

**THE CORPORATION OF THE CITY OF GRAND FORKS  
AGENDA – REGULAR MEETING**

**Monday, January 14<sup>th</sup>, 2013 – 7:00 p.m.  
Council Chambers City Hall**

	<b><u>ITEM</u></b>	<b><u>SUBJECT MATTER</u></b>	<b><u>RECOMMENDATION</u></b>
1.	<b><u>CALL TO ORDER</u></b>	7:00 p.m. Call to Order	Call Meeting to Order at 7:00 p.m.
2.	<b><u>REGULAR MEETING AGENDA</u></b>		
3.	<b><u>MINUTES</u></b>	January 14 <sup>th</sup> , 2013 Agenda	Adopt Agenda
	- December 17 <sup>th</sup> , 2012	Special Meeting Minutes	Adopt Minutes
	- December 17 <sup>th</sup> , 2012	Regular Meeting Minutes	Adopt Minutes
	- December 17 <sup>th</sup> , 2012	Primary Committee Meeting Minutes	Adopt Minutes and all recommendations contained therein
4.	<b><u>REGISTERED PETITIONS AND DELEGATIONS</u></b>		
	a) Manager of Environmental & Building Construction Services - Carbon Neutral Kootenays Project	Patricia Dehnel, of the Carbon Neutral Kootenays Project will make a presentation regarding Carbon Offset contributions to be made to the Darkwoods Project	To receive the presentation made by Patricia Dehnel, of the Carbon Neutral Kootenay Project and determines to submit its Carbon Offset 2012 payment towards a trust fund from which Carbon Projects within the Boundary and East and West Kootenays can be utilized, known as the Darkwoods Project.
	b) Corporate Officer's Report – Grand Forks Boundary Regional Agricultural Society Presentation	Representation from the Grand Forks Boundary Regional Agricultural Society will make a presentation to Council requesting a letter of support and additionally, requesting that a Council liaison be appointed to the Society	To receive the presentation made by the representative of the Grand Forks Boundary Regional Agricultural Society and determines to submit a letter of support to the Society, in principle, for the organization's grant application.  Further, that Council appoints _____ as the City Liaison for the Grand Forks Boundary Regional Agricultural Society
5.	<b><u>UNFINISHED BUSINESS:</u></b> None		
6.	<b><u>REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)</u></b>		
	a) Corporate Officer's Report	Members of Council may ask questions, seek clarification and report on issues	Issues seeking information on operations be referred to the Chief Administrative Officer prior to the meeting.

7.	<b><u>REPORT FROM THE COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY</u></b> a) Corporate Officer's Report	The City's Representative to the Regional District of Kootenay Boundary will report to Council on actions of the RDKB.	Receive the Report.
8.	<b><u>RECOMMENDATIONS FROM STAFF FOR DECISIONS:</u></b>  a) Manager of Technical Services – Omega Restaurant Development Permit          b) Corporate Officer's Report – Council & Staff Memberships & Conferences Policy	The City is in receipt of a Development Permit application from the owner of the Omega Restaurant, to construct a 420 square foot freestanding pergola, to be used for outdoor seating, erected on an existing slab on the west side of the restaurant building.          Staff is presenting to Council, a revised Policy for Memberships and Conferences for Council's consideration	That Council receives the staff report and approves the development permit application as submitted by Giannikos Holdings Ltd. to construct a free standing 420 sq.ft. Pergola to be used for outdoor seating, to be located west of the existing Omega Restaurant building at the property legally described as Lot 9 & 10, Blk 2, DL 493, SDYD, Plan 89, located at 7400 Highway #3.          That Council receives the staff report regarding the revised Council & Staff Memberships & Conferences Policy and further approves the of the revised Policy No. 301, as presented
9.	<b><u>REQUESTS ARISING FROM CORRESPONDENCE:</u></b> None		
10.	<b><u>INFORMATION ITEMS</u></b> - Summary of Informational Items	Information Items 10(a) to 10(i)	Receive the items and direct staff to act upon as recommended
11.	<b><u>BYLAWS</u></b> a) Corporate Officer's Report – Bylaw No. 1943-Revenue Anticipation Bylaw  b) Chief Financial Officer's Report – Bylaw 1944-Electrical Utility Regulatory Amendment Bylaw  c) Manager of Environmental & Building Construction Services Report – Bylaw 1945 – Residential Garbage Collection Rates & Regulations Amendment Bylaw	Presentation of Final Reading for the City's annual Revenue Anticipation Bylaw  Presentation of First, Second and Third Reading of the Electrical Utility Regulatory Amendment Bylaw  Presentation of First, Second and Third Reading of the Residential Garbage Collection Rates & Regulations Amendment Bylaw	Council to consider giving final reading to Bylaw No. 1943  Council to consider giving first, second & third reading to Bylaw No. 1944  Council to consider giving first, second & third reading to Bylaw No. 1945
12.	<b><u>LATE ITEMS</u></b>		

13. QUESTIONS FROM THE PUBLIC  
AND THE MEDIA

14. ADJOURNMENT

THE CORPORATION OF THE CITY OF GRAND FORKS

**SPECIAL MEETING OF COUNCIL**  
**MONDAY, DECEMBER 17<sup>th</sup>, 2012**

**PRESENT:** MAYOR BRIAN TAYLOR  
COUNCILLOR BOB KENDEL  
COUNCILLOR PATRICK O'DOHERTY  
COUNCILLOR GARY SMITH  
COUNCILLOR MICHAEL WIRISCHAGIN  
COUNCILLOR CHER WYERS

CHIEF ADMINISTRATIVE OFFICER	D. Allin
CORPORATE OFFICER	D. Heinrich
CHIEF FINANCIAL OFFICER	R. Shepherd
MANAGER OF ENVIRONMENTAL & BUILDING CONSTRUCTION SERVICES	W. Kopan

The Chair called this Special Meeting to order at 6:00 p.m.

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**IN-CAMERA RESOLUTION:**

MOTION: SMITH / O'DOHERTY

**RESOLVED THAT** COUNCIL CONVENE AN IN-CAMERA MEETING AS OUTLINED UNDER SECTION 90 OF THE COMMUNITY CHARTER TO DISCUSS MATTERS IN A CLOSED MEETING WHICH ARE THE SUBJECT OF SECTION 90(1)(e), THE ACQUISITION, DISPOSITION OR EXPROPRIATION OF LAND OR IMPROVEMENTS, IF COUNCIL CONSIDERS THAT DISCLOSURE COULD REASONABLY BE EXPECTED TO HARM THE INTERESTS OF THE MUNICIPALITY, SECTION 90 (1) (k) NEGOTIATIONS AND RELATED DISCUSSIONS RESPECTING THE PROPOSED PROVISION OF A MUNICIPAL SERVICE THAT ARE AT THEIR PRELIMINARY STAGES AND THAT, IN VIEW OF THE COUNCIL, COULD REASONABLY BE EXPECTED TO HARM THE INTERESTS OF THE MUNICIPALITY IF THEY WERE HELD IN PUBLIC.

**BE IT FURTHER RESOLVED** THAT PERSONS, OTHER THAN MEMBERS, OFFICERS, OR OTHER PERSONS TO WHOM COUNCIL MAY DEEM NECESSARY TO CONDUCT CITY BUSINESS, WILL BE EXCLUDED FROM THE IN-CAMERA MEETING.

CARRIED.

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**ADJOURNMENT:**

MOTION: O'DOHERTY

**RESOLVED THAT** THIS SPECIAL MEETING OF COUNCIL BE ADJOURNED AT 6:01 P.M.

CARRIED.

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**CERTIFIED CORRECT:**

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MAYOR BRIAN TAYLOR

\_\_\_\_\_  
CORPORATE OFFICER –DIANE HEINRICH

THE CORPORATION OF THE CITY OF GRAND FORKS

**REGULAR MEETING OF COUNCIL**  
**MONDAY, DECEMBER 17<sup>TH</sup>, 2012**

**PRESENT:** MAYOR BRIAN TAYLOR  
COUNCILLOR BOB KENDEL  
COUNCILLOR PATRICK O'DOHERTY  
COUNCILLOR GARY SMITH  
COUNCILLOR MICHAEL WIRISCHAGIN  
COUNCILLOR CHER WYERS

CHIEF ADMINISTRATIVE OFFICER	D. Allin
CORPORATE OFFICER	D. Heinrich
CHIEF FINANCIAL OFFICER	R. Shepherd
MANAGER OF OPERATIONS	H. Wright
MANAGER OF TECHNICAL SERVICES	S. Bird

GALLERY

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**CALL TO ORDER:**

The Mayor called the Meeting to order at 7:00 p.m.

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**RECESS TO PRIMARY COMMITTEE MEETING:**

MOTION: O'DOHERTY / SMITH

**RESOLVED THAT** THIS REGULAR MEETING OF COUNCIL BE RECESSED AT 7:01 P.M. TO ALLOW FOR THE PRIMARY COMMITTEE MEETING, AND THAT THIS REGULAR MEETING OF COUNCIL BE RECONVENED AT THE CONCLUSION OF THE PRIMARY COMMITTEE MEETING. CARRIED.

The regular meeting reconvened at 7:27 p.m.

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**ADOPTION OF AGENDA:**

MOTION: O'DOHERTY / KENDEL

**RESOLVED THAT** THE AGENDA FOR THE REGULAR MEETING OF COUNCIL HELD ON MONDAY, DECEMBER 17<sup>TH</sup>, 2012, BE ADOPTED AS CIRCULATED. CARRIED.

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**MINUTES:**

MOTION: SMITH /WYERS

**RESOLVED THAT** THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON MONDAY, DECEMBER 3<sup>RD</sup>, 2012, BE ADOPTED AS CIRCULATED.

CARRIED.

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MOTION: O'DOHERTY / KENDEL

**RESOLVED THAT** THE MINUTES OF THE REGULAR MEETING OF COUNCIL HELD ON MONDAY DECEMBER 3<sup>RD</sup>, 2012, BE ADOPTED AS CIRCULATED.

CARRIED.

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**DELEGATION:**

None

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**UNFINISHED BUSINESS**

None

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**REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)**

**Councillor Smith:**

Councillor Smith reported on the following items:

- He reported on his attendance at a Story & Co. meeting on December 6<sup>th</sup>, and advised that the process is on track and that he is seeing some very positive results.
- He reported on his attendance at the Long Service Awards of City Staff and commented on the 25 year and 5 year awards which were handed out
- He reported on his attendance to the Silver Kettle Village Grand Opening along with Mayor Taylor and Councillor O'Doherty
- He reported that he was the MC for Choral Society Concert last weekend and that was Joan Thomas's final concert
- He wished Happy Holidays to everyone

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**Councillor Kendel:**

Councillor Kendel reported on the following items:

- He reported on his attendance at the second meeting with Story & Co. on December 6<sup>th</sup>.
  - He reported on his participation at the December 7<sup>th</sup> Christmas Parade and extended congratulations to City Staff for making the City Float possible
  - He reported on his attendance at a Boundary Museum Society on December 11<sup>th</sup> and advised that the organization has some exciting plans for next year
  - He reported on his attendance at day long Strategic Planning Session of Economic Development Advisory Committee along with Councillor Smith early today
  - He wished everyone a very Merry Christmas!
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**Councillor Wyers:**

Councillor Wyers reported on the following items:

- Please see Councillor Wyer's Report, as attached
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**Councillor O'Doherty:**

Councillor O'Doherty reported on the following items:

- He reported on his participation on December 7<sup>th</sup> on the City's Float entry in Santa Clause parade
  - He reported on his attendance to the Breakfast with Santa on December 8th
  - He reported on his attendance at the Silver Kettle Grand Opening on December 12th
  - He wished everyone a very Merry Christmas and Happy New Year
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**Councillor Wirischagin:**

Councillor Wirischagin reported on the following items:

- He wished everyone a Merry Christmas
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**Mayor Taylor:**

The Mayor reported on the following items:

- The Mayor spoke with regard to the tragedy at Newtown, Connecticut last Friday, December 14th

MOTION: O'DOHERTY / WYERS

**RESOLVED THAT** THE MAYOR WRITE A LETTER TO THE TOWN OF NEWTOWN, CONNECTICUT EXPRESSING THE CITY'S CONDOLENCES WITH REGARD TO THE TRAGEDY EXPERIENCED IN THEIR TOWN ON FRIDAY, DECEMBER 14<sup>TH</sup>, 2012.  
CARRIED.



- He advised that the he received a letter from Craig Dohm, General Manager of Logistics for Interfor who advised that the rail spur between Grand Forks, BC and Kettle Falls, WA will continue to operate. The Mayor congratulated the City and Areas D & C for their work on this initiative.
- He spoke with regard to the Grand Forks Santa Clause parade festivities on December 7<sup>th</sup> and commented on how many kids were in attendance.
- He reported on his attendance at the Silver Kettle Grand Opening on December 12<sup>th</sup>

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MOTION: O'DOHERTY / SMITH

**RESOLVED THAT** ALL REPORTS OF MEMBERS OF COUNCIL, GIVEN VERBALLY AT THIS MEETING, BE RECEIVED.

CARRIED.

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**REPORT FROM THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY (VERBAL)**

The RDKB minutes from their November 1<sup>st</sup>, 2012 Meeting are attached to this report.

- The Mayor reported that the RDKB had their inaugural meeting last week and advised that he has asked if he could be part of the German delegation.

MOTION: KENDEL / SMITH

**RESOLVED THAT** THE MAYOR'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING, BE RECEIVED.

CARRIED.

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**RECOMMENDATIONS FROM STAFF FOR DECISIONS:**

- a) Manager of Technical Services Report- Boundary Road Culvert Replacement

The City of Grand Forks recently became aware that a major culvert under Boundary Drive, south of Central Avenue has collapsed.

MOTION: SMITH / O'DOHERTY

**RESOLVED THAT** COUNCIL RECEIVES THE STAFF REPORT AND AUTHORIZES STAFF TO PROCEED WITH THE IMMEDIATE REPLACEMENT OF THE CULVERT UNDER BOUNDARY DRIVE, SOUTH OF CENTRAL AVENUE.

CARRIED.

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b) Manager of Technical Services Report – Slag Piles – Potential Stabilization/  
Remediation

In the last couple of years, Overton Creek has created a threat to the existing slag pile property and with the significant last spring precipitation; the spring has recently opened tension cracks in the southern portion of the large slag pile located west of Granby Road.

MOTION: O'DOHERTY / SMITH

**RESOLVED THAT** COUNCIL RECEIVES THE STAFF REPORT WITH REGARD TO THE TENSION CRACKS WITHIN THE SOUTHERN PORTION OF THE LARGE SLAG PILE LOCATED WEST OF GRANBY ROAD, AND THAT COUNCIL AUTHORIZES STAFF TO PROCEED WITH THE GEOTECHNICAL ENGINEER RECOMMENDATIONS AS FOLLOWS:

- THAT THE SOURCE OF WATER AT OVERTON CREEK BE TEMPORARILY DIVERTED IN A CLOSED CULVERT SOUTH ALONG GRANBY ROAD FOR ULTIMATE DISPOSAL INTO THE GRANBY RIVER AT A LOCATION SOUTH OF THE SLAG PILE;
- THAT A SERIES OF CROSS SECTIONS BE GENERATED AND PROVIDED TO THE GEOTECHNICAL ENGINEER FOR REVIEW; AND
- THAT A DETAILED SURVEY MONITORING PROGRAM OF THE TOP OF THE SLAG PILE BE CARRIED OUT WHICH WOULD INVOLVE MONTHLY MONITORING TO START TO DETERMINE THE LEVEL OF RISK AND THE REMEDIATION TIMELINE

**BE IT FURTHER RESOLVED** THAT COUNCIL APPROVE FUNDING FOR THIS WORK TO COME FROM THE SLAG RESERVE FUND.

CARRIED.

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c) Manager of Technical Services Report – Application for a Development Permit and  
a Site Specific Exemption

The City is in receipt of a Development Permit and a Site Specific Exemption from the owner of Johnny's Motel to re-construct one of the existing units (Unit #1) because the existing foundation was installed incorrectly and needs to be redone properly.

MOTION: SMITH / WIRISCHAGIN

**RESOLVED THAT** COUNCIL RECEIVES THE STAFF REPORT AND APPROVES THE DEVELOPMENT PERMIT AND THE SITE SPECIFIC EXEMPTION FOR THE PROPERTY LEGALLY DESCRIBED AS PARCEL T, DL 493, SDYD, PLAN B7139, LOCATED AT 7291 HIGHWAY 3, AS APPLIED FOR BY THE OWNER OF JOHNNY'S MOTEL.

CARRIED.

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**REQUESTS ARISING FROM CORRESPONDENCE:**

None

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**INFORMATION ITEMS:**

MOTION: SMITH / KENDEL

**RESOLVED THAT** INFORMATION ITEMS NUMBERED 11(a) TO 11(c) BE RECEIVED AND ACTED UPON AS RECOMMENDED AND/OR AS AMENDED. CARRIED.

- a) Thompson Okanagan Tourism Association (TOTA) Regional Tourism Strategy - Regional Tourism Strategy – Embracing our potential. **Receive for information purposes – Booklet placed in Council Lounge for additional information.**
- b) Community Christmas Dinner - Request for yearly donations for the community dinner. **In the past, Council has resolved to donate funds towards the Christmas Dinner. The last two years, Council has donated \$500 per year. Council to further advise who will attend the Christmas Dinner on behalf of the City. The Mayor advised that he regrettably was unable to attend and asked if another member of Council could go in his place. Councillor O'Doherty advised that he would attend the Christmas Dinner.**

MOTION: WYERS / O'DOHERTY

**RESOLVED THAT** COUNCIL WISHES TO DONATE \$500 TO THE 2012 COMMUNITY CHRISTMAS DINNER.

CARRIED.

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- c) Task List for December 17<sup>th</sup>, 2012 - List of Completed and/or In Progress Tasks. **Recommend to file.**

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**BYLAWS:**

- a) Manager of Technical Services Report – Bylaw No. 1942-Roxul Road Closure Amendment Bylaw

Amendment to the 6526 Industrial Parkway Roxul Road Closure

MOTION: O'DOHERTY / KENDEL

**RESOLVED THAT** BYLAW NO. 1942, CITED AS THE “Roxul Road Closure Amendment Bylaw No. 1942, 2012”, BE GIVEN FINAL READING.

CARRIED.

b) Corporate Officer's Report – Bylaw No. 1943 – Revenue Anticipation Bylaw

MOTION: SMITH / O'DOHERTY

**RESOLVED THAT** BYLAW NO. 1943, CITED AS THE "The City of Grand Forks Revenue Anticipation Borrowing Bylaw, 2013", BE GIVEN FIRST READING.

CARRIED.

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MOTION: O'DOHERTY / KENDEL

**RESOLVED THAT** BYLAW NO. 1943, CITED AS THE "The City of Grand Forks Revenue Anticipation Borrowing Bylaw, 2013", BE GIVEN SECOND READING.

CARRIED.

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MOTION: WYERS / WIRISCHAGIN

**RESOLVED THAT** BYLAW NO. 1943, CITED AS THE "The City of Grand Forks Revenue Anticipation Borrowing Bylaw, 2013", BE GIVEN THIRD READING.

CARRIED.

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**LATE ITEMS:**

None

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**QUESTIONS FROM THE PUBLIC:**

GRAHAM WATT – He thanked the City for keeping on top of the snow clearing of the Rail Trail

ROY RONAGHAN – He spoke with regard to the City's Website and advised that he couldn't find the minutes of the committees and further commented that all the Council bios aren't available yet. The Mayor advised that Staff has put in its request for said minutes and that the minutes will soon be available on the City's website.

Mr. Ronaghan asked that the Grand Forks and District Public Library is the Library and should be properly named within the City's minutes.

He further asked if the City has been apprised of CETA and its impacts on tendering as per the available information to the public. The CAO advised that the City's new purchasing policy is more restrictive than TILMA and that this revised policy will meet the City's needs. Councillor Smith advised that he will follow up with Alex Atamanenko on the CETA issue as well.

He asked if the City was providing security at the Slag Pile site in reference to the report presented to Council on this evening's agenda, and was advised that it is up to Pacific Abrasives to ensure security for the site.

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**ADJOURNMENT:**

MOTION: WIRISCHAGIN

**RESOLVED THAT** THIS REGULAR MEETING OF COUNCIL BE ADJOURNED AT 8:05  
P.M. CARRIED.

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**CERTIFIED CORRECT:**

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MAYOR BRIAN TAYLOR

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CORPORATE OFFICER- DIANE HEINRICH

Councillor Wyers' Report December 17, 2012

Grand Forks & District Public Library Board meeting is this Wednesday December 19 at 7:00 PM in the library meeting room.

**BC Provincial Budget Item:** In the Report on the Budget 2013 Consultations – Select Standing Committee on Finance & Government Services Nov 2012 “Reinstating the separate line item for public libraries would demonstrate the government’s support for public libraries & show that the government recognizes the value of an educated & engaged citizenry. This is what libraries help build & sustain in their communities.” June Stockdale, BC Library Association, Written submission

**Note: Provincial grants to libraries in the 2011/2012 fiscal year totaled \$9.7 Million**

In the consultation process, it was noted how provincial funding for public libraries, previously a separate line item in the Ministry of Education budget, has been rolled into the general budget for education programs.

**The October 25, 26, 2012 Library book sale event was the most successful raising \$1800.00. The library thanks everyone for their support.**

**The Dec. 4<sup>th</sup> Library cookie sale generated over \$800.00 - I managed to bake 8 dozen with the first dozen donated to my spouse (high oven temp!)**

*For every minute there is 48 hours of new content being loaded onto UTube.*

The Future of Libraries one-day session October 23<sup>rd</sup>, Board of Trustee member, William Caley attended and spoke of the need for libraries to be aligned with what the future is going to bring us or it will destroy the institution. Definitions:

Cities of the Future - Individual specific in what we want.

Libraries of the Future - Today as centres of information & culture.

In the future, libraries will be the 3<sup>rd</sup> place (home, work, **libraries**)-producing information, products, production studio within the library, search command centre with real time information on the screen – very busy interactive place). Proximity will be less important – you won’t need to be close to your work). We need to get aligned with what the future is going to bring us or it will destroy us. [Google Futurist Thomas Frey blog - DeVincy Institute in the USA.](#)

Strategic planning for 2013 will include a Board discussion on the information William Caley brought back from the conference on Libraries of the Future.

Martin Domeij has been elected interim Chair filling the vacancy by Ted Invictus’s resignation last month.

2013 Library Budget: Re-approving the 2013 budget of last month because some of the numbers were erroneous from its original preparation, specifically under pension (Line 44). APPROVED – Will be sent to Stakeholders.

Starlite Dinner Fundraiser: Grossed \$4,000 – Net was \$3,200 from the first Annual Starlite Dinner.

The Library book sale on October 25, 26 & 27<sup>th</sup> raised \$1801.00 towards the Friends of the Libraries 2013 project.

I attended the Christina Lake Stewardship Society’s Watershed Management Plan Review on Dec 5<sup>th</sup>. Eurasian milfoil being attacked this summer 2013 with a crew of 10 divers for 2013 being the target of 7-day weed removal.

December 7<sup>th</sup> I attended the long service awards luncheon for city staff. Congratulations to the staff who received the awards.

Dec. 7<sup>th</sup> Santa Parade “Christmas Around the Word” - City won 2<sup>nd</sup> Place with our remediation of Santa and his trusty reindeers. The parade saw the largest contingency of community support and the parade route was very busy with spectators.

Library staff Christmas party December 14<sup>th</sup> where the Board of Trustees under the careful guidance of William Caley served Christmas dinner to the staff in appreciation their committed hard work and making the library an important centre in our community.

Merry Christmas and safe travels during the holiday season.

THE CORPORATION OF THE CITY OF GRAND FORKS

**PRIMARY COMMITTEE MEETING OF COUNCIL**  
**MONDAY DECEMBER 17<sup>TH</sup>, 2012**

**PRESENT:** MAYOR BRIAN TAYLOR  
COUNCILLOR BOB KENDEL  
COUNCILLOR PATRICK O'DOHERTY  
COUNCILLOR GARY SMITH  
COUNCILLOR MICHAEL WIRISCHAGIN  
COUNCILLOR CHER WYERS

CHIEF ADMINISTRATIVE OFFICER	D. Allin
CORPORATE OFFICER	D. Heinrich
CHIEF FINANCIAL OFFICER	R. Shepherd
MANAGER OF TECHNICAL SERVICES	S. Bird
MANAGER OF OPERATIONS	H. Wright

GALLERY

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The Mayor called the meeting to order at 7:01 p.m.

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**ADOPTION OF THE AGENDA:**

MOTION: KENDEL / WYERS

**RESOLVED THAT** THE AGENDA OF THE PRIMARY COMMITTEE MEETING OF COUNCIL HELD MONDAY, DECEMBER 17<sup>TH</sup>, 2012, BE ADOPTED AS CIRCULATED.  
CARRIED.

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**DELEGATIONS:**

- a) Corporate Officer's Report – Graham Watt Presentation on behalf of the Regional District of Kootenay Boundary

Mr. Watt made a PowerPoint presentation on behalf of the Regional District of Kootenay Boundary regarding the Kettle River Watershed Management Plan Phase One.

MOTION: SMITH / O'DOHERTY

**RESOLVED THAT** THE PRIMARY COMMITTEE RECOMMENDS TO COUNCIL TO RECEIVE THE PRESENTATION MADE BY GRAHAM WATT ON BEHALF OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY WITH REGARD TO PHASE ONE OF THE KETTLE RIVER WATERSHED MANAGEMENT PLAN.

CARRIED.



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**UNFINISHED BUSINESS:**

None

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**RECOMMENDATIONS FOR CONSIDERATION:**

- a) Chief Financial Officer's Report – Policy #805 – Asset Disposal Procedure Policy

The City has no written procedure in place for the disposal of an asset when it has reached the end of its useful life

MOTION: KENDEL / SMITH

**RESOLVED THAT** THE PRIMARY COMMITTEE RECOMMENDS TO COUNCIL, TO RECEIVE THE CHIEF FINANCIAL OFFICER'S REPORT AND ADOPTS POLICY #805 – ASSET DISPOSAL PROCEDURE POLICY.

CARRIED.

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- b) Chief Financial Officer's Report – Policy #802 – Purchasing Policy

As part of good governance practice, Councils need to review general government policies that meet its vision. An important cornerstone of good governance is to control and properly authorize expenditures.

MOTION: O'DOHERTY / WIRISCHAGIN

**RESOLVED THAT** THE PRIMARY COMMITTEE RECOMMENDS TO COUNCIL, TO RECEIVE THE CHIEF FINANCIAL OFFICER'S REPORT AND ADOPTS POLICY #802 – PURCHASING POLICY WHICH INTENDS TO REPLACE THE EXISTING PURCHASING POLICY.

CARRIED.

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**OPERATIONAL DISCUSSION FROM STAFF:**

None

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**PROPOSED BYLAWS FOR DISCUSSION:**

None

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**LATE ITEMS:**

None

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**REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)**

None

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**QUESTION PERIOD FROM THE PUBLIC:**

Mayor Taylor stated that City Council is interested in hearing from the public on the issues it is dealing with or on any other issue that is of interest to the general public. To ensure that this process is open and does not feel uncomfortable to anyone, he advised that Council has set up some parameters to follow, and the normal rules apply.

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**ADJOURNMENT:**

MOTION: SMITH

**RESOLVED THAT THIS PRIMARY COMMITTEE MEETING BE ADJOURNED AT 7:26 P.M.**

CARRIED.

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**CERTIFIED CORRECT:**

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MAYOR BRIAN TAYLOR

\_\_\_\_\_  
CORPORATE OFFICER – DIANE HEINRICH

# **THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION DELEGATION**

**DATE :** January 14th, 2013

**TOPIC :** Carbon Neutral Kootenays Offset Payment

**PROPOSAL :** Request for a Decision Regarding the Carbon Offset contributions to be made to the Darkwoods Project.

**PROPOSED BY:** Carbon Neutral Kootenays Project and City Staff

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## **SUMMARY:**

In 2013 the City will be required to pay for our Carbon Offsets. This proposal is to contribute those funds towards the Darkwoods Project in an effort to keep the Carbon Offset contributions with our local region. By doing this we will create a trust fund from which Carbon Projects within the Boundary and East and West Kootenays may be funded. If the City may choose not to contribute towards the Darkwoods Project the funds will then have to be paid to the Pacific Carbon Trust Fund Provincially.

## **STAFF RECOMMENDATIONS:**

1. Receive the presentation made by the Carbon Neutral Kootenay project team and further that council approve the City of Grand Forks Carbon Offset contribution for 2012 to go towards the Darkwoods Project.

## **OPTIONS AND ALTERNATIVES:**

1. Receive the presentation made by the Carbon Neutral Kootenay project team and further that council approve the City of Grand Forks Carbon Offset contribution for 2012 to go towards the Darkwoods Project.
2. Receive the presentation: for information. This would result in the City of Grand Forks Carbon Offsets and contributions be paid to the Pacific Carbon Trust.

## **BENEFITS DISADVANTAGES AND NEGATIVE IMPACTS:**

Option 1: The main benefit of this option is that the contribution will build a trust fund within our local region to fund future Carbon Neutral Projects.

Option 2: By receiving the presentation only the City would make their 2012 contribution to the Pacific Carbon Trust, who only funds major provincial projects.

## **COSTS AND BUDGET IMPACT - REVENUE GENERATION:**

There is no cost of making the presentation.

## **LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:**

Council procedures bylaw makes provisions for making presentations to Council.

  
\_\_\_\_\_  
Department Head or CAO

  
\_\_\_\_\_  
Reviewed by Chief Administrative Officer

# **Council Delegations**

## **Background**

Council for the City of Grand Forks welcomes public input and encourages individuals and groups to make their views known to Council at an open public meeting.

Council needs to know all sides of an issue, and the possible impacts of any action they make take, prior to making a decision that will affect the community. The following outline has been devised to assist you in preparing for your presentation, so that you will understand the kind of information that Council will require, and the expected time frame in which a decision will be forthcoming. Council may not make a decision at this meeting.

## **Presentation Outline**

Presentations may be a maximum of 10 minutes.

Your Worship, Mayor Taylor, and Members of Council, I/We are here this evening on behalf of

Carbon Neutral Kootenays project

---

to request that you consider \_

purchasing offsets through a joint procurement offer of the Carbon Neutral Kootenay Project

The reason(s) that I/We are requesting this action are:

- ✓ Grand Forks signed the voluntary climate action charter several years ago committing, among other things, to be carbon neutral in its operations by 2012
- ✓ Grand Forks has undertaken numerous initiatives to save energy and emissions in its operations since then including participating in the Carbon Neutral Kootenays project
- ☐ To meet this commitment, Grand Forks must take responsibility for its remaining emissions by purchasing offsets
- ☐ Grand Forks now has the opportunity, through the Carbon Neutral Kootenays project to participate in a bulk purchase of offsets generated by the Darkwoods project at a reduced price along with RDCK, RDKB, RDEK and many other municipalities
- ☐ Cost is expected to be less than \$8,000
- ☐ Joint promotion and publicity will be organized in the spring
- Project recommendation: Proceed with joint procurement offer

I/We believe that in approving our request the community will benefit by:

Keeping funds in the Kootenay project area.

Leading by example

Being Carbon Neutral

(over)

## Council Delegations (cont.)

I/We believe that by not approving our request the result will be:

That Grand Forks will not be Carbon Neutral for 2012 if offsets are not purchased. Or the offset purchase will be through Pacific Carbon Trust at a higher cost and not a local purchase.

In conclusion, I/we request that Council for the City of Grand Forks adopt a resolution stating: \_

that the City of Grand Forks commit to being carbon neutral for the year 2012 by purchasing offsets the CNK Joint Procurement offer at a cost of less than \$25 per tonne of GHG emission.

Name: Patricia Dehnel

Organization: Carbon Neutral Kootenays Project, Community Energy Association

Mailing Address: PO Box 201 Nelson BC V1L 5P9  
(Including Postal Code)

Telephone Number: 250-352-1200

Email Address: pdehnel@communityenergy.bc.ca

The information provided on this form is collected under the authority of the Community Charter and is a matter of public record, which will form a part of the Agenda for a Regular Meeting of Council. The information collected will be used to process your request to be a delegation before Council. If you have questions about the collection, use and disclosure of this information contact the "Coordinator" City of Grand Forks.

N:Forms/Delegation form

## REGIONAL COMMUNITY CARBON FUND PARTICIPATION AND 2012 CARBON OFFSETS PURCHASE OFFER

**To:** CNK Local Governments and First Nations  
**From:** Carbon Neutral Kootenays (CNK) Project Team  
**Date:** November 19, 2012  
**Re:** Carbon Offsets Purchase Offer

*This memo outlines a service available to Local Governments and First Nations through the CNK Project. This was produced by the Carbon Neutral Kootenays project, funded by the Regional District of East Kootenay, Regional District of Central Kootenay, Regional District of Kootenay Boundary, and the Columbia Basin Trust.*



### Background

Local governments in the Kootenays have signed on to the voluntary Climate Action Charter (see side).

The CNK Project Team has assisted municipalities, three regional districts and first nations to compile energy and carbon inventories for their municipal operations, implement actions to save energy, emissions, and money in local government operations, and identify projects within the region to invest in to reduce emissions by at least an amount equal to the emissions of participating local governments.

#### Quick Facts

- Local governments in the Kootenay are spending \$11 million per year on energy and generating about 20,000 tonnes of carbon dioxide emissions.
- CNK project has provided budget guidance of \$25/tonne
- To be Carbon Neutral for 2012, local governments must
  - Complete their 2012 inventory
  - Execute a transaction to purchase an amount of emissions reductions equal to their remaining emissions
  - Complete the above and the integrated CARIP /Carbon Neutral report by **March 8 2013**.
- CNK project has received clear direction to seek investments within the Kootenay, Boundary, and Columbia Basin area for offsets
- CNK project has reviewed project opportunities over the last two years including multiple conversations with local governments on potential projects.
- Only one local project was found that meets the criteria and can be invested in by March 8, 2013.
- The Public Sector including Provincial Government, schools, hospitals, universities, and crown corporations (including CBT) have been Carbon Neutral since 2010.

**Climate Action Charter**  
"Signatory Local Governments agree to develop strategies and take actions to achieve the following goals:  
i. **being carbon neutral in respect of their operations by 2012.**  
ii. **measuring and reporting on their community's GHG emissions profile; and**  
iii. **creating complete, compact, more energy efficient rural and urban communities..."**

## The Offer

### The Collaborative Approach

The CNK Project Team is pleased to offer an opportunity for local governments to participate in what is hoped to be an ongoing **KOOTENAY COMMUNITY CARBON FUND** which will:

- **Pool funds** from participating local governments (up to \$500,000) based on their emissions
- **Select projects** in the Kootenay, Boundary, and Columbia Basin areas that achieve real carbon benefits at least equal to the emissions of the participating local governments
- **Give preference** to projects in the jurisdictions of participating local governments
- **Negotiate pricing and coordinate purchasing** of offsets
- **Coordinate promotion, publicity, and outreach**

### The Project

2012 Offsets will be specifically purchased from the Nature Conservancy of Canada (NCC) for offsets generated from the **Darkwoods** preservation project. Funds from these offset sales will be used towards managing the conservation efforts and building an endowment to sustain the 100-year management and conservation of the area.

The CNK project will explore other projects for 2013 and beyond (see sidebar). **DISCLAIMER:** Projects are dependent on a variety of factors including timing of initiatives by initiating local governments. Projects for future years may or may not be found.

#### Potential Future Projects

- ✓ RDKB organics diversion
- ✓ RDEK landfill gas capture
- ✓ St. Mary's band biomass district heat
- ✓ Possibly.. some part of Kootenay Energy Diet
- ...other opportunities?



### The Benefits

Benefits of this offer include:

- Promotional opportunity to be part of this group effort of communities to highlight their sustainability.
- Opportunity to support land conservation through this Darkwoods preservation project.
- Your carbon offset dollars are retained in the Kootenays.
- Purchasing direct from the NCC results in a lower cost of offsets than offered by other BC providers.
- Simplified administration – one central buyer will purchase offsets and your community writes one cheque – no complicated contract agreement.
- Possibly, depending on project availability, participation, and capacity, access a pool of funds much larger than your local government's own offsets when you have a significant, cost-effective, community carbon reducing project (see examples in sidebar above)



## **Participation**

---

### Your Commitment

If you choose to participate in this offer, we ask that you commit to:

- ✓ **Purchasing offsets for 2012** from Darkwoods at a cost of no more than \$25/tonne in coordination with other Carbon Neutral Kootenays local governments organized by the CNK project.
- ✓ **Completing your 2012 inventory** and providing the CNK project with final emissions numbers by **February 28, 2013** and providing a cheque at the same time to the entity coordinating the purchase.
- ✓ **Consider budgeting \$25/tonne** for future years.

### Our Commitment

The CNK project will:

- ✓ Make this as simple as possible for participating local governments
- ✓ Negotiate a price less than \$25/tonne with the Darkwoods project
- ✓ Coordinate publicity
- ✓ Investigate other projects for 2013 and beyond and report on progress

### Timing

- Reply by **December 10, 2012** so that we can arrange for your purchase
- Complete your 2012 energy and carbon inventory by no later than **February 28** and provide the CNK project with your final emissions number. At this time, you will need to cut a cheque for the offsets.
- Submit your integrated CARIP/Carbon Neutral report by **March 8** to the Province

### Regional District Leadership

**RDCK Board** has committed to this direction.

**RDKB Committee of the Whole** voted strongly in favour.

### How to Participate

Contact:

**Megan Lohmann** [mlohmman@communityenergy.bc.ca](mailto:mlohmman@communityenergy.bc.ca) 250.423.7212

## **Resources for Carbon Neutral Kootenays**

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- CNK Offsets FAQ: <http://www.communityenergy.bc.ca/sites/default/files/CNK-emissions-reporting-offsets-FAQ-Oct2012.pdf>
- Darkwoods Project Overview: <http://www.communityenergy.bc.ca/sites/default/files/Carbon%20Sale%20Sheet%20-%20Updated%20-%2006-22-12.docx>
- Darkwoods Project Monitoring Detail: [http://www.communityenergy.bc.ca/sites/default/files/MONIT\\_REP\\_607\\_01APR2008\\_31DEC2010.pdf](http://www.communityenergy.bc.ca/sites/default/files/MONIT_REP_607_01APR2008_31DEC2010.pdf)
- CNK Document and webinars: [http://cbt.org/Initiatives/Climate\\_Change/?Reducing\\_Emissions](http://cbt.org/Initiatives/Climate_Change/?Reducing_Emissions)
- Becoming Carbon Neutral Guide and other related resources (from Province of BC): <http://toolkit.bc.ca/what-carbon-neutral-government>





**For Immediate Release  
December 11, 2012**

**KOOTENAY COMMUNITIES COOPERATE, SAVE AND LEAD  
Regional Districts and Municipalities Go Carbon Neutral Together**

(COLUMBIA BASIN) – Eleven local governments are the first to sign on to meeting their carbon neutral commitment together through the joint procurement of kootenay-based offsets. The first to commit are the Regional Districts of Central Kootenay (RDCK), Kootenay-Boundary (RDKB), and East Kootenay (RDEK), and the municipalities of Fruitvale, Kaslo, Trail, Midway, Slocan, Rossland, Greenwood and Invermere. More local governments are expected to sign on to this initiative in the coming weeks.

By working together over the last four years, local governments across the Columbia Basin and Boundary areas are estimated to have saved up to \$750,000 on energy in their own operations. By buying kootenay-based offsets together, the local governments will save again while keeping the investment in the region.

"The RDKB's commitment to acting responsibly is clear. We are saving energy, emissions, and money in our operations through actions such as retrofits. We are piloting approaches to save emissions in our communities such as organics diversion," says RDKB Board Chair Larry Gray, adding, "Becoming carbon neutral is one part of that commitment."

"While it is not realistic for us to completely eliminate fossil fuels from our operations, we can take responsibility for reducing our emissions and keep those investments in the kootenays," says RDCK Board Chair John Kettle, referring to the purchase of carbon offsets.

"Becoming carbon neutral is an important milestone and reaffirms our collective commitment to take responsibility and to take action on climate change," says RDEK Board Chair Rob Gay.

"Congratulations for the leadership shown by these local governments on working together to take tangible actions on climate change," says Neil Muth, CBT President and CEO. "We are pleased to support these efforts and applaud the regional districts for their innovative approach to buying kootenay-based offsets."

Local governments voluntarily signed BC's Climate Action Charter and have committed to becoming carbon neutral in their operations by 2012. Here in the Columbia Basin, a multi-year effort known as the Carbon Neutral Kootenays (CNK) project is supporting local governments and First Nations that are working towards becoming carbon neutral. CNK is funded jointly by Columbia Basin Trust (CBT) and the Regional Districts of Central Kootenay, East Kootenay and Kootenay Boundary.

-30-

**For More Information**

Brian Carruthers, CAO  
R.D. Central Kootenay  
250-352-6665

Lee-Ann Crane, CAO  
R.D. East Kootenay  
250-489-2791

John MacLean, CAO  
R.D. Kootenay Boundary  
250-368-9148

Rachel Lucas,  
CBT Communications  
250-426-1103  
rlucas@cbt.org



## Background

Additional information about the Carbon Neutral Kootenays project is available at [http://www.cbt.org/Initiatives/Climate\\_Change/?Reducing\\_Emissions](http://www.cbt.org/Initiatives/Climate_Change/?Reducing_Emissions)



## City of Grand Forks

January 14, 2013

Patricia Dehnel

Dale Littlejohn

**C N K carbon neutral kootenays**

Local Governments and First Nations Reducing Emissions

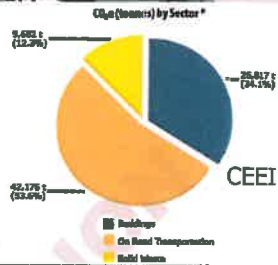
*The Path to Carbon Neutral: Measure - Act - Lead*

## Community vs. "Corporate"

**carbon neutral kootenays**

Local Governments and First Nations Reducing Emissions

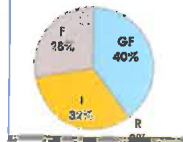
### Community




### Local government corporate operations



Energy = 10,310 GJ







*The Path to Carbon Neutral: Measure - Act - Lead*



**carbon neutral kootenays**  
Local Governments and First Nations Reducing Emissions

## Overview

- ✓ Grand Forks signed on to the voluntary climate action charter several years ago committing, among other things, to be carbon neutral in its operations by 2012
- ✓ Grand Forks has undertaken numerous initiatives to save energy and emissions in its operations, including participating in the Carbon Neutral Kootenays project
- To meet this commitment, Grand Forks must take responsibility for its remaining emissions by purchasing offsets
- Grand Forks now has the opportunity, through the Carbon Neutral Kootenays project to participate in a bulk purchase of offsets generated by the Darkwoods project at a reduced price along with RDCK, RDKB, RDEK and many other municipalities
- Cost is expected to be less than \$8,000
- Joint promotion and publicity will be organized in the spring
- Project recommendation: Proceed with joint procurement offer

The Path to Carbon Neutral: Measure - Act - Lead


**carbon neutral kootenays**  
Local Governments and First Nations Reducing Emissions

## Common Commitment, Collaborative Response

**Climate Action Charter**





*"Signatory Local Governments agree to develop strategies and take actions to achieve the following goals:*

- i. *being carbon neutral in respect of their operations by 2012,*
- ii. *measuring and reporting on their community's GHG emissions profile; and*
- iii. *creating complete, compact, more energy efficient rural and urban communities..."*

SIGNED BY  
CITY OF GRAND FORKS

**Carbon Neutral Kootenays Steps**

- ✓ A: **Measure** local government emissions
- ✓ B: **Act** to reduce these emissions as much as possible
- C: **Lead** by taking responsibility for your remaining emissions by investing in projects that reduce emissions equivalent to your remaining emissions in 2012, by causing reductions elsewhere.

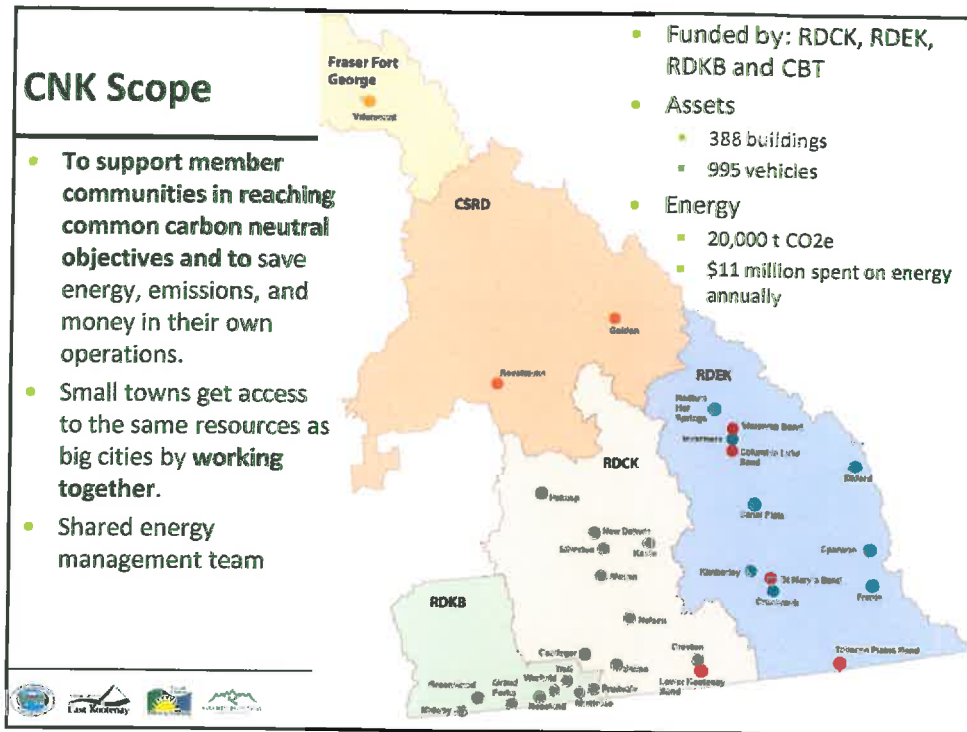





The Path to Carbon Neutral: Measure - Act - Lead

## CNK Scope

- To support member communities in reaching common carbon neutral objectives and to save energy, emissions, and money in their own operations.
- Small towns get access to the same resources as big cities by **working together**.
- Shared energy management team

- Funded by: RDCK, RDEK, RDKB and CBT
- Assets
  - 388 buildings
  - 995 vehicles
- Energy
  - 20,000 t CO<sub>2</sub>e
  - \$11 million spent on energy annually



## Recognition

carbon neutral **kootenays**  
Local Governments and Residents Reducing Emissions

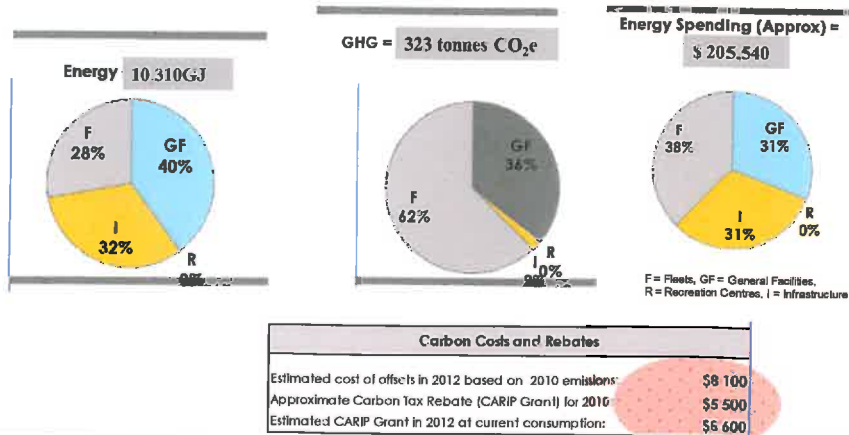


- 2011 Climate and Energy Action Award (left) Honourable Mention – PSO Collaboration
- 2009 Union of BC Municipalities (UBCM) prize for Leadership & Innovation
- 2012 Climate and Energy Action Award for corporate operations to Nakusp



The Path to Carbon Neutral: Measure - Act - Lead

## Grand Forks Dashboard Summary: 2010 Year

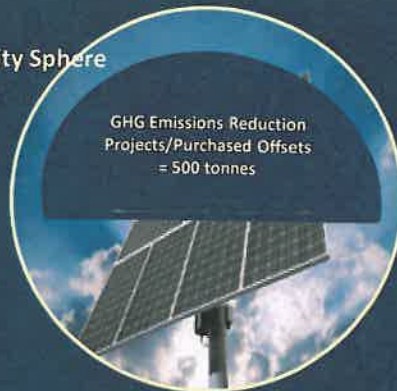


The Path to Carbon Neutral: Measure - Act - Lead

## Community Sphere

GHG Emissions Reduction  
Projects/Purchased Offsets  
= 500 tonnes

500 tonnes (corporate emissions)  
– 500 tonnes (offsets)  
**= Carbon Neutral**





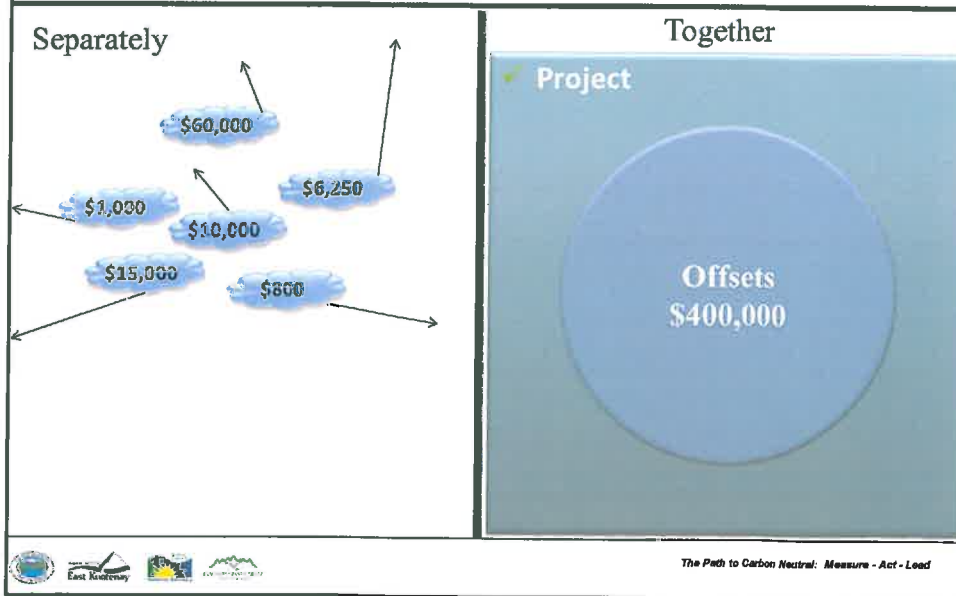
## Why offset – Responsibility at a reasonable cost

Action	Cost	Tonnes / year	Cost / Tonne
2013 Impala (9.4 l/100km) to 2012 Prius (4.7 l/100km)	Both similar price, about \$27,000	1.6	\$16,000
Replace boiler in pool with high efficiency (Golden)	\$80,000 with annual savings of \$6,500	16	\$250
Direct Purchase of Offsets	\$300,000	20,000	\$15
East Kootenay Energy Diet CEA proposal to EcoAction	\$440,000	1,400	\$31



The Path to Carbon Neutral: Measure - Act - Lead

## Why Offset Together



The Path to Carbon Neutral: Measure - Act - Lead

## Offset Options

carbon neutral **kootenays**  
Local governments and businesses working together

Type	Description
Purchase offsets from <b>Pacific Carbon Trust</b>  <b>X</b>	Purchase high quality BC-based offsets. Investment stays in BC, no commitment on where. \$25/tonne
Purchase locally created offsets ( <b>Darkwoods</b> )  <b>2012</b>	Purchase through 'Markit' offsets from Nature Conservancy Canada based on conservation of the Darkwoods property. Less than \$25/tonne.
Create local reduction projects  <b>2013 &amp; beyond</b>	Create local projects in the community (not municipal operations) in the areas of <b>organics diversion, building retrofits, fleet conversion and possibly avoided deforestation</b> . Offsets typically cover a small portion of the cost



The Path to Carbon Neutral: Measure - Act - Lead

## 2013 and Beyond – Possible Local Projects

carbon neutral **kootenays**  
Local governments and businesses working together

- ☐ RDKB organics diversion
- ☐ RDEK avoided deforestation (RD buying land to avoid a mine)
- ☐ RDEK landfill gas capture
- ☐ Possibly...some part of Kootenay Energy Diet
- ☐ St. Mary's band biomass district heat
- ...other opportunities?



- **Timing:** local governments with projects that they want to do
- **Documenting:** calculating, checking, and documenting project to make sure it is real and how much it will deliver
- **Sourcing:** finding projects and getting alignment





## Preferred Offset Source

### Darkwoods - Pending Due Diligence

carbon neutral **kootenays**  
Local Governments and First Nations Reducing Emissions

- Forest Conservation project between Nelson and Creston
- \$ stay in Kootenays for this specific area
- Co-benefits of ecosystem preservation
- Proven offsets – Pacific Carbon Trust has purchased Darkwoods offsets
- Further due diligence underway, to be completed in January
- 2012 only, not ongoing
- CNK project to ID other local opportunities for 2013 and beyond



The Path to Carbon Neutral: Measure - Act - Lead

## Thank you

Dale Littlejohn, Executive Director  
[dlittlejohn@communityenergy.bc.ca](mailto:dlittlejohn@communityenergy.bc.ca)

Patricia Dehnel, Community Energy Planner  
[pdehnel@communityenergy.bc.ca](mailto:pdehnel@communityenergy.bc.ca)

[www.communityenergy.bc.ca](http://www.communityenergy.bc.ca)



carbon neutral **kootenays**  
Local Governments and First Nations Reducing Emissions



The Path to Carbon Neutral: Measure - Act - Lead

**THE CITY OF GRAND FORKS  
REQUEST FOR RECOMMENDATION  
REGISTERED PETITIONS AND DELEGATIONS**

**DATE** : January 7<sup>th</sup>, 2013

**TOPIC** : Delegation for Grand Forks Boundary Regional Agricultural Society

**PROPOSAL** : Requesting a Letter of Support for the Society's Grant Application and Requesting Council Liaison for the Society

**PROPOSED BY:** Christy Luke, Representative for Grand Forks Boundary Regional Agricultural Society

=====

**SUMMARY:**

Christy Luke, representative for the Grand Forks Boundary Regional Agricultural Society will make a presentation to Council, requesting that Council provide a letter of support for the Society's grant application, and further that a member of Council be appointed liaison to the Agricultural Society.

**STAFF RECOMMENDATIONS:**

Council receives the presentation made by the Grand Forks Boundary Regional Agricultural Society and determines to submit a letter of support to the Society, in principle, for the organization's grant application.

Further that Council appoints \_\_\_\_\_ as the City Liaison for the Grand Forks Boundary Regional Agricultural Society

**OPTIONS AND ALTERNATIVES:**

1. Council receives the presentation made by the Grand Forks Boundary Regional Agricultural Society and determines to submit a letter of support to the Society, in principle, for the organization's grant application.

Further that Council appoints \_\_\_\_\_ as the City Liaison for the Grand Forks Boundary Regional Agricultural Society

2. Receive the presentation: Under this option, Council is provided with information from the Grand Forks Boundary Regional Agricultural Society.

**BENEFITS DISADVANTAGES AND NEGATIVE IMPACTS:**

Option 1: The main advantage of this option is that the City is viewed as supporting the initiatives of the Society by providing a letter of support and by the appointment of a Council liaison to the Society.


Option 2: The main advantage is that information is provided to the City and the Community.

**COSTS AND BUDGET IMPACT - REVENUE GENERATION:**

There is no cost of making the presentation.

**LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:**

Council procedures bylaw makes provisions for making presentations to Council.

  
\_\_\_\_\_  
Department Head or CAO

  
\_\_\_\_\_  
Chief Administrative Officer

## Council Delegations

RECEIVED

JAN - 7 2013

THE CORPORATION OF  
THE CITY OF GRAND FORKS

### Background

Council for the City of Grand Forks welcomes public input and encourages individuals and groups to make their views known to Council at an open public meeting.

Council needs to know all sides of an issue, and the possible impacts of any action they make take, prior to making a decision that will affect the community. The following outline has been devised to assist you in preparing for your presentation, so that you will understand the kind of information that Council will require, and the expected time frame in which a decision will be forthcoming. Council may not make a decision at this meeting.

### Presentation Outline

Presentations may be a maximum of 10 minutes.

Your Worship, Mayor Taylor, and Members of Council, I/We are here this evening on behalf of

Grand Forks Boundary Regional Agric. Soc  
to request that you consider writing a letter of support for a grant  
and name a <sup>council</sup> liaison to the Soc.

The reason(s) that I/We are requesting this action are:

We are writing a grant  
to expand the community garden  
as a community hub through  
more education + food security functions

I/We believe that in approving our request the community will benefit by:

**FILE CODE**

D2-G-F-Boundary  
Reg. Agric. Society  
(over)

## Council Delegations (cont.)

I/We believe that by not approving our request the result will be:

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In conclusion, I/we request that Council for the City of Grand Forks adopt a resolution stating: \_\_\_\_\_

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---

Name: Christy Luke

Organization: Grand Forks Boundary Regional Ag. Soc

Mailing Address: Box 2324 Grand Forks  
(Including Postal Code)

Telephone Number: 250 447 7616

Email Address: christyluke1950@gmail.com

The information provided on this form is collected under the authority of the Community Charter and is a matter of public record, which will form a part of the Agenda for a Regular Meeting of Council. The information collected will be used to process your request to be a delegation before Council. If you have questions about the collection, use and disclosure of this information contact the "Coordinator" City of Grand Forks.

N:Forms/Delegation form

# THE CITY OF GRAND FORKS

## REQUEST FOR COUNCIL DECISION

**DATE** : January 9th, 2013  
**TOPIC** : Reports, Questions and Inquiries from the Members of Council  
**PROPOSAL** : Members of Council May Ask Questions, Seek Clarification and Report on Issues  
**PROPOSED BY** : Procedure Bylaw / Chief Administrative Officer

---

### **SUMMARY:**

Under the City's Procedures Bylaw No. 1889, 2009, the Order of Business permits the members of Council to report to the Community on issues, bring community issues for discussion and initiate action through motions of Council, ask questions on matters pertaining to the City Operations and inquire on any issues and reports.

### **STAFF SUGGESTION FOR HANDLING QUESTIONS AND INQUIRIES: (no motion is required for this)**

**Option 2:** Issues which seek information on City Operations or have been brought to the attention of the Members of Council prior to the meeting of Council should be referred to the Chief Administrative Officer so that Staff can provide background and any additional information in support of the issues and the member can report at the meeting on the issue including the information provided by Staff. Further the member may make motions on issues that require actions. It is in the interest of fiscal responsibility members may wish to avoid committing funding without receiving a report on its impact on the operations and property taxation.

### **OPTIONS AND ALTERNATIVES:**

**Option 1: Submit a motion for Approval:** Under this option, a member might wish to submit an immediate motion for expediency to resolve an issue or problem brought forward by a constituent. This approach might catch other members by surprise, result in conflict and might not resolve the problem.

**Option 2: Issues, Questions and Inquiries** should be made with the intent to resolve problems, seek clarification and take actions on behalf of constituents. Everyone is well served when research has been carried out on the issue and all relevant information has been made available prior to the meeting. It is recognized that at times this may not be possible and the request may have to be referred to another meeting of Council.

### **BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:**

**Option 1:** The main advantage of using this approach is to bring the matter before Council on behalf of constituents. Immediate action might result in inordinate amount of resource inadvertently directed without specific approval in the financial plan.

**Option 2:** The main advantage is that there is a genuine interest to resolve issues and seek clarifications without spending too much resources of the City. The disadvantage is that there may be issues brought forward which have no direct municipal jurisdiction, however, due to the motion of Council arising from the issue, resources are directed and priorities are altered without due process.

### **COSTS AND BUDGET IMPACTS – REVENUE GENERATION:**

Both options could result in expenditures being incurred as a result of a motion on an issue without supporting documentation and report on its implications.

### **LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:**

The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.

---

Department Head or Corporate Officer  
Or Chief Administrative Officer

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Reviewed by Chief Administrative  
Officer

# THE CITY OF GRAND FORKS

## REQUEST FOR COUNCIL DECISION

**DATE** : January 9th, 2013  
**TOPIC** : Report - from the Council's Representative to the Regional District of Kootenay Boundary  
**PROPOSAL** : Regional District of Kootenay Director representing Council Will report on actions and issues being dealt with by the Regional District of Kootenay Boundary  
**PROPOSED BY** : Procedure Bylaw / Council

---

### **SUMMARY:**

Under the City's Procedures Bylaw No. 1889, 2009, the Order of Business permits the City's representative to the Regional District of Kootenay to report to Council and the Community on issues, and actions of the Regional District of Kootenay Boundary.

### **STAFF RECOMMENDATION:**

**Option 1:** Receive the Report.

### **OPTIONS AND ALTERNATIVES:**

**Option 1: Receive the Report:** Under this option, Council is provided with the information provided verbally by the Regional District Director representing Council.

**Option 2: Receive the Report and Refer Any Issues for Further Discussion or a Report:** Under this option, Council provided with the information given verbally by the Regional District of Kootenay Boundary Director representing Council and requests further research or clarification of information from Staff on a Regional District issue

### **BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:**

**Option 1:** The main advantage is that all of Council and the Public is provided with information on the Regional District of Kootenay Boundary.

**Option 2:** The main advantage to this option is the same as Option 1.

### **COSTS AND BUDGET IMPACTS – REVENUE GENERATION:**

There is no direct financial impact on the provision of information.

### **LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:**

The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting. Bylaw 1889, Council's Procedure Bylaw, was implemented in early February to include a specific line item in the Order of Business at a Regular Meeting to include a Report on the Regional District of Kootenay Boundary.

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Department Head or Corporate Officer  
or Chief Administrative Officer

---

Reviewed by Chief Administrative  
Officer

# THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

**DATE:** November 29, 2012

**TOPIC:** Omega Restaurant Development Permit

**PROPOSAL:** To construct a free standing pergola beside the restaurant

**PROPOSED BY:** The Owner of the Omega Restaurant

---

## **SUMMARY:**

The City has received a Development Permit application from the owner of the Omega Restaurant, legally described as Lot 9 & 10, Block 2, D.L. 493, S.D.Y.D. Plan 89, located at 7400 Highway #3. The property in question is located within the Commercial development permit area and is zoned HC (Highway & Tourist Commercial). Excerpts from the SCP and Zoning bylaw attached.

The applicant wishes to construct a new 420 square foot freestanding pergola, to be used for outdoor seating, erected on an existing slab on the west side of the restaurant building. The structure is going to be made of vertical treated wooden beams, wooden roof slats, enclosed for 4 feet with cement blocks and finished wood, and the other 4 feet will be enclosed with tinted safety glass.

The location of the pergola will not affect any parking spaces, lighting, off-street loading and the garbage bins will be placed on the east side of the building out of the sight of patrons or the traffic on the highway.

The Environment Management Act requires that a site profile be completed prior to the issuance of a development permit for properties that are zoned for commercial use. The applicant has signed a declaration stating that the subject property has not been used for industrial or commercial activity as defined in the list of "Industrial Purposes and Activities" Schedule 2 of the Contaminated Sites Regulations (a copy attached).

## **STAFF RECOMMENDATIONS:**

**Option 1:** Council receives the report and approves the development permit to construct a free standing pergola to be located west of the existing restaurant building.

## **OPTIONS AND ALTERNATIVES:**

**Option 1:** Council adopts a resolution to approve the application for a development permit in compliance with City bylaws and in substantial compliance with the plans presented. This option will allow the applicant to proceed with the construction of the pergola.

**Option 2:** Council declines to adopt the approving resolution. This option will not allow the applicant to construct the pergola at the proposed location.



**BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:**

**Option 1:** The application meets the requirements of the City's Sustainable Community Plan and the City's Zoning Bylaw.

**Option 2:** The disadvantage to not adopting the approving resolution will be that the applicant will not be in a position to construct the pergola.

**COSTS AND BUDGET IMPACTS – REVENUE GENERATION:**

The new construction would increase the assessed value of the property and in turn, the City would be receiving more tax income.

There is no actual cost to the City for the construction of the pergola. The applicant would bear the full financial costs of construction.

**LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:**

The requirement for a commercial permit area and the guidelines to be considered when approving the permit are outlined in Section 14.4 of the Sustainable Community Plan. A copy of that section is attached with the Planning Tech's report.



\_\_\_\_\_  
Department Head or  
Chief Administrative Officer



\_\_\_\_\_  
Reviewed by Chief Administrative Officer

# THE CORPORATION OF THE CITY OF GRAND FORKS

## STAFF MEMORANDUM

**To:** Sasha Bird, Manager of Technical Services

**Date:** November 29, 2012

**From:** Kathy LaBossiere, Planning Tech

### Omega Restaurant Development Permit Application

The City has received a Development Permit application from the owner of Omega Restaurant, legally described as Lot 9 & 10, Block 2, D.L. 493, S.D.Y.D. Plan 89, located at 7400 Highway #3. The property in question is located within the Commercial Development permit area and is zoned Highway Commercial. Excerpts from the SCP and the zoning bylaw are attached.

The applicant wishes to construct a new 420 square foot freestanding pergola, to be used for outdoor seating. The pergola would be erected on an existing slab on the west side of the restaurant building. The structure is going to be made of vertical treated wooden beams, wooden roof slats, enclosed for 4 feet with cement blocks and finished wood, and the other 4 feet will be enclosed with tinted safety glass.

The location of the pergola will not affect any parking spaces, lighting, off-street loading or the location of the garbage bin.

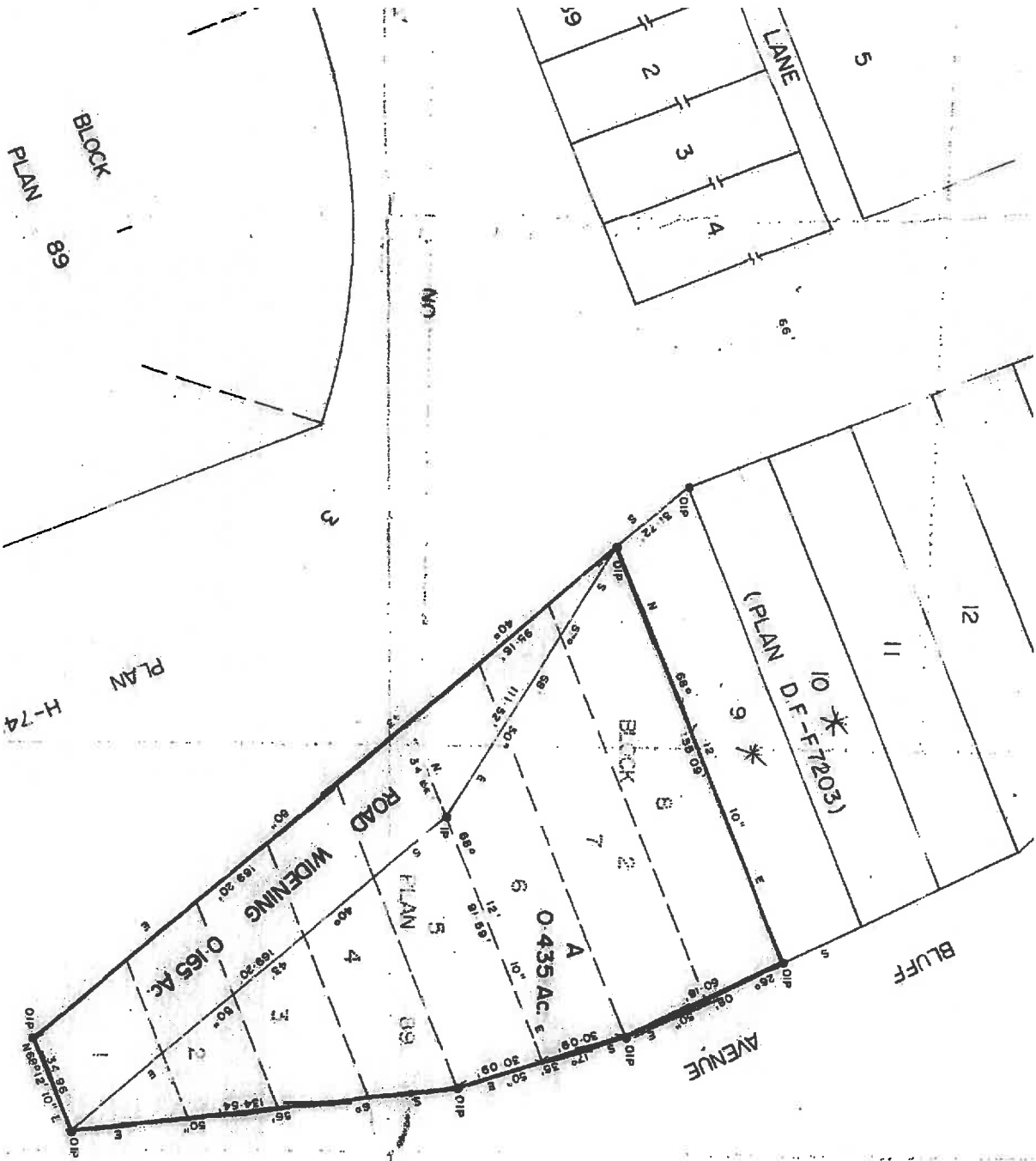
The Environment Management Act requires that a site profile be completed prior to the issuance of a development permit for properties that are zoned for commercial use. The applicant has signed a declaration stating that the subject property has not been used for industrial or commercial activity as defined in the list of "Industrial Purposes and Activities" Schedule 2 of the Contaminated Sites Regulations (a copy attached).

Respectfully Submitted:



Kathy LaBossiere  
PLANNING TECH

N:Planning/dp/omega/memo to tech



THIS SPACE FOR LAND RIGHTS OFFICE

# LEGEND

BEARINGS ARE ASTROMOMIC AND ARE  
 O.I.P. DENOTES OLD IRON POST  
 I.P. DENOTES IRON POST 3E

# APPROVAL

APPROVED UNDER THE LAND RIGHTS ACT 195

APPROVING OFFICE

# WITNESS

THIS PLAN LIES WITHIN THE KOOTENAY BOUNDARY

*David Lantz* *Spk*

**THE CORPORATION OF THE CITY OF GRAND FORKS**

7217-4<sup>th</sup> Street  
P.O. Box 220  
Grand Forks, B.C.  
V0H 1H0

Telephone: 250-442-8266  
Fax: 250-442-8000

**DEVELOPMENT PERMIT APPLICATION**

APPLICATION FEE \$200.00

Receipt No. 160260

Requirement of the City of Grand Forks Official Community Plan Bylaw No. 1541 for all multi-family, hillside development, commercial, light industrial and environmentally sensitive developments, alterations and subdivisions. All new development where City services are available, will be subject to Development Cost Charges.

Registered Owner(s): Giannikos Holdings Ltd  
dba Omega Restaurant

Mailing Address: 7971-19th Street  
Grand Forks, B.C.

Telephone: Home: \_\_\_\_\_ Work 250-442-3124

Legal Description:  
Lot 410, Block 2, D.L. 493, Plan 89

Street Address: 7400 Hwy #3

**DECLARATION PURSUANT TO THE WASTE MANAGEMENT ACT**

I, Mike Giannikos, owner of the subject property described on this application form, hereby declare that the land which is the subject of this application has not, to my knowledge, been used for industrial or commercial activity as defined in the list of "Industrial Purposes and Activities" (Schedule 2) of the *Contaminated Sites Regulation (B.C. Reg. 375/96)*. I therefore declare that I am not required to submit a Site Profile under Section 26.1 or any other section of the *Waste Management Act*.

  
(signature)

Nov 29, 2012  
(date)

.OVER.....



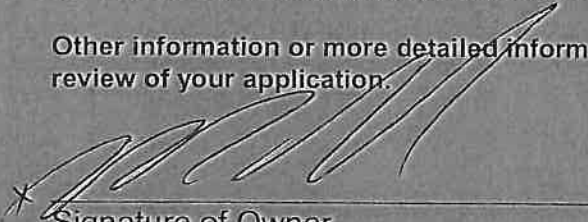
Description of Proposed Subdivision and or Development to be included in the Development Permit Area:

construct a pergola for outdoor seating  
on the west side of the restaurant building.  
This location will not affect any of  
the parking spots.

Submit the following information with the application:

1. For Commercial or Industrial subdivision applications – plan showing new lots to be created.
2. For development purposes, a legible site plan drawn to scale, showing the following:
  - (a) The boundaries and dimensions of the subject property.
  - (b) The location of any proposed or present buildings.
  - (c) Color rendition of proposed development.
  - (d) The location of off-street parking facilities.
  - (e) The location of off-street loading facilities.
  - (f) The location of any proposed access roads, screening, landscaping or fencing.
  - (g) The location of refuse containers and parking area lighting.
3. Professionally drawn site elevations, façade applications for proposed or present buildings, identifying colors, canopies, window trim and sign specifications.
4. Site Profile (if necessary in accordance with Section 946.2 of the Local Government Act).

Other information or more detailed information may be requested by the City of Grand Forks upon review of your application.

  
Signature of Owner

Nov. 29, 2012  
Date

#### AGENT'S AUTHORIZATION

I hereby authorize the person/company listed below to act on my behalf with respect to this application and that the information provided is full and complete and to the best of knowledge to be a true statement of the facts.

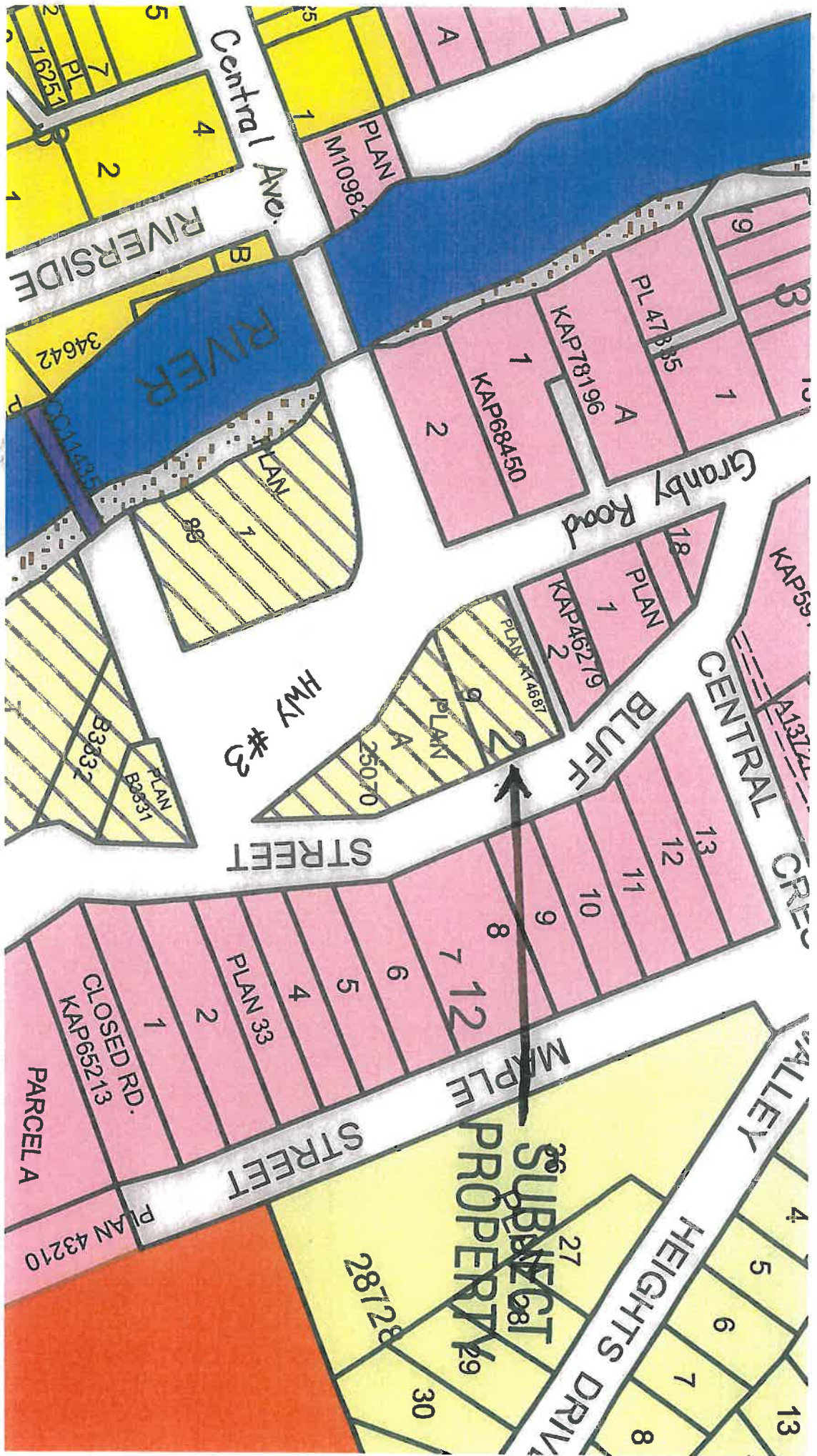
Name of Authorized Agent: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

\_\_\_\_\_  
Owner(s) Signature of Authorization





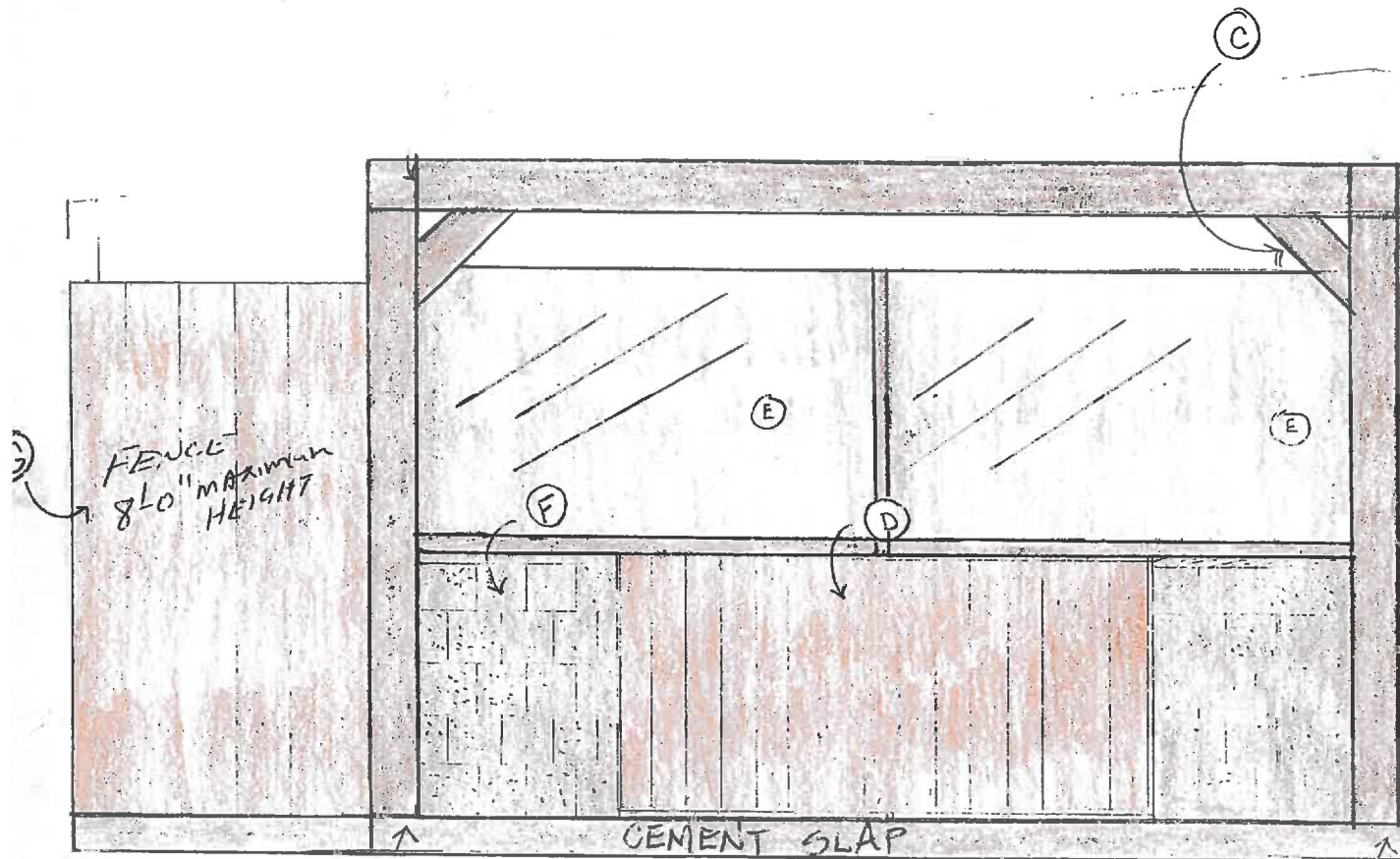




28/11/2012



28/11/2012

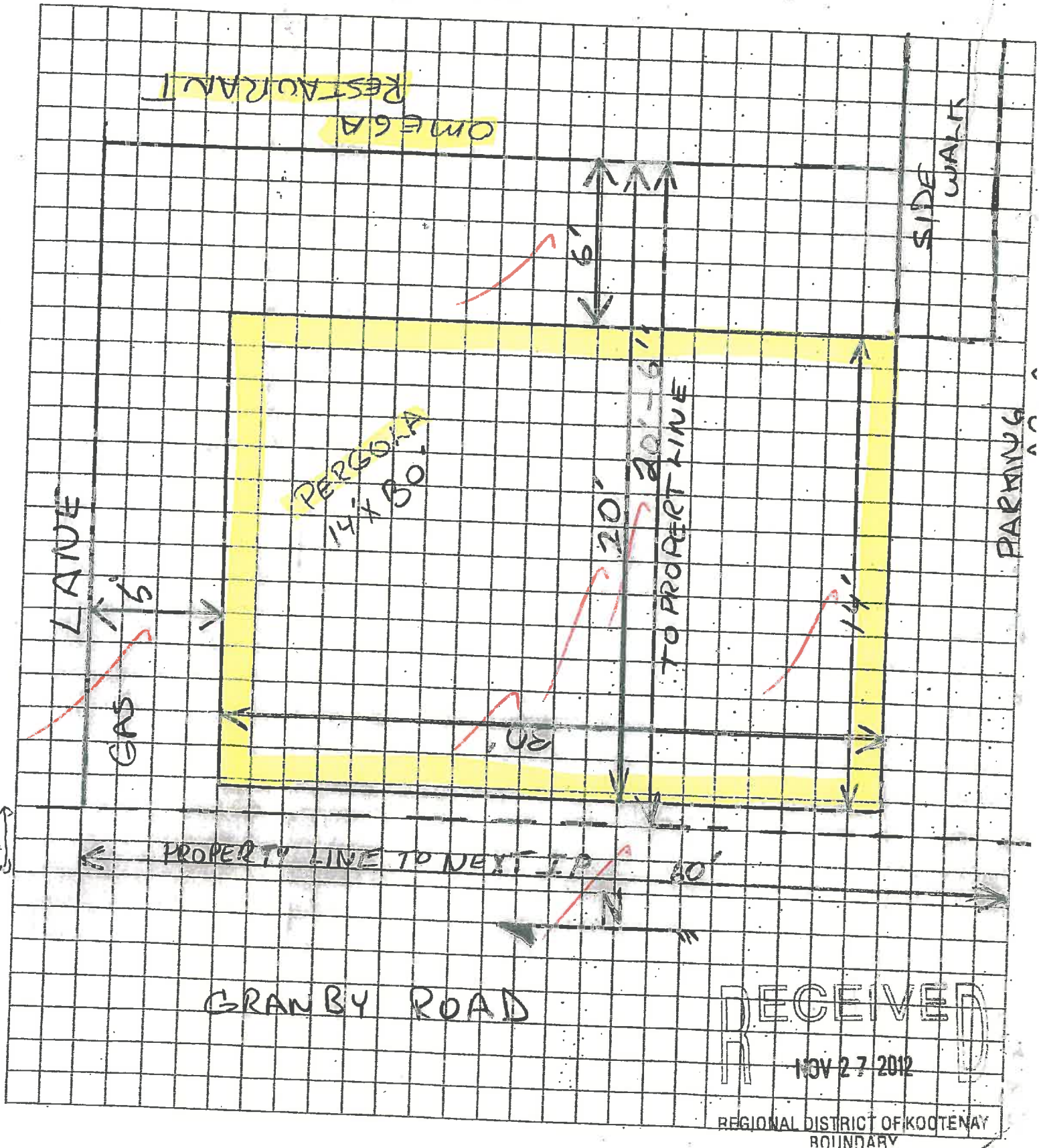


SIDE VIEW LOOKING EAST



# BUILDING SITE PLAN

1. Draw proposed location of home or building and all existing buildings on space provided below, and show distances to all PROPERTY LINES. Also show north arrow.
2. Show location of street access, and names of streets.
3. Show location and distances of any water courses.





#### **14.4 General Commercial Development Permit Area**

The General Commercial Development Permit Area is designated under Section 919.1(1)(d) (revitalization of a commercial area) and Section 919.1(1)(f) (form and character of commercial development) of the Local Government Act.

##### Area

Within the City of Grand Forks, all lands designated Highway & Tourist Commercial are designated as a General Commercial Development Permit Area on the Development Permit Area Map (Schedule 'C').

Commercial Core areas, surrounding the Historic Downtown, are designated as a General Commercial Development Permit Area on the Development Permit Area Map (Schedule 'C').

##### Justification

##### Highway & Tourist Commercial

Highway & Tourist Commercial areas are quite visible from Highway 3 and often are the first impression that tourists get of Grand Forks. For commercial development in the Highway & Tourist Commercial area, special considerations are required to address the following:

- the highway corridor is a high visibility area and therefore the visual image of the community must be presented in a positive way;
- access along a high volume controlled access route has implications on commercial development; and

- compatibility between the residential areas and the commercial development.

##### Commercial Core

The Commercial Core areas, surrounding the Historic Downtown, form a strong part of the community's identity. As development occurs, Council would like to ensure that the visual character of these areas improves in a way that compliments the Historic Downtown area.

An objective of this designation is to maintain and enhance the image of the Commercial Core areas, surrounding the Historic Downtown, by requiring a high standard of development. Development will meet a consistently high standard of visual quality to assure that the character of the commercial core will continue to improve over time.

#### **14.4.1 - Conditions for which a Commercial Development Permit is not Required**

The following may be undertaken without a Commercial Development Permit:

- internal alterations, which do not affect the outer appearance of the building;
- replacement, upgrading or repair of roofing;
- painting the exterior of a building;
- replacement of windows;
- construction of a fence;
- construction of an accessory building or addition to a commercial building that does not alter patterns or requirements of parking, access, loading or landscaping on the site; and
- replacement of an existing sign or canopy, where the size and design of the replacement



sign or canopy are generally consistent with the sign or canopy being replaced.

#### **14.4.2 - Guidelines**

Development permits issued in this designation shall be in accordance with the following guidelines:

##### Buildings and Structure

- .1 Buildings should be designed in a way that enhances the visual character of the commercial area.
- .2 The shape, scale and siting of buildings should be consistent with adjacent development.
- .3 The shape, siting, rooflines, architectural features and exterior finish should be sufficiently varied to create interest and avoid a monotonous appearance.
- .4 Monolithic structures and long expanses of straight walls should be avoided.
- .5 Large buildings should be designed in a way that creates the impression of smaller units and less bulk, by using building jogs and irregular faces.
- .7 Buildings should be designated in a way that relates positively to pedestrians at the street level.

##### Access and Parking

- .8 Parking areas with more than 20 stalls should be broken into smaller groups, divided by landscaping.
- .9 Off-street parking and loading should be encouraged where possible and designed to promote safe and efficient vehicle entrances and exits, and on-site circulation.
- .10 Sites should be designed in a way that accommodates alternative modes of transportation, with provisions made for features such as pedestrian sidewalks, bicycle and walking paths or lanes, and bicycle racks on the site. Pedestrian and bicycle networks on the site should link with networks off the site.

##### Screening, Landscaping and Amenities

- .11 Sites should be provided with screening in the form of walls, decorative fencing, hedging, planting, other screening materials or a combination of materials in the following areas:
  - around outdoor storage areas, waste containers, heating and cooling equipment, and other service areas; and
  - between the rear of commercial areas and any residential area.
- .12 The site should be provided with landscaping:
  - between parking areas and roadways; and
  - between buildings and parking areas.



.13 Where setbacks are required between the building and the property line, the site should be provided with landscaping:

- along the property edge next to roadways; and
- along the sides of buildings.

#### Lighting

.14 Land uses or establishments should be designed to ensure that they do not produce a strong glaring light or reflection of that light beyond their lot lines. Shielded or controlled intensity lights are required.

#### Signage

.15 Signage should complement the building design and finish.

## **SECTION 41**

## **HC (Highway Commercial) Zone**

### **Permitted Uses**

1. The following uses and no others are permitted in a HC zone:

- (a) hotels or motels;
- (b) restaurants;
- (c) automobile sales and parts supply, service stations;
- (d) convenience stores including gas bars;
- (e) car wash establishments;
- (f) retail sales establishments;
- (g) personal service establishments;
- (h) liquor licensed premises;
- (i) animal hospitals;
- (j) building supply establishments;
- (k) offices;
- (l) tool and equipment rental establishments.

Permitted accessory uses and buildings on any parcel includes the following:

- (m) a dwelling unit contained within the above noted permitted uses;
- (n) any accessory building or structure for the above noted uses.

### **Regulations**

2. On a parcel located in a HC zone:

#### **Minimum Parcel Size for Subdivision purposes**

- (a) There is no minimum parcel size and the parcel shall be connected to a community sewage and water system;

#### **Number and type of Dwelling Units allowed**

- (b) Apartment units contained within the above-mentioned commercial activities are permitted. Not more than 30% of the principal building shall be used for apartments.

*Count all levels*

#### **Height**

- (c) No building or structure shall exceed 12 metres (40 ft) in height;

#### **Setbacks**

Bylaw 1679

- (d) Except as otherwise specifically permitted in this bylaw, ***no building, structure or illuminated sign shall be located within 4.6 meters (15 ft) of a lot in a Residential zone;***

## **SECTION 41**

## **HC (Highway Commercial) Zone cont'd**

### **Accessory Buildings**

- (e) No accessory building shall have a total floor area greater than 25% of the principal structure;
- (f) No accessory building shall be located closer than 1.5 metres (5 ft) to a rear parcel line.

### **Lot Area Coverage**

- (g) The maximum permitted lot area coverage shall be as follows:

Principal building with all accessory buildings and structure 60%

### **Additional Requirements**

- (h) ***deleted by Bylaw 1679***

- (i) If a fence is erected it shall not exceed a height of 2.4 metres (8 ft);

- (j) See Sections 13 to 30A of this Bylaw.



**I CONTACT IDENTIFICATION****A. Name of Site Owner:**

Last Gunnikos First Mike Middle Initial(s) \_\_\_\_\_ (and/or, if applicable)  
Company Gunnikos Holdings Ltd dba The Omega  
Owner's Civic Address 7971 - 19th Street  
City Grand Forks Province/State B.C.  
Country Canada Postal Code/ZIP V0H 1H2

**B. Person Completing Site Profile (Leave blank if same as above):**

Last Above First \_\_\_\_\_ Middle Initial(s) \_\_\_\_\_ (and/or, if applicable)  
Company \_\_\_\_\_

**C. Person to Contact Regarding the Site Profile:**

Last Above First \_\_\_\_\_ Middle Initial(s) \_\_\_\_\_ (and/or, if applicable)  
Company \_\_\_\_\_

Mailing Address \_\_\_\_\_  
City \_\_\_\_\_ Province/State \_\_\_\_\_  
Country \_\_\_\_\_ Postal Code/ZIP \_\_\_\_\_  
Telephone (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Fax (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

**II SITE IDENTIFICATION**

Please attach a site location map

**All Property**

Coordinates (using the North American Datum 1983 convention) for the centre of the site:

Latitude: Degrees \_\_\_\_\_ Minutes \_\_\_\_\_ Seconds \_\_\_\_\_  
Longitude: Degrees \_\_\_\_\_ Minutes \_\_\_\_\_ Seconds \_\_\_\_\_

Please attach a map of appropriate scale showing the boundaries of the site.

**For Legally Titled, Registered Property**

Site Street Address (if applicable) 7400 Highway #3  
City G.F. Postal Code V0H 1H2

PID numbers and associated legal descriptions. *Attach an additional sheet if necessary.*

PID

Legal Description

004-857-305 Lot 9 Block 2, D.L. 493, SDYD Plan 89  
004-857-321 Lot 10 Block 2, D.L. 493, ✓ Plan 89

Total number of titled parcels represented by this site profile is: 2

**For Untitled Crown Land**

PIN numbers and associated Land Description. *Attach an additional sheet if necessary.*

PIN

Land Description

Total number of untitled crown land parcels represented by this site profile is: \_\_\_\_\_

(and, if available)

Crown land file numbers. *Attach an additional sheet if necessary.*

### III COMMERCIAL AND INDUSTRIAL PURPOSES OR ACTIVITIES

Please indicate below, in the format of the example provided, which of the industrial and commercial purposes and activities from Schedule 2 have occurred or are occurring on this site.

#### EXAMPLE

Schedule 2

Description

Reference

E1

appliance, equipment or engine repair, reconditioning, cleaning or salvage

F10

solvent manufacturing or wholesale bulk storage

*Please print legibly. Attach an additional sheet if necessary*

Schedule 2

Description

Reference

None



**IV AREAS OF POTENTIAL CONCERN**

	Is there currently or to the best of your knowledge has there previously been on the site any (please mark the appropriate column opposite the question):	YES	NO
A.	Petroleum, solvent or other polluting substance spills to the environment greater than 100 litres?		✓
B.	Residue left after removal of piled materials such as chemicals, coal, ore, smelter slag, air quality control system baghouse dust?		✓
C.	Discarded barrels, drums or tanks?		✓
D.	Contamination resulting from migration of substances from other properties?		✓

**V FILL MATERIALS**

	Is there currently or to the best of your knowledge has there previously been on the site any deposit of (please mark the appropriate column opposite the question):	YES	NO
A.	Fill dirt, soil, gravel, sand or like materials from a contaminated site or from a source used for any of the activities listed under Schedule 2?		✓
B.	Discarded or waste granular materials such as sand blasting grit, asphalt paving or roofing material, spent foundry casting sands, mine ore, waste rock or float?		✓
C.	Dredged sediments, or sediments and debris materials originating from locations adjacent to foreshore industrial activities, or municipal sanitary or stormwater discharges?		✓

**VI WASTE DISPOSAL**

	Is there currently or to the best of your knowledge has there previously been on the site any landfilling, deposit, spillage or dumping of the following materials (please mark the appropriate column opposite the question):	YES	NO
A.	Materials such as household garbage, mixed municipal refuse, or demolition debris?		✓
B.	Waste or byproducts such as tank bottoms, residues, sludge, or flocculation precipitates from industrial processes or wastewater treatment?		✓
C.	Waste products from smelting or mining activities, such as smelter slag, mine tailings, or cull materials from coal processing?		✓
D.	Waste products from natural gas and oil well drilling activities, such as drilling fluids and muds?		✓
E.	Waste products from photographic developing or finishing laboratories; asphalt tar manufacturing; boilers, incinerators or other thermal facilities (e.g. ash); appliance, small equipment or engine repair or salvage, dry cleaning operations (e.g. solvents); or from the cleaning or repair of parts of boats, ships, barges, automobiles or trucks, including sandblasting grit or paint scrapings?		✓

**VII TANKS OR CONTAINERS USED OR STORED, OTHER THAN TANKS USED FOR RESIDENTIAL HEATING FUEL**

	Are there currently or to the best of your knowledge have there been previously on the site any (please mark the appropriate column opposite the question):	YES	NO
A.	Underground fuel or chemical storage tanks other than storage tanks for compressed gases?		✓
B.	Above ground fuel or chemical storage tanks other than storage tanks for compressed gases?		✓

**VIII HAZARDOUS WASTES OR HAZARDOUS SUBSTANCES**

	Are there currently or to the best of your knowledge have there been previously on the site any (please mark the appropriate column opposite the question):	YES	NO
A.	PCB-containing electrical transformers or capacitors either at grade, attached above ground to poles, located within buildings, or stored?		✓
B.	Waste asbestos or asbestos containing materials such as pipe wrapping, blown-in insulation or panelling buried?		✓
C.	Paints, solvents, mineral spirits or waste pest control products or pest control product containers stored in volumes greater than 205 litres?		✓

**IX LEGAL OR REGULATORY ACTIONS OR CONSTRAINTS**

	To the best of your knowledge are there currently any of the following pertaining to the site (please mark the appropriate column opposite the question):	YES	NO
A.	Government orders or other notifications pertaining to environmental conditions or quality of soil, water, groundwater or other environmental media?		✓
B.	Liens to recover costs, restrictive covenants on land use, or other charges or encumbrances, stemming from contaminants or wastes remaining onsite or from other environmental conditions?		✓
C.	Government notifications relating to past or recurring environmental violations at the site or any facility located on the site?		✓

**X ADDITIONAL COMMENTS AND EXPLANATIONS**

(Note 1. Please list any past or present government orders, permits, approvals, certificates and notifications pertaining to the environmental condition, use or quality of soil, surface water, groundwater or biota at the site.

Note 2. If completed by a consultant, receiver or trustee, please indicate the type and degree of access to information used to complete this site profile. Attach extra pages, if necessary):

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**XI SIGNATURES**

The person completing the site profile states that the above information is true based on the person's current knowledge as of the date completed.

  
Signature of person completing site profile

2012-11-29  
Date completed: (YY-MM-DD)

**XII OFFICIAL USE****Local Government Authority**

Reason for submission (Please check one or more of the following)

Soil removal ☐

Subdivision application ☐ Zoning application ☐ Development permit ☐ Variance permit ☐ Demolition permit ☐

Date received:

Local Government contact:

Name \_\_\_\_\_

Agency \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

Date submitted to  
Site Registrar:

Date forwarded to  
Director of Waste  
Management.

**Director of Waste Management**

Reason for submission (Please check one or more of the following)

Under Order ☐

Site decommissioning ☐

Foreclosure ☐

Date received:

Assessed by:

Name \_\_\_\_\_

Region \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

If site profile entered, SITE ID # \_\_\_\_\_

Investigation  
Required?

YES NO

Decision date:

**Site Registrar**

Date received:

Entered onto Site Registry by:

SITE ID #:

Entry date:

# **THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION**

**DATE** : January 7, 2013

**TOPIC** : Council & Staff Memberships & Conferences Policy

**PROPOSAL** : Approval of the Council & Staff Memberships and Conferences Policy

**PROPOSED BY** : Staff

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## **SUMMARY:**

Staff is presenting to Council, a revised "Council & Staff Memberships & Conferences Policy" for Council's consideration. In addition to a couple of small housekeeping items, it was necessary to revise Item No. 6 to reflect the Boundary Country Regional Chamber of Commerce. Items 7 & 8 include the phrase "subject to Council approval by specific resolution", and Item 9 indicates some additions of organizations that directly relate to staff participation on occasion. The major change to the existing policy is the proposed addition of Items 11 & 12 with regard to Council and Staff Workshops and Training.

## **STAFF RECOMMENDATIONS:**

**Option 1:** Council approves and adopts Policy #301 – Memberships & Conferences Policy.

## **OPTIONS AND ALTERNATIVES:**

**Option 1: Council Approves and Adopts Policy 301 – Council & Staff Memberships & Conferences Policy.** This option will allow the policy as drafted and as attached to be implemented.

**Option 2: Council declines to adopt the policy as drafted and presented.** This option will see the status quo, and the current Policy 301 will remain in place.

## **BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:**

**Option 1:** The advantage to this option is that it provides an up to date policy in relation to Memberships, Conferences and Workshops. Inasmuch as these items need to be accounted for through the budgeting process, some of these items should seek Council approval by a specific resolution as proposed.

**Option 2:** The status quo will provide the policy for Council & Staff Memberships & Conferences Policy. There is no direct advantage to this as the current policy holds outdated information.

## **COSTS AND BUDGET IMPACTS – REVENUE GENERATION:**

There are no direct costs involved in adopting a policy for Council and Staff Memberships & Conference Policy.

**LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:**

The Community Charter provides the ability for Council to adopt policies pertaining to the legislative operations of the City.



Department Head



Reviewed by Chief Administrative Officer

## CITY OF GRAND FORKS

<b>POLICY TITLE:</b>	<b>Council &amp; Staff Memberships &amp; Conferences Policy</b>	<b>POLICY NO:</b>	<b>301</b>
<b>EFFECTIVE DATE:</b>	<b>January 15<sup>th</sup>, 2013</b>	<b>SUPERSEDES:</b>	
<b>APPROVAL:</b>		<b>PAGE:</b>	<b>1 of 5</b>

The City and the representatives of the City shall maintain memberships, attend conferences and fully participate in forums, workshops, business meetings and functions of the following municipal associations and organizations and encourages individual Council Members to assume executive and leadership roles in such associations.

### **1. Union of British Columbia Municipalities**

This organization is the Provincial Association representing and enjoying 100% membership of all BC municipalities and regional districts and Islands Trust.

#### **Policy**

The City will maintain membership in the U.B.C.M. and all members of City Council and the Chief Administrative Officer or other senior staff are authorized to attend the annual U.B.C.M. conference provided funds are available in the approved budget.

### **2. Association of Kootenay Boundary Local Governments**

This organization is a regional chapter of the parent U.B.C.M. referred to as the AKBLG which covers the geographic area of the boundary, and the Kootenays to the Alberta border. Municipalities and regional districts within this area are members and the organization holds an Annual Conference in April/May of each year in a member municipality.

#### **Policy**

The City will maintain membership in the AKBLG. and all members of City Council and the Chief Administrative Officer or other senior staff are authorized to attend the annual AKBLG Conference provided funds are available in the approved budget.



### **3. Federation of Canadian Municipalities**

Since 1901 this organization has represented municipal government at the national level, and is committed to promoting strong, effective and accountable municipal government.

#### **Policy**

The City will maintain membership in the F.C.M. and approved members of City Council and the Chief Administrative Officer or other senior staff are authorized to attend the annual F.C.M. conference provided funds are available in the approved budget.

### **4. Highway 3 Association**

A group with membership from Osoyoos to Alberta Border, with a desire to generate economic activities through tourism, and has subsequently expanded to address various other transportation concerns of the highway.

#### **Policy**

The City will maintain membership in the Association. In addition one member of City Council and the Chief Administrative Officer or senior staff are authorized to represent the City at the annual convention or to attend any meetings of the Association Board subject to funds being available in the budget.

### **5. Boundary Economic Development Committee**

The group provides a coordinated approach to economic activity in the region.

#### **Policy**

The City will maintain membership. In addition, all members of the City Council and the senior staff are authorized to attend the conferences / meetings of this organization subject to funds being available in the budget.

### **6. Boundary Country Regional Chamber of Commerce**

The Chamber is a common vehicle through which business people work together for the common good of the community, and is a unified voice for businesses. The Chamber strives to promote trade and commerce, economic development, civil and social welfare of the region.

## **Policy**

The City will maintain annual membership in the **Boundary Country Regional Chamber of Commerce** and participate in the Chamber activities.

### **7. Meetings with Provincial or Federal Ministers or Ministries Workshops/Economic Development Meetings/Miscellaneous Conferences**

## **Policy**

The City shall, subject to the budget, provide for the City to be represented at and participate in meetings, workshops or conferences that are beneficial to the City's financial or economic interests. Each year a budget allocation shall be determined by Council and City Council will, thereafter, by specific resolution, authorize Council Members, Employees or Officers or other persons to represent the City outside of municipal boundaries.

Two or more members of Council on a rotational basis, accompanied by members of senior staff member when considered necessary, may travel to Victoria for the purposes of presenting local issues to the Provincial Ministers and/or their delegates, **subject to Council approval by specific resolution.**

### **8. North West Public Power and Interior Municipal Electric Utility:**

North West Public Power represents the interests of all public owned electric utilities in the North West of Canada and USA providing training and technical assistance to employees. Interior Municipal Electric Utility represents the interests of all municipally owned utilities and provides representations and workshops on hearings before BCUC.

## **Policy:**

The City will maintain membership. In addition, authorized members of the City Council and the senior staff are authorized to attend the conferences / meetings of this organization subject to funds being available in the budget, and **subject to Council approval by specific resolution.**

### **9. Local Government Management Association, Provincial and Local Chapters, Government Finance Officers Association, Corporate Officers' and CAO's Forums, National Association of Parliamentarians, International Institute of Municipal Clerks (IIMC), and Fire Chief's Association, Certified General Accountants and Certified Management Accountants Associations, Public Works Association, BC Water & Waste Water Association, Building Officials Association of BC, Licence Inspector & Bylaw Officers Association of BC, Applied Science Technologists and Technicians of BC (ASTTBC).**

These organizations provide training and technical assistance to City staff in performance of their duties.



**Policy:**

The City shall, subject to the budget, provide for the City staff members to be represented at and participate in meetings, workshops or conferences that are beneficial to the City's financial or economic interests. Where necessary, permission of Council by resolution may be required when there is a need subject to the discretion of the Chief Administrative Officer.

**10. General**

**Policy**

The Chief Administrative Officer or Chief Financial Officer is authorized to pay the membership dues, upon approval of the Annual Financial Plan.

Attendances at workshops and conferences shall be subject to the funds approved in the Financial Plan and further subject to the Travel Policy.

**11. Council Workshops and Training:**

**Policy:**

Council Members are encouraged to attend "Newly Elected" training seminars, which shall be made available to all Members of Council following a local general election. Funds for these training seminars will be provided in the financial plans of the years, in which a local government election takes place.

Other training courses and workshops, which are provided by UBCM and/or AKBLG, for example the Local Government Leadership Academy (LGLA), will be available to Members of Council, subject to available funding, and subject to Council approval, by specific resolution.

Funding for other training courses, which specifically pertain to Council related duties, as outlined in Sections 115 and 116 of the Community Charter, may be available, subject to available funds in the Financial Plan, and subject to Council approval by specific resolution.

**12. Staff Workshops and Training:**

**Policy:**

Training courses and workshops, which are provided by LGMA, GFOA, and other professional associations, such as Municipal Administration Training Institutes (MATI's) will be available to Staff, subject to available funding, and the

approval of the Chief Administrative Officer.

Funding for other training courses, which specifically pertain to Staff members related duties, as outlined in their specific job descriptions, may be available, subject to available funds, approval of the Chief Administrative Officer.

DRAFT

(4) A council has all necessary power to do anything incidental or conducive to the exercise or performance of any power, duty or function conferred on a council or municipality by this or any other enactment.

2003-26-114, 2007-14-201 (B.C. Reg. 354/2007).

### Responsibilities of council members

**115.** Every council member has the following responsibilities:

- (a) to consider the well-being and interests of the municipality and its community;
- (b) to contribute to the development and evaluation of the policies and programs of the municipality respecting its services and other activities;
- (c) to participate in council meetings, committee meetings and meetings of other bodies to which the member is appointed;
- (d) to carry out other duties assigned by the council;
- (e) to carry out other duties assigned under this or any other Act.

(Am) Dec 01/07

2003-26-115, 2007-14-201 (B.C. Reg. 354/2007).

### Responsibilities of mayor

**116.** (1) The mayor is the head and chief executive officer of the municipality.

(2) In addition to the mayor's responsibilities as a member of council, the mayor has the following responsibilities:

- (a) to provide leadership to the council, including by recommending bylaws, resolutions and other measures that, in the mayor's opinion, may assist the peace, order and good government of the municipality;
- (b) to communicate information to the council;
- (c) to preside at council meetings when in attendance;
- (d) to provide, on behalf of the council, general direction to municipal officers respecting implementation of municipal policies, programs and other directions of the council;
- (e) to establish standing committees in accordance with section 141;
- (f) to suspend municipal officers and employees in accordance with section 151;
- (g) to reflect the will of council and to carry out other duties on behalf of the council;
- (h) to carry out other duties assigned under this or any other Act.

(Am) Dec 01/07

2003-26-116, 2007-14-201 (B.C. Reg. 354/2007).

### Duty to respect confidentiality

**117.** (1) A council member or former council member must, unless specifically authorized otherwise by council,

- (a) keep in confidence any record held in confidence by the municipality, until the record is released to the public as lawfully authorized or required, and
- (b) keep in confidence information considered in any part of a council meeting or council committee meeting that was lawfully closed to the public, until the council or committee discusses the information at a meeting that is open to the public or releases the information to the public.

(2) If the municipality suffers loss or damage because a person contravenes subsection (1) and the contravention was not inadvertent, the municipality may recover damages from the person for the loss or damage.

2003-26-117.

### Size of council

**118.** (1) Unless otherwise provided by letters patent or by a bylaw under this section, the council size for municipalities must be as follows:

- (a) for a city or district having a population of more than 50 000, the council is to consist of a mayor and 8 councillors;

CITY OF GRAND FORKS			
POLICY TITLE:	Council & Staff Memberships & Conferences Policy	POLICY NO:	301
EFFECTIVE DATE:	February 16 <sup>th</sup> , 2009	SUPERSEDES:	
APPROVAL:		PAGE:	1 of 4

The City and the representatives of the City shall maintain memberships, attend conferences and fully participate in forums, workshops, business meetings and functions of the following municipal associations and organizations and encourages individual Council Members to assume executive and leadership roles in such associations.

1. **Union of British Columbia Municipalities**

This organization is the Provincial Association representing and enjoying 100% membership of all BC municipalities and regional districts and Islands Trust.

**Policy**

The City will maintain membership in the U.B.C.M. and all members of City Council and the City Manager or other senior staff are authorized to attend the annual U.B.C.M. conference provided funds are available in the approved budget.

2. **Association of Kootenay Boundary Local Governments**

This organization is a regional chapter of the parent U.B.C.M. referred to as the AKBLG. which covers the geographic area of the boundary, and the Kootenays to the Alberta border. Municipalities and regional districts within this area are members and the organization holds an Annual Conference in April/May of each year in a member municipality.

**Policy**

The City will maintain membership in the AKBLG. and all members of City Council and the City Manager or other senior staff are authorized to attend the annual AKBLG Conference provided funds are available in the approved budget.

### 3. **Federation of Canadian Municipalities**

Since 1901 this organization has represented municipal government at the national level, and is committed to promoting strong, effective and accountable municipal government.

#### **Policy**

The City will maintain membership in the F.C.M. and approved members of City Council and the City Manager or other senior staff are authorized to attend the annual F.C.M. conference provided funds are available in the approved budget.

### 4. **Highway 3 Association**

A group with membership from Osoyoos to Alberta Border wished to generate economic activities through tourism and has expanded to address various other transportation concerns of the highway.

#### **Policy**

The City will maintain membership in the Association. In addition one member of City Council and the City Manager or senior staff are authorized to represent the City at the annual convention or to attend any meetings of the Association Board subject to funds being available in the budget.

### 5. **Boundary Economic Development Commission**

The group provides a coordinated approach to economic activity in the region.

#### **Policy**

The City will maintain membership. In addition, all members of the City Council and the senior staff are authorized to attend the conferences / meetings of this organization subject to funds being available in the budget.

### 6. **Grand Forks & District Chamber of Commerce**

The Chamber is a common vehicle through which business people work together for the common good of the community, and is a unified voice for businesses. The Chamber strives to promote trade and commerce, economic development, civil and social welfare of the region.

## **Policy**

The City will maintain annual membership in the Grand Forks and District Chamber of Commerce and participate in the Chamber activities.

### **7. Meetings with Provincial or Federal Ministers or Ministries Workshops/Economic Development Meetings/Miscellaneous Conferences**

## **Policy**

The City shall, subject to the budget, provide for the City to be represented at and participate in meetings, workshops or conferences that are beneficial to the City's financial or economic interests. Each year a budget allocation shall be determined by Council and City Council will, thereafter, by specific resolution, authorize Council Members, Employees or Officers or other persons to represent the City outside of municipal boundaries.

Two or more members of Council on a rotational basis, accompanied by members of senior staff member when considered necessary, travel to Victoria for the purposes of presenting local issues to the Provincial Ministers and/or their delegates.

### **8. North West Public Power and Interior Municipal Electric Utility:** North West Public Power represents the interests of all public owned electric utilities in the North West of Canada and USA providing training and technical assistance to employees. Interior Municipal Electric Utility represents the interests of all municipally owned utilities and provides representations and workshops on hearings before BCUC.

## **Policy:**

The City will maintain membership. In addition, authorized members of the City Council and the senior staff are authorized to attend the conferences / meetings of these organization subject to funds being available in the budget.

### **9 Local Government Management Association, Provincial and Local Chapters, Government Finance Officers Association, International Institute of Municipal Clerks, Fire Chief's Association, Certified General Accountants, Certified Management Accountants, Public Works Association, Water & Waste Management, Solid Waste Management.**

These organizations provide training and technical assistance to City staff in performance of their duties.

## **Policy:**

The City shall, subject to the budget, provide for the City staff members to be represented at and participate in meetings, workshops or conferences that are beneficial to the City's financial or economic interests. Where necessary,

permission of Council by resolution may be required when there is a need subject to the discretion of the City Manager.

## **General**

### **Policy**

The City Manager or Chief Financial Officer is authorized to pay the membership dues, upon approval of the Annual Financial Plan.

Attendances at workshops and conferences shall be subject to the funds approved in the Financial Plan and further subject to the Travel Policy.



## THE CORPORATION OF THE CITY OF GRAND FORKS

### COUNCIL INFORMATION SUMMARY FOR JANUARY 14<sup>th</sup>, 2013

Date: January 8<sup>th</sup>, 2013  
 Agenda: January 14<sup>th</sup>, 2013  
 Proposal: To Receive the Items Summarized for Information  
 Proposal By: Staff

#### **Staff Recommendation:**

That Information Items numbered 10(a) to 10(i) be received and acted upon as recommended.

	ITEM	SUBJECT MATTER	RECOMMENDATION
<b>CORRESPONDENCE TO/FROM MAYOR AND COUNCIL</b>			
10(a)	From Nancy Green Raine, Senator	National Health & Fitness Day	Receive for information/discussion
10(b)	Gas Tax/Public Transit Management Services	Second Community Works Fund Transfer	Receive for information
10(c)	From Roy Ronaghan	Relaying his comments and questions which he addressed to Council on December 17th	Receive for information
<b>CORRESPONDENCE TO/FROM STAFF</b>			
10(d)	From the Royal Canadian Legion	Yearly Ad Request for Military Service Recognition Book- ¼ Page for \$450.00 Total	Council to advise if they wish to continue to advertise in the book – Funds for general advertising are included within the City's proposed budget for 2013
<b>GENERAL INFORMATION</b>			
<b>FEDERAL AND PROVINCIAL GOVERNMENT</b>			
<b>INFORMATION FROM UBCM/FCM/AKBLG</b>			
10(e)	From AKBLG	Request for Presentations for the 2013 AKBLG AGM	Receive for information
10(f)	Memo From AKBLG	Notice of Annual General Meeting and Second Call for Resolutions	Receive for information. Council to advise if they have any resolutions to submit for the conference. Deadline is Monday, February 18 <sup>th</sup> , 2013.
<b>MINUTES FROM OTHER ORGANIZATIONS</b>			
10(g)	Environment Committee Minutes	From November 22 <sup>nd</sup> , 2012	Receive for information/discussion
10(h)	Economic Development Advisory Committee	Minutes from November 28 <sup>th</sup> , 2012	Receive for information/discussion
10(i)	Task List for December 17 <sup>th</sup> , 2012	List of completed and in-progress tasks	File



Nancy Greene Raine  
Senator

SENATE



SÉNAT

Nancy Greene Raine  
Sénateur

RECEIVED

DEC 13 2012

THE CORPORATION OF  
THE CITY OF GRAND FORKS

December 3, 2012

Mayor Brian Taylor  
7217-4<sup>th</sup> Street, Box 220  
Grand Forks, British Columbia  
V0H 1H0

Dear Mayor Taylor:

**Re: National Health & Fitness Day**

Most civic leaders understand the negative health impacts when people become inactive. Many have expressed concern that their recreational facilities are being underutilized and welcome ways to stimulate their citizens to live a more active, healthy lifestyle. I hope you will study the enclosed draft resolution and bring it to your council for passage.

National Health & Fitness Day is the subject of a motion introduced by me in the Senate and of a Private Member's Bill, Bill C-443, *An Act to Establish a National Health and Fitness Day*, introduced by a colleague of mine in the House of Commons, Mr. John Weston, MP on September 24, 2012.

Councils that have endorsed the concept have taken a variety of approaches; some plan to open all their facilities on a complementary basis for the day; others will reduce the cost, but still join in the national movement. My hope is that you will endorse the motion to encourage participation in recreation and to use the opportunity to provide your citizens with information for living healthier lifestyles.

You may also want to encourage other local governments across Canada and the Federation of Canadian Municipalities to endorse National Health & Fitness Day. So far, the FCM has given the motion favorable attention. Should your Council choose to join the momentum of creating National Health & Fitness Day, please forward a copy of your resolution to the FCM.

You may forward the resolution electronically to FCM by email to [resolutions@fcm.ca](mailto:resolutions@fcm.ca) and to Eamonn Horan-Lunney ([ehoranlunney@fcm.ca](mailto:ehoranlunney@fcm.ca)). Their resolutions process can be found at <http://www.fcm.ca/home/about-us/corporate-resources/resolutions.htm>

Please let me know if you plan to proceed on this initiative. Thank you for your consideration, and for caring about the health of your community.

With best regards,

*Nancy*

Senator Nancy Greene Raine

Encl: Bill C-433  
Draft Resolution

310, Victoria Building/Édifice Victoria  
Ottawa, Ontario K1A 0A4  
Tel/Tél.: (613) 947-4052  
Fax/Téloc.: (613) 947-4054  
[rainen@sen.parl.gc.ca](mailto:rainen@sen.parl.gc.ca)

FILE CODE

WEB 164 - NANCY GREENE RAINE SENATOR -  
NATIONAL HEALTH & FITNESS DAY

Home Office: (250) 578-6209  
Suite 449, 3220 Village Way  
Sun Peaks, BC V0E 5N0  
<http://www.sen.parl.gc.ca>



**C-443**

First Session, Forty-first Parliament,  
60-61 Elizabeth II, 2011-2012

**HOUSE OF COMMONS OF CANADA**

## **BILL C-443**

An Act to establish a National Health and Fitness Day

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FIRST READING, SEPTEMBER 24, 2012

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**C-443**

Première session, quarante et unième législature,  
60-61 Elizabeth II, 2011-2012

**CHAMBRE DES COMMUNES DU CANADA**

## **PROJET DE LOI C-443**

Loi instituant la Journée nationale de la santé et de la condition  
physique

---

PREMIÈRE LECTURE LE 24 SEPTEMBRE 2012

---

MR. WESTON (*West Vancouver—Sunshine Coast—Sea to Sky  
Country*)

M. WESTON (*West Vancouver—Sunshine Coast—Sea to Sky  
Country*)

## SUMMARY

This enactment designates the first Saturday of June in each and every year as "National Health and Fitness Day".

It also provides that the Government of Canada is to encourage local governments to recognize the first Saturday in June, in each and every year, as National Health and Fitness Day and to make their health, recreational, sports and fitness facilities available to Canadians at a reduced rate or free of charge.

## SOMMAIRE

Le texte désigne le premier samedi de juin comme « Journée nationale de la santé et de la condition physique ».

Il prévoit également que le gouvernement du Canada encourage les administrations locales à la fois à reconnaître le premier samedi de juin comme Journée nationale de la santé et de la condition physique et à mettre leurs installations de santé, de loisirs, de sports et de conditionnement physique à la disposition de la population canadienne à prix réduit ou gratuitement.

HOUSE OF COMMONS OF CANADA

CHAMBRE DES COMMUNES DU CANADA

## BILL C-443

## PROJET DE LOI C-443

An Act to establish a National Health and  
Fitness Day

Loi instituant la Journée nationale de la santé et  
de la condition physique

Preamble

Whereas Canada's mountains, oceans, lakes,  
forests, parks and wilderness offer recreational  
and fitness opportunities;

Whereas the Parliament of Canada wishes to  
increase awareness among Canadians of the  
significant benefits of physical activity and to  
encourage and assist Canadians to increase their  
level of physical activity and their participation  
in recreational sports and fitness activities;

Whereas it is in Canada's interest to improve  
the health of all Canadians and to reduce the  
burden of illness on Canadian families and on  
the Canadian health care system;

Whereas many local governments in Canada  
have public facilities to promote health and  
practice fitness activities;

Whereas the Government of Canada wishes  
to encourage local governments to increase  
Canadians' participation in healthy physical  
activities;

Whereas the Government of Canada wishes  
to encourage local governments in Canada to  
recognize the first Saturday in June, in each and  
every year, as National Health and Fitness Day  
and to make their health, recreational, sports and  
fitness facilities available to Canadians at a  
reduced rate or free of charge;

Whereas the first week of June is Environ-  
ment Week in Canada, and walking and cycling  
are great ways to reduce vehicle pollution and  
improve physical fitness;

Attendu :

que les montagnes, les océans, les lacs, les  
forêts, les parcs et la nature sauvage du  
Canada offrent des possibilités en matière de  
sports récréatifs et de conditionnement phy-  
sique;

que le Parlement du Canada souhaite sensi-  
biliser les Canadiens aux avantages impor-  
tants que procure l'activité physique ainsi que  
les encourager et les aider à accroître leur  
niveau d'activité physique et à participer à  
des sports récréatifs et à des activités de  
conditionnement physique;

qu'il est dans l'intérêt du Canada d'améliorer  
la santé de sa population et d'alléger le  
fardeau que les maladies imposent aux  
familles canadiennes et au système de soins  
de santé canadien;

que de nombreuses administrations locales au  
pays disposent d'installations publiques per-  
mettant de faire la promotion de la santé et de  
participer à des activités de conditionnement  
physique;

que le gouvernement du Canada souhaite  
encourager les administrations locales à  
accroître la participation des Canadiens à  
des activités physiques saines;

que le gouvernement du Canada souhaite  
encourager les administrations locales du  
pays à reconnaître le premier samedi de juin  
comme Journée nationale de la santé et de la

Préambule

And whereas declaring the first Saturday in June to be National Health and Fitness Day will further public knowledge of a cost-effective personal health protection measure and increase participation in health and fitness activities;

condition physique et à mettre leurs installations de santé, de loisirs, de sports et de conditionnement physique à la disposition de la population canadienne à prix réduit ou gratuitement;

que la première semaine de juin est la Semaine de l'environnement au Canada et que la marche et la bicyclette sont d'excellents moyens de réduire la pollution causée par les véhicules et d'améliorer la condition physique;

que déclarer le premier samedi de juin comme Journée nationale de la santé et de la condition physique permettra de conscientiser davantage le public à une mesure rentable de protection de la santé personnelle et d'accroître la participation de celui-ci à des activités favorables à la santé et à la condition physique,

Now, therefore, Her Majesty, by and with the advice and consent of the Senate and House of Commons of Canada, enacts as follows:

Sa Majesté, sur l'avis et avec le consentement du Sénat et de la Chambre des communes du Canada, édicte :

#### SHORT TITLE

#### TITRE ABRÉGÉ

Short title

1. This Act may be cited as the *National Health and Fitness Day Act*.

1. *Loi sur la Journée nationale de la santé et de la condition physique.*

Titre abrégé

#### NATIONAL HEALTH AND FITNESS DAY

#### JOURNÉE NATIONALE DE LA SANTÉ ET DE LA CONDITION PHYSIQUE

National Health and Fitness Day

2. Throughout Canada, in each and every year, the first Saturday in June is to be known as "National Health and Fitness Day".

2. Le premier samedi de juin est, dans tout le Canada, désigné comme « Journée nationale de la santé et de la condition physique ».

Journée nationale de la santé et de la condition physique

Local governments

3. The Government of Canada encourages the country's local governments to recognize the first Saturday in June, in each and every year, as National Health and Fitness Day and to make their health, recreational, sports and fitness facilities available to Canadians at a reduced rate or free of charge.

3. Le gouvernement du Canada encourage les administrations locales du pays à reconnaître le premier samedi de juin comme Journée nationale de la santé et de la condition physique et à mettre leurs installations de santé, de loisirs, de sports et de conditionnement physique à la disposition de la population canadienne à prix réduit ou gratuitement.

Administrations locales

Not a legal holiday

4. For greater certainty, National Health and Fitness Day is not a legal holiday or a non-judicial day.

4. Il est entendu que la Journée nationale de la santé et de la condition physique n'est pas une fête légale ni un jour non juridique.

Statut



Published under authority of the Speaker of the House of Commons

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**DRAFT FOR LOCAL GOVERNMENTS AND FCM  
FOR DISCUSSION ONLY  
[Date]**

**NATIONAL HEALTH AND FITNESS DAY**

**WHEREAS:**

Canada by nature offers abundant recreational and fitness opportunities through such things as our mountains, oceans, lakes, forests, and parks;

We as Canadians could therefore be the healthiest and fittest people on earth;

Participation rates in healthy physical activities have been declining;

We have public facilities to promote health and fitness;

Canadians recognize the growing concern over chronic disease and other impediments to health and fitness;

Health and fitness ought to be promoted for Canadians of all ages and abilities;

We all aspire to increase participation by Canadians in health, recreational sports and fitness activities;

**THEREFORE:**

We acknowledge national health & fitness day in our municipality/district /regional district as the first Saturday in June;

As a step to increase participation and enhance the health of all Canadians, we commit to make our health, recreational sports, and fitness facilities available at a reduced or complementary basis on National Health and Fitness Day; and

We request that Federation of Canadian Municipalities support National Health and Fitness Day and encourage its members to follow suit.



UNION OF  
BRITISH  
COLUMBIA  
MUNICIPALITIES

Administration provided  
By UBCM

Funding provided by:  
Government of Canada

Canada

In partnership with:



Gas Tax/Public Transit  
Management Services  
Secretariat

Local Government House  
525 Government  
Victoria BC V8V 0A8

Phone: 250 356-5134  
Fax: 250 356-5119

Website:

[www.ubcm.ca](http://www.ubcm.ca)  
under  
Funding Programs/  
Gas Tax Fund/  
Programs

## Gas Tax/Public Transit Management Services

...delivering the federal gas tax and public transit agreement funding in British Columbia

December 3, 2012

Mayor & Council  
City of Grand Forks  
PO Box 220  
Grand Forks, BC V0H 1H0

RECEIVED

DEC / 7 2012

THE CORPORATION OF  
THE CITY OF GRAND FORKS

Dear Mayor & Council:

### RE: GAS TAX AGREEMENT COMMUNITY WORKS FUND PAYMENT

I am pleased to advise that UBCM is in the process of distributing the second Community Works Fund (CWF) payment for fiscal 2012/2013. An electronic transfer of \$106,349.06 is expected to occur on **December 5, 2012**. These payments are made in accordance with the payment schedule set out in your CWF Agreement with UBCM (see Addendum #1 of your Agreement).

CWF are made available to eligible local governments by the Government of Canada pursuant to the Agreement on the Transfer of Federal Gas Tax Revenues between UBCM and the governments of Canada and British Columbia. Funding under the program may be directed to local priorities that fall within one of the eligible project categories and that are in keeping with the Agreement's intended outcomes of reduced greenhouse gas emissions, cleaner air and cleaner water.

Local governments are also reminded that there is a Communications Protocol (Schedule G) for the use of Gas Tax Funds. The protocol requires that the parties to the agreement be notified 21 days in advance of the distribution of a news release or a media event. If you are planning communications to highlight a project, please contact Paul Taylor, Relationships and Communications Advisor, at 250-356-2938 and he will provide notice to the other parties and provide support for your planning. Formal communications that involve federal and provincial elected officials are critical for maintaining long-term support for the Gas Tax Fund.

Further details regarding use of CWF and project eligibility are outlined in your CWF Agreement and on our web site at [www.ubcm.ca](http://www.ubcm.ca).

For further information, please contact Brant Felker, Gas Tax Policy and Program Manager, by e-mail at [bfelker@ubcm.ca](mailto:bfelker@ubcm.ca) or by phone at 250-356-0893.

Sincerely,

*Mary Sjostrom*

Mary Sjostrom  
President

FILE CODE

WES 112 - GAS TAX AGREEMENT COMMUNITY WORKS  
FUND PAYMENT

cc: Roxanne Sheperd, Chief Financial Officer

# THE MEADOW AT BROOKS CREEK

B0x 404  
Christina Lake, B.C.  
V0H 1E0

RECEIVED

DEC 19 2012

THE CORPORATION OF  
THE CITY OF GRAND FORKS

December 18, 2012

Mayor Brian Taylor  
City of Grand Forks  
P.O. Box 220  
7217 - 4th Street  
Grand Forks, BC  
V0H 1H0

FILE CODE

WE3, M1 - THE MEADOW AT BROOKS CREEK -  
- QUESTIONS & COMMENTS - COUNCIL MEETING -  
DEC. 17/12.

## Re: Questions and Comments

Dear Mayor Taylor and Councillors:

I wish to put the comments I made and the questions I asked at the council meeting on Monday, December 17 on record-with a few additions.

## Comments

**Library** On reading posted copies of council minutes I have noted that the library is referred to as the Grand Forks Library in the minutes of council meeting and I remind council that the library should be called the Grand Forks and District Public Library. If reference is made to the library association, it is called the Grand Forks Public Library Association. The two are not one and the same.

**The Future of Libraries** Tom Frey, the guest speaker at a recent library conference in Langley, is a futurist. He is the Executive Director of the Da Vinci Institute where he works closely with a group of visionaries. It is said that he has a "clear minded visualization of the world ahead."

As an observer of the work of the board of trustees and the operation of the library, I suggest that it has morphed into a community centre of sorts during the past few years. One need only look at the events that are scheduled at the library to confirm this.

May I remind the council that the library operates as it does today because of the \$140,000 contribution that is made from taxpayers in Area 'C.' In return those taxpayers have access to a library staff member and a few books in what is called an "outpost" operation.

## Questions

- How can anyone know clearly what our future will be, given the variables that must be dealt with?

...2

- Will I be able to gain access to committee reports on the city's website, e.g., Environment Committee, Deer Committee, Economic Development Advisory Committee, in the future?
- Have measures been taken to ensure public safety from the fissures that have formed in the slag pile that are purported to be caused by water from Overton Creek flowing under the pile?
- Will the railway BNSF Railway Company be upgrading the line over the next five years?
- Is the council being apprised on a regular basis about the Canada-European Comprehensive Economic and Trade Agreement (CETA) negotiations and its implications for the city with particular reference to procurement?
- Is the nephelometer making its rounds to collect winter data on particulate levels, particularly smoke from wood burning stoves?

Thank you for this opportunity to participate in local government.

Yours truly,

A handwritten signature in cursive script that reads "Roy B. Ronaghan". The signature is written in dark ink and is positioned above the printed name.

Roy B. Ronaghan

Hello

I am very pleased to attach the information and our rate sheet on this very important project of the Royal Canadian Legion designed to recognize and honor the service of the Veterans. The book will be featuring pictures of the British Columbia / Yukon Veterans with bios on each. This will include Veterans young and old, from WW1 through to current BC troops in Afghanistan. You can check out all our previous books at [www.legionbcyukon.ca](http://www.legionbcyukon.ca)

**\*\*\*\*\* *A minimum of 10,000 copies will be distributed free of charge this year.* \*\*\*\*\***

Proceeds raised from this annual campaign provides funding for the benefit of Veterans and Military Service Personnel including programs for trauma and post-traumatic stress injuries (for the increased and complex needs) of Modern veterans in addition to supporting the Legion's Community Activities (in the more than 150 communities that they serve throughout BC and the Yukon).

We would be honored to have your COMPANY to show recognition and appreciation for Veterans in BC by supporting the remembrance project in purchasing an ADVERTISEMENT in the Military Service Recognition Book. . Any level of support would be a great asset to Veterans and Command Legion this year. Thank you for your consideration.

Best Regards,

***John Richards***

**BC/Yukon Command**

**Royal Canadian Legion Campaign Office**

**☎ 1-866-354-6277**

**✉ [bccl@fenety.com](mailto:bccl@fenety.com) <--AD COPY**

**[www.legionbcyukon.ca](http://www.legionbcyukon.ca)**





## British Columbia / Yukon Command The Royal Canadian Legion

### *“Military Service Recognition Book”*

Dear Sir/Madam:

Thank you for your interest in the **BC/Yukon Command / The Royal Canadian Legion**, representing **British Columbia** and the **Yukon’s Veterans**. Please accept this written request for your support, as per our recent telephone conversation.

Our **BC/Yukon Command Legion** is very proud to be printing **10,000 copies** of our Annual “**Military Service Recognition Book**”, scheduled for release by Remembrance Day 2013, to help identify and recognize many of the brave **Veterans** of British Columbia and the Yukon who served our Country so well during times of great conflict. This annual publication goes a long way to help the Legion in our job as the “**Keepers of Remembrance**”, so that none of us forget the selfless contributions made by our **Veterans**.

We would like to have your organization’s support for this Remembrance project by sponsoring an advertisement space in our “**Military Service Recognition Book**.” Proceeds raised from this important project will allow us to fund the printing of this unique publication and will also help our Command to improve our services to **Veterans** and the more than 150 communities that we serve throughout British Columbia and the Yukon. The Legion is recognized as one of Canada’s largest “Community Service” organizations, and we are an integral part of the communities we serve. This project ensures the Legion’s continued success in providing these very worthwhile services.

Please find enclosed a rate sheet for your review, along with a detailed list of some of the many community activities in our **154 Branches and 100 Ladies Auxiliaries** in the **BC/Yukon Command**. Whatever you are able to contribute to this worthwhile endeavor would be greatly appreciated. For further information please contact **BC/Yukon Command Office** toll free at **1-866-354-6277**.

**Thank you for your consideration and/or support.**

Sincerely,

**Bob Brady**  
**President**



## British Columbia / Yukon Command The Royal Canadian Legion

### *“Military Service Recognition Book”*

#### Advertising Prices

<u>Ad Size</u>	<u>Cost</u>	<u>HST</u>	<u>Total</u>
Full Colour Outside Back Cover	\$1,709.82	+	\$205.18 = \$1,915.00
Inside Front/Back Cover (Full Colour)	\$1,517.86	+	\$182.14 = \$1,700.00
Full Page (Full Colour)	\$1,424.11	+	\$170.89 = \$1,595.00
Full Page	\$959.82	+	\$115.18 = \$1,075.00
½ Page (Full Colour)	\$825.89	+	\$99.11 = \$925.00
½ Page	\$566.96	+	\$68.04 = \$635.00
¼ Page (Full Colour)	\$513.39	+	\$61.61 = \$575.00
¼ Page	\$401.79	+	\$48.21 = \$450.00
1/10 Page (Business Card-Full Colour)	\$281.25	+	\$33.75 = \$315.00
1/10 Page (Business Card)	\$236.61	+	\$28.39 = \$265.00

**H.S.T. Registration # R10 793 3913**

**All typesetting and layout charges are included in the above prices.**

**A complimentary copy of this year's publication will be received by all advertisers purchasing space of 1/10 page and up, along with a Certificate of Appreciation from the BC/Yukon Command.**



PLEASE MAKE CHEQUE PAYABLE TO:  
BC/Yukon Command  
The Royal Canadian Legion  
(BC/Y RCL)  
(Campaign Office)  
P O Box 5555  
Vancouver, BC V6B 4B5







## THE CORPORATION OF THE CITY OF GRAND FORKS


7217 - 4TH STREET, BOX 220  
GRAND FORKS, BC V0H 1H0

FAX (250) 442-8000










TELEPHONE  
(250) 442-8266

































Website: [www.city.grandforks.bc.ca](http://www.city.grandforks.bc.ca)  
Email: [info@grandforks.ca](mailto:info@grandforks.ca)

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From:  "Association of Kootenay & Boundary Local Governments" <akblg@shaw.ca>

Subject: FW: Request for Presentations - AKBLG 2013

To:  "Andy Shadrack" <ashadra@telus.net>  
 "Christina Benty \ (christina.benty@town.golden.bc.ca)" <christi...  
 cwyers@grandforks.ca  "Deb Kozak" <dkozak@nelson.ca>  
 "Hillary Elliott" <helliott@netidea.com>  
 "Patricia Cecchini" <mayor.vof@telus.net>  
 "Rob Gay" <rob@cfek.ca>  <taft.gerry@gmail.com>  
 "Wesly Graham" <wes@wesgraham.ca>

Cc:  "City of Castlegar" <castlegar@castlegar.ca>  
 "City of Cranbrook" <lode@cranbrook.ca>  
 "City of Fernie" <cityhall@fernie.ca>  **Diane Heinrich**  
 "City of Greenwood" <admin.greenwoodcity@shaw.ca>  
 "City of Kimberley" <hharper@city.kimberley.bc.ca>  
 "City of Nelson" <barb@city.nelson.bc.ca>  
 "City of Rossland" <traceybutler@rossland.ca>  
 "City of Trail" <slucchini@trail.ca>  
 "District of Elkford" <info@elkford.ca>  
 "District of Invermere" <corporateServices@invermere.net>  
 "District of Sparwood" <smortimer@sparwood.ca>  
 "Nicole Brown" <nbrown@castlegar.ca>  
 "RDCK" <rdck@rdck.bc.ca>  "RDEK" <lcrane@rdck.bc.ca>  
 "RDKB" <ekumar@rdkb.com>  
 "Town of Creston" <bev.caldwell@creston.ca>  
 "Village of Canal Flats" <gloria.perry@canalflats.ca>  
 "Village of Fruitvale" <karen@village.fruitvale.bc.ca>  
 "Village of Kaslo" <kasloclerk@netidea.com>  
 "Village of Midway" <midwaybc@shaw.ca>  
 "Village of Montrose" <montvill@telus.net>  
 "Village of Nakusp" <ltynan@nakusp.com>  
 "Village of New Denver" <newdenver@netidea.com>  
 "Village of Radium Hot Springs" <mark.read@radiumhotsprings...  
 "Village of Salmo" <salvil@telus.net>  
 "Village of Silverton" <village@silverton.ca>  
 "Village of Slocan" <cao@villageofslocan.ca>  
 "Village of Warfield" <warfield@shawlink.ca>  
 <clerk@golden.ca>  "David Allen" <cao@golden.ca>  
 "Viv Thoss" <council.clerk@golden.ca>

---

For your information re AKBLG AGM.  
Please forward this information to any and all interested parties.  
Thank you  
Arlene

---

**From:** Loree Duczek [mailto:[lduczek@rdek.bc.ca](mailto:lduczek@rdek.bc.ca)]  
**Sent:** December-21-12 2:35 PM  
**To:** Loree Duczek; Association of Kootenay & Boundary Local Governments  
**Subject:** RE: Request for Presentations - AKBLG 2013

*I am just resending this with my title block in the bottom in case you are just forwarding it!!!*

Hello Arlene,

We are on the search for new, creative presentations for the 2013 AKBLG AGM and Conference. I have attached an overview and an RFP Proposal Submission Form and am hoping you can forward it to everyone and anyone you feel might be interested in receiving it, including your Executive.

Our goal is to get it out in as many ways as possible and we hope to see submissions from around the AKBLG region. Please encourage people to forward it along to speakers, community groups and organizations or individuals they think might have an interest in submitting a proposal. The submission deadline is **February 8, 2013** and the most important criteria will be to make sure the submissions fit in with our theme "Build."

If anyone has topics they would like to see addressed, but doesn't have a speaker in mind, they can send an email to the address below and we will keep it on file as we review the submissions and begin to narrow down our agenda.

Anyone with questions can contact me at [akblg2013@rdek.bc.ca](mailto:akblg2013@rdek.bc.ca).

Thank you so much for your help in spreading the word.



Loree Duczek  
2013 AKBLG Conference Coordinator  
Regional District of East Kootenay  
19 - 24th Avenue South  
Cranbrook, BC V1C 3H8  
Phone: 250-489-0315  
Toll Free: 1-888-478-7335  
Email: [lduczek@rdek.bc.ca](mailto:lduczek@rdek.bc.ca)



*Please consider the environment before printing this email*



## Request for Presentation Proposals

We are seeking proposals from presenters and speakers for the 2013 Association of Kootenay and Boundary Local Governments (AKBLG) Annual General Meeting and Conference, April 17-19, 2013 at the Copper Point Resort near Invermere.

This year's conference theme is "Build" and we are looking for presentations that will showcase information, ideas and services that audience members can take back to their communities and put to work.

Proposals must tie in to our conference theme "Build" and will be evaluated by the following criteria:

- **Alignment with the "Build" theme**
- Originality of the presentation material. We want to see presentations, topics and ideas that are new and have not been presented to the AKBLG before
- Relevance to the audience (elected officials and senior management from the Kootenays and Boundary)
- Creativity - Ability of the session to share trends, innovative ideas that could easily be implemented by communities
- Significance and depth of the content
- Timeliness of the topic

A Proposal Form is attached and will need to include:

- Name
- Mailing address and contact information
- Title of proposed session
- Key reason why the audience will want to hear this presentation
- Brief description (200-300 words maximum), noting:
  - ◊ The scope of the presentation
  - ◊ Tangible lessons/takeaways
  - ◊ The presentation's alignment with the conference theme
  - ◊ Factors that make this presentation/topic unique or fresh
  - ◊ Relevance/significance to the audience
- Length of time (Sessions can run from 30 to 60 minutes)
- Fees – if your participation is contingent on a speaking fee or expenses being covered, please provide a fee structure.

**Before submitting a proposal, please read the following:**

- Your proposal will be considered for the 2013 AKBLG AGM and Conference, April 17-19, 2013
- Submission does not guarantee inclusion in the conference
- All submissions will be evaluated based on the criteria outlined above, and must relate to the conference theme
- All proposals must be individually submitted electronically

**Proposal Submission Deadline: February 8, 2013**





## **Presentation Proposal Form**

Please fill out this proposal form and submit no later than February 8, 2013. Presenters will be notified of the status of their proposal by mid-February. To be considered, proposals must tie in to our theme "Build."

**Presenter's Name:**

**Position:**

**Company/Organization:**

**Mailing Address:**

**Email Address:**

**Title of Proposed Session:**

**Brief Description / Scope of Presentation (200-300 words maximum):**

**Outline the tangible lessons/takeaways participants will gain from this presentation:**

**Factors that make this presentation new/unique:**

**What makes this proposal significant/relevant to the audience?**



## Presentation Proposal Form - Continued

What is the key reason why the audience will want to hear this presentation?

Length of time for the session:

30 minutes

45 minutes

60 minutes

Fees - if your participation is contingent on a speaking fee or expenses being covered, please provide a fee structure.

If your proposal is selected for participation in our Conference, you will be asked to provide the following:

- a copy of the presentation materials by March 18, 2013
- a high resolution JPEG photograph for use in promotional materials

Please check one of the following:

I agree to have my presentation recorded

I do not agree to have my presentation recorded

Before submitting your proposal, please read the following:

- Your proposal will be considered for the 2013 AKBLG Conference, April 17-19, 2013.
- Submission does not guarantee inclusion in the conference.
- All submissions will be evaluated based on the criteria outlined above, with emphasis given to those submissions that clearly meet the "Build" theme and provide new/relevant information.
- All proposals must be individually submitted electronically. Please check to ensure you have provided all the necessary information.

**SUBMISSION DEADLINE: FEBRUARY 8, 2013**

**Thank you for taking the time to provide us with your proposal.  
Proposals can be submitted as follows:**

✉ Electronically to: [akblg2013@rdek.bc.ca](mailto:akblg2013@rdek.bc.ca)  
✉ By mail to: AKBLG Conference Coordinator  
c/o RDEK  
19 - 24th Ave. S., Cranbrook BC V1C 3H8

✉ Drop off at the RDEK: 19 - 24th Ave. S. in  
Cranbrook  
✉ By fax to 250-489-1287





790 Shakespeare Street, Trail BC V1R 2B4  
Cell 250-231-0404 | Email [akblg@shaw.ca](mailto:akblg@shaw.ca)

**TO: All AKBLG Members**

**FROM:** Arlene Parkinson, Secretary/Treasurer

**DATE:** December 27, 2012

**RE: NOTICE OF ANNUAL GENERAL MEETING  
and SECOND CALL FOR RESOLUTIONS 2013**

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The 2013 Annual General meeting of the Association of Kootenay & Boundary Local Governments will be held **April 17, 18 and 19, 2013 and will be hosted by the Columbia Valley.**

Pursuant to Section 10 of your Constitution, this is the **SECOND FORMAL CALL FOR RESOLUTIONS** for the Annual General Meeting. If there is an issue of concern to your Municipality or Regional District, which cannot be resolved at the local level, please submit it to the Association in the form of a Resolution.

We will be circulating the resolution package for perusal by delegates prior to the convention. Please make note of the deadline date. ***All resolutions must be received at this office no later than Monday, February 18, 2013.*** Resolutions received after this date will be held over until the next Annual General Meeting.

The Executive will receive Special Resolutions no later than 10:00 a.m., Thursday, April 18, 2013, at the Annual General Meeting provided that there are 100 copies of each resolution. A Special Resolution requires a two thirds vote in support of consideration prior to being introduced onto the floor of the Annual General Meeting.

Background material and a brief statement of any previous action taken by the member should support each draft Resolution. Each Resolution may be submitted electronically to [akblg@shaw.ca](mailto:akblg@shaw.ca) and should be on the letterhead of the Local Government submitting it with a short heading to designate the subject of the Resolution. **The Resolution may not contain more than two "Whereas" clauses.**

Please do not hesitate to contact me at the above email address if you have any questions or concerns.





790 Shakespeare Street, Trail BC V1R 2B4  
Cell 250-231-0404 | Email akblg@shaw.ca

I have included below the updated Constitution excerpts that were passed at the 2010 AKBLG Annual General Meeting.

Thank you

Arlene Parkinson  
Secretary Treasurer

#### **10.4 Ordinary Resolutions**

- (1) Each resolution shall be prepared on a separate sheet of 8 1/2" by 11" paper under the name of the sponsoring Member and shall bear a short descriptive title;
- (2) Each resolution shall be endorsed by the sponsoring Member.
- (3) All resolutions of the Association shall be deemed to be of a local (regional) nature unless specifically indicated by the sponsor that the resolution is to be handled at the Provincial Government level.

#### **10.5 Late and Special Resolutions (April 2010)**

(i) Resolutions that are not received in accordance with the deadline outlined in 10.7 below shall be categorized as follows;

- (a) Late Resolution
- (b) Special Resolution

(ii) A Late Resolution shall be held over until the next Annual Meeting

(iii) A Special Resolution shall be determined by the Resolutions Committee, as being any resolution pertaining to a new issue that has arisen between the deadline outlined in 10.7 below and the Annual Meeting.

(iv) A Special Resolution requires a two thirds vote in support of consideration prior to being introduced onto the floor of the Annual Meeting, and may only be introduced after all Ordinary Resolutions have been considered or if two thirds of the Delegates present determine to hear the resolution immediately.

**10.6** The Executive will cause the resolutions to be printed and circulated to Members by way of the delegate packages.

**10.7** All resolutions, along with supportive, background information, shall be sent to the Secretary-Treasurer sixty (60) days prior to the date of the Annual Meeting.

**MINUTES OF THE ENVIRONMENT COMMITTEE OF THE CITY OF GRAND FORKS**  
(Subject to Committee Approval January 17, 2013)

**Regional District Board Room on November 22, 2012 at 11:00 AM**

**Call to order:** 11:00 AM

**Present:** Gary Smith, Karen Bagn and Wonder Dog, Chris Moslin, Cher Wyers, Larry Ballard, Alvin Boyer, Cheryl Unger,, John Vere, Jenny Coleshill, Peter Shilton

**Regrets:** Mike VanEk, A. J. Downie, Paul Cowley, Michele Caskey

**Guests:** Barb Stewart, Boundary Invasive Species Society; Graham Watt, RDKB Kettle River Water Shed Management Plan

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Approval of Minutes from September 2012. **Moved:** Paul, Gary

**Resolved** that the September 20, 2012 Minutes be accepted.

---

Additions to Agenda: None

Adoption of Agenda. **Moved:** John, Gary

**Resolved** that the November 22, 2012 Agenda be adopted as carried.

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**Presentation:** Boundary Weed Management Committee - Barb Stewart

Invasive plants a growing concern; the weed management committee would like the city to be more proactive around the issues of invasive plants. It is important to be proactive as opposed too reactive and try to manage these weeds before they become an issue. Biological controls work well in managing invasive weeds.

Recent problem plants in Boundary Country are hoary alyssum, baby's breath, scotch thistle, giant knotweed, field bindweed, Russian olive, salt cedar. There are also many potential invaders that are spread through shoes, clothing, and tires etc and through aquatic species such as milfoil. These are major problems or have the potential to become a problem.

**The weed committee recommends that Council follow best practices around weed control; inventory city properties and develop a management plan, bio control, herbicides, targeted grazing and mowing, reseeding after development.**

Many plants are coming out of home gardens. There hasn't been much dialogue with City staff around prevention.

---

**Presentation:** Kettle River Watershed Management Plan October 12<sup>th</sup> public meeting - Graham Watt

- Overview on watershed plan phase one is complete. And will be going to the advisory committee for approval.
- The plan for the Kettle River is built on sound scientific information and the engagement of the public and all stakeholders, the WMP will contain recommendations for policy, planning, and stewardship of all aspects of land use, land management, and water management affecting the water resources of the Kettle River.
- The full report is available at <http://kettleriver.ca>
- Graham will be presenting phase one of the plan to Grand Forks City Council on Monday December 17, 2012.
- The focus of Phase 2 is to understand the challenges and concerns from stakeholders and public.
- Surveys were sent out to the public.
- Graham will give a final report on the entire study in one year.
- On Oct 12<sup>th</sup>, a special meeting on "Rethinking Our Waterways" was held in Rock Creek. Steve Litke from the Fraser Basin Council spoke about Water and Watershed Planning and Nelson Jatel spoke on Ways of Thinking about Watershed Governance.

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**Air Quality Committee:**

Chris Moslin - Nephelometer Volunteer Sub-Committee Report

Volunteers, Chris, Cher, Michele, Paul, John and Peter met October 23<sup>rd</sup>, Selkirk College meeting room to divide up tasks. The Neph team will work under three objectives: 1) Paul Pinard will drive the routes; 2) Chris Moslin will upload data from the GPS into Drop Box; 3) Peter Shilton will access Neph route GPS data from Drop Box (text file), turning it into a form that can be used for the mapping program. There is a bit of a learning curve and it takes about 3 hours of volunteer time to create a map from the data.

The Neph Committee is now able to gather data in the winter evenings, which was the initial purpose. Over time there will be enough data to have an average for each season and identify hot spots. Citizens on Patrol (COP) have agreed to take the Nephelometer out one evening a week.

The committee will end up with a fair bit of data to process. They need to collect the data while they have the portable devise from UVIC. The data will eventually be correlated with the weather. **Three possible sources for particulates; Industry, Vehicle and Municipal.** Grand Forks is one of four communities according to IHA's Air Quality Specialist that is tracking air quality at this caliber.

---

Presentation: John Vere Woodstove Exchange Program, 2 Projects to Discuss:

1. BAQC (Boundary Air Quality Committee) annual proposal;
  - 250 stoves exchanged
  - Most from area D
  - Next year's budget is 10,500 - significant cuts in 2013
  - Province has cut funding by about 1/3
  - Originally asked for \$20,000.
  - Due to funding cuts the program will run for less time (fewer months); grants will be issued less (twice annually), and there will not be workshops
2. Local project recommendations:
  - Wood Shed Education Program
  - Master Burners Project (door to door advice on wood burning)

WETT training there are three people in GF who have this certification. These inspectors inspect wood stove installations and certify they are safe.

Wood Shed Education Program is very successful. This year there are only three stoves left and John does not expect to have any left at the end of the year.

**Motion:** Cheryl, Paul

**Moved** that John present to committee in January 2013.

**ACTION:** John Vere to put together a budget for these programs that can be discussed at January meeting.

This is a logical next move (education). Wood heat is a bigger problem than the stoves. BC Lung Association currently advertising on radio - Burn Smart campaign.

---

**BC Lung Association Report** on the Sept 21 Public Forum - Michele Caskey submitted written report in her absence, Page 9 attached. Cher reported that from this Public forum, the representatives in attendance from IHA's Environmental Health Officer, Air Quality Specialist Greg Baytalan would be included on the EC contact list to receive future agenda packages. Michele is a volunteer Neph Committee participant.

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### **Water Sustainability**

Update on the Policy Proposal on BC's new **Water Sustainability Act** released in December 2010. At the October 12<sup>th</sup> Kettle River Watershed special meeting, MLA John Slater informed the group that the Ministry of Environment is developing a draft legislation Water Act modernization report. The four goals of Water Act Modernization are to:

- Protect stream health and aquatic environments

- Improve water governance arrangements
- Introduce more flexibility and efficiency in the water allocation system
- Regulate ground water use in priority areas and for large withdrawals

MOE is working on areas that were overlooked in the 2010 Water Modernization Act.

A draft report on the **Management of Community Water Wells** was presented by Remi Allard, P. Eng., of Piteau Associates to Grand Forks City Council on the Management of Community Water Wells with regard to the two projects that Piteau Associates are currently working on with the City:

1. Asset Valuation and Priority Planning
2. Groundwater (Source) Protection Planning.

Mr. Allard recommended the quantity of water could be a potential issue in the future, and suggested the City limit their investments in some of the existing wells and accumulate funds for replacement wells.

**ACTION:** Cher will circulate the draft report to committee.

### **Carbon Neutrality**

No report at this time. Wayne Kopan, City of Grand Forks Manager of Environment & Building Services, is the City's liaison to the Carbon Neutral Kootenays Project (Darkwoods Project 2012). We will be receiving updates from Wayne for EC review and an opportunity to make comments.

Cher Wyers spoke with the City Administrator who advises there is currently no **Bylaw on commercial/construction site dust control**. The City would regulate this in a construction permit if one were obtained. A recommendation from the EC's Air Quality Sub-committee can be a consideration.

Gary Smith distributed a report on the Pesticide Collection initiative. **Pesticide Awareness Week was from the 17<sup>th</sup> to the 24<sup>th</sup> of October.** Over four skids of obsolete and unwanted pesticides were taken out to Advance Nursery. Four tickets were dispensed for those dropping off domestic pesticides at the landfill, but many people took advantage of the initiative to drop off all kinds of chemicals, paint and other toxic products. Three prizes were offered: \$50 worth of organic fertilizer from Gaia Green. Gary discussed the transport cost of \$500. On the day the pesticides were to go to Oliver, he was informed that Bron and Sons could no longer transport them. Gary spoke with Clean FARMS who agreed to make special arrangements to have the pesticides picked up at no cost. The initial budget for \$1000 came from contributions from the Committee and Area D's Grant in Aid for \$400.

The project costs are as follows:

4 - \$50 prizes = \$200.00

Thank-you ad = \$ 47.04

Total = \$247.04

Karl Yu from the Gazette wrote an article on the initiative. This was advertised in the paper prior to the October Pesticide Week campaign.

**Moved: By Chair/Paul to have Gary Smith pay out 4 prizes at \$50 each. CARRIED**

The **bat houses** are moving forward. The local Girl Guides are interested in assisting with them. The Christina Lake Stewardship Society is gathering numbers for the bat houses. This project should be completed in spring 2013. A couple of sites for the houses have been identified: by the cemetery and Trans Canada Trail.

**Brown Fields Reclamation:**

Gary is seeking council's approval to attend Sustainable Communities Conference in Windsor, Ontario in February 2013.

Brownfield's are generally a source of some of the most desirable real-estate in the most visible important areas of town. Grand Forks can identify two on Hwy 3 located on the corner of 19<sup>th</sup> Street.

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Jenny Coleshill spoke to the committee about the **Lewis's Woodpecker Stewardship Agreement 2012-2017**, which is a Conservation tool for species at risk. The Boundary Habitat Stewards have presented to council twice but have not received any feedback and is asking the Environment Committee to recommend to council that they take a closer look at the agreement. This is a draft agreement between the Boundary Habitat Stewards and the City of Grand Forks.

**Moved:** Gary, Karen.

**Resolved** that the Environment Committee recommend the Grand Forks City Council enter into an agreement with the Boundary Habitat Stewards for the protection of Lewis's Woodpecker. **CARRIED**

---

Karin Bagn spoke to **Genetically Modified Organisms GMO's** and GMO labeling – Genetically modified organisms are a growing concern. Monsanto is one of the biggest companies and have an impact on corn and soy etc. Research is showing that GMO's are killing lab animals.

Karen is requesting the Environment Committee look into the issue of GMO's and labeling of products that are GMO. Saanich has just passed a ban on seed and other work around GMO's is happening in the lower mainland.

Cher has spoken with Grand Forks and Boundary Region Agricultural Society's Vice President, Sheila Dobie, who advises their society is moving forward with a food charter. Sheila will keep the Environment Committee informed. Cher recommends the committee leave the issue in the hands of GFBRAS. [www.gfbras.ca](http://www.gfbras.ca)

Karen would like to recommend that there is some education around GMO's.

**ACTION:** Cher will pass this onto the Ag Society.

---

**Revenue and Expenditure report as at October 31, 2012:** Summer student funding was reduced by \$400.00 due to Jordan's early departure on August 17<sup>th</sup>, The Neph study was completed by Lauren LeSergent - Canada Summer Jobs declined reimbursement for a 2<sup>nd</sup> student.

- 1) **Wages & Benefits** - earned by Neph summer students
  - 2) **Meeting Expenses** - new proposal submitted by BCRCC to city for 2013
  - 3) **Balance in Budget** - \$13,000
  - 4) **2012 Solar Project** - 50 kits (25 per school-Perley & Hutton)) are earmarked in the 2012 budget. Paul Pinard recommends it would be best to purchase them before March 31, 2013. Paul will contact Sunwind Solar for a total cost breakdown to enable the EC to submit this purchase request to the City to generate a Purchase Order prior to December 31, 2012. FORTIS has agreed to sponsor part of the cost but have not given committed a dollar value to date.
- 

**New Business** - Graham Watt will present in January for next year's water planning meeting.

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**Questions and Discussion from the Public** - No public in attendance.

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**Next Meeting date: Thursday January 17, 2013 at 11:00 AM RDKB Boardroom.**

Adjournment: 1:10pm



## EDAC Minutes

November 28, 2012

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Present: Bob, Sandy, Teresa, Margaret, Gary, Mark, Alan, Lorraine, Hazel, Sarah

Tentative Strategic planning date for December 17, there is also a council meeting that evening.

**ACTION: Bob to check with John Singleton regarding the 18<sup>th</sup>. It would be approximately 5 hours. 1 o'clock is the starting time.**

Diane Heinrich looked at policy for committee; and there are two committee seats that need to be determined. There are 1, 2 and 3 year terms. Alan is staying, and Lorraine is staying.

There were 25 people at the downtown merchants meeting. A board has been formed and they will meet to organize moving forward as a downtown town business group on December 5<sup>th</sup>.

Council will be hosting an open house for the businesses to let them know about some of the work the city plans to undertake and to open the lines of communication.

The first branding meeting with Story & Co and the decision making team took place. They presented the diagnostics and next steps (prescriptive piece). The survey helped them determine what the nuts and bolts of the community are. EDAC will receive a summary of the survey from Story & Co. Received three documents; Brand Vision, Diagnostic Report and Prescription Report. The mood board presentation is at the beginning of December. The four pillars are; settle (because people moved here because they wanted to stay here, toil, innovation), the kettle, earth (earthier, holistic, agriculture), and original.

Gary informed the committee the city is looking at the possibility of hiring a community coordinator. This person would work with community groups to make things happen and coordinate events. The downtown merchants identified this as a gap and the desire to have person coordinate events etc was a common theme with them. Sandy's Community Coordinator role (at Christina Lake) includes: Improving communication, strengthen the not for profits, and strengthen existing business.

**ACTION: Sandy Mark assist the city with the job description, Lorraine has volunteered to assist.**

Sarah feels she is in conflict and unable to assist. She informed the committee that the Regional Chamber had submitted a proposal to council for a community coordinator service. This was included in the September board package. The committee is interested in working out how this proposal could be supported by EDAC and whether EDAC make a recommendation to council to support this application from the chamber.

**ACTION: Gary will speak with CAO regarding the process for the committee to access the BCRCC proposal. He will let Sarah know and if appropriate will send proposal to the Committee.**

Gary met with coordinators of the Fly In. Fuel is very expensive and Pilots pay more to fill their planes in Grand Forks. Gary is requesting that the committee recommend to council that fuel be fee based as opposed to the current system which is by a percentage. Other municipal airports use a fee based system. This would be more consistent with other airports in the province.

**Motion:** to recommend to council the fuel at the airport is fee based.

**Moved:** Gary, Alan

How many people live here and work somewhere else? Bob would like to track this and would like a motion to have volunteers develop and distribute a questionnaire to get a number around how many people leave the area for work. We may be able to make a business case to an airline carrier. Bob feels this could be a good economic driver.

BC Stats should have these numbers.

**Motion:** to start research to determine the numbers and need of people who leave the community to work.

**Moved:** Sandy, Gary

**ACTION: Sandy, Hazel and Lorraine to start process; develop a plan to present to EDAC in January.**

There are concerns from Margaret about moving in the direction of becoming a bedroom community to the oil fields. She supports the idea of the airport.

The city is working with the School district to determine the size of pipe for the fiber optic cable. This is going to support virtual workers.

Good idea to work on RFP for entrance signs so it is ready to go when the branding is complete.

Teresa recommended the committee look at coordinating local artisans coming together to build the signs and that the RFP should reflect this. Some of the committee felt it would be a real challenge to find local artisans who would be willing to submit a proposal. The two local sign makers only build vinyl signs. It does have to go to RFP for design and fabrication. The RFP needs to be clear about the desire to have a local designer and local crafts people/materials. Communication strategy should be developed around the RFP to promote the style of and ideas of being locally developed. Is there some way to leverage the 30,000 for the signs?

**ACTION: Gary, Bob and Teresa to develop RFP.**

Downtown Merchants identified the desire to have a Worldhost program for the employees. Gary would like to see an ambassador program and perhaps it could be mandatory for the downtown businesses. Sarah informed the committee that BCRCC has the license to provide this service and would be happy to do so.

**Motion:** For EDAC to provide \$650 to downtown businesses to send employees to the Worldhost program. EDAC will pay half of the cost for attending.

**Moved:** Gary, Bob

**ACTION:** Gary to bring it up with downtown merchants at December 5th meeting.

**ACTION:** Sarah to book program for end of January.

**Motion to Adjourn:** Mark

Close: 7pm

## **TASK LIST FOR MEETINGS SCHEDULED FOR DECEMBER 17<sup>TH</sup>, 2012**

ISSUE	ASSIGNED	COMPLETED
<b>PRIMARY COMMITTEE MEETING</b>		
<p>a) Chief Financial Officer's Report – Policy #805 – Asset Disposal Procedure Policy  <b>RESOLVED THAT</b> THE PRIMARY COMMITTEE RECOMMENDS TO COUNCIL, TO RECEIVE THE CHIEF FINANCIAL OFFICER'S REPORT AND ADOPTS POLICY #805 – ASSET DISPOSAL PROCEDURE POLICY.</p> <p>b) Chief Financial Officer's Report – Policy #802 – Purchasing Policy  <b>RESOLVED THAT</b> THE PRIMARY COMMITTEE RECOMMENDS TO COUNCIL, TO RECEIVE THE CHIEF FINANCIAL OFFICER'S REPORT AND ADOPTS POLICY #802 – PURCHASING POLICY WHICH INTENDS TO REPLACE THE EXISTING PURCHASING POLICY.</p>	<p>Roxanne</p> <p>Roxanne</p>	<p>To be adopted at the January 14<sup>th</sup>, 2013 Meeting</p> <p>To be adopted at the January 14<sup>th</sup>, 2013 Meeting</p>
<p>a) Questions from the Public:  Les Johnson asked when the front door was going to be put back on and commented that there was no after hours slot installed.</p>	Hal	In Progress–Drop Off Slot was Installed
<b>REGULAR MEETING OF COUNCIL</b>		
Reports, Questions & Inquiries from Members of Council:		
1. Mayor Taylor:		
<p><b>RESOLVED THAT</b> THE MAYOR WRITE A LETTER TO THE TOWN OF NEWTOWN, CONNECTICUT EXPRESSING THE CITY'S CONDOLENCES WITH REGARD TO THE TRAGEDY EXPERIENCED IN THEIR TOWN ON FRIDAY, DECEMBER 14<sup>TH</sup>, 2012.</p>	Mayor Taylor/Diane	Done – sent via email Dec 18th
Recommendations From Staff for Decisions:		
<p>a) Manager of Technical Services Report- Boundary Road Culvert Replacement  <b>RESOLVED THAT</b> COUNCIL RECEIVES THE STAFF REPORT AND AUTHORIZES STAFF TO PROCEED WITH THE IMMEDIATE REPLACEMENT OF THE CULVERT UNDER BOUNDARY DRIVE, SOUTH OF CENTRAL AVENUE.</p>	Sasha	In Progress
<p>b) Manager of Technical Services Report – Slag Piles – Potential Stabilization/ Remediation  <b>RESOLVED THAT</b> COUNCIL RECEIVES THE STAFF REPORT WITH REGARD TO THE TENSION CRACKS WITHIN THE SOUTHERN PORTION OF THE LARGE SLAG PILE LOCATED WEST OF GRANBY ROAD, AND THAT COUNCIL AUTHORIZES STAFF TO PROCEED WITH THE GEOTECHNICAL ENGINEER RECOMMENDATIONS AS FOLLOWS:</p> <ul style="list-style-type: none"> <li>• THAT THE SOURCE OF WATER AT OVERTON CREEK BE TEMPORARILY DIVERTED IN A CLOSED CULVERT SOUTH ALONG GRANBY ROAD FOR ULTIMATE DISPOSAL INTO THE GRANBY RIVER AT A LOCATION SOUTH OF THE SLAG PILE;</li> <li>• THAT A SERIES OF CROSS SECTIONS BE GENERATED AND PROVIDED TO THE GEOTECHNICAL ENGINEER FOR REVIEW; AND</li> <li>• THAT A DETAILED SURVEY MONITORING PROGRAM OF THE TOP OF THE SLAG PILE BE CARRIED OUT WHICH WOULD INVOLVE MONTHLY MONITORING TO START TO DETERMINE THE LEVEL OF RISK AND THE REMEDIATION TIMELINE</li> </ul> <p><b>BE IT FURTHER RESOLVED</b> THAT COUNCIL APPROVE FUNDING FOR THIS WORK TO COME FROM THE SLAG RESERVE FUND.</p>	Sasha	In Progress
<p>c) Manager of Technical Services Report – Application for a Development Permit and a Site Specific Exemption  <b>RESOLVED THAT</b> COUNCIL RECEIVES THE STAFF REPORT AND APPROVES THE DEVELOPMENT PERMIT AND THE SITE SPECIFIC EXEMPTION FOR THE PROPERTY LEGALLY DESCRIBED AS PARCEL T, DL 493, SDYD, PLAN B7139, LOCATED AT 7291 HIGHWAY 3, AS APPLIED FOR BY THE OWNER OF JOHNNY'S MOTEL.</p>	Sasha	Done
Summary of Information Items:		
<p>a) Community Christmas Dinner - Request for yearly donations for the community dinner.  <b>The Mayor advised that he regrettably was unable to attend and asked if another member of Council could go in his place. Councillor O'Doherty advised that he would attend the Christmas Dinner.</b>  <b>RESOLVED THAT</b> COUNCIL WISHES TO DONATE \$500 TO THE 2012 COMMUNITY CHRISTMAS DINNER.</p>	Diane	Done

<b>Bylaws:</b>		
a) Bylaw No. 1942 – Roxul Road Closure Amendment Bylaw Final Reading	Sasha	Done
Bylaw No. 1943 – Revenue Anticipation Bylaw – First three readings	Diane/Roxanne	Final Reading scheduled for January 14th
<b>Late Items:</b>		
<b>QUESTIONS FROM THE PUBLIC &amp; THE MEDIA:</b>		
ROY RONAGHAN – He spoke with regard to the City's Website and advised that he couldn't find the minutes of the committees and further commented that all the Council bios aren't available yet. The Mayor advised that Staff has put in its request for said minutes and that the minutes will soon be available on the City's website.		In Progress

## THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

**DATE** : January 7<sup>th</sup>, 2012  
**TOPIC** : Bylaw 1943 – Revenue Anticipation Bylaw  
**PROPOSAL** : Final Reading  
**PROPOSED BY** : City Staff

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### **SUMMARY:**

At the Regular Meeting of December 17th, 2012, Council was presented with a Staff report outlining a request to adopt a Revenue Anticipation Bylaw that ensures coverage of its financial obligations and meets the requirement of the City's banking contract with the Credit Union. At the same meeting, Council gave three readings to Bylaw No. 1943, Revenue Anticipation Bylaw. It is therefore presented at this time for final reading.

### **STAFF RECOMMENDATIONS:**


Council gives final reading to Bylaw No. 1943.

### **LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:**

Legislative – Section 177 of the Community Charter

Precedents – Annual Bylaw

Policies – requirement

  
\_\_\_\_\_  
Corporate Officer

  
\_\_\_\_\_  
Reviewed by Chief Administrative Officer

# THE CORPORATION OF THE CITY OF GRAND FORKS

## BYLAW NO. 1943

### **A Bylaw Authorizing the Corporation of the City of Grand Forks to Borrow the Sum of Two Million Dollars to Meet the Current Year's Expenditures**

=====

**WHEREAS** pursuant to Section 177 of the Community Charter, the Council of a Municipality may, by bylaw, provide for the borrowing of such sums of monies as may be necessary to meet the current lawful expenditures of the Municipality;

**NOW THEREFORE**, the Council of the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS**, as follows:

1. It shall be lawful for the Corporation of the City of Grand Forks to establish a line of credit to borrow upon the credit of the City, from the Grand Forks Credit Union, the sum, at any one time, of up to Two Million Dollars (\$2,000,000.00) in such amounts and at such times as may be required, bearing interest at a rate not exceeding the rate established for Municipalities, as set by the Grand Forks Credit Union from time to time.
2. That the money borrowed and interest thereon, shall be repaid on or before the 31st day of December 2013.
3. That the amounts so borrowed shall be a liability payable out of the City's revenues for the year ended December 31st, 2013.
4. That the form of the obligation to be given as an acknowledgment of the liability to the Grand Forks Credit Union shall be a promissory note(s) or overdraft lending agreement for sums as may be required from time to time, signed by the Mayor and the Chief Financial Officer of the City and shall bear the Corporate Seal and all such notes(s) or overdraft lending agreements shall be made payable on or before the 31st day of December, 2013.
5. This Bylaw may be cited as the "**City of Grand Forks Revenue Anticipation Borrowing Bylaw - 2013**".

Read a **FIRST** time this 17th day of December, 2012

Read a **SECOND** time this 17th day of December, 2012



Read a **THIRD** time this 17th day of December, 2012

**FINALLY ADOPTED** this 14th day of January, 2013

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Brian Taylor - Mayor

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D. Heinrich – Corporate Officer

### **CERTIFICATE**

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 1943 as passed by the Municipal Council of the Corporation of the City of Grand Forks on the 14th day of January, 2013.

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Corporate Officer of the Municipal Council of the Corporation  
of the City of Grand Forks

## **THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION**

**DATE** : January 7, 2013

**TOPIC** : Bylaw 1944 – Electrical Utility Regulatory Amendment Bylaw

**PROPOSAL** : First, Second and Third Readings

**PROPOSED BY** : Chief Financial Officer

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### **SUMMARY:**

The City has been advised that the wholesale electrical rate charged to the City by Fortis BC for the sale of power will increase by 5.8% (*4.2% revenue requirement and 1.6% rebalancing*) on January 1, 2013.

Staff is recommending that the residential rate increase \$0.0062 per KWH and the commercial rate increase of \$0.00461 per KWH for the first 200,000 KWH and \$0.00342 per KWH for usage above 200,000 KWH. These increases will maintain a rate of 98% of Fortis rates for residential and a rate for commercial that is competitive and addresses the revenue requirement ratio to usage.

It should be noted that although the operations' electrical budget for 2013 has not been adopted, Staff believes that if the rate changes are adopted for the first billing period and there are no timing gaps between the Fortis increase and the flow through of charges to the Grand Forks Electrical customers, that the revenue requirement will be met.

### **ANALYSIS:**

The attached Memorandum provided by Alex Love, the City's Electrical Consultant forms the basis of the recommended increases. The attached analysis reflects rates that are competitive, align usage with revenue and maintain the blocks that foster energy conservation.

### **IMPACT TO BUDGETS:**

Given the assumption that the 2013 power usage is based on a 3 year rolling average, the above increases reflect projected revenue for 2013 of \$4.1 million. This projection assumes a 5.46% increase in total revenue requirement over 2012.

### **STAFF RECOMMENDATIONS:**

Council gives first, second and third reading to Bylaw No. 1944.

**LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:**

All electrical rate adjustments are within the scope of Council's legislative authority. The new rates are justified with the increase in costs from Fortis BC.

  
\_\_\_\_\_

Chief Financial Officer

  
\_\_\_\_\_

Reviewed by: Chief Administrative Officer

# THE CORPORATION OF THE CITY OF GRAND FORKS

## **BYLAW NO. 1944**

### **A Bylaw to Amend the Electrical Utility Regulatory Bylaw No. 1944**

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**WHEREAS** in accordance with the Community Charter, Council may, by bylaw, regulate and control the Electrical Service of the City of Grand Forks and amend rates, terms, and conditions under which electricity service will be provided and supplied to all users and for the collection of rates for the service provided;

**NOW THEREFORE**, Council for the Corporation of the City of Grand Forks in open meeting assembled, **ENACTS**, as follows:

1. This Bylaw may be cited for all purposes as the **“Electrical Utility Regulatory Amendment Bylaw No. 1944, 2013”**.
2. That Schedule “C” of Bylaw No. 1930, be deleted and replaced with a new Schedule “C”, which is identified as “Appendix 1”, and attached to this bylaw.
3. This bylaw shall come into force and effect, with all consumption billed for periods ended on or after January 1, 2013.

Read a **FIRST** time this 17<sup>th</sup> day of January, 2013.

Read a **SECOND** time this 17<sup>th</sup> day of January, 2013.

Read a **THIRD** time this 17<sup>th</sup> day of January, 2013.

**FINALLY ADOPTED** this 28<sup>th</sup> day of January, 2013.

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Mayor Brian Taylor

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Corporate Officer – Diane Heinrich

**CERTIFIED CORRECT**

I hereby certify the foregoing to be a true copy of Bylaw No. 1944 as adopted by the Municipal Council of the City of Grand Forks on the 28th day of January, 2013

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Corporate Officer of the Municipal Council of the  
City of Grand Forks

**“SCHEDULE C”**

**ELECTRICAL UTILITY RATES AND CONNECTION CHARGES**

**RESIDENTIAL SERVICE**

**AVAILABILITY:** Available for residential usage in general including lighting, water heating, spaces heating and cooking.

**MONTHLY RATE  
FOR EACH SERVICE:** A basic minimum service charge of \$15.94 per month and the following rate based on the actual consumption.

**\$0.10014 per KWH**

**COMMERCIAL / INDUSTRIAL / INSTITUTIONAL SERVICE**

**AVAILABILITY:** Available to all ordinary business, commercial, industrial, and institutional customers, including schools and hospitals, where electricity is consumed for lighting, cooking, space heating and single and three-phase motors. Customers requiring primary or secondary service beyond the normal single phase, 200 amp connection may be required to provide the necessary equipment and transformers, which may be situated on their property, at their own cost and the customer may be required to bear all maintenance and service costs related thereto throughout the life of the service, unless otherwise specifically agreed to by the City.

**MONTHLY RATE  
FOR EACH SERVICE:** A basic minimum service charge of \$17.24 per month and the following rate based on actual consumption,

**\$0.10716 per KWH for the first 200,000 KWH or less  
consumed in a two-month billing period**

**\$0.07952 per KWH for all usage above 200,000 KWH  
consumed in a two month billing period**

**“SCHEDULE C” cont’d**

**SEASONAL LOADS**

**AVAILABILITY:** Available for irrigation and drainage pumping and other repetitive seasonal loads taking service specifically agreed to by the City. The Customer will be required to provide all necessary service drop improvements including any step-down transformers at their direct cost unless otherwise specifically agreed to in writing by the City.

**MONTHLY RATE  
FOR EACH SERVICE:** A basic minimum service charge of \$16.50 per month (minimum period of service will be three months) and the following rate based on actual consumption.

**\$0.10716 per KWH**

**SERVICE CHARGES**

**C.1 Existing Service Connection and Reconnection Charges:**

The fee for making a standard new utility billing account application shall be \$30.00 (plus applicable taxes). This fee shall apply to all applications involving the following:

- i) the owner of real property wishes to establish a new electrical utility account in their name
- ii) the owner of real property wishes to have the electrical meter read
- iii) the owner of real property wishes to have the existing electrical service turned off or turned on
- iv) the owner of real property wishes a reconnection of a meter after disconnection for violation of the Terms and Conditions contained in this bylaw.

This existing service connection fee is designed to defray the costs involved with meter readings, account set-up and adjustments and billing preparation in addition to the normal cycle. They will therefore be charged for all activity to amend existing accounts including when the Customer is required to pay the charges applicable for a New Connection or Upgraded Service.



**“SCHEDULE C” cont’d**

**C.2 New Service Installations or Upgrading of Existing Service:**

Basic Overhead <i>Connection</i> - 200 amp service	\$ 250.00
or less (single phase)	+ \$3.00/amp over
	200 amp service

Basic Underground <i>Connection</i> - 200 amp service	\$ 750.00
or less (single phase)	+ \$3.00/amp over
	200 amp service

Three Phase - *Overhead/Underground* At Cost  
*New development, whether residential or commercial, single phase or three phase services, requiring transformers and related equipment, shall be at the sole cost of the developer.*

Dip Service (only at the discretion of the City)  
- installation at the service entrance  
- customer to supply all required materials and is responsible for all costs related to the installation. At Cost

At the discretion of the City, where a customer desires to take underground service from the City's overhead lines, such customers may, at their own expense, make an approved underground service connection to a pole designated by the City and supply all the necessary conduit cable and other material required to run up the pole to the service head, provided all work on the pole is supervised by the City's employees. City Crews will work in conjunction with the customer's contractor.

An exception shall be made when existing City services are to be placed underground, in which case the City shall decide the allocation of costs.

All new service installations or upgrading of existing service costs are payable in advance of the installation and are subject to applicable taxes.

**C.3 Temporary Service:**

Temporary service shall be made available upon completion of the property application and the payment to the City of \$100.00.

## **“SCHEDULE C” cont’d**

### **C.4 Meter Checking:**

All meters shall remain the property of the City and are subject to testing at regular intervals by the Electricity Meters Inspection Branch of the Canada Department of Consumer and Corporate Affairs, or certified meter inspection facility. That department is responsible for affixing the seals on the meters and no such seal shall be broken without specific assent the department.

If a customer doubts the accuracy of the meter serving his premises, he/she may request that it be tested. Such requests must be accompanied by a payment of the applicable charge as set out in the following schedule.

1. Meter removal charge and “in-house” inspection           \$ 50.00
2. Canada Department of Consumer and Corporate Affairs or a certified meter inspection facility, should it become necessary, shall be paid as determined by that Agency along with a \$50.00 administration charge.

If the meter fails to comply with the Electricity Meters Inspection Branch requirements and only if the meter is deemed to be overcharging, the City will refund charges made in accordance with the foregoing schedule.

The Inspection Branch will consider the appropriate adjustment applicable to the customer’s account and will notify the City of the amount to be remitted to the customer.

### **C.5 Estimation of Readings:**

The City may estimate energy consumption and maximum power demand from the best evidence available where a meter has not been installed or is found to be not registering or when the meter reader is unable to read the meter on his regular meter reading trip.

If the employees of the City are required to return to a residence to carry out their duties in the operation of the electrical utility, in accordance with Section B.1(f) of this bylaw, a service charge in the amount of \$50.00 will be levied to the property owner.



# MEMORANDUM

**DATE:** January 3, 2013  
**TO:** Roxanne Shepherd, Deputy Finance Officer  
**COPY:** Doug Allin, CAO  
**FROM:** Alex Love, Electric Utility Consultant  
**SUBJECT:** Electric Utility Rates 2013

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Roxanne,

As you are aware the FortisBC (FBC) general rate increase for 2013 has now been finalized and will be effective Jan 01, 2013. There are two components to the FBC 2013 rate change - a general rate increase of 4.2% and rate rebalancing for various customer classes. The cumulative impact of the general and rate rebalancing changes is that:

- FBC Residential rates are increasing by 6.6%,
- FBC Commercial rates are reducing by 4.7%, and
- FBC Wholesale rates (our costs) are increasing by 5.8%

## **Rate Adjustment:**

In the past Grand Forks has attempted to keep residential rates at or below FBC rates, and the commercial rates as close as possible to FBC. It is no longer possible to directly compare Grand Forks and FBC rates because;

1. In 2012 FBC implemented stepped residential rates while Grand Forks maintained a flat rate. The rate structures are not directly comparable however the Fortis residential revenue from the stepped rates is identical to the flat rate. Therefore since Grand Forks was at 98% of FBC the rate in the beginning of 2012, by implementing the same residential rate increase as FBC the Grand Forks residential rate will be maintained at 98% of the equivalent FBC rate.
2. Grand Forks commercial rates are based on energy only, whereas several of the FBC commercial rates include demand charges. While the commercial energy rates from Grand Forks electric are higher than FBC, it needs to be kept in mind that the Grand Forks commercial customers enjoy the benefit of not having the additional demand charge they would experience had they been a FBC customer.

Several rate options and associated utility revenue forecasts are analyzed in the attached Revenue forecast table. In keeping with Grand Forks policy of maintaining residential rates at a minimum of 98% of the equivalent FBC rate only residential rate changes of



# MEMORANDUM

6.6% were contemplated. A 4.5% rate change for commercial is recommended because this approximates the forecast change in utility operational costs from 2012 to 2013.

There should be no need for further rate adjustments throughout the 2013 calendar year as there are no further rate changes from FBC expected in 2013.

For the average residential customer this rate change will amount to \$11.80 per bi-monthly bill (\$1.97 on the basic charge, and \$9.83 on the energy charge).

## **Revenue and Expense Forecast:**

The electrical budget has not yet been finalized; however, since power purchase is about 75% of the utility operating costs we can estimate the financial performance over 2013. Please see attached Power Purchase forecast for 2013.

Power purchase costs are forecast at \$3,109,386 and with the revenue from rates forecast at \$4,138,581, this leaves revenue of \$1,029,195 (before other expenses) which is comparable to the last several years.

## **Lighting Rates:**

Up to now the electrical rates have not included a schedule for lighting. This has resulted in lighting rates not being adjusted for several years. We are due for a lighting rate adjustment and inclusion in the rate schedule. A detailed analysis of lighting costs is not required because a reasonable proxy for lighting rates can be obtained from the 2011 FBC rate schedule. Based on this our 2013 rates for lighting should be as follows;

### **Lighting:**

Customer Maintained Fixtures: \$0.16 / kWh

Utility Maintained Fixtures: \$10.25 / Month + \$0.16 / kWh

Table of Bi-Monthly Lighting Rates (2013):

Lamp Wattage	Monthly Use (kWh)	Customer Maintained	Utility Maintained
70	33	\$10.56	\$31.06
100	47	\$15.04	\$35.54
150	70	\$22.40	\$42.90
175	81	\$25.92	\$46.42
200	91	\$29.12	\$49.62
250	111	\$35.52	\$56.02
400	173	\$55.36	\$75.86

## **Recommendation**

Based on the foregoing I recommend that Grand Forks;



# MEMORANDUM

1. Implement a general rate increase of;
  - a) 6.6% to the residential electrical rates, and
  - b) 4.5% to the commercial electrical rates

To take effect for the January 2013 billing cycle. With this adjustment the Grand Forks residential rates will be approximately 98% of the FBC residential rates.

2. Update the lighting rate and include the lighting rate schedule above in the electrical rate schedule.

Best regards,

A handwritten signature in blue ink, appearing to read "Alex Love".

Alex Love

Electric Utility Consultant



# MEMORANDUM

## Power Purchase Forecast – 2013

Includes Jan 01, 2013 5.8% rate increase

Year	2013
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		Data					
Month	Act/ Fcst	FBC Basic (\$)	FBC Energy (\$)	FBC Wires (\$)	FBC Pwr Sup (\$)	FBC Interim Rate (\$)	FBC Invoice
1	F	\$6,900	\$209,762	\$64,300	\$34,456	\$0	\$315,417
2	F	\$6,900	\$180,058	\$62,642	\$33,567	\$0	\$283,167
3	F	\$6,900	\$170,285	\$56,695	\$30,363	\$0	\$264,243
4	F	\$6,900	\$145,328	\$56,695	\$26,199	\$0	\$235,121
5	F	\$6,900	\$135,477	\$56,695	\$24,451	\$0	\$223,524
6	F	\$6,900	\$130,450	\$56,695	\$25,807	\$0	\$219,852
7	F	\$6,900	\$146,272	\$56,695	\$29,980	\$0	\$239,846
8	F	\$6,900	\$150,737	\$56,695	\$29,997	\$0	\$244,329
9	F	\$6,900	\$135,239	\$56,695	\$29,479	\$0	\$228,313
10	F	\$6,900	\$153,060	\$56,695	\$27,799	\$0	\$244,453
11	F	\$6,900	\$178,935	\$65,525	\$35,112	\$0	\$286,473
12	F	\$6,900	\$213,659	\$67,773	\$36,317	\$0	\$324,648
<b>Grand Total</b>		<b>\$82,800</b>	<b>\$1,949,262</b>	<b>\$713,799</b>	<b>\$363,525</b>	<b>\$0</b>	<b>\$3,109,386</b>

## Revenue Forecast – 2013

2013 Res (%)		6.60%	6.60%	6.60%	6.60%
2013 Comm (%)		0.00%	4.50%	5.80%	6.60%
	<b>2012 (F)</b>	<b>2013 (F)</b>	<b>2013 (F)</b>	<b>2013 (F)</b>	<b>2013 (F)</b>
Res Rev	\$2,019,922	\$2,153,237	\$2,153,237	\$2,153,237	\$2,153,237
Com Rev	\$1,899,851	\$1,899,851	\$1,985,344	\$2,010,042	\$2,025,241
<b>Tot Rev</b>	<b>\$3,919,773</b>	<b>\$4,053,088</b>	<b>\$4,138,581</b>	<b>\$4,163,279</b>	<b>\$4,178,478</b>

## THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

**DATE** : January 14, 2013

**TOPIC** : Bylaw 1945 – Residential Garbage Collection Rates and Regulations Amendment Bylaw

**PROPOSAL** : First, Second and Third Readings

**PROPOSED BY** : Manager of Environmental & Building Construction Services

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### SUMMARY:

In December 2012 a request has been made by Parkside Villa to opt out of the green bin program, due to the fact that they are in an existing 5 year contract with Alpine Disposal for their large bin garbage collection. The contract will expire in 2015 at which time they will then be required to comply with the City's Residential Garbage Collection Regulation.

The Parkside Villa is a provincially funded low income housing provider and due to the fact that they have an existing contract for garbage collection they have no means of funding the additional charges levied by the City's Residential Garbage Collection Regulation. This housing complex will fall under the amended "Waiver of Service" for Residential Garbage Collection Regulation Bylaw No. 1945 if approved by council.

The Community Charter gives municipalities the authority to operate garbage collection services, and implement rates, terms and conditions under which the service will be provided and supplied to all users and to amend the "Waiver of Service", terms and conditions, by bylaw. Bylaw No. 1945 proposes to amend a Waiver of Service to the users of the city's residential garbage collection service. Bylaw 1945 is now presented for the first three readings.

### STAFF RECOMMENDATIONS:

Council gives first, second and third reading to Bylaw No. 1945.

### LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The Community Charter covers the requirements for this Bylaw.

  
\_\_\_\_\_  
Department Head or CAO  
\_\_\_\_\_  
Reviewed by Chief Administrative Officer

# THE CORPORATION OF THE CITY OF GRAND FORKS

## BYLAW NO. 1945

### A Bylaw to amend the City of Grand Forks Residential Garbage Collection Regulation Bylaw No. 1798, 2006 & 1937 2012

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**WHEREAS** Council may, by bylaw, amend the provisions of a Garbage Regulations and Rates Bylaw pursuant to the provisions of the Community Charter;

**AND WHEREAS Council** of the Corporation of the City of Grand Forks believes it is in the public interest to amend the Garbage Regulations and Rates Bylaw;

**NOW THEREFORE** Council of the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS**, as follows:

1. This Bylaw may be cited for all purposes as “**Garbage Regulations and Rates Amendment Bylaw No. 1945, 2013**”.
2. That Section 3 “Definitions” be amended by amending the definition of “Waiver of Service” to read as follows:

“Waiver of Service” would include – Rowhouses

- Townhouses
- Gated Communities
- Manufactured Home Parks

That can provide proof that they have existing garbage contracts in place prior to the date that Bylaw 1937, a bylaw to amend the City of Grand Forks Garbage Collection Regulation Bylaw No.1798, 2006 was adopted.

Upon expiration of any existing Garbage Collection contract, as mentioned above, the Garbage Regulations and Rates Amended Bylaw No. 1937, 2012, will come into effect for those properties.

- 2.1 Every owner of a Residential Dwelling Premise within the collection area shall use the Garbage, Yard Waste and Mandatory Residential Recycling Materials collection systems established by the City of Grand Forks pursuant to this bylaw and shall pay the rates and fees set out in Schedule “A” to this bylaw, except those who have been granted a “waiver of service” by Management Staff.



3. That Section 15 be amended to read as follows:  
Property owners shall be responsible for all rates for garbage services for properties owned by them with the exception to those properties with existing garbage contracts in place as described in the Waiver of Service as per Section 3 of the definitions section of the Bylaw.
4. This bylaw shall come into force and effect upon adoption.

Read a **FIRST** time this \_\_\_\_ day of January, 2013.

Read a **SECOND** time this \_\_\_\_ day of January, 2013

Read a **THIRD** time this \_\_\_\_ day of January, 2013

**FINALLY ADOPTED** this. \_\_\_\_ day of \_\_\_\_\_, 2013

\_\_\_\_\_  
Mayor Brian Taylor

\_\_\_\_\_  
Corporate Officer – Diane Heinrich

## **C E R T I F I C A T E**

I hereby certify the foregoing to be a true copy of Bylaw No. 1937 as passed by the Municipal Council of the City of Grand Forks on the 4th day of September, 2012.

\_\_\_\_\_  
Corporate Officer of the Municipal Council of the  
City of Grand Forks

**“Appendix 1”**

**Schedule A**

**SCHEDULE OF RATES AND CHARGES**

Residential Garbage Collection Service	\$10.00 per month (\$20.00 bi-monthly) Per residential dwelling unit as defined in this bylaw
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Residential Garbage Collection Service includes:

- Maximum of one (1) container or bag every second week of garbage as defined in this bylaw.
- Green Bin provided by the City, with food waste recycling material will be collected every week.
- Yard waste collection will be collected 9 times per year

“Tag-A-Bag” tags for bags of garbage in excess Of the one-bag limit every two weeks	6 tags for \$18.00
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