scope of their responsibilities.

The Safety management plan will be broken down into 7 headings in accordance to the template sent by the BC Safety Authority.

- 1. Scope of Responsibility
- 2. Safety Policies
- 3. Training and Supervision
- 4. External Contractors and Authorities
- 5. Scheduled Maintenance Testing and Inspection
- 6. Maintenance Records
- 7. Compliance

1. Scope of Responsibility

Phoenix Mountain operates two surface lifts, a Doppelmayr T-bar installed in 1968, and a home built Fibre Rope Tow.

For the purpose of this document the Lifts will be referred to as follows.

Lift A: T-bar

Lift B: Fibre Rope tow.

Maintenance at Phoenix is performed by the General Manager with assistance of volunteer members of the Board of

Directors who have also passed the Selkirk College Surface Lift Mechanics Course. The only persons involved in

maintenance who have not passed the Surface Lift Mechanics course are the lift operators who occasionally drive the lift

during carrier relocation, and other members of the Phoenix Mountain board of directors who have not taken the

Surface Lift Mechanics course. In both cases these people work under the supervision of the General Manager or a

certified Surface Lift Mechanic.

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### 2. Safety Policy

Phoenix Mountain follows the policies and standard operating procedures with respect to safety in the maintenance, repair, testing and inspection of Lift A and Lift B as specified in the these manuals:

- Z 98 Passenger Ropeways and Conveyors
  - o All information pertaining our lifts in sections :
    - 3. General Requirements
    - 6. Surface passenger ropeways
    - 7. Rope tows
    - 10. Ropes and Chains
    - 11. Inspections, Testing, Operations, and Maintenance of Passenger Ropeways
- Doppelmayr General Operations and Service Manual for T-bar
- Worksafe BC
  - Occupational Health and Safety Regulations
    - All information pertaining to our lift in sections:
      - 1. Definitions
      - 2. Application
      - 3. Rights and Responsibility
      - 4. General Conditions
      - 7. Noise, Vibrations, Radiation, and Temperature
      - 8. Personal protective Clothing and Equipment
      - 9. Confined Spaces
      - 10. De-energizing and Lockout
      - 11. Fall Protection
      - 12. Tools, Machinery and Equipment
      - 13. Ladders Scaffolds, and Temporary Work Platforms
      - 14. Cranes and Hoists
      - 15. Rigging
      - 16. Mobile Equipment
      - 17. Transportation of Workers
      - 18. Traffic Control
      - 19. Electrical Safety
      - 20. Construction, Excavation and Demolition
      - 21. Blasting Operations
      - 23. Oil and Gas
      - 26. Forestry Operations

- WCB Standards
  - All information pertaining to our lift in sections:
    - LDR1-2004 Job Built Ladders
    - OFA 1 Certification of Occupational First Aid Attendants
- Safety Standards Act
  - o All information pertaining to our lifts in Parts:
    - 1. Application
    - 2. Administrative Responsibility
    - 3. Adoption of Standards, Effects of Certification Mark and Regulated Product Approval
    - 4. Safety Officers and Safety Managers
    - 5. Registry
    - 6. Licensed Contractors and Certificate of Qualification
    - 7. Administration and Enforcement
    - 8. Safety Standards Appeal Board
    - 9. Review and Appeal Process
    - 10. Prohibitions, Offences and Penalties
    - 11. General
    - 12. Delegation of Administration
    - 13. Regulations making Authority
    - 14. Transitional Provisions
    - 15. Transitional Appropriation
- Safety Standards General Regulations
  - All information pertaining to our lifts in Parts:
    - 1. Certificate of Qualification and Contractors' Licences
    - 2. Permits
    - 3. Inspections by Safety Officers
    - 4. Prototype
    - 5. Field Safety Representatives
    - 6. Safety Officers
    - 7. Documents
    - 8. Incident Reporting

- Elevating Devices Safety Regulations
  - All information pertaining to our lifts in Parts:
    - 1. General Qualifications and Licensing Provisions
    - 2. Permits, Field Safety Representatives and Inspections
    - 3. Safety Officers
    - 4. Incidents
    - 5. Technical Requirements
    - 6. Operational Requirements
    - 7. Technical Requirements
- Phoenix Mountain Lift Operations Manual

Safety is of the up most importance to Phoenix Mountain. All members of our staff who are involved in lift operations are made aware of the safety concerns with regards to riding, operating, maintaining, testing, and inspecting the lift.

These members include:

- General Manager
- Board of Directors
- Slope Grooming Staff
- Lift Operating Staff
- Ski School and Rental Shop Manager
- Ski School instructors
- Ski Patrol Director
- Volunteer Ski Patrol

Phoenix would also inform regulatory authority such as BCSA and our insurance broker, as well as our manufacturer,
Doppelmayr, of any emerging safety concerns involved with the operation or maintenance of our lifts. This document
was written by Christian Théberge, General Manager of Phoenix Mountain as of November 2006, and was approved by
the 2007 Phoenix Mountain Board of Directors; Don Colclough, Gordon Dahl, David Fitzgerald, James Hall, Ken
Markortoff, John Malins, Gary Onions, Tim Palek, Gord Smith, Bob Van, and Adam Williams.

## 3. Training and Supervision

Staff involved in maintenance and operation of our lifts are both trained and supervised as needed. No untrained personnel or volunteers shall perform or assist in maintenance without being trained or supervised.

- Required training and skills:
  - As mentioned in the Scope of Responsibility section, Lift maintenance personnel must have completed the Selkirk College Surface Lift Mechanics course.
  - Non certified personnel may assist in maintenance operations if they are trained and supervised by a Certified Lift Mechanic.
- Ensuring minimum competency levels
  - The General Manager has the task of ensuring any personnel or assistance in maintenance procedures is reasonably competent and has been trained to perform the required task.
- Training record keeping procedures
  - A training record book is kept. It logs the name of every person performing maintenance tasks as well as the training they have received pertaining to a particular task.
- Informing personnel of changes in codes or procedures
  - o Personnel shall be informed of any changes or updates to codes and or procedures and or regulations.
- Positions responsible for training
  - Training of maintenance personnel is to be done by the General Manager after having successfully completed both the Selkirk College Train the Trainer course, and the Surface Lift Mechanics course.
  - When a new General Manager has been hired, he is to be trained by one of the members of the board of directors who has completed both the Selkirk College Train the Trainer course, and the Surface Lift Mechanics course.

## 4. External Contractors and Authorities

All external parties performing or assisting in maintenance operations and procedures shall produce proof of their qualification (certification) before they perform the task at hand. They shall not perform tasks outside of their licensed qualifications. They shall be made aware of Phoenix Mountain's safety policies as noted in this document. Their qualification and shall be logged into an External Contractor Log book for record keeping purposes.

## 5. Scheduled Maintenance Testing and Inspections

Maintenance, Testing, and Inspections for both Lift A and Lift B shall be performed according to:

- The Doppelmayr General Operations and Service Manual for T-bar
  - Bulletins and Updates sent by Doppelmayr
- The Z-98 code Passenger Ropeways and Conveyors
- Occupational Health and Safety Regulations
- WCB Standard
- Safety Standards Act
- Safety Standards Regulations
- Elevating Devices Safety Regulation
- Phoenix Mountain Lift Operations Manual
- Our insurance broker's requests

## 6. Maintenance Records

Record keeping is conducted in accordance with clauses 11.24.1 and 11.24.2 of the Z98 Passenger Ropeway and Conveyor code book.

- Maintenance logs shall be updated when maintenance occurs. In the absence of a specific maintenance sheet, a lift operating log will be used with maintenance information being noted in the notes section of the log.
- Maintenance Records are kept in the maintenance shop, with past records kept in lodge office.
- The general manager is responsible for updating maintenance records. If someone else performs the maintenance the General Manager will ensure all parties involved have signed the record.
- Work sheets and reports from external contractors shall be kept with maintenance records.

## 7. Compliance

Phoenix Mountain, its board of directors and its general manager are aware of their legal obligations as per applicable acts and regulations. As mentioned in Section 2, our safety policy follows the Z98 Code, our manufacturer's general operations and service manual, the WCB standards, the Occupational Health and Safety Regulations, the Safety Standards Act, the Safety Standards Regulations, and the Safety Standards Elevating Devices Safety Regulation.

## THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

**DATE** : August 14th, 2012

TOPIC : Annual Tax Exemption Bylaw

PROPOSAL : Applications Requesting Inclusion in the 2013 Annual Tax

**Exemption Bylaw** 

PROPOSED BY : City Staff

#### **SUMMARY:**

Staff is working on preparing the Annual Tax Exemption Bylaw which needs to be adopted prior to October 31, 2012, in order that certain properties will receive tax exemption in 2013. Council's confirmation is required as to the properties to be included, prior to finalizing the bylaw for Council's consideration in October. The recommendation of Staff is made on the premise that all 9 applications meet the criteria for exemption as outlined in the Community Charter.

#### STAFF RECOMMENDATIONS:

**Option 1:** Council grants approval to all 9 tax exemption applicants for inclusion in the 2013 Annual Tax Exemption Bylaw.

#### **OPTIONS AND ALTERNATIVES:**

Option 1: Council approves all 9 applications for tax exemption and directs Staff to include these 10 properties in the Annual Tax Exemption Bylaw: Each of the 9 applications received meets the requirements under that Act for the granting of permissive tax exemption.

Option 2: Council determines to grant tax exemption to some or none of those applicants for tax exemption. Those applying under Section 224, are making application for permissive tax exemption and in this regard, tax exemption is at the discretion of Council.

#### BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

**Option 1:** All applicants provide a valuable service to the Community, from Seniors organizations to Preschoolers. Granting tax exemption to these applicants assists the organizations in continuing the operation of their facilities and in providing services to the residents of the community.

**Option 2:** The disadvantage to granting tax exemption to only a few or none of the applicants, is that some of the organizations may not be able to continue offering the same level of service as they have in the past.

#### **COSTS AND BUDGET IMPACTS – REVENUE GENERATION:**

Granting permissive tax exemption to all 9 applicants will reduce taxes collectible by the City by \$19,126.01.

#### LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

Most municipalities grant permissive tax exemption to a number of societies and non-profit agencies providing services in their communities.

Department Head or Corporate Officer or

Chief Administrative Officer

Reviewed by Chief Administrative

Officer



## CITY OF GRAND FORKS MEMORANDUM

**DATE** : August 15<sup>th</sup>, 2012

TO : Chief Administrative Officer

FROM : Corporate Officer

SUBJECT: Applications Received for Inclusion in the City's

**Annual Tax Exemption Bylaw** 

#### Background:

Each year Council must consider an annual tax exemption bylaw, to be adopted prior to October 31<sup>st</sup>. Properties included in the annual tax exemption bylaw include churches, and those properties used for not-for-profit and philanthropic activities, whose owners or occupiers have applied for exemption, and been granted the same by resolution of Council.

The Community Charter provides the authority for Council to grant statutory and permissive tax exemption to those properties that meet the criteria under the Act. Churches are granted statutory exemption under the Community Charter; however, Councils have the discretion of determining, by bylaw, how much of the property that the church owns will be exempted. For the past 20+ years, Councils in Grand Forks have determined to exempt only the minimum required, the footprint of the building used for worship and the land it sits on. All other church properties, such as residences, halls, and parking lots are subject to property taxes. For this reason, the churches must be included in the annual tax exemption bylaw and a site plan included to indicate the property subject to the tax exemption.

Two properties have traditionally been exempted in the annual tax exemption bylaw without the receipt of an annual tax exemption application. These properties include the Grand Forks Curling Rink, subject to property taxes as the Grand Forks Curling Club operates the facility, and a vacant lot adjacent to the Boundary Hospital, owned by Interior Health. As of this year, the vacant lot adjacent to the Boundary Hospital has been amalgamated in with the hospital lands and is no longer on this list for exemption.

#### **Key Issues:**

In accordance with the Community Charter, Council must exempt certain properties from taxation. These properties include churches, (the building set apart for public worship and the land on which the building stands) and hospitals.

The Community Charter also allows for the granting of permissive exemption for properties that are owned and used by a charitable, philanthropic or other not-for-profit corporations that Council considers are used for a purpose that is directly related to the purposes of the Corporation.

This year we have received 9 applications for tax exemption.

All of these applications were included in last year's tax exemption bylaw and include:

- Grand Forks Senior Citizens Society Branch 143 (Slavonics)
- Grand Forks Hospital Auxiliary (Thrift Shop)
- Grand Forks Senior Citizens Society Branch 68 (City Park)
- Sunshine Valley Little People's Centre
- Royal Canadian Legion Branch 59
- Harmony Lodge Freemasons (Masonic Hall)
- Grand Forks Wildlife Association (Wildlife Hall)
- Abbeyfield Centennial House
- Boundary Lodge Assisted Living

All 9 applications meet the requirements of the Charter for permissive tax exemption.

#### Discussion:

Although churches receive statutory exemption under the Charter, the amount of property exempted is outlined in Council's annual tax exemption bylaw. The minimum property to be exempted is the building used for public worship and the land it sits on. Permissive tax exemption may be granted to other properties that churches own, such as residences, church halls and parking lots. In Grand Forks it has been the tradition for many years to only exempt the minimum. This determination is outlined in the annual tax exemption bylaw by way of survey certificates.

There is one property, traditionally included in the annual tax exemption bylaw, which are granted annual tax exemption in accordance with Section 224, but is not a charitable or philanthropic organization, and generally have never been required to submit an application for tax exemption. This is the property owned by the Grand Forks Curling Rink, which land and building is owned by the Regional District of Kootenay Boundary but leased to the Grand Forks Curling Club.

All of the applications received meet the requirements for tax exemption under the Charter, and therefore are recommended by Staff.

Attached is a table outlining the properties for which applications for tax exemption have been received for 2013. This table indicates the amount of city property taxes, calculated at 2012 rates and based on 2012 assessments, which would be exempted if exemption was granted to all 10 properties. Including the properties normally exempted, being the Grand Forks Curling Rink, and the 9 applications for tax exemption received this summer, total <u>municipal</u> taxes exempted would total \$26,470.18.

Diane Heinrich, Corporate Officer

## **Cost of Tax Exemption For City Portion of Property Taxes**

				Assessed	Value	
Folio	Folio	Class	Tax	Land	Bldgs	Total
-	8		Rate			Tax
101.000	101.000	8	3.99870	57,000	56,600	454.25
405.005	405.005	1	3.57010	88,400	260,000	1243.82
	158.022	6	9.00020 9.00020	62,200 88,400	177,000	559.81 2,388.65
30.005	80.005	6	9.00020	39,700	155,000	1,752.34
	247.025 247.030	6	9.00020 9.00020	42,400 89,000	240,000	381.61 2,961.07
		1		1 1		

Grand	686 72 <sup>nd</sup>	203.000	8	3.99870	47,200	103,000	600.60
Forks	Avenue				,		
Slavonic							
Senior							
Citizens							
Grand	7850 2 <sup>nd</sup>	551.000	6	0.00020	120,000	150,000	2.554.05
Forks	Street	331.000	_	9.00020	138,000	158,000	2,664.06
Wildlife	Street		8	3.99870		1,500	6.00
Assoc.							
Curling	7230 21 <sup>st</sup>	873.100	6	9.00020	134,000	692,000	7.244.16
Rink	Street	073.100	0	9.00020	134,000	682,000	7,344.16
Kilik	Street			_			
Abbeyfield	876 72 <sup>nd</sup>	414.005	1	3.57010	77,200	539,000	2,199.90
Centennial	Avenue						-,133.30
House							
Society							
Boundary	$7130 - 9^{th}$	416.000	1	3.57010	92,300	1,004,000	3,913.90
Lodge	Street						
Assisted							
Living							
Total							\$26,470.18

AUG - 2 2012

THE CORPORATION OF THE CITY OF GRAND FORKS

APPLICATION FOR TAX EXEMPT STATUS

for 2013

**Note:** Application must be received by **August 1<sup>st</sup>** at City Hall for consideration for tax exemption in the following year.

Name of applicant: Grand Forks Slavonic Senior Citizens Societ Branch No. 143
Mailing address: Po Box 2848
Grand Forks BC. VOH 1HO
Civic Address of the Property(s) For Which the Exemption is being applied for: 686 72nd Ave.
Legal Description of the Property(s): hot 8, Block 25, Plan 23, District Lot 108, Similkameen Div of Yale. Land District PID: 003-303-721
Contact person: <u>Elizabeth Semenoff</u> Title: <u>President</u>
Telephone Number: 250-442-260 Email Address: elizsemen off & yahoo. ca
Total Budget: approx. \$10,000
Most Current Financial Statement must be attached to this form.
Other sources of funding: Memberships, Fundraising,  Donations from Regular and Occasional Users /cont'd on next page
The state of the s

12 GF SLANDING SENIOUS CITYERS SECRET

G1 = APPLICATION FOR THE EXEMPT STATUS

Describe your organization. Include a short history of your organization and briefly describe its goals and objectives. (Attach a separate sheet if necessary.)
How does your organization benefit the Community of Grand Forks?
We have available a pleasant pasily accordible and
We have available a pleasant easily accessible and offordable safe- smoke free-setting for smaller group
via taminaline aniviries.
Dur popular regetarian potluck luncheons provide
opportunities for varied meals and interaction with others.
Elizabeth Semenoff Authorized Signature
Authorized Signature

GRAND FORKS SLAVONIC SENIOR CITIZE REGISTRATION NO. S-	ENS DOCIE	ry-	-BRANCH NO
3 4 3 1 KM 1 1 0 N 1 V D .	13270		
Financial Statement for the year ev	idina Der	PM	ber 31 3
	3		
KEVENUE:			
CU Balance January 1, 2011	\$	\$	386.04
Membership Dues/User Fees	220.00		
Use of Centre Donations - Elks hodge	650.30		
-Others	414.30		
Food Committee	514.00		
Grant in Ald (Corp. of City of Grand Forks)	1000.00		
Kebate (Telus)	31,25		
Reimbursement (re: Centre Damage)	505.00		
Reimbursement (re: Centre Damage) CU Shareholder Dividends	52,08		
	3386,93		33.86,93
Transfer from Term			14 02.03
Temporary Loan from Members			1466,00
		3	6641.00
EXPENDITURES			
Utilities - City of Grand Forks \$	1183.00		
Terasen Gas/Fortis BC	11 10.79		
Telus	302.76		
Show Communications (resInternet)	543.60		
SCA of BC (2010/2011 per capita assessment)	70.00		
Insurance on Building	1466.00		
Maintenance (powerwashing/painting-sup+lab. Office Supplies (stationery/postage/copying) Paper Products	806.61	!	
Office Supplies (stationery/postage/copying)	49.55		
Paper Products	43,34		
Snow Removal	280,00		
Dinner (annual-catered/hosted by Elkshodge)	50,00		
Building Repairs (re: Centre Damage above)	504.67		
Miscellaneous (Keys/Demostoff birthday-card/flower	ers) 15,57		
CV Charges	5.00	į.	
	6430,89	\$	6430.89
		!	
CD Balance December 31,2011		\$	210.11
2011 Revenue		\$	3043.967

## Grand Forks Slavonic Senior Citizens Society Branch No. 143 PO Box 2848 Grand Forks BC V0H 1H0

To: Corporation of the City of Grand Forks Application for Tax Exempt Status for the Year 2013

The Grand Forks Slavonic Senior Citizens Society was officially registered with the province of British Columbia as a non-profit Society July 6, 1977.

The purposes of the Society are "to provide a non-profit co-operative organization to make recreational facilities available for the seniors of the Grand Forks district—for discussion of current events, (to) engage in crafts, hobbies, entertainment, fellowship, education (for) betterment of the senior citizens."

Any person who subscribes to the purposes of the Society may apply for membership—voting members being 50 years and over, non-voting members being under the age of 50 years.

Through considerable hard work, diligence and creativity of its members the Society succeeded in purchasing property and renovating the premises which were ready for occupancy in 1987. Some years later the building was extended to provide more space for activities.

Activities include fellowship, food, card games, billiards/pool, shuffleboard, singing--which generally take place Saturdays and varied week days and evenings. We also have equipment for wide-screen movie/program presentations, carpet bowling and bingo. Regular membership meetings are generally held monthly or as needed.

As one of the grateful recipients in a New Horizons project for seniors entitled ACCESS--Adapting Community Computer Services for Seniors (initiated by Community Futures in partnership with the Grand Forks and District Public Library) we aim to upgrade our media skills.

We continue to lose a significant number of our most active members to illness and death. This has been a trend of late as the majority were octogenarians and older.

Younger members would be able to provide some much-desired vitality! We would be thrilled to have interested and committed volunteers come forward to help initiate and coordinate additional programs. As well we are hopeful of seeking out suitable/compatible partnerships.

Our largest expenditures include utilities and insurance (the cost of which continues to rise). Income is generated through membership dues/fees at \$40.00 annually. Those who wish to keep up their membership but due to age/infirmity/accessibility are unable to participate regularly contribute \$10.00 annually.

Those who do not bring food for the popular monthly vegetarian potluck lunch donate \$6.00 in lieu. Occasionally there are special meals prepared by volunteer members—for a suggested donation of \$6.00 per person. For a drop-in fee of \$2.00 members are able to participate in the various activities.

Regular and occasional users of the facility provide donations for the privilege.

We are most grateful to the Corporation of the City of Grand Forks for a \$1000.00 Grant in Aid which was used primarily to address safety/maintenance/usability issues. Upgrading of lighting was completed courtesy of the FortisBC/LiveSmart BC Lighting Installation Program (FLIP). As well, thanks to the New Horizons for Seniors Program, considerable upgrading primarily of floors, windows and bathrooms was made possible.

As with many other societies/groups we are struggling to balance our income and expenditures. These are challenging times which will require creative and innovative thinking and strategies to be able to respond to the emerging needs of our members/community/society.

We thank you for your support and consideration!

Respectfully submitted,

Elizabeth Semenoff, President

RECEIVED JUN 2 6 2012

## **APPLICATION FOR TAX EXEMPT STATUS**

THE CORPORATION OF THE CITY OF GRAND FORKS

Note: Application must be received by August 1st at City Hall for consideration for tax exemption in the following year.

Name of applicant: THE GRAND FORKS AUXILIARY TO THE BOUNDARY H
Mailing address: Box 1074
GRAND FORKS, B.C. VOHIHO
Civic Address of the Property(s) For Which the Exemption is being applied for: 1239 2nd Street
Legal Description of the Property(s):
PARCEL A, PLAN 6691, DISTRICT LOT 108,
SIMILKAMEEN, DIV OF YALE LAND DISTRICT
PORTION (DD LA 161)
Contact person: W. TRIVERI
Title: PRESIDENT
Telephone Number: 250 442 8677 Email Address: wtriveri@gmail.com
Total Budget:
Most Current Financial Statement must be attached to this form.
Other sources of funding: The Thrift Shop is the only source of
income.
/cont'd on next page

Describe your organization. Include a short history of your organization and briefly describe its goals and objectives. (Attach a separate sheet if necessary.)

The GFHA comprises a Thrift Shop operated and staffed by approximately 100 UNPAID volunteers. Through the Funds raised, we financially support health related programs within the Boundary/West Kootenay area. We also provide 4 scholarships for students entering medical & health related fields. We have made 2 very generous donations to the Digital Mammography Machine which will be housed in Trail BC.

It is a non-profit society which began in 1946.

How does your organization benefit the Community of Grand Forks?

The "Hospital Auxiliary has provided the local hospital with many pieces of medical equipment that helps in the treatment of patients, and makes the practice of medicine by doctors much improved.

Authorized Signature

Also, if a person, family loses their belongings due to fire, we generously provide clothing & other necessities.

Seniors in lodges are provided with comfort items at Christmas.

We recycle + help keep items out of landfill.

## THE GRAND FORKS AUXILIARY TO THE BOUNDARY HOSPITAL

June 29, 2011

RECEIVED
JUN 2 9 2012

THE CORPORATION OF THE CITY OF GRAND FORKS

Dear Councillors:

The Grand Forks Auxiliary to the Boundary Hospital has worked very hard in the past year and through the Thrift Shop has sold much clothing, footwear, books, household items, hardware, bedding, appliances, and seasonal items that would otherwise have ended in landfill.

Our contingent of dedicated unpaid volunteers work tirelessly to offer gently used items at very reasonable prices. In turn the funds received are then used to purchase medical equipment for the Boundary Hospital.

In 2011, the Thrift Store earned a total of \$222,804.14. Our expenses totaled \$45,000.00.

Our executive and volunteers purchased the following medical equipment for the Boundary Hospital:

Transfusion/Capital Medicine Fridge
Cardiac Monitor Transducer
Renal Room – Furnishing
Transport Ventilator
Portable Ultra Sound
Capital Coagulation Analyzer
Donation to Digital Mammography Machine (Trail)
Ambulance – Hovermat

The total expenditure for the above equipment was \$128,830.11 The Auxiliary is very prudent with our finances, and thus the bulk of funds earned are invested in our local hospital.

The Auxiliary, a non profit society, appreciates that the City of Grand Forks will consider our application for tax exempt status.

Yours truly,

Willy Triveri, President

**Powerlift Recliners** 

GI+TZ-Boundary Hospital-Tax
Exempt Kyplic

Box 1074 Grand Forks BC V0H 1H0

RECEINAED JUN-2 9 1012

### **APPLICATION FOR TAX EXEMPT STATUS**

Note: Application must be received by August 1st at City Hall for consideration for tax exemption in the following year.

Name of applicant: GRAND FORKS SENIORS BRANCH #68
Mailing address: BOX 553 GRAND FORKS BC VOH 140
Civic Address of the Property(s) For Which the Exemption is being applied for: 565 ~ 7/57. AVENUE
Legal Description of the Property(s): BLOCK 18 PLAN 89
P.L. 108 5 DY D
Contact person: RALPH WHITE OF LYNNE HANSEN- SECRETARY 442-0011  Title: PRESIDENT
Telephone Number: 250 - 442-3038 Email Address: ralphwhite 7 @ gmail. com Total Budget: \$20,000.00
Most Current Financial Statement must be attached to this form.
Other sources of funding: HALL RENTALS, AND GRANTS WHEN AVAILABLE
FOR RENOVATIONS AND REPAIRS.

/cont'd on next page

GI+T2 - G.F. Senjors Bronch #68 Tax Exempt Applic.

Describe your organization. Include a short history of your organization and briefly describe its goals and objectives. (Attach a separate sheet if necessary.)

SINCE 1974 WE HAVE PROVIDED A PLACE FOR SENIORS
TO MEET AND ENTRY SOCIAL ACTIVITIES . WE HAVE ON GOING
WHIST & CRIBBAGE CARD GAMES, CARPET BOWLING CRAPTS AND
QUILTING, AND A SENIOR'S CHOIR.
OUR MEMBER SHIP IS AROUND 100 AND DROP-INS ARE ALWAYS
WEL COME.
How does your organization benefit the Community of Grand Forks?  A GREAT HALL FOR THE COMMUNITY TO USE FOR MEETINGS WEDDINGS, FUNERALS (CELEBRATION OF LIFE), DANCES, FAMILY
TE WILL S, ADALI AND CHILDRENS BIRTH DAY PARTIES, WE HAVE A
VERY REASONABLE RENTAL PATE, SO ALL PEDPLE CAN AFFORD
OUR FACILITY
-

## Seniors Center Branch 68 Income Statement 01 Jan, 2012 to 30 Jun, 2012

#### REVENUE

Revenue		
#000 Non-Guar.Equity Shares 1	0.00	
#000 Golden Chequing	0.00	
#001 Busin.ChaqGrants Act,5	0.00	
#002 Comm.Builder Cheq.557140	0.00	
#003 Business Chequing-Gami	0.00	
#008 Bond Buster 460394	0.00	
Building Account	0.00	
Kitchen Account	0.00	
Grant - City of GF	0.00	
Total Bank	The same of the sa	0.00
Dividends	17.95	
Interest	0.00	
Total - Interest/Dividends		17.95
Crito	854.00	11.00
Crib - Tournament	60.00	
Whist	329.00	
Activities	71.00	
Carpet Bowling	251.00	
Donations	20.25	
Art / Crafts / Quitters	417.00	
Music - Choir	293,00	
Dances	94.00	
Coffee Fund	446.47	
Hall Rentals	2,137.50	
Rental - Security Deposits	910.00	
Membership Dues	200.00	
Petty Cash	0.00	
Miscellaneous Revenue	66.73	
Total - General Revenue		6,149,95
Total Revenue	-	6,167,90
TOTAL REVENUE	-	
TOTAL REVENUE		6,167.90
EXPENSE		
General & Administrative Expe		
Bad Cheques		0.00
Hall Renovations & Materials		1.008.74
Coffee Fund Expense		54.69
Sound System		0.00
Insurance		1,980,00
Bank Service Charge		0.00
Office Supplies		56.38
Janitorial Supplies		223.58
Janitorial Services		2,005.80
Miscellaneous Expenses		95.27
Returned Security Deposit		825.00
VAB Enterprizes - Cleaning/Sup		0.00
West Kootenay Seniors Associati		41.00
Senior Citizens of BC (Provincial)		410.00
Seniors Games		0.00
Convention Expense		822.72
Rent Expense		0.00
Repair & Maintenance		0.00
Fire Protection		0.00
Grand Forks Glass		0.00
Membership Cards		0.00
Boundary Securities/Counterforce		0.00
Shaw Cable - Internet		0.00
	0.00	0.00
Gas - Fortis	628.64	0.00
Telephone - Telus	628.64 242.34	0.00
	628.64	0.00

Printed On: 29 Jun, 2012

## Seniors Center Branch 68 Income Statement 01 Jan, 2012 to 30 Jun, 2012

Total - Utilities	2,350,42
Travel & Expanse	0.00
Petty Cash	0.00
Kitchen Account	0.00
Total - General & Admin. Expe	9,674.60
TOTAL EXPENSE	9,674.60
NET INCOME	-3,506.70

Printed On: 29 Jun, 2012

## Seniors Center Branch 68 Balance Sheet As at 30 Jun, 2012

#### **ASSET**

Current Assets		
Accounts Receivable		0.00
Cash to be Deposited	0.00	1
Miscellaneous Cash	0.00	
Petty Cash Kitchen Coffee Fund - Cash	58,78	
	0.00	
Total Cash #000 Non-Guar.Equity Shares 8	0	58.78
#002 Comm.Builder Cheq.557140	_	
Kitchen Account #1719681	2,911.81 0.00	
Building Account #1718584	0.00	
Bond Buster#2 - 1 yr. #1662634	12.004.81	
Redeemable 12 Months # 1714		
Bank Total		14,941.62
Total Current Assets		15,000.40
Control Superior		
Capital Assets Furniture & Equipment	42 704 50	
Accum. AmortFurn.& Equip.De	13,701.56	
Net - Furniture & Equipment	0,00	40 000 1
Building	118,000,00	13,701.56
Accum. Amort Building Deprec.	0.00	
Net - Building	0.00	449 000 00
Computer, Printer, Acessories	3,202.02	118,000.00
Accum. Amort Computer Depr	0.00	
Net - Computer	Y Peter	3.202.02
Total Capital Assets		134,903.58
		15-1,803.36
TOTAL ASSET		149,903.98
LIABILITY		
Liabilities		
Accounts Payable		0.00
Total Liabilities		0.00
		0.00
TOTAL LIABILITY		0.00
EQUITY		
EQUIT		
Equity		
Equity - Furniture	13,701.56	
Equity - Building	118,000,00	
Equity - Computer	3,202.02	
Total - Fixed Equity		134,903.58
Retained Earnings		18,507.10
Current Earnings		-3,506.70
Total Owners Equity		149,903.98
TOTAL EQUITY		149,903.98
	,	
LIABILITIES AND EQUITY	-	149,903,98

Printed On: 29 Jun, 2012

RECEIVED

JUL 1 7 2012

THE CORPORATION OF THE CITY OF GRAND FORKS

## **APPLICATION FOR TAX EXEMPT STATUS**

**Note:** Application must be received by **August 1<sup>st</sup>** at City Hall for consideration for tax exemption in the following year.

Name of applicant: Sunshine Valley Child Care Society
Mailing address: Bo x 435
Civic Address of the Property(s) For Which the Exemption is being applied for: 978 – 72rd Ave
Legal Description of the Property(s): Lot A, Plan 38294, District Lot 108 Similkameen Div of Yale Land District P.D: 007-836-775
Contact person: Fatima Fana
Title: Executive Director
Telephone Number: 250442-5314 Email Address: SVCCS@telus.net
Most Current Financial Statement must be attached to this form.
Other sources of funding: Community donations, Phoenix Foundation
Success by six, MCFD, Parent fees, Fundrusing /control next page
- Som dell'ilext page

FILE CODE

Sunshine Valley Child

SINTA-Care Society-Tax Exempt

Status Aprilication

Describe your organization. Include a short and objectives. (Attach a separate sheet if	t history of your organization and briefly describe its goals
and objectives. (Attach a separate sheet if	necessary.)
	Δ.
Please see attac	hed
How does your organization benefit the Com	
Clease see atte	advad
	2 Ch (C)
	Hair.
	Authorized Signature

SUNSHINE VALLEY CHILD CARE SOCIETY is a non-profit, registered society. It began in May 1977 in the Wildlife Hall. In March 1978 it moved into its present location. The Board of Directors, comprised of members from all facets of the community, is elected at the Society's Annual General Meeting. Any individual who subscribes to the purposes of the Society may become a member by paying the annual membership fee.

#### MISSION STATEMENT

We, SUNSHINE VALLEY CHILD CARE SOCIETY, recognize and respond to the changing childcare needs for children and families by providing and encouraging, relevant programs and support services within the Boundary Region.

## **GOALS OF SUNSHINE VALLEY CHILD CARE SOCIETY**

- ♦ To facilitate and promote healthy growth of children and families.
- To recognize and respect the uniqueness of the individual and the family.
- ◆ To offer developmentally appropriate programs and support services to all children and families in our community.
- ◆ To provide a safe, nurturing environment that is multicultural and non-sexist.
- ◆ To educate, by providing relevant programs, information, training events, resources, and professional development.
- ◆ To work in partnership with other service providers by encouraging communication, awareness and networking.
- ♦ To engage in funding partnerships with other groups and organizations when appropriate.
- ♦ To promote and maintain an ongoing commitment to a team model approach.

Parental and community support is imperative for the Centre's operation. We welcome and encourage active participation and support for all of its activities.

We currently run 4 programs for children from birth to 12 years old. Infant & Toddler daycare, a Preschool program, School Age program and a group Daycare for 2 ½ years old to kindergarten age. We also offer support services to community members seeking child care and education on child development.

#### 07/17/12 Accrual Basis

## Sunshine Valley Child Care Society

## **Balance Sheet**

As of March 31, 2012

_	Mar 31, 12
ASSETS Current Access	
Current Assets Chequing/Savings	
1000 · CASH & CREDIT UNION 1001 · CASH ON HAND (actual cash) 1030 · CU SHARE ACCOUNTS	200.00
1031 · CU-Non-guaranteed equity share (#20147 5)	100.00
Total 1030 · CU SHARE ACCOUNTS	100.00
1069 · CU CHEQUING ACCOUNTS 1060 · CU- General Chequing (#20147 5) 1062 · CU- Gaming Account (#40691 8)	58,636.23 6.233.92
Total 1069 CU CHEQUING ACCOUNTS	64,870.15
Total 1000 · CASH & CREDIT UNION	65 470 4F
1600 · RESTRICTED CASH 1041 · CU- Plan 24 Savings (#20147 5) 1042 · CU- Investment Share Savings (#20147 5) 1045 · Non Redeemable Term (18 month Nonredeemable Ter	65,170.15 7,593.13 860.78 10,190.52
Total 1600 · RESTRICTED CASH	18,644.43
Total Chequing/Savings	83,814.58
Accounts Receivable 1200 · Accounts Receivable	20,199,22
Total Accounts Receivable	20,199.22
Other Current Assets 1205 · OTHER RECEIVABLES 1201 · GST/HST 50% Receivable 1204 · PST/HST 57% Receiveable	475.76 670.13
Total 1205 · OTHER RECEIVABLES	1,145.89
1210 · Allowance For Doubtful A/C 1499 · Undeposited Funds (Cash clearing)	(6,029.42) 195.00
Total Other Current Assets	(4,688.53)
Total Current Assets	
Fixed Assets 1450 · Building (net of amortization) 1460 · Accumulated Depreciation (on Building only) 1450 · Building (net of amortization) - Other	99,325.27 (65,289.42) 237,438.45
Total 1450 · Building (net of amortization)	172,149.03
1500 · Equipment & Furniture (at cost) 1505 · Accumulated Depr-Equipment 1500 · Equipment & Furniture (at cost) - Other	(80,768.44) 100,948.02
Total 1500 · Equipment & Furniture (at cost)	20,179.58
1550 · Computer Equipment (Computer Equipment) 1555 · Accumulated Depr-Computer 1550 · Computer Equipment (Computer Equipment) - Other	(1,147.80) 1,592.85
Total 1550 · Computer Equipment (Computer Equipment)	445.05
Total Fixed Assets	192,773,66
OTAL ASSETS	202.008.03
LIABILITIES & EQUITY Liabilities Current Liabilities Accounts Payable 2200 · Accounts Payable	292,098.93
	607.69
Total Accounts Payable	607.69

### Sunshine Valley Child Care Society

## **Balance Sheet**

As of March 31, 2012

_	Mar 31, 12
Other Current Liabilities  2205 · Accrued liabilities  2210 · Boundary Child Care R & R  2291 · WAGES PAYABLE  2290 · Wages payable  2300 · Vacation Pay Accrued  2430 · Sick Leave Accrual (estimated)	2,323.00 3,542.25 5,282.92 1,957.23 7,647.39
Total 2291 · WAGES PAYABLE	14,887.54
2301 · EMPLOYEE DEDUCTIONS PAYABLE 2302 · Employee Tution Loans (Interest free school tution I 2335 · DUE TO RECEIVER GENERAL 2310 · Employment Insurance 2320 · CPP Payable 2330 · Income Tax Payable	(914.88) 1,073.08 2,024.36 2,467.93
Total 2335 · DUE TO RECEIVER GENERAL	5,565.37
2420 · BCGEU Union dues payable	321.63
Total 2301 · EMPLOYEE DEDUCTIONS PAYABLE	4,972.12
2401 · EMPLOYEE BENEFITS PAYABLE 2440 · Medical Services Plan (BC medical)	24.25
Total 2401 · EMPLOYEE BENEFITS PAYABLE	24.25
Total Other Current Liabilities	25,749.16
Total Current Liabilities	26,356.85
Long Term Liabilities  2690 · DEFERRED CONTRIBUTIONS (Externally restricted)  2720 · Sick leave replacement reserves  2730 · Vacation replacement reserve  2750 · Reserve for Building Improvemet	7,647.00 1,957.00 20,000.00
Total 2690 · DEFERRED CONTRIBUTIONS (Externally restricted)	29,604.00
2950 Mortgage	7,668.76
Total Long Term Liabilities	37,272.76
Total Liabilities	63,629.61
Equity 2760 · BCCRR Surplus Reserve 3 31 07 3100 · Investment in capital assets 3560 · Unrestricted net assets 3910 · Internally Resticted Funds (Transfer in/out to internally restri Net Income	4,797.44 186,485.28 26,758.54 (8,610.55) 19,038.61
Total Equity	228,469.32
TOTAL LIABILITIES & EQUITY	292,098.93

## Sunshine Valley Child Care Society

## Profit & Loss

April 2011 through March 2012

	Apr '11 - Mar 12
Ordinary Income/Expense Income	
4000 · PROGRAM FEES (Fees charged for child care) 4002 · Daycare Revenue	
4420 · CCOF Program - Daycare	17,325,02
4440 · Subsidies - Daycare	71,212.98
4002 Daycare Revenue - Other	30,013.84
Total 4002 · Daycare Revenue	118,551.84
4004 · Preschool Revenue 4422 · CCOF Program - Preschool	
4442 · Subsidies - Preschool	995.99
4004 · Preschool Revenue - Other	3,042.00 4,903.00
Total 4004 · Preschool Revenue	8,940.99
4006 · Infant Toddler Revenue	•
4426 · CCOF Program - Infant Toddler	17,610.00
4443 · Subsidies - Infant Toddler	39,957.04
4006 · Infant Toddler Revenue - Other	23,663.00
Total 4006 · Infant Toddler Revenue	81,230.04
4012 · School Age Program 4424 · CCF Program - School Age	
4444 · Subsidies - School Age	3,977.40
4012 · School Age Program - Other	28,759.48 7,951.54
Total 4012 ⋅ School Age Program	40,688.42
4015 · Supported Child Care 4480 · BCGEU (fees to cover wages)	20,990.11
Total 4000 · PROGRAM FEES (Fees charged for child care)	<u>118.41</u> 270,519.81
4400 · FUNDING FOR WAGES	210,513.01
4411 · BCCRR 10% Admin funding	9,107.16
Total 4400 · FUNDING FOR WAGES	9,107.16
4466 · Gaming Program Grant 4600 · MISCELLANEOUS & INTEREST INCOME	18,400.00
4425 · Donations & Fundraising Income	0.000.04
4435 · Interest Income	3,068.21
4460 · Miscellaneous Income	678.54 495.99
4475 · Yearly Memberships (Yearly Society Memberships)	24.00
Total 4600 · MISCELLANEOUS & INTEREST INCOME	<b>4,26</b> 6.74
Total Income	302,293.71
Expense	
5000 · PROGRAM COSTS 5007 · Infant Toddler Groceries	
5010 · Advertising & Promo (Programs)	104.57
5011 · Board Meeting Expense	178.70
5020 · Telus - Administration	114.38 1,006.16
5025 · Telus - Little People's DC & PS	621.62
5030 · Bad Debts and Recoveries	640.23
5035 Bank Charges Expense	566.25
5045 · Criminal Record Checks	40.00
5065 · Groceries Expense 5070 · Insurance, Liability	2,044.75
5078 · Memberships, dues & fees	3,470.00
5100 · Office Supplies Expense	25.00
5115 · Petty cash	1,720.81 0.00
5127 · Photocopier Expense	415.65
5140 · Postage Expense	112.81
5145 Professional Fees - Audit & Leg	1,793.67
5160 · Supplies - General	489.44
5165 · Supplies - Daycare & Preschool	2,298.11
5170 · Supplies - Infant Toddler 5179 · Supplies - School Age Program (Purchases for school age prog	618.13
5180 · Travel Expense	421.76
	414.75

## Sunshine Valley Child Care Society

## Profit & Loss

April 2011 through March 2012

	Apr '11 - Mar 12
5190 · Internet & Computer Expense (Telus Internet, Computer profes 5200 · Workshops & staff training	847.76 390.00
Total 5000 · PROGRAM COSTS	18,334.55
5001 · FACILITY COSTS 5015 · Fortis BC Gas Expense (LPC) 5075 · Interest Expense 5155 · Repairs & Maintenance 5182 · Utilities - Electr, water, sewer  Total 5001 · FACILITY COSTS  5002 · WAGES & BENEFITS 5300 · Wages, Administration 5302 · Wages, Daycare 5303 · Wages, Infant Toddler	790.44 1,001.77 5,668.51 4,021.91 11,482.63 50,943.38 61,666.79
5304 · Wages, Preschool 5308 · Wages, School Age Program 5310 · Wages, Supported Child Care 5320 · Payroll costs, CPP and EI 5324 · WorkSafe BC 5328 · Sick Leave expense (paid out) 5333 · Medical expense 5390 · Retroactive Pay 5406 · Vacation pay expense	51,952.58 4,853.28 19,616.55 17,929.39 15,726.78 1,334.30 8,077.36 664.50 8,795.97 11,508.82
Total 5002 · WAGES & BENEFITS	253,069.70
5700 · BCCRR Surplus \$ Expense	0.00
Total Expense	282,886.88
Net Ordinary Income Other Income/Expense Other Expense	19,406.83
7011 EQUIPMENT PURCHASES 5050 Equipment & Building Upgrades	368.22
Total 7011 · EQUIPMENT PURCHASES	368.22
Total Other Expense	368.22
Net Other Income	
Not Income	(368.22)
Net Income	19,038.61



## RECEIVED JUN 1 8 2012

THE CORPORATION OF THE CITY OF GRAND FORKS

# THE ROYAL CANADIAN LEGION BR.59 BOX 836 GRAND FORKS B.C. VOH 1HO PHONE: (250) 442-8400

FAX: (250) 442-8459

Please find enclosed an application for tax exempt status. Current financial statement.

Our goals & benifits to our community letter
Itemized list of our contributions for the year 2011
In view of the enclosed information, we ask that you give serious consideration to our request for annual tax exemption.

Thanking you. Yours truly Elsie Fredericks Br. 59 Secretary

**JUNE 18TH./12** 

Jerome MacDonald Br. 59 President

A APPLICATION FOR TAX EXEMPLES TAMES

29

## **APPLICATION FOR TAX EXEMPT STATUS**

/cont'd on next page

Describe your organization. Include a short his and objectives. (Attach a separate sheet if nec	tory of your organization and briefly describe its goals essary.)
REPORTS ATTAC.	HED.
How does your organization benefit the Commu	nity of Grand Forks?
LETTER ATTACHED	ν.
	Authorized Signature
	Additionzed Signature



## THE ROYAL CANADIAN LEGION BR.59 BOX 836 GRAND FORKS B.C. VOH 1HO PHONE: (250) 442-8400

FAX: (250) 442-8459

### HISTORY OF THE ROYAL CANADIAN LEGION BRANCH 59.

Our organization was established in 1926.

We are celebrating our 85th. birthday this year.

We are a non profit organization & contribute greatly to various charitable organizations in Grand Forks& district area, along with many organizations in the province for over thirty seven years.

Our donations to the sports organizations in the city provide equipment, travel expenses, rental fees, uniforms etc. to the various sports. Our scholarship donations each year to further education for our youth. Playground eqipiment for the school yards & preschool groups. The poppy fund takes care of the veterans & their dependants when needed.

Our donations to the summer camps for the children.

The donation committee meets on a monthly basis to distribute our funds to the many chartable organizations,

which are made available through our meat draws & bingo games by the branch & ladies auxiliary volunteers.

List of our donations are included in our report.

Sincerely:

Elsie Fredericks (Br. 59 Secretary).

JUNE 18TH./12

THE ROYAL CANADIAN LEGION BR. 59 BOX 836 GRAND FORKS B.C. VOH IHO:

THE CORPORATION OF THE CITY OF GRAND FORKS B.C.

### HOW DOES OUR ORGANIZATION BENIFIT OUR COMMUNITY:

The Royal Canadian Legion is of great benifit to our community with donations to the youth organizations (hockey,swimming,cadets,scouts,guides, camping,skating, baseball,hockey, junior curling.

Benifits to our veterans & their dependents through the poppy fund.

We have a large supply of wheelchairs & walkers available for use by members of the community at no charge.

We hold breakfast with santa for the children & families each year with the proceeds going to the Christmas Hampers for toys for the children.

We donate the use of our hall to the air cadets, boy scouts & girl guides for their functions each year. We participate in the parades & celebrations within the community with our colour party.

In case of a community disaster, our legion hall has always been available. We sponsor our local boy scouts & air cadet squadron #841.

In the event of a fire, flood disaster our legion can be counted on for support.

**AUTHORIZED SIGNATURE** 

**AUTHORIZED SIGNATURE** 

JEROME MACDONALD
BRANCH 59 PRESIDENT

ELSIE FREDERICKS BRANCH 59 SECRETARY

# THE ROYAL CANADIAN LEGION BRANCH 59 CHARITABLE DONATIONS BY THE MEAT DRAW & BINGO THROUGH

# THE GAMING ACCOUNT FOR 1998 TO 2011 (14 YEARS)

1998	\$ 19,388.00
1999	\$ 12,893.00
2000	\$ 23,226.00
2001	\$ 31,604.00
2002	\$ 18,283.00
2003	\$ 17,908.00
2004	\$ 20,222.00
2005	\$ 31,790.00
2006	\$ 25,379.00
2007	\$ 22,739.00
2008	\$ 20,950.00
2009	\$ 20,855.00
2010	\$ 13,025.00
2011	\$10,585.00

# ROYAL CANADIAN LEGION BR.59 DONATIONS FROM MEAT DRAW & BINGO ORGANIZATION #110036

DATE: 2011	RECIPIENT NAME	CHEQUE	PURPOSE	AMOUNT
JAN. 7	Maylyn Eilis	684	Scholarship	\$ 300.00
Jan.22	Samantha Obrien	687	Scholarship	\$ 250.00
Feb.25	<b>Boundary Museum</b>	695	Display Material	\$ 300.00
Feb.25	Phonix Mt. Racers	696	Equipment	\$ 500.00
Feb.25	Pee Wee Hockey	697	Ice Rental	\$ 500.00
Apr.25	<b>Boundary Baseball</b>	712	Equipment	\$ 500.00
Apr.25	Cancelled	713		
Apr.25	Pipes & Drums	714	Equipment	\$ 500.00
Apr.25	Air Cadets #841	715	Travel expense	\$ 500.00
Apr.25	Piranha Swim Club	716	Equipment	\$ 500.00
May25	<b>Hospice Society</b>	724	Equipment	\$ 500.00
May25	<b>Bndry Women Res.</b>	725	Suplies	\$ 500.00
Sep.28	Girl Guides	751	Equipment	\$ 500.00
Sep.28	G.F. Fall Fair	752	<b>Trophy Engraving</b>	\$ 35.00
Sep.28	B.M.X. Club	753	Equipment	\$ 500.00
Nov.12	Boys Basketball	763	Equipment	\$ 500.00
Nov.12	Junior Curiers	764	Ice Rental	\$ 500.00
Nov.12	Boys Soccer Club	765	Equipment	\$ 500.00
Dec.12	<b>Bndry Emer. House</b>	771	Suplies,Room	\$ 500.00
Dec.12	Senior Games	772	Medals, Equip.	\$ 500.00
Dec.12	B.C. Cancer	773	Research	\$ 500.00
Dec.20	Com. Hamper	776	Toys for Kids	\$ 200.00
Dec.20	G/F. Food Bank	777	Food Supplies	\$ 1000.00
Dec.20	Girls Basketball	778	Equipment	\$ 500.00
				· ·

Total for 2011

\$10,585.00

EADIA REEGION FORMES TOTAL FORMS BC MOTHER 1428-8400

# ROYAL CANADIAN LEGION BRANCH # 59 BALANCE SHEET AS AT DECEMBER 31, 2011

### LIABILITIES AND BRANCH SURPLUS

	Current <u>Year</u>	Previous <u>Year</u>
CURRENT LIABILITIES  Net Sales Tax payable  Salaries and Employees Benefits Payable	\$ 1,051.89	0.00 1,115.75
Per Capita Taxes Payable Accounts Payable and Accrued Liabilities Current Portion of Long Term Debt	1,564.26	581.09
Dues Received In Advance H.S.T. Payable	7,269.00 765.46	6,795.00 670,81
TOTAL CURRENT LIABILITIES	10,650.61	\$9,162.65
LONG TERM DEBT Mortgage Payable	0.00	0.00
TOTAL LONG TERM DEBT Less: Princiapal Payments Due Within One Year	0.00	<b>\$0.00</b> 0.00
NET LONG TERM DEBT	0.00	\$0.00
TOTAL LIABILITIES	10,650.61	\$9,162.65
BRANCH SURPLUS Balance as at January 1, 2011 Add:	306,049.71	313,044.93
Branch Net Profit/(Loss) for the Year	(2,159.06)	(6,995.22)
TOTAL BRANCH SURPLUS	303,890.65	\$306,049.71
TOTAL LIABILITIES AND BRANCH SURPLUS	314,541.26	315,212.36

# ROYAL CANADIAN LEGION

BRANCH #59

10.0

BALANCE AS AT SHEET 31-Dec-11

8 40	ASSETS		
	700210	Current	Previous
		Year	Year
		1 041	1001
		\$	\$
CURRENT AS	SSETS	•	*
COMMENTAL	202.10		
Cash and Bar	nk Account	27,445.72	28,826.67
Short Term In		13,582.58	14,080.38
Accounts Rec		752.81	g ± 150.16
Inventory:	Liquor	273.68	326.52
	Draught Beer	1,524.77	-1,587.23
	Can Beer (Off sales)	58.90	78.02
	Bottled Beer	310.01	293.08
	Wine, Ciders and Coolers	381.05	331.86
	Breakopen Tickets	1,257.27	1,057.26
	Legion Supplies	1,346.20	1,346.20
	Other Inventories	270.78	305.11
Prepaid Exper	nses (Per Capita Tax)	4,584.39	4,076.77
, ,			
TOTAL CURR	ENT ASSETS	51,788.16	52,459.26
	NVESTMENTS		
Replacement I	Reserve Funds		
CAPITAL ASS	ETS	e <sup>lg</sup>	
	Land	83,635.20	83,635.20
	Building	111,265.00	111,265.00
	-	45,688.53	45,688.53
	Equipment Furniture, Fixtures and Equipment	22,014.58	22,014.58
	Leasehold Improvements	22,014.30	22,014.50
	Other Capital Assets	149.79	149.79
	Other Capital Assets	140,70	145.75
TOTAL CAPIT	AL ASSETS	262,753.10	262,753.10
Lass. Accumul	ated Amortization Expense		
E633. Accumul	area , and manuel are area		
TOTAL ASSET	'S	314,541.26	315,212.36
TOTALAGOLI	~	· , - · · · · · · ·	

BRANCH #59 INCOME STATEMENT

FOR THE YEAR ENDED DECEMBER 31, 2011

	Current Year \$	Previous Year
TOTAL INCOME - FROM SHEET I	28,508.28	26,158.16
TOTAL EXPENSES - FROM SHEET I	30,667.34	33,153.38
NET INCOME BEFORE DONATIONS AND AMORTIZATION EXPENSE	(\$2,159.06)	(\$6,995.22)
WELFARE AND COMMUNITY SERVICES:	, · · ·	
Bursaries Sick and Visiting TOTAL WELFARE AND COMMUNITY SERVICES	\$0.00	\$0.00
BRANCH NET OPERATING INCOME	(\$2,159.06)	(\$6,995.22)
AMORTIZATION EXPENSE		
BRANCH NET PROFIT (LOSS) FOR THE YEAR	(\$2,159.06)	(\$6,995.22)
10		Sheet 2 of 2

### The Corporation of the City of Grand Forks

#### **POLICY**

RECEIVED
JUL 1 8 2012

THE CORPORATION OF THE CITY OF GRAND FORKS

### **APPLICATION FOR TAX EXEMPT STATUS**

Note: Application must be received by August 3 at City Hall for consideration for tax exemption in the following year.

Name of applicant: GRAND FORKS MASONIC BULLDING SOCIETY	
Mailing address: P.o.Box 657	
GRAND FORKS BC. VOH 140	-
person: W.E. ORTIS.	N X
Title: PAST MASTER.	- Car
Telephone (250) 442-3062.	02.04
Total Budget:	C) p v
Most Current Financial Statement must be attached to this form.  Other sources of	20.00 July 20.00
funding: OCCASIONAL HALL REST	100
	1

Describe your organization. Additional information as specified under "Information Requirements" in the policy. (Attach a separate sheet if necessary.)

FREEMASCNRY IS A FRATERNAL ORGANIZATION WHOSE ROOTS

GO BACK MANY CENTURIES WHEN MOST BUILDINGS WELL MADE

OF STONE. FT HAS EVOLVED INTO A SOLIETY THAT TRIES TO INVOLVE

MACES WHO ARE OF ROOD CHARACTER AND INTERESTED IN THE

COMMUNITY. A PORTION OF DUR ANNUAL DUES GO TO A CENTRAL

OFFICE AND FROM THERE, FINANCE PROVINCE WIDE ACTIVITIES

SUCH AS THE CANCER CARS AND EDUCATIONAL BURSARIES
HARMONY LODGE PLAYED A SUBSTANTIAL PART IN THE FIRST

PALLIATIVE CARE ROOM IN DUR HESPITAL.

n/ Policy

### The Corporation of the City of Grand Forks

### **POLICY**

How does your organization benefit the Community of Grand Forks?		

# **Grand Forks Masonic Building Society Financial Statement as of 30 June 2012**

Balance Forward - 21 June 2011		\$	486.77
Deposits			
Harmony Lodge Rent O E S Rent O E S Insurance Payment Bank Interest Sundry Donations	2,500.00 720.00 90.00 1.26 40.00	<u>\$</u>	3,351.26

### **Expenses**

Dave Dale Insurance	S	2,401.00
Fortis - Nat Gas	-	993.13
City of Grand Forks		944.80
Prov of B.C Society Fees		25.00
Service Fees		26.50

	\$ 4,390.43
Balance as of 30 June 2012	\$ - 552.17

### **Outstanding Bills**

Dave Dale Insurance \$ 724.00 City of Grand Forks \$ 143.20

Dave Marshall

Treasurer Grand Forks Masonic Building Society

### The Corporation of the City of Grand Forks

### APPLICATION FOR TAX EXEMPT STATUS

**Note:** Application must be received by **August 1**<sup>st</sup> at City Hall for consideration for tax exemption in the following year.

Name of applicant: Crand Fork Wildlife Assaciation
Mailing address: 774 Grand Fales BC 1014 1140
Civic Address of the Property(s) For Which the Exemption is being applied for: 7850 2nd 51
Legal Description of the Property(s): Plan 27903 Lot 1
Contact person: Brian Hanlock  Title: President
Telephone Number: 250-495-2118 Email Address: pahaneock Workmail. Com
Total Budget:
Most Current Financial Statement must be attached to this form.
Other sources of funding: Benguet, Fishing Derby, Membership
/cont'd on next pag

### The Corporation of the City of Grand Forks

Describe your organization. Include a short history and objectives. (Attach a separate sheet if necessary)	of your organization and briefly describe its goals ary.)
We have been in Grand Forks to provide support to outdoor fish and wildlife conservation	for 40 years and exist sports and recreation, and thoughout our vagion
How does your ergonization handit the Community	
By practing outdoor recreation?  He people of the area.	
	Authorized Signature

	t Change															bursements												adpts	Change				sing Bank Balonce			maga finner		
		Total Disbursements	* Hom Scoring	Bank Charges Fishing Oarby	Gun Riffe	Office Supplys	Range	<b>GFWA Events</b>	Memberships	Banquet	Power / H2O /Sewer	Gas	Phone	Hall Maintenace	BC Wildlife Ass	8	Total Receipts	<b>₹is</b>	Hom Scoring	Range	Interest	Donations	Fishing Derby	Gun Rifte	Banquet	Suite Rental	Memberships Hall Rental			Data	Savings		Balance Chequing Acc	Balance	Savings	Chaquing Acc		
	-\$3,938.07	\$8,694.57	\$487,53	\$9.00	\$25.20	\$37.91			\$236.68		\$628.24	\$465.87	\$141.88	\$97.66	#6.564.60		\$4,756.50		\$526,50					\$400.00	\$200.00	\$750.00	\$2,880.00		-\$3,938.07	74.70044	663,72	4	\$3,894.20	\$8,495.99	\$663.72	\$7,832.27	January 2012	1
	-\$3,938.07; \$4,029.39; -\$916.22; -\$310.62; -\$2,500.05; 9188.61; \$1,040.75; \$0.00; 90.00; \$0.00; \$0.00; \$0.00;	\$8,507.61	\$152.88	\$15.75		\$104.23	\$48.16	\$180.00		\$6,022.78		\$563.71	\$141.97	\$124.13	*1 154 00		\$4,756.50 \$12,537.00								\$10.287.00	\$375.00	\$1,245.00		-\$3,938.07 \$4,029.39	16./86/84	\$663.72		\$7,923.59	\$4,557.92	663.72	\$3,894.20	Febuary 2012	1
	-\$916.22	\$3,816.18		\$7.50			\$657,44			\$113.68	\$701.86	\$568.59	\$134.48	\$1,632.63			\$2,900.00							\$2.520.00		1	\$280.00		-\$916.22	\$7,671.13	\$663.72		67,007.41	\$8,587.35	\$663,76	\$7,923.59	2012 March	1
	-\$310.62	\$2,339.58		\$106,86			\$153.21		,	\$134.04	,	\$396.52	\$134.49	\$1,414,46		,	\$2,029.00	\$94.00		\$300.00					4, 64,00	\$750.00	\$885.00		-\$916.22  -\$310.62  -\$2,500.05	\$7,360,55	\$663.72		\$6,696,83	\$7,671.17	\$663,76	\$7,007.41	2012 April	
Land of the state of	-92,500.05	\$3,018.05		\$6.75				\$668.74		•	\$603.53	\$262.32	\$134.41	\$218.82	61 133 AB			\$38.00							40,000	\$375.00	*105 00		\$2,500.05	\$4,860.54	\$663,76	4-11-10-10-1	\$4.196.78	\$7,360.59	\$663.76	\$6,696.83	2012 May	
	9188.61	\$2,611.72	41,040,0/	\$8.25			\$82.32	\$350.00				\$120.50	\$137.21	\$810.53	100		\$2,800.00		1	\$40.00		00.000,16	#1 FOR DO			4100.00	\$965.00		\$188.61	\$5,049.15		4.10001.4	\$4.385.06		\$663.76	\$4,196.78	2012 June	
	\$1,040.75	\$865.54	+0.10¢	\$3,75							\$560.16	\$86.09	\$134,68	\$19.02			\$1,906.29	\$306.29							410000	#750.00 00.00	\$120.00		\$188.61; \$1,040.75;	\$6,089.90	\$664.09	40,740.01	\$5.425.81	\$5,049.15	\$664.09	\$4,385.06	2012 July	
	\$0.00	\$0.00															\$0.00												\$0.00	\$0.00				\$0.00			2012 August S	
	\$0.00	\$0.00															\$0.00												\$0.00	\$0.00				\$0.00			2012 September	
	90.00	\$0.00															\$0.00												\$0.00	\$0.00				\$0.00			2012 october A	
	80.00	\$0.00															\$0.00												100.00	\$0.00				\$0.00			2012 November	
	000	\$0.00	No.											M-jvaga <sub>s</sub> ,			\$0.00		-									-1	\$0.00	\$0.00			,,	\$0.00			2012 December	

core program

LL REV 2012YTD

\$4,665.00 \$10,233.76

turkey shoot Web site Trans in from turkey shoot different gfwa account

JUL 2 4 2012

### The Corporation of the City of Grand Forks

THE CORPORATION OF THE CITY OF GRAND FORKS

# **APPLICATION FOR TAX EXEMPT STATUS FOR 2013**

**Note:** Application must be received by **August 1, 2012** at City Hall for consideration for tax exemption in the following year.

Name of applicant:

Abbeyfield Centennial House Society (ACHS)

Mailing Address:

PO Box 902

Grand Forks BC VOH 1HO

**Contact Person:** 

Title:

Colin Johnston Chair

Telephone:

(250) 442-2614

**Total Budget:** 

\$141,020.00

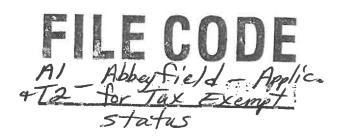
Most current financial statement must be attached to this form - See attached

#### Other Sources of Funding:

The residents of ACHS provide all of our income through their monthly rents. Currently our break-even is about 90% occupancy due to increasing costs. In July 2011, we had to raise the rents to the residents and refinanced our mortgage to reduce the payment to cover our increasing operating costs. This is a severe burden to some of the residents, who are all single senior citizens many with limited incomes.

Describe your organization. Include a short history of your organization and briefly describe its goals and objectives:

ACHS was incorporated in 1997 with the mandate of establishing an "Abbeyfield Home" in Grand Forks. Pioneer Village Society donated its assets to ACHS to make establishing the home a possibility. Those assets were all from non-government sources. With a huge amount of volunteer hours by the directors and many community donations the home was built. The home can accommodate ten single seniors. The residents have a safe and secure home including meals, in a non-institutional setting. This provides the good nutrition and companionship that is commonly lacking for single seniors. ACHS is affiliated with the Canadian and International Abbeyfield Societies. It is not for profit and is a registered charity. Volunteers carry out all management, routine maintenance, improvements and social activities. The Offices and Directors of ACHS are all volunteers and receive no remuneration.



### How does your organization benefit the Community of Grand Forks?

ACHS provides a quality residence and Grand Forks with its only senior's not for profit, non-government funded personal care facility. This permits our residents to continue living in the community with dignity while avoiding the necessary of residing in a public care facility at substantial public expense. The home was built and is operated using local suppliers and trade persons whenever reasonably possible. Local seniors are given preference for accommodation. ACHS employs four local persons. This means that there are up to fourteen persons contributing to local business who might well otherwise have to reside outside of Grand Forks.

Many other Abbeyfield Homes in BC are given tax exemptions and in one case the building is owned by the City and leased to Abbeyfield for \$1.00 per year.

The board of ACHS continues in its goal of providing affordable seniors housing in a non-institutional environment. Assistance from the City of Grand Forks in offsetting some of our cost increases through tax exemption will assist in achieving our long-term success. We urge council to continue to recognize the contribution of this home and its seniors through granting a tax exemption for 2013.

Colin Johnston Chair

# Abbeyfield - 2013 Budget

Advertising 35.00 420.00 Accounting & Legal 325.00 3,900.00 Bank charges 20.00 240.00 Insurance 425.00 5,100.00 License & Dues 170.00 2,040.00 Utilities (water, sewer, garbage, gas, electricity) 850.00 10,200.00 Telephone & Cable 380.00 4,560.00 Food & entertainment 1,600.00 19,200.00 R & M (house & yard) 700.00 8,400.00 Wages (inc benefits & EDP) 4,300.00 51,600.00 Equipment Replacement Reserve payment 780.00 9,360.00 Mortgage payment (interest & principal) 2,166.67 26,000.00  Rental income if Full Occupancy Monthly Rent 1,300.00 156,000.00  Add: Principal paid on mortgage 131,802.00 Less: Amortization (14,796.00) Add: Equipment Replacement Reserve 123,000.00 Add: Equipment Replacement Reserve 133,000.00 Add: Equipment Replacement Reserve 143,673.00		Monthly	Annual
Bank charges   20.00   240.00     Insurance   425.00   5,100.00     License & Dues   170.00   2,040.00     Utilities (water, sewer, garbage, gas, electricity)   850.00   10,200.00     Telephone & Cable   380.00   4,560.00     Food & entertainment   1,600.00   19,200.00     R & M (house & yard)   700.00   8,400.00     Wages (inc benefits & EDP)   4,300.00   51,600.00     Equipment Replacement Reserve payment   780.00   9,360.00     Mortgage payment (interest & principal)   2,166.67   26,000.00     Checking against 2011 results   13,000.00   156,000.00     Checking against 2011 results   2,160.00	Advertising	35.00	420.00
Insurance	Accounting & Legal	325.00	3,900.00
License & Dues 170.00 2,040.00 Utilities (water, sewer, garbage, gas, electricity) 850.00 10,200.00 Telephone & Cable 380.00 4,560.00 Food & entertainment 1,600.00 19,200.00 R & M (house & yard) 700.00 8,400.00 Wages (inc benefits & EDP) 4,300.00 51,600.00 Equipment Replacement Reserve payment 780.00 9,360.00 Mortgage payment (interest & principal) 2,166.67 26,000.00  Rental income if Full Occupancy 11,751.67 141,020.00  Rental income if Full Occupancy 11,300.00 15,600.00  Checking against 2011 results Actual - Dec 31, 2011 Total expenses 131,802.00 Less: Amortization (14,796.00) Add: Equipment Replacement Reserve 9,360.00 Add: Equipment Replacement Reserve 9,360.00	Bank charges	20.00	240.00
Telephone & Cable   380.00   10,200.00	Insurance	425.00	5,100.00
Telephone & Cable   380.00   4,560.00	License & Dues	170.00	2,040.00
Food & entertainment 1,600.00 19,200.00 R & M (house & yard) 700.00 8,400.00 Wages (inc benefits & EDP) 4,300.00 51,600.00 Equipment Replacement Reserve payment 780.00 9,360.00 Mortgage payment (interest & principal) 2,166.67 26,000.00 11,751.67 141,020.00 11,751.67 141,020.00 11,751.67 141,020.00 1	Utilities (water, sewer, garbage, gas, electricity)	850.00	10,200.00
R & M (house & yard) 700.00 8,400.00 Wages (inc benefits & EDP) 4,300.00 51,600.00  Equipment Replacement Reserve payment 780.00 9,360.00 Mortgage payment (interest & principal) 2,166.67 26,000.00  Rental income if Full Occupancy Monthly Rent 1,300.00 15,600.00 Number of Residents 10.00 10.00  Checking against 2011 results Actual - Dec 31, 2011 Total expenses 131,802.00 Less: Amortization (14,796.00) Add: Principal paid on mortgage 17,307.00 Add: Equipment Replacement Reserve 9,360.00	·	380.00	4,560.00
Wages (inc benefits & EDP)       4,300.00       51,600.00         Equipment Replacement Reserve payment Mortgage payment (interest & principal)       780.00       9,360.00         Mortgage payment (interest & principal)       2,166.67       26,000.00         Ill,751.67       141,020.00         Rental income if Full Occupancy         Monthly Rent Number of Residents       1,300.00       15,600.00         Number of Residents       10.00       10.00         Checking against 2011 results       31,000.00       156,000.00         Checking against 2011 results       31,802.00       10.00         Checking against 2011 results       131,802.00       10.00         Actual - Dec 31, 2011       10.00       10.00       10.00         Checking against 2011 results       131,802.00       10.00       10.00         Add: Principal paid on mortgage       17,307.00       10.00       10.00         Add: Equipment Replacement Reserve       9,360.00       9,360.00	Food & entertainment	1,600.00	19,200.00
Equipment Replacement Reserve payment 780.00 9,360.00 Mortgage payment (interest & principal) 2,166.67 26,000.00    11,751.67 141,020.00	R & M (house & yard)	700.00	8,400.00
Mortgage payment (interest & principal)       2,166.67       26,000.00         11,751.67       141,020.00         Rental income if Full Occupancy       1,300.00       15,600.00         Number of Residents       10.00       10.00         Number of Residents       13,000.00       156,000.00         Checking against 2011 results       40,000.00         Actual - Dec 31, 2011       131,802.00         Total expenses       131,802.00         Less: Amortization       (14,796.00)         Add: Principal paid on mortgage       17,307.00         Add: Equipment Replacement Reserve       9,360.00	Wages (inc benefits & EDP)	4,300.00	51,600.00
11,751.67	Equipment Replacement Reserve payment	780.00	9,360.00
Rental income if Full Occupancy  Monthly Rent 1,300.00 15,600.00  Number of Residents 10.00 10.00  13,000.00 156,000.00  Checking against 2011 results  Actual - Dec 31, 2011  Total expenses 131,802.00  Less: Amortization (14,796.00)  Add: Principal paid on mortgage 17,307.00  Add: Equipment Replacement Reserve 9,360.00	Mortgage payment (interest & principal)	2,166.67	
Rental income if Full Occupancy  Monthly Rent 1,300.00 15,600.00  Number of Residents 10.00 10.00  13,000.00 156,000.00  Checking against 2011 results  Actual - Dec 31, 2011  Total expenses 131,802.00  Less: Amortization (14,796.00)  Add: Principal paid on mortgage 17,307.00  Add: Equipment Replacement Reserve 9,360.00		44.554	
Monthly Rent       1,300.00       15,600.00         Number of Residents       10.00       10.00         Checking against 2011 results         Actual - Dec 31, 2011       31,802.00         Total expenses       131,802.00         Less: Amortization       (14,796.00)         Add: Principal paid on mortgage       17,307.00         Add: Equipment Replacement Reserve       9,360.00		11,751.67	141,020.00
Checking against 2011 results Actual - Dec 31, 2011 Total expenses Less: Amortization Add: Principal paid on mortgage Add: Equipment Replacement Reserve  13,000.00 156,000.00 156,000.00 156,000.00	Monthly Rent	1,300.00	15,600.00
Checking against 2011 results  Actual - Dec 31, 2011  Total expenses 131,802.00 Less: Amortization (14,796.00) Add: Principal paid on mortgage 17,307.00 Add: Equipment Replacement Reserve 9,360.00	Number of Residents	10.00	10.00
Actual - Dec 31, 2011  Total expenses 131,802.00 Less: Amortization (14,796.00) Add: Principal paid on mortgage 17,307.00 Add: Equipment Replacement Reserve 9,360.00		13,000.00	156,000.00
Less: Amortization (14,796.00) Add: Principal paid on mortgage 17,307.00 Add: Equipment Replacement Reserve 9,360.00			
Add: Principal paid on mortgage 17,307.00 Add: Equipment Replacement Reserve 9,360.00	Total expenses		131,802.00
Add: Equipment Replacement Reserve 9,360.00			(14,796.00)
	· · · · · · · · · · · · · · · · · · ·		17,307.00
<b>143</b> ,673.00	Add: Equipment Replacement Reserve		9,360.00
		 	<b>143</b> ,673.00

# ABBEYFIELD CENTENNIAL HOUSE SOCIETY

FINANCIAL STATEMENTS
DECEMBER 31, 2011

# ABBEYFIELD CENTENNIAL HOUSE SOCIETY

**FINANCIAL STATEMENTS** 

**DECEMBER 31, 2011** 

INDEX

**AUDITORS REPORT** 

**STATEMENT A - Statement of Operations** 

STATEMENT B - Statement of Changes in Fund Balances

STATEMENT C - Statement of Financial Position

NOTES TO FINANCIAL STATEMENTS

# ABBEYFIELD CENTENNIAL HOUSE SOCIETY STATEMENT OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2011

		Operating Fund		apital Asset Fund	Replacement Reserve Fund			Total 2011		Total 2010
REVENUES										
Tenant rent	\$	143,341	\$	-	\$	-	\$	143,341	\$	146,391
Donations		577		-		-		577		48
Patronage dividend and interest		73		-		1,546		1,619		1,075
Members Dues		41	_		_	-	_	41		80
		144,032		-		1,546		145,578		147,594
EXPENDITURES								· ·		
Advertising		293		_		_		293		427
Amortization		-		14,796		_		14,796		14,796
Bookkeeping fees		3,847		-		_		3,847		3,385
Cable		2,877		-		_		2,877		2,794
Dues and fees		1,867				_		1,867		1,858
Electricity, water and sewer		3,893		_				3,893		4,851
Food		18,864		-		-		18,864		17,430
Heating and hot water		6,360		-		_		6,360		4,639
Insurance		4,961		-		_		4,961		5,035
Mortgage interest		8,693		_		-		8,693		10,458
Office supplies and service charges		528		-		_		528		375
Property taxes		65		-		-		65		60
Repairs and maintenance		8,624		-				8,624		5,643
Security		288		-		-		288		420
Service contracts, cleaning and								200		720
gardening		827		-		_		827		1,020
Supplies		235		-		-		235		465
Telephone		1,667		-		_		1,667		1,630
Travel and training		1,471		-		-		1,471		1,200
Wages and benefits	_	51,646	_		_	-		51,646		51,358
		117,006		14,796		-		131,802	_	127,844
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	\$	27,026	\$	(14,796)	\$	1,546 \$		13,776	\$	19,750

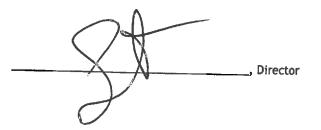
# ABBEYFIELD CENTENNIAL HOUSE SOCIETY STATEMENT OF CHANGES IN FUND BALANCES FOR THE YEAR ENDED DECEMBER 31, 2011

	I	Operating Fund	Cá	apital Asset Fund		eplacement Reserve Fund (Note 1)		Total 2011		Total 2010
BEGINNING BALANCE	\$	55,310	\$	273,704	\$	35,908	\$	364,922	Ś	345,172
Excess (deficiency) of revenues over expenditures - Statement A		27,026		(14,796)	·	1,546	•	13,776	~	19,750
Interfund transfers Principal payments on mortgage Transfer to replacement reserve fund Cash Transfers from Replacement Reserve	_	(30,762) (9,360) 7,263	-	30,762	-	9,360 (7,263)	-	-	-	-
ENDING BALANCE	\$	49,477	\$	289,670	\$	39,551	\$	378,698	\$	364,922

ASSETS	Operating Fund		C	apital Asset Fund	t	Replacement Reserve Fund		Total 2011		Total 2010
CURRENT ASSETS Cash Interfund receivable (payable)	\$	3,448 46,634 50,082		(33,247)		(13,387)			\$	
INVESTMENTS - Note 1 CAPITAL ASSETS - Notes 2	_	-	_	(33,247) - <u>438,787</u>	,	(13,387) 52,938 		3,448 52,938 438,787		3,261 55,482 453,583
	\$	50,082	\$	405,540	\$	39,551	\$	495,173	\$	512,326
LIABILITIES										
CURRENT LIABILITIES Accounts payable - Note 3	\$	605	\$	-	\$	•	\$	605	\$	771
LONG-TERM DEBT - Note 4	_	-	_	115,870	-		_	115,870	_	146,633
		605		115,870		ing .		116,475		147,404
FUND BALANCES INVESTMENT IN CAPITAL ASSETS				289,670				289,670		273,704
UNRESTRICTED - Statement B	_	49,477 49,477		289,670	-	39,551	_	89,028	_	91,218
	\$	50,082	\$		\$	39,551 39,551	\$	378,698 495,173	\$	364,922 512,326

APPROVED ON BEHALF OF THE

Jim Burch



# ABBEYFIELD CENTENNIAL HOUSE SOCIETY

NOTES TO FINANCIAL STATEMENTS

**DECEMBER 31, 2011** 

#### Note 1 **INVESTMENTS**

Investments comprise of loans receivable to the Capital Asset Fund and investments established for the Replacement Reserve Fund.

#### Replacement Reserve Fund

Is a Fund created to pay for major capital repairs to the Abbeyfield Cent	tennia	l House Soc <b>2011</b>	iety	2010
Grand Forks District Savings Credit Union Business savings account One year term with interest at 1.0%, matures March 15, 2011	\$_	7,464 45,474	\$	4,300 44,996
	\$_	52,938	\$_	49,296
The changes in the replacement reserve fund consist of the following: Balance, beginning of year Add: Transfer from operating fund for the year Interest income Less: Transfer to capital asset fund for mortage payment and asset replacement Replacement capital assets purchased	\$ \$	35,908 9,360 1,546 (7,263) - 39,551	\$ - \$_	46,261 9,360 1,067 (12,000) (8,780) 35,908
Capital asset purchases for the year consists of: Back deck and railing Flooring, kitchen, dining room and stairs Stereo Wii	\$	- - - -	\$	3,187 8,780 258 515
	\$	-	\$	12,740

#### Note 2 CAPITAL ASSETS

	Cost	cumulated nortization	Net Bo 2011	ook \	/alue 2010
Land Building Furniture Pavement and sidewalk Underground sprinklers	\$ 65,300 538,656 30,408 6,654 735 641,753	\$ 172,995 26,175 3,061 735 202,966	\$ 65,300 365,661 4,233 3,593 - 438,787	_	65,300 380,193 4,233 3,857 

# ABBEYFIELD CENTENNIAL HOUSE SOCIETY December 31, 2011

**Notes continued** 

Note 3	ACCOUNTS PAYABLE			
			2011	2010
	Accounts payable Payroll deductions payable	\$ _ \$	605	771
		-	605 \$	771
Note 4	LONG-TERM DEBT		2011	2010
			2011	2010
	Grand Forks District Savings Credit Union Payable in blended weekly instalments of \$750 including interest at			
	6.5%, maturity date is February 15, 2012	\$ \$	115,870 \$	146,633

Boundary Lodge Assisted Living

7130 9<sup>th</sup> Street, Unit 300 Grand Forks, BC V0H 1H4 (250) 443-0006 phone (250) 443-0015 fax

RECEIVED
JUL 3 1 2012

THE CORPORATION OF THE CITY OF GRAND FORKS

The Corporation of the City of Grand Forks

ATTENTION: Diane Heinrich

Please find attached the 2013 Tax Exemption for Boundary Lodge Assisted Living. If you require any further information please feel free to contact me.

Thank you

Barbara Kein Administrative Assistant Boundary Lodge Assisted Living

Page 1 0f 4

FILE CODE

72 - BOUNDARY LOTGE ASSISTED LIMBE BI - APRIC. FOR THE EXEMPT STATUS.

### 2014

### The Corporation of the City of Grand Forks

### **APPLICATION FOR TAX EXEMPT STATUS**

<b>Note:</b> Application must be received by <b>August 1<sup>st</sup> at City Hall for consideration for tax exemption in the following year.</b>
GRAND FORKS & DISTRICT HOUSING SUCIETY Name of applicant: DBA: BOUNDARY LODGE ASSISTED LIVING
Mailing address: 7130 9th Street, Unit 300
Grand Forks BC
VoH 144
Civic Address of the Property(s) For Which the Exemption is being applied for: 7130 9th Street
Legal Description of the Property(s): Lot A Plan # 29781, DISTRICT LOT 108,
Contact person: Judith Lloyd  Title: Prosident
Telephone Number: 250)442-8595 Email Address: Jujulo @ Shaw. Ca
Total Budget: 679, 470.00
Most Current Financial Statement must be attached to this form.
Other sources of funding: <u>funded by Interior Health and</u> BC Housing
BC HOUSING

/cont'd on next page

### The Corporation of the City of Grand Forks

30f4

Describe your organization. Include a short history of your organization and briefly describe its goals and objectives. (Attach a separate sheet if necessary.)

In 2005 Anna Fores! District Housing Society partnered with BC Haising and Interior Health to munage and operate a 17 unit assisted Living Facility. Boundary Lodge Assisted Living will Continue to provide Lodging and Care Services for the Current 11 tenants and provide a respite room that may be booked by individuals or families that require the Service. Boundary Lodge will Continue to Support Individuals in the Community through Our Meals on wheels program? Senior Connection. Boundary Lodge is a Registered Chairtable Society.

How does your organization benefit the Community of Grand Forks?

Boundary Lodge is a huge benefit to the Community by Offering Offerable (fundar) housing to Seniois, Meals delivered to their homes Monday to Friday, We also provide individuals still living in their own homes to participate in the "Senior Connection Program" providing them with meal (Junch) activities games "Crofts. Boundary Jodge Employs 22 staffand purchases locally.

Authorized Signature

4044

### **GRAND FORKS AND DISTRICT HOUSING SOCIETY**

STATEMENT A

Operating Boundary Lodge Assisted Living STATEMENT OF OPERATIONS FOR THE YEAR ENDED MARCH 31, 2012

		Society	В	C Housing	Interior Health	R	eplace: Reser			Total 2012	Total 2011
REVENUES - Note 5											
Tenants & individuals	\$	•	Ś	157,877 \$	133,648	S			\$	291,525 \$	279,654
BC Housing	•	-	•	45,016	-	Ť			*	45,016	44,794
Interior Health Authority					356,569					356,569	358,951
Donations & grants		•		3	896		_			896	1,050
Interest & miscellaneous	_		_	8,514		_		94	_	8,608	5,741
		-		211,407	491,113			94	_	702,614	690,190
EXPENDITURES											
Direct care											
<ul><li>Supplies, activities</li></ul>		w			1,596					1,596	628
<ul> <li>Wages &amp; contracts</li> </ul>				_	342,641					342,641	334,801
Hospitality services & accomodati	ons				0 .2,0					342,041	337,001
◆ Service contracts		-		<b>25</b> 5	2,484					2,739	5,739
<ul> <li>Subcontracts, maintenance</li> </ul>				23,074	_,					23,074	19,517
Wages & contracts		-		-	63,430		-			63,430	74,898
Administration & supplies					00, 100					05,450	7 1,070
<ul> <li>Annual registration fees</li> </ul>		-		-	225					225	150
◆ Food costs				-	44,794					44,794	40,308
<ul> <li>Meals &amp; entertainment</li> </ul>		479			1,571		-			2,050	458
<ul> <li>Minor equipment</li> </ul>		<u>.</u>		_	2,512		_			2,512	2,066
Professional fees		*		3,183	7,769					10,952	10,290
• Staff development &				0,100	.,					10,732	10,270
education		-		-	514					514	844
• Supplies					<b>J.</b> 1					217	0-1-1
- Administration & office				3,982	10,388		-			14,370	11,780
- Housekeeping & laundry		•		•	9,225		940			9,225	7,564
- Miscellaneous		-		-	609		_			609	60
◆ Travel & meals		-			2,237					2,237	2,462
<ul> <li>Wages &amp; contracts</li> </ul>		-		9,806	29,649		-			39,455	34,483
Property costs				,,,,,,,	27,047					37,733	34,403
+ Amortization		640		•			_			640	301
• Insurance		- 0.10		570	2,704					3,274	3,049
Maintenance & repairs		_		20,910	2,704					20,910	
• Utilities				52,885						•	18,176
Donations				32,000	7,000					.52,885 7,000	55,817
Extraordinary payments					7,000					7,000	•
Maintenance & repairs		-		•	-		_				1,057
Replacement capital assets											1,007
purchased	_	•					-				1,000
•		1,119		114,665	529,348		-			645,132	625,448
		(1,119)		96,742	(38,235)			94		57,482	64,742
stimated rent subsidy adjustment		,		•						,	V 1,7 74
- Notes 7 & 15				2,569						2,569	-
XCESS (DEFICIENCY) OF REVENUES											
OVER EXPENDITURES	\$	(1,119)\$		99,311 \$	(38,235) \$		<u> </u>	94 \$		60,051 \$	64,742

See accompanying notes to financial statements

Kemp Harvey Burch Kientz Inc.



### **THE CORPORATION OF THE CITY OF GRAND FORKS**

# COUNCIL INFORMATION SUMMARY FOR AUGUST 20<sup>TH</sup>, 2012

Date: August 14<sup>th</sup>, 2012 Agenda: August 20<sup>th</sup>, 2012

Proposal: To Receive the Items Summarized for Information

Proposal By: Staff

### Staff Recommendation:

That Information Items numbered 11(a) to 11(l) be received and acted upon as recommended.

	ITEM	SUBJECT MATTER	RECOMMENDATION					
	CORRESPON	IDENCE TO/FROM MAYO	R AND COUNCIL					
11(a)	Thank-you note from Good Sam Club	For City Support via door prize in promotion of Grand Forks City Park Campground	Receive for information					
11(b)	From Federal Electoral Boundaries Commission	Advising of proposal of redistribution of Federal Electoral Boundaries in BC	Receive for information					
	COR	RESPONDENCE TO/FROM	M STAFF					
11(c)	Mobile Nephelometer Monitoring of the Grand Forks Airshed	Report from Jordan Andrews, student hired through the City's Environment Committee for the summer	Receive for information					
11(d)	Correspondence from the Grand Forks Fall Fair	Offering the City the opportunity to sponsor a chuck wagon tarp as it did in 2011. Note: The City had a tarp made with the City logo in 2011, so the tarp is in already in place.	Council determines to sponsor a miniature chuck wagon by utilizing the existing "City of Grand Forks" tarp, in the amount of \$500.00 at the 2012 Grand Forks Fall Fair as it had done in 2011.					
11(e)	Correspondence and response to/from Don Brown	Thanking the City for its assistance at the airport during the July 20 <sup>th</sup> storm	Receive for information					
11(f)	Memo from CAO regarding the 90 <sup>th</sup> Anniversary Time Capsule	Staff recommendation to open the time capsule at the September 4 <sup>th</sup> , 2012 Regular Meeting	Staff to proceed with the advertising of this event					
		GENERAL INFORMATIC						
11(g)	Message from Ministry of Highways	Advising of Columbia River Crossing Project on US 395 to Colville, WA	Receive for information – work on the bridge has now commenced – delays and restrictions in traffic flow					
11(h)	Registration information for the Grand Forks Fall Fair Parade	Parade is on September 8 <sup>th</sup> at 10:00 am	Council to determine if they wish to participate. Organizer is aware that should Council wish to participate that the decision will occur at the August 20 <sup>th</sup> Meeting even though the entry deadline is for August 18 <sup>th</sup> .					



### THE CORPORATION OF THE CITY OF GRAND FORKS

# COUNCIL INFORMATION SUMMARY FOR AUGUST 20<sup>TH</sup>, 2012

11(i)	Correspondence from Les Gyug – Registered Professional Biologist	Providing praises to the community and information regarding the active Lewis's Woodpecker nests located in Grand Forks area	Receive for information
	UBCM, FED	ERAL AND PROVINCIAL	GOVERNMENT
11(j)	From UBCM	Gas Tax Agreement Community Works Fund Payment	Receive for information
11(k)	Green Communities Committee	Thanking the City for its commitment to the BC Climate Action Charter	Receive for information
	MINUT	ES FROM OTHER ORGAN	IIZATIONS
11(l)	July 23rd Task List	List of Completed and In- Progress Tasks	File

From \_\_\_\_\_

RECEIVED

JUL 1 3 2012

THE CORPORATION OF THE CITY OF GRAND FORKS

To: City of GRAND FORS 420 Market ane Brand Forks BC

We have just attended the British Columbia 2012 Good Sam Samboree Held at



Midway, BC

We have been fortunate enough to win a door prize donated by you or your company, we would like to thank you for this gift and your support of the

British Columbia Good San RV Club.

Signature R Descutels

city Kelowna BC

Sift Booket

FILE CODE

Thank you for

Good Sam Club

Printed by: Info City of Grand Forks

Wednesday, August 01, 2012 8:31:09 AM Page 1 of 2

From: Commission office - BC-CB <BC-CB@rfed-rcf.ca>

Tue, Jul 31, 2012 2:04:26 PM (1986)

Subject:

Redistribution of Federal Electoral Boundaries in BC - Information for Mayor and

To:

Title:

Commission office - BC-CB <BC-CB@rfed-rcf.ca>

RECEIVED

Bcc:

Info City of Grand Forks

AUS - 1 2012

Attachments:

Attach0.html

THE CORPORATION OF 7K

### Attention: Mayor and Council; Chairperson and Directors

The Federal Electoral Boundaries Commission for British Columbia is proposing a new map of federal electoral districts in BC. The number of electoral districts has increased from 36 to 42. The boundaries of almost all the federal electoral districts in BC have changed and these changes may affect your community.

Maps of the proposed new federal electoral districts can be consulted on our website: www.federal-redistribution.ca

The website features a map viewer that allows users to zoom to street level to see the proposed maps in great detail. Users can save copies of these maps as PDF files on their computer and/or print them. The text of the Commission's Proposal can be downloaded from the website and printed.

Public hearings will be held across BC in September and October to encourage public input on the redistribution of federal electoral districts in BC. Information about the public hearings can be found on our website. People can register to speak at a public hearing using the form on our website or by mail to our address below. The deadline to register to speak at a public hearing is August 30, 2012.

Written submissions and comments will be accepted by the Commission until October 18. 2012. These written comments can be sent to this email address or mailed to our address below.

Federal Electoral Boundaries Commission for British Columbia

#301 - 1095 West Pender Street

Vancouver, BC V6E 2M6

FEDERAL ELECTORAL BOUNDACIES

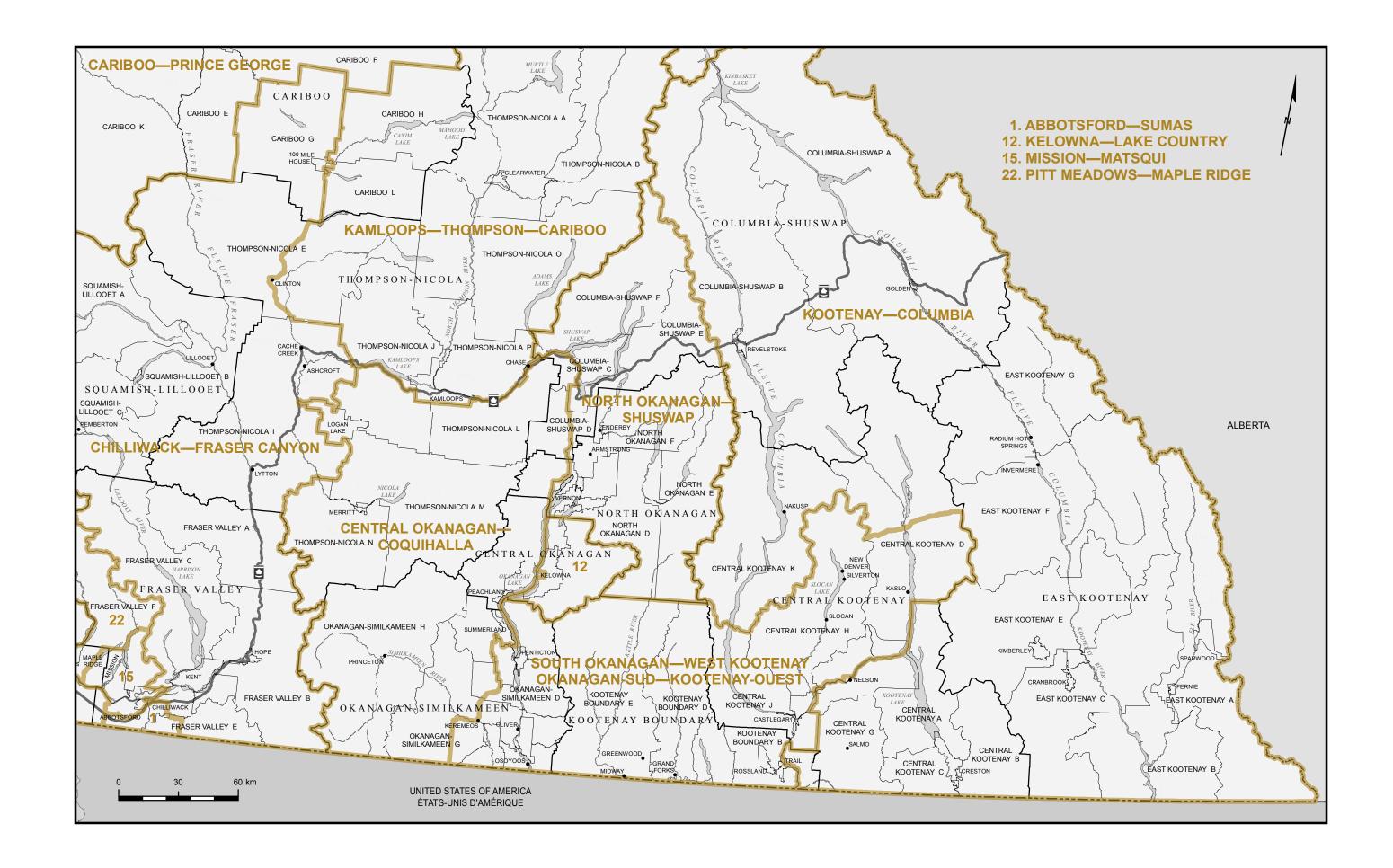
DISPIBLITION OF FED. ELEC.

The Proposal is set to be published in the Canada Gazette on August 4, 2012. Starting on August 4, newspapers across BC will contain advertisements or advertising inserts alerting the public to the proposed changes in the federal electoral boundaries in BC and informing them how they can participate.

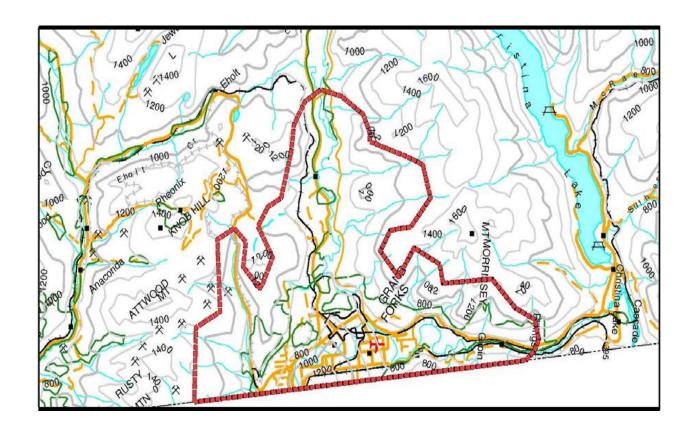
Thank you for sharing this information as widely as possible in your communities. Please do not hesitate to contact the Commission with your comments and suggestions.

Best regards, Susan McEvoy

Secretary	Secrétaire
Federal Electoral Boundaries	Commission de délimitation des circonscriptions
Commission for British Columbia	électorales fédérales pour la Colombie-Britannique
	ı



# **Mobile Nephelometer Monitoring of the Grand Forks Airshed**



Jordan Andrews City of Grand Forks June/July 2012









#### Introduction

Fine particulate matter (PM2.5) is composed of particles that have a diameter that is less than 2.5 micrometers. PM2.5 has been linked to aggravated cardiac and respiratory diseases such as lung cancer, bronchitis, and asthma. It can also have a visual effect such as depositing dust on vehicles and contributing to a regional haze. Major sources for PM2.5 are road and farm dust, the burning of fossil fuels (especially diesel), and smoke from wood stoves and open burning.

The City of Grand Forks is conducting a yearlong mobile nephelometer study of our airshed to monitor the PM2.5 levels. This report focused on the months of June and July only, there are no wood stoves being burned to increase readings at this time of year. For these months background levels of PM2.5 have been observed as well as any potential hot spots of PM2.5 emissions. The study will be continued into the winter when wood stoves will be burning at their highest frequency. Using these background readings obtained over the summer there will be a good comparison to see how much of an impact the wood stoves have on PM2.5 levels.

#### **Methods**

To collect the data, the nephelometer is placed in the front seat of the city's Saturn Vue, which is a hybrid so there is less of an impact from its own emissions. There is then a tube that goes out the rear passenger side window to suck in the air from outside, as seen in the photos below.



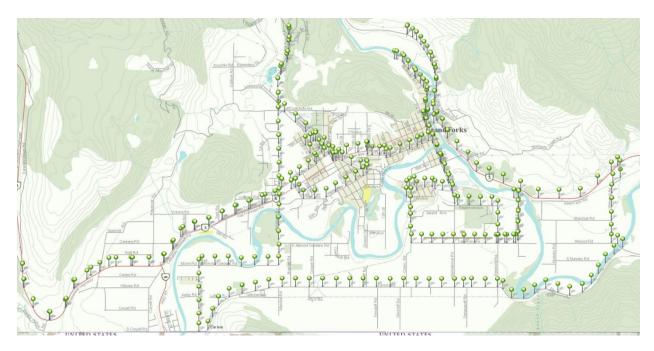


The air first passes through a heater that will ensure the all the air is at a constant temperature and humidity. The air then passes in to the main chamber where a bulb is flashing and recording how much the light is scattering off of the particles (This is called the backscatter). This backscatter reading is averaged over a 15 second period and recorded (so you get a reading at 0, 15, 30, and 45 seconds of every minute). Then using an equation that was developed in Seattle Washington, this backscatter reading can be transformed in to PM2.5 concentrations in micrograms per cubic meter. The equation is:

Concentration = ((backscatter \* 100000) - 0.01)/0.28

To keep track of the route that was driven, a Garmin GPSMAP 60Cx unit was kept in the vehicle. This GPS would log a 'track' of its position every 15 seconds so that the nephelometer data and GPS data could be synchronized. Unfortunately, the GPS starts to log the position as soon as it gets a signal, so if it is logging at 7, 22, 37, and 52 seconds of every minute, then there will be, at most, a 7 second difference between the GPS reading and the nephelometer reading.

The route driven was almost constant throughout both months. There were 2 small additions to it, and below is the final route:

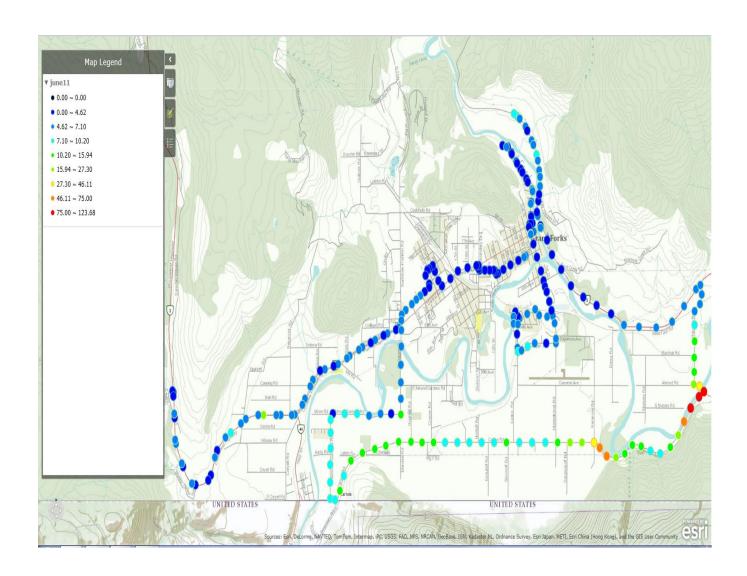


This route covers area both within city limits and area D, as well as many possible sources or PM2.5. The route passes by Pacific Abrasives, Roxul, Interfor, Selkirk Paving, the airport, and the slag piles.

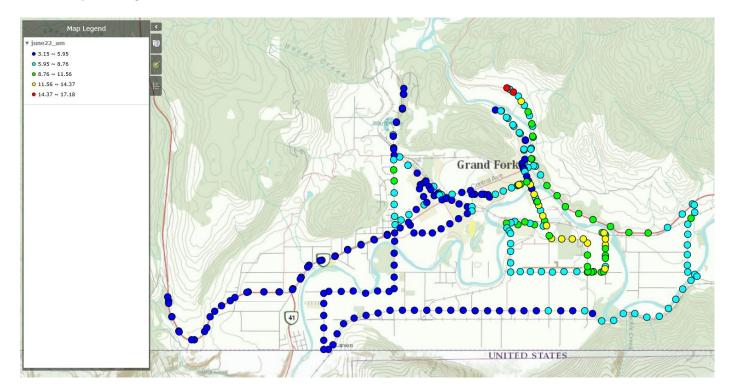
#### **Results**

Maps were created every day of the week except for Fridays starting on June 29 because there was a booth set up at the farmers market for the day. These maps can be accessed at <a href="http://www.arcgis.com/explorer/">http://www.arcgis.com/explorer/</a> using the username CityOfGrandForks and the password grandforks.

Week One (June11 – June 15): The first day had abnormally high readings at Atwood Bridge (over  $100 \, \mu g/m^3$ ), which could only be the cause of some sort of open burning that had been done recently. The rest of Carson Road was also particularly high that day (The map is shown below). The rest of the week had received very heavy rainfall causing the air to be very low in PM2.5 concentrations (on average around 2-4  $\mu g/m^3$ ). Also, Roxul was on a shutdown this week so the readings would have no impact from that potential source.



Week Two (June 18 – June 22): From Monday to Thursday the readings were very low due to some low winds mixed with cool and wet weather (on average around 2-4  $\mu$ g/m³). On Friday it was a very cloudy day with no winds and there was much more visible smog than usual when coming down Spencer hill. This day had much higher readings by Roxul and on the East side of the valley, which could be due to Roxul's emissions not being able to disperse without any wind. The map from Friday morning is shown below:

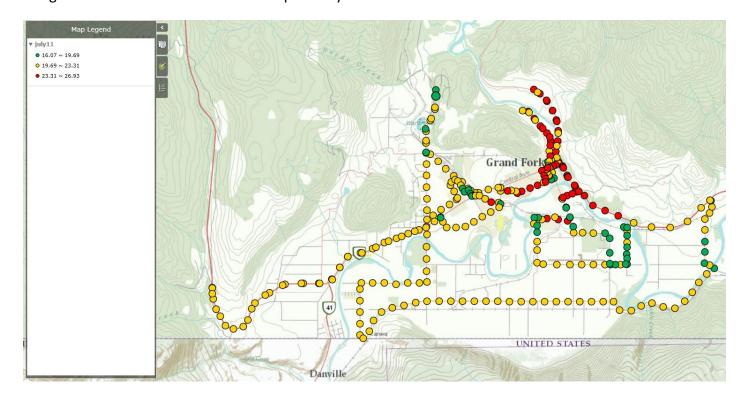


Week Three (June25 – June28): Yet another week with heavy rainfall throughout. The rain was keeping the air very clean still and the whole valley averaged in the 3-5  $\mu$ g/m³ range. No consistent high areas were spotted.

Week Four (July4 – July5): July 2 and July 3 were not measured due to time taken off in lieu of having to work at events on the weekend. During these two days the readings were all still very low, in the 3-5  $\mu$ g/m³ range again.

Week Five (July11 – July15): This week had extremely high readings due to nearby forest fires that had started, causing the valley to be very smoky. On July 11 we can see the concentrations range from 16-27  $\mu$ g/m³, with the highest concentrations being in the

northeaster portions of the valley. This could be due to other sources of PM2.5 contributing along with the smoke in that area. A map for July 11 is below:

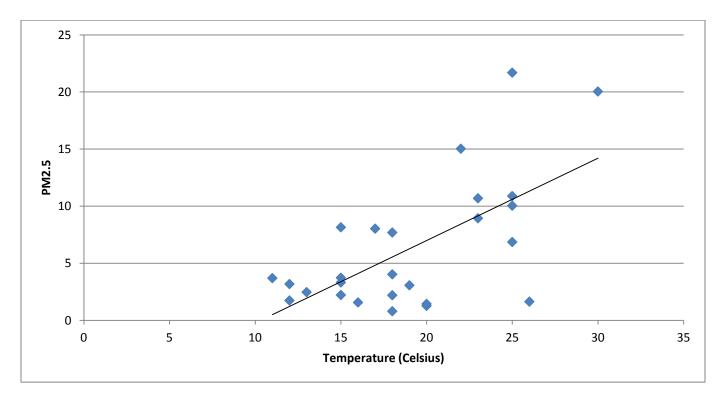


Week Six (July16 – July19): The smoke in the valley from the previous week has subsided a little bit, but the average levels in the valley are still much higher, around 7-14  $\mu$ g/m<sup>3</sup>. Some trends are starting to appear where there are slightly higher levels of PM2.5 concentrations, mainly on Granby Rd, Riverside Dr, and 2<sup>nd</sup> St going through town. Also, the intersection with the lights on the highway and 2<sup>nd</sup> St is starting to show consistently higher levels.

Week Seven (July23 – July26): On the weekend there was the violent wind storm that appeared to blow out all lingering high levels of PM2.5 so at the beginning of the week the levels were below  $5 \, \mu g/m^3$ . As the week went on, there were no trends for areas of higher concentration, but as a whole the levels increased to around 7-10  $\mu g/m^3$ . On a side note, on Friday there was a spike in PM2.5 levels to over 300  $\mu g/m^3$  and this was due to driving through a large dust cloud that a semi had stirred up as it pulled on to the highway. This shows how much PM2.5 can be given off from dust sitting on the road.

Week Eight (July30 – August2): The average throughout most of the week was fairly low, 3-6  $\mu$ g/m³. However, the same trends seemed to appear that were in week six, Granby Rd, Riverside Dr, and 2<sup>nd</sup> St. As well as Darcy Rd and the highway on both ends of town appeared to be higher. The increase on the highway is probably due to an increase in the amount of traffic as the weather gets nicer.

At the end of this two month period, the average PM2.5 concentration was plotted against the temperature during the run to see if there was any correlation, and here is the result:



While the data does not line up perfectly, it can be shown that as the temperature increases, in general, the PM2.5 levels increase as well.

#### Conclusion

While this is only a small time frame for the data to be collected, some minor trends appear to be occurring. Quite often it can be seen that the highway has higher levels of PM2.5 than other areas, and this can be accounted for by the increased amount of traffic, especially industrial vehicles. Granby Rd and Riverside Dr also showed the most consistent areas of elevated levels over these two months, and this could be due the roads being not as well

maintained, as well as their close proximity to the slag piles. Granby Rd experiences a very high volume of traffic due to the dump being located there as well as P&D Logging. A recommendation would be to continue monitoring this area to see how the levels vary as the seasons change, and to see if there is any way to reduce the PM2.5 levels by improving the maintenance of the Granby road.

A large concern of the public, based on input from the farmers market, is about Roxul. So far, there has not been enough consistent data around Roxul to suggest it is a large contributor to elevated levels of PM2.5. The recent stack elevation upgrades seem to be sufficient to disperse their emissions so that they are not of a concern. More monitoring around the industrial area should be continued though, seeing as this is a small time frame to come up with any conclusive answers.

## RECEIVED JUL 3 0 2012

THE CORPORATION OF THE CITY OF GRAND FORKS

Grand Forks Fall Fair. Box 704, Grand Forks, B.C. **V0H 1H0** 27 July, 2012.

City of Grand Forks, 7217 - 4 St., Grand Forks, B.C.

Dear Sir or Madam:

On behalf of the Grand Forks Fall Fair I would like to offer the "City" an opportunity to sponsor a chuckwagon tarp again.

The cost of the tarps is still \$500.00 and would express the good will, support and fellowship between us. Your support will also offset the cost of our event.

We would appreciate hearing from you.

ab 3 madens

L. A. Braden

Pres., GFFF

WEB - Grand Forks Fall
Tarp Sponsor

Printed by: Lynne Burch

Title: Thank You From Grand Forks BC: SD51

July-24-12 4:16:23 PN Page 1 of

From:

Lynne Burch

July-24-12 4:16:14 PM



Subject:

Thank You From Grand Forks BC

To:

don.e.brown@comcast.net

#### Hi Don

Just a note to express our municipality's appreciation for the funds left in an envelop at the airport for the tie-down of your airplane. We are really glad that you were able to tie the plane down and it faired well during the storm on Friday, July 20th. This type of weather is quite unusual for our community, and should you get the chance to visit us again, chances are you won't have to worry about a wind storm. Again thank you for visiting our community. We hope you had a wonderful stay in the Boundary area.

Lynne Burch Chief Administrative Officer City of Grand Forks P.O. Box 220 Grand Forks, B. C. V0H 1H0 Phone (250) 442 - 8266 Fax (250) 442 - 8000 Cell: (250) 443 - 4213

Email: <a href="mailto:lburch@grandforks.ca">lburch@grandforks.ca</a>

DISCLAIMER: This message is intended for the addressee (s) named and is confidential. The message must not be circulated or copied without the prior consent of the sender or the sender's representative Corporation or the Corporations's F.O.I. Officer

THANK YOU FOR THE TIE DOWN! IT WOOKED GREAT DURING THE STORM... NO DAMAGE.

I WASN'T SURE IF THERE WAS A TIE-DOWN
FEE - ENCLOSED IS \$40 (US). I HOPE THIS

WORKS.

Don Brown@comcast.net



# CITY OF GRAND FORKS MEMORANDUM

**DATE** : August 13, 2012

TO : Mayor Taylor and Members of Council

Cc : Management Team

FROM : Chief Administrative Officer

**SUBJECT:** 90<sup>th</sup> Anniversary Time Capsule

On April 15, 1987, the City of Grand Forks celebrated its 90<sup>th</sup> Year of Incorporation as a Municipality. The community celebrated that summer with a huge homecoming celebration on the August long weekend. The organizers of the event left a sealed box (time capsule) in the downstairs vault, with the instructions that it be opened in 25 years. This August marks the 25<sup>th</sup> year.

The event co-chairs were Pat Gasston and Dawn Smith, neither of whom live in the Grand Forks area at this time. I have been unsuccessful in tracking down either Pat or Dawn.

Council has recently expressed the desire to open the time capsule at a public event, and has further suggested that this could be done at a regular meeting of Council. Inasmuch as we will need to advertise this opening in the newspaper, the first opportunity to open the time capsule will be at the Regular Meeting of Council scheduled for Tuesday September 4, 2012.

Staff will undertake to advertise this event in the Grand Forks Gazette and the Boundary Sentinel prior to the September 4<sup>th</sup> meeting.

Lynne Burch, Chief Administrative Officer

Printed by: Lynne Burch

Title: US 395 Coumbia River crossing project: SD51

July-25-12 1:38:15 PN Page 1 of •

Gunn, Darrell TRAN:EX" < Darrell.Gunn@gov.bc.ca> From: Jul-24-12 5:21:30 PM Subject: US 395 Coumbia River crossing project To: "gem9293@gmail.com" <gem9293@gmail.com> "John MacLean" <imaclean@rdkb.com> Eberle, Hugh TRAN:EX" <Hugh.Eberle@gov.bc.ca> "Bains, Rajeeta TRAN:EX" <Rajeeta.Bains@gov.bc.ca> III "Gillis, Stephanie M TRAN:EX" <Stephanie.Gillis@gov.bc.... "Ballard, Larry TRAN:EX" <Larry.Ballard@gov.bc.ca> "DiCesare, Brock TRAN:EX" <Brock.DiCesare@gov.bc.ca> "Woykin, Carol TRAN:EX" < Carol.Woykin@gov.bc.ca> 🌃 "Fitzpatrick, Donna M TRAN:EX" <Donna.Fitzpatrick@gov.bc.c... Lynne Burch | Slater.MLA, John LASS:EX" < John.Slater.MLA@leg.bc.ca> "Odland, Jason J TRAN:EX" <Jason.Odland@gov.bc.ca> "Sutton, Joanne TRAN:EX" < Joanne.Sutton@gov.bc.ca> 🌃 "Khorsandi, Pooyan TRAN:EX" <Pooyan.Khorsandi@gov.bc.ca> "TraceA@bctrucking.com" <TraceA@bctrucking.com> "ShelleyM@bctrucking.com" <ShelleyM@bctrucking.com> "Larry@thetruckersguild.com" <Larry@thetruckersguild.com>

Attachments: Mattach0.html (16K)

As you may or may not be aware, there is a highway project scheduled on Highway 395 in the United states between the Cascade-Laurier border and Kettle Falls. The project manager from the Washington State Department of Transportation (WSDoT) is committed to working with the Ministry of Transportation and Infrastructure to keep stakeholders on both sides of the border informed of the delays and closures so drivers may use other routes if they wish to do so. For commercial vehicles it is important to note the restriction on all over width vehicles during the project as described below.

Some of the items that have been undertaken to get the message out to Canadian stakeholders include:

- Updating key stakeholders through email updates (such as this one)
- Supplying closure/delay information to local radio stations
- Installing a changeable message sign at the Cascade-Laurier border
- Updating Drive BC (information will be attached to Highway 395 on the Canadian side)

Printed by: Lynne Burch

Title: US 395 Coumbia River crossing project: SD51

July-25-12 1:38:15 PN Page 2 of

Please let me know if you do not wish to be on the distribution list for project updates.

Below is an update describing the project. Please note that the project has been delayed until August 6th and there are no planned delays at the site until then.

Please pass on this information to anyone who may be interested and let me know if you have any questions.

Sincerely,

Darrell Gunn
District Operations Manager, Grand Forks

West Kootenay District

Ministry of Transportation & Infrastructure

Phone: 250-442-4310

Cell: 250-442-7405

#### Washington State Department of Transportation - NEWS

Eastern Region - 2714 N. Mayfair, Spokane, WA 99207 - 509-324-6000

#### FOR IMMEDIATE RELEASE

July 11, 2012

Contact: Al Gilson, WSDOT Communications, 509-324-6015 (Spokane)

# Repair work starts July 23 on the US 395/SR20 Columbia River bridge at Kettle Falls

## Drivers can expect a full-time temporary traffic signal and up to 20 overnight closures

KETTLE FALLS – The 72-year-old pavement on the US 395/State Route 20 Columbia River Bridge near Kettle Falls is getting a long-overdue facelift, but it won't be entirely painless for drivers. A temporary signal will direct traffic 24 hours per day when work begins Monday, July 23.

The pavement, also known as the bridge deck, has been in service since the structure was built in 1940. Dozens of patches and repairs made during the past seven decades are a testament to the age of the pavement – and the increased number of vehicles that drive on it daily. Recent emergency bridge closures and temporary repairs underscored the need to permanently repair this critical transportation link. The work involves removing 1.5 inches of the existing concrete surface, repairing the underlying concrete, then repaying the bridge with concrete.

Drivers can expect up to 20 full overnight closures of the bridge, from 7 p.m. to 5 a.m., as crews pour the new concrete deck. During the full closures, drivers will be directed to a 68-mile detour via State Route 25 to Northport, then back to US 395 via the Northport/Flat Creek Road. Drivers are strongly encouraged to cross the bridge outside of these hours to avoid the long detour.

"We understand how important this bridge is, not just to regular drivers but to emergency responders, too," said Keith Metcalf, Washington State Department of Transportation regional administrator. "Fully closing the bridge overnight allows us to get a lot of work done in a short space of time, but we have a plan to get emergency crews across if necessary. The contractor will stop work, move construction equipment, and make just enough room for emergency vehicles on a code call to squeeze through."

In order to keep traffic flowing during the four-month construction window, WSDOT and the contractor will install a temporary signal to direct traffic 24 hours per day. The signal allows vehicles to cross one direction at a time, and drivers can expect up to 10-minute delays. Due to narrowed lanes, oversize loads wider than 8.5 feet will not be allowed to cross the bridge for the duration of the project.

Razz Construction of Bellingham was awarded the \$1.1 million construction contract and expects to complete work by October.

July-25-12 1:38:15 PN Page 4 of

To find out more, visit the project web site at: <a href="www.wsdot.wa.gov/Projects/US395/KettleFallsBridge/">www.wsdot.wa.gov/Projects/US395/KettleFallsBridge/</a>

Wednesday, August 01, 2012 8:27:16 AM

AUG - 1 2012 Page 1 of 3

"YOUR DOLLAR STORE 180" syds180@telus.net> From: Tue, Jul 31, 2012 1:35:48 PM (1996) Subject: FW: registration "4H" <wcwheaton@rogers.com> | "4H" <boundarybitandbridle@live.ca> To: III "'ABH CARS'" <abhcars@shaw.ca> III "'Anna CF'" <anna@boundarycf.com> "Border Bruins" <paval@telus.net> "Bron and Sons" <edbron@bronandsons.com> "'CIBC"" <susan.harris@cibc.com> 🚮 Info City of Grand Forks |"'Clydes" <steve@clydes-pub.com> | "curves" <curvgf@telus.net> "'Dan Barrett" <danjbarrett@live.ca> "darwin t benson convertable with mp" <darben38@gmail.com> ""Dave Neighbours"" <dave@neighbourscomputers.ca> 🌇 "'dog sleds'" "EDITOR GAZZETTE" <editor@grandforksgazette.ca> "'figure skate"' <muchmom@msn.com> 🛂 "'Flexus" <flexus@shaw.ca> "'FOOD BANK"' <boundaryfoodbank@gmail.com> "GAZZETTE" <advertising@grandforksgazette.ca> bmacgregor@grandforks.ca 🏻 🔯 "'GF Library'" <hbuzzell@gfpl.ca> "'GF Minor Hockey"' <cascade4@telus.net> "'GFDSCU"' <asoukoreff@gfdscu.com> III "'GFI" <joanhthomas@hotmail.com> "Happy Days donuts" <im byrd@hotmail.com> "'Home Building Centre'" <andy.bhomebc@telus.net> "'Mountian FM"' <christines@mountainfm.net> "'Museum'" <boundarymuseum@shaw.ca> "'NSP TRAVEL'" <nsptravel@telus.net> 🦻 "'Pipe Band'" <'bmcgibbon@xplornet.c... "Red Hatters" <pjura@telus.net> "'ROCK CREEK FALL FAIR" <publicity@rockcreekfallfair.c... "Roxul" <peter.regenberg@roxul.com> "'search and rescue'" <barrysav@telus.net> 🏻 "'selkirk'" <akinakin@selkirk.ca> "'Shriners'" <pappat118@gotsky.com> | "shriners" <patpat119@gotsky.com> "'Station Pub"' <mrpidd@shaw.ca> 🏢 "'TEACHERS ASSOC'' <lp51@bcft.ca> "'Theatre" <gemtheatre@shaw.ca> III "'Toy Shack" <foundations@telus.net> 🌃 "'tractors'" <kaylines1@gmail.com> 🌃 "'Unifab'" <kevin@unifab.ca> Attach0.html Attachments: 8K fall fair 2012 fillable form.doc 32K

Hello everyone Grand Forks Fall Fair parade is on September 8th this year Please find attached the fill able version of the registration

If you can not open and fill and email back you can pick one up at the following locations

**Your Dollar Store With More 222-72 Ave** 

Yaletown acupuncture 235 72 Ave

**Community futures 1647 Central Ave** 

**Grand forks Gazette 7255 Riverside Dr** 

We also have a facebook page now as well if you would like to submit photos to post

Or comments

Chris-Anne

Have a great day

Your Dollar Store With More #180

222-72 Ave

PO Box 1030

Grand Forks, BC

VOH 1HO

250-442-2252 ph

250-442-3307 fax

Printed by: Info City of Grand Forks

Wednesday, August 01, 2012 8:27:16 AM Page 3 of 3

yds180@hotmail.com

### YOU ARE INVITED TO JOIN IN

Great form of free advertising

Who any business, group or organization What Fall Fair Parade Rooted In History

Theme LIFE ON THE FARM/THE COWBOY WAY

When September 8, 2012 Saturday 10:00 START

Where Start at Selkirk College

**CONTACT INFORMATION** 

LOGISTICS BUD ALCOCK

kettleriverfisher@qmail.com

COORDINATORS BEVERLY

beverly@yaletownacupuncture.com

**CHRIS-ANNE** 

gfparades@gmail.com 250-442-2252 ph 250+-442-3307 fax

### Entry form for parade

- **No fee** is required for entering the parade, however an entry form must be filled out to participate deadline to enter is August 18, 2012
- PRIZE RIBBONS AWARDED FOR 1<sup>ST</sup> 2<sup>ND</sup> AND 3<sup>RD</sup>
  - o remember the theme
  - Be creative
  - o Have fun
  - o Don't forget music for your float

☐ Walking of Float ☐ Mounted	k all that applies: group or individual and/or Horse Draw sic  recorded liv	vn; (must have Pooper scooper) ve			
Name of firm/Organization/Individual:					
Mailing address:					
Contact person:					
Email: Phone: Date:	Signature	Print Name:			

Les Gyug, Registered Professional Biologist Okanagan Wildlife Consulting 3130 Ensign Way West Kelowna BC V4T 1T9

August 5, 2012

RECEIVED
AUG - 8 2012

re: Lewis's Woodpeckers in Grand Forks

THE CORPORATION OF THE CITY OF GRAND FORKS

The Mayor and Citizens of Grand Forks,

I'm writing this letter primarily because of the positive experiences we had recently on our first ever census of Lewis's Woodpeckers in Grand Forks. I was the field leader on contract to Environment Canada- Canadian Wildlife Service but had help from a crew of four young biologists from the BC Conservation Foundation on contract to the B.C. Ministry of Forests, Lands and Natural Resource Operations. We were all very impressed by the open and friendly atmosphere we encountered in Grand Forks that made our work a pleasant task.

In early July we confirmed 44 active Lewis's Woodpecker nests in the Grand Forks area as well as finding 3 other probable nests, and 5 other possible nests. The 12 nests/km² in central Grand Forks is now the highest nesting density known in Canada for this Threatened species-at-risk. While we suspected there would be a healthy population because of last year's work by other crews, I was surprised at the high density we did find. The species has disappeared as a breeding bird from a number of other areas in B.C. including Vancouver Island, the Lower Mainland, and the Golden and Revelstoke areas. As such the citizens of Grand Forks can rightly take a certain amount of pride in having this unique dense population in their midst.

Again, thanks to the citizens of Grand Forks for their welcome and for the interest they showed us in this rare and wonderful bird.

Sincerely,

Les Gyug

FILE CODE

Woodpecker Group

cc. Megan Harrison, Environment Canada-Canadian Wildlife Service, Delta, BC.

cc. Jared Hobbs, Ministry of Forests, Lands and Natural Resource Operations, Victoria, BC

cc. Joanne Neilson, B.C. Conservation Foundation, Surrey, BC



Administration provided By UBCM

Funding provided by: Government of Canada



In partnership with:



Gas Tax/Public Transit Management Services Secretariat

Local Government House 525 Government Victoria BC V8V 0A8

Phone: 250 356-5134 Fax: 250 356-5119

Website:

www.ubcm.ca under Funding Programs/ Gas Tax Fund/ Programs

## Gas Tax/Public Transit Management Services

...delivering the federal gas tax and public transit agreement funding in British Columbia

July 18, 2012 JUL 2 3 2012

Mayor & Council City of Grand Forks PO Box 220 Grand Forks, BC V0H 1H0 THE CORPORATION OF THE CITY OF GRAND FORKS

Dear Mayor & Council:

#### RE: GAS TAX AGREEMENT COMMUNITY WORKS FUND PAYMENT

I am pleased to advise that UBCM is in the process of distributing the first of two Community Works Fund (CWF) payments for fiscal 2012. An electronic transfer of \$106,349.06 is expected to occur on July 25, 2012. These payments are made in accordance with the payment schedule set out in your CWF Agreement with UBCM (see Addendum #1 of your Agreement).

CWF are made available to eligible local governments by the Government of Canada pursuant to the Agreement on the Transfer of Federal Gas Tax Revenues between UBCM and the governments of Canada and British Columbia. Funding under the program may be directed to local priorities that fall within one of the eligible project categories and that are in keeping with the Agreement's intended outcomes of reduced greenhouse gas emissions, cleaner air and cleaner water.

Further details regarding use of CWF and project eligibility are outlined in your CWF Agreement and on our web site at <a href="https://www.ubcm.ca">www.ubcm.ca</a>.

For further information, please contact Brant Felker, Gas Tax Policy and Program Manager, by e-mail at bfelker@ubcm.ca or by phone at 250-356-0893.

Sincerely,

Heath Slee President

pc: Cecile Arnott, Chief Financial Officer

CET FILE CODE

Gas Tax Agreement

WES, U2 - Community Works

Fund Payment



July 20, 2012

His Worship Mayor Brian Taylor City of Grand Forks PO Box 220 Grand Forks, BC VOH 1H0

Dear Mayor Taylor:

Thank you for your continued commitment to the *BC Climate Action Charter (Charter)*. As you are likely aware, over 95 percent of B.C. local governments have signed the *Charter* and are working to reduce greenhouse gas emissions and create complete, compact and more energy efficient communities. In doing so, communities such as yours are demonstrating strong and continued climate leadership and the Green Communities Committee would like to recognize your efforts.

GREEN COMMUNITIES COMMITTEE

#### **Green Communities Committee Climate Action Recognition Program**

In acknowledgment of the ongoing efforts of local leaders, the joint Provincial-UBCM Green Communities Committee (GCC) is pleased to announce the new Climate Action Recognition Program for BC local governments. This is a multi-level program that will provide the GCC with an opportunity to review and publicly recognize the progress and achievements of each *Charter* signatory.

Recognition will be provided on an annual basis to local governments who demonstrate progress on their *Charter* commitments, according to the following:

Level 1: Progress on Charter Commitments

All local governments who demonstrate progress on fulfilling one or more of their *Charter* commitments will receive a letter from the GCC acknowledging their accomplishments.

#### Level 2: Measurement

Local governments who have completed a corporate carbon inventory for the reporting year and demonstrate that they are familiar with the Community Energy and Emissions Inventory (CEEI) will receive a 'Climate Action Community 2012' logo, for use on websites, letter head and similar.

WES, G1-Green Communities You for Commitment

#### Level 3: Achievement of Carbon Neutrality

Local governments who achieve carbon neutrality in the reporting year will receive a 'Climate Action Community – Carbon Neutral 2012' logo, for use on websites, letter head and similar.

To be eligible for this program, local governments will need to complete a Climate Action Revenue Incentive Program (CARIP)/Carbon Neutral Report and submit it to the Province in accordance with the program guidelines. Determination of the level of recognition that each community will receive will be based on the information included in each community's annual CARIP report. Additional information on CARIP reporting is available online at: www.cscd.gov.bc.ca/lgd/greencommunities/carip.htm

#### **UBCM Community Excellence Awards – Climate Action**

To further recognize the significant climate action taking place at the local level, the GCC is also sponsoring the Climate Action Award, a new category under UBCM's Community Excellence Awards — a program that profiles excellence in local government. The Climate Action Award will recognize significant climate action in the areas of corporate and community GHG mitigation and climate adaption. Applications are now being accepted through until August 3. For more information visit: <a href="https://www.ubcm.ca">www.ubcm.ca</a>

#### **Ongoing Support for Local Governments**

As part of their mandate to support local governments in achieving their Charter commitments, the GCC is also pleased highlight a number of new or enhanced resources for 2012:

- In response to ongoing local government interest, the current incentive for SMARTTcol has been extended until October 26, 2012. The GCC will provide local governments who sign on to use SMARTTcol before this date with a 50 percent reduction in their first year costs. Additional information is available online at: <a href="https://www.toolkit.bc.ca/Program/SMARTTcol-Carbon-Emissions-Inventory-and-Reporting">www.toolkit.bc.ca/Program/SMARTTcol-Carbon-Emissions-Inventory-and-Reporting</a>
- Draft 2010 CEEI Reports are now available. CEEI assists local governments in meeting their Charter commitment to measure and report on community GHG emissions profiles.
   Community reports are online at: www.env.gov.bc.ca/cas/mitigation/ceei/index.html
- The BC Climate Action Toolkit continues to be updated with new information, resources, guides and case studies: <a href="https://www.toolkit.bc.ca">www.toolkit.bc.ca</a>
- The Provincial government continues to offer CARIP to local government signatories to the Charter. CARIP is a conditional grant that is equivalent to 100 percent of the carbon taxes paid directly by a local government: www.cscd.gov.bc.ca/lgd/greencommunities/carip.htm

The Green Communities Committee looks forward to continued collaboration and partnership with BC local governments and to recognizing local government climate action achievements through the Recognition Program and UBCM Climate Action Award.

Sincerely,

Julian Paine

Assistant Deputy Minster, Local Government Division

**Gary MacIsaac** 

**Executive Director, Union of BC Municipalities** 

TASK LIST FOR MEETINGS SCHEDULED FOR JULY 23, 2012				
ISSUE	ASSIGNED	COMPLETED		
PRIMARY COMMITTEE MEETING				
<b>RESOLVED THAT</b> THE PRIMARY COMMITTEE RECOMMENDS TO COUNCIL THAT THE VACATION POLICY TO BE IDENTIFIED AS POLICY NUMBER 615, BE ADOPTED AS ATTACHED.	To Be Adopted on Aug 20 <sup>th</sup>	In Progress		
RESOLVED THAT THE PRIMARY COMMITTEE RECOMMENDS TO COUNCIL THE APPROVAL OF THE POLICY PACKAGE NO.'S 1103 AND 1104 AS PRESENTED, FOR IMPLEMENTATION IMMEDIATELY IN ORDER THAT THE POLICIES WILL BE IN PLACE LONG BEFORE IT SNOWS, AND TO PROVIDE THE OPPORTUNITY FOR PUBLIC NOTICE OF THE NEW POLICIES.	To Be Adopted on Aug 20 <sup>th</sup>	In Progress		
REGULAR MEETING OF COUNCIL				
Reports, Questions & Inquiries from Members of Council:				
1. Mayor Taylor:				
<b>RESOLVED THAT</b> THOSE RESIDENTS WHO ARE CLEANING UP PUBLIC AREAS WITHIN THE CITY OF GRAND FORKS WHICH WERE DAMAGED BY THE STORM OF JULY 20 <sup>TH</sup> , 2012, BE REIMBURSED THEIR TIPPING FEES CHARGED BY THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY LANDFILL, BY BRINGING IN THEIR RECEIPTS TO CITY HALL FOR REIMBURSEMENT BY AUGUST 15 <sup>TH</sup> , 2012.	Front Desk to be notified	Done		
Recommendations From Staff for Decisions:				
a) <b>RESOLVED THAT</b> COUNCIL RECEIVES THE STAFF REPORT DATED, JULY 16TH, 2012, AND RESOLVES TO APPROVE THE APPLICATION FOR A DEVELOPMENT VARIANCE PERMIT, THEREBY VARYING SECTION 33(2)(h), TO ALLOW FOR A GARAGE TO BE CONSTRUCTED CLOSER TO THE FRONT PROPERTY LINE THAN THE FACING WALL OF THE PRINCIPAL BUILDING; AND VARYING SECTION 33(2)(f), TO VARY THE REQUIRED 20 FOOT SETBACK FROM THE FRONT PARCEL LINE TO 10 FEET, ON THE PROPERTY LEGALLY DESCRIBED AS PARCEL A, BLOCK 8, DL 585, PLAN 52 LOCATED AT 152-79 <sup>TH</sup> AVENUE, AS SUBMITTED BY THE PROPERTY OWNER, BERTHA LESERGENT	Diane/Kathy	Done		
<b>RESOLVED THAT</b> COUNCIL RECEIVES THE REPORT, DATED JULY 17 <sup>TH</sup> , 2012, FROM THE CHIEF ADMINISTRATIVE OFFICER, REGARDING THE REQUESTED INFORMATION ON THE UTILIZATION OF THE STORAGE AREA SPACE AT GYRO PARK, FOR INFORMATION.	No further action required.			
RESOLVED THAT THE CITY REFER THIS ITEM TO THE FALL BUDGETING PROCESS AND ENDEAVOUR TO DEVELOP A COOPERATIVE VENTURE PARTNERSHIP, IN PRINCIPLE, WITH THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY AND THE BOUNDARY MUSEUM SOCIETY, TO PLAN ADDITIONAL BUILDING RESOURCES REQUIRED TO STORE THE ARTIFACTS CONTAINED AT GYRO PARK FOR DISPLAY PURPOSES AT THE BOUNDARY MUSEUM FRUCTOVA SITE.	Refer to CFO to include in Budgeting Process	In Progress		
Summary of Information Items:	T. 0510 : ::			
a) Verbal Report from Mayor Taylor & Councillor Smith-Regarding Grand Forks International Sound System.  RESOLVED THAT THE CITY OF GRAND FORKS COMMIT UP TO \$6,000 FROM ACCUMULATED SURPLUS FUNDS TO PARTNER WITH THE GRAND FORKS INTERNATIONAL BASEBALL ORGANIZATION FOR A SOUND SYSTEM FOR DONALDSON PARK, AND FURTHER THAT THE PUBLIC ADDRESSING (PA) "HEAD" BE A PORTABLE MULTI-USE COMPONENT FOR USE AT OTHER FUNCTIONS.	The GFI Organization to submit an invoice to the City regarding Sound System so that the City may submit its portion	In Progress		
Correspondence from Kevin Dowkes regarding the Dog Park - Requesting additional amenities at the existing Dog Park. Recommend to receive for information. Council and Staff where made aware after the disbursement of this agenda that the Dog Park Association has requested to appear as a Delegation at the August 20 <sup>th</sup> Primary Committee Meeting.	Diane – scheduled Delegation for August 20th	Done		

c) Message from Premier Christy Clark - Regarding meeting requests at the 2012 UBCM. Council to advise if they require a meeting with the Premier. Councillors Smith, Kendel, and Wirischagin along with Mayor Taylor will discuss issues and put forward a formal request and briefing for submission to the Premier.	Members of Council to draft request	In Progress- Council to note closing date is August 17th
d) From Civic Info BC – Regarding Meeting Requests with the Minister of Community, Sport and Cultural Development at the 2012 UBCM. Council to advise if they require a meeting with the Minister – Deadline is August 17 <sup>th</sup> .	Members of Council to advise if they require a meeting(s)	In Progress- Council to note closing date is August 17th
Bylaws:		
Bylaw 1934-Interest Payable for Late Comer Agreements – Final Reading	Lynne	Done
Bylaw 1938-Water Regulations and Rates-Final Reading	Cecile	Done
Bylaw 1939-Sewer Regulations and Rates-Final Reading	Cecile	Done
Bylaw 1935- Amendment to the City of Grand Forks Sustainable Community Plan Bylaw- 1 <sup>st</sup> & 2 <sup>nd</sup> Reading	Diane	To Public Hearing – August 20th
Bylaw 1936- Amendment to the City of Grand Forks Zoning Bylaw- 1 <sup>st</sup> & 2 <sup>nd</sup> Reading	Diane	To Public Hearing – August 20th
Late Items: Geo Technical Field Review of the Sink Holes at the Slag Piles		
RESOLVED THAT COUNCIL AUTHORIZES STAFF TO PROCEED WITH THE RECOMMENDATIONS MADE BY GOLDER ASSOCIATES IN THEIR REPORT DATED JULY 19 <sup>TH</sup> , 2012, IN REGARD TO THE SINK HOLES AT THE SLAG PILE LOCATION AT A COST NOT TO EXCEED \$10,000 FUNDED FROM THE SLAG SALES REVENUE RESERVE FUND.	Lynne	Field work completed
QUESTIONS FROM THE PUBLIC & THE MEDIA:		

# THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE

: August 7, 2012

**TOPIC** 

Bylaw 1931 - Roxul Road Closure Bylaw

**PROPOSAL** 

First, Second and Third Readings

PROPOSED BY

**Chief Administrative Officer** 

#### **SUMMARY:**

Attached is a Staff report outlining the proposed, negotiated, road closures in the vicinity of the Roxul Inc manufacturing site in the City's industrial park. These road closures and disposal of closed road lands to Roxul, are proposed to be in exchange with other Roxul properties for roadways, trail properties and trail amenities. Bylaw No. 1931 is intended to affect the closure of the required non-developed sections of roadway. This is the first step in this complex land exchange. Bylaw No. 1931 is being presented to Council for three readings.

#### STAFF RECOMMENDATIONS:

Council gives first, second and third reading to Bylaw No. 1931.

#### LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The Community Charter provides the authority for Council, by bylaw, to close and dispose of roads or lanes. Prior to adoption, the Bylaw must be advertised in two consecutive issues of the Gazette, and the public given an opportunity to be heard at a Regular Meeting. The bylaw will also have to be approved by the Ministry of Highways prior to adoption.

Department Head or CAO

Reviewed by Chief Administrative Officer

#### THE CORPORATION OF THE CITY OF GRAND FORKS

#### **BYLAW NO. 1931**

A Bylaw to Close and Remove the Dedication of Roads Shown on Plan 17928, 29359 and KAP66795 all of District Lot 534, S.D.Y.D.

**WHEREAS** in accordance with the <u>Community Charter</u>, Council may, by bylaw, close and remove the dedication of a highway or portion of it;

**NOW THEREFORE** the Council for the Corporation of the City of Grand Forks, in open meeting assembled **ENACTS** as follows:

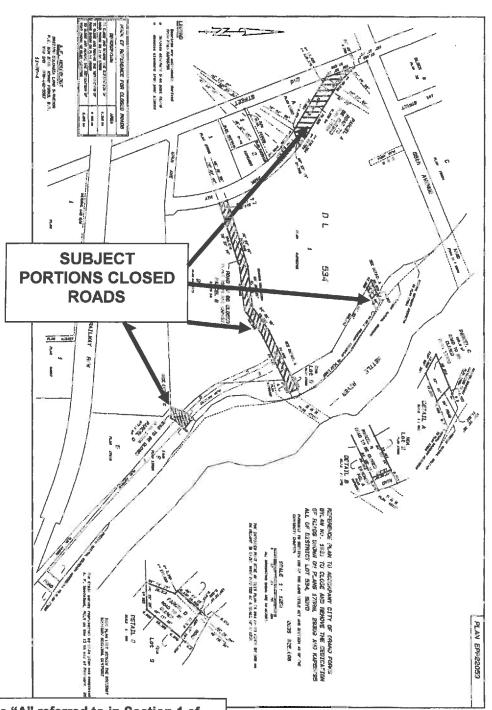
- 1. To close and remove the dedication of municipal roads shown on Plans 17928, 29359 and KAP 66795 as follows:
  - that portion of Industrial Park Way shown as Parcel A, being 0.238 hectares in size shown on Plan EPP 22059 and identified as Parcel A;
  - b) un-named roadway traversing east/west from Industrial Park Way to Lot 9 Plan 17928, being 0.373 hectares in size as shown on Plan EPP22059 and identified as Parcel B;
  - c) a portion of un-named roadway traversing east/west on the most northerly portion of Lot 9, Plan 17928, being 195.8 square meters in size as shown on Plan EPP22059 and identified as Parcel C; and
  - d) a portion of un-named roadway traversing southwest/northeast on Lot 9 Plan 17928, being 577.1 square meters in size shown on Plan EPP22059 and identified as Parcel D

as outlined on reference plan drawn by A.F. Hoefsloot, B.C.L.S. and dated February 13, 2012 identified as "Schedule "A" and attached to this bylaw.

- 2. That title to the above-described portions of closed roads be hereby vested in the name of the Corporation of the City of Grand Forks;
- 3. That this Bylaw may be cited for all purposes as the "Roxul Road Closure Bylaw No. 1931, 2012".

Read a FIRST time this day of	, 2012.			
Read a <b>SECOND</b> time this day of	, 2012.			
Read a THIRD time this day of	, 2012.			
PUBLIC NOTICE posted at City Hall and advertised ir on the, 2012, 2012.	n the Grand Forks Gazette , and the day of			
FINALLY ADOPTED this day of	, 2012.			
Brian Taylor, Mayor				
Diane Heinrich, Corporate Officer				
<u>CERTIFICATE</u>				
CERTIFICATE				
I hereby certify the foregoing to be a true and correct copassed by the Municipal Council of the City of Grand F, 2012.	opy of Bylaw No. 1931, as Forks on the day of			
Corporate Officer of the Municipal Cou	ncil of the			
City of Grand Forks				

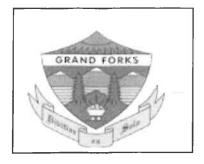
#### **SCHEDULE "A"**



This is Schedule "A" referred to in Section 1 of the Roxul Road Closure Bylaw No. 1931, 2012.

Date of Adoption

Corporate Officer



# CITY OF GRAND FORKS MEMORANDUM

**DATE** : August 2, 2012

TO: Mayor and Council

FROM : Chief Administrative Officer

**SUBJECT:** Request to Dispose of closed portions of City Roads to

Roxul In Exchange for Roxul Trail Lands and Trail

**Amenities** 

#### **Background:**

Last summer representatives from Roxul Inc, made a proposal to Council to acquire portions of city lands for the purpose of installing new pollution abatement equipment intended to deal with the "blue smoke" currently being discharged through the plant's stack. The company advised that they intended to install some \$6 million worth of improvements to the facility, but the addition would encroach on City land. The company further advised that they wished to re-develop their company property to construct a safer access from 68<sup>th</sup> Avenue, and close up the existing access to 2<sup>nd</sup> Street.

At the same presentation, it was pointed out that a portion of the existing Trans Canada Trail, located directly east of the former CanPar property currently trespasses on Roxul lands. Roxul representatives offered to formally dedicate this land for trail purposes as part of the compensation for the City property.

To that end, at an in-camera meeting held on September 16, 2011, after receiving a Staff report on various options to work with the company to achieve the City's and Roxul's respective goals, Council adopted a resolution proposing to Roxul that the City would dispose of a portion of Lot 9, measuring 6,312 square meters, all property being located west of the Trans Canada Trail, subject to the following:

- 1. The value of the land required by Roxul, 6,312 square meters, will be achieved by the City through an exchange calculated on the assessed value of Lot 9, as determined by the BC Assessment Authority's 2011 assessment roll, which has been determined to be \$7.14 / square meter (\$45,095.40).
- 2. Roxul will transfer 2667 square meters of Lot 1, Plan KAP66796, owned by Roxul to the City of Grand Forks for Trail purposes and trail access purposes.
- 3. Roxul will fill and construct a 3 meter wide ramp for the Trail to access 68<sup>th</sup> Avenue.

- 4. Roxul will fill and construct a 10 meter wide roadway from the new proposed Roxul access road from 68<sup>th</sup> Avenue, along the north boundary of the Roxul property going east to the trail, as well as a small parking area at the start of the trail.
- 5. All surveying and transferring costs associated with the exchange of land will be borne by Roxul Inc.

On October 26<sup>th</sup>, 2011, the City received Roxul's written acceptance of this proposal, and was further advised that Roxul had retained the services of the local land surveyor to draw the necessary reference and subdivision plans. As the winter months set in, it became increasingly more difficult to do the survey work and the project was put on hold until this spring. The City has now received the reference plan required to close portions of City roadways which are no longer required under the new Roxul Plant site design. This reference plan is attached to Bylaw No. 1931, which is being presented to Council at this time. Prior to adoption this bylaw, it will need to be advertised and the public given an opportunity to make their views known should their interests be affected.

Closing of roadways, even those that have never been developed or utilized, is a complex process under the Community Charter. The closure of roadways requires a reference plan attached to a bylaw, which "closes the roadway" and raises indefeasible title to this property, which can then be retained by the City or disposed of. In this case we will be disposing of the property to Roxul in exchange for other lands and amenities.

After the adoption of this bylaw, Roxul will undertake to provide the City's approving officer with a "subdivision" plan, which will dedicate the new roadways, dedicate the new portion of trail and the trail parking area, and consolidate the Lot 9 properties and closed road portions with existing Roxul properties. Once the Approving Officer has signed off on the subdivision plan, the properties will transfer to the respective party.

Since these outlined actions were resolved by the previous Council, and since last September, we now have four new members of Council, copies of all documentation from September 2011, including the CAO's Report dated September 16, 2011, a copy of Council's resolution of September 19<sup>th</sup>, 2011, and a copy of Roxul's letter of October 26<sup>th</sup> accepting Council's proposal, is attached for reference and review.

#### **Key Issues:**

1. The closing of roadways, intersecting Lot 9 have never been developed as or used as roads. These are remaining roadway portions from historic survey plans from the turn of the century. The closed portion of Industrial Park Way is currently utilized by the industrial community and a safer access to 2<sup>nd</sup> Street will be built by Roxul on Roxul land, directly north of the former CanPar Office building, and will be dedicated as a City road. The closed road "Industrial Park Way" property will be transferred to Roxul in exchange for the new, safer access road.

- 2. Roxul also plans to construct a secondary access to their plant from 68<sup>th</sup> Avenue. This is also the access that will be used by those wishing to use the Trans Canada Trail and Trail Amenities. The roadway, the trail ramp and trail amenities (parking lot) will be constructed at the sole cost of Roxul.
- 3. There is no anticipated change to the existing Trans Canada Trail which is adjacent to the Roxul properties.
- 4. A portion of the City's Lot 9, is required by Roxul to construct the new pollution abatement equipment for the plant operation, and this construction is not intended to impact the Trans Canada Trail.
- 5. Closing of these roadways, declaring them surplus to the needs of the City of Grand Forks has already been down by the former Council. Now that the reference plan has arrived, Bylaw No. 1931 is ready for three readings and public presentation.

#### **Recommendation:**

Option One: Council resolves to receive the Chief Administrative Officer's report, dated August 2<sup>nd</sup>, 2012 regarding the proposed Bylaw to Close and Remove the Dedication of Roads Shown on Plan 17928, 29359 and KAP66795 all of District Lot 534, S.D.Y.D., and determines to proceed with three readings of Bylaw No. 1931.

#### **Options:**

**Option One:** Council resolves to receive the Chief Administrative Officer's report, dated August 2<sup>nd</sup>, 2012 regarding the proposed Bylaw to Close and Remove the Dedication of Roads Shown on Plan 17928, 29359 and KAP66795 all of District Lot 534, S.D.Y.D., and determines to proceed with three readings of Bylaw No. 1931. This option would see the proposal, which has been negotiated between the City and Roxul, go ahead.

Option Two: Council resolves to receive the Chief Administrative Officer's report, dated August 2<sup>nd</sup>, 2012 regard the proposed Bylaw to Close and Remove the Dedication of Roads Shown on Plan 17928, 29259 and KAP66795, all of District Lot 534, S.D.Y.D., for information. This option would see the status quo remain. This option will Council renege on the deal struck between the company and the City last fall.

#### Discussion:

This exchange of lands will see the City acquire the property needed for the trespass portion of the Trans Canada Trail, and will see additional safety features and trail amenities constructed for the public's use at no cost to the City. The lands required by

Roxul are city properties which are surplus and not required for any purpose. There is an additional advantage to the City in that the installation of the pollution abatement equipment should see a significant reduction of the "blue smoke" from the Roxul stack which will greatly benefit our valley air quality.

After the adoption of Bylaw No. 1931, Roxul will proceed with the required subdivision plan to dedicate the new roadways, the trail lands, and consolidate all the existing Roxul properties. Once this plan has been approved by the Approving Officer, the properties can change hands and the trail amenities and roadway construction can begin.

Council is encouraged to proceed with the first three readings of Bylaw No. 1931.

# THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION IN-CAMERA MEETING CC SECTION 90(1) (e) (j)



Purchase of Land / 3<sup>rd</sup> Party Business Negotiations

DATE

September 16, 2011

:

TOPIC

Roxul Inc. Request to Acquire City Owned Land.

PROPOSAL

That A Land Exchange Be Considered, Disposing of a Portion of Lot 9, Plan 17928 for Roxul's Expansion Purposes in Exchange for a Portion of Roxul Property Lot 1, Plan KAP66796 to Resolve the

Existing Trans Canada Trail Trespass and Other Trail

Improvements.

PROPOSED BY

Roxul Inc. / City Staff

#### SUMMARY:

On September 13, 2011, Council received a delegation of representatives from Roxul Inc. looking to acquire a portion of municipal land between their Rock Wool Insulation Plant and the Kettle River for the purposes of installing new pollution abatement equipment intended to deal with the "blue smoke" currently being discharged through the plant's stack. It was stated that the Company intends to install some \$6 million worth of improvements to the facility, however the required equipment buildings would encroach on what is now City property.

By way of map, the proponents outlined the portion of the City's Lot 9 property that they would require for their expansion, exclusive of the Trans Canada Trail property currently located on Lot 9. It was also suggested during the presentation that the Company would be prepared to exchange some of Roxul's Lot 1 property to resolve a current trespass where the Trans Canada Trail trespasses on Roxul property, prior to exiting onto 68<sup>th</sup> Avenue. A similar map to the one Roxul presented is attached and outlines a possible land and improvement exchange.

With the help of our local Land Surveyor, City Staff have calculated portions of the land base required by both Roxul and the City, and attached a value to this property, using the "assessed value" of Lot 9. The entire Lot 9 is assessed at \$133,000, which equates to \$7.14 / square meter, and the entire portion of Lot 9 is 18,616 square meters. Based on the calculations of Hoefsloot Land Surveying, Roxul would like to have 6,312 square meters of the Lot 9 property. Using the \$7.14/square meter value, the requested Lot 9 property (6,312 square meters) is valued at \$45,095.40. In summary the City would retain 12,304 square meters of the Lot 9 property, which includes the Trans Canada Trail and all Lot 9 property east of the trail to the Kettle River, as well as the remaining portion of Lot 9 that is located southeast of the Roxul property.

As Council is aware, part of the Trans Canada Trail trespasses on Roxul property. It is proposed that the City acquire from Roxul a portion of Roxul property for the location of the Trail. In calculating this land base, it was discovered that a large portion of this part of the trail is located on crown land (the

dyke) and so it has been calculated that the land required by the City for trail purposes is 867 squareters.

Roxul requires 6,312 square meters of city land valued at \$45,095.40, using the 7.14/sq meter rate. The City requires 867 square meters of Roxul land valued at \$6,190.38. It is proposed that the difference in the value be achieved through the provision of trail amenities, such as the installation of a ramp from the north end of the Trail adjacent to Roxul, where it exits onto 68<sup>th</sup> Avenue, and an additional 1800 square meters of Roxul property (Lot 1) on the south side of 68<sup>th</sup> Avenue, from the new Roxul entrance road off 68<sup>th</sup> Avenue going east towards the Trail for Trail use parking, plus the installation of the ramp, the roadway and parking area of which the entire value will not exceed \$45,095.

#### STAFF RECOMMENDATIONS:

Option 1: Council receives the Staff Report, dated September 15, 2011, regarding an option for land exchange between the City of Grand Forks and Roxul Inc. And that Council propose to Roxul Inc., that the City will consider disposing of a portion of Lot 9, measuring 6,312 square meters, all property being located west of the Trans Canada Trail, on the following basis:

- 1. The value of the land required by Roxul, 6,312 square meters, will be achieved by the City through an exchange calculated on the assessed value of Lot 9, as determined by the BC Assessment Authority's 2011 assessment roll, which has been determined to be \$7.14 / square meter (\$45,095.40).
- 2. Roxul will transfer 2667 square meters of Lot 1, Plan KAP66796, owned by Roxul, to the City of Grand Forks for Trail purposes and trail access purposes.
- 3. Roxul will fill and construct a 3 meter wide ramp for the Trail to access 68th Avenue.
- 4. Roxul will fill and construct a 10 meter wide roadway from the new proposed Roxul access road from 68<sup>th</sup> Avenue, along the north boundary of the Roxul property going east to the trail, as well as a small parking area at the start of the trail.
- 5. All surveying and transferring costs associated with the exchange of land will be borne by Roxul Inc.

#### **OPTIONS AND ALTERNATIVES:**

Option 1: Council receives the Staff Report, dated September 15, 2011, regarding an option for land exchange between the City of Grand Forks and Roxul Inc. And that Council propose to Roxul Inc., that the City will consider disposing of a portion of Lot 9, measuring 6,312 square meters, all property being located west of the Trans Canada Trail, on the following basis:

- 1. The value of the land required by Roxul, 6,312 square meters, will be achieved by the City through an exchange calculated on the assessed value of Lot 9, as determined by the BC Assessment Authority's 2011 assessment roll, which has been determined to be \$7.14 / square meter (\$45,095.40).
- 2. Roxul will transfer 2667 square meters of Lot 1, Plan KAP66796, owned by Roxul, to the City of Grand Forks for Trail purposes and trail access purposes.
- 3. Roxul will fill and construct a 3 meter wide ramp for the Trail to access 68th Avenue.
- 4. Roxul will fill and construct a 10 meter wide roadway from the new proposed Roxul access road from 68<sup>th</sup> Avenue, along the north boundary of the Roxul property going east to the trail, as well as a small parking area at the start of the trail.
- 5. All surveying and transferring costs associated with the exchange of land will be borne by Roxul Inc. This option intends that the City will exchange a portion of Lot 9 for other property required for the trail and some trail amenity development.

Option 2: Council determines to exchange the requested Lot 9 property for other consideration.

This option would see Council determine what other consideration they feel is more important.

Option 3: Council determines to dispose of the requested Lot 9 property at an asking price of \$45,095.40. This option assumes that Council will dispose of the property for cash.

Option 4: Council receives this report for information. This option intends that no disposal of land will take place.

#### BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The benefit to this option is that Roxul will acquire the necessary property that they need to install the new pollution abatement equipment intended to get rid of the "blue smoke". This option will also be beneficial to the City as the intended outcome of the company's expansion project will achieve the goals of the City's Air Quality Program. Additional advantages include the acquisition of land for the improvement of the Trans Canada Trail and much needed parking for those using the trail. The disadvantage to this option is that the \$45,095 value may not be enough to finish the trail access road and parking area on the north side of the Roxul property, and Council may have to determine to finish the project at some time in the future.

Option 2: The benefit of this option is that it would allow Council to determine other considerations in exchange for the Lot 9 property. Like Option 1, it achieves the Air Quality Program goals and some trail improvements. The disadvantage to this option is that the project may be delayed while we investigate and cost alternative exchange proposals.

Option 3: The benefit of this option is that the land is provided to Roxul for their expansion project and the air quality goals are achieved. A further advantage to this option is the cash contribution to the Land Sales Reserve Fund. The disadvantage to this option is the lost opportunity to exchange the land for some trail amenities (the ramp to take the trail up to the 68<sup>th</sup> Avenue Road right-of-way, and the addition of trail parking.

Option 4: This option will preclude Roxul from doing the planned expansion. The disadvantage to this option is that Council loses the opportunity to achieve better air quality and for the installation of trail amenities. This option does not consider a remedy for the trespass trail across Roxul property, and the city will run the risk that someday, the Company may block the trail access.

#### COSTS AND BUDGET IMPACTS - REVENUE GENERATION:

Option 1 – It is believed that the proposed exchange as outlined would be a minimal cost for the City, albeit there may not be enough funding on the table to complete the roadway and parking at the northend. In this regard, Council will have to finish the project at some time in the future. It would cost Roxul, \$45,095.

Option 2 – Same as Option 1.

Option 3 - \$45,095 would be generated and deposited in the Land Sales Reserve Fund.

Option 4 – No direct cost to the City. The city may lose revenue in the future if the planned expansion does not materialize.



## LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The Community Charter provides the authority for Council to acquire, dispose of, or exchange municipal land in accordance with the terms of the Act.

Department Head or CAO

Reviewed by Chief Administrative Officer

# COPY

#### THE CORPORATION OF THE CITY OF GRAND FORKS

#### STAFF MEMORANDUM

To:

Lynne Burch

Date:

**September 15, 2011** 

From:

Wayne Kopan,

Manager of Environmental & Building Construction Services

#### MEMO

## RE: To Exchange the City owned land Lot9, DL 534, Plan 17928 for equivalent land owned by Roxul Lot 1, DL 534, Pl KAP 66796

Council has received a request to exchange a portion of Lot9, DL 534, Plan 17928 located on the eastern boundary of the Roxul property for a portion of Lot 1, DL 534, Pl KAP 66796 located on the southern boundary of 68<sup>th</sup> Avenue. The Trans Canada Trail currently runs through a portion of Lot 9 along the Kettle River. The proposed land exchange will see the City retain a portion of Lot9, DL 534, Plan 17928, which is described as a 3 meters wide strip of land on the existing Trans Canada Trail and all land located between the TCT and the Kettle River.

Lot9, DL 534, Plan 17928 is 18616 square meters in size and the portion that Roxul would like to obtain from the City is equal to 6312 square meters (The assessed value of \$45,095 @ \$7.14/ sq. m) on the western side of the Trans Canada Trail. The City would retain 12304 square meters of this property from the Trans Canada Trail East to the Kettle River.

In exchange for this land the City would require a portion of land currently owned by Roxul know as Lot 1, DL 534, Pl KAP 66796. The City will require 867 square meters (The assessed value of \$5,019.66 @ \$5.79/ sq. m) of this property from the existing Trans Canada Trail East to the Kettle River. In addition the city would require Roxul to rebuild the Trans Canada Trail entrance ramp from 68th Ave Bridge down to the trail at a reasonable 10% access grade. This is estimated to be approximately \$15,000. The final portion of this exchange would see the City obtaining an additional 4331 square meter portion of Lot 1, DL 534, Pl KAP 66796 along the 68th Avenue corridor for parking and access to the Trans Canada Trail.

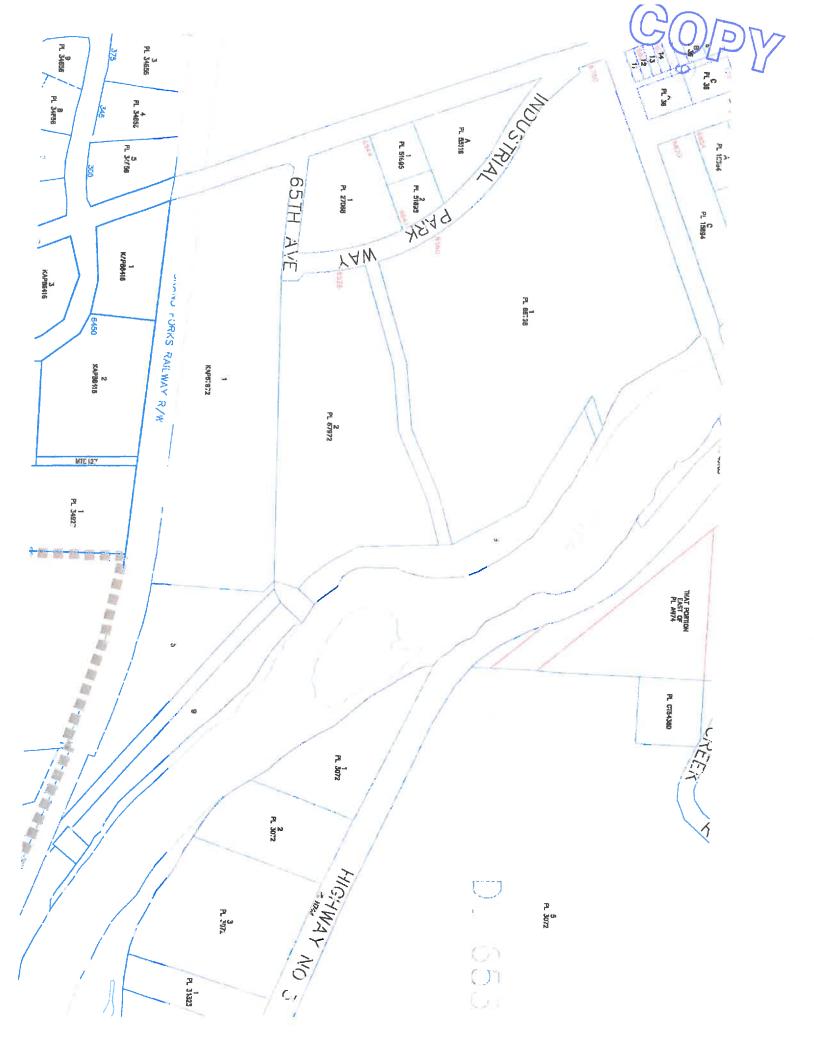
Respectfully Submitted:

Wayne Kopan

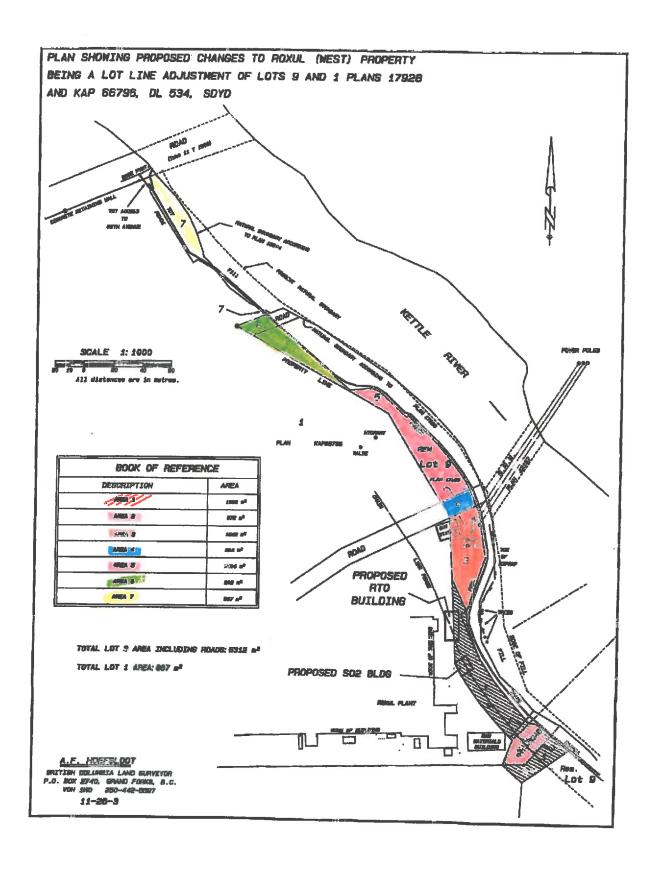
Manager of Environmental & Building Construction Services

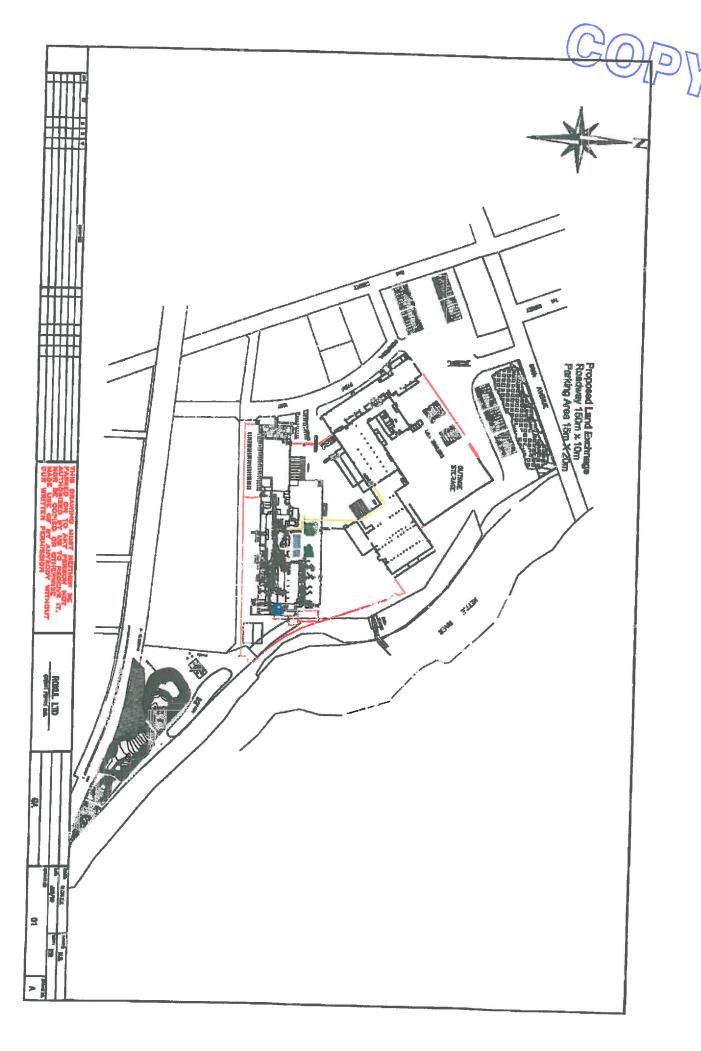


City Property	ACERS	SQUARE METERS	ASSESSED VALUE	COST PER METER SQUARE
Lot9, DL 534, Plan 17928	4.6	18616	\$133,000.00	\$7.14
Avaliable Land for Roxul		6312	\$45,095.40	\$7.14
Trails Land (City to Retain)		12304	\$87,904.60	\$7.14
Roxul Property Lot 1, DL 534, KAP66796 Avaliable Land for The City Ramp Devlopment Total Land Roxul to the City	18.95	76688 867	\$444,000.00 \$6,194.19 \$15,000.00 <b>\$21,194.19</b>	
Addition Items				
Differnce between Roxul / City				\$23,901.21
Land for Parking Area along 68th Ave		1800	\$12,859.91	\$7.14
Proposed Fill Value for the Parking Area Supplied by Roxul			\$11,041.31	
Cost of Land, Ramp Parking & Fill Total			\$45,095.40	









### RECOMMENDATIONS FROM STAFF FOR DECISIONS:



a) Chief Administrative Officer's Report - Roxul, Inc. Request to Acquire City Owned Land

That a Land Exchange Be Considered, Disposing of a Portion of Lot 9, Plan 17928 for Roxul's Expansion Purposes in Exchange for a Portion of Roxul Property Lot 1, Plan KAP66796 to Resolve the Existing Trans Canada Trail Trespass and Other Trail Improvements

MOTION: THOMPSON/WYERS

RESOLVED THAT COUNCIL RECEIVES THE STAFF REPORT, DATED SEPTEMBER 16, 2011, REGARDING AN OPTION FOR LAND EXCHANGE BETWEEN THE CITY OF GRAND FORKS AND ROXUL INC. AND THAT COUNCIL PROPOSES TO ROXUL INC., THAT THE CITY WILL CONSIDER DISPOSING OF A PORTION OF LOT 9, MEASURING 6,312 SQUARE METERS, ALL PROPERTY BEING LOCATED WEST OF THE TRANS CANADA TRAIL, ON THE FOLLOWING BASIS:

- 1. THE VALUE OF THE LAND REQUIRED BY ROXUL, 6,312 SQUARE METERS, WILL BE ACHIEVED BY THE CITY THROUGH AN EXCHANGE CALCULATED ON THE ASSESSED VALUE OF LOT 9, AS DETERMINED BY THE BC ASSESSMENT AUTHORITY'S 2011 ASSESSMENT ROLL, WHICH HAS BEEN DETERMINED TO BE \$7.14 / SQUARE METER (\$45,095.40).
- 2. ROXUL WILL TRANSFER 2667 SQUARE METERS OF LOT 1, PLAN KAP66796, OWNED BY ROXUL, TO THE CITY OF GRAND FORKS FOR TRAIL PURPOSES AND TRAIL ACCESS PURPOSES.
- 3. ROXUL WILL FILL AND CONSTRUCT A 3 METER WIDE RAMP FOR THE TRAIL TO ACCESS  $68^{\mathrm{TH}}$  AVENUE.
- 4. ROXUL WILL FILL AND CONSTRUCT A 10 METER WIDE ROADWAY FROM THE NEW PROPOSED ROXUL ACCESS ROAD FROM 68<sup>TH</sup> AVENUE, ALONG THE NORTH BOUNDARY OF THE ROXUL PROPERTY GOING EAST TO THE TRAIL, AS WELL AS A SMALL PARKING AREA AT THE START OF THE TRAIL.
- 5. ALL SURVEYING AND TRANSFERRING COSTS ASSOCIATED WITH THE EXCHANGE OF LAND WILL BE BORNE BY ROXUL INC. CARRIED.

REQUESTS None	ARISING FROM CORRESPONDENCE:	
INFORMAT None	TION ITEMS:	
ADJOURNM	TENT:	<u>-</u> -
MOTION:	WYERS	
RESOLVED	THAT THIS IN-CAMERA MEETING BE ADJOURNED AT 6:15 P.M. CA	RRIED.



Lynne Burch, City Administrator. City of Grand Forks, Box 220. Grand Forks, B.C. VOH 1HO

RECEIVED

October 26, 2011

Lot 9 land exchange

Dear Lynne,

Thank you for your letter dated September 20th, 2011 outlining Council's resolve to our proposal regarding Lot 9. I apologize for the late response; with our recent expansion, things have been a little hectic and this was overlooked.

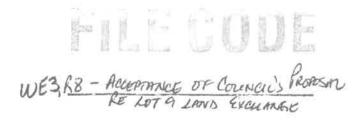
Please accept this letter as our formal confirmation that Council's proposal / resolve is acceptable to Roxul and is appreciated. As per your letter, we will move ahead and give direction to the BC Land Surveyor to develop the required plans to affect the exchange of land.

If there is something else that we need to take care of in addition to the above, please do not hesitate to contact me.

Sincerely.

Pater Regenberg

Factory Manager



# THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE

: August 7, 2012

**TOPIC** 

Bylaw 1937 - Residential Garbage Collection Rates and Regulations

**Amendment Bylaw** 

**PROPOSAL** 

First, Second and Third Readings

PROPOSED BY

**Chief Administrative Officer** 

### **SUMMARY:**

In May of this year, Council determined to expand the food waste recycling (green bin) service to all City residential garbage collection customers, and further directed Staff to review the existing Residential Garbage Collection Rates and Regulations bylaw and bring forward a new bylaw with new rates and regulations for the provision of the green bin service. To that end, attached is a Staff report outlining all the amendments required for the new service. Also attached is Bylaw No. 1937 which is presented to Council for three readings. Bylaw No. 1937 contains new rates and regulations as previously discussed with Council and which are the detailed in the Staff report attached.

The Community Charter gives municipalities the authority to operate garbage collection services, and implement rates, terms and conditions under which the service will be provided and supplied to all users and to amend these rates, terms and conditions, by bylaw. Bylaw No. 1937 proposes to amend the rates charged to the users of the city's residential garbage collection service. Bylaw 1937 is now presented for the first three readings.

### STAFF RECOMMENDATIONS:

Council gives first, second and third reading to Bylaw No. 1937.

### LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The Community Charter covers the requirements for this Bylaw.

Department Head or CAO

Reviewed by Chief Administrative Officer

### THE CORPORATION OF THE CITY OF GRAND FORKS

### **BYLAW NO. 1937**

A Bylaw to amend the City of Grand Forks Residential Garbage Collection Regulation Bylaw No. 1798, 2006

**WHEREAS** Council may, by bylaw, amend the provisions of a Garbage Regulations and Rates Bylaw pursuant to the provisions of the Community Charter:

**AND WHEREAS Council** of the Corporation of the City of Grand Forks believes it is in the public interest to amend the Garbage Regulations and Rates Bylaw;

**NOW THEREFORE** Council of the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS**, as follows:

- 1. This Bylaw may be cited for all purposes as "Garbage Regulations and Rates Amendment Bylaw No. 1937, 2012".
- 2. That Section 3 "Definitions" be amended by amending the definition of "Garbage" to read as follows:
  - "Garbage" means household waste generated by operations incidental to the premises, and excludes food waste recycling, recyclables and yard waste."
- That Section 3 "Definitions" be amended by adding the definition of "Food Waste Recycling" as follows"
  - "Food Waste Recycling" means food scraps and other materials resulting from a plant or an animal and which includes the following:
    - Baked goods, breads, cookies
    - Eggs & Egg shells
    - Cheese rinds & moldy cheese
    - seafood shells
    - Leftover candy and snacks
    - fruit pits, seeds, etc.
    - Muffin/cupcake papers

- seed/nut shells
- Coffee, including filters
- facial tissue
- Tea bags or loose tea
- paper towels
- Fish bones, skins, guts
- soiled, waxed, oily
- Meat, bones, skin, fat
- Rotten fruits & vegetables
- biodegradable paper
- clamshells, clamshells, containers, pizza boxes
- Rinds and Peelings
- Wet Newspapers
- Leftover rice & pasta
- houseplants, including soil
- disposable diapers, (contained in a paper bag)
- kitty litter, (contained in a paper bag)
- animal waste (contained in a paper bag)
- Hamster & bird cage liner waste (contained in a paper bag)
- That Section 3 "Definitions" be amended by adding the definition of "Food Waste Recycling Collection" as follows"

"Food Waste Recycling Collection" means the collection of food waste contained in the green bin provided by the City"

5. That Section 3 definition of "Residential Dwelling" be amended as follows:

"Residential Dwelling"

means - Single Family Dwellings

- Duplexes
- Triplexes
- Rowhouses, Townhouses, Gated Communities and Manufactured Home Parks
- 6. That Section 8 be amended to read as follows:

  "Food Waste Recycling" will be collected by the Garbage Collector, on a weekly basis, on the day specified by the Garbage Collector. Garbage will be collected by the Garbage Collector on a bi-weekly basis, on a day specified by the Garbage Collector. Yard Waste will be collected on the dates specified each year by the Garbage Collector."
- 7. That Section 9 be amended to read as follows:

"Every owner of a residential dwelling unit, as defined in this bylaw, shall provide and maintain in sanitary condition and in good repair, a container to contain garbage. The Garbage Collector will pick up one container of garbage weighing a maximum of 22kg, every two weeks, as outlined in "Schedule A" of this bylaw. Owners or occupiers of residential dwelling units, as defined in this bylaw may purchase "tag-a-bag" tags for all containers of garbage in excess of the one bag limit, outlined in Schedule A of this bylaw, and the Garbage Collector will pick up the extra tagged garbage on garbage collection days only.

Food Waste Recycling will be collected by the Garbage Collector in the container (Green Bin) provided by the City on a weekly basis. Yard waste will be collected by the Garbage Collector nine times per year, on the dates specified by the Garbage Collector.

Yard waste may be in a can without a lid weighing a maximum of 22 kg, in compostable paper bags weighing a maximum of 22 kg, or in bundles, weighing a maximum of 22kg, to a maximum of three such containers, bags or bundles. Each bundle of tree prunings must be three inches in diameter or less and three feet long tied in bundles not exceeding the equivalent of a garbage can.

8. That Section 20 be amended to read as follows:

"Due to the fact that the City must maintain the service to all residential properties, the fee for residential garbage collection service, including the collection of food waste recycling and yard waste, shall be collected for properties which may become vacant for a period of time during the billing year."

- 9. That Bylaw No. 1798, cited as "Residential Garbage Collection Regulation Bylaw No. 1798, 2006", be amended by deleting "Schedule A" and replacing it with a new "Schedule A", which is attached hereto and identified as "Appendix 1".
- 10. This bylaw shall come into force and effect upon adoption.

Read a <b>FIRST</b> time this	_ day of	, 2012.
Read a <b>SECOND</b> time this _	day of	, 2012.
Read a THIRD time this	day of	, 2012.

FINALLY ADOP	<b>PTED</b> this day of, 2012.
Mayor Brian Taylo	r
Corporate Officer -	- Diane Heinrich
	CERTIFICATE
	foregoing to be a true copy of Bylaw No. 1937 as passed by ncil of the City of Grand Forks on the day of,
Co	orporate Officer of the Municipal Council of the City of Grand Forks

### Schedule A

### **SCHEDULE OF RATES AND CHARGES**

Residential Garbage Collection Service

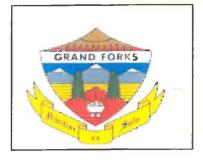
\$10.00 per month (\$20.00 bi-monthly) Per residential dwelling unit as defined in this bylaw

Residential Garbage Collection Service includes:

- Maximum of one (1) container or bag every second week of garbage as defined in this bylaw.
- Green Bin provided by the City, with food waste recycling material will be collected every week.
- Yard waste collection will be collected 9 times per year

"Tag-A-Bag" tags for bags of garbage in excess
Of the one-bag limit every two weeks

6 tags for \$18.00



# CITY OF GRAND FORKS MEMORANDUM

DATE

August 2, 2012

TO

**Mayor and Council** 

FROM

**Chief Administrative Officer** 

**SUBJECT:** 

Residential Garbage Collection Bylaw – Rates and

**Green Bin Regulations** 

### **Background:**

At the Regular Meeting on May 28, 2012, Council determined to expand the kitchen waste collection program to all of the City's garbage collection service customers and further directed to Staff to review the Residential Garbage Collection Bylaw to determine appropriate garbage collection rates as well as any administrative bylaw changes required.

### **Key Issues:**

- 1. The decision to provide "Food Waste Recycling" or Green Bin service has already been made by Council. This report focuses on the amendments required to the Residential Garbage Collection Bylaw.
- 2. The new service regulations will focus on encouraging residents to separate recyclables, and now food waste recycling from "garbage" needing to be land filled.
- 3. The garbage collection service will be expanded to include gated communities and manufactured home parks.
- 4. Yard Waste Collection will continue to be picked up 9 times per year, but the new bylaw intends to prohibit the use of plastic bags.
- 5. Food Waste Recycling (green bin) will be collected weekly, while "garbage" needing to be land filled will be picked up every other week, and blue bag recycling will be picked up every other week.

- 6. "garbage needing to be land filled will be limited to one bag every two weeks, as opposed to two bags of garbage every week as is the case now.
- 7. Garbage collection service fee will increase by \$1.00 per month, from \$9.00 per month or \$108.00 per year to \$10.00 per month or \$120.00 per year.

### Discussion:

Based on the mainly positive experience of the Val Mar pilot project, Council has determined to move ahead in providing the green bin service to all other residential garbage customers in the City. The bylaw intends to expand this residential customer base by including residents of gated communities as well as manufactured home parks. This will include Clifton Estates, the Gables, Parkside Villa, and Triangle Gardens, which currently are not receiving garbage collection services from the City.

The bylaw provides for a new definition of "Garbage" – amended to exclude food waste recycling, as well as blue bag recyclables and yard waste. There is also a new definition of "Food Waste Recycling" which has been drafted to include all listed items for the green bin as outlined in the Regional District material.

Section 8 of the bylaw has been amended to outline that food waste recycling will be collected by the Garbage collector on a weekly basis, on the day specified by the Garbage collector. Garbage (to be land filled) will be collected on a bi-weekly basis as specified by the Garbage collector. While it is the intention that the blue bag recycling will be continue to be collected on a bi-weekly basis, this is not part of the bylaw amendment because recycling is a regional district program and not part of a City of Grand Forks service. As it is now, garbage is collected weekly and every other week the blue bag recycling is collected. The new bylaw envisions that the green bin will be collected weekly, with garbage collected every other week and blue bag recycling collected every other week.

Section 9 has been amended to outline that garbage in the garbage can or in the green garbage bags will be limited to one bag, maximum of 22kg, every two weeks, as most of the garbage is now in the green bin or blue bag recycling. The experience in Val Mar suggests that 40% of the existing garbage collected is green bin material, and once removed, the "garbage" (needing to be land-filled) will be a very small amount. Should a resident choose not to separate out the food waste recycling and use the green bin, they can purchase "tag-a-bag" tags for all garbage bags over the one bag limit, and this additional garbage will be collected on the appropriate garbage pickup day every other week. The cost of "tag-a-bag" tags has been increased from \$1.00 a bag to \$3.00 per bag to reflect the cost that the City is charged to tip the extra garbage at the landfill.

Yard waste collection provisions have been amended to require that all waste be put directly into garbage cans or in compostable paper bags, avoiding the use of plastic bags. The contractor has to stop and take the yard waste out of the plastic bags and the used

bags end up in the landfill. It should be noted that the bylaw does not discourage the practice of back-yard composting. This is a good practice that should continue if residents are used to doing it. However there are a number of items that can be put into the green bin that could never be composted in a back-yard composting unit.

The Regional District of Kootenay Boundary operates the garbage collection service for the City of Grand Forks, and this includes the new green bin program. The RDKB will deliver the green bins and printed materials on what to put in the green bin to residential customers during the month of September. Beginning October 1<sup>st</sup>, the green bin collection program will begin, on residents' normal garbage pickup day. The regional district is hoping to hold public meetings to discuss how the service will operate. An educational component has been built into the program.

### **Options:**

Option One: Council receives the Chief Administrative Officer's report, dated August 2<sup>nd</sup>, 2012, regarding an amendment to the Residential Garbage Collection Bylaw, New Rates and Green Bin Regulations, and determines to proceed with Bylaw No. 1937.

This option will see Council provide for the new rates and regulations to accommodate the food waste recycling (green bin) and other garbage and recycling collection service.

Option Two: Council receives the Chief Administrative Officer's report, dated August 2<sup>nd</sup>, 2012, regarding an amendment to the Residential Garbage Collection Bylaw, New Rates and Green Bin Regulations for information. Inasmuch as Council has already determined to proceed with the new green bin service to all of City's garbage collection customers, this option does not make much sense. This option would simply see no change in the rates or regulations.

### Summary:

The proposed bylaw for new rates and regulations for the residential garbage collection service is an amendment bylaw, proposed to amend the existing garbage collection service Bylaw No. 1798, adopted back in 2006. This bylaw will be presented to Council for three readings at the Regular Meeting in August.

Chief Administrative Officer	

# THE CITY OF GRAND FURNAL REQUEST FOR COUNCIL DECISION

DATE

May 22, 2012 :

TOPIC

Green Bin Kitchen Food Waste Collection

**PROPOSAL** 

Expansion of the Val Mar Green Bin Kitchen Food Waste Collection Pilot Project to all Residential Garbage Collection Customers in the

City of Grand Forks

PROPOSED BY

RDKB / Resource Recovery Coordinator

### **SUMMARY:**

Council is aware of a Pilot Project currently being conducted in the Val Mar subdivision on a Green Bin Kitchen Food Waste Collection Program. The program is being run by the Regional District of Kootenay Boundary as part of their regional Solid Waste Service. Council is now being asked to determine if the program should be expanded to include all residential garbage collection customers in the City of Grand Forks.

### BACKGROUND:

As the solid waste management provider for the City of Grand Forks, the Regional District undertook the tendering of the City's Residential Garbage Collection program early last year, as the previous 5 year contract was due to expire June 30, 2011. The tender also included the regional district's collection of recyclables, the City's collection of yard and garden waste, and the curbside collection of kitchen food waste. The kitchen organics collection was a new service and it was determined that a pilot project should be conducted to determine the public's support of the service prior to implementing it city-wide. To that end, the new contractor Kettle Valley Waste, agreed to perform the first year of the 5 year contract, beginning July 1, 2011, under the terms and conditions of the previous garbage service. In January, 2012, the Val Mar Green Bin Kitchen Food Waste Collection pilot project was implemented. Last month, Mayor Taylor had an opportunity to personally visit some of the residences receiving the service, and Staff has received a few comments from residents who are really appreciating the service. Except for minor glitches which were resolved right at the beginning of the pilot project, City Hall has received no negative comments or complaints regarding the service.

The benefit of the Green Bin Kitchen Food Waste Collection is being realized in the pilot project. Residential Garbage Collection has been reduced by 50%, which means that the tipping fees paid by the City for depositing garbage in the landfill are also reduced by 50%. Kitchen Food Waste in the landfill not only adds to the garbage buried in the landfill, it also produces methane gas in the landfill, which not only impacts our environment but can actually be very dangerous. Diverting the kitchen food waste and composting the material dramatically reduces the methane gas in the landfill and at the same time provides material to be used as landfill cover.

The pilot project involves the contractor, Kettle Valley Waste, collecting green bin (kitchen food waste), which includes a long list of items that originate from either a plant or an animal, on a weekly basis. Every other week, the contractor will pick up either blue bag recyclables, or residual garbage, whichever is scheduled for that week, but the green bin is collected weekly. Attached to this report is a brochure produced by the Regional District of Kootenay Boundary for the residents involved in the ValMar Green Bin Kitchen Food Waste Collection Pilot Project. It outlines what goes in the green bin and what goes in the traditional garbage. With recycling and now the green bin, the amount of garbage going into the landfill is being reduced dramatically and in the end will extend the life of the landfill saving taxpayers money.

### **DISCUSSION:**

Our contract for garbage collection lists 1527 single-family homes in Grand Forks. Currently approximately 128 of those homes, located in the Val Mar subdivision, are receiving the kitchen food waste collection service. The capital cost of bins for the pilot project in Val Mar was paid for by the Regional District. The City will need to front the capital cost of purchasing the green bins, and the "kitchen collector bins" for the expanded service. The City currently provides the following services to 1527 garbage service customers:

Yard and Garden Waste Pick-up (9 times per year)	\$ 23,011.89
Residential Garbage Collection (once per week)	97,943.31
Landfill Tipping fees payable for 2011 (\$80.00 per tonne)	46,161.50
	\$167,116.70

This equates to approximately \$109.00 per customer per year. The City is currently charging \$108.00 per year or \$9.00 per month. The reason for the slight difference between the expenses and revenue is due to a 2011 increase in tipping fees charged by the regional district. The tipping fees will be going up again as of June 1, 2012, from \$80.00 per tonne to \$95.00 per tonne. If Council determines to remain with the same service, without the expansion of the kitchen waste collection program, there will need to be an increase in garbage service fees to accommodate the anticipated increase in tipping fees effective June 1, 2012. The estimated increase in garbage collection fees is \$7.00 per year, from \$108.00 per year to \$115.00, based on the existing level of service.

Should Council determine to expand the kitchen waste collection program to all of the City's residential garbage customers, the following are the estimated <u>annual</u> costs:

G	,		
Yard and Garde	n Waste Pick-up (9 times	per year)	\$ 23,011.89
Residential Kitc	hen Waste Collection and	1 Garbage Collection	113,060.60
Estimated Tippi	ng fees (@ \$95.00 per to:	n e, based on the Val Mar	_ 30,000.00
	Experience of re	ducing garbage to the	
	Landfill by 50%	)	\$166,072,40

It is estimated that the expanded kitchen waste collection will cost about the same as the garbage collection service we currently have, based on the new tipping fees of \$95.00 per tonne. This estimate assumes that the diversion rates of land-filled garbage will be equal to the Val Mar experience of a 50% reduction in land-filled garbage and therefore a 50% reduction in payable tipping fees to the Regional District. \$115.00 per customer per year will achieve the revenue required to provide the Yard and Garden Waste pick-up, the Residential Kitchen Waste Collection and Residual Garbage Collection, and accommodate the estimated reduced tipping fees required.

Not included in the above estimated rates for the expanded kitchen waste collection service is the cost of the green bins. This cost is estimated to be \$82,800.00, based on recent quotes obtained by the RDKB. This will include the 80L green bin, and the 7.4L kitchen caddy. The bins have a shelf life of 10-12 years. The capital cost of the bins could be realized with an 11 year payback of \$5.00 per year per customer. This means that garbage collection rates would be increased to \$120.00 per year. This increase amounts to an increase of \$12.00 per year, or \$1.00 per month. Council will need to determine



to fund this cost by increasing the garbage rates, or alternatively fund the acquisition of the bins from some other source.

The Regional District is committed to providing one staff person to coordinate the bin delivery service and communication materials for the start up and follow-up (2 months). They will need the City's assistance in distributing the green bins. Should Council determine to move forward with this program, this needs to be communicated to the RDKB by the end of May or early June in order that the bins can be ordered and the public education program implemented. The reality of collecting green bin kitchen waste would not be before mid September or early October.

### STAFF RECOMMENDATIONS:

Option: Council determines to expand the kitchen waste collection program to all of the City's garbage collection service customers, and further directs Staff to review the Residential Garbage Collection Bylaw to determine appropriate garbage collection rates as well as any administrative bylaw changes required.

### **OPTIONS AND ALTERNATIVES:**

Option 1: Council continues with the Residential Garbage Collection Program which is currently in effect. This option proposes to remain with the Status Quo. Residents will continue to have their garbage collected once per week, and be allowed to put out 2 bags or 2 cans of garbage at a time. An amendment to the garbage collection bylaw will need to be dealt with in order to increase rates to accommodate the increase in tipping fees effective June 1st.

Option 2: Council determines to expand the kitchen waste collection program to all of the City's garbage collection service customers, and further directs Staff to review the Residential Garbage Collection Bylaw to determine appropriate garbage collection rates as well as any administrative bylaw changes required. This option proposes to expand the current kitchen waste, green bin program to all of the City's garbage collection service area, not just the pilot project area. This option will involve a public education program, the ordering of the required green bins, and an amendment to the garbage collection bylaw to increase rates to accommodate the increase in tipping fees charged effective June 1<sup>st</sup>, as well as the funding of the green bins for use in the service.

### BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: Council continues with the Residential Garbage Collection Program which is currently in effect. This option proposes to remain with the Status Quo. The advantage to this option is there is no change in service for the customer. The disadvantage to this option is that the City's garbage customers will not be provided the green bin service. Other disadvantages to the City with this option, include the amount of garbage being land-filled as opposed to being composted and reused, and the continued generation of methane gas which occurs naturally as we landfill organic waste. With this option, the life of the landfill will be reduced which is an enormous cost to taxpayers. While some may see an advantage to this option, as the customer will not have to separate out the kitchen waste material from regular garbage, in the long term this is not a sustainable option. This option does not support the Regional District's Solid Waste Management Plan, which calls for the reduction of land-filled garbage, nor does it support the City's Sustainable Community Plan which calls for a reduction in green house gas emissions. This option will require an increase in annual garbage rates to accommodate the



increase in landfill tipping fees. The proposed annual garbage rates for this option will be an increase from \$108.00 per annum to \$115.00 per annum.

Option 2: Council determines to expand the kitchen waste collection program to all of the City's garbage collection service customers. The advantage to this option is that all of the City's residential garbage collection customers will be provided with the green bin kitchen waste collection service. This service has proven to be very popular in the Val Mar pilot project area. There is also the advantage of extending the life of the landfill as we have determined from the pilot project, that residential garbage being land-filled will be reduced by as much as 50%. Composting the kitchen waste material collected in the green bin will provide for much needed landfill cover. The only disadvantage to this program is that our garbage collection service customers will have to get used to separating out the kitchen waste into the green bin. While the green bin will be collected on a weekly basis, the residual garbage will only be collected every two weeks. This option will require an increase in annual garbage rates from \$108.00 per annum to \$115.00 per annum. This option will also require Council to determine the funding for the cost of providing the green bin and kitchen caddy. It will require an uplift in the annual rate or alternatively Council will need to determine a source of funding for the green bins.

### COSTS AND BUDGET IMPACTS - REVENUE GENERATION:

Garbage rates will need to be increased with either Option 1 or Option 2. With Option 1, the status quo, the rate will need to be increased by \$7.00 per year, from \$108.00 per year to \$115.00 per year. With Option 2, the kitchen waste collection option, the rate will need to be increased by \$7.00 per year, from \$108.00 per year to \$115.00 per year. With Option 2, Council will need to determine to either increase the annual rate even further to fund the acquisition of the green bins, or find another source of funding.

### STRATEGIC PLAN IMPLICATIONS:

The 2012-2014 Corporate Strategic Plan outlines the goal, Regional Services Integration. Under this goal, several regional tasks were outlined, including waste management. The kitchen organics (green bin) program is part of this waste management plan.

### LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The City provides residential garbage collection services in accordance with the Community Charter. The Regional District manages the Landfill and operates a Regional Waste Management Program in accordance with the Local Government Act and the Waste Management Act.

Department Head or CAO

Reviewed by Chief Administrative Officer





### THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY

To: All Valmar Residents

Dec 7, 2011

The Regional District of Kootenay Boundary (RDKB), together with the City of Grand Forks, is committed to improving garbage and recycling programs for all residents.

We know that 40% of the garbage that is buried in the Grand Forks Landfill contains food scraps or 'organic' material. This material represents a long-term problem in the landfill and a wasted resource.

In order to reduce the amount of garbage buried in the Grand Forks Landfill, the Regional District of Kootenay Boundary is moving towards a 'Green Bin' curbside collection program similar to other municipal programs across Canada. This program will help recycle kitchen 'food scraps' like vegetables, leftovers and meat scraps, and other wood/plant material like paper towels.

The Regional District of Kootenay Boundary and staff from Kettle Valley Waste will be introducing this new program to Valmar residents as a pilot project. Our intention is to test this service in a neighbourhood that will be able to provide useful feedback as we prepare to bring this program to all residents of Grand Forks.

### How will it work in Valmar?

Your present curbside collection day is Wednesday and that will remain the same.

The requirements and opportunities for garbage collection and recycling will remain the same. In addition, you will be provided with a Green Bin on wheels and a kitchen bucket for Food Scraps. This Food Scraps bin will be collected at your curbside EVERY WEEK.

As well, every week alternating, either your recycling material, OR your garbage bag will also be collected. You will be presented with a schedule that describes which day each of these will be collected. This schedule will also be posted on the RDKB website.

### When will it start?

During the week of January 9, 2012 we will be delivering green carts and kitchen bins to all residents along with instructions on their use. If you will not be around during regular business hours that week, please let us know and we will make other arrangements to ensure that all your questions are addressed. The first scheduled collection date for your green bin is January 18, 2012.

If you have any questions, please visit our webpage: <a href="www.rdkb.com">www.rdkb.com</a> and click on the Valmar Pilot Project under Hot Topics.

http://www.rdkb.com/HotTopics/OrganicsCollectionProgram.aspx

For more information contact, Tim Dueck, RDKB Solid Waste Program Coordinator

E-mail: tdueck@rdkb.com

Phone: 250.368.0231 Toll Free: 1.800.355.7352



21 U.S. gal. 80 L The best fit for food waste collection



**70 YEARS** OF EXPERTISE in design and manufacturing

MORE THAN JUST **PRODUCTS** we offer customized solutions

STRONG. **DURABLE AND GUARANTEED** COMPONENTS designed for the climate



Our vision for a better future! IPL is committed to reducing the environmental impact related to all of its activities



Better products in plastic®



# 21 U.S. gal. 80 L The best fit for food waste collection

### **KEY FEATURES**

- · Strong and durable cart.
- · IPL's injection process uses high density polyethylene (HDPE) that yields precise design and consistent thicknesses.
- · UV stabilized against long-term effects of the sun.

### WHEELS

- · Solid steel axle, yellow zinc-plated against corrosion.
- · Wheels snap on without tools.

- 100% recyclable.
- . Unibody design requires no bolts or holes and does not leak.
- . Designed for maximum wind stability.
- · Easy to handle.

### LID

- · Advanced lid hinge design offers a tight seal that keeps pests and weather out and trash in.
- · Multilingual user instructions on the lid.
- · With/or without latch.

### TRACKING

 RFID technology and/or bar code option for quick identification.

· Multicolor hot stamping, sequential serial numbers and bar coding.

### WARRANTY

- 10-year limited warranty.
- 20-year life expectancy; designed for the worst weather conditions.
- Most durable cart in North America.
- Meets all American National Standards Institute requirements for safety and lifter system compatibility, (ANSI Z245.30 and Z245.60).



### OPTIONS







### **TECHNICAL SPECIFICATIONS**

PRODUCT CODE	60216	
Specifications	21 U S gai 80 L	
Cart & lid dimensions		
Depth	21 5/8 in	54.9 cm
Width	16 1/8 in	40.9 cm
Height	34 3/16 in	86.8 cm
Wall thickness	0 130 in	0.33 cm
Rubber wheel diameter		
Standard #6410237	8 in	20 cm
Optional wheel	5 m.	12.7 cm
Wheel/Axe 7/8 in	14 2 in 38 1 cm	
Weight with standard wheels (approx )	16 6 lbs. 7.6 kg	
Raw material	High density polyethylene (HDPE)	
Recycling code	2	
Bottom wear strips	1 1/4 in	3.2 cm
Cetch bar	Plastic	
Lid	With/or without latch	
Cari load rating	75 lbs	34 kg
Dimensions may vary +i- 2%		

### SHIPPING INFORMATION

	Qty	Units/stack
* T/L quantity (53') Unassembled	1584 9	
Collection system	System rec	commended
May vary depending on the typ	e of transportation	n and installations at

the delivery site

### **PRINTABLE AREA**

Side cart	9 in x 9 in	22.9 cm x 22.9 cm
Front cart	8 m, x 8 m	20.3 cm x 20.3 cm
Top of lid	5 in x 8 in.	12.7 cm x 20.3 cm

### **COLORS (STANDARD)**

Green	Blue	Charcoal	Brown	Black
363	285	447	462	099

Other colors available upon request



Better products in plastic®







### **Organics Containers**



### **Product Details:**

Product ID: NPL 290 Kitchen Collector Dimensions (L x W x H) 12" x 8.5" x 8.5" Snap Latch

Keeps odours in and flies out Capacity 7.2 litres

### Norseman Source Separation Organics Kitchen Container.

Norseman equips residents with an attractive, convenient, full-featured kitchen collection bin of the right size and shape. Our plastic containers are key to realizing successful Source Separated Organics and Backyard Composting programs.

### **FEATURES**

- 70 degree throw back stays open while emptying
- 360 degree double rim closure
- Dishwasher safe
- Strong, ergonomically designed handle for easy carrying and emptying
- Wide bottom grip facilitates emptying

ECOTAINER SALES INC.

2253 HARBOURGREENE DR., SURREY, BC V4A 5J3

PHONE: (604) 535-7293, TOLL FREE: (800) 561-6525

EMAIL: tom@ecotainer.ca



### **Organics Containers**



### **Product Details:**

Product ID: NPL 280

Dimensions (L x W x H): 12" x 11" x 27"

Snap Latch: 9 lb pull force Capacity – Volume: 13 gallon

Capacity - Weight Load: 20 kg or 40 lb\*

### Green Bin with castors

### The Green Bin is:

- A high-quality Source Separated Organics curbside container ergonomic, resilient, and collector friendly
- Feature-packed to ensure resident embracement
- Right-sized for successful, comprehensive waste reduction programs
- Supported with expertise in program planning, promotion, education, rollout, and distribution
- The only SSO container that promotes clean compost

### **FEATURES**

- 270 degree throw back stays open while emptying
- 360 degree double rim closure
- Upper rim side handles for additional strength
- Wide bottom grip facilitates emptying
- Include 3" diameter PP casters
- BPA free

"Bin designed for marsial collection, so load expectly is determined by worker sufet; guidelines

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# Users Guide to the Green Bin

The RDKB has contracted Kettle Valley Waste to test a Green Bin Kitchen Food Waste collection service for residents of the Valmar subdivision

Schedule: Kettle Valley Waste will collect this Green Bin EVERY WEDNESDAY As well, EITHER your Garbage or Recycling (blue bag) will be collected at the same time (alternating weeks). Please refer to the collection schedule on the reverse.

This Pilot Project is scheduled until July when a decision will be made as to whether to expand this service to all Grand Forks residents.

In your Kitchen: The RDKB has provided each home with a beige kitchen bucket. This bucket can be mounted on the inside of a cupboard or placed beside your blue box and garbage can.

The RDKB has supplied each home with a sample pack of paper bucket liners. These may be useful to help keep the bucket clean. Additional bags can be purchased at local hardware/grocery stores.

The Green Bin: Store the Green Bin in an area where animals cannot access it. The Green Bin will contain the same material as would have been in your garbage so it won't smell any more or less.

Please place your Green Bin at the curb where you would normally place your garbage/recycling.

As with your garbage can, please do not put your green bin out until the morning of collection. Bins left on the street overnight WILL attract animals.

More info? www.rdkb.com or 1,800,355,7352



### Try this at home:

- Line your kitchen bucket with newspaper, paper bags or a hand towel. Plastic bags or 'compostable plastic bags' are not allowed.
- Rinse the green bin and kitchen bucket after each use.
- Many 'yuck' problems are caused by excessive moisture content in the food. Try to restrict the amount of fluids you put in the bucket/bin.
- With 1/2 of your 'waste' going to recycling and 40% going to your green bin, you may be able to downsize your garbage can!

# THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE

August 7, 2012

**TOPIC** 

Bylaw 1940 – City of Grand Forks Campground Fees

**PROPOSAL** 

First Three Readings

PROPOSED BY

**Chief Administrative Officer** 

### **SUMMARY:**

Every year, City Staff, in consultation with the Staff at the Visitors Centre, review the rates charged in the municipal campground, as the deadline for inclusion in the BC Accommodation Guide is mid August. While there is no recommendation from Staff to provide for a substantial increase in fees, we are requesting that Council consider changing the bylaw to reflect that all fees charged include applicable taxes. This is a housekeeping matter designed to make things easier for our Campgound Staff in collecting campground fees which are subject to provincial and federal taxes, such as HST and GST. Currently rates in the campground are set at \$16.00 + taxes for tenting, \$20.00 + taxes for RV's with no hook-up, and \$29.00 + taxes for RV's with water, sewer, & 50 amp service. We have rounded the total price, including the fee and the taxes, to the nearest dollar, and would suggest that the following rates be charged in the campground, effective in 2013, and that these rates be advertised in the BC Accommodation Guide:

Tenting - \$18.00

RV Parking, no hook-ups - \$23.00

RV Parking, water, sewer, and 50 amp service - \$33.00

### STAFF RECOMMENDATIONS:

Council proceeds with the first three readings of Bylaw No. 1940.

### LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The Community Charter requires that a municipality must have a bylaw to set user fees.

Department Head or CAO

Reviewed by Chief Administrative Officer

### THE CORPORATION OF THE CITY OF GRAND FORKS

### **BYLAW NO. 1940**

### A Bylaw to Amend the City of Grand Forks Municipal Campground Regulation Bylaw No. 1812

**WHEREAS** the *Community Charter* empowers Council to acquire, accept and hold any property in the Municipality for pleasure, recreation or community uses of the public and to make regulations governing the management, maintenance, improvement, operation, control and use of such property;

AND WHEREAS Council deems it necessary and expedient to amend the fees & charges for camping in the City Park Municipal Campground;

**NOW THEREFORE** the Council of the Corporation of the City of Grand Forks, in open meeting assembled, **HEREBY ENACTS** as follows:

- 1. This bylaw may be cited as the "City of Grand Forks Municipal Campground Regulation Amendment Bylaw No. 1940, 2012".
- 2. That Bylaw No. 1812, cited as "City Park Municipal Campground Regulation Bylaw No. 1812, 2007" be amended by deleting "Schedule A" and replacing it with a new "Schedule A", which is identified as "Appendix 1" and attached to this bylaw.
- 3. That this Bylaw shall come into force and effect as of the start of camping season in 2013.
- 4. All persons using the facility area known as City Park Municipal Campground, must pay the fees as identified in Schedule "A".

must pay the lees as identified in otherwise A.
Read a <b>FIRST</b> time this 20 <sup>th</sup> day of August, 2012.
Read a <b>SECOND</b> time this 20 <sup>th</sup> day of August, 2012.
Read a <b>THIRD</b> time this 20 <sup>th</sup> day of August, 2012.
FINALLY ADOPTED this day of September, 2012.
Mayor Brian Taylor Corporate Officer
Mayor Brian Taylor Corporate Officer

### CERTIFICATE

I hereby certify th	ne foregoing to be a true	copy of Bylaw No.	1940, cited as "City of
Grand Forks Mu	inicipal Campground Re	egulation Amendme	ent Bylaw No. 1940.
2012", as passed	by the Municipal Counc	cil of the City of Gra	and Forks on the
day of	·	•	
	Corporate Officer of t		il
	of the City of	Grand Forks	

Appendix 1

# SCHEDULE "A" to Bylaw 1940

### **RATE PER NIGHT**

Tenting \$18.00

RV Parking - No Hook-ups \$23.00

RV Parking - Water, Sewer & 50 AMP service \$33.00

- Rates are "peak" season and are subject to change as deemed necessary by the Chief Administrative Officer
- All rates include applicable taxes
- 48 hour cancellation policy
- If no cancellation lose 1 day's fee