

**THE CORPORATION OF THE CITY OF GRAND FORKS
AGENDA – REGULAR MEETING**

**Monday July 22nd – 7:00 p.m.
Council Chambers City Hall**

	<u>ITEM</u>	<u>SUBJECT MATTER</u>	<u>RECOMMENDATION</u>
1.	<u>CALL TO ORDER</u>	7:00 p.m. Call to Order	Call Meeting to Order at 7:00 p.m.
2	<u>REGULAR MEETING AGENDA</u>	July 22 nd , 2013 Agenda	Adopt Agenda
3	<u>MINUTES</u> - June 24 th , 2013 - July 8 th , 2013	Regular Meeting Minutes Special Meeting	Adopt Minutes Adopt Minutes
4.	<u>REGISTERED PETITIONS AND DELEGATIONS</u> None		
5.	<u>UNFINISHED BUSINESS:</u>		
6.	<u>REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)</u> a) Corporate Officer's Report	Members of Council may ask questions, seek clarification and report on issues	Issues seeking information on operations be referred to the Chief Administrative Officer prior to the meeting.
7.	<u>REPORT FROM THE COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY</u> a) Corporate Officer's Report	The City's Representative to the Regional District of Kootenay Boundary will report to Council on actions of the RDKB.	Receive the Report. Please find attached, the May 23 rd Regional District of Kootenay Boundary Meeting Minutes.
8.	<u>RECOMMENDATIONS FROM STAFF FOR DECISIONS:</u> a) Chief Administrative Officer – Brand Management Plan	Council's consideration to adopt the Brand Management Plan as presented	Council receives the Staff report regarding the proposed Grand Forks Marketing Overview Brand Management Plan as referred by the Committee of the Whole at the July 22 nd , 2013, COTW meetings, and determines to adopt the Brand Management Plan as presented.

b) Development & Engineering – Request for Amendment to the City of Grand Forks Zoning Bylaw No. 1606, 1999	Staff introduction to the proposed amendment to the Grand Forks Zoning Bylaw	Council receives the information regarding the proposed amendment to the Grand Forks Zoning Bylaw and further directs Staff to prepare a Zoning Amendment Bylaw for their consideration.
c) Development & Engineering – Application for Site Exemption	The City is in receipt of an application from Neil Gillespie for a site specific exemption for property located at 910-63 rd Avenue to reduce the 100ft setback from the Kettle River to 60 ft, to construct a 720 square foot garage	Council receives the Staff report and approves the site specific exemption application to reduce the 100 foot setback from the Kettle River to 60 feet to construct a 720 square foot garage behind the existing principal building as submitted by the property owner, Neil Gillespie, for property legally described as Lot A, DL 382, SDYD, Plan KAP45954 located at 910-63 rd Avenue, subject to compliance with City Bylaws and in substantial compliance with the plans presented with the application.
d) Development & Engineering – Bellamy Development Variance Permit	The City is in receipt of a Development Variance Permit application requesting to construct an 800 sq.ft. garage and storage building in front of the principal building, as submitted by David & Hyacinth Bellamy, property owner, located at 6369 – 12 th Street.	Council receives the Staff report and approves the development variance permit to construct an 800 square foot garage/storage building in front of the principle building as submitted by the property owners, David & Hyacinth Bellamy, located at 6369 – 12 th Street legally described as N ½ of Lot 2, Block A, DL 382, SDYD, Plan 123, subject to compliance with City Bylaws and in substantial compliance with the plans presented.

9. **REQUESTS ARISING FROM CORRESPONDENCE:**
None

10. **INFORMATION ITEMS**

- Summary of Informational Items	Information Items 10(a) to 10(k)	Receive the items and direct staff to act upon as recommended
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11. **BYLAWS**

a) Chief Financial Officer –Bylaw 1971, Amendment of the City of Grand Forks Bylaw No. 1955 to establish and impose a flat tax on Northwest 79 th Avenue Road and Electrical Local Area Service	At the June 24 th , 2013, Regular Meeting, Council gave first three readings to Bylaw No. 1971.	Council considers giving final reading to Bylaw No. 1971, a Bylaw to amend the City of Grand Forks Bylaw No. 1955, to establish and impose a Flat Tax on Northwest 79 th Avenue Road and Electrical Local Area Service
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b) Corporate Officer – Repealing Bylaws No. 1979, 1980, 1981, 1982, 1983, 1985 & 1986 intending to repeal redundant bylaws	Presentation of seven Repealing Bylaws that intend to repeal redundant bylaws which are being replaced with updated bylaws as presented within the same meeting	<p>Staff recommends Council gives final reading to:</p> <ul style="list-style-type: none"> a. Bylaw No. 1979, a bylaw to repeal Bylaw No. 1004, “the City of Grand Forks Traffic Regulations Bylaw, No.1004, 1977”, and all amendments thereto. b. Bylaw No. 1980, a bylaw to repeal Bylaw No. 1378, “The City of Grand Forks Municipal Ticket Information Bylaw No. 1378, 1993”, and all amendments thereto c. Bylaw No. 1981, a bylaw to repeal Bylaw No. 1355, “The City of Grand Forks Park Access Bylaw No. 1355, 1992”, and all amendments thereto d. Bylaw No. 1982, a bylaw to repeal Bylaw No. 1680, “The City of Grand Forks Unsightly Premises Bylaw No. 1680, 2001”, and all amendments thereto e. Bylaw No. 1983, a bylaw to repeal Bylaw No. 1681, “The City of Grand Forks Noise Control Bylaw No. 1681, 2001”, and all amendments thereto f. Bylaw No. 1985, a bylaw to repeal Bylaw No. 999, “The City of Grand Forks Minimum Maintenance Standards Bylaw No. 1999, 1976”. g. Bylaw No. 1986, a bylaw to repeal Bylaw No. 1320, “The City of Grand Forks Fire and Life Safety Bylaw” and all amendments thereto
c) Manager of Building Inspection & Bylaw Services - Bylaw No. 1956 – New Traffic Regulations Bylaw	On June 24 th , Council gave three readings to the Traffic Regulations Bylaw No. 1956.	Council considers giving final reading to Bylaw No. 1956, “Traffic Regulation Bylaw No. 1956, 2013”
d) Manager of Building Inspection & Bylaw Services - Bylaw No. 1957 – New Municipal Ticketing Information Bylaw	On June 24 th , Council gave three readings to the Municipal Ticketing Information Bylaw No. 1957.	Council considers giving final reading to Bylaw No. 1957, “City of Grand Forks Municipal Ticketing Information Bylaw”
e) Manager of Building Inspection & Bylaw Services - Bylaw No. 1959 – New Park Access Bylaw	On June 24 th , Council gave three readings to the Park Access Bylaw No. 1959.	Council considers giving final reading to Bylaw No. 1959, “City of Grand Forks Park Access Bylaw No. 1959, 2013”

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| f) Manager of Building Inspection & Bylaw Services - Bylaw No. 1962 – New Unsightly Premises Bylaw | On July 8 th , Council gave three readings to the Unsightly Premises Bylaw No. 1962 | Council considers giving final reading to Bylaw No. 1962, “City of Grand Forks Unsightly Premises Bylaw” |
| g) Manager of Building Inspection & Bylaw Services - Bylaw No. 1963 – New Noise Control Bylaw | On June 24 th , Council gave three readings to the Noise Control Bylaw No. 1963 | Council considers giving final reading to Bylaw No. 1963, “Grand Forks Noise Control Bylaw” |
| h) Manager of Building Inspection & Bylaw Services - Bylaw No. 1965 – New Fire & Life Safety Bylaw | On June 24 th , Council gave three readings to the Fire & Life Safety Bylaw No. 1965 | Council considers giving final reading to Bylaw No. 1965, “City of Grand Forks Fire & Life Safety Bylaw” |

12. **LATE ITEMS**

13. **QUESTIONS FROM THE PUBLIC AND THE MEDIA**

14. **ADJOURNMENT**

THE CORPORATION OF THE CITY OF GRAND FORKS

REGULAR MEETING OF COUNCIL
MONDAY, JUNE 24TH, 2013

PRESENT: MAYOR BRIAN TAYLOR
COUNCILLOR NEIL KROG
COUNCILLOR PATRICK O'DOHERTY
COUNCILLOR MICHAEL WIRISCHAGIN
COUNCILLOR CHER WYERS

CHIEF ADMINISTRATIVE OFFICER	D. Allin
MANAGER OF BUILDING AND	W. Kopan
ENVIRONMENTAL SERVICES	
CHIEF FINANCIAL OFFICER	R. Shepherd
DEPUTY CORPORATE SECRETARY	S. Winton

GALLERY

CALL TO ORDER:

The Mayor called the Meeting to order at 7:01 p.m.

ANNUAL REPORT:

The Mayor brought forward the 2012 Annual Report for consideration, and submissions and questions from the public.

Mr. Nigel James: He spoke with regard to the Council liaisons, Letters from the Mayor and Chief Administration Officer, the Corporate Strategic Plan and the Deer Issue in the 2012 Annual Report.

MOTION: O'DOHERTY / WIRISCHAGIN

RESOLVED THAT THE 2012 ANNUAL REPORT, AS PRESENTED AT THIS MEETING, BE RECEIVED.

CARRIED.

ADOPTION OF AGENDA:

Amendments to the Agenda:

Bylaws (a) – (h) The Mayor advised that Staff has included a Request for Council Decision to repeal Bylaws 1979 through to 1986 – Bylaws Intending to Repeal (rescind) redundant Bylaws.

The Mayor further advised that under Late Items Oscar Hersig has requested to speak to Council regarding Lawn Bowling.

MOTION: O'DOHERTY / KROG

RESOLVED THAT THE JUNE 24TH, 2013, REGULAR MEETING AGENDA BE ADOPTED AS AMENDED.

CARRIED.

MINUTES:

MOTION: KROG / WYERS

RESOLVED THAT THE MINUTES OF THE REGULAR MEETING OF COUNCIL HELD ON MONDAY JUNE 10TH, 2013, BE ADOPTED AS CIRCULATED.

CARRIED.

MINUTES:

MOTION: O'DOHERTY / WIRISCHAGIN

RESOLVED THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF COUNCIL HELD ON MONDAY, JUNE 10TH, 2013, BE ADOPTED AS CIRCULATED.

CARRIED.

DELEGATION:

None

UNFINISHED BUSINESS

None

REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)

Councillor Krog:

Councillor Krog had nothing to report

Councillor Wyers:

Councillor Wyers reported on the following items:

- She reported on her attendance at the Volunteer Appreciation reception on June 12th at the Grand Forks and District Public Library in honor of Gladys Floyd who received recognition for her 50 years of service.
 - She reported on her attendance at the June 17th meeting of The Concerned Citizens for the Gilpin Grasslands and advised that Councillor Kendel was also in attendance as well as the ATV club.
 - She reported on her attendance on June 18th at the Kootenay Energy Diet at Perley School.
 - She reported on her participation in the City Strategic Plan review on June 19th.
 - She reported on her attendance at the June 19th Boundary Dog Sled monthly meeting.
 - She reported on her attendance at the Regular monthly meeting of the Grand Forks and District Public Library board.
 - She reported that she accepted an invitation from Venture Grand Forks to tour the Flour Mill on June 20th, which will also serve as a Visitor Center and RV stop.
 - Grand Forks Citizens on Patrol have five new members and will be participating in the Canada Day Parade.
 - Councillor Wyers report is attached
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Councillor O'Doherty:

Councillor O'Doherty reported on the following items:

- He reported on his attendance at the Council Strategic Plan review session on June 19th.
 - He reported on his visit to the Boundary Museum.
 - He advised that on Saturday June 22nd he attended the 2013 Grand Forks Secondary School's Graduation Ceremony and gave out the City of Grand Forks scholarships.
 - He advised that Music in the Park begins on July 3rd at 7pm in either Gyro or City Park.
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Councillor Wirischagin:

Councillor Wirischagin advised that he had nothing to report.

Mayor Taylor:

The Mayor reported on the following items:

- The Mayor spoke with regard to concerns from citizens around Seniors Housing and he is hoping to work with seniors groups and the Legion to discuss the issues.
- He spoke with regard to youth engagement and involvement with voting.

- He spoke with regard to weed control and the problem with Hoary Alyssum and would like a representative from Council to sit on the Boundary Invasive Species committee.

The Chief Administrative Officer advised that the Manager of Operations is currently preparing a report for Council in conjunction with Barb Stewart from the Boundary Invasive Species Society.

MOTION: O'DOHERTY / KROG

RESOLVED THAT ALL REPORTS OF MEMBERS OF COUNCIL GIVEN VERBALLY AT THIS MEETING, BE RECEIVED.

CARRIED.

REPORT FROM THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY (VERBAL)

The Mayor reported on the following items:

- The Mayor reported that there is a Regional District of Kootenay Boundary's meeting on Thursday June 27th. He spoke with regard to the East Kootenays and the many issues that they are dealing with.
- The Mayor spoke with regard to the need for increased institutional waste management.

MOTION: WIRISCHAGIN / KROG

RESOLVED THAT THE MAYOR'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING, BE RECEIVED.

CARRIED.

RECOMMENDATIONS FROM STAFF FOR DECISIONS:

- a) Corporate Officer's Report – Volunteer Appreciation Evening for 2012

This year's Volunteer Appreciation Evening is scheduled for Thursday, October 24th, 2013 at Gallery 2. Council provides notice to the public – calling for nominations from the public for exceptional volunteer service in the City of Grand Forks in accordance with Council Policy #204. Completed nominations must be submitted to City Hall prior to Friday, August 29th, 2013. The venue for this event will be at Gallery 2 in the Heritage Court House building.

MOTION: WIRISCHAGIN / O'DOHERTY

RESOLVED THAT COUNCIL RECEIVES THE CORPORATE OFFICER'S REPORT, DATED JUNE 11th, 2013, REGARDING THE CALL FOR NOMINATIONS FOR THE 2013 VOLUNTEER APPRECIATION EVENING, AND FURTHER PROVIDES NOTICE TO THE PUBLIC CALLING

FOR NOMINATIONS FROM THE PUBLIC FOR EXCEPTIONAL VOLUNTEER SERVICES IN THE CITY OF GRAND FORKS IN ACCORDANCE WITH COUNCIL POLICY #204.

CARRIED.

b) Royal Canadian Legion Branch #59

Request for approval – for the Royal Canadian Legion to add a New Outdoor Patio. The Royal Canadian Legion has submitted an application to the Liquor Control and Licensing Branch for a permanent change to their Liquor License for the premises located at 7353 – 6th Street, as outlined in the application, and further adopts the following resolution to be sent to the Liquor Control and Licensing Branch in order for the application to be finalized.

MOTION: O'DOHERTY / WYERS

RESOLVED THAT COUNCIL RECEIVES THE MANAGER OF TECHNICAL SERVICES REPORT, DATED JUNE 6, 2013 WITH REGARD TO THE ROYAL CANADIAN LEGION, BRANCH #59 APPLICATION TO THE LIQUOR CONTROL AND LICENSING BRANCH FOR A PERMANENT CHANGE TO THEIR LIQUOR LICENCE FOR THE PREMISES LOCATED AT 7353 6TH STREET, AS OUTLINED IN THE APPLICATION, AND FURTHER ADOPTS THE FOLLOWING RESOLUTION TO BE SENT TO THE LIQUOR CONTROL AND LICENSING BRANCH:

"WHERE AS THE ROYAL CANADIAN LEGION HOLDS A VALID LIQUOR LICENSE FOR THE ORGANIZATION, LOCATED AT 7353 – 6TH STREET, PERMITTING THE SALE OF LIQUOR;"

"AND WHEREAS THE ROYAL CANADIAN LEGION HAS APPLIED TO THE LIQUOR CONTROL AND LICENSING BRANCH TO PERMANENTLY AMEND THEIR PERMIT TO INCLUDE A 3,200 SQUARE FOOT FENCED OUTDOOR AREA FOR THE SEATING CAPACITY OF NO MORE THAN 185 SEATS;"

"AND WHEREAS THE CITY OF GRAND FORKS HAS NOTIFIED THE SURROUNDING PROPERTY OWNERS BY WRITTEN CORRESPONDENCE, OF THE ROYAL CANADIAN LEGION'S APPLICATION TO CHANGE THEIR PERMANENT LIQUOR LICENSE TO INCLUDE A 3,200 SQUARE FOOT FENCED OUTDOOR PATIO AREA TO ACCOMMODATE A TOTAL OF 185 SEATS FOR THEIR PATRONS AND THAT SAID PROPERTY OWNERS WERE INVITED TO HEARD BY COUNCIL AND TO ADDRESS ANY CONCERNS OR COMMENTS AT THE REGULAR MEETING OF COUNCIL ON JUNE 24TH, 2013;"

"BE IT RESOLVED THAT COUNCIL ADVISES THE LIQUOR CONTROL AND LICENSING BRANCH THAT (AFTER HEARING FROM ANY MEMBERS OF THE PUBLIC) DETERMINES THAT ANY NEGATIVE IMPACT AND POTENTIAL FOR NOISE TO THE SURROUNDING BUSINESSES WOULD BE CONSIDERED STANDARD FOR THIS AREA OF THE CITY AND THAT THE APPLICATION MADE BY THE ROYAL CANADIAN LEGION BE APPROVED AS APPLIED FOR.

CARRIED.

c) Chief Financial Officer - Request for approval to write off uncollectible taxes for folio 210-71382.61, Mobile Home Registration #34383, #6 6491 Highway 3 East, Mayflower Mobile Home Park (Folio 210-01382.000)

Councillor Wirischagin requested some clarification around this. The Chief Financial Officer advised that the Mobile home is no longer on the lot, and there is no way to locate the property owner. The amount owing is approximately \$500.00. The Chief Administrative officer advised this is not common.

MOTION: O'DOHERTY / WIRISCHAGIN

RESOLVED THAT THAT THE MINISTER OF COMMUNITY, SPORT AND CULTURAL DEVELOPMENT BE REQUESTED TO ISSUE AN ORDER PURSUANT TO SECTION 315.3 OF THE LOCAL GOVERNMENT ACT, TO PROVIDE AUTHORITY TO THE COUNCIL OF THE CITY OF GRAND FORKS FOR THE WRITE-OFF OF PROPERTY TAXES RECEIVABLE FOR THE PROPERTY FOLIO 210-71382.061 WHICH IS DEEMED UNCOLLECTABLE.

CARRIED.

REQUESTS ARISING FROM CORRESPONDENCE:

None

INFORMATION ITEMS:

MOTION: WYERS / KROG

RESOLVED THAT INFORMATION ITEMS NUMBERED 11(a) TO 11(n) BE RECEIVED AND ACTED UPON AS RECOMMENDED AND/OR AS AMENDED.

CARRIED.

- a) Park in the Park - Invitation to Mayor Taylor and City regarding judging the cars in the "Show'n Shine" event and purchase of the trophy for \$100 on Sunday August 18th, 2013.

The Chief Administrative Officer advised this is not Grant in Aid request but an opportunity for Council to recognize the event.

Council spoke with regard to the event as a promotional opportunity to show case the new logo and trophy. Councillor Krog advised that would like to take the lead on this project to design a trophy to donate.

MOTION: O'DOHERTY / KROG

RESOLVED THAT COUNCIL RESOLVE TO APPOINT A REPRESENTATIVE (sarah, did council appoint anyone?) FROM COUNCIL TO ATTEND AND JUDGE CARS AT THE SHOW'N SHINE EVENT AND FURTHER THAT THE CITY PROVIDE \$100 TOWARDS DESIGNING A TROPHY FOR THE EVENT.

CARRIED.

- b) Canada Day Parade Committee – Request for Council to participate in the Canada Day Parade on July 1st at 9:30 am at the Grand Forks Recreation Centre
Recommend to receive for discussion.

Councillor O'Doherty and Mayor Taylor advised they will participate in the parade and further that the Mayor will speak to "Youth in the Community" which is this year's theme for Canada Day.

- c) Canada Day Concert – Request to obtain a Special Occasion Liquor License in order To operate the Beer Garden at Grand Forks City Park on June 29th, 2013 from 6pm-11pm to be operated by the Border Bruins.

MOTION: O'DOHERTY / WIRISCHAGIN

RESOLVED THAT COUNCIL APPROVE THE ISSUING OF A SPECIAL OCCASION LIQUOR LICENSE TO THE BORDER BRUINS FOR A BEER GARDEN ON JUNE 29TH, 2013 FROM 6PM TO 11PM FOR CANADA DAY AT CITY PARK, SUBJECT TO THE BORDER BRUINS OBTAINING 3RD PARTY LIABILITY INSURANCE, NAMING THE CITY OF GRAND FORKS AS AN ADDITIONAL INSURED ON THAT POLICY FOR THE EVENT, ALL LIQUOR PROVIDERS TO HOLD A SERVING IT RIGHT CERTIFICATE AND ICBC DRINKING AND DRIVING WARNING POSTERS BE DISPLAYED.

CARRIED.

- d) Manager of Development and Engineering – Memorandum regarding the Slag Pile Status. **Recommend to receive for information.**
- e) Manager of Development and Engineering – Memorandum regarding the 2013 Dike Inspection Report. **Recommend to receive for information.**
- f) Manager of Development and Engineering - Report regarding the Wildlife Aware Program. **Recommend to receive for information.**

MOTION: WYERS / WIRISCHAGIN

RESOLVED THAT THE WILDLIFE AWARE PROGRAM BE TABLED UNTIL THE JULY 22ND COMMITTEE OF THE WHOLE MEETING.

CARRIED.

- g) Chief Financial Officer – Statement of Financial Information.

MOTION: KROG / WIRISCHAGIN

RESOLVED THAT COUNCIL RECEIVE THE CHIEF FINANCIAL OFFICER'S REPORT AND THAT COUNCIL FURTHER APPROVES THE STATEMENTS AND SCHEDULES INCLUDED IN THE STATEMENT OF FINANCIAL INFORMATION FOR THE CITY OF GRAND FORKS AS AT DECEMBER 31ST, 2012, AS ATTACHED.

CARRIED.

- h) Manager of Operations – Non- Budgeted expenditure of Airport Beacon Site back-up Batteries at a cost of \$9,674.

Councillor Wyers spoke with regard to the replacement of the batteries and further to the Regional District of Kootenay Boundary's involvement with this.

MOTION: WYERS / O'DOHERTY

RESOLVED THAT COUNCIL AMEND THE 2013 BUDGET TO INCLUDE \$9,674.00 IN ORDER TO PURCHASE THE AIRPORT BEACON SITE BACK-UP BATTERIES.

CARRIED.

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- i) Manager of Operations – Non - Budgeted expenditure for the purchase of a sewage pump at the Boundary Lift Station at the cost of \$8,200 plus freight.

Councillor Wirischagin spoke with regard to the budget amendments. The Chief Administrative Officer advised that the amendments would be discussed again in the fall and at this time the information provided is to inform Council of the unforeseen need to purchase these items. Staff will provide a report at the end of the year detailing the expenditures and where they fit in the budget.

MOTION: WYERS / O'DOHERTY

RESOLVED THAT COUNCIL AMEND THE 2013 BUDGET TO INCLUDE \$8,200 PLUS FREIGHT IN ORDER TO PURCHASE A SEWAGE PUMP AT THE BOUNDARY LIFT STATION.

CARRIED.

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- j) Manager of Operations – Non - Budgeted expenditure for the purchase of a water pump at Well #3 in the amount of \$14,955.

MOTION: O'DOHERTY / KROG

RESOLVED THAT COUNCIL AMEND THE 2013 BUDGET TO INCLUDE \$14,955 IN ORDER TO PURCHASE A NEW WATER PUMP FOR WELL#3

CARRIED.

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- k) District of Logan Lake – request to share information regarding urban deer management and the City's initiatives in this regard; specifically around conducting a deer count. **Recommend to refer correspondence to the Deer Committee for feed back to staff for response to the District of Logan Lake regarding the deer count.**
- l) Grand Forks and District Fall Fair Society - Invitation to Mayor Taylor and Council to attend the opening ceremonies on Saturday August 24th, 2013 at 12pm on the Main Stage at Dick Bartlett Park. **Recommend that Council advise staff if intending to participate in the Grand Forks and District Fall Fair opening ceremonies.** Mayor Taylor will be there as well as Councillor O'Doherty
- m) Boundary Country Regional Chamber of Commerce - Report of Activities from January to June 2013. **Receive for information.**
- n) UBCM - Call for Nominations for UBCM Executive. **Receive for information.**

BYLAWS:

a) Manager of Environmental & Building Services - Bylaw No. 1979 – a Bylaw to repeal Bylaw No. 1004 - Traffic Regulations - and all amendments thereto.

MOTION: WIRISCHAGIN / O'DOHERTY

RESOLVED THAT COUNCIL GIVES FIRST, SECOND AND THIRD READING TO BYLAW NO. 1979, A BYLAW TO REPEAL BYLAW NO. 1004 – TRAFFIC REGULATIONS - AND ALL AMENDMENTS THERETO.

CARRIED.

b) Manager of Environmental & Building Services - Bylaw No.1980, a Bylaw to repeal Bylaw No. 1378 - Municipal Ticket Information and all amendments thereto.

MOTION: WYERS / O'DOHERTY

RESOLVED THAT COUNCIL GIVES FIRST, SECOND AND THIRD READING TO BYLAW NO. 1980, A BYLAW TO REPEAL BYLAW NO. 1378 – MUNICIPAL TICKET INFORMATION - AND ALL AMENDMENTS THERETO.

CARRIED.

c) Manager of Environmental & Building Services - Bylaw No. 1981, A Bylaw to repeal Bylaw No. 1355 - Park Access Bylaw - and all amendments thereto.

MOTION: O'DOHERTY / KROG

RESOLVED THAT COUNCIL GIVES FIRST, SECOND AND THIRD READING TO BYLAW NO. 1981, A BYLAW TO REPEAL BYLAW NO. 1355 – PARK ACCESS - AND ALL AMENDMENTS THERETO.

CARRIED.

d) Manager of Environmental & Building Services – Bylaw No. 1982, A Bylaw to repeal Bylaw No. 1680 - Unsightly Premises - and all amendments thereto.

MOTION: O'DOHERTY / WIRISCHAGIN

RESOLVED THAT COUNCIL GIVES FIRST, SECOND AND THIRD READING TO BYLAW NO. 1982, A BYLAW TO REPEAL BYLAW NO. 1680 – UNSIGHTLY PREMISES - AND ALL AMENDMENTS THERETO.

CARRIED.

e) Manager of Environmental & Building Services – Bylaw No. 1983, A Bylaw to repeal Bylaw No. 1681 – Noise Control – and all amendments thereto.

MOTION: O'DOHERTY / WYERS

RESOLVED THAT COUNCIL GIVES FIRST, SECOND AND THIRD READING TO BYLAW NO. 1983, A BYLAW TO REPEAL BYLAW NO. 1681 – NOISE CONTROL - AND ALL AMENDMENTS THERETO.

CARRIED.

f) Manager of Environmental & Building Services - Bylaw No. 1984, a Bylaw to repeal Bylaw No. 1737 – Building and Plumbing - and all amendments thereto.

MOTION: WIRISCHAGIN / O'ODHERTY

RESOLVED THAT COUNCIL GIVES FIRST, SECOND AND THIRD READING TO BYLAW NO. 1984, A BYLAW TO REPEAL BYLAW NO. 1737 – BUILDING AND PLUMBING - AND ALL AMENDMENTS THERETO.

CARRIED.

g) Manager of Environmental & Building Services - Bylaw No. 1985 – A bylaw to repeal Bylaw No. 999 - Minimum Maintenance Standards – and all amendments thereto.

MOTION: O'DOHERTY / KROG

RESOLVED THAT COUNCIL GIVES FIRST, SECOND AND THIRD READING TO BYLAW NO. 1985, A BYLAW TO REPEAL BYLAW NO. 999 – MINIMUM MAINTENANCE STANDARDS - AND ALL AMENDMENTS THERETO.

CARRIED.

h) Manager of Environmental & Building Services – Bylaw No. 1986 – A Bylaw to repeal Bylaw No. 1320 – Fire and Life Safety – and all amendments thereto.

MOTION: O'DOHERTY / KROG

RESOLVED THAT COUNCIL GIVES FIRST, SECOND AND THIRD READING TO BYLAW NO. 1986, A BYLAW TO REPEAL BYLAW NO.1320 – FIRE AND LIFE SAFETY - AND ALL AMENDMENTS THERETO.

CARRIED.

i) Manager of Environmental & Building Services - Traffic Regulations
Bylaw No. 1956

To introduce a new Traffic Regulations Bylaw

MOTION: WIRISCHAGIN / WYERS

RESOLVED THAT COUNCIL GIVE THE NEW TRAFFIC REGULATIONS BYLAW NO. 1956, FIRST, SECOND AND THIRD READING.

CARRIED.

j) Manager of Environmental & Building Services - Municipal Ticketing Bylaw No. 1957
To introduce a new Municipal Ticketing Information Bylaw

MOTION: O'DOHERTY / KROG

RESOLVED THAT COUNCIL GIVE THE NEW MUNICIPAL TICKETING INFORMATION BYLAW NO. 1957, FIRST, SECOND AND THIRD READING.

CARRIED.

k) Manager of Environmental & Building Services - Park Access Bylaw No. 1959

A Bylaw to introduce a new Park Access Bylaw

MOTION: KROG / WIRISCHAGIN

RESOLVED THAT COUNCIL DETERMINES THAT SECTION 22, PERTAINING TO THE SUMMARY OF CONVICTION, IN THE NEW PARK ACCESS BYLAW NO. 1959 BE REMOVED AND FURTHER THAT THE NEW PARK ACCESS BYLAW NO. 1959 BE GIVEN THE FIRST, SECOND AND THIRD READING.

CARRIED.

l) Manager of Environmental & Building Services - Noise Control Bylaw No. 1963
To adopt a new Noise Control Bylaw

MOTION: O'DOHERTY / WIRISCHAGIN

RESOLVED THAT COUNCIL GIVE BYLAW NO. 1963, THE NOISE CONTROL BYLAW THE FIRST, SECOND AND THIRD READING.

CARRIED.

m) Manager of Environmental & Building Services - Building and Plumbing Bylaw No. 1964

To adopt a new Building and Plumbing Bylaw

MOTION: O'DOHERTY / WYERS

RESOLVED THAT COUNCIL GIVE BYLAW NO. 1964, THE BUILDING AND PLUMBING BYLAW FIRST, SECOND AND THIRD READING.

CARRIED.

n) Manager of Environmental & Building Services – Fire and Life Safety Bylaw No. 1965

To adopt a new Fire and Life Safety Bylaw

MOTION: O'DOHERTY / WIRISCHAGIN

RESOLVED THAT COUNCIL GIVE BYLAW NO. 1965, FIRST, SECOND AND THIRD READING. CARRIED.

o) Chief Financial Officer – Bylaw No. 1971 – A bylaw to Amend Bylaw No. 1955

Amendment to the City of Grand Forks Bylaw 1955 to Establish and Impose a Flat Tax on Northwest 79th Avenue Road and Electrical Local Area Service.

MOTION: O'DOHERTY / WIRISCHAGIN

RESOLVED THAT COUNCIL GIVES FIRST, SECOND AND THIRD READING TO BYLAW NO. 1971 – A BYLAW TO AMEND BYLAW NO. 1955.

CARRIED.

LATE ITEMS:

Oscar Hirsig: Mr. Hirsig spoke with regard to building a lawn bowling green in City Park, and provided a letter of request to the Chief Administrative Officer.
Councillor Krog spoke with regard to receiving a staff report on the request.

MOTION: WIRISCHAGIN / KROG

RESOLVED THAT COUNCIL RECEIVE THE REQUEST TO BUILD A TWO LANE LAWN BOWLING GREEN IN CITY PARK FOR FURTHER DISCUSSION AND FURTHER FOR STAFF TO PROVIDE A REPORT TO COUNCIL WITH FURTHER INFORMATION.

CARRIED.

QUESTIONS FROM THE PUBLIC:

Les Johnson: He spoke with regard to the promotions of the City and the funds allocated to them.

Nigel James: He spoke with regard to the Traffic Regulations Bylaw No. 1956 and some of the definitions that are outlined in it. He advised that he felt that there are errors in the Bylaw that need to be addressed before moving forward with. The Chief Administrative

Officer advised that the Bylaw was developed by a firm from Vancouver and it is intentionally broad as to include the larger audience.

ADJOURNMENT:

MOTION: O'DOHERTY

**RESOLVED THAT THIS REGULAR MEETING OF COUNCIL BE ADJOURNED AT 8:28 P.M.
CARRIED.**

CERTIFIED CORRECT:

MAYOR BRIAN TAYLOR

DEPUTY CORPORATE SECRETARY
SARAH WINTON

THE CORPORATION OF THE CITY OF GRAND FORKS

SPECIAL MEETING OF COUNCIL
MONDAY, JULY 8TH, 2013

PRESENT: MAYOR BRIAN TAYLOR
COUNCILLOR PATRICK O'DOHERTY
COUNCILLOR GARY SMITH
COUNCILLOR CHER WYERS

CHIEF ADMINISTRATIVE OFFICER
CORPORATE OFFICER
DEPUTY CORPORATE SECRETARY

Doug Allin
Diane Heinrich
Sarah Winton

CALL TO ORDER:

The Mayor called this Special Meeting to order at 10:03 a.m.

ADOPTION OF AGNEDA:

MOTION: SMITH / O'DOHERTY

**RESOLVED THAT THE JULY 8TH, 2013 SPECIAL MEETING AGENDA BE ADOPTED
AS CIRCULATED.**

CARRIED.

RECOMMENDATIONS FROM STAFF FOR DECISIONS:

- a) Chief Administrative Officer's Report – To discuss potential topics for Ministers meetings at UBCM and rank in order of importance (from 1-3) and further, prepare and submit background papers to appropriate Ministerial offices.

Councillor Smith spoke with regard to the Deer issue and requested it be considered by Council as one of the topics for the Minister meetings at UBCM. Councillor Smith further advised that the focus should revolve around the down loading of this provincial issue to municipalities and that this issue should fall under the Minister of Environment, Mary Polak. Councillor Wyers advised that she supports discussions around deer if the downloading and costs associated with this are included. The Chief Administrative Officer advised that the Deer management plan and report will articulate where the city would like to see provincial support.

Councillor Wyers spoke with regard to infrastructure funding. Mayor Taylor advised that the Chief Administrative Officer will be discussing infrastructure at UBCM. The Chief Administrative Officer advised that there will be one guaranteed meeting and an additional three meeting requests that are to be rated in order of importance. He further advised that the guaranteed meeting is with the Ministry of Community, Sport and Cultural Development regarding Infrastructure.

The Chief Administrative Officer advised that Council has already directed staff to proceed with projects related to gas tax dollars and water metering. He further advised that Council will be kept informed as the process unfolds for 2014.

Council discussed the Columbia Basin Trust as a meeting topic and approaching the conversation from a more positive perspective than in the past with regard to the exclusion of the Boundary from the Columbia Basin Trust. The Chief Administrative Officer advised that he has arranged for a meeting with the Columbia Basin Trust Chair, Mayor Taylor and himself to discuss the implications of the Boundary not being involved in the Columbia Basin Trust.

Mayor Taylor spoke with regard to the Highway 3 Transportation Corridor and recommended the Ministry of Transportation and Highways be approached about the potential to be kept informed of any upgrades/opportunities on Highway 3. He further advised that there was a Mayor's table coming together that would include Mayors from the Highway 33 corridor and this could also be relayed to the Minister.

MOTION: O'DOHERTY / SMITH

RESOLVED THAT COUNCIL SUPPORT THE CHIEF ADMINISTRATIVE OFFICER IN PREPARING BACKGROUND PAPERS FOR UBCM MINISTER MEETINGS IN ORDER OF PRIORITY; NUMBER ONE - INFRASTRUCTURE, NUMBER TWO – DEER, NUMBER THREE – HIGHWAY 33 CORRIDOR AND NUMBER 4 THE COLUMBIA BASIN TRUST, AND FURTHER TO SUBMIT REPORTS TO THE APPROPRIATE MINISTERIAL OFFICES IN PREPARATION FOR UBCM.

CARRIED.

BYLAWS:

- a) Corporate Officer – Bylaw No. 1984, a Bylaw to repeal Bylaw No. 1737

MOTION: O'DOHERTY / SMITH

RESOLVED THAT COUNCIL GIVE FINAL READING TO BYLAW NO. 1984, A BYLAW TO REPEAL BYLAW NO. 1737, THE BUILDING AND PLUMBING BYLAW AND ALL AMENDMENTS THERETO.

CARRIED.

b) Manager of Environmental & Building Services - Building and Plumbing Bylaw No. 1964

To adopt a new Building and Plumbing Bylaw

MOTION: WYERS / O'DOHERTY

RESOLVED THAT COUNCIL GIVE THE FINAL READING TO BUILDING AND PLUMBING BYLAW NO. 1964.

CARRIED.

c) Manager of Environmental & Building Services - Unsightly Premises Bylaw No. 1962

To adopt a new Unsightly Premises Bylaw

MOTION: SMITH / O'DOHERTY

RESOLVED THAT COUNCIL, GIVES THE FIRST, SECOND AND THIRD READING TO THE UNSIGHTLY PREMISES BYLAW NO. 1962.

CARRIED.

ADJOURNMENT:

MOTION: SMITH

RESOLVED THAT THIS SPECIAL MEETING OF COUNCIL BE ADJOURNED AT 10:23 A.M.

CARRIED.

CERTIFIED CORRECT:

MAYOR BRIAN TAYLOR

DEPUTY CORPORATE SECRETARY – SARAH WINTON

THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : July 11th, 2013
TOPIC : Reports, Questions and Inquiries from the Members of Council
PROPOSAL : Members of Council May Ask Questions, Seek Clarification and Report on Issues
PROPOSED BY : Procedure Bylaw / Chief Administrative Officer

SUMMARY:

Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the members of Council to report to the Community on issues, bring community issues for discussion and initiate action through motions of Council, ask questions on matters pertaining to the City Operations and inquire on any issues and reports.

STAFF SUGGESTION FOR HANDLING QUESTIONS AND INQUIRIES: (no motion is required for this)

Option 2: Issues which seek information on City Operations or have been brought to the attention of the Members of Council prior to the meeting of Council should be referred to the Chief Administrative Officer so that Staff can provide background and any additional information in support of the issues and the member can report at the meeting on the issue including the information provided by Staff. Further the member may make motions on issues that require actions. It is in the interest of fiscal responsibility members may wish to avoid committing funding without receiving a report on its impact on the operations and property taxation.

OPTIONS AND ALTERNATIVES:

Option 1: Submit a motion for Approval: Under this option, a member might wish to submit an immediate motion for expediency to resolve an issue or problem brought forward by a constituent. This approach might catch other members by surprise, result in conflict and might not resolve the problem.

Option 2: Issues, Questions and Inquiries should be made with the intent to resolve problems, seek clarification and take actions on behalf of constituents. Everyone is well served when research has been carried out on the issue and all relevant information has been made available prior to the meeting. It is recognized that at times this may not be possible and the request may have to be referred to another meeting of Council.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The main advantage of using this approach is to bring the matter before Council on behalf of constituents. Immediate action might result in inordinate amount of resource inadvertently directed without specific approval in the financial plan.


Option 2: The main advantage is that there is a genuine interest to resolve issues and seek clarifications without spending too much resources of the City. The disadvantage is that there may be issues brought forward which have no direct municipal jurisdiction, however, due to the motion of Council arising from the issue, resources are directed and priorities are altered without due process.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

Both options could result in expenditures being incurred as a result of a motion on an issue without supporting documentation and report on its implications.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.



Department Head or Corporate Officer
Or Chief Administrative Officer



Reviewed by Chief Administrative
Officer

THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : July 11th, 2013
TOPIC : Report - from the Council's Representative to the Regional District of Kootenay Boundary
PROPOSAL : Regional District of Kootenay Director representing Council Will report on actions and issues being dealt with by the Regional District of Kootenay Boundary
PROPOSED BY : Procedure Bylaw / Council

SUMMARY:

Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the City's representative to the Regional District of Kootenay to report to Council and the Community on issues, and actions of the Regional District of Kootenay Boundary.

STAFF RECOMMENDATION:

Option 1: Receive the Report.

OPTIONS AND ALTERNATIVES:

Option 1: Receive the Report: Under this option, Council is provided with the information provided verbally by the Regional District Director representing Council.

Option 2: Receive the Report and Refer Any Issues for Further Discussion or a Report: Under this option, Council provided with the information given verbally by the Regional District of Kootenay Boundary Director representing Council and requests further research or clarification of information from Staff on a Regional District issue

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The main advantage is that all of Council and the Public is provided with information on the Regional District of Kootenay Boundary.

Option 2: The main advantage to this option is the same as Option 1.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

There is no direct financial impact on the provision of information.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.



Department Head or Corporate Officer
or Chief Administrative Officer



Reviewed by Chief Administrative
Officer



Regular Meeting of the Board of Directors

Minutes

Thursday, May 23, 2013

The Regional District of Kootenay Boundary Board Room, Trail, B.C

Present: Director L. Gray, Chair
Director N. Kettle
Director K. Wallace
Director B. Taylor
Director R. Russell
Director M. Rotvold
Director B. Baird
Director G. McGregor
Director B. Crockett
Director D. Duclos
Director L. Worley
Director R. Cacchioni
Director A. Grieve

Call to Order

The Chair called the meeting at 6:00 p.m.

Consideration of the Agenda (Additions/Deletions)

The Chair advised that there were a number of items to be added to the agenda under Item No. 12 "Late (Emergent) Items": Nurse Practitioners, Christina Lake Economic Development Annual Budget, the Kootenay/Boundary Booth at the F.C.M., R.D.K.B. office designated LEED Silver and it was;

238-13 Moved: Director Grieve

Seconded: Director Worley

That the agenda be adopted as amended.

Carried.

Finance Committee

239-13 Moved: Director Rotvold

Seconded: Director Noll

That the regular board meeting be recessed and convene a regular Finance Committee meeting (time: 6:04 p.m.).

Carried.

240-13 Moved: Director Cacchioni

Seconded: Director Noll

That the regular board meeting be reconvened (time: 6:35 p.m.).

Carried.

May 23, 2013

Minutes

The minutes of the regular board meeting held April 25, 2013 were presented.

241-13 Moved: Director Noll Seconded: Director Rotvold

That the minutes of the regular board meeting held April 25, 2013 be adopted as circulated.

Carried.

Delegation(s)

Director McGregor
re: Rural B.C. Project

Director McGregor presented a video on the Rural B.C. Project.

Director McGregor emphasized the importance of the Rural B.C. Project and requested a letter of support for the project from the Regional District.

Director McGregor encouraged the Municipal Directors to take this message back to their individual Councils and provide letters of support.

Chair Gray thanked Director McGregor for her presentation and it was;

242-13 Moved: Director Grieve Seconded: Director Baird

That the Regional District of Kootenay Boundary Board of Directors supports and Rural B.C. Project **AND FURTHER** provide a letter of support.

Carried.

Chair Gray encouraged the municipalities to provide letters of support for this very worthwhile project also.

Unfinished Business**Memorandum of Board Resolutions**

The Memorandum of Board Resolutions and their status for the period ending April 30, 2013 was presented.

243-13 Moved: Director Grieve Seconded: Director Cacchioni

That the Memorandum of Board Resolutions for the period ending April 30, 2013 be received.

Carried.

Communications**Communications (Information Only)**

- A) Minutes - A.P.C. Area 'A' - May 7, 2013
- B) Minutes - A.P.C. Area 'D' - May 7, 2013
- C) Minutes - A.P.C. Area 'C' - May 7, 2013
- D) Minutes - A.P.C. Area 'E' - May 7, 2013

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244-13 Moved: Director Grieve

Seconded: Director McGregor

That Items a) - d) be received.

Carried.

Reports

Committee Minutes

245-13 Moved: Director Rotvold

Seconded: Director Worley

That the Regional District of Kootenay Boundary Board of Directors receives the following minutes: Boundary Economic Development Committee (May 7/13); Policy, Executive & Personnel Committee (May 8/13); Beaver Valley Recreation Committee (May 14/13) and Electoral Area Services Committee (May 16/13).

Carried.

B.E.D.C.

Moved: Director Rotvold

Seconded: Director Taylor

That the Regional District of Kootenay Boundary Board of Directors to approve the allocation of up to \$10,000 from the Feasibility Budget to fund a study that will investigate and report on the development of a Tourism Welcome Centre with year-round washrooms at the corner of Highway 3 and 33, Rock Creek, B.C.

Director Rotvold reviewed the reasons behind this request and noted that she had spoken with the C.A.O. and Director of Corporate Administration.

The C.A.O. reviewed the process to access Feasibility Study funds and that generally these funds were approved to provide information on new services.

246-13 Moved: Director Rotvold

Seconded: Director Baird

That the resolution be referred back to the B.E.D.C. for further consideration.

Carried.

Policy, Executive & Personnel Committee

Telecommunications Facilities on Crown Land Policy

247-13 Moved: Director McGregor

Seconded: Director Baird

That the Regional District of Kootenay Boundary Board of Directors adopts the Telecommunications Facilities on Crown Land Policy as presented.

Carried.

Criminal Records Check Policy

248-13 Moved: Director McGregor

Seconded: Director Baird

That the Criminal Records Check Policy be brought into force immediately.

Carried.

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Beaver Valley Recreation Committee**249-13** Moved: Director Grieve

Seconded: Director Duclos

That the Regional District of Kootenay Boundary Board of Directors approves the 2013/14 ice user rates at the Beaver Valley Arena as presented.

Carried.

Electoral Area Services Committee

O.C.P. and Zoning Amendment - Area 'A'

250-13 Moved: Director Worley

Seconded: Director Grieve

That the application submitted by Jim and Linda Green, as agents for Aslan Viticulture Inc. to amend the Area 'A' Official Community Plan Bylaw No. 1410, 2010 and Area 'A' Zoning Bylaw No. 984, 1998 to re-designate and rezone 0.607 ha of SL 20, Twp 7A, KD Plan X66 except Parcel A (see 25971) and part in Plan 1305, from Rural Resource 1 to Rural and Rural 4 to Rural 3, respectively be supported **AND FURTHER** that staff be directed to schedule and hold a public hearing on the proposed Official Community Plan and Zoning bylaw amendments.

Carried.

Development Variance Permit - Area 'C'

251-13 Moved: Director McGregor

Seconded: Director Baird

That the application for a Development Variance Permit submitted by Nancy Mercer for an increase of 0.63 metres in the height from 4.6 metres to 5.23 metres and an interior parcel line variance of 1.524 metres from 3.0 metres to 1.476 metres from the exterior wall, with an additional 0.457 metres for the roof eave, for a total interior parcel line variance of 1.98 metres from 3.0 metres to 1.02 metres to build an accessory building, for the property legally described as Lot 1, DL 970, Plan KAP1960, SDYD, be supported.

Carried.

Planning and Development Performance Measures

252-13 Moved: Director Worley

Seconded: Director McGregor

That the Regional District of Kootenay Boundary adopts the following timeline targets to measure the performance of the Planning and Development Department for standard applications not requiring significant additional information or consultation during the application review process, which will be measured from the time that a complete application is received with the required supporting information:

1. For OCP amendment/rezoning applications: 19 weeks from the date of receipt to adoption;
2. For development permit applications: 8 weeks from the date of receipt to issuance of the permit;
3. For ALR applications: 10 weeks from the date of receipt until the Board passes a resolution.

Carried.

Contract with Devera Holdings Ltd.

253-13 Moved: Director Worley

Seconded: Director Grieve

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That the Regional District of Kootenay Boundary Board of Directors enters into a yearly contract with Re Devera Holdings Ltd. to provide access to water within the Columbia Gardens Industrial Park Water Service in the amount of \$2,500 and that the term of this agreement be from January 1, 2013 to December 31, 2013.

Carried.

Finance Committee

254-13 Moved: Director Rotvold

Seconded: Director Crockett

That the Regional District of Kootenay Boundary Board of Directors approves the Interim Schedule of Accounts and Payroll Accounts as follows:

Int. Schedule of Accounts	
Cheque Nos. 36323 - 36789	\$1,219,049.24
Payroll	405,734.67

\$1,624,783.91

Carried.

2012 Financial Statements

255-13 Moved: Director Rotvold

Seconded: Director McGregor

That the Regional District of Kootenay Boundary Board of Directors approves the 2012 Financial Statements.

Carried.

Board Appointments Update

S.I.D.I.T.

Director McGregor advised that the AGM is coming up.

S.I.B.A.C.

Director McGregor advised that the AGM is coming up.

Okanagan Film Commission

No Report.

Columbia Treaty Committee

Directors Worley & Rotvold reviewed their reports.

Boundary Weed/Stakeholder Committee

No Report.

West Kootenay Airport Advisory Committee

Director Crockett reviewed his report on his first meeting.

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Bylaws

First and Second Readings

Bylaw No. 1528 (O.C.P. Amendment - Area 'A')

256-13 Moved: Director Grieve Seconded: Director Baird

That Regional District of Kootenay Boundary Bylaw No. 1528 be given first and second readings.

Carried.

First and Second Readings

Bylaw No. 1529 (Zoning Amendment - Area 'A')

257-13 Moved: Director Grieve Seconded: Director Baird

That Regional District of Kootenay Boundary Bylaw No. 1529 be given first and second readings.

Carried.

New Business

Grants-in-Aid

258-13 Moved: Director Baird Seconded: Director Russell

That the following grants-in-aid be approved:

B.V. Girls Softball - Area 'A' - \$500
 West Kootenay Sno-Goers Association - Area 'B' - \$1,150
 Kootenay Columbia Learning Centre - Area 'B' - \$500
 Christina Lake Ladies Open - Area 'C' - \$500
 Christina Gateway Community Development Association - Area 'C' - \$2,000
 Christina Lake Triathlon - Area 'C' - \$1,000
 Mt. Baldy Alpine Club - Area 'E' - \$3,000
 Kettle Wildlife Association - Area 'E' - \$600
 Columbia Basin Alliance for Literacy - Boundary - Area 'D' - \$750
 Kettle River Lions Club - Area 'E' - \$3,000

Carried.

Schedule Public Hearings

Bylaw No. 1528 - Appoint Director Grieve to Attend (Directors Worley & Duclos as Alternates);
 Bylaw No. 1529 - Appoint Director Grieve to Attend (Directors Worley & Duclos as Alternates).

259-13 Moved: Director Grieve Seconded: Director Worley

That staff be instructed to schedule Public Hearings for the following:

Bylaw No. 1528 - Appoint Director Grieve to Attend (Directors Worley & Duclos as Alternates);
 Bylaw No. 1529 - Appoint Director Grieve to Attend (Directors Worley & Duclos as Alternates).

Carried.

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J. Ginalias
re: Cut Block in Area 'A'

A staff report from Jeff Ginalias, Assistant Planner, regarding an invitation from ATCO Wood Products for their proposed cut block in Area 'A' was presented.

260-13 Moved: Director Grieve Seconded: Director McGregor

That the staff report from Jeff Ginalias, Assistant Planner, regarding the proposed Timber Cutting Permit Cut for Geographic Area "I" on Crown land in the Bear Creek drainage in Electoral Area 'A' be received.

Carried.

261-13 Moved: Director Grieve Seconded: Director Baird

That the Regional District of Kootenay Boundary Board of Directors advise ATCO Wood Products that the application for Timber Cutting Permit Cut for Geographic Area "I" on Crown land in the Bear Creek drainage in Electoral Area 'A' is supported.

Carried.

J. Ginalias
re: Subdivision in the A.L.R.

That the staff report from Jeff Ginalias, Assistant Planner, regarding the application for subdivision in the A.L.R., submitted by Duane and Tracy Harfman, for the property legally described as Lot 2, Sections 6 and 7, Twp 66, S.D.Y.D., Plan KAP65918 be received.

262-13 Moved: Director Cacchioni Seconded: Director Baird

That the staff report from Jeff Ginalias, Assistant Planner, regarding the application for subdivision in the A.L.R., submitted by Duane and Tracy Harfman, for the property legally described as Lot 2, Sections 6 and 7, Twp 66, S.D.Y.D., Plan KAP65918 be received.

Carried.

263-13 Moved: Director Baird Seconded: Director McGregor

That the application for subdivision in the A.L.R., submitted by Duane and Tracy Harfman, for the property legally described as Lot 2, Sections 6 and 7, Twp. 66, S.D.Y.D., Plan KAP65918, be forwarded to the Agricultural Land Commission without a recommendation.

Carried.

J. MacLean
re: Regional District Activities

A staff report from John MacLean, C.A.O., regarding activities for the period ending April 30, 2013 was presented.

264-13 Moved: Director McGregor Seconded: Director Wallace

That the staff report from John MacLean, C.A.O., on activities for the period ending April 30, 2013 be received.

Carried.

May 23, 2013

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Director Cacchiolini questioned whether or not this report was sent out to the press.

The Chair requested that this item be referred to the Policy, Executive & Personnel Committee.

B. Teasdale

re: Carbon Neutral Program

A staff report from Bryan Teasdale, Operations Manager, regarding a review of the Carbon Neutral Kootenay's assessment of purchasing carbon offset credits from the Nature Conservancy of Canada's Darkwoods Project to become carbon neutral for the 2012 fiscal year was presented.

265-13 Moved: Director Rotvold

Seconded: Director Wallace

That the staff report from Bryan Teasdale, Operations Manager, regarding a review of the Carbon Neutral Kootenay's assessment of purchasing carbon offset credits from the Nature Conservancy of Canada's Darkwoods Project to become carbon neutral for the 2012 fiscal year, be received.

Carried.

266-13 Moved: Director McGregor

Seconded: Director Russell

That the Regional District of Kootenay Board of Directors take the necessary steps to adopt a new Climate Action Reserve Fund with yearly funding contributions of \$25/tonne of RDKB calculated CO₂e emissions commencing for the 2012 fiscal year and future annual CARIP revenues (2014 and beyond).

Carried.

267-13 Moved: Director Rotvold

Seconded: Director Noll

That Staff continue to explore opportunities for local and/or regional carbon emissions reduction projects both through the Carbon Neutral Kootenays program and within the RDKB.

Carried.

G. Roeland

re: Liability Under Agreement

A staff report from Grant Roeland, Director of Finance, regarding the requirement to enter into a "liability under agreement" with the M.F.A. to finance short term financing was presented.

268-13 Moved: Director Worley

Seconded: Director Rotvold

That the staff report from Grant Roeland, Director of Finance, regarding the requirement to enter into a "liability under agreement" with the M.F.A. to finance short term financing be received.

Carried.

269-13 Moved: Director Taylor

Seconded: Director Cacchiolini

That application be made to the M.F.A. for short term financing pursuant to Section 819 of the Local Government Act for the Grand Forks Arena Brine Header Replacement, the Grand Forks Aquatic Centre Roof Replacement and the Grand Forks Aquatic Centre Sand Filter Replacement in a combined total of \$192,020.

Carried.

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Late (Emergent) Items**Nurse Practitioners**

Chair Gray reviewed the discussion that took place at the last West Kootenay-Boundary Regional Hospital District meeting regarding Nurse Practitioners and suggested that he and Director Rotvold participate in the proposed ad hoc committee with representatives of Central Kootenay and it was;

270-13 Moved: Director Cacchioni Seconded: Director McGregor

That the Regional District of Kootenay Boundary Board of Directors approves the participation of Chair Gray and Director Rotvold on the ad hoc committee established with representatives of Central Kootenay to review the allocation of Nurse Practitioners.

Carried.

Christina Lake Economic Development Financial Plan Amendment

271-13 Moved: Director McGregor Seconded: Director Baird

That the 2013 Financial Plan be amended for Service #077 Area 'C' Economic Development, allocating \$20,000 from the 2013 budget line item Contracting/Consulting expense to the budget line item Grants to Organizations expense, thereby providing for the issuance of a conditional grant to the Christina Gateway Community Development Association for Christina Lake economic development activities.

Carried.

F.C.M. Booth

Director Rotvold advised that Director Cacchioni had the "sign up" sheet to help with the Kootenay-Boundary booth at the F.C.M. and encouraged those Directors attending the conference to help out with the booth.

Discussion of items for future meetings

Chair Gray requested a discussion item on how the meetings are being conducted be placed on the next agenda.

Question Period for Public and Media**Closed (Incamera) Session**

Proceed to a Closed meeting pursuant to Section 90 (c) of the Community Charter.

272-13 Moved: Director Grieve Seconded: Director Duclos

That the Regional District of Kootenay Boundary Board of Directors proceed to an in camera meeting pursuant to Section 90 (c) of the Community Charter (time: 7:40 p.m.).

Carried.

273-13 Moved: Director Baird Seconded: Director McGregor

That the Regional District of Kootenay Boundary Board of Directors reconvenes to the regular meeting (time: 7:50 p.m.).

Carried.

May 23, 2013

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The Chair advised that the Regional District of Kootenay Boundary offices in Trail had been awarded LEED Silver standard.

Adjournment

There being no further business, the meeting adjourned at 7:55 p.m.

Chair

Director of Corporate Administration

THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : July 11th, 2013
TOPIC : Brand Management Plan
PROPOSAL : Adoption of the Brand Management Plan
PROPOSED BY : Staff as requested by Council

SUMMARY:

At the April 2nd, 2013 Regular Meeting, Council adopted a resolution that directed Staff to research the cost for a brand management plan consultant and bring back a report to Council. (Excerpt from the April 2nd, 2013 Regular Meeting is attached for reference.)

Utilizing information from the branding exercise as supplied by Story & Co and reviewing the strategy from another completed marketing plan, Staff was able to compile the necessary information that pertains to the City of Grand Forks' needs. The attached Grand Forks Marketing Overview is presented to Council for consideration.

STAFF RECOMMENDATIONS:

Option 1: That Council receives the Staff report regarding the proposed Grand Forks Marketing Overview Brand Management Plan as referred by the Committee of the Whole at the July 22nd, 2013, COTW meeting, and determines to adopt the Brand Management Plan as presented.

OPTIONS AND ALTERNATIVES:

Option 1: Council adopts the Grand Forks Marketing Overview Brand Management Plan: This option sees the City with a Brand Management Plan as a marketing guideline.

Option 2: Council declines brand management plan. This option intends that Council doesn't wish to move forward with the plan as presented.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: With the onset of our new branding initiative and of the request of Council, a brand management plan will provide to the City and the community guidelines for a successful marketing strategy and guideline.

Option 2: By declining the brand management plan, the City won't be able to move forward with a concerted marketing strategy and guideline.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

There is no direct cost in endorsing the plan as presented. As suggested by Staff within the overview, a budgeting strategy lineated with the Grand Forks Marketing Overview will be presented to Council during the 2014 budgeting process.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

Council has the authority to direct that a Brand Management Plan be undertaken.


Department Head or CAO


Reviewed by Chief Administrative Officer

UNFINISHED BUSINESS

None

REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)

Councillor Smith:

Councillor Smith reported on the following items:

- He reported on his attendance at a March 21st Environment Committee Meeting and advised that the committee discussed the Nephelometer project in addition to a discussion regarding the Bat House project which were built by the Woodworks Guild
- He reported on his attendance at a March 26th Economic Development Advisory Committee Meeting and advised that there were a couple of items that were discussed that needed to be brought forward for Council's decision: the approval for a brand management plan; and further, an approval for the production of videos that would showcase the community

MOTION: SMITH / KENDEL

RESOLVED THAT COUNCIL DIRECTS STAFF TO RESEARCH THE COST FOR A BRAND MANAGEMENT PLAN CONSULTANT AND BRING BACK A REPORT TO COUNCIL.

CARRIED.

MOTION: SMITH / KENDEL

RESOLVED THAT COUNCIL APPROVES \$10,000 TO BE SET ASIDE IN THE CITY'S 2013 BUDGET FOR THE DEVELOPMENT OF PROMOTIONAL VIDEOS FOR THE CITY OF GRAND FORKS SUBJECT TO PLANNING AND RESEARCH REGARDING THE ACTUAL COSTS AND REPORTING BACK TO COUNCIL, PRIOR TO GOING FORWARD WITH THE PROJECT.

CARRIED.

Councillors Wirischagin, Wyers and Krog voted against the motion.

-
- Councillor Smith reported on his attendance at a downtown merchant's meeting on March 27th.
 - He spoke with regard to his trip with Barry Brandow to the Overton Creek/Lost Lake location.
-



GRAND FORKS MARKETING OVERVIEW

Introduction

Communication is community.

Every community has a story. It's who they are, what they do, what they've done, their goals, aspirations, imaginations and conversations. It's also what people say behind their back. Every community has a story, and that story is their brand.

Marketing is telling the story.

It is important to understand the place of communication and community.

Communication is the exchange of ideas, thoughts, perceptions, imaginations and aspirations. Community, while often perceived as a collection of buildings and infrastructure in a geographic place, is only brought to life through communication. A community is people, communicating, and sharing their existence through the exchange of perspectives.

A strong community is one that is a strong communicator. It communicates its story to the world, to attract interest and investment. But its most important communication happens within the community itself. A community that can speak clearly and with consistency, and that can listen with discernment and an eagerness for better understanding is a strong community that has a much better opportunity of being desirable and sustainable.

Finally, brand tools are just that: simply tools. Logos, ads, brochures, correspondence, signs and banners are tools for communication. They achieve value and investment only if used, and used well. All too often, however, communities can be too focused on the tools, and not their use.

The brand tools developed for Grand Forks have been created as a result of extensive community consultation and feedback. They are strong, resilient and meet the needs of the community. Attention should focus on planning, using and implementing the tools, and that planning should always be considered in conjunction with desired results.



Settle down.

GRAND FORKS MARKETING OVERVIEW

Benefits of Marketing

This marketing plan provides insight and guidelines into the development of a long-term strategy for the continued development of Grand Forks.

OVERVIEW

This marketing overview brings together tools and elements of Grand Forks brand and relates to actions to facilitate delivery.

As with the brand, the marketing overview's success is predicated on time and consistency. As Grand Forks builds its brand and resources and implements elements of this plan over time, reassessment and guidance will be necessary to ensure the integrity and continued success of the brand and its objectives.

Grand Forks brand tools have been envisioned and approved. The brand direction is set, the recommended logo, theme, and promotional materials completed.

This plan begins the process and sets direction to start down the path towards implementation.

This communications plan identifies:

- *Brand Vision*
- *Goals and Objectives*
- *Target Audiences*
- *Key Messages*
- *Tools & Tactics*
- *Considerations*

Brand Vision

Grand Forks is looking to increase pride and confidence in its existing community. In addition, it's looking to demonstrate and share its community pride and culture so that it is tangible and resonates with visitors, attracts new residents, and instills curiosity and confidence in potential new business development.



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GRAND FORKS MARKETING OVERVIEW

Our brand vision is to continue to strengthen our brand, to bolster the community's perception of itself, attract more exposure to the community, and ultimately result in attracting and sustaining people to live, work and play in Grand Forks.

Goals and Objectives

Grand Forks has a number of objectives in mind concerning the dissemination of its story and brand. In broad terms, there are four primary objectives:

1. retain residents;
2. retain businesses;
3. attract new residents, businesses and visitors; and
4. maintain the sustainability of the community.

In addition, there are a number of other objectives and considerations that are part of our marketing goals.

Brand & Marketing Objectives

- Build a stronger community through communication
- Consistently tell our story with continuity
- Increase visitors/visitation
- Maintain citizen retention
- Attract other business / diversification
- Demonstrate integrity and viability, and instill confidence in partners and investors
- Compete successfully with other Canadian communities to attract and retain assets

Our marketing and communication actions should be focused on working towards these objectives. The objectives should be reviewed yearly, and added to or revised in relation to the current situations. It is also recommended to hold these objectives against additional plans, such as the Integrated Community Sustainability Plan, the OCP, and regular assessment of the community's culture.

Target Audiences

Grand Forks' communication objectives concern three primary target audiences: current residents, new residents and visitors, and new businesses or strategic partners.



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GRAND FORKS MARKETING OVERVIEW

Current Residents

Brand messaging helps to bolster and augment the community's perception of itself. A community should be proud and confident of their brand and community. Grand Forks story must be told often and consistently in the community first in order to ensure its internal resonance is contagious and authentic to other target audiences.

New Residents/Visitors

Another target audience is new residents and visitors. Grand Forks is situated in an enviable location. Grand Forks is an incredible community. Not only does it boast great geography and proximity to recreational activities, Grand Forks is also an exceedingly safe community, with little crime and a solid group of citizens who care about each other. This is a great community with highly desirable attributes of small town living, openness to unconventionalism, and hard work and innovation. These positive attributes of the community should be highlighted in order to attract new residents. New residents are desired to continue to instill, sustain and foster a sense of innovation, vibrancy, and pride within the community. New residents are needed to contribute to the Community's overall sustainability. Both young families and retirees are to be sought out as desirable community additions. It should be noted that messaging for this target market should not attempt to portray Grand Forks as comparable to other communities. Instead, Grand Forks' strengths and opportunities are discovered in how it differs from other communities and how it communicates. New residents that are to be targeted should be people who are seeking a community that possesses the attributes that Grand Forks has to offer. Grand Forks should not try to be something it is not.

Ideally, new residents should be people who are willing to innovate, to try new ideas; new residents are people who want to contribute to the community's overall well-being.

Finally, Grand Forks is one of many stops for people who are traveling along Highway 3. As such, Grand Forks has the opportunity to present itself as a representative of authentic BC culture. Grand Forks is super and natural. Its rewarding experiences will likely resonate best with those who are prepared to seek them out and discover them for themselves.



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GRAND FORKS MARKETING OVERVIEW

Desired new residents and visitors are those who see a good fit with the existing culture of Grand Forks, and who wish to support it. The community should continue to develop relationships with new visitors and potential residents predicated on authenticating its values and spirit.

New Business / Strategic Alliances

A key to the continued growth and success of the community is attracting new businesses and maintaining strategic partnerships and alliances. Grand Forks needs to be presented to this audience to confirm confidence in the community, demonstrate ambition and pride, and to compel further investigation, dialogue and decisions as to how partners and new business can have a part in the communities' future.

The simple act of externalizing the brand will do much to further perception in the eye of this audience. Continued consistent messaging will be instrumental in demonstrating that the community is taking action, and is ready to develop further relationships.

There is always a desire within a community to attract a large anchor tenant. Indeed, Grand Forks has some history of being a resource-based community with anchor tenants. However, large gains and opportunities are available in small industry, and also in attracting industries and people that are capable of bringing new business with them. A large anchor tenant can be desirable, but in terms of sustainability and practicality, there should be considerable effort made in demonstrating a desire for versatile businesses that are a good fit for the spirit and culture of the community.

General awareness

Grand Forks' message may not always directly address a target audience, if its messaging is confident and consistent, it will receive exposure and awareness through its holistic dissemination. Comparatively, Grand Forks will command a cost-effective advantage if it simply pays attention to differentiating itself through the way it speaks. The brand tools have been developed to ensure that the community is differentiated in a wide variety of settings and communication venues. At the onset of working with the brand tools, Grand Forks should be prepared to speak boldly and confidently in a



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GRAND FORKS MARKETING OVERVIEW

manner that garners attention and clearly sets it apart from other communities.

No matter who Grand Forks is speaking to, it should ensure the brand message is clear. "Settle Down" is a tag line that is distinct and should be used consistently. Meet audiences where they are, but don't compromise the tone of the brand in order to do so. Most attempts that are not authentic appear contrived, and in the long term, simply dilute the brand's strength.

Marketing Tools and Tactics

Tools are required for articulation and dissemination. There are two primary types of communication tools: *1st line* and *2nd line*.

1st line communication tools are those tools that are seen first, that create a first impression. As a general rule, 1st line communication tools are not comprehensive in nature. Rather, their purpose is to distill a small portion of the brand's spirit, impart information, and most importantly compel further investigation.

2nd line tools of communication come into play. 2nd line tools often presume that a viewer or audience has some previous interaction with the brand and is intent on discovering more about the experiences, opportunities, people and amenities Grand Forks has to offer.

Examples of 1st line tools are posters, billboards, ads, brochures and signs.

Examples of 2nd line tools are Visitor Centre paraphernalia, planners, investment packages, tradeshow booths, press kits, etc. A tool that must bridge both 1st line and 2nd line capacities is the community website. The website may be the first place that people encounter Grand Forks' brand. However, there is also likelihood that people visiting the website have had some prior exposure to Grand Forks, either through word of mouth or some 1st line marketing tools.

Each of the tools and tactics described below can have different purposes and in some cases, even different audiences. However, each tool must possess brand consistency. Each tool must correctly employ brand elements, and be readily identifiable with Grand Forks' brand. If each tool encountered in a different place and space, when viewed or even simply remembered together, the tools' brand



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consistency should reinforce Grand Forks' story and lend more credence and integrity to the overall brand experience.

The following section outlines the types of tools being developed, or are suggested for development, in order to best market Grand Forks.

Marketing Tools

Website

Grand Forks has a City website. As it continues to develop and evolve, the site should offer fulfillment of a number of objectives. It should provide the base for relating municipal activities, act as a hub for residents, an information portal for visitors, and act as a primary ambassador for Grand Forks to the world at large. Users should be able to sign up for newsletters, submit requests for further community information, learn more about the region and its amenities, discover activities and events, and learn about current news. In time, the site can be built out to accommodate further objectives. The site should be updated to reflect consistency with the new brand aesthetic. It should also be tracked to discern the efficacy of future marketing initiatives. Currently, all calls to action send visitors to the Grand Forks City site. It should take into consideration the myriad of audiences using the site and attempt to provide a simple, intuitive experience. This site is largely perceived as the community's defacto repository for news and events. It should consider that frequently and work to meet expectations. It should be updated frequently and be used in a planned, focused and strategic manner. Ideally, the site should work in conjunction with an online database of contacts and regularly email those contacts with updates.

Any effort to promote the site without having strategic measures in place should be avoided.

The site is not intended to entertain. It should not be flashy or overdone. It should instead strive to be the primary arbiter of community information in a confident and measured manner.

There can sometimes be conflicts between a municipality's objectives and that of its



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community. The municipality must be prepared to take in community considerations, or it should instead work to facilitate a community- focused website that carries information outside the city's usual or perceived parameters.

All other marketing tools should promote the website, or at the very least refer to it. Users should be confident of a brand-consistent experience before they access the site. Every piece of communication from the municipality should reference the website, and it should be used in all instances involving advertising and press coverage.

New & Events

For both external audiences and internal audiences, there must be one primary online repository for news and events. This should be open to all types of events and news and should be proactively marketed to and supported by partners to ensure its effectiveness.

Branded Marketing Materials / Collateral

Marketing materials should be developed for Grand Forks. These materials should at least include a brochure, and in time grow to include other items suitable for the circulation of information. These materials can include trade show items, investment packages, signs, official correspondence and letterhead, rack cards, collaborative initiatives (Arts & Culture) and more.

Branded marketing materials should be focused on expressing the brand spirit first, and then information second. First, capture attention; next, inform. Additional materials to develop should include a visitor's guide: a small but simple piece outlining activities, amenities, opportunities in Grand Forks, and Grand Forks history and current story.

Earned & Paid Media coverage

In addition to proactive marketing actions, Grand Forks should embark on the development of a program to foster media relations, as well as a charted media buy



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campaign. Paid and earned media are essential to gaining good coverage of Grand Forks brand. There will undoubtedly be numerous opportunities to present the Grand Forks brand in a regional capacity, in periodicals, daily papers, journals, industry supplements, etc. However, care should be taken to ensure that all paid media (advertising) expenditures are part of a proactive spending strategy.

Earned media refers to press coverage. Press coverage is likely best pursued through the development of relationships with key publications in which a positive story on one or some of Grand Forks brand pillars would prove advantageous. There are a number of stories that could be developed, with messaging tailored to any or all of the previous target demographics.

In the future, media campaigns could be carried out for each target market and around each of the brand pillars. A good end goal or objective for coverage of Grand Forks story is editorial coverage in combination with paid advertising in selected media outlets, websites and social networks. In some cases combination “advertorials” or paid editorials should be pursued.

A good target for the next three years is featured editorial coverage of between six to eight stories and placement of a similar number of paid ads to support the editorial coverage. Initial targets are business, community, travel and tourism publications, websites, and networks in BC, Alberta, and the neighbouring US. As well, a focus could be undertaken in industry-specific sectors, such as light industry, knowledge workers or innovation / economic development.

Signage

One of Grand Forks advantages is its situation and proximity to one of Canada's main arterial roadways: Highway 3. Much opportunity exists for Grand Forks to capitalize on its location, through the improvement and development of a signage strategy. A comprehensive approach to signage will help to ensure consistency and continuity, as well as intention. Signage on the Highway can be used to demonstrate brand awareness (billboards, with brand-centric messaging). As well, more work can be done



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to improve the signage in and around the visitor centre, and the downtown core. Storytelling signage in the immediate vicinity of key features in the community and downtown core would do well to assist in the interpretation and articulation of Grand Forks story. All municipal signage should conform to brand standards, and the rest of the City's private signage should be encouraged to follow signage guidelines.

Signage is one of the most surprisingly effective ways to articulate a brand. Not only do signs inform, but they also direct. Signage plays a fundamental role in setting up experience. A sign creates direction, anticipation, and answers questions. A sign's purpose, and how it fills that purpose, will have impact on the brand's overall resonance. A signage review and subsequent recommendations are highly recommended.

Photography / Video

A picture is worth a thousand words. Great brands are predicated on great images. Grand Forks has yet to take significant strides in their acquisition of professional brand-centric images. There are, relatively speaking, few communities who have endeavoured proactively to obtain images that express their spirit and brand, and not just the static amenities and 'nouns' of their area. As such, this is a great opportunity for the community.

Grand Forks would be well advised to procure new images every year, in order to refresh their brand image and to continue to demonstrate their proactive nature to and value placed on articulating their story. In addition, Grand Forks should begin amassing professional video footage (b-roll) of its area. B-roll will be good to have on hand digitally for media, as well as for trade shows, visitor centres, and future story development. Eventually, commercials or small spots can be developed for strategic planned opportunities. Photo and video production costs are expensive. But they are essential.

For photography and video, use industry professionals, who have amassed and can demonstrate a history of effective campaigns.



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Apparel

Another aspect of brand continuity and consistency can be aptly expressed through the design and procurement of branded apparel. As evidenced by the success of Olympic mittens, a good brand can translate well to apparel. Grand Forks brand should be adapted to district uniforms and apparel, at the very least embroidered or patched. Usage suggestions for the logo's placement on apparel are included in the brand guidelines. A range of logoed apparel can offer the community a source of revenue, but should ideally be approached first as an effective way to increase brand exposure. Get good quality apparel, with good fits and keep the colours to shades of black and white, or a natural organic palette.

Visitor Centre

Updating the visitor centre is a priority for the new brand initiative. Immediate actions should include the creation of brand posters with new images and tag lines. As well, the inclusion of new brochures will help to promote the region. A more brand centric large size map should be developed, that highlights area activities and amenities and shows key areas and information regarding the community. Flat screens can be set up to present rotating images and tag lines/ messages for Grand Forks, and in the future, content can be augmented with video. As well, banners and a booth should be created and on display in the visitor centre, which could then also be utilized for trade show presence.

Trade Shows

Grand Forks should look at attendance of trade shows outside the region, in particular, trade shows that target a specific demographic. If opportunities exist for representation in a tourism capacity, and there is budget for the opportunity, then consideration should be given to attendance. However, the shows most advantageous for Grand Forks to attend will likely be industry shows, economic development, innovation and the like. Also give consideration to being present at shows that are not in the regular realm of consideration. There is much opportunity to be had in attendance of non-traditional shows. Visit industry specific trade fairs, and conventions instead of simply



GRAND FORKS MARKETING OVERVIEW

attending UBCM, tourism and other traditional venues. Choose opportunities where Grand Forks presence is less about competition with other communities, and more about community representation. Trade shows should be attended with booth and pop-ups, marketing materials (brochure's, posters, stickers, branded SWAG, etc) and be staffed by vivacious community ambassadors.

Events

Events are an exceptional way to demonstrate the spirit of the brand. Currently, Grand Forks has few events that garner large scale attention for the community. This presents an opportunity to develop one or two key events that would help to foster an increased sense of community spirit of pride, while simultaneously attracting attention from the outside world. Clearly there are opportunities for historic events, but there are also opportunities for concerts, festivals, and perhaps events that link to Boundary Country. Events should be well planned, volunteers used efficiently thanked to prevent burn out, and media plans should be made before events are underway to ensure maximum positive coverage. All new events should be planned to resonate with the community first. The community will grow stronger by celebrating life together. As celebrations grow stronger, visitors will want to participate. Make the celebrations great! Streamers and balloons in the town hall are nice, but they do not suggest a lot of planning or pride. Step up and celebrate Grand Forks!

Social Media

Too often, there is undue significance placed on a City's interactions in social media. Social media requires significant attention and proficient capacity in order to be properly carried out. The return on investment at this juncture is low. There are places where the community can create conversations and discussion on social media; however, at this time, we recommend that the City place social media on a low priority in the context of its communication initiatives.



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Marketing / Messaging Phases

There are three primary phases of marketing that lead to action. They are:

1. Awareness,
2. Alignment, and
3. Action.

Awareness

The first phase, Awareness, is an ongoing phase. The purpose of telling Grand Forks' story (marketing) in the awareness phase is simply to introduce it to people's consciousness and compel curiosity. In a world where people are assailed with hundreds of messages per day, it is no small task to even be heard, let alone considered.

Some metrics suggest that it takes at least six exposures to a message or story before the story is even noticed or remembered. This is the function of the awareness phase which must be considered to be ongoing. It is simply about showing up on people's radar. The purpose of awareness is not so much about providing answers as it is to pose questions. Who is Grand Forks? Where is it? What is it like? What the heck is going on there? Those are good questions, which help to engender responses to the next two phases... Alignment & Action.

Alignment

The second action or phase is Alignment. Once people are aware of a story, their awareness can then be transformed to resonance. In this phase, marketing tools or messaging should be designed to resonate well with target audiences, reassuring them and inspiring confidence and alignment with Grand Forks story. If the purpose of the Awareness phase is to cause people to ask questions, then the purpose of the Alignment phase is to give them answers. Once the target audience is on side and understands why our story is important to them, then it is time to engage in the next phase: Action.

Action



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Action is messaging that offers our target demographics specific opportunities to engage with our brand. That may mean visitation, that may mean participation, that may mean relocation that may mean innovation that may simply mean retelling Grand Forks' story to others.

Each of these phases can be run concurrently with others; however, it is recommended to allow Awareness marketing be solely performed under the context of Awareness, and not competing in conjunction with Alignment and Action messaging. All too often marketing's success is hampered by the inability to be singularly focused in messaging and intent. Ads should generally be awareness-focused, until there is satisfaction that a target audience is sufficiently aware enough to be encouraged to take the next steps towards alignment and action.

Always keep messaging simple and focused, particularly in ads and smaller marketing tools. Do not attempt to relay Grand Forks' entire story. Keep messaging focused by constantly reassessing audience and intent.

Marketing Structure / Resources

The successful marketing of Grand Forks will largely depend on who or whom is administering the endeavour. In order for the brand to move ahead, it will need champions (people who believe in and embody the brand), and managers (people who understand the importance of maintaining the brand's spirit through consistency and continuity).

There are currently a number of bodies who have a vested interest in the brand; however, the current primary organization is the municipality, the City of Grand Forks.

The municipality should foster and encourage communication and develop partnerships and relationships, as the City of Grand Forks does not fully possess the resources or capacity necessary to fully manage or disseminate the brand.

In order for the brand to be successfully released, there needs to be a body that provides accountability and can gauge success and direction for the brand. We recommend that this position be occupied by someone within the City office. The City is an ongoing functioning entity with many roles and is tasked with serving the



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community. Its governance and accountability hierarchy helps to ensure that whoever is tasked with the primary brand management will be performing in a good environment.

The position of brand manager will likely need to encompass other roles as well. With the City's size and operating budget, a good scenario would be to create a Communications position. This position would be tasked with the initiatives regarding day-to-day communication, and as well, Economic Development, and would also carry responsibility for the marketing and branding of the municipality. The Communications position would be responsible for maintaining budget, assessing the brand's success, and delivering detailed actions corresponding to City milestones and budget.

Marketing Partnerships

The City of Grand Forks is in a good position to take advantage of marketing partnerships with organizations, including TOTA, the Boundary Country Chamber of Commerce, UBCM, Tourism BC, and other organizations with the intent to strengthen and increase capacity of rural communities. As the brand tools are introduced and used, it is advised that the City contact such organizations directly in order to increase awareness of their story and direction, as well as to continue to build alliances.

Looking Forward

Community Revitalization

The community of Grand Forks is in need of improvements to its overall appearance. Currently it is challenged with empty window space, an uninviting and non-compelling initial impression from the highway, and a lack of consistency in its overall appearance. Much of the challenge is simply inherent in the layout and structure of the community. A signage review and recommendations will assist in providing some direction and immediate consistency considerations. However, communication with the private sector is necessary to encourage improvements and beautification to the downtown area. All considerations regarding downtown revitalization are matters that



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would be best discussed in consultation with an urban planner. Ultimately, there should be an official urban plan developed for the community that takes into consideration beautification, functionality and Grand Forks overall brand.

Considerations

As Grand Forks moves ahead with its brand, it should keep a few issues in close consideration. These issues are simply items that can have adverse impacts on the brand and community as a whole. Top-of-mind issues include negative stories with regards to Grand Forks.

Negative Stories

The purpose of marketing our brand is to ensure that our story is told in a manner that benefits our community. However, our story will continue to be told by other outside parties in manners that are not necessarily in our community's best holistic interest. Key facets of stories that can contribute to the erosion or disturb our brand's resonance should be addressed, and measures put in place to mitigate adverse effects.

Grand Forks should be prepared to acknowledge unconventional or wrongly considered views and perspectives about the community. It must be able to meet those challenging perspectives with positive alternatives, or at the very least acknowledge the problems and provide evidence that they are attempting to mitigate those problems. Any such discussion should take place with a focus on possibilities, not on problems. Do not try to hide or gloss over challenges in the community, but be better prepared to meet them with evidence of planning, cognizance and a positive outlook.

Economic Downturn

An economic downturn with regards to industry can have significant ramifications for Grand Forks. In order to strengthen the community's sustainability, it is imperative to proactively seek and develop economic diversification. This should ideally be done in conjunction with Economic Development and Communications departments and with multiple levels of government and private consultation. Grand Forks' potential as a vibrant, engaging progressive community will be largely improved with increased economic development and diversification.



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Budget

City Staff will be developing a Communications strategy that will reflect the Brand Management Plan. Currently no budget has been set aside, but City Staff would develop a budget briefing in the 2014 Budgeting process.

Measuring Success

How is our brand and marketing successful? It will only be successful if we have benchmarks in place by which we can measure that success. Our objectives are below, along with suggestions for ways in which we can measure our success in these areas.

These benchmarks can be measured in conjunction with other initiatives such as the ICSP and OCP, but it is crucial that they be revisited and focused on.

It will be necessary for the City and committee members to derive a baseline set of metrics that can be used as a benchmark.

Some of the metrics we recommend establishing include:

- Website Visitation
- Chamber Membership
- Population Numbers
- Visitor Centre Traffic
- Follow-up Surveys
- Community Meeting Feedback
- Event Attendance
- Editorial Coverage
- Ad Placements
- New Business Starts
- Housing starts

Some helpful questions to ask in reassessment of our community's brand and communication success include:



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Is our community stronger?

Create or develop community meetings where citizens and community members are offered the opportunity and encouraged to voice their opinions. Keep notes and compare and guide discussions based on notes. According to community members, are objectives being accomplished? Does the community appear more engaged, relevant and connected?

Are we maintaining continuity?

Review marketing initiatives, pieces produced, editorial and advertising coverage. Is brand consistency immediately evident? Regularly ask 'What can be done to improve consistency?'

Is visitation increasing?

What are the current measures in place to track visitation? How can they be improved? Are visitors aware or familiar with the Grand Forks brand? Once the brand is released, how is visitation improving? Just as importantly, how is visitor experience improving? Simple surveys, anecdotal evidence from visitor centres, stats from Tourism BC or TOTA will assist to provide some scale of measurement for the effectiveness of the brand.

Are we keeping people here?

Figures should be available yearly on whether the community is growing or shrinking, or at the very least retaining its existing population. It would benefit the community to ask new residents about their decision to move to the community: What compelled them? What can be improved? As well, look at a form of exit surveys: ask residents who leave why they are leaving.

Are we better connected?

Regularly consult with partners (government & industry) to ascertain their perspectives on the community. This can be performed under the auspices of official surveys, but



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further benefit would result out of personal queries and consultation with partners. The simple act of asking how things can be improved demonstrates pride and confidence. Simply asking questions demonstrates confidence, pride and planning. Ask questions strategically and confidently, so that it obviously has a place in the planning process, and is not perceived as a lack of vision or confidence.

Suggested Goals

Year 1

- Budget \$10,000-\$15,000
- Establish a body (organization) and identify individual(s) accountable for carrying the brand and marketing forwards.
- Create a press kit, and clearly identify community opportunities. Begin fostering relationships with media.
- Take marketing actions that further Awareness.

Year 2

- Budget \$15,000 - \$20,000
- Further relationships with media, government, stakeholders.
- Finalize media / marketing budget and create plan (Communications, EDO & City).
- Clearly communicate objectives and demonstrate initiatives.
- Establish and host one new event.
- Review past actions and assess brand.
- Still focus on Awareness, but begin layering in Alignment messages in earned and paid media.
- Relationships with media should enable development of stories with 'Alignment' messaging.



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Year 3

- Budget \$20,000
- Increase visitation.
- Begin actively soliciting new businesses and opportunities for the community with marketing tools, based on the Economic Development plan.

Specific Suggested Immediate Actions in Order of Priority

Designate a body to oversee communications

Establish a role of Communications Manager

Can be overseen by the City, but should be facilitated to work with and build relationships internally within the community, and then externally with strategic partners.

Identify Community & Communication Champions

These individuals should include strong and active community members with diverse backgrounds and experience who are exceptional collaborators. Use this group for feedback and assistance with community engagement and organization.

Identify a budget for communications.

Identify funding sources. Multi-level government, trusts and foundations, tourism, and collaborative funding opportunities all exist.

Identify immediate high-success actions to build momentum

Actions should include signs, printing and placement of posters within the community and region, updating website to reflect new brand, procuring photos.

Identify timelines and assign actions to parties

Select and confirm evaluative metrics



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Specific Suggested Long Term Actions

Experience development

Develop itineraries for residents and businesses that offer a selection of simple plans and ideas to experience Grand Forks.

Share the community

Develop relationships with media and editorial staff. Develop story ideas and offer them to media outlets, Showcase recreation or lifestyle events, but also businesses and business opportunities, ideally within the context, or in reference to the brand.

Signage

Review signage holistically and implement recommendations concerning City, Highway, Directional and Interpretive signs.

Trade Show attendance

Develop clear ideas of target audiences and attend tradeshow where there is a higher likelihood of developing relationships. Ensure that all marketing collateral is developed beforehand and if need be, focused to the audience.

Business Endorsement

Develop a membership-based or symbolic endorsement of the brand that businesses and partners can use. "Proud Grand Forks Business" stickers could be developed and handed out to businesses to display in order to promote the brand. CAUTION: Do not endorse or encourage businesses to use the brand as their own. The brand is best served if businesses show an alliance or partnership and endorsement of the brand, rather than co-opting it as their own. Businesses should be educated and encouraged to demonstrate alliance and endorsement, not ownership.

Community Conversations

Hold City-facilitated semi-informal discussions for the purpose of convening



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community, discussing possibilities (not problems), and for sharing thoughts with the rest of the community. The purpose of the discussions is to increase communication and share ideas, perspectives and possibilities. The community conversations cannot be perceived as solution-driven. Their primary objective should be to create a larger sense of community. Ideally, these conversations will be noted, shared, compel additional discussions and provide a lens to aid decision makers in their recommendations and solutions.

Surveys

Continue to conduct regular brief surveys to get an idea of where the community is at. Surveys should help to add to metrics and provide topics for discussion and objective setting. Surveys that result in actions demonstrate commitment to vision and confidence.

Final Recommendations

Grand Forks is a distinct community with unique culture, spirit and amenities. Grand Forks should focus on telling its story to groups and audiences who care about its strengths; people who care about safety, proximity to nature, measured lifestyle, recreational opportunities and a history and aspiration to continue in original peaceful living. In a comparative sense, consider the benefits of living in Grand Forks, compared against a myriad of other communities in the world. Grand Forks has much to offer in comparison to most small Canadian communities. In order to capitalize on the opportunities associated with Grand Forks story, the first and most important step is to ensure that its story is simply being told.

Let's get busy telling it.

THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : July 5, 2013

TOPIC : Request for Amendment to the City of Grand Forks Zoning Bylaw No. 1606, 1999

PROPOSAL : To rezone City owned property located at 7850-2nd Street from R-4 (Rural Residential) to R-3 (Multi-Family Residential)

PROPOSED BY : Manager of Development & Engineering Services

SUMMARY:

In mid February a Request for Proposal was issued to Proponents interested in leasing 7850 2nd St., which is known as the Wildlife Hall. We received one proposal from the First Baptist Church. The property legally described as Lot 1, District Lot 585, S.D.Y.D., Plan 27903 is currently zoned as R-4 Rural Residential and does not currently allow for religious centers as a permitted use under the current zoning. Therefore, the staff is requesting that the property be rezoned from the current R-4 (Rural Residential) zone to the R-3 (Multi-Family Residential) zone which would allow for a religious center as a permitted use and would also allow for future multi-family uses.

The property is 6.45 acres in size and has an existing building which is known as the Wildlife Hall. Water and sewer services are installed to the building and are from 2nd Street. Development Cost Charges would not apply, as the property already has services in place.

The property is designated as a Hillside Development Permit area. The justification in the SCP states that certain areas in Grand Forks are subject to hazardous conditions consisting of steep hillsides which may be susceptible to rock fall, landslide and subsidence. However, the Church will not be building a new building, but rather renovating the inside of the existing structure. Therefore, a development permit would not be required for the interior renovations.

Council has approved the City to enter into a lease agreement with the First Baptist Church for the lease of the Wildlife Hall building which is to be used as a Church and a community gathering space.

An amendment to the Zoning Bylaw would be required in order for the First Baptist Church's proposal to meet the current provisions of the R-3 (Multi-Family Residential) zone in order to allow the current structure to be used as a religious centre.

STAFF RECOMMENDATIONS:

Option 1: Council directs staff to prepare a Zoning Amendment Bylaw for their consideration.

OPTIONS AND ALTERNATIVES:

Option 1: Council directs staff to draft a Zoning Amendment Bylaw to rezone the City owned property located at 7850-2nd Street from R-4 (Rural Residential) to R-3 (Multi-Family Residential). This option would allow for the rezoning of the property as suggested.

Option 2: Council declines to approve the rezoning of 7850 2nd St. This option would see the property remain as R-4 (Rural Residential) and the First Baptist Church would not be able to lease the property for their proposed designated use.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: This option will allow the rezoning to proceed at 7850-2nd St. from R-4 (Rural Residential) to R-3 (Multi-Family) Residential) and to proceed in getting first and second readings of the bylaw.

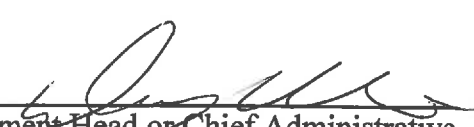
Option 2: This option will allow for the property to remain zoned as R-4 (Multi-Family Residential) and the City would not be in a position to lease the property to the First Baptist Church and the building would remain vacant.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

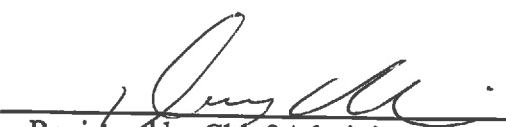
There are the advertising costs, as well as, notifications to surrounding property owners. These costs would normally be covered by the application fees charged through the rezoning application, however in this case, the City will be covering these costs, as previously approved by Council.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The Local Government Act allows for amendments to the Zoning Bylaw to be undertaken by bylaw. The proposal also supports the land use guidelines as part of the Sustainable Community Plan.



Department Head or Chief Administrative
Officer



Reviewed by Chief Administrative
Officer

The Corporation of the City of Grand Forks

P.O. Box 220
Grand Forks, B.C.
VOH 1H0

7217-4th Street
Telephone (250) 442-8266
Fax (250) 442-8000

**Zoning AND/OR Official Community Plan Amendment
Application**

Application to amend the Zoning Bylaw AND/OR Official Community Plan Bylaw

Zoning OR Official Community Plan Application Fee:



\$1,000.00

Receipt No. _____

Zoning AND Official Community Plan Application Fee:



\$1,200.00

Receipt No. _____

The subject fee is applicable to each request for an amendment to the Zoning or Official Community Plan Bylaw, or to both. Should this request **not** proceed to Public Hearing, one-half (1/2) the fee (\$500.00 or \$600.00) shall be refunded.

Registered Owner of Property to be rezoned:

City of Grand Forks

Mailing Address: Box 220
Grand Forks, B.C.
VOH 1H0

Telephone: 250-442-8266

Full Legal Description of property to be rezoned:

Lot 1 PR 585, SD Y.D., Plan 27903
(P.I.D. 004-688-376)

Street Address of Property 7850 - 2nd Street

Please submit the following information with this application:

- (i) ✓ the legal boundaries and dimensions of the subject property;
- (ii) the location of permanent buildings and structures existing on the property;
- (iii) the location of any proposed access roads, parking, driveways, and any screening, landscaping and fences;
- (iv) the location and nature of any physical or topographic constraints on the property (ie: streams, ravines, marshes, steep slopes etc)

=====

Upon reviewing your application, the City of Grand Forks may request other, or more detailed information.

=====

The information provided is full and complete and is, to the best of my knowledge, a true statement of facts relating to this application.


Signature of Owner

May 8/13
Date

=====

AGENT'S AUTHORIZATION

I hereby authorize :

(full name, address and telephone number of Agent)

to act on my behalf with regards to this application.

Owner's Signature

The personal information on this form is collected under the authority of the Local Government Act. The information collected will be used to process your application for a Rezoning or Official Community Plan amendment. If you have questions about the collection use and disclosure of this information, contact the Coordinator City of Grand Forks

Please outline the provisions of the respective Bylaw that you wish to vary or supplement and give your reasons for making this request:

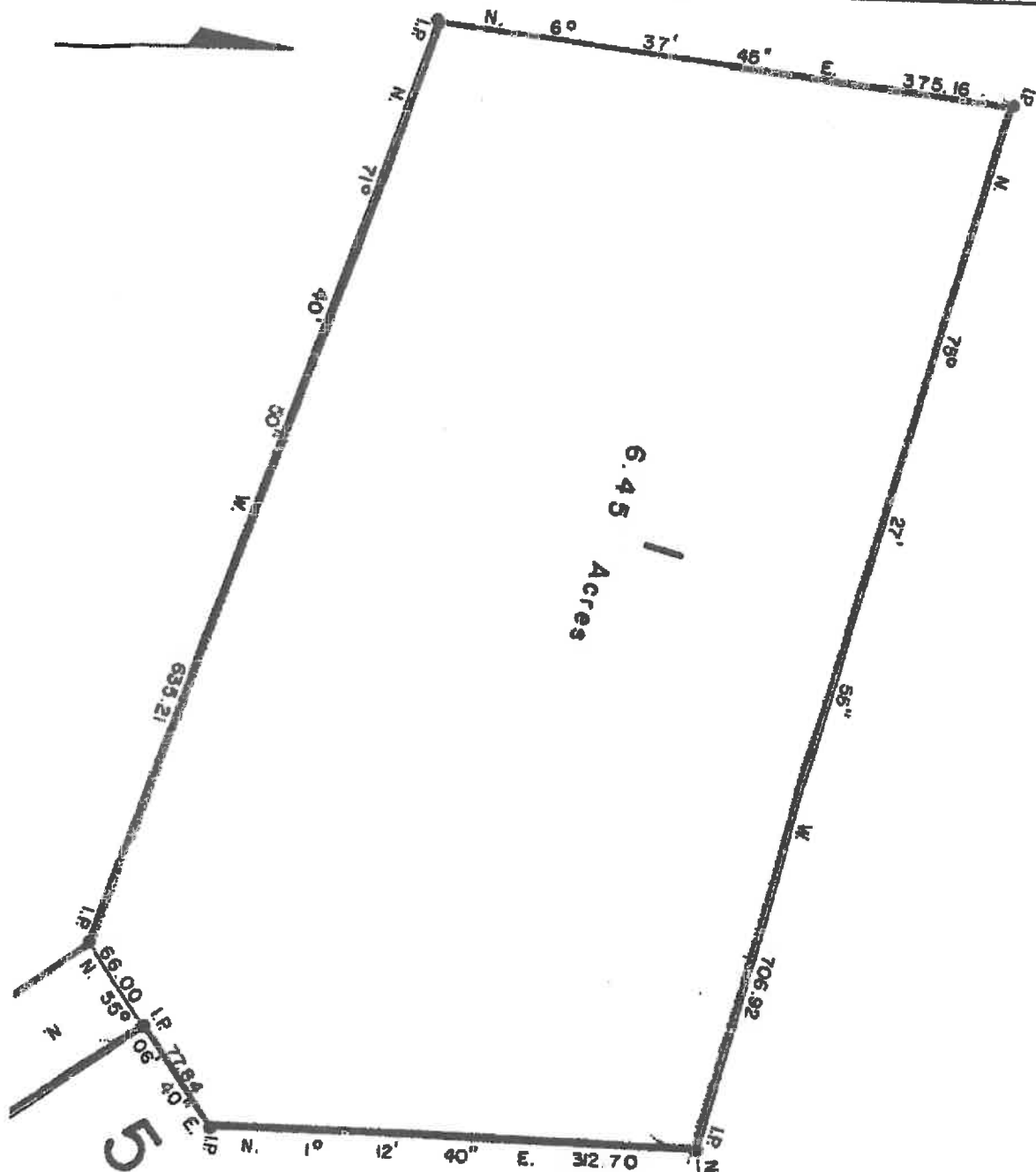
To rezone the aforementioned property
from R-4 (Rural Residential) to R-5
(Multi-Family Residential)

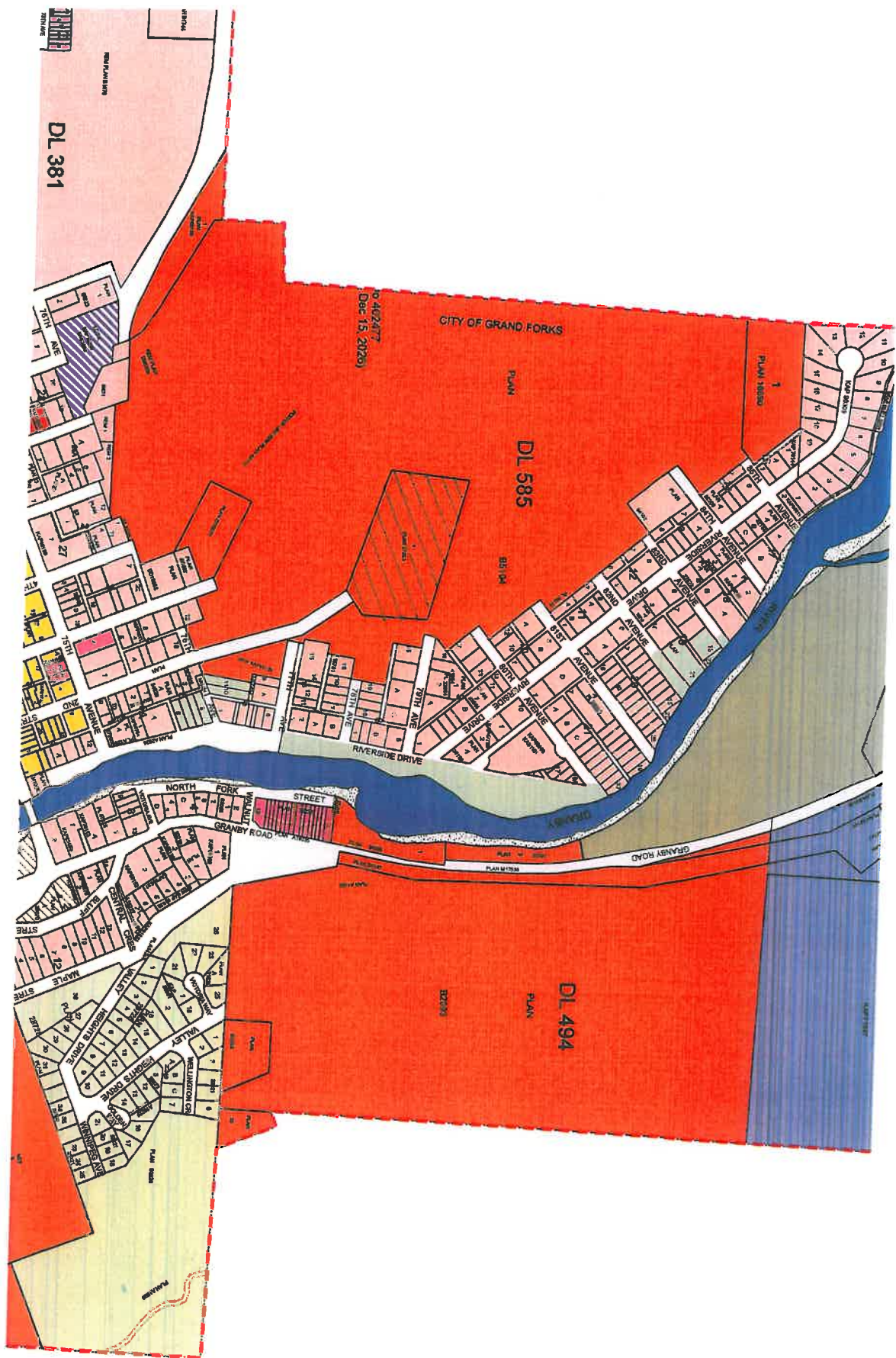
DECLARATION PURSUANT TO THE WASTE MANAGEMENT ACT

I, _____, owner of the subject property described on this application form, hereby declare that the land which is the subject of this application has not to my knowledge been used for industrial or commercial activity as defined in the list of "Industrial Purposes and Activities: (Schedule 2) of the Contaminated Sites Regulation (B.C. Reg. 375/96). I therefore declare that I am not required to submit a Site Profile under Section 26.1 or any other section of the Waste Management Act.

(signature)

(date)





SUBJECT PROPERTY

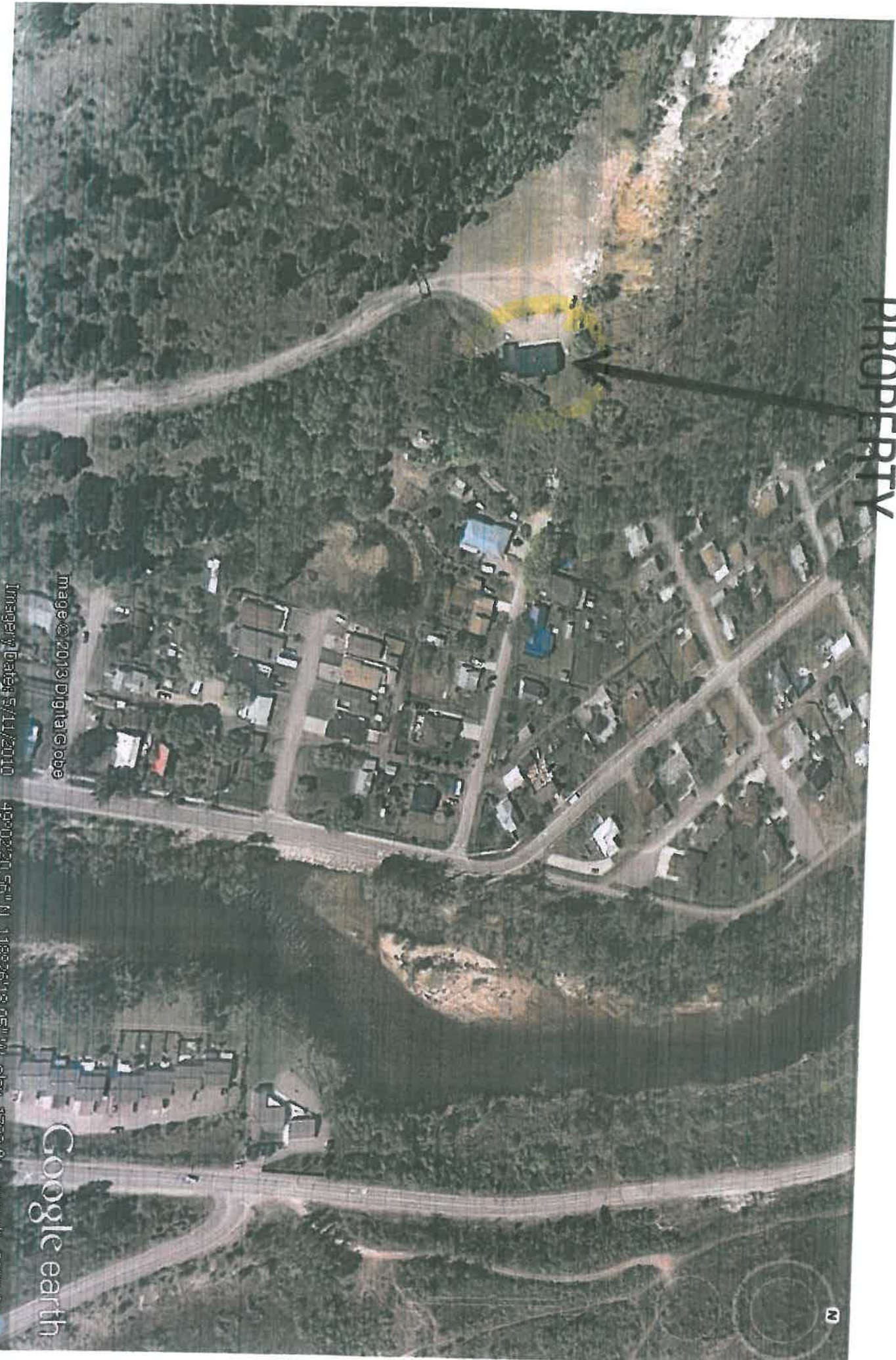


Image © 2013 DigitalGlobe

Imagery Date: 5/11/2010

49°02'20.56" N 118°26'18.95" W elev 1703 ft eye alt 3276 ft

Google earth

SECTION 36

R-3 (Multi-Family Residential) Zone

Permitted Uses

1. The following uses and no others are permitted in an R-3 zone:

- (a) dwelling units;
- (b) religious centres;
- (c) home occupations.

Permitted accessory uses and buildings on any parcel includes the following:

- (d) any accessory building or structures for the above uses.

Regulations

2. On a parcel of land located in an R-3 zone:

Minimum Parcel Size for Subdivision purposes

- (a) The minimum parcel size is 1,000 square metres (10,800 sq. ft.) and every parcel must be connected to a community sewage and water system.

Number and type of Dwelling Units allowed

- (b) One of the following types of dwelling units are allowed on a parcel of land in an R-3 zone:
 - (i) multi-family dwellings or;
 - (ii) apartment units.

Height

- (c) No dwelling shall exceed 15 metres (50 ft) in height.

Setbacks

- (d) Except as otherwise specifically permitted in this bylaw, no building or structure shall be located within:
 - (i) 6 metres (20 ft) of a front parcel line;
 - (ii) 1.5 metres (5 ft) of an interior side parcel line;
 - (iii) 4.6 metres (15 ft) of an exterior side parcel line; or
 - (iv) 6 metres (20 ft) of a rear parcel line.



14.3 Hillside Development Permit Area

The Hillside DPA is designated under Section 919.1(1)(a) (protection of the natural environment), Section 919.1(1)(b) (protection of development from hazardous conditions) and Section 919.1(1)(f) (form and character of industrial development) of the Local Government Act.

Area

Within the City of Grand Forks, all lands with a natural slope in excess of 30 percent and land within 15m of the top of steep slopes with grades in excess of 30 percent are designated as a Hillside Development Permit Area. Lands that may contain these areas are generally identified on the Development Permit Area Map (Schedule 'C').

Justification

Areas in Grand Forks are subject to hazardous conditions consist of steep hillsides which may be susceptible to rock fall, landslide and subsidence. Also, hillside areas are subject to erosion if not properly rehabilitated. A number of these areas with steep slopes have been designated for industrial use. Therefore, an additional objective of this designation is to ensure that the visual impact of heavy industrial land use on the community is minimized.

14.3.1 - Conditions for which a Hillside Development Permit is not Required

The following may be undertaken without a Hillside Development Permit:

- internal alterations, which do not affect the outer appearance of the building;

- replacement, upgrading or repair of roofing;
- painting the exterior of a building;
- replacement of windows;
- construction of an accessory building or addition to an industrial building where the accessory building or addition is not visible from neighboring areas; and
- replacement of an existing sign or canopy, where the size and design of the replacement sign or canopy are generally consistent with the sign or canopy being replaced.

14.3.2 - Guidelines

Development permits Issued in this designation shall be in accordance with the following guidelines:

Development on Hillside with Slopes over 30%

Setbacks

- .1 For developments on or near steep hillsides, the City of Grand Forks may require that buildings and structures be set back a given distance as specified in the Development Permit from the top of the steep hillside or the toe of the slope.

Safe Use of Development

- .2 For developments in areas where the City considers that the land is subject or may be subject to erosion, land slip, rock falls or subsidence, the City may require that the Development Permit include a report certified by a professional engineer with experience in geotechnical engineering that the land may be used safely for the use intended. Where the engineer's report indicates that the land may



Development within this designation may occur up to a maximum of 60 units per hectare.

Highway & Tourist Commercial (HT)

- Within this designation, automobile oriented tourist services areas for visitors and residents and encouraged and focused along Central Avenue/Highway #3. Development will consist primarily of commercial and institutional uses. Some residential development may occur where appropriate.

Heritage Corridor (HC)

- This designation is located along Central Ave/Highway #3, immediately west of the Core Commercial area of Grand Forks.

Light Industry (LI)

- This designation is located in strategic locations in Grand Forks, including in the northwest along Donaldson Drive, in the northeast along Granby Road and in the southeast along Sagamore Ave. This designation includes light industrial uses and service commercial uses that can be developed in a manner compatible with adjacent uses.

Heavy Industry (HI)

- Located in the northeast along Granby Road and south of the Kettle River, this designation supports the continued use and development of heavy industrial activities, such as lumber production, log storage and other associated industrial uses.

Institutional (IN)

- Institutional land uses within Grand Forks are located throughout the community. Over time, the types of institutional uses have evolved with the growth and maturation of the community and it is

anticipated that the demand for these types of uses will continue to increase.

Hillside & Resource District (HR)

- Within Grand Forks, this designation is applied to those parts of the City which are largely undeveloped and lacking municipal services, or located on slopes greater than 20%. These areas are generally located along the eastern boundary of Grand Forks and are not to be urbanized until municipal services can be made available, once infilling and densification of other areas has occurred.

Environmental Resource District (ER)

- The Environmental Resource District designation applies to an area located in the northwestern area of the community. Although the ER designation generally allows for uses and densities within the Low Density Residential (LR) designation, this area acknowledges the groundwater and floodplain conditions associated with these lands. Any development in this area will require an Environmental Development Permit to should ensure that steps are taking to address the potential groundwater conditions and/or flood hazard.

Park & Open Space (PK)

- This designation encourages recreation and transportation opportunities for local residents and captures the beauty and setting of natural areas, parks and open spaces and trails throughout Grand Forks and along the Kettle and Granby Rivers.

In addition, the form and character of the community is guided by the objectives outlined in a number of Development Permit (DP) Areas. These DP areas are

THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : June 27, 2013

TOPIC : Application for Site Exemption

PROPOSAL: To vary the floodplain setback requirement from 100 feet to 60 feet from the Kettle River in order to construct a garage.

PROPOSED BY : Robert Neil Gillespie

SUMMARY:

We are in receipt of an application from Neil Gillespie for a site specific exemption of property legally described as Lot A, D.L. 382, Plan KAP45954 and located at 910-63rd Avenue, to vary Section 5.2(1) – Floodplain Setback of the Floodplain Bylaw No. 1402 by reducing the required 100 foot setback from the Kettle River to 60 feet, to construct a 720 square foot garage behind the existing principal building. The property is located at 910-63rd Avenue. The garage will not be attached to the principal building and will be a standalone structure.

The existing elevation is exempted under Section 7.0 stating that that portion of a building or structure to be used as a carport, garage or entrance foyer

Access to and from the property is from 63rd Avenue. Enclosed are pictures of the existing house and the proposed site of the garage.

STAFF RECOMMENDATIONS:

Option 1: That Council receives the report and approve the site specific exemption application submitted by the property owner, Neil Gillespie, for property legally described as Lot A, D.L. 382, S.D.Y.D., Plan KAP45954 located at 910-63rd Avenue, subject to compliance with City Bylaws and in substantial compliance with the plans presented with the application.

OPTIONS AND ALTERNATIVES:

Option 1: That Council adopt a resolution to approve the application for a site specific exemption, in compliance with City Bylaws and in substantial compliance with the plans presented: This option will allow the applicants to proceed to construct a 720 square foot garage at the location the applicant has requested.

Option 2: That Council decline to adopt the approving resolution. This option, will not allow the applicants to proceed with the proposed garage at the location the applicant has requested.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The application is approved and meets the requirements of the City's Bylaws and the applicant can submit a building application to construct the garage 60 feet from the high water mark

instead of the 100 foot setback of the Kettle River. The advantage to this option is that Council is seen as allowing the development to proceed provided there is compliance with City Bylaws.

Option 2: The disadvantage to not adopting the approving resolution will be that the applicant will not be in a position to commence the construction of the garage at the requested location.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

There is no actual cost to the City for this development as the Site Specific Exemption fee covers staff time and letters to the surrounding property owners informing them of the applicant's request to vary the required 100 foot setback from the Kettle River to 60 feet from the river.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The requirement for a site specific setback is stated in the City of Grand Forks Floodplain Bylaw No. 1402, Section 5.2 and Council is allowed to vary the setback through an application for Site Specific Exemption.



Department Head or Chief Administrative Officer



Reviewed by Chief Administrative
Officer

Bylaw 1756

**THE CORPORATION OF THE CITY OF GRAND FORKS
APPLICATION FOR SITE SPECIFIC EXEMPTION**

This form is to be fully completed and submitted by the property owner to the City of Grand Forks as a request to exempt a development from the requirements of Section 910 of the Local Government Act, in respect to provisions in City of Grand Forks floodplain management bylaw.

Applicant's Name: Neil GillespieAddress: 910 63 AvePhone #: 250-442-8036A Lot A, D.L. 382, PLAN KAP45454
(Lot, Block, Legal Subdivision, Section, Plan, Township, Range, Land District)City of Grand Forks
(Name of Regional District, Village, Town, City or District)

Exemption of the following development from the requirements of Section 910 of the Local Government Act and Section 5 of the City of Grand Forks Floodplain Management Bylaw No. 1402, is requested:

Proposed Development:

Garage - Storage

Name of Adjacent Watercourse or Body of Water:

Kettle River

Flood Construction Level in Bylaw No. 1402 _____

Flood Construction Level Requested: _____

Floodplain Setback in Bylaw No. 1402: 100 feet
30 meters from the natural boundary of the Kettle or Granby Rivers and 7.5 meters from the landside toe of any standard dyke

Floodplain Setback Requested: 60 feet
...../2

**Request for Site-Specific Exemption
Floodplain Management Provisions
Page 2**

Bylaw 1756

ENCLOSED ARE:

(check where provided; provision of all of this information will facilitate processing of application)

- ☒ legal map of property:
- ☐ map indicating property location and relationship of proposed building to adjacent watercourses.
- ☐ photos of property (proposed building location, adjacent existing development, riverbank areas, etc.).
- ☐ professional engineer's report stating that the property can be safely used for the intended use.

REASONS FOR APPLICATION:

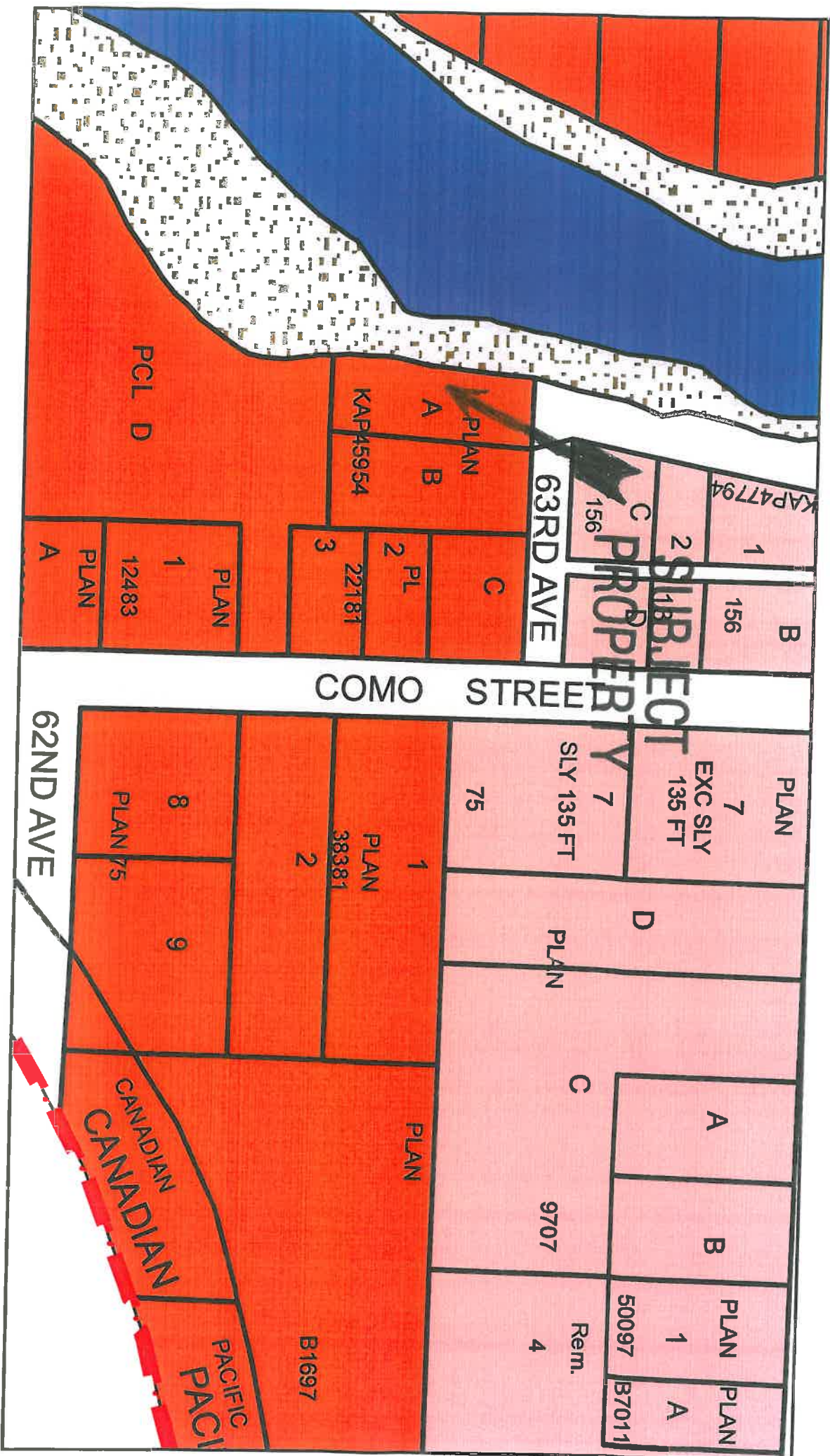
24x30 Garage

Date of Application: June 26, 2013

Signature of Applicant: Neil Gillespie

Acknowledgement of Building Inspector: _____

Application fee: \$200.00



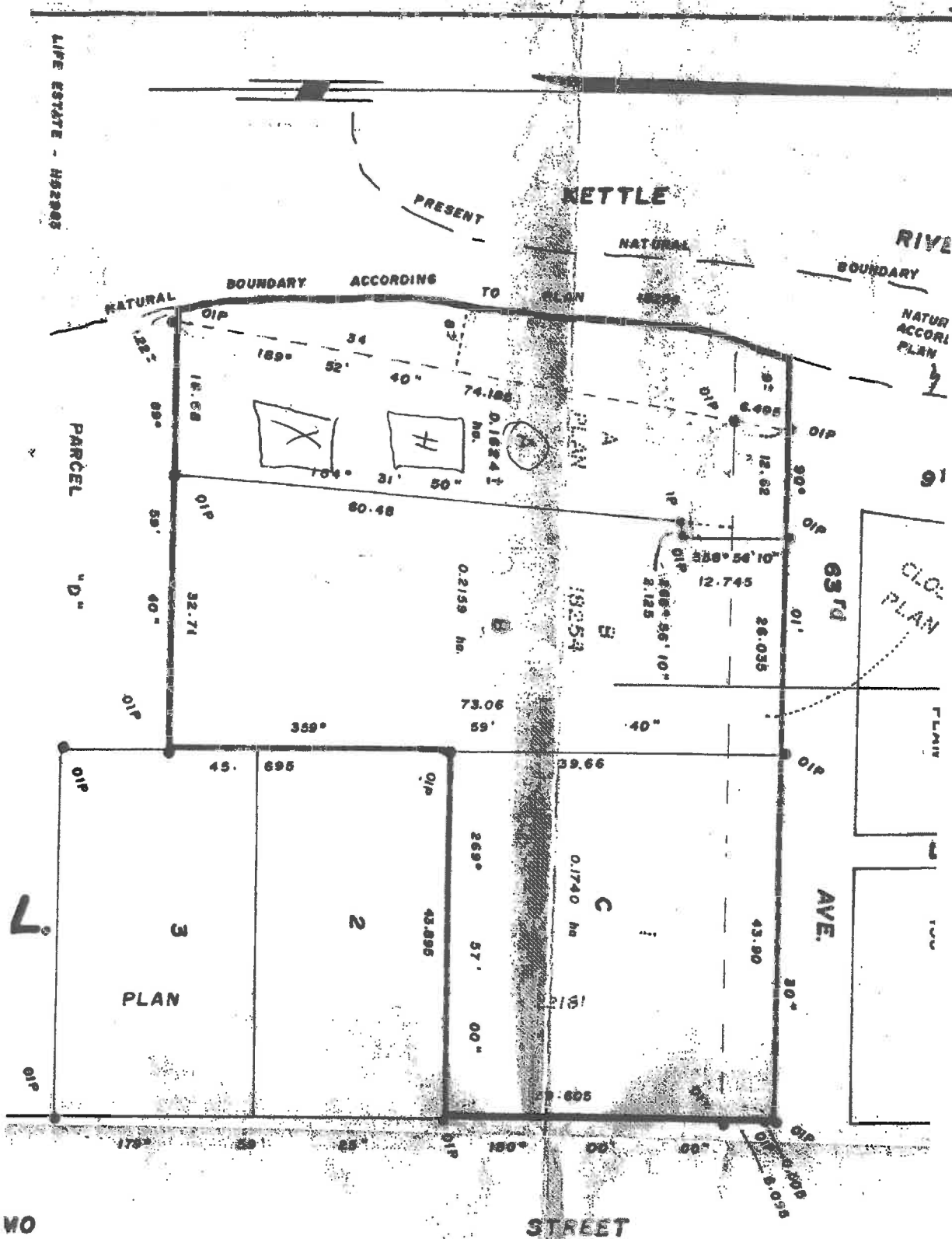
SUBJECT PROPERTY

Google earth

Image © 2013 DigitalGlobe

Imagery Date: 5/11/2010 49°01'15.99" N 118°26'33.40" W elev 1705 ft eye alt 12213 ft





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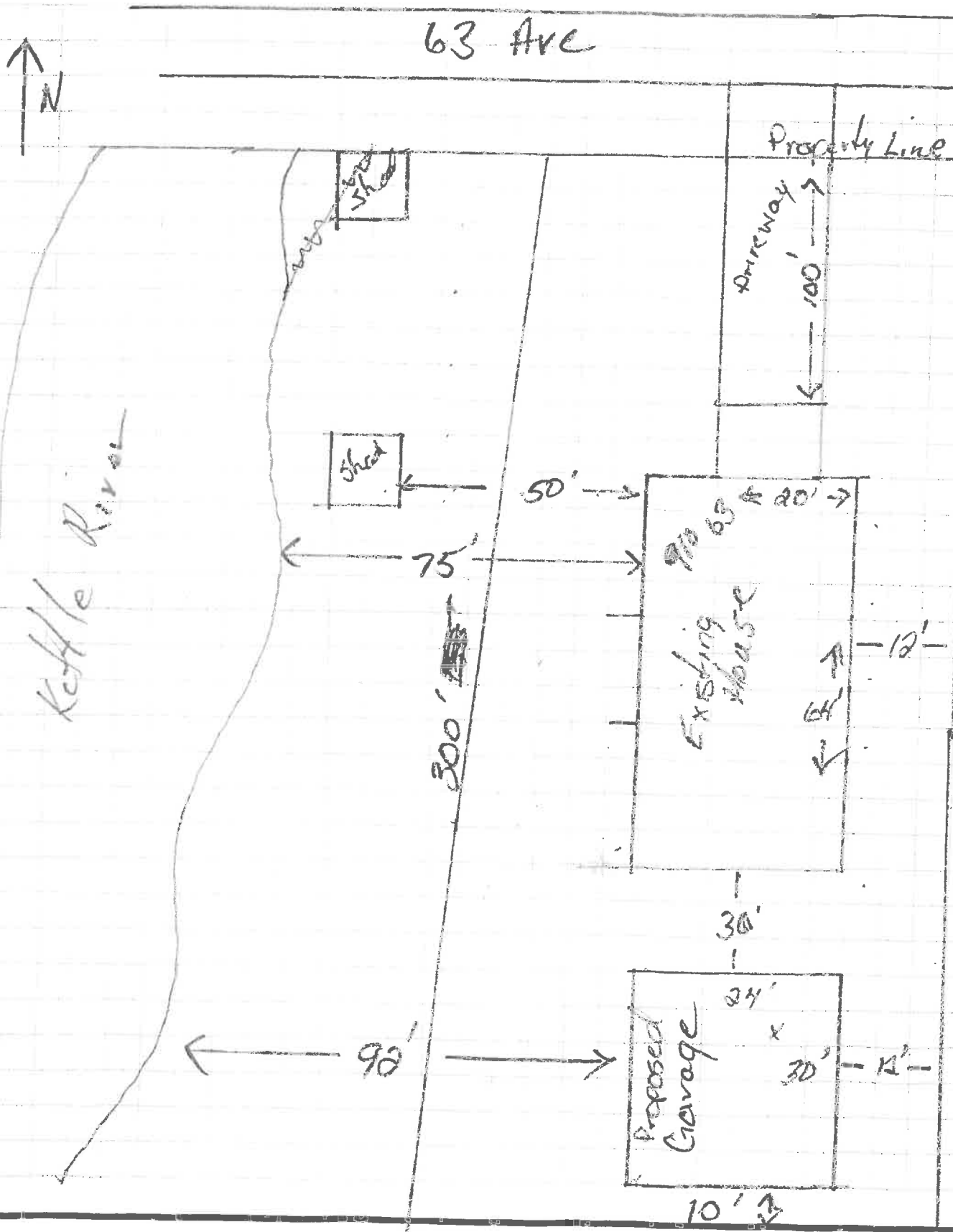
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ADDRESS OF WITNESS
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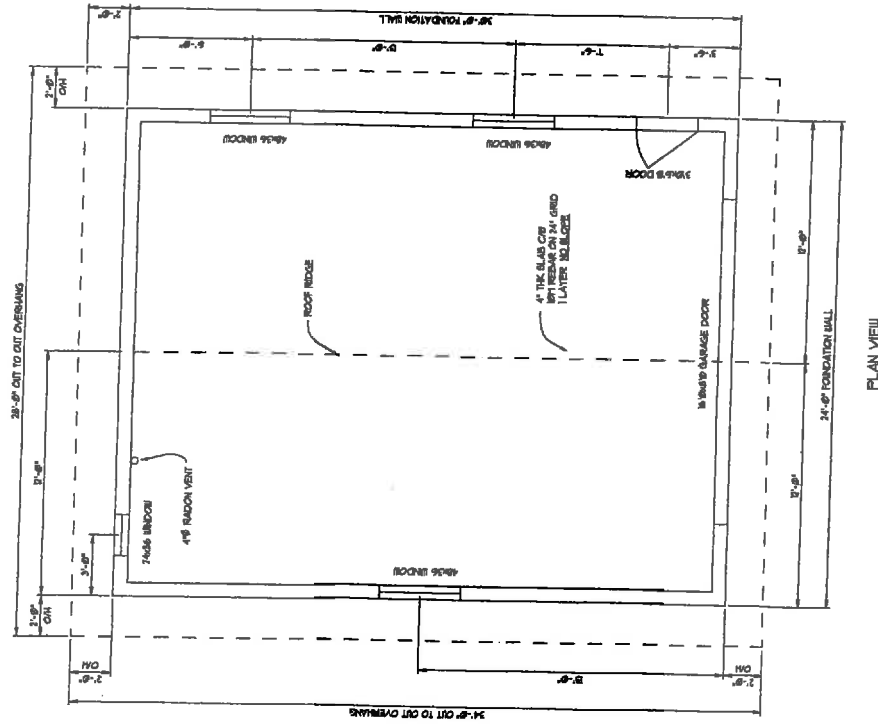
BUILDING SITE PLAN

1. Draw proposed location of home or building and all existing buildings on space provided below, and show distances to all PROPERTY LINES. Also show north arrow.
2. Show location of street access, and names of streets.
3. Show location and distances of any water courses.

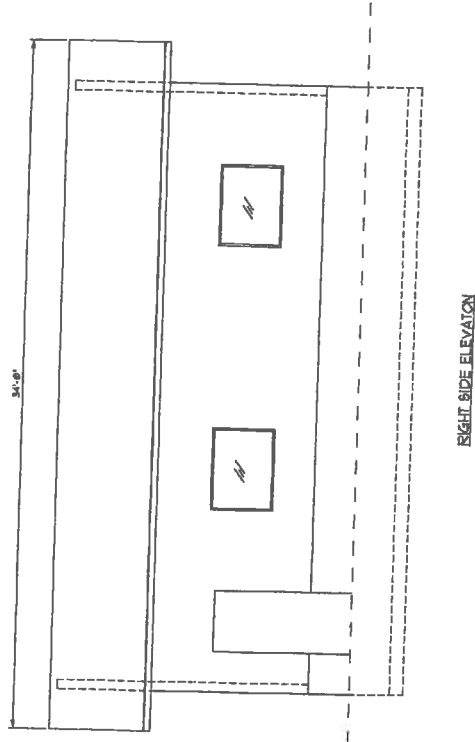
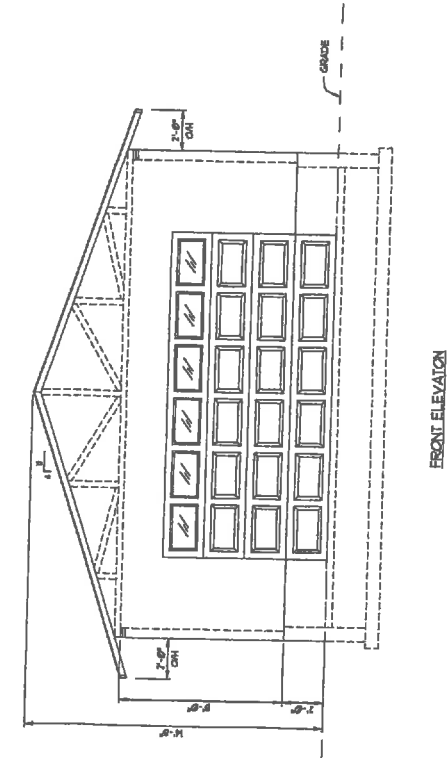


GENERAL NOTES:

1. ALL WORK TO CONFORM TO THE B.C. BUILDING CODE (LATEST EDITION, LOCAL CODES & BY-LAWS OF AUTHORITIES HAVING JURISDICTION).
2. ANY ENGINEERING THAT MAY BE REQUIRED FOR THESE PLANS IS THE RESPONSIBILITY OF THE OWNER/CONTRACTOR TO OBTAIN.
3. ALL WORK TO BE PERFORMED WITH RESPECT TO GOOD BUILDING PRACTICES.
4. CONTRACTOR TO CAREFULLY INSPECT THE SITE OF WORK AND BE FULLY INFORMED OF EXISTING CONDITIONS AND LIMITATIONS.
5. CONTRACTOR TO CHECK AND VERIFY ALL DIMENSIONS, ELEVATIONS, DRAWINGS, DETAILS AND SPECIFICATIONS AND REPORT ALL ERRORS OR ADDITIONS TO THE OWNER PRIOR TO PROCEEDING WITH THE WORK.
6. ALL FLASHING TO BE FURNISHED TO SUIT OWNER COLOR SCHEME. PROVIDE FLASHING ABOVE ALL UNPROTECTED WINDOWS AND DOORS.

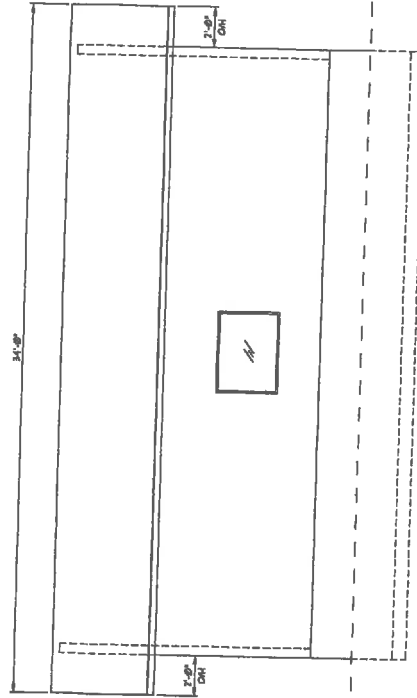


REV	BY	DATE	DESCRIPTION	DATE	BY	DATE	DESCRIPTION
A	EX	Mar 15	ISSUED FOR REVIEW				
B	EX	Mar 15	REVISED AS PER CLIENT				
C	EX	June 10	REVISED AS PER CLIENT				
PINE VIEW DRAFTING & DESIGN				NEIL GILLESPIE GRAND FORKS, B.C. 24'x30' UNFINISHED STORAGE PLAN VIEW			
				DWG. NO. NG-100-01			
				DATE: 3/15/13			
				BY: NG			

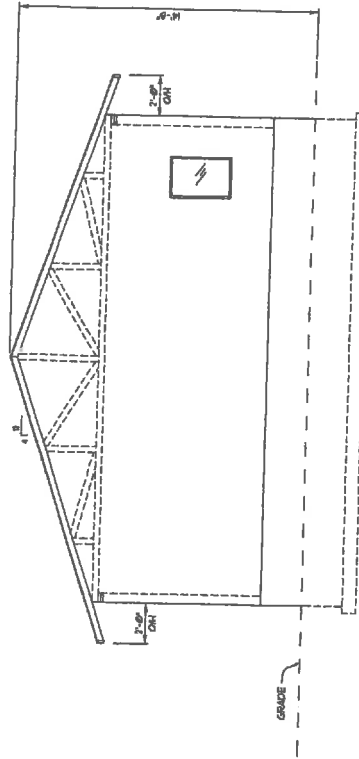


PROJECT INFORMATION									
DATE	BY	DATE	DESCRIPTION	DATE	BY	DATE	DESCRIPTION	DATE	BY
	A	E.V.	15	ISSUED FOR PER. CLIENT					
	B	E.V.	15	RECEIVED AS PER CLIENT					
	C	E.V.	10	RECEIVED AS PER CLIENT					

PINE VIEW DRAFTING & DESIGN		NEIL GILLESPIE		DATE E.V.		JAN 16 th 2013	
		GRAND FORKS, BC					
		24"x30" UNFINISHED STORAGE					
		ELEVATION VIEW SHIT 1					
						NO-100-03	
						REV C	



LEFT SIDE ELEVATION

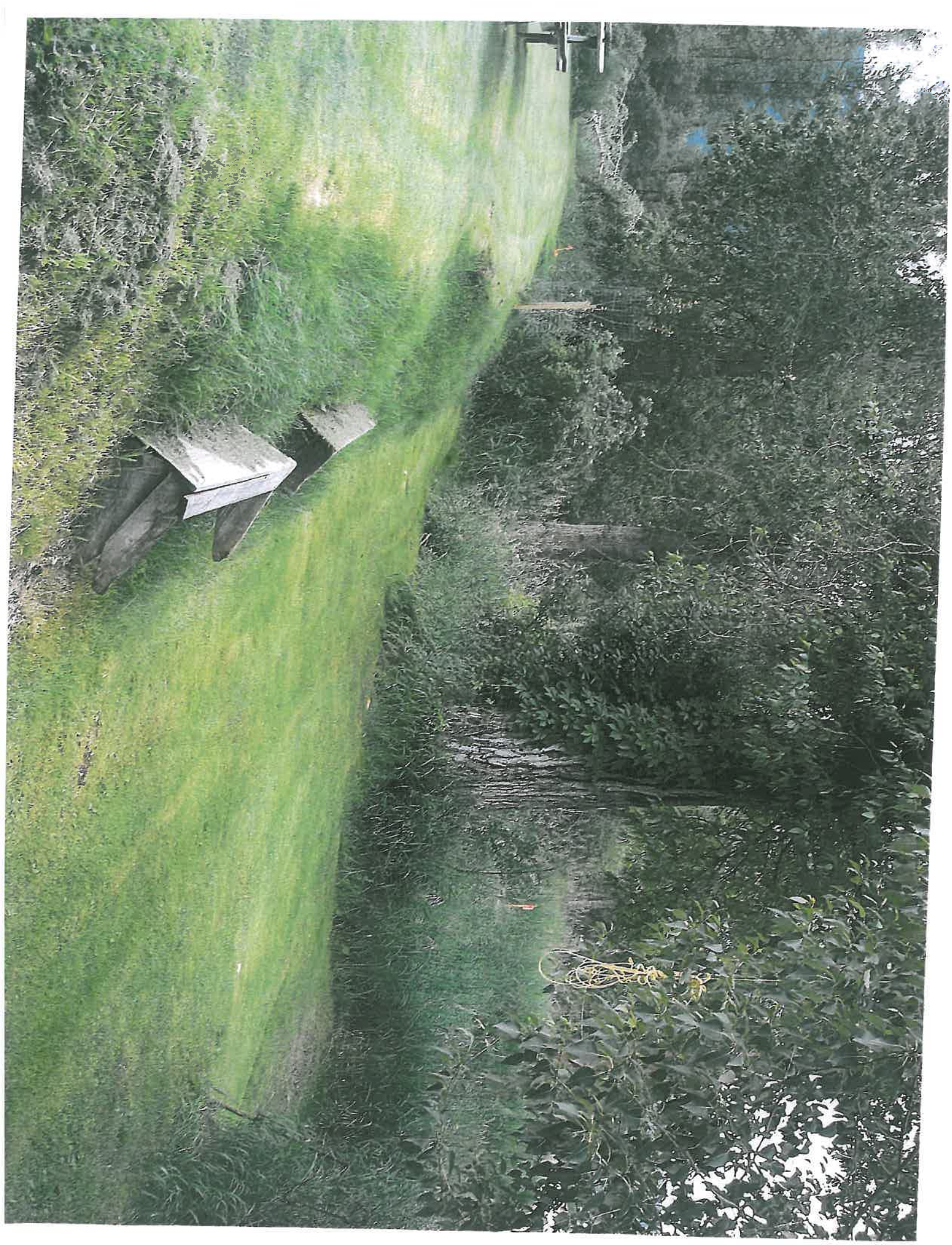


BACK ELEVATION

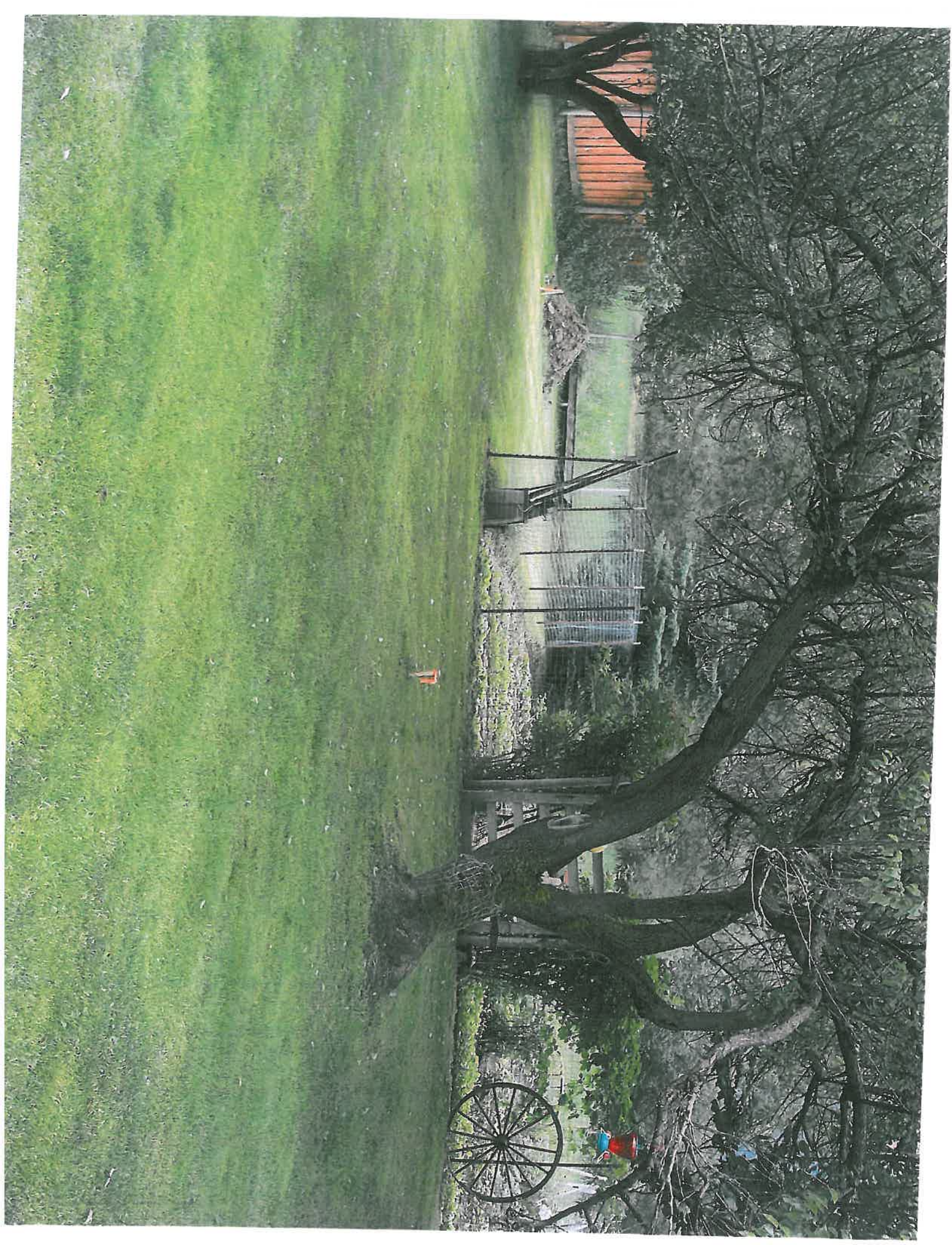
REV	DATE	BY	CHK	DATE	DESCRIPTION	PROJECT	DATE	BY	CHK	DATE	DESCRIPTION
A	10/10/13	EV			ISSUED FOR REVIEW	NEIL GILLESPIE					
B	10/10/13	EV			REVISED AS PER CLIENT	GRAND FORKS, B.C.					
C	10/10/13	EV			REVISED AS PER CLIENT	24X30 UNFINISHED STORAGE					
						ELEVATION VIEW SHIT 2					
						NEIL GILLESPIE					
						GRAND FORKS, B.C.					
						24X30 UNFINISHED STORAGE					
						ELEVATION VIEW SHIT 2					
						NG-100-04					
						C					

PINE VIEW DRAFTING & DESIGN







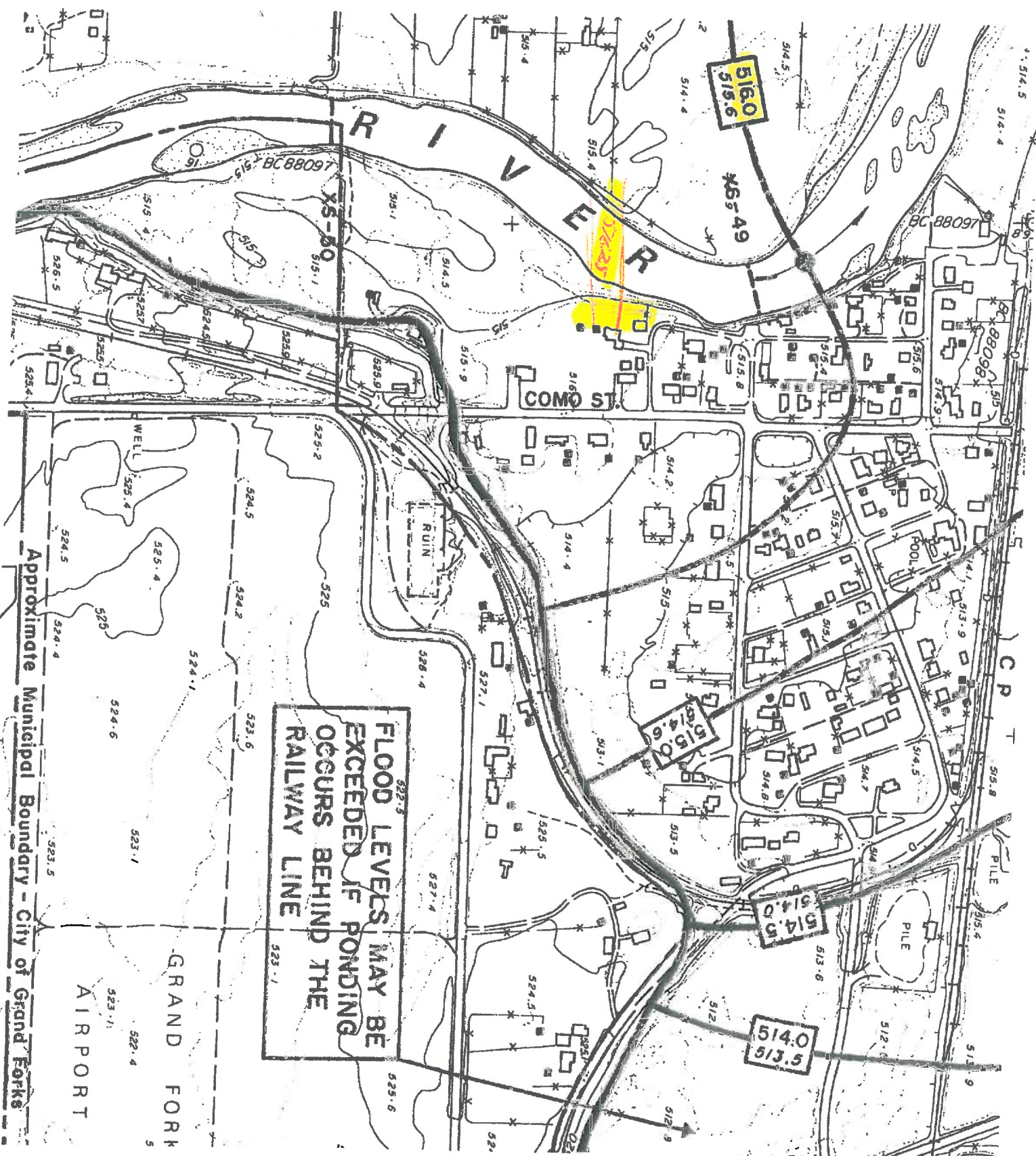












4.0 Floodplain Designation

The following lands are designated as Floodplain;

- (1) All land lying within the Designated Floodplain Limit as shown on Schedule "X" attached hereto.
- (2) All lands which are below the Flood Levels specified in Section 5.1 or within the Floodplain Setbacks specified in Section 5.2 of this Bylaw.

5.0 Floodplain Specifications

5.1 Flood Levels

The following elevations are specified as Flood Levels, except that where more than one flood level is applicable, the higher elevation shall be the flood level.

- 1) 1.5 metres above the natural boundary of any watercourse, lake or other body of water;
- 2) Notwithstanding Section 5.1.(1) within those areas designated in Section 4.0(1) of this Bylaw the specified Flood Levels shall be interpolated from the "200 year frequency Flood Level" identified on Schedule "X" attached hereto.

5.2 Floodplain Setbacks

The following distances are specified as Floodplain Setbacks, except that where more than one floodplain setback is applicable, the greater distance shall be the setback.

- 1) 30 metres from the natural boundary of the Kettle or Granby Rivers;
- 2) 7.5 metres from the landside toe of any standard dyke.
- 3) 15 metres from the natural boundary of any other watercourse;
- 4) 7.5 metres from the natural boundary of any lake, marsh or pond.

6.0 Application of Floodplain Specifications

6.1 Pursuant to Section 969(5) of the Municipal Act, after a Bylaw has specified Flood Levels and Floodplain Setbacks for a designated floodplain:

1) the underside of any floor system, or the top of any pad supporting any space or room, including a manufactured home, that is used for dwelling purposes, business or the storage of goods which are susceptible to damage by floodwater shall be above the specified level, and

Bylaw 1756

2) ***any landfill required to support a floor system or pad shall not extend within any setback from a watercourse or body of water specified by this Bylaw.***

3) structural support or compacted fill or a combination of both may be used to elevate the underside of the floor system or the top of the pad above the Flood Levels specified in Section 5.1. The structural support and/or fill shall be protected against scour and erosion from flood flows, wave action, ice and other debris.

4) the Building Inspector or such other person appointed by Council to administer this Bylaw may require that a British Columbia Land Surveyor's certificate be required to verify compliance with the Flood Levels and Floodplain Setbacks specified in Section 5.1 and 5.2 and that the cost of such verification shall be assumed by the land owner.

7.0 General Exemptions

Notwithstanding the flood construction level requirements cited in this bylaw, the following types of developments are exempted from the requirements as it pertains to the flood construction levels specified in Section 5.1 of this bylaw:

Bylaw 1756

- ***a renovation of an existing building or structure that does not involve an addition thereto;***
- ***an addition to a building or structure that would increase the size of the building or structure by less than 25 percent of the floor area existing at the date of adoption of this bylaw, provided that the degree of conformity regarding setbacks is not increased;***
- ***that portion of a building or structure to be used as a carport, garage or entrance foyer;***

**ENGINEERING (2012) LTD**

2248 Columbia Avenue Castlegar, BC V1N 2X1 e-mail: mail@wsaeng.ca

Tel. (250) 365-3696

Fax (250) 365-3607

Letter of Transmittal

To: Ken Wagner
RDCK**From:** Elisabeth Robertson**Date:** June 20, 2013**File #:** C13001-029**Cc:** Neil Gillespie**Enclosed Please Find**☒ Drawings ☒ Letters of Assurance ☐ Copy of Letter ☐ Report ☐ Confidential☐ The Following Items: _____ ☐ Under Separate Cover: _____**SUBJECT: Gillespie Garage Foundation**

Copies	Date	No	Issue	Description
2 signed & sealed – Building Official 2 – client	June 20, 2013	C13001-029-S01	Building Permit	WSA Engineering (2012) Ltd. Drawings – Typical Foundation Section
1 original –Building Official 1 copy – client	June 20, 2013	B	Structural	Letters of Assurance

Remarks:

BRITISH COLUMBIA BUILDING CODE 2012

SCHEDULE B

Forming Part of Subsection 2.2.7, Div. C of the
British Columbia Building Code

Building Permit No. _____
for building having a maximum height of _____

ASSURANCE OF PROFESSIONAL DESIGN AND COMMITMENT FOR FIELD REVIEW

- Notes: (i) This letter must be submitted prior to the commencement of construction activities of the components identified below. A separate letter must be submitted by each *registered professional of record*.
(ii) This letter is endorsed by: Architectural Institute of B.C., Association of Professional Engineers and Geoscientists of B.C., Building Officials' Association of B.C., and Union of B.C. Municipalities.
(iii) In this letter the words in *italics* have the same meaning as in the British Columbia Building Code.

To: The *authority having jurisdiction*

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Name of Jurisdiction (Print) _____

Re: **GILLESPIE GARAGE FOUNDATION**

Name of Project (Print) _____

910, 63 AVENUE GRAND FORKS, BC

Address of Project (Print) _____

The undersigned hereby gives assurance that the design of the
(Initial those of the items listed below that apply to this *registered professional of record*. All the disciplines will not necessarily be employed on every project.)

☒ **ARCHITECTURAL**
☒ **STRUCTURAL**
☐ **MECHANICAL**
☐ **PLUMBING**
☐ **FIRE SUPPRESSION SYSTEMS**
☐ **ELECTRICAL**
☐ **GEOTECHNICAL — temporary**
☐ **GEOTECHNICAL — permanent**


(Professional's Seal and Signature)

JUNE 20, 2013

Date

components of the plans and supporting documents prepared by this *registered professional of record* in support of the application for the *building permit* as outlined below substantially comply with the B.C. Building Code and other applicable enactments respecting safety except for construction safety aspects.

The undersigned hereby undertakes to be responsible for *field reviews* of the above referenced components during construction, as indicated on the "SUMMARY OF DESIGN AND FIELD REVIEW REQUIREMENTS" below.

CRP's Initials _____

BRITISH COLUMBIA BUILDING CODE 2012

Schedule B - Continued

Building Permit No.
(See Appendix A, Section 1.1.1)

910, 63 AVENUE GRAND FORKS, BC

Project Address

STRUCTURAL ENGINEERING

Discipline

SUMMARY OF DESIGN AND FIELD REVIEW REQUIREMENTS

(Initial applicable discipline below and cross out and initial only those items not applicable to the project.)

ARCHITECTURAL

- 1.1 Fire resisting assemblies
- 1.2 Fire separations and their continuity
- 1.3 Closures, including tightness and operation
- 1.4 Egress systems, including access to exit within suites and floor areas
- 1.5 Performance and physical safety features (guardrails, handrails, etc.)
- 1.6 Structural capacity of architectural components, including anchorage and seismic restraint
- 1.7 Sound control
- 1.8 Landscaping, screening and site grading
- 1.9 Provisions for fire fighting access
- 1.10 Access requirements for persons with disabilities
- 1.11 Elevating devices
- 1.12 Functional testing of architecturally related fire emergency systems and devices
- 1.13 Development Permit and conditions therein
- 1.14 Interior signage, including acceptable materials, dimensions and locations
- 1.15 Review of all applicable shop drawings
- 1.16 Interior and exterior finishes
- 1.17 Dampproofing and/or waterproofing of walls and slabs below grade
- 1.18 Roofing and flashings
- 1.19 Wall cladding systems
- 1.20 Condensation control and cavity ventilation
- 1.21 Exterior glazing
- 1.22 Integration of building envelope components
- 1.23 Environmental separation requirements (Part 5)
- 1.24 Building Envelope, Part 10/ASHRAE Requirements

(Professional's Seal and Signature)

JUNE 20, 2013

Date

STRUCTURAL

- 2.1 Structural capacity of structural components of the building, including anchorage and seismic restraint
- 2.2 Structural aspects of deep foundations
- 2.3 Review of all applicable shop drawings
- 2.4 Structural aspects of unbonded post tensioned concrete design and construction

MECHANICAL

- 3.1 HVAC systems and devices, including high building requirements where applicable
- 3.2 Fire dampers at required fire separations
- 3.3 Continuity of fire separations at HVAC penetrations
- 3.4 Functional testing of mechanically related fire emergency systems and devices
- 3.5 Maintenance manuals for mechanical systems
- 3.6 Structural capacity of mechanical components, including anchorage and seismic restraint
- 3.7 Review of all applicable shop drawings
- 3.8 Mechanical Systems, Part 10/ASHRAE Requirements

THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : June 26, 2013

TOPIC : Bellamy Development Variance Permit

PROPOSAL: To construct a roof connecting two metal containers for a garage and storage area in front of the front face of the principle residence

PROPOSED BY: David & Hyacinth Bellamy

SUMMARY:

The City has received a Development Variance Permit application from David & Hyacinth Bellamy, owners of property legally described as the N ½ of Lot 2, Block A, D.L. 382, S.D.Y.D. Plan 123, located at 6369-12th Street. The property in question is zoned R-4 (Rural Residential).

The applicant wishes to construct an 800 square foot garage and storage building in front of the principal building. Section 37 of the Zoning Bylaw allows for accessory buildings to be located no closer than 5 feet to the rear parcel line and not closer to the front parcel line than the front facing wall of the principal building, to which it is accessory. The variance application is to locate an accessory building in front of the residential building 20 feet from the front property line.

The applicants' property is 52-1/2 feet wide and 403 feet long and the side yard setback requirement is 10 feet from property line, which precludes the applicants' from placing the accessory building beside the existing principal dwelling. All building permits are subsequent to this variance.

If the application is approved, the applicant will construct the 800 square foot garage/storage accessory building 20 feet from the front yard setback and 10 feet from the interior side, will demolish the existing old shed, put up a manufactured 40 foot truss over the existing newly purchased storage containers and paint them to match the scheme and color of the principal building and will construct a solid fence around the property to obstruct the view of his property for his neighbors.

STAFF RECOMMENDATIONS:

Option 1: Council receives the report and approves the development variance permit to construct an 800 square foot garage/storage building in front of the principal building and beautify his property.

OPTIONS AND ALTERNATIVES:

Option 1: Council adopts a resolution to approve the application for a development variance permit in compliance with City bylaws and in substantial compliance with the plans presented. This option will allow the applicant to proceed with the construction of a garage/storage building at the location requested.

Option 2: Council declines to adopt the approving resolution. This option would not allow the applicant to construct a garage/storage building in front of the existing principal building.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The application meets the requirements of the City's Zoning Bylaw and all other applicable bylaws.

Option 2: The disadvantage to not adopting the approving resolution will be that the applicant will not be in a position to construct the garage/storage building.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

There is no actual cost to the City for the construction of the garage/storage building.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The addition of the accessory building will increase the assessment of the property, thereby generating more revenue through taxation, for the City.



Department Head or
Chief Administrative Officer



Reviewed by Chief Administrative

THE CORPORATION OF THE CITY OF GRAND FORKS

7217-4th Street
P.O. Box 220
Grand Forks, B.C.
V0H 1H0

Telephone: 250-442-8266
Fax: 250-442-8000

DEVELOPMENT VARIANCE PERMIT APPLICATION

APPLICATION FEE \$350.00

Receipt No. 166143

Registered Owner(s): David + Hyacinth
Bellamy

Mailing Address: Box 1964

Telephone: Home: 250-442-3870 Work _____

Legal Description:

N 1/2 of lot 2, Block A, D.R. 382 Plan 123

008.792.330

Street Address: 6369-12th St

DECLARATION PURSUANT TO THE WASTE MANAGEMENT ACT

David Lyell Bellamy, owner of the subject property described on this application form, hereby declare that the land which is the subject of this application has not, to my knowledge been used for industrial or commercial activity as defined in the list of "Industrial Purposes and Activities" (Schedule 2) of the *Contaminated Sites Regulation* (B.C. Reg. 375/96). I therefore declare that I am not required to submit a Site Profile under Section 26.1 or any other section of the *Waste Management Act*.

David Lyell Bellamy
(signature)

June 25, 2013
(date)

OVER.....

Outline the provisions of the respective Bylaw(s) that you wish to vary and give your reasons for making this request:

wish to construct 800ft Garage in front
of principal Building.

same schemes a house

new containers

demo old shed

solid fence around. & clear up yard

Submit the following information with the application:

1. A legible site plan showing the following:

- (a) The boundaries and dimensions of the subject property
- (b) The location of permanent or proposed buildings and structures existing on the property
- (c) The location of any proposed access roads, parking, screening, landscaping or fencing.
- (d) The location and nature of any physical or topographic constraints on the property (stream, ravines, marshes, steep slopes, etc)

Other information or more detailed information may be requested by the City of Grand Forks upon review of your application.

The information provided is full and complete and to the best of knowledge to be a true statement of the facts, relating to this application.

David Hall Bellamy
Signature of Owner

June 25th / 2013
Date

AGENT'S AUTHORIZATION

I hereby authorize the person/company listed below to act on my behalf with respect to this application:

Name of Authorized Agent: _____

Mailing Address: _____

Telephone: _____

Owner(s) Signature of Authorization

140' →

Hyacinths
Bellows

6369 - 12th Street + 360 W 2-3470
Grand Forks B.C. 401 1110

Asphalt shingles.

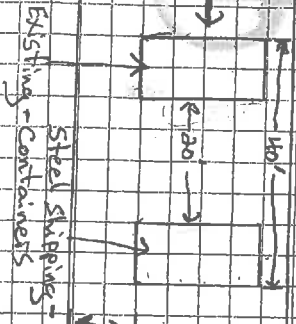
main featured 140' truss 5'-12' pitch



Minimum
Disturbance
Required

Developmental/Industrial/Residential/Recreation

East property line
Private ways



ca 11' = 5'

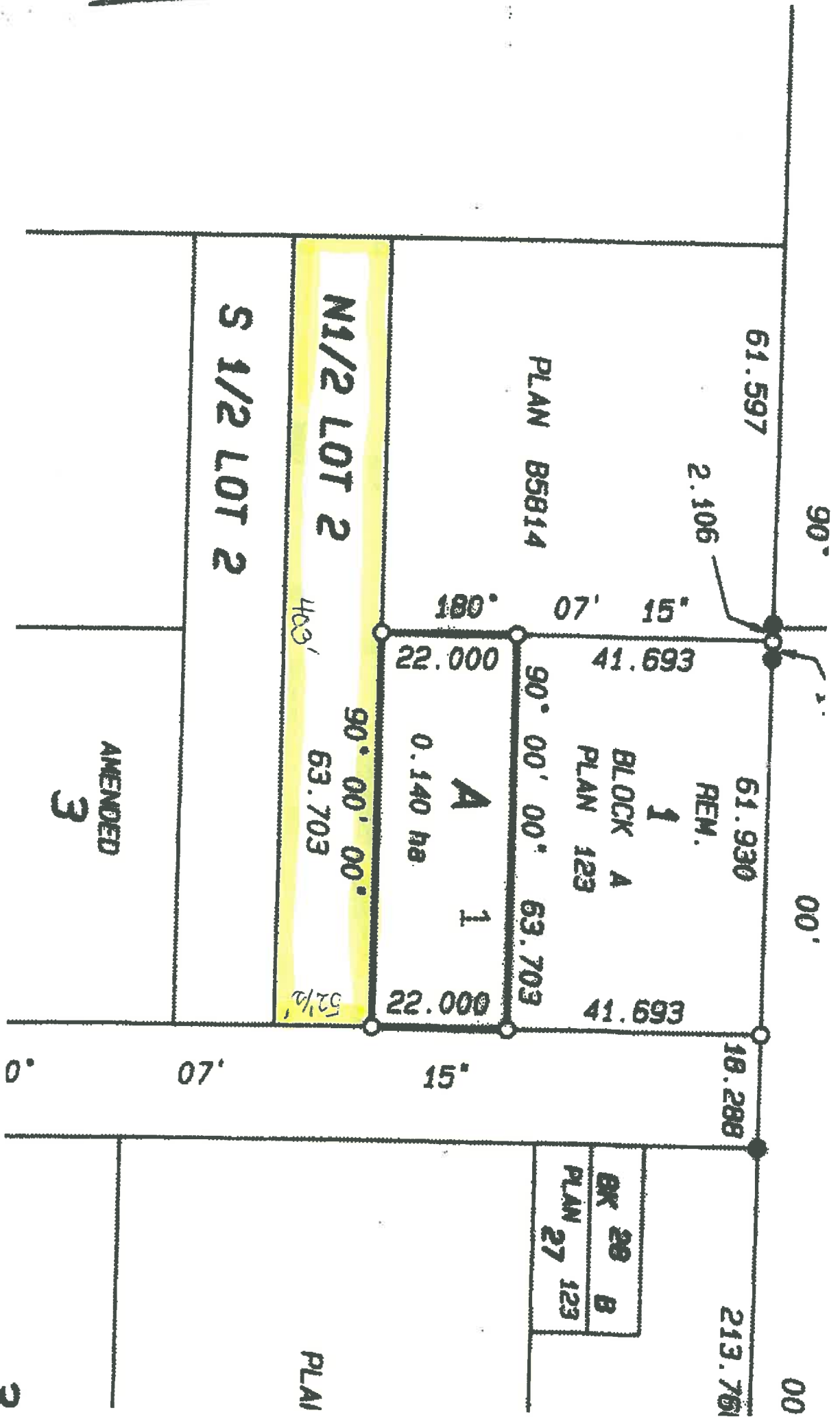
Existing
septic tank

Existing
House

N

62'

Adjacent to R.D. #12 - N 12th St





Google earth

Image © 2013 DigitalGlobe

Imagery Date: 5/11/2010 49°01'19.49" N 118°26'55.64" W elev 1692 ft eye alt 2341 ft





Should
be subject
to wear

SECTION 37

R-4 (Rural Residential) Zone cont'd

Height

- (e) No building or structure shall exceed 10 metres (33 ft) in height. This height restriction does not apply to any farm buildings or structures.

Setbacks

- (f) Except as otherwise specifically permitted in this bylaw, no building or structure shall be located within:
 - (i) 6 metres (20 ft) of a front parcel line;
 - (ii) 3 metres (10 ft) of an interior side parcel line;
 - (iii) 4.6 metres (15 ft) of an exterior side parcel line; or
 - (iv) 6 metres (20 ft) of a rear parcel line.

Accessory Buildings

- (g) The total of all the accessory buildings shall have a floor area not greater than 50% of the principal structure. This does not apply to farm buildings or structures;
- (h) No accessory building shall be located closer than 1.5 metres (5 ft) to a rear parcel line and not closer to the front parcel line than the facing wall of the principal building, to which it is accessory.

Lot Area Coverage

- (i) The maximum permitted lot area coverage shall be as follows
(This does not include farm buildings or structures):

Principal building with all accessory buildings and structure 50%

Additional requirements

- (j) ****open fencing with no height or location restrictions is allowed in this zone;***
- (k) The minimum size for a single-family dwelling ***or mobile home*** shall be 75 square metres (800 sq. ft.);
- (l) See Sections 13 to 30A of this Bylaw.

Bylaw 1679



THE CORPORATION OF THE CITY OF GRAND FORKS

COUNCIL INFORMATION SUMMARY FOR JULY 22ND , 2013

Date: July 15th, 2013
 Agenda: July 22nd, 2013
 Proposal: To Receive the Items Summarized for Information
 Proposal By: Staff

Staff Recommendation:

That Information Items numbered 10(a) to 10(k) be received and acted upon as recommended.

	ITEM	SUBJECT MATTER	RECOMMENDATION
CORRESPONDENCE TO/FROM MAYOR AND COUNCIL			
10(a)	Thank-you card from GFSS- 2013 Graduation	For City support for 2013 Scholarships	Receive for information
10(b)	Thank-you card from Boundary Museum Society	For City funding for 2013	Receive for information
10(c)	Correspondence from Oscar Hirsig	Requesting a Two Lane Lawn Bowling Green in City Park	The matter has been referred to Staff to provide a report to Council with further information.
10(d)	Correspondence from the Grand Forks & District Recreation Commission of Regional District of Kootenay Boundary	Requesting a meeting with Council to discuss and develop a community wide shared use agreement for the use of facilities and services	Council determines to discuss and develop a community wide shared use agreement for the use of facilities and services with the Grand Forks & District Recreation Commission of the Regional District of Kootenay Boundary, School District No. 51 and other interested parties and advises the Recreation Commission staff on a date when they would like to set up the meeting.
10(e)	Correspondence from the City of Winnipeg Squadron-Canadian Forces Decoration	Advising that Chief Warrant Officer, Terence Leo Doody, is retiring in our area and is requesting a welcoming letter from the Mayor	Council authorizes the Mayor to send a letter of welcome to Chief Warrant Officer, Terence Leo Doody, to the area and further acknowledging CWO Doody's outstanding career.
10(f)	Correspondence from the BC Dogwood Klub	Advising of the great services of the visitor's centres in Grand Forks & Christina Lake and voicing their disappointment at some of the business establishment responses to their donation requests	Receive for information
CORRESPONDENCE TO/FROM STAFF			
10(g)	Advertising funding request from the Border Bruins	Requesting \$500.00 for support for their on-ice advertisement logo as the City has supported in the past	Council to receive for discussion



THE CORPORATION OF THE CITY OF GRAND FORKS

COUNCIL INFORMATION SUMMARY **FOR JULY 22ND , 2013**

Settle down.

10(h)	Advertising funding request from the Grand Forks & District Fall Fair	Requesting \$500.00 for the City to sponsor a Miniature Chuck wagon at the fall fair as the City has done in the past	Council to receive for discussion
10(i)	Rotary Club Press Release	The Rotary Club and the Kettle River Community Garden will be hosting a free public workshop at the Community Garden the evening of July23	Receive for information- everyone is welcome to attend
GENERAL INFORMATION			
FEDERAL AND PROVINCIAL GOVERNMENT			
10(j)	Meeting request information to meet with Premier Clark & Cabinet Ministers	Council has opted to choose four meetings with Cabinet Ministers at the UBCM on the following topics: 1. Infrastructure 2. Deer Issue 3. Highway corridor 4. Columbia Basin Trust	The meeting request process is underway
10(k)	From the City of Trail	Regarding Power Prices in the Fortis BC Service Area	Receive for information
INFORMATION FROM UBCM/FCM/AKBLG			
MINUTES FROM OTHER ORGANIZATIONS			

RECEIVED

JUL - 5 2013

THE CORPORATION OF
THE CITY OF GRAND FORKS

FILE CODE

WEL / CFO - Thank You For Support
/ Scholarship

Sirs / Madame,

Re. City of Grand Forks Scholarship

Thank you so much for your ongoing support of our graduates! It is much appreciated!

Jenny A Webster





RECEIVED

JUL / 8 2013

Thank You

THE CORPORATION OF
THE CITY OF GRAND FORKS

The Directors and members of the Boundary Museum Society would like to acknowledge the receipt of funding for the operation of the Museum & Archives for the current season. With funding in place the Society has been able to secure the staff required to operate the Archives, Museum & Flour mill during the main tourist season. The Archives & Museum will continue to be open year round. We continue to seek opportunities to work together with other local groups and businesses to help promote the City and the Boundary Country.

Thank you for your support.

FILE CODE

sincerely
Bob D. Martelano
secretary

WE4
B2 - THANK YOU FOR FUNDING



BOUNDARY MUSEUM

RECEIVED

JUN 26 2013

THE CORPORATION OF
THE CITY OF GRAND FORKS

June 24, 2013.

Oscar Hirsig

250 443 3165

oscahirs@telus.net

Grand Forks City Council

This is an application to establish a two lane Lawn Bowling Green in the city Park for use by a Lawn Bowling Club and the general public under supervision as a healthy summer activity, it's sad to see such a nice park with so little human activity.

The size for two lane greens should be 50 feet x 120 feet and level with a smooth surface. Our hope is to rise to a point, when we can bring in other clubs for competitive games which would be good for the city and its merchants.

Oscar Hirsig

Oscar Hirsig

WE3

[Handwritten mark]

FILE CODE

*C/O - Hirsig, Oscar - Lawn
(misc.) Bowling in City Park*



RECEIVED

JUN 26 2013

THE CORPORATION OF
THE CITY OF GRAND FORKS

25 June 2013

Mayor Brian Taylor
City of Grand Forks
PO Box 220
Grand Forks, BC V0H1H0

Dear Mayor Taylor,

The Grand Forks and District Recreation Commission would like to invite the City to sit down with us, School District No. 51 and other interested parties to discuss and develop a Community wide shared use agreement for the use of facilities and services.

As service providers, we are all cognisant of the fact "we can't do it all on our own." Collectively, we are a resource rich as a community and as such it would be prudent to approach the delivery of recreation and physical education from that collective base.

Please contact the Recreation Commission staff at GFREC and advise them when it would be a good time to sit down together to review, discuss and construct a shared use agreement that is beneficial to the entire Community.

Thank you and I look forward to working with you on this process.

Yours truly,

for
Gene Robert, Chairman

WE3
FILE CODE

G.F. & District
R2 - Rec. Commission -
Invite for mtg.



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JUN 18 2013

THE CORPORATION OF
THE CITY OF GRAND FORKS

402

"CITY OF WINNIPEG"
SQUADRON

17 WING



402^e

ESCADRON
<<VILLE DE WINNIPEG>>

17^e ESCADRE

PO Box 17000 Station Forces
Winnipeg MB R3J 3Y5

5705-1/Pers

12 June 2013

Office of the Mayor, City of Grand Forks

PO Box 220, 7217 4th St
Grand Forks, BC
V0H 1H0

RETIREMENT OF CHIEF WARRANT OFFICER
TERENCE LEO DOODY, CANADIAN FORCES DECORATION 2

Dear Mayor Taylor,

I am writing to you today with the hope that your office will recognize the distinguished career of one of our most senior Canadian Air Force Chief Warrant Officers as he will be retiring in your community this Fall.

I am in the process of putting in place a formal retirement ceremony, in honour of Chief Warrant Officer Doody, to say farewell in a manner commensurate with his rank and in keeping with the many outstanding contributions he has made, to both the RCAF and community. CWO Doody has served with loyalty and distinction on numerous Air Force Wings, training establishments and Air Divisions across Canada as well as conflicts overseas during his thirty-six year career. The ceremony will be held 26 August 2013, in Winnipeg, MB.

It would be very much appreciated and extremely meaningful to all of us if you, as Mayor of the City of Grand Forks, were to acknowledge CWO Doodys' outstanding career with a letter signed by yourself as you welcome him and his wife Sandra to your beautiful community. A photo engraved copy of the letter will be placed in the album along with similar letters, including one from the Prime Minister of Canada.

The organizers believe, as do I, that the significance of the letter will express to Chief Warrant Officer Doody the esteem with which he is regarded by his country, his new city and his comrades in the military.

Your consideration and support would be very much appreciated.

Yours truly,


Thomas Barry Wright
Warrant Officer, CD1

FILE CODE

WE3

City of Winnipeg -
W1 - Retirement of Chief
Warrant Officer

Note: If you require more information, please do not hesitate to contact me:

George Stetina
Administrative Assist for the Commanding Officer
402 Squadron/402 Escadron
National Defence / Defense Nationale
PO Box 17000 Stn Forces/CP 17000, Succ. Forces Winnipeg, Manitoba, Canada R3J 3Y5
George.Stetina@Forces.gc.ca Telephone/Telephone 204-833-2500 ext/poste 6732
CSN/RCCC 86-257-6732 Facsimile/Telecopieur 204-833-2563
Government of Canada/Gouvernement du Canada

E-mail address: George.Stetina@forces.gc.ca

RECEIVED

JUL - 4 2013

BC DOGWOOD KLUB /NEWMAR KOUNTRY KLUB

THE CORPORATION OF
THE CITY OF GRAND FORKS

BC PROVINCIAL DIRECTORS BILL & GERRI KRUPER
430-415 Commonwealth Rd, Kelowna B.C. V4V 1P4

June 29, 2013

Grand Forks City Council

Mayor Brian Taylor

Councillors: Gary Smith, Bob Kendel, Patrick O'Doherty, Neil Krog, Michael Wirischagin, Cher Wyers

Dear members of City Council

Our klub is made up of mostly retired RV owners who gather once or twice a year to attend different rallies around the province of B.C. Speaking for ourselves we have hosted 6 of the rallies and in 2006 we brought the rally to Grand Forks. This year we are coming back to your area on Sept 10, 11 & 12 in Christina Lake.

We recently spent a few days in your area lining up events and getting pricing. We just wanted to let you know how well we have been treated by the residents of Grand Forks & Christina Lake. We found the staff at **both the visitor center in Christina Lake & Grand Forks to be very courteous, and extremely helpful. The staff at the Fructova Museum again great tourism ambassadors representing your communities.**

The owners/mangers of Christina Pines RV Resort Philip & Elvira Wiebe also make that list as they are number one in our books. It has been our experience if you have good RV park hosts you will have a good rally.

We have talked to restaurant owners, golf course owners etc. **all walking the extra mile.** We were disappointed in the response (and lack of response) received when asking for small donation be it a fruit basket or flowers from a larger business establishment(s). The response we received we did not find appropriate, "If you can drive an RV you do not need a donation" Guess they are entitled to their opinion but because you drive an RV which was worked hard for and in some cases purchased many years ago, does not warrant this type of response.

We certainly never ask for money we feel we bring tourism dollars to the communities in the purchase of gas, groceries, entertainment etc. and hopefully we will bring 40 to 50 people to this rally.

Having said all that both Christina Lake and Grand Forks have been most accommodating and we look forward to returning in September 2013



Thank you kindly,
B Kruper
Bill & Gerri Kruper

Rally Hosts


FILE CODE



BI-BC DOGWOOD KLUB - Rally
SEPT 10, 11 & 12

WE4

From:  <amanda.vanlerberg@borderbruins.ca> 03/07/2013 1:02:2... 

Subject: On Ice Logo

To:  Diane Heinrich

Attachments:  Marketing Letter.docx / Uploaded File (36K)
 Marketing Brochure.doc / Uploaded File (81K)

Hello Diane,

This is Amanda Vanlerberg with the Grand Forks Border Bruins. As we begin our marketing campaign for the upcoming 2013/2014 season we are asking the City for it's continued support of our non-profit hockey organization through their on-ice advertisement logo. For \$500 the on-ice logo is advertising for the City, not only during Border Bruins games but when any other local organization/person is utilizing the arena.

We know that the City of Grand Forks recognizes the tremendous value of housing a Junior B hockey team here and look forward to your continued support.

I have attached our new marketing letter/brochure if you are interested. Thank you!

Amanda Vanlerberg, Director
amanda.vanlerberg@borderbruins.ca
250-443-3218

*Grand Forks Border Bruins
Box 1433
Grand Forks, BC
V0H 1H0*



To Whom it May Concern:

My name is Amanda Vanlerberg and I am writing on behalf of the Grand Forks Border Bruins Association as we begin our fundraising campaign for the upcoming 2013/2014 season. I am a returning board member and have once again taken on the role of volunteer marketing coordinator. We are currently looking for sponsors of our non-profit Junior B Hockey Team which plays in the KIJHL. In exchange for supporting us your business will receive quality marketing and exposure to people who visit our local rink, website and view our webcast games.

Although it is challenging to find financial support in our small community, we as a board recognize the tremendous economic benefit this team provides for Grand Forks and surrounding areas and know that you too can see the value of having a Junior B hockey team in our town.

To highlight some significant figures:

The Grand Forks Border Bruins paid \$24,000.00 to the Grand Forks Recreation Department last season for ice rental. As one of their largest tenants over the past 40 plus years we have been pivotal in the arena's survival and help provide jobs to arena staff.

Last year our team had 18 out of town players each paying \$500.00 a month in billeting fees. That is \$54,000.00 generated annually – a great portion of which trickles into our grocery stores and other local businesses. On average parents of those out of town players make a minimum of two trips to Grand Forks. Not only does this bring tremendous exposure to our town but it is good business for local hotels and restaurants.

Last year our training camp brought 28 hopeful players and families to town, each eating and lodging in Grand Forks for almost a week.

Last year we had seven players enrolled in our high school, not only helping to elevate our school numbers but also being positive role models for their peers.

Having played 26 home games which not only provided jobs and revenue for arena event and concession staff, it brought 650 players and personnel to Grand Forks who ate and fuelled their buses here. We also played one exciting game in Midway last year which provided entertainment to residents of the West Boundary area and also brought money to their town.

Our team also provides entertainment to locals during the winter months when other social outings may be limited. The team developed relationships with Minor Hockey, Special Olympics and were involved in other community events which will all continue next season.

Although this list is long it is not extensive as there are even more economic spin-offs and community benefits to housing this team in Grand Forks. If you have any questions please do not hesitate to contact me at 250-443-3218 or amanda.vanlerberg@borderbruins.ca. We appreciate your consideration and look forward to your support! Thank you.

Amanda Vanlerberg
Director, Grand Forks Border Bruins Association

Season Passes

Adult ~\$140

Student/Senior ~ \$100

Family ~ \$400

If you have any questions
please contact:

Amanda Vanlerberg

250-443-3218

amanda.vanlerberg@borderbruins.ca

Message from the Coach

Operating a successful Junior B Hockey program as well as a successful business is a challenging endeavor in the Grand Forks/Boundary area. We are asking for your generous support to continue to ice a team that is both competitive and exciting to watch. In return, you will see and hear from us in the community offering ourselves to various causes and events. We will continue to strengthen our relationship with Grand Forks Minor Hockey and Grand Forks Secondary School and the community at large. I would like to thank you in advance for helping support the Border Bruins as we approach what will certainly be an exciting season!

Coach/GM,
Nick Deschanes

Grand Forks Border Bruins 2013/2014 Marketing Brochure



Website Ad - \$200

Webcast Sponsor - \$200

Rink Board Renewal - \$600

New Rink Board - \$800

Game Night Sponsor - \$1000

Schedule Magnets - \$250 (1/2) \$450 (full)
~ Advertise your business on our schedule magnets which will be given out to our fans

Ticket Backs (1000) - \$300
~ Put a coupon on the back of our game tickets for our fans to use at your business

Program Ads

Colour Business Card Size - \$245

Black & White Business Card Size - \$195

Back Cover 1/4 Page Colour - \$445

Inside Black & White 1/4 Page - \$345

Inside Coupon - \$195

Packages

Platinum Package \$2500 (*Up to \$3045 Value*)

~ Game Night Sponsor ~ 4 Season Passes ~ Rink Board
~ Website Ad ~ Webcast Ad ~ Back Cover 1/4 Page Colour Ad

Gold Package \$2000 (*Up to \$2445 Value*)

~ Game Nights Sponsor ~ 2 Season Passes ~ Rink Board
~ Website *or* Webcast Ad ~ Colour Business Card Size Ad

Silver Package \$ 1000 (*Up to \$1195 Value*)

~ Rink Board ~ 2 Season Passes ~ Website *or* Webcast Ad
~ Black & White Business Card Size Ad

Bronze Package \$750 (*Up to \$1000 Value*)

~ Rink Board ~ 2 Season Passes *or* Black & White Business Card Size Ad

New This Season!

Bus Window Advertisement - \$250

~ 2' x 1.5' window decal

Game Pucks (100) - \$400

~ Your business logo on our official game and merchandise pucks

Home Bench Banner - \$400

~ Your business displayed prominently behind our players

Puck Toss Puck Sponsor - \$250

~ Your business logo on our puck-toss pucks



Grand Forks and District Fall Fair

Box 704 Grand Forks, BC V0H 1H0

City of Grand Forks
PO Box 220
Grand Forks, BC
V0H 1H0

RECEIVED

JUL 12 2013

THE CORPORATION OF
THE CITY OF GRAND FORKS

Re: Grand Forks Fall Fair - August 23 - 25th, 2013

Hi!

The Grand Forks Fall Fair is getting ready for another great year of events, musical entertainment and of course activities for the children of Grand Forks and the area.

We are really excited to hear that the Alberta Chuck Wagon Ass'n will be returning also! They have provided us with plenty of exciting moments over the past few years, and this year will be no different.

We are pleased to have you on board for 2013 as a wagon sponsor! Please find attached your invoice for the sponsorship of a chuck wagon for 2013.

If you have any questions, please feel free to contact me!

Regards,

Kelly McIver
Secretary/Treasurer

FILE CODE

G7 - 2013 Sponsorship



Grand Forks and District Fall Fair

Box 704 Grand Forks, BC V0H 1H0

July 10, 2013

Invoice #2013-52

City of Grand Forks
PO Box 220
Grand Forks, BC
V0H 1H0

RECEIVED

JUL 12 2013

THE CORPORATION OF
THE CITY OF GRAND FORKS

Re: INVOICE for Grand Forks Fall Fair 2013

Invoice for the sponsorship of a Chuck Wagon tarp at the Grand Forks

& District Fall Fair being held on August 23 - 25th, 2013.

\$500.00

Thank you for your continued support of this exciting event!

See you at the Fair!

Regards,

Kelly McIver
Secretary



Rotary Club of Grand Forks, British Columbia

For immediate release – July 13, 2013

Kettle River Community Garden to show off drip irrigation and water conservation

Grand Forks, BC – The Kettle River Community Garden will soon be showing off how to use drip irrigation to save water and grow healthier plants, thanks to a grant from the Rotary Club of Grand Forks and the Rotary Foundation.

The grant enables the Community Garden to install a drip irrigation system and demonstrate water conservation techniques to the community in a public workshop on July 23.

“Residents of Grand Forks love to garden. But our large lots and watering practices mean we have very high domestic water use compared to other communities in the region,” said Graham Watt, Rotarian and volunteer with the Community Garden.

Home gardeners have many options for reducing water use, including building soil with mulch and compost, capturing rain water in barrels or changing irrigation practices.

Drip irrigation can reduce water use in the garden by up to 75%, and targets the needs of individual plants and crops such as watering the root zone of tomatoes instead of the leaves.

“The drip irrigation being installed in the community garden is a perfect example of a simple and effective way everyone can make a difference in water conservation,” said Grace McGregor, Rotarian and Chair of the Kettle River Watershed Management Plan Advisory Group.

Gardeners are looking forward to other benefits, too – according to Christine-Ann Baker, coordinator of the Kettle River Community Garden, “the drip irrigation will cut down on the weeds that are being watered with the overhead sprinklers.”

Y&R Water will install the system this week and help train garden members in using and maintaining the system.

“Each of the garden beds will have their own shut-off,” explains Mike Jones from Y&R. “Gardeners will then be able to fine-tune their beds with drip lines or spray emitters – it’s really easy to change it up during the growing season.”

“The Grand Forks Rotary Club is involved in many international projects in education, health care and other areas,” said Wayne Christensen of the Grand Forks Rotary Club. “We are very pleased to have a local project that contributes to water conservation and sustainability here in Grand Forks.”

The Rotary Foundation is matching the contribution of the Grand Forks club to the project under a District Community Grant.

“Water conservation, food security and wellness are all high priority issues for Grand Forks and the Boundary region as well as for The Rotary Foundation,” said Watt. “It’s great to support the community garden in meeting these needs.”

The Kettle River Community Garden and the Rotary Club of Grand Forks will host a free public workshop at the garden in the evening of July 23.





Rotary Club of Grand Forks, British Columbia

This workshop will show garden and community members how to use drip irrigation to conserve water and make gardening easier and more productive. Registration information and directions can be found at <http://www.eventbrite.com/event/7445183745>.

Contacts

Christine-Ann Baker

Coordinator, Kettle
River Community
Garden
kettlerivercommunityg
arden@gmail.com

Graham Watt

Rotary Club of Grand
Forks
250.444.0550
plan@kettleriver.ca

Wayne Christensen

Rotary Club of Grand
Forks
250.442.2152

Grace McGregor

Rotary Club of Grand
Forks
250.447.9293

– 30 –





June 26, 2013

Dear Mayors and Regional District Chairs:

As we prepare for the upcoming UBCM Convention at the Vancouver Convention Centre in September, I wanted to let you know that my caucus colleagues and I are looking forward to listening to the discussions around the issues and initiatives that affect your communities. We will review and consider all of your recommendations with regard to provincial government matters and incorporate them into our discussions.

As governments at every level face difficult economic times, the theme of the 2013 Convention, *Navigating the Local Landscape*, and the symbol of *The Compass*, are good metaphors. Together you will identify the best course of action to navigate through the global economic downturn. Your discussions will guide you and your successes will be instructive.

If you would like to request a meeting with me or a Cabinet Minister on a specific issue during this year's convention, please fill out the online form at <http://www.fin.gov.bc.ca/UBCM/>. The invitation code is MeetingRequest2013 and it is case sensitive.

I look forward to seeing you at the 2013 UBCM Convention. If you have any questions, please contact my UBCM Meeting Request Coordinator, Tara Zwaan, at 604-775-1600.

Sincerely,

A handwritten signature in black ink, which appears to read "Christy Clark". The signature is written in a cursive, flowing style.

Christy Clark
Premier



Dear Mayors and Chairs:

It is my pleasure to write to you regarding scheduling appointments at the upcoming annual UBCM Convention taking place in Vancouver, September 16 to 20, 2013. As the new Minister of Community, Sport and Cultural Development, I am particularly looking forward to attending the Convention and meeting with many of you.

You will have recently received a letter from Honourable Christy Clark, Premier, containing information about the online process for requesting a meeting with the Premier and Cabinet Ministers. I am pleased to provide you with information regarding the process for requesting a meeting with me, as well as with provincial government, agency, commission and corporation staff.

If you would like to meet with me at the Convention, please complete the online form at: [CSCD Minister's Meeting](#) and submit it to the Ministry of Community, Sport and Cultural Development contact identified before **August 12, 2013**. Meeting arrangements will be confirmed, or you will be advised of alternate arrangements, by early September. I will do my best to accommodate as many meeting requests as possible.

Ministry staff will be sending you, via email, the provincial appointment book listing all provincial government, agency, commission and corporation staff that are available to meet with delegates at the Convention, as well as providing you with details about the online process for requesting a meeting.

I would also like to remind your community to apply for the "2013 Open for Business Awards," which support government's commitment to implement the BC Small Business Accord. The Award provides \$10,000 for up to 20 local governments that best demonstrate they are operating within the spirit of the BC Small Business Accord principles. The application deadline is July 12, 2013. Instructions for the award and the online version of the application can be found at: www.SmallBusinessRoundtable.ca.

.../2

Mayors and Chairs
Page 2

I look forward to another productive Convention and to working with you in the year ahead.

Sincerely,

A handwritten signature in blue ink that reads "Coralee Oakes". The signature is fluid and cursive, with the first name "Coralee" and the last name "Oakes" clearly distinguishable.

Coralee Oakes
Minister

pc: Honourable Christy Clark
Premier

Her Worship Mayor Mary Sjostrom
President
Union of British Columbia Municipalities



City of Trail

July 8, 2013

To: Mayors of Communities within the Fortis BC Service Area

From: Mayor Dieter Bogs on behalf of the Mayors of the Communities within the Lower Columbia Region

Subject: Power Prices in the FortisBC service area

The Mayors of the Cities of Rossland and Trail along with the Villages of Fruitvale, Montrose and Warfield and the Directors of two adjacent Electoral Areas (A & B) are in receipt of information from a local economic development group who commissioned a study on power rates in the Lower Columbia region serviced by FortisBC. The Energy study compared residential and commercial/industrial rates within the Fortis BC service area with those of BCHydro. On average the residential power rate in the Fortis BC service area is approximately 20% higher than that of BCHydro. In the past, power rates in the Lower Columbia region were as much as 20% lower providing the region with a distinct economic advantage. Today the residents within the FortisBC service are placed at a disadvantage as each household experiences a lower disposable income.

The report outlines the primary reasons for this rate disparity and these are summarized as:

- Government interference in BCHydro rate setting which has resulted in the accumulation of a significant debt load which will need to be settled at some point.
- A legislated lower debt to equity ratio requirement which financially favors BCHydro.
- A lower cost of capital for BCHydro as a result of utilizing the full financial backing of the province.
- Postponed infrastructure improvements in an aging generation, transmission and distribution system.

The BCHydro debt load and infrastructure improvements will need to be addressed at some point. The concern of the Lower Columbia elected officials is that given the magnitude of the financial burden, the provincial government may place the financial responsibility on each taxpayer of the province and not just the BCHydro ratepayers who have benefitted from artificially lower rates for a number of years. Placing the financial burden on each taxpayer in the province will be unfair to the taxpayers not within the BCHydro service area.

explore your
TRAIL

.../2

The elected representatives of the Lower Columbia region are preparing to make representation to the provincial government and having the involvement and commitment of all communities within the Fortis BC service area will provide a stronger voice. The intention is to ensure that the province appropriately deals with the BC Hydro financial situation and that the economic competitiveness of communities within the FortisBC service area is addressed.

Could you please indicate your willingness to join the communities of the Lower Columbia region in making representation to the provincial government by contacting the City of Trail's Deputy Corporate Administrator, Sandy Lucchini at (250) 364-0809 or by email to slucchini@trail.ca by Wednesday, July 31, 2013. The group will be submitting a meeting request by August 12, 2013 to discuss this matter with the Premier and the Minister of Energy and Mines at the upcoming UBCM session in September and would be pleased to have you in attendance at this meeting.

Please also indicate in your response the preferred contact information to provide you with the meeting details if the meeting request is granted as well as any other background material or information that becomes available in the meantime.

We look forward to hearing from you regarding this important issue.

Sincerely,

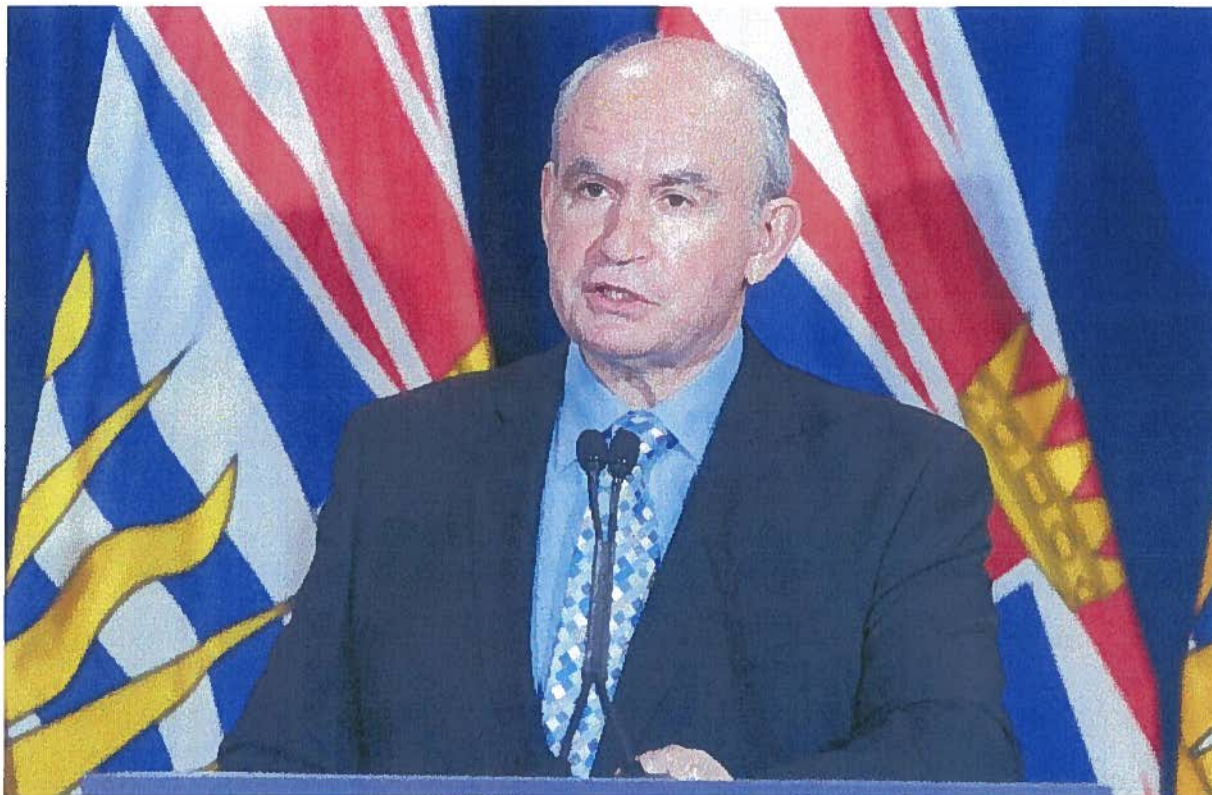
A handwritten signature in black ink, appearing to read 'D. Bogs', followed by a period.

Dieter A. Bogs
Mayor

Attach: Palmer, Vaughn "To Bennett falls the punishing task of defending galloping Hydro expenditures" The Vancouver Sun July 4, 2013

Vaughn Palmer: To Bennett falls the punishing task of defending galloping Hydro expenditures

BY VAUGHN PALMER, VANCOUVER SUN COLUMNIST JULY 4, 2013



Energy Minister Bill Bennett was back on the hot seat over BC Hydro in question period Thursday, this time over the utility's disaster preparedness in the case of a major earthquake or other natural disaster.

Photograph by: Ward Perrin Ward Perrin, PNG

VICTORIA — After a week of facing questions about BC Hydro's ambitious capital expenditures, Energy Minister Bill Bennett found himself Thursday in the position of answering for the government-owned utility's apparent lack of ambition in disaster preparedness.

Ironically, much of the capital plan is dedicated to preparing the network of dams and transmission lines to withstand an earthquake or other natural disaster — the looming threat that Hydro has reputedly failed to meet in other ways, according to an audit released this week.

Bennett referenced the apparent contradiction after the Opposition brought up the audit during question period.

"Let's not paint a picture that they are completely unprepared for disaster because that's not true," said Bennett. "BC Hydro is investing \$1.2 billion in the John Hart dam at Campbell River and \$800 million at the Ruskin dam outside of Coquitlam to address seismic upgrades — to get ready for a disaster."

Then came his challenge to the New Democrats: "It's interesting that over the past week we have heard from the Opposition that Hydro is spending too much money on capital projects, that they are

increasing debt, that this is a bad thing and they should stop. But would the members on the other side not have BC Hydro invest in seismic upgrades? At \$1.2 billion for the John Hart dam, \$800 million for the Ruskin dam. Are those projects that we shouldn't do?"

Turnabout rarely works in question period. It is the Opposition that does the asking and none of the New Democrats rose to Bennett's bait.

Outside the house, John Horgan, the NDP energy critic, pointed out that the audit was not focused on Hydro's admittedly huge capital spending. Rather it identified shortfalls in management, organization, training, planning and overall preparedness for disasters.

On that score, Bennett agreed Hydro needed to play catch-up. 'I am surprised that they are not further along,' he told reporters, then added, with a tone of resignation: "This is not the first surprise that I've had from BC Hydro and I am pretty sure it is not going to be the last one."

A reference there to the surprise changes in the Hydro capital plan — particularly the soaring price tag for the Northwest Transmission line — that dominated the coverage of last week's update on the provincial budget.

Bennett met face to face with Hydro CEO Charles Reid in Victoria Tuesday to discuss the overrun. He's still seeking a fuller explanation for how a project that was originally priced at \$395 million is now pegged at \$746 million, plus a further \$180 million for a recently approved extension.

As Bennett probes deeper, he'll no doubt discover the full implications of the massive amount of capital spending by Hydro under the Liberals.

The \$1.2-billion modernization and safety upgrade on the 65-year old John Hart facility on Vancouver Island and the \$800 million for the 80-year-old Ruskin dam and generating station in the Lower Mainland are only part of the story.

Hydro has spent almost \$2 billion adding four additional generating units to empty bays on the Revelstoke and Mica dams.

Five turbines at the GM Shrum generating station at the Bennett dam are being replaced at a cost of a quarter of a billion dollars. A new Interior-to-Lower Mainland transmission line is priced in the \$700-million range. New substation to service growing communities in Surrey: \$100 million. Refurbishing and upgrading aging transmission facilities in central Vancouver: \$200 million.

Those notorious smart meters are costing close to \$1 billion. Though Hydro has yet to approve the \$8-billion hydroelectric dam at Site C on the Peace River, it has nevertheless spent \$258 million on the project.

In short, nothing that Hydro undertakes is low budget. The utility has paid out \$14 billion on its own capital projects since the Liberals took office in 2001. The updated capital plan tabled last week calls for a further \$7 billion in outlays over three years, or \$21 billion in all.

With the government raiding Hydro for annual dividends for provincial finances and Hydro itself parking billions of dollars worth of current expenditures in myriad deferral accounts, most of the capital plan is funded with borrowed money.

That, in turn, goes a long way toward explaining Hydro's burgeoning burden of debt, currently growing at the rate of 11 per cent a year and scheduled to hit \$19 billion in early 2016.

All of this is public, all of it has to be covered one way or another by Hydro's ratepayers.

"I can't imagine how it is a surprise to anybody that there's upward pressure on rates," Bennett told reporters Thursday. Indeed, by Hydro's own reckoning, financing charges now account for about one quarter of the upward pressures on rates. The cost of energy, operations and amortization contribute the rest.

More sobering is the prospect that most of the aforementioned capital borrowing went to maintain and upgrade the existing network of dams, generating stations and transmission lines.

Factor in the need for more generating and carrying capacity to meet future growth, including the proposed expansion into liquefied natural gas, and the pressures on rates can only continue — onward, and ever upward.

vpalmer@vancouver.sun.com

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THE CITY OF GRAND FORKS

REQUEST FOR COUNCIL DECISION

DATE : June 25, 2013
TOPIC : Amendment to the City of Grand Forks Bylaw 1955 to Establish and Impose a Flat Tax on Northwest 79th Avenue Road and Electrical Local Area Service

PROPOSAL : Final Reading

PROPOSED BY : Chief Financial Officer

SUMMARY:

At the June 24th, 2013 regular meeting, Council gave first three readings to Bylaw No. 1971, a Bylaw to amend City of Grand Forks Bylaw No. 1955 to Establish and Impose a Flat Tax on Northwest 79th Avenue Road and Electrical Local Area Service. The amendment removes \$3220 from the amount collectible, reducing the total amount from \$70,000 to \$66,780, as approved by the Chief Administrative Officer. Therefore, the yearly flat tax for each of the four properties would be reduced from \$1527.00 to \$1456.49 for the 15 year period.

STAFF RECOMMENDATIONS:

That Council adopts Bylaw No. 1971.

OPTIONS AND ALTERNATIVES:

Option 1: That Council adopts Bylaw No. 1971 and the owners of the four properties in the Local Area Service repay the cost of the service on a flat tax basis as they had previously agreed to.

Option 2: Council does not adopt Bylaw No. 1971, leaving the City to fund the improvements on the subdivision.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

The benefit for the City is the recovery of \$66,780 of the \$70,000 debt incurred for the capital improvements of the Local Area Service.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

Community Charter S.200 (2) and (3) and S.202 (2) address imposing a parcel tax or local area service tax.



Chief Financial Officer



Reviewed by Chief Administrative Officer

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO.1971

Being a Bylaw to amend Bylaw No. 1955 “A Bylaw to Establish and Impose a Parcel Tax on a Local Area Service for the Owners of Real Property in the Northwest 79th Avenue Local Area Service”

WHEREAS Section 200 of the Community Charter provides that Council may, by bylaw, impose a parcel tax on parcels to provide all or part of the funding for a service;

AND WHEREAS the City has, by Northwest 79th Avenue Local Area Service Establishment Bylaw 1883, 2009 authorized the construction of local improvements under Part 7 of the Community Charter and has provided that the debt related to the local improvements be paid by way of parcel tax levied as a single amount per parcel. Parcels imposed with the tax are identified in the Northwest 79th Avenue Local Area Service Parcel Tax Roll

NOW THEREFORE, the Council for the Corporation of the City of Grand Forks in open meeting assembled **ENACTS**, as follows:

1. A parcel tax shall be and is hereby imposed upon the owners of land or real property included in the Northwest 79th Avenue Local Area Service parcel tax roll to provide the funding for the related debt payments
2. The parcel tax shall be levied in each year from 2013 to 2027 on each parcel included in the Northwest 79th Avenue Local Area Service parcel tax roll.
3. The amount of the annual parcel tax shall be \$1456.49 per parcel
4. This Bylaw may be cited for all purposes as the “**City of Grand Forks Northwest 79th Avenue Local Area Service Parcel Tax Amendment Bylaw No. 1971, 2013**”.

Read a **FIRST** time this 24th day of June, 2013.

Read a **SECOND** time this 24th day of June, 2013.

Read a **THIRD** time this 24th day of June, 2013.

FINALLY ADOPTED this 22nd day of July, 2013.

Mayor Brian Taylor

Corporate Officer – Diane Heinrich

CERTIFICATE

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 1971, the **“City of Grand Forks Northwest 79th Avenue Local Area Service Parcel Tax Amendment Bylaw No. 1971, 2013”** as passed by the Municipal Council of the Corporation of the City of Grand Forks on the 22nd day of July , 2013.

Corporate Officer of the Municipal Council of the
City of Grand Forks

THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : July 12nd, 2013

TOPIC : Bylaws 1979, 1980, 1981, 1982, 1983, 1985 & 1986 –
Bylaws Intending to Repeal Redundant Bylaws

PROPOSAL : Final Readings

PROPOSED BY : Corporate Officer

SUMMARY:

At the June 24th, 2013 Regular Meeting, Council gave three readings to the repealing bylaws as listed in the Staff Recommendations section below. In order for the newly proposed bylaws which are presented for Council's consideration for final reading at the July 22nd, 2013 Regular Meeting, the existing bylaws that are currently in existence require repealing (rescinding).

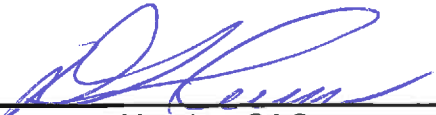
STAFF RECOMMENDATIONS:

Council proceeds with final reading of the following bylaws:

1. Final reading of Bylaw No. 1979, a bylaw to repeal Bylaw No.1004, "The City of Grand Forks Traffic Regulations Bylaw, No. 1004, 1977", and all amendments thereto.
2. Final reading of Bylaw No. 1980, a bylaw to repeal Bylaw No. 1378, "The City of Grand Forks Municipal Ticket Information Bylaw No. 1378, 1993", and all amendments thereto.
3. Final reading of Bylaw No. 1981, a bylaw to repeal Bylaw No. 1355, "The City of Grand Forks Park Access Bylaw No. 1355, 1992", and all amendments thereto.
4. Final reading of Bylaw No. 1982, a bylaw to repeal Bylaw No. 1680, "The City of Grand Forks Unsightly Premises Bylaw No. 1680, 2001", and all amendments thereto.
5. Final reading of Bylaw No. 1983, a bylaw to repeal Bylaw No. 1681, "The City of Grand Forks Noise Control Bylaw No. 1681, 2001", and all amendments thereto.
6. Final reading of Bylaw No. 1985, a bylaw to repeal Bylaw No. 999, "The City of Grand Forks Minimum Maintenance Standards Bylaw No. 1999, 1976".
7. Final reading of Bylaw No. 1986, a bylaw to repeal Bylaw No. 1320, "The City of Grand Forks Fire and Life Safety Bylaw" and all amendments thereto.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The authority to adopt these bylaws are contained in the Community Charter.



Department Head or CAO



Reviewed by Chief Administrative Officer

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1979

A Bylaw to Repeal Bylaw No. 1004 and all Amendments Thereto

=====

WHEREAS it is deemed necessary and expedient to repeal Bylaw No. 1004 in its entirety;

NOW THEREFORE, the Council of the Corporation of the City of Grand Forks in open meeting assembled **ENACTS** as follows:

1. That Bylaw No. 1004, cited for all purposes as the "The City of Grand Forks Traffic Regulations Bylaw, No. 1004, 1977" and any amendments thereto, be hereby repealed.
2. This Bylaw may be cited as the "**The City of Grand Forks Traffic Regulations Repeal Bylaw No. 1979, 2013**".

Read a **FIRST** time this 24th day of June, 2013.

Read a **SECOND** time this 24th day of June 2013.

Read a **THIRD** time this 24th day of June, 2013.

FINALLY ADOPTED this _____ day of July, 2013.

Mayor Brian Taylor

Diane Heinrich – Corporate Officer

CERTIFICATE

I hereby certify the foregoing to be a true copy of Bylaw No. 1979 as adopted by the Municipal Council of the City of Grand Forks on the _____ day of July, 2013.

Clerk of the Municipal Council of the
City of Grand Forks

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1980

A Bylaw to Repeal Bylaw No. 1378 and all Amendments Thereto

=====

WHEREAS it is deemed necessary and expedient to repeal Bylaw No. 1378 in its entirety;

NOW THEREFORE, the Council of the Corporation of the City of Grand Forks in open meeting assembled **ENACTS** as follows:

1. That Bylaw No. 1378, cited for all purposes as the "The City of Grand Municipal Ticket Information Bylaw No. 1378, 1993" and any amendments thereto, be hereby repealed.
2. This Bylaw may be cited as the "**The City of Grand Forks Municipal Ticket Information Repeal Bylaw No. 1980, 2013**".

Read a **FIRST** time this 24th day of June, 2013.

Read a **SECOND** time this 24th day of June 2013.

Read a **THIRD** time this 24th day of June, 2013.

FINALLY ADOPTED this _____ day of July, 2013.

Mayor Brian Taylor

Diane Heinrich – Corporate Officer

CERTIFICATE

I hereby certify the foregoing to be a true copy of Bylaw No. 1980 as adopted by the Municipal Council of the City of Grand Forks on the _____ day of July, 2013.

Clerk of the Municipal Council of the
City of Grand Forks

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1981

A Bylaw to Repeal Bylaw No. 1355 and all Amendments Thereto

=====

WHEREAS it is deemed necessary and expedient to repeal Bylaw No. 1355 in its entirety;

NOW THEREFORE, the Council of the Corporation of the City of Grand Forks in open meeting assembled **ENACTS** as follows:

1. That Bylaw No. 1355, cited for all purposes as the "Park Access Bylaw No. 1355, 1992" and any amendments thereto, be hereby repealed.
2. This Bylaw may be cited as the "**The City of Grand Forks Park Access Repeal Bylaw No. 1981, 2013**".

Read a **FIRST** time this 24th day of June, 2013.

Read a **SECOND** time this 24th day of June 2013.

Read a **THIRD** time this 24th day of June, 2013.

FINALLY ADOPTED this 22nd day of July, 2013.

Mayor Brian Taylor

Diane Heinrich – Corporate Officer

CERTIFICATE

I hereby certify the foregoing to be a true copy of Bylaw No. 1981 as adopted by the Municipal Council of the City of Grand Forks on the _____ day of July, 2013.

Clerk of the Municipal Council of the
City of Grand Forks

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1982

A Bylaw to Repeal Bylaw No. 1680 and all Amendments Thereto

=====

WHEREAS it is deemed necessary and expedient to repeal Bylaw No. 1680 in its entirety;

NOW THEREFORE, the Council of the Corporation of the City of Grand Forks in open meeting assembled **ENACTS** as follows:

1. That Bylaw No. 1680, cited for all purposes as the “Unsightly Premises Bylaw No. 1680, 2001” and any amendments thereto, be hereby repealed.
2. This Bylaw may be cited as the “**The City of Grand Forks Unsightly Premises Repeal Bylaw No. 1982, 2013**”.

Read a **FIRST** time this 24th day of June, 2013.

Read a **SECOND** time this 24th day of June 2013.

Read a **THIRD** time this 24th day of June, 2013.

FINALLY ADOPTED this 22nd day of July, 2013.

Mayor Brian Taylor

Diane Heinrich – Corporate Officer

CERTIFICATE

I hereby certify the foregoing to be a true copy of Bylaw No. 1982 as adopted by the Municipal Council of the City of Grand Forks on the _____ day of July, 2013.

Clerk of the Municipal Council of the
City of Grand Forks

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1983

A Bylaw to Repeal Bylaw No. 1681

=====

WHEREAS it is deemed necessary and expedient to repeal Bylaw No. 1681 in its entirety;

NOW THEREFORE, the Council of the Corporation of the City of Grand Forks in open meeting assembled **ENACTS** as follows:

1. That Bylaw No. 1681, cited for all purposes as the “Grand Forks Noise Control Bylaw No. 1681, 2001”, be hereby repealed.
2. This Bylaw may be cited as the “**The City of Grand Forks Noise Control Repeal Bylaw No. 1983, 2013**”.

Read a **FIRST** time this 24th day of June, 2013.

Read a **SECOND** time this 24th day of June 2013.

Read a **THIRD** time this 24th day of June, 2013.

FINALLY ADOPTED this 22nd day of July, 2013.

Mayor Brian Taylor

Diane Heinrich – Corporate Officer

CERTIFICATE

I hereby certify the foregoing to be a true copy of Bylaw No. 1983 as adopted by the Municipal Council of the City of Grand Forks on the _____ day of July, 2013.

Clerk of the Municipal Council of the
City of Grand Forks

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1985

A Bylaw to Repeal Bylaw No. 999

=====

WHEREAS it is deemed necessary and expedient to repeal Bylaw No. 999 in its entirety;

NOW THEREFORE, the Council of the Corporation of the City of Grand Forks in open meeting assembled **ENACTS** as follows:

1. That Bylaw No. 999, cited for all purposes as the "The City of Grand Forks Minimum Maintenance Standards Bylaw No. 999, 1976", be hereby repealed.
2. This Bylaw may be cited as the "**The City of Grand Forks Minimum Maintenance Standards Repeal Bylaw No. 1985, 2013**".

Read a **FIRST** time this 24th day of June, 2013.

Read a **SECOND** time this 24th day of June 2013.

Read a **THIRD** time this 24th day of June, 2013.

FINALLY ADOPTED this 22nd day of July, 2013.

Mayor Brian Taylor

Diane Heinrich – Corporate Officer

CERTIFICATE

I hereby certify the foregoing to be a true copy of Bylaw No. 1985 as adopted by the Municipal Council of the City of Grand Forks on the _____ day of July, 2013.

Clerk of the Municipal Council of the
City of Grand Forks

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1986

A Bylaw to Repeal Bylaw No. 1320 and all Amendments Thereto

=====

WHEREAS it is deemed necessary and expedient to repeal Bylaw No. 1320 in its entirety;

NOW THEREFORE, the Council of the Corporation of the City of Grand Forks in open meeting assembled **ENACTS** as follows:

1. That Bylaw No. 1320, cited for all purposes as the "City of Grand Forks Fire and Life Safety Bylaw" and any amendments thereto, be hereby repealed.
2. This Bylaw may be cited as the "**The City of Grand Forks Fire and Life Safety Repeal Bylaw No. 1986, 2013**".

Read a **FIRST** time this 24th day of June, 2013.

Read a **SECOND** time this 24th day of June 2013.

Read a **THIRD** time this 24th day of June, 2013.

FINALLY ADOPTED this 22nd day of July, 2013.

Mayor Brian Taylor

Diane Heinrich – Corporate Officer

CERTIFICATE

I hereby certify the foregoing to be a true copy of Bylaw No. 1986 as adopted by the Municipal Council of the City of Grand Forks on the _____ day of July, 2013.

Clerk of the Municipal Council of the
City of Grand Forks

THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : July 12, 2013

TOPIC : Traffic Regulations Bylaw No. 1956

PROPOSAL : To Adopt a New Traffic Regulations Bylaw

PROPOSED BY : Manager of Building Inspection & Bylaw Services

SUMMARY:

On June 24 regular meeting council gave the first three readings to the Traffic Regulations Bylaw 1956 which is similar to the bylaws recently adopted in other municipalities in the Province. This bylaw, along with the Municipal Ticketing Bylaw (MTI), will authorize City staff and the RCMP when required to maintain better control of bylaw compliance. This will also allow for the issuing of tickets if required to ensure compliance with the new bylaws.

STAFF RECOMMENDATIONS:

Option 1: Council considers giving final reading to the Traffic Regulations Bylaw 1956

OPTIONS AND ALTERNATIVES:

Option 1: Council adopts a resolution to adopt the New Traffic Regulations Bylaw. Council considers giving final reading to the Traffic Regulations Bylaw 1956

Option 2: Council declines to adopt the new Bylaw. This option simply makes it difficult to enforce and apply tickets against violations that may occur with regards to the old Traffic Regulations Bylaw.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The new Traffic Regulations Bylaw 1956 will ensure that violations against the bylaw can be enforced. This will also assist City staff in the removal of derelict vehicles that currently litter many of the City's boulevards. This will also assist City staff and the R.C.M.P. as required to have better control of bylaw violations.

Option 2: The disadvantage of not bringing the new Traffic Regulations Bylaw forward is that several areas within the new bylaw are not currently covered in the existing Traffic Regulations Bylaw 1004.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

None

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

Council's authority to regulate traffic on city streets comes from the Community Charter.



Department Head or CAO



Reviewed by CAO

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NUMBER 1956

**A BYLAW TO REGULATE TRAFFIC WITHIN
THE CORPORATION OF THE CITY OF GRAND FORKS**

A bylaw to Regulate Traffic within the Corporate Limits of the City of Grand Forks.

WHEREAS pursuant to the Motor Vehicle Act, the Local Government Act and the Community Charter, the Council is authorized to regulate traffic and use of highways within the municipality;

NOW, THEREFORE, the Council of the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS AS FOLLOWS**:

DIVISION ONE – DEFINITIONS

In this bylaw, and in any regulations or resolution passed pursuant to this bylaw, unless the context otherwise requires, words or phrases defined in the Motor Vehicle Act have the same meaning in this bylaw, unless otherwise defined in this bylaw or in the Local Government Act or the Community Charter.

- 1.01 **"Angle Parking"** means parking a vehicle other than parallel to a curb, or lateral boundary of a roadway.
- 1.02 **"Building Bylaw"** means the City of Grand Forks Building Bylaw.
- 1.03 **"Bus Zone"** means a space on a highway marked by a sign or signs designating it as an area for buses to stop for the purposes of loading or unloading passengers.
- 1.04 **"Bylaw"** means this bylaw and includes resolutions passed pursuant thereto.
- 1.05 **"Bylaw Enforcement Officer"** means the person appointed as such by Council and any person appointed or designated to assist him or her in the enforcing municipal laws and regulations as set out in this bylaw
- 1.06 **"Boulevard"** means the area other than a sidewalk between the curb lines of a highway of the lateral lines of a highway of the shoulder thereof and the adjacent property lines.
- 1.07 **"Corporate Officer"** means the person appointed by the Council as the officer assigned the responsibility of corporate administration.

City of Grand Forks Traffic Regulations Bylaw No. 1956

- 1.08 **"Council"** means the Municipal Council of the City of Grand Forks.
- 1.09 **"Manager of Operations"** means the person appointed by Council to this position.
- 1.10 **"Disabled Person"** is a disabled person as that term is defined in the Regulations.
- 1.11 **"Disabled Persons Parking Permit"** means a Disabled Persons Parking Permit issued pursuant to the Regulations.
- 1.12 **"Disabled Zone"** means that part of a highway or public place identified by the disabled parking sign specified in the Regulations.
- 1.13 **"City"** means the City of Grand Forks, or the area within the boundaries of the Corporation of the City of Grand Forks.
- 1.13.1 **"Extraordinary Traffic"** means the carriage of more than 145,000 kilograms of goods in one day.
- 1.13.2 **"Farm Vehicle"** means a tractor or combine operating on a highway in connection with a farming operation.
- 1.14 **"Fire Chief"** means the person appointed by Council as the Fire Chief for the City of Grand Forks.
- 1.15 **"Fire Lane"** means areas including driveways and other traffic circulation areas where Fire Exit signs are displayed.
- 1.16 **"Fire Zone"** means that portion of a highway contained within the projected extension of the lateral boundaries of every parcel of land upon which a fire hall or fire station is constructed.
- 1.16.1 **"GVW"** means the gross vehicle weight of a vehicle as indicated on the exterior of the vehicle or if not shown on the exterior, then on the licensing papers for that vehicle.
- 1.17 **"Highway"** means and includes a public street, path, walkway, trail, lane, bridge, road, thoroughfare, and any other public way which does not include an arterial highway as defined by the Transportation Act.
- 1.18 **"Lane"** means a public thoroughfare not exceeding 8 meters in width separating the rear property lines of parcels fronting on highways more or less parallel to and on each side of that thoroughfare.

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- 1.19 **"Loading Zone"** means a space on a highway marked by a sign or signs pursuant to this bylaw as an area for the purposes of loading or unloading vehicles.
- 1.20 **"Municipal Vehicle"** means any vehicle owned or leased by the City of Grand Forks and includes vehicles operated on behalf of the City.
- 1.21.1 **"Overload Permit"** means a permit issued under section 11.05.
- 1.21.2 **"Oversize Permit"** means a permit issued under section 11.11.
- 1.23 **"Pedestrian"** means a person afoot, a child in a carriage, or an invalid in a non-motorized and/or motorized wheel chair.
- 1.24 **"Private Road"** means every way or place in private ownership and used for vehicles travel by the owner and those having permission from the owner.
- 1.25 **"Procession"** means any gathering of more than twenty (20) pedestrians or more than ten (10) vehicles (except funeral processions) upon a highway.
- 1.26 **"Recreational Vehicle"** means a chassis mounted camper, motor home, holiday trailer or boat trailer intended for the exclusively for recreational use.
- 1.27 **"Regulations"** means all regulations enacted pursuant to the *Motor Vehicle Act*.
- 1.28 **"Residential Dwelling Units"** means a housekeeping unit designed, occupied, or intended for occupancy, as separate living quarters, with cooking, sleeping and sanitary facilities provided within the dwelling unit for the exclusive use of a family maintaining a household.
- 1.29 **"Road Right-of-way"** means that portion legally dedicated as highway between adjacent property boundaries, and includes the boulevard, roadway, sidewalk and cycle path.
- 1.30 **"Traffic Officer"** means any official or employee of the City of Grand Forks whose designated duties include the regulation or control of traffic or parking within the City of Grand Forks, and Peace Officers employed by any agency.
- 1.31 **"Trailer"** means a vehicle including a recreational vehicle that is at any time drawn upon a highway by a motor vehicle.
- 1.32 **"Truck"** means a vehicle licensed for a GVW of 4,600 kilograms or greater.
- 1.33 **"Truck Route"** means those highways listed in Schedule "C", and those highways may be changed and future highways added from time to time by a resolution or bylaw of Council, and identified as a truck route by signage.

- 1.34 “**Vehicle Projections Permit**” means a permit issued under sections 11.17 and 11.18.
- 1.35 “**Vehicle**” includes any means of conveyance in, upon, or by which any person or property is or may be transport or drawn upon a highway irrespective of the motive of power.

DIVISION TWO – ADMINISTRATION

- 2.01 No person shall obstruct or interfere with the free flow of traffic or control or detour traffic on any highway or lane, whether by use of signs or flagmen or barricades or other physical obstruction, on the highway, provided this section shall not apply to:
- a) a Peace Officer acting in the course of his duty;
 - b) a School Patrol acting under the authority of the School Act;
 - c) emergency vehicles, public utility or municipal vehicles while making repairs or improvements to or on a highway or lane; and
 - d) vehicles while obeying the instructions of a traffic control device or peace officer.
- 2.02 Where traffic control devices are erected or placed on or adjacent to any highway, no person shall act contrary to the traffic control device, except where directed to do so by a Traffic Officer or appointed personnel.
- 2.03 The Manager of Operations or the Fire Chief may erect temporary traffic control devices:
- a) in the interest of public safety; or
 - b) to facilitate the fighting of a fire; or
 - c) to enable work to be done on a highway, such as clearing of snow, cleaning, repairing, excavating, or decorating; or
 - d) to prohibit operation of vehicles which are not equipped with chains or winter tires.
- 2.04 The Manager of Operations shall:
- a) have traffic control devices and signs erected, where necessary or desirable, to give notice of a regulation made pursuant to this bylaw; or
 - b) replace or alter traffic control devices to give effect to the provisions of the Motor Vehicle Act and/or this bylaw; or
 - c) prohibit the use of vehicles not equipped with chains, snow tires, or sanding devices.
- 2.05 The provisions to this bylaw prohibiting the stopping, standing or parking of vehicles shall not apply to:
- a) emergency vehicles;

- b) municipal vehicles or public utility vehicles while engaged in highway or public utility construction or maintenance work, under or over the surface of a highway;
- c) tow trucks while such vehicles are engaged in work requiring them to be stopped in a manner contrary to this bylaw, provided this exemption shall not relieve the operations of such vehicles from taking precautions to indicate the presence of such vehicle on the street while so parked or stopped; or
- d) any vehicle stopped on the highway where the vehicle is stopped on the highway by reason of an emergency, provided this shall not relieve the operators of such vehicles from taking sufficient precautions to indicate the presence of the vehicle on the highway to other vehicles on the highway.

DIVISION THREE – APPLICATION

- 3.01 This bylaw shall not apply to an arterial highway as defined in the Transportation Act unless application has been approved by the Ministry of Transportation and Infrastructure.
- 3.02 Unless the context otherwise requires:
- a) provisions of this bylaw relating to pedestrians and operation of vehicles, refer to pedestrians and operation of vehicles upon a highway within the boundaries of the City of Grand Forks; and
 - b) a person riding an animal, or driving an animal-drawn vehicle, upon a highway has all the rights and is subject to all the duties that a driver of a vehicle has under this bylaw.
- 3.03 No part of Division Eleven of this bylaw, except sections 11.01 and 11.09, applies to farm vehicles operating on a highway.
- 3.04 Every provision of this bylaw that refers to a vehicle applies equally to a combination of vehicles.

DIVISION FOUR – GENERAL PARKING RESTRICTIONS

- 4.01 Except when necessary to avoid conflict with traffic or to comply with direction of a Peace Officer or traffic control device, no person shall stop, stand, or park a vehicle:
- a) upon or within six (6) meters of any intersecting highway or crosswalk, unless permitted by a traffic control device; or
 - b) in a bus zone; or
 - c) within five (5) meters of a fire hydrant measured from a point on the curb or edge of the roadway that is closest to the fire hydrant; or

- d) alongside a curb painted yellow or a yellow line painted on the side of the roadway where no curb is present, which shall designate restricted parking; or
- e) in a place in contravention of a traffic control device that gives notice that stopping, standing or parking there is prohibited or restricted; or
- f) on any portion of a highway where lines, markings, or other signs are placed indicating the manner in which vehicles shall be parked, except in conformance with such lines, markings and/or signs; or
- g) upon or in any lane unless the vehicle is being continuously and expeditiously loaded or unloaded for a maximum time of fifteen (15) minutes; or
- h) on the paved portion of a highway where the pavement is six (6) meters or less in width; or
- i) on a sidewalk or boulevard; or
- j) on a highway in such a manner as to obstruct or impede the normal flow of traffic; or
- k) with the right hand side of a vehicle and wheels no further than thirty (30) centimeters from the face of the curb except where authorized by a sign authorizing an angled parking space; or
- l) on the left hand side of a highway in the opposite direction of the normal flow of traffic; or
- m) in front of or within one (1) meter of a driveway access, private road; or
- n) having a length in excess of six (6) meters including a load or trailer upon a portion of a highway reserved for angle parking; or
- o) offering commodities and/or displaying the vehicle for sale; or
- p) within two (2) meters of any intersecting lane;
- q) at any angle to the street line except where authorized to do so by sign establishing an angled parking space pursuant to this bylaw; or
- r) at any angle to the street line except where authorized to do so by sign establishing an angled parking space pursuant to this bylaw; or
- s) for consecutive periods longer than seventy-two (72) hours; or
- t) in a fire zone; or
- u) in any loading zone unless actually engaged in loading or unloading of goods or passengers; or
- v) upon a bridge except as permitted by any applicable traffic control device; or
- w) on a walkway or crosswalk; or
- x) in a disabled zone, unless that vehicle has a permit that is suspended from the rear-view mirror inside the vehicle so it is on plain view of any person looking through the windshield from a point adjacent to the vehicle;
- y) no person shall park a vehicle, recreational vehicle or trailer on a highway or boulevard without a valid licence plate and insurances as required under the Motor Vehicle Act to operate on public roadways.

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- z) no recreational vehicles, campers, commercial vehicles and/or trailers whether attached or not to a vehicle, shall park on a highway, boulevard or any City owned land overnight, except as deemed permissible by the Bylaw Officer or appointed City designate.
- 4.02 No person shall park or leave unattended, a vehicle or loaded or unloaded trailer used for conveyance of hazardous materials. Temporary parking is permitted when making deliveries only.
- 4.03 No person shall park a vehicle in a parking space designated for use by disabled persons, unless such vehicle displays a valid identification sticker.
- 4.04 No person shall double-park a vehicle on a highway.
- 4.05 Where in locations traffic devices listed in Schedule "C", attached to and forming part of this bylaw, are displayed, indicating the time allowed for parking is limited, no person who has parked a vehicle shall allow such vehicle to remain parked for any further period of time.

DIVISION FIVE – MANAGER OF OPERATIONS POWERS

- 5.01 The Manager of Operations is authorized to order the placing or erection of traffic control devices at such locations as he deems appropriate for regulation of the following traffic matters, and by those orders to exercise the following powers of the City of Grand Forks under this bylaw:
 - a) regulation, control, prohibition of pedestrian traffic, animal traffic, vehicular traffic, and cycle traffic on sidewalks, walkways, boulevards, lanes at intersections of lanes or walkways;
 - b) regulation, control, or prohibition of stopping, standing or parking of vehicles;
 - c) setting apart and allotting portions of highways adjacent to federal, provincial or City buildings for the exclusive use of officials and officers engaged therein for the parking of vehicles, and regulations of such parking;
 - d) providing for establishment and use of loading, commercial and passenger zones and for designation of such zones;
 - e) on a highway where construction, reconstruction, widening, repair, marking or other work is being carried out, providing an indication that crews or equipment are working;
 - f) regulating or prohibiting pedestrian traffic on highways other than at crosswalks;
 - g) establishing school crossings and regulating and controlling pedestrian and vehicular traffic with respect to such crossings;

- h) regulating traffic passing by or in the vicinity of schools through the use of traffic patrols, and vesting in school children or other persons employed in traffic patrols power to require vehicles to stop at school crossings or other designated places on a highway;
- i) providing for the establishment and use of taxi stands and their designation; and
- j) providing for the establishment and use of bus zones and their designation.

DIVISION SIX – TRAFFIC CONTROL DEVICES

- 6.01 Traffic control devices shall have the same meaning as the corresponding device in the regulations, and where a device is not included in the Motor Vehicle Act and the regulations, it shall have the meaning ascribed to it in the latest edition of the "Manual of Uniform Traffic Control Devices of Canada", as the manual may be amended from time to time.
- 6.02 Traffic control devices may, from time to time, may be placed by a Traffic Officer, Fire Chief or by the Manager of Operations, in the interest of public safety, to facilitate the fighting of a fire, to prohibit operation of vehicles which are not equipped with chains or winter tires, or to regulate or prohibit traffic in the vicinity of work as required by a highway where construction, reconstruction, widening, repair, marking, or other work is being carried out.
- 6.03 The Manager of Operations may rescind, revoke, amend, or vary an order made under this Division.
- 6.05 The Manager of Operations may place or erect, or cause to be placed or erected, traffic control devices to give effect to any provision of this bylaw.

DIVISION SEVEN – SPEED LIMIT

- 7.01 No person shall drive or operate a vehicle or other means of conveyance on a highway at a speed greater than fifty (50) kilometres per hour, except as otherwise posted on a traffic control sign.
- 7.02 Notwithstanding Section 7.01, no person shall drive or operate a vehicle or other means of conveyance upon any lane or in school or playground zones or other locations posted, at a speed greater than thirty (30) kilometres per hour.

DIVISION EIGHT – DISABLED ZONES

- 8.01 The Manger of Operations may:
- a) make orders for the designation and specification of disabled zones; and
 - b) rescind, revoke, amend, and vary an order under subsection (a).

- 8.02 Council designates the Social Planning and Research Council of British Columbia as the organization responsible for issuing and cancelling Disabled Persons Parking Permit pursuant to their regulations.
- 8.03 An application for a permit shall be made by or on behalf of a disabled person to the Social Planning and Research Council of British Columbia.

DIVISION NINE – CONTROL OF TRAFFIC

- 9.01 Temporary highway closure permits may be issued to persons requiring partial or complete closure of a highway for the purpose of construction on or adjacent to a highway:
- a) as a condition of issuance of a permit a fee in the amount set out in Schedule "B", attached to and forming part of this bylaw, shall be submitted with every application; and
 - b) the permit issued by the Manager of Operations under this section shall be in the form contained in Schedule "A", attached to and forming part of this bylaw.
- 9.02 Except as authorized in writing by the Manager of Operations, no person shall:
- a) build, construct, place, or maintain, or cause to be built, constructed, placed, or maintained in, upon, or over any highway or lane, any structure, sign, building fence or thing, or plant any tree, shrub or plant other than grass upon any boulevard;
 - b) break, tear up, remove or otherwise interfere with any sidewalk, curb or surfacing of any highway, walkway or lane, or excavate in any highway, walkway, or lane, or under any highway, walkway, or lane, or remove trees or timber growing on a highway;
 - c) construct a boulevard crossing;
 - d) change the level of a highway whatsoever, or stop the flow of water through any drain, sewer or culvert on or under a highway; or
 - e) open up, construct or develop any highway, or improve any highway, or do works of any kind on any highway or lane allowance dedicated for public use by any plan, bylaw of the City of Grand Forks, or notice in the Gazette and over which the City has right of possession.
- No person shall interfere in any way with any barrier, lamp, sign or other device placed under the authority of the City of Grand Forks upon any highway at or near any excavation or other work being performed under the authority of the City.

DIVISION TEN – PARADES, PROCESSIONS, ASSEMBLIES AND SOLICITATIONS

10.01 No person, or group of persons, shall be present on a highway in such a manner as to obstruct free passage of pedestrian or vehicles, except with written permission of the Manager of Operations under this section in the form contained in Schedule "A", attached to and forming part of this bylaw.

10.02 No person shall:

- a) engage in any sport, amusement, exercise, or occupation on the traveled portion of any highway; or
- b) unnecessarily delay the passenger vehicle; or
- c) cause any obstruction or encumbrance whatsoever on any highway; or
- d) coast, slide or use roller-skates, skateboards, sleighs, ice skates, skis, or other similar means of conveyance on any highway or sidewalk.

10.03 Notwithstanding Section 10.01 and 10.02 of this bylaw, Council may, by resolution, close any highway or part thereof for the purpose of permitting the use of roller-skates, skateboards, sleighs, ice skates, skis or other similar means of conveyance thereon Council may, for the purpose of protecting persons using a closed portion of highway, cause such traffic control devices as it or the Manager of Operations deems necessary to be erected, placed or marked thereon.

10.04 No person shall be a member of, or take part in, a procession unless:

- a) such procession is under direction or control by one person as Marshall, or organizer; and
- b) a written permit for such procession has been issued by Council to such Marshall or organizer.

10.05 Application for a permit for a procession shall be made, in writing, to the Manager of Operations prior to the date of the procession specifying the nature of the procession, date and hour which the procession is to be held, place of formation, route to be taken and point of disbandment.

10.06 Division Ten, Sections 10.01 through 10.04, do not apply to funeral processions.

10.07 Where a procession is lawfully in progress, or a funeral procession is in progress, no pedestrian or vehicle shall cross or interfere with the procession.

10.08 The Manger of Operations may grant to any organization the privilege of using any highway, or highways or portions thereof, on certain specified dates.

DIVISION ELEVEN – VEHICLE DIMENSIONS AND LOADS

Truck Routes

11.01 No person shall operate a truck on any highway other than on a truck route, except a person may operate a truck on a highway that is not a truck route for the purpose of moving the truck by the most direct route between a truck route and either:

- (a) the location where the truck is loaded or unloaded;
- (b) the construction or maintenance site where the truck is engaged;
- (c) the location where the truck is stored.

For certainty, the restriction in this section 11.01 applies even if the operator is in compliance with the other parts of this Division Eleven, or even if an overload permit, oversize permit or vehicle projections permit has been issued under this bylaw.

Limit on Vehicle Weights

11.02 Unless an overload permit has been issued pursuant to section 11.05, no person may operate on a highway, a vehicle that is not designed to carry a load the actual weight which exceeds the GVW of that vehicle.

Limit on Loads

11.03 Unless an overload permit has been issued pursuant to section 11.05, no person may operate on a highway, a vehicle designed to carry a load if the actual weight of the vehicle, with load, is greater than:

- (a) 70% of the legal axle loading at times that signage to this effect is posted; and
- (b) the GVW of that vehicle at other times

11.04 The Manager of Operations is authorized to post signage pursuant to section 11.03(a) of this bylaw at times when the Manager of Operations considers that temperatures or excess water in the road base, or other road conditions warrant this restriction.

Overload Permits

11.05 On application by the owner or operator of a vehicle which exceeds the weight limit in either section 11.02 or section 11.03, the Manger of Operations may issue an overload permit in substantially the form attached as Schedule "D", and upon paying the fee stipulated in Schedule "B".

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- 11.06 No Overload Permit may be issued for longer than one month and no more than three Overload Permits may be issued in respect of the same vehicle within one calendar year.
- 11.07 No Overload Permit may be issued which would cause the vehicle to exceed the Gross Vehicle Weight Rating (GVWR) for that vehicle.
- 11.08 No Overload Permit may be issued unless the owner or operator of the vehicle provides to the City of Grand Forks security in the form of a bond, cash deposit, or irrevocable letter of credit, in the amount of \$1,000.00, for potential highway damage that may be caused by that overloaded vehicle.

Carrying of Loads

- 11.09 No person shall use or have present on a highway a vehicle unless it is so constructed or loaded as to prevent any of its load from dropping, shifting, leaking or otherwise escaping.

Limit on Sizes

- 11.10 Unless an oversize permit has been issued pursuant to section 11.11, no person may operate a vehicle on a highway, with or without a load, of a size larger than permitted for that vehicle and, if applicable, vehicle with load under the Commercial Transport Regulations.

Oversize Permits

- 11.11 On application by the owner or operator of a vehicle, with or without a load, which exceeds the size permitted under the Commercial Transport Regulations, the Manager of Operations may issue an oversize permit in substantially the form attached as Schedule "D", and upon paying the fee stipulated in Schedule "B".
- 11.12 No oversize permit may be issued for longer than one month and no more than three oversize permits may be issued in respect of the same vehicle within one calendar year.
- 11.13 No oversize permit may be issued which would cause the vehicle and/or its load to exceed the dimensions authorized by a provincial oversize permit under the Commercial Transport Regulations.

Extraordinary Traffic

- 11.14 Notwithstanding the issuance of an overload permit, oversize permit or other permission by the Manager of Operations, no owner, operator, or other person in charge of a vehicle, or person owning the goods carried by a vehicle, shall use a Designated Route for extraordinary traffic.

- 11.15 If a person enters into an extraordinary traffic agreement with the City of Grand Forks pursuant to Section 42 of the Community Charter, agreeing to pay reasonable compensation to the City for the damage to any municipal roadway caused or the resulting expense to the City that may be caused by the person's use of any municipal roadway, then for so long as the person is in compliance with the agreement, the person is not subject to section 11.14 of this bylaw.

Vehicles with Spikes, Cleats

- 11.16 No person shall drive any vehicle having wheels, tires or tracks constructed or equipped with projecting spikes, cleats, ribs, clamps, flanges, lugs or other attachments or projections engaging the roadway unless a vehicle projections permit has been issued under section 11.18.

Vehicle Projections Permit

- 11.17 On application by an owner or operator of a vehicle having wheels, tires or tracks constructed or equipped with projecting spikes, cleats, ribs, clamps, flanges, lugs or other attachments or projections engaging the roadway, the Manager of Operations may issue a vehicle projections permit in substantially the form attached as Schedule "A", and upon paying the fees in Schedule "B".
- 11.18 No vehicle projections permit may be issued for longer than one month and no more than three vehicle projections permits may be issued in respect of the same vehicle within one calendar year.

DIVISION TWELVE – PEDESTRIAN TRAFFIC

- 12.01 Where a traffic device is provided to facilitate crossing a highway, no pedestrian shall, within a distance of one hundred (100) meters from that device, cross the highway at any place other than at that traffic control device.
- 12.02 Upon being approached by an emergency vehicle displaying flashing lights or sounding a siren or other audible signal, a pedestrian on a highway shall immediately move off the traveled portion of a highway until such vehicle has passed the pedestrian or stopped.
- 12.03 When water, mud, snow, or slush is on any highway, the driver of a vehicle shall reduce the speed of the vehicle so as to avoid splashing any pedestrian.

DIVISION THIRTEEN – BICYCLES

- 13.01 No person shall leave a bicycle in a reclining position on a highway, walkway, or any public place.

13.02 Where stands are provided for use by bicycles, no person shall leave a bicycle on any highway or public place except in an upright position in the bicycle stand.

13.03 No person shall ride a bicycle on a walkway, unless authorized to do so by a traffic control device.

DIVISION FOURTEEN – INTERFERENCE WITH TRAFFIC AND SIGNS

14.01 No person shall establish, place, maintain, or display in, upon, or in view of a highway, any sign, signal, or other device that purports to be, or is in imitation of, or in any way resembles any traffic sign or traffic control device, except as authorized by this bylaw.

14.02 No person shall obliterate, deface, damage, injure, move, obstruct, or otherwise interfere with any traffic control device erected, placed, or maintained pursuant to this bylaw.

14.03 Any person having driven a vehicle involved in an accident and which vehicle has been wrecked or damaged as a result thereof, shall be responsible for the removal of any glass or other injurious substances deposited upon the highway surface as the result of the accident or the removal of the vehicle.

14.04 Except as authorized in writing by the Manager of Operations, no person shall deposit, or permit to be deposited, any oil, gasoline, or similar substance on any highway.

14.05 No person shall place, throw, or cause to be placed, deposited, or to flow upon a highway or walkway, any noxious, offensive or filthy water or substance or any empty bottle, glass container, or any other article, whether broken or intact, or any earth, refuse, debris, derelict motor vehicle, or any other thing.

14.06 No person owning or occupying a parcel abutting on or contiguous to a highway or walkway, shall allow or permit earth, rock, stone, logs, stumps, or other substances or materials to cave in, fall, crumble, slide, accumulate or be otherwise deposited from the parcel onto the highway or walkways, or having been so deposited, to remain on the highway or walkway.

14.07 No owner or occupier of a parcel shall permit any flow of water on or over any highway or walkway from the parcel.

14.08 No person shall construct or maintain a ditch, sewer, or drain, the effluent from which causes damage, fouling, nuisance, or injury to any portion of a highway or walkway.

- 14.09 Every owner or occupier of a parcel shall remove all ice and snow from all sidewalks adjacent to that parcel so that the sidewalks are not covered by snow or ice between the hours of 8:00 a.m. and 8:00 p.m.
- 14.10 Every owner or occupier of land contiguous to a road right-of-way will maintain and keep the said road right-of-way or boulevard in a tidy and sightly condition.
- 14.11 No person will throw, leave or deposit, or allow any accumulation of dirt, debris or rubbish on any road right-of-way or boulevard.
- 14.12 No person will throw, leave or deposit, or allow any accumulation of snow or ice from their driveway or sidewalk on any highway or lane.

DIVISION FIFTEEN – ACCESS TO HIGHWAYS

15.01 Prohibitions

No person shall, without the written consent of the Manger of Operations:

- a) construct, install, or replace any access culvert or ditch enclosure in or upon any drainage ditch or boulevard on a highway; or
- b) construct any drainage ditch on a highway; or
- c) deposit material of any kind into any drainage ditch or upon any boulevard on a highway.

15.02 Removal at Owner's Cost

Any access culvert or ditch enclosure constructed or installed in violation of this bylaw may be removed by the City of Grand Forks at the expense of the owner of the parcel fronting the access culvert or ditch enclosure.

Material of any kind which is deposited in any drainage ditch or facility may be removed by the City of Grand Forks at the expense of the owner of the parcel fronting the location where the material was removed.

15.03 Procedure for Obtaining Access Culvert

a) Application

A person may apply to the Manger of Operations for installation by the City of Grand Forks of an access culvert to a parcel.

b) Cost

The cost of installing an access culvert by the City of Grand Forks shall be as indicated in Schedule "B", attached to and forming part of this bylaw, such payment to be made to the City prior to the commencement of the installation.

15.04 Procedure for Obtaining Ditch Enclosure or Ditch Construction

a) Application

A person may apply to the Manger of Operations for construction of a ditch enclosure or excavation of a drainage ditch by the City of Grand Forks.

b) Cost

The cost of the City of Grand Forks installing a ditch enclosure for constructing a drainage ditch shall be as indicated in Schedule "B", attached to and forming part of this, such payment to be made to the City prior to commencement of the construction or excavation.

DIVISION SIXTEEN – IMPOUNDING PROVISIONS

16.01 When any vehicle, recreational vehicle, trailer or other chattel or obstruction is unlawfully occupying a portion of a highway, public place or boulevard:

- a) in violation of a provision of this bylaw; or
- b) in a position that interferes with removal of snow, ice, or sand from a highway; or
- c) in a position that interferes with fire fighting; or
- d) in a position that interferes with construction, marking, repair, or maintenance of a highway; or
- e) without license plates displayed as required by the Motor Vehicle Act;

the Manager of Operations, Bylaw Enforcement Officer, or a Peace Officer, may take such vehicle, chattel, or obstruction into custody and cause it to be removed, detained, or impounded.

16.02 The City of Grand Forks may recover its fees, costs and expenses for such removal, detention, or impounding and storage, either from the owner, or by sale at public auction.

16.03 The fees of the City of Grand Forks for such storage, in addition to any other costs or expenses which might be incurred for removal and storage are as set out in Schedule "B", attached to and forming part of this bylaw.

- 16.04 Before offering a vehicle, recreational vehicle, trailer for sale, pursuant to this bylaw's Impounding Provisions, a demand for payment within thirty (30) days shall be sent by registered mail to the address of the owner as shown on the records of the Superintendent of Motor Vehicles of the province or state in which the vehicle was licensed.

DIVISION SEVENTEEN – OFFENCE

- 17.01 Any person who breaches any provision of this bylaw commits an offence and is liable, on summary conviction, to a fine not exceeding Two Thousand Dollars (\$2,000.00) or to imprisonment to not more than six (6) months, or to both, plus the cost of prosecution.
- 17.01.1 When notice of an offence is issued pursuant to this bylaw, fines for that offence are as set out in the City of Grand Forks Municipal Ticket Information Bylaw 1957, where applicable.
- 17.02 Any vehicle, recreational vehicle, trailer or chattel unlawfully occupying any portion of a highway or public place may be removed or impounded by order of the Manager of Operations or Bylaw Enforcement Officer. A removal fee in the amount invoiced by the towing company and an impoundment fee of the greater of \$17.00 per day of actual invoice from storage company for each day, or part of a day, during which the vehicle recreational vehicle, trailer is impounded shall be paid by the owner of the vehicle recreational vehicle, trailer or chattel before release of the vehicle, recreational vehicle, trailer or chattel. The City of Grand Forks may recover all removal and impoundment fees imposed under this bylaw on a vehicle or chattel by sale of the vehicles, recreational vehicle, trailer or chattel by public auction sale, not less than thirty (30) days after the date of impoundment of the vehicle or chattel or by auction in a Court of competent jurisdiction.
- 17.03 Any sign, advertisement, or guide post placed or maintained in contravention of this bylaw may be altered, repainted, torn down, or removed by the Manager of Operations, or a traffic officer, without compensation to any person.
- 17.04 In addition to any other penalty which may be incurred, anyone failing to comply with the provisions of this bylaw within the time limited therefore, or within a reasonable time upon notice to that effect by the City of Grand Forks, shall be subject to the City carrying out any such work at the expense of the offender, and any charges or costs incurred by the City in this regard shall be recoverable.

17.05 Owner of a vehicle, recreational vehicle and trailer shall incur the penalties provided for any offence of this bylaw with respect to any vehicle owned by them unless at the time of such offence, the vehicle, recreational vehicle, trailer was in possession of another person without the owner's consent. The onus of establishing that the vehicle, recreational vehicle and trailer were in possession of some person other than the owner rests with the owner.

Nothing in this section shall relieve the operator of a vehicle, recreational vehicle, trailer not being the owner, from incurring penalties provided for such offence.

17.06 The Bylaw Enforcement Officer or Peace Officer or any person duly authorized may:

- a) issue offence notices for violation of this bylaw; or
- b) impound any vehicle, recreational vehicle or trailer or cycle that is in violation of this bylaw; or
- c) require the driver of any vehicle to weigh same at any weigh scale forthwith.

DIVISION EIGHTEEN – GENERAL

18.01 Schedules "A", "B", "C" and "D" are attached hereto and form part of this bylaw.

18.02 Schedule "6" forms part of the Municipal Ticketing Information Bylaw No. 1957.

18.03 This bylaw may be cited for all purposes as **"Traffic Regulation Bylaw No. 1956, 2013"**.

DIVISION NINETEEN– REPEAL

19.01 The City of Grand Forks Traffic Regulations Bylaw No. 1004 and all amendments thereto are hereby repealed.

READ A FIRST TIME this ____ day of _____, 2013.

READ A SECOND TIME this ____ day of _____, 2013.

READ A THIRD TIME this ____ day of _____, 2013.

RECONSIDERED AND FINALLY ADOPTED this ____ day of _____, 2013.

Mayor

Corporate Officer

CERTIFICATE

I hereby certify the foregoing to be a true copy of Bylaw No. 1956 as passed by the Municipal Council of the City of Grand Forks on the ____day of _____, 2013.

Corporate Officer of the Municipal Council of the
City of Grand Forks

Dated this _____

SCHEDULE "A"

PERMIT APPLICATION FORM

Applicant's Name _____

Mailing Address _____

Location of Proposed Activity
Date/Time _____

Start Date/Time _____

Completion _____

Have affected neighbouring property owners been notified?

[] Yes [] No

Is a street closure required?

[] Yes [] No

Will re-routing buses and emergency traffic be required?

[] Yes [] No

Will utilities be shut off?

[] Yes [] No

EXCAVATION:

Size (length)_____ (Width)_____ (Depth)_____

Distance to pavement edge _____

Purpose _____

OVERSIZE VEHICLES:

Length_____ Width_____ Axle Load_____, _____, _____

VEHICLE EQUIPPED WITH:

Projecting spikes_____ Cleats_____ Ribs_____ Clamps_____

Flanges _____ Lugs _____ Other Attachments _____

SPECIAL EVENT:

Pedestrians _____

Vehicles _____

Route (Attach Map)

FOR OFFICE USE ONLY

Permission is granted for _____ subject to the conditions listed:

Insurance ☐ Yes ☐ No

Amount of Deposit

Receipt No.

Inspected By

Amount of Refund

Manger of Operations

SCHEDULE "B"

FEES AND CHARGES

1. The fees for an Overload permit and an Oversize Permit and a Vehicle Projections Permit are:
Fee for one day or less - \$100.00
Fee for greater than one day up to one week - \$200.00
Fee for greater than one week up to one month - \$1000.00
2. The temporary Highway Closure Permit fee is: \$100.00 per day, or part thereof
3. Removal fees: Actual cost of invoice from towing company
4. Impoundment fees: Greater of \$17.00 per day or actual invoice from towing/storage company.

SCHEDULE “C”

List of Truck Routes

Route 1	Granby Road	from highway # 3 to the City boundary north of the RDKB landfill
Route 2	68 th Avenue	from Highway # 3 to 2 nd Street and on to the Interfor Sawmill
Route 3	2 nd Street	from 68 th Avenue south to the Industrial Park and Airport
Route 4	Donaldson Dr.	from Highway # 3 to Northfork Road including 19 th Street from Highway # 3 to the intersection of 75 th Avenue and Donaldson Drive.
Route 5	68 th Avenue	from Spraggett Road to 27 th Street
Route 6	27 th Street	from Highway # 3 to 68 th Avenue

SCHEDULE "D"

Permit

Name

Address

Permission is granted for _____ to
conduct the

following activity on _____ / or from _____ to _____ :
date date date

Overload Hauling ☐ Other _____

Oversize Hauling ☐

Conditions (include time restrictions, route restrictions, dates, and any other
restrictions):

Insurance Yes ☐ No ☐

Amount of Deposit _____

Fee Payable _____

Approved ☐ or Denied ☐ this _____ day of _____, 20____.

Manger of Operations or Designate

THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : July 12, 2013

TOPIC : Municipal Ticketing Information Bylaw No. 1957

PROPOSAL : To Adopt a New Municipal Ticketing Information Bylaw

PROPOSED BY : Manager of Building Inspection & Bylaw Services

SUMMARY:

On June 24 regular meeting council gave the first three readings to Municipal Ticketing Information Bylaw 1957 which is similar to the bylaws recently adopted in other municipalities in the Province. The Municipal Ticketing Bylaw (MTI) will authorize City staff and the RCMP as required to maintain better control of Bylaw compliance. This will also allow for the issuing of tickets if required to ensure compliance with the new bylaws.

STAFF RECOMMENDATIONS:

Option 1: Council considers giving final reading to Bylaw No. 1957 "City of Grand Forks Municipal Ticketing Information Bylaw".

OPTIONS AND ALTERNATIVES:

Option 1: Council adopts a resolution to adopt the Municipal Ticketing Information Bylaw. : Council considers giving final reading to Bylaw No. 1957 "City of Grand Forks Municipal Ticketing Information Bylaw".

Option 2: Council declines to adopt the new Bylaw. This option simply makes it difficult to enforce and apply tickets against violations that may occur with regards to the old Municipal Ticketing Information.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The new Municipal Ticketing Information Bylaw 1957 will ensure that violations against the bylaw can be enforced. This will also assist City staff and the R.C.M.P. as required to have better control of bylaw violations.

Option 2: The disadvantage of not bringing the new Municipal Ticketing Information Bylaw 1957 forward is that there are several new sections within the new bylaw, and the current bylaw is difficult to enforce and does not allow for the ticketing.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

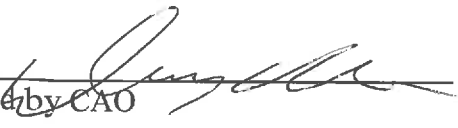
None

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

Council's authority to regulate traffic on city streets comes from the Community Charter.



Department Head or CAO



Reviewed by CAO

THE CORPORATION OF THE CITY OF GRAND FORKS
MUNICIPAL TICKETING INFORMATION BYLAW NO. 1957

**A Bylaw to Implement a Municipal Ticket Information Program
for the Enforcement of Designated Bylaws**

WHEREAS under the provisions of Local Government Act, Council may, by bylaw, provide for the enforcement of certain bylaws by means of a ticket, designate persons as Bylaw Enforcement Officers for the purpose of enforcing bylaws by means of a ticket, designate an offence against a bylaw by means of a word or expression on a ticket, and in consultation with the Chief Judge of the Provincial Court, set fines, not exceeding \$500.00 for contravention of such designated bylaws;

AND WHEREAS Council desires to designate those bylaws that may be enforced by means of a ticket, designate offences against those bylaws by means of a word or expression, designate those persons who as Bylaw Enforcement Officers may enforce the bylaws, and set fines for contravention of the bylaws;

NOW THEREFORE, Council of the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS**, as follows:

1. Each bylaw listed in Column 1 of Schedule 1 to this bylaw may be enforced by means of a ticket in the form prescribed for the purpose of the Local Government Act.
2. The persons appointed to the job positions or titles listed in Column 2 of Schedule 1 of this bylaw are hereby designated as Bylaw Enforcement Officers for the purpose of enforcing the bylaws listed in Column 1 of Schedule 1 opposite the respective job positions.
3. The words or expressions listed in Column 1 of the Schedules of this bylaw designate the offence committed under the bylaw section number appearing in Column 2 opposite the respective words or expressions.
4. The amounts appearing in Column 3 of the Schedules of this bylaw are the fines set for the corresponding offences designated in Column 1.
5. This bylaw may be cited as "**City of Grand Forks Municipal Ticket Information Bylaw No. 1957, 2013**".
6. If any portion of this bylaw is for any reason held to be invalid by a Court of Competent Jurisdiction, the invalid portion shall be severed and the portion that is invalid shall not affect the validity of the remainder of this bylaw.

INTRODUCED this ____ day of _____, 2013.

Read a **FIRST** time this ____ day of _____, 2013.

Read a **SECOND** time this ____ day of _____, 2013.

Read a **THIRD** time this ____ day of _____, 2013.

Fines approved by the Chief Judge of the Provincial Court this ____ day of _____, 2013.

RECONSIDERED, PASSED AND FINALLY ADOPTED this ____ day of _____, 2013.

Mayor

Corporate Officer

CERTIFICATE

I hereby certify the foregoing to be a true copy of the Municipal Ticket Information Bylaw No. 1957, 2013.

Corporate Officer of the City Council of the
City of Grand Forks

Dated this ____ of _____, 2013.

SCHEDULE 1

COLUMN 1

BYLAW NO.

Bylaw No. 1963
"Noise Control Bylaw"

Bylaw No. 1965
"Grand Forks Fire and Safety Bylaw"

Bylaw No. 1962
"Grand Forks Unsightly Premises Bylaw"

Bylaw No. 1959
"Park Access Bylaw"

Bylaw No. 1956
"City of Grand Forks Traffic Regulations"

Bylaw No. 1964
"Grand Forks Building and Plumbing Bylaw"

Bylaw No 1957
"Grand Forks Municipal Ticketing Information Bylaw"

COLUMN 2

DESIGNATED BYLAW ENFORCEMENT OFFICER

Bylaw Enforcement Officer
R.C.M.Police

Fire Chief
Deputy Fire Chief
R.C.M.Police

Building Inspector
Bylaw Enforcement Officer

Bylaw Enforcement Officer
R.C.M.Police

R.C.M.Police
Bylaw Enforcement Officer

Building Inspector
Bylaw Enforcement Officer

Bylaw Enforcement Officer
R.C.M.Police

SCHEDULE 2

Bylaw No. 1681 "Noise Control Bylaw"

COLUMN 1	COLUMN 2	COLUMN 3
Offence	Section	Fine
Noise which disturbs	3	\$100.00
Noise which disturbs form Private Property	4	\$100.00
Amplification equipment which disturbs	6(b)	\$100.00
Animal Noise	6(a)	\$100.00
Bird Noise	6(a)	\$100.00
Operating equipment during restricted hours	6(c)	\$100.00
Operating engine during restricted hours	6(d)	\$100.00
Construction noise during restricted hours	8(a)	\$100.00
Construction noise during restricted hours (Saturday)	8(b)	\$100.00
Construction noise during restricted hours (Sunday)	8(c)	\$100.00

SCHEDULE 3

Bylaw No. 1320 "Grand Forks Fire & Life Safety Bylaw"

COLUMN 1	COLUMN 2	COLUMN 3
Offence	Section	Fine
Failure to remove fire hazard	6.2	\$100.00
Failure to remove threat to life safety	6.2	\$100.00
Unauthorized disposal of dangerous material	6.3	\$150.00
Failure to report discharge of dangerous goods	6.4	\$150.00
Failure to clean vacant building	6.7	\$200.00
Failure to secure vacant building	6.7	\$200.00
Failure to remove debris from fire damaged building	6.8	\$100.00
Failure to secure fire damaged building	6.8	\$200.00
Unsafe fire doors/shutters	6.9	\$100.00
Unsafe elevator shaft	6.10	\$100.00
Improper use of ventilating shaft	6.11	\$100.00
Failure to maintain safe chimney	6.12	\$100.00
Unsafe deposit of combustible material	6.13	\$100.00
Unsafe storage of combustible material	6.13	\$100.00
Unsafe deposit of ashes	6.14	\$100.00
Failure to maintain hydrant/private property	6.16(1)	\$100.00
Unsafe transport of dangerous goods	6.20(1)	\$150.00
Unsafe storage of hazardous materials	6.20(2)	\$150.00
Unsafe handling of hazardous material	6.20(2)	\$150.00

SCHEDULE 3 (continued)

Bylaw No. 1320 "Grand Forks Fire & Life Safety Bylaw"

COLUMN 1	COLUMN 2	COLUMN 3
Offence	Section	Fine
Obstructing fire personnel	7.4	\$150.00
Parked obstructing access	7.4(1)	\$100.00
Parked obstructing exit	7.4(2)	\$100.00
Parked within 6m of hydrant	7.4(3)	\$100.00
Driving over equipment	7.4(4)	\$100.00
Burning without permit	8.1	\$200.00
Discharge of fireworks without permit	9.1(1)	\$100.00
Sale of fireworks	9.1(2)	\$100.00
Discharge of fireworks on street	9.3(3)	\$100.00

SCHEDULE 4

Bylaw No. 1962" Grand Forks Unsightly Premises Bylaw"

COLUMN 1	COLUMN 2	COLUMN 3
Offence	Section	Fine
Accumulation of building Materials	2.1(a)	\$100.00
Unlicensed Vehicles	2.1(b)	\$100.00
Parts of a vehicle	2.1(b)	\$100.00
Deposit or accumulation of rubbish	2.1(d)	\$100.00
Unsightly premises	5	\$100.00
Place graffiti	2.1(e)	\$100.00
Failure to remove garbage	2.1(f)	\$100.00

SCHEDULE 5

Bylaw No. 1959 "Park Access Bylaw to Regulate the use of Parks, Trails, Beaches and Boulevards"

COLUMN 1	COLUMN 2	COLUMN 3
Offence	Section	Fine
- In park between 11:00 p.m. and 5:00 a.m.	3	\$ 50.00
- Camping in park	4	\$ 50.00
- Use of bow and arrow/sling-shot/boomerang/ weapon in park	5	\$ 100.00
- Unauthorized removal of gravel/sand/soil	6	\$ 100.00
- Littering	7	\$ 50.00
- Unauthorized fire on beach	8	\$ 50.00
- Vandalism	11	\$ 100.00
- Vandalism of sign	12	\$ 100.00
- Vandalism of tree	13	\$ 100.00
- Unauthorized playing golf in park	14	\$ 100.00
- Animal on beach	15	\$50.00
- Vehicle in park	18	\$ 50.00
-Possession or consumption of alcohol in a park or public area	20	\$50.00

SCHEDULE 6

Bylaw No. 1956 "City of Grand Forks Traffic Regulation Bylaw"

COLUMN 1 Offence	COLUMN 2 Section	COLUMN 3 Fine
- Parking within six meters of crosswalk	4.01(a)	\$ 50.00
- Parking within a bus zone	4.01(b)	\$ 50.00
- Parking within 5m of a fire hydrant	4.01(c)	\$ 50.00
- Parking along yellow painted curb/roadway with yellow painted lines	4.01(d)	\$ 50.00
- Parking in contravention of a traffic control device	4.01(e)	\$ 50.00
- Parking in contravention of highway lines/markings/signs	4.01(f)	\$ 50.00
- Parking in a lane in excess of 15 minutes	4.01(g)	\$ 50.00
- Parking on highway where pavement is 6m or less in width	4.01(h)	\$ 50.00
- Parking on sidewalk/boulevard	4.01(i)	\$ 50.00
- Parking obstructing/impeding traffic on highway	4.01(j)	\$ 50.00
- Parking vehicle with right side more than 30cm from face of curb	4.01(k)	\$ 50.00
- Parking on left side of highway opposite direction of normal traffic	4.01(l)	\$ 50.00
- Parking in front of/within 1m of driveway/private road	4.01(m)	\$ 50.00
- Parking vehicle including trailer in excess of 6m in angle parking	4.01(n)	\$ 50.00
- Parking to offer commodities/display vehicle for sale	4.01(o)	\$ 50.00
- Parking within 2m of intersecting lane	4.01(p)	\$ 50.00

SCHEDULE 6 continued

COLUMN 1 Offence	COLUMN 2 Section	COLUMN 3 Fine
- Parking at angle to street lines	4.01(q)	\$ 50.00
- Parking 72 consecutive hours	4.01(s)	\$ 50.00
- Parking in a Fire zone	4.01(t)	\$50.00
- Parking in Loading zone	4.01(u)	\$ 50.00
- Parking on a bridge	4.01(v)	\$ 50.00
- Parking on walkway/crosswalk	4.01(w)	\$ 50.00
- Parking in Disabled zone without permit	4.01(x)	\$ 50.00
-Parking an unlicensed vehicle, recreational vehicle or trailer on Municipal property, Boulevard or Road-right-of-way	4.01(y)	\$ 50.00
- Parking overnight in a Municipal Park other than the Municipal Campground– recreational vehicles, campers, commercial vehicles and trailers whether or not attached to a vehicle	4.01(z)	\$50.00
- Overtime parking	4.05	\$ 50.00
- Truck off truck routes	9.03	\$100.00
- Truck parking on residential streets	9.05	\$ 50.00
- Prohibited construction on road allowance	9.07(a)	\$100.00
- Engaging in sport/amusement/exercise/ occupation on highway	10.02(a)	\$ 50.00
- Unnecessarily delay vehicle	10.02(b)	\$ 50.00
- Cause obstruction on highway	10.02(c)	\$ 50.00

SCHEDULE 6 continued

COLUMN 1 Offence	COLUMN 2 Section	COLUMN 3 Fine
- Coast/slide/rollerskate/skateboard/sleight/skate/ ski on highway	10.02(d)	\$ 50.00
- Vandalism of traffic control device	14.02	\$100.00
- Littering on a highway	14.05	\$ 50.00
- Debris from property on road	14.06	\$100.00
- Prohibited water on highway	14.07	\$ 50.00
- Damaging a highway	14.08	\$100.00
- Failure to remove snow/ice from sidewalk	14.09	\$ 50.00
-Depositing snow/ice on a highway or lane	14.12	\$ 50.00

SCHEDULE 7

Bylaw No. 1257 "Commercial Vehicle Licencing Bylaw"

COLUMN 1	COLUMN 2	COLUMN 3
Offence	Section	Fine
Operating vehicle without licence	3	\$75.00
Failure to affix licence	14	\$50.00
Improper display of licence	14	\$50.00

SCHEDULE 8

Bylaw No. 1384 "City of Grand Forks Fire Business Licence Bylaw"

COLUMN 1	COLUMN 2	COLUMN 3
Offence	Section	Fine
Operating business without a licence	401	\$100.00
Failure to post licence	404	\$ 50.00
Failure to notify of change	405	\$100.00
Failure to transfer licence	409	\$100.00

SCHEDULE 9

Bylaw No. 1206 "Grand Forks Zoning Bylaw"

COLUMN 1	COLUMN 2	COLUMN 3
Offence	Section	Fine
Unauthorized sign	310(2)	\$100.00

THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : July 12, 2013
TOPIC : Park Access Bylaw No. 1959
PROPOSAL : To Adopt a New Park Access Bylaw
PROPOSED BY : Manager of Building Inspection & Bylaw Services

SUMMARY:

On June 24 regular meeting council gave the first three readings to the Park Access Bylaw 1959 in which it will address issues such as vandalism, alcohol consumption and limit the hours that any person may attend a Municipal Park. As part of the adopted resolution, Council removed Section 22 from the proposed Bylaw which pertained to the summary of conviction paragraph. The proposed Bylaw reflects this change. This Bylaw along with the Municipal Ticketing Bylaw (MTI) will authorize City staff and the RCMP to maintain better control of bylaw compliance. This will also allow for the issuing of tickets if required to ensure compliance with the new bylaws.

STAFF RECOMMENDATIONS:

Option 1: Council considers giving final reading to Park Access Bylaw 1959

OPTIONS AND ALTERNATIVES:

Option 1: Council adopts a resolution to adopt the new Park Access Bylaw. Council considers giving final reading to Park Access Bylaw 1959

Option 2: Council declines to adopt the new Park Access Bylaw. This option simply makes it difficult to enforce and apply tickets against violations that may occur with regards to the old Park Access Bylaw.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The new Park Access Bylaw 1959 will ensure that violations against the bylaw can be enforced. This will also assist City staff and the R.C.M.P. when required to have better control of bylaw violations.

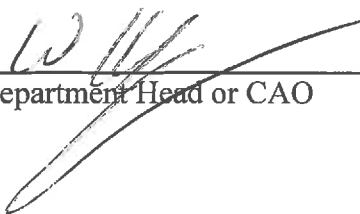
Option 2: The disadvantage is that the existing Park Access Bylaw 1355 only addressed the hours in which a municipal parks could be occupied.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

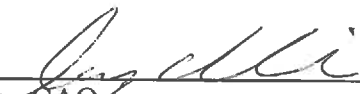
None

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

Council's authority to regulate Park Access this comes from the Community Charter.



Department Head or CAO



Reviewed by CAO

THE CORPORATION OF THE CITY OF GRAND FORKS
PARK ACCESS BYLAW NO. 1959

**THE PARK ACCESS BYLAW OF THE CORPORATION OF THE CITY OF
GRAND FORKS TO REGULATE THE USE OF PARKS, TRAILS, BEACHES AND
BOULEVARDS**

20. No person shall possess or consume alcohol in a public park or municipal space with the exception of special events which includes an approved liquor license permit.
21. Community Associations/Groups or members of the public may approach the Council of the City of Grand Forks for relaxation of the rules and regulations as listed in this bylaw for a special event. This relaxation is for the specific event only and, should such event re-occur, permission by Council must be requested again.
22. *Any person contravening or committing any breach of the provisions of this bylaw is liable, upon summary conviction, to a fine of not less than Fifty Dollars (\$50.00), and not more than Five Hundred Dollars (\$2000.00), or to a term of imprisonment not exceeding one (1) month.*
(REMOVED FROM THE BYLAW AS PER CO UNCIL RESOLUTION)
23. Schedule "5" forms part of the Municipal Ticketing Information Bylaw No. 1957.

THE CORPORATION OF THE CITY OF GRAND FORKS
PARK ACCESS BYLAW NO. 1959

**THE PARK ACCESS BYLAW OF THE CORPORATION OF THE CITY OF
GRAND FORKS TO REGULATE THE USE OF PARKS, TRAILS, BEACHES AND
BOULEVARDS**

WHEREAS the Municipal Council of the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS AS FOLLOWS:**

1. This bylaw may be cited as "**The City of Grand Forks Parks Access Bylaw No. 1959, 2013**".
2. In this bylaw, unless the context otherwise requires:

Definitions

- (a) **Bylaw Enforcement Officer**" means every person(s) designated by Council as a Bylaw Enforcement Officer for the City or otherwise authorized under the Offence Act, and every Peace Officer;
- (b) **"City"** means the Corporation of the City of Grand Forks;
- (c) **"Council"** means the Council of the City of Grand Forks;
- (d) **"Highway"** includes a street, road, lane, bridge, viaduct and any other way open for the use of the public but does not include a private right-of-way on private property;
- (e) **"Municipality"** means the area within the City boundaries of the City;
- (f) **"Park"** includes all dedicated Public Parks, Municipal Hall grounds, or other lands used for Public Parks, or any public trail, beach or boulevard within the corporate limits of the City of Grand Forks
- (g) **"Peace Officer"** shall have the same meaning as in the Interpretation Act and shall also include the person or persons who are appointed to enforce and administer this bylaw;

- (h) **“Person(s)”** includes any company, corporation, owner, partnership, firm, association, society or party;
 - (i) **“Property”** means land, with or without improvements, so affixed to the land as to make them in fact and in law, a part of it;
 - (j) **“Public Place”** means streets, highways, parks, public squares, beaches, foreshore and all other land and building that not private premises.
3. No person shall enter or be upon or within any park between the hours of 11:00 p.m. and 6:00 a.m., provided, however, that nothing in this section shall prevent any officers or employees of City of Grand Forks from entering or being upon or within any park in the exercise of their duties.
 4. No person shall set up or occupy any camper, trailer, or other form of temporary shelter, on or within any park.
 5. No person shall use any bow and arrow, sling-shot, boomerang or other weapon within a park, school ground or other public ground under the jurisdiction of the City of Grand Forks.
 6. No person shall take away any gravel, sand, or earth from any part of any park.
 7. No person shall throw, dump, deposit or leave any glass, bottles, cans, litter, or other materials whether likely to injure any person, animal, vehicle or not, in any park, or water adjacent to such parks.
 8. No person shall light up any fire on any public beach or park within the corporate limits of the City of Grand Forks, except in a fireplace or area provided for that purpose.
 9. No person shall be on the roof of any building in any park unless that person is an employee or agent of the City of Grand Forks carrying out his or her regular duties.
 10. No person shall be in any building, swimming pool, tennis court, or other enclosure or structure in any park except during the hours the said building, swimming pool, tennis court, or other structure is authorized to be used or to be open by the Council. This section does not apply to any employee or agent of the City of Grand Forks, carrying out his or her regular duties.

Park Access Bylaw No. 1959

11. No person shall break, injure or damage the locks, gates, bolts, fences, seats, benches, buildings, structures, or other property placed in the public squares, on boulevards, or in parks or grounds.
12. No person shall wilfully destroy, mutilate, efface, deface, or remove any sign posted within a park under this or any other bylaw.
13. No person shall climb, bark, break, peel, cut, deface, remove, injure, root up or otherwise destroy or damage the trees shrubs, flowers, roots, or grass planted and/or growing on boulevards, or in parks or grounds.
14. No person shall play or practice the game of golf or similar games played with golf clubs and balls in any park, except in areas of a public park that have been designated for the playing and practicing of golf or similar games by the Council.
15. No person shall cause, allow, or permit pets or other animals to be on any beach or park within the corporate limits of the City of Grand Forks, except pets on leashes.
16. No person shall ride or drive any horse, in, upon, or through the public squares, parks, or grounds, where specifically prohibited to do so.
17. No owner or keeper of any horse, cattle or swine shall suffer the same to go at large or to feed upon the public squares or parks and any horse, cattle, or swine found at large therein shall be impounded.
18. No person shall ride, drive or lead any animal, or any carriage, wagon, bicycle, motorcycle, scooter, automobile, sleigh, snowmobile or other vehicle or conveyance in or upon any of the public squares, parks or boulevards within the boundaries of the City of Grand Forks, except in areas specifically provided for such purpose; provided, however, that nothing in this section contained shall prevent any bicyclist, having first dismounted from his bicycle, from taking the same upon the turf or sward, or upon or along any sidewalk, pathway or footpath in any park. This section does not apply to any employee or agent of the Municipality carrying out his or her regular duties.
19. No person shall break, injure, dig or destroy any trees lawfully planted, or the sod grass of any boulevard, or any box, stake or guard which is placed around any tree for the protection of the same.

Park Access Bylaw No. 1959

20. No person shall possess or consume alcohol in a public park or municipal space with the exception of special events which include a approved liquor license permit.
21. Community Associations/Groups or members of the public may approach the Council of the City of Grand Forks for relaxation of the rules and regulations as listed in this bylaw for a special event. This relaxation is for the specific event only and, should such event re-occur, permission by Council must be requested again.
22. Schedule "5" forms part of the Municipal Ticketing Information Bylaw No. 1957.
23. **The City of Grand Forks Parks Access Bylaw No. 1065 and all amendments thereto are hereby repealed.**

READ A FIRST TIME this ____ day of _____, 2013.

READ A SECOND TIME this ____ day of _____, 2013.

READ A THIRD TIME this ____ day of _____, 2013.

FINALLY RECONSIDERED AND ADOPTED this ____ day of _____, 2013.

Mayor

Corporate Officer

CERFIFICATE

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 1959, cited as "City of Grand Forks Park Access Bylaw 1959, 2013".

Corporate Officer

SCHEDULE 5

COLUMN 1	COLUMN 2	COLUMN 3
Offence	Section	Fine
- In park between 11:00 p.m. and 6:00 a.m.	3	\$ 50.00
- Camping in park	4	\$ 50.00
- Use of bow and arrow/sling-shot/boomerang/ weapon in park	5	\$ 100.00
- Unauthorized removal of gravel/sand/soil	6	\$ 100.00
- Littering	7	\$ 50.00
- Unauthorized fire on beach	8	\$ 50.00
- Vandalism	11	\$ 100.00
- Vandalism of sign	12	\$ 100.00
- Vandalism of tree	13	\$ 100.00
- Unauthorized playing golf in park	14	\$ 100.00
- Animal on beach	15	\$50.00
- Vehicle in park	18	\$ 50.00
-Possession or consumption of alcohol in a park or public area	20	\$50.00

THE CITY OF GRAND FORKS

REQUEST FOR COUNCIL DECISION

DATE : July 12, 2013

TOPIC : Unsightly Premises Bylaw No. 1962

PROPOSAL : To Adopt a New Unsightly Premises Bylaw

PROPOSED BY : Manager of Building Inspection & Bylaw Services

SUMMARY:

On the July 8th special meeting council gave the first three readings to the Unsightly Premises Bylaw 1962 which is similar to the bylaws recently adopted in other municipalities in the Province. This Bylaw along with the Municipal Ticketing Bylaw (MTI) will authorize City staff and the RCMP to maintain better control of bylaw compliance. This will also allow for the issuing of tickets if required, to ensure compliance with the new bylaws.

STAFF RECOMMENDATIONS:

Option 1: Council considers giving final reading to Bylaw No. 1962 "City of Grand Forks Unsightly Premises Bylaw".

OPTIONS AND ALTERNATIVES:

Option 1: Council adopts a resolution to adopt the New Unsightly Premises Bylaw. Council considers giving final reading to Bylaw No. 1962 "City of Grand Forks Unsightly Premises Bylaw".

Option 2: Council declines to adopt the new Bylaw. This option simply makes it difficult to enforce and apply tickets against violations that may occur with regards to the old Unsightly Premises Bylaw 1680.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The new Unsightly Premises Bylaw 1962 will ensure that violations against the bylaw can be enforced. This will also assist City staff and the R.C.M.P. when required to have better control of bylaw violations.

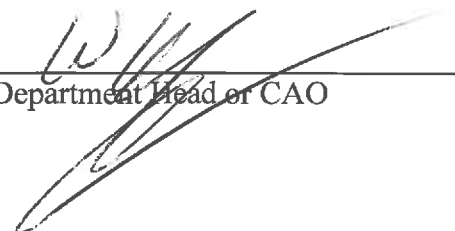
Option 2: The disadvantage of not bringing the new Unsightly Premises Bylaw 1962 forward is that several there are several areas within the new bylaw are not currently covered in the existing Unsightly Premises Bylaw.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

None

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

Council's authority to regulate traffic on city streets comes from the Community Charter.



Department Head or CAO



Reviewed by CAO

THE CORPORATION OF THE CITY OF GRAND FORKS

UNSIGHTLY PREMISES BYLAW NO. 1962

A Bylaw to Control Unsightly Premises

WHEREAS the Local Government Act allows Council, by bylaw, to prohibit persons from causing or permitting unsightliness on real property;

THEREFORE the Municipal Council of the Corporation of the City of Grand Forks in open meeting **ENACTS** as follows:

1. Title

- 1.1 This bylaw may be cited for all purposes as the **“Unsightly Premises Bylaw No. 1962, 2013”**.

2. Interpretation

2.1 In this bylaw:

- (a) **“Bylaw Enforcement Officer”** means every person designated by Council as a Bylaw Enforcement Officer for the City, and every Peace Officer;
- (b) **“City”** means the Corporation of the City of Grand Forks;
- (c) **“Council”** means the Municipal Council of the City;
- (d) **“Municipality”** means the area within the municipal boundaries of the City.
- (e) **“Owner”** means an owner or occupier of a parcel of land, or both.

3. Unsightly Premises

- 3.1 No owner shall cause, allow or permit a parcel to become or to remain unsightly, and, specifically:
- (a) No owner of a parcel shall cause, allow or permit the accumulation of building material on the parcel unless;
 - (i) The owner or occupier of the parcel is in possession of a valid building permit in respect of the accumulation; or

Unsightly Premises Bylaw No. 1962

- (ii) The accumulation is stored in a closed building or structure such that the accumulation is not visible from another parcel or highway
- (b) No owner of a parcel shall cause, allow or permit the storage or accumulation, on the parcel, of all or part of a vehicle, as defined in the Motor Vehicle Act, which is not:
 - (i) validly registered or licensed in accordance with the Motor Vehicle Act for a period of 12 months and which is not housed in a garage or carport or
 - (ii) capable of movement under its own power;

unless it is stored in a closed building or structure such that the vehicle, or any portion of a vehicle, is not visible from another parcel or a highway;
- (c) No owner of a parcel shall cause, allow or permit the accumulation on the parcel of filth, discarded materials, unwholesome matter, or rubbish of any kind, whether or not for commercial purposes or as part of a trade or calling, including but not limited to dead animals, paper products, crockery, glass, metal, plastics, plastic containers, wire, ropes, machinery, tires, appliances, and any other scrap or salvage;
- (d) No owner of a parcel shall cause, allow or permit a building or structure, or part of a building or structure, which is missing all or a portion of its surface, covering, or coating materials to be on the parcel unless the owner is in possession of a valid building permit in respect of the building or structure;
- (e) No owner of a parcel shall cause, allow or permit the presence of graffiti, whether in the form of pictures or words, on the parcel or on the surface of a structure on the parcel;
- (f) No owner of a parcel shall cause, allow or permit the accumulation on the parcel of garbage not contained in a covered receptacle.

3.2 Owners of a parcel shall remove or cause to be removed from the parcel any accumulations of filth, discarded material, or rubbish of any kind.

4. Inspection

4.1 A Bylaw Enforcement Officer may enter on parcel at all reasonable times to ascertain whether this bylaw is being observed, to gather evidence on any violation, or to serve any notice related to any violation of this bylaw.

Unightly Premises Bylaw No. 1962

- 4.2 No person shall obstruct a Bylaw Enforcement Officer from entering a parcel in accordance with Section 3.1.

5. Notice

- 5.1 Where a Bylaw Enforcement Officer observes that a parcel is or has become unsightly, the Bylaw Enforcement Officer may deliver written notice to the owner requiring the removal of any thing or things, including a class of things that render the parcel unsightly.
- 5.2 Where a Bylaw Enforcement Officer provides written notice under Section 4.1, of this bylaw, the owner must remove from the parcel anything that, as stated in the notice, renders the parcel unsightly within 10 days of delivery of the notice.

5.0 Default

- 5.1 In the event the owner fails within ten days of delivery of a written notice under Section 4.1 to comply with the notice, the City may deliver a second notice to the owner stating that:
- (a) the owner is in default of this bylaw;
 - (b) the owner may appear before Council to be heard on a date specified in the second notice, being not less than ten days after delivery of the second notice; and
 - (c) after the date specified in the second notice the City, by its officers, employees, contractors, or agents may, at the expense of the owner, enter on the parcel and remove any thing or things that render the parcel unsightly.
- 5.2 Unless Council directs otherwise, after the date specified in the second notice under Section 5.1(b), the City may deliver to the owner a third notice stating that the City will enter the affected parcel and remove any thing or things that render the parcel unsightly on a specified date between the hours of 8:00 a.m. and 8:00 p.m.
- 5.3 Where a third notice is delivered to the owner under Section 5.2, on the date specified in the third notice, the City, by its officers, employees, contractors, or agents may enter on the parcel and remove anything or things specified in the first notice that render the parcel unsightly.
- 5.4 The owner shall owe to the City, as a debt, the cost of removing anything or things from the affected parcel under Section 5.3.

Unightly Premises Bylaw No. 1962

- 5.5 If the cost under Section 5.4 remains unpaid on December 31 in the year of the removal, the cost will be added to and form part of the taxes on the parcel affected as taxes in arrears.

6.0 Offence

- 6.1 Every person who violates a provision of this bylaw, or who suffers or permits any act or thing to be done in contravention of or in violation of any provision of this bylaw, or who neglects to or refrains from doing anything required to be done by any provision of this bylaw, is guilty of an offence against this bylaw and is liable to the penalties imposed under this bylaw.
- 6.2 Each day that a violation continues to exist *after the second notice* is considered a separate offence against this bylaw as per Schedule 4 of the Municipal Ticketing Information bylaw.
- 6.3. If at any time, an offence against this bylaw occurs, it may be at the discretion of the Bylaw Enforcement Officer and/or Acting Official, to determine, if an extension is required.

7.0 Penalty

- 7.1 Every person who commits an offence against this bylaw is liable on summary conviction, to a penalty of not more than \$10,000.00.

8.0 Severability

- 8.1 If at any time, any provision of this bylaw is declared or held to be illegal, invalid, or ultra vires, in whole or in part, then the provision shall not apply and the remainder of this bylaw shall continue in full force and effect and be construed as if it had been enacted without the illegal, invalid, or ultra vires provision.
- 8.2 Every person or persons, who violates or breaches or who causes or allows to be violated or breached any of the provisions of this bylaw shall be guilty of an offence against this bylaw and each day that such violation is caused or allowed to continue shall constitute a separate offence.

9. Repeal

- 9.1 Bylaw No. 1680, 2001, cited as the "City of Grand Forks Unsightly Premises Bylaw" and all amendments thereto are hereby repealed.

READ A FIRST TIME this _____ day of _____, 2013.

READ A SECOND TIME this _____ day of _____, 2013.

READ A THIRD TIME this _____ day of _____, 2013.

RECONSIDERED AND FINALLY ADOPTED this _____ day of _____, 2013.

Mayor

Corporate Officer

CERTIFICATE

I hereby certify the foregoing to be a true copy of the Unsightly Premises Bylaw No. 1962 as passed by the Municipal Council of the City of Grand Forks on the _____ day of _____, 2013.

Corporate Officer
of the Municipal Council of the City of Grand Forks

Date Signed: _____

SCHEDULE 4

Bylaw No. 1962" Grand Forks Unsightly Premises Bylaw"

COLUMN 1	COLUMN 2	COLUMN 3
Offence	Section	Fine
Accumulation of building Materials	2.1(a)	\$100.00
Unlicensed Vehicles	2.1(b)	\$100.00
Parts of a vehicle	2.1(b)	\$100.00
Deposit or accumulation of rubbish	2.1(d)	\$100.00
Unsightly premises	5	\$100.00
Place graffiti	2.1(e)	\$100.00
Failure to remove garbage	2.1(f)	\$100.00

THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : July 12, 2013
TOPIC : Noise Control Bylaw No. 1963
PROPOSAL : To Adopt a New Noise Control Bylaw
PROPOSED BY : Manager of Building Inspection & Bylaw Services

SUMMARY:

On June 24 regular meeting council gave the first three readings to Noise Control Bylaw No. 1963 which is similar to the bylaws recently adopted in other municipalities in the Province. This Bylaw along with the Municipal Ticketing Bylaw (MTI) will authorize City staff and the RCMP when required to maintain better control of bylaw compliance. This will also allow for the issuing of tickets if required, to ensure compliance with the new bylaws.

STAFF RECOMMENDATIONS:

Option 1: Council consider giving final reading to Noise Control Bylaw No. 1963

OPTIONS AND ALTERNATIVES:

Option 1: Council adopts a resolution to adopt the Noise Control Bylaw. Council consider giving final reading to Noise Control Bylaw No. 1963

Option 2: Council declines to adopt the new Bylaw. This option simply makes it difficult to enforce and apply tickets against violations that may occur with regards to the old Noise Control Bylaw.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The new Noise Control Bylaw 1963 will ensure that violations against the bylaw can be enforced. This will also assist City staff in the removal of derelict vehicles that currently litter many of the City's boulevards. With the assistance of the R.C.M.P. when required the City will have better control of Bylaw violations.

Option 2: The disadvantage of not bringing the new Noise Control Bylaw 1963 forward is that several areas within the new bylaw are not currently covered in the existing Noise Control Bylaw 1681.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

None

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

Council's authority to regulate traffic on city streets comes from the Community Charter.



Department Head or CAO



Reviewed by CAO

CORPORATION OF THE CITY OF GRAND FORKS

NOISE CONTROL BYLAW NO. 1963

A bylaw to provide for the regulation and prohibition of certain noises and sounds.

WHEREAS the Local Government Act provides Council with the authority, by bylaw, to regulate or prohibit the making or causing of certain noises or sounds within the Municipality-boundaries of the Corporation of the City of Grand Forks; and

WHEREAS the Council of the Municipality Corporation of the City Grand Forks, deems it necessary and desirable to regulate or prohibit noises or sounds, which disturb the quiet, peace, rest, enjoyment, comfort or convenience of neighbourhood persons in the vicinity, or the public;

NOW THEREFORE the Municipal Council of the Corporation of the City of Grand Forks in open meeting assembled **ENACTS** as follows:

1. Title

- 1.1 This bylaw may be cited for all purposes as the **Grand Forks Noise Control Bylaw No. 1963, 2013**".

2. Repeal

- 2.1. The City of Grand Forks Noise Control Bylaw, No. 1313 and all amendments thereto, are hereby repealed and replaced by this bylaw.

3. Definitions

3.1 In this bylaw:

- (a) **"Bylaw Enforcement Officer"** means every person(s) designated by Council as a Bylaw Enforcement Officer for the City or otherwise authorized under the Offence Act, and every Peace Officer;
- (b) **"City"** means the Corporation of the City of Grand Forks;
- (c) **"Council"** means the City Council of the City;
- (d) **"Highway"** includes a street, road, lane, bridge, viaduct and any other way open for the use of the public but does not include a private right-of-way on private property;

- (e) **“Municipality”** means the area within the City boundaries of the City;
- (f) **“Noise”** means any noise or sound that is objectionable, or disturbs, tends to disturb, or is liable to disturb, the quiet, peace, rest, enjoyment, comfort or convenience of the area, or of persons in the area, or the public and shall include, without limiting the generality of the foregoing, the noises and sounds specifically described elsewhere in this bylaw;
- (f) **“Owner”** means an owner or occupier of a parcel of land, or both;
- (g) **“Peace Officer”** shall have the same meaning as in the *Interpretation Act* and shall also include the person or persons who are appointed to enforce and administer this bylaw;
- (h) **“Person(s)”** includes any company, corporation, owner, partnership, firm, association, society or party;
- (i) **“Private Premises”** means the area contained within the boundaries of any privately owned or lease lot, parcel of land within the City and any building or structure situated within those boundaries, but where any lot or parcel contains more than one dwelling unit, each such dwelling unit shall be deemed to be separate private premises;
- (j) **“Property”** means land, with or without improvements, so affixed to the land as to make them in fact and in law, a part of it;
- (k) **“Public Place”** means streets, highways, parks, public squares, beaches, foreshore and all other land and building that not private premises.

4. Prohibited Noises and Sounds

- 4.1 No person(s) shall make or cause, or permit to be made or caused, in or on a highway or elsewhere in the City, any noise or sound which disturbs the quiet, peace, rest, enjoyment, comfort or convenience of the neighborhood, or of persons in the vicinity.
- 4.2 No owner, tenant or occupier of real property shall allow that property to be used so that a noise or sound, which originates from that property, disturbs the quiet, peace, rest, enjoyment, comfort or convenience of neighborhood, or of persons in the vicinity.
- 4.3 No person(s) shall keep any animal, which by its calls, cries, barks, or other noises disturbs the quiet, peace, rest, enjoyment, comfort, or convenience of neighborhood, or of persons in the vicinity.

4.4 Without limiting Sections 3 – 5 of this bylaw, the Council believes that the following noises or sounds are objectionable:

- (a) any calls, cries, barks, or other noises made by an animal which are audible outside the property where the animal is kept, between 11:00 p.m. and 7:00 a.m.;
- (b) any amplified music or speech which is audible outside the property where it originates or is reproduced, between 11:00 p.m. and 7:00 a.m.;
- (c) any noise caused or emanating from construction activity, including alterations, demolitions, and excavations between the hours of 8:00 p.m. and 7:00 a.m.;
- (d) any noise longer than 10 minutes caused or emanating from the operation of a parked or stopped diesel vehicle between 11:00 p.m. and 7:00 a.m.
- (e) any noise caused by the operation of motorized off-road vehicles is not permitted from 6:00 p.m. to 10:00 a.m.

and no person(s) shall cause or permit such noises or sounds to be made.

5. Exemption

5.1 This bylaw does not apply to:

- (a) police, fire, or other emergency vehicles proceeding upon an emergency;
- (b) the excavation, construction, or infrastructure work, or repairing of bridges, streets, highways, or lands by the City or agents acting on its behalf;
- (c) the operation of maintenance equipment by the City or agents acting on its behalf;
- (d) snow removal or highway cleaning operations;
- (e) the operation of a public address system required under a building or fire code;
- (f) a lawnmower, power gardening equipment or chainsaw operated between 7:00 a.m. and 9:00 p.m.;
- (g) a horn from a motor vehicle, boat or train where it is necessary to warn of danger or a hazard;
- (h) an event approved by resolution of Council provided it is within the terms

of that approval – ie: hours of operation.

6. Construction Hours

- 6.1 No person(s) in the City shall on any day, construct, erect, reconstruct, alter, repair or demolish any building, structure or thing or excavate or fill in land in any manner, whatsoever, which makes or causes noises or sounds in or on a highway or elsewhere in the City, which disturb, or tend to disturb, the quiet, peace, rest, enjoyment, comfort or convenience of the neighborhood or of persons in the vicinity, except during the following times:
- (a) Monday through Friday, between the hours of 7 a.m and 9:00 p.m.
 - (b) the erection, demolition, construction, reconstruction, alteration or repair of any building or structure between 7:00 a.m. and 10:00 p.m.;
 - (c) Saturdays, between the hours of 10:00 a.m. and 9:00 p.m.;
 - (d) Sunday and other holidays, between the hours of ten a.m. and 6:00 p.m.
- 6.2 The restrictions contained in this part may be waived or varied by a Permit in writing from the Bylaw Enforcement Officer of the Corporate Officer, granting approval to carry on the work that is found to be a case of urgent necessity and in the interest of public health and safety.

7. Inspections

- 7.1 A Bylaw Enforcement Officer may enter on any property at any reasonable time for the purpose of ascertaining whether the regulations and requirements of this bylaw are being observed.
- 7.2 No person(s) shall obstruct a Bylaw Enforcement Officer from entering property under Section 9.

8. Offences and Penalties

- 8.1 (a) Any person(s) who contravenes this bylaw is liable upon summary conviction to a fine not exceeding \$2,000.00. Every day that infraction of this bylaw continues shall constitute a separate offence.
- (b) Every person or persons, who violates or breaches or who causes or allows to be violated or breached any of the provisions of this bylaw shall be guilty of an offence against this bylaw and each day that such violation is caused or allowed to continue shall constitute a separate offence.

- (c) After the first contact is made and the violation continues to exist every half hour thereafter, constitutes a new offence, as per Schedule 2 of the Municipal Ticketing Information bylaw.

9. Severability

- 9.1 If any portion of this bylaw (including without limitation all or part of Section 7) is held to be invalid by a Court of competent jurisdiction, such invalidity shall not affect the remaining portions of the bylaw.

READ a first time this ____ day of _____, 2013.

READ a second time this ____ day of _____, 2013.

READ a third time this ____ day of _____, 2013.

RECONSIDERED, finally passed and adopted this ____ day of _____, 2013.

MAYOR

CORPORATE OFFICER

C E R T I F I C A T E

I hereby certify the foregoing to be a true copy of the Grand Forks Noise Control Bylaw No. 1963, 2013, as passed by the Council of the City of Grand Forks on the ____ day of _____, 2013.

Corporate Officer of the Municipal Council of the
City of Grand Forks

SCHEDULE 2

COLUMN 1	<u>Bylaw No. 1681 "Noise Control Bylaw"</u>	COLUMN 2	COLUMN 3
<u>Offence</u>	<u>Section</u>	<u>Fine</u>	
Noise which disturbs	3	\$100.00	
Noise which disturbs form Private Property	4	\$100.00	
Amplification equipment which disturbs	6(b)	\$100.00	
Animal Noise	6(a)	\$100.00	
Bird Noise	6(a)	\$100.00	
Operating equipment during restricted hours	6(c)	\$100.00	
Operating engine during restricted hours	6(d)	\$100.00	
Construction noise during restricted hours	8(a)	\$100.00	
Construction noise during restricted hours (Saturday)	8(b)	\$100.00	
Construction noise during restricted hours (Sunday)	8(c)	\$100.00	
Noise which disturbs	11(c)	\$100.00	
Noise which disturbs form Private Property	11(c)	\$100.00	

THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : July 12, 2013
TOPIC : Fire & Life Safety Bylaw No. 1965
PROPOSAL : To Adopt a New Fire & Life Safety Bylaw
PROPOSED BY : Manager of Building Inspection & Bylaw Services

SUMMARY:

On June 24 regular meeting council gave the first three readings to the Fire & Life Safety Bylaw 1965 which is similar to the bylaws recently adopted in other municipalities in the Province. This Bylaw along with the Municipal Ticketing Bylaw (MTI) will authorize City staff and the RCMP to maintain better control of bylaw compliance. This will also allow for the issuing of tickets if required to ensure compliance with the new bylaws.

STAFF RECOMMENDATIONS:

Option 1: Council considers giving final reading to the Fire & Life Safety Bylaw 1965

OPTIONS AND ALTERNATIVES:

Option 1: Council adopts a resolution to adopt the Fire & Life Safety Bylaw. Council considers giving final reading to the Fire & Life Safety Bylaw 1965

Option 2: Council declines to adopt the new Bylaw. This option simply makes it difficult to enforce and apply tickets against offences that may occur with regards to the existing Fire & Life Safety Bylaw 1320.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The new Fire & Life Safety Bylaw 1965 will ensure that offence against the bylaw can be enforced. This will also assist City staff and the R.C.M.P. when required to have better control of bylaw violations.

Option 2: The disadvantage of not bringing the new Fire & Safety Bylaw 1965 forward is that several areas within the new bylaw are not currently covered in the existing Fire & Life Safety Bylaw 1320.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

None

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

Council's authority to regulate traffic on city streets comes from the Community Charter.



Department Head or CAO



Reviewed by CAO

THE CORPORATION OF THE CITY OF GRAND FORKS

GRAND FORKS FIRE AND LIFE SAFETY BYLAW NO. 1965

A BYLAW TO PROVIDE FOR THE ESTABLISHMENT AND REGULATIONS OF THE GRAND FORKS FIRE DEPARTMENT AND TO PROVIDE REGULATIONS FOR THE PREVENTION AND SPREAD OF FIRE AND THE PRESERVATION OF LIFE

WHEREAS it is deemed desirable and expedient to provide for the establishment and regulations of the Grand Forks Fire Department, and

WHEREAS it is deemed desirable and expedient to provide regulations for the prevention and spread of fire and for the preservation of life within the Corporation of the City of Grand Forks,

NOW THEREFORE the Council of the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS** as follows:

PART 1 – TITLE and INDEX

1.1 This bylaw may be cited for all purposes as the “**City of Grand Forks Fire and Life Safety Bylaw, 1965, 2013**”.

1.2 The index to this bylaw is as follows:

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Schedule “A” Fire Permit	
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Schedule “C” Special Outside Burning Permit	
Schedule “D” Fees & Charges	

PART 2 – ADMINISTRATION

2.1 The British Columbia Fire Code Regulations, as amended from time to time, are hereby adopted and made applicable within the Municipality.

PART 3 – DEFINITIONS

- 3.1 **Apparatus** means any vehicle provided with machinery, devices, equipment or materials for fire fighting as well as vehicles used to transport fire fighters or supplies.
- 3.2 **Appointee** where used in this bylaw, means an active member of the Grand Forks Volunteer Fire Department or the Manager of Operations.
- 3.3 **Approval** means acceptance as satisfactory to the Fire Chief.
- 3.4 **Authority Having Jurisdiction** shall mean the Fire Chief, a local assistant to the Fire Commissioner.
- 3.5 **B.C. Building Code** means the regulations made pursuant to the Local Government Act.
- 3.6 **B.C. Fire Code Regulations** means the regulations made pursuant to the Fire Services Act and amendments thereto and includes British Columbia Regulation 15/87.
- 3.7 **Bulk Plants** means that portion of a property where flammable or combustible liquids are received in bulk quantities and are stored or handled for the purpose of distributing such liquids by pipeline, tank, vessel, tank vehicle or other container.
- 3.8 **Council** means the Municipal Council of the Corporation of the City of Grand Forks.
- 3.9 **Dangerous Goods** means any product, substance or organism which is of a highly combustible, flammable or explosive nature, as defined in the Transportation of Dangerous Goods Act and the amendments thereto and includes the following clauses:
- Class 1 Explosives, including explosives as defined in the Explosives Act and amendments thereto.
- Class 2 Gases, including compressed gases, liquefied petroleum and liquefied natural gas, liquefied or dissolved gases, under pressure.
- Class 3 Flammable liquids and combustible liquids.
- Class 4 Flammable solids, substances liable to spontaneous combustion; substances that on contact with water emit flammable gasses.
- Class 5 Oxidizing substances; organic peroxides, chlorates, nitrates.
- Class 6 Poisonous (toxic) and infested substances.

Class 7 Radioactive materials and prescribed substances as defined in the Atomic Energy Control Act and all amendments thereto.

Class 8 Corrosive.

Class 9 Miscellaneous dangerous goods or organisms not included in any of the above classes.

- 3.10 **Equipment** means any tools, contrivances, devices or materials used by the Fire Department to combat an incident or other emergency.
- 3.11 **Explosion** means a rapid release of energy that may or may not be preceded or followed by a fire, which produces a pressure wave or shock wave in air and is usually accompanied by a loud noise.
- 3.12 **Fire Department** means the Fire Department of the Municipality.
- 3.13 **Fire Chief** means the member appointed by Council, as head of the Fire Department and shall be deemed to be a Municipal Public Officer as defined in the Local Government Act.
- 3.14 **Fire Protection** means all aspects of fire safety including, but not limited to fire prevention, fire fighting or suppression, pre-fire planning, fire investigation, public education and information, training or other staff development and advising.
- 3.15 **Fire Services Act** means Chapter 133, R.S.B.C. 1979 and amendments thereto and regulations made thereunder.
- 3.16 **Fireworks** has the same meaning as the Fireworks Act, namely includes cannon crackers, fireballs, fire crackers, mines, roman candles, sky rockets, squibs, torpedoes and any other explosive designated as a fireworks by regulation pursuant to the Fireworks Act.
- 3.17 **Incident** means a fire or a situation where a fire or explosion is imminent.
- 3.18 **Incinerator** means a furnace or other apparatus for burning garbage, trash, etc. to ashes.
- 3.19 **Inspector** means any Fire Services personnel authorized in writing by the Fire Chief to act in such capacity.
- 3.20 **Local Government Act** means the Local Government Act and all amendments thereto.
- 3.21 **Manager of Operations** means a person appointed from time to time to that position by the Council of the Municipality.

- 3.22 **Member** means any person or officer that is a member of the Fire Department.
- 3.23 **Municipality** shall mean the Corporation of the City of Grand Forks or area included therein as the context may require.
- 3.24 **Occupier** includes tenant, lessee, agent and any other person who has the right of access to and control of a building or premises to which this Bylaw applies.
- 3.25 **Officer in Command** means the senior Fire Department member present.
- 3.26 **Order** includes an approval, a decision, a determination, a permit and the exercise of a discretion made under the *Fire Services Act*, the B.C. Fire Code Regulations or this bylaw.
- 3.27 **Permit** means a document issued pursuant to this Bylaw, authorizing a person to carry on a procedure or undertaking, or to use, store or transport materials, under certain and specific conditions.
- 3.28 **Private Fire Hydrant** means any fire hydrant located on private property.

PART 4 – FIRE DEPARTMENT

- 4.1 The Municipal Fire Department is hereby established and will be known as the Fire Department.
- 4.2 The Fire Chief shall be appointed by a resolution of Council.
- 4.3 Other officers and members, as the Fire Chief deems necessary, may be appointed by Council.
- 4.4 The Fire Chief may appoint other officers of the Fire Department to act as Fire Chief on his behalf.
- 4.5 The limits of the jurisdiction of the Fire Chief and the officers and members of the Fire Department will extend to the area and boundaries of the Municipality and no part of the fire apparatus shall be used beyond the limits of the Municipality without:
1. the express authorization of a written contract or agreement providing for the supply of fire fighting or rescue services outside the Municipal boundaries, or
 2. the approval of Council.
- 4.6 The Fire Chief has complete responsibility and authority over the Fire Department subject to the direction and control of the Council to which he shall be responsible and in particular, he shall be required to carry out all fire

protection activities and such other activities as Council directs, including but not limited to:

1. rescue,
 2. other incidents,
 3. pre-fire planning,
 4. disaster planning,
 5. preventive patrols.
- 4.7 The Fire Chief, subject to ratification by the Council, shall establish rules, regulations, policies and committees necessary for the proper organization and administration of the Fire Department, including but not limited to:
1. use, care and protection of Fire Department property,
 2. the conduct and discipline of officers and member of the Fire Department, and
 3. efficient operations of the Fire Department.
- 4.8 The Fire Chief, or in his absence, the senior ranking member present, shall have control, direction and management of all Fire Department apparatus, equipment or manpower assigned to an incident and, where a member is in charge, he shall continue to act until relieved by a senior officer.
- 4.9 The Fire Chief shall take responsibility for all fire protection matters including the enforcement of the Fire Services Act and regulations thereunder and shall assume the responsibilities of the Local Assistant to the Fire Commissioner.
- 4.10 Officers and members of the Fire Department shall carry out the duties and responsibilities assigned to the Fire Department by the Council and the Fire Chief shall report to the Council on the operations of the Fire Department or on any other matter in the manner designated by Council.
- 4.11 The Fire Chief, or his authorized designate, may at any reasonable time enter any premise for the purpose of fire prevention inspections.
- 4.12 The Fire Chief, or any other member in charge at a fire is empowered to cause a building, structure or thing to be pulled down, demolished or otherwise removed if he deems it necessary to prevent the spread of fire to other buildings, structures or things.
- 4.13 The Fire Chief, or any other member in charge at an incident is empowered to enter premises or property where the incident occurred and to cause any member, apparatus or equipment of the Fire Department to enter, as he deems necessary, in order to combat, control or deal with the incident.
- 4.14 The Fire Chief, or any other member in charge, at an incident is empowered to enter, pass through or over buildings or property adjacent to an incident and to cause members of the Fire Department and the apparatus and equipment of the

Fire Department to enter or pass through or over buildings or property, where he deems it necessary to gain access to the incident or to protect any person or property.

- 4.15 The Fire Chief, or the member in charge at an incident may at his discretion, establish boundaries or limits and keep persons from entering the area within the prescribed boundaries or limits unless authorized to enter by him.
- 4.16 No person shall enter the boundaries or limits of an area prescribed in accordance with Section 16 unless he has been authorized to enter by the Fire Chief or member in charge.
- 4.17 The Fire Chief, or the member in charge, at an incident may request peace officers to enforce restrictions on persons entering within the boundaries or limits outlined in Section 16.
- 4.18 The Fire Chief may obtain assistance from other officials of the Municipality, as he deems necessary in order to discharge his duties and responsibilities under this bylaw.
- 4.19 No person at an incident shall impede, obstruct or hinder a member of the Fire Department or other person assisting or acting under the direction of the Fire Chief or the member in charge.
- 4.20 No person shall damage or destroy Fire Department apparatus or equipment.
- 4.21 No person at an incident shall drive a vehicle over any equipment without permission of the Fire Chief or the member in charge.
- 4.22 No person shall falsely represent themselves as a Fire Department member.
- 4.23 No person shall obstruct or otherwise interfere with access roads or streets or other approaches to any fire incident, fire hydrant, cistern or body of water designated for fire fighting purposes.
- 4.24 The Fire Chief or the member in charge of an incident may request persons who are not members to assist in removing furniture, goods and merchandise from any building on fire or in danger thereof and in guarding and securing same and in demolishing a building or structure at or near the fire or other incident.
- 4.25 The Fire Chief or the member in charge of an incident is empowered to commandeer privately owned equipment, which he considers necessary to deal with an incident. Remuneration rates shall be set out annually by the Council.
- 4.26 The Council shall determine the remuneration of all members of the Fire Department.

PART 5 – PERMITS

- 5.1 A permit, when issued, shall constitute permission to maintain, store or handle materials, or to conduct processes which may produce conditions hazardous to life or property, or to install equipment used in connection with such activities.
- 5.2 A permit does not take place of any licence required by law.
- 5.3 A permit shall not be transferable and any change in occupancy or use of a building or premises shall require a new permit.
- 5.4 Before a permit may be issued, the Fire Chief may inspect and approve the receptacles, vehicles, buildings, property, or storage places to be used.
- 5.5 In cases where laws or regulations, including bylaws enforceable by departments other than the Fire Department, are applicable, approval shall be obtained from all departments concerned.
- 5.6 A permit shall be required:
 - 1. In conformance with the "Flammable and Combustible Liquids" section of the British Columbia Fire Code Regulations.
 - 2. In conformance with the "Outside Burning" restrictions as set out in Part 8 of this bylaw.
 - 4. In conformance with the "Fire Works" restrictions as set out in Part 9 of this bylaw.

5.7 Permit Application

The application for a permit shall be made in the form prescribed by the Fire Chief and satisfy at least the following requirements:

- 1. the signature of the applicant;
- 2. a statement of the intended use and occupancy showing:
 - (a) the dimensions of the building and its location;
 - (b) the proposed use of each room or floor area;
 - (c) fire protection installations, including portable extinguishers, fire alarms and detectors;
 - (d) means of egress;
 - (e) a plot plan showing the location of all flammable liquid tanks and pumps in relation to buildings and property lines;
 - (f) a plot plan showing the location of public fire works display including adjacent properties that may be effected.

5.8 Permit Fees

For any installation of gasoline tanks, oil tanks, diesel tanks and dispensing pumps refer to Schedule D, Section 5.8.

5.9 Issuing and Posting of Permits

1. The Fire Chief may issue a permit where:
 - (a) an application is made in the form prescribed;
 - (b) the proposed use or occupancy conforms with applicable bylaws, codes and regulations; and
 - (c) the permit fee had been paid.
2. The Fire Chief may revoke a permit where there is a violation of:
 - (a) any condition of the bylaw, codes or regulations; or
 - (b) any requirement of this bylaw, codes or regulations.
3. This bylaw shall not be construed to hold the Municipality responsible for any damage to persons or property by reason of:
 - (a) inspections authorized by this bylaw;
 - (b) the failure to carry out an inspection;
 - (c) a permit issued as herein provided; or
 - (d) the approval or disapproval of any equipment authorized by this bylaw.
4. Permits and licences shall be posted upon the building or premises described therein and made available for inspection by the Fire Chief.

PART 6 – FIRE PROTECTION AND LIFE SAFETY

6.1 Evacuation

If an emergency arises from a fire, fire hazard, toxic chemical spill or from a risk of explosion, causes the Officer in Command to be apprehensive of imminent and serious danger to life or property, he may, immediately take the steps he thinks necessary or advisable to remove the hazard or risk and he may order the evacuation of a building or area and may call upon the police to assist him and provide security to the evacuated area.

6.2 Removal of Fire Hazards

Whenever, in or upon any building or premises, there exists any material of a flammable, combustible or explosive nature, or any dangerous or unnecessary accumulation of waste materials or litter or vegetation of a nature which constitutes a fire hazard, and any such material is so situated in the opinion of

the Fire Chief as to endanger life or property or to obstruct ingress or egress from the building or premises in case of fire, or which in the opinion of the Fire Chief, constitutes a fire hazard or a threat to life safety, the owner or occupant of the building or premises shall forthwith, upon the order of the Fire Chief, have the material removed, disposed of or otherwise dealt with in accordance with the order.

6.3 Disposal of Material

No person may, within the Municipality, dispose of any dangerous goods without first having obtained from the Fire Chief, written permission setting out the conditions and location, if any, for such disposal.

6.4 Explosion or Potential Explosion

It is the duty of the owner or occupier of any building, premises, motor vehicle, vessel, railway rolling stock or other property, to report immediately to the Fire Chief, any explosion, discharge, emission, escape or spill of dangerous goods in respect thereof which occurs or where the potential for such an occurrence exists by reason of abnormal or unusual circumstances.

6.5 Reimbursement

In addition to the penalties which may be imposed under Part 11 of this bylaw, any person who breaches Part 6, Section 3 of this bylaw and thereby causes the Municipality any direct or indirect expenses to remedy the breach shall, on demand by the Municipality, reimburse the Municipality for such expense. The Fire Chief shall certify the expense actually and necessarily incurred to the Chief Financial Officer of the Municipality who shall pay the expense out of ordinary revenue, and when so paid, such expense forms a special lien within Section 438 of the Local Government Act on the lands and improvements in favour of the Municipality and shall, for all purposes, be delinquent taxes on the land and improvements under the *Local Government Act*, from the date of payment thereof and shall be recoverable pursuant to the provisions of the Local Government Act.

6.6 Forests

Where, in the opinion of the Fire Chief, the safety of life or property in any area within the Municipality is endangered through the hazardous condition of the forest cover or the occurrence or spread of fire in any forest or woodland, the Fire Chief may, by order in writing signed by him, declare that area a closed area for such period or periods of time as the Fire Chief may determine and may further declare that no unauthorized person may enter or be therein and no operations of any class specified in the order may be carried out within the closed area.

6.7 Vacant Buildings

The owner of any vacant building shall at all times ensure that the premises are free from debris and flammable substances and shall keep all openings in such building securely closed and fastened so as to prevent the entry of unauthorized persons.

If the owner fails to ensure that such premises are free from debris and flammable substances, or that the premises are guarded or that all openings are securely closed and fastened so as to prevent the entry of unauthorized persons, then the Fire Chief may cause the same to be done at the expense of the owner and the costs thereof shall be recoverable by the Municipality in the same manner as that contained in Part 6, Section 5 of this bylaw.

6.8 Fire Damaged Buildings

The owner or occupier of any fire damaged building shall ensure that the premises are free from debris and flammable substances and that the premises are guarded, or that all openings in the building are kept securely closed and fastened so as to prevent the entry of unauthorized persons.

If the owner fails to ensure that such premises are free from debris and flammable substances, or that the premises are guarded or that all openings are securely closed and fastened so as to prevent the entry of unauthorized persons, then the Fire Chief may cause the same to be done at the expense of the owner and costs thereof shall be recoverable by the Municipality in the same manner as that contained in Part 6, Section 5 of this bylaw.

6.9 Fire Doors and Shutters

Where doors or shutters are installed in a building to prevent the spread of fire, those doors or shutters, inclusive of hardware, shall at all times be kept and maintained in good repair and working order and shall not be blocked or wedged open.

6.10 Elevator Shafts

No person shall store, place, keep, maintain or permit to be stored, placed, kept or maintained in any part of an elevator shaft in a building, any dangerous goods.

The well of an elevator shaft shall, at all time, be kept clean and free from rubbish and litter and flammable substances.

6.11 Ventilating Shafts

No person shall use a ventilating shaft for a purpose other than ventilation.

6.12 Chimneys, Flues and Vents

The owner or occupier of a building or premises shall cause every chimney flue and chimney connector to be cleaned of all accumulation of debris as often as may be necessary to keep the chimney and chimney connector free from danger of fire.

A chimney, flue or stack and any metal extension thereof, shall be maintained in a safe condition.

6.13 Disposition of Combustible Material

No person shall deposit or permit to be deposited any greasy or oily rags or other things liable to spontaneous heating, within 1.52 meters of a combustible wall, partition, fence, floor or sidewalk or within 1.52 meters of lumber, shavings, rubbish, fuel or other combustible or flammable materials, unless those rags or other things are deposited in a non-combustible receptacle.

An occupant of a building or premises who makes, stores or uses shaving, excelsior, rubbish, sacks, bags, litter, hay, straw, wastepaper or other combustible or flammable material shall, at the close of each day, store such material in a fire-safe manner or store it in non-combustible receptacles.

6.14 Disposal of Ashes

No person shall deposit, or allow or cause to be deposited, ashes from a fire box or ash pit, within 1.52 meters of a combustible wall, partition, fence, floor or sidewalk or within 1.52 meters of lumber, hay, shavings, rubbish fuel or combustible material.

All ashes shall be deposited in a non-combustible receptacle.

No person shall deposit or allow or cause to be deposited, paper, straw, hay, shavings or other combustible or flammable matter in or among ashes or other matter taken from a stove, furnace or fireplace.

6.15 Hydrant and Water Supply Systems on Private and Public Property

- (1) All water supply systems on private property shall conform to municipal specifications and be installed to be capable of providing adequate water for fire fighting purposes as determined by the latest issue of "Water Supply for Public Fire Protection" published by the Public Fire Protection Survey Services and the Insurance Bureau of Canada or as otherwise approved in writing by the Fire Chief.

- (2) All new water supply systems on private property shall conform to flow and pressure requirements for fire fighting purposes according to municipal specification or as otherwise approved in writing by the Fire Chief.
- (3) Prior to proceeding with construction of any new water supply system or extension to an existing system, the applicant shall submit plans or proposed fire hydrant locations and all components of the water distribution system to the Fire Chief for approval.
- (4) The owner or occupier of a building under construction shall:
 - (a) provide roads finished to a minimum of good compacted gravel for adequate access for Fire Department apparatus, approved by the Fire Chief;
 - (b) provide a water supply system for fire protection as soon as practical as may be determined by the Fire Chief and the Manager of Operations; and
 - (c) notify the Fire Department of all newly installed fire hydrants.
- (5) All installations of fire hydrants on private property or private water systems shall be designed and supervised by a Professional Engineer and built to municipal specifications.
- (6) During construction, servicing or repairs within a subdivision, the owner or occupier shall immediately notify the Fire Department of all fire hydrant conditions, which may affect fire safety, including fire hydrants, which are temporarily out of service or low water volumes and low water pressures.
- (7) Bulk plants shall be provided with fire hydrants and a water supply with pressure and quantity adequate to meet the probable fire demands as determined by the Fire Chief.

6.16 Hydrant and Water Supply Systems Maintenance – Private Properties

- (1) Hydrants shall be maintained in operating condition.
- (2) Hydrants shall be inspected and maintained in accordance with the B.C. Fire Code Regulations.
- (3) Records of maintenance shall be forwarded annually to the office of the Fire Chief.
- (4) Fire hydrants shall be painted in compliance with the National Fire Protection Association publication "Marking of Hydrants".

6.17 Buildings

- (1) Fire protection equipment is required for the protection of any building or occupancy and shall meet the standards of the Fire Services Act, B.C. Building Code, B.C. Fire Code Regulations and any other code or bylaw adopted by the Municipality and shall be installed in accordance with good engineering practices and be located to the satisfaction of the Fire Chief.
- (2) Any regulation not included in the Fire Services Act, B.C. Building Code Regulations and the National Fire Protection Association, International.
- (3) Notwithstanding the absence of specific regulations, codes or Bylaws, good engineering practices shall be observed in the development and maintenance of buildings, water supply systems, fire protection systems and means of access for Fire Department apparatus to the satisfaction of the Fire Chief.

6.18 Standards of Work

The Fire Chief may require that work shall be done in conformity with higher standards than specified in these regulation if, at his discretion, he deems that such higher standards are reasonably necessary in the interest of safety.

6.19 Rejection of Work

The Fire Chief may, after the examination of any work, issue a written rejection, which shall have the same force and effect as an order issued under Part 10.

6.20 Dangerous Goods

- (1) All dangerous goods shall be moved in compliance with the Transportation of Dangerous Goods Act, and all amendments thereto.
- (2) The storage and handling of all hazardous materials shall be done in compliance with the British Columbia Fire Code Regulations.
- (3) Where, in the opinion of the Fire Chief, a discharge, emission or escape of dangerous goods has occurred and immediate action is necessary for the protection of the public, he may require that any action be taken by any person he considers qualified to do so, or take action himself to eliminate or contain the danger.
- (4) The Municipality may recover any costs and expenses incurred by taking action pursuant to Subsection (3) of this Section from any person or persons who had charge, management or control of the dangerous goods at the time the action was taken and such costs and expenses shall be recoverable in the manner provided by Part 6, Section 5 of this bylaw.

PART 7 – INSPECTION OF PREMISES

7.1 Review of Plans

The Fire Chief shall review the plans and inspect the construction of all new buildings and structures in the Municipality, other than single-family dwellings, in order to establish that the fire protection facilities and equipment are in compliance with all applicable regulations, codes and standards.

7.2 Right to Inspect

The Fire Chief, or his authorized designate, may at all reasonable hours, enter into and upon any lands, premises, yards or buildings for inspection purposes to ascertain whether or not:

- (1) the state of disrepair, fire starting therein might spread so rapidly as to endanger life or other buildings or property;
- (2) the use or occupation is such that fire starting therein would endanger life or property;
- (3) combustible or explosive material is so kept or such other inflammable conditions exist therein to endanger life or property;
- (4) any fire hazard exists therein;
- (5) the requirements of the bylaw are being carried out.

7.3 Assistance in Inspection

The owner or occupier of a building or property or any other person having knowledge of the building or property shall, upon request, give to a Fire Inspector who is carrying out an inspection of the building or property, such assistance as he may require in carrying out the inspection.

7.4 Entry for Inspection

No person shall obstruct, hinder or prevent any Fire Services Personnel from entering into or upon any lands or premises at any reasonable time for inspection purposes.

In addition:

- (1) vehicles shall not be parked so as to obstruct access by Fire Department vehicles and signs (indicating "Tow-a-Way Zone") shall be posted prohibiting such parking;

- (2) vehicles shall not be parked so as to obstruct egress from a recognized fire exit and signs (indicating "Tow-a-Way Zone") shall be posted prohibiting such parking;
- (3) vehicles shall not be parked within six (6) meters of a Fire Hydrant, sprinkler or standpipe connection;
- (4) vehicles shall not drive over charged fire hose;
- (5) violations will result in vehicle impoundment at the owners' expense and/or a fine recoverable in favour of the City as indicated in Part 6, Section 5.

PART 8 – OUTSIDE BURNING

8.1 Burning Permits Required

- (1) "No person shall light, ignite or start, or allow, or cause to be lighted, ignited, or started, a fire of any kind whatsoever in the open air without first obtaining a written "Special Permit" to do so from the Fire Chief of his appointee.
- (2) A person to whom a permit has been so issued under Subsection (1) shall place and keep a competent adult person at all time, in charge of the fire while it is burning or smoldering and shall provide that person with sufficient appliances and equipment in order to prevent the fire from burning out of control or causing damage or becoming dangerous.
- (3) 3) A Service Charge per hour for equipment and men will be levied if violations result in the attendance of the Fire Department apparatus to control or extinguish a fire which has become out of control or dangerous. As per Schedule D Section 8.1(3)
- (4) A Service Charge per hour for equipment and men will be levied for extinguishing any fire that is deemed to be in contravention of any part of bylaw. As per Schedule D Section 8.1(4)
- (5) The operation of a permanent outdoor barbecue or campfire in an enclosure approved by the Fire Chief in the form identified as Schedule "A" and attaché to the bylaw and which is intended for personal warmth or used solely for the preparation of food, is permitted. This permit is to be renewed annually.
- (6) The operation of a portable outdoor barbecue intended for, and used solely for the preparation of food is permitted.
- (7) Outside incinerators shall be prohibited within the City of Grand Forks. Barbecues fueled by other than gas, briquettes or wood are deemed to be incinerators.

- (8) Necessary burning by the Municipality, which shall include open air burning for fire training exercise, and other public purposes, is permitted.
- (9) The Fire Chief or his appointee may, by Special Permit, allow a property owner outdoor burning for the purpose of removing diseased foliage that cannot be removed from the property or any other purpose deemed appropriate by the Fire Chief or his appointee.
- (10) The Fire Chief or his appointee may, by Special Permit, allow a responsible adult person an outdoor fire for a public display, provided letters of approval are submitted from the property owner on which the burning will take place.

8.2 Restrictions

- (1) It is expressly prohibited to burn garden waste, including but not limited to, grass, hedge clippings, leaves, prunings, pine needles, etc., within the City boundaries.
- (2) It is expressly prohibited to burn rubber tires, or oil, tar, asphalt shingles, battery boxes, plastic compositions, insulated wire or any like substance which produces heavy black smoke on or in the boundaries of the Municipality.
- (3) The Fire Chief may refuse to issue or may cancel a "Special Permit" if the use of which, in his opinion, would likely be hazardous or create a nuisance.
- (4) The Municipality may recover from the owner or occupier, the costs and expenses of, and incidental to, the taking of any measures, if the Fire Chief is satisfied on reasonable and probable grounds that the provisions of this bylaw have not been complied with in the same manner as that contained in Bylaw No.1957 of the Municipal Ticketing Information bylaw.

PART 9 – FIREWORKS

9.1 Restrictions

- (1) No person shall manufacture, discharge, explode, fire or set off fireworks in the Municipality.
- (2) Within the Municipality, no person shall sell, dispose of or give fireworks to any person.

9.2 Special Permit

- (1) Council, along with the Fire Chief, may issue a Special Permit to discharge "Low Hazard" fireworks as defined in the "Fireworks Manual", to an individual or organization for a specific event or occasion.

9.3 Conditions

- (1) An organization, in order to discharge fireworks, must first appoint a fireworks supervisor who would have complete authority over and be responsible for all safety features at the fireworks display.
- (2) Written permission must be obtained from the owner or occupier of the land on which the fireworks will be prepared or set off, as well as all neighboring lands upon which debris may reasonably be expected to fall and such written permission shall be filed with the Fire Chief.
- (3) No person shall discharge any fireworks on any street in the Municipality.

PART 10 – ENFORCEMENT

10.1 Issuance of Order

- (1) If an Inspector finds that any provision of this Bylaw has been contravened or has not been complied with, or has been complied with improperly or only in part, or that conditions exist in or upon a building or property to which the bylaw applies and which, in his opinion, constitutes a fire hazard or otherwise constitutes a hazard to life or property, he may make such order to ensure full and proper compliance with this Bylaw and in particular, but without limiting the generality of the foregoing, he may:
 - (a) require the owner or occupier of such building or property to take such action as might, in the opinion of the Inspector, be necessary to remedy the contravention of this Bylaw or to ensure compliance with this Bylaw or to remove the hazard, or
 - (b) make such orders as are, in his opinion, necessary with respect to any matter referred to in this Bylaw.

10.2 Service of Order

An order made under the bylaw shall be served by:

- (1) delivering it or causing it to be delivered to the person to whom it is directed, or
- (2) mailing the order by return registered mail to the address of the owner as shown on the records of the Land Title Office in Kamloops, British Columbia.

PART 11 – PENALTY

11.1 Every person who:

- (a) contravenes any provision of this bylaw;
- (b) suffers or permits any act or thing to be done in contravention of any provision of this bylaw;
- (c) neglects or refuses to do or refrains from doing anything required to be done by any provision of this bylaw;
- (d) omits to do any act or thing required by this bylaw;

shall be liable on conviction to a penalty of not more than \$2,000.00 and where the offence is a continuing one, each day that the offence is continued shall constitute a separate offence as outlined in the Municipal Ticketing Information bylaw.”

PART 12 –TITLE

12.1 This bylaw may be cited for all purposes as the “**Grand Forks Fire and Life Safety Bylaw No. 1965, 2013.**”

INTRODUCED this ____ day of _____, 2013.

READ A FIRST TIME this ____ day of _____, 2013.

READ SECOND TIME this ____ day of _____, 2013.

READ A THIRD TIME this ____ day of _____, 2013.

RECONSIDERED AND FINALLY ADOPTED this ____ day of _____, 2013.

Mayor

Corporate Officer

CERTIFICATE

I hereby certify the foregoing to be a true copy of Bylaw No. 1965 as passed by the Municipal Council of the City of Grand Forks on the ____ day of _____, 2013.

Corporate Officer of the Municipal Council of the
City of Grand Forks

Dated this ____ of _____, 2013



SCHEDULE "A"

**The Corporation of the City of Grand Forks
Box 220 – Grand Forks, B.C. – V0H 1H0**

**Dale Heriot
Fire Chief**

**Fire Hall
7214-2nd Street 442-3612**

**Administration Office
7217-4th Street – 442-8266**

FIRE PERMIT

DATE: _____

NAME: _____ **ADDRESS:** _____ **PHONE:** _____

BURN ADDRESS: _____ **PURPOSE OF BURN:** _____

_____ **CONTROLLED BURN DATE(S) FROM** _____ **TO** _____

REGULATIONS

1. The permittee is responsible for this authorized burn and for all damage to the property of others resulting from this burn.
2. A service charge of \$175.00 per hour or portion thereof for Fire Dept. apparatus and manpower can be levied against permittee if the Fire Department attendance is required to control or extinguish any fire which has become uncontrollable or becomes dangerous.

CONDITIONS

1. The permittee shall ensure that sufficient manpower is available at all times to effectively control the fire.
2. Burning shall take place only during daylight hours.
3. Sufficient equipment for effective fire control is on site.
4. No burning shall take place when the wind is strong enough to carry sparks and/or burning materials away.
5. Fire breaks between properties must be in place prior to ignition.
6. Incinerator burning is expressly prohibited.

I have read and understand the above conditions.

Signature of Permittee

Fire Chief or Agent



PERMIT
TO DISCHARGE FIREWORKS

Permit Date: _____

Permit Number: _____

Name: _____

Organization represented: _____

Civic Address: _____

Mailing Address: _____

Telephone Number(s): _____

Location of Proposed Display: _____

Property Owner/Occupier Authorization: _____

Fireworks Supervisor: _____

NOTE:

Pursuant to the City of Grand Forks Fire and Life Safety Bylaw, Part 9, Council, along with the Fire Chief, may issue a Special Permit to discharge "Low Hazard" fireworks as defined in the "Fireworks Manual" to an individual or organization for a specific event or occasion.

The Special Permit is issued under the authority of Bylaw No. 1965, 2013.

The undersigned agrees to and acknowledges the terms and conditions specified under Bylaw No. 1965, 2013.

Signature of applicant

Fire Chief for the City of Grand Forks



SCHEDULE "C"

**The Corporation of the City of Grand Forks
Fire and Life Safety
SPECIAL OUTSIDE BURNING PERMIT**

Bylaw No. 1965 prohibits outside burning of any kind unless by written approval of the Fire Chief or appointed official. \$200.00/hr service charge applies for contravention of the bylaw.

DATE:

NAME:

MAILING ADDRESS:

CIVIC ADDRESS OF BURN:

DURATION OF PERMIT:

PURPOSE OF BURN

Cooking Purposes only:

Outdoor Fire: for Cooking Only:

Other (specify)

RESTRICTIONS

- It is expressly prohibited to burn garden waste, including but not limited to, grass, hedge clippings, leaves, prunings, pine needles, etc., within the City boundaries.
- It is expressly prohibited to burn rubber tires, oil, tar, asphalt shingles, battery boxes, plastic compositions, insulated wire or any like substance which produces heavy black smoke on or in the boundaries of the City.
- The Fire Chief may refuse to issue or may cancel a Special Permit if the use of which, in his opinion, would likely be hazardous or create a nuisance.

Signature of Permittee

Fire Chief or Appointee

**SCHEDULE "D"**

The Corporation of the City of Grand Forks
"Grand Forks Fire & Life Safety Bylaw"
FEES & CHARGES

Bylaw No. 1965 "Grand Forks Fire & Life Safety Bylaw"

5.8 Permit Fees

The fees hereinafter specified shall be paid to the Municipality by all applicants for any permit required by this Bylaw, or under the Code adapted by this Bylaw, or by the regulations passed pursuant to the provisions of the Fire Services Act, as amended from time to time, and for inspection of any work or thing for which the said permit is required.

1. for any installation of gasoline tanks, oil tanks, diesel tanks and dispensing pumps:

- 2,300 L (- 500 I.G.)	\$ 15.00
2,301 - 4,600 L (501 - 1,000 I.G.)	\$ 20.00
4,601 - 23,000 L (1,001 - 5,000 I.G.)	\$ 30.00
23,001 - 46,000 L (5,001 - 10,000 I.G.)	\$ 40.00
46,001 - 115,000 L (10,001 - 25,000 I.G.)	\$ 60.00
115,001 - 230,000 L (25,001 - 50,000 I.G.)	\$100.00
230,001 - 460,000 L (50,001 - 100,000 I.G.)	\$150.00
460,001 - 920,000 L (100,001 - 200,000 I.G.)	\$200.00
920,001 - 2,300,00 L (200,001 - 500,000 I.G.)	\$250.00

Each dispensing pump \$ 10.00

2. for each "Outside Burning" permit \$ nil
3. for each "Fireworks Display" permit \$ 10.00

8.1 Burning Permits Required

- (3) A Service Charge of \$200.00 per hour for equipment and men will be levied if violations result in the attendance of the Fire Department apparatus to control or extinguish a fire which has become out of control or dangerous.
- (4) A Service Charge of \$200.00 per hour for equipment and men will be levied for extinguishing any fire that is deemed to be in contravention of any part of bylaw.