

**THE CORPORATION OF THE CITY OF GRAND FORKS
AGENDA – REGULAR MEETING**

**Monday, December 17th, 2012 – 7:00 p.m.
Council Chambers City Hall**

| | <u>ITEM</u> | <u>SUBJECT MATTER</u> | <u>RECOMMENDATION</u> |
|----|--|---|--|
| 1. | <u>CALL TO ORDER</u> | 7:00 p.m. Call to Order | Call Meeting to Order at 7:00 p.m. |
| 2. | <u>RECESS TO PRIMARY COMMITTEE MEETING</u> | | Recess meeting into Primary Committee Meeting. Reconvene Regular Meeting at conclusion of Primary Committee Meeting |
| 3. | <u>REGULAR MEETING AGENDA</u> | December 17 th , 2012 Agenda | Adopt Agenda |
| 4. | <u>MINUTES</u> <ul style="list-style-type: none">- December 3rd, 2012- December 3rd, 2012 | Special Meeting Minutes Regular Meeting Minutes | Adopt Minutes Adopt Minutes |
| 5. | <u>REGISTERED PETITIONS AND DELEGATIONS</u> None | | |
| 6. | <u>UNFINISHED BUSINESS:</u> None | | |
| 7. | <u>REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)</u> <ul style="list-style-type: none">a) Corporate Officer's Report | Members of Council may ask questions, seek clarification and report on issues | Issues seeking information on operations be referred to the Chief Administrative Officer prior to the meeting. |
| 8. | <u>REPORT FROM THE COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY</u> <ul style="list-style-type: none">a) Corporate Officer's Report | The City's Representative to the Regional District of Kootenay Boundary will report to Council on actions of the RDKB. | Receive the Report. November 1 st , 2012 RDKB Minutes are attached to this report |
| 9. | <u>RECOMMENDATIONS FROM STAFF FOR DECISIONS:</u> <ul style="list-style-type: none">a) Manager of Technical Services Report- Boundary Road Culvert Replacement | The City of Grand Forks recently became aware that a major culvert under Boundary Drive, south of Central Avenue has collapsed. | Council receives the report and authorizes staff to proceed with the immediate replacement of the culvert under Boundary Drive, south of Central Avenue. |

b) Manager of Technical Services
Report – Slag Piles – Potential
Stabalization/Remediation

In the last couple of years, Overton Creek has created a threat to the existing slag pile property and with the significant last spring precipitation; the spring has recently opened tension cracks in the southern portion of the large slag pile located west of Granby Road.

Council receives the Staff report with regard to the tension cracks within the Southern portion of the large slag pile located west of Granby Road, and that Council authorizes Staff to proceed with the geotechnical engineer recommendations as follows:

- That the source of water at Overton Creek be temporarily diverted in a closed culvert south along Granby Road for ultimate disposal into the Granby River at a location south of the slag pile;
- That a series of cross sections be generated and provided to the geotechnical engineer for review; and
- That a detailed survey monitoring program of the top of the slag pile be carried out which would involve monthly monitoring to start to determine the level of risk and the remediation timeline

Be it further resolved that Council approve funding for this work to come from the slag reserve fund.

c) Manager of Technical Services
Report – Application for a
Development Permit and a Site
Specific Exemption

The City is in receipt of a Development Permit and a Site Specific Exemption from the owner of Johnny's Motel to re-construct one of the existing units (Unit #1) because the existing foundation was installed correctly and needs to be redone properly.

Council receives the Staff report and approves the Development Permit and the Site Specific Exemption for the property legally described as Parcel T, DL 493, SDYD, Plan B7139, located at 7291 Highway 3, as applied by the owner of Johnny's Motel.

10. **REQUESTS ARISING FROM
CORRESPONDENCE:**
None

11. **INFORMATION ITEMS**
- Summary of Informational Items

Information Items 11(a) to 11(c)

Receive the items and direct staff to act upon as recommended

12. **BYLAWS**

a) Corporate Officer's Report
Bylaw No. 1942– Roxul Road
Closure Amendment Bylaw

Presented to Council for
consideration of final reading for
Bylaw No. 1942

That Council considers giving
Bylaw No. 1942, Roxul Road
Closure Amendment Bylaw final
reading.

b) Corporate Officer's Report
Bylaw No. 1943 – Revenue
Anticipation Bylaw – First Three
Readings

Presented to Council for
consideration of first three readings to
Bylaw No. 1943

That Council considers giving
Bylaw No. 1943, Revenue
Anticipation first three Reading

13. **LATE ITEMS**

14. **QUESTIONS FROM THE PUBLIC
AND THE MEDIA**

15. **ADJOURNMENT**

THE CORPORATION OF THE CITY OF GRAND FORKS

SPECIAL MEETING OF COUNCIL
MONDAY, DECEMBER 3RD, 2012

PRESENT: MAYOR BRIAN TAYLOR
COUNCILLOR BOB KENDEL
COUNCILLOR NEIL KROG
COUNCILLOR PATRICK O'DOHERTY
COUNCILLOR GARY SMITH
COUNCILLOR CHER WYERS

| | |
|------------------------------|-------------|
| CHIEF ADMINISTRATIVE OFFICER | D. Allin |
| CORPORATE OFFICER | D. Heinrich |
| CHIEF FINANCIAL OFFICER | R. Shepherd |

The Chair called this Special Meeting to order at 5:30 p.m.

IN-CAMERA RESOLUTION:

MOTION: SMITH / KENDEL

RESOLVED THAT COUNCIL CONVENE AN IN-CAMERA MEETING AS OUTLINED UNDER SECTION 90 OF THE COMMUNITY CHARTER TO DISCUSS MATTERS IN A CLOSED MEETING WHICH ARE THE SUBJECT OF SECTION 90(1)(e), THE ACQUISITION, DISPOSITION OR EXPROPRIATION OF LAND OR IMPROVEMENTS, IF COUNCIL CONSIDERS THAT DISCLOSURE COULD REASONABLY BE EXPECTED TO HARM THE INTERESTS OF THE MUNICIPALITY, SECTION 90 (1) (k) NEGOTIATIONS AND RELATED DISCUSSIONS RESPECTING THE PROPOSED PROVISION OF A MUNICIPAL SERVICE THAT ARE AT THEIR PRELIMINARY STAGES AND THAT, IN VIEW OF THE COUNCIL, COULD REASONABLY BE EXPECTED TO HARM THE INTERESTS OF THE MUNICIPALITY IF THEY WERE HELD IN PUBLIC, AND SECTION 90(1)(a) PERSONAL INFORMATION ABOUT AN IDENTIFIABLE INDIVIDUAL WHO HOLDS OR IS BEING CONSIDERED FOR A POSITION AS AN OFFICER, EMPLOYEE OR AGENT OF THE MUNICIPALITY.

BE IT FURTHER RESOLVED THAT PERSONS, OTHER THAN MEMBERS, OFFICERS, OR OTHER PERSONS TO WHOM COUNCIL MAY DEEM NECESSARY TO CONDUCT CITY BUSINESS, WILL BE EXCLUDED FROM THE IN-CAMERA MEETING.

CARRIED.

ADJOURNMENT:

MOTION: WYERS

RESOLVED THAT THIS SPECIAL MEETING OF COUNCIL BE ADJOURNED AT 5:31 P.M.

CARRIED.

CERTIFIED CORRECT:

MAYOR BRIAN TAYLOR

CORPORATE OFFICER –DIANE HEINRICH

THE CORPORATION OF THE CITY OF GRAND FORKS

REGULAR MEETING OF COUNCIL
MONDAY DECEMBER 3RD, 2012

PRESENT:

MAYOR BRIAN TAYLOR
COUNCILLOR BOB KENDEL
COUNCILLOR NEIL KROG
COUNCILLOR PATRICK O'DOHERTY
COUNCILLOR GARY SMITH

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|--|-------------|
| CHIEF ADMINISTRATIVE OFFICER | D. Allin |
| CHIEF FINANCIAL OFFICER | R. Shepherd |
| CORPORATE OFFICER | D. Heinrich |
| MANAGER OF OPERATIONS | H. Wright |
| MANAGER OF ENVIRONMENTAL AND BUILDING CONSTRUCTION SERVICES | W. Kopan |

GALLERY

CALL TO ORDER:

The Mayor called the Meeting to order at 7:00 p.m.

ADOPTION OF AGENDA:

MOTION: O'DOHERTY / KROG

RESOLVED THAT THE DECEMBER 3RD, 2012, REGULAR MEETING AGENDA BE
ADOPTED AS CIRCULATED.

CARRIED.

MINUTES:

MOTION: KENDEL / SMITH

RESOLVED THAT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON
MONDAY, NOVEMBER 19TH, 2012, BE ADOPTED AS CIRCULATED.

CARRIED.

MINUTES:

MOTION: KENDEL / KROG

RESOLVED THAT THE MINUTES OF THE REGULAR MEETING OF COUNCIL HELD ON MONDAY, NOVEMBER 19TH, 2012, BE ADOPTED AS CIRCULATED.

CARRIED.

MOTION: KROG / KENDEL

RESOLVED THAT THE MINUTES OF THE PRIMARY COMMITTEE MEETING OF COUNCIL HELD ON MONDAY, NOVEMBER 19TH, 2012, AND ALL RECOMMENDATIONS CONTAINED THEREIN BE ADOPTED AS CIRCULATED.

CARRIED.

REGISTERED PETITIONS AND DELEGATIONS:

None

UNFINISHED BUSINESS

None

REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)

Councillor O'Doherty:

Councillor O'Doherty reported on the following items:

- He reported the Border Bruins Hockey season is doing well

Councillor Kendel:

Councillor Kendel reported on the following items:

- He reported on his attendance at a Story & Co Branding Meeting on November 22nd, 2012
 - He reported on his attendance a Boundary Regional Chamber of Commerce meeting on November 27th, and asked if he could become the Council liaison for the Regional Chamber of Commerce. Mayor and Council advised that Councillor Kendel will be authorized to be liaison for the organization.
 - He reported on his attendance on November 28th, to an Economic Development Advisory Committee meeting and advised that a Strategic Planning meeting is scheduled for later in December.
-

Councillor Krog:

Councillor Krog reported on the following items:

- He reported on his attendance at a Gallery 2 Board Meeting and advised that participating artists at the Gallery are increasing their interaction with the schools.
 - He reported on his attendance at the yearly wine tasting event hosted by Gallery 2.
-

Councillor Smith:

Councillor Smith reported on the following items:

- He reported on his attendance at a November Deer Committee Meeting.
- He reported on his attendance on November 22nd, at a webinar regarding Brownfield Projects
- He reported on his attendance at an FCM conference call that discussed the infrastructure issue with regard to local government's need for assistance
- He reported on his attendance to the Art Gallery wine tasting on Saturday, November 22nd, 2012.
- He reported on his attendance at an Economic Development Advisory Committee meeting along with Councillor Kendel. He asked if staff could look options for lowering the price of aviation fuel at the Grand Forks Airport to make Grand Forks more attractive.
- Councillor Smith spoke with regard to the FCM sustainable communities conference in February 2012 and commented on the valuable information which this conference could provide to the City. He commented that both he and Councillor Krog would like to attend.

MOTION: SMITH / O'DOHERTY

RESOLVED THAT COUNCILLOR KROG AND COUNCILLOR SMITH BE AUTHORIZED TO ATTEND THE FCM FOR SUSTAINABLE COMMUNITIES AT WINDSOR, ONTARIO FROM FEBRUARY 13 TO 15TH, 2013, AND THAT FUNDS WILL COME FROM THE 2013 BUDGET APPROVED BY COUNCIL FOR COUNCIL CONVENTIONS.

CARRIED.

Mayor Taylor:

Mayor Taylor reported on the following items and advised that his report would combine RDKB report as well:

- He congratulated Councillor Wyers for taking the initiative in this year's float for the City.
- He spoke with regard to the 60/40 split regarding hospital costs and advised that he is open for Council's comments as he'll be voting on this issue at the Boundary Regional Hospital board table.

MOTION: SMITH / O'DOHERTY

RESOLVED THAT ALL REPORTS OF MEMBERS OF COUNCIL, INCLUDING THE MAYOR'S REPORT ON THE ACTIVITIES OF REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING, BE RECEIVED. CARRIED

REPORT FROM THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY (VERBAL)

- The Regional report is above in the Mayor's regular report.

RECOMMENDATIONS FROM STAFF FOR DECISIONS:

- a) Corporate Officer's Report – Acting Mayor for the Council Year 2012-2013

Bylaw 1889 requires Council at the first regular meeting in December each year, to designate from among its members, Councillors to serve on a rotating basis as Acting Mayor to act in the place of the Mayor when the Mayor is absent or unavailable

MOTION: O'DOHERTY / KENDEL

RESOLVED THAT THE FOLLOWING COUNCILLORS BE APPOINTED AS ACTING MAYOR FOR THE CORRESPONDING TWO-MONTH PERIOD FOR THE ENSUING COUNCIL YEAR:

Councillor Kendel – December 2012 and January 2013
Councillor Krog – February 2013 and March 2013
Councillor O'Doherty – April 2013 and May 2013
Councillor Smith – June 2013 and July 2013
Councillor Wirischagin – August 2013 and September 2013
Councillor Wyers – October 2013 and November 2013

CARRIED.

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- b) Corporate Officer's Report – 2013 Regular Meeting Schedule

Attached is a 2013 calendar identifying the proposed Regular Meetings and the Primary Committee Meetings for the year 2013.

MOTION: KROG / SMITH

RESOLVED THAT COUNCIL PROVIDES NOTICE TO THE PUBLIC OF THE 2013 REGULAR COUNCIL MEETING SCHEDULE, AND THE SCHEDULE FOR PRIMARY COMMITTEE MEETINGS, AND DIRECT STAFF TO PUBLISH NOTICE IN THE GAZETTE AS REQUIRED BY THE COMMUNITY CHARTER AS PRESENTED.

CARRIED.

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- c) Manager of Environmental & Building Construction Services – Data Server Infrastructure

Upgrading of Data Server Infrastructure Equipment to maintain services at City Hall in 2013-2014

MOTION: O'DOHERTY / SMITH

RESOLVED THAT COUNCIL DIRECTS STAFF TO PROCEED WITH THE \$67,000 EXPENDITURE FROM THE 2013 BUDGET IMMEDIATELY TO EXPEDITE THE INSTALLATION OF THE BACKUP SERVERS AND STORAGE SYSTEMS AT THE DATA CENTRE IN PARTNERSHIP WITH SCHOOL DISTRICT #51.

CARRIED.

REQUESTS ARISING FROM CORRESPONDENCE:

None

INFORMATION ITEMS:

MOTION: KENDEL / SMITH

RESOLVED THAT INFORMATION ITEMS NUMBERED 10(a) TO 10(g)

BE RECEIVED AND ACTED UPON AS RECOMMENDED AND/OR AS AMENDED.

CARRIED.

- a) Correspondence from Pitch-In British Columbia - Information regarding Pitch-In Week Campaign. **Recommend that Council receives for information. The Mayor suggested that the City support the volunteer's clean up of illegal dumping sites in the City.**
- b) Thank-you from Dayna Wlasoff - To Mayor and Council as recipient of a GFSS Scholarship. **Recommend that Council receive for information.**
- c) Correspondence from RDKB requesting consenting resolution from Council regarding the withdrawal of Area C from the BEDC (Boundary Economic Development Committee) - A resolution from Council is necessary to allow the Regional District of Kootenay Boundary to proceed with the necessary paperwork to amend their Bylaw No. 1517 to allow Area C to withdraw from the BEDC. **Recommend that the Council of the City of Grand Forks supports the Regional District of Kootenay Boundary adopting Bylaw No. 1517, being a Bylaw to amend Regional District of Kootenay Boundary Bylaw No. 1389, to allow Electoral Area "C" to withdraw from the Boundary Economic Development Service.**

MOTION: KROG / SMITH

RESOLVED THAT THE COUNCIL OF THE CITY OF GRAND FORKS SUPPORTS THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY ADOPTING BYLAW NO. 1517, BEING A BYLAW TO AMEND REGIONAL DISTRICT OF KOOTENAY BOUNDARY BYLAW NO. 1389, TO ALLOW ELECTORAL AREA “C” TO WITHDRAW FROM THE BOUNDARY ECONOMIC DEVELOPMENT SERVICE.

CARRIED.

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- d) Correspondence from the Canadian Bar Association BC Branch - Dial-A-Law and Lawyer Referral Service brochures which provides instruction on how to access free general legal information for the general public. **Receive for information – City Hall has brochures available at the front counter.**
 - e) Information from the BC First Party - Advising BC at large is asked to choose a candidate for leadership of the BC First Party. **Recommend to receive for information.**
 - f) Press Release regarding the Fish & Wildlife Compensation Program - Advising of a new delivery model for the Fish & Wildlife Compensation Program. **Recommend to receive for information.**
 - g) November 19th Task List – List of Completed and In-Progress Tasks. **Recommend to file.**

BYLAWS:

- a) Manager of Technical Services Report – Bylaw No. 1942

Amendment to the 6526 Industrial Parkway Roxul Road Closure

MOTION: O'DOHERTY / SMITH

RESOLVED THAT BYLAW NO. 1942, CITED AS THE “Roxul Road Closure Amendment Bylaw No. 1942, 2012”, BE GIVEN FIRST READING.

CARRIED.

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MOTION: KENDEL / O'DOHERTY

RESOLVED THAT BYLAW NO. 1942, CITED AS THE “Roxul Road Closure Amendment Bylaw No. 1942, 2012”, BE GIVEN SECOND READING.

CARRIED.

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MOTION: SMITH / KENDEL

RESOLVED THAT BYLAW NO. 1942, CITED AS THE “Roxul Road Closure Amendment Bylaw No. 1942, 2012”, BE GIVEN THIRD READING.

CARRIED.

QUESTIONS FROM THE PUBLIC AND THE MEDIA:

ADJOURNMENT:

MOTION: KENDEL

RESOLVED THAT THIS REGULAR MEETING OF COUNCIL BE ADJOURNED AT 7:19 P.M. CARRIED.

CERTIFIED CORRECT:

MAYOR BRIAN TAYLOR

CORPORATE OFFICER- DIANE HEINRICH

THE CITY OF GRAND FORKS

REQUEST FOR COUNCIL DECISION

DATE : December 11th, 2012
TOPIC : Reports, Questions and Inquiries from the Members of Council
PROPOSAL : Members of Council May Ask Questions, Seek Clarification and Report on Issues
PROPOSED BY : Procedure Bylaw / Chief Administrative Officer

SUMMARY:

Under the City's Procedures Bylaw No. 1889, 2009, the Order of Business permits the members of Council to report to the Community on issues, bring community issues for discussion and initiate action through motions of Council, ask questions on matters pertaining to the City Operations and inquire on any issues and reports.

STAFF SUGGESTION FOR HANDLING QUESTIONS AND INQUIRIES: (no motion is required for this)

Option 2: Issues which seek information on City Operations or have been brought to the attention of the Members of Council prior to the meeting of Council should be referred to the Chief Administrative Officer so that Staff can provide background and any additional information in support of the issues and the member can report at the meeting on the issue including the information provided by Staff. Further the member may make motions on issues that require actions. It is in the interest of fiscal responsibility members may wish to avoid committing funding without receiving a report on its impact on the operations and property taxation.

OPTIONS AND ALTERNATIVES:

Option 1: Submit a motion for Approval: Under this option, a member might wish to submit an immediate motion for expediency to resolve an issue or problem brought forward by a constituent. This approach might catch other members by surprise, result in conflict and might not resolve the problem.

Option 2: Issues, Questions and Inquiries should be made with the intent to resolve problems, seek clarification and take actions on behalf of constituents. Everyone is well served when research has been carried out on the issue and all relevant information has been made available prior to the meeting. It is recognized that at times this may not be possible and the request may have to be referred to another meeting of Council.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The main advantage of using this approach is to bring the matter before Council on behalf of constituents. Immediate action might result in inordinate amount of resource inadvertently directed without specific approval in the financial plan.


Option 2: The main advantage is that there is a genuine interest to resolve issues and seek clarifications without spending too much resources of the City. The disadvantage is that there may be issues brought forward which have no direct municipal jurisdiction, however, due to the motion of Council arising from the issue, resources are directed and priorities are altered without due process.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

Both options could result in expenditures being incurred as a result of a motion on an issue without supporting documentation and report on its implications.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.



Department Head or Corporate Officer
Or Chief Administrative Officer



Reviewed by Chief Administrative
Officer

THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : December 11th, 2012
TOPIC : Report - from the Council's Representative to the Regional District of Kootenay Boundary
PROPOSAL : Regional District of Kootenay Director representing Council Will report on actions and issues being dealt with by the Regional District of Kootenay Boundary
PROPOSED BY : Procedure Bylaw / Council

SUMMARY:

Under the City's Procedures Bylaw No. 1889, 2009, the Order of Business permits the City's representative to the Regional District of Kootenay to report to Council and the Community on issues, and actions of the Regional District of Kootenay Boundary.

STAFF RECOMMENDATION:

Option 1: Receive the Report.

OPTIONS AND ALTERNATIVES:

Option 1: Receive the Report: Under this option, Council is provided with the information provided verbally by the Regional District Director representing Council.

Option 2: Receive the Report and Refer Any Issues for Further Discussion or a Report: Under this option, Council provided with the information given verbally by the Regional District of Kootenay Boundary Director representing Council and requests further research or clarification of information from Staff on a Regional District issue

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The main advantage is that all of Council and the Public is provided with information on the Regional District of Kootenay Boundary.

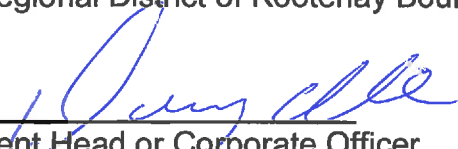
Option 2: The main advantage to this option is the same as Option 1.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

There is no direct financial impact on the provision of information.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting. Bylaw 1889, Council's Procedure Bylaw, was implemented in early February to include a specific line item in the Order of Business at a Regular Meeting to include a Report on the Regional District of Kootenay Boundary.



Department Head or Corporate Officer
or Chief Administrative Officer



Reviewed by Chief Administrative
Officer

Minutes of a regular meeting of the Board of Directors of the Regional District of Kootenay Boundary held in the Regional District of Kootenay Boundary Board Room, Grand Forks, B.C., Thursday, November 1, 2012 at 6:00 p.m.

Present: Director L. Gray, Chair
Director N. Kettle
Director K. Wallace
Director B. Taylor
Director I. Perepolkin
Director M. Rotvold
Director B. Baird
Director B. Crockett
Director D. Duclos
Director L. Worley
Director R. Cacchioni
Director A. Grieve
Director G. McGregor

Call to Order

The Chair called the meeting to order at 6:00 p.m.

Agenda

The Director of Corporate Administration advised that the delegation was not able to attend as his plane couldn't land due to poor weather conditions.

447-12 Moved: Director Grieve/Sec'd: Director McGregor

That the agenda be adopted as amended.

Carried.

Minutes

448-12 Moved: Director Rotvold/Sec'd: Director Cacchioni

That the minutes of the regular Board meeting held September 20, 2012 be adopted as circulated.

Carried.

Unfinished Business

Memorandum of Board Resolutions

449-12 Moved: Director McGregor/Sec'd: Director Grieve

That the Memorandum of Board Resolutions be received.

Carried.

Staff were requested to provide a report on the naming of Electoral Areas to the next Board meeting.

Communications (Information Only)

450-12 Moved: Director Baird/Sec'd: Director Kettle

That Items:

November 1, 2012

- a) ALC – Aug. 23/12
re: Application to Subdivide Land in the ALR
- b) Minutes – Area ‘B’ Recreation – Sept. 10/12
- c) Canadian Postmasters & Assistants Association
re: Saturday Postal Service
- d) Minister of Public Safety – Sept. 17/12
re: Joint Emergency Preparedness Program
- e) FCM – Sept. 24/12
re: Queen Jubilee Medals
- f) Greyhound – Oct. 10/12
re: Reduction of Bus Service
- g) U.B.C.M. – Oct. 10/12
re: Fuel Treatment Application
- h) Minister of Fisheries & Oceans – Oct. 16/12
re: Office in Nelson

be received.

Carried.

Canadian Postmasters & Assistants Association

The Board members discussed the letter from the Canadian Postmasters & Assistants Association wherein they advise that Canada Post is proposing a reduction of hours and would not longer offer Saturday service in Beaverdell and it was;

451-12 Moved: Director Baird/Sec’d: Director Cacchioni

That the Regional District of Kootenay Boundary send a letter to Canada Post opposing any reduction in postal service within the Regional District of Kootenay Boundary.

Carried.

Greyhound

The Board members discussed the letter from Greyhound Canada Transportation wherein they advise that they have filed an application with the B.C. Passenger Transportation Board for a reduction of bus service that could potentially affect the Regional District of Kootenay Boundary and it was;

452-12 Moved: Director Kettle/Sec’d: Director Rotvold

That the Regional District of Kootenay Boundary send a letter to Greyhound Canada Transportation expressing the District’s safety concerns with reduced service by Greyhound.

Carried.

Reports

Payroll Int. Schedule of Accounts September, 2012

453-12 Moved: Director Rotvold/Sec’d: Director Cacchioni

That the following items be approved for payment:

- i) Int. Sch. of Accounts – September/12
Cheque Nos. 32881 – 33322

\$1,241,988.48

November 1, 2012

ii) Payroll Account 392,485.43

\$1,634,473.91

Carried.

Electoral Area Services Committee
September 20 & October 11, 2012

454-12 Moved: Director Grieve/Sec'd: Director Baird

That the draft minutes of the Electoral Area Services Committee meeting held September 20, 2012 be received.

Carried.

455-12 Moved: Director Grieve/Sec'd: Director Perepolkin

That the draft minutes of the Electoral Area Services Committee meeting held October 11, 2012 be received.

Carried.

Rezoning Application – Area 'D'

Moved: Director Taylor/Sec'd: Director McGregor

That the Regional District of Kootenay Boundary Board of Directors not approve the application to amend the Electoral Area 'D' Zoning Bylaw submitted by Peter & Lisa Demski to re-zone a non-ALR portion of the subject property from AGR2 to RUR1 for the lands legally described as Lot A, DL 1357, Plan 34983.

456-12 Moved: Director McGregor/Sec'd: Director Grieve

That the resolution be referred to the next Electoral Area Services Committee meeting to be held Thursday, November 8, 2012 at 4:30 p.m. in Trail.

Carried.

Development Variance Permit

457-12 Moved: Director Grieve/Sec'd: Director McGregor

That the Regional District of Kootenay Boundary Board of Directors supports the Development Variance Permit Application submitted by Dennis and Sandra Wasnea for the property legally described as Lot 4, Blk 5, DL 963, SDYD, Plan 6348 to allow an increase of 0.3 metres in the height from 4.6 metres to 4.9 metres and a front parcel line variance of 7.5m (from 7.5m to 0.0m) in order to build an addition onto an accessory building.

Carried.

Rezoning

458-12 Moved: Director Grieve/Sec'd: Director Baird

That the Regional District of Kootenay Boundary Board of Directors supports the proposal to amend the Bridesville Townsite Land Use Plan to re-designate the subject property from "Residential" to "Light Industrial" and rezone the subject property "Residential 1" to a new "Light Industrial 2" zone from the lands legally described as Lot 5, DL 491, Plan 2126 except Plan KAP76119.

November 1, 2012

Carried.

East End Services Committee
September 18 & October 24, 2012

459-12 Moved: Director Wallace/Sec'd: Director Crockett

That the minutes of the East End Services Committee meeting held September 18, 2012 be received.

Carried.

460-12 Moved: Director Wallace/Sec'd: Director Worley

That the draft minutes of the East End Services Committee meeting held October 24, 2012 be received.

Carried.

B.C. Transit

461-12 Moved: Director Wallace/Sec'd: Director Crockett

That the Regional District of Kootenay Boundary Board of Directors enter into the Memorandum of Understanding (Implementation Agreement) with B.C. Transit.

Carried.

462-12 Moved: Director Wallace/Sec'd: Director Worley

That the Regional District of Kootenay Boundary Board of Directors endorse a new fare schedule, designed to harmonize transit fares and products across the West Kootenay transit service areas, as outlined in Schedule 'E' for conventional and custom transit services.

Carried.

Personnel, Executive & Policy Committee
September 19, 2012

463-12 Moved: Director McGregor/Sec'd: Director Cacchioni

That the draft minutes of the Personnel, Executive & Policy Committee meeting held September 19, 2012 be received.

Carried.

Meals Policy

464-12 Moved: Director McGregor/Sec'd: Director Worley

That the Regional District of Kootenay Boundary Board of Directors adopt the Board/Committee Meals Policy as follows:

Policy: The Regional District of Kootenay Boundary shall provide meals for Directors and staff where appropriate and where the meeting time covers a traditional meal time.

Purpose: To establish the times where staff will be required to arrange for a meal for the Directors and staff resources required at a Board or

November 1, 2012

Committee meeting.

Procedure: Staff will be required to arrange for meals, either through the use of caterers or at local restaurants, whenever the entire Board is meeting (i.e. Regular or Special Board meetings, or any Committees of the Whole) and the meeting time is such that a traditional meal time is impacted.

For clarity, staff will be required to arrange for a meal if the meeting includes or is scheduled to begin or is anticipated to end within:

| | |
|------------|----------------------------|
| For Lunch | 30 minutes of 12:00 (noon) |
| For Dinner | 60 minutes of 5:30 p.m. |

This policy does not restrict, in any way, the ability of a Director to recover costs for meals not covered by this policy in accordance with RDKB policies and bylaws.

Carried.

C.A.O. Evaluation

465-12 Moved: Director McGregor/Sec'd: Director Cacchioni

That the Regional District of Kootenay Boundary Board of Directors undertake the interim appraisal of the C.A.O., utilizing previously approved forms **AND FURTHER** that the Board be requested to return the completed forms to the Chair or Vice-Chair no later than November 10, 2012, in order that the appraisal can be completed by the end of November.

Carried.

October 25, 2012

466-12 Moved: Director McGregor/Sec'd: Director Wallace

That the draft minutes of the Personnel, Executive & Policy Committee meeting held October 25, 2012 be received.

Carried.

Correspondence Policy

467-12 Moved: Director McGregor/Sec'd: Director Baird

That the Correspondence Policy be referred to the next meeting.

Carried.

Organization Review

468-12 Moved: Director McGregor/Sec'd: Director Rotvold

That the proposed Organization Review estimated to cost \$100,000 be referred to the Finance Committee.

Carried.

Boundary Economic Development Committee

November 1, 2012

September 20 & October 2, 2012

469-12 Moved: Director Taylor/Sec'd: Director Rotvold

That the draft minutes of the Boundary Economic Development Committee meeting held September 20, 2012 be received.

Carried.

470-12 Moved: Director Taylor/Sec'd: Director Baird

That the draft minutes of the Boundary Economic Development Committee meeting held October 2, 2012 be received.

Carried.

**Beaver Valley Recreation, Parks & Trails Committee
October 9, 2012**

471-12 Moved: Director Worley/Sec'd: Director Duclos

That the draft minutes of the Beaver Valley Recreation, Parks & Trails Committee meeting held October 9, 2012 be received.

Carried.

Board Appointment Updates

S.I.D.I.T.

Director McGregor updated the Board members on the S.I.D.I.T. strategic planning session.

S.I.B.A.C.

Director McGregor advised that she had attended a two day strategic planning process.

R.C.M.P.

Director McGregor advised that she was unable to attend the R.C.M.P. meeting.

Okanagan Film Commission

Director Baird advised that the Okanagan Film Commission is looking into an animation project in the Okanagan.

Columbia River Treaty Committee

Directors Rotvold and Worley updated the Board on the Columbia River Treaty Committee with a written report.

L.C.I.C.

Chair Gray updated the Board on L.C.I.C.

Boundary Weed/Stakeholder

Director Perepolkin advised of an upcoming meeting on November 19th in Midway.

Staff Reports

November 1, 2012

M.A. Fournier-Beck – Nov. 1/12
re: Tolko Okanagan Regional Woodlands

A report from Marie-Ange Fournier-Beck, Assistant Planner, dated Nov. 1/12 regarding a Development Referral for proposed new cutblocks and roads in their Forest Stewardship Plan for the Tolko Okanagan Regional Woodlands was read to the meeting.

472-12 Moved: Director Baird/Sec'd: Director Rotvold

That the staff report be received.

Carried.

473-12 Moved: Director Baird/Sec'd: Director Rotvold

That the Regional District of Kootenay Boundary Board of Directors advise Tolko Industries Ltd. that the referral for forest harvesting on Crown Land near Haynes and Idabel Lake is supported.

Carried.

M.A. Fournier-Beck – Nov. 1/12
re: Crown Land Tenure Application

A report from Marie-Ange Fournier-Beck, Assistant Planner, dated Nov. 1/12 regarding a Crown Land Tenure application submitted by Alain and Jill Cunningham of Rock Creek, B.C. was read to the meeting.

474-12 Moved: Director Baird/Sec'd: Director McGregor

That the staff report be received.

Carried.

475-12 Moved: Director Baird/Sec'd: Director McGregor

That the Regional District of Kootenay Boundary Board of Directors advise MFLNRO that they have no objection to the application for a Crown Land Tenure submitted by Alain and Jill Cunningham.

Carried.

M.A. Fournier-Beck – Nov. 1/12
re: License of Occupation

A report from Marie-Ange Fournier-Beck, Assistant Planner, dated Nov. 1/12 regarding an application for a License of Occupation submitted by Teck Metals Ltd. to the Ministry of Forests, Lands and Natural Resource Operations was read to the meeting.

476-12 Moved: Director Crockett/Sec'd: Director Duclos

That the staff report be received.

Carried.

477-12 Moved: Director Crockett/Sec'd: Director Grieve

That the Regional District of Kootenay Boundary Board of Directors advise the Ministry of Forests, Lands and Natural Resource Operations of the sewer line in proximity to the site area and recommend that the RDKB Operations Manager be notified of any future developments at

November 1, 2012

the site **AND FURTHER** that the Board of Directors advise MFLNRO that the License of Occupation application by Teck Metals is supported.

Carried.

M.A. Fournier-Beck – Nov. 1/12
re: Investigative License

A report from Marie-Ange Fournier-Beck, Assistant Planner, dated Nov. 1/12 regarding a Crown Land application for an Investigative License submitted by Murphy Creek Power Corp. to the Ministry of Forests, Lands and Natural Resource Operations was read to the meeting.

478-12 Moved: Director Duclos/Sec'd: Director McGregor

That the staff report be received.

Carried.

479-12 Moved: Director McGregor/Sec'd: Director Worley

That the Regional District of Kootenay Boundary Board of Directors forward the Electoral Area 'B' A.P.C. comments regarding the application by Murphy Creek Power Corp. for an Investigative License to the Ministry of Forests, Lands and Natural Resource Operations **AND FURTHER** that the Board of Directors advise the Ministry of Forests, Lands and Natural Resource Operations that the Investigative License application from Murphy Creek Power Corp. is supported.

Carried.

G. Gardner – Oct. 24/12
re: Management Early Retirement Incentive Program

A report from Gerry Gardner, Director of Finance, dated Oct. 24/12 regarding the Management Early Retirement Incentive Program Policy was read to the meeting.

480-12 Moved: Director Taylor/Sec'd: Director Perepolkin

That the Regional District of Kootenay Boundary Board of Directors approves the Management Early Retirement Incentive Program Policy (the ERIP) for employees of the Regional District of Kootenay Boundary who are members of the Municipal Pension Program and who are described more particularly in the details of the ERIP immediately following this resolution (Schedule 'A', revised October 25, 2012) **AND FURTHER** that the Regional District of Kootenay Boundary Board of Directors agrees to pay one hundred percent (100%) of the total cost of the ERIP as determined by the Pension Corporation.

The ERIP will provide an unreduced pension for employees of the Regional District of Kootenay Boundary who are members of the Municipal Pension Program and who are at least 55, by waiving the "Rule of 90" (Normal age plus contributory service) and substituting the "Rule of 80". The member is eligible to apply for an unreduced pension under the terms of this ERIP during the period from January 1, 2013 to December 31, 2014.

Carried.

Finance Committee
October 25, 2013

481-12 Moved: Director Rotvold/Sec'd: Director Duclos

That the draft minutes of the Finance Committee meeting held October 25, 2012 be received.

November 1, 2012

Carried.

Financial Plans

482-12 Moved: Director Rotvold/Sec'd: Director Grieve

That the Financial Plans be referred back to their respective committees/stakeholders.

Carried.

Director Rotvold advised that there would be a Finance Committee meeting prior to the Board meeting on November 29/12 at 4:00 p.m. in the Trail Board Room.

Bylaws

Bridesville Townsite Land Use Plan

483-12 Moved: Director Baird/Sec'd: Director Perepolkin

That Regional District of Kootenay Boundary Bylaw No. 1513 be given first and second readings.

Carried.

T. Lenardon – Oct. 9/12

re: Municipal Ticketing Information Bylaw

A report from Theresa Lenardon, Executive Assistant, dated Oct. 9/12 regarding a proposed Municipal Ticketing Information Bylaw was read to the meeting.

484-12 Moved: Director Rotvold/Sec'd: Director Worley

That the staff report be received.

Carried.

485-12 Moved: Director Cacchioni/Sec'd: Director Taylor

That Regional District of Kootenay Boundary Bylaw No. 1505 be given first reading.

Carried.

Staff were requested to provide further information on the proposed Bylaw (what has changed/what hasn't) and further that the information be provided to the Electoral Area Services Committee at their next meeting.

J. MacLean – Oct. 1/12

re: Procedures Bylaw

A report from John MacLean, C.A.O., dated Oct. 1/12 regarding a new Procedures Bylaw to reflect changes and conduct of Board and Committee/Commission meeting.

486-12 Moved: Director Cacchioni/Sec'd: Director Worley

That the staff report be received.

Carried.

Moved: Director Grieve/Sec'd: Director Baird

November 1, 2012

That Regional District of Kootenay Boundary Bylaw No. 1514 be given first, second and third readings.

Moved: Director Cacchioni/Sec'd: Director Wallace

That the Bylaw be amended to included a Question and Answer period from the public at the beginning and end of the board meetings.

Defeated.

Voting on the original resolution – **Defeated.**

It was the general consensus of the Board to refer to the Bylaw to the Personnel, Executive & Policy Committee for further review.

New Business

Schedule Public Hearing

487-12 Moved: Director Baird/Sec'd: Director McGregor

That staff be instructed to schedule a Public Hearing for Bylaw No. 1513 and appoint Director Baird to attend (Directors Perepolkin & McGregor as Alternates).

Carried.

Grants-in-Aid

488-12 Moved: Director Grieve/Sec'd: Director Worley

That the following grants in aid be approved:

- Trail District Arts Council – Areas 'A' & 'B' - \$500 each;
- Five Tenets Martial Arts Society – Areas 'A' & 'B' - \$500 each;
- B.V. Nitehawks – Area 'A' - \$1,500;
- B.V.B.S. – Area 'A' - \$2,000;
- Phoenix Foundation of the Boundary Communities – Area 'C' - \$1,500;
- Christina Lake Seniors Housing – Area 'C' - \$3,000;
- Christina Lake Community Association – Area 'C' - \$2,688;
- Grand Forks Pee-Wee Hockey – Area 'C' - \$1,000;
- Columbia Basin Alliance for Literacy – Area 'C' - \$1,000 (Jan./13);
- Selkirk College – Area 'E' - \$800;
- Kettle River Seniors – Area 'E' - \$500;
- Grand Forks Community Christmas Dinner – Area 'D' - \$1,000;
- Grand Forks Pee-Wee Hockey – Area 'D' - \$1,000;
- Grand Forks Rotary – Area 'D' - \$1,500;
- Grand Forks Environment Committee – Area 'D' - \$400;
- Beaverdell Volunteer Fire Dept. – Area 'E' - \$300;
- Christina Lake Stewardship Society – Area 'C' - \$1,000;
- Fruitvale Community Chest – Area 'A' - \$1,500.

Carried.

J. MacLean – Oct. 29/12 **re: Saddle Lake**

A report from John MacLean, C.A.O., dated Oct. 29/12 regarding the possible takeover of Saddle Lake and its' dam was read to the meeting.

489-12 Moved: Director Perepolkin/Sec'd: Director Rotvold

November 1, 2012

That the staff report be received.

Carried.

490-12 Moved: Director Perepolkin/Sec'd: Director Taylor

That the Regional District of Kootenay Boundary Board of Directors approve, through the Electoral Area 'D' Recreation, Parks and Trails and Heritage Preservation Services, the assumption of ownership and responsibility for the Saddle Lake Dam.

Carried.

J. MacLean – Oct. 30/12

re: Woodstove Exchange Program

A report from John MacLean, C.A.O., dated Oct. 30/12 regarding the opportunity to extend the Woodstove Exchange Program was read to the meeting.

491-12 Moved: Director McGregor/Sec'd: Director Worley

That the staff report be received.

Carried.

492-12 Moved: Director McGregor/Sec'd: Director Baird

That the Regional District of Kootenay Boundary Board of Directors authorize the application to apply to extend the current contract with B.C. Lung Association for 2013 **AND FURTHER** that the proposal for additional funding support for 2012/13 from B.C. Lung Association be approved in the amount of \$19,750.00.

Carried.

Staff were requested to invite Mr. John Vere to a board meeting.

Director Request for Staff Resources (Discussion)

Director Taylor requested a report on the Grand Forks airport as a regional service.

Ms. Connie Herman presented a petition opposing a rezoning application in Electoral Area 'D'.

In Camera Meeting

493-12 Moved: Director Rotvold/Sec'd: Director Baird

That the Regional District of Kootenay Boundary Board of Directors proceeds to an in camera meeting pursuant to Section 90(1)(b) of the Community Charter (time: 7:55 p.m.).

Carried.

494-12 Moved: Director McGregor/Sec'd: Director Perepolkin

That the Regional District of Kootenay Boundary Board of Directors re-convene to the regular meeting (time: 8:03 p.m.).

Carried.

495-12 Moved: Director Rotvold/Sec'd: Director Baird

November 1, 2012

That the recipients of the Queen Jubilee medals be advised that they have been awarded the medal.

Carried.

Adjournment

496-12 Moved: Director McGregor

That the meeting be adjourned.

Time: 8:04 p.m.

Chair

Director of Corporate Administration

DRAFT

November 1, 2012

THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE: December 7, 2012

TOPIC: Boundary Road Culvert Replacement

PROPOSAL: Replacement of Failed Existing Culvert

PROPOSED BY: The City of Grand Forks

SUMMARY:

The City of Grand Forks recently became aware that the major culvert under Boundary Drive, south of Central Avenue, has collapsed. This is a key piece of infrastructure, in that it conveys drainage flows from a large upstream area. Immediate replacement of the culvert is recommended in order to prevent any undesirable flooding and/or damage to and upstream of Boundary Drive. Further, we are concerned that the collapse of the culvert could lead to formation of a sinkhole or collapse of Boundary Drive above the failed culvert. City forces have examined the interior of the culvert and have confirmed that nearly the entire length of culvert has collapsed.



Currently, the existing culvert system does not incorporate recommended best practices, in that neither end of the culvert includes a proper inlet/outlet structure. While the replacement work is underway, we propose to install such structures, which include standard entrance barriers to animals and small children who may be attracted to the culvert.



Looking west



Channel upstream of culvert



Sanitary
manhole

Storm manhole looking east



Culvert outlet east side of Boundary Drive



Boundary
Road

Looking west toward inlet point

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

The benefits to replacing this culvert immediately is to alleviate the impacts to the area below McCallum View Drive and to relieve the current impacts to the residents on Phoenix Way, as they are currently pumping water from their basements into our sanitary sewer system therefore increasing operating costs at the WWTP.

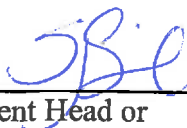
COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

Estimated cost of the remedial work, including survey, engineering, procurement and construction is **\$55,000**; however, prices are subject to change. This amount has not been budgeted for 2012. Staff will be responsible for tendering and inspection and administration of the contract, as opposed to our consultant, in order to reduce costs of the overall project. The Ministry of Environment will ultimately dictate the timeline for replacement of this culvert; however, our estimated timeline for commencing this project is February of 2013.

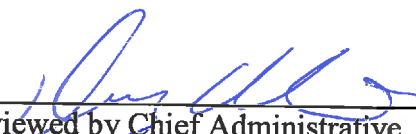
LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

This site is located within the Environmentally Sensitive Area (ESA) identified in the Development Permit Area Map (Schedule 'C') of the Community Sustainability Plan. Given the proximity of the culvert to sensitive terrestrial and aquatic habitat within the ESA, best management practices and site specific environmental mitigation measures will be implemented during construction to help minimize the overall environmental impacts of the culvert replacement on adjoining sensitive environmental habitat.

A qualified environmental professional (QEP) will be on-site during construction to monitor work practices and mitigation measures and to recommend and oversee improvements as necessary. An ESA development permit will be obtained in advance of any construction activities and all works will be carried out in conformance with applicable ESA development permit guidelines. In addition, notification will be provided to the BC Ministry of Forests, Lands and Natural Resource Operations (under Section 9 of the Water Act) and Fisheries and Oceans Canada before starting the work.



Department Head or
Chief Administrative Officer



Reviewed by Chief Administrative
Officer

THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : December 7, 2012

TOPIC: Slag Piles

PROPOSAL: Potential Stabalization/Remediation

PROPOSED BY: The City of Grand Forks

SUMMARY:

In the last couple of years, Overton Creek has created a greater threat to the existing slag pile property. Especially this year, with the significant late spring precipitation, the creek continued to flow well into late summer. In the past it has been visually monitored but without any professional input. Tension cracks have recently opened within the southern portion of the large slag pile located west of Granby Road and immediately adjacent to the Granby River. The cracks were a few inches wide within the past years and have recently increased significantly. The City, under due diligence, engaged a Geotechnical Engineer to review the slag pile property and determine the current level of risk and provide short term recommendations for potential stabilization/remediation, as well as, provide some general comments on potential long term plans.

The geotechnical assessment determined that the solidified state of the southern portion of the slag pile currently appears relatively competent so that the potential for large scale slope instability appears to be low to moderate. However, in order to avoid a future failure, the geotechnical engineer recommends the following short term remedial measures:

1. As the most likely cause of the expansion of the tension cracks is the source of water from Overton Creek, it is recommended that the creek be temporarily diverted in a closed culvert south along Granby Road for ultimate disposal into the Granby River at a location south of the slag pile. It is recommended that both civil and environmental consultants be retained to provide specific design guidance to complete this prior to next spring.
2. In order to better understand the impact of a slope failure into the Granby River, it is recommended that a series of cross sections be generated and provided to the geotechnical engineer for review. The cross sections should be generated at roughly 50 meters on center from the south end of the slag pile north to the existing Overton culvert crossing Granby Road. The individual cross section should extend from the east side of Granby Road westward to the walking trail at the top of the dyke or preferably all the way to Riverside Drive.
3. It is also recommended that a detailed survey monitoring program of the top of the slag pile be carried out. This would involve monthly monitoring to start to determine the level of risk and the remediation timeline.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

The benefits of commencing this work immediately are to alleviate any level of risk to the stability of the slag pile and to the community as a whole.

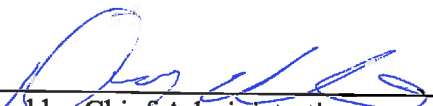
COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

As costs for the abovementioned work are unknown at this time, we are requesting that Council approve funding for this work from the slag reserve.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:



Department Head or
Chief Administrative Officer



Reviewed by Chief Administrative
Officer





THE CITY OF GRAND FORKS

REQUEST FOR COUNCIL DECISION

DATE : November 29, 2012

TOPIC : Johnny's Motel Application for Site Specific Exemption

PROPOSAL: To re-construct Unit #1 at the current location and at the current elevation

PROPOSED BY: Clive Robinson, Owner of Johnny's Motel

SUMMARY:

The City has received a Site Specific Exemption application from the owner of Johnny's Motel, for property legally described as Parcel T, D.L. 493, S.D.Y.D. Plan B7139, located at 7291 Highway 3. The property in question is also located within the Highway & Tourist Commercial development permit area and is zoned HC (Highway Commercial).

The applicant wishes to re-construct one of the existing units (Unit #1) because the existing foundation was installed incorrectly and needs to be redone properly.

He has asked for a site specific variance to vary the required elevation of 514.5 meters to 513.4 meters and a variance to the 100 foot setback from the high water mark of the Granby River, at a distance that would be at the same elevation and would be in line with the other attached units that exist at this time.

The applicant has also submitted two options on how he wishes to rebuild the unit. Option 1 is to rebuild to exact out dimensions as existing build with some interior changes. Option 2 (the preferred option for the applicant) is to rebuild to exact outer dimensions as existing building with a 160 square foot carport addition between Unit 1 and 2 with some interior changes. The existing carport will then become a covered walkway. The roof area will not change so there will be no extension to the existing building and to rebuild with an engineered base. Both options will be to make the exterior as closely as the outside of the existing building.

STAFF RECOMMENDATIONS:

Option 1: Council receives the report and approves the development permit and the site specific exemptions request to re-construct the end unit at the southwest of the currently existing units.

OPTIONS AND ALTERNATIVES:

Option 1: Council adopts a resolution to approve the application for a development permit and the site specific exemption in compliance with City bylaws and in substantial compliance with the plans submitted. This option will allow the applicant to proceed with the re-construction of Unit #1 at the same location and elevation as the other existing units.

Option 2: Council declines to adopt the approving resolution. This option would not allow the applicant to re-construct the end unit (Unit #1) or to fix Unit #1's foundation.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The application meets the requirements of the City's Site Specific Exemption requirements, the Sustainable Community Plan and the City's Zoning Bylaw.

Option 2: The disadvantage to not adopting the approving resolution will be that the applicant will not be in a position to re-construct Unit #1 at the current location and elevation.

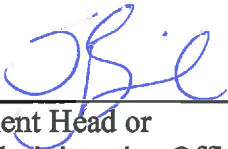
COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

There is no actual cost to the City for the re-construction of the unit. The cost is entirely the applicant's responsibility.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

Section 910 of the Local Government Act was amended giving the City of Grand Forks the authority to approve site-specific exemption to flood plain bylaws if they are either consistent with the Provincial guidelines or if a professional engineer or geoscientist has certified that the land may be used safely for the use intended.

The requirement for a Commercial Development permit area and the guidelines to be considered when approving the permit are outlined in Section 14.4 of the Sustainable Community Plan and a copy of Section 41 being the Highway Commercial zone in the Zoning Bylaw. A copy of these sections is attached with the Planning Tech's report.



Department Head or
Chief Administrative Officer



Reviewed by Chief Administrative Officer

THE CORPORATION OF THE CITY OF GRAND FORKS

STAFF MEMORANDUM

To: Sasha Bird, Manager of Technical Services

Date: November 21, 2012

From: Kathy LaBossiere, Planning Tech

Johnny's Motel Floodplain Bylaw Exemption Application Parcel T, D.L. 493, Plan B7139 – 7291 Hwy #3 East

An application has been received from Clive Robinson, owner of Johnny's Motel requesting a variance to Bylaw No. 1402, the City of Grand Forks Floodplain Bylaw, Section 5.2(1) Floodplain Setbacks relaxation from the required 100 feet from the natural boundary of the Granby River, to allow for the re-construction of unit #1 in line with the other existing units. Unit #1's foundation was not installed correctly

The property in question is designated as Highway & Tourist Commercial in the Sustainable Community Plan and is zoned HC (Highway Commercial). The applicant has submitted a Development Permit at the same time.

The applicant has also requested a relaxation of the floodplain construction level from the 514.5m to 513.4m elevation in order to reconstruct Unit #1 at the same elevation as the adjoining units.

The City of Grand Forks Floodplain Bylaw No. 1402 was amended in 2004 to reflect the Local Government Act changes (copy of amended bylaw attached).

The package includes a site plan and color photos of the property and proposed structure and an engineer's report stating that in his professional opinion that a safe and satisfactory dwelling can be constructed at this site and at the requested elevation.

The applicant has also submitted two options on how he wishes to rebuild the unit. Option 1 is to rebuild to exact out dimensions as existing build with some interior changes. Option 2 (the preferred option for the applicant) is to rebuild to exact outer dimensions as existing building with a 160 square foot carport addition between Unit 1 and 2 with some interior changes. The existing carport will then become a covered walkway. The roof area will not change so there will be no extension to the existing building and to rebuild with an engineered base. Both options will be to make the exterior as closely as possible to the outside of the existing buildings.

The Environmental Management Act requires that a site profile be completed prior to the issuance of a development permit for properties that are zoned for Commercial use. The applicant has signed a declaration stating that the subject property has not

been used for industrial or commercial activity as defined in the list of "Industrial Purposes and Activities" Schedule 2 of the Contaminated Sites Regulations (a copy attached).

The site specific application should be addressed first and if it is given approval, the development permit can be addressed after that.

Respectfully Submitted:

A handwritten signature in black ink, appearing to read 'K. LaBossiere', with a stylized, flowing script.

Kathy LaBossiere
PLANNING TECH
N:\planning/floodplain/johnny's motel

**THE CORPORATION OF THE CITY OF GRAND FORKS
APPLICATION FOR SITE SPECIFIC EXEMPTION**

This form is to be fully completed and submitted by the property owner to the City of Grand Forks as a request to exempt a development from the requirements of Section 910 of the Local Government Act, in respect to provisions in City of Grand Forks floodplain management bylaw.

Applicant's Name: CLIVE ALEC ROBINSON

Address: JOHNNYS MOTEL
7291 HWY 3 EAST
GRAND FORKS
BC. V0H 1H0 Phone #: 250-442-8242

PARCEL T, D.L. 493, S.D.Y.D., PLAN B7139
(Lot, Block, Legal Subdivision, Section, Plan, Township, Range, Land District)

City of Grand Forks
(Name of Regional District, Village, Town, City or District)

Exemption of the following development from the requirements of Section 910 of the Local Government Act and Section 5 of the City of Grand Forks Floodplain Management Bylaw No. 1402, is requested:

Proposed Development:

Re-building of unit 1 of Johnnys Motel

Name of Adjacent Watercourse or Body of Water:

Granby River

Flood Construction Level in Bylaw No. 1402 514.5m

Flood Construction Level Requested: 513.4m

Floodplain Setback in Bylaw No. 1402: 30 meters from the natural boundary of the Kettle or Granby Rivers and 7.5 meters from the landside toe of any standard dyke

Floodplain Setback Requested: _____

...../2

11/28/2012 WED 15:02 FAX --- Grand Forks City Hall

2001/001

ATTN: KATHY LABOSSIERE**Request for Site-Specific Exemption
Floodplain Management Provisions
Page 2****ENCLOSED ARE:**

(check where provided; provision of all of this information will facilitate processing of application)

- ☒ legal map of property.
- ☒ map indicating property location and relationship of proposed building to adjacent watercourses.
- ☒ photos of property (proposed building location, adjacent existing development, riverbank areas, etc.).
- ☒ professional engineer's report stating that the property can be safely used for the intended use.

REASONS FOR APPLICATION:

Movement of unit due to foundation
not have being installed correctly.

We propose that the unit be re-built
with a correctly installed foundation. Roof
space will be the same as before with
the new structure taking in some of
the car port area between units 1 & 2.
2 Rebuild options - See attached paperwork.

Unit 1 does have some 'dry rot' issues.
Professional engineers report for the foundation will
be forthcoming should this exception be
approved.

Date of Application: _____

Signature of Applicant: [Signature]Acknowledgement of Building Inspector: [Signature]LOCKS - O.KNov. 28/12

Application fee: \$200.00

THE CORPORATION OF THE CITY OF GRAND FORKS

7217-4th Street
P.O. Box 220
Grand Forks, B.C.
V0H 1H0

Telephone: 250-442-8266
Fax: 250-442-8000

DEVELOPMENT PERMIT APPLICATION

APPLICATION FEE **\$200.00**

Receipt No. 160393

Requirement of the City of Grand Forks Official Community Plan Bylaw No. 1541 for all multi-family, hillside development, commercial, light industrial and environmentally sensitive developments, alterations and subdivisions. All new development where City services are available, will be subject to Development Cost Charges.

Registered Owner(s): Robinson Worth Holdings Ltd
dba Johnny's Motel

Mailing Address: Box 876
MF


Telephone: Home: 442-8242 Work

Legal Description: Parcel T, D.R. 493, S.D.Y.D. Plan B7139

Street Address: 7291 Highway #3 East

DECLARATION PURSUANT TO THE WASTE MANAGEMENT ACT

I, Clive Robinson, owner of the subject property described on this application form, hereby declare that the land which is the subject of this application has not, to my knowledge, been used for industrial or commercial activity as defined in the list of "Industrial Purposes and Activities" (Schedule 2) of the *Contaminated Sites Regulation (B.C. Reg. 375/96)*. I therefore declare that I am not required to submit a Site Profile under Section 26.1 or any other section of the *Waste Management Act*.


(signature)

Nov 21/12
(date)

.OVER.....


Description of Proposed Subdivision and or Development to be included in the Development Permit Area

to re-construct Unit #1 in the same location and elevation. See Site Specific Exemption attached

Submit the following information with the application:

1. For Commercial or Industrial subdivision applications — plan showing new lots to be created.
2. For development purposes, a legible site plan drawn to scale, showing the following:
 - (a) The boundaries and dimensions of the subject property
 - (b) The location of any proposed or present buildings
 - (c) Color rendition of proposed development
 - (d) The location of off-street parking facilities
 - (e) The location of off-street loading facilities
 - (f) The location of any proposed access roads, screening, landscaping or fencing
 - (g) The location of refuse containers and parking area lighting
3. Professionally drawn site elevations, façade applications for proposed or present buildings, identifying colors, canopies, window trim and sign specifications.
4. Site Profile (if necessary in accordance with Section 946.2 of the Local Government Act)

Other information or more detailed information may be requested by the City of Grand Forks upon review of your application.


Signature of Owner

Nov 21/12
Date

AGENT'S AUTHORIZATION

I hereby authorize the person/company listed below to act on my behalf with respect to this application and that the information provided is full and complete and to the best of knowledge to be a true statement of the facts.

Name of Authorized Agent: _____

Mailing Address: _____

Telephone: _____

Owner(s) Signature of Authorization

①



②



③



④

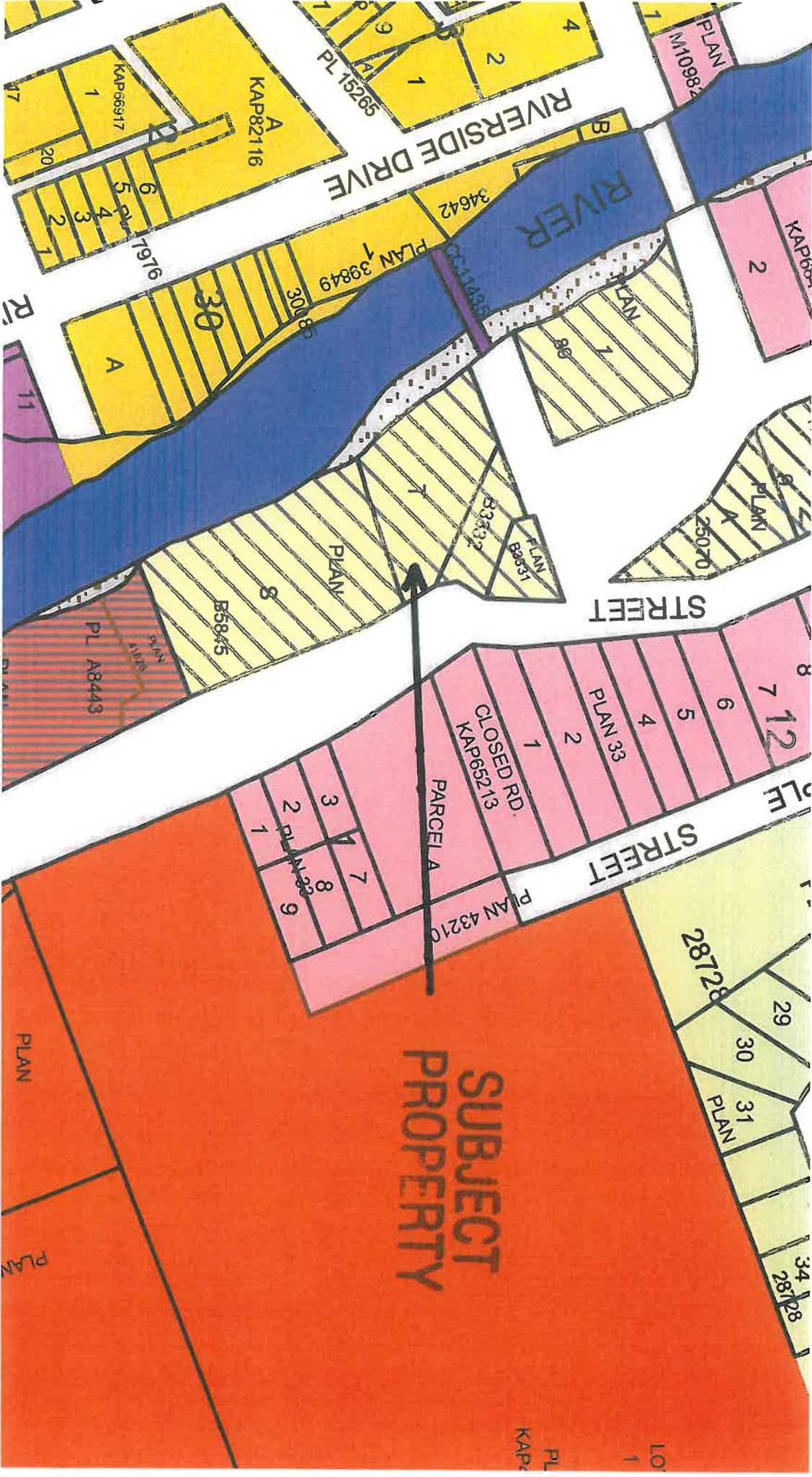


① FRONT IMAGE ROOM 1 FROM CARPARK SIDE.

② RIVERBANK VIEW - ROOM 1 AT END

③ ROOM 1 END VIEW

④ ROOM 1 REAR VIEW



SCHEDULE 1

Site Profile

Version 4.0

Introduction

Under section 40 of the *Environmental Management Act*, a person who knows or reasonably should know that a site has been used or is used for industrial or commercial purposes or activities must in certain circumstances provide a site profile.

Schedule 2 of the Contaminated Sites Regulation sets out the types of industrial or commercial purposes or activities to which site profile requirements apply.

If section 40 of the Environmental Management Act applies to you and you know or reasonably should know that the site has been used or is used for one of the purposes or activities found in Schedule 2 of the Contaminated Sites Regulation, you may be required to complete the attached site profile.

Notes/Instructions:

Persons preparing a site profile *must* complete Section I, II and III, answer all questions in sections IV through IX, and sign section XI. If the site profile is not satisfactorily completed, it will not be processed under the *Environmental Management Act* and the Contaminated Sites Regulation. Failure to complete the site profile satisfactorily may result in delays in approval of relevant applications and in the postponement of decisions respecting the property.

The person completing this site profile is responsible for the accuracy of the answers. Questions must be answered *to the best of your knowledge*.

Section 27 (1) of the *Freedom of Information and Protection of Privacy Act* requires that provision of personal information concerning an individual must be authorized by that individual. Persons completing the site profile on behalf of the site owner must be authorized by the site owner.

One (1) site profile may be completed for a site comprised of more than one titled or untitled parcel, but individual parcels must be identified.

The latitude and longitude (accurate to 0.5 of a second using North American Datum established in 1983) of the centre of the site must be provided. Also, please attach an accurate map, containing latitude, longitude and datum references, which shows the boundaries of the site in question. Please use the largest scale map available.

If the property is legally surveyed, titled and registered, then all PID numbers (**P**arcel **I**dentifiers – Land Title Registry system) must be provided for *each* parcel as well as the appropriate legal description.

If the property is untitled Crown land (no PID number), then the appropriate PIN numbers (**P**arcel **I**dentification **N**umbers – Crown Land registry system) for each parcel with the appropriate land description should be supplied.

If available, the Crown Land File Number for the site should also be supplied.

Anything submitted in relation to this site profile will become part of the public record and may be made available to the public through the Site Registry as established under the *Environmental Management Act*.

Under section 43 of the *Environmental Management Act*, corporate and personal information contained in the site profile may be made available to the public through the Site Registry. If you have questions concerning the collection of this information, contact the Site Registrar, at site@gov.bc.ca. For questions on site profiles, please send a message to siteprofiles@gov.bc.ca.

I CONTACT IDENTIFICATION**A. Name of Site Owner:**Last Robinson First Clive Middle Initial(s) _____ (and/or, if applicable)Company Robinson Worth Holdings LtdOwner's Civic Address 7291 Hwy #3City G.F. Province/State BCCountry Canada Postal Code/ZIP V0H 1H0**B. Person Completing Site Profile (Leave blank if same as above):**Last above First _____ Middle Initial(s) _____ (and/or, if applicable)

Company _____

C. Person to Contact Regarding the Site Profile:Last above First _____ Middle Initial(s) _____ (and/or, if applicable)

Company _____

Mailing Address _____

City _____ Province/State _____

Country _____ Postal Code/ZIP _____

Telephone (____) _____ - _____ Fax (____) _____ - _____

II SITE IDENTIFICATION**Please attach a site location map****All Property**

Coordinates (using the North American Datum 1983 convention) for the centre of the site:

Latitude: Degrees _____ Minutes _____ Seconds _____

Longitude: Degrees _____ Minutes _____ Seconds _____

Please attach a map of appropriate scale showing the boundaries of the site.

For Legally Titled, Registered PropertySite Street Address (if applicable) 7291 Hwy #3City GF Postal Code V0H 1H0

PID numbers and associated legal descriptions. *Attach an additional sheet if necessary.*

PID

Legal Description

014-780-241 Parcel #, DR 493 SDYD Plan B5845

Total number of titled parcels represented by this site profile is: 1

For Untitled Crown Land

PIN numbers and associated Land Description. *Attach an additional sheet if necessary.*

PIN

Land Description

Total number of untitled crown land parcels represented by this site profile is: _____

(and, if available)

Crown land file numbers. *Attach an additional sheet if necessary.*

III COMMERCIAL AND INDUSTRIAL PURPOSES OR ACTIVITIES

Please indicate below, in the format of the example provided, which of the industrial and commercial purposes and activities from Schedule 2 have occurred or are occurring on this site.

EXAMPLE

Schedule 2

Description

Reference

E1

appliance, equipment or engine repair, reconditioning, cleaning or salvage

F10

solvent manufacturing or wholesale bulk storage

Please print legibly. Attach an additional sheet if necessary

Schedule 2

Description

Reference

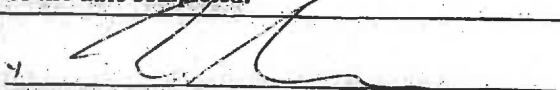
none

| IV AREAS OF POTENTIAL CONCERN | | | |
|-------------------------------|--|-----|----|
| | Is there currently or to the best of your knowledge has there previously been on the site any (please mark the appropriate column opposite the question): | YES | NO |
| A. | Petroleum, solvent or other polluting substance spills to the environment greater than 100 litres? | | ✓ |
| B. | Residue left after removal of piled materials such as chemicals, coal, ore, smelter slag, air quality control system baghouse dust? | | ✓ |
| C. | Discarded barrels, drums or tanks? | | ✓ |
| D. | Contamination resulting from migration of substances from other properties? | | ✓ |
| V FILL MATERIALS | | | |
| | Is there currently or to the best of your knowledge has there previously been on the site any deposit of (please mark the appropriate column opposite the question): | YES | NO |
| A. | Fill dirt, soil, gravel, sand or like materials from a contaminated site or from a source used for any of the activities listed under Schedule 2? | | ✓ |
| B. | Discarded or waste granular materials such as sand blasting grit, asphalt paving or roofing material, spent foundry casting sands, mine ore, waste rock or float? | | ✓ |
| C. | Dredged sediments, or sediments and debris materials originating from locations adjacent to foreshore industrial activities, or municipal sanitary or stormwater discharges? | | ✓ |
| VI WASTE DISPOSAL | | | |
| | Is there currently or to the best of your knowledge has there previously been on the site any landfilling, deposit, spillage or dumping of the following materials (please mark the appropriate column opposite the question): | YES | NO |
| A. | Materials such as household garbage, mixed municipal refuse, or demolition debris? | | ✓ |
| B. | Waste or byproducts such as tank bottoms, residues, sludge, or flocculation precipitates from industrial processes or wastewater treatment? | | ✓ |
| C. | Waste products from smelting or mining activities, such as smelter slag, mine tailings, or cull materials from coal processing? | | ✓ |
| D. | Waste products from natural gas and oil well drilling activities, such as drilling fluids and muds? | | ✓ |
| E. | Waste products from photographic developing or finishing laboratories; asphalt tar manufacturing; boilers, incinerators or other thermal facilities (e.g. ash); appliance, small equipment or engine repair or salvage; dry cleaning operations (e.g. solvents); or from the cleaning or repair of parts of boats, ships, barges, automobiles or trucks, including sandblasting grit or paint scrapings? | | ✓ |

| VII TANKS OR CONTAINERS USED OR STORED, OTHER THAN TANKS USED FOR RESIDENTIAL HEATING FUEL | | | |
|---|--|-----|----|
| | Are there currently or to the best of your knowledge have there been previously on the site any (please mark the appropriate column opposite the question): | YES | NO |
| A. | Underground fuel or chemical storage tanks other than storage tanks for compressed gases? | | ✓ |
| B. | Above ground fuel or chemical storage tanks other than storage tanks for compressed gases? | | ✓ |
| VIII HAZARDOUS WASTES OR HAZARDOUS SUBSTANCES | | | |
| | Are there currently or to the best of your knowledge have there been previously on the site any (please mark the appropriate column opposite the question): | YES | NO |
| A. | PCB-containing electrical transformers or capacitors either at grade, attached above ground to poles, located within buildings, or stored? | | ✓ |
| B. | Waste asbestos or asbestos containing materials such as pipe wrapping, blown-in insulation or panelling buried? | | ✓ |
| C. | Paints, solvents, mineral spirits or waste pest control products or pest control product containers stored in volumes greater than 205 litres? | | ✓ |
| IX LEGAL OR REGULATORY ACTIONS OR CONSTRAINTS | | | |
| | To the best of your knowledge are there currently any of the following pertaining to the site (please mark the appropriate column opposite the question): | YES | NO |
| A. | Government orders or other notifications pertaining to environmental conditions or quality of soil, water, groundwater or other environmental media? | | ✓ |
| B. | Liens to recover costs, restrictive covenants on land use, or other charges or encumbrances, stemming from contaminants or wastes remaining onsite or from other environmental conditions? | | ✓ |
| C. | Government notifications relating to past or recurring environmental violations at the site or any facility located on the site? | | ✓ |
| X ADDITIONAL COMMENTS AND EXPLANATIONS | | | |
| <p>(Note 1: Please list any past or present government orders, permits, approvals, certificates and notifications pertaining to the environmental condition, use or quality of soil, surface water, groundwater or biota at the site.</p> <p>Note 2: If completed by a consultant, receiver or trustee, please indicate the type and degree of access to information used to complete this site profile. Attach extra pages, if necessary):</p> <hr/> <hr/> <hr/> <hr/> | | | |

XI SIGNATURES

The person completing the site profile states that the above information is true based on the person's current knowledge as of the date completed.



Signature of person completing site profile

2012-12-04

Date completed: (YY-MM-DD)

XII OFFICIAL USE**Local Government Authority**

Reason for submission (Please check one or more of the following)

Soil removal ☐Subdivision application ☐ Zoning application ☐ Development permit ☐ Variance permit ☐ Demolition permit ☐

Date received:

Local Government contact:

Name _____

Agency _____

Address _____

Telephone _____ Fax _____

Date submitted to
Site Registrar:Date forwarded to
Director of Waste
Management:**Director of Waste Management**

Reason for submission (Please check one or more of the following)

Under Order ☐Site decommissioning ☐Foreclosure ☐

Date received:

Assessed by:

Name _____

Region _____

Telephone _____ Fax _____

If site profile entered, SITE ID # _____

Investigation
Required?

YES NO

Decision date:

Site Registrar

Date received:

Entered onto Site Registry by:

SITE ID #:

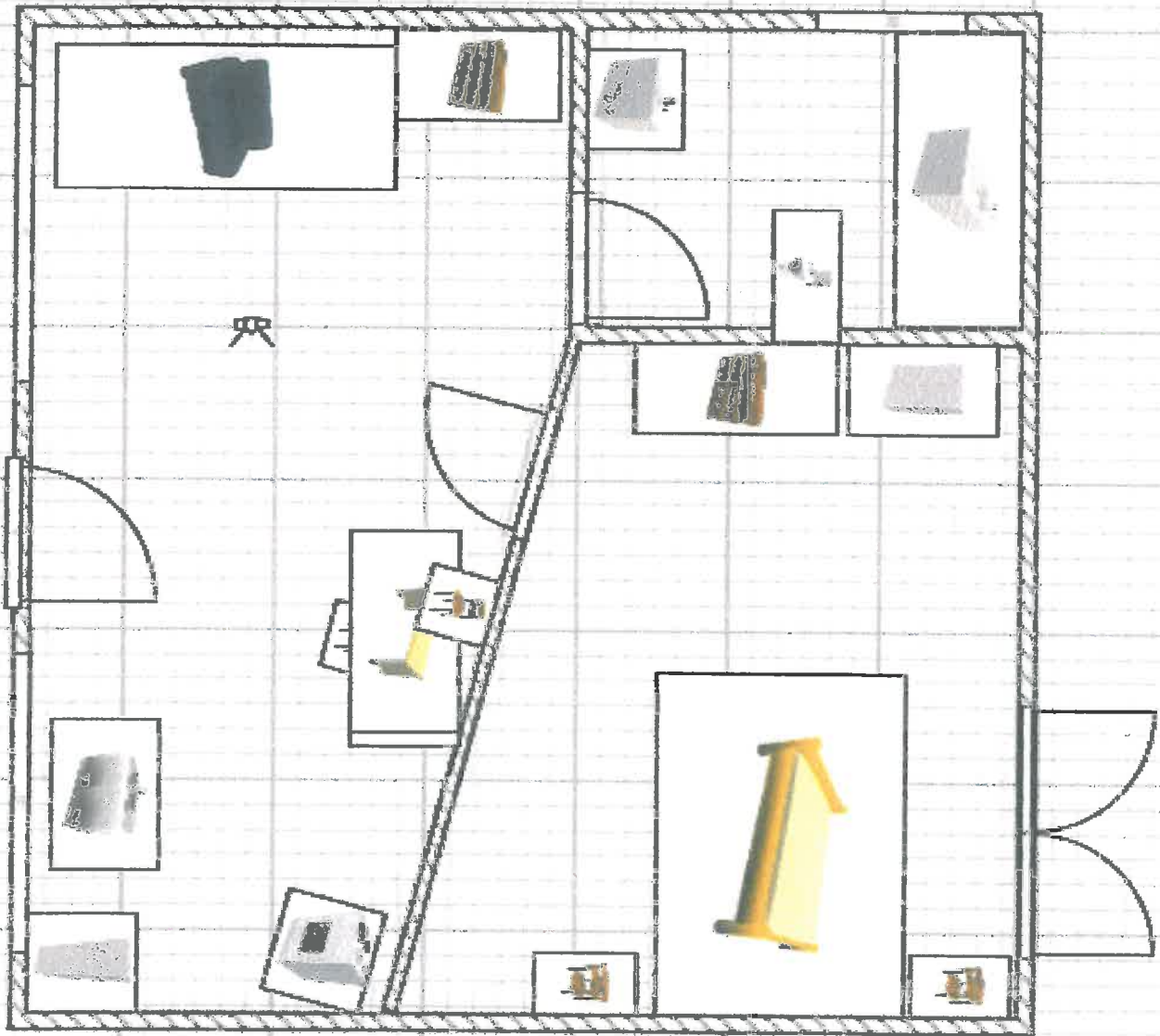
Entry date:

Johnny's Motel - Room 1 rebuild, request for exemption.

Rebuild option 1

- **Rebuild to exact outer dimensions as existing building, some interior changes will take place.**
- **Rebuild with engineered base**
- **Rebuild exterior as closely outside to existing building**
- **Full plans will be submitted if permission is given.**

OPTION 1



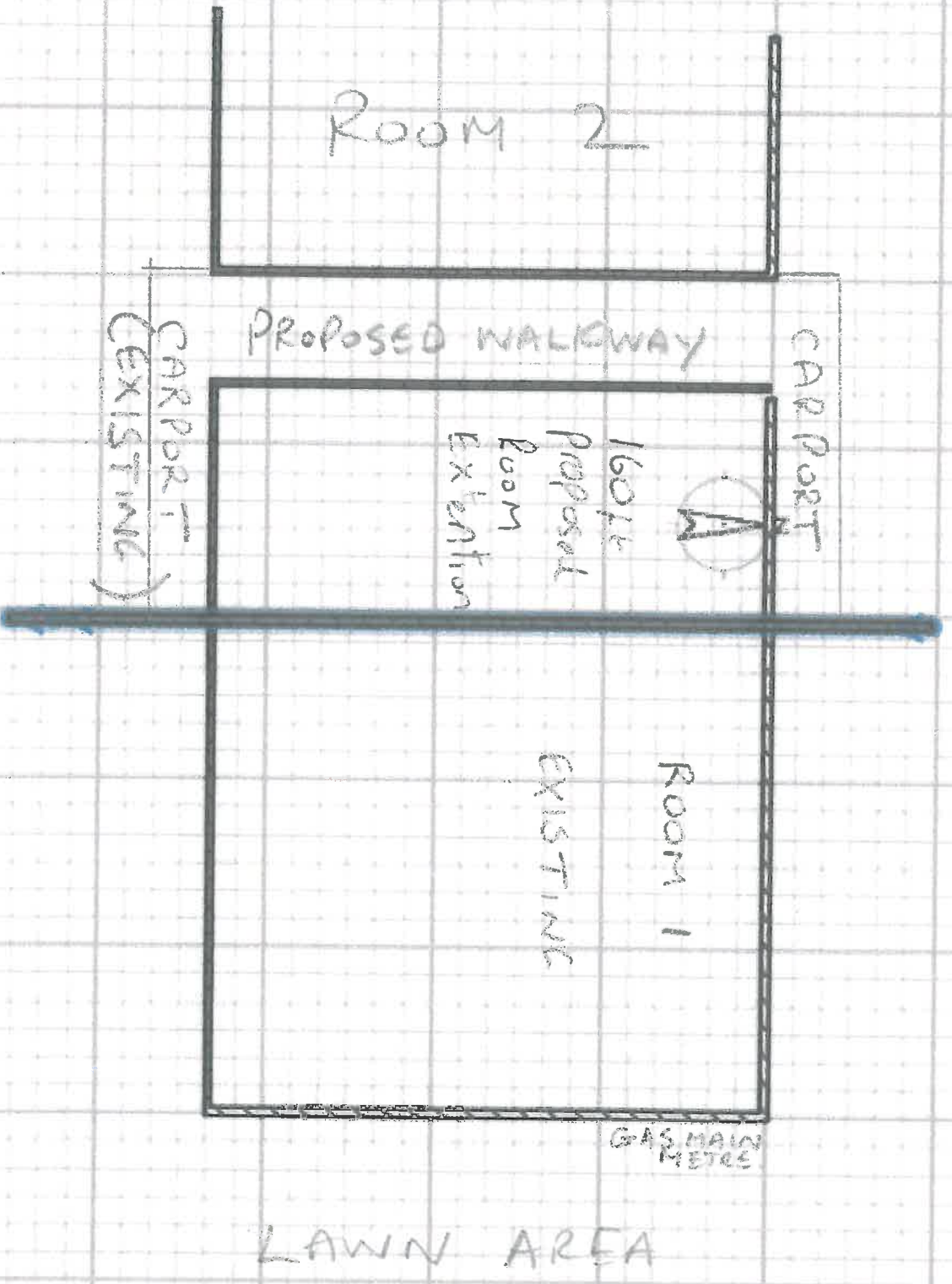
PREFERRED

Johnny's Motel - Room 1 rebuild, request for exemption.

Rebuild option 2

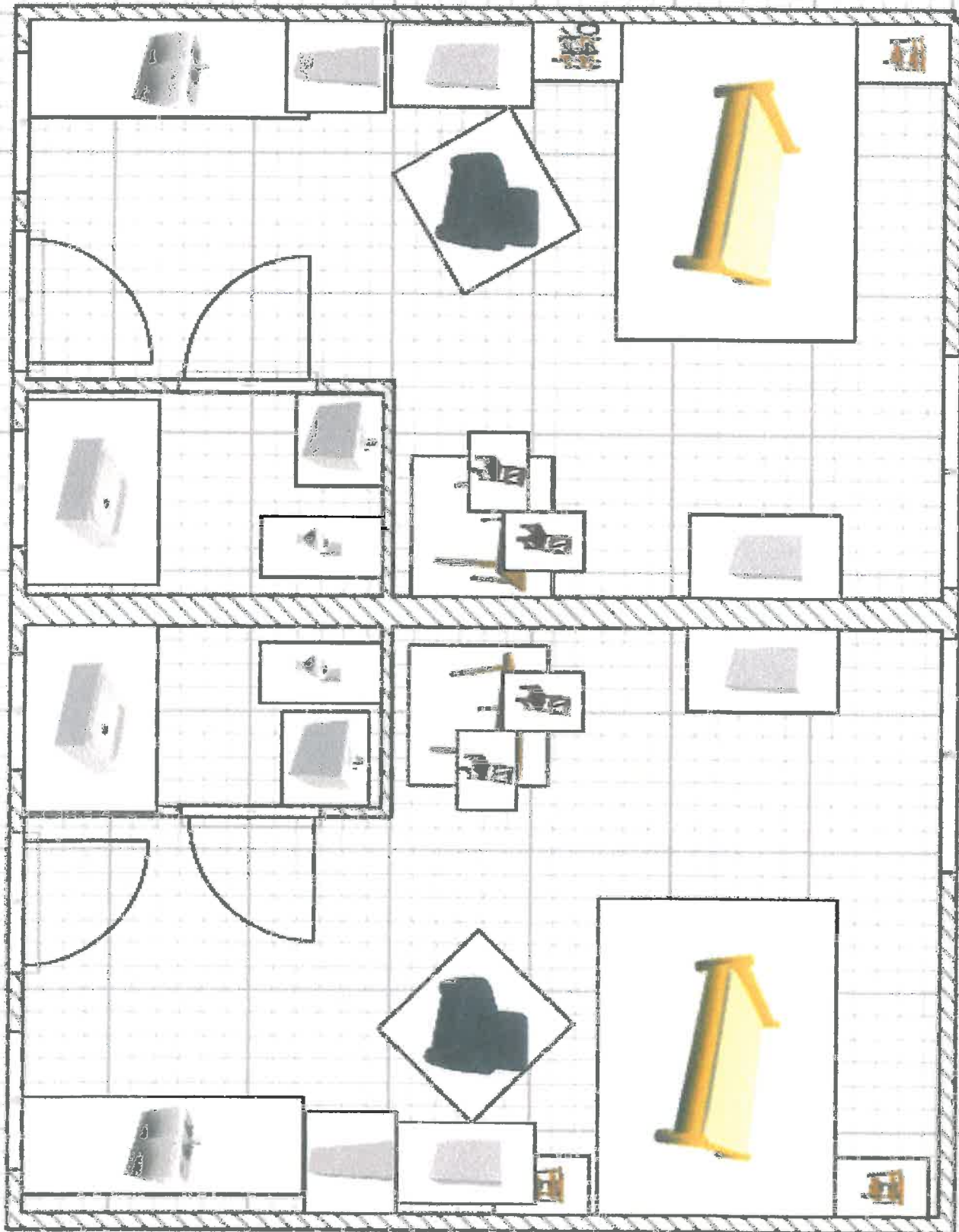
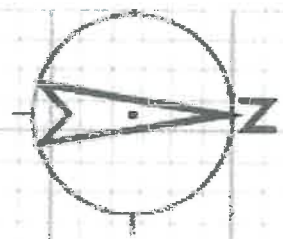
- **Rebuild to exact outer dimensions as existing building with addition of 160sq ft of carport between rooms 1 & 2. some interior changes will take place. Existing carport will become a covered walkway**
- **Roof area will not change, so no extension of building.**
- **Rebuild with engineered base.**
- **Rebuild exterior as closely outside to existing building**
- **Full plans will be submitted if permission is given.**

OPTION 2



PROPOSED ADDITION OF CARPORT AREA INTO
160sq. ADDITION TO ROOM 1
NO ADDITION TO ROOF SPACE.

OPTION 2





14.4 General Commercial Development Permit Area

The General Commercial Development Permit Area is designated under Section 919.1(1)(d) (revitalization of a commercial area) and Section 919.1(1)(f) (form and character of commercial development) of the Local Government Act.

Area

Within the City of Grand Forks, all lands designated Highway & Tourist Commercial are designated as a General Commercial Development Permit Area on the Development Permit Area Map (Schedule 'C').

Commercial Core areas, surrounding the Historic Downtown, are designated as a General Commercial Development Permit Area on the Development Permit Area Map (Schedule 'C').

Justification

Highway & Tourist Commercial

Highway & Tourist Commercial areas are quite visible from Highway 3 and often are the first impression that tourists get of Grand Forks. For commercial development in the Highway & Tourist Commercial area, special considerations are required to address the following:

- the highway corridor is a high visibility area and therefore the visual image of the community must be presented in a positive way;
- access along a high volume controlled access route has implications on commercial development; and

- compatibility between the residential areas and the commercial development.

Commercial Core

The Commercial Core areas, surrounding the Historic Downtown, form a strong part of the community's identity. As development occurs, Council would like to ensure that the visual character of these areas improves in a way that compliments the Historic Downtown area.

An objective of this designation is to maintain and enhance the image of the Commercial Core areas, surrounding the Historic Downtown, by requiring a high standard of development. Development will meet a consistently high standard of visual quality to assure that the character of the commercial core will continue to improve over time.

14.4.1 - Conditions for which a Commercial Development Permit is not Required

The following may be undertaken without a Commercial Development Permit:

- internal alterations, which do not affect the outer appearance of the building;
- replacement, upgrading or repair of roofing;
- painting the exterior of a building;
- replacement of windows;
- construction of a fence;
- construction of an accessory building or addition to a commercial building that does not alter patterns or requirements of parking, access, loading or landscaping on the site; and
- replacement of an existing sign or canopy, where the size and design of the replacement



sign or canopy are generally consistent with the sign or canopy being replaced.

14.4.2 - Guidelines

Development permits issued in this designation shall be in accordance with the following guidelines:

Buildings and Structure

- .1 Buildings should be designed in a way that enhances the visual character of the commercial area.
- .2 The shape, scale and siting of buildings should be consistent with adjacent development.
- .3 The shape, siting, rooflines, architectural features and exterior finish should be sufficiently varied to create interest and avoid a monotonous appearance.
- .4 Monolithic structures and long expanses of straight walls should be avoided.
- .5 Large buildings should be designed in a way that creates the impression of smaller units and less bulk, by using building jogs and irregular faces.
- .7 Buildings should be designed in a way that relates positively to pedestrians at the street level.

Access and Parking

- .8 Parking areas with more than 20 stalls should be broken into smaller groups, divided by landscaping.
- .9 Off-street parking and loading should be encouraged where possible and designed to promote safe and efficient vehicle entrances and exits, and on-site circulation.
- .10 Sites should be designed in a way that accommodates alternative modes of transportation, with provisions made for features such as pedestrian sidewalks, bicycle and walking paths or lanes, and bicycle racks on the site. Pedestrian and bicycle networks on the site should link with networks off the site.

Screening, Landscaping and Amenities

- .11 Sites should be provided with screening in the form of walls, decorative fencing, hedging, planting, other screening materials or a combination of materials in the following areas:
 - around outdoor storage areas, waste containers, heating and cooling equipment, and other service areas; and
 - between the rear of commercial areas and any residential area.
- .12 The site should be provided with landscaping:
 - between parking areas and roadways; and
 - between buildings and parking areas.



.13 Where setbacks are required between the building and the property line, the site should be provided with landscaping:

- along the property edge next to roadways; and
- along the sides of buildings.

Lighting

.14 Land uses or establishments should be designed to ensure that they do not produce a strong glaring light or reflection of that light beyond their lot lines. Shielded or controlled intensity lights are required.

Signage

.15 Signage should complement the building design and finish.

SECTION 41

HC (Highway Commercial) Zone

Permitted Uses

1. The following uses and no others are permitted in a HC zone:

- (a) hotels or motels;
- (b) restaurants;
- (c) automobile sales and parts supply, service stations;
- (d) convenience stores including gas bars;
- (e) car wash establishments;
- (f) retail sales establishments;
- (g) personal service establishments;
- (h) liquor licensed premises;
- (i) animal hospitals;
- (j) building supply establishments;
- (k) offices;
- (l) tool and equipment rental establishments.

Permitted accessory uses and buildings on any parcel includes the following:

- (m) a dwelling unit contained within the above noted permitted uses;
- (n) any accessory building or structure for the above noted uses.

Regulations

2. On a parcel located in a HC zone:

Minimum Parcel Size for Subdivision purposes

- (a) There is no minimum parcel size and the parcel shall be connected to a community sewage and water system;

Number and type of Dwelling Units allowed

- (b) Apartment units contained within the above-mentioned commercial activities are permitted. Not more than 30% of the principal building shall be used for apartments.

Height

- (c) No building or structure shall exceed 12 metres (40 ft) in height;

Setbacks

Bylaw 1679

- (d) Except as otherwise specifically permitted in this bylaw, *no building, structure or illuminated sign shall be located within 4.6 meters (15 ft) of a lot in a Residential zone;*

SECTION 41

HC (Highway Commercial) Zone cont'd

Accessory Buildings

- (e) No accessory building shall have a total floor area greater than 25% of the principal structure;
- (f) No accessory building shall be located closer than 1.5 metres (5 ft) to a rear parcel line.

Lot Area Coverage

- (g) The maximum permitted lot area coverage shall be as follows:

Principal building with all accessory buildings and structure 60%

Additional Requirements

- (h) ***deleted by Bylaw 1679***

- (i) If a fence is erected it shall not exceed a height of 2.4 metres (8 ft);
- (j) See Sections 13 to 30A of this Bylaw.

- (2) A local government may, by bylaw, establish the maximum percentage of the area of land that can be covered by impermeable material.
- (3) A bylaw under subsection (1) or (2) may be different for
- (a) different zones,
 - (b) different uses in zones,
 - (c) different areas in zones,
 - (d) different sizes of paved or roof areas, and
 - (e) different terrain and surface water or groundwater conditions.

1997-24-10 (B.C.Reg. 354/97).

Regulation of signs

(Am) Dec 31/04

- 908.** (1) Subject to the *Transportation Act* and section 135 of the *Motor Vehicle Act*, a local government may, by bylaw, regulate the number, size, type, form, appearance and location of any signs.
- (2) A bylaw under subsection (1) may contain different provisions for one or more of the following:
- (a) different zones;
 - (b) different uses within a zone;
 - (c) different classes of highways.
- (3) The power in subsection (1) to regulate includes the power to prohibit, except that a sign that is located on a parcel and relates to or identifies a use on that parcel must not be prohibited.

RS1979-290-967; 1985-79-8; 1987-14-31, 2004-44-126.

Screening and landscaping to mask or separate uses

(Sub) Oct 20/97

- 909.** (1) A local government may, by bylaw, require, set standards for and regulate the provision of screening or landscaping for one or more of the following purposes:
- (a) masking or separating uses;
 - (b) preserving, protecting, restoring and enhancing the natural environment;
 - (c) preventing hazardous conditions.
- (2) A bylaw under subsection (1) may set different requirements, standards and regulations for one or more of the following:
- (a) different zones;
 - (b) different uses within a zone;
 - (c) different locations within a zone.

RS1979-290-968, 1994-52-110, 1997-24-11 (B.C.Reg. 354/97).

Construction requirements in relation to flood plain areas

(Add) May 20/04

(Am) Jul 08/04

(Am) Jul 08/04

(Add) Jul 08/04

(Am) May 20/04

- 910.** (1) In this section:
- "**minister**" means the minister charged with the administration of the *Environmental Management Act*;
- "**Provincial guidelines**" means the policies, strategies, objectives, standards, guidelines and environmental management plans, in relation to flood control, flood hazard management and development of land that is subject to flooding, prepared and published by the minister under section 5 of the *Environmental Management Act*.
- "**Provincial regulations**" means, in relation to a local government, any applicable regulations enacted under section 138 (3) (e) [*general authority to make regulations – flood hazard management*] of the *Environmental Management Act*.
- (1.1) If a local government considers that flooding may occur on land, the local government may, by bylaw, designate the land as a flood plain.

(Am) Nov 23/07

(2) If land is designated as a flood plain under subsection (1.1), the local government may, by bylaw, specify

(Sub) May 20/04

(a) the flood level for the flood plain, and

(Am) May 20/04

(b) the setback from a watercourse, body of water or dike of any landfill or structural support required to elevate a floor system or pad above the flood level.

(Sub) Jul 08/04

(3) A local government, in making bylaws under this section, must

(a) consider the Provincial guidelines, and

(b) comply with the Provincial regulations and a plan or program the local government has developed under those regulations.

(Add) May 20/04

(3.1) A bylaw under subsection (2) may make different provisions in relation to one or more of the following:

(a) different areas of a flood plain;

(b) different zones;

(c) different uses within a zone or an area of a flood plain;

(d) different types of geological or hydrological features;

(e) different standards of works and services;

(f) different siting circumstances;

(g) different types of buildings or other structures and different types of machinery, equipment or goods within them;

(h) different uses within a building or other structure.

(4) If a bylaw under subsection (2) applies,

(a) the underside of any floor system, or the top of any pad supporting any space or room, including a manufactured home, that is used for

(i) dwelling purposes,

(ii) business, or

(iii) the storage of goods which are susceptible to damage by floodwater must be above the applicable flood level specified by the bylaw, and

(b) any landfill required to support a floor system or pad must not extend within any applicable setback specified by the bylaw.

(Am) Jul 08/04

(5) Subject to the Provincial regulations and a plan or program a local government has developed under those regulations, the local government may exempt a person from the application of subsection (4), or a bylaw under subsection (2), in relation to a specific parcel of land or a use, building or other structure on the parcel of land, if the local government considers it advisable and

(a) considers that the exemption is consistent with the Provincial guidelines, or

(b) has received a report that the land may be used safely for the use intended, which report is certified by a person who is

(i) a professional engineer or geoscientist and experienced in geotechnical engineering, or

(ii) a person in a class prescribed by the minister under subsection (7).

(Add) May 20/04

(6) The granting of an exemption, and the exemption, under subsection (5) may be made subject to the terms and conditions the local government considers necessary or advisable, including, without limitation,

(a) imposing any term or condition contemplated by the Provincial guidelines in relation to an exemption,

(b) requiring that a person submit a report described in subsection (5) (b), and

(c) requiring that a person enter into a covenant under section 219 of the *Land Title Act*.

(Add) May 20/04

(7) The minister may make regulations prescribing a class of persons the minister considers qualified, for the purposes of this section, to certify reports referred to in subsection (5) (b).

2003-72-19; 2004-51-26; 2004-51-27 B.C. Reg. 389/2007, Sch. 2.

Non-conforming uses and siting

(Am) May 13/04

911. (1) If, at the time a bylaw under this Division is adopted,



W.J. Lund BASc BEd PEng
Consulting Engineer
A4 5455 Almond Gardens Road
Grand Forks BC V0H 1H4
ph/fax (250)442-5367
e-mail: billlund@shaw.ca

Phoenix Engineering

Date: 29 Nov 2012
File No 1232

The Corporation of the City of Grand Forks
Box 220
Grand Forks, B.C.
V0H 1H0

Attn: Municipal Council
Re: Johnny's Motel
7291 Hwy 3 Grand Forks BC

Gentlemen:


I inspect4r this site on 21 Nov 2012 (see Inspection Reprt 123201 sttached)

In my professional openion the soil is adequate for a building foundation in the floodplain.

I herefore, I recommend that the Owner be granted the necessary variance(s) for the reconstruction of Unit No 1.

Trusting that this letter will be acceptable & I remain,

Yours very truly,


W.J. Lund PEng
Consulting Engineer

cc: Mr. Clive Robinson
Box 876
Grand Forks BC
V0H 1H0
attach.



Phoenix Engineering
A4 5455 Almond Gardens Road Grand Forks BC V0H 1H4
phone/fax (250)442-5367
Inspection Report

RECEIVED

NOV 26 2012

**THE CORPORATION OF
THE CITY OF GRAND FORKS**

Project No: **1232** Report No: **123201** Report Date: '23 Nov12

Client: Johnny's Motel
Civic Address: 7291 Hwy3
Mail Address: Box 876
City: Grand Forks 'BC
Postal Code: V0H 1H0
Legal Descr:

Phone:
Fax
e-mail:

Item(s) Inspected

At my request, the Owner dug a pit .6, eofr by 1mm dep The spols were were piled up besite the pit
I examined both the pit and the spoils pile and took some pictures found

Conditions Noted

The soil siils is sandy gravel with poorly graded water rounded pbbles and cobbles to 30cm
It is extemely hardpacked butstill porous enough to drain quickly

Instructions to Contractor

N/A

Comments

Bearing capacity of this sile is estimated at 200kPa (4ksf)- more than adeqate for the structure planned

Insp. Date(s): 21Nov12


Weather overcast, coool damp

Contractor N/A

Equip. Used: Canon Power Shot SX10IR Ser No 7158303383

Owner Mr.Clive Robinso

Inspector's Signature


W.J. Lund PEng



From:  Dale Heriot
Subject: Johnny's Motel
To:  **Kathy LaBossiere**

Thursday, December 06, 2012 3:27:51 PM 

The replacement of cabin #1 at Johnny's Motel does not alter the location of the structure and is therefore acceptable to BC Fire Code regulation.

Sincerely,

Dale Heriot
Fire Chief
Grand Forks Fire/Rescue
dheriot@grandforks.ca
(250) 442-3612
cell (250) 443-4182

DISCLAIMER: This message is intended for the addressee (s) named and is confidential. The message must not be circulated or copied without the prior consent of the sender or the sender's representative Corporation or the Corporations's F.O.I. Officer

From:  "Fitzpatrick, Donna M TRAN:EX" <Donna.Fitzpatrick@gov.bc.ca> 12/6/2012 8:28...  

Subject: RE: development permits

To:  **Kathy LaBossiere**

Attachments:  Attach0.html

6K

Hi Kathy,

I have no concerns about the dp for Johnny's Motel.

Thanks,
Donna



THE CORPORATION OF THE CITY OF GRAND FORKS

COUNCIL INFORMATION SUMMARY FOR DECEMBER 17th, 2012

Date: December 12th, 2012
 Agenda: December 17th, 2012
 Proposal: To Receive the Items Summarized for Information
 Proposal By: Staff

Staff Recommendation:

That Information Items numbered 11(a) to 11(c) be received and acted upon as recommended.

| | ITEM | SUBJECT MATTER | RECOMMENDATION |
|---|--|---|---|
| CORRESPONDENCE TO/FROM MAYOR AND COUNCIL | | | |
| 11(a) | Thompson Okanagan Tourism Association (TOTA) Regional Tourism Strategy | Regional Tourism Strategy – Embracing our potential | Receive for information purposes – Booklet placed in Council Lounge for additional information |
| | | | |
| CORRESPONDENCE TO/FROM STAFF | | | |
| 11(b) | Community Christmas Dinner | Request for yearly donations for the community dinner | In the past Council has resolved to donate funds towards the Christmas Dinner. The last two years, Council has donated \$500 each year. Council to further advise who will attend the Christmas Dinner on behalf of the City |
| GENERAL INFORMATION | | | |
| | | | |
| | | | |
| FEDERAL AND PROVINCIAL GOVERNMENT | | | |
| | | | |
| INFORMATION FROM UBCM/FCM/AKBLG | | | |
| | | | |
| MINUTES FROM OTHER ORGANIZATIONS | | | |
| 11(c) | Task List for December 17 th , 2012 | List of completed and in-progress tasks | File |
| | | | |
| | | | |

RECEIVED

NOV 23 2012

THE CORPORATION OF
THE CITY OF GRAND FORKS



Thompson Okanagan
Tourism Association

2280-D Leckie Road
Kelowna, BC
V1X 6G6
totabc.org

November 5, 2012

Mayor Brian Taylor and Council
City of Grand Forks
Box 220
Grand Forks, BC V0H 1H0

Dear Mayor and Council:

RE: Thompson Okanagan Regional Tourism Strategy – Embracing our Potential

Please find enclosed a copy of the Thompson Okanagan Regional Tourism Strategy entitled ***Embracing our Potential*** that was officially launched on November 2, 2012.

As a representative of the organization that facilitated the planning process, I am very pleased and proud to put forward this new regional strategy that has been fully endorsed from leading national and provincial tourism organizations, and from a wide range of local organizations representing all 90 communities, hamlets and First Nations product of the Thompson Okanagan.

The launch of this 10 Year Strategy marks a significant milestone in the evolution of tourism marketing and development and has been designed to provide a 'road map' and framework to guide the future of this important and critical economic sector in the Region.

By working together, we can build a stronger tourism industry, we can create a new vision for our region, and we can create exceptional and world class experiences for our visitors.

Thank you,

A handwritten signature in black ink, appearing to read 'Glenn Mandziuk', written over a horizontal line.

Glenn Mandziuk, BA, MEdes., MCIP
President and Chief Executive Officer

Enclosure

FILE CODE

WE4

T1 - THOMPSON OKANAGAN TOURISM ASSOC (TOTA)
- EMBRACING OUR POTENTIAL

(Booklet to be placed in
Council Lounge)

Spirit of the Season

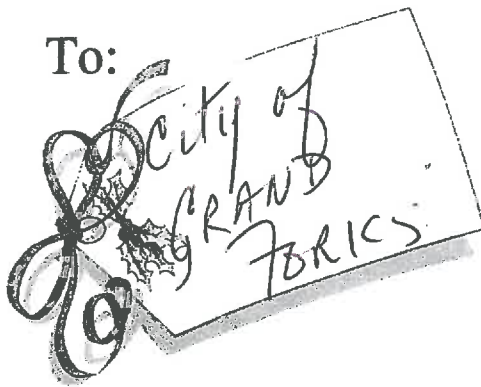
RECEIVED

DEC / 4 2012

THE CORPORATION OF
THE CITY OF GRAND FORKS

Community Christmas Dinner
C/O Box 1046
Grand Forks, BC V0H 1H0

To:



It's that time of year again! Volunteers for the 31st Annual Community Christmas Dinner are busy making plans for this important community event. Every year we see a greater number of citizens, of all ages, take advantage of this wonderful opportunity to share a beautiful meal in the true spirit of the season on Christmas Day.

This year we anticipate 350 sit-down guests and take-out dinners, which are prepared and delivered entirely by volunteers. We provide transportation to and from the event for those who need it. A visit from Santa, bearing a small gift for the children, is also included.

There is no charge for the meal, however, a donation box is inconspicuously provided for those who feel they can contribute. All left over food is collected by a local agency for distribution for those in need. The churches in our community participate by supplying desserts and resources needed for the dinner.

However, our principal funding is obtained through thoughtful individuals and businesses such as yours, in the form of cash, gift certificates, store discounts and food or product donations.

At this time of year it is extremely satisfying to see the warmth and generosity of our community showered upon those who need it most. Your contribution to this worthwhile community event would be greatly appreciated and acknowledged both at the dinner and in the media.

Sharon Fausten or Anya Soroka, our Donations Coordinators, will be following up with you personally prior to Dec. 14 to see if you wish to contribute to the 31st Annual Community Christmas Dinner; or please contact Sharon at 250-442-4050 or Anya at 250-444-0416 at your convenience. Thank you for your support. May your holidays be filled with the true spirit of the season.

Sincerely,

Paula Wolkosky/George Longden
Co-Coordiators, Community Christmas Dinner

FILE CODE

WEB3
C1- COMMUNITY CHRISTMAS DINNER

TASK LIST FOR MEETINGS SCHEDULED FOR DECEMBER 3RD, 2012

| ISSUE | ASSIGNED | COMPLETED |
|--|--|-------------|
| REGULAR MEETING OF COUNCIL | | |
| Reports, Questions & Inquiries from Members of Council: | | |
| 1. Councillor Smith: | | |
| a) RESOLVED THAT COUNCILLORS KROG AND SMITH BE AUTHORIZED TO ATTEND THE FCM FOR SUSTAINABLE COMMUNITIES AT WINDSOR, ONTARIO FROM FEBRUARY 13 TO 15 TH , 2013, AND THAT FUNDS WILL COME FROM THE 2013 BUDGET APPROVED BY COUNCIL FOR COUNCIL CONVENTIONS | Diane/Councillors Krog & Smith | In Progress |
| b) He asked if staff could look options for lowering the price of aviation fuel at the Grand Forks Airport to make Grand Forks more attractive. | Wayne/Hal | In Progress |
| Recommendations From Staff for Decisions: | | |
| RESOLVED THAT THE FOLLOWING COUNCILLORS BE APPOINTED AS ACTING MAYOR FOR THE CORRESPONDING TWO-MONTH PERIOD FOR THE ENSUING COUNCIL YEAR: <i>Councillor Kendel – December 2012 and January 2013</i> <i>Councillor Krog – February 2013 and March 2013</i> <i>Councillor O'Doherty – April 2013 and May 2013</i> <i>Councillor Smith – June 2013 and July 2013</i> <i>Councillor Wirischagin – August 2013 and September 2013</i> <i>Councillor Wyers – October 2013 and November 2013</i> | Diane to advise Management & Staff of Acting Mayor appts for 2012-2013 | Done |
| RESOLVED THAT COUNCIL PROVIDES NOTICE TO THE PUBLIC OF THE 2013 REGULAR COUNCIL MEETING SCHEDULE, AND THE SCHEDULE FOR PRIMARY COMMITTEE MEETINGS, AND DIRECT STAFF TO PUBLISH NOTICE IN THE GAZETTE AS REQUIRED BY THE COMMUNITY CHARTER AS PRESENTED. | Diane to advertise in 2 consecutive papers in the Gazette | Done |
| RESOLVED THAT COUNCIL DIRECTS STAFF TO PROCEED WITH THE \$67,000 EXPENDITURE FROM THE 2013 BUDGET IMMEDIATELY TO EXPEDITE THE INSTALLATION OF THE BACKUP SERVERS AND STORAGE SYSTEMS AT THE DATA CENTRE IN PARTNERSHIP WITH SCHOOL DISTRICT #51 | Wayne | In Progress |
| Summary of Information Items: | | |
| b) RESOLVED THAT THE COUNCIL OF THE CITY OF GRAND FORKS SUPPORTS THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY ADOPTING BYLAW NO. 1517, BEING A BYLAW TO AMEND REGIONAL DISTRICT OF KOOTENAY BOUNDARY BYLAW NO. 1389, TO ALLOW ELECTORAL AREA "C" TO WITHDRAW FROM THE BOUNDARY ECONOMIC DEVELOPMENT SERVICE. | Diane to send a letter to the RDKB advising of Council's resolution | Done |
| Bylaws: | | |
| Bylaw No. 1942 – Amendment to the 6526 Industrial Parkway Roxul Road Closure – First three readings | Sasha (advertisement in paper and obtaining MOTI approval) | Done |
| | | |
| | | |
| | | |
| | | |

THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : December 10th, 2012

TOPIC : Bylaw 1942 – Roxul Road Closure Amendment Bylaw

PROPOSAL : Final Reading

PROPOSED BY : City Staff

SUMMARY:

At the Regular Meeting of Council on December 3rd, 2012, Council gave three readings to Bylaw No. 1942, a Bylaw to amend Roxul Road Closure Bylaw No. 1931, 2012, to reopen that portion of Industrial Park Way and leaving the other roads closed as shown in Schedule A.

In accordance with the Community Charter, the City has posted Public Notice in the Grand Forks Gazette on the 5th and 12th of December, 2012.

On December 6th, 2012, the City received approval from the Ministry of Transportation and Infrastructure.


The bylaw is now presented for Council's consideration of the final reading.

STAFF RECOMMENDATIONS:

Council proceeds with final adoption of Bylaw No. 1942.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The authority to adopt this bylaw is contained in the Community Charter.



Department Head or Corporate Officer
or Chief Administrative Officer



Reviewed by Chief Administrative Officer

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1942

**A Bylaw to Amend Roxul Road Closure Bylaw No.
1931, 2012 and to Reopen a Road.**

WHEREAS a municipality may, pursuant to the Community Charter, amend its bylaws and reopen land dedicated as highway;

WHEREAS the Roxul Road Closure Bylaw No. 1931, 2012 is a bylaw that closes certain roads and removes their highway dedication;

WHEREAS that portion of Industrial Park Way shown as Parcel A, being 0.238 hectares in size shown on Plan EPP 22059 and identified as Parcel A (the "Parcel A Road") is subject to the Roxul Road Closure Bylaw No. 1931, 2012;

AND WHEREAS the Roxul Road Closure Bylaw No. 1931, 2012 has not been filed under section 120 of the *Land Title Act* at this time;

NOW THEREFORE the Council for the Corporation of the City of Grand Forks, in open meeting assembled **ENACTS** as follows:

1. That Roxul Road Closure Bylaw No. 1931, 2012 is amended by deleting subsection 1(a) and, for certainty, the removal of the highway dedication of the Parcel A Road is rescinded.
2. That the Parcel A Road is hereby reopened to all types of traffic.
3. That the Corporate Officer of the City of Grand Forks is authorized to consolidate this Bylaw with Roxul Road Closure Bylaw No. 1931, 2012 in accordance with Section 139 of the *Community Charter*.
4. That this Bylaw may be cited for all purposes as the Roxul Road Closure Amendment Bylaw No. 1942, 2012.

Read a **FIRST** time this 3rd day of December, 2012.

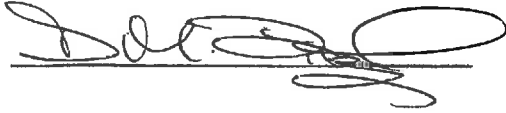
Read a **SECOND** time this 3rd day of December, 2012.

Read a **THIRD** time this 3rd day of December, 2012.

PUBLIC NOTICE posted at City Hall and advertised in the Grand Forks Gazette on the 5th day of December, 2012, and the 12th day of December, 2012.

APPROVED by the Minister of Transportation & Infrastructure on this 6th day of

December, 2012

A handwritten signature in black ink, appearing to be 'D. Taylor', written over a horizontal line.

FINALLY ADOPTED this _____ day of _____, 2012

Brian Taylor, Mayor

Diane Heinrich, Corporate Officer

THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

COPY

DATE : November 27, 2012
TOPIC : Roxul Road Alignment
PROPOSAL: Roxul Inc. at 6526 Industrial Park way road closure amendment
PROPOSED BY: The City of Grand Forks

SUMMARY:

Bylaw 1931 was adopted by Council on October 9, 2012 closing a number of roads including a portion of Industrial Park Way. A couple of neighboring businesses complained that they did not want to see a portion of Industrial Park Way closed.

Bylaw 1942 is an amendment bylaw to Bylaw 1931 reopening that portion of Industrial Park Way and leaving the other roads closed as indicated in Bylaw 1931.

STAFF RECOMMENDATIONS:

Option 1: Council receives the report and gives first 3 readings to Amendment Bylaw No. 1942.

OPTIONS AND ALTERNATIVES:

Option 1: Council adopts a resolution to approve amended road closure bylaw. This option will allow for the closure of roads through Roxul's property.

Option 2: Council declines to adopt the approving resolution. The location of Industrial Park Way and the roads going through the Roxul property would remain as it is right now.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The advantage to this option is that Council is allowing the closure and consolidations of roads through Roxul's property

Option 2: The disadvantage to not adopting the approving resolution will be that the relocation of Industrial Park Way and the closure of roads would not be in a position to proceed.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

There is no actual cost to the City for the closure of the roads, as Roxul has agreed to pay for the closure and the consolidation of the closed road with their property.

COPY

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The closure would allow Roxul to consolidate their property into one piece of property and stop the public from accessing their property over the gazetted roads.



Department Head or
Chief Administrative Officer



Reviewed by Chief Administrative

COPY

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1931

**A Bylaw to Close and Remove the Dedication of Roads
Shown on Plan 17928, 29359 and KAP66795 all of District Lot 534, S.D.Y.D.**

WHEREAS In accordance with the Community Charter, Council may, by bylaw, close and remove the dedication of a highway or portion of it;

NOW THEREFORE the Council for the Corporation of the City of Grand Forks, in open meeting assembled **ENACTS** as follows:

1. To close and remove the dedication of municipal roads shown on Plans 17928, 29359 and KAP 66795 as follows:
 - a) that portion of Industrial Park Way shown as Parcel A, being 0.238 hectares in size shown on Plan EPP 22059 and identified as Parcel A;
 - b) un-named roadway traversing east/west from Industrial Park Way to Lot 9 Plan 17928, being 0.373 hectares in size as shown on Plan EPP22059 and identified as Parcel B;
 - c) a portion of un-named roadway traversing east/west on the most northerly portion of Lot 9, Plan 17928, being 195.8 square meters in size as shown on Plan EPP22059 and identified as Parcel C; and
 - d) a portion of un-named roadway traversing southwest/northeast on Lot 9 Plan 17928, being 577.1 square meters in size shown on Plan EPP22059 and identified as Parcel D

as outlined on reference plan drawn by A.F. Hoefsloot, B.C.L.S. and dated February 13, 2012 identified as "Schedule "A" and attached to this bylaw.

2. That title to the above-described portions of closed roads be hereby vested in the name of the Corporation of the City of Grand Forks;
3. That this Bylaw may be cited for all purposes as the "Roxul Road Closure Bylaw No. 1931, 2012".

COPY

Read a FIRST time this 20th day of August, 2012.

Read a SECOND time this 20th day of August, 2012.

Read a THIRD time this 20th day of August, 2012.

PUBLIC NOTICE posted at City Hall and advertised in the Grand Forks Gazette on the 29th day of August, 2012, and the 5th day of September, 2012.

PUBLIC NOTICE re-posted at City Hall and advertised in the Grand Forks Gazette on the 26th day of September, 2012 and the 3rd day of October, 2012.

APPROVED by the Ministry of Transportation & Infrastructure on this 30th day of September, 2012.


Approving Officer

FINALLY ADOPTED this 9 day of OCTOBER, 2012.


Brian Taylor, Mayor


Diane Heinrich, Corporate Officer

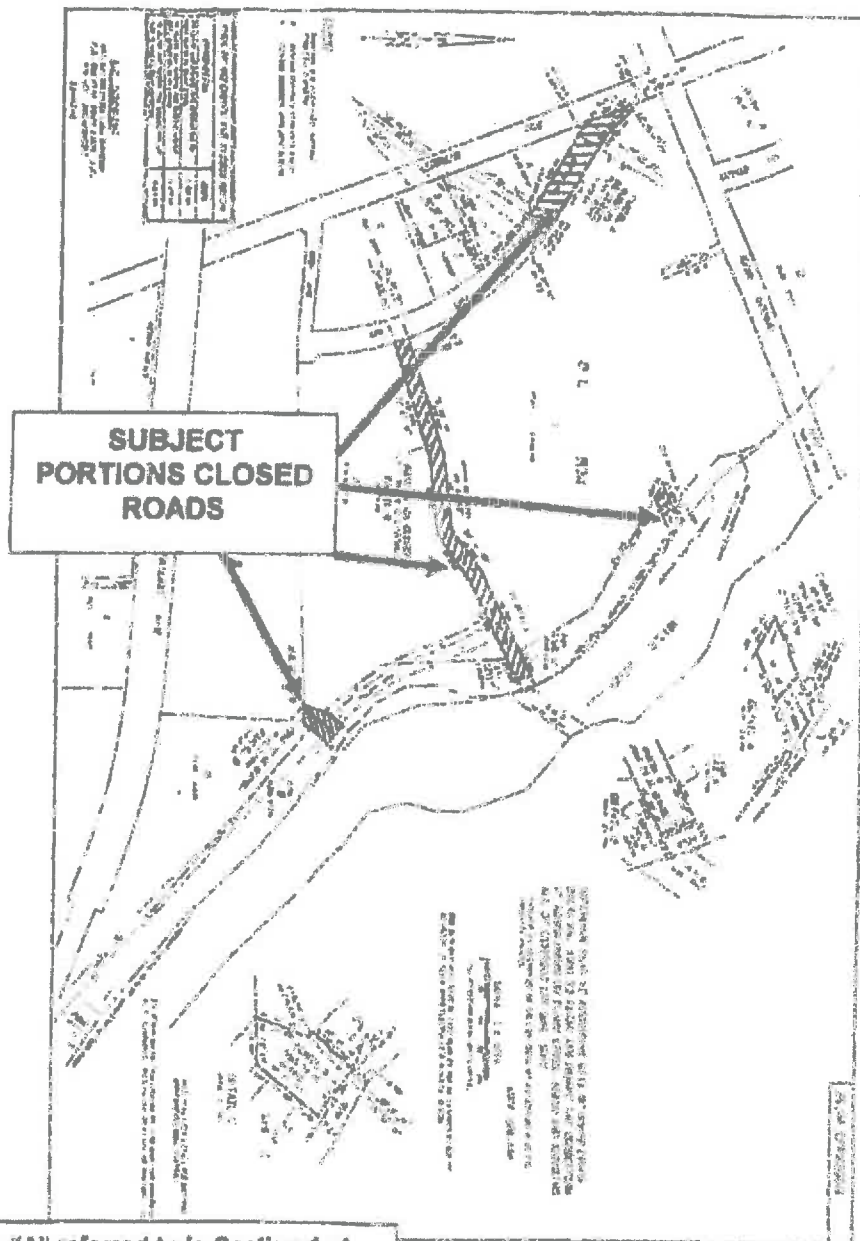
CERTIFICATE

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 1931, as passed by the Municipal Council of the City of Grand Forks on the _____ day of _____, 2012.

Corporate Officer of the Municipal Council of the
City of Grand Forks

COPY

SCHEDULE "A"



This is Schedule "A" referred to in Section 1 of the Roxul Road Closure Bylaw No. 1931, 2012.

Date of Adoption

Corporate Officer

THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : December 10th, 2012
TOPIC : Bylaw 1943 Revenue Anticipation Bylaw
PROPOSAL : To Approve 2013 Revenue Anticipation Bylaw
PROPOSED BY : City Staff

SUMMARY:

The Community Charter gives municipalities the authority to borrow money to cover obligations during the period between the beginning of the fiscal year (January 1) and the Property tax payment due date of the first working day after July 1. Although the City has enough cash on hand to cover its obligations for a considerable length of time, the adoption of an annual Revenue Anticipation Bylaw is a requirement of the City's banking contract with the Credit Union. Bylaw 1943 is the City's proposed 2013 Revenue Anticipation Bylaw.

STAFF RECOMMENDATION:

Council gives first three readings to Bylaw 1943, "The City of Grand Forks Revenue Anticipation Borrowing Bylaw-2013".

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

- Benefits: Housekeeping nature – Statutory and Contractual requirement
- Disadvantages None known
- Negative Impacts None known

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

Not applicable

STRATEGIC PLAN IMPLICATIONS:

Not applicable

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

Legislative – Section 177 of the Community Charter

Precedents – Annual Bylaw

Policies – requirement of banking agreement with the Credit Union



Department Head or Corporate Officer
or Chief Administrative Officer



Reviewed by Chief Administrative Officer

Digitally signed by Doug Allin
DN: cn=Doug Allin, o=City of Grand Forks,
ou=CAO, email=dallin@grandforks.ca, c=CA
Date: 2012.12.12 14:23:36 -08'00'

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1943

A Bylaw Authorizing the Corporation of the City of Grand Forks to Borrow the Sum of Two Million Dollars to Meet the Current Year's Expenditures

=====

WHEREAS pursuant to Section 177 of the Community Charter, the Council of a Municipality may, by bylaw, provide for the borrowing of such sums of monies as may be necessary to meet the current lawful expenditures of the Municipality;

NOW THEREFORE, the Council of the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS**, as follows:

1. It shall be lawful for the Corporation of the City of Grand Forks to establish a line of credit to borrow upon the credit of the City, from the Grand Forks Credit Union, the sum, at any one time, of up to Two Million Dollars (\$2,000,000.00) in such amounts and at such times as may be required, bearing interest at a rate not exceeding the rate established for Municipalities, as set by the Grand Forks Credit Union from time to time.
2. That the money borrowed and interest thereon, shall be repaid on or before the 31st day of December 2013.
3. That the amounts so borrowed shall be a liability payable out of the City's revenues for the year ended December 31st, 2013.
4. That the form of the obligation to be given as an acknowledgment of the liability to the Grand Forks Credit Union shall be a promissory note(s) or overdraft lending agreement for sums as may be required from time to time, signed by the Mayor and the Chief Financial Officer of the City and shall bear the Corporate Seal and all such notes(s) or overdraft lending agreements shall be made payable on or before the 31st day of December, 2013.
5. This Bylaw may be cited as the "**City of Grand Forks Revenue Anticipation Borrowing Bylaw - 2013**".

Read a **FIRST** time this 17th day of December, 2012

Read a **SECOND** time this 17th day of December, 2012

Read a **THIRD** time this 17th day of December, 2012

FINALLY ADOPTED this _____ day of January, 2013

Brian Taylor - Mayor

D. Heinrich – Corporate Officer

CERTIFICATE

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 1943 as passed by the Municipal Council of the Corporation of the City of Grand Forks on the _____ day of January, 2013.

Corporate Officer of the Municipal Council of the Corporation
of the City of Grand Forks