

**THE CORPORATION OF THE CITY OF GRAND FORKS
AGENDA – REGULAR MEETING**

**Monday, January 27th, 2014, 7 pm
6641 Industrial Parkway (Old Canpar Office Bldg.)**

	<u>ITEM</u>	<u>SUBJECT MATTER</u>	<u>RECOMMENDATION</u>
1.	<u>CALL TO ORDER</u>		
2.	<u>ADOPTION OF AGENDA</u> a) Adoption of the January 27th, 2014 Regular meeting agenda.		
3.	<u>MINUTES</u> a) January 13th, 2014 Minutes January 13th Regular meeting.doc	Regular meeting Minutes	Adopt the Minutes
4.	<u>REGISTERED PETITIONS AND DELEGATIONS</u>		
5.	<u>UNFINISHED BUSINESS</u>		
6.	<u>REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)</u> a) Members of Council may ask questions, seek clarification and report on issues. Council.pdf		Issues seeking information on operations be referred to the Chief Administrative Officer prior to the meeting.
7.	<u>REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY</u> a) Corporate Officer's Report RDKB.pdf		The City's representative to the Regional District of Kootenay Boundary will report to Council on actions of the RDKB.
8.	<u>RECOMMENDATIONS FROM STAFF FOR DECISIONS</u> a) Verbal Report from the Chief Administrative Officer with regard to 2013 update.	Power point presentation from the CAO	

9. **REQUESTS ARISING FROM
CORRESPONDENCE**

10. **INFORMATION ITEMS**

- | | | |
|--|--|---|
| a) Grand Forks International Baseball Tournament
GFI Request.pdf | Request for 2014 GFI Special Occasion Liquor license | That Council support the issuing of a Special Occasion Liquor License to the Grand Forks International Baseball Tournament for the six day event from June 25th, 2014 - June 30th, 2014 at the James Donaldson Park subject to the GFI obtaining third party (party alcohol) liability insurance, naming the City of Grand Forks as an additional insured on that policy for the six day event; all GFI liquor providers to hold a Serving It Right License Certificate; and ICBC "drinking and driving" warning posters to be displayed. |
| b) AKBLG
AKBLG - Notice of Annual General Mtg. & Third Call Resolutions.pdf | Notice of Annual General Meeting and third call resolutions | Council to discuss and determine if any resolutions are to be forwarded for debate and consideration at the AKBLG's Annual General Meeting in April 2014. |
| c) District of Invermere
District of Invermere - Urban Deer Mgmt..pdf | Letter to The Honourable Steve Thomson, Minister of Forests Lands and Natural Resource Operations and to The Honourable Christy Clark, Premier of BC regarding Urban Deer Management | Receive for information |
| d) Michelle Caskey - Thank you to the City
Caskey, Michelle - Thank You For Support.pdf | Cards of Thank You to Mayor Taylor, Daphne, Nina, & City Staff for support and help with the Christmas Seal Campaign on behalf of the BC Lung Association | Receive for information |

11. **BYLAWS**

- | | | |
|--|--|---|
| a) Chief Financial Officer - Bylaw No. 1993, Electrical Utility Regulatory Amendment Bylaw | To give final reading to Bylaw No. 1993, Electrical Utility Regulatory Amendment | That Council give final reading to Bylaw No. 1993 - Electrical Utility Regulatory |
|--|--|---|

[Bylaw 1993 - Electrical Utility
Regulatory Amendment Bylaw.pdf](#)

Bylaw

Amendment Bylaw

- b) Chief Financial Officer - Bylaw No. 1994, Revenue Anticipation Borrowing Bylaw
[Bylaw 1994 - Revenue Anticipation
Borrowing Bylaw.pdf](#)

To give final reading to Bylaw No. 1994 - Revenue Anticipation Borrowing Bylaw

That Council give final reading to Bylaw No. 1994 - Revenue Anticipation Borrowing Bylaw

12. **LATE ITEMS**

13. **QUESTIONS FROM THE PUBLIC AND THE MEDIA**

14. **ADJOURNMENT**

THE CORPORATION OF THE CITY OF GRAND FORKS

REGULAR MEETING OF COUNCIL
MONDAY, JANUARY 13TH, 2014

PRESENT:

MAYOR BRIAN TAYLOR
COUNCILLOR BOB KENDEL
COUNCILLOR NEIL KROG
COUNCILLOR PATRICK O'DOHERTY
COUNCILLOR GARY SMITH
COUNCILLOR MICHAEL WIRISCHAGIN

CHIEF ADMINISTRATIVE OFFICER
CORPORATE OFFICER
CHIEF FINANCIAL OFFICER
MANAGER OF DEVELOPMENT & ENGINEERING
DEPUTY CORPORATE SECRETARY
GALLERY

D. Allin
D. Heinrich
R. Shepherd
S. Bird
S. Winton

CALL TO ORDER

- a) 7:00 pm Call to Order

The Mayor called the meeting to order at 7:01pm

ADOPTION OF AGENDA

- a) January 13th, 2014 Regular Meeting Agenda

MOTION: O'DOHERTY / WIRISCHAGIN

**RESOLVED THAT THE AGENDA OF THE REGULAR MEETING OF COUNCIL HELD ON
MONDAY, JANUARY 13TH, 2014 BE ADOPTED AS CIRCULATED.**

CARRIED.

MINUTES

- a) December 16th, 2013

MOTION: SMITH / KROG

RESOLVED THAT THE DECEMBER 16TH, 2013 COMMITTEE OF THE WHOLE MEETING MINUTES BE ADOPTED AS CIRCULATED.

CARRIED.

b) December 16th, 2013

MOTION: KENDEL / O'DOHERTY

RESOLVED THAT THE DECEMBER 16TH REGULAR MEETING MINUTES BE ADOPTED AS CIRCULATED.

CARRIED.

REGISTERED PETITIONS AND DELEGATIONS

UNFINISHED BUSINESS

REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)

Corporate Officer's Report - Verbal Reports of Council

Reports, Questions and Inquiries from members of Council

a) Councillor Smith:

He reported on the following items:

- He reported that he attended the January 9th Deer Committee meeting where the new Wildsafebc coordinator was in attendance. He noted that the Metis Society was awarded a permit to collect road kill on Elton.

b) Councillor Krog:

He advised that he did not have a report this evening

c) Councillor Kendel:

He reported on the following items:

- He reported on his attendance at the Boundary Country Regional Chamber of Commerce board meeting and informed Council that a positive relationship is building between the Greenwood Board of Trade and the Chamber. He further advised that there are several new initiatives that the Chamber is planning to bring forward for 2014.

-
- d) Councillor O'Doherty
He reported on the following items:
- He reported on his attendance at several Christmas parties over the holidays and in particular the Community Christmas Dinner at the Gospel Chapel. He advised that there were over 400 people in attendance.
 - He reported that the downtown businesses were very pleased with the snow removal in the downtown core
 - He reported that the Border Bruins are doing well this season and will likely make it to the playoffs.
-

- e) Councillor Wirischagin
He reported on the following items:
- He reported that the Border Bruins are now in a playoff position
 - He wished everyone a Happy New Year
-

- f) Mayor Taylor
He reported on the following items:
- He reported that a meeting room at the arena has been opened up for program use and is taking the pressure off the weight and other rooms in the two buildings as space is limited. He further advised that the recreation commission is currently working on budgets and capital developments and improvements for the outside of the recreation buildings.
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MOTION: O'DOHERTY / KENDEL

RESOLVED THAT ALL REPORTS OF MEMBERS OF COUNCIL, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.

CARRIED.

REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY

- a) Report from Council's Representative to the Regional District of Kootenay Boundary

Corporate Officer's Report - RDKB Representative to the Regional District Board

Mayor Taylor spoke with regards to:

- Regional District of Kootenay Boundary and advised that the committees for 2014 have been struck. He further advised that he sits on the Finance Committee, the Education and Delegation Committee, the Environment Committee and is the Chair of the Policy and Personnel Committee.
- The proposed Animal Control Bylaw. He encouraged Councillors to review the Bylaw carefully and provide feedback before it is made public.

MOTION: WIRISCHAGIN / SMITH

RESOLVED THAT THE MAYOR'S REPORT ON THE ACTIVITIES OF THE REGIONAL

DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.

CARRIED.

RECOMMENDATIONS FROM STAFF FOR DECISIONS

a) Chief Financial Officer

Fire Department Ladder Truck

The Fire Chief and the Chief Financial Officer spoke with regard to the process that was undertaken in the bidding process for the Fire Truck. The Fire Chief advised of next steps in the building of the truck and length of time before the building of the truck will be complete.

The Chief Financial Officer spoke with regard to the options for financing and made the recommendation that Council approve the 5 year short term financing which she advised will save the City almost \$1,000,000 in interest as well as the administrative costs of an Alternate Approval Process.

MOTION: O'DOHERTY / SMITH

RESOLVED THAT COUNCIL GIVES EARLY BUDGET APPROVAL FOR THE PURCHASE OF THE LADDER TRUCK FOR THE FIRE DEPARTMENT IN THE AMOUNT OF \$1,300,000 TO BE FINANCED THROUGH A 5 YEAR SHORT TERM BORROWING AND FUNDED BY A FIVE YEAR PARCEL TAX.

CARRIED.

b) Kettle River Mountain Biker's Association

Request for a stewardship agreement with the City

The Chief Administrative Officer advised Council that the stewardship agreement would identify the City in a save harmless clause in order to relieve the City of any liability.

MOTION: SMITH / KENDEL

RESOLVED THAT COUNCIL DIRECT STAFF TO PROCEED WITH THE STEWARDSHIP AGREEMENT.

CARRIED.

c) Corporate Officer

Proposed Council remuneration Policy revision, Policy No. 305

The Chief Administrative Officer advised that the Council Remuneration Policy establishes a process to review and make recommendations with respect to Council Remuneration for the incoming Council during an election year.

MOTION: KROG / SMITH

RESOLVED THAT COUNCIL DETERMINES TO RESCIND THE CURRENT COUNCIL INDEMNITY REVIEW POLICY NO. 305, DATED FEBRUARY 16, 2009.

BE IT FURTHER RESOLVED THAT COUNCIL ADOPTS THE NEWLY REVISED POLICY NO. 305, COUNCIL REMUNERATION, DATED JANUARY 13TH, 2014.

CARRIED.

d) Chief Financial Officer - Employees - Training (Educational Courses), Policy No. 610

The Chief Administrative Officer advised that any training requests from staff will be approved by both the manager and him to ensure and identify that the training request meets the requirements of the job description.

MOTION: O'DOHERTY / KROG

RESOLVED THAT COUNCIL ADOPT POLICY NO. 610, EMPLOYEES - TRAINING (EDUCATIONAL COURSES).

CARRIED.

e) Chief Financial Officer - Vehicle Use - City Owned, Policy No. 613

MOTION: KROG / SMITH

RESOLVED THAT COUNCIL ADOPT POLICY NO. 613, VEHICLE USE - CITY OWNED.

CARRIED.

f) Chief Financial Officer

Bank Signing Authorization, Policy No. 801

MOTION: O'DOHERTY / KENDEL

RESOLVED THAT COUNCIL ADOPT POLICY NO. 801, BANK SIGNING AUTHORIZATION.

CARRIED.

g) Chief Financial Officer

Payment processing Policy No. 801.1

As requested by Council the Chief Financial Officer will report back with further information with regard to payment plans between customers and the City.

MOTION: O'DOHERTY / SMITH

RESOLVED THAT COUNCIL ADOPT POLICY NO. 801.1, PAYMENT PROCESSING.

CARRIED.

h) Chief Financial Officer

Contracting Authority & Purchasing, Policy No. 802

The Chief Administrative Officer advised that facsimiles are no longer an acceptable way to transmit information as they create many problems with regard to the receiving information in a timely manner.

MOTION: SMITH / KENDEL

RESOLVED THAT COUNCIL ADOPT POLICY NO. 802, CONTRACTING AUTHORITY & PURCHASING.

CARRIED.

i) Chief Administrative Officer

Schematic layout for City Hall

MOTION: KROG / O'DOHERTY

RESOLVED THAT COUNCIL RECEIVE THE SCHEMATIC DESIGNS OF CITY HALL FOR INFORMATION PURPOSES.

CARRIED.

REQUESTS ARISING FROM CORRESPONDENCE

INFORMATION ITEMS

a) BC Assessment

News release of property values remaining stable for 2014 after assessment notices sent to property owners in South Okanagan

MOTION: O'DOHERTY / SMITH

RECEIVE FOR INFORMATION

CARRIED.

b) D.A.R.E. BC Society

Request for funding to support Grand Forks Drug Abuse Resistance Education Program (D.A.R.E) to Grand Forks' Grade 5 and 6 students.

As there is no Grant In Aid Policy this does not fit within the criteria for financial support.

It was discussed that in the past, the program was supported by the PAC and other community groups.

MOTION: O'DOHERTY / SMITH

RECEIVE FOR INFORMATION

CARRIED.

c) Grand Forks Baptist Church

Request for City to extend lease grace period.

MOTION: O'DOHERTY / SMITH

RESOLVED THAT COUNCIL APPROVE TO PROVIDE THE GRAND FORKS BAPTIST CHURCH WITH A LEASE GRACE PERIOD FOR A FURTHER SIX MONTHS FROM FEBRUARY 1ST, 2014 TO JULY 31ST, 2014.

CARRIED.

d) Lifeforce Society

Advising of a regulation change to the permit regulation of deer hazing with dogs to be permitted.

MOTION: SMITH / KENDEL

RECEIVE FOR INFORMATION

CARRIED.

e) Ministry of Community, Sport and Cultural Development

Letter of follow up to the meeting at this year's UBCM Convention regarding summary of investments, support and partnership.

MOTION: WIRISCHAGIN / KENDEL

RECEIVE FOR INFORMATION

CARRIED.

BYLAWS

- a) Manager of Building Inspections & Bylaw Services - Bylaw 1963, Noise Control Amendment

Bylaw 1963 - Noise Control Bylaw Amendment

The Chief Administrative Officer spoke with regard to the Noise Control Amendment Bylaw and advised that:

- Noise mitigation was expected from Industry in the community, and is something that Interfor has been successful with
- Industry in the community pays a substantial amount of tax and plays a key role in the success of the community
- A standard for noise levels will not be established, but issues will be considered on a case by case basis
- Homeowners may also implement noise mitigating measures
- The RCMP has agreed to respond on behalf of the City to any noise complaints that are reported if they are available
- Construction, as identified in Section 6, is done by permit and the Building Inspector can and will reinforce the building construction rules and regulations
- This Bylaw is standard and used by several other communities

Council identified areas in the Bylaw that they would like to see revised. These are:

- Sections 4.4 (a) and (c); 5.1; and 6.1.

The Chief Administrative Officer advised that Staff will bring the bylaw back to the Committee of the Whole for review and discussion at the February 11th meeting.

MOTION: SMITH / WIRISCHAGIN

RESOLVED THAT COUNCIL DIRECT STAFF TO AMEND THE NOISE CONTROL AMENDMENT BYLAW NO. 1963, SECTIONS 4.4, 5.1 & 6.1.

MOTION NEGATED.

MOTION: O'DOHERTY / SMITH

RESOLVED THAT COUNCIL GIVE THE FIRST THREE READINGS TO THE AMENDMENT TO THE NOISE CONTROL BYLAW NO. 1963.

MOTION DEFEATED.

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- b) Chief Financial Officer - Bylaw 1993, Electrical Utility Regulatory Amendment
Bylaw 1993 - Electrical Utility Regulatory amendment

MOTION: SMITH / WIRISCHAGIN

RESOLVED THAT COUNCIL GIVE THE FIRST THREE READINGS TO BYLAW 1993 - ELECTRICAL UTILITY REGULATORY AMENDMENT BYLAW.

CARRIED.

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- c) Chief Financial Officer - Bylaw 1994, Revenue Anticipation Borrowing
Bylaw No. 1994 - The City of Grand Forks Revenue Anticipation Borrowing

MOTION: O'DOHERTY / WIRISCHAGIN

RESOLVED THAT COUNCIL GIVE THE FIRST THREE READINGS TO BYLAW 1994 - REVENUE ANTICIPATION BYLAW.

CARRIED.

LATE ITEMS

QUESTIONS FROM THE PUBLIC AND THE MEDIA

ADJOURNMENT

- a) Adjournment of the meeting
The meeting was adjourned at 8:25pm

MOTION: SMITH

RESOLVED THAT THE MEETING BE ADJOURNED AT 8:25pm.

CARRIED.

CERTIFIED CORRECT:

MAYOR BRIAN TAYLOR

DEPUTY CORPORATE SECRETARY –
SARAH WINTON

NOT ADOPTED, SUBJECT TO CHANGE

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council
From: Procedure Bylaw / Chief Administrative Officer
Date: January 27th, 2014
Subject: Reports, Questions and Inquiries from the Members of Council
Recommendation: **RESOLVED THAT ALL REPORTS OF MEMBERS OF COUNCIL, GIVEN VERBALLY AT THIS MEETING, BE RECEIVED.**

BACKGROUND: Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the members of Council to report to the Community on issues, bring community issues for discussion and initiate action through motions of Council, ask questions on matters pertaining to the City Operations and inquire on any issues and reports.

Benefits or Impacts of the Recommendation:

General: The main advantage of using this approach is to bring the matter before Council on behalf of constituents. Immediate action might result in inordinate amount of resource inadvertently directed without specific approval in the financial plan.

Strategic Impact: Members of Council may ask questions, seek clarification and report on issues.

Policy/Legislation: The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.

Recommendation: **RESOLVED THAT ALL REPORTS OF MEMBERS OF COUNCIL, GIVEN VERBALLY AT THIS MEETING, BE RECEIVED.**

- OPTIONS:**
- 1. RESOLVED THAT ALL REPORTS OF MEMBERS OF COUNCIL, GIVEN VERBALLY AT THIS MEETING, BE RECEIVED**
 - 2. RESOLVED THAT COUNCIL DOES NOT RECEIVE THE REPORTS FROM MEMBERS OF COUNCIL.**
 - 3. RESOLVED THAT COUNCIL REFERS THE MATTER BACK TO STAFF FOR FURTHER INFORMATION.**
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 Department Head or CAO	 Chief Administrative Officer
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REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council
From: Procedure Bylaw / Council
Date: January 27TH, 2014
Subject: Report – from the Council's Representative to the Regional District of Kootenay Boundary
Recommendation: **RESOLVED THAT THE MAYOR'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**

BACKGROUND: Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the City's representative to the Regional District of Kootenay to report to Council and the Community on issues, and actions of the Regional District of Kootenay Boundary.

Benefits or Impacts of the Recommendation:

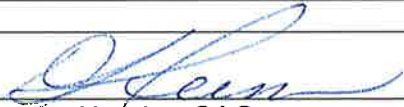

General: The main advantage is that all of Council and the Public is provided with information on the Regional District of Kootenay Boundary.

Policy/Legislation: The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.

Recommendation: **RESOLVED THAT THE MAYOR'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**

OPTIONS:

- 1. RESOLVED THAT THE MAYOR'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**
- 2. RECEIVE THE REPORT AND REFER ANY ISSUES FOR FURTHER DISCUSSION OR A REPORT: UNDER THIS OPTION, COUNCIL PROVIDED WITH THE INFORMATION GIVEN VERBALLY BY THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY DIRECTOR REPRESENTING COUNCIL AND REQUESTS FURTHER RESEARCH OR CLARIFICATION OF INFORMATION FROM STAFF ON A REGIONAL DISTRICT ISSUE**

 Department Head or CAO	 Chief Administrative Officer
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Box 2082, 475 73rd Ave.

Grand Forks, British Columbia

V0H 1H0 Canada

Phone (toll-free): 1-877-504-3993

(Local) 250-442-8323

Fax: 250-442-2030

January 16, 2014

Corporation of the City of Grand Forks

Box 220, 7217 4th Street

Grand Forks, BC V0H 1H0

Attention: Diane Heinrich
Corporate Officer

Dear Diane:

By submission of this letter, the Grand Forks International Baseball Tournament Committee (the Committee) is requesting permission to sell liquor at James Donaldson Park for the 2014 GFI from June 25th - 30th, 2014. As in prior years the GFI will obtain liability insurance, naming the City of Grand Forks as an additional insured.

We look forward to your positive response to this request. If you require further information, I can be reached at 250-442-5291 (wk), 250-442-2424 (hm) or at joanthomas@hotmail.com.

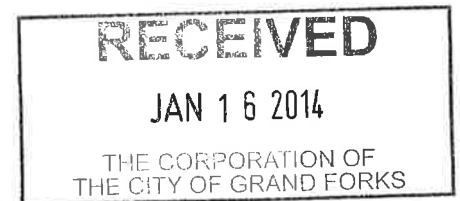
Thank you for your attention to this matter.

Yours truly,

Joan Thomas
2014 GFI Coordinator



790 Shakespeare Street, Trail BC V1R 2B4
Cell 250-231-0404 | Email akblg@shaw.ca



TO: All AKBLG Members

FROM: Arlene Parkinson, Secretary/Treasurer

DATE: January 15, 2014

**RE: NOTICE OF ANNUAL GENERAL MEETING
and THIRD AND FINAL CALL FOR RESOLUTIONS 2014**

The 2014 Annual General meeting of the Association of Kootenay & Boundary Local Governments will be held **April 9, 10 and 11, 2014** and will be hosted by the Town of Creston.

Pursuant to Section 10 of your Constitution, this is the **THIRD AND FINAL FORMAL CALL FOR RESOLUTIONS** for the Annual General Meeting. If there is an issue of concern to your Municipality or Regional District **within the roles and responsibilities of local government** which cannot be resolved at the local level, please submit it to the Association in the form of a Resolution.

We will be circulating the resolution package for perusal by delegates prior to the convention. Please make note of the deadline date. ***All resolutions must be received at this office no later than Monday, February 10, 2014.*** Resolutions received after this date will be held over until the next Annual General Meeting.

The Executive will receive Special Resolutions no later than 10:00 a.m., Thursday, April 09, 2014, at the Annual General Meeting provided that there are 100 copies of each resolution. A Special Resolution requires a two thirds vote in support of consideration prior to being introduced onto the floor of the Annual General Meeting.

Background material and a brief statement of any previous action taken by the member should support each draft Resolution. Each Resolution may be submitted electronically to akblg@shaw.ca and should be on the letterhead of the Local Government submitting it with a short heading to designate the subject of the Resolution. **The Resolution may not contain more than two "Whereas" clauses.**

FILE CODE

WE3-A5 - Notice of Annual General
mtg. & Third Call Resos.



790 Shakespeare Street, Trail BC V1R 2B4
Cell 250-231-0404 | Email akblg@shaw.ca

Please do not hesitate to contact me at the above email address if you have any questions or concerns.

I have included below the updated Constitution excerpts that were passed at the 2010 AKBLG Annual General Meeting.

Thank you

Arlene Parkinson
Secretary Treasurer

10.4 Ordinary Resolutions

- (1) Each resolution shall be prepared on a separate sheet of 8 1/2" by 11" paper under the name of the sponsoring Member and shall bear a short descriptive title;**
- (2) Each resolution shall be endorsed by the sponsoring Member.**
- (3) All resolutions of the Association shall be deemed to be of a local (regional) nature unless specifically indicated by the sponsor that the resolution is to be handled at the Provincial Government level.**

10.5 Late and Special Resolutions (April 2010)

(i) Resolutions that are not received in accordance with the deadline outlined in 10.7 below shall be categorized as follows;

- (a) Late Resolution**
- (b) Special Resolution**

(ii) A Late Resolution shall be held over until the next Annual Meeting

(iii) A Special Resolution shall be determined by the Resolutions Committee, as being any resolution pertaining to a new issue that has arisen between the deadline outlined in 10.7 below and the Annual Meeting.

(iv) A Special Resolution requires a two thirds vote in support of consideration prior to being introduced onto the floor of the Annual Meeting, and may only be introduced after all Ordinary Resolutions have been considered or if two thirds of the Delegates present determine to hear the resolution immediately.

10.6 The Executive will cause the resolutions to be printed and circulated to Members by way of the delegate packages.



790 Shakespeare Street, Trail BC V1R 2B4
Cell 250-231-0404 | Email akblg@shaw.ca

- 10.7 All resolutions, along with supportive, background information, shall be sent to the Secretary-Treasurer sixty (60) days prior to the date of the Annual Meeting.**

RECEIVED

JAN 9 2014

THE CORPORATION OF
THE CITY OF GRAND FORKS

"ON THE LAKE"

January 7, 2014

The Honourable Steve Thomson
Minister of Forests Lands & Natural
Resource Operations
PO Box 9049 STN Prov Govt
Victoria, B.C.
V8W 9E2

The Honourable Christy Clark
Premier of British Columbia
PO Box 9041 STN Prov Govt
Victoria, B.C.
V8W 9E2

Dear Minister Thomson and Premier Clark:

Re: Urban Deer Management

FILE CODE

WEB, District of Invermere
I1 - Urban Deer Mgmt.

The District of Invermere has spent a considerable amount of Council and staff time, effort, and financial resources dealing with the issue of our urban deer population and responding to legal challenges to a deer cull we undertook in 2012.

As you are aware, a group of concerned citizens sued the municipality in February of 2012 as our deer cull was about to begin. The group claimed that the process we had followed was both flawed and did not have enough public consultation. The process Council followed was one recommended by the Province which included: establishing a deer management committee to review and recommend management options, surveying local residents and implementing a no-feeding bylaw. In October of 2013, the Justice Gropper dismissed the lawsuit against the District, disagreeing with all of their claims and validating the (Provincial) process that was used.

Although we are attempting to recover costs from the Invermere Deer Protection Society and Shane Suman, it is unlikely that we will recover the majority of the \$40,000 we have spent to-date on legal fees. As we have essentially been defending a process recommended by the Province and because our case has had significant interest for and direct impacts on many other communities and jurisdictions facing similar wildlife management issues in British Columbia, we respectfully request your consideration in reimbursing the District of Invermere for a portion of our legal fees in responding to this lawsuit. With our limited financial resources, a cost sharing of \$20,000 for each party – the municipality and province – would seem reasonable.

In addition, we respectfully ask that future consideration be given by the Province to cost share the implementation of deer management options with local governments. In the document, "Roles of Provincial and Local Governments in the Management of Urban Ungulates", it states that the Province will not provide funding to support communities addressing urban ungulate management issues. We, along with many other affected communities in British Columbia, do not feel that this is fair. Deer are legally a provincial

resource. As such, there should be both shared responsibility and funding when managing them within municipalities.

We were very disappointed to hear first from the lobby group, LifeForce, about potential changes to provincial legislation that would allow the hazing of deer with dogs. LifeForce has been a very negative and adversarial entity that has not assisted local governments in dealing with urban deer issues. It is disconcerting that we would hear of potential changes or issues around urban deer tools from a lobby group prior to receiving a substantive notification from the Province. It is alarming that they may have more influence in or connection to changes to legislation than the local governments who are directly impacted by urban deer. A simple letter to the executive director of UBCM the day before LifeForce contacted local governments, is not in our view, effective and meaningful communication with those impacted local governments. We have not had recent direct communication from the Ministry or from UBCM on this issue, and if was not for our local MLA's office enquiring, we would not know anything other than what LifeForce has told us. This is obviously disappointing.

Further to the concept of allowing the hazing of deer with dogs, we are concerned that this will become a 'red herring' in the court of public opinion and something that will be used by animal rights group as the 'magic cure' when for many communities, who do not have public/crown land nearby, it may not be feasible or in any way effective. We strongly encourage the Province to take a proactive role in clarifying that hazing with dogs is not a perfect solution and in many cases will not be operationally practical.

Alternative and non-lethal deer management tools are likely to cost much more per deer or per season than a trap and cull process, and without consideration for shared funding, these tools are not practical and, therefore, realistically cannot actually be considered to be part of the municipal tool box.

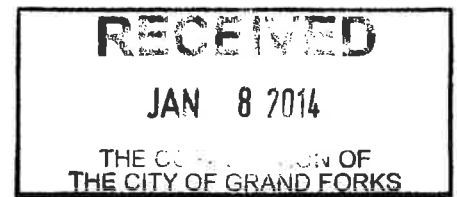
In conclusion, we would ask that your Ministry; give consideration to reimbursing the District of Invermere a portion of the money we have spent on legal fees defending what is essentially the Provincial process we adopted, give future consideration to shared funding of urban deer management issues with affected municipalities, take a lead role in explaining the limitations and challenges associated with hazing deer with dogs, and strive to have better direct communication with affected local governments in the future.

Respectfully,



Mayor Gerry Taft
District of Invermere

CC City of Cranbrook
 City of Kimberley
 District of Elkford
 City of Grand Forks
 City of Penticton
 Town of View Royal
 Capital Regional District



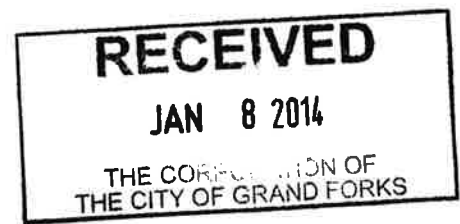
FILE CODE

Wet. CI - Caskey, Michelle -
& CIO - Thank You for Support
(Comments...)

January , 2014

Dear Mayor Brian Taylor:

Wishing you peace and joy throughout the year
Thank you for your continued support
of The Christmas Seal Campaign
by willingly participating in the
'Photo Op'. This Campaign is the largest
fund raiser for The B.C. Lung Association
and I may add this charity is probably
the don't one in Canada. Best Wishes,
Continued Good Health & Happiness
Michelle Caskey Volunteer Director G.F.'s Boardman Area



FILE CODE

Wey C1 Caskey, Michelle -
+ C10 - Thank You for Support
(Comments...)

January , 2014

Dear Daphne + Nina + City staff:

Wishing you peace and joy throughout the year

Thankyou for being helpful with all the matters relating to the B.C. Lung Association.

Example - distribution of material and any other endeavours of The B.C. Lung Association that 'Pop Up'!

Best Wishes of Good Health and Happy New Year.

Michelle Caskey Volunteer Director
G.F.s - Boundary Area

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council
From: Chief Financial Officer
Date: January 13, 2014
Subject: Bylaw 1993 – Electrical Utility Regulatory Amendment Bylaw
Recommendation: **RESOLVED THAT COUNCIL give the Final Reading Bylaw 1993 – Electrical Utility Regulatory Amendment Bylaw.**

BACKGROUND:

At the Regular Meeting on January 13, 2014, Council gave three readings to Bylaw No. 1993, a Bylaw to Amend the Electrical Utility Regulatory Bylaw No. 1930, which intends to increase electrical rates to 98% of the Fortis BC rates for residential and establishes competitive commercial rates that foster energy conservation. Bylaw No. 1993 is therefore presented at this time for final reading.

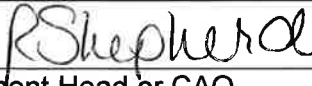
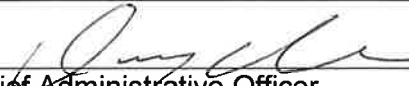
Benefits or Impacts of the Recommendation:

Policy/Legislation: All electrical rate adjustments are within the scope of Council's legislative authority. Any new rates are justified with the increase in costs from Fortis BC. Legislation is such that expenditures must have identified revenue sources.

Recommendation: **RESOLVED THAT COUNCIL give the final reading to Bylaw 1993 – Electrical Utility Regulatory Amendment Bylaw.**

OPTIONS:

1. RESOLVED THAT COUNCIL RECEIVES THE STAFF REPORT
2. RESOLVED THAT COUNCIL DOES NOT ACCEPT THE STAFF REPORT
3. RESOLVED THAT COUNCIL REFERS THE MATTER BACK TO STAFF FOR FURTHER INFORMATION.

 Department Head or CAO	 Chief Administrative Officer
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THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1993

A Bylaw to Amend the Electrical Utility Regulatory Bylaw No. 1993

WHEREAS in accordance with the Community Charter, Council may, by bylaw, regulate and control the Electrical Service of the City of Grand Forks and amend rates, terms, and conditions under which electricity service will be provided and supplied to all users and for the collection of rates for the service provided;

NOW THEREFORE, Council for the Corporation of the City of Grand Forks in open meeting assembled, **ENACTS**, as follows:

1. This Bylaw may be cited for all purposes as the **“Electrical Utility Regulatory Amendment Bylaw No. 1993, 2014”**.
2. That Schedule “C” of Bylaw No. 1930, be deleted and replaced with a new Schedule “C”, which is identified as “Appendix 1”, and attached to this bylaw.
3. This bylaw shall come into force and effect, with all consumption billed for periods ended on or after January 1, 2014.

Read a **FIRST** time this 13th day of January, 2014.

Read a **SECOND** time this 13th day of January, 2014.

Read a **THIRD** time this 13th day of January, 2014.

FINALLY ADOPTED this 27th day of January, 2014.

Mayor Brian Taylor

Corporate Officer – Diane Heinrich

CERTIFIED CORRECT

I hereby certify the foregoing to be a true copy of Bylaw No. 1993 as adopted by the Municipal Council of the City of Grand Forks on the 27th day of January, 2014

Corporate Officer of the Municipal Council of the
City of Grand Forks

“SCHEDULE C”

ELECTRICAL UTILITY RATES AND CONNECTION CHARGES

RESIDENTIAL SERVICE

AVAILABILITY: Available for residential usage in general including lighting, water heating, spaces heating and cooking.

**MONTHLY RATE
FOR EACH SERVICE:** A basic minimum service charge of \$16.46 per month and the following rate based on the actual consumption.

\$0.10344 per KWH

COMMERCIAL / INDUSTRIAL / INSTITUTIONAL SERVICE

AVAILABILITY: Available to all ordinary business, commercial, industrial, and institutional customers, including schools and hospitals, where electricity is consumed for lighting, cooking, space heating and single and three-phase motors. Customers requiring primary or secondary service beyond the normal single phase, 200 amp connection may be required to provide the necessary equipment and transformers, which may be situated on their property, at their own cost and the customer may be required to bear all maintenance and service costs related thereto throughout the life of the service, unless otherwise specifically agreed to by the City.

**MONTHLY RATE
FOR EACH SERVICE:** A basic minimum service charge of \$17.81 per month and the following rate based on actual consumption,

**\$0.11069 per KWH for the first 200,000 KWH or less
consumed in a two-month billing period**

**\$0.08214 per KWH for all usage above 200,000 KWH
consumed in a two month billing period**

“SCHEDULE C” cont’d

SEASONAL LOADS

AVAILABILITY: Available for irrigation and drainage pumping and other repetitive seasonal loads taking service specifically agreed to by the City. The Customer will be required to provide all necessary service drop improvements including any step-down transformers at their direct cost unless otherwise specifically agreed to in writing by the City.

**MONTHLY RATE
FOR EACH SERVICE:** A basic minimum service charge of \$17.04 per month (minimum period of service will be three months) and the following rate based on actual consumption.

\$0.11069 per KWH

SERVICE CHARGES

C.1 Existing Service Connection and Reconnection Charges:

The fee for making a standard new utility billing account application shall be \$30.00 (plus applicable taxes). This fee shall apply to all applications involving the following:

- i) the owner of real property wishes to establish a new electrical utility account in their name
- ii) the owner of real property wishes to have the electrical meter read
- iii) the owner of real property wishes to have the existing electrical service turned off or turned on
- iv) the owner of real property wishes a reconnection of a meter after disconnection for violation of the Terms and Conditions contained in this bylaw.

This existing service connection fee is designed to defray the costs involved with meter readings, account set-up and adjustments and billing preparation in addition to the normal cycle. They will therefore be charged for all activity to amend existing accounts including when the Customer is required to pay the charges applicable for a New Connection or Upgraded Service.

“SCHEDULE C” cont’d

C.2 New Service Installations or Upgrading of Existing Service:

Basic Overhead <i>Connection</i> - 200 amp service	\$ 250.00
or less (single phase)	+ \$3.00/amp over
	200 amp service

Basic Underground <i>Connection</i> - 200 amp service	\$ 750.00
or less (single phase)	+ \$3.00/amp over
	200 amp service

Three Phase - *Overhead/Underground* At Cost
New development, whether residential or commercial, single phase or three phase services, requiring transformers and related equipment, shall be at the sole cost of the developer.

Dip Service (only at the discretion of the City)
- installation at the service entrance
- customer to supply all required materials and is responsible for all costs related to the installation. At Cost

At the discretion of the City, where a customer desires to take underground service from the City's overhead lines, such customers may, at their own expense, make an approved underground service connection to a pole designated by the City and supply all the necessary conduit cable and other material required to run up the pole to the service head, provided all work on the pole is supervised by the City's employees. City Crews will work in conjunction with the customer's contractor.

An exception shall be made when existing City services are to be placed underground, in which case the City shall decide the allocation of costs.

All new service installations or upgrading of existing service costs are payable in advance of the installation and are subject to applicable taxes.

C.3 Temporary Service:

Temporary service shall be made available upon completion of the property application and the payment to the City of \$100.00.

“SCHEDULE C” cont’d

C.4 Meter Checking:

All meters shall remain the property of the City and are subject to testing at regular intervals by the Electricity Meters Inspection Branch of the Canada Department of Consumer and Corporate Affairs, or certified meter inspection facility. That department is responsible for affixing the seals on the meters and no such seal shall be broken without specific assent the department.

If a customer doubts the accuracy of the meter serving his premises, he/she may request that it be tested. Such requests must be accompanied by a payment of the applicable charge as set out in the following schedule.

1. Meter removal charge and “in-house” inspection \$ 50.00
2. Canada Department of Consumer and Corporate Affairs or a certified meter inspection facility, should it become necessary, shall be paid as determined by that Agency along with a \$50.00 administration charge.

If the meter fails to comply with the Electricity Meters Inspection Branch requirements and only if the meter is deemed to be overcharging, the City will refund charges made in accordance with the foregoing schedule.

The Inspection Branch will consider the appropriate adjustment applicable to the customer’s account and will notify the City of the amount to be remitted to the customer.

C.5 Estimation of Readings:

The City may estimate energy consumption and maximum power demand from the best evidence available where a meter has not been installed or is found to be not registering or when the meter reader is unable to read the meter on his regular meter reading trip.

If the employees of the City are required to return to a residence to carry out their duties in the operation of the electrical utility, in accordance with Section B.1(f) of this bylaw, a service charge in the amount of \$50.00 will be levied to the property owner.

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council
From: Chief Financial Officer
Date: January 13, 2014
Subject: Bylaw 1994 – The City of Grand Forks Revenue Anticipation Borrowing Bylaw.
Recommendation: **RESOLVED THAT COUNCIL give the final reading to Bylaw 1994 – Revenue Anticipation Bylaw.**

BACKGROUND:

At the Regular Meeting on January 13, 2014, council gave three readings to Bylaw No. 1994, The City of Grand Forks Revenue Anticipation Borrowing Bylaw. The Community Charter gives municipalities the authority to borrow money to cover obligations during the period between the beginning of the fiscal year (January 1) and the Property Tax payment due date of the first working day after July 1. Although the City has enough cash on hand to cover its obligations for a considerable length of time, the adoption of an annual Revenue Anticipation Bylaw is a requirement of the City's banking contract with the Credit Union as it covers the City's overdraft. Bylaw No. 1994 is therefore presented at this time for final reading.

Benefits or Impacts of the Recommendation:

General: This bylaw is a Statutory and Contractual requirement between the Credit Union and the City which allows for coverage of the City's overdraft.

Strategic Impact: N/A

Financial: N/A

Policy/Legislation: This is an annual bylaw which is covered under section 177 of the Community Charter and fulfills the requirement of the banking agreement with the Credit Union.

Attachments: Bylaw 1994 "The City of Grand Forks Revenue Anticipation Borrowing Bylaw – 2014"

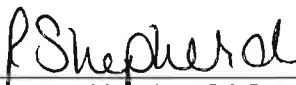

Recommendation: **RESOLVED THAT COUNCIL give the final reading to Bylaw 1994 – The City of Grand Forks Revenue Anticipation Borrowing Bylaw.**

REQUEST FOR DECISION

— REGULAR MEETING —



- OPTIONS:**
- 1. RESOLVED THAT COUNCIL RECEIVES THE STAFF REPORT**
 - 2. RESOLVED THAT COUNCIL DOES NOT ACCEPT THE STAFF REPORT**
 - 3. RESOLVED THAT COUNCIL REFERS THE MATTER BACK TO STAFF FOR FURTHER INFORMATION.**

 Department Head or CAO	 Chief Administrative Officer
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THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1994

A Bylaw Authorizing the Corporation of the City of Grand Forks to Borrow the Sum of Two Million Dollars to Meet the Current Year's Expenditures

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WHEREAS pursuant to Section 177 of the Community Charter, the Council of a Municipality may, by bylaw, provide for the borrowing of such sums of monies as may be necessary to meet the current lawful expenditures of the Municipality;

NOW THEREFORE, the Council of the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS**, as follows:

1. It shall be lawful for the Corporation of the City of Grand Forks to establish a line of credit to borrow upon the credit of the City, from the Grand Forks Credit Union, the sum, at any one time, of up to Two Million Dollars (\$2,000,000.00) in such amounts and at such times as may be required, bearing interest at a rate not exceeding the rate established for Municipalities, as set by the Grand Forks Credit Union from time to time.
2. That the money borrowed and interest thereon, shall be repaid on or before the 31st day of December 2014.
3. That the amounts so borrowed shall be a liability payable out of the City's revenues for the year ended December 31st, 2014.
4. That the form of the obligation to be given as an acknowledgment of the liability to the Grand Forks Credit Union shall be a promissory note(s) or overdraft lending agreement for sums as may be required from time to time, signed by the Mayor and the Chief Financial Officer of the City and shall bear the Corporate Seal and all such notes(s) or overdraft lending agreements shall be made payable on or before the 31st day of December, 2014.
5. This Bylaw may be cited as the "**City of Grand Forks Revenue Anticipation Borrowing Bylaw - 2014**".

Read a **FIRST** time this _____ day of January, 2014

Read a **SECOND** time this _____ day of January, 2014

Read a **THIRD** time this _____ day of January, 2014

FINALLY ADOPTED this _____ day of January, 2014

Brian Taylor - Mayor

D. Heinrich – Corporate Officer

CERTIFICATE

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 1994 as passed by the Municipal Council of the Corporation of the City of Grand Forks on the _____ day of January, 2014.

Corporate Officer of the Municipal Council of the Corporation
of the City of Grand Forks