

**THE CORPORATION OF THE CITY OF GRAND FORKS
AGENDA – REGULAR MEETING**

**Monday, February 20th, 2012 – 7:00 p.m.
Council Chambers City Hall**

	<u>ITEM</u>	<u>SUBJECT MATTER</u>	<u>RECOMMENDATION</u>
1.	<u>CALL TO ORDER</u>	7:00 p.m. Call to Order	Call Meeting to Order at 7:00 p.m.
2.	<u>RECESS TO PRIMARY COMMITTEE MEETING</u>		Recess meeting into Primary Committee Meeting. Reconvene Regular Meeting at conclusion of Primary Committee Meeting
3.	<u>REGULAR MEETING AGENDA</u>	February 20 th , 2012 Agenda	Adopt Agenda
4.	<u>MINUTES</u> - February 6 th , 2012	Regular Meeting Minutes	Adopt Minutes
5.	<u>REGISTERED PETITIONS AND DELEGATIONS</u> None		
6.	<u>UNFINISHED BUSINESS:</u> None		
7.	<u>REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)</u> a) Corporate Officer's Report	Members of Council may ask questions, seek clarification and report on issues	Issues seeking information on operations be referred to the Chief Administrative Officer prior to the meeting.
8.	<u>REPORT FROM THE COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY</u> a) Corporate Officer's Report	The City's Representative to the Regional District of Kootenay Boundary will report to Council on actions of the RDKB.	Receive the Report.

9. **RECOMMENDATIONS FROM STAFF
FOR DECISIONS:**

- a) Chief Administrative Officer's
Report- Corporate Strategic
Plan

Adoption of the Presented Corporate
Strategic Plan for 2012-2014 resulting
from the Strategic Planning Workshop
held on January 25th and 26th, 2012
facilitated by Rick Beauchamp

Council receives the CAO's
report dated February 13th, 2012,
regarding the Corporate
Strategic Plan for 2012-2014,
and further approves the plan as
presented.

10. **REQUESTS ARISING FROM
CORRESPONDENCE:**

None

11 **INFORMATION ITEMS**

- Summary of Informational Items Information Items 11(a) to 11(l)

Receive the items and direct
staff to act upon as
recommended

12. **BYLAWS**

None

13. **LATE ITEMS**

14. **QUESTIONS FROM THE PUBLIC
AND THE MEDIA**

15. **ADJOURNMENT**

THE CORPORATION OF THE CITY OF GRAND FORKS

REGULAR MEETING OF COUNCIL
MONDAY FEBRUARY 6th, 2012

PRESENT:

MAYOR BRIAN TAYLOR
COUNCILLOR BOB KENDEL
COUNCILLOR NEIL KROG
COUNCILLOR PATRICK O'DOHERTY
COUNCILLOR GARY SMITH
COUNCILLOR MICHAEL WIRISCHAGIN

CHIEF ADMINISTRATIVE OFFICER
CORPORATE OFFICER
CHIEF FINANCIAL OFFICER

L. Burch
D. Heinrich
C. Arnott

GALLERY

CALL TO ORDER:

The Mayor called the Meeting to order at 7:00 p.m.

ADOPTION OF AGENDA:

MOTION: O'DOHERTY / WIRISCHAGIN

RESOLVED THAT THE FEBRUARY 6TH, 2012, REGULAR MEETING AGENDA BE ADOPTED AS CIRCULATED.

CARRIED.

MOTION: SMITH / WIRISCHAGIN

RESOLVED THAT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON MONDAY, JANUARY 23RD, 2012, BE ADOPTED AS CIRCULATED.

CARRIED.

MOTION: SMITH / KROG

RESOLVED THAT THE MINUTES OF THE REGULAR MEETING OF COUNCIL HELD ON MONDAY, JANUARY 23RD, 2012, BE ADOPTED AS CIRCULATED.

CARRIED.

MOTION: KROG / KENDEL

RESOLVED THAT THE MINUTES OF THE PRIMARY COMMITTEE MEETING OF COUNCIL HELD ON MONDAY, JANUARY 23RD, 2012, AND ALL RECOMMENDATIONS CONTAINED THEREIN BE ADOPTED AS CIRCULATED. CARRIED.

REGISTERED PETITIONS AND DELEGATIONS:

- a) Corporate Officer's Report – Phoenix Mountain Alpine Ski Society Request for Funding

Don Colclough, representative of the Phoenix Mountain Alpine Ski Society, made a presentation to Council asking for the City's consideration in partnering with Area D and Area E of the Regional District of Kootenay Boundary, in a multi-use Service Contract with a combined funding in the amount of \$60,000 to allow the Phoenix Ski Hill to continue to operate. Members of Council asked if he had approached Area C in addition to Midway and Greenwood as well. He advised that Greenwood has offered funding in the amount of \$600.00 and that Area C has advised that they would not be participating in this funding request.

MOTION: O'DOHERTY / SMITH

RESOLVED THAT COUNCIL RECEIVE THE PRESENTATION GIVEN BY DON COLCLOUGH, A REPRESENTATIVE OF THE PHOENIX MOUNTAIN ALPINE SKI SOCIETY, WITH REGARD TO THEIR REQUEST FOR FUNDING AND DETERMINES TO REFER THEIR REQUEST AS A CONSIDERATION DURING THE CITY'S 2012 BUDGETING PROCESS.

CARRIED.

UNFINISHED BUSINESS

None

REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)

Councillor Smith:

Councillor Smith reported on the following items:

- He reported on his attendance at a Carbon Neutral Kootenay Workshop on January 27th, 2012, and commented with regard to the commitment of the City in this project, and advised that this was a very important session.
- He advised that he received calls from a couple of residents with regard to the Granite Mining applications that are currently active in the Granby Area. He further advised that he encouraged them to speak with their Area Directors and MLA on the subject.

Councillor Krog:

Councillor Krog reported on the following items:

- He reported on his attendance at the Strategic Planning Sessions with Council and Staff on January 25 & 26th at the Seniors Centre.
- He reported on his attendance at a meeting with some of the stakeholders regarding the proposed Grand Forks entrance sign along with Councillors Smith, O'Doherty and Kendel.

Councillor Kendel:

Councillor Kendel reported on the following items:

- He reported on his attendance at the Strategic Planning Sessions held on January 25 & 26th at the Seniors Centre and advised that the workshop was very informative and productive.
- He reported on his attendance at the Grand Forks Entrance sign meeting along with other members of Council.

Councillor O'Doherty:

Councillor O'Doherty reported on the following items:

- He reported on his attendance at the Strategic Planning Sessions on January 25 & 26th
- He announced that there are only two more Border Bruins Games for the season which are on February 14th and 16th.

Councillor Wirischagin:

Councillor Wirischagin reported on the following items:

- He advised that the Grand Forks Secondary School Senior Boys and Junior Boys Basketball are hosting a tournament this weekend, and that several teams will be patronizing the City at that time.

Mayor Taylor:

The Mayor reported on the following items:

- He spoke with regard to the exploration for a permanent venue site for the Fall Fair event. He advised that the Steering Committee for a Fall Fair site recommended

that a site for the event should be within the City, and further reported that there were two possible spots: one being Parcel Z, and another spot that is in the vicinity of the A&W area. He suggested that the committee look at doing a feasibility study to determine the best possible venue. He advised that the committee will be meeting again in another couple of weeks.

- He spoke with regard to the Deer Committee, and its declining members, and advised that the City is going to be looking for additional members to sit on this committee.
- He commented on his meeting with the Dime Store Fishing Show organization, and advised that the company is looking for up front money in order to go forward with the project. He advised that the cost would be approximately \$17,000 plus travel and accommodation expenses.

MOTION: KENDEL / KROG

RESOLVED THAT ALL REPORTS OF MEMBERS OF COUNCIL GIVEN VERBALLY AT THIS MEETING, BE RECEIVED.

CARRIED.

REPORT FROM THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY (VERBAL)

- The Mayor advised that the Regional District's prime focus is on their budgeting process and that there will be an opportunity to learn more about their service delivery by a General Meeting that is hosted by the Regional District in Trail on February 18th.
- He advised that the composting program in the Val Mar Subdivision is working well as a pilot project.

MOTION: WIRISCHAGIN / O'DOHERTY

RESOLVED THAT THE MAYOR'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING, BE RECEIVED.

CARRIED.

RECOMMENDATIONS FROM STAFF FOR DECISIONS:

- a) Corporate Officer's Report – Amendment to the Economic Development Advisory Committee Policy No. 1503

Council's wish to appoint eight members of the public to participate in the Economic Development Advisory Committee requires an amendment to the current policy that calls for only seven members of the public to participate in the committee.

MOTION: KROG / KENDEL

RESOLVED THAT COUNCIL RECEIVES THE CORPORATE OFFICER'S REPORT DATED JANUARY 31ST, 2012, REGARDING AN AMENDMENT TO POLICY NO. 1503, THE ECONOMIC DEVELOPMENT ADVISORY COMMITTEE POLICY, AND APPROVES THE CHANGES TO THE POLICY THUS ALLOWING EIGHT MEMBERS OF THE PUBLIC TO PARTICIPATE IN THE COMMITTEE AS OUTLINED IN THE POLICY.

CARRIED.

b) Chief Financial Officer's Report – Five Year Financial Plan Guidelines

Council must adopt a Financial Plan on an annual basis. The Financial Plan Guidelines document serves as a tool in ensuring that Council's objectives are met and clearly defined, and that a relatively seamless process is followed and timelines are met.

MOTION: KENDEL / SMITH

RESOLVED THAT COUNCIL RECEIVES THE STAFF REPORT DATED FEBRUARY 1ST, 2012, REGARDING THE 2012 FINANCIAL PLAN GUIDELINES AND FURTHER APPROVES THESE GUIDELINES TO ALLOW CITY STAFF TO PROCEED WITH THE PREPARATION OF THE 2012-2016 FINANCIAL PLAN BASED ON COUNCIL'S OBJECTIVES.

CARRIED.

c) Corporate Officer's Report – Application for Development Variance Permit

The City is in receipt of an application by Gordon Shaw, property owner; requesting a development variance permit for a variance to Section 37 (g), to vary the ratio of an accessory building to the principle building greater than 50%.

The Mayor asked if any members of the public wished to speak with regard to the Development Variance Permit and no one came forward.

MOTION: SMITH / O'DOHERTY

RESOLVED THAT THE STAFF REPORT, DATED JANUARY 31ST, 2012, BE RECEIVED, AND THAT COUNCIL FURTHER APPROVES THE APPLICATION FOR A DEVELOPMENT VARIANCE PERMIT TO THE PROPERTY AT 6022-12TH STREET LEGALLY KNOWN AS LOT 1, DL 382, PLAN KAP72190, THEREBY VARYING SECTION 37 (G) TO VARY THE RATIO OF ACCESSORY BUILDING TO PRINCIPLE BUILDING, ALLOWING FOR THE PROPOSED CONSTRUCTION OF A GARAGE TO BE GREATER THAN 50% OF THE PRINCIPLE RESIDENCE STRUCTURE AS PROPOSED BY THE PROPERTY OWNER, GORDON SHAW.

CARRIED.

REQUESTS ARISING FROM CORRESPONDENCE:

None

INFORMATION ITEMS:

MOTION: O'DOHERTY / SMITH

RESOLVED THAT INFORMATION ITEMS NUMBERED 10(a) TO 10(j)

BE RECEIVED AND ACTED UPON AS RECOMMENDED AND/OR AS AMENDED.

CARRIED.

- a) BC Water & Waste Association-Drinking Water Week in May- Suggesting ways local governments can participate. **Recommend to receive for information.**
- b) BC Trucking Association Congratulations to Councillor Wyers on being re-elected - **Recommend to receive for information.**
- c) Boundary District Arts Council Follow-up Letter from their Delegation to Council on January 9th, 2012 - **Council to receive their letter and instruct staff to include this information for consideration in the 2012 Budgeting Process.**
- d) HeritageBC- Advising of Heritage Week in February. **Recommend to receive for information – poster has been placed on board at City Hall.**
- e) From Kootenay Business Magazine- Advising of Economic Development section in February. **Recommend to receive for information**
- f) Email from Lifeforce- Regarding Moratorium on Deer Kills. **Recommend to receive for information and to refer the correspondence to the Deer Committee.**
- g) From AKBLG – Third Call for Resolutions 2012 – **Recommend to receive for information – deadline for resolutions is February 20th, 2012.**
- h) UBCM Member Release – Supreme Court Decision in Catalyst v. North Cowichan District. **Recommend to receive for information.**
- i) Grand Forks Library Public Meeting from January 18th. **Recommend to receive for information.**
- j) January 23rd Task List – List of Completed and In-Progress Tasks. **Recommend to file.**

BYLAWS:

None

QUESTIONS FROM THE PUBLIC AND THE MEDIA:

NOT ADOPTED
SUBJECT TO CHANGE

ADJOURNMENT:

MOTION: WIRISCHAGIN

**RESOLVED THAT THIS REGULAR MEETING OF COUNCIL BE ADJOURNED AT 7:37
P.M. CARRIED.**

CERTIFIED CORRECT:

MAYOR BRIAN TAYLOR

CORPORATE OFFICER- DIANE HEINRICH

THE CITY OF GRAND FORKS

REQUEST FOR COUNCIL DECISION

DATE : February 14th, 2012
TOPIC : Reports, Questions and Inquiries from the Members of Council
PROPOSAL : Members of Council May Ask Questions, Seek Clarification and Report on Issues
PROPOSED BY : Procedure Bylaw / Chief Administrative Officer

SUMMARY:

Under the City's Procedures Bylaw No. 1889, 2009, the Order of Business permits the members of Council to report to the Community on issues, bring community issues for discussion and initiate action through motions of Council, ask questions on matters pertaining to the City Operations and inquire on any issues and reports.

STAFF SUGGESTION FOR HANDLING QUESTIONS AND INQUIRIES: (no motion is required for this)

Option 2: Issues which seek information on City Operations or have been brought to the attention of the Members of Council prior to the meeting of Council should be referred to the Chief Administrative Officer so that Staff can provide background and any additional information in support of the issues and the member can report at the meeting on the issue including the information provided by Staff. Further the member may make motions on issues that require actions. It is in the interest of fiscal responsibility members may wish to avoid committing funding without receiving a report on its impact on the operations and property taxation.

OPTIONS AND ALTERNATIVES:

Option 1: Submit a motion for Approval: Under this option, a member might wish to submit an immediate motion for expediency to resolve an issue or problem brought forward by a constituent. This approach might catch other members by surprise, result in conflict and might not resolve the problem.

Option 2: Issues, Questions and Inquiries should be made with the intent to resolve problems, seek clarification and take actions on behalf of constituents. Everyone is well served when research has been carried out on the issue and all relevant information has been made available prior to the meeting. It is recognized that at times this may not be possible and the request may have to be referred to another meeting of Council.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The main advantage of using this approach is to bring the matter before Council on behalf of constituents. Immediate action might result in inordinate amount of resource inadvertently directed without specific approval in the financial plan.

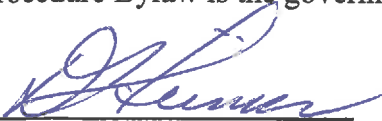
Option 2: The main advantage is that there is a genuine interest to resolve issues and seek clarifications without spending too much resources of the City. The disadvantage is that there may be issues brought forward which have no direct municipal jurisdiction, however, due to the motion of Council arising from the issue, resources are directed and priorities are altered without due process.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

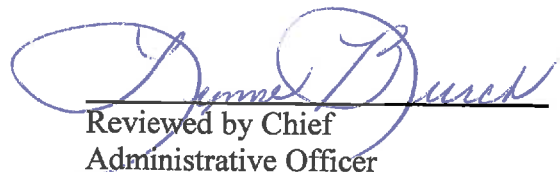
Both options could result in expenditures being incurred as a result of a motion on an issue without supporting documentation and report on its implications.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.



Department Head or Corporate Officer
Or Chief Administrative Officer



Reviewed by Chief
Administrative Officer

THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : February 14th, 2012
TOPIC : Report - from the Council's Representative to the Regional District of Kootenay Boundary

PROPOSAL : Regional District of Kootenay Director representing Council will report on actions and issues being dealt with by the Regional District of Kootenay Boundary

PROPOSED BY : Procedure Bylaw / Council

SUMMARY:

Under the City's Procedures Bylaw No. 1889, 2009, the Order of Business permits the City's representative to the Regional District of Kootenay to report to Council and the Community on issues, and actions of the Regional District of Kootenay Boundary.

STAFF RECOMMENDATION:

Option 1: Receive the Report.

OPTIONS AND ALTERNATIVES:

Option 1: Receive the Report: Under this option, Council is provided with the information provided verbally by the Regional District Director representing Council.

Option 2: Receive the Report and Refer Any Issues for Further Discussion or a Report: Under this option, Council provided with the information given verbally by the Regional District of Kootenay Boundary Director representing Council and requests further research or clarification of information from Staff on a Regional District issue

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The main advantage is that all of Council and the Public is provided with information on the Regional District of Kootenay Boundary.

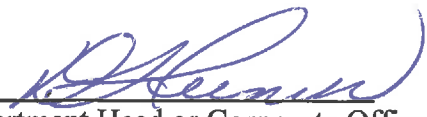
Option 2: The main advantage to this option is the same as Option 1.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:


There is no direct financial impact on the provision of information.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting. Bylaw 1889, Council's Procedure Bylaw, was implemented in early February to include a specific line item in the Order of Business at a Regular Meeting to include a Report on the Regional District of Kootenay Boundary.



Department Head or Corporate Officer
or Chief Administrative Officer



Reviewed by Chief
Administrative Officer

THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : February 13, 2012

TOPIC : Corporate Strategic Plan

PROPOSAL : Adoption of the Presented Corporate Strategic Plan for 2012 - 2014 Resulting from the Strategic Planning Workshop held on January 25th and 26th, 2012 facilitated by Rick Beauchamp

PROPOSED BY : Council / Chief Administrative Officer

SUMMARY:

We are in receipt of a copy of Council's 2012-2014 Corporate Strategic Plan, drafted as a result of the Strategic Planning Workshop held on January 25th and 26, 2012 facilitated by Rick Beauchamp. The plan should be adopted by Council prior to Staff proceeding with the various actions outlined in the plan. Over the next few weeks, Staff will be costing out the various activities outlined in the plan as we roll out the 2012 – 2016 Five Year Financial Plan. At that time, Council may choose to delay some of the activities due to financial impacts.

STAFF RECOMMENDATIONS:

Option 1: Council receives the Chief Administrative Officer's report, dated February 13, 2012, and further approves the plan as presented.

OPTIONS AND ALTERNATIVES:

Option 1: Council receives the Chief Administrative Officer's report, dated February 13, 2012, and further approves the plan as presented : This option will allow Council to move forward with the goals and objectives identified in the plan, as being priorities for 2012 – 2014 Council term.

Option 2: Council declines to adopt the plan as presented. Council will not be in a position to move forward with the goals and objectives identified as being primary focus areas for this Council term.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: Adopting the 2012 - 2014 Strategic Plan will allow Council to begin to follow through on their goals and objectives for the year.

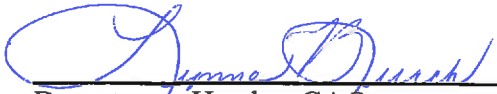
Option 2: The disadvantage of not adopting the strategic plan as presented will be that the objectives that Council identified as being important, will be delayed, and in some cases the opportunity to complete these objectives within this Council's term will be lost.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

The goals and objectives outlined in the Corporate Strategic Plan form the basis of the Five Year Financial Plan, adopted annually by Council. The goals and objectives, identified as being accomplished in the year 2012 have been included in the Financial Plan, which will be adopted shortly.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The Community Charter requires that all municipalities identify goals and objectives, and the means by which performance of these goals and objectives will be measured, in their Annual Reports, due to be presented to the public annually in June.



Department Head or CAO

Reviewed by Chief Administrative Officer



City of Grand Forks

Grand Forks, British Columbia

Strategic Planning Workshop January 25th and 26th, 2012

Facilitated by Rick Beauchamp

R. A. Beauchamp & Associates

Corporate Strategic Plan 2012 - 2014

Adopted by Council February, 2012

PARTICIPANTS

Brian Taylor

Bob Kendel

Neil Krog

Patrick O'Doherty

Gary Smith

Cher Wyers

Lynne Burch

Cecile Arnott

Diane Heinrich

Hal Wright

Sasha Bird

Wayne Kopan

Bev Porter

David Reid

Mike Noseworthy

Dean Chapman

Steve Howard, (Day One only)

James Traynor, (Day Two only)

Alex Love

Dale Heriot

What is Strategic Planning?

Strategic Planning is a system to lead, manage, and change an organization in a conscious, well planned out, integrated fashion, based on corporate priorities and a well-defined vision.

Strategic planning is essentially a process of determining a local government's long term vision, current goals, and developing an action plan to achieve those goals. It also provides an opportunity for the City Council and senior staff to communicate strategic priorities to line staff and citizens, thereby providing direction for internal operating departments to align their service delivery activities with the corporate priorities.

The Corporate Strategic Plan for the City of Grand Forks is the basis for determining the City's Vision, Mission, Values, Goals and Actions to be accomplished, within the next three-year mandate of the City Council. This plan is based on a collaborative process, in which members of Council, Management Staff and employees participated. It represents an effort by Council in reaching consensus on important issues in the municipality setting some specific goals for 2012 – 2014.

The Plan demonstrates the City Council's commitment in working with staff to build a safe, sustainable and complete community that will provide diverse employment opportunities and continued high quality of life for the residents of Grand Forks. While the Council realizes that priorities will change with time, it is the City Council's plan to provide for this process of strategic thinking with the firm belief that the Grand Forks residents will benefit from this on-going exercise.

To assist with the development of a corporate vision, mission and values a SWOT analysis was used to identify the key internal and external factors that are important to achieving stated objectives. This analysis examined community and organization strengths, weaknesses, opportunities and threats. The results were used to identify a "baseline" to establish the corporate vision for the future of Grand Forks.

VISION:

“A Garden City Growing Opportunities within the Boundary Country.”

MISSION:

“The City of Grand Forks is committed to providing quality governance and excellent services that enhance and advance the quality of life for our community.”

CORPORATE VALUES:

GARDEN CITY

- 1) **G** - Growing responsibly
- 2) **A** - Accountability
- 3) **R** - Resilience
- 4) **D** - Diversity
- 5) **E** - Efficiency
- 6) **N** - Natural Beauty

- 7) **C** - Collaboration with Integrity
- 8) **I** - Innovation
- 9) **T** - Transparency
- 10) **Y** - Young at Heart

CORPORATE PRIORITIES 2012-2014:

1) Regional Services Integration – CAO / Chief Financial Officer

- Fire contract with improvement district within Area D
- Regional Fire Service Opportunities
- Parks and playgrounds
- Ski Hill
- Capital replacement for all services
- Cats Management
- Airport
- Waste Management
- Cultural Services (museum, art gallery)
- Economic Development
- Emergency Planning
- Treatment plant sludge dumping

Actions

- 1) Staff evaluate cost implications for all proposed new and re-negotiated services with the RDKB – ***April, 2012***
- 2) Develop a strategy for regional service integration – ***June, 2012***

2) Succession Planning - Council / CAO

- CAO and 3 Operations Staff retiring

Actions

- 1) Council to develop Action Plan to replace CAO – ***March, 2012***
- 2) CAO to develop Action Plan to replace electrical lineman – ***February, 2012***
- 3) Staff develop database of potential employee retirements – ***February, 2012***
- 4) Staff develop a succession plan for the organization – ***September, 2012***

3) Economic Stimulation – Council / CAO / Staff

- Encouraging development which will increase tax base
- Community identity and tourism promotion
- Downtown revitalization incentives
- Enhancing Open Market
- Economic Strategy
- Marketing airport and foreign investment

Actions

- 1) Develop a community identity theme – Council, ***March 31, 2012***
- 2) Staff evaluate tax incentive bylaws in other municipalities for fit for the City and report back to Council – CAO, ***June, 2012.***
- 3) Develop an action plan for downtown rejuvenation – Council and CAO, ***December, 2012***
- 4) Determine the usability of City lands through an inventory – Tech Services, ***June, 2012***
- 5) Refer the sub-regional economic development strategy to the Economic Development Advisory Committee for review and recommendations – CAO - ***July, 2012***
- 6) Develop a marketing strategy following feedback from the Economic Development Committee – ***2013***

4) Infrastructure Replacement Strategy

Actions

- 1) Implement fire flow protection back-up generation PW– ***2012 – 2013***
- 2) Investigate suitable location for new water well / nitrification PW– ***2012 – 2013***
- 3) Explore alternate river crossing for water PW – ***2012***
- 4) Prioritize multi-utility projects PW – ***2012 – 2014***
- 5) Building structure assessment for replacement PW – ***2013 -2014***
- 6) Parks assessment Recreation – ***2014***

5) Deer Issue – Council / CAO

Action

- 1) Develop an Action Plan for dealing with the deer issue (Deer Committee feedback) – ***December – 2012***

6) Sustainability Actions – Public Works

Actions

- 1) Water meters – staff prepare report including data and costing for Council decision to move forward on water meter installation – **September, 2012**
- 2) Develop a water meter implementation plan explaining consequences and costs for public – **2013 – 2014**

OPERATIONAL PRIORITIES 2012-2014:

- **Asset Management** – Emergency Water Supply for Fire Protection. Need to proceed with plan including time-lines to install back-up generators on all wells. Need to do study on location of new well. **2012**
- **Asset Management** – Determine Priority for Multi-Utility Project. With Assistance from Professional Engineers, develop a priority list of Multi-Utility Projects. **2012**
- **Asset Management** – Acquire Engineering needed for the first priority on the Multi-Utility Project list and tender the project. **2013**
- **Asset Management** – Construct the first priority project on the Multi-Utility Project list. **2014**
- **Fibre Optic Cable Network** – Joint Project with School District 51. Need to finalize agreement with the School District. Potential for Revenue Generation, but need someone to develop business case on how this would work. Also need to ensure that the City has trained linemen in fibre installation and maintenance. **2012**
- **Cemetery Rehabilitation Project** – Includes the leveling of cemetery gravesites and re-landscaping. Project further includes the surveying of future grave spaces. To be completed in three phases: **First Phase in 2012, Second Phase in 2013, and Third Phase in 2014.**
- **Lift Station Landscaping Project** – Includes the asphalt and/or concrete work on the west side of 4th Street, the construction and planting of the amphitheatre berm, the installation of irrigation on the east side of City Park from 5th Street east to 4th Street as well as the irrigation in the City Park Campground, and the plantings required. **2012.**
- **West and East side Entrance Signs**
- **Airport Lighting**
- **Carbon Neutrality**

ADVOCACY PRIORITIES 2012-2014:

- Policing Costs
- Low Cost Housing
- Auditor General Audit Commission

Summary of Goals and Actions In Date Order

- CAO to develop Action Plan to replace electrical lineman – **February, 2012**
- Staff develop database of potential employee retirements – **February, 2012**
- Council to develop Action Plan to replace CAO – **March, 2012**
- Develop a community identity theme – Council, **March 31, 2012**
- Staff evaluate cost implications for all proposed new and re-negotiated services with the RDKB – **April, 2012**
- Develop a strategy for regional service integration – **June, 2012**
- Staff to evaluate tax incentive bylaws in other municipalities for fit for the City and report back to Council – CAO, **June, 2012**.
- Determine the usability of City lands through an inventory – Tech Services, **June, 2012**
- Refer the sub-regional economic development strategy to the Economic Development Advisory Committee for review and recommendations – CAO - **July, 2012**
- Staff develop a succession plan for the organization – **September, 2012**
- Water meters – staff prepare report including data and costing for Council decision to move forward on water meter installation – **September, 2012**
- Develop an Action Plan for dealing with the deer issue (Deer Committee feedback) – **December – 2012**
- Develop an action plan for downtown rejuvenation – Council and CAO, **December, 2012**

Summary of Goals and Actions By Years

- Develop a marketing strategy following feedback from the Economic Development Committee – **2013**
- Implement fire flow protection back-up generation PW– **2012 – 2013**
- Investigate suitable location for new water well / nitrification PW– **2012 – 2013**
- Explore alternate river crossing for water PW – **2012**
- Prioritize multi-utility projects PW – **2012 – 2014**
- Building structure assessment for replacement PW – **2013 -2014**
- Parks assessment Recreation – **2014**
- Develop a water meter implementation plan explaining consequences and costs for public – **2013 – 2014**



THE CORPORATION OF THE CITY OF GRAND FORKS

COUNCIL INFORMATION SUMMARY FOR FEBRUARY 20TH, 2012

Date: February 15th, 2012
 Agenda: February 20th, 2012
 Proposal: To Receive the Items Summarized for Information
 Proposal By: Staff

Staff Recommendation:

That Information Items numbered 11(a) to 11(l) be received and acted upon as recommended.

	ITEM	SUBJECT MATTER	RECOMMENDATION
CORRESPONDENCE TO/FROM MAYOR AND COUNCIL			
11(a)	841 Royal Canadian Air Cadet Squadron's Sponsorship Committee	Requesting financial support for their organization	To refer their request for consideration in the 2012 Budgeting Process
11(b)	Boundary Youth Soccer Association	Their request for funding in the amount of \$3,000.	Staff has advised the Association that Grant in Aid applications are not being taken at this time, but that their request for funding, be it Council's wish, could be considered in the 2012 Budgeting Process.
11(c)	Boundary Restorative Justice Program	Request for funding in the amount of \$641.00	To refer their request for consideration in the 2012 Budgeting Process
11(d)	Invitation for the Mayor to Attend Change of Command Ceremony	Ceremony is held in Vancouver	To receive for information
11(e)	Letter of Support from Christine Elsaesser	For Phoenix Mountain Ski Hill Request for funding	Receive for information. Council has referred the Phoenix Mountain Ski Hill's request for funding to the 2012 Budgeting Process at the Feb 6, 2012 Council Meeting
CORRESPONDENCE TO/FROM STAFF			
11(f)	From Solar BC re: Solar Hot Water System at washrooms in Campgrnd	Solar BC Incentive Payment of \$1,498.50	Receive for information
11(g)	Royal Canadian Legion Request for Yearly Advertising Support	¼ page advertising in the yearly Military Service Recognition Book	That Council support the BC/Yukon Royal Canadian Legion by purchasing a 1/4 page ad in their annual Military Service Recognition Book in the amount of \$450.00 plus taxes as they have in the past years.
11(h)	Earth Hour Email Request for City's consent for proposed recipient in this year's Community Challenge on March 31st	Fortis BC would like to recognize the Sunshine Valley Child Care Society as this year's recipient of Energy Savings upgrade should Grand Forks be the community with the highest rate of participation in the Earth Hour Community Challenge 2012	Council to consider authorizing Staff to advise Fortis BC that Sunshine Valley Child Care Society be the recipient of an energy savings upgrade should the City of Grand Forks have the highest rate of participation in the 2012 Earth Hour Community Challenge.



THE CORPORATION OF THE CITY OF GRAND FORKS

COUNCIL INFORMATION SUMMARY
FOR FEBRUARY 20TH, 2012

GENERAL INFORMATION			
11(i)	Pitch-In Operation Clean Sweep	Information and benefits regarding Pitch-In Week	Receive for information.
FEDERAL AND PROVINCIAL GOVERNMENT			
11(j)	News Release from Interior Health	Interior Crisis Line Network launched in Kamloops	Receive for information
11(k)	AKBLG – Notice of Annual General Meetings	Final call for resolutions 2012	Deadline is February 20 th , 2012
INFORMATION FROM UBCM/FCM/AKBLG			
MINUTES FROM OTHER ORGANIZATIONS			
11(l)	Feb 6 th Task List	List of Completed and In-Progress Tasks	File



841 (Boundary) Squadron
Royal Canadian Air Cadets
Box 1180
Grand Forks, BC V0H 1E0

RECEIVED

FEB / 2 2012

THE CORPORATION OF
THE CITY OF GRAND FORKS

Brian Taylor
City Hall
Grand Forks Mayor
Grand Forks, BC V0H 1H0

Dear Brian,

The 841 Royal Canadian Air Cadet Squadron's Sponsorship Committee, which is a non-profit organization, is seeking financial sponsorship in order to continue our work with the youth of this area.

The Air Cadet League of Canada works with youth between the ages of 12 and 18. As Air Cadets, they learn the importance of self-discipline, respect, decision making, and how to take initiative. Cadets are encouraged to become active, responsible members of their communities. They learn valuable life and work skills like teamwork, leadership, and citizenship. Cadets make valuable contributions to Canadian society on a daily basis. Although the Air Cadet League receives some funding from the Department of National Defense (DND), the majority of funding must come from the private and corporate sector, service organizations, and through fund raising by the cadets themselves.

By contributing to the 841 Royal Canadian Air Cadet Squadron's Sponsoring Committee, you are investing in your future employees, community members, and leaders of tomorrow. We hope we can count on your support.

Sincerely,

Fundraising Chair
Wanda Hecht
Phone: 250 442-0034
Email: nidas@telus.net

P.O. Box 302
Grand Forks BC
V0H 1H0

FILE CODE

WE3, LI - ROYAL CANADIAN AIR CADET
- SEEKING FINANCIAL SPONSORSHIP



RECEIVED

FEB 10 2012

THE CORPORATION OF
THE CITY OF GRAND FORKS

Box 121
Grand Forks, B.C.
V0H 1H0
Ph. 250 443 5157
Email: boundarysoccer@gmail.com

FILE CODE

WEB, G13 - Boundary Youth Soccer Assoc.

February 6th 2012

Re: Application for Grant-In-Aid Request

Dear Sir's

**Boundary Youth Soccer Association
Society Number: S -0057396**

We are pleased to submit the following for an application for Grant-In-Aid Request. Thank you in advance for considering our application. Should you have any questions, please contact us at the above email address.

Boundary Youth Soccer is a non-profit society whose main purpose is to provide an opportunity for all children aged 18 and under to play recreational soccer in a safe, supportive, sporting environment at an affordable price. We have made the transition from a casual drop in on a Saturday morning in 2010 to a formal district soccer club in 2011, where we registered 307 players who ages ranged from 4 through to 15, we also held a mid-season tournament in the summer of 2011 where awards were received by the players. Our first year proved to be a huge success.

. We are members of BC Soccer Association and Canada Soccer Association. BYSA is made up entirely of parent volunteers who came together as a result of the exponential growth and interest for organized youth soccer within our region. The Club develops, promotes and organizes community soccer for boys and girls for U-6 through U-15 age groups that live within the Boundary area extending from Christina Lake to Big White.

Boundary Youth Soccer has had a very successful first year (2011) with 307 children registering to play for the season. We received a lot of very positive input from families and children alike saying how much they enjoyed participating in their first year of soccer. A lot of the players said that they enjoyed the games between friends and siblings. Our first Tournament in Midway had a

massive turn out and the day was a huge success, there were a lot of activities to keep the children busy between games and it was also a fun day out for the whole family. The children received the proper coaching and support to develop themselves as part of a team. The children and youth of the Boundary region can have the same opportunity to enjoy the sport at a more structured level, similar to the youth soccer leagues within our neighbouring West Kootenay and Okanagan regions and other children across the country who are participating, as we are, in the long term player development program designed by the Canada Soccer Association.

In 2012 we will commence with a U15 team and progressively reach U18 by 2014. We aim to register 350 players this season, and our operational costs have increased due to rising prices of uniforms and equipment, and our aim is to keep any increase in our registration fees to a minimum.

By keeping the program affordable for players, it allows more families to let their children participate in the soccer program. Our policy is that all children play regardless of ability to pay.

We are asking for a Grant-In-Aid of \$3,000 to help purchase equipment and keep registration fees low for families.

Yours Sincerely

Penny Mckenny

Secretary of the BYSA

In accepting a grant, the organization agrees to provide the City within 90 days of completion of the activity/event/program with an accounting of how funds were used. And further, the City should be acknowledged as a sponsor of the organization's programs, activities or events in all published materials and advertising.

A budget and financial statement must accompany this Application. Individuals are not eligible for any funding from the City.

CITY OF GRAND FORKS GRANT IN AID: GRANT APPLICATION FORM

Please complete all the blank spaces and give as much detail as possible. This will assist City Council in making an accurate and responsible assessment of your needs. If there is relevant information about your organization or request not covered by the questions in this application, please include an attachment page(s). If you have questions, please contact the City Office at 250-442-8266.

Name of Organization:

Boundary Youth Soccer Association

Purpose or Function of Organization:

To offer children aged U6 - U15 organized soccer through out the boundary by using quality coaching & equipment.

Street Address, including Postal Code and email address:

Box 121
Grand Forks
B.C. V0H 1K0
boundarysoccer@gmail.com

Mailing Address if Different from the Above:

Amount of Grant Requested: \$3,000 to cover Program Costs

Brief Description of the Proposed Use of the Grant:

We are asking for a grant of \$3,000 as we head into our second year and have created a U15 team. We need to purchase new Nets, Balls and Jerseys as well as training for coaches and referees.

Organization Chair's Name or Person Responsible:

Jeff Olsen

Telephone (work) 250 443 9199 Home 250 447 7677

Address, including Postal Code:

P.O. Box 494
Christina Lake, B.C.
V0H 1E0

Email address: boundarysoccer@gmail.com

Financial Officer's Name:

Karen Salter

Telephone (work) 250 442 2735 Home SAME

Address, including Postal Code:

P.O. Box 2483
Grand Forks B.C.
V0H 1H0

Email address:

salterk@tclus.net

Please provide proof of registration as a Society or a letter of support from an Umbrella Organization or a related Organization or from other Supporting Agencies or Group

Support from other Funding Organizations:

Please note, most activities and events may include residents from outside the City boundaries and your organization is expected to make applications to the Regional District governing your area from where your organization expects most participation or where most of your members reside.

Council expects you to provide letters in support of your application to the foregoing funding agencies. Please include this information in Appendix A, Question #5.

I confirm that the information included in this application is true and correct to the best of my knowledge.

Penny McKenny
Signature

Penny McKenny
Print Name

Secretary to the BYSA

1. Is your application for a grant (please tick one)

- [illegible]

2. Please describe the purpose for which a grant is being requested:

We are requesting this grant for Boundary Youth Soccer Association to continue offering quality coaching and soccer for youths within the boundary area.

3. How does your proposed program/activity/event promote cultural, recreational, social, sports, children, family and other services understanding in the Community? How does this benefit the citizens of Grand Forks?

The BYSA develops, promotes and organizes community soccer for boys and girls for U-6 through to U-15 age groups that live within the boundary area extending from Christina Lake to Big White.

3. A budget for the program/activity/event is attached to this application:
Yes ☒
No ☐: If No, explain why.

5. List other agencies/organizations whose support has been requested for this project

Name Request	Amount Requested	Status of
Credit Union G-F	\$ 3,000	Pending
RNKB Grant-In-Aid	\$ 3,000	Pending
Telus	\$ 3,000	Pending
Heritage Union	\$ 3,000	Pending
Roxul	\$ 3,000	Pending

Boundary Youth Soccer
Association
Budget
For the Fiscal Year 2012

Income

Gaming Funds (based on last year's grant)	\$13,000.00
---	-------------

Program Income	\$13,000.00
-----------------------	--------------------

Program Expenses

BC Soccer Fees	9,080.00
----------------	----------

Equipment (Nets, balls, flags etc.)	7,120.00
-------------------------------------	----------

Uniforms	5,866.00
----------	----------

Coach/Referee Training	6,850.00
------------------------	----------

Tournament	1,540.00
------------	----------

Game Officials	2,760.00
----------------	----------

Awards	1,125.00
--------	----------

Total Program Expenses	\$25,261.00
-------------------------------	--------------------

Program Net	-\$12,261.00
--------------------	---------------------

Operating Income

Registration Fees	\$26,100.00
-------------------	-------------

Operating Expenses

Room Rentals	\$100.00
--------------	----------

Awards	\$1,125.00
--------	------------

Insurance	\$1,000.00
-----------	------------

Business Fees Licences	
------------------------	--

Postage	\$150.00
---------	----------

Freight	\$628.00
---------	----------

Office Supplies	\$200.00
-----------------	----------

Telephone/Internet	\$125.00
--------------------	----------

Bank Charges	\$40.00
--------------	---------

Website	\$400.00
---------	----------

Office/Computer Equipment/Software	
------------------------------------	--

Bursaries awarded	\$400.00
-------------------	----------

Supplies	\$250.00
AGM	\$65.00
Audit	\$1,500.00
Board Expenses	\$0.00
Administrator/Registrar	\$20,000.00
Employee Benefits/WCB	\$2,000.00
Total Operating Expenses	\$28,023.00
Net Operating	-\$1,923.00
Total Net	-\$14,184.00

6. Is this your first grant application to the City : Yes/No
If No, please list all grants received in the past four years from the City.

Year:	Amount	Year	Amount
2011	\$ 1,000		

7. If your organization/agency received a City grant last year, what specific benefit(s) to your organization/agency and to the Community did the grant accomplish.

The grant last year helped us to supply the 307 players that registered with 44 Balls, 423 Jerseys, 37 Nets and 300 cones. We also certified 51 coaches to NCCP level.

8. If your agency is applying for a matching grant from another government or organization or from other sources, is the grant from the City contingent upon receipt of the City's grant? Yes _____ No. ✓

9. Does your organization receive any form of subsidy from the City? If so how much? And for how long?
Amount of estimated Subsidy \$ _____ length of time N/A

10. Does your organization receive any benefit from exemptions provided by the City?
Yes _____ No. ✓. If yes please indicate the amount exempted in the past year:
Water Fees: \$ _____ Sewer Fees: \$ _____ Property Taxes N/A
\$ _____.

11. How many years have these exemptions been in effect?

Water Fees: _____ Sewer Fees: _____ City Power N/A
Property Taxes _____.

12. In the past year, how many persons has your organization served in Grand Forks? 180 & Boundary Area: 127 307 in Total.

13. How long has your organization been in existence in the City of Grand Forks?

2 Years.

14. Is your organization voluntary and non-profit?

YES

15. What is your main source of income from?

Registration is our main source of income.

16. Are all of the Board members/directors/volunteers?

Yes ☒ / No ☐

If No. Please state amounts paid to each:

Position:

Amount of Payment

17. Report the number of volunteers presently in your organization 80

18. Estimate the number of volunteer unpaid hours worked in the past year:

Our Volunteers logged over 8,000 hours

19. Any other information you may want to add in support of your application?

By keeping the program affordable for players, it allows families to let their children participate in the soccer program. Our policy is that all children play regardless of ability to pay. Support from the City of Grand Forks would be greatly appreciated to help keep our community sports program affordable and inclusive, and to allow us to improve the quality of what we provide.

20. Please indicate when you wish to receive the grant and what time frame are you expecting the grant to be finalized for your project to succeed.

if we receive a grant we would like it as soon as possible to pay for our upcoming season which ends in October.

21. Please note: It generally takes City Council 90 days to finalize the grant application from the date of receipt.

PLEASE ENSURE ALL THE INFORMATION IS COMPLETE AND THE COMPLETED FORM AND SUPPORTING DOCUMENTATION IS RECEIVED AT THE CITY'S ADMINISTRATION DEPARTMENT, CITY HALL NO LATER THAN OCTOBER 15TH OF EACH YEAR.

SOCIETY ACT

CERTIFICATE OF INCORPORATION

I Hereby Certify that

BOUNDARY YOUTH SOCCER ASSOCIATION

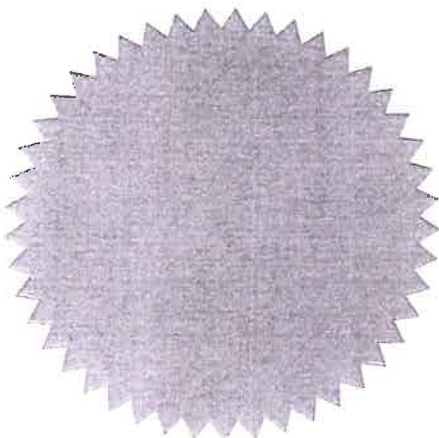
has this day been incorporated under the *Society Act*

Issued under my hand at Victoria, British Columbia

on October 29, 2010



RON TOWNSHEND
Registrar of Companies
PROVINCE OF BRITISH COLUMBIA
CANADA



Hi Cher,
Could you please pass this on to City Council? Thanks, Richard

Dear Mayor and Council,

I am writing to you as Coordinator of the Boundary Restorative Justice Program. We have been serving Grand Forks and the Boundary region for the last 10 years. As some of you may know, former Councillor Gene Robert is our President and former Councillor Chris Thompson is our Secretary-Treasurer. Councillor Cher Wyers serves as our liaison to City Council.

For those of you who are unfamiliar with Restorative Justice, we serve as an alternative to the court system that is formally incorporated in Canada's Criminal Code. Cases can be referred to us by the RCMP or any other organization or individual. We become involved in situations where an offender has admitted his or her actions and wishes to make restitution, and the victim is willing to participate. We facilitate a meeting between them and work towards a solution that meets the needs of the victim. Once the agreed upon terms are fulfilled, the file is closed and the offender is not left with a criminal record.

I am writing to you today for two reasons. First, I would like to request the opportunity for our group to make a presentation to a Council meeting. Since there are a number of new members on your Council, it seemed like a good time to let you know about our program and answer any questions you might have.

Second, I would like to formally request a grant in aid. We periodically hold training workshops to upgrade our knowledge of best practices and to train and certify new members. We are hoping to hold our next training session in July. This year we would like to also offer Mentor training for our volunteers who serve as mentors to offenders while they are meeting the terms of their agreements. We have located a certified RJ trainer, Sarah Chandler, Coordinator of the Lillooet Restorative Justice Program. I have attached a short bio of Sarah. She has also developed a Mentoring Training workshop which she has offered to teach while she is here. The workshops will be open to the public and there is no charge for attending. We are seeking financial support from City Council and from the Regional District.

I have put together an estimate of what it would cost to bring Sarah Chandler to Grand Forks in July to put on a Community Justice Forum training program (facilitation) and **Bringing out the Best: Rights-based Mentorship Training** to support youth completing RJ agreements. We can billet Sarah so there will be no costs for accommodation. We are hoping the three local RDKB Directors will each contribute 1/4 of the cost. We would like to request City Council pay 1/4 of the cost of putting on the program, \$641. Your support would be greatly appreciated.

Yours truly,
Richard Tarnoff, Coordinator
Boundary Restorative Justice Program

Costs:

Hall rental: 6 days @ \$100/ day (Slavonic Seniors Centre)	\$600
Meals for workshop participants: 3 days @ \$200/ day	600
Training fee for Mentorship Training	350
Travel for Trainer: 1132 km @ .50/km	566
Training materials and photocopying	150
Meals for trainer	150
Advertising	150
Total:	\$2566

February 1, 2012

Dear Mayor and Council,

I am writing to you as Coordinator of the Boundary Restorative Justice Program. We have been serving Grand Forks and the Boundary region for the last 10 years. As some of you may know, former Councillor Gene Robert is our President and former Councillor Chris Thompson is our Secretary-Treasurer. Councillor Cher Wyers serves as our liaison to City Council.

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Yours truly,
Richard Tarnoff, Coordinator
Boundary Restorative Justice Program
C/O Grand Forks RCMP
Box 370
Grand Forks, BC, V0H 1H0
(250) 442-8633

RJP Request For Funding 2012 cont'd....

Costs:

Hall rental: 6 days @ \$100/ day (Slavonic Seniors Centre)	\$600
Meals for workshop participants: 3 days	600
Training fee for Mentorship Training	350
Travel for Trainer: 1132 km	566
Training materials and photocopying	150
Meals for trainer	150
Adve	150
Total:	\$2566

Grant in aid request to City Council (1/4 of total) \$641

Bio for Trainer:

Sarah Chandler is a trainer/facilitator and an independent consultant. Working with the Equitas Centre for International Human Rights Education in Montreal, she has been an accredited facilitator with the Equitas International Human Rights Training Program since 1997, serving Equitas in Canada, Uzbekistan, Kazakhstan, India and Nepal. She has also served as a human rights trainer for the Lester B. Pearson Peacekeeping Centre. Sarah coordinates the Lillooet Restorative Justice Program and is a volunteer facilitator with the Alternatives to Violence Project. Sarah serves on the Board of Directors of the British Columbia Human Rights Coalition, the Church Council on Justice and Corrections, and the Canadian Friends Service Committee. She holds an MA in Understanding and Securing Human Rights from the Institute of Commonwealth Studies, University of London, UK (1996). She recently earned a certificate in the facilitation of Restorative Dialogue in the context of Severe Criminal and Political Violence from the International Restorative Justice Dialogue Institute at the Centre for Restorative Justice and Peacemaking, University of Minnesota, USA. She is an RCMP certified Community Justice Forum Facilitator trainer.

Grant in aid request to City Council (1/4 of total)

\$641

Sarah Chandler is a trainer/facilitator and an independent consultant. Working with the Equitas Centre for International Human Rights Education in Montreal, she has been an accredited facilitator with the Equitas International Human Rights Training Program since 1997, serving Equitas in Canada, Uzbekistan, Kazakhstan, India and Nepal. She has also served as a human rights trainer for the Lester B. Pearson Peacekeeping Centre. Sarah coordinates the Lillooet Restorative Justice Program and is a volunteer facilitator with the Alternatives to Violence Project. Sarah serves on the Board of Directors of the British Columbia Human Rights Coalition, the Church Council on Justice and Corrections, and the Canadian Friends Service Committee. She holds an MA in Understanding and Securing Human Rights from the Institute of Commonwealth Studies, University of London, UK (1996). She recently earned a certificate in the facilitation of Restorative Dialogue in the context of Severe Criminal and Political Violence from the International Restorative Justice Dialogue Institute at the Centre for Restorative Justice and Peacemaking, University of Minnesota, USA. She is an RCMP certified Community Justice Forum Facilitator trainer.



You are cordially invited to the
CHANGE OF COMMAND CEREMONY
For the Commanding Officer, "E" Division

ASSISTANT COMMISSIONER CRAIG J. CALLENS

To be held on Friday, March 2nd, 2012 at 1300 hours

Please be seated by 1240 hours

HMCS Discovery

1200 Stanley Park Drive, Vancouver, British Columbia

Reception to follow

R.S.V.P. by February 24th

Email: rsvp_co@rcmp-grc.gc.ca

Telephone: 604-264-2005

Please present this card at the door

Order of Dress:

RCMP Officers not on parade: Review Order with Forage Cap, Medals and Decorations

Chiefs of Police: Dress Uniform with Medals and Decorations

Military: 1A with Medals and Decorations

Civilian Employees and Guests: Business Attire

CHRISTINE J. ELSAESSER
P.O. Box 1649, Grand Forks, British Columbia, V0H 1H0

February 5, 2012

DELIVERED BY EMAIL

Mayor and Council
City of Grand Forks, British Columbia

RECEIVED

FEB / 7 2012

THE CORPORATION OF
THE CITY OF GRAND FORKS

Dear Sirs/Mesdames:

Re: Phoenix Mountain Request for Funding

I understand that the Board of Directors of Phoenix Mountain will be putting a request to Council for funding. As we cannot attend the meeting in person, I wanted to write a letter in support of this application.

My husband and I moved to Grand Forks in 2007 and we operate a small business. We were pleasantly surprised to see that this community had a small ski hill. Most towns have lost their little ski hills putting skiing out of reach for many families.

Over the past four years, we have been regular visitors to Phoenix teaching our two sons to ski. This year we became season pass holders. The ski hill is supported by an incredible group of volunteers and the people who work there provide an invaluable service to this community. Unlike many communities, skiing here is accessible and affordable. On any given day at the hill, you see a broad cross section of our community from toddlers to seniors skiing and boarding. It is a real treat for school aged kids who might not otherwise get to ski to participate in the learn to ski program.

I was unaware that the hill did not receive any funding from the community. It is actually quite amazing that the hill has managed to keep running as a non-profit society relying extensively on volunteers and grant money. Given the incredible asset this community has in this little treasure of a hill, I would strongly encourage Council to consider the request for funding. This community is very much enriched by having such a great recreational facility; the sum of \$22,500 seems small in comparison to the recreational benefit provided.

Yours truly


Christine Elsaesser

FILE CODE

WE4 E1 - ELSAESSER, CHRISTINE - PHOENIX MTN.
REQUEST FOR FUNDING.



#5-4217 Glanford Avenue

Victoria, B.C. V8Z 4B9

Tel: 250-352-5492

julia@solarbc.ca

Join the Solar Revolution

RECEIVED

FEB / 5 2012

THE CORPORATION OF
THE CITY OF GRAND FORKS

January 17, 2012

Mr Wayne Kopan
Manager of Environmental & Building Construction Services
City of Grand Forks
Box 220 - 7217 4th Street
Grand Forks, VOH 1H0

FILE CODE

WE4, SI - Solar BC - Incentive Pmt

RE: Your SolarBC Incentive Payment

Dear Wayne,

Thank you for submitting your commissioning report, drawings, and photos for the solar hot water system installed at the washrooms in your City campground.

Your SolarBC rebate is calculated based on the number, make and model, area, and performance factor of the solar collectors that you installed. We are required to use the collector area and performance factor listed in the List of Accepted Solar Collectors published by Natural Resources Canada on October 12, 2010. For the Heliodyne Gobi 408 collectors, which you installed, the rebate calculation is as follows:

A program of:



www.bcsea.org

Sponsored by:



www.gov.bc.ca

Collector Area (m ²)	No. of Collectors	Total Collector Area (m ²)	Performance Factor	Incentive Rate (\$/m ²)	Incentive
2.994	2	5.988	0.91	\$275	\$1,498.50

Where Incentive = Total Collector Area x Performance Factor x Incentive Rate.

Please find enclosed our cheque for \$1498.50.

INDEMNITY

Neither B.C. Sustainable Energy Association (BCSEA), nor its employees, officers, directors, contractors, representatives and agents, will have any liability in respect of any injuries, damages, actions, suits, losses, charges, expenses, claims and demands whatsoever (including necessary legal costs) made by any person in connection with or arising out of any action related to the installation, maintenance, and on-going operation of the solar hot water system, and the City of Grand Forks, as recipient of project funding, will indemnify and save harmless BCSEA, its employees, officers, directors, contractors, representatives and agents, in respect of any such claims.

BCSEA's liability shall be limited to the sum equal or less than the funding provided by the SolarBC Program to the City of Grand Forks for the solar hot water system.

The Indemnity stated above shall survive beyond the completion of the solar hot water project and payment of the final rebate by SolarBC.

CLOSURE

Thank you for your participation in these initiatives and for your efforts to reduce energy consumption and carbon emissions through the installation of a solar water heating system.

Yours sincerely,



Nitya C. Harris, P.Eng.
Executive Director

SolarBC Payment Letter
January 17, 2012

To whom it may concern & Diane

Here is the information you have requested,thank you again for your time and consideration.I have attached the official letter of request from our President Dave Sinclair.

We are profoundly indebted to our veterans...the most exceptional volunteers Canada has ever known. Their extraordinary service and commitment have afforded us rights and freedoms that are merely a dream to millions of people around the globe. The Royal Canadian Legion has honored these deserving citizens through the organization's unwavering support. This book is a fitting tribute to veterans and will be an invaluable resource to young people, whose pride and character will be enhanced by knowing more about the very important role played by the Legion and the contributions of its members.

*The Veterans would be honored to have **THE CITY OF GRAND FORKS** IN OUR BOOK AGAIN THIS YEAR WITH THE QTR PAGE AD SUPPORT,I HAVE INCLOSED A COPY OF LAST YEARS AD FOR REVIEW. THE COST IS THE SAME AS LAST YEAR \$450.00 TAXES INCL.*

Your support would be a great help and very much appreciated. Please join us in helping improve the way of life for our veterans.

I will be in contact at the end of Feb 2012, if you have any questions or concerns in the interim please do not hesitate to contact me.

Sincerely,

Ralph Tompson

**British Columbia/Yukon Command of the
Royal Canadian Legion
Campaign Office 1-866-354-6277
Ad Copy bccl@fenety.com
Web Site www.bcyuk.legion.ca**





British Columbia / Yukon Command The Royal Canadian Legion

“Military Service Recognition Book”

Dear Sir/Madam:

Thank you for your interest in the **BC/Yukon Command / The Royal Canadian Legion**, representing **British Columbia** and the **Yukon's Veterans**. Please accept this written request for your support, as per our recent telephone conversation.

Our **BC/Yukon Command Legion** is very proud to be printing **10,000 copies** of our Annual “**Military Service Recognition Book**”, scheduled for release by Remembrance Day 2012, to help identify and recognize many of the brave **Veterans** of British Columbia and the Yukon who served our Country so well during times of great conflict. This annual publication goes a long way to help the Legion in our job as the “**Keepers of Remembrance**”, so that none of us forget the selfless contributions made by our **Veterans**.

We would like to have your organization's support for this Remembrance project by sponsoring an advertisement space in our “**Military Service Recognition Book**.” Proceeds raised from this important project will allow us to fund the printing of this unique publication and will also help our Command to improve our services to **Veterans** and the more than 150 communities that we serve throughout British Columbia and the Yukon. The Legion is recognized as one of Canada's largest “Community Service” organizations, and we are an integral part of the communities we serve. This project ensures the Legion's continued success in providing these very worthwhile services.

Please find enclosed a rate sheet for your review, along with a detailed list of some of the many community activities in our **154 Branches and 100 Ladies Auxiliaries** in the **BC/Yukon Command**. Whatever you are able to contribute to this worthwhile endeavor would be greatly appreciated. For further information please contact **BC/Yukon Command Office** toll free at **1-866-354-6277**.

Thank you for your consideration and/or support.

Sincerely,

**Dave Sinclair
President**



British Columbia / Yukon Command The Royal Canadian Legion

“Military Service Recognition Book”

Advertising Prices

<u>Ad Size</u>	<u>Cost</u>	<u>HST</u>	<u>Total</u>
Full Colour Outside Back Cover	\$1,709.82	+	\$205.18 = \$1,915.00
Inside Front/Back Cover (Full Colour)	\$1,517.86	+	\$182.14 = \$1,700.00
Full Page (Full Colour)	\$1,424.11	+	\$170.89 = \$1,595.00
Full Page	\$959.82	+	\$115.18 = \$1,075.00
½ Page (Full Colour)	\$825.89	+	\$99.11 = \$925.00
½ Page	\$566.96	+	\$68.04 = \$635.00
¼ Page (Full Colour)	\$513.39	+	\$61.61 = \$575.00
¼ Page	\$401.79	+	\$48.21 = \$450.00
1/10 Page (Business Card-Full Colour)	\$281.25	+	\$33.75 = \$315.00
1/10 Page (Business Card)	\$236.61	+	\$28.39 = \$265.00

H.S.T. Registration # R10 793 3913

All typesetting and layout charges are included in the above prices.

A complimentary copy of this year's publication will be received by all advertisers purchasing space of 1/10 page and up, along with a Certificate of Appreciation from the BC/Yukon Command.



PLEASE MAKE CHEQUE PAYABLE TO:

BC/Yukon Command
The Royal Canadian Legion
(BC/Y RCL)
(Campaign Office)
P O Box 5555
Vancouver, BC V6B 4B5



DEAR VALUED SUPPORTER:

Thank you for your pledge in support of British Columbia/Yukon Command, The Royal Canadian Legion's **"Military Service Recognition Book Project."** This annual publication will help identify and recognize many of the Veterans of British Columbia and the Yukon who served their country so well. The book will go a long ways to help the Legion in our job as "Keepers of Remembrance" so that none of us forget the selfless contributions made by our veterans. Copies of this publication will also be provided to public and private School Libraries in BC and the Yukon to be used as an education aid for our youth

There will be 10,000 copies of this book printed and distributed free **of charge** in communities throughout BC and the Yukon. Proceeds raised from this project will be used by the Legion to improve services to Veterans and the more than 150 Communities we serve.

The Royal Canadian Legion plays an active role in communities throughout BC and the Yukon. With 156 Branches and 110 Ladies Auxiliaries in British Columbia and the Yukon there's not a citizen within our Command whose life isn't touched by The Royal Canadian Legion. The tragedy for the Legion is that often times the public isn't aware of the extent of our work. We have a history of working hard and not really publicizing our contributions.

Who we are and what do we do?

The more than 80,000 members of The Royal Canadian Legion BC/Yukon Command are dedicated to assisting Veterans and their families. We are also equally dedicated to assisting those in need within our communities, whether it is seniors or our youth.

Funding - The government does not fund The Royal Canadian Legion. We rely on our member's dues, donations from the public and in-house fund raising activities.

How do we help seniors and youth within our communities!

- Since 1956 provide affordable housing numbering in the thousands for seniors throughout BC/Yukon with a construction cost of over \$168,000,000 and a current value many times that amount.
- Provide "assisted living" accommodation for those needing the extra care. Presently this type of accommodation numbers in the hundreds of units with at least four new complexes under construction.
- Support our communities by paying in **excess of one millions dollars** in yearly property taxes

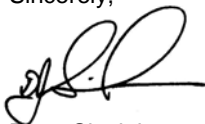
The Legion combined with our Foundation donates:

- Over **half a million dollars** annually within BC/Yukon in support of electric beds and lifts, wheelchairs and specialty mattresses, specialized medical equipment, therapeutic gardens, buses and even furnishings and television sets to our hospitals and extended care facilities.
- **Half a million dollars** raised by the 5000 Ladies Auxiliary members for charities and deserving branch projects
- **Over \$350,000** on Youth Programs, sponsoring a variety of sports teams.
- **Over \$275,000** in Bursaries and Scholarships awarded
- Sponsor over 5,000 cubs, scouts, guides and cadets
- **\$16,500 annually** to send young BC athletes and coaches to a Legion-sponsored National Athletic camp and to fund local events
- **\$60,000 annually** to the Department of Family Practice at UBC. Over 200 family doctors have graduated since inception in 1978, most of these are in practice in BC, including a large number in rural areas
- Sponsor Transition programs at UBC and the University of Victoria for our veterans and their families suffering with Post Traumatic Stress Disorder
- Sponsor "Spinoza Bear" program throughout BC for children suffering with serious illness or stress related disorders
- **Over half a million dollars** from poppy funds to ex-service personnel and their dependants in need

The Legion at work in your community!

Again, we thank you for your sponsorship and support of this very worthwhile project.

Sincerely,



Dave Sinclair
President



THE CORPORATION OF THE CITY OF GRAND FORKS

7217 - 4TH STREET, BOX 220
GRAND FORKS, BC V0H 1H0

FAX (250) 442-8000

TELEPHONE
(250) 442-8266

Website: www.city.grandforks.bc.ca
Email: info@grandforks.ca

Hello Dianne,

I am writing you to discuss FortisBC's 2012 Earth Hour Community Challenge. We hope that the City of Grand Forks will be participating in this year's program. Similar to last year's program we will have a number of communication resources as well as energy saving prize kits available to support Earth Hour initiatives with the City of Grand Forks staff and within the community.

Below is some information about Earth Hour and, in particular, the Community Challenge. Recognizing that Sunshine Valley Child Care Society was not a recipient of a Community Challenge prize in 2011 we have identified them as potential recipient for the 2012 Challenge. If you could consider this with Council and send me their decision by Monday, February 13th it would be greatly appreciated. Some of the communities that we contacted circulated this message to their Council via email for input. Please don't hesitate to provide my email address and direct line (250-469-8007) as I would be happy to answer any questions regarding this initiative.

FortisBC 2012 Earth Hour Community Challenge

Earth Hour 2012 is Saturday, March 31, 2012, at 8:30pm. Hundreds of millions of people around the world show their support by turning off their lights for one hour. Earth Hour continues to be a global call to action to every individual, every business and every community to think about how we use energy.

Earth Hour started in 2007 in Sydney, Australia with 2.2 million homes and businesses turning their lights off for one hour. It has grown into a global symbolic climate change initiative. In 2012, it's expected that millions of people from more than 135 countries will turn their lights off for Earth Hour.

Earth Hour is a natural fit for the FortisBC PowerSense program and assists with PowerSense in getting people actively involved with energy saving. FortisBC is sponsoring the 2012 Earth Hour Community Challenge to encourage people to pledge to turn off all non-essential lighting, appliances and electronics. This initiative will be promoted throughout the month of March.

- Individuals can take the Earth Hour Pledge on FortisBC.com and be entered to win a weekend at Manteo Resort in Kelowna. Everyone who pledges will have their name entered into a draw for a weekend getaway and their individual pledges will increase their community's chance to win an energy savings upgrade valued up to \$5000 for a worthy non-profit organization in their community.
- The community with the highest rate of participation (# of people in a community to take the pledge compared with their 2006 census population) will win the Earth Hour Community Challenge. The community wins bragging rights and their non-profit organization will receive an energy savings upgrade valued up to \$5000.

Questions for consideration

- 1) Can the City of Grand Forks promote Earth Hour through their website, press releases, Twitter, Facebook, LED board, etc.
- 2) Are there opportunities for the City to turn off any municipal landmarks for Earth Hour?
- 3) Will the City support an internal campaign with staff? FortisBC can supply prize (Energy saving kit values at up to \$50, staff identified through email address, winner chosen randomly)
- 4) Are there any other ways that we can support the City in engaging staff and residents to participate in the 2012 Earth Hour Community Challenge?

Thanks Dianne. Should you have any questions please don't hesitate to contact me. I will be away from the office tomorrow but will be returning on Monday, February 13th. If you need to reach me tomorrow, please call me on my mobile: 250-718-0914.

Best regards,

Colleen

Colleen Sondermann

Communications Specialist
Corporate Communications

FortisBC Inc.

Suite 100, 1975 Springfield Road
Kelowna, BC, V1Y 7V7

P: 250.469.8007

M: 250.718.0914

F: 1.866.519.9632



CivicPride



THE BENEFITS OF BEING A PATRON OF PITCH-IN

***You are helping the PITCH-IN volunteers in your community who use our free year-round programs and materials to:**

- clean up and beautify your neighbourhoods
- educate about the importance of individual responsibility for taking care of their environment
- undertake projects and campaigns encourage pre-cycling, and living by the 4 R's lifestyle- refuse, reduce, reuse, and recycle
- participate all year round in projects that save your Council money and invests in your community's future

RECEIVED

JAN 31 2012

THE CORPORATION OF
THE CITY OF GRAND FORKS

***These EXCLUSIVE Benefits for your Council, PITCH-IN Coordinator and Staff:**

- ✓ access to Patron Secure Section of the PITCH-IN website to download free materials including
 - detailed Action + Communications Plan for PITCH-IN CANADA Week
 - Communications and Action Plan for *The 20-Minute Makeover*
 - The Civic Pride Program, a comprehensive, year-round, litter control and waste management program (manual, workshop materials, DVD, use of logo, etc...)
- ✓ right to use the PITCH-IN trademarks including the PITCH-IN, CIVIC PRIDE and *The 20-Minute Makeover* logos
- ✓ purchase the official SEMAINE PITCH-IN WEEK flag at a reduced price of \$75
- ✓ free registration in the *The National Civic Pride Recognition Program*
- ✓ your community listed and linked on the PITCH-IN CANADA Website as a
- ✓ access to PITCH-IN CANADA staff as you design local litter control + beautification programs

***For Your Local Volunteers:**

- ★ Guaranteed + Priority access to free PITCH-IN Week garbage/recycling bags for volunteers (must apply by March 15)
- ★ Ensure that PITCH-IN Week can continue as a resource for your community groups, so they receive clear recycling bags and the yellow waste removal bags!

You might also want to check out these other **PITCH-IN CANADA** materials and programs for your staff, your Council and the volunteers in your community, all available as FREE downloads from pitch-in.ca

- ecoActive Schools
- Green Shopper
- Shoreline Clean-up
- Fastest Broom Contest (a great kick-off for PITCH-IN Week!)
- Tra\$h-A-Thons
- Pollution Counts
- Re-THINK Educational Unit
- Posters, Colouring Books, Action Projects for the Environment

FILE CODE

WEX 191 - PITCH IN - OPERATION
CLEAN SWEEP.

THANK YOU !!!



CivicPride



THE COST OF BECOMING A PATRON OF PITCH-IN

The cost is dependent on your community's population.
That makes it fair for all and enables even the smallest villages or hamlets to become a patron. .

Population of your Community	Patron's Fee
1 – 500	\$125
501 – 1000	\$175
1001 – 2500	\$225
2501 – 5,000	\$ 350.
5,001 – 10,000	\$ 425.
10,001 – 25,000	\$ 550.
25,001 – 50,000	\$ 675.
50,001 – 100,000	\$ 750.
100,001 – 250,000	\$ 1250.
250,001 – 500,000	\$ 1500.
500,000+	\$ 2000.

November 09

PATRON APPLICATION

Name of Community.....

Mailing Address.....

City/Town/VillageProvince/Territory

Postal CodeTelephone () Fax ()

Contact Person Title

Email Community's Website www.

Population taken from (year)census

Amount of Fee Enclosed (see chart for applicable rate) \$.....

We need an invoice. Our Purchase Order Number is (please attach PO)

Send this Form to:

PITCH-IN CANADA National Office,
Box 45011, Ocean Park PO, WHITE ROCK, BC, V4A 9L1

**TO PARTICIPATE IN PITCH-IN WEEK AND RECEIVE FREE BAGS PLEASE
SEND THE REGISTRATION FORM IN WITH YOUR PATRON APPLICATION TO
BE PROCESSED.**

1. Email (print CLEARLY please!) _____

Name (Mr/Mrs/Ms) _____ **Title** _____

Organization Name _____

STREET DELIVERY ADDRESS:

Delivery Address _____

Village/Town/City _____ **Province** _____ **Postal Code** _____

Tel: () _____ **Fax: ()** _____

2. Information about YOUR Organization:

Number of people who will participate in your campaign

(this information is **very important** as it assists us in deciding how many free materials to send you)

3. Are you organizing any environmental education activities? (please tick yes or no) **Q1 Yes** ☐ **No** ☐

If yes, please tick off below: (check off as many as apply)

- | | | |
|---|---|--|
| 01 <input type="checkbox"/> Litterless Lunch Program | 06 <input type="checkbox"/> Planting – trees/flowers | 10 <input type="checkbox"/> Green Shopper Program |
| 02 <input type="checkbox"/> Recycling Project | 07 <input type="checkbox"/> Poster Contest | 11 <input type="checkbox"/> Pollution Count |
| 03 <input type="checkbox"/> Composting Project | 08 <input type="checkbox"/> Stream Restoration Project | 12 <input type="checkbox"/> Cell Phone Recycling Program |
| 04 <input type="checkbox"/> Habitat Restoration Project | 09 <input type="checkbox"/> Display(s) | 13 <input type="checkbox"/> Energy Conservation Prog. |
| 05 <input type="checkbox"/> Speaker/Video/Presentation | 14 <input type="checkbox"/> Other (pls describe in box below) | |

Please provide brief description of the educational project(s) above, including DATES: (use separate sheet if required – we like to learn about your activities so that we can pass along ideas onto others! We love pictures, but they cannot be returned).

Date(s):

Details: (use separate sheet if reqd)

4. Will you be organizing a clean-up event? (please tick yes or no) **Q2 Yes** ☐ **No** ☐

If yes, please tick off area(s) you plan to clean-up: (check off as many as apply)

- | | | |
|---|---|--|
| 01 <input type="checkbox"/> Schoolyard | 05 <input type="checkbox"/> Shoreline/Waterway | 09 <input type="checkbox"/> Wildlife/Conservation Area |
| 02 <input type="checkbox"/> Neighbourhood | 06 <input type="checkbox"/> Highway/Road | 10 <input type="checkbox"/> Trail |
| 03 <input type="checkbox"/> Park/Playground | 07 <input type="checkbox"/> Business | 11 <input type="checkbox"/> Sports Fields |
| 04 <input type="checkbox"/> Ravine | 08 <input type="checkbox"/> Cemetery/Churchyard | 12 <input type="checkbox"/> Other (please specify) _____ |

Date(s) of your Clean-Up Project(s)?

Please provide more details about your clean-up project(s): (use separate sheet if required - we like to learn about your activities so that we can pass project ideas onto others! We love pictures, but they cannot be returned).

5. Are other schools/sections/units/organizations/clubs involved in your campaign? Yes ☐ No ☐

If "YES": LIST ALL SCHOOLS/SECTIONS/UNITS/ORGANIZATIONS/CLUBS, OTHER THAN YOUR OWN, who are participating. We want to recognize everyone for their contribution! Please attach separate sheet if necessary. Please do not include recalled groups. If you wish to discuss coordinating groups please contact Lisa Davis, Program Manager at lisa@pitch-in.ca



Dear Head and Members of Council

*PITCH-IN BC is celebrating its 45th PITCH-IN Week anniversary in 2012!
Make your community a part of the 500,000+ Canadians that participate in the largest community
clean up, education, and beautification program in Canada.*

PITCH-IN BC provides volunteers with the materials and ideas to undertake the often unpleasant and definitely challenging tasks to clean-up and beautify your community – all for free!! Last year alone we cleaned up over a 4,000,000 tones of littered waste in communities across Canada.

PITCH-IN BC – our organization – has been organizing and promoting, PITCH-IN CANADA Week and recruiting and supplying volunteers with the materials for PITCH-IN CANADA Week, for over 45 years. That's a lot of volunteer hours over three+ decades – and adds up to a lot of dollars saved by your Council!

OK – how can we do it???? Only with the help of our official sponsors (www.pitch-in.ca – Our Partners) and some communities who support their PITCH-IN CANADA Week volunteers by becoming a **Patron*** of PITCH-IN BC.

Help support PITCH-IN BC and your local volunteers by becoming a Municipal Patron. Your volunteers are donating their time; they are saving your Council money; they are improving your community for all of your residents; a clean and beautiful community is a healthy community, and a good investment in tourism and attracting investment.

Help us continue to help your PITCH-IN volunteers ! Become a Patron* of PITCH-IN BC today !

"The City's involvement in PITCH-IN CANADA Week, Operation: Clean Sweep, is a benefit to the community as it provides assistance in city-wide clean-ups, builds upon Communities In Bloom initiatives and promotes environmental awareness. This enhances both the urban and natural environment and develops a strong sense of community pride and responsibility. The estimated value.. of our PITCH-IN volunteers' hours IN 2008 is \$340,000 to \$612,000."

Sandra Kranc, City of Oshawa.

*PATRON fees are population based – see over!

PITCH-IN BC.... VOLUNTEERS IN ACTION!!





Interior Health

February 6, 2012

Dear Community Partner:

I'm pleased to advise that Minister Terry Lake, MLA for Kamloops North-Thompson, officially launched the Interior Crisis Line Network in Kamloops today on behalf of Health Minister Michael de Jong. The launch of this Network means all Interior Health residents now have around-the-clock access to telephone support through one toll free number: **1-888-353-CARE (2273)** when they need assistance managing personal concerns.

Crisis lines are a valued community safety net offering support to callers who are facing challenges such as depression, substance abuse, poverty, spousal abuse or homelessness. Interior Health has been working with the five crisis line providers (East Kootenay, Kootenay Boundary, Cariboo-Chilcotin, North Okanagan, and Kelowna) and the Crisis Line Association of B.C. (CLABC) to build the Interior Crisis Line Network to ensure this critical support is accessible to everyone in the region.

The **1-888-353-CARE (2273)** toll free number links callers to the nearest crisis line first. If that line is busy, the system will route the call to another Interior-based crisis line. Crisis lines are often the first step people take when facing personal issues. In B.C, crisis lines provide more than 3.7 million minutes of support each year. Someone reaches out to call their local crisis line every three minutes.

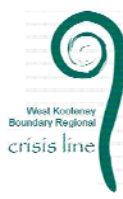
Crisis line workers have access to a comprehensive data base of community services and supports available across the region. The Interior Crisis Line Network integrates provincial standards, common protocols and tools, proven technology, and the commitment of IH and CLABC to ensure the best possible crisis line support is accessible for the people of the Southern Interior.

Please see the attached news release or contact your IH community point person or crisis line for more information.

Sincerely,

Andrew Neuner
VP Community Integration
(On behalf of the below-noted agencies)

AN/sjs



Bus: (250) 851-7453 **Fax:** (250) 851-7400
Email: andrew.neuner@interiorhealth.ca
Web: interiorhealth.ca

519B Columbia Street
Kamloops, BC V2C 2T1

NEWS RELEASE

For Immediate Release
2012HLTH0006-000105
Feb. 6, 2012

Ministry of Health
Interior Health

New Interior crisis line network launched

KAMLOOPS – All Interior Health residents now have around-the-clock access to toll-free telephone support when they need assistance managing personal concerns with the launch of an Interior Crisis Line Network.

Kamloops-North Thompson MLA Terry Lake and Transportation and Infrastructure Minister Blair Lekstrom announced today, on behalf of Health Minister Michael de Jong, the new toll-free number: 1 888 353-CARE (2273).

“Crisis lines can be an important community safety net,” said Lake. “Crisis lines are often the first step people take to help them self-manage mental health, substance use and other personal issues.”

The Interior Crisis Line Network was created with the assistance of the BC Crisis Line Association and the five Interior crisis line providers: the East Kootenay Crisis Line, the Kootenay Boundary Crisis Line, the Cariboo Chilcotin Crisis Line, the Kelowna Community Resource Centre and the North Okanagan PIN (People in Need) Crisis Line. Within the network, the five crisis lines are using the same protocols and tools to ensure callers receive a consistent level of support whether they are speaking to someone from a local crisis line or from another Interior-based crisis line.

“The crisis line is the result of community partners working together with a common goal,” said Kamloops-South Thompson MLA Kevin Krueger. “Families throughout Interior Health will directly benefit from the network of crisis line services as a result of the partnership of the crisis lines, Interior Health and the BC Crisis Line Association.”

When a caller dials 1 888 353-CARE (2273) they will first be linked to a crisis line closest to them geographically, if that line is busy, the system will automatically route the call to another interior-based crisis line.

“An integrated Interior Crisis Line is the best approach to providing consistent and responsive crisis line support across the region,” said Interior Health board chair Norman Embree. “The goal is to provide all residents with the support they need when they need it.”

Crisis line workers are trained to support and guide callers through a variety of problems they may be facing such as depression, poverty, abuse or homelessness. All crisis line workers have access to a comprehensive database of community and emergency support services that are available in each area.

The Interior Crisis Line Network integrates evidence-based best practice from the provincial 1-800 SUICIDE line, other provincial crisis lines and the American Association of Suicidology.

“The Interior Crisis Line Network is manned by trained people who live in and understand the challenges, opportunities and culture of the Southern Interior,” said Bryan Redford, IH West community director. “We’ve also worked closely with our Aboriginal Health Program to ensure that culturally appropriate intervention options are available and known to all crisis line workers.”

“Each time I take a call,” said Sandy, a crisis line worker, “I hear the difference having a safe place to call, to be heard, makes in people's lives. Crisis lines save lives for certain and they support people in making positive changes. That's what inspires me to volunteer.”

The Interior Crisis Line Network received \$74, 200 in one-time startup funding from Interior Health and will receive \$437,000 in annualized funding.

Crisis Lines in B.C. provide over 3.7 million minutes of support each year. Someone reaches out to call their local crisis line every three minutes.

Media Contacts:	Ryan Jabs Media Relations Manager Ministry of Health 250 952-1887 (media line)	Jennifer Inglis Interior Health Communications 250 420-2404
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Connect with the Province of B.C. at: www.gov.bc.ca/connect



790 Shakespeare Street, Trail BC V1R 2B4
Cell 250-231-0404 | Email akblg@shaw.ca

TO: All AKBLG Members

FROM: Arlene Parkinson, Secretary/Treasurer

DATE: February 14, 2012

**RE: NOTICE OF ANNUAL GENERAL MEETING
and **FINAL CALL FOR RESOLUTIONS 2012****

The 2012 Annual General meeting of the Association of Kootenay & Boundary Local Governments will be held **April 19, 20 and 21, 2012 and will be hosted by the City of Trail.**

Pursuant to Section 10 of your Constitution, this is the THIRD FORMAL CALL FOR RESOLUTIONS for the Annual General Meeting. If there is an issue of concern to your Municipality or Regional District, which cannot be resolved at the local level, please submit it to the Association in the form of a Resolution.

We will be circulating the resolution package for perusal by delegates prior to the convention. Please make note of the deadline date. **All resolutions must be received at this office no later than Monday, February 20, 2012.** Resolutions received after this date will be held over until the next Annual General Meeting.

The Executive will receive Special Resolutions no later than 10:00 a.m., Friday, April 20, 2012, at the Annual General Meeting provided that there are 100 copies of each resolution. A Special Resolution requires a two thirds vote in support of consideration prior to being introduced onto the floor of the Annual General Meeting.

Background material and a brief statement of any previous action taken by the member should support each draft Resolution. Each Resolution may be submitted electronically to akblg@shaw.ca and should be on the letterhead of the Local Government submitting it with a short heading to designate the subject of the Resolution. **The Resolution may not contain more than two "Whereas" clauses.**

Please do not hesitate to contact me at the above email address if you have any questions or concerns.



790 Shakespeare Street, Trail BC V1R 2B4
Cell 250-231-0404 | Email akblg@shaw.ca

I have included below the updated Constitution excerpts that were passed at the 2010 AKBLG Annual General Meeting.

Thank you

Arlene Parkinson
Secretary Treasurer

10.4 Ordinary Resolutions

- (1) Each resolution shall be prepared on a separate sheet of 8 1/2" by 11" paper under the name of the sponsoring Member and shall bear a short descriptive title;
- (2) Each resolution shall be endorsed by the sponsoring Member.
- (3) All resolutions of the Association shall be deemed to be of a local (regional) nature unless specifically indicated by the sponsor that the resolution is to be handled at the Provincial Government level.

10.5 Late and Special Resolutions (April 2010)

(i) Resolutions that are not received in accordance with the deadline outlined in 10.7 below shall be categorized as follows;

- (a) Late Resolution
- (b) Special Resolution

(ii) A Late Resolution shall be held over until the next Annual Meeting

(iii) A Special Resolution shall be determined by the Resolutions Committee, as being any resolution pertaining to a new issue that has arisen between the deadline outlined in 10.7 below and the Annual Meeting.

(iv) A Special Resolution requires a two thirds vote in support of consideration prior to being introduced onto the floor of the Annual Meeting, and may only be introduced after all Ordinary Resolutions have been considered or if two thirds of the Delegates present determine to hear the resolution immediately.

10.6 The Executive will cause the resolutions to be printed and circulated to Members by way of the delegate packages.

10.7 All resolutions, along with supportive, background information, shall be sent to the Secretary-Treasurer sixty (60) days prior to the date of the Annual Meeting.

TASK LIST FOR MEETINGS SCHEDULED FOR FEBRUARY 6TH , 2012

ISSUE	ASSIGNED	COMPLETED
REGULAR MEETING OF COUNCIL		
Registered Petitions & Delegations:		
a) Corporate Officer's Report – Phoenix Mountain Alpine Society Request for Funding RESOLVED THAT COUNCIL RECEIVE THE PRESENTATION GIVEN BY DON COLCLOUGH, A REPRESENTATIVE OF THE PHOENIX MOUNTAIN ALPINE SKI SOCIETY, WITH REGARD TO THEIR REQUEST FOR FUNDING AND DETERMINES TO REFER THEIR REQUEST AS A CONSIDERATION DURING THE CITY'S 2012 BUDGETING PROCESS.	Cecile for Budgeting Process	In Progress
Recommendations From Staff for Decisions:		
a) Amendment to the Economic Development Advisory Committee Policy No. 1503 RESOLVED THAT COUNCIL RECEIVES THE CORPORATE OFFICER'S REPORT DATED JANUARY 31 ST , 2012, REGARDING AN AMENDMENT TO POLICY NO. 1503, THE ECONOMIC DEVELOPMENT ADVISORY COMMITTEE POLICY, AND APPROVES THE CHANGES TO THE POLICY THUS ALLOWING EIGHT MEMBERS OF THE PUBLIC TO PARTICIPATE IN THE COMMITTEE AS OUTLINED IN THE POLICY.	Diane	Done
b) Chief Financial Officer's Report – Five Year Financial Plan Guidelines RESOLVED THAT COUNCIL RECEIVES THE STAFF REPORT DATED FEBRUARY 1 ST , 2012 REGARDING THE 2012 FINANCIAL PLAN GUIDELINES AND FURTHER APPROVES THESE GUIDELINES TO ALLOW CITY STAFF TO PROCEED WITH THE PREPARATION OF THE 2012-2016 FINANCIAL PLAN BASED ON COUNCIL'S OBJECTIVES.	Cecile	In Progress
c) Corporate Officer's Report – Application for Development Variance Permit RESOLVED THAT THE STAFF REPORT, DATED JANUARY 31 ST , 2012, BE RECEIVED, AND THAT COUNCIL FURTHER APPROVES THE APPLICATION FOR A DEVELOPMENT VARIANCE PERMIT TO THE PROPERTY AT 6022-12 TH STREET LEGALLY KNOWN AS LOT 1, DL 382, PLAN KAP72190, THEREBY VARYING SECTION 37 (G) TO VARY THE RATIO OF ACCESSORY BUILDING TO PRINCIPLE BUILDING, ALLOWING FOR THE PROPOSED CONSTRUCTION OF A GARAGE TO BE GREATER THAN 50% OF THE PRINCIPLE RESIDENCE STRUCTURE AS PROPOSED BY THE PROPERTY OWNER, GORDON SHAW.	Kathy	In Progress
Summary of Information Items:		
d) Email from Lifeforce- Regarding Moratorium of Deer Kills. Recommend to receive for information and to refer the correspondence to the Deer Committee.	Diane	Done