

**THE CORPORATION OF THE CITY OF GRAND FORKS
AGENDA – REGULAR MEETING**

**Monday January 9th, 2011 – 7:00 p.m.
Council Chambers City Hall**

	<u>ITEM</u>	<u>SUBJECT MATTER</u>	<u>RECOMMENDATION</u>
1.	<u>CALL TO ORDER</u>	7:00 p.m. Call to Order	Call Meeting to Order at 7:00 p.m.
2.	<u>REGULAR MEETING AGENDA</u>	January 9th Agenda	Adopt Agenda
3.	<u>MINUTES</u> <ul style="list-style-type: none">- December 19th, 2011- December 19th, 2011- December 19th, 2011	Special Meeting Minutes Regular Meeting Minutes Primary Committee Meeting Minutes	Adopt Minutes Adopt Minutes Adopt Minutes and all recommendations contained therein
4.	<u>REGISTERED PETITIONS AND DELEGATIONS</u> <ul style="list-style-type: none">a) Corporate Officer's Report-Delegationb) Corporate Officer's Report-Delegation	Tonya Galloway, coordinator for the Boundary Emergency & Transition Housing Society (BETHS) will make a presentation to Council on behalf of the Society Representatives of the Boundary District Arts Council will make a presentation to Council requesting partial funding for the 2012 Kettle River Festival	Council to receive the delegate's presentation Council to receive the delegate's presentation and determines to consider their request for partial funding of the 2012 Kettle River Festival during the 2012 budgeting process.
5.	<u>UNFINISHED BUSINESS:</u> NONE		
6.	<u>REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)</u> <ul style="list-style-type: none">c) Corporate Officer's Report	Members of Council may ask questions, seek clarification and report on issues	Issues seeking information on operations be referred to the Chief Administrative Officer prior to the meeting.
7.	<u>REPORT FROM THE COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY</u> <ul style="list-style-type: none">a) Corporate Officer's Report	The City's Representative to the Regional District of Kootenay Boundary will report to Council on actions of the RDKB.	Receive the Report.

8.

**RECOMMENDATIONS FROM STAFF
FOR DECISIONS:**

- a) Chief Financial Officer's Report – Credit Union Banking Arrangements

A proposal to continue the current banking arrangements with the Grand Forks Credit Union for an additional five years

Council receives the Chief Financial Officer's report dated December 28th and determines to continue the current banking arrangements with the Grand Forks Credit Union for an additional five years.

- b) Corporate Officer's Report – Notice of work and reclamation program referral – North American Stone Inc.-Granby River

Requests for comments on the Application for Mineral Exploration from the Ministry of Forests, Lands and Natural Resources

That the Staff report, dated January 3rd, 2012, regarding a Referral Notice from the Ministry of Forests, Lands and Natural Resources, regarding an application for mineral exploration by North American Stone Inc. – Granby River, approximately 30 km up North Fork Area be received, and that the Ministry be advised that although it appears that the City's interests are protected; the City would be interested to know if there is a Storm Water Management Plan in place.

- c) Corporate Officer's Report – Notice of work and reclamation program referral – North American Stone Inc.-Lynch Creek

Requests for comments on the Application for Mineral Exploration from the Ministry of Forests, Lands and Natural Resources

That the Staff report, dated January 3rd, 2012, regarding a Referral Notice from the Ministry of Forests, Lands and Natural Resources, regarding an application for mineral exploration by North American Stone Inc. – Lynch Creek, approximately 27 km up North Fork Road and 1000 metres up new trail to bulk sample site past Lynch Creek Road be received, and that the Ministry be advised that although it appears that the City's interests are protected; the City would be interested to know if there is a Storm Water Management Plan in place.

9.

**REQUESTS ARISING FROM
CORRESPONDENCE:**

None

10

INFORMATION ITEMS

- Summary of Informational Items

Information Items 10(a) to 10(d)

Receive the items and direct staff to act upon as recommended

11. **BYLAWS**
- | | | |
|---|--|--|
| a) Bylaw 1930 – An Amendment to the City of Grand Forks Electrical Utility Regulatory Bylaw | Presented to Council to consider granting final reading to Bylaw 1930- Electrical Utility Regulatory Amendment Bylaw | That Council gives final reading to Bylaw No. 1930 – Electrical Utility Regulatory Amendment Bylaw |
| b) Bylaw 1931 – Revenue Anticipation Bylaw | Presented to Council to consider granting final reading to Bylaw 1931 – Revenue Anticipation Bylaw | That Council gives final reading to Bylaw No. 1931 – Revenue Anticipation Bylaw |

12. **LATE ITEMS**

13. **QUESTIONS FROM THE PUBLIC AND THE MEDIA**

15. **ADJOURNMENT**

THE CORPORATION OF THE CITY OF GRAND FORKS

SPECIAL MEETING OF COUNCIL
MONDAY, DECEMBER 19TH, 2011

PRESENT: MAYOR BRIAN TAYLOR
COUNCILLOR BOB KENDEL
COUNCILLOR NEIL KROG
COUNCILLOR PATRICK O'DOHERTY
COUNCILLOR GARY SMITH
COUNCILLOR MICHAEL WIRISCHAGIN
COUNCILLOR CHER WYERS

CHIEF ADMINISTRATIVE OFFICER	L. Burch
CORPORATE OFFICER	D. Heinrich
CHIEF FINANCIAL OFFICER	C. Arnett

The Chair called this Special Meeting to order at 6:00 p.m.

IN-CAMERA RESOLUTION:

MOTION: KROG/WIRISCHAGIN

RESOLVED THAT COUNCIL CONVENE AN IN-CAMERA MEETING AS OUTLINED UNDER SECTION 90 OF THE COMMUNITY CHARTER TO DISCUSS MATTERS IN A CLOSED MEETING WHICH ARE THE SUBJECT OF SECTIONS 90(1)(e), THE ACQUISITION, DISPOSITION OR EXPROPRIATION OF LAND OR IMPROVEMENTS, THAT COUNCIL CONSIDERED THAT DISCLOSURE COULD REASONABLY BE EXPECTED TO HARM THE INTERESTS OF THE MUNICIPALITY.

BE IT FURTHER RESOLVED THAT PERSONS, OTHER THAN MEMBERS, OFFICERS, OR OTHER PERSONS TO WHOM COUNCIL MAY DEEM NECESSARY TO CONDUCT CITY BUSINESS, WILL BE EXCLUDED FROM THE IN-CAMERA MEETING.

CARRIED.

NOT ADOPTED
SUBJECT TO CHANGE

ADJOURNMENT:

MOTION: O'DOHERTY

RESOLVED THAT THIS SPECIAL MEETING OF COUNCIL BE ADJOURNED AT 6:01 P.M.

CARRIED.

CERTIFIED CORRECT:

MAYOR BRIAN TAYLOR

CORPORATE OFFICER – DIANE HEINRICH

THE CORPORATION OF THE CITY OF GRAND FORKS

REGULAR MEETING OF COUNCIL
MONDAY, DECEMBER 19TH, 2011

PRESENT: MAYOR BRIAN TAYLOR
COUNCILLOR BOB KENDEL
COUNCILLOR NEIL KROG
COUNCILLOR PATRICK O'DOHERTY
COUNCILLOR GARY SMITH
COUNCILLOR MICHAEL WIRISCHAGIN
COUNCILLOR CHER WYERS

CHIEF ADMINISTRATIVE OFFICER L. Burch
CORPORATE OFFICER D. Heinrich
CHIEF FINANCIAL OFFICER C. Arnott

GALLERY

CALL TO ORDER:

The Mayor called the Meeting to order at 7:02 p.m.

RECESS TO PRIMARY COMMITTEE MEETING:

MOTION: O'DOHERTY/WIRISCHAGIN

RESOLVED THAT THIS REGULAR MEETING OF COUNCIL BE RECESSED AT 7:02 P.M. TO ALLOW FOR THE PRIMARY COMMITTEE MEETING, AND THAT THIS REGULAR MEETING OF COUNCIL BE RECONVENED AT THE CONCLUSION OF THE PRIMARY COMMITTEE MEETING. CARRIED.

The regular meeting reconvened at 7:07 p.m.

ADOPTION OF AGENDA:

MOTION: SMITH/WIRISCHAGIN

RESOLVED THAT THE DECEMBER 19TH, 2011, REGULAR MEETING AGENDA BE ADOPTED AS CIRCULATED. CARRIED.

MINUTES:

MOTION: O'DOHERTY/KENDEL

RESOLVED THAT THE MINUTES OF THE INAUGURAL MEETING OF COUNCIL HELD ON MONDAY DECEMBER 5TH, 2011, BE ADOPTED AS CIRCULATED.

CARRIED.

DELEGATION:

None

UNFINISHED BUSINESS

None

REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)

Councillor Wirischagin:

Councillor Wirischagin reported on the following items:

- He extended congratulations to Senior Boy's Basketball team for their recent victory
- He wished a Merry Christmas to everyone

Councillor O'Doherty:

Councillor O'Doherty reported on the following items:

- He wished everyone a Merry Christmas and Happy New Year

Councillor Wyers:

Councillor Wyers reported on the following items:

- She reported on her attendance at the December 9th RCMP Christmas Dinner
- She reported on her attendance to the Grand Forks Library Staff Party on Sunday
- She wished everyone a very Merry Christmas and a Happy New Year

Councillor Kendel:

Councillor Kendel reported on the following items:

- He wished everyone a very Merry Christmas & Happy New Year
-

Councillor Krog:

Councillor Krog reported on the following items:

- He wished everyone a Merry Christmas, Hanukah, & Kwanzaa to everyone
-

Councillor Smith:

Councillor Smith reported on the following items:

- He reported that he had a meeting with Roy Ronaghan and Barry Brandow regarding the Gilpin Grassland issue, and advised that he has been reviewing past correspondence on the issue
 - He wished everyone a Merry Christmas and a Happy New Year
-

Mayor Taylor:

The Mayor reported on the following items:

- The Mayor spoke with regard to liaisons and responsibilities of Council to individual groups and projects and that Council was working out the details
 - He advised that the Mayor's office at City Hall will now be regarded as Council's Office, where members of Council should feel free to meet with members of the public.
-

MOTION: O'DOHERTY/SMITH

RESOLVED THAT ALL REPORTS OF MEMBERS OF COUNCIL, GIVEN VERBALLY AT THIS MEETING, BE RECEIVED.
CARRIED

REPORT FROM THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY (VERBAL)

- The Mayor advised that there will be a meeting of the Boundary Economic Development Committee with regard to the water study and its development, and advised that this meeting will be on January 3rd at RDKB Office Board Room.
- He advised that he will provide Regional District meeting minutes to Council in a timely manner for up to date information.

- He advised that he will make an effort to take a leadership role of the BEDC and that he would like to maintain his chairmanship of their Environment Group. He further advised that this group will be meeting will be on January 4.
- The Mayor advised he will be away from January 5th to 20th, and that Councillor Kendel will be chairing the January 9th meeting as Acting Mayor.

MOTION: WIRISCHAGIN/KENDEL

RESOLVED THAT THE MAYOR'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING, BE RECEIVED. CARRIED.

RECOMMENDATIONS FROM STAFF FOR DECISIONS:

- a) Chief Administrative Officer's Report – Community Recreation Program Application

Request for approval of an application to be submitted by the City for Recreation Program Funding, for Recreational Development in the City of Grand Forks.

MOTION: WIRISCHAGIN/SMITH

RESOLVED THAT COUNCIL RECEIVES THE CHIEF ADMINISTRATIVE OFFICER'S REPORT DATED DECEMBER 14TH, 2011, AND AUTHORIZES THE APPLICATION FOR FUNDING UNDER THE COMMUNITY RECREATION PROGRAM FUNDING AS OUTLINED IN OPTION 2B, DICK BARTLETT PARK UPGRADES – GREEN GYM, WATER PARK, AND COMPLETION OF WALKING/BICYCLE PATH ROUTE ESTIMATED TO COST \$500,000.

BE IT FURTHER RESOLVED THAT COUNCIL APPROVES THAT THE CITY OF GRAND FORKS' SHARE OF THE FUNDING, FOR THE DICK BARTLETT PARK UPGRADES, WILL BE FUNDED FROM THE SLAG SALES REVENUE RESERVE FUND. CARRIED.

Councillor Smith asked if the grant information could be posted on the City's website. He was advised that application, when ready, could be posted on the City's website.

REQUESTS ARISING FROM CORRESPONDENCE:

None

INFORMATION ITEMS:

MOTION: O'DOHERTY/WYERS

RESOLVED THAT INFORMATION ITEMS NUMBERED 11(a) TO 11(h) BE RECEIVED AND ACTED UPON AS RECOMMENDED AND/OR AS AMENDED. CARRIED.

- a) Grand Forks Figure Skating Club request for funding to assist the Club. **Recommend to refer the request to the 2012 Budget Process.**
- b) Community Christmas Dinner - Request for donation for the 30th Annual Community Christmas Dinner. **Recommend Council considers in granting a monetary donation as they have in the past years.**

MOTION: WIRISCHAGIN/WYERS

RESOLVED THAT COUNCIL DONATES \$500.00 TO THE 30TH ANNUAL COMMUNITY CHRISTMAS DINNER. CARRIED.

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- c) Compliment letter from H.C. Glittenberg-Paying compliments to City Works Staff and to Staff at City Hall. **Recommend to receive for information.**
 - d) Letters of congratulations to Newly Elected Mayor and Council from Communities in Bloom; Parliamentary Secretary for Rural Communities, Canadian Cancer Society, BC Trucking Association, Alex Atamanenko, MP and CTQ Consultants. **Recommend to receive for information.**
 - e) AKBLG-Notice of Annual General Meeting and first call for Resolutions 2012 - All resolutions must be rec'd by AKBLG office prior to February 20, 2012. **Council to note should they wish to have any resolutions included at the Annual General Meeting in Trail in April, 2012.**
 - f) Staff Memorandum from the Manager of Environmental & Building Construction Services- Regarding Holder Attachments (Boom Flail Mower & 5-Way Snow Blade) **Recommend to receive for information.**
 - g) Task List for December 5th, 2011 Inaugural Meeting - List of Completed and/or In Progress Tasks. **Recommend to file.**
 - h) Grand Forks Public Library - General Meeting on November 16th. **Recommend to receive for information.**

BYLAWS:

- a) **Corporate Officer's Report – Bylaw 1929 –“Grand Forks Heritage Advisory Design Panel Bylaw”.**

MOTION: O'DOHERTY/SMITH

RESOLVED THAT BYLAW NO. 1929, CITED AS THE “Grand Forks Heritage Advisory Design Panel Bylaw No. 1929, 2011”, BE GIVEN FINAL READING.

CARRIED.

b) Corporate Officer's Report – Bylaw 1931 – 2012 Revenue Anticipation Bylaw

MOTION: WIRISCHAGIN/SMITH

RESOLVED THAT BYLAW NO. 1931, CITED AS THE "The City of Grand Forks 2012 Revenue Anticipation Borrowing Bylaw No. 1931, 2011" BE GIVEN FIRST READING.
CARRIED.

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MOTION: WYERS/O'DOHERTY

RESOLVED THAT BYLAW NO. 1931, CITED AS THE "The City of Grand Forks 2012 Revenue Anticipation Borrowing Bylaw No. 1931, 2011" BE GIVEN SECOND READING.
CARRIED.

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MOTION: SMITH/KENDEL

RESOLVED THAT BYLAW NO. 1931, CITED AS THE "The City of Grand Forks 2012 Revenue Anticipation Borrowing Bylaw No. 1931, 2011" BE GIVEN THIRD READING.
CARRIED.

c) Chief Financial Officer's Report – Bylaw 1930 – Amendment to the Electrical Utility Regulatory Bylaw No. 1543

MOTION: O'DOHERTY/SMITH

RESOLVED THAT BYLAW NO. 1930, CITED AS THE "The City of Grand Forks Electrical Utility Regulatory Amendment Bylaw No. 1930, 2011" BE GIVEN FIRST READING.
CARRIED.

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MOTION: SMITH/WYERS

RESOLVED THAT BYLAW NO. 1930, CITED AS THE "The City of Grand Forks Electrical Utility Regulatory Amendment Bylaw No. 1930, 2011" BE GIVEN SECOND READING.
CARRIED.

.....

MOTION: KENDEL/WIRISCHAGIN

RESOLVED THAT BYLAW NO. 1930, CITED AS THE "The City of Grand Forks Electrical Utility Regulatory Amendment Bylaw No. 1930, 2011" BE GIVEN THIRD READING.
CARRIED

LATE ITEMS:

QUESTIONS FROM THE PUBLIC:

ADJOURNMENT:

MOTION: SMITH

**RESOLVED THAT THIS REGULAR MEETING OF COUNCIL BE ADJOURNED AT 7:34
P.M. CARRIED.**

CERTIFIED CORRECT:

MAYOR BRIAN TAYLOR

CORPORATE OFFICER- DIANE HEINRICH

THE CORPORATION OF THE CITY OF GRAND FORKS

PRIMARY COMMITTEE MEETING OF COUNCIL
MONDAY DECEMBER 19TH, 2011

PRESENT:

MAYOR BRIAN TAYLOR
COUNCILLOR BOB KENDEL
COUNCILLOR NEIL KROG
COUNCILLOR PATRICK O'DOHERTY
COUNCILLOR GARY SMITH
COUNCILLOR MICHAEL WIRISCHAGIN
COUNCILLOR CHER WYERS

CHIEF ADMINISTRATIVE OFFICER
CORPORATE OFFICER
CHIEF FINANCIAL OFFICER
FIRE CHIEF

L. Burch
D. Heinrich
C. Arnott
B. Magregor

GALLERY

The Mayor called the meeting to order at 7:02 p.m.

ADOPTION OF THE AGENDA:

MOTION: KROG/WYERS

RESOLVED THAT THE AGENDA OF THE PRIMARY COMMITTEE MEETING OF COUNCIL HELD MONDAY, DECEMBER 19TH, 2011, BE ADOPTED AS CIRCULATED.
CARRIED.

PRESENTATION FOR LONG SERVICE AWARD - RETIREMENT:

- a) Long service Recognition Certificate – Retirement of the Fire Chief, Blair Macgregor

A Presentation was made to Blair Macgregor for years of service to the City of Grand Forks as Fire Chief from 1996 to 2012, and as a Volunteer Deputy Fire Chief from 1980 – 1996. The Mayor and all members of Council congratulated Blair on his retirement and thanked him for the years of dedicated service that he provided to the City.

UNFINISHED BUSINESS:

None

RECOMMENDATIONS FOR CONSIDERATION:

None

INFORMATION ITEMS:

None

PROPOSED BYLAWS FOR DISCUSSION:

None

LATE ITEMS:

None

REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)

None

QUESTION PERIOD FROM THE PUBLIC:

Mayor Taylor stated that City Council is interested in hearing from the public on the issues it is dealing with or on any other issue that is of interest to the general public. To ensure that this process is open and does not feel uncomfortable to anyone, he advised that Council has set up some parameters to follow, and the normal rules apply.

ADJOURNMENT:

MOTION: WIRISCHAGIN

RESOLVED THAT THIS PRIMARY COMMITTEE MEETING IS ADJOURNED AT 7:06 P.M. CARRIED.

NOT ADOPTED
SUBJECT TO CHANGE

CERTIFIED CORRECT:

MAYOR BRIAN TAYLOR

CORPORATE OFFICER – DIANE HEINRICH

**THE CITY OF GRAND FORKS
REQUEST FOR COUNCIL DECISION
DELEGATION**

DATE : December 30th, 2011

TOPIC : Boundary Emergency & Transition Housing Society Presentation

PROPOSAL : An Update, review and discussion regarding trends and Homelessness in the Boundary Area

PROPOSED BY: Tonya Galloway-Coordinator for BETHS

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SUMMARY:

Tonya Galloway will make a presentation with regard to the Boundary Emergency & Transition Housing Society (BETHS) to provide an update, review and discussion regarding trends, and homelessness in the Boundary Area.

STAFF RECOMMENDATIONS:

1. Council receives the presentation.

OPTIONS AND ALTERNATIVES:

1. Receive the presentation: Under this option, Council is provided with the information on updated information with regard to the Boundary Emergency & Transition Housing Society.
2. Receive the presentation and refer any issues for further discussion.

BENEFITS DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The main advantage of this option is that information is provided to the City and the Community.


Option 2: The main advantage is same as Option 1.

COSTS AND BUDGET IMPACT - REVENUE GENERATION:

There is no cost of making the presentation.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

Council procedures bylaw makes provisions for making presentations to Council.



Department Head or Corporate
Officer or Chief Administrative Officer



Reviewed by Chief Administrative
Officer

RECEIVED

DEC 19 2011

THE CORPORATION OF
THE CITY OF GRAND FORKS

Council Delegations

Background

Council for the City of Grand Forks welcomes public input and encourages individuals and groups to make their views known to Council at an open public meeting.

Council needs to know all sides of an issue, and the possible impacts of any action they make take, prior to making a decision that will affect the community. The following outline has been devised to assist you in preparing for your presentation, so that you will understand the kind of information that Council will require, and the expected time frame in which a decision will be forthcoming. Council may not make a decision at this meeting.

Presentation Outline

Presentations may be a maximum of 10 minutes.

Your Worship, Mayor Taylor, and Members of Council, I/We are here this evening on behalf of

BETHS - Boundary Emergency & Transition Housing Society

to request that you consider an update, review, and discussion
regarding trends and homelessness in the Boundary Area.

The reason(s) that I/We are requesting this action are:

Continued partnership with Beths

Continued financial support to Beths and future vision

* We want to thank the Mayor + Council for their
previous support.

I/We believe that in approving our request the community will benefit by:

Addressing a population in desperate need to transition
to safe and permanent housing

Reduce local crime

FILE CODE ^(over)

BETHS - Boundary
D2 - Emergency & Transition
Housing Society

Council Delegations (cont.)

I/We believe that by not approving our request the result will be:

Homelessness will not just disappear in our community
without support it will become an undressed
crisis.

In conclusion, I/we request that Council for the City of Grand Forks adopt a resolution

stating: The Council will include Beths in the city's
yearly financial plan.

Name: Tonya Galloway - Coordinator

Organization: BETHS.

Mailing Address: Box 11643 Grand Forks, BC UNH-140
(Including Postal Code)

Telephone Number: 250-442-5815

Email Address: beths.inquire@gmail.com

The information provided on this form is collected under the authority of the Community Charter and is a matter of public record, which will form a part of the Agenda for a Regular Meeting of Council. The information collected will be used to process your request to be a delegation before Council. If you have questions about the collection, use and disclosure of this information contact the "Coordinator" City of Grand Forks.

N:Forms/Delegation form

Shelter

Open starting
November 1st

8pm — 8am

Registration

8pm—11pm

Come for an evening
snack, coffee, tea or
hot chocolate and a
restful sleep in a
warm bed. Breakfast
is available in the
morning.

BETHS

Box 1663

Grand Forks BC

V0H 1H0

Phone: 250.442.5815

E-mail:

bethsinquire@gmail.com

**Boundary
Emergency &
Transition
Housing
Society**

**Extreme
Weather
Shelter**

*OFFERING SAFE ALTERNATIVE HOUSING
SOLUTIONS FOR THOSE IN NEED*

Guest Accessibility

The Shelter is open to Men, women and families.

We are a low barrier shelter which means you do not need to be sober to access however there is no drug or alcohol use at the facility.

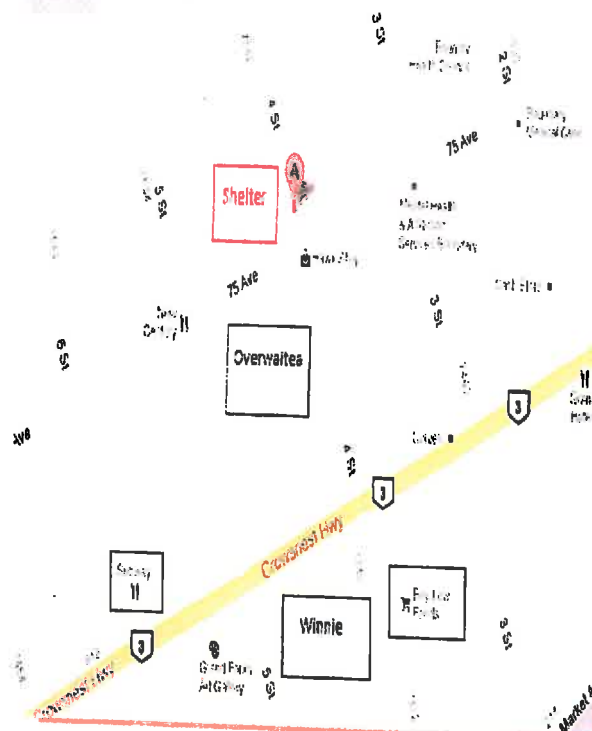
To secure a bed we ask that you arrive between 8pm and 11pm.

You may access the shelter free of charge and without a referral.

BETHS Extreme Weather Shelter

Located at the Christian
Centre (behind Overwaitea
Foods)

Phone : 250.442.5815



Guest Check in

Our goal is to offer you, our guest, a place to stay for the night where you can get out of the cold winter weather and have a restful nights sleep without stress.

We have a secured room for you to keep your belongings while you sleep.

Upon check in you will be greeted by one of our registration workers who will guide you through a short registration process. You will then be taken to the secure storage area and offered any personal items you may need. From there you are welcome to have a snack, relax , or talk with one of our facility staff. You are welcome to stay for breakfast in the morning and if available take a snack with you.

We have options for pets as well!

We will be open until the weather is consistently above 0 degrees Celsius and dry or March 31st whichever comes first.

**THE CITY OF GRAND FORKS
REQUEST FOR COUNCIL DECISION
DELEGATION**

DATE : January 4th, 2012

TOPIC : Requesting Partial Funding for 2012 Kettle River Festival

PROPOSAL : Presentation by the Boundary District Arts Council

PROPOSED BY: Michele Garrison, President
Ted Invictus, Secretary
Ray Lafleur, Executive Committee Member

SUMMARY:

Representatives of the Boundary District Arts Council will make a presentation to Council, requesting consideration for partial funding (\$3,500) for the 2012 Kettle River Festival held in August.

STAFF RECOMMENDATIONS:

Council receives the presentation given by Michele Garrison, Ted Invictus and Ray Lafleur of the Boundary District Arts Council with regard to their request for partial funding in the amount of \$3,500 for the 2012 Kettle River Festival, and determines to consider their request during the 2012 budgeting process.

OPTIONS AND ALTERNATIVES:

1. Council receives the presentation given by Michele Garrison, Ted Invictus and Ray Lafleur of the Boundary District Arts Council with regard to their request for partial funding in the amount of \$3,500 for the 2012 Kettle River Festival, and determines to consider their request during the 2012 budgeting process.
2. Receive the presentation: Under this option, Council is provided with the information on the Boundary District Arts Council's proposal.

BENEFITS DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The main advantage of this option the Boundary District Arts Council's request may be considered during the budgeting process.

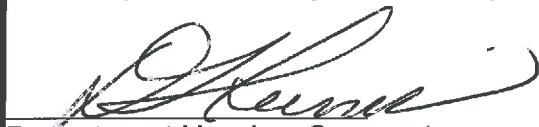
Option 2: The main advantage of this option is that information is provided to the City and the Community.


COSTS AND BUDGET IMPACT - REVENUE GENERATION:

There is no cost to making the presentation. Should Council decide to refer the request to the 2012 budgeting process, this does not confirm that funding will be available.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

Council procedures bylaw makes provisions for making presentations to Council.


Department Head or Corporate
Officer or Chief Administrative Officer


Reviewed by Chief
Administrative Officer

BOUNDARY DISTRICT ARTS COUNCIL
BOX 2636, GRAND FORKS, BC V0H 1H0

January 3, 2012

Re: Grand Forks City Council Delegation Presentation
January 9, 2012

Your Worship Mayor Taylor, and Members of Council, we (Michele Garrison, Ted Invictus and Ray Lafleur) are here this evening on behalf of the Kettle River Festival, a committee of the Boundary District Arts Council. Our purpose is to request that you consider partial funding, again this year, for the Kettle River Festival to be held in August 2012.

The reasons that we are requesting this action are:

- 1) to build upon the successes and momentum of our inaugural year of 2011; and
- 2) to qualify for additional Provincial funding and support from RDKB Areas in the Boundary.

We believe that in approving our request the community will benefit by:

- 1) growing our community's reputation as a vibrant tourist destination for the arts and culture; and
- 2) economic development in terms of increased tourist dollars not only spent on arts and culture, but also at local businesses which include community stores, inns, restaurants, and other services needed by visitors and Festival participants.

We believe that by not approving our request the result will be:

- 1) loss of the momentum and credibility built in the Festival's 2011 inaugural year;
- 2) loss of momentum in a continuous building of the economic gains made in the Festival's 2011 fiscal year.

In conclusion, we request that Council for the City of Grand Forks adopt a resolution stating it will provide a grant of \$3500.00 (matching the \$3000 and \$500 grants from the City for 2011) to the Kettle River Festival, to partially fund its August 2012 season.

Respectfully,

A handwritten signature in black ink, appearing to read "Michele Garrison, President BDA", written in a cursive style.

Michele Garrison, President
Ted Invictus, Secretary
Ray Lafleur, Executive Committee Member and Past President

The Boundary District Arts Council
P.O. Box 2636
Grand Forks, BC
V0H 1H0

250-442-2415

THE CITY OF GRAND FORKS

REQUEST FOR COUNCIL DECISION

DATE : January 3rd, 2012
TOPIC : Reports, Questions and Inquiries from the Members of Council
PROPOSAL : Members of Council May Ask Questions, Seek Clarification and Report on Issues
PROPOSED BY : Procedure Bylaw / Chief Administrative Officer

SUMMARY:

Under the City's Procedures Bylaw No. 1889, 2009, the Order of Business permits the members of Council to report to the Community on issues, bring community issues for discussion and initiate action through motions of Council, ask questions on matters pertaining to the City Operations and inquire on any issues and reports.

STAFF SUGGESTION FOR HANDLING QUESTIONS AND INQUIRIES: (no motion is required for this)

Option 2: Issues which seek information on City Operations or have been brought to the attention of the Members of Council prior to the meeting of Council should be referred to the Chief Administrative Officer so that Staff can provide background and any additional information in support of the issues and the member can report at the meeting on the issue including the information provided by Staff. Further the member may make motions on issues that require actions. It is in the interest of fiscal responsibility members may wish to avoid committing funding without receiving a report on its impact on the operations and property taxation.

OPTIONS AND ALTERNATIVES:

Option 1: Submit a motion for Approval: Under this option, a member might wish to submit an immediate motion for expediency to resolve an issue or problem brought forward by a constituent. This approach might catch other members by surprise, result in conflict and might not resolve the problem.

Option 2: Issues, Questions and Inquiries should be made with the intent to resolve problems, seek clarification and take actions on behalf of constituents. Everyone is well served when research has been carried out on the issue and all relevant information has been made available prior to the meeting. It is recognized that at times this may not be possible and the request may have to be referred to another meeting of Council.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The main advantage of using this approach is to bring the matter before Council on behalf of constituents. Immediate action might result in inordinate amount of resource inadvertently directed without specific approval in the financial plan.

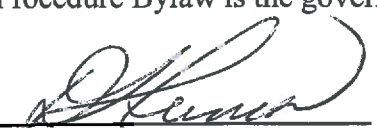
Option 2: The main advantage is that there is a genuine interest to resolve issues and seek clarifications without spending too much resources of the City. The disadvantage is that there may be issues brought forward which have no direct municipal jurisdiction, however, due to the motion of Council arising from the issue, resources are directed and priorities are altered without due process.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

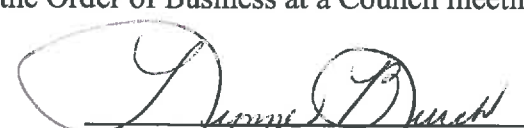
Both options could result in expenditures being incurred as a result of a motion on an issue without supporting documentation and report on its implications.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.



Department Head or Corporate Officer
Or Chief Administrative Officer



Reviewed by Chief
Administrative Officer

THE CITY OF GRAND FORKS

REQUEST FOR COUNCIL DECISION

DATE : January 3rd, 2012
TOPIC : Report - from the Council's Representative to the Regional District of Kootenay Boundary

PROPOSAL : Regional District of Kootenay Director representing Council will report on actions and issues being dealt with by the Regional District of Kootenay Boundary

PROPOSED BY : Procedure Bylaw / Council

SUMMARY:

Under the City's Procedures Bylaw No. 1889, 2009, the Order of Business permits the City's representative to the Regional District of Kootenay to report to Council and the Community on issues, and actions of the Regional District of Kootenay Boundary.

STAFF RECOMMENDATION:

Option 1: Receive the Report.

OPTIONS AND ALTERNATIVES:

Option 1: Receive the Report: Under this option, Council is provided with the information provided verbally by the Regional District Director representing Council.

Option 2: Receive the Report and Refer Any Issues for Further Discussion or a Report: Under this option, Council provided with the information given verbally by the Regional District of Kootenay Boundary Director representing Council and requests further research or clarification of information from Staff on a Regional District issue

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The main advantage is that all of Council and the Public is provided with information on the Regional District of Kootenay Boundary.

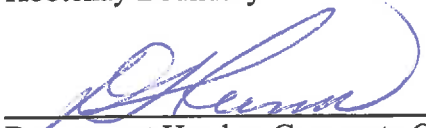
Option 2: The main advantage to this option is the same as Option 1.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:


There is no direct financial impact on the provision of information.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting. Bylaw 1889, Council's Procedure Bylaw, was implemented in early February to include a specific line item in the Order of Business at a Regular Meeting to include a Report on the Regional District of Kootenay Boundary.



Department Head or Corporate Officer
or Chief Administrative Officer



Reviewed by Chief
Administrative Officer

THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : December 28, 2011

TOPIC : Credit Union Banking Arrangements

PROPOSAL : Sign new Five Year Agreement with Credit Union

PROPOSED BY : Chief Financial Officer

SUMMARY: In 2001 the City sent a request for proposals for banking services to three financial institutions. The Credit Union was chosen as the successful service provider for banking services. The banking arrangements were extended for another 5 years in 2006 and are now due to expire on December 31, 2011. Based on the past record of banking service and financial relationship built with the present service provider, the current financial institution continues to meet the City's banking needs.

STAFF RECOMMENDATION: **Option 1** – Continue the current banking arrangements with the Grand Forks Credit Union for an additional five years.


OPTIONS AND ALTERNATIVES: **Option 1** – Continue the current banking arrangements with the Credit Union for an additional five years. This option continues to provide the service needed and continues with the already established financial and service relationship including no changes to cheques and computer programs that tend to disrupt financial services. **Option 2** – Send Request for Proposals for Banking Services for 2012 to 2016 to qualified financial institutions. This option entails disruption and additional workload for a service that meets the City's needs.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS: **Option 1** – Continuing the current contract does not allow the other financial institutions to bid for the contract. Based on the points noted above, it is likely that the other financial institution could match the service charges or lower it, however, it is estimated that the Credit Union Cashback patronage program compensates for any potential or expected service and financial improvement that would be realized by the use of another institution. The past 5 years has netted the City a total of \$40,665.47 from the Cashback patronage program. Other benefits are the proximity of the Credit Union that facilitates daily banking, not having to produce new cheques with a new service provider, as well as not having to reestablish all of our current computer and home banking procedures. **Option 2** – There are only two service providers in Grand Forks. Sending requests for proposals might result in one financial institution matching the service of the other with no potential for any service improvements other than change for the sake of change. Changing service providers would necessitate changing of computer programs and processes, cheques and would certainly involve a fair amount of disruption during the turnover.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION: All of the City's banking costs are factored into the Financial Plan, as well as the interest generated by Reserve Funds and our General Fund.

STRATEGIC PLAN IMPLICATIONS: The City's Financial Plan is part of the overall Strategic Plan

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES: City Policy 801 covers Bank/Cheque signing



Submitted by:
Chief Financial Officer

Reviewed by:
Chief Administrative Officer

City of Grand Forks
Credit Union Patronage Dividend
As at December 29, 2011

2010	\$ 5,944.42	10%
2009	2,046.31	6%
2008	-	0%
2007	10,686.96	3%
2006	21,987.78	6%
	\$ 40,665.47	

THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : **January 3, 2012**

TOPIC : **Notice of Work and Reclamation program Referral – North American Stone Inc. – Granby River**

PROPOSAL : **Request for Comments on the Application for Mineral Exploration**

PROPOSED BY : **Ministry of Forests, Lands and Natural Resources**

SUMMARY:

The City is in receipt of email correspondence from the Ministry of Forests, Lands and Natural Resources, advising of an application that they have received for mineral exploration. The email invites the City of Grand Forks to make comment on the application and submit these comments to the Ministry as part of the Ministry's approval process. The application outlines the Applicant's (North American Stone Inc.), intention to commence surface drilling of Granite Rock. Attached is a map, showing the project area, which is approximately 30 kilometers up North Fork Road and 500 metres up new trail to bulk sample site.

A copy of the email report from the Manager of Technical Services & Engineering is attached for Council's information.

STAFF RECOMMENDATIONS:

Option 1: That the Corporate Officer's Report, dated January 3rd, 2012, regarding a Referral Notice received from the Ministry of Forests, Lands and Natural Resources, regarding an application for mineral exploration by North American Stone Inc. – Granby River, approximately 30 km up North Fork Area be received, and that the Ministry be advised that although it appears that the City's are protected; the City would be interested to know if there is a Storm Water Management Plan in place.

OPTIONS AND ALTERNATIVES:

Option 1: That the Corporate Officer's Report, dated January 3rd, 2012, regarding a Referral Notice received from the Ministry of Forests, Lands and Natural Resources, regarding an application for mineral exploration by North American Stone Inc. – Granby River, approximately 30 km up North Fork Area be received, and that the Ministry be advised that although it appears that the City's interests appear to be protected; the City would be interested to know if there is a Storm Water Management Plan in place: This option will allow for Council's response to the application.

Option 2: That the Corporate Officer's Report, dated January 3rd, 2012, regarding a Referral Notice received from the Ministry of Forests, Lands and Natural Resources, regarding an application for mineral exploration in the Grand Forks area be received. This option would result in no response from the City.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The advantage to this option is that the City responds that the City's interests are not impacted.

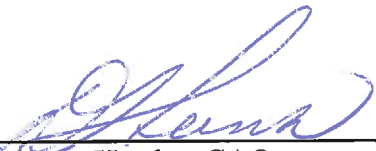
Option 2: There is no advantage in not responding to the request for comments. Not responding within the 30 day time frame will simply indicate to the Ministry that the City is in favour of the application.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

There is no direct cost in responding to the Ministry's request for input. The application, if approved, may well generate economic activity in our area which is beneficial to the community.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The Mineral Tenure Act provides for the application process for mining work permits for surface drilling and access construction.



Department Head or CAO

Reviewed by Chief Administrative Officer

From: "Davis, Lynn FLNR:EX" <Lynn.Davis@gov.bc.ca> Thu, Dec 15, 2011 4:40:56 PM

Subject: Notice of Work and Reclamation Program Referral: North American Stone Granby Rive

To: Info City of Grand Forks
"Arrow Boundary District Office, Forests FOR:EX" <Forests.ArrowBoundaryDistrict...
"mciardullo@rdkb.com" <mciardullo@rdkb.com>
"elizabeth.lemarquand@dfo-mpo.gc.ca" <elizabeth.lemarquand@dfo-mpo.gc.ca>
"Johnston, Ian FLNR:EX" <Ian.Johnston@gov.bc.ca>
"Dexter, Justin B FLNR:EX" <Justin.Dexter@gov.bc.ca>
"doug_Younger@cpr.ca" <doug_Younger@cpr.ca>

Cc: "Bell, Lloyd MEM:EX" <Lloyd.Bell@gov.bc.ca>

Attachments: message.rtf 35K
NoW 1630594.pdf 4.2M
winmail.dat 4.2M

RECEIVED

DEC 16 2011

THE CORPORATION OF
THE CITY OF GRAND FORKS

Notice of Work: North American Stone Granby River
Mine File Number: 1630594
Applicant: North American Stone Inc.
Map Sheet Number: 082E028
General Vicinity: Grand Forks
Type of Program: Mineral Exploration

FILE CODE

*M16 - Notice of Work & Reclamation
Prog. Referral - North American
Stone Granby River.*

Please find attached a Notice of Work and Reclamation Program. As per our legislated referral process, kindly respond within 30 days.

Access Route to Program: Please see section 2.3 on the attached Notice of Work application.

Program Description: Please see section 2.4 on the attached Notice of Work application.

Please summarize your comments according to the categories below. Unless you are informed by us to the contrary, the application will be adjudicated in a manner consistent with your response. Also, be advised that we may forward your comments directly to the applicant for action or implementation. If no reply is received within the 30-day time period, we will consider that to be a positive response. Kindly forward all responses to myself and our general mailbox: MMD-Cranbrook@gov.bc.ca <<mailto:MMD-Cranbrook@gov.bc.ca>>

Your comments may be disclosed to the public to justify decisions made.

Please be advised that Geraldine FitzGerald (First Nations Relations Advisor) be will be leading First Nations Consultation for this project. This will be done on behalf of the Ministry of Energy and Mines. For more information please call her at: 250-426-1333.

If you require more information, please do not hesitate to contact my office.

RESPONSE SUMMARY

APPROVAL RECOMMENDED _____

INTERESTS UNAFFECTED BY PROPOSED USE _____

APPROVAL RECOMMENDED SUBJECT TO CONDITIONS-ATTACHED _____

APPROVAL NOT RECOMMENDED - REASONS ATTACHED _____

Thank you,
Lynn Davis
Ministry of Forests, Lands and Natural Resource
1902 Theatre Rd. Cranbrook, BC V1C 7G1
(250)426-1747

Print Form

Mine Number:

1630594

Fields highlighted in red must be filled in prior to submitting form.

Application Contents

A.1 Instructions

Form Sections - This form has been designed so that it will automatically generate the appropriate sections that need to be completed for the work activities you are proposing. When you select the type of activities you are conducting in Section A.3, the form will generate the sections that need to be filled in.

Automatic Data Entry - To minimize data entry, sections of this form are designed so that data entered into one part of the form is automatically entered for you into other parts of the form where it is required.

Attaching Files - Parts of this application require you to attach additional information. Keep a list of attachments so that they can be appended when you e-mail this Form.

In this form, "Code" refers to the Health, Safety and Reclamation Code for Mines in British Columbia.

A.2 Application Summary

☒ New Permit

☐ Update or Amendment of Existing Exploration Permit

Project Name

North America Stone Granby River

Planned Start Date

Feb 1, 2012

(yyyy-mm-dd)

Planned End Date

Sep 30, 2013

(yyyy-mm-dd)

This information is submitted in support of an Application under Section 10 of the Mines Act to conduct exploration for the following:

Mineral Exploration

A.3 Application Content

List the type of activities that you will be undertaking under this application.

☐ Grids, Camps and Helicopter Pads

☐ Trenching

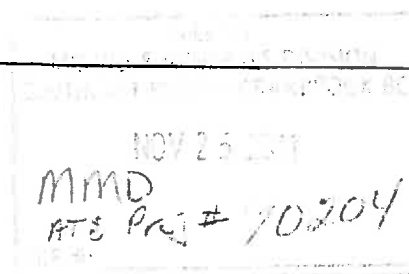
☐ Blasting

☐ Surface Drilling

☒ Access Construction, Modification or Reclamation

☒ Bulk Sample

☐ Underground Exploration





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Mineral and Coal Exploration Notice of Work Application
Ministry of Energy, Mines and Petroleum Resources

1 - Contact Details

1.1 Applicant (person or company making the application)

First Name	<input type="text" value="Rick"/>	Last Name	<input type="text" value="Mitchell"/>
Organization	<input type="text" value="Discovery Consultants"/>	Title	<input type="text" value="Surveyor"/>
Phone	<input type="text" value="250-542-8960"/>	Cellphone	<input type="text" value="250-718-7713"/>
Fax	<input type="text" value="250-542-4867"/>	Email	<input type="text" value="info@discoveryconsultants.com"/>
Address	<input type="text" value="Box 933"/>		
City	<input type="text" value="Vernon"/>	Province	<input type="text" value="BC"/>
		Postal Code	<input type="text" value="V1T 6M8"/>

Are you the **agent** for the permittee of the proposed work?

If **YES**, fill in the contact details for the permittee and attach a letter from the permittee authorizing you to act as an agent on their behalf.

☒ Yes ☐ No

Are you or the permittee the **tenure holder**?

If **NO**, attach a letter from the tenure holder authorizing you to carry out the work program.

☒ Yes ☐ No

Will you be the **operator** on site?

If **NO**, fill in the contact details for the site operator.

☐ Yes ☒ No

Has a qualified **mine manager** been appointed?

Attach a letter of appointment of the mine manager and provide contact details for the mine manager. For underground coal exploration, the mine manager must meet the qualifications set out in Part 1.12.5 of the Code.

☒ Yes ☐ No

Sections 21 and 22 of the Mines Act require that a qualified mine manager be appointed before work begins. The mine manager must attend the site daily.



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Mineral and Coal Exploration Notice of Work Application
Ministry of Energy, Mines and Petroleum Resources

1.2 Permittee (person or company to whom the permit will be issued)

Copy Address From Applicant

First Name	Cathy	Last Name	He
Organization	North America Stone Inc.	Title	Executive Assistant
Phone	604-238-0555	Cellphone	
Fax	604-238-0666	Email	cathyhe@nastone.ca
Address	20-4611 Viking Way		
City	Richmond	Province	BC
		Postal Code	V6V 2K9

1.3 Operator

Copy Address From Applicant

First Name	Cathy	Last Name	He
Organization	North America Stone Inc.	Title	Executive Assistant
Phone	604-238-0555	Cellphone	
Fax	604-238-0666	Email	cathyhe@nastone.ca
Address	120-4611 Viking Way		
City	Richmond	Province	BC
		Postal Code	V6V 2K9

1.4 Mine Manager

Copy Address From Applicant

First Name	Rick	Last Name	Mitchell
Organization	Discovery Consultants	Title	Surveyor
Phone	250-542-8960	Cellphone	250-718-7713
Fax	250-542-4867	Email	info@discoveryconsultants.com
		Site Number	
Address	Box 933		
City	Vernon	Province	BC
		Postal Code	V1T 6M8

2 - Project Description

2.1 Project Timing

Project Name North America Stone Granby River

Planned Start Date Feb 1, 2012

Planned End Date Sep 30, 2013

Note: Changes in the planned dates for the start and completion of proposed activities do not require a permit amendment unless required by the Inspector of Mines. **HOWEVER**, the permittee is required to give 10 days written notice to the Inspector of Mines prior to commencement of approved activities in each calendar year that the proposed program of approved activities is underway.

2.2 Title and Legal Description

Are proposed activities on private land?

☐ Yes ☒ No

If **YES**, attach a written copy of notice served to land owner. For information on guidelines, please visit the Mineral Titles Branch Website

Mineral / Coal Tenure Numbers

Crown Granted Mineral Claims Lot Numbers

840606

cell 082E08D037A

B.C. Geographic System Map Sheet Number(s) (e.g., TRIM 092L 006)

082E.028

082E/08

N49.27606

W118.45285

NTS Map Sheet #(s)

Latitude

Longitude

In decimal degrees (Example 56.127 by 121.2717)

Please enter one point only.

2.3 Access Directions

Provide detailed directions to the site from the nearest municipality.

From Grand Forks BC drive east on Hwy. 3. Immediately after crossing the Granby River turn left on Granby road and go 16 km. Turn right on North Fork Road and go 14.5 km. Turn right on proposed new trail access. Go 500 metres up new trail to bulk sample site.



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Ministry of Energy, Mines and Petroleum Resources

2.4 Project Description

Provide a description of the proposed work program that

- pays specific attention to the physical disturbance to the land and reclamation;
- is written in clear language that can be understood by a non-technical person; and
- provides sufficient detail to enable a good understanding of the types and scope of activities that will be conducted.

This information is relied upon extensively by parties reviewing your application during the referral process of your application. Providing a complete, clear and concise project description will help avoid processing delays resulting from multiple requests for information.

-620 metres of exploration trail will be built with a 350 class excavator to provide access to the top of a large granite outcrop.
-Using a track mounted drill, 1.3 m high benches will be drilled off to enable the client to break 4' X 4' X 8' granite blocks. Drill hole spacing will be 6 inches to guarantee a clean fracture
-Asemite expanding gel will be used to break the rock, therefore eliminating the use of explosives and enabling the rock fracturing to stay at a minimum.
- A D7 size cat will be used to tow the full size blocks to the access road.
- Blocks will be loaded onto low bed trailer with the excavator to ship to Grand Forks.
-Upon completion of the 10,000 tonne bulk sample the exploration trail will be reclaimed and reseeded/planted with trees and natural grasses



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Mineral and Coal Exploration Notice of Work Application
Ministry of Energy, Mines and Petroleum Resources

2.5 First Aid and Mine Rescue Emergency Response

Part 3.7.1 of the Code requires that all mines develop a Mine Emergency Response Plan (MERP) and file it with the Chief Inspector of Mines. A MERP must be attached to this Application. For guidance on the preparation and content of a MERP, please refer to MEMPR'S guidance document, Basics of a Mine Rescue Response Plan

Describe the means of communication from the exploration site.

Satellite phone

Number of persons who will be on site including contractors

3-4

Location of the nearest hospital

Grand Forks

Travel time to hospital by ground

35 minutes

Travel time to hospital by air / water

15 minutes

Describe the first aid equipment on site

Level 1

First Aid Certificate held by attendant (if required)

Level 1 certification + Transportation Endorsement

2.6 Cultural Heritage Resources

Cultural Heritage Resources are protected by the Heritage Conservation Act. Cultural Heritage applies to a large spectrum of heritage resources that is defined in the Mineral Tenure Act as "an object, a site or the location of a traditional societal practice that is of historical, cultural or archaeological significance to British Columbia, a community or an aboriginal people." Companies engaged in natural resource extraction must take steps to identify and protect cultural heritage resources.

The Archaeology Branch of the Ministry of Tourism, Culture and the Arts is responsible for the administration of the Heritage Conservation Act as it applies to archaeological sites. The Archaeology Branch has developed guidelines for companies engaged in natural resource extraction to aid in planning for and avoiding or managing impacts to protected archaeological sites.

Attach information and supporting evidence that describes the type of inquiries you have made to determine the presence of cultural heritage resources.

Based on reasonable inquiry and investigation, are you aware of any cultural heritage resources or protected heritage property as defined under the Mineral Tenure Act in the areas where the work is proposed?

☐ Yes ☒ No

If **YES**, attach a copy of the plan describing how you propose to protect cultural heritage resources.



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Mineral and Coal Exploration Notice of Work Application
Ministry of Energy, Mines and Petroleum Resources

2.7 First Nations and Public Consultation

In making decisions on exploration and development, the Ministry of Energy Mines and Petroleum Resources will be fulfilling its responsibility to consult, and where appropriate, accommodate First Nations. The Ministry takes this responsibility seriously and encourages those involved in the mining industry to engage First Nations early and often as part of any planned mineral exploration and development activity.

Establishing good relations with First Nations and with members of the public who might be affected by a proposed development is a key part of any successful mining operation. The earlier in the life of a proposed activity that the avenues of communication are established the greater the likelihood that the relationships formed will be constructive and beneficial to all parties. The Ministry of Energy, Mines and Petroleum Resources encourages applicants to consult with First Nations and with members of the public that might be affected by a proposed development prior to submitting an application under the S. 10 of the Mines Act. A lack of information sharing and consultation by the proponent may result in extended timeframes for decision.

For guidance on First Nations engagement, please refer to the [Association for Mineral Exploration British Columbia's Aboriginal Engagement Toolkit](#)

Applicants should keep a detailed record of engagement with First Nations on their project in the event the Ministry needs to review it. Information on First Nations consultation should include the following: a list of First Nations contacted, whether the program was modified based on feedback from First Nations, and whether the proponent has entered into any informal or formal agreements with First Nations in connection with the project.

Have you consulted with First Nations in the area of the proposed activity?

☐ Yes ☒ No

Have you consulted with members of the public?

☐ Yes ☒ No

Attach a brief summary of the consultation activities that have been conducted.

2.8 Annual Summary

Have you submitted an Annual Summary of Work for Exploration Activities for this site?

☐ Yes ☒ No

If **NO**, please complete the Annual Summary of Work and attach it with this application.

Note: An application for amendment cannot be processed unless the [Annual Summary of Work](#) has been submitted for the site.

2.9 Uranium or Thorium

Is this application for exploration of uranium or thorium?

☐ Yes ☒ No

If **YES**, this application must be consistent with Part 9.3.4 of the Code.



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3.1 Compulsory Maps

Maps must meet the minimum map quality standards outlined below and in Part 10.1.4 of the Code.

- ☒ **Map of Proposed Work (1:10,000 scale or less)** - TRIM map, Forest Cover map or adequate equivalent. Map should show topography, watercourses, existing access, a centre line of proposed new or upgraded access, the location of proposed exploration activities, known MINFILE occurrences, known location of previous surface workings, and known locations of cultural heritage resource or protected heritage property.
Identify on map where a proposed activity may take place within riparian (stream, wetland or lake) setback distances specified in Table 9.1 of the Code.
- ☒ **Mineral/Coal Tenure Map(s)** - Map which shows the boundaries of the tenure(s) in relation to the proposed exploration activities.
- ☒ **Location Map** - Map which shows the location of the proposed works in relation to the nearest town or municipality.
- ☐ **Land Title Map** - Include when exploration activities are proposed on private land not owned by the mineral/coal tenure holder.

3.2 Map Quality Standards

- Maps must be submitted as PDF files. **Hand drawn maps will not be accepted.**
- Maps must have a legend, a North Arrow and a scale bar.
- Do not include geologic information on maps.
- All of the basic maps required for this application can be generated in electronic format through the ARIS MapBuilder.
- Refer to MEMPR's Sample Maps for examples of what maps should look like



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Mineral and Coal Exploration Notice of Work Application
Ministry of Energy, Mines and Petroleum Resources

8 - Access Construction/Modification

8.1 Mapping

Mark the location(s) of proposed access roads and trails on the appropriate map(s).

8.2 Equipment

List the equipment to be used.

350 class excavator, 980 loader
1.5" track mounted drill
D7 size cat, 30 ton crane

8.3 Site Disturbance

Exploration Activity	Number	Length (km)	Disturbed Area (ha) 1 ha = 10,000 m ²	Timber Volume (m ³)	Terrain Stability Classification (as required)
Exploration Trail Construction	3	0.625	0.32	120	4
Excavated Trail Construction					
Modification of an Existing Excavated Trail					
Temporary Access Road Construction					
Modification of an Existing Access Road					
Totals	3	0.625	0.32	120	

Note: For definitions of exploration access types, see Table 10.1 in the Handbook for Mineral and Coal Exploration.

8.4 Additional Information

In addition to the information listed above please provide sufficient additional information to the Inspector to enable the Inspector to determine the compliance of the activities proposed with the requirements of Part 9 of the Code. Part 9 of the Code sets out requirements for the design, deactivation, and reclamation of access roads and trails.

8.5 Additional Ministry of Forests and Range Approvals

Ministry of Forests and Range Road Use permits are required for the use of existing roads in provincial forests by vehicles other than light traffic.

Are you planning to construct new access or upgrade existing access that lies off your mineral tenure?

If **YES**, fill in the contact details for the permittee.

☒ Yes ☐ No

A Special Use Permit is required for the construction of new access and the upgrading of existing access located off mineral or coal tenures. Contact the nearest District office of the Ministry of Forests and Range for appropriate application forms and requirements.



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Mineral and Coal Exploration Notice of Work Application
Ministry of Energy, Mines and Petroleum Resources

9 - Bulk Sample

9.1 Mapping

Mark the location(s) of all proposed excavation sites and overburden/waste dumps on the appropriate map(s).

9.2 Supporting Information

Bulk samples must comply with Part 10.1.2 of the Code, and applicants must submit the information outlined in Part 10.1.4.

If bedrock excavation is 1,000 tonnes or greater, the applicant must also provide the following:

- a) An effective metal leaching and acid rock drainage (ML/ARD) prevention program, including a prediction plan and appropriate mitigation, treatment, maintenance and monitoring measures; and
- b) A management plan for excavated bedrock.

Note: For additional information, see MEMPR's ML/ARD Guidelines.

9.3 Equipment

List the equipment to be used.

350 Excavator, 1.5" track mounted drill, D7 cat, 980 loader, possible 30 ton crane

9.4 Processing Methods

Describe handling and on-site processing methods.

Material to be processed off site

9.5 Site Disturbance

Exploration Activity	Tonnes	Total Disturbed Area (ha) 1 ha = 10,000 m ²	Timber Volume (m ³)
Bulk Sample	10,000	0.07	0
Overburden	0		
Topsoil	0		
Waste Dumps		0.1	
Equipment and Service Facilities			
Processing Facilities			
Totals	10,000	0.17	0



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Mineral and Coal Exploration Notice of Work Application
Ministry of Energy, Mines and Petroleum Resources

11 - Water Resources

11.1 Proximity to Water

Are any of the proposed works located within the riparian setback distances specified in Table 9.1 of the Code?

☐ Yes ☒ No

Are there any proposed stream crossings or work in/around water?

If **YES**, submit a management plan that describes how the integrity of the riparian area will be maintained

☐ Yes ☒ No

11.2 Additional Permits and Approvals

Depending on work that will be conducted in/around water, approvals may be required from the Ministry of Environment under the Water Act or the federal Department of Fisheries and Oceans under the Fisheries Act.

Note: Although this application may be circulated to the Ministry of Environment and/or the federal Department of Fisheries and Oceans (DFO), this does not mean that formal approval has been issued by those agencies pursuant to their regulatory mandates. You are responsible for ensuring that you have identified and obtained the required approvals. For more information on which approvals apply to the works you are proposing, contact the Ministry of Environment's Water Stewardship Division and the DFO office that is closest to your project.

11.3 Community Watershed

Will any of the activities associated with the proposed work take place in a community watershed?

If **YES**, attach a copy of the a contingency plan you will use to restore potable water in the event that activities adversely impact potable water quality and quantity.

☐ Yes ☒ No

NOTE: Pursuant to Part. 94.2.2 (a) of the Code, an owner, agent or manager responsible for exploration activities in a community watershed must notify the water license holder of record or the representative of record at least 48 hours prior to the start date of the activities.

11.4 Drinking Water Source

Is the water source a local source of drinking water?

☐ Yes ☒ No

If **YES**, contact the Drinking Water Officer at your Regional Health Authority.



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12 - Timber Resources

12.1 Forest and Range Practices Act Approvals

The Forest and Range Practices Act of British Columbia regulates the cutting of Crown timber. Authorization by the Ministry of Forests and Range is required to cut timber.

For use of timber resources of less than 50 m³, a Free Use Permit is required.

For use of timber resources in excess of 50 m³, a Licence to Cut Application is required.

Contact the nearest district office of the Ministry of Forests and Range for appropriate application forms and requirements.

12.2 Description of Timber Resources

Some of the information in the following table will be automatically populated from information provided in previous sections. Please review it for accuracy.

Activity	Number of Sites	Area (ha) 1 ha = 10,000 m ²	Timber Volume (m ³)	
			Applicant	For Office Use
Section 4 Camps - Helicopter Pads				
Section 4 Grids				
Section 5 Trenching - Test Pits				
Section 7 Surface Drilling - Settling Ponds - Sumps				
Section 8 Access Construction - Modification	3	0.32	120	
Section 9 Bulk Sample		0.17	0	
Section 10 Underground Exploration				
Totals	3	0.49	120	

12.3 Description of Timber Resources (continued)

Description of Timber	Type	Area (ha)	Timber Volume (m ³)	
			Applicant	For Office Use
By Main Species:	Fir Pine	0.32	120	
By Merchantable Timber:	Fir Pine	0.32	120	



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Ministry of Energy, Mines and Petroleum Resources

12.4 Timber Utilization

Will timber be used on site? ☐ Yes ☒ No

If **NO**, indicate how timber will be disposed

Decked for other timber tenure holders

12.5 Marking Exemption

Is an exemption requested from the requirement to mark boundaries when activities are within the riparian setbacks distances outlines in Table 9.1 of the Code? ☐ Yes ☒ No



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Ministry of Energy, Mines and Petroleum Resources

13.2 Cost of Reclamation

Estimate the costs associated with the proposed reclamation work.

Exploration Activity	Surface Disturbance (ha) 1 ha = 10,000 m ²	Estimated Cost of Reclamation	
		Applicant	Inspector
Section 4 Grids/Camps/Helicopter Pads		\$	\$
Section 5 Trenching/Test Pits		\$	\$
Section 7 Surface Drilling/Settling Ponds/Sumps		\$	\$
Section 8 Access Construction/Modification	0.32	\$4,000	\$
Section 9 Bulk Sample	0.17	\$1,000	\$
Section 10 Underground Exploration		\$	\$
Totals	0.49	\$5,000	\$
Un-reclaimed Disturbance Previous Years		\$	\$
Disturbance Reclaimed by Applicant	0.42	\$	\$
Total Un-reclaimed Disturbance		\$	\$



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14 - Review and Sign

14.1 Review

Review It - Please review the application carefully and make sure that it is complete.

14.2 Certification

I certify that I have personally examined and am familiar with the information listed on Page 1 and submitted in support of this Application and that, based on inquiry of those individuals immediately responsible for obtaining the information, I believe the information is true, accurate, and complete.

Check here to agree to the above statement ☒

Organization:

Name: Title:

Date: (yyyy-mm-dd)

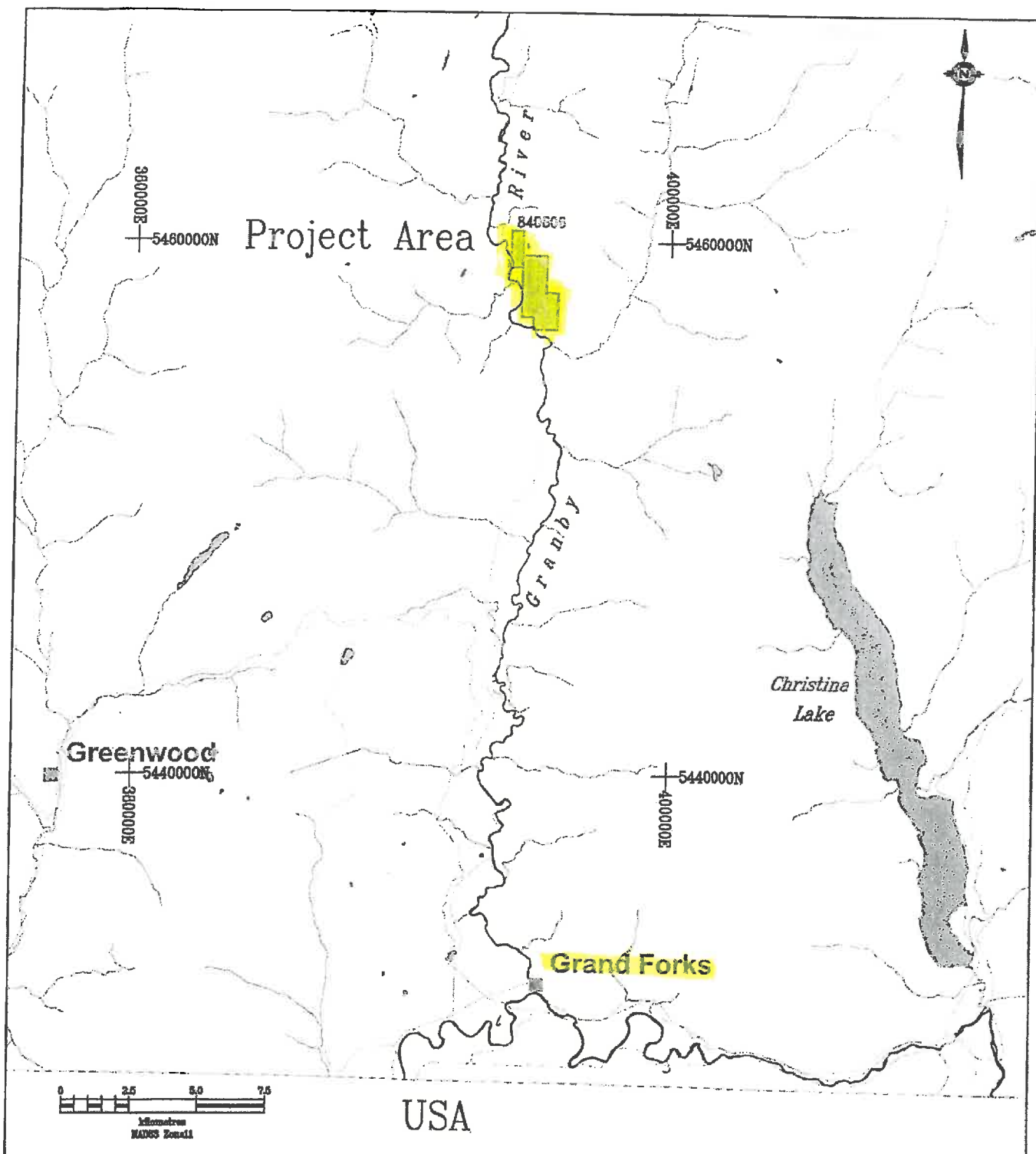
14.3 Freedom of Information Notice

The information collected in this form and any supporting documents are subject to the provisions of the Freedom of Information and Protection of Privacy Act. The information in this form is collected and used for the purpose of administering the British Columbia *Mines Act of British Columbia* and the *Health, Safety and Reclamation Code for Mines in British Columbia*. The *Mines Act* authorizes the collection of the information in this form. For more information regarding this form, please contact the Office of the Information and Privacy Commissioner – phone: (250) 387-5629; fax: (250) 387-1696; mailing address: PO Box 9038 Stn. Prov. Govt. Victoria, British Columbia, V8W 9A4.

14.4 Submitting the Form

Select the appropriate Regional Office from the drop-down menu below, then click the "Submit" button. Your default email program will automatically generate a message to which your application will be attached. Once you have attached the required supporting documents to this message, press "Send".

Submit by E-mail to:



DISCOVERY

Consultants

North America Stone Inc.

Granby River Bulk Sample

Project Location

Date: Nov.25, 2011

Project: 912

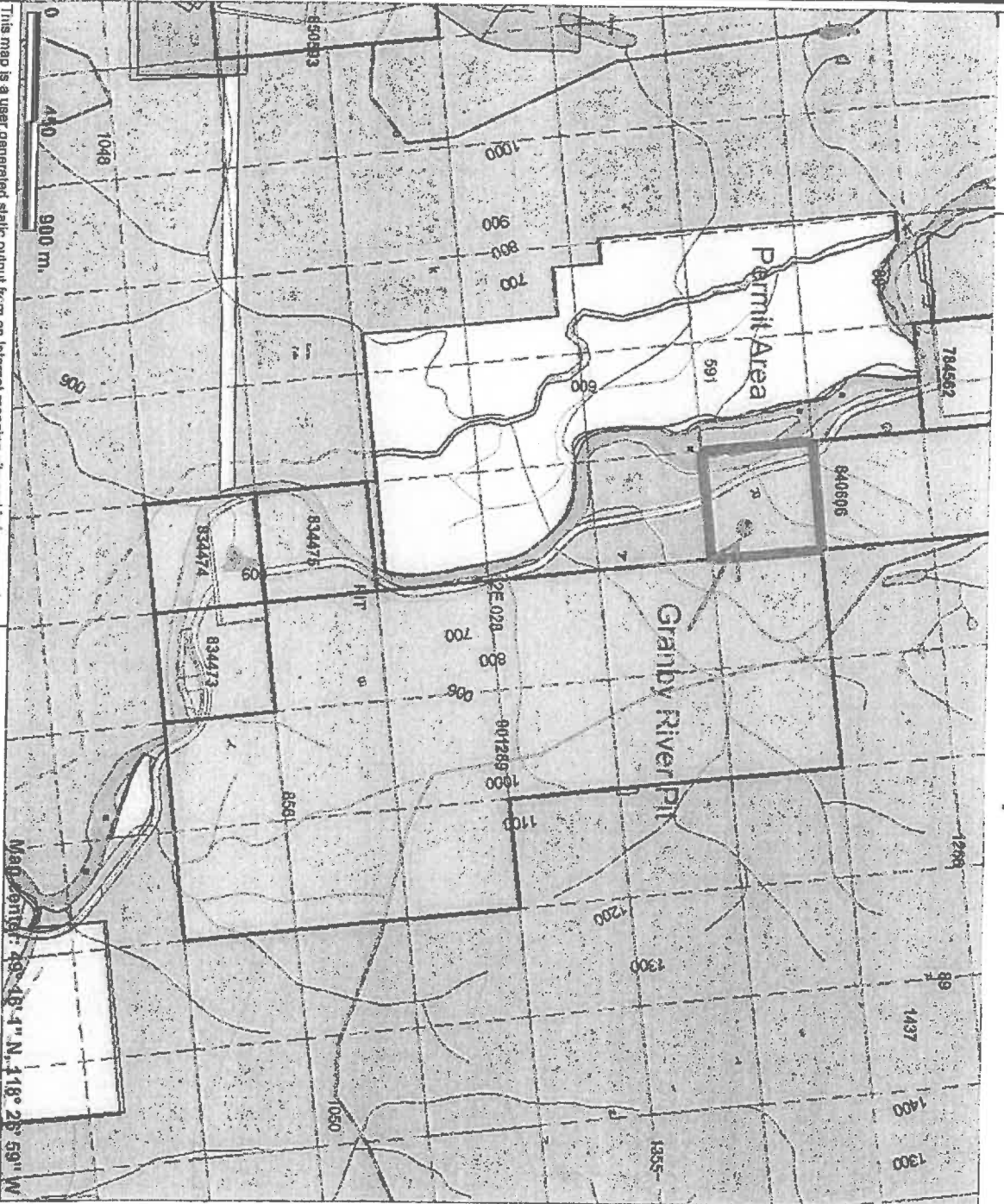
Scale: 1:200,000

N.T.S.: 082E/08

Mining Div: Greenwood

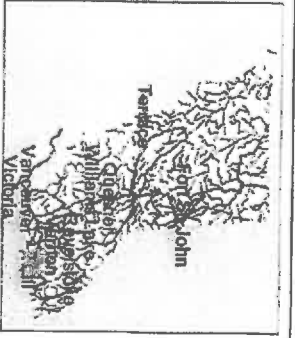
Figure: 1

North America Stone Inc. Bulk Sample Site



This map is a user generated static output from an Internet mapping site and is for general reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. THIS MAP IS NOT TO BE USED FOR NAVIGATION.

Map Centre: 49° 18' 4" N, 118° 26' 59" W

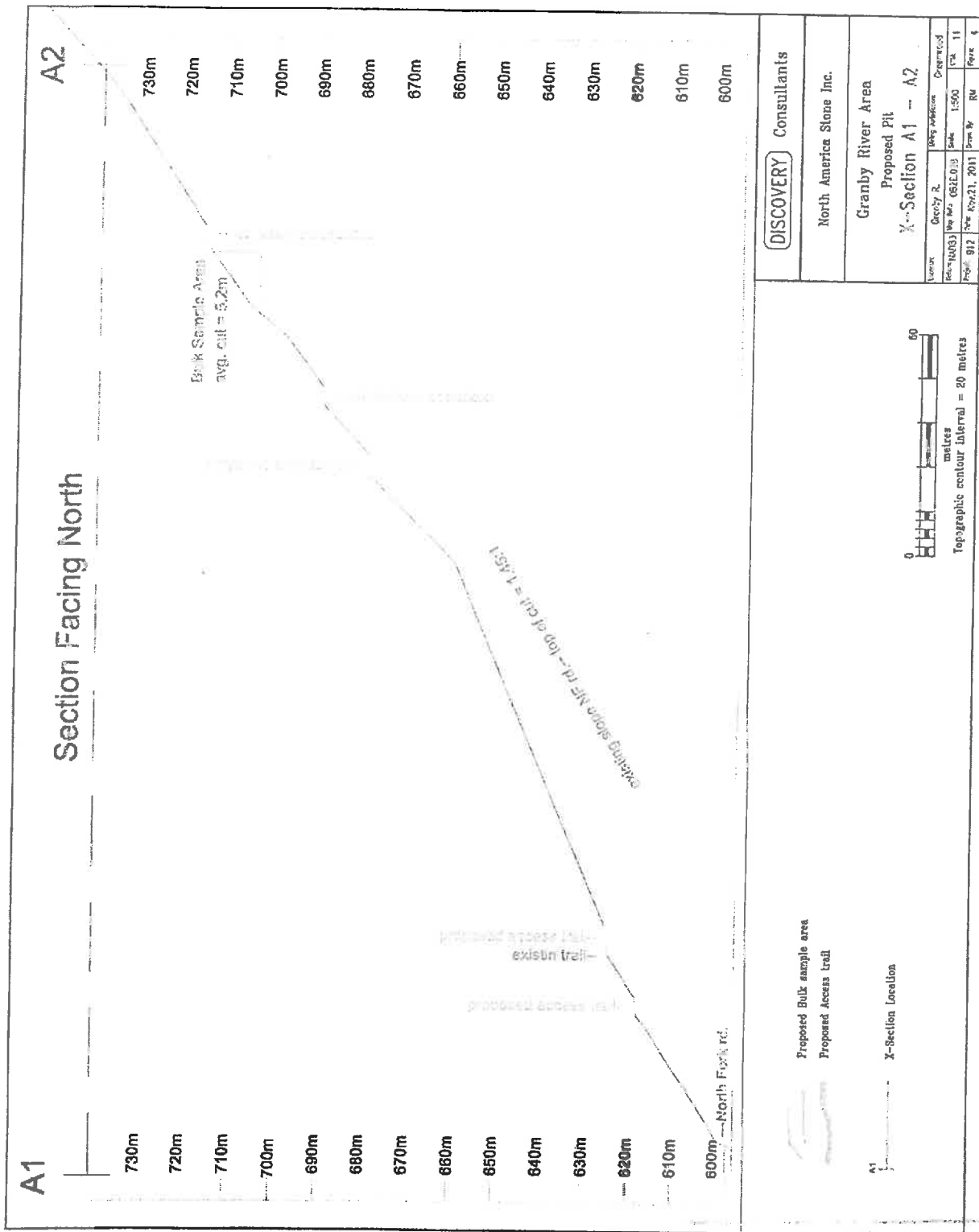


Legend

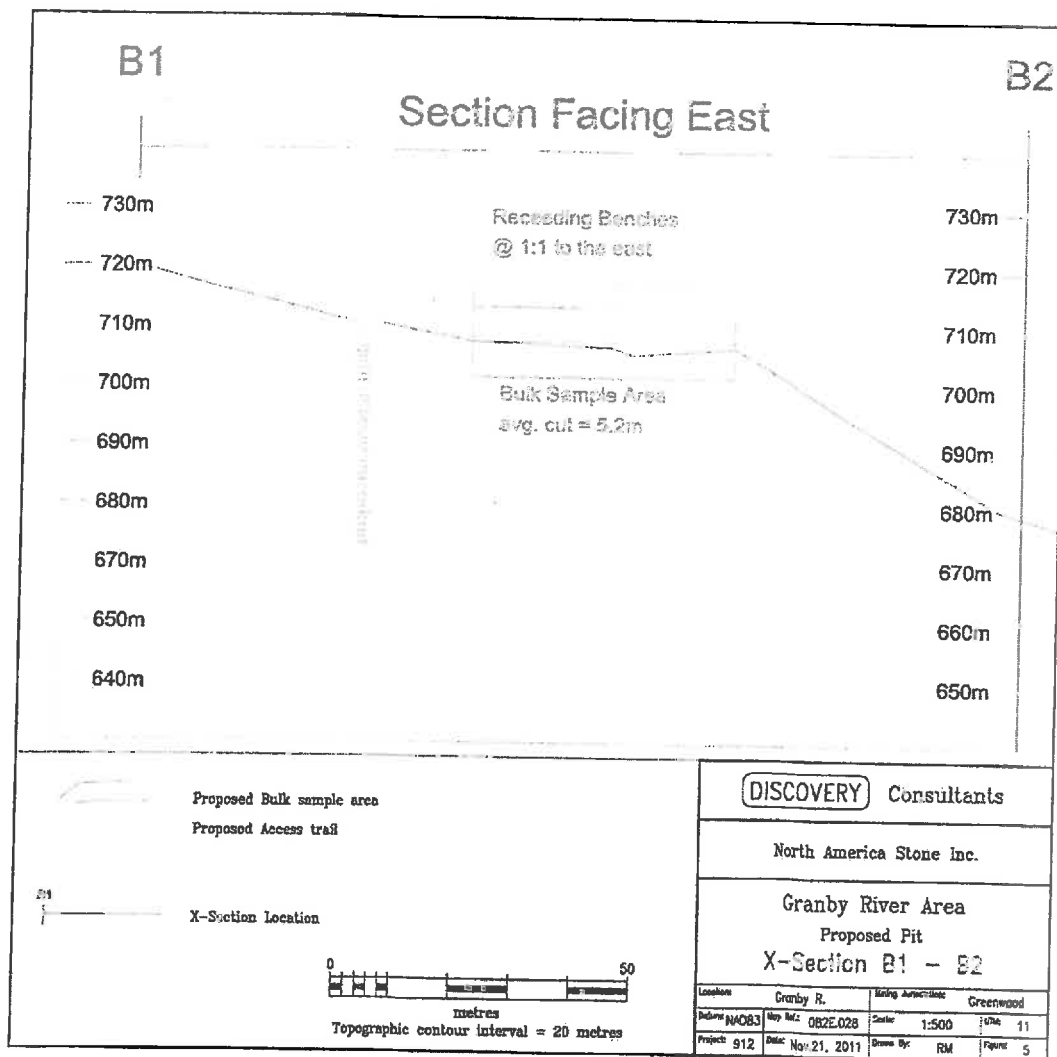
- ☐ Indian Reserves
- ☐ National Parks
- ☐ Conservancy Areas
- ☐ Parks
- ☐ MTO Grid (MTO)
- ☐ Blocked by MTO
- ☐ Other
- ☐ Mineral Tenure (current)
- ☐ Mineral Claim
- ☐ Mineral Lease
- ☐ Mineral Reserves (current)
- ☐ Placer Claim Designation
- ☐ Placer Lease Designation
- ☐ No Staking Reserve
- ☐ Conditional Reserve
- ☐ Release Required Reserve
- ☐ Surface Restriction
- ☐ Recession Area
- ☐ Others
- ☐ Integrated Cadastral Fabric
- ☐ Survey Parcels
- ☐ BCGS Grid
- ☐ Contours (1:250K)
- ☐ Contour - Index
- ☐ Contour - Intermediate
- ☐ Aerial Exclusion
- ☐ Aerial Indefinite Contours
- ☐ Annotation (1:20K)
- ☐ Transportation - Points (TRIM)
- ☐ Helped
- ☐ Transportation - Lines (TRIM)



Scale: 1:25,000



NOV 25 2011



From:  **Sasha Bird**
Subject: Mineral Exploration Applications
To:  **Diane Heinrich**

Wednesday, January 04, 2012 12:27:08 PM 

Diane,

Both Mineral Exploration Applications are from the same company and are both located between 10 and 15 kilometers up North Fork Rd. along the Granby River. Both projects involve access construction, the removal of timber and the drilling of granite blocks. Explosives will not be used in either operation. They will be using an asimite expanding gel to minimize rock fracture. Each site will have 10,000 tonne of granite block removed and shipped to Grand Forks. Upon completion of the granite removal, the access trail will be reclaimed and reseeded and replanted with trees and natural grasses. Both sites are located within the Kettle River Watershed. My concerns here would be if they caused a rock slide and rock, sediment and etc. were allowed to enter the Granby River. It would be interesting to know if they considered any stormwater management issues that may occur as a result of their operations for rock removal.

Hope this is all you require.

Sasha Jeneane Bird, ASCT
Manager of Technical Services and Operations
City of Grand Forks
Box 220 - 130 Industrial Drive
Grand Forks, BC V0H 1H0
Tel: 250.442.8266 EXT 243
Direct Line: 250.442.4146
Cell: 250.443.4172
Fax: 250.442.8263
Email: sbird@grandforks.ca
Website: www.grandforks.ca

DISCLAIMER: This message is intended for the addressee (s) named and is confidential. The message must not be circulated or copied without the prior consent of the sender or the sender's representative Corporation or the Corporations's F.O.I. Officer

THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : January 3, 2012

TOPIC : Notice of Work and Reclamation program Referral – North American Stone Inc. – Lynch Creek

PROPOSAL : Request for Comments on the Application for Mineral Exploration

PROPOSED BY : Ministry of Forests, Lands and Natural Resources

SUMMARY:

The City is in receipt of email correspondence from the Ministry of Forests, Lands and Natural Resources, advising of an application that they have received for mineral exploration. The email invites the City of Grand Forks to make comment on the application and submit these comments to the Ministry as part of the Ministry's approval process. The application outlines the Applicant's (North American Stone Inc.), intention to commence surface drilling of Granite Rock. Attached is a map, showing the project area, which is approximately 27 kilometers up North Fork Road and 1000 metres up new trail to bulk sample site past Lynch Creek Road

A copy of the email report from the Manager of Technical Services & Engineering is attached for Council's information.

STAFF RECOMMENDATIONS:

Option 1: That the Corporate Officer's Report, dated January 3rd, 2012, regarding a Referral Notice received from the Ministry of Forests, Lands and Natural Resources, regarding an application for mineral exploration by North American Stone Inc. – Lynch Creek, approximately 27 km up North Fork Road and 1000 metres up new trail to bulk sample site past Lynch Creek Road be received, and that the Ministry be advised that although it appears that the City's interests are protected; the City would be interested to know if there is a Storm Water Management Plan in place.

OPTIONS AND ALTERNATIVES:

Option 1: That the Corporate Officer's Report, dated January 3rd, 2012, regarding a Referral Notice received from the Ministry of Forests, Lands and Natural Resources, regarding an application for mineral exploration by North American Stone Inc. – Lynch Creek, approximately 27 km up North Fork Road and 1000 metres up new trail to bulk sample site past Lynch Creek Road be received, and that the Ministry be advised that although it appears that the City's interests appear to be protected; the City would be interested to know if there is a Storm Water Management Plan in place: This option will allow for Council's response to the application.

Option 2: That the Corporate Officer's Report, dated January 3rd, 2012, regarding a Referral Notice received from the Ministry of Forests, Lands and Natural Resources, regarding an application for mineral exploration in the Grand Forks area be received. This option would result in no response from the City.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The advantage to this option is that the City responds that the City's interests are not impacted.

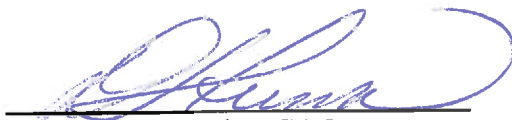
Option 2: There is no advantage in not responding to the request for comments. Not responding within the 30 day time frame will simply indicate to the Ministry that the City is in favour of the application.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

There is no direct cost in responding to the Ministry's request for input. The application, if approved, may well generate economic activity in our area which is beneficial to the community.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The Mineral Tenure Act provides for the application process for mining work permits for surface drilling and access construction.



Department Head or CAO

Reviewed by Chief Administrative Officer

From: "Davis, Lynn FLNR:EX" <Lynn.Davis@gov.bc.ca> 12/19/2011 3:36:09 PM

Subject: FW: Notice of Work and Reclamation Program Referral: North American Stone Ly...

To: Info City of Grand Forks
"Arrow Boundary District Office, Forests FLNR:EX" <Forests.ArrowBoundaryDis...
"mciardullo@rdkb.com" <mciardullo@rdkb.com>
"elizabeth.lemarquand@dfo-mpo.gc.ca" <elizabeth.lemarquand@dfo-mpo.gc....
"Johnston, Ian FLNR:EX" <Ian.Johnston@gov.bc.ca>
"Dexter, Justin B FLNR:EX" <Justin.Dexter@gov.bc.ca>
"doug_Younger@cpr.ca" <doug_Younger@cpr.ca>

Cc: "Bell, Lloyd MEM:EX" <Lloyd.Bell@gov.bc.ca>

Attachments: message.rtf 33K
1630593 Lynch Creek.pdf 4.5M
winmail.dat 4.5M

RECEIVED

DEC 20 2011

THE CORPORATION OF
THE CITY OF GRAND FORKS

Notice of Work: North American Stone Lynch Creek
Mine File Number: 1630593
Applicant: North American Stone Inc.
Map Sheet Number: 082E028
General Vicinity: Grand Forks
Type of Program: Mineral Exploration

FILE CODE

*N. American Stone Lynch
Creek - Notice of Work
Mile - Reclamation Program
Referral*

Please find attached a Notice of Work and Reclamation Program. As per our legislated referral process, kindly respond within 30 days.

Access Route to Program: Please see section 2.3 on the attached Notice of Work application.

Program Description: Please see section 2.4 on the attached Notice of Work application.

Please summarize your comments according to the categories below. Unless you are informed by us to the contrary, the application will be adjudicated in a manner consistent with your response. Also, be advised that we may forward your comments directly to the applicant for action or implementation. If no reply is received within the 30-day time period, we will consider that to be a positive response. Kindly forward all responses to myself and our general mailbox: MMD-Cranbrook@gov.bc.ca <<mailto:MMD-Cranbrook@gov.bc.ca>>

Your comments may be disclosed to the public to justify decisions made.

Please be advised that Geraldine FitzGerald (First Nations Relations Advisor) be will be leading First Nations Consultation for this project. This will be done on behalf of the Ministry of Energy and Mines. For more information please call her at: 250-426-1333.

If you require more information, please do not hesitate to contact my office.

RESPONSE SUMMARY

APPROVAL RECOMMENDED _____

INTERESTS UNAFFECTED BY PROPOSED USE _____

APPROVAL RECOMMENDED SUBJECT TO CONDITIONS-ATTACHED _____

APPROVAL NOT RECOMMENDED - REASONS ATTACHED _____

Thank you,
Lynn Davis
Ministry of Forests, Lands and Natural Resource
1902 Theatre Rd. Cranbrook, BC V1C 7G1
(250)426-1747



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Mineral and Coal Exploration Notice of Work Application
Ministry of Energy, Mines and Petroleum Resources

Print Form

Mine Number: **1630593**

Fields highlighted in red must be filled in prior to submitting form.

Application Contents

A.1 Instructions

Form Sections - This form has been designed so that it will automatically generate the appropriate sections that need to be completed for the work activities you are proposing. When you select the type of activities you are conducting in Section A.3, the form will generate the sections that need to be filled in.

Automatic Data Entry - To minimize data entry, sections of this form are designed so that data entered into one part of the form is automatically entered for you into other parts of the form where it is required.

Attaching Files - Parts of this application require you to attach additional information. Keep a list of attachments so that they can be appended when you e-mail this Form.

In this form, "Code" refers to the Health, Safety and Reclamation Code for Mines in British Columbia.

A.2 Application Summary

☒ New Permit

☐ Update or Amendment of Existing Exploration Permit

Project Name **North America Stone Lynch Creek**

Planned Start Date **Feb 1, 2012** (yyyy-mm-dd)

Planned End Date **Sep 30, 2013** (yyyy-mm-dd)

This information is submitted in support of an Application under Section 10 of the Mines Act to conduct exploration for the following:

Mineral Exploration

A.3 Application Content

List the type of activities that you will be undertaking under this application.

☐ Grids, Camps and Helicopter Pads

☐ Trenching

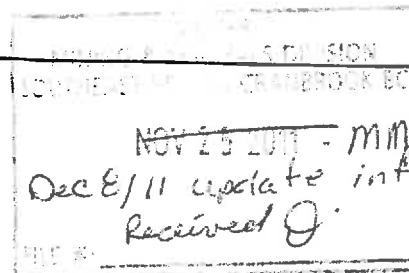
☐ Blasting

☐ Surface Drilling

☒ Access Construction, Modification or Reclamation

☒ Bulk Sample

☐ Underground Exploration





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Mineral and Coal Exploration Notice of Work Application
Ministry of Energy, Mines and Petroleum Resources

1 - Contact Details

1.1 Applicant (person or company making the application)

First Name	<input type="text" value="Rick"/>	Last Name	<input type="text" value="Mitchell"/>
Organization	<input type="text" value="Discovery Consultants"/>	Title	<input type="text" value="Surveyor"/>
Phone	<input type="text" value="250-542-8960"/>	Cellphone	<input type="text" value="250-718-7713"/>
Fax	<input type="text" value="250-542-4867"/>	Email	<input type="text" value="info@discoveryconsultants.com"/>
Address	<input type="text" value="Box 933"/>		
City	<input type="text" value="Vernon"/>	Province	<input type="text" value="BC"/>
		Postal Code	<input type="text" value="V1T 6M8"/>

Are you the **agent** for the permittee of the proposed work?

If **YES**, fill in the contact details for the permittee and attach a letter from the permittee authorizing you to act as an agent on their behalf.

☒ Yes ☐ No

Are you or the permittee the **tenure holder**?

If **NO**, attach a letter from the tenure holder authorizing you to carry out the work program.

☒ Yes ☐ No

Will you be the **operator** on site?

If **NO**, fill in the contact details for the site operator.

☐ Yes ☒ No

Has a qualified **mine manager** been appointed?

Attach a letter of appointment of the mine manager and provide contact details for the mine manager. For underground coal exploration, the mine manager must meet the qualifications set out in Part 1.12.5 of the Code.

☒ Yes ☐ No

Sections 21 and 22 of the Mines Act require that a qualified mine manager be appointed before work begins. The mine manager must attend the site daily.



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Ministry of Energy, Mines and Petroleum Resources

1.2 Permittee (person or company to whom the permit will be issued)

Copy Address From Applicant

First Name **Cathy** Last Name **He**
Organization **North America Stone Inc.** Title **Executive Assistant**
Phone **604-238-0555** Cellphone
Fax **604-238-0666** Email **cathyhe@nastone.ca**
Address **20-4611 Viking Way**
City **Richmond** Province **BC** Postal Code **V6V 2K9**

1.3 Operator

Copy Address From Applicant

First Name **Cathy** Last Name **He**
Organization **North America Stone Inc.** Title **Executive Assistant**
Phone **604-238-0555** Cellphone
Fax **604-238-0666** Email **cathyhe@nastone.ca**
Address **120-4611 Viking Way**
City **Richmond** Province **BC** Postal Code **V6V 2K9**

1.4 Mine Manager

Copy Address From Applicant

First Name **Rick** Last Name **Mitchell**
Organization **Discovery Consultants** Title **Surveyor**
Phone **250-542-8960** Cellphone **250-718-7713**
Fax **250-542-4867** Email **info@discoveryconsultants.com**
Site Number
Address **Box 933**
City **Vernon** Province **BC** Postal Code **V1T 6M8**



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Mineral and Coal Exploration Notice of Work Application
Ministry of Energy, Mines and Petroleum Resources

2 - Project Description

2.1 Project Timing

Project Name North America Stone Lynch Creek

Planned Start Date Feb 1, 2012

Planned End Date Sep 30, 2013

Note: Changes in the planned dates for the start and completion of proposed activities do not require a permit amendment unless required by the Inspector of Mines. **HOWEVER**, the permittee is required to give 10 days written notice to the Inspector of Mines prior to commencement of approved activities in each calendar year that the proposed program of approved activities is underway.

2.2 Title and Legal Description

Are proposed activities on private land?

☐ Yes ☒ No

If **YES**, attach a written copy of notice served to land owner. For information on guidelines, please visit the Mineral Titles Branch Website

Mineral / Coal Tenure Numbers

Crown Granted Mineral Claims Lot Numbers

901289 + 936728 0 per email Dec 8/11

cell 082E08D005C

B.C. Geographic System Map Sheet Number(s) (e.g., TRIM 092L 006)

082E.028

082E/08

N49.25502

-W118.4378

NTS Map Sheet #(s)

Latitude

Longitude

In decimal degrees (Example 56.127 by 121.2717)

Please enter one point only.

2.3 Access Directions

Provide detailed directions to the site from the nearest municipality.

From Grand Forks BC drive east on Hwy. 3. Immediately after crossing the Granby River turn left on Granby road and go 16 km. Turn right on North Fork road and go 10.5 km. Turn right on Lynch Creek Road. Go 50 metres and turn left on gravel access. Follow access NW for approximately 600 metres to new access trail. Go north on access trail for 350 metres to bulk sample site.



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Ministry of Energy, Mines and Petroleum Resources

2.4 Project Description

Provide a description of the proposed work program that

- pays specific attention to the physical disturbance to the land and reclamation;
- is written in clear language that can be understood by a non-technical person; and
- provides sufficient detail to enable a good understanding of the types and scope of activities that will be conducted.

This information is relied upon extensively by parties reviewing your application during the referral process of your application. Providing a complete, clear and concise project description will help avoid processing delays resulting from multiple requests for information.

- 425 metres of exploration trail will be built with a 250 class excavator to provide access to the top of a large granite outcrop.
- Using a track mounted drill, 1.3 m high benches will be drilled off to enable the client to break 4' X 4' X 8' granite blocks. Drill hole spacing will be 6 inches to guarantee a clean fracture
- Asimite expanding gel will be used to break the rock, therefore eliminating the use of explosives and enabling the rock fracturing to stay at a minimum.
- A D7 size cat will be used to tow the full size blocks to the access road.
- Blocks will be loaded onto low bed trailer with the excavator or possibly 30 ton crane to ship to Grand Forks.
- Upon completion of the 10,000 tonne bulk sample the exploration trail will be reclaimed and reseeded/planted with trees and natural grasses



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Ministry of Energy, Mines and Petroleum Resources

2.5 First Aid and Mine Rescue Emergency Response

Part 3.7.1 of the Code requires that all mines develop a Mine Emergency Response Plan (MERP) and file it with the Chief Inspector of Mines. A MERP must be attached to this Application. For guidance on the preparation and content of a MERP, please refer to MEMPR'S guidance document, Basics of a Mine Rescue Response Plan

Describe the means of communication from the exploration site.

Satellite phone

Number of persons who will be on site including contractors

3-4

Location of the nearest hospital

Grand Forks

Travel time to hospital by ground

30 minutes

Travel time to hospital by air / water

15 minutes

Describe the first aid equipment on site

Level 1

First Aid Certificate held by attendant (if required)

Level 1 certification + Transportation Endorsement

2.6 Cultural Heritage Resources

Cultural Heritage Resources are protected by the Heritage Conservation Act. Cultural Heritage applies to a large spectrum of heritage resources that is defined in the Mineral Tenure Act as "an object, a site or the location of a traditional societal practice that is of historical, cultural or archaeological significance to British Columbia, a community or an aboriginal people." Companies engaged in natural resource extraction must take steps to identify and protect cultural heritage resources.

The Archaeology Branch of the Ministry of Tourism, Culture and the Arts is responsible for the administration of the Heritage Conservation Act as it applies to archaeological sites. The Archaeology Branch has developed guidelines for companies engaged in natural resource extraction to aid in planning for and avoiding or managing impacts to protected archaeological sites.

Attach information and supporting evidence that describes the type of inquiries you have made to determine the presence of cultural heritage resources.

Based on reasonable inquiry and investigation, are you aware of any cultural heritage resources or protected heritage property as defined under the Mineral Tenure Act in the areas where the work is proposed?

☐ Yes ☒ No

If **YES**, attach a copy of the plan describing how you propose to protect cultural heritage resources.



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Ministry of Energy, Mines and Petroleum Resources

2.7 First Nations and Public Consultation

In making decisions on exploration and development, the Ministry of Energy Mines and Petroleum Resources will be fulfilling its responsibility to consult, and where appropriate, accommodate First Nations. The Ministry takes this responsibility seriously and encourages those involved in the mining industry to engage First Nations early and often as part of any planned mineral exploration and development activity.

Establishing good relations with First Nations and with members of the public who might be affected by a proposed development is a key part of any successful mining operation. The earlier in the life of a proposed activity that the avenues of communication are established the greater the likelihood that the relationships formed will be constructive and beneficial to all parties. The Ministry of Energy, Mines and Petroleum Resources encourages applicants to consult with First Nations and with members of the public that might be affected by a proposed development prior to submitting an application under the S. 10 of the Mines Act. A lack of information sharing and consultation by the proponent may result in extended timeframes for decision.

For guidance on First Nations engagement, please refer to the Association for Mineral Exploration British Columbia's Aboriginal Engagement Toolkit

Applicants should keep a detailed record of engagement with First Nations on their project in the event the Ministry needs to review it. Information on First Nations consultation should include the following: a list of First Nations contacted, whether the program was modified based on feedback from First Nations, and whether the proponent has entered into any informal or formal agreements with First Nations in connection with the project.

Have you consulted with First Nations in the area of the proposed activity?

☐ Yes ☒ No

Have you consulted with members of the public?

☐ Yes ☒ No

Attach a brief summary of the consultation activities that have been conducted.

2.8 Annual Summary

Have you submitted an Annual Summary of Work for Exploration Activities for this site?

☐ Yes ☒ No

If **NO**, please complete the Annual Summary of Work and attach it with this application.

Note: An application for amendment cannot be processed unless the Annual Summary of Work has been submitted for the site.

2.9 Uranium or Thorium

Is this application for exploration of uranium or thorium?

☐ Yes ☒ No

If **YES**, this application must be consistent with Part 9.3.4 of the Code.



3.1 Compulsory Maps

Maps must meet the minimum map quality standards outlined below and in Part 10.1.4 of the Code.

- ☒ **Map of Proposed Work (1:10,000 scale or less)** - TRIM map, Forest Cover map or adequate equivalent. Map should show topography, watercourses, existing access, a centre line of proposed new or upgraded access, the location of proposed exploration activities, known MINFILE occurrences, known location of previous surface workings, and known locations of cultural heritage resource or protected heritage property.
Identify on map where a proposed activity may take place within riparian (stream, wetland or lake) setback distances specified in Table 9.1 of the Code.
- ☒ **Mineral/Coal Tenure Map(s)** - Map which shows the boundaries of the tenure(s) in relation to the proposed exploration activities.
- ☒ **Location Map** - Map which shows the location of the proposed works in relation to the nearest town or municipality.
- ☐ **Land Title Map** - Include when exploration activities are proposed on private land not owned by the mineral/coal tenure holder.

3.2 Map Quality Standards

- Maps must be submitted as PDF files. **Hand drawn maps will not be accepted.**
- Maps must have a legend, a North Arrow and a scale bar.
- Do not include geologic information on maps.
- All of the basic maps required for this application can be generated in electronic format through the ARIS MapBuilder.
- Refer to MEMPR's Sample Maps for examples of what maps should look like

8 - Access Construction/Modification

8.1 Mapping

Mark the location(s) of proposed access roads and trails on the appropriate map(s).

8.2 Equipment

List the equipment to be used.

250 class excavator, 980 loader
1.5" track mounted drill
D7 size cat, 30 ton crane

8.3 Site Disturbance

Exploration Activity	Number	Length (km)	Disturbed Area (ha) 1 ha = 10,000 m ²	Timber Volume (m ³)	Terrain Stability Classification (as required)
Exploration Trail Construction	2	0.425	0.17	64	2
Excavated Trail Construction					
Modification of an Existing Excavated Trail					
Temporary Access Road Construction					
Modification of an Existing Access Road					
Totals	2	0.425	0.17	64	

Note: For definitions of exploration access types, see Table 10.1 in the Handbook for Mineral and Coal Exploration.

8.4 Additional Information

In addition to the information listed above please provide sufficient additional information to the Inspector to enable the Inspector to determine the compliance of the activities proposed with the requirements of Part 9 of the Code. Part 9 of the Code sets out requirements for the design, deactivation, and reclamation of access roads and trails.

8.5 Additional Ministry of Forests and Range Approvals

Ministry of Forests and Range Road Use permits are required for the use of existing roads in provincial forests by vehicles other than light traffic.

Are you planning to construct new access or upgrade existing access that lies off your mineral tenure? ☒ Yes ☐ No
If **YES**, fill in the contact details for the permittee.

A Special Use Permit is required for the construction of new access and the upgrading of existing access located off mineral or coal tenures. Contact the nearest District office of the Ministry of Forests and Range for appropriate application forms and requirements.



9 - Bulk Sample

9.1 Mapping

Mark the location(s) of all proposed excavation sites and overburden/waste dumps on the appropriate map(s).

9.2 Supporting Information

Bulk samples must comply with Part 10.1.2 of the Code, and applicants must submit the information outlined in Part 10.1.4.

If bedrock excavation is 1,000 tonnes or greater, the applicant must also provide the following:

- a) An effective metal leaching and acid rock drainage (ML/ARD) prevention program, including a prediction plan and appropriate mitigation, treatment, maintenance and monitoring measures; and
- b) A management plan for excavated bedrock.

Note: For additional information, see MEMPR's ML/ARD Guidelines.

9.3 Equipment

List the equipment to be used.

250 Excavator, 1.5" track mounted drill, D7 cat, Lowbed

9.4 Processing Methods

Describe handling and on-site processing methods.

Material to be processed off site

9.5 Site Disturbance

Exploration Activity	Tonnes	Total Disturbed Area (ha) 1 ha = 10,000 m ²	Timber Volume (m ³)
Bulk Sample	10,000	0.13	0
Overburden	0		
Topsoil	0		
Waste Dumps		0.06	
Equipment and Service Facilities			
Processing Facilities			
Totals	10,000	0.19	0



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Mineral and Coal Exploration Notice of Work Application
Ministry of Energy, Mines and Petroleum Resources

11 - Water Resources

11.1 Proximity to Water

Are any of the proposed works located within the riparian setback distances specified in Table 9.1 of the Code?

☐ Yes ☒ No

Are there any proposed stream crossings or work in/around water?

If **YES**, submit a management plan that describes how the integrity of the riparian area will be maintained

☐ Yes ☒ No

11.2 Additional Permits and Approvals

Depending on work that will be conducted in/around water, approvals may be required from the Ministry of Environment under the Water Act or the federal Department of Fisheries and Oceans under the Fisheries Act.

Note: Although this application may be circulated to the Ministry of Environment and/or the federal Department of Fisheries and Oceans (DFO), this does not mean that formal approval has been issued by those agencies pursuant to their regulatory mandates. You are responsible for ensuring that you have identified and obtained the required approvals. For more information on which approvals apply to the works you are proposing, contact the Ministry of Environment's Water Stewardship Division and the DFO office that is closest to your project.

11.3 Community Watershed

Will any of the activities associated with the proposed work take place in a community watershed?

If **YES**, attach a copy of the a contingency plan you will use to restore potable water in the event that activities adversely impact potable water quality and quantity.

☐ Yes ☒ No

NOTE: Pursuant to Part. 94.2.2 (a) of the Code, an owner, agent or manager responsible for exploration activities in a community watershed must notify the water license holder of record or the representative of record at least 48 hours prior to the start date of the activities.

11.4 Drinking Water Source

Is the water source a local source of drinking water?

☐ Yes ☒ No

If **YES**, contact the Drinking Water Officer at your Regional Health Authority.



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Ministry of Energy, Mines and Petroleum Resources

12 - Timber Resources

12.1 Forest and Range Practices Act Approvals

The Forest and Range Practices Act of British Columbia regulates the cutting of Crown timber. Authorization by the Ministry of Forests and Range is required to cut timber.

For use of timber resources of less than 50 m³, a Free Use Permit is required.

For use of timber resources in excess of 50 m³, a Licence to Cut Application is required.

Contact the nearest district office of the Ministry of Forests and Range for appropriate application forms and requirements.

12.2 Description of Timber Resources

Some of the information in the following table will be automatically populated from information provided in previous sections. Please review it for accuracy.

Activity	Number of Sites	Area (ha) 1 ha = 10,000 m ²	Timber Volume (m ³)	
			Applicant	For Office Use
Section 4 Camps - Helicopter Pads				
Section 4 Grids				
Section 5 Trenching - Test Pits				
Section 7 Surface Drilling - Settling Ponds - Sumps				
Section 8 Access Construction - Modification	2	0.17	64	
Section 9 Bulk Sample		0.19	0	
Section 10 Underground Exploration				
Totals	2	0.36	64	

12.3 Description of Timber Resources (continued)

Description of Timber	Type	Area (ha)	Timber Volume (m ³)	
			Applicant	For Office Use
By Main Species:	Fir		50	
By Merchantable Timber:	Fir		64	



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Ministry of Energy, Mines and Petroleum Resources

12.4 Timber Utilization

Will timber be used on site? ☐ Yes ☒ No

If **NO**, indicate how timber will be disposed

Decked for other timber tenure holders

12.5 Marking Exemption

Is an exemption requested from the requirement to mark boundaries when activities are within the riparian setbacks distances outlines in Table 9.1 of the Code?

☐ Yes ☒ No



13.1 Description of Reclamation

Describe the proposed reclamation and timing of reclamation work for all of the areas of disturbance associated with the proposed work, including as applicable:

- Surface drilling, settling ponds and sumps;
- Grids, camps and helicopter pads;
- Mechanical trenching and test pits;
- Access construction, modification and reclamation;
- Bulk sample; and
- Underground exploration.

Provide sufficient details to enable an accurate estimate of reclamation costs, including details on the following:

- Reclamation methods;
- Equipment to be used; and
- Objectives and expected results of reclamation efforts.

- Waste dump area will be re-contoured to prevent possible slumping
- Installed culverts will be removed
- Exploration trail will be re-sloped and re seeded as soon as sampling is completed.



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Ministry of Energy, Mines and Petroleum Resources

13.2 Cost of Reclamation

Estimate the costs associated with the proposed reclamation work.

Exploration Activity	Surface Disturbance (ha) 1 ha = 10,000 m ²	Estimated Cost of Reclamation	
		Applicant	Inspector
Section 4 Grids/Camps/Helicopter Pads		\$	\$
Section 5 Trenching/Test Pits		\$	\$
Section 7 Surface Drilling/Settling Ponds/Sumps		\$	\$
Section 8 Access Construction/Modification	0.17	\$2,400	\$
Section 9 Bulk Sample	0.19	\$1,200	\$
Section 10 Underground Exploration		\$	\$
Totals	0.36	\$3,600	\$
Un-reclaimed Disturbance Previous Years		\$	\$
Disturbance Reclaimed by Applicant	0.23	\$	\$
Total Un-reclaimed Disturbance	0.13	\$	\$

14 - Review and Sign

14.1 Review

Review It - Please review the application carefully and make sure that it is complete.

14.2 Certification

I certify that I have personally examined and am familiar with the information listed on Page 1 and submitted in support of this Application and that, based on inquiry of those individuals immediately responsible for obtaining the information, I believe the information is true, accurate, and complete.

Check here to agree to the above statement ☒

Organization:

Name:

Title:

Date:

(yyyy-mm-dd)

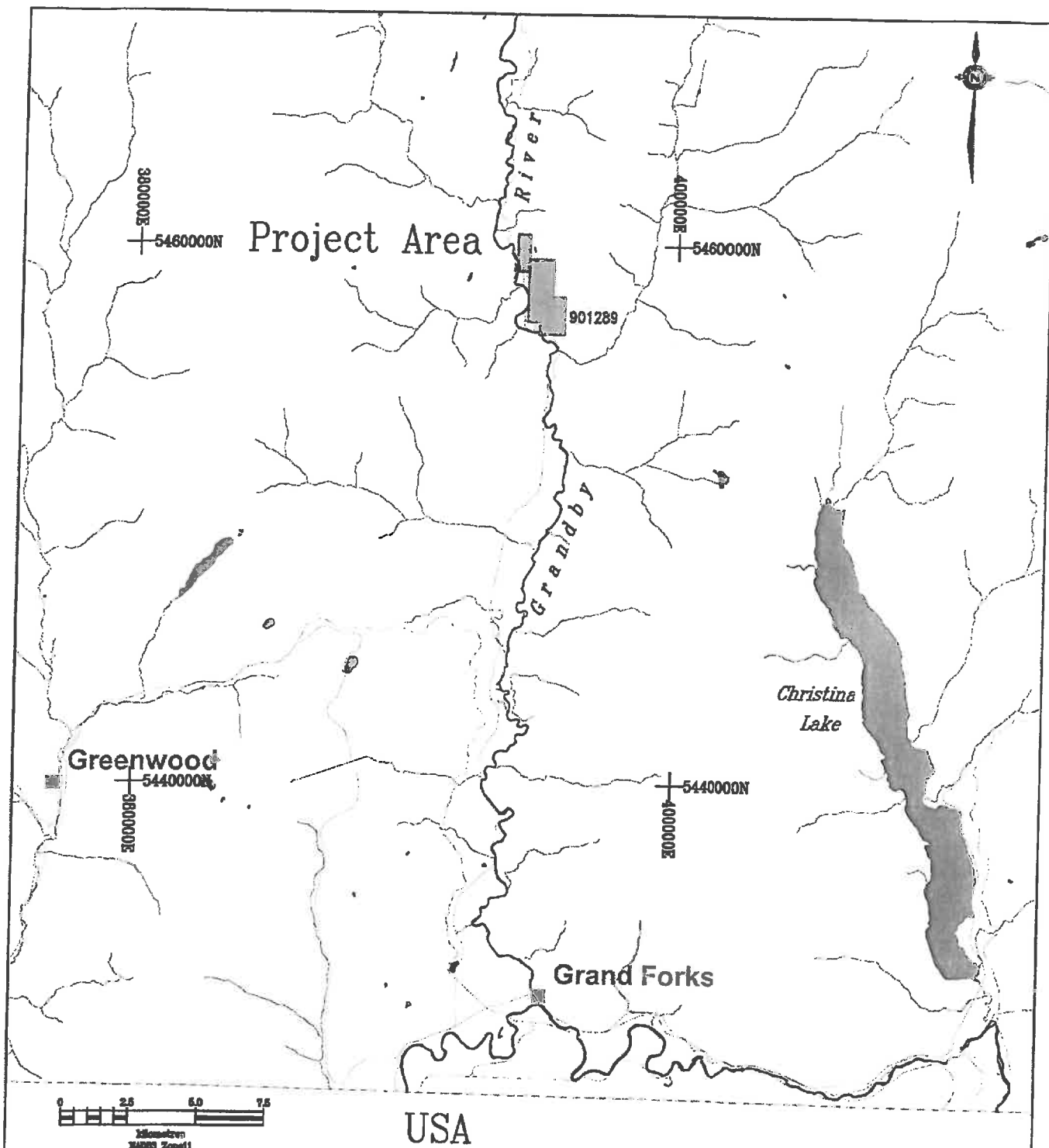
14.3 Freedom of Information Notice

The information collected in this form and any supporting documents are subject to the provisions of the Freedom of Information and Protection of Privacy Act. The information in this form is collected and used for the purpose of administering the British Columbia *Mines Act of British Columbia* and the *Health, Safety and Reclamation Code for Mines in British Columbia*. The *Mines Act* authorizes the collection of the information in this form. For more information regarding this form, please contact the Office of the Information and Privacy Commissioner – phone: (250) 387-5629; fax: (250) 387-1696; mailing address: PO Box 9038 Stn. Prov. Govt. Victoria, British Columbia, V8W 9A4.

14.4 Submitting the Form

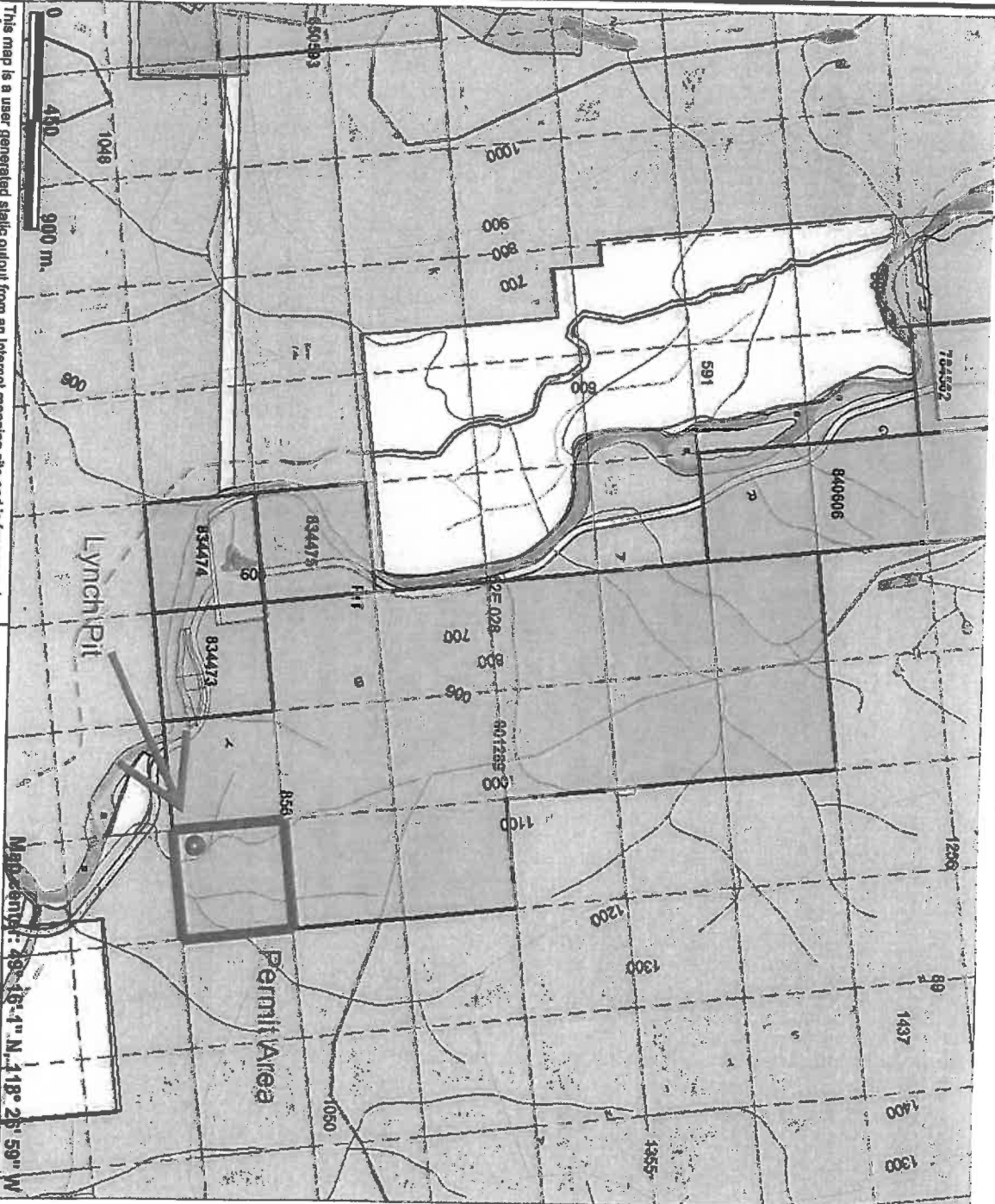
Select the appropriate Regional Office from the drop-down menu below, then click the "Submit" button. Your default email program will automatically generate a message to which your application will be attached. Once you have attached the required supporting documents to this message, press "Send".

Submit by E-mail to:



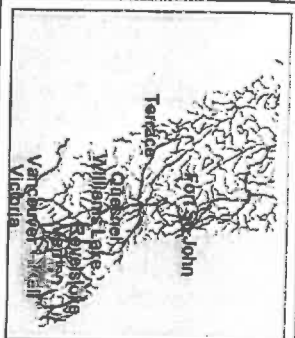
DISCOVERY	Consultants	North America Stone Inc.	
Lynch Creek Bulk Sample		Project Location	
Date: Nov.25, 2011	Project: 912	Scale: 1:200,000	N.T.S.: 082E/08 Mining Div: Greenwood Figure: 1

North America Stone Inc. Bulk Sample Site



This map is a user generated static output from an Internet mapping site and is for general reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. THIS MAP IS NOT TO BE USED FOR NAVIGATION.

Map Centre: 49° 15' 1" N, 118° 25' 59" W



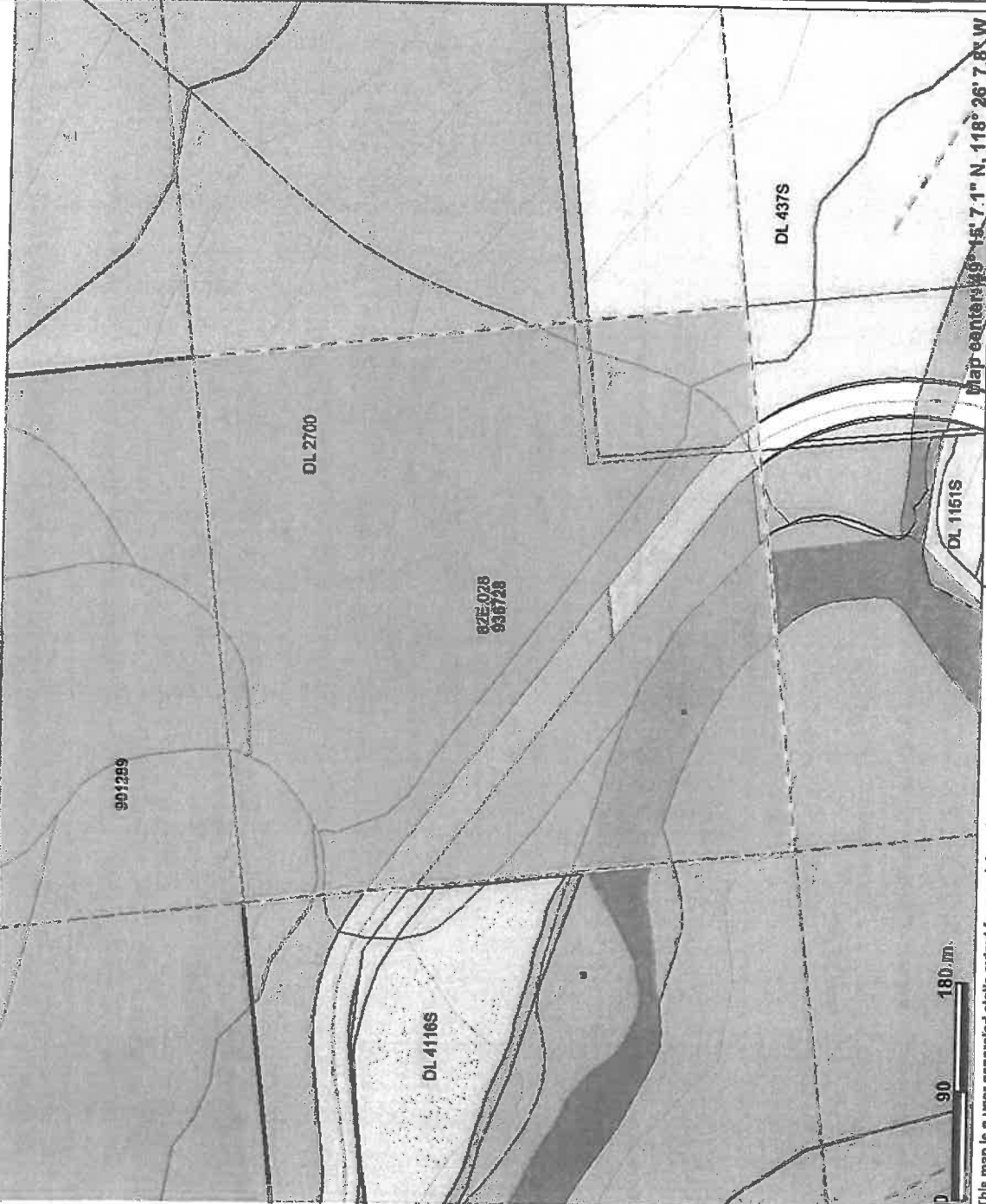
Legend

- ☐ Indian Reserves
- ☐ National Parks
- ☐ Conservancy Areas
- ☐ Parks
- ☐ MTO Grid (MTO)
- ☐ Blocked by MEM
- ☐ Other
- ☐ Mineral Tenure (current)
- ☐ Mineral Claim
- ☐ Mineral Lease
- ☐ Mineral Reserves (current)
- ☐ Placer Claim Designation
- ☐ Placer Lease Designation
- ☐ No Staking Reserve
- ☐ Conditional Reserve
- ☐ Release Required Reserve
- ☐ Surface Restriction
- ☐ Recreation Area
- ☐ Others
- ☐ Integrated Cadastral Fabric
- ☐ Survey Parcels
- ☐ BCAS Grid
- ☐ Contours (1:250K)
- ☐ Contour - Index
- ☐ Contour - Intermediate
- ☐ Aerial Exclusion
- ☐ Aerial Indistinct Contours
- ☐ Annotation (1:20K)
- ☐ Transportation - Points (TRIM)
- ☐ Helped
- ☐ Transportation - Lines (TRIM)



Scale: 1:25,000

Extra Claim Lynch Creek



Legend

- ☐ Indian Reserves
- ☐ National Parks
- ☐ Conservancy Areas
- ☐ Parks
- ☐ Federal Transfer Lands
- ☐ MTO Grid (MTO)
- ☐ Mineral Tenure (current)
- ☐ Mineral Claim
- ☐ Mineral Lease
- ☐ Mineral Reserves (current)
- ☐ Placer Claim Designation
- ☐ Placer Lease Designation
- ☐ No Staking Reserve
- ☐ Conditional Reserve
- ☐ Release Required Reserve
- ☐ Surface Restriction
- ☐ Recreation Area
- ☐ Others
- ☐ First Nations Treaty Related Lands
- ☐ First Nations Treaty Lands
- ☐ Integrated Cadastral Fabric
- ☐ Survey Parcels
- ☐ BCGS Grid
- ☐ Contours (TRIM)
- ☒ Contour - Index
- ☐ Contour - Index Indefinite
- ☐ Contour - Index Depression
- ☐ Contour - Index Depression Indefinite
- ☐ Contour - Intermediate
- ☐ Contour - Intermediate Indefinite
- ☐ Contour - Intermediate Depression

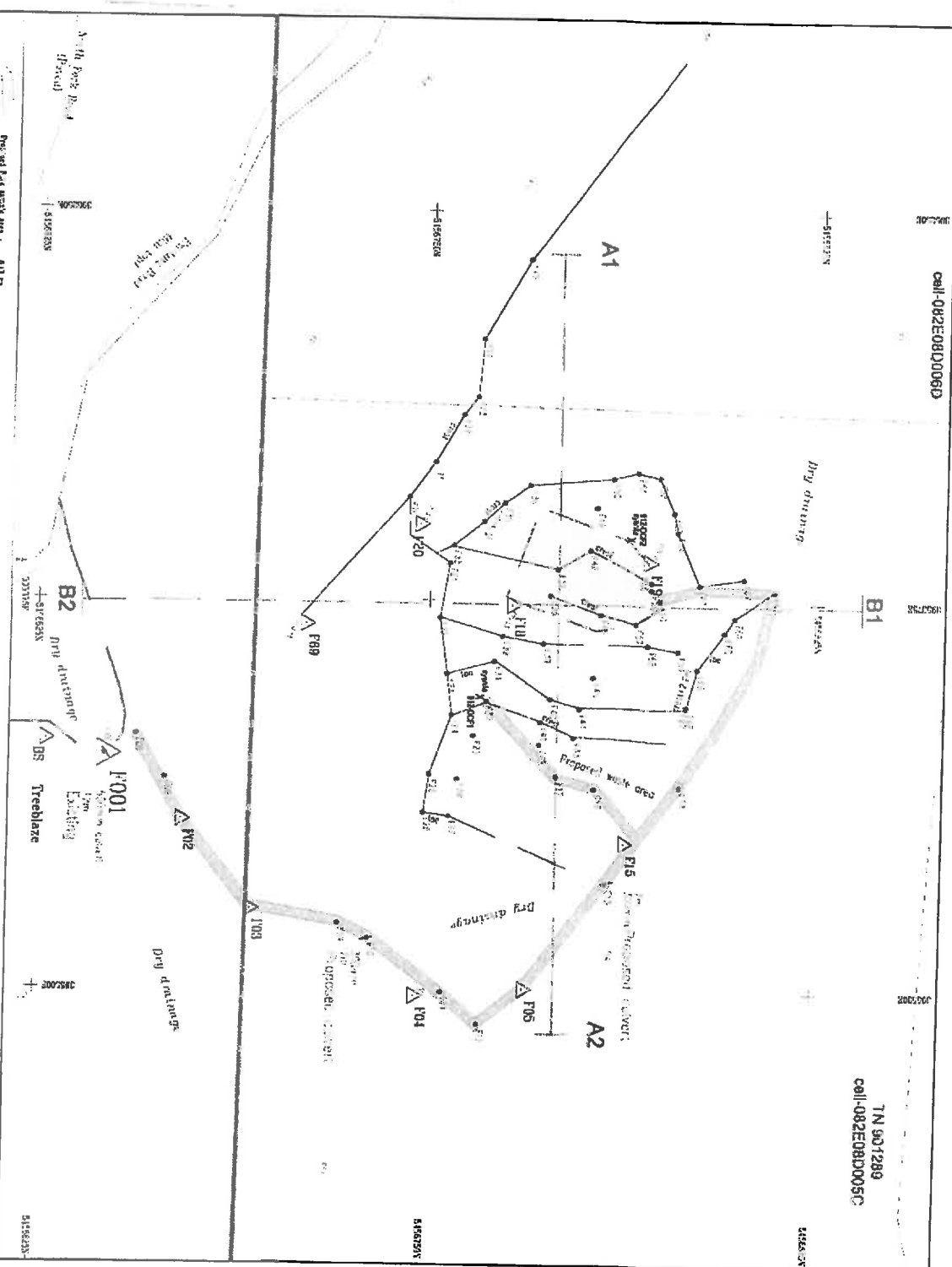
Scale: 1:5,000

This map is a user generated static output from an Internet mapping site and is for general reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. THIS MAP IS NOT TO BE USED FOR NAVIGATION.

DE 870861-2
14015

Cell-082E08D006D

TN 901289
cell-082E08D005C



FBI

SEARCHED INDEXED

SERIALIZED FILED

MAY 1968

FBI - MEMPHIS

TO DIRECTOR

FROM SAC, MEMPHIS (44-1987)

RE: MARTIN LUTHER KING, JR.


MURDER OF DR. MARTIN LUTHER KING, JR.

44-1987-1000

PAGE TWO

END PAGE TWO

BT

<div>  <div> DISCOVERY Consultants </div> </div>	
North America's #1 Place Loc.	
Lynch Creek Area Prepared PAI	
Topographical Survey	
Date 12/1/01	User's ID 100101
Date 12/1/01	User's ID 100101
Date 12/1/01	User's ID 100101

From:  **Sasha Bird**
Subject: Mineral Exploration Applications
To:  **Diane Heinrich**

Wednesday, January 04, 2012 12:27:08 PM 

Diane,

Both Mineral Exploration Applications are from the same company and are both located between 10 and 15 kilometers up North Fork Rd. along the Granby River. Both projects involve access construction, the removal of timber and the drilling of granite blocks. Explosives will not be used in either operation. They will be using an asimite expanding gel to minimize rock fracture. Each site will have 10,000 tonne of granite block removed and shipped to Grand Forks. Upon completion of the granite removal, the access trail will be reclaimed and reseeded and replanted with trees and natural grasses. Both sites are located within the Kettle River Watershed. My concerns here would be if they caused a rock slide and rock, sediment and etc. were allowed to enter the Granby River. It would be interesting to know if they considered any stormwater management issues that may occur as a result of their operations for rock removal.

Hope this is all you require.

Sasha Jeneane Bird, ASCT
Manager of Technical Services and Operations
City of Grand Forks
Box 220 - 130 Industrial Drive
Grand Forks, BC V0H 1H0
Tel: 250.442.8266 EXT 243
Direct Line: 250.442.4146
Cell: 250.443.4172
Fax: 250.442.8263
Email: sbird@grandforks.ca
Website: www.grandforks.ca

DISCLAIMER: This message is intended for the addressee (s) named and is confidential. The message must not be circulated or copied without the prior consent of the sender or the sender's representative Corporation or the Corporations's F.O.I. Officer



THE CORPORATION OF THE CITY OF GRAND FORKS

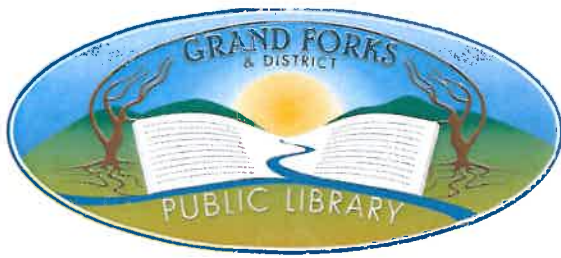
COUNCIL INFORMATION SUMMARY FOR JANUARY 9TH, 2012

Date: January 3rd, 2012
 Agenda: January 9th, 2012
 Proposal: To Receive the Items Summarized for Information
 Proposal By: Staff

Staff Recommendation:

That Information Items numbered 10(a) to 10(d) be received and acted upon as recommended.

	ITEM	SUBJECT MATTER	RECOMMENDATION
CORRESPONDENCE TO/FROM MAYOR AND COUNCIL			
10(a)	From Grand Forks Library	Thanking Council for allowing the library to use the Bldg's Basement for storage	Receive for information
CORRESPONDENCE TO/FROM STAFF			
GENERAL INFORMATION			
10(b)	Newspaper Excerpt from the Okanagan brought in by Citizen	Regarding US Crossing	Receive for information
FEDERAL AND PROVINCIAL GOVERNMENT			
INFORMATION FROM UBCM/FCM/AKBLG			
10(c)	From AKBLG – Second call for Resolutions 2012	For Annual General Meeting in Trail on April 19, 20 and 21	Council to advise if they have any resolutions for the AKBLG. Deadline is Monday, February 20th
MINUTES FROM OTHER ORGANIZATIONS			
10(d)	Meeting Task List of Completed and Incomplete Tasks	From December 19 th Meeting	File



7342-5th Street, PO Box 1539 Grand Forks BC V0H 1H0
250-442-3944 (phone)
250-442-2645 (fax)

RECEIVED

DEC 30 2011

**THE CORPORATION OF
THE CITY OF GRAND FORKS**

The Corporation of the City of Grand Forks
attention: Mayor and City Council
PO Box 220
7217 4th Street
Grand Forks, BC V0H 1H0

December 15, 2011

Dear Mayor Taylor and city councillors;

We would like to take this opportunity to thank you for allowing the Library to make use of the Library Building's basement for storage.

Having access to the basement space has greatly eased our storage problems. Prior to this we often found ourselves having to work around piles of boxed books donated for our semi-annual book sale. Our community is very generous in donating books to the library and we have already used the space for the storage of about 20 boxes (our last book sale was in October). As our next sale will not be until late spring, simply accumulating the items would have put a great strain on our work area.

Thank you again for the use of the space in the Library Building basement.

Respectfully,

Heather L. Buzzell, MLIS
Library Director, Grand Forks & District Public Library

Lee Derhousoff
President, Friends of the Grand Forks & District Public Library

Cc: Lynne Burch, CAO – City of Grand Forks

FILE CODE

WE4, G9 - Thank You for Basement Storage

WE4, U1 - US Crossing
info

OKANAGAN

A4

THE DAILY COURIER, TUESDAY, DECEMBER 20, 2011

MP slams plan to close, scale back U.S. crossings

While not set in stone, leaked document shows feds considering several B.C. crossings

Special to The Daily Courier

A federal proposal to shut down four border crossings in southern B.C. could have a real negative economic impact, says B.C. Southern Interior MP Alex Atamanenko.

A leaked federal document obtained by the NDP indicates the Chopaka crossing southeast of Keremeos, Midway, Christina Lake and Nelway south of Salmo, are all slated for closure or a reduction in services.

They are among 52 crossings across Canada which face possible closure or some form service reduction as part of the recently announced Canada-U.S. perimeter security deal.

Atamanenko said Monday none of the

local Canadian Border Services officials knew anything about the proposal when he contacted them about the report. The New Democrat MP has written Public Safety Minister Vic Toews, outlining his concerns.

"His assistant called me and said nothing has been decided. These are some proposals; it's not a done deal," Atamanenko said. "Ultimately, the decision will be made at the ministerial level - that is the minister and his U.S. counterpart."

Atamanenko said he is still waiting for a written response from Toews, noting the economic impact of such a string of closures, especially on the small towns involved, could be significant.

In addition to the direct loss of border security personnel, Atamanenko said, many local industries including tourism could also be affected.

"If tourists can't cross to get into

Keremeos, for example, they might bypass the community," he said.

Public safety might also be impacted, he added, noting Canadian officials at smaller crossings catch countless people trying to enter the country with illegal firearms, drugs and other smuggled items.

"It's a really bad deal for our small border communities in general," he said.

Midway Mayor Randy Kappes said in a news release that the move would be another blow for his town.

"After all the work we have done to turn the direction of our community around, this would be a slap in the face," said Kappes. "In large centres cutbacks like this (in staffing and cost-savings) can be made with little effect to the community as a whole, but in a small town it is things like this that can make the difference between a thriving community and a ghost town."



Atamanenko

THIS CANNOT
HAPPEN HERE !!
TED MORRIS



790 Shakespeare Street, Trail BC V1R 2B4
Cell 250-231-0404 | Email akblg@shaw.ca

TO: All AKBLG Members

FROM: Arlene Parkinson, Secretary/Treasurer

DATE: December 30, 2011

**RE: NOTICE OF ANNUAL GENERAL MEETING
and SECOND CALL FOR RESOLUTIONS 2012**

The 2012 Annual General meeting of the Association of Kootenay & Boundary Local Governments will be held **April 19, 20 and 21, 2012 and will be hosted by the City of Trail.**

Pursuant to Section 10 of your Constitution, this is the FIRST FORMAL CALL FOR RESOLUTIONS for the Annual General Meeting. If there is an issue of concern to your Municipality or Regional District, which cannot be resolved at the local level, please submit it to the Association in the form of a Resolution.

We will be circulating the resolution package for perusal by delegates prior to the convention. Please make note of the deadline date. ***All resolutions must be received at this office no later than Monday, February 20, 2012.*** Resolutions received after this date will be held over until the next Annual General Meeting.

The Executive will receive Special Resolutions no later than 10:00 a.m., Friday, April 20, 2012, at the Annual General Meeting provided that there are 100 copies of each resolution. A Special Resolution requires a two thirds vote in support of consideration prior to being introduced onto the floor of the Annual General Meeting.

Background material and a brief statement of any previous action taken by the member should support each draft Resolution. Each Resolution may be submitted electronically to akblg@shaw.ca and should be on the letterhead of the Local Government submitting it with a short heading to designate the subject of the Resolution. **The Resolution may not contain more than two "Whereas" clauses.**

Please do not hesitate to contact me at the above email address if you have any questions or concerns.



790 Shakespeare Street, Trail BC V1R 2B4
Cell 250-231-0404 | Email akblg@shaw.ca

I have included below the updated Constitution excerpts that were passed at the 2010 AKBLG Annual General Meeting.

Thank you

Arlene Parkinson
Secretary Treasurer

10.4 Ordinary Resolutions

- (1) Each resolution shall be prepared on a separate sheet of 8 1/2" by 11" paper under the name of the sponsoring Member and shall bear a short descriptive title;
- (2) Each resolution shall be endorsed by the sponsoring Member.
- (3) All resolutions of the Association shall be deemed to be of a local (regional) nature unless specifically indicated by the sponsor that the resolution is to be handled at the Provincial Government level.

10.5 Late and Special Resolutions (April 2010)

(i) Resolutions that are not received in accordance with the deadline outlined in 10.7 below shall be categorized as follows;

(a) Late Resolution

(b) Special Resolution

(ii) A Late Resolution shall be held over until the next Annual Meeting

(iii) A Special Resolution shall be determined by the Resolutions Committee, as being any resolution pertaining to a new issue that has arisen between the deadline outlined in 10.7 below and the Annual Meeting.

(iv) A Special Resolution requires a two thirds vote in support of consideration prior to being introduced onto the floor of the Annual Meeting, and may only be introduced after all Ordinary Resolutions have been considered or if two thirds of the Delegates present determine to hear the resolution immediately.

10.6 The Executive will cause the resolutions to be printed and circulated to Members by way of the delegate packages.

10.7 All resolutions, along with supportive, background information, shall be sent to the Secretary-Treasurer sixty (60) days prior to the date of the Annual Meeting.

Attachment A

Guidelines on Preparing Resolutions for UBCM

Introduction

Below are guidelines to be used in the preparation of a resolution for the UBCM.

The Construction of a Resolution

All resolutions consist of a *preamble* and an *enactment*. The preamble describes the issue and the enactment outlines the action being requested. A resolution should answer three questions:

- What is the problem?
- What is causing the problem?
- What is the best way to solve the problem?

Preamble

The preamble commences with "**WHEREAS**", and is a concise paragraph about the nature of the problem or the reason for the request. It answers the first two questions above, stating the problem and its cause, and should outline, clearly and briefly, the reasons for the resolution.

The preamble should contain no more than two "WHEREAS" clauses. If explaining the problem requires more than two clauses, then provide supporting documents to describe the problem more fully. Do not add extra clauses.

Enactment

The enactment begins with the words "**THEREFORE BE IT RESOLVED**", and is a concise paragraph meant to convey the resolution's intent. It answers the third question above, suggesting the best way to solve the problem. The enactment should propose a specific action by UBCM.

Keep the enactment as short as possible, and clearly describe the action being requested. The wording should leave no doubt about the proposed action.

How to Draft a Resolution for UBCM

1. *Address one specific subject in the text of the resolution.*
Since your community seeks to influence attitudes and inspire action, limit the scope of a resolution to one specific subject or issue. Delegates will not support a resolution if the issues it addresses are too complex for them to understand quickly.
2. *Use simple, action-oriented language and avoid ambiguous terms.*
Explain the background briefly and state the desired action clearly. Delegates can then consider the resolution without having to parse complicated text or vague concepts.

3. *Provide factual background information.*

Even a carefully constructed resolution may not clearly indicate the problem or the action being requested. Provide factual background information to ensure that the "intent" of the resolution is understood.

Two types of background information help to clarify the "intent" of a resolution:

i. *Supplementary Memo*

A brief, one-page memo from the author, which outlines the background that led to the presentation and adoption of the resolution by the local government.

ii. *Council/Board Report*

A report on the subject matter, presented to council or board in conjunction with the resolution. If it is not possible to send the entire report, then extract the essential background information and submit it with the resolution.

Resolutions submitted without adequate background information **will not be considered** until the sponsor has been consulted and has provided documentation outlining the intent of the resolution.

4. *Construct a brief, descriptive title.*

A title identifies the intent of the resolution and eliminates the possibility of misinterpretation. It is usually drawn from the "enactment clause" of the resolution.

For ease of printing in the *Annual Report & Resolutions Book* and for clarity, the title should be no more than three or four words.

5. *Check legislative references for accuracy.*

Where necessary, identify:

- the correct jurisdictional responsibility
(the name of the responsible ministry or department at the provincial or federal level)
- the correct legislation, including the title of the act or regulation

6. *Focus on issues that are province-wide.*

The issue identified in the resolution should be relevant to other local governments across the province. This will support productive debate and assist UBCM to represent your concern effectively to the provincial or federal government on behalf of all BC municipalities and regional districts.

Attachment B

Resolution Template

SHORT TITLE

Sponsor's Name

WHEREAS the quick brown fox jumped over the lazy dog;

AND WHEREAS the lazy dog does not enjoy games of leapfrog:

Note the specific
punctuation.

THEREFORE BE IT RESOLVED that the quick brown fox will refrain from jumping over the lazy dog.

[A second "enactment" clause, if absolutely required:]

AND BE IT FURTHER RESOLVED that the quick brown fox will in future invite a different partner for games of leapfrog, such as the hopping kangaroo or the flying squirrel.

Draft your resolutions according to the above template.

*Note the maximum two "WHEREAS" and "BE IT RESOLVED" clauses,
specific punctuation, capitalization and sentence structure.*

Craft your resolution to be as readable as possible within these guidelines.

Attachment C

Gold Star Resolutions Criteria

- 1) Resolution must be properly titled.
- 2) Resolution must employ clear, simple language.
- 3) Resolution must clearly identify problem, reason and solution.
- 4) Resolution must have two or fewer “WHEREAS” clauses.
- 5) Resolution must have a short, clear, stand-alone enactment (“THEREFORE”) clause.
- 6) Resolution must focus on a single subject, must be of local government concern province-wide and must address an issue that constitutes new policy for UBCM.
- 7) Resolution must include appropriate references to policy, legislation and regulation.
- 8) Resolution must be submitted to relevant Area Association prior to UBCM.

Visit the UBCM website to view the list of Gold Star award winners and their resolutions, from 2003 onward, under Resolutions & Policy → Resolutions → Gold Star Resolutions.

Attachment D

Procedures for Submitting Resolutions to UBCM

1. Deadline for Resolutions

All resolutions must be received in the UBCM office by **June 30, 2011**.

The deadline is set in section 14(a) of the UBCM Bylaws.

2. Submission to Area Associations

UBCM encourages all members to submit their resolutions to their respective Area Association for consideration prior to Convention. The *Annual Report & Resolutions Book (Resolutions Book)* will indicate whether or not the resolution has been considered and endorsed by an Area Association.

If your Area Association deadline has passed, resolutions may be submitted directly to UBCM before the June 30, 2011 deadline.

3. Submission Requirements for UBCM

Resolutions submitted to the UBCM for consideration shall be submitted as follows:

- one print copy of the resolution and one electronic copy of the resolution
- UBCM **must** receive the print copy of each resolution by mail **prior to June 30, 2011**
- background documentation must accompany each resolution, explaining the nature of the issue

Please email the electronic copy of each resolution to Reiko Tagami, Information & Resolutions Coordinator [rtagami@ubcm.ca].

4. Resolutions Committee Consideration

UBCM policy provides for the separation of resolutions into three sections. The Resolutions Committee uses the following guidelines to place each resolution in the appropriate section:

- a. **SECTION A** shall contain resolutions that pertain to new policy matters not previously discussed by the membership, and/or priority issues that have broad application for all UBCM members.
- b. **SECTION B** shall be divided into three parts:
 - i. **Part I** – Resolutions Supporting Existing Policy

These resolutions include:

- previously considered and endorsed resolutions;
- resolutions in keeping with the UBCM policy; or

- other major previously approved policy papers/documents.

ii. **Part II & Part III** – Resolutions Proposing New Policy

These resolutions include:

- resolutions on topics not previously considered;
- resolutions considered previously but not endorsed;
- topics of local or regional significance; or
- topics of national significance and recommended, as appropriate, for consideration by the Federation of Canadian Municipalities (FCM).

The resolutions committee has discretion to classify these resolutions as:

- Part II: issues within the jurisdiction of local government
- Part III: issues outside the jurisdiction of local government

Part II resolutions will be grouped as follows:

- (a) resolutions recommended to be endorsed or endorsed with proposed amendment (sorted by subject); followed by
- (b) all other resolutions (sorted by subject).

Part III resolutions will be grouped as follows:

- (a) resolutions recommended to be endorsed or endorsed with proposed amendment (sorted by subject); followed by
- (b) all other resolutions (sorted by subject).

Part II and Part III resolutions that have not been debated by the Convention will be referred automatically to the Executive for consideration, and the sponsors advised of the Executive action. A recommended decision for each resolution is printed in the *Resolutions Book*, and the Executive will base their actions on these recommendations.

Section B resolutions will be considered only after debate on all Section A resolutions has been completed.

Section B resolutions will be dealt with on the Convention floor in the order in which they appear in the *Resolutions Book*.

- c. **SECTION C** shall contain resolutions that have been consolidated and will not be discussed on the floor of Convention.

The Resolutions Committee combines resolutions on similar or related topics wherever possible. This is done in three ways.

- i. Similar resolutions may be consolidated or grouped together, and referred to a single resolution in Section A or B.
- ii. Resolutions pertaining to the same topic area may be incorporated into a policy paper or report that will be discussed at Convention.
- iii. Resolutions may be referred to other sessions at Convention for discussion. Any recommendation arising from discussion at those sessions will come forward to the

floor of Convention on Friday. At that time, the full membership will have an opportunity to consider the recommendation.

Section C may also contain resolutions referred to Area Associations due to being regional in nature.

5. Resolutions Received After the Deadline

Resolutions received after the regular deadline of June 30, 2011 will not be printed in the *Resolutions Book* and may only be admitted for debate by special motion during Convention. The process for handling resolutions received after the deadline is outlined below.

- a. Resolutions submitted after the regular deadline must comply with all other submission requirements and be received at the UBCM office before 12:00 noon on Friday, September 23, 2011.
- b. Resolutions received after the regular deadline shall be examined by the Resolutions Committee and separated into the following categories:
 - **Emergency** resolutions recommended to be placed before the Convention for Plenary discussion; or
 - **Late** resolutions not recommended to be admitted for Plenary discussion.
- c. A resolution may be deemed emergency in nature **only if the topic has arisen since the regular deadline** for submission of resolutions.
- d. Emergency resolutions shall be discussed only after all Section A resolutions printed in the *Resolutions Book* have been debated, but not before the time printed in the Convention Program.

6. Resolutions Procedures

The membership has adopted a number of procedures to improve policy sessions and increase the time available for debate. These procedures will continue in 2011.

- a. Section B resolutions will be introduced to the floor as a block – it is not necessary to move and second introduction to the floor for each individual resolution. This procedure increases the time available for debate by removing the requirement to have each Section B resolution moved for consideration. Once introduced to the floor, the resolutions in Section B will then be considered in the order that they appear in the *Resolutions Book*.
- b. Previously considered and endorsed resolutions are placed into Section B – Part I and considered as a block to avoid repetitive debate on issues that continue to be brought forward and endorsed each year. (Any voting delegate wishing to speak in opposition or propose an amendment may withdraw an individual resolution from this block.)
- c. For resolutions received after the June 30 deadline — late resolutions — only matters of urgency are appropriate for debate. Late resolutions addressing issues that have emerged after June 30 may be classified as emergency and may be recommended to be admitted for debate. Late resolutions not classified as emergency will not be admitted for debate. These

late resolutions will be carried over automatically to the next year's resolutions cycle, starting with consideration by the appropriate Area Association. Referral to the following year ensures that these issues are not lost and that the broader membership may still consider the resolutions.

- d. Resolutions grouped into sections B2-a and B3-a of the *Resolutions Book* are suggested for consideration as a block. These resolutions have the recommendation "Endorse" or "Endorse with Proposed Amendment" and at the will of the voting delegates may be considered as a block, which allows more resolutions to be addressed at Convention. As with the B1 block, any voting delegate wishing to speak in opposition or propose an amendment may withdraw a resolution from a block to be considered individually.
- e. When clarification of a resolution is required, UBCM will contact the sponsor, and the sponsor will be given one week to respond. If the sponsor does not provide a response within one week from the UBCM request for clarification, then the resolution will not be printed in the *Resolutions Book* and will not be considered at Convention. UBCM encourages sponsors to present clear, understandable resolutions prior to Convention, so that sponsors do not require additional time during a resolutions session to clarify their resolutions.
- f. Once the sponsor has spoken to a resolution, if no voting delegate wishes to speak in opposition or propose an amendment, then the question will be called. This is intended to minimize the time spent debating a resolution that the plenary already seems to support. The procedure is as follows:
 - i. The Chair reads the resolution number and title.
 - ii. A Resolutions Committee member reads the enactment clause and Resolutions Committee recommendation.
 - iii. The Chair invites the sponsor to speak to the resolution for a maximum of 3 minutes.
 - iv. Once the sponsor has spoken, if no other delegates come forward wishing to speak in opposition or propose amendments, then the Chair calls the question. However, if a delegate approaches a microphone to speak in opposition or propose an amendment, then the Chair will invite the delegate to speak for a maximum of 2 minutes.
 - v. The Chair facilitates debate on the resolution and will make an effort to alternate debate between delegates speaking in opposition and those speaking in favour.
 - vi. The Chair may use his or her discretion to minimize repetitive debate by calling the question if multiple delegates have presented similar arguments in favour of or against a resolution.
- g. To assist the Chair in determining whether delegates wish to speak in favour of or in opposition to a resolution, two microphones will be placed at each microphone station on the Convention floor. The microphones will be labelled "PRO" and "CON". The Pro mic is for delegates speaking in favour, and the Con mic is for delegates speaking in opposition to the resolution. Those wishing to propose amendments should approach the Con mic.

7. Other Matters Affecting Handling of Resolutions

The Resolutions Committee has indicated that it will:

- adhere strictly to the *Guidelines on Preparing Resolutions for UBCM* and will make every effort to ensure that sponsors' resolutions are clear and concise; and
- endeavour to consider all resolutions submitted (as per guidelines) during the time allocated at the 2011 Convention.

Sponsors should be prepared to speak to their resolutions on the Convention floor, because the resolutions will not be read aloud to the delegates.

Resolutions should address topics that are of local government concern province-wide.

Members should be aware that the above policies are not exhaustive but are in addition to the *UBCM Bylaws* and to the "Conference Rules & Procedures for Handling of Resolutions" that are adopted each year by the Convention.

TASK LIST FOR MEETINGS SCHEDULED FOR DECEMBER 19TH, 2011

ISSUE	ASSIGNED	COMPLETED
REGULAR MEETING OF COUNCIL		
Recommendations From Staff for Decisions:		
<p>Chief Administrative Officer's Report – Community Recreation Program Application</p> <p>RESOLVED THAT COUNCIL RECEIVES THE CHIEF ADMINISTRATIVE OFFICER'S REPORT DATED DECEMBER 14TH, 2011, AND AUTHORIZES THE APPLICATION FOR FUNDING UNDER THE COMMUNITY RECREATION PROGRAM FUNDING AS OUTLINED IN OPTION 2B, DICK BARTLETT PARK UPGRADES – GREEN GYM, WATER PARK, AND COMPLETION OF WALKING/BICYCLE PATH ROUTE ESTIMATED TO COST \$500,000.</p> <p>BE IT FURTHER RESOLVED THAT COUNCIL APPROVES THAT THE CITY OF GRAND FORKS' SHARE OF THE FUNDING, FOR THE DICK BARTLETT PARK UPGRADES, WILL BE FUNDED FROM THE SLAG SALES REVENUE RESERVE FUND.</p>	Wayne/Lynne	Done
Summary of Information Items:		
<p>b) Community Christmas Dinner - Request for donation for the 30th Annual Community Christmas Dinner. Recommend Council considers in granting a monetary donation as they have in the past years.</p> <p>RESOLVED THAT COUNCIL DONATES \$500.00 TO THE 30TH ANNUAL COMMUNITY CHRISTMAS DINNER.</p>	Diane	Done
Bylaws:		
Bylaw No. 1929 – Corporate Officer's Report – Grand Forks Heritage Advisory Design Panel Bylaw – Final Reading	Lynne	Done
Bylaw No. 1931 – Corporate Officer's Report – Bylaw 1931 – 2012 Revenue Anticipation Bylaw – First three Readings	Diane	Final Reading to Jan 9 th Agenda
Bylaw No. 1930 – Chief Financial Officer's Report – Bylaw 1930 – Amendment to the Electrical Utility Regulatory Bylaw No. 1543-First three readings	Cecile	Final Reading to Jan 9 th Agenda
Late Items:		
QUESTIONS FROM THE PUBLIC & THE MEDIA:		

THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : December 29, 2011

TOPIC : Bylaw 1930 – Electrical Utility Regulatory Amendment Bylaw

PROPOSAL : Final Reading

PROPOSED BY : City Staff

SUMMARY:

At the Regular Meeting of December 19, 2011, Council gave three readings to Bylaw No. 1930, a Bylaw to Amend the Electrical Utility Regulatory Bylaw No. 1543, which intends to increase electrical rates to 98% of the Fortis BC rates for residential and establishes competitive commercial rates that foster energy conservation. Bylaw No. 1930 is therefore presented at this time for final reading.

STAFF RECOMMENDATIONS:

Council gives final reading to Bylaw No. 1930.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

All electrical rate adjustments are within the scope of Council's legislative authority. Any new rates are justified with the increase in costs from Fortis BC. Legislation is such that expenditures must have identified revenue sources.


Chief Financial Officer
Reviewed by Chief Administrative Officer

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1930

A Bylaw to Amend the Electrical Utility Regulatory Bylaw No. 1543

WHEREAS in accordance with the Community Charter, Council may, by bylaw, regulate and control the Electrical Service of the City of Grand Forks and amend rates, terms, and conditions under which electricity service will be provided and supplied to all users and for the collection of rates for the service provided;

NOW THEREFORE, Council for the Corporation of the City of Grand Forks in open meeting assembled, **ENACTS**, as follows:

1. This Bylaw may be cited for all purposes as the “**Electrical Utility Regulatory Amendment Bylaw No. 1930, 2011**”.
2. That Schedule “C” of Bylaw No. 1543, be deleted and replaced with a new Schedule “C”, which is identified as “Appendix 1”, and attached to this bylaw.
3. This bylaw shall come into force and effect, with all consumption billed for periods ended on or after January 1, 2012.

Read a **FIRST** time this 19th day of December, 2011.

Read a **SECOND** time this 19th day of December, 2011.

Read a **THIRD** time this 19th day of December, 2011.

FINALLY ADOPTED this 9th day of January, 2012.

Mayor Brian Taylor

Corporate Officer – Diane Heinrich

CERTIFIED CORRECT

I hereby certify the foregoing to be a true copy of Bylaw No. 1930 as adopted by the Municipal Council of the City of Grand Forks on the ____ day of _____

Corporate Officer of the Municipal Council of the
City of Grand Forks

"SCHEDULE C"

ELECTRICAL UTILITY RATES AND CONNECTION CHARGES

RESIDENTIAL SERVICE

AVAILABILITY: Available for residential usage in general including lighting, water heating, spaces heating and cooking.

MONTHLY RATE
FOR EACH SERVICE: A basic minimum service charge of \$14.95 per month and the following rate based on the actual consumption.

\$0.09394 per KWH

COMMERCIAL / INDUSTRIAL / INSTITUTIONAL SERVICE

AVAILABILITY: Available to all ordinary business, commercial, industrial, and institutional customers, including schools and hospitals, where electricity is consumed for lighting, cooking, space heating and single and three-phase motors. Customers requiring primary or secondary service beyond the normal single phase, 200 amp connection may be required to provide the necessary equipment and transformers, which may be situated on their property, at their own cost and the customer may be required to bear all maintenance and service costs related thereto throughout the life of the service, unless otherwise specifically agreed to by the City.

MONTHLY RATE
FOR EACH SERVICE: A basic minimum service charge of \$16.50 per month and the following rate based on actual consumption,

**\$0.10255 per KWH for the first 200,000 KWH or less
consumed in a two-month billing period**

**\$0.0761 per KWH for all usage above 200,000 KWH
consumed in a two month billing period**

“SCHEDULE C” cont’d

SEASONAL LOADS

AVAILABILITY: Available for irrigation and drainage pumping and other repetitive seasonal loads taking service specifically agreed to by the City. The Customer will be required to provide all necessary service drop improvements including any step-down transformers at their direct cost unless otherwise specifically agreed to in writing by the City.

MONTHLY RATE
FOR EACH SERVICE: A basic minimum service charge of \$16.50 per month (minimum period of service will be three months) and the following rate based on actual consumption.

\$0.10255 per KWH

SERVICE CHARGES

C.1 Existing Service Connection and Reconnection Charges:

The fee for making a standard new utility billing account application shall be \$30.00 (plus applicable taxes). This fee shall apply to all applications involving the following:

- i) the owner of real property wishes to establish a new electrical utility account in their name
- ii) the owner of real property wishes to have the electrical meter read
- iii) the owner of real property wishes to have the existing electrical service turned off or turned on
- iv) the owner of real property wishes a reconnection of a meter after disconnection for violation of the Terms and Conditions contained in this bylaw.

This existing service connection fee is designed to defray the costs involved with meter readings, account set-up and adjustments and billing preparation in addition to the normal cycle. They will therefore be charged for all activity to amend existing accounts including when the Customer is required to pay the charges applicable for a New Connection or Upgraded Service.

“SCHEDULE C” cont’d

C.2 New Service Installations or Upgrading of Existing Service:

Basic Overhead <i>Connection</i> - 200 amp service	\$ 250.00
or less (single phase)	+ \$3.00/amp over
	200 amp service

Basic Underground <i>Connection</i> - 200 amp service	\$ 750.00
or less (single phase)	+ \$3.00/amp over
	200 amp service

Three Phase - *Overhead/Underground* At Cost
New development, whether residential or commercial, single phase or three phase services, requiring transformers and related equipment, shall be at the sole cost of the developer.

Dip Service (only at the discretion of the City)
- installation at the service entrance
- customer to supply all required materials and is responsible for all costs related to the installation. At Cost

At the discretion of the City, where a customer desires to take underground service from the City's overhead lines, such customers may, at their own expense, make an approved underground service connection to a pole designated by the City and supply all the necessary conduit cable and other material required to run up the pole to the service head, provided all work on the pole is supervised by the City's employees. City Crews will work in conjunction with the customer's contractor.

An exception shall be made when existing City services are to be placed underground, in which case the City shall decide the allocation of costs.

All new service installations or upgrading of existing service costs are payable in advance of the installation and are subject to applicable taxes.

C.3 Temporary Service:

Temporary service shall be made available upon completion of the property application and the payment to the City of \$100.00.

“SCHEDULE C” cont’d

C.4 Meter Checking:

All meters shall remain the property of the City and are subject to testing at regular intervals by the Electricity Meters Inspection Branch of the Canada Department of Consumer and Corporate Affairs, or certified meter inspection facility. That department is responsible for affixing the seals on the meters and no such seal shall be broken without specific assent the department.

If a customer doubts the accuracy of the meter serving his premises, he/she may request that it be tested. Such requests must be accompanied by a payment of the applicable charge as set out in the following schedule.

1. Meter removal charge and “in-house” inspection \$ 50.00
2. Canada Department of Consumer and Corporate Affairs or a certified meter inspection facility, should it become necessary, shall be paid as determined by that Agency along with a \$50.00 administration charge.

If the meter fails to comply with the Electricity Meters Inspection Branch requirements and only if the meter is deemed to be overcharging, the City will refund charges made in accordance with the foregoing schedule.

The Inspection Branch will consider the appropriate adjustment applicable to the customer's account and will notify the City of the amount to be remitted to the customer.

C.6 Estimation of Readings:

The City may estimate energy consumption and maximum power demand from the best evidence available where a meter has not been installed or is found to be not registering or when the meter reader is unable to read the meter on his regular meter reading trip.

If the employees of the City are required to return to a residence to carry out their duties in the operation of the electrical utility, in accordance with Section B.1(f) of this bylaw, a service charge in the amount of \$50.00 will be levied to the property owner.

THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : December 30, 2011
TOPIC : Bylaw 1931 – Revenue Anticipation Bylaw
PROPOSAL : Final Reading
PROPOSED BY : City Staff

SUMMARY:

At the Regular Meeting of December 19th, 2011, Council was presented with a Staff report outlining a request to adopt a Revenue Anticipation Bylaw that ensures coverage of its financial obligations and meets the requirement of the City's banking contract with the Credit Union. At the same meeting, Council gave three readings to Bylaw No. 1931, Revenue Anticipation Bylaw. It is therefore presented at this time for final reading.

STAFF RECOMMENDATIONS:


Council gives final reading to Bylaw No. 1931.

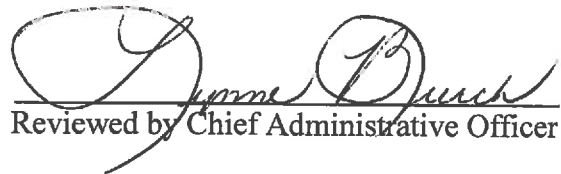
LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

Legislative – Section 177 of the Community Charter

Precedents – Annual Bylaw

Policies – requirement



Corporate Officer

Reviewed by Chief Administrative Officer

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1931

**A Bylaw Authorizing the Corporation of the City of Grand Forks
to Borrow the Sum of Two Million Dollars to Meet the
Current Year's Expenditures**

=====

WHEREAS pursuant to Section 177 of the Community Charter, the Council of a Municipality may, by bylaw, provide for the borrowing of such sums of monies as may be necessary to meet the current lawful expenditures of the Municipality;

NOW THEREFORE, the Council of the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS**, as follows:

1. It shall be lawful for the Corporation of the City of Grand Forks to establish a line of credit to borrow upon the credit of the City, from the Grand Forks Credit Union, the sum, at any one time, of up to Two Million Dollars (\$2,000,000.00) in such amounts and at such times as may be required, bearing interest at a rate not exceeding the rate established for Municipalities, as set by the Grand Forks Credit Union from time to time.
2. That the money borrowed and interest thereon, shall be repaid on or before the 31st day of December 2012.
3. That the amounts so borrowed shall be a liability payable out of the City's revenues for the year ended December 31st, 2012.
4. That the form of the obligation to be given as an acknowledgment of the liability to the Grand Forks Credit Union shall be a promissory note(s) or overdraft lending agreement for sums as may be required from time to time, signed by the Mayor and the Chief Financial Officer of the City and shall bear the Corporate Seal and all such notes(s) or overdraft lending agreements shall be made payable on or before the 31st day of December, 2012.
5. This Bylaw may be cited as the "City of Grand Forks Revenue Anticipation Borrowing Bylaw - 2012".

Read a **FIRST** time this 19th day of December, 2011

Read a **SECOND** time this 19th day of December, 2011

Read a **THIRD** time this 19th day of December, 2011

FINALLY ADOPTED this 9th day of January, 2012

Brian Taylor - Mayor

D. Heinrich – Corporate Officer

CERTIFICATE

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 1931 as passed by the Municipal Council of the Corporation of the City of Grand Forks on the 9th day of January, 2012.

Corporate Officer of the Municipal Council of the Corporation
of the City of Grand Forks