

**THE CORPORATION OF THE CITY OF GRAND FORKS
AGENDA – PRIMARY COMMITTEE MEETING**

**Monday January 23rd, 2012
Council Chambers City Hall**

<u>ITEM</u>	<u>SUBJECT MATTER</u>	<u>RECOMMENDATION</u>
1. <u>CALL TO ORDER</u>		Call Meeting to order after the Regular Meeting has been recessed
2. <u>PRIMARY COMMITTEE MEETING AGENDA</u> -	Agenda for January 23rd, 2012	Adoption of Agenda
3. <u>DELEGATIONS:</u> a) Sandra Barron – Visitor’s Choice Publications	Presentation by Sandra Barron on a proposal for the City to purchase advertising in the 2012 Edition of the Boundary Country Visitor’s Choice Publication	Primary Committee recommends to Council to receive the presentation from Sandra Barron of Visitor’s Choice Publication and determines to renew the City’s full page advertisement in the 2012 Boundary Country Visitor’s Choice Publication at a cost of \$2,360 plus tax.
b) Christine Thompson – Boundary Museum Society	Christine Thompson, representative of the Boundary Museum Society will make a presentation to Council asking Council to consider annual funding to the Society by way of a Service Agreement	Primary Committee recommends to Council to receive the presentation made by Christine Thompson, representative of the Boundary Museum Society, with regard to their activities in 2011 and 2012, and further determines to refer the Service Agreement Funding Request to the 2012 Budgeting Process for Council’s consideration and discussion.
4. <u>UNFINISHED BUSINESS:</u> NONE		
5. <u>RECOMMENDATIONS FOR CONSIDERATION:</u> None		
6. <u>OPERATIONAL DISCUSSIONS FROM STAFF:</u> None		
7. <u>INFORMATION ITEMS:</u> None		
8. <u>PROPOSED BYLAWS FOR DISCUSSION:</u> None		
9. <u>LATE ITEMS:</u>		
10. <u>REPORTS, QUESTIONS AND</u>		

INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL

11. **QUESTION PERIOD FROM THE PUBLIC**

Attendees in the gallery may ask Council questions at this time.

Hear Presentations and refer any issues for further discussion.
Hear from the Public

12. **ADJOURNMENT**

Adjournment

**THE CITY OF GRAND FORKS
REQUEST FOR PRIMARY COMMITTEE DECISION
DELEGATION**

DATE : **January 23rd, 2012**

TOPIC : **Visitor's Choice Publications**

PROPOSAL : **Presentation on a proposal for City of Grand Forks to purchase Advertising in the 2012 Edition of the Boundary Country Visitor's Choice Publication**

PROPOSED BY : **Sandra Barron-Visitor's Choice Publications**

SUMMARY:

Sandra Barron of Visitor's Choice Publications will make a presentation on her proposal for the City of Grand Forks to purchase advertising in the 2012 Edition of the Boundary Country Visitor's Choice Publication which is to be distributed throughout BC and the Pacific Northwest.

STAFF RECOMMENDATIONS:

Option 3: The Primary Committee recommends to Council to receive the presentation from Sandra Barron of Visitor's Choice Publication and determines to renew the City's full page advertisement in the 2012 Boundary Country Visitor's Choice Publication at a cost of \$2,360 plus tax.

OPTIONS AND ALTERNATIVES:

1. Receive the presentation: Under this option, Council is provided with the information on the proposal for advertising in the Visitor's Choice Publication.
2. That the Primary Committee receives the presentation and further discusses the option of purchasing advertising in the 2012 Edition of the Boundary Country Visitor's Choice Publication.
3. That the Primary Committee receives the presentation from Sandra Barron of Visitor's Choice Publication and determines to renew the City's full page advertisement in the 2012 Boundary Country Visitor's Choice Publication at a cost of \$2,360 plus tax.

BENEFITS DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The main advantage of this option is that information is provided to the City and the Community.

Option 2: The main advantage is same as Option 1 and further assists in reaching a decision regarding Visitor's Guide Advertising. By choosing to advertise the City of Grand Forks in a Visitor's Guide, may be perceived as pro-tourism for the community.

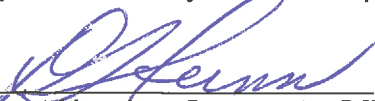
Option 3: The main advantage of this option is that Grand Forks will continue to be present in the 2012 Tourism Guide as it did last year.

COSTS AND BUDGET IMPACT - REVENUE GENERATION:

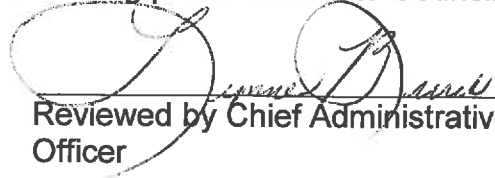
There is no cost of making the presentation. The cost for advertising will be determined by the size of the advertising, if this is the wish of Council.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

Council procedures bylaw makes provisions for making presentations to Council.



Department Head or Corporate Officer
or Chief Administrative Officer



Reviewed by Chief Administrative
Officer

Council Delegations

Background

Council for the City of Grand Forks welcomes public input and encourages individuals and groups to make their views known to Council at an open public meeting.

Council needs to know all sides of an issue, and the possible impacts of any action they make take, prior to making a decision that will affect the community. The following outline has been devised to assist you in preparing for your presentation, so that you will understand the kind of information that Council will require, and the expected time frame in which a decision will be forthcoming. Council may not make a decision at this meeting.

Presentation Outline

Presentations may be a maximum of 10 minutes.

Your Worship, Mayor Taylor, and Members of Council, I/We are here this evening on behalf of **the Boundary Country Visitors' Choice publication** to **request that you consider renewing your full page advertisement in the Boundary's official tourist for 2012, endorsed by the Boundary Regional Chamber of Commerce.**

The reason(s) that I/We are requesting this action are:

- 1) **to promote Grand Forks and its amenities to tourists planning a trip to, or travelling through, the Boundary**
- 2) **to support the Regional Chamber of Commerce in its initiatives to promote the area**
- 3) **to help subsidize this quality publication to enable Visitors' Choice to keep our rates reasonable for the marketplace and enable us to distribute the product throughout the Pacific Northwest.**

I/We believe that in approving our request the community will benefit by:

- 1) **increased exposure of our community to the travelling public**
- 2) **assisting the local tourism industry to become more sustainable and ultimately more profitable**

Council Delegations (cont.)

I/We believe that by not approving our request the result will be:

- 1) **a lack of exposure for Grand Forks in the official tourist guide for the region that is distributed throughout the Pacific Northwest**
- 2) **the risk of not having enough revenue generated to produce a publication of this quality with such a large distribution**

In conclusion, I/we request that Council for the City of Grand Forks adopt a resolution stating: **Council approves the request to renew their full page advertisement in the 2012 Boundary Country Visitors' Choice publication at a cost of \$2360 plus tax.**

Name: Sandra Barron
Organization: Boundary Country Visitors' Choice
Mailing Address: Box 1747 Grand Forks V0H 1H0
(Including Postal Code)
Telephone Number:250-442-3766
Email Address: sbarron@visitorschoice.com

The information provided on this form is collected under the authority of the Community Charter and is a matter of public record, which will form a part of the Agenda for a Regular Meeting of Council. The information collected will be used to process your request to be a delegation before Council. If you have questions about the collection, use and disclosure of this information contact the "Coordinator" City of Grand Forks.

N:Forms/Delegation form

**THE CITY OF GRAND FORKS
REQUEST FOR PRIMARY COMMITTEE RECOMMENDATION
DELEGATION**

DATE : January 16, 2012

TOPIC : Boundary Museum Society

PROPOSAL : Request for Annual Service Agreement in the amount of \$80,000 from the City of Grand Forks to the Boundary Museum Society

PROPOSED BY : Boundary Museum Society

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SUMMARY:

Christine Thompson, representative of the Boundary Museum Society will make a presentation to Council asking Council to receive the Boundary Museum's activity report and well as to request a Service Agreement with the City for it to provide an amount of \$80,000 per year, as funding to the Boundary Museum Society.

STAFF RECOMMENDATIONS :

That the Primary Committee recommends that Council to receive the presentation made by Christine Thompson, representative of the Boundary Museum Society, with regard to their activities in 2011 and 2012, and further determines to refer the Service Agreement Funding Request to the 2012 Budgeting Process for Council's consideration and discussion.

OPTIONS AND ALTERNATIVES:

1. Receive the presentation and refer funding issues for consideration and discussion to the 2012 Budgeting Process.
2. Receive the presentation: Under this option, Council is provided with the information on the operation of the Boundary Museum Society.

BENEFITS DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The main advantage of this option is that the Boundary Museum Society will be considered during the 2012 Budgeting Process.

Option 2: The main advantage of this option is that information is provided to the City and the Community.

COSTS AND BUDGET IMPACT - REVENUE GENERATION :

There is no cost of making the presentation.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES :

Council procedures bylaw makes provisions for making presentations to Council.



Department Head or Corporate
Officer or City Manager



Reviewed by Chief Administrative
Officer

RECEIVED

JAN 16 2012

THE CORPORATION OF
THE CITY OF GRAND FORKS

FILE CODE

Council Delegations

D2 - THE BOUNDARY MUSEUM SOCIETY

Background

Council for the City of Grand Forks welcomes public input and encourages individuals and groups to make their views known to Council at an open public meeting.

Council needs to know all sides of an issue, and the possible impacts of any action they make take, prior to making a decision that will affect the community. The following outline has been devised to assist you in preparing for your presentation, so that you will understand the kind of information that Council will require, and the expected time frame in which a decision will be forthcoming. Council may not make a decision at this meeting.

Presentation Outline

Presentations may be a maximum of 10 minutes.

Your Worship, Mayor Taylor, and Members of Council, I/We are here this evening on behalf of **The Boundary Museum Society**

to request that you consider receiving our activity report for 2011 along with our revised
for 2012.

The reason(s) that I/We are requesting this action are:

We are requesting Council's consideration in funding the anticipated 2012 shortfall.

We are also requesting Council's consideration in entering into an operating agreement with the Boundary Museum Society to ensure that the community's artifacts and archival records can continue to be maintained, displayed and showcased at the museum at at City Hall.

I/We believe that in approving our request the community will benefit by:

Being assured that their artifacts are being well cared for by the Boundary Museum Society and that their archival records are being properly recorded and stored in the archival space provided in the basement of City Hall.

(over)

Council Delegations (cont.)

I/We believe that by not approving our request the result will be:

Fewer hours when the Museum is open to the public.

Fewer community artifacts being restored.

Fewer hours for work on community archives.

In conclusion, I/we request that Council for the City of Grand Forks adopt a resolution

stating: That the Council for the City of Grand Forks enter into

a service agreement with the Boundary Museum Society

to fund the operations of the museum and archives at an

amount of \$80,000.00 per year, effective in 2012.

Name: Christine Thompson

Organization: The Boundary Museum Society

Mailing Address: c/o PO Box 220, Grand Forks, B.C. V0H 1H0
(Including Postal Code)

Telephone Number: 250-442-3737

Email Address: boundarymuse@shaw.ca

The information provided on this form is collected under the authority of the Community Charter and is a matter of public record, which will form a part of the Agenda for a Regular Meeting of Council. The information collected will be used to process your request to be a delegation before Council. If you have questions about the collection, use and disclosure of this information contact the "Coordinator" City of Grand Forks.

N:Forms/Delegation form

Form may be submitted by email to: info@grandforks.ca

The Boundary Museum Society

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The BOUNDARY MUSEUM is much more than a Museum that can be visited at the beautiful Fructova Heritage Site.

Did you know the following things about the Boundary Museum?

We are responsible for or support the following:

FRUCTOVA HERITAGE SITE & COMMUNITY ARTIFACTS

- The majority of the Community artifacts are stored at the Boundary Museum, a large portion of which are on display.
- The Boundary Museum Society is responsible for the storage, care and upkeep of the Community's artifact collection.
- The Boundary Museum is currently open 7 months a year and by appointment the balance of the year.
- The Boundary Museum Society pays \$1/year for the lease from the USCC. The Museum pays for utilities, insurance, care of the grounds, underground sprinkler system, a security system and fire system.
- With the receipt of grant funding, the Boundary Museum Society was able to undertake upgrades and improvements to the site including landscaping, new heat pumps, new window coverings that help protect the artifacts from dangerous ultra-violet rays, complete sanding and painting of the exterior and interior of the main building, a new 20' x 40' shade house, and an addition to the oven house. A large portion of grant funds received came through the generosity of Area D Director Perepolkin.
- Use of the grounds and new shade house is offered at NO CHARGE to residents and groups of the Boundary Country which encompasses Eholt to the Paulson Bridge.
- We are equipped with enough tables, chairs, dishes and cutlery. to serve 100 people.
- In 2011, we hired 3 local students for summer employment through grants from Young Canada Works & Service Canada and seasonal employment for two employees.
- We act as ambassadors to the City of Grand Forks and Boundary Area welcoming people from all over the world.
- This past year we hosted and educated classes from our local schools as well as the Okanagan in such things as Doukhobor and 1st Nations culture. We were very pleased to host a school class from the Okanagan Immersion School near Vernon BC. They were a group of 40 people – 27 student, the rest teachers & parents. The School is called **nkmapiqs I snmamaytn ki sqlixwtet** which translates into the **"Head of the Lake place of learning for our native ways"**. Their language is called **nxilxcin** and is also spoken by several of the tribes belonging to Colville Confederated Tribes in Washington state, including the Lakes. The tour was for the educational enhancement of their children as well to reconnect them with their ancestral lands.

The Boundary Museum Society

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- We provided one-on-one classes every Tuesday for local disabled youth. During this time they experienced things such as working with clay, beading, painting & more. It was great to see them come out of their shell and the rest of the staff enjoyed their laughter and giggles.
- We hosted several events including a City Council Meeting, a Credit Union staff function, a Rotary Club social, the Boundary Historical Society annual luncheon, and the Red Hat Ladies BBQ.
- Visitors are invited to leave their recreational vehicles at the Boundary Museum site during the day so that they may tour other venues such as our downtown businesses, the community archives, the Flour Mill, the Doukhorbor Museum, and Gallery 2.

COMMUNITY ARCHIVAL COLLECTION

Because it was important to the previous Council to have the community archival collections located in the City proper, the new archival location is located on the lower level of Grand Forks City Hall. The Boundary Museum Society's Board of Directors is grateful to the City of Grand Forks for preparing a safe, secure and pleasant work space.

The Boundary Museum Society is responsible for the care and restoration of the community archives that includes several collections such as photos, maps, and documents. We are just getting settled in but eventually we will be able to offer the following services to the community:

- Scan original photos &/or documents for sharing and safekeeping
- Help to organize and protect photos, negatives & other valuable documents
- Help with research inquiries
- Provide and collect audio recordings of local history
- We will serve as a drop off for items community members may wish to donate or store at the new archival facility.
- We will accept donations of photos &/or documents related to the Boundary Area or residents past or present that live(d) in the Boundary area.
- We will take orders for photo reproductions

The archives will be staffed with one part-time person at 24 hours per week year round.

GYRO PARK

- Responsible for maintenance of the display buildings.
- Responsible for the cost of restoration of the artifacts on display.
 - In 2010, the Burns Wagon was completely restored.
 - The Bossburg stagecoach is currently under restoration at the Boundary Woodworker Guild's workshop.
 - All maintenance and restoration costs come directly from the Museum's operating budget.

HERITAGE FLOUR MILL

- Set up of displays
- Help to sell flour on Fridays
- Provide support with Heritage tours

HARDY MOUNTAIN DOUKHOBOR VILLAGE

- Lend volunteer labour and summer student support.
- The Boundary Museum holds and restores artifacts that will be used to appoint the building once finished.

GRANBY WILDERNESS SOCIETY & SADDLE LAKE RESTORATION

- The Boundary Museum provides office space at the Fructova Heritage Site at no charge to the Granby Wilderness Society
- The Boundary Museum, Granby Wilderness and RDKB "D" are working in partnership in establishing the Saddle Lake Reservoir as a Regional Park.

BOUNDARY WOODWORKER'S GUILD

As a result of arrangements made between Area D Director, Irene Perepolkin, the City of Grand Forks and The Boundary Museum Society, the former SPCA building was leased to the Boundary Museum Society to use as a restoration workshop and storage area. The Boundary Museum came to an agreement with the Boundary Woodworker's Guild allowing them to use that space providing they did restoration work for the Museum. The Boundary Museum pays for materials for restoration projects and the labour is provided at no-cost. The Boundary Museum also offered space to the Spinner's & Weavers and the Quilters groups. Currently about 120 people benefit from the use of the building. <http://www.boundary-woodworkers.com/>

Projects completed by the Boundary Woodworker's Guild in 2011 include:

- Newspaper storage boxes for the Boundary Historical Society
- Decorative wagon for the Fall Fair
- Blue Stain Pine for display at Gallery 2
- Community Bulletin Board at the Grand Forks Public Library exterior wall
- 3 Benches for the Christina Lake Welcome Center
- Display cases for the Boundary Museum
- Starting gate and track for solar cars
- Scrum Machine for Grand Forks Rugby
- Germination tables for local schools
- Workshops

Recent restoration projects:

- Burns Meat Delivery Wagon for the Boundary Museum
- School Desks for Boundary Museum

The Boundary Museum Society

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- Resize upright display cases for Boundary Museum
- Restore Railway Tool Shed for the Grand Forks Trails Society
- Picture Frames (40) for IHA display at Hardy View Lodge
- Stagecoach restoration (current)
- Bookcases for the new community archives
- Trophy display case for Community Futures

GALLERY 2 ART & HERITAGE CENTRE

- Contracted with Roger Boulet to display approximately 200 photos from the community archival collection for their Heritage Display.
- Our volunteers helped to deliver, install, disassemble and pick up items that were on loan for several exhibits at Gallery 2.

GREENWOOD MUSEUM

- Archival support and sharing of resources
- The Boundary Museum helps with the restoration of a variety of their artifacts

CHRISTINA LAKE WELCOME CENTRE

- The Boundary Museum offers weekly archival service to the Community at the Christina Lake Welcome Centre
- The Boundary Museum set up a display in the Community Hall for Homecoming.
- The Burns wagon was transported and displayed at the Welcome Centre during Homecoming.
- The Boundary Museum has partnered with Area C Director Grace MacGregor to purchase an 18' tipi which will be used for Educational purposes both at Christina Lake and in the Grand Forks area. This tipi will be decorated with images of pictographs found in the Christina Lake area. Use of the tipi is offered at no charge to interested groups.

BOUNDARY HISTORICAL SOCIETY

The Boundary Museum Society partners with the Boundary Historical Society whenever there is a need. Currently, many of the items in the community archives have come from the Boundary Historical Society.

ROTARY CLUB

- The historic Customs House restored by the Rotary Club and on display at the old Court House Building was furnished with items on loan from the Boundary Museum

The Boundary Museum Society

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USCC

- The Boundary Museum lends support to the USCC by providing a look into the Doukhobor culture and the important role that they have played in this Valley. In fact, ladies of the USCC helped to prepare the current artifacts on display to ensure that they accurately reflect that culture.

As you see, we may not be all glitz and glamour but we are the workhorses behind many things that are happening in the Boundary.

Following is what the Boundary Museum Society is guaranteed to receive in annual funding:

City of Grand Forks	\$ 0.00
RDKB "C" funding approved by referendum	\$ 5,000.00
RDKB "D" funding approved by referendum	<u>\$ 20,000.00</u>
TOTAL ANNUAL FUNDING	<u>\$ 25,000.00</u>

Please support us in the year to come.

**BOUNDARY MUSEUM SOCIETY
2012 OPERATING BUDGET
(Revised January 12, 2012)**

REVENUE SOURCES

City of Grand Forks	0
RDKB Area C	5,000
RDKB Area D	20,000
Donations	4,000
Gift Shop Sales	500
Memberships	1,000
Phoenix Foundation Endowment	200
Young Canada Works	12,845
	<u>43,545</u>

OPERATING EXPENSES

Accounting	2,000
Advertising	2,050
Bank charges	300
Bookkeeping	2,500
Consulting fees	2,000
Garbage removal	100
Exhibitions	5,000
Events	2,700
Insurance	4,500
Internet and website	1,000
Janitorial supplies	500
Licences and dues	400
Miscellaneous	700
Repairs and maintenance (grounds and buildings)	2,450
Restoration of artifacts	5,000
Security	350
Supplies - Archives	5,000
Supplies - Office	1,200
Telephone	2,000
Training and education	2,400
Utilities	4,200
Wages - Archives	24,000
Wages - Museum	26,100
Wages - Summer students	18,350
Wages - Caretaker	2,050
Wage benefits	5,320
	<u>122,170</u>

DEFICIT

-78,625