

**THE CORPORATION OF THE CITY OF GRAND FORKS
AGENDA – REGULAR MEETING**

**Tuesday May 21st – 7:00 p.m.
Council Chambers City Hall**

	<u>ITEM</u>	<u>SUBJECT MATTER</u>	<u>RECOMMENDATION</u>
1.	<u>CALL TO ORDER</u>	7:00 p.m. Call to Order	Call Meeting to Order at 7:00 p.m.
2	<u>REGULAR MEETING AGENDA</u>	May 21st, 2013 Agenda	Adopt Agenda
3	<u>MINUTES</u>		
	- May 6 th , 2013	Regular Meeting Minutes	Adopt Minutes
	- May 6 th , 2013	COTW Meeting Minutes	Adopt Minutes
	- May 10 th , 2013	Special Meeting Minutes	Adopt Minutes
4.	<u>REGISTERED PETITIONS AND DELEGATIONS</u>		
	a) Vicom Design Inc. – Brian McAndrew and Barbara Bleiler	Request for City to purchase advertising in the 2014 Kettle Valley Express Publication	Staff recommends that Council receive the presentation made by Brian McAndrew and Barbara Bleiler and further discusses the option of purchasing advertising in the 2014 Kettle Valley Express Adventure Travel Guide.
5.	<u>UNFINISHED BUSINESS:</u>		
	Sign Corp - Provision of additional signage options (information to arrive as a late item and will be distributed as soon as it is received)	As per Council's request for options with regard to possible modifications to signage	Council to determine other options as presented for Grand Forks Signage.
6.	<u>REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)</u>		
	a) Corporate Officer's Report	Members of Council may ask questions, seek clarification and report on issues	Issues seeking information on operations be referred to the Chief Administrative Officer prior to the meeting.
7.	<u>REPORT FROM THE COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY</u>		
	a) Corporate Officer's Report	The City's Representative to the Regional District of Kootenay Boundary will report to Council on actions of the RDKB.	Receive the Report. Minutes from the February 28 th and March 27 th RDKB Meeting are attached to this report.

8. **RECOMMENDATIONS FROM STAFF
FOR DECISIONS:**

a) City Staff - Campground
Procedure Policy

Approval of new Campground
Procedure Policy

Council approves the new
Campground Procedure Policy
#1206 as presented to Council at
the Committee of the Whole on
May 6th, 2013.

b) City Staff – Climate Action
Reserve Fund Policy

Request for Council to adopt

Staff recommends Council
Rescind the January 14th, 2013
resolution to submit the City's
carbon offset 2012 payment
towards a trust fund from which
carbon projects within the
Boundary and East and West
Kootenays can be utilized,
known as the Darkwoods
Project.

And receive the Climate Action
Reserves Fund Report and
further approves the
establishment of the Climate
Action Reserve Fund as
presented and in support of the
City's commitment to corporate
and community wide energy and
GHG reductions, and for the
purpose of funding climate
mitigation and adaptation
strategies and actions that target
energy efficiency and
greenhouse gas (GHG)
reductions, and, that in lieu of
buying high quality BC-based
offsets to achieve carbon neutral
options, an amount of \$25.00 per
tonne of the City's GHG
emissions be allocated annually
to the fund.

9. **REQUESTS ARISING FROM
CORRESPONDENCE:**
None

10. **INFORMATION ITEMS**

- Summary of Informational Items Information Items 10(a) to 10(b)

Receive the items and direct
staff to act upon as
recommended

11. **BYLAWS**

a) Chief Financial Officer – Bylaw No. 1952 – Sewer Regulations and Rates Bylaw

Bylaw No. 1952 A Bylaw to amend the City of Grand Forks Sewer Regulations and Rates Bylaw No. 1500

Staff recommends Council gives first, second and third reading to Bylaw No. 1952 a Bylaw to amend the City of Grand Forks Sewer Regulations and Rates Bylaw No. 1500

b) Chief Financial Officer – Bylaw No. 1953 – Water Regulations and Rates Bylaw

Bylaw 1953 – A Bylaw to amend the City of Grand Forks Water Regulations and Rates Bylaw No. 1501

Staff recommends Council gives first, second and third reading to Bylaw No. 1953 a Bylaw to amend the City of Grand Forks Water Regulations and Rates Bylaw No. 1501

c) Chief Financial Officer – Bylaw No. 1955 – City of Grand Forks Bylaw 1955 to Establish and Impose a Flat Tax on Northwest 79th Avenue Road and Electrical Local Area Service

Bylaw No. 1955 - City of Grand Forks Bylaw 1955 to Establish and Impose a Flat Tax on Northwest 79th Avenue Road and Electrical Local Area Service

Staff recommends Council gives final reading to Bylaw No. 1955, “Establish and Impose a Flat Tax on Northwest 79th Avenue Road and Electrical Local Area Service”

12. **LATE ITEMS**

13. **QUESTIONS FROM THE PUBLIC AND THE MEDIA**

14. **ADJOURNMENT**

THE CORPORATION OF THE CITY OF GRAND FORKS

REGULAR MEETING OF COUNCIL
MONDAY, MAY 6TH, 2013

PRESENT: MAYOR BRIAN TAYLOR
COUNCILLOR BOB KENDEL
COUNCILLOR NEIL KROG
COUNCILLOR PATRICK O'DOHERTY
COUNCILLOR GARY SMITH
COUNCILLOR MICHAEL WIRISCHAGIN
COUNCILLOR CHER WYERS

CHIEF ADMINISTRATIVE OFFICER	D. Allin
CORPORATE OFFICER	D. Heinrich
CHIEF FINANCIAL OFFICER	R. Shepherd
MANAGER OF DEVELOPMENT & ENGINEERING	S. Bird

GALLERY

CALL TO ORDER:

The Mayor called the Meeting to order at 7:00 p.m.

ADOPTION OF AGENDA:

Amendments to the Agenda:

The Mayor advised that items 12 (a) to (f) will be added to the agenda as late items which were referred from this morning's COTW meeting.

MOTION: O'DOHERTY / WYERS

RESOLVED THAT THE AGENDA OF THE REGULAR MEETING OF COUNCIL HELD ON MONDAY, MAY 6TH, 2013, BE ADOPTED AS AMENDED.

CARRIED.

MINUTES:

MOTION: SMITH / KENDEL

RESOLVED THAT THE MINUTES OF THE REGULAR MEETING OF COUNCIL HELD ON MONDAY, APRIL 15TH, 2013, BE ADOPTED AS CIRCULATED.

CARRIED.

MINUTES:

MOTION: KENDEL / WIRISCHAGIN

RESOLVED THAT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON MONDAY, APRIL 15TH, 2013, BE ADOPTED AS CIRCULATED.

CARRIED.

DELEGATION:

None

UNFINISHED BUSINESS

None

REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)**Councillor Smith:**

Councillor Smith reported on the following items:

- He reported on his attendance at the 2013 AKBLG Conference in Invermere where he advised on the very informative sessions. He further reported that he found the speaker, Dr. Loflin, who spoke on placement, very encouraging and that some of the things she spoke with regard to our area have already been done
- He advised that he and Jenny Coleshill scouted out bat house venues on April 27th.
- He reported on his attendance to an Economic Development Advisory Committee meeting with Councillor Kendel
- On April 24th, he reported on his attendance at a Downtown Merchant's Association Meeting and advised that the group is looking to organize a community yard sale for May 18th, and that the group is considering a variety of locations that could be within walking distance of each other.
- He reported on his attendance at a Phoenix Foundation board meeting on April 24th.
- On April 25th he attended a meeting with Paul Pinard at the Boundary Museum where they discussed a Solar System for their new construction.
- On April 26, he attended a Family Friendly Business Meeting and advised that they are looking to set a goal of 30 businesses to be family friendly by this time next year
- He advised that he attended a Deer Committee Meeting on May 3rd at the Regional District of Kootenay Boundary office.

Councillor Krog:

Councillor Krog reported on the following items:

- He advised that he had no report this evening.

Councillor Kendel:

Councillor Kendel reported on the following items:

- He reported on his attendance at the 2013 AKBLG Conference and commented on the interesting sessions and tradeshow and advised that this was his second AKBLG. He further commented that this conference was more rewarding now that he has networked acquaintances with other municipalities.
- On April 23rd, he reported on his attendance at an Economic Development Advisory Committee and commented that the group spent most of their time aligning their initiatives with the City's Strategic Plan
- On April 24th, he attended a Boundary Chamber of Commerce meeting in Greenwood
- He reported on his attendance at an April 27th Boundary Museum Annual General Meeting and further advised that the Chamber has several projects planned.
- He advised that the Good Sam Club Annual Get Together will be held in Grand Forks in 2014, and that there will be approximately 120 to 150 RV's will be in attendance

Councillor Wyers:

Councillor Wyers reported on the following items:

- Please see Councillor Wyers report as attached

MOTION: WYERS / O'DOHERTY

RESOLVED THAT THE CITY SUPPORT THE TWO BICYCLING EVENTS NAMELY "BIKE TO WORK" WEEK; AND "BIKE TO VOTE", BY PROVIDING \$200 FOR ADVERTISING AND PRIZES, WITH FUNDING TO COME FROM THE ENVIRONMENT COMMITTEE 2013 BUDGET.

CARRIED.

Councillor O'Doherty:

Councillor O'Doherty reported on the following items:

- He reported on his attendance at the AKBLG conference in Invermere and advised that he attended the many sessions and tradeshow, and further advised that everything was very informative.
 - He advised that City Parks are open to the public for the season with exception of Barbara Ann Park
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Councillor Wirischagin:

Councillor Wirischagin reported on the following items:

- He advised that he had no report this evening.
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Mayor Taylor:

The Mayor reported on the following items:

- He reported on his attendance at the Mayor's Caucus in Prince George and that the event was attended by approximately 65 Mayors from around the province. He advised that the President of the UBCM was in attendance where the group discussed infrastructure funding and governance.
 - He advised that Roly Russell, representative for Area D in place of Irene Perepolkin, donated \$500 towards the Solar Program within the area.
 - The Mayor spoke with regard to a plan proposed by the Canadian Postal Service where they are considering opening alternative postal sites in towns and advised that this initiative should be put forward for consultation from the community
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MOTION: KENDEL / SMITH

RESOLVED THAT ALL REPORTS OF MEMBERS OF COUNCIL, GIVEN VERBALLY AT THIS MEETING, BE RECEIVED.

CARRIED.

REPORT FROM THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY (VERBAL)

- The Mayor spoke with regard to Regional Districts struggling with relationships and that the Economic Development Committee for the East Boundary has been terminated as it was felt that the contribution of the committee was ineffective.
- He advised that Regional District is working on a number of similar issues as the City, such as the Kootenay Diet program that Council received at the COTW this AM

MOTION: O'DOHERTY / WIRISHCHAGIN

RESOLVED THAT THE MAYOR'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING, BE RECEIVED. CARRIED.

RECOMMENDATIONS FROM STAFF FOR DECISIONS:

- a) Corporate Officer's Report - Grand Forks and Boundary Regional Agricultural Society – Grand Forks Food Charter

At the Regular Meeting on April 2nd, 2013, Council received a presentation from Roly Russell, President of the Grand Forks and Boundary Regional Agricultural Society. Council directed staff to seek further information and clarification on the subject of food charters.

MOTION: WYERS / SMITH

RESOLVED THAT COUNCIL SUPPORTS THE GRAND FORKS AND BOUNDARY REGIONAL AGRICULTURAL SOCIETY'S FOOD CHARTER AS IT REFLECTS THE VISION FOR THE CONSERVATION OF ENERGY AND WATER AND FURTHER SUPPORTS THE SUSTAINABLE PRODUCTION OF FOOD AS PER THE 2011 SUSTAINABLE COMMUNITY PLAN, SECTION 13.

BE IT FURTHER RESOLVED THAT THE CITY WRITE A LETTER TO THE GRAND FORKS AND BOUNDARY REGIONAL AGRICULTURAL SOCIETY AS PER THE ATTACHED DRAFT ADVISING THE ORGANIZATION OF COUNCIL'S SUPPORT TOWARDS THE AGRICULTURAL SOCIETY'S INITIATIVES.

CARRIED.

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- b) Chief Financial Officer's Report – City of Grand Forks Parcel Tax Roll Review Panel

Appointments of Council Members to sit on a Parcel Tax Roll Review Panel in accordance with the Community Charter S. 204 (2) (a) and (b)

MOTION: WIRISCHAGIN / SMITH

RESOLVED THAT COUNCIL APPOINTS COUNCILLOR WYERS; COUNCILLOR O'DOHERTY AND COUNCILLOR SMITH TO SIT ON THE PARCEL TAX ROLL REVIEW PANEL AND FURTHER TO SET MAY 24TH, 2013 AT 10:00 AM IN COUNCIL CHAMBERS AS THE FIRST PANEL SITTING.

CARRIED.

REQUESTS ARISING FROM CORRESPONDENCE:

None

INFORMATION ITEMS:

MOTION: O'DOHERTY / SMITH

RESOLVED THAT INFORMATION ITEMS NUMBERED 10(a) TO 10(h) BE RECEIVED AND ACTED UPON AS RECOMMENDED AND/OR AS AMENDED. CARRIED.

- a) Correspondence from Child Find BC - Request by Child Find BC Proclamation "May is National Missing Children's Month". **Receive for information as the City does not issue proclamations.**
- b) Correspondence from the Grand Forks and District Fall Fair - Request for permission to utilize Dick Bartlett Park (including the curling rink) as the venue for the fall fair, permission to obtain a liquor license and in kind support. **Recommend that Council approves the use of Dick Bartlett Park for the Grand Forks Fall Fair and further approves the issuing of a special occasion liquor license.**

MOTION: O'DOHERTY / KROG

RESOLVED THAT PERMISSION BE GRANTED FOR THE USE OF DICK BARTLETT PARK FOR THE GRAND FORKS & DISTRICT 2013 FALL FAIR SCHEDULED FOR AUGUST 23RD, 24TH AND 25TH, SUBJECT TO THE GRAND FORKS & DISTRICT FALL FAIR SOCIETY ENTERING INTO A PARK USE AGREEMENT WITH THE CITY, AND CONTINGENT UPON PROVISION OF 3RD PARTY LIABILITY INSURANCE NAMING THE CITY AS AN ADDITIONAL INSURED.

CARRIED.

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MOTION: O'DOHERTY / KROG

BE IT FURTHER RESOLVED THAT COUNCIL APPROVE THE ISSUING OF A SPECIAL OCCASION LIQUOR LICENSE TO THE GRAND FORKS & DISTRICT FALL FAIR ON AUGUST 23RD, 24TH AND 25TH, 2013, AT DICK BARTLETT PARK SUBJECT TO THE GRAND FORKS FALL FAIR SOCIETY OBTAINING 3RD PARTY (PARTY ALCOHOL) LIABILITY INSURANCE, NAMING THE CITY OF GRAND FORKS AS AN ADDITIONAL INSURED ON THAT POLICY FOR THE THREE DAY EVENT; ALL GRAND FORKS FALL FAIR LIQUOR PROVIDERS TO HOLD A SERVE-IT-RIGHT LICENSE CERTIFICATE; AND ICBC "DRINKING AND DRIVING" WARNING POSTERS TO BE DISPLAYED AND THAT A DESIGNATED DRIVER PROGRAM BE PUT IN PLACE.

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MOTION: SMITH / KENDEL

RESOLVED THAT CHRISTINE THOMPSON, REPRESENTATIVE FOR THE GRAND FORKS & DISTRICT FALL FAIR, BE ALLOWED TO SPEAK WITH REGARD TO THE IN-KIND REQUESTS.

CARRIED.

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Council further discussed the in-kind portion of the requests from the Grand Forks & District Fall Fair Society. Councillor Kendel asked if Staff could provide the total costs of the event for 2013 after the event has concluded.

MOTION: KROG / O'DOHERTY

RESOLVED THAT COUNCIL APPROVES THE ADDITIONAL REQUESTS FROM THE GRAND FORKS & DISTRICT FALL FAIR SOCIETY WITH REGARD TO THE IN-KIND USE OF CITY STAFF, CITY EQUIPMENT AND SERVICES, AND DIRECTS STAFF TO WORK WITH THE ORGANIZATION REGARDING THE 2013 EVENT.

CARRIED.

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- c) Mr. Roy Ronaghan Correspondence – Thank-you on behalf of the Committee for the enhancement of the Gilpin Grasslands. **Recommend to receive for information.**
 - d) Canada Day Committee Correspondence – Request for funding for special entertainment on Canada Day in the amount of \$575. **Recommend to receive for information and further discussion.** Council made note that the City has included \$800 in the budget to go towards the Canada Day Committee for 2013.
 - e) Kootenay Boundary Pet Dog Association - Bylaw proposal for Animal Control in the RDKB. **Recommend to receive for information.**
 - f) Alan Cooper – Sunxt Developments - Re: Walking trail through Riverside Meadows. **Recommend to receive for information and refer to Staff.**
 - g) Manager of Development and Engineering - Staff Memorandum re: the letter from the Committee for the Enhancement of the Gilpin Grasslands. **Recommend that Council direct City Staff to work in collaboration with the Committee for the enhancement of the Gilpin Grasslands and offer administrative assistance relating to the Overton Creek Water License.**

MOTION: WIRISCHAGIN / SMITH

RESOLVED THAT THE CITY AS HOLDER OF THE OVERTON CREEK WATER LICENSE WORK IN COLLABORATION WITH THE COMMITTEE FOR THE ENHANCEMENT OF THE GILPIN GRASSLANDS AND OFFER ADMINISTRATIVE ASSISTANCE ON ISSUES REGARDING OR RELATING TO THE OVERTON CREEK WATER LICENSE.

CARRIED.

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- h) Les Johnson, President of the Grand Forks Historical Society request to store historical newspapers at City Hall. **Recommend to refer to Staff to determine feasibility of required space in the basement at City Hall.**

BYLAWS:

- a) Chief Financial Officer – Bylaw 1948 “City of Grand Forks 2013-2017 Financial Plan Bylaw”

MOTION: O'DOHERTY / SMITH

RESOLVED THAT BYLAW NO. 1948, CITED AS THE “City of Grand Forks Council Procedure Bylaw No. 1946, 2013”, BE GIVEN FINAL READING.

CARRIED.

Councillors Wirischagin and Krog voted against the motion.
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- b) Chief Financial Officer – Bylaw No. 1951 – City of Grand Forks 2013 Tax Rates-Option 3

MOTION: WYERS / SMITH

RESOLVED THAT BYLAW NO. 1951, CITED AS THE “2013 Annual Tax Rates Bylaw”, (Option 3) BE GIVEN FIRST READING.

CARRIED.

Councillor Wirischagin voted against the motion.
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MOTION: O'DOHERTY / KENDEL

RESOLVED THAT BYLAW NO. 1951, CITED AS THE “2013 Annual Tax Rates Bylaw”, BE GIVEN SECOND READING.

CARRIED.

Councillor Wirischagin voted against the motion.
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MOTION: O'DOHERTY / WYERS

RESOLVED THAT BYLAW NO. 1951, CITED AS THE “2013 Annual Tax Rates Bylaw”, BE GIVEN THIRD READING.

CARRIED.

Councillor Wirischagin voted against the motion.
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- c) Chief Financial Officer – Bylaw No. 1955 – To Establish and Impose a Flat Tax on Northwest 79th Avenue Road and Electrical Local Area Service

MOTION: O'DOHERTY / SMITH

RESOLVED THAT BYLAW NO. 1955, CITED AS THE “City of Grand Forks Northwest 79th Avenue Local Area Service Parcel Tax Bylaw No. 1955, 2013”, BE GIVEN FIRST READING.

CARRIED.

MOTION: WIRISCHAGIN / KROG

RESOLVED THAT BYLAW NO. 1955, CITED AS THE “City of Grand Forks Northwest 79th Avenue Local Area Service Parcel Tax Bylaw No. 1955, 2013”, BE GIVEN SECOND READING.

CARRIED.

MOTION: WYERS / SMITH

RESOLVED THAT BYLAW NO. 1955, CITED AS THE “City of Grand Forks Northwest 79th Avenue Local Area Service Parcel Tax Bylaw No. 1955, 2013”, BE GIVEN THIRD READING.

CARRIED.

LATE ITEMS:

Late items as per referrals from Council at the May 6th, Committee of the Whole, Meeting

12(a) Delegation Presentation from Brian Junnila – Rotary. Council resolved at the COTW Meeting to refer the issue for decision at the Regular Meeting with regard to WIFI services to downtown core

MOTION: SMITH / WIRISCHAGIN

RESOLVED THAT COUNCIL ACCEPTS THE GIFT AND PROPOSAL FROM THE ROTARY ORGANIZATION WITH REGARD TO SUPPLYING WIFI HARDWARE AND CONNECTION THAT INTENDS TO SUPPLY THE DOWNTOWN CORE WITH COMPLIMENTARY INTERNET SERVICES, AND FURTHER, THAT THE CITY WILL INHERIT THE OPERATING COSTS AND POTENTIAL INSTALLATION COSTS FOR THE WIFI SERVICE THEREAFTER.

CARRIED.

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12(b) Presentation from Patricia Dehnel, Fortis BC regarding a support request for the Kootenay Energy Diet

MOTION: WYERS / KROG

RESOLVED THAT COUNCIL SUPPORTS THE KOOTENAY ENERGY DIET AS PROPOSED BY PATRICIA DEHNEL OF FORTIS BC, AND FURTHER ACCEPTS AND EXCEEDS THE CHALLENGE FROM THE CITY OF CASTLEGAR, BY AUTHORIZING THE EXPENDITURE OF UP TO \$2,500 TO PROVIDE A \$25. SUBSIDY TOWARDS THE

INITIAL \$60. KOOTENAY ENERGY DIET ENERGY ASSESSMENT FEE FOR THE FIRST 100 HOME OWNERS LOCATED WITHIN THE CITY OF GRAND FORKS WHO REGISTER FOR THE PROGRAM, AND FURTHER THAT FUNDING WILL COME FROM THE ELECTRICAL UTILITY.

CARRIED.

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12(c) Delegation Presentation from George Longden regarding the Boundary Country Trails Agreement Collaboration and to appoint a City Official to represent the City.

Council referred the issue to tonight's meeting to support the Boundary Country Trails Agreement and further to appoint a City designate to represent the City in this agreement. Councillor O'Doherty offered to represent the City in this initiative.

MOTION: SMITH / KROG

RESOLVED THAT THE CITY OF GRAND FORKS SUPPORT THE BOUNDARY COUNTRY TRAILS AGREEMENT AND FURTHER APPOINTS COUNCILLOR PATRICK O'DOHERTY AS THE REPRESENTATIVE/LIAISON FOR THE CITY WITH REGARD TO THE BOUNDARY COUNTRY TRAILS AGREEMENT.

CARRIED.

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12(d) Staff Request for Decision – Request for Proposal for the Design, Fabrication and Installation of Welcome Signs

Council referred this decision to the Regular Meeting to further deliberate a decision with regard to City entrances signage.

MOTION: WIRISCHAGIN / KENDEL

RESOLVED THAT COUNCIL CHOOSES THE "SPEED PRO" SIGN OPTION AS PER THE CITY'S REQUEST FOR PROPOSAL PROCESS WITH REGARD TO A SIGN DESIGN FOR THE EAST AND WEST ENTRANCES TO THE CITY, AND FURTHER RECOMMENDS TO STAFF TO AWARD THE PROPOSAL TO THE CORRESPONDING PROPONENT AND FURTHER RESOLVES TO AMEND THE 2013 CAPITAL FINANCIAL PLAN TO COVER THE ADDITIONAL COSTS ASSOCIATED WITH THE SIGN.

MOTION DEFEATED.

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Some members of Council would like to see if the sign could be illuminated.

MOTION: KROG /KENDEL

RESOLVED THAT COUNCIL CHOOSES THE NATIONAL SIGNCORP OPTION AS PER THE CITY'S REQUEST FOR PROPOSAL PROCESS WITH REGARD TO A SIGN DESIGN FOR THE EAST AND WEST ENTRANCES TO THE CITY, AND FURTHER RECOMMENDS TO STAFF TO AWARD THE PROPOSAL TO THE CORRESPONDING PROPONENT.

CARRIED.

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MOTION: KENDEL / WIRISCHAGIN

RESOLVED THAT COUNCIL APPROVE OF STAFF AMENDING THE 2013 CAPITAL FINANCIAL PLAN AT YEAR END, TO INCLUDE ADDITIONAL COSTS RELATED TO THE SIGN.

CARRIED.
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12(e) Staff Request for Decision – Lease Proposal of 7212 Riverside Drive

As a result of a Request for Proposal for 7212 Riverside Drive, the City received one proposal from the Habitat for Humanity Boundary Society, Whispers of Hope Benevolence Association and Boundary Emergency and Transition House Society.

Councillor Kendel advised that he would like to see the terms and conditions of Lease before he considers approval of this proposed lease. The Chief Administrative Officer advised that the agreement will be scrutinized by the City's lawyer.

MOTION: O'DOHERTY / SMITH

RESOLVED THAT COUNCIL DIRECTS STAFF TO PROCEED WITH THE PROPOSED LEASE PROVIDED THE TERMS IN THE SUMMARY ARE AGREED TO BY COUNCIL AND FURTHER THAT STAFF IS REQUESTED TO COMPLETED THE ROAD CLOSURE OF 72ND AVENUE.

CARRIED.

Councillor Kendel voted against the motion
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12(f) Staff Request for Decision – Lease Proposal of 7850-2nd St – Wildlife Hall

As a result of a Request for Proposal for the Wildlife Hall, the City received a proposal from the Grand Forks Baptist Church. The Chief Administrative Officer advised that the property will need to go through the re-zoning process.

MOTION: O'DOHERTY / SMITH

RESOLVED THAT COUNCIL DIRECTS STAFF TO PROCEED WITH THE PROPOSED LEASE OF THE WILDLIFE HALL TO THE GRAND FORKS BAPTIST CHURCH AS PRESENTED.

CARRIED.

QUESTIONS FROM THE PUBLIC:

Roy Ronaghan – He thanked Council for choosing a simple entrance sign design.

Chief Administrative Officer - Advised that Water well Pump 3A has stopped working and that the pump will be pulled on May 10th, and further, that the City will be operating at a limited water capacity. He additionally advised that members of the public, in accordance with Council's policy no. 1202, needs to adhere to the sprinkling/water restriction bylaw.

Les Johnson – Thanked Council for considering the use of space for the historical newspapers in the basement at City Hall

Rick Friesen – Thanked Council for approving the lease proposal for 7212 Riverside Drive.

ADJOURNMENT:

MOTION: O'DOHERTY

RESOLVED THAT THIS REGULAR MEETING OF COUNCIL BE ADJOURNED AT 8:20 P.M. CARRIED.

CERTIFIED CORRECT:

MAYOR BRIAN TAYLOR

CORPORATE OFFICER- DIANE HEINRICH

Councillor Wyers Report For May 6, 2013

On April 16th, I attended the 80th AKBLG (Association of Kootenay and Boundary Local Governments) Conference in Invermere along with Councillors Kendel, O'Doherty, Smith and Corporate Officer, Diane Heinrich. This conference attracted the largest number of delegates; 138 voting members with 213 total in attendance including exhibitors, sponsors and delegate partners. I'm pleased to announce that I have been elected to serve a two-year term as an Executive Director by acclamation. There were four positions open and all four candidates are returning executive directors giving the AKBLG a sense of consistency for the next year in regional matters. The key point I took away was **"Building a Regional Economy One Family at a Time – It Takes Families To Raise a Region!"** Invest in early childhood development of which Grand Forks is fortunate to have Success by 6 and strong family services through programs such as "Babies Best Chance". Your brain is developed by your environment, circumstances, location and opportunity. A stat to remember; by 2031, Kootenay Boundary will be the 2nd oldest Regional District out of 30.

The guest speaker, Dr. Katherine Loflin, introduced us to **PlaceMaking** – a term new to me but an interesting approach to knowing your community. The key point I picked up was:

"YOUR NO. 1 MARKET IS YOUR RESIDENTS – THEY HAVE COMMUNITY ATTACHMENT, SATISFACTION IN WHERE THEY LIVE, PRIDE, WILLING CANDIDATES TO RECOMMEND THEIR COMMUNITY AND MANY FEEL THEIR CHOICE OF PLACE TO LIVE IS THE PERFECT PLACE FOR ME!"

A good directive was to start from a place of strength – tell them what they are good at and good will follow.

Mandy Johnson introduced **Building Walk Friendly Communities**. She did describe the community horror – Cul d-Sacs! No way out but the way you came in! Reducing speed through downtown core – 20 is plenty!

Key Note: Sitting is the new smoking!

Make walk ability a prime focus of your rejuvenation plan. Create gathering places (make unfriendly gathering places such as our Canada Post location more attractive by adding benches to encourage people to stop, sit down, and talk to their neighbours.

No Blank walls – create colourful murals!

Final point: Narrow your road widths where you can to reduce speed and connect your community sidewalks to your community trails.

The national launch of www.walkfriendly.ca will happen in 2014 so we're encouraging communities to register now.

One example Mandy provided was the City of Surrey's walking Plan that can be found on-line along with Vancouver's. Vancouver is committed to be walking friendly by 2019!

The AKBLG Regional Collaborative group that I participate on provided an interactive session for delegates "Building Communities Together – Speed networking." A shared service was the theme – and the interaction created a credible list of opportunities throughout the region, primarily a centralized list of equipment and operators at one on-line site. The CBT web site was earmarked as being the best resource for this feature with a TAB designated as **Community Sharing** on the home page.

A 2nd recommendation from Mayor Andru McCracken of the Village of Valemount identified Municipal Engineers Regional Office – to have them living and keeping the

dollars in our region.

My final comment came from presenter Cam Matheson from BC Hydro and his presentation on ***Integrated Community Planning*** – There is currently a \$200 Billion municipal infrastructure deficit in Canada! Remember, electricity is part of this! There are evolutionary changes coming to all electrical grids where customers are looking for smaller electrical voltage loads.

Resolution session provided Grand Forks the elusive position of submitting the No. 1 Resolution receiving unanimous support from the delegates with the goal to eliminate ad-hoc grants and work with communities to achieve long-term funding “project focused” results over the next 25-30 years. We need to look further into the future beyond the 20-year planning point to achieve realistic results on major infrastructure needs impacting many communities across BC and Canada! Rural communities need to be recognized for collaborative resolution to managing their “project focused” needs regionally.

Finally, I did extend an invitation to the Auditor General to come to Grand Forks for their first performance audit! Notably, the office will be up and running by May 31st, which may be an indicator, that the upcoming election results may play a role in the continuation of this provincial project. (Just a guess!).

On April 21st, I attended the Boundary & District Arts Council’s (BDAC) 14th Annual BC Arts & Culture Week performing Arts Gala at the high school auditorium and welcomed everyone on behalf of the City. Theme “Art in Action” represented many performers from reading poetry to piano solos and vocalists.

April 25th Citizens on Patrol elected a new slate of officers for 2013. Speed Board patrols will be out on the streets of Grand Forks now that the nice weather is here. The first patrol was May where they also do a survey count of cell phone users and seat belt violators. Surprising the number of drivers scrambling for their seatbelts!

April 27th I attended the Boundary Museum Society’s AGM and BBQ at Fructova. A strong turnout with the new board in place for 2013.

April 30th I attended the Boundary Economic Development Committee (BEDAC) monthly meeting for Mayor Taylor. The Grand Forks Economic Development Advisory Committee (EDAC) will be receiving a letter from this committee in response to their request outlining transportation concerns within the region.

May 2nd the Grand Forks Flying Association elected their 2013 slate of officers and plans are under way for the 2nd Annual Fly-In for Sunday August 25th.

Environment Committee update:

I’ve received a proposal from the Grand Forks Community Trails Society with their plans to initiate two projects in support of Bike to Work Week that commences May 27 to June 2, 2013. In the January 17th meeting of the Environment Committee, the participants agreed to support six Environment Events throughout the year and established a **2013 Environment Events Sub-Committee** (see attached minutes

from this committee's meeting held on February 4th plus the January 17th EC Minutes establishing support from the participants - page 3).

On May 2, 2013 08:41 AM Chris Moslin wrote:

The Grand Forks Community Trails Society has started two different bike-centered commuter challenges this week. Working with Chain Reaction (Brian Fletcher) and Strida Canada West (Bill Wilby) we have started a **Bike to Vote** campaign. This event asks bikers to register their participation online at biketovote.ca and promote their own use of the bike. Obviously there are pay offs to the Trails Society as well as the other bike clubs because it advertises the number of people who do use a bicycle. In this day and age it is still surprising to see many people never consider moving themselves with their own energy. That attitude is something we are struggling to change. Grand Forks has gone a long way up that road with our history of the Commuter Challenge and the amazing bicycle infrastructure we have built. The Society will undertake to make sure there is adequate bike racks at each polling station and will provide some 'bike security' as well. We hope to reward each bike voter with a sticker or button.

The second challenge we are initiating is at the request of the Environment Committee and that is the **'Bike to Work' campaign, May 27 - June 2**. We are registering this community in the event and will be promoting it in the community with posters, newspaper ads and social media. Similar to the Bike to Vote as well as the previous Commuter Challenge and even Relay for Life, teams from our community will register online and log in their 'bike clicks'. There are posters for this event and we would like to be able to distribute some prizes to winning teams and volunteers. The Society would like the Environment Committee and Council's financial assistance to print the posters and to offer prizes. I am wondering if the EC can provide us with a budget of \$200 for these costs. It would also be great to see the EC and Council and City Staff participate as teams in this event. I will provide you with the link to our community's Bike To Work website as soon as it is set up later today. I am attaching one of the posters for this event for you to distribute electronically to the committee, council and perhaps the community through the city's website.

Contact:

Chris Moslin, President
Grand Forks Community Trails Society
9125 North Fork Road
Grand Forks, BC
V0H 1H2
h: 250 442 2620
c: 250 666 1262
www.gftrails.ca

MOTION TO SUPPORT THESE TWO ENVIRONMENTAL EVENTS AS PRESENTED IN MY REPORT AND PROVIDE \$200 FOR ADVERTISING AND PRIZES FROM THE ENVIRONMENT COMMITTEE 2013 BUDGET.

Submitted by: Councillor Cher Wyers

THE CORPORATION OF THE CITY OF GRAND FORKS

COMMITTEE OF THE WHOLE MEETING OF COUNCIL
MONDAY MAY 6TH, 2013

PRESENT: MAYOR BRIAN TAYLOR
COUNCILLOR BOB KENDEL
COUNCILLOR PATRICK O'DOHERTY
COUNCILLOR GARY SMITH
COUNCILLOR MICHAEL WIRISCHAGIN
COUNCILLOR CHER WYERS

CHIEF ADMINISTRATIVE OFFICER	D. Allin
CORPORATE OFFICER	D. Heinrich
CHIEF FINANCIAL OFFICER	R. Shepherd
DEPUTY CORPORATE OFFICER	S. Winton
MANAGER OF OPERATIONS	H. Wright
MANAGER OF DEVELOPMENT & ENGINEERING SERVICES	S. Bird
FIRE CHIEF/EMERGENCY SERVICES	D. Heriot
MANAGER OF ENVIRONMENTAL & BUILDING SERVICES	W. Kopan

GALLERY

The Mayor called the meeting to order at 9:00 a.m.

Mayor Taylor announced the in-camera meeting scheduled for today at 1p.m. is cancelled and will be held on May 10th, 2013.

ADOPTION OF THE AGENDA:

MOTION: O'DOHERTY

RESOLVED THAT THE AGENDA OF THE COMMITTEE OF THE WHOLE MEETING OF COUNCIL HELD MONDAY MAY 6TH, 2013, BE ADOPTED AS CIRCULATED.
CARRIED.

DELEGATIONS:

a) Regional District of Kootenay Boundary – Dan Derby

Dan Derby, representative for the Regional District of Kootenay Boundary made a presentation to Council of the Kootenay Boundary Emergency Management Plan.
Mr. Derby advised that:

- Emergency Operations Centers are located in both Trail and Grand Forks

MOTION: O'DOHERTY

RESOLVED THAT THE COMMITTEE OF THE WHOLE RECOMMENDS COUNCIL RECEIVE THE PRESENTATION FROM DAN DERBY OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY ON THE KOOTENAY BOUNDARY EMERGENCY MANAGEMENT PLAN.

CARRIED.

b) Grand Forks Rotary WIFI Initiative – Brian Junnila

Brian Junnila, representative for Rotary made a presentation to Council of the WIFI Initiative. He advised that:

- This initiative is for a free WiFi network to be set up in Grand Forks and will be funded by Rotary
- It will be a “Mesh” network (longer connectivity radius)
- The idea is to draw people into the centre of town – Market Avenue
- Care has been taken in the safety and accessibility to the WiFi
- There would be 4 locations and complete coverage of Market Avenue for about a 100 yard radius
- There will be signage to identify the location of the WiFi
- This system would leverage the existing School District fiber system
- This project has been hugely successful in Peachland.

MOTION: WIRISCHAGIN

RESOLVED THAT THE COMMITTEE OF THE WHOLE RECOMMENDS COUNCIL RECEIVE THE PRESENTATION FROM BRIAN JUNNILA OF ROTARY ON THE WIFI INITIATIVE AND TO REFER THE ROTARIAN DONATION OF WIFI SERVICES TO THIS EVENING'S MEETING FOR ACCEPTANCE.

CARRIED.

c) Fortis BC – Patricia Dehnel

Patricia Dehnel, representative for Fortis BC made a presentation to Council regarding the Kootenay Energy Diet for homeowners. An invitation was presented to Council to the Grand Forks Program launch on June 18th at 7 p.m.

Ms. Dehnel advised that:

- The Fortis Power Sense program initiated this project to help home owners determine how they could save power and become energy smart.
- Energuide ratings will be mandatory in 2015 before being able to sell your home
- Kootenay Energy Diet is the Kootenay wide initiative to the Rossland Energy Diet

- \$60 energy assessments are available through this initiative
- There will be free lighting, low flow shower heads and pipe installation upon sign up
- There is up to \$4,000 available in live smart rebates
- There may be low interest, long amortization loans with any of the participating Credit Unions
- The Kootenay Energy Diet for Grand Forks will be held on June 18th from 7-9pm at Perley School where home owners may register for the program
- Breakfast at Omega for contractors to provide information on the Energy Diet on June 5th
- Fortis has an RFQ out to determine response for contractors in area
- They are expecting approximately 1000 assessments throughout the Kootenay Boundary region

MOTION: WIRISCHAGIN

RESOLVED THAT THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL TO RECEIVE THE PRESENTATION FROM FORTIS BC AND SUPPORT THE KOOTENAY ENERGY DIET FOR HOMEOWNERS AND ACCEPT THE CHALLENGE FROM THE CITY OF CASTLEGAR TO AUTHORIZE AN EXPENDITURE OF UP TO \$1250 TO PROVIDE A \$25 SUBSIDY TOWARDS THE INITIAL \$60 KOOTENAY ENERGY DIET HOME ENERGY ASSESSMENT FEE FOR THE FIRST 50 HOME OWNERS IN THE CITY OF GRAND FORKS TO REGISTER FOR THE PROGRAM

AND FURTHER RESOLVES THAT THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL TO REFER THIS INITIATIVE TO THE MAY 6TH REGULAR MEETING.

CARRIED.

Mayor Taylor recessed the meeting at 10:12a.m.
The meeting reconvened at 10:22a.m.

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d) Granby Wilderness Society - Jenny Coleshill

Jenny Coleshill, representative from the Granby Wilderness Society made a presentation to Council regarding a request for support for the Kettle River Watershed Threat Assessment through a monetary contribution of \$1000 - \$2000 and to participate in the development of recommendation and outcomes.

Ms Coleshill advised that:

- This project is in partnership with the Kettle River Water Shed Plan
- There is a Riparian Knowledge Gap that this assessment would address
- The action plan includes a threat analysis, site specific assessment or habitat mapping and recommendations for management, protection and restoration
- This information will inform the Kettle River Water Shed Plan
- SIBAC has awarded \$50,000 to the Society for the Assessment

- They commented that they were (Granby Wilderness Society) requesting contributions of \$1000-\$2000 dollars to match funds from other area directors but advised in light of the City's in kind contribution of 2 summer students during the summer months that this contribution would be adequate contribution from the City.

MOTION: WYERS

RESOLVED THAT THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL TO RECEIVE THE PRESENTATION FROM THE GRANBY WILDERNESS SOCIETY WITH REGARD TO THE KETTLE RIVER WATERSHED THREAT ASSESSMENT.

CARRIED

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e) Grand Forks Community Trails Society – George Longdon

George Longdon, representative for the Grand Forks Community Trails Society made a presentation to Council regarding the Boundary Country Trails Agreement Regarding Collaboration for the Benefit of All Recreational Resource Users.

The Grand Forks Community Trails Society requested that Council authorize a representative from the city to sign the document. Councillor O'Doherty volunteered to be the signing representative for Council and upon authorization from Mayor Taylor Councillor O'Doherty signed the document.

MOTION: WYERS

RESOLVED THAT THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL TO RECEIVE THE PRESENTATION AND SUPPORT THE BOUNDARY COUNTRY TRAILS AGREEMENT FOR THE BENEFIT OF ALL TRAIL USERS AND THAT THIS ISSUE BE FORWARD TO TONIGHT'S REGULAR MEETING FOR ACCEPTANCE.

CARRIED

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CAPTIAL DISCUSSIONS FROM STAFF:

None

RECOMMENDATIONS FOR CONSIDERATION:

- a) Manager of Development and Engineering – Boundary Timber Supply Area Land Acquisition

The Manager of Development and Engineering requested that Council approve that staff enter into discussions with Regional Partners on Community Forest opportunities.

MOTION: SMITH

RESOLVED THAT THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL TO RECEIVE THE REPORT ON THE BOUNDARY TIMBER SUPPLY AREA LAND ACQUISITION

AND FURTHER RESOLVES TO DIRECT STAFF TO COMMENCE DISCUSSIONS BETWEEN THE CITY AND REGIONAL PARTNERS ON THE BENEFITS OF DEVELOPING A COMMUNITY FOREST.

CARRIED

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- b) Manager of Development and Engineering – Request for Proposal for the Design, Fabrication and Installation of Welcome Signs

The Manager of Development and Engineering presented the responses to the RFP for Welcome signs to Council and advised that:

- The signs would be installed approximately 5km from City boundaries, and are to be installed before the July long weekend
- The signs will not include the Boundary Country logo
- There is \$30,000 in the budget for signage

MOTION: O'DOHERTY

RESOLVED THAT THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL TO CHOOSE A SIGN DESIGN OPTION AND RECOMMEND THAT STAFF AWARD THE PROPOSAL TO THE CORRESPONDING PROPONENT

MOTION WITHDRAWN

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MOTION: O'DOHERTY

RESOLVED THAT THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL TO TAKE ALL SIGN OPTIONS TO THE MAY 6TH REGULAR MEETING FOR DECISION.

CARRIED

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- c) Staff – Campground Procedure Policy

Staff requested that Council approve the new Campground Procedure Policy

MOTION: O'DOHERTY

RESOLVED THAT THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL TO APPROVE THE NEW CAMPGROUND PROCEDURE POLICY AND THAT THIS WILL BE REFERRED TO THE MAY 21ST REGULAR MEETING FOR CONSIDERATION

CARRIED

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d) Habitat for Humanity Boundary Society, Whispers of Hope Benevolence Association, Boundary Emergency and Transition Housing Society – Lease Proposal for 7212 Riverside Drive

- Councillor Kendel spoke with regard to his concerns with the proposed lease in relation to Grant in Aid.
- Rick Fression spoke with regard to the Community Sustainability Plan and addressed how this project falls within certain objectives of the plan
- He further advised that there is a good chance to receive Federal and provincial funding to move the project forward.
- Sgt Harris spoke with regard to the jobs these organizations bring into the community.
- Louise Heck spoke with regard these groups becoming self sustaining.
- Rick Fression spoke with regard the collaborative model being used and that the property will remain the City's so it is not being given to the groups. He further advised that 5% of the Social Enterprise activities and funds generated through the Social Enterprise will be given back to the City.
- The Chief Administrative Officer advised that once the groups saw a cost recovery then the City would work with them to determine an appropriate rent schedule.
- The Chief Administrative Officer advised the cost associated with this lease could be included in the capital budget amendment.

MOTION: O'DOHERTY

RESOLVED THAT THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL TO DIRECT STAFF TO REFER TO THE MAY 6TH REGULAR MEETING AND TO PROCEED WITH THE PROPOSED LEASE AND ROAD CLOSURE WITH HABITAT FOR HUMANITY BOUNDARY SOCIETY, WHISPERS OF HOPE BENEVOLENCE ASSOCIATION, BOUNDARY EMERGENCY AND TRANSITION HOUSING SOCIETY, FOR 7212 RIVERSIDE DRIVE, PROVIDED THE TERMS IN THE SUMMARY ARE AGREED TO BY COUNCIL

CARRIED

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d) Grand Forks Baptist Church – Lease Proposal for the Wildlife Hall

- Council spoke with regard to the capital costs associated with upgrading the building to offset the lower amount of rent requested to be paid.

- The Chief Administrative Officer advised that an RFP for the wildlife hall was posted and there were no responses regarding the use of the property for a Community Hall.

MOTION: O'DOHERTY

RESOLVED THAT THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL TO DIRECT STAFF TO REFER TO THE MAY 6TH REGULAR MEETING AND RECOMMENDS TO PROCEED WITH THE PROPOSED LEASE WITH THE GRAND FORKS BAPTIST CHURCH FOR THE WILDLIFE HALL, PROVIDED THE TERMS IN THE SUMMARY ARE AGREED TO BY COUNCIL

CARRIED

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- f) Chief Administrative Officer – Monthly Highlight Reports from Department Managers

The Chief Administrative Officer provided an overview of Staff Activities for the month.

MOTION: SMITH

RESOLVED THAT THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL TO RECEIVE THE MONTHLY ACTIVITY REPORTS AS PRESENTED.

CARRIED.

PROPOSED BYLAWS FOR DISCUSSION:

- a) Chief Financial Officer – Bylaw 1951 – Grand Forks 2013 Tax Rates

Bylaw 1951 – City of Grand Forks 2013 Tax Rates, First three readings.

MOTION: SMITH

RESOLVED THAT THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL TO GIVE THE FIRST THREE READINGS TO BYLAW NO. 1951 WHICH WILL BE PRESENTED FOR COUNCIL DECISION AT MAY 6TH REGULAR MEETING.

CARRIED

-
- b) Chief Financial Officer – Bylaw No. 1952 – A Bylaw to Amend the City of Grand Forks Sewer Regulations and Rates Bylaw No. 1500

MOTION: SMITH

RESOLVED THAT THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL TO GIVE THE FIRST THREE READINGS TO BYLAW NO. 1952 - A BYLAW TO AMEND THE CITY OF GRAND FORKS SEWER REGULATIONS AND RATES BYLAW NO. 1500, WHICH WILL BE PRESENTED FOR COUNCIL DECISION AT MAY 21st REGULAR MEETING.

CARRIED

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c) Chief Financial Officer – Bylaw No. 1953 – A Bylaw to Amend the City of Grand Forks Water Regulations and Rates Bylaw No. 1501

MOTION: O'DOHERTY

RESOLVED THAT THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL TO GIVE THE FIRST THREE READINGS TO BYLAW NO. 1953 - A BYLAW TO AMEND THE CITY OF GRAND FORKS WATER REGULATIONS AND RATES BYLAW NO. 1501, WHICH WILL BE PRESENTED FOR COUNCIL DECISION AT MAY 21st REGULAR MEETING.

CARRIED

INFORMATION ITEMS:

None

LATE ITEMS:

None

REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)

QUESTION PERIOD FROM THE PUBLIC:

Mayor Taylor stated that City Council is interested in hearing from the public on the issues it is dealing with or on any other issue that is of interest to the general public. To ensure that this process is open and does not feel uncomfortable to anyone, he advised that Council has set up some parameters to follow, and the normal rules apply.

Zac Waterlow - He introduced himself to council as a member of the public who brings live music entertainment into the Community. He brought it to Council's attention that:

- He has been unable to secure James Donaldson Park for Canada Day Weekend

- He is seeking contributions from local businesses to bring music to Grand Forks over the 2013 Canada Day long weekend to play at City Park.
- He has booked four bands for this year (2013)
- The event this year will be a free event
- He would like to hold an annual music event at James Donaldson Park

Roy Ronaghan – He spoke with regard to the welcome signs and inquired as to whether any sign designs were submitted by local companies. The Chief Administrative Officer advised that there were no local responses to the sign RFP.

Mr. Ronaghan inquired as to whether the Overton Creek study from 1982 had been located. The Chief Administrative Officer advised that it will be addressed be brought to the Environment Committee.

The Manager of Operations – He spoke with regard to the street painting, advising that line painting will start once the streets are cleared of all winter aggregate which he anticipates will be either before or after the May long weekend.

ADJOURNMENT:

MOTION: O'DOHERTY

RESOLVED THAT THIS COMMITTEE OF THE WHOLE MEETING BE ADJOURNED AT 12:12PM.

CARRIED.

CERTIFIED CORRECT:

MAYOR BRIAN TAYLOR

DEPUTY CORPORATE SECRETARY –
SARAH WINTON

THE CORPORATION OF THE CITY OF GRAND FORKS

SPECIAL MEETING OF COUNCIL
FRIDAY MAY 10TH, 2013

PRESENT: MAYOR BRIAN TAYLOR
COUNCILLOR BOB KENDEL
COUNCILLOR PATRICK O'DOHERTY
COUNCILLOR GARY SMITH
COUNCILLOR CHER WYERS

CHIEF ADMINISTRATIVE OFFICER
CHIEF FINANCIAL OFFICER
DEPUTY CORPORATE SECRETARY

D. Allin
R. Shepherd
S. Winton

GALLERY

CALL TO ORDER:

The Mayor called the Meeting to order at 10:04 a.m.

RECESS TO IN-CAMERA MEETING:

MOTION: O'DOHERTY /SMITH

RESOLVED THAT COUNCIL CONVENE AN IN-CAMERA MEETING AS OUTLINED UNDER SECTION 90 OF THE COMMUNITY CHARTER TO DISCUSS MATTERS IN A CLOSED MEETING WHICH ARE THE SUBJECT OF SECTIONS 90(1)(I) DISCUSSIONS WITH MUNICIPAL OFFICERS AND EMPLOYEES RESPECTING MUNICIPAL OBJECTIVES, MEASURES AND PROGRESS REPORTS FOR THE PURPOSES OF PREPARING AN ANNUAL REPORT UNDER SECTION 98 OF THE COMMUNITY CHARTER.

BE IT FURTHER RESOLVED THAT PERSONS, OTHER THAN MEMBERS, OFFICERS, OR OTHER PERSONS TO WHOM COUNCIL MAY DEEM NECESSARY TO CONDUCT CITY BUSINESS, WILL BE EXCLUDED FROM THE IN-CAMERA MEETING.

CARRIED.

The Special Meeting reconvened at 10:30 a.m.

ADOPTION OF AGENDA:

AMENDMENTS TO THE AGENDA:

The mayor advised that the following late item is to be included in the agenda:

- a) The external auditor's presentation to Council regarding the 2012 Audited Financial Statements, as required under the Community Charter to be presented as a Delegation under Item 4 a) of the agenda

MOTION: O'DOHERTY / SMITH

RESOLVED THAT THE MAY 10TH, 2012, SPECIAL MEETING AGENDA BE ADOPTED AS AMENDED. CARRIED.

DELEGATION:

- a) Delegation, Mr. Stefan Lehmann of the firm Berg, Lehman Chartered Accountants made a presentation to Council on the 2012 Audited Financial Statements, as required under the Community Charter.

Mr. Lehmann advised that due to changes in the accounting standards, the 2012 Financial Report required Council's prior approval before being made available for public viewing.

MOTION: O'DOHERTY / SMITH

RESOLVED THAT COUNCIL ACCEPT QUESTIONS FROM THE PUBLIC WITH REGARD TO THE AUDIT.

CARRIED

.....
MOTION: SMITH / O'DOHERTY

RESOLVED THAT COUNCIL RECEIVES THE PRESENTATION FROM STEFAN LEHMANN, CA, OF THE FIRM OF BERG, LEHMANN CHARTERED ACCOUNTANTS, WITH REGARD TO THE 2012 AUDITED FINANCIAL STATEMENTS AND FURTHER ACCEPTS THE 2012 AUDITED FINANCIAL STATEMENTS AS REQUIRED UNDER THE COMMUNITY CHARTER.

CARRIED

UNFINISHED BUSINESS

None

RECOMMENDATIONS FROM STAFF FOR DECISIONS:

None

BYLAWS:

- a) Chief Financial Officer's Report - Bylaw No. 1951 – 2013 Annual Property Tax Rates Bylaw

MOTION: O'DOHERTY / SMITH

RESOLVED THAT BYLAW No. 1951, CITIED AS "The City of Grand Forks 2013 Annual Tax Rates, Bylaw No. 1951, BE GIVEN FINAL READING.

CARRIED.

LATE ITEMS:

QUESTIONS FROM THE PUBLIC:

Ms. Sylvia Treptow: She spoke with regard to the referendum for upgrades on the recreation centre and inquired why the Recreation committee is still discussing this project.

Mayor Taylor advised that there will be community consultation around this issue and that council will take her input into consideration.

ADJOURNMENT:

MOTION: SMITH

RESOLVED THAT THIS REGULAR MEETING OF COUNCIL BE ADJOURNED AT 10:48 am.

CARRIED.

CERTIFIED CORRECT:

MAYOR BRIAN TAYLOR

DEPUTY CORPORATE SECRETARY –
SARAH WINTON

THE CITY OF GRAND FORKS REQUEST FOR DECISION DELEGATION

DATE : May 13th, 2013

TOPIC : Requesting Council consider advertising in the Kettle Valley Express Adventure and Travel Guide 2014.

PROPOSAL : Presentation by Vicom Design Inc.

PROPOSED BY: Brian McAndrew and Barbara Bleiler of Vicom Design Inc.

=====

SUMMARY:

Brian McAndrew and Barbara Bleiler of Vicom Design Inc. will make a presentation to Council, requesting Council consider purchasing advertising in the Kettle Valley Express Adventure Travel Guide 2014. Council placed a half page ad in the 2013 guide (as attached) at a cost of \$1,512.00. The current 2013 budget allows for advertising projects; however as the year progresses, funds may become less available for other requests closer to the end of the year.

STAFF RECOMMENDATIONS:

That Council receives the presentation made by Brian McAndrew and Barbara Bleiler of Vicom Design Inc. and further discusses the option of purchasing advertising in the 2014 Edition of Kettle Valley Express Travel Guide.

OPTIONS AND ALTERNATIVES:

1. That Council receives the presentation made by Brian McAndrew and Barbara Bleiler of Vicom Design Inc. and further discusses the option of purchasing advertising in the 2014 Edition of Kettle Valley Express Travel Guide.
2. Receive the presentation: Under this option, Council is provided with the information on the proposal for advertising in the Kettle Valley Express Adventure Travel Guide 2014.

BENEFITS DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The main advantage of this option is that information is provided to the City and the Community and that Grand Forks' new branding initiative will receive further coverage.

Option 2: The main advantage is that information will be supplied to the City and the Community

COSTS AND BUDGET IMPACT - REVENUE GENERATION:

There is no cost to making the presentation. Should Council determine to advertise in the 2014 guide, the size of the ad will determine the cost as per the 2014 Rate Sheet as supplied by the presenter.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

Council procedures bylaw makes provisions for making presentations to Council.



Department Head or Corporate
Officer or Chief Administrative Officer



Reviewed by Chief
Administrative Officer



RATE SHEET 2014

SINGLE GATEFOLD INSIDE FRONT COVER	\$6500.00
BACK COVER	\$4032.00
INSIDE BACK COVER	\$3720.00
FULL PAGE	\$2880.00
HALF PAGE	\$1620.00
QUARTER PAGE	\$ 900.00
EIGHTH PAGE	\$ 570.00
SIXTEENTH PAGE	\$ 300.00

DIMENSIONS:

Back Cover: 8.375" x 10.75" tall
Full page (inside): 8.375" across x 10.75" tall (allow ¼" for bleed)
Half page: 7.875" across x 5" tall
Quarter page: 3.875" across x 5" tall
Eighth page: 3.875" across, x 2.5" tall
Sixteenth page: 3.875" across x 1.25" tall or 2.6" x 1.875

Please make cheque payable to Vicom Design Inc.

Current Circulation:

40,000 magazine copies - includes removable Southern Interior Rail Trail map
12,000 additional stand alone maps

Current Distribution:

All of BC, lower Alberta, lower US West Coast. May – Oct. 2013: Vancouver International Airport (YVR) and the Tsawwassen and Swartz Bay Ferry Terminals.

20% down required at time of booking. Convenient payment schedules – you set your dates.

Last Payment deadline October 15th, 2013.

Advertising Deadline: September 30th, 2013.

For more information contact:

Barbara Bleiler, Advertising Sales Manager

250-442-3731 or email at info@kettlevalleyexpress.com

Brian McAndrew, President Vicom Design Inc.

250-442-3731 or email at brian@vicomdesign.com

The Kettle Valley Express Adventure Travel Guide is a production of Vicom Design Inc.
250-442-3731 ~ 1020 Carson Rd. Grand Forks, BC V0H 1H4 ~ www.vicomdesign.com

Council Delegations

Background

Council for the City of Grand Forks welcomes public input and encourages individuals and groups to make their views known to Council at an open public meeting.

Council needs to know all sides of an issue, and the possible impacts of any action they make take, prior to making a decision that will affect the community. The following outline has been devised to assist you in preparing for your presentation, so that you will understand the kind of information that Council will require, and the expected time frame in which a decision will be forthcoming. Council may not make a decision at this meeting.

Presentation Outline

Presentations may be a maximum of 10 minutes.

Your Worship, Mayor Taylor, and Members of Council, I/We are here this evening on behalf of VICOM DESIGN INC.

to request that you consider ADVERTISING IN THE KETTLE VALLEY EXPRESS ADVENTURE TRAVEL GUIDE 2014

The reason(s) that I/We are requesting this action are:

TO PROMOTE THE CITY OF GRAND FORKS FOR THE PURPOSE OF INCREASING AWARENESS TO VISITORS TOWARDS THE GOAL OF ECONOMIC STIMULATION THROUGH TOURISM.

I/We believe that in approving our request the community will benefit by:

INCREASED VISUAL GEOGRAPHIC AWARENESS OF OUR AREA, ECONOMIC STIMULATION/DEVELOPMENT THROUGH TOURISM TO GIVE THOSE LOOKING TO RELOCATE ENCOURAGEMENT TO DISCOVER GRAND FORKS AND CHOOSE HERE.
(over)

Council Delegations (cont.)

I We believe that by not approving our request the result will be:

A DECREASE IN EXPOSURE FOR GRAND FORKS
AND LOSS OF REVENUE FOR MERCHANTS AND THE
CITY.

In conclusion, I we request that Council for the City of Grand Forks adopt a resolution

stating: THE CITY OF GRAND FORKS PARTICIPATE
BY ADVERTISING IN THE 2014 ISSUE OF THE
KETTLE VALLEY EXPRESS FOR THE PURPOSE OF
PROMOTING THE CITY OF GRAND FORKS TO INCREASE
EXPOSURE + TOURISM

Name: BRIAN McANDREW + BARBARA BLEILOR

Organization: VICOM DESIGN INC.

Mailing Address: 1020 CARSON RD, GRAND FORKS, BC V0H-1H4
(Including Postal Code)

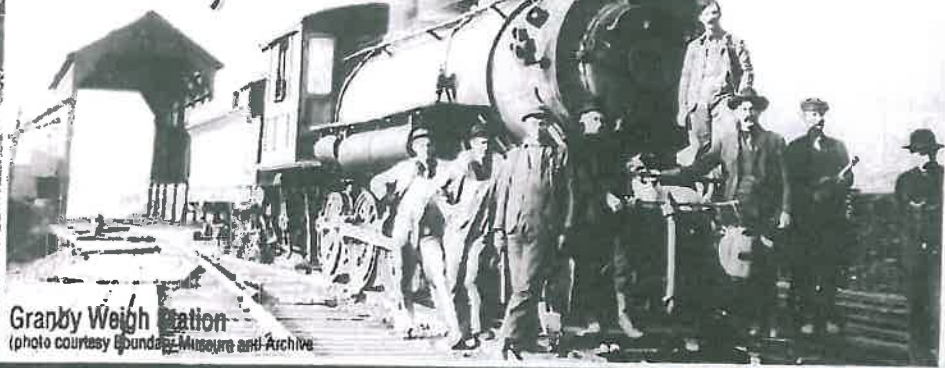
Telephone Number: 250-442-3731

Email Address: BRIAN@VICOMDESIGN.COM OR INFO@KETTLEVALLEYEXPRESS.COM

The information provided on this form is collected under the authority of the Community Charter and is a matter of public record, which will form a part of the Agenda for a Regular Meeting of Council. The information collected will be used to process your request to be a delegation before Council. If you have questions about the collection, use and disclosure of this information contact the "Coordinator" City of Grand Forks.

N:Forms/Delegation form

Grand Forks Gateway to the Granby



Granby Weigh Station
(photo courtesy Boundary Museum and Archive)



Grand Forks is steeped in history, but that hasn't kept this city living in the past. This progressive and forward thinking community invites you to discover your new life, rural adventure and favorite new holiday destination. Read on to learn things you might not know, and we're sure you'll want to come visit us very soon!

Grand Forks has many fascinating points in mining and rail history such as Granby Smelter. The smelter, owned and operated by the Granby Smelting Co. was "blown in" in the fall of 1900, prompted by the success of the Phoenix Mine. Eventually growing to be the largest copper smelter in the British Empire, it was the first in the district. A power plant was constructed on the Granby River, which

was known then as the "North Fork" of the Kettle River. The smelter was in use until 1919, before falling into disuse when the world copper market crashed. The black slag bells, or waste rock from the smelting process can still be seen across the Granby River from Barbara Ann Park at Riverside Drive. The slag pile is about a mile in length and is currently used in the making of rock wool insulation and abrasives. Visit the GF Visitor Info Centre for maps of the North Fork Driving Tour, or Phoenix Interpretive Forest driving route to the once thriving town of Phoenix. For those interested in the arts and architecture, Grand Forks downtown Historical Walk and Art Walk tours are essential.



Grand Forks

www.city.grandforks.bc.ca

The Gateway City

to BOUNDARY  COUNTRY



At the "Gateway" to the Granby River where it flows into the Kettle River, is the open, sun-filled, east-west valley, where Grand Forks lies.

Escape the noise and pressure of crowded cities and experience nature, open spaces and the slower pace of life found in Grand Forks.

Gateway to history, culture, adventure and so much more.

Comprehensive community trail systems, riverside parks, tubing, fishing and winter sport paradise with something for everyone year round.

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Phone 250-442-3731 - e-mail: brian@vicomdesign.com / web site: <http://www.vicomdesign.com>

Date: Oct. 9th, 201~~3~~

Invoice: Advertising 2013

Attention: Diane Heinrich
Corporation of the City of Grand Forks

pd in 2012

Re: Advertising space for The Kettle Valley Express – Adventure Travel Guide.

Ad Size: ½ page

Price:\$ 1350.00
HST:.....\$ 162.00
Total\$ 1512.00

*Please make cheque to Vicom Design Inc.
Thank you for doing business with Vicom Design Inc.*

THE CITY OF GRAND FORKS

REQUEST FOR COUNCIL DECISION

DATE : May 15th, 2013
TOPIC : Reports, Questions and Inquiries from the Members of Council
PROPOSAL : Members of Council May Ask Questions, Seek Clarification and Report on Issues
PROPOSED BY : Procedure Bylaw / Chief Administrative Officer

SUMMARY:

Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the members of Council to report to the Community on issues, bring community issues for discussion and initiate action through motions of Council, ask questions on matters pertaining to the City Operations and inquire on any issues and reports.

STAFF SUGGESTION FOR HANDLING QUESTIONS AND INQUIRIES: (no motion is required for this)

Option 2: Issues which seek information on City Operations or have been brought to the attention of the Members of Council prior to the meeting of Council should be referred to the Chief Administrative Officer so that Staff can provide background and any additional information in support of the issues and the member can report at the meeting on the issue including the information provided by Staff. Further the member may make motions on issues that require actions. It is in the interest of fiscal responsibility members may wish to avoid committing funding without receiving a report on its impact on the operations and property taxation.

OPTIONS AND ALTERNATIVES:

Option 1: Submit a motion for Approval: Under this option, a member might wish to submit an immediate motion for expediency to resolve an issue or problem brought forward by a constituent. This approach might catch other members by surprise, result in conflict and might not resolve the problem.

Option 2: Issues, Questions and Inquiries should be made with the intent to resolve problems, seek clarification and take actions on behalf of constituents. Everyone is well served when research has been carried out on the issue and all relevant information has been made available prior to the meeting. It is recognized that at times this may not be possible and the request may have to be referred to another meeting of Council.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The main advantage of using this approach is to bring the matter before Council on behalf of constituents. Immediate action might result in inordinate amount of resource inadvertently directed without specific approval in the financial plan.

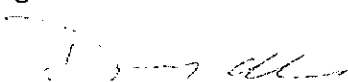
Option 2: The main advantage is that there is a genuine interest to resolve issues and seek clarifications without spending too much resources of the City. The disadvantage is that there may be issues brought forward which have no direct municipal jurisdiction, however, due to the motion of Council arising from the issue, resources are directed and priorities are altered without due process.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

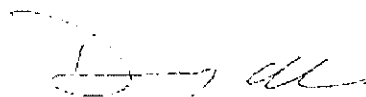
Both options could result in expenditures being incurred as a result of a motion on an issue without supporting documentation and report on its implications.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.



Department Head or Corporate Officer
Or Chief Administrative Officer



Reviewed by Chief Administrative
Officer

THE CITY OF GRAND FORKS

REQUEST FOR COUNCIL DECISION

DATE : May 15th, 2013
TOPIC : Report - from the Council's Representative to the Regional District of Kootenay Boundary
PROPOSAL : Regional District of Kootenay Director representing Council Will report on actions and issues being dealt with by the Regional District of Kootenay Boundary
PROPOSED BY : Procedure Bylaw / Council

SUMMARY:

Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the City's representative to the Regional District of Kootenay to report to Council and the Community on issues, and actions of the Regional District of Kootenay Boundary.

STAFF RECOMMENDATION:

Option 1: Receive the Report.

OPTIONS AND ALTERNATIVES:

Option 1: Receive the Report: Under this option, Council is provided with the information provided verbally by the Regional District Director representing Council.

Option 2: Receive the Report and Refer Any Issues for Further Discussion or a Report: Under this option, Council provided with the information given verbally by the Regional District of Kootenay Boundary Director representing Council and requests further research or clarification of information from Staff on a Regional District issue

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: The main advantage is that all of Council and the Public is provided with information on the Regional District of Kootenay Boundary.

Option 2: The main advantage to this option is the same as Option 1.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

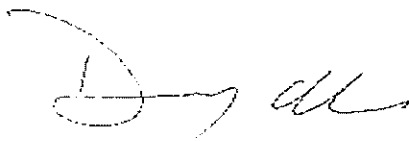
There is no direct financial impact on the provision of information.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.



Department Head or Corporate Officer
or Chief Administrative Officer



Reviewed by Chief Administrative
Officer

THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE	May 14, 2013
TOPIC	Campground Procedure Policy
PROPOSAL	Approval of new Campground Policy
PROPOSED BY	Staff

SUMMARY:

Originally operated for decades by our Visitor's Centre, City Operation's staff became responsible for the Municipal Campground in 2006. In 2006 our campground received major upgrades of underground services (water, sewer, electrical and cable). More recently, (Spring 2012) additional upgrades were completed to separate individual RV sites. Our City Campground is in need of a policy to ensure operations are meeting expectations of City Council and best management practices. Campground rates will be reviewed annually and be reflected in the City of Grand Forks "Rates Bylaw". The new Campground Policy outlines camping seasons, rules and services that are included for fees paid. The collection of money and booking procedures are also defined in the Policy and will be implemented by staff.

STAFF RECOMMENDATION:

Option 1: Council approves the new Campground Procedure Policy # 1206 as presented to Council at the Committee of the Whole on May 6th, 2013.

OPTIONS AND ALTERNATIVES:

Option 1: Council approves the new Campground Procedure Policy.

Option 2: Receive the report. This would result in the status quo.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: Booking procedures would be greatly enhanced. A needed reduction to maximum number of tents per site is outlined. Seasonal and Non Seasonal camping dates with services supplied are better defined.

Option 2: Problems with booking conflicts would continue. Tenting over-crowding would be a possibility. There would be no connection with new Rates Bylaw. In Season and out of season camping would not be defined.

COSTS AND BUDGET IMPACTS-REVENUE GENERATION:

There is no direct cost to implementing this policy.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

Policies follow from City Bylaws and from the Community Charter and the Local Government Act.



Department Head or CAO



Reviewed by Chief Administrative Officer

CITY OF GRAND FORKS

POLICY TITLE:	Campground procedure	POLICY NO:	1206
EFFECTIVE DATE:	May 1, 2013	NEW:	2013
APPROVAL:	Council	PAGE:	1 of 1

Purpose:

The Operations Department will operate the City Campground in accordance the policy of the City of Grand Forks. The policy will address the dates for the site to be opened and closed, how the site will operate and the rules that will regulate the site as per the approval of City Council.

Policy Procedure:

Establishing rates:

This will be completed by August 1 each year for the subsequent year of camping to assist with timely advertising of rates through the Visitor Information Center

The rates will be established by multiple criteria:

1. Comparable rates for municipal campgrounds in BC that provide similar services
2. Consider the operational costs for the past three years and ensure the cost are being covered to include labour, materials and equipment
3. A meeting that includes the Manager of Operations, Representative from the Visitor Information Center and the Chief Financial Officer shall be arranged annually to audit the costs. This information will be used to assist with preparation of the following year's operational budget for the campground.
4. Once the review has been completed the findings will be discussed with the Chief Administrative Officer and considered as part of the following year's operational budget.
5. Once the rates are established by Council resolution they will be included in the City's rates bylaw and amended annually by Council as needed.

Current Rates:

Current Campground Rates once established, will be noted in the "Rates Bylaw".

Seasonal (May 1 to Sept 30th) rates for services will include:

Tenting

RV Parking - No Hook-ups

RV Parking- Water, Sewer & 50/30 AMP service Long

term tenting (Over two weeks) Paid in advance Long

term camping (Over two weeks) Paid in advance

Off Season (October 1 to April 30th) rates shall be paid in advance. Services include:

- No tenting
- No washrooms
- RV Parking – No Hook-ups
- RV Parking – Sewer
(weather permitting) & 50/30 AMP service (no water service)
- No snow removal service

Group Rate - Any inquiries must be requested to the City Council in writing addressed to Mayor and Council and should clearly outline the request. Peak season requests will be considered at the Peak seasonal rate. All requests are required to be submitted by January 15th and October 15th of each year.

Camp Fires: No Campfires are Allowed

Cancellation Policy:

- 48 hour cancellation policy; if there is no written receipt prior to 48 hour cancellation policy the penalty shall be charged to the customer shall be one night camping rate as per the site reserved and the type of camping requested. (No exceptions)

Check in and Checkout:

- Checkout at 12:00PM
- Check in 1 00PM or earlier if the site is ready (Subject to the campground attendants information)

Pets:

- Pet friendly, but pets must be on a leash at all times

RV Site Size and Restrictions :

- 40' RV maximum; no restrictions on slides or width of RV
- Sites 1-7 is 30' deep (for shorter RVs)
- Sites 8-15 is 40' deep (for longer RVs)
- Sites 16- 21 Pull-through
- Parking for 2 vehicles is allowed on an RV site

Reservations:

Reservations are handled at three locations: City Hall and the Visitor Information Center and by the seasonal staff on site. No reservations will be booked until the site availability has been confirmed by staff.

All reservations will be booked into the cloud service set up by the City of Grand Forks. All reservations bookings outlined on the Cloud Service will be considered final and will prevail in the event there is a discrepancy

Information required to reserve a site:

- Credit card info including: Name, expiry date and CVD (3 digit #)
- Address including e-mail (if available), phone number and dates reserved (arriving & departing dates)
- Names, number of people, and if there will be pets

Tenting:

Maximum #of tents per site = 2, configured as follows:

- one family size tent and a smaller one, or
- 2 medium sized tents, or
- 1 medium sized tent and a smaller one, or
- 2 pup tents
- Visitors staying in the back of trucks pay a tent fee with no extra charge for one additional pup tent on the same site

WI-FI

- Wireless internet is included and the access code will be provided upon receipt of payment

Washrooms and Showers

Subject to availability the campground washrooms will be available to the guests of the campsite at no additional cost. (Campground Washrooms are closed during heating season)

Unauthorized Camping

All unauthorized or un-paid occupation of any campsite will result in the Bylaw enforcement officer attending the site and attempting to contact the unauthorized occupant. If the Bylaw Enforcement Officer is not able to locate the occupant the site will be cleared at the owner's expense.

THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : May 9th, 2013

TOPIC : Climate Action Reserve Fund

PROPOSAL : Adoption of the Climate Action Reserve Fund Policy

PROPOSED BY : City Staff

SUMMARY:

The City of Grand Forks has been measuring and reporting corporate emissions for several years as part of the Climate Action Charter commitments. As a signatory to the Climate Action Charter, The City of Grand Forks is committed to corporate and community energy and GHG reductions. The Climate Action Charter further commits local governments to work towards, or become carbon neutral in their corporate operations.

The Climate Action Reserve Fund proposes that in lieu of purchasing offsets from the PCT, or Darkwoods Project, the City of Grand Forks will demonstrate leadership by establishing a Climate Action Reserve Fund and will voluntarily allocate an annual amount of \$25.00 per tonne of local government GHG emissions (determined annually as part of Climate Action Charter reporting). The amount of \$25.00 per tonne of GHG emissions has been used for budgeting purposes for several years and will continue to be the price per tonne of emissions for the purposes of this fund.

A Climate Action Reserve Fund may be used for the planning and implementation of local climate mitigation, adaptation and energy initiatives and for the allocation of \$25.00 per tonne of the City's GHG emissions annually.

In order to facilitate the new reserve fund Council will need to rescind the previous motion regarding Carbon offset payments to the Darkwoods Project made on January 14th, 2013 at the Regular Meeting, and as attached.

STAFF RECOMMENDATIONS:

Option 1: Council resolves to rescind the attached resolution and receives the Climate Action Reserves Fund report and further approves the establishment of the Climate Action Reserve Fund as presented and in support of the City's commitment to corporate and community wide energy and GHG reductions, and for the purpose of funding climate mitigation and adaptation strategies, and actions that target energy efficiency and greenhouse gas (GHG) reductions, and, that in lieu of buying high quality BC-based offsets to achieve carbon neutral operations, an amount of \$25.00 per tonne of the City's GHG emissions be allocated annually to the Fund.

OPTIONS AND ALTERNATIVES:

Option 1: Council resolves to rescind the attached resolution and receives the Climate Action Reserves Fund report and further approves the establishment of the Climate Action Reserve Fund as presented. This option will allow Council to move forward with the goals and objectives identified in the plan and to keep funds local.

Option 2: Council declines to adopt the plan as presented. Council will continue to purchase offsets from the PCT and Darkwoods Project.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

Option 1: Adopting the Climate Actions Reserve Fund support's the City's commitment to corporate and community wide energy and GHG reductions, and will allow Council to follow through on the carbon neutrality goals and objectives for the year such as funding climate mitigation and adaptation strategies, actions and policies.

Option 2: The disadvantage of not adopting the Climate Actions Reserve Fund as presented will be that the City will continue to purchase offsets from PCT and Darkwoods.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

The City's Allocation of the Climate Action Reserve Fund is restricted to funding climate change and energy efficient initiatives. This fund is financed by the annual allocation of \$25.00 per tonne of the City's GHG emissions for the previous year as calculated for Climate Action Charter reporting.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

As a signatory to the Climate Action Charter, the City has signaled to the Province that Council intends to take steps to reduce carbon emissions.



Department Head or CAO



Reviewed by Chief Administrative Officer

CITY OF GRAND FORKS

POLICY TITLE: Climate Action Reserve Fund **POLICY NO:**

EFFECTIVE DATE: May, 2013

SUPERSEDES:

APPROVAL: Council

PAGE: 1 of 2

The City of Grand Forks has been measuring and reporting corporate emissions for several years as part of the Climate Action Charter commitments. As a signatory to the Climate Action Charter, The City of Grand Forks is committed to corporate and community energy and GHG reductions. The Climate Action Charter further commits local governments to work towards, or become carbon neutral in their corporate operations.

The Climate Action Reserve Fund proposes that in lieu of purchasing offsets from the PCT, or Darkwoods Project, the City of Grand Forks will demonstrate leadership by establishing a Climate Action Reserve Fund and will voluntarily allocate an annual amount of \$25.00 per tonne of local government GHG emissions (determined annually as part of Climate Action Charter reporting). The amount of \$25.00 per tonne of GHG emissions has been used for budgeting purposes for several years and will continue to be the price per tonne of emissions for the purposes of this fund.

A Climate Action Reserve Fund may be used for the planning and implementation of local climate mitigation, adaptation and energy initiatives and for the allocation of \$25.00 per tonne of the City's GHG emissions annually.

POLICY:

The City of Grand Forks shall establish a Climate Action Reserve Fund to provide funding for climate mitigation and adaptation strategies, actions and policies that reduce community-wide and corporate energy and emissions. This Fund is financed by the annual allocation of \$25.00 per tonne of local government GHG emissions as well as Climate Action Revenue Incentive Program (CARIP) grants].

PROCEDURE:

- a) The City of Grand Forks shall approve the establishment of the Climate Action Reserve Fund, in support of the City's commitment to corporate and community-wide energy and GHG reductions, and for the purpose of funding climate mitigation and adaptation strategies, actions and policies.

- b) The City of Grand Forks shall approve on or before May 31st the annual allocation of \$25 per tonne of corporate GHG emissions into the Climate Action Reserve Fund, using the GHG emissions for the previous year as calculated for Climate Action Charter reporting. Additional funding sources may be allocated as deemed appropriate by The City of Grand Forks. This may include proceeds from the CARIP grant, savings from energy efficiency retrofits, budget already allocated for energy or climate projects or other related grants and funding sources related to climate change and sustainability.
- c) Allocation of the Climate Action Reserve Fund is restricted to funding climate change and energy efficiency initiatives. Funding examples may include: (1) use by the City for corporate energy efficiency or GHG reduction projects; (2) facilitation of community engagement or awareness about climate change or GHG reductions; or (3) investment in a local community project, such as organic waste diversion or home energy efficiency retrofits.
- d) A Council Resolution or an approved financial plan is required for all expenditures from the Climate Action Reserve Fund.

MINUTES:

MOTION: O'DOHERTY / SMITH

RESOLVED THAT THE MINUTES OF THE REGULAR MEETING OF COUNCIL HELD ON MONDAY, DECEMBER 17TH, 2012, BE ADOPTED AS CIRCULATED.

CARRIED.

MOTION: SMITH / O'DOHERTY

RESOLVED THAT THE MINUTES OF THE PRIMARY COMMITTEE MEETING OF COUNCIL HELD ON MONDAY, DECEMBER 17TH, 2012, AND ALL RECOMMENDATIONS CONTAINED THEREIN BE ADOPTED AS CIRCULATED.

CARRIED.

REGISTERED PETITIONS AND DELEGATIONS:

- a) Manager of Environmental and Building Construction Services – Carbon Neutral Kootenays Project

Patricia Dehnel, of the Carbon Neutral Kootenays Project made a PowerPoint presentation regarding Carbon Offset contributions which the City has incurred and a proposal that the City's offsets be made to the Darkwoods Project. Accompanying her, via telephone, was Dale Littlejohn, from Carbon Neutral Kootenays.

MOTION: SMITH / WYERS

RESOLVED THAT COUNCIL RECEIVES THE PRESENTATION MADE BY PATRICIA DEHNEL AND DALE LITTLEJOHN (VIA TELEPHONE), OF THE CARBON NEUTRAL KOOTENAY PROJECT AND DETERMINES TO SUBMIT ITS CARBON OFFSET 2012 PAYMENT TOWARDS A TRUST FUND FROM WHICH CARBON PROJECTS WITHIN THE BOUNDARY AND EAST AND WEST KOOTENAYS CAN BE UTILIZED, KNOWN AS THE DARKWOODS PROJECT.

CARRIED.

- b) Corporate Officer's Report – Grand Forks Boundary Regional Agricultural Society Presentation

Sheila Dobie, a representative from the Grand Forks Boundary Regional Agricultural Society made a presentation to Council requesting that the organization work with the City to submit a grant application, and additionally, requesting that a Council liaison be appointed to the Society. Mayor Taylor advised that he was willing to volunteer as liaison for the group.

She asked if the City would like to become a co-sponsor for the grant application, as she reported that the Grand Forks Boundary Regional Agricultural Society does not have charitable status and would require the City to submit the application. She commented that

Carbon Neutral Kootenays – Offset Purchase Offer Update

Momentum

The Carbon Neutral Kootenays (CNK) project has been working for the past four years to assist communities in the Kootenays and Columbia Basin to conserve energy, save money, and reduce their carbon emissions. A key aspect of this support is a range of services available to all communities who choose to participate. These services have included inventory assistance, training, building energy audit initiatives, vehicle fleet operations training and others. These offerings have been cost effective and have leveraged grants from the energy utilities – further reducing costs.

The CNK local governments are to be applauded for their efforts. With the support of elected officials, countless staff throughout all CNK communities have taken actions that will save thousands of dollars annually in energy spending and show leadership in their communities. Over \$750,000 in savings opportunities has been identified by through CNK coordinated efforts.

Since 2009, the CNK team has recommended budgeting \$25/tonne for offsets. In the fall of 2012, the CNK project developed a voluntary offering to purchase carbon offsets to meet the carbon neutral commitment in the voluntary Climate Action Charter. CNK negotiated a discounted price compared to other public sector agencies. Offsets were to be sourced from the Kootenay's based Darkwoods project for 2012 only, with the intent to develop other Kootenay's based offsets in the future. To date 19 communities in the CNK project have elected to join this offer pending further research by the CNK team.

Research Update

The CNK team have had detailed discussions with the owner of Darkwoods (Nature Conservancy Canada – NCC), reviewed project documents, and have had discussions with numerous elected officials and a number of citizens and experts. In addition, the CNK team was aware that the Darkwoods project was being reviewed by the Office of the Auditor General (OAG) and that this report may provide findings that could contribute to the CNK research. The CNK team has now reviewed the report. The auditor general has identified some concerns with the Darkwoods offset project. The Pacific Carbon Trust and the project proponent (Nature Conservancy of Canada) are considering the OAG report findings. The CNK team has monitored the extensive media coverage of the report as well.

Carbon offsets are a highly technical issue and the OAG concerns will require a thoughtful response to both experts and citizens who have been exposed to the media coverage. The CNK team does not anticipate that these issues will be fully resolved before June 8th, 2013 (the deadline for final CARIP inventory reports and offset purchases for those communities pursuing carbon neutrality). Communities will be required to take action before the issue of the offset projects are resolved.

The CNK team is concerned that executing an offset transaction with Darkwoods in the current environment could distract from the momentum that CNK communities are experiencing with saving energy, emissions, and money in their own operations and the development of local community reduction projects.

Maintaining Momentum

Local governments have made a commitment to be carbon neutral for 2012. The CNK team appreciates the leadership that this commitment represents. To safeguard the current momentum, the CNK team is recommending alternative actions for this year. These actions are proposed with the intent to: maintain progress on energy conservation and reducing carbon emissions, to not hold back progress toward carbon neutral while waiting for the OAG reports findings to be resolved properly, and to allow communities to demonstrate prudent use of taxpayer funds.

To maintain momentum, the CNK team is recommending:

1. That local governments allocate **\$25/tonne** into an 'Climate Action Reserve Fund' or equivalent for allocation towards local energy efficiency projects (see policy templates attached). \$25/tonne has been the number used by most local governments for budgeting purposes. This is in addition to the CARIP or other funds some are already allocating to a fund.
2. That local governments work with the CNK team to identify **local community projects** that will result in GHG emission reductions for following years (call for project ideas to follow)

The allocation of funds into a Climate Action Reserve or equivalent does **not** satisfy the requirements to be considered 'carbon neutral'. For the 2012 year, local governments will need to declare that they are 'working towards carbon neutrality' on the final CARIP report, due June 8th.

For local governments wanting to move forward with a Darkwoods offset purchase, the CNK team will facilitate the transaction upon instruction from the local government.

Opportunities for local and regional offsets will be explored over the next year. One of our main objectives for the next year of the CNK project is to support the development of local greenhouse gas reduction projects throughout the Columbia Basin and Boundary areas.

About the CNK project

The Carbon Neutral Kootenays project is co-funded by the Regional District of East Kootenay, Regional District of Central Kootenay, Regional District of Kootenay Boundary, and the Columbia Basin Trust. This funding partnership allows 28 Municipalities and 5 First Nations to participate at no cost. This collaborative approach allows small towns access to the same resources as large cities.



The project has been recognized with multiple awards for innovation and achievement as described at the side.

For further information, please contact:

Megan Lohmann mlohmnn@communityenergy.bc.ca (250) 423-7212

Dale Littlejohn dlittlejohn@communityenergy.bc.ca (604) 628-7076

Recognition

- 2009 UBCM Community Excellence Award – Leadership and Innovation
- 2010 Municipal World article
- 2011 Climate and Energy Action Award, Collaboration Category, Honorable Mention



THE CORPORATION OF THE CITY OF GRAND FORKS

COUNCIL INFORMATION SUMMARY FOR MAY 21st, 2013

Date: May 15th, 2013
 Agenda: May 21st, 2013
 Proposal: To Receive the Items Summarized for Information
 Proposal By: Staff

Staff Recommendation:

That Information Items numbered 10(a) to 10(b) be received and acted upon as recommended.

	ITEM	SUBJECT MATTER	RECOMMENDATION
CORRESPONDENCE TO/FROM MAYOR AND COUNCIL			
CORRESPONDENCE TO/FROM STAFF			
GENERAL INFORMATION			
10(a)	Intergenerational Society of Canada	Request to proclaim June 1 st as Intergenerational Day	Receive for information as the City does not make proclamations
10(b)	SPARC BC	Access Awareness Day – June 1 st , 2013	Receive for information as the City does not make proclamations
FEDERAL AND PROVINCIAL GOVERNMENT			
INFORMATION FROM UBCM/FCM/AKBLG			
MINUTES FROM OTHER ORGANIZATIONS			

April 22, 2013
 i2i Intergenerational Society of Canada
www.intergenerational.ca 1-250-308-7892

Dear Mayor and Council,

We would like to invite you to proclaim **June 1st** as **Intergenerational Day Canada** in your city.

This 4th **Intergenerational Day Canada** is a national initiative* created by adults and youth:

- to remind people of the importance of simple and respectful connecting between generations, and
 - to raise awareness of the many benefits inter-generational connecting brings to education, health and community safety.
- (www.intergenerational.ca)

Respectful and purposeful inter-generational connecting is a way to prevent isolation and mistreatment of older and younger generations. It effectively creates safer and more resilient communities. By breaking down ageism, we build all-age-friendly neighbourhoods.

Intergenerational Day Canada June 1st provides an easy opportunity to make a powerful statement about the value of intergenerational relations within your community. This year Vancouver, Victoria, Calgary, Yellowknife, Regina, Halifax, to name a few, have already proclaimed this day. As the number of Canadian cities acknowledging this focus day grows, the more vibrantly the message is heard across the nation.

A Proclamation (attached e.g., Victoria, BC) will encourage those within your community already involved in inter-generational activities to share and celebrate. As well, our organization will invite and assist others within your jurisdiction to build bridges of understanding between age groups. We will provide ideas on our website and through local media, and assist citizens in networking their ideas. There is no financial or other commitment requested from you. This is an awareness initiative only.

Please consider working towards a stronger Canada by:

1. proclaiming **June 1st** officially as **Intergenerational Day Canada** in your City,
2. allowing publication of this Proclamation in your local media and on the i2i website in order to build community and national awareness, and
3. sharing news of your Proclamation through word-of-mouth, newsletters and social media.

If your community would like to participate in any way, contact us, or check out the ideas for IG Day Canada at www.intergenerational.ca. Thank you for your consideration and support.

Sincerely,
 Sharon MacKenzie, Executive Director
 i2i Intergenerational Society of Canada

*Intergenerational Day Canada is acknowledged in the following government publications:

-PHAC document- Across the Generations—Respect All Ages
 English- <http://www.intergenerational.ca/images/stories/pdfs/AcrossGenerationsEnglish.pdf>
 French- <http://www.intergenerational.ca/images/stories/pdfs/AcrossGenerationsFrench.pdf>
 -International Federation on Ageing/PHAC/International Network for the Prevention of Elder Abuse publication, Elder Abuse Awareness Teen Kit, Intergenerational Day, p. 20 <http://www.intergenerational.ca/images/stories/pdfs/Elder-Abuse-Awareness-Teen-Tool-Kit.pdf>

See below: template-example of Proclamation

(ON OFFICIAL COUNCIL STATIONERY)

PROCLAMATION

INTERGENERATIONAL DAY CANADA JUNE 1st

WHEREAS *Intergenerational Day Canada, June 1st, is meant to raise awareness about the simplicity and power of intergenerational connections*

WHEREAS *Intergenerational Day Canada, June 1st is a day to focus on the profound positive influence intergenerational connecting has in creating healthy, all-age friendly communities*

WHEREAS *Intergenerational Day Canada, June 1st is a day to celebrate all of the good things presently taking place between generations in local community*

WHEREAS *Intergenerational Day Canada, June 1st does not require funding, excessive time or extensive planning*

WHEREAS *Intergenerational Day Canada, June 1st will have its greatest strength as a reminder, an invitation for every individual to take one small respectful step to bridge generations within his or her local community. (How much effort and time does it take to smile at someone from a different generation...with such huge sustainable return?)*

AND NOW THEREFORE, we, the Mayor and Council, do hereby proclaim the day of

June 1st

as

“Intergenerational Day Canada”

in the town/city of _____.

IN WITNESS WHEREOF, I hereby set my hand this the (date)_____

Signed _____ (City Seal)



CITY OF VICTORIA

PROCLAMATION

"INTERGENERATIONAL DAY CANADA"

- WHEREAS Intergenerational Day Canada is meant to raise awareness about the simplicity and power of intergenerational connections; and*
- WHEREAS Intergenerational Day Canada will have its greatest strength as a reminder, an invitation for every individual to do something positive in bridging generations with the local community; and*
- WHEREAS Intergenerational Day is a focus day, and does not require funding, time or extensive planning. Mostly it requires limited energy....how much effort does it take to smile at someone from a different generation?...with huge return.*
- NOW, THEREFORE** I do hereby proclaim the day of June 1st, 2012 as
"INTERGENERATIONAL DAY CANADA" in the **CITY OF VICTORIA, CAPITAL CITY** of the **PROVINCE of BRITISH COLUMBIA**.
- IN WITNESS WHEREOF**, I hereunto set my hand this 24th day of May, Two Thousand and Twelve.



DEAN FORTIN
MAYOR
CITY OF VICTORIA
BRITISH COLUMBIA



May 3, 2013

Dear Mayor and Council:

Access Awareness Day – June 1, 2013

June 1, 2013 marks our 16th annual Access Awareness Day. Access Awareness Day provides each of us with an opportunity to look at our communities and ways that our communities can become more accessible and inclusive for everyone. The theme for our 2013 Access Awareness Day is “*my community includes accessibility/my community includes me*”. We would like to recognize your community and some of the advances that you have made in working to become more accessible.

Does your municipality have a designated parking program? Does your municipality have policies or measures in place to ensure that designated parking spaces are protected and respected for those who need it most?

Does your municipality have an Accessibility Advisory Committee that works to ensure that services and programs are accessible and that people with disabilities have the opportunity to play an active role in their community? Is there someone in your community that you would like to recognize for their efforts in working to create positive changes in your community for people with disabilities? Is there something that we could do together to build increased awareness and support around the needs of people with disabilities?

In keeping with the approach that we adopted in 2012, we have created a “leadership” space on our website to recognize the different municipalities and organizations that have joined us in working to promote increased accessibility in their communities and in celebrating Access Awareness Day.

Here are some ways municipalities can help to celebrate Access Awareness Day:

- ***Highlight success stories:*** Has your community developed policies or standards that have helped to make your community more accessible? Do you have a story to share that may help to inspire others?
- ***Recognize someone in your community:*** Is there someone in your community that deserves recognition for going above and beyond in their efforts to build increased awareness and understanding about the needs of people with disabilities?
- ***Hold an event or pass a proclamation:*** Celebrate Access Awareness Day by organizing an event to promote accessibility and inclusion in your community or join us in issuing a proclamation for your community that supports of Access Awareness Day.

FILE CODE

WE31- SPARC BC - Access Awareness Day - June 1

We have enclosed some materials that we make available to communities that can help to show the types of measures or actions that can be taken to support greater accessibility and inclusion in all aspects of community life – social, recreational, cultural, and economic. This material can be made available in local community centres, libraries, or other public spaces as part of your Access Awareness Day education and outreach. Contact us at accessawarenessday@sparc.bc.ca to learn more about the resources that we have available.

SPARC BC has again asked UBCM to partner with us and support our efforts in bringing together municipalities across British Columbia to recognize and support Access Awareness Day. We hope that you will also join us in making Access Awareness Day 2013 the best Access Awareness Day ever!

As part of this year's Access Awareness Day celebrations, we also want to draw your attention to our new accessibility and enforcement line – 604-718-7734. Through the launch of this line, members of the general public and municipalities, including local by-law enforcement officers, will be encouraged to contact us if there are specific issues around accessible parking that need to be addressed or if they see a SPARC parking permit that is being misused. Our goal is to work with our community partners to keep our program strong.

We look forward to hearing from you.

Sincerely,

A handwritten signature in black ink that reads "Lorraine Copas". The signature is written in a cursive, flowing style.

Lorraine Copas
Executive Director, SPARC BC

Enclosure: Sample Access Awareness Day Material
 Sample Proclamation



ACCESS AWARENESS DAY SAMPLE PROCLAMATION

Whereas: Accessibility and inclusion is essential for ensuring that all community members have equity in opportunities, and the ability to fully participate in community life; and,

Whereas: Accessibility affects all aspects of community life – physical, social and economic; and,

Whereas: We all have a role to play in ensuring that our communities are as accessible and inclusive as possible; and,

Whereas: Accessibility relates to both the physical design of buildings and infrastructure as well as the access to appropriate services and supports including transportation, recreation, housing, employment and other activities that are an essential part of community life.

Therefore, be it resolved that:

The citizens of _____ recognize the importance of ensuring that people with disabilities have access to opportunities that are important to them and that I, _____, Mayor/Chairperson of _____, do hereby proclaim Access Awareness Day - Saturday, June 1th, 2013 in _____, a day of individual and group action to promote equitable opportunities for people with disabilities to work together towards a vision of creating an accessible and inclusive community for all.

In witness, I hereunto set my hand this _____ day of _____ 2013.

Mayor/Chairperson of _____

THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : May 7, 2013

TOPIC : A Bylaw to Amend the City of Grand Forks
Sewer Regulations and Rates Bylaw No. 1500

PROPOSAL : First, Second and Third Readings Bylaw 1952

PROPOSED BY : Chief Financial Officer

SUMMARY:

The 2013 to 2017 adopted 5 year plan reflects a \$2.00 per month flat rate increase in User Fee Collection for Sewer Rates. Bylaw 1952 reflects this.

STAFF RECOMMENDATIONS:

Council gives first, second and third reading to Bylaw No. 1952

OPTIONS AND ALTERNATIVES; No specific options are given due to the fact that the increase was included in the Annual Financial Plan.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

The benefit of a fee increase is that it allows Council to cover the costs of running a sewer system.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

Increasing the fees ensures that this component of the budget is balanced.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

In accordance with the Community Charter, Council may, by bylaw, regulate and control the Sewer service of the City of Grand Forks and amend rates, terms, and conditions under which sewer service will be provided and supplied to all users and for the collection of rates for the service provided;



Chief Financial Officer



Reviewed by: Chief Administrative Officer

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1952

A Bylaw to Amend the City of Grand Forks Sewer Regulation and Rates Bylaw No. 1500

WHEREAS in accordance with the Community Charter, Council may, by bylaw, regulate and control the Sewer service of the City of Grand Forks and amend rates, terms, and conditions under which sewer service will be provided and supplied to all users and for the collection of rates for the service provided;

NOW THEREFORE the Council for the Corporation of the City of Grand Forks in open meeting assembled **ENACTS**, as follows:

1. This Bylaw may be cited for all purposes as the “**City of Grand Forks Sewer Regulations and Rates Amendment Bylaw No. 1952, 2013**”.
2. That Bylaw No. 1500, cited as “City of Grand Forks Sewer Regulation and Rates Bylaw No. 1500, 1997” be amended by deleting “Schedule B” and replacing it with a new “Schedule B”, which is identified as “Appendix 1” and attached to this bylaw.
3. The Bylaw No. 1500, cited as “City of Grand Forks Sewer Regulation and Rates Bylaw No. 1500, 1997” be amended by deleting Section 31 of the Rates and Charges and replacing with “For any sewer service disconnected from the City system, Section 20 of this Bylaw shall apply. Should the Property Owner elect to have sewer service to a building turned on or off, as described in section 21 of this Bylaw, sewer customer charge and fixed and capital fees will continue to be charged.”
4. That this Bylaw shall come into force and effect July 1, 2013.

Read a **FIRST** time this 21st day of May, 2013

Read a **SECOND** time this 21st day of May, 2013

Read a **THIRD** time this 21st day of May, 2013

FINALLY ADOPTED this

Mayor Brian Taylor

Corporate Officer – Diane Heinrich

CERTIFICATE

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 1939, the **“City of Grand Forks Sewer Regulations and Rates Amendment Bylaw No. 1952, 2013”**, as passed by the Municipal Council of the Corporation of the City of Grand Forks on the

Corporate Officer of the Municipal Council of the
City of Grand Forks

SCHEDULE "B"

SERVICE CHARGES

A: Charges for installation of a sewer service:

**** A deposit of 100% of cost, is payable in advance, prior to installation**

**** Includes initial removal of sewer plug**

Residential

a)	100 mm (4 inch) diameter	\$2,300, including any additional service costs itemized in (c)
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Commercial / Industrial / Institutional / Multi-Family

b)	152 mm (6 inch) diameter	At cost, including any additional service costs itemized in (c)
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c)	additional service costs	
	- service or main extension (100 mm to 152 mm diameter and/or where the service length is greater than 15 m)	Cost plus any additional service costs itemized in (c)
	- restoration	
	- asphalt road repair	\$45.00/sq. meter
	- concrete curb	\$85.00/lin. meter
	- sidewalk (concrete)	\$120.00/lin. meter
	- boulevard landscaping	\$18.00/sq. meter
	- retention catch basin	\$1,500.00/each

B:	Charges to Septic Service Contractors/Haulers	\$25.00 per load
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C: Sewer Rates – Effective July 1, 2013

	Bi-Monthly Fixed Charge & Capital Charge	Bi-Monthly Fixed Charge & Capital Charge	Bi- Monthly Customer Charge	Sewer Rates Charge per 1/3 cubic meter Of metered water	Bi-Monthly Variable Sewer Charges for non-Metered
User Class	Per unit	Per Account (per meter)	Per Account		Per Residence
Metered multi-Family Apartment (one tax folio)	35.25		10.50	0.400	
Commercial Office Properties (water use restricted to staff washroom)		38.25	10.50	0.400	
Commercial (Class 06) Properties not listed below		60.25	10.50	0.400	
Large Industrial (Class 04) Properties		60.25	10.50	0.400	
Commercial laundry, car wash properties		60.25	10.50	0.400	
Hotels, Restaurants, Malls		60.25	10.50	0.400	
Institutions, schools, recreation facilities (arenas, pools) irrigation systems		60.25	10.50	0.400	
Buildings not connected to sewer system on lots where service is available		35.25	10.50		
Residential Properties not metered	44.00		10.50		15.60

THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

DATE : May 7, 2013

TOPIC : A Bylaw to Amend the City of Grand Forks
Water Regulations and Rates Bylaw No. 1501

PROPOSAL : First, Second and Third Readings Bylaw 1953

PROPOSED BY : Chief Financial Officer

SUMMARY:

The 2013 to 2017 adopted 5 year plan reflects a \$2.00 per month flat rate increase in User Fee Collection for Water Rates. Bylaw 1953 reflects this.

Also there is a housekeeping change to Section 26. The previous wording was "For any water service disconnected from the City system, Section 17 of this Bylaw shall apply. Should the Property Owner elect to have water service to a building turned on or off, as described in Section 18 of this Bylaw, water basic fees and user rates will continue to be charged." It has been replaced with "Should the Property Owner elect to have the water service to a building turned on or off, as described in Section 18 of this Bylaw, water customer charge and fixed and capital fees will continue to be charged." This change is being made to reflect the intent of the original Bylaw.

STAFF RECOMMENDATIONS:

Council gives first, second and third reading to Bylaw No. 1953.

OPTIONS AND ALTERNATIVES; No specific options are given due to the fact that the increase was included in the Annual Financial Plan.

BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

The benefit of a balanced budget is that it allows Council to undertake the services that are required to run the municipality.

COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

Increasing the fees ensures that this component of the budget is balanced.

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

In accordance with the Community Charter, Council may, by bylaw, regulate and control the Water service of the City of Grand Forks and amend rates, terms, and conditions under which water service will be provided and supplied to all users and for the collection of rates for the service provided;



Chief Financial Officer



Reviewed by: Chief Administrative Officer

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO.1953

A Bylaw to Amend the City of Grand Forks Water Regulations and Rates Bylaw No. 1501

WHEREAS in accordance with the Community Charter, Council may, by bylaw, regulate and control the Water service of the City of Grand Forks and amend rates, terms, and conditions under which water service will be provided and supplied to all users and for the collection of rates for the service provided;

NOW THEREFORE, the Council for the Corporation of the City of Grand Forks in open meeting assembled **ENACTS**, as follows:

1. This Bylaw may be cited for all purposes as the **"City of Grand Forks Water Regulations and Rates Amendment Bylaw No. 1953, 2013"**.
2. That Bylaw No. 1501, cited as "City of Grand Forks Water Regulations and Rates Bylaw No. 1501, 1997" be amended by deleting "Schedule B" and replacing it with a new "Schedule B", which is identified as "Appendix 1" and attached to this bylaw.
3. The Bylaw No. 1501, cited as "City of Grand Forks Water Regulations and Rates Bylaw No. 1501, 1997" be amended by deleting Section 26 of the Rates and Charges and replacing with with "Should the property owner elect to have the water service to a building turned on or off , as described in Section 18 of this Bylaw, water customer charge and fixed and capital fees will continue to be charged."
4. That this Bylaw shall come into force and effect July 1, 2013.

Read a **FIRST** time this 21st day of May, 2013

Read a **SECOND** time this 21st day of May, 2013

Read a **THIRD** time this 21st day of May, 2013

FINALLY ADOPTED this

Mayor Brian Taylor

Corporate Officer – Diane Heinrich

CERTIFICATE

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 1938, the **“City of Grand Forks Water Regulations and Rates Amendment Bylaw No. 1953, 2013”**, as passed by the Municipal Council of the Corporation of the City of Grand Forks on the

Corporate Officer of the Municipal Council of the
City of Grand Forks

SCHEDULE "B"

SERVICE CHARGES

1. ***Charges for installation of water service:***

***A deposit of 100% of cost, is payable in advance, prior to installation**

***includes initial turn on of water**

- | | | |
|-----|--|--|
| (a) | -Residential: 19mm diameter (3/4") | \$2,300.00, including any additional service costs itemized in (d) |
| | -Residential: 24.5mm diameter (1")
*NOTE: Water Meter Mandatory | At cost, including any additional service costs itemized in (d) |
| (b) | Commercial, Industrial, Institutional
Minimum Charge
*NOTE: Water Meter Mandatory | At cost, including any additional service costs itemized in (d) |
| (c) | renewal (upgrading, including meter retrofit) | At cost, including any additional service costs in (d) |
| d) | additional service costs not included in (a), (b), and (c) above: | |
| | - service or main extension (greater than 25.4 mm diameter and/or where the service line exceeds 15 m in length) | Cost/linear meter + any additional service costs listed below: |
| | - restoration | |
| | - asphalt road repair | \$ 45.00/square meter |
| | - concrete curb | 85.00 /linear meter |
| | - sidewalk (concrete) | 120.00/linear meter |
| | - boulevard landscaping | 18.00/linear meter |

Schedule "B" cont'd

2. ***Charges for each time the water supply is turned on/off***

- during normal working hours	\$	50.00
- outside normal working hours	\$	100.00

3. ***Purchase of water from City Bulk Water Facility***

Rate per cubic meter or portion thereof	\$4.00
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4. User Rates – Effective July 1, 2013

	Per Unit Bi-monthly Fixed Charge & Capital Charge	Per Account (per meter) Bi-monthly Fixed Charge & Capital Charge	Per Account Bi-monthly Customer Charge	Per Cubic Meter	Bi-Monthly Variable Water Charges for Non-Metered, Per Residence
User Class					
Metered Multi-Family Apartment (one tax folio)	\$24.50		7.00	0.113	
Commercial Office Properties (water use restricted to staff washroom)		22.50	7.00	0.113	
Commercial (Class06) Properties not listed below		55.00	7.00	0.124	
Large Industrial (Class 04) Properties		55.00	7.00	0.124	
Commercial laundry, car wash Properties		55.00	7.00	0.124	
Hotels, Restaurants, Malls		55.00	7.00	0.124	
Institutions, schools, recreation facilities (arenas, pools) irrigation systems		55.00	7.00	0.124	
Buildings not connected to Water System on lots where service is available		17.50	7.00		
Residential Properties not metered	41.25		7.00		16.40

THE CITY OF GRAND FORKS

REQUEST FOR COUNCIL DECISION

DATE : May 7, 2013
TOPIC : City of Grand Forks Bylaw 1955 to Establish and Impose a Flat Tax on Northwest 79th Avenue Road and Electrical Local Area Service

PROPOSAL : Final Reading

PROPOSED BY : Chief Financial Officer

SUMMARY:

Bylaw 1955 will allow for the imposition of the flat tax as well as direct the establishment of the Northwest 79th Avenue Local Area Service Parcel Tax Roll.


At their regular meeting on May 6, 2013, Council gave the first three readings to Bylaw 1955, "Establish and Impose a Flat Tax on Northwest 79th Avenue Road and Electrical Local Area Service." Bylaw No. 1955 is now presented for final reading.

STAFF RECOMMENDATIONS:

Council gives final reading to Bylaw No. 1955, "Establish and Impose a Flat Tax on Northwest 79th Avenue Road and Electrical Local Area Service."

LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

Community Charter S.200 (2) and (3) and S.202 (2) address imposing a parcel tax or local area service tax.



Chief Financial Officer



Reviewed by Chief Administrative Officer

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO.1955

A Bylaw to Establish and Impose a Parcel Tax on a Local Area Service for the Owners of Real Property in the Northwest 79th Avenue Local Area Service

WHEREAS Section 200 of the Community Charter provides that Council may, by bylaw, impose a parcel tax on parcels to provide all or part of the funding for a service;

AND WHEREAS Section 202 of the Community Charter provides that Council may, by bylaw establish the assessment roll for the purposes of imposing a flat tax on parcels

AND WHEREAS the City has, by Northwest 79th Avenue Local Area Service Establishment Bylaw 1883, 2009 authorized the construction of local improvements under Part 7 of the Community Charter and has provided that the debt related to the local improvements be paid by way of parcel tax levied as a single amount per parcel. Parcels imposed with the tax are identified in the Northwest 79th Avenue Local Area Service Parcel Tax Roll

NOW THEREFORE, the Council for the Corporation of the City of Grand Forks in open meeting assembled **ENACTS**, as follows:

1. A parcel tax roll for Northwest 79th Avenue Local Area Service is hereby directed to be prepared, consisting of those properties identified within Northwest 79th Avenue Local Area Service Establishment Bylaw 1883, 2009
2. A parcel tax shall be and is hereby imposed upon the owners of land or real property included in the Northwest 79th Avenue Local Area Service parcel tax roll to provide the funding for the related debt payments
3. The parcel tax shall be levied in each year from 2013 to 2027 on each parcel included in the Northwest 79th Avenue Local Area Service parcel tax roll.
4. The amount of the annual parcel tax shall be \$1527 per parcel

5. This Bylaw may be cited for all purposes as the **“City of Grand Forks Northwest 79th Avenue Local Area Service Parcel Tax Bylaw No. 1955, 2013”**.

Read a **FIRST** time this 6th day of May, 2013.

Read a **SECOND** time this 6th day of May, 2013.

Read a **THIRD** time this 6th day of May, 2013.

FINALLY ADOPTED this 21st day of May, 2013.

Mayor Brian Taylor

Corporate Officer – Diane Heinrich

CERTIFICATE

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 1955, the **“City of Grand Forks Northwest 79th Avenue Local Area Service Parcel Tax Bylaw No. 1955, 2013”** as passed by the Municipal Council of the Corporation of the City of Grand Forks on the 21st day of May, 2013.

Corporate Officer of the Municipal Council of the
City of Grand Forks