

**THE CORPORATION OF THE CITY OF GRAND FORKS
AGENDA – INAUGURAL MEETING**

**Monday December 1 – 7:00 p.m.
City Hall**

	<u>ITEM</u>	<u>SUBJECT MATTER</u>	<u>RECOMMENDATION</u>
1.	<u>WELCOME</u>		
	a) 7:00PM Welcome to the Inaugural Meeting of the 2014-2018 Council term. Introduction of Special Guests in attendance.	Welcome and Introduction of Special Guests, Acting CAO.	
2.	<u>AFFIRMATION OF OATHS OF OFFICE</u>		
	a) Members of Council - Affirmation of Oaths	Acting Corporate Officer will administer the Oaths of Office to Councils Members Elect.	
3.	<u>CALL TO ORDER</u>		
	a)	Mayor to call meeting to order.	
4.	<u>ADOPTION OF AGENDA</u>		
	a)	December 1st, 2014 Inaugural Meeting	Adopt agenda as presented
5.	<u>MINUTES</u>		
	a) November 3rd, 2014 Minutes Nov. 3rd Reg. Meeting.pdf	Regular Meeting minutes	Adopt minutes
	b) November 3rd, 2014 Minutes Nov. 3rd Special.pdf	Special Meeting to go In-Camera minutes	Adopt minutes
6.	<u>RECOMMENDATIONS FROM STAFF FOR DECISIONS</u>		
	a) Corporate Officer's Report RFD. 2015 Meeting Sched.pdf	Notice of 2015 Proposed meeting schedule	That Council adopt the meeting schedule for 2015 and that staff be directed to advertise the meeting schedule in accordance with the Community Charter.
	b) Chief Election Officer's Report	Report of the Chief Election	THAT Council receives the

[RFD. LG Election Report.pdf](#)

Officer on the 2014 Local Government Election for the City of Grand Forks.

Report of the Chief Election Officer, Diane Heinrich, regarding the 2014 Local Government Election for the City of Grand Forks, as submitted.

- c) Corporate Officer's Report
[RFD. Council Appointments 2015.pdf](#)

Appointments of Acting Mayor for the calendar year of 2014-2015.

THAT Council designates Members of Council to serve on a rotating basis as Acting Mayor during 2014-2015, as outlined in the attached schedule.

- d) Corporate Officer's Report
[RFD. RDKB Rep and Alternate.pdf](#)

Council Representative and Alternate to the Regional District of Kootenay Boundary Board of Directors, and the Kootenay Boundary Regional Hospital District

THAT Council for the City of Grand Forks appoints _____ as the City of Grand Forks representative to the Board of Directors of the Regional District of Kootenay Boundary, and to the Kootenay Boundary Regional Hospital District. Be it further resolved that _____ be appointed as the Alternate.

7. **REMARKS - MAYOR**

8. **ADJOURNMENT**

THE CORPORATION OF THE CITY OF GRAND FORKS

REGULAR MEETING OF COUNCIL
MONDAY, NOVEMBER 3RD, 2014

PRESENT:

MAYOR BRIAN TAYLOR
COUNCILLOR BOB KENDEL
COUNCILLOR NEIL KROG
COUNCILLOR PATRICK O'DOHERTY
COUNCILLOR GARY SMITH
COUNCILLOR MICHAEL WIRISCHAGIN
COUNCILLOR CHER WYERS

CHIEF ADMINISTRATIVE OFFICER
CORPORATE OFFICER
CHIEF FINANCIAL OFFICER
MANAGER OF DEVELOPMENT & ENGINEERING
DEPUTY CORPORATE OFFICER
MANAGER OF OPERATIONS

D. Allin
D. Heinrich
R. Shepherd
S. Bird
S. Winton
R. Huston

GALLERY

CALL TO ORDER

- a) The Mayor called the meeting to order at 7:00 pm

ADOPTION OF AGENDA

- a) Adopt agenda

MOTION: O'DOHERTY / SMITH

RESOLVED THAT Council adopt the November 3rd, 2014, agenda as presented

CARRIED.

MINUTES

- a) Adopt the Regular Meeting Minutes
October 20th, 2014

MOTION: O'DOHERTY / WIRISCHAGIN

RESOLVED THAT Council adopt the October 20th, 2014, Regular Meeting minutes as presented.

CARRIED.

REGISTERED PETITIONS AND DELEGATIONS

UNFINISHED BUSINESS

REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)

**a) Corporate Officers Report
Verbal Reports of Council**

Councillor O'Doherty

He reported that:

- . He attended the Rotary Halloween annual bon fire on October 31st.
- . The Bruins are doing very well this season.
- . He has been working with the Legion to prepare for Remembrance Day.

Councillor Wyers

She reported that:

- . She attended the Urban Development Institute luncheon on Thursday October 30th in Kelowna where there were 160 people in attendance. She commended Council and staff on their good work over the past year.
- . She attended the All Candidates forum at GFSS on October 22nd.
- . She participated in the Boundary Historical Society's AGM and they filled the board positions for the year.
- . She worked with Citizens on Patrol who covered the community and the Rotary Bon Fire on Halloween.
- . She commended the individuals who stood on guard at the Cenotaph in memory of Cpl. Nathan Cirillo.
- . The Friends of the Library meeting will likely be changed this month.

Councillor Wirschagin

He reported that:

- . He spoke with regard to Council's last meeting and what a pleasure it has been to sit with this Council over the past term.
- . The advance polls are November 5th and 12th and regular voting day is November 15th.

Councillor Smith

He reported that:

- . He thanked Council for the past term and that it has been a great experience.
- . He attended the Urban Development Institute luncheon on Thursday October 30th in Kelowna.

Councillor Krog

He reported that:

- . The Urban Development Institute is a group of investors.
- . He thanked Council for a great term.

Councillor Kendel's report is attached.

Mayor Taylor

He reported that:

- .He congratulated Council on a great three years and the effectiveness of the group as a whole, and thanked them for running a good business.
- .There has been an economic development decision by the Ministry of Transportation focusing on local airports. The MOT has an active deer sign coming out that will alert people that deer are in the area.
- . Legion Poppy Day has kicked off.

MOTION: O'DOHERTY / SMITH

RESOLVED THAT all reports of members of Council, given verbally at this meeting, be received.

CARRIED.

REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY

- a) Corporate Officers Report
RDKB Representatives verbal report
- . Green bins are out in the Regional District
 - . He attended the Urban Development Institute luncheon with other Councilors and spoke with several developers who are impressed with the direction the City is going.

MOTION: SMITH / KROG

RESOLVED THAT the Mayor's report on the activities of the Regional District of the Kootenay Boundary, given verbally at this meeting, be received.

CARRIED.

RECOMMENDATIONS FROM STAFF FOR DECISIONS

- a) Manager of Development and Engineering
Economic Status Report

She advised that early in the summer, staff conducted interviews with businesses and the Chamber to determine the health of the business community and this report is a summary of the findings. She advised that:

- there was an increase in tourists
- there was an increase in campers at the municipal campground
- the farmers market was busy
- the City saw 31 new business licenses 2014
- the number of building permits has increased in 2014
- Christina Lake Golf Course saw 2.1 % increase in users
- Up to the end of September the City received 20 development inquiries

MOTION: O'DOHERTY / KROG

RESOLVED THAT the Regular Meeting of Council receive the Economic Status report from the Manager of Development and Engineering.

CARRIED.

- b) Manager of Operations
Snow removal update

The Manager of Operations provided a brief overview of the snow removal process to Council.

MOTION: WIRISCHAGIN / KROG

RESOLVED THAT Council receive the Snow Removal Update memorandum from the Manager of Operations.

CARRIED.

- c) Monthly Highlight Reports from Department Managers

Staff request for Council to receive the monthly activity report from the department managers

MOTION: KENDEL / WYERS

RESOLVED THAT Council receives the monthly highlight reports from department managers.

CARRIED.

- d) Chief Administrative Officer
Verbal Report

The Chief Administrative Officer spoke with regard to a letter of thanks, from CUPE Local 4278 and, additionally read a letter of thanks from the management staff to Council.

MOTION: KENDEL / WYERS

RESOLVED THAT Council receive the Chief Administrative Officers verbal report for information purposes.

CARRIED.

REQUESTS ARISING FROM CORRESPONDENCE

INFORMATION ITEMS

- a) Alex Atamanenko
BC Select Standing Committee on Health

MOTION: SMITH / WIRISCHAGIN

RESOLVED THAT Council receive the submission from the BC Select Standing Committee on Health and provide to the incoming Council for decision.

CARRIED.

-
- b) Christina Lake Stewardship Society
Prevention of Zebra and Quagga Mussels

MOTION: KROG / SMITH

RESOLVED THAT Council determine to send a letter of support to the Christina Lake Stewardship Society; AND FURTHER receive for information.

CARRIED.

-
- c) Emcon Services Inc.

MOTION: KROG / KENDEL

Receive for information.

CARRIED.

-
- d) Coralee Oakes, Minister of Community, Sport and Cultural Development

MOTION: KENDEL / WYERS

RESOLVED THAT Council receive for information and for incoming Council to direct staff to prepare potential grant applications prior to the deadline.

CARRIED.

BYLAWS

- a) Manager of Development and Engineering
Sewer Regulations and Rates Repeal Bylaw No. 1500-R, 2014

MOTION: O'DOHERTY / WIRISCHAGIN

RESOLVED THAT Council give the Sewer Regulations and Rates Repeal Bylaw No. 1500-R, 2014, final reading.

CARRIED.

-
- b) Manager of Development and Engineering
Sewer Regulations and Rates Bylaw No. 1974, 2014

MOTION: WYERS / SMITH

RESOLVED THAT Council give final reading to the Sewer Regulations Bylaw No. 1974, 2014

CARRIED.

-
- c) Manager of Development and Engineering
To close that portion of unnamed, undeveloped road that traverses through Lot 1 and Lot 2, District Lot 534, S.D.Y.D., Plan KAP73069, located between Sagamore Road and 2nd Street

MOTION: KROG / SMITH

THAT Council give final reading to Bylaw 2002, being the Sagamore Road and 2nd Street Road Closure Bylaw.

CARRIED.

-
- d) Manager of Development and Engineering
Road Closure Bylaw No. 2003, being the Riverside Drive Road Closure Bylaw.

MOTION: O'DOHERTY / SMITH

RESOLVED THAT Council hear from the public regarding Road Closure Bylaw No. 2003, being the Riverside Drive Road Closure Bylaw; and if there are no comments or

concerns from the public, give Road Closure Bylaw No. 2003, being the Riverside Drive Road Closure Bylaw third reading.

CARRIED.

-
- e) Chief Financial Officer
Bylaw 2005-2014-2018 Financial Plan Amendment 1

MOTION: SMITH / KENDEL

RESOLVED THAT Council give final reading to Bylaw No. 2005 - 2014-2018 Financial Plan Amendment 1.

CARRIED.

LATE ITEMS

QUESTIONS FROM THE PUBLIC AND THE MEDIA

- a) Mr. Les Johnson
He advised that he will be broadcasting the All Candidates forum on November 5th.

ADJOURNMENT

MOTION: KENDEL

RESOLVED THAT Council adjourn the November 3rd, 2014, Regular Meeting of Council at 7:53pm.

CARRIED.

CERTIFIED CORRECT:

MAYOR FRANK KONRAD

ACTING CORPORATE OFFICER -
SARAH WINTON

THE CORPORATION OF THE CITY OF GRAND FORKS

SPECIAL MEETING OF COUNCIL
MONDAY, NOVEMBER 3RD, 2014

PRESENT:

MAYOR BRIAN TAYLOR
COUNCILLOR BOB KENDEL
COUNCILLOR NEIL KROG
COUNCILLOR PATRICK O'DOHERTY
COUNCILLOR GARY SMITH
COUNCILLOR MICHAEL WIRISCHAGIN
COUNCILLOR CHER WYERS

CHIEF ADMINISTRATIVE OFFICER
CORPORATE OFFICER
MANAGER OF DEVELOPMENT & ENGINEERING
DEPUTY CORPORATE OFFICER

D. Allin
D. Heinrich
S. Bird
S. Winton

GALLERY

CALL TO ORDER

IN-CAMERA RESOLUTION

Resolution required to go into an In-Camera meeting

- a) Adopt resolution as per section 90 as follows:

MOTION: KROG / SMITH

RESOLVED THAT COUNCIL CONVENE AN IN-CAMERA MEETING AS OUTLINED UNDER SECTION 90 OF THE COMMUNITY CHARTER TO DISCUSS MATTERS IN A CLOSED MEETING WHICH ARE SUBJECT TO SECTION 90(1)(e), ACQUISITION, DISPOSITION OF EXPROPRIATION OF LAND OR IMPROVEMENTS THAT COULD REASONABLY BE EXPECTED TO HARM THE INTERESTS OF THE MUNICIPALITY. BE IT FURTHER RESOLVED THAT PERSONS, OTHER THAN MEMBERS, OFFICERS, OR OTHER PERSONS TO WHOM COUNCIL MAY DEEM NECESSARY TO CONDUCT CITY BUSINESS, WILL BE EXCLUDED FROM THE IN-CAMERA MEETING.

CARRIED.

LATE ITEMS

ADJOURNMENT

a) The Mayor adjourned the meeting at 5:55pm

MOTION: WYERS

RESOLVED THAT Council adjourn the meeting at 5:55pm

CARRIED.

CERTIFIED CORRECT:

MAYOR FRANK KONRAD

ACTING CORPORATE OFFICER-
SARAH WINTON

REQUEST FOR DECISION

— INAUGURAL MEETING —



To: Mayor and Council

From: Corporate Services

Date: November 19th, 2014

Subject: 2014 Regular & COTW Meeting Schedule

Recommendation: **RESOLVED THAT COUNCIL ADOPTS THE MEETING DATES AS PRESENTED, PROVIDES NOTICE TO THE PUBLIC OF THE 2015 REGULAR COUNCIL MEETING SCHEDULE AND THE SCHEDULE FOR COMMITTEE OF THE WHOLE MEETINGS, AND FURTHER DIRECTS STAFF TO PUBLISH THE NOTICE IN THE GAZETTE IN ACCORDANCE WITH THE COMMUNITY CHARTER.**

BACKGROUND: Attached is a 2015 calendar identifying the proposed Regular meetings and the Committee of the Whole meetings for the year 2015. There are typically 2 Regular meetings per month, except for July, August and occasionally, December, where there is only one meeting scheduled. All meetings have been scheduled to avoid UBCM, FCM and AKBLG conferences. Council to note that February includes an additional COTW (Committee of the Whole Meeting), in order to facilitate the budgeting process. In accordance with the Community Charter, Council must provide notice to the public of the 2015 Regular Council meeting schedule and publish notice in two consecutive issues of the newspaper.

Benefits or Impacts of the Recommendation:

General: By providing notice of the 2015 Regular Meeting schedule ensures that Council is meeting their legislative obligations. Although Council may change meeting dates as presented, there is no option to defer the matter inasmuch as the meeting date listing must be advertised in accordance with the Charter.

Strategic Impact: N/A

Financial: No impact. The Financial Plan allows for advertising expenses throughout the year.

Policy/Legislation: Section 127 of the Community Charter speaks to the necessity of Council to make available to the public, a schedule of yearly meeting dates in accordance with Section 94 as it pertains to advertising guidelines.

Attachments: Community Charter Sections 127 and 94; Calendar of meeting dates.

REQUEST FOR DECISION

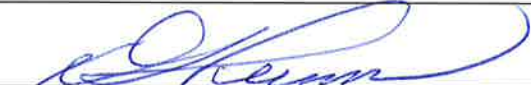

— INAUGURAL MEETING —



Recommendation:

RESOLVED THAT COUNCIL ADOPTS THE MEETING DATES AS PRESENTED, PROVIDES NOTICE TO THE PUBLIC OF THE 2015 REGULAR COUNCIL MEETING SCHEDULE AND THE SCHEDULE FOR COMMITTEE OF THE WHOLE MEETINGS, AND FURTHER DIRECTS STAFF TO PUBLISH THE NOTICE IN THE GAZETTE IN ACCORDANCE WITH THE COMMUNITY CHARTER.

OPTIONS: 1. COUNCIL DETERMINES TO ALTER THE SCHEDULE BY RESOLUTION.

	
Department Head or CAO	Chief Administrative Officer



Settle down.

THE CORPORATION OF THE CITY OF GRAND FORKS

NOTICE OF YEAR 2015 REGULAR & COMMITTEE OF THE WHOLE COUNCIL MEETINGS

In accordance with Section 127 of the Community Charter, please take notice that the following is a listing of scheduled Regular Meetings of Council for the City of Grand Forks for the Year 2015.

Monday, January 12 th , 2015	Monday, June 29 rd , 2015
Monday, January 26 th , 2015	Monday, July 20 th , 2015
Tuesday, February 10 th , 2015	Monday, August 17 th , 2015
Monday, February 23 rd , 2015	Monday, September 14 th , 2015
Monday, March 9 th , 2015	Monday, September 28 th , 2015
Monday, March 23 rd , 2015	Tuesday, October 13 th , 2015
Tuesday, April 7 th , 2015	Monday, October 26 th , 2015
Monday, April 20 th , 2015	Monday, November 9 th , 2015
Monday, May 4 th , 2015	Monday, November 30 th , 2015
Monday, May 25 th , 2015	Monday, December 14 th , 2015
Monday, June 15 th , 2015	

Please note there is only one Regular Meeting in the months of July, August & December. All Regular Meetings of Council are held at City Hall – 7217 – 4th Street in upstairs Council Chambers, beginning at 7:00 p.m., unless otherwise advertised.

The following is a listing of scheduled Committee of the Whole (COTW) Meetings of Council for the City of Grand Forks for the year 2015. The COTW Meetings are at 9:00 a.m. the morning of the Regular Meetings of Council and are held once per month at the same location as the Regular Meetings with exception of the budget process during February where an additional COTW has been scheduled.

Monday, January 26 th , 2015	Monday, July 20 th , 2015
Tuesday, February 10 th , 2015	Monday, August 17 th , 2015
Monday, February 23 rd , 2015	Monday, September 14 th , 2015
Monday, March 9 th , 2015	Tuesday, October 13 th , 2015
Tuesday, April 7 th , 2015	Monday, November 9 th , 2015
Monday, May 4 th , 2015	Monday, December 14 th , 2015
Monday, June 15 th , 2015	

Dated this 1st day of December, 2014
Diane Heinrich
Corporate Officer



january 2015

sunday	monday	tuesday	wednesday	thursday	friday	saturday
28	29	30	31	1 New Year's Day	2	3
4	5	6	7	8	9	10
11	12 Regular Meeting	13	14	15	16	17
18	19	20	21	22	23	24
25	26 COTW & Regular Meeting	27	28	29	30	31
1	2	3	4	5	6	7
<div>notes</div>						



february 2015

sunday	monday	tuesday	wednesday	thursday	friday	saturday
1	2	3	4	5	6	7
8	9 Family Day	10 COTW & Regular Meeting	11	12	13	14
15	16	17	18	19	20	21
22	23 COTW & Regular Meeting	24	25	26	27	28
1	2	3	4	5	6	7
8	9	10	11	12	13	14
notes						



march 2015

sunday	monday	tuesday	wednesday	thursday	friday	saturday
1	2	3	4	5	6	7
8	9 COTW & Regular Meeting	10	11	12	13	14
15	16	17	18	19	20	21
22	23 Regular Meeting	24	25	26	27	28
29	30	31	1	2	3	4
5	6	7	8	9	10	11
<div>notes</div>						



april 2015

sunday	monday	tuesday	wednesday	thursday	friday	saturday
29	30	31	1	2	3 Good Friday	4
5	6 Easter Monday	7 COTW & Regular Meeting	8	9	10	11
12	13	14	15	16	17	18
19	20 Regular Meeting	21	22 AKBLG CONFERENCE—NAKUSP	23	24	25
26	27	28	29	30	1	2
3	4	5	6	7	8	9
<div>notes</div>						



may 2015

sunday	monday	tuesday	wednesday	thursday	friday	saturday
26	27	28	29	30	1	2
3	4 COTW & Regular Meeting	5	6	7	8	9
10	11	12	13	14	15	16
17	18 Victoria Day	19	20	21	22	23
24	25 Regular Meeting	26	27	28	29	30
31	1	2	3	4	5	6
<div>notes</div>						



june 2015

sunday	monday	tuesday	wednesday	thursday	friday	saturday
31	1	2	3	4	5 FCM Edmonton— June 5 to 8th	6
7	8	9	10	11	12	13
14	15 COTW & Regular Meeting	16	17	18	19	20
21	22	23	24	25	26	27
28	29 Annual Report & Regular Meeting	30	1	2	3	4
5	6	7	8	9	10	11
<div>notes</div>						



july 2015

sunday	monday	tuesday	wednesday	thursday	friday	saturday
28	29	30	1 Canada Day	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20 COTW & Regular Meeting	21	22	23	24	25
26	27	28	29	30	31	1
2	3	4	5	6	7	8
<div>notes</div>						



august 2015

sunday	monday	tuesday	wednesday	thursday	friday	saturday
26	27	28	29	30	31	1
2	3 Civic Holiday	4	5	6	7	8
9	10	11	12	13	14	15
16	17 COTW & Regular Meeting	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5
<div>notes</div>						



september 2015

sunday	monday	tuesday	wednesday	thursday	friday	saturday
30	31	1	2	3	4	5
6	7 Labour Day	8	9	10	11	12
13	14 COTW & Regular Meeting	15	16	17	18	19
20	21	22	23	24	25	26
	UBCM CONFERENCE—Sept 21-25—Vancouver					
27	28 Regular Meeting	29	30	1	2	3
4	5	6	7	8	9	10
<div>notes</div>						



october 2015

sunday	monday	tuesday	wednesday	thursday	friday	saturday
27	28	29	30	1	2	3
4	5	6	7	8	9	10
11	12 Thanksgiving Day	13 COTW & Regular Meeting	14	15	16	17
18	19	20	21	22	23	24
25	26 Regular Meeting	27	28	29	30	31
1	2	3	4	5	6	7
<div>notes</div>						



november 2015

sunday	monday	tuesday	wednesday	thursday	friday	saturday
1	2	3	4	5	6	7
8	9 COTW & Regular Meeting	10	11 Remem- brance Day	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30 Regular Meeting	1	2	3	4	5
6	7	8	9	10	11	12
<div>notes</div>						



december 2015

sunday	monday	tuesday	wednesday	thursday	friday	saturday
29	30	1	2	3	4	5
6	7	8	9	10	11	12
13	14 COTW & Regular Meeting	15	16	17	18	19
20	21 City Hall Closed for Holiday Season	22	23	24 Christmas Eve	25 Christmas Day	26
27	28 Stat for Boxing Day	29	30	31	1	2
3	4	5	6	7	8	9
<div>notes</div>						

- (a) on a local government,
- (b) on the council of the City of Vancouver or on the Park Board established under section 485 of the *Vancouver Charter*, or
- (c) as a trustee under the *Islands Trust Act* until the next general local election.

(Add) May 29/14

(7) The disqualification under subsection (5) does not apply if the absence is because of illness or injury or is with the leave of the council.

2003-26-125; 2014-19-14.

Calling of special council meetings

- 126.** (1) The mayor may call a special council meeting in his or her discretion.
- (2) Two or more council members may, in writing, request that the mayor call a special council meeting.
- (3) Two or more council members may themselves call a special council meeting if,
- (a) within 24 hours after receiving a request under subsection (2), no arrangements are made under subsection (1) for a special council meeting to be held within the next 7 days, or
 - (b) both the mayor and the person designated under section 130 [*designation of member to act in place of mayor*] are absent or otherwise unable to act.
- (4) If a special council meeting is called under subsection (3), the council members calling the meeting or the corporate officer must sign the notice under section 127 [*notice of council meetings*] in place of the mayor.

2003-26-126.

Notice of council meetings

- 127.** (1) A council must
- (a) make available to the public a schedule of the date, time and place of regular council meetings, and
 - (b) give notice of the availability of the schedule in accordance with section 94 [*public notice*] at least once a year.
- (2) Subject to subsection (4), notice of a special council meeting must be given at least 24 hours before the time of meeting by
- (a) posting a copy of the notice at the regular council meeting place,
 - (b) posting a copy of the notice at the public notice posting places, and
 - (c) leaving one copy for each council member at the place to which the member has directed notices be sent.
- (3) The notice under subsection (2) must include the date, time and place of the meeting, describe in general terms the purpose of meeting and be signed by the mayor or the corporate officer.
- (4) Notice of a special council meeting may be waived by unanimous vote of all council members.

2003-26-127.

Electronic meetings and participation by members

- 128.** (1) If this is authorized by procedure bylaw and the requirements of subsection (2) are met,
- (a) a special council meeting may be conducted by means of electronic or other communication facilities, or
 - (b) a member of council or a council committee who is unable to attend at a council meeting or a council committee meeting, as applicable, may participate in the meeting by means of electronic or other communication facilities.
- (2) The following rules apply in relation to a meeting referred to in subsection (1):
- (a) the meeting must be conducted in accordance with the applicable procedure bylaw;
 - (b) the facilities must enable the meeting's participants to hear, or watch and hear, each other;

**Other persons attending
closed meetings**

- 91.** (1) If all or part of a meeting is closed to the public, the council may allow one or more municipal officers and employees to attend or exclude them from attending, as it considers appropriate.
- (2) If all or part of a meeting is closed to the public, the council may allow a person other than municipal officers and employees to attend,
- (a) in the case of a meeting that must be closed under section 90 (2), if the council considers this necessary and the person
 - (i) already has knowledge of the confidential information, or
 - (ii) is a lawyer attending to provide legal advice in relation to the matter, and
 - (b) in other cases, if the council considers this necessary.
- (3) The minutes of a meeting or part of a meeting that is closed to the public must record the names of all persons in attendance.

2003-26-91; 2003-52-538.

**Requirements before
meeting is closed**

- 92.** Before holding a meeting or part of a meeting that is to be closed to the public, a council must state, by resolution passed in a public meeting,
- (a) the fact that the meeting or part is to be closed, and
 - (b) the basis under the applicable subsection of section 90 on which the meeting or part is to be closed.

2003-26-92.

**Application of rules
to other bodies**

- 93.** In addition to its application to council meetings, this Division and section 133 [*expulsion from meetings*] also applies to meetings of the following:
- (a) council committees;
 - (b) a municipal commission established under section 143;
 - (c) a parcel tax roll review panel established under section 204;
 - (d) a board of variance established under section 899 of the *Local Government Act*;
 - (e) an advisory body established by a council;
 - (f) a body that under this or another Act may exercise the powers of a municipality or council;
 - (g) a body prescribed by regulation.

2003-26-93.

Division 4 – Public Notice and Access to Records

**Requirements for
public notice**

- 94.** (1) If this section applies, the applicable notice must be
- (a) posted in the public notice posting places, and
 - (b) published in accordance with this section.
- (2) Subject to subsection (4), publication under subsection (1) (b)
- (a) must be in a newspaper that is distributed at least weekly
 - (i) in the area affected by the subject matter of the notice, and
 - (ii) if the area affected is not in the municipality, also in the municipality, and
 - (b) unless otherwise provided, must be once each week for 2 consecutive weeks.
- (3) The obligation under subsection (2) may be met by publication of the notice in more than one newspaper, if this is in accordance with that subsection when the publications are considered together.

REQUEST FOR DECISION

— INAUGURAL MEETING —



To: Mayor and Council
From: Chief Election Officer
Date: November 20th, 2014
Subject: 2014 Local Government Election Report
Recommendation: **RESOLVED THAT COUNCIL RECEIVES THE ATTACHED REPORT, ON THE 2014 LOCAL GOVERNMENT ELECTION FOR THE CITY OF GRAND FORKS, AS SUBMITTED BY CHIEF ELECTION OFFICER, DIANE HEINRICH.**

BACKGROUND: Attached is the 2014 Local Government Election for the City of Grand Forks, as submitted by the Chief Election Officer. It is appropriate at the Inaugural Meeting to receive the report from the Chief Election Officer.

Benefits or Impacts of the Recommendation:

General: Proceeding with the adoption of the report ensures that the report on the final outcome of the election is made part of the permanent public record for the City of Grand Forks.

Strategic Impact: N/A

Financial: Election expenses are budgeted for in the Five Year Financial Plan.

Policy/Legislation: Section 136 of the Local Government Act requires that the Chief Election Officer declare the Election results prior to 4:00 on the fourth day (November 19th) following the close of general voting. The Declaration of Official Elections Results for Mayor and Council, as per attached, were sent into BC Elections and displayed on the City's website Tuesday, November 18th, 2014, a day ahead of the legislative deadline.

Attachments: 1) Memorandum from the Chief Election Officer; 2) Declaration of Official Election Results for Mayor and Council; 3) Summary of Ballots Cast; 4) Details of Ballot Accounts for each voting opportunity; and 5) Section 136 of the Local Government Act

Recommendation: **RESOLVED THAT COUNCIL RECEIVES THE ATTACHED REPORT, ON THE 2014 LOCAL GOVERNMENT ELECTION FOR THE CITY OF GRAND FORKS, AS SUBMITTED BY CHIEF ELECTION OFFICER, DIANE HEINRICH.**

REQUEST FOR DECISION

— INAUGURAL MEETING —



OPTIONS: **1. RESOLVED THAT COUNCIL NOT ACCEPT THE STAFF RECOMMENDATION.**
There is no benefit in not receiving the report, as the result of the Election has already been declared by the Chief Election Officer.

	
Department Head or CAO	Chief Administrative Officer

MEMORANDUM



DATE : November 20th, 2014

TO : Mayor and Council

FROM: Chief Election Officer

SUBJECT : Chief Election Officer's Report for the 2014 Local Government Election

The 2014 Local Government Election is now complete. As Chief Election Officer, I, along with the Deputy Chief Election Officer, Sarah Winton, worked closely with the Election Officials from School District #51 and the Regional District of Kootenay Boundary. The collaboration of the three jurisdictions assisted in minimizing election expenses.

November 5th and 12th, saw 420 electorates cast ballots at the Regional District of Kootenay Boundary boardroom. On General Voting Day, a crew of three Election Officials visited four care facilities venues: Phoenix Manor; Boundary Lodge, Silver Kettle Village and the Boundary Hospital/Hardyview and procured another 75 acceptable ballots. The main venue at D.A. Perley School saw a steady stream of voters for most of the day and the ballots at the school totalled 1,084 votes. All accepted ballots totalled at 1,579 with approximately a 52% voter turnout. (This number is based upon an estimated amount of eligible voters to be approximately 3031, based on statistical information on Civic Info.)

This was the first election using Voting Machines on the City side and the process was very user friendly. The efficiency of the tallying of the votes at the end of the evening went very quickly and we had the unofficial election results shortly before 9:00 pm. The unofficial results were downloaded to Civic Info as well as posted on the City's website. In accordance with the Local Government Act, the election was declared by the Chief Election Officer on November 18th, 2014, a day prior to the deadline of 4:00 pm on November 19th, 2014.

Attached are copies of the Ballot Paper Accounts for the Office of Mayor, Councillor and the Opinion Poll.

I would like to take this opportunity to publicly thank the Deputy Chief Election Officer, Sarah Winton, for her tireless hours of hard work and support; Presiding Election Official, Daphne Popoff, who spent numerous hours putting Election material together as well as keeping all of us organized. I would like to further acknowledge the Election Officers from School District #51, Jeanette Hanlon and Charlene Wiebe; and the Election Officers from the Regional District, Brian Teasdale and Mark Andison who attended the election in Grand Forks, and to

Theresa Lenardon, Chief Election Officer for the entire RDKB area. Their cooperation in working together on the election benefited the entire Boundary area and was most sincerely appreciated.

Finally, I would like to further acknowledge our election staff for their tireless efforts resulting in an excellent job done on General Election Day, as well as the two Advance Polls. Congratulations on a job well done!

Respectfully submitted,



Diane Heinrich
Chief Election Officer

THE CITY OF GRAND FORKS
DECLARATION OF OFFICIAL ELECTION RESULTS
GENERAL LOCAL ELECTION – 2014

MAYOR

I, DIANE HEINRICH, Chief Election Officer, do hereby declare elected, **FRANK KONRAD**, who received the highest number of valid votes for the office of **MAYOR**.

Dated at GRAND FORKS, BC
this 18TH day of NOVEMBER, 2014.



Chief Election Officer

THE CITY OF GRAND FORKS
DECLARATION OF OFFICIAL ELECTION RESULTS
GENERAL LOCAL ELECTION – 2014
COUNCILLOR

I, DIANE HEINRICH, Chief Election Officer, do hereby declare elected the following candidates, who received the highest number of valid votes for the office of **COUNCILLOR**.

1. JULIA BUTLER
2. CHRIS HAMMETT
3. NEIL KROG
4. COLLEEN ROSS
5. CHRISTINE THOMPSON
6. MICHAEL WIRISCHAGIN

Dated at GRAND FORKS, BC
this 18TH day of NOVEMBER, 2014.



Chief Election Officer

THE CORPORATION OF THE CITY OF GRAND FORKS

BALLOT ACCOUNT FOR 2014 LOCAL GOVERNMENT ELECTION
THIS TALLY REPRESENTS A SNAPSHOT FOR
ADVANCE, MOBILE AND GENERAL VOTING DAY

OPINION POLL QUESTION

Yes	895
No	589

MAYOR

Demski, Peter	31
Konrad, Frank	503 DECLARED
Semenoff, Donna	144
Taylor, Brian	450
Wyers, Cher	434

COUNCILLOR

Butler, Julia	702 DECLARED
Dick, Lorraine	388
Eburne-Stoodley, Zak	521
Fausten, Richard	422
Hammett, Chris	546 DECLARED
Korolek, Cathy	524
Krog, Neil	592 DECLARED
Mark, Baun F	440
O'Doherty, Patrick J.	419
Podmoroff, Larry	371
Ross, Colleen	539 DECLARED
Smith, Gary	340
Taylor, Teresa	387
Thompson, Christine	676 DECLARED
Van Ewyk, Monique	215
Wirischagin, Michael	741 DECLARED

(1) Number of ballots received for use	4700		4700
(2) Ballots submitted without objection	<u>1579</u>		
(3) Ballots accepted subject to objection under s.130	<u>0</u>		
(4) Spoiled Ballots without objection	<u>8</u>		
(5) Ballots rejected subject to objection under s.130	<u>0</u>		
(6) Spoiled ballots that were replaced under s.118	<u>27</u>		
(7) Number of ballots given to the electors (2+3+4+5+6)		<u>1614</u>	
(8) Unused ballots (see Note 2)		<u>3086</u>	
(9) Number of ballots not accounted for		<u>0</u>	
(10) TOTAL (7+8+9) No. 1 & No. 10 must agree			<u>4700</u>



 Presiding Election Official

THE CORPORATION OF THE CITY OF GRAND FORKS

BALLOT ACCOUNTGeneral Voting Day – November 15th, 2014
Mobile Voting

OPINION POLL QUESTION

Number of valid votes cast:
(As per Voting Machine counter)75
VM#275
Total

Yes	<u>37</u>
No	<u>23</u>

(1) Number of ballots received for use

320320

(2) Ballots submitted without objection

75

(3) Ballots accepted subject to objection under s.130

(4) Spoiled Ballots without objection

8

(5) Ballots rejected subject to objection under s.130

(6) Spoiled ballots that were replaced under s.118

1(7) **Number of ballots given to the electors** (2+3+4+5+6)84

(8) Unused ballots (see Note 2)

236

(9) Number of ballots not accounted for

0(10) **TOTAL** (7+8+9) No. 1 & No. 10 must agree320

 Presiding Election Official

THIS FORM MUST BE COMPLETED IN DUPLICATE.

Place one copy in the ballot box and return one copy to the Chief Election Officer

Note 1: If you have combined ballots from another of the same type of voting opportunity, include the number of ballots that were received for use at that voting opportunity. (LGA s.127)

Note 2: If you have combined ballots from another of the same type of voting opportunity, include the number of unused ballots from that voting opportunity. (LGA s.127)

THE CORPORATION OF THE CITY OF GRAND FORKS

BALLOT ACCOUNTVoting – November 15th, 2014

Mobile Voting

COUNCILLOR

Number of valid votes cast:

(As per Voting Machine counter)

75Nov 15th75

Total

Butler, Julia	<u>19</u>
Dick, Lorraine	<u>13</u>
Eburne-Stoodley, Zak	<u>22</u>
Fausten, Richard	<u>20</u>
Hammett, Chris	<u>17</u>
Korolek, Cathy	<u>14</u>
Krog, Neil	<u>13</u>
Mark, Baun F	<u>15</u>
O'Doherty, Patrick J.	<u>29</u>
Podmoroff, Larry	<u>15</u>
Ross, Colleen	<u>19</u>
Smith, Gary	<u>14</u>
Taylor, Teresa	<u>19</u>
Thompson, Christine	<u>28</u>
Van Ewyk, Monique	<u>11</u>
Wirischagin, Michael	<u>22</u>

(1) Number of ballots received for use November 15th320320

(2) Ballots submitted without objection

75

(3) Ballots accepted subject to objection under s.130

(4) Spoiled Ballots without objection

8

(5) Ballots rejected subject to objection under s.130

(6) Spoiled ballots that were replaced under s.118

1(7) **Number of ballots given to the electors** (2+3+4+5+6)84

(8) Unused ballots (see Note 2)

236

(9) Number of ballots not accounted for

0

(10) **TOTAL** (7+8+9) No. 1 & No. 10 must agree

320



Presiding Election Official

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THE CORPORATION OF THE CITY OF GRAND FORKS

BALLOT ACCOUNTGeneral Voting Day – November 15th, 2014
Mobile Voting

MAYOR

Number of valid votes cast:

(As per Voting Machine counter)

75

Nov 15th

75

Total

Demski, Peter	<u>4</u>
Konrad, Frank	<u>12</u>
Semenoff, Donna	<u>7</u>
Taylor, Brian	<u>21</u>
Wyers, Cher	<u>20</u>

(1) Number of ballots received for use Nov 15th320320

(2) Ballots submitted without objection

75

(3) Ballots accepted subject to objection under s.130

(4) Spoiled Ballots without objection

8

(5) Ballots rejected subject to objection under s.130

(6) Spoiled ballots that were replaced under s.118

1(7) **Number of ballots given to the electors** (2+3+4+5+6)84

(8) Unused ballots (see Note 2)

236

(9) Number of ballots not accounted for

0(10) **TOTAL** (7+8+9) No. 1 & No. 10 must agree320

 Presiding Election Official

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Note 2: If you have combined ballots from another of the same type of voting opportunity, include the number of unused ballots from that voting opportunity. (LGA s.127)

*** VOTING RESULTS REPORT ***
8:40 PM November 15, 2014
Unit Serial Number: 0314340979

City of Grand Forks
General Local Election
01 Dr. D.A. Perley Elementary School
Election Date: November 15, 2014
Poll Opened Date: November 15, 2014
Poll Opened Time: 8:25 PM
Poll Closed Date: November 15, 2014
Poll Closed Time: 8:39 PM
Public Count: 75

Protected Count: 892
Precinct Voting Report

Unit Serial Number: 0314340979

Dr. D.A. Perley Elementary School

Total Paper Sheets: 75

MAYOR

Number to Vote For 1

Peter DEMSKI	4
Frank KONRAD	12
Donna SEMENOFF	7
Brian TAYLOR	21
Cher MYERS	20

COUNCILLOR

Number to Vote For 6

Julia BUTLER	19
Lorraine DICK	13
Zak EBURNE-STODDLEY	22
Richard FAUSTEN	20
Chris HAMMETT	17
Cathy KOROLEK	14
Neil KROQ	13
Baun F. MARK	15
Patrick J. ODOHERTY	29
Larry PODWOROFF	15
Colleen ROSS	19
Gary SMITH	14
Teresa TAYLOR	19
Christine THOMPSON	28
Monique VAN EYK	11
Michael WATISCHAGIN	22

Opinion Poll Question

Yes	37
No	23

RE TRUSTEE TRUSTEE

Number to Vote For 2

Kenneth HARSHEMIN	21
Katie JEPSSEN	29
Jaime MASSEY	9
Teresa REZANSOFF	38

WE HEREBY CERTIFY THAT THE ABOVE RESULTS ARE A TRUE AND
ACCURATE ACCOUNT OF THE ELECTION AND THAT ALL COUNTERS
WERE ZERO (0) WHEN THE POLLS OPENED AND THAT THE
ELECTION WAS HELD IN ACCORDANCE WITH THE LAWS OF THE
PROVINCE OF BRITISH COLUMBIA.


PRESIDING ELECTION OFFICIAL
ALTERNATE PRESIDING ELECTION OFFICIAL

01 Dr. D.A. Perley Elementary School
Unit Serial Number: 0314340979

*** END OF REPORT ***

THE CORPORATION OF THE CITY OF GRAND FORKS

BALLOT ACCOUNTAdvance Poll – November 5th & 12th, 2014
RDKB – 2140 Central Avenue

OPINION POLL QUESTION

Number of valid votes cast:
(As per Voting Machine counter)

	<u>157</u> Nov 5th	<u>263</u> Nov 12th	<u>420</u> Total
Yes		<u>252</u>	
No		<u>145</u>	

(1) Number of ballots received for use Nov 5th & 12th530530

(2) Ballots submitted without objection

420

(3) Ballots accepted subject to objection under s.130

(4) Spoiled Ballots without objection

(5) Ballots rejected subject to objection under s.130

(6) Spoiled ballots that were replaced under s.118

5(7) **Number of ballots given to the electors** (2+3+4+5+6)425

(8) Unused ballots (see Note 2)

105

(9) Number of ballots not accounted for

0(10) **TOTAL** (7+8+9) No. 1 & No. 10 must agree530

 Presiding Election Official

THIS FORM MUST BE COMPLETED IN DUPLICATE.

Place one copy in the ballot box and return one copy to the Chief Election Officer

Note 1: If you have combined ballots from another of the same type of voting opportunity, include the number of ballots that were received for use at that voting opportunity. (LGA s.127)

Note 2: If you have combined ballots from another of the same type of voting opportunity, include the number of unused ballots from that voting opportunity. (LGA s.127)

THE CORPORATION OF THE CITY OF GRAND FORKS

BALLOT ACCOUNTAdvance Voting – November 5th & 12th, 2014
RDKB Boardroom – 2140 Central Avenue

COUNCILLOR

Number of valid votes cast:
(As per Voting Machine counter)157
Nov 5th263
Nov 12th420
Total

Butler, Julia	206
Dick, Lorraine	105
Eburne-Stoodley, Zak	146
Fausten, Richard	114
Hammett, Chris	156
Korolek, Cathy	147
Krog, Neil	143
Mark, Baun F	132
O'Doherty, Patrick J.	94
Podmoroff, Larry	126
Ross, Colleen	142
Smith, Gary	82
Taylor, Teresa	93
Thompson, Christine	180
Van Ewyk, Monique	57
Wirischagin, Michael	199

(1) Number of ballots received for use Nov5th & 12th 530530(2) Ballots submitted without objection 420

(3) Ballots accepted subject to objection under s.130 _____

(4) Spoiled Ballots without objection _____

(5) Ballots rejected subject to objection under s.130 _____


(6) Spoiled ballots that were replaced under s.118 5(7) **Number of ballots given to the electors** (2+3+4+5+6) 425

(8) Unused ballots (see Note 2)

(9) Number of ballots not accounted for
(10) **TOTAL** (7+8+9) No. 1 & No. 10 must agree

105
0

530



Presiding Election Official

THIS FORM MUST BE COMPLETED IN DUPLICATE.

Place one copy in the ballot box and return one copy to the Chief Election Officer

Note 1: If you have combined ballots from another of the same type of voting opportunity, include the number of ballots that were received for use at that voting opportunity. (LGA s.127)

Note 2: If you have combined ballots from another of the same type of voting opportunity, include the number of unused ballots from that voting opportunity. (LGA s.127)

THE CORPORATION OF THE CITY OF GRAND FORKS

BALLOT ACCOUNTAdvance Voting Day – November 5th & 12th, 2014
RDKB - 2140 Central Avenue

MAYOR

Number of valid votes cast:
(As per Voting Machine counter)

	<u>157</u> Nov 5	<u>263</u> Nov 12	<u>420</u> Total
Demski, Peter		1	
Konrad, Frank		167	
Semenoff, Donna		39	
Taylor, Brian		103	
Wyers, Cher		109	

	<u>157</u> Nov 5	<u>263</u> Nov 12	<u>420</u> Total
Demski, Peter		1	
Konrad, Frank		167	
Semenoff, Donna		39	
Taylor, Brian		103	
Wyers, Cher		109	

(1) Number of ballots received for use Nov 5 & 12	<u>530</u>	<u>530</u>
(2) Ballots submitted without objection	<u>420</u>	
(3) Ballots accepted subject to objection under s.130	<u> </u>	
(4) Spoiled Ballots without objection	<u> </u>	
(5) Ballots rejected subject to objection under s.130	<u> </u>	
(6) Spoiled ballots that were replaced under s.118	<u>5</u>	
(7) Number of ballots given to the electors (2+3+4+5+6)	<u>425</u>	
(8) Unused ballots (see Note 2)	<u>105</u>	
(9) Number of ballots not accounted for	<u>0</u>	
(10) TOTAL (7+8+9) No. 1 & No. 10 must agree		<u>530</u>


 Presiding Election Official

THIS FORM MUST BE COMPLETED IN DUPLICATE.

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Note 1: If you have combined ballots from another of the same type of voting opportunity, include the number of ballots that were received for use at that voting opportunity. (LGA s.127)

Note 2: If you have combined ballots from another of the same type of voting opportunity, include the number of unused ballots from that voting opportunity. (LGA s.127)

Inst *** VOTING RESULTS REPORT ***
STOR 8:24 PM November 15, 2014
Avai Unit Serial Number: 0314340955
Avai
Avai City of Grand Forks
All General Local Election
03 Advanced Poll
FIR Election Date: November 15, 2014
Scar Poll Opened Date: November 05, 2014
Pomi Poll Opened Time: 8:09 AM
DS21 Poll Closed Date: November 15, 2014
Poll Closed Time: 8:23 PM
Pro Public Count: 420

Advanced

ELE
Ele Protected Count: 886
Ele Precinct Voting Report
Ele Unit Serial Number: 0314340955

ELF
Advanced Poll

ELI
Po Total Paper Sheets: 420

Po
Po MAYOR

Po Number to Vote For 1

Po	Peter DEMSKI	1
Pu	Frank KONRAD	187
EL	Donna SEMENOFF	39
Ju	Brian TAYLOR	103
	Cher MYERS	109

EI
COUNCILLOR

EI Number to Vote For 6

Pr	Julia BUTLER	208
E	Lorraine DICK	105
H	Zak EBURNE-STODDLEY	146
	Richard FAUSTEN	114
B	Chris HAMMETT	156
B	Cathy KROLEK	147
B	Neil KROG	143
B	Baun F. MARK	132
B	Patrick J. ODOHERTY	94
E	Larry PODHOROFF	128
E	Colleen ROSS	142
	Gary SMITH	82
	Teresa TAYLOR	93
I	Christine THOMPSON	180
	Monique VAN ENYK	57
	Michael WIRTSCHAGIN	199

Opinion Poll Question

Yes	252
No	145

RE TRUSTEE TRUSTEE
Number to Vote For 2

	Kenneth HARSHENIN	147
	Katie JEPSEN	210
	Jaime MASSEY	78
	Teresa REZANSOFF	249

WE HEREBY CERTIFY THAT THE ABOVE RESULTS ARE A TRUE AND
ACCURATE ACCOUNT OF THE ELECTION AND THAT ALL COUNTERS
WERE ZERO (0) WHEN THE POLL'S OPENED AND THAT THE
ELECTION WAS HELD IN ACCORDANCE WITH THE LAWS OF THE
PROVINCE OF BRITISH COLUMBIA.


PRESIDING ELECTION OFFICIAL

ALTERNATE PRESIDING ELECTION OFFICIAL

03 Advanced Poll
Unit Serial Number: 0314340955

*** END OF REPORT ***

THE CORPORATION OF THE CITY OF GRAND FORKS

BALLOT ACCOUNTGeneral Voting Day – November 15th, 2014

D.A. Perley School – Central Avenue

OPINION POLL QUESTION

Number of valid votes cast:
(As per Voting Machine counter)362
VM #1722
VM #21084
Total

Yes	<u>207</u>	<u>399</u>	<u>606</u>
No	<u>136</u>	<u>285</u>	<u>421</u>

(1) Number of ballots received for use

3850

—

3850

(2) Ballots submitted without objection

1084

(3) Ballots accepted subject to objection under s.130

(4) Spoiled Ballots without objection

(5) Ballots rejected subject to objection under s.130

(6) Spoiled ballots that were replaced under s.118

21(7) **Number of ballots given to the electors** (2+3+4+5+6)1105

(8) Unused ballots (see Note 2)

2745

(9) Number of ballots not accounted for

0(10) **TOTAL** (7+8+9) No. 1 & No. 10 must agree3850

 Presiding Election Official

THIS FORM MUST BE COMPLETED IN DUPLICATE.

Place one copy in the ballot box and return one copy to the Chief Election Officer

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Note 2: If you have combined ballots from another of the same type of voting opportunity, include the number of unused ballots from that voting opportunity. (LGA s.127)

THE CORPORATION OF THE CITY OF GRAND FORKS

BALLOT ACCOUNTGeneral Voting Day – November 15th, 2014
D.A. Perley School – Central Avenue

COUNCILLOR

Number of valid votes cast:
(As per Voting Machine counter)362
VM #1722
VM#21084
Total

Butler, Julia	<u>164</u>	<u>313</u>	<u>477</u>
Dick, Lorraine	<u>101</u>	<u>169</u>	<u>270</u>
Eburne-Stoodley, Zak	<u>116</u>	<u>237</u>	<u>353</u>
Fausten, Richard	<u>104</u>	<u>184</u>	<u>288</u>
Hammett, Chris	<u>125</u>	<u>248</u>	<u>373</u>
Korolek, Cathy	<u>127</u>	<u>236</u>	<u>363</u>
Krog, Neil	<u>146</u>	<u>290</u>	<u>436</u>
Mark, Baun F	<u>91</u>	<u>202</u>	<u>293</u>
O'Doherty, Patrick J.	<u>97</u>	<u>199</u>	<u>296</u>
Podmoroff, Larry	<u>86</u>	<u>144</u>	<u>230</u>
Ross, Colleen	<u>128</u>	<u>250</u>	<u>378</u>
Smith, Gary	<u>73</u>	<u>171</u>	<u>244</u>
Taylor, Teresa	<u>84</u>	<u>191</u>	<u>275</u>
Thompson, Christine	<u>170</u>	<u>298</u>	<u>468</u>
Van Ewyk, Monique	<u>52</u>	<u>95</u>	<u>147</u>
Wirischagin, Michael	<u>174</u>	<u>346</u>	<u>520</u>

VM#1

VM#2

(1) Number of ballots received for use

3850

—

3850

(2) Ballots submitted without objection

1084

(3) Ballots accepted subject to objection under s.130

(4) Spoiled Ballots without objection

(5) Ballots rejected subject to objection under s.130

(6) Spoiled ballots that were replaced under s.118

21

(7) Number of ballots given to the electors (2+3+4+5+6)

1105

(8) Unused ballots (see Note 2)

- (9) Number of ballots not accounted for
- (10) **TOTAL** (7+8+9) No. 1 & No. 10 must agree

2745
0

3850



Presiding Election Official

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THE CORPORATION OF THE CITY OF GRAND FORKS

BALLOT ACCOUNTGeneral Voting Day – November 15th, 2014
D.A. Perley School – Central Avenue

MAYOR

Number of valid votes cast:
(As per Voting Machine counter)

	<u>362</u> VM #1	<u>722</u> VM#2	<u>1084</u> Total
Demski, Peter	5	21	26
Konrad, Frank	107	217	324
Semenoff, Donna	35	63	98
Taylor, Brian	115	211	326
Wyers, Cher	98	207	305
	VM#1	VM#2	

(1) Number of ballots received for use

38503850

(2) Ballots submitted without objection

1084

(3) Ballots accepted subject to objection under s.130

(4) Spoiled Ballots without objection

(5) Ballots rejected subject to objection under s.130

(6) Spoiled ballots that were replaced under s.118

21(7) **Number of ballots given to the electors** (2+3+4+5+6)1105

(8) Unused ballots (see Note 2)

2745

(9) Number of ballots not accounted for

0(10) **TOTAL** (7+8+9) No. 1 & No. 10 must agree3850

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*** VOTING RESULTS REPORT ***
8:14 PM November 15, 2014
Unit Serial Number: 0314340979

City of Grand Forks
General Local Election
02 Dr. D.A. Perley Elementary School #2
Election Date: November 15, 2014
Poll Opened Date: November 15, 2014
Poll Opened Time: 8:24 AM
Poll Closed Date: November 15, 2014
Poll Closed Time: 8:13 PM
Public Count: 722

Protected Count: 817
Precinct Voting Report

Unit Serial Number: 0314340979

Dr. D.A. Perley Elementary School #2

Total Paper Sheets: 722

MAYOR

Number to Vote For 1

Peter DEMSKI	21
Frank KONRAD	217
Donna SEMENOFF	63
Brian TAYLOR	211
Cher MYERS	207

COUNCILLOR

Number to Vote For 6

Julia BUTLER	313
Lorraine DICK	189
Zak EBURNE-STOODLEY	237
Richard FAUSTEN	184
Chris HAMMETT	248
Cathy KOROLEK	238
Neil KROG	290
Baun F. MARK	202
Patrick J. ODOHERTY	199
Larry PODNOROFF	144
Colleen ROSS	250
Gary SMITH	171
Teresa TAYLOR	191
Christine THOMPSON	298
Monique VAN ENYK	95
Michael WIRTSCHAGIN	348

Opinion Poll Question

Yes	399
No	285

RE TRUSTEE TRUSTEE

Number to Vote For 2

Kenneth HARSHENIN	253
Katie JEPSEN	348
Jaime MASSEY	127
Teresa REZANSOFF	428

WE HEREBY CERTIFY THAT THE ABOVE RESULTS ARE A TRUE AND
ACCURATE ACCOUNT OF THE ELECTION AND THAT ALL COUNTERS
WERE ZERO (0) WHEN THE POLLS OPENED AND THAT THE
ELECTION WAS HELD IN ACCORDANCE WITH THE LAWS OF THE
PROVINCE OF BRITISH COLUMBIA.


PRESIDING ELECTION OFFICIAL

ALTERNATE PRESIDING ELECTION OFFICIAL

02 Dr. D.A. Perley Elementary School #2
Unit Serial Number: 0314340979

*** END OF REPORT ***

*** VOTING RESULTS REPORT ***
8:13 PM November 15, 2014
Unit Serial Number: 0314340955

City of Grand Forks
General Local Election
01 Dr. D.A. Perley Elementary School
Election Date: November 15, 2014
Poll Opened Date: November 15, 2014
Poll Opened Time: 8:16 AM
Poll Closed Date: November 15, 2014
Poll Closed Time: 8:12 PM
Public Count: 362

Protected Count: 866
Precinct Voting Report

Unit Serial Number: 0314340955

Dr. D.A. Perley Elementary School

Total Paper Sheets: 362

MAYOR

Number to Vote For 1

Peter DEMSKI	5
Frank KONRAD	107
Donna SEMENOFF	35
Brian TAYLOR	115
Cher MYERS	98

COUNCILLOR

Number to Vote For 8

Julia BUTLER	164
Lorraine DICK	101
Zak EBURNE-STOODLEY	116
Richard FAUSTEN	104
Chris HAMMETT	125
Cathy KOROLEK	127
Neil KROG	146
Baun F. MARK	91
Patrick J. ODOHERTY	97
Larry PODNOROFF	86
Colleen ROSS	128
Gary SMITH	73
Teresa TAYLOR	84
Christine THOMPSON	170
Monique VAN ENYK	52
Michael WIRTSCHAGIN	174

Opinion Poll Question

Yes	207
No	136

RE TRUSTEE TRUSTEE

Number to Vote For 2

Kenneth HARSHENIN	127
Katie JEPSEN	161
Jaime MASSEY	63
Teresa REZANSOFF	227

WE HEREBY CERTIFY THAT THE ABOVE RESULTS ARE A TRUE AND
ACCURATE ACCOUNT OF THE ELECTION AND THAT ALL COUNTERS
WERE ZERO (0) WHEN THE POLLS OPENED AND THAT THE
ELECTION WAS HELD IN ACCORDANCE WITH THE LAWS OF THE
PROVINCE OF BRITISH COLUMBIA.


PRESIDING ELECTION OFFICIAL

ALTERNATE PRESIDING ELECTION OFFICIAL

01 Dr. D.A. Perley Elementary School
Unit Serial Number: 0314340955

*** END OF REPORT ***

Preliminary election results

- 134.** (1) The chief election officer may announce preliminary results of an election before the determination under section 135 is completed.
- (2) Preliminary results must be based on the ballot accounts prepared under section 131, determined by calculating the total number of valid votes for each candidate in the election as reported on the ballot accounts.

RS1979-290-134; 1993-54-10.

Determination of official election results

- 135.** (1) As the final counting proceeding subject to a judicial recount, the chief election officer must determine the results of an election in accordance with this section.
- (2) The chief election officer must notify the candidates in an election of the date, time and place when the determination is to be made and the candidates are entitled to be present when those proceedings take place.
- (3) The chief election officer must begin the determination by reviewing the ballot accounts or by having them reviewed by election officials authorized by the chief election officer.
- (4) The chief election officer may verify the results indicated by a ballot account by counting the votes on all or some of the ballots for the election, including reviewing the decision of a presiding election official regarding the acceptance of some or all of the votes or the rejection of some or all of the ballots.
- (5) The chief election officer may be assisted in counting under subsection (4) by other election officials, but must personally make all decisions regarding the acceptance of votes or the rejection of ballots that were subject to objection under section 130.
- (6) The chief election officer may reverse a decision of another election official regarding the acceptance of a vote or the rejection of a ballot made at the original consideration of the ballot and, if this is done, the chief election officer must endorse the ballot with a note of the reversal.
- (7) The chief election officer or an election official authorized by the chief election officer must either mark on the original ballot accounts any changes made under this section or prepare a new ballot account of the results of the counting under subsection (4).
- (8) On the basis of the ballot accounts, as amended or prepared under subsection (7) if applicable, the chief election officer must prepare a statement of the total number of votes for each candidate in the election.
- (9) A decision of the chief election officer under this section may only be changed on a judicial recount.
- (10) If a ballot box or ballot package is opened for the purposes of subsection (4), the contents must be replaced and it must be resealed during any adjournment and at the end of the review of the contents.

RS1979-290-135; 1993-54-10.

Declaration of official election results

- 136.** (1) Before 4 p.m. on the fourth day following the close of general voting, the chief election officer must declare the results of the election as determined under section 135.
- (2) The results must be declared as follows:
- (a) in the case of an election for an office to which one person is to be elected, the chief election officer must declare elected the candidate who received the highest number of valid votes for the office;
- (b) in the case of an election for an office to which more than one person is to be elected, the chief election officer must declare elected the candidates who received the highest number of valid votes for the office, up to the number of candidates to be elected.



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200	200	0	88077.1 2014 ELECTION BALLOTS - M100 GRAND FORKS				1	5
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Page 58 of 65

REQUEST FOR DECISION

— INAUGURAL MEETING —



To: Mayor and Council

From: Corporate Services

Date: November 20th, 2014

Subject: Appointments of Acting Mayor for Council Year 2014-2015

Recommendation: **RESOLVED THAT COUNCIL DESIGNATES MEMBERS OF COUNCIL TO SERVE ON A ROTATING BASIS AS ACTING MAYOR DURING THE YEAR 2014-2015:**

COUNCILLOR BUTLER – DECEMBER 2014 AND JANUARY 2015
COUNCILLOR HAMMETT – FEBRUARY 2015 AND MARCH 2015
COUNCILLOR KROG – APRIL 2015 AND MAY 2015
COUNCILLOR ROSS – JUNE 2015 AND JULY 2015
COUNCILLOR THOMPSON – AUGUST 2015 AND SEPTEMBER 2015
COUNCILLOR WIRISCHAGIN – OCTOBER 2015 AND NOVEMBER 2015

BACKGROUND: Procedure Bylaw No. 1946, 2013 requires Council at the first Regular Meeting in December each year, to designate from among its members, Councillors to serve on a rotating basis as Acting Mayor to act in the place of the Mayor when the Mayor is absent or unavailable. Section 11.7 Acting Mayor in the City of Grand Forks' Procedure Bylaw No. 1946 excerpt is attached to this report for reference.

Benefits or Impacts of the Recommendation:

General: Council will ensure compliance with the Procedure Bylaw and, at the same time, keep to the same rotation schedule for the role of Acting Mayor as in the past. The resolution outlines appointments from December to November inasmuch as Council's term of office begins December 1, 2014. The rotation schedule is based on appointment of member of Council in alphabetical order for a two-month term of Acting Mayor.

Strategic Impact: N/A

Financial: Legislative Advertising requirements as allotted for in the Financial Plan

Policy/Legislation: Section 11.7 1-3 of Bylaw 1946 requires that at the first meeting held in December each year, Council must, in respect of the ensuing calendar year, designate from among its members, Councillors to serve on a rotating basis as

REQUEST FOR DECISION

— INAUGURAL MEETING —



Acting Mayor. The rotating basis of alphabetical order, outlined in the above recommended resolution, has been the precedent for more than 20 years.

Attachments:

Excerpt of Section 11.7 for City of Grand Forks Procedure Bylaw No. 1946

Recommendation:

RESOLVED THAT COUNCIL DESIGNATES MEMBERS OF COUNCIL TO SERVE ON A ROTATING BASIS AS ACTING MAYOR DURING THE YEAR 2014-2015:

COUNCILLOR BUTLER – DECEMBER 2014 AND JANUARY 2015

COUNCILLOR HAMMETT – FEBRUARY 2015 AND MARCH 2015

COUNCILLOR KROG – APRIL 2015 AND MAY 2015

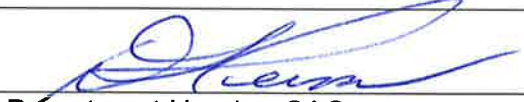

COUNCILLOR ROSS – JUNE 2015 AND JULY 2015

COUNCILLOR THOMPSON – AUGUST 2015 AND SEPTEMBER 2015

COUNCILLOR WIRISCHAGIN – OCTOBER 2015 AND NOVEMBER 2015

OPTIONS:

1. COUNCIL COULD DETERMINE TO APPOINT ANY MEMBERS OF COUNCIL TO A TERM OF ACTING MAYOR IN DIFFERENT MONTHS THAN THOSE OUTLINED IN THE RECOMMENDED RESOLUTION. THERE IS NO OPTION TO DECLINE THE APPOINTMENT OF MEMBERS OF COUNCIL TO ACT AS MAYOR FOR THE ENSUEING YEAR. DECLINING TO ADOPT THE RESOLUTION AT THE FIRST MEETING IN DECEMBER WOULD MEAN THAT COUNCIL IS NOT IN COMPLIANCE WITH THEIR OWN BYLAW.

	
Department Head or CAO	Chief Administrative Officer

11.4 Removal of Those Behaving Improperly

- (1) The Mayor or other person presiding may expel from a meeting of Council any person he or she considers guilty of improper conduct.
- (2) If a person resists or disobeys an order of the Mayor or other person presiding to leave a meeting of Council, that person may be removed by the Corporate Officer or other City Staff member present at the meeting, or, if necessary, by a peace officer at the direction of the Mayor or other person presiding.
- (3) In addition to its application to Council meetings, the ability of the person presiding to expel persons he or she considers guilty of improper conduct also applies to meetings of the following:
 - (1) COTW, Select or Standing Committees of Council;
 - (2) The Board of Variance;
 - (3) The Court of Revision;
 - (4) An Advisory Committee, or other advisory body, established by Council under the Act, or any other legislation.

11.5 Adjournment of Meeting

- (1) The Council may at any time by resolution adjourn any meeting to a date, time and location specified in the resolution.
- (2) Council Meetings shall adjourn no later than 11:00 p.m. unless an extension beyond that time is determined by Unanimous Resolution of the Council.

11.6 Cancellation of Meetings

- (1) The Council may, by resolution, cancel any Regular meeting and/or COTW meeting. The Corporate Officer must give public notice of cancellation of any Regular and/or COTW meeting by posting notice of cancellation in a place accessible to the public at the location for the regular meeting.

11.7 Acting Mayor

- (1) At the first Regular meeting held in December each year, or at an Inaugural meeting held under Section 5, or as soon after those meetings as practicable, Council must in respect of the ensuing calendar year designate from among its member Councillors to serve on a rotating basis as Acting Mayor, to act in the place of the Mayor when the Mayor is absent or otherwise unable to act or when the office

of the Mayor is vacant. In the likelihood that the proposed legislation passes in the future and the election is scheduled to occur the third week in October, the designation of Acting Mayor among its Council members would be adopted at the first Regular meeting in November, or as soon as practicable thereafter.

- (2) Each Councillor designated under subsection 11.7 (1) must fulfill the responsibilities of the Mayor in the absence of the Mayor.
- (3) If both the Mayor and the member designated under subsection 11.7 (1) are absent from the Council meeting, the Council member next on the approved list of Acting Mayors shall be chosen to fulfill the role of Acting Mayor and shall have the same powers and duties as the Mayor in relation to the applicable matter.

PART 9 - PROCEDURE FOR MEETINGS

12. Authority

- (1) All meetings of the Council and all other matters of practice and procedure not otherwise herein specified, shall be governed by Robert's Rules of Order or by any authority whose codification of Canadian Procedure shall be declared by the Parliament of Canada to replace or supersede Robert's Rules of Order.
- (2) Notwithstanding the above statement of authority, the Provisions of Division 2 of the *Act* on "Council Proceedings" are to be considered a part of this bylaw and to have the same force and effect by reference as though the same were severally, fully and particularly set forth herein.

12.1 Mayor To Open Meetings

- (1) If a quorum is present, the Mayor must call the meeting to order; however, where the Mayor is absent, the Councillor designated as Acting Mayor in accordance with Section 11.7 must take the Chair and call the meeting to order.

12.2 Appointment of Acting Chair

- (1) If a quorum is present but neither the Mayor nor the Acting Mayor are present at the time at which the meeting is scheduled to begin, the Corporate Officer must call the meeting to order and by resolution, the Council must appoint a Councillor to act as Chair for that meeting until the Mayor or Acting Mayor arrives. The Acting Chair of a meeting has

REQUEST FOR DECISION

— INAUGURAL MEETING —



To: Mayor and Council

From: Corporate Services

Date: November 19th, 2014

Subject: Regional District of Kootenay Boundary and Regional Hospital District Representative and Alternate

Recommendation: **RESOLVED THAT COUNCIL APPOINTS _____ AS THE CITY OF GRAND FORKS' REPRESENTATIVE TO THE BOARD OF DIRECTORS OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, AND AS REPRESENTATIVE TO THE KOOTENAY BOUNDARY REGIONAL HOSPITAL DISTRICT; AND FURTHER APPOINTS _____ TO BE THE ALTERNATE REPRESENTATIVE TO THE BOARD OF DIRECTORS OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, AS WELL AS THE KOOTENAY BOUNDARY REGIONAL HOSPITAL DISTRICT.**

BACKGROUND: At the Inaugural meeting of Council, Council, by resolution, must appoint their representative and alternate representative to the Regional District of Kootenay Boundary Board of Directors. This representative is further intended to represent the City of Grand Forks on the Kootenay Boundary Regional Hospital District as well. The appointment must be made at the inaugural meeting in order for the City's representative to vote at the upcoming RDKB Inaugural Meeting. In the past, the Mayor has represented the City on the RDKB Board of Directors, as well as on the Regional Hospital District. The matter of the Alternate representative will be to attend Regional District meetings, and Kootenay Boundary Regional Hospital District meeting, when the Council appointed representative is not available.

Benefits or Impacts of the Recommendation:

General: The appointment of the Regional District representative and alternate ensures representation for the City at the Regional District Board of Directors as well as for the Kootenay Boundary Regional Hospital District. There is no option to decline the appointments in order to meet legislative obligations. The timing of the appointment of representatives is crucial inasmuch as the appointment needs to be made and the RDKB notified prior to their inaugural meeting in early December. Failing to meet these timelines will result in lost opportunities to be represented at the Regional District level. Appointing the same representative for

REQUEST FOR DECISION

— INAUGURAL MEETING —



both jurisdictions makes sense inasmuch as the Hospital District meetings are held just prior to the RDKB Board Meetings.

Strategic Impact:

Although the new Council has not yet developed a Strategic Plan, many decisions of the Regional District Board of Directors and Committees alike, directly impact the residents of the City of Grand Forks and possible future initiatives within Council's new Strategic Plan.

Financial:

N/A

Policy/Legislation:

Section 786 of the Local Government Act provides for municipalities to appoint members of Council, as municipal director and alternate director of a Regional District Board.

Attachments:

LGA Section 786

Recommendation:

RESOLVED THAT COUNCIL APPOINTS _____ AS THE CITY OF GRAND FORKS' REPRESENTATIVE TO THE BOARD OF DIRECTORS OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, AND AS REPRESENTATIVE TO THE KOOTENAY BOUNDARY REGIONAL HOSPITAL DISTRICT; AND FURTHER APPOINTS _____ TO BE THE ALTERNATE REPRESENTATIVE TO THE BOARD OF DIRECTORS OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, AS WELL AS THE KOOTENAY BOUNDARY REGIONAL HOSPITAL DISTRICT.

	
Department Head or CAO	Chief Administrative Officer

(Rep) Jan 01/04

(2) *Repealed.* [2003-52-337 (B.C. Reg. 465/2003)]

(Sub) Sep 23/98

- (3) The term of office of an electoral area director elected at the time of the general local election
- (a) begins on the first Monday after December 1 following the election or when the person takes office in accordance with section 210 (3) [*oath of office*], whichever is later, and
 - (b) ends immediately before the first Monday after December 1 in the year of the next general local election or when the director's successor takes office, whichever is later.

RS1979-290-777; 1993-54-34; 1998-34-155; 2003-52-337 (B.C. Reg. 465/2003).

Alternate municipal directors**786.** (1) The council of a municipality may appoint a council member as an alternate director.

(Sub) Jun 12/00

- (2) The alternate director may take the place of, vote and generally act in all matters for an absent municipal director, including a matter delegated to that director by the board.

(Add) Jun 12/00

- (2.1) If there is more than one municipal director, the authority under subsection (1) may be exercised either

- (a) by specifying for each municipal director, the council member who is the alternate director for that municipal director, or
- (b) by appointing a number of alternate directors and establishing a system to determine which alternate director is to act in the place of any absent municipal director.

(Add) Jun 12/00

- (2.2) As a restriction on subsection (2.1) (b), at any one time an alternate director may only act in place of a single municipal director.

(Sub) Jan 01/04

- (3) If the council appoints an alternate director, the municipal corporate officer must notify the regional district corporate officer of the appointment in writing.

(Sub) Jan 01/04

- (4) An alternate director holds office as alternate director until another council member is appointed as a replacement and the regional district corporate officer has been notified of the new appointment.

- (5) If the seat of a municipal director becomes vacant through resignation, disqualification or death, the alternate director appointed under subsection (1) becomes the municipal director in place of the director whose seat became vacant until a new director is appointed.

RS1979-290-778; 1989-59-13; 1998-34-156; 2000-7-93; 2003-52-338 (B.C. Reg. 465/2003).

Alternate electoral area directors

(Sub) May 14/12

787. (1) Within 60 days of an electoral area director being elected, or of the office of an alternative director appointed under this section for the electoral area director becoming vacant through resignation, disqualification or death, an electoral area director must appoint, as an alternate director, a person who has the qualifications necessary to be nominated as a director for that electoral area.

(Add) May 14/12

- (1.1) If an electoral area director does not appoint an alternate director in accordance with subsection (1), the board must, by resolution, appoint a person who has the qualifications necessary to be nominated as a director for that electoral area as alternate director for the electoral area director.

(Am) May 14/12

- (2) On behalf of an absent electoral area director, the alternate director appointed under subsection (1), (1.1) or (4) (b) may take the place of, vote and generally act in all matters for the absent electoral area director, including in relation to a matter delegated to that director by the board.

- (3) An appointment under subsection (1) takes effect when

- (a) the appointment has been approved in writing by 2 electors who reside in the electoral area that the director represents, and
- (b) the director notifies, in writing, the regional district corporate officer of the appointment of the alternate.

(Sub) Jan 01/04

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