

**THE CORPORATION OF THE CITY OF GRAND FORKS
AGENDA – REGULAR MEETING**

**Monday June 25th, 2012 – 7:00 p.m.
Location in Council Chambers**

	<u>ITEM</u>	<u>SUBJECT MATTER</u>	<u>RECOMMENDATION</u>
1.	<u>CALL TO ORDER</u>	7:00 p.m. Call to Order	Call Meeting to Order at 7:00 p.m.
2.	<u>ANNUAL REPORT</u>		
	a) Corporate Officer's Report – Annual Report	2011 Annual Report, consideration of report and submissions and questions from the public	Council receives the 2011 Annual Report, and considers questions and submissions from the public.
3.	<u>RECESS TO PRIMARY COMMITTEE MEETING</u>		Recess meeting into Primary Committee Meeting. Reconvene Regular Meeting at conclusion of Primary Committee Meeting
4.	<u>REGULAR MEETING AGENDA</u>		
	-	June 25 th , 2012 Agenda	Adopt Agenda
5	<u>MINUTES</u>		
	- June 11 th , 2012	Special Meeting Minutes	Adopt Minutes
	- June 11 th , 2012	Regular Meeting Minutes	Adopt Minutes
6.	<u>REGISTERED PETITIONS AND DELEGATIONS</u>		
	None		
7.	<u>UNFINISHED BUSINESS:</u>		
	None		
8.	<u>REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)</u>	Members of Council may ask questions, seek clarification and report on issues	Issues seeking information on city operations be referred to the Chief Administrative Officer prior to the meeting.
9.	<u>REPORT – REGIONAL DISTRICT OF KOOTENAY BOUNDARY:</u>		
	a) Corporate Officer's Report	The City's Representative to the Regional District of Kootenay Boundary will report to Council on actions of the RDKB.	Receive the Report

10. **RECOMMENDATIONS FROM STAFF FOR DECISIONS:**

- a) Corporate Officer's Report – Volunteer Appreciation Evening for 2012

This year's Volunteer Appreciation Evening is scheduled for Thursday, October 11th, 2012 at Gallery 2.

Council provides notice to the public – calling for nominations from the public for exceptional volunteer service in the City of Grand Forks in accordance with Council Policy #204.

- b) Chief Administrative Officer's Report – Strategic Plan Goal Action

Report on Action – Staff to determine the usability of City Land through an Inventory by June, 2012

Council receive the Chief Administrative Officer's report, dated June 19, 2012, regarding the action requiring "Staff to determine the usability of City Lands through an inventory by June, 2012", as outlined in the Corporate Strategic Plan 2012-2014, and refer it to the Economic Development Advisory Committee for information.

11. **REQUESTS ARISING FROM CORRESPONDENCE:**
None

12. **INFORMATION ITEMS:**

- Summary of Information Items

Information items 12(a) to 12(k)

13. **BYLAWS**

- a) Chief Administrative Officer's Report-Bylaw 1934-Interest Payable for Late Comer Agreements

A bylaw to establish the interest payable for Late-Comer agreements in accordance with Section 939 of the Local Government Act

Council to consider giving first, second and third readings to Bylaw No. 1934, "Interest Payable for Late-Comer Agreements Bylaw No. 1934, 2012.

- b) Chief Financial Officer's Report – Bylaw 1938-Water Regulations and Rates

A bylaw to amend the City of Grand Forks Water Regulations and Rates Bylaw No. 1501

Council to consider giving first, second and third reading to Bylaw 1938.

- c) Chief Financial Officer's Report – Bylaw 1939-Sewer Regulations and Rates

A bylaw to amend the City of Grand Forks Sewer Regulations and Rates Bylaw No. 1500

Council to consider giving first, second and third readings to Bylaw 1939.

14. **LATE ITEMS**
None

15. **QUESTIONS FROM THE PUBLIC AND THE MEDIA**

16. **ADJOURNMENT**

THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : June 19, 2012
TOPIC : Annual Report 2011
PROPOSAL : Receive Annual Report and Consider Questions & Submissions from the Public
PROPOSED BY : City Staff

SUMMARY:

Section 98 of the Community Charter sets out the requirements for the Annual Municipal Report. Before June 30th in each year, a Council must: a) Prepare an Annual Report, b) Make the report available for public inspection, and c) Have the report available for public inspection at the Annual Meeting. Section 99 of the Community Charter requires that Council must annually consider, at a Council meeting or other public meeting, a) the Annual Report prepared under Section 98 of the Community Charter, and b) submissions and questions from the public.

STAFF RECOMMENDATIONS:

Option 1: Council receive the Annual Report for 2011 and consider any submissions and questions from the public.

OPTIONS AND ALTERNATIVES:

As this is a statutory requirement of the Community Charter there are no options other than those provided in the Community Charter.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

The main benefit of the Annual Report is that it gives the public access to a great deal of information on the municipality from the prior year of 2011, as well as important information from the Strategic Plan on Council's objectives and priorities for the Year 2012. There are no disadvantages or negative impacts from this approach.


COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

All items in the Audited Financial Statements have cost, budget and revenue generation impacts. Most of the items in the Strategic Plan have cost, budget and revenue generation impacts.

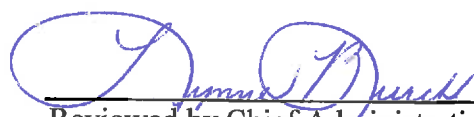
STRATEGIC PLAN IMPLICATIONS: Copies of the Strategic Plan are included with the Annual Report to give the public as much information as possible on Council's direction for the years 2008 through 2011.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

Sections 98 and 99 of the Community Charter contain the requirements for the Annual Report.



Department Head or Corporate Officer or
Chief Administrative Officer



Reviewed by Chief Administrative
Officer



Annual Report for the CITY OF GRAND FORKS



As presented to City Council on June 25, 2012



City of Grand Forks
2011 ANNUAL REPORT
June, 2012

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- 2. Audited Financial Statements**
- 3. Schedule of 2011 Capital Projects**
- 4. Statement of Property Tax Exemptions**
- 5. Declaration and Identification of Disqualified Council Members**
- 6. City of Grand Forks Strategic Plan – 2009 to 2011**
- 7. City of Grand Forks Strategic Plan Results – 2009 to 2011**
- 8. City of Grand Forks Council Vision**
- 9. City of Grand Forks Corporate Strategic Plan – 2012 to 2014**
- 10. Corporate Strategic Plan - 2012-2014 Goals and Objectives**
- 11. City of Grand Forks Committee Structure – 2012 to 2014**



**City of Grand Forks
2011 ANNUAL REPORT
June, 2012**

AN OPEN LETTER TO THE CITIZENS OF GRAND FORKS FROM MAYOR BRIAN TAYLOR AND COUNCIL

June 2012

On behalf of the Council of 2011-2014, I am pleased to report on the municipal services and operations for the year ending December 31st 2011. The 2011 Annual Report gives a synopsis in a financial format including statistics and taxation information on a comparative basis.

In early 2009, Council undertook a Strategic Planning exercise to determine their focus areas for the 2008 – 2011 Council term. These focus areas included beautification, communications, infrastructure, quality of life, and economic development.

Beautification projects in 2011 were focused on entrance signs. A sign committee was formed in 2011 with volunteers from the public and a draft concept was presented to Council just prior to the election in 2011. During the 2008-2011 term, numerous beautification projects were completed including the improvements to the Highway 3 gateways to the Trans Canada Trail which were completed in 2010. The Granby River Walk was completed in 2009 using Job Opportunities funding. The RInC project, including paved pathways from Central Avenue, over the Black Train Bridge through South Ruckle, was also formally opened in May, 2011. Further RInC project development including extension from 12th Street to Perley School, the Hutton School highway crossing, bollards, gates, trees, garbage cans, and benches were all completed in 2011. The Gallery 2 courtyard upgrading saw extensive restoration during this term as flower gardens and irrigation were installed and the east side of the building was restored as the former prisoner stairwell was removed due to its unsafe condition. Rejuvenation of Barbara Ann Park continued with the installation of Bollards and the completion of the trail to Barbara Ann Park.

In an effort to continually improve our communication with Grand Forks citizens, the City's newsletter was re-developed and circulated to all residents of the Grand Forks valley in February, April, June, September and November in 2011, via the Gazette "Advertiser". Council made numerous efforts to simplify the newsletter, making it a more user friendly document. In partnership with the Grand Forks Gazette, the newsletter content is produced by City Staff while the layout of the publication is done by the Gazette Staff and circulated with their regular published "Advertiser". This partnership has saved the City money and Staff time. In 2011, the City launched our new website. This website continues to be modified on an ongoing basis as it was custom built and allows more interaction of the public including community notices, surveys, and blogs.

During this past term, comprehensive infrastructure capital planning was a major focus of Council. Council undertook Asset Management Planning in 2011, which included going to referendum at the Local General Election in November of 2011, for the authority to borrow funds to complete some of these very necessary infrastructure upgrades. Adopted in 2011, was Council's Asset Management Investment Plan, the Asset Management Financial Plan, and Council's Asset Management Policy. In November, at the Local Government Election, the electors were requested to approve two borrowing bylaws which will allow for the upgrading of the City's water system to provide fire flows in the west end, and which will allow for the borrowing of \$4.2 million over the next five years to complete multi-utility projects. Both of these bylaws were approved by the public. Infrastructure will continue to be a major focus for the 2012-2014 term.

In an effort to maintain the quality of life we enjoy in Grand Forks, during the 2008-2011 term, Council appointed a Public Safety Committee to work on safety issues for the community. The Committee worked hard in 2010 to identify the issue of homelessness and the immediate need for emergency shelter. The Committee was successful in 2010 in putting together a plan to open an extreme weather bed facility intended to house individuals during cold or wet weather conditions. Working with various provincial government agencies, and local organizations, the Committee's work saw the extreme weather bed facility operate on days where temperatures are low and during wet conditions in 2011. This initiative of Council resulted in the formation of the Boundary Emergency and Transitional Housing Society. While

the Society continues to struggle to adequately fund the facility, volunteers have come forward to keep the facility operating. Council will continue to work with the Society to find ways to keep the facility going.

The Economic Development Task Force worked on various components of an Economic Development Plan during the first two years of the 2008-2011 term. Subsequent to presentations made by the Airport Team, the Industrial Team, the Solar Energy Team, the Arts and Culture Team, the Business Team, and the Agriculture Team, in 2009, Council adopted numerous recommendations for a Grand Forks Economic Development Plan, which was developed in 2011. The Community Transition Plan, funded by the Province of British Columbia was completed in July 2009. A Community First Agreement, was negotiated between the Province of British Columbia and the City of Grand Forks in late 2009 and finalized in 2010. The Community First Agreement enshrined a relationship between the Province and the City which intended that the Province would assist the City in following through with the recommendations outlined in the Transition Plan. The final report to Council and the Province was presented in May 2011.

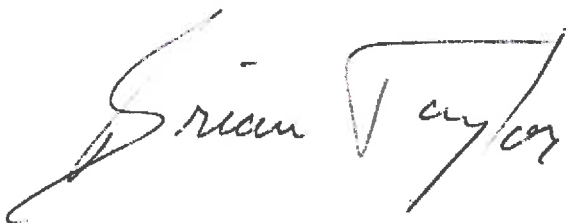
Roxul Inc. and Interfor, the two major industrial employers, continued to operate on a more regular basis. Citizens continually remind us, through numerous public meetings and by one on one contacts with elected officials, to address priorities in municipal services and to keep taxation reasonable. Council strives to focus on the priorities. In 2010, major employers, mainly Interfor, Pacific Abrasives & Supply Inc., and International Reload advised Council that the threat of Kettle Valley International Railroad Abandonment would severely impact their operations and negatively impact Grand Forks Jobs. The City has worked with these stakeholders throughout 2011 to support their negotiations with OmniTRAX and BNSF to continue the rail service at some minimal level. To date the service continues.

Council, along with experienced staff have worked with the community to achieve the direction we have set through our strategic plan for the three year term 2009-2011.

Local Government Elections took place in November 2011, and a new term 2011-2014 began with four new Members of Council. In January 2012, we developed a new Corporate Strategic Plan for the term 2011 – 2014. This plan outlines Council's six strategic goals for the term, being Regional Services Integration, Succession Planning, Economic Stimulation, Infrastructure Replacement, Deer Management, and Sustainability Action. Council has already begun working on these goals. A copy of the Corporate Strategic Plan for 2011-2014 is included with this Annual Report.

The new Council will face challenges this term in replacing several staff members who are retiring from the employ of the City during the next three years. This trend will continue throughout the next 5-7 years.

We appreciate the support of the Community.



Audited Financial Statements:

Financial Statements of
THE CORPORATION OF THE CITY OF GRAND FORKS
December 31, 2011

THE CORPORATION OF THE CITY OF GRAND FORKS
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December 31, 2011

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May 15, 2012

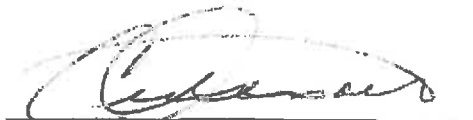
Grand Forks, B.C.

Responsibility For Financial Reporting

Management is responsible for the preparation of the accompanying consolidated financial statements. The financial statements have been prepared in accordance with the accounting principles and policies disclosed in note 1 to the consolidated financial statements and include amounts that are based on estimates and judgments. Management believes that the financial statements fairly present The Corporation of the City of Grand Forks consolidated financial position and results of operations. The integrity of the information presented in the financial statements, including estimates and judgments relating to matters not concluded by fiscal year-end, is the responsibility of management. The financial statements have been approved by Council.

Management has established and maintained appropriate systems of internal control including policies and procedures, which are designed to provide reasonable assurance that The Corporation of the City of Grand Fork's assets are safeguarded and that reliable financial records are maintained to form a proper basis for preparation of the financial statements.

The independent external auditors, Berg Naqvi Lehmann, Chartered Accountants, have been appointed by Council to express an opinion as to whether the consolidated financial statements present fairly, in all material respects, The Corporation of the City of Grand Forks financial position, results of operations, and changes in financial position in conformity with the accounting principles and policies disclosed in note 1 to the consolidated financial statements. The report of Berg Naqvi Lehmann, Chartered Accountants, follows and outlines the scope of their examination and their opinion on the consolidated financial statements.



Cecile Arnett
Chief Financial Officer

INDEPENDENT AUDITORS' REPORT

To the Mayor and Council
The Corporation of the City of Grand Forks

We have audited the consolidated statement of financial position of The Corporation of the City of Grand Forks as at December 31, 2011 and the consolidated statement of operations, consolidated statement of changes in net financial assets and consolidated statement of cash flows for the year then ended. These financial statements are the responsibility of the City's management. Our responsibility is to express an opinion on these financial statements based on our audit.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian generally accepted accounting principles and in accordance with Section 167 of the Community Charter of BC, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the City's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

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INDEPENDENT AUDITORS' REPORT (continued)

To the Mayor and Council
The Corporation of the City of Grand Forks

Opinion

In our opinion, the consolidated financial statements present fairly, in all material respects, the financial position of The Corporation of the City of Grand Forks as at December 31, 2011, and its financial performance and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Berg Naqvi Lehmann
Chartered Accountants

May 15, 2012

THE CORPORATION OF THE CITY OF GRAND FORKS
CONSOLIDATED STATEMENT OF FINANCIAL POSITION
As At December 31, 2011

	2011	2010
FINANCIAL ASSETS		
Cash (note 2)	\$ 7,340,791	\$ 5,960,590
Investment	100	100
Accounts receivable	1,653,059	2,308,449
MFA deposit (note 3)	9,513	9,199
Inventories for resale	26,811	46,710
Loan receivable (note 4)	209,285	225,786
Due from Trust	405	-
	<u>9,239,964</u>	<u>8,550,834</u>
LIABILITIES		
Accounts payable and accrued liabilities (note 5)	1,962,331	2,154,632
Due to Trust	-	1,272
Deferred gas tax grants (note 8)	1,011,546	799,719
Deferred revenues	316,497	319,453
Temporary loan	1,537,426	1,537,426
Development cost charges	377,805	334,979
Restricted revenues	10,465	109,630
Long-term debt (note 6)	914,274	1,076,484
	<u>6,130,344</u>	<u>6,333,595</u>
NET FINANCIAL ASSETS	<u>3,109,620</u>	<u>2,217,239</u>
NON-FINANCIAL ASSETS		
Prepaid expenses	38,446	37,248
Inventory of supplies	281,762	269,676
Tangible capital assets (note 7)	26,713,397	26,990,406
	<u>27,033,605</u>	<u>27,297,330</u>
ACCUMULATED SURPLUS	<u>\$30,143,225</u>	<u>\$29,514,569</u>
Represented by:		
Operating funds equity (note 9)	\$ 1,387,863	\$ 1,316,307
Reserve funds (note 10)	2,956,239	2,284,340
Equity in tangible capital assets (note 11)	25,799,123	25,913,922
	<u>\$30,143,225</u>	<u>\$29,514,569</u>
COMMITMENTS AND CONTINGENT LIABILITIES (note 18)		


Chief Financial Officer

THE CORPORATION OF THE CITY OF GRAND FORKS
CONSOLIDATED STATEMENT OF OPERATIONS
For the Year Ended December 31, 2011

	2011 Budget	2011 Actual	2010 Actual
REVENUE			
Taxes	\$ 2,800,700	\$ 2,619,503	\$ 2,464,571
Sales of goods and services (note 13)	5,574,000	5,855,689	5,344,020
Other revenues	481,000	510,861	492,570
Senior government grants - operating	540,300	738,769	569,823
Senior government grants - capital	440,000	280,837	2,820,472
Other restricted income - operations library	-	-	6,990
Interest income	10,000	97,748	51,892
Investment income on sinking fund	-	6,157	5,963
	9,846,000	10,109,564	11,756,301
Transfer to Library Maintenance	-	(2,473)	-
	9,846,000	10,107,091	11,756,301
EXPENDITURES			
General government	1,044,800	928,814	895,095
Public real estate	244,600	348,006	284,579
Protective service	420,700	428,665	402,569
Transportation services	1,240,650	1,069,466	903,835
Environmental health services	169,400	165,149	157,868
Public health and welfare	96,300	105,494	154,771
Environmental development	170,700	256,489	196,554
Recreation and cultural services	801,800	631,273	674,312
Utility services			
Electrical	3,471,600	3,246,720	2,850,198
Water	965,200	659,989	671,228
Sewer	799,800	648,198	595,075
Debt interest	271,800	37,432	35,133
Amortization	1,500,000	1,258,734	1,433,537
Gain on disposition	-	(305,994)	(55,573)
	11,197,350	9,478,435	9,199,181
ANNUAL SURPLUS (DEFICIT)	(1,351,350)	628,656	2,557,120
ACCUMULATED SURPLUS, BEGINNING OF YEAR	-	29,514,569	26,957,449
ACCUMULATED SURPLUS (DEFICIT), END OF YEAR	\$ (1,351,350)	\$30,143,225	\$29,514,569
RECONCILIATION TO BUDGET (note 17)			


Chief Financial Officer

THE CORPORATION OF THE CITY OF GRAND FORKS
CONSOLIDATED STATEMENT OF CHANGES IN NET FINANCIAL ASSETS
For the Year Ended December 31, 2011

	2011	2010
ANNUAL SURPLUS	\$ 628,656	\$ 2,557,120
Acquisition of tangible capital assets	(998,475)	(4,797,666)
Amortization of tangible capital assets	1,258,734	1,433,537
Gain on sale of capital assets	(305,994)	(55,573)
Proceeds from sale of capital assets	322,743	295,248
Net change in prepaid expenses and supplies inventory	(13,284)	29,564
(INCREASE) DECREASE IN NET DEBT	892,380	(537,770)
NET FINANCIAL ASSETS, BEGINNING OF YEAR	2,217,240	2,755,010
NET FINANCIAL ASSETS, END OF YEAR	\$ 3,109,620	\$ 2,217,240


 Chief Financial Officer

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THE CORPORATION OF THE CITY OF GRAND FORKS
CONSOLIDATED STATEMENT OF CASH FLOWS
For the Year Ended December 31, 2011

	2011	2010
OPERATING TRANSACTIONS		
Annual surplus	\$ 628,656	\$ 2,557,120
Non cash items		
Amortization	1,258,734	1,433,537
Gain on sale of tangible capital assets	(305,994)	(55,573)
Change in prepaid expenses and supplies inventory	(13,284)	29,564
Change in Net Financial Assets/Liabilities		
Change in accounts receivable	655,390	(101,563)
Change in MFA debt deposits	(314)	(974)
Change in inventories for resale	19,899	(16,505)
Change in loan receivable	16,501	(225,786)
Change in accounts payable and accrued liabilities	(192,300)	50,405
Change in due to trust	(1,677)	(3,934)
Change in deferred revenues	208,871	262,787
Change in temporary loan	-	1,537,426
Change in development cost charges	42,826	17,334
Change in restricted revenues	(99,165)	(1,025,058)
Cash Provided by Operating Transactions	2,218,143	4,458,780
CAPITAL TRANSACTIONS		
Purchase of tangible capital assets	(998,475)	(4,797,666)
Proceeds from sale of tangible capital assets	322,743	295,248
Cash Applied to Capital Transactions	(675,732)	(4,502,418)
INVESTING TRANSACTIONS		
Increase in investments	-	(100)
FINANCING TRANSACTIONS		
Debt issued	46,556	266,775
Repayment of long-term debt	(192,806)	(145,914)
Actuarial adjustment	(15,960)	(5,963)
Cash Received from Financing Transactions	(162,210)	114,898
INCREASE IN CASH	1,380,201	71,160
CASH, BEGINNING OF YEAR	5,960,590	5,889,430
CASH, END OF YEAR	\$ 7,340,791	\$ 5,960,590


Chief Financial Officer

THE CORPORATION OF THE CITY OF GRAND FORKS
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
As At December 31, 2011

1. SIGNIFICANT ACCOUNTING POLICIES

The following is a summary of the significant accounting policies of The Corporation of the City of Grand Forks:

Basis of Presentation

The Consolidated Financial Statements of the City, which are the representation of management, are prepared in accordance with Canadian generally accepted accounting principles for governments as prescribed by the Public Sector Accounting Board (PSAB) of the Canadian Institute of Chartered Accountants. The Consolidate Financial Statements reflect the combined results and activities of the reporting entity which is comprised of the Operating, Capital and Reserve funds. Inter-fund transactions have been eliminated on consolidation.

- i) **Operating Funds:** These funds include the General, Electrical, Water and Sewer operations of the City. They are used to record the operating costs of the services provided by the City.
- ii) **Capital Funds:** These funds include the General, Electrical, Water and Sewer Capital funds. They are used to record the acquisition and disposal of property and equipment and their related financing.
- iii) **Reserve Funds:** Under the Community Charter, City Council may, by bylaw, establish reserve funds for specified purposes. Money in a reserve fund, and interest earned thereon, must be expended by bylaw only for the purpose for which the fund was established. If the amount in a reserve fund is greater than required, City Council may, by bylaw, transfer all or part of the balance to another reserve fund.

Revenue Recognition

The City's records revenue on the accrual basis and includes revenue in the period in which the transactions or events that give rise to the revenues occur. Taxation and utility fee revenues are recognized in the fiscal period to which they relate. Sale of services and user fees are recognized when the service or product is rendered by the City. Grant revenues are recorded when the funding becomes receivable. Unearned revenue in the current period is recorded as deferred revenue.

Deferred Charges

The City's records payments for operating expenditures pertaining to future years as deferred charges. They are recorded as expenditures when the economic benefit is realized.

THE CORPORATION OF THE CITY OF GRAND FORKS
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (Continued)
As At December 31, 2011

1. SIGNIFICANT ACCOUNTING POLICIES (continued)

Tangible Capital Assets

Tangible capital assets are recorded at cost less accumulated amortization and are classified according to their functional use. Amortization is recorded on a straight-line basis over the estimated useful life commencing in the year the asset is put into service. Donated tangible capital assets are reported at the fair value at the time of donation. The estimated useful lives are as follows:

Building	40 - 75 years
Building improvements	10 - 40 years
Fixtures, furniture, equipment and vehicles	5 - 20 years
IT infrastructure	4 - 10 years
Parks infrastructure	15 - 50 years
Paving and roads	10 - 100 years
Sewer infrastructure	10 - 100 years
Water infrastructure	10 - 100 years

Restricted Revenues and Deferred Revenues

Receipts which are restricted by the legislation of senior governments or by agreements with external parties are deferred and reported as restricted revenues. When qualifying expenditures are incurred restricted revenues are brought into revenue at equal amounts.

Revenues received in advance of expenditures which will be incurred in a later period are deferred until they are earned by being matched against those expenditures.

Financial Instruments

The City's financial instruments consist of cash, temporary investments, accounts receivable, accounts payable, capital lease obligations and long-term debt. It is management's opinion that the City is not exposed to significant interest, currency, or credit risks arising from these financial instruments. The fair values of these financial instruments approximate their carrying values.

Budget Figures

The budget figures are based on the adopted Five-Year Financial Plan for the year 2011.

Use of Estimates

The preparation of financial statements in accordance with generally accepted accounting principles, requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenditures during the reporting period. Significant areas requiring estimates include the useful lives of tangible capital assets for amortization, the determination of payroll and employee future benefit accruals and the provision for contingencies. Actual results could differ from management's best estimates as additional information becomes available in the future.

THE CORPORATION OF THE CITY OF GRAND FORKS
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (Continued)
As At December 31, 2011

2. CASH

	2011	2010
Restricted cash		
Statutory Reserves	\$ 2,871,602	\$ 2,904,598
Deferred Gas Tax Grant funds	1,011,546	816,128
Deferred development cost funds	<u>375,857</u>	<u>333,999</u>
	4,259,005	4,054,725
Unrestricted cash and investments	<u>3,081,786</u>	<u>1,905,865</u>
	<u>\$ 7,340,791</u>	<u>\$ 5,960,590</u>

3. DEBT RESERVE FUNDS - MUNICIPAL FINANCE AUTHORITY

The Municipal Finance Authority of British Columbia provides capital financing for regional districts and their member municipalities. The Authority is required to establish a Debt Reserve Fund. Each regional district through its member municipalities who share in the proceeds of the debt issue is required to pay into the Debt Reserve Fund certain amounts set out in the debt agreements. The interest earned by the Fund less administrative expenses becomes an obligation to the regional districts. If at any time a regional district has insufficient funds to meet payments on its obligations, it must then use the monies to its credit within the Debt Reserve Fund. Upon maturity of a debt issue, the unused portion of the Debt Reserve Fund established for that issue will be discharged to the Municipality. The proceeds from these discharges will be credited to income in the year they are received. As at December 31, 2011 the total of the Debt Reserve Fund was:

	Demand Notes	Cash Deposits	Balance
Sewer fund	\$ 6,433	\$ 3,404	\$ 9,837
General fund	<u>28,501</u>	<u>6,109</u>	<u>34,610</u>
	<u>\$ 34,934</u>	<u>\$ 9,513</u>	<u>\$ 44,447</u>

Only the cash portion of MFA deposits is included as a financial asset.

4. LOAN RECEIVABLE

The City has entered into a long term capital lease agreement with the Regional District of Kootenay Boundary in consideration of the sale of a building and lands. The term of the agreement is 12 years commencing August 1, 2010. Annual blended payments are \$27,000.

THE CORPORATION OF THE CITY OF GRAND FORKS
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (Continued)
As At December 31, 2011

5. EMPLOYEE FUTURE BENEFITS

The City provides a benefit to its unionized employees upon retirement. Those eligible employees who retire from service shall receive an amount equal to one and one half of their accumulated sick leave credits, up to, but not exceeding, 150 days. Employees absent for medical reasons have wages charged against, and deducted from the sick leave accumulated. Upon retirement, any employee having accumulated sick leave is eligible to receive a cash gratuity payment. The payment amount is a percentage of accumulated sick leave based on years of service. The City has committed to fully funding this future benefit over the years of the employees' current service. As at December 31, 2011, \$488,516 (2010 - \$450,785) has been accrued by the City to cover this obligation.

Contracts between the City and members of its management team establish a sick leave bank of 1086 days for managers which provides full pay for any management employee from onset of illness until coverage commences under long term disability insurance. As at December 31, 2011, \$331,782 (2010 - \$322,119) has been accrued by the City to cover this obligation.

6. LONG-TERM DEBT AND CAPITAL LEASE OBLIGATIONS

	Balance, beginning of year	Additions	Payment of Principal	Actuarial Adjustment	Balance, end of year
General #1863	\$ 457,994	\$ -	\$(41,645)	\$(2,039)	\$ 414,310
General #1887	70,000	-	(3,496)	(33)	66,471
Sewer #1556	109,312	-	(6,495)	(4,085)	98,732
Total MFA debt	637,306	-	(51,636)	(6,157)	579,513
General capital lease obligations	439,178	46,556	(141,170)	(9,803)	334,761
Total long-term debt	<u>\$1,076,484</u>	<u>\$ 46,556</u>	<u>\$(192,806)</u>	<u>\$(15,960)</u>	<u>\$ 914,274</u>

The requirements for future repayments of principal on existing MFA debt for the next five years are estimated as follows:

	General Capital	Sewer Capital	Total Capital
2012	\$ 45,140	\$ 6,495	\$ 51,635
2013	45,140	6,495	51,635
2014	45,140	6,495	51,635
2015	45,140	6,495	51,635
2016	45,140	6,495	51,635
	<u>\$ 225,700</u>	<u>\$ 32,475</u>	<u>\$ 258,175</u>

THE CORPORATION OF THE CITY OF GRAND FORKS
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (Continued)
As At December 31, 2011

6. LONG-TERM DEBT AND CAPITAL LEASE OBLIGATIONS (continued)

The requirements for future repayments of principal on existing capital lease obligations for the next five years are estimated as follows:

2012	\$ 108,970
2013	98,343
2014	89,113
2015	47,673
2016	<u>2,517</u>
Total minimum lease payments	346,616
Less amount representing interest	<u>11,855</u>
	<u>\$ 334,761</u>

7. TANGIBLE CAPITAL ASSETS

	2011			2010
	Cost	Accumulated Amortization	Net Book Value	Net Book Value
General Capital Fund				
Land - infrastructure	\$ 1,368,648	\$ -	\$ 1,368,648	\$ 1,374,638
Land - for resale	183,607	-	183,607	183,607
Buildings	5,824,633	2,207,400	3,617,233	3,675,029
Engineering structures	19,178,716	8,429,678	10,749,038	10,808,658
Machinery and equipment	1,453,585	912,732	540,853	490,890
Equipment fleet - emergency	1,081,066	551,798	529,268	574,478
Equipment fleet - public works	<u>3,435,775</u>	<u>1,843,621</u>	<u>1,592,154</u>	<u>1,689,188</u>
	32,526,030	13,945,229	18,580,801	18,796,488
Waterworks Utility Capital Fund	6,949,812	3,726,917	3,222,895	3,347,225
Electrical Utility Capital Fund	2,221,015	1,484,373	736,642	769,811
Sewer Utility Capital Fund	<u>7,337,812</u>	<u>3,164,753</u>	<u>4,173,059</u>	<u>4,076,883</u>
Total tangible capital assets	<u>\$49,034,669</u>	<u>\$22,321,272</u>	<u>\$26,713,387</u>	<u>\$26,990,407</u>

THE CORPORATION OF THE CITY OF GRAND FORKS
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (Continued)
As At December 31, 2011

8. FEDERAL GAS TAX GRANT

Gas Tax funding is provided by the Government of Canada. The use of the funding is established by a funding agreement between the City and the Union of British Columbia Municipalities. Gas Tax funding may be used towards designated public transit, community energy, water, wastewater, solid waste and capacity building projects, as specified in the funding agreements.

	2011	2010
Opening balance	\$ 799,719	\$ 581,597
Amount received in the year	212,698	212,717
Interest earned	11,237	5,405
Less amount spent on eligible projects	(12,108)	-
Closing balance of unspent funds	<u>\$ 1,011,546</u>	<u>\$ 799,719</u>

9. OPERATING FUND EQUITY

	2011	2010
General operating fund	\$ 550,175	\$ 494,717
Electrical utility operating fund	850,312	647,553
Sewer utility operating fund	(422,224)	(256,278)
Water utility operating fund	<u>409,600</u>	<u>430,315</u>
Operating fund equity at year end	<u>\$ 1,387,863</u>	<u>\$ 1,316,307</u>

10. RESERVE FUND CONTINUITY

	Balance Beginning of Year	Purchases	Transfers (to) from Other Funds	Sales	Interest Earned	Balance End of Year
Capital reserve	\$ 278,788	\$ -	\$ -	\$ -	\$ 3,724	\$ 282,512
Equipment replacement	497,201	(23,250)	59,044	20,550	6,272	559,817
Land sale	402,918	-	-	298,750	17,870	719,538
Tax sale land	59,251	-	-	-	796	60,047
Cash in lieu of parking	16,447	-	-	-	221	16,668
Slag sale	1,029,734	-	-	269,940	17,983	1,317,657
	<u>\$ 2,284,339</u>	<u>\$ (23,250)</u>	<u>\$ 59,044</u>	<u>\$ 589,240</u>	<u>\$ 46,866</u>	<u>\$ 2,956,239</u>

THE CORPORATION OF THE CITY OF GRAND FORKS
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (Continued)
As At December 31, 2011

11. EQUITY IN TANGIBLE CAPITAL ASSETS

Equity in Tangible Capital Assets (TCA) represents the net book value of total capital assets less long-term obligations assumed to acquire those assets. The change in consolidated equity in tangible capital assets is as follows:

	2011	2010
Equity in TCA, beginning of year	\$25,913,921	\$22,904,365
Add:		
Capital acquisitions	998,475	4,797,666
Debt principal repayments	192,806	145,914
Actuarial adjustment	15,960	5,963
Less:		
Disposition of Capital Asset at NBV	(16,749)	(239,675)
Assets purchased funded by debt	(46,556)	(266,775)
Amortization	(1,258,734)	(1,433,537)
Equity in TCA, end of year	<u>\$25,799,123</u>	<u>\$25,913,921</u>
Represented by:		
General capital fund	\$17,765,259	\$17,829,314
Electrical utility capital fund	736,642	769,811
Sewer utility capital fund	4,074,327	3,967,571
Water utility capital fund	<u>3,222,895</u>	<u>3,347,225</u>
Capital fund equity at year end	<u>\$25,799,123</u>	<u>\$25,913,921</u>

12. MUNICIPAL PENSION PLAN

The City and its employees contribute to the Municipal Pension Plan (the plan), a jointly trustee pension plan. The Board of Trustees, representing plan members and employers, is responsible for overseeing the management of the pension plan, including investment of the assets and administration of benefits. The pension plan is a multi-employer contributory pension plan. Basic pension benefits provided are defined. The plan has about 173,000 active members and approximately 63,000 retired members. Active members include approximately 35,000 contributors from local governments.

Every three years an actuarial valuation is performed to assess the financial position of the plan and the adequacy of plan funding. The most recent valuation as at December 31, 2009 indicated an unfunded liability of \$1,024 million for basic pension benefits. The next valuation was as at December 31, 2012 with results available in 2013. Defined contribution plan accounting is applied to the plan as the plan exposes the participating entities to actuarial risks associated with the current and former employees of other entities, with the result that there is no consistent and reliable basis for allocating the obligation, plan assets and cost to individual entities participating in the plan.

The City's employer contributions to the plan in the fiscal year were \$243,909 (2010 - \$216,276).

THE CORPORATION OF THE CITY OF GRAND FORKS
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (Continued)
As At December 31, 2011

13. SALE OF SERVICES

	2011	2010
Garbage collection and RDKB landfill contract	\$ 168,227	\$ 164,625
Cemetery	37,903	20,914
Airport (net of cost of fuel sold)	19,837	24,555
Transportation custom work orders	39,764	66,404
Environmental development	11,654	2,550
Campground	29,737	31,650
Sundry	2,224	2,900
Slag	269,940	261,193
Electrical utility user and connection fees	3,834,378	3,386,751
Sewer utility user and connection fees	719,424	685,626
Waterworks utility user and connection fees	722,601	696,852
	<u>\$ 5,855,689</u>	<u>\$ 5,344,020</u>

14. EXPENDITURES BY OBJECT

	2011	2010
Goods and services	\$ 5,211,618	\$ 4,724,866
Interest and finance charges	37,432	35,133
Salaries, wages and benefits	3,276,645	3,061,218
Amortization	1,258,734	1,433,537
Gain on disposal	(305,994)	(55,573)
	<u>\$ 9,478,435</u>	<u>\$ 9,199,181</u>

15. COLLECTION FOR OTHER GOVERNMENTS

The City collected and remitted the following taxes on behalf of other Governments. These are not included in the City's financial statements.

	2011	2010
Provincial Government - School Taxes	\$ 1,561,547	\$ 1,522,908
Provincial Government - Police Tax Levy	189,760	175,387
British Columbia Assessment Authority	46,666	47,182
Regional Hospital Districts	170,542	115,655
Municipal Finance Authority	124	120
Regional District of Kootenay Boundary	1,251,856	1,126,282
	<u>\$ 3,220,495</u>	<u>\$ 2,987,534</u>

THE CORPORATION OF THE CITY OF GRAND FORKS
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (Continued)
As At December 31, 2011

16. TRUST FUNDS

Funds held in trust and administered by the City are as follows:

	2011	2010
Assets		
Cash	\$ 140,682	\$ 132,540
Due from (to) the General Operating Fund	(405)	1,272
	<u>\$ 140,277</u>	<u>\$ 133,812</u>
Trust Fund Balances		
Cemetery care	\$ 130,595	\$ 125,188
Employee assistance program	9,682	8,624
	<u>\$ 140,277</u>	<u>\$ 133,812</u>

Trust funds are not included in the City's financial statements.

17. RECONCILIATION TO BUDGET

	2011	2010
Annual surplus	\$(1,351,350)	\$ 2,323,200
Debt principal repayments	(251,900)	(250,700)
Purchase of tangible capital assets other than by debt	(2,653,500)	(5,625,000)
Budgeted transfer from (to) reserve/accumulated surplus	1,286,750	490,000
Non-cash item - amortization	1,500,000	1,312,500
Debt proceeds	1,470,000	1,750,000
	<u>\$ -</u>	<u>\$ -</u>

18. COMMITMENTS AND CONTINGENT LIABILITIES

Contingent Liabilities

The City, as a member of the Regional District of Kootenay Boundary, is jointly and severally liable for the future capital liabilities of the Regional District.

The loan agreements with the Municipal Finance Authority provide that if the Authority does not have sufficient funds to meet its payments and obligations, it shall make payments from the debt reserve fund which is in turn established by a similar debt reserve fund of the City and all other borrowing participants. If the debt reserve fund is deficient, the Authority's obligations become a liability of the Regional District, and may become a liability of the participating municipalities.

THE CORPORATION OF THE CITY OF GRAND FORKS
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (Continued)
As At December 31, 2011

18. COMMITMENTS AND CONTINGENT LIABILITIES (continued)

Reciprocal Insurance Exchange Agreement

The City is a subscribed member of the Municipal Insurance Association of British Columbia (The "Exchange") as provided by Section 3.02 of the Insurance Act of the Province of British Columbia. The main purpose of the Exchange is to pool the risks of liability so as to lessen the impact upon any subscriber. Under the Reciprocal Insurance Exchange Agreement, the City is assessed a premium and specific deductible for its claims based on population. The obligation of the City with respect to the Exchange and/or contracts and obligations entered into by the Exchange on behalf of its subscribers in connection with the Exchange are in every case several, not joint and several. The City irrevocably and unconditionally undertakes and agrees to indemnify and save harmless the other subscribers against liability losses and costs which the other subscriber may suffer.

Contractual Obligations

The City has contracted with the Regional District of Kootenay Boundary to provide Building and Plumbing Inspection services. Under the contract the City is obliged to pay the Regional District a requisition based on various components calculated annually and the Regional District is obliged to remit all fees collected on behalf of the City.

Property Held for Redevelopment

The City holds real property which it intends to offer for sale in the future under terms compatible with its development plans.

19. COMPARATIVE FIGURES

Certain comparative figures have been reclassified to conform with the current year's presentation.

THE CORPORATION OF THE CITY OF GRAND FORKS
SCHEDULE - SEGMENTED INFORMATION
For the Year Ended December 31, 2011

REVENUE	General and Reserve	Electrical Utility	Water Utility	Sewer Utility	Total 2011	Total 2010
Property taxes	\$ 2,613,462	\$ -	\$ -	\$ 6,041	\$ 2,619,503	\$ 2,464,571
User fees and charges	-	3,834,378	722,601	719,424	5,276,403	4,769,229
Other revenue	1,187,382	-	-	4,197	1,191,579	1,132,206
Grants - operating	728,769	-	10,000	-	738,769	569,823
Grants - capital	280,837	-	-	-	280,837	2,820,472
	4,810,450	3,834,378	732,601	729,662	10,107,091	11,756,301
EXPENSES						
Salaries and benefits	2,020,165	483,774	370,072	402,634	3,276,645	3,061,218
Goods and services	1,850,540	25,307	321,459	276,673	2,473,979	2,392,349
Purchased services	-	2,737,639	-	-	2,737,639	2,332,517
Debt interest	31,260	-	-	6,172	37,432	35,133
Amortization	936,079	33,169	186,114	103,372	1,258,734	1,433,537
Gain on disposal	(305,994)	-	-	-	(305,994)	(55,573)
	4,532,050	3,279,889	877,645	788,851	9,478,435	9,199,181
ANNUAL SURPLUS (DEFICIT)	\$ 278,400	\$ 554,489	\$ (145,044)	\$ (59,189)	\$ 628,656	\$ 2,557,120

Schedule of 2011 Capital Projects

The Corporation of the City of Grand Forks
Schedule of Capital Projects Undertaken
For the year ended December 31, 2011

OFFICE AND TECHNICAL EQUIPMENT	\$ 86,141
PUBLIC WORKS EQUIPMENT	130,408
PUBLIC WORKS STORAGE SHED ROOF AND SAND SHED	87,990
JAMES DONALDSON GRANDSTAND ROOF	21,374
FIBRE OPTICS PROJECT - IN PROGRESS	175,716
25TH ST SIDEWALK / HIGHWAY 3 RAMP	107,467
13ST EMERGENCY PIPE REPLACEMENT	130,750
CARSON ROAD WEATHER STATION	10,702
CITY PARK RUGBY FIELD	16,505
SCADA SYSTEM	58,954
CAMPGROUND SOLAR HOT WATER SYSTEM	12,108
WESTSIDE FIREFLOW PROTECTION	29,182
RINC / LOCAL MOTION PROJECT - MULTI-USE PATHWAYS	79,827
CITY PARK LIFT STATION & HEAT EXCHANGE TRANSFER SYSTEM - IN PROGRESS	51,349
	<hr/>
	\$ 998,473

FUNDED BY:

MUNICIPAL FINANCE AUTHORITY - CAPITAL LEASES	\$ 21,200
APPROPRIATIONS FROM EQUIPMENT RESERVE	58,486
GRANTS FROM OTHER GOVERNMENTS	277,638
SURPLUS - SOME TIMING RE: BORROWING	641,149
	<hr/>
	\$ 998,473

Statement of Property Tax Exemptions

In accordance with Section 224 of the Community Charter, the following properties in the City of Grand Forks were provided permissive property tax exemptions by Council in 2011.

Legal Description	Civic Address	Organization	Value of Permissive Exemption
Lot 1, D.L. 380, S.D.Y.D., Plan KAP54909	7230-21 st Street	Grand Forks Curling Club	\$7,011.78
Lot 5, Block 10, D.L. 108, S.D.Y.D., Plan 23	366 Market Avenue	Grand Forks Masonic Building	\$688.03
Lot A, D.L. 108, S.D.Y.D., Plan 38294	978 72 nd Avenue	Sunshine Valley Little Peoples Centre	\$1,058.24
Lot 8, Block 25, Plan 23, DL 108 S.D.Y.D.	686 72 Ave	Slavonic Senior Citizen's Centre	\$813.29
Lot A, DL 108 S.D.Y.D. Plan 6691	7239 2 nd St	Hospital Auxiliary Thrift Shop	\$1,781.71
Lots 23, 24, 25, 26 Block 29, DL 108 S.D.Y.D. 121	7353 6 th St	Royal Canadian Legion	\$2,991.74
Lots 10 and 17 – 20, Block 18, D.L. 108, S.D.Y.D., Plan 86	565 71 st Avenue (City Park)	Grand Forks Senior Citizens, Branch No. 68	\$2,533.30
Lot 1, D.L. 585, S.D.Y.D., Plan 27903	7850-2 nd Street	Grand Forks Wildlife Association Hall	\$2,712.24
Parcel B, Block 45, D.L. 108, Plan 72	876-72 nd Avenue	Abbeyfield Centennial House Society	\$2,026.55
Parcel F and Parcel G, Block 35, District Lot 108, Plan 72	Parcels F & G, 72 nd Avenue	Habitat for Humanity Boundary Society	No 2011 Assessments
Lot A, Plan 29781, District Lot 108, Land District 54	7130-9 th Street	Boundary Lodge	\$3,770.70

In accordance with Section 226 of the Community Charter, the following properties in the City of Grand Forks were provided property tax exemptions in 2011.

Legal Description	Civic Address	Organization	Expiry Date	Value of Tax Exemption
Lot 1 Plan KAP91480	570 - 68 Ave	Interfor	2015	\$125,860.43

**Declaration and Identification of Disqualified Council Members Made
Under Section 111 of the Community Charter**

None



City of Grand Forks

**Strategic
Action Planning
Workshop**

January 29th & 30th, 2009

Facilitated By

DAVE FAIRBAIRN



TRAINING CORP.



CITY OF GRAND FORKS

STRATEGIC ACTION PLANNING WORKSHOP

January 29th & 30th, 2009

PARTICIPANTS

COUNCIL & STAFF/ADMINISTRATION

PARTICIPANTS

Chris Moslin
Michael Wirischagin
Lynne Burch
Sasha Bird
Dean Chapman

Cher Wyers
Joy Davies
Blair Macgregor
Mike Noseworthy
Staff Sergeant Jim
Harrison

Gene Robert
Christine Thompson
Dale Heriot
Ross Idler
Gary Onions

Brian Taylor
Victor Kumar
Wayne Kopan
Dave Reid
Alex Love

Facilitated By

DAVE FAIRBAIRN



TRAINING CORP.

BACKGROUND

The City of Grand Forks engaged in a 2 day Strategic Action Planning Workshop to establish their direction over the next 3 years. This was especially appropriate in 2009 because a new Mayor and several new Councillors had been elected. The elected officials were joined by the City Administrator, several Departmental Managers, and other key players working for the City. Apart from the obvious benefits to the action planning decisions that were made, the mix of participants allowed for useful teambuilding between members of a new Council and between Council members and city staff. In the past, City employees have made valuable contributions to the planning process and the connection Council members made with them at the workshop have been extremely useful.

The Action Planning format selected has been successful in the past , including with previous Grand Forks Councils , It moves the group from discussion of general but important issues into highly specific goal setting , and breaks down to several categories .

WORKSHOP PROCESS

The workshop process chosen by the facilitator was one that had been successfully used over several years with many Councils, Boards, and organizations in 3 or 4 different provinces. It is a functional and uncomplicated format that does not get in the road of group thinking or group decision-making. The process is systematic and clear-cut.

- **VISION & VALUES**
- **GENERATING POTENTIAL AREAS OF FOCUS**
- **ISOLATING PRIMARY AREAS OF FOCUS**
- **GOAL SETTING FOR EACH PRIMARY FOCUS AREA**
- **DEVELOPING STRATEGY AND TACTICS FOR EACH GOAL SET**
- **ACTION**
- **EVALUATION**

VISION AND VALUES

The discussion of vision and values was important for this group because of its newly formed nature, a clear statement of values and a delineation of vision are the key components of a mission statement. Limits of time prohibited the writing of a mission statement and there wasn't a clear need for one here anyway. What was important was a discussion around vision and values to see if everybody was on the same page about what this council stood for and where it wanted to go in the future. To facilitate discussion several questions were prepared in advance for each of the vision and values section of the exercise. These questions are reproduced below along with the key points that three groups working simultaneously developed. Because 3 groups were working at the same time some of the key points were duplicated and repeated. This demonstrated that the group was in substantial agreement and that several common themes were evident in both vision and values.

VALUES

1. What are the 4 or 5 most important things that must be preserved, protected or maintained by the City of Grand Forks?

- | | | |
|---------------------|----------------------------|-------------------|
| • Water Quality | • Waste Water Treatment | • Infrastructure |
| • Country Appeal | • Heritage | • Roads/Sidewalks |
| • Quality of Life | • Economy/Employment | • Health Services |
| • Small Town Feel | • Self Sufficiency | • Safety |
| • Keep What we Have | • Accessibility (physical) | • Trees |
| • Way of Life | • History/Culture | • Environment |

2 . What are the primary reasons you work for or with the City of Grand Forks?

- Money
- Career
- Serve Public
- To Insure City Moves Forward
- People We Work With
- Pride in Community
- Destiny - Contribute
- Our Good Fortune
- Make A Difference
- We Care
- Life Style Choice
- Pensions
- Variety of Work

3. What do the citizens of Grand Forks with whom you engage value most about the community?

- Affordability
- Small Town Feel
- Recreation
- Level of Energy
- City Services
- Friendly Atmosphere
- Natural Beauty
- Quality of Life
- Beauty of the Valley
- Warm, Caring People
- Visual Appearance
- Around Arts & Culture
- Recreation & Trails
- Collaborative Nature of Citizens
- Climate
- Environment
- Cultural Life
- Safety
- Quality of Life
- Trees & Rivers

4. What do you most care about regarding Grand Forks?

- People
- Great Outdoors
- Safe Neighbourhoods
- Heritage
- Ability to Walk
- Essential Services
- Safety
- Nature
- People

5. In light of the discussion you have had what are the 4 or 5 core values for the city of Grand Forks?

- Safety
- Affordability
- Cultural Activities
- Sustainability
- Recreation
- Infrastructure
- Safety And Quality of Life
- Environment/Air/Water
- Maintaining Community
- Small Town Feeling
- Open City Government
- Employment Expansion
- Enhance Appeal To Various Populations
- Active Living
- Beauty of Valley
- Heritage/History
- Mixed Population
- Employees & Volunteers
- Pride in History, People, Community

VISION

1. What should we start doing or stop doing in the city of Grand Forks?

Start

- Long term water planning
- Control recreation services
- Partnering youth to seniors
- Continuous River Walks and Trail Development
- Increased co-operation with business
- Improve visual entrances to City
- Seniors Coordinator

Stop

- Garbage Contract
- Recycling Downtown
- Improve Communication
- Collaboration & Integration
- Accept that Change is Inevitable
- Eliminate Them vs. Us
- Recover or Generate Energy
- Encourage Entrepreneurship
- Market Grand Forks
- Continue Beautification
- Move “Whispers Of Hope”
- Address Aging Infrastructure
- Downward Slide in Medical & Mental Health
- Public Education and Engagement
- Explore & Utilize New Technologies
- More Openness and Transparency
- Promote Sports and Recreation
- Promote Tourism and Culture
- Preserve Heritage Buildings
- Stop Delivering Projects Without Community Input

2. What are some positive changes that could be made in the community?

- Bylaw Enforcement
- Employment Opportunities
- Support Agriculture
- Showcase Positive Attributes
- Better Signage
- Support Youth
- Listen & Learn – Seniors and Youth
- Be More Energy Efficient

3. What are the citizens' expectations of us?

- High level of services and low level of taxes
- Sidewalks in Ruckle Subdivision
- Alternative Energy
- Better Communications
- Fiscal Responsibility
- Leadership
- Prompt Services
- Professionalism
- No debt
- Value for their money
- Honesty
- Integrity
- Be Good Listeners

4. How do you want this community to look in 3 years?

- More self-sufficient
- Cleaner & Greener
- Look Prosperous
- Good River Access
- Walkways Along River
- Reduced water & air pollution
- Diversify Economy
- Financially Independent
- Finish Dyking
- Long term water conservation plan including water meters
- More Trees
- City Park Finished
- Regional Service

5. In light of your discussion, what are the 4 or 5 key elements of your vision for Grand Forks?

- Employment & Business Opportunities
- Marketing Tourism
- Completion of Trails and Bike Paths
- Water Conservation
- Sustained Intelligent Growth
- Explore & Utilize New Technologies
- More Trails
- Beautification of Town
- Regional Services
- Market & Promote Grand Forks
- Maintain & Upgrade Infrastructure
- Clean & Green Where We Can

POTENTIAL FOCUS AREAS

The group was asked to generate a list of actions or initiatives that would be potentially useful for the city to engage in over the next 3 years. The focus area is a broad category of endeavor such as beautification, finance, infrastructure, etc. It is not a highly specific activity such as put a float in the trail parade or replace the stop sign on 16th St. Those activities, if important, would normally be a goal included in a focus area or part of the on-going infrastructure initiatives of the city .

Participants were split into sub-groups and asked to brainstorm for 10 or 15 minutes to generate a list of all the potential focus areas they could think of. With 3 or 4 groups working simultaneously for 10 minutes it would be virtually impossible to miss an area of any importance. Small groups also facilitate more input from more people than is usually the case with large groups. Duplication of a focus area from several or all of the sub-groups high-light the likely importance of the item.

The groups did an excellent job identifying potential focus areas. All of the lists are captured in following page; it may be useful at a future date to review this list. If circumstances change in the city some of the focus areas might rise to the level of primary importance.

- Infrastructure- Upgrade Equipment
- Communication
- Quality of Life
- Safety
- Heritage
- Cleaner & Greener
- Self Sufficiency
- Waste Management
- Tourism & Promotion
- Health Care
- Emergency Services
- Regional District
- Finances
- Human Resources
- Sustainability (Energy, Food, Water)
- Wireless Downtown
- Communications
- City Sponsored Events
- Market Street Walking Mall Days
- Promote Local Agriculture
- Maximize Resources
- Climate Change-Energy Efficient
- Alternate Green Transportation/ Green Transit System
- Transit/Transportation (Taxi, Airport, Sidewalks)
- Youth & Senior Integration to Community
- Engaging Youth & Seniors
- Growth & Development (sustained Intelligent Growth)
- Education (Energy, Pollution, Recycling, Conservation, Composting)
- Beautification: i) downtown core; ii) west end entrance; iii) river walkways; iv) Ruckle swimming hole; v) connecting bike & pedestrian paths; vi) green areas & parks; vii) sidewalks & paving; viii) finish campground
- Infrastructure: i) Ruckle sidewalks & paving; ii) City Park lift station; iii) solar lighting; iv) water upgrades & supplies v) west end reservoir
- Arts and Culture: i) Heritage preservation; ii) community events; iii) City Park stage & washrooms; iv) home for fall fair; v) utilize airport facilities; vi) improve swimming holes; vii) aquatic center hours
- Marketing and Promotion: i) communication; ii) transportation (bus); iii) equipment replacement (in Ruckle); iv) bylaws; v) enforcement
- Community Safety (Safe Homes – Safe Communities)
- Employment — Encourage New Business
- New Technology
- Riversides
- Environment
- Energy
- People
- Affordability
- Water Conservation
- Quality of Services
- Law & Order
- Recreation
- Municipal Boundary Extensions
- Air Quality
- Economic Development
- Wildlife
- Tourism
- Clean and Green
- Needs vs. Wants
- Display Antiques Throughout Town
- Trees Along Trail on West Side of Town
- Electrical Distribution Upgrades
- Downtown Golf Cart Friendly

PRIMARY FOCUS AREAS

No organization can focus on 50 or 60 focus areas at once in addition to their normal on-going activities and expect to do them all well. Some focus areas are more important, crucial or vital than others. The trick is to identify them.

Agree on them and decide on the optimum number that can be successfully managed. ***Many groups have difficulty arriving at consensus and find it a long and difficult process.*** The consensus building method chosen for the participants was “split—group prioritizing “. Groups were re-blended into 4 sub-groups, each containing both elected officials and city employees, and instructed to select their top 4 primary focus areas from the list of potential focus areas they had created. Those areas were to be the most meaningful and have the most positive impact on grand forks over the next 3 years.

If 3 or 4 groups selected the same primary focus area consensus or substantial agreement would be fairly obvious. If a couple of groups made the same selection some negotiation would be in order, single items would have to sold to the total group by the sub-group suggesting it . The worst that could happen was that each of the 4 sub-groups select 4 items completely different from the other three, leaving a list of 16 primary focus areas . That big a list of primary focus areas would probably be unworkable , and other agreement seeking tactics such as “ pair-wise analysis “ or the “nominal group technique” could be used to narrow the list .

Below are the lists of the top 4 selections from the 4 sub-groups.

<p>GROUP ONE</p> <ul style="list-style-type: none"> • Beautification • Infrastructure • Communications • Economic Development 	<p>GROUP TWO</p> <ul style="list-style-type: none"> • Beautification • Infrastructure • Communications • Quality of Life
<p>GROUP THREE</p> <ul style="list-style-type: none"> • Infrastructure • Beautification • Economic Development • Regional Service 	<p>GROUP FOUR</p> <ul style="list-style-type: none"> • Infrastructure • Communications • Economic Development • Beautification

The 4 groups were pretty much in agreement on the primary focus areas. After some discussion to rationalize slight differences 5 primary focus areas were agreed upon and participants volunteered or were selected to write goals in each of these areas.

<p>BEAUTIFICATION</p> <ul style="list-style-type: none"> • Mike Noseworthy • Ross Idler • Chris Moslin • Wayne Kopan 	<p>INFRASTRUCTURE</p> <ul style="list-style-type: none"> • Dean Chapman • Brian Taylor • Alex Love • Sasha Bird
<p>COMMUNICATIONS</p> <ul style="list-style-type: none"> • Christine Thompson • Lynne Burch • Blair Macgregor 	<p>ECONOMIC DEVELOPMENT</p> <ul style="list-style-type: none"> • Joy Davies • David Reid • Dale Heriot
<p>QUALITY OF LIFE (Human Resources)</p>	
<ul style="list-style-type: none"> • Gene Robert • Gary Onions • Victor Kumar 	<ul style="list-style-type: none"> • Cher Wyers • Sgt. Harrison

GOAL-SETTING

Goal-setting is the key activity in strategic action planning. It is true that an organization could engage in some activity with a primary focus area such as infrastructure but the planning wouldn't be at all precise goal-sets supply the "what" factor. They specify exactly what will happen – what exact activities and actions someone will take – to produce desired results in connection with the focus area.

Participants were asked to ensure that every goal met 5 criteria. Goals should be:

- 1] Specific;
- 2] Measurable;
- 3] Achievable;
- 4] Realistic;
- 5] Time-Framed

The sub-groups listed above would generate goals. Anybody in the room could approach a group to provide ideas and suggestions during the process. When all the goals were written, the group would publish them and explain them and the total group would provide feedback and suggest any changes or additions. The focus areas and the goals-sets are reproduced below. The names of two or three monitors are also supplied. Their job is to make sure the goals are achieved in that focus area. The Mayor has indicated that he might appoint some Councillors to provide additional oversight.

PRIMARY FOCUS AREA: BEAUTIFICATION

MONITORS: Chris Moslin & Ross Idler

GOALS

1. Plant 300 trees in 3 years *city park * cemetery *west end corridor *boulevards
2. Create 1km of wheelchair accessible river walk *riverside drive area
3. Build and landscape west end “Welcome” Sign *Spraggett and Central Avenue complete with WOW! Factor
4. Upgrade east end Welcome Sign
5. Construct xeriscape rock garden gateways *Trans Canada trail
6. De-uglify city park campground *Complete as many sites as possible – not all of them partially
7. Upgrade “Art Gallery/Museum/Visitor Information” grounds *flowerbeds , etc
8. Rejuvenate Barbara Ann Park *install bollards *continue trail * landscape
9. Relocate recycle bins from Firehall *68th Ave & 2nd Street?
10. Display a “living” roof *gyro park

PRIMARY FOCUS AREA : COMMUNICATIONS

MONITORS: Dean Chapman & Christine Thompson

GOALS

1. Immediately undertake a redesign of the City’s Newsletter to simplify the messages and to circulate at a minimum in February, April, June, September, and November.
2. Assign each member of Council, for each month, commencing March 2009, and ending October 2011, to write a column on a current issue to be published in the Gazette the 3rd week of the month.

3. On a yearly basis invite the public to tour various city venues with staff and Council in order for the public to have a better understanding of city services and what it takes to provide them.
4. In 2010, initiate a comprehensive of the City's Website to determine where improvements are required, and make any required improvements.
5. In September 2009, conduct a public survey, requesting specific input into services provided by the City to determine what level of services the city should provide.

PRIMARY FOCUS AREA: INFRASTRUCTURE

MONITORS: Brian Taylor & Sasha Bird

GOALS

1. Complete comprehensive infrastructure capital plan by end of April, 2009
2. Educate the public on the comprehensive Capital Plan (May/June 2009)
3. Go to referendum to secure funding authority (July 2009)
4. Construct City Park lift station (August/September 2009)
5. Trails - Complete network plan and install new trails to link the community as per plan by 2011
6. Drainage - Determine priorities according to infrastructure capital plan
7. Comprehensive capital plan:
 1. Electrical distribution
 2. Sewer
 3. Water
 4. Roads
 5. Trails
8. Electrical

1. Complete distribution upgrades f1 & f2
2. Purchase new line trunk
3. Staff succession planning (Apprenticeship)

9. Water

1. Research alternative energy supply
2. Residential metering
3. Westside reservoir
4. Feasibility study for location of new well and nitrate concentrations
5. Educate public on conservation measures

10. Sewer

1. Construct city park lift station
 - upgrade Ruckle sewer
 - construct stage and washrooms
2. Repair all structural defects
3. Complete video assessment
4. Upgrade sewer lines [currently under capacity & structurally defective as per infrastructure plan]

11. Roads

1. Upgrade 22nd St and Kettle River Drive according to approved financial plan and funding

12. Sidewalks

1. Commence review of sidewalk plan on March 1st and complete by March 31, 2009
2. Install sidewalks according to approved Financial Plan

PRIMARY FOCUS AREA: QUALITY OF LIFE

MONITORS: Gene Robert & Jim Harrison

GOALS

1. Retain what we have

2. Public health

1. Recruit the #3 of doctors by November 30 , 2011

- *Partnership with RDKB

- *Funding from above

- *Marketing health asset brochure

- *Local professionals

2. Recruit 5 support staff by Nov 30 , 2011

3. Hold 3 recruiting sessions in 3 years (contract / funding / assets)

3. Public safety

1. Bylaw enforcement

- *Install a municipal ticket information bylaw

- *Partnership with local R.C.M.P. to enforce specific peace order by-laws by November 30, 2011

- *Local R.C.M.P. to provide training for B.E.O.

- *City to review bylaws (Community Charter)

2. Safe premises bylaw

- *Secure and review copy of safe premises bylaw

3. Create a committee to research and prepare recommendations for S.P.B.

- *building inspection

- *police

- *fire

- *health

PRIMARY FOCUS AREA: ECONOMIC DEVELOPMENT

MONITORS: Joy Davies & David Reid

GOALS

1. Strike committees for economic development program

- *marketing and promotion

- *tourism

- *industry

- *regional services

- *small business

- *events

2. Tourism and events

1. Enhance tourism by focusing energy on one event

1. Bring people in to spend money in Grand Forks

3. Regional services

1. Expand boundaries to increase tax base and development
2. More input on regional services e.g. Recreation

4. Industry and small business

1. Make Grand Forks more accessible for industry and small business
2. Solicit business to come to Grand Forks

Facilitator's Note: These goals need to be more specific, measurable, and time-framed.

FACILITATOR'S NOTE ON GOALS

Facilitator's note on the goal-sets in general: Most of the goal-sets are quite good. Some are excellent. There are places where some of the goals are vague and indefinite. These goals should be written with more specificity and contain measurement factors. Some goals lack time frames and these should be added.

SUMMARY

Elected officials and staff of the city of Grand Forks did impressive work in their strategic action planning workshop. They achieved substantial agreement, if not consensus, around their values and vision for the City. Participants worked quickly and effectively to generate a comprehensive list of potential areas of endeavour upon which the City could focus.

The group was excellent at isolating the 5 focus areas most vital to them over the next 3 years. The goal – sets for these 5 primary focus areas were for the most part quite or very good with usually only minor revisions or additions being necessary. The formulating of strategy and tactics for achieving goals will be the responsibility of those engaging in the action with support from the people tasked as monitors in each primary focus area.

Your group was very motivated and hardworking. It was a pleasure working with you. Good luck in your endeavours

Dave Fairbairn
Workshop Facilitator

**City of Grand Forks
2009-2011 Strategic Plan
Summary Update**

FOCUS AREAS	RESULTS ACHIEVED IN 2011	COMMENTS	COMPLETION
Beautification			
Plant 300 trees in 3 years *city park * cemetery *west end corridor *boulevards	Planting commenced starting with the Cemetery and City Park; 180 trees in the Cemetery and 200 trees in the City Park	Trees planted under Job Opportunities Funds and Trees for Tomorrow grant	November 30 th , 2009
Create 1 km of wheelchair accessible river walk *riverside drive area	Granby River Walk is all wheel chair accessible; Riverside is all wheel chair accessible	Walkway completed using Job Opportunities funds; Paving to be done to make it wheel chair handy. Paving to be done as funds become available	December 2009 walk way completed.
Build and landscape west end "Welcome" Sign and pathway Spraggett to 25 th Street, to complete with WOW! Factor	In 2008, grading completed and pathway paved from North Fork/Spraggett Rd to RDKB Office/Recreation Complex. Easement for pathway and sign obtained. In 2011 a "Sign Committee" was struck upon receipt of an offer of assistance from the Grand Forks Rotary Club to construct the sign.	West End Sign to be tendered and included in future financial plan.	2011-2012

City of Grand Forks- 2009-2011 Strategic Plan Update; January to December 31, 2011

Upgrade east end Welcome Sign	"Grand Forks" sign in flowers done in 2007 & 2008 & 2009 in annual plants. In 2010 the "Grand Forks" sign was done in perennials (yellow colour)	Summer of 2011 sign should be in full bloom. Annual funding required to maintain.	2011
Construct xeriscape rock garden gateways *Trans Canada trail	Included in the work plan for the RInC Project. Construction of Project took place in July 2010.	RInC Project of paved pathways from Central Avenue, over the Black Train Bridge through South Ruckle completed in 2010.	April, 2011
City park campground *Complete as many sites as possible –	200 trees planted in 2009 in the City Park; partial landscape work done in the campground. More landscape work done in 2010. Landscape work to continue in future years.	Further landscaping subject to available funding. The next phase for this project includes the completion of the irrigation and the planting of lawn to replace the wood chips.	Dec. 31, 2011
Upgrade "Art Gallery/Museum/Visitor Information" grounds *flowerbeds, etc	Flower gardens provided in 2008, irrigation done 2008; Restoration of the east side of the building to remove the former prisoner stairwell, due to its unsafe condition. Funding provided in 2010 Financial Plan. Completed in 2010.	No available funding in 2011 for top dress, level and re-seed the southern lawn. Project to be considered in future budgets.	December 31, 2011

Update Completed May 31, 2012

City of Grand Forks- 2009-2011 Strategic Plan Update; January to December 31, 2011

Rejuvenate Barbara Ann Park *install bollards *continue trail * landscape	Bollards installed, Trail completed to Barbara Ann Park 2008; Northward Trail subject to development of private properties.	Future work in Barbara Ann Park will include a new waterline service to the park washrooms.	2012-2020
Relocate recycle bins from the Fire Hall	Part of the overall contract on recycling and waste collection. Removal of bins will be considered once recycling collection for commercial customers has been resolved.	Consultation with RDKB on Recycling	2012-2014
Living Roof Display in Gyro Park.	Part of the 2009-2011 Strategic Plan. A good idea but upon investigation, it was determined that the structures in Gyro Park would need to be re-engineered and rebuilt to support the loads that a living roof would place on the structures.	This project may be considered in the future. It is cost prohibitive at this time.	2014 - 2017
Communications			
Immediately undertake a redesign of the City's Newsletter to simplify the messages and to circulate at a minimum in February, April, June, September, and November.	More focused message; Newsletters done March, May, July, September & November; In 2010, a partnership was formed with the Grand Forks Gazette to publish newsletters in the weekly West Kootenay Advertiser. This partnership resulted in a reduction of costs to publish and circulate newsletters.	On-going communication tool	annual

Update Completed May 31, 2012

City of Grand Forks- 2009-2011 Strategic Plan Update; January to December 31, 2011

Assign each member of Council, for each month, commencing March 2009 , and ending October 2011 , to write a column on a current issue to be published in the Gazette the 3 rd week of the month.	A few columns written.	Time commitment and issues to write about	Dec. 31, 2011
On a yearly basis invite the public to tour various city venues with staff and Council in order for the public to have a better understanding of city services and what it takes to provide them.	<ul style="list-style-type: none"> • In 2010 school children were provided a tour of City Hall, complete with presentation by Staff on the services provided by the City. • In 2011 a public tour of the new solar hot water system in the Campground washrooms was conducted by city staff. • Tour of City Hall led by the Mayor as well as a "mock" council meeting. 	Original proposal for public tours of city venues not implemented. Specific requested tours provided.	December 31, 2011
In 2010, initiate a comprehensive review of the City's Website to determine where improvements are required, and make any required improvements.	Website Re-design tendered in late 2010. Pro Creative Design Labs awarded contract. New Website launched in August 2011.	Website continues to be modified on an ongoing basis as it was custom built and allows more interaction of the public including blogs, community notices, surveys, and further community portals. Webmaster hired to update as requested.	Dec 2011

Update Completed May 31, 2012

City of Grand Forks- 2009-2011 Strategic Plan Update; January to December 31, 2011

In September 2009, conduct a public survey, requesting specific input into services provided by the City to determine what level of services the city should provide.	Survey designed and sent based on levels of satisfaction on services and other community issues	Survey compilation in November, 2009.	December 31, 2009
Infrastructure			
Complete comprehensive infrastructure capital plan by end of April, 2009	Report on Infrastructure done and released in April 2009. October 2010 KWL (Kerr, Wood, Leidal) along with City Staff made a public presentation on the Infrastructure deficit facing the community. Council stated their desire to proceed with Asset Management Planning.	Consultation and input from the public on options for financing and the state of the infrastructure. Council presented referendum question for borrowing funds to complete infrastructure projects to the public at the 2011 Local Government Election. Two referendum questions received an affirmative vote to finance the cost of the infrastructure upgrades.	Projects will continue under this mandate until 2016.
Educate the public on the comprehensive Capital Plan (Sept/Oct 2010)	Report available on the website and on Disc at city Hall since April 2009	Public Meeting with Consultant held in the fall of 2010. Asset Management Public Outreach Campaign conducted in the fall of 2011.	December 31, 2011

Update Completed May 31, 2012

City of Grand Forks- 2009-2011 Strategic Plan Update; January to December 31, 2011

Go to referendum to secure funding authority	Referendum questions presented to the electorate during the 2011 local government elections.	Referendums received an affirmative vote at the election. Projects can now proceed and borrowing bylaws can be finalized upon completion of the projects.	November, 2011
Construct City Park lift station (August/September 2009)	Tender awarded in August 2009; construction commenced end of October with completion May 2010. Landscaping of project was not completed.	Project completed in May 2010. New landscaping proposed for 2012, pending confirmation of funding.	Project completed 2010. Landscaping 2012-2014
Trails - Complete network plan and install new trails to link the community as per plan by 2011	Granby River walk completed. South Ruckles project received RInC grant, and tendered in July, 2010. RInC Project Construction Completed in November, 2010.	Construction of City's trail walkway system ongoing pending funding. Further RInC project development including extension from 12 th Street to Perley School, bollards, gates, trees, garbage cans, and benches completed in 2011.	July 2011
Drainage - Determine priorities according to infrastructure capital plan	Projects prioritized within the KWL Report issued in April 2009 based on the completion of underground utilities as first priorities followed by surface paving and drainage control.	Will be dealt with as part of the construction of the multi-use utility projects outlined in Council's Asset Management Plan. Referendum Question supported for borrowing \$1.1 million per year for five years.	2012 – 2016.

Update Completed May 31, 2012

City of Grand Forks- 2009-2011 Strategic Plan Update; January to December 31, 2011

Comprehensive capital plan:	KWL Report addresses these capital components		Dec.31 2011
1. Electrical distribution	<i>As per the Asset Management Investment Plan developed in 2011.</i>	<i>Work to be completed over the next 20 years</i>	2012-2032
2. Sewer	<i>As per the Asset Management Investment Plan developed in 2011.</i>	<i>Work to be completed over the next 20 years</i>	2012- 2032
3. Water	<i>As per the Asset Management Investment Plan developed in 2011.</i>	<i>Work to be completed over the next 20 years</i>	2012-2032
4. Roads	<i>As per the Asset Management Investment Plan developed in 2011.</i>	<i>Work to be completed over the next 10 years</i>	2012-2032
Electrical			
1. Complete distribution upgrades f1 & f2	Project done in 2009.	Long term goal to convert all feeders to 12.5 kv.	September 2009
2. Purchase new line trunk	Approval obtained to purchase a hybrid/diesel. Determined to be diesel due to under strength in hybrid	Purchase to be completed for 2010.	Sept 30, 2010
3. Staff succession planning (Apprenticeship)	Extended notice period for existing employees for retirement. Six months notice required.	Finances do not allow for apprenticeship program. Outside hiring	December 31, 2011

Update Completed May 31, 2012

City of Grand Forks- 2009-2011 Strategic Plan Update; January to December 31, 2011

Water			
1. Residential metering	Discussed as part of the KWL Report in the fall of 2010. Also discussed as part of the Urban Systems Water Demand Management Plan in 2011.	Time constraints Conservation and education are key. Application for Gas Tax funding submitted in late 2010 to fund 100% of the residential metering project, was denied.	December 2011
3. Westside reservoir	No work done in 2010. During discussions on the Asset Management Plan in 2011, determined to proceed with a plan to delay the construction of the reservoir. A plan to install emergency generator systems on all wells as well as the construction of new well which will achieve the same fire flow rating required by the Fire Underwriters. A referendum question for "Emergency Fire Flow Protection was put before the electorate during the 2011 local government election, and supported by the voters.	Planning and Engineering for project to commence in 2012.	December 2011
4. Feasibility study for location of new well and nitrate concentrations		New well part of the Emergency Water Supply for Fire Protection Project.	December 31, 2011

Update Completed May 31, 2012

City of Grand Forks- 2009-2011 Strategic Plan Update; January to December 31, 2011

5. Educate public on conservation measures	Preliminary work needs to be done. Studies require further initiation City Newsletter and change in irrigation and watering times done.		
Sewer			
1. Construct city park lift station	Main construction complete. Landscaping was not completed.	Completion Fall 2011	Dec, 2011
--- construct stage and washrooms	Stage base was constructed as part of the city park lift station project. Cover/roof of the stage to be looked at in the future.	Stage completion March 2011. Roof subject to available funding.	Dec 2012- 2016
2. Repair all structural defects	Part of KWL plan.	Subject to available funding	Dec 2012-2016
3. Complete video assessment	The project will be dependent on the Infrastructure Capital plan funding and is tentatively scheduled for 2012 - 2016	Subject to available funding	2012 – 2016
4. Upgrade sewer lines [currently under capacity & structurally defective as per infrastructure plan]	Part of KWL Infrastructure Report	Included in the Asset Management Investment Plan	2012 – 2014

Update Completed May 31, 2012

City of Grand Forks- 2009-2011 Strategic Plan Update; January to December 31, 2011

Roads			
1. Upgrade 22 nd St and Kettle River Drive according to approved financial plan and funding	Referendum Question in November 2011 for borrowing up to \$5 million over 5 years for multi-use utility	May be considered in 2012 as a multi-use utility project priority.	2012 to 2016
Sidewalks			
1. Commence review of sidewalk plan on March 1 st and complete by March 31, 2009	Part of the KWL Report. Now part of the Asset Management Investment Plan.	Priority sidewalks will be considered during the prioritization of multi-use projects.	2012 to 2016
Quality of Life			
Retain what we have			
Public health			
1. Recruit 3 doctors by November 30 , 2011	Part of the Public Safety Committee	Meetings occurring	December 2011
*Partnership with RDKB			
*Funding from above	Part of the Public Safety Committee	Meetings occurring	December 2011
*Marketing health asset brochure			
*Local professionals			

Update Completed May 31, 2012

City of Grand Forks- 2009-2011 Strategic Plan Update; January to December 31, 2011

Recruit 5 support staff by Nov 30 , 2011	Public Safety Committee	Work with Interior Health Authority	2011 - 2014
Hold 3 recruiting sessions in 3 years (contract / funding / assets)	Public Safety Committee	Work with Interior Health Authority	2011 - 2014
Public safety 1. Bylaw enforcement *Partnership with local R.C.M.P. to enforce specific peace order by-laws by November 30, 2011 *City to review bylaws (Community Charter)	Staff Report circulated to Council in Feb 2010 on the costs (\$100,000) of hiring a Bylaw Enforcement Officer. No Bylaw Enforcement Officer hired No funding available for enforcement Bylaws are in compliance; Municipal bylaws need not be enforced	No funding provided to hire bylaw enforcement officer within the City	2012- and beyond
Safe premises bylaw 2. Secure and review copy of safe premises bylaw	Review conducted in 2008; costly proposition for the City; Bylaw enforcement funding required; No further action until funding is allocated		

Update Completed May 31, 2012

City of Grand Forks- 2009-2011 Strategic Plan Update; January to December 31, 2011

<p>Create a committee to research and prepare recommendations for S.P.B.</p> <ul style="list-style-type: none"> *building inspection *police *fire *health 	<p>Public Safety Committee created in 2009 and was instrumental in establishing the Emergency All Weather Shelter Beds.</p>	<p>BETHS Boundary Emergency Transitional Housing Society continues to operate the shelter November thru March, with some financial assistance from BC Housing.</p>	<p>ongoing</p>
Economic Development			
<p>Tourism and events</p> <ol style="list-style-type: none"> 1. Enhance tourism by focusing energy on one event 2. Bring people in to spend money in Grand Forks 	<p>Arts and Culture Team made presentation on the concept of having an Annual Festival incorporating a mix of public and private venues to showcase performing arts. The First Kettle River Festival took place in 2011.</p>		<p>August 2011</p>
Regional services			
<p>1. Expand boundaries to increase tax base and development</p>	<p>Discussions continue with Electoral Area D and C as to partnerships to provide services on a regional basis.</p>		<p>Dec 2011</p>

Update Completed May 31, 2012

City of Grand Forks- 2009-2011 Strategic Plan Update; January to December 31, 2011

2. More input on regional services e.g. Recreation	Regional Services		Dec 2011
Industry and small business 1. Make Grand Forks more accessible for industry and small business	Community Transition Plan completed in July, 2009; Community First Agreement developed, between the Province and the City as to initiatives intended to transition our economy going forward. Agreement signed in May, 2010, and completed May, 2011.	All 8 issues identified in the plan were actioned in some way.	2010-2011 May, 2011
2. Solicit business to come to Grand Forks	No specific action undertaken by Council		

Update Completed May 31, 2012

**CITY OF GRAND FORKS
SUMMARY OF COUNCIL VISION
2012-2014**

The following summary has been compiled from the election platforms printed in the Grand Forks Gazette of the elected candidates to the offices of the Mayor and Councillors for the Council Term commencing December 5th, 2011 to the first Monday in November, 2014.

- Work towards self-sustainability.
- Achieve a healthy and sustainable economy that supports the people that live here, seniors and young people.
- Individual Councillors to unite as a team, and actively engage in work that the residents have determined needs to be done.
- Revitalize the agricultural community.
- Utilize Grand Forks' position on one of the busiest highways in Canada
- Maximize the life of our roads, sewer, water, storm and electrical systems through a stable, long-term plan. Infrastructure planning.
- Concern for the homeless. Strive to seek long-term solutions, including assistance from other levels of government.
- Build an Age-Friendly Community. Take care of those of whom have taken care of us and provide jobs to our children and keep them here in Grand Forks.
- Continue the commitment to Asset Management. Long term planning to provide taxpayers with taxation stability.
- Work with the Public on Environmental Issues – Water Quality, Air Quality, and Carbon Neutrality.
- Lobby for a Provincial Wildlife Management Plan to deal with the deer issue.
- Keep taxes low for residents and local business owners
- An excellent work relationship with Areas C and D.
- Market Our City.



City of Grand Forks

Grand Forks, British Columbia

Strategic Planning Workshop January 25th and 26th, 2012

Facilitated by Rick Beauchamp

R. A. Beauchamp & Associates

Corporate Strategic Plan 2012-2014

Adopted by Council February, 2012

PARTICIPANTS

Brian Taylor

Bob Kendel

Neil Krog

Patrick O'Doherty

Gary Smith

Cher Wyers

Lynne Burch

Cecile Arnott

Diane Heinrich

Hal Wright

Sasha Bird

Wayne Kopan

Bev Porter

David Reid

Mike Noseworthy

Dean Chapman

Steve Howard, (Day One only)

James Traynor, (Day Two only)

Alex Love

Dale Heriot

What is Strategic Planning?

Strategic Planning is a system to lead, manage, and change an organization in a conscious, well planned out, integrated fashion, based on corporate priorities and a well-defined vision.

Strategic planning is essentially a process of determining a local government's long term vision, current goals, and developing an action plan to achieve those goals. It also provides an opportunity for the City Council and senior staff to communicate strategic priorities to line staff and citizens, thereby providing direction for internal operating departments to align their service delivery activities with the corporate priorities.

The Corporate Strategic Plan for the City of Grand Forks is the basis for determining the City's Vision, Mission, Values, Goals and Actions to be accomplished, within the next three-year mandate of the City Council. This plan is based on a collaborative process, in which members of Council, Management Staff and employees participated. It represents an effort by Council in reaching consensus on important issues in the municipality setting some specific goals for 2012 – 2014.

The Plan demonstrates the City Council's commitment in working with staff to build a safe, sustainable and complete community that will provide diverse employment opportunities and continued high quality of life for the residents of Grand Forks. While the Council realizes that priorities will change with time, it is the City Council's plan to provide for this process of strategic thinking with the firm belief that the Grand Forks residents will benefit from this on-going exercise.

To assist with the development of a corporate vision, mission and values a SWOT analysis was used to identify the key internal and external factors that are important to achieving stated objectives. This analysis examined community and organization strengths, weaknesses, opportunities and threats. The results were used to identify a "baseline" to establish the corporate vision for the future of Grand Forks.

VISION:

"A Garden City Growing Opportunities within the Boundary Country."

MISSION:

"The City of Grand Forks is committed to providing quality governance and excellent services that enhance and advance the quality of life for our community."

CORPORATE VALUES:

GARDEN CITY

- 1) **G** - Growing responsibly
- 2) **A** - Accountability
- 3) **R** - Resilience
- 4) **D** - Diversity
- 5) **E** - Efficiency
- 6) **N** - Natural Beauty

- 7) **C** - Collaboration with Integrity
- 8) **I** - Innovation
- 9) **T** - Transparency
- 10) **Y** - Young at Heart

CORPORATE PRIORITIES 2012-2014:

1) Regional Services Integration – CAO / Director of Finance

- Fire contract with improvement district within Area D
- Regional Fire Service Opportunities
- Parks and playground
- Ski Hill
- Capital replacement for all services
- Cats Management
- Airport
- Waste Management
- Cultural Services (museum, art gallery)
- Economic Development
- Emergency Planning
- Treatment plant sludge dumping

Actions

- 1) Staff evaluate cost implications for all proposed new and re-negotiated services with the RDKB – ***April, 2012***
- 2) Develop a strategy for regional service integration – ***June, 2012***

2) Succession Planning - Council / CAO

- CAO and 3 Operations staff retiring

Actions

- 1) Council to develop Action Plan to replace CAO – ***March, 2012***
- 2) CAO to develop Action Plan to replace electrical lineman – ***February, 2012***
- 3) Staff develop database of potential employee retirements – ***February, 2012***
- 4) Staff develop a succession plan for the organization – ***September, 2012***

3) Economic Stimulation – Council / CAO / Staff

- Encouraging development which will increase tax base
- Community identity and tourism promotion
- Downtown revitalization incentives
- Enhancing Open Market
- Economic Strategy
- Marketing airport and foreign investment

Actions

- 1) Develop a community identity theme – Council, **March 31, 2012**
- 2) Staff evaluate tax incentive bylaws in other municipalities for fit for the City and report back to Council – CAO, **June, 2012**.
- 3) Develop an action plan for downtown rejuvenation – Council and CAO, **December, 2012**
- 4) Determine the usability of City lands through an inventory – Tech Services, **June, 2012**
- 5) Refer the sub-regional economic development strategy to the Economic Development Advisory Committee for review and recommendations – CAO - **July, 2012**
- 6) Develop a marketing strategy following feedback from the Economic Development Committee – **2013**

4) Infrastructure Replacement Strategy

Actions

- 1) Implement fire flow protection back-up generation PW– **2012 – 2013**
- 2) Investigate suitable location for new water well / nitrification PW– **2012 – 2013**
- 3) Explore alternate river crossing for water PW – **2012**
- 4) Prioritize multi-utility projects PW – **2012 – 2014**
- 5) Building structure assessment for replacement PW – **2013 -2014**
- 6) Parks assessment Recreation – **2014**

5) Deer Issue – Council / CAO

Action

- 1) Develop an Action Plan for dealing with the deer issue (Deer Committee feedback) – **December – 2012**

6) Sustainability Actions – Public Works

Actions

- 1) Water meters – staff prepare report including data and costing for Council decision to move forward on water meter installation – **September, 2012**
- 2) Develop a water meter implementation plan explaining consequences and costs for public – **2013 – 2014**

OPERATIONAL PRIORITIES 2012-2014:

- **Asset Management** – Emergency Water Supply for Fire Protection. Need to proceed with plan including time-lines to install back-up generators on all wells. Need to do study on location of new well. **2012**
- **Asset Management** – Determine Priority for Multi-Utility Project. With Assistance from Professional Engineers, develop a priority list of Multi-Utility Projects. **2012**
- **Asset Management** – Acquire Engineering needed for the first priority on the Multi-Utility Project list and tender the project. **2013**
- **Asset Management** – Construct the first priority project on the Multi-Utility Project list. **2014**
- **Fibre Optic Cable Network** – Joint Project with School District 51. Need to finalize agreement with the School District. Potential for Revenue Generation, but need someone to develop business case on how this would work. Also need to ensure that the City has trained linemen in fibre installation and maintenance. **2012**
- **Cemetery Rehabilitation Project** – Includes the leveling of cemetery gravesites and re-landscaping. Project further includes the surveying of future grave spaces. To be completed in three phases: **First Phase in 2012, Second Phase in 2013, and Third Phase in 2014.**
- **Lift Station Landscaping Project** – Includes the asphalt and/or concrete work on the west side of 4th Street, the construction and planting of the amphitheatre berm, the installation of irrigation on the east side of City Park from 5th Street east to 4th Street as well as the irrigation in the City Park Campground, and the plantings required. **2012.**
- **West and East side Entrance Signs**
- **Airport Lighting**
- **Carbon Neutrality**

ADVOCACY PRIORITIES 2012-2014:

- Policing Costs
- Low Cost Housing
- Auditor General Audit Commission

Summary of Goals and Actions In Date Order

- CAO to develop Action Plan to replace electrical lineman – **February, 2012**
- Staff develop database of potential employee retirements – **February, 2012**
- Council to develop Action Plan to replace CAO – **March, 2012**
- Develop a community identity theme – Council, **March 31, 2012**
- Staff evaluate cost implications for all proposed new and re-negotiated services with the RDKB – **April, 2012**
- Develop a strategy for regional service integration – **June, 2012**
- Staff to evaluate tax incentive bylaws in other municipalities for fit for the City and report back to Council – CAO, **June, 2012**.
- Determine the usability of City lands through an inventory – Tech Services, **June, 2012**
- Refer the sub-regional economic development strategy to the Economic Development Advisory Committee for review and recommendations – CAO - **July, 2012**
- Staff develop a succession plan for the organization – **September, 2012**
- Water meters – staff prepare report including data and costing for Council decision to move forward on water meter installation – **September, 2012**
- Develop an Action Plan for dealing with the deer issue (Deer Committee feedback) – **December – 2012**
- Develop an action plan for downtown rejuvenation – Council and CAO, **December, 2012**

Summary of Goals and Actions By Years

- Develop a marketing strategy following feedback from the Economic Development Committee – **2013**
- Implement fire flow protection back-up generation PW– **2012 – 2013**
- Investigate suitable location for new water well / nitration PW– **2012 – 2013**
- Explore alternate river crossing for water PW – **2012**
- Prioritize multi-utility projects PW – **2012 – 2014**
- Building structure assessment for replacement PW – **2013 -2014**
- Parks assessment Recreation – **2014**
- Develop a water meter implementation plan explaining consequences and costs for public – **2013 – 2014**

**City of Grand Forks
2012-2014 Corporate Strategic Plan
Goals & Objectives**

CORPORATE PRIORITIES	ACTIONS / RESPONSIBILITIES	RESULTS ACHIEVED IN 2012	COMMENTS	COMPLETION
Regional Services Integration				
<ul style="list-style-type: none"> • Fire contract with Improvement District within Area D • Regional Fire Service Opportunities • Parks and Playgrounds • Ski Hill • Capital Replacement for all Services • Cats Management • Airport • Waste Management • Cultural Services (Museum, Art Gallery) • Economic Development • Emergency Planning • Treatment Plant Sludge Dumping 	<ol style="list-style-type: none"> 1. Staff to evaluate cost implications for all proposed new and re-negotiated services with the RKDB – <i>April, 2012</i> 2. Develop A Strategy for Regional Service Integration – <i>June, 2012</i> <p><u>Responsibility</u> – Chief Administrative Officer and Chief Financial Officer</p>	Draft Staff Report circulated in April, 2012		

**City of Grand Forks
2012-2014 Corporate Strategic Plan
Summary Update**

CORPORATE PRIORITIES	ACTIONS / RESPONSIBILITIES	RESULTS ACHIEVED IN 2012	COMMENTS	COMPLETION
Succession Planning				
<ul style="list-style-type: none"> Chief Administrative Officer and 3 Operations Staff Retiring 	<ol style="list-style-type: none"> Council to Develop an Action Plan to Replace the CAO – <i>March, 2012</i> CAO to Develop Action Plan to replace Electrical Lineman – <i>February, 2012</i> Staff to Develop database of potential employee retirements – <i>February, 2012</i> Staff to Develop a succession plan for the organization – <i>September, 2012</i> <u>Responsibility</u> – Council and the Chief Administrative Officer 	<p>Staff Report presented to Council in early March, 2012</p> <p>Staff Report presented to Council in early March, 2012</p>		

**City of Grand Forks
2012-2014 Corporate Strategic Plan
Summary Update**

CORPORATE PRIORITIES	ACTIONS / RESPONSIBILITIES	RESULTS ACHIEVED IN 2012	COMMENTS	COMPLETION
Economic Stimulation				
<ul style="list-style-type: none"> • Encouraging development which will increase the tax base • Community identity and tourism promotion • Downtown revitalization incentives • Enhancing Open Market • Economic Strategy • Marketing Airport and Foreign Investment 	<ol style="list-style-type: none"> 1. Develop a Community Identity Theme – <i>March, 2012</i> 2. Staff to evaluate tax incentive bylaws in other municipalities for fit for the City and Report back to Council – <i>June, 2012</i> 3. Develop Action Plan for Downtown Rejuvenation – <i>December, 2012</i> 4. Determine the usability of City lands through an inventory – <i>June, 2012</i> 			

**City of Grand Forks
2012-2014 Corporate Strategic Plan
Summary Update**

CORPORATE PRIORITIES	ACTIONS / RESPONSIBILITIES	RESULTS ACHIEVED IN 2012	COMMENTS	COMPLETION
Economic Stimulation Cont'd				
	<p>5. Refer the sub-regional economic development strategy to the Economic Development Advisory Committee for Review and Recommendation – <i>July, 2012</i></p> <p>6. Develop a marketing strategy following feedback from the Economic Development Committee – <i>2013</i></p> <p><u>Responsibility</u> – Council and the Chief Administrative Officer</p>			

**City of Grand Forks
2012-2014 Corporate Strategic Plan
Summary Update**

CORPORATE PRIORITIES	ACTIONS / RESPONSIBILITIES	RESULTS ACHIEVED IN 2012	COMMENTS	COMPLETION
Infrastructure Replacement Strategy				
	<ol style="list-style-type: none"> 1. Implement fire flow protection back-up generation – 2012-2013 2. Investigate suitable location for new water well / nitration – 2012-2013 3. Explore alternative River Crossing for Water – 2012 4. Prioritize multi-utility projects – 2012-2014 5. Building structure assessment for replacement – 2013-2014 			

**City of Grand Forks
2012-2014 Corporate Strategic Plan
Summary Update**

CORPORATE PRIORITIES	ACTIONS / RESPONSIBILITIES	RESULTS ACHIEVED IN 2012	COMMENTS	COMPLETION
<i>Infrastructure Replacement Strategy Cont'd</i>				
	<p>6. Parks Assessment Recreation – 2014</p> <p><u>Responsibility:</u></p> <p>Manager of Technical Services, Chief Financial Officer, and Chief Administrative Officer</p>			

**City of Grand Forks
2012-2014 Corporate Strategic Plan
Summary Update**

CORPORATE PRIORITIES	ACTIONS / RESPONSIBILITIES	RESULTS ACHIEVED IN 2012	COMMENTS	COMPLETION
Deer Issue	<ol style="list-style-type: none"> Develop an Action Plan for Dealing with the Deer Issue (Deer Committee Feedback) – <i>December, 2012</i> <p><u>Responsibility:</u> Council with the Deer Committee and the Chief Administrative Officer</p>			

**City of Grand Forks
2012-2014 Corporate Strategic Plan
Summary Update**

CORPORATE PRIORITIES	ACTIONS / RESPONSIBILITIES	RESULTS ACHIEVED IN 2012	COMMENTS	COMPLETION
Sustainability Action				
	<ol style="list-style-type: none"> 1. Water meters – Staff to prepare a report including data and costing for Council decision to move forward on water meter installation, <i>September, 2012</i> 2. Develop a water meter implementation plan explaining consequences and costs for public – <i>2013-2014</i> <p><u>Responsibility:</u> Manager of Technical Services and Chief Financial Officer</p>			

CITY OF GRAND FORKS
2012-2014 COMMITTEE & LIAISON STRUCTURE

COUNCILLOR KENDEL: Appointed as the Economic Development Advisory Committee Chair and liaison for the Boundary Museum Society Organization.

COUNCILLOR KROG: Appointed as liaison to Gallery 2 and to the Boundary District Arts Council.

COUNCILLOR O'DOHERTY: Appointed as liaison to local sports events such as Grand Forks International and Border Bruins.

COUNCILLOR SMITH: Appointed liaison for the Phoenix Foundation; co-chair to the Economic Development Advisory Committee; liaison to the Deer Committee; co-chair of the Environment Committee; and first liaison to the Grasslands Group.

COUNCILLOR WIRISCHAGIN: Appointed liaison to the Recreation Commission.

COUNCILLOR WYERS: Appointed as alternate Director to the Regional District of Kootenay Boundary and West Kootenay Regional Hospital Board, representative to the AKBLG; liaison to the Boundary Restorative Justice Committee and Citizens on Patrol; liaison to the Grand Forks Public Library; Chair of the Environment Committee, and second liaison to the Grasslands Group.

MAYOR TAYLOR: Appointed as representative to the Regional District of Kootenay Boundary & Electoral Area Directors' Relations, West Kootenay Regional Hospital Board, Transportation, Relations with Tri-Cities (Trail, Nelson, Castlegar), MLA & MP Contacts, Boundary Communities, Press & Media Relations. Troubleshooting. Special Interest Areas: Senior's Housing, Health Care, Agriculture & Local Markets. Woodlots and Community Forests. Conventions, hosting of dignitaries and community receptions.

THE CORPORATION OF THE CITY OF GRAND FORKS

REGULAR MEETING OF COUNCIL
MONDAY JUNE 11th, 2012

PRESENT:

MAYOR BRIAN TAYLOR
COUNCILLOR BOB KENDEL
COUNCILLOR NEIL KROG
COUNCILLOR PATRICK O'DOHERTY
COUNCILLOR GARY SMITH
COUNCILLOR CHER WYERS

CHIEF ADMINISTRATIVE OFFICER	L. Burch
CHIEF FINANCIAL OFFICER	C. Arnott
CORPORATE OFFICER	D. Heinrich

GALLERY

CALL TO ORDER:

The Mayor called the Meeting to order at 7:00 p.m.

ADOPTION OF AGENDA:

Amendment to the Agenda:

The Mayor advised that a late item needed to be added to the Regular Meeting Agenda as 12 (a) West Jet Service to West Kootenay request for letter of support request from Mayor Lawrence Chernoff of the City of Castlegar.

MOTION: SMITH / KENDEL

RESOLVED THAT THE JUNE 11TH, 2012, REGULAR MEETING AGENDA BE ADOPTED AS AMENDED.

CARRIED.

MOTION: SMITH / KENDEL

RESOLVED THAT THE MINUTES OF THE REGULAR MEETING OF COUNCIL HELD ON MONDAY, MAY 28TH, 2012, BE ADOPTED AS CIRCULATED.

CARRIED.

MOTION: O'DOHERTY / WYERS

RESOLVED THAT THE MINUTES OF THE PRIMARY COMMITTEE MEETING OF COUNCIL HELD ON MONDAY, MAY 28TH, 2012, AND ALL RECOMMENDATIONS CONTAINED THEREIN BE ADOPTED AS CIRCULATED.

CARRIED.

REGISTERED PETITIONS AND DELEGATIONS:

None

UNFINISHED BUSINESS

None

REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)

Councillor O'Doherty:

Councillor O'Doherty reported on the following items:

- He reported on his attendance at the 2012 FCM Conference in Saskatoon and advised that the meetings and sessions that he attended proved to be very informative. He advised that some of his meetings included: policing issues and sports programs. He further reported that he had met with the Minister in charge of supplying grants to municipalities, and that he gave the Minister his contact information for the City.

Councillor Wyers:

Councillor Wyers reported on the following items:

- She reported on her attendance at the 7th Annual BC Rural Communities Summit held in Grand Forks from June 7th to 9th, 2012, and advised that the group in attendance came together with excellent networking opportunities. She further spoke with regard to some of the individuals that she had the opportunity to converse with that were present at the Summit.

Councillor Kendel:

Councillor Kendel reported on the following items:

- He reported on his attendance at the BC Rural Communities Summit from June 7-9th, 2012 which was held in Grand Forks, and commented on the valuable networking opportunities which were developed.

Councillor Krog:

Councillor Krog reported on the following items:

- He had no report for this evening.

Councillor Smith:

Councillor Smith reported on the following items:

- He reported on his attendance at the BC Rural Communities Summit held in Grand Forks from June 7-9th, and that the seminars he attended were very informative and provided numerous important contacts.

Mayor Taylor:

The Mayor reported on the following items:

- He reported on his attendance at the FCM Annual Conference which was held in Saskatoon May 31st to June 4th and advised that there was approximately 1700 people all lined up with the same message – the need for infrastructure within their communities. He commented that FCM staff could prove to be of help to our community with regard to infrastructure resources and further commented that the FCM would be closer to home next year as it is in Vancouver.
- He advised that there will be a Deer Count tomorrow morning at 5:00 am and further advised that the Deer Committee will be meeting at City Hall at 1:00 pm this Tuesday.
- He reported that the BEDC (Boundary Economic Development Committee) Regional meeting will be this Wednesday and advised that one of the topics up for discussion is on Regional Community Forests.

MOTION: O'DOHERTY / SMITH

RESOLVED THAT ALL REPORTS OF MEMBERS OF COUNCIL GIVEN VERBALLY AT THIS MEETING, INCLUDING MAYOR'S REGIONAL REPORT, BE RECEIVED.

CARRIED.

REPORT FROM THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY (VERBAL)

The minutes from April 26th, 2012 Regional District of Kootenay Boundary meeting are included in this report.

- The Mayor advised that the Regional District's new kitchen waste program will be going forward toward the next steps in providing this service to the City residents

MOTION: WYERS / O'DOHERTY

RESOLVED THAT THE MAYOR'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING, BE RECEIVED.
CARRIED.

RECOMMENDATIONS FROM STAFF FOR DECISIONS:

- a) Chief Administrative Officer's Report – Strategic Plan Goal Action

In accordance with the Strategic Plan which was adopted on Feb 20th, 2012, Staff was directed to evaluate tax incentive bylaws in other municipalities for fit with the City and report back to Council by the end of June, 2012

MOTION: SMITH / KROG

RESOLVED THAT THE CHIEF ADMINISTRATIVE OFFICER'S REPORT DATED JUNE 5TH, 2012, REGARDING THE ACTION, REQUIRING "STAFF TO EVALUATE TAX INCENTIVE BYLAWS IN OTHER MUNICIPALITIES FOR FIT FOR THE CITY AND REPORT BACK TO COUNCIL BY THE END OF JUNE, 2012", AS OUTLINED IN THE CORPORATE STRATEGIC PLAN 2012-2014, BE RECEIVED, AND REFERRED TO THE ECONOMIC DEVELOPMENT ADVISORY COMMITTEE FOR FURTHER REVIEW AND DISCUSSION WITH DOWNTOWN PROPERTY OWNERS, AND REPORT BACK TO COUNCIL LATER THIS YEAR.

CARRIED.

REQUESTS ARISING FROM CORRESPONDENCE:

None

INFORMATION ITEMS:

MOTION: O'DOHERTY / KENDEL

RESOLVED THAT INFORMATION ITEMS NUMBERED 10(a) TO 10(l)

BE RECEIVED AND ACTED UPON AS RECOMMENDED AND/OR AS AMENDED.

CARRIED.

- a) Correspondence from the Boundary Museum - Acknowledging receipt of funding from the City. **Recommend to receive for information.**
- b) Correspondence from Sylvia Treptow- Comments with regard to Stop the Violence Campaign. **Recommend to receive for information.**

- c) Correspondence from Dr. Evan Wood - Information regarding the Stop the Violence BC. **Recommend to receive for information.**
- d) Email correspondence from Sue Thomson - Comments with regard to Metal Hanging Baskets. **Recommend to receive for information.**
- e) Sarah Unruh of 2012 Boundary Ladies Fastball Tournament - Requesting permission to sell liquor at Angus MacDonald Park for Fastball Tournament June 23rd to 24th, 2012. **Recommend that Council grants permission to sell liquor at the event.**

MOTION: O'DOHERTY / SMITH

RESOLVED THAT COUNCIL APPROVE THE ISSUING OF A SPECIAL OCCASION LIQUOR LICENSE TO THE BOUNDARY LADIES FASTBALL ORGANIZATION FOR THE EVENT FROM JUNE 23RD TO 24TH, 2012, AT THE ANGUS MACDONALD PARK SUBJECT TO THE BOUNDARY LADIES FASTBALL ORGANIZATION OBTAINING 3RD PARTY (PARTY ALCOHOL) LIABILITY INSURANCE, NAMING THE CITY OF GRAND FORKS AS AN ADDITIONAL INSURED ON THAT POLICY FOR THE TWO DAY EVENT; ALL LIQUOR PROVIDERS TO HOLD A SERVE-IT-RIGHT LICENSE CERTIFICATE; AND ICBC "DRINKING AND DRIVING" WARNING POSTERS TO BE DISPLAYED.

CARRIED.

- f) Grand Forks Flying Association COPA Flight 62 Insurance Coverage for the Grand Forks Flying Association - For the Grand Forks Flying Association "Airport Appreciation Day Fly-In" on August 26th, 2012. **Recommend that Council grants permission to the Grand Forks Flying Association to hold an Airport Appreciation Day Fly-in on August 26th, 2012, at the Grand Forks Municipal Airport.**

MOTION: WYERS / KENDEL

RESOLVED THAT COUNCIL AGREES TO OFFICIALLY SPONSOR AN AIRPORT APPRECIATION DAY FLY IN ON AUGUST 26TH, 2012 AS OUTLINED IN THE CORRESPONDENCE FROM THE GRAND FORKS FLYING ASSOCIATION COPA (CANADIAN OWNERS AND PILOTS ASSOCIATION) FLIGHT 62, AT THE GRAND FORKS MUNICIPAL AIRPORT.

CARRIED.

- g) From BC Ideas - Introduction to an online site intended for the submission of ideas that address health, social and environmental changes. **Recommend to receive for information.**
- h) From UBCM - In The House – Legislative Update. **Recommend to receive for information.**
- i) From UBCM - Resolutions Deadline for UBCM. **Recommend to receive for information – Council to note that the deadline for resolutions in June 30th, 2012.**

- j) May 28th Task List – List of Completed and In-Progress Tasks. **Recommend to file.**
- k) Economic Development Committee Minutes - Minutes from April 3rd, 2012. **Recommend to receive for information.**
- l) Economic Development Committee Minutes - Minutes from April 24th, 2012. **Recommend to receive for information.**

BYLAWS:

None

LATE ITEMS:

- a) Correspondence from Mayor Lawrence D. Chernoff of Castlegar, with regard to the West Kootenay Regional Airport West Jet Services to West Kootenay request for letter of support.

MOTION: WYERS / SMITH

RESOLVED THAT THE MAYOR WRITE A LETTER OF SUPPORT TO MAYOR LAWRENCE D. CHERNOFF, AS CHAIR FOR THE WEST KOOTENAY REGIONAL AIRPORT ADVISORY COMMITTEE, WITH REGARD TO WEST JET SERVICES COMING TO THE WEST KOOTENAY REGION. CARRIED.

QUESTIONS FROM THE PUBLIC AND THE MEDIA:

LES JOHNSON – He reported that the U-Tube statistics for Council's Primary Committee Meeting from May 28th, 2012, indicates that 33 reviews have been received to date.

ADJOURNMENT:

MOTION: O'DOHERTY

RESOLVED THAT THIS REGULAR MEETING OF COUNCIL BE ADJOURNED AT 7:26 P.M. CARRIED.

CERTIFIED CORRECT:

MAYOR BRIAN TAYLOR

CORPORATE OFFICER- DIANE HEINRICH

THE CORPORATION OF THE CITY OF GRAND FORKS

SPECIAL MEETING OF COUNCIL

MONDAY, JUNE 11TH, 2012

PRESENT: MAYOR BRIAN TAYLOR
COUNCILLOR BOB KENDEL
COUNCILLOR NEIL KROG
COUNCILLOR PATRICK O'DOHERTY
COUNCILLOR GARY SMITH
COUNCILLOR CHER WYERS

CHIEF ADMINISTRATIVE OFFICER
CHIEF FINANCIAL OFFICER
CORPORATE OFFICER

L. Burch
C. Arnott
D. Heinrich

The Chair called this Special Meeting to order at 6:00 p.m.

IN-CAMERA RESOLUTION:

MOTION: SMITH / KROG

RESOLVED THAT COUNCIL CONVENE AN IN-CAMERA MEETING AS OUTLINED UNDER SECTION 90 OF THE COMMUNITY CHARTER TO DISCUSS MATTERS IN A CLOSED MEETING WHICH ARE THE SUBJECT OF SECTIONS 90(1) (a) PERSONAL INFORMATION ABOUT AN IDENTIFIABLE INDIVIDUAL WHO HOLDS OR IS BEING CONSIDERED FOR A POSITION AS AN OFFICER, EMPLOYEE OR AGENT OF THE MUNICIPALITY OR ANOTHER POSITION APPOINTED BY THE MUNICIPALITY; OF THE COMMUNITY CHARTER.

BE IT FURTHER RESOLVED THAT PERSONS, OTHER THAN MEMBERS, OFFICERS, OR OTHER PERSONS TO WHOM COUNCIL MAY DEEM NECESSARY TO CONDUCT CITY BUSINESS, WILL BE EXCLUDED FROM THE IN-CAMERA MEETING.

CARRIED.

ADJOURNMENT:

MOTION: KENDEL

RESOLVED THAT THIS SPECIAL MEETING OF COUNCIL BE ADJOURNED AT 6:01 P.M.

CARRIED.

CERTIFIED CORRECT:

MAYOR BRIAN TAYLOR

CORPORATE OFFICER – DIANE HEINRICH

THE CITY OF GRAND FORKS

REQUEST FOR COUNCIL DECISION

DATE : June 18th, 2012
TOPIC : Reports, Questions and Inquiries from the Members of Council
PROPOSAL : Members of Council May Ask Questions, Seek Clarification
and Report on Issues
PROPOSED BY : Procedure Bylaw / Chief Administrative Officer

SUMMARY:

Under the City's Procedures Bylaw No. 1889, 2009, the Order of Business permits the members of Council to report to the Community on issues, bring community issues for discussion and initiate action through motions of Council, ask questions on matters pertaining to the City Operations and inquire on any issues and reports.

STAFF SUGGESTION FOR HANDLING QUESTIONS AND INQUIRIES: (no motion is required for this)

Option 2: Issues which seek information on City Operations or have been brought to the attention of the Members of Council prior to the meeting of Council should be referred to the Chief Administrative Officer so that Staff can provide background and any additional information in support of the issues and the member can report at the meeting on the issue including the information provided by Staff. Further the member may make motions on issues that require actions. It is in the interest of fiscal responsibility members may wish to avoid committing funding without receiving a report on its impact on the operations and property taxation.

OPTIONS AND ALTERNATIVES:

Option 1: Submit a motion for Approval: Under this option, a member might wish to submit an immediate motion for expediency to resolve an issue or problem brought forward by a constituent. This approach might catch other members by surprise, result in conflict and might not resolve the problem.

Option 2: Issues, Questions and Inquiries should be made with the intent to resolve problems, seek clarification and take actions on behalf of constituents. Everyone is well served when research has been carried out on the issue and all relevant information has been made available prior to the meeting. It is recognized that at times this may not be possible and the request may have to be referred to another meeting of Council.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The main advantage of using this approach is to bring the matter before Council on behalf of constituents. Immediate action might result in inordinate amount of resource inadvertently directed without specific approval in the financial plan.


Option 2: The main advantage is that there is a genuine interest to resolve issues and seek clarifications without spending too much resources of the City. The disadvantage is that there may be issues brought forward which have no direct municipal jurisdiction, however, due to the motion of Council arising from the issue, resources are directed and priorities are altered without due process.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

Both options could result in expenditures being incurred as a result of a motion on an issue without supporting documentation and report on its implications.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.



Department Head or Corporate Officer
Or Chief Administrative Officer



Reviewed by Chief Administrative
Officer

THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : June 18th, 2012
TOPIC : Report - from the Council's Representative to the Regional District of Kootenay Boundary
PROPOSAL : Regional District of Kootenay Director representing Council Will report on actions and issues being dealt with by the Regional District of Kootenay Boundary
PROPOSED BY : Procedure Bylaw / Council

SUMMARY:

Under the City's Procedures Bylaw No. 1889, 2009, the Order of Business permits the City's representative to the Regional District of Kootenay to report to Council and the Community on issues, and actions of the Regional District of Kootenay Boundary.

STAFF RECOMMENDATION:

Option 1: Receive the Report.

OPTIONS AND ALTERNATIVES:

Option 1: Receive the Report: Under this option, Council is provided with the information provided verbally by the Regional District Director representing Council.

Option 2: Receive the Report and Refer Any Issues for Further Discussion or a Report: Under this option, Council provided with the information given verbally by the Regional District of Kootenay Boundary Director representing Council and requests further research or clarification of information from Staff on a Regional District issue

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The main advantage is that all of Council and the Public is provided with information on the Regional District of Kootenay Boundary.

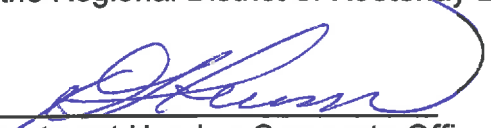
Option 2: The main advantage to this option is the same as Option 1.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

There is no direct financial impact on the provision of information.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting. Bylaw 1889, Council's Procedure Bylaw, was implemented in early February to include a specific line item in the Order of Business at a Regular Meeting to include a Report on the Regional District of Kootenay Boundary.



Department Head or Corporate Officer
or Chief Administrative Officer



Reviewed by Chief Administrative
Officer

THE CITY OF GRAND FORKS

REQUEST FOR COUNCIL DECISION

DATE : **June 21, 2012**

TOPIC : **Volunteer Appreciation Night**

PROPOSAL : **Call for Nominations – Policy #204**

PROPOSED BY : **City Staff**

SUMMARY:

In August, 2009, Council adopted a policy outlining procedures, for the giving of recognition to a volunteer or a group of volunteers for service above and beyond of those generally performed in the Community. A copy of the policy is attached for reference. The policy outlines that prior to giving any recognition of volunteers; the City must call for nominations publicly in a Regular Meeting of Council and through the City's newsletter. There are no time frames attached to the policy. Staff is proposing that the Volunteer Appreciation Night be held on Thursday, October 11th, 2012. In this regard, it is being proposed that the Call for Nominations be announced publicly at the June 25, 2012 Regular Meeting. Nomination forms will be available at the City Hall reception desk. Completed nominations must be submitted to City Hall prior to Friday, August 24th, 2012. The venue for this event will be at Gallery 2 in the Heritage Courthouse building.

STAFF RECOMMENDATIONS:

Option 1: Council provides notice to the public calling for nominations from the public for exceptional volunteer service in the City of Grand Forks in accordance with Council Policy #204.

OPTIONS AND ALTERNATIVES:

Option 1: Council calls for nominations from the public for exceptional volunteer service in accordance with Council Policy #204. This option will ensure that the public is notified that Council will receive nominations of individuals for volunteer recognition, in accordance with Council's policy.

Option 2: Council declines to proceed with the proposed call for nominations. In declining to proceed with the call for nominations for exceptional volunteer service, Council will effectively be contravening their own policy.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: Proceeding with the public call for nominations, signals to the public that Council will publicly recognize individuals or groups of individuals who have gone above and beyond in serving our community as a volunteer. A further benefit to this option is the fact that Council is seen as acting on Council policy. There is no disadvantage to this option.

Option 2: Declining to call for nominations for volunteer recognition will contravene City Policy. Council may choose an alternative date if it is determined that the proposed date is not convenient for the majority of the Members of Council.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

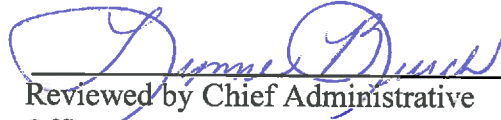
There are costs to hosting a Volunteer Appreciation night, which are normally budgeted for on an annual basis. Costs for this evening in the past number of years have averaged under \$1,000.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

Council Policy outlines the procedure for the recognition of special volunteers.



Department Head or Corporate Officer
or Chief Administrative Officer



Reviewed by Chief Administrative
Officer

CITY OF GRAND FORKS

POLICY TITLE: Volunteer of the City

POLICY NO: 204

EFFECTIVE DATE: August 17, 2009 **SUPERSEDES:**

APPROVAL: Council

PAGE: 1 of 1

POLICY:

Council may give recognition to a volunteer or a group of volunteers for service above and beyond of those generally performed in the Community.

PROCEDURE:

When Council is giving consideration to the recognition to an individual or group, it shall make its deliberations "in camera" and when a decision to give recognition has been made, it shall then be announced by the Mayor at the Annual Community Volunteer Recognition Evening.

Further, when giving consideration to recognizing a special volunteer, Council may consider the following criteria:

- the individual or group should be honoured for its volunteer work in the City of Grand Forks or for volunteer work that has had an impact on the City of Grand Forks
- the individual or group should not have been paid or received any form of financial remuneration for the work or activity for which the volunteer is being considered
- The individual or group should have made a significant commitment to the community to be considered for the recognition.
- There is substantial support from the Community through letters of recommendations outlining the volunteerism history and the impact on the community.
- A special volunteer recognition may be given after the passing of the individual.
- Prior to giving any recognition of volunteer of the year, the City must call for nominations publicly in a Regular Council meeting and through the City's Newsletter.

CITY OF GRAND FORKS
EXCEPTIONAL VOLUNTEER SERVICE
NOMINATION FORM

PERSON /OR GROUP BEING NOMINATED

(Please print clearly with **correct spelling**)

SHORT BIOGRAPHY OF THEIR VOLUNTEER SERVICES (which will be read that evening):

ARE THEY, HE, SHE ABLE TO ATTEND THE VOLUNTEER EVENING? _____

YOUR NAME OR GROUP: _____

PLEASE PROVIDE A PHONE NUMBER OR EMAIL ADDRESS THAT WE MAY CONTACT IN EVENT
THAT YOUR NOMINATION IS ACCEPTED AS ONE OF THE AWARDS FOR THIS YEAR: _____

All Nominations need to be submitted to City Hall by August 24th, 2012

THE CITY OF GRAND FORKS

REQUEST FOR COUNCIL DECISION

DATE : June 19, 2012
TOPIC : Strategic Plan Goal Action
PROPOSAL : Report on Action – Staff To Determine The Usability Of City Lands
Through An Inventory By June 2012
PROPOSED BY : City Staff

SUMMARY:

At the Regular Meeting of February 20th, 2012, Council adopted the Corporate Strategic Plan 2012-2014. The basis of the plan was developed during a 1 ½ day Workshop held on January 25th and 26th, 2012, attended by Members of Council and Staff representatives. The report outlines 6 main strategic goals as well as several actions to accomplish these goals, 13 of which are identified to be completed in the year 2012. Three of these actions were to be completed by the end of June, 2012. These three actions are:

1. *Staff to evaluate tax incentive bylaws in other municipalities for fit for the City and report back to Council by the end of June, 2012.*
2. *Staff to Determine the usability of City lands through an inventory by the end of June, 2012.*
3. *Develop a Strategy for Regional Service Integration.*

This report is intended to focus on the Action ***“Staff To Determine The Usability Of City Lands Through An Inventory By June, 2012”***. The City owns numerous blocks of land within the municipal boundary. Most of these parcels are used for municipal purposes, such as parks, buildings and facilities, parking lots, roadways, trails, dykes and wet lands.

Attached to this report is a map identifying all city-owned lands. The colour of the identified parcel depicts the zoning of the property. The **red** colour depicts city owned land which is zoned residential. Not all of this “residential” property is suited for residential development. For example the large block of property to the north and west of Riverside Drive area is actually Observation Mountain and is not suitable for development. The large block coloured red to the south is actually wet lands property and serves as the entrance to the Johnson Flats area. The **yellow** coloured parcels are commercial property. Again this zoning does not actually mean vacant commercial property for sale. There are some parcels in the downtown core which are actually parking lots and public buildings such as the library and the circuit court building. The **pink** colour is industrial property. For the most part these properties are the location of city services. For example in the south east corner of the municipality, the industrial lands are the location of the public works yard, the sewage treatment facility, the sewage lagoons, the chlorine chamber and a portion of the Trans Canada Trail. In the north east corner of the municipality, these lands are the location of the City’s gravel pit, the slag pile properties and the remainder are hillside and not suitable for development. The **green** coloured parcels are Community Use properties and are generally the location of parks, playgrounds and the Evergreen Cemetery. The **purple** coloured properties are the Airport lands. The northeast portion of the Airport lands is the location of Vienna Woods which is not suitable for airport development.

Also attached to this report, is a spreadsheet identifying each city owned parcel, its location, the size, the zoning, and a general description of what it is used for.

DISCUSSION:

There are a couple of note-worthy city-owned properties that are usable and marketable. On the map, in southwest corner of the municipality is block of property, zoned high density residential (coloured red on the map). This property is between Extra Foods and the Gables. It is 5.8 acres in size and is suitable for multi-family development. The land is surplus to the needs of the City. Newly developed 72nd Avenue borders the north end of the property, 27th Street is directly west, and to the south is 68th Avenue.

In the same area, on the south side of Central Avenue, in the southwest corner of the municipality is block of property, zoned highway commercial. This property is directly east of Kal Tire. To the east is 25th Street, to the south is 72nd Avenue. This block of land is 2.7 acres and suitable for commercial development serving the travelling public, such as hotels, motels, restaurants, service stations, gas bars, convenience stores, retail sales, personal service establishments, etc. The land is surplus to the needs of the City.

To the south, in the very south west corner of the municipality is a large parcel of land, commonly known as Parcel Z. This parcel is zoned Community Use, which signals public facility or park use. This zoning was chosen as the site was once considered for the Fall Fair. The site is some 27 acres. The property has potential for different development, however there is an existing restrictive covenant on the property that advises that should the property be rezoned and developed as residential use, there will need to be constructed a vegetative buffer (100 meters deep) that will serve as a buffer between the developed property and the agricultural properties to the south, which are included within the Agricultural Land Reserve. This covenant was required by the Agricultural Land Commission and the vegetative buffer will need to be constructed to the Commission's standards and regularly maintained by the City. The fareast corner of Parcel Z is the home of Angus McDonald Park.

South of Angus McDonald Park are a number of small city owned lots, some of which are on the east side of Kettle River Drive and some on the west side of Kettle River Drive. The east side lots may be considered future residential properties, which the west side properties could be consolidated with the existing Parcel Z, or could even be considered as future park lands. The current zoning for all these identified properties is currently community use. Any future change of use, ie: residential, would require a zoning amendment. From the spreadsheet Council will note that there are a number of these small lots, but considering their small size, less than $\frac{1}{4}$ of an acre, lot consolidation would have to take place to render the property developable.

There are two residential view building lots on Columbia Drive & McCallum View Drive. These lots are marketable however utilities would have to be extended. At one time, the City did advertise the lots for sale which did not result in any offers.

There are 2 smaller residential lots on the north west corner of 68th Avenue and 2nd Street. While both lots are undersized, if consolidated together, they may be a potential building lot. The marketability of this site is questionable as it is across 68th Avenue from the Interfor sawmill.

STAFF RECOMMENDATION:

Option 1: That the Chief Administrative Officer's Report, dated June 19, 2012, regarding the action, requiring "Staff To Determine The Usability Of City Lands Through An Inventory By June, 2012", as outlined in the Corporate Strategic Plan 2012-2014, be received and referred to the Economic Development Advisory Committee for information.

OPTIONS AND ALTERNATIVES:

Option 1: That the Chief Administrative Officer's Report, dated June 19, 2012, regarding the action, requiring "Staff To Determine The Usability Of City Lands Through An Inventory By June, 2012", as outlined in the Corporate Strategic Plan 2012-2014, be received and referred to the Economic Development Advisory Committee for information: This option recognizes that Staff has reported out on the actions requested of them, and outlined in the Corporate Strategic Plan 2012-2014, and suggests that Council make the Economic Development Advisory Committee aware of this information when discussing economic development activities.

Option 2: Council receives the report for information. This option suggests that Council has received the report, as outlined in the 2012-2014 Corporate Strategic Plan, but has chosen not to pursue the initiative further at this time.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The benefit of this option is that the report, outlining the responses to Council's requests outlined in the Corporate Strategic Plan, is provided, and the information will be shared with other groups.

Option 2: The benefit to this option is that Council has received the report as outlined in the Corporate Strategic Plan.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

There is no direct cost in receiving this report.

STRATEGIC PLAN IMPACT:

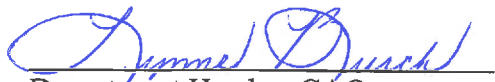
This report outlines Staff's investigation and reporting requirements outlined as an Action under the "Economic Development" Goal in the Corporate Strategic Plan 2012-2014, adopted by Council on February 20, 2012.

The next Action under Regional Services Integration is for the City to Develop a Strategy for Regional Service Integration by June 30, 2012. Council will need to determine how they plan to achieve this goal.

A further Action under the Economic Development Goal is due by July 31, 2012, which is for the CAO to refer the sub-regional economic development strategy to the Economic Development Advisory Committee for review and recommendations back to Council. This report, which was developed by the Economic Development Task Force during the 2008-2011 term has already been forwarded to the Economic Development Advisory Committee.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

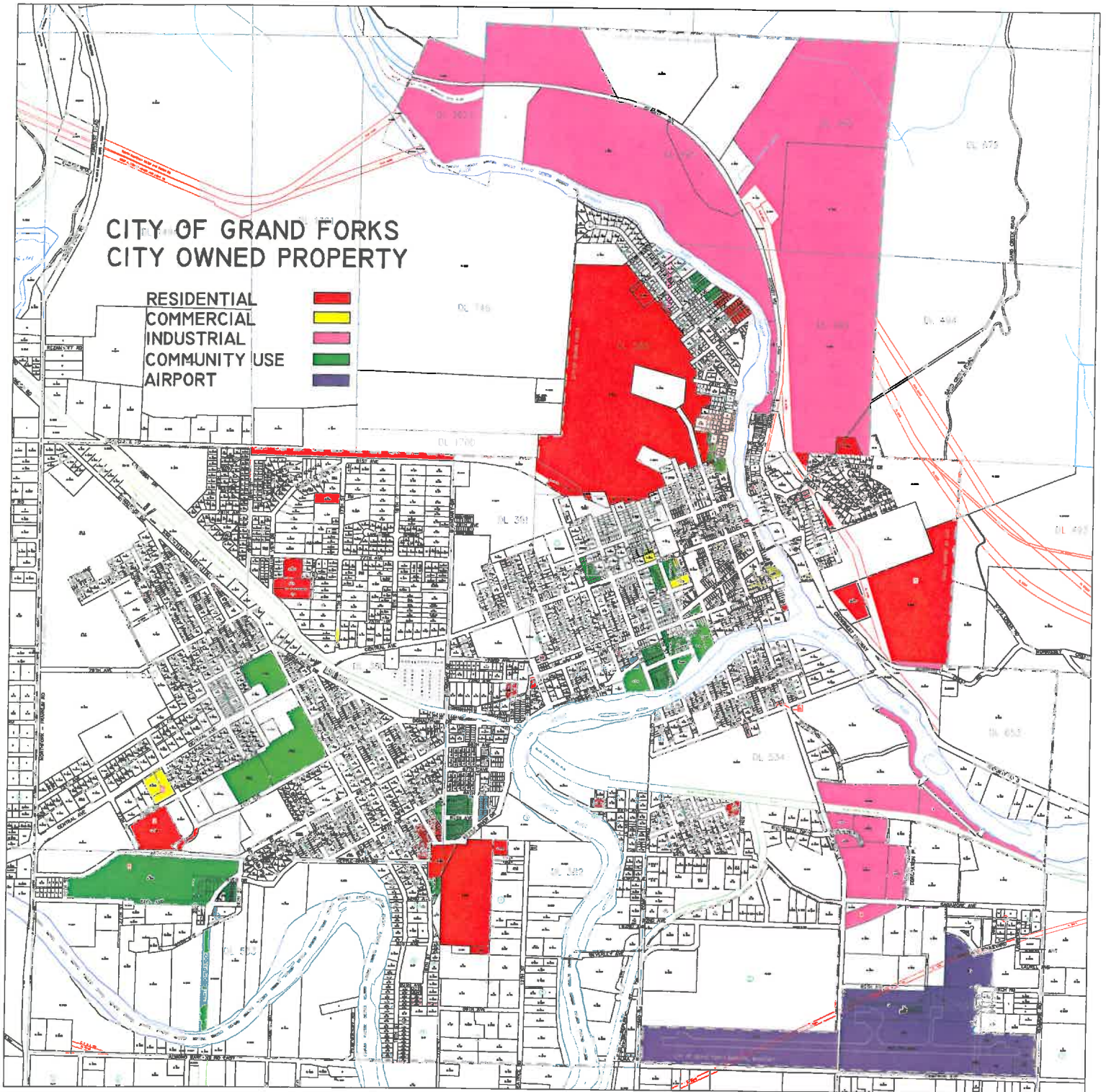
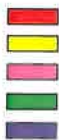
Most municipal Councils meet at the beginning of their terms to outline their goals and objectives in a Strategic Planning session. This exercise is crucial as Council must, in accordance with the Community Charter outline their goals and objectives, and the measures that will be used to determine progress respecting those objectives, for the current and next year, in the Annual Municipal Report.


Department Head or CAO


Reviewed by Chief Administrative Officer

CITY OF GRAND ForkS CITY OWNED PROPERTY

RESIDENTIAL
COMMERCIAL
INDUSTRIAL
COMMUNITY USE
AIRPORT



Folio #	Legal Description	Location	Lot Size	Zoning	Assessment t 2011	Assessment nt 2012	Usability
11,000	Lot 1 B2 DL 108 Plan 23	Riverside Dr between Market & 72 nd Avenue	0.076 acres	CC	46,000	60,300	Fire Hall Parking Lot
12,000	Lot 2 B2 DL 108 Plan 23	Riverside Dr between Market & 72 nd Avenue	0.076 acres	CC	46,000	52,400	Fire Hall Parking Lot
12,010	Lot 3 B2 DL 108 Plan 23	Riverside Dr between Market & 72 nd Avenue	0.076 acres	CC	46,000	52,400	Fire Hall Parking Lot
12,050	Lot 4 B2 DL 108 Plan 23	Riverside Dr between Market & 72 nd Avenue	0.076 acres	CC	46,000	52,400	Fire Hall Parking Lot
12,060	Lot 5 B2 DL 108 Plan 23	Riverside Dr between Market & 72 nd Avenue	0.076 acres	CC	46,000	52,400	Fire Hall Parking Lot
14,000	Lot 6 B2 DL 108 Plan 23	Riverside Dr between Market & 72 nd Avenue	0.076 acres	CC	46,000	52,400	Fire Hall Parking Lot
14,010	Westly 20ft Lot 7-10 B2 DL 108 Plan 23	Riverside Dr between Market & 72 nd Avenue	0.076 acres	CC	46,000	52,400	Fire Hall Parking Lot
20,000	Lot 17-19 B2 DL 108 Plan 23	20ft access to Service BC bldg (snw-utilities)	0.023 acres	CC	13,300	12,400	Access for service BC
20,050	Lot 20 B2 DL 108 Plan 23	7214-2 nd Street (Fire Hall)	0.209 acres	CC	535,400	551,000	Fire Hall
22,000	Lot A DL 108 Plan 15265	72 nd Avenue behind Fire Hall	0.068 acres	CC	36,200	39,100	Fire Hall parking lot
28,000	Lot 9 B3 DL 108 Plan 23	Riverside Drive & Market Avenue	0.037 acres	CC	11,800	31,100	Future Park by bridge
28,025	Lot 10 B3 DL 108 Plan 23	Market Ave (parking lot behind CIBC)	0.16 acres	CC	73,100	86,700	Public Parking lot
62,000	Closed Lane Adj to Lot 11 B6 Plan 23	Market Avenue (parking lot behind CIBC)	0.06 acres	CC	37,700	41,500	Public Parking lot
63,100	Lot 15 B6 DL 108 Plan 23	2 nd Street (next to Kokomo's)	0.03 acres	CC	9,000	19,200	Closed lane
68,050	Lot 26 B6 DL 108 Plan 23	S. Central between 2 nd & 3 rd Streets	0.005 acres	CC	1,900	4,900	Selling to Gil Holding
123,000	Lot 5 B12 DL 108 Plan 23	S. Central between 2 nd & 3 rd Streets	0.04 acres	CC	15,900	32,700	Lane behind Danish bldg
137,000	Lot 5-6 B14 DL 108 Plan 23	Laneway between Lordco and Mark bldg	0.038 acres	CC	7,800	25,400	Lane
137,100	Lot 2 DL 108 Plan KAP46322	7343-4 th Street (used to be Health Unit site)	0.165 acres	CU	74,200	78,800	Public parking lot
137,200	Lot 7 B14 DL 108 Plan 23	Portion of Library parking lot	0.047 acres	CU	37,900	37,000	Library parking lot
138,900	Lot 12 B14 DL 108 Plan 23	Part of Gyro Park next to Winnipeg Hotel	0.05 acres	CC	30,200	30,700	Library parking lot
139,000	Lot 13-15 B14 DL 108 Plan 23	Central Avenue (Gyro Park)	0.064 acres	CC	47,300	46,800	Gyro Park
140,000	Lot 16-17 B14 DL 108 Plan 23	7370-5 th Street (Chamber/Museum bldg)	0.485 acres	CU	159,000	198,000	Gyro Park
143,000	Lot 20 B14 DL 108 Plan 23	7340-5 th Street (Library/Art Gallery)	0.303 acres	CC	413,000	388,000	Library
150,000	Lot 1-3 B16 DL 108 Plan 23	Part of Gyro Park along Central	0.064 acres	CU	47,300	46,800	Gyro Park
150,050	Lot 4 B16 DL 108 Plan 23	7217-4 th St (City Hall)	0.241 acres	CU	790,600	749,000	City Hall
150,100	Lot 5 B16 DL 108 Plan 23	Lois Hagen Park beside City Hall	0.05 acres	CU	27,400	38,500	Lois Hagen Park
150,150	Parcel A, Lot 6 B16 DL 108 Plan 23	Lois Hagen Park beside City Hall	0.043 acres	CU	22,300	34,600	Lois Hagen Park
151,000	Lot 1 B17 DL 108 Plan 23	Parking lot next to Selkirk College	0.09 acres	CU	34,000	67,800	Lois Hagen Park
151,025	Lot 2 B17 DL 108 Plan 23	Parking lot next to Selkirk College	0.091 acres	CU	42,600	56,200	Public Pkg Lot beside Selkirk College
151,050	Lot 3 B17 DL 108 Plan 23	Parking lot next to Selkirk College	0.091 acres	CU	42,600	47,400	Public Pkg Lot beside Selkirk College
151,075	Lot 4 B17 DL 108 Plan 23	Parking lot next to Selkirk College	0.091 acres	CU	42,600	47,400	Public Pkg Lot beside Selkirk College
153,000	Portion Plan 23 B17 DL 108 Plan B3153	End of 4 th Street in City Park	0.80 acres	CU	389,000	416,000	City Park Lift Station

153.100	Portion Plan 23 B17 DL 108 Plan 53180	End of 5 th Street	0.96 acres	CU	177,000	204,000	City Park/Tot Lot/Washrooms
153.200	Portion Plan 23 B17 DL 108 Plan B3881	5 th Street location of City Park campground	0.19 acres	CU	62,000	79,400	City Park
153.300	Plan DD9574 DL 108	City Park	1.76 acres	CU	224,000	214,000	City Park
157.990	Lot 7 B18 DL 108 Plan 23	S. corner 6 th St & 72 nd Ave	0.031 acres	CU	22,000	47,200	Scout Hall parking lot
158.000	Lot 8 B18 DL 108 Plan 23	586-72 nd Avenue (Senior Citizens)	0.129 acres	CU	114,900	130,700	Scout Hall
158.020	Lot 9 B18 DL 108 Plan 86	6 th Street (Senior Citizens parking)	0.123 acres	CU	41,500	62,200	Senior Citizen Hall parking
158.022	Lot 10 B18 DL 108 Plan 86	6 th Street (Senior Citizens parking)	0.123 acres	CU	41,500	62,200	Senior Citizen Hall parking
158.024	Lot 11 B18 DL 108 Plan 86	511-71 st Avenue	0.123 acres	CU	95,100	114,500	Senior Citizen Hall
158.026	Lot 12 B18 DL 108 Plan 86	City Park 5 th Street	0.123 acres	CU	41,500	62,200	City Park
158.028	Lot 13 B18 DL 108 Plan 86	City Park playground 5 th Street	0.082 acres	CU	30,000	44,300	City Park
158.030	Lot 14 B18 DL 108 Plan 86	City Park 71 st Street	0.082 acres	CU	28,200	42,300	City Park
158.032	Lot 15 B18 DL 108 Plan 86	City Park 71 st Street	0.082 acres	CU	28,200	42,300	City Park
158.034	Lot 16 B18 DL 108 Plan 86	City Park 71 st Street	0.082 acres	CU	28,200	42,300	City Park
158.040	Lot 17-20 B18 DL 108 Plan 86	565-71 st Street (Senior's Drop in Centre)	0.48 acres	CU	235,900	265,400	Seniors in the Park
171.000	Lot 2 B20 DL 108 Plan 23	Heritage Court House Parking Lot	0.152 acres	CU	63,100	67,400	Art Gallery parking lot
171.050	Lot 3 B20 DL 108 Plan 23	Heritage Court House Parking Lot	0.152 acres	CU	63,100	67,400	Art Gallery parking lot
171.080	Lot 4 B20 DL 108 Plan 23	Heritage Court House Parking Lot	0.152 acres	CU	63,100	67,400	Art Gallery parking lot
171.100	Lot 5,6,7 B20 DL 108 Plan 23	Heritage Court House (524 Central Avenue)	0.485 acres	CU	1,033,000	978,000	Art Gallery/Museum/info Center
179.010	Lot 1 DL 108 Plan KAS3271	555 Central Avenue (new Court House)	0.074 acres	CC	388,000	389,000	Court House
179.015	Lot 2 DL 108 Plan KAS3271	525 Central Ave (School District 51)	0.099 acres	CC	409,000	409,000	School District 51 (Fred Walker)
179.016	Lot 2 DL 108 Plan KAS3271 (lease area)	525 Central Ave		CC	78,100	78,000	School District 51
180.020	Lot B DL 108 Plan 33043	5 th Street behind new Court House	0.138 acres	CC	58,600	63,100	Court House parking lot
204.000	Lot 9 B25 DL 108 Plan 86	City Park land	0.083 acres	CU	44,800	67,200	City Park
204.050	Lot 10 B25 DL 108 Plan 86	City Park land	0.083 acres	CU	44,800	67,200	City Park
204.100	Lot 11 B25 DL 108 Plan 86	City Park land	0.083 acres	CU	44,800	67,200	City Park
204.150	Lot 12 B25 DL 108 Plan 86	City Park land	0.083 acres	CU	44,800	67,200	City Park
204.200	Lot 13 B25 DL 108 Plan 86	City Park land	0.083 acres	CU	28,000	42,000	City Park
204.250	Lot 14 B25 DL 103 Plan 86	City Park land	0.083 acres	CU	28,000	42,000	City Park
204.300	Lot 15 B25 DL 108 Plan 86	City Park land	0.083 acres	CU	28,000	42,000	City Park
204.350	Lot 16 B25 DL 108 Plan 86	City Park land	0.083 acres	CU	28,000	42,000	City Park
204.400	Lot 17 B25 DL 108 Plan 86	City Park land	0.083 acres	CU	28,000	42,000	City Park
204.450	Lot 18 B25 DL 108 Plan 86	City Park land	0.083 acres	CU	28,000	42,000	City Park
204.500	Lot 19 B25 DL 108 Plan 86	City Park land	0.083 acres	CU	28,000	42,000	City Park
204.550	Lot 20 B25 DL 108 Plan 86	City Park Concession/Washrooms	0.083 acres	CU	28,000	42,000	City Park
					76,700	91,200	concession/washrooms

213.000	Lot 4 B30 DL 108 Plan 23	Riverside Parking Lot N. of 72 nd Avenue	0.112 acres	CC	50,100	68,500	Firemens Park/public pkg
213.010	Lot 5 B30 DL 108 Plan 23	Riverside Parking Lot N. of 72 nd Avenue	0.106 acres	CC	48,000	65,900	Firemens Park/public pkg
213.030	Lot 6 B30 DL 108 Plan 23	Riverside Parking Lot N. of 72 nd Avenue	0.095 acres	CC	58,400	61,200	Firemens Park/public pkg
213.040	Lot 7 B30 DL 108 Plan 23	Riverside Parking Lot N. of 72 nd Avenue	0.088 acres	CC	41,800	58,000	Firemens Park/public pkg
213.060	Lot 8 B30 DL 108 Plan 23	Riverside Parking Lot N. of 72 nd Avenue	0.082 acres	CC	40,000	55,000	Firemens Park/public pkg
213.070	Lot 9 B30 DL 108 Plan 23	Riverside Parking Lot N. of 72 nd Avenue	0.076 acres	CC	3,800	52,400	Firemens Park/public pkg
213.080	Lot 10 B30 DL 108 Plan 23	Riverside Parking Lot N. of 72 nd Avenue	0.03 acres	CC	1,800	27,100	Firemens Park/public pkg
217.005	Parcel A B31 DL 108 Plan 23	S. 72 nd Avenue on Riverside Drive	0.145 acres	R3	55,300	55,300	Future Park
213.005	Lot A DL 108 Plan 42564	S. 72 nd Avenue on Riverside Drive	0.118 acres	R3	25,800	25,800	Future Park
218.025	Lot A DL 108 Plan 42563	S. 72 nd Avenue on Riverside Drive	0.06 acres	R3	31,200	31,200	Future Park
219.005	Lot A DL 108 Plan 42561	E side of Riverside Drive & 72 nd Avenue	0.06 acres	R-3	66,900	66,900	Future Park
220.050	Parcel A DL 106 Plan M9356	Road allowance S. 72 nd Ave on Riverside	0.001 acres	R3	900	900	Riverside Drive road widening
220.055	Parcel B DL 108 Plan M9356	Road allowance S. 72 nd Ave on Riverside	0.001 acres	R3	900	900	Riverside Drive road widening
220.060	Parcel H DL 103 Plan M9356	Road allowance S. 72 nd Ave on Riverside	0.001 acres	R3	900	900	Riverside Drive road widening
220.065	Parcel I DL 108 Plan M9356	Road allowance S. 72 nd Ave on Riverside	0.001 acres	R3	900	900	Riverside Drive road widening
220.070	Parcel J DL 108 Plan M9356	Road allowance S. 72 nd Ave on Riverside	0.001 acres	R3	900	900	Riverside Drive road widening
223.100	Lot B DL 108 Plan 23 Exc Plan 34652	Riverside Dr. at Yale Bridge E. side	0.03 acre	CC	12,000	13,600	Future park
246.000	Lot 14 B29 DL 103 Plan 121	Vacant lot beside Legion parking lot (7 th St)	0.072 acres	R1	3,800	3,800	Environmentally sensitive area
246.100	Lot 15 B29 DL 108 Plan 121	Vacant lot beside Legion parking lot (7 th St)	0.072 acres	R3	3,800	3,800	Environmentally sensitive area
246.200	Lot 16 B29 DL 108 Plan 121	Vacant lot beside Legion parking lot (7 th St)	0.072 acres	R3	3,800	3,800	Environmentally sensitive area
246.300	Lot 17 B29 DL 108 Plan 121	Vacant lot beside Legion parking lot (7 th St)	0.115 acres	R3	5,900	5,900	Environmentally sensitive area
267.000	Lot 4 B31 DL 108 Plan 72	N. 7 th St on Central (slough area)	0.148 acres	R1	6,100	39,500	Environmentally sensitive area
267.100	Am Lot 5 B31 DL 108 Plan 72	W. 7 th St on Central (slough area)	0.074 acres	CU	6,100	39,500	Environmentally sensitive area
267.200	Am Lot 6 B31 DL 108 Plan 72	W. 7 th St on Central (slough area)	0.074 acres	CU	6,100	39,500	Environmentally sensitive area
267.300	Am Lot 7 B31 DL 108 Plan 72	W. 7 th St on Central (slough area)	0.074 acres	CU	6,100	39,500	Environmentally sensitive area
267.400	Am Lot 8 B31 DL 108 Plan 72	W. 7 th St on Central (slough area)	0.074 acres	CU	6,100	39,500	Environmentally sensitive area

268.000	Lot 9 B31 DL 108 Plan 121	W. 7 th St on Central (slough area)	0.09 acres	CU	10,100	37,300	Environmentally sensitive area
268.005	Lot 10 B31 DL 108 Plan 121	W. 7 th St on Central (slough area)	0.09 acres	CU	10,100	37,300	Environmentally sensitive area
268.010	Lot 11 B31 DL 108 Plan 121	8 th St (slough area)	0.09 acres	CU	10,100	37,300	Environmentally sensitive area
268.015	Lot 12 B31 DL 108 Plan 121	8 th St (slough area)	0.09 acres	CU	10,100	37,300	Environmentally sensitive area
268.030	Lot 13 B31 DL 108 Plan 121	8 th St (slough area)	0.082 acres	CU	21,800	42,700	Environmentally sensitive area
268.040	Lot 14 B31 DL 108 Plan 121	8 th St (slough area)	0.082 acres	CU	21,800	42,700	Environmentally sensitive area
268.005	Lot 1 DL 108/231/585 Plan KAP69199	7700-7 th Street (Fire Dept storage barn)	2.37 acres	R1	253,700	253,700	Fire department storage
349.000	Lot 20 B38 DL 108 Plan 72	11 th St behind Perley School	0.121 acres	R1	6,100	6,100	Used as lane access
349.100	Lot 21 B38 DL 108 Plan 72	11 th St behind Perley School	0.121 acres	R1	6,100	6,100	Used as lane access
351.000	Lot 23 B38 DL 108 Plan 72	72 nd Ave behind Perley School	0.023 acres	R1	1,300	1,300	Used as lane access
353.000	Lot 24 B38 DL 108 Plan 72	72 nd Ave behind Perley School	0.023 acres	R1	1,300	1,300	Used as lane access
333.000	Block B DL 381 Plan 72	12 th Street used as lane by high school	0.216 acres	R1	100	100	Used as lane access
393.000	Lot 1 B42 DL 108 Plan 72	11 th St & 72 nd Ave behind Perley School	0.186 acres	R1	57,900	57,900	Slough area/future road widening
425.000	Lot 7 B46 DL 108 Plan 86	City Park (BMX area)	0.082 acres	CU	4,200	4,200	Part of City Park
428.500	Lot 1 DL 108 Plan KAP62300	City Park (BMX track)	0.279 acres	CU	28,600	43,000	Part of City Park
428.550	Lot 2 DL 108 Plan KAP62600	City Park (BMX track)	2.184 acres	CU	113,000	170,000	Part of City Park
430.000	Lot 1 B47 DL 108 Plan 86	City Park land	0.083 acres	CU	14,300	21,500	Part of City Park
430.010	Lot 2 B47 DL 108 Plan 86	City Park land	0.083 acres	CU	14,300	21,500	Part of City Park
430.020	Lot 3 B47 DL 108 Plan 86	City Park land	0.082 acres	CU	14,200	21,300	Part of City Park
430.030	Lot 4 B47 DL 108 Plan 86	City Park lands	0.082 acres	CU	14,800	21,300	Part of City Park
430.040	Lot 5 B47 DL 108 Plan 86	City Park lands	0.081 acres	CU	14,100	21,100	Part of City Park
430.050	Lot 6 B47 DL 108 Plan 86	City Park lands	0.081 acres	CU	14,100	21,100	Part of City Park
430.060	Lot 7 B47 DL 108 Plan 86	City Park lands	0.081 acres	CU	14,100	21,100	Part of City Park
430.070	Lot 8 B47 DL 108 Plan 86	City Park lands	0.081 acres	CU	14,000	21,000	Part of City Park
431.000	Lot 9 B47 DL 108 Plan 86	City Park lands	0.081 acres	CU	14,000	21,000	Part of City Park
431.010	Lot 10 B47 DL 108 Plan 86	City Park lands	0.086 acres	CU	14,800	22,200	Part of City Park
431.020	Lot 11 B47 DL 108 Plan 86	City Park lands	0.086 acres	CU	14,800	22,200	Part of City Park
431.030	Lot 12 B47 DL 108 Plan 86	City Park lands	0.086 acres	CU	14,800	22,200	Part of City Park
431.040	Lot 13 B47 DL 108 Plan 86	City Park lands	0.086 acres	CU	14,800	22,200	Part of City Park
432.000	Lot 14 B47 DL 108 Plan 86	City Park lands	0.086 acres	CU	14,800	22,200	Part of City Park
432.010	Lot 15 B47 DL 108 Plan 86	City Park lands	0.086 acres	CU	14,800	22,200	Part of City Park
432.020	Lot 16 B47 DL 108 Plan 86	City Park lands	0.086 acres	CU	14,800	22,200	Part of City Park
432.030	Lot 17 B47 DL 108 Plan 86	City Park lands	0.086 acres	CU	14,800	22,200	Part of City Park
432.040	Lot 18 B47 DL 108 Plan 86	City Park lands	0.086 acres	CU	14,800	22,200	Part of City Park

432.050	Lot 19 B47 DL 108 Plan 86	City Park lands	0.086 acres	CU	14,800	22,200	Part of City Park
433.000	Lot 1 DL 103 Plan 91	City Park lands	0.017 acres	CU	900	900	Part of City Park
433.010	Lot 2 DL 108 Plan 91	City Park lands	0.026 acres	CU	1,600	1,600	Part of City Park
433.020	Lot 3 DL 103 Plan 91	City Park lands	0.029 acres	CU	1,800	1,800	Part of City Park
433.030	Lot 4 DL 108 Plan 91	City Park lands	0.034 acres	CU	2,100	2,100	Part of City Park
433.040	Lot 5 DL 103 Plan 91	City Park lands	0.04 acres	CU	2,400	2,400	Part of City Park
433.050	Lot 6 DL 103 Plan 91	City Park lands	0.048 acres	CU	2,600	2,600	Part of City Park
433.060	Lot 7 DL 108 Plan 91	City Park lands	0.06 acres	CU	3,100	3,100	Part of City Park
483.000	Lot 5, B5 DL 585 Plan 52	76 th & Riverside (park area)	0.147 acres	CU	55,700	55,700	Massey Park
483.100	Lot 6, B5 DL 585 Plan 52	76 th & Riverside (park area)	0.147 acres	CU	55,700	55,700	Massey Park
484.000	Lot 7 B5 DL 585 Plan 52	76 th & Riverside (park area)	0.147 acres	CU	47,900	70,100	Massey Park
485.000	Lot 8, B5 DL 585 Plan 52	76 th & Riverside (park area)	0.152 acres	CU	56,700	56,700	Massey Park
487.000	Lot 23 DL 585 Plan M12246	Closed road between 76 th and 77 th Streets	0.017 acres	R1	900	900	Massey Park
487.005	Lot 4 DL 585 Plan M12248	Closed road between 76 th and 77 th Streets	0.026 acres	R1	1,600	1,600	Massey Park
500.000	Lot 9 B6 DL 585 Plan 52	77 th & Riverside (park)	0.087 acres	R1	30,500	30,500	Massey Park
500.050	Parcel A DL 585 Plan M17464	Closed road between 76 th and 77 th Streets	0.058 acres	R1	2,400	2,400	Massey Park
500.060	Parcel B DL 585 Plan M17464	Closed road 77 th Avenue	0.126 acres	R1	15,100	63,300	Massey Park
501.000	Lot 10 B6 DL 585 Plan 52	77 th & Riverside (park)	0.213 acres	CU	51,600	51,600	Massey Park
502.000	Lot 11 B6 DL 585 Plan 52	77 th & Riverside (park)	0.238 acres	CU	53,300	53,300	Massey Park
514.060	Lot 7 B12 DL 585 Plan 52	S. 33 rd Avenue	0.104 acres	R1	21,500	21,500	Base of Observation mtn
514.070	Lot 8 B12 DL 585 Plan 52	N. 82 nd Avenue	0.104 acres	R1	21,500	21,500	Base of Observation mtn
526.000	Lot 11-13 B19 DL 585 Plan 52	83 rd Ave (dike)	0.335 acres	CU	74,300	74,300	Barbara Ann Park
528.000	Lot 17-23 B19 DL 585 Plan 52	83 rd Ave (dike)	0.335 acres	CU	123,100	123,100	Barbara Ann Park
532.040	Lot 11 B20 DL 585 Plan 52	82 nd Ave (dike)	0.112 acres	CU	4,600	4,600	Dyke
532.050	Lot 12 B20 DL 585 Plan 52	82 nd Ave (dike)	0.112 acres	CU	4,600	4,600	Dyke
532.060	Lot 13 B20 DL 585 Plan 52	82 nd Ave (dike)	0.112 acres	CU	4,600	4,600	Dyke
532.070	Lot 14 B20 DL 585 Plan 52	82 nd Ave (dike)	0.112 acres	CU	4,600	4,600	Dyke
532.080	Lot 15 B20 DL 585 Plan 52	82 nd Ave (dike)	0.112 acres	CU	4,600	4,600	Dyke
533.050	Lot 21 B20 DL 585 Plan 52	81 st Ave (dike)	0.112 acres	R1	4,600	4,600	Dyke
533.060	Lot 22 B20 DL 585 Plan 52	81 st Ave (dike)	0.112 acres	R1	4,600	4,600	Dyke
533.070	Lot 23 B20 DL 585 Plan 52	81 st Ave (dike)	0.112 acres	R1	4,600	4,600	Dyke
533.080	Lot 24 B20 DL 585 Plan 52	81 st Ave (dike)	0.112 acres	R1	4,600	4,600	Dyke
533.090	Lot 25 B20 DL 585 Plan 52	81 st Ave (dike)	0.112 acres	R1	4,600	4,600	Dyke
533.100	Lot 26 B20 DL 585 Plan 52	81 st Ave (dike)	0.112 acres	R1	4,600	4,600	Dyke
534.000	Lot 27 B20 DL 585 Plan 52	81 st Ave (dike)	0.112 acres	R1	3,400	3,400	Dyke
539.000	Lot 13 B21 DL 585 Plan 52	81 st Ave (dike)	0.112 acres	R1	4,600	4,600	Dyke
539.010	Lot 14 B21 DL 585 Plan 52	81 st Ave E. Riverside Drive (dike)	0.112 acres	R1	4,600	4,600	Dyke
539.015	Lot 15 B21 DL 585 Plan 52	81 st Ave E. Riverside Drive (dike)	0.112 acres	R1	4,600	4,600	Dyke
539.025	Lot 16 B21 DL 585 Plan 52	81 st Ave E. Riverside Drive (dike)	0.112 acres	R1	4,600	4,600	Dyke
539.030	Lot 17 B21 DL 585 Plan 52	81 st Ave E. Riverside Drive (dike)	0.112 acres	R1	4,600	4,600	Dyke
539.035	Lot 18 B21 DL 585 Plan 52	81 st Ave E. Riverside Drive (dike)	0.112 acres	R1	4,600	4,600	Dyke

539.040	Lot 19 B21 DL 585 Plan 52	81 st Ave E. Riverside Drive (dike)	0.112 acres	R1	4,600	4,600	Dyke
541.000	Lot 26 B21 DL 585 Plan 52	80 th Ave E. Riverside Drive (dike)	0.112 acres	R1	4,600	4,600	Dyke
541.010	Lot 27 B21 DL 585 Plan 52	80 th Ave E. Riverside Drive (dike)	0.112 acres	R1	4,600	4,600	Dyke
541.020	Lot 28 B21 DL 585 Plan 52	80 th Ave E. Riverside Drive (dike)	0.112 acres	R1	4,600	4,600	Dyke
541.030	Lot 29 B21 DL 585 Plan 52	80 th Ave E. Riverside Drive (dike)	0.112 acres	R1	4,600	4,600	Dyke
541.040	Lot 30 B21 DL 585 Plan 52	80 th Ave E. Riverside Drive (dike)	0.112 acres	R1	4,600	4,600	Dyke
541.050	Lot 31 B21 DL 585 Plan 52	80 th Ave E. Riverside Drive (dike)	0.112 acres	R1	4,600	4,600	Dyke
541.060	Lot 32 B21 DL 585 Plan 52	80 th Ave E. Riverside Drive (dike)	0.095 acres	R1	3,900	3,900	Dyke
546.000	Lot 16 B22 DL 585 Plan 52	80 th Ave E. Riverside Drive (dike)	0.014 acres	R1	700	700	Dyke
546.010	Lot 17 B22 DL 585 Plan 52	80 th Ave E. Riverside Drive (dike)	0.112 acres	R1	4,600	4,600	Dyke
546.020	Lot 18 B22 DL 585 Plan 52	80 th Ave E. Riverside Drive (dike)	0.1 acres	R1	4,100	4,100	Dyke
547.000	Lot 19 B22 DL 585 Plan 52	80 th Ave E. Riverside Drive (dike)	0.03 acres	R1	1,500	1,500	Dyke
547.010	Lot 19A B22 DL 585 Plan 52	80 th Ave E. Riverside Drive (dike)	0.014 acres	R1	4,100	4,100	Dyke
547.020	Lot 20 B22 DL 585 Plan 52	80 th Ave E. Riverside Drive (dike)	0.003 acres	R1	700	700	Dyke
549.000	DL 585 Plan B4102	34 th Ave W. Riverside Drive (mountain)	1.07 acres	R1	50,800	50,800	Observation Mtn (wildlife hall)
553.200	DL 108/535 Plan DD5556	N. end 6 th Street (mountain & City Park)	0.189 acres	R1	66,000	66,000	Observation Mtn
554.100	Remainder DL 108	City Park	10 acres	CU	29,400	29,400	City Park
554.200	Plan B5104 DL 585	Observation mountain	98.81 acres	R4	222,000	222,000	Observation Mtn
554.210	Plan B5402 DL 585	Mountain	0.3 acres	R4	8,700	8,700	Observation Mtn
555.100	Lot A DL 382 Plan 76	72 nd Avenue S. Perley School	0.051 acres	R1	2,700	2,700	Swamp land
556.000	Parcel B DL 382 Plan B7196A	72 nd Avenue S. Perley School	0.58 acres	R1	49,700	49,700	Swamp land
556.100	Parcel B DL 382 Plan B7196F	72 nd Avenue S. Perley School	0.051 acres	R1	2,700	2,700	Swamp land
558.020	Lot 5 DL 381 Plan B319	Closed lane W. 13 th St at Central Ave	0.03 acres	R1	11,900	13,500	Lane by high school
601.000	DL 382 Plan B5814	W. 12 St (slough Johnson Flats)	1.005 acres	R4	36,700	36,700	Environmentally sensitive area
607.000	Lot 27 B-B DL 382 Plan 123	E. 12 th St (Johnson Flats)	0.069 acres	R4	14,400	14,400	
607.100	Lot 28 B-B DL 382 Plan 123	E. 12 th St (Johnson Flats)	0.069 acres	R4	14,400	14,400	
615.000	DL 382 Plan B4892	W. 12 th St (slough Johnson Flats)	19.28 acres	R4	53,600	53,600	Environmentally sensitive area
617.000	DL 382 Plan 122	N. 59 th Ave (Johnson Flats)	0.586 acres	R4	14,900	14,900	Environmentally sensitive area
619.000	Block Pt A DL 382 Plan B1193	Pt 12 th St leading into Johnson Flats	1.49 acres	R4	80,100	80,100	
619.100	Lot A DL 380/332/533 Plan 39796	Cemetery lands	2.861 acres	CU	152,800	152,800	Cemetery land
620.000	Lot 1 B1 DL 382 Plan 22	Cemetery lands	0.083 acres	CU	22,700	22,700	Cemetery land
620.005	Lot 2 B1 DL 382 Plan 22	Cemetery lands	0.083 acres	CU	22,700	22,700	Cemetery land
620.010	Lot 3 B1 DL 382 Plan 22	Cemetery lands	0.083 acres	CU	22,700	22,700	Cemetery land
620.015	Lot 4 B1 DL 382 Plan 22	Cemetery lands	0.083 acres	CU	22,700	22,700	Cemetery land
620.020	Lot 5 B1 DL 382 Plan 22	Cemetery lands	0.083 acres	CU	22,700	22,700	Cemetery land
620.025	Lot 6 B1 DL 382 Plan 22	Cemetery lands	0.083 acres	CU	22,700	22,700	Cemetery land
620.030	Lot 7 B1 DL 382 Plan 22	Cemetery lands	0.073 acres	CU	20,600	20,600	Cemetery land

620.070	Lot 8 B1 DL 382 Plan 22	Cemetery lands	0.088 acres	CU	20,000	20,000	Cemetery land
620.075	Lot 9 B1 DL 382 Plan 22	Cemetery lands	0.072 acres	CU	20,300	20,300	Cemetery land
620.080	Lot 10 B1 DL 382 Plan 22	Cemetery lands	0.083 acres	CU	24,900	24,900	Cemetery land
620.085	Lot 11 B1 DL 382 Plan 22	Cemetery lands	0.083 acres	CU	23,000	23,000	Cemetery land
620.090	Lot 12 B1 DL 382 Plan 22	Cemetery lands	0.083 acres	CU	23,000	23,000	Cemetery land
620.095	Lot 13 B1 DL 382 Plan 22	Cemetery lands	0.083 acres	CU	22,700	22,700	Cemetery land
620.100	Lot 14 B1 DL 382 Plan 22	Cemetery lands	0.083 acres	CU	22,700	22,700	Cemetery land
620.105	Lot 15 B1 DL 382 Plan 22	Cemetery lands	0.083 acres	CU	22,700	22,700	Cemetery land
620.110	Lot 16 B1 DL 382 Plan 22	Cemetery lands	0.083 acres	CU	22,700	22,700	Cemetery land
620.115	Lot 17 B1 DL 382 Plan 22	Cemetery lands	0.083 acres	CU	22,700	22,700	Cemetery land
620.120	Lot 18 B1 DL 382 Plan 22	Cemetery lands	0.083 acres	CU	22,700	22,700	Cemetery land
620.125	Lot 19 B1 DL 382 Plan 22	Cemetery lands	0.083 acres	CU	22,700	22,700	Cemetery land
620.130	Lot 20 B1 DL 382 Plan 22	Cemetery lands	0.083 acres	CU	22,700	22,700	Cemetery land
620.135	Lot 21 B1 DL 382 Plan 22	Cemetery lands	0.083 acres	CU	22,700	22,700	Cemetery land
620.140	Lot 22 B1 DL 382 Plan 22	Cemetery lands	0.083 acres	CU	22,700	22,700	Cemetery land
620.145	Lot 23 B1 DL 382 Plan 22	Cemetery lands	0.083 acres	CU	22,700	22,700	Cemetery land
620.150	Lot 24 B1 DL 382 Plan 22	Cemetery lands	0.083 acres	CU	22,700	22,700	Cemetery land
621.000	Lot 1 B2 DL 382 Plan 22	Cemetery lands	0.083 acres	CU	22,700	22,700	Cemetery land
621.005	Lot 2 B2 DL 382 Plan 22	Cemetery lands	0.083 acres	CU	22,700	22,700	Cemetery land
621.010	Lot 3 B2 DL 382 Plan 22	Cemetery lands	0.083 acres	CU	22,700	22,700	Cemetery land
621.015	Lot 4 B2 DL 382 Plan 22	Cemetery lands	0.083 acres	CU	22,700	22,700	Cemetery land
621.020	Lot 5 B2 DL 382 Plan 22	Cemetery lands	0.083 acres	CU	22,700	22,700	Cemetery land
621.025	Lot 6 B2 DL 382 Plan 22	Cemetery lands	0.083 acres	CU	22,700	22,700	Cemetery land
621.030	Lot 7 B2 DL 382 Plan 22	Cemetery lands	0.083 acres	CU	22,700	22,700	Cemetery land
621.035	Lot 8 B2 DL 382 Plan 22	Cemetery lands	0.083 acres	CU	22,700	22,700	Cemetery land
621.040	Lot 9 B2 DL 382 Plan 22	Cemetery lands	0.083 acres	CU	22,700	22,700	Cemetery land
621.045	Lot 10 B2 DL 382 Plan 22	Cemetery lands	0.083 acres	CU	22,700	22,700	Cemetery land
621.050	Lot 11 B2 DL 382 Plan 22	Cemetery lands	0.083 acres	CU	22,700	22,700	Cemetery land
621.055	Lot 12 B2 DL 382 Plan 22	Cemetery lands	0.083 acres	CU	22,700	22,700	Cemetery land
621.060	Lot 13 B2 DL 382 Plan 22	Cemetery lands	0.083 acres	CU	22,700	22,700	Cemetery land
621.065	Lot 14 B2 DL 382 Plan 22	Cemetery lands	0.083 acres	CU	22,700	22,700	Cemetery land
621.070	Lot 15 B2 DL 382 Plan 22	Cemetery lands	0.083 acres	CU	22,700	22,700	Cemetery land
621.075	Lot 16 B2 DL 382 Plan 22	Cemetery lands	0.083 acres	CU	22,700	22,700	Cemetery land
621.080	Lot 17 B2 DL 382 Plan 22	Cemetery lands	0.083 acres	CU	22,700	22,700	Cemetery land
621.085	Lot 18 B2 DL 382 Plan 22	Cemetery lands	0.083 acres	CU	22,700	22,700	Cemetery land
621.090	Lot 19 B2 DL 382 Plan 22	Cemetery lands	0.083 acres	CU	22,700	22,700	Cemetery land
621.095	Lot 20 B2 DL 382 Plan 22	Cemetery lands	0.083 acres	CU	22,700	22,700	Cemetery land
621.100	Lot 21 B2 DL 382 Plan 22	Cemetery lands	0.083 acres	CU	22,700	22,700	Cemetery land
621.105	Lot 22 B2 DL 382 Plan 22	Cemetery lands	0.083 acres	CU	22,700	22,700	Cemetery land
625.003	Block 6, DL 382 Plan 22	Donaldson Drive	0.061 acres	R-1	500	500	Donaldson Drive Trail
625.005	Block 6, DL 382 Plan 22	Donaldson Drive	0.046 acres	R-1	300	300	Donaldson Drive Trail
625.015	Lot 3 B6 DL 382 Plan 22	Donaldson Drive	0.103 acres	R-1	18,700	18,700	Donaldson Drive Trail
625.017	Lot 4 B6 DL 382 Plan 22	Donaldson Drive	0.103 acres	R-1	18,700	18,700	Donaldson Drive Trail
625.019	Lot 5 B6 DL 382 Plan 22	Donaldson Drive	0.105 acres	R-1	19,100	19,100	Donaldson Drive Trail
625.021	Lot 6 B6 DL 382 Plan 22	Donaldson Drive	0.11 acres	R-1	19,900	19,900	Donaldson Drive Trail
625.023	Lot 7 B6 DL 382 Plan 22	Donaldson Drive	0.112 acres	R-1	20,300	20,300	Donaldson Drive Trail

625.025	Lot 8 B6 DL 382 Plan 22	Donaldson Drive	0.111 acres	R-1	20,100	20,100	Donaldson Drive Trail
625.027	Lot 9 B6 DL 382 Plan 22	14 th Street	0.112 acres	R-1	20,300	20,300	Donaldson Drive Trail
625.029	Lot 10 B6 DL 382 Plan 22	Donaldson Drive	0.117 acres	R-1	26,300	26,300	Donaldson Drive Trail
625.099	Lot 11 B6 DL 382 Plan 22	14 th Street	0.078 acres	R-1	23,500	23,500	Donaldson Drive Trail
625.100	Parcel A B6 DL 382 Plan 22	71 st Avenue	0.091 acres	R-1	31,100	31,100	Donaldson Drive Trail
627.070	Lot 1 B8 DL 382 Plan 22	71 st Avenue	0.092 acres	R-1	16,800	16,800	Donaldson Drive Trail
627.072	Lot 2 B8 DL 382 Plan 22	71 st Avenue	0.069 acres	R-1	14,700	14,700	Donaldson Drive Trail
627.074	Lot 3 B8 DL 382 Plan 22	71 st Avenue	0.069 acres	R-1	16,300	16,300	Donaldson Drive Trail
627.076	Lot 4 B8 DL 382 Plan 22	71 st Avenue	0.069 acres	R-1	17,900	17,900	Donaldson Drive Trail
627.078	Lot 5 B8 DL 382 Plan 22	71 st Avenue	0.069 acres	R-1	19,600	19,600	Donaldson Drive Trail
627.080	Lot 6 B8 DL 382 Plan 22	71 st Avenue	0.069 acres	R-1	21,200	21,200	Donaldson Drive Trail
627.082	Lot 7 B8 DL 382 Plan 22	71 st Avenue	0.069 acres	R-1	21,200	21,200	Donaldson Drive Trail
627.084	Lot 8 B8 DL 382 Plan 22	71 st Avenue	0.069 acres	R-1	22,800	22,800	Donaldson Drive Trail
627.086	Lot 9 B8 DL 382 Plan 22	71 st Avenue	0.069 acres	R-1	24,500	24,500	Donaldson Drive Trail
628.120	Lot 13 B9 DL 382 Plan 22	Kettle River Dr just before black train bridge	0.103 acres	R1	23,400	23,400	Donaldson Drive Trail
628.133	Pt Lot 14 B9 DL 382 Plan 22	Kettle River Drive	0.039 acres	R1	500	500	Donaldson Drive Trail
628.135	Pt Lot 15 B9 DL 382 Plan 22	Kettle River Drive	0.025 acres	R1	200	200	Donaldson Drive Trail
628.137	Pt Lot 16 B9 DL 382 Plan 22	Kettle River Drive	0.011 acres	R1	100	100	Donaldson Drive Trail
628.141	Pt Lot 17 B9 DL 382 Plan 22	Donaldson Drive	0.001 acres	R1	10	10	Donaldson Drive Trail
628.200	Lot 20 B9 DL 382 Plan 22	Donaldson Drive	0.069 acres	R1	31,900	31,900	Donaldson Drive Trail
631.000	Lot 1 B12 DL 382 Plan 22	14 th Street	0.124 acres	R-1	30,300	30,300	Donaldson Drive Trail
631.010	Lot 2 B12 DL 382 Plan 22	14 th Street	0.083 acres	R-1	26,500	26,500	Donaldson Drive Trail
631.020	Lot 3 B12 DL 382 Plan 22	14 th Street	0.083 acres	R-1	26,500	26,500	Donaldson Drive Trail
631.030	Lot 4 B12 DL 382 Plan 22	14 th Street	0.083 acres	R-1	26,500	26,500	Donaldson Drive Trail
631.040	Lot 5 B12 DL 382 Plan 22	14 th Street	0.083 acres	R-1	26,500	26,500	Donaldson Drive Trail
631.050	Lot 6 B12 DL 382 Plan 22	14 th Street	0.083 acres	R-1	26,500	26,500	Donaldson Drive Trail
631.060	Lot 7 B12 DL 382 Plan 22	14 th Street	0.083 acres	R-1	26,500	26,500	Donaldson Drive Trail
631.070	Lot 8 B12 DL 382 Plan 22	14 th Street	0.083 acres	R-1	26,500	26,500	Donaldson Drive Trail
631.090	Lot 9 B12 DL 382 Plan 22	66 th Avenue	0.083 acres	R-1	26,500	26,500	Donaldson Drive Trail
632.005	Lot 1 B13 DL 382 Plan 22	Kettle River Drive	0.105 acres	R-1	12,000	11,900	Donaldson Drive Trail
632.005	Lot 2 B13 DL 382 Plan 22	Kettle River Drive	0.081 acres	R-1	3,700	3,600	Donaldson Drive Trail
632.010	Lot 3 B13 DL 382 Plan 22	Kettle River Drive	0.043 acres	R-1	100	100	Donaldson Drive Trail
633.000	Lot 1-2 B14 DL 382 Plan 22	Kettle River Dr just past train bridge	0.154 acres	R-1	7,100	7,100	Donaldson Drive Trail
648.000	Lot 1, B3, DL 380 Plan 35	Boundary Dr (Cemetery lands)	0.383 acres	CU	51,900	51,900	Cemetery lands
648.005	Lot 2 B3, DL 380 Plan 35	Boundary Dr (Cemetery lands)	0.086 acres	CU	27,300	27,300	Cemetery lands
648.010	Lot 3 B3, DL 380 Plan 35	Boundary Dr (Cemetery lands)	0.086 acres	CU	24,500	24,500	Cemetery lands
648.025	Lot 1-2 Block 3 DL 380 Plan 35	1600-65 th Avenue (shack)	0.127 acres	CU	55,900	55,900	Cemetery lands
648.050	Lot 4 B3 DL 380 Plan 35	Boundary Dr (Cemetery lands)	0.296 acres	CU	45,800	45,800	Cemetery lands
648.055	Lot 5 B3 DL 380 Plan 35	17 th Street	0.086 acres	CU	23,400	23,400	Cemetery lands
648.060	Lot 6 B3 DL 380 Plan 35	17 th Street	0.086 acres	CU	23,400	23,400	Cemetery lands
648.065	Lot 7 B3 DL 380 Plan 35	17 th Street	0.086 acres	CU	23,400	23,400	Cemetery lands

648.070	Lot 8 B3 DL 380 Plan 35	17 th Street	0.035 acres	CU	23,400	23,400	Cemetery lands
648.075	Lot 9 B3 DL 380 Plan 35	17 th Street	0.086 acres	CU	23,700	23,700	Cemetery lands
648.080	Lot 10 B3 DL 380 Plan 35	17 th Street	0.086 acres	CU	23,700	23,700	Cemetery lands
648.085	Lot 11 B3 DL 380 Plan 35	17 th Street	0.086 acres	CU	23,700	23,700	Cemetery lands
648.090	Lot 12 B3 DL 380 Plan 35	17 th Street	0.086 acres	CU	23,700	23,700	Cemetery lands
648.095	Lot 13 B3 DL 380 Plan 35	17 th Street	0.086 acres	CU	23,700	23,700	Cemetery lands
686.000	Lot 1 B5 DL 380 Plan 35	Lot corner of 17 th St & 69 th Ave	0.086 acres	CU	24,100	24,100	Cemetery lands
701.000	Lot 1 B7 DL 380 Plan 35	17 th Street	0.095 acres	CU	36,800	36,800	Cemetery lands
701.005	Lot 2 B7 DL 380 Plan 35	17 th Street	0.159 acres	R-1	34,000	33,900	Cemetery lands
701.020	Lot 3 B7 DL 380 Plan 35	17 th Street	0.086 acres	R-1	25,600	25,600	Cemetery lands
701.025	Lot 4 B7 DL 380 Plan 35	17 th Street	0.086 acres	R-1	21,400	21,400	Cemetery lands
701.040	Lot 5 B7 DL 380 Plan 35	17 th Street	0.086 acres	R-1	21,400	21,400	Cemetery lands
701.045	Lot 6 B7 DL 380 Plan 35	17 th Street	0.086 acres	R-1	21,400	21,400	Cemetery lands
701.060	Lot 7 B7 DL 380 Plan 35	17 th Street	0.086 acres	R-1	21,400	21,400	Cemetery lands
701.065	Lot 8 B7 DL 380 Plan 35	17 th Street	0.086 acres	R-1	27,300	27,300	Cemetery lands
701.130	Lot 9 B7 DL 380 Plan 35	17 th Street	0.086 acres	R-1	27,300	27,300	Cemetery lands
701.135	Lot 15 B7 DL 380 Plan 35	18 th Street	0.036 acres	R-1	33,200	33,200	Cemetery lands
701.270	Lot 28 B7 DL 380 Plan 35	18 th Street	0.086 acres	R-1	33,200	33,200	Cemetery lands
701.230	Lot 29 B7 DL 380 Plan 35	18 th Street	0.182 acres	R-1	50,500	50,500	Cemetery lands
701.285	Lot 30 B7 DL 380 Plan 35	18 th Street	0.086 acres	R-1	37,300	27,300	Cemetery lands
809.105	Parcel A DL 380 Plan B2002	Central @ Donaldson (hwy dedication)	0.086 acres	R-1	33,200	33,200	Cemetery lands
810.005	Pt 1, B39 DL 380 Plan 35	Donaldson Drive	0.44 acres		32,000	34,500	Future road widening of Central Ave.
810.007	Pt 2 B39 DL 380 Plan 35	Donaldson Drive	0.056 acres	R-1	1,200	1,200	Donaldson Drive Trail
810.010	Lot 2 B39 DL 380 Plan 35	Donaldson Drive	0.056 acres	R-1	7,200	7,100	Donaldson Drive Trail
810.025	Pt 3 B39 DL 380 Plan 35	Donaldson Drive	0.051 acres	R-1	8,500	8,400	Donaldson Drive Trail
812.020	Pt 4 B39 DL 380 Plan 35	Donaldson Drive	0.053 acres	R-1	7,900	7,800	Donaldson Drive Trail
812.030	Pt 5 B39 DL 380 Plan 35	Donaldson Drive	0.05 acres	R-1	1,900	1,900	Donaldson Drive Trail
812.040	Pt 6 B39 DL 380 Plan 35	Donaldson Drive	0.047 acres	R-1	400	400	Donaldson Drive Trail
812.050	Pt 7 B39 DL 380 Plan 35	Donaldson Drive	0.044 acres	R-1	400	400	Donaldson Drive Trail
812.550	Pt 8 B39 DL 380 Plan 35	Donaldson Drive	0.04 acres	R-1	400	400	Donaldson Drive Trail
813.005	Pt 9 B39 DL 380 Plan 35	Donaldson Drive	0.037 acres	R-1	300	300	Donaldson Drive Trail
813.025	Pt 10 B39 DL 380 Plan 35	Donaldson Drive	0.033 acres	R-1	300	300	Donaldson Drive Trail
813.030	Pt 11 B39 DL 380 Plan 35	Donaldson Drive	0.029 acres	R-1	200	200	Donaldson Drive Trail
813.060	Pt 12 B39 DL 380 Plan 35	Donaldson Drive	0.024 acres	R-1	1,100	1,000	Donaldson Drive Trail
814.020	Pt 13 B39 DL 380 Plan 35	Donaldson Drive	0.019 acres	R-1	600	600	Donaldson Drive Trail
814.040	Pt 14 B39 DL 380 Plan 35	Donaldson Drive	0.014 acres	R-1	100	100	Donaldson Drive Trail
815.020	Pt 15 B39 DL 380 Plan 35	Donaldson Drive	0.007 acres	R-1	70	70	Donaldson Drive Trail
823.060	Pt 16 B41 DL 380 Plan 35	Donaldson Drive	0.003 acres	R-1	30	30	Donaldson Drive Trail
823.070	Pt 17 E41 DL 380 Plan 35	Donaldson Drive	0.001 acres	R-1	10	10	Donaldson Drive Trail
			0.007 acres	R-1	70	70	Donaldson Drive Trail

	823.075	Pt 8 B41 DL 380 Plan 35	Donaldson Drive	0.012 acres	R-1	100	100	Donaldson Drive Trail
	823.080	Pt 9 B41 DL 380 Plan 35	Donaldson Drive	0.017 acres	R-1	100	100	Donaldson Drive Trail
	823.090	Pt 10 B41 DL 380 Plan 35	Donaldson Drive	0.022 acres	R-1	200	200	Donaldson Drive Trail
	827.005	Pt 11 B41 DL 380 Plan 35	Donaldson Drive	0.026 acres	R-1	200	200	Donaldson Drive Trail
	827.015	Pt 12 B41 DL 380 Plan 35	Donaldson Drive	0.03 acres	R-1	300	300	Donaldson Drive Trail
	828.950	Pt 13 B41 DL 380 Plan 35	Donaldson Drive	0.033 acres	R-1	300	300	Donaldson Drive Trail
	829.010	Pt 14 B41 DL 380 Plan 35	Donaldson Drive	0.037 acres	R-1	300	300	Donaldson Drive Trail
	829.015	Pt 15 B41 DL 380 Plan 35	Donaldson Drive	0.039 acres	R-1	300	300	Donaldson Drive Trail
	829.020	Pt 16 B41 DL 380 Plan 35	Donaldson Drive	0.041 acres	R-1	400	400	Donaldson Drive Trail
	829.060	Pt 17 B41 DL 380 Plan 35	Donaldson Drive	0.044 acres	R-1	400	400	Donaldson Drive Trail
	873.000	Lot 2 DL 380 Plan KAP54909	19 th Street	9.637 acres	CU	480,400	434,400	Skate board park/sani- station
2	875.030	Lot 2 DL 533 Plan KAP65890	68 th Ave & 27 th St (east of Extra Foods)	5.83 acres	R3	187,700	222,700	Vacant multi-family lot
3	875.055	Lot A DL 520 Plan KAP83253	Central Ave (by Kai Tire)	2.767 acres	HC	264,000	252,000	Vacant highway commercial lot
	875.100	Lot 1 DL 520 Plan KAP63754	7101-25 th Ave (The Gables)	2.192 acres	R3	3,454,000	3,449,000	City property leased to the Gables
	877.001	Lot 3 DL 330/520 Plan 32149	72 nd Ave (behind Dick Bartlett Park)	5.016 acres	CU	173,000	184,000	Future School site
	879.005	Road on Plan KAP64273 DL 520	Road connecting 25 th to 68 th Ave	0.507 acres	R3	8,400	8,400	Dedicated road
	880.005	Lot 1 DL 330/520 Plan 38774	1924-75 th Ave (James Donaldson Park)	4.549 acres	CU	1,350,000	1,297,000	Baseball park
	901.000	Lot 13 B43 DL 520 Plan 83	Donaldson & 77 th Ave	0.054 acres	R-1	2,425	2,425	Access to McCallum View Drive
	901.005	Lot 14 B43 DL 520 Plan 83	Donaldson & 77 th Ave	0.049 acres	R-1	2,600	2,600	Access to McCallum View Drive
	901.010	Lot 15 B43 DL 520 Plan 83	Donaldson & 77 th Ave	0.045 acres	R-1	3,000	3,000	Access to 20 th St from Donaldson Dr.
	901.015	Lot 16 B43 DL 520 Plan 83	Donaldson & 77 th Ave	0.04 acres	R-1	3,400	3,400	Access to 20 th St from Donaldson Dr.
	901.020	Lot 17 B43 DL 520 Plan 83	Donaldson & 77 th Ave	0.035 acres	R-1	3,500	3,500	Access to 20 th St from Donaldson Dr.
	901.025	Lot 18 B43 DL 520 Plan 83	Donaldson & 77 th Ave	0.078 acres	R-1	41,100	41,100	Access to 20 th St from Donaldson Dr.
	910.000	Lot 12 B45 DL 520 Plan 83	Donaldson & 21 st St juncture	0.106 acres	R-1	4,800	4,800	Donaldson & 21 st St junction
	912.000	Lot 16 B45 DL 520 Plan 83	Donaldson & 21 st St	0.049 acres	R-1	2,300	2,300	Access to 20 th St from Donaldson
	912.005	Lot 17 B45 DL 520 Plan 83	Donaldson & 21 st St	0.054 acres	R-1	7,400	7,300	Access to 20 th St from Donaldson
	912.010	Lot 18 B45 DL 520 Plan 33	Donaldson & 21 st St	0.058 acres	R-1	2,600	2,600	Access to 20 th St from Donaldson

	918.000	Lot 32 B 45 DL 520 Plan 83	Between 76 th & 77 th Ave & 21 st St	0.072 acres	R-1	3,300	3,300	Road extension of 78 th Avenue
	968.500	Lot 8 B8 DL 520 Plan 1339	7700 Block of 22 nd Street	0.072 acres	R-1	3,300	3,300	Road extension of 78 th Avenue
	969.000	Lot 9 B8 DL 520 Plan 1339	7700 Block of 22 nd Street	0.072 acres	R-1	6,400	6,400	Road extension of 78 th Avenue
	969.005	Lot 10 B8 DL 520 Plan 1339	7700 Block of 22 nd Street	0.072 acres	R-1	3,300	3,300	Road extension of 78 th Avenue
	996.705	Lot 1, DL 520, Plan KAP59693	8120 Donaldson Drive	0.384 acres	I-2	274,700	267,500	Leased to RD&B (S.P.C.A.)
	999.050	DL 520 Plan B4206	Central Avenue	0.548 acres	HC	60,600	66,300	Central Avenue expansion
	1088.055	Lot 1 DL 380 Plan KAP89466	Donaldson Drive (CPR trail)	1.826 acres	R-1	100,000	123,000	Donaldson Drive Trail
1	1095.010	Parcel Z DL 533 Plan 23940	2699-68 th Avenue	27.108 acres	CU	720,300	718,400	Part Angus McDonald Ball Park
1	1095.011	Closed Rd DL 533 Plan KAP77531	66 th Avenue south of 68 th Ave	2.712 acres	CU	106,000	106,000	Vacant City property S. of 68 th Ave
1	1105.000	Lot 1 B19 DL 533 Plan 69	67 th Ave south of Angus McDonald Park	0.138 acres	CU	26,900	26,900	Vacant City property
1	1105.005	Lot 2 B19 DL 533 Plan 69	67 th Ave south of Angus McDonald Park	0.138 acres	CU	42,600	42,600	Vacant City property
1	1105.015	Lot 3 B19 DL 533 Plan 69	67 th Ave south of Angus McDonald Park	0.138 acres	CU	42,600	42,600	Vacant City property
1	1105.020	Lot 4 B19 DL 533 Plan 69	67 th Ave south of Angus McDonald Park	0.138 acres	CU	42,600	42,600	Vacant City property
1	1105.025	Lot 5 B19 DL 533 Plan 69	67 th Ave south of Angus McDonald Park	0.126 acres	CU	42,200	42,200	Vacant City property
1	1105.028	Lot 6 B19 DL 533 Plan 69	67 th Ave south of Angus McDonald Park	0.062 acres	CU	22,000	22,000	Vacant City property
1	1105.031	Lot 7 B19 DL 533 Plan 69	67 th Ave south of Angus McDonald Park	0.033 acres	CU	14,000	14,000	Vacant City property
1	1105.035	Lot 8-9 B19 DL 533 Plan 69 (part railway)	67 th Ave south of Angus McDonald Park	0.031 acres	CU	7,900	7,900	Vacant City property
1	1105.040	Lot 8, B19 DL 533 Plan 69	67 th Ave south of Angus McDonald Park	0.049 acres	CU	8,900	8,900	Vacant City property
1	1105.050	Lot 9, B19 DL 533 Plan 69	67 th Ave south of Angus McDonald Park	0.075 acres	CU	15,900	15,900	Vacant City property
1	1105.055	Lot 10, B19 DL 533 Plan 69	67 th Ave south of Angus McDonald Park	0.087 acres	CU	17,900	17,900	Vacant City property
1	1105.060	Lot 11, B19 DL 533 Plan 69	67 th Ave south of Angus McDonald Park	0.087 acres	CU	17,900	17,900	Vacant City property
1	1105.065	Lot 12, B19 DL 533 Plan 69	67 th Ave south of Angus McDonald Park	0.087 acres	CU	17,900	17,900	Vacant City property
1	1105.070	Lot 13, B19 DL 533 Plan 69	67 th Ave south of Angus McDonald Park	0.087 acres	CU	17,900	17,900	Vacant City property
1	1105.075	Lot 14, B19 DL 533 Plan 69	67 th Ave south of Angus McDonald Park	0.087 acres	CU	14,900	14,900	Vacant City property
1	1105.080	Lot 15, B19 DL 533 Plan 69	67 th Ave south of Angus McDonald Park	0.087 acres	CU	14,900	14,900	Vacant City property
1	1105.090	Lot 16, B19 DL 533 Plan 69	67 th Ave south of Angus McDonald Park	0.138 acres	CU	27,000	27,000	Vacant City property
1	1105.095	Lot 17, B19 DL 533 Plan 69	67 th Ave south of Angus McDonald Park	0.072 acres	CU	15,400	15,400	Vacant City property
1	1105.100	Lot 17, B19 DL 533 Plan 69 (part railway)	67 th Ave south of Angus McDonald Park	0.033 acres	CU	8,400	8,400	Vacant City property
1	1105.110	Lot 18, B19 DL 533 Plan 69	67 th Ave south of Angus McDonald Park	0.019 acres	CU	6,500	6,500	Vacant City property
1	1105.120	Lot 19, B19 DL 533 Plan 69	67 th Ave south of Angus McDonald Park	0.078 acres	CU	27,400	27,400	Vacant City property
1	1105.130	Lot 20, B19 DL 533 Plan 69	67 th Ave south of Angus McDonald Park	0.138 acres	CU	42,600	42,600	Vacant City property
1	1105.140	Lot 21, B19 DL 533 Plan 69	67 th Ave south of Angus McDonald Park	0.138 acres	CU	42,600	42,600	Vacant City property

1	1105.150	Lot 22, B19 DL 533 Plan 69	67 th Ave south of Angus MacDonald Park	0.138 acres	CU	42,600	Vacant City property
1	1107.100	Lot 4-5 B20 DL 533 Plan 69 (part railway)	66 th Ave south of Angus MacDonald Park	0.013 acres	R-4	5,800	Vacant City property
	1125.000	Lot 23 B2 DL 533 Plan 67	End of 19 th St	0.191 acres	R-4	14,000	Cooper bridge access road
	1135.000	Lot 19 B4 DL 533 Plan 67	End of 19 th St (across road of above)	0.172 acres	R-4	11,200	Future access into Johnson Flats
	1135.020	Lot 20 B4 DL 533 Plan 67	End of 19 th St	0.183 acres	R-4	11,500	Future access into Johnson Flats
	1136.001	Lot 21 B4 DL 533 Plan 67	W end of 18 th St	0.172 acres	R-4	33,700	Future access into Johnson Flats
	1136.020	Lot 22 B4 DL 533 Plan 67	W end of 18 th St	0.172 acres	R-4	36,000	Future access into Johnson Flats
	1138.000	Pt Lot 24-25 B4 DL 533 Plan 67	1844-60 th Avenue	0.172 acres	R-4	45,000	Acquired by tax sale (Lloyd-Walters)
	1156.000	Lot 1 B8 DL 533 Plan 67	18 th St (part of Cemetery lands)	0.172 acres	CU	49,500	Cemetery lands
	1156.010	Lot 2 B8 DL 533 Plan 67	18 th St (part of Cemetery lands)	0.2 acres	CU	32,100	Cemetery lands
	1156.020	Lot 3 B8 DL 533 Plan 67	13 th St (part of Cemetery lands)	0.175 acres	CU	30,700	Cemetery lands
	1156.030	Lot 4 B6 DL 533 Plan 67	18 th St (part of Cemetery lands)	0.154 acres	CU	29,000	Cemetery lands
	1156.040	Lot 5 B8 DL 533 Plan 67	18 th St (part of Cemetery lands)	0.336 acres	CU	17,900	Cemetery lands
	1163.000	Lot 25 B8 DL 533 Plan 67	E end of 18 th St	0.172 acres	R-4	14,400	Future access to 59 th Avenue
	1167.000	DL 533 Plan DD63404F exc Plan 69	Pt rail grade south 66 th Ave	3.076 acres	CU	53,200	Foot access to Kettle River swim area
	1235.000	Lot 14 B3 DL 586 Plan 586	17 th St (slough) below McCallum View Dr	1 acre	R-1	63,300	Environmentally sensitive area
	1239.100	Lot 4 DL 380 Plan KAP31706	77 th Ave W of Phoenix Way	1.443 acres	R-1	15,200	Designated road
	1240.000	Lot 3 B4 DL 380 Plan 586	Columbia Dr & McCallum View Dr	1.52 acres	R-1	62,100	Vacant city property
	1240.200	Lot 4 B4 DL 380 Plan 586	Columbia Dr & McCallum View Dr	1.45 acres	R-1	61,100	Vacant city property
	1298.900	Plan B12504 DL 380	Closed road N. of 81 st Avenue	6.03 acres	R-1	64,700	Future bypass to 5 th Street
	1328.000	Parcel A DL 380 Plan B5037	Est. a Public Hwy under H13692 (Central)	0.051 acres	R-1	41,100	Future highway expansion
	1342.000	Lot 18 B3 DL 493 Plan 89	Lot E. Granby Rd @ Victoria Way	0.079 acres	R-1	3,900	Vacant city property on Granby River
	1342.005	Lot 19 B3 DL 493 Plan 89	Lot E. Granby Rd @ Victoria Way	0.079 acres	R-1	3,900	Vacant city property on Granby River
	1355.000	Lot 11 B12 DL 493 Plan 33	Bluff St below Valley Hgts subdvn	0.243 acres	R-1	8,000	Steep hillside
	1355.020	Lot 12 B12 DL 493 Plan 33	Bluff St below Valley Hgts subdvn	0.264 acres	R-1	8,100	Steep hillside
	1355.040	Lot 13 B12 DL 493 Plan 33	Bluff St below Valley Hgts subdvn	0.287 acres	R-1	8,200	Steep hillside
	1365.000	Parcel 2 DL 493 Plan B3475	Highway #3 East	3.3 acres	R-4	19,500	Welcome to GF sign/hillside
	1366.130	Lot 26 DL 493 Plan 28728	Reservoir area Valley Hgts Dr	1.29 acres	R1A	72,800	Valley Heights reservoir
	1366.190	Lot 36 DL 493 Plan 28728	Between Maple St & Valley Hgts Dr	1.73 acres	R-1A	16,200	Part of Valley Heights Drive

5	1369.000	Plan B5052 DL 493	S. Valley Hgts subdvn (motorcross area)	39.17 acres	R-4	265,000	265,000	Part of mountain by old motorcross area
	1370.000	Plan B2093 DL 494	Granby Road	129.4 acres	R-4	386,000	511,000	Mountain
	1371.000	DL 495	Granby Road	0.5 acres	R-4	16,700	18,100	Pumphouse on Granby Rd
	1373.700	Lot 1, DL 495 Plan KAP71087	Old Granby Townsite on Granby Rd	42.75 acres	I-3	167,000	167,000	Old Granby townsite/mountain
	1374.100	Lot 1 DL 495 Plan 27381	Slag piles on Granby Rd	12.9 acres	I-4	59,700	59,700	Slag piles on Granby Road
	1374.200	Lot 2 DL 495 Plan 27381	Slag piles on Granby Rd	74.51 acres	I-4	63,300	63,300	Slag piles on Granby Road
	1374.300	Lot 3 DL 495 Plan 27381	Slag piles on Granby Rd	1.45 acres	I-4	49,300	49,300	Slag piles on Granby Road
	1374.400	Lot 4 DL 495 Plan 27381	Slag piles on Granby Rd	10.03 acres	I-4	68,700	68,700	Slag piles on Granby Road
	1375.030	Plan 5597A DL 1623	Granby Rd	2.11 acres	I-3/I-4	160,000	160,000	Property north of landfill
	1375.040	Plan 5597A DL 1623	Granby Rd	2.58 acres	I-3	49,000	184,000	Property north of slag piles on river
	1377.000	Plan 40 DL 494 495 1623	8976 Granby Road	362.6 acres	I-3/I-4	603,000	603,000	Mountain/gravel pit
	1381.000	Parcel A DL 653 Plan B6075	E Hwy 3 (Morrissey Ck Rd)	1.952 acres	R-4	93,000	93,000	Mountain side
	1408.005	Lot A DL 382 Plan 30086	6623-10 th Street	0.372 acres	R-1	63,200	63,200	Community garden in Ruckles
6	1445.000	Lot 1 B12 DL 534 Plan 36	2 nd St & 68 th Ave	0.076 acres	R-1	21,500	21,500	Vacant property
6	1445.100	Lot 2 B12 DL 534 Plan 36	2 nd St & 68 th Ave	0.076 acres	R-1	21,500	21,500	Vacant property
	1494.050	Lot 2 DL 534 Plan 43597	68 th Ave S 4 th St on part of sawmill land	0.273 acres	I-2	17,800	26,900	Electrical sub-station
	1588.000	Lot 2 B38 DL 534 Plan 108	Used as access road to south ruckle/ind way	0.381 acres	R-1	7,500	7,500	Non-gazetted road
	1588.100	Lot 3 B 38 DL 534 Plan 108	Used as access road to south ruckle/ind way	0.351 acres	R-1	59,600	59,600	Non-gazetted road
	1597.000	DL 534 Plan 12184	Closed Rd 2 nd St & 68 th Ave	0.129 acres	I-2	12,700	22,900	Never registered/need as part of 68th
	1600.051	Parcel E DL 534 Plan KAP66797	65 th Ave easement over Parcel E (Roxul)	0.223 acres	I-2	15,100	28,500	Rail access over city easement
	1600.052	Parcel F DL 534 Plan KAP66797	65 th Ave easement over Parcel F (Roxul)	0.444 acres	I-2	18,200	34,400	In transfer negotiations with Roxul
	1600.053	Parcel G DL 534 Plan KAP66797	65 th Ave easement over Parcel G (Roxul)	0.027 acres	I-2	12,200	25,200	In transfer negotiations with Roxul
	1600.054	Parcel H DL 534 Plan KAP66797	65 th Ave easement over Parcel H (Roxul)	0.318 acres	I-2	15,800	29,800	In transfer negotiations with Roxul
	1600.151	Parcel A DL 534 Plan KAP66797	65 th Ave easement (Roxul)	0.128 acres	I-2	149,100	137,700	Chlorine contact chamber
	1600.152	Parcel D DL 534 Plan KAP66797	65 th Ave easement (Roxul)	0.107 acres	I-2	2,600	5,000	City right of way to chamber
	1601.100	Lot 1 DL 534 Plan KAP67972	Sewage Lagoon property	9.513 acres	I-2	1,488,000	1,541,000	Sewage lagoon
	1602.000	Lot 5 DL 534 Plan 17928	Property E Sewage Lagoon on Kettle River	3.514 acres	I-2	180,100	194,100	Sewage discharge shack
	1607.000	Lot 9 DL 534 Plan 17928	65 th Avenue	4.571 acres	I-2	133,000	157,000	E. Sewage Lagoon on Kettle River

1611.100	Lot 1 DL 534 Plan KAP86416	City Wks area (Roxul lease lot)	1.5 acres	I-1	88,400	109,000	Roxul leases for truck storage area
1611.200	Lot 2 DL 534 Plan KAP86416	165 Industrial Drive	3.11 acres	I-1	149,000	165,000	WWT Plant
1611.300	Lot 3 DL 534 Plan KAP86416	City Wks area (DCChambers lease lot)	1.06 acres	I-1	68,000	85,500	DCChambers lease for truck storage
1611.400	Lot 4 DL 534 Plan KAP86416	130 Industrial Drive	8.99 acres	I-1	2,536,000	2,568,000	City works yard area and building
1611.500	Lot 5 DL 534 Plan KAP86416	Sagamore Avenue	3.7 acres	I-1	168,000	184,000	Industrial property on Coronation Place
1612.600	Plan 1457 DL 534	Southeast corner of Sagamore & 2 nd Street	0.065 acres	I-1	6,500	14,500	Designated park area and roadway
1621.000	Am Lot 3 DL 534 Plan 21622	Property around the airport	6.14 acres	AP	232,000	279,000	Future airport expansion
1623.000	Lot 1 DL 534 Plan 27119	Birch Street (airport)	3.193 acres	AP	91,100	100,000	Future airport expansion
1625.200	Lot 3 DL 534 Plan 27765	Property around airport	1.91 acres	AP	104,000	127,000	Future airport expansion
1626.000	Lot 1 DL 534 Plan 20731	Property around airport (W. end of runway)	29.44 acres	AP	924,000	1,057,000	Part of the runway
1626.025	DL 534 Plan M12451	Closed Rd at E. end of runway (Birch Rd)	0.75 acres	AP	51,400	70,500	Part of runway
1627.000	Lot 2, DL 534 Plan 18181	5980-2 nd St (Airport Terminal bldg)	44.50 acres	AP	4,031,000	3,934,000	Airport terminal and hangar sites
1628.000	Lot 3 DL 534 Plan 8735	E. end of runway	1.07 acres	AP	68,300	64,400	Runway
1629.000	Lot 4 DL 534 Plan 8735	E. end of runway	2.4 acres	AP	125,000	109,000	Runway
1630.000	Lot 5 DL 534 Plan 8735 N 1/2	E. end of runway	1.43 acres	AP	83,600	77,600	Runway
1631.000	Lot 5 DL 534 Plan 8735 S 1/2	E. end of runway	0.50 acres	AP	36,000	42,900	Runway
1632.000	Lot 6 DL 534 Plan 8735	E. end of runway	0.48 acres	AP	34,700	42,100	Runway
1633.000	Lot 2 DL 534 Plan 2731	E. end of runway	3 acres	AP	145,000	121,000	Runway
1634.000	Lot 3 DL 534 Plan 2731	E. end of runway	1 acre	AP	65,300	82,500	Runway
1700.102	Dedicated park on Plan KAP80309	North end of Riverside Drive	0.358 acres	R-1	46,600	46,600	Designated trail along Granby River

N:\planning\city owner property\city owned property listing 2012



THE CORPORATION OF THE CITY OF GRAND FORKS

COUNCIL INFORMATION SUMMARY FOR JUNE 25TH, 2012

Date: June 19th, 2012
 Agenda: June 25th, 2012
 Proposal: To Receive the Items Summarized for Information
 Proposal By: Staff

Staff Recommendation:

That Information Items numbered 12(a) to 12(k) be received and acted upon as recommended.

	ITEM	SUBJECT MATTER	RECOMMENDATION
CORRESPONDENCE TO/FROM MAYOR AND COUNCIL			
12(a)	Thank-you letter from BC Senior Games	For Council's donation to the Zone 6 participants	File
12(b)	From Selkirk College – Kid's Science Camp	Asking for financial support of \$300.00	Refer to Staff to work with the College to provide "in-kind" support to the Science Camp in lieu of funding request
12(c)	Thank-you Letter from Kettle Valley Food Co-op	For \$100 sponsorship in their April workshop & to Councillor Krog who participated in the event	File
12(d)	From FCM regarding Lift Station Heat Exc System	Advising of remittance of final payment in regard to the Green Municipal Fund Study Grant Agreement	Receive for information
12(e)	Canada Day Parade Information	Invitations to various business to participate	Receive for information – Deadline to enter was June 20 th , 2012
12(f)	Canada Day Committee Request	For Council participation in opening ceremonies at 11:00 and cutting of the cake at 12:30	Council to advise who will be attending. The Mayor is emceeding
12(g)	Correspondence from Derrald Thompson regarding Riverside Park (his old swimming hole)	Regarding his offer to cover the costs of supplying & placing two benches and memorabilia	To refer to Staff to write a report and bring to Council for consideration
CORRESPONDENCE TO/FROM STAFF			
12(h)	Statement of Financial Information (SOFI)	Request for approval of the statements and schedules included in the Statement of Financial Information produced under the Financial Information Act	Council to receive the Chief Financial Officer's Report. Council further approves the statements and schedules included in the Statement of Financial Information for the City of Grand Forks as at December 31st, 2011, as attached.
12(i)	Correspondence from Phoenix Mountain Alpine Ski Society	Requesting permission to operate a Beer Garden at James Donaldson Park for July 1 st Canada Day Event	Council approves the issuing of a special occasion liquor license to the Phoenix Mountain Alpine Ski Society for a Beer Garden on July 1 st , 2012 from 6:00 PM to 11PM for Canada Day at James Donaldson Park, subject to



THE CORPORATION OF THE CITY OF GRAND FORKS

COUNCIL INFORMATION SUMMARY
FOR JUNE 25TH, 2012

			the Phoenix Mountain Alpine Ski Society obtaining 3 rd party (party alcohol) liability insurance, naming the City of Grand Forks as an additional insured on that policy for the event; all liquor providers to hold a serve-it-right license certificate; and ICBC "drinking and driving" warning posters to be displayed.
GENERAL INFORMATION			
FEDERAL AND PROVINCIAL GOVERNMENT			
INFORMATION FROM UBCM/FCM/AKBLG			
MINUTES FROM OTHER ORGANIZATIONS			
12(j)	Canada Day Committee Minutes	From June 13 th , 2012	Receive for information
12(k)	June 11 th Task List	List of Completed and In-Progress Tasks	File

RECEIVED

JUN 12 2012

THE CORPORATION OF
THE CITY OF GRAND FORKS

KOOTENAY BOUNDARY ZONE 6
Kathy Gregory, Corresponding Secretary
99 – 825 Merry Creek Road
Castlegar, B.C., V1N 2P1
250 365 1802

June 8, 2012

The City of Grand Forks
Box 200
Grand Forks, B.C.
V0H 1H0

Dear City Council

Your Official Income Tax receipt, if needed, will be forthcoming from the Provincial Treasurer of the 55 Plus BC Seniors Games. On behalf of all of the Zone 6 participants I wish to thank you for your generous donation of \$400.00. We wish to let you know how very much we appreciate your continued support of the Zone 6 Senior Games group.

Your donation will certainly help our efforts to encourage and increase participation in and preparation for the upcoming games in Burnaby.

You may keep informed of the Seniors Games information on the Web Site at www.bcseniorgames.org.

With thanks,

Kathy Gregory
Kathy Gregory
Corresponding Secretary, Zone 6

FILE CODE

WE4,

B1

K1 - Kootenay Boundary Zone 6
- BC SENIORS GAMES -
- THANK YOU FOR DONATION



Selkirk
College

WITHIN REACH - BEYOND IMAGINATION

June 13, 2012

Mayor Taylor and Council
The City of Grand Forks
Box 220, 7217 4th Street,
Grand Forks, B.C.
V0H 1H0

Dear Mayor and Council,

Selkirk College – Grand Forks Campus – is proud to be hosting three Science Campus this year for children between the ages of 6-12 years.

With the support of the Kootenay Association of Science and Technology, and Community Futures Boundary, we've been able to secure a qualified instructor, two assistants, and have been busily working on developing curriculum.

In an effort to ensure that children from throughout the Boundary are able to access the camp, we've priced the camps very competitively and are hoping that all children are able to access the camps if they so wish.

As the camps are in their infancy, there are significant costs associated with purchasing materials, developing curriculum and marketing materials and creating a safe and interactive learning environment. In order to help offset costs, we are formally requesting your support financially in the amount of \$300.00. If you are unable to support this worthwhile endeavor financially, we welcome suggestions for your support via other means (in kind etc).

Your support will help to create a much needed fun, interactive learning environment in your own community. If the camps get off the ground this summer, we anticipate being able to run them for years to come.

Thanks in advance for your consideration.

Sincerely,

Jennifer Wetmore,
CE Coordinator

Kettle Valley Food Co-op
Box 207
Grand Forks, BC V0H 1H0

RECEIVED

JUN 7 6 2012

THE CORPORATION OF
THE CITY OF GRAND FORKS



4 June 2012

City of Grand Forks
Box 220
Grand Forks BC V0H 1H0

FILE CODE

WE3, HI - KETTLE VALLEY FOOD CO-OP
THANK YOU FOR SPONSORSHIP

Attn: His Worship Brian Taylor; Councillor Neil Krog

Dear Mr. Mayor,

Thank you to the City for your generous Sponsorship of \$100.00 in support of our April Workshop: **Marketing – A Community Approach** at which Councillor Neil Krog was a welcome participant.

The Kettle Valley Food Co-op (KVFC) had a successful workshop which focused on local marketing challenges, strategies and tactics. It was a success in large part to the great community support and to the fact that participation by representatives of many area organizations and key individuals made it a great networking opportunity and discussion forum. The City's sponsorship of \$100 certainly played a key part in the workshop's success—as we could provide the 30 participants of this all-day workshop with a tasty and nutritional lunch, as well as healthy nutritional breaks in a fitting venue.

At the workshop—the City of Grand Forks was thanked from the podium at both the morning and afternoon sessions for their support, and was thanked publically in our KVFC newsletter "The Edible Kettle" which goes out weekly to all our Co-op members.

We appreciate your support of the Kettle Valley Food Co-op, and trust that we can serve one another in a co-operative manner as we interact in future endeavours.

With thanks

Nancy Nikolai
KVFC Project Coordinator
nancy.nikolai@gmail.com



FEDERATION
OF CANADIAN
MUNICIPALITIES

FÉDÉRATION
CANADIENNE DES
MUNICIPALITÉS

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JUN 14 2012

THE CORPORATION OF
THE CITY OF GRAND FORKS

President
Président

Berry Vrbanovic
Councillor,
City of Kitchener, ON

First Vice-President
Première vice-présidente

Karen Leibovici
Councillor,
City of Edmonton, AB

Second Vice-President
Deuxième vice-président

Claude Dauphin
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arrondissement de Lachine,
Ville de Montréal, QC

Third Vice-President
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Brad Woodside
Mayor,
City of Fredericton, NB

Past President
Président sortant

Hans Cunningham
Director,
Regional District of
Central Kootenay, BC

Chief Executive Officer
Chef de la direction

Brock Carlton
Ottawa, ON

May 25, 2012

His Worship Mayor Brian Taylor and Members of Council
City of Grand Forks
7217 - 4th Street
P.O. Box 220
Grand Forks, BC
V0H 1H0

Project Title: City of Grand Forks Lift Station Heat Exchange System
Application Number: GMF 9643

Dear Mayor Taylor and Members of Council:

We would like to inform you that a payment was made from FCM to the City of Grand Forks in the amount of \$21,250. This amount constitutes payment for the second and final contribution in regard to the Green Municipal Fund Study Grant Agreement for the project mentioned above.

The FCM is grateful to the City of Grand Forks for its initiative and its partnership with the Green Municipal Fund.

Yours sincerely,

Brock Carlton
Chief Executive Officer

BC:vl

FILE CODE

WE4, 12 - CITY OF GF LIFT STATION
HEAT EXCHANGE SYSTEM
(2nd & Final Pmt)

10, rue Rideau Street,
Ottawa, Ontario

Mailing address/
Adresse postale

24, rue Clarence Street,
Ottawa, Ontario K1N 5P3

T. 613-241-5221
F. 613-244-1515

www.fcm.ca



From: "YOUR DOLLAR STORE 180" <yds180@telus.net> Mon, Jun 11, 2012 3:06:43 ...

Subject: canada day parade

To: "4H" <boundarybitandbridle@live.ca> "ABH CARS" <abhcars@shaw.ca>
 "ARTS COUNCIL" <info@boundary-arts.ca>
 "ATV club" <mckinnondave@gmail.com>
 "bonny" <daveandbonny@gmail.com> "Border Bruins" <paval@telus.net>
 "Bron and Sons" <edbron@bronandsons.com>
 "CIBC" <susan.harris@cibc.com> Info City of Grand Forks
 "Clydes" <steve@clydes.pub.com> "curves" <curvgf@telus.net>
 "Dan Barrett" <danjbarrett@live.ca> "dog sleds"
 "EDITOR GAZZETTE" <editor@grandforksgazette.ca> "FALL FAIR PRESIDE...
 "figure skate" <muchmom@msn.com> "Flexus" <flexus@shaw.ca>
 "FOOD BANK" <boundaryfoodbank@gmail.com>
 "GAZZETTE" <advertising@grandforksgazette.ca>
 bmacgregor@grandforks.ca "GF Library" <hbuzzell@gfpl.ca>
 "GFDSCU" <asoukoreff@gfdscu.com> "gfi"
 "GFI" <joanhthomas@hotmail.com> "Girl Guides" <restavenjord@telus.net>
 "Happy Days donuts" <lm_byrd@hotmail.com> "JD" <jdtowing@shaw.ca>
 "Jelly Beans Icecream" <nrobrien@yahoo.ca> "kbs" <jscheel@astral.com>
 "Lodge" <boundarylodge@shaw.ca>
 "Minor Hockey" <stephanievautour@telus.net>
 "Mountian FM" <christines@mountianfm.net>
 "Museum" <boundarymuseum@shaw.ca>
 "NSP TRAVEL" <nsptravel@telus.net> "Pipe Band" <bmcgibbon@xplornet.c...
 "Red Hatters" <pjura@telus.net> "Roxul" <peter.regenberg@roxul.com>
 "search and rescue" <barrysav@telus.net> "selkirk" <akinakin@selkirk.ca>
 "Shriners" <pappat118@gotsky.com> "shriners" <patpat119@gotsky.com>
 "Station Pub" <mrpidd@shaw.ca> "TEACHERS ASSOC" <lp51@bcft.ca>
 "Theatre" <gemtheatre@shaw.ca> "Toy Shack" <foundations@telus.net>
 "tractors" <kaylines1@gmail.com> "Unifab" <kevin@unifab.ca>
 "1" <info@westerntraveller.ca> "10" <info@newhorizonmotel.com>
 "11" <johnnysmotel@shaw.ca> "12" <villagerestaurant@shaw.ca>
 "13" <clresort@shaw.ca> "14" <cascadecoverypark@hotmail.com>
 "15" <bluemountainlodge@shaw.ca>
 "16" <reservations@campbeverlyhills.ca> "17" <jnallach@hotmail.ca>
 "18" <info@christinalakemotorinn.com>
 "2" <stay@thevictorianmotelandrvpark.com> "3" <totemmo@shaw.ca>
 "4" <skandscourt@shaw.ca> "5" <theobriens3@shaw.ca>
 "6" <ecampbell@shaw.ca> "7" <riviera@telus.net>
 "8" <riversidemotel@telus.net> "9" <info@parklane-resort.com>

RECEIVED
JUN 12 2012
THE CORPORATION OF
THE CITY OF GRAND FORKS

FILE CODE
*key 11 - Canada Day Parade
(your dollar store 180)*

Attachments: Attach0.html 3K
 Canada day 2012 parade.doc 47K
 canaday day poster start 2012.doc 20K

Hello Everyone, please find attached the entry form for the Canada day

parade as well as the route map.

We also encourage everyone to play music on their float as well lets make it more festive

We will have a free water station half way thru the route compliments of Coke and Your Dollar store with more for all parade participations

Cheers

Chris-Anne

YOU ARE INVITED TO JOIN IN

Who any business, group or organization

What Canada Day Parade

Theme **Queen's Diamond Jubilee**

When July 1, 2012

Where **LEGION 7353 6th St**

CONTACT INFORMATION

LOGISTICS

BUD ALCOCK

kettleriverfisher@gmail.com

COORDINATORS

CHRIS-ANNE

gfparades@gmail.com

250-442-2252 ph

250+-442-3307 fax

Entry form for parade

- **No fee** is required for entering the parade, however an entry form must be filled out to participate deadline to enter is June 20, 2012
- **PRIZE RIBBONS AWARDED FOR 1ST 2ND AND 3RD**
 - o **remember the theme**
 - o **Be creative**
 - o Have fun

Please check all that applies:

☐ Walking group or individual

☐ Float

☐ Mounted and/or Horse Drawn; (must have Pooper scooper)

☐ With music ☐ recorded ☐ live

Name of firm/Organization/Individual:

Mailing address:

Contact person:

Email:

Phone:

Date: Signature

Print Name:

**CANADA
DAY
PARADE
JULY 1, 2012
STARTING AT 10:00 AM See map**

**THIS YEARS THEME IS
THE QUEEN'S DIAMOND JUBILEE
"HER MAJESTY" WILL ACCOMPANY US ON
OUR JOURNEY THRU GRAND FORKS**



Committee

P.O. Box 2949
Grand Forks, BC
V0H 1H0

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JUN 11 2012

THE CORPORATION OF
THE CITY OF GRAND FORKS

June 6, 2012

Mayor Taylor & Councillors
Corporation of the City of Grand Forks
Box 220
Grand Forks, BC V0H 1H0

FILE CODE

Dear Mayor Taylor and Council,

Re: Grand Forks Canada Day Celebration

WE3, CL - CANADA DAY COMMITTEE - INVITATION
TO PARTICIPATE IN OPENING CEREMONIES
FOR CANADA DAY

On behalf of the Canada Day Committee, I am writing to invite you to participate in the Opening Ceremonies for the Grand Forks Canada Day Celebrations to be held in Gyro Park on Sunday July 1, 2012... The ceremonies will start at 11:00 a.m. in Gyro Park. The Parade will begin at 10:00 am starting from the Royal Canadian Legion Parking Lot. It will end at Selkirk College parking lot and The Colour Party Procession will turn right on 5th Street and continue on to Gyro Park stage area for Opening Ceremonies. Mayor Taylor will be the emcee and entertainment co-chair for the celebrations that will run until 3:00 pm. We hope to have two Council members assist with cutting the Canada Day cake at 12:30 pm.

Thank you for the assistance the City has provided in previous years and we look forward to your participation in this exciting event again this year. Please confirm your attendance by contacting Anna Lactin from Community Futures Boundary at 250-442-2722 or email anna@boundarycf.com as soon as possible and if you have any questions or concerns.

The RCMP has been advised of the 5th Street road closure from 07:00 am to 4:00 pm.

Best regards,

Anna Lactin
Anna Lactin
Chair, Canada Day Committee

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JUN 13 2012

THE CORPORATION OF
THE CITY OF GRAND FORKS

Derrald Thompson,
1589 Lancaster Street,
White Rock, B.C.
V4B 3H6

Mayor and Council,
City Hall,
The Corporation of the City of Grand Forks,
P.O. Box 220,
Grand Forks, B.C.
V0H 1H0

FILE CODE

WE3, THOMPSON, Derrald - Comments

Dear Mayor and Council Members:

My name is Derrald Thompson. With my parents I lived in Grand Forks from 1928 to 1937. I attended Grand Forks Public School from grades 1 to 8. We lived in what was then called the North Fork area (now Riverside). I have my paternal grandparents, my youngest brother, and other relatives buried in the Grand Forks Cemetery. I visit the gravesights annually, and while in the area I stay in your city's RV Park and visit my 'old swimming hole' that has now been turned into a park.

Here are a few comments, together with an offer.

- The Grand Forks Cemetery is exceptionally well kept and is a pleasure to visit. I have held it up as an example to other places I have visited.
- While some improvements have been made to the City Park RV site the RV spaces could be improved with 'pads' and grassed areas between the spaces. Also 'cable' TV would be an asset if it is available.
- The Riverside Park (my old swimming hole) is nice but the junky buildings next to it should be cleaned up or have a hedge planted to block them off from the Park.

There are no benches in the Park and visitors have no history of the Park. My offer is to cover the costs of supplying and placing two good quality park benches in the Park. I also have a picture of the 'swimming hole' as it was in the early to mid thirties, together with a history of the Park (as best as I can recall it). I would be willing to cover the costs of having the picture and history placed appropriately at the Park. I am enclosing copies for your consideration.

You may contact me by letter to my home address, or by e-mail at derrald5@telus.net.

Yours truly'



Derrald Thompson

The North Fork Swimming Hole

During the operating days of the Granby Smelter old photos show what appears to be a one lane car bridge across the Granby River (also called the North Fork of the Kettle River) at this point. This bridge was later converted to a footbridge and around 1930 it was judged unsafe and was demolished. The young people living in this area just across the river from the smelter used the river at this point as a swimming hole. After the footbridge was demolished the young swimmers managed to get four old telephone poles from the telephone company, they lashed these together, two poles side by side and then end to end, and floated them across the river to form a floating footbridge. This floating bridge was cut loose at the Smelter side of the river and allowed to swing down river during high water. When the water lowered in early summer it was pushed upstream and swung out to float across the river for another swimming season. At mid-river a raft with diving board was attached and next to the raft was attached a large log for logger type riding. Many a North Fork youngster, including this writer, leaned to swim in this swimming hole...

During these earlier years the area of the city now named Riverside was commonly known as the North Fork and many a North Fork youngster leaned to swim and dive in this swimming hole. In those days this swimming hole area was the area's unofficial Park and it hosted many corn roasts and other young people events.

by.. Derrald L. Thompson

Note:
Modify/correct to suit you.




Financial Information Act
Financial Information Regulation (FIR), Schedule 1

Statement of Financial Information (SOFI)
Index to FIR Schedule 1 and the Checklist

Page 1: Corporation Information

Ministry Information

General: Section One

- 1(1)(a) Statement of assets and liabilities
- 1(1)(b) Operational statement
- 1(1)(c) Schedule of debts
- 1(1)(d) Schedule of guarantee and indemnity agreements
- 1(1)(e) Schedule of employee remuneration and expenses
- 1(1)(f) Schedule of suppliers of goods and services
- 1(2) [Explanatory information for reference]
- 1(3) Statements prepared on a consolidated basis or for each fund
- 1(4) & (5) Notes to the statements and schedules in section 1(1)

Page 2: Statement of Assets & Liabilities: Section Two

- 2 Balance sheet
- Changes in equity and surplus or deficit

Operational Statement: Section Three

- 3(1) Statement of Income / Statement of Revenue and Expenditures
- Statement of Changes in Financial Position
- 3(2) & (3) Omission of Statement of Changes in Financial Position, with explanation
- 3(4) Requirement for community colleges, school districts and municipalities

Statement of Debts: Section Four

- 4(1)(a) & 4(2) List and detail the schedule of long-term debts
- 4(1)(b) Identify debts covered by sinking funds / reserves
- 4(3) & (4) Omission of schedule, with explanation

Page 3: Schedule of Guarantee and Indemnity Agreements: Section Five

- 5(1) List agreements under the Guarantees and Indemnities Regulation
- 5(2) State the entities and amounts involved
- 5(3) & (4) Omission of schedule, with explanation

Page 3 & 4: Schedule of Remuneration and Expenses: Section Six

- 6(1) [Definitions for reference]
- 6(2)(a) List remuneration / expenses for each elected official, member of board, Cabinet appointees
- 6(2)(b) List each employee with remuneration exceeding \$75,000, plus expenses
- 6(2)(c) Consolidated total for all employees with remuneration of \$75,000 or less
- 6(2)(d) Reconcile difference in total remuneration above with operational statement
- 6(3) Exclude personal information other than as required

Page 3 & 4: Schedule of Remuneration and Expenses: Section Six (continued)

- 6(4) & (5) [Explanatory information for reference]
- 6(6) Report employer portion of EI and CPP as a supplier payment

- 6(7)(a) & (b) Statement of severance agreements
- 6(8) Explain an omission of statement of severance agreements
- 6(9) [Statement of severance agreements to minister – not required unless requested]

Page 4: Schedule of Suppliers of Goods or Services: Section Seven

- 7(1)(a) List suppliers receiving payments exceeding \$25,000
- 7(1)(b) Consolidated total of all payments of \$25,000 or less
- 7(1)(c) Reconcile difference in total above with operational statement
- 7(2)(a) [Explanatory information for reference]
- 7(2)(b) Statement of payments of grants or contributions
- 7(2)(c) [Explanatory information for reference]

Page 5: Inactive Corporations: Section Eight

- 8(1) Ministry to report for inactive corporations
- 8(2)(a) Contents of report – statements and schedules under section 1(1) to extent possible
- 8(2)(b) Contents of report – operational status of corporation

Approval of Financial Information: Section Nine

- 9(1) Approval of SOFI for corporations (other than municipalities)
- 9(2) Approval of SOFI for municipalities
- 9(3) Management report
- 9(4) Management report must explain roles and responsibilities
- 9(5) Signature approval is for all contents of the SOFI

Access to the Financial Information: Section Ten

- 10(1) to (3) [Explanatory information for reference]

Financial Information Regulation, Schedule 1

Checklist – Statement of Financial Information (SOFI)

For the Corporation:

Corporate Name: Corporation of the City of
Grand Forks

Contact Name: M. I. Cecile Arnott, CGA
Chief Financial Officer

Fiscal Year End: December 31, 2011

Phone Number: (250) 442-8266

Date Submitted: June 26, 2012

E-mail: carnott@grandforks.ca

For the Ministry:

Ministry Name: _____

Reviewer: _____

Date Received: _____

Deficiencies: Yes ☐ No ☐

Date Reviewed: _____

Deficiencies Addressed: Yes ☐ No ☐

Approved (SFO): _____

Further Action Taken: _____

Distribution: Legislative Library ☐

Ministry Retention ☐

FIR Schedule 1 Section	Item	Yes	No	N/A	Comments
General					
1 (1) (a)	Statement of assets and liabilities	X			Audited Financial Statements
1 (1) (b)	Operational statement	X			Audited Financial Statements
1 (1) (c)	Schedule of debts	X			
1 (1) (d)	Schedule of guarantee and indemnity agreements			X	
1 (1) (e)	Schedule of employee remuneration and expenses	X			
1 (1) (f)	Schedule of suppliers of goods and services	X			
1 (3)	Statements prepared on a consolidated basis or for each fund, as appropriate	X			Audited Financial Statements
1 (4) 1 (5)	Notes to the financial statements for the statements and schedules listed above	X			Audited Financial Statements

FIR Schedule 1 Section	Item	Yes	No	N/A	Comments
Statement of Assets & Liabilities					
2	<ul style="list-style-type: none"> A balance sheet prepared in accordance with GAAP or stated accounting principles / policies, and Show changes in equity and surplus or deficit due to operations 	X			Audited Financial Statements
3 (1)	Prepared in accordance with GAAP or stated accounting principles / policies and consists of: <ul style="list-style-type: none"> a Statement of Income or Statement of Revenue and Expenditures, and a Statement of Changes in Financial Position 	X			Audited Financial Statements
3 (2) 3 (3)	<ul style="list-style-type: none"> The Statement of Changes in Financial Position may be omitted if it provides no additional information The omission must be explained in the notes 			X	
3 (4)	Community colleges, school districts, and municipalities must prepare a Statement of Changes in Financial Position for the Capital Fund	X			
Schedule of Debts					
4 (1) (a) 4 (2)	List each long-term debt (secured by debentures, mortgages, bonds, etc.), stating the amount outstanding, the interest rate, and the maturity date	X			Audited Financial Statements
4 (1) (b)	Identify debts covered by sinking funds or reserves and amounts in these accounts	X			Audited Financial Statements
4 (3) 4 (4)	<ul style="list-style-type: none"> The schedule may be omitted if addressed under section 2 or 5 and it provides no additional information The omission must be explained in a note to the schedule 			X	

FIR Schedule 1 Section	Item	Yes	No	N/A	Comments
Schedule of Guarantee and Indemnity Agreements					
5 (1)	List financial agreements that required government approval prior to being given (see Guarantees and Indemnities Regulation in FIA Guidance Package)			X	
5 (2)	State the entities involved, and the specific amount involved if known			X	
5 (3) 5 (4)	<ul style="list-style-type: none"> The schedule may be omitted if addressed under section 2 or 4 and it provides no additional information The omission must be explained in a note to the schedule 				
Schedule of Remuneration and Expenses (See Guidance Package for suggested format)					
6 (2) (a)	List separately, by name and position, the total remuneration and the total expenses for each elected official, member of the board of directors, and employee appointed by Cabinet	X			
6 (2) (b)	List alphabetically each employee whose total remuneration exceeds \$75,000 and the total expenses for each [excluding the persons listed under 6 (2) (a)]	X			
6 (2) (c)	Include a consolidated total for employees whose remuneration is \$75,000 or less [excluding the persons listed under 6 (2) (a)]	X			
6 (2) (d)	Reconcile or explain any difference between total remuneration in this schedule and related information in the operational statement	X			
6 (3)	Exclude personal information other than name, position, function or remuneration and expenses of employees	X			

FIR Schedule 1 Section	Item	Yes	No	N/A	Comments
6 (6)	Report the employer portion of EI and CPP as a supplier payment to the Receiver General for Canada rather than as employee remuneration	X			
6 (7) (a) 6 (7) (b)	Include a statement of severance agreements providing: <ul style="list-style-type: none"> the number of severance agreements under which payment commenced in the fiscal year being reported on for non-union employees, and the range of equivalent months' compensation for them (see Guidance Package for suggested format)	X			There were no severance agreements under which payments were made in the year between the City of Grand Forks and any employee
6 (8)	Provide the reason for omitting a statement of severance agreements in a note to the schedule of remuneration and expenses			X	

Schedule of Suppliers of Goods or Services
(See Guidance Package for suggested format)

7 (1) (a)	List in alphabetical order all suppliers of goods and services who received aggregate payments exceeding \$25,000	X			
7 (1) (b)	Include a consolidated total of all payments to suppliers who received \$25,000 or less	X			
7 (1) (c)	Reconcile or explain any difference between the consolidated total and related figures in the operational statement	X			
7 (2) (b)	Include a statement of payments for the purposes of grants or contributions	X			

Inactive Corporations

8 (1)	The ministry reports for the corporation if the corporation is not			X	
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FIR Schedule 1 Section	Item	Yes	No	N/A	Comments
	operating to the extent required to produce a SOFI				
8 (2) (a)	The ministry's report contains the statements and schedules required under section 1 (1), to the extent possible			X	
8 (2) (b)	The ministry's report contains a statement of the operational status of the corporation (see Guidance Package regarding what to include)			X	
Approval of Financial Information					
9 (1)	Corporations other than municipalities – the SOFI is signed as approved by the board of directors or the governing body (see Guidance Package for example)			X	
9 (2)	Municipalities – the SOFI is approved by its council and by the officer assigned responsibility for financial administration (see Guidance Package for example)	X			
9 (3)	A management report is included, signed by the head and chief financial officer, or by the municipal officer assigned responsibility for financial administration (see examples in annual report at http://www.gov.bc.ca/cas/popt/)	X			Audited Financial Statements
9 (4)	The management report explains the roles and responsibilities of the board of directors or governing body, audit committee, management, and the auditors	X			Audited Financial Statements
9 (5)	Signature approvals required in section 9 are for each of the statements and schedules of financial information, not just the financial statements	X			

Financial Statements of
THE CORPORATION OF THE CITY OF GRAND FORKS

December 31, 2011

THE CORPORATION OF THE CITY OF GRAND FORKS
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December 31, 2011

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May 15, 2012

Responsibility For Financial Reporting

Management is responsible for the preparation of the accompanying consolidated financial statements. The financial statements have been prepared in accordance with the accounting principles and policies disclosed in note 1 to the consolidated financial statements and include amounts that are based on estimates and judgments. Management believes that the financial statements fairly present The Corporation of the City of Grand Forks consolidated financial position and results of operations. The integrity of the information presented in the financial statements, including estimates and judgments relating to matters not concluded by fiscal year-end, is the responsibility of management. The financial statements have been approved by Council.

Management has established and maintained appropriate systems of internal control including policies and procedures, which are designed to provide reasonable assurance that The Corporation of the City of Grand Fork's assets are safeguarded and that reliable financial records are maintained to form a proper basis for preparation of the financial statements.

The independent external auditors, Berg Naqvi Lehmann, Chartered Accountants, have been appointed by Council to express an opinion as to whether the consolidated financial statements present fairly, in all material respects, The Corporation of the City of Grand Forks financial position, results of operations, and changes in financial position in conformity with the accounting principles and policies disclosed in note 1 to the consolidated financial statements. The report of Berg Naqvi Lehmann, Chartered Accountants, follows and outlines the scope of their examination and their opinion on the consolidated financial statements.


~~Lyne Burch~~ C. ARNOTT
~~Chief Administrative Officer~~ CHIEF FINANCIAL OFFICER

INDEPENDENT AUDITORS' REPORT

To the Mayor and Council
The Corporation of the City of Grand Forks

We have audited the consolidated statement of financial position of The Corporation of the City of Grand Forks as at December 31, 2011 and the consolidated statement of operations, consolidated statement of changes in net financial assets and consolidated statement of cash flows for the year then ended. These financial statements are the responsibility of the City's management. Our responsibility is to express an opinion on these financial statements based on our audit.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian generally accepted accounting principles and in accordance with Section 167 of the Community Charter of BC, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the City's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

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INDEPENDENT AUDITORS' REPORT (continued)

To the Mayor and Council
The Corporation of the City of Grand Forks

Opinion

In our opinion, the consolidated financial statements present fairly, in all material respects, the financial position of The Corporation of the City of Grand Forks as at December 31, 2011, and its financial performance and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Berg Naqvi Lehmann
Chartered Accountants

May 15, 2012

Nelson, B.C.

THE CORPORATION OF THE CITY OF GRAND FORKS
CONSOLIDATED STATEMENT OF FINANCIAL POSITION
As At December 31, 2011

	2011	2010
FINANCIAL ASSETS		
Cash (note 2)	\$ 7,340,791	\$ 5,960,590
Investment	100	100
Accounts receivable	1,653,059	2,308,448
MFA deposit (note 3)	9,513	9,199
Inventories for resale	26,811	46,710
Loan receivable (note 4)	209,285	225,786
Due from Trust	405	-
	<u>9,239,964</u>	<u>8,550,834</u>
LIABILITIES		
Accounts payable and accrued liabilities (note 5)	1,962,331	2,154,632
Due to Trust	-	1,272
Deferred gas tax grants (note 8)	1,011,546	799,719
Deferred revenues	316,497	319,453
Temporary loan	1,537,426	1,537,426
Development cost charges	377,805	334,979
Restricted revenues	10,465	109,630
Long-term debt (note 6)	914,274	1,076,484
	<u>6,130,344</u>	<u>6,333,595</u>
NET FINANCIAL ASSETS	<u>3,109,620</u>	<u>2,217,239</u>
NON-FINANCIAL ASSETS		
Prepaid expenses	38,446	37,248
Inventory of supplies	281,762	269,676
Tangible capital assets (note 7)	26,713,397	26,990,406
	<u>27,033,605</u>	<u>27,297,330</u>
ACCUMULATED SURPLUS	<u>\$30,143,225</u>	<u>\$29,514,569</u>
Represented by:		
Operating funds equity (note 9)	\$ 1,387,863	\$ 1,318,307
Reserve funds (note 10)	2,956,239	2,284,340
Equity in tangible capital assets (note 11)	25,799,123	25,913,922
	<u>\$30,143,225</u>	<u>\$29,514,569</u>
COMMITMENTS AND CONTINGENT LIABILITIES (note 18)		


Chief Administrative Officer

FINANCIAL

THE CORPORATION OF THE CITY OF GRAND FORKS
CONSOLIDATED STATEMENT OF OPERATIONS
For the Year Ended December 31, 2011


	2011 Budget	2011 Actual	2010 Actual
REVENUE			
Taxes	\$ 2,800,700	\$ 2,619,503	\$ 2,464,571
Sales of goods and services (note 13)	5,574,000	5,855,689	5,344,020
Other revenues	481,000	510,861	492,570
Senior government grants - operating	540,300	738,769	569,823
Senior government grants - capital	440,000	280,837	2,320,472
Other restricted income - operations library	-	-	6,990
Interest income	10,000	97,748	51,892
Investment income on sinking fund	-	6,157	5,963
	9,846,000	10,109,564	11,756,301
Transfer to Library Maintenance	-	(2,473)	-
	9,846,000	10,107,091	11,756,301
EXPENDITURES			
General government	1,044,800	928,814	895,095
Public real estate	244,600	348,006	284,579
Protective service	420,700	428,665	402,569
Transportation services	1,240,650	1,069,466	903,835
Environmental health services	169,400	165,149	157,868
Public health and welfare	96,300	105,494	154,771
Environmental development	170,700	256,489	196,554
Recreation and cultural services	801,800	631,273	674,312
Utility services			
Electrical	3,471,600	3,246,720	2,850,196
Water	965,200	659,989	671,228
Sewer	799,800	648,198	595,075
Debt interest	271,800	37,432	35,133
Amortization	1,500,000	1,258,734	1,433,537
Gain on disposition	-	(305,994)	(55,573)
	11,197,350	9,478,435	9,189,181
ANNUAL SURPLUS (DEFICIT)	(1,351,350)	628,656	2,557,120
ACCUMULATED SURPLUS, BEGINNING OF YEAR	-	29,514,569	26,957,449
ACCUMULATED SURPLUS (DEFICIT), END OF YEAR	\$ (1,351,350)	\$30,143,225	\$29,514,569
RECONCILIATION TO BUDGET (note 17)			


Chief Administrative Officer

FINANCIAL


THE CORPORATION OF THE CITY OF GRAND FORKS
CONSOLIDATED STATEMENT OF CHANGES IN NET FINANCIAL ASSETS
For the Year Ended December 31, 2011

	2011	2010
ANNUAL SURPLUS	\$ 628,656	\$ 2,557,120
Acquisition of tangible capital assets	(998,475)	(4,797,666)
Amortization of tangible capital assets	1,258,734	1,433,537
Gain on sale of capital assets	(305,994)	(55,573)
Proceeds from sale of capital assets	322,743	295,248
Net change in prepaid expenses and supplies inventory	(13,284)	29,564
(INCREASE) DECREASE IN NET DEBT	892,380	(537,770)
NET FINANCIAL ASSETS, BEGINNING OF YEAR	2,217,240	2,755,010
NET FINANCIAL ASSETS, END OF YEAR	\$ 3,109,620	\$ 2,217,240


Chief Administrative Officer
FINANCIAL

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THE CORPORATION OF THE CITY OF GRAND FORKS
CONSOLIDATED STATEMENT OF CASH FLOWS
For the Year Ended December 31, 2011

	2011	2010
OPERATING TRANSACTIONS		
Annual surplus	\$ 628,656	\$ 2,557,120
Non cash items		
Amortization	1,258,734	1,433,537
Gain on sale of tangible capital assets	(305,994)	(55,573)
Change in prepaid expenses and supplies inventory	(13,284)	29,564
Change in Net Financial Assets/Liabilities		
Change in accounts receivable	655,390	(101,563)
Change in MFA debt deposits	(314)	(974)
Change in inventories for resale	19,899	(16,505)
Change in loan receivable	16,501	(225,786)
Change in accounts payable and accrued liabilities	(192,300)	50,405
Change in due to trust	(1,677)	(3,934)
Change in deferred revenues	208,871	262,787
Change in temporary loan	-	1,537,426
Change in development cost charges	42,826	17,334
Change in restricted revenues	(99,165)	(1,025,058)
Cash Provided by Operating Transactions	2,218,143	4,458,780
CAPITAL TRANSACTIONS		
Purchase of tangible capital assets	(998,475)	(4,797,666)
Proceeds from sale of tangible capital assets	322,743	295,248
Cash Applied to Capital Transactions	(675,732)	(4,502,418)
INVESTING TRANSACTIONS		
Increase in investments	-	(100)
FINANCING TRANSACTIONS		
Debt issued	46,556	263,775
Repayment of long-term debt	(192,806)	(145,914)
Actuarial adjustment	(15,960)	(5,963)
Cash Received from Financing Transactions	(162,210)	114,898
INCREASE IN CASH	1,380,201	71,160
CASH, BEGINNING OF YEAR	5,960,590	5,889,430
CASH, END OF YEAR	\$ 7,340,791	\$ 5,960,590


 Chief Administrative Officer
 FINANCIAL

THE CORPORATION OF THE CITY OF GRAND FORKS
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
As At December 31, 2011

1. SIGNIFICANT ACCOUNTING POLICIES

The following is a summary of the significant accounting policies of The Corporation of the City of Grand Forks:

Basis of Presentation

The Consolidated Financial Statements of the City, which are the representation of management, are prepared in accordance with Canadian generally accepted accounting principles for governments as prescribed by the Public Sector Accounting Board (PSAB) of the Canadian Institute of Chartered Accountants. The Consolidate Financial Statements reflect the combined results and activities of the reporting entity which is comprised of the Operating, Capital and Reserve funds. Inter-fund transactions have been eliminated on consolidation.

- i) **Operating Funds:** These funds include the General, Electrical, Water and Sewer operations of the City. They are used to record the operating costs of the services provided by the City.
- ii) **Capital Funds:** These funds include the General, Electrical, Water and Sewer Capital funds. They are used to record the acquisition and disposal of property and equipment and their related financing.
- iii) **Reserve Funds:** Under the Community Charter, City Council may, by bylaw, establish reserve funds for specified purposes. Money in a reserve fund, and interest earned thereon, must be expended by bylaw only for the purpose for which the fund was established. If the amount in a reserve fund is greater than required, City Council may, by bylaw, transfer all or part of the balance to another reserve fund.

Revenue Recognition

The City's records revenue on the accrual basis and includes revenue in the period in which the transactions or events that give rise to the revenues occur. Taxation and utility fee revenues are recognized in the fiscal period to which they relate. Sale of services and user fees are recognized when the service or product is rendered by the City. Grant revenues are recorded when the funding becomes receivable. Unearned revenue in the current period is recorded as deferred revenue.

Deferred Charges

The City's records payments for operating expenditures pertaining to future years as deferred charges. They are recorded as expenditures when the economic benefit is realized.

THE CORPORATION OF THE CITY OF GRAND FORKS
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (Continued)
As At December 31, 2011

1. SIGNIFICANT ACCOUNTING POLICIES (continued)

Tangible Capital Assets

Tangible capital assets are recorded at cost less accumulated amortization and are classified according to their functional use. Amortization is recorded on a straight-line basis over the estimated useful life commencing in the year the asset is put into service. Donated tangible capital assets are reported at the fair value at the time of donation. The estimated useful lives are as follows:

Building	40 - 75 years
Building improvements	10 - 40 years
Fixtures, furniture, equipment and vehicles	5 - 20 years
IT infrastructure	4 - 10 years
Parks infrastructure	15 - 50 years
Paving and roads	10 - 100 years
Sewer infrastructure	10 - 100 years
Water infrastructure	10 - 100 years

Restricted Revenues and Deferred Revenues

Receipts which are restricted by the legislation of senior governments or by agreements with external parties are deferred and reported as restricted revenues. When qualifying expenditures are incurred restricted revenues are brought into revenue at equal amounts.

Revenues received in advance of expenditures which will be incurred in a later period are deferred until they are earned by being matched against those expenditures.

Financial Instruments

The City's financial instruments consist of cash, temporary investments, accounts receivable, accounts payable, capital lease obligations and long-term debt. It is management's opinion that the City is not exposed to significant interest, currency, or credit risks arising from these financial instruments. The fair values of these financial instruments approximate their carrying values.

Budget Figures

The budget figures are based on the adopted Five-Year Financial Plan for the year 2011.

Use of Estimates

The preparation of financial statements in accordance with generally accepted accounting principles, requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenditures during the reporting period. Significant areas requiring estimates include the useful lives of tangible capital assets for amortization, the determination of payroll and employee future benefit accruals and the provision for contingencies. Actual results could differ from management's best estimates as additional information becomes available in the future.

THE CORPORATION OF THE CITY OF GRAND FORKS
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (Continued)
As At December 31, 2011

2. CASH

	2011	2010
Restricted cash		
Statutory Reserves	\$ 2,871,602	\$ 2,904,598
Deferred Gas Tax Grant funds	1,011,546	816,128
Deferred development cost funds	<u>375,857</u>	<u>333,999</u>
	4,259,005	4,054,725
Unrestricted cash and investments	<u>3,081,786</u>	<u>1,905,865</u>
	<u>\$ 7,340,791</u>	<u>\$ 5,960,590</u>

3. DEBT RESERVE FUNDS - MUNICIPAL FINANCE AUTHORITY

The Municipal Finance Authority of British Columbia provides capital financing for regional districts and their member municipalities. The Authority is required to establish a Debt Reserve Fund. Each regional district through its member municipalities who share in the proceeds of the debt issue is required to pay into the Debt Reserve Fund certain amounts set out in the debt agreements. The interest earned by the Fund less administrative expenses becomes an obligation to the regional districts. If at any time a regional district has insufficient funds to meet payments on its obligations, it must then use the monies to its credit within the Debt Reserve Fund. Upon maturity of a debt issue, the unused portion of the Debt Reserve Fund established for that issue will be discharged to the Municipality. The proceeds from these discharges will be credited to income in the year they are received. As at December 31, 2011 the total of the Debt Reserve Fund was:

	Demand Notes	Cash Deposits	Balance
Sewer fund	\$ 6,433	\$ 3,404	\$ 9,837
General fund	<u>28,501</u>	<u>6,109</u>	<u>34,610</u>
	\$ 34,934	\$ 9,513	\$ 44,447

Only the cash portion of MFA deposits is included as a financial asset.

4. LOAN RECEIVABLE

The City has entered into a long term capital lease agreement with the Regional District of Kootenay Boundary in consideration of the sale of a building and lands. The term of the agreement is 12 years commencing August 1, 2010. Annual blended payments are \$27,000.

THE CORPORATION OF THE CITY OF GRAND FORKS
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (Continued)
As At December 31, 2011

5. EMPLOYEE FUTURE BENEFITS

The City provides a benefit to its unionized employees upon retirement. Those eligible employees who retire from service shall receive an amount equal to one and one half of their accumulated sick leave credits, up to, but not exceeding, 150 days. Employees absent for medical reasons have wages charged against, and deducted from the sick leave accumulated. Upon retirement, any employee having accumulated sick leave is eligible to receive a cash gratuity payment. The payment amount is a percentage of accumulated sick leave based on years of service. The City has committed to fully funding this future benefit over the years of the employees' current service. As at December 31, 2011, \$488,516 (2010 - \$450,785) has been accrued by the City to cover this obligation.

Contracts between the City and members of its management team establish a sick leave bank of 1086 days for managers which provides full pay for any management employee from onset of illness until coverage commences under long term disability insurance. As at December 31, 2011, \$331,782 (2010 - \$322,119) has been accrued by the City to cover this obligation.

6. LONG-TERM DEBT AND CAPITAL LEASE OBLIGATIONS

	Balance, beginning of year	Additions	Payment of Principal	Actuarial Adjustment	Balance, end of year
General #1863	\$ 457,994	\$ -	\$(41,645)	\$(2,039)	\$ 414,310
General #1887	70,000	-	(3,496)	(33)	66,471
Sewer #1556	109,312	-	(6,495)	(4,085)	98,732
Total MFA debt	637,306	-	(51,636)	(6,157)	579,513
General capital lease obligations	439,178	46,556	(141,170)	(9,803)	334,761
Total long-term debt	<u>\$1,076,484</u>	<u>\$ 46,556</u>	<u>\$(192,806)</u>	<u>\$(15,960)</u>	<u>\$ 914,274</u>

The requirements for future repayments of principal on existing MFA debt for the next five years are estimated as follows:

	General Capital	Sewer Capital	Total Capital
2012	\$ 45,140	\$ 6,495	\$ 51,635
2013	45,140	6,495	51,635
2014	45,140	6,495	51,635
2015	45,140	6,495	51,635
2016	45,140	6,495	51,635
	<u>\$ 225,700</u>	<u>\$ 32,475</u>	<u>\$ 258,175</u>

THE CORPORATION OF THE CITY OF GRAND FORKS
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (Continued)
As At December 31, 2011

6. LONG-TERM DEBT AND CAPITAL LEASE OBLIGATIONS (continued)

The requirements for future repayments of principal on existing capital lease obligations for the next five years are estimated as follows:

2012	\$ 108,970
2013	98,343
2014	89,113
2015	47,673
2016	<u>2,517</u>
Total minimum lease payments	346,616
Less amount representing interest	<u>11,855</u>
	<u>\$ 334,761</u>

7. TANGIBLE CAPITAL ASSETS

	2011			2010
	Cost	Accumulated Amortization	Net Book Value	Net Book Value
General Capital Fund				
Land - infrastructure	\$ 1,368,648	\$ -	\$ 1,368,648	\$ 1,374,638
Land - for resale	183,607	-	183,607	183,607
Buildings	5,824,633	2,207,400	3,617,233	3,675,029
Engineering structures	19,178,716	8,429,678	10,749,038	10,808,658
Machinery and equipment	1,453,585	912,732	540,853	490,890
Equipment fleet - emergency	1,081,066	551,798	529,268	574,478
Equipment fleet - public works	<u>3,435,775</u>	<u>1,843,621</u>	<u>1,592,154</u>	<u>1,689,188</u>
	32,526,030	13,945,229	18,580,801	18,796,486
Waterworks Utility Capital Fund	6,949,812	3,726,917	3,222,895	3,347,225
Electrical Utility Capital Fund	2,221,015	1,484,373	736,642	769,811
Sewer Utility Capital Fund	<u>7,337,812</u>	<u>3,164,753</u>	<u>4,173,059</u>	<u>4,076,883</u>
Total tangible capital assets	<u>\$49,034,669</u>	<u>\$22,321,272</u>	<u>\$26,713,397</u>	<u>\$26,990,407</u>

THE CORPORATION OF THE CITY OF GRAND FORKS
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (Continued)
As At December 31, 2011

8. FEDERAL GAS TAX GRANT

Gas Tax funding is provided by the Government of Canada. The use of the funding is established by a funding agreement between the City and the Union of British Columbia Municipalities. Gas Tax funding may be used towards designated public transit, community energy, water, wastewater, solid waste and capacity building projects, as specified in the funding agreements.

	2011	2010
Opening balance	\$ 799,719	\$ 581,597
Amount received in the year	212,698	212,717
Interest earned	11,237	5,405
Less amount spent on eligible projects	<u>(12,108)</u>	<u>-</u>
Closing balance of unspent funds	<u>\$ 1,011,546</u>	<u>\$ 799,719</u>

9. OPERATING FUND EQUITY

	2011	2010
General operating fund	\$ 165,275	\$ 494,717
Electrical utility operating fund	1,235,212	847,553
Sewer utility operating fund	<u>(422,224)</u>	<u>(256,276)</u>
Water utility operating fund	<u>409,600</u>	<u>430,315</u>
Operating fund equity at year end	<u>\$ 1,387,863</u>	<u>\$ 1,316,307</u>

10. RESERVE FUND CONTINUITY

	Balance Beginning of Year	Purchases	Transfers (to) from Other Funds	Sales	Interest Earned	Balance End of Year
Capital reserve	\$ 278,788	\$ -	\$ -	\$ -	\$ 3,724	\$ 282,512
Equipment replacement	497,201	(23,250)	59,044	20,550	6,272	559,817
Land sale	402,918	-	-	298,750	17,870	719,538
Tax sale land	59,251	-	-	-	796	60,047
Cash in lieu of parking	16,447	-	-	-	221	18,668
Slag sale	1,029,734	-	-	269,940	17,983	1,317,657
	<u>\$ 2,284,339</u>	<u>\$(23,250)</u>	<u>\$ 59,044</u>	<u>\$ 589,240</u>	<u>\$ 46,866</u>	<u>\$ 2,956,239</u>

THE CORPORATION OF THE CITY OF GRAND FORKS
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (Continued)
As At December 31, 2011

11. EQUITY IN TANGIBLE CAPITAL ASSETS

Equity in Tangible Capital Assets (TCA) represents the net book value of total capital assets less long-term obligations assumed to acquire those assets. The change in consolidated equity in tangible capital assets is as follows:

	2011	2010
Equity in TCA, beginning of year	\$25,913,921	\$22,904,365
Add:		
Capital acquisitions	998,475	4,797,663
Debt principal repayments	192,806	145,914
Actuarial adjustment	15,960	5,963
Less:		
Disposition of Capital Asset at NBV	(16,749)	(239,675)
Assets purchased funded by debt	(46,556)	(266,775)
Amortization	(1,258,734)	(1,433,537)
Equity in TCA, end of year	<u>\$25,799,123</u>	<u>\$25,813,921</u>
Represented by:		
General capital fund	\$17,765,259	\$17,829,314
Electrical utility capital fund	736,642	769,811
Sewer utility capital fund	4,074,327	3,967,571
Water utility capital fund	<u>3,222,895</u>	<u>3,347,225</u>
Capital fund equity at year end	<u>\$25,799,123</u>	<u>\$25,813,921</u>

12. MUNICIPAL PENSION PLAN

The City and its employees contribute to the Municipal Pension Plan (the plan), a jointly trustee pension plan. The Board of Trustees, representing plan members and employers, is responsible for overseeing the management of the pension plan, including investment of the assets and administration of benefits. The pension plan is a multi-employer contributory pension plan. Basic pension benefits provided are defined. The plan has about 173,000 active members and approximately 63,000 retired members. Active members include approximately 35,000 contributors from local governments.

Every three years an actuarial valuation is performed to assess the financial position of the plan and the adequacy of plan funding. The most recent valuation as at December 31, 2009 indicated an unfunded liability of \$1,024 million for basic pension benefits. The next valuation was as at December 31, 2012 with results available in 2013. Defined contribution plan accounting is applied to the plan as the plan exposes the participating entities to actuarial risks associated with the current and former employees of other entities, with the result that there is no consistent and reliable basis for allocating the obligation, plan assets and cost to individual entities participating in the plan.

The City's employer contributions to the plan in the fiscal year were \$243,909 (2010 - \$216,276).

THE CORPORATION OF THE CITY OF GRAND FORKS
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (Continued)
As At December 31, 2011

13. SALE OF SERVICES

	2011	2010
Garbage collection and RDKB landfill contract	\$ 168,227	\$ 164,625
Cemetery	37,903	20,914
Airport (net of cost of fuel sold)	19,837	24,555
Transportation custom work orders	39,764	68,404
Environmental development	11,654	2,550
Campground	29,737	31,650
Sundry	2,224	2,900
Slag	269,940	261,193
Electrical utility user and connection fees	3,834,378	3,386,751
Sewer utility user and connection fees	719,424	635,626
Waterworks utility user and connection fees	722,601	696,852
	<u>\$ 5,855,689</u>	<u>\$ 5,344,020</u>

14. EXPENDITURES BY OBJECT

	2011	2010
Goods and services	\$ 5,211,618	\$ 4,724,866
Interest and finance charges	37,432	35,133
Salaries, wages and benefits	3,276,645	3,061,218
Amortization	1,258,734	1,433,537
Gain on disposal	(305,994)	(55,573)
	<u>\$ 9,478,435</u>	<u>\$ 9,199,181</u>

15. COLLECTION FOR OTHER GOVERNMENTS

The City collected and remitted the following taxes on behalf of other Governments. These are not included in the City's financial statements.

	2011	2010
Provincial Government - School Taxes	\$ 1,561,547	\$ 1,522,908
Provincial Government - Police Tax Levy	189,760	175,387
British Columbia Assessment Authority	46,666 ✓	47,182
Regional Hospital Districts	170,542 ✓	115,655
Municipal Finance Authority	124	120
Regional District of Kootenay Boundary	1,251,856 -	1,126,282
	<u>\$ 3,220,495</u>	<u>\$ 2,987,534</u>

THE CORPORATION OF THE CITY OF GRAND FORKS
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (Continued)
As At December 31, 2011

16. TRUST FUNDS

Funds held in trust and administered by the City are as follows:

	2011	2010
Assets		
Cash	\$ 140,682	\$ 132,540
Due from (to) the General Operating Fund	(405)	1,272
	<u>\$ 140,277</u>	<u>\$ 133,812</u>
Trust Fund Balances		
Cemetery care	\$ 130,595	\$ 125,188
Employee assistance program	9,682	8,624
	<u>\$ 140,277</u>	<u>\$ 133,812</u>

Trust funds are not included in the City's financial statements.

17. RECONCILIATION TO BUDGET

	2011	2010
Annual surplus	\$(1,351,350)	\$ 2,323,200
Debt principal repayments	(251,900)	(250,700)
Purchase of tangible capital assets other than by debt	(2,653,500)	(5,625,000)
Budgeted transfer from (to) reserve/accumulated surplus	1,286,750	490,000
Non-cash item - amortization	1,500,000	1,312,500
Debt proceeds	<u>1,470,000</u>	<u>1,750,000</u>
	<u>\$ -</u>	<u>\$ -</u>

18. COMMITMENTS AND CONTINGENT LIABILITIES

Contingent Liabilities

The City, as a member of the Regional District of Kootenay Boundary, is jointly and severally liable for the future capital liabilities of the Regional District.

The loan agreements with the Municipal Finance Authority provide that if the Authority does not have sufficient funds to meet its payments and obligations, it shall make payments from the debt reserve fund which is in turn established by a similar debt reserve fund of the City and all other borrowing participants. If the debt reserve fund is deficient, the Authority's obligations become a liability of the Regional District, and may become a liability of the participating municipalities.

THE CORPORATION OF THE CITY OF GRAND FORKS
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (Continued)
As At December 31, 2011

18. COMMITMENTS AND CONTINGENT LIABILITIES (continued)

Reciprocal Insurance Exchange Agreement

The City is a subscribed member of the Municipal Insurance Association of British Columbia (The "Exchange") as provided by Section 3.02 of the Insurance Act of the Province of British Columbia. The main purpose of the Exchange is to pool the risks of liability so as to lessen the impact upon any subscriber. Under the Reciprocal Insurance Exchange Agreement, the City is assessed a premium and specific deductible for its claims based on population. The obligation of the City with respect to the Exchange and/or contracts and obligations entered into by the Exchange on behalf of its subscribers in connection with the Exchange are in every case several, not joint and several. The City irrevocably and unconditionally undertakes and agrees to indemnify and save harmless the other subscribers against liability losses and costs which the other subscriber may suffer.

Contractual Obligations

The City has contracted with the Regional District of Kootenay Boundary to provide Building and Plumbing Inspection services. Under the contract the City is obliged to pay the Regional District a requisition based on various components calculated annually and the Regional District is obliged to remit all fees collected on behalf of the City.

Property Held for Redevelopment

The City holds real property which it intends to offer for sale in the future under terms compatible with its development plans.

19. COMPARATIVE FIGURES

Certain comparative figures have been reclassified to conform with the current year's presentation.

THE CORPORATION OF THE CITY OF GRAND FORKS
SCHEDULE - SEGMENTED INFORMATION
For the Year Ended December 31, 2011

		General and Reserve	Electrical Utility	Water Utility	Sewer Utility	Total 2011	Total 2010
REVENUE							
Property taxes	\$	2,613,462	\$	-	\$	6,041	\$ 2,464,571
User fees and charges	-	-	3,834,378	722,601	719,424	5,276,403	4,769,229
Other revenue	1,187,382	-	-	-	4,197	1,191,579	1,132,206
Grants - operating	728,769	-	-	10,000	-	738,769	569,823
Grants - capital	280,837	-	-	-	-	280,837	2,820,472
		4,810,450	3,834,378	732,601	729,662	10,107,091	11,756,301
EXPENSES							
Salaries and benefits	2,020,165		483,774	370,072	402,634	3,276,645	3,061,218
Goods and services	1,850,540		25,307	321,459	276,673	2,473,979	2,392,349
Purchased services	-		2,737,639	-	-	2,737,639	2,332,517
Debt interest	31,260		-	-	6,172	37,432	35,133
Amortization	936,079		33,169	186,114	103,372	1,258,734	1,433,537
Gain on disposal	(305,994)		-	-	-	(305,994)	(55,573)
		4,532,050	3,279,889	877,645	788,851	9,478,435	9,199,181
ANNUAL SURPLUS (DEFICIT)		\$ 278,400	\$ 554,489	\$ (145,044)	\$ (59,189)	\$ 628,656	\$ 2,557,120

The Corporation of the City of Grand Forks
Long Term Debt
for the year ended December 31, 2011

A. DEBENTURES											
Date of Issue	Bylaw	Purpose	Maturity Dates	Original Debenture Debt	Outstanding end of 2010	Debt Advanced during 2011	Interest paid in 2011	Principal Retirements 2011	Actuarial Adjustments 2011	Long Term Debt December 31, 2011	Interest Rates
October 13, 2009	1863	Road System Improvements	2009 - 2019	\$ 500,000	\$ 457,994	\$ -	\$ 25,119	\$ 41,645	\$ 2,039	\$ 414,310	4.13%
June 28, 2010	1887	Subdivision	2010 - 2025	70,000	70,000	-	3,226	3,496	33	66,471	3.73%
March 24, 1999	1556	Ruckle Sewer Extension	1999 - 2019	195,944	109,312	-	6,680	6,495	4,085	98,731	4.53%
Total Debenture Debt				765,944	637,306	-	35,025	51,637	6,157	579,512	
B. CAPITAL LEASES AND CONDITIONAL SALES AGREEMENT TO FUND EQUIPMENT ACQUISITIONS											
General Capital Fund											
October 2, 2009	n/a	OM Photocopiers	2009 - 2014	26,349	20,347	-	362	5,077	(97)	15,367	1.25%
June 9, 2009	n/a	IBM DS3300 Storage Array Dual	2009 - 2014	23,983	16,944	-	298	4,653	(76)	12,368	1.25%
October 1, 2009	n/a	544K Loader	2009 - 2014	178,145	134,646	-	2,389	34,384	(511)	100,773	1.25%
April 19, 2007	n/a	CanCADD Plotter/Printer/Copier	2007 - 2012	29,975	8,738	-	88	6,700	1,276	762	5.25%
May 19, 2007	n/a	2007 Sterling with Elgin Sweeper	2007 - 2012	186,715	57,712	-	611	41,672	8,103	7,937	5.00%
September 19, 2007	n/a	Pitney Bowes Folder Insert	2007 - 2012	18,775	7,137	-	83	4,194	1,049	1,894	5.25%
November 25, 2010	n/a	2011 HR42 Terex Electrical Line Truck	2010 - 2015	196,775	193,654	-	3,526	37,863	59	155,733	2.00%
February 24, 2011	n/a	2010 Dodge Caravan	2011 - 2016	21,200	-	21,200	331	3,385	-	17,815	2.00%
April 28, 2011	n/a	IBM APPV Server	2011 - 2016	15,348	-	15,346	189	1,963	-	13,383	2.00%
April 28, 2011	n/a	IBM Backup Server	2011 - 2016	10,010	-	10,010	123	1,281	-	8,729	2.00%
Total Capital Lease and Conditional Sales Agreement Debt				707,273	439,178	46,556	8,000	141,170	9,803	334,761	
Total Long Term Debt				\$ 1,473,217	\$ 1,076,484	\$ 46,556	\$ 43,025	\$ 192,807	\$ 15,960	\$ 914,274	

The Corporation of the City of Grand Forks
Schedule showing the remuneration and expenses paid to or on behalf of each employee
for the year ended December 31, 2011
Financial Information Regulation (Sections 1(1)e, 6(2)a to 6((6))

1. Elected Officials

<u>Name</u>	<u>Position</u>	<u>Remuneration</u>	<u>Expenses</u>	<u>Total</u>
Joy Davies	Councillor	15,176	5,343	20,519
Robert Kendel	Councillor	607	334	941
Neil Krog	Councillor	607	-	607
Chris Moslin	Councillor	15,176	5,151	20,328
Patrick O'Doherty	Councillor	607	334	941
Gene Robert	Councillor	15,176	3,425	18,602
Gary Smith	Councillor	607	-	607
Brian Taylor	Mayor	21,044	5,515	26,560
Christine Thompson	Councillor	15,176	5,357	20,533
Michael Wirischagin	Councillor	15,783	3,400	19,183
Cheryle Wyers	Councillor	15,783	3,230	19,014
Total: Elected Officials		<u>115,744</u>	<u>32,089</u>	<u>147,833</u>

2. Other Employees

<u>Name</u>	<u>Position</u>	<u>Remuneration</u>	<u>Expenses</u>	<u>Total</u>
Cecile Amott	Deputy CAO / Chief Financial Officer	103,683	10,002	113,685
Sasha Bird	Manager of Technical Services	88,282	1,382	89,664
Lynne Burch	Chief Administrative Officer / Approving Officer	114,063	4,898	118,961
Dean Chapman	Sewer & Water Utility Coordinator	78,037	975	79,012
Len Federico	Utility Operator Level 2	78,376	2,279	80,656
William Harp	Electrical Lineman	96,197	-	96,197
Diane Heinrich	Corporate Officer	80,574	3,583	84,157
Dale Heriot	Deputy Fire Chief	84,374	2,346	86,720
Wayne Kopan	Manager of Environment and Building Construction	89,773	83	89,855
Blair MacGregor	Fire Chief	93,194	1,553	94,747
Kenneth Makortoff	Sewer & Water Utility Operator Level 2	75,029	217	75,246
Gary Onions	Electrical Coordinator	97,654	179	97,833
Earl Salamandyk	Utility Operator Level 2	77,106	2,254	79,360
Rick Weber	Electrical Lineman	95,926	312	96,237
Other 32 employees (Under \$75,000)		1,313,824	8,847	1,322,670
Total: Other Employees		<u>2,566,091</u>	<u>38,908</u>	<u>2,604,999</u>

Subtotal: All Remuneration

2,681,835

3 Reconciliation

Total Remuneration	2,681,835	
Reconciling Items: (Employer paid benefits and timing of accruals)		
Wages and employee benefits - Note 14 Financial Statements	3,276,645	629,857
Wages and employee benefits - Capital	35,047	19%
Total Remuneration	<u>3,311,692</u>	<u>3,311,692</u>

The Corporation of the City of Grand Forks
Schedule of suppliers of goods and services
for the year ended December 31, 2011
Financial Information Regulation (Section 1 (1) f & 7)

1. Alphabetical list of suppliers who received aggregate payments exceeding \$25,000		
<u>Supplier name</u>		
As Attached		\$9,567,122
2. Consolidated total paid to suppliers who received aggregate payments of \$25,000 or less		1,318,431
3. Payments to suppliers for grants and contributions exceeding \$25,000		0
Subtotal: All payments for goods, services, grants and contributions		10,885,553
Reconciling Items	Taxes collected and amounts paid to other Governments	- 2,135,567
	Debt payments	- 248,265
	Payments made to authorities for employee benefits and deductions	- 1,416,648
	Accruals	- 157,245
	GST / HST included in payments to suppliers	- 653,116
	Capital Expenditures net of HST rebate	- 998,474
	Wages and Benefits Capitalized & Included above	35,047
	Employee expenses (removed from supplier payments)	78,149
	Tax and utility billing refunds	- 45,406
	Other	- 132,409
		- 5,673,935
Net payments for goods, services, grants and contributions		5,211,618
Total Operations Expenditures in year for operations (Note 14 of Audited Financial Statements)		5,211,618
Variance		\$ 0

The Corporation of the City of Grand Forks
Alphabetical list of suppliers who received aggregate payments exceeding \$25,000
for the year ended December 31, 2011
Financial Information Regulation (Section 1 (1) f & 7)

ABH CAR SALES LTD.	48,832
ALPINE (INTERIOR)	84,598
ARGOSY CONSTRUCTION GROUP INC.	470,698
B.C. ASSESSMENT AUTHORITY	46,826
BOUNDARY MUSEUM SOCIETY	75,060
BRITISH COLUMBIA LIFE & CASUALTY COMPANY	34,557
CANADA REVENUE AGENCY	33,684
CITY OF NELSON	37,823
CU CREDIT c/o CUETS	82,373
CUPE LOCAL 4728	32,267
DAK COMPUTER SERVICES	35,061
DAVE DALE INSURANCE LTD.	80,867
ELITE ROOFING LTD.	40,992
FORTIS BC	1,197,978
FORTIS BC INC	1,955,272
GRAND FORKS ART GALLERY	128,723
GRAND FORKS JANITORIAL SERVICES	44,675
GRAND FORKS VOLUNTEER FIREFIGHTERS ASSOCIATION	64,033
GUILLEVIN INTERNATIONAL INC.	50,423
INSURANCE CORP. OF B.C.	38,825
KOOTENAY BOUNDARY REGIONAL	29,829
MARTECH ELECTRICAL SYSTEMS	147,991
MINISTRY OF FINANCE REAL PROPERTY TAXATION BRANCH	632,268
MUNICIPAL FINANCE AUTH.	167,195
MUNICIPAL INSURANCE	33,052
MUNICIPAL PENSION PLAN	435,270
OAKCREEK GOLF & TURF INC.	29,059
PACIFIC APEX	45,133
PACIFIC BLUE CROSS	106,848
PHOENIX MARINE SERVICES INC.	52,192
PICA ENGINEERING	53,127
POWER PAVING LTD.	47,854
RECEIVER GENERAL CANADA	722,098
REDI ELECTRIC	25,099
REG.DIST. KOOTENAY BOUNDARY	1,533,676
REVENUE SERVICES OF BRITISH COLUMBIA	39,850
SCHOOL DISTRICT #51 (BOUNDARY)	85,543
SEQUOIA FUELS	52,720
SPRING FUEL DISTRIBUTORS INC	101,666
TELUS COMMUNICATIONS (B.C) INC.	30,770
URBAN SYSTEMS LTD.	267,397
VADIM COMPUTER MANAGEMENT GROUP LTD.	40,811
VIMAR EQUIPMENT LTD.	41,678
VODA COMPUTER SYSTEMS LTD	46,306
WEST KOOTENAY BOUNDARY REGIONAL HOSPITAL	141,105
WORKERS COMPENSATION BOARD	45,759
XEROX CANADA LTD.	29,262
	<hr/>
	9,567,122

The Corporation of the City of Grand Forks
Consolidated Statement of Changes in Capital Fund Balances
for the year ended December 31, 2011
Financial Information Regulation (Section 3 (4))

	Actual 2011	Actual 2010
Revenue		
Donations from groups and individuals	\$ -	\$ 3,185
Senior government grants - Capital	277,638	2,820,572
	<u>277,638</u>	<u>2,823,757</u>
Transfer from Development Cost Charges	-	-
Transfer from Other Restricted Revenues	-	-
	<u>277,638</u>	<u>2,823,757</u>
Expenditures		
General government	963,337	3,795,224
Utility services	35,136	1,002,442
	<u>998,473</u>	<u>4,797,666</u>
Change in Financial Assets	(720,835)	(1,973,909)
Capital Funding from Reserves	<u>58,486</u>	<u>715,959</u>
Expenditures funded by Debt or Operating Surplus	(662,349)	(1,257,950)
Capital loan debt incurred	21,200	266,775
Transfers from (to) Surplus	641,149	991,175
Increase (Decrease) in Capital Fund Balances	<u>-</u>	<u>-</u>
Capital Fund Balances - Beginning of Year	<u>-</u>	<u>-</u>
Capital Fund Balances (Due to Operating Funds) - End of Year	<u>\$ -</u>	<u>\$ -</u>

The Corporation of the City of Grand Forks

Statement of Severance Agreements

There were **no** severance agreements made between The Corporation of the City of Grand Forks and its non-unionized employees during the fiscal year 2011.

** Prepared under the Financial Information Regulation, Schedule 1, subsection 6(8)*



Phoenix Mountain Alpine Ski Society
Box 2428, Grand Forks, BC V0H 1H0 Canada
Office phone: 250-442-5870 • Mountain phone: 250-445-6565 • Fax: 250-442-5090 • skiphoenix@gmail.com

June 20, 2012

Attention: Lynne Burch

Dear Grand Forks City Councilors;

It is our intention to operate a Beer Garden at the James Donaldson Park during the concert that is part of the Canada Day celebrations in Grand Forks. This activity has a goal of attracting more ticket sales to help cover the cost of the performance and to fundraise and bring community awareness to the Phoenix Mountain group.

We respectfully request permission to obtain a Special Occasion Liquor License in order to operate the Beer Garden at James Donaldson Park for July 1st 2012 from the hours of 6pm until 11pm. Your approval is necessary for this event.

We will provide certificate of insurance for the event, and the GFI Committee has communicated their cooperation as well. There will be appropriate fencing and security.

Please direct correspondence for this event c/o Susan Harris at CIBC – 7310 2nd Street, Grand Forks (mailing address PO Box 670, Grand Forks, BC V0H 1H0).

Thank you,

(Susan Harris 250-442-2181 xt 222 or cell 250-584-4626)

Per

Phoenix Mountain Alpine Ski Society

Canada Day Committee Meeting Minutes Jun 13, 2012

Canada Day Theme 2012: “Diamond Jubilee”

Attending: Anna Lactin, Wendy Butterfield, Susan Harris, Chris Ann Gilmore, Beverly Osachoff, Zak Waterlow, Preet _____,

CC: Lynn Burch, CAO, City of Grand Forks, Wendy McCulloch GM, CFB, Sarah Winton, CFB

Diamond Jubilee will be honored by:

1. Having River’s Edge Theatre member, Christy Luke, play ‘Queen’ in the parade.
Anna will get Christy in touch with Parade Committee.
2. Having a ‘Fascinator’ (crazy bonnet) contest after the opening ceremonies at Gyro Park. The fascinator contest will be included in Canada Day advertising. Anyone can enter. They can make or buy their fascinators. ‘Queen’ Christy Luke will be the judge for the contest. We have the following prizes secured:
 - 1st prize - \$50 gift certificate from BUY LOW FOODS
 - 2nd prize - \$25 gift certificate from EXTRA FOODS
 - 3rd prize - \$10 gift certificate from JOGAS ESPRESSO CAFE

4. Parade:

- Susan will create poster for Parade recruitment.
- Community Futures will print posters for Parade recruitment.
- The Gazette & the Sentinel have agreed to donate advertisement space for parade recruitment.
- Anna** will have posted to CF & Chamber websites + Facebook & twitter

5. Gyro Park:

- Elks Pancake Breakfast will start at 7:00 am in Overwaitea parking lot.
- Farmer’s Market will set up on 5th St. starting at 8:00 am
- Artisans will set up on Art Gallery grounds starting at 8:00 am
- All vendors must be set up by 9:30 am.
- Vendors at Gyro park will pay a \$10 vendors fee. This fee will go towards the Music - Event in James Donaldson Park.
- Will need to rent porta potties – place behind library. – Anna will arrange
- Entertainment has been arranged.
- Chris Ann will donate helium balloons at Gyro park. Parade Committee clowns will - pass them out. Need a balloon runner - ?
- Advertisement to go out to media, websites and social media Friday, Jun 15.
- Email poster details to Susan: susan.harris@nethop.net

6. James Donaldson Event:

- Zak provided a poster for the James Donaldson Music event.
- Anna will print posters at Community Futures. Zak will distribute.
- Live (Vancouver-based) bands secured: - Ladyhawk

- For Pier Vengeance Trio
- Coldwater Road
- Jason & The Diatonics, and guests
- Entrance Fees will be \$10 to \$50 per ticket for entrance. Proceeds will go towards the music event.
- Anna approached 7 local businesses in regards to sponsorship of the music event. We have received an agreement to sponsor from CIBC and Credit Union so far. This has reduced the entrance fees to the figures stated above.
- Sponsors will be included in all advertising. Advertising to be incorporated into the main Canada Day ad.

7. Beer Gardens / Concessions:

- Susan has secured Phoenix Ski Hill Society to run the beer gardens and The Border Bruins to run the concession stand.
- There will be only the one food vendor at the Music Event.
- Liability insurance will be paid from beer garden / concession profits.
- The profits will be split 50/50 after all expenses are paid with the music event.
- The 2 organizations will be highlighted in our advertisements.

8. Open Discussion:

9. Next Meeting Date:

- Wed, Jun 20, 2012 –
Email meeting.

TASK LIST FOR MEETINGS SCHEDULED FOR JUNE 11TH, 2012

ISSUE	ASSIGNED	COMPLETED
REGULAR MEETING OF COUNCIL		
Recommendations From Staff for Decisions:		
<p>a) Chief Administrative Officer's Report – Strategic Plan Goal Action RESOLVED THAT THE CHIEF ADMINISTRATIVE OFFICER'S REPORT DATED JUNE 5TH, 2012, REGARDING THE ACTION, REQUIRING "STAFF TO EVALUATE TAX INCENTIVE BYLAWS IN OTHER MUNICIPALITIES FOR FIT FOR THE CITY AND REPORT BACK TO COUNCIL BY THE END OF JUNE, 2012", AS OUTLINED IN THE CORPORATE STRATEGIC PLAN 2012-2014, BE RECEIVED, AND REFERRED TO THE ECONOMIC DEVELOPMENT ADVISORY COMMITTEE FOR FURTHER REVIEW AND DISCUSSION WITH DOWNTOWN PROPERTY OWNERS, AND REPORT BACK TO COUNCIL LATER THIS YEAR.</p>	Lynne/Diane	Done
Summary of Information Items:		
<p>c) Sarah Unruh of 2012 Boundary Ladies Fastball Tournament - Requesting permission to sell liquor at Angus MacDonald Park for Fastball Tournament June 23rd to 24th, 2012. RESOLVED THAT COUNCIL APPROVE THE ISSUING OF A SPECIAL OCCASION LIQUOR LICENSE TO THE BOUNDARY LADIES FASTBALL ORGANIZATION FOR THE TWO DAY EVENT FROM JUNE 23RD TO 24TH, 2012, AT THE ANGUS MACDONALD PARK SUBJECT TO THE BOUNDARY LADIES FASTBALL ORGANIZATION OBTAINING 3RD PARTY (PARTY ALCOHOL) LIABILITY INSURANCE, NAMING THE CITY OF GRAND FORKS AS AN ADDITIONAL INSURED ON THAT POLICY FOR THE TWO DAY EVENT; ALL LIQUOR PROVIDERS TO HOLD A SERVE-IT-RIGHT LICENSE CERTIFICATE; AND ICBC "DRINKING AND DRIVING" WARNING POSTERS TO BE DISPLAYED.</p>	Diane	Done
<p>d) Grand Forks Flying Association COPA Flight 62 Insurance Coverage for the Grand Forks Flying Association - For the Grand Forks Flying Association "Airport Appreciation Day Fly-In" on August 26th, 2012. RESOLVED THAT COUNCIL AGREES TO OFFICIALLY SPONSOR AN AIRPORT APPRECIATION DAY FLY IN ON AUGUST 26TH, 2012, AS OUTLINED IN THE CORRESPONDENCE FROM THE GRAND FORKS FLYING ASSOCIATION COPA (CANADIAN OWNERS AND PILOTS ASSOCIATION) FLIGHT 62, TO HOLD AN AIRPORT APPRECIATION DAY FLY-IN AT THE GRAND FORKS MUNICIPAL AIRPORT.</p>	Wayne/Diane	In Progress
Late Items:		
<p>RESOLVED THAT THE MAYOR WRITE A LETTER OF SUPPORT TO MAYOR LAWRENCE D. CHERNOFF, AS CHAIR FOR THE WEST KOOTENAY REGIONAL AIRPORT ADVISORY COMMITTEE, WITH REGARD TO WEST JET SERVICES COMING TO THE WEST KOOTENAY REGION.</p>	Diane	Done
QUESTIONS FROM THE PUBLIC & THE MEDIA:		

THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : **June 12, 2012**

TOPIC : **Interest Payable for Late-Comer Agreements**

PROPOSAL : **Bylaw to Establish the Interest Payable for Late-Comer Agreements
In Accordance with Section 939 of the Local Government Act**

PROPOSED BY : **Chief Administrative Officer**

SUMMARY:

As development occurs within municipal boundaries, there are times when the extension of services such as water and sewer services are required, that will serve land other than the land being developed. Requiring a developer to pay for the entire extended service, knowing that in the future there are other adjoining lands that may benefit from the provided services without having to pay to have the service extended does not seem fair. A mechanism to allow for the developer to front the cost of extending the service and to recoup some of this cost from the owners of benefiting properties as they develop in the future is found in the Local Government Act, Section 939, an excerpt copy which is attached for reference. We refer to these payments as "Late-Comer" payments.

While this legislation has been available to municipalities for the past 30+ years, the City of Grand Forks has not had the occasion to utilize it. With the new construction of the Silver Kettle Development, water and sewer services were required to be extended at the developer's cost. However there are vacant lands to the south that may one day be developed and could connect to these services now that Silver Kettle Development has installed them.

The essence of the late-comer agreement involves the extension of the utility service being installed at the developers cost, the determination of the proportion of the cost of providing the service that is deemed to be excess or extended, the determination of which part of the extended service that is considered to benefit lands other than those of the developer, and to determine an amount which will be returned to the developer when the benefitting lands are developed in the future. This arrangement is enshrined in what is known as a "Late-Comer Agreement". In accordance with the legislation, interest is payable on charges determined by "Late-Comer Agreements, and in accordance with Section 939, this interest rate must be established by bylaw.

Bylaw No. 1934 has been drafted to outline this proposed rate of interest, for "Late-Comer" Agreements. The bylaw provides that interest at a rate equal to prime as established by the Grand Forks & District Savings Credit Union from time to time, shall be payable and calculated annually for the determined "Late-Comer" agreement term. Bylaw No. 1934 is being presented to Council for three readings at this time.

Staff continues to work with Silver Kettle Developments on an appropriate "Late-Comer Agreement" for the excess or extended services. Once the agreement has been finalized, and the developer's engineer has signed off and forwarded the drawing of the extended service portion, the agreement will

be presented to Council for their endorsement. In the meantime, Bylaw No. 1934 is being presented to Council for consideration at this time.

STAFF RECOMMENDATIONS:

Option 1: Council determines to give Bylaw No. 1934, first, second and third reading.

OPTIONS AND ALTERNATIVES:

Option 1: Council determines to give Bylaw No. 1934, first, second and third reading: This option will provide for the "Late-Comer Agreement" to be developed within the parameters of the legislation.

Option 2: Council resolves receive this report, and presented bylaw for information. This option would reflect Council's position that they are not interested in proceeding with the "Late-Comer Agreement".

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The advantage to this option is that Council is preparing the ground rules so to speak for the Late-Comer Agreement between the developer and the City. These agreements are beneficial as they signal to the development community that the City is willing to work with them, and while there is no intention for the City to subsidize development, there is also no intention that the developer will be stuck with costs those others will eventually benefit from. This report is the subject of the required bylaw to establish the rate of interest payable on extended service which forms the basis of the "Late Comer Agreement". The bylaw is required prior to the finalization of the "Late-Comer Agreement". There is very little that could be considered negative about this bylaw. It simply establishes an interest rate payable on the extended service.

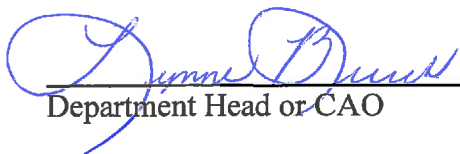
Option 2: The disadvantage to this option is that this "Late-Comer Agreement or any future "Late-Comer Agreements" will not be able to be completed. There is no risk to proceeding with the bylaw, as the interest payable resulting from this bylaw will be collected from the developer of benefitting properties and paid to the signatory developer who installed the extended services at sometime in the future.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

There is no direct cost to the City for proceeding with the bylaw. There are some administrative indirect costs, such as Staff time and legal advice in preparing and negotiating the "Late-Comer Agreement".

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

Authority to adopt the Interest Payable for Late-Comer Agreements Bylaw comes from Section 939 of the Local Government Act.



Department Head or CAO



Reviewed by Chief Administrative Officer

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1934

A Bylaw To Establish A Rate of Interest Payable For Late-Comer Agreements

WHEREAS Council may, by bylaw, pursuant to Section 939 require a developer to provide excess or extended services, in which case pursuant to Section 939 (8) of the *Local Government Act* it must establish a rate of interest payable for "Late-Comer" Agreements;

AND WHEREAS Council has deemed it necessary to establish this rate of interest, by bylaw;

NOW THEREFORE Council for the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS**, as follows:

1. If an owner of land is required to pay all or part of the costs of excess or extended services as a condition of subdivision or development approval, (Late-Comer Agreement), interest at a rate equal to prime as established by the Grand Forks & District Savings Credit Union, shall be included and calculated annually, payable for the period beginning when the excess or extended services were completed, up to the date that the connection is made or the use begins.
2. That this bylaw may be cited as the "**Interest Payable for Late-Comer Agreements Bylaw No. 1934, 2012**".

Read a **FIRST** time this ____ day of June, 2012.

Read a **SECOND** time this ____ day of June, 2012.

Read a **THIRD** time this ____ day of June, 2012.

FINALLY ADOPTED this ____ day of June, 2012.

Mayor Brian Taylor

Corporate Officer – Diane Heinrich

CERTIFICATE

I hereby certify that the foregoing is a true copy of Bylaw No. 1934, cited as the
"Interest Payable for Late-Comer Agreements Bylaw No. 1934, 2012", as
adopted by Council on the _____ day of _____, 2012.

Corporate Officer of the Municipal Council of the
Corporation of the City of Grand Forks

(Add) Mar 26/88

(Am) Dec 31/04

(Sub) Jan 01/01

- (3.1) Before it is adopted, a bylaw under subsection (1) (a) or (b) that establishes standards or requirements in relation to highways in an area outside a municipality
- (a) must be approved by the minister responsible for the *Transportation Act*, if the regional district provides the services referred to in section 800 (2) (i) [approving officer services], and
 - (b) may be approved by that minister for the purposes of section 13.1 (4) of that Act.

(4) If a local government, an improvement district or greater board operates a community water or sewer system, or a drainage collection or disposal system, the local government may, by bylaw, require that a system referred to in subsection (1) (c) be connected to the local government, improvement district or greater board system, in accordance with standards established in the bylaw.

(5) If there is no community water system, the local government may, by bylaw, require that each parcel to be created by the subdivision have a source of potable water having a flow capacity at a rate established in the bylaw.

(6) As a condition of

- (a) the approval of a subdivision, or
- (b) the issue of a building permit,

a local government may require that the owner of the land provide works and services, in accordance with the standards established in a bylaw under this section, on that portion of a highway immediately adjacent to the site being subdivided or developed, up to the centre line of the highway.

(7) As a condition of the issue of a building permit, a local government may require that the owner of the land provide, on the site being developed, works and services in accordance with the standards established in a bylaw under this section.

(Am) Sep 28/88

(8) Requirements under subsections (6) and (7)

- (a) may only be made insofar as they are directly attributable to the subdivision or development, and
- (b) must not include specific services that are included in the calculations used to determine the amount of a development cost charge, unless the owner agrees to provide the services.

(Am) Sep 28/88

(9) If the owner agrees to provide the services referred to in subsection (8) (b), the calculation of the development cost charge is subject to section 933 (8).

RS1979-290-989; 1985-79-8; 1987-14-45; 1997-25-149; 1999-37-209; 1998-43-312 (B.C. Reg. 43/2000); 2000-7-175; 2004-44-126.

Excess or extended services and latecomer payments

939. (1) For the purposes of this section, “**excess or extended services**” means

- (a) a portion of a highway system that will provide access to land other than the land being subdivided or developed, and
- (b) a portion of a water, sewage or drainage system that will serve land other than the land being subdivided or developed.

(2) A local government may require that the owner of land that is to be subdivided or developed provide excess or extended services.

(3) If an owner, in accordance with a bylaw under section 938, provides a highway or water, sewage or drainage facilities that serve land other than the land being subdivided or developed, this section applies.

(4) If a local government makes a requirement under subsection (2), the cost of providing the excess or extended services must be paid for by

- (a) the municipality or regional district, or
- (b) if the local government considers its costs to provide all or part of these services to be excessive, by the owner of the land being subdivided or developed.

(5) If the owner is required under subsection (4) (b) to pay all or part of the costs of excess or extended services, the municipality or regional district must

- (a) determine the proportion of the cost of providing the highway or water, sewage or drainage facilities that it considers constitutes the excess or extended service,
- (b) determine which part of the excess or extended service that it considers will benefit each of the parcels of land that will be served by the excess or extended service, and
- (c) impose, as a condition of an owner connecting to or using the excess or extended service, a charge related to the benefit determined under paragraph (b).

(Sub) Jan 01/04

(6) If the municipality or regional district pays all or part of the costs of excess or extended services, it may recover costs

- (a) by a charge under subsection (5) (c),
- (b) by a tax imposed in accordance with Division 5 [Local Service Taxes] of Part 7 of the *Community Charter*, other than section 211 (1) of that Act, or
- (c) by fee imposed in accordance with section 363 [imposition of fees and charges] of this Act or section 194 [municipal fees] of the *Community Charter*.

(7) If the owner pays all or part of the costs of excess or extended services, the municipality or regional district must pay the owner

- (a) all the charges collected under subsection (5) (c), if the owner pays all the costs, or
- (b) a corresponding proportion of all charges collected, if the owner pays a portion of the costs.

(8) A charge payable under subsection (5) (c) must include interest calculated annually at a rate established by bylaw, payable for the period beginning when the excess or extended services were completed, up to the date that the connection is made or the use begins.

(Am) Jun 03/10

(9) Subject to subsection (10), charges payable for latecomer connections or use under subsection (5) (c) must be collected during the period beginning when the excess or extended services are completed, up to a date to be agreed on by the owner and the local government and, failing agreement, to a date determined under the *Commercial Arbitration Act*, but no charges are payable beyond 15 years from the date the service is completed.

(Add) Jun 03/10

(10) If there is a phased development agreement under section 905.1 [phased development agreements] that is directly related to the construction and installation of the excess or extended services, no charges are payable beyond 15 years from the date the service is completed or the end of the phased development agreement, whichever is later.

RS1979-290-990; 1987-14-46; 1999-37-210; 2003-52-397 (B.C. Reg. 465/2003); 2006-3-19; 2010-6-122

Completion of works and services

940. (1) All works and services required to be constructed and installed at the expense of the owner of the land being subdivided or developed must be constructed and installed to the standards established in the bylaw under section 938 before the approving officer approves of the subdivision or the building inspector issues the building permit.

(2) As an exception, the approval may be given or the permit issued if the owner of the land

- (a) deposits, with the municipality or regional district, security
 - (i) in the form and amount established in the bylaw, or
 - (ii) if no amount and form is established in the bylaw, in a form and amount satisfactory to the approving officer or building inspector having regard to the cost of installing and paying for all works and services required under the bylaw, and
- (b) enters into an agreement with the municipality or regional district to construct and install the required works and services by a specified date or forfeit to the municipality or regional district the amount secured under paragraph (a).

(Add) Mar 26/88

(3) As an exception, security may not be provided under subsection (2) to a regional district in relation to the construction of a highway unless a designated highways official, as defined in the *Land Title Act*, approves the provision of security for that purpose.

RS1979-290-991; 1985-79-8; 1987-14-47; 1997-25-150.

THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : June 18, 2012

TOPIC : A Bylaw to Amend the City of Grand Forks
Water Regulations and Rates Bylaw No. 1501

PROPOSAL : First, Second and Third Readings Bylaw 1938

PROPOSED BY : Chief Financial Officer

SUMMARY:

The 2012 to 2016 adopted 5 year plan reflects a 4.6% increase in User Fee Collection for Water Rates. Further, Council directed that the Customer, Fixed and Capital Charges remain the same as those charged in 2010 & 2011. Bylaw 1938 reflects these. The Bylaw also intends to amend the Residential (3/4") connection charge to reflect the City's practice of averaging these residential connection charges to avoid residents being treated differently simply because they happen to construct a home on the opposite side of the roadway from where the waterline happens to be located. The connection charges have been averaged to ensure our residents are paying the same no matter what side of the street they live on. All other provisions and rates in the bylaw remain the same.

STAFF RECOMMENDATIONS:

Council gives first, second and third reading to Bylaw No. 1938 .

OPTIONS AND ALTERNATIVES; No specific options are given due to the fact that the revenue increase is as addressed in the 5 year plan.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

The benefit is that the costs of the service are balanced with the required revenue.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

Increasing the fees ensures that this component of the budget is balanced.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

In accordance with the Community Charter, Council may, by bylaw, regulate and control the Water service of the City of Grand Forks and amend rates, terms, and conditions under which water service will be provided and supplied to all users and for the collection of rates for the service provided;



Chief Financial Officer



Reviewed by: Chief Administrative Officer

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO.1938

A Bylaw to Amend the City of Grand Forks Water Regulations and Rates Bylaw No. 1501

WHEREAS in accordance with the Community Charter, Council may, by bylaw, regulate and control the Water service of the City of Grand Forks and amend rates, terms, and conditions under which water service will be provided and supplied to all users and for the collection of rates for the service provided;

NOW THEREFORE, the Council for the Corporation of the City of Grand Forks in open meeting assembled **ENACTS**, as follows:

1. This Bylaw may be cited for all purposes as the “**City of Grand Forks Water Regulations and Rates Amendment Bylaw No. 1938, 2012**”.
2. That Bylaw No. 1501, cited as “City of Grand Forks Water Regulations and Rates Bylaw No. 1501, 1997” be amended by deleting “Schedule B” and replacing it with a new “Schedule B”, which is identified as “Appendix 1” and attached to this bylaw.
3. That this Bylaw shall come into force and effect upon adoption.

Read a **FIRST** time this ____ day of _____, 2012.

Read a **SECOND** time this ____ day of _____, 2012

Read a **THIRD** time this ____ day of _____, 2012

FINALLY ADOPTED this ____ day of _____, 2012

Mayor Brian Taylor

Corporate Officer – Diane Heinrich

CERTIFICATE

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 1938, the **"City of Grand Forks Water Regulations and Rates Amendment Bylaw No. 1938, 2012"**, as passed by the Municipal Council of the Corporation of the City of Grand Forks on the _____ day of _____, 2012.

Corporate Officer of the Municipal Council of the
City of Grand Forks

SCHEDULE "B"

SERVICE CHARGES

1. ***Charges for installation of water service:***
 - *A deposit of 100% of cost, is payable in advance, prior to installation**
 - *includes initial turn on of water**
- | | | |
|-----|--|---|
| (a) | -Residential: 19mm diameter (3/4")

-Residential: 24.5mm diameter (1")
*NOTE: Water Meter Mandatory | \$2,300.00, including any additional service costs itemized in (d)

At cost, including any additional service costs itemized in (d) |
| (b) | Commercial, Industrial, Institutional
Minimum Charge
*NOTE: Water Meter Mandatory | At cost, including any additional service costs itemized in (d) |
| (c) | renewal (upgrading, including meter retrofit) | At cost, including any additional service costs in (d) |
| d) | additional service costs not included in (a), (b), and (c) above: <ul style="list-style-type: none"> - service or main extension (greater than 25.4 mm diameter and/or where the service line exceeds 15 m in length - restoration <ul style="list-style-type: none"> - asphalt road repair - concrete curb - sidewalk (concrete) - boulevard landscaping | Cost/linear meter + any additional service costs listed below:

\$ 45.00/square meter
85.00 /linear meter
120.00/linear meter
18.00/linear meter |

Schedule "B" cont'd

2. *Charges for each time the water supply is turned on/off*

- during normal working hours	\$	50.00
- outside normal working hours	\$	100.00

3. *Purchase of water from City Bulk Water Facility*

Rate per cubic meter or portion thereof	\$4.00
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4. **User Rates – Effective July 2012**

	Per Unit Bi-monthly Fixed Charge & Capital Charge	Per Account (per meter) Bi-monthly Fixed Charge & Capital Charge	Per Account Bi-monthly Customer Charge	Per Cubic Meter	Bi-Monthly Variable Water Charges for Non-Metered, Per Residence
User Class					
Metered Multi-Family Apartment (one tax folio)	\$20.50		7.00	0.113	
Commercial Office Properties (water use restricted to staff washroom)		18.50	7.00	0.113	
Commercial (Class06) Properties not listed below		51.00	7.00	0.124	
Large Industrial (Class 04) Properties		51.00	7.00	0.124	
Commercial laundry, car wash Properties		51.00	7.00	0.124	
Hotels, Restaurants, Malls		51.00	7.00	0.124	
Institutions, schools, recreation facilities (arenas, pools) irrigation systems		51.00	7.00	0.124	
Buildings not connected to Water System on lots where service is available		13.50	7.00		
Residential Properties not metered	37.25		7.00		16.40

THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : June 18, 2012

TOPIC : A Bylaw to Amend the City of Grand Forks
Sewer Regulations and Rates Bylaw No. 1500

PROPOSAL : First, Second and Third Readings Bylaw 1939

PROPOSED BY : Chief Financial Officer

SUMMARY:

The 2012 to 2016 adopted 5 year plan reflects a 4.8% increase in User Fee Collection for Sewer Rates. Further, Council directed that the Customer, Fixed and Capital Charges remain the same as those charged in 2010 & 2011. Bylaw 1939 reflects these.

STAFF RECOMMENDATIONS:

Council gives first, second and third reading to Bylaw No. 1939.

OPTIONS AND ALTERNATIVES; No specific options are given due to the fact that the revenue increase is as addressed in the 5 year plan.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

The benefit is that the costs of the service are balanced with the required revenue.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

Increasing the fees ensures that this component of the budget is balanced.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

In accordance with the Community Charter, Council may, by bylaw, regulate and control the Sewer service of the City of Grand Forks and amend rates, terms, and conditions under which sewer service will be provided and supplied to all users and for the collection of rates for the service provided;



Chief Financial Officer



Reviewed by: Chief Administrative Officer

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1939

A Bylaw to Amend the City of Grand Forks Sewer Regulation and Rates Bylaw No. 1500

WHEREAS in accordance with the Community Charter, Council may, by bylaw, regulate and control the Sewer service of the City of Grand Forks and amend rates, terms, and conditions under which sewer service will be provided and supplied to all users and for the collection of rates for the service provided;

NOW THEREFORE the Council for the Corporation of the City of Grand Forks in open meeting assembled **ENACTS**, as follows:

1. This Bylaw may be cited for all purposes as the “**City of Grand Forks Sewer Regulations and Rates Amendment Bylaw No. 1939, 2012**”.
2. That Bylaw No. 1500, cited as “City of Grand Forks Sewer Regulation and Rates Bylaw No. 1500, 1997” be amended by deleting “Schedule B” and replacing it with a new “Schedule B”, which is identified as “Appendix 1” and attached to this bylaw.
3. That this Bylaw shall come into force and effect upon adoption.

Read a **FIRST** time this ____ day of _____, 2012.

Read a **SECOND** time this ____ day of _____, 2012

Read a **THIRD** time this ____ day of _____, 2012.

FINALLY ADOPTED this ____ day of _____, 2012

Mayor Brian Taylor

Corporate Officer – Diane Heinrich

CERTIFICATE

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 1939, the **"City of Grand Forks Sewer Regulations and Rates Amendment Bylaw No. 1939, 2012"**, as passed by the Municipal Council of the Corporation of the City of Grand Forks on the _____ day of _____, 2012

Corporate Officer of the Municipal Council of the
City of Grand Forks

SCHEDULE "B"

SERVICE CHARGES

A: Charges for installation of a sewer service:

**** A deposit of 100% of cost, is payable in advance, prior to installation**

**** Includes initial removal of sewer plug**

Residential

a)	100 mm (4 inch) diameter	\$2,300, including any additional service costs itemized in (c)
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Commercial / Industrial / Institutional / Multi-Family

b)	152 mm (6 inch) diameter	At cost, including any additional service costs itemized in (c)
c)	additional service costs	
	- service or main extension (100 mm to 152 mm diameter and/or where the service length is greater than 15 m)	Cost plus any additional service costs itemized in (c)
	- restoration	
	- asphalt road repair	\$45.00/sq. meter
	- concrete curb	\$85.00/lin. meter
	- sidewalk (concrete)	\$120.00/lin. meter
	- boulevard landscaping	\$18.00/sq. meter
	- retention catch basin	\$1,500.00/each

B:	Charges to Septic Service Contractors/Haulers	\$25.00 per load
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C: Sewer Rates – Effective July 2012

	Bi-Monthly Fixed Charge & Capital Charge	Bi-Monthly Fixed Charge & Capital Charge	Bi- Monthly Customer Charge	Sewer Rates Charge per 1/3 cubic meter Of metered water	Bi-Monthly Variable Sewer Charges for non-Metered
User Class	Per unit	Per Account (per meter)	Per Account		Per Residence
Metered multi-Family Apartment (one tax folio)	31.25		10.50	0.400	
Commercial Office Properties (water use restricted to staff washroom)		34.25	10.50	0.400	
Commercial (Class 06) Properties not listed below		56.25	10.50	0.400	
Large Industrial (Class 04) Properties		56.25	10.50	0.400	
Commercial laundry, car wash properties		56.25	10.50	0.400	
Hotels, Restaurants, Malls		56.25	10.50	0.400	
Institutions, schools, recreation facilities (arenas, pools) irrigation systems		56.25	10.50	0.400	
Buildings not connected to sewer system on lots where service is available		31.25	10.50		
Residential Properties not metered	40.00		10.50		15.60