

**THE CORPORATION OF THE CITY OF GRAND FORKS
AGENDA – REGULAR MEETING**

**Monday, November 5th, 2012 – 7:00 p.m.
Council Chambers City Hall**

	<u>ITEM</u>	<u>SUBJECT MATTER</u>	<u>RECOMMENDATION</u>
1.	<u>CALL TO ORDER</u>	7:00 p.m. Call to Order	Call Meeting to Order at 7:00 p.m.
2.	<u>REGULAR MEETING AGENDA</u>		
3.	<u>MINUTES</u>	November 5 th , 2012 Agenda	Adopt Agenda
	<ul style="list-style-type: none"> - October 22nd, 2012 - October 22nd, 2012 - October 22nd, 2012 	<ul style="list-style-type: none"> Special Meeting Minutes Regular Meeting Minutes Primary Committee Meeting Minutes 	<ul style="list-style-type: none"> Adopt Minutes Adopt Minutes Adopt Minutes and all recommendations contained therein
4.	<u>REGISTERED PETITIONS AND DELEGATIONS</u> None		
5.	<u>UNFINISHED BUSINESS:</u> None		
6.	<u>REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)</u>		
	a) Corporate Officer's Report	Members of Council may ask questions, seek clarification and report on issues	Issues seeking information on operations be referred to the Chief Administrative Officer prior to the meeting.
7.	<u>REPORT FROM THE COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY</u>		
	a) Corporate Officer's Report	The City's Representative to the Regional District of Kootenay Boundary will report to Council on actions of the RDKB.	Receive the Report.
8.	<u>RECOMMENDATIONS FROM STAFF FOR DECISIONS:</u>		
	a) Manager of Technical Services Report- Application for Development Permit	The City is in receipt of a Development Permit to erect a freestanding sign at 7458-4 th Street	Council receives the Staff report and approves the development permit application made by Baun F. Mark and Mei-Lan Mark at the property legally known as Lot 21 & 22, Block 12, DL 108, SDYD, Plan 23, located at 7458-4 th Street subject to compliance with City Bylaws, the Ministry of Transportation's requirements and in substantial compliance with the plans presented in the application.

- b) Manager of Technical Services
Report- Application for
Development Permit

The City is in receipt of a
Development Permit to erect a
freestanding sign at 7654 Donaldson
Drive

Council receives the Staff report
and approves the development
permit application made by
512633 B.C. Ltd, at the property
legally known as Lot 1, DL 380 &
520, SDYD, Plan KAP47976,
located at 7654 Donaldson Drive
subject to compliance with City
Bylaws, and in substantial
compliance with the plans
presented in the application.

- c) Manager of Technical Services
Report- Silver Kettle
Developments Inc. Latecomer
Agreement

A latecomer agreement is a
mechanism to allow for the developer
to front the cost of extending services
and to recoup this cost from the
owner's of the benefiting property as
they develop in the future.

Council receives the Staff report
and approves the municipality to
enter into a Latecomer
Agreement with Silver Kettle
Developments Inc. for a period of
not more than 15 years including
interest calculated annually at a
rate as established by Bylaw
1934, pursuant to the Local
Government Act, Section 939 as
shown in Exhibit "B".

9. **REQUESTS ARISING FROM
CORRESPONDENCE:**

None

10. **INFORMATION ITEMS**

- Summary of Informational Items

Information Items 10(a) to 10(f)

Receive the items and direct
staff to act upon as
recommended

11. **BYLAWS**

None

12. **LATE ITEMS**

13. **QUESTIONS FROM THE PUBLIC
AND THE MEDIA**

14. **ADJOURNMENT**

THE CORPORATION OF THE CITY OF GRAND FORKS

SPECIAL MEETING OF COUNCIL
MONDAY, OCTOBER 22ND, 2012

PRESENT: MAYOR BRIAN TAYLOR
COUNCILLOR BOB KENDEL
COUNCILLOR NEIL KROG
COUNCILLOR PATRICK O'DOHERTY
COUNCILLOR GARY SMITH
COUNCILLOR MICHAEL WIRISCHAGIN
COUNCILLOR CHER WYERS

CHIEF ADMINISTRATIVE OFFICER	D. Allin
CHIEF ADMINISTRATIVE OFFICER	L. Burch
CORPORATE OFFICER	D. Heinrich

The Chair called this Special Meeting to order at 6:00 p.m.

IN-CAMERA RESOLUTION:

MOTION: O'DOHERTY / SMITH

RESOLVED THAT COUNCIL CONVENE AN IN-CAMERA MEETING AS OUTLINED UNDER SECTION 90 OF THE COMMUNITY CHARTER TO DISCUSS MATTERS IN A CLOSED MEETING WHICH ARE THE SUBJECT OF SECTIONS 90(1) (a) PERSONAL INFORMATION ABOUT AN IDENTIFIABLE INDIVIDUAL WHO HOLDS OR IS BEING CONSIDERED FOR A POSITION AS AN OFFICER, EMPLOYEE OR AGENT OF THE MUNICIPALITY OR ANOTHER POSITION APPOINTED BY THE MUNICIPALITY; OF THE COMMUNITY CHARTER.

BE IT FURTHER RESOLVED THAT PERSONS, OTHER THAN MEMBERS, OFFICERS, OR OTHER PERSONS TO WHOM COUNCIL MAY DEEM NECESSARY TO CONDUCT CITY BUSINESS, WILL BE EXCLUDED FROM THE IN-CAMERA MEETING.

CARRIED.

NOT ADOPTED
SUBJECT TO CHANGE

ADJOURNMENT:

MOTION: O'DOHERTY

RESOLVED THAT THIS SPECIAL MEETING OF COUNCIL BE ADJOURNED AT 6:01 P.M.

CARRIED.

CERTIFIED CORRECT:

MAYOR BRIAN TAYLOR

CORPORATE OFFICER – DIANE HEINRICH

THE CORPORATION OF THE CITY OF GRAND FORKS

REGULAR MEETING OF COUNCIL
MONDAY, OCTOBER 22ND, 2012

PRESENT: MAYOR BRIAN TAYLOR
COUNCILLOR BOB KENDEL
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COUNCILLOR PATRICK O'DOHERTY
COUNCILLOR GARY SMITH
COUNCILLOR MICHAEL WIRISCHAGIN
COUNCILLOR CHER WYERS

CHIEF ADMINISTRATIVE OFFICER	L. Burch
CHIEF ADMINISTRATIVE OFFICER	D. Allin
CORPORATE OFFICER	D. Heinrich
DEPUTY FINANCIAL OFFICER	R. Shepherd
MANAGER OF OPERATIONS	H. Wright

GALLERY

CERTIFICATE FOR YEARS OF SERVICE:

The Mayor presented Lynne Burch, Chief Administrative Officer, with a Certificate for 25 Years of Service for the City of Grand Forks. Lynne will be retiring from the City as of November 2nd, 2012

CALL TO ORDER:

The Mayor called the Meeting to order at 7:00 p.m.

RECESS TO PRIMARY COMMITTEE MEETING:

MOTION: O'DOHERTY / SMITH

RESOLVED THAT THIS REGULAR MEETING OF COUNCIL BE RECESSED AT 7:01 P.M. TO ALLOW FOR THE PRIMARY COMMITTEE MEETING, AND THAT THIS REGULAR MEETING OF COUNCIL BE RECONVENED AT THE CONCLUSION OF THE PRIMARY COMMITTEE MEETING. CARRIED.

The regular meeting reconvened at 7:13 p.m.

ADOPTION OF AGENDA:

MOTION: O'DOHERTY / KENDEL

RESOLVED THAT THE OCTOBER 22ND, 2012, REGULAR MEETING AGENDA BE ADOPTED AS CIRCULATED.
CARRIED.

MINUTES:

MOTION: SMITH / KROG

RESOLVED THAT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON TUESDAY, OCTOBER 9TH, 2012, BE ADOPTED AS CIRCULATED.
CARRIED.

MOTION: WIRISCHAGIN / KENDEL

RESOLVED THAT THE MINUTES OF THE REGULAR MEETING OF COUNCIL HELD ON TUESDAY, OCTOBER 9TH, 2012, BE ADOPTED AS CIRCULATED.
CARRIED.

DELEGATION:

None

UNFINISHED BUSINESS

None

REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)

Councillor Smith:

Councillor Smith reported on the following items:

- He reported on his attendance at an October 9th regular meeting of the Phoenix Foundation. He advised that the foundation is planning their annual social gathering for November 8th at 6:30pm at Gallery 2.
- He reported on his attendance at a meeting he had with the downtown businesses with regard to a possible Downtown Business Association, and advised that another meeting is scheduled for this Wednesday morning to discuss their next steps.
- He reported on his attendance, along with Councillor Wyers and the Mayor, at a Breakfast held on October 15th hosted by the Boundary Regional Chamber of

Commerce. He advised that the Honorable Naomi Yamamoto, Minister for State for Small Business, spoke to the group in attendance.

- He reported on his attendance at a Deer Committee Meeting on October 16th.
- On October 19th, he reported on his attendance at a workshop titled, "Richer or Poorer" at St. Eugene, along with Councillor Wyers and Roxanne Shepherd, the City's Finance Officer. He advised that he was impressed on how the workshop was put together and that a resolution from the outcome of the workshop will be coming forward from the AKBLG.

Councillor Krog:

Councillor Krog reported on the following items:

- He reported on his participation in the Community Literacy fundraiser, Raise A Reader on October 10th, and advised that the group raised over \$700 in conjunction with Border Bruins representation and partnership with the Grand Forks Gazette.
- He reported on this attendance at a Directors meeting for Gallery 2 on October 16th. Councillor Krog asked if any members of Council had any questions regarding the semi-annual report that will be presented later on in the agenda this evening.

Councillor Kendel:

Councillor Kendel reported on the following items:

- He reported on his attendance on October 10th, where he participated in the Community Literacy Campaign, Raise A Reader.
- He reported on his attendance on October 17th, where he attended small scale food processing workshop. He advised that the workshop was well attended.
- He advised that there is a Press Release out with regard to the Grand Forks Branding Process. He reported that the Press Release also includes a link for the public to access so that they may fill out a Survey regarding Branding. He encouraged members of the public to fill out this survey return them to City Hall.

Councillor Wyers:

Councillor Wyers reported on the following items:

- She reported on her attendance at the Reach a Reader initiative on October 10th, and that the Community Literacy Campaign raised \$708.
- She reported on her attendance at an October 12th Kettle River Water Management plan Workshop in Rock Creek.
- She reported on her attendance at the October 15th Small Business Breakfast meeting with Minister Yamamoto.

- On October 17th, she reported on her attendance at a regular meeting of the Grand Forks & District Public Library. She reported that the Christina Lake outreach program has been operating for a year and currently has 890 members.
- She advised that on October 19th, she travelled to Cranbrook to attend the "Richer or Poorer" workshop. She spoke with regard to the discussion on the passive downloading from Federal & Provincial governments to local governments. She advised that the AKBLG has issued a Press release to the media as a result from the workshop.

Councillor O'Doherty:

Councillor O'Doherty reported on the following items:

- He advised that the Parks and Camping facilities are now closed until spring
- He spoke with regard to the work which was done on Donaldson Park baseball grounds.
- He advised that the Hockey season is well on its way.
- He reported on his participation in the Raise and Reader campaign on October 10th

Councillor Wirischagin:

Councillor Wirischagin reported on the following items:

- He advised that he had spoken with Ray Hansen, representative for Habit for Humanity and was asked by Mr. Hansen if he would be their Council liaison for the organization. Councillor Wirischagin advised that he would like to be the liaison for the organization and asked if Council would support this request. The Mayor advised that he would support his request to become the liaison for Habitat for Humanity.
- He asked for Council's support in providing permission for him to take two on-line courses with Dalhousie University, and that the cost for the two courses would be \$1,690. He advised that the two courses he's intending to take are: Municipal Law and Community Engagement.

MOTION: WIRISCHAGIN / SMITH

RESOLVED THAT COUNCIL APPROVES COUNCILLOR WIRISCHAGIN TO TAKE TWO COURSES PROVIDED BY DALHOUSIE UNIVERSITY, ONE BEING MUNICIPAL LAW AND THE OTHER BEING COMMUNITY ENGAGEMENT.

CARRIED.

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- He spoke with regard to the concern on the reduction of the Greyhound services to the area.

MOTION: WIRISCHAGIN / SMITH

RESOLVED THAT COUNCIL SEND A LETTER TO GREYHOUND ADVISING OF COUNCIL'S CONCERNS FOR THE REDUCTION OF TRANSIT SERVICES TO OUR AREA AND FURTHER TO SEND A COPY OF THIS LETTER TO THE AKBLG.

CARRIED.

-
- Councillor Wirischagin congratulated Lynne on her retirement.

Mayor Taylor:

Mayor Taylor reported on the following items advising that he was including his Regional District report in this section as well:

- He reported on the number of US attendees who participated in the Rock Creek Water Management Plan workshop
- He spoke with regard to the Interior Health Helicopter advising that the helicopters landing on the helipads require two main propellers instead of a single propeller helicopter
- He spoke regarding a meeting of the BEDC (Boundary Economic Development Committee) and advised that although Christina Lake will be removing themselves from the Committee, the remaining stakeholders will continue to move forward
- He spoke with regard to the Deer Committee, and advised that East Kootenay is doing a "Living with Deer" workshop. The Mayor advised that he has been asked by the committee to write a letter from the City, to Area D, asking for their participation in the Deer Committee and the committee's initiatives.

MOTION: WIRISCHAGIN / SMITH

RESOLVED THAT THE CITY WRITE A LETTER TO THE DIRECTOR OF AREA D TO ASK FOR AREA D'S PARTICIPATION IN THE DEER COMMITTEE AND THEIR INITIATIVES. CARRIED.

MOTION: O'DOHERTY / SMITH

RESOLVED THAT ALL REPORTS OF MEMBERS OF COUNCIL GIVEN VERBALLY AT THIS MEETING, INCLUDING THE MAYOR'S VERBAL REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, BE RECEIVED.

CARRIED.

REPORT FROM THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY (VERBAL)

- The Mayor's report regarding the activities of the Regional District is included in his above report.

RECOMMENDATIONS FROM STAFF FOR DECISIONS:

- a) Airport Manager's Report – Request for consenting resolution to enable the Interior Health Authority to construct a Heliport

The City is in receipt of a letter from the Interior Health Authority requesting Council support on the proposal for IHA to construct a heliport at the Boundary Hospital property.

MOTION: WYERS / SMITH

RESOLVED THAT THE STAFF REPORT BE RECEIVED AND THAT COUNCIL AUTHORIZES STAFF TO SEND A LETTER TO INTERIOR HEALTH AUTHORITY AS A REQUIREMENT BY TRANSPORT CANADA ADVISING THAT THE CITY SUPPORTS THE CONSTRUCTION AND OPERATION OF A HELIPORT AT THE BOUNDARY HOSPITAL AS OUTLINED BY INTERIOR HEALTH AUTHORITY

CARRIED.

-
- b) Staff Report – Application for a Development Permit

The City is in receipt of a Development Permit Application by Brown Bridge Ventures Ltd., agents for the new owners of the Winnipeg Hotel, to demolish the existing structure (damaged by fire in Spring, 2012), and to replace it with a new 2,532 square foot retail commercial building.

The developer, Brown Bridge Ventures, was available at the Council meeting and requested to present to Council additional options with regard to the design and detailing of their proposed building.

MOTION: O'DOHERTY / SMITH

RESOLVED THAT COUNCIL ALLOW THE DEVELOPERS, BROWN BRIDGE VENTURES LTD., TO SPEAK TO COUNCIL WITH REGARD TO THEIR PROPOSED DEVELOPMENT AND DESIGN OPTIONS REGARDING THEIR NEW BUILDING PROJECT INTENDED TO REPLACE THE EXISTING STRUCTURE AT 426 CENTRAL AVENUE COMMONLY KNOWN AS THE WINNIPEG HOTEL.

CARRIED UNANIMOUSLY.

The developer spoke with regard to their proposal to demolish the existing building and the proposed rebuilding of a new retail structure. The Chief Administrative Officer spoke with regard to the new information which the developer is providing for Council's consideration and advised that Council has the choice to determine proposed design requirements.

MOTION: O'DOHERTY / SMITH

RESOLVED THAT COUNCIL APPROVES THE ISSUANCE OF A DEVELOPMENT PERMIT TO BROWN BRIDGE VENTURES LTD. FOR THE PROPERTY KNOWN AS 426 CENTRAL AVENUE, WHICH INTENDS TO DEMOLISH THE CURRENT BUILDING KNOWN AS THE WINNIPEG HOTEL AND TO ALLOW THE CONSTRUCTION OF A NEW RETAIL COMMERCIAL BUILDING ON SAID PROPERTY AS OUTLINED IN THEIR PROPOSAL.

AND BE IT FURTHER RESOLVED THAT COUNCIL IS IN FAVOUR OF THE DESIGN OF THE PROPOSED BUILDING AS ARTICULATED IN DRAWING A1, DATED OCTOBER 16TH, 2012 AS PRESENTED BY THE DEVELOPERS AT THE MEETING AND, IN ADDITION, THE USE OF THE RIVER ROCK FAÇADE AND BANK OF SMALL WINDOWS DEPICTED IN THE EXTERIOR DESIGN DRAWING A1 AND DATED SEPTEMBER 5TH, 2012, WHEREAS THOSE MENTIONED SCHEMATICS ARE ATTACHED AND BECOME A PART OF THESE MINUTES.

CARRIED.

REQUESTS ARISING FROM CORRESPONDENCE:

None

INFORMATION ITEMS:

MOTION: O'DOHERTY / KROG

RESOLVED THAT INFORMATION ITEMS NUMBERED 12(a) TO 12(h) BE RECEIVED AND ACTED UPON AS RECOMMENDED AND/OR AS AMENDED. CARRIED.

- a) Gallery 2 Semi-Annual Report-In accordance with the Lease and Funding agreement the Gallery is required to submit a Semi-Annual Report - In addition to their report, Gallery 2 is requesting that Council consider returning the funding to the original agreement in the amount of \$150,000 annually. **Council receives the Semi-Annual report from Gallery 2, and refers their request to return their funding to the annual amount of \$150,000 from the original agreement with the City to the 2013-2017 Budgeting Process.**

MOTION: O'DOHERTY / KROG

RESOLVED THAT COUNCIL RECEIVES THE SEMI-ANNUAL REPORT FROM GALLERY 2, AND REFERS THEIR REQUEST TO RETURN THEIR FUNDING TO THE ANNUAL AMOUNT OF \$150,000 FROM THE ORIGINAL AGREEMENT WITH THE CITY TO THE 2013-2017 BUDGETING PROCESS. CARRIED.

.....

- b) Correspondence from the RCMP - Expressing appreciation for the City's response and participation regarding the incident at the Grand Forks Credit Union

on October 3rd. **Recommend to receive the correspondence for information.**
A copy of this letter has been forwarded to the Public Works Yard

- c) Correspondence from Nadine Nevocshonoff - Concerns regarding water and the administering of proposed water meters. **Recommend to receive for information.**
- d) The HELLO Pledge Initiative - Asking for the Mayor and Council to sign up on-line to the hello pledge. **Recommend to receive for information - members of Council wishing to participate, may sign up at www.thehellopledge.com.**
- e) Information on Travel Guide Book - Travel Guide Book Advertising Information. **Recommend to receive for information and further advise if they wish to refer the advertising package for further discussion in the 2013-2017 Budgeting process. Council has advised that they won't pursue advertising in the Travel Guide Book due to previous advertising commitments.**
- f) Minutes from the Environment Committee Meeting - Minutes from the September 20th Meeting. **Recommend to receive the minutes of the Environment Committee and refer any items for further discussion.**
-
- g) Minutes from the Deer Committee Meeting - Minutes from the September 18th Meeting. **Recommend to receive the minutes of the Deer Committee and refer any items for further discussion.**
-
- h) October 9th Meeting Task List - List of Completed and In-Progress Tasks. **Recommend to file.**

BYLAWS:

None

LATE ITEMS:

None

QUESTIONS FROM THE PUBLIC:

LES JOHNSON – Advised that he is doing a “live” stream of the Council meetings that are available on his web site. He advised that individuals will require access to the web in order to view the meetings.

ROY RONAGHAN – Inquired about dust control from Pacific Abrasives at the Slag Pile. The Mayor advised that the City hasn't received any concerns, but that the City would investigate.

ADJOURNMENT:

MOTION: O'DOHERTY

RESOLVED THAT THIS REGULAR MEETING OF COUNCIL BE ADJOURNED AT 8:22 P.M.
CARRIED.

CERTIFIED CORRECT:

MAYOR BRIAN TAYLOR

CORPORATE OFFICER- DIANE HEINRICH



3D RENDERINGS



These Plans only for use at:
WINNIPEG LIQUOR STORE
 426 Central Avenue
 Grand Forks, BC

Custom Drafting & Design
 ... by Grant AScT, CRD, CEA

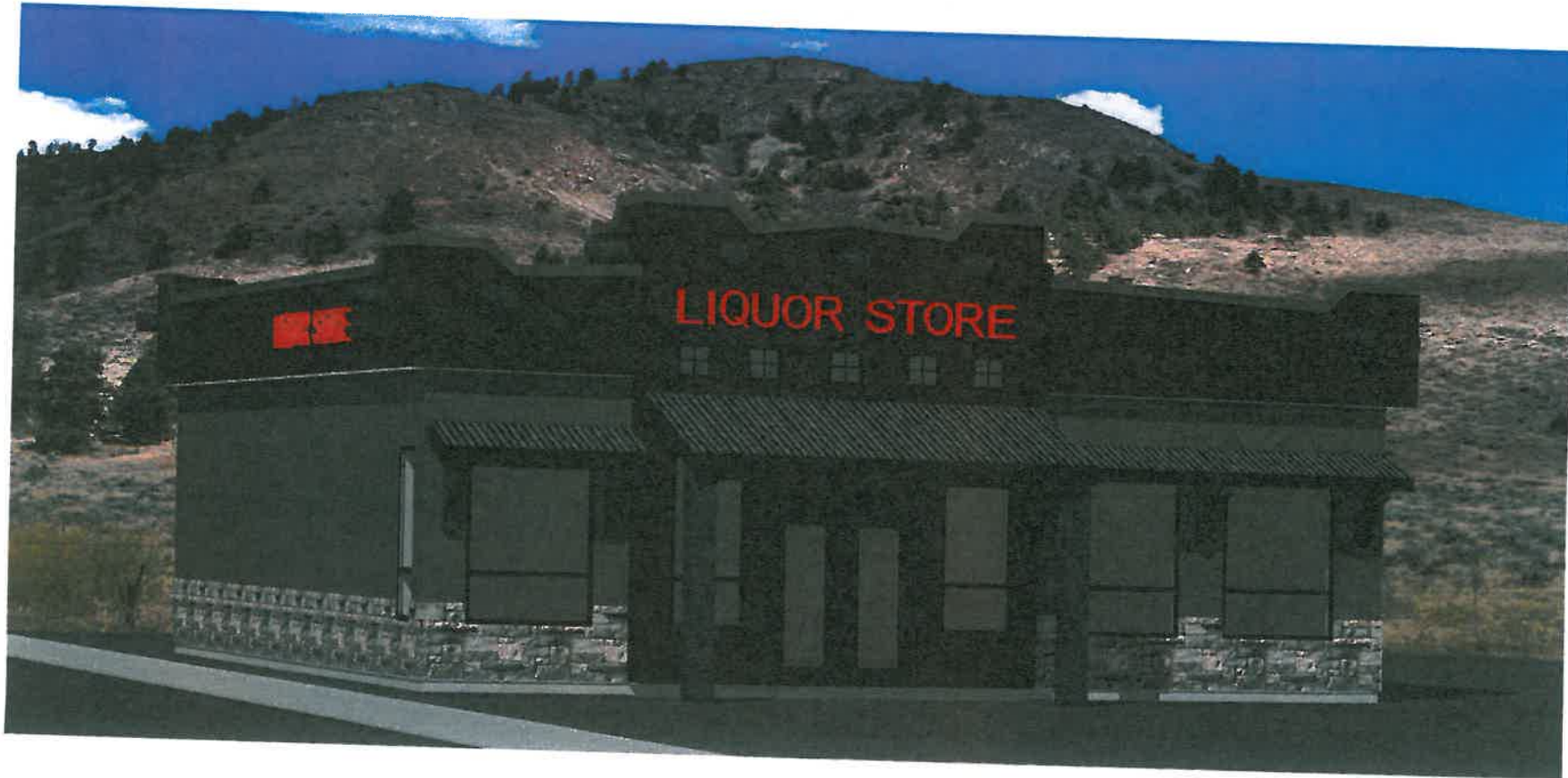
All designs remain the property of Custom Drafting & Design.
 They may not be used without written permission and payment.
 gmont@vip.net
 Box 136, Osoyoos, BC
 ph: (250) 495-5268

NOTES:
 For Development Approval

Date: 10/16/2012
 Page: 1 of 5
 Scale: As Indicated

A1

Preliminary Only
Not for Construction



3D RENDERING

A1

Date: 9/5/2012
Page: 1 of 1
Scale: As Indicated

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THE CORPORATION OF THE CITY OF GRAND FORKS

PRIMARY COMMITTEE MEETING OF COUNCIL
MONDAY OCTOBER 22nd, 2012

PRESENT: MAYOR BRIAN TAYLOR
COUNCILLOR BOB KENDEL
COUNCILLOR NEIL KROG
COUNCILLOR PATRICK O'DOHERTY
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CORPORATE OFFICER	D. Heinrich
DEPUTY FINANCIAL OFFICER	R. Shepherd
MANAGER OF OPERATIONS	H. Wright

GALLERY

The Mayor called the meeting to order at 7:02 p.m.

ADOPTION OF THE AGENDA:

MOTION: WYERS / SMITH

RESOLVED THAT THE AGENDA OF THE PRIMARY COMMITTEE MEETING OF COUNCIL HELD MONDAY, OCTOBER 22ND, 2012, BE ADOPTED AS AMENDED/CIRCULATED.

CARRIED.

DELEGATIONS:

None

UNFINISHED BUSINESS:

None

RECOMMENDATIONS FOR CONSIDERATION:

a) Corporate Officer's Report – Legislative: Employee's Policies

As part of good governance practice, Council needs to adopt policies that set the expectations and rules to be followed by the City's employees

MOTION: O'DOHERTY / SMITH

RESOLVED THAT THE PRIMARY COMMITTEE RECOMMENDS TO COUNCIL, THAT THE "EMPLOYEE CONDUCT RULES AND REGULATIONS POLICY", TO BE IDENTIFIED AS POLICY NUMBERED 601 BE ADOPTED AS PRESENTED.

CARRIED.

b) Corporate Officer's Report – General Governance: Finance Policies

The City's existing Bank Signing Authorization Policy needs some revision to include updated titles, and to delete clause (b), as the City no longer has a safety deposit box.

MOTION: SMITH / KROG

RESOLVED THAT THE PRIMARY COMMITTEE RECOMMENDS TO COUNCIL THAT THE BANK SIGNING AUTHORIZATION POLICY, TO BE IDENTIFIED AS POLICY NUMBERED 801, BE ADOPTED AS PRESENTED.

CARRIED.

OPERATIONAL DISCUSSION FROM STAFF:

None

PROPOSED BYLAWS FOR DISCUSSION:

None

LATE ITEMS:

None

REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)

None

QUESTION PERIOD FROM THE PUBLIC:

Mayor Taylor stated that City Council is interested in hearing from the public on the issues it is dealing with or on any other issue that is of interest to the general public. To ensure that this process is open and does not feel uncomfortable to anyone, he advised that Council has set up some parameters to follow, and the normal rules apply.

HAL WRIGHT – Manager of Operations for the City of Grand Forks:

At the last meeting on October 9th, a member of the public spoke with regard to the necessity of the three way stop sign which was installed at Cyprus Way.

The Manager of Operations spoke with regard to the three-way stop and advised that the decision to install it was due to the opening of the Silver Kettle facility and to alleviate the “race track effect” due to the length of the street. Mr. Wright reported that to date, since the installation of the three way stop, he has received only one complaint.

The Mayor advised that the City will monitor the stop sign as it has only been in existence for approximately a month and a half.

LES JOHNSON – He asked if the City had received any feedback on the green bin program. Councillor Smith advised that he had talked with Tim Dueck and advised that he had received approximately 15 complaints in total to date.

ADJOURNMENT:

MOTION: O'DOHERTY

RESOLVED THAT THIS PRIMARY COMMITTEE MEETING BE ADJOURNED AT 7:12 P.M.

CARRIED.

CERTIFIED CORRECT:

MAYOR BRIAN TAYLOR

CORPORATE OFFICER – DIANE HEINRICH

THE CITY OF GRAND FORKS

REQUEST FOR COUNCIL DECISION

DATE : October 24, 2012

TOPIC : Application for Development Permit

PROPOSAL: Approval of a Development Permit to Erect a Freestanding Sign at 7458-4th Street

PROPOSED BY : Property Owner Baun F. Mark & Mei-Lan Mark

SUMMARY:

We are in receipt of an application for a development permit to install a freestanding illuminated sign outside of the existing commercial property located at 7458-4th Street. There will be no additions to the building, only a sign next to the existing building. The applicants want to erect a 19'6-1/2" illuminated sign at the south east corner of their lot, facing west. Off street parking will not be affected by the placement of the sign in this location.

Access to and from the parking area is via 4th Street. The artist's rendition of the sign shows the Castle Building Centre logo being approximately 10 feet up the sign posts. The sign posts would not impede traffic or pedestrian visibility on Central Avenue. The Ministry of Transportation and Infrastructure has responded by indicating that they do not have a problem with the location of the sign, where it is proposed to be placed.

STAFF RECOMMENDATIONS:

Option 1: Council receives the report and approves the development permit application made by Baun F. Mark and Mei-Lan Mark at the property legally known as Lot 21 & 22, Block 12, D.L. 108, S.D.Y.D., Plan 23, located at 7458-4th Street subject to compliance with City Bylaws, the Ministry of Transportation's requirements and in substantial compliance with the plans presented in the application.

OPTIONS AND ALTERNATIVES:

Option 1: Council adopts a resolution to approve the application for a development permit in compliance with city bylaws, the Ministry of Transportation's requirements and in substantial compliance with the plans presented: This option will allow the applicants to proceed to install the freestanding sign on the property as envisioned in the application subject to compliance with the City's zoning bylaw.

Option 2: Council declines to adopt the approving resolution. The applicant will not be in a position to apply for a building permit to construct a freestanding sign on the property.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The application meets the requirements of the City's Zoning Bylaw. The advantage to this option is that Council is seen as allowing the development to proceed provided there is compliance with City bylaws. This development will contribute to the aesthetics of the downtown core.

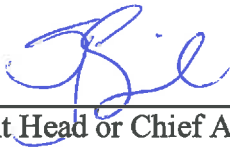
Option 2: The disadvantage to not adopting the approving resolution will be that the applicant will not be in a position to commence the installation of the sign.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

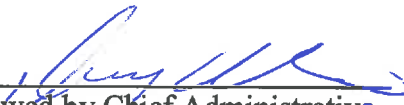
There is no actual cost to the City for development.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The requirement for a commercial development permit and the guidelines to be considered when approving a permit are outlined in Section 15.5.12 & 15.5.13 of the Sustainable Community Plan, a copy of which is attached to the Planning Technician's report.



Department Head or Chief Administrative Officer



Reviewed by Chief Administrative
Officer or

THE CORPORATION OF THE CITY OF GRAND FORKS

STAFF MEMORANDUM

To: Sasha Bird, Manager of Technical Services

Date: October 18, 2012

From: Kathy LaBossiere, Planning Tech

Mark Development Permit Application

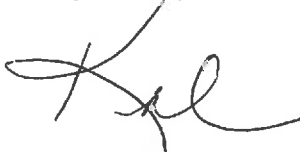
The City has received a Development Permit application from Baun & Mei-Lan Mark owners of property legally described as Lot 21 & 22, Block 12, D.L. 108, S.D.Y.D. Plan 23, located at 7458-4th Street. The property in question is located within the Commercial Development permit area and is zoned Commercial Core.

The applicants wish to install a 19' 6-12" free standing illuminated sign at the south east corner of the property (artist rendition and photos attached). One block down, on 3rd and Central Avenue there is a similar sign that the City helped construct for the Credit Union.

Access to and from the property is from 4th Street.

The City's zoning bylaw states that for visibility purposes no fence building or structure shall be place that are greater than 1.0 meters in height within a sign triangle bounded by the intersecting parcel lines at a highway corner and a line joining points along said parcel line 7.5 meters from their point of intersection. The applicant has submitted to the Building Inspector showing the sign to being 7.5 meters from property line. MOT provisions for building and structures states no placement within the sight triangle of anything exceeding 0.6 meters. The applicant wishes to put the sign on property line 7.5 meters away from the building. Visibility would not be an issue in that the sign is on tall posts and would not obstruct traffic and pedestrian visibility.

Respectfully Submitted:



Kathy LaBossiere
PLANNING TECH

N:planning/development permit/mark sign/memo to CO

THE CORPORATION OF THE CITY OF GRAND FORKS

7217-4th Street
P.O. Box 220
Grand Forks, B.C.
V0H 1H0

Telephone: 250-442-8266
Fax: 250-442-8000

DEVELOPMENT PERMIT APPLICATION

APPLICATION FEE \$200.00

Receipt No. 158905

Requirement of the City of Grand Forks Official Community Plan Bylaw No. 1541 for all multi-family, hillside development, commercial, light industrial and environmentally sensitive developments, alterations and subdivisions. All new development where City services are available, will be subject to Development Cost Charges.

Registered Owner(s): Baun F. Mark

Mei-Lan Mark

Mailing Address: P.O. Box 9,

Grand Forks, B.C. - V0H 1H0

Telephone: Home: (250) 442-2008 Work: (250) 442-2270

Cell: (250) 666-0088

Legal Description: 21 + 22

Lot ~~20~~ Block 12 DR 108 Penn 23

Street Address: 7458 - 4th Street

DECLARATION PURSUANT TO THE WASTE MANAGEMENT ACT

I, Baun F. Mark, owner of the subject property described on this application form, hereby declare that the land which is the subject of this application has not, to my knowledge, been used for industrial or commercial activity as defined in the list of "Industrial Purposes and Activities" (Schedule 2) of the *Contaminated Sites Regulation* (B.C. Reg. 375/96). I therefore declare that I am not required to submit a Site Profile under Section 26.1 or any other section of the *Waste Management Act*.

Baun F. Mark
(signature)

Sept. 28, 2012
(date)

.OVER.....

Description of Proposed Subdivision and or Development to be included in the Development Permit Area:

Install a pylon sign (illuminated)

Submit the following information with the application:

1. For Commercial or Industrial subdivision applications – plan showing new lots to be created.
2. For development purposes, a legible site plan drawn to scale, showing the following:
 - (a) The boundaries and dimensions of the subject property.
 - (b) The location of any proposed or present buildings.
 - (c) Color rendition of proposed development.
 - (d) The location of off-street parking facilities.
 - (e) The location of off-street loading facilities.
 - (f) The location of any proposed access roads, screening, landscaping or fencing.
 - (g) The location of refuse containers and parking area lighting.
3. Professionally drawn site elevations, façade applications for proposed or present buildings, identifying colors, canopies, window trim and sign specifications.
4. Site Profile (if necessary in accordance with Section 946.2 of the Local Government Act).

Other information or more detailed information may be requested by the City of Grand Forks upon review of your application.


Signature of Owner

Sept. 28, 2012
Date

AGENT'S AUTHORIZATION

I hereby authorize the person/company listed below to act on my behalf with respect to this application and that the information provided is full and complete and to the best of knowledge to be a true statement of the facts.

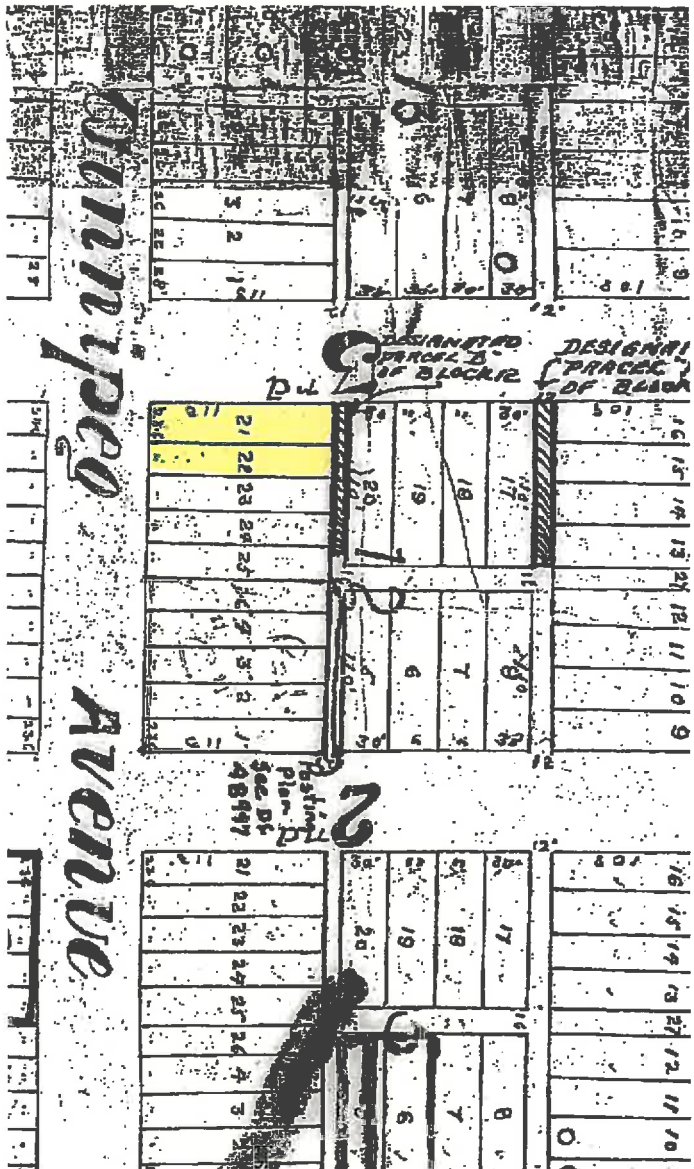
Name of Authorized Agent: _____

Mailing Address: _____

Telephone: _____

Owner(s) Signature of Authorization







CUSTOMER
Castle Builders, BC.

CONTACT
Baun F. Mark

APPROVED



PHONE
250-442-2270

FAX
250-442-8867

E-MAIL
baun@gfreno.com

DRAWING BY
Dave Veach

SCALE PERSON
Monty Ballam

FILE NAME
cdr. files/12/C/Castle Builders/pylon.cdr

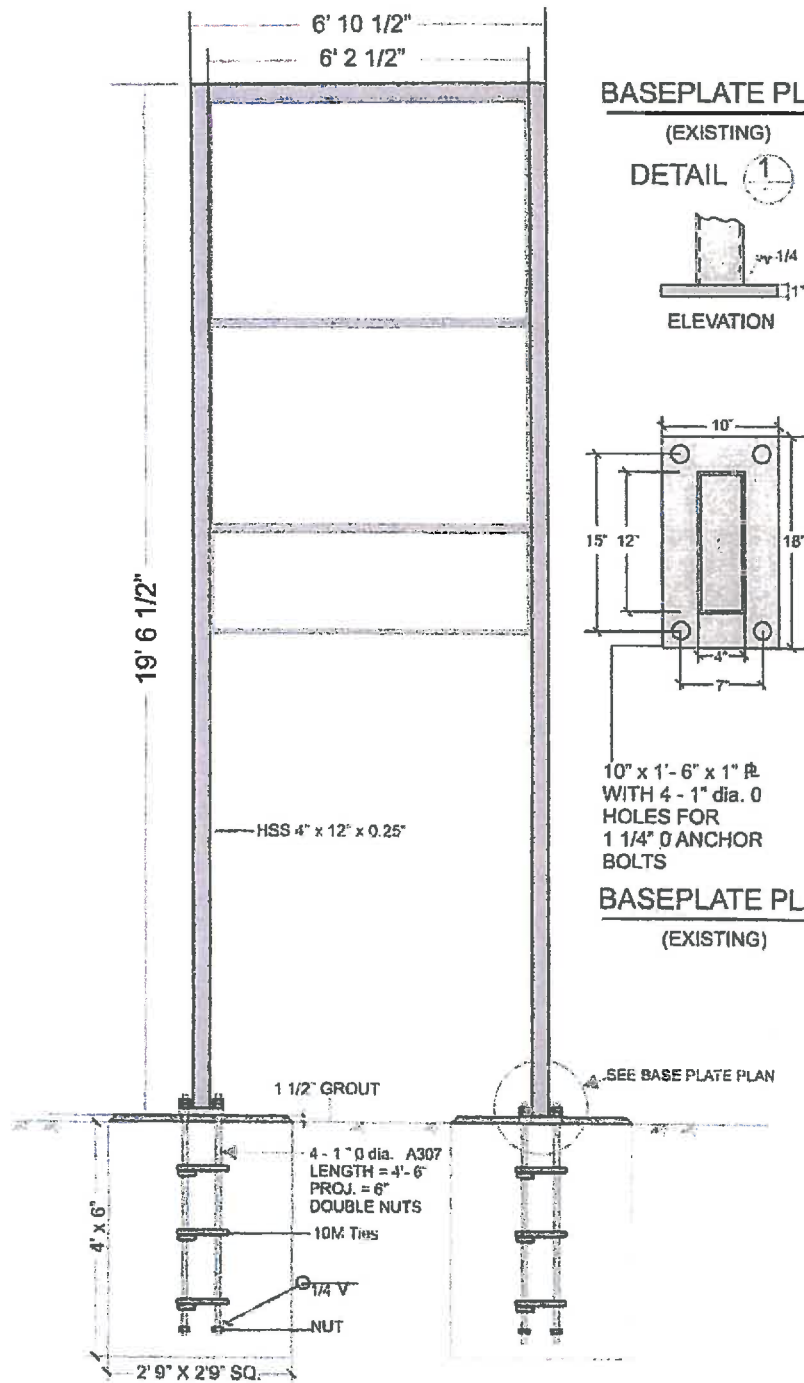
DATE
25 SEPT.'12

SCALE
NTS

THIS DRAWING IS THE SOLE PROPERTY OF OUTREACH NEON LTD. AND MAY NOT BE COPIED OR REPRODUCED IN ANY FASHION UNLESS PERMISSION IS EXPRESSED IN WRITING BY OUTREACH NEON LTD.



Grand Forks, BC.



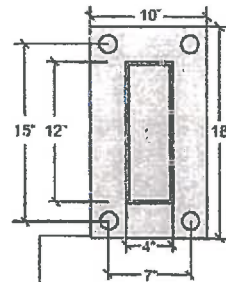
BASEPLATE PLAN

(EXISTING)

DETAIL ①



ELEVATION



10" x 1'-6" x 1" PL
WITH 4 - 1" dia. Ø
HOLES FOR
1 1/4" Ø ANCHOR
BOLTS

BASEPLATE PLAN

(EXISTING)



Sept. 26, 2012

CUSTOMER Castle Builders, BC.	CONTACT Baun F. Mark	APPROVED
PHONE 250-442-2270	FAX 250-442-8867	E-MAIL baun@gfreno.com
DESIGNED BY Dave Veach	CHECKED BY Monty Ballam	FILE NAME cdr. files/12/C/Castle Builders/pylon.cdr
DATE 25 SEPT. '12	THIS DRAWING IS THE SOLE PROPERTY OF OUTREACH NEON LTD. AND MAY NOT BE COPIED OR REPRODUCED IN ANY FASHION UNLESS PERMISSION IS EXPRESSED IN WRITING BY OUTREACH NEON LTD.	
SCALE NTS		





Looking at the building from Central Avenue



Location where proposed sign is to go.



Similar sign the City installed on the corner of 3rd and Central Avenue

- (d) communication towers and antennas for the reception of radio and television;
- (e) a patio or terrace without a roof provided that the patio or terrace does not extend more than one metre (3 ft.) into the setback area;
- (f) a fire escape provided that the fire escape does not extend more than one metre (3 ft.) into the setback area;
- *(g) *deleted by Bylaw 1679*
- (h) fences, **as described in Part II of this bylaw,* Bylaw 1679
- (i) an arbour, trellis, fish pond, ornament, monument, silo, or flag pole.

SECTION 29 **STORAGE OF DERELICT VEHICLES**

1. In all zones, except as provided for in the (Industrial – 2) General Industrial zone:
 - (a) no parcel of land shall be used for the wrecking or storage of more than one derelict vehicle or as a junkyard.

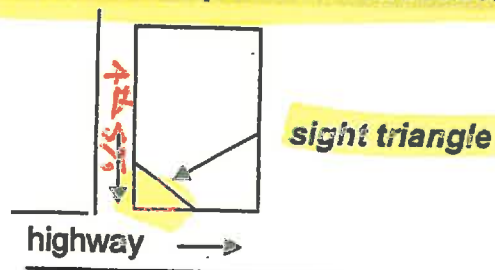
SECTION 30 **STRATA PARCELS SITING REQUIREMENTS**

1. Interior side parcel line setbacks required by this bylaw shall not apply to a strata parcel under a registered building strata plan pursuant to the Condominium Act where there is a common wall shared by two or more dwellings within a building.
2. The setback regulations of this bylaw apply to all bare land strata parcels.

***SECTION 30A** **VISIBILITY**

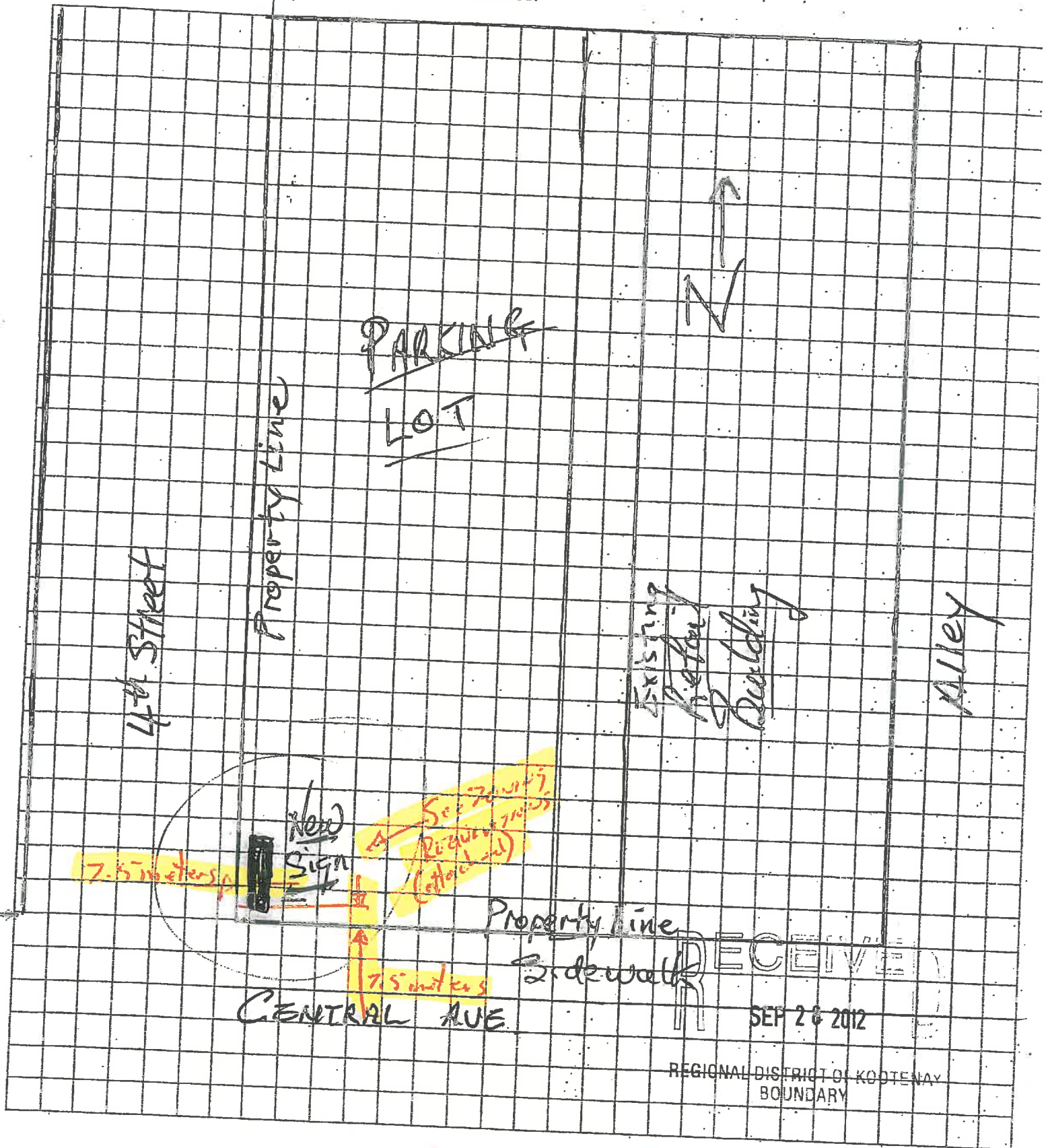
Bylaw 1679

Where a parcel of land is located at the intersection of any two highways, no trees, shrubs, plants, fences, buildings or other structures shall be placed that are greater than 1.0 metres (3 ft) in height within a sight triangle bounded by the intersecting parcel lines at a highway corner and a line joining points along said parcel line 7.5 metres (25 ft) from their point of intersection.



BUILDING SITE PLAN

1. Draw proposed location of home or building and all existing buildings on space provided below, and show distances to all PROPERTY LINES. Also show north arrow.
2. Show location of street access, and names of streets.
3. Show location and distances of any water courses.



Council's Copy B.P. # 12-0436 GF

From:  "Fitzpatrick, Donna M TRAN:EX" <Donna.Fitzpatrick@gov.bc.ca> 10/22/2012 ... 

Subject: 2012-05149 7458-4th Street Development Permit

To:  **Kathy LaBossiere**

Attachments:  TRANSPORTATION ACT Regulation 513-2004.pdf 168K

Hi Kathy,

I've reviewed the proposed sign for the Castlegar Building Centre. The Ministry would like to have corner sight triangles as unencumbered as possible. Please see a copy of the attached BC Regulation 513/2004 from the Transportation Act. I have no objection in principle to the sign, however, to ensure sightlines are not obstructed, it would be preferred to have it set farther back from the highway curb.

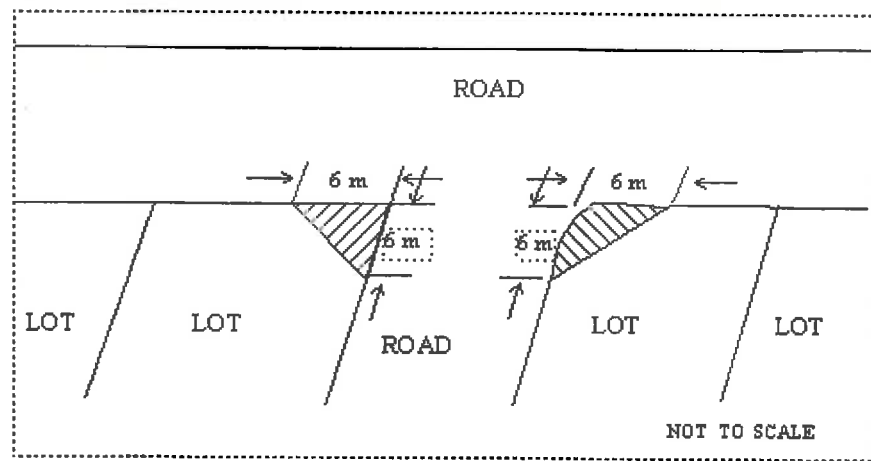
If you have any questions, please call.

Donna Fitzpatrick
District Development Technician
Ministry of Transportation and Infrastructure
West Kootenay District
Grand Forks Area Office
PO Box 850
7290 2nd Street
Grand Forks, BC V0H 1H0

PART 3 – Building Restrictions

Sight triangle

11. In this Part, "sight triangle" means the area formed by a triangle in the angle formed by the right of way boundaries or boundaries produced and 2 points on those boundaries 6 m from the point of intersection, as shown crosshatched in the diagram following:



Restriction on placement of buildings or other structures

12. An owner, occupier or lessee of land must not, without the consent of the minister, place or cause or allow to be placed any building, trailer, mobile home or other structure within the following distance from the property line fronting on any arterial highway within a municipality or on any highway in unorganized territory:
- (a) if a public lane or alley provides secondary access to the property, 3 m;
 - (b) in any other case, 4.5 m.

Restriction on placement of signs, structures and plants

13. An owner, occupier or lessee of land at the intersection of
- (a) an arterial highway in a municipality or any highway in unorganized territory, and
 - (b) any other highway,
- must not grow or place, or cause or allow to be grown or placed, within the sight triangle on that land, any signs or structures or trees or other plants, with horizontal dimension exceeding 0.6 m, unless
- (c) the person has the consent of the minister to do so, or
 - (d) an eye 0.9 m above the surface elevation of one highway can, by looking directly over the sign or structure or tree or other plant, see an object 0.9 m above the surface elevation of the other highway.

[« Previous](#)



- ensures that the character defining elements of that building and the downtown are conserved. Work to existing buildings must be visually and physically compatible with the character defining elements of the building.
- .4 New buildings in the downtown should reflect current construction technology and design aesthetics, while respecting the form, scale, character and materials of surrounding buildings. They should not imitate styles of the past, but strive to achieve compatibility with the old by reflecting surrounding characteristics of scale, rhythm, facade articulation, window to wall ratios and by maintaining the intact streetscape.
- .5 Building walls facing public streets and walkways should provide visual interest to pedestrians. Long blank walls should be avoided.
- .6 Storefronts should be treated in a ways that maintains their contribution to the continuity of the streetscape. Non-character defining materials and treatments should be removed.
- .7 Individual buildings should be treated as a consistent whole. Buildings with multiple store fronts or primary and secondary facades should avoid visual clutter associated with conflicting or uncomplimentary treatments on each storefront.
- .8 Recessed doorways should be retained or revealed to add visual interest to the streetscape.
- .9 Reinstating, or continuing to use character defining corner entrances. New buildings at intersections should be designed with corner entrances.
- .10 In new construction, building materials and colours should respect the historic architecture and character of the Historic Downtown and the surrounding streetscape, as seen in the colours, textures, and modulation of existing materials.
- .11 Awnings should respect the character of the era in which the building was constructed. Awning and building colours should be compatible. Awnings should be installed so that they do not obscure details in the masonry or distort the proportions of architectural features. Back-lit or metal awnings are not appropriate.
- Signage**
- .12 Historic signs should be maintained if found to be a character defining element of the place.
- .13 No sign should be constructed or situated so that it disfigures or conceals any significant architectural feature of the building.
- Lighting**
- .14 Lighting should be permanent and should respect the heritage values and character defining elements of the building.
- .15 Lighting that highlights the architecture of the building is encouraged, but that avoids light pollution in the sky.

THE CITY OF GRAND FORKS

REQUEST FOR COUNCIL DECISION

DATE : **October 24, 2012**

TOPIC : **Application for Development Permit**

PROPOSAL: **Approval of a Development Permit to Erect a Freestanding Sign at 7654 Donaldson Drive**

PROPOSED BY : **Property Owner 512633 B.C. Ltd.**

SUMMARY:

We are in receipt of an application for a development permit to install a freestanding illuminated sign outside of the existing commercial property located at 7654 Donaldson Drive. There will be no additions to the building, only a sign in front of the existing building. The applicants want to erect a 18' illuminated sign at the south west corner of their lot, facing south. Off street parking will not be affected by the placement of the sign in this location which is on a grassy area of the parking lot.

Access to and from the parking area is via Donaldson Drive. The artist's rendition of the sign shows the Grand Forks Station Pub & Restaurant logo being approximately 9 feet up the sign posts. The sign posts would not impede traffic or pedestrian visibility on Donald Drive.

STAFF RECOMMENDATIONS:

Option 1: Council receives the report and approves the development permit application made by 512633 B.C. Ltd. at the property legally known as Lot 1, D.L. 380 & 520, S.D.Y.D., Plan KAP47976, located at 7654 Donaldson Drive subject to compliance with City Bylaws, and in substantial compliance with the plans presented in the application.

OPTIONS AND ALTERNATIVES:

Option 1: Council adopts a resolution to approve the application for a development permit in compliance with city bylaws, and in substantial compliance with the plans presented: This option will allow the applicants to proceed to install the freestanding sign on the property as envisioned in the application subject to compliance with the City's zoning bylaw.

Option 2: Council declines to adopt the approving resolution. The applicant will not be in a position to apply for a building permit to construct a freestanding sign on the property.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The application meets the requirements of the City's Zoning Bylaw. The advantage to this option is that Council is seen as allowing the development to proceed provided there is compliance with City bylaws. This development will contribute to the aesthetics of the Donaldson Drive Transition area.

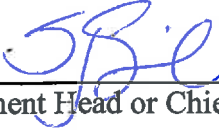
Option 2: The disadvantage to not adopting the approving resolution will be that the applicant will not be in a position to commence the installation of the sign.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

There is no actual cost to the City for development.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The requirement for a commercial development permit and the guidelines to be considered when approving a permit are outlined in Section 14.9.2.19 of the Sustainable Community Plan, a copy of which is attached to the Planning Technician's report.



Department Head or Chief Administrative Officer



Reviewed by Chief Administrative
Officer

THE CORPORATION OF THE CITY OF GRAND FORKS

STAFF MEMORANDUM

To: Sasha Bird, Manager of Technical Services

Date: September 21, 2012

From: Kathy LaBossiere, Planning Tech

Station Pub Development Permit Application

The City has received a Development Permit application from 512633 B.C. Ltd. (aka Station Pub) owners of property legally described as Lot 1, D.L. 380 & 520, S.D.Y.D. Plan KAP47976, located at 7654 Donaldson Drive. The property in question is located within the Donaldson Drive Transition Development permit area and is zoned Neighborhood Commercial.

The guidelines for signage in the DDTD development permit area suggest that signage should complement the building design and freestanding signs should be low, front lit, or unlit, with a landscaped base. The applicant's sign design is tall, however this area is not a congested area and the lot is large in size and residential is on the other side of Donaldson Drive. There is an existing Chrevon sign next door that is even taller.

The applicants wish to construct an engineered 18 foot illuminated sign at the south west corner of the property, in front of the existing Station Pub. Enclosed is a site drawing of where the applicants wish to erect the sign.

The location for the sign is on their grass area and will not affect any existing parking spaces and the property is not located on adjoining highways so that visibility is not an issue.

Respectfully Submitted:



Kathy LaBossiere
PLANNING TECH

N:\planning\development permit\Station Pub\memo to CO

THE CORPORATION OF THE CITY OF GRAND FORKS

7217-4th Street
P.O. Box 220
Grand Forks, B.C.
V0H 1H0

Telephone: 250-442-8266
Fax: 250-442-8000

DEVELOPMENT PERMIT APPLICATION

APPLICATION FEE **\$200.00**

Receipt No. 158644

Requirement of the City of Grand Forks Official Community Plan Bylaw No. 1541 for all multi-family, hillside development, commercial, light industrial and environmentally sensitive developments, alterations and subdivisions. All new development where City services are available, will be subject to Development Cost Charges.

Registered Owner(s): Donaldson Development

Mailing Address: 7654 Donaldson Dr.
Grand Forks


Telephone: Home: _____ Work 250-442-5855

Legal Description:
Lot 1 Dist Lot Plan KAP 47976

Street Address: 7654 Donaldson Dr.

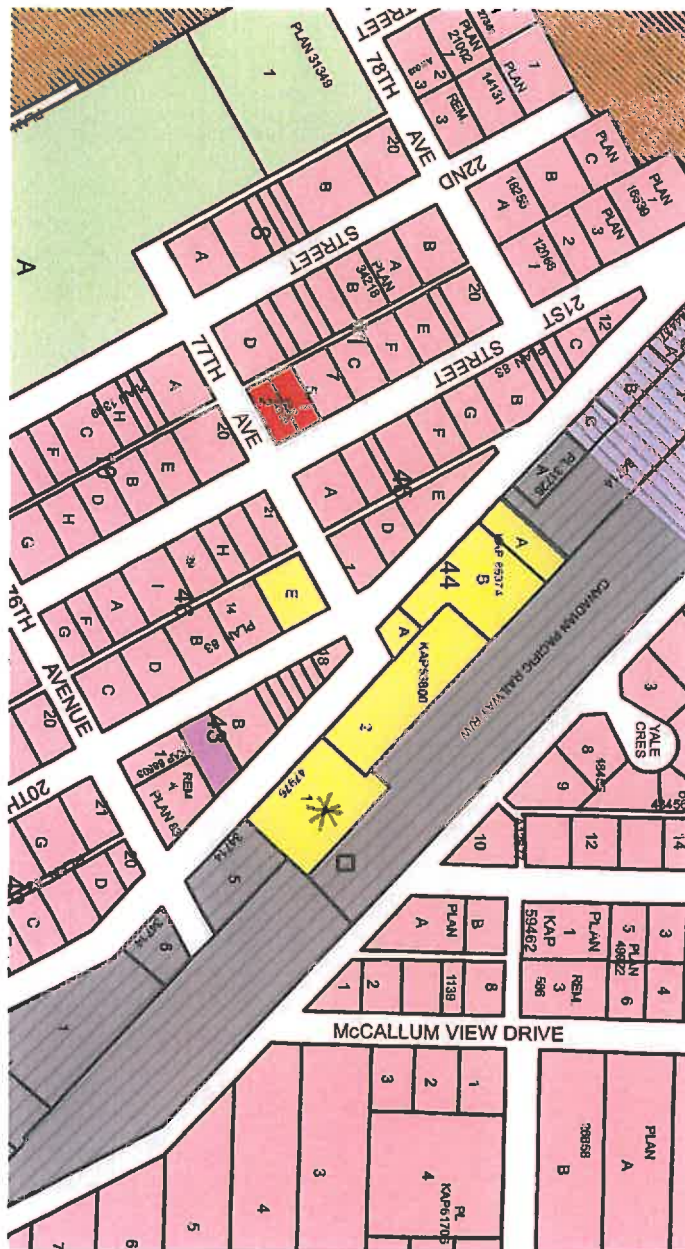
DECLARATION PURSUANT TO THE WASTE MANAGEMENT ACT

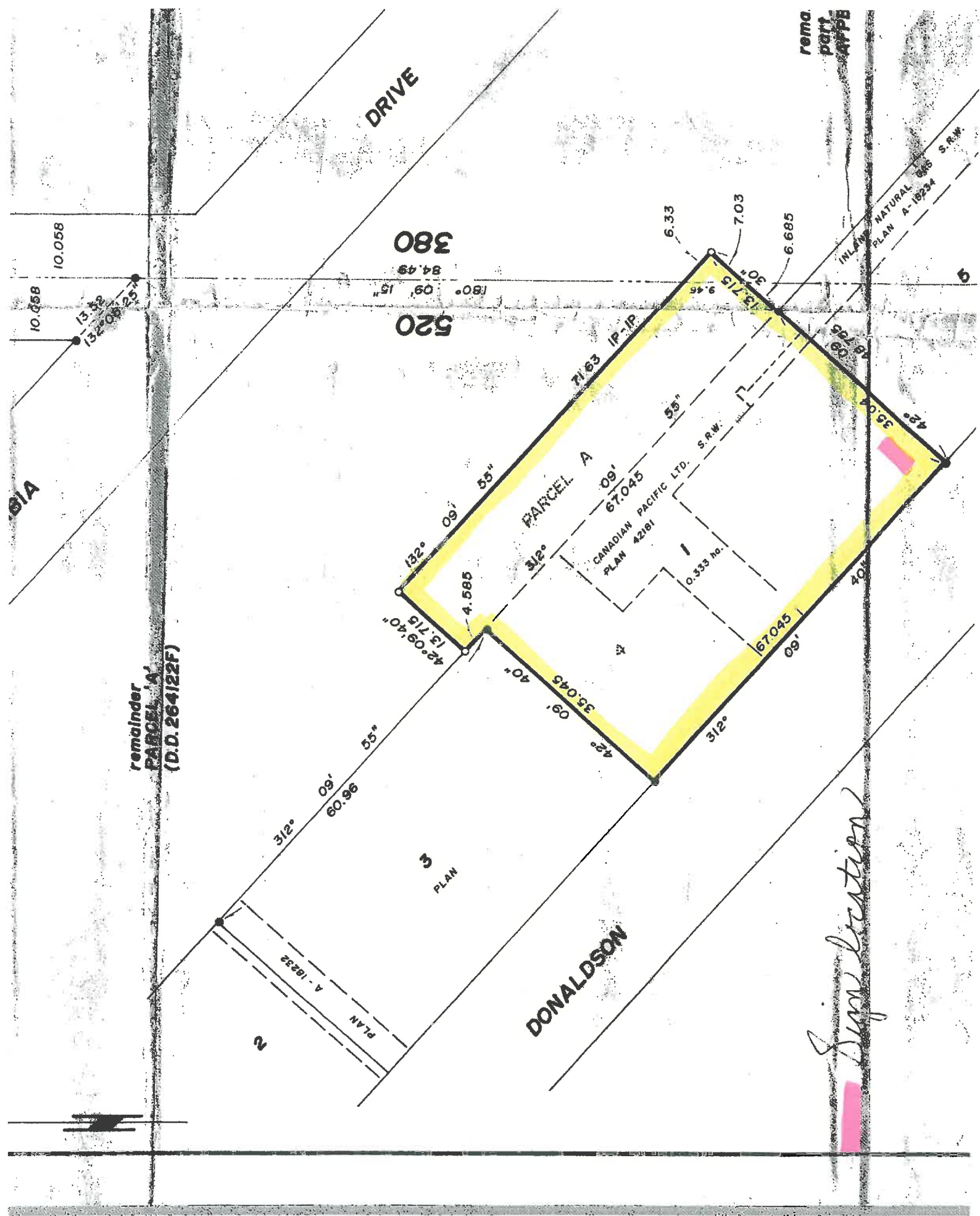
I, Stuart Dale, owner of the subject property described on this application form, hereby declare that the land which is the subject of this application has not, to my knowledge, been used for industrial or commercial activity as defined in the list of "Industrial Purposes and Activities" (Schedule 2) of the *Contaminated Sites Regulation* (B.C. Reg. 375/96). I therefore declare that I am not required to submit a Site Profile under Section 26.1 or any other section of the *Waste Management Act*.

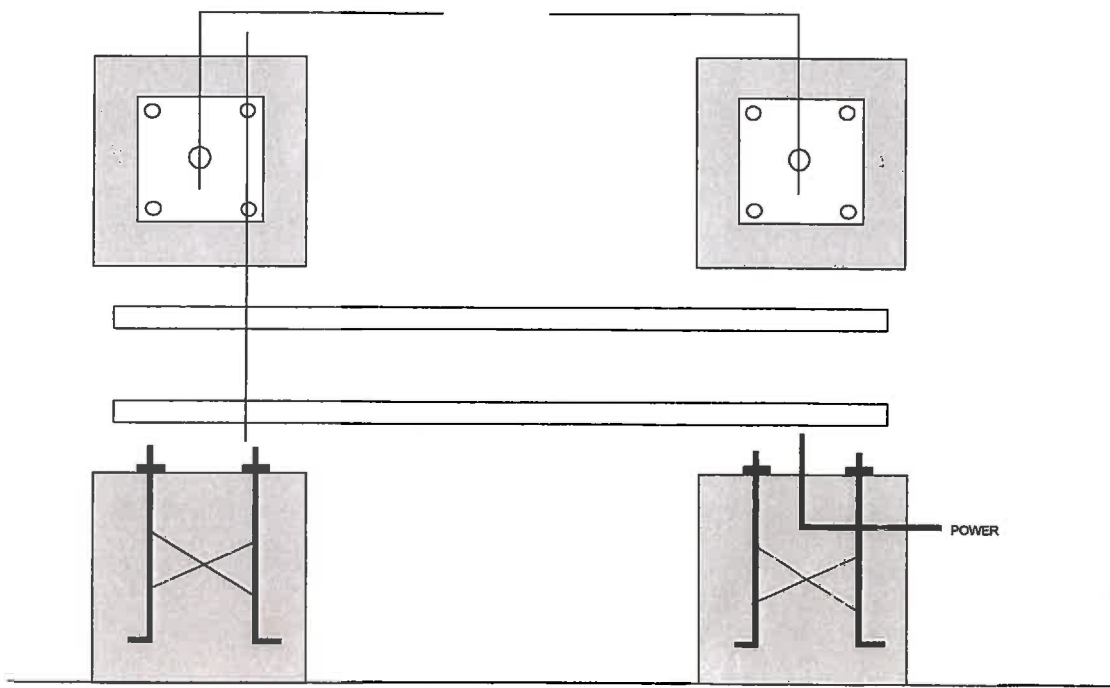
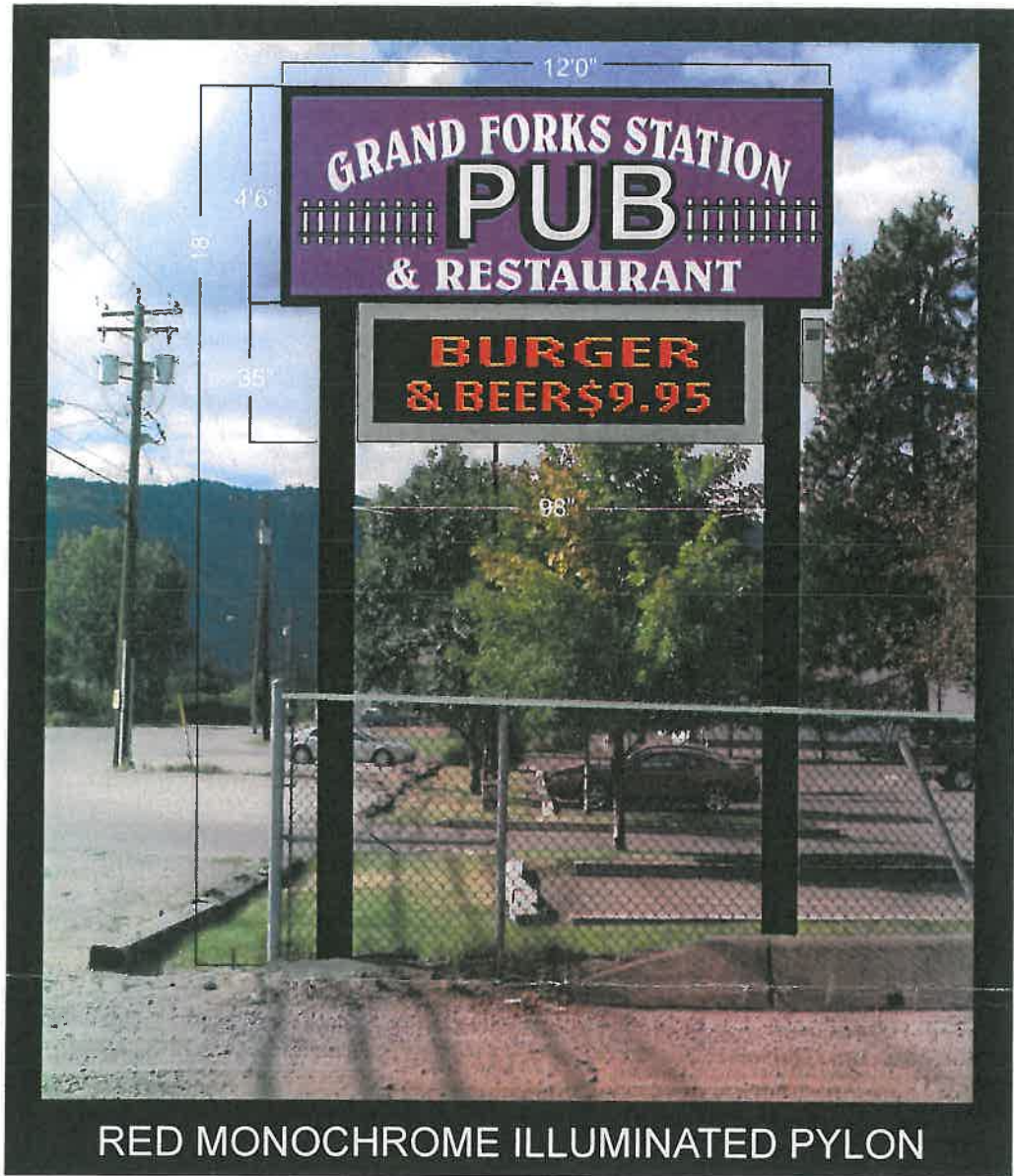

(signature)

Sept 20/12
(date)

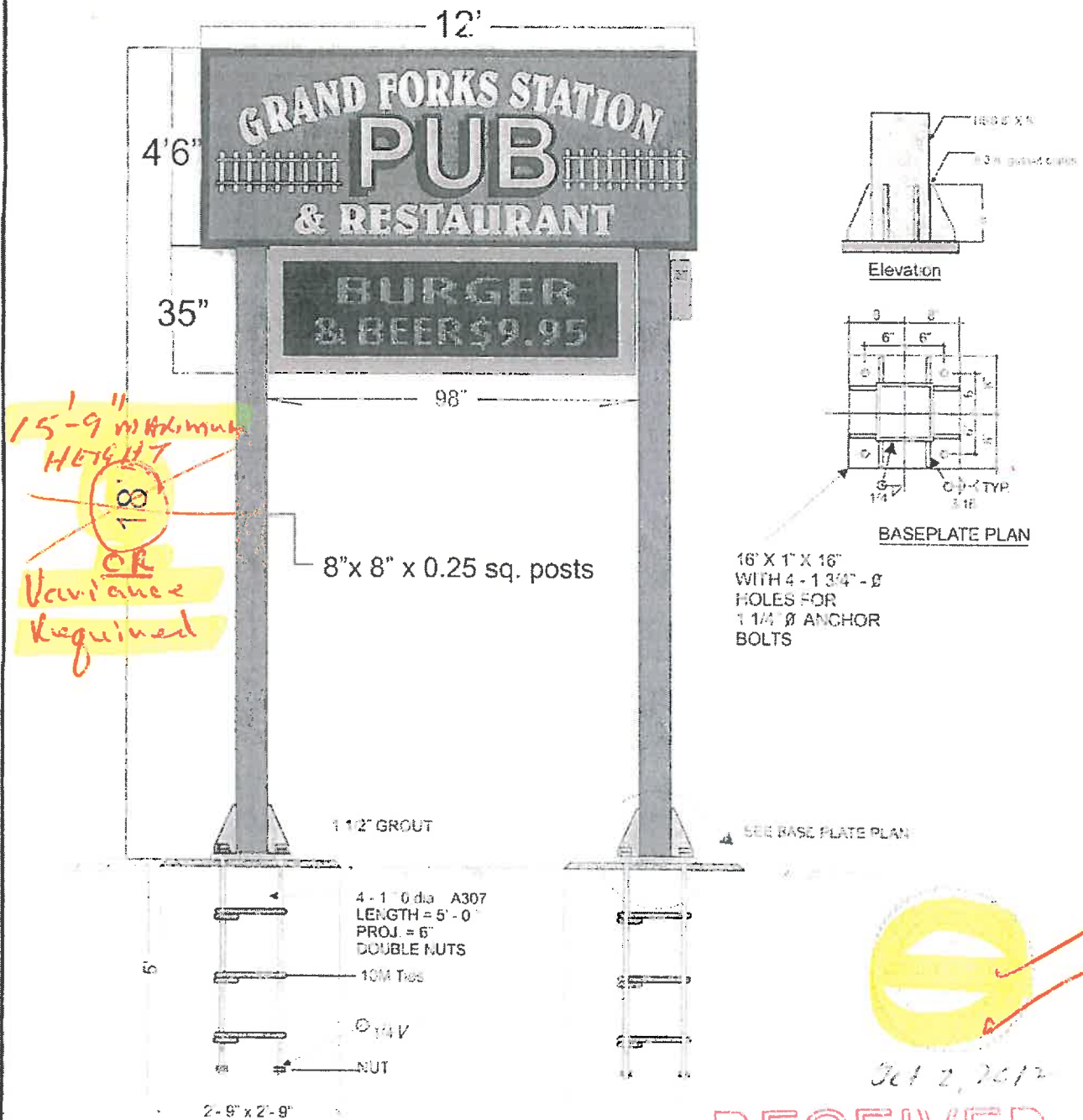
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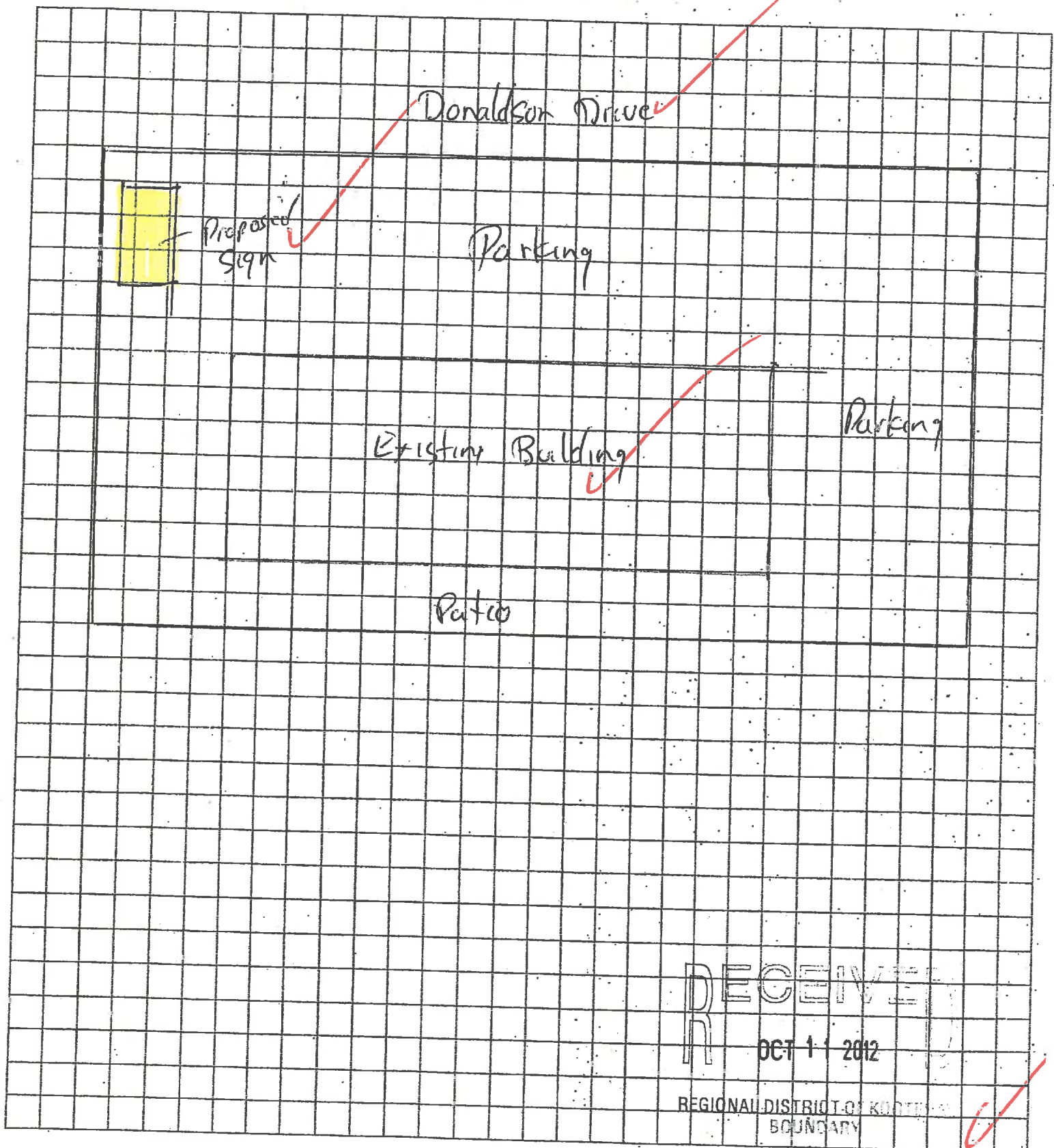
Grand Forks Station Pub



Grand Forks Station Pub, Grand Forks, BC.	Std Date	Oct 11 2012
250-442-5855	250-442-8932	the station pub @shaw.ca
Monly Balam	Monly Balam	can files 1213 Grand Forks Station Pub sign
25 SEPT. '12	THIS DRAWING IS THE SOLE PROPERTY OF OUTREACH NEON LTD. AND MAY NOT BE COPIED OR REPRODUCED IN ANY FASHION UNLESS PERMISSION IS EXPRESSED IN WRITING BY OUTREACH NEON LTD.	
NTS		

BUILDING SITE PLAN

1. Draw proposed location of home or building and all existing buildings on space provided below, and show distances to all PROPERTY LINES. Also show north arrow.
2. Show location of street access, and names of streets.
3. Show location and distances of any water courses.



DRIVE OFFICE FILE COM B.P. # 12-045266





14.9 Donaldson Drive Transition District Development Permit Area

The Donaldson Drive Transition District DPA is designated under Section 919.1(1)(f) — (form and character of commercial and multiple housing residential development) of the Local Government Act.

Area

The designated Donaldson Drive Transition District DPA is shown on the Development Permit Area Map Schedule 'C.'

Justification

The subject area has historically been used for a range of uses, including industrial. Considering its location between the CPR rail right-of-way and the low-density residential areas to the west, it is important to ensure that there is sensitive transition area established that allows a range of uses but limits the impact of non-residential and multi-residential uses on the adjacent low-density residential neighbourhood.

14.9.1 - Conditions for which a Donaldson Drive Transition District Development Permit is Not Required

The following may be undertaken without a Donaldson Drive Transition District Development Permit:

- internal alterations, which do not affect the outer appearance of the building;
- replacement, upgrading, or repair of roofing;
- painting the exterior of a building;

- replacement of windows;
- replacement of an existing sign or canopy, where the size and design of the replacement sign or canopy are generally consistent with the sign being replaced;
- construction of a fence;
- the construction of an accessory building or addition to a commercial or multiple housing residential building which is less than 100 square feet in area and that does not alter the patterns and requirements of parking, access, loading or landscaping on the site; and
- replacement of an existing sign or canopy, where the size and design of the replacement sign or canopy are generally consistent with the sign or canopy being replaced.

14.9.2 - Guidelines

Development permits issued in this designation shall be in accordance with the following guidelines:

Buildings and Structures

- .1 Buildings should be designed in a way that enhances the visual character of the area.
- .2 The shape, scale and siting of buildings should be consistent with adjacent development.
- .3 The shape, siting, rooflines, architectural features and exterior finish should be sufficiently varied to create interest and avoid a monotonous appearance.
- .4 Monolithic structures and long expanses of straight walls should be avoided.



.5 Large buildings should be designed in a way that creates the impression of smaller units and less bulk, by using building jogs, irregular faces and architectural features such as gables, dormers, balconies, chimneys, special window features, canopies, verandas, porches and railings.

.6 Sensitive restoration of heritage buildings, structures, sites and landscapes should be encouraged where structurally feasible.

.7 Clustering of multiple housing residential buildings and other spatial arrangements with common open areas and facilities are encouraged. These types of housing should be designed to promote visual quality, efficient use of land and building materials.

.8 Buildings should be designed in a way that relates positively to pedestrians at street level.

.9 Variances to zoning bylaw requirements will be considered as part of the Development Permit approval process.

.10 Noxious and non-compatible businesses and industries should be encouraged to relocate into the Light Industrial and Service Commercial areas.

Access and Parking

.11 Parking areas with more than 10 stalls should be broken into smaller groups divided by landscaping. Parking lots should be landscaped to provide shade and to enhance the appearance of the overall development.

.12 Off-street parking and loading should be encouraged where possible and designed to promote safe and efficient vehicle entrances and exits, and on-site circulation.

.13 Variances to zoning bylaw requirements will be considered as part of the Development Permit approval process if it can be demonstrated such variances are required to more effectively implement the above-noted access and parking guidelines.

Screening, Landscaping and Amenities

.14 Sites should be provided with screening in the form of walls, decorative fencing, hedging, planting, other material, or a combination of materials in the following areas:

- around outdoor storage areas, water containers, heating and cooling equipment, and other service areas; and
- between the rear of commercial sites and any residential area.

.15 The site should be provided with landscaping:

- between parking areas and roadways;
- between parking areas and adjacent single-family residential uses; and
- between buildings and parking areas.

.16 The site should be provided with landscaping

- along the property edge next to roadways; and
- along the sides of the buildings.



Lighting

- .17 Sites should be designed so that they do not produce a strong glaring light or reflection of that light beyond their lot lines. Shielded or controlled intensity lights are required.
- .18 The impact of light shed from on-site vehicles upon neighbouring residential uses shall be minimized through appropriate site design, screening and landscaping.

Signage

- .19 Signage should complement the building design and finish. Freestanding signage should be low, front lit, or unlit, with a landscaped base.

THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : **October 25, 2012**

TOPIC : **Silver Kettle Developments Inc. Latecomer Agreement**

PROPOSAL : **The City of Grand Forks to Enter Into a Latecomer Agreement for Extended Services**

PROPOSED BY : **Manager of Technical Services**

SUMMARY:

As development occurs within our municipal boundaries, there are times when excess or extended services are required to be installed that will benefit land other than the land being developed. A mechanism to allow for the developer to front the cost of extending services and to recoup this cost from the owner's of the benefiting property as they develop in the future is found in the Local Government Act, Section 939, Excess or Extended Services and Latecomer Payments, an excerpt copy which is attached for reference. In this case there is only one benefiting parcel, Lot 1, Plan KAP64274, as shown in Exhibit "A".

STAFF RECOMMENDATIONS:

Option 1: That Council approves the municipality to enter into a Latecomer Agreement with Silver Kettle Developments Inc. for a period of not more than 15 years including interest calculated annually at a rate as established by Bylaw 1934, pursuant to the Local Government Act, Section 939 and as shown in Exhibit "B".

Option 2: The Council approves the municipality to reimburse Silver Kettle Developments Inc. for the extended services and try to recover costs as per the Local Government Act, Section 939, Subsection 6.

OPTIONS AND ALTERNATIVES:

Option 1: This option is the preferred option, as the Developer has already paid for and installed the extended services.

Option 2: This option is not the preferable option.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The advantage of this option is that the Developer may be able to recoup the costs of installing the extended services as the benefiting parcel develops in the future. If no development occurs, the disadvantage is that the Latecomer Agreement will expire in 15 years.

Option 2: The advantage of this option is that the municipality will not need to enter into a Latecomer Agreement with the Developer. The disadvantage is the municipality will have to pay the costs up front and then try to recover the costs as per the Local Government Act, Section 939, Subsection 6.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

The Developer has already paid \$47,495.70 for installation of the extended services. If the municipality were to reimburse the Developer, it would impact the 2012 budget, as this was not an item that was budgeted for.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

Options for payment of extended services come from Section 939 of the Local Government Act.



Department Head or Chief Administrative
Officer



Reviewed by Chief Administrative Officer

(Add) Mar 26/88

(Am) Dec 31/04

(Sub) Jan 01/01

- (3.1) Before it is adopted, a bylaw under subsection (1) (a) or (b) that establishes standards or requirements in relation to highways in an area outside a municipality
- (a) must be approved by the minister responsible for the *Transportation Act*, if the regional district provides the services referred to in section 800 (2) (i) [approving officer services], and
 - (b) may be approved by that minister for the purposes of section 13.1 (4) of that Act.

(4) If a local government, an improvement district or greater board operates a community water or sewer system, or a drainage collection or disposal system, the local government may, by bylaw, require that a system referred to in subsection (1) (c) be connected to the local government, improvement district or greater board system, in accordance with standards established in the bylaw.

(5) If there is no community water system, the local government may, by bylaw, require that each parcel to be created by the subdivision have a source of potable water having a flow capacity at a rate established in the bylaw.

(6) As a condition of

- (a) the approval of a subdivision, or
- (b) the issue of a building permit,

a local government may require that the owner of the land provide works and services, in accordance with the standards established in a bylaw under this section, on that portion of a highway immediately adjacent to the site being subdivided or developed, up to the centre line of the highway.

(7) As a condition of the issue of a building permit, a local government may require that the owner of the land provide, on the site being developed, works and services in accordance with the standards established in a bylaw under this section.

(Am) Sep 28/89

(8) Requirements under subsections (6) and (7)

- (a) may only be made insofar as they are directly attributable to the subdivision or development, and
- (b) must not include specific services that are included in the calculations used to determine the amount of a development cost charge, unless the owner agrees to provide the services.

(Am) Sep 28/89

(9) If the owner agrees to provide the services referred to in subsection (8) (b), the calculation of the development cost charge is subject to section 933 (8)

RS1979-290-989, 1985-79-8, 1987-14-45, 1997-25-149, 1999-37-209, 1998-43-312 (B.C. Reg. 43/2000), 2000-7-175, 2004-44-126.

Excess or extended services and latecomer payments

939. (1) For the purposes of this section, "excess or extended services" means

- (a) a portion of a highway system that will provide access to land other than the land being subdivided or developed, and
- (b) a portion of a water, sewage or drainage system that will serve land other than the land being subdivided or developed.

(2) A local government may require that the owner of land that is to be subdivided or developed provide excess or extended services.

(3) If an owner, in accordance with a bylaw under section 938, provides a highway or water, sewage or drainage facilities that serve land other than the land being subdivided or developed, this section applies.

(4) If a local government makes a requirement under subsection (2), the cost of providing the excess or extended services must be paid for by

- (a) the municipality or regional district, or
- (b) if the local government considers its costs to provide all or part of these services to be excessive, by the owner of the land being subdivided or developed.

(5) If the owner is required under subsection (4) (b) to pay all or part of the costs of excess or extended services, the municipality or regional district must

- (a) determine the proportion of the cost of providing the highway or water, sewage or drainage facilities that it considers constitutes the excess or extended service,
- (b) determine which part of the excess or extended service that it considers will benefit each of the parcels of land that will be served by the excess or extended service, and
- (c) impose, as a condition of an owner connecting to or using the excess or extended service, a charge related to the benefit determined under paragraph (b).

(Sub) Jan 01/04

(6) If the municipality or regional district pays all or part of the costs of excess or extended services, it may recover costs

- (a) by a charge under subsection (5) (c),
- (b) by a tax imposed in accordance with Division 5 [Local Service Taxes] of Part 7 of the *Community Charter*, other than section 211 (1) of that Act, or
- (c) by fee imposed in accordance with section 363 [imposition of fees and charges] of this Act or section 194 [municipal fees] of the *Community Charter*.

(7) If the owner pays all or part of the costs of excess or extended services, the municipality or regional district must pay the owner

- (a) all the charges collected under subsection (5) (c), if the owner pays all the costs, or
- (b) a corresponding proportion of all charges collected, if the owner pays a portion of the costs.

(8) A charge payable under subsection (5) (c) must include interest calculated annually at a rate established by bylaw, payable for the period beginning when the excess or extended services were completed, up to the date that the connection is made or the use begins.

(Am) Jun 03/10

(9) Subject to subsection (10), charges payable for latecomer connections or use under subsection (5) (c) must be collected during the period beginning when the excess or extended services are completed, up to a date to be agreed on by the owner and the local government and, failing agreement, to a date determined under the *Commercial Arbitration Act*, but no charges are payable beyond 15 years from the date the service is completed.

(Add) Jun 03/10

(10) If there is a phased development agreement under section 905.1 [phased development agreements] that is directly related to the construction and installation of the excess or extended services, no charges are payable beyond 15 years from the date the service is completed or the end of the phased development agreement, whichever is later.

RS1979-290-990, 1987-14-46, 1999-37-210, 2003-52-397 (B.C. Reg. 465/2003), 2006-3-19, 2010-6-122

Completion of works and services

940. (1) All works and services required to be constructed and installed at the expense of the owner of the land being subdivided or developed must be constructed and installed to the standards established in the bylaw under section 938 before the approving officer approves of the subdivision or the building inspector issues the building permit.
- (2) As an exception, the approval may be given or the permit issued if the owner of the land
- (a) deposits, with the municipality or regional district, security
 - (i) in the form and amount established in the bylaw, or
 - (ii) if no amount and form is established in the bylaw, in a form and amount satisfactory to the approving officer or building inspector having regard to the cost of installing and paying for all works and services required under the bylaw, and
 - (b) enters into an agreement with the municipality or regional district to construct and install the required works and services by a specified date or forfeit to the municipality or regional district the amount secured under paragraph (a).
- (3) As an exception, security may not be provided under subsection (2) to a regional district in relation to the construction of a highway unless a designated highways official, as defined in the *Land Title Act*, approves the provision of security for that purpose.

(Add) Mar 26/88

RS1979-290-991, 1985-79-8, 1987-14-47, 1997-25-150

LATECOMER AGREEMENT

THIS AGREEMENT made this 18 day of SEPTEMBER, 2012:

BETWEEN:

City of Grand Forks, a Municipality incorporated pursuant to the Community Charter of the Province of British Columbia, and having its Municipal Offices at 7217 4th Street, Grand Forks, British Columbia, V0H 1H0

(the "*Municipality*")

AND:

Silver Kettle Developments Ltd.
1800 Willowbrook Drive
Cranbrook, B.C.
V1C 7H9

(the "*Developer*")

WHEREAS:

- A. The *Developer* is an owner of lands and premises within the *Municipality*, in the Province of British Columbia, more particularly known and described as follows (legal description):

**Lot 1, D.L. 520, Plan EPP11728, S.D.Y.D.
(2350 72nd Ave.)**

(the "*Developer's lands*")

- B. The *Developer* proposes to *subdivide* the Lands or *develop* upon the Lands.
- C. The *Developer* proposes to construct and install water line *works* and *services* described and shown on Exhibit "A" of this Agreement (the "*Extension*") which will form part of the water system owned and maintained by the *Municipality*.

- D. The *Municipality* has required the *Developer* to install or provide excess or extended services adjacent to lands which are not a part of the *Developer's Lands* but which can directly access or connect to or use the *extension*.
- E. The *Municipality* and the *Developer* wish to enter into an agreement which will enable the *Developer* to potentially recover the costs of providing the *excess or extended services*.

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the promises, covenants and agreements hereinafter set forth, the parties hereto covenant, agree, represent and promise as follows:

- 1. The details of the *Extension*, the *Developer's Lands* and the benefiting lands are labeled and shown as Exhibit "A" which forms part of this Agreement.
- 2. The *benefiting lands*, other than the *Developer's Lands* are listed by legal description attached hereto as Exhibit "B".
- 3. The *latecomer* charge shall be calculated in accordance with Exhibit "B".
- 4. In consideration of the satisfactory completion of the extension work by the *Developer*, without incurring any cost to the *Municipality*, the *Municipality* agrees to collect from the *Latecomers* within the *benefiting lands* in Exhibit "B" who have not contributed to the cost of construction of the *works and services* but subsequently connect to the *Works*, the cost of the *extension* as set out herein.
- 5. Interest shall accrue and be added to the *Latecomer Charge* at a rate equal to the Prime Interest Rate of the Grand Forks & District Savings Credit Union calculated from the date of *Substantial Performance* to the date of connection to the benefiting *parcel(s)*. The date of substantial performance (hereinafter referred to as "*Substantial Performance*") shall be as certified in writing by the *Developer's Engineer* and attached hereto as Exhibit "C" and forming part of this agreement.

The term "Prime Interest Rate" herein shall be defined as meaning the annual rate of interest announced from time to time by the Grand Forks & District Savings Credit Union as a reference rate then in effect for determining interest rates of Canadian Dollar personal loans in Canada as of the 1st day of January and the 1st day of July in each year. In the event that it may be necessary at any time for the Grand Forks & District Savings Credit Union to prove its Prime Interest Rate applicable as at any time or times, a certificate in writing of the manager for the time being of

the main branch of the Grand Forks & District Savings Credit Union in Grand Forks, British Columbia setting forth the said Grand Forks & District Savings Credit Union's Prime Interest Rate as at an time of times shall be conclusive evidence as to the Grand Forks & District Savings Credit Union's Prime Interest Rate as in the said certificate set forth.

6. After completion of the construction and acceptance in accordance with Exhibit "C", the *latecomer charge* shall be varied to reflect the actual costs of the *Extension*.
7. The *Municipality* shall collect the *latecomer charge* at the time the *Latecomer* applies for a connection to the *extension* for the duration of this Agreement.
8. For the purposes of the preceding section, an application for a connection shall include a development approval in the form of subdivision, under the Land Title Act or the Strata Property Act, building permit or other development application where road or other works and services requirements may be imposed by the *Municipality*.
9. The *Municipality* shall pay to the *Developer* the sums collected within the time period of 15 years from completion of the *Works* at the address of the *Developer* set out in this Agreement or at such other address as the *Developer* shall provide by registered mail.
10. If the payment is returned to the *Municipality* unclaimed by the *Developer* and if the *Municipality* is unable to locate the *Developer* after making all reasonable efforts, then the *Municipality* shall hold all monies collected until the expiry of the Agreement.
11. After the expiry of the Agreement, the *Municipality* shall be able to retain all unclaimed monies.
12. In the event of the assignment or transfer of the rights of the *Developer* voluntarily, or by operation of law, the *Municipality* shall pay any accruing benefits to the successor of the *Developer* as the *Municipality*, in its judgement, deems entitled to such benefits.
13. In the event of conflicting demands being made upon the *Municipality* for benefits accruing under this Agreement, the *Municipality* may, at its option, commence an action joining any party claiming rights under this Agreement, or other parties which the *Municipality* believes to be necessary or proper.

14. In the event of conflicting demands, the *Municipality* shall be discharged from further liability upon paying the person or persons whom any court having jurisdiction of such interpleader action shall determine, and in such action, the *Municipality* shall be entitled to recover its reasonable legal fees and costs, which shall constitute a lien upon all funds accrued or accruing pursuant to this Agreement.
15. The *Municipality* shall be entitled to rely on the provisions of this Agreement with respect to the fairness of the payment herein provided, and upon the description of the *benefiting lands* set forth in Exhibits "A" and "B".
16. This Agreement shall become operative and shall remain in full force and effect upon its being executed by the parties, and shall expire upon a date no later than ten (10) years after the date of the issuance of the *Certificate of Substantial Performance* or when the full cost of the extension plus interest has been collected, whichever is sooner.
17. The *Municipality* shall not be liable to the *Developer* in the event the *latecomer charge* cannot be collected for any reason, including if the owner of the benefiting lands is held by a court of competent jurisdiction to not be liable for any reason. In the event of any dispute, the *Developer* shall indemnify the *Municipality* against any damages or costs incurred in seeking to enforce the collection of latecomer charges as anticipated hereunder or in any way connected with this Agreement and the *Municipality* shall be entitled to deduct its actual legal costs incurred from any amount payable to the *Developer*. Where no amount is payable, the *Developer* shall forthwith on demand, and from time to time on demand, reimburse the *Municipality* in respect of all legal costs incurred in connection with this Agreement. The *Municipality* will not incur any legal expenses in seeking to collect a latecomer charge, without the express written consent of the *Developer*.
18. In the event that the *Developer* fails to complete the *extension* within (12) months after the date of this Agreement, this Agreement shall lapse.
19. Prior to the expiry of the Agreement due to failure to complete the *extension*, the *Developer* may request to extend the period of the *Latecomer Agreement* on such terms and conditions that the *Municipality* may deem reasonable.
20. For the purpose of the above clause, the *extension* work completion date shall be recorded by the *Municipality* as hereinafter specified in Exhibit "C" to be appended to this Agreement upon satisfactory completion of the *extension*.

21. Unless otherwise defined in this Agreement, all terms defined in the *Municipality's Subdivision and Development* Bylaw in effect at the time of this Agreement is executed shall apply to this Agreement.
22. The parties agree that the *Municipality* has made no representation, covenants, warranties, guarantees, promises or agreements (oral or otherwise) with the *Developer* other than those contained in this Agreement.
23. Nothing contained or implied herein shall prejudice or affect the rights and powers of the *Municipality* in the exercise of its authority and responsibilities under any public or private statute, bylaws, orders and regulations, all of which may be fully and effectively executed in relation to the lands as if this Agreement had not been executed and delivered to the *Developer*.
24. When the words "will" or "shall" are used in this Agreement, it will be construed as imperative
25. When the singular or the masculine is used in this Agreement, it will be construed as meaning the plural or the feminine or body corporate or politic where the context of the parties hereto so require.
26. This Agreement shall inure to the benefit of and be binding upon the parties, their respective heirs, executors, administrators, successors and assigns.

This Agreement shall not come into effect until after the issuance of the *Certificate of Substantial Performance* by the *Developer's* Engineer.

IN WITNESS WHEREOF the parties hereto have executed this Agreement this day and year first above written.

For
Developer

Signed, Sealed and Delivered)
The Corporate Seal of Silver Kettle)
Developments)

Was hereunto affixed in the presence)
Of: D. London)
Name: Dustin London)
Title: _____)

Seal

For the
Municipality

Signed, Sealed and Delivered)
The Corporate Seal of the)
City of Grand Forks)

Was hereunto affixed in the presence)
Of: _____)
Mayor: _____)
Corporate Officer: _____)

Seal

Exhibit "A"

[attach map showing lands (developers and benefitting) and works, identifying
Extension]

NOTE:
ONSITE SHALLOW UTILITY ASBUILT
INFORMATION PROVIDED BY PACESETTER

[illegible]

Exhibit "B"

[show legal description for benefiting lands and calculation of charge]

Exhibit "B"

BENEFITING LANDS
Lot 1, DL 520, Plan KAP64274, SDYD

ITEM	ESTIMATED QUANTITY	UNIT	UNIT PRICE	TOTAL
Parts	1	LS	\$58,536.00	\$58,536.00
Equipment	1	LS	\$20,000.00	\$20,000.00
Sand	1	LS	\$4,000.00	\$4,000.00
Labour	1	LS	\$10,000.00	\$10,000.00
Paving and Prep.	1	LS	\$6,000.00	\$6,000.00
Concrete	1	LS	\$3,000.00	\$3,000.00
Water Testing	1	LS	\$3,000.00	\$3,000.00
TOTAL				\$104,536.00

LATECOMERS CHARGE:

- TOTAL LENGTH OF WATERMAIN INSTALLED = 460 LINEAL METERS
- TOTAL COST OF WATERMAIN INSTALLATION = \$104,536.00
- \$104,536.00 DIVIDED BY 460 LINEAL METERS = \$227.25 PER LINEAL METER
- TOTAL LENGTH OF EXTENDED SERVICE = 209 LINEAL METERS
- \$227.25 MULTIPLIED BY 209 LINEAL METERS = \$47,495.70
- LATECOMERS CHARGE = \$47,495.70 PLUS INTEREST AT A RATE EQUAL TO PRIME (3%)

**Exhibit C
Latecomer Agreement**

THIS AGREEMENT made this 18 day of Sept, 2012:

BETWEEN:

CITY OF GRAND FORKS, a Municipality incorporated pursuant to the Community Charter of the Province of British Columbia, and having its Municipal Offices at 2697 Sunnyside Road, Anmore, British Columbia

(the "City")

AND:

Silver Kettle Developments Ltd.
1800 Willowbrook Drive
Cranbrook, B.C.
V1C 7H9

(the "Developer")

FURTHER to the above Latecomer Agreement executed on _____, this is to certify that the *extension* work completion date has been certified by the Municipality as June 22, 2012.

This Appendix amends and forms part of the above Agreement.

Certified by Sasha J. Bird, ASCT, Manager of Technical Services

Date: _____ Signature: 

FOCUS

August 13, 2012

File: 061500008

City of Grand Forks
130 Industrial Drive
PO Box 220
Grand Forks, BC V0H 1H0

Attention: Sasha Bird, ASCT, Manager, Technical Services and Operations

RE: Construction Completion - Offsite Water and Sanitary Sewer Servicing
Silver Kettle Village, Grand Forks, BC

The above mention project was substantially completed on June 22, 2012 with the following list of deficiencies:

Deficiency Description	To be Completed (date)
Manhole Exfiltration test	Complete
Benching and grouting of manhole on 72 nd Ave	Complete
Grading of crush around manhole; raise manhole rim	Complete
Rotation of fire hydrant on 68 th Ave	Complete
Repair of fence along watermain installation	Complete
Hydroseeding of offsite watermain alignment	As weather permits no later than November 30, 2012

I hereby certify that the utilities noted herein and as shown in as-built drawings 061500008 01-05 prepared by Focus Corporation have been installed as far as can be practically ascertained according to the MMCD requirements and are complete aside from the above noted deficiency.

We hereby request on behalf of our client, Pace Setter Construction, that the one year maintenance period begin on June 22, 2012.

The details of the securities for the remaining work and maintenance period will follow under separate cover.

If you have any questions please feel free to contact me.

Sincerely,

FOCUS CORPORATION

Elise Paré  *August 13/2012*

Elise Paré, P.Eng.

cc: Rick Bennett, Pace Setter Construction

#5 - 2114 Columbia Avenue, PO Box 89, Rossland, BC V0G 1Y0 Canada
Main 250.362.5137 • Fax 250.362.5284

Focus Corporation
www.focus.ca



THE CORPORATION OF THE CITY OF GRAND FORKS

COUNCIL INFORMATION SUMMARY FOR NOVEMBER 5th, 2012

Date: October 29th, 2012
 Agenda: November 5th, 2012
 Proposal: To Receive the Items Summarized for Information
 Proposal By: Staff

Staff Recommendation:

That Information Items numbered 10(a) to 10(f) be received and acted upon as recommended.

	ITEM	SUBJECT MATTER	RECOMMENDATION
CORRESPONDENCE TO/FROM MAYOR AND COUNCIL			
10(a)	Correspondence from the Boundary Museum Society	Requesting that the City considering funding the Museum for \$70,000 for 2013 and additionally, would like Council to consider putting their request as a line item	Council receives the correspondence from the Boundary Museum Society regarding their request for funding in the amount of \$70,000, and requesting their consideration as a line item in the City's budget. Be it further resolved that Council refers their requests to the 2013-2017 Budgeting process for consideration.
10(b)	Correspondence from the Grand Forks Gazette requesting that the City become a sponsor in the "Christmas Shop Local" campaign.	In the past years, the requested amount was \$700. Due to the addition of the Boundary Country Regional Chamber of Commerce as a sponsor, the requested amount has been reduced to \$500.	Council determines that the City become a sponsor in the annual "Christmas Shop Local" campaign, as they have in the past, for the amount of \$500
CORRESPONDENCE TO/FROM STAFF			
10(c)	Correspondence from Dave Milton regarding concerns to the new Garbage Rates. He further requested that his issue be brought before Council	Staff has attached a copy of the amended Residential Garbage Collection Regulation as adopted by Council on the 4 th of September for information purposes	Council to receive the correspondence for discussion.
GENERAL INFORMATION			
10(d)	Email from the coordinators of the Santa Parade 2012	Informing interested parties that the organization is accepting registrations	Council to advise if they wish to participate in the parade. Deadline for registration is December 2 nd , 2012



THE CORPORATION OF THE CITY OF GRAND FORKS

COUNCIL INFORMATION SUMMARY
FOR NOVEMBER 5th, 2012

UBCM, AKBLG, FEDERAL AND PROVINCIAL GOVERNMENT			
10(e)	Press Release from AKBLG	Advising that the AKBLG is recommending the replacement of ad hoc grant funding with a long term revenue sharing formula	Receive for information
MINUTES FROM OTHER ORGANIZATIONS			
10(f)	Oct 22 nd Task List	List of Completed and In-Progress Tasks	File

2013 BUDGET FOR BOUNDARY MUSEUM SOCIETY

Submitted to our Mayor and Council, City of Grand Forks, B.C. October 26th, 2012

We are asking the City of Grand Forks to consider funding the Museum for \$70,000 for the coming year 2013 based on our attached budget sheet. In addition we would like Council to consider putting the Museum's request for \$70,000 as a line item. The Museum board feels they have demonstrated their responsible attitude when dealing with financial matters as well as their dedication to the Community of Grand Forks.

Even though the Museum did not receive funding for the Community Archives in 2012 the Board chose to put some of the Museum needs aside in order to establish and keep this important service open and available to the Community and it's visitors albeit on a limited capacity. The Museum had no choice but to take money from their operating budget to keep the archives open. As a result, the Board had to make some difficult choices & many items were simply not done. The Museum & Archives were also forced to run on reduced hours. We made the best of a difficult situation however, repeating this method of administration is not in the best interest of the Museum or the Community.

In considering our request, please keep in mind that there will be **no** further costs to the City of Grand Forks such as repairs & maintenance, grounds keeping, insurance, security, snow removal, garbage or utilities.

We will continue to search for other funding opportunities however 'special project' grants are more likely to be awarded over 'funding for operating costs' which we desperately need. We will be applying for an Art's Council grant this year however in 2013 & 2014 we will only be eligible for 'special project' funding as it takes time to fulfill their requirements to be considered an established Museum.

\$70,000 will provide the City with all services related to a Museum including the operation of the Community Archival service at City Hall. Restoration work being done on the Community artifact collection will be continued and expanded. It is a wonderful opportunity for the City to have the Woodworker's onboard as most of the valuable artifacts are in desperate need of repair.

Thank you for considering our funding request.

Board of the Boundary Museum Society

Lawrence Radford

Bob DeMaertelaere

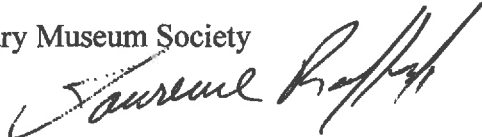
Cliff Schuh

Bill Palm

Bob McTavish

Laura Lodder

Joey Tatangelo



BOUNDARY MUSEUM SOCIETY BUDGET FOR 2013

DESCRIPTION	Estimated Costs	
	Per Year based on 2012	TOTALS
Monthly reoccurring charges, phone, bank charges, internet, web-site, security, utilities	\$6,000.00	
Advertising	\$1,420.00	
Archival materials ie: acid free envelopes, boxes etc.	\$1,600.00	
Bookkeeping & accounting services	\$2,400.00	
Insurance	\$2,500.00	
Custodial supplies	\$500.00	
Misc.	\$500.00	
Museum & archival office supplies	\$800.00	
Postage	\$180.00	
Repairs & maintenance including grounds & garbage fees	\$2,000.00	
Subscriptions & dues	\$400.00	
Summer supplies, educational programming & exhibits expense	\$4,000.00	
Travel expense	\$500.00	
Book purchases	\$350.00	
Artefact Minor repairs	\$200.00	
Training & Education costs ie: 1st aid courses	\$200.00	
Staff uniforms	\$200.00	
	<u>\$23,750.00</u>	<u>\$23,750.00</u>
Items that need to be included in 2013 (as per list below) that were not included in 2012 because of budget restraints		
Restoration supplies, shipping costs & research (Woodworker's shop)	\$4,000.00	
Artifact purchase/minor repairs	\$1,000.00	
Development of new blacksmith shop, bell towers, etc. for 2013	\$2,500.00	
Educational programming supplies & development	\$1,000.00	
Consulting fees - archival	\$2,000.00	
Training & development - staff & board	\$1,500.00	
Artefact storage & upgrades to basement storage	\$1,500.00	
Marketing	\$1,500.00	
Signage upgrades	\$1,800.00	
Security upgrades for inside the Museum	\$500.00	
Gifts	\$200.00	
Mileage	\$500.00	
Paid stats for staff in 2013	\$2,000.00	
	<u>\$20,000.00</u>	<u>\$20,000.00</u>
ANTICIPATED WAGES FOR 2013 assuming 3 summer students		
Gardener/Caretaker 20 weeks x 10 hrs/wk	\$3,000.00	
Museum Coordinator/curatorial assistant/education coordinator	\$19,392.00	
Staff for Museum office, Archival facility & part-time curator	\$21,120.00	
Wage benefits ie: CPP EI tax WCB x 1.3	\$5,656.56	
Summer Student 1 (mercs incl)	\$6,585.60	
Summer Student 2 (mercs incl)	\$6,585.60	
Summer Student 3 (merc incl)	\$6,410.24	
	<u>\$68,750.00</u>	<u>\$68,750.00</u>
KNOWN OR ESTIMATED INCOME		
RDKB C	(\$5,000.00)	
RDKB D	(\$20,000.00)	
City of Grand Forks	(\$70,000.00)	
YCW rebate	(\$12,500.00)	
Memberships, donations, book sales etc	(\$2,000.00)	
Archival income	(\$500.00)	
Misc other income	(\$2,500.00)	
	<u>-\$112,500.00</u>	<u>\$112,500.00</u>

Many Thanks!!!

Sue

I thank you for the help you gave me when I was in Grand Forks. You know, I was blown away in seeing the photo of my great grandfather Peter McEwing's grave and his obituary. And then, there was the contact you made on my behalf with Helen Whyte. All of this has given me a great deal of pleasure and I am grateful. As a consequence, Helen and I have been touch. She is a certified genealogist. In her personal research, she has found that we are third cousins. All of this is a great adventure - and amazing to me. I thank you again for your part in it. Helen and I will continue to be in touch.

Best Wishes, Shirley Forrester

Editor: The Grand Forks Gazette % Karl Yu

I am writing to express my gratitude and appreciation for all of the assistance I received from the Boundary Museum and Archive with a special thank you to Sue Adrain for all the help she gave me to complete a very special family project.

This is probably a unique approach to recording a families history, as it is not done chronologically, but is told through pictures, archival information and stories.

Central to the story are two Grand Forks families (Frank Miller, mayor of Grand Forks, George McParlon, Forest Ranger for the District of G.F.'s) both my Grandfathers. The story spans five generations of males and four topics; Elected Representatives, War Heroes, Firefighters and Hockey Players.

I was thrilled to find out about the Boundary Museum and Archives through my sister Sandy who has done a great deal of recording of family history. Sue helped me find pictures I did not have, and information about my family that I did not know, and that added greatly to the Miller/McParlon story.

The family album I am creating will be shared with my family (children and Grandchildren) on Nov. 11, 2012, when we have a Life Celebration for my Mother, Elaine Miller (nee McParlon).

I know that we will have a greater understanding of our family history and a greater appreciation of their many contributions to their community and their country.

When the album is complete I am sending a link to Sue so it can be viewed on my website. I am also planning to send a copy of the album to the Museum. It might inspire and motivate other families to create their own story. My interest and excitement to do it for my family was greatly influenced by the information and the help I got from the Grand Forks Museum and Archives.

Maureen Hemphill (nee Miller)
Winnipeg, Mb.

P.S. I am now planning to do the same project for five generations of women in our family (who are equally amazing).

Grand Forks Gazette

7255 Riverside Drive Grand Forks, BC V0H 1H0

Jackie Metcalfe

Publisher

Phone: 250-442-2191 Fax: 866-897-0678

E-mail: publisher@grandforksgazette.ca

Cell: 250-442-9777

Oct 25, 2012

Dear Mayor Taylor and Council,

We were thrilled last year when the City of Grand Forks agreed to partner with the Grand Forks Gazette, the Grand Forks Credit Union and the Boundary Country Regional Chamber as a sponsor in our annual "Christmas Shop Local" campaign.

This year the promotion, "\$2013 in 2013", will see one very lucky resident win a grand prize of \$2013 to be spent in 2013 seconds at local businesses in the New Year.

The contest rewards local residents for shopping locally by providing them with an entry form for every purchase over \$10 made at local participating businesses.

This campaign was designed eight years ago to help encourage local consumers to spend their Christmas shopping dollars at home. The City of Grand Forks has been a partner with us, and it is our hope that this council will once again recognize the value in participating in this campaign.

Your \$500 sponsorship fee, which contributes towards the \$2,013 cash prize, will ensure that the City's logo appears on all the entry forms, and promotional material. This amount has been reduced from previous years with the addition of the Boundary Country Regional Chamber as a sponsor. Last year we distributed well over 60,000 entries. As well, your logo will appear on all full-page newspaper ads and posters during the seven-week campaign. The campaign begins on Wednesday, November 14th. In order to have the City logo on the beginning of the campaign we would need to have confirmation of the City's participation by the end of the working day Monday, November 12th. We would of course welcome the City's participation after that date but the City logo would then be missing from the promotional posters, the first set of ads, and first run of entry forms.

Please join the Grand Forks Gazette, the Grand Forks Credit Union and the Boundary Country Regional Chamber once again to work together to encourage our residents to keep their money circulating within their own community this holiday season. It is so important to support our local merchants. A number of local businesses have already expressed their desire to participate in the 2013 campaign.

I am available to answer any questions at your convenience.

Thank you for your consideration and we look forward to hearing from you soon.

Sincerely,

Jackie Metcalfe
Publisher,
Grand Forks Gazette

From:  Dave Milton <Subject: New submission from your Contact Form
To:  Info City of Grand Forks

Friday, October 19, 2012 11:37:51 AM



RECEIVED

OCT 22 2012

Attachments:  Attach0.html


6K

THE CORPORATION OF
THE CITY OF GRAND FORKS

Name

Dave Milton

Email



Subject

garbage rates

Message

I am of an era when reduce, re-use and recycle was an imperative, not just a slogan. The streets of my bomb-damaged city rang to the cries of "old rag and bones" when the rag and bones man came around in his horse-drawn cart soliciting those commodities for use in the war effort.

I am of an era when school children tended the school gardens and contributed their produce towards their own meals in the school canteens.

I am of an era of rationing - of food and clothing - which meant that almost nothing was wasted largely because precious little was available in the first place.

Lessons learned under harsh conditions are not easily forgotten and I find, about seven decades later, that reducing, re-using and recycling are second nature. I would go a step further to assert that only necessities make it to the check-out and none of it in plastic bags, fancy wrappers, etc.

I suspect, judging by what goes on in my neighbourhood, that most households have put out about eighty pieces of garbage for collection by this time of the year; while I have put out only seven and expect my total for the year to be no more than nine. That's nine of both landfill and recyclables.

Despite my best efforts - and those of like-minded citizens - I learn that it is all for naught because I'm about to be penalised with increased collection costs! At the posted rates I shall be required to pay about \$13 per item of kerb-side pick-up.

This is profoundly wrong and I'm incensed that a fixed-income senior - who is part of the solution, not the problem - should be treated in this way. At a time when I'm producing less, I'm angry at having to pay more. I want my account with City amended by deletion of the garbage fee. I shall buy from City Hall a book of garbage tickets - at \$3 a pop - and attach one to a garbage bag each time I put one out. This means I will have paid \$21 for this year, so far, as a user fee or pay for service. It is far more equitable and acceptable to me. It is also in line with all of the other user-pay services, most of them utilities.

It will be necessary, I hope, to deal with this demand at Council level which is where I would like the matter dealt with.

Thank you,
Dave Milton.

FILE CODE

WE3. CIO (GARBAGE) MILTON, DAVE
MI - REQUESTING DELETION OF
GARBAGE FEE FROM ACCOUNT

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1937

A Bylaw to amend the City of Grand Forks Residential Garbage Collection Regulation Bylaw No. 1798, 2006

=====

WHEREAS Council may, by bylaw, amend the provisions of a Garbage Regulations and Rates Bylaw pursuant to the provisions of the Community Charter;

AND WHEREAS Council of the Corporation of the City of Grand Forks believes it is in the public interest to amend the Garbage Regulations and Rates Bylaw;

NOW THEREFORE Council of the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS**, as follows:

1. This Bylaw may be cited for all purposes as **“Garbage Regulations and Rates Amendment Bylaw No. 1937, 2012”**.

2. That Section 3 “Definitions” be amended by amending the definition of “Garbage” to read as follows:

“Garbage” means household waste generated by operations incidental to the premises, and excludes food waste recycling, recyclables and yard waste.”

3. That Section 3 “Definitions” be amended by adding the definition of “Food Waste Recycling” as follows”

“Food Waste Recycling” means food scraps and other materials resulting from a plant or an animal and which includes the following:

- *Baked goods, breads, cookies*
- *Eggs & Egg shells*
- *Cheese rinds & moldy cheese*
- *seafood shells*
- *Leftover candy and snacks*
- *fruit pits, seeds, etc.*

- *Muffin/cupcake papers*

- seed/nut shells
- Coffee, including filters
- facial tissue
- Tea bags or loose tea
- paper towels
- Fish bones, skins, guts
- soiled, waxed, oily
- Meat, bones, skin, fat
- Rotten fruits & vegetables
- biodegradable paper
- clamshells, clamshells, containers, pizza boxes
- Rinds and Peelings
- Wet Newspapers
- Leftover rice & pasta
- houseplants, including soil

- disposable diapers, (contained in a paper bag)
- kitty litter, (contained in a paper bag)
- animal waste (contained in a paper bag)
- Hamster & bird cage liner waste (contained in a paper bag)

4. That Section 3 “Definitions” be amended by adding the definition of “Food Waste Recycling Collection” as follows”

“Food Waste Recycling Collection” means the collection of food waste contained in the green bin provided by the City”

5. That Section 3 definition of “Residential Dwelling” be amended as follows:

“Residential Dwelling” means – Single Family Dwellings

- Duplexes
- Triplexes
- Rowhouses, Townhouses, Gated Communities and Manufactured Home Parks

6. That Section 8 be amended to read as follows:
“Food Waste Recycling” will be collected by the Garbage Collector, on a weekly basis, on the day specified by the Garbage Collector. Garbage will be collected by the Garbage Collector on a bi-weekly basis, on a day specified by the Garbage Collector. Yard Waste will be collected on the dates specified each year by the Garbage Collector.”

7. That Section 9 be amended to read as follows:

“Every owner of a residential dwelling unit, as defined in this bylaw, shall provide and maintain in sanitary condition and in good repair, a container to contain garbage. The Garbage Collector will pick up one container of garbage weighing a maximum of 22kg, every two weeks, as outlined in “Schedule A” of this bylaw. Owners or occupiers of residential dwelling units, as defined in this bylaw may purchase “tag-a-bag” tags for all containers of garbage in excess of the one bag limit, outlined in Schedule A of this bylaw, and the Garbage Collector will pick up the extra tagged garbage on garbage collection days only.

Food Waste Recycling will be collected by the Garbage Collector in the container (Green Bin) provided by the City on a weekly basis. Yard waste will be collected by the Garbage Collector nine times per year, on the dates specified by the Garbage Collector.

Yard waste may be in a can without a lid weighing a maximum of 22 kg, in compostable paper bags weighing a maximum of 22 kg, or in bundles, weighing a maximum of 22kg, to a maximum of three such containers, bags or bundles. Each bundle of tree prunings must be three inches in diameter or less and three feet long tied in bundles not exceeding the equivalent of a garbage can.

8. That Section 20 be amended to read as follows:

“Due to the fact that the City must maintain the service to all residential properties, the fee for residential garbage collection service, including the collection of food waste recycling and yard waste, shall be collected for properties which may become vacant for a period of time during the billing year.”

9. That Bylaw No. 1798, cited as “Residential Garbage Collection Regulation Bylaw No. 1798, 2006”, be amended by deleting “Schedule A” and replacing it with a new “Schedule A”, which is attached hereto and identified as “Appendix 1”.
10. This bylaw shall come into force and effect upon adoption.

Read a **FIRST** time this 20th day of August, 2012.

Read a **SECOND** time this 20th day of August, 2012.

Read a **THIRD** time this 20th day of August, 2012.

FINALLY ADOPTED this 4th day of September, 2012.

Mayor Brian Taylor

Corporate Officer – Diane Heinrich

C E R T I F I C A T E

I hereby certify the foregoing to be a true copy of Bylaw No. 1937 as passed by the Municipal Council of the City of Grand Forks on the 4th day of September, 2012.

Corporate Officer of the Municipal Council of the
City of Grand Forks

Schedule A

SCHEDULE OF RATES AND CHARGES

Residential Garbage Collection Service	\$10.00 per month (\$20.00 bi-monthly) Per residential dwelling unit as defined in this bylaw
--	--

Residential Garbage Collection Service includes:

- Maximum of one (1) container or bag every second week of garbage as defined in this bylaw.
- Green Bin provided by the City, with food waste recycling material will be collected every week.
- Yard waste collection will be collected 9 times per year

“Tag-A-Bag” tags for bags of garbage in excess Of the one-bag limit every two weeks	6 tags for \$18.00
--	--------------------

RECEIVED

OCT 23 2012

Printed by: Info City of Grand Forks

Title: upcoming event : SD51

Tuesday, October 23, 2012 8:08:27 AM

Page 1 of 2

THE CORPORATION OF
THE CITY OF GRAND FORKS

From: "YOUR DOLLAR STORE 180" <yds180@telus.net> Mon, Oct 22, 2012 12:42:35 ...



Subject: upcoming event

To: ""??" <gotspencers@yahoo.ca> ""4H"" <wcwheaton@rogers.com>
""4H"" <boundarybitandbridle@live.ca> ""ABH CARS"" <abhcars@shaw.ca>
""Anna CF"" <anna@boundarycf.com> ""Art Gallery"" <gfag2@shaw.ca>
""ARTS COUNCIL"" <info@boundary-arts.ca>
""ATV club"" <zornszoo@nethop.net> ""bonny"" <daveandbonny@gmail.com>
""Border Bruins"" <paval@telus.net>
""BOUNDARY BANDITS CAR CLUB"" <babinelkmoe@telus....>
""BOUNDARY DOG SLED ASSOC"" <billsue7@telus.n...>
""Bron and Sons"" <edbron@bronandsons.com>
""CIBC"" <susan.harris@cibc.com> ""citizens on partol"" <hkopan@hotmail.com>
""CITIZENS ON PATROL"" <rbluth@aol.co...> Info City of Grand Forks
""City of Kelowna"" <claremar1@shaw.ca> ""Clydes"" <steve@clydes-pub.com>
""curves"" <curvgf@telus.net> ""Dan Barrett"" <danjbarrett@live.ca>
""darwin t benson convertible with mp"" <darben38@gmail.com>
""Dave Neighbours"" <dave@neighbourscomputers.ca>
""dog sled"" <randersen2001@yahoo.com> ""dog sleds""
""EDITOR GAZETTE"" <editor@grandforksgazette.ca>
""EXTRA FOODS GAS BAR"" <enkabenson@hotmail.co...>
""EXTRA FOODS STORE"" <mon08581@lawblaw.c...>
""FALL FAIR PRESIDENT"" <bradens@telus.n...>
""figure skate"" <muchmom@msn.com> ""Flexus"" <flexus@shaw.ca>
""FOOD BANK"" <boundaryfoodbank@gmail.com>
""GAZETTE"" <publisher@grandforksgazette.ca>
""GAZETTE"" <advertising@grandforksgazette.ca>
bmacgregor@grandforks.ca ""GF Library"" <hbuzzell@gfpl.ca>
""GF Minor Hockey"" <cascade4@telus.net>
""GFDSCU"" <asoukoreff@gfdscu.com> ""GFI"" <joanththomas@hotmail.com>
""gfi"" NORMA.LACEY@SD51.BC.CA scott.stewart@sd51.bc.ca
""Girl Guides"" <restavenjord@telus.net>
""GRAND FORKS LIBRARY"" <gramaevelyn@yahoo.ca>
""GRAND RIVER RUBIES"" <grannier@yahoo.co...>
""habitat for humanity"" <hfhboundary@hughes.net>
""Happy Days donuts"" <lm_byrd@hotmail.com>
""HOME BUILDING CENTRE"" <bhomebc@telus....>
""Home Building Centre"" <andy.bhomebc@telus.net> doug.lacey@sd51.bc.ca
""JD"" <jdtowing@shaw.ca> ""Jelly Beans Icecream"" <nrobrien@yahoo.ca>
""KAL TIRE GRAND FORKS"" <ward_faust@kaltire.co...>
""kbs"" <jscheel@astral.com> ""Lodge"" <boundarylodge@shaw.ca>
""MICHELLE DEAN"" <bellyfitgrandforks@live.co...>
""MORRISSEY CREEK BUILDING CENTRE"" <morcrk@sha...>
""Mountian FM"" <christines@mountainfm.net>
""Museum"" <boundarymuseum@shaw.ca>
""NSP TRAVEL"" <nsptravel@telus.net> kevin.argue@sd51.bc.ca
""Pipe Band"" <bmcgibbon@xplornet.ca>
""RAMADA"" <ramadagf1@hogmail.com> ""RDKB"" <aworsfold@rdkb.com>

FILE CODE

SD51 Santa Clause Parade
* Y1 - Dec 7 from Your
Dollar Store

 ""Red Hatters"" <pjura@telus.net>
 ""ROCK CREEK FALL FAIR"" <publicity@rockcreekfallfair.c...
 ""ROCK CREEK FALL FAIR OFFICE"" <rcfair.office@gmail.c...
 ""ROTARY GRAND FORKS"" <ashton.darlarae@gmail.co...
 ""Roxul"" <peter.regenberg@roxul.com>
 ""search and rescue"" <barrysav@telus.net>  ""selkirk"" <akinakin@selkirk.ca>
 ""SHAW CABLE GRAND FORKS"" <marcie.jancic@sjrb.c...
 ""SHELL GAS STATION"" <shellgrandforks@hotmail.co...
 ""shriners"" <patpat119@gotsky.com>  ""Shriners"" <pappat118@gotsky.com>
 ""SOLE MATS"" <solemats@shaw.ca>  ""Station Pub"" <mrpidd@shaw.ca>
 ""TEACHERS ASSOC"" <lp51@bcft.ca>  ""Theatre"" <gemtheatre@shaw.ca>
 ""THISTLE POT GIFTS"" <thistlepotgifts@telus.n...
 ""Toy Shack"" <foundations@telus.net>  ""tractors"" <kaylines1@gmail.com>
 ""Unifab"" <kevin@unifab.ca>  jennifer.turner@sd51.bc.ca
 ""WORK N PLAY"" <wnp189@hotmail.com>
 ""your liquor store & more"" <1h08@telus.net>

Attachments:  Attach0.html
 santa parade registration 2012.doc

4K
889K

Hello everyone please find attached the registration form for the Christmas parade 2012

I know I know it isn't even Halloween LOL

Please share with other groups and businesses

Thank you very much

Chris-Anne Gilmore

Grand Forks Parade Committee

250-442-2252



YOU ARE INVITED TO JOIN IN

Who any business, group or organization
What SANTA CLAUS PARADE
Theme **CHRISTMAS AROUND THE WORLD**
When December 7TH, 2012 7:00PM
Where Start at Selkirk College Carry on thru downtown

Bud Alcock Logistics
Beverly coordinator
Chris-Anne coordinator

gfparades@gmail.com
250-442-3307 fax

Entry form for parade

- **No fee** is required for entering the parade, however an entry form must be filled out to participate deadline to enter is December 2nd 2012

Please check all that applies:

- ☐ Walking group or individual
☐ Float
☐ Mounted and/or Horse Drawn; (must have Pooper scooper)
☐ Number of horses involved ____ wagon/cart
☐ With music ____ recorded ____ live

Name of firm/Organization/Individual: _____

Mailing address: _____

Contact person: _____

Email: _____ Ph: _____

Date: _____ Signature: _____



KOOTENAY & BOUNDARY LOCAL GOVERNMENTS THINK IT'S BROKEN

For immediate Release, **October 22, 2012**

Cranbrook, BC – Local Governments provide a broad range of services for their constituents and cannot continue to do so given the current funding formula of 8 cents on the dollar. 60 local government officials, from communities throughout southeastern BC, met with the Executive Board of the Association of Kootenay and Boundary Local Governments on Friday, October 19, to discuss the need for a new approach to distributing provincial revenues to municipalities.

At the end of their day-long meeting, the Association of Kootenay & Boundary Local Governments (AKBLG), in support of the work to date of the BC Mayors' Caucus, endorsed the following statement:

“The Association of Kootenay & Boundary Local Governments recommends the replacement of ad hoc grant funding with a long term revenue sharing formula.

This means:

- ***Your local government will maintain its infrastructure and continue to deliver needed services on a daily basis;***
- ***Sufficient, predictable funding will ensure each local government can fund their different needs; and,***
- ***All elected officials will be able to plan and budget according to established needs and priorities through collaboration with other government agencies and levels of government.”***

Members of the Association outlined specific concerns that need to be addressed as part of ending the use of ad hoc funding and grants:

- The sharing and distribution of revenues between the three levels of government must reflect the true cost of the partnership and the responsibilities that are assigned to local governments;
- Funding levels must be realistic, and reflect the actual cost of programs that local governments are required to deliver;
- Local governments need ongoing predictable funding so that budgets, infrastructure and programs can be planned in the long term;
- If Provincial and/or Federal regulatory changes affect delivery of basic services, such as water and sewage treatment, the departments and agencies involved must help provide the funds required by local government to implement these changes.

Wesly Graham, Councillor, Town of Creston, and Past-President of the AKBLG, says “We want to make the public aware that when the Province and Federal government shift responsibilities to local governments, this impacts our ability to pay for priorities mandated by our local tax payers.”

Andy Shadrack, Director of Area D, of the Regional District of Central Kootenay, and President of the AKBLG Executive, added that “We want the Province to work with us to end the policy of having local governments compete against each other for grants. We believe that every local government should be treated as a partner when it comes to long term planning and budgeting for our infrastructure”.

Mayor Christina Benty, of Golden, and Vice-President of AKBLG, says, “It is time the Province realized that downloading implementation and cost of delivering services to local government – simply shifts the burden from income and sales taxpayers to those who pay property taxes. It does not actually look at how we might partner to deliver a program more efficiently and effectively”.

Cranbrook Mayor Wayne Stetski noted that “The current approach to ad hoc grants distorts community priorities and makes long term planning for infrastructure and community services extremely difficult – what we need is consistent, predictable funding that allows us to plan and budget for the next five years”.

The AKBLG, established in 1933, is the local government association that represents the municipalities and electoral areas of the south-eastern portion of British Columbia. The area includes the Regional Districts of Kootenay Boundary, Central Kootenay, East Kootenay, and a number of communities, including the Town of Golden, the City of Cranbrook, the Cities of Nelson, Castlegar, Trail, Grand Forks and the Town of Creston.

Members of the AKBLG Executive Board are:

- Andrew Shadrack - Director, RDCK - Area D - President
- Christina Benty - Mayor, Town of Golden - Vice President
- Wesly Graham - Councillor, Town of Creston - Past President
- Rob Gay - Director, RDEK - Area C and Chair RDEK
- Deb Kozak - Councillor, City of Nelson
- Gerry Taft - Mayor, District of Invermere
- Cher Wyers, Councillor, City of Grand Forks
- Hilary Elliot, Councillor , Village of Slocan and Vice Chair RDCK
- Patricia Cecchini - Mayor, Village of Fruitvale

For further information, please contact Andy Shadrack 250 354-2948.....

TASK LIST FOR MEETINGS SCHEDULED FOR OCTOBER 22nd, 2012

ISSUE	ASSIGNED	COMPLETED
PRIMARY COMMITTEE MEETING		
<p>a) Legislative: Employee's Policies RESOLVED THAT THE PRIMARY COMMITTEE RECOMMENDS TO COUNCIL, THAT THE "EMPLOYEE CONDUCT RULES AND REGULATIONS POLICY", TO BE IDENTIFIED AS POLICY NUMBERED 601 BE ADOPTED AS PRESENTED.</p>	Diane	To be adopted upon Council's adoption of Primary Committee Meeting Minutes therein on Nov 5th
<p>b) Governance: Finance Policies RESOLVED THAT THE PRIMARY COMMITTEE RECOMMENDS TO COUNCIL THAT THE BANK SIGNING AUTHORIZATION POLICY, TO BE IDENTIFIED AS POLICY NUMBERED 801, BE ADOPTED AS PRESENTED.</p>	Diane	To be adopted upon Council's adoption of Primary Committee Meeting Minutes therein on Nov 5th
REGULAR MEETING OF COUNCIL		
Reports, Questions & Inquiries from Members of Council:		
1. Councillor Wirischagin:		
<ul style="list-style-type: none"> He asked for Council's support in providing permission for him to take two on-line courses with Dalhousie University. <p>RESOLVED THAT COUNCIL APPROVES COUNCILLOR WIRISCHAGIN TO TAKE TWO COURSES PROVIDED BY DALHOUSIE UNIVERSITY, ONE BEING MUNICIPAL LAW AND THE OTHER BEING COMMUNITY ENGAGEMENT.</p> <ul style="list-style-type: none"> He spoke with regard to the concern on the reduction of the Greyhound services to the area. <p>RESOLVED THAT COUNCIL SEND A LETTER TO GREYHOUND ADVISING OF COUNCIL'S CONCERNS FOR THE REDUCTION OF TRANSIT SERVICES TO OUR AREA AND FURTHER TO SEND A COPY OF THIS LETTER TO THE AKBLG.</p>	Diane	Done
2. Mayor Taylor:	The Mayor/ Diane	Done
<ul style="list-style-type: none"> He spoke with regard to the Deer Committee, and advised that East Kootenay is doing a "Living with Deer" workshop. The Mayor advised that he has been asked by the committee to write a letter from the City, to Area D, asking for their participation in the Deer Committee and the committee's initiatives. <p>RESOLVED THAT THE CITY WRITE A LETTER TO THE DIRECTOR OF AREA D TO ASK FOR AREA D'S PARTICIPATION IN THE DEER COMMITTEE AND THEIR INITIATIVES.</p>	Mayor Taylor/Diane	Done
Recommendations From Staff for Decisions:		
<p>a) Request for consenting resolution to enable the Interior Health Authority to construct a Heliport</p> <p>RESOLVED THAT THE STAFF REPORT BE RECEIVED AND THAT COUNCIL AUTHORIZES STAFF TO SEND A LETTER TO INTERIOR HEALTH AUTHORITY AS A REQUIREMENT BY TRANSPORT CANADA ADVISING THAT THE CITY SUPPORTS THE CONSTRUCTION AND OPERATION OF A HELIPORT AT THE BOUNDARY HOSPITAL AS OUTLINED BY INTERIOR HEALTH AUTHORITY.</p>	Wayne/Diane	Done
<p>b) Application for Development Permit by Brown Bridge Ventures Ltd., agents for the new owners of the Winnipeg Hotel</p> <p>RESOLVED THAT COUNCIL APPROVES THE ISSUANCE OF A DEVELOPMENT PERMIT TO BROWN BRIDGE VENTURES LTD. FOR THE PROPERTY KNOWN AS 426 CENTRAL AVENUE, WHICH INTENDS TO DEMOLISH THE CURRENT BUILDING KNOWN AS THE WINNIPEG HOTEL AND TO ALLOW THE CONSTRUCTION OF A NEW RETAIL COMMERCIAL BUILDING ON SAID PROPERTY AS OUTLINED IN THEIR PROPOSAL.</p> <p>AND BE IT FURTHER RESOLVED THAT COUNCIL IS IN FAVOUR OF THE DESIGN OF THE PROPOSED BUILDING AS ARTICULATED IN DRAWING A1, DATED OCTOBER 16TH, 2012 AS PRESENTED BY THE DEVELOPERS AT THE MEETING AND, IN ADDITION, THE USE OF THE RIVER ROCK FAÇADE AND BANK OF SMALL WINDOWS DEPICTED IN THE EXTERIOR DESIGN DRAWING A1 AND DATED SEPTEMBER 5TH, 2012, WHEREAS THOSE MENTIONED SCHEMATICS ARE ATTACHED AND BECOME A PART OF THESE MINUTES.</p>	Sasha	In Progress

Summary of Information Items:		
<p>a) Gallery 2 Semi-Annual Report- In accordance with the Lease and Funding agreement the Gallery is required to submit a Semi-Annual Report - In addition to their report, Gallery 2 is requesting that Council consider returning the funding to the original agreement in the amount of \$150,000 annually. Council receives the Semi-Annual report from Gallery 2, and refers their request to return their funding to the annual amount of \$150,000 from the original agreement with the City to the 2013-2017 Budgeting Process.</p> <p>RESOLVED THAT COUNCIL RECEIVES THE SEMI-ANNUAL REPORT FROM GALLERY 2, AND REFERS THEIR REQUEST TO RETURN THEIR FUNDING TO THE ANNUAL AMOUNT OF \$150,000 FROM THE ORIGINAL AGREEMENT WITH THE CITY TO THE 2013-2017 BUDGETING PROCESS.</p>	Roxanne-(budget process) Diane-(advising letter to Gallery 2)	In Progress Done
<p>b) Information on Travel Guide Book - Travel Guide Book Advertising Information. Recommend to receive for information and further advise if they wish to refer the advertising package for further discussion in the 2013-2017 Budgeting process.</p> <p>Council advised that they won't pursue advertising in the Travel Guide Book due to previous advertising commitments</p>	Diane to advise Advertiser	Done
QUESTIONS FROM THE PUBLIC & THE MEDIA:		
<p>ROY RONAGHAN – Inquired about dust control from Pacific Abrasives at the Slag Pile. The Mayor advised that the City hasn't received any concerns, but that the City would investigate.</p>	Wayne/Hal	In Progress