

**THE CORPORATION OF THE CITY OF GRAND FORKS  
AGENDA – REGULAR MEETING**

**Monday September 30th – 7:00 p.m.  
Regional District of Kootenay Boundary**

<b><u>ITEM</u></b>	<b><u>SUBJECT MATTER</u></b>	<b><u>RECOMMENDATION</u></b>
1. <b><u>CALL TO ORDER</u></b>	7:00 p.m. Call to Order	Call Meeting to Order at 7:00 p.m.
2. <b><u>REGULAR MEETING AGENDA</u></b>	September 30th , 2013 Agenda	Adopt Agenda
3. <b><u>MINUTES</u></b>		
- September 9 <sup>th</sup> , 2013	COTW Meeting Minutes	Adopt Minutes
- September 9 <sup>th</sup> , 2013	Special Meeting Minutes	Adopt Minutes
- September 9 <sup>th</sup> , 2013	Public Hearing Minutes	Adopt Minutes
- September 9 <sup>th</sup> , 2013	Regular Meeting minutes	Adopt Minutes
4. <b><u>REGISTERED PETITIONS AND DELEGATIONS</u></b>		
a) Sheila Dobie – cbal Reach a Reader Campaign	Ms. Dobie will make a presentation to Council asking for Council participation in the Reach a Reader campaign on October 9th	Council to advise Ms. Dobie who is able to attend scheduled times for the campaign, as presented.
5. <b><u>UNFINISHED BUSINESS:</u></b> None		
6. <b><u>REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)</u></b>		
a) Corporate Officer's Report	Members of Council may ask questions, seek clarification and report on issues	Issues seeking information on operations be referred to the Chief Administrative Officer prior to the meeting.
7. <b><u>REPORT FROM THE COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY</u></b>		
a) Corporate Officer's Report	The City's Representative to the Regional District of Kootenay Boundary will report to Council on actions of the RDKB.	Receive the Report.
8. <b><u>RECOMMENDATIONS FROM STAFF FOR DECISIONS:</u></b>		
a) Manager of Development & Engineering – Temporary Use Permit Application	The City is in receipt of an application from the Jesus Christ of Latter –Day Saints, requesting a temporary use permit for commercial property	That Council direct Staff to draft the appropriate temporary use permit and to proceed with publishing notice of this bylaw in

located at 7255 Riverside Drive, legally described as Lot A, DL 108, Plan KAP82116, to allow the group to hold Sunday services in the building.

one issue of the Gazette and to notify the surrounding property owners of the time and date of the Committee of the Whole meeting on October 15<sup>th</sup>, where they will be allowed to voice their opinions and concerns with respect to the temporary use permit.

- b) Manager of Development and Engineering – Multi-Utility Projects Shelf Ready Designs

Approval to proceed with Shelf Ready Designs for the Multi-Utility Projects

Council approves Staff to proceed with the shelf ready designs for multi-utility projects

- c) Memo from Manager of Development & Engineering

As Council's request for Staff to provide a report with regard to Metal Shipping Containers

Council to receive the memorandum from the Manager of Development & Engineering with regard to Metal Shipping Containers within the City

9. **REQUESTS ARISING FROM CORRESPONDENCE:**  
None

10. **INFORMATION ITEMS**

- Summary of Informational Items

Information Items 10(a) to 10(f)

Receive the items and direct staff to act upon as recommended

11. **BYLAWS**

- a) Manager of Development and Engineering Services – Bylaw 1987 – Amendment to the City of Grand Forks Zoning Bylaw No. 1606, 1999

Council to consider giving third reading to Bylaw 1987 – to rezone the property located at 7850 – 2<sup>nd</sup> Street, legally described as Lot 1, District Lot 585, SYD, Plan 27903, from the current R-4 (Rural Residential) zone to the R-3 (Multi-family Residential Zone)

Council considers giving third reading to Bylaw 1987 – Amendment to the City of Grand Forks Zoning Bylaw No. 1606,1999.

- b) Manager of Development and Engineering Services – Bylaw No. 1990 – Amendment to the City of Grand Forks Zoning Bylaw No. 1606, 1999

Council to consider giving first and second reading to Bylaw 1990 – to rezone the property located at 2675 Central Avenue, legally described as Lot 2, District Lot 520, SDYD, Plan EPP31267 from the current R-1 zone to HT (Highway & Tourist Commercial) zone.

Council gives first and second reading to Bylaw No. 1990 – Amendment to the City of Grand Forks Zoning Bylaw No. 1606, 1999.

12. **LATE ITEMS**

13. **QUESTIONS FROM THE PUBLIC AND THE MEDIA**

14. **ADJOURNMENT**

**THE CORPORATION OF THE CITY OF GRAND FORKS**

**COMMITTEE OF THE WHOLE MEETING OF COUNCIL**  
**MONDAY, SEPTEMBER 9TH, 2013**

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**PRESENT:** MAYOR BRIAN TAYLOR  
COUNCILLOR BOB KENDEL  
COUNCILLOR PATRICK O'DOHERTY  
COUNCILLOR GARY SMITH  
COUNCILLOR MICHAEL WIRISCHAGIN  
COUNCILLOR CHER WYERS

CHIEF ADMINISTRATIVE OFFICER	D. ALLIN
CORPORATE OFFICER	D. HEINRICH
CHIEF FINANCIAL OFFICER	R. SHEPHERD
DEPUTY CORPORATE SECRETARY	S. WINTON
MANAGER OF OPERATIONS	H. WRIGHT
MANAGER OF DEVELOPMENT & ENGINEERING SERVICES	S. BIRD
MANAGER OF BUILDING INSPECTION & BYLAW ENFORCEMENT	W. KOPAN

GALLERY

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The Mayor called the meeting to order at 9:01 a.m.

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**ADOPTION OF THE AGENDA:**

**MOTION:** SMITH

**RESOLVED THAT THE AGENDA OF THE COMMITTEE OF THE WHOLE MEETING OF COUNCIL HELD MONDAY SEPTEMBER 9TH, 2013, BE ADOPTED AS PRESENTED.**  
CARRIED.

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**DELEGATIONS:**

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**PRESENTATIONS BY STAFF:**

a) Manager of Development and Engineering – Unplanned expenditure requiring Financial Plan amendment

b)

The Manager made a short presentation with regard to the preparation for water meter installations in 2014.

**MOTION:** SMITH

**RESOLVED** THAT COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL TO DIRECT STAFF TO PROCEED WITH THE \$96,000 EXPENDITURES FOR THE WATER SYSTEM INFRASTRUCTURE LOCATES, EXCAVATION/REPAIRS AND DATA MANAGEMENT/MAPPING AND REFERS THE ISSUE TO THE SEPTEMBER 9<sup>TH</sup> REGULAR MEETING OF COUNCIL

**AND FURTHER RESOLVES** THAT COMMITTEE OF THE WHOLE RECOMMENDS COUNCIL DIRECT STAFF TO AMEND THE 2013 FINANCIAL PLAN TO REFLECT THIS EXPENDITURE.

CARRIED.

The Manager of Development and Engineering advised that the system needs to be completed by fall of 2014.

The Chief Administrative Officer advised that in the long term it is more cost effective to use a contractor. The City recommends the cost be covered through Gas Tax dollars and not tax increases. The Chief Financial Officer advised this project and system are a fit and in keeping with criteria as established by the Gas Tax Fund in order to be eligible for coverage through the program.

Mr. Nigel James – He spoke with regards to the City staying current and modern in the technology that it uses and that he supports City staff being trained to use this equipment.

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**REPORTS AND DISCUSSION:**

a) Chief Administrative Officer – **Monthly Highlight Reports from Department Managers**

The Chief Administrative Officer provided an overview of Staff Activities for the month.

**MOTION:** O'DOHERTY

**RESOLVED** THAT THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL TO RECEIVE THE MONTHLY ACTIVITY REPORTS AS PRESENTED.

CARRIED.

Mr. Nigel James – he spoke with regard to the free WIFI and doing additional advertising for visitors to be made aware of it. He spoke further to the Highway signs.

The Chief Administrative Officer advised that there will be banners erected advising of the WiFi. Advised that there is no formal date to close the parks but closure will be contingent on the weather. The camp ground as per city policy is open year round.

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**PROPOSED BYLAWS FOR DISCUSSION:**

a) Arild Engen, Agent for Owners Barbara and Jacques Boizeau

To amend the current Zoning Bylaw by rezoning property located at 2675 Central Avenue from the current R-1 (Single and Two Family Residential) to HC (Highway Commercial)

The Manager of Development and Engineering spoke with regard to the property located at 2675 Central Avenue which is across from the Ramada, she advised the owners would like to rezone it to highway and tourist commercial, as identified in the Sustainable Community Plan.

**MOTION:** SMITH

**RESOLVED THAT THE COMMITTEE OF THE WHOLE RECOMMENDS TO COUNCIL TO DIRECT STAFF TO DRAFT THE APPROPRIATE ZONING AMENDMENT BYLAW AND TO PROCEED WITH THE FIRST AND SECOND READING AT THE SEPTEMBER 30<sup>TH</sup> REGULAR MEETING OF COUNCIL.**

CARRIED.

Councillor Wirischagin expressed concerns with regard to other residential properties in the area. The Chief Administrative Officer advised it will come to the September 30th Regular meeting of Council for 1st and second readings, and that in October there will be a public hearing and third reading at the October 28<sup>th</sup> Regular meeting with the Final reading in at the November 12 Regular Meeting.

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**INFORMATION ITEMS:**

NONE

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**LATE ITEMS:**

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**REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL):**

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**QUESTION PERIOD FROM THE PUBLIC:**

Mayor Taylor stated that City Council is interested in hearing from the public on the issues it is dealing with or on any other issue that is of interest to the general public. To ensure that this process is open and does not feel uncomfortable to anyone, he advised that Council has set up some parameters to follow, and the normal rules apply.

James Wilson – Executive Director of the Boundary Regional Chamber of Commerce spoke with regard to:

- He presented his report regarding his pending trip to China. (Just fyi- if you say the report is attached, you would have to make it a part of the official minutes – best to leave it out)
- He is leaving on October 7<sup>th</sup> and would like to take packages from the city with him.

Mayor advised that at one point there was an opportunity to have a sister city in China.

Motion: KENDEL

RESOLVED THAT COTW RECOMMENDS COUNCIL SUPPORT THE DEVELOPMENT OF INFORMATIONAL PACKAGES AS WELL AS SOME PROMOTIONAL MATERIAL TO BE PROVIDED TO THE BOUNDARY COUNTRY REGIONAL CHAMBER OF COMMERCE FOR DISTRIBUTION IN CHINA.

CARRIED.

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Mr. Nigel James – He spoke with regard to the use of motorized scooters, bikes etc on sidewalks and the regulations regarding this issue.

Mayor advised that this issue has come up several times and that all user groups are coming together in our community to work out a use agreement for our community – this is cooperative effort for trails use.

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**ADJOURNMENT:**

**MOTION: SMITH**

**RESOLVED THAT THIS COMMITTEE OF THE WHOLE MEETING BE ADJOURNED AT 11:32PM.**

CARRIED.

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**CERTIFIED CORRECT:**

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MAYOR BRIAN TAYLOR

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DEPUTY CORPORATE SECRETARY –  
SARAH WINTON

**THE CORPORATION OF THE CITY OF GRAND FORKS**

**SPECIAL MEETING OF COUNCIL**  
**MONDAY, SEPTEMBER 9TH 2013**

**PRESENT:** MAYOR BRIAN TAYLOR  
COUNCILLOR BOB KENDEL  
COUNCILLOR PATRICK O'DOHERTY  
COUNCILLOR GARY SMITH  
COUNCILLOR MICHAEL WIRISCHAGIN  
COUNCILLOR CHER WYERS

CHIEF ADMINISTRATIVE OFFICER	D. Allin
CORPORATE OFFICER	D. Heinrich
CHIEF FINANCIAL OFFICER	R. Shepherd

The Chair called this Special Meeting to order at 11:15 AM

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Amendment to the agenda:

The Mayor advised that Council wishes to change the time for the Special Meeting from 1:00 pm to 11:15 am, and consequently that the In-Camera meeting will follow the Special Meeting. The Mayor further advised that unanimous consent of Council in attendance was required in order to proceed.

MOTION: WIRISCHAGIN / SMITH

**RESOLVED THAT COUNCIL APPROVES TO CHANGE THE SPECIAL MEETING TIME FROM 1:00 PM TO 11:15 AM, AND THAT THE IN-CAMERA MEETING WILL IMMEDIATELY FOLLOW THE SPECIAL MEETING.**

CARRIED UNANIMOUSLY.

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**IN-CAMERA RESOLUTION:**

MOTION: SMITH / O'DOHERTY

**RESOLVED THAT COUNCIL CONVENE AN IN-CAMERA MEETING AS OUTLINED UNDER SECTION 90 OF THE COMMUNITY CHARTER TO DISCUSS MATTERS IN A CLOSED MEETING WHICH ARE THE SUBJECT OF SECTION 90 (1) (a), PERSONAL INFORMATION ABOUT IDENTIFIABLE INDIVIDUALS OR HOLDS OR IS BEING CONSIDERED FOR A POSITION AS AN OFFICER, EMPLOYEE OR AGENT OF THE MUNICIPALITY, OR ANOTHER POSITION APPOINTED BY THE MUNICIPALITY AND TO SECTION 90 (1) (j) THE ACQUISITION, DISPOSITION OR EXPROPRIATION OF LAND OR IMPROVEMENTS, IF COUNCIL CONSIDERS THAT DISCLOSURE COULD REASONABLY BE EXPECTED TO HARM THE INTERESTS OF THE MUNICIPALITY.**

**BE IT FURTHER RESOLVED** THAT PERSONS, OTHER THAN MEMBERS, OFFICERS, OR OTHER PERSONS TO WHOM COUNCIL MAY DEEM NECESSARY TO CONDUCT CITY BUSINESS, WILL BE EXCLUDED FROM THE IN-CAMERA MEETING.

CARRIED.

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**ADJOURNMENT:**

**MOTION:** O'DOHERTY

**RESOLVED THAT** THIS SPECIAL MEETING OF COUNCIL BE ADJOURNED AT 11:16 A.M.

CARRIED.

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**CERTIFIED CORRECT:**

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MAYOR BRIAN TAYLOR

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CORPORATE OFFICER –DIANE HEINRICH



**THE CORPORATION OF THE CITY OF GRAND FORKS**

NOT ADOPTED  
SUBJECT TO CHANGE

**PUBLIC HEARING**

**Monday, September 9th, 2013**

**PRESENT:**

MAYOR BRIAN TAYLOR  
COUNCILLOR BOB KENDEL  
COUNCILLOR NEIL KROG  
COUNCILLOR PATRICK O'DOHERTY  
COUNCILLOR GARY SMITH  
COUNCILLOR MICHAEL WIRISCHAGIN  
COUNCILLOR CHER WYERS

Chief Administrative Officer – Doug Allin  
Manager of Development and Engineering – Sasha Bird  
Corporate Officer – Diane Heinrich

Gallery

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The Chair called the Public Hearing to order at 6:00 p.m.

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**Bylaw No. 1987 Amendment to the City of Grand Forks Zoning Bylaw No. 1606, 1999**

The Chair stated that this Public Hearing is being convened pursuant to Section 890 of the Local Government Act and is intended to consider Bylaw No. 1987, *"Amendment To The City of Grand Forks Zoning Bylaw No. 1987, 2013"*. **The bylaw is intended to amend the City of Grand Forks Zoning Bylaw No. 1606, 1999 to rezone the property located at 7850-2<sup>nd</sup> Street, which is known as the Wildlife Hall, from the current R-4 (Rural Residential) which does not allow for religious centers, as a permitted use, in that zone to R-3 (Multiple Family Residential), which allows for a religious center as a permitted use and legally described as Lot 1, District Lot 585, SDYD, Plan 27903.**

The Chair advised that at this hearing, any person present who believes that his or her interest in properties within the boundaries of the City is affected by the proposed bylaw shall be given the opportunity to be heard on matters contained in the bylaw. However it is important that all who speak at this Hearing restrict their remarks to matters contained in the bylaws and it is his responsibility as Chair of this meeting to ensure that all remarks are so restricted.

He stated that any person present who wished to speak concerning this proposed bylaw should, at the appropriate time, commence their address to the

Council and the meeting by clearly stating their name and address. Then they may give Council the benefit of their views concerning the proposed bylaw.

The Chair advised that Members of Council may ask questions of them following their presentation and advised that the main function of Council members this evening is to listen to the views of the public and it is not the function of Council at this Hearing to debate the merits of the proposed bylaw with individual citizens or with each other.

The Chair advised that everyone who deems his or her interest in the property to be affected by this bylaw shall be given the opportunity to be heard at this Hearing that no one will be, or should feel discouraged or prevented from making their views known.

The Chair advised that after this Hearing is concluded, the Council may, without further notice, give whatever effect Council deems proper to the representations made at this Hearing.

The Chair spoke with regard to the fact that during the course of a Public Hearing people sometimes tend to become too enthusiastic or emotional. He asked that the public please refrain from applause or other expressions of emotion as restraint enables others whose views may or may not coincide with your own, to exercise their right to express their views and enables all views expressed to be heard in as impartial a forum as possible.

The Chair then thanked everyone for their patience and cooperation and directed the Hearing to proceed.

THE MAYOR ASKED IF ANYONE WISHED TO SPEAK.

**Public comments:**

There were no comments or presentations from the public.

Council held the public hearing open for fifteen minutes.

THE MAYOR DECLARED THE PUBLIC HEARING CLOSED.

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**MOTION TO ADJOURN:**

There being no further presentations to Council, the public hearing was closed at 6:15 p.m.

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**NOT ADOPTED  
SUBJECT TO CHANGE**

**CERTIFIED CORRECT:**

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Mayor Brian Taylor, Chair

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Corporate Officer – Diane Heinrich

THE CORPORATION OF THE CITY OF GRAND FORKS

**REGULAR MEETING OF COUNCIL**  
**MONDAY, SEPTEMBER 9TH, 2013**

**PRESENT:** MAYOR BRIAN TAYLOR  
COUNCILLOR BOB KENDEL  
COUNCILLOR NEIL KROG  
COUNCILLOR PATRICK O'DOHERTY  
COUNCILLOR GARY SMITH  
COUNCILLOR MICHAEL WIRISCHAGIN  
COUNCILLOR CHER WYERS

CHIEF ADMINISTRATIVE OFFICER	D. Allin
CORPORATE OFFICER	D. Heinrich
CHIEF FINANCIAL OFFICER	R. Shepherd
MANAGER OF DEVELOPMENT & ENGINEERING	S. Bird
MANAGER OF BUILDING INSPECTION & BYLAW ENFORCEMENT	W. Kopan

GALLERY

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**CALL TO ORDER:**

The Mayor called the Meeting to order at 7:01 p.m.

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**AMENDMENTS TO THE AGENDA:**

The Mayor advised that he was including a late item to the agenda as 12 (a) Boundary Country Regional Chamber of Commerce request for items from the City for trip to China in October which was referred by the Committee of the Whole at the September 9<sup>th</sup>, 2013 9:00 am meeting to the Regular Meeting.

**ADOPTION OF AGENDA:**

MOTION: O'DOHERTY / WYERS

**RESOLVED THAT THE AGENDA OF THE REGULAR MEETING OF COUNCIL HELD ON MONDAY, SEPTEMBER 9th, 2013, BE ADOPTED AS AMENDED.**

CARRIED.

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**MINUTES:**

MOTION: O'DOHERTY / KENDEL

**RESOLVED THAT THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF COUNCIL HELD ON MONDAY, AUGUST 19TH, 2013, BE ADOPTED AS CIRCULATED.**

CARRIED.

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MOTION: WIRISCHAGIN / KROG

**RESOLVED THAT THE MINUTES OF THE REGULAR MEETING OF COUNCIL HELD ON MONDAY, AUGUST 19TH, 2013, BE ADOPTED AS CIRCULATED.**

CARRIED.

.....  
MOTION: KENDEL / O'DOHERTY

**RESOLVED THAT THE MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD ON MONDAY, AUGUST 19TH, 2013, BE ADOPTED AS CIRCULATED.**

CARRIED.

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**DELEGATION:**

None

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**UNFINISHED BUSINESS**

None

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**REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)**

**Councillor O'Doherty:**

Councillor O'Doherty reported on the following items:

- He reported on his attendance at the Car Show-Park in the Park held in City Park
- He reported on his participation in the Grand Forks Fall Fair Parade and commented on a great fair
- He reported on his attendance at the Fly-in Appreciation Days held at the airport
- He advised that Hockey season is back in full swing and that the Border Bruins have played two exhibition games to date
- He advised that he visited James Donaldson Park and reported that a great job was done to the infield in preparation for next year's Grand Forks International

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**Councillor Wirischagin:**

Councillor Wirischagin reported on the following items:

- He reported that he was glad to see the Soccer posts upright and installed in City Park and that's its finally being used
- He reported that the Border Bruins last exhibition game is coming up and that their first game will be at 7:00 on Thursday
- He advised that school is back in session and that high school sports is back in full swing
- Councillor Wirischagin advised that he and Councillor Smith would each like to enroll in on-line courses at Dalhousie University

MOTION: WIRISCHAGIN / SMITH

**RESOLVED THAT CITY COUNCIL SUPPORTS THE ENROLLMENT AND FUNDING OF AN ON-LINE LOCAL GOVERNMENT COURSE AT DALHOUSIE UNIVERSITY EACH FOR COUNCILLOR WIRISCHAGIN AND COUNCILLOR SMITH.**

MOTION DEFEATED.

- .....
- The Chief Administrative Officer spoke with regard to the budgeting of the course within the five-year plan.
  - Councillor Wyers asked on the cost of the courses and Councillor Wirischagin advised that the cost each of the courses is \$895.00.
  - Councillor Kendel advised that he would like to see more notification with regard to these requests and would like to see that the Courses have been fulfilled and passed, and additionally, what the benefit of taking these courses is for the City.

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**Councillor Wyers:**

Councillor Wyers reported on the following items:

- She reported on her attendance at a Regional Collaboration working group with AKBLG and CBT on August 20<sup>th</sup> and advised that the discussion involved a regional cohesion to bring all the communities together.
- She reported on her attendance at the Grand Forks Airport Appreciation Fly-in on August 25<sup>th</sup>. She commented that the City allocation of fuel for the use of the Penticton Warbirds was greatly appreciated, but that the Warbirds left before fueling up. She advised that next year's event will be on Sunday August 24<sup>th</sup>, and further that the Grand Forks Fall Fair would like to work in conjunction with the Fly-in event next year.
- She advised that they bid farewell to the Brazilian students who are pursuing their education Guelph, Ontario and commented on their assistance to the Environment Committee
- She reported on her attendance on August 28<sup>th</sup> where Council met with Linda Larson at City Hall to discuss City issues.
- She reported on her attendance at the Regional District of Kootenay Boundary monthly board meeting on August 29<sup>th</sup> as the City's alternate Director, and spoke with regard to the highlights of the agenda.
- She reported that the City will be submitting a gift basket at this year's UBCM as they have in the past

- She spoke with regard to the Columbia Basin Trust symposium in Creston in October and urged all members to attend.
- She advised that the next Environment Committee meeting is on Thursday Oct 17<sup>th</sup> at 11:00 AM at the Region District Board Room.

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**Councillor Kendel:**

Councillor Kendel reported on the following items:

- He reported that on August 23<sup>rd</sup>, he attended the unveiling of the new City Signs
- He reported on his attendance to an Economic Development Advisory Committee Meeting on August 27<sup>th</sup>.
- On August 28<sup>th</sup>, he reported on his attendance at City Hall with other members of Council where they met with MLA Linda Larson and had a brief discussion on some of the City's concerns
- On September 4<sup>th</sup>, he reported on his attendance at a Boundary Regional Chamber of Commerce monthly meeting

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**Councillor Krog:**

Councillor Krog advised that he had no report this evening.

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**Councillor Smith:**

Councillor Smith reported on the following items:

- He reported that Down Town Merchant Association had a meeting where they discussed the past events of Fly-in Appreciation and the Grand Forks Fall Fair. He reported that the shuttle bus didn't work as well as they had hoped.
- He reported that Economic Development Advisory Committee met last Tuesday where the group discussed the accomplishments and that its time to go to the next level.

MOTION: SMITH / KENDEL

**RESOLVED THAT ECONOMIC DEVELOPMENT ADVISORY COMMITTEE RECOMMENDS THAT THE CITY SUPPORT THE CONCEPT OF THE ECONOMIC DEVELOPMENT MODEL USING THE FORMAT THAT IS UTILIZED IN THE CITY OF NELSON.**

CARRIED.

- .....
- He spoke with regard to the resolution passed by Council regarding the Genetically Engineer Free issue which was presented to Council by the Agricultural Society at

the August 19<sup>th</sup> Meetings. He asked that Council rescind the motion that read as follows:

**RESOLVED THAT COUNCIL SUPPORTS, IN PRINCIPLE, THE ENDEAVOURS AND INITIATIVES OF THE BOUNDARY REGIONAL AGRICULTURAL SOCIETY WITH REGARD TO A GENETICALLY ENGINEERED FREE ZONE FOR THE CITY OF GRAND FORKS, AND FURTHER THAT, THOSE MEMBERS OF COUNCIL WHO WILL BE ATTENDING THE 2013 UBCM, WILL CONSIDER THE GENETICALLY ENGINEERED FREE BC RESOLUTION WHEN VOTING AT THE 2013 UBCM CONVENTION.**

Rescinding motion as proposed:

MOTION: SMITH / KROG

**RESOLVED THAT THAT THE RESOLUTION WHICH COUNCIL SUPPORTED, IN PRINCIPLE, THE ENDEAVOURS AND INITIATIVES OF THE BOUNDARY REGIONAL AGRICULTURAL SOCIETY WITH REGARD TO A GENETICALLY ENGINEERED FREE ZONE FOR THE CITY OF GRAND FORKS, AND FURTHER THAT, THOSE MEMBERS OF COUNCIL WHO WILL BE ATTENDING THE 2013 UBCM, WILL CONSIDER THE GENETICALLY ENGINEERED FREE BC RESOLUTION WHEN VOTING AT THE 2013 UBCM CONVENTION BE RESCINDED.**

MOTION DEFEATED.

Councillor Wyers advised that the City send a letter to the GE Free Website and the Boundary Regional Agricultural Society, advising that the City would like to be removed as a one of the municipalities stating to be a GE Free Zone, as this was not Council's intent in their resolution of August 19<sup>th</sup>, 2013, Regular Meeting.

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**Mayor Taylor:**

The Mayor reported on the following items:

- He spoke with regard to the Stagecoach and the horses that pulled the coach. He advised that the horses' owner suggested that they partner with the Boundary Museum to represent the City at other parades in other municipalities. The Mayor would like to continue this discussion for next year's festivities.
- The Mayor advised that the Regional District is looking at the feasibility of extending the Green Bin program to Area D

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MOTION: O'DOHERTY / WYERS

**RESOLVED THAT ALL REPORTS OF MEMBERS OF COUNCIL, GIVEN VERBALLY AT THIS MEETING, BE RECEIVED.**

CARRIED.

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**REPORT FROM THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY (VERBAL)**

- The Mayor advised that the Kettle River Water Management Plan meeting is tomorrow night at the RDKB Boardroom at 7:00pm and is open to the public
- He advised that the Boundary Economic Development Committee is meeting tomorrow morning at 9:30 AM
- He advised that the new paper and packaging rules are coming down the tubes and that some decisions will be made at the Regional Table on this issue. He advised that he will provide further information to Council as this unfolds. The Chief Administrative asked if the Regional District was going to put forward a communications plan on this issue

MOTION: WIRISCHAGIN / O'DOHERTY

**RESOLVED THAT THE MAYOR'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING, BE RECEIVED.**

CARRIED.

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**RECOMMENDATIONS FROM STAFF FOR DECISIONS:**

a) Manager of Building Inspection and Bylaw Services – Unsightly Premises at 6401 Highway 3

Wayne Kopan spoke with regard to the state of the property in a chronological order of visits and actions and indicated that the property remains as an unsightly premises. Mr. Bob Saini, who is the property owner, did not appear before Council.

MOTION: WYERS / O'DOHERTY

**RESOLVED THAT COUNCIL AUTHORIZES THE CITY AND ITS CONTRACTORS TO ENTER THE PROPERTY ON SEPTEMBER 17<sup>TH</sup>, 2013, TO ESTIMATE THE COSTS AND TIMEFRAME FOR THE CLEANUP OF OBJECTS AND DERELICT VEHICLES THAT ARE IN VIOLATION OF THE CITY'S UNSIGHTLY PREMISES BYLAW NO. 1962, AT THE PROPERTY KNOWN AS 6401 HIGHWAY #3 AND LEGALLY DESCRIBED AS LOT 3, PLAN NUMBER 3072, L.D. 54.**

**BE IT FURTHER RESOLVED THAT COUNCIL AUTHORIZES STAFF TO DELIVER A THIRD NOTICE TO MR. BALHAR SAINI, PROPERTY OWNER, OF A DATE AND TIME WHICH THE CITY AND/OR ITS CONTRACTORS INTEND TO ENTER THE PROPERTY AND REMOVE THE DERELICT VEHICLES AND ITEMS THAT ARE IN VIOLATION OF THE CITY'S UNSIGHTLY PREMISES BYLAW NO. 1962.**

CARRIED.

The Chief Administrative Officer advised that the City will be working with legal on any litigation.

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b) Manager of Development and Engineering – Unplanned expenditure requiring Financial Plan amendment

Request for approval of Application by City for funding to locate water system infrastructure in the City in preparation for installation of water meters in 2014.

MOTION: O'DOHERTY / WIRISCHAGIN

**RESOLVED THAT COUNCIL DIRECT STAFF TO PROCEED WITH THE EXPENDITURES IN THE AMOUNT OF \$96,000. FOR THE WATER SYSTEM INFRASTRUCTURE LOCATES, EXCAVATION/REPAIRS AND DATA MANAGEMENT/MAPPING; AND THAT IT BE FUNDED BY GAS TAX RESERVE FUNDS.**

**AND FURTHER RESOLVES TO REQUEST THAT STAFF AMEND THE 2013 FINANCIAL PLAN TO REFLECT THIS AMENDMENT.**

CARRIED.

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**REQUESTS ARISING FROM CORRESPONDENCE:**

None

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**INFORMATION ITEMS:**

MOTION: SMITH / WIRISCHAGIN

**RESOLVED THAT INFORMATION ITEMS NUMBERED 10(a) TO 10(b) BE RECEIVED AND ACTED UPON AS RECOMMENDED AND/OR AS AMENDED.** CARRIED.

a) Grand Forks Park in the Park request from event organizers for 2014 event sponsorship.

**Council to receive for discussion purposes and consideration of event sponsorship. The Mayor advised that the request be referred to the 2014 budgeting process.**

.....  
b) Good Sam Club-Request for 10% discount for the Grand Forks Municipal campground for Good Sam members the week of the event, June 23<sup>rd</sup>, 2014.

MOTION: SMITH / KENDEL

**RESOLVED THAT COUNCIL APPROVE THE REQUEST FROM THE GOOD SAM CLUB FOR GOOD SAM MEMBERS TO RECEIVE A 10% DISCOUNT AT THE GRAND FORKS MUNICIPAL CAMP GROUND THE WEEK OF JUNE 23<sup>RD</sup>, 2014.**

CARRIED.

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**BYLAWS:**

a) Chief Financial Officer – Bylaw 1976 – 2014 Annual Tax Exemption Bylaw

Council to give first, second and third readings to Bylaw 1976 – 2014 Annual Tax Exemption Bylaw

MOTION: O'DOHERTY / SMITH

**RESOLVED THAT COUNCIL GIVES FIRST READING TO BYLAW 1976 – 2014 ANNUAL TAX EXEMPTION BYLAW.**

CARRIED.

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MOTION: KENDEL / SMITH

**RESOLVED THAT COUNCIL GIVES SECOND READING TO BYLAW 1976 – 2014 ANNUAL TAX EXEMPTION BYLAW.**

CARRIED.

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MOTION: WIRISCHAGIN / SMITH

**RESOLVED THAT COUNCIL GIVES THIRD READING TO BYLAW 1976 – 2014 ANNUAL TAX EXEMPTION BYLAW.**

CARRIED.

.....

b) Manager of Development and Engineering Services – Bylaw No. 1988 – 72<sup>nd</sup> Avenue Road Closure Bylaw

Bylaw No. 1988 – 72<sup>nd</sup> Avenue Road Closure Bylaw

MOTION: WYERS / O'DOHERTY

**RESOLVED THAT COUNCIL GIVES FINAL READING TO BYLAW NO. 1988 – 72<sup>ND</sup> AVENUE ROAD CLOSURE BYLAW 1988, 2013.**

CARRIED.

.....

c) Chief Financial Officer – Climate Action Reserve Fund Establishment Bylaw No. 1989, 2013

MOTION: WYERS / O'DOHERTY

**RESOLVED THAT COUNCIL GIVE FINAL READING TO BYLAW NO. 1989 "CLIMATE ACTION RESERVE FUND ESTABLISHMENT BYLAW"**

**AND FURTHER RESOLVES TO ALLOCATE THE CITY'S CARBON OFFSET 2012 PAYMENT TO THE CLIMATE ACTION RESERVE FUND AND INCLUDE THE ALLOCATION IN THE UPCOMING 2013-2017 FINANCIAL PLAN AMENDMENT.**

CARRIED.

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**LATE ITEMS:**

- a) James Wilson, Executive Director for the Boundary Country Regional Chamber of Commerce request for items to take with him on his trip to China in October.

At the Committee of the Whole Meeting the morning of September 9<sup>th</sup>, Mr. James Wilson, made a presentation to Council requesting items from the City to promote Grand Forks while on his trip to China in October. Mr. Wilson had requested 1) A professional portfolio of Grand Forks; 2) Grand Forks pins and business cards; 3) some "swag" (bling) to wear and give away; and 4) Promotional materials of Grand Forks. The Committee of the Whole referred the matter for a decision to the Regular Meeting on September 9<sup>th</sup>.

MOTION: SMITH / KENDEL

**RESOLVED THAT THE CITY DETERMINES TO ALLOCATE TO THE BOUNDARY COUNTRY REGIONAL CHAMBER OF COMMERCE; 1) A PROFESSIONAL PORTFOLIO OF GRAND FORKS; 2) GRAND FORKS PINS AND BUSINESS CARDS; 3) "SWAG" OR "BLING" ITEMS TO WEAR AND GIVE AWAY; AND 4) OTHER PROMOTIONAL MATERIAL OF GRAND FORKS THAT MAY BE AVAILABLE; TO BE USED FOR THE PURPOSE OF PROMOTING GRAND FORKS DURING, THE BOUNDARY COUNTRY REGIONAL CHAMBER OF COMMERCE'S, EXECUTIVE DIRECTOR'S VISIT TO CHINA THIS OCTOBER.**

CARRIED.

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**QUESTIONS FROM THE PUBLIC:**

NIGEL JAMES – Spoke with regard to various issues: on the Education policy, UBCM attendance and of the GIS/GPS initiative. He further spoke with regard to containers that are populating the City that may become a future problem.

LES JOHNSON – He congratulated Council on the great entrance signs

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**ADJOURNMENT:**

MOTION: SMTIH

NOT ADOPTED  
SUBJECT TO CHANGE

**RESOLVED THAT THIS REGULAR MEETING OF COUNCIL BE ADJOURNED AT 8:29  
P.M. CARRIED.**

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**CERTIFIED CORRECT:**

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MAYOR BRIAN TAYLOR

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CORPORATE OFFICER- DIANE HEINRICH

**THE CITY OF GRAND FORKS  
REQUEST FOR COUNCIL DECISION  
DELEGATION**

**DATE :** September 25th, 2012

**TOPIC :** Columbia Basin Alliance for Literacy

**PROPOSAL :** Requesting Council's Participation in the Reach a Reader Campaign

**PROPOSED BY :** Presentation by Sheila Dobie, representative of CBAL

=====

**SUMMARY:**

Sheila Dobie of the Columbia Basin Alliance for Literacy (CBAL) will make a presentation to Council regarding the Reach a Reader Campaign set for October 9th. Ms. Dobie is asking for Council's participation in the program and will be requesting that Council determine their availability.

**STAFF RECOMMENDATIONS:**

2. Council receives the presentation by Ms. Dobie and advises of their availability to participate in the Reach a Reader Campaign in Grand Forks on October 9<sup>th</sup>, 2013.

**OPTIONS AND ALTERNATIVES:**

1. Receive the presentation: Under this option, Council is provided with the information on the Reach a Reader Campaign.
2. Receive the presentation and Council to determine their availability for participation in the program.

**BENEFITS DISADVANTAGES AND NEGATIVE IMPACTS:**

Option1: Under this option, Council would lend support to the organization's initiative by participating in the Reach a Reader campaign.

Option 2: The main advantage of this option is that information is provided to the City and the Community.

**COSTS AND BUDGET IMPACT - REVENUE GENERATION:**

There is no cost of making the presentation.

**LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:**

Council procedures bylaw makes provisions for making presentations to Council.

  
\_\_\_\_\_  
Department Head or CAO

  
\_\_\_\_\_  
Reviewed by Chief Administrative Officer

RECEIVED

SEP 12 2013

THE CORPORATION OF  
THE CITY OF GRAND FORKS

FILE CODE

D2 - REACH A READER CAMPAIGN

SEPT. 12<sup>th</sup>, 2013

To City Staff:

I tried to submit a Delegation  
Request online for the Sept. 30<sup>th</sup>

COTW meeting, regarding the Attached.

I am not sure if the request  
came through. - it did NOT  
confirm.

Please email me at

sddobie@cba1.org to confirm  
my place on the Sept. 30<sup>th</sup> agenda

Thanks.

Shirley Dobie

regarding the Attached



Sept. 6<sup>th</sup>, 2013

The **Reach a Reader campaign** – and an **invitation to participate**.

To the Grand Forks Mayor and Council;

As some of you may recall, this time last year I approached you about our **Reach a Reader campaign**. This is a day set aside in early October, where local VIPs work side by side with our Border Bruins, soliciting donations for our local community literacy programs. Donors receive a copy of the Gazette and a chance to connect with our Border Bruins and City Council. Last year we raised \$616.00, which supported additional needs in our English as a Second Language program.

**We are doing the campaign again this year on October 9<sup>th</sup>** and would like to invite you all to assist us in this effort. I am working closely with the Gazette on the planning and am confident that this will be a bigger success this year.

The Campaign will look as follows:

- We will be use two locations; in front of the Gazette, and at Overwaitea. We will have tables, banners and balloons at each location, as well as a great stash of that week's issue of The Gazette.
- The Gazette will lead into the campaign with a series of articles over three weeks. We will profile a local story on the week of the campaign.
- It will be another beautiful day.
- The dollars raised will be matched by Black Press!

I will attend a Committee of the Whole meeting on September 30<sup>th</sup>, where we can discuss your involvement in this day. I have attached a copy of the roster sheet for any of you that are interested and able – you can identify a time and location and we can confirm this on Sept. 30<sup>th</sup>.

Thanks in advance for your time and commitment to Community Literacy!

Sincerely,

Sheila Dobie  
Community Literacy Coordinator  
Columbia Basin Alliance for Literacy  
[sdobie@cbal.org](mailto:sdobie@cbal.org)



**Sign up sheet for Wednesday - OCTOBER 9<sup>th</sup>**

**Reach a Reader Day.**

Please choose a time – the aim is to have **one Council member and 2 Border Bruin** members at each time slot.

Place your name beside the time for the location you wish to be at on the day.

<b>Gazette</b>	<b>Name</b>	<b>Overwaitea</b>	<b>Name</b>
11:00-12:30	Councilor _____ B. Bruin: 1. 2.	11:00- 12:30	Councilor _____ B.Bruin: 1. 2.
12:30- 2:00	Councilor _____ B.Bruin: 1. 2.	12:30- 2:00	Councilor _____ B.Bruin: 1. 2.
2:00- 3:30	Councilor _____ B.Bruin: 1. 2.	2:00- 3:30	Councilor _____ B.Bruin 1. 2.
3:30- 5:00	Councilor _____ B.Bruin: 1. 2.	3:30- 5:00	Councilor _____ B.Bruin: 1. 2.

Sheila Dobie, Community Literacy Coordinator- CBAL

Cell # - 250-584-4109

# THE CITY OF GRAND FORKS

## REQUEST FOR COUNCIL DECISION

**DATE** : Sept 26th, 2013  
**TOPIC** : Reports, Questions and Inquiries from the Members of Council  
**PROPOSAL** : Members of Council May Ask Questions, Seek Clarification and Report on Issues  
**PROPOSED BY** : Procedure Bylaw / Chief Administrative Officer

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### SUMMARY:

Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the members of Council to report to the Community on issues, bring community issues for discussion and initiate action through motions of Council, ask questions on matters pertaining to the City Operations and inquire on any issues and reports.

### STAFF SUGGESTION FOR HANDLING QUESTIONS AND INQUIRIES: (no motion is required for this)

**Option 2:** Issues which seek information on City Operations or have been brought to the attention of the Members of Council prior to the meeting of Council should be referred to the Chief Administrative Officer so that Staff can provide background and any additional information in support of the issues and the member can report at the meeting on the issue including the information provided by Staff. Further the member may make motions on issues that require actions. It is in the interest of fiscal responsibility members may wish to avoid committing funding without receiving a report on its impact on the operations and property taxation.

### OPTIONS AND ALTERNATIVES:

**Option 1: Submit a motion for Approval:** Under this option, a member might wish to submit an immediate motion for expediency to resolve an issue or problem brought forward by a constituent. This approach might catch other members by surprise, result in conflict and might not resolve the problem.

**Option 2: Issues, Questions and Inquiries** should be made with the intent to resolve problems, seek clarification and take actions on behalf of constituents. Everyone is well served when research has been carried out on the issue and all relevant information has been made available prior to the meeting. It is recognized that at times this may not be possible and the request may have to be referred to another meeting of Council.

### BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:

**Option 1:** The main advantage of using this approach is to bring the matter before Council on behalf of constituents. Immediate action might result in inordinate amount of resource inadvertently directed without specific approval in the financial plan.

**Option 2:** The main advantage is that there is a genuine interest to resolve issues and seek clarifications without spending too much resources of the City. The disadvantage is that there may be issues brought forward which have no direct municipal jurisdiction, however, due to the motion of Council arising from the issue, resources are directed and priorities are altered without due process.

### COSTS AND BUDGET IMPACTS – REVENUE GENERATION:

Both options could result in expenditures being incurred as a result of a motion on an issue without supporting documentation and report on its implications.

### LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:

The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.



\_\_\_\_\_  
Department Head or Corporate Officer  
Or Chief Administrative Officer



\_\_\_\_\_  
Reviewed by Chief Administrative  
Officer

# THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

**DATE** : September 26th, 2013  
**TOPIC** : Report - from the Council's Representative to the Regional District of Kootenay Boundary  
**PROPOSAL** : Regional District of Kootenay Director representing Council Will report on actions and issues being dealt with by the Regional District of Kootenay Boundary  
**PROPOSED BY** : Procedure Bylaw / Council

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## **SUMMARY:**

Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the City's representative to the Regional District of Kootenay to report to Council and the Community on issues, and actions of the Regional District of Kootenay Boundary.

## **STAFF RECOMMENDATION:**

**Option 1:** Receive the Report.

## **OPTIONS AND ALTERNATIVES:**

**Option 1: Receive the Report:** Under this option, Council is provided with the information provided verbally by the Regional District Director representing Council.

**Option 2: Receive the Report and Refer Any Issues for Further Discussion or a Report:** Under this option, Council provided with the information given verbally by the Regional District of Kootenay Boundary Director representing Council and requests further research or clarification of information from Staff on a Regional District issue

## **BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:**

**Option 1:** The main advantage is that all of Council and the Public is provided with information on the Regional District of Kootenay Boundary.

**Option 2:** The main advantage to this option is the same as Option 1.

## **COSTS AND BUDGET IMPACTS – REVENUE GENERATION:**

There is no direct financial impact on the provision of information.

## **LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:**

The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.



\_\_\_\_\_  
Department Head or Corporate Officer  
or Chief Administrative Officer



\_\_\_\_\_  
Reviewed by Chief Administrative  
Officer

# **THE CITY OF GRAND FORKS**

## **REQUEST FOR COUNCIL DECISION**

**DATE:** September 17, 2013

**TOPIC:** The Church of Jesus Christ of Latter-Day Saints Temporary Use Permit Application

**PROPOSAL:** To allow the Church to hold Sunday services at 7255 Riverside Drive

**PROPOSED BY:** Applicants – Canada Calgary PM Office, Agents for owners Crem Holdings Ltd.

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### **SUMMARY:**

The City is in receipt of an application from the Jesus Christ of Latter-Day Saints, requesting a temporary use permit for commercial property located at 7255 Riverside Drive, legally described as Lot A, D.L. 108, Plan KAP82116, to allow the group to hold Sunday services in the building.

To following procedures are required to proceed with the permit application:

- Council needs to give notice that they intend to consider adopting a resolution allowing a temporary use permit;
- The notice must be officially delivered to all property owners within a 100 feet radius, at least 10 days before the meeting at which the Council intends to consider adopting the resolution to issue the temporary use permit;
- The notice must be published in a newspaper at least 3 and not more than 14 days before the adoption of the resolution to issue the permit;
- Similar to a development variance permit, at a Committee of Whole meeting, Council would hear from any interested parties, as to their input on the issuance of the temporary use permit. Subsequent to hearing the public's input, Council would then adopt a resolution to either issue the permit or deny the application.

If Council concurs, Staff will get the notices out to the surrounding property owners and into one edition of the Gazette.

Section 921(11) of the Local Government Act gives Council the authority to issue the permit for a 3 year period and another three years after the date of the initial permit expires or 3 years after the permit is issued.

### **STAFF RECOMMENDATIONS:**

**Option 1:** That Council direct Staff to draft the appropriate temporary use permit and to proceed with publishing notice of this bylaw in one issue of the Gazette and to notify the surrounding property owners of the time and date of the Committee of the Whole meeting on October 15<sup>th</sup>, where they will be allowed to voice their opinions and concerns with respect to the temporary use permit.

## **OPTIONS AND ALTERNATIVES:**

**Option 1:** That Council direct Staff to proceed with the issuance of a Temporary Use Permit. This option will allow the group to hold Sunday services at property located at 7255 Riverside Drive.

**Option 2:** The Committee of the Whole recommends that Council declines the application for a temporary use permit, to proceed as requested. This option will allow for the status quo, with no option for the Church to lease the building or to hold their services there.

## **BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:**

**Option 1:** This option allows for the property located at 7255 Riverside Drive to be leased to the Church and the Church would be allowed to hold their services in the commercial building.

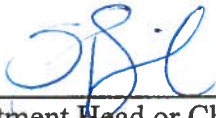
**Option 2:** This option will allow for the status quo to remain and no potential for the building to be used for the Church of Jesus of Latter-Day Saints services.

## **COSTS AND BUDGET IMPACTS – REVENUE GENERATION:**

There would be the cost of newspaper advertising in and the notification to the surrounding property owners. The costs to the City are covered by the application fees payable at the time of application.

## **LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:**

The ability to issue a temporary use permits comes from the Local Government Act. The Act stipulates the length of the permit and a onetime renewal of another 3 years and then the building would be considered, once again, as a commercial use and the Church would need to find other accommodations for their Church services.



\_\_\_\_\_  
Department Head or Chief  
Administrative Officer



\_\_\_\_\_  
Reviewed by Chief  
Administrative Officer

**THE CORPORATION OF THE CITY OF GRAND FORKS**

7217-4<sup>th</sup> Street  
P.O. Box 220  
Grand Forks, B.C.  
V0H 1H0

Telephone: 250-442-8266  
Fax: 250-442-8000

**TEMPORARY USE PERMIT APPLICATION**

APPLICATION FEE \$750.00

Receipt No. 160464

Registered Owner(s): CREM HOLDINGS LTD.

BOX 6036 STATION MAN

EDSON, AB T7E 1T6

ATTN: EUGENE BACHAND

Mailing Address: AS ABOVE

Telephone: Home: — Work 780-723-2297

Legal Description:

LOT: A

DISTRICT LOT: 108

PLAN: KAP 82116

Street Address: 7261 OR  
7255 RIVERSIDE DRIVE

.OVER.....

Description of proposed use and reason for application:

PROPOSED USE IS FOR SUNDAY WORSHIP SERVICES, AND  
CLASSES. THE APPLICATION IS BEING MADE FOR THIS  
SPACE BECAUSE IT IS THE MOST SUITABLE OF ANY  
IDENTIFIED IN GRAND FORKS FOR THIS USE.

Submit the following information with the application:

1. A legible site plan showing the following:

- (a) The boundaries and dimensions of the subject property.
- (b) The location of any proposed or present buildings.
- (c) The location of off-street parking facilities.
- (d) The location of off-street loading facilities.
- (e) The location of any proposed access roads, screening, landscaping or fencing.
- (f) The location of refuse containers and parking area lighting.

2. Professionally drawn site elevations, facade applications for proposed or present buildings, identifying colours, canopies, window trim and sign specifications.

Other information or more detailed information may be requested by the City of Grand Forks upon review of your application.

  
Signature of Owner

4 AUG 2013  
Date

#### AGENT'S AUTHORIZATION

I hereby authorize the person/company listed below to act on my behalf with respect to this application and that the information provided is full and complete and to the best of knowledge to be a true statement of the facts.

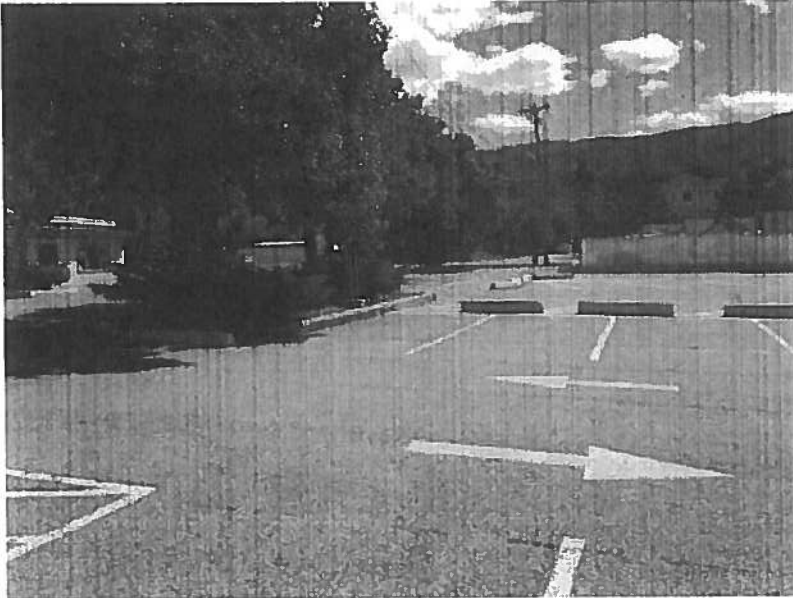
Name of Authorized Agent: JIM KYLE, CANADA CALGARY PM OFFICE

Mailing Address: 109, 7040 FARRELL ROAD SE  
CALGARY AB  
T2H 0T2

Telephone: 403 869 1521

  
Owner(s) Signature of Authorization

GRAND FORKS LEASE JUL 2013

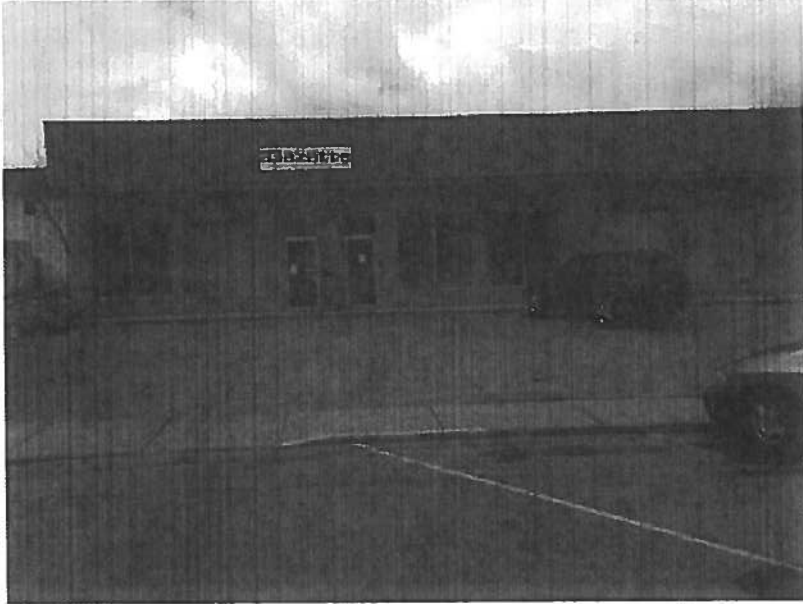


Parking area with landscaping

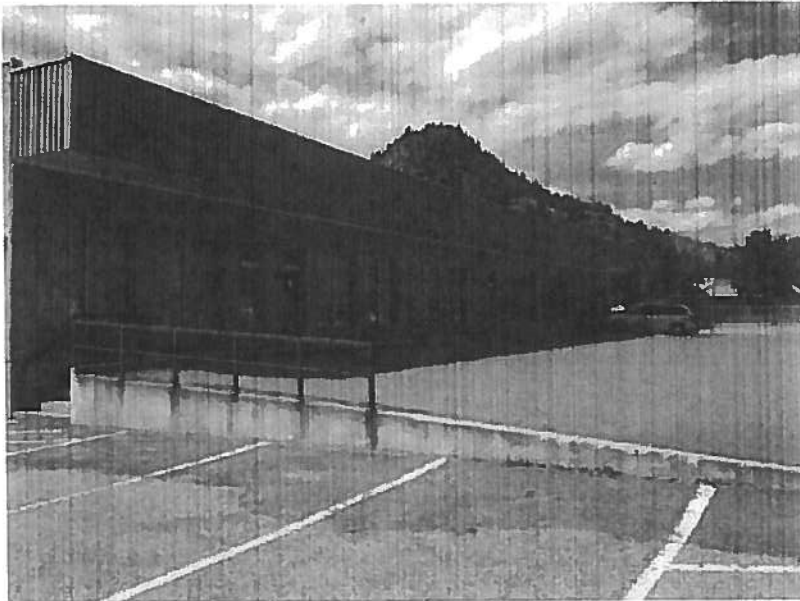


Light Pole and garbage container location

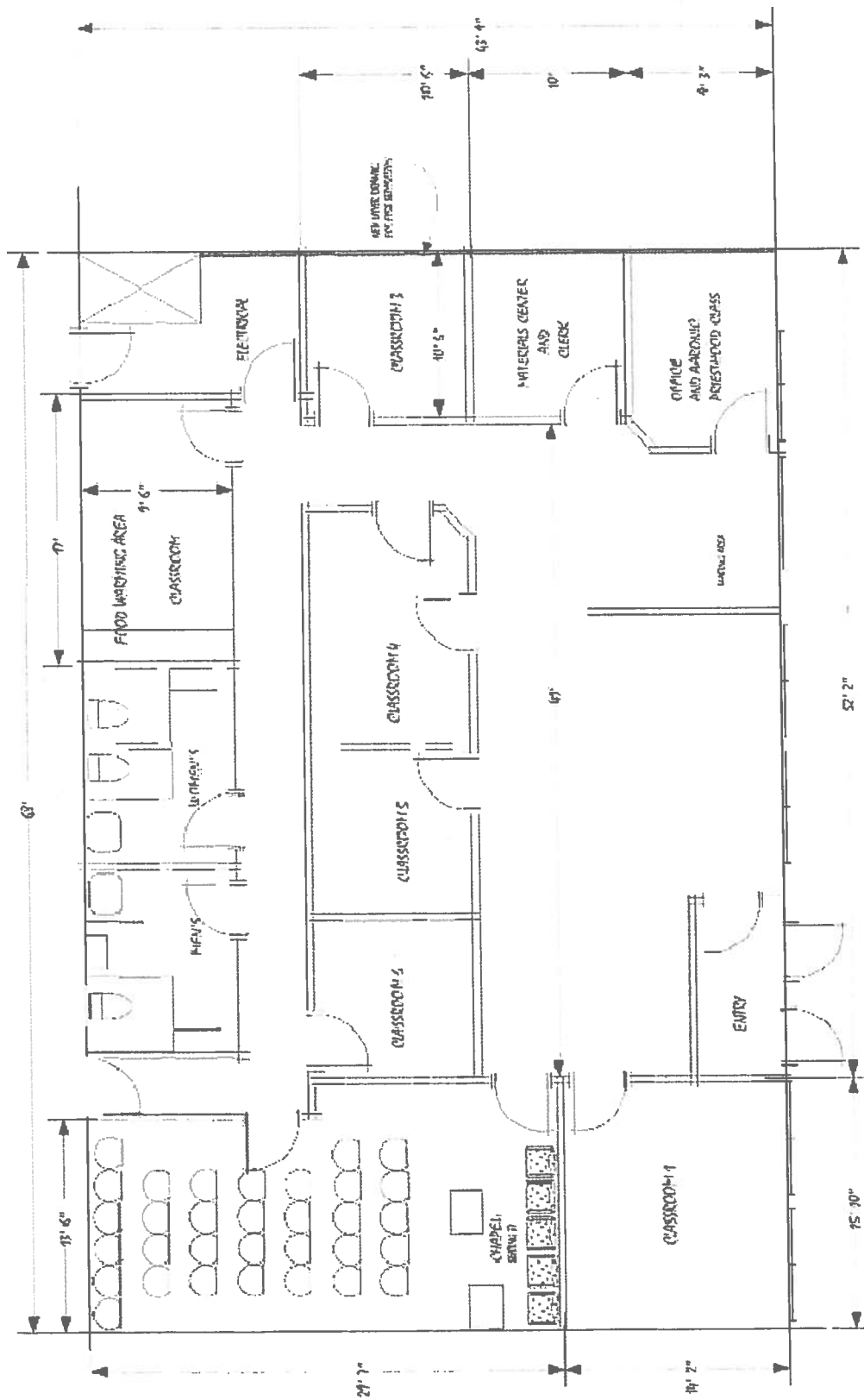




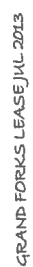
Lease space frontage

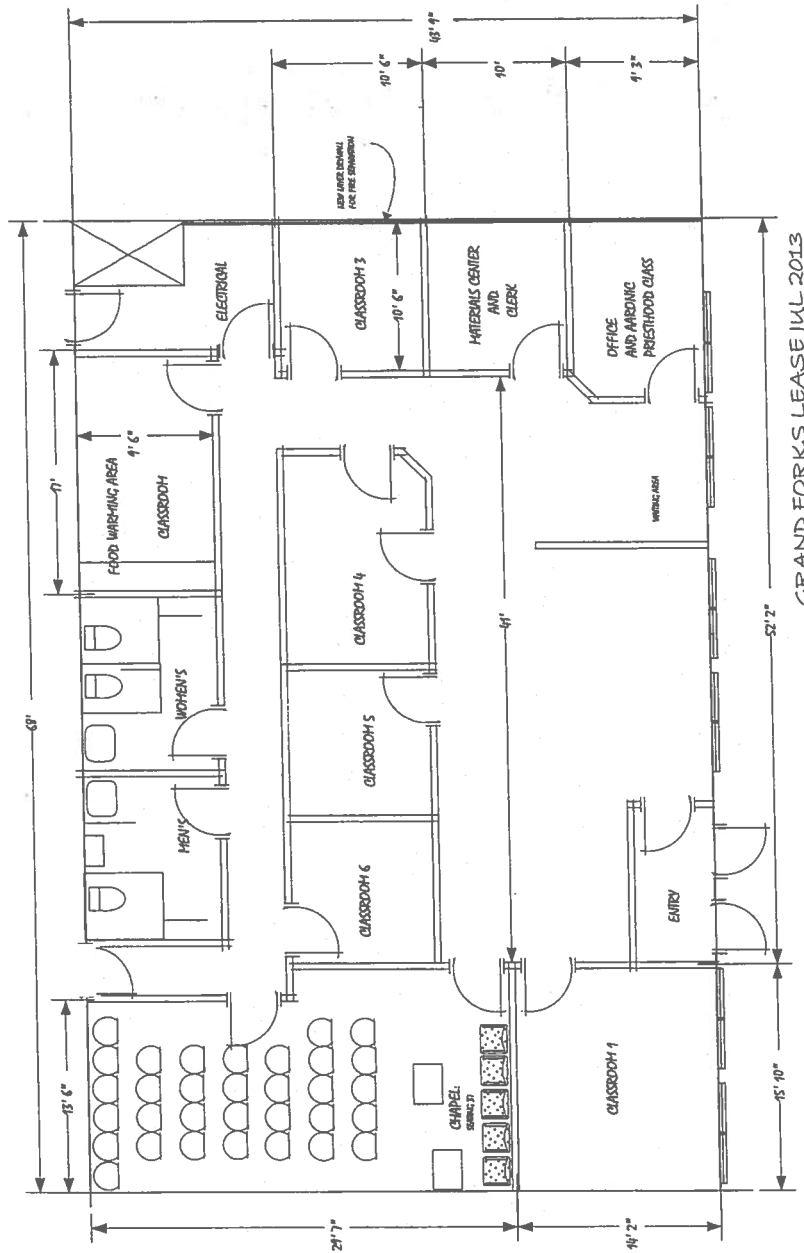


Entire building

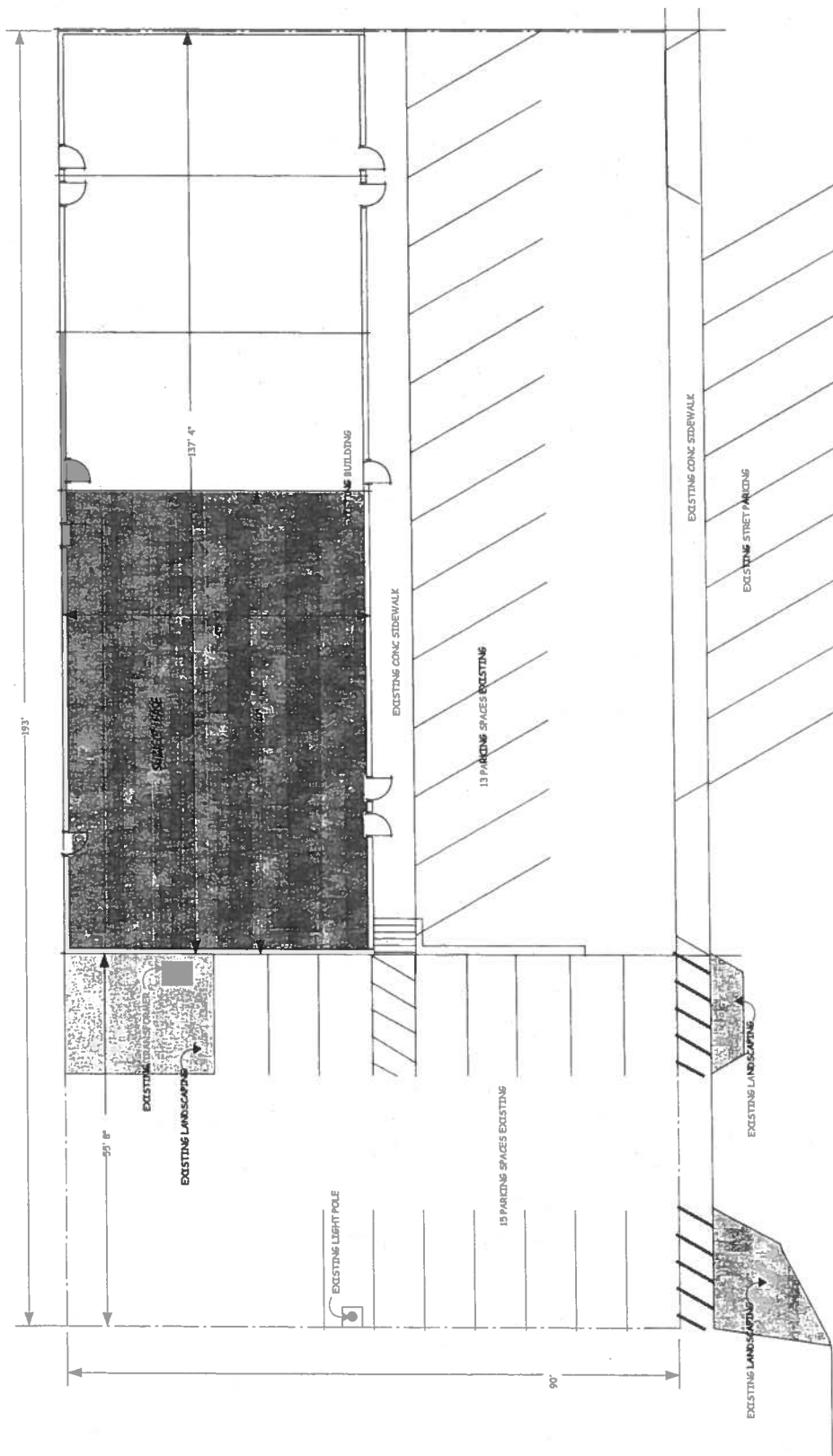


GRAND FORKS LEASE JUL 2013





GRAND FORKS LEASE JUL 2013



GRAND FORKS LEASE JUL 2013

(Sub) Dec 30/02

(7) Development approval information is not required under this section if the proposed activity or development is a reviewable project as defined in section 1 of the *Environmental Assessment Act*.

1997-24-13 (B.C.Reg. 354/97); 2000-7-165; 2002-43-55 (B.C.Reg. 370/2002); 2010-6-117.

(Am) Jun 03/10

### Designation of temporary use permit areas

**920.2** For the purposes of section 921,

- (a) an official community plan, or
- (b) a zoning bylaw

may designate areas where temporary uses may be allowed and may specify general conditions regarding the issue of temporary use permits in those areas.

2000-7-166; 2010-6-118.

(Am) Jun 03/10

### Temporary use permits

**921.** (1) On application by an owner of land, a local government may issue a temporary use permit

- (a) by resolution, in relation to land within an area designated under section 920.2, or
- (b) by bylaw, in relation to land within an area outside a municipality, if there is no official community plan in effect for the area.

(Rep) Jan 01/01

(2) *Repealed.* [2000-7-167(a)]

(Sub) Jun 03/10

(3) A temporary use permit may do one or more of the following:

- (a) allow a use not permitted by a zoning bylaw;
- (b) specify conditions under which the temporary use may be carried on;
- (c) allow and regulate the construction of buildings or structures in respect of the use for which the permit is issued.

(Am) Jun 03/10

(4) If a local government proposes to pass a resolution allowing a temporary use permit to be issued, it must give notice in accordance with subsections (5) and (6).

(5) The notice must

- (a) state
  - (i) in general terms, the purpose of the proposed permit,
  - (ii) the land or lands that are the subject of the proposed permit,
  - (iii) the place where and the times and dates when copies of the proposed permit may be inspected, and
  - (iv) the date, time and place when the resolution will be considered, and
- (b) be published in a newspaper at least 3 and not more than 14 days before the adoption of the resolution to issue the permit.

(6) Section 892 (4) to (7) applies to the notice.

(Sub) Jan 01/01

(7) Sections 890, 891, 892, 894 and 913 apply to a bylaw under subsection (1) (b).

(8) As a condition of the issue of a permit, a local government may require the owner of the land to give an undertaking to

- (a) demolish or remove a building or structure, and
- (b) restore land described in the permit to a condition specified in the permit by a date specified in the permit.

(9) An undertaking under subsection (8) must be attached to and forms part of the permit.

(10) If the owner of the land fails to comply with all of the undertakings given under subsection (8), the local government may enter on the land and carry out the demolition, removal or restoration at the expense of the owner.

(Am) Jun 03/10

(11) The owner of land in respect of which a temporary use permit has been issued has the right to put the land to the use described in the permit until

- (a) the date that the permit expires, or
  - (b) 3 years after the permit was issued,
- whichever occurs first.

(Sub) Jun 03/10

(12) In addition to any security required under section 925 (1), a local government may require, as a condition of issuing the permit, that the owner of the land give to the local government security to guarantee the performance of the terms of the permit, and the permit may provide for

(a) the form of the security, and

(b) the means for determining

(i) when there is default under the permit, and

(ii) the amount of the security that forfeits to the local government in the event of default.

(Am) Jun 03/10

(13) A person to whom a temporary use permit has been issued may apply to have the permit renewed, and subsections (8) to (12) apply.

(14) A permit issued under this section may be renewed only once.

(Am) Jun 03/10

(15) If a local government delegates the power to issue a temporary use permit under this section, the owner of land that is subject to the decision of the delegate is entitled to have the local government reconsider the matter.

RS1979-290-975; 1985-79-8; 1987-14-35; 1989-33-12; 1993-59-36; 1994-52-112; 1998-34-199; 2000-7-167; 2010-6-119.

# **THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION**

**DATE:** September 25, 2013

**TOPIC:** Multi-Utility Projects Shelf Ready Designs

**PROPOSAL:** Approval to Proceed with Shelf Ready Designs for the Multi-Utility Projects

**PROPOSED BY:** Manager of Development and Engineering

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## **BACKGROUND:**

The City's asset management plan identified (at a high level) key priority areas totalling \$5.5 million over the next 5 years – \$1.3 million for emergency water supply for fire protection; and \$4.2 million for the capital renewal of roads, water and sewer infrastructure. The City successfully conducted a referendum to borrow the \$1.3 million for emergency water supply and \$4.2 million for infrastructure renewal (multi-utility projects).

The City completed a Road Condition Assessment (RCA) in 2012, from which road renewal and improvement needs and priorities have been identified according to asphalt condition only. The City's asset management plan (AMIP-2010), the RCA (2012), the Utilities Capital Planning Report (2009), and the anecdotal knowledge of City staff has been used to inform the selection of 22nd Street (Highway 3 to 78th Avenue) and 68th Avenue (Kettle River Drive to 19th Street) as the two highest priority multi-utility projects.

Recently, the City has become aware of some capacity issue with the sanitary sewer main along 3<sup>rd</sup> Street (Highway 3 to Market Avenue) and some renewed interest by the downtown business owners regarding a rejuvenation of the streetscaping downtown. The total capital cost for design and constructing these three projects has been previously estimated at \$2,768,000.

At the UBCM conference in Vancouver, the City met with the Honourable Coralee Oakes, Minister of Community, Sport and Cultural Development to discuss the City's commitment to asset management and to strategically delivering services to our residents while promoting local economic development initiatives. Minister Oakes indicated that there would be a grant program available to the City for infrastructure renewal projects released in 2014. She suggested that the City have its three multi-utility projects 'shelf ready' to apply for this funding in 2014.



## **SHELF READY DESIGN:**

In order to prepare 'shelf ready' projects to support the 2014 grant application, the City would need to engage its engineering consultants to prepare the design package. The anticipated key tasks associated with moving the three multi-utility projects from the concept level to the "tender ready" level are:

1. Complete topographic surveys and sub-surface geotechnical investigations
2. Prepare base plans and consolidate existing information from all utilities
3. Complete condition assessments (non-destructive) for any water, sewer or storm mains not requiring upsizing
4. Confirm utility upgrade requirements from modelling work
5. Complete preliminary design of road improvements and utility upgrading
6. Develop updated capital cost estimates for the individual projects
7. Review preliminary design and cost estimates with staff and consultants
8. Revise and finalize design drawings
9. Prepare Tender Documents including specifications based on MMCD Contract framework
10. Develop Pre-tender Cost Estimate

## **STAFF RECOMMENDATIONS:**

**Option 1: Council approves staff to proceed with the shelf ready designs for the Multi-Utility Projects.**

## **OPTIONS AND ALTERNATIVES:**

**Option 1: Council approves staff to proceed with the shelf ready designs for the Multi-Utility Projects.** This option would allow staff to proceed with the shelf ready designs for the Multi-Utility projects and be ready to apply for grant funding in 2014.

**Option 2: Council does not approve staff to proceed with the shelf ready designs for the Multi-Utility Projects.** This option would delay the process for the shelf ready designs and delay the application for grant funding in 2014.

## **BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:**

**Option 1:** The key advantage is that the shelf ready designs would be complete and ready for immediate application for grant funding in 2014. There are no disadvantages to this option. There are no negative impacts.

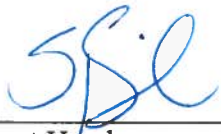
**Option 2:** There are no benefits to this option and the disadvantage would be that it will delay the projects further into 2014 or even 2015.

**COSTS AND BUDGET IMPACTS – REVENUE GENERATION:**

The required budget for completing the foregoing is \$135,000, excluding GST. This amount equals approximately 5% of the total capital cost for these projects.

**LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:**

In accordance with the Community Charter, funding for completing the shelf ready designs would come from borrowing (Borrowing Bylaw No. 1923 – A Bylaw to Authorize the Borrowing of Up to \$4.2 Million for Road, Water and Sewer Capital Renewal Projects), as per the electoral ascent in the 2011 local government elections and referendum, in order to have shelf ready projects for the anticipated senior government grants programs geared towards infrastructure renewal in 2014.



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Department Head or  
Chief Administrative Officer



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Reviewed by Chief Administrative Officer



Settle down.

THE CORPORATION OF THE CITY OF GRAND FORKS

**MEMORANDUM**

**TO:** Mayor and Council

**FROM:** Sasha J. Bird, Manager of Development and Engineering

**DATE:** September 13, 2013

**cc:** Diane Heinrich, Corporate Officer

**SUBJECT:** Metal Shipping Containers

---

**BACKGROUND**

At the August 19, 2013 Committee of the Whole meeting, a development variance application was brought forward for the construction of a roof connecting two metal shipping containers to be used as a garage and storage area in front of the front face of the principle residence.

At this time, it was brought to Council's attention that the City of Grand Forks does not currently have any regulations for permitted uses of metal shipping containers in the Zoning Bylaw and that this may be a crucial consideration of Council due to their popularity and the fact that there are increasing numbers of the containers around the Municipality.

At the August 19, 2013 Regular Meeting of Council, Councilor Smith spoke with regard to the increasing number of shipping containers (sea cans) that are in the City and asked if staff could develop a report on the current situation of sea cans in the City. So, Council resolved that Council direct staff to develop a report regarding the current situation of sea-cans (shipping containers) within the City and bring back to Council for information.

The following information is provided with regard to the situation of shipping containers (sea-cans) within the City of Grand Forks:

Currently there are approximately 30 – 40 shipping containers around the Municipality in various zones such as commercial, industrial and residential. They all vary in colour, size, location and stages of shape.



Settle down.

## THE CORPORATION OF THE CITY OF GRAND FORKS

### **MEMORANDUM**

#### **SHIPPING CONTAINER INFORMATION**

Shipping containers are designed to carry heavy loads and to be stacked in high columns and are designed to withstand harsh environments. Containers are made to standard measurements and as such, they can provide modular elements that can be combined into larger structures and are available around the world.

The use of steel construction, while prevalent in industrial construction, is not widely used for residential construction. Containers are, in many ways, an ideal building material because they are strong, durable, stackable, cuttable, movable, modular, plentiful and relatively inexpensive. Architects, as well as laypeople have used them to build many types of buildings such as homes, offices, apartments, stores, medical clinics, workshops, shopping malls and schools (among other things). They are also used to provide temporary secure spaces on construction sites and other venues on an "as is" basis, instead of building shelters.

Many structures based on shipping containers have already been constructed and their uses, sizes, locations and appearances vary widely.

Shipping containers have been used for the following applications, only to name a few:

- Press Boxes
- Fire Training Facility
- Emergency Shelters
- Urban and Rural Homes
- Apartment and Office Buildings
- Studios
- Experimental Labs
- Bathrooms and Showers
- Workshops
- Construction Trailers, etc.

After checking a number of municipalities, it appears that the use of metal shipping containers is regulated by the Zoning Bylaw and the Building Bylaw.

Some municipalities have no verbiage with respect to the use of metal containers; however, most municipalities regulate their use through permitted use in specific zones.



Settle down.

## THE CORPORATION OF THE CITY OF GRAND FORKS

### **MEMORANDUM**

For example, the District of Summerland has amended their zoning bylaw to include an accessory buildings definition of shipping/cargo containers stating that these containers are not permitted within residential areas.

However, the City of Merritt allows shipping containers in a residential area as long as an application for a building permit is made and the containers are only used as a core for an accessory building and to finish the outside to look like a wooden accessory structure.

The following table illustrates some of the Municipalities that currently allow shipping containers and the specific zones that they are permitted in:

<b>Municipality</b>	<b>Allowed in all zones</b>	<b>Only in specific zones</b>	<b>Temporary provisions</b>	<b>Detail</b>
Courtenay		X		Limit of 2 containers allowed per lot in industrial zone.
Nanaimo			X	Only allowed for shipping related uses. Temporary provisions in industrial and commercial zones, subject to location permit.
North Cowichan		X	X	Permitted in industrial zones only, with limits on numbers. Temporary provision on construction sites.
Summerland		X		Not permitted within residential zones.



Settle down.

THE CORPORATION OF THE CITY OF GRAND FORKS

**MEMORANDUM**

<b>Municipality</b>	<b>Allowed in all zones</b>	<b>Only in specific zones</b>	<b>Temporary provisions</b>	<b>Detail</b>
Merritt		X		Permitted within commercial & industrial zones, as an "accessory unit" subject to siting restrictions. With a building permit, they are allowed in residential areas using containers as a core for an accessory building.
New Westminster		X		Permitted as an accessory use within industrial zones.
Penticton		X		Permitted in industrial and certain commercial zones, subject to limits and siting restrictions.
Prince George		X		Permitted in industrial or commercial zone only when enclosed within a building.
Prince Rupert		X		Permitted within industrial zones. Not permitted in any circumstances, elsewhere.
Powell River		X		Prohibited in all residential and commercial zones. Permitted in rural and institutional zones, subject to screening and setbacks and require a development permit in industrial zones.



Settle down.

THE CORPORATION OF THE CITY OF GRAND FORKS

**MEMORANDUM**

Municipality	Allowed in all zones	Only in specific zones	Temporary provisions	Detail
Surrey		X	X	Permitted within industrial zones and during construction, only, in other zones.
Sooke	X			Not to be used for residential purposes, only as storage.
Vernon		X	X	Permitted in non-residential zones subject to screening. 30 day limit in residential zones.
Victoria	X			No regulations relating to shipping containers.
Campbell River		X	X	Permitted in industrial zones only. 30 day limit in other zones, extendable to 90 days with written justification. Permitted on all construction sites for the duration of construction.

The abundance and relative cheapness of these containers during the last decade comes from the deficit in manufactured goods coming from North America. These manufactured goods come to North America from Asia and, to a lesser extent, Europe, in containers that often have to be shipped back empty, or "deadhead", at a considerable expense. It is often cheaper to buy new containers in Asia than to ship the old ones back. Therefore, new applications are being sought for the used containers that have reached their North American destination.



Settle down.

THE CORPORATION OF THE CITY OF GRAND FORKS

**MEMORANDUM**

**SUMMARY**

There is nothing currently in the City's Zoning Bylaw that specifically regulates the use of shipping containers. Councilor Smith noted at the August 19, 2013 Council meeting that shipping containers have started to pop up throughout the municipality.

Council may wish to consider specific zones that would allow for the use of shipping containers, such as, commercial and/or industrial zones only.

Council may also wish to consider specific requirements such as:

- They must be painted so no signage or language is visible;
- They cannot be placed in setback areas on the property or interfere with visibility or foot traffic in any zone;
- Properties are limited to having no more than three containers;
- Each shipping container may not exceed eight feet in width, nine feet in height or forty feet in length;
- Must be maintained in good repair with no holes in top or sides;
- No visible rust;
- Must meet current building and fire codes;
- Any shipping container supplied with electrical service must meet all applicable electrical codes;
- They may not be connected to municipal water or sewer supply;
- But not limited to, etc.

Further research regarding appropriate definitions, wording and regulations should be undertaken if Council so chooses to implement a new ordinance on shipping containers.

A handwritten signature in black ink, appearing to read "SJB", is written over the printed name and title.

Sasha J. Bird, ASCT  
Manager of Development and Engineering





## THE CORPORATION OF THE CITY OF GRAND FORKS

### COUNCIL INFORMATION SUMMARY FOR SEPTEMBER 30TH , 2013

Date: September 26<sup>th</sup>, 2013  
 Agenda: September 30<sup>th</sup>, 2013  
 Proposal: To Receive the Items Summarized for Information  
 Proposal By: Staff

**Staff Recommendation:**

That Information Items numbered 10(a) to 10(f) be received and acted upon as recommended.

	ITEM	SUBJECT MATTER	RECOMMENDATION
<b>CORRESPONDENCE TO/FROM MAYOR AND COUNCIL</b>			
10(a)	Fire Chief's Association of BC	Smoke Alarms Save Lives	Council to receive for information and refer to the Grand Forks Fire Department.
<b>CORRESPONDENCE TO/FROM STAFF</b>			
<b>GENERAL INFORMATION</b>			
10(b)	Boundary Museum	Request that Council approve the 2014 Fee For Service Funding Agreement for the Stewardship of the Community Archives	Council receive the request from the Boundary Museum and refers to the 2014 Budget process.
10 (c)	Habitat for Humanity	Request for permission to locate a container on lot 7212 Riverside Drive	Council resolves to approve the request from Habitat for Humanity to locate a sea container at 7212 Riverside Drive, if it is removed within 30 days of receiving an Occupancy Permit.
10(d)	841 Air Cadet Squadron	Request for funding	Council to receive for information and discussion
10(e)	Royal Canadian Legion	Requesting permission to hold annual poppy distribution days on November 1 <sup>st</sup> and 2 <sup>nd</sup> and to hold the Remembrance Day Parade and Ceremony at the Cenotaph on November 11 <sup>th</sup> and to also use City power during the ceremony.	Council resolves to approve the request from the Royal Canadian Legion to hold the annual poppy distribution days on November 1 <sup>st</sup> and 2 <sup>nd</sup> and further to hold the Remembrance Day Parade and Ceremony at the Cenotaph on November 11 <sup>th</sup> and further to use city Power during the ceremony upon the submission of an event request form to the Community Services Department.



**THE CORPORATION OF THE CITY OF GRAND FORKS**

**COUNCIL INFORMATION SUMMARY**  
**FOR SEPTEMBER 30TH , 2013**

Settle down.

10(f)	Downtown Business Association	Request for Council to consider funding adding additional transmitters on Market Street in order to expand the free WiFi coverage to 2 <sup>nd</sup> Street, and to eventually expand the Free WiFi zone to include the whole downtown area	The request has been referred to Staff to provide further information.
<b>FEDERAL AND PROVINCIAL GOVERNMENT</b>			
<b>INFORMATION FROM UBCM/FCM/AKBLG</b>			
<b>MINUTES FROM OTHER ORGANIZATIONS</b>			



**FIRE CHIEFS' ASSOCIATION OF BC**  
 871 Oakview Street  
 Coquitlam, BC V3J 4T6  
 Phone: 604-492-3080  
 Email: [admin@fcabc.ca](mailto:admin@fcabc.ca)

RECEIVED

SEP - 6 2013

THE CORPORATION OF  
 THE CITY OF GRAND FORKS

### Smoke Alarms Save Lives

Dear Mayor Brian Taylor and Council,

At the recent 2013 AGM and Conference of the LGLMA and UBCM Executive Meetings, a resolution to amend the Insurance Act to compel brokers to obtain a declaration stating that insurers had "A Working Smoke Alarm" was not endorsed.

In order to provide further background and discussion on the importance of this life saving topic the Fire Chiefs' Association of British Columbia is compelled to reiterate and clarify the request. The intention of the motion was to ensure an educational transaction occurs at each renewal or purchase of an insurance policy that a functioning smoke alarm is present.

We know the importance of a working smoke alarm, and academic research conducted over a five year period articulates that the presence of a functioning smoke alarm can reduce death and injury by 74%.

The significance of having a working smoke alarm requires a holistic approach that is supported from all areas within our Province and the community.

In March 2012, following the release of research into the unacceptable status of smoke alarm protection in houses, the BC provincial government launched the **BC Smoke Alarm Movement** with the goal of ensuring a working smoke alarm is present in every BC home.

A report on the success of this movement has recently been published. After one year, the impact of the **BC Smoke Alarm Movement** indicates:

- There has been a **5.1%** decline in the absolute number of residential fires reported to the OFC.
- At the same time a reduction in fire-related deaths as a result of residential fires: declining in absolute terms by **44.4%** and declining as a rate by **41.4%** (one-tailed significance).
- The relative percentage of residential structure fires that resulted in the activation of a smoke alarm did not increase over time, but there was a significant reduction in the percentage of fires where the smoke alarms functionality could not be determined.

While in many communities the insurance brokers support local smoke alarm initiatives, the insurance industry has thus far been hesitant in supporting the **BC Smoke Alarm Movement**. The Fire Chiefs' Association of British Columbia, representing fire chiefs in over 200 communities, believes that the **Smoke Alarm Movement's** success in reducing death, injury and property loss must be sustained in order to continue saving lives and reducing injuries and property damage. While stakeholders from all across British Columbia participate including community volunteers, Canadian Red Cross, United Way, Police, BC Ambulance, Fire services and others who test and install smoke alarms in

FILE CODE

WE3

F1 - FIRE CHIEFS' ASSOC. OF BC  
 REQUESTING MOTION RE:  
 SMOKE ALARMS

residential properties the insurance industry as a whole has yet to come on board and support this life saving program in terms of our specific request. While we can respect their caution of liability, we are not asking them to record a declaration on insurance, but simply stated an opportunity to have an educational transaction with their clients.

To reiterate, the opportunity is expressed as an educational transaction, where on a declaration form the insurance agent would have a checklist that would record and remind the insured that it is an obligation to have a working smoke alarm.

The potential economic benefits from early detection, with the presence of a working smoke alarm, has proven to reduce property value loss in addition to deaths and injury and would ultimately compound, and benefit the insurers.

We request that you reconsider this motion. By simply having a checklist on an insurance form as an educational reminder to have a working smoke alarm lives will continue to be saved in BC.

Sincerely,

A handwritten signature in black ink, appearing to read "Tim Pley", written in a cursive style.

Fire Chief Timothy Pley, CFO  
President

RECEIVED

10(b)

AUG 30 2013

THE CORPORATION OF  
THE CITY OF GRAND FORKS



# BOUNDARY MUSEUM

6145 Reservoir Road, Grand Forks, BC V0H 1H5  
Ph/fax: 250-442-3737, [boundarymuse@shaw.ca](mailto:boundarymuse@shaw.ca)  
<http://www.boundarymuseum.com/>

August 30<sup>th</sup>, 2013

The Corporation of the City of Grand Forks  
7214 - 4<sup>th</sup> Street  
Box 220  
Grand Forks, B.C.  
V0H 1H0

Attn: Diane Heinrich

Re: Fee for Service Funding Agreement - Item 1. Renewal Option

As per Item 1 of the **Fee for Service Funding Agreement for the Stewardship of the Community Archives and Artifacts**, the Board of Directors of the Boundary Museum Society would like to request that the Operating Agreement between the City of Grand Forks and the Boundary Museum Society, expiring December 31<sup>st</sup>, 2013 be renewed.

Thank you for your consideration in this matter.

Sincerely,

*Sue Adrain for:*

Cliff Schuh  
Boundary Museum Society

sa

WE3

FILE CODE

*B2 - Fee for Service  
Funding Agreement -  
Renewal Option*



RECEIVED

SEP 17 2013

THE CORPORATION OF  
THE CITY OF GRAND FORKS

September 17, 2013

The Corporation of the City of Grand Forks  
7217 4<sup>th</sup> Street, P.O. Box 220  
Grand Forks, BC, V0H 1H0

**RE: Request for permission to locate container on lot 7212 Riverside Drive**

Habitat for Humanity Boundary Society requests permission to locate a 40 foot sea container at the back of the premises of 7212 Riverside Drive. The container will be used primarily to store construction materials and equipment during the remainder of renovation work to the existing facility at 7212, and during construction of the HFH ReStore and Transition Housing Units.

The container will be required for these purposes until an occupancy permit is obtained for the ReStore and Transition Housing Units. If so directed, HFH Boundary will remove the container from 7212 Riverside Drive within 30 days of receipt of an Occupancy Permit. Precise dates for completion of construction are difficult to determine at this time, and the City's understanding is appreciated.

Your earliest attention to this request is appreciated. We are in desperate need to move materials out of the existing facility to make room for completing the renovation work, and are fearful of the materials disappearing if we just put them outside.

Thank you for considering this request.

Rick Friesen, executive director  
Habitat for Humanity Boundary Society  
Box 1088, Grand Forks, V0H 1H0  
[hfhboundary@hughes.net](mailto:hfhboundary@hughes.net)  
Office: 250.442.2722  
Cell: 250.666.0518

A handwritten signature in blue ink, appearing to read "Rick Friesen".

FILE CODE

WE3, H1 - Requesting Permission for  
Sea Container at 7212  
Riverside Dr.

**RECEIVED****SEP 24 2013**THE CORPORATION OF  
THE CITY OF GRAND FORKS  
PUBLIC WORKS

September 3, 2013

His Worship the Mayor of Grand Forks  
Brian Taylor  
City Hall  
Grand Forks, BC  
V0H 1H0

Dear contributor,

The 841 Air Cadet Squadron's Sponsorship Committee, which is a non-profit organization, is seeking financial sponsorship in order to continue our work with the youth of this area.

The Air Cadet league of Canada works with youth between the ages of 12 and 18. As Air Cadets, they learn the importance of self discipline, respect, decision making, and how to take initiative. Cadets are encouraged to become active, responsible members of their communities. They learn valuable life and work skills like teamwork, leadership, and citizenship. Cadets make valuable contributions to Canadian society on a daily basis. Although the Air Cadet League receives some funding from the Department of National Defence (DND), the majority of funding must come from the private and corporate sector, service organizations, and through fund raising by the cadets themselves.

By contributing to the 841 Air Cadet Squadron's Sponsoring Committee, you are investing in your future employees, community members, and leaders of tomorrow. We hope we can count on your support!

Sincerely,



Fund-raising Chair  
Dawna Small

Phone: 250 442-6890  
Email: dawna76@shaw.ca

Address:  
PO Box 586  
Grand Forks, BC  
V0H 1H0

WE3

FIVE CODE

A1 - 841 AIR CADET -  
REQUEST FOR SPONSORSHIP



RECEIVED

10(e)

SEP 20 2013

THE CORPORATION OF  
THE CITY OF GRAND FORKS  
PUBLIC WORKS

THE ROYAL CANADIAN LEGION BR.59  
BOX 836  
GRAND FORKS B.C. V0H 1H0  
PHONE: (250) 442-8400  
FAX: (250) 442-8459

Spt. 18th/13

Diane Heinrich  
Corporate Officer  
City of Grand Forks

The members of the Legion ask permission to hold our annual poppy distribution days again this year. (Nov. 1st. & 2nd. Also to hold our Remembrance day Parade & ceremony at the cenotaph Nov. 11th/13. May we use your electric power during the ceremony.

We invite Mayor Taylor to join us in our parade & lay a wreath on behalf of the city. Please join us for refreshments & lunch at the branch. Will you be donating to our poppy fund again as you have in past years. Thanking you.

Sincerely

Elsie Fredericks  
Poppy Committee  
250 442 3379

FILE CODE

WE3

R9 - ANNUAL POPPY DISTRIBUTION  
REMEMBRANCE DAY PARADE  
& CEREMONY AT CENOTAPH.



RECEIVED

SEP 17 2013

THE CORPORATION OF  
THE CITY OF GRAND FORKS

Grand Forks Downtown Business Association

Sept 16, 2013

Dear Grand Forks City Council,

The Downtown Business Association is very excited that free WiFi is available in part of the downtown core. We commend the Rotary Club and the City of Grand Forks on this initiative. However, it has been brought to our attention that part of Market Ave and 2<sup>nd</sup> Street do not have free WiFi yet due to a lack of transmitters in this part of town. We would like to request that council immediately consider funding these transmitters so that WiFi is available in this part of downtown Grand Forks. We also hope that, in the future, council will consider funding an expansion of WiFi to ensure that free WiFi is available in the entire downtown business core. We appreciate your consideration of our request.

Sincerely,



Carol Lajoie

Chair, Grand Forks Downtown Business Association

FILE CODE

WE3, Downtown Business Assoc.  
C/O - re WIFI  
(Comments & Requests)

# **THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION**

**DATE** : September 10, 2013

**TOPIC** : Bylaw No. 1987 – Amendment to the City of Grand Forks Zoning Bylaw No. 1606, 1999

**PROPOSAL** : Third Reading

**PROPOSED BY** : Manager of Development & Engineering Services

---

## **SUMMARY:**

At the Regular meeting held on July 22, 2013, Council directed Staff to draft a Zoning Amendment Bylaw, to rezone the property located at 7850-2<sup>nd</sup> Street, legally described as Lot 1, District Lot 585, S.D.Y.D., Plan 27903, from the current R-4 (Rural Residential) zone to the R-3 (Multi-Family Residential) zone.

At the August 19, 2013 Regular meeting, Bylaw No. 1987 was given first and second reading and Staff was directed to proceed to a Public Hearing, where the public was afforded an opportunity to make their views on this bylaw known to Council. Notice of the public hearing was advertised in the Gazette, as required by the Local Government Act, on August 21<sup>st</sup> & 28<sup>th</sup>, 2013.

On September 9, 2013 a public hearing was held at 6:00p.m. (prior to the Regular meeting) and hearing no opposition to the rezoning, Council is now in a position to give Bylaw No. 1987, third reading.

The bylaw will then be sent to the Ministry of Transportation & Infrastructure to sign the bylaw and then Council will be in a position to give final reading to Bylaw No. 1987.

## **STAFF RECOMMENDATIONS:**

**Option 1:** Council gives third reading to Bylaw No. 1987, cited as the “Amendment to the City of Grand Forks Zoning Bylaw No. 1987, 2013”.

## **OPTIONS AND ALTERNATIVES:**

**Option 1: Council gives Bylaw No. 1987 third reading.** This option intends that Council wishes to continue with the rezoning process, by rezoning the property located at 7850-2<sup>nd</sup> Street, legally described as Lot 1, District Lot 585, S.D.Y.D., Plan 27903, from the current R-4 (Rural Residential) zone, to the R-3 (Multi-Family Residential) zone.

**Option 2: Council determines not to give the Bylaw No. 1987, third reading.** This option intends that the status quo will remain and the zoning of the property located at 7850-2<sup>nd</sup> Street, will remain as R-4 (Rural Residential) and the City would not be in a position to lease the Wildlife Hall to the First Baptist Church to hold their church services.

## **BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:**

**Option 1:** This option will allow the application to rezone the property located at 7850-2<sup>nd</sup> Street from R-4 (Rural Residential) to R-3 (Multi-Family Residential) and to have the bylaw signed by the Ministry of Transportation & Infrastructure.

**Option 2:** This option will allow for the status quo to remain and the property located at 7850-2<sup>nd</sup> Street will remain zoned as R-4 (Rural Residential) and the property could not be leased to the First Baptist Church, if the property remains in the R-4 zone.

## **COSTS AND BUDGET IMPACTS – REVENUE GENERATION:**

The advertising costs, as well as the notifications to surrounding property owners within a 100 foot radius. These costs are generally covered by the application fees charged. As the applicant, in this case, is the City of Grand Forks, there are no application fees payable, just the costs of the advertising. There were no properties within the 100 foot radius, except for the City of Grand Forks, so letters were not required to be sent.

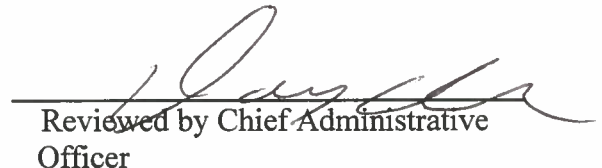
The Budget Impacts with respect to this rezoning will be that the City would be collecting rent from the First Baptist Church to lease the building and to conduct their church services. The lease has been signed and the First Baptist Church is waiting for the property to be rezoned to R-3 (Multi-Family Residential).

## **LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:**

The Local Government Act allows for amendments to a Zoning bylaw to be undertaken by bylaw and the proposal supports the land use guidelines, as part of the Sustainable Community Plan.



\_\_\_\_\_  
Department Head or Chief Administrative  
Officer



\_\_\_\_\_  
Reviewed by Chief Administrative  
Officer

**THE CORPORATION OF THE CITY OF GRAND FORKS**

**BYLAW NO. 1987**

**A Bylaw to Amend the City of Grand Forks  
Zoning Bylaw No. 1606, 1999**

=====

**WHEREAS** Council may, by bylaw, amend the provisions of the Zoning Bylaw pursuant to the Local Government Act;

**AND WHEREAS** Council has received an application to rezone property located 7850-2<sup>nd</sup> Street.

**NOW THEREFORE** Council for the Corporation of the City of Grand Forks, in an open meeting assembled, **ENACTS**, as follows:

1. That the City of Grand Forks Zoning Bylaw No. 1606, 1999 be amended to rezone the property located at 7850-2<sup>nd</sup> Street, legally described as Lot 1, District Lot 585, S.D.Y.D., Plan 27903 from the R-4 (Rural Residential) zone to the R-3 (Multi-Family Residential) zone, as shown outlined in bold on the attached map identified as Schedule "X".
2. That this Bylaw may be cited as the "Amendment to the City of Grand Forks Zoning Bylaw No. 1987, 2013".

Read a **FIRST** time this 19<sup>th</sup> day of August, 2013.

Read a **SECOND** time this 19<sup>th</sup> day of August, 2013.

**PUBLIC HEARING NOTICE ADVERTISED**, pursuant to the Local Government Act this 21<sup>st</sup> day of August and also this 28<sup>th</sup> day of August, 2013.

**PUBLIC HEARING HELD** this 9<sup>th</sup> day of September, 2013.

Read a **THIRD** time this 30<sup>th</sup> day of September, 2013.

**APPROVED** by the Ministry of Transportation on this \_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Approving Officer

**FINALLY ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Brian Taylor - Mayor

\_\_\_\_\_  
Diane Heinrich – Corporate Officer

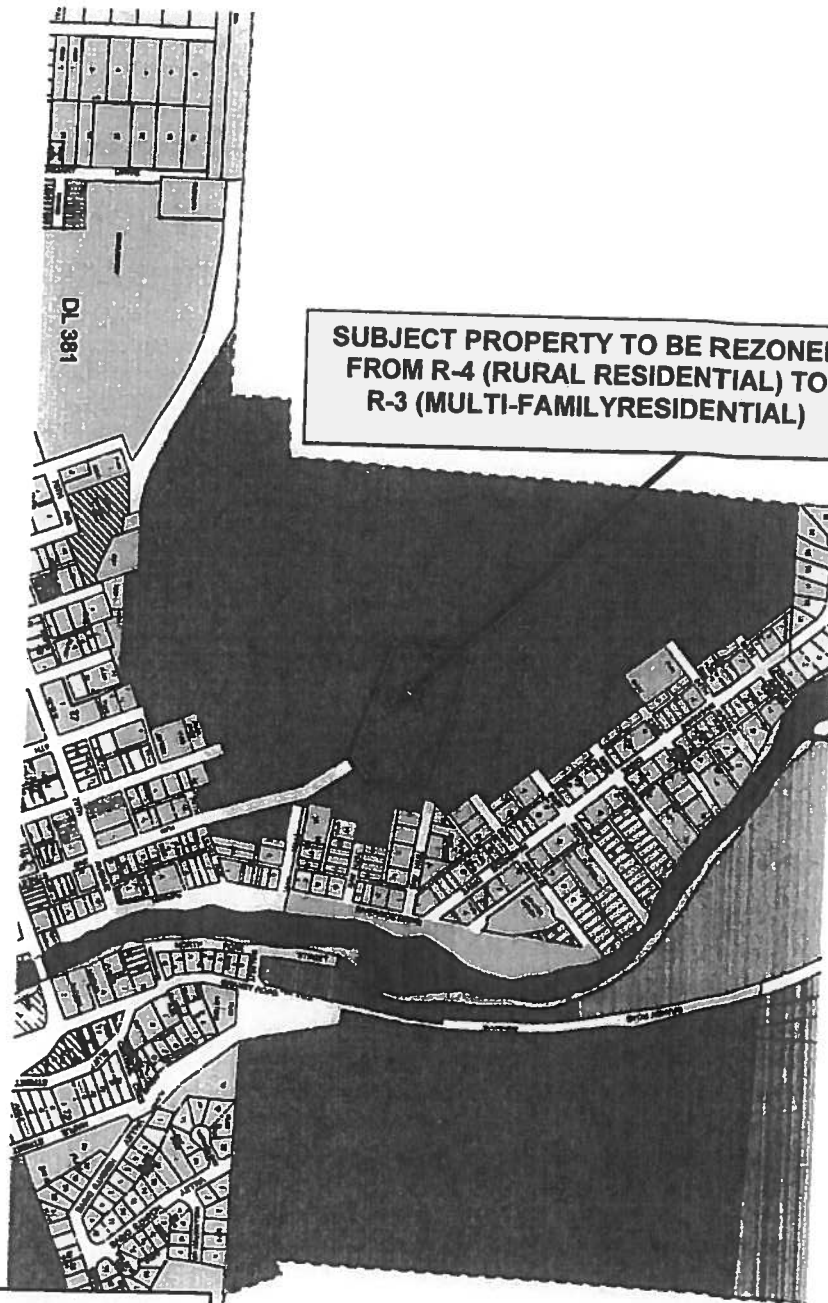
**CERTIFICATE**

I hereby certify the foregoing to be a true copy of Bylaw No. 1987 as passed by the Municipal Council of the City of Grand Forks on the \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Corporate Officer for the  
Municipal Council of the City of Grand Forks

**CITY OF GRAND FORKS  
ZONING MAP**

**SCHEDULE "X"**



**This is Schedule "X" referred to in  
Section 1 of the City of Grand  
Forks Zoning Amendment Bylaw  
No. 1987, 2013.**

\_\_\_\_\_  
**Date of Adoption**

\_\_\_\_\_  
**Corporate Officer**

**The Corporation of the City of Grand Forks**

P.O. Box 220  
Grand Forks, B.C.  
VOH 1H0

7217-4th Street  
Telephone (250) 442-8266  
Fax (250) 442-8000

**Zoning AND/OR Official Community Plan Amendment  
Application**

Application to amend the Zoning Bylaw AND/OR Official Community Plan Bylaw

**Zoning OR Official Community Plan Application Fee:**



**\$1,000.00**

Receipt No. \_\_\_\_\_

**Zoning AND Official Community Plan Application Fee:**



**\$1,200.00**

Receipt No. \_\_\_\_\_

The subject fee is applicable to each request for an amendment to the Zoning or Official Community Plan Bylaw, or to both. Should this request **not** proceed to Public Hearing, one-half (1/2) the fee (\$500.00 or \$600.00) shall be refunded.

Registered Owner of Property to be rezoned:

City of Grand Forks

Mailing Address: Box 220  
Grand Forks, B.C.  
VOH 1H0

Telephone: 250-442-8266

Full Legal Description of property to be rezoned:

Lot 1 DK 585, S.D. Y.D. Plan 27903  
(P.I.D. 004-688-376)

Street Address of Property 7850 - 2nd Street



Please submit the following information with this application:

- (i) ✓ the legal boundaries and dimensions of the subject property;
- (ii) the location of permanent buildings and structures existing on the property;
- (iii) the location of any proposed access roads, parking, driveways, and any screening, landscaping and fences;
- (iv) the location and nature of any physical or topographic constraints on the property (ie: streams, ravines, marshes, steep slopes etc)

=====

Upon reviewing your application, the City of Grand Forks may request other, or more detailed information.

=====

The information provided is full and complete and is, to the best of my knowledge, a true statement of facts relating to this application.

  
Signature of Owner

  
Date

=====

**AGENT'S AUTHORIZATION**

I hereby authorize : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
(full name, address and telephone number of Agent)

to act on my behalf with regards to this application.

\_\_\_\_\_  
Owner's Signature

The personal information on this form is collected under the authority of the Local Government Act. The information collected will be used to process your application for a Rezoning or Official Community Plan amendment. If you have questions about the collection use and disclosure of this information, contact the "Coordinator City of Grand Forks.



Please outline the provisions of the respective By-law that you wish to vary or supplement and give your reasons for making this request:

To rezone the aforementioned property  
from R-4 (Rural Residential) to R-3  
(Multi-Family Residential)

**DECLARATION PURSUANT TO THE WASTE MANAGEMENT ACT**

I, \_\_\_\_\_, owner of the subject property described on this application form, hereby declare that the land which is the subject of this application has not to my knowledge been used for industrial or commercial activity as defined in the list of "Industrial Purposes and Activities: (Schedule 2) of the *Contaminated Sites Regulation (B.C. Reg. 375/96)*. I therefore declare that I am not required to submit a Site Profile under Section 26.1 or any other section of the *Waste Management Act*.

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

## **SECTION 36**

### **R-3 (Multi-Family Residential) Zone**

#### **Permitted Uses**

1. The following uses and no others are permitted in an R-3 zone:

- (a) dwelling units;
- (b) religious centres;
- (c) home occupations.

Permitted accessory uses and buildings on any parcel includes the following:

- (d) any accessory building or structures for the above uses.

#### **Regulations**

2. On a parcel of land located in an R-3 zone:

##### **Minimum Parcel Size for Subdivision purposes**

- (a) The minimum parcel size is 1,000 square metres (10,800 sq. ft.) and every parcel must be connected to a community sewage and water system.

##### **Number and type of Dwelling Units allowed**

- (b) One of the following types of dwelling units are allowed on a parcel of land in an R-3 zone:
  - (i) multi-family dwellings or;
  - (ii) apartment units.

##### **Height**

- (c) No dwelling shall exceed 15 metres (50 ft) in height.

##### **Setbacks**

- (d) Except as otherwise specifically permitted in this bylaw, no building or structure shall be located within:
  - (i) 6 metres (20 ft) of a front parcel line;
  - (ii) 1.5 metres (5 ft) of an interior side parcel line;
  - (iii) 4.6 metres (15 ft) of an exterior side parcel line; or
  - (iv) 6 metres (20 ft) of a rear parcel line.

## **SECTION 36**

### **R-3 (Multi-Family Residential) Zone** cont'd

#### **Accessory Buildings**

- (e) No accessory building shall have a total floor area greater than 20% of the principal structure;
- (f) No accessory building shall be located closer than 1.5 metres (5 ft) to a rear parcel line and not closer to the front parcel line than the facing wall of the principal building, to which it is accessory.

#### **Lot Area Coverage**

- (g) The maximum permitted lot area coverage shall be as follows:

Principal building with all accessory buildings and structures 50%

#### **Additional Requirements**

- (h) Home occupations are only allowed in dwellings that are individually owned and have direct access to the City's roadway network;
- (i) The maximum size of any unit in a bare land strata complex shall be 140 square metres (1,500 sq.ft.). The minimum size of any unit in a bare land strata complex shall be 75 square metres (800 sq.ft.);
- (j) ***deleted by Bylaw 1679***
- (k) See Sections 13 to 30A of this bylaw.

# THE CITY OF GRAND FORKS REQUEST FOR COUNCIL DECISION

**DATE** : September 17, 2013

**TOPIC** : Bylaw No. 1990 – Amendment to the City of Grand Forks Zoning Bylaw No. 1606, 1999

**PROPOSAL** : First and Second Readings

**PROPOSED BY** : Manager of Development & Engineering Services

---

## **SUMMARY:**

At the Committee of the Whole meeting held on September 9, 2013 and the Committee recommended that Council direct Staff to draft a Zoning Amendment Bylaw, to rezone the property located at 2675 Central Avenue, legally described as Lot 2, District Lot 520, S.D.Y.D., Plan EPP31267 from the current R-1 (Single & Two Family Residential) zone, to the HT (Highway & Tourist Commercial) zone, as shown outlined in bold on the attached map, from the current R-1 (Single & Two-Family Residential) zone to HT (Highway & Tourist Commercial) zone.

In this regard, Bylaw No. 1990 is presented for first and second readings. Should Council consider giving first and second reading, this bylaw would proceed to a Public Hearing, where the public will be afforded an opportunity to make their views on this bylaw known to Council.

## **STAFF RECOMMENDATIONS:**

**Option 1:** Council gives first and second reading to Bylaw No. 1990, cited as the “Amendment to the City of Grand Forks Zoning Bylaw No. 1990, 2013”.

**Option 2:** Council determines to give the Bylaw no readings. This option intends that the status quo will remain and the zoning of the property located at 2675 Central Avenue will remain as R-1 (Single & Two-Family Residential).

## **OPTIONS AND ALTERNATIVES:**

**Option 1:** Council gives Bylaw No. 1990, first and second readings. This option intends that the proposed amendments are being considered by Council.

**Option 2:** Council determines to give the Bylaw no readings. This option intends that the status quo will remain and the zoning of the property located at 2675 Central Avenue will remain as R-1 (Single & Two-Family Residential).

## **BENEFITS, DISADVANTAGES AND NEGATIVE IMPACTS:**

**Option 1:** This option will allow the application to rezone the property located at 2675 Central Avenue, from R-1 (Single & Two-Family Residential) to HT (Highway & Tourist Commercial) and to proceed to

the public hearing. At the Public Hearing the public will be afforded an opportunity to make their views known to Council, with regard to this bylaw change.

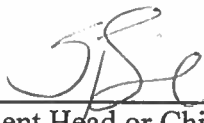
**Option 2:** This option will allow for the status quo to remain and the property located at 2675 Central Avenue will remain zoned as R-1 (Single & Two-Family Residential).

**COSTS AND BUDGET IMPACTS – REVENUE GENERATION:**


There are the advertising costs, as well as the notifications to surrounding property owners in a 100 foot radius. These costs are generally covered by the application fees charged at the time of application.

**LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:**

The Local Government Act allows for amendments to a zoning bylaw to be undertaken by bylaw and the proposal supports the land use guidelines and vision, as part of the City's Sustainable Community Plan.



\_\_\_\_\_  
Department Head or Chief Administrative  
Officer

  
\_\_\_\_\_  
Reviewed by Chief Administrative  
Officer

**THE CORPORATION OF THE CITY OF GRAND FORKS**

**BYLAW NO. 1990**

**A Bylaw to Amend the City of Grand Forks  
Zoning Bylaw No. 1606, 1999**

=====

**WHEREAS** Council may, by bylaw, amend the provisions of the Zoning Bylaw, pursuant to the Local Government Act;

**AND WHEREAS** Council has received an application to rezone property located 2675 Central Avenue;

**NOW THEREFORE** Council for the Corporation of the City of Grand Forks, in an open meeting assembled, **ENACTS**, as follows:

1. That the City of Grand Forks Zoning Bylaw No. 1606, 1999 be amended to rezone the property located at 2675 Central Avenue, legally described as Lot 2, District Lot 520, S.D.Y.D., Plan EPP31267 from the current R-1 (Single & Two Family Residential) zone, to the HT (Highway & Tourist Commercial) zone, as shown outlined in bold on the attached map identified as Schedule "X".
2. That this Bylaw may be cited as the "**Amendment to the City of Grand Forks Zoning Bylaw No. 1990, 2013**".

Read a **FIRST** time this \_\_\_\_ day of \_\_\_\_\_, 2013.

Read a **SECOND** time this \_\_\_\_ day of \_\_\_\_\_, 2013.

**PUBLIC HEARING NOTICE ADVERTISED**, pursuant to the Local Government Act this \_\_\_\_ day of March and also this \_\_\_\_ day of \_\_\_\_\_, 2013.

**PUBLIC HEARING HELD** this \_\_\_\_ day of \_\_\_\_\_, 2013.

Read a **THIRD** time this \_\_\_\_ day of \_\_\_\_\_, 2013.

**APPROVED** by the Ministry of Transportation on this \_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Approving Officer

**FINALLY ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_ 2013.

\_\_\_\_\_  
Brian Taylor - Mayor

\_\_\_\_\_  
Diane Heinrich – Corporate Officer

**CERTIFICATE**

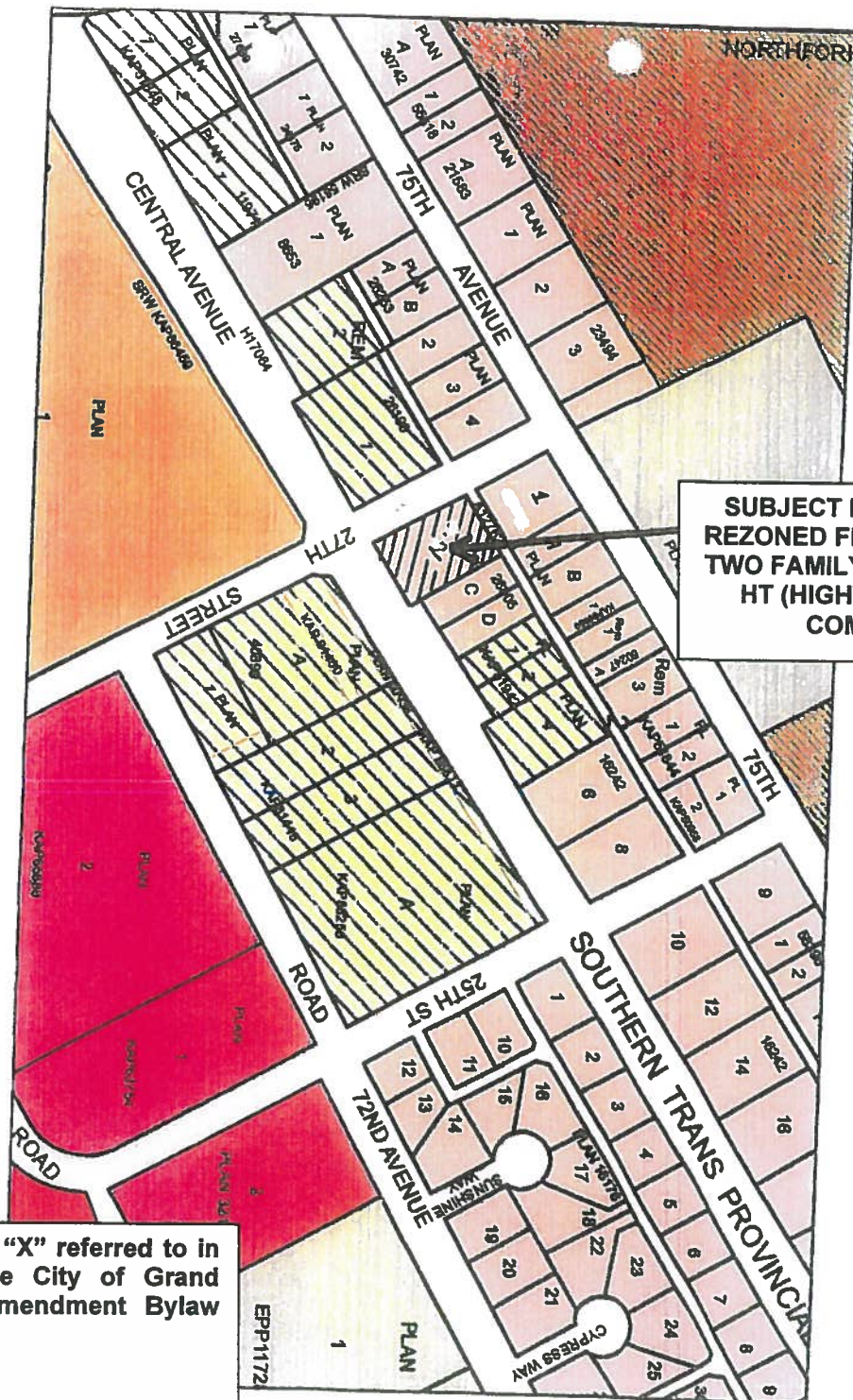
I hereby certify the foregoing to be a true copy of Bylaw No. 1990 as passed by the Municipal Council of the City of Grand Forks on the \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Corporate Officer for the  
Municipal Council of the City of Grand Forks



# CITY OF GRAND FORKS ZONING MAP

## SCHEDULE "X"



**SUBJECT PROPERTY TO BE  
REZONED FROM R-1 (SINGLE &  
TWO FAMILY RESIDENTIAL) TO  
HT (HIGHWAY & TOURIST  
COMMERCIAL)**

This is Schedule "X" referred to in  
Section 1 of the City of Grand  
Forks Zoning Amendment Bylaw  
No. 1990, 2013.

Date of Adoption

Corporate Officer



**The Corporation of the City of Grand Forks**

P.O. Box 220  
Grand Forks, B.C.  
VOH 1H0

7217-4th Street  
Telephone (250) 442-8266  
Fax (250) 442-8000

**Zoning AND/OR Official Community Plan Amendment  
Application**

Application to amend the Zoning Bylaw AND/OR Official Community Plan Bylaw

**Zoning OR Official Community Plan Application Fee:**



**\$1,000.00**

Receipt No. pd

**Zoning AND Official Community Plan Application Fee:**



**\$1,200.00**

Receipt No. \_\_\_\_\_

The subject fee is applicable to each request for an amendment to the Zoning or Official Community Plan Bylaw, or to both. Should this request **not** proceed to Public Hearing, one-half (1/2) the fee (\$500.00 or \$600.00) shall be refunded.

Registered Owner of Property to be rezoned:

Barbara Bailey - Boiseau  
Jacques Boiseau

Mailing Address: Lot 2, DR 520 Plan EPP 32167

Telephone: \_\_\_\_\_

Full Legal Description of property to be rezoned:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Street Address of Property ~~75th Avenue~~  
2675 Central Avenue

**Please submit the following information with this application:**

- (i) the legal boundaries and dimensions of the subject property;
- (ii) the location of permanent buildings and structures existing on the property;
- (iii) the location of any proposed access roads, parking, driveways, and any screening, landscaping and fences;
- (iv) the location and nature of any physical or topographic constraints on the property (ie: streams, ravines, marshes, steep slopes etc)

=====

**Upon reviewing your application, the City of Grand Forks may request other, or more detailed information.**

=====

The information provided is full and complete and is, to the best of my knowledge, a true statement of facts relating to this application.

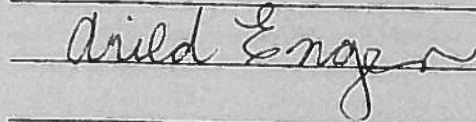
  
\_\_\_\_\_  
Signature of Owner

*July 25, 2013*  
\_\_\_\_\_  
Date

=====

**AGENT'S AUTHORIZATION**

I hereby authorize :

  
\_\_\_\_\_  
\_\_\_\_\_

(full name, address and telephone number of Agent)

to act on my behalf with regards to this application.

\_\_\_\_\_  
Owner's Signature

The personal information on this form is collected under the authority of the Local Government Act. The information collected will be used to process your application for a Rezoning or Official Community Plan amendment. If you have questions about the collection use and disclosure of this information, contact the "Coordinator City of Grand Forks.



Please outline the provisions of the respective Bylaw that you wish to vary or supplement and give your reasons for making this request:

Rezone property from A-1  
to HC Commercial

**DECLARATION PURSUANT TO THE WASTE MANAGEMENT ACT**

I, ARILD ENGEN, owner of the subject property described on this application form, hereby declare that the land which is the subject of this application has not to my knowledge been used for industrial or commercial activity as defined in the list of "Industrial Purposes and Activities: (Schedule 2) of the *Contaminated Sites Regulation* (B.C. Reg. 375/96). I therefore declare that I am not required to submit a Site Profile under Section 26.1 or any other section of the *Waste Management Act*.

(signature)

(date)

July 25, 2013

**PAGES 87E-0009**

THE INTENDED SIZE OF THIS PLAN IS 560 mm IN WIDTH BY 432 mm IN HEIGHT (C SIZE) WHEN PLOTTED AT A SCALE OF 1:500.



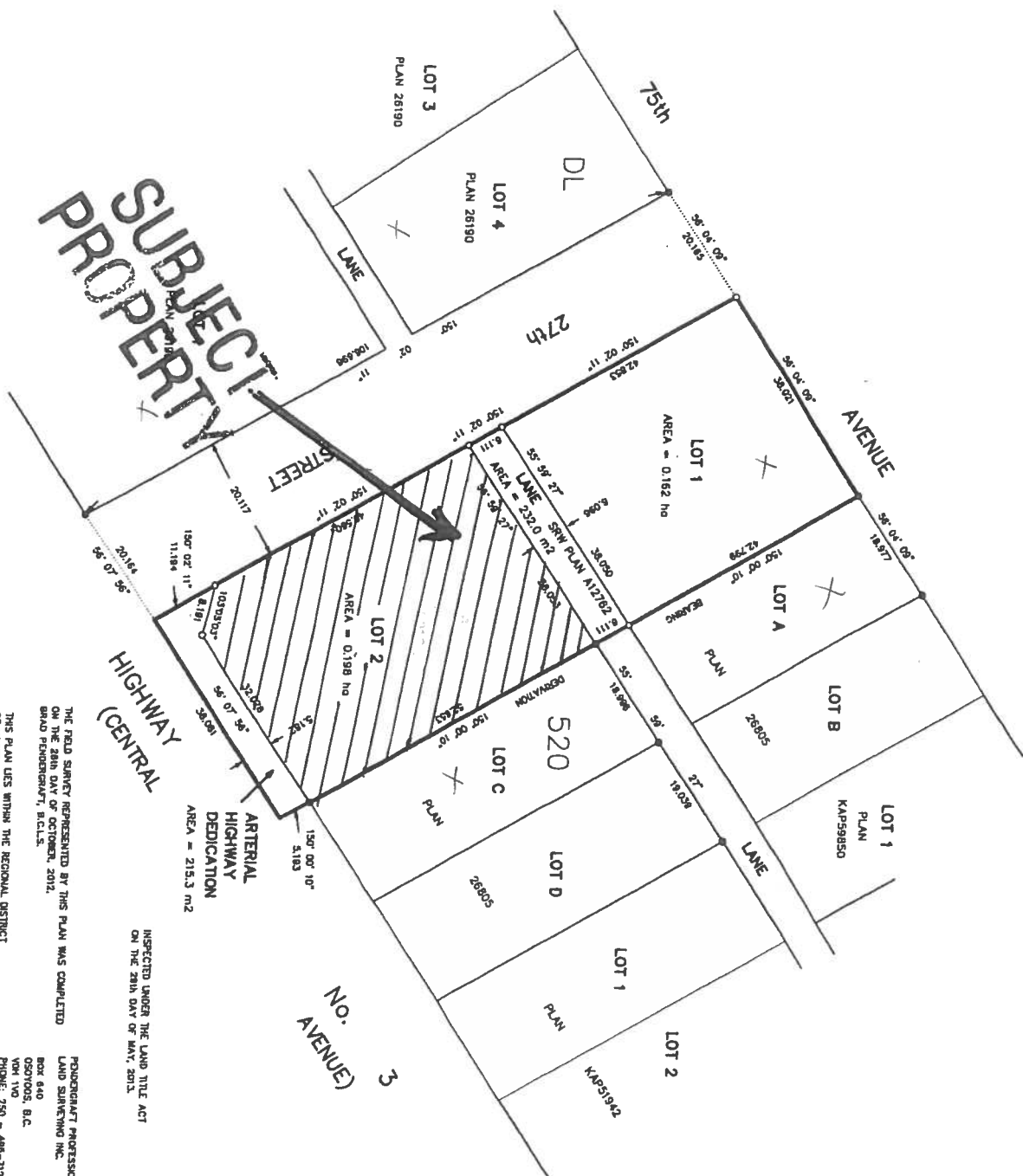
BEARINGS ARE ASTRONOMIC AND DERIVED FROM PLAN 28805.

- DENOTES STANDARD IRON POST PLACED  
● DENOTES STANDARD IRON POST FOUND

THIS PLAN LIES WITHIN THE JURISDICTION OF THE APPROVING OFFICER FOR THE CITY OF GRAND FORKS

THIS PLAN LIES WITHIN THE JURISDICTION OF THE APPROVING OFFICER FOR THE MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE

THIS PLAN IMAGE DEDICATES ARTERIAL HIGHWAY AS AUTHORIZED BY THE MASTER OF TRANSPORTATION AND INFRASTRUCTURE



THE FIELD SURVEY REPRESENTED BY THIS PLAN WAS COMPLETED ON THE 28th DAY OF OCTOBER, 2012.  
BRAD PENDERGRAFT, B.C.L.S.

INSPECTED UNDER THE LAND TITLE ACT  
ON THE 28th DAY OF MAY, 2013.

PODERGRANT PROFESSIONAL  
LAND SURVEYING INC.  
Box 640  
0505005, B.C.  
V0M 1V0  
PHONE: 250 - 408-7127  
OUR FILE NO. 112283.SU8



NORTH FORK





SUBJECT  
PROPERTY



Image © 2013 DigitalGlobe

Google earth

Imagery Date: 5/11/2010 49°01'27.17" N 115°05'10.55" W Elev: 1734 ft Eye Alt: 3155 ft



