

**THE CORPORATION OF THE CITY OF GRAND FORKS
AGENDA – REGULAR MEETING**

**Monday, July 23rd, 2012 – 7:00 p.m.
Council Chambers City Hall**

	<u>ITEM</u>	<u>SUBJECT MATTER</u>	<u>RECOMMENDATION</u>
1.	<u>CALL TO ORDER</u>	7:00 p.m. Call to Order	Call Meeting to Order at 7:00 p.m.
2.	<u>RECESS TO PRIMARY COMMITTEE MEETING</u>		Recess meeting into Primary Committee Meeting. Reconvene Regular Meeting at conclusion of Primary Committee Meeting
3.	<u>REGULAR MEETING AGENDA</u>	July 23 rd , 2012 Agenda	Adopt Agenda
4.	<u>MINUTES</u>		
	- June 25 th , 2012	Special Meeting Minutes	Adopt Minutes
	- June 25 th , 2012	Regular Meeting Minutes	Adopt Minutes
	- June 25 th , 2012	Primary Committee Meeting Minutes	Adopt Minutes and all recommendations contained therein
	- July 9 th , 2012	Special Meeting Minutes	Adopt Minutes
5.	<u>REGISTERED PETITIONS AND DELEGATIONS</u>		
	None		
6.	<u>UNFINISHED BUSINESS:</u>		
	None		
7.	<u>REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)</u>		
	a) Corporate Officer's Report	Members of Council may ask questions, seek clarification and report on issues	Issues seeking information on operations be referred to the Chief Administrative Officer prior to the meeting.
8.	<u>REPORT FROM THE COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY</u>		
	a) Corporate Officer's Report	The City's Representative to the Regional District of Kootenay Boundary will report to Council on actions of the RDKB.	Receive the Report. May 29 th Regional District of Kootenay Boundary Minutes are attached to this report.

9. **RECOMMENDATIONS FROM STAFF FOR DECISIONS:**

- a) Corporate Officer's Report- Application for a Development Variance Permit

Variance requested to the City's Zoning Bylaw Section 33(2)(h) – to vary the front parcel line of the Accessory Building to be closer than the facing wall of the principal building; and 33(2)(f)- to vary the Front Parcel Line Set Back

Council receives the staff report dated, July 16th, 2012, and resolves to approve the application for a development variance permit, thereby varying Section 33(2)(h), to allow for a garage to be constructed closer to the front property line than the facing wall of the principal building; and varying Section 33(2)(f), to vary the required 20 foot setback from the front parcel line to 10 feet, on the property legally described as Parcel A, Block 8, DL 585, Plan 52 located at 152-79th Avenue, as submitted by the property owner, Bertha LeSergent.

- b) Chief Administrative Officer's Report – Potential Utilization of Storage Area at Gyro Park

At the Regular Meeting of Council on June 25th, 2012, Council by resolution, requested that Staff provide a report on information regarding the utilization of the storage area space at Gyro Park

Council receives the report, dated July 17th, 2012, from the Chief Administrative Officer, regarding the requested information on the utilization of the storage area space at Gyro Park, for information.

10. **REQUESTS ARISING FROM CORRESPONDENCE:**

None

11. **INFORMATION ITEMS**

- Summary of Informational Items

Information Items 11(a) to 11(i)

Receive the items and direct staff to act upon as recommended

12. **BYLAWS**

- a) Chief Administrative Officer's Report – Bylaw No. 1934 – Interest Payable for Late-Comer Agreements

At the Regular Meeting of Council on June 25th, 2012, Council gave three readings to Bylaw No. 1934

Council considers giving final reading to Bylaw No. 1934

- b) Chief Administrative Officer's Report – Bylaw No. 1938 – Amendment to the City of Grand Forks Water Regulations and Rates Bylaw

At the Regular Meeting of Council on June 25th, 2012, Council gave three readings to Bylaw No. 1938

Council considers giving final reading to Bylaw No. 1938

- c) Chief Administrative Officer's Report – Bylaw No. 1939 – Amendment of the City of Grand Forks Sewer Regulations and Rates Bylaw

The 2012-2016 adopted 5 year plan reflects a 4.8% increase in User Fee Collection for Sewer Rates.

Council considers giving final reading to Bylaw No. 1939

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| d) Corporate Officer's Report – Bylaw No. 1935 - Amendment to the City of Grand Forks Sustainable Community Plan Bylaw | At the Primary Committee Meeting on June 25 th , 2012, the Committee recommended to Council to direct Staff to draft a Sustainable Community Plan Amendment Bylaw which would re-designate the property located at 7450-17 th Street from Highway Commercial to R-1, Single & Two Family Residential | Council considers giving first and second reading to Bylaw No. 1935 |
| e) Corporate Officer's Report – Bylaw No. 1936 - Amendment to the City of Grand Forks Zoning Bylaw | At the Primary Committee Meeting on June 25 th , 2012, the Committee recommended to Council to direct Staff to draft a Zoning Amendment Bylaw which would re-zone the property located at 7450-17 th Street from Highway Commercial to R-1, Single & Two Family Residential | Council considers giving first and second reading to Bylaw No. 1936 |

13. **LATE ITEMS**

14. **QUESTIONS FROM THE PUBLIC AND THE MEDIA**

15. **ADJOURNMENT**

NOT ADOPTED
SUBJECT TO CHANGE

THE CORPORATION OF THE CITY OF GRAND FORKS

SPECIAL MEETING OF COUNCIL
MONDAY, JUNE 25TH, 2012

PRESENT: MAYOR BRIAN TAYLOR
COUNCILLOR BOB KENDEL
COUNCILLOR NEIL KROG
COUNCILLOR PATRICK O'DOHERTY
COUNCILLOR GARY SMITH
COUNCILLOR MICHAEL WIRISCHAGIN
COUNCILLOR CHER WYERS

CFO/DEPUTY CAO
CORPORATE OFFICER

C. Arnott
D. Heinrich

The Chair called this Special Meeting to order at 6:30 p.m.

IN-CAMERA RESOLUTION:

MOTION: SMITH / KENDEL

RESOLVED THAT COUNCIL CONVENE AN IN-CAMERA MEETING AS OUTLINED UNDER SECTION 90 OF THE COMMUNITY CHARTER TO DISCUSS MATTERS IN A CLOSED MEETING WHICH ARE THE SUBJECT OF SECTIONS 90(1) (a) PERSONAL INFORMATION ABOUT AN IDENTIFIABLE INDIVIDUAL WHO HOLDS OR IS BEING CONSIDERED FOR A POSITION AS AN OFFICER, EMPLOYEE OR AGENT OF THE MUNICIPALITY OR ANOTHER POSITION APPOINTED BY THE MUNICIPALITY; OF THE COMMUNITY CHARTER.

BE IT FURTHER RESOLVED THAT PERSONS, OTHER THAN MEMBERS, OFFICERS, OR OTHER PERSONS TO WHOM COUNCIL MAY DEEM NECESSARY TO CONDUCT CITY BUSINESS, WILL BE EXCLUDED FROM THE IN-CAMERA MEETING.

CARRIED.

NOT ADOPTED
SUBJECT TO CHANGE

ADJOURNMENT:

MOTION: O'DOHERTY

RESOLVED THAT THIS SPECIAL MEETING OF COUNCIL BE ADJOURNED AT 6:01 P.M.

CARRIED.

CERTIFIED CORRECT:

MAYOR BRIAN TAYLOR

CORPORATE OFFICER – DIANE HEINRICH

THE CORPORATION OF THE CITY OF GRAND FORKS

REGULAR MEETING OF COUNCIL
MONDAY, JUNE 25TH, 2012

PRESENT: MAYOR BRIAN TAYLOR
COUNCILLOR BOB KENDEL
COUNCILLOR NEIL KROG
COUNCILLOR PATRICK O'DOHERTY
COUNCILLOR GARY SMITH
COUNCILLOR MICHAEL WIRISCHAGIN
COUNCILLOR CHER WYERS

CFO/DEPUTY CAO
CORPORATE OFFICER
MANAGER OF OPERATIONS

C. Arnott
D. Heinrich
H. Wright

GALLERY

CALL TO ORDER:

The Mayor called the Meeting to order at 7:01 p.m.

ANNUAL REPORT:

The Mayor brought forward the 2011 Annual Report for consideration, and submissions and questions from the public.

There were no presentations or questions from anyone in the gallery at this time.

MOTION: O'DOHERTY / SMITH

RESOLVED THAT THE 2011 ANNUAL REPORT, AS PRESENTED AT THIS MEETING, BE RECEIVED.

CARRIED.

RECESS TO PRIMARY COMMITTEE MEETING:

MOTION: WYERS / KROG

RESOLVED THAT THIS REGULAR MEETING OF COUNCIL BE RECESSED AT 7:02 P.M. TO ALLOW FOR THE PRIMARY COMMITTEE MEETING, AND THAT THIS REGULAR MEETING OF COUNCIL BE RECONVENED AT THE CONCLUSION OF THE PRIMARY COMMITTEE MEETING.

CARRIED.

The regular meeting reconvened at 8:53 p.m.

ADOPTION OF AGENDA:

MOTION: KROG / WYERS

**RESOLVED THAT THE JUNE 25TH, 2012, REGULAR MEETING AGENDA BE
ADOPTED AS CIRCULATED. CARRIED.**

MINUTES:

MOTION: WIRISCHAGIN / KENDEL

**RESOLVED THAT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON
MONDAY JUNE 11TH, 2012, BE ADOPTED AS CIRCULATED.**

CARRIED.

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MINUTES:

MOTION: WIRISCHAGIN / KENDEL

**RESOLVED THAT THE MINUTES OF THE REGULAR MEETING OF COUNCIL HELD
ON MONDAY, JUNE 11TH, 2012, BE ADOPTED AS CIRCULATED.**

CARRIED.

DELEGATION:

None

UNFINISHED BUSINESS

None

REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)

Councillor Smith:

Councillor Smith reported on the following items:

- He reported on his attendance at a meeting with the Success by 6 Initiative
- He reported on his attendance at a Deer Committee Meeting on June 12th and advised that there was good information which came out of that meeting
- He reported on his attendance on June 15th in Penticton, where he met with Barb Haynes, President of Penticton's downtown improvement association. He advised

that he received some valuable information which he will be taking to Economic Development Advisory Committee tomorrow evening.

- Reported on his attendance at a June 21st Environment Committee. He advised that he spoke with regard to the use of bats for mosquito control. He further advised that Juliette Craig of Kootenay Bats works with communities on building bat houses to assist in mosquito control.
- Councillor Smith advised that the Ministry of Environment is going to be organizing a pesticide pickup this fall which intends to pick up any unused pesticides from a main depot in Kelowna. He suggested that, hopefully, through the Environment Committee, that Grand Forks could organize a pesticide pick up to send to the main depot in Kelowna. He further suggested that information could be provided in a City Newsletter.

Councillor Krog:

Councillor Krog reported on the following items :

- He reported on his attendance in Greenwood on June 22, 23 & 24th for a Boundary Paintball Tournament and advised that there were approx 150 participants at the event and that they are hoping to make it an annual event.
- He spoke with regard to the letter that Council received from the BMX group who requested access to Campground washrooms for their Wednesday night practice.

MOTION: KROG / WIRISCHAGIN

RESOLVED THAT THE CITY SEEK AN ALTERNATIVE COMPRISE POSITION ON THE USE OF THE CAMPGROUND WASHROOMS BY BOTH THE BMX TRACK PARTICIPANTS AND THE CAMPGROUND PARTICIPANTS.

MOTION DEFEATED.

Councillors Wirischagin and Krog voted for the motion.

Councillor Kendel:

Councillor Kendel reported on the following items:

- He reported on his attendance at a Boundary Museum Meeting on June 13th and advised that the organization is doing great work up there and that museum attendance is up. He further spoke with regard to a continuing discussion on possible borscht fest planned for the future.
- He reported on his attendance at an ATV Meeting on June 19th, where he advised that the group is collaborating their efforts on the policing our trails regarding motorized vehicles.
- Councillor Kendel spoke with regard to the storage facilities at Gyro Park, and inquired if this storage facility could be utilized by other groups

MOTION: KENDEL / SMITH

RESOLVED THAT CITY STAFF COMPILE INFORMATION REGARDING THE UTILIZATION OF THE STORAGE AREA SPACE AT GYRO PARK. CARRIED.

Councillor Wyers:

Councillor Wyers reported on the following items:

- She reported on her attendance at a Grand Forks Environment Committee on Thursday, June 21st, and advised, as chair, that the meeting was well attended. She advised that Jordan Andrews, a hired summer student, spoke with regard to the Nephelometer program, and commented that Chris Moslin and John Vere and Peter Shilton, of Roxul, will take on the volunteer role of the Nephelometer program after Jordan leaves. She advised that September 20th is next Environment Committee meeting which will be at 11:00 am at RDKB board room. She further advised that Jordan will be setting up at the Farmer's Market on Fridays offering air quality information with regard to the Nephelometer program.
 - She reported on her attendance at a Boundary Restorative Justice Society meeting and advised that there are two workshops in July which are instructed by Sarah Chandler that are free to the public, but one must register to participate.
 - Councillor Wyers reported on her attendance at the GFSS Graduation on June 16th and commented on the spectacular event and that there were 89 graduates.
 - She reported that she will be attending an AKBLG Executive Meeting in Golden on June 29th.
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Councillor O'Doherty:

Councillor O'Doherty reported on the following items:

- He reported that all City Baseball Parks and games are fairing well in spite of the rain
 - He advised that the Grand Forks International Baseball Committee is working hard at organizing this year's GFI event
 - He advised he is working hard to promote the Border Bruins hockey team this winter
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Councillor Wirischagin:

Councillor Wirischagin reported on the following items:

- He spoke with regard to the Central Avenue Boulevard and commented that the boulevard is not ascetically pleasing and that he would like to form an ad-hoc committee dedicated to researching some options to improve the look of the boulevard. The Mayor authorized Councillor Wirischagin to pursue the formation of this ad hoc committee for this purpose.

Mayor Taylor:

The Mayor reported on the following items and advised that he is including the Regional District of Kootenay Boundary information in this report as well:

- The Mayor spoke with regard to the Deer Committee and advised that he is planning to go ahead to interview a young lady who may be interested in taking minutes on behalf of the committee and further advised that funds for this service would come out of the funding allocated to that committee by Council.
- He advised that a Request for Proposal for the Animal Control Officer job will be coming up this August.
- He advised that the Kettle River Water Study technical report is moving forward.
- He spoke with regard to a Financial Analysis that intends to look at the Boundary Area as an independent area apart from Christina Lake and Big White, but added that this process is in a very preliminary state.

MOTION: WYERS / O'DOHERTY

RESOLVED THAT ALL REPORTS OF MEMBERS OF COUNCIL GIVEN VERBALLY AT THIS MEETING, INCLUDING THE MAYOR'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, BE RECEIVED.

CARRIED.

REPORT FROM THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY (VERBAL)

- Included in above report

RECOMMENDATIONS FROM STAFF FOR DECISIONS:

- a) Corporate Officer's Report – Volunteer Appreciation Evening for 2012

This year's Volunteer Appreciation Evening is scheduled for Thursday, October 11th, 2012 at Gallery 2. Council provides notice to the public – calling for nominations from the public for exceptional volunteer service in the City of Grand Forks in accordance with Council Policy #204. Completed nominations must be submitted to City Hall prior to Friday, August 24th, 2012.

MOTION: SMITH / WIRISCHAGIN

RESOLVED THAT COUNCIL RECEIVES THE CORPORATE OFFICER'S REPORT, DATED JUNE 21ST, 2012, REGARDING THE CALL FOR NOMINATIONS FOR THE 2012 VOLUNTEER APPRECIATION EVENING, AND FURTHER PROVIDES NOTICE TO THE PUBLIC CALLING FOR NOMINATIONS FROM THE PUBLIC FOR EXCEPTIONAL VOLUNTEER SERVICES IN THE CITY OF GRAND FORKS IN ACCORDANCE WITH COUNCIL POLICY #204

CARRIED.

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b) Chief Administrative Officer's Report – Strategic Plan Goal Action

Report on Action – Staff to determine the usability of City Land through an Inventory by June, 2012

MOTION: O'DOHERTY / KENDEL

RESOLVED THAT COUNCIL RECEIVES THE CHIEF ADMINISTRATIVE OFFICER'S REPORT, DATED JUNE 19, 2012, REGARDING THE ACTION REQUIRING "STAFF TO DETERMINE THE USABILITY OF CITY LANDS THROUGH AN INVENTORY BY JUNE, 2012", AS OUTLINED IN THE CORPORATE STRATEGIC PLAN 2012-2014, AND REFER IT TO THE ECONOMIC DEVELOPMENT ADVISORY COMMITTEE FOR INFORMATION.

CARRIED.

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REQUESTS ARISING FROM CORRESPONDENCE:

None

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INFORMATION ITEMS:

MOTION: O'DOHERTY / SMITH

RESOLVED THAT INFORMATION ITEMS NUMBERED 12(a) TO 12(k) BE RECEIVED AND ACTED UPON AS RECOMMENDED AND/OR AS AMENDED. CARRIED.

- a) Thank-you letter from BC Senior Games - For Council's donation to the Zone 6 participants. **Recommend to file.**
- b) Correspondence from Selkirk College – Kid's Science Camp - Asking for financial support of \$300.00. **Recommend that Council refer to Staff to work with the College to provide "in kind" support to the Science Camp in lieu of funding request.**
- c) Thank-you Letter from Kettle Valley Food Co-op - For \$100 sponsorship in their April workshop & to Councillor Krog who participated in the event. **Recommend to file.**

- d) From FCM regarding Lift Station Heat Exchange System - Advising of remittance of final payment in regard to the Green Municipal Fund Study Grant Agreement. **Recommend to receive for information.**
- e) Canada Day Parade Information - Invitations to various businesses to participate. **Recommend to receive for information – Deadline to enter was June 20th.**
- f) Canada Day Committee Request - For Council participation in opening ceremonies at 11:00 and cutting of the cake at 12:30. **Council to advise who will be attending. The Mayor is emceeing the event. Councillors O'Doherty and Smith will cut the cake.**
- g) Correspondence from Derrald Thompson regarding Riverside Park (his old swimming hole) - Regarding his offer to cover the costs of supplying & placing two benches and memorabilia. **Recommend to refer to Staff to write a report and bring to Council for consideration.**
- h) Statement of Financial Information (SOFI) – Request for Council approval of the Statements and Schedules included in the Statement of Financial Information produced under the Financial Information Act. **Recommend that Council receive and further approves of the Statement and Schedules included in the SOFI report.**

MOTION: SMITH / O'DOHERTY

RESOLVED THAT COUNCIL RECEIVE THE CHIEF FINANCIAL OFFICER'S REPORT AND FURTHER APPROVES THE STATEMENTS AND SCHEDULES INCLUDED IN THE STATEMENT OF FINANCIAL INFORMATION (SOFI) FOR THE CITY OF GRAND FORKS AS AT DECEMBER 31ST, 2011, AS ATTACHED. CARRIED.

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- i) Correspondence from Phoenix Mountain Alpine Ski Society - Requesting permission to operate a Beer Garden at James Donaldson Park for July 1st Canada Day Event. Recommend that Council grant permission to the organization to operate a Beer Garden in conjunction with Canada Day.

MOTION: WIRISCHAGIN / KENDEL

RESOLVED THAT COUNCIL APPROVES THE ISSUING OF A SPECIAL OCCASION LIQUOR LICENSE TO THE PHOENIX MOUNTAIN ALPINE SKI SOCIETY FOR A BEER GARDEN ON JULY 1ST, 2012 FROM 6:00 PM TO 11PM FOR CANADA DAY AT JAMES DONALDSON PARK, SUBJECT TO THE PHOENIX MOUNTAIN ALPINE SKI SOCIETY OBTAINING 3RD PARTY (PARTY ALCOHOL) LIABILITY INSURANCE, NAMING THE CITY OF GRAND FORKS AS AN ADDITIONAL INSURED ON THAT POLICY FOR THE EVENT; ALL LIQUOR PROVIDERS TO HOLD A SERVE-IT-RIGHT LICENSE CERTIFICATE; AND ICBC "DRINKING AND DRIVING" WARNING POSTERS TO BE DISPLAYED. CARRIED.

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j) Canada Day Committee Minutes - From June 13th, 2012. **Recommend to receive for information.**

k) June 11th Task List. List of completed and in-progress tasks. **Recommend to file.**

BYLAWS:

a) Chief Administrative Officer's Report-Bylaw 1934-Interest Payable for Late Comer Agreements

A bylaw to establish the interest payable for Late-Comer agreements in accordance with Section 939 of the Local Government Act

MOTION: O'DOHERTY / SMITH

RESOLVED THAT BYLAW NO. 1934, CITED AS "Interest Payable for Late-Comer Agreements Bylaw No. 1934, 2012, BE GIVEN FIRST READING. CARRIED.

MOTION: SMITH / KENDEL

RESOLVED THAT BYLAW NO. 1934, CITED AS "Interest Payable for Late-Comer Agreements Bylaw No. 1934, 2012, BE GIVEN SECOND READING. CARRIED.

MOTION: KENDEL / WIRISCHAGIN

RESOLVED THAT BYLAW NO. 1934, CITED AS "Interest Payable for Late-Comer Agreements Bylaw No. 1934, 2012, BE GIVEN THIRD READING. CARRIED

b) Chief Financial Officer's Report – Bylaw 1938-Water Regulations and Rates

A bylaw to amend the City of Grand Forks Water Regulations and Rates Bylaw No. 1501

MOTION: O'DOHERTY / WIRISCHAGIN

RESOLVED THAT BYLAW NO. 1938, CITED AS "City of Grand Forks Water Regulations and Rates Amendment Bylaw No. 1938, 2012, BE GIVEN FIRST READING. CARRIED.

MOTION: WYERS / KENDEL

RESOLVED THAT BYLAW NO. 1938, CITED AS "City of Grand Forks Water Regulations and Rates Amendment Bylaw No. 1938, 2012, BE GIVEN SECOND READING. CARRIED.

MOTION: KENDEL / SMITH

RESOLVED THAT BYLAW NO. 1938, CITED AS "City of Grand Forks Water Regulations and Rates Amendment Bylaw No. 1938, 2012, BE GIVEN THIRD READING. CARRIED.

c) Chief Financial Officer's Report – Bylaw 1939-Sewer Regulations and Rates

A bylaw to amend the City of Grand Forks Sewer Regulations and Rates Bylaw No. 1500

MOTION: O'DOHERTY / WYERS

RESOLVED THAT BYLAW NO. 1939, CITED AS "City of Grand Forks Sewer Regulations and Rates Amendment Bylaw No. 1939, 2012, BE GIVEN FIRST READING. CARRIED.

MOTION: SMITH / KENDEL

RESOLVED THAT BYLAW NO. 1939, CITED AS "City of Grand Forks Sewer Regulations and Rates Amendment Bylaw No. 1939, 2012, BE GIVEN SECOND READING. CARRIED.

MOTION: WYERS / SMITH

RESOLVED THAT BYLAW NO. 1939, CITED AS "City of Grand Forks Sewer Regulations and Rates Amendment Bylaw No. 1939, 2012, BE GIVEN THIRD READING. CARRIED.

LATE ITEMS:

None

QUESTIONS FROM THE PUBLIC:

ADJOURNMENT:

MOTION: SMITH

RESOLVED THAT THIS REGULAR MEETING OF COUNCIL BE ADJOURNED AT 9:53 P.M. CARRIED.

NOT ADOPTED
SUBJECT TO CHANGE

CERTIFIED CORRECT:

MAYOR BRIAN TAYLOR

CORPORATE OFFICER- DIANE HEINRICH

THE CORPORATION OF THE CITY OF GRAND FORKS

PRIMARY COMMITTEE MEETING OF COUNCIL
MONDAY JUNE 25TH, 2012

PRESENT: MAYOR BRIAN TAYLOR
COUNCILLOR BOB KENDEL
COUNCILLOR NEIL KROG
COUNCILLOR PATRICK O'DOHERTY
COUNCILLOR GARY SMITH
COUNCILLOR MICHAEL WIRISCHAGIN
COUNCILLOR CHER WYERS

CFO/DEPUTY CAO	C. Arnott
CORPORATE OFFICER	D. Heinrich
FIRE CHIEF	D. Heriot
MANAGER OF OPERATIONS	H. Wright
MAN OF ENVIRONMENT & BUILDING	W. Kopan
CONSTRUCTION SERVICES	

GALLERY

The Mayor called the meeting to order at 7:02 p.m.

ADOPTION OF THE AGENDA:

MOTION: KROG / KENDEL

RESOLVED THAT THE AGENDA OF THE PRIMARY COMMITTEE MEETING OF COUNCIL HELD MONDAY, JUNE 25TH, 2012, BE ADOPTED AS CIRCULATED.

CARRIED.

DELEGATIONS:

a) Delegation, Boundary Success by 6

Ellen Strelaeff, Coordinator for the Boundary Family & Individual Services and Angela Soukoroff representing the lead for the Boundary Success by 6 Initiative, of the Boundary Family & Individual Services Society made a presentation to Council requesting endorsement and support with regard to a Family Friendly Business Initiative.

Angela Soukoroff advised that the City could show its support by supplying the City Logo on their brochures and other information available to businesses and the public, and further advised that this program is more of an awareness raising initiative.

MOTION: WIRISCHAGIN / KROG

RESOLVED THAT THE PRIMARY COMMITTEE RECOMMENDS TO COUNCIL TO RECEIVE THE PRESENTATION AND ADVISE THAT THE CITY OFFICIALLY PARTNERS, SUPPORTS AND ENDORSES THE BOUNDARY SUCCESS BY 6 INITIATIVE.
CARRIED.

Councillor Smith advised that he has been liaising with this organization in correlation with the Economic Development Advisory Committee.

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b) Delegation, Vicom Design Inc. and the Kettle Valley Express Trail Guide

Brian McAndrew and Barbara Bleiler, of Vicom Design Inc. and the Kettle Valley Express Trail Guide made a presentation to Council requesting that the City advertise in their publication. They advised that this publication will be yearly magazine commencing the beginning of next year. They further advised that more information and an overview of the magazine could be found on their website at: www.vicomdesign.com. They commented that they will be asking for advertising support later on in the year and that the deadline for advertising is September 15th, 2012. The magazine goes to print the 1st week in December.

MOTION: SMITH / O'DOHERTY

RESOLVED THAT THE PRIMARY COMMITTEE RECOMMENDS TO COUNCIL TO RECEIVE THE PRESENTATION AND REFERS THE ISSUE FOR FURTHER DISCUSSION.
CARRIED.

UNFINISHED BUSINESS:

None

RECOMMENDATIONS FOR CONSIDERATION:

- a) Corporate Officer's Report – Amendments to the Zoning Bylaw and the Sustainable Community Plan

The City has received an application to re-designate the property west of 7450- 17th Street at the end of 75th Avenue, from Highway & Tourist Commercial to R-1, Single & Two Family residential.

MOTION: SMITH / O'DOHERTY

RESOLVED THAT THE PRIMARY COMMITTEE RECOMMENDS TO COUNCIL THAT STAFF BE DIRECTED TO DRAFT A SUSTAINABLE COMMUNITY PLAN AMENDMENT BYLAW, WHICH WOULD RE-DESIGNATE THE PROPERTY LEGALLY KNOWN AS LOT A, DISTRICT LOT 380, SDYD, PLAN KAP86963 LOCATED WEST OF 7450-17TH STREET AT THE END OF 75TH AVENUE, FROM HIGHWAY AND TOURIST COMMERCIAL TO LOW DENSITY RESIDENTIAL AND REMOVE THE SUBJECT PROPERTY FROM THE COMMERCIAL DEVELOPMENT PERMIT AREA, AND THAT FURTHER DIRECTION BE GIVEN TO DRAFT A ZONING AMENDMENT BYLAW WHICH WOULD REZONE THE SUBJECT PROPERTY FROM HC HIGHWAY COMMERCIAL TO R1 SINGLE AND TWO FAMILY RESIDENTIAL. CARRIED.

OPERATIONAL DISCUSSION FROM STAFF:

- a) Management's Presentation to Council – Verbal and PowerPoint Presentation on a five month update

MOTION: O'DOHERTY / SMITH

RESOLVED THAT THE PRIMARY COMMITTEE RECOMMENDS TO COUNCIL TO RECEIVE THE VERBAL PRESENTATION GIVEN BY MANAGEMENT WITH REGARD TO A FIVE MONTH UPDATE AND FURTHER APPROVES OF STAFF MOVING FORWARD AS PER THE RECOMMENDATIONS IN THE PRESENTATION.

CARRIED.

PROPOSED BYLAWS FOR DISCUSSION:

None

LATE ITEMS:

None

REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)

None

QUESTION PERIOD FROM THE PUBLIC:

Mayor Taylor stated that City Council is interested in hearing from the public on the issues it is dealing with or on any other issue that is of interest to the general public. To ensure that this process is open and does not feel uncomfortable to anyone, he advised that Council has set up some parameters to follow, and the normal rules apply.

NOT ADOPTED
SUBJECT TO CHANGE

BILL CAMPBELL – He inquired with regard to the \$814,000 City deficit as indicated in an article in the Gazette. He was advised that this is a non-cash deficit and that the City must record this for amortization.

ADJOURNMENT:

MOTION: SMITH

RESOLVED THAT THIS PRIMARY COMMITTEE MEETING BE ADJOURNED AT 8:47 P.M. CARRIED.

CERTIFIED CORRECT:

MAYOR BRIAN TAYLOR

CORPORATE OFFICER – DIANE HEINRICH

THE CORPORATION OF THE CITY OF GRAND FORKS

SPECIAL MEETING OF COUNCIL
MONDAY, JULY 9TH, 2012

PRESENT: MAYOR BRIAN TAYLOR
COUNCILLOR PATRICK O'DOHERTY
COUNCILLOR GARY SMITH
COUNCILLOR CHER WYERS

CHIEF ADMINISTRATIVE OFFICER L. Burch

The Chair called this Special Meeting to order at 10:13 a.m.

RECOMMENDATIONS FROM STAFF FOR DECISIONS:

- a) Chief Administrative Officer's Report – Community Infrastructure Improvement Fund

MOTION: WYERS / O'DOHERTY

RESOLVED THAT COUNCIL RECEIVES THE REPORT, DATED JULY 6, 2012, FROM THE CHIEF ADMINISTRATIVE OFFICER, AND AUTHORIZES THE APPLICATION FOR FUNDING UNDER THE COMMUNITY INFRASTRUCTURE IMPROVEMENT FUND PROGRAM FOR THE LIBRARY BUILDING COMMUNITY FACILITY RE-DEVELOPMENT – PHASES 1 AND 2, ESTIMATED TO COST \$640,965.

AND BE IT FURTHER RESOLVED THAT COUNCIL APPROVES THE CITY OF GRAND FORKS' SHARE OF FUNDING, FOR THE LIBRARY BUILDING COMMUNITY FACILITY RE-DEVELOPMENT, WILL BE FUNDED FROM THE SLAG SALES REVENUE RESERVE FUND. CARRIED.

IN-CAMERA RESOLUTION:

MOTION: WYERS / SMITH

RESOLVED THAT COUNCIL CONVENE AN IN-CAMERA MEETING AS OUTLINED UNDER SECTION 90 OF THE COMMUNITY CHARTER TO DISCUSS MATTERS IN A CLOSED MEETING WHICH ARE THE SUBJECT OF SECTIONS 90(1) (a) PERSONAL INFORMATION ABOUT AN IDENTIFIABLE INDIVIDUAL WHO HOLDS OR IS BEING CONSIDERED FOR A POSITION AS AN OFFICER, EMPLOYEE OR AGENT OF THE MUNICIPALITY OR ANOTHER POSITION APPOINTED BY THE MUNICIPALITY; OF THE COMMUNITY CHARTER.

BE IT FURTHER RESOLVED THAT PERSONS, OTHER THAN MEMBERS, OFFICERS, OR OTHER PERSONS TO WHOM COUNCIL MAY DEEM NECESSARY TO CONDUCT CITY BUSINESS, WILL BE EXCLUDED FROM THE IN-CAMERA MEETING.

CARRIED.

ADJOURNMENT:

MOTION: SMITH

RESOLVED THAT THIS SPECIAL MEETING OF COUNCIL BE ADJOURNED AT 10:25 A.M.

CARRIED.

CERTIFIED CORRECT:

MAYOR BRIAN TAYLOR

CHIEF ADMINISTRATIVE OFFICER – LYNNE BURCH

THE CITY OF GRAND FORKS

REQUEST FOR COUNCIL DECISION

DATE : July 17th, 2012
TOPIC : Reports, Questions and Inquiries from the Members of Council
PROPOSAL : Members of Council May Ask Questions, Seek Clarification and Report on Issues
PROPOSED BY : Procedure Bylaw / Chief Administrative Officer

SUMMARY:

Under the City's Procedures Bylaw No. 1889, 2009, the Order of Business permits the members of Council to report to the Community on issues, bring community issues for discussion and initiate action through motions of Council, ask questions on matters pertaining to the City Operations and inquire on any issues and reports.

STAFF SUGGESTION FOR HANDLING QUESTIONS AND INQUIRIES: (no motion is required for this)

Option 2: Issues which seek information on City Operations or have been brought to the attention of the Members of Council prior to the meeting of Council should be referred to the Chief Administrative Officer so that Staff can provide background and any additional information in support of the issues and the member can report at the meeting on the issue including the information provided by Staff. Further the member may make motions on issues that require actions. It is in the interest of fiscal responsibility members may wish to avoid committing funding without receiving a report on its impact on the operations and property taxation.

OPTIONS AND ALTERNATIVES:

Option 1: Submit a motion for Approval: Under this option, a member might wish to submit an immediate motion for expediency to resolve an issue or problem brought forward by a constituent. This approach might catch other members by surprise, result in conflict and might not resolve the problem.

Option 2: Issues, Questions and Inquiries should be made with the intent to resolve problems, seek clarification and take actions on behalf of constituents. Everyone is well served when research has been carried out on the issue and all relevant information has been made available prior to the meeting. It is recognized that at times this may not be possible and the request may have to be referred to another meeting of Council.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The main advantage of using this approach is to bring the matter before Council on behalf of constituents. Immediate action might result in inordinate amount of resource inadvertently directed without specific approval in the financial plan.

Option 2: The main advantage is that there is a genuine interest to resolve issues and seek clarifications without spending too much resources of the City. The disadvantage is that there may be issues brought forward which have no direct municipal jurisdiction, however, due to the motion of Council arising from the issue, resources are directed and priorities are altered without due process.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:


Both options could result in expenditures being incurred as a result of a motion on an issue without supporting documentation and report on its implications.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.



Department Head or Corporate Officer
Or Chief Administrative Officer



Reviewed by Chief Administrative
Officer

THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : July 17th, 2012
TOPIC : Report - from the Council's Representative to the Regional District of Kootenay Boundary
PROPOSAL : Regional District of Kootenay Director representing Council Will report on actions and issues being dealt with by the Regional District of Kootenay Boundary
PROPOSED BY : Procedure Bylaw / Council

SUMMARY:

Under the City's Procedures Bylaw No. 1889, 2009, the Order of Business permits the City's representative to the Regional District of Kootenay to report to Council and the Community on issues, and actions of the Regional District of Kootenay Boundary.

STAFF RECOMMENDATION:

Option 1: Receive the Report.

OPTIONS AND ALTERNATIVES:

Option 1: Receive the Report: Under this option, Council is provided with the information provided verbally by the Regional District Director representing Council.

Option 2: Receive the Report and Refer Any Issues for Further Discussion or a Report: Under this option, Council provided with the information given verbally by the Regional District of Kootenay Boundary Director representing Council and requests further research or clarification of information from Staff on a Regional District issue

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The main advantage is that all of Council and the Public is provided with information on the Regional District of Kootenay Boundary.

Option 2: The main advantage to this option is the same as Option 1.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

There is no direct financial impact on the provision of information.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting. Bylaw 1889, Council's Procedure Bylaw, was implemented in early February to include a specific line item in the Order of Business at a Regular Meeting to include a Report on the Regional District of Kootenay Boundary.



Department Head or Corporate Officer
or Chief Administrative Officer



Reviewed by Chief Administrative
Officer

Minutes of a regular meeting of the Board of Directors of the Regional District of Kootenay Boundary held in the Regional District of Kootenay Boundary Board Room, Trail, B.C., Tuesday, May 29, 2012 at 6:00 p.m.

Present: Director L. Gray, Chair
Director N. Kettle
Director K. Wallace
Director B. Taylor
Director I. Perepolkin
Director M. Rotvold
Director B. Baird
Director G. McGregor
Director B. Crockett
Director D. Duclos
Director L. Worley
Director R. Cacchioni

Call to Order

The Chair called the meeting to order at 6:00 p.m.

Agenda

The Director of Corporate Administration advised that there were late grant-in-aid requests and it was;

230-12 Moved: Director McGregor/Sec'd: Director Crockett

That the grant-in-aid requests be added to the agenda.

Carried.

231-12 Moved: Director McGregor/Sec'd: Director Grieve

That the agenda be adopted as amended.

Carried.

Minutes

232-12 Moved: Director Cacchioni/Sec'd: Director Rotvold

That the minutes of the regular Board meeting held May 29, 2012 be adopted as circulated.

May 29, 2012

Carried.

Delegations

Ms. Jackie Drysdale
re: Heritage

The Chair welcomed Ms. Jackie Drysdale to the meeting.

Ms. Drysdale thanked the Board for the invitation to address the Board on Heritage and noted that she was the Chair of the Rossland Heritage Commission.

Ms. Drysdale highlighted the following points:

- Every community has a unique history;
- If a community (Electoral Area) supports heritage, it should be approved through the Local Government (i.e. O.C.P., resolution);
- Historical Commissions recognize sites & buildings – Societies recognize artifacts (museums);
- A community needs to decide what is significant in heritage, develop a list and then go through the process of having them registered for protection;
- Value sites which includes historical value, cultural and ascetic;
- Conservation Preservation.

Ms. Drysdale advised that she doesn't support the establishment of a Heritage Service at this time and further advised that she and members of her Commission are available for any assistance a community may need in regards to Heritage Commissions.

The Chair thanked Ms. Drysdale for her presentation and she was excused from the meeting at 6:25 p.m.

Communications

Chair Gray – May 9/12
re: Proposed Land Purchase

A memo from Chair Gray dated May 9, 2012 regarding the results of the special voting opportunity on a proposed land purchase was read to the meeting.

233-12 Moved: Director Grieve/Sec'd: Director Worley

That the memo be received.

Carried.

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Communications (Information Only)

234-12 Moved: Director Baird/Sec'd: Director Crockett

That Items:

- a) Minutes – Area 'B' Recreation Committee – Apr. 16/12
- b) E-mail from A. Richmond – Apr. 21/12
re: Provincial Meat Regulations
- c) A.K.B.L.G.
re: Workshop
- d) Minutes – Area 'B' A.P.C. – May 7/12
- e) Minutes – Area 'A' A.P.C. – May 8/12
- f) Minutes – Area 'C' A.P.C. – May 8/12
- g) Minutes – Area 'E' A.P.C. – May 9/12
- h) Ministry of Justice – May 10/12
re: New Metal Dealers & Recyclers Act
- i) Min. of Community, Sport & Cultural Dvlp. – May 10/12
City of Trail – May 22/12
re: Regional Sewer Dispute
- j) Canada Post – May 16/12
re: Potential Changes to Beaverdell Post Office
- k) Carley Henniger – May 22/12
re: Financial Request

be received.

Carried.

Provincial Meat Regulations

Director Perepolkin advised that the Provincial Meat Regulations and the elimination of some classification of abattoirs will have a negative impact on her area and it was;

235-12 Moved: Director Perepolkin/Sec'd: Director Baird

That the Regional District of Kootenay Boundary send a letter supporting the initiatives of the South Cariboo Regional Cattlemens Association regarding the Provincial Meat Regulations.

Carried.

New Metal Dealers & Recyclers Act

Director Kettle reviewed his concerns with the new Metal Dealers & Recyclers Act and it was;

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236-12 Moved: Director Kettle/Sec'd: Director McGregor

That the Regional District of Kootenay Boundary send a letter to the Ministry of Justice expressing the concerns of the Regional District of Kootenay Boundary regarding the new Metal Dealers & Recyclers Act.

Carried.

Reports

Payroll

Int. Schedule of Accounts

April, 2012

237-12 Moved: Director Rotvold/Sec'd: Director Cacchioni

That the following items be approved for payment:

i)	Int. Sch. of Accounts – Apr./12	
	Cheque Nos. 30392 – 30849	\$1,691,826.52
ii)	Payroll Account	393,416.28
		<u>\$2,085,242.80</u>

Carried.

Personnel, Executive & Policy Committee

May 9, 2012

238-12 Moved: Director McGregor/Sec'd: Director Wallace

That the draft minutes of the Personnel & Policy Committee meeting held May 9, 2012 be received.

Carried.

Employee Travel & Expense Reimbursement Policy

239-12 Moved: Director McGregor/Sec'd: Director Worley

That the Regional District of Kootenay Boundary Board of Directors adopt the Employee Travel & Expense Reimbursement Policy as follows:

Policy: *The Regional District will reimburse employees for reasonable expenses incurred as a result of Regional District business.*

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Purpose: *To formalize the expense reimbursement process for employees and establish guidelines for reimbursement of travel and related expenses.*

Procedure:

- 1. All travel must be authorized by the appropriate supervisor.*
- 2. All claims for reimbursement must be made on the "Expense Report" form and be approved by the employee's supervisor. See Appendix "A" attached.*
- 3. Original receipts or proof of purchase must accompany expense claims.*
- 4. Unless specified under the terms of a collective agreement, or Terms and Conditions of Employment, employees who travel on scheduled days off or beyond normal working hours will not be paid overtime, or receive equivalent time off. Flexibility of work time hours may be considered with pre-approval from the supervisor. Any work schedule variation must occur within a reasonable amount of time after the event, i.e. up to 14 days after the event is reasonable.*
- 5. The completed Expense Report is to be submitted within five (5) working days of the employee's return from travel, along with supporting receipts and a copy of the program itinerary provided by the event organizer (including meeting/conference dates).*
- 6. Rates to be paid under this policy will be reviewed annually. Where a collective agreement specifies a rate of reimbursement different from that specified in this policy, the collective agreement rates will apply.*

Accommodation:

- Reimbursement for overnight stay will be at the conference rate if staying at a hotel where the conference rates have been obtained by the organization hosting the event, or at the government rate if lodging has been obtained elsewhere.*
- All reasonable costs associated with the hotel stay such as business telephone use and parking will be reimbursed.*
- Employees making private arrangements for accommodation with friends or relatives may claim up to \$50.00 per night.*

Travel:

- When making travel plans, employees are expected to utilize the most cost effective method of travel considering time, convenience and safety.*
- Use of the Region District's automobile fleet and gas card is strongly recommended to minimize costs. The fleet vehicle should be booked as soon as possible after travel plans are made.*
- If an employee chooses to take their own vehicle rather than an available fleet vehicle, then reasonable expenses will be paid upon proof of payment ie. Gas receipts. NO travel allowance will be paid if personal vehicle is used instead of an available fleet vehicle.*
- Mileage up to the equivalent economy airfare will be paid for the use of private automobiles for travel.*

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- *Travel allowance paid for use of a personal vehicle shall be at the rate determined by The Province of British Columbia (Provincial Rate). The mileage rate for 2012 is \$0.50 per kilometer.*
- *If the employee claims mileage equivalent to airfare, hotel accommodations and meals enroute normally will not be paid. Hotel accommodations and meals enroute, however, will be paid if it makes reasonable sense to do so.*
- *Air travel is to be used where other less expensive forms of transportation are not possible or reasonable. The most economical airfare shall be obtained and flights should be booked as soon as travel needs are determined to obtain early booking discounts. Use of personal air miles or like reward plans to purchase airline tickets will not be compensated.*
- *Associated costs for air travel such as parking, airport improvement fees, airport shuttle, taxi, etc. will be reimbursed with proof of payment.*

Meals and Incidental Expenses:

- *For each full calendar day or proportion thereof in travel status, employees shall be paid an overnight claim of \$20.00 as reimbursement for reasonable costs for incidental expenses.*
- *A meal allowance may be claimed in lieu of providing receipts as follows:*
 - *Breakfast \$20.00*
 - *Lunch \$25.00*
 - *Dinner \$35.00 (rates include gratuities)*
- *Where meals are included in a workshop or similar event, no amount may be claimed for meals, gratuities and other personal supplies or services.*
- *Actual receipts for meals may be substituted in place of a claim for meal allowance. Reimbursement will depend on the particular circumstances involved. Please provide all relevant information. A gratuity of 10–15% of the value of the goods and services will be reimbursed.*

Other Expenses:

- *Banquet tickets for spouses/partners to attend the conference gala dining event (presidential banquet or similar event) will be compensated. Participation in other conference activities by spouses/partners will not be compensated. Examples of these types of activities are: plenary sessions, break-out sessions, daily meal or refreshment breaks, etc.*
- *Other unavoidable or extraordinary expenses incurred that are not mentioned in this policy may be considered for reimbursement on a one-time basis. Payment for these types of expenses will be considered individually and will not create a precedent for future activities.*

Expenses Ineligible for Reimbursement:

- *Motor vehicle infractions*
- *In-room movies or personal services*
- *Alcoholic beverages*
- *Parking tickets or fines*

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- *Vehicle damages*
- *Cost for participation in optional recreation and social activities if not included in the conference registration fee*
- *Costs for spouse/partner recreation and social activities*

Carried.

Sub-Committee

240-12 Moved: Director McGregor/Sec'd: Director Baird

That the Regional District of Kootenay Boundary Board of Directors appoints a sub-committee of the Personnel, Executive & Policy Committee to develop Terms of Reference for the proposed comprehensive administrative/service organizational structure review **AND FURTHER** that the members of the committee be: Directors Gray, Cacchioni and McGregor.

Carried.

Managerial Staff Positions

241-12 Moved: Director McGregor/Sec'd: Director Cacchioni

That the Regional District of Kootenay Boundary Board of Directors approves the recommendation that any increases to managerial staffing positions be discussed with the Personnel, Executive & Policy Committee prior to discussions on the Financial Plan.

Carried.

Queen's Jubilee Medals

242-12 Moved: Director McGregor/Sec'd: Director Cacchioni

That the Regional District of Kootenay Boundary Board of Directors approves the recommendation that nominations for the Queen's Jubilee medals be vetted through the Regional District of Kootenay Boundary.

Carried.

The Chair noted that individual communities may still submit nominations through their individual communities.

Agenda Items

243-12 Moved: Director McGregor/Sec'd: Director Taylor

That the Regional District of Kootenay Boundary Board of Directors approves an item entitled "Discussion" being added to the agendas **AND FURTHER** that committee agendas follow headings as detailed in the District's Procedures Bylaw.

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Carried.

Meeting of the Board

244-12 Moved: Director McGregor/Sec'd: Director Cacchioni

That the Regional District of Kootenay Boundary Board of Directors have a meeting on June 14/12 (4:30 – 7:30 p.m.) to discuss issues of concern **AND FURTHER** that this meeting be attended by Board members only (no staff or facilitator).

Carried.

The Chair reviewed his report dated May 22/12 regarding the meeting scheduled for June 14/12 and it was;

245-12 Moved: Director Crockett/Sec'd: Director Cacchioni

That the Strategic Planning session (without staff or a facilitator) to be held June 14/12 be held at the Prestige in Rossland, B.C. from 4:30 – 7:30 p.m.

Carried.

The Electoral Area Services Committee meeting will be held in conjunction with this date if there is a need for a meeting.

The Board discussed dates for holding the facilitated Strategic Planning session and it was;

246-12 Moved: Director Grieve/Sec'd: Director Crockett

That the facilitated Strategic Planning session be held in early October, 2012.

Carried.

The Chair advised that staff would be sending out options for dates.

Boundary Economic Development Committee
May 1, 2012

247-12 Moved: Director Taylor/Sec'd: Director Kettle

That the draft minutes of the Boundary Economic Development Committee meeting held May 1, 2012 be received.

Carried.

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Contract with Community Futures – Boundary

248-12 Moved: Director Taylor/Sec'd: Director Perepolkin

That the Regional District of Kootenay Boundary Board of Directors approve a contract with Community Futures – Boundary to provide economic development services for the Boundary Economic Development Committee for a fee of \$4,000 per month **AND FURTHER** that the contract commence June 1, 2012 and end December 31, 2012.

Carried.

B.V. Recreation, Parks & Trails Committee
May 8, 2012

249-12 Moved: Director Grieve/Sec'd: Chair Gray

That the draft minutes of the Beaver Valley Recreation, Parks and Trails Committee meeting held May 8, 2012 be received.

Carried.

Sewerage Committee
May 1, 2012

250-12 Moved: Director Crockett/Sec'd: Director Duclos

That the draft minutes of the Sewerage Committee meeting held May 1, 2012 be received.

Carried.

Protective Services Committee
May 9, 2012

251-12 Moved: Director Rotvold/Sec'd: Director Duclos

That the draft minutes of the Protective Services Committee meeting held May 9, 2012 be received.

Carried.

Joint Emergency Preparedness Program (JEPP)-Funding

252-12 Moved: Director Rotvold/Sec'd: Director Cacchioni

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That the Regional District of Kootenay Boundary Board of Directors forward a letter to Public Safety Canada, the Federal agency responsible for the Joint Emergency Preparedness Program, expressing the Board's concerns regarding the decision to cancel the JEPP funding **AND FURTHER** that the letter also identify the value and usefulness of the program to local governments.

Carried.

Environmental Services Committee
April 4 & May 2, 2012

253-12 Moved: Director Worley/Sec'd: Director Grieve

That the minutes of the Environmental Services Committee meeting held April 4, 2012 be received.

Carried.

254-12 Moved: Director Worley/Sec'd: Director Cacchioni

That the minutes of the Environmental Services Committee meeting held May 2, 2012 be received.

Carried.

Recycling Contract

255-12 Moved: Director Worley/Sec'd: Director McGregor

That the Regional District of Kootenay Boundary Board of Directors approves extending the current recycling contract with Alpine Disposal and Recycling to May 19, 2014 and discontinue packaging and printed paper recycling services after May 29, 2014.

Carried.

Director Kettle advised that the Council of Greenwood had some concerns regarding waste management and requested that the Director of Environmental Services attend a meeting to clarify some issues brought forward from his Council.

Director Taylor thanked the Regional District for their support with the Curbside Organics Collection program and advised that the City would be expanding this program.

East End Services Committee
May 22, 2012

256-12 Moved: Director Wallace/Sec'd: Director Worley

May 29, 2012

That the draft minutes of the East End Services Committee meeting held May 22, 2012 be received.

Carried.

West Kootenay Regional Transit

257-12 Moved: Director Wallace/Sec'd: Director Grieve

That subject to inclusion of a partner withdrawal clause in the Memorandum of Understanding as determined by the West Kootenay Regional Transit Committee (i.e. length of time), the Regional District of Kootenay Boundary Board of Directors agrees to:

- Participate in a West Kootenay Regional Transit Committee as described in the proposed Memorandum of Understanding and in doing so agrees to recognize the committee as setting regional fares, process and products as well as respect the recommendations of the committee for regional planning initiatives, expansion priorities and service hour allocation.
- Participate in a single schedule for the system and in doing so acknowledges local service changes must be done in line with scheduled regional service changes.
- Participate and honor a regional fare structure approved by the West Kootenay Regional Transit Committee but in doing so not give up the right to set the local fare.

Carried.

Appointees to Committee

258-12 Moved: Director Wallace/Sec'd: Director Cacchioni

That the Regional District of Kootenay Boundary Board of Directors approves the appointment of Directors Gray, Duclos and Wallace to the West Kootenay Regional Transit Committee.

Carried.

Economic Impact Assessment Study – Airport

259-12 Moved: Director Wallace/Sec'd: Director Grieve

That the Regional District of Kootenay Boundary Board of Directors awards the contract to Wave Point Consulting Ltd. to complete an Economic Impact Assessment Study for the Trail Regional Airport in the amount of \$28,352 inclusive of applicable taxes.

Carried.

Board Appointment Updates

May 29, 2012

S.I.D.I.T.

Director McGregor advised that the AGM will be held in June.

S.I.B.A.C.

Director McGregor advised that the AGM will be held in June.

R.C.M.P.

Director McGregor requested that this item be added to the agenda and updated the Board members on the meeting she attended.

Director McGregor was requested to ask why most of the items that this committee would be discussing would be kept "in camera".

Okanagan Film Commission

Director Baird updated the Board on the Commission and noted that the AGM will be held in June.

Columbia River Treaty Committee

Directors Worley & Rotvold updated the Board members on the Columbia River Treaty Committee and advised that public meetings are being scheduled throughout the Columbia Basin Trust area from May 29 to June 20/12.

L.C.I.C.

No report at this time.

Boundary Weed/Stakeholder

Director Baird advised that the Province has approved \$737,000 in funding for the Weed Program.

Staff Reports

T. Lenardon

re: Memorandum of Resolutions

260-12 Moved: Director Grieve/Sec'd: Director Wallace

That the Memorandum be received.

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Carried.

B. Teasdale -- May 14/12
Infrastructure Planning Study Grant

A report from Bryan Teasdale, Operations Manager, dated May 12/12 regarding an Infrastructure Planning Study Grant application on behalf of the Sutherland Creek Waterworks District was read to the meeting.

261-12 Moved: Director McGregor/Sec'd: Director Rotvold

That the staff report be received.

Carried.

262-12 Moved: Director McGregor/Sec'd: Director Worley

That the Regional District of Kootenay Boundary Board of Directors supports the Sutherland Creek Waterworks District with their submission on an Infrastructure Planning Grant application regarding investigation into additional storage capacity.

Carried.

D. Dean -- May 29/12
re: Revised O.C.P. -- Area 'B'

A report from Donna Dean, Planner, dated May 29/12 regarding the revised O.C.P. for Electoral Area 'B' was read to the meeting.

263-12 Moved: Director Worley/Sec'd: Director Perepolkin

That the staff report received.

Carried.

264-12 Moved: Director Worley/Sec'd: Director Wallace

WHEREAS the Regional District of Kootenay Boundary Board of Directors has considered Section 882 of the Local Government Act with regard to the revised Electoral Area 'B' Official Community Plan Bylaw No. 1470;

AND WHEREAS the Regional District of Kootenay Boundary Board of Directors give Electoral Area 'B' Official Community Plan Bylaw No. 1470 first reading;

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THEREFORE BE IT RESOLVED that the Regional District of Kootenay Boundary Board of Directors direct staff to consider Bylaw No. 1470 in conjunction with the Regional District's Financial Plan and Waste Management Plan, refer Bylaw No. 1470 to the Agricultural Land Commission and after receiving comment(s) set up a Public Hearing.

Carried.

M. Fournier-Beck – May 29/12
re: Liquor Control License Application

A report from Marie-Ange Fournier-Beck, Assistant Planner, dated May 29/12 regarding a liquor control and licensing branch application for the Rossland Trail Country Club for a primary liquor license was read to the meeting.

265-12 Moved: Director Worley/Sec'd: Director McGregor

That the staff report be received.

Carried.

266-12 Moved: Director Worley/Sec'd: Director Kettle

BE IT RESOLVED THAT:

1. The Board recommends the amendment of the liquor primary license for the following reasons:

The Rossland Trail Country Club is applying for a Liquor Primary License in order to provide food and beverage services via a beverage cart on the course. Beverage carts are a common use at many golf courses. This license will help to attract more clientele and to improve business for the Rossland Trail Country Club.

2. The Board's comments on the prescribed considerations are as follows:

a. The location of the establishment:

The establishment is located along Highway 22, approximately 5 km southwest of Genelle. The golf course is in the Recreational Resource 1 zone; there is an Industrial 8 and an Industrial 6 zone across the highway from the golf course. The properties to the north and south are zoned Rural Resource 1, and it borders the Columbia River to the east. The golf course is a significant distance from residential dwellings. The primary liquor license for a golf beverage cart would be a compatible use with the course itself and should not impact the neighboring properties.

b. The proximity of the establishment to other social or recreational facilities and public buildings:

The nearest public building, liquor primary licensed establishment, or social facility is approximately 5 km away and therefore there would not be any direct impacts with the

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issuance of this license and use of the golf beverage cart.

c. The person capacity and hours of liquor service:

The licensed cart will traverse throughout the golf course to service the golfers during their play. The requested operating hours of the cart is from 9 am until midnight, Monday through Sunday. The golfers who will use this service are distributed throughout the 18 or 9 hole course. Capacity will be determined by the amount of people on the course and is not related to a closed-in patio or interior area and therefore this is unlikely to be an issue.

d. The number and market focus or clientele of liquor primary license establishments within a reasonable distance to the proposed location:

The Rossland Trail Country Club serves a target market in the area. The next closest clubs are in Castlegar and Rossland (15 – 20 km away). The licensed golf beverage cart is a typical service at many golf courses. The next closest licensed facility is more than 5 km away and would not necessarily compete with the same clientele.

e. Traffic, noise, parking and zoning:

The licensed golf beverage cart is unlikely to amplify noise created on the golf course. The course is located in a fairly remote area; any noise should not impact the immediate community.

3. The Board's comments on the views of the residents are as follows:

The applicant posted a notice of the proposed development in the front window of their establishment. The notices were posted from April 20, 2012 through May 29, 2012. No comments have been received.

Carried.

M. Fournier-Beck – May 29/12

re: Development Variance Permit – Area 'B'

A report from Marie-Ange Fournier-Beck, Assistant Planner, dated May 29/12 regarding a Development Variance Permit application to install three prefabricated buildings for storage purposes in Area 'B' was read to the meeting.

267-12 Moved: Director Worley/Sec'd: Director McGregor

That the staff report be received.

Carried.

268-12 Moved: Director Worley/Sec'd: Director McGregor

That the Regional District of Kootenay Boundary Board of Directors approves the Development Variance Permit submitted by Allen Walker of Monashee Electric to vary the interior side parcel line and rear parcel line setbacks 5.1 meters for the property legally described as Lot 2, AL 2404, Plan NEP 83588, Kootenay Land District.

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Carried.

M. Fournier-Beck – May 29/12
re: ALR Subdivision in Area 'A'

A report from Marie-Ange Fournier-Beck, Assistant Planner, dated May 29/12 regarding an ALR Subdivision application in Electoral Area 'A' was read to the meeting.

269-12 Moved: Director Grieve/Sec'd: Director Perepolkin

That the staff report be received.

Carried.

270-12 Moved: Director Grieve/Sec'd: Director Worley

That the Regional District of Kootenay Boundary Board of Directors supports the subdivision application in the ALR for James and Linda Green for the property legally described as Lot 1, Twp 7A, KD, Plan NEP19305 and SL 20, Twp 7A, Kootenay District Plan, X66 except Parcel A (see 1597I) and Part in Plan 1305 contingent upon the acquisition and rezoning of 0.607 ha from the neighbouring parcel **AND FURTHER** that the Approving Office provide information regarding the approval in 1991 of Plan NEP19305 that created a non-conforming parcel in the Rural 2 Zone of the Area 'A' Zoning Bylaw No. 568.

Carried.

M. Fournier-Beck – May 29/12
re: ALR Subdivision in Area 'E'

A report from Marie-Ange, Assistant Planner, dated May 29/12 regarding an ALR subdivision application in Electoral Area 'E' was read to the meeting.

271-12 Moved: Director Baird/Sec'd: Director McGregor

That the staff report be received.

Carried.

272-12 Moved: Director Baird/Sec'd: Director Rotvold

That the Regional District of Kootenay Boundary Board of Directors forward the application by Brad Elenko to subdivide in the ALR for the property legally described as DL 346, SDYD Except Plans H17963 and KAP89411 to the Agricultural Land Commission without a recommendation.

May 29, 2012

Carried.

B. Teasdale – May 10/12

re: Casino Waterworks District Transition Study

A report from Bryan Teasdale, Operations Manager, dated May 10/12 regarding the Casino Waterworks District Transition Study was read to the meeting.

273-12 Moved: Director Worley/Sec'd: Director Crockett

That the staff report be received.

Carried.

T. Dueck – May 28/12

re: Contract to Clean the big White Waste Transfer Station

A report from Tim Dueck, Solid Waste Program Coordinator, dated May 28/12 regarding the contract to clean the Big White Transfer Station was read to the meeting.

274-12 Moved: Director Baird/Sec'd: Director McGregor

That the staff report be received.

Carried.

275-12 Moved: Director Taylor/Sec'd: Director Baird

That the Regional District of Kootenay Boundary Board of Directors enter into a contract with Ridgetop Meat Pies (Neil Stuart) for the purposes of procuring maintenance services at the Big White Waste Transfer Station.

Carried.

Bylaws

Electoral Area 'B' O.C.P.

276-12 Moved: Director Worley/Sec'd: Director Perepolkin

That Regional District of Kootenay Boundary Bylaw No. 1470 be given first reading.

Carried.

Bridesville Townsite Land Use Plan

May 29, 2012

277-12 Moved: Director Baird/Sec'd: Director Perepolkin

That Regional District of Kootenay Boundary Bylaw No. 1485 be now reconsidered and finally adopted.

Carried.

New Business

Grants-in-Aid

278-12 Moved: Director Worley/Sec'd: Director Grieve

That the following grants in aid be approved:

- Air Cadets 531 Squadron Sponsoring Committee – Area 'A' - \$2,000
- Cooperative Education Centre Bursary – Area 'A' \$250; Area 'B' \$500
- Showcase Firefighter Memorabilia – Area 'B' - \$400
- Grand Forks International Baseball – Area 'C' \$1,000; Area 'D' \$1,500
- Christina Lake Stewardship Society – Area 'C' - \$4,500
- Christina Lake Softball Teams – Area 'C' - \$200
- Greenwood Elementary School (Jr. Golf) – Area 'E' - \$400
- Greenwood Heritage Society – Area 'E' - \$1,000
- Greenwood Founder's Day 2012 – Area 'E' - \$800
- Discover Rock Creek – Area 'E' - \$350
- Kettle River Lions Club – Area 'E' - \$3,000
- Rock Creek Community Medical Society – Area 'E' - \$1,000
- Kettle River Recreation – Area 'E' - \$1,000
- Big White Community School PAC – Area 'E' - \$3,000
- Rivervale Recreation – Area 'B' - \$3,700
- Grand Forks & District Canada Day Celebrations – Area 'D' - \$1,000

Carried.

Adjournment

279-12 Moved: Director Baird

That the meeting be adjourned.

Time: 7:50 p.m.

Chair

Director of Corporate Administration

May 29, 2012

THE CITY OF GRAND FORKS

REQUEST FOR COUNCIL DECISION

DATE : July 16th, 2012

TOPIC : Application for a Development Variance Permit

PROPOSAL : Variance requested to the City's Zoning Bylaw Section 33(2)(h) to vary the front parcel line of the Accessory Building to be closer than the facing wall of the principal building; and 33(2)(f) to vary the Front Parcel Line Set Back

PROPOSED BY : Bertha LeSergent - Property Owner

SUMMARY:

We are in receipt of an application for a development variance permit to accommodate two variances to the Grand Forks Zoning Bylaw. The first variance request 33(2)(h)- Accessory Buildings – is to allow for a garage to be constructed closer to the front property line than the facing wall of the principal building. This would, in turn, require the second variance request 33(2)(f) – Setbacks – to vary the required 20-foot setback from a front parcel line to 10 feet. The application, complete with the Planning Technician's report is attached. If Council proposes to pass a resolution to issue a permit under this section, notice must be given to surrounding property owners in accordance with this section. Property owners within 100 feet of the subject property have been notified, and should they wish, may provide input at this time, prior to Council considering the application.

STAFF RECOMMENDATIONS:

Option 1: Council resolves to approve the application for a development variance permit, thereby varying Section 33(2)(h), to allow for a garage to be constructed closer to the front property line than the facing wall of the principal building; and varying Section 33(2)(f), to vary the required 20 foot setback from the front parcel line to 10 feet, on the property legally described as Parcel A, Block 8, DL 585, Plan 52 located at 152-79th Avenue, as submitted by the property owner, Bertha LeSergent.

OPTIONS AND ALTERNATIVES:

Option 1: Council adopts a resolution to approve the application: This option will allow the proposed construction of a garage to be built 10 feet from the front property line.

Option 2: Council declines to approve the application. This option will preclude the proposed construction from going ahead.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The benefit of this option is that it will allow the property owner to construct a garage on their residence.

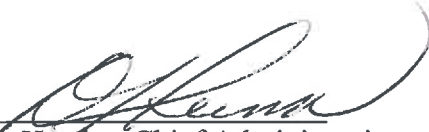
Option 2: The disadvantage to not approving the application will be that the proposed additional construction to an existing garage will not proceed as presented.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

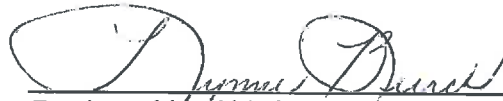
Eventually improved properties are reflected in the overall increase in property assessment.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The Local Government Act provides the authority to vary the requirements of a zoning bylaw through the Development Variance Process. Section 922 of the Local Government Act allows Council to vary sections of the Zoning Bylaw, by way of a development variance permit provided the variance does not involve the use of the property or the density. Council over the past number of years, have approved variances through the Development Variance Process. Notice of this permit, should Council approve it, will be deposited in the Kamloops Land Title Office and attached to the title of the property.



Department Head or Chief Administrative
Officer



Reviewed by Chief Administrative Officer

THE CORPORATION OF THE CITY OF GRAND FORKS

STAFF MEMORANDUM

To: Diane Heinrich, Corporate Officer
Date: July 13, 2012
From: Kathy LaBossiere, Planning Tech

LeSergent Development Variance Application

The City has received a Development Variance application from Bertha LeSergent, owner of property legally described as Parcel A, Block 8, D.L. 585, Plan 52 located at 152-79th Avenue requesting a variance to Section 33(2)(h) R-1 (Single & Two family residential) zone – Accessory Buildings and to Section 33(2)(f) – Front Parcel Line setback in order to construct an open sided garage on the property.

The garage cannot be connected and become part of the house due to the different angles of the roof lines. An engineer's report is enclosed stating that the proposed location and the structural trusses of the garage meet the building code requirements for construction in a floodplain area. Garages are exempt from the floodplain elevation but do require an engineer's report prior to the building permit stage.

The applicant is requesting a variance to Section 33(2)(h) – Accessory Buildings to allow for a garage to be constructed closer to the front property line than the facing wall of the principal building. This would in turn require a variance to Section 33(2)(f) – Setbacks to vary the required 20-foot setback from a front parcel line to 10 feet.

The property in question is 14,616 square feet in size which has an existing single family residence on it.

The houses on either side are sufficiently far enough apart so the proposed location of the open garage would not block anyone's view.

Attached are photos showing the location of the existing residence and the location of the open sided garage and a site plan of the property.

Respectfully Submitted:



Kathy LaBossiere
PLANNING TECH

N:\Planning\divp\lesergent/memo to clerk

11/5/99

33.5.

11/5/99

I F. Wollaston, a surveyor authorized to make surveys of
Provincial lands certify that this plan is a correct
representation of the survey which has been made by
me upon the ground and is prepared under the
provisions of the Land Registry Act:

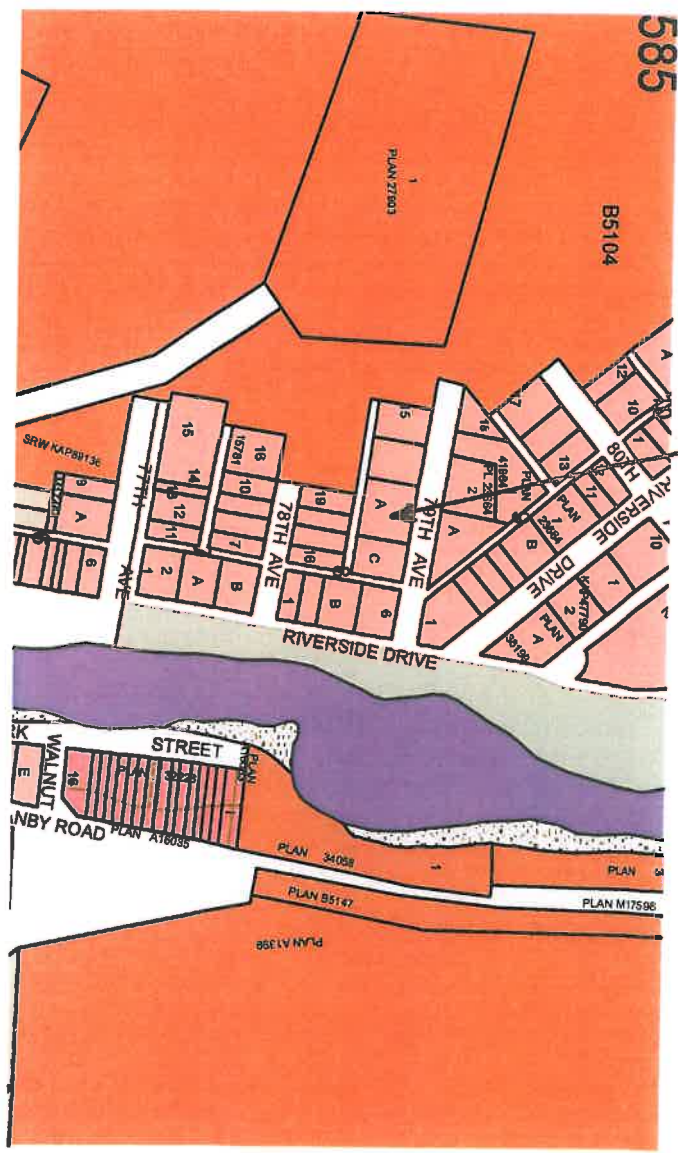
Fred Wollaston
P.L. Surveyor

Feb 16th 1899

SCALE 120 ft = 1 inch



SUBJECT PROPERTY



THE CORPORATION OF THE CITY OF GRAND FORKS

7217-4th Street
P.O. Box 220
Grand Forks, B.C.
V0H 1H0

Telephone: 250-442-8266
Fax: 250-442-8000

DEVELOPMENT VARIANCE PERMIT APPLICATION

APPLICATION FEE \$350.00

Receipt No. 155298

Registered Owner(s): Bertha LeSargent

Mailing Address: Box 1513

AJ

Telephone: Home: 442-0081 Work _____

Legal Description:

Parcel A, Block 8, D.R. 585, Plan 52

Street Address: 152-79th Avenue

DECLARATION PURSUANT TO THE WASTE MANAGEMENT ACT

I, B. J. LeSargent, owner of the subject property described on this application form, hereby declare that the land which is the subject of this application has not, to my knowledge been used for industrial or commercial activity as defined in the list of "Industrial Purposes and Activities" (Schedule 2) of the *Contaminated Sites Regulation* (B.C. Reg. 375/96). I therefore declare that I am not required to submit a Site Profile under Section 26.1 or any other section of the *Waste Management Act*.

B. J. LeSargent
(signature)

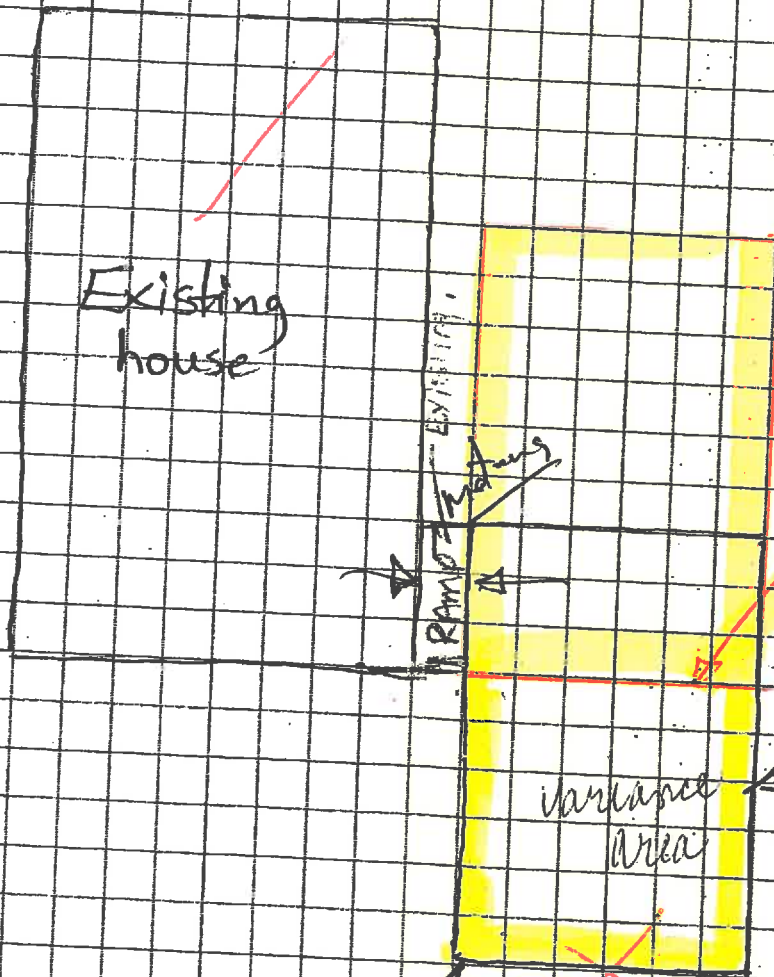
June 20, 2012
(date)

.OVER.....

July 23

BUILDING SITE PLAN

1. Draw proposed location of home or building and all existing buildings on space provided below, and show distances to all PROPERTY LINES. Also show north arrow.
2. Show location of street access, and names of streets.
3. Show location and distances of any water courses.



RECEIVED
JUN 06 2012

REGIONAL DISTRICT OF KOOTENAY
BOUNDARY

RECEIVED
MAY 29 2012

REGIONAL DISTRICT OF KOOTENAY
BOUNDARY

OWNER'S COPY B.P. # 12-0212 GF

PART VI ZONES

SECTION 33

R-1 (Residential – Single & Two Family) Zone

Permitted Uses

1. The following uses and no others are permitted in an R-1 zone:

- (a) dwelling units;
- (b) religious centres;
- (c) day care centres;
- (d) bed and breakfast accommodations;
- (e) home occupations.

Permitted accessory uses and buildings on any parcel includes the following:

- (f) any accessory buildings or structures to any of the above uses.

Regulations

2. On a parcel of land located in an R-1 zone:

Minimum Parcel Size for Subdivision purposes

does it have to be this big?

- (a) The minimum parcel size is 10,120 square metres (108,913 sq.ft. or 2.5 acres) where there is no community sewage or water system;
- (b) The minimum parcel size is **1,393.5 square metres (15,000sq ft)** when the parcel is either connected to a community sewage or water system, but not both;
- (c) The minimum parcel size is 697 square metres (7,500 sq.ft.) when the parcel is connected to both a community sewage and water system.

BYLAW 1800

Number and type of Dwelling Units allowed

- (d) One of the following types of dwelling units is allowed on a parcel of land in an R-1 zone;
 - (i) One single-family dwelling; or
 - (ii) One two-family dwelling.

Height

- (e) No principal building or structure shall exceed ⁶9.7⁵ metres (32 ft) in height. No accessory building or structure shall exceed 4.8 metres (16 ft) in height.
4.8⁷

SECTION 33

R-1 (Residential – Single & Two Family) Zone cont'd

Setbacks

- (f) Except as otherwise specifically permitted in this bylaw, no building or structure shall be located within:
 - (i) 6 metres (20 ft) of a front parcel line;
 - (ii) 1.5 metres (5 ft) of an interior side parcel line;
 - (iii) 4.6 metres (15 ft) of an exterior side parcel line; or
 - (iv) 6 metres (20 ft) of a rear parcel line.

Accessory Buildings

- (g) The total of all the accessory buildings shall have a floor area not greater than 50% of the principal structure;
- (h) No accessory building shall be located closer than 1.5 metres (5 ft) to a rear parcel line and not closer to the front parcel line than the facing wall of the principal building, to which it is accessory.

Lot Area Coverage

- (i) The maximum permitted lot area coverage shall be as follows:

Principal building with all accessory buildings and structures 50%

Additional requirements

- (j) ****deleted by Bylaw 1888***
- (k) ****deleted by Bylaw 1679***
- (l) The minimum size for a single-family dwelling shall be 75 square metres (800 sq.ft.);
- (m) See Sections 13 to 30A of this Bylaw.



FACING WEST SHOWING EXISTING DRIVEWAY & RAMP. PROPOSED GARAGE WILL END ABOUT HERE



STANDING ON 79TH AVENUE FACING SOUTH



**THE OPEN SIDED GARAGE WILL GO 10 FEET INTO THE 20 FOOT SETBACK
AT THE FRONT**

SCHEDULEForming Part of Subsection 2.2.7, Div. C of the
British Columbia Building CodeBuilding Permit No.
(for authority having jurisdiction's use)**ASSURANCE OF PROFESSIONAL DESIGN AND
COMMITMENT FOR FIELD REVIEW**

- Notes: (i) This letter must be submitted prior to the commencement of construction activities of the components identified below. A separate letter must be submitted by each *registered professional of record*.
- (ii) This letter is endorsed by: Architectural Institute of B.C., Association of Professional Engineers and Geoscientists of B.C., Building Officials' Association of B.C., and Union of B.C. Municipalities.
- (iii) In this letter the words in italics have the same meaning as in the British Columbia Building Code.

To: The authority having jurisdiction

Regional District of Kootenay Boundary
Name of Jurisdiction (Print)

Re: Ms B. LeSergent - carport
Name of Project (Print)

152 - 79th Ave Grand Forks BC
Address of Project (Print)

The undersigned hereby gives assurance that the design of the
(Initial those of the items listed below that apply to this *registered professional of record*. All the disciplines will not necessarily be employed on every project.)

WJ ARCHITECTURAL
WJ STRUCTURAL
MECHANICAL
PLUMBING
FIRE SUPPRESSION SYSTEMS
ELECTRICAL
WJ GEOTECHNICAL — temporary
WJ GEOTECHNICAL — permanent

(Professional's Seal and Signature)

09 July 2012

Date

components of the plans and supporting documents prepared by this *registered professional of record* in support of the application for the building permit as outlined below substantially comply with the B.C. Building Code and other applicable enactments respecting safety except for construction safety aspects.

The undersigned hereby undertakes to be responsible for *field reviews* of the above referenced components during construction, as indicated on the "SUMMARY OF DESIGN AND FIELD REVIEW REQUIREMENTS" below.

WJ
CRP's Initials

Schedule B - Continued

Building Permit No.
(for authority having jurisdiction's use)

Grand Forks BC

Project Address

struct., geotech (perm)

Discipline

SUMMARY OF DESIGN AND FIELD REVIEW REQUIREMENTS

(initial applicable discipline below and cross out and initial only those items not applicable to the project.)

ARCHITECTURAL

- 1.1 Fire resisting assemblies
- 1.2 Fire separations and their continuity
- 1.3 Closures, including tightness and operation
- 1.4 Egress systems, including access to exit within suites and floor areas
- 1.5 Performance and physical safety features (guardrails, handrails, etc.)
- 1.6 Structural capacity of architectural components, including anchorage and seismic restraint
- 1.7 Sound control
- 1.8 Landscaping, screening and site grading
- 1.9 Provisions for fire fighting access
- 1.10 Access requirements for persons with disabilities
- 1.11 Elevating devices
- 1.12 Functional testing of architecturally related fire emergency systems and devices
- 1.13 Development Permit and conditions therein
- 1.14 Interior signage, including acceptable materials, dimensions and locations
- 1.15 Review of all applicable shop drawings
- 1.16 Interior and exterior finishes
- 1.17 Dampproofing and/or waterproofing of walls and slabs below grade
- 1.18 Roofing and flashings
- 1.19 Wall cladding systems
- 1.20 Condensation control and cavity ventilation
- 1.21 Exterior glazing
- 1.22 Integration of building envelope components
- 1.23 Environmental separation requirements (Part 5)
- 1.24 Building envelope, Part 10/ASHRAE requirements

(Professional's Seal and Signature)

09 July 2012

Date

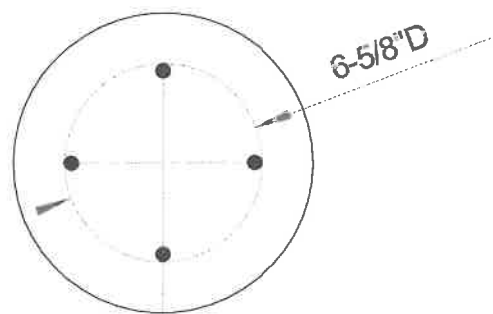
STRUCTURAL

- ~~2.1 Structural capacity of structural components of the building, including anchorage and seismic restraint~~
- ~~2.2 Structural aspects of deep foundations~~
- 2.3 Review of all applicable shop drawings
- ~~2.4 Structural aspects of unbonded post-tensioned concrete design and construction~~

MECHANICAL

- 3.1 HVAC systems and devices, including high building requirements where applicable
- 3.2 Fire dampers at required fire separations
- 3.3 Continuity of fire separations at HVAC penetrations
- 3.4 Functional testing of mechanically related fire emergency systems and devices
- 3.5 Maintenance manuals for mechanical systems
- 3.6 Structural capacity of mechanical components, including anchorage and seismic restraint
- 3.7 Review of all applicable shop drawings
- 3.8 Mechanical systems, Part 10/ASHRAE requirements

CRP's Initials



10"

wire ties

8"

grade

2' 4"

10mm rbar-bent
4 req'd

24" dia BigFoot
form

2' 6"

10"

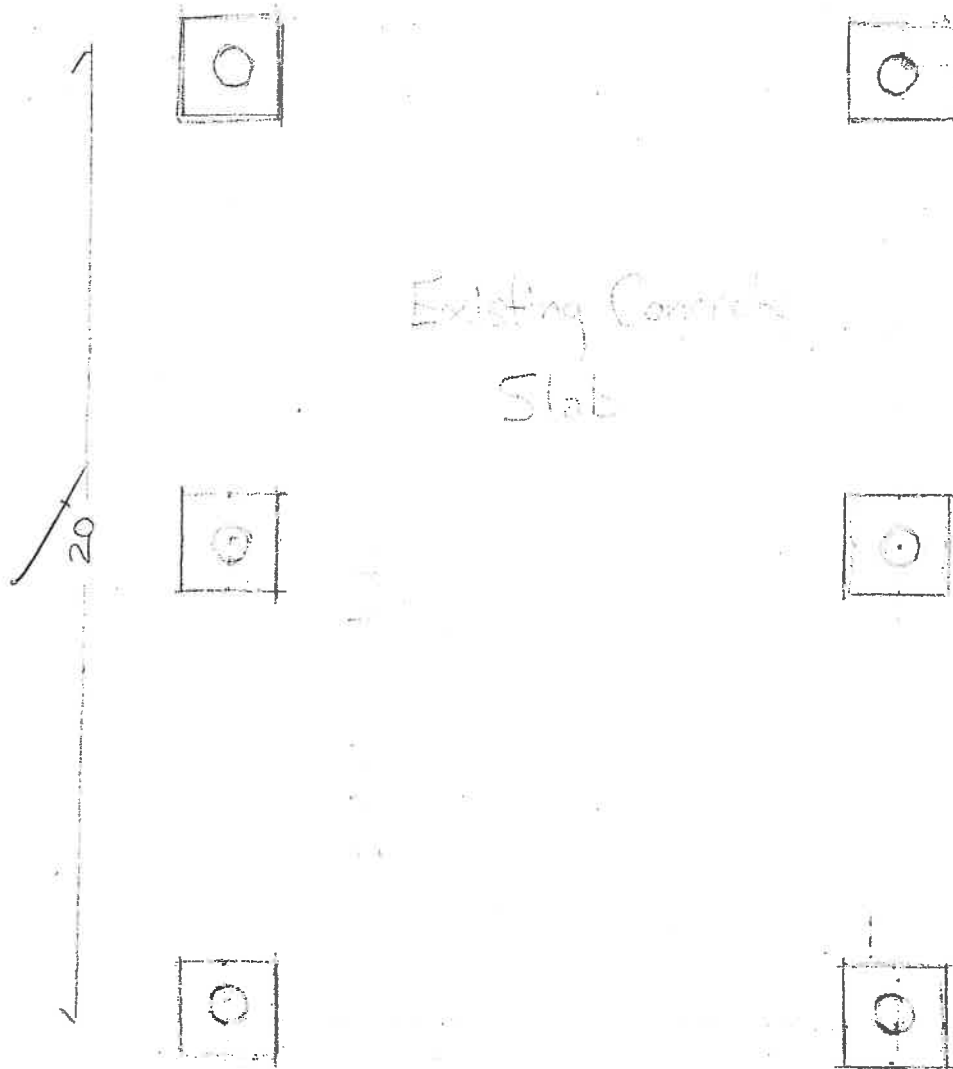
2' 0"

W. Lund

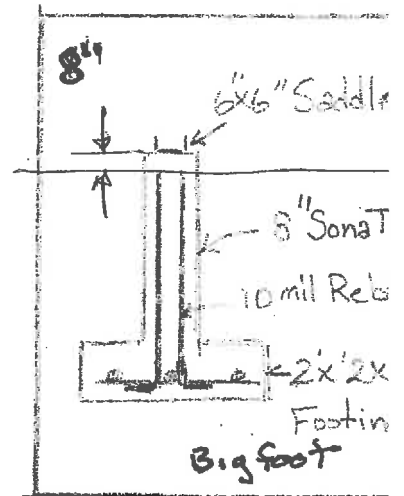
Rev	By	Date	Revision
Phoenix Engineering W.J. Lund PEng Consulting Engineer A4 5455 Almond Gardens Road Grand Forks BC V0H 1H4 Phone/Fax (250)442-5367 e-mail: blund@sunshinecable.com			
Scale: N.T.S.	Drn: WJL	Client: Ms. B. LeSergent	
Ch'kd: not	Date: 09/07/12	Project: Carport	
Contract No: 1215		Detail: Footing	
Dwg: 121501		REV: PRE	

DESTROY PRINTS PREVIOUS TO

FOUNDATION PLAN



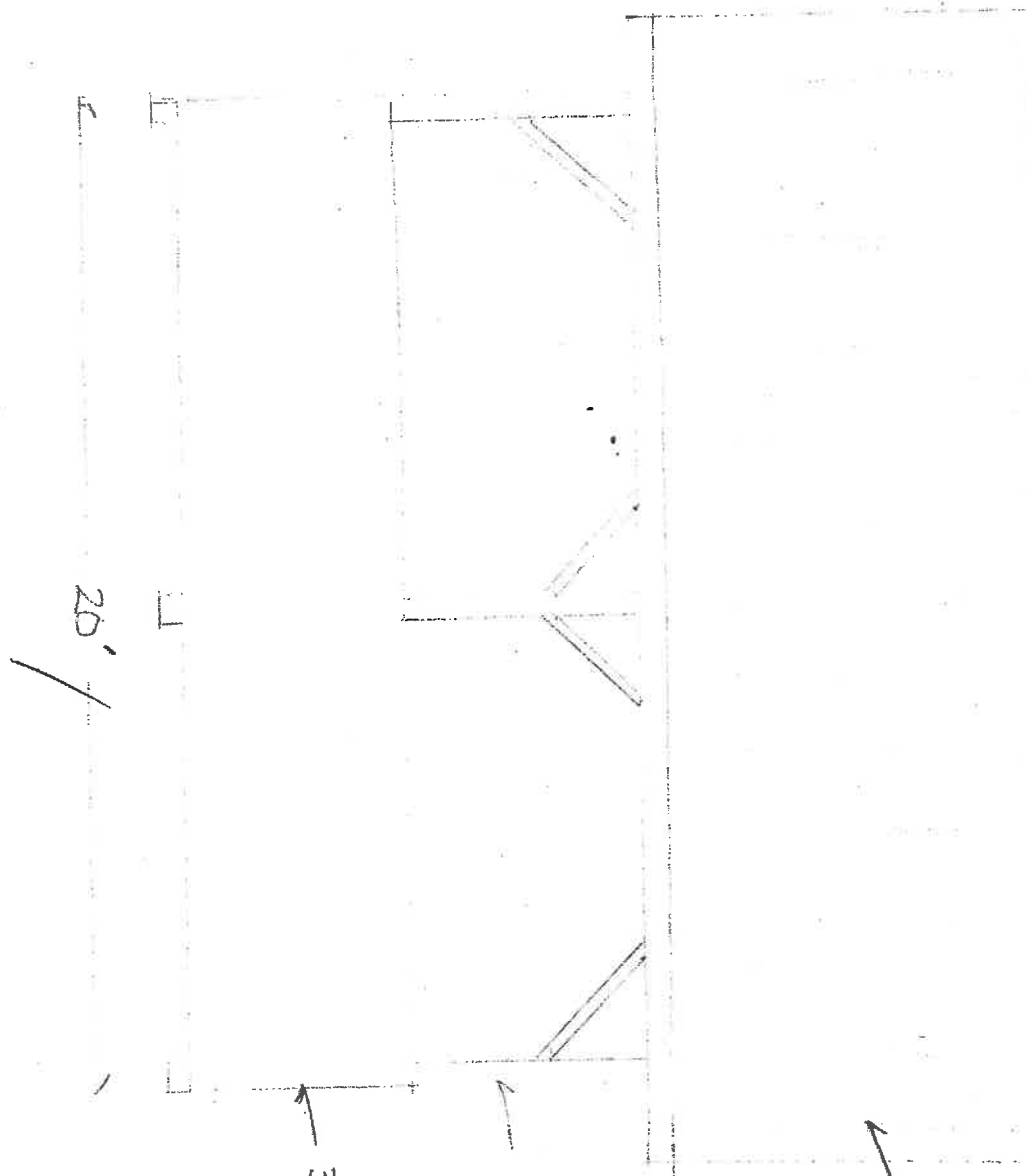
Existing Concrete
Slab



RECEIVED
JUN 06 2012

REGIONAL DISTRICT OF KOOTENAY
BOUNDARY

W. H. H. H.



W. J. ...

3/8" OSB sheathing
on 2x4 half wall ✓

3 Ply 2x6 posts
supporting X ply D.
beam

Metal Roof

RECEIVED
JUN 06 2012
REGIONAL DISTRICT OF KOOTENAY
BOUNDARY

THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : **July 17, 2012**
TOPIC : **Inquiry from Members of Council**
PROPOSAL : **Potential Utilization of Storage Area at Gyro Park**
PROPOSED BY : **Council / Staff**

SUMMARY:

At the Regular Meeting on Monday, June 25, 2012, Council by resolution, requested that Staff provide a report on information regarding the utilization of the storage area space at Gyro Park. The attached report provides information on the structures.

STAFF RECOMMENDATIONS:


Council receives the report, dated July 17, 2012, from the Chief Administrative Officer, regarding requested information on the utilization of the storage area space at Gyro Park, for information.

OPTIONS AND ALTERNATIVES:

The request from Council was for information only therefore no options or alternatives were considered or provided.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

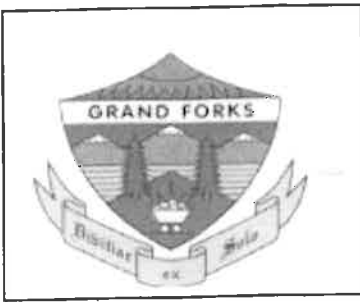
The City may develop city property for purposes deemed to be in the public interest.



Department Head or CAO



Reviewed by Chief Administrative Officer



CITY OF GRAND FORKS

MEMORANDUM

DATE : July 17, 2012
TO : Mayor and Council
FROM : Chief Administrative Officer
SUBJECT: Inquiry from Members of Council – Utilization of Storage Area at Gyro Park

BACKGROUND:

The City has no record of the structures, used as storage / display areas at Gyro Park. It is assumed that they have been there since the 60's when the Grand Forks Gyro Club developed the area as parkland and turned it over to the City of Grand Forks. For the past 30+ years, the structures have been used as storage / display areas for large artifacts, as part of the Boundary Museum. While it is generally agreed that the Community artifacts and archives belong to the Grand Forks Community, in 2008, the City of Grand Forks released the care and custody of the artifacts and archives to the Boundary Museum. The Boundary Museum Society displays and stores most of the artifacts at the Fructova School Museum and operates the archives in space provided by the City in the basement of City Hall. The large artifacts such as buggies and historic machinery are stored and displayed in Gyro Park.

KEY ISSUES:

1. The structures are currently serving as storage and display area for large artifacts that are under the care and custody of the Boundary Museum.
2. The structure housing the antique fire truck was built by the Grand Forks Fire Rescue Volunteer Fire Department.
3. The condition of the structures is very good with the exception of the roof on the structure housing the antique fire truck.
4. There are two structures that are suitable for re-development, one is located on the most easterly side of park and measures approximately 20' x 60', and the other located on the most southerly boundary of the park measures approximately 20' x 80'.

DISCUSSION:

It is Staffs' understanding from discussion with some members of Council that the desire is to re-develop the Gyro Park structures and re-locate the antique fire truck. Subject to the concurrence of the Grand Forks Fire Rescue Volunteer Department, Council may consider relocating the display to the most south eastern corner of the Gallery 2 courtyard. Council should consider the considerable cost in relocating the display. The structure will need to be entirely rebuilt including a cement pad foundation.

The other existing display structures are in relatively good condition. There are some minor repairs to be done structurally, but the writer is advised that this would be a minor cost. Both roofs are metal and are in very good shape. There is electrical power to both structures, albeit limited.

These structures may serve the community for display / storage areas as they do currently. They could be converted into vendor stalls for use during the Farmers' Market, or they may be used for covered picnic areas. Costs for this re-development are unknown at this time.

Prior to any decision on re-development, Council is encouraged to discuss the matter with the Boundary Museum Society, as the artifacts in these displays will have to be re-located to a location determined by the Boundary Museum. Council is also encouraged to discuss the matter of the re-location of the antique fire truck with the Grand Forks Fire Rescue Volunteer Firefighters Association.



Lynne Burch, City Clerk













THE CORPORATION OF THE CITY OF GRAND FORKS

COUNCIL INFORMATION SUMMARY FOR JULY 23rd, 2012

Date: July 17th, 2012
 Agenda: July 23rd, 2012
 Proposal: To Receive the Items Summarized for Information
 Proposal By: Staff

Staff Recommendation:

That Information Items numbered 11(a) to 11(i) be received and acted upon as recommended.

	ITEM	SUBJECT MATTER	RECOMMENDATION
CORRESPONDENCE TO/FROM MAYOR AND COUNCIL			
11(a)	Verbal Report from Mayor Taylor & Councillor Smith	Regarding Grand Forks International Sound System	That the City of Grand Forks commit up to \$6,000 from the Slag Fund Reserves to partner with the Grand Forks International organization in a Sound System for Donaldson Park, and further that the Public Addressing (PA) "Head" be a removable multi-use component for use at other functions.
CORRESPONDENCE TO/FROM STAFF			
11(b)	Correspondence from Kevin Dowkes regarding the Dog Park	Requesting additional amenities at the existing Dog Park	That the request be received and that the Dog Park Association be advised that Staff is looking into the installation of a yard hydrant previously promised as part of the development of the Dog Park, and due to budget constraints and the anticipation of future maintenance costs, no further upgrades or expansion are anticipated or approved at this time.
GENERAL INFORMATION			
11(c)	BC LightRecycle Update	Information regarding the Light Recycle Program and Expansion	Receive for information
FEDERAL AND PROVINCIAL GOVERNMENT			
11(d)	Message from Premier Christy Clark	Regarding meeting requests at the 2012 UBCM	Council to advise if they require a meeting with the Premier
INFORMATION FROM UBCM/FCM/AKBLG			
11(e)	From FCM	Target 2014 Campaign	Receive for information
11(f)	From Civic Info BC	Message from the Provincial Emergency	Receive for information



THE CORPORATION OF THE CITY OF GRAND FORKS

COUNCIL INFORMATION SUMMARY
FOR JULY 23rd, 2012

		Program	
11(g)	From Civic Info BC	Regarding Meeting Requests with the Minister of Comm, Sport & Cultural Dev. at 2012 UBCM	Council to advise if they require a meeting with the Minister – Deadline is August 17th
MINUTES FROM OTHER ORGANIZATIONS			
11(h)	Environment Committee Meeting Minutes	From June 21 st , 2012	Receive for information
11(i)	June 25 th Meeting Task List	List of Completed and In-Progress Tasks	File



precision
SOUND CORP.

Head Office:
#1 - 19272 - 96th Avenue
Surrey, BC V4N 4C1
Tel: 604-513-9125
Fax: 604-513-9149

Quote

Q000018722

Toll Free: 1800-663-6213 email: sales@precisionsound.com
Surrey - Burnaby - Calgary - Edmonton - Saskatoon - Toronto

DATE June 27, 2012
CUSTOMER GFIBT

BILL TO:


Grand Forks International Baseball Tournament

Grand Forks BC

SHIP TO:

Grand Forks International Baseball Tournament

Grand Forks BC

P.O. NUMBER	F.O.B.	TERRITORY	ORDER DATE	ORDER NUMBER			
	Our Plant	DZB	Jun 27,2012	Q000018722			
SHIP VIA		TERMS	PST NUMBER				
Best way		C.O.D					
Part Number	Description	REQ.	SHIPPED	B.O.	UNIT PRICE	EXTENDED PRICE	
20	ONESYS/208CIM	DUAL 8" ALL WEATHER SPEAKER	6		772.000	4,632.00	
20	ONESYS/PT35-2	SPEAKER BRACKET FOR 208CIM	3		375.000	1,125.00	
20	ONESYS/108IM-U-B	U BRACKET KIT FOR 208CIM	3		148.000	444.00	
	OPTIONAL ONESYSTEMS HWK-3 KIT - \$25.00 (INCREASES WEATHER IP RATING FROM IP45 TO IP56.						
20	ASHLEY/24.24MMP	Protea 24.24M Matrix Processor Base Unit	1		1,430.000	1,430.00	
20	ASHLY/RD8C	REMOTE CONTROL FOR NE24.24M	1		253.000	253.00	
20	ASHLY/KLR2000	POWER AMP 600 WATTS/CHANNEL	2		600.000	1,200.00	
20	GATOR/GPRO10U19	RACK 10U ROTO MOLDED	1		228.000	228.00	
20	MIDAT/BL4	BLANK PANEL 4SP	1		55.000	55.00	
60	SYSTEM CONFIG	PRECONFIGURATION OF ASHLY 24.24/RD8C	1		500.000	500.00	
Please note that Electronic Handling Fees may be added to any sale where applicable.					NET AMOUNT	9,867.00	
<p>Terms: All goods shipped are at buyer's risk; claims for damage must be made against the Transportation Company within 5 days of receipt of goods. Any shipping discrepancies must be reported to Precision Sound Corp. within 5 days after receipt of goods. No returns accepted without return authorization number, and we must be notified within 30 days. All returns must be in original packaging and condition with a copy of the original invoice. Returns are also subject to a 20% re-stocking charge. Special order items are not returnable. Our liability is limited to the manufacturer's warranty in regards to defective goods.</p> <p>A DIVISION OF  precision</p>					104289970RT0001	HST BC	1,184.04
					TOTAL DUE		11,051.04

Please note that Electronic Handling Fees may be added to any sale where applicable.

Terms: All goods shipped are at buyer's risk; claims for damage must be made against the Transportation Company within 5 days of receipt of goods. Any shipping discrepancies must be reported to Precision Sound Corp. within 5 days after receipt of goods. No returns accepted without return authorization number, and we must be notified within 30 days. All returns must be in original packaging and condition with a copy of the original invoice. Returns are also subject to a 20% re-stocking charge. Special order items are not returnable. Our liability is limited to the manufacturer's warranty in regards to defective goods.

A DIVISION OF
precision
MEDIA GROUP

From:  Bob Kendel
Kevin Dowkes <kevin@unifab.ca>

July-11-12 9:43:41 AM 

Subject: Fwd: Dog Park

To:  Lynne Burch

Attachments:  Attach0.html (8K)

Hello Lynne, I am forwarding this email for your review. Please advise if these requests are possible and if so a time line.

Thanks

Bob Kendel
Councillor
City of Grand Forks

DISCLAIMER: This message is intended for the addressee (s) named and is confidential. The message must not be circulated or copied without the prior consent of the sender or the sender's representative Corporation or the Corporation's F.O.I. Officer

----- Original Message -----

Hi Bob & Gary,

We just had another meeting with the Dog Park Association and were hoping you might be able to help out on a few things. Or at least give me some direction to where I should go. I have also pushed these questions to Wayne Kopan as well as I'm not sure who could best aid us in this endeavor.

Increase size--extending the park as much as possible by adding another fence or perhaps extending the existing one (we would be willing to pay for the fencing to do this).

Signage--can signage be put up directing people to the dog park and who would be responsible for this

Picnic Table--one there is well used and it would be wonderful to have a second picnic table at the park.

Gazebo--can we put this up at the dog park, would it have to be done by City Staff, and what are the rules regarding the possibility of adding a gazebo to the park

Water -- possibly having a faucet would be ideal. Not even sure they have sprinklers there though.

We still do have quite a bit of money in the donation account. Over \$3000

Best regards

Kevin Dowkes

General Manager / Principal

UNIFAB INDUSTRIES LTD

Grand Forks, BC Canada

Phone: (250) 442-8385

Fax: (250) 442-8356

Cel: (250) 442-9813

Email: kevin@unifab.ca

Please visit our website at www.unifab.ca

"Providing quality products and exceeding our customers' expectations since 1999"

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BC LightRecycle Update: Important information for BC contractors, relampers, building managers and other end-users of lighting equipment:

Please Note: Based on industry feedback, Product Care Association (PCA) has revised the implementation plan for the BC LightRecycle expansion program. The implementation of the expanded program will be phased in between July 1 and October 1, 2012. Review the information below for further details.

The BC Recycling Regulation:

The British Columbia Recycling Regulation requires the "producers" (typically first importers, including retailers, distributors and manufacturers) of all lamps, ballasts and fixtures sold into the residential, commercial and industrial sectors in BC to be part of an approved stewardship program. This program must be funded by these producers to provide a collection and recycling option for all generators of lamps, ballasts and fixtures in BC.

Expansion of LightRecycle Program:

Product Care's LightRecycle program began in 2010 and is currently limited to residential-use fluorescent lamps. The LightRecycle program will be expanded by Product Care and will provide a compliance option for all obligated parties. The expanded program will include:

- **Lamps** (i.e. "lights" or "bulbs"), all technologies including fluorescent tubes, CFLs, LED, HID, halogen, incandescent, etc.
- **Ballasts**
- **Fixtures**, ranging from flashlights to table lamps, chandeliers, "troffers" and street lights
- **Supply/sales to all users** including **residential, institutional, commercial and industrial sectors**
- **Sales through all channels of distribution**, including internet sales and drop shipments

The collection of end-of-life residential-use lamps and residential-use fixtures from consumers will commence on July 1, 2012. Full implementation of the program's collection system for commercial, institutional and industrial sources of end-of-life lamps, ballasts and fixtures will occur by **October 1, 2012**, at which time fees will also apply to the sale of these products. All generators of end-of-life lamps, ballasts and fixtures will be able to recycle these products through the program's collection system, without charge, starting **October 1, 2012**.

It is expected that commercial, institutional and industrial generators of these products will continue to deal directly with existing collectors and recyclers until the program's collection system is fully operational and available to all users by October 1, 2012.

Upcoming Eco-Fees:

The program will be funded by "eco-fees" applied to the sale or supply of new lamps, ballasts and fixtures sold in BC beginning **October 1, 2012** (note: original date was July 1, 2012). The fees will be used by Product Care to fund all program costs including the collection, transportation and recycling of end-of-life products. The fees will be paid by program members (manufacturers, distributors, retailers) who have joined Product Care to fulfill their legal obligations. Members have the option of "passing-on" this fee to their customers. If you are a "first seller" in BC of any of these products, please contact Product Care regarding your potential obligations and program membership.

Purchasers of new lamps, ballasts and fixtures may therefore begin seeing eco-fees being charged on products purchased that are delivered on or after October 1, 2012. These fees should be taken into account for bids and contracts that extend past October 1, 2012.

More Information:

Please visit www.lightrecycle.ca/expansion to find out more about the expansion of the LightRecycle program, the products captured, eco-fee rates and information about how the program will affect your business.

For more information please contact:

Mary Hanlon, Product Care Association
1-877-592-2972 ext. 204
mary@productcare.org

FILE CODE

WEC, 61 - LIGHT RECYCLE - UPDATE



June 25, 2012

Dear Mayors and Regional District Chairs:

As we prepare for the upcoming UBCM Convention at the Victoria Conference Centre in September, I wanted to let you know that my caucus colleagues and I are looking forward to listening to the delegates engage in their discussions around the issues and initiatives that relate to their respective communities.

The theme of the Convention – *In Conversation* – is very fitting as we work together to foster innovative approaches to job creation, open government and supports for BC families. Once again, I can commit to you that we will review and consider your recommendations with regard to provincial government matters and incorporate them into our discussions as well.

If you would like to request a meeting with myself or a Cabinet Minister on a specific topic during this year's convention, please fill out the on-line form at www.corporate.gov.bc.ca/UBCM/. The invitation code is **MeetingRequest2012**. If you have any questions, please contact my UBCM Meeting Request Coordinator, Katherine Bergen at 604-775-1600.

I look forward to seeing you at the 2012 UBCM Convention in Victoria.

Sincerely,

A handwritten signature in black ink that reads "Christy Clark". The signature is written in a cursive, flowing style.

Christy Clark
Premier

In this issue:

- [1. Reminder: Pass your infrastructure resolutions and be heard!](#)
- [2. Infrastructure roundtable key messages and core principles for your reference](#)
- [3. FCM President takes part in municipal forum in Ukraine](#)
- [4. Webinar: And the survey says ... a review of municipal climate research](#)
- [5. FCM President to speak at Innovation City event](#)
- [6. City of Regina to host 2012 National Infrastructure Summit](#)

Reminder: Pass your infrastructure resolutions and be heard!

Since FCM's Annual Conference in June, community after community have passed resolutions endorsing FCM's [Target 2014 campaign](#) around the federal government's initiative to craft a new long-term infrastructure plan. The government is now conducting regional roundtables across the country to collect local examples and experiences involving past federal programs and hear from municipalities on how to develop the new long-term plan. We encourage you to pass a resolution in your own community to help us build the case locally for an infrastructure plan that meets the needs of all cities and communities. When your municipality passes a resolution, please let [Sylvie Charron](#) know about it. For more information, contact our Infrastructure Policy Advisor, [Adam Thompson](#).

Infrastructure roundtable key messages and core principles for your reference

As mentioned in the article above, the federal government is currently hosting a series of roundtables across the country to gather municipal input for the new long-term infrastructure plan. In preparation for the roundtables, FCM has developed [key messages](#) to go along with our [core principles](#) for the plan. The core principles reflect long-standing positions held by FCM and help underscore municipal needs and maximize value for money. All FCM members are encouraged to familiarize themselves with the key messages and core principles, so that you can draw on them if you happen to be speaking with a member of the federal government or the media about the long-term infrastructure plan.

FCM President takes part in municipal forum in Ukraine

FCM President Karen Leibovici, Mayor Joe Fontana of London, ON and George Matteotti of the City of Edmonton traveled to Ukraine this week to participate in the Association of Ukrainian Cities' 2012 Municipal Forum. More than 350 participants, including 300 mayors of Ukrainian cities, gathered to discuss local economic development, with a panel discussion on Edmonton's strategic plan as one of the forum's highlights. FCM, its program partners and the Canadian International Development Agency are supporting local economic development demonstration projects in 12 Ukrainian municipalities through FCM's [Municipal Local Economic Development program](#).

Webinar: And the survey says ... a review of municipal climate research

On Thursday, July 19, 2012, join Partners for Climate Protection (PCP) for "And the survey says ... a review of municipal climate research". This free [webinar](#) showcases the latest research findings stemming from local

government participation in studies related to climate change. The presentations provide a context to municipal perspectives and realities when taking action on climate adaptation and mitigation and energy planning. Register for this webinar [online](#). You will receive a confirmation within one working day.

FCM President to speak at Innovation City event

On July 18 and 19 in Toronto, The Innovation City conference will bring together business leaders and urban decision-makers, including FCM President Karen Leibovici. Participants will address how we can make our cities the catalysts for a prosperous and dynamic urban future. On July 19, President Leibovici will give an address focusing on the role of cities and communities in leading and fostering innovation. FCM members are invited to join this important city-building dialogue. Visit The [Innovation City website](#) for information and to register.

City of Regina to host 2012 National Infrastructure Summit

Leaders from across Canada will highlight efforts to improve Canada's infrastructure when they gather in Regina, SK, for the 2012 National Infrastructure Summit. The event will take place September 10 – 12. The Summit will feature themes such as: defining the need, citizen engagement, financing the opportunities, program models, and innovation. For more information, visit the City of Regina's National Infrastructure Summit [website](#).

Dans ce numéro :

- [1. Rappel - Adoptez votre résolution sur les infrastructures et faites-vous entendre!](#)
- [2. Tables rondes portant sur les infrastructures : Des messages clés et des principes de base sont à votre disposition](#)
- [3. La présidente de la FCM participe au Forum municipal d'Ukraine](#)
- [4. Webinaire: «... et le sondage indique - un examen de la recherche municipale sur le climat»](#)
- [5. La présidente de la FCM fera une allocution lors de la conférence The Innovation City](#)
- [6. La Ville de Regina sera l'hôtesse du Sommet national sur les infrastructures 2012](#)

Rappel - Adoptez votre résolution sur les infrastructures et faites-vous entendre!

Depuis le congrès annuel de la FCM en juin, les municipalités adoptent, les unes après les autres, des résolutions en appui à la campagne de la FCM [Échéance 2014](#) centrée sur l'initiative mise de l'avant par le gouvernement fédéral afin d'élaborer un nouveau plan d'infrastructures à long terme. Le gouvernement tient actuellement des tables régionales dans l'ensemble du pays afin de recueillir des exemples et des observations au sujet des expériences auxquelles ont donné lieu les programmes fédéraux passés, et pour obtenir l'opinion des municipalités sur la façon dont le nouveau plan à long terme devrait être élaboré. Nous vous invitons à adopter votre propre résolution afin de nous aider à prouver que nous avons de solides arguments en faveur d'un plan qui saura répondre aux besoins de toutes les villes et les collectivités. Une fois que votre municipalité aura adopté sa résolution, veuillez en informer [Sylvie Charron](#). Pour plus d'information, veuillez communiquer avec notre conseiller en politiques relatives aux infrastructures, [Adam Thompson](#).

Tables rondes portant sur les infrastructures : Des messages clés et des principes de base sont à votre

disposition

Comme en fait mention l'article ci-dessus, le gouvernement fédéral procède maintenant à une série de tables rondes, partout au Canada, afin d'amasser les recommandations des municipalités en vue du nouveau plan d'infrastructures à long terme. En préparation aux tables rondes, la FCM a élaboré des [messages clés](#) cohérents avec nos [principes de base](#) liés à ce plan. Les principes de base reflètent la prise de position prise par la FCM et ils aident à mettre en évidence les besoins municipaux et à maximiser l'argent des contribuables. Nous invitons tous les membres de la FCM à se familiariser avec les messages clés et les principes de base afin de pouvoir s'en inspirer s'ils sont appelés à parler du plan d'infrastructures à long terme avec un membre du gouvernement fédéral ou un représentant des médias.

La présidente de la FCM participe au Forum municipal d'Ukraine

La présidente de la FCM Karen Leibovici, le maire de London (Ont.) Joe Fontana et George Matteotti de la Ville d'Edmonton se sont rendus en Ukraine cette semaine pour participer au Forum municipal 2012 de l'association des villes d'Ukraine. Plus de 350 délégués, dont 300 maires de villes ukrainiennes se sont réunis pour discuter du développement économique local. Le panel de discussion portant sur le plan stratégique d'Edmonton constituera un événement phare pendant le forum. La FCM, ses partenaires de programme et l'Agence de développement international du Canada soutiennent la mise en œuvre de projets de démonstration économiques locaux dans 12 municipalités ukrainiennes par l'entremise du [Programme de développement économique municipal](#).

Webinaire: «... et le sondage indique - un examen de la recherche municipale sur le climat»

Le jeudi 19 juillet 2012, joignez les Partenaires dans la protection du climat (PPC) en assistant au webinaire intitulé «... et le sondage indique – un examen de la recherche municipale sur le climat». Ce [webinaire](#) présente les tout derniers résultats de la recherche découlant de la participation municipale à des études portant sur les changements climatiques. Les exposés fournissent un contexte aux perspectives et réalités municipales quand des mesures d'atténuation et d'adaptation au climat et de planification de l'énergie sont adoptées.

[Inscrivez-vous](#) dès aujourd'hui. C'est facile et, en plus, c'est gratuit! Vous recevrez un courriel confirmant votre inscription dès le jour ouvrable suivant.

La présidente de la FCM fera une allocution lors de la conférence The Innovation City

Les 18 et 19 juillet prochains, des dirigeants des milieux d'affaires et des décideurs municipaux, dont la présidente de la FCM, Karen Leibovici, se réuniront à Toronto à l'occasion de la conférence The Innovation City (« La ville d'innovation »). Les participants y découvriront comment faire en sorte que nos villes deviennent les catalyseurs d'un avenir urbain prospère et dynamique. Le 19 juillet, Madame Leibovici fera une allocution sur le rôle de chef de file que peuvent assumer les villes et les collectivités pour stimuler l'innovation. Les membres de la FCM sont invités à participer à cet important dialogue de renforcement de nos villes. Visitez le [site web de la conférence](#) (en anglais) pour obtenir plus de renseignements et vous inscrire.

La Ville de Regina sera l'hôtesse du Sommet national sur les infrastructures 2012

Des dirigeants de toutes les régions du Canada mettront en relief les efforts déployés afin d'améliorer les

infrastructures du Canada, lorsqu'ils se réuniront à Regina (Sask.) pour le Sommet national sur les infrastructures de 2012. Le Sommet, qui se déroulera du 10 au 12 septembre prochain, traitera des thèmes suivants : définition des besoins, mobilisation citoyenne, financement des possibilités, modèles de programmes et innovation. Pour de plus amples renseignements, visitez la page du Sommet national sur les infrastructures du [site web](#) (en anglais) de la Ville de Regina.

From:  <info@civicinfo.bc.ca>

Thursday, July 12, 2012 11:15:23 AM 

Subject: Message from the Provincial Emergency Program

To:  <info@civicinfo.bc.ca>

RECEIVED

Bcc:  Info City of Grand Forks

JUL 13 2012

Attachments:  Attach0.html

THE CORPORATION OF
THE CITY OF GRAND FORKS

12K

This message is being sent by CivicInfo BC to selected local governments in British Columbia on behalf of Emergency Management BC.

Subject: Message from Emergency Management BC

Intended Recipient(s): Chief Administrative Officers

Attachments: None. See message below.

If you have received this message in error, we ask that you forward it along to the appropriate person in your office.

Should you have any questions about this message, please contact Johanna Morrow, Manager, Recovery and Funding Programs – Emergency Management BC. Phone: (250) 952-4912, Fax: (250) 952-5542, or email Johanna.morrow@gov.bc.ca.

MESSAGE FROM EMERGENCY MANAGEMENT BC:

Major flooding in the Regional Districts of East Kootenay, Central Kootenay and Kootenay Boundary from June 22 – July 2, 2012 has caused property and content damages. As a result of the damages sustained from this event, provincial Disaster Financial Assistance (DFA) has been authorized for qualifying claimants, such as home owners, residential tenants, small business owners, farmers, charitable organizations and local government bodies, who were unable to obtain insurance to cover these disaster-related losses.

FILE CODE
WES + CJ - Civic Info. - msg. - from Provincial Emergency Program

Disaster Financial Assistance has been authorized for the Regional Districts of East Kootenay, Central Kootenay and Kootenay Boundary (including all member municipalities).

Advertisements may be placed throughout the various impacted areas in local newspapers to notify people of this opportunity for financial assistance. As your community is situated in an area that may have experienced damages from this event, we request your assistance in acting as a distribution point for the application form. All applicants should first check with their insurance agent to determine if their current insurance policy provides coverage for the resulting damage. Depending on the circumstances, businesses and farmers may have been able to obtain commercial insurance for certain losses. As part of the DFA qualification process, businesses, farmers and charitable/volunteer organizations will need to provide a letter from their insurer indicating that they could not have purchased insurance to cover these disaster-related losses.

For Applications for Disaster Financial Assistance, please access EMBC's web site at http://www.pep.bc.ca/dfa_claims/dfa.html. There you will find the 'Disaster Financial Assistance Guidelines for Private Sector' and 'One Step at a time – A Guide to Disaster Recovery'.

Although we encourage people to submit their application to us as soon as possible so that we can have the damage assessment completed promptly, the deadline date for EMBC to receive this form is October 7, 2012. Your office may wish to assist residents by e-mailing or faxing the completed application to this office (e-mail: PEP.funding@gov.bc.ca; fax: 250-952-5542). As applications are received in this office, EMBC contracted evaluators will contact the applicants to explain DFA requirements and schedule an onsite visit.

Local Governments that have infrastructure damage as a result of the recent flooding should submit a Local Government DFA Application as soon as possible. Local Government Application forms and additional information are available on the EMBC website: http://www.pep.gov.bc.ca/dfa_claims/dfa.html (scroll to bottom of page).

Thank you and your staff for your assistance in this matter. If you have any questions or concerns, please contact our office toll-free at 1-888-257-4777.

Johanna Morrow
Manager, Recovery and Funding Programs

Emergency Management BC
Block A - Suite 200
2261 Keating X Road
Saanichton BC V8M 2A5
Mail: PO Box 9201 Stn Prov Govt Victoria BC V8W 9J1

www.pep.bc.ca

Ph 250.952.4912 Fax 250.952.5542
Toll Free 1.888.257.4777

RECEIVED







Printed by: Info City of Grand Forks

Friday, June 29, 2012 9:18:51 AM

Title:

JUN 29 2012

Page 1 of 2

From:  <info@civicinfo.bc.ca> **THE CORPORATION OF
THE CITY OF GRAND FORKS** Thursday, June 28, 2012 5:23:27 PM 
Subject: Message from the Minister of Community, Sport and Cultural Development
To:  <info@civicinfo.bc.ca>
Bcc:  **Info City of Grand Forks**
Attachments:  Attach0.html 7K
 2012 UBCM Convention Minister's Letter.pdf 28K

This message is being sent by CivicInfo BC to all UBCM Member Municipalities and Regional Districts on behalf of the Minister of Community Sport and Cultural Development.

FILE CODE

*WES4CJ - Civic Info. - msg.
- from Min. of Comm.
Sport & Cultural Dev.*

Subject: 2012 UBCM Convention – Meeting Requests with Minister of Community, Sport and Cultural Development

Intended Recipient(s): Mayors/Regional District Chairs/ Islands Trust Chair/CAO's

Attachments: One (1) plus message below.

If you have received this message in error, we ask that you forward it along to the appropriate person in your office.

Please see the attached letter from the Minister of Community Sport and Cultural Development with regards to this year's UBCM Convention. The letter outlines the process for requesting a meeting with the Minister ,as well as with staff from provincial government , agency and commission staff.

This year's online form is available at [CSCD Minister's Meeting](#)

If you have any questions, please contact Danielle Woodcock, 2012 UBCM Coordinator at 250-387-4013 or by email at Danielle.Woodcock@gov.bc.ca

The information transmitted herein is confidential and may contain privileged information. It is intended solely for the person or entity to which it is addressed. Any review, retransmission, dissemination, taking of any action in reliance upon, or other use of this information by persons or entities other than the intended recipient is prohibited. If you received this in error, please notify the sender and delete or destroy all digital and printed copies.

CivicInfo BC makes no representations or warranties whatsoever, either expressed or implied, with respect to the accuracy, reliability or suitability for any purpose, of the information contained or referenced in this message.



Dear Mayors and Regional District Chairs:

It is my pleasure to write to you regarding scheduling appointments at the upcoming annual UBCM Convention taking place in Victoria, September 24 to September 28, 2012. I look forward to meeting with many of you at the Convention.

You will have recently received a letter from Honourable Christy Clark, Premier, containing information about the online process for requesting a meeting with Premier Clark and other Cabinet Ministers. I am pleased to provide you with information regarding the process for requesting a meeting with me, as well as with provincial government, agency and commission staff.

If you would like to meet with me at the Convention, please complete the 2012 UBCM Convention Meeting Request Form by accessing the CSCD Minister's Meeting tab and submitting to the Ministry of Community, Sport and Cultural Development contact identified prior to **August 17, 2012**. Meeting arrangements will be confirmed, or you will be advised of alternate arrangements, in late August or early September. I will do my best to accommodate as many meeting requests as possible.

Ministry staff will be sending you, via email, the provincial appointment book listing all government, agency and commission staff available to meet with delegates at the Convention, as well as providing you with details regarding the online process for requesting a meeting. A number of improvements have been made to the 2012 UBCM Convention Meeting Request Form, one of which is to reduce the need for users to access multiple meeting links.

I look forward to another productive Convention and to working with you in the year ahead.

Sincerely,

Ida Chong, FCGA
Minister

pc: Honourable Christy Clark, Premier
Mr. Heath Slee, President, Union of British Columbia Municipalities

Ministry of Community, Sport
and Cultural Development

Office of the Minister

Mailing Address:
PO Box 9056 Stn Prov Govt
Victoria BC V8W 9E2

Phone: 250 387-2283
Fax: 250 387-4312

Location:
Room 323
Parliament Buildings
Victoria BC V8V 1X4

www.gov.bc.ca/cscd

Minutes of the City of Grand Forks Environment Committee 2012
RDKB Board Room, 2140 Central Avenue on June 21, 2012 11:00 AM

Call to order 11:10 am

Welcome: ***“First Day of Summer”***

Boundary Country Regional Chamber of Commerce - Sarah Winton,
Executive Director

Introductions:

Guests: Wayne Kopan, Manager of Environmental & Building Construction Services
and Jordan Andrews, Nephelometer Studies

Present: Sarah Winton, Gary Smith, Karin Bagn, Joe Mottishaw, Jennifer Wetmore,
John Vere, Peter Shilton, Paul Pinard, Michele Caskey, Chris Moslin, Cher
Wyers

Regrets: Jenny Coleshill, Cheryl Unger, Larry Ballard, Mike VanEk, Alvin Boyer

Note: A.J. Downie, MoE replacement for Paul Willis who has retired

Note: Paul Cowley, VP Exploration called to inform Merit Mining sold to
Phil Cash (916) 207-2663

Adoption of the Agenda

Moved: Smith, Pinard

Resolved the June 21, 2012 agenda be adopted as carried.

Adoption of the Minutes - October 21, 2011

Moved: Vere, Pinard

Revenue & Expenditure Report as at December 31, 2011

There is \$2,274 remaining left in the Environment Committee account.

Draft Committee Budget 2012

Total of \$20,000 (\$10,000 for committee expenses and \$10,000 for the
Nephelometer) in budget with an additional \$2,514 acquired from the Canada
Summer Student program for a total of \$22,514.

The budget cannot be adopted as of yet and we ask the committee to think about a
project for the extra \$10,000.

Approval of the budget is tabled.

Sub-Committees:

Air Quality

Nephelometer Study Presentation: Jordan Andrews & Wayne Kopan. Jordan attended a training session in Victoria and picked up the Nephelometer. The Nephelometer measures fine particulates in the air. Jordan travels with the device in his car and does a daily loop to collect particulate information and then processes the data collected. Other factors such as wind direction and weather are included in the analysis. Jordan has created “data maps” to give an understanding of the PM2.5 concentrations. He will spend Fridays at the farmers market and communicate his findings to the general public.

Jordan is the summer student for the city and will be working on this project for the next 8 weeks. After that the project will rely on volunteers to collect and analyze the data. Jennifer Wetmore recommended the high school be contacted and made aware of the project as there may be some work the students can undertake.

Woodstove Program 2012 Update: John Vere

Area D is ahead of the 14 administrative areas with 90 exchanges of wood stoves out of 230 total in the RDKB. Approximately 40% were from the Boundary. The program has plans to hold workshops to target areas that need work Beaverdell etc. There is a focus on burning as well as woodstove exchange and the intention is to try to do more Burn It Smart workshops. Inventory of Air Quality Bylaws in BC: Vehicle Idling, Open Burning, and Wood Burning Appliances Dated January 2012- distributed electronically to participants/Hard Copy available upon request.

Clean Air Day took place on Wednesday June 6th. Information was provided from the BC Lung Association, Air Quality, Radon Gas and Your Health, Outdoor Wood Fired Hydronic Heaters and Transportation and Your Health.

There is an Air Quality Assessment Tool document available electronically and can be sent to those wanting a copy.

Water Sustainability

Bruce Davidson Community Drinking Water Session March 14, 2012. The City of GF has engaged in with Sasha Bird around the Provincially Legislated Water Management Planning. The recommendation by the committee to council to consider closing off wells will be looked at by sub committee. The committee intends to connect with John Slater regarding the water sustainability act that came out in 2009 and the new proposed document.

Carbon Neutrality

Kootenay Carbon Neutral Action Strategy - Wayne Copan reported the role of the City will be to take over 100% responsibility for this strategy, in the past it has been a partnership with the RDKB.

There has been solar work completed in the city campground, for hot water and heat. The roads department has been working with MC2 (oil suppression product activated by rain), there are no consequences to environment as it is a neutral product as far as they know. There has been a carbon reduction of 25% in the area with a 40-50% reduction for Green bin waste. This project will expand into the rest of the city. There is a Light and energy heat systems program run by Fortis where they (Fortis) will replace bulbs and lights in your business if you spend under \$20,000 annually. This applies to businesses but not municipalities. There are categories of lighting. You must be a Fortis customer. There is also a new program at recycling to accept small appliances this will be included on the City's website under ELECTRO RECYCLING.

New Business: Bat houses, Pesticide Collection

Bat Houses: Gary Smith and Wildlife Management (Julia Craig - Kootenay Bats) discussed the benefits of Bat houses for mosquito control. As there is already a program along river banks for mosquito larvae control could the committee consider looking at the Bat Project. There is funding available. This would be a good project to include high school students in.

Moved: Smith/Bagn

Resolved that the committee support Gary looking into Bat initiative for the area.

Pesticide Collection and disposal, Gary inquired as to whether the committee could support an education program around Pesticide collection and disposal. Waste currently goes to Kelowna. There is a pilot project starting Pilot Project starting in the fall through the Ministry of Environment. Gary would like to gather information and work on a plan to move the initiative forward. He will bring information back to next meeting.

Questions and Discussion from the Public

Next Meeting Date: September 20, 11:00 am meeting.

Adjournment 1:00 PM

TASK LIST FOR MEETINGS SCHEDULED FOR JUNE 25, 2012

ISSUE	ASSIGNED	COMPLETED
PRIMARY COMMITTEE MEETING		
RESOLVED THAT THE PRIMARY COMMITTEE RECOMMENDS TO COUNCIL THAT STAFF BE DIRECTED TO DRAFT A SUSTAINABLE COMMUNITY PLAN AMENDMENT BYLAW, WHICH WOULD RE-DESIGNATE THE PROPERTY LEGALLY KNOWN AS LOT A, DISTRICT LOT 380, SDYD, PLAN KAP86963 LOCATED WEST OF 7450-17 TH STREET AT THE END OF 75 TH AVENUE, FROM HIGHWAY AND TOURIST COMMERCIAL TO LOW DENSITY RESIDENTIAL AND REMOVE THE SUBJECT PROPERTY FROM THE COMMERCIAL DEVELOPMENT PERMIT AREA, AND THAT FURTHER DIRECTION BE GIVEN TO DRAFT A ZONING AMENDMENT BYLAW WHICH WOULD REZONE THE SUBJECT PROPERTY FROM HC HIGHWAY COMMERCIAL TO R1 SINGLE AND TWO FAMILY RESIDENTIAL.	Kathy/ Diane	First and Second Reading to July 23 rd Regular Meeting
Management's Presentation to Council regarding Five Month Update and Recommendations RESOLVED THAT THE PRIMARY COMMITTEE RECOMMENDS TO COUNCIL TO RECEIVE THE VERBAL PRESENTATION GIVEN BY MANAGEMENT WITH REGARD TO A FIVE MONTH UPDATE AND FURTHER APPROVES OF STAFF MOVING FORWARD AS PER THE RECOMMENDATIONS IN THE PRESENTATION.	Projects to move forward	In Progress
REGULAR MEETING OF COUNCIL		
Amendments to Past Minutes:		
a)		
Reports, Questions & Inquiries from Members of Council:		
1. Councillor Wirischagin:		
a) He spoke with regard to the Central Avenue Boulevard and commented that the boulevard is not ascetically pleasing and that he would like to form an ad-hoc committee dedicated to researching some options to improve the look of the boulevard. The Mayor authorized Councillor Wirischagin to pursue the formation of this ad hoc committee for this purpose.	Councillor Wirischagin	In Progress
2. Councillor Kendel:		
a) Regarding storage facility at Gyro Park – RESOLVED THAT CITY STAFF COMPILE INFORMATION REGARDING THE UTILIZATION OF THE STORAGE AREA SPACE AT GYRO PARK.	Lynne	In Progress
Recommendations From Staff for Decisions:		
a) RESOLVED THAT COUNCIL RECEIVES THE CORPORATE OFFICER'S REPORT, DATED JUNE 21 ST , 2012, REGARDING THE CALL FOR NOMINATIONS FOR THE 2012 VOLUNTEER APPRECIATION EVENING, AND FURTHER PROVIDES NOTICE TO THE PUBLIC CALLING FOR NOMINATIONS FROM THE PUBLIC FOR EXCEPTIONAL VOLUNTEER SERVICES IN THE CITY OF GRAND FORKS IN ACCORDANCE WITH COUNCIL POLICY #204	Diane (placed in newsletter, website, hard copy at front counter)	Done
b) RESOLVED THAT COUNCIL RECEIVES THE CHIEF ADMINISTRATIVE OFFICER'S REPORT, DATED JUNE 19, 2012, REGARDING THE ACTION REQUIRING "STAFF TO DETERMINE THE USABILITY OF CITY LANDS THROUGH AN INVENTORY BY JUNE, 2012", AS OUTLINED IN THE CORPORATE STRATEGIC PLAN 2012-2014, AND REFER IT TO THE ECONOMIC DEVELOPMENT ADVISORY COMMITTEE FOR INFORMATION.	Diane (referred to Ec Dev. Comm)	Done
Summary of Information Items:		
a) Correspondence from Selkirk College – Kid's Science Camp - Asking for financial support of \$300.00. Recommend that Council refer to Staff to work with the College to provide "in kind" support to the Science Camp in lieu of funding request.	Hal/Lynne	Done
b) Canada Day Committee Request - For Council participation in opening ceremonies at 11:00 and cutting of the cake at 12:30. Council to advise who will be attending. The Mayor is emceeing the event. Councillors O'Doherty and Smith will cut the cake.	Councillors O'Doherty & Smith	Done
c) Correspondence from Derrald Thompson regarding Riverside Park (his old swimming hole) - Regarding his offer to cover the costs of supplying & placing two benches and memorabilia. Recommend to refer to Staff to write a report and bring to Council for consideration.	Lynne/Hal/Wayne	In Progress

d) RESOLVED THAT COUNCIL RECEIVE THE CHIEF FINANCIAL OFFICER'S REPORT AND FURTHER APPROVES THE STATEMENTS AND SCHEDULES INCLUDED IN THE STATEMENT OF FINANCIAL INFORMATION FOR THE CITY OF GRAND FORKS AS AT DECEMBER 31ST, 2011, AS ATTACHED.	Cecile	Done
e) RESOLVED THAT COUNCIL APPROVES THE ISSUING OF A SPECIAL OCCASION LIQUOR LICENSE TO THE PHOENIX MOUNTAIN ALPINE SKI SOCIETY FOR A BEER GARDEN ON JULY 1 ST , 2012 FROM 6:00 PM TO 11PM FOR CANADA DAY AT JAMES DONALDSON PARK, SUBJECT TO THE PHOENIX MOUNTAIN ALPINE SKI SOCIETY OBTAINING 3 RD PARTY (PARTY ALCOHOL) LIABILITY INSURANCE, NAMING THE CITY OF GRAND FORKS AS AN ADDITIONAL INSURED ON THAT POLICY FOR THE EVENT; ALL LIQUOR PROVIDERS TO HOLD A SERVE-IT-RIGHT LICENSE CERTIFICATE; AND ICBC "DRINKING AND DRIVING" WARNING POSTERS TO BE DISPLAYED.	Diane	Done
Bylaws:		
a) Bylaw No. 1934 – Bylaw 1934-Interest Payable for Late Comer Agreements. Council to consider first, second and third readings.	Diane/Lynne	To July 23 rd for final reading
b) Bylaw No. 1938 – Bylaw 1938-Water Regulations and Rates Council to consider first, second and third readings.	Diane/Cecile	To July 23 rd for final reading
c) Bylaw No. 1939 – Bylaw 1939-Sewer Regulations and Rates Council to consider first, second and third readings.	Diane/Cecile	To July 23 rd for final reading
Late Items:		
QUESTIONS FROM THE PUBLIC & THE MEDIA:		

THE CITY OF GRAND FORKS

REQUEST FOR COUNCIL DECISION

DATE : July 5, 2012

TOPIC : Interest Payable for Late-Comer Agreements

PROPOSAL : Bylaw to Establish the Interest Payable for Late-Comer Agreements
In Accordance with Section 939 of the Local Government Act – Final
Reading

PROPOSED BY : Chief Administrative Officer

SUMMARY:

At the Regular Meeting of Council held on June 25, 2012, Council gave three readings to Bylaw No. 1934, "Interest Payable for late-Comer Agreements Bylaw No. 1934, 2012". Bylaw No. 1934 has been drafted to outline this proposed rate of interest, for "Late-Comer" Agreements. The bylaw provides that interest at a rate equal to prime as established by the Grand Forks & District Savings Credit Union from time to time, shall be payable and calculated annually for the determined "Late-Comer" agreement term. Bylaw No. 1934 is being presented to Council for final reading at this time.

STAFF RECOMMENDATIONS:

Option 1: Council determines to give Bylaw No. 1934, final reading.

OPTIONS AND ALTERNATIVES:

Option 1: Council determines to give Bylaw No. 1934, final reading: This option will provide for the "Late-Comer Agreement" to be developed within the parameters of the legislation.

Option 2: Council resolves receive this report, and presented bylaw for information. This option would reflect Council's position that they are not interested in proceeding with the "Late-Comer Agreement".

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

Authority to adopt the Interest Payable for Late-Comer Agreements Bylaw comes from Section 939 of the Local Government Act.


Department Head or CAO


Reviewed by Chief Administrative Officer

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1934

A Bylaw To Establish A Rate of Interest Payable For Late-Comer Agreements

WHEREAS Council may, by bylaw, pursuant to Section 939 require a developer to provide excess or extended services, in which case pursuant to Section 939 (8) of the *Local Government Act* it must establish a rate of interest payable for "Late-Comer" Agreements;

AND WHEREAS Council has deemed it necessary to establish this rate of interest, by bylaw;

NOW THEREFORE Council for the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS**, as follows:

1. If an owner of land is required to pay all or part of the costs of excess or extended services as a condition of subdivision or development approval, (Late-Comer Agreement), interest at a rate equal to prime as established by the Grand Forks & District Savings Credit Union, shall be included and calculated annually, payable for the period beginning when the excess or extended services were completed, up to the date that the connection is made or the use begins.
2. That this bylaw may be cited as the "**Interest Payable for Late-Comer Agreements Bylaw No. 1934, 2012**".

| Read a **FIRST** time this 25th day of June, 2012.

| Read a **SECOND** time this 25th day of June, 2012.

| Read a **THIRD** time this 25th day of June, 2012.

| **FINALLY ADOPTED** this _____ day of June, 2012.

Mayor Brian Taylor

Corporate Officer – Diane Heinrich

C E R T I F I C A T E

I hereby certify that the foregoing is a true copy of Bylaw No. 1934, cited as the
"Interest Payable for Late-Comer Agreements Bylaw No. 1934, 2012", as
adopted by Council on the 23rd day of July, 2012.

Corporate Officer of the Municipal Council of the
Corporation of the City of Grand Forks

THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : July 5, 2012

TOPIC : Bylaw 1938 – Amendment to the City of Grand Forks Water Regulations and Rates Bylaw

PROPOSAL : Final Reading

PROPOSED BY : Chief Administrative Officer

SUMMARY:


At the Regular Meeting of Council on June 25, 2012, Council gave three readings to Bylaw No. 1938, City of Grand Forks Water Regulations and Rates Amendment Bylaw No. 1938, 2012. The 2012 to 2016 adopted 5 year plan reflects a 4.6% increase in User Fee Collection for Water Rates. Further, Council directed that the Customer, Fixed and Capital charges remain the same as those charged in 2010 & 2011. Bylaw 1938 reflect these. The Bylaw also intends to amend the Residential (3/4") connection charge to reflect the city's practice of averaging these residential connection charges to avoid residents being treated differently simply because they happen to construct a home on the opposite side of the roadway from where the waterline happens to be located. The connection charges have been averaged to ensure our residents are paying the same no matter what side of the street they live on. All other provisions and rates in the bylaw remain the same.

STAFF RECOMMENDATIONS:


Council finally adopt Bylaw No. 1938 at the July 23, 2012 Regular Meeting.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The Community Charter allows Council to operate the water utility and to set regulations and rates by bylaw, and to amend these regulations rates, by bylaw, from time to time, in accordance with the procedures set out in the Act.



Department Head or CAO



Reviewed by Chief Administrative Officer

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO.1938

A Bylaw to Amend the City of Grand Forks Water Regulations and Rates Bylaw No. 1501

WHEREAS in accordance with the Community Charter, Council may, by bylaw, regulate and control the Water service of the City of Grand Forks and amend rates, terms, and conditions under which water service will be provided and supplied to all users and for the collection of rates for the service provided;

NOW THEREFORE, the Council for the Corporation of the City of Grand Forks in open meeting assembled **ENACTS**, as follows:

1. This Bylaw may be cited for all purposes as the “**City of Grand Forks Water Regulations and Rates Amendment Bylaw No. 1938, 2012**”.
2. That Bylaw No. 1501, cited as “City of Grand Forks Water Regulations and Rates Bylaw No. 1501, 1997” be amended by deleting “Schedule B” and replacing it with a new “Schedule B”, which is identified as “Appendix 1” and attached to this bylaw.
3. That this Bylaw shall come into force and effect upon adoption.

Read a **FIRST** time this 25th day of June, 2012.

Read a **SECOND** time this 25th day of June, 2012

Read a **THIRD** time this 25th day of June, 2012

FINALLY ADOPTED this _____ day of _____, 2012

Mayor Brian Taylor

Corporate Officer – Diane Heinrich

CERTIFICATE

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 1938, the **"City of Grand Forks Water Regulations and Rates Amendment Bylaw No. 1938, 2012"**, as passed by the Municipal Council of the Corporation of the City of Grand Forks on the _____ day of _____, 2012.

Corporate Officer of the Municipal Council of the
City of Grand Forks

SCHEDULE "B"

SERVICE CHARGES

1. ***Charges for installation of water service:***
***A deposit of 100% of cost, is payable in advance, prior to installation**
***includes initial turn on of water**
 - (a) -Residential: 19mm diameter (3/4") \$2,300.00, including any additional service costs itemized in (d)

-Residential: 24.5mm diameter (1") At cost, including any additional service costs itemized in (d)
***NOTE: Water Meter Mandatory**
 - (b) Commercial, Industrial, Institutional Minimum Charge At cost, including any additional service costs itemized in (d)
***NOTE: Water Meter Mandatory**
 - (c) renewal (upgrading, including meter retrofit) At cost, including any additional service costs in (d)
 - d) additional service costs not included in (a), (b), and (c) above:
 - service or main extension (greater than 25.4 mm diameter and/or where the service line exceeds 15 m in length) Cost/linear meter + any additional service costs listed below:
 - restoration
 - asphalt road repair \$ 45.00/square meter
 - concrete curb 85.00 /linear meter
 - sidewalk (concrete) 120.00/linear meter
 - boulevard landscaping 18.00/linear meter

Schedule "B" cont'd

2. *Charges for each time the water supply is turned on/off*

- during normal working hours	\$	50.00
- outside normal working hours	\$	100.00

3. *Purchase of water from City Bulk Water Facility*

Rate per cubic meter or portion thereof	\$4.00
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4. User Rates – Effective July 2012

	Per Unit Bi-monthly Fixed Charge & Capital Charge	Per Account (per meter) Bi-monthly Fixed Charge & Capital Charge	Per Account Bi-monthly Customer Charge	Per Cubic Meter	Bi-Monthly Variable Water Charges for Non-Metered, Per Residence
User Class					
Metered Multi-Family Apartment (one tax folio)	\$20.50		7.00	0.113	
Commercial Office Properties (water use restricted to staff washroom)		18.50	7.00	0.113	
Commercial (Class 06) Properties not listed below		51.00	7.00	0.124	
Large Industrial (Class 04) Properties		51.00	7.00	0.124	
Commercial laundry, car wash Properties		51.00	7.00	0.124	
Hotels, Restaurants, Malls		51.00	7.00	0.124	
Institutions, schools, recreation facilities (arenas, pools) irrigation systems		51.00	7.00	0.124	
Buildings not connected to Water System on lots where service is available		13.50	7.00		
Residential Properties not metered	37.25		7.00		16.40

THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : July 5, 2012

TOPIC : Bylaw No. 1939 - A Bylaw to Amend the City of Grand Forks
Sewer Regulations and Rates Bylaw No. 1500

PROPOSAL : Final Reading

PROPOSED BY : Chief Administrative Officer

SUMMARY:

The 2012 to 2016 adopted 5 year plan reflects a 4.8% increase in User Fee Collection for Sewer Rates. Further, Council directed that the Customer, Fixed and Capital Charges remain the same as those charged in 2010 & 2011. Bylaw 1939 reflects these.

STAFF RECOMMENDATIONS:

Council gives final reading to Bylaw No. 1939.

OPTIONS AND ALTERNATIVES; No specific options are given due to the fact that the revenue increase is as addressed in the 5 year plan.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

The benefit is that the costs of the service are balanced with the required revenue.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

Increasing the fees ensures that this component of the budget is balanced.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

In accordance with the Community Charter, Council may, by bylaw, regulate and control the Sewer service of the City of Grand Forks and amend rates, terms, and conditions under which sewer service will be provided and supplied to all users and for the collection of rates for the service provided;


Department Head or CAO


Reviewed by: Chief Administrative Officer

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1939

A Bylaw to Amend the City of Grand Forks Sewer Regulation and Rates Bylaw No. 1500

WHEREAS in accordance with the Community Charter, Council may, by bylaw, regulate and control the Sewer service of the City of Grand Forks and amend rates, terms, and conditions under which sewer service will be provided and supplied to all users and for the collection of rates for the service provided;

NOW THEREFORE the Council for the Corporation of the City of Grand Forks in open meeting assembled **ENACTS**, as follows:

1. This Bylaw may be cited for all purposes as the **“City of Grand Forks Sewer Regulations and Rates Amendment Bylaw No. 1939, 2012”**.
2. That Bylaw No. 1500, cited as “City of Grand Forks Sewer Regulation and Rates Bylaw No. 1500, 1997” be amended by deleting “Schedule B” and replacing it with a new “Schedule B”, which is identified as “Appendix 1” and attached to this bylaw.
3. That this Bylaw shall come into force and effect upon adoption.

Read a **FIRST** time this 25th day of June, 2012.

Read a **SECOND** time this 25th day of June, 2012

Read a **THIRD** time this 25th day of June, 2012.

FINALLY ADOPTED this _____ day of _____, 2012

Mayor Brian Taylor

Corporate Officer – Diane Heinrich

CERTIFICATE

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 1939, the **"City of Grand Forks Sewer Regulations and Rates Amendment Bylaw No. 1939, 2012"**, as passed by the Municipal Council of the Corporation of the City of Grand Forks on the _____ day of _____, 2012

Corporate Officer of the Municipal Council of the
City of Grand Forks

SCHEDULE "B"

SERVICE CHARGES

A: Charges for installation of a sewer service:

**** A deposit of 100% of cost, is payable in advance, prior to installation**

**** Includes initial removal of sewer plug**

Residential

a)	100 mm (4 inch) diameter	\$2,300, including any additional service costs itemized in (c)
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Commercial / Industrial / Institutional / Multi-Family

b)	152 mm (6 inch) diameter	At cost, including any additional service costs itemized in (c)
c)	additional service costs	
	- service or main extension (100 mm to 152 mm diameter and/or where the service length is greater than 15 m)	Cost plus any additional service costs itemized in (c)
	- restoration	
	- asphalt road repair	\$45.00/sq. meter
	- concrete curb	\$85.00/lin. meter
	- sidewalk (concrete)	\$120.00/lin. meter
	- boulevard landscaping	\$18.00/sq. meter
	- retention catch basin	\$1,500.00/each

B:	Charges to Septic Service Contractors/Haulers	\$25.00 per load
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C: Sewer Rates – Effective July 2012

	Bi-Monthly Fixed Charge & Capital Charge	Bi-Monthly Fixed Charge & Capital Charge	Bi- Monthly Customer Charge	Sewer Rates Charge per 1/3 cubic meter Of metered water	Bi-Monthly Variable Sewer Charges for non-Metered
User Class	Per unit	Per Account (per meter)	Per Account		Per Residence
Metered multi-Family Apartment (one tax folio)	31.25		10.50	0.400	
Commercial Office Properties (water use restricted to staff washroom)		34.25	10.50	0.400	
Commercial (Class 06) Properties not listed below		56.25	10.50	0.400	
Large Industrial (Class 04) Properties		56.25	10.50	0.400	
Commercial laundry, car wash properties		56.25	10.50	0.400	
Hotels, Restaurants, Malls		56.25	10.50	0.400	
Institutions, schools, recreation facilities (arenas, pools) irrigation systems		56.25	10.50	0.400	
Buildings not connected to sewer system on lots where service is available		31.25	10.50		
Residential Properties not metered	40.00		10.50		15.60

THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : July 16th, 2012

TOPIC : Bylaw 1935 – Amendment to the City of Grand Forks Sustainable Community Plan Bylaw No. 1919, 2011

PROPOSAL : First and Second Reading

PROPOSED BY : Corporate Officer

SUMMARY:

At the Primary Committee Meeting on June 25th, 2012, the Primary Committee recommended to Council to direct Staff to draft a Sustainable Community Plan Amendment Bylaw which would re-designate property located at 7450-17th Street and legally described as Lot A, District Lot 380, S.D.Y.D. Plan KAP86963 from HC (Highway and Tourist Commercial) to R-1 (Single & Two Family Residential), and remove the subject property from the Commercial Development Permit Area. In this regard, Bylaw No. 1935 is presented for first and second reading. Should Council consider giving first and second reading, this bylaw would proceed to a Public Hearing where the public will be afforded an opportunity to make their views on this bylaw known to Council.

STAFF RECOMMENDATIONS:

Option 1: Council gives first and second reading to Bylaw No. 1935 “Amendment to the City of Grand Forks Sustainable Community Plan Bylaw No. 1919, 2011”.

OPTIONS AND ALTERNATIVES:

Option 1: Council gives Bylaw No. 1935 first and second reading. This option intends that the proposed amendment is being considered by Council.

Option 2: Council determines to give the Bylaw no readings: This option intends that the status quo will remain, and the re-designation of property located at 7450-17th Street will remain Highway & Tourist Commercial.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: This option will allow the proposal to re-designate property located at 7450-17th Street, from HC-Highway Commercial to R-1-Single & Two Family Residential, and to remove it from the Commercial Development Permit Area, to proceed to public hearing. At the public hearing the public will be afforded an opportunity to make their views on this bylaw known to Council.

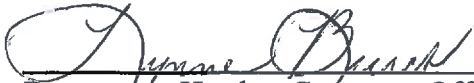
Option 2: This option will allow for the status quo to remain and the property will remain designated as Highway & Tourist Commercial.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

There are the advertising costs, as well as the notifications to surrounding property owners. These costs are generally covered by the application fees charged.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The Local Government Act allows for amendments to a Sustainable Community Plan bylaw to be done by bylaw.



Department Head or Corporate Officer
Or Chief Administrative Officer



Reviewed by Chief Administrative Officer

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1935

**A Bylaw to Amend the City of Grand Forks Sustainable Community Plan
Bylaw No. 1919, 2011**

=====

WHEREAS Council may, by bylaw, amend the provisions of a Sustainable Community Plan pursuant to the provisions of the Local Government Act;

AND WHEREAS Council has received an application to amend the Sustainable Community Plan to re-designate a piece of property located west of 7450-17th Street;

NOW THEREFORE, the Council of the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS**, as follows:

1. That Schedule "B" Land Use Map of the City of Grand Forks Sustainable Community Plan Designation Bylaw No. 1919, 2011, be amended by re-designating the property legally described as Lot A, District Lot 380, S.D.Y.D., Plan KAP86963, as shown outlined in bold on the attached map identified as Schedule "X" from Highway & Tourist Commercial to Low Density Residential.
2. That Schedule "C" Development Permit Area Map of the Grand Forks Sustainable Community Plan Designation Bylaw No. 1919, 2011 be amended by removing Lot A, District Lot 380, S.D.Y.D., Plan KAP86963,, as shown outlined in bold on the attached map identified as Schedule "X" from the Commercial Development Permit Area.
3. That this Bylaw may be cited as the "**Amendment to the City of Grand Forks Sustainable Community Plan Bylaw No. 1935, 2012**".

Read a **FIRST** time this _____ day of _____, 2012.

Read a **SECOND** time this _____ day of _____, 2012.

PUBLIC HEARING NOTICE ADVERTISED, in accordance with the *Local Government Act* this _____ day of _____, 2012 and also this _____ day of _____, 2012.

PUBLIC HEARING HELD this _____ day of _____, 2012.

Read a **THIRD** time this _____ day of _____, 2012.

FINALLY ADOPTED this _____ day of _____, 2012.

Brian Taylor - Mayor

Diane Heinrich – Corporate Officer

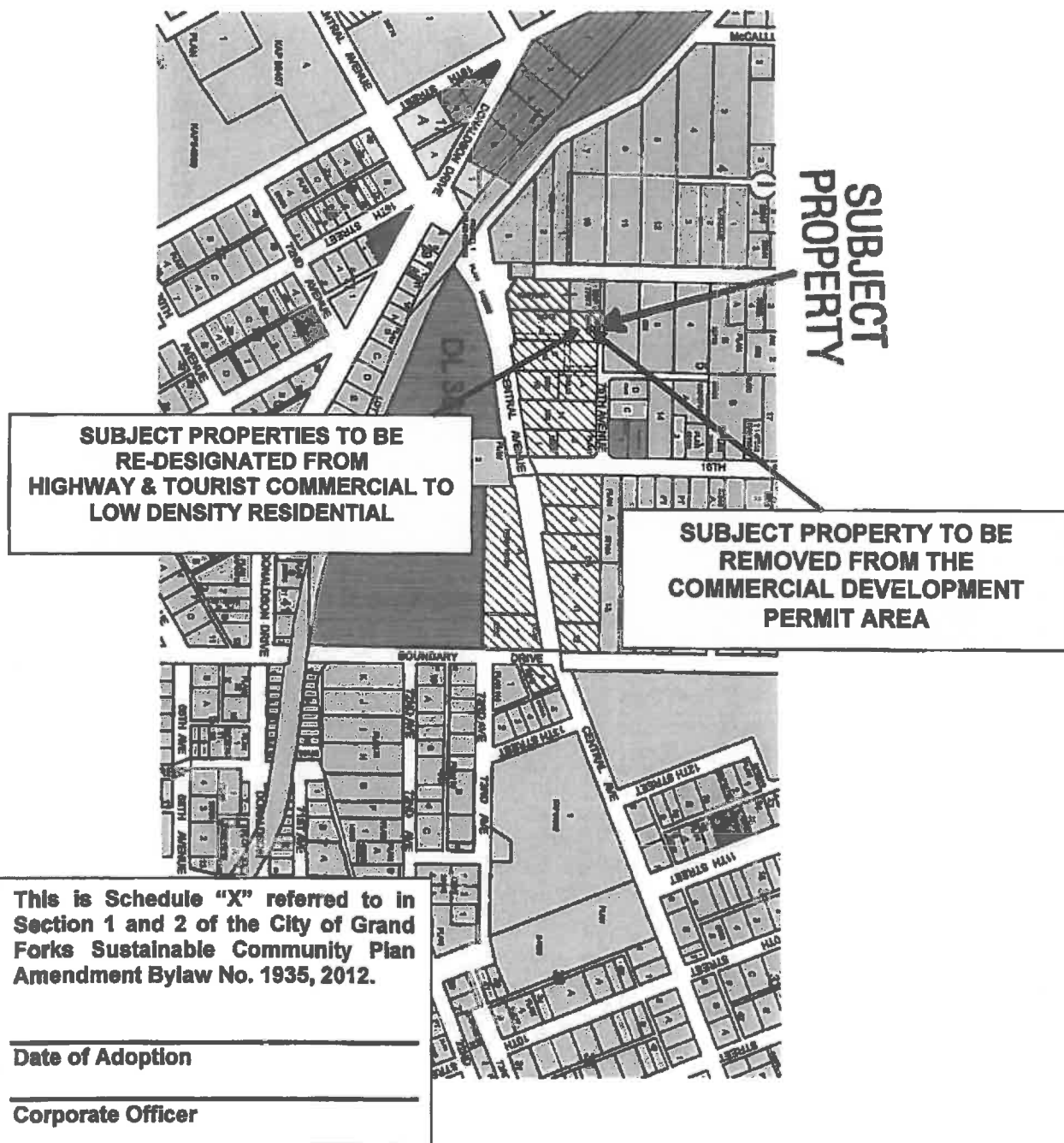
CERTIFIED

I hereby certify that the foregoing to be a true copy of Bylaw No. 1935 as passed by the Municipal Council of the City of Grand Forks on the _____ day of _____, 2012.

Corporate Officer of the
City of Grand Forks

**CITY OF GRAND FORKS
SUSTAINABLE COMMUNITY PLAN
MAP**

SCHEDULE "X"



COPY

THE CORPORATION OF THE CITY OF GRAND FORKS

STAFF MEMORANDUM

To: Diane Heinrich, Corporate Officer

Date: May 31, 2012

From: Kathy LaBossiere, Planning Tech

Konrad SCP and Rezoning Amendment Application

We have received an application for rezoning of vacant property legally described as Lot A, District Lot 380, S.D.Y.D., Plan KAP86963 located west of 7450-17th Street at the end of 75th Avenue. The applicant wishes to rezone the property from the current HC (Highway Commercial) zone to R-1 (Single & Two Family) residential zone.

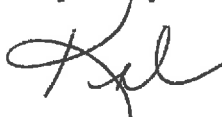
The property is currently designated as Highway & Tourist Commercial and is in the Commercial Development Permit area in the Sustainable Community Plan. The applicant wishes to rezone the property to R-1 (single & two-family residential, change the land use designation from highway & tourist commercial to low density residential and to remove it from the commercial development permit area.

The property in question is 116.77 feet by 131.99 feet in size (0.33 acres) and is vacant property at this time. Water and sewer and electrical services to the property are located from 75th Avenue. Access to the property is from 75th Avenue (see photos and maps attached hereto).

The applicant wishes to rezone the property so that he can build a single family or two family residence on the lot in the future.

This application would require an amendment to the Zoning Bylaw and the Sustainable Community Plan.

Respectfully Submitted:



Kathy LaBossiere
PLANNING TECH

N:\planning\zoning\konrad memo to co

The Corporation of the City of Grand Forks

P.O. Box 220
Grand Forks, B.C.
VOH 1H0

7217-4th Street
Telephone (250) 442-8266
Fax (250) 442-8000

**Zoning AND/OR Official Community Plan Amendment
Application**

Application to amend the Zoning Bylaw AND/OR Official Community Plan Bylaw

Zoning OR Official Community Plan Application Fee:



\$1,000.00

Receipt No. _____

Zoning AND Official Community Plan Application Fee:



\$1,200.00

Receipt No. 153765

The subject fee is applicable to each request for an amendment to the Zoning or Official Community Plan Bylaw, or to both. Should this request not proceed to Public Hearing, one-half (1/2) the fee (\$500.00 or \$600.00) shall be refunded.

Registered Owner of Property to be rezoned:

KONRAD HOLDINGS INC

Mailing Address:

7450 - 17TH STREET

Box 608

Grand Forks, B.C. V0H 1H0

Telephone:

250-443-2370

Full Legal Description of property to be rezoned:

LOT A PLAN KAP86963 (027-585-867)

DISTRICT LOT 380 SHILKAMEN Division

Street Address of Property

75th Avenue

Please submit the following information with this application:

- (i) the legal boundaries and dimensions of the subject property;
- (ii) the location of permanent buildings and structures existing on the property;
- (iii) the location of any proposed access roads, parking, driveways, and any screening, landscaping and fences;
- (iv) the location and nature of any physical or topographic constraints on the property (ie: streams, ravines, marshes, steep slopes etc)

Upon reviewing your application, the City of Grand Forks may request other, or more detailed information.

The information provided is full and complete and is, to the best of my knowledge, a true statement of facts relating to this application.

Signature of Owner

Date

MAY 24, 2012

AGENT'S AUTHORIZATION

I hereby authorize :

FRANK KONRAD

7450-17TH STREET Box 608

Grand Forks, B.C. V0H 1H0 250.443-2370

(full name, address and telephone number of Agent)

to act on my behalf with regards to this application.

Owner's Signature

The personal information on this form is collected under the authority of the Local Government Act. The information collected will be used to process your application for a Rezoning or Official Community Plan amendment. If you have questions about the collection use and disclosure of this information, contact the Coordinator City of Grand Forks

Please outline the provisions of the respective Bylaw that you wish to vary or supplement and give your reasons for making this request:

Re-Zone To Residential
Vacant Land

DECLARATION PURSUANT TO THE WASTE MANAGEMENT ACT

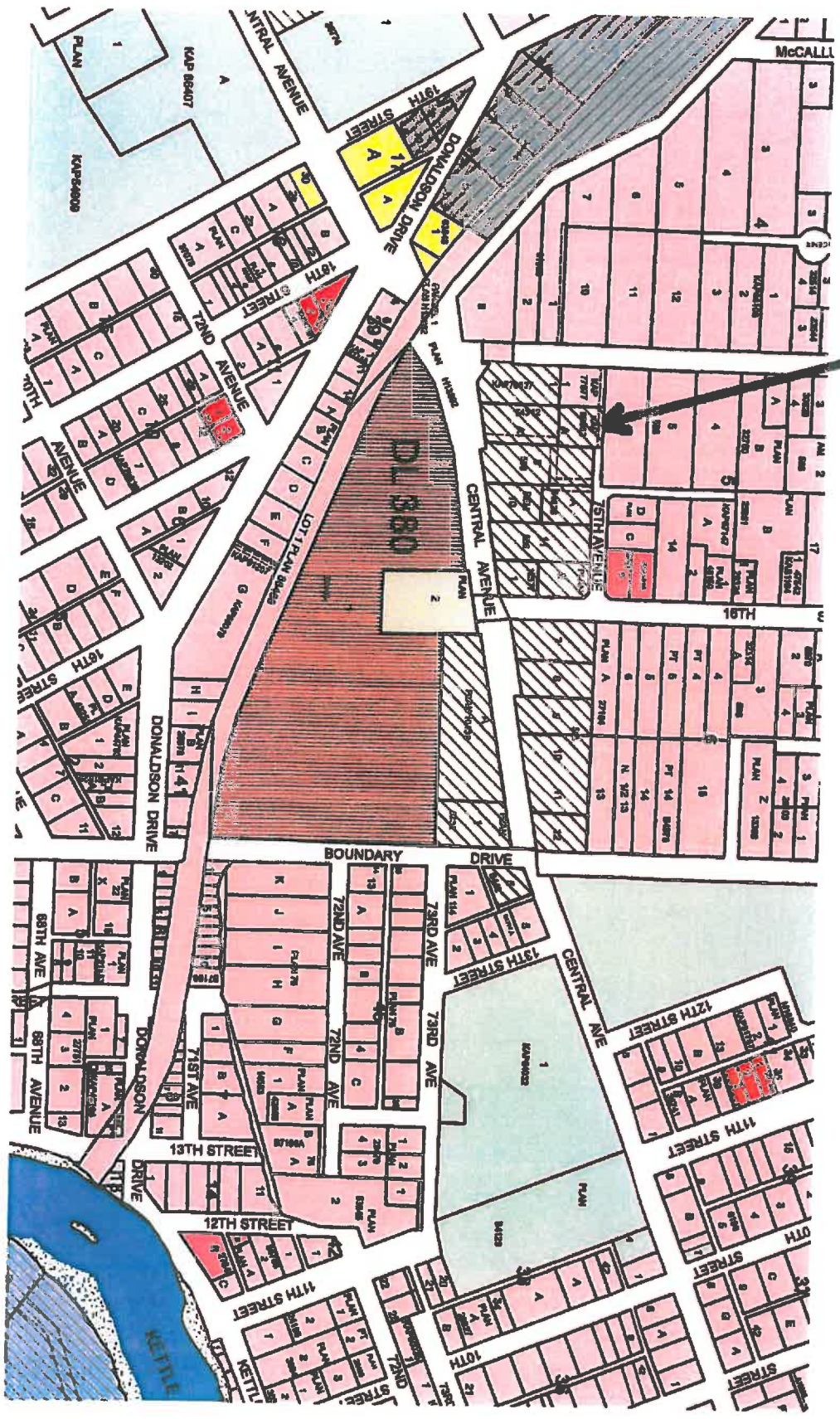
I, FRANK KONRAD, owner of the subject property described on this application form, hereby declare that the land which is the subject of this application has not to my knowledge been used for industrial or commercial activity as defined in the list of "Industrial Purposes and Activities: (Schedule 2) of the *Contaminated Sites Regulation (B.C. Reg. 375/96)*. I therefore declare that I am not required to submit a Site Profile under Section 26.1 or any other section of the *Waste Management Act*.

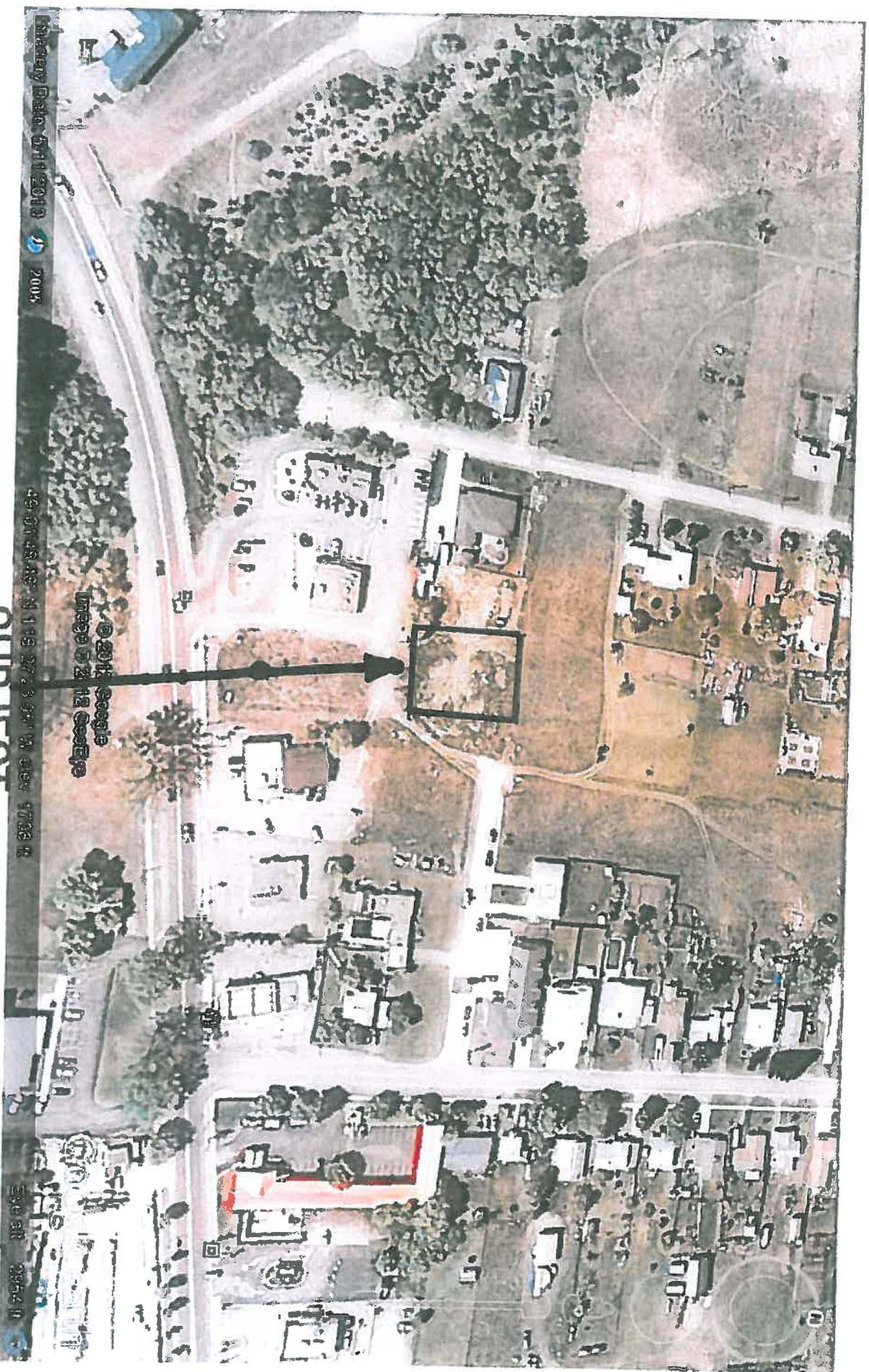
(signature)

(date)

May 28, 2012

SUBJECT PROPERTY





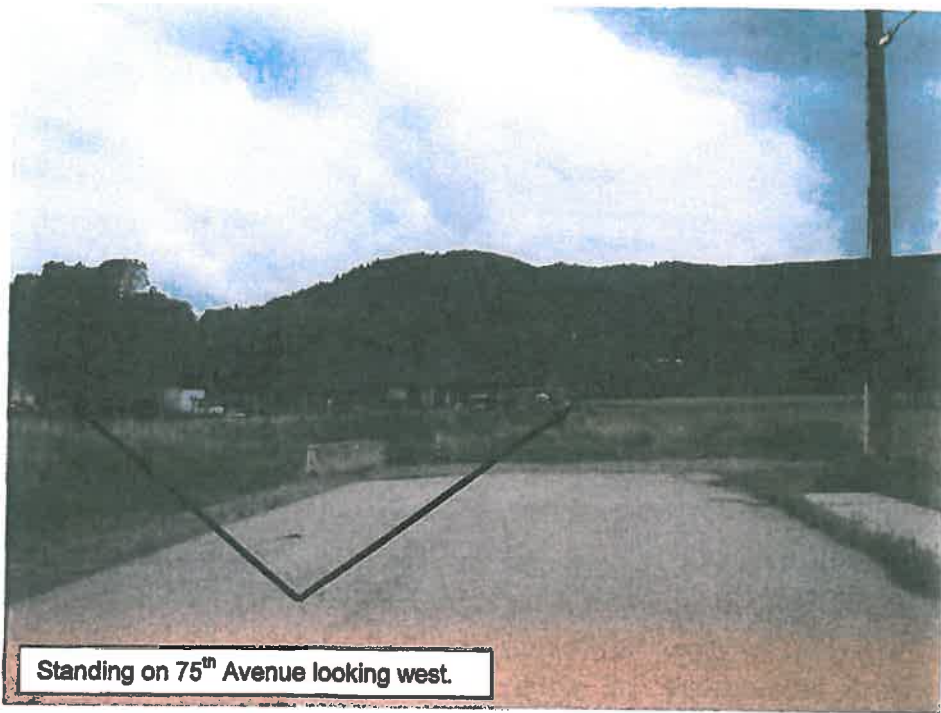
MapData Date: 07/11/2013 2005

45 01 48.46 N 115 27 23.97 W elev 4733 ft

© 2014 Google
Image © 2013 Google

**SUBJECT
PROPERTY**

Image SR 2004.10



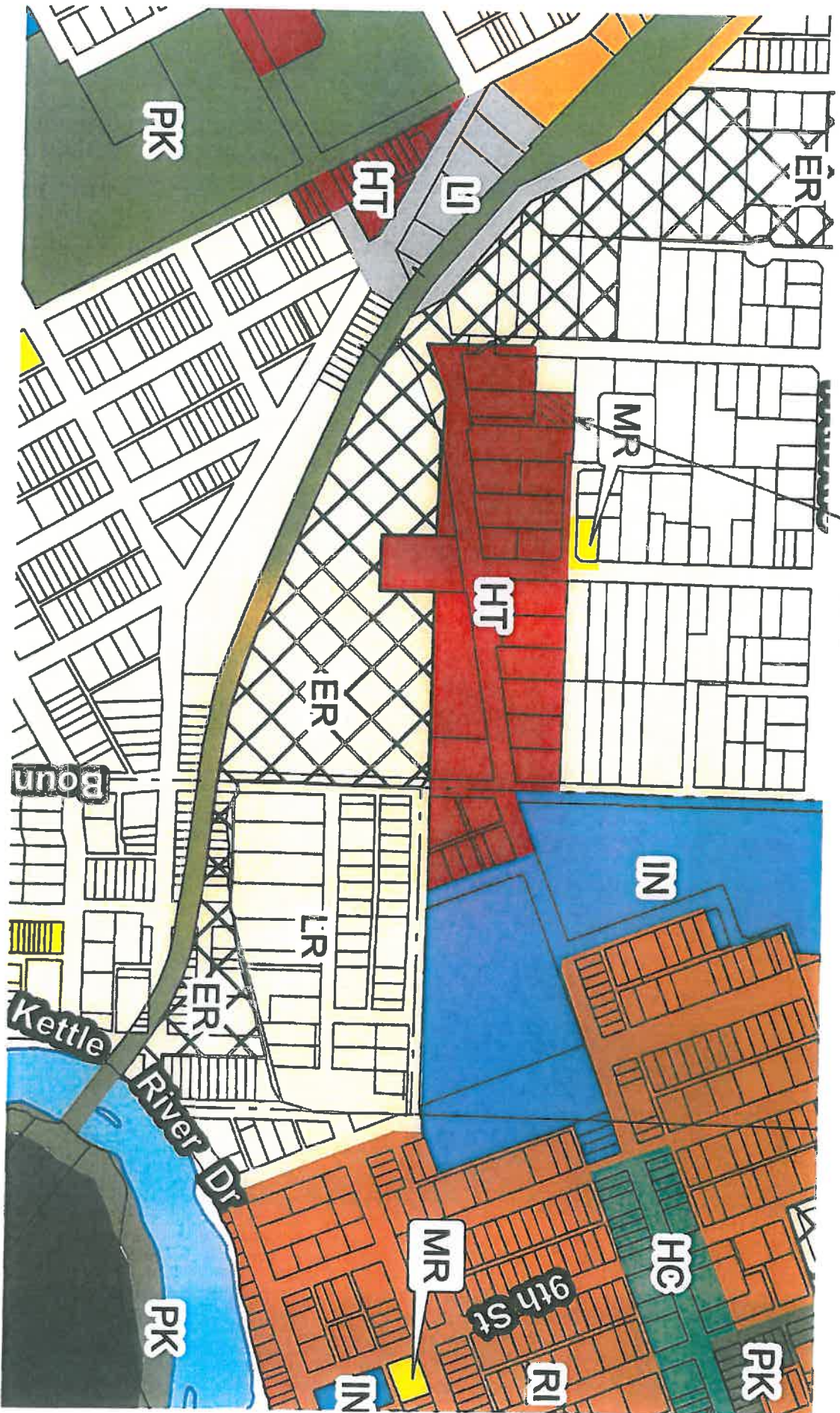
Standing on 75th Avenue looking west.



Standing in adjacent lot looking south.

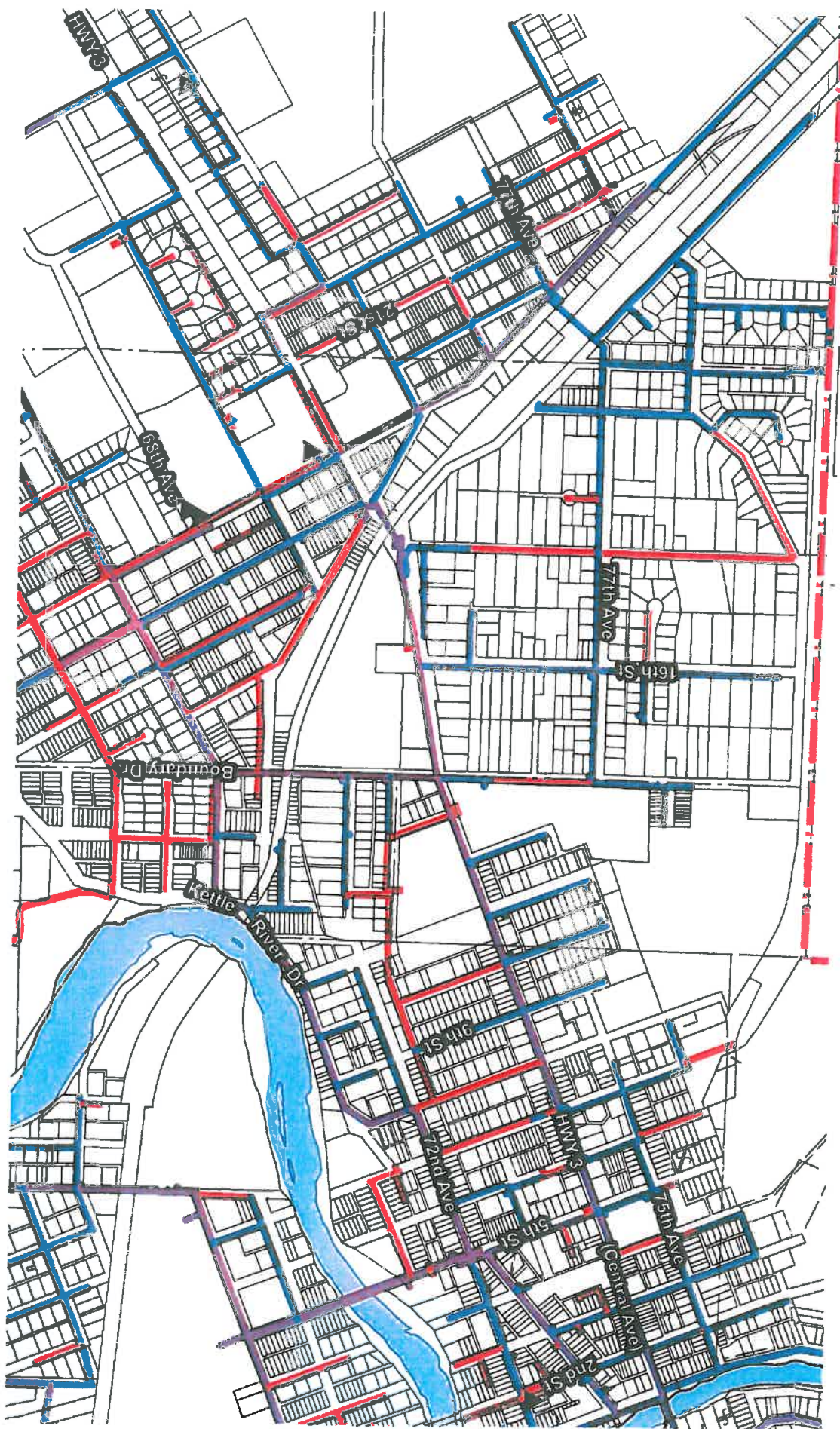
SUBJECT PROPERTY

*map showing
land use*

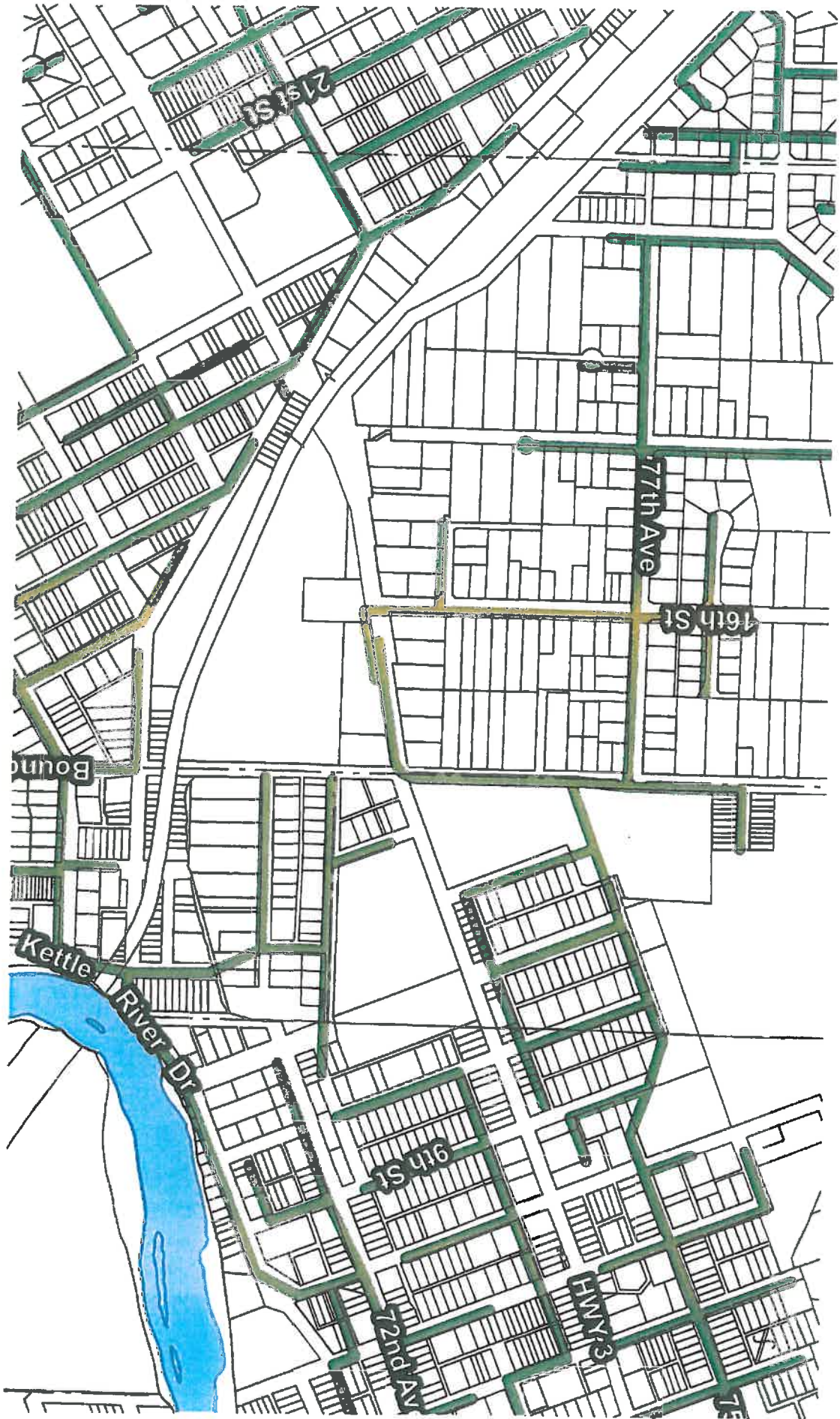


MTWTFSS now up in





Water



Answer

PART VI ZONES

SECTION 33

R-1 (Residential – Single & Two Family) Zone

Permitted Uses

1. The following uses and no others are permitted in an R-1 zone:

- (a) dwelling units;
- (b) religious centres;
- (c) day care centres;
- (d) bed and breakfast accommodations;
- (e) home occupations.

Permitted accessory uses and buildings on any parcel includes the following:

- (f) any accessory buildings or structures to any of the above uses.

Regulations

2. On a parcel of land located in an R-1 zone:

Minimum Parcel Size for Subdivision purposes

- (a) The minimum parcel size is 10,120 square metres (108,913 sq.ft. or 2.5 acres) where there is no community sewage or water system;
- (b) The minimum parcel size is **1,393.5 square metres (15,000sq ft)** when the parcel is either connected to a community sewage or water system, but not both;
- (c) The minimum parcel size is 697 square metres (7,500 sq.ft.) when the parcel is connected to both a community sewage and water system.

BYLAW 1800

Number and type of Dwelling Units allowed

- (d) One of the following types of dwelling units is allowed on a parcel of land in an R-1 zone;
 - (i) One single-family dwelling; or
 - (ii) One two-family dwelling.

Height

- (e) No principal building or structure shall exceed 9.75 metres (32 ft) in height. No accessory building or structure shall exceed 4.8 metres (16 ft) in height.

SECTION 33

R-1 (Residential – Single & Two Family) Zone cont'd

Setbacks

- (f) Except as otherwise specifically permitted in this bylaw, no building or structure shall be located within:
 - (i) 6 metres (20 ft) of a front parcel line;
 - (ii) 1.5 metres (5 ft) of an interior side parcel line;
 - (iii) 4.6 metres (15 ft) of an exterior side parcel line; or
 - (iv) 6 metres (20 ft) of a rear parcel line.

Accessory Buildings

- (g) The total of all the accessory buildings shall have a floor area not greater than 50% of the principal structure;
- (h) No accessory building shall be located closer than 1.5 metres (5 ft) to a rear parcel line and not closer to the front parcel line than the facing wall of the principal building, to which it is accessory.

Lot Area Coverage

- (i) The maximum permitted lot area coverage shall be as follows:
Principal building with all accessory buildings and structures 50%

Additional requirements

- (j) **deleted by Bylaw 1888*
- (k) **deleted by Bylaw 1679*
- (l) The minimum size for a single-family dwelling shall be 75 square metres (800 sq.ft.);
- (m) See Sections 13 to 30A of this Bylaw.

THE CITY OF GRAND FORKS

REQUEST FOR COUNCIL DECISION

DATE : July 16th, 2012
TOPIC : Bylaw 1936 – Amendment to the City of Grand Forks Zoning Bylaw No. 1606, 1999
PROPOSAL : First and Second Reading
PROPOSED BY : Corporate Officer

SUMMARY:

At the Primary Committee Meeting held on June 25th, 2012, the Primary Committee recommended to Council to direct Staff to draft a Zoning Amendment Bylaw to rezone the property located at 7450 – 17th Street and legally described as Lot A, District Lot 380, S.D.Y.D., Plan KAP86963 from HC Highway Commercial to R1 Single and Two Family Residential.

In this regard, Bylaw 1936 is presented for first and second reading. Should Council consider giving first and second reading, this bylaw would proceed to a Public Hearing where the public will be afforded an opportunity to make their views on this bylaw known to Council.

STAFF RECOMMENDATIONS:

Option 1: Council gives first and second reading to Bylaw No. 1936 “Amendment to the City of Grand Forks Zoning Bylaw No. 1606, 1999”.

OPTIONS AND ALTERNATIVES:

Option 1: Council gives Bylaw No. 1936 first and second reading. This option intends that the proposed amendments are being considered by Council.

Option 2: Council determines to give the Bylaw no readings: This option intends that the status quo will remain, and the zoning of property at 7450 – 17th Street, will remain HC (Highway Commercial).

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: This option will allow the proposal to re-zone property located at 7450 – 17th Street, from HC Highway Commercial to R1 Single and Two Family Residential to proceed to public hearing. At the public hearing the public will be afforded an opportunity to make their views known to Council with regard to these bylaw changes.

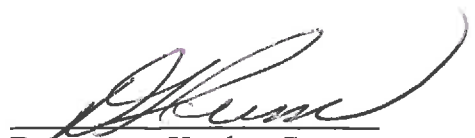
Option 2: This option will allow for the status quo to remain and the property will remain zoned as HC (Highway Commercial).

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

There are the advertising costs, as well as the notifications to surrounding property owners. These costs are generally covered by the application fees charged.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The Local Government Act allows for amendments to a Zoning bylaw to be done by bylaw.



Department Head or Corporate
Officer or Chief Administrative Officer



Reviewed by Chief Administrative
Officer

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1936

**A Bylaw to Amend the City of Grand Forks
Zoning Bylaw No. 1606, 1999**

=====

WHEREAS Council may, by bylaw, amend the provisions of the Zoning Bylaw pursuant to the Local Government Act;

AND WHEREAS Council has received an application to rezone property located at the west end of 75th Avenue;

NOW THEREFORE Council for the Corporation of the City of Grand Forks, in an open meeting assembled, **ENACTS**, as follows:

1. That the City of Grand Forks Zoning Bylaw No. 1606, 1999 be amended to rezone the property legally described as Lot A, District Lot 380, S.D.Y.D., Plan KAP86963 from the HC (Highway Commercial) zone to the R-1 (Single & Two-Family Residential) zone, as shown outlined in bold on the attached map identified as Schedule "X".
2. That this Bylaw may be cited as the "**Amendment to the City of Grand Forks Zoning Bylaw No. 1936, 2012**".

Read a **FIRST** time this _____ day of _____, 2012.

Read a **SECOND** time this _____ day of _____ 2012.

PUBLIC HEARING NOTICE ADVERTISED, pursuant to the *Local Government Act* this _____ day of _____, 2012 and also this _____ day of _____, 2012.

PUBLIC HEARING HELD this _____ day of _____, 2012.

Read a **THIRD** time this _____ day of _____, 2012.

APPROVED by the Ministry of Transportation & Infrastructure on this _____ day _____, 2012.

Approving Officer

FINALLY ADOPTED this _____ day of _____, 2012.

Brian Taylor - Mayor

Diane Heinrich – Corporate Officer

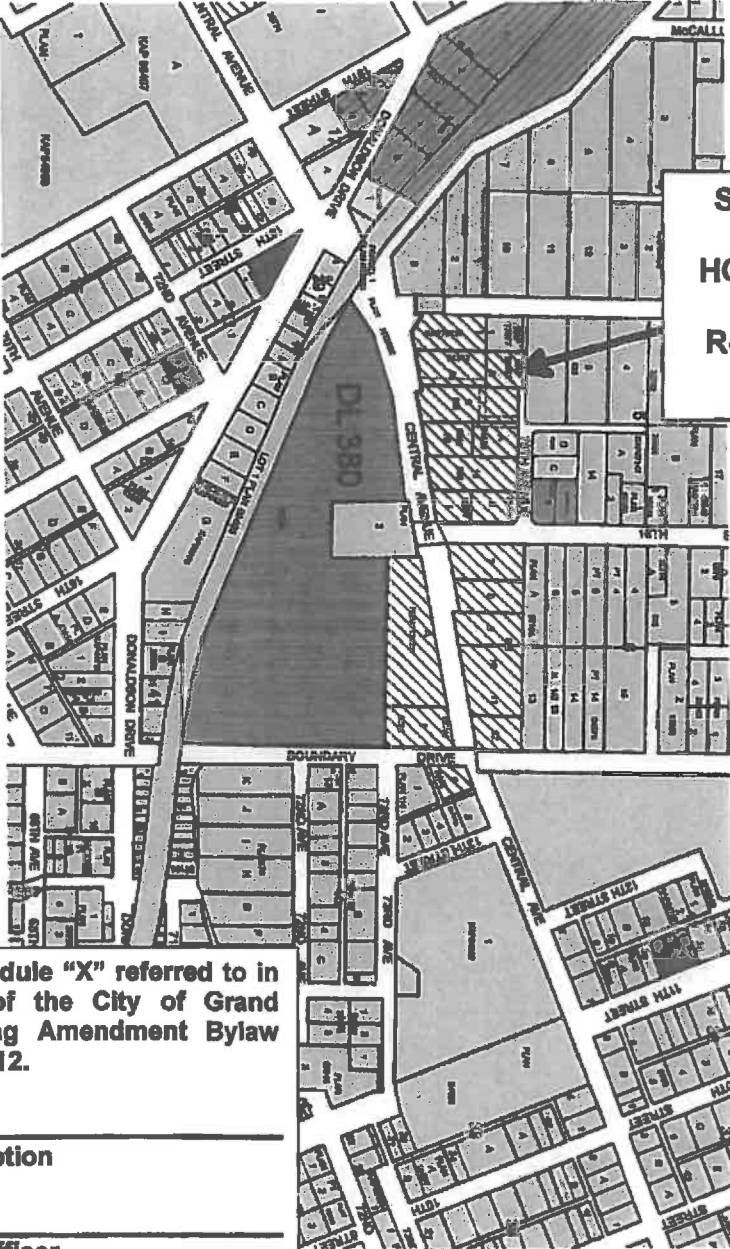
CERTIFICATE

I hereby certify the foregoing to be a true copy of Bylaw No. 1936 as passed by the Municipal Council of the City of Grand Forks on the _____ day of _____, 2012.

Corporate Officer of the
City of Grand Forks

CITY OF GRAND FORKS ZONING MAP

SCHEDULE "X"



**SUBJECT PROPERTIES TO
BE REZONED FROM
HC (HIGHWAY COMMERCIAL
TO
R-1 (SINGLE & TWO-FAMILY
RESIDENTIAL)**

**This is Schedule "X" referred to in
Section 1 of the City of Grand
Forks Zoning Amendment Bylaw
No. 1935, 2012.**

Date of Adoption

Corporate Officer

Date of Adoption

Corporate Officer