

**THE CORPORATION OF THE CITY OF GRAND FORKS  
AGENDA – REGULAR MEETING**

**Monday, April 7, 2014, 7:00 pm  
6641 Industrial Parkway (Old Canpar Office Building)**

	<b><u>ITEM</u></b>	<b><u>SUBJECT MATTER</u></b>	<b><u>RECOMMENDATION</u></b>
1.	<b><u>CALL TO ORDER</u></b>		
2.	<b><u>ADOPTION OF AGENDA</u></b>		
	a) Adoption of the April 7th, 2014, Regular Meeting agenda		Adopt the agenda
3.	<b><u>MINUTES</u></b>		
	a) March 24th, 2014 <a href="#">Minutes - Regular Meeting-March 24th, 2014.docx</a>	Regular Meeting minutes	Adopt the minutes
4.	<b><u>REGISTERED PETITIONS AND DELEGATIONS</u></b>		
5.	<b><u>UNFINISHED BUSINESS</u></b>		
6.	<b><u>REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)</u></b>		
	a) Corporate Officer's Report <a href="#">RFD-Procedure Bylaw-CAO- Rpts, Questions, &amp; Inquiries.pdf</a>	Verbal Reports of Council	That all reports of members of Council, given verbally at this meeting, be received.
7.	<b><u>REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY</u></b>		
	a) Corporate Officer's Report <a href="#">RFD-Procedure Bylaw-Council- Rpt to Council's Rep. to RDKB.pdf</a>	RDKB Representatives Report	That the Mayor's report on the activities of the Regional District of Kootenay Boundary, given verbally at this meeting be received.

8. **RECOMMENDATIONS FROM STAFF FOR DECISIONS**

- |   |                                      |  |
|---|--------------------------------------|--|
| a) Building Inspection and Bylaw Services<br><a href="#">RFD-Mgr Bldg Inspect. &amp; Bylaw - Alteration to Gallery 2 Facility.pdf</a> | Alteration to the Gallery 2 Facility | That Council give consideration to approving the alteration plans to the entry doorway of the Gift Shop at the Gallery 2 Facility. |
|---|--------------------------------------|--|

9. **REQUESTS ARISING FROM CORRESPONDENCE**

10. **INFORMATION ITEMS**

- |   |  |   |
|---|--|---|
| a) Boundary Taxi Company<br><a href="#">Sum. of Info. Items - Boundary Taxi Company - Meter Fair Raise Request.pdf</a>                  | Informing Council of Boundary Taxi Company's request for a meter fair raise from the Passenger Transportation Board of BC  | Receive for Information   |
| b) Public Works Association of British Columbia<br><a href="#">Sum. of Info. Items - Public Works Assoc. of BC - Proclamation.pdf</a>   | Seeking support to recognize and promote National Public Works Week from May 18-24, 2014.  | That Council directs staff to write a letter to Public Works thanking staff for all they do in recognition of Public Works Week.  |
| c) Boundary Family and Individual Services Society<br><a href="#">Sum. of Info. Items - BFISS re Social Policy Framework for BC.pdf</a> | Requesting Council's support on a motion that has been put forward to the upcoming AKBLG AGM. The motion is from the City of Nelson and is calling on the Provincial Government to begin a consultation to develop a Social Policy Framework for British Columbia. | WHEREAS every British Columbian depends on social services, health care, justice and education services; AND WHEREAS our communities are partners in the delivery of many of these services and are facing increasingly complex social challenges requiring coordination between multiple social ministries of government, municipalities and the community agencies and organizations that deliver services to the public; THEREFORE BE IT RESOLVED that the municipal governments of British Columbia call upon the Premier to begin a consultation with British Columbians to initiate the development of a Social Policy Framework that will set out key policy directions, values, priorities, roles and expectations and guide the creation of public policy to meet our social needs now |

and into the future.

11. **BYLAWS**

- a) Chief Financial Officer  
[RFD-CFO- 2014-2018 Financial Plan  
Bylaw 1996.pdf](#)

2014-2018 Financial Plan  
Bylaw 1996

That Council give third  
reading to 2014-2018  
Financial Plan Bylaw 1996.

12. **LATE ITEMS**

13. **QUESTIONS FROM THE PUBLIC AND THE  
MEDIA**

14. **ADJOURNMENT**



**THE CORPORATION OF THE CITY OF GRAND FORKS**

**REGULAR MEETING OF COUNCIL**  
**MONDAY, MARCH 24TH, 2014**

**PRESENT:**

MAYOR BRIAN TAYLOR  
COUNCILLOR BOB KENDEL  
COUNCILLOR NEIL KROG  
COUNCILLOR PATRICK O'DOHERTY  
COUNCILLOR GARY SMITH  
COUNCILLOR MICHAEL WIRISCHAGIN  
COUNCILLOR CHER WYERS

CHIEF ADMINISTRATIVE OFFICER  
DEPUTY CORPORATE OFFICER  
CHIEF FINANCIAL OFFICER  
MANAGER OF DEVELOPMENT & ENGINEERING  
MANAGER OF BUILDING AND BYLAW SERVICES

D. Allin  
S. Winton  
R. Shepherd  
S. Bird  
W. Kopan

GALLERY

---

---

**CALL TO ORDER**

- a) The Mayor called the meeting to order at 7:06 pm
- 
- 

**ADOPTION OF AGENDA**

- a) Adoption of the March 24th, 2014, Regular Meeting agenda

The agenda was amended to include the Federation of Canadian Municipalities, Head Start for Young Women program as a delegation.

MOTION: WYERS / WIRISCHAGIN

**RESOLVED THAT COUNCIL ADOPTS THE MARCH 24TH, 2014, REGULAR MEETING AGENDA AS AMENDED.**

CARRIED.

---

---

## **MINUTES**

- a) March 10th, 2014  
Adoption of the March 10<sup>th</sup>, 2014, COTW meeting minutes

MOTION: O'DOHERTY / WIRISCHAGIN

**RESOLVED THAT COUNCIL ADOPTS THE MARCH 10TH, 2014, COTW MEETING MINUTES AS CIRCULATED.**

CARRIED.

- 
- b) March 10th, 2014  
Adoption of the March 10<sup>th</sup>, 2014, Regular meeting minutes

MOTION: KENDEL / WYERS

**RESOLVED THAT COUNCIL ADOPT THE MARCH 10TH, 2014, REGULAR MEETING MINUTES AS CIRCULATED.**

CARRIED.

---

---

## **REGISTERED PETITIONS AND DELEGATIONS**

Sue Adrian, Carley Kruger and Jacqueline Salter from the FCM Head Start for Young Women program made a presentation to Council. They spoke with regard to:

- The potential project the group is undertaking which is looking at the barriers that young women face in the local government sector, the research will be included in the FCM guidebook for the continuance of the project across Canada.
- The group has participated in 3 local events.
- Funding for the program in the amount of \$3,000 has been provided by FCM.
- A request to Council to adopt a resolution to provide \$5,500 towards the program, to be distributed to the program participants as a stipend in recognition for their time and commitment to the program and the community.
- The group has not yet determined how the money will be spent, but are leaning towards a youth council of sorts

Chief Administrative Officer advised that this does fit under Council's strategic priorities for succession planning and it would fall under Council's expenditures.

MOTION: WYERS / O'DOHERTY

**RESOLVED THAT COUNCIL APPROVE THE REQUEST FROM THE FCM HEAD START FOR YOUNG WOMEN PROGRAM TO PROVIDE \$5,500 IN FUNDING TOWARDS THE PILOT PROJECT TO BE FUNDED FROM THE 2014-2018 BUDGET.**

CARRIED.

---

---

## **UNFINISHED BUSINESS**

---

---

### **REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)**

a) Corporate Officer's Report  
Verbal Reports from Council

Councillor O'Doherty  
He reported that

- The hockey season is over and the Grand Forks International Board is working hard at preparing the fields

---

Councillor Wirischagin  
He reported that

- He thanked Councillor Smith for his report from the Sustainable Communities Conference at FCM in PEI
- He thanked Councillor Wyers for attending the Community Consultation on March 12<sup>th</sup>.

The Chief Administrative Officer advised that the audit is a required audit which enables the City to meet its legislative requirements.

Councillor Wirischagin read a report that he prepared with regard to the installation of water meters. He advised, that until the issues in his report are addressed, he is requesting that Council consider his motion to amend its current position on the installation of mandatory and universal water meters and elect to move towards a voluntary water meter project for the year 2014 with the possibility of expanding to the application of universal water metering in 2015 as originally proposed via the City's billing information.

The Chief Administrative Officer advised that a legal opinion would need to be sought and presented to Council in an In-Camera meeting. Council would then need to make a decision based on the information provided. He further advised that this would be a costly and time-consuming process.

Council further discussed seeking legal consultation on the matter.

The Chief Administrative Officer advised that a bylaw would need to be established regarding the installation process, and there are no legal issues with the installation of the meters as individuals book appointments for the installation, no one enters the home without an appointment and if customers do not have water meters installed inside their homes, they can opt to have a pit meter installed.

Mayor Taylor, Councillor O'Doherty, Councillor Wyers and Councillor Smith are opposed to the motion.

MOTION: WIRISCHAGIN / SMITH

**RESOLVED THAT COUNCIL AMENDS ITS CURRENT POSITION ON THE INSTALLATION OF MANDATORY AND UNIVERSAL WATER METERS AND ELECTS TO MOVE TOWARDS A VOLUNTARY WATER METER PROJECT FOR THE YEAR 2014 WITH THE POSSIBILITY OF EXPANDING TO THE APPLICATION OF UNIVERSAL WATER METERING IN 2015 AS ORIGINALLY PROPOSED VIA THE CITY'S BILLING INFORMATION.**

DEFEATED.

MOTION: WIRISCHAGIN / KROG

**RESOLVED THAT COUNCIL TABLE THE INSTALLATION OF UNIVERSAL WATER METERS.**

DEFEATED.

Councillor Wirischagin supported the motion.

---

Councillor Smith

He reported that

- He made great connections at the Sustainable Communities conference in PEI.
- The Fire Fighters are practicing water conservation and thanked them

---

Councillor Krog

He had no report

---

Councillor Kendel

He reported that

- He attended monthly meeting of Boundary Museum, they have received a Green Grant from the Regional District of Kootenay Boundary in the amount of \$77,000 for solar installation
- He attended the AKBLG Community Engagement Session at the Omega on March 12<sup>th</sup> and felt it went well and identified what is important to the community.
- Unifab has several new contracts and are looking to hire 10 plus employees over the next year.
- He commended Councillor Smith on his report from the Sustainable Communities Conference in PEI.

---

Councillor Wyers

She reported that

- She attended the Boundary Musical Society's production of the play "Footloose" and complemented the organization on a great performance.
- March 11 Kettle River Water Shed Management advisory committee meeting



in Midway- topic of discussion was “sustaining the flow”.

- She attended March 12<sup>th</sup> Boundary Women in business lunch, the next meeting is in Greenwood in April.
- She attended the March 12 Community Conversation at the Omega which was a pilot project of the AKBLG and the City. There will be a final report that will be released to the public.
- She attended the March 19<sup>th</sup> Grand Forks Public Library monthly board meeting
- She attended the March 20<sup>th</sup> Gilpin Concerned Citizens meeting who meet regarding the Gilpin Grasslands Provincial Park.
- She attended the March 20<sup>th</sup> Citizens on Patrol Annual General meeting.
- On March 20<sup>th</sup> she met with Council and staff for a visualization exercise for the City Hall renovation

---

Mayor Taylor

He advised that:

- The Community Conversation identified how we get more interest in running for council as an issue; He advised that the City will host a session for anyone interested to meet with the current Council to discuss the role of an elected official. He spoke to the potential for a different process to be used for the All Candidates meetings.
- Compliment to the Chief Administrative Officer for his engagement with big industry in the community.

MOTION: WYERS / SMITH

**RESOLVED THAT ALL REPORTS OF MEMBERS OF COUNCIL, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**

CARRIED.

---

#### **REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY**

**a) Corporate Officer's Report**

Mayor Taylor advised that he had no report

The Chief Administrative Officer advised that the Chief Administrative Officer of the Regional District of Kootenay Boundary has been invited to present to Council on the services that they provide to the City.

---

---

### **RECOMMENDATIONS FROM STAFF FOR DECISIONS**

**a) Manager of Development and Engineering Services**

Real Estate Strategy Guiding Principles Policy #806

The Chief Administrative Officer advised that this report was presented to Council in January, when Council directed staff to proceed with the creation of the Real Estate Principles Policy. The Policy will guide Council with the acquisition, disposition and leasing of City-owned land, in order to maximize these financial resources.

Council discussed the policy

MOTION: KROG / WIRISCHAGIN

**RESOLVED THAT COUNCIL ADOPT POLICY #806 "REAL ESTATE STRATEGY GUIDING PRINCIPLES".**

CARRIED.

---

**b) Manager of Development and Engineering Services**

Grand Forks Recreation Commission - Request for Licence of Occupation

MOTION: O'DOHERTY / KENDEL

**RESOLVED THAT COUNCIL APPROVES THE LICENCE OF OCCUPATION AND DIRECTS STAFF TO PROCEED WITH THE LICENCE OF OCCUPATION AGREEMENT WITH THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY.**

CARRIED.

---

---

---

### **REQUESTS ARISING FROM CORRESPONDENCE**

---

---

### **INFORMATION ITEMS**

**a) Jacob Noseworthy**  
Thank you card to Council

MOTION: KROG /SMITH

**RESOLVED THAT COUNCIL RECEIVES THE THANK YOU CARD FROM JACOB NOSEWORTHY**

CARRIED.

- 
- b) World Wide Fund for Nature  
Earth Hour – March 29<sup>th</sup>, 2014

MOTION: O'DOHERTY / WYERS

**RESOLVED THAT COUNCIL RECEIVES THE CORRESPONDENCE FROM THE WORLD WIDE FUND FOR NATURE REGARDING EARTH HOUR ON MARCH 29TH, 2014 AND COMMITS TO TURNING OFF ALL NON ESSENTIAL LIGHTS.**

CARRIED.

- 
- c) Councillor Smith  
Report from FCM Sustainability Conference in PEI

MOTION: KROG / KENDEL

**RESOLVED THAT COUNCIL RECEIVE COUNCILLOR SMITH'S REPORT REGARDING THE FCM SUSTAINABILITY CONFERENCE IN PEI FOR INFORMATION PURPOSES.**

CARRIED.

- 
- d) Nelson Police Department  
Grant-In-Aid request for the Nelson and District "Emergency Services Camp 2014"

MOTION: O'DOHERTY / WIRISCHAGIN

**RESOLVED THAT COUNCIL RECEIVES THE REQUEST FROM THE NELSON POLICE DEPARTMENT REGARDING GRANT-IN-AID FOR DISCUSSION AS THE CITY DOES NOT HAVE A GRANT-IN-AID POLICY.**

CARRIED.

- 
- e) B.C Seniors Games 55 Plus, Zone 6  
Request for support and participation

MOTION: SMITH / KENDEL

**RESOLVED THAT COUNCIL RECEIVES THE REQUEST FROM THE BC SENIORS GAMES 55 PLUS, ZONE 6, REGARDING SUPPORT AND PARTICIPATION FOR DISCUSSION AS THE CITY DOES NOT HAVE A GRANT-IN-AID POLICY.**

CARRIED.

- 
- f) BC Transplant  
April is National Organ Donor Awareness Month

MOTION: O'DOHERTY / WYERS

**RESOLVED THAT COUNCIL DIRECT STAFF TO HOST THE "ARE YOU REGISTERED BANNER" DURING THE MONTH OF APRIL, ON THE CITY'S WEBSITE IN SUPPORT OF BC TRANSPLANT'S INITIATIVE.**

CARRIED.

---

### **BYLAWS**

- a) Manager of Development and Engineering  
To close a portion of 81<sup>st</sup> Avenue and to consolidate that portion with Lot 18, Plan 25445 located north of 8091 Pineview Crescent.

MOTION: KROG / SMITH

**RESOLVED THAT COUNCIL GIVE FIRST, SECOND AND THIRD READING TO BYLAW NO. 1995, BEING A BYLAW TO CLOSE AND REMOVE THE DEDICATION OF A ROAD SHOWN ON PLAN 25445, DISTRICT LOT 380, S.D.Y.D. AND DIRECT STAFF TO ADVERTISE THE BYLAW AND SEND LETTERS TO SURROUNDING PROPERTY OWNERS INVITING THEM TO ATTEND THE APRIL 7TH, 2014 COMMITTEE OF THE WHOLE MEETING TO ADDRESS THE COMMITTEE WITH ANY COMMENTS OR CONCERNS REGARDING THE ROAD CLOSURE.**

CARRIED.

---

- b) Manager of Building Inspection and Bylaw Services  
Noise Control Bylaw Amendment

MOTION: KROG / SMITH

**RESOLVED THAT COUNCIL DEFER THE NOISE CONTROL BYLAW AMENDMENT.**

CARRIED.

---

- c) Chief Financial Officer  
2014-2018 Financial Plan Bylaw

MOTION: O'DOHERTY / WYERS

**RESOLVED THAT COUNCIL REFER THE THIRD READING TO 2014-2018 FINANCIAL PLAN BYLAW 1996 TO THE APRIL 7<sup>TH</sup> REGULAR MEETING.**

CARRIED.

---

---

**LATE ITEMS**

---

---

**QUESTIONS FROM THE PUBLIC AND THE MEDIA**

Donna Semenoff

She spoke with regard to water meters.

Gene Koch

He spoke with regard to water meters.

David Janzen

He spoke with regard to Area D and Grand Forks sharing the same water source.

Mayor advised that regionally there is an appetite for water conservation.

Beverley Tripp

She spoke with regard to water meters.

Zac Waterlow

He spoke with regard to an event request submitted for 2014.

Julia Butler

She spoke with regard to pit meters.

---

---

**ADJOURNMENT**

The Mayor adjourned the meeting at 9:05 pm

---

---

**CERTIFIED CORRECT:**

---

MAYOR BRIAN TAYLOR

---

DEPUTY CORPORATE OFFICER- SARAH  
WINTON



# REQUEST FOR DECISION

— REGULAR MEETING —



**To:** Mayor and Council  
**From:** Procedure Bylaw / Chief Administrative Officer  
**Date:** April 7th, 2014  
**Subject:** Reports, Questions and Inquiries from the Members of Council  
**Recommendation:** **RESOLVED THAT ALL REPORTS OF MEMBERS OF COUNCIL, GIVEN VERBALLY AT THIS MEETING, BE RECEIVED.**

---

**BACKGROUND:** Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the members of Council to report to the Community on issues, bring community issues for discussion and initiate action through motions of Council, ask questions on matters pertaining to the City Operations and inquire on any issues and reports.

---

**Benefits or Impacts of the Recommendation:**

**General:** The main advantage of using this approach is to bring the matter before Council on behalf of constituents. Immediate action might result in inordinate amount of resource inadvertently directed without specific approval in the financial plan.

**Strategic Impact:** Members of Council may ask questions, seek clarification and report on issues.

**Policy/Legislation:** The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.

---

**Recommendation:** **RESOLVED THAT ALL REPORTS OF MEMBERS OF COUNCIL, GIVEN VERBALLY AT THIS MEETING, BE RECEIVED.**

- OPTIONS:**
- 1. RESOLVED THAT ALL REPORTS OF MEMEBERS OF COUNCIL, GIVEN VERBALLY AT THIS MEETING, BE RECEIVED**
  - 2. RESOLVED THAT COUNCIL DOES NOT RECEIVE THE REPORTS FROM MEMEBERS OF COUNCIL.**
  - 3. RESOLVED THAT COUNCIL REFERS THE MATTER BACK TO STAFF FOR FURTHER INFORMATION.**
- 

	
Department Head or CAO	Chief Administrative Officer





# REQUEST FOR DECISION

— REGULAR MEETING —



**To:** Mayor and Council

**From:** Procedure Bylaw / Council

**Date:** April 7th, 2014

**Subject:** Report – from the Council's Representative to the Regional District of Kootenay Boundary

**Recommendation:** **RESOLVED THAT THE MAYOR'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**

---

**BACKGROUND:** Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the City's representative to the Regional District of Kootenay to report to Council and the Community on issues, and actions of the Regional District of Kootenay Boundary.

---

**Benefits or Impacts of the Recommendation:**

**General:** The main advantage is that all of Council and the Public is provided with information on the Regional District of Kootenay Boundary.

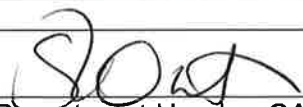
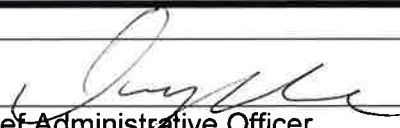
**Policy/Legislation:** The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.

---

**Recommendation:** **RESOLVED THAT THE MAYOR'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**

- OPTIONS:**
- 1. RESOLVED THAT THE MAYOR'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**
  - 2. RECEIVE THE REPORT AND REFER ANY ISSUES FOR FURTHER DISCUSSION OR A REPORT: UNDER THIS OPTION, COUNCIL PROVIDED WITH THE INFORMATION GIVEN VERBALLY BY THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY DIRECTOR REPRESENTING COUNCIL AND REQUESTS FURTHER RESEARCH OR CLARIFICATION OF INFORMATION FROM STAFF ON A REGIONAL DISTRICT ISSUE**

---

	
Department Head or CAO	Chief Administrative Officer



# REQUEST FOR DECISION

## — REGULAR MEETING —



**To:** Mayor and Council  
**From:** Wayne Kopan / Building Inspection & Bylaw Services  
**Date:** March 24, 2014  
**Subject:** Alteration to the Gallery 2 Facility

**Recommendation:** **RESOLVED THAT COUNCIL give consideration to approving the alteration plans to the entry doorway of the Gift Shop at the Gallery 2 Facility**

---

**BACKGROUND:** A request from Gallery 2 has come forward to make alterations to the front entrance to the Gift Shop in the Gallery 2 facility. During the renovations to Gallery 2 in 2008, the proposed renovation was part of the original plans, and due to budget implications at that time this portion of the project has not been completed. All of the appropriate engineering and design work was completed in the 2008 project plans. The Gallery 2 curator has now brought forward the new plans to change the entrance doorway to a sliding shutter grill. In the original plans this project required a 1 hour fire rated enclosure, and now with the installation of fire sprinkler system this sliding grill is no longer required to meet the 1 hour fire rating. After reviewing these plans the Building Inspection Office on behalf of the Gallery 2 is recommending that council consider the approval for this project to proceed.

---

### **Benefits or Impacts of the Recommendation:**

<b>General:</b>	The proposed entry sliding grill will conform to the design plans and the heritage components for this facility
<b>Strategic Impact:</b>	This portion of the project was in the original 2008 renovation proposal and was not installed at that time due to budget implications
<b>Financial:</b>	The project would be funded by the Gallery 2 operations budget and would have no impact on the City's financial plan.
<b>Policy/Legislation:</b>	City Council is required to approve any changes to the structure of a City owned building
<b>Attachments:</b>	Copy of the proposed renovation, a copy of the original design plans, letters from the Gallery 2 coordinator and a photo of the new sliding grill proposed

---

# REQUEST FOR DECISION

— REGULAR MEETING —




**Recommendation:**                      **RESOLVED THAT COUNCIL give consideration to approving the alteration plans to the entry doorway of the Gift Shop at the Gallery 2 Facility**

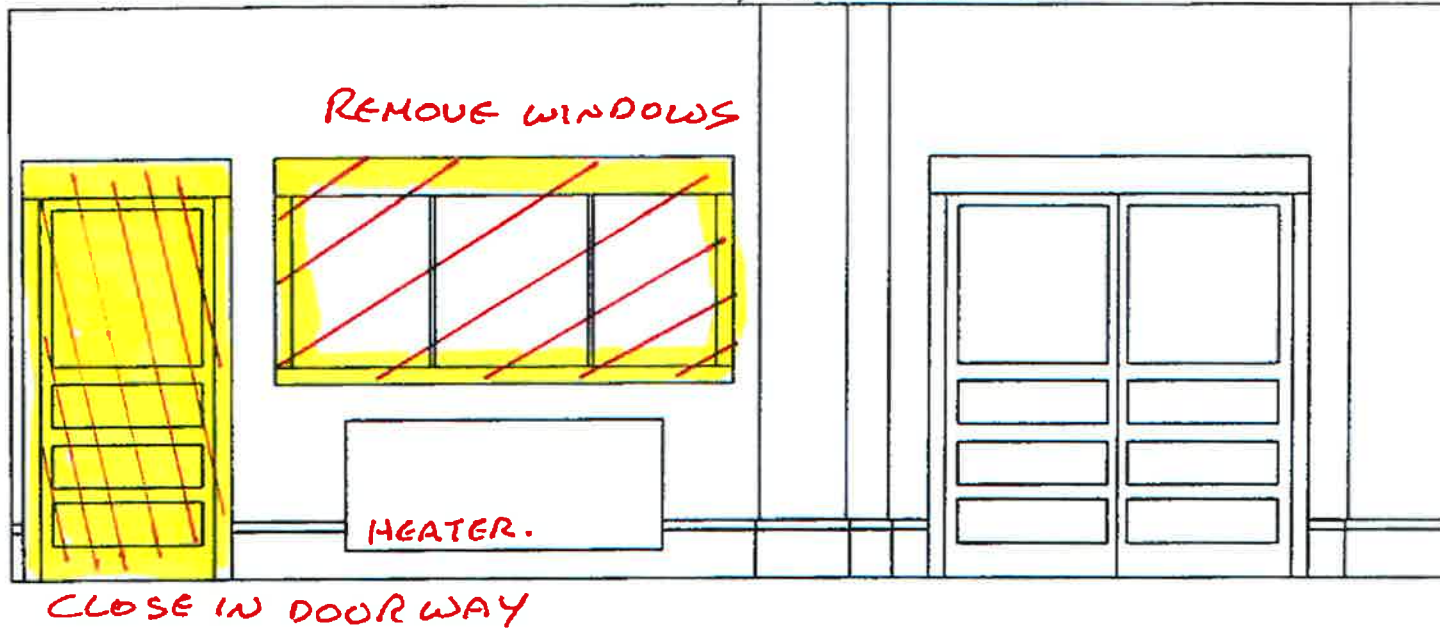
**OPTIONS:**            **1. RESOLVED THAT COUNCIL RECEIVES THE STAFF REPORT**  
                              **2. RESOLVED THAT COUNCIL DOES NOT ACCEPT THE STAFF REPORT**  
                              **3. RESOLVED THAT COUNCIL REFERS THE MATTER BACK TO STAFF FOR FURTHER INFORMATION.**

---

---

	
Department Head or CAO	Chief Administrative Officer

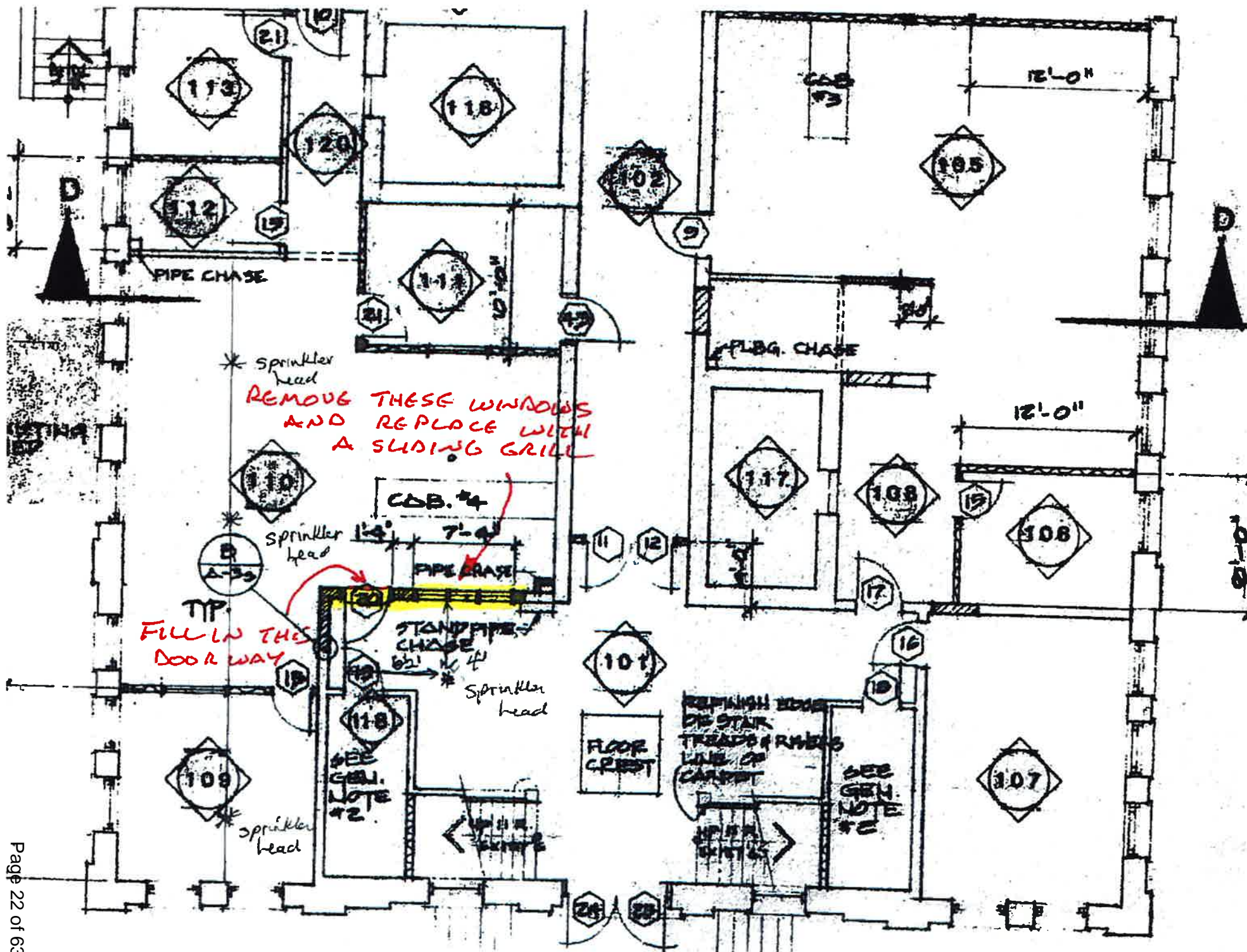
EXISTING VIEW ELEVATION.



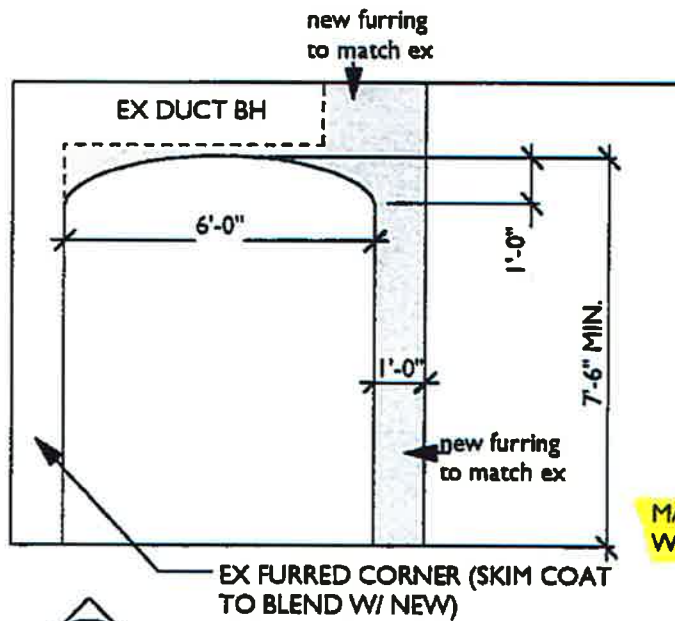
PROPOSED VIEW ELEVATION.



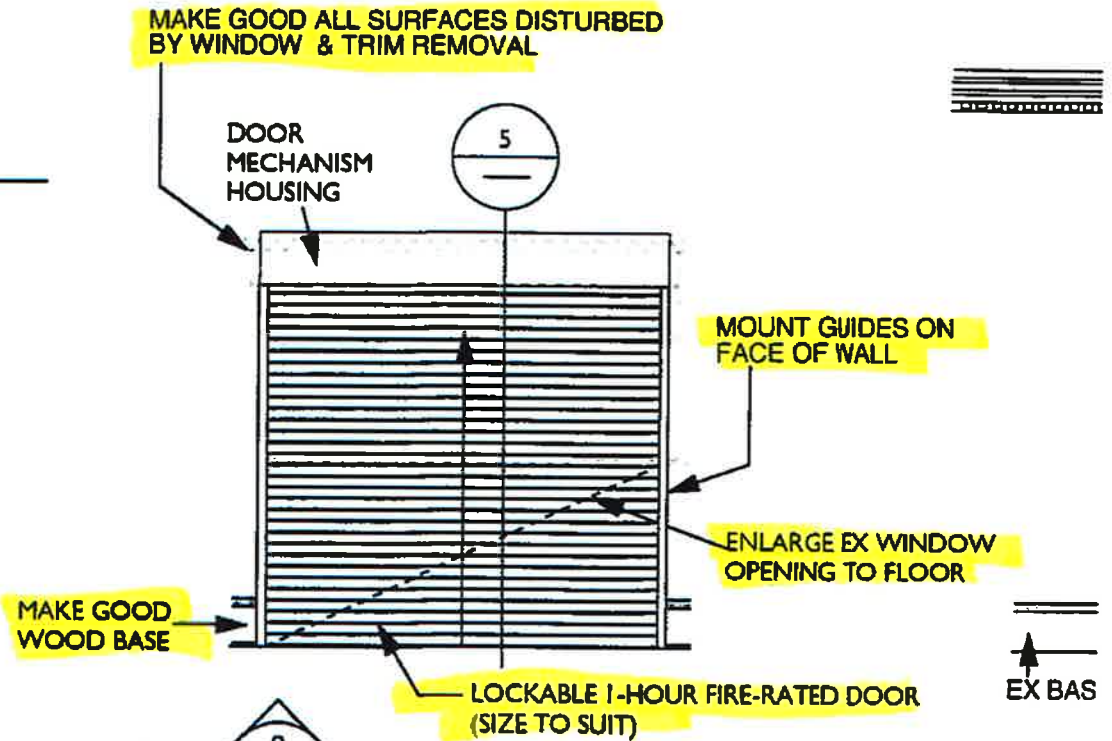




ORIGINAL PLANS 2008



**ELEVATION - ENTRY TO  
NEW DISPLAY AREA 120  
- EAST WALL**



**ELEVATION - NEW ROLL-DOWN SERVICE  
FIRE DOOR - DISPLAY AREA 107  
- NORTH WALL**

## INTERIOR ELEVATIONS

SCALE 1/4"=1'-0"



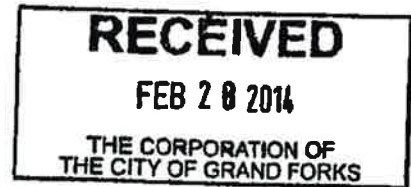






PROPOSED NEW  
SLIDING GRILL





Mayor and Council  
City of Grand Forks,

February 28, 2014

**RE: Request for Permission to make alterations to Gallery 2 Art and Heritage Centre Gift Shop entrance.**

Mayor and Council

In accordance with clauses 7.5 and 7.6 of our Lease Agreement with the City of Grand Forks, the Grand Forks Art Gallery Society is requesting permission to make alterations to the entrance of the Gallery 2 gift shop (see attached photographs, architectural drawings and architect Brian Nelson's Feasibility Report).

The proposed changes include:

- Remove existing trim windows and trims
- Remove masonry block work under window area for the opening
- Make good jambs and trim (using existing materials)
- Repair floor area
- Relocate heating unit
- Remove – close in existing door entrance
- Make good wall – tape, fill and paint, baseboards

The proposed alterations would retain the current heritage aspect of the building as all trim would make use of existing materials. The proposed alterations would provide enhanced gift shop entrance visibility and access. Alterations would comply with building codes and be subject to approval by the Building Inspector.

Thank you for your consideration of this request.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ted Fogg".

Ted Fogg  
Director/Curator  
Per: Grand Forks Art Gallery Society

**FILE CODE**

*WE3-65- Request for Permission to make Alterations to Gallery 2 Gift Shop Entrance*



Gallery 2 Art and Heritage Centre  
PO Box 2140  
524 Central Avenue  
Grand Forks BC V0H 1H0

February 14, 2014

Attn : Mr. T. Fogg, Curator

**Re : Report on the Feasibility of  
Proposed new Pedestrian Openings in  
Gallery 2 Gift Shop in Entrance Lobby Wall  
Grand Forks BC Heritage Centre – formerly Grand Forks Courthouse**

I have been able to retrieve an original “as-built” set of construction drawings for the renovations and alterations to the former Grand Forks Courthouse from that project which was completed in 1982, for which I was the architect.

I have had several sheets from this set scanned for the convenience of being able to circulate them via email.

The detail of the door / sidelight at the (now) Gift Shop illustrates that there was a reinforced concrete block / CIP concrete portal frame installed in the 1982 project, which was then clad in plaster and wood trim. This appears to be a lateral stability / earthquake structural element that was required for that renovation, and as such must be retained.

The Code of the day in 1982 required that the rooms that opened onto the entrance Lobby and the Public Corridors be fire rated to protect the integrity of the exit routes in the building. The addition of the elevator / exit stair at the rear of the building was installed to implement a second exit for the second floor and an elevator for access to the second floor by persons with disabilities.

As the building had a sprinkler fire protection system installed in 2009 when the building was re-purposed as the Art Gallery, the requirement for fire rating of the separations between these rooms and the Lobby, Corridors and the Exit Stair at the rear was eliminated due to that automatic protection system.

The 2006 BC Building Code and the current 2012 Code that is now in effect both require that there be a “Fire Separation” between the rooms adjoining the Entrance Lobby, Public Corridors and the Exit Stair at the rear. These constructions and closures are the same as those that would be required if the building were not sprinklered, except that the doors / frames / and hardware need not be fire rated.

/2

**RECEIVED**

**MAR 17 2014**

THE CORPORATION OF  
THE CITY OF GRAND FORKS

To: City of Grand Forks

From: Boundary Taxi Company

Date: March 4, 2014

To whom it may concern,

This letter is to inform you that Boundary Taxi Company of Grand Forks is currently requesting a meter fair raise from the Passenger Transportation Board of British Columbia. Raising expenses and falling revenue have forced this decision. I am requesting the fair be raised from the current daytime fee of \$2.02 per Km. to \$2.41 a Km. which is already the current metered fair after 10pm to 7am. The flag fee of \$3.20 will go up to \$4.30.

Yours Truly,

*William Schneider*

William Schneider

Sole Proprietor

**FILE CODE**

*WE3* B1 Boundary Taxi Company -  
+ C10 - Meter Fair Raise Request  
(Comments + Requests)





March 10, 2014

**Attention: Honourable Mayors,  
Members of Council and  
Chief Administrative Officers**

**Re: National Public Works Week, May 18-24, 2014 – "Building for Today, Planning for Tomorrow"**

The Public Works Association of British Columbia (PWABC) is seeking your support to recognize and promote National Public Works Week (NPWW) by acknowledging May 18-24, 2014 as National Public Works Week in your community. This year's theme is "Building for Today, Planning for Tomorrow".

National Public Works Week is observed each year during the third full week of May and this is the 53<sup>rd</sup> year. NPWW calls attention to the importance of public works in community life and seeks to acknowledge the efforts of tens of thousands of men and women in North America who provide and maintain civil infrastructure and services. NPWW also allows Councils remind the public of the 24/7 services that they are responsible for and are proud of, and many make this an annual celebration in their communities.

The APWA encourages public works agencies and professionals to take the opportunity to celebrate the week by parades, displays of public works equipment, high school essay contests, open houses, programs for civic organizations and media events. The occasion is marked each year with scores of resolutions and proclamations from mayors and governors and raises the public's awareness of public works issues and increases confidence in public works agencies like yours who are dedicated to improving the quality of life for present and future generations.

For your convenience, I have attached a sample Council proclamation that you may consider using. You may wish to go to [www.pwabc.ca](http://www.pwabc.ca) for information about this year's theme and resources on making your Public Works Week a success. If you have any further questions or require any additional information, please do not hesitate to contact Jeannette Austin, Executive Director at 250.819.6290. Thank you for making a difference.

Please note that we have a new address and declarations should be forwarded to:

**PWABC**

**#102 – 211 Columbia ST**

**Vancouver BC V6A 2R5**

Yours truly,

Deryk Lee  
PWABC President

**FILE CODE**

WE3, PI - of BC - Proclamation  
Public Works Assoc.



#102 – 211 Columbia ST Vancouver BC V6A 2R5 1.877.356.0699  
[www.pwabc.ca](http://www.pwabc.ca)



**PROCLAMATION**  
*"Building for Today, Planning for Tomorrow"*  
**PUBLIC WORKS WEEK**  
**MAY 18-24, 2014**

**WHEREAS:** *public works infrastructure, facilities and services are vital to the health, safety and well-being of the residents of (Enter your city/municipality/town/etc name); and*

**WHEREAS:** *such facilities and services could not be provided without the dedicated efforts of public works professionals, engineers and administrator who are responsible for building, operating and maintaining the public works systems that serve our citizens; and*

**WHEREAS:** *the Public Works Association instituted Public Works Week as a public education campaign "to inform communities and their leaders on the importance of our nation's public infrastructure and public works services"; and*

**WHEREAS:** *it is in the public interest of citizens and civic leaders to gain knowledge of the public works needs and programs of their respective communities;*

**WHEREAS:** *Public Works Week also recognizes the contributions of public works professionals.*

**NOW THEREFORE, I, (Enter Mayor's Name), Mayor of the (Enter your city/municipality/town/etc name), do hereby proclaim the week of May 18-24, 2014, as Public Works Week in Enter your municipality.**

*Dated this day of \_\_\_\_\_, 2014.*

\_\_\_\_\_  
**(Enter Mayor's Name), Mayor**



**Upcoming Course Dates:**

Certified Public Works Supervisor Program

INFR 11120- April 7-11, 2014

INFR 11130- May 5-9, 2014

INFR 11110- June, 2014

---

**Watch Website for Details:**

**April 24-25, 2014**

“NEW” Construction Management  
Lower Mainland- Location: To be announced

**May 2014**

Introduction to Public Works

**June 2014**

Island- Early June

1 Day Courses

- Risk Management Planning
- Feasibility Business Case Development



---

**Celebrate National Public Works Week**

May 18-24, 2014

Building for Today, Planning for Tomorrow

Resources available on the

PWABC Website:

How-To Guide

Colouring Sheets

Activities

Provincial Contests:

Colouring Sheets

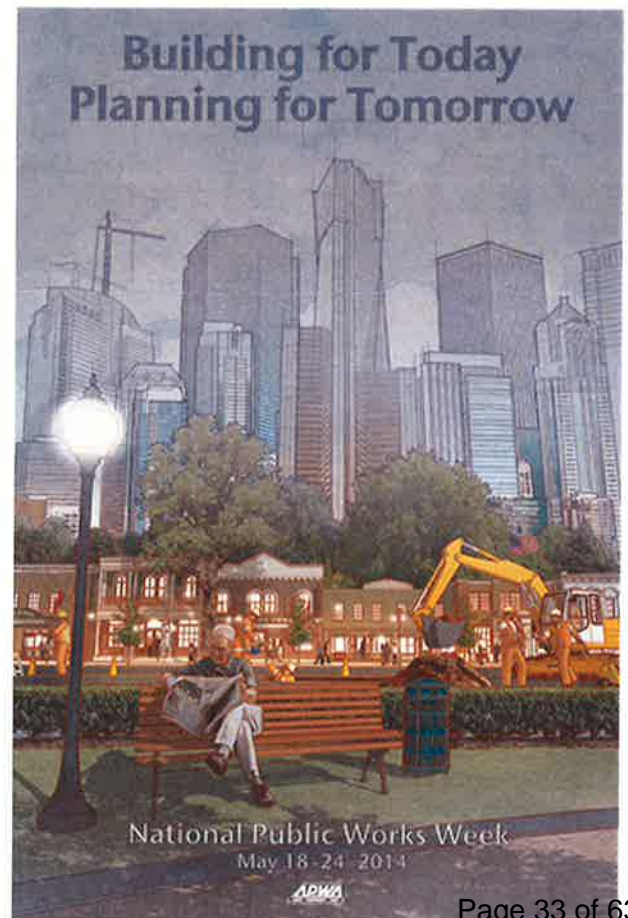
“Public Works in Action” Photos

**Contact Information:**

Phone: 1-877-356-0699 Fax: 1-888-812-7014

Email: [pwabcoffice@gmail.com](mailto:pwabcoffice@gmail.com) Website: [www.pwabc.ca](http://www.pwabc.ca)

102-211 Columbia Street, Vancouver, BC V6A 2R5





# Boundary Family and Individual Services Society

[www.boundaryfamily.org](http://www.boundaryfamily.org)



*We build partnerships with families and community by delivering services which enrich lives and shape our future.'*

**Glanville Family Centre  
(Main Contact)**  
1200 Central Avenue  
Grand Forks  
250.442.2267

**Hutton Strong Start Centre**  
2575 75<sup>th</sup> Ave.  
Grand Forks  
250.442.2267

**Christina Lake Family Centre**  
49 West Lake  
Christina Lake  
250.442.2267

**Greenwood Family Centre**  
785 N. Copper  
Greenwood  
250.442.2267

**Midway Family Centre**  
540 7<sup>th</sup> Ave.  
Midway  
250.442.2267

**Rock Creek Family Centre**  
4035 Kettle Valley S. Rd.  
Rock Creek  
250.442.2267

**Beaverdell Family Centre**  
5873 Highway 3  
Beaverdell  
250.442.2267



March 27, 2014

Mayor Taylor and Councillors of the City of Grand Forks  
PO Box 220  
Grand Forks, BC  
V0H 1H0

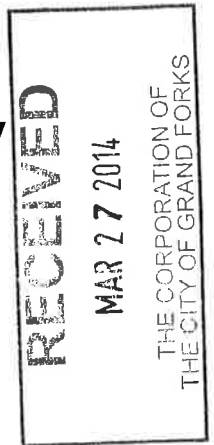
Dear Mayor Taylor and City Council members,

The Boundary Family & Individual Services Society Board of Directors is asking for your support on a motion that has been put forward to the upcoming Association of Kootenay & Boundary Local Governments (AKBLG) AGM. The motion is from the City of Nelson and is calling on the provincial government to begin a consultation to develop a Social Policy Framework for British Columbia. A copy of the motion is included.

It is hoped that the motion will be supported by the members of AKBLG and moved forward to the Union of BC Municipalities conference in September. A similar request has been put forward by the City of Duncan to the Association of Vancouver Island and Coastal Communities for their consideration and support. A copy of their letter is included in this package.

What is a Social Policy Framework? And what is the benefit to our community? A Social Policy Framework, such as the one recently passed in Alberta, outlines the social goals that government and communities and social services agencies are striving for. It can guide decision making, set future direction, identify important connections, and support the alignment of policies and practices both inside and outside of government. A Social Policy Framework will help government address the increasingly complex issues facing BC communities more effectively and efficiently.

Over the next ten days directors from our Board will be contacting various local government representatives within the Boundary community to talk with you about a Social Policy Framework, to answer your questions and to seek your support and advocacy for this initiative.



Box 2498 Grand Forks, BC V0H 1H0  
Phone: 250.442.2267

**FILE CODE**

WEH & BI - Boundary Family & Individual Services Society re Social Policy Framework for BC  
Page 85 of 63

In the meantime, we have included three documents that we believe will help you understand the value and importance of a Social Policy Framework.

1. There is a Better Way
2. Briefing Note on a Social Policy Framework for BC
3. Alberta's Social Policy Framework

We look forward to meeting with you and working with you.

Yours truly

A handwritten signature in dark ink, appearing to read 'CBielert'.

Connie Bielert,  
Chairperson, Boundary Family and Individual Services Society





## Alberta's Social Policy Framework

Email: [hs.socialpolicy@gov.ab.ca](mailto:hs.socialpolicy@gov.ab.ca)  
[socialpolicy.alberta.ca](http://socialpolicy.alberta.ca)



February 2013



Read about the main elements of Alberta's Social Policy Framework. Based on input received from over 31,000 Albertans, the framework will guide the work of governments, community partners, and the private sector as we seek to address our most pressing social challenges. It provides us with a vision for the future, a set of principles to guide us, a set of outcomes to work towards, and strategies to achieve those outcomes.

# Alberta's Social Policy Framework

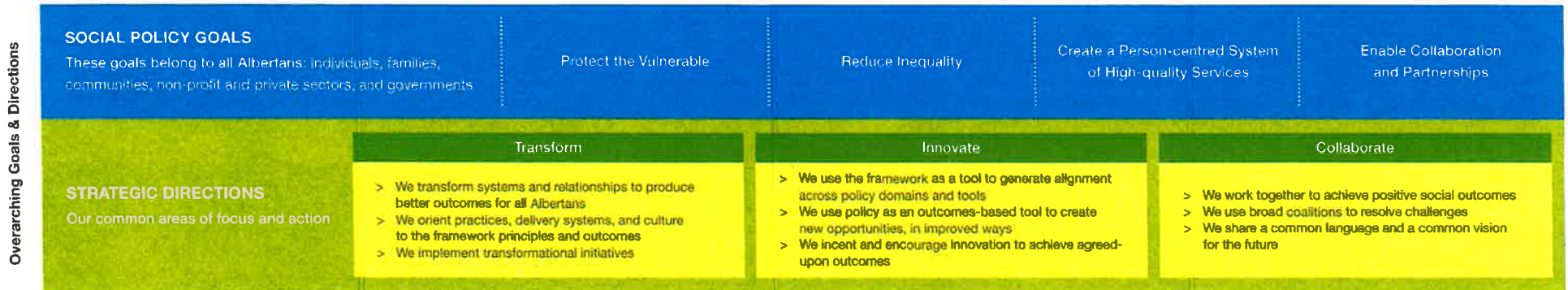


Alberta's Social Policy Framework will help us deliver results for Albertans, inform decision making, and guide action on priority initiatives like poverty reduction, early childhood development, and primary health care. This framework is for all Albertans—it is a vision and a call to action for Alberta and its people, focusing our social policy priorities and actions for the next 10 to 15 years.





## Alberta's Social Policy Framework Outline



SPF VISION	OUTCOMES		PRINCIPLES	ACTIONS	POLICY SHIFTS
Overall direction for social policy in Alberta	Frame and orient activities towards common goals		Guide decision making, programs and service delivery	Priority transformational initiatives to realize change*	Influence and inform policy
	Social Policy Outcomes	System Outcomes			
<p>In Alberta, everyone contributes to making our communities inclusive and welcoming. Everyone has opportunities to fulfill their potential and benefit from our thriving social, economic, and cultural life.</p>	<b>Albertans are...</b>	<b>Systems are...</b>			
	<b>Safe</b>	<b>Aligned</b>	Dignity	Early Childhood Development	1. Policy balances prevention and intervention
	> Live free from fear of abuse and violence	> Policy is aligned across program areas; tools and supports work together	People First	Poverty Reduction Strategy	2. Policy supports citizens to have the resources and competencies for success
	<b>Healthy</b>	<b>Balanced</b>	Healthy and Strong Relationships	Common Service Access	3. Government is an influencer, convener, and partner
	> Achieve the highest attainable standards of health and well-being	> Programs and services are balanced between prevention and intervention, support the whole person, and recognize strengths and needs	Mutual Responsibility	Primary Health Care Initiatives	4. Social policy emphasizes the integration and coordination of resources
	<b>Secure &amp; Resilient</b>	<b>Accessible</b>	Inclusion	Results-based Budgeting	5. Policy is a tool to empower, facilitate, and create opportunity
	> Support themselves and their households through safe work and career opportunities, with access to effective income supports when in financial need	> Albertans have access to and benefit from cohesive, flexible, timely, and informed services and supports	Proactive	Partner with First Nations, Métis, and Inuit Communities	6. Focus on outcomes, quality, values, and dignity
	<b>Lifelong Learners</b>	<b>Accountable and Sustainable</b>	Collaborative	Safe Communities	
	> Develop the knowledge, skills, and commitment to learning needed to participate in society and reach potential	> Social programs and services are results-oriented, transparent, and sustainable	Accountable	10-Year Plan to End Homelessness	
	<b>Included</b>	<b>Complementary</b>			
	> Feel welcomed in the communities where they live, learn, and work	> Roles are balanced, complementary, and work together to achieve outcomes			
	<b>Active &amp; Engaged</b>				
	> Explore opportunities to participate in recreational activities and cultural experiences, and to engage in Albertan society				

\* This is a list of leading Government of Alberta initiatives and not an exhaustive list of actions by government or other sectors.



We provide a wide variety of programs to meet children, youth and family interests and needs. Some programs have specific guidelines and require a referral. Please call us to discuss eligibility.

While some of our groups do provide childcare, we are unable to provide childcare while you access individual services in our office.

Some programs require an appointment while other programs are open for drop in. Please call us for more information.

**For more information about the programs that are offered or to get involved with Boundary Family & Individual Services Society or with the Boundary Family Centres:**

**1200 Central Ave  
PO Box 2498  
Grand Forks, BC  
V0H 1H0  
250-442-2267 or toll free 1-877-442-5355**

**[www.boundaryfamily.org](http://www.boundaryfamily.org)  
Join our group on Facebook**

## *The Boundary Family Centres*

The Boundary Family Centres were born out of the work of a group of caring and committed community partners. We dreamed of integrated Family Centres where children, youth and their caregivers could conveniently access a range of health and individual and family wellness services.

Since 2003 the Centres have been enriching the lives of Boundary families.

Conveniently situated at seven locations throughout the Boundary, each Centre is located in or near an elementary school and offers child, youth and family support, women's services, counselling, public health services and early years services.



### **Boundary Family Centres are funded by:**

School District #51 Boundary  
Interior Health Authority ~ Prevention Services,  
Public Health  
Ministry of Children and Family Development  
Ministry of Public Safety and Solicitor General  
Public Health Agency of Canada  
The Phoenix Foundation of the Boundary Communities  
Community Donors and Partners



**Public Health  
Agency of Canada**



**Agence de la santé  
publique du Canada**



We acknowledge the financial assistance of the Province of British Columbia

## **Boundary Family & Individual Services Society**

*Enrich Your Life!*

At the

**Boundary**

**Family Centres**



**“We build partnerships with  
families and community  
by delivering services which  
enrich lives and shape  
our future”**



## Early Years Services

### Baby's Best Chance

A program for pregnant women that provides nutrition, lifestyle, parent education, emotional support and fun groups to meet other pregnant women and families with young children. Nutritious lunch is provided.

### Community Action Program for Children (CAPC)

Provides a group program to offer support, information and education for parents of children birth to 6 years.

### Infant Development Program (IDP)

Services provided to families with children newborn to 3 years of age that are developmentally delayed or have a disability.

### Family Attachment Matters

A family-centered intensive program focusing on caregivers with children under 6 years of age who require attachment assistance.

### Children's Early Intervention Therapy Services

Physiotherapy and Occupational Therapy Services are provided to children that are at risk for development delays or affected by disabilities.

### Parenting Programs

6 to 10 week group sessions which are focused on developing communication, coping and parenting skills. Groups run at various times during the year throughout the Boundary area.

### Early Childhood Development Programs

We provide a wide variety of programs to meet children, youth and family interests and needs and integrate them with Early Childhood programs so our children have the very best chance at success. These programs include StrongStart, Mother Goose, Healthy Opportunities for Preschoolers, Alphabet Soup, Music Play, Parent and Tot Skate, Parent and Tot Swimming and many more.

### Community Integration Program

This service provides a positive, inclusive community based programs for children and adolescence with developmental and physical disabilities

### Behavioural Intervention

Behavioural services are intended to support families of children and youth diagnosed with autism, autism spectrum or complex behaviours to increase the ability of the family to respond effectively to their child and his/her specific challenges both at home and in the community.



Our services are provided by professional and trained support staff in a respectful and confidential manner.

All services are provided **FREE** of charge thanks to our funders and the generous support of private donors.

*Boundary Family & Individual Services Society is a Registered Charitable Society*

*Accredited by COA  
Council on Accreditation*



## Child, Youth and Family Services

### Child and Youth Counselling

Counselling is provided to children, youth and families affected by trauma, sexual abuse, family violence, grief and loss, eating disorders, and children exhibiting life threatening behaviours.

### Family Services

Services are provided to families experiencing personal difficulties, life transitions and family crises with a focus on keeping children safe. We engage and link families to the assistance that they require, provide support and teach life, safety and parenting skills.

### Aboriginal Family Support

Family support services are provided for children, youth and families of Aboriginal ancestry, in a culturally relevant manner.

### Services for Youth

Services are provided for youth who are experiencing challenges in their families, school, peers, the community and lifestyle choices.

### Therapy Services for School Age Children

Physiotherapist and Occupational Therapist assessment and consultation services are provided for school aged children and youth.

### Men's Support Group

This group deals with a variety of issues for men and includes practice in skill building in the areas of problem solving, conflict resolution, parenting and communication.

### Helping Boys Become Healthy Men

This two year project will bring boys together and engage them in meaningful activities in the Boundary communities. This program will strengthen peer support and encourage opportunities for boys to be mentored. The program will also focus on supporting dads and other male family members/caregivers to engage with their boys.

### Connect Parenting Program

A 10 week program that helps parents and caregivers who are struggling to understand and respond to difficult behavior. This is an attachment-based program.



## **Briefing Note on a Social Policy Framework for B.C.**

---

### **Purpose:**

To provide a brief overview about the idea of a social policy framework for B.C. to help guide Board Voice discussions with boards or government officials

### **Introduction:**

We have many exceptional supports for people in the province of B.C. We are lucky to have some excellent schools and universities, good hospitals and medical staff, and outstanding community agencies providing services and supports from cradle to grave. We also have some complex and difficult social issues that will require a more comprehensive and integrated approach to resolve. For example, British Columbia has the highest rate of poverty in all of Canada and is tied for the highest rate of child poverty with Manitoba.

We can do better. And a social policy framework is an approach to make this happen.

### **Definition:**

**Social policy** focuses on the issues and responses that affect the quality of life and welfare of individuals. In doing so, social policy efforts often seek to protect or promote the material well-being of individuals, families, or groups on the grounds of equality, compassion or justice. Because of this, social policy is tied to economic policy.

Social policy is about the values, strategies, plans, and actions that most directly affect people—individually and in their relationships and networks with their friends, families, and communities. (From Weaving the Threads – Nova Scotia)

**Policy frameworks** are tools that can guide decision making, set future direction, identify important connections, and support the alignment of policies and practices both inside and outside an organization. In short, policy frameworks are blueprints for something we want to build and roadmaps for where we want to go. (From the Alberta Social Planning Framework)

## **Why a Social Policy Framework for B.C.**

### **The Problem**

- Currently in B.C. there is no overarching framework to guide the work of social ministries and related community organizations in the province. No all-embracing vision, goals, and accountabilities, which could assist in bringing new approaches to difficult to solve issues.
- While collaboration is recognized as critically important to ensure the best and most efficient use of resources, there are few mechanisms either at a provincial or community level to bring this about.
- Broad ministry plans, which drive change, are often not linked and most ministries continue to operate largely in silos.
- At a community level, there are few planning mechanisms that bring organizations together within their sector or across sector boundaries. Those that do exist are often spotty, ad hoc and not institutionalized. Few resources exist to support this type of work within agency or municipal budgets.
- Linkages between social policies and economic policies are difficult to discern, although upon reflection, are obvious and need to be understood and managed.
- The issues that affect individuals and families are not easily dealt with in silos: issues of employment, housing, health care, child protection, day care, food security, and disability supports for example, are generally linked and require solutions that are linked horizontally at all levels to be effective.
- Time consuming and expensive organizational restructurings rarely accomplish the level of collaboration and integration they set out to resolve.

### **A Social Policy Framework and the Government/Non Profit Initiative (GNPI)**

- GNPI introduced in 2008 is “a vehicle to strengthen the way Government and the Non Profit Sector work together to support stronger communities and better outcomes for British Columbians.”
- Since its inception, GNPI and parts of the non-profit sector have worked together on some key operational issues primarily in the finance and HR areas. Some reports have been generated, although action has been slow.
- A social policy framework is a broader concept, which would include and transcend the work of GNPI. It would go beyond the relationship and transactions between government and the non profit sector and speak to the development of social policy, the roles of the various players, including all of the relevant ministries and would be based on a consultation involving all British

Columbians. A Social Policy Framework would speak to the kind of province we want to live, learn, work and play in and would craft long term goals to take us in these directions.

- The work of the GNPI would become a necessary part of the Framework.

### **A Solution**

- A social policy framework could begin to drive the change necessary to bring about better policy coherence and better social outcomes through the creation of a shared vision and goals, integrated plans, clarified roles and responsibilities and clear expectations and accountabilities.
- Recently six Deputy Ministers were required to develop a joint action plan to address issues for persons with developmental disabilities. The plan recognized that people do not live in silos and require integrated solutions. A social policy framework would institutionalize an approach that would make this the norm rather than an exception.
- A social policy framework developed through extensive provincial consultation would help to build understanding of the linked nature of social issues and the role of different stakeholders in making things better.
- In times of tight budgets, a framework could help to develop provincial priorities and integrated plans to address them and help to streamline delivery mechanisms.
- Existing plans, such as the Healthy Minds, Healthy People, A Ten Year Plan to Address Mental Health and Substance Use in British Columbia; the B.C. Early Years Strategy; and White Paper, Part One: A Modern, Transparent Justice System and White Paper, Part Two: A Timely and Balanced Justice System would all be identified and included in the broad framework.
- The framework would be monitored by a steering committee of Deputy Ministers to ensure milestones were being addressed. All social policy would be reviewed through an integrated lens.
- Evidence based research on the social determinants of health could help to guide priority setting and decision-making.
- The nature of the partnership relationship between government and community agencies could be clarified and the potential for community planning and development exploited to better manage the system of supports to people.
- A policy framework could better balance investments in prevention and

intervention.

### **An Approach to Development**

- Just as there are many different forms a social policy framework could take, there are many ways to get there.
- Board Voice would advocate for a broad provincial consultation, undertaken by the provincial government, informed by a steering committee of key stakeholders.
- Resources would be required to undertake this initiative, although the intent would not be to create funding commitments for new programs in the development of the framework. New funding requirements, which could evolve from the framework, would be handled through the existing processes and within the resources and priorities of the government.

July 2013



## CITY OF DUNCAN

January 22, 2014

0230-20 AVICC

Via E-mail: avicc@ubcm.ca

### AVICC

Local Government House  
525 Government Street  
Victoria, BC V8W OA8

Attn: Ms. Iris Hesketh-Boles, Executive Coordinator

Dear Ms. Hesketh-Boles:

**RE: AVICC Resolution – Social Policy Framework**

Please be advised that Council, at its January 20, 2014 regular meeting, unanimously passed the following resolution for consideration at the 2014 AVICC Conference:

#### Social Policy Framework

*WHEREAS every British Columbian depends on social services, health care, justice and education services;*

*AND WHEREAS our communities are partners in the delivery of many of these services and are facing increasingly complex social challenges requiring coordination between multiple social ministries of government, municipalities and the community agencies and organizations that deliver services to the public;*

*THEREFORE BE IT RESOLVED that the municipal governments of British Columbia call upon the Premier to begin a consultation with British Columbians to initiate the development of a Social Policy Framework that will set out key policy directions, values, priorities, roles and expectations, and guide the creation of public policy to meet our social needs now and into the future.*

As noted in the submission requirements, a hard copy of this letter will follow by mail and additional background information to accompany the resolution.

Should you have any questions regarding the above, please do not hesitate to contact me at (250) 746-6126.

Sincerely,

Karen Burley,  
Director of Corporate Services

/kb

PO BOX 820 200 Craig Street, Duncan, BC V9L 3Y2

Tel: (250) 746-6126 Fax: (250) 746-6129 E-mail: duncan@duncan.ca Web: www.duncan.ca

## Social Policy Presentation Outline

---

### Background

The Board Voice Society of B.C. is seeking support for the development of a social policy framework for the province. We ask that municipalities support a resolution to the provincial government to initiate a province-wide consultation leading to the development of such a framework.

- Board Voice represents more than 70 boards of community social service agencies across the province. It exists to advise governments on issues of concern to community benefit organizations, to improve governance and to bring boards together locally and provincially in the desire to create strong, vibrant communities. We believe a social policy framework will improve the lives of all BCers. [www.boardvoice.ca](http://www.boardvoice.ca)
- The community social services sector: Helps people: find employment, find housing, deal with addictions, escape abuse; Provides services for sexually abused children, seniors needing in home support, persons with developmental and other disabilities, families and children in the protection system, and for children and adults living on the street; Creates child care and early learning services, safe houses, detox programs, language programs, transition services, skills training, immigrant programs.
- Other provinces, most recently Alberta <http://socialpolicyframework.alberta.ca/files/documents/ahs-nonannotatedfrmwrk-webfinal.pdf>, and some municipalities have created social policy frameworks.

### What's the Issue to be Resolved?

- Our population is growing and becoming more diverse. Housing, jobs, education, health, public spaces, recreation facilities are all affected. Issues are getting more complex.
- There is an increasing gap between the rich and the poor in our communities. We know social and health problems are connected to growing inequalities.
- Currently in B.C. there is no overarching framework to guide the work of social ministries and related community organizations in the province - no all-embracing vision, goals, and accountabilities, which could assist in bringing new approaches to difficult to solve issues.
- While collaboration is recognized as critically important to ensure the best and most efficient use of resources, there are few mechanisms either at a provincial or community level to bring this about.
- Broad ministry plans, which drive change, are often not well linked to other plans and most ministries continue to operate largely in silos. Horizontal leadership is not focused.
- At a community level, there are few planning mechanisms that bring organizations together within their sector or across sector boundaries and those that do exist are often ad hoc.
- Few resources exist to support this type of work within agency or municipal budgets.
- Linkages between social policies and economic policies are difficult to discern, although upon reflection, are obvious and need to be understood and managed.

### What is a social policy framework?

**Social policy** is about the things that affect the quality of day-to-day life - the values, strategies, plans, and actions that affect people most directly — individually and in their relationships and networks with their friends, families, and communities. **Policy frameworks** are tools that can guide decision making, set future direction, identify important connections, and support the alignment of policies and practices both inside and outside an organization.

### Why are we coming to you?

Municipal governments see first hand the day-to-day results of systemic failure on their neighbours and communities. A broad consultation process to generate a social policy framework is critical and local governments through the BC Healthy Communities initiative are already involved in conversations and actions. The community social service sector delivers programs and services through local agencies. As a result, there is an alliance between local government and agencies. We need to come together to build the capacities of local government and agencies to come to terms with the very real social problems facing citizens by asking the Premier to undertake the development of a social policy framework for British Columbia.

# The Board Voice Society of BC: An Idea Whose Time Has Come



**Vision:** A clear and effective voice for volunteer community-based boards supporting high quality social services and strong vibrant communities.

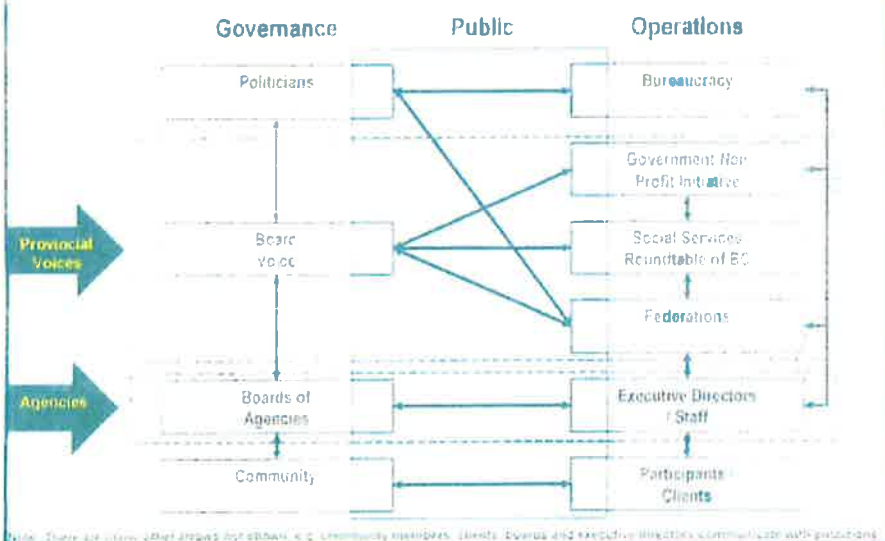
**Mission Statement:** The members of Board Voice are provincial champions of healthy communities who promote the value of collaborative high quality community-based social services through:

1. Advising governments concerning the aspirations and concerns of the sector from a community perspective.
2. Strengthening the governance capacity of boards;
3. Promoting collaborative cross-sectoral thinking, innovation and planning at the community and provincial levels;
4. Promoting community social services to the general public as critical to the social fabric of our communities.

## Founding Principles:

1. Respectful
2. Collaborative
3. Transparent
4. Responsive
5. Timely & Appropriate
6. Inclusive & Balanced
7. Accessible
8. Accountable
9. Innovative

## Relational Aspects to the Community Social Services System



### Who can join Board Voice?

Boards of non profit agencies which deliver social services in BC can become full members of Board Voice. Other categories of membership may be considered.

### Why Board Voice?

Thousands of board directors across this province give back in ways that make their community healthier and more resilient. The value of their work is incalculable. It's a level of governance across the province that has low visibility, but at the same time high impact on the vitality and strength of our communities. It is time for this voice to be heard.

### CONTACT Secretariat:

Doug Hayman, MSW

The Federation of  
Community Social Services of BC

2nd Floor, 526 Michigan Street  
Victoria, BC V8V 1S2

Phone: 250-480-7387

Email:

[DHayman@boardvoice.ca](mailto:DHayman@boardvoice.ca)

## Join Now!

Now is the time to make a difference. Download an application form at:

[www.boardvoice.ca](http://www.boardvoice.ca)

and become a part of something new.

Help to make it happen!



# Get Onboard!

## Why Now?

- Community social services are under great stress. Global economic issues have led to increased demand for service while agencies face cutbacks and decreases in funding.
- Social services support hundreds of thousands of people each year, keeping people out of more expensive options in the health and corrections systems.
- The 65,000 staff in this sector contribute significantly to the economy. Many are leaving the sector due to wage issues and cutbacks. Recruitment and retention will become a big issue soon.
- There are many different voices in social services. Board Voice will speak on behalf of the whole sector.

## Five Key Goals for 2013/14

- Governments are advised about the aspirations and concerns of the sector from a community perspective.
- A Social Policy Framework for B.C. is seen as a important initiative for the province to pursue.
- The governance capacity of boards is strengthened.
- Collaborative cross-sectoral thinking, innovation and planning at the community and provincial levels are evident across the province.
- Board Voice is a financially sustainable organization, widely known and respected for its support of the community social services sector.

## What's in it for your Board and Agency?

- The opportunity to build an innovative new organization, the first of it's kind in North America (that we know of).
- A chance to contribute to developing a better climate for social services in British Columbia.
- An organizational structure through which to influence public policy.
- An opportunity to collaborate with other governors at the provincial and community level.
- Access to reliable information on the state of social services in the province.
- Board training opportunities and an opportunity to improve governance.
- Better governance outcomes for your agency.

## Let's talk.

Contact us to have a Board Voice representative talk to your agency.

Email: [admin@boardvoice.ca](mailto:admin@boardvoice.ca)

Phone: 250.480.7387

### Board Executive:

- Chair - Michael Davis, Board Member, Family Services of Greater Vancouver
- Past Chair – Carol Matusicky, Board Member, Burnaby Family Life
- Vice Chair – Leslie Welin, Board Chair, Clements Centre, Duncan
- Treasurer – Craig East, Board Member Options Community Services Society, Surrey
- Secretary – Alyson Hagen-Johnson, North Island Community Services Society

### Board Members:

- Ron Birch, Board Member, North Okanagan Youth and Family Services Society
- Lynn Carter, Board Chair, Greater Vancouver Community Services Society
- Judy Hayes, Board Member, PLEA Community Services Society of BC, Vancouver
- Dawn Hemingway, Board Member, Intersect Youth and Family Services Society, Prince George
- Lynn Malinski, Board Member, The Bridge, Kelowna
- Rick Marshall, Board Member, Victoria Cool Aid Society
- Terry Moist, Board President, John Howard Society of North Island
- Kerry Pateman, Board Member, Association Advocating for Women and children, Prince George
- Lyn Policha, Board Secretary, Options Community Services Society, Surrey
- Judy Pollard, Chair, Kootenay Boundary Community Services Co-operative



**Social Policy Framework – Resolution for Consideration at the 2014 AVICC**

Submitted by: City of Duncan

**WHEREAS** every British Columbian depends on social services, health care, justice and education services;

**AND WHEREAS** our communities are partners in the delivery of many of these services and are facing increasingly complex social challenges requiring coordination between multiple social ministries of government, municipalities and the community agencies and organizations that deliver services to the public;

**THEREFORE BE IT RESOLVED** that the municipal governments of British Columbia call upon the Premier to begin a consultation with British Columbians to initiate the development of a Social Policy Framework that will set out key policy directions, values, priorities, roles and expectations, and guide the creation of public policy to meet our social needs now and into the future.



CITY OF NELSON

## THE CORPORATION OF THE CITY OF NELSON

### CERTIFIED RESOLUTION OF COUNCIL

#### **Provincial Social Policy Framework**

"THAT the following recommendation be endorsed by Nelson City Council and submitted to the Association of Kootenay & Boundary Local Governments at the Annual General Meeting to be held in Creston April 9 – 11, 2014:

WHEREAS Every British Columbian depends on social services, health care, justice and education services; and

WHEREAS our communities are partners in the delivery of many of these services and are facing increasingly complex social challenges requiring coordination between multiple social ministries of government, municipalities and the community agencies and organizations that deliver services to the public;

THEREFORE BE IT RESOLVED that the municipal governments of British Columbia call upon the Premier to begin a consultation with British Columbians to initiate the development of a Social Policy Framework that will set out key policy directions, values, priorities, roles and expectations, and guide the creation of public policy to meet our social needs now and into the future."

I HEREBY CERTIFY the above to be a true and correct copy of a resolution adopted by the Municipal Council of the Corporation of the City of Nelson at the Regular Council meeting held on the 3<sup>rd</sup> day of February, 2014.

Frances Long, CMC  
Corporate Officer

Dated at Nelson, BC this  
4<sup>th</sup> day of February, 2014



# BoardVoice

**Leadership. Collaboration. Community.**

June 2013

There is a better way.

Social policy affects everyone: young families searching for day care; parents supporting a child with developmental disabilities; victims of domestic abuse, violence, sexual abuse; youth living on the street; new Canadians working to connect in their communities; people coping with sickness, mental health issues, addiction, unemployment, poverty; seniors searching for affordable, appropriate supports as they age.

Virtually every family in this province will access social services at some point in their lifetime, and communities increasingly understand the need to plan for the social impacts of economic development.

Responding to these human needs challenges us all. Services cross ministerial silos, bridge across the government, non-profit and corporate sectors, and lack coordination. The needs are increasing while resources grow ever tighter.

As the volunteer governors of social service organizations, we believe how we as people, as communities, as organizations and governments respond to these needs will define us.

And we believe there is a better way.

We believe that we can contribute to better lives for our children, and our parents, and ourselves.

We believe that we can grow our economy and our communities while improving our quality of life.

We believe that a principled, well-developed social policy framework that builds common understanding, is pragmatic in delivery and is measured by outcomes can streamline delivery of critical services, improve the results for those who need it most and guide decision making into the future.

And we believe that we must begin now.

Board Voice directors call upon community leaders and our provincial and municipal governments to partner with the social services, health care, justice, and education sectors to design a broad based, inclusive consultation that engages British Columbians to shape a plan to meet our social needs now and into the future.

There is a better way. We invite you to join us.

## Board of Directors

### Chair

Michael Davis

### Vice Chair

Leslie Welin

### Treasurer

Craig East

### Secretary

Alyson Hagan-Johnson

### Directors

Ron Birch

Lynn Carter

Judy Hayes

Lynn Malinsky

Dawn Hemingway

Rick Marshall

Tina Marten

Carol Matusicky

Terry Moist

Kerry Pateman

Lyn Policha

Judy Pollard

### Secretariat

Doug Hayman

DHayman@boardvoice.ca



# REQUEST FOR DECISION

## — REGULAR MEETING —



**To:** Mayor and Council

**From:** Roxanne Shepherd, Chief Financial Officer

**Date:** March 26<sup>th</sup>, 2014

**Subject:** 2014-2018 Financial Plan Bylaw 1996

**Recommendation:** **RESOLVED THAT COUNCIL GIVE THIRD READING TO 2014-2018 FINANCIAL PLAN BYLAW 1996**

---

### **BACKGROUND:**

In the fall of 2013, City staff began working on the 2014-2018 Financial Plan. Department Heads as well as the Coordinators for each department had direct input into the plan. Staff began with the operating budget, and operating presentations for each department were made to Council at the January 27, 2014 Committee of the Whole. The capital plan was presented to Committee of the Whole on February 11, 2014 for input from Council and the public. At the February 27, 2014 Committee of the Whole, the entire financial plan was presented for public consultation.

On March 10, 2014, Council gave first two readings to 2014-2018 Financial Plan Bylaw 1996. At the same meeting Council resolved to provide funding in the amount of \$4500 from the 2014 operating budget. Council also resolved to provide increase funding to the Grand Forks Art Gallery in the amount of \$12,000 from the operating budget. There is also a request for \$5500 for the Head Start program that has been added to the operating budget. These three adjustments have resulted in an additional \$22,000 funded from surplus. In total, \$72,000 is budgeted to be funded from surplus.

The financial plan includes an increase of \$2 per month to water fees, which will be used to cover the cost of the water main break last month.

During budget discussions, the interest on the debt for the 2012 sewer lift station was discussed. Although we have absorbed the cost in the budget, it has meant that we are unable to contribute to our capital reserve. In the coming months, we will discuss the options for funding this interest for the next nineteen years.

With these adjustments, 2014-2018 Financial Plan is now presented for third reading.

---

### **Benefits or Impacts of the Recommendation:**

**General:** The benefit of a balanced budget is that it allows Council to undertake the services that are required to run the municipality.

**Strategic Impact:** The financial plan was developed using information from Council's Strategic Plan.

**Financial:** The plan includes all expenses of the municipality and all sources of revenues that will be required to undertake the services included in the plan.

# REQUEST FOR DECISION

— REGULAR MEETING —



**Policy/Legislation:** Section 165 of the Community Charter requires that a municipality must have a financial plan that is adopted annually, by bylaw, before the annual property tax bylaw is adopted. Section 197 of the Community Charter requires that each year, after adoption of the financial plan but before May 15, a council must, by bylaw, impose property values taxes for the year by establishing tax rates.

**Attachments:** 2014-2018 Financial Plan Bylaw 1996

---

**Recommendation:** **RESOLVED THAT COUNCIL GIVE THIRD READING TO 2014-2018 FINANCIAL PLAN BYLAW 1996**

**OPTIONS:**

1. RESOLVED THAT COUNCIL RECEIVES THE STAFF REPORT
2. RESOLVED THAT COUNCIL DOES NOT ACCEPT THE STAFF REPORT
3. RESOLVED THAT COUNCIL REFERS THE MATTER BACK TO STAFF FOR FURTHER INFORMATION.

---

	
Department Head or CAO	Chief Administrative Officer

# THE CORPORATION OF THE CITY OF GRAND FORKS

## **BYLAW NO. 1996**

### **A Bylaw to Establish the Five Year Financial Plan For the Years 2014 - 2018**

---

**WHEREAS** the Community Charter requires that Council adopt a Five Year Financial Plan annually before the adoption of the annual property tax bylaw;

**NOW THEREFORE** Council for the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS**, as follows:

1. Appendix "A" and Appendix "B" attached hereto and made part of this Bylaw is hereby declared to be the Five Year Financial Plan of the Corporation of the City of Grand Forks for the Years 2014 to 2018.
2. This Bylaw may be cited, for all purposes, as the "**Year 2014 – 2018 Financial Plan Bylaw**".

Read a **FIRST** time this 10<sup>th</sup> day of March, 2014

Read a **SECOND** time this 10<sup>th</sup> day of March, 2014

Read a **THIRD** time this 7th day of April, 2014

**FINALLY ADOPTED** on this \_\_\_\_ day of \_\_\_\_\_, 2014

\_\_\_\_\_  
Mayor Brian Taylor

\_\_\_\_\_  
Corporate Officer Diane Heinrich

### **C E R T I F I C A T E**

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 1996, as adopted by the Municipal Council of the City of Grand Forks on this \_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Corporate Officer of the Municipal Council of the  
City of Grand Forks



**City of Grand Forks**  
**Appendix "A" to Bylaw 1996**  
**Consolidated 5 Year Financial Plan 2014 - 2018**

	2014	2015	2016	2017	2018
<b><u>Revenue</u></b>					
Property taxes , grants in lieu & franchise Fees	\$ 2,942,062	\$ 2,999,900	\$ 3,058,900	\$ 3,119,000	\$ 3,180,300
Parcel taxes	6,041	6,041	6,041	6,041	6,041
User levies	1,808,210	1,842,500	1,877,400	1,913,000	1,949,200
Fees and charges	4,972,787	5,203,052	5,444,468	5,697,528	5,862,300
Grants and other	3,781,734	706,586	711,811	717,161	722,537
<b>Total Revenues</b>	<b>13,510,834</b>	<b>10,758,079</b>	<b>11,098,620</b>	<b>11,452,730</b>	<b>11,720,378</b>
<b><u>Expenses</u></b>					
Purchases for resale	3,294,066	3,390,619	3,559,125	3,736,082	3,848,200
Operating	6,909,585	7,011,965	7,115,898	7,221,480	7,328,563
Debt interest	100,961	86,477	81,477	76,477	71,477
Amortization	1,539,874	1,556,513	1,573,366	1,590,434	1,607,722
<b>Total Operating Expenses</b>	<b>11,844,486</b>	<b>12,045,575</b>	<b>12,329,866</b>	<b>12,624,472</b>	<b>12,855,962</b>
<b>Net Revenue (loss)</b>	<b>\$1,666,347</b>	<b>(\$1,287,496)</b>	<b>(\$1,231,246)</b>	<b>(\$1,171,743)</b>	<b>(\$1,135,584)</b>
<b><u>Allocations</u></b>					
Debt proceeds	3,551,978	577,500	577,500	577,500	367,500
Capital expenditures	(8,921,179)	(1,139,000)	(1,014,000)	(830,000)	(619,500)
Debt principal repayment	(197,886)	(183,001)	(171,092)	(161,566)	(153,945)
Transfers from (to) reserves / surplus	2,360,866	475,484	265,473	(4,626)	(66,193)
Reserve fund in excess of amortization	<u>1,539,874</u>	<u>1,556,513</u>	<u>1,573,366</u>	<u>1,590,434</u>	<u>1,607,722</u>
<b>Financial Plan Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**City of Grand Forks  
Five Year Plan 2014 to 2018  
Operations Summary  
Supporting Schedule A**

	<b>2014 Plan</b>	<b>2015 Plan</b>	<b>2016 Plan</b>	<b>2017 Plan</b>	<b>2018 Plan</b>
<b>General</b>					
Revenue					
Property Taxes	\$ 2,837,537	\$ 2,894,300	\$ 2,952,200	\$ 3,011,200	\$ 3,071,400
Parcel Taxes					
Payments in Lieu & Franchise Fees	104,525	105,600	106,700	107,800	108,900
Solid Waste Levies	195,000	197,000	199,000	201,000	203,000
Slag Sales	250,000	252,500	255,025	257,575	260,151
Fees and Charges	576,588	588,100	599,900	611,900	624,100
Government Grants - Operations	317,286	317,286	317,286	317,286	317,286
Government Grants - Capital	1,587,889				
Other Sources	134,114	136,800	139,500	142,300	145,100
Restricted Investment Income	-	-	-	-	-
	<b>6,002,939</b>	<b>4,491,586</b>	<b>4,569,611</b>	<b>4,649,061</b>	<b>4,729,937</b>
Expenses					
Airport Cost of Sales	49,000	50,500	52,000	53,600	55,200
Operations Expense	4,412,249	4,478,400	4,545,600	4,613,800	4,683,000
Community Support	301,420	305,941	310,530	315,188	319,916
Preventative Maintenance Program	141,258	143,377	145,528	147,710	149,926
Studies & Planning	-	-	-	-	-
Debt Interest	44,484	30,000	25,000	20,000	15,000
Amortization	900,000	909,000	918,090	927,271	936,544
<b>Total Expenses</b>	<b>5,848,411</b>	<b>5,917,218</b>	<b>5,996,748</b>	<b>6,077,570</b>	<b>6,159,586</b>
<b>Net Income (Loss) before Other Income</b>	<b>154,528</b>	<b>(1,425,632)</b>	<b>(1,427,137)</b>	<b>(1,428,508)</b>	<b>(1,429,649)</b>
Other Income					
Contributions from Electrical	420,000	432,600	445,578	458,945	465,830
Gain (Loss) on Disposition of Assets	-	-	-	-	-
<b>Net Income (Loss)</b>	<b>574,528</b>	<b>(993,032)</b>	<b>(981,559)</b>	<b>(969,563)</b>	<b>(963,819)</b>
Allocations					
Debt proceeds	1,639,778	-	-	-	-
Capital Expenditures	(3,766,666)				
Capital Planning		-	-	-	-
Debt principal repayment	(74,484)	(74,484)	(74,484)	(74,484)	(74,484)
Transfers from (to) reserves	539,000	(252,500)	(255,025)	(257,575)	(265,300)
Transfers from (to) surplus	187,845	411,017	392,978	374,352	367,060
Reserve fund in excess of amortization	900,000	909,000	918,090	927,271	936,544
<b>Surplus (Deficit)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**City of Grand Forks  
Five Year Plan 2014 to 2018  
Operations Summary  
Supporting Schedule A**

	<b>2014 Plan</b>	<b>2015 Plan</b>	<b>2016 Plan</b>	<b>2017 Plan</b>	<b>2018 Plan</b>
<b>Equipment</b>					
Recoveries	\$ 471,443	\$ 477,100	\$ 482,800	\$ 488,600	\$ 494,500
Operations Expense	461,518	468,400	475,400	482,500	489,700
<b>Net Recoveries</b>	<b>9,925</b>	<b>8,700</b>	<b>7,400</b>	<b>6,100</b>	<b>4,800</b>
Debt Interest	1,603	1,603	1,603	1,603	1,603
Amortization	232,874	234,038	235,209	236,385	237,567
<b>Net Recoveries (Loss)</b>	<b>(224,552)</b>	<b>(226,941)</b>	<b>(229,412)</b>	<b>(231,888)</b>	<b>(234,370)</b>
Gain (Loss) on Disposition of Assets	-	-	-	-	-
<b>Net Recoveries (Loss)</b>	<b>(224,552)</b>	<b>(226,941)</b>	<b>(229,412)</b>	<b>(231,888)</b>	<b>(234,370)</b>
<b>Allocations</b>					
Debt proceeds	-	-	-	-	-
Capital Expenditures		(50,000)	(50,000)	(50,000)	(50,000)
Debt principal repayment	(74,426)	(59,541)	(47,633)	(38,106)	(30,485)
Transfers from (to) reserves		(40,000)	(40,800)	(41,616)	(42,448)
Transfers from (to) surplus	66,104	142,444	132,636	125,225	119,736
Reserve fund in excess of amortization	232,874	234,038	235,209	236,385	237,567
<b>Surplus (Deficit)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**City of Grand Forks  
Five Year Plan 2014 to 2018  
Operations Summary  
Supporting Schedule A**

	<b>2014 Plan</b>	<b>2015 Plan</b>	<b>2016 Plan</b>	<b>2017 Plan</b>	<b>2018 Plan</b>
<b>Electrical</b>					
<b>Revenue</b>					
User Fees	\$ 4,324,609	\$ 4,540,839	\$ 4,767,881	\$ 5,006,275	\$ 5,156,500
Fees and Charges	63,226	65,512	67,886	70,352	72,500
	<b>4,387,835</b>	<b>4,606,352</b>	<b>4,835,768</b>	<b>5,076,628</b>	<b>5,229,000</b>
<b>Expenditure</b>					
Purchases for resale	3,245,066	3,340,119	3,507,125	3,682,482	3,793,000
Operations Expense	628,604	634,900	641,200	647,600	654,100
Amortization	42,000	42,000	42,000	42,000	42,000
<b>Expenditure</b>	<b>3,915,670</b>	<b>4,017,019</b>	<b>4,190,325</b>	<b>4,372,082</b>	<b>4,489,100</b>
<b>Net Income (loss) before Contributions to General</b>	<b>472,165</b>	<b>589,332</b>	<b>645,443</b>	<b>704,546</b>	<b>739,900</b>
Contributions to General	420,000	432,600	445,578	458,945	465,830
<b>Net income (loss)</b>	<b>52,165</b>	<b>156,732</b>	<b>199,865</b>	<b>245,601</b>	<b>274,070</b>
<b>Allocations</b>					
Capital Expenditures	(320,000)	(375,000)	(250,000)	(70,000)	(100,000)
Transfers from (to) reserves	320,000	375,000	250,000	70,000	100,000
Transfers from (to) surplus	(94,165)	(198,732)	(241,865)	(287,601)	(316,070)
Reserve fund in excess of amortization	42,000	42,000	42,000	42,000	42,000
<b>Surplus (Deficit)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**City of Grand Forks  
Five Year Plan 2014 to 2018  
Operations Summary  
Supporting Schedule A**

	<b>2014 Plan</b>	<b>2015 Plan</b>	<b>2016 Plan</b>	<b>2017 Plan</b>	<b>2018 Plan</b>
<b>Water</b>					
<b>Revenue</b>					
Parcel Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
User Levies	793,650	809,500	825,700	842,200	859,000
Fees and Charges	4,284	4,400	4,500	4,600	4,700
Government Grants - Capital	879,556				-
	<b>1,677,490</b>	<b>813,900</b>	<b>830,200</b>	<b>846,800</b>	<b>863,700</b>
Operations Expense	666,332	676,300	686,400	696,700	707,151
Preventative Maintenance Program	81,601	83,233	84,898	86,596	88,328
Studies & Planning		-	-	-	-
Debt Interest	-	-	-	-	-
Amortization	200,000	204,000	208,080	212,242	216,486
<b>Total Expenses</b>	<b>947,933</b>	<b>963,533</b>	<b>979,378</b>	<b>995,537</b>	<b>1,011,964</b>
<b>Net Income (Loss)</b>	<b>729,557</b>	<b>(149,633)</b>	<b>(149,178)</b>	<b>(148,737)</b>	<b>(148,264)</b>
<b>Allocations</b>					
Debt proceeds	1,572,423	367,500	367,500	367,500	367,500
Capital Expenditures	(3,857,846)	(469,500)	(469,500)	(469,500)	(469,500)
Capital Planning		-	-	-	-
Debt principal repayment	-	-	-	-	-
Transfers from (to) reserves	1,405,866	-	-	-	-
Transfers from (to) surplus	(50,000)	47,633	43,098	38,496	33,778
Reserve fund in excess of amortization	200,000	204,000	208,080	212,242	216,486
<b>Surplus (Deficit)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**City of Grand Forks  
Five Year Plan 2014 to 2018  
Operations Summary  
Supporting Schedule A**

	<b>2014 Plan</b>	<b>2015 Plan</b>	<b>2016 Plan</b>	<b>2017 Plan</b>	<b>2018 Plan</b>
<b>Sewer</b>					
<b>Revenue</b>					
Parcel Taxes	\$ 6,041	\$ 6,041	\$ 6,041	\$ 6,041	\$ 6,041
User Levies	819,560	836,000	852,700	869,800	887,200
Fees and Charges	4,080	4,200	4,300	4,400	4,500
Government Grants - Capital	612,889				
	<b>1,442,570</b>	<b>846,241</b>	<b>863,041</b>	<b>880,241</b>	<b>897,741</b>
Operations Expense	652,346	662,100	672,000	682,100	692,300
Preventative Maintenance Program	35,700	36,414	37,142	37,885	38,643
Studies & Planning	-	-	-	-	-
Debt Interest	54,874	54,874	54,874	54,874	54,874
Amortization	165,000	167,475	169,987	172,537	175,125
<b>Total Expenses</b>	<b>907,920</b>	<b>920,863</b>	<b>934,004</b>	<b>947,396</b>	<b>960,942</b>
<b>Net Income (Loss)</b>	<b>534,650</b>	<b>(74,622)</b>	<b>(70,963)</b>	<b>(67,155)</b>	<b>(63,201)</b>
<b>Allocations</b>					
Debt proceeds	339,777	210,000	210,000	210,000	
Capital Expenditures	(976,667)	(244,500)	(244,500)	(240,500)	-
Capital Planning		-	-	-	
Debt principal repayment	(48,975)	(48,975)	(48,975)	(48,975)	(48,975)
Transfers from (to) reserves	24,000	-	-	-	-
Transfers from (to) surplus	(37,784)	(9,377)	(15,549)	(25,906)	(62,949)
Reserve fund in excess of amortization	165,000	167,475	169,987	172,537	175,125
<b>Surplus (Deficit)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**City of Grand Forks**  
**Appendix B to Bylaw 1996**  
**Consolidated 5 Year Financial Plan 2014 - 2018**  
**Revenues, Property Taxes and Exemptions**

In accordance with Section 165 (3.1) of the Community Charter, The City of Grand Forks is required to include in the five year financial plan bylaw, objectives and policies regarding each of the following:

- the proportion of total revenue that comes from each of the funding sources described in Section 165(7) of the Community Charter;
- the distribution of property taxes among the property classes; and
- the use of permissive tax exemptions.

**Sources of Revenue**

Revenue source	% of Total 2014 Revenue
Property taxes , grants in lieu & franchise Fees	21.8%
Parcel taxes	0.0%
User levies	13.4%
Fees and charges	36.8%
Grants and other	28.0%

*Objective*

For operations, to maintain annual increases to a level that approximates the annual increase in inflation unless a specific program or project is identified that requires tax revenue funding. For capital and fiscal, to review and address annually the long term needs for capital infrastructure.

*Policies*

- The City will review the fees/charges annually to ensure that they keep pace with changes in the cost-of-living, as well as, changes in the methods or levels of service delivery.
- The City will encourage the use of alternate revenue resources instead of property taxes.
- User fees will be set to recover the full cost of services except where Council determines that a subsidy is in the general public interest.

**Distribution of Property Tax Rates**

In establishing property tax rates, Council will take into consideration:

- The amount of property taxes levied as compared to other municipalities.
- The property class conversion ratio as compared to other municipalities.
- The tax share borne by each property class
- The tax ratios of each property classification



**City of Grand Forks**  
**Appendix B to Bylaw 1996**  
**Consolidated 5 Year Financial Plan 2014 - 2018**  
**Revenues, Property Taxes and Exemptions**

The City will receive the Revised Assessment Roll for 2014 in April and will set the property tax rates based on the assessment before May 15, 2014. The 2014 distribution of property tax rates amongst all the property classifications will not be known until then.

The distribution for 2013 were as follows:

Property Class	% of General Revenue Taxation
Residential	51.9347%
Utility	1.6893%
Major Industry	26.0002%
Light Industry	19.0238%
Business and Other	1.3242%
Recreation / Non-profit	0.0097%
Farm	0.0181%

*Objective*

To ensure equity among property classes by reviewing the ratios of property class allocations annually. In 2009 the industry tax ratio was lowered to 17.06 from 20.52. In 2013, the industry ratio was lowered to 9.92 from 10.55 in 2012. As well, in 2013, the business conversion ratio was lowered from 2.52 in 2012 to 2.39. In 2013 the light industry class was lowered from 2.96 to 2.93. For 2014, consideration for class conversion ratios will be considered in April.

*Policies*

- The City will review and set tax rates and shift each property classification's tax share annually until such time as Council deems the property classifications' share to be equitable.

**Permissive Tax Exemptions**

In guiding and approving permissive tax exemptions, Council will take into consideration:

- Not-for-profit occupiers of City property for the duration of their occupancy.
- Land and improvements surrounding a statutorily exempt building for public worship.

*Objective*

To optimize the provision of charitable and not for profit services for the benefit of Grand Forks residents, to provide property tax exemptions as permitted under the Community Charter in a consistent and fair manner, to restrict provision of exemption to those providing an extension to city services and to reduce the impact to city revenues.

*Policies*

Grand Forks residents must be primary beneficiaries of the organization's services and the services provided must be accessible to the public.