

**THE CORPORATION OF THE CITY OF GRAND FORKS
AGENDA – REGULAR MEETING**

**Monday, March 19th, 2012 – 7:00 p.m.
Council Chambers City Hall**

	<u>ITEM</u>	<u>SUBJECT MATTER</u>	<u>RECOMMENDATION</u>
1.	<u>CALL TO ORDER</u>	7:00 p.m. Call to Order	Call Meeting to Order at 7:00 p.m.
2.	<u>RECESS TO PRIMARY COMMITTEE MEETING</u>		Recess meeting into Primary Committee Meeting. Reconvene Regular Meeting at conclusion of Primary Committee Meeting
3.	<u>REGULAR MEETING AGENDA</u>	March 19 th , 2012 Agenda	Adopt Agenda
4.	<u>MINUTES</u> <ul style="list-style-type: none">- March 5th, 2012- March 5th, 2012	Special Meeting Minutes Regular Meeting Minutes	Adopt Minutes Adopt Minutes
5.	<u>REGISTERED PETITIONS AND DELEGATIONS</u> None		
6.	<u>UNFINISHED BUSINESS:</u> None		
7.	<u>REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)</u> <ul style="list-style-type: none">a) Corporate Officer's Report	Members of Council may ask questions, seek clarification and report on issues	Issues seeking information on operations be referred to the Chief Administrative Officer prior to the meeting.
8.	<u>REPORT FROM THE COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY</u> <ul style="list-style-type: none">a) Corporate Officer's Report	The City's Representative to the Regional District of Kootenay Boundary will report to Council on actions of the RDKB.	Receive the Report.

9. **RECOMMENDATIONS FROM STAFF
FOR DECISIONS:**

None

10. **REQUESTS ARISING FROM
CORRESPONDENCE:**

None

11 **INFORMATION ITEMS**

- Summary of Informational Items Information Items 11(a) to 11(j)

Receive the items and direct
staff to act upon as
recommended

12. **BYLAWS**

None

13. **LATE ITEMS**

14. **QUESTIONS FROM THE PUBLIC
AND THE MEDIA**

15. **ADJOURNMENT**

THE CORPORATION OF THE CITY OF GRAND FORKS

SPECIAL MEETING OF COUNCIL
MONDAY, MARCH 5TH, 2012

PRESENT: MAYOR BRIAN TAYLOR
COUNCILLOR BOB KENDEL
COUNCILLOR PATRICK O'DOHERTY
COUNCILLOR GARY SMITH

CHIEF ADMINISTRATIVE OFFICER L. Burch
CHIEF FINANCIAL OFFICER C. Arnott
CORPORATE OFFICER D. Heinrich

The Chair called this Special Meeting to order at 6:04 p.m.

IN-CAMERA RESOLUTION:

MOTION: O'DOHERTY / KENDEL

RESOLVED THAT COUNCIL CONVENE AN IN-CAMERA MEETING AS OUTLINED UNDER SECTION 90 OF THE COMMUNITY CHARTER TO DISCUSS MATTERS IN A CLOSED MEETING WHICH ARE THE SUBJECT OF SECTIONS 90(1) (a) PERSONAL INFORMATION ABOUT AN IDENTIFIABLE INDIVIDUAL WHO HOLDS OR IS BEING CONSIDERED FOR A POSITION AS AN OFFICER, EMPLOYEE OR AGENT OF THE MUNICIPALITY OR ANOTHER POSITION APPOINTED BY THE MUNICIPALITY; OF THE COMMUNITY CHARTER.

BE IT FURTHER RESOLVED THAT PERSONS, OTHER THAN MEMBERS, OFFICERS, OR OTHER PERSONS TO WHOM COUNCIL MAY DEEM NECESSARY TO CONDUCT CITY BUSINESS, WILL BE EXCLUDED FROM THE IN-CAMERA MEETING.

CARRIED.

ADJOURNMENT:

MOTION: SMITH

RESOLVED THAT THIS SPECIAL MEETING OF COUNCIL BE ADJOURNED AT 6:05 P.M.

CARRIED.

CERTIFIED CORRECT:

MAYOR BRIAN TAYLOR

CORPORATE OFFICER – DIANE HEINRICH

THE CORPORATION OF THE CITY OF GRAND FORKS

REGULAR MEETING OF COUNCIL
MONDAY MARCH 5th, 2012

PRESENT:

MAYOR BRIAN TAYLOR
COUNCILLOR BOB KENDEL
COUNCILLOR PATRICK O'DOHERTY
COUNCILLOR GARY SMITH

CHIEF ADMINISTRATIVE OFFICER L. Burch
CORPORATE OFFICER D. Heinrich
CHIEF FINANCIAL OFFICER C. Arnott

GALLERY

CALL TO ORDER:

The Mayor called the Meeting to order at 7:00 p.m.

ADOPTION OF AGENDA:

MOTION: SMITH / KENDEL

RESOLVED THAT THE MARCH 5TH, 2012, REGULAR MEETING AGENDA BE
ADOPTED AS CIRCULATED.

CARRIED.

MOTION: O'DOHERTY / KENDEL

RESOLVED THAT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON
MONDAY, FEBRUARY 20TH, 2012, BE ADOPTED AS CIRCULATED.

CARRIED.

MOTION: SMITH / KENDEL

RESOLVED THAT THE MINUTES OF THE REGULAR MEETING OF COUNCIL HELD
ON MONDAY, FEBRUARY 20TH, 2012, BE ADOPTED AS CIRCULATED.

CARRIED.

MOTION: SMITH / KENDEL

RESOLVED THAT THE MINUTES OF THE PRIMARY COMMITTEE MEETING OF COUNCIL HELD ON MONDAY, FEBRUARY 20TH, 2012, AND ALL RECOMMENDATIONS CONTAINED THEREIN BE ADOPTED AS CIRCULATED.

CARRIED.

REGISTERED PETITIONS AND DELEGATIONS:

None

UNFINISHED BUSINESS

- a) Corporate Officer's Report – Amendments to the Travel Expense Allowance Policy

At the Regular Meeting of Council on February 20th, 2012, Council directed Staff to bring forward a report to review the remuneration of the Travel Expense Allowances policy with regard to the City paying for spousal costs for banquets and reception meals while attending conferences. Staff is, in addition, proposing some additional amendments to the Policy including the use of City Vehicles vs. use of personal vehicles for City Business outside the municipal boundaries.

MOTION: O'DOHERTY / SMITH

RESOLVED THAT COUNCIL APPROVES POLICY NO.112 – TRAVEL EXPENSE ALLOWANCE POLICY, AS AMENDED, TO BE IMPLEMENTED NO LATER THAN MARCH 6, 2012.

CARRIED.

REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)

Councillor Smith:

Councillor Smith reported on the following items:

- He reported on his attendance at the Grand Forks Fall Fair meeting where a venue for the fall fair was discussed, and advised that a vision statement will be forthcoming
- He reported that on February 29th, he attended a Phoenix Foundation meeting and advised that he has been asked by the board to be their liaison, and asked if Council would give him the authorization to be the liaison for the organization.
- The Mayor advised that other members of Council had requested to be the liaison for various organizations and that a resolution should be put forward for Council's consideration at this time.

MOTION: SMITH / KENDEL

RESOLVED THAT COUNCIL AUTHORIZES THE FOLLOWING LIAISON, CHAIR AND CO-CHAIR ROLLS AS FOLLOWS: COUNCILLOR SMITH BE APPOINTED LIAISON FOR THE PHOENIX FOUNDATION; THAT COUNCILLOR KENDEL BE APPOINTED ECONOMIC DEVELOPMENT ADVISORY COMMITTEE CHAIR, AND THAT COUNCILLOR SMITH BE APPOINTED CO-CHAIR TO THE ECONOMIC DEVELOPMENT ADVISORY COMMITTEE; THAT COUNCILLOR WYERS BE APPOINTED LIAISON TO THE BOUNDARY RESTORATIVE JUSTICE COMMITTEE AND TO THE GRAND FORKS PUBLIC LIBRARY; THAT COUNCILLOR KROG BE APPOINTED LIAISON TO GALLERY 2 AND TO THE BOUNDARY DISTRICT ARTS COUNCIL; THAT COUNCILLOR O'DOHERTY BE APPOINTED LIAISON TO LOCAL SPORTS EVENTS; THAT COUNCILLOR SMITH BE APPOINTED LIAISON TO THE DEER COMMITTEE; THAT COUNCILLOR WYERS BE APPOINTED CHAIR OF THE ENVIRONMENT COMMITTEE, AND THAT COUNCILLOR SMITH BE APPOINTED CO-CHAIR OF THE ENVIRONMENT COMMITTEE; THAT COUNCILLOR SMITH AND COUNCILLOR WYERS BE APPOINTED AS LIAISON TO THE GRASSLANDS GROUP; AND THAT COUNCILLOR WIRISCHAGIN BE APPOINTED LIAISON TO THE RECREATION COMMISSION.

CARRIED.

-
- Councillor Smith reported on his attendance, along with Councillor Kendel at the Grand Forks Curling Masters Tournament held in Grand Forks last weekend.

Councillor Kendel:

Councillor Kendel reported on the following items:

- He reported on his attendance at a meeting to discuss a venue for the Grand Forks Fall Fair event, along with other members of Council, members of the USCC organization, Grand Forks Fall Fair Society and the Agricultural Society, and advised that the group will soon be bringing forward a vision statement with regard to a venue search.
- He reported on his attendance at the Grand Forks Masters curling event held in Grand Forks last weekend.

Councillor O'Doherty:

Councillor O'Doherty reported on the following items:

MOTION: O'DOHERTY / SMITH

RESOLVED THAT THE CITY PURCHASE SEVEN CHAIRS FOR THE MAYOR/COUNCIL CONFERENCE LOUNGE SUBJECT TO THE 2012 FINANCIAL PLAN BEING APPROVED TO REPLACE THE EXISTING FURNISHINGS THAT ARE OUTDATED AND WORN AFTER 30 YEARS OF GOOD USE, AND FURTHER TO INCLUDE IN THE 2012 BUDGET, THE SUM OF \$1,400 PLUS HST FOR THE PURCHASE OF REPLACEMENT CHAIRS.

CARRIED.

Mayor Taylor:

The Mayor reported on the following items:

- He spoke with regard to the upcoming budget process and that Council will be meeting with management on the first round of budget discussions on March 12th.
- He spoke with regard to the property below the USCC hall as possible events grounds, and that vision plans are being put together by the steering committee.

MOTION: O'DOHERTY / SMITH

RESOLVED THAT ALL REPORTS OF MEMBERS OF COUNCIL GIVEN VERBALLY AT THIS MEETING, BE RECEIVED.

CARRIED.

REPORT FROM THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY (VERBAL)

The minutes of the Regional District meeting of January 26th, 2012 are attached to this report.

- The Mayor advised that the Regional District is currently putting their budgets together and that Regional issues within the City are currently under review such as Val Mar kitchen waste pilot project.

MOTION: SMITH / O'DOHERTY

RESOLVED THAT THE MAYOR'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING, BE RECEIVED.

CARRIED.

RECOMMENDATIONS FROM STAFF FOR DECISIONS:

- a) Manager of Environmental and Building Construction Services Report – Carbon Neutral Action Plan

For the past few years, City Staff have been part of the Carbon Neutral Kootenays Project.

MOTION: SMITH / KENDEL

RESOLVED THAT COUNCIL RECEIVES THE MANAGER OF ENVIRONMENTAL AND BUILDING CONSTRUCTION SERVICES REPORT, DATED FEBRUARY 28, 2012, AND FURTHER APPROVES THE CARBON NEUTRAL ACTION PLAN AS PRESENTED.

CARRIED.

b) Chief Administrative Officer's Report – Strategic Plan Goal Action

Report on Action – Staff to develop a database of potential employee retirements to be completed by February, 2012

MOTION: O'DOHERTY / SMITH

RESOLVED THAT THE CHIEF ADMINISTRATIVE OFFICER'S REPORT, DATED FEBRUARY 27TH, 2012, REGARDING THE ACTION, REQUIRING "STAFF TO DEVELOP A DATABASE OF POTENTIAL EMPLOYEE RETIREMENTS BY FEBRUARY, 2012", AS OUTLINED IN THE CORPORATE STRATEGIC PLAN 2012-2014, BE RECEIVED.

CARRIED.

c) Chief Administrative Officer's Report – Strategic Plan Goal Action

Report on Action – CAO to develop an action plan to replace Electrical Lineman due to retire in 2012, to be completed by February, 2012.

MOTION: SMITH / O'DOHERTY

RESOLVED THAT THE CHIEF ADMINISTRATIVE OFFICER'S REPORT, DATED FEBRUARY 29, 2012, REGARDING THE ACTION, "CAO TO DEVELOP AN ACTION PLAN TO REPLACE ELECTRICAL LINEMAN DUE TO RETIRE IN 2012, BY FEBRUARY, 2012", AS OUTLINED IN THE CORPORATE STRATEGIC PLAN 2012-2014, BE RECEIVED.

CARRIED.

REQUESTS ARISING FROM CORRESPONDENCE:

None

INFORMATION ITEMS:

MOTION: O'DOHERTY / SMITH

RESOLVED THAT INFORMATION ITEMS NUMBERED 10(a) TO 10(g)

BE RECEIVED AND ACTED UPON AS RECOMMENDED AND/OR AS AMENDED.

CARRIED.

- a) Thank-you note from the Boundary Community Food Bank Society- Advising that Urban Systems Ltd. of Kelowna has made a donation to the Food Bank on behalf of the City. **Recommend to receive for information – the City to extend thanks to Urban Systems Ltd. for their donation to our community food bank.**
- b) From the BC Senior Games 55 Plus-Castlegar- Looking for support for their games through advertising sponsorship - **Council has provided advertising support to this organization in the past. The Financial Plan process includes funds for Council supported advertising; although an amount of advertising funding is not yet adopted by Council, a Staff recommendation would be that: “Council determines to support the BC Senior Games 55 Plus – Zone 6 (West Kootenay Boundary) in the amount of \$400.00 “Maple” sponsorship.”**

MOTION: SMITH / KENDEL

RESOLVED THAT COUNCIL DETERMINES TO SUPPORT THE BC SENIOR GAMES 55 PLUS – ZONE 6 (WEST KOOTENAY BOUNDARY) FOR THE AMOUNT OF \$400.00 “MAPLE” SPONSORSHIP.” CARRIED.

- c) UBCM – Member Release - Comprehensive Economic & Trade Agreement (CETA) - **Recommend to receive for information.**
- d) UBCM – Member Release - Local Government Awareness Week & National Public Works Week-May 20-26, 2012- **Recommend that the Mayor send a letter to the City of Grand Forks public works employees to acknowledge the work that they do in observance with the national public works & local government awareness week from May 20-26th, 2012.**
- e) From UBCM – “In The House”- Synopsis of the Provincial Budget 2012. **Recommend to receive for information.**
- f) From UBCM - Tax Deferment Information and Fire Insurance Requirements. **Recommend to receive for information.**
- g) February 20th Task List – List of Completed and In-Progress Tasks. **Recommend to file.**

BYLAWS:

None

QUESTIONS FROM THE PUBLIC AND THE MEDIA:

LES BRADEN – He advised that the USCC spot would not work for the Fall Fair and further advised that the Grand Forks Fall Fair Society would like to utilize Dick Bartlett Park this year for their venue. Mr. Braden further commented that the proposed USCC property doesn't have power, potable water, and that fencing would be required. The Mayor asked Mr. Braden if Dick Bartlett Park would work for the Fall Fair Society considering that the Silver Kettle project is beginning construction on the South side of the park. Mr. Braden advised that the Society can make Dick Bartlett site work for this year's fair.

ADJOURNMENT:

MOTION: O'DOHERTY

RESOLVED THAT THIS REGULAR MEETING OF COUNCIL BE ADJOURNED AT 7:29 P.M. CARRIED.

CERTIFIED CORRECT:

MAYOR BRIAN TAYLOR

CORPORATE OFFICER- DIANE HEINRICH

THE CITY OF GRAND FORKS

REQUEST FOR COUNCIL DECISION

DATE : March 14th, 2012
TOPIC : Reports, Questions and Inquiries from the Members of Council
PROPOSAL : Members of Council May Ask Questions, Seek Clarification and Report on Issues
PROPOSED BY : Procedure Bylaw / Chief Administrative Officer

SUMMARY:

Under the City's Procedures Bylaw No. 1889, 2009, the Order of Business permits the members of Council to report to the Community on issues, bring community issues for discussion and initiate action through motions of Council, ask questions on matters pertaining to the City Operations and inquire on any issues and reports.

STAFF SUGGESTION FOR HANDLING QUESTIONS AND INQUIRIES: (no motion is required for this)

Option 2: Issues which seek information on City Operations or have been brought to the attention of the Members of Council prior to the meeting of Council should be referred to the Chief Administrative Officer so that Staff can provide background and any additional information in support of the issues and the member can report at the meeting on the issue including the information provided by Staff. Further the member may make motions on issues that require actions. It is in the interest of fiscal responsibility members may wish to avoid committing funding without receiving a report on its impact on the operations and property taxation.

OPTIONS AND ALTERNATIVES:

Option 1: Submit a motion for Approval: Under this option, a member might wish to submit an immediate motion for expediency to resolve an issue or problem brought forward by a constituent. This approach might catch other members by surprise, result in conflict and might not resolve the problem.

Option 2: Issues, Questions and Inquiries should be made with the intent to resolve problems, seek clarification and take actions on behalf of constituents. Everyone is well served when research has been carried out on the issue and all relevant information has been made available prior to the meeting. It is recognized that at times this may not be possible and the request may have to be referred to another meeting of Council.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The main advantage of using this approach is to bring the matter before Council on behalf of constituents. Immediate action might result in inordinate amount of resource inadvertently directed without specific approval in the financial plan.

Option 2: The main advantage is that there is a genuine interest to resolve issues and seek clarifications without spending too much resources of the City. The disadvantage is that there may be issues brought forward which have no direct municipal jurisdiction, however, due to the motion of Council arising from the issue, resources are directed and priorities are altered without due process.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

Both options could result in expenditures being incurred as a result of a motion on an issue without supporting documentation and report on its implications.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.



Department Head or Corporate Officer
Or Chief Administrative Officer



Reviewed by Chief
Administrative Officer

THE CITY OF GRAND FORKS

REQUEST FOR COUNCIL DECISION

DATE : March 14th, 2012
TOPIC : Report - from the Council's Representative to the Regional District of Kootenay Boundary

PROPOSAL : Regional District of Kootenay Director representing Council will report on actions and issues being dealt with by the Regional District of Kootenay Boundary

PROPOSED BY : Procedure Bylaw / Council

SUMMARY:

Under the City's Procedures Bylaw No. 1889, 2009, the Order of Business permits the City's representative to the Regional District of Kootenay to report to Council and the Community on issues, and actions of the Regional District of Kootenay Boundary.

STAFF RECOMMENDATION:

Option 1: Receive the Report.

OPTIONS AND ALTERNATIVES:

Option 1: Receive the Report: Under this option, Council is provided with the information provided verbally by the Regional District Director representing Council.

Option 2: Receive the Report and Refer Any Issues for Further Discussion or a Report: Under this option, Council provided with the information given verbally by the Regional District of Kootenay Boundary Director representing Council and requests further research or clarification of information from Staff on a Regional District issue

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The main advantage is that all of Council and the Public is provided with information on the Regional District of Kootenay Boundary.

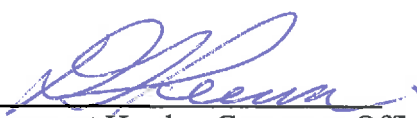
Option 2: The main advantage to this option is the same as Option 1.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

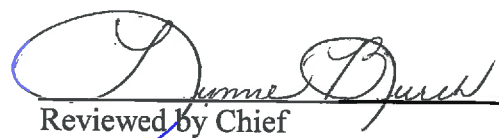
There is no direct financial impact on the provision of information.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting. Bylaw 1889, Council's Procedure Bylaw, was implemented in early February to include a specific line item in the Order of Business at a Regular Meeting to include a Report on the Regional District of Kootenay Boundary.



Department Head or Corporate Officer
or Chief Administrative Officer



Reviewed by Chief
Administrative Officer



THE CORPORATION OF THE CITY OF GRAND FORKS

COUNCIL INFORMATION SUMMARY FOR MARCH 19TH, 2012

Date: March 14th, 2012
 Agenda: March 19th, 2012
 Proposal: To Receive the Items Summarized for Information
 Proposal By: Staff

Staff Recommendation:

That Information Items numbered 11(a) to 11(j) be received and acted upon as recommended.

	ITEM	SUBJECT MATTER	RECOMMENDATION
CORRESPONDENCE TO/FROM MAYOR AND COUNCIL			
11(a)	Invitation to the Mayor from the Union of Spiritual Communities of Christ	65 th Annual Union of Youth Festival in Castlegar on May 19 th and 20 th , 2012	The Mayor to advise if able to attend – RSVP by April 16th
11(b)	From Gallery 2	In accordance to the Lease and Funding agreement, the Grand Forks Art Gallery Society is submitting it's Semi-Annual Report	Council to receive the semi-annual report from the Grand Forks Art Gallery Society
11(c)	From the Royal Canadian Legion	Requesting permission to hold their West Kootenay Zone Parade as per enclosed route and further inviting the Mayor to join their opening ceremony and dinner	Council to grant permission to the Royal Canadian Legion to hold a Legion Zone parade from the Legion parking lot to the City Hall cenotaph as per their enclosed route on Saturday, April 21 st at 1:00 PM. The Mayor (or alternate) to advise if able to attend the opening ceremony on Saturday at 9:00 am and further to attend their dinner at 6 PM
11(d)	From the Royal Canadian Legion	Request for a donation towards their West Kootenay Zone Meeting	That Council considers a donation to the Royal Canadian Legion towards their West Kootenay Zone Meeting in the amount of \$150.00 to come out of Council's Public Relations Budget.
11(e)	Correspondence from Nadine Heiberg	Concerns with regard to chlorination of City's drinking water	Receive for information
11(f)	From the Grand Forks International Baseball Tournament	Requesting \$10,000 for the 2012 GFI International	Request was forwarded to the 2012-2015 Budgeting Presentation process presented to Council and Public at the Primary Committee Meeting earlier tonight.



THE CORPORATION OF THE CITY OF GRAND FORKS

COUNCIL INFORMATION SUMMARY FOR MARCH 19TH, 2012

11(g)	Correspondence from the Grand Forks Fall Fair	Thanking Council for considering the Grand Forks Fall Fair located to be at Dick Bartlett Park and also requesting permission to hold a beer gardens	<p>Resolved that permission be granted for the use of Dick Bartlett park for the Grand Forks & District 2012 Fall Fair scheduled for September 7th, 8th & 9th, subject to the Grand Forks & District Fall Fair Society entering into a park use agreement with the City, and contingent upon provision of 3rd party liability insurance naming the City as an additional insured, and that Staff be authorized to work with the volunteers to prepare the park as requested.</p> <p>And further resolves that Council approve the issuing of a special occasion liquor license to the Grand Forks & District Fall Fair on September 7th, 8th & 9th, 2012, at Dick Bartlett Park subject to the Grand Forks Fall Fair Society obtaining 3rd party (party alcohol) liability insurance, naming the City of Grand Forks as an additional insured on that policy for the three day event; all Grand Forks Fall Fair liquor providers to hold a serve-it-right license certificate; and ICBC "drinking and driving" warning posters to be displayed.</p>
CORRESPONDENCE TO/FROM STAFF			
11(h)	Earth Hour Public Information for March 31 st Event – 8:30PM-9:30 PM	The City is encouraging all members of the public to make their pledge at the web site: fortisbc.com/earthhour	Receive for information – further information on the City Website for those making a pledge will be entered to win a weekend at the Manteo Resort in Kelowna, and the benefits to the community should Grand Forks have the most pledges per capita
GENERAL INFORMATION			
FEDERAL AND PROVINCIAL GOVERNMENT			
INFORMATION FROM UBCM/FCM/AKBLG			
MINUTES FROM OTHER ORGANIZATIONS			
11(i)	Canada Day Committee Meeting Minutes	From February 24 th	Receive for information
11(j)	Task Listing from March 5 th Meeting	List of Completed and In-Progress Tasks	File



RECEIVED

MAR / 8 2012

THE CORPORATION OF
THE CITY OF GRAND FORKS

1876 Brilliant Road
Castlegar, BC V1N 4K2

Telephone (250) 365-3613

Fax: (250) 365-5477

Email: uscgbcc@shaw.ca

February 28, 2012

Honorable Mayor Brian Taylor
Box 220
Grand Forks, B.C.
V0H 1H0

Mayor Taylor:

FILE CODE

WEB, U1 - USCC - ANNUAL UNION OF YOUTH FESTIVAL
J4 - INVITATION

On behalf of the Union of Spiritual Communities of Christ, we would like to invite you to the 65th Annual Union of Youth Festival taking place at the Brilliant Cultural Centre in Castlegar, B. C., on May 19 and 20, 2012.

This year's Festival Theme encompasses "***Celebrating Youth Through the Ages.***" We are inviting community representatives such as yourself to join us at this event which will feature various cultural presentations that showcase our rich diversity in the West Kootenay.

Starting on Saturday morning and running through Saturday afternoon and evening, and continuing on Sunday morning to conclusion on Sunday afternoon, the program will include traditional Doukhobor a cappella singing by various groups of all ages, presentations by visiting dignitaries and guests, displays of local hand crafts, and the opportunity to sample traditional Doukhobor vegetarian dishes. Our organization and community would be most honored by your presence and participation at this year's Festival.

We would be most grateful for your response to our invitation by April 16, 2012 and would be pleased to greet you on arrival. Please advise us of any special needs you may have so that we can ensure that your visit with us is pleasurable. We look forward to a positive response to our invitation.

Sincerely yours,

John G. Verigin
Executive Director
Union of Spiritual Communities of Christ

65th ANNUAL USCC UNION OF YOUTH FESTIVAL

REPLY FORM

Name: _____

Address: _____

Telephone Number: _____ **E-mail Number:** _____ **Fax:** _____

Date/time of arrival: _____

Will you be requiring tickets to the Saturday evening program? _____
How many? _____

If you require any special arrangements, please specify.

Comments:

RSVP BY APRIL 16, 2012

**UPON ARRIVAL AT THE BRILLIANT CULTURAL CENTRE,
PLEASE REGISTER AT THE INFORMATION STATION
in the foyer of the Brilliant Cultural Centre.
THANK YOU!**

**USCC 1876 Brilliant Road
CASTLEGAR, B.C.
V1N 4K2
PHONE: (250)365-3613 – extension 21 – EMAIL – usccbcc@shaw.ca
FAX: (250)365-5477**

RECEIVED

MAR / 8 2012

THE CORPORATION OF
THE CITY OF GRAND FORKS

March 8, 2012

Mayor and Council
City of Grand Forks
7217 – 4th Street
Grand Forks, BC

FILE CODE

WE3, G5 - Semi Annual Report

Dear Mayor Taylor and Councilors,

Re: Semi-annual Report to City

In accordance with the Lease and Funding Agreement with the City of Grand Forks, the Grand Forks Art Gallery Society is pleased to submit this Semi-annual Report.

1. Users

The electronic counters at both entrances recorded approximately 7500 people entering the building from mid-September 2011 to the end of February 2012. During the period there were approximately 500 trips by staff and volunteers, so approximately 7000 residents and visitors entered the building.

2. Visitor Information Centre

Since Thanksgiving, the Visitor Information Centre has operated on a self-serve basis during the normal operating hours of Gallery 2. Gift shop staff are always available to answer queries from visitors and residents. Some staff time is utilized in preparing for the forthcoming tourist season and the balance is used for such Gallery 2 functions as art rentals, art sales, membership renewals and fund-raising.

3. Community Use

The building continues to serve many groups and members of the community. Various facilities have been used by Boundary Artisans, Hospice, Ankors, Boundary District Arts Council, Library, Hip Sisters, Rotary, BC Assessment and other groups.

4. Art Gallery

During the fall, the art gallery provided exhibitions of work by Florence Debeugny and Ted Diakow. Currently, the Gallery is showing the work of Carin Covin and Lisa Rezansoff.

5. Heritage Gallery

The Permanent Heritage Exhibit which opened on July 1, 2011 continues to have many visitors who find items of interest in the history of the Boundary country.

On February 20, a new heritage exhibit opened in the East Heritage Gallery titled "The Year 1912". This show provides a snapshot of Grand Forks in 1912 and also highlights some of the world events and trends of that year.

6. Education

With teachers from Perley Elementary and the Secondary School, programs have been developed which utilize the Permanent Heritage Exhibit as one tool to explore and record the heritage of local aboriginals and Doukhobors. Currently, in the West Art Gallery, there is an exhibition of art by Perley students related to the Silver Fox aboriginal legend.

During the winter, Gallery 2 has provided classes in art techniques as well as lectures on architecture and travel.

7. Financial

March 31 is the end of the fiscal year for the Grand Forks Art Gallery Society. Based on our records, it would appear that the Gallery is running close to our operations budget. Our external accountants, Kemp Harvey Burch and Kientz will be preparing the yearend financial statements which we will provide to the City early in July.

8. Fund-Raising

The Annual Wine-Tasting Gala which took place in November had an exceptional turnout and was a financial success. The first annual Masquerade Ball will be held on Saturday, March 10, 2012. This is a new endeavour which we hope will be a successful fund-raiser and a fun event for the community.

Some of the other fund raising activities are: gift shop sales, art sales and rentals, facility rentals, catering and the sales of "Passport to the Kootenays" discount coupon books.

9. Marketing

Gallery 2 has new website with a fresh look; please see www.gallery2grandforks.ca

We trust this report provides Council with a comprehensive overview of the activities of the Grand Forks Art Gallery Society. Should any additional information or clarification be desired, the Society would be pleased to provide it.

Sincerely,

Grand Forks Art Gallery Society



per: Robert J. Morton, President



RECEIVED

FEB 29 2012

THE CORPORATION OF
THE CITY OF GRAND FORKS

THE ROYAL CANADIAN LEGION BR.59
BOX 836
GRAND FORKS B.C. V0H 1H0
PHONE: (250) 442-8400
FAX: (250) 442-8459

FILE CODE

City of Grand Forks

Attention Mayor Taylor:

WEB R9 - REQUESTING
ROYAL CANADIAN LEGION
PERMISSION TO HOLD PARADE
JH APR. 21, 2012
- REQUESTING MAYOR'S ATTENDANCE

On April 20-21-22nd. our Branch of the Royal Canadian Legion will be hosting our spring West Kootenay zone meeting. Attending will be delegates from seven other branches in the Kootenays. We would like permission to hold a zone parade from the legion parking lot to our cenotaph at the city hall. (route enclosed). The parade will be on Saturday April 21st. at 1 P.M. with your permission.

We invite you to join us for our opening ceremony on Sat. morning at 9 A.M. & be our guest for dinner at 6 P.M. 9 (If you cannot attend. please have someone to represent you). Awaiting your reply.

Sincerely

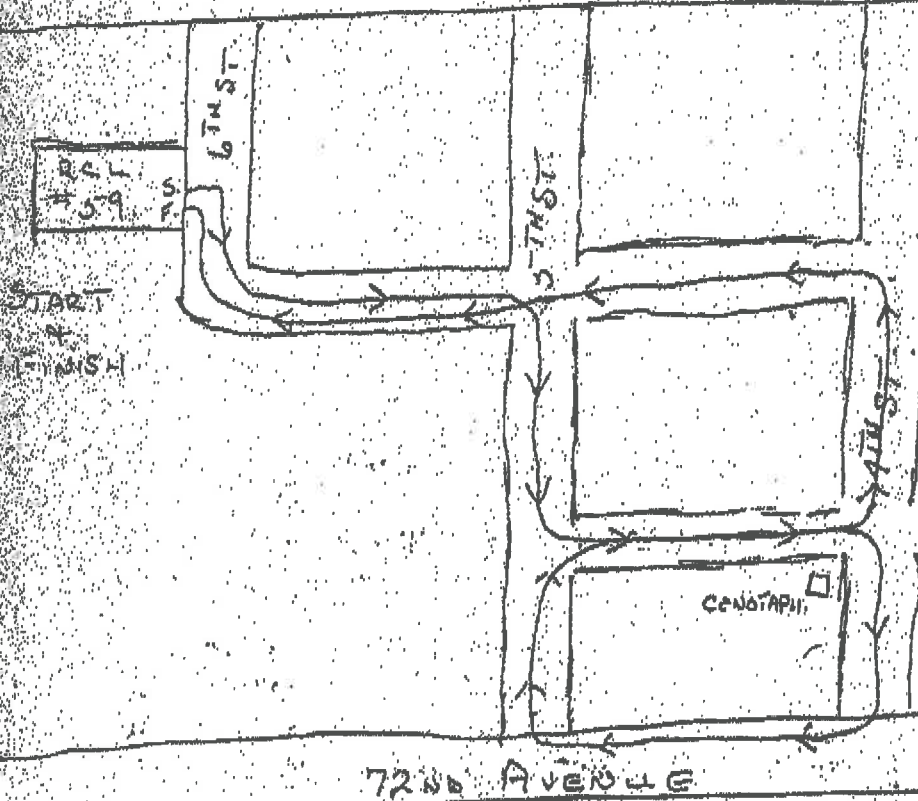
Elsie Fredericks
Br. 59 Secretary.

RECEIVED

MAR / 2 2012

THE CORPORATION OF
THE CITY OF GRAND FORKS

CENTRAL AVENUE

PROPOSED PARADE ROUTE FOR
REMEMBRANCE DAY

ROYAL CANADIAN LEGION BR 59



RECEIVED

MAR / 1 2012

THE CORPORATION OF
THE CITY OF GRAND FORKS

THE ROYAL CANADIAN LEGION BR.59
BOX 836
GRAND FORKS B.C. V0H 1H0
PHONE: (250) 442-8400
FAX: (250) 442-8459

**City of Grand Forks
Grand Forks B.C.**

FILE CODE

*WE3, R9 - WEST KOOTENAY ZONE MEETING
- REQUEST FOR DONATION*

Attention Mayor Taylor:

Every four years the Royal Canadian Legion Br. 59 hosts our West Kootenay Zone Meeting.

On April 20-21-22nd. /12 we are planning to hold our meeting with seven other branches for the Kootenays to discuss business & promote comradeship. Our funds are raised to cover these expenses through raffles & donations within the branch. Our donations in 2011 to the community were \$10,585.00. through our Charity Account.

We ask if you would assist us again this year with a donation. Thanking you for all your donations in the past many years'

Sincerely

Elsie Fredericks

Br. 59 Secretary.

Please read
at next meeting

RECEIVED

MAR / 1 2012

THE CORPORATION OF
THE CITY OF GRAND FORKS

Box 674
Grand Forks BC
V0N 1H0

Feb 29 2012

FILE CODE

WEB, HI - HERBERT, NADINE -
GUARANTEE OF WATER.

Dear City Counsel and
Dear Editor

Greenwood is acknowledged for having the best drinking water in the world. At least somebody has their priority right. We used to have decent drinking water until they decided to poison us with chlorine. Chlorine does in peoples thyroid glands. Thanks a lot.

Rather than dumping hundreds of gallons of bleach into our drinking water - how about testing the level of ecoli and if we are nearing an uncomfortable level then add the poison - but until then, find someone with high integrity and common

II

sense to be in charge of our drinking water
to do less is criminal and evil.

It's time to clean house on
those who are authorizing such audacity.

Sincerely
Nadine Heiberg
Nadine Heiberg



Grand Forks International Baseball Tournament

Box 813, Grand Forks BC V0H 1H0

Ph: 250-442-8323

February 29/12

RECEIVED

FEB 29 2012

THE CORPORATION OF
THE CITY OF GRAND FORKS

Corporation of the City of Grand Forks

Box 220, 7217 4th St. Grand Forks BC V0H 1H0

Attention: Mayor and Council,

As the Grand Forks International plans and prepares for the 2012 tournament one of our priorities is to maintain the necessary sponsorship and support of this event. Last year's support from the city and several other sponsors, along with our advertisers, was instrumental in a successful year.

This event contributes much to the economy of Grand Forks each year and brings outstanding and favourable publicity to our area. As I outlined in my Sport Tourism and Economic Development presentation on February 20th even more significance is now attached to an event of this nature.

The support of the City is extremely significant to its success. The Sport Tourism Guide from the Government of BC states, "The municipality's support is essential for larger events..." In addition the partnership of the City can be a factor in receiving Provincial funds from other levels of government and indeed potential sponsors. Last year the GFI received a \$5,000 grant from the Province, and a significant element in obtaining this was the fact that the city had made a financial contribution.

Our request to the city is for a similar contribution of \$10,000 to the 2012 Grand Forks International.

Let me make a suggestion for consideration for this year and the future. I understand this has been done in other communities for volunteer driven events. An arrangement is made whereby the municipality decides upon an amount for their backing and support; the event organizers (the GFI) and the City come to an agreement that this contribution will be dependent upon the financial outcome of the event.

Obviously the event needs to be somewhat profitable to protect against a year of unfavourable weather and other extenuating circumstances. Therefore, by way of example, if the 2012 GFI's income was more than \$15,000 above expenses the City's contribution would decrease respectively. For instance, if the contribution of the City of Grand Forks remained at \$10,000 and the 2012 profit margin of the GFI was \$20,000, the contribution from the city would be reduced to \$5,000, and so forth.

I look forward to continuing a meaningful relationship with the City of Grand Forks as we work diligently to preserve the GFI as the number 1 event of its kind in North America. Its contribution to the local economy and its tourism impact is something that must be sustained and reinforced.

Thank you,

Gerry Foster, President

FILE CODE

WB, 61- GFI BASEBALL TOURNAMENT
- REQUEST FOR CONTRIBUTION



Grand Forks and District Fall Fair

Box 704 Grand Forks, BC V0H 1H0

March 7th, 2012

The City of Grand Forks
PO Box 220,
7217 – 4th Street,
Grand Forks, BC V0H 1H0

RECEIVED

MAR / 8 2012

THE CORPORATION OF
THE CITY OF GRAND FORKS

FILE CODE

Dear Mayor and Council:

Re: Grand Forks & District Fall Fair Society

WE4, 617 - Request for Use of Dick Bartlett
Park for Fall Fair - Follow up
letter

This year, the Grand Forks & District Fall Fair Society has been working extremely hard at locating a permanent venue for our fair to be held. As you are well aware, we have had numerous meetings, not only amongst ourselves, but with the City of Grand Forks and members of Council.

To-date, we have not been successful in our search, but are continuing to work with the City in locating a venue that will be suitable not only for ourselves, but other societies in our Community.

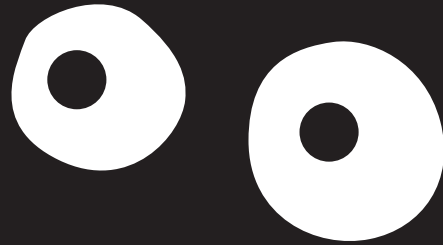
This is why the Grand Forks & District Fall Fair Society would like to thank you for permission to use Dick Bartlett Park, and the area west of the park once again as our venue for 2012. This will also include an area for our beer gardens. Our fair will be held for three days this year, starting Friday September 7th and ending Sunday, September 9th, 2012. This letter follows an application which was handed in on Monday, March 5th, 2012.

We will be using the grounds for our exciting Mini Chuck Wagon Races along with a Petting Zoo, and other outdoor venues.

We thank you for your assistance in this positive venture and we can now move forward to securing the Curling Rink and proceed with our Vendors, etc.

Regards,

Les Braden
President



Psst... can you spare an hour?

Earth Hour | Saturday, March 31 | 8:30pm

Pledge to be a part of the FortisBC Earth Hour Challenge and get set to turn off your lights and electronics for one hour. Join the millions that are showing they care about how they use power, every hour of every day.

You will have a chance to win a weekend at the Manteo Resort in Kelowna. The community with the most pledges will win a \$5000 energy upgrade for a non-profit in their town.

Pledge at **fortisbc.com/earthhour**

Text keyword **Earthhour** to **393939** for reminders.*

*Standard message rates may apply.

☎ (12.5007.3)



Use your PowerSense



Canada Day Committee Meeting Minutes Feb 24, 2012

Canada Day Theme 2012: “Diamond Jubilee”

Attending: Anna Lactin, Wendy Butterfield, Susan Harris, Norm & Karen Nicholson, Peter Waterlow

CC: Lynch Burch, CAO, City of Grand Forks, Wendy McCulloch GM, CFB

1. Schedule of Events & sub-committee comments & action items:

- Library will be hosting their annual events: **St. Jean Baptiste Day, Multi-cultural Family Games Night – Dates?**
- **Elk’s Pancake Breakfast:**
 - Overwaitea parking 7 am – 11 am **Anna will confirm with the Elks**
 - Traffic control for pedestrians crossing Hwy#3 during Pancake Breakfast / Farmer’s Market – **To be confirmed - Bud**
- **Opening Ceremonies** will take place in City Park, 11 am:
 - City of Grand Forks, Banner across Central Ave. request – **Anna will submit request form to City.**
 - City of Grand Forks, Special Events request & list of Equip. – **Anna will submit request form to City.**
 - Park Decorators? – Approach Girl Guides or Scouts? – **Anna**
 - Will need to arrange with City to close 5th St – street closure item for Special Event Form submission to City – **Anna**
- **City Park Celebration, until 3:00 pm:**
 - Canada Day paraphernalia – Balloons, flags, tattoos, pins – **Canada Day pkg?**
 - All vendors will pay a fee for their spot - \$5 - \$10 proceeds will go towards evening music event.
 - Food Vendors: GF Art Gallery Hot Dog booth, Twisted Forks Catering, Pyro Woodfire Pizza, Rotary Kettle Corn, Jillybeans Ice cream truck, Overwaitea Watermelon Feast – **Anna will approach vendors from last year.**
 - Music: **Anna will ask John Zibin to secure a band**
 - Musicians will be responsible for their own sound equip., but need PA system. – **Anna will ask John Zibin for use of his equip**
 - KIDZONE: **Anna will connect with BFISS for coordination of kidzone**
 - **Chris Anne** – will donate kidzone prizes?
 - Ask Air cadets or Border Bruins to clean up next day - **Anna**
- **Parade:**
 - Parade sub-committee has planned a new parade route: begin at Legion, n on 6th to Central, e on Central to 2nd, s on 2nd to 72nd, w on 72nd to 3rd, n on 3rd to Market, w on Market to 4th, s on 4th to City Park
 - Starting at 10 am to ? (depends on how many in parade)

- Posters will be created & distributed by Parade Committee.
 - Gazette- EARLY promotion of parade – **Chris-ann?**
 - Total estimated costs for Parade = \$1000.00 for advertising, supplies and prize ribbons.
 - Ribbons for parade recognition & placing – **Susan?**
 - Color Party & Dignitary Invitations – Letters to be sent out in June - **Anna**
 - Color Party Protocol – **Bud**
 - Road Closure Barricades will be set up by **Bud** & crew, closing 5th St. off @ 6:30 am so Farmer's Market can set up on the street.
 - Check with River's Edge Theatre Group – someone to play the Queen in the Parade for the Diamond Jubilee? – **Wendy**
 - Check with Wanda @ the school – help kids create their own 'fascinator's' to wear in the parade – **Susan**
 - Fascinator contest?
- **Heritage Courthouse Building:**
 - Will have tea & finger sandwiches instead of hot dog sale
 - Assisting children decorate their bikes for the parade. 8:30 am – 9:15 am.
 - Gallery2 will be setting up a book sale for the event.?
- **Farmer's Market:**
 - **Norm & Karen to work with Wendy** on spaces – pre-registration.
 - will set up as usual in Gyro Park from 7 am – 2 pm – **Norm & Karen**
 - Some Canada Day Paraphernalia for Farmer's Market to decorate booths – **Anna**
- **Artisans & Misc. Booths:**
 - Boundary Artisans Assoc will be set up around the Heritage building.
 - Wendy will contact Chris Delziel of Artisans group.
 - Looking for more Community Organizations - **Anna**
 - Need the City to provide porta potties! There was not enough bathroom facilities last year just depending on the art gallery. - **Anna**

2. Advertising:

- Parade sub-committee will advertise for participants for parade route.
- Canada Day Committee will advertize for over-all Canada Day events in Boundary Communicator, Grand Forks Gazette, The Sentinel –
- Facebook page – **Bud** to create?

3. Zak Waterlow's Presentation:

- Zak will coordinate bands / equipment
- Will request use of James Donaldson Park – **Anna**
- Will local businesses sponsor the event? Proceeds to pay for music event – **Anna**
- Will charge a nominal fee for entrance – proceeds will be split between BHA & Zak Waterlow presentation – ratio to be determined - **Susan**
- Boundary Horse Assoc to coordinate Beer Garden, Concession. – **Susan**
- Will send letter of request to City for Beer Garden - **Anna**

- Park Concession stand – Air cadets or Brownies run for fundraiser? - **Susan**
- Additional food vendors - **Anna**

4. Open Discussion:

5. Next Meeting Date:

- Friday, March 23rd – 6:00 pm Community Futures room..

TASK LIST FOR MEETINGS SCHEDULED FOR MARCH 5TH , 2012

ISSUE	ASSIGNED	COMPLETED
REGULAR MEETING OF COUNCIL		
Unfinished Business:		
a) Corporate Officer's Report –Proposed Amendments to the Travel Expense Policy Resolved that Council approves Policy No.112 – Travel Expense Allowance Policy, as amended, to be implemented no later than March 6, 2012.	Diane- Circulate to Council/Staff	Done
Reports, Questions & Inquiries from Members of Council:		
1. Councillor O'Doherty:		
a) RESOLVED THAT THE CITY PURCHASE SEVEN CHAIRS FOR THE MAYOR/COUNCIL CONFERENCE LOUNGE SUBJECT TO THE 2012 FINANCIAL PLAN BEING APPROVED TO REPLACE THE EXISTING FURNISHINGS THAT ARE OUTDATED AND WORN AFTER 30 YEARS OF GOOD USE, AND FURTHER TO INCLUDE IN THE 2012 BUDGET, THE SUM OF \$1,400 PLUS HST FOR THE PURCHASE OF REPLACEMENT CHAIRS.	Cecile – Referred to budget process	In Progress
2. Councillor Smith:		
a) RESOLVED THAT COUNCIL AUTHORIZES THE FOLLOWING LIAISON, CHAIR AND CO-CHAIR ROLLS AS FOLLOWS: COUNCILLOR SMITH BE APPOINTED LIAISON FOR THE PHOENIX FOUNDATION; THAT COUNCILLOR KENDEL BE APPOINTED ECONOMIC DEVELOPMENT ADVISORY COMMITTEE CHAIR, AND THAT COUNCILLOR SMITH BE APPOINTED CO-CHAIR TO THE ECONOMIC DEVELOPMENT ADVISORY COMMITTEE; THAT COUNCILLOR WYERS BE APPOINTED LIAISON TO THE BOUNDARY RESTORATIVE JUSTICE COMMITTEE AND TO THE GRAND FORKS PUBLIC LIBRARY; THAT COUNCILLOR KROG BE APPOINTED LIAISON TO GALLERY 2 AND TO THE BOUNDARY DISTRICT ARTS COUNCIL; THAT COUNCILLOR O'DOHERTY BE APPOINTED LIAISON TO LOCAL SPORTS EVENTS; THAT COUNCILLOR SMITH BE APPOINTED LIAISON TO THE DEER COMMITTEE; THAT COUNCILLOR WYERS BE APPOINTED CHAIR OF THE ENVIRONMENT COMMITTEE, AND THAT COUNCILLOR SMITH BE APPOINTED CO-CHAIR OF THE ENVIRONMENT COMMITTEE; THAT COUNCILLOR SMITH AND COUNCILLOR WYERS BE APPOINTED AS LIAISON TO THE GRASSLANDS GROUP; AND THAT COUNCILLOR WIRISCHAGIN BE APPOINTED LIAISON TO THE RECREATION COMMISSION.	No further action required	
Recommendations From Staff for Decisions:		
a) Manager of Environmental and Building Construction Services – Carbon Neutral Action Plan Council receives the Manager of Environmental and Building Construction Services report, dated February 28, 2012, and further approves the Carbon Neutral Action Plan as presented.	No further action required	
a) Chief Administrative Officer's Report – Strategic Plan Goal Action That the Chief Administrative Officer's Report, dated February 27 th , 2012, regarding the action, requiring "Staff to Develop A Database of Potential Employee Retirements by February, 2012", as outlined in the Corporate Strategic Plan 2012-2014, be received.	No further action required	
b) Chief Administrative Officer's Report – Strategic Plan Goal Action That the Chief Administrative Officer's Report, dated February 29, 2012, regarding the action, "CAO to Develop an Action Plan to Replace Electrical Lineman due to retire in 2012, by February, 2012", as outlined in the Corporate Strategic Plan 2012-2014, be received.	No further action required	
Summary of Information Items:		
a) Thank-you note from the Boundary Community Food Bank Society- Advising that Urban Systems Ltd. of Kelowna has made a donation to the Food Bank on behalf of the City. Recommend to receive for information – the City to extend thanks to Urban Systems Ltd. for their donation to our community food bank.	Diane	Done

<p>b) From the BC Senior Games 55 Plus-Castlegar- Looking for support for their games through advertising sponsorship - Council has provided advertising support to this organization in the past. The Financial Plan process includes funds for Council supported advertising; although an amount of advertising funding is not yet adopted by Council, a Staff recommendation would be that: "Council determines to support the BC Senior Games 55 Plus – Zone 6 (West Kootenay Boundary) in the amount of \$400.00 "Maple" sponsorship."</p> <p>RESOLVED THAT COUNCIL DETERMINES TO SUPPORT THE BC SENIOR GAMES 55 PLUS – ZONE 6 (WEST KOOTENAY BOUNDARY) FOR THE AMOUNT OF \$400.00 "MAPLE" SPONSORSHIP."</p>	Diane	In Progress
<p>c) UBCM – Member Release - Local Government Awareness Week & National Public Works Week-May 20-26, 2012- Recommend that the Mayor send a letter to the City of Grand Forks public works employees to acknowledge the work that they do in observance with the national public works & local government awareness week from May 20-26th, 2012.</p> <p>RESOLVED THAT THE MAYOR SEND A LETTER TO THE CITY OF GRAND FORKS PUBLIC WORKS EMPLOYEES TO ACKNOWLEDGE THE WORK THAT THEY DO IN OBSERVANCE WITH THE NATIONAL PUBLIC WORKS & LOCAL GOVERNMENT AWARENESS WEEK FROM MAY 20-26TH, 2012.</p>	Diane	In Progress(Letter to be directed to PW closer to Awareness Week)