

**THE CORPORATION OF THE CITY OF GRAND FORKS  
AGENDA – REGULAR MEETING**

**Monday March 24 – 7:00 p.m.  
6641 Industrial Parkway (Old Canpar Office Building)**

<b><u>ITEM</u></b>	<b><u>SUBJECT MATTER</u></b>	<b><u>RECOMMENDATION</u></b>
1. <b><u>CALL TO ORDER</u></b>		
2. <b><u>ADOPTION OF AGENDA</u></b>		
a) Adoption of the March 24th, 2014 Regular Meeting Agenda		
3. <b><u>MINUTES</u></b>		
a) March 10th, 2014 <a href="#">Minutes - COTW - March 10th, 2014.pdf</a>	COTW Meeting Minutes	Adopt the minutes
b) March 10th, 2014 <a href="#">Minutes - Regular Meeting - March 10th, 2014.docx</a>	Regular Meeting Minutes	Adopt the minutes
4. <b><u>REGISTERED PETITIONS AND DELEGATIONS</u></b>		
5. <b><u>UNFINISHED BUSINESS</u></b>		
6. <b><u>REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)</u></b>		
a) Corporate Officer's Report <a href="#">RFD - Chief Admin. Officer - Procedure Bylaw Members of Council.pdf</a>	Verbal Reports of Council	That all reports of members of Council, given verbally at this meeting, be received.
7. <b><u>REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY</u></b>		
a) Corporate Officer's Report <a href="#">RFD - Procedure Bylaw Council - Report to RDKB.pdf</a>	RDKB Representatives report	That the Mayor's report on the activities of the Regional District of Kootenay Boundary, given verbally at this meeting be received.

8. **RECOMMENDATIONS FROM STAFF FOR DECISIONS**

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|--|---|--|
| a) Manager of Development and Engineering Services<br><a href="#">RFD - Mgr. of Dev. &amp; Eng. Services - Real Estate Strategy Policy.pdf</a>                   | Real Estate Strategy Guiding Principles Policy #806                   | That Council adopt policy #806 "Real Estate Strategy Guiding Principles"   |
| b) Manager of Development and Engineering Services<br><a href="#">RFD - Mgr. of Dev. &amp; Eng. Services - GF Rec. Comm. - Licence of Occupation Request.pdf</a> | Grand Forks Recreation Commission - Request for Licence of Occupation | That Council approves the Licence of Occupation and directs staff to proceed with the Licence of Occupation Agreement with the Regional District of Kootenay Boundary. |

9. **REQUESTS ARISING FROM CORRESPONDENCE**

10. **INFORMATION ITEMS**

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|--|---|--|
| a) Jacob Noseworthy<br><a href="#">Summary of Info. - Noseworthy, Jacob - Thank You.pdf</a>  | Thank you card to Council   | Council receives the Thank you card from Jacob Noseworthy  |
| b) World Wide Fund for Nature<br><a href="#">Summary of Info. - World Wide Fund for Nature - Earth Hour March 29.pdf</a>                     | Earth Hour - March 29th, 2014   | Council receives the correspondence from the World Wide Fund for nature regarding Earth hour on March 29th, 2014.  |
| c) Councillor Smith<br><a href="#">Summary of Info. - Councillor Smith's Report FCM PEI Conference.pdf</a>                                   | Report from FCM Sustainability Conference in PEI                        | Council receives Councillor Smith's report regarding the FCM Sustainability Conference in PEI for information purposes.  |
| d) Nelson Police Department<br><a href="#">Summary of Info. - Nelson Police Dept. - Grant-in-Aid for Emergency Service Camp 2014.pdf</a>     | Grant-In-Aid for the Nelson and District "Emergency Services Camp 2014" | That Council receives the request from the Nelson Police Department regarding Grant-In-Aid for discussion as the City does not have a Grant-In-Aid Policy.                       |
| e) B.C Seniors Games 55 Plus, Zone 6<br><a href="#">Summary of Info. - BC Seniors Games 55 Plus, Zone 6, Support &amp; Participation.pdf</a> | Request for Support and Participation                                   | That Council receives the request from the BC Seniors Games 55 Plus, Zone 6, regarding support and participation for discussion as the City does not have a Grant-In-Aid policy. |

- f) BC Transplant  
[Summary of Info. - BC Transplant - April National Organ & Tissue Donor Awareness.pdf](#)

April is National Organ and Tissue Donor Awareness Month

Council to direct staff to host the "Are you registered Banner" during the month of April, on the City's website in support of BC Transplant's initiative.

11. **BYLAWS**

- a) Manager of Development and Engineering  
[RFD - Mgr. of Dev. & Eng. Services - 81st Avenue Bylaw for 1st, 2nd & 3rd reading.pdf](#)

To close a portion of 81st Avenue and to consolidate that portion with Lot 18, Plan 25445 located north of 8091 Pineview Crescent.

That Council give first, second and third reading to Bylaw No. 1995, being a bylaw to close and remove the dedication of a road shown on Plan 25445, District Lot 380, S.D.Y.D. and direct staff to advertise the bylaw and send letters to surrounding property owners inviting them to attend the April 7th, 2014 Committee of the Whole meeting to address the Committee with any comments or concerns regarding the road closure.

- b) Manager of Building Inspection and Bylaw Services  
[RFD - Mgr. of Bldg. Inspect. & Bylaw Services - Noise Control Bylaw Amendment 2.pdf](#)

Noise Control Bylaw Amendment

That Council recommends to direct staff to include 5 (i) an amendment to include the Industrial Operations within the exclusions section of this bylaw as previously presented.

Further that Council determines to give first three readings to Bylaw 1963-A1, 2014, an amendment to the Noise Control Bylaw No. 1963, 2013.

- c) Chief Financial Officer  
[RFD - Chief Fin. Officer - 2014-2018 Financial Plan Bylaw 1996.pdf](#)

2014-2018 Financial Plan Bylaw

That Council give third reading to 2014-2018 Financial Plan Bylaw 1996

12. **LATE ITEMS**

13. **QUESTIONS FROM THE PUBLIC AND THE MEDIA**

14. **ADJOURNMENT**



# THE CORPORATION OF THE CITY OF GRAND FORKS

## **COMMITTEE OF THE WHOLE MEETING**

Monday, March 10th, 2014, 9:00 am

PRESENT: MAYOR BRIAN TAYLOR  
COUNCILLOR BOB KENDEL  
COUNCILLOR PATRICK O'DOHERTY  
COUNCILLOR CHER WYERS

CHIEF ADMINISTRATIVE OFFICER  
CORPORATE OFFICER  
CHIEF FINANCIAL OFFICER  
DEPUTY CORPORATE OFFICER  
MANAGER OF DEVELOPMENT AND  
ENGINEERING  
FIRE CHIEF  
MANAGER OF BUILDING AND BYLAW  
SERVICES  
MANAGER OF OPERATIONS

D. Allin  
D. Heinrich  
R. Shepherd  
S. Winton  
  
S. Bird  
D. Heriot  
  
W. Kopan  
R. Huston

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## **CALL TO ORDER**

The Mayor called the meeting to order at 9:03 am

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## **COMMITTEE OF THE WHOLE AGENDA**

Agenda for March 10th, 2014

MOTION: O'DOHERTY

**RESOLVED THAT THE COTW ADOPTS THE MARCH 10TH, 2014, AGENDA AS  
PRESENTED.**

CARRIED.

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## **REGISTERED PETITIONS AND DELEGATIONS**

Gallery 2 - Steve Hollett - President of the Gallery 2 Board

Mr. Hollett spoke with regard to:

- Highlights of the Gallery
- Visitor Centre
- Campground

- Revenue generation
- Fundraising events
- Staffing
- Volunteers
- Strategic Plan
- Financial Overview

Gallery 2 Requested that the City approve the renewal of the joint 5 year Fee for Service agreement in the amount of \$142,000.

Mayor Taylor spoke with regard to the value of the organization and wonderful arts and culture community that the Gallery has generated.

MOTION: O'DOHERTY

**RESOLVED THAT THE COMMITTEE OF THE WHOLE RECOMMENDS THAT COUNCIL RECEIVE THE RECOMMENDATION FROM STEVE HOLLETT, PRESIDENT OF THE GALLERY 2 BOARD, AND REFERS TO THE MARCH 10TH, 2014, REGULAR MEETING FOR DISCUSSION AND DECISION.**

CARRIED.

Boundary District Arts Council Society - Presentation of the Financial Statements

Michelle Garrison of the Boundary District Arts Council spoke with regard to the financial statements of the organization.

She advised that:

- BDAC currently includes 20 member groups; most are from Grand Forks and four or five from the Boundary area.
- BC Arts Council grants are given based on BDAC providing matching funds.

MOTION: O'DOHERTY

**RESOLVED THAT THE COTW RECOMMENDS TO COUNCIL TO RECEIVE THE PRESENTATION MADE BY THE BOUNDARY DISTRICT ARTS COUNCIL WITH REGARD TO THE REQUEST FOR FUNDING AND REFERS THE PROPOSED RESOLUTION TO THE MARCH 10TH REGULAR MEETING.**

CARRIED.

China Creek Internet and the residents of East Grand Forks - Ben Peach on behalf of China Creek Internet Services

Mr. Peach spoke with regard to:

- The request to the City to use one of the Airport beacon sites in order to expand the wireless internet opportunities in the area, by installing wireless internet relay equipment
- The use of this beacon site would enable east Grand Forks residents access to high speed internet
- This particular beacon site is valuable because of location, accessibility,

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- security and it has existing land title
  - China Creek is willing to pay a monthly fee for the use of the site
  - Will not cost the City anything
  - China Creek equipment will be contained within the existing fenced area
  - There will be no impact to existing infrastructure

Mayor spoke with regard to the process and next steps involved.

MOTION: WYERS

**RESOLVED THAT THE COTW RECEIVES THE REQUEST FROM BEN PEACH, REPRESENTATIVE FOR CHINA CREEK INTERNET AND THE RESIDENTS OF EAST GRAND FORKS, REGARDING COUNCIL'S SUPPORT FOR THE INSTALLATION OF WIRELESS INTERNET RELAY EQUIPMENT AT AN AIRPORT BEACON SITE.**

CARRIED.

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### **PRESENTATIONS FROM STAFF**

Monthly Highlight Reports from Dept. Managers

MOTION: O'DOHERTY

**RESOLVED THAT COTW RECOMMENDS TO COUNCIL TO RECEIVE THE MONTHLY ACTIVITY REPORT FROM DEPARTMENT MANAGERS.**

CARRIED.

The Mayor recessed the meeting at 10:02 am

The Mayor reconvened the meeting at 10:14 am

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Manager of Development and Engineering - Community Fiber Optic Network

The Manager of Development and Engineering, Sasha Bird, and Daniel Drexler spoke with regard to:

- The fiber optic network
- The increased speed, reliability and upgrades to the phone system
- Water and sewer and electrical sites are connected
- Data center allows for cost sharing between partners
- Allows City to better plan for future needs
- Current cost savings and future cost savings
- The existing partnership between the School District and the City

Staff advised that the request is for:

- The municipality to offer spam filtering, email hosting, web hosting, and virtual

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server storage backup that will generate revenue.

- Offer fiber connections focusing on dedicated hookups for larger clients
- Expand fiber optic and Wi-Fi to fortify economic development based on the Sustainable Community Plan.
- The ability to investigate partnerships and provide internet, TV and phone service
- The ability to lease the fiber optic network

The Manager of Development Services advised that it would be prudent for the City to move forward with at least some of the recommendations to help offset the cost of the network.

Daniel advised that the Columbia Basin Trust is hoping to supply the internet link to the area as opposed to a larger provider.

MOTION: WYERS

**RESOLVED THAT THE COTW RECOMMENDS TO COUNCIL TO RECEIVE THE PRESENTATION AND AUTHORIZE STAFF TO PROCEED WITH THE FIBER OPTIC NETWORK PLAN THEREBY OFFERING THE VALUE ADDED TECHNOLOGY SERVICES TO COMMUNITY ORGANIZATIONS, LOCAL BUSINESSES AND OTHER LOCAL GOVERNMENT ENTITIES AND REFER THE ISSUE FOR FURTHER DISCUSSION TO THE MARCH 10TH REGULAR MEETING.**

CARRIED.

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Manager of Development and Engineering – Dick Bartlett Park Electrical Upgrade

MOTION: O'DOHERTY

**RESOLVED THAT THE COTW RECOMMENDS TO COUNCIL TO REFER THE FOLLOWING PROPOSED RESOLUTION TO THE MARCH 10TH, 2014, REGULAR MEETING: "COUNCIL TO PROVIDE EARLY BUDGET APPROVAL FOR THE DICK BARTLETT ELECTRICAL UPGRADE TO INSTALL A NEW ELECTRICAL SERVICE ESTIMATED TO COST \$10,000 TO BE FUNDED FROM THE CAPITAL RESERVE FUND.**

CARRIED.

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Manager of Development and Engineering - Spragett Bridge Tubing Parking Lot

Manager of Development and Engineering advised that the project would move forward without the financial support from the Ministry of Transportation, but the upgrades would be up to the 17,000. If MOTI cannot provide the 25,000, the City would pursue other grant opportunities.

MOTION: WYERS

**RESOLVED THAT THE COTW RECOMMENDS TO COUNCIL TO REFER THE FOLLOWING PROPOSED RESOLUTION TO THE MARCH 10TH, 2014, REGULAR**



**MEETING: "COUNCIL TO PROVIDE EARLY BUDGET APPROVAL FOR THE DEVELOPMENT OF A PARKING LOT, A PATHWAY LEADING TO THE KETTLE RIVER AND SIGNAGE ON A CITY OWNED RIGHT OF WAY NORTH OF SPRAGETT BRIDGE (66TH AVENUE AREA) IN THE AMOUNT OF \$42,000; \$17,000 TO BE FUNDED FROM THE PARKING RESERVE FUND, AND \$25,000 FROM A GRANT FROM THE MINISTRY OF TRANSPORTATION.**

CARRIED.

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Manager of Development and Engineering - Well 3

MOTION: O'DOHERTY

**RESOLVED THAT THE COTW RECOMMENDS TO COUNCIL TO REFER THE FOLLOWING PROPOSED RESOLUTION TO THE MARCH 10TH, 2014, REGULAR MEETING: "COUNCIL TO PROVIDE EARLY BUDGET APPROVAL FOR THE WELL 3 REMOVAL AND REPLACEMENT OF THE VERTICAL TURBINE PUMP ESTIMATED TO COST \$40,000 TO BE FUNDED FROM THE CAPITAL RESERVE FUND."**

CARRIED.

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### **REPORTS AND DISCUSSION**

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### **PROPOSED BYLAWS FOR DISCUSSION**

Manager of Building Inspection and Bylaw Services - Noise Control Bylaw Amendment

MOTION: O'DOHERTY

**RESOLVED THAT THE COTW RECOMMENDS COUNCIL RECEIVE THE REPORT AND REFER TO THE MARCH 24<sup>TH</sup> REGULAR MEETING.**

CARRIED.

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Manager of Development and Engineering - Grand Forks Recreation Commission

Manager of Development and Engineering spoke with regard to the RDKB request to use land for an outdoor exercise park.

MOTION: O'DOHERTY

**RESOLVED THAT THE COTW RECOMMENDS TO COUNCIL TO APPROVE THE LICENCE OF OCCUPATION AND DIRECT STAFF TO PROCEED WITH THE LICENCE OF OCCUPATION AGREEMENT WITH THE REGIONAL DISTRICT OF KOOTENAY**

**BOUNDARY.**

CARRIED.

Chief Financial Officer - Financial Plan Bylaw

MOTION: O'DOHERTY

**RESOLVED THAT COTW RECOMMENDS THAT COUNCIL CONSIDERS GIVING FIRST AND SECOND READING TO YEAR 2014-2018 FINANCIAL PLAN BYLAW 1996 AND REFER TO THE REGULAR MEETING OF MARCH 10TH, 2014.**

CARRIED.

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**INFORMATION ITEMS**

Climate Action Revenue Incentive Public Report for Year 2013

**Receive for Information**

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Building Permit Statistics for Grand Forks and Surrounding Area

**Receive for Information**

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**CORRESPONDENCE ITEMS**

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**LATE ITEMS**

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**REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF THE COUNCIL (VERBAL)**

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**QUESTION PERIOD FROM THE PUBLIC**

Mr. Les Johnson

He spoke with regard to the letter thanking Russia for the Olympics.

Ms. Christine Thompson

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She spoke with regard to the COTW meetings.

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**ADJOURNMENT**

MOTION: O'DOHERTY

**RESOLVED THAT MARCH 10TH, 2014, REGULAR MEETING WAS ADJOURNED AT 11:10AM**

CARRIED.

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**CERTIFIED CORRECT:**

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MAYOR BRIAN TAYLOR

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DEPUTY CORPORATE OFFICER-  
SARAH WINTON



**THE CORPORATION OF THE CITY OF GRAND FORKS**

**REGULAR MEETING OF COUNCIL**  
**MONDAY, MARCH 10TH, 2014**

**PRESENT:**

MAYOR BRIAN TAYLOR  
COUNCILLOR BOB KENDEL  
COUNCILLOR NEIL KROG  
COUNCILLOR PATRICK O'DOHERTY  
COUNCILLOR GARY SMITH  
COUNCILLOR CHER WYERS

CHIEF ADMINISTRATIVE OFFICER  
CORPORATE OFFICER  
CHIEF FINANCIAL OFFICER  
MANAGER OF DEVELOPMENT & ENGINEERING  
DEPUTY CORPORATE OFFICER

D. Allin  
D. Heinrich  
R. Shepherd  
S. Bird  
S. Winton

GALLERY

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**CALL TO ORDER**

The Mayor called the meeting to order at 7:00 pm

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**ADOPTION OF AGENDA**

- a) Bylaws - Late Item Fee for Service Gallery 2
  - b) Late Item: Chief Administrative Officer - Verbal Presentation of Restoration of City Hall
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- a) Adoption of the March 10th, 2014, Regular Meeting Agenda

MOTION : KROG / KENDEL

**RESOLVED THAT COUNCIL ADOPTS THE MARCH 10TH, 2014, REGULAR MEETING AGENDA AS AMENDED.**

CARRIED.

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**MINUTES**

- a) February 24th, 2014, COTW Meeting minutes

MOTION: O'DOHERTY / SMITH

**RESOLVED THAT COUNCIL ADOPT THE FEBRUARY 24<sup>TH</sup>, 2014, COTW MEETING MINUTES AS PRESENTED.**

CARRIED.

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b) February 24th, 2014, Regular Meeting minutes

MOTION: WYERS / SMITH

**RESOLVED THAT COUNCIL ADOPT THE FEBRUARY 24TH, 2014, REGULAR MEETING MINUTES AS PRESENTED.**

CARRIED.

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**REGISTERED PETITIONS AND DELEGATIONS**

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**UNFINISHED BUSINESS**

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**REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)**

a) Councillor O'Doherty

He reported that:

- He attended the February 27<sup>th</sup> Open House for the Grand Forks Rotary Spray Park
- He is working on the budget process with the City
- The Grand Forks International is on track for the upcoming season

Councillor Wyers

She reported that:

- She attended February 27<sup>th</sup> Grand Forks Rotary Spray Park Open House at Gallery 2
- She attended the AKBLG executive meetings in Creston on March 1<sup>st</sup> and 2<sup>nd</sup> and advised that the AKBLG resolutions will be available shortly
- She participated in the Communication Policy Development workshop on March 5<sup>th</sup>, with Management and Council
- She attended the March 6<sup>th</sup> Grand Forks Flying Association regular meeting and advised that the committee is preparing for the Fly In event
- She attended the March 7<sup>th</sup>, Concerned Citizens Against Water Meters rally in Gyro Park
- She met with the FCM Head Start group and Wendy McCulloch to discuss their project on March 7<sup>th</sup>
- She celebrated International Women's Day on March 8th
- The Grand Forks Environment Committee meeting will be held on Thursday

March 20<sup>th</sup>

- The Grand Forks and District Public Library board meeting will be held Wednesday March 19<sup>th</sup> at 4pm and is open to the public
- The Agricultural land reserve session, with Corky Evans, is being held on March 12<sup>th</sup> at Selkirk College
- The City's Community Engagement and Conversation session is being held on Wednesday March 12<sup>th</sup> at 6:30pm at the Omega restaurant

Councillor Kendel  
He had no report

Councillor Krog  
He reported that:

- He attended the Downtown Beautification Open House on February 20<sup>th</sup>
- He attended the Grand Forks Rotary Spray Park Open House at Gallery 2 on February 27<sup>th</sup>
- He attended the March 7<sup>th</sup>, Concerned Citizens Against Water Meters rally in Gyro Park and requested that staff look at watering activities in City parks, etc.
- He attended the Masquerade Ball at Gallery 2 on March 8<sup>th</sup>

Councillor Smith  
He reported that:

- He attended the Deer Committee meeting on Friday March 7<sup>th</sup> and advised that the committee decided to remain as a Select Committee of Council.

MOTION: SMITH/KROG

**RESOLVED THAT COUNCIL DIRECT STAFF TO WRITE A LETTER TO THE PROVINCE REGARDING COUNCIL'S REQUEST THAT THE PROVINCE CONTINUE TO SUPPORT WILDLIFE THROUGH THE PROVISION OF A CONSERVATION OFFICER IN THE AREA.**

CARRIED.

MOTION: O'DOHERTY / KENDEL

**RESOLVED THAT ALL REPORTS OF MEMBERS OF COUNCIL, GIVEN VERBALLY AT THIS MEETING, BE RECEIVED.**

CARRIED.

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**REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY**

a) RDKB representatives report

Mayor Taylor spoke with regard to the Animal Control Bylaw. He advised:

- The City is being asked to sign a contract and support the animal control

service

- He has concerns regarding the cost of the service
- He would like to see the service deal with cats as well as dogs
- He would like to see a better system set up and that Council not support the service at this time

The Chief Administrative Officer advised that:

- The City could look at alternative options for the service
- That 40% for administration fees plus a fee the RDKB charges is a substantial amount.
- It would be a good idea to hear from the RDKB regarding cost, timing, and expectations regarding the service
- Council will then be better equipped to decide whether they would like to continue to support the service.

Mayor advised there was not an open bid, it was by invitation that the commissionaires were awarded the contract.

MOTION: WYERS / KROG

**RESOLVED THAT COUNCIL REQUEST THAT THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY PROVIDE FURTHER INFORMATION ON THE CURRENT ANIMAL CONTROL SERVICE;  
AND FURTHER THAT THE RDKB ATTEND A COUNCIL MEETING IN ORDER TO PROVIDE MORE INFORMATION AND ANSWER ANY QUESTIONS COUNCIL MAY HAVE.**

CARRIED.

MOTION: SMITH/ O'DOHERTY

**RESOLVED THAT THE MAYOR'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**

CARRIED.

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#### **RECOMMENDATIONS FROM STAFF FOR DECISIONS**

- a) Manager of Development and Engineering - Fiber Optic Network Plan

MOTION: WYERS / O'DOHERTY

**RESOLVED THAT COUNCIL APPROVES THE COMMUNITY FIBER OPTIC NETWORK PLAN AND AUTHORIZES STAFF TO PROCEED WITH OFFERING VALUE ADDED TECHNOLOGY SERVICES TO COMMUNITY ORGANIZATIONS, LOCAL BUSINESSES AND OTHER LOCAL GOVERNMENT ENTITIES.**

CARRIED.



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b) Corporate Services - West Coast Amusements

The Chief Administrative Officer advised that staff would inform Silver Kettle Village that the Fair will be taking place on April 10<sup>th</sup>-14<sup>th</sup>, 2014 beside Dick Bartlett Park.

MOTION: O'DOHERTY / SMITH

**RESOLVED THAT COUNCIL DIRECTS STAFF TO ENTER INTO A LAND USE AGREEMENT WITH WEST COAST AMUSEMENTS FOR CITY OWNED PROPERTY LOCATED ON 72ND AVENUE WEST OF DICK BARTLETT PARK, BASED ON THE TERMS AND CONDITIONS AS OUTLINED IN THE ATTACHED AGREEMENT.**

CARRIED.

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c) Manager of Development and Engineering - Happy Days 50's Diner

MOTION: WYERS / SMITH

**RESOLVED THAT COUNCIL SUPPORT, BY RESOLUTION, THE LIQUOR LICENCE APPLICATION, AS SUBMITTED BY HAPPY DAYS 50'S DINER AND RESOLVE THAT COUNCIL SUPPORT THE PATRON PARTICIPATION ENTERTAINMENT ENDORSEMENT TO HAVE 50'S SOC-HOPS FOUR TO FIVE TIMES A YEAR ENDING AT 10:00PM AND TO HOST BANQUETS FOR PARTIES WHICH SUPPLY FOOD FROM THE MENU, ENDING AT 12:00AM.**

CARRIED.

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d) Manager of Development and Engineering - Dick Bartlett Park Electrical Upgrade

MOTION: O'DOHERTY / KENDEL

**RESOLVED THAT COUNCIL PROVIDE EARLY BUDGET APPROVAL FOR THE DICK BARTLETT PARK ELECTRICAL UPGRADE TO INSTALL A NEW ELECTRICAL SERVICE ESTIMATED TO COST \$10,000 TO BE FUNDED FROM THE CAPITAL RESERVE FUNDS.**

CARRIED.

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e) Manager of Development and Engineering - Spragett Bridge Tubing Parking lot

MOTION: KROG / KENDEL

**RESOLVED THAT COUNCIL PROVIDE EARLY BUDGET APPROVAL FOR THE DEVELOPMENT OF A PARKING LOT, A PATHWAY LEADING TO THE KETTLE RIVER AND SIGNAGE ON A CITY OWNED RIGHT OF WAY NORTH OF SPRAGETT BRIDGE (66TH AVENUE AREA) IN THE AMOUNT OF \$42,000; \$17,000 TO BE FUNDED FROM THE PARKING RESERVE FUND, AND \$25,000 FROM A GRANT FROM THE MINISTRY OF TRANSPORTATION.**

CARRIED.

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- f) Manager of Development and Engineering - Well 3

MOTION: O'DOHERTY / SMITH

**RESOLVED THAT COUNCIL PROVIDE EARLY BUDGET APPROVAL FOR THE WELL 3 REMOVAL AND REPLACEMENT OF THE VERTICAL TURBINE PUMP ESTIMATED TO COST \$40,000 TO BE FUNDED FROM THE CAPITAL RESERVE FUND.**

CARRIED.

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### **REQUESTS ARISING FROM CORRESPONDENCE**

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### **INFORMATION ITEMS**

- a) Solid Waste Management Plan Steering and Monitoring Committee (SMC)  
Mayor advised that this group is seeking representation from the Grand Forks Community to support this and asked the public to respond to Mr. Allin if interested in sitting on the committee.

MOTION: KENDEL / O'DOHERTY

**RESOLVED THAT COUNCIL RECEIVE FOR INFORMATION AND REFER TO STAFF.**

CARRIED.

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- b) Bylaw Enforcement Officer - 6401 Highway #3

MOTION: WYERS / O'DOHERTY

**RESOLVED THAT COUNCIL RECEIVE THE REPORT GIVEN BY THE MANAGER OF BYLAW SERVICES WITH REGARD TO THE UPATE ON THE PROPERTY AT 6401-HIGHWAY #3 FOR INFORMATION.**

CARRIED.

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- c) Corporate Officer - Boundary District Arts Council

MOTION: WYERS / KROG

**RESOLVED THAT COUNCIL DETERMINES TO PROVIDE FUNDS TO THE BOUNDARY DISTRICT ARTS COUNCIL (BDAC) IN THE AMOUNT OF \$4,500 WITH FUNDS TO COME FROM THE 2013 OPERATING BUDGET IN ORDER TO MEET THE GRANT REQUIREMENTS FROM THE BRITISH COLUMBIA ARTS COUNCIL;**

**AND FURTHER THAT COUNCIL DETERMINES TO PROVIDE FUNDING IN THE AMOUNT OF \$4,500 FROM THE 2014 OPERATING BUDGET PROCESS TO THE BOUNDARY DISTRICT ARTS COUNCIL, CONTINGENT ON AN AGREEMENT FOR A FEE FOR SERVICE BETWEEN THE CITY OF GRAND FORKS AND THE BOUNDARY DISTRICT ARTS COUNCIL PRIOR TO THE END OF BDAC'S FISCAL YEAR END ON JUNE 30TH, 2014.**

CARRIED.

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- d)** Regional District of Kootenay Boundary From Area C Director, Grace McGregor Provincial Review of the Land Commission and Agricultural Land Reserve with Corky Evans. The Province is looking to give more control of agricultural land to municipalities.

MOTION: KROG / O'DOHERTY

**RESOLVED THAT COUNCIL RECEIVE FOR INFORMATION.**

CARRIED.

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- e)** Lieutenant Governor - Program to promote music and community spirit

MOTION: KROG / SMITH

**RESOLVED THAT COUNCIL RECEIVE FOR INFORMATION.**

CARRIED.

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- f)** Manager of Development and Engineering - Memorandum regarding Phase Two Downtown Beautification Open House  
Council reviewed the comments from the Open House.

MOTION: WYERS / KENDEL

**RESOLVED THAT COUNCIL RECEIVE FOR INFORMATION.**

CARRIED.

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- g)** Manager of Development and Engineering - Decommissioning of septic and underground fuel tanks  
Council discussed the report.

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MOTION: WYERS / SMITH

**RESOLVED THAT COUNCIL RECEIVE THE STAFF REPORT REGARDING THE  
DECOMMISSIONING OF SEPTIC AND UNDERGROUND FUEL TANKS**

**FOR INFORMATION.**

CARRIED.

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## **BYLAWS**

- a) Chief Financial Officer - 2014-2018 Financial Plan Bylaw 1996

MOTION: O'DOHERTY / SMITH

**RESOLVED THAT COUNCIL GIVES FIRST TWO READINGS TO 2014-2018 FINANCIAL  
PLAN BYLAW 1996.**

CARRIED.

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- b) Late item - Gallery 2 request for a Fee for Service Agreement in the amount of \$142,000  
The Chief Administrative Officer advised that one of the Fee for Service items includes the  
management of the campground.

MOTION: KENDEL / O'DOHERTY

**RESOLVED THAT COUNCIL DIRECTS STAFF TO INCLUDE THE REQUEST IN THE 2014-  
2018 FINANCIAL PLAN FROM STEVE HOLLETT, PRESIDENT OF THE GALLERY 2  
BOARD, REGARDING THE FEE FOR SERVICE AGREEMENT FOR GALLERY 2 IN THE  
AMOUNT OF \$142,000.**

CARRIED.

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## **LATE ITEMS**

- a) Chief Administrative Officer - verbal presentation of Restoration of City Hall

The Chief Administrative Officer advised that:

- There will be a workshop with Council to determine what Council would like upstairs in Council Chambers
- Staff are working with the insurance company and project manager on the restoration and are developing the tender for the building as well as looking at grant opportunities

MOTION: WYERS / SMITH

**RESOLVED THAT COUNCIL RECEIVE THE VERBAL PRESENTATION  
REGARDING THE RESTORATION OF CITY HALL FOR INFORMATION.**

CARRIED.

**QUESTIONS FROM THE PUBLIC AND THE MEDIA**

Beverley Tripp

Ms Tripp spoke with regard to water meters and Electro Hyper Sensitivity.

David Janzen

Mr. Janzen spoke with regard to the need to have individual water meters on behalf of the residents of Triangle Gardens.

Lori Hess

Ms. Hess spoke with regard to water meter installation per resident in Triangle Gardens.

Donna Semenoff

Ms. Semenoff inquired as to whether Council can develop a binding petition.

The Chief Administrative Officer spoke with regard to this advising that it is possible; however, it is unlikely.

Ms. Semenoff spoke with regard to the Community Conversation and the ALR conversation being held on the same evening. She spoke further to water meters and requested that Council host a town hall meeting.

Zac Waterlow

Mr. Waterlow spoke with regard to hosting bands in City Park over the Canada Day Weekend

Julia Butler

Ms. Butler spoke with regard to correspondence received from the Honorable Coralee Oakes. And spoke further to the McDonald's development proposal.

Les Johnson

Mr. Johnson spoke with regard to the viability of small rural communities.

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**ADJOURNMENT**

The meeting was adjourned at 8:39 pm

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**CERTIFIED CORRECT:**

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MAYOR BRIAN TAYLOR

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DEPUTY CORPORATE SECRETARY -  
SARAH WINTON

NOT ADOPTED, SUBJECT TO CHANGE

# REQUEST FOR DECISION

— REGULAR MEETING —



**To:** Mayor and Council  
**From:** Procedure Bylaw / Chief Administrative Officer  
**Date:** March 24th, 2014  
**Subject:** Reports, Questions and Inquiries from the Members of Council  
**Recommendation:** **RESOLVED THAT ALL REPORTS OF MEMBERS OF COUNCIL, GIVEN VERBALLY AT THIS MEETING, BE RECEIVED.**

---

**BACKGROUND:** Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the members of Council to report to the Community on issues, bring community issues for discussion and initiate action through motions of Council, ask questions on matters pertaining to the City Operations and inquire on any issues and reports.

---

**Benefits or Impacts of the Recommendation:**

**General:** The main advantage of using this approach is to bring the matter before Council on behalf of constituents. Immediate action might result in inordinate amount of resource inadvertently directed without specific approval in the financial plan.


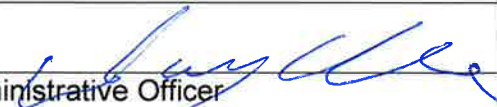
**Strategic Impact:** Members of Council may ask questions, seek clarification and report on issues.

**Policy/Legislation:** The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.

---

**Recommendation:** **RESOLVED THAT ALL REPORTS OF MEMBERS OF COUNCIL, GIVEN VERBALLY AT THIS MEETING, BE RECEIVED.**

- OPTIONS:**
- 1. RESOLVED THAT ALL REPORTS OF MEMEBERS OF COUNCIL, GIVEN VERBALLY AT THIS MEETING, BE RECEIVED**
  - 2. RESOLVED THAT COUNCIL DOES NOT RECEIVE THE REPORTS FROM MEMEBERS OF COUNCIL.**
  - 3. RESOLVED THAT COUNCIL REFERS THE MATTER BACK TO STAFF FOR FURTHER INFORMATION.**
- 

 Department Head or CAO	 Chief Administrative Officer
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# REQUEST FOR DECISION

— REGULAR MEETING —



**To:** Mayor and Council  
**From:** Procedure Bylaw / Council  
**Date:** March 24th, 2014  
**Subject:** Report – from the Council's Representative to the Regional District of Kootenay Boundary  
**Recommendation:** **RESOLVED THAT THE MAYOR'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**

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**BACKGROUND:** Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the City's representative to the Regional District of Kootenay to report to Council and the Community on issues, and actions of the Regional District of Kootenay Boundary.

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**Benefits or Impacts of the Recommendation:**

**General:** The main advantage is that all of Council and the Public is provided with information on the Regional District of Kootenay Boundary.


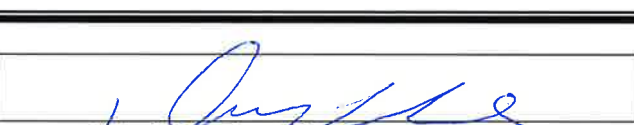
**Policy/Legislation:** The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.

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**Recommendation:** **RESOLVED THAT THE MAYOR'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**

- OPTIONS:**
- 1. RESOLVED THAT THE MAYOR'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**
  - 2. RECEIVE THE REPORT AND REFER ANY ISSUES FOR FURTHER DISCUSSION OR A REPORT: UNDER THIS OPTION, COUNCIL PROVIDED WITH THE INFORMATION GIVEN VERBALLY BY THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY DIRECTOR REPRESENTING COUNCIL AND REQUESTS FURTHER RESEARCH OR CLARIFICATION OF INFORMATION FROM STAFF ON A REGIONAL DISTRICT ISSUE**

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 Department Head or CAO	 Chief Administrative Officer
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# REQUEST FOR DECISION

## — REGULAR MEETING —



**To:** Mayor and Council  
**From:** Sasha Bird, Manager of Development and Engineering Services  
**Date:** March 12, 2014  
**Subject:** Real Estate Strategy Guiding Principles Policy #806  
**Recommendation:** **RESOLVED THAT COUNCIL** adopt Policy #806 "Real Estate Strategy Guiding Principles".

---

**BACKGROUND:** At the January 28, 2013 Regular meeting, Council resolved to receive Staff's report and accept the proposed strategy and guideline and directed Staff to proceed with the creation of the Real Estate Principles Policy to guide Council with the acquisition, disposition and leasing of City owned land, to maximize these financial resources to the benefit of the entire community.

Staff have drafted Policy #806, being the Real Estate Strategy Guiding Principles for Council's consideration and adoption.

---

### **Benefits or Impacts of the Recommendation:**

**General:** As part of good governance practice, Council needs to have a policy to guide them with the acquisition, disposition and leasing of City owned land and to maximize the financial returns to the best utilization of these resources for the benefit of the entire community.

**Strategic Impact:** n/a

**Financial:** The disposition and leasing of City owned land that has been deemed surplus to the City's operational needs or that have no broader community purpose would bring financial returns to the City and the community.

**Policy/Legislation:** The Community Charter governs the action of the municipality in the acquisition, disposition and leasing of City owned lands.

**Attachments:**

- Policy #806 – Real Estate Strategy Guiding Principles
- Section 26 of the Community Charter – notice of proposed property disposition
- Section 94 of the Community Charter – requirements for public notice.

---

# REQUEST FOR DECISION

— REGULAR MEETING —



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**Recommendation:** THAT COUNCIL adopt Policy #806 "Real Estate Strategy Guiding Principles".

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- OPTIONS:
1. COUNCIL CHOOSES TO SUPPORT THE RECOMMENDATION.
  2. COUNCIL CHOOSES TO NOT SUPPORT THE RECOMMENDATION.
  3. COUNCIL CHOOSES TO REFER THE REPORT BACK TO STAFF FOR MORE INFORMATION.
- 

	
Department Head or CAO	Chief Administrative Officer

## **CITY OF GRAND FORKS**

**POLICY TITLE:** Real Estate Strategy Guiding Principles

**POLICY NO:** 806

**EFFECTIVE DATE:**

**APPROVAL:** Council

**PAGE:** 1 of 4

### **POLICY:**

This policy defines a strategy to guide the City of Grand Forks in the acquisition, disposition and leasing of City owned property, in order to maximize the financial returns and for the utilization of these resources, to the benefit of the entire Community.

### **PURPOSE:**

To administer City real estate transactions in the budgeting process or through resolution of Council.

### **PROCEDURE:**

The following guiding principles, for Council's consideration, are as follows:

#### **1. City Policy Documents Considered First**

At the highest level, the fundamental policy documents of the City will provide guidelines for the potential acquisition, disposition and leasing of City-owned lands. These documents include:

- The **Sustainable Community Plan**, which establishes long-range physical development goals and objectives and sets out Municipal objectives on ensuring sustainability.
- The **Long-Term Financial Strategy**, which established long-range financial goals and objectives.
- The **Five-Year Financial Plan**, which includes identification of capital expenditures and proposed revenue sources.
- The **Annual Report**, which sets out Municipal objectives, establishes measures and reports on progress.
- The **Corporate Strategic Plan**, as adopted by Council in January of 2011, which outlines Council's initiatives.

- The **Community First agreement**, which sets out Municipal objectives in partnership with the Province of B.C., on strategically prioritizing Community and economic development needs.

## **2. Open Process**

The City, unless otherwise directed by Council, will publicly offer City-owned lands for sale or lease, through an Expression of Interest, Request for Proposal or other public marketing efforts.

## **3. Revenue Generation and Job Creation**

In order to maximize revenues and create more jobs, the City will:

- Sell or lease, whichever is most advantageous for the City, any lands that have been deemed surplus to the City's operational needs or have no broader Community purpose. Lease any lands that are vacant but are being retained by the City for future operational needs;
- Not hold vacant, City-owned lands for unreasonable periods of time.

## **4. Speculation/Development**

The City will not pursue land or develop its own lands, on a speculative basis. The Municipality's purpose under the Community Charter is to provide for "stewardship of the public assets of the Community." The City also does not possess the financial depth and Staff resources to speculate on acquisitions or development.

## **5. Acquisitions Through Rezoning**

The City will attempt to secure private lands of interest first, through rezoning applications.

## **6. Sponsored Crown Grants**

The City will attempt to locate any new Municipal buildings, facilities or parks, on Crown lands through a Sponsored Crown Grant, wherever feasible. Sponsored Crown Grants are made available to Municipalities by the Crown, at no cost, provided the land is only used for Municipal purposes.

## **7. Strategic Acquisitions**

The City will explore acquisitions to enhance the value of existing City-owned lands or provide strategic benefits to the Community and also with consideration to Council's Strategic Plan, SCP and other pertinent plans, (i.e. advancing environmental stewardship).

## **8. Secondary Benefits to Disposing**

The City will also consider disposing of City-owned lands to create secondary benefits, such as

- (1) catalyst to new development;
- (2) attract a key industry'
- (3) securing beneficial Community services or facilities.

## **9. Support Community Groups**

The City will continue to support Community organizations by providing land at a nominal fee, where the Council feels it supports their overall Community's goals, identified in the Strategic Plan, Sustainable Community Plan and other relevant plans.

## **10. Annual Review to Develop Strategy**

Drawing on the principles above, it is recommended that an annual review be performed to identify:

- (1) City-owned properties for disposition and/or lease;
- (2) Crown/private properties for acquisition;
- (3) properties with opportunities for enhancement to the City and/or the Community. This analysis will provide important input into the City's Annual Operating Budget (i.e. appraisal costs, surveying...) and will provide input into the City's Capital Plan (i.e. potential proceeds, funds required). This review to be incorporated into Council's review of priorities during annual Council priority and strategic planning sessions.

## **11. Community Charter Governs Actions**

In terms of properties identified for acquisition/disposition, there are considerable regulations in the Community Charter governing how the City can participate in transactions. The requirements of the Community Charter are so prescriptive. There is no further requirement to establish policies in this regard. Key highlights of the Community Charter affecting the City's acquisitions/ dispositions include:

- Providing Assistance - if land is being disposed of to a business, Council needs to be aware of the prohibition against assistance to business: "Council must not provide a grant, benefit, advantage or other form of assistance, to a business," unless specifically provided for (Section 25). Assistance includes disposing of land or improvements for less than market value. If Council wishes to dispose of

land below market value, to assist a business, it can only do so in the context of a partnering agreement (Section 21). A partnering agreement enables a person to provide a service on behalf of Council. Council must provide prior notice of its intention to provide such assistance (Section 24).

- Fettering Council - any acquisition/disposition that may involve Council also exercising its legislative powers in considering land use matters should recognize the need to avoid Council's decision making.
- Use of Proceeds - Council is legally obligated to place the proceeds of property sales in a reserve fund for capital purposes and further restrictions exist in the case of:
  - the sale of parkland dedicated on subdivision or received in place of a development cost charge; or
  - the sale of closed roads which provided access to a body of water.
- Special Provisions - special provisions are required for the exchange or disposal of parkland, disposal of water and sewer systems and other utilities, Municipal roads, Municipal forests, disposal of assets acquired using provincial grants and disposal of lands obtained by tax sales: governed by Part 11. Division 8. Annual Tax Sale of the Local Government Act.

## **12. Budget Implications**

As outlined above, the recommended "Annual Review to Develop Strategy" will provide input into both the City's Annual Operating Budget and Capital Plan.

## **13. Policy Implication**

Provides a significant first step and foundation for guiding the City's future real estate decisions. Further policy work will follow with respect to leases/licenses.

## **14. Environmental Considerations**

Opportunities to advance environmental stewardship will be explored each year during the annual review and presented to Council for consideration.

## **15. Cost benefit to the City**

Opportunities to take advantage of any cost benefits to the City will be explored each year and presented to Council for consideration.



### Division 3 – Municipal Property

#### Notice of proposed property disposition

26. (1) Before a council disposes of land or improvements, it must publish notice of the proposed disposition in accordance with section 94 [*public notice*].
- (2) In the case of property that is available to the public for acquisition, notice under this section must include the following:
- (a) a description of the land or improvements;
  - (b) the nature and, if applicable, the term of the proposed disposition;
  - (c) the process by which the land or improvements may be acquired.
- (3) In the case of property that is not available to the public for acquisition, notice under this section must include the following:
- (a) a description of the land or improvements;
  - (b) the person or public authority who is to acquire the property under the proposed disposition;
  - (c) the nature and, if applicable, the term of the proposed disposition;
  - (d) the consideration to be received by the municipality for the disposition.

2003-26-26.

#### Exchange or other disposal of park land

27. (1) This section applies to land vested in a municipality under
- (a) section 29 [*subdivision park land*] of this Act,
  - (b) section 936 (5) (a) [*park land in place of development cost charges*] of the *Local Government Act*, or
  - (c) section 941 (14) [*park land in relation to subdivision*] of the *Local Government Act*.
- (2) A council may, by bylaw adopted with the approval of the electors,
- (a) dispose of all or part of the land in exchange for other land suitable for a park or public square, or
  - (b) dispose of the land, provided that the proceeds of the disposal are to be placed to the credit of a reserve fund under section 188 (2) (b) [*park land acquisition reserve fund*].
- (3) Land taken in exchange by a municipality under this section is dedicated for the purpose of a park or public square and the title to it vests in the municipality.
- (4) A transfer of land by a municipality under this section has effect free of any dedication to the public for the purpose of a park or a public square and section 30 (3) [*removal of park dedication*] does not apply.

2003-26-27.

#### Disposal of water systems, sewage systems and other utilities

28. (1) This section applies to works for one or more of the following:
- (a) the supply, treatment, conveyance, storage and distribution of water;
  - (b) the collection, conveyance, treatment and disposal of sewage;
  - (c) the supply and distribution of gas or electrical energy;
  - (d) a transportation system;
  - (e) a telephone system, closed circuit television system or television rebroadcasting system.
- (2) A council has unrestricted authority to dispose of works referred to in subsection (1) if
- (a) the works are no longer required for the purpose described in subsection (1), or
  - (b) the works are disposed of to another municipality in the same regional district or to the regional district.
- (3) In the case of works referred to in subsection (1) (a) or (b) that are used by a municipality to provide a water or sewer service, the council may only dispose of the works if
- (a) an agreement under which the water or sewer service will continue for a period specified in the agreement is in effect, and

**Other persons attending  
closed meetings**

- 91.** (1) If all or part of a meeting is closed to the public, the council may allow one or more municipal officers and employees to attend or exclude them from attending, as it considers appropriate.
- (2) If all or part of a meeting is closed to the public, the council may allow a person other than municipal officers and employees to attend,
- (a) in the case of a meeting that must be closed under section 90 (2), if the council considers this necessary and the person
    - (i) already has knowledge of the confidential information, or
    - (ii) is a lawyer attending to provide legal advice in relation to the matter, and
  - (b) in other cases, if the council considers this necessary.
- (3) The minutes of a meeting or part of a meeting that is closed to the public must record the names of all persons in attendance.

2003-26-91; 2003-52-538.

**Requirements before  
meeting is closed**

- 92.** Before holding a meeting or part of a meeting that is to be closed to the public, a council must state, by resolution passed in a public meeting,
- (a) the fact that the meeting or part is to be closed, and
  - (b) the basis under the applicable subsection of section 90 on which the meeting or part is to be closed.

2003-26-92.

**Application of rules  
to other bodies**

- 93.** In addition to its application to council meetings, this Division and section 133 [*expulsion from meetings*] also applies to meetings of the following:
- (a) council committees;
  - (b) a municipal commission established under section 143;
  - (c) a parcel tax roll review panel established under section 204;
  - (d) a board of variance established under section 899 of the *Local Government Act*;
  - (e) an advisory body established by a council;
  - (f) a body that under this or another Act may exercise the powers of a municipality or council;
  - (g) a body prescribed by regulation.

2003-26-93.

**Division 4 – Public Notice and Access to Records**

**Requirements for  
public notice**

- 94.** (1) If this section applies, the applicable notice must be
- (a) posted in the public notice posting places, and
  - (b) published in accordance with this section.
- (2) Subject to subsection (4), publication under subsection (1) (b)
- (a) must be in a newspaper that is distributed at least weekly
    - (i) in the area affected by the subject matter of the notice, and
    - (ii) if the area affected is not in the municipality, also in the municipality, and
  - (b) unless otherwise provided, must be once each week for 2 consecutive weeks.
- (3) The obligation under subsection (2) may be met by publication of the notice in more than one newspaper, if this is in accordance with that subsection when the publications are considered together.

# REQUEST FOR DECISION

— REGULAR MEETING —



**To:** Mayor and Council  
**From:** Manager of Development and Engineering  
**Date:** March 13, 2014  
**Subject:** Grand Forks Recreation Commission – Request for Licence of Occupation  
**Recommendation:** RESOLVED THAT Council approves the Licence of Occupation and directs staff to proceed with the Licence of Occupation Agreement with the Regional District of Kootenay Boundary.

---

**BACKGROUND:** At the March 10, 2014 Committee of the Whole Meeting it was resolved that the COTW recommend to Council to approve the Licence of Occupation and direct staff to proceed with the Licence of Occupation agreement with the Regional District of Kootenay Boundary.

---

## **Benefits or Impacts of the Recommendation:**

**General:** Entering into a contract for a Licence of Occupation would allow the RDKB to move forward with their development plans for the installation of an outdoor family fitness park and a demonstration community garden.

**Strategic Impact:** The outdoor family fitness park would provide some major benefits to the community such as: promoting a positive lifestyle, increased opportunity for social engagement by members of the public, increased recreational activities for residents and tourists and extended use of the current facility.

**Financial:** N/A

**Policy/Legislation:** Through the Sustainable Community Plan (SCP) the City has established goals to address climate change and to encourage the development of a healthier, less costly and sustainable community. This includes, but is not limited to promoting an increase in physical and mental health through accessibility to clean air and exercise, strengthening the social fabric of the area by creating a livable community that improves and fosters an environment of learning, tolerance and growth, creating a balance of harmony and responsibility. Proceeding with this initiative will act upon and move the municipality closer to these goals.

**Attachments:**

- 1) Email Request from John Mackey on behalf of the Grand Forks Recreation Commission for a Licence of Occupation.
- 2) Legal Plan

# REQUEST FOR DECISION

— REGULAR MEETING —



- 3) Sketch Plan
- 4) Location Map
- 5) TriActive America Proposed Sample Layout of equipment
- 6) Draft Licence of Occupation agreement

---

**Recommendation:**

RESOLVED THAT Council approves the Licence of Occupation and directs staff to proceed with the Licence of Occupation Agreement with the Regional District of Kootenay Boundary.

---

**OPTIONS:**

- 1. COUNCIL COULD CHOOSE TO SUPPORT THE RECOMMENDATION.
  - 2. COUNCIL COULD CHOOSE TO NOT SUPPORT THE RECOMMENDATION.
  - 3. COUNCIL COULD CHOOSE TO REFER THE ISSUE BACK TO STAFF FOR MORE INFORMATION.
- 

	
Department Head or CAO	Chief Administrative Officer

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From:  John Mackey <jmackey@rdkb.com> Feb-13-14 12:38:14 PM   
Subject: Recreation Centre Site Development - Licence to Occupy Request  
To:  **Sasha Bird**

Attachments:  Rec Centre Site Map.pdf / Uploaded File (38K)

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Good Afternoon,

GFREC is proceeding with its development plans for the RDKB property immediately surrounding the Aquatic Centre. These plans will include an outdoor family fitness park and a demonstration community garden.

Our plan for the fitness park is to create a 300 square metre ( 10 m X 30 m) linear park area adjacent to the east side of the aquatic centre. The present property lines limit GFREC to approximately 200 square metres.

To accomplish this, we will require a Licence to Occupy for the remaining 100 square metres. This is a section of land approximately 3.3 m X 30 m running from north to south along our existing property line located at 151 deg 42 min 30 sec. This request does not impact the existing sewer service that runs south to 72<sup>nd</sup> Avenue.

Please advise how you wish us to proceed with this application.

Thank you.

John Mackey, CD, MA  
Director of Recreation & Facilities.

---

I am using the Free version of SPAMfighter.  
SPAMfighter has removed 3467 of my spam emails to date.

Do you have a slow PC? Try a free scan!

SUBDIVISION PLAN OF PART OF LOT 2, D.L. 380, S.D.Y.D., PLAN KAP54909

BCGS 82E.008

SCALE 1:1000



All distances are in metres.

LEGEND

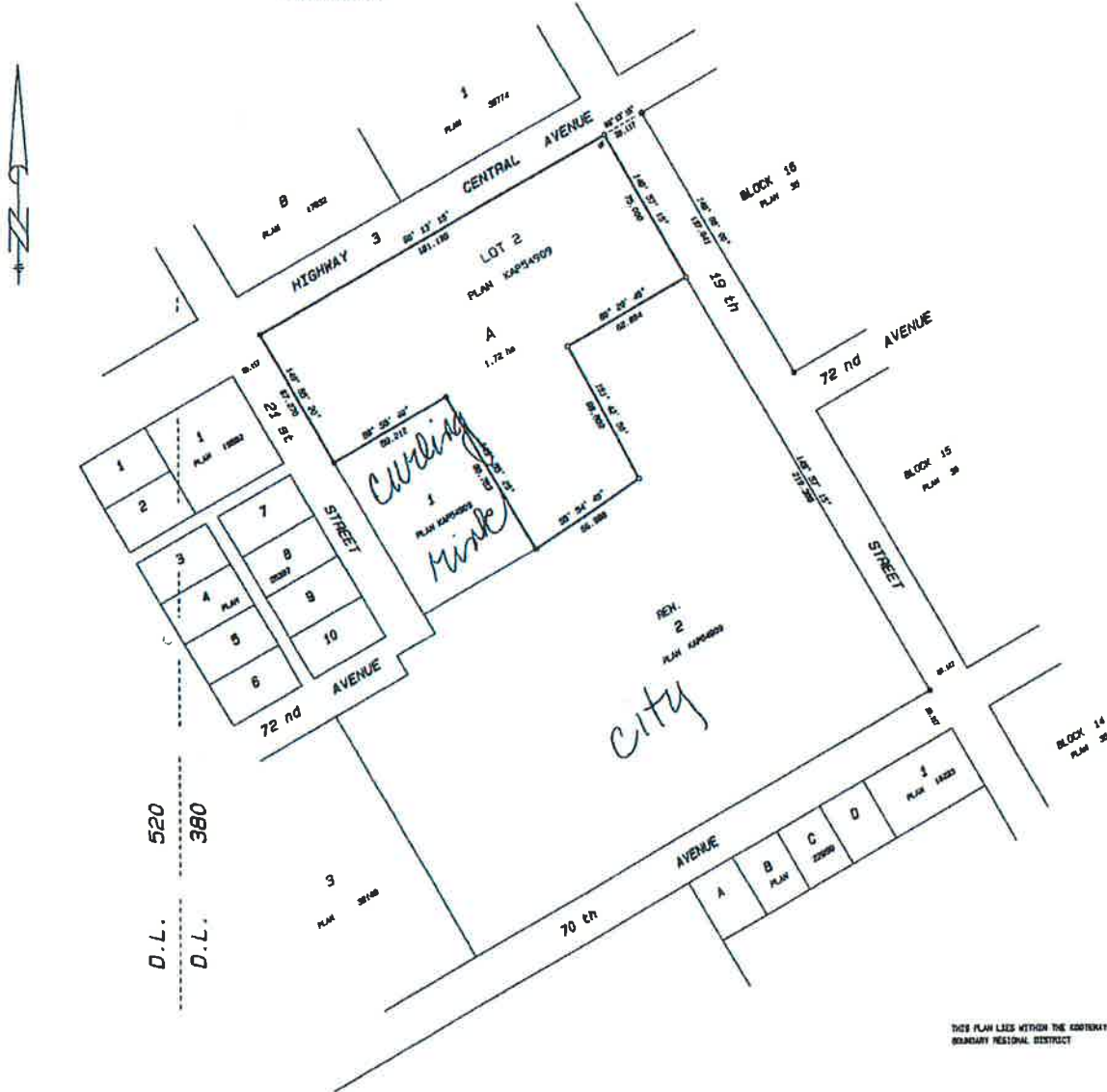
- Boundaries are astronomic, derived from Plan KAP54909
- denotes standard iron post found
- denotes standard iron post placed
- denotes land slug found

PLAN KAP 86407

Deposited in the Land Title Office at Kamloops, B.C. this 15 day of APRIL 20 08

C. JOHNSON  
REGISTERED

L0101476



THE CORPORATION OF THE  
CITY OF GRAND FORKS

*Neil Kene*  
MAYOR: NEIL KENE

*David Dene*  
CLERK: DAVID DENE

*K.A. Labossiere*  
WITNESS TO BOTH SIGNATURES  
K.A. Labossiere  
City Clerk, Grand Forks, B.C.

PRINT NAME OF WITNESS: K.A. LABOSSIERE  
CITY CLERK  
K.A. LABOSSIERE  
City Clerk  
ADDRESS: Grand Forks, B.C.  
Planning Assistant

OCCUPATION OF WITNESS

CONTROLLED HIGHWAY ACCESS APPROVAL

Approved pursuant to the Land Title Act  
this 25 day of MARCH 20 08  
*[Signature]*  
Approving Officer for the Ministry of Transportation

Approved pursuant to the Land Title Act  
this 15 day of APRIL 20 08  
*[Signature]*  
Approving Officer for the City of Grand Forks

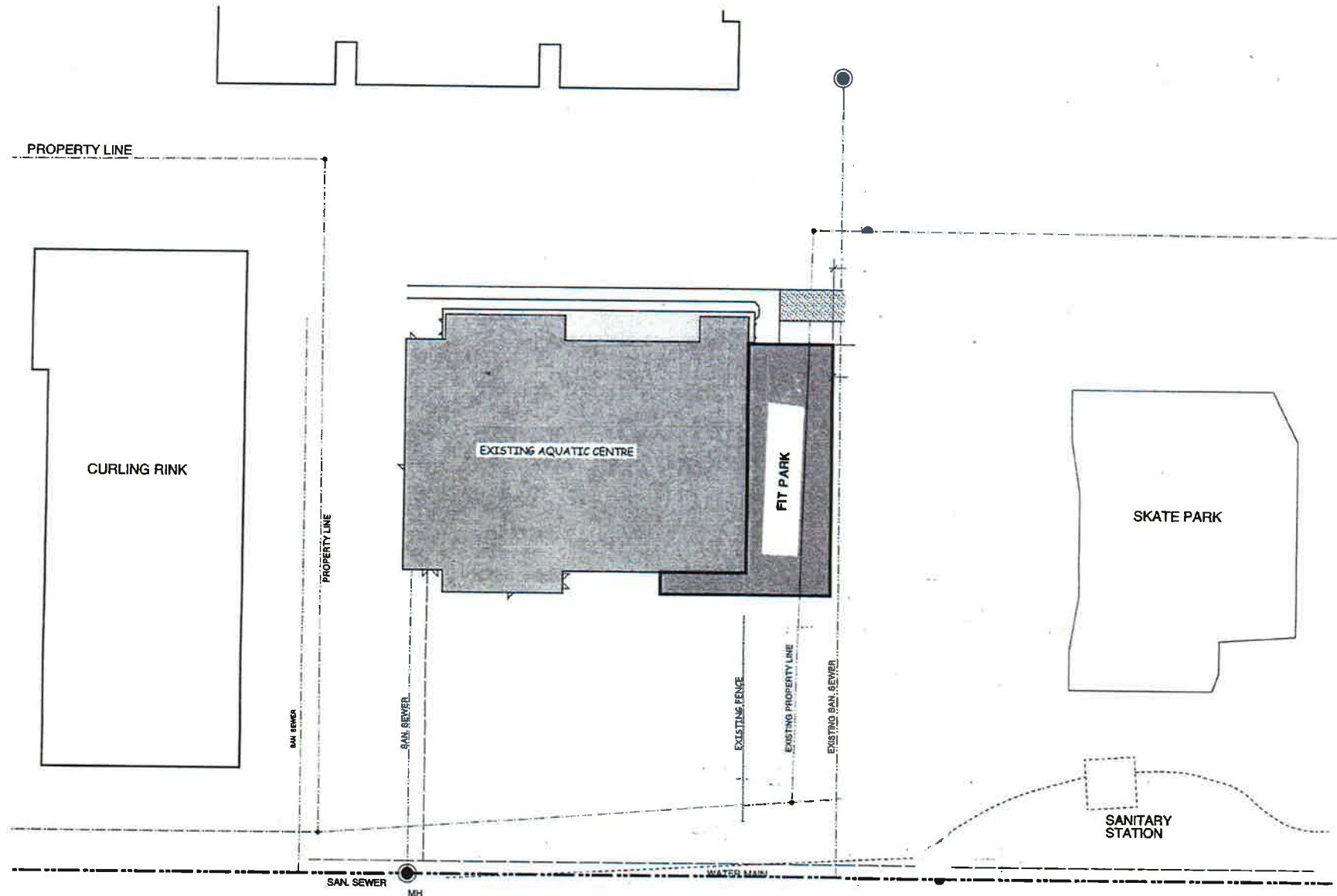
I, A.F. HOEFLER, a BRITISH COLUMBIA LAND SURVEYOR OF THE CITY OF GRAND FORKS IN BRITISH COLUMBIA, CERTIFY THAT I WAS PRESENT AT AND PERSONALLY SUPERINTENDED THE SURVEY REPRESENTED BY THIS PLAN AND THAT THE SURVEY AND PLAN ARE CORRECT. THE FIELD SURVEY WAS COMPLETED ON THE 10 TH DAY OF MARCH 2008. THE PLAN WAS COMPLETED AND CHECKED, AND THE CHECKLIST FILLED UNDER NO. 75427, ON THE 14 TH DAY OF MARCH 2008.

*[Signature]*  
B.C.L.S.

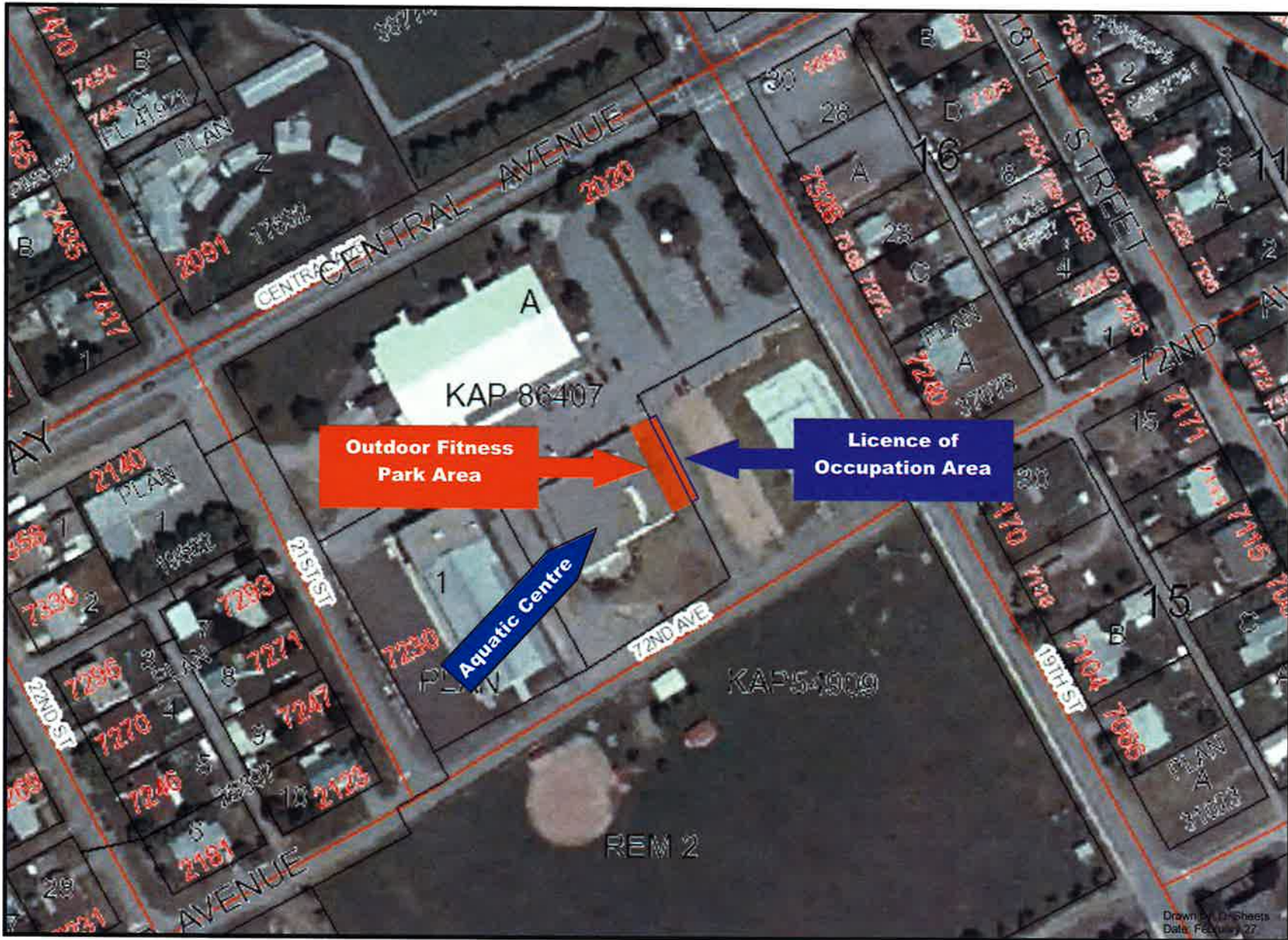
A.F. HOEFLER  
BRITISH COLUMBIA LAND SURVEYOR  
P.O. BOX 2740, GRAND FORKS, B.C.  
V0N 1J0 4G5-8887  
07-09



**LICENCE OF OCCUPATION - GRAND FORKS RECREATION COMMISSION**  
**FITNESS PARK AND COMMUNITY GARDEN**  
**Sketch Plan**



## LICENCE OF OCCUPATION - GRAND FORKS RECREATION COMMISSSION FITNESS PARK AND COMMUNITY GARDEN - LOCATION MAP







**TriActive America**

The Industry Leader in Outdoor Exercise Equipment

## Grand Forks, BC Proposed Sample Layout

(drawing is proportional)

**Production Line:** TriActive Fitness Line

**Colors:** Colors are Dark Green and Almond

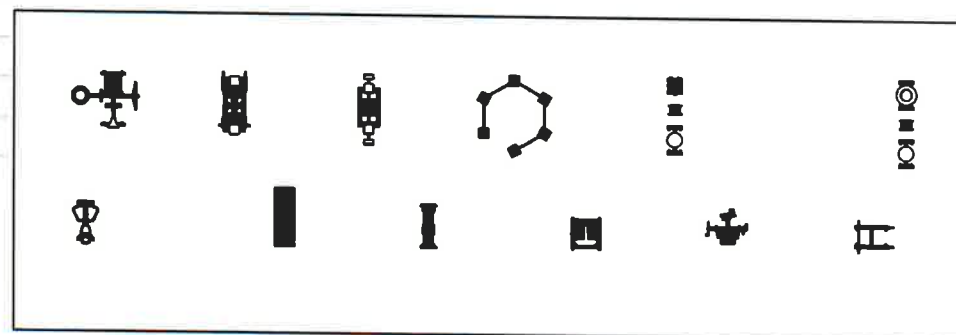
**Coating Type:** Powder Coated, thickness 6-8 mils (152-203 µm)

**Warranty:** 5 Years

**Assembly Location:** Assembled in the USA

**Equipment:**

- |                      |                           |
|----------------------|---------------------------|
| 1 Air Walker         | 7 Two Person Rotator      |
| 2 Air Strider        | 8 Rowing Machine          |
| 3 Combo Press & Pull | 9 Pull up Dip             |
| 4 Leg Press          | 10 Multi Bars             |
| 5 Sit up Bench       | 11 Step & Twist           |
| 6 Warm up Station    | 12 Accessible Multi Gym A |



10 x 30 meters = 300 square meters



### TriActive America, Inc.

178 South 4th Street, Suite 101

Grover Beach, CA 93433

Telephone: 805-595-1005

Toll Free: 800-587-4228

Fax: 805-595-1007 (Management)

Fax: 805-595-1042 (Sales)

Email: [staff@TriactiveAmerica.com](mailto:staff@TriactiveAmerica.com)

[www.TriactiveAmerica.com](http://www.TriactiveAmerica.com)

Sales Contact: Tim Malone,

Great Outdoor Gym

February 19, 2014 rev3



## **LICENCE OF OCCUPATION**

THIS LICENCE made the \_\_\_\_ day of \_\_\_\_\_, 2014.

BETWEEN:

**THE CORPORATION OF THE CITY OF GRAND FORKS**

7217 4th Street, P.O. Box 220

Grand Forks, British Columbia, V0H 1H0

(the "City")

AND:

**REGIONAL DISTRICT OF KOOTENAY BOUNDARY**

202 – 843 Rossland Ave.

Trail, British Columbia V1R 4S8

(the "Licensee")

**WHEREAS:**

- A. The City is the legal and beneficial owner of those Lands and premises located in the City of Grand Forks and legally described as:  
Parcel Identifier: 023-096-713  
Legal Description: Lot 2, District Lot 380, S.D.Y.D., Plan KAP54909, Except Plan KAP86407
- B. The Licensee wishes to occupy a portion of the "Lands", for the purpose of locating the Licensee's fitness park facility and demonstration community garden.
- C. The City wishes to grant a Licence of Occupation to the Licensee for a portion of the described Lands, measuring 100 square meters as outlined on the sketch plan attached hereto as **Schedule "A"** (the "**Licensed Area**"), to use and occupy under the terms and conditions contained in this licence.

NOW THEREFORE, in consideration of the sum of one dollar (\$1.00) paid by the Licensee to the City, the premises and mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto covenant and agree as follows:

#### **1. Grant of Licence**

The City hereby grants to the Licensee and their employees, contractors, subcontractors and agents a non-exclusive licence to use and occupy the Licensed Area for the purposes of *the installation of an outdoor family fitness park and a demonstration community garden.*

#### **2. Term**

The term of the Licence shall be ten (10) years, commencing on the 1<sup>st</sup> day of May, 2014 and expiring on the 30<sup>th</sup> day of April, 2024. (the "Term")

#### **3. Renewal**

At its election, the Licensee may, by written notice to the City given on or before 6 months prior to the expiry of the Term, request that the Licence be renewed for an additional term of ten 10 years commencing on the 1<sup>st</sup> day of May, 2024 and expiring no later than the 30<sup>th</sup> day of April, 2034. The City, acting reasonably would grant the Licence renewal, unless the Lands were required for City purposes.

#### **4. Condition of the Licensed Area**

The Licensed Area is licensed to the Licensee on an "as is" basis, and the City makes no representation or warranties with respect to the condition of the Licensed Area.

#### **5. Licensee's Covenants**

The City covenants with the Licensee:

- a) To use the Lands as a fitness park in the area adjacent to the east side of the aquatic centre.
- b) To keep the Lands free from permanent structures;
- c) Not to bring Contaminants (as defined below) onto, into or under the Licensed Area;

For the purpose of this Licence, "Contaminants" means any substance including without limitation, urea formaldehyde, hydrocarbons, lead, pollutants, polychlorinated biphenyls ("PCBs), contaminants, deleterious substances, dangerous substances or goods, hazardous, corrosive, or toxic substances, special waste, waste, pesticides, asbestos-containing materials, PCB-containing equipment or materials, and any other storage, manufacture, handling, disposal, treatment, generation, use, transport, remediation or release into the environment of which is now or hereinafter prohibited, controlled or regulated under any applicable laws.

## **6. Inspection**

The City, and its officials, employees, contractors, subcontractors and agents may enter the Licensed Area to inspect the Licensed Area and the Works to ensure compliance with the terms and conditions of the Licence.

## **7. Dispute Resolution**

The parties shall use commercially reasonable efforts to agree on any matter or resolve any dispute arising under this Agreement. If, despite the efforts of the parties, the parties are unable to determine the matter or resolve the dispute within thirty (30) days of the matter or dispute arising, the parties may, by further agreement, refer the matter or dispute to a mediator acceptable to each of the parties. Where the parties are unable to determine the matter or resolve the dispute with the assistance of a mediator, the parties may, by further agreement, refer the matter or dispute to a single arbitrator for determination in accordance with the Commercial Arbitration Act (British Columbia).

## **8. Termination**

- a) The City may terminate this Licence upon thirty (30) days prior written notice to the Licensee in the event that the Licensee breaches a term of the Licence, which breach has not been remedied within 14 days of receiving notice of such breach from the City.
- b) Either party may terminate this Licence upon ninety (90) days prior written notice to the other party. In the event that the Licence is terminated under this clause, the Licensee will remove all privately owned property from the Licensed Area.

## **9. Indemnity**

Notwithstanding any other terms, covenants and conditions contained in the Licence, the Licensee will indemnify and save harmless the City and those for whom the City is responsible in law from and against any and all liabilities, claims suits, actions, including actions of third parties, damages and costs, including,

without limitation, legal fees on a solicitor and own client basis, which the City may incur, suffer or be put to arising out of or in connection with any breach or non-performance of the obligations of the Licensee under this Licence, any loss or damage to property or personal injury or bodily injury, including death, of any person or any wrongful act or neglect of the Licensee, its employees, contractors, subcontractors or agents on or about the Licensed Area, or arising out of or in connection with the use and occupation of the Licensed Area, its employees, contractors, subcontractors or agents. This indemnity will survive the expiration or earlier termination of this Licence.

## **10. Release**

The Licensee does hereby release and discharge the City from any and all actions, causes of action, suits and demands whatsoever and whether at law or in equity or otherwise arising which the Licensee may at any time have by reason of the exercise of the rights granted to the Licensee hereunder.

## **11. Non-liability of the City**

The City will not be liable or responsible in any way for any personal injury that may be sustained by the Licensee, its invitees, those for whom the Licensee is responsible in law or any other person who may be upon, within or under the Licensed Area, or for any loss of or damage or injury to property belonging to or in the possession of the Licensee, its invitees, those for whom the Licensee is responsible in law or any other person or for any matter or things of whatsoever nature or kind arising from or in connection with the Licensee's use and occupation of the Licensed Area or otherwise.

## **12. Insurance**

The Licensee, at its cost, will obtain and keep in force:

- a) "all risk" property insurance covering all of the Licensee's property in the Licensed Area, property for which the Licensee is legally liable and property installed by or on behalf of the Licensee within the Licensed Area;
- b) Comprehensive general liability insurance (including legal liability insurance) against claims for personal injury, death or property damage occurring upon, within or about the Licensed Area, such coverage to include the activities and operations conducted by the Licensee and those for whom the Licensee is in law responsible. Such policies will be written on a comprehensive basis with inclusive limits of not less than \$2,000,000 per occurrence or such higher limit as the City, acting reasonably, may require from time to time; and
- c) Any other form of insurance or such higher limits as the City, acting reasonably, may require from time to time, in form, in amounts and for insurance risks against which a prudent licensee would insure.

The Licensee will affect all insurance policies with reputable insurers licensed to do business in British Columbia and upon terms and in amounts, as to deductibles and otherwise, reasonably satisfactory to the City. The Licensee will deliver to the City within 30 days of the date first written above, and upon reasonable request from time to time, certificates of insurance (and upon request by the City, copies of the insurance policies) and will deliver to the City a certificate of renewal for each policy not less than 10 days prior to its respective expiry date. The Licensee will cause all insurance policies to contain an undertaking by the respective insurer to notify the City at least 30 days prior to cancellation or prior to making any other change material to the City's interest.

The liability policy of the Licensee will include the City as an additional named insured with a cross-liability and severability of interest clause. The Licensee will cause all insurance policies to contain a waiver of subrogation clause in favour of the City and those for whom it is in law responsible.

## **13. Nature of Licence**

The occupancy of the Licensed Area by the Licensee will, under all circumstances, be viewed as a licence only and will not create or be deemed to create any interest in the Licensed Area in

the Licensee's favour.

#### **14. Assignment**

The Licensee will not be entitled to assign or transfer this Licence. The Licensed Area, or any portion thereof, may not be further licensed or leased without the prior written consent of the City, which consent may be withheld in its sole discretion.

#### **15. No Derogation**

Nothing contained or implied herein will derogate from the obligations of the Licensee under any other agreement with the City, or if the City so elects, prejudice or affect the City's rights, powers, duties or obligations in the exercise of its functions pursuant to the Community Charter (British Columbia) and the Local Government Act (British Columbia), or any other Act of the legislature of the Province of British Columbia, as amended from time to time and the rights, powers, duties and obligations of the City under all public and private statutes, bylaws, orders and regulations, all of which may be, if the City so elects, as fully and effectively exercised in relation to the Lands and the City as if this Licence had not been executed and delivered by the City to the Licensee.

#### **16. Builders' Liens**

The Licensee will not suffer or permit any liens under the Builders' Lien Act to be registered against title to the Lands, including the Licensed Area, by reason of labour, services or materials supplied to the Licensee. In the event that any lien is so filed, the Licensee will take immediate action to cause same to be removed.

#### **17. Compliance With Laws**

The Licensee, at its sole cost and expense, will promptly comply with all applicable requirements of governmental or administrative authorities, including, without limiting the generality of the foregoing, all municipal bylaws, which relate, directly or indirectly, to the use of the Licensed Area.

#### **18. Further Assurances**

The parties will execute and deliver all such further documents and do such other things as the other party hereto may request in order for this Licence to be given full effect.

#### **19. Waiver**

The waiver by the City of any breach of a term, covenant or condition of this Licence will not be considered to be a waiver of any subsequent breach of the term, covenant or condition or another term, covenant or condition. No breach of a term, covenant or condition of this Licence will be considered to have been waived by the City unless acknowledged by the City in writing as waived.

## **20. Severance**

If any section, subsection, sentence, clause or phrase in the Licence is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion shall be severed and the decision that it is invalid shall not affect the validity of the remainder of this Licence. The parties hereto shall agree upon an amendment to be made to the section, subsection, sentence, clause or phrase previously found to be invalid and shall do or cause to be done all acts reasonably necessary in order to amend the Licence so as to reflect its original spirit and intent.

## **21. Notices**

Any notice required or permitted to be given hereunder will be in writing and will be sufficiently given if it is delivered personally or mailed by prepaid mail to the intended party at its address set out on page 1 of the Licence. A notice will be deemed to be received on the day it is delivered, if delivered personally, or 4 business days after the date it was mailed.

## **22. Governing Law**

The Licence will be governed by and construed in accordance with the laws of British Columbia and the parties hereby agree to attorn to the courts of British Columbia .

## **23. Singular and Plural**

Wherever the singular or masculine is used herein the same shall be construed as meaning the plural, feminine or the body corporate or politic where the contents or the parties so require.

## **24. Enurement**

The Licence will enure to the benefit of and be binding upon the parties hereto and their respective successors and permitted assigns.

IN WITNESS WHEREOF the parties hereto have executed the Licence as of the day and year first above written:

THE CORPORATION OF THE CITY OF GRAND FORKS, by its authorized signatories:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

THE LICENSEE, by its authorized signatories:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

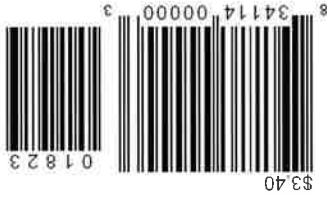
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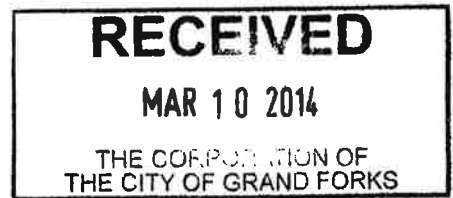
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www.aline.ca  
Photography by Eliseo

\$3.40  
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*Mill Brook*  
STUDIO™





**FILE CODE**

WE3) NI - Noseworthy, Jacob -  
C/O - Thank You  
(Comments...)

To Mayor and Council,

## *With Appreciation*

Thank you for the presentation of the letter detailing my trip to British Columbia Youth Parliament. Being presented with the letter during the evening council meeting was an experience that I will not soon forget. I believe an honour such as this will greatly inspire me to continue on my path towards a career in politics. I hope to be able to work with council in the future to further this great city.

Sincerely,

A handwritten signature in black ink that reads "Jacob Noseworthy". The signature is written in a cursive, flowing style.

Jacob Noseworthy

RECEIVED

MAR 10 2014

THE CORPORATION OF  
RKS[View this email in a web browser](#)

Join WWF and hundreds of other municipalities across Canada for this year's Earth Hour, Saturday, March 29 at 8:30pm. [Sign up here.](#)

Earth Hour is a global movement that envisions a greener, cleaner planet. This year when cities turn off their lights, we want them to take **A Moment of Darkness**. That's a moment of reflection, introspection, a moment to choose a future where climate change is no longer a threat. Municipalities can lead the way when it comes to tackling climate change by driving local innovative solutions. They're powerful influencers for **federal and global action**.

Let us know that your city/town/municipality is doing its part by turning off non-essential lights at municipal buildings and landmarks on March 29. [Visit our website](#) for ideas on how your municipality can show its support. [Please share](#) your stories, pictures and videos with us – we would love to hear how your city or town marked Earth Hour this year.

[Celebrate the moment of darkness!](#)

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WEX  
W1 Worldwide Fund  
& EI - for Nature -  
Earth Hour March 29  
Page 51 of 101

WWF-Canada, 245 Eglinton Avenue East, Suite 410, Toronto, ON, M4P 3J1

© 1986 Panda symbol WWF-World Wide Fund For Nature (also known as World Wildlife Fund).

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MAR 11 2014

THE CORPORATION OF  
THE CITY OF GRAND FORKS

## FCM Sustainability Conference Report to Council

March 4, 2013

On the first day I attended a plenary session in the morning where the Canadian Infrastructure Report Card was discussed. With the many figures presented it was clear that while Canadian infrastructure is not in disrepair it is at risk. Nearly 30% of all municipal infrastructure, based on a survey of 123 municipalities, is rated at "fair" to "very poor". The four primary asset categories are: drinking-water systems, wastewater and storm-water networks, and municipal roads. The replacement cost of these assets alone totals \$171.8 billion. The point that was driven home is that municipalities cannot afford these costs on their own. It builds on the argument that municipalities cannot subsist on the current grant system of funding employed by senior levels of government.

Later I attended a session called "Storm Warning", which went into detail on the effects of global warming, particularly about its effect on the hydrological cycle – which is how water is circulated through the atmosphere. As the climate warms more water is suspended in the air. For every degree increase in temperature the water holding capacity of the atmosphere increases by 7%. That means a lot of water can come down in unprecedented volumes and can cause severe flooding. Also, high temperature events are on the increase – Australia had temperatures of between 52 and 54C. If this trend continues in North America some areas of the Central Great Plains could become uninhabitable, affecting food production and forcing a migration of people northward. One of the most important things we can do now is to habituate ourselves to conserve water as it will become increasingly scarce. It was a pretty powerful presentation and certainly supports our desire to institute residential water metering.

I ended that day at a presentation on "Making sustainability work in Rural Communities". It spoke to Internet connectivity being a key factor in making a rural community work. Of course, with our fibre optic network we have a real opportunity to be a leader in BC as we develop strategies around our asset. There was also discussion around energy efficiency and renewable energy. One thing that caught my attention was methane capture from organic waste landfills that can be used to generate electricity. Perhaps there is an opportunity here.

The next day I attended a plenary on creative communities. The presenter, Dr Richard Florida, who is a professor at the U of T, discussed the "Creative Class" and how they are revolutionizing the global economy. He showed how a number of factors coming out of the creative class, "will spur a fresh era of growth and prosperity, define a new geography of progress, and create surprising opportunities for all of us". One of the biggest points was have comfortable places for the creative class to work. Small communities like ours can be those places as long as we have the digital infrastructure in place for them, which we do. Now it becomes a matter of marketing ourselves to them. I plan on picking up a copy of his book on the subject.

I next attended a workshop on how to take a sustainability plan and put it into action. A reason why some plans fail or fall short is because they are too ambitious, which referred to as a "Vision Gap", or there is no follow through due to a lack of commitment. By using five distinct steps in every decision

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Councillor Smith  
51-Report Fcm 12-1-13  
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around a sustainability plan – Vision, Plan, Act, Engage, and Manage – plans have a far better chance at success. In my workgroup I met a gentleman who runs a website with over 100 SCP's and noted that our SCP is there. A great place to get ideas from other communities. The session was very engaging and I made many contacts.

I attended a session called "The Rural Infrastructure Challenge". The FCM represents approximately 2000 municipalities and of those about 1500 are rural. In 2007 the infrastructure deficit was \$123 billion and has grown ever since. Nearly \$2 billion in infrastructure programs are due to expire in 2014 and that figure represents 1/3 of what municipalities receive. FCM is asking that the Gas Tax be indexed and that the Building Canada Fund (BCF) be renewed. They would like to see easier access to the BCF and want to see an annual investment of \$2.5 billion in a Core Infrastructure Investment Fund. There recommendations are being made to the Federal Government in a document entitled: "THE ROAD TO JOBS AND GROWTH: Solving Canada's Municipal Infrastructure Challenge." Hopefully, the Feds will not only hear the message but will also listen.

On the 15<sup>th</sup> all I was able to attend, due to illness, was a plenary session on creating cities for 8 to 80 year olds. The point was to design cities to promote healthy living, designing then for people and not cars. Another presenter was Catherine O'Brien, PhD – who introduced a concept of sustainable happiness. The idea is that by helping people to learn to be happy we can build stronger communities. The presentation was quite compelling. Finally, a talk was given that encouraged planners in transport and land use planning to give more thought to the needs of youth and seniors and encouraged us to use the resources available at Green Communities Canada.

I appreciate having had the opportunity to participate in this conference. I will endeavour to apply what I learned in my continued commitment to our community and look forward to networking with many of the passionate and hardworking people I met while I was there. Thank you.



# NELSON POLICE DEPARTMENT

606 Stanley Street, Nelson, British Columbia V1L 1N4  
Telephone: (250) 354-3919 Fax: (250) 354-4179  
E-mail: [administration@nelsonpolice.ca](mailto:administration@nelsonpolice.ca)

WAYNE HOLLAND  
Chief of Police

February 24, 2014

City of Grand Forks,  
PO Box 220,  
Grand Forks, BC  
V0H 1H0

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MAR 4 2014

THE CORPORATION OF  
THE CITY OF GRAND FORKS

**Attention: Mayor Taylor and Council Members**  
**Subject: Grant-in-Aid for the Nelson and District "Emergency Services Camp 2014"**

This year the Nelson Police Department, in cooperation with School District 8 teachers, other emergency personnel, and volunteers are organizing our *Emergency Services Camp 2014*. This program has evolved from the police camp we have organized over the past 15 years. We decided this year to include the Nelson Fire Rescue Service, Nelson Search and Rescue, and BC Ambulance to create a program for the youth in our community to aid in their understanding of what emergency services are included in the career market.

We will be accepting applicants from L.V. Rogers Secondary School, Mount Sentinel Secondary School, Salmo Secondary School, J.V. Humphries Secondary School, J.L. Crowe Secondary School, Stanley Humphries Secondary School, Grand Forks Secondary School, and Nakusp Secondary School. These schools are working in partnership to provide a unique opportunity for their Grade 11 and 12 students. This year our *Emergency Services Camp* will be held May 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup>, 2014 at L.V. Rogers Secondary School here in Nelson BC.

Our program is designed to provide a police academy environment for 30 students, and the successful applicants will take part in many activities that police recruits actually experience. We will compliment this atmosphere with demonstrations and activities by other emergency services personnel. We have included a draft copy of the syllabus for the weekend.

As the students spend three days at L.V. Rogers Secondary, meals, lodgings and stationary supplies are supplied by the Program. We also issue the students a 'uniform' consisting of an embroidered T-shirt, sweat pants and shorts. The total projected cost of the program is \$6,500.00. Accepted applicants also pay a nominal \$60.00 fee for the weekend.

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613 Nelson Police Dept.  
NI Grant-in-Aid for  
Emergency Services Camp 2014

Our committee is requesting that the City of Grand Forks please give consideration for a grant-in-aid to *Emergency Services Camp 2014*, in the amount of \$200.00.

In the event financial assistance is considered, please make the cheque payable to 'NPD Emergency Services Camp 2014' and forward to:

Nelson Police Department  
606 Stanley St.,  
Nelson, BC V1L 1N4  
Attention: Sgt. Janet Scott-Pryke

Our committee members look forward to your continued participation with financial assistance and thank you in advance for your consideration.

Yours truly,

J. Scott-Pryke, MBA  
Sergeant  
Committee Chairperson  
Emergency Services Camp



# NELSON EMERGENCY SERVICES CAMP – SYLLABUS

Friday, May 2<sup>nd</sup>, 2014

TIME	EVENT	LOCATION
1600 HRS	<b>Recruits Arrive at LVR</b> Set Up and Uniforms	LV Rogers Sec
1630 HRS	<b>OPENING REMARKS</b> Sgt. Janet Scott-Pryke	LV Rogers Sec Room # 207
1700 HRS	<b>DRILL</b> Cpl. Rowan Webber	LV Rogers Sec Gym
1800 HRS	<b>DINNER</b>	LV Rogers Sec Foods Room
1900 HRS	<b>NELSON SEARCH &amp; RESCUE PRESENTATION – Mobile Command/Boat</b> Murray Springman/Al Craft	Lakeside Park
2145 HRS	<b>NUTRITION BREAK</b>	LV Rogers Sec
2200 HRS	<b>POPAT DEMONSTRATION</b> NPD/Nelson Fire Service	LV Rogers Sec Gym
2300 HRS	<b>LIGHTS OUT</b>	LV Rogers Sec Boys Room # 209 Girls Room # 211

# NELSON EMERGENCY SERVICES CAMP 2014 – SYLLABUS

Saturday, May 3<sup>rd</sup>, 2014

TIME	EVENT	LOCATION
0600 HRS	<b>WAKE UP – MORNING RUN/P.O.P.A.T</b> Det. Nate Holt - NPD R/Cst. McPhee & Young – NPD Nelson Fire Rescue	LV Rogers Sec Gym
0715 HRS	<b>BREAKFAST</b>	LV Rogers Sec Foods Room
0800 HRS	<b>INTRODUCTION TO FIREARMS</b> Cst. Brian Weber – N.P.D. Cst. Paul Bayes – N.P.D. Cst. Dan Markevich- N.P.D Cst. Jay Noppe – N.P.D	ROD & GUN CLUB
1200 HRS	<b>LUNCH</b>	LV Rogers Sec Foods Room
1300 HRS	<b>COMBINED EMERGENCY SERVICES SCENARIO</b>	To Be Announced
1430 HRS	<b>NUTRITION BREAK</b>	On Scene
1445 HRS	<b>Continue with Scenario</b>	
1700 HRS	<b>Debriefing for Scenario</b> NPD/NFD/NS&R/EHS	On Scene
1800 HRS	<b>DRILL</b> Cpl. Rowan Weber – Air Cadets	LV Rogers Sec Gym
1900 HRS	<b>DINNER</b>	LV Rogers Sec Foods Room
2000 HRS	<b>USE OF FORCE TRAINING</b> Cst. Weber - NPD	LV Rogers Gym
2130 HRS	<b>FREE TIME</b>	Gym
2300 HRS	<b>LIGHTS OUT</b>	

# NELSON EMERGENCY SERVICES CAMP 2014 – SYLLABUS

Sunday, May 4<sup>th</sup>, 2014

TIME	EVENT	LOCATION
0600 HRS	<b>WAKE UP – MORNING RUN/P.O.P.A.T</b> Det. Nate Holt - NPD R/Cst. McPhee & Young -NDP Sgt. Janet Scott-Pryke – NPD Nelson Fire Service	LV Rogers Sec Gym
0715 HRS	<b>BREAKFAST</b>	LV Rogers Sec Foods Room
0800 HRS	<b>TRAFFIC ENFORCEMENT</b> Cst. Bill Andreaschuk – Nelson IRSU Cst. Dan Markevich – Nelson IRSU	LV Rogers Sec Parking Lot
1100 HRS	<b>NUTRITION BREAK</b>	
1115 HRS	<b>AQUATIC CENTRE - LIFESAVING</b>	Nelson & District Community Complex
1230 HRS	<b>LUNCH</b>	LV Rogers Sec Foods Room
1330 HRS	<b>FORENSICS</b> Cst. Lisa Schmidtke – NPD Cst. Rod Bodnerchuk – Nelson RCMP	LV Rogers Sec Room # 207
1430HRS	<b>PRACTISE FOR GRAD</b>	LV Rogers Sec Gym
1530 HRS	<b>GRADUATION CEREMONY</b>  Sgt. Janet Scott-Pryke – NPD LVR Staff – Sherry Lynn McGregor  Guest speaker –Chief Constable Holland - NPD Guest speaker – Chief GRYPMA – NFD Guest Speaker – Al Craft – NS&R	LV Rogers Sec Gym



B.C. Seniors Games 55 Plus, Zone 6  
Kathy Gregory, Corresponding Secretary  
99 – 825 Merry Creek Road  
Castlegar, B.C. V1N 2P1 Phone 250 365 1802

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MAR 4 2014

THE CORPORATION OF  
THE CITY OF GRAND FORKS

February, 2014

To whom it may concern

The 55 Plus BC Seniors Games promote the active participation in fitness and wellness in sport, recreation and education for B.C. Seniors. This annual four-day celebration attracts about 3500 adults participating in up to 30 sport events. All participants qualifying for the different events, are 55 years or older, representing 13 regions in the province.

Zone 6, West Kootenay-Boundary, holds monthly organizational meetings and participants are busy with their preparation for their events in the 2013 BC Seniors Games throughout the year. The 2014 Games will be located in Langley from September 9<sup>th</sup> to Sept 13<sup>th</sup>.

Our goal is to provide for as many participants as possible, an opportunity to develop a healthy active lifestyle and participate in their event of choice. Our Region covers from Rock Creek to Riondel to Nakusp and south to the US border. We are trying to encourage an increase in the number of participants in the games for 2014. The West Kootenay-Boundary seniors ask for your support to help the participants and the volunteer administration prepare for and attend these Games. Seniors in this Zone promote the games locally through the media, posters and brochures. We are anxiously looking forward to doing well again in Kamloops.

I thank you for your support in the past and hope we can count on your support and generosity this year. We thank you for your consideration of this request.

Sincerely

  
Kathy Gregory  
Corresponding Secretary, Zone 6

**FILE CODE**

BC Seniors Games  
WES, B1- 55 Plus, Zone 6  
Support & Participation  
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203 – 2453 Beacon Avenue, Sidney, BC V8L 1X7

Phone: 778.426.2940  
Email: [bcsgs@shaw.ca](mailto:bcsgs@shaw.ca)

Fax: 778.426.2941  
Website: [www.bcseniorgames.org](http://www.bcseniorgames.org)

## **ZONE 6**

### **SPONSORSHIP PROGRAM**

The BC Seniors Games was established in 1987 to produce an annual 'multisport games' for the 55+ BC residents. The first Games were held in Vernon in 1988 with 15 events and 650 participants. In 2011 the Games were held in West Kootenays with 25 events and close to 3,200 participants. The 2012 Games will be held in Burnaby which will mark our 25<sup>th</sup> Anniversary and close to 4,000 participants are expected.

The BC Seniors Games is a volunteer base non-profit society which consists of 12 Zones, each of who has its own Executive and Committees. Each Zone is responsible for the organization and administration of the Zones process for registering its members in their choice of the 24+ sports within the BC Seniors Games, chosen by the Host Society.

The continual challenge we face is to make resources available to meet the needs at the Zone level. To this end, we are seeking sponsors who share our commitment to seniors, by helping us provide the opportunity to participate in activities that promote a healthy lifestyle.

We encourage organizations and businesses within the community to consider our sponsorship program.

All sponsors will be listed on the Zone web page.

Levels of sponsorship are below:

#### **Zone Level Sponsorship and Recognition Program:**

##### **Spirit Bear \$1500.00 Sponsorship**

- Shadow Box containing current year's medals
- Logo or Company recognition on Zone website from January 1 to December 31
- Logo or Company recognition on each Zone Newsletter or news updates (if Zone produces one)
- Invitation to speak to Zone members (if applicable)
- Opportunity for in-kind sponsorship
- Logo or Company recognition on back fold of Zone brochure information page
- Invitation to Zone AGM for recognition and appreciation of contribution

**Dogwood \$750.00 Sponsorship**

- Logo or Company recognition on Zone website from January 1 to December 31
- Logo or Company recognition on each Zone Newsletter or news updates (if Zone produces one)
- Invitation to speak to Zone members (if applicable)
- Opportunity for in-kind sponsorship
- Logo or Company recognition on back fold of Zone brochure information page
- Invitation to Zone AGM for recognition and appreciation of contribution

**Maple \$400.00 + Sponsorship**

- Logo or Company recognition on Zone website from January 1 to December 31
- Logo or Company recognition on Zone Newsletters or news updates (if Zone produces one)
- Invitation to speak to Zone members ( if applicable)
- Opportunity for in-kind sponsorship
- Invitation to Zone AGM for recognition and appreciation of contribution

**Arbutus \$100.00+ Sponsorship**

- Logo or Company recognition on Zone website from January 1 to December 31
- Opportunity for in-kind sponsorship
- Invitation to Zone AGM for recognition and appreciation of contribution

In the event that a Sponsor elects to provide logos for team uniforms (which must conform with the BC Seniors Games Society Policy on "Logos on Team Uniforms" which can be found at [www.bcseniorgames.org](http://www.bcseniorgames.org)) they will not be eligible for benefits associated with the above sponsorship levels.

**BCSGS Sponsorship Program**

If a zone gets a \$5000.00 or more cash sponsorship for the BCSGS, the zone will receive a 25% finder fee.

*"...Come Play With Us ..."*

## Schedule of Events

### Tuesday

Accreditation

for those sports that begin on Wednesday

Games Village open with Sponsors' Displays  
and Souvenir Sales

### Wednesday

Accreditation

for all the rest of the sports

Games Village open with Sponsors' Displays  
and Souvenir Sales

Some sports commence

Opening Ceremonies

### Thursday

All sports in competition

BCSGS Annual General Meeting

Host Society Entertainment

### Friday

All sports in competition

Banquet and Dance

### Saturday

Competition Winds Up

Closing Ceremonies

## Complete details available

BCSGS website  
[www.bcseniorgames.org](http://www.bcseniorgames.org)

and

Langley Host website  
[www.2014bcseniorgames.org](http://www.2014bcseniorgames.org)



BC Seniors Games Society is a Charitable Organization (#11880 1273 RR0001). Any donations to assist with the operating expenses of the Games would be welcomed, and a tax receipt will be sent to you. For further information please contact the Society Treasurer at [treasurer.bcsgs@shaw.ca](mailto:treasurer.bcsgs@shaw.ca).



## Upcoming Games

North Vancouver – August 25 to 29, 2015

Coquitlam – August 23 to 27, 2016



Cordially invites you to

**"COME PLAY  
WITH US"**

September 9 – 13, 2014

Langley, BC



[www.bcseniorgames.org](http://www.bcseniorgames.org)



## WHO ARE WE?

The Games were established in 1988 to encourage BC's 55+ population to stay healthy and active. The original Games had 650 participants and this has now grown to over 3500 BC Seniors attending the yearly Games. We encourage you to join the BC Seniors Games Society and participate in this yearly sporting event. Many return because they enjoy the friendly competition and to meet up with friends they have made over the years. Some want to set records while others want to achieve a personal best. We like to think we have something for everyone.

## IT'S EASY TO GET INVOLVED

If you are 55 years of age or older, this year you are invited to join the party at the BC Seniors Games in Langley. The Games are a great sporting event as well as a social occasion. Many of the Zones organize social events throughout the year. It is a great way to meet new people.

## HOW DO YOU GO ABOUT PARTICIPATING?

1. Take a look at the list of sports (one of them may arouse your interest) and then contact the Sport Coordinator shown opposite.
2. Go to the BC Seniors Games website at [www.bcseniorgames.org](http://www.bcseniorgames.org) to download a Membership and Waiver Form. For \$15.00 you will become a **Member** of the Society. The Coordinator will assist you in becoming a **Participant**.
3. You may choose to support a Participant at the Games by becoming a **Non-participant** which will allow you to take part in all the social events that the Host Society has to offer, including the banquet and dance.
4. The Games require over 1200 **volunteers** annually at the Host Society as well as numerous opportunities for volunteers within the Zone. If you are not inclined to participate, you may want to consider volunteering at the Host or Zone level.

## ZONE 6 - WEST KOOTENAY BOUNDARY

Director	Barb Roberts	barb-zone6@telus.net	250.362.9489
Chair	Mac Gregory	macgregory@telus.net	250.365.2386
Treasurer	Bill Babakaiff	bbabakaiff@shaw.ca	250.365.5009
Registrar	Fred Simister	fsimister@telus.net	250.362.7624

## ZONE SPORT COORDINATORS

Archery	Mervyn Allin	mervynallin@hotmail.com	250.442.8462
Badminton	Roger Kerby		250.354.4681
Bocce	Mac Gregory	macgregory@telus.net	250.365.2386
Bridge, Duplicate	Warren Watson	wt.watson@yahoo.ca	250.368.3527
Bridge, Social	Warren Watson	wt.watson@yahoo.ca	250.368.3527
Carpet Bowling	Kathy Gregory	macgregory@telus.net	250.365.2386
Cribbage	Mary Bermel		250.365.5571
Cycling	Rino DeBiasio	debiasio@shaw.ca	250.364.1426
Darts	Barb Saunders	cbsaunders@shaw.ca	250.825.9293
Dragon Boats	Barb Saunders	cbsaunders@shaw.ca	250.825.9293
Equestrian	Richie Mann	richiemann11@gmail.com	250.362.9465
Five Pin Bowling	Lorna Hamilton		250.825.4368
Floor Curling	Mac Gregory	macgregory@telus.net	250.365.2386
Golf	Bill Denys		250.357.2546
Horseshoes	Les Anderson	iva200@yahoo.ca	250.362.5532
Ice Curling	Paul Phipps	jphipps@telus.net	250.365.5128
Ice Hockey	Mike Ramsey	m.ramsey@telus.net	250.362.7787
Lawn Bowling	Barb Saunders	cbsaunders@shaw.ca	250.825.9293
Pickleball	Ian Glover	ijglover@shaw.ca	250.304.2886
Slo-Pitch	Fred Simister	fsimister@telus.net	250.362.7624
Soccer	John Legg	johnrlegg@gmail.com	250.353.2377
Swimming	Barb Roberts	barb-zone6@telus.net	250.362.9489
Table Tennis	Barb Saunders	cbsaunders@shaw.ca	250.825.9293
Tennis	Phyllis Dolgopal	pmdolgopol@hotmail.com	250.365.2488
Track & Field	Clint Saunders	cbsaunders@shaw.ca	250.825.9293
Whist	Joan Steele		250.364.1131



**Teck**

If you are interested in becoming a Zone Sponsor, please contact the Zone Director.

We would like to thank the Government of British Columbia and the sponsors below for their support of our Games.

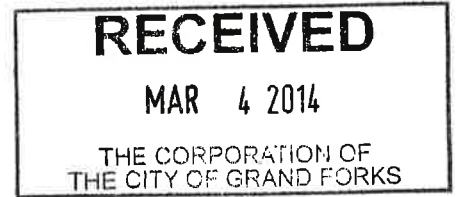


## BCSGS SPONSORSHIP PROGRAM

With over 3500 BC Seniors now attending the Games and a large membership, we are in contact with over 5000 BC Seniors aged 55+. Our website, newsletters and pamphlets will display your Corporate Logo.

If you are interested in learning more, please contact our office at:  
bcsgs@shaw.ca  
or 778.426.2940





26 February, 2014

Dear Mayor,

April is National Organ and Tissue Donor Awareness month, and as part of BC Transplant's campaign for 2014 we are writing to ask you to consider hosting our "Register to be a donor" banner on your website for the month of April.

BC Transplant has a mandate to increase organ donation and to reduce wait times for patients in need of a life -saving transplant. We are working hard to support organ donation at the hospital level, but we know that ongoing success requires a comprehensive approach involving education and awareness. Despite a record year for transplants in BC in 2013, nearly 500 British Columbians are currently on the wait list for a transplant.

More than 85 percent of British Columbians support organ donation, yet only 19 percent have registered their decision. Organ donation is not something people talk about or like to think of until they, or someone they know, need a transplant. We'd like to change that and we need your help. Hosting the registration banner on your website will make it easy for your citizens to register their decision and give hope to those who are waiting.

Attached to this letter is a document with a copy of the banner and additional information you may require when considering this request. Feel free to contact Maureen Mooney for additional information or to discuss other ways to promote awareness for organ donation.

Thank you very much for your consideration.

Sincerely,



Greg Grant  
Provincial Executive Director

Encl

**FILE CODE**

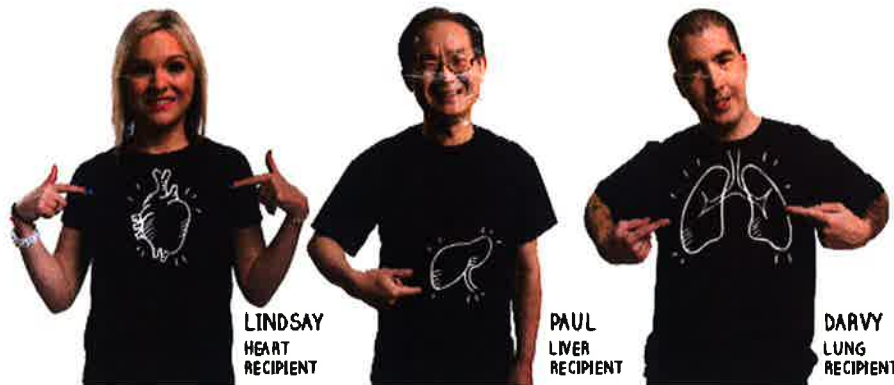
*WE3, B1- BC Transplant - April - National Organ & Tissue Donor Awareness*

**April is National Organ and Tissue Donor Awareness Month**

Join BC Transplant in raising awareness and encourage all British Columbians to register their decision. Host the 'Are You Registered' banner during the month of April on your website.

Website Banner:

# ARE YOU REGISTERED?



**Register Now.**

**Verify your Registration.**

**Request a mini-  
Campaign Kit**

Join our community online:



Banner links to:

Register Now - <https://transplant.bc.ca/OnlineReg/bcts.asp>

Verify your Registration - [https://www.transplant.bc.ca/odr\\_search.asp](https://www.transplant.bc.ca/odr_search.asp)

# of British Columbians who've registered their decision – 892,903

# of residents from your community - we can provide that information when organizing the banner on your website

For more information and to request a jpeg of the banner please contact:

Maureen Mooney  
Project Manager  
1 800 663 6189  
604 877 2137  
[mmooney@bcts.hnet.bc.ca](mailto:mmooney@bcts.hnet.bc.ca)

# REQUEST FOR DECISION

— REGULAR MEETING —



**To:** Mayor and Council

**From:** Sasha Bird, Manager of Development and Engineering Services

**Date:** March 11, 2014

**Subject:** To close a portion of 81<sup>st</sup> Avenue and to consolidate that portion with Lot 18, Plan 25445 located north of 8091 Pineview Crescent.

**Recommendation:** **RESOLVED THAT COUNCIL** give first, second and third reading to Bylaw No. 1995, being a bylaw to close and remove the dedication of a road shown on Plan 25445, District Lot 380, S.D.Y.D. and direct Staff to advertise the bylaw and send letters to surrounding property owners inviting them to attend the April 7, 2014 Committee of the Whole meeting to address the Committee with any comments or concerns regarding the road closure.

---

**BACKGROUND:** At the February 24, 2014 Regular meeting, it was resolved that Council approve the request to close that portion of 81<sup>st</sup> Avenue and direct Staff to proceed with the statutory requirements necessary to start and complete the road closure and consolidation of that portion of 81<sup>st</sup> Avenue with Lot 18, Plan 25445.

In 2006, the surrounding property owners from 17<sup>th</sup> Street to 18<sup>th</sup> Street, made the same request and were granted approval from Council to close and consolidate their bordering portions of 81<sup>st</sup> Avenue. The sales and consolidations were completed between the City and the property owners, during that year. If the applicant's purchase and consolidate that portion of 81<sup>st</sup> Avenue, behind Lot 18, the partial closure of 81<sup>st</sup> Avenue would be completed from 17<sup>th</sup> Street to 18<sup>th</sup> Street.

The 2014 assessed value of the adjacent property (Lot 18) is \$72,900.00. According to the 2014 land assessment, the 825 square meter portion of 81<sup>st</sup> Avenue equates to ~\$7,500.00. The City's Road Closure Policy #1501, requires the applicants to pay a deposit of \$2,500.00 prior to Staff commencing with the statutory requirements to close that portion of 81<sup>st</sup> Avenue and offer it for sale to the property owners of 8091 Pineview Crescent. The applicants have paid the City \$2,500.00, as a deposit, as per the City's policy.

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# REQUEST FOR DECISION

— REGULAR MEETING —



## **Benefits or Impacts of the Recommendation:**

- General:** The benefit of the closure of that portion of 81<sup>st</sup> Avenue would be that the 81<sup>st</sup> Avenue road closure process would be complete from between 17<sup>th</sup> and 18<sup>th</sup> Street.
- Strategic Impact:** n/a
- Financial:** The City of Grand Forks would see no cost to the taxpayers for the closure and would also benefit from an increased tax base.
- Policy/Legislation:** The requirements to close a portion of road are legislated in the Section 40 of the Community Charter which states that notice must be given of its intention, in accordance with Section 94 and must provide an opportunity for persons who consider they are affected by the bylaw to make representations to Council. Section 94 of the Community Charter - Requirement for Public Notice states that notice must be posted in the public notice posting places and published, in accordance with this Section. Publication must be in a newspaper that is distributed at least weekly, in the area affected by the subject matter of the notice and must be once each week for 2 consecutive weeks.
- The City's Road Closure Policy outlines the steps that proponents must follow in the closure and consolidation of the closed road.
- Attachments:**
- copy of Bylaw #1995 and reference plan – a bylaw to close and remove the dedication of a road shown on Plan 25445;
  - Letter of interest from the property owners to purchase a portion of 81<sup>st</sup> Avenue and consolidate with their property located at 8091 Pineview Crescent;
  - Site plan showing the location of the property;
  - Google Earth aerial view showing the location of the residence at 8091 Pineview Crescent and the approximate location of that portion of 81<sup>st</sup> Avenue.
  - The City of Grand Forks Road Closure Policy.
  - A copy of the Council's resolution from the February 24, 2014 Regular meeting.
  - Section 40 (road closure and removal of highway dedication procedure) and Section 94 (requirement for public notice) of the Community Charter
-



# REQUEST FOR DECISION

— REGULAR MEETING —



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**Recommendation:**

**RESOLVED THAT COUNCIL** give first, second and third reading to Bylaw No. 1995, being a bylaw to close and remove the dedication of a road shown on Plan 25445 of District Lot 380, S.D.Y.D. and direct Staff to advertise the bylaw and send letters to surrounding property owners inviting them to attend the April 7, 2014 Committee of the Whole meeting to address the Committee with any comments or concerns regarding the road closure.

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- OPTIONS:
1. **COUNCIL CHOOSES TO SUPPORT THE RECOMMENDATION.**
  2. **COUNCIL CHOOSES TO NOT SUPPORT THE RECOMMENDATION.**
  3. **COUNCIL CHOOSES TO REFER BACK TO STAFF FOR MORE INFORMATION.**
- 

	
Department Head or CAO	Chief Administrative Officer

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1995

A Bylaw to Close and Remove the Dedication of that portion of road  
Shown on Plan 586, District Lot 380, S.D.Y.D.

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**WHEREAS** in accordance with the Community Charter, Council may, by bylaw, close and remove the dedication of a highway or portion of it;

**NOW THEREFORE** the Council for the Corporation of the City of Grand Forks, in open meeting assembled **ENACTS** as follows:

1. To close and remove the dedication of that portion of road shown, 822.0 square meters, as outlined on reference plan drawn by A.F. Hoefsloot, B.C.L.S. and dated February 28, 2014, identified as "Schedule A" and attached to this bylaw;
2. That title to the above-described portions of closed road be hereby vested in the name of the Corporation of the City of Grand Forks;
3. That this bylaw may be cited, for all purposes, as the "**81<sup>st</sup> Avenue Road Closure Bylaw No. 1995, 2014**".

Read a **FIRST** time this \_\_\_\_ day of \_\_\_\_\_, 2014.

Read a **SECOND** time this \_\_\_\_ day of \_\_\_\_\_, 2014.

Read a **THIRD** time this \_\_\_\_ day of \_\_\_\_\_, 2014.

**PUBLIC NOTICE** posted at City Hall and advertised in the Grand Forks Gazette on the \_\_\_\_ day of \_\_\_\_\_, 2014 and the \_\_\_\_ day of \_\_\_\_\_, 2014.



**APPROVED BY** the Ministry of Transportation and Infrastructure pursuant to the  
Transportation Act, this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Approving Officer

**FINALLY ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Brian Taylor, Mayor

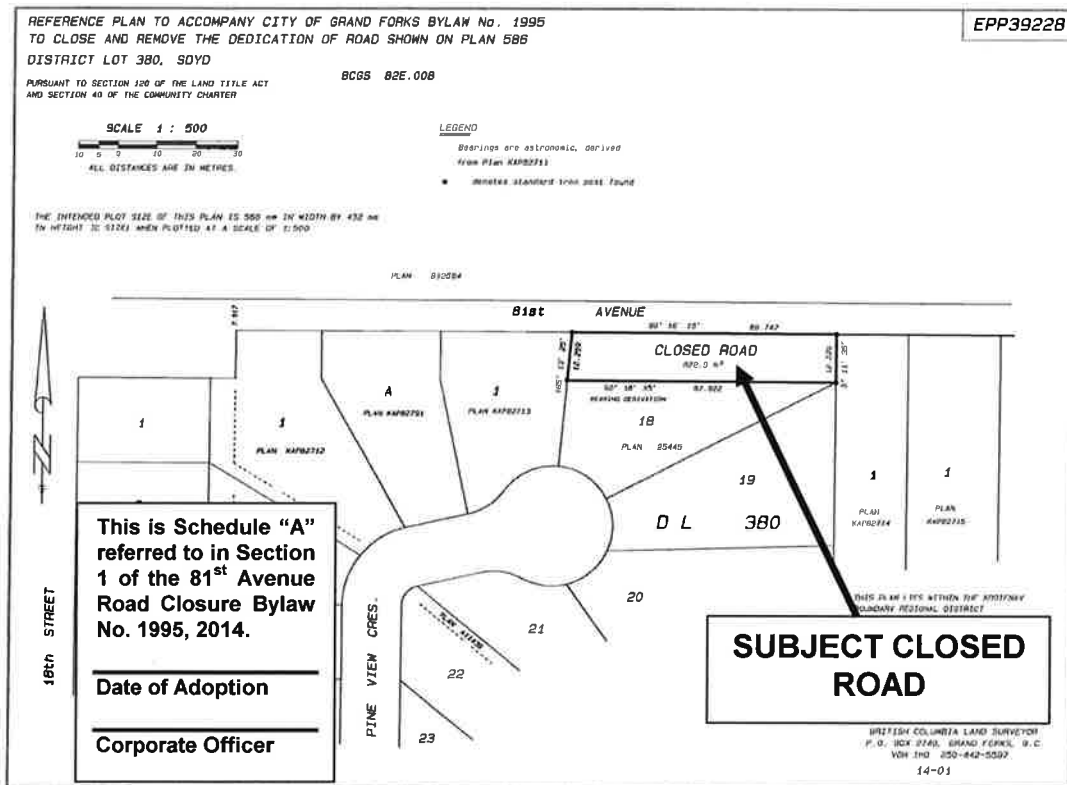
\_\_\_\_\_  
Diane Heinrich, Corporate Officer

### **C E R T I F I C A T E**

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 1995, as  
passed by the Municipal Council of the City of Grand Forks on the \_\_\_\_\_ day of  
\_\_\_\_\_, 2014.

\_\_\_\_\_  
Corporate Officer of the Municipal Council of the  
City of Grand Forks

# SCHEDULE "A"



OCT 31 /13

ATT: KATHY,

WE JUST BOUGHT A HOUSE AT 8091 PINEVIEW CRES, GRAND FORKS -VH01H2-- WE HAVE BEEN TOLD THAT THE CITY OWNS THE SMALL PIECE OF PROPERTY THAT RUNS ALONG BEHIND OURS & THAT WE CAN PURCHASE IT FROM THE CITY FOR A SMALL AMOUNT OF MONEY. THEY SAID THAT A SURVEY WAS DONE ON IT & THAT THE NIEGHBOURS TO OUR LEFT HAVE BOUGHT THEIRS BACK IN 2006-- IF THIS IS A POSSIBILITY HOW WOULD WE GO ABOUT BUYING THE LAND? WHAT WOULD BE INVOLVED & HOW MUCH WOULD IT COST US?

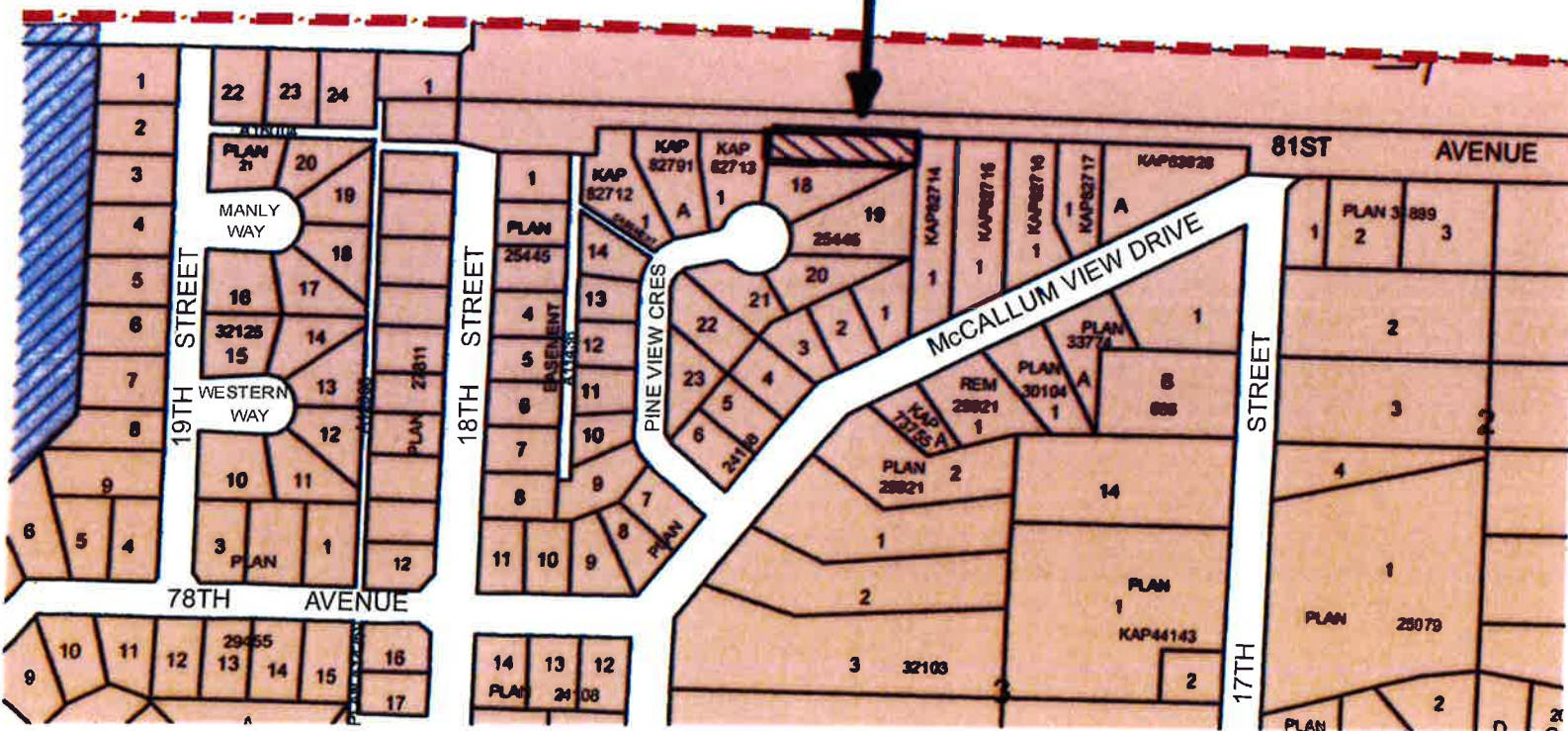
ALSO WE HAVE A TREE IN THE FRONT THAT WE WOULD LIKE TO HAVE REMOVED SO WE CAN PAVE OUR DRIVEWAY IN THE NEAR FUTURE.

Sincerely.

*Barbara Baranowski*

# 250-442-2322

005.498.767





Residence +  
81st Avenue Location



## **CITY OF GRAND FORKS**

<b>POLICY TITLE:</b>	<b>Road Closure Policy</b>	<b>POLICY NO:</b>	<b>1501</b>
<b>EFFECTIVE DATE:</b>	<b>July 20, 2009</b>	<b>SUPERSEDES:</b>	
<b>APPROVAL:</b>	<b>Council</b>	<b>PAGE:</b>	<b>1 of 1</b>

### **Purpose:**

To have money on hand for the recovery of costs for expenses involved in a permanent road closure and ensure that the City does not incur any costs relative to another party's request for road closure.

### **Policy:**

It is Council's policy that all applications for permanent road closures from applicants wishing to take title to the property in question shall be accompanied by a deposit of \$2,500.00. All costs relative to the road closure and payment of market value for any property transferred will be at the sole cost of the purchaser. The City will establish the market value price for the property.

### **Policy Procedure:**

1. \$2,500.00 deposit and a fair market value appraisal, agreed to by the applicant, will be required prior to the City taking any action to initiate road closure.
2. Should the Applicant decide not to proceed with the road closure, at any time during the process, the deposit will be refunded to the applicant, less any related costs incurred by the City. Should the City decide not to proceed with the Road Closure, at any time during the process, the deposit will be refunded to the Applicant.
3. Where the costs of the road closure exceed the amount of the deposit, the applicant will be required to pay such excess costs, as calculated by the City and will include all legal, survey, appraisal, advertising and land title fees.
4. Where the total final costs of the road closure are less than the deposited amount, the overpayment will be refunded to the applicant.
5. As a condition of the road closure, the closed portion of road must either be consolidated with the adjoining property, or another road must be constructed to replace the closed road.
6. The process for the road closure must follow the Provincial Government regulations.



He reported that:

- The Downtown business improvements look good, and the visuals and comments are positive, particularly regarding the trees.
- That McDonalds has applied for a development permit.
- He appreciates the leadership role that women play in the community.

MOTION: O'DOHERTY / WIRISCHAGIN

**RESOLVED THAT ALL REPORTS OF MEMBERS OF COUNCIL, GIVEN VERBALLY AT THIS MEETING, BE RECEIVED.**

CARRIED.

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**REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY**

- a) Corporate Officer's Report – Verbal Report Regarding the Activities of the Regional District of Kootenay Boundary.

Mayor Taylor advised that:

- He intends to move to formalize a collaborative relationship with Area D Director Roly Russell.
- The Kettle River Water Shed Management plan is near completion, the next meeting is on March 6<sup>th</sup> in Greenwood. He advised that the recommendations in the plan are comprehensive and the committee is committed to ensuring the river is protected.

MOTION: O'DOHERTY / SMITH

**RESOLVED THAT THE MAYOR'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**

CARRIED.

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**RECOMMENDATIONS FROM STAFF FOR DECISIONS**

- a) Manager of Development and Engineering - 81st Avenue Road Closure

**MOTION: O'DOHERTY / SMITH**

**RESOLVED THAT COUNCIL APPROVE THE REQUEST TO CLOSE THAT PORTION OF 81ST AVENUE AND DIRECT STAFF TO PROCEED WITH THE STATUTORY REQUIREMENTS NECESSARY TO START AND COMPLETE THE ROAD CLOSURE AND CONSOLIDATION OF THAT PORTION OF 81ST AVENUE WITH LOT 18, PLAN 25445.**

CARRIED.

**Temporary traffic restriction and traffic control**

- 38.** (1) A council may temporarily restrict or prohibit all or some types of traffic on a highway.
- (2) In addition to the authority under section 154 [*delegation of council authority*], a council may, by bylaw, authorize a municipal employee or any other person to control traffic on a highway, or to temporarily restrict or prohibit all or some types of traffic on a highway, in relation to matters specified in the bylaw.

2003-26-38.

**Additional powers in relation to highways**

- 39.** A council may, by bylaw, do one or more of the following:
- (a) assign a name or number to a highway;
  - (b) assign numbers to buildings and other structures;
  - (c) require owners or occupiers of real property to place assigned numbers in a conspicuous place on or near the property;
  - (d) require owners of private highways to maintain them in a clean, fit and safe state and to post suitable private thoroughfare signs;
  - (e) require persons to take specified actions for the purposes of maintaining the cleanliness or safety of a highway that is next to property that they own or occupy, or that is affected by property that they own or occupy;
  - (f) require owners or occupiers of land to fence any part of it abutting on a highway.

2003-26-39.

**Permanent closure and removal of highway dedication**

- 40.** (1) A council may, by bylaw,
- (a) close all or part of a highway that is vested in the municipality to all or some types of traffic, or
  - (b) reopen all or part of such a highway that has been closed.
- (2) A council may, by bylaw, remove the dedication of a highway
- (a) that has been closed by a bylaw under subsection (1) (a), or
  - (b) that is to be closed by the same bylaw, or by a bylaw adopted by the council at the same time.
- (3) Before adopting a bylaw under this section, the council must
- (a) **give notice of its intention in accordance with section 94 [*public notice*], and**
  - (b) **provide an opportunity for persons who consider they are affected by the bylaw to make representations to council.**
- (4) In addition to the requirement under subsection (3), before adopting a bylaw under subsection (1) (a), the council must deliver notice of its intention to the operators of utilities whose transmission or distribution facilities or works the council considers will be affected by the closure.
- (5) A bylaw under subsection (2) must be filed in accordance with section 120 of the *Land Title Act* and, on filing, the property subject to the bylaw ceases to be a highway, its dedication as a highway is cancelled and title to the property may be registered in the name of the municipality in accordance with section 120 of the *Land Title Act*.
- (6) As a limit on subsection (2), a council may not remove the dedication of a highway that was dedicated by the deposit of a subdivision or reference plan in the land title office if
- (a) the highway has not been developed for its intended purpose, and
  - (b) the owner of the land at the time the plan was deposited is the owner of all of the parcels created by the plan,
- unless the owner of the parcels consents.
- (7) This section, and not section 30 [*reservation and dedication of municipal property*], applies to cancelling the dedication of a highway.
- (8) For certainty, this section applies to public highways under section 42 of the *Transportation Act*.

2003-26-40; 2003-52-534; 2004-44-97.

(Am) Dec 31/04



**Other persons attending  
closed meetings**

91. (1) If all or part of a meeting is closed to the public, the council may allow one or more municipal officers and employees to attend or exclude them from attending, as it considers appropriate.
- (2) If all or part of a meeting is closed to the public, the council may allow a person other than municipal officers and employees to attend,
- (a) in the case of a meeting that must be closed under section 90 (2), if the council considers this necessary and the person
    - (i) already has knowledge of the confidential information, or
    - (ii) is a lawyer attending to provide legal advice in relation to the matter, and
  - (b) in other cases, if the council considers this necessary.
- (3) The minutes of a meeting or part of a meeting that is closed to the public must record the names of all persons in attendance.

2003-26-91; 2003-52-538.

**Requirements before  
meeting is closed**

92. Before holding a meeting or part of a meeting that is to be closed to the public, a council must state, by resolution passed in a public meeting,
- (a) the fact that the meeting or part is to be closed, and
  - (b) the basis under the applicable subsection of section 90 on which the meeting or part is to be closed.

2003-26-92.

**Application of rules  
to other bodies**

93. In addition to its application to council meetings, this Division and section 133 [*expulsion from meetings*] also applies to meetings of the following:
- (a) council committees;
  - (b) a municipal commission established under section 143;
  - (c) a parcel tax roll review panel established under section 204;
  - (d) a board of variance established under section 899 of the *Local Government Act*;
  - (e) an advisory body established by a council;
  - (f) a body that under this or another Act may exercise the powers of a municipality or council;
  - (g) a body prescribed by regulation.

2003-26-93.

**Division 4 – Public Notice and Access to Records**

**Requirements for  
public notice**

94. (1) If this section applies, the applicable **notice must be**
- (a) **posted in the public notice posting places, and**
  - (b) **published in accordance with this section.**
- (2) Subject to subsection (4), **publication** under subsection (1) (b)
- (a) **must be in a newspaper that is distributed at least weekly**
    - (i) **in the area affected by the subject matter of the notice, and**
    - (ii) if the area affected is not in the municipality, also in the municipality, and
  - (b) unless otherwise provided, **must be once each week for 2 consecutive weeks.**
- (3) The obligation under subsection (2) may be met by publication of the notice in more than one newspaper, if this is in accordance with that subsection when the publications are considered together.



# REQUEST FOR DECISION

— REGULAR MEETING —



**To:** Mayor and Council

**From:** Manager of Building Inspections & Bylaw Services

**Date:** March 17th, 2014

**Subject:** Noise Control Bylaw Amendment

**Recommendation:** RESOLVED THAT THE COUNCIL RECOMMENDS TO direct staff to include 5 (i) an amendment to include the Industrial Operations within the exclusions section of this bylaw as previously presented.

Further that Council determines to give first three readings to Bylaw 1963-A1, 2014, an amendment to the Noise Control Bylaw No. 1963, 2013.

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**BACKGROUND:** In December, 2013, Staff presented a Noise Bylaw No. 1963- A1, to Council with regard to including a clause within the Bylaw to address industrial operations. At times the market requires that industrial operations will need to run additional shifts to meet their market demands. This has been normal operating procedure for the major industries, located in the Grand Forks Industrial Park.

The Bylaw was presented to Council in January for the first three readings; however there were additional items that Council wished to amend with regard to times. On February 24<sup>th</sup>, options were presented for Council's consideration at the COTW, Council determined that because not all members of Council were not present, the Bylaw was not discussed or referred to a Regular Meeting for readings.

Due to the timeline from the Ombudsperson with regard to a complaint file which is currently open, we are asking Council to consider amending the Bylaw to include the Industrial clause as an amendment to the Bylaw, Staff is re-presenting the initial Bylaw amendment in order to address this issue. Council may ask Staff to re-present the other amendments at a later time to amend the Noise Control Bylaw further.

---

## Benefits or Impacts of the Recommendation:

**General:** This will allow for better control and enforcement of the bylaw with regard to the hours of work and noise produced by the industrial operations in the Industrial Park.

**Strategic Impact:** N/A

**Financial:** N/A

# REQUEST FOR DECISION

— REGULAR MEETING —



**Policy/Legislation:** Council has the authority amend bylaws.

**Attachments:** Proposed bylaw amendment, a copy of the Noise Control Bylaw 1963.

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**Recommendation:** **RESOLVED THAT THE COUNCIL RECOMMENDS TO direct staff to include 5 (i) an amendment to include the Industrial Operations within the exclusions section of this bylaw as previously presented.**  
**Further that Council determines to give first three readings to Bylaw 1963-A1, 2014, an amendment to the Noise Control Bylaw No. 1963, 2013.**

- OPTIONS:**
- 1. COUNCIL COULD CHOOSE TO SUPPORT THE RECOMMENDATION.**
  - 2. COUNCIL COULD CHOOSE TO NOT SUPPORT THE RECOMMENDATION.**
  - 3. COUNCIL COULD CHOOSE TO REFER THE REPORT BACK TO STAFF FOR MORE INFORMATION.**
- 

A blue ink signature, appearing to read "D. Keen", written over a horizontal line.

Department Head or CAO

A black ink signature, appearing to read "J. Gull", written over a horizontal line.

Chief Administrative Officer

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1963 A-1

**A Bylaw to Amend the Grand Forks Noise Control Bylaw No. 1963, 2013**

---

**WHEREAS** in accordance with the Local Government Act provides that Council may, by bylaw, regulate, prohibit and amend, the making or causing of certain noises or sounds within the Municipal boundaries of the Corporation of the City of Grand Forks.

**NOW THEREFORE** the Council for the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS** as follows:

1. This bylaw may be cited for all intents and purposes as the “**Grand Forks Noise Control Amendment Bylaw No. 1963 A-1, 2014**”;
2. That Bylaw No. 1963, cited as the “Grand Forks Noise Control Bylaw No. 1963, 2013”, be amended by adding an exemption to Section 5.1, as follows:
  - (i) industrial operations may operate twenty four (24) hours a day, seven (7) days a week, when required to produce products to fulfill the world wide business market orders. Industry will be required to work with the City to limit noise that disturbs the Community during evening and grave yard shifts. The City realizes that NOT ALL NOISE can be eliminated;
3. That Schedule 2 that relates to fines with regard to the Grand Forks Noise Control Bylaw No. 1963 be deleted in its entirety, as fines are outlined in the Municipal Ticketing Information Bylaw No. 1957, 2013.
4. That this bylaw shall come into force and effect as of the adoption of this amendment bylaw.

Read a **FIRST** time this \_\_\_\_ day of \_\_\_\_\_, 2014.

Read a **SECOND** time this \_\_\_\_ day of \_\_\_\_\_, 2014.

Read a **THIRD** time this \_\_\_\_ day of \_\_\_\_\_, 2014.

**FINALLY ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Mayor Brian Taylor

\_\_\_\_\_  
Corporate Officer – Diane Heinrich

**CERTIFICATE**

I hereby certify the foregoing to be a true and correct copy of  
Bylaw No. 1963 A-1, the “Grand Forks Noise Control Amendment Bylaw No.  
1963 A-1, 2014”, as passed by the Municipal Council of the Corporation of the  
City of Grand Forks on the \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Corporate Officer of the Municipal Council of the  
City of Grand Forks

## CORPORATION OF THE CITY OF GRAND FORKS

### NOISE CONTROL BYLAW NO. 1963

**A bylaw to provide for the regulation and prohibition of certain noises and sounds.**

---

**WHEREAS** the Local Government Act provides Council with the authority, by bylaw, to regulate or prohibit the making or causing of certain noises or sounds within the Municipality-boundaries of the Corporation of the City of Grand Forks; and

**WHEREAS** the Council of the Municipality Corporation of the City Grand Forks, deems it necessary and desirable to regulate or prohibit noises or sounds, which disturb the quiet, peace, rest, enjoyment, comfort or convenience of neighbourhood persons in the vicinity, or the public;

**NOW THEREFORE** the Municipal Council of the Corporation of the City of Grand Forks in open meeting assembled **ENACTS** as follows:

**1.     Title**

- 1.1     This bylaw may be cited for all purposes as the **Grand Forks Noise Control Bylaw No. 1963, 2013**".

**2.     Repeal**

- 2.1.    The City of Grand Forks Noise Control Bylaw, No. 1313 and all amendments thereto, are hereby repealed and replaced by this bylaw.

**3.     Definitions**

3.1     In this bylaw:

- (a)     **"Bylaw Enforcement Officer"** means every person(s) designated by Council as a Bylaw Enforcement Officer for the City or otherwise authorized under the Offence Act, and every Peace Officer;
- (b)     **"City"** means the Corporation of the City of Grand Forks;
- (c)     **"Council"** means the City Council of the City;
- (d)     **"Highway"** includes a street, road, lane, bridge, viaduct and any other way open for the use of the public but does not include a private right-of-way on private property;

- (e) **"Municipality"** means the area within the City boundaries of the City;
- (f) **"Noise"** means any noise or sound that is objectionable, or disturbs, tends to disturb, or is liable to disturb, the quiet, peace, rest, enjoyment, comfort or convenience of the area, or of persons in the area, or the public and shall include, without limiting the generality of the foregoing, the noises and sounds specifically described elsewhere in this bylaw;
- (f) **"Owner"** means an owner or occupier of a parcel of land, or both;
- (g) **"Peace Officer"** shall have the same meaning as in the Interpretation Act and shall also include the person or persons who are appointed to enforce and administer this bylaw;
- (h) **"Person(s)"** includes any company, corporation, owner, partnership, firm, association, society or party;
- (i) **"Private Premises"** means the area contained within the boundaries of any privately owned or lease lot, parcel of land within the City and any building or structure situated within those boundaries, but where any lot or parcel contains more than one dwelling unit, each such dwelling unit shall be deemed to be separate private premises;
- (j) **"Property"** means land, with or without improvements, so affixed to the land as to make them in fact and in law, a part of it;
- (k) **"Public Place"** means streets, highways, parks, public squares, beaches, foreshore and all other land and building that not private premises.

#### **4. Prohibited Noises and Sounds**

- 4.1 No person(s) shall make or cause, or permit to be made or caused, in or on a highway or elsewhere in the City, any noise or sound which disturbs the quiet, peace, rest, enjoyment, comfort or convenience of the neighborhood, or of persons in the vicinity.
- 4.2 No owner, tenant or occupier of real property shall allow that property to be used so that a noise or sound, which originates from that property, disturbs the quiet, peace, rest, enjoyment, comfort or convenience of neighborhood, or of persons in the vicinity.
- 4.3 No person(s) shall keep any animal, which by its calls, cries, barks, or other noises disturbs the quiet, peace, rest, enjoyment, comfort, or convenience of neighborhood, or of persons in the vicinity.



4.4 Without limiting Sections 3 – 5 of this bylaw, the Council believes that the following noises or sounds are objectionable:

- (a) any calls, cries, barks, or other noises made by an animal which are audible outside the property where the animal is kept, between 11:00 p.m. and 7:00 a.m.;
- (b) any amplified music or speech which is audible outside the property where it originates or is reproduced, between 11:00 p.m. and 7:00 a.m.;
- (c) any noise caused or emanating from construction activity, including alterations, demolitions, and excavations between the hours of 8:00 p.m. and 7:00 a.m.;
- (d) any noise longer than 10 minutes caused or emanating from the operation of a parked or stopped diesel vehicle between 11:00 p.m. and 7:00 a.m.
- (e) any noise caused by the operation of motorized off-road vehicles is not permitted from 6:00 p.m. to 10:00 a.m.

and no person(s) shall cause or permit such noises or sounds to be made.

## **5. Exemption**

5.1 This bylaw does not apply to:

- (a) police, fire, or other emergency vehicles proceeding upon an emergency;
- (b) the excavation, construction, or infrastructure work, or repairing of bridges, streets, highways, or lands by the City or agents acting on its behalf;
- (c) the operation of maintenance equipment by the City or agents acting on its behalf;
- (d) snow removal or highway cleaning operations;
- (e) the operation of a public address system required under a building or fire code;
- (f) a lawnmower, power gardening equipment or chainsaw operated between 7:00 a.m. and 9:00 p.m.;
- (g) a horn from a motor vehicle, boat or train where it is necessary to warn of danger or a hazard;
- (h) an event approved by resolution of Council provided it is within the terms

of that approval – ie: hours of operation.

## **6. Construction Hours**

- 6.1 No person(s) in the City shall on any day, construct, erect, reconstruct, alter, repair or demolish any building, structure or thing or excavate or fill in land in any manner, whatsoever, which makes or causes noises or sounds in or on a highway or elsewhere in the City, which disturb, or tend to disturb, the quiet, peace, rest, enjoyment, comfort or convenience of the neighborhood or of persons in the vicinity, except during the following times:
- (a) Monday through Friday, between the hours of 7 a.m and 9:00 p.m.
  - (b) the erection, demolition, construction, reconstruction, alteration or repair of any building or structure between 7:00 a.m. and 10:00 p.m.;
  - (c) Saturdays, between the hours of 10:00 a.m. and 9:00 p.m.;
  - (d) Sunday and other holidays, between the hours of ten a.m. and 6:00 p.m.
- 6.2 The restrictions contained in this part may be waived or varied by a Permit in writing from the Bylaw Enforcement Officer of the Corporate Officer, granting approval to carry on the work that is found to be a case of urgent necessity and in the interest of public health and safety.

## **7. Inspections**

- 7.1 A Bylaw Enforcement Officer may enter on any property at any reasonable time for the purpose of ascertaining whether the regulations and requirements of this bylaw are being observed.
- 7.2 No person(s) shall obstruct a Bylaw Enforcement Officer from entering property under Section 9.

## **8. Offences and Penalties**

- 8.1 (a) Any person(s) who contravenes this bylaw is liable upon summary conviction to a fine not exceeding \$2,000.00. Every day that infraction of this bylaw continues shall constitute a separate offence.
- (b) Every person or persons, who violates or breaches or who causes or allows to be violated or breached any of the provisions of this bylaw shall be guilty of an offence against this bylaw and each day that such violation is caused or allowed to continue shall constitute a separate offence.

- (c) After the first contact is made and the violation continues to exist every half hour thereafter, constitutes a new offence, as per Schedule 2 of the Municipal Ticketing Information bylaw.

**9. Severability**

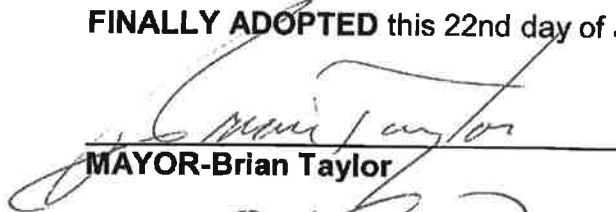
- 9.1 If any portion of this bylaw (including without limitation all or part of Section 7) is held to be invalid by a Court of competent jurisdiction, such invalidity shall not affect the remaining portions of the bylaw.

**READ** a first time this 24th day of June, 2013.

**READ** a second time this 24th day of June, 2013.

**READ** a third time this 24th day of June, 2013.

**FINALLY ADOPTED** this 22nd day of July, 2013.



**MAYOR-Brian Taylor**



**CORPORATE OFFICER-Diane Heinrich**

**C E R T I F I C A T E**

I hereby certify the foregoing to be a true copy of the Grand Forks Noise Control Bylaw No. 1963, 2013, as passed by the Council of the City of Grand Forks on the 22nd day of July, 2013.

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Corporate Officer of the Municipal Council of the  
City of Grand Forks

**SCHEDULE 2**

COLUMN 1	<b><u>Bylaw No. 1681 "Noise Control Bylaw"</u></b>	COLUMN 2	COLUMN 3
<u>Offence</u>	<u>Section</u>	<u>Fine</u>	
Noise which disturbs	3	\$100.00	
Noise which disturbs form Private Property	4	\$100.00	
Amplification equipment which disturbs	6(b)	\$100.00	
Animal Noise	6(a)	\$100.00	
Bird Noise	6(a)	\$100.00	
Operating equipment during restricted hours	6(c)	\$100.00	
Operating engine during restricted hours	6(d)	\$100.00	
Construction noise during restricted hours	8(a)	\$100.00	
Construction noise during restricted hours (Saturday)	8(b)	\$100.00	
Construction noise during restricted hours (Sunday)	8(c)	\$100.00	
Noise which disturbs	11(c)	\$100.00	
Noise which disturbs form Private Property	11(c)	\$100.00	

# REQUEST FOR DECISION

— REGULAR MEETING —



**To:** Mayor and Council  
**From:** Roxanne Shepherd, Chief Financial Officer  
**Date:** March 13<sup>th</sup>, 2014  
**Subject:** 2014-2018 Financial Plan Bylaw 1996  
**Recommendation:** **RESOLVED THAT COUNCIL GIVE THIRD READING TO 2014-2018 FINANCIAL PLAN BYLAW 1996**

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## **BACKGROUND:**

In the fall of 2013, City staff began working on the 2014-2018 Financial Plan. Department Heads as well as the Coordinators for each department had direct input into the plan. Staff began with the operating budget, and operating presentations for each department were made to Council at the January 27, 2014 Committee of the Whole. The capital plan was presented to Committee of the Whole on February 11, 2014 for input from Council and the public. At the February 27, 2014 Committee of the Whole, the entire financial plan was presented for public consultation.

On March 10, 2014, Council gave first two readings to 2014-2018 Financial Plan Bylaw 1996. At the same meeting Council resolved to provide funding in the amount of \$4500 from the 2014 operating budget. Council also resolved to provide increase funding to the Grand Forks Art Gallery in the amount of \$12,000 from the operating budget. There is also a request for \$5500 for the Head Start program that has been added to the operating budget. If Council does not approve the expenditure, it will not be spent. These three adjustments have resulted in an additional \$22,000 funded from surplus.

With these adjustments, 2014-2018 Financial Plan is now presented for third reading.

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## **Benefits or Impacts of the Recommendation:**

**General:** The benefit of a balanced budget is that it allows Council to undertake the services that are required to run the municipality.

**Strategic Impact:** The financial plan was developed using information from Council's Strategic Plan.

**Financial:** The plan includes all expenses of the municipality and all sources of revenues that will be required to undertake the services included in the plan.

**Policy/Legislation:** Section 165 of the Community Charter requires that a municipality must have a financial plan that is adopted annually, by bylaw, before the annual property tax bylaw is adopted. Section 197 of the Community Charter requires that each year, after adoption of the financial plan but before May 15, a council must, by bylaw, impose property values taxes for the year by establishing tax rates.

# REQUEST FOR DECISION

— REGULAR MEETING —



**Attachments:** 2014-2018 Financial Plan Bylaw 1996

---

**Recommendation:** RESOLVED THAT COUNCIL GIVE THIRD READING TO 2014-2018  
FINANCIAL PLAN BYLAW 1996

**OPTIONS:**

1. RESOLVED THAT COUNCIL RECEIVES THE STAFF REPORT
2. RESOLVED THAT COUNCIL DOES NOT ACCEPT THE STAFF REPORT
3. RESOLVED THAT COUNCIL REFERS THE MATTER BACK TO STAFF FOR FURTHER INFORMATION.

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 Department Head or CAO	 Chief Administrative Officer
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# THE CORPORATION OF THE CITY OF GRAND FORKS

## **BYLAW NO. 1996**

### **A Bylaw to Establish the Five Year Financial Plan For the Years 2014 - 2018**

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**WHEREAS** the Community Charter requires that Council adopt a Five Year Financial Plan annually before the adoption of the annual property tax bylaw;

**NOW THEREFORE** Council for the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS**, as follows:

1. Appendix "A" and Appendix "B" attached hereto and made part of this Bylaw is hereby declared to be the Five Year Financial Plan of the Corporation of the City of Grand Forks for the Years 2014 to 2018.
2. This Bylaw may be cited, for all purposes, as the "**Year 2014 – 2018 Financial Plan Bylaw**".

Read a **FIRST** time this 10<sup>th</sup> day of March, 2014

Read a **SECOND** time this 10<sup>th</sup> day of March, 2014

Read a **THIRD** time this 24<sup>th</sup> day of March, 2014

**FINALLY ADOPTED** on this \_\_\_\_ day of \_\_\_\_\_, 2014

\_\_\_\_\_  
Mayor Brian Taylor

\_\_\_\_\_  
Corporate Officer Diane Heinrich

### **C E R T I F I C A T E**

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 1996, as adopted by the Municipal Council of the City of Grand Forks on this \_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Corporate Officer of the Municipal Council of the  
City of Grand Forks

**City of Grand Forks  
Appendix "A" to Bylaw 1996  
Consolidated 5 Year Financial Plan 2014 - 2018**

	2014	2015	2016	2017	2018
<b><u>Revenue</u></b>					
Property taxes , grants in lieu & franchise Fees	\$ 2,942,062	\$ 2,999,900	\$ 3,058,900	\$ 3,119,000	\$ 3,180,300
Parcel taxes	6,041	6,041	6,041	6,041	6,041
User levies	1,808,210	1,842,500	1,877,400	1,913,000	1,949,200
Fees and charges	4,972,787	5,203,052	5,444,468	5,697,528	5,862,300
Grants and other	3,781,734	706,586	711,811	717,161	722,537
<b>Total Revenues</b>	<b>13,510,834</b>	<b>10,758,079</b>	<b>11,098,620</b>	<b>11,452,730</b>	<b>11,720,378</b>
<b><u>Expenses</u></b>					
Purchases for resale	3,294,066	3,390,619	3,559,125	3,736,082	3,848,200
Operating	6,909,585	7,012,365	7,116,598	7,222,480	7,329,849
Debt interest	100,961	86,477	81,477	76,477	71,477
Amortization	1,539,874	1,556,513	1,573,366	1,590,434	1,607,722
<b>Total Operating Expenses</b>	<b>11,844,486</b>	<b>12,045,975</b>	<b>12,330,566</b>	<b>12,625,472</b>	<b>12,857,248</b>
<b>Net Revenue (loss)</b>	<b>\$1,666,347</b>	<b>(\$1,287,896)</b>	<b>(\$1,231,946)</b>	<b>(\$1,172,743)</b>	<b>(\$1,136,870)</b>
<b><u>Allocations</u></b>					
Debt proceeds	3,551,978	577,500	577,500	577,500	367,500
Capital expenditures	(8,921,179)	(1,139,000)	(1,014,000)	(830,000)	(619,500)
Debt principal repayment	(197,886)	(183,001)	(171,092)	(161,566)	(153,945)
Transfers from (to) reserves / surplus	2,360,866	475,884	266,173	(3,626)	(64,907)
Reserve fund in excess of amortization	<u>1,539,874</u>	<u>1,556,513</u>	<u>1,573,366</u>	<u>1,590,434</u>	<u>1,607,722</u>
<b>Financial Plan Balance</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



**City of Grand Forks  
Five Year Plan 2014 to 2018  
Operations Summary  
Supporting Schedule A**

	<b>2014 Plan</b>	<b>2015 Plan</b>	<b>2016 Plan</b>	<b>2017 Plan</b>	<b>2018 Plan</b>
<b>General</b>					
Revenue					
Property Taxes	\$ 2,837,537	\$ 2,894,300	\$ 2,952,200	\$ 3,011,200	\$ 3,071,400
Parcel Taxes					
Payments in Lieu & Franchise Fees	104,525	105,600	106,700	107,800	108,900
Solid Waste Levies	195,000	197,000	199,000	201,000	203,000
Slag Sales	250,000	252,500	255,025	257,575	260,151
Fees and Charges	576,588	588,100	599,900	611,900	624,100
Government Grants - Operations	317,286	317,286	317,286	317,286	317,286
Government Grants - Capital	1,587,889				
Other Sources	134,114	136,800	139,500	142,300	145,100
Restricted Investment Income	-	-	-	-	-
	<b>6,002,939</b>	<b>4,491,586</b>	<b>4,569,611</b>	<b>4,649,061</b>	<b>4,729,937</b>
Expenses					
Airport Cost of Sales	49,000	50,500	52,000	53,600	55,200
Operations Expense	4,362,249	4,427,700	4,494,100	4,561,500	4,629,900
Community Support	301,420	305,941	310,530	315,188	319,916
Preventative Maintenance Program	141,258	143,377	145,528	147,710	149,926
Studies & Planning	-	-	-	-	-
Debt Interest	44,484	30,000	25,000	20,000	15,000
Amortization	900,000	909,000	918,090	927,271	936,544
<b>Total Expenses</b>	<b>5,798,411</b>	<b>5,866,518</b>	<b>5,945,248</b>	<b>6,025,270</b>	<b>6,106,486</b>
<b>Net Income (Loss) before Other Income</b>	<b>204,528</b>	<b>(1,374,932)</b>	<b>(1,375,637)</b>	<b>(1,376,208)</b>	<b>(1,376,549)</b>
Other Income					
Contributions from Electrical	420,000	432,600	445,578	458,945	465,830
Gain (Loss) on Disposition of Assets	-	-	-	-	-
<b>Net Income (Loss)</b>	<b>624,528</b>	<b>(942,332)</b>	<b>(930,059)</b>	<b>(917,263)</b>	<b>(910,719)</b>
Allocations					
Debt proceeds	1,639,778	-	-	-	-
Capital Expenditures	(3,766,666)				
Capital Planning		-	-	-	-
Debt principal repayment	(74,484)	(74,484)	(74,484)	(74,484)	(74,484)
Transfers from (to) reserves	539,000	(252,500)	(255,025)	(257,575)	(265,300)
Transfers from (to) surplus	137,845	360,317	341,478	322,052	313,960
Reserve fund in excess of amortization	900,000	909,000	918,090	927,271	936,544
<b>Surplus (Deficit)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**City of Grand Forks  
Five Year Plan 2014 to 2018  
Operations Summary  
Supporting Schedule A**

	<b>2014 Plan</b>	<b>2015 Plan</b>	<b>2016 Plan</b>	<b>2017 Plan</b>	<b>2018 Plan</b>
<b>Equipment</b>					
Recoveries	\$ 471,443	\$ 477,100	\$ 482,800	\$ 488,600	\$ 494,500
Operations Expense	461,518	468,400	475,400	482,500	489,700
<b>Net Recoveries</b>	<b>9,925</b>	<b>8,700</b>	<b>7,400</b>	<b>6,100</b>	<b>4,800</b>
Debt Interest	1,603	1,603	1,603	1,603	1,603
Amortization	232,874	234,038	235,209	236,385	237,567
<b>Net Recoveries (Loss)</b>	<b>(224,552)</b>	<b>(226,941)</b>	<b>(229,412)</b>	<b>(231,888)</b>	<b>(234,370)</b>
Gain (Loss) on Disposition of Assets	-	-	-	-	-
<b>Net Recoveries (Loss)</b>	<b>(224,552)</b>	<b>(226,941)</b>	<b>(229,412)</b>	<b>(231,888)</b>	<b>(234,370)</b>
<b>Allocations</b>					
Debt proceeds	-	-	-	-	-
Capital Expenditures		(50,000)	(50,000)	(50,000)	(50,000)
Debt principal repayment	(74,426)	(59,541)	(47,633)	(38,106)	(30,485)
Transfers from (to) reserves		(40,000)	(40,800)	(41,616)	(42,448)
Transfers from (to) surplus	66,104	142,444	132,636	125,225	119,736
Reserve fund in excess of amortization	232,874	234,038	235,209	236,385	237,567
<b>Surplus (Deficit)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**City of Grand Forks  
Five Year Plan 2014 to 2018  
Operations Summary  
Supporting Schedule A**

	<b>2014 Plan</b>	<b>2015 Plan</b>	<b>2016 Plan</b>	<b>2017 Plan</b>	<b>2018 Plan</b>
<b>Electrical</b>					
<b>Revenue</b>					
User Fees	\$ 4,324,609	\$ 4,540,839	\$ 4,767,881	\$ 5,006,275	\$ 5,156,500
Fees and Charges	63,226	65,512	67,886	70,352	72,500
	<b>4,387,835</b>	<b>4,606,352</b>	<b>4,835,768</b>	<b>5,076,628</b>	<b>5,229,000</b>
<b>Expenditure</b>					
Purchases for resale	3,245,066	3,340,119	3,507,125	3,682,482	3,793,000
Operations Expense	578,604	584,400	590,200	596,100	602,100
Amortization	42,000	42,000	42,000	42,000	42,000
<b>Expenditure</b>	<b>3,865,670</b>	<b>3,966,519</b>	<b>4,139,325</b>	<b>4,320,582</b>	<b>4,437,100</b>
<b>Net Income (loss) before Contributions to General</b>	<b>522,165</b>	<b>639,832</b>	<b>696,443</b>	<b>756,046</b>	<b>791,900</b>
Contributions to General	420,000	432,600	445,578	458,945	465,830
<b>Net income (loss)</b>	<b>102,165</b>	<b>207,232</b>	<b>250,865</b>	<b>297,101</b>	<b>326,070</b>
<b>Allocations</b>					
Capital Expenditures	(320,000)	(375,000)	(250,000)	(70,000)	(100,000)
Transfers from (to) reserves	320,000	375,000	250,000	70,000	100,000
Transfers from (to) surplus	(144,165)	(249,232)	(292,865)	(339,101)	(368,070)
Reserve fund in excess of amortization	42,000	42,000	42,000	42,000	42,000
<b>Surplus (Deficit)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**City of Grand Forks  
Five Year Plan 2014 to 2018  
Operations Summary  
Supporting Schedule A**

	<b>2014 Plan</b>	<b>2015 Plan</b>	<b>2016 Plan</b>	<b>2017 Plan</b>	<b>2018 Plan</b>
<b>Water</b>					
<b>Revenue</b>					
Parcel Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
User Levies	793,650	809,500	825,700	842,200	859,000
Fees and Charges	4,284	4,400	4,500	4,600	4,700
Government Grants - Capital	879,556				
	<b>1,677,490</b>	<b>813,900</b>	<b>830,200</b>	<b>846,800</b>	<b>863,700</b>
Operations Expense	716,332	727,100	738,000	749,100	760,337
Preventative Maintenance Program	81,601	83,233	84,898	86,596	88,328
Studies & Planning		-	-	-	-
Debt Interest	-	-	-	-	-
Amortization	200,000	204,000	208,080	212,242	216,486
<b>Total Expenses</b>	<b>997,933</b>	<b>1,014,333</b>	<b>1,030,978</b>	<b>1,047,937</b>	<b>1,065,150</b>
<b>Net Income (Loss)</b>	<b>679,557</b>	<b>(200,433)</b>	<b>(200,778)</b>	<b>(201,137)</b>	<b>(201,450)</b>
<b>Allocations</b>					
Debt proceeds	1,572,423	367,500	367,500	367,500	367,500
Capital Expenditures	(3,857,846)	(469,500)	(469,500)	(469,500)	(469,500)
Capital Planning		-	-	-	-
Debt principal repayment	-	-	-	-	-
Transfers from (to) reserves	1,405,866	-	-	-	-
Transfers from (to) surplus	-	98,433	94,698	90,896	86,964
Reserve fund in excess of amortization	200,000	204,000	208,080	212,242	216,486
<b>Surplus (Deficit)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**City of Grand Forks  
Five Year Plan 2014 to 2018  
Operations Summary  
Supporting Schedule A**

	<b>2014 Plan</b>	<b>2015 Plan</b>	<b>2016 Plan</b>	<b>2017 Plan</b>	<b>2018 Plan</b>
<b>Sewer</b>					
<b>Revenue</b>					
Parcel Taxes	\$ 6,041	\$ 6,041	\$ 6,041	\$ 6,041	\$ 6,041
User Levies	819,560	836,000	852,700	869,800	887,200
Fees and Charges	4,080	4,200	4,300	4,400	4,500
Government Grants - Capital	612,889				
	<b>1,442,570</b>	<b>846,241</b>	<b>863,041</b>	<b>880,241</b>	<b>897,741</b>
Operations Expense	702,346	712,900	723,600	734,500	745,500
Preventative Maintenance Program	35,700	36,414	37,142	37,885	38,643
Studies & Planning	-	-	-	-	-
Debt Interest	54,874	54,874	54,874	54,874	54,874
Amortization	165,000	167,475	169,987	172,537	175,125
<b>Total Expenses</b>	<b>957,920</b>	<b>971,663</b>	<b>985,604</b>	<b>999,796</b>	<b>1,014,142</b>
<b>Net Income (Loss)</b>	<b>484,650</b>	<b>(125,422)</b>	<b>(122,563)</b>	<b>(119,555)</b>	<b>(116,401)</b>
<b>Allocations</b>					
Debt proceeds	339,777	210,000	210,000	210,000	
Capital Expenditures	(976,667)	(244,500)	(244,500)	(240,500)	-
Capital Planning		-	-	-	-
Debt principal repayment	(48,975)	(48,975)	(48,975)	(48,975)	(48,975)
Transfers from (to) reserves	24,000	-	-	-	-
Transfers from (to) surplus	12,216	41,423	36,051	26,494	(9,749)
Reserve fund in excess of amortization	165,000	167,475	169,987	172,537	175,125
<b>Surplus (Deficit)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>