

**THE CORPORATION OF THE CITY OF GRAND FORKS
AGENDA – REGULAR MEETING**

**Monday, January 23rd, 2012 – 7:00 p.m.
Council Chambers City Hall**

	<u>ITEM</u>	<u>SUBJECT MATTER</u>	<u>RECOMMENDATION</u>
1.	<u>CALL TO ORDER</u>	7:00 p.m. Call to Order	Call Meeting to Order at 7:00 p.m.
2.	<u>RECESS TO PRIMARY COMMITTEE MEETING</u>		Recess meeting into Primary Committee Meeting. Reconvene Regular Meeting at conclusion of Primary Committee Meeting
3.	<u>REGULAR MEETING AGENDA</u>	January 23 rd , 2012 Agenda	Adopt Agenda
4.	<u>MINUTES</u> <ul style="list-style-type: none">- January 3rd, 2012- January 9th, 2012	Special Meeting Minutes Regular Meeting Minutes	Adopt Minutes Adopt Minutes
5.	<u>REGISTERED PETITIONS AND DELEGATIONS</u> None		
6.	<u>UNFINISHED BUSINESS:</u> None		
7.	<u>REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)</u> <ul style="list-style-type: none">a) Corporate Officer's Report	Members of Council may ask questions, seek clarification and report on issues	Issues seeking information on operations be referred to the Chief Administrative Officer prior to the meeting.
8.	<u>REPORT FROM THE COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY</u> <ul style="list-style-type: none">a) Corporate Officer's Report	The City's Representative to the Regional District of Kootenay Boundary will report to Council on actions of the RDKB.	Receive the Report. Minutes from the November 25 th and December 9 th Inaugural meeting are attached to this report.

9. **RECOMMENDATIONS FROM STAFF FOR DECISIONS:**

- a) Chief Administrative Officer's Report- RDKB Heritage Conservation Study

The City is in receipt of a notice from the Regional District of Kootenay Boundary advising that the RDKB commissioned a Heritage Conservation Study in 2010 and is seeking comments regarding the study from Council

Council receives the Regional District of Kootenay Boundary Heritage Conservation Study, and advises Staff of any comments that they may want to provide to the RDKB.

- b) Chief Administrative Officer's Report – Wildlife Habitat Area Proposal for Williamson's Sapsucker located near Phoenix Mountain

The City is in receipt of email correspondence from the Ministry of Forests, Lands and Natural Resources, advising of their proposed designate to several Wildlife Habitat Areas (WHAs) within the Selkirk Resource District for Williamson's Sapsucker, whose species is provincially red listed and is considered endangered.

That the Chief Administrative Officer's reported, dated January 16, 2012, regarding a Referral Notice received from the Ministry of Forests, Lands and Natural Resources, regarding a proposal to designate a Wildlife Habitat Area within the Grand Forks watershed reserve, be received, and that the Ministry be advised that the City's interests are not impacted by this proposal.

- c) Corporate Officer's Report – Application for a Development Variance Permit

The City is in receipt of a Development Variance Application by the property owners, Travis & Chantal Dandy for the property known as 7324 Boundary Drive requesting that the rear set back requirement for an accessory building be reduced from 5 feet to 1 foot.

Council receives the Staff report dated, January 16th, 2012, and approves the application for a development variance permit, thereby varying Section 33(2)(h), reducing the required rear setback from 5 feet to 1 foot allowing for the proposed construction of an addition to an existing garage, on the property legally known as Lot 1, DL 381, SDYD, Plan 114, located at 7324 Boundary Drive, as submitted by the property owners, Travis & Chantal Dandy.

10. **REQUESTS ARISING FROM CORRESPONDENCE:**

None

11. **INFORMATION ITEMS**

- Summary of Informational Items

Information Items 11(a) to 11(g)

Receive the items and direct staff to act upon as recommended

12. **BYLAWS**

None

13. **LATE ITEMS**

14. **QUESTIONS FROM THE PUBLIC AND THE MEDIA**

15. **ADJOURNMENT**

THE CORPORATION OF THE CITY OF GRAND FORKS

SPECIAL MEETING OF COUNCIL
TUESDAY, JANUARY 3RD, 2012

PRESENT: MAYOR BRIAN TAYLOR
COUNCILLOR BOB KENDEL
COUNCILLOR NEIL KROG
COUNCILLOR PATRICK O'DOHERTY
COUNCILLOR GARY SMITH
COUNCILLOR CHER WYERS
COUNCILLOR MICHAEL WIRISCHAGIN

CHIEF ADMINISTRATIVE OFFICER
CORPORATE OFFICER

L. Burch
D. Heinrich

The Chair called this Special Meeting to order at 11:32 p.m.

IN-CAMERA RESOLUTION:

MOTION: O'DOHERTY/KENDEL

RESOLVED THAT COUNCIL CONVENE AN IN-CAMERA MEETING AS OUTLINED UNDER SECTION 90 OF THE COMMUNITY CHARTER TO DISCUSS MATTERS IN A CLOSED MEETING WHICH ARE THE SUBJECT OF SECTIONS 90 (1) (b) PERSONAL INFORMATION ABOUT IDENTIFIABLE INDIVIDUALS WHO ARE BEING CONSIDERED FOR A MUNICIPAL AWARD OR HONOUR.

BE IT FURTHER RESOLVED THAT PERSONS, OTHER THAN MEMBERS, OFFICERS, OR OTHER PERSONS TO WHOM COUNCIL MAY DEEM NECESSARY TO CONDUCT CITY BUSINESS, WILL BE EXCLUDED FROM THE IN-CAMERA MEETING.

CARRIED.

ADJOURNMENT:

MOTION: KROG

RESOLVED THAT THIS SPECIAL MEETING OF COUNCIL BE ADJOURNED AT 11:32 A.M.

CARRIED.

CERTIFIED CORRECT:

MAYOR BRIAN TAYLOR

CORPORATE OFFICER – DIANE HEINRICH

THE CORPORATION OF THE CITY OF GRAND FORKS

REGULAR MEETING OF COUNCIL
MONDAY JANUARY 9TH, 2012

PRESENT:

ACTING MAYOR BOB KENDEL
COUNCILLOR NEIL KROG
COUNCILLOR PATRICK O'DOHERTY
COUNCILLOR GARY SMITH
COUNCILLOR CHER WYERS

CHIEF ADMINISTRATIVE OFFICER
CHIEF FINANCIAL OFFICER

L. Burch
C. Arnott

GALLERY

CALL TO ORDER:

The Acting Mayor called the Meeting to order at 7:00 p.m.

ADOPTION OF AGENDA:

MOTION: KROG/SMITH

RESOLVED THAT THE JANUARY 9TH, 2012, REGULAR MEETING AGENDA BE ADOPTED AS CIRCULATED.

CARRIED.

MOTION: O'DOHERTY/SMITH

RESOLVED THAT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON MONDAY, DECEMBER 19TH, 2011, BE ADOPTED AS CIRCULATED.

CARRIED.

MOTION: KROG/O'DOHERTY

RESOLVED THAT THE MINUTES OF THE REGULAR MEETING OF COUNCIL HELD ON MONDAY, DECEMBER 19TH, 2011, BE ADOPTED AS CIRCULATED.

CARRIED.

MOTION: SMITH/WYERS

RESOLVED THAT THE MINUTES OF THE PRIMARY COMMITTEE MEETING OF COUNCIL HELD ON MONDAY, DECEMBER 19TH, 2011, AND ALL RECOMMENDATIONS CONTAINED THEREIN BE ADOPTED AS CIRCULATED.

CARRIED.

REGISTERED PETITIONS AND DELEGATIONS:

- a) Corporate Officer's Report – Tonya Galloway, coordinator of the Boundary Emergency & Transition Housing Society (BETHS), will make a presentation to Council with regard to providing an update, review and discussion regarding trends and homelessness in the Boundary Area.

MOTION: KROG/O'DOHERTY

RESOLVED THAT COUNCIL RECEIVE THE PRESENTATION GIVEN BY TONYA GALLOWAY, COORDINATOR FOR THE BOUNDARY EMERGENCY AND TRANSITION HOUSING SOCIETY (BETHS).

CARRIED.

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- b) Corporate Officer's Report – Michele Garrison, Ted Invictus and Ray Lafleur, representatives for the Boundary District Arts Council

Representatives of the Boundary District Arts Council made a presentation to Council with regard to their request for funding for the 2012 Kettle River Festival.

MOTION: KROG/WYERS

RESOLVED THAT COUNCIL RECEIVES THE PRESENTATION GIVEN BY MICHELE GARRISON, TED INVICTUS AND RAY LAFLEUR OF THE BOUNDARY DISTRICT ARTS COUNCIL WITH REGARD TO THEIR REQUEST FOR FUNDING FOR THE 2012 KETTLE RIVER FESTIVAL, AND DETERMINES TO CONSIDER THEIR REQUEST DURING THE 2012 BUDGETING PROCESS.

CARRIED.

UNFINISHED BUSINESS

None

REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)

Councillor O'Doherty:

Councillor O'Doherty reported on the following items:

- He advised that he attended the Christmas dinner at Gospel Chapel Church

Councillor Wyers:

Councillor Wyers reported on the following items:

- She advised that the Grand Forks Citizens on Patrol (COP) are looking for volunteers to join this community group of area residents and that interested citizens can contact the RCMP office at 250-442-8288 for more information. She further advised that volunteers are required to complete a Criminal Record Check at no cost to the applicant and must be 19 years of age or older.
- She advised that the 25th Anniversary of the Rick Hansen Medal Relay will be visiting Grand Forks on April 26th and will be departing at 8:00 am on April 28th. She further advised that Medal Runners are still needed in Grand Forks and that applications can be completed by visiting the website at www.rickhansenrelay.com.
- She reported that the Grand Forks Public Library will be hosting an E-Book Learn at Lunch Seminar on Friday, January 13th, 2012 from 12 noon to 1:00 PM. She further suggested to check out the library's website at www.grandforks.bclibrary.ca for the newest additions to the collections and to access your library account on-line.

Councillor Krog:

- Councillor Krog reported on his attendance at a retirement luncheon for Fire Chief Blair Macgregor. He expressed his appreciation for the years of service as Fire Chief and wished Mr. Macgregor well in his retirement.

Councillor Smith:

Councillor Smith reported on the following items:

- He reported on his attendance at the funeral of Daniel Botkin, an Enderby volunteer firefighter who was killed in the line of duty. He commented that the service had over 2000 people in attendance, and that nearly 1000 of them were career and volunteer firefighters from across BC, as well as paramedics, search and rescue (SAR), Forestry and RCMP.
- On January 3rd, he reported on his attendance at the Kettle River Watershed Meeting along with Mayor Taylor and Councillor Kendel, and advised that one of the main matters dealt with was the selection of persons to sit on the KRWMP Stakeholder Advisory Committee. He advised that the committee will be looking at a cross section of interests that include tourism, agriculture, forestry, environment groups, and industry among others. He further advised that representatives from these various sectors will be contacted to see if they are willing to sit on the committee as the KRWMP moves from Phase 1-the Technical Assessment to Phase 2 – Watershed Planning.

Acting Mayor Kendel:

The Acting Mayor reported on the following items:

- He advised that he and Councillor Smith attended a meeting regarding Edible Strategies where they discussed value change opportunities to grow local products, adding value and marketing them.

MOTION: KROG/O'DOHERTY

RESOLVED THAT ALL REPORTS OF MEMBERS OF COUNCIL GIVEN VERBALLY AT THIS MEETING, BE RECEIVED.

CARRIED.

REPORT FROM THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY (VERBAL)

None

RECOMMENDATIONS FROM STAFF FOR DECISIONS:

- a) Chief Financial Officer's Report – Credit Union Banking Arrangements

Based on the past record of banking service and financial relationship built with the present service provider, the current financial institution continues to meet the City's banking needs.

MOTION: O'DOHERTY/SMITH

RESOLVED THAT COUNCIL RECEIVES THE CHIEF FINANCIAL OFFICER'S REPORT DATED DECEMBER 28TH, 2011, AND DETERMINES TO CONTINUE WITH THE CURRENT BANKING ARRANGEMENTS WITH THE GRAND FORKS CREDIT UNION FOR AN ADDITIONAL THREE YEARS.

CARRIED.

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- b) Corporate Officer's Report – Notice of Work and Reclamation Program Referral – North American Stone Inc. approximately 30 kilometers up the North Fork Road

The City is in receipt of email correspondence from the Ministry of Forests, Lands and Natural Resources, advising of an application that they have received for mineral exploration from North American Stone Inc.

MOTION: KROG/O'DOHERTY

RESOLVED THAT COUNCIL RECEIVES THE STAFF REPORT DATED JANUARY 3RD, 2012 REGARDING A REFERRAL NOTICE FROM THE MINISTRY OF FORESTS, LANDS AND NATURAL RESOURCES, REGARDING AN APPLICATION FOR MINERAL

EXPLORATION FROM NORTH AMERICAN STONE INC. – GRANBY RIVER, APPROXIMATELY 30 KM UP NORTH FORK AREA BE RECEIVED, AND THAT THE MINISTRY BE ADVISED THAT ALTHOUGH IT APPEARS THAT THE CITY'S INTERESTS ARE PROTECTED; THE CITY WOULD REQUEST A COPY OF ANY STORM WATER MANAGEMENT PLAN THAT IS IN PLACE, AND FURTHER REQUESTS THAT THE MINISTRY MAKES THIS APPLICATION AVAILABLE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY ECONOMIC DEVELOPMENT WATER MANAGEMENT COMMITTEE FOR THEIR INFORMATION.

CARRIED.

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- a) Corporate Officer's Report – Notice of Work and Reclamation Program Referral – North American Stone Inc. approximately 27 km by the Lynch Creek area.

The City is in receipt of email correspondence from the Ministry of Forests, Lands and Natural Resources, advising of an application that they have received for mineral exploration from North American Stone Inc.

MOTION: SMITH/O'DOHERTY

RESOLVED THAT COUNCIL RECEIVES THE STAFF REPORT DATED JANUARY 3RD, 2012 REGARDING A REFERRAL NOTICE FROM THE MINISTRY OF FORESTS, LANDS AND NATURAL RESOURCES, REGARDING AN APPLICATION FOR MINERAL EXPLORATION FROM NORTH AMERICAN STONE INC. – LYNCH CREEK, APPROXIMATELY 27 KM UP NORTH FORK ROAD AND 1000 METRES UP THE NEW TRAIL TO BULK SAMPLE SITE PAST LYNCH CREEK ROAD BE RECEIVED, AND THAT THE MINISTRY BE ADVISED THAT ALTHOUGH IT APPEARS THAT THE CITY'S INTERESTS ARE PROTECTED; THE CITY WOULD REQUEST A COPY OF ANY STORM WATER MANAGEMENT PLAN THAT IS IN PLACE, AND FURTHER REQUESTS THAT THE MINISTRY MAKES THIS APPLICATION AVAILABLE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY ECONOMIC DEVELOPMENT WATER MANAGEMENT COMMITTEE FOR THEIR INFORMATION.

CARRIED.

REQUESTS ARISING FROM CORRESPONDENCE:

None

INFORMATION ITEMS:

MOTION: O'DOHERTY/SMITH

RESOLVED THAT INFORMATION ITEMS NUMBERED 10(a) TO 10(d)

BE RECEIVED AND ACTED UPON AS RECOMMENDED AND/OR AS AMENDED.

CARRIED.

- a) Correspondence from the Grand Forks Library – Thanking Council for allowing the library to use the building's basement for storage. **Recommend to receive for information.**
- b) Newspaper excerpt from the Okanagan brought in by a Citizen regarding possible closures to US Border Crossings. **Recommend to receive for information.**
- c) From AKBLG – Second call for Resolutions 2012 for Annual General Meeting in Trail on April 19, 20 and 21st. **Council to advise if they have any resolutions for the AKBLG. Deadline is Monday, February 20th.**
- d) December 19th Task List - List of Completed and In-Progress Items. **Recommend to file.**

BYLAWS:

- a) **Corporate Officer's Report – Bylaw 1930 – Electrical Utility Regulatory Amendment Bylaw**

MOTION: O'DOHERTY/SMITH

RESOLVED THAT BYLAW NO. 1930, CITED AS THE "Electrical Utility Regulatory Amendment Bylaw No. 1920, 2011", BE GIVEN FINAL READING.

CARRIED.

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- a) **Corporate Officer's Report – Bylaw 1931 – Revenue Anticipation Bylaw**

MOTION: KROG/WYERS

RESOLVED THAT BYLAW NO. 1931, CITED AS THE "City of Grand Forks Revenue Anticipation Borrowing Bylaw 2012", BE GIVEN FINAL READING.

CARRIED.

QUESTIONS FROM THE PUBLIC AND THE MEDIA:

NOT ADOPTED
SUBJECT TO CHANGE

ADJOURNMENT:

MOTION: SMITH

**RESOLVED THAT THIS REGULAR MEETING OF COUNCIL BE ADJOURNED AT 8:04
P.M. CARRIED.**

CERTIFIED CORRECT:

ACTING MAYOR BOB KENDEL

CHIEF FINANCIAL OFFICER- CECILE ARNOTT

THE CITY OF GRAND FORKS

REQUEST FOR COUNCIL DECISION

DATE : January 16th, 2012
TOPIC : Reports, Questions and Inquiries from the Members of Council
PROPOSAL : Members of Council May Ask Questions, Seek Clarification and Report on Issues
PROPOSED BY : Procedure Bylaw / Chief Administrative Officer

SUMMARY:

Under the City's Procedures Bylaw No. 1889, 2009, the Order of Business permits the members of Council to report to the Community on issues, bring community issues for discussion and initiate action through motions of Council, ask questions on matters pertaining to the City Operations and inquire on any issues and reports.

STAFF SUGGESTION FOR HANDLING QUESTIONS AND INQUIRIES: (no motion is required for this)

Option 2: Issues which seek information on City Operations or have been brought to the attention of the Members of Council prior to the meeting of Council should be referred to the Chief Administrative Officer so that Staff can provide background and any additional information in support of the issues and the member can report at the meeting on the issue including the information provided by Staff. Further the member may make motions on issues that require actions. It is in the interest of fiscal responsibility members may wish to avoid committing funding without receiving a report on its impact on the operations and property taxation.

OPTIONS AND ALTERNATIVES:

Option 1: Submit a motion for Approval: Under this option, a member might wish to submit an immediate motion for expediency to resolve an issue or problem brought forward by a constituent. This approach might catch other members by surprise, result in conflict and might not resolve the problem.

Option 2: Issues, Questions and Inquiries should be made with the intent to resolve problems, seek clarification and take actions on behalf of constituents. Everyone is well served when research has been carried out on the issue and all relevant information has been made available prior to the meeting. It is recognized that at times this may not be possible and the request may have to be referred to another meeting of Council.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The main advantage of using this approach is to bring the matter before Council on behalf of constituents. Immediate action might result in inordinate amount of resource inadvertently directed without specific approval in the financial plan.

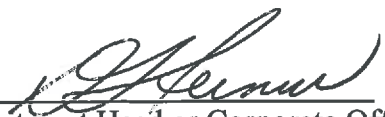
Option 2: The main advantage is that there is a genuine interest to resolve issues and seek clarifications without spending too much resources of the City. The disadvantage is that there may be issues brought forward which have no direct municipal jurisdiction, however, due to the motion of Council arising from the issue, resources are directed and priorities are altered without due process.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

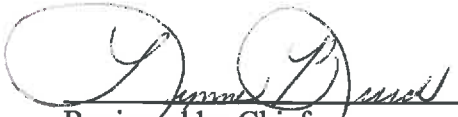
Both options could result in expenditures being incurred as a result of a motion on an issue without supporting documentation and report on its implications.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.



Department Head or Corporate Officer
Or Chief Administrative Officer



Reviewed by Chief
Administrative Officer

THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : January 16th, 2012
TOPIC : Report - from the Council's Representative to the Regional District of Kootenay Boundary
PROPOSAL : Regional District of Kootenay Director representing Council will report on actions and issues being dealt with by the Regional District of Kootenay Boundary
PROPOSED BY : Procedure Bylaw / Council

SUMMARY:

Under the City's Procedures Bylaw No. 1889, 2009, the Order of Business permits the City's representative to the Regional District of Kootenay to report to Council and the Community on issues, and actions of the Regional District of Kootenay Boundary.

STAFF RECOMMENDATION:

Option 1: Receive the Report.

OPTIONS AND ALTERNATIVES:

Option 1: Receive the Report: Under this option, Council is provided with the information provided verbally by the Regional District Director representing Council.

Option 2: Receive the Report and Refer Any Issues for Further Discussion or a Report: Under this option, Council provided with the information given verbally by the Regional District of Kootenay Boundary Director representing Council and requests further research or clarification of information from Staff on a Regional District issue

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The main advantage is that all of Council and the Public is provided with information on the Regional District of Kootenay Boundary.


Option 2: The main advantage to this option is the same as Option 1.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

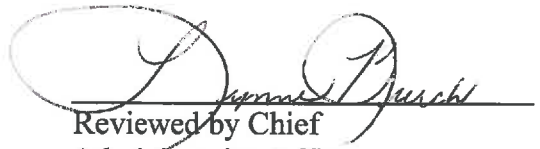
There is no direct financial impact on the provision of information.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting. Bylaw 1889, Council's Procedure Bylaw, was implemented in early February to include a specific line item in the Order of Business at a Regular Meeting to include a Report on the Regional District of Kootenay Boundary.



Department Head or Corporate Officer
or Chief Administrative Officer



Reviewed by Chief
Administrative Officer

Minutes of a regular meeting of the Board of Directors of the Regional District of Kootenay Boundary held in the Muriel Griffith Room, Greater Trail Community & Arts Centre, Trail, B.C., Thursday, November 25, 2010 at 6:00 p.m.

Present: Director M. Rotvold, Chair
Director C. Stevenson
Director G. Welsh
Director B. Baird
Director K. Wallace
Director A. Grieve
Director I. Perepolkin
Director B. Crockett
Director L. Gray
Director F. Romano
Director G. McGregor
Director B. Taylor

Call to Order

The Chair called the meeting to order at 6:00 p.m.

Agenda

The Director of Corporate Administration advised that there were additional items for the agenda.

Director Grieve requested that Planning and Development Committee Item 6A) be moved forward on the agenda in light of the fact that the applicant is in attendance at the meeting and it was;

446-10 Moved: Director Grieve/Sec'd: Director Perepolkin

That the agenda be adopted as amended.

Carried.

Minutes

447-10 Moved: Director Welsh/Sec'd: Director Perepolkin

That the minutes of the regular board meeting held October 28, 2010 be adopted as circulated.

Carried.

November 25, 2010

P&D Agenda Item 6A
Development Variance Permit

448-10 Moved: Director Grieve/Sec'd: Director McGregor

That the Regional District of Kootenay Boundary Board of Directors approve the application for a Development Variance Permit submitted by Lorne and Theresa McLean for the property legally described as Parcel A, Portion (KL12450), DL 3063s, SDYD, Plan 10615 to allow a decrease in the setback from the natural boundary for principal buildings from 7.5 metres to 0.0 metres to construct a roof over an existing patio to address snow shedding issues.

The Chair questioned whether or not there was anyone in the audience who wished to speak to this application.

It was noted that the applicant, Mr. Lorne McLean was in attendance.

Voting on the resolution – **Carried.**

Delegation

Ms. Vicki Gee

re: Petition and Comments at Sept. 9/10 Meeting

The Chair welcomed Ms. Vicki Gee to the meeting.

Ms. Gee thanked the Board members for the opportunity to attend the meeting and presented a petition to the Board titled as follows:

We are residents of the part of area E to the west of Rock Creek. We are concerned about the onset of large scale development in this area. We are concerned about the effects on active agricultural, forestry & tourism operation, water, economics for current residents, and the culture of the area. We want to have a voice in the future development of our area.

Ms. Gee reviewed her concerns with zoning, or lack thereof, in Electoral Area 'E'.

Ms. Gee advised that with reference to the Motocross Track, the cessation was not a result of the ALC stepping in, when in fact, it was due to stop work orders and the insurers pulling their insurance after seeing the televised protest.

Director Baird advised that this issue should be discussed further and it was;

449-10 Moved: Director Baird/Sec'd: Director Wallace

That the petition be referred to the Planning and Development Committee for further review.

Carried.

November 25, 2010

The Chair thanked Ms. Gee for her presentation and she was excused from the meeting at 6:20 p.m.

Unfinished Business

Appointment to Grand Forks & District Recreation Commission

450-10 Moved: Director Perepolkin/Sec'd: Director McGregor

That the Regional District of Kootenay Boundary Board of Directors approves the appointment of Mr. Ken Johnson to the Grand Forks & District Recreation Commission.

Carried.

Communications (Information Only)

451-10 Moved: Director McGregor/Sec'd: Director Crockett

That items:

- a) Minutes – Area 'C' Parks & Rec. Commission – Oct. 13/10
- b) Minutes – Grand Forks & District Rec. Commission – Oct. 14/10
- c) Minutes – Grand Forks & District Rec. Commission – Oct. 21/10
- d) U.B.C.M. – Oct. 25/10
re: Operational Fuel Management Prescription Application
- e) Mr. Alex Atamanenko, M.P. – Oct. 25/10
re: Transportation Difficulties
- f) Mr. Alex Atamanenko, M.P. – Oct. 25/10
re: 2011 Census
- g) Boundary Citizen's Patrol – Oct. 28/10
re: Thank You Letter
- h) U.B.C.M. – Oct. 28/10
re: West Nile Virus
- i) Minutes – Area 'C' A.P.C. – Nov. 2/10
- j) Minutes – Area 'D' A.P.C. – Nov. 2/10
- k) Minutes – Area 'E' A.P.C. – Nov. 4/10
- l) Columbia Power Corp. – Nov. 5/10
re: Thank You Letter
- m) Min. of Community, Sport & Cultural Development – Nov. 10/10
re: Land Use Decisions
- n) Fruitvale Community Chest – Nov. 14/10
re: Thank You Letter

November 25, 2010

be received.

Carried.

Reports

Payroll Interim Schedule of Accounts November 16, 2010

452-10 Moved: Director Gray/Sec'd: Director Welsh

That Items:

i)	Int. Sch. of Accounts – Nov. 16/10	
	Cheque Nos. 21394 – 21962	\$5,336,974.04
ii)	Payroll Account	401,535.53

\$5,738,509.57

be approved for payment.

Carried.

Planning & Development Committee November 10, 2010

453-10 Moved: Director Grieve/Sec'd: Director McGregor

That the draft minutes of the Planning and Development Committee meeting held November 10, 2010 be received.

Carried.

Subdivision in the ALR

454-10 Moved: Director Grieve/Sec'd: Director Crockett

That the Regional District of Kootenay Boundary Board of Directors forward the application for Subdivision in the ALR submitted by Craig and Ginette Boruck for the property legally described as Lot 34, DL 312, SDYD, Plan 29935, Except Plan KAP86658 to the Agricultural Land Commission with a recommendation of support.

Carried.

November 25, 2010

Mineral Exploration Program

455-10 Moved: Director Grieve/Sec'd: Director Perepolkin

That the Regional District of Kootenay Boundary Board of Directors advise the Ministry of Energy, Mines and Petroleum that the application submitted by Knobhill Silver Inc. to the Ministry of Energy, Mines and Petroleum Resources (MEMPR) concerning the mineral exploration program for the three sites identified as the Seattle, the Senator and the Dead Honda, between Eholt Summit and North Fork Road is supported **AND FURTHER** that the Area 'D' Advisory Planning Commission comments be included and forwarded to the MEMPR for consideration **AND FURTHER** that an extensive reclamation plan be established to recover any damage to the Trans-Canada Trail.

Carried.

Application for a Non-Farm Use in the ALR

456-10 Moved: Director Grieve/Sec'd: Director Romano

That the Regional District of Kootenay Boundary Board of Directors forward the application for a Non-Farm Use in the ALR submitted by Richard and Carol Siddall for the property legally described as Lot 1, DL 491, SDYD, Plan KAP73751 to the Agricultural Land Commission without a recommendation.

Carried.

Wildrose Property

457-10 Moved: Director Grieve/Sec'd: Director McGregor

That the Regional District of Kootenay Boundary Board of Directors advise the Ministry of Energy, Mines and Petroleum Resources that the application submitted by Apex Geoscience concerning the Wildrose property between Greenwood and Midway is supported.

Carried.

Dayton Property

458-10 Moved: Director Grieve/Sec'd: Director Baird

That the Regional District of Kootenay Boundary Board of Directors advise the Ministry of Energy, Mines and Petroleum Resources that the application submitted by Apex Geoscience concerning the Dayton property near Bridesville, up Mt. Baldy Road is supported.

Carried.

November 25, 2010

Greenwood Slag Site

459-10 Moved: Director Grieve/Sec'd: Director Stevenson

That the Regional District of Kootenay Boundary Board of Directors advise the Ministry of Energy, Mines and Petroleum Resources that the application submitted by Falkoski Holdings Ltd. concerning the Greenwood Slag Site is supported.

Carried.

2010 Annual Report & Proposed Work Program

460-10 Moved: Director Grieve/Sec'd: Director McGregor

That the Regional District of Kootenay Boundary Board of Directors receive the Planning and Development Department 2010 Annual Report and Proposed 2011 Work Program.

Carried.

Strategic Plan Goals

461-10 Moved: Director Grieve/Sec'd: Director Perepolkin

That the Regional District of Kootenay Boundary Board of Directors receive the Planning and Development Services, 'Meeting the Board of Directors 2010 Strategic Plan Goals' staff report.

Carried.

2011 Five-Year Financial Plan

462-10 Moved: Director Grieve/Sec'd: Director Wallace

That the Regional District of Kootenay Boundary Board of Directors approve the 2011 Five-Year Financial Plan for the Planning and Development Department.

Carried.

House Numbering

463-10 Moved: Director Grieve/Sec'd: Director Crockett

That the Regional District of Kootenay Boundary Board of Directors receive the House Numbering Services 'Meeting the Board of Directors 2010 Strategic Goals' staff report.

Carried.

November 25, 2010

House Numbering & Five-Year Financial Plan

464-10 Moved: Director Grieve/Sec'd: Director McGregor

That the Regional District of Kootenay Boundary Board of Directors approve the House Numbering 2011 Five-Year Financial Plan.

Carried.

**Boundary Economic Development Committee
November 2, 2010**

465-10 Moved: Director McGregor/Sec'd: Director Taylor

That the draft minutes of the Boundary Economic Development Committee meeting held November 2, 2010 be received.

Carried.

**East End Stakeholders Committee
November 15, 2010**

466-10 Moved: Director Wallace/Sec'd: Director Welsh

That the draft minutes of the East End Stakeholders Committee meeting held November 15, 2010 be received.

Carried.

**Rural Caucus Committee
October 28, 2010**

467-10 Moved: Director Perepolkin/Sec'd: Director

That the draft minutes of the Rural Caucus Committee meeting held October 28, 2010 be received.

Carried.

468-10 Moved: Director Perepolkin/Sec'd: Director Baird

That the Regional District of Kootenay Boundary Board of Directors approve an expenditure up to \$47,000 from the 2011 Electoral Area 'E' Community Works (Gas Tax) Fund for

November 25, 2010

improvements at the Beaverdell Community Hall.

Carried.

Staff Report(s)

Memorandum of Resolutions

469-10 Moved: Director Taylor/Sec'd: Director Crockett

That the Memorandum be received.

Carried.

S. Dreher – Nov. 8/10

re: Building Bylaw Contravention – Area 'E'

A report from Sig Dreher, Chief Building & Plumbing Officer, dated November 8, 2010 regarding a building contravention in Electoral Area 'E' was read to the meeting.

470-10 Moved: Director Stevenson/Sec'd: Director Perepolkin

That the staff report be received **AND FURTHER** that the Regional District of Kootenay Boundary Board of Directors invite the owner, Ugyenkyab Taksang, to appear before the Board to make a presentation relevant to the filing of a Notice in the Land Title Office pursuant to Section 695 of the *Local Government Act* and Section 57 of the *Community Charter* against the property legally described as DL 2979S, SDYD.

Carried.

S. Dreher – Nov. 8/10

re: Building Bylaw Contravention – Area 'E'

A report from Sig Dreher, Chief Building & Plumbing Officer, dated November 8, 2010 regarding a building contravention in Electoral Area 'E' was read to the meeting.

471-10 Moved: Director Stevenson/Sec'd: Director Perepolkin

That the staff report be received **AND FURTHER** that the Regional District of Kootenay Boundary Board of Directors invite the owner, Patrick Howard, to appear before the Board to make a presentation relevant to the filing of a Notice in the Land Title Office pursuant to Section 695 of the *Local Government Act* and Section 57 of the *Community Charter* against the property legally described as DL 388, SDYD known as the 'King Solomon' Mineral Claim

Carried.

November 25, 2010

S. Dreher – Nov. 15/10

re: Building Bylaw Contravention – Area 'E'

A report from Sig Dreher, Chief Building & Plumbing Officer, dated November 15, 2010 regarding a building contravention in Electoral Area 'E' was read to the meeting.

472-10 Moved: Director Baird/Sec'd: Director Perepolkin

That the staff report be received **AND FURTHER** that the Regional District of Kootenay Boundary Board of Directors direct the Chief Administrative Officer to file a Notice in the Land Title Office pursuant to Section 695 of the *Local Government Act* and Section 57 of the *Community Charter* against the property legally described as Lot 14, SDYD, Plan 5150 except Plan H82.

Carried.

G. Gardner – Nov. 17/10

re: Early Retirement Incentive Plan (Renewal)

A staff report from Gerry Gardner, Director of Finance, dated Nov. 17/10 regarding the Early Retirement Incentive Plan (Renewal) was read to the meeting.

473-10 Moved: Director Baird/Sec'd: Director Grieve

That the staff report be received **AND FURTHER** that the Regional District of Kootenay Boundary Board of Directors approves the Early Retirement Plan (the ERIP) for employees of the Regional District of Kootenay Boundary who are members of the Municipal Pension Plan and who are described more particularly in the details of the ERIP immediately following this resolution (Schedule 'A', revised November 17, 2010) **AND FURTHER** that the Regional District of Kootenay Boundary Board of Directors agrees to pay one hundred (100%) of the total cost of the ERIP as determined by the Pension Corporation.

The ERIP will provide an unreduced pension for employees of the Regional District of Kootenay Boundary who are members of the Municipal Pension Plan and who are at least 55, by waiving the "Rule of 90" (normal age plus contributory service) and substituting the "Rule of 80". The member is eligible to apply for an unreduced pension under the terms of this ERIP during the period from January 1, 2011 to December 31, 2012.

Carried.

J. MacLean – Nov. 18/10

re: Towns for Tomorrow

November 25, 2010

A staff report from John MacLean, C.A.O., dated Nov. 18/10 regarding the Towns for Tomorrow Grant projects was read to the meeting.

474-10 Moved: Director Crockett/Sec'd: Director Wallace

That the staff report be received **AND FURTHER** that the Regional District of Kootenay Boundary Board of Directors supports applying to the 2011 Towns for Tomorrow Grant Program for funding for the Regional SCADA Upgrade Project.

Carried.

(Director McGregor opposed)

The Board members discussed the Towns for Tomorrow grant criteria and the fact that the Regional District were only allowed to apply for one project.

475-10 Moved: Director Baird/Sec'd: Director Stevenson

That staff be directed to send a resolution to the AKBLG expressing the Regional District of Kootenay Boundary Board of Director's concern over the Towns for Tomorrow application process **AND FURTHER** that Regional District's are only allowed one application.

Carried.

Bylaws

Electoral Area 'A' Noxious Weed Control Amendment

476-10 Moved: Director Grieve/Sec'd: Director McGregor

That Regional District of Kootenay Boundary Bylaw No. 1458 be given first, second and third readings.

Carried.

477-10 Moved: Director Grieve/Sec'd: Director Welsh

That Regional District of Kootenay Boundary Bylaw No. 1458 be now reconsidered and finally adopted.

Carried.

Cultural, Arts & Recreation Initiatives (Lower Columbia)

478-10 Moved: Director Wallace/Sec'd: Director Welsh

November 25, 2010

That Regional District of Kootenay Boundary Bylaw No. 1446 be now reconsidered and finally adopted.

Carried.

New Business

Grants-in-Aid

479-10 Moved: Director McGregor/Sec'd Director Baird

That the following grants in aid be approved:

- Village of Fruitvale (Jingle Down Main) – Area 'A' - \$430;
- Christina Lake Chamber of Commerce (Marketing Assistance) – Area 'C' - \$2,100;
- Beaverdell Youth Club – Area 'E' - \$1,000;
- Attainable Housing (LCCDT) – Areas 'A' & 'B' - \$1,000 each;

AND FURTHER to be issued from 2011 funds:

- Boundary Dog Sled Association – Areas 'C' & 'D' - \$2,000 each;
- Boundary Festival Society – Area 'D' - \$1,500.

Carried.

480-10 Moved: Director Crockett/Sec'd: Director Wallace

That the request for financial assistance from the Rossland Winter Carnival Committee be referred to Director Worley.

Carried.

Late Item

J. MacLean – Nov. 23/10

re: Warfield Water Agreement

A staff report from John MacLean, C.A.O., dated Nov. 23/10 regarding the Warfield Water Agreement was read to the meeting.

The C.A.O. reviewed his report for the provision of water treatment plant operation services to the Village of Warfield.

Director Grieve reviewed her concerns with the age of the plant and reviewed other concerns she had with the agreement.

November 25, 2010

The C.A.O. advised that should the District realize costs were more than originally agreed to, the District would re-open negotiations.

481-10 Moved: Director Gray/Sec'd: Director Wallace

That the staff report be received **AND FURTHER** that the Regional District of Kootenay Boundary Board of Directors endorses the agreement with the Village of Warfield for the provision of water treatment plant operations.

Carried.

B. Teasdale – Nov. 24/10

re: Excavation of Gravel Materials on Trail Airport Lands

A staff report from Bryan Teasdale, Operations Manager, dated Nov. 24/10 regarding the excavation of gravel materials from the Trail Regional Airport land for use at the Waneta Expansion Project was read to the meeting.

482-10 Moved: Director Grieve/Sec'd: Director Crockett

That the staff report be received **AND FURTHER** that the Regional District of Kootenay Boundary Board of Directors approve staff executing an agreement with ASL-JV to utilize surplus gravel materials on the Trail Regional Airport lands for use at the Waneta Expansion Project site comparable with all of the terms and conditions outlined above **AND FURTHER** that all revenue generated as a result of this agreement be re-distributed to the Regional Airport – East End (Trail Regional Airport) service.

Carried.

E. Kumar – Nov. 25/10

re: Local Government Leadership Academy

A staff report from Elaine Kumar, Director of Corporate Administration, dated Nov. 25/10 regarding the Local Government Leadership Academy was read to the meeting.

483-10 Moved: Director Baird/Sec'd: Director Perepolkin

That the staff report be received **AND FURTHER** that the Regional District of Kootenay Boundary Board of Directors approves the expenses of Directors Baird, Perepolkin, McGregor and Worley to attend the Local Government Leadership Academy in Richmond, B.C. on February 16-18, 2011 **AND FURTHER** that these costs be expensed from the Electoral Area Directors Administration budget.

Carried.

November 25, 2010

Greenwood/Area 'E' Cemetery Committee

484-10 Moved: Director Baird/Sec'd: Director Welsh

That the draft minutes of the Greenwood Area 'E' Cemetery Committee meeting held November 22, 2010 be received.

Carried.

Sewerage Committee

485-10 Moved: Director Crockett/Sec'd: Director Romano

That the draft minutes of the Sewerage Committee meeting held November 23, 2010 be received.

Carried.

486-10 Moved: Director Crockett/Sec'd: Director Wallace

That the Regional District of Kootenay Boundary Board of Directors direct staff to prepare a report providing background information on how the allocation of Board Fees for each Regional District of Kootenay Boundary Service is calculated.

Carried.

Bylaw No. 1459

Establishes a Water System Service in Rivervale

487-10 Moved: Director Wallace/Sec'd: Director Crockett

That Regional District of Kootenay Boundary Bylaw No. 1459 be given first, second and third readings.

Carried.

Procedures Bylaw

Director Grieve requested that the Procedures Bylaw be reviewed by the Finance Committee and specifically the section dealing with Electronic Meetings.

Director Grieve questioned whether or not this section addressed reducing the Carbon Footprint and it was;

488-10 Moved: Director Grieve/Sec'd: Director Romano

November 25, 2010

That the Regional District of Kootenay Boundary's Procedure Bylaw be referred to the Finance, Executive, Personnel & Policy Committee for review.

Carried.

Meeting Start Times

The Chair questioned whether or not the meetings should start later and it was agreed to schedule dinner earlier rather than changing the meeting start time.

Adjournment

489-10 Moved: Director Baird

That the meeting be adjourned.

Time: 7:15 p.m.

Chair

Director of Corporate Administration

November 25, 2010

Minutes of the Statutory meeting of the Board of Directors of the Regional District of Kootenay Boundary held in the Encore Room of the Terra Nova Best Western Hotel, Trail, B.C., Thursday, December 9, 2010 at 4:00 p.m.

Present: Director A. Grieve – via teleconference
Director L. Worley
Director G. McGregor
Director I. Perepolkin
Director B. Baird
Director L. Gray
Director G. Welsh
Director F. Romano
Director B. Crockett
Director K. Wallace
Director B. Taylor
Director C. Stevenson
Director M. Rotvold

Call to Order

The Chief Administrative Officer called the meeting to order at 4:00 p.m.

The CAO welcomed Director Grieve to the meeting by means of telephone conference.

Consideration of the Agenda

The Chief Administrative Officer advised that there were additional items for the Agenda.

490-09 Moved: Director Crockett/Sec'd: Director Perepolkin

That the agenda be adopted as amended.

Carried.

Oaths of Office

The Chief Administrative Officer explained that all Directors have already been sworn in.

Election of Chair

The Chief Administrative Officer reviewed with the Board of Directors the process involved for electing the Chair.

The Chief Administrative Officer called a first time for nominations for Chair of the Regional District of Kootenay Boundary Board of Directors for the year 2011.

491-09 Moved: Director Worley

That Director M. Rotvold be nominated for the position of Chair of the Regional District of Kootenay Boundary Board of Directors for the year 2011.

Director Rotvold accepted the nomination.

492-10 Moved: Director Grieve

That Director G. McGregor be nominated for the position of Chair of the Regional District of Kootenay Boundary Board of Directors for the year 2011.

Director McGregor accepted the nomination.

The Chief Administrative Officer called a second time for nominations for Chair of the Regional District of Kootenay Boundary Board of Directors for the year 2011.

The Chief Administrative Officer called a third and final time for nominations for Chair of the Regional District of Kootenay Boundary Board of Directors for the year 2011.

There being no further nominations, the Chief Administrative Officer declared the nomination period closed.

In alphabetical order, the two Directors nominated for the position of Chair were each given an opportunity to address their Board colleagues.

Pursuant to Board policy, a secret ballot was held for the position of Chair and the results were as follows:

Director McGregor	4 votes
Director Rotvold	9 votes

The Chief Administrative Officer declared that Director M. Rotvold was elected Chair of the Regional District of Kootenay Boundary Board of Directors for the year 2011.

493-10 Moved: Director McGregor/Sec'y: Director Welsh

That the ballots be destroyed.

Carried.

Election of Vice-Chair

The Chief Administrative Officer advised that the process involved for electing the Vice-Chair is the same process as electing the Chair.

The Chief Administrative Officer called a first time for nominations for Vice-Chair of the Regional District of Kootenay Boundary Board of Directors for 2011.

494-10 Moved: Director Welsh

That Director L. Gray be nominated for the position of Vice-Chair of the Regional District of Kootenay Boundary Board of Directors for the year 2011.

Director Gray accepted the nomination.

The Chief Administrative Officer called a second time for nominations for Chair of the Regional District of Kootenay Boundary Board of Directors for the year 2011.

The Chief Administrative Officer called a third and final time for nominations for Chair of the Regional District of Kootenay Boundary Board of Directors for the year 2011.

There being no further nominations, Director Gray was declared by acclamation the Vice-Chair of the Regional District of Kootenay Boundary Board of Directors for the year 2011.

The Chief Administrative Officer turned over the Chair to Chair Rotvold for the remainder of the meeting.

Chair Appointments (Standing Committees)

The Chair advised that she will be making appointments to the RDKB Standing Committees on Thursday December 16th. She requested Board members to email or call her to advise which Committees they wish to sit on and whether they wish to be a Committee Chair before Wednesday December 15th.

The RDKB Board of Directors will receive the Committee appointments at the next regular Board meeting scheduled for January 27th, 2011.

Board Appointments (Other)

495-10 Moved: Director McGregor/Sec'd: Director Welsh

That Board appointments to the following committees be deferred to the next regular Board meeting on January 27, 2011.

- Advisory Planning Commissions
- Municipal Insurance Association
- Recreation Commissions
- Library Boards
- Westbank Treaty Advisory Committee
- Southern Interior Mountain Pine Beetle
- Okanagan Film Commission

The Chair advised that appointments to the Ktunaxa Kinbasket Treaty Advisory Committee and to the Christina Lake Parks and Recreation Commission must be made at the meeting, and it was;

496-10 Moved: Director Welsh/Sec'd: Director Crockett

That the Regional District of Kootenay Boundary Board of Directors approves Director Gray to be appointed to the Ktunaxa Kinbasket Treaty Advisory Committee **AND FURTHER** that John M. MacLean, Chief Administrative Officer be appointed as the alternate.

Carried.

497-10 Moved: Director McGregor/Sec'd: Director Baird

That the Regional District of Kootenay Boundary Board of Directors approves the appointments to the Christina Lake Parks and Recreation Commission as follows:

Dan Marcoux	Bob Dupee
Jani Mallach	Carlo Crema
Larry Walker	Diane Wales
Liz Stewart	Paul Beattie
Dave Beattie	Don Nelson

Carried.

Banks

498-10 Moved: Director Baird/Sec'd: Director Crockett

That the following be appointed as the financial institutions for the Regional District of Kootenay Boundary for the year 2011:

- R.D.K.B. - Canadian Imperial Bank of Commerce, Trail;
- Grand Forks Arena & Recreation Commission – Canadian Imperial Bank of Commerce, Grand Forks;
- Heritage Credit Union (Greenwood Branch);
- Beaver Valley Arena & Recreation Commission - Kootenay Savings Credit Union, Fruitvale.

Carried.

Auditors

499-10 Moved: Director Perepolkin/Sec'd: Director Welsh

That the Auditors for the Regional District of Kootenay Boundary for the year 2011 be L. Soligo & Associates.

Carried.

Signing Authorities

500-10 Moved: Director Grieve/Sec'd: Director Worley

That the signing authorities for the Regional District of Kootenay Boundary for the year 2011 be the Chair, Vice-Chair, Finance, Executive, Personnel & Policy Committee Chair, Chief Administrative Officer, Director of Finance, Director of Corporate Administration and Directors at Large (Director Welsh and Director Romano).

Carried.

New Business

J. MacLean – Dec. 6/10

re: Proposal to Help Fund Governance Studies

A staff report from John M. MacLean, Chief Administrative Officer, regarding a proposal to help fund governance studies in the Regional District of Kootenay Boundary was read to the meeting.

The Chief Administrative Officer advised that several RDKB communities are looking at restructuring or at governance issues, which aligns with the Board's Strategic Planning Primary Goal #7; *Governance Restructuring*. A lack of resources is an obstacle to obtaining good, meaningful information in order to move forward with this initiative.

There was an unexpected increase in the Seven Mile Dam grant in lieu of taxes. Staff suggest that the Board create an account in the amount of \$35,000 to provide funding to support member municipalities and/or electoral areas that are jointly looking at governance issues within the RDKB.

The Board members discussed how such funds would be allocated to the several different jurisdictions already considering restructuring.

The Chief Administrative Officer explained that this account is not intended to be utilized for the formal Provincial Government study process etc. The intent to organizing this account is to assist finance preliminary and basic initial reports as well as to assist with the accumulation and organization of background information. These funds would also be available for preliminary, informal public information and awareness events etc.

The Board members agreed that this matter should move forward as soon as possible in 2011, and it was;

501-10

Moved: Director McGregor/Sec'd: Director Baird

That the December 6, 2010 staff report from John M. MacLean regarding a proposal to fund governance/amalgamation studies be received. **FURTHER** that the Regional District of Kootenay Boundary Board of Directors approves setting aside \$35,000 in a fund to assist member municipalities and electoral areas look at governance, amalgamation and restructuring within the RDKB.

Carried.

J. MacLean – Dec. 6/10

re: Feasibility Funds – Big White Arena Study

A staff report from John M. MacLean, Chief Administrative Officer, regarding a request for the use of Feasibility Study Reserves for a Big White Arena study was read to the meeting.

The Chief Administrative Officer advised that Director Baird has been approached by residents at Big White to research the feasibility of establishing a service for the construction and operation of an arena at Big White Ski Resort.

The study will provide enough information to assist staff to estimate the capital costs as well as operation and maintenance costs, and it was;

502-10

Moved: Director Welsh/Sec'd: Director Baird

That the staff report from John M. MacLean, Chief Administrative Officer, regarding the utilization of feasibility funds to look at an arena service for the Big White Service be received. **FURTHER**

that the RDKB Board of Directors approve up to \$10,000 in feasibility funding to look at a possible arena service at Big White.

Carried.

J. MacLean – Dec. 6/10

re: Electoral Area 'B' Funding Support Trail Library

A staff report from John M. MacLean, Chief Administrative Officer, regarding a proposal to have Area 'B' fund the Trail and District Public Library was read to the meeting.

Electoral Area 'B' Director Worley recently met with the Trail and District Public Library Board and is requesting that the RDKB Board of Directors endorse an interim offer of \$20,000 to the Library Board allowing Area B residents to access the library in 2011.

Director Romano expressed his satisfaction with this proposal. He advised that should this interim agreement be endorsed and then a longer-term agreement be endorsed in the future, it will assist with extending the current library hours. He thanked Director Worley for meeting with the Library Board.

Director Worley noted that she always intended to settle the library issue. She advised that she will be working with the Library Board to negotiate a long-term agreement and that once an agreement is reached the Area 'B' electors will have an opportunity to vote on it during the November 2011 local government general election.

503-10

Moved: Director Worley/Sec'd: Director Wallace

That the staff report from John M. MacLean, Chief Administrative Officer, regarding a proposal to have 'Area' B fund the Trail Library be received. **FURTHER** that the RDKB Board of Directors endorse the following actions:

1. That an interim offer of \$20,000 be made to the Trail Library Board so that residents of Electoral Area 'B' can access library services in 2011.
2. That during 2011, Area 'B' and the Library Board continue discussions to attempt to negotiate a long-term agreement that will reflect the diverse needs of Area 'B'.
3. That should an agreement be reached, that the question be put before the electors of Area 'B' at the general election in November 2011.

Carried.

Grants-in-Aid

504-10

Moved: Director McGregor/Sec'd: Director Perepolkin

That the following grants-in-aid be approved:

- BEAKS – Area ‘A’ - \$300
- Kootenay Representation at Junior Curling Provincials – Area ‘B’ - \$400
- Rossland Winter Carnival – Area ‘B’ - \$1,000
- BEAKS – Area ‘B’ - \$800
- Christina Lake Christmas Dinner – Area ‘C’ - \$500
- BEAKS – Area ‘C’ - \$500
- Christina Lake Health-Care Auxiliary Hall Expenses – Area ‘C’ - \$2,000
- Christina Lake Chamber of Commerce Mural HST – Area ‘C’ - \$1,920
- Grand Forks Secondary School Photovoltaic Solar System – Area ‘C’ - \$800
- Grand Forks Secondary School Photovoltaic Solar System – Area ‘D’ - \$800
- Phoenix Mountain Racers Team T-Shirts – Area ‘D’ - \$500
- Boundary Central Secondary School Photovoltaic Solar System – Area ‘E’ - \$500

AND FURTHER that the GIA request from the Greenwood Legion for assistance with paying the Insurance Premium be deferred to the next meeting.

Carried.

T. Lenardon – Nov. 30/10

re: Tentative 2011 Board Meeting Schedule

A staff report from Theresa Lenardon, Executive Assistant, regarding the tentative 2011 RDKB Board Meeting Schedule was read to the meeting.

505-10 Moved: Director Welsh/Sec’d: Director Wallace

That the November 30, 2010 staff report from Theresa Lenardon regarding the tentative 2011 Board meeting schedule be received. **FURTHER** that the Regional District of Kootenay Boundary Board of Directors adopts the tentative 2011 Board meeting schedule as submitted and supports future updates. **FURTHER** that RDKB Board meetings commence at 6:00 p.m.

Carried.

In-Camera Meeting

506-10 Moved: Director McGregor/Sec’d: Director Worley

That the Regional District of Kootenay Boundary Board of Directors proceed to an in-camera meeting pursuant to Section 90(1)(j) of the *Community Charter* (Time: 4:40 p.m.)

Carried.

507-10

Moved: Director Baird/Sec'd: Director Wallace

That the Regional District of Kootenay Boundary Board of Directors reconvene to the regular meeting (Time: 4:55p.m.).

Carried.

Adjournment

508-10

Moved: Director Baird

That the regular meeting adjourn.

Time: 4:57 p.m.

Chair

Executive Assistant

THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : **January 10, 2012**

TOPIC : **RDKB Heritage Conservation Study**

PROPOSAL : **Request for Comments on Heritage Conservation Study Prepared for the Regional District of Kootenay Boundary**

PROPOSED BY : **Regional District of Kootenay Boundary**

SUMMARY:

We are in receipt of a notice from the Regional District of Kootenay Boundary advising that the RDKB commissioned a Heritage Conservation Study for the RDKB back in 2010. The report was to provide information on the benefits of establishing a Regional District Heritage Service. The new Board of Directors at the RDKB will be dealing with the report. In the meantime, the report is being circulated to municipal councils and electoral area advisory planning commissions for comments prior to the Board making a decision on a Heritage Service. Attached is the Regional District's letter of December 21, 2011. Also attached is the Executive Summary of the Heritage Conservation Study. The entire report (156 pages) is available on the Regional District's Website.

Council is being offered the opportunity to comment on the report.

STAFF RECOMMENDATIONS:

Option 1: Council receives the RDKB Heritage Conservation Study, and advises Staff of any comments that they may want to provide to the Regional District of Kootenay Boundary.

OPTIONS AND ALTERNATIVES:

Option 1: Council receives the RDKB Heritage Conservation Study, and advises Staff of any comments that they may want to provide to the Regional District of Kootenay Boundary: This option will allow Council the opportunity to provide the RDKB comments on the Heritage Conservation Study.

Option 2: Council receives the report for information. No further comments or action will be required.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The advantage to this option is that the RDKB will be provided with any comments that the City may have on the study conducted on creating a Regional Heritage Service.

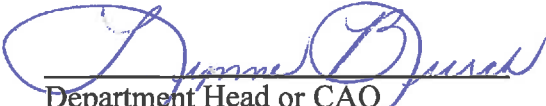
Option 2: The disadvantage with this option is the lost opportunity to have input regarding the proposed Regional Heritage Service.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

There is no direct cost in commenting on the report.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The City has in the past, and currently participates in regional services with Electoral Areas of the Regional District of Kootenay Boundary.


Department Head or CAO


Reviewed by Chief Administrative Officer



RECEIVED

DEC 30 2011

THE CORPORATION OF
THE CITY OF GRAND FORKS

December 21, 2011

City of Grand Forks
Box 220
Grand Forks, BC V0H 1H0
Attn: Lynne Burch, CAO

Dear Lynne,

RE: HERITAGE CONSERVATION STUDY

The Regional District of Kootenay Boundary commissioned a Heritage Conservation Study for the Regional District back in 2010. The purpose of this report was to provide information on the benefits of establishing a Heritage Service in the Regional District.

At the time the report was received, it was felt by a majority of the Board that this report should be referred to the Board that would be in place after the 2011 Local Government Elections. It was also agreed that this report be provided to the Municipal Councils and Electoral Area Advisory Planning Commissions for their comments prior to the Board making a decision on whether or not to proceed with the Heritage Service.

Accordingly, I have enclosed a copy of the report for your Council. This report is also available on the Regional District's Web page under Hot Topics.

Please provide any comments you may have at your earliest convenience. Thank you in advance for your consideration.

Yours truly,

A handwritten signature in black ink, appearing to read "Elaine Kumar", is written over a horizontal line.

Elaine Kumar
Director of Corporate Administration

EK
Encl.

FILE CODE

B2- Heritage Conservation
Study



Regional District of Kootenay-Boundary

Regional Heritage Conservation Service Feasibility Study



BCMR 1-30819
BCAR C-07114

**Denise Cook Design
Birmingham & Wood Architects and Planners
Marco D'Agostini
Dr. Jean Barman**

25 October 2010

Regional District of Kootenay-Boundary
Regional Heritage Conservation Feasibility Study

Report Contents

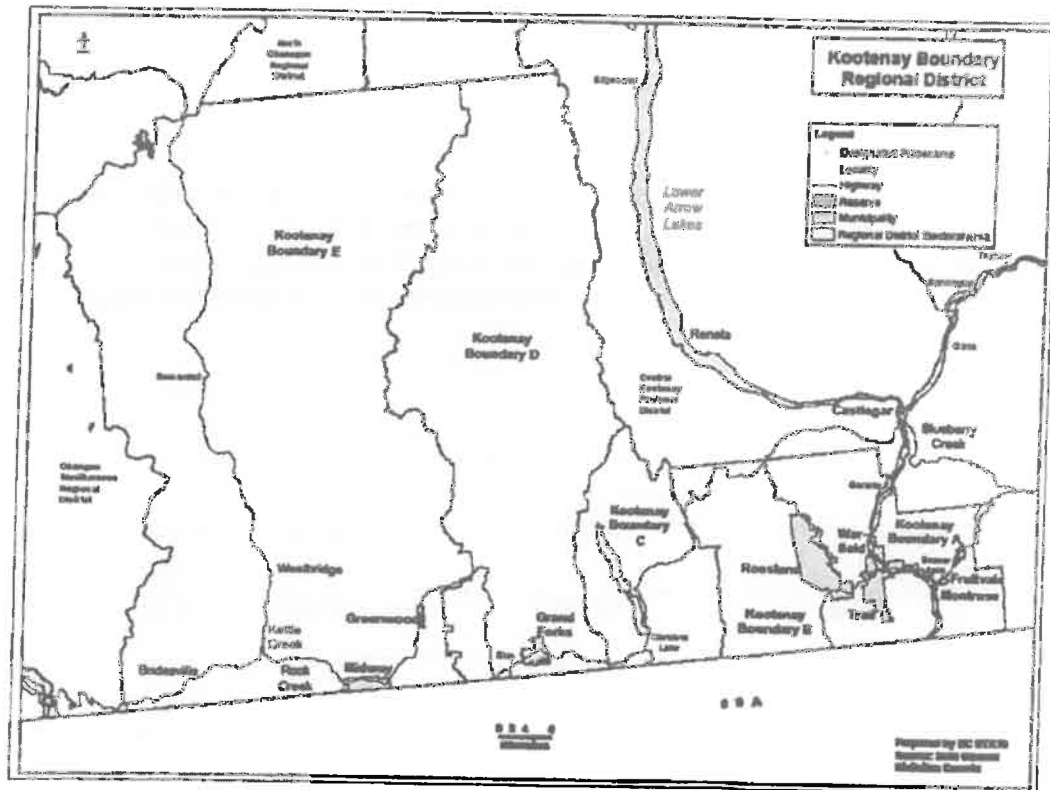


BCAR 1-60899

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Regional District of Kootenay-Boundary
Regional Heritage Conservation Feasibility Study

Map of the Study Area



Source: BC Stats 2006

Regional District of Kootenay-Boundary
Regional Heritage Conservation Feasibility Study

Executive Summary

The purpose of this report is to set out clear options for the future of heritage services provided by the Regional District of Kootenay Boundary (RDKB) for the entire Kootenay Boundary region. Consideration of those options takes into account both the nature of the heritage to be managed, and the funding levels and mechanisms that would be required for the delivery of the heritage service.

Historical Context

Background for considering service options is provided in the form of a brief history of the region (Section 3: Historical Context of the RDKB). The main stories of the region that have shaped the nature of present-day communities are mining, agriculture, and the pursuit of outdoor recreation. Much of the region was settled and its landscape altered in pursuit of the mineral wealth. The major transportation routes into and within the region have their genesis in the rush to access and export that mineral wealth, and effectively administer the rather inaccessible region so near the American frontier. The two other central stories of the region are the development of lands for agriculture (and the immigrant communities that came to farm), and outdoor recreational activities.

Regional Themes and Features

As part of this study, five workshops were held in five different communities in the RDKB in April 2010. A record of what citizens of the region found valuable about their history and place, and why, is contained in Sections 4 and 5 of this report (Section 4: Thematic Framework; Section 5: Heritage Features in the Kootenay Boundary Region). Important findings in the Thematic Framework and Heritage Features include:

- The citizens of the RDKB find their natural and cultivated landscapes a key aspect of their heritage;
- Many of the identified valuable landscapes are in the unincorporated areas of the RDKB;
- Many of the identified features in unincorporated lands nevertheless involve the region's municipalities, either because they are partially on municipal lands or because they are visually or symbolically connected to municipal life.

These findings underscore the important role of the RDKB in the stewardship of the region's heritage, for the simple reason that no other government

Regional District of Kootenay-Boundary
Regional Heritage Conservation Feasibility Study

has jurisdiction over the many identified rural features. Yet many of these features on unincorporated RDKB lands are very valuable to various municipal populations. The extensive list of rural features indicates just how robust the regional heritage service should be to be equal to its stewardship responsibilities. The findings also underscore the connectedness of regional and municipal heritage interests, indicating the need for any regional heritage service to integrate with municipal heritage agendas.

Regional Heritage Service Options

The regional heritage services goals, implementation, and service options are considered in Section 6: Feasibility Assessment. Three service options are considered in Section 6.4.2, listed in order of ascending funding requirements:

1. Continuation of the present level of service;
2. Enhanced heritage service funding to embed heritage planning into general planning practice in all unincorporated areas;
3. Enhanced heritage service funding to integrate heritage planning into general planning practice, including coordination with municipal heritage services and municipally-initiated heritage activities and programs.

No option is unworkable; however, conservation of heritage in the region is better served with the enhanced levels of funding (service options 2 and 3), with Option 3 facilitating the development of a service that coordinates the regional and municipal initiatives, the option which best serves the interests of heritage conservation in the region.

Implementation and Funding

Section 6.4.3 examines implementation of the three services options, spelling out recommended steps to take in establishing the regional heritage service, depending on the level of funding. Section 6.4.4 examines the levels of funding required for the enhanced service options, and the staffing required for delivering those enhanced services.

Governance Models

Section 6.4.5 of the report considers two different governance models for delivering the regional heritage service:

1. A continuation of the present direction by the RDKB Board with advice provided by Regional District planners or outside consultants;
2. Direction by a reconstituted Regional Heritage Commission, with advice provided by RDKB planners or outside consultants.

The benefits and challenges of each governance model are weighed. One

Regional District of Kootenay-Boundary
Regional Heritage Conservation Feasibility Study

potentially significant difference between the models is that some outside revenue sources cannot fund Regional District initiatives; if programs are directed by an independent entity such as a Regional Heritage Commission, the list of potential outside funders would probably grow.

Heritage Associations and the Regional Heritage Service

Section 7 of the report comments on the wealth of archives, museums, heritage groups, and heritage initiatives to be found in the RDKB, and of great potential help for a regional heritage service. The central finding of this section is that this wealth of knowledge and heritage-related initiatives are not coordinated across the region to effectively promote the region's heritage and its conservation.

Heritage Policy and Tools

Section 8 sets out proposed policy statements and conservation tools that demonstrate that conservation is not about restricting owners' rights. Done properly a heritage service makes clear that the regional or local government is a cooperative partner with individual landowners, equipped with the wherewithal to assist in the conservation of the region's heritage, including real financial help to owners of properties containing identified heritage features.

Section 8.1 of the report is a list of suggested policies that the Regional District could adopt to lay the foundations for a comprehensive regional heritage service. Section 8.2 is a compendium of the tools that are available to any local government, including regional districts upon the adoption of an extended services bylaw.

Conclusion

The Kootenay Boundary region has enormous potential to capitalize on its heritage, for the simple reason that much of it is still visible, accessible, beautiful, and unique. Unlike many regions in the province, the rural lands and towns of the RDKB have not been overwhelmed by the physical effects of population growth. If resources are found to fund a regional heritage service that benefitted from a coordination of the many existing heritage groups in the region, much of what is held to be valued today can be conserved.

THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : **January 16, 2012**

TOPIC : **Wildlife Habitat Area Proposal for Williamson's Sapsucker located Near Phoenix Mountain**

PROPOSAL : **Request for Comments on the Proposal from the Ministry**

PROPOSED BY : **Ministry of Forests, Lands and Natural Resources**

SUMMARY:

The City is in receipt of email correspondence from the Ministry of Forests, Lands and Natural Resources, advising of their proposal to designate several Wildlife Habitat Areas (WHAs) within the Selkirk Resource District for Williamson's Sapsucker, which species is provincially red-listed and is considered endangered. One of these proposed WHAs is located near Phoenix Mountain and is considered a watershed reserve for Grand Forks. The Ministry advises that the approved WHA will serve to protect important habitat for this species at risk. There is an attached map which describes the location of the candidate WHA.

Once in place the WHA will support the habitat requirement of this cavity nesting bird, and will generally prevent further construction of roads or trails, timber harvesting or salvage, mechanized silviculture treatments between March 1st and September 30th, and finally prohibit the use of pesticides, except for the application of herbicides to control invasive plants or noxious weeds, within the Wildlife Habitat Area.

For Council's information, the Ministry advised in their correspondence that any activities that require an authority under the Forest Act (free use permits, special use permits, cutting permits) must comply with the general wildlife measures. Where activities cannot comply with the requirements of the WHA, an exemption may be applied for.

A copy of the original letter and attachments are attached. The Manager of Technical Services advises that she has cross-referenced the proposed location with the mineral exploration applications, and reports that the areas do not conflict.

STAFF RECOMMENDATIONS:

Option 1: That the Chief Administrative Officer's Report, dated January 16th, 2012, regarding a Referral Notice received from the Ministry of Forests, Lands and Natural Resources, regarding a proposal to designate a Wildlife Habitat Area within the Grand Forks watershed reserve, be received, and that the Ministry be advised that City's interests are not impacted by this proposal.

OPTIONS AND ALTERNATIVES:

Option 1: That the Chief Administrative Officer's Report, dated January 16th, 2012, regarding a Referral Notice received from the Ministry of Forests, Lands and Natural Resources, regarding a proposal to designate a Wildlife Habitat Area within the Grand Forks watershed reserve, be

received, and that the Ministry be advised that City's interests are not impacted by this proposal: This option will allow for Council's response to the application.

Option 2: That the Chief Administrative Officer's Report, dated January 16th, 2012, regarding a Referral Notice received from the Ministry of Forests, Lands and Natural Resources, proposing to designate a Wildlife Habitat Area within the Grand Forks watershed reserve, be received. This option would result in no response from the City.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The advantage to this option is that the City responds that the City's interests are not impacted.

Option 2: There is no advantage in not responding to the request for comments. Not responding within the 30 day time frame will simply indicate to the Ministry that the City is in favour of the application.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

There is no direct cost in responding to the Ministry's request for input.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The City receives requests for comments and input from time to time from the Ministry of Forests, Lands and Natural Resource Operations.


Department Head or CAO


Reviewed by Chief Administrative Officer



File: 36460-30/WISA/8-367

January 6, 2012

K. Labossiere
Planning Department
City of Grand Forks
PO Box 220
7217 4th Street
Grand Forks, BC V0H 1H0

Re: Wildlife Habitat Area Proposal for Williamson's Sapsucker located near Phoenix Mountain (WHA 8-367)

Dear K. Labossiere:

The Ministry of Forests, Lands and Natural Resource Operations (MFLNRO), Resource Management Division, is proposing to designate several Wildlife Habitat Areas (WHAs) within the Selkirk Resource District for Williamson's Sapsucker as part of the Identified Wildlife Management Strategy. One of these candidate WHAs (8-367) located near Phoenix Mountain overlaps one of your Land Act Files, a watershed reserve for Grand Forks (File: 0092275). Approved WHAs will serve to protect important habitat for this species at risk. The attached map describes the location of the candidate WHA.

These candidate WHAs are necessary to meet the habitat requirements of Williamson's Sapsucker. This species is provincially red-listed and considered 'Endangered' by the Committee on the Status of Endangered Wildlife in Canada. Williamson's Sapsuckers are cavity nesting birds typically nesting in living or recently dead mature and old-growth western larch trees as well as larger aspen in western part of their range. Nest trees are re-used, however, new cavities are excavated. Dead standing trees as well as downed wood provide ant habitat, an important food source for young sapsuckers. Adult birds also feed from sapwells they create in living Douglas-fir trees. Over time, Williamson's Sapsucker numbers have declined due to wide ranging harvesting of western larch and Douglas-fir forests. Further detail on Williamson's Sapsucker is available in the species account located at:
http://www.env.gov.bc.ca/wld/frpa/iwms/documents/Birds/b_williamsonssapsucker.pdf

Any activities that require an authority under the *Forest Act* (e.g., occupant licence to cut, free use permit or special use permit) must comply with the general wildlife measures (see below), which describe types of activities permitted within the WHAs. Where activities cannot comply

with the general wildlife measures an exemption may be applied for.

General Wildlife Measures – Williamson's Sapsucker

Access

1. Do not construct roads or trails.

Harvesting and Silviculture

2. Do not conduct timber harvesting or salvage.
3. Do not perform mechanized silviculture treatments between March 1st and September 30th.

Pesticides

4. Do not use pesticides, except for the application of herbicides to control invasive plants or noxious weeds.

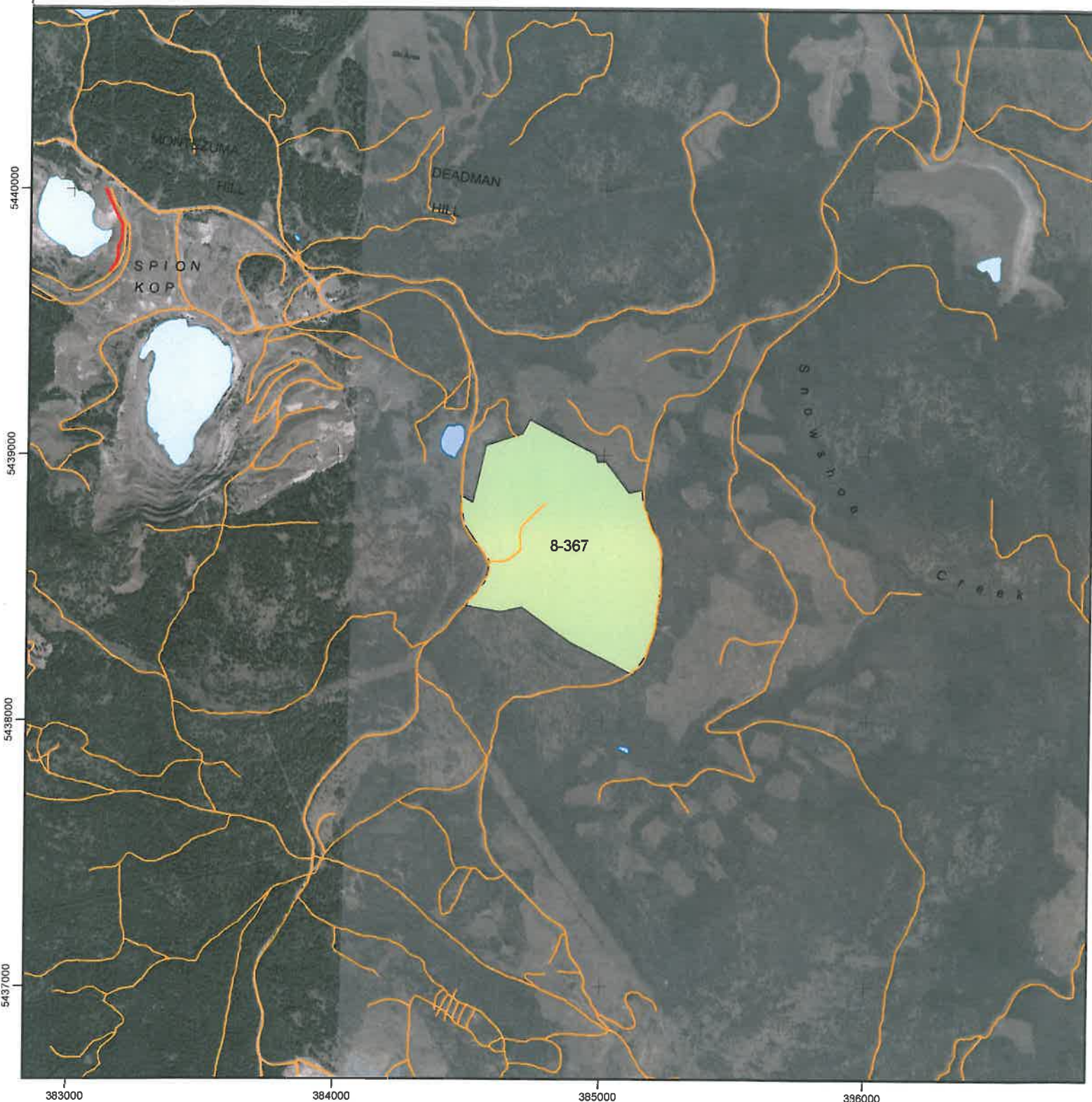
The MFLNRO would like to solicit your comments on the proposed WHA boundaries and general wildlife measures describing types of activities permitted within the boundary. Your comments and suggested modifications will be considered prior to designation of the proposed WHAs. Please advise me within 40 days if you have any comments or concerns. I can be reached at (604) 607-7089 or Heather.Pinnell@gov.bc.ca. If I have not heard from you by **February 15th, 2012**, I will assume that you do not have any comments or objections to this proposal. Thank you for considering these proposals.

Sincerely,

Heather Pinnell, RPF
Wildlife Habitat Area Technician

Hp:hp
attachments

Williamson's Sapsucker Wildlife Habitat Area Proposals WHAs 8-367, Phoenix Mtn, Selkirk Resource District



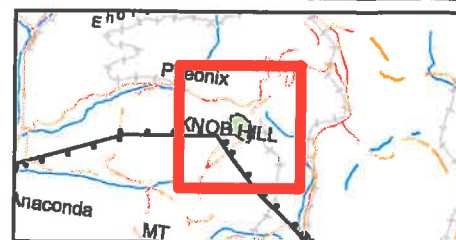
Legend

 Proposed Wildlife Habitat Areas

Area:
8-367: 30.66 ha



SCALE 1:20,000



THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : January 16th, 2012

TOPIC : Application for a Development Variance Permit

PROPOSAL : Variance requested to the City's Zoning Bylaw Section 33(2)(h)
To Vary the Rear Set Back Requirements for Accessory Buildings

PROPOSED BY : Travis & Chantal Dandy - Property Owner

SUMMARY:

We are in receipt of an application for a development variance permit to accommodate a variance to the Grand Forks Zoning Bylaw. The variance is a request for a decrease in the rear set back requirement for accessory buildings from 5 feet to 1 foot to allow for an addition to be constructed to an existing garage. The property owner has advised that if the variance is accepted, a small existing garage that encroaches onto a City's lane would be removed. The application, complete with the Planning Technician's report is attached. If Council proposes to pass a resolution to issue a permit under this section, notice must be given to surrounding property owners in accordance with this section. Property owners within 100 feet of the subject property have been notified, and should they wish, may provide input at this time, prior to Council considering the application.

STAFF RECOMMENDATIONS:

Option 1: Council resolves to approve the application for a development variance permit, thereby varying Section 33(2)(h), reducing the required rear setback from 5 feet to 1 foot allowing for the proposed construction of an addition to an existing garage, on property legally described as Lot 1, DL 381, SDYD, Plan 114, located at 7324 Boundary Drive, as submitted by the property owners, Travis & Chantal Dandy.

OPTIONS AND ALTERNATIVES:

Option 1: Council adopts a resolution to approve the application: This option will allow the proposed construction of an additional to an existing garage to be built one foot from the rear property line. **Option 2: Council declines to approve the application.** This option will preclude the proposed construction from going ahead.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The benefit of this option is that it will allow the property owner to construct an addition to his existing garage on a residence. By receiving approval for the property owner to go forward with the project, Mr. Tandy has advised by his attached correspondence, that an existing garage that is currently encroaching on City property into the alley way will be removed

Option 2: The disadvantage to not approving the application will be that the proposed additional construction to an existing garage will not proceed as presented.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

Eventually improved properties are reflected in the overall increase in property assessment.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The Local Government Act provides the authority to vary the requirements of a zoning bylaw through the Development Variance Process. Section 922 of the Local Government Act allows Council to vary sections of the Zoning Bylaw, by way of a development variance permit provided the variance does not involve the use of the property or the density. Council over the past number of years, have approved variances through the Development Variance Process. Notice of this permit, should Council approve it, will be deposited in the Kamloops Land Title Office and attached to the title of the property.



Department Head or Chief Administrative
Officer



Reviewed by Chief Administrative Officer

THE CORPORATION OF THE CITY OF GRAND FORKS

7217-4th Street
P.O. Box 220
Grand Forks, B.C.
V0H 1H0

Telephone: 250-442-8266
Fax: 250-442-8000

DEVELOPMENT VARIANCE PERMIT APPLICATION

APPLICATION FEE \$350.00

Receipt No. 150602

Registered Owner(s): Dandy, Travis Edward

Dandy, Chantal Lynn

Mailing Address: Box 415

Grand Forks V0H 1H0

Telephone: Home: 250 442 3380 Work 250 442 3327

Legal Description:

PID 012-719-200
Lot 1, District Lot 381, SOYD, Plan 114

Street Address: 7324 Boundary Drive
Grand Forks

DECLARATION PURSUANT TO THE WASTE MANAGEMENT ACT

I, Travis Dandy, owner of the subject property described on this application form, hereby declare that the land which is the subject of this application has not, to my knowledge been used for industrial or commercial activity as defined in the list of "Industrial Purposes and Activities" (Schedule 2) of the *Contaminated Sites Regulation* (B.C. Reg. 375/96). I therefore declare that I am not required to submit a Site Profile under Section 26.1 or any other section of the *Waste Management Act*.

(signature)

(date)

.OVER.....

Outline the provisions of the respective Bylaw(s) that you wish to vary and give your reasons for making this request:

See attached.

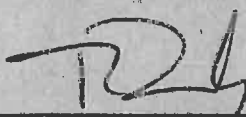
Submit the following information with the application:

1. A legible site plan showing the following:

- (a) The boundaries and dimensions of the subject property.
- (b) The location of permanent or proposed buildings and structures existing on the property.
- (c) The location of any proposed access roads, parking, screening, landscaping or fencing.
- (d) The location and nature of any physical or topographic constraints on the property (stream, ravines, marshes, steep slopes, etc.)

Other information or more detailed information may be requested by the City of Grand Forks upon review of your application.

The information provided is full and complete and to the best of knowledge to be a true statement of the facts, relating to this application.



Signature of Owner

January 6, 2012

Date

AGENT'S AUTHORIZATION

I hereby authorize the person/company listed below to act on my behalf with respect to this application:

Name of Authorized Agent: _____

Mailing Address: _____

Telephone: _____

Owner(s) Signature of Authorization

THE CORPORATION OF THE CITY OF GRAND FORKS

STAFF MEMORANDUM

To: Diane Heinrich, Corporate Officer

Date: January 10, 2012

From: Kathy LaBossiere, Planning Tech

Dandy Development Variance Application

The City has received a Development Variance application from Travis and Chantal Dandy, owners of property legally described as Lot 1, D.L 381, S.D.Y.D., Plan 114 located at 7324 Boundary Drive.

The applicant is requesting a variance to Section 33(2)(h) to vary the rear setback requirement for accessory buildings from 5 feet to 1 foot to add onto an existing garage.

Section 33(2)(g) states that all accessory buildings cannot have an area greater than 50% of a principal building. The proposed accessory building would be 816 square feet and the principal building is 1,736 square feet which makes a ratio of 47%. The proposed garage addition is 27 feet from the exterior side line. Section 33(2)(f)(iii) states that exterior side parcel setback shall be 15 feet.

There is a 12 foot lane that dead ends at the north end of the subject property. The proposed garage addition is 27 feet away from the corner of the lane and 73rd Avenue, which would not impede on the visibility for traffic accessing 73rd Avenue from the lane.

Section 33(2)(i) states that all accessory buildings and principal dwelling shall not exceed 50% of the lot which would allow up to . The lot size is 16,379 square feet at 50% would allow up to 8,190 square feet of buildings. The existing house plus the proposed accessory building (not including the existing old garage, which is to be taken down) calculates to 2,552 square feet.

There is a small existing garage that actually encroaches onto the City's lane. The applicant has stated if the variance is accepted that he would remove the garage which would remove the encroachment to the lane.

Respectfully Submitted:



Kathy LaBossiere
PLANNING TECH

N:Planning/dvp/barry/memo to co

Travis Dandy
7324 Boundary Drive
Grand Forks, BC
V0H 1H0

January 6, 2012.

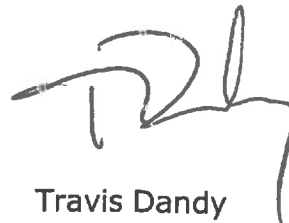
To The City,

In respect to the Development Variance Permit Application that accompanies this letter, the following is the provision being requested.

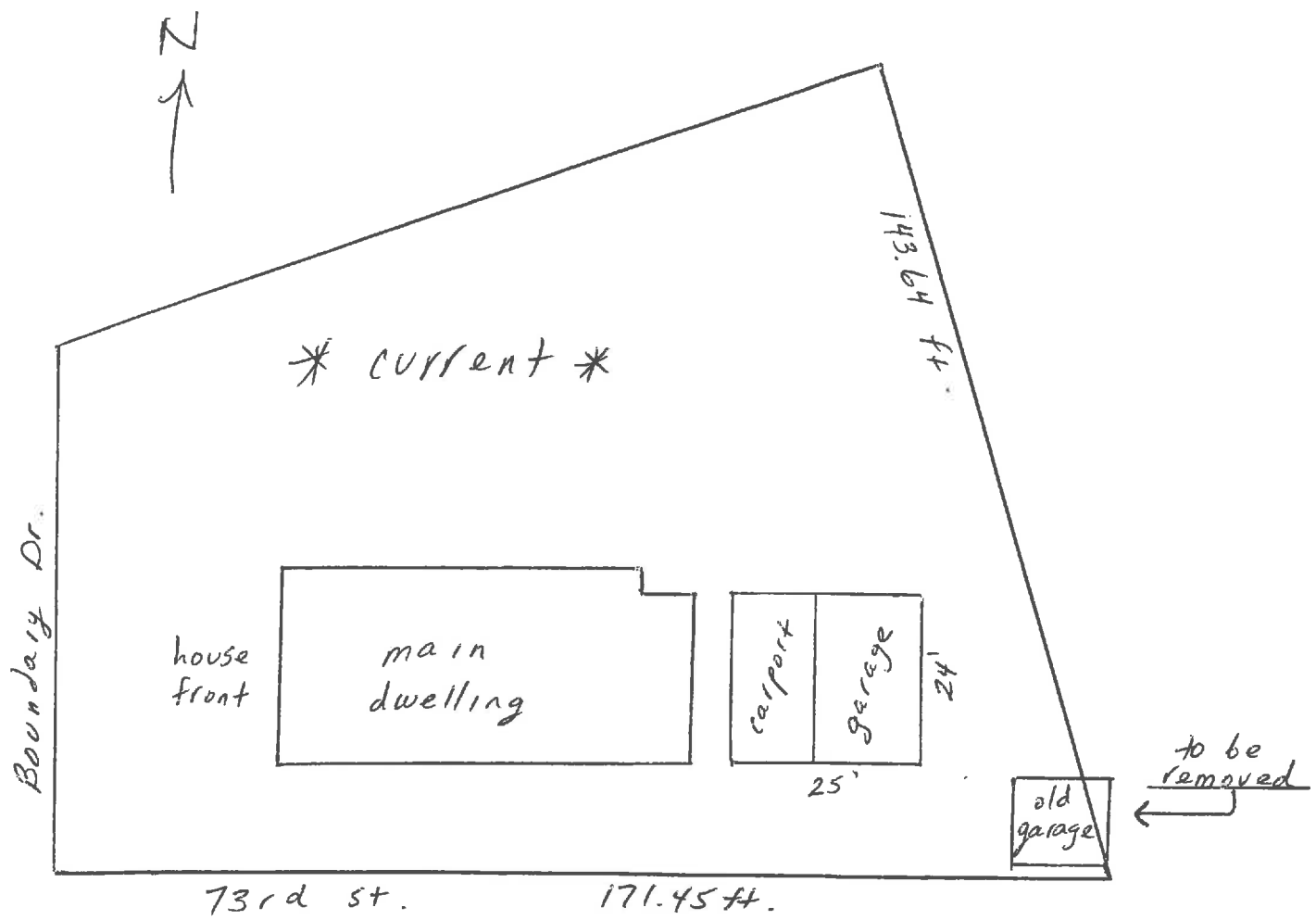
There are currently two secondary buildings on our lot. We are requesting that permission be granted to add on to the newer building, adding to the right hand side, bringing the structure within one foot of the rear lot line. Zoning for this lot currently allows for secondary buildings to be no closer than five feet to the rear line. Ultimately, I am looking for a four foot reduction to this bylaw in this instance.

There are a couple of reasons for this request. One is aesthetics as it would create better curb side appeal. The second reason is that our rear lot line backs on to an alley that is never really used. The third reason and possibly most important is that the old garage (which would be removed pending application approval) tends to block our view when leaving our driveway as it is built right up to the sidewalk. There is a fair amount of foot traffic along our street because of Perley School and we feel that sightlines would be much improved with the older secondary building removed.

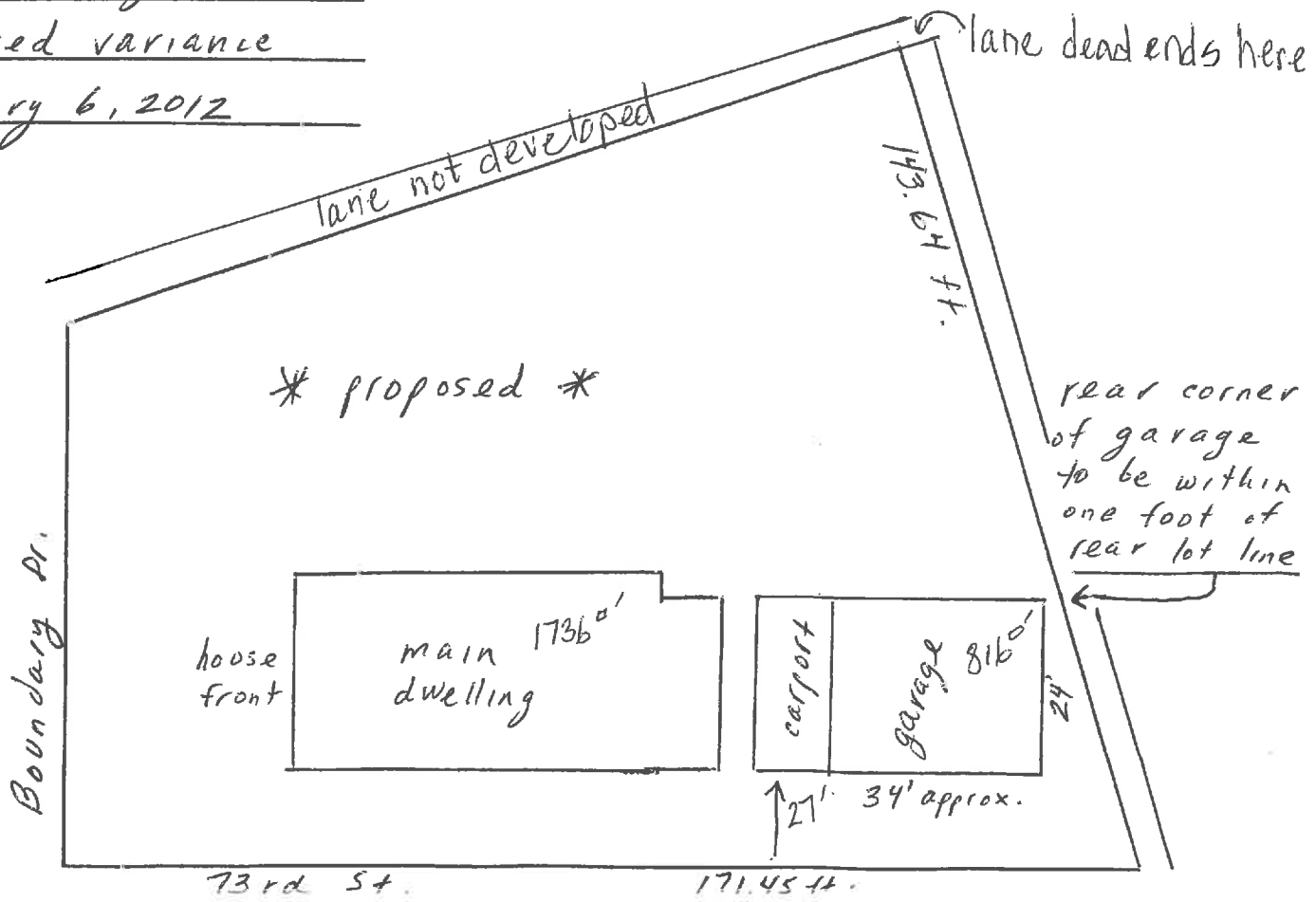
It is also believed that the older secondary building that will be removed is partially built on city property, the corner to the rear of it being in the alley. The zoning also doesn't allow a building to be within 15 feet of an exterior side parcel line and this one is within a couple feet of the lot line. Although we are requesting a variance to the one bylaw, it is felt that the overall end result would be an improvement to the current situation. Thank you.

A handwritten signature in black ink, appearing to be 'TD' with a stylized flourish extending from the 'D'.

Travis Dandy



Dandy residence
1324 Boundary Dr.
proposed variance
January 6, 2012



This plan has been submitted to and approved by the City Council
of the City of Grand Forks
January 24, 1912
Attest
Mayor

9/21/14
Exempted
12/1/12

W.H. & J. M. M. Co.
Real Estate



PLAN

of Subdivision

Part of Block 44 Lot 38

in the

CITY of GRAND FORK

B.C.

Designated lot 6, Map 11A

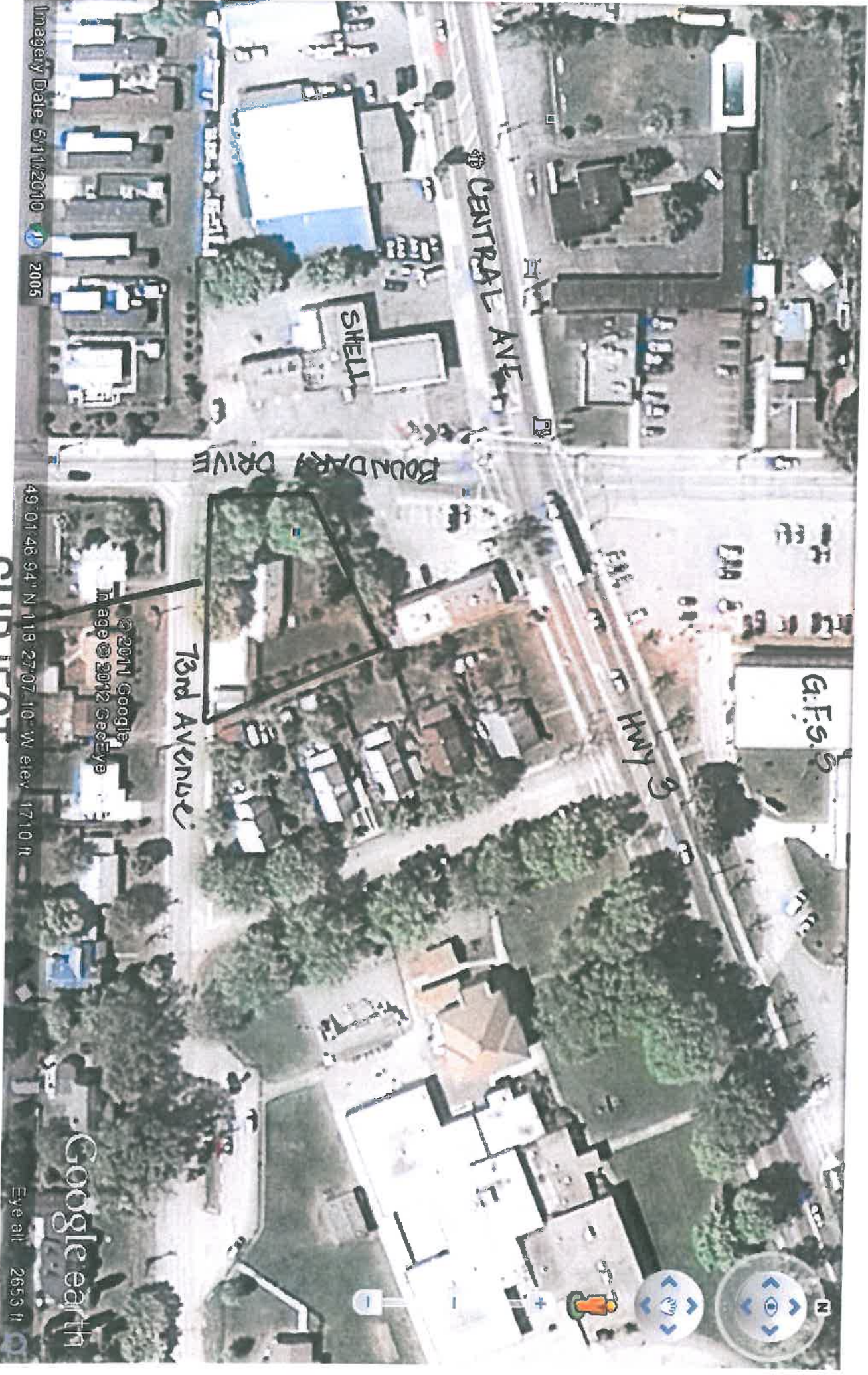
42

Scale - 1

I, J. H. M. & Co., a corporation authorized
surveyors of Grand Forks, certify that
this plan has been prepared by me and the ground
prepared under the provisions of the
Regulatory Act

Grand Forks B.C.
Notary Public

W.H. & J. M. M. Co.
Real Estate



SUBJECT
PROPERTY

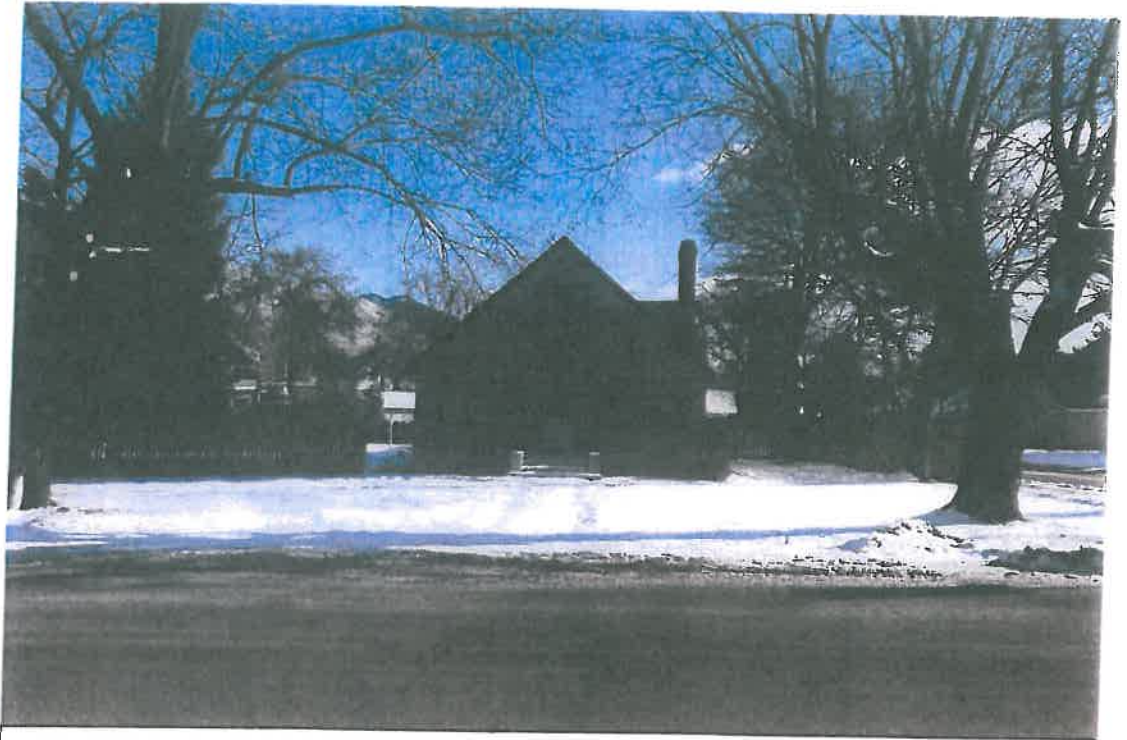
VIEW FROM 73RD AVENUE SHOWING EXISTING BUILDINGS

ENCROACHING GARAGE TO BE REMOVED

LANE



EXISTING GARAGE THE APPLICANT WISHES TO ENLARGE TO 816 SQ. FT.



VIEW FROM BOUNDARY DRIVE (HOUSE)

SECTION 33

R-1 (Residential – Single & Two Family) Zone cont'd

Setbacks

- (f) Except as otherwise specifically permitted in this bylaw, no building or structure shall be located within:
 - (i) 6 metres (20 ft) of a front parcel line;
 - (ii) 1.5 metres (5 ft) of an interior side parcel line;
 - (iii) 4.6 metres (15 ft) of an exterior side parcel line; or
 - (iv) 6 metres (20 ft) of a rear parcel line.

Accessory Buildings

- (g) The total of all the accessory buildings shall have a floor area not greater than 50% of the principal structure;
- (h) No accessory building shall be located closer than 1.5 metres (5 ft) to a rear parcel line and not closer to the front parcel line than the facing wall of the principal building, to which it is accessory.

Lot Area Coverage

- (i) The maximum permitted lot area coverage shall be as follows:
Principal building with all accessory buildings and structures 50%

Additional requirements

- (j) ****deleted by Bylaw 1888***
- (k) ****deleted by Bylaw 1679***
- (l) The minimum size for a single-family dwelling shall be 75 square metres (800 sq.ft.);
- (m) See Sections 13 to 30A of this Bylaw.



THE CORPORATION OF THE CITY OF GRAND FORKS

COUNCIL INFORMATION SUMMARY FOR JANUARY 23RD, 2012

Date: January 17th, 2012
 Agenda: January 23rd, 2012
 Proposal: To Receive the Items Summarized for Information
 Proposal By: Staff

Staff Recommendation:

That Information Items numbered 11(a) to 11(g) be received and acted upon as recommended.

	ITEM	SUBJECT MATTER	RECOMMENDATION
CORRESPONDENCE TO/FROM MAYOR AND COUNCIL			
11(a)	From Selkirk College – Day of Action	Asking for 1) Council's Attendance; and 2) the Mayor as guest speaker	The Mayor to advise if he is able to speak at the event; Members of Council to advise if planning to attend
11(b)	Memo from Councillor Smith	Declaration under Section 107 of Comm. Charter for professional services provided to the City	Resolved that the memorandum dated January 11 th , 2012, from Councillor Gary Smith, outlining that he has been providing pest control services to the City of Grand Forks, and will continue to provide such services, inasmuch as there is no other pest control provider in the immediate Grand Forks area, be received pursuant to Section 107 of the Community Charter.
11(c)	From the Boundary Country Regional Chamber of Commerce	Request for Annual Funding in the amount of \$10,000 from the City	That Council refers the Boundary Country Regional Chamber of Commerce's request for annual funding in the amount of \$10,000 to the 2012 Budgeting Process.
11(d)	From Selkirk College	Invitation to the Mayor to attend annual Bursary Tea on February 4 th in Nelson	The Mayor to advise if planning to attend the event
CORRESPONDENCE TO/FROM STAFF			
11(e)	Climate Action Revenue Incentive Plan (CARIP) Public Report	Report completed by the Manager of Environmental and Building Construction Services	Council to receive the Climate Action Revenue Incentive Plan (CARIP) Public Report from the Manager of Environmental & Building Construction Services and determines that Staff make copies of the report available to the public at the front counter of City Hall and on the City's website.
GENERAL INFORMATION			
FEDERAL AND PROVINCIAL GOVERNMENT			



THE CORPORATION OF THE CITY OF GRAND FORKS

COUNCIL INFORMATION SUMMARY
FOR JANUARY 23RD, 2012

INFORMATION FROM UBCM/FCM/AKBLG			
11(f)	From UBCM – 2011 Resolution Decision	Regarding City's resolution: Public Commission on Forests	Receive for information
MINUTES FROM OTHER ORGANIZATIONS			
11(g)	January 9 th Task List	List of Completed and In-Progress Tasks	File

RECEIVED**JAN - 4 2012****THE CORPORATION OF
THE CITY OF GRAND FORKS**

January 04, 2012

Marlene Garcia, Student's Union Representative, Selkirk College

To the Esteemed Members of City Council:

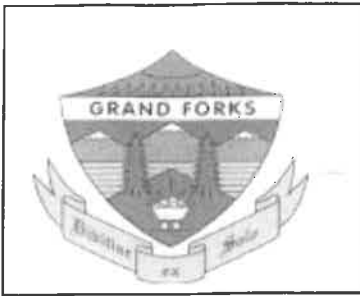
The purpose of this letter is, (first of all) to request your attendance at the Selkirk College Student Union sponsored "Day of Action", February 1st, 2012, 10:30 am. (Rm. # 8). In addition, I am asking for your cooperation in securing Mayor Brian Taylor as a guest speaker at this event. I have already discussed this with Mr. Taylor, and he is supportive. As many of you are aware, tuition for education has been increasing dramatically across Canada. On Feb. 1st., Canadian students across Canada will be uniting in protest. I am looking forward to seeing some, if not all of you at this media event. If any of you would also like to speak on this important subject, feel free to contact me at Selkirk College (250 442 2704).

Thank-you

Marlene Garcia


Student Union Representative**FILE CODE**

*WE3,53 - "DAY OF ACTION" - REQUEST FOR
MAYOR'S ATTENDANCE*



CITY OF GRAND FORKS MEMORANDUM

DATE : January 11, 2012

TO : Mayor Taylor and Members of Council

Cc : Corporate Officer

FROM : Councillor Gary Smith

SUBJECT: Declaration Under Section 107 of the Community Charter – Contract with the City for Pest Control Services

Background:

I have been advised that Section 107 of the Community Charter requires that if a municipality enters into a contract in which a Council Member has a direct or indirect pecuniary interest, this must be reported as soon as reasonably practical at a Council meeting that is open to the public.

Disclosure:

I wish to advise that I have provided pest control services to the City of Grand Forks, as required and requested by City Staff, for many years. There is no other pest control firm available in the immediate Grand Forks area to provide these services. These services amount to approximately \$ 1680.00 per year, and involve services at various city buildings, including the Fire Hall, the Public Works Yard, the Sewage Treatment Plant, and occasionally at City Hall.

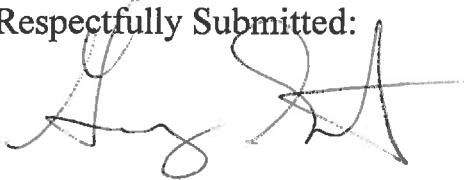
Recommendation:

That Council pass a resolution receiving this disclosure, as required by legislation.

Recommended Resolution:

“Resolved that the memorandum, dated January 11, 2012, from Councillor Gary Smith, outlining that he has been providing pest control services to the City of Grand Forks, and will continue to provide such services, inasmuch as there is no other pest control provider in the immediate Grand Forks area, be received pursuant to Section 107 of the Community Charter“

Respectfully Submitted:

A handwritten signature in black ink, appearing to be 'Gary Smith', written over a horizontal line.

Gary Smith
COUNCILLOR



RECEIVED

JAN 17 2012

THE CORPORATION OF
THE CITY OF GRAND FORKS

1647 Central Ave., Box 2949
Grand Forks, BC, V0H 1H0
T 250.442.2722 F 250.442.5311

January 11, 2012

Mayor and Council
City of Grand Forks
Grand Forks BC V0H 1H0

Dear Mayor Taylor and Council:

Re: Boundary Country Regional Chamber of Commerce

FILE CODE

*BI-BOUNDARY COUNTRY REGIONAL
CHAMBER OF COMMERCE
- THANK YOU FOR SUPPORT*

The Board and Executive Director of Boundary Country Regional Chamber of Commerce would like to thank you for your generous support over the past year.

This year BCRCC used seed funding contributed by the City of Grand Forks, Community Futures Boundary, Grand Forks Credit Union, Village of Midway, RDKB and SIBAC to work towards incorporation. This included the development of a Board of Directors, establishing a business plan, strategic plan, membership development and web site. On January 13, 2012 our Board of Directors will develop a strategic plan to help us grow the Chamber while addressing the needs of our members. Once complete, a summary of the plan will be shared with our partners.

In our first year focus has been on organizational and membership development. BCRCC currently has a membership of over 130 with plans to continue the membership drive on an ongoing basis. Our first event brought over 50 businesses together to take advantage of a great networking opportunity. BCRCC offers affordable medical benefits and other discounts to our members as well as access and business listings on www.boundarychamber.com. BCRCC not only works with and for business, we have worked hard to establish relationships with local government and other community organizations across the region. This year BCRCC intends to focus on creating a sustainable organization while providing members with increased networking, training and marketing opportunities. Chambers typically provide an advocacy function in the communities they represent and BCRCC has the ability to fulfill this role in the Boundary area.

The development of BCRCC would not have been possible if it were not for the generous support of our funding partners.



1647 Central Ave., Box 2949
Grand Forks, BC, V0H 1H0
T 250.442.2722 F 250.442.5311

Chambers have traditionally been financially supported by the communities they represent through annual stipends. In order for the Regional Chamber of Commerce project to sustain itself well into the future, a similar model will need to be developed in the Boundary. This letter is to request from the City of Grand Forks an annual contribution of \$10,000 to BCRCC. Financial support will be requested from other communities in the Boundary.

BCRCC understands the struggles for small business in the Boundary Region and is committed to becoming the go to organization for business providing resources and services that are not otherwise available. The success of BCRCC is the first step in building a strong and cohesive regional business community and in moving the Boundary towards a more prosperous future. Businesses and the jobs they create are critical components of strong economies and strong economies cannot exist without a strong growing community.

BCRCC looks forward to continuing to work with the City of Grand Forks on this important initiative and are happy to answer any questions you may have.

Thank you in advance.

Yours truly,

Sarah Winton
Executive Director BCRCC
Project Manager Community Futures Boundary

RECEIVED

JAN 11 2012

THE CORPORATION OF
THE CITY OF GRAND FORKS

January 9, 2012

Mayor Brian Taylor
City of Grand Forks
Box 220, 420 Market Avenue
Grand Forks, BC V0H 1H0

Dear Brian,

Each year, in the very heart of our Kootenay winter, Selkirk College holds an event which is sure to drive those wintry winds away. The mid winter's event which I refer to is the Bursary Tea and this year it will happen on Saturday, February 4th.

This event exudes warmth and congeniality. It is one time during the school year when donors and student recipients come together along with college staff and board members to honour and celebrate those who give and the students who are deserving of this support.

Please join us on this special afternoon. Tea, coffee and treats will be prepared and served by Selkirk students.

Here are the details:

Date: Saturday, February 4, 2012
Time: 2:00 – 4:00 pm
Place: Mary Hall, Tenth Street campus, Nelson

Please RSVP by contacting Joyce Buckler via phone at 250.365.1360, or via email at jbuckler@selkirk.ca, by January 30, 2012.

We look forward to seeing you there!

Sincerely,



Barry Auliffe
Director of Communications and Development
Tenth Street Campus
820 Tenth Street
Nelson, BC V1L 3C7

FILE CODE

WE3, S3 - INVITATION TO BURSARY TEA
FEB. 4, 2012.

Climate Action Revenue Incentive Plan (CARIP) Public Report

Climate Action Revenue Incentive (CARIP) Public Report for YEAR 2011



*City of Grand Forks
Regional District Kootenay Boundary*

Reported by
Wayne Kopan

*Manager of Environmental & Building
Construction Services
wkopan@grandforks.ca
(250) 442 8266*



The photograph above can be changed. Additionally, you could insert your logo.

General Information

Name of Local Government

City of Grand Forks

Member of Regional District (RD)

Regional District Kootenay Boundary

Regional Growth Strategy (RGS) in region

No

Population

4036

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Community Wide Actions for 2011

1.1 Measure

Community Wide Measurement Actions

Question	Have you been using the Community Energy and Emissions Inventory (CEEI) to measure progress? What else have you been using instead of/in addition to CEEI?
Answer	Yes
Additional Information	<i>The City of Grand Forks has been collecting our data on our facilities through our municipal utility bills and spreadsheets. The City's fleet information is collected through our fuel monitoring systems and equipment maintenance spreadsheets.</i>

1.2 Plan

Community Wide Targets

Question	Do your OCP(s) have targets, policies and actions to reduce GHG emissions, as per the requirements under the Local Governments Act (LGA)? If yes, please identify the targets set. If no or in progress, please comment.
Answer	Yes
Additional Information	<i>The City's (SCP) Sustainable Community Plan has set the GHG emission reduction target of 33% below the 2007 level by 2030.</i>

Question	If you are a Regional District, does your RGS have targets, policies and actions to reduce GHG emissions, as per the requirements under the Local Governments Act (LGA)? If yes, please identify the targets set. If no or in progress, please comment.
Answer	

Additional Information	
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1.3 Reduce

Supportive Community Wide Actions

Action Type	Broad Planning (e.g. creation/revision of OCPs, CEPs, transportation plans)
Actions Taken this Year	<i>The City council has adopted the (SCP) Sustainable Community Plan. The (BAQC) Boundary Air Quality Committee has been exploring options to meet the CNK2 targets and the City has hired a Manager of Environmental & Building Construction Services, which part of the duties will be to plan and review the CNK2 initiatives.</i>
Proposed Actions for Next Year	<i>To continue working with the Sustainable Community Plan and implement the objectives and policies laid out within the plan in the coming years.</i>

Action Type	Building and Lighting (e.g. developed green building policy, increased density in the downtown)
Actions Taken this Year	<i>An Energy and Lighting Audit has been conducted on the City Hall and Public Works facilities this year.</i>
Proposed Actions for Next Year	<i>The City of Grand Forks is planning to implement the building audits done in 2011 and budget for a complete Energy and Lighting Audit of all of our facilities in 2012.</i>

Action Type	Energy Generation (e.g. signed on to provincial 'solar ready' regulation, explored options for bioheating for buildings)
Actions Taken this Year	<i>Solar initiatives are ongoing and being explored by the BAQC committee.</i>
Proposed Actions for Next Year	<i>The City will be investigating the Solar Hot Water Ready Plan for new construction in the coming year.</i>

Action Type	Green Space (e.g. developed urban forestry policy, adopted park acquisition policy)
Actions Taken this Year	<i>The City of Grand Forks has also committed to replacing or replanting trees whenever a tree has been removed</i>
Proposed Actions for Next Year	<i>This practice will continue throughout 2012 and beyond.</i>

Action Type	Transportation (e.g. developed sustainable transportation plan, completed bicycle master plan)
Actions Taken this Year	<i>A Bicycle Network Plan has been developed and is now part of the Sustainable Community Plan.</i>
Proposed Actions for Next Year	<i>The City will continue to provide budgetary funding to develop more cycling and walking pathways as per the Bicycle Network Plan.</i>

Action Type	Waste (e.g. introduced composting and recycling education programs)
Actions Taken this Year	<i>This is a Regional District function</i>
Proposed Actions for Next Year	

Action Type	Water/Sewer (e.g. participated in water smart initiatives, implemented Water Action Plan, introduced rebates on low flush toilets)
Actions Taken this Year	<i>The City now completed the installation of water meters in all commercial, industrial, institutional and multi-family complexes.</i>
Proposed Actions for	

Next Year	
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Action Type	<i>Other Actions</i>
Actions Taken this Year	
Proposed Actions for Next Year	

Direct Community Wide Actions

Action Type	Buildings (e.g. implement use of sustainability checklists and development permit guidelines for new buildings)
Actions Taken this Year	
Proposed Actions for Next Year	<i>Through the Sustainable Community Plan, the City plans to encourage the use of new green technologies in new building construction.</i>

Action Type	Energy Generation (e.g. implement district energy, geothermal, solar)
Actions Taken this Year	<i>The City has promoted solar activities with the assistance of Fortis B.C, Omineca Solar and Swiss Solar at the Solar City Days event and Fall Fair , which are held annually in Grand Forks.</i>
Proposed Actions for Next Year	<i>We plan to continue with the solar promotional material and presentations at events again in 2012.</i>

Action Type	Transportation (e.g. implement bike lanes, pedestrian paths, upgrade transit service and infrastructure, improve roads, parking fees etc.)
Actions Taken this Year	<i>City council has adopted an anti-idling bylaw.</i>
Proposed Actions for Next Year	<i>The City is also planning for additional bike racks in the downtown core to promote alternative modes of transportation and pedestrian access. There are several more bicycle and walking lanes being planned to get residents out walking and riding bikes instead of using their automobiles, thus reducing GHG emissions and promoting a healthier community.</i>

Action Type	Waste (e.g. introduce composting and recycling programs)
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Actions Taken this Year	<i>This is a Regional District function</i>
Proposed Actions for Next Year	

Action Type	Water/Sewer (e.g. implement water conservation and reduction initiatives)
Actions Taken this Year	<i>The City council has adopted a Water Demand Management Plan developed by Urban Systems in 2011.</i>
Proposed Actions for Next Year	

Action Type	Green Space (e.g. plant trees, conserve forest etc.)
Actions Taken this Year	
Proposed Actions for Next Year	

Action Type	Other Actions
Actions Taken this Year	
Proposed Actions for Next Year	

1.4 Community Wide Innovation

Question	Is there any activity that you have been engaged in over the past year(s) that you are particularly proud of and would like to share with other local governments? Please
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	describe and add links to additional information where possible.
Answer	

Corporate Actions for 2011

2.1 Measure

Corporate Measurement Actions

Question	What steps has your local government taken toward completing its corporate emissions inventory (e.g. corporate assets gathered related to energy and fuel data and calculated GHG emissions from energy use)?
Answer	<i>The City of Grand Forks has been collecting our data sharing the information with the Regional District of Kootenay Boundary and (CNK2) Carbon Neutral Kootenays to establish our GHG energy emissions level over the past few years.</i>

Question	What tool are you using to measure, track and report on your corporate emissions (e.g. SMARTtool, other tools including excel spreadsheets)?
Answer	<i>The City is planning to purchase the B.C. Climate Action Toolkit (SMART Tool) in 2012, for the continued documentation and recording of our GHG Emissions.</i>

2.2 Reduce

Supportive Corporate Actions

Action Type	Broad Planning (e.g. developed corporate climate action plan)
Actions Taken this Year	<i>The City council has adopted the (SCP)Sustainable Community Plan, which was developed by Urban Systems in May of 2011</i>
Proposed Actions for Next Year	<i>To continue working with the Sustainable Community Plan and implementing the objectives and policies laid out within the plan in the coming years. The City of Grand Forks will be hosting a CNK2 workshop in January of 2012.</i>

Action Type	Building and Lighting (e.g. developed energy reduction plan for all corporate buildings)
Actions Taken this Year	<i>An Energy and Lighting Audit has been conducted on the City Hall and Public Works facilities this year. The City has also been investigating an option for LED street lighting to reduce our overall energy consumption throughout the City.</i>
Proposed Actions for Next Year	<i>The City of Grand Forks is planning to implement the building audits done in 2011 and budget for a complete Energy and Lighting Audit of all of our facilities in 2012. The City will also be looking into a five or six year program to replace the street lighting in Grand Forks.</i>

Action Type	Energy Generation (e.g. undertook feasibility study of green energy generation for civic buildings)
Actions Taken this Year	<i>The City continued to meet with the Environmental Committee and the BAQC and commenced with a long range planning for energy and solar initiatives.</i>
Proposed Actions for Next Year	<i>The City will be investigating the Solar Hot Water Ready Plan for new construction in the coming year.</i>

Action Type	Transportation (e.g. created anti-idling policy for city vehicles, bike to work week promotion)
Actions Taken this Year	<i>The Sustainable Community Plan objective is to promote a pedestrian and cycling friendly atmosphere in the downtown core, which connects to the City's pedestrian and cycling pathways within the community.</i>
Proposed Actions for Next Year	<i>Budgeting in 2012 will include the addition of several new pathways and sidewalks to connect specific areas to the existing pathways already built in accordance with the Bicycle Network Plan.</i>

Action Type	Waste (e.g. completed waste audit of City Hall)
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Actions Taken this Year	
Proposed Actions for Next Year	

Action Type	<i>Water/Sewer (e.g. completed study of sewer and water energy use)</i>
Actions Taken this Year	<i>The City Council has adopted the Asset Management Plan which will address several Multi-Utility Projects.</i>
Proposed Actions for Next Year	<i>The Loan Authoriztion Bylwas were approved by the electors of the City of Grand Forks and the City will now be forging ahead with these projects.</i>

Action Type	<i>Other Actions</i>
Actions Taken this Year	
Proposed Actions for Next Year	

Direct Corporate Actions

Action Type	Building and Lighting (e.g. energy efficiency retrofits to municipal buildings)
Actions Taken this Year	<i>An Energy and Lighting Audit has been conducted on the City Hall and Public Works facilities this year. The City has also been investigating an option for LED street lighting to reduce our overall energy consumption throughout the City.</i>
Proposed Actions for Next Year	<i>The City of Grand Forks is planning to implement the building audits done in 2011 and budget for a complete Energy and Lighting Audit of all of our facilities in 2012. The City will also be looking into a five or six year program to replace the street lighting in Grand Forks.</i>

Action Type	Energy Generation (e.g. implemented heat recovery systems, solar)
Actions Taken this Year	<i>The City has just completed a one year audit of the Heat Recovery System at the City Park Liftstation. The Solar Hot Water Heating System has also been installed in the Campground washrooms.</i>
Proposed Actions for Next Year	<i>The City will be investigating the replacement of a 25 year old Gas Fired Heating System at the Public Works facility, and the upgrade to the boilers at the Art Gallery (Gallery 2) facility.</i>

Action Type	Fleet (e.g. anti-idling policies for fleet vehicles, purchasing of hybrid)
Actions Taken this Year	<i>City council has adopted an anti-idling bylaw, and the City is moving forward by replacing some of our older vehicles with, flex fuel and a hybrid vehicle in 2011 in an effort to reduce fuel consumption within our fleet.</i>
Proposed Actions for Next Year	<i>The City's targets are to purchase the most fuel efficient and practical vehicles whenever possible including our heavy equipment within our fleet.</i>

Action Type	Waste (e.g. introduction of composting and recycling programs and education)
Actions Taken this Year	<i>This is a Regional District function</i>
Proposed Actions for Next Year	

Action Type	Water/Sewer (e.g. initiated water conservation and reduction initiatives)
Actions Taken this Year	<i>The City council has adopted a Water Demand Management Plan developed by Urban Systems in 2011, and then applied to the General Strategic Priorities Fund as part of the Gas tax Agreement to complete a meter implementation study. This application was unsuccessful in 2011.</i>
Proposed Actions for Next Year	<i>In 2012 the City will continue to explore avenues of funding to complete the water metering program. The City is planning to conduct a real losses detection program which includes the development of a leak detection and repair policy. The creation of a water main repair tracking system that includes time, leak rates, failure type, repair details and estimate of loss. The updating of leakage estimates.</i>

Action Type	Green Space (e.g. planting of trees)
Actions Taken this Year	<i>The City of Grand Forks has also committed to replacing and replanting of trees whenever a tree has been removed or lost due to a wind event. City council has adopted a zoning bylaw amendment to allow for community gardens in all zones.</i>
Proposed Actions for Next Year	<i>This practice will continue throughout 2012 and beyond.</i>

Action Type	Other Actions
Actions Taken this Year	<i>In 2011, the addition of 2 kilometers of pedestrian pathways and 1 kilometer of new sidewalks has been added to the City infrastructure promoting walking and cycling.</i>

Proposed Actions for Next Year	<i>There are several more bicycle and walking lanes being planned to get the residents out walking and riding bikes instead of using their automobiles, thus reducing GHG emissions and promoting a healthier community. The City has another project slated for 2012, which will see the addition of more pathways and walking/cycling trails around the senior's development currently under construction in the west end of the City.</i>
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2.3 Corporate Innovations

Question	Is there any activity that you have been engaged in over the past year(s) that you are particularly proud of and would like to share with other local governments? Please describe and add links to additional information where possible.
Answer	



Union of BC Municipalities
Suite 60 10551 Shellbridge Way
Richmond, BC, Canada V6X 2W9

Phone: 604.270.8226
Email: ubcm@ubcm.ca

January 2, 2012

RECEIVED

JAN - 9 2012

**THE CORPORATION OF
THE CITY OF GRAND FORKS**

Mayor Brian Taylor
City of Grand Forks
Box 220
Grand Forks BC V0H 1H0

Dear Mayor Taylor:

Re: 2011 Resolutions

One or more resolutions sponsored by your Council and submitted for consideration at the 2011 Convention was referred to the UBCM Executive by Convention.

The UBCM Executive met on November 25, 2011 to consider all referred resolutions from 2011.

Please find attached a copy of the referred resolution(s), as well as the Executive's decision on the resolution(s).

Where a resolution is referred to a UBCM committee and the committee's decision is not provided, this means that the committee is undertaking further study of the resolution and will make recommendations at a future Executive meeting. Your Council will be notified of the final decision on such a resolution. Resolutions referred to a working group will be considered as part of their work.

I trust this information will be of assistance to you. Please feel free to contact Reiko Tagami, Information & Resolutions Coordinator with any questions.

Tel: 604 270 8226 ext. 115 Email: rtagami@ubcm.ca

Sincerely,

A handwritten signature in black ink, appearing to read "H. Slee", is positioned above the printed name of the Director.

Director Heath Slee
President

FILE CODE

WES162 - 2011 Resolutions

Enclosure

WHEREAS BC communities rely on their forests both as a primary economic driver, and for their ecological and social importance;

AND WHEREAS today there are a number of critical problems in BC's forests which need to be addressed and resolved, including:

- evidence of declining forest health and expanding understocked forests;
- tens of thousands of forest industry job losses, dozens of mill closures, and serious economic hardship in resource communities across BC;
- widespread frustration among local governments about the lack of local involvement in decision making on the allocation and management of forest resources;
- after a decade of deep cutbacks, serious doubts about the ability of provincial agencies to effectively manage our forest resources and provide adequate public oversight in the woods; and
- the continuing failure to generate maximum value for British Columbians from our forests, as evidenced by the ongoing over-reliance on commodity production, rapidly increasing raw log exports to Asia, and limited growth in the value-added wood products sector;

AND WHEREAS it has been more than two decades since the last significant independent inquiry into the state of BC's forests:

THEREFORE BE IT RESOLVED that UBCM call for the Government of BC to establish a public commission of inquiry into BC's forest sector, in order to:

- offer a considered, independent assessment of the state of BC's forests and the effectiveness of our current laws and practices;
- provide a much-needed opportunity for significant public input into forest policy in BC; and
- make recommendations for changes that will ensure both the good stewardship of our forests and a vibrant, sustainable forest industry for coming generations.

CONVENTION DECISION: NOT CONSIDERED - AUTOMATIC REFERRAL TO EXECUTIVE

EXECUTIVE DECISION: ENDORSED

TASK LIST FOR MEETINGS SCHEDULED FOR JANUARY 9TH, 2012

ISSUE	ASSIGNED	COMPLETED
REGULAR MEETING OF COUNCIL		
Registered Petitions & Delegations:		
a) RESOLVED THAT COUNCIL RECEIVE THE PRESENTATION GIVEN BY TONYA GALLOWAY, COORDINATOR FOR THE BOUNDARY EMERGENCY AND TRANSITION HOUSING SOCIETY (BETHS).	Forwarded to Budgeting Process	Done
b) RESOLVED THAT COUNCIL RECEIVES THE PRESENTATION GIVEN BY MICHELE GARRISON, TED INVICTUS AND RAY LAFLEUR OF THE BOUNDARY DISTRICT ARTS COUNCIL WITH REGARD TO THEIR REQUEST FOR FUNDING FOR THE 2012 KETTLE RIVER FESTIVAL, AND DETERMINES TO CONSIDER THEIR REQUEST DURING THE 2012 BUDGETING PROCESS.	Forwarding to Budgeting Process	Done
Recommendations From Staff for Decisions:		
a) RESOLVED THAT COUNCIL RECEIVES THE CHIEF FINANCIAL OFFICER'S REPORT DATED DECEMBER 28 TH , 2011, AND DETERMINES TO CONTINUE WITH THE CURRENT BANKING ARRANGEMENTS WITH THE GRAND FORKS CREDIT UNION FOR AN ADDITIONAL FIVE YEARS.	Cecile	Done
b) RESOLVED THAT COUNCIL RECEIVES THE STAFF REPORT DATED JANUARY 3 RD , 2012 REGARDING A REFERRAL NOTICE FROM THE MINISTRY OF FORESTS, LANDS AND NATURAL RESOURCES, REGARDING AN APPLICATION FOR MINERAL EXPLORATION FROM NORTH AMERICAN STONE INC. – GRANBY RIVER, APPROXIMATELY 30 KM UP NORTH FORK AREA BE RECEIVED, AND THAT THE MINISTRY BE ADVISED THAT ALTHOUGH IT APPEARS THAT THE CITY'S INTERESTS ARE PROTECTED; THE CITY WOULD REQUEST A COPY OF ANY STORM WATER MANAGEMENT PLAN THAT IS IN PLACE, AND IF THE MINISTRY MAKES THIS APPLICATION AVAILABLE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY ECONOMIC DEVELOPMENT WATER MANAGEMENT COMMITTEE FOR THEIR INFORMATION.	Diane	Done
c) RESOLVED THAT COUNCIL RECEIVES THE STAFF REPORT DATED JANUARY 3 RD , 2012 REGARDING A REFERRAL NOTICE FROM THE MINISTRY OF FORESTS, LANDS AND NATURAL RESOURCES, REGARDING AN APPLICATION FOR MINERAL EXPLORATION FROM NORTH AMERICAN STONE INC. – LYNCH CREEK, APPROXIMATELY 27 KM UP NORTH FORK ROAD AND 1000 METRES UP THE NEW TRAIL TO BULK SAMPLE SITE PAST LYNCH CREEK ROAD BE RECEIVED, AND THAT THE MINISTRY BE ADVISED THAT ALTHOUGH IT APPEARS THAT THE CITY'S INTERESTS ARE PROTECTED; THE CITY WOULD REQUEST A COPY OF ANY STORM WATER MANAGEMENT PLAN THAT IS IN PLACE, AND IF THE MINISTRY MAKES THIS APPLICATION AVAILABLE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY ECONOMIC DEVELOPMENT WATER MANAGEMENT COMMITTEE FOR THEIR INFORMATION.	Diane	Done
Bylaws:		
Bylaw No. 1930 – Electrical Utility Regulatory Amendment Bylaw Final Reading	Cecile	Done
Bylaw No. 1931 – Revenue Anticipation Bylaw – Final Reading	Diane	Done
Late Items:		
QUESTIONS FROM THE PUBLIC & THE MEDIA:		