

**THE CORPORATION OF THE CITY OF GRAND FORKS
AGENDA – REGULAR MEETING**

**Monday, April 2nd, 2013 – 7:00 p.m.
Council Chambers City Hall**

	<u>ITEM</u>	<u>SUBJECT MATTER</u>	<u>RECOMMENDATION</u>
1.	<u>CALL TO ORDER</u>	7:00 p.m. Call to Order	Call Meeting to Order at 7:00 p.m.
2.	<u>REGULAR MEETING AGENDA</u>	April 2 nd , 2013 Agenda	Adopt Agenda
3.	<u>MINUTES</u> <ul style="list-style-type: none">- March 18th, 2013- March 18th, 2013	Public Hearing Meeting Minutes Regular Meeting Minutes	Adopt Minutes Adopt Minutes
4.	<u>REGISTERED PETITIONS AND DELEGATIONS</u> <ul style="list-style-type: none">a) Corporate Officer's Report – Grand Forks Boundary Regional Agricultural Society	Presentation by the Grand Forks Boundary Regional Agricultural Society with regard to a proposed Grand Forks Food Charter	Council to receive the presentation made by the Grand Forks Boundary Regional Agricultural Society with regard to a proposed Grand Forks Food Charter.
5.	<u>UNFINISHED BUSINESS:</u> None		
6.	<u>REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)</u> <ul style="list-style-type: none">a) Corporate Officer's Report	Members of Council may ask questions, seek clarification and report on issues	Issues seeking information on operations be referred to the Chief Administrative Officer prior to the meeting.
7.	<u>REPORT FROM THE COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY</u> <ul style="list-style-type: none">a) Corporate Officer's Report	The City's Representative to the Regional District of Kootenay Boundary will report to Council on actions of the RDKB.	Receive the Report.

8. **RECOMMENDATIONS FROM STAFF
FOR DECISIONS:**

None

9. **REQUESTS ARISING FROM
CORRESPONDENCE:**

None

10. **INFORMATION ITEMS**

- Summary of Informational Items Information Items 10(a) to 10(f)

Receive the items and direct staff to act upon as recommended

11. **BYLAWS**

- a) Manager of Technical Services – Bylaw No. 1947 - Amendment to the City of Grand Forks Zoning Bylaw No. 1606, 1999

Bylaw No. 1947 – Amendment to the City of Grand Forks Zoning Bylaw No. 1606, 1999 Third Reading

Council considers giving third reading to Bylaw No. 1947, “Amendment to the City of Grand Forks Zoning Bylaw No. 1606, 1999

- b) Chief Financial Officer – Requesting the rescinding of Third Reading to Bylaw No. 1948, City of Grand Forks 2013-2017 Financial Plan Bylaw

In 2012, Council made two funding resolutions that carried over into the 2013 financial plan. The first being the back-up server project and the second carry over was the outstanding balance of funds allotted for the branding project which was inadvertently omitted from the presentation of the first three readings. As Staff has afforded some time prior to the adoption of the financial plan, they felt it prudent to include these funds by adjusting the financial statement rather than amending the budget after the fact.

Council considers rescinding the third reading to Bylaw No. 1948, City of Grand Forks 2013-2017 Financial Plan Bylaw.

12. **LATE ITEMS**

13. **QUESTIONS FROM THE PUBLIC
AND THE MEDIA**

14. **ADJOURNMENT**

THE CORPORATION OF THE CITY OF GRAND FORKS

PUBLIC HEARING

Monday, March 18th, 2013

PRESENT: Mayor Brian Taylor, Chair
Councillor Bob Kendel
Councillor Patrick O'Doherty
Councillor Gary Smith
Councillor Cher Wyers

Chief Administrative Officer – Doug Allin
Manager of Development and Engineering – Sasha Bird
Corporate Officer – Diane Heinrich
Deputy Corporate Secretary – Sarah Winton

Gallery

The Chair called the Public Hearing to order at 6:00 p.m.

Bylaw No. 1947 Amendment to the City of Grand Forks Zoning Bylaw No. 1606, 1999

The Chair stated that this Public Hearing is being convened pursuant to Section 890 of the Local Government Act and is intended to consider Bylaw No. 1947, *"Amendment To The City of Grand Forks Zoning Bylaw No. 1947, 2013"*. **The bylaw is intended to amend the City of Grand Forks Zoning Bylaw No. 1606, 1999 to rezone the property located at 6876 Boundary Drive, from the current R-1 Single and Two Family, to R-2 (Small Lot Residential), and legally described as Parcel X, Block 5, District Lot 382, SDYD, Plan 22.**

The Chair advised that at this hearing, any person present who believes that his or her interest in properties within the boundaries of the City is affected by the proposed bylaw, shall be given the opportunity to be heard on matters contained in the bylaw. However it is important that all who speak at this Hearing restrict their remarks to matters contained in the bylaws and it is his responsibility as Chair of this meeting to ensure that all remarks are so restricted.

He stated that any person present who wished to speak concerning this proposed bylaw should, at the appropriate time, commence their address to the Council and the meeting by clearly stating their name and address. Then they may give Council the benefit of their views concerning the proposed bylaw.

The Chair advised that Members of Council may ask questions of them following their presentation and advised that the main function of Council members this evening is to listen to the views of the public and it is not the function of Council at this Hearing to debate the merits of the proposed bylaw with individual citizens or with each other.

The Chair advised that everyone who deems his or her interest in the property to be affected by this bylaw shall be given the opportunity to be heard at this Hearing that no one will be, or should feel discouraged or prevented from making their views known.

The Chair advised that after this Hearing is concluded, the Council may, without further notice, give whatever effect Council deems proper to the representations made at this Hearing.

The Chair spoke with regard to the fact that during the course of a Public Hearing people sometimes tend to become too enthusiastic or emotional. He asked that the public please refrain from applause or other expressions of emotion as restraint enables others whose views may or may not coincide with your own, to exercise their right to express their views and enables all views expressed to be heard in as impartial a forum as possible.

The Chair then thanked everyone for their patience and cooperation, and directed the Hearing to proceed.

THE MAYOR ASKED IF ANYONE WISHED TO SPEAK.

Public comments:

There were no comments or presentations from the public.

Council held the public hearing open for fifteen minutes.

THE MAYOR DECLARED THE PUBLIC HEARING CLOSED.

MOTION TO ADJOURN: O'DOHERTY

There being no further presentations to Council, the public hearing was closed at 6:15 p.m.

CERTIFIED CORRECT:

Mayor Brian Taylor, Chair

Deputy Corporate Secretary – Sarah Winton

THE CORPORATION OF THE CITY OF GRAND FORKS

REGULAR MEETING OF COUNCIL
MONDAY MARCH 18th, 2013.

PRESENT:

MAYOR BRIAN TAYLOR
COUNCILLOR BOB KENDEL
COUNCILLOR PATRICK O'DOHERTY
COUNCILLOR GARY SMITH
COUNCILLOR CHER WYERS

CHIEF ADMINISTRATIVE OFFICER
CORPORATE OFFICER
DEPUTY CORPORATE SECRETARY
MANAGER OF OPERATIONS
MANAGER OF TECHNICAL SERVICES

D. Allin
D. Heinrich
S. Winton
H. Wright
S. Bird

GALLERY

CALL TO ORDER:

The Mayor called the Meeting to order at 7:00 p.m.

AMENDMENT TO THE AGENDA:

The Mayor advised that Council was amending the agenda to add a resolution to go in camera for Monday March 25th, 2013 at 9am to be included at the end of the agenda prior to adjournment.

ADOPTION OF AGENDA:

MOTION: O'DOHERTY / SMITH

RESOLVED THAT THE MARCH 18TH, 2013, REGULAR MEETING AGENDA BE ADOPTED AS AMENDED.

CARRIED.

MINUTES:

MOTION: SMITH / O'DOHERTY

RESOLVED THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF COUNCIL HELD ON MONDAY, MARCH 4TH, 2013, BE ADOPTED AS CIRCULATED.

CARRIED.

MINUTES:

MOTION: KENDEL / WYERS

RESOLVED THAT THE MINUTES OF THE REGULAR MEETING OF COUNCIL HELD ON MONDAY, MARCH 4TH, 2013 BE ADOPTED AS CIRCULATED.

CARRIED.

REGISTERED PETITIONS AND DELEGATIONS:

None

UNFINISHED BUSINESS

None

REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)

Councillor O'Doherty:

Councillor O'Doherty reported on the following items:

- He reported on his attendance at the City Open house for Downtown Beautification, which he stated was well done by staff.
- He advised that the Pee Wee hockey tournament was taking place in town throughout the week.
- He advised that there would be no Grand Forks International Ball Tournament in 2013.
- He advised that work on the ball field was being done by City staff in preparation for the start of the baseball season.

Councillor Wyers:

Councillor Wyers reported on the following items:

- She reported on her attendance at the March 4th RDKB Area D Town Hall Meeting, where the topic of the day was the new animal control bylaw which she advised is receiving a lot of attention. She advised there will be a follow up meeting on March 19th at 7pm for further discussion on the bylaw.

- She reported on her attendance at the March 4th BEDC regional meeting, and advised that one of the latest projects from the group would be new pad maps which will help promote businesses in the Boundary to visitors and locals.
 - She reported on her attendance at the March 6th Grand Forks and District Library AGM and advised that there was a new board by acclimation.
 - She reported on her attendance at the March 9th Boundary Wood Workers Guild meeting where the Guild had teamed up with the Boundary Wilderness Society to build bat houses.
 - She reported that the City along with Telus donated poles for the Bat houses.
 - She reported that on March 12th she attended the City open house and advised she was happy to see an excellent turn out.
 - She reported that on March 23rd earth hour begins at 8:30 until 9:30. She further commented that Fortis also has an event that can be registered for online.
-

Councillor Kendel:

Councillor Kendel reported on the following items:

- He reported on his attendance at March 5th BEDC meeting and advised that he had recommended to the committee that they work with EDAC to streamline the flow of information between EDAC and BEDC, particularly regarding regional items.
 - He reported on his attendance at the March 12th City open house.
 - He reported on his attendance at the March 12th Boundary Museum meeting and advised he had discussed the Welcome Wagon concept with them.
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Councillor Smith:

Councillor Smith reported on the following items:

- He reported on his attendance at March 12th City open house.
 - He reported that the Boundary Woodworkers Guild built Bat houses on March 9th and advised that locations for the houses were being considered at this time.
-

Mayor Taylor:

The Mayor advised that he was including his Regional District of Kootenay Boundary report in with his regular report.

Mayor Taylor reported on the following items:

- He advised that The Responsible Dog Owners meeting is March 19th. A draft of the proposed bylaw will be the topic of discussion. Christina Lake, Area D, Greenwood and the City will be considering the information gathered through the community consultation process for the bylaw. He advised that a cat management program may also be part of the conversation on the 19th.
- He advised that the RDKB aquatic centre budget needs to be approved by the Chief Administrative Officer and AREA D rep Roly Russell. He advised that changes to the budget are to include repairs to the roof of the pool and in maintaining the Recreation service the RDKB currently provides. CAO Doug Allin advised this will be an RDKB tax expense not a city one.

Councillor Kendel requested an update on Area D Director, Irene Perepolkin's health; whereas Mayor Taylor advised she is doing well, but recovery is slow. He also advised that in the mean time Roly Russell is the interim representative.

- He advised that Councillor Kendel had formalized an agreement with the BEDC and EDAC to work cooperatively on projects and initiatives that are regional in scope.
- He advised there has been some discussion regarding utilizing the stage coach, owned by the Boundary Museum, to represent the City at events and functions. Councillor Kendel advised that the Boundary Wood Workers Guild has been looking to secure a way to transport the coach for this purpose.

Councillor Wyers inquired about power sources for electric cars. CAO, Doug Allin, advised that the City applied for a grant through the Community Charging Infrastructure Fund last year but was unsuccessful. He advised that the City needs to gather more information for example, zoning requirements. Mayor Taylor advised it would be a good partnership opportunity with other communities as in the Darkwoods Carbon Neutral Pilot Project. The CAO advised that there may be other good initiatives that would keep money within our community.

MOTION: SMITH / WYERS

RESOLVED THAT ALL REPORTS OF MEMBERS OF COUNCIL GIVEN VERBALLY AT THIS MEETING, INCLUDING THE MAYORS VERBAL REPORT WITH REGARD TO THE RDKB, BE RECEIVED.

CARRIED.

REPORT FROM THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY (VERBAL)

- Included in above report
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-

RECOMMENDATIONS FROM STAFF FOR DECISIONS:

- a) Manager of Operations Report – Request to proceed with the purchase of a new Diesel Powered Chipper

MOTION: WYERS / SMITH

RESOLVED THAT COUNCIL AUTHORIZES EARLY BUDGET APPROVAL TO PROCEED WITH THE \$33,000 EXPENDITURE FOR THE PURCHASE OF THE DIESEL WOOD CHIPPER FROM EQUIPMENT RESERVES AS PROPOSED IN THE 2013 CAPITAL BUDGET.

CARRIED.

- b) Manager of Technical Services Report - Downtown Core Beautification

MOTION: O'DOHERTY / SMITH

RESOLVED THAT COUNCIL AUTHORIZES EARLY BUDGET APPROVAL IN THE AMOUNT OF \$253,700 FOR STAFF TO PROCEED WITH THE DOWNTOWN CORE BEAUTIFICATION UPGRADES PRIOR TO THE TOURIST SEASON AS PROPOSED IN THE 2013 CAPITAL BUDGET.

CARRIED.

- c) Manager of Operations – Request to proceed with the purchase of a new utility vehicle

MOTION: SMITH / WYERS

RESOLVED THAT COUNCIL AUTHORIZES EARLY BUDGET APPROVAL IN THE AMOUNT OF \$27,000 FOR THE PURCHASE OF A NEW UTILITY VEHICLE FROM EQUIPMENT RESERVES AS PROPOSED IN THE 2013 CAPITAL BUDGET.

CARRIED.

- d) Manager of Environmental and Building Construction Services – Lease Agreement of City owned Property located at 555 Central Avenue, the Circuit Court Facility.

MOTION: O'DOHERTY / SMITH

RESOLVED THAT COUNCIL APPROVES THE LEASE AGREEMENT BETWEEN THE CITY OF GRAND FORKS AND THE MINISTRY OF JUSTICE FOR A NEW FIVE YEAR TERM COMMENCING APRIL 1, 2013 AND ENDING MARCH 31, 2017 WITH REGARD TO THE PROPERTY LOCATED AT 555 CENTRAL AVENUE, GRAND FORKS (CIRCUIT COURT FACILITY).

CARRIED

Counsillor Wyers asked if the time frame of 5 years is common. The CAO advised that it is common.

- e) Manager of Environmental and Building Construction Services – To proceed with the purchase of new office furniture

MOTION: O'DOHERTY / SMITH

RESOLVED THAT COUNCIL AUTHORIZES EARLY BUDGET APPROVAL IN THE AMOUNT OF \$12,500 FOR STAFF TO PROCEED WITH THE PURCHASE OF OFFICE FURNITURE FROM THE RESERVES AS PROPOSED IN THE 2013 CAPITAL BUDGET.

CARRIED

REQUESTS ARISING FROM CORRESPONDENCE:

None

INFORMATION ITEMS:

MOTION: O'DOHERTY / KENDEL

RESOLVED THAT INFORMATION ITEMS NUMBERED 10(a) TO 10(d) BE RECEIVED AND ACTED UPON AS RECOMMENDED AND/OR AS AMENDED.

CARRIED.

- a) Declaration under section 107 of the Community Charter - Contract with the City for Pest Control Services. **Recommend to receive for information.**
- b) Climate Action Revenue Incentive (CARIP) Public Report. **Recommend to receive for Information.**
- c) UBCM 2012 Resolutions. **Recommend to receive for Information.**
- d) Grand Forks and District Public Library Financial Report. **Recommend to receive for Information.**

Counsillor Smith left the meeting at 7:26pm, prior to the vote, with regard to his conflict of interest and returned after the vote completed at 7:27pm.

BYLAWS:

- a) Chief Financial Officer - Bylaw No.1948 – City of Grand Forks 2013 – 2017 Financial Plan Bylaw.

MOTION: O'DOHERTY / KENDEL

RESOLVED THAT COUNCIL GIVE FIRST READING TO BYLAW NO. 1948 – CITY OF GRAND FORKS 2013 -2017 FINANCIAL PLAN BYLAW.

CARRIED

MOTION: WYERS / KENDEL

RESOLVED THAT COUNCIL GIVE SECOND READING TO BYLAW NO. 1948 – CITY OF GRAND FORKS 2013 -2017 FINANCIAL PLAN BYLAW.

CARRIED

MOTION: KENDEL / SMITH

RESOLVED THAT COUNCIL GIVE THIRD READING TO BYLAW NO. 1948 – CITY OF GRAND FORKS 2013 -2017 FINANCIAL PLAN BYLAW.

CARRIED

- b) Manager of Technical Services – Bylaw No. 1949 – Roxul Road Closure final reading

MOTION: O'DOHERTY / SMITH

RESOLVED THAT COUNCIL GIVE THE FINAL READING TO BYLAW NO. 1949 – ROXUL ROAD CLOSURE.

CARRIED

LATE ITEM

RESOLUTION TO GO IN CAMERA FOR MONDAY MARCH 25TH, 2013 AT 9AM.

MOTION: SMITH / O'DOHERTY

RESOLVED THAT COUNCIL CONVENE AN IN-CAMERA MEETING AS OUTLINED UNDER SECTION 90 OF THE COMMUNITY CHARTER TO DISCUSS MATTERS IN A CLOSED MEETING WHICH ARE THE SUBJECT OF SECTION 90(1)(c) LABOUR RELATIONS OR OTHER EMPLOYEE RELATIONS OF THE COMMUNITY CHARTER.

BE IT FURTHER RESOLVED THAT PERSONS, OTHER THAN MEMBERS, OFFICERS, OR OTHER PERSONS TO WHOM COUNCIL MAY DEEM NECESSARY TO CONDUCT CITY BUSINESS, WILL BE EXCLUDED FROM THE IN-CAMERA MEETING.

CARRIED.

QUESTIONS FROM THE PUBLIC AND THE MEDIA:

None

ADJOURNMENT:

MOTION: SMITH

RESOLVED THAT THIS REGULAR MEETING OF COUNCIL BE ADJOURNED AT 7:30 P.M.

CARRIED.

CERTIFIED CORRECT:

MAYOR BRIAN TAYLOR

DEPUTY CORPORATE SECRETARY -
SARAH WINTON

**THE CITY OF GRAND FORKS
REQUEST FOR DECISION
DELEGATION**

DATE : April 2nd, 2013

TOPIC : Delegation for Grand Forks Boundary Regional Agricultural Society

PROPOSAL : Requesting that Council adopt a resolution to accept the Food Charter as presented.

PROPOSED BY: Roly Russell, President of Grand Forks Boundary Regional Agricultural Society

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SUMMARY:

1. Roly Russell, President of the Grand Forks Boundary Regional Agricultural Society will make a presentation to Council, requesting that Council adopt a resolution to accept the Food Charter as presented.

STAFF RECOMMENDATIONS:

Staff recommends to Council to receive the presentation made by the Grand Forks Boundary Regional Agricultural Society with regard to a proposed Grand Forks Food Charter.

OPTIONS AND ALTERNATIVES:

1. Council to receive the presentation made by the Grand Forks Boundary Regional Agricultural Society with regard to a proposed Grand Forks Food Charter.
2. Receive the presentation and refer any issues for further discussion.

BENEFITS DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The main advantage of this option is that information is provided to the City and the Public.

Option 2: The main advantage is the same as Option 1.

COSTS AND BUDGET IMPACT - REVENUE GENERATION:

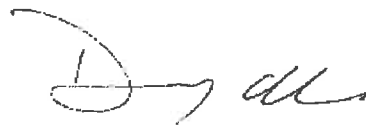
There is no cost of making the presentation.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

Council procedures bylaw makes provisions for making presentations to Council.



Department Head or CAO



Chief Administrative Officer

Council Delegations

Background

Council for the City of Grand Forks welcomes public input and encourages individuals and groups to make their views known to Council at an open public meeting.

Council needs to know all sides of an issue, and the possible impacts of any action they make take, prior to making a decision that will affect the community. The following outline has been devised to assist you in preparing for your presentation, so that you will understand the kind of information that Council will require, and the expected time frame in which a decision will be forthcoming. Council may not make a decision at this meeting.

Presentation Outline

Presentations may be a maximum of 10 minutes.

Your Worship, Mayor Taylor, and Members of Council, I/We are here this evening on behalf of _____
Grand Forks and Boundary Agricultural Society.

to request that you consider _____ adopting the attached Food Charter.

The reason(s) that I/We are requesting this action are:

We will present with our delegation the rationale for municipal leadership to make _____
a commitment to the community, based on goals outlined in the Food Charter.

_____ This Food Charter will make a strong statement for a local food system that is valued by our citizens and elected representatives.

I/We believe that in approving our request the community will benefit by:

clearly defining the values and goals around food security and sustainable local food capacity
_____ that serves and assists the community with future decisions and policies.

It will demonstrate a community wide acknowledgement that food and food production is fundamental to our identity.

(over)

Council Delegations (cont.)

I/We believe that by not approving our request the result will be:

a loss of opportunity to make a stand regarding food security values, that recognizes the value of our food

production capacity. It will also divert momentum away from key issues such as:

food production on residential properties, genetically modified crops and seeds, pesticide and herbicide use within the municipality,

and other key issues related to this food charter, and the development of conscientious food security policies.

In conclusion, I/we request that Council for the City of Grand Forks adopt a resolution stating: that they accept the attached Food Charter.

Name: Roly Russell .. President

Organization: Grand Forks and Boundary Agricultural Society

Mailing Address: 5800 Edwards Road, Grand Forks , V0H 1H9
(Including Postal Code)

Telephone Number: 250-442-5840

Email Address: rolyrussell@gmail.com

The information provided on this form is collected under the authority of the Community Charter and is a matter of public record, which will form a part of the Agenda for a Regular Meeting of Council. The information collected will be used to process your request to be a delegation before Council. If you have questions about the collection, use and disclosure of this information contact the "Coordinator" City of Grand Forks.

N:Forms/Delegation form

Form may be submitted by email to: info@grandforks.ca

Grand Forks Food Charter

- – proposed by the Grand Forks and Boundary Regional Agricultural Society – March 2013.
- - presented to the City of Grand Forks - April 2nd 2013

The City of Grand Forks supports our national commitment to food security and the following values:

- ☐ Access to safe and nutritious food is available within the region for all residents and is not limited by economic status, location or other factors beyond their control;
- ☐ All residents have the information and skills to achieve nutritional well-being;
- ☐ There is a local and regional food production system which supplies wholesome food to the region's residents on a sustainable basis;
- ☐ A commitment to food security strengthens the local food sector's growth and development which in turn is central to Grand Fork's economy.

Therefore, to promote food security, Grand Forks City Council is encouraged to work with community agencies, residents' groups, businesses and other levels of government to achieve the following goals:

1. Champion the right of all residents to safe and nutritious food by developing policies that support secure, dignified and on-going access to an abundance of food produced locally.
2. Champion the importance of local seed and food production to federal, provincial and regional government partners.
3. Support agriculture through initiatives that highlight the importance of our farmers by working towards an equitable economy that values food producers and the land they steward.
4. Advocate for the protection of local producers and agricultural lands by opposing the introduction of genetically engineered crops which threaten the genetic purity of seeds and the economic value of the existing local organic industry while exposing farmers to legal challenges.
5. Recognize that water is an essential element to a healthy community and advocate for its responsible use.
6. Adopt policies that encourage and assist residents to produce their own food on their properties or elsewhere.
7. Encourage the use of our community garden to increase food self-reliance, improve health, contribute to a cleaner environment, and enhance community development.
8. Consider applications for municipally-owned land to be leased for food production.
9. Support events that highlight the region's diverse foodshed.
10. Foster a civic culture that inspires Grand Forks residents and city departments to support local food producers and food programs by adopting food purchasing practices for City sponsored events that serve as a model of health, social and environmental responsibility.
11. Support and encourage the continued separation of organic materials from the waste system to be recycled and be made available to nurture soil fertility while reducing compost and

foodstuffs in garbage that attract wildlife.

Local producers refers to anyone growing food as a way of supporting their household whether financially with commercial crops or as homestead and backyard gardeners.

THE CITY OF GRAND FORKS

REQUEST FOR COUNCIL DECISION

DATE : March 26th, 2013
TOPIC : Reports, Questions and Inquiries from the Members of Council
PROPOSAL : Members of Council May Ask Questions, Seek Clarification and Report on Issues
PROPOSED BY : Procedure Bylaw / Chief Administrative Officer

SUMMARY:

Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the members of Council to report to the Community on issues, bring community issues for discussion and initiate action through motions of Council, ask questions on matters pertaining to the City Operations and inquire on any issues and reports.

STAFF SUGGESTION FOR HANDLING QUESTIONS AND INQUIRIES: (no motion is required for this)

Option 2: Issues which seek information on City Operations or have been brought to the attention of the Members of Council prior to the meeting of Council should be referred to the Chief Administrative Officer so that Staff can provide background and any additional information in support of the issues and the member can report at the meeting on the issue including the information provided by Staff. Further the member may make motions on issues that require actions. It is in the interest of fiscal responsibility members may wish to avoid committing funding without receiving a report on its impact on the operations and property taxation.

OPTIONS AND ALTERNATIVES:

Option 1: Submit a motion for Approval: Under this option, a member might wish to submit an immediate motion for expediency to resolve an issue or problem brought forward by a constituent. This approach might catch other members by surprise, result in conflict and might not resolve the problem.

Option 2: Issues, Questions and Inquiries should be made with the intent to resolve problems, seek clarification and take actions on behalf of constituents. Everyone is well served when research has been carried out on the issue and all relevant information has been made available prior to the meeting. It is recognized that at times this may not be possible and the request may have to be referred to another meeting of Council.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The main advantage of using this approach is to bring the matter before Council on behalf of constituents. Immediate action might result in inordinate amount of resource inadvertently directed without specific approval in the financial plan.

Option 2: The main advantage is that there is a genuine interest to resolve issues and seek clarifications without spending too much resources of the City. The disadvantage is that there may be issues brought forward which have no direct municipal jurisdiction, however, due to the motion of Council arising from the issue, resources are directed and priorities are altered without due process.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

Both options could result in expenditures being incurred as a result of a motion on an issue without supporting documentation and report on its implications.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.



Department Head or Corporate Officer
Or Chief Administrative Officer



Reviewed by Chief Administrative
Officer

THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : March 26th, 2013
TOPIC : Report - from the Council's Representative to the Regional District of Kootenay Boundary
PROPOSAL : Regional District of Kootenay Director representing Council
Will report on actions and issues being dealt with by the
Regional District of Kootenay Boundary
PROPOSED BY : Procedure Bylaw / Council

SUMMARY:

Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the City's representative to the Regional District of Kootenay to report to Council and the Community on issues, and actions of the Regional District of Kootenay Boundary.

STAFF RECOMMENDATION:

Option 1: Receive the Report.

OPTIONS AND ALTERNATIVES:

Option 1: Receive the Report: Under this option, Council is provided with the information provided verbally by the Regional District Director representing Council.

Option 2: Receive the Report and Refer Any Issues for Further Discussion or a Report: Under this option, Council provided with the information given verbally by the Regional District of Kootenay Boundary Director representing Council and requests further research or clarification of information from Staff on a Regional District issue

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The main advantage is that all of Council and the Public is provided with information on the Regional District of Kootenay Boundary.

Option 2: The main advantage to this option is the same as Option 1.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

There is no direct financial impact on the provision of information.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.



Department Head or Corporate Officer
or Chief Administrative Officer



Reviewed by Chief Administrative
Officer



THE CORPORATION OF THE CITY OF GRAND FORKS

COUNCIL INFORMATION SUMMARY FOR APRIL 2nd, 2013

Date: March 26th, 2013
 Agenda: April 2nd, 2013
 Proposal: To Receive the Items Summarized for Information
 Proposal By: Staff

Staff Recommendation:

That Information Items numbered 10(a) to 10(f) be received and acted upon as recommended.

	ITEM	SUBJECT MATTER	RECOMMENDATION
CORRESPONDENCE TO/FROM MAYOR AND COUNCIL			
CORRESPONDENCE TO/FROM STAFF			
GENERAL INFORMATION			
10(a)	Correspondence and Poster from the Granby Wilderness Society	Advising of a presentation that the organization is giving regarding Local Amphibians	Receive for information – advising that presentation will be on April 3 rd at 6:30 PM at the Boundary Museum Site
10(b)	LiveSmart BC Small Business Assessment Notification	Eligibility criteria and notification of program for small businesses	Receive for information
10(c)	Grand Forks International Correspondence	Advising that there will not be a GFI this year	Receive for information
10(d)	From the Canadian Cancer Society	Advisory of April as Daffodil Month campaign	Receive for information
FEDERAL AND PROVINCIAL GOVERNMENT			
10(e)	Strategic Community Investment Fund Letter	Advising on Small Community Grant	Receive for information
10(f)	Letter from Premier Christy Clark	Responding to the CETA concerns of Council as submitted	Receive for information
INFORMATION FROM UBCM/FCM/AKBLG			
MINUTES FROM OTHER ORGANIZATIONS			

Hello Everyone,

The Granby Wilderness Society will be doing a presentation on our local amphibians and associated projects in the Grand Forks area. Learn about what kind of critters we have and the projects we are undertaking to help conserve these fascinating creatures. It will be kid very friendly! And we will have special guest Sammy the Tiger Salamander for you to meet!

The presentation will be on Wednesday, April 3rd at 6:30pm at the Boundary Museum on 6145 Reservoir Road (the Historic Fructova School). See poster attached.

I will also be talking about the upcoming volunteer opportunity at Boothman's Oxbow Provincial Park. We will be building another amphibian fence at Boothman's Oxbow Provincial Park in preparation for a grasslands restoration project that the Boundary Invasive Species Society coordinator Barb Stewart is undertaking. It is an exciting project and we are thrilled to be able to help out on the Amphibian Front! This is going to be happening on Saturday April 6th starting at approximately 10:30 am. We will also be monitoring the action at the fence in the following weeks.

Come on out and learn about our amphibians or email me if you are just interested in helping out with the fence project.

Please forward this on to all the amphibian lovers you know!

Jenny

--

Jenny Coleshill, BSc, MEdes
Project Coordinator
Granby Wilderness Society
13825 North Fork Road
Grand Forks, BC
VOH 1H1
jenny.coleshill@granbywilderness.ca
www.granbywilderness.ca

"Without habitat, there is no wildlife... it's that simple!" Wildlife Habitat Canada

Local Amphibians Presentation

by Granby Wilderness Society

Time: 6:30pm

Date: April 3/13

**Location: Boundary Museum
(Downstairs)
6145 Reservoir Rd.**

The Granby Wilderness Society and special guest Erin Perkins with her Tiger Salamander 'Sammy' will be discussing our community's current amphibian projects. Please join us!



**Please contact Monica with any questions.
At 442 5925**



BOUNDARY MUSEUM

6145 Reservoir Road, Grand Forks, BC V0H 1H5
Ph/fax: 250-442-3737, boundarymuse@shaw.ca
<http://www.boundarymuseum.com/>

From:  "Live Smart Admin" <livesmartadmin@cranbrookchamber.com> 3  

Subject: LiveSmart BC Small Business Assessment Notification APRIL 2013

Cc:  <info@cvchamber.ca>  <info@discovernelson.com>
 <info@kaslochamber.com>  <info@fruitvale.bc.ca>
 <info@village.fruitvale.bc.ca>  Info City of Grand Forks
 <castlegar@castlegar.ca>  <cdcoc@shawbiz.ca>
 <info@creston.ca>  <village@netidea.com>
 <nakcom@telus.net>  <khamling@nakusp.com>
 <bdionne@nelson.ca>  <commerce@rossland.com>
 <cityhall@rossland.ca>  <salmoch@telus.net>
 <dbogs@trail.ca>  <tcocm@netidea.com>
 "Laura Kennedy" <laurakennedy@cranbrookchamber.com>
 "Karin Penner" <karinpenner@cranbrookchamber.com>



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MAR - 6 2013

THE CORPORATION OF
THE CITY OF GRAND FORKS

Attachments:  Eligibility Criteria for LiveSmart Small Business Program 2.pdf / U...
 LiveSmart BC Small Business Assessment Notification APRIL 2....

Please distribute to all your business contacts;

Great news from the LiveSmart BC: Small Business Program: Minister Rich Coleman has officially announced funding to continue Business Energy Advisor (BEA) services until **March 31, 2014!**
[Click here](#), for the news release, which went out March 1st, 2013.

Business Energy Advisors help small businesses to identify potential energy savings and access available rebates through BC Hydro and FortisBC.

With your help we can ensure that all eligible businesses have an opportunity to take advantage of this offer. Thanks so much.

If you require the attached documents to be in a different format, please let me know.

Kind Regards,

Maureen Frank

LiveSmart BC

Business Energy Advisor Administrative Assistant

Kootenay Region

Cranbrook, BC

Phone 250-426-5914

fax 250-426-3873

FILE CODE

WEB LI-LiveSmart BC -
SMALL BUSINESS ASSESSMENT
NOTIFICATION APRIL 2013

Program Delivered In Partnership



CRANBROOK AND DISTRICT
CHAMBER OF COMMERCE



Eligibility Criteria for LiveSmart BC: Small Business Program

*Please note: If a business has more than one location (i.e. is part of a chain) and its utility bills are paid by the chain, it is not eligible. If a business is a franchise (part of a chain), that pays its own utility bills and its electricity bill falls within the LiveSmart program threshold, the business is eligible. If you are unsure about which BC Hydro programs the business is eligible for, you can visit the BC Hydro website:

https://www.bchydro.com/program_eligibility/AccountLookupPage.do

General Program Criteria:

- The business has a location in B.C. at which the Project will be implemented
- The business is registered to operate in the Province of B.C.*
- The business is a privately owned corporation, partnership or sole proprietorship
- The business has a commercial electrical account

Specific Program Criteria (these are in addition to the general criteria listed above):

Business Energy Advisor Service

- The business spends less than \$50,000 annually on electricity*
- At least 50 per cent of the building in which the business operates is used for business purposes
- The business has not participated in nor is eligible for the LiveSmart BC: Efficiency Incentive Program for homes (i.e. in the case of a home based business)

Important: Please note, in order for small businesses to be eligible for additional LiveSmart incentive top-ups to the BC Hydro and FortisBC programs listed below, applicants must also meet the utility's eligibility criteria for the incentive program they are applying to. The list below does not include all of BC Hydro or FortisBC's eligibility criteria; be sure to contact utilities for their respective program criteria.

BC Hydro Product Incentive Program with 10% Addition from LiveSmart BC

- The Business meets the BC Hydro Product Incentive Program eligibility criteria
- The business spends less than \$200,000 annually on electricity*
- The business is a BC Hydro commercial customer
- The business does not have a Key Account Manager
- The project meets the minimum criteria of \$50 total financial incentives per application
- The project uses only approved products identified in BC Hydro's [e.Catalog](#)
- The products are installed by qualified installers
http://www.bchydro.com/rebates_savings/product_incentive_program/how_it_works.html
- The installations are **not** part of a new construction project

FortisBC Efficient Boiler program and/or Efficient Commercial Water Heater Program

- The Business meets the FortisBC eligibility criteria for the program(s) they are applying to
- The Business has 50 employees or less
- The Business has a small commercial gas account with FortisBC
- The energy efficiency measures that the Business is applying for FortisBC and LiveSmart incentives will be implemented in the Business' B.C. location
- The Business has not participated in, nor is eligible for the LiveSmart BC: Efficiency Incentive Program (energy efficiency incentives for residential buildings).
- The Business is not a residential building (e.g. condo or apartment building)
- The installations are **not** part of a new construction project.

FortisBC Efficiency à la Carte Program with 10% Addition from LiveSmart BC

- The Business meets the FortisBC eligibility criteria for the Efficiency à la Carte Program
- The Business has 50 employees or less
- The Business has a small commercial gas account with FortisBC
- The energy efficiency measures that the Business is applying for FortisBC and LiveSmart incentives will be implemented in the Business' B.C. location
- The Business has not participated in, nor is eligible for the LiveSmart BC: Efficiency Incentive Program (energy efficiency incentives for residential buildings).
- The Business is not a residential building (e.g. condo or apartment building)
- The installations are **not** part of a new construction project

FortisBC Product Rebate Program with 10% Addition (lighting products only) from LiveSmart BC

- The Business meets the FortisBC eligibility criteria for the Product Rebate Program
- The Business has 50 employees or less
- The Business has a small commercial electric account with FortisBC
- The energy efficiency measures that the Business is applying for FortisBC and LiveSmart incentives will be implemented in the Business' B.C. location
- The Business has not participated in, nor is eligible for the LiveSmart BC: Efficiency Incentive Program (energy efficiency incentives for residential buildings)
- The Business is not a residential building (e.g. condo or apartment building)
- The installations are **not** part of a new construction project

FortisBC/LiveSmart BC Lighting Installation Program (FLIP)

(available only in select areas of BC- specified below)

- The business spends less than \$20,000 annually on electricity*
- The business is FortisBC commercial customer
- The business is located in one of the following service areas:
 - Fortis BC electricity service area
 - Municipal utility service areas of Kelowna, Penticton, Grand Forks, District of Summerland and Nelson
 - BC Hydro electricity service areas of West Kelowna, Winfield, Peachland, Cranbrook, Invermere or Kimberly
 - The service areas indicated by the following forward sortation areas: (V0H, V0G, V0B, V1A, V1C, V1L, V1N, V1R, V1Z and V4T)

LiveSmart BC Boiler and Commercial Water Heater Replacement Program

- The applicant is a for-profit business
- The Business is a privately owned corporation, partnership or sole proprietorship
- The Business is registered to operate within the Province of BC
- The Business has 50 employees or less
- The Business is not a FortisBC gas or propane customer
- The Business has a Small Commercial gas or propane account with a utility company (other than FortisBC) that provides natural gas or propane in BC. (Please note, incentives for propane fueled boilers will only be considered in areas not serviced by natural gas.)
- The LiveSmart Incentive that the Business is applying for has been installed in the Business' B.C. location
- The Business has not participated in, nor is eligible for the LiveSmart BC: Efficiency Incentive Program (energy efficiency incentives for residential buildings)
- The Business is not a residential building (e.g. condo or apartment building)
- The installations are **not** part of a new construction project

LiveSmart Champion Program – The Champion Program has closed. The 2012 Call for Applications was the last iteration of the LiveSmart Small Business Champion Program. There are no plans to offer another Champion Call.

- Have submitted a Letter of Interest and received an invitation to apply to the Champion Program.
- The business spends less than \$50,000 annually on electricity*
- The business has less than 50 employees
- Have been in operation in the location where the proposed project will be implemented for a minimum of two years**
- The LiveSmartBC: Small Business Champion Program will award a maximum of 75% of the Project's total value as submitted (or \$25,000, whichever is less). Applicants must demonstrate funding available to finance the remainder of the proposed overall project cost.

** LiveSmartBC has expanded the 2 year eligibility criteria in order to allow the following businesses to apply:

1. Businesses that have changed ownership within the past two years. In this instance the following will apply:
 - The business must have been in existence, in the same location, for at least two year;
 - Businesses must provide an argument to justify the business' financial stability. This could include a statement of cash flow, income statement or a statement justifying the business' financial stability;
 - The business must be able to produce electrical utility billing data for either the past two years, or in the case of a business that was closed for a period of time while changing ownership, the preceding consecutive two year period before closure.
2. Businesses that have been in operation for less than two years. In this instance the following will apply:
 - The business must have been in operation for a minimum of one year and must be able to provide 1 year's worth of electrical utility data;
 - Businesses must provide an argument to justify the business' financial stability. This could include a statement of cash flow, income statement or a statement justifying the business' financial stability.

(Please note, businesses that have been in operation for less than two years will receive a 5 point deduction in the overall score, as noted in Step 3 of the evaluation process on page 13 of the 2012 Champion Call for Applications.)



LiveSmart BC.ca

HAVE YOU BOOKED YOUR FREE BUSINESS ENERGY ASSESSMENT YET?

The Provincial government's **LiveSmart BC: Small Business Program**

http://www.livesmartbc.ca/incentives/small-business/program_components.html

is aimed at encouraging and assisting small business to achieve higher levels of energy efficiency.

If you are interested in having a Business Energy Assessment, please review the attached eligibility criteria to see if your business would qualify.

LiveSmart BC Business Energy Advisor, Marilyn Christensen, will be conducting
FREE Small Business Energy Assessments in your area during the month of **APRIL 2013**
for any interested and eligible small businesses.

The business energy assessment usually takes about one hour and provides helpful information and direction to business owners who wish to learn how they can improve energy efficiencies as well as identify potential **REBATES from BC Hydro and FortisBC.**

Please contact Maureen Frank, Administrator LiveSmart BC Kootenay Region at **250-426-5914** to book your appointment for your **FREE Business Energy Assessment** today!



LiveSmart BC.ca

Program Delivered In Partnership



CRANBROOK AND DISTRICT
CHAMBER OF COMMERCE



Box 2082, 475 73rd Ave.
Grand Forks, British Columbia
V0H 1H0 Canada
Phone (toll-free): 1-877-504-3993

(Local) 250-442-8323

March 15, 2013

To the City of Grand Forks: 2012 Friend of the GFI

It is with regret and anticipation that the Board of Directors of the Grand Forks International (2001) Society announces that we will not be hosting a GFI in 2013. This decision was not made lightly, as we recognize it is a very important and anticipated event in our community both economically and socially.

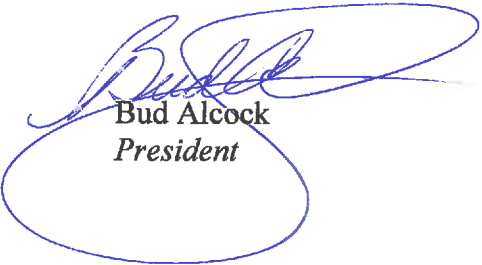
Contributing factors to this decision include:

- the retirement of some of our key volunteers after many years of dedication;
- two of our confirmed teams have withdrawn from the 2013 tournament in order to attend the Canadian Nationals; and
- the City of Grand Forks is in the process of rebuilding the infield and we believe that this decision will allow the field to be in optimum condition for 2014. The GFI committee will be working closely with the City to ensure that everyone's best interests are met.

With dedication and enthusiasm we are already working on plans for 2014 with the goal of increasing exposure and attendance to make the 2014 GFI the best and most memorable. The committee will promptly alert you as to when the event will take place in 2014 with the appropriate details.

All involved with the GFI committee wish to thank you for your sponsorship and contributions in past years and hope to continue our valued relationship with you for 2014 and beyond.

On behalf of the Board of Directors;


Bud Alcock
President



Canadian
Cancer
Society

Société
canadienne
du cancer



With you in the
fight for life
Avec vous dans le
combat pour la vie

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MAR 16 2013

THE CORPORATION OF
THE CITY OF GRAND FORKS

#19- 9th Avenue South, Cranbrook, BC V1C 2L9
Telephone 250.426.8916 Fax: 250.426.3947
www.cancer.ca
REGIONAL DIRECTOR: Sally Ginter

March 13, 2013

City of Grand Forks
Box 220
Grand Forks, BC V0H 1H0

Dear Mayor Taylor:

Re: Daffodil Day and Daffodil Month

On behalf of the Canadian Cancer Society, Southern Interior Region, it is my pleasure to inform you of this year's Daffodil campaign and invite you to celebrate with us.

The Canadian Cancer Society is encouraging everyone to fight back in April by wearing the daffodil pin, a symbol of hope and support for those living with cancer. You can make an enormous impact by joining us. This year is a special one as the Canadian Cancer Society is marking its 75th anniversary in 2013. While it is certainly an occasion to celebrate our successes over the last 75 years, we recognize that there is much more work to be done. With your help, we know we can continue to increase survival rates and save more lives.

The Canadian Cancer Society relies on supporters like you to fight all 200-plus types of cancer by working to eradicate cancer and to improve the quality of life for all those affected by the disease.

We greatly value our association and we would like to invite you to join us by wearing a Daffodil pin. To assist us with kicking off Daffodil Month in Grand Forks, we'd also like to ask if we could arrange a photo opportunity with you.

We truly appreciate you finding time in your busy schedule to support the Daffodil campaign. I look forward to hearing from you. Thank you for considering our request and for your ongoing support of the Canadian Cancer Society.

Yours truly,


Patti King

Patti King
Team Leader, Health Promotion
Southern Interior Region
Telephone: 250.426.8916 or 1.800.656.6426
Email: pkings@bc.cancer.ca

FILE CODE

WEY,
CI - CANADIAN Cancer Society
DAFFODIL DAY & MONTH

From:  "Coleman, Nora CSCD:EX" <Nora.Coleman@gov.bc.ca>

3/11/2013 8:27:01 AM 

Subject: Strategic Community Investment Fund Letter

To:  Info City of Grand Forks

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MAR 14 2013

THE CORPORATION OF
THE CITY OF GRAND FORKS

Attachments:  winmail.dat / Uploaded File (12K)

Ref: 152794

FILE CODE

WES, MA - STRATEGIC PLANNING
INVESTMENT FUND LETTER

His Worship Mayor Brian Taylor
and Members of Council
City of Grand Forks
Box 220
Grand Forks, BC V0H 1H0

Email: info@grandforks.ca

cc: rshepherd@grandforks.ca

Dear Mayor Taylor and Councillors:

Strategic spending by British Columbia communities stimulates local economies, encourages growth, creates local jobs and helps offset the effects of the global economic downturn. As such, the Province of British Columbia provided an immediate \$60 million of relief in March 2012 and another \$94 million in June 2012 to local governments through a restructuring of the current provincial grant programs. This provides local communities with more provincial funding sooner, giving greater certainty and improved financial flexibility for the future.

The March 2013 initiative totalling \$20 million consists of \$10 million for the Traffic Fine Revenue Sharing Program to help municipalities enhance policing and community-based public safety programs, and \$10 million for Small Community and Regional District Grants supporting local governments to provide services in areas with smaller tax bases.

For your community, the following amount(s) will be transferred to you on or before March 12, 2013.

*	Small Community Grant	\$90,395
*	Traffic Fine Revenue	

As with the previous Strategic Community Investment Fund program, we expect that local governments will continue to report publicly on the use of these funds through the annual reporting requirements.

Sincerely,

"Original signed by"

Bill Bennett

Minister of Community, Sport and Cultural Development



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MAR 15 2013
THE CORPORATION OF
THE CITY OF GRAND FORKS

March 1, 2013

His Worship Brian Taylor
Mayor, City of Grand Forks
7217 4th Street, Box 220
Grand Forks, BC V0H 1H0

Dear Mayor Taylor:

Thank you for your letter regarding the Canada-European Union trade negotiations.

The Government of British Columbia is working closely with the federal government to ensure the negotiations toward a Comprehensive Economic and Trade Agreement (CETA) with the European Union benefit the Province and meet the needs of British Columbians.

As you know, British Columbia depends on trade and investment for economic growth and job generation. With a market of half a billion people, the European Union is the largest trading bloc in the world and new opportunities are possible for our exporters, workers and investors, if an agreement is reached.

I have noted your concerns about the impact of CETA on local government. I have ensured those concerns are made known to those involved in the discussions and I appreciate being made aware of your position.

Thank you, again, for taking the time to write.

Sincerely,


Christy Clark
Premier

FILE CODE

WES 02 - CANADA EUROPEAN UNION
TRADE NEGOTIATIONS

THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : **March 22, 2013**

TOPIC : **Bylaw No. 1947 – Amendment to the City of Grand Forks Zoning Bylaw No. 1606, 1999**

PROPOSAL : **Third Reading**

PROPOSED BY : **Manager of Technical Services**

SUMMARY:

At the Regular meeting held on March 4, 2013, Council gave first and second readings to Bylaw No. 1947 cited as the "Amendment to the City of Grand Forks Zoning Bylaw No. 1947, 2013, to rezone the property located at 6876 Boundary Drive, legally described as Parcel X, Block 5, District Lot 382, S.D.Y.D., Plan 22 from R-1 (Single and Two Family Residential) zone to R-2 (Residential Small Lot) zone.

In this regard, Bylaw No. 1947 is presented to Council, for third reading. The Bylaw has been advertised in the local paper on March 6th and March 13th, 2013, as required by the Local Government Act. The surrounding property owners and the Ministry of Transportation and Infrastructure have been sent a letter informing them of the Public Hearing. The Public Hearing was held on March 18, 2013, where Council had an opportunity to hear from the public and the Ministry with respect to this rezoning application.

STAFF RECOMMENDATIONS:

Option 1: Council consider giving third reading to Bylaw No. 1947 cited as the "Amendment to the City of Grand Forks Zoning Bylaw No. 1947, 2013".

OPTIONS AND ALTERNATIVES:

Option 1: Council gives Bylaw No. 1947 third reading. This option will allow staff to proceed with the Bylaw by sending it to the Ministry of Transportation & Infrastructure for their signature and then Bylaw 1947 can be given final reading at the April 15th, 2013 Regular meeting.

Option 2: Council determines not to give the Bylaw third reading. This option intends that the status quo will remain and the zoning of property located at 6876 Boundary Drive will remain R-1 (Single and Two Family Residential).

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: This option will allow the application to rezone the property located at 6876 Boundary Drive from R-1 (Single and Two Family Residential) to R-2 (Small Lot Residential) and receive Ministerial approval thereby the Bylaw can be presented to Council for final reading and adoption.

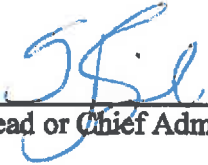
Option 2: This option will allow for the status quo to remain and the property will remain zoned as R-1 (Single and Two Family Residential).

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

There are the advertising costs, as well as the notifications to surrounding property owners. These costs are generally covered by the application fees charged.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The Local Government Act allows for amendments to a Zoning bylaw to be undertaken by bylaw and the proposal supports the land use guidelines as part of the Sustainable Community Plan.



Department Head or Chief Administrative
Officer



Reviewed by Chief Administrative
Officer

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1947

**A Bylaw to Amend the City of Grand Forks
Zoning Bylaw No. 1606, 1999**

=====

WHEREAS Council may, by bylaw, amend the provisions of the Zoning Bylaw pursuant to the Local Government Act;

AND WHEREAS Council has received an application to rezone property located 6876 Boundary Drive;

NOW THEREFORE Council for the Corporation of the City of Grand Forks, in an open meeting assembled, **ENACTS**, as follows:

1. That the City of Grand Forks Zoning Bylaw No. 1606, 1999 be amended to rezone the property located at 6876 Boundary Drive, legally described as Parcel X, Block 5, District Lot 382, S.D.Y.D., Plan 22 from the R-1 (Single & Two Family Residential) zone to the R-2 (Residential Small Lot) zone, as shown outlined in bold on the attached map identified as Schedule "X".
2. That this Bylaw may be cited as the **"Amendment to the City of Grand Forks Zoning Bylaw No. 1947, 2013"**.

Read a **FIRST** time this 4th day of March, 2013.

Read a **SECOND** time this 4th day of March, 2013.

PUBLIC HEARING NOTICE ADVERTISED, pursuant to the Local Government Act this 6th day of March and also this 13th day of March, 2013.

PUBLIC HEARING HELD this 18th day of March, 2013.

Read a **THIRD** time this _____ day of April, 2013.

APPROVED by the Ministry of Transportation on this ____ day of _____, 2013.

Approving Officer

FINALLY ADOPTED this _____ day of April, 2013.

COPY

Brian Taylor - Mayor

Diane Heinrich – Corporate Officer

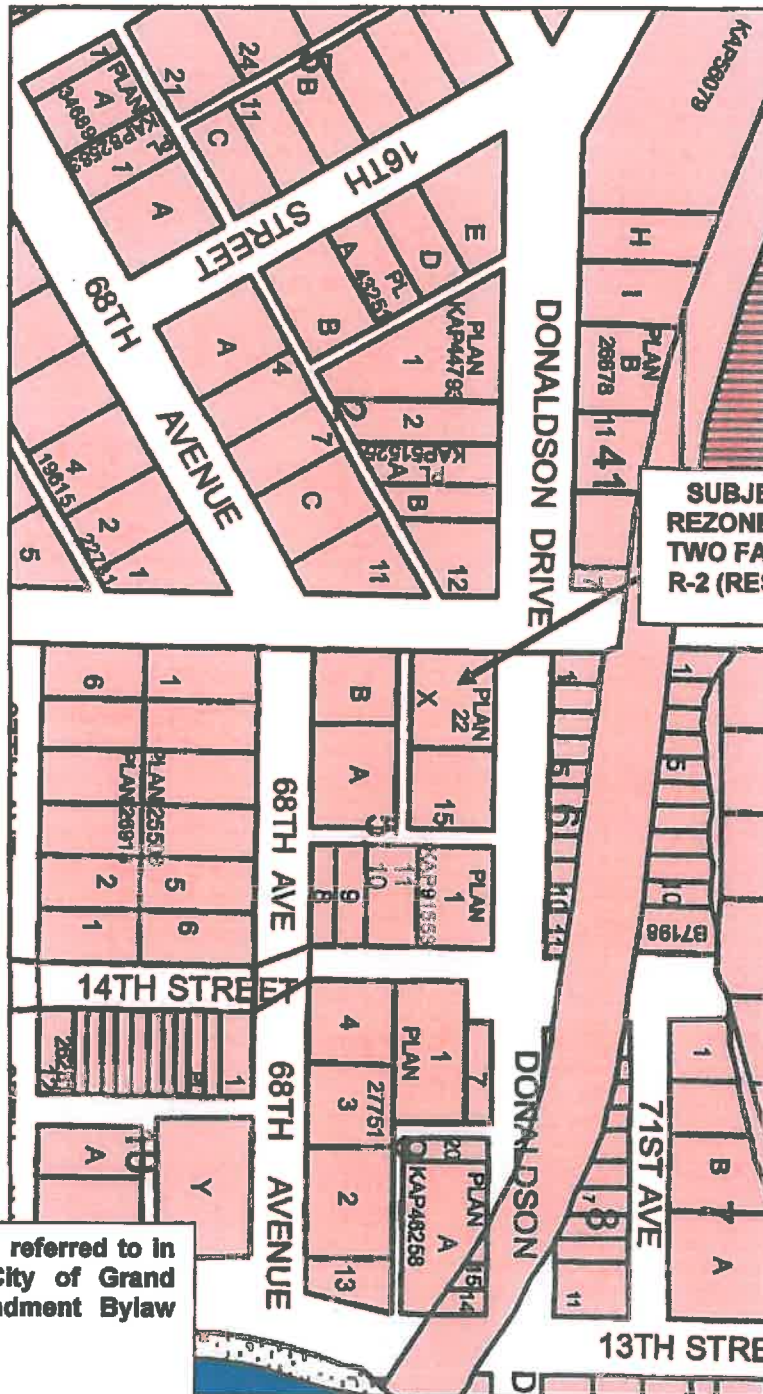
CERTIFICATE

I hereby certify the foregoing to be a true copy of Bylaw No. 1947 as passed by the Municipal Council of the City of Grand Forks on the 15th day of April, 2013.

**Corporate Officer for the
Municipal Council of the City of Grand Forks**

CITY OF GRAND FORKS ZONING MAP

SCHEDULE "X"



**SUBJECT PROPERTY TO BE
REZONED FROM R-1 (SINGLE &
TWO FAMILY RESIDENTIAL) TO
R-2 (RESIDENTIAL SMALL LOT)**

**This is Schedule "X" referred to in
Section 1 of the City of Grand
Forks Zoning Amendment Bylaw
No. 1947, 2013.**

**April 15, 2012
Date of Adoption**

**Diane Heinrich
Corporate Officer**

The Corporation of the City of Grand Forks

COPY

P.O. Box 220
Grand Forks, B.C.
VOH 1H0

7217-4th Street
Telephone (250) 442-8266
Fax (250) 442-8000

**Zoning AND/OR Official Community Plan Amendment
Application**

Application to amend the Zoning Bylaw AND/OR Official Community Plan Bylaw

Zoning OR Official Community Plan Application Fee:



\$1,000.00

Receipt No. 161339

Zoning AND Official Community Plan Application Fee:



\$1,200.00

Receipt No. _____

The subject fee is applicable to each request for an amendment to the Zoning or Official Community Plan Bylaw, or to both. Should this request not proceed to Public Hearing, one-half (1/2) the fee (\$500.00 or \$600.00) shall be refunded.

Registered Owner of Property to be rezoned:

Jason James Turner

Linda Jean Caron

Mailing Address:

Box 2493

Grand Forks, B.C.

VOH 1H0

Telephone:

(250) 442-5078

Full Legal Description of property to be rezoned:

Pct 8 (X206574), Block 5, Plan KAP22, D.L. 382, S.D.Y.D

Street Address of Property

6876 Boundary Drive

Please outline the provisions of the respective Bylaw that you wish to vary or supplement and give your reasons for making this request:

COPY

We wish to change the zoning of the subject property from R1 to R2 (Small Lot Residential) in order to subdivide the subject property and build a new home on the newly created lot.

Parcel X is 12,000 sq ft
want to create a 5,300 sq ft lot & a 6,700 sq ft lot after rezoning

DECLARATION PURSUANT TO THE WASTE MANAGEMENT ACT

I, J. Turner, L. Caron, owner of the subject property described on this application form, hereby declare that the land which is the subject of this application has not to my knowledge been used for industrial or commercial activity as defined in the list of "Industrial Purposes and Activities: (Schedule 2) of the Contaminated Sites Regulation (B.C. Reg. 375/96). I therefore declare that I am not required to submit a Site Profile under Section 26.1 or any other section of the Waste Management Act.

J. Turner, L. Caron
(signature)

21 January 2013
(date)

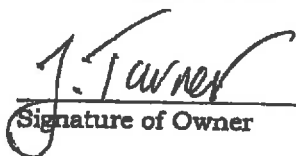
Please submit the following information with this application:


COPY

- (i) the legal boundaries and dimensions of the subject property;
- (ii) the location of permanent buildings and structures existing on the property;
- (iii) the location of any proposed access roads, parking, driveways, and any screening, landscaping and fences;
- (iv) the location and nature of any physical or topographic constraints on the property (ie: streams, ravines, marshes, steep slopes etc)

Upon reviewing your application, the City of Grand Forks may request other, or more detailed information.

The information provided is full and complete and is, to the best of my knowledge, a true statement of facts relating to this application.


Signature of Owner


Date 21 January 2013

AGENT'S AUTHORIZATION

I hereby authorize :

N/A

(full name, address and telephone number of Agent)

to act on my behalf with regards to this application.



Owner's Signature

The personal information on this form is collected under the authority of the Local Government Act. The information collected will be used to process your application for a Rezoning or Official Community Plan amendment. If you have questions about the collection use and disclosure of this information, contact the Coordinator City of Grand Forks.

COPY

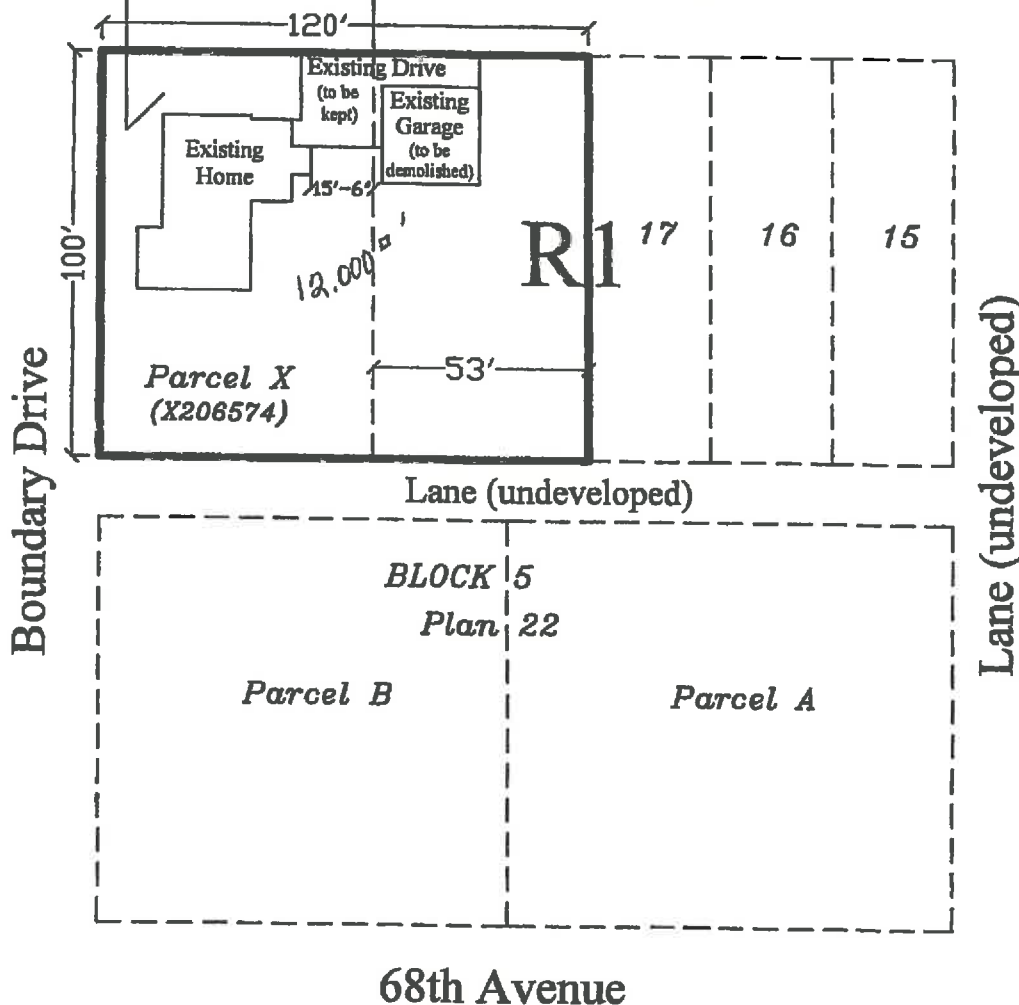
January 2013

PARCEL X (X206574),
BLK 5, PlanKAP 22 DL 382,
S.D.Y.D.

Proposed Line of Future Subdivision

Donaldson Drive

N.T.S.



Please direct all inquiries to:
Jason Turner
Box 2493 Grand Forks B.C.
(250) 442-5078
j.turner@telus.net

THE CITY OF GRAND FORKS REQUEST FOR COUCIL DECISION

DATE : March 27, 2013

TOPIC : Bylaw 1948 – City of Grand Forks 2013 – 2017 Financial Plan Bylaw

PROPOSAL : Rescind Third Reading

PROPOSED BY : Chief Financial Officer

SUMMARY:

At their regular meeting on March 18th, 2013 Council gave the first three readings to Bylaw 1948, Year 2013-2017 Financial Plan Bylaw.

Upon thorough review of the proposed financial plan, two additional items have been revealed that must be included in the financial plan. The back-up server approved by Council at the December 5, 2012 meeting and the carry forward budget remaining for the branding exercise had been omitted. As the server is proposed to be funded through the Capital Reserve and the branding carry forward from surplus, these two additional items will have no impact on the 2013 tax rate.

Rescinding third reading will not impact the timeline required to adopt the financial plan. It will also increase flexibility to allow for any other final considerations before adoption. Staff recommends that the best business practice is to have the original budget as accurate as possible.

STAFF RECOMMENDATIONS:

Council rescinds third reading of City of Grand Forks Bylaw 1948, Year 2013-2017 Financial Plan Bylaw.

OPTIONS AND ALTERNATIVES;

An alternative would be to give final reading to the financial plan as it is and then file a budget amendment after the fact.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:


Adjusting the original financial plan to include the omissions will give an accurate picture when comparing budget figures to actual expenditures.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

Section 165 of the Community Charter requires that a municipality must have a financial plan that is adopted annually, by bylaw, before the annual property tax bylaw is adopted.



Chief Financial Officer



Reviewed by Chief Administrative Officer

COPY

THE CITY OF GRAND FORKS REQUEST FOR COUCIL DECISION

DATE : March 8, 2013

TOPIC : Bylaw 1948 – City of Grand Forks 2013 – 2017 Financial Plan Bylaw

PROPOSAL : First, Second and Third Readings

PROPOSED BY : Chief Financial Officer

SUMMARY:

During the fall of 2012, Staff began work on the Financial Plan for 2013 – 2017. All departments, department heads and coordinators had direct input into the plan. Staff began with the formulation of an operations plan that listed all of the operational activities carried on by Staff. A capital plan was also developed using information from the Asset Management Plan and Council's Strategic Plan. Further, the plan was finalized with the direct input of Council after Council had considered the feedback and input from the public consultation at the Open House on February 27, 2013.

There has been an adjustment to Schedule A since the Committee of the Whole presentation on March 4, 2013. The signage project, which was approved in 2012 and was to be included as a carry forward item, had been omitted. This project was formerly approved for \$30,000. Also, a capital item was erroneously included in operations and was short \$10,000. It has been moved to Capital Expenditures with the correct amount. This has resulted in a decrease in operating expenses of \$40,000 and a corresponding increase in Capital Expenditures and Transfer from reserves. There have also been minor adjustments made from 2014 to 2017. These adjustments will not have a significant impact on the budget and no impact on taxation.

STAFF RECOMMENDATIONS:

Council gives first three readings to Bylaw No. 1948.

OPTIONS AND ALTERNATIVES:

No specific options are given due to the fact that the adoption of the annual Financial Plan is a requirement under the Community Charter

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

The benefit of a balanced budget is that it allows Council to undertake the services that are required to run the municipality.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

The 2013 – 2017 Five Year Financial Plan includes all intended expenses of the municipality, and the sources of revenue, including property taxes, fees, charges, reserve funds, and grants, that will be required to undertake the services included in the plan.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

Section 165 of the Community Charter requires that a municipality must have a financial plan that is adopted annually, by bylaw, before the annual property tax bylaw is adopted.

R. Shepherd.
Chief Financial Officer

[Signature]
Reviewed by Chief Administrative Officer

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1948

**A Bylaw to Establish the Five Year Financial Plan
For the Years 2013 - 2017**

WHEREAS the Community Charter requires that Council adopt a Five Year Financial Plan annually before the adoption of the annual property tax bylaw;

NOW THEREFORE Council for the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS**, as follows:

1. Appendix "A" attached hereto and made part of this Bylaw is hereby declared to be the Five Year Financial Plan of the Corporation of the City of Grand Forks for the Years 2013 to 2017.
2. This Bylaw may be cited, for all purposes, as the "Year 2013 – 2017 Financial Plan Bylaw".

Read a **FIRST** time this 18th day of March, 2013

Read a **SECOND** time this 18th day of March, 2013

Read a **THIRD** time this 18th day of March, 2013.

FINALLY ADOPTED on this 2nd day of April, 2013

Mayor Brian Taylor

Corporate Officer Diane Heinrich

CERTIFICATE

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 1948, as adopted by the Municipal Council of the City of Grand Forks on this 2nd day of April, 2013.

Corporate Officer of the Municipal Council of the
City of Grand Forks

City of Grand Forks
Appendix "A" to Bylaw 1948
Consolidated 5 Year Financial Plan 2013 - 2017

*Financial Plan, as presented, at
first, second + third reading.*

	2013	2014	2015	2016	2017
<u>Revenue</u>					
Property taxes, grants in lieu & franchise fees	\$ 2,872,799	\$ 2,928,200	\$ 2,986,800	\$ 3,045,500	\$ 3,105,400
Parcel taxes	81,565	107,133	107,133	107,133	107,133
User levies	1,883,700	1,715,600	1,748,100	1,781,200	1,814,900
Fees and charges	4,863,743	5,046,100	5,235,900	5,432,400	5,638,800
Grants and other	2,438,317	840,050	945,326	850,827	856,054
Total Revenues	11,940,124	10,638,083	10,922,958	11,216,860	11,520,287
<u>Expenses</u>					
Purchases for resale					
Operating	3,162,134	3,288,100	3,419,100	3,555,300	3,686,900
Debt Interest	6,627,088	6,483,207	6,579,564	6,677,201	6,776,412
Amortization	140,169	225,180	225,181	225,182	221,108
	1,355,668	1,380,224	1,405,242	1,430,732	1,456,703
Total Operating Expenses	11,285,058	11,376,711	11,628,087	11,888,416	12,151,123
Net Revenue (loss)	\$655,066	(\$738,628)	(\$706,129)	(\$671,556)	(\$630,836)
<u>Allocations</u>					
Debt proceeds					
Capital expenditures	3,268,032	1,241,010	1,241,010	1,241,010	1,031,010
Debt principal repayment	(6,531,132)	(1,833,700)	(1,638,494)	(1,639,384)	(1,422,772)
Transfers from (to) reserves / surplus	(180,568)	(197,211)	(164,687)	(129,590)	(73,270)
Reserve fund in excess of amortization	1,534,935	(51,664)	(138,942)	(237,272)	(360,836)
	1,355,668	1,380,224	1,405,242	1,430,732	1,456,703
Financial Plan Balance	\$0	\$0	\$0	\$0	(\$0)

**City of Grand Forks
Appendix B to Bylaw 1948
Consolidated 5 Year Financial Plan 2013 - 2017
Revenues, Property Taxes and Exemptions**

In accordance with Section 165 (3.1) of the Community Charter, The City of Grand Forks is required to include in the Five Year financial Plan Bylaw, objectives and policies regarding each of the following:

- the proportion of total revenue that comes from each of the funding sources described in Section 165(7) of the Community Charter;
- the distribution of property taxes among the property classes; and
- the use of permissive tax exemptions.

Sources of Revenue

Revenue source	% of Total 2013 Revenue
Property taxes , grants in lieu & franchise Fees	24.1%
Parcel taxes	0.7%
User levies	14.1%
Fees and charges	40.7%
Grants and other	20.4%

Objective

For operations, to maintain annual increases to a level that approximates the annual increase in inflation unless a specific program or project is identified that requires tax revenue funding. For capital and fiscal, to review and address annually the long term needs for capital infrastructure.

Policies

- The City will review the fees/charges annually to ensure that they keep pace with changes in the cost-of-living, as well as, changes in the methods or levels of service delivery.
- The City will encourage the use of alternate revenue resources instead of property taxes.
- User fees will be set to recover the full cost of services except where Council determines that a subsidy is in the general public interest.

Distribution of Property Tax Rates

In establishing property tax rates, Council will take into consideration:

- The amount of property taxes levied as compared to other municipalities.
- The property class conversion ratio as compared to other municipalities.
- The tax share borne by each property class
- The tax ratios of each property classification

City of Grand Forks
Appendix B to Bylaw 1948
Consolidated 5 Year Financial Plan 2013 - 2017
Revenues, Property Taxes and Exemptions

The City will receive the Revised Assessment Roll for 2013 in April and will set the property tax rates based on the assessment before May 15, 2013. The 2013 distribution of property tax rates amongst all the property classifications will not be known until then.

The distribution for 2012 were as follows:

3.46997496	Property Class	% of General Revenue Taxation
	Residential	53.1800%
	Utility	1.8000%
	Major Industry	23.1700%
	Light Industry	1.2300%
	Business and Other	20.5900%
	Recreation / Non-profit	0.0100%
	Farm	0.0200%

Objective

To ensure equity among property classes by reviewing the ratios of property class allocations annually. In 2009 the industry tax ratio was lowered to 17.06 from 20.52. In 2010, the Industry ratio was further lowered to 14.18, in 2011 it was lowered to 11.51, and in 2012 it was lowered to 10.55. As well, in 2011, the business conversion ratio was lowered from 3.47 to 2.75, and in 2012 it was lowered to 2.52. In 2010 the light industry class was lowered from 4.22 to 3.21, in 2012 it was lowered to 2.96. For 2013, consideration for class conversion ratios will be considered in April.

Policies

- The City will review and set tax rates and shift each property classification's tax share annually until such time as Council deems the property classifications' share to be equitable.

Permissive Tax Exemptions

In guiding and approving permissive tax exemptions, Council will take into consideration:

- Not-for-profit occupiers of City property for the duration of their occupancy.
- Land and improvements surrounding a statutorily exempt building for public worship.

Objective

To optimize the provision of charitable and not for profit services for the benefit of Grand Forks residents, to provide property tax exemptions as permitted under the Community Charter in a consistent and fair manner, to restrict provision of exemption to those providing an extension to city services and to reduce the impact to city revenues.

Policies

Grand Forks residents must be primary beneficiaries of the organization's services and the services provided must be accessible to the public.

**City of Grand Forks
Five Year Plan 2013 to 2017
Operations Summary
Supporting Schedule A**

	2013 Plan	2014 Plan	2015 Plan	2016 Plan	2017 Plan
General					
Revenue					
Property Taxes	\$ 2,768,320	\$ 2,823,700	\$ 2,880,200	\$ 2,937,800	\$ 2,996,600
Parcel Taxes					
Payments in Lieu & Franchise Fees	104,479	105,500	106,800	107,700	108,800
Solid Waste Levies	186,000	187,900	189,800	191,700	193,800
Slag Sales	256,000	257,550	260,128	262,727	265,354
Fees and Charges	594,543	606,400	618,500	630,900	643,500
Government Grants - Operations	352,846	450,000	450,000	450,000	450,000
Government Grants - Capital	491,844				
Other Sources	128,940	132,500	135,200	137,900	140,700
Restricted Investment Income	-	-	-	-	-
	<u>4,682,972</u>	<u>4,563,550</u>	<u>4,640,428</u>	<u>4,716,727</u>	<u>4,798,554</u>
Expenses					
Airport Cost of Sales	52,734	54,300	55,900	57,800	59,300
Operations Expense	4,241,605	4,308,100	4,369,700	4,435,200	4,501,700
Community Support	246,794	250,498	254,253	258,067	261,836
Preventative Maintenance Program	105,036	106,812	108,211	109,834	111,481
Studies & Planning	-	-	-	-	-
Debt Interest	67,937	100,910	100,911	100,912	96,838
Amortization	760,000	775,200	790,704	806,518	822,648
Total Expenses	<u>5,474,006</u>	<u>5,592,817</u>	<u>5,679,679</u>	<u>5,768,131</u>	<u>5,853,906</u>
Net Income (Loss) before Other Income	<u>(591,035)</u>	<u>(1,029,067)</u>	<u>(1,039,253)</u>	<u>(1,049,404)</u>	<u>(1,055,352)</u>
Other Income					
Contributions from Electrical	410,000	416,150	422,392	428,728	435,159
Gain (Loss) on Disposition of Assets	-	-	-	-	-
Net Income (Loss)	<u>(181,035)</u>	<u>(612,917)</u>	<u>(616,861)</u>	<u>(620,676)</u>	<u>(620,193)</u>
Allocations					
Debt proceeds	663,511	663,510	663,510	663,510	663,510
Capital Expenditures	(2,243,257)	(630,000)	(630,000)	(630,000)	(648,900)
Capital Planning	(71,667)	-	-	-	-
Debt principal repayment	(94,657)	(139,923)	(139,923)	(139,923)	(90,408)
Transfers from (to) reserves	804,570	(267,550)	(260,128)	(262,727)	(270,600)
Transfers from (to) surplus	362,535	201,680	192,685	183,297	143,942
Reserve fund in excess of amortization	760,000	775,200	790,704	806,518	822,648
Surplus (Deficit)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**City of Grand Forks
Five Year Plan 2013 to 2017
Operations Summary
Supporting Schedule A**

	2013 Plan	2014 Plan	2015 Plan	2016 Plan	2017 Plan
Equipment					
Recoveries	\$ 491,742	\$ 497,800	\$ 503,600	\$ 509,800	\$ 515,700
Operations Expense	371,784	377,300	383,000	388,700	394,500
Net Recoveries	119,978	120,300	120,600	120,900	121,200
Debt Interest	3,203				
Amortization	245,568	249,252	252,990	256,785	260,637
Net Recoveries (Loss)	(128,793)	(128,952)	(132,390)	(135,885)	(139,437)
Gain (Loss) on Disposition of Assets	-	-	-	-	-
Net Recoveries (Loss)	(128,793)	(128,952)	(132,390)	(135,885)	(139,437)
Allocations					
Debt proceeds	-	-	-	-	-
Capital Expenditures	(210,000)	(50,000)	(50,000)	(50,000)	(50,000)
Debt principal repayment	(79,416)	(74,426)	(41,902)	(745)	-
Transfers from (to) reserves	210,000	(40,000)	(40,800)	(41,616)	(42,448)
Transfers from (to) surplus	(37,369)	44,128	12,102	(28,539)	(28,752)
Reserve fund in excess of amortization	245,568	249,252	252,990	256,785	260,637
Surplus (Deficit)	\$ -	\$ -	\$ -	\$ -	\$ -

**City of Grand Forks
Five Year Plan 2013 to 2017
Operations Summary
Supporting Schedule A**

	2013 Plan	2014 Plan	2015 Plan	2016 Plan	2017 Plan
Electrical					
Revenue					
User Fees	\$ 4,216,000	\$ 4,384,600	\$ 4,560,000	\$ 4,742,400	\$ 4,932,100
Fees and Charges	40,000	41,600	43,300	45,000	46,800
	<u>4,256,000</u>	<u>4,426,200</u>	<u>4,603,300</u>	<u>4,787,400</u>	<u>4,978,900</u>
Expenditure					
Purchases for resale	3,109,400	3,233,800	3,363,200	3,487,700	3,637,600
Operations Expense	607,400	488,500	493,400	498,300	503,300
Amortization	34,000	34,000	34,000	34,000	34,000
Expenditure	<u>3,750,800</u>	<u>3,756,300</u>	<u>3,890,600</u>	<u>4,030,000</u>	<u>4,174,900</u>
Net Income (loss) before Contributions to General	<u>505,200</u>	<u>669,900</u>	<u>712,700</u>	<u>757,400</u>	<u>804,000</u>
Contributions to General	410,000	418,160	422,392	428,728	435,169
Contributions to Electrical Capital	245,000	26,800	26,800	26,800	26,800
Contributions to Statutory Reserves	-	-	-	-	-
Net Income (loss)	<u>(149,800)</u>	<u>228,950</u>	<u>263,508</u>	<u>301,872</u>	<u>342,041</u>
Allocations					
Capital Expenditures	(235,000)	(239,700)	(244,494)	(249,384)	(254,372)
Transfers from (to) reserves	350,800	(21,250)	(53,014)	(86,488)	(121,669)
Reserve fund in excess of amortization	<u>34,000</u>	<u>34,000</u>	<u>34,000</u>	<u>34,000</u>	<u>34,000</u>
Surplus (Deficit)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**City of Grand Forks
Five Year Plan 2013 to 2017
Operations Summary
Supporting Schedule A**

	2013 Plan	2014 Plan	2015 Plan	2016 Plan	2017 Plan
Water					
Revenue					
Parcel Taxes	\$ 43,270	\$ 33,933	\$ 33,933	\$ 33,933	\$ 33,933
User Levies	752,700	767,800	783,200	798,900	814,900
Fees and Charges	4,200	4,300	4,400	4,500	4,600
Government Grants - Capital	716,844				
	<u>1,517,014</u>	<u>806,033</u>	<u>821,533</u>	<u>837,333</u>	<u>853,433</u>
Operations Expense	738,988	750,100	761,400	772,800	784,382
Preventative Maintenance Program	80,000				
Studies & Planning					
Debt Interest	43,270	81,081	81,081	81,081	81,081
Amortization	186,100	189,822	193,618	197,491	201,441
Total Expenses	<u>1,048,338</u>	<u>1,021,083</u>	<u>1,036,099</u>	<u>1,051,371</u>	<u>1,066,913</u>
Net Income (Loss)	<u>468,676</u>	<u>(214,970)</u>	<u>(214,566)</u>	<u>(214,038)</u>	<u>(213,480)</u>
Allocations					
Debt proceeds	2,039,011	367,500	367,500	367,500	367,500
Capital Expenditures	(2,684,187)	(469,500)	(469,500)	(469,500)	(469,500)
Capital Planning	(131,867)	-	-	-	-
Debt principal repayment		47,148	47,148	47,148	47,148
Transfers from (to) reserves		-	-	-	-
Transfers from (to) surplus	122,088	80,000	75,800	71,400	68,892
Reserve fund in excess of amortization	<u>186,100</u>	<u>189,822</u>	<u>193,618</u>	<u>197,491</u>	<u>201,441</u>
Surplus (Deficit)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**City of Grand Forks
Five Year Plan 2013 to 2017
Operations Summary
Supporting Schedule A**

Sewer	2013 Plan	2014 Plan	2015 Plan	2016 Plan	2017 Plan
Revenue					
Parcel Taxes	\$ 38,295	\$ 73,200	\$ 73,200	\$ 73,200	\$ 73,200
User Levies	745,000	759,900	775,100	790,800	806,400
Fees and Charges	9,000	9,200	9,400	9,600	9,800
Government Grants - Capital	491,844				
	1,284,138	842,300	857,700	873,400	889,400
Operations Expense	692,362	702,700	713,200	723,900	734,800
Preventative Maintenance Program	35,000				
Studies & Planning	-	-	-	-	-
Debt Interest	25,768	43,190	43,190	43,190	43,190
Amortization	130,000	131,950	133,929	135,938	137,977
Total Expenses	853,121	877,840	890,319	903,028	915,967
Net Income (Loss)	401,018	(35,540)	(32,619)	(29,628)	(26,567)
Allocations					
Debt proceeds	583,511	210,000	210,000	210,000	
Capital Expenditures	(1,065,354)	(244,500)	(244,500)	(240,500)	
Capital Planning	-	-	-	-	-
Debt principal repayment	(8,495)	(30,010)	(30,010)	(30,010)	(30,010)
Transfers from (to) reserves		-	-	-	-
Transfers from (to) surplus	(32,679)	(31,900)	(36,800)	(45,800)	(61,400)
Reserve fund in excess of amortization	130,000	131,950	133,929	135,938	137,977
Surplus (Deficit)	\$ -	\$ -	\$ -	\$ -	\$ -