

THE CORPORATION OF THE CITY OF GRAND FORKS
 AGENDA - COMMITTEE OF THE WHOLE MEETING
 MONDAY MAY 12TH, 2014 - 9:00am
 6641 Industrial Parkway, Meeting Room

	<u>ITEM</u>	<u>SUBJECT MATTER</u>	<u>RECOMMENDATION</u>
1	<u>CALL TO ORDER</u>		
2	<u>COMMITTEE OF THE WHOLE AGENDA</u>		
	Adopt Agenda	May 12th, 2014 COTW Agenda	Adoption of Agenda
3	<u>REGISTERED PETITIONS AND DELEGATIONS</u>		
	Grand Forks ATV Club Delegation - Grand Forks ATV Club.pdf	Requesting Council support for the ATV Club to develop a Grand Forks / Christina lake integrated trail management plan.	That the COTW recommends to Council to receive the presentation made by Doug Zorn of the Grand Forks ATV Club regarding the development of a Grand Forks / Christina Lake integrated trail management plan, approval of a licence of occupation for the "moto- cross" staging area and to give consideration to providing an in- kind contribution to the "moto- cross" staging area; and further to refer the request to the May 26th, 2014 Regular Meeting for discussion and decision.
	Grand Forks Trail Society Delegation - Grand Forks Community Trails Society.pdf Delegation -GF Trails Vision Map.pdf Delegation -GF Trails -Map.pdf	Request that Council enter into a stewardship agreement and accept the "vision map" of the Trails Society.	That the COTW recommends to Council to receive the presentation made by the Grand Forks Trails Society and refers to the May 26th, 2014, Regular Meeting for decision.

PRESENTATIONS FROM STAFF

Monthly Highlight Reports from Dept. Managers
[Building & Bylaw Services.doc](#)
[Corporate & Community Services.doc](#)
[Development & Engineering.doc](#)
[Fire Chief.doc](#)
[Chief Financial Officer.doc](#)
[Operations.doc](#)

Staff request for Council to receive the monthly activity report from department managers.

That the Committee of the Whole recommends to Council to receive the monthly activity reports.

Manager of Development and Engineering
[RFD - Mobile Catering.pdf](#)

Mobile Catering Vendor on Wheels in the Downtown Core

The Committee of the Whole recommends to Council to approve one of the three options listed, at the May 12th, 2014, Regular Council meeting.

Manager of Development and Engineering
[RFD - Mgr. of Dev. & Eng. Services - Close & Consolidate Portion of Road 2nd St. & Sagamore.pdf](#)

To close that portion of unnamed road traversing Lot 1 and Lot 2 Plan KAP73069 and to consolidate that portion of road with Lot 1 and Lot 2, respectively.

That the Committee of the Whole recommends to Council to approve the request to close that portion of unnamed, undeveloped road and direct staff to proceed with statutory requirements necessary to start and complete the road closure and consolidation of that portion of unnamed, undeveloped road with Lot 1, Plan KAP73069 and Lot 2, KAP73069, respectively and refer to the May 26th, 2014, Regular meeting.

James Kay, P.Eng
 Regional Manager- Coastal & Interior
 British Columbia Land Development /
 Municipal Engineering
 Representative for Focus

Lands Optimization and Development Showcase Strategy Presentation

That the Committee of the Whole recommends Council receive the presentation by James Kay of Focus regarding lands optimization and development showcase strategies.

Chief Administrative Officer
[GF Economic Profile\(v6\).pdf](#)

Verbal Report to present the draft Grand Forks Economic Profile.

That the Committee of the Whole recommends Council receive the draft Grand Forks Economic Profile

REPORTS AND DISCUSSION

6 **PROPOSED BYLAWS FOR DISCUSSION**

Manager of Development and
Engineering
[RFD -Sewer and Water Bylaw.pdf](#)

Bylaw amendments to the
following three bylaws:
1. Sewer Regulations and
Rates Bylaw No. 1500, 1997
2. Water Regulations and
Rates Bylaw No. 1501, 1997
3. Electrical Utility
Regulations and Rates Bylaw
No. 1543, 1998

That Committee of the Whole
recommends Council approve
the amendments to
the attached bylaws and to
give first, second and third
reading to said bylaws at the
May 26th, 2014 Regular
Meeting of Council.

Chief Financial Officer
[RFD - Fees and Charges Bylaw
1997.pdf](#)

Introduction of Fees and
Charges Bylaw 1958

That the Committee of the
Whole recommends to
Council to give first three
readings to Fees and
Charges Bylaw No. 1958,
2014;
And Further that the
Committee of the Whole
recommends to Council to
give first three readings to
Fees and Charges Repeal
Bylaw No. 1671R-A, 2014.
And that both bylaws be
referred to the May 26th,
2014, Regular Meeting for
consideration.

7 **INFORMATION ITEMS**

8 **CORRESPONDENCE ITEMS**

9 **LATE ITEMS**

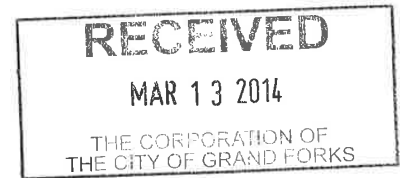
10 **REPORTS, QUESTIONS AND INQUIRIES
FROM MEMEBERS OF THE COUNCIL
(VERBAL)**

11 **QUESTION PERIOD FROM THE PUBLIC**

12 **ADJOURNMENT**

COTW - April 7, 2014.

Council Delegations



Background

Council for the City of Grand Forks welcomes public input and encourages individuals and groups to make their views known to Council at an open public meeting.

Council needs to know all sides of an issue, and the possible impacts of any action they make take, prior to making a decision that will affect the community. The following outline has been devised to assist you in preparing for your presentation, so that you will understand the kind of information that Council will require, and the expected time frame in which a decision will be forthcoming. Council may not make a decision at this meeting.

Presentation Outline

Presentations may be a maximum of 10 minutes.

FILE CODE
Grand Forks
D2 - ATV CLUB

Your Worship, Mayor Taylor, and Members of Council, I/We are here this evening on behalf of Grand Forks ATV Club

to request that you consider Support for our club in developing
a GF - CL integrated trail management plan.

The reason(s) that I/We are requesting this action are:

Manage existing recreational use

Ensure high Environmental Stewardship

Involvement of all users and stake holders

Encourage economic development.

I/We believe that in approving our request the community will benefit by:

Protecting the environment

Proactive resolution of conflicts

Provide for healthy lifestyle activities

(over)

Council Delegations (cont.)

I/We believe that by not approving our request the result will be:

Continued environmental degradation

Continued conflicts between users

Lost economic opportunity

In conclusion, I/we request that Council for the City of Grand Forks adopt a resolution stating: **1 Support for the planning process**

2 Approval of a licence of occupation for the "moto cross" staging area.

3 In-kind contributions to the "moto cross" staging area.

Name: **Doug Zorn**

Organization: **Grand Forks ATV Club**

Mailing Address: **Box 2020 Grand Forks BC V0H 1H0**
(Including Postal Code)

Telephone Number: **250 442 3359**

Email Address: **zornszoo@nethop.net**

The information provided on this form is collected under the authority of the Community Charter and is a matter of public record, which will form a part of the Agenda for a Regular Meeting of Council. The information collected will be used to process your request to be a delegation before Council. If you have questions about the collection, use and disclosure of this information contact the "Coordinator" City of Grand Forks.

N:Forms/Delegation form

Form may be submitted by email to: info@grandforks.ca

CoTW April 7th, 2014

Council Delegations

Background

Council for the City of Grand Forks welcomes public input and encourages individuals and groups to make their views known to Council at an open public meeting.

Council needs to know all sides of an issue, and the possible impacts of any action they make take, prior to making a decision that will affect the community. The following outline has been devised to assist you in preparing for your presentation, so that you will understand the kind of information that Council will require, and the expected time frame in which a decision will be forthcoming. Council may not make a decision at this meeting.

Presentation Outline

Presentations may be a maximum of 10 minutes.

FILE CODE
G-F. Community
D2-Trails Society

Your Worship, Mayor Taylor, and Members of Council, I/We are here this evening on

behalf of the Grand Forks Community Trails Society

to request that you consider entering a Stewardship Agreement with the trails society and considering their 'Vision Map'

The reason(s) that I/We are requesting this action are:

At the request of staff we have developed a Stewardship Agreement for trails within the city. And again, at the request of staff we have developed a Visions Map.

I/We believe that in approving our request the community will benefit by:

regular maintenance & improvement of existing trails as well as trails promotion. Furthermore the community (city) will benefit by having a Vision for future improvements

(over)

Council Delegations (cont.)

I/We believe that by not approving our request the result will be:

lack of cohesion within the city trails network.
lack of promotional materials for trails.
Haphazard improvements.

In conclusion, I/we request that Council for the City of Grand Forks adopt a resolution

stating: "the City of Grand Forks enter into a
Stewardship Agreement with the Grand
Forks Community Trails Society"
"Furthermore the City of GF receive the
Visions Map for consideration of future
trail improvement"

Name: Chris Moslin
Organization: Grand Forks Community Trails Society
Mailing Address: 9125 North Fork Rd
(Including Postal Code) Grand Forks, BC V0H 1H2
Telephone Number: 250 942-2620
Email Address: chris.moslin@gmail.com

The information provided on this form is collected under the authority of the Community Charter and is a matter of public record, which will form a part of the Agenda for a Regular Meeting of Council. The information collected will be used to process your request to be a delegation before Council. If you have questions about the collection, use and disclosure of this information contact the "Coordinator" City of Grand Forks.

N:Forms/Delegation form

On May 2, 2013 08:41 AM Chris Moslin wrote:

The Grand Forks Community Trails Society has started two different bike-centered commuter challenges this week. Working with Chain Reaction (Brian Fletcher) and Strida Canada West (Bill Wilby) we have started a **Bike to Vote** campaign. This event asks bikers to register their participation online at biketovote.ca and promote their own use of the bike. Obviously there are pay offs to the Trails Society as well as the other bike clubs because it advertises the number of people who do use a bicycle. In this day and age it is still surprising to see many people never consider moving themselves with their own energy. That attitude is something we are struggling to change. Grand Forks has gone a long way up that road with our history of the Commuter Challenge and the amazing bicycle infrastructure we have built. The Society will undertake to make sure there is adequate bike racks at each polling station and will provide some 'bike security' as well. We hope to reward each bike voter with a sticker or button.

The second challenge we are initiating is at the request of the Environment Committee and that is the **'Bike to Work' campaign, May 27 - June 2**. We are registering this community in the event and will be promoting it in the community with posters, newspaper ads and social media. Similar to the Bike to Vote as well as the previous Commuter Challenge and even Relay for Life, teams from our community will register online and log in their 'bike clicks'. There are posters for this event and we would like to be able to distribute some prizes to winning teams and volunteers. The Society would like the Environment Committee and Council's financial assistance to print the posters and to offer prizes. I am wondering if the EC can provide us with a budget of \$200 for these costs. It would also be great to see the EC and Council and City Staff participate as teams in this event. I will provide you with the link to our community's Bike To Work website as soon as it is set up later today. I am attaching one of the posters for this event for you to distribute electronically to the committee, council and perhaps the community through the city's website.

Contact:
Chris Moslin, President
Grand Forks Community Trails Society
9125 North Fork Road
Grand Forks, BC
V0H 1H2
h: 250 442 2620
c: 250 666 1262
www.gftrails.ca

MOTION TO SUPPORT THESE TWO ENVIRONMENTAL EVENTS AS PRESENTED IN MY REPORT AND PROVIDE \$200 FOR ADVERTISING AND PRIZES FROM THE ENVIRONMENT COMMITTEE 2013 BUDGET.

Submitted by: Councillor Cher Wyers

Trail Visions Map 2014

Presented by

The Grand Forks Community Trails Society

1. The Kettle River Heritage Trail – Phase 2

This project will start at the Nursery Trestle and end at a new BC Parks day use area at Gilpin Creek. Approximately 8 km of pavement will extend the paving of Phase 1 and further connect neighborhoods and bring people to the new provincial parks.

2. Redecking the Nursery Trestle and installing stairs

Using 3 inch treated lumber and volunteers, the Society hopes to replace the wood deck of the trestle and to build child-friendly stairs to the beach below the trestle.

3. The Kenmore Connection

Grading and applying a crush surface to the existing public roadway from the corner of Sagamore and Kenmore to the newly paved Kettle River Heritage Trail will allow pedestrians and equestrians easy access to everything the new trail will offer.

4. Stairs at the 68th Avenue Bridge

This will create a safe place for tubers to park their vehicles in the new Roxul parking lot and explore the river east of town.

5. Stairs and underpass at the Central Avenue Bridge

This will join trails to existing sidewalks and bring pedestrians into the downtown core and take city visitors up the Granby to its beaches.

6. Observation Mountain Trail

This will develop a Grand Forks 'grind' that will take hikers to the top of the mountain in less than an hour and on their way enjoy the incredible views of the valleys below.

7. Riverside Meadows Trail

By grading and applying a crush surface a new public corridor along the river could take pedestrians to the beaches, the dam site or the Copper Ridge subdivision.

8. CPR Trail and the Dam Site Swing Bridge

The rail beds and the dam site are heritage structures that few visit yet they allow stunning views of the river. Even more stunning would be a swing bridge across the dam site on the existing stone towers.

9. Prospect Drive Parking Lot

Currently hundreds of walkers and skiers park their vehicles on the public cul-de-sac at the end of Prospect Drive. A designated parking area with lighting,

dog bags, and security cameras would create a safe secure access to a heritage area that should become a regional park.

10. Under Observation Mtn Trail

This popular, well-used rail trail on the edge of town needs to be graded and resurfaced.

11. Trans Canada Trail and Highway 3

CPR has retained ownership of the rail trail from Highway 3 to Coalshute Road. This is a highly visible rail trail that needs to be resurfaced and properly signed. It is the major portal for the TCT on the west side of town and is heavily used. A safe crossing on Highway 3 will bring pedestrians right across town on the Trans Canada Trail.

12. Public access to Saddle Lake Trails and the VV&E Rail bed

The old rail trail runs from a gravel pit on the west side of Spencer Hill right across Reservoir Road to GN Road on the North Fork. Along the way there are stunning views of the valley below. The City owns a lot at the end of fifth which could be developed as a trail head for the east end. There are also plans to develop a public access to the Saddle Lake trails from the North Fork Road.

13. Spragget Bridge Parking Lot

This new parking lot will provide a safe place for tubers to marshall their troops and explore the river into Grand Forks.

14. Cemetery Trail

By adding a fence and a crush trail along the southern edge of the cemetery, the public can enjoy the serenity and views of the slough below.

15. City Park access trail from 68th Avenue

The TCT actually follows 68th from the Black Train Bridge into City Park. There are designated bike lanes but the pull out to the park is poorly marked and steep.

Tubing Spots

More planning for the 'river trail' is necessary to safely develop this invaluable attraction. Besides safe designated parking it is hoped that porta potties can be stationed during the summer at city access points.

Proposed Upgrade Analysis

Proposed Upgrade	Land ownership	Cost	Potential use	Doability (out of 10)
1. The Kettle River Heritage Trail	Province of BC	\$1.1 million	Dramatically increase cyclists and pedestrians.	7 - high cost makes fund raising challenging
2. Redecking Nursery Trestle and Installing Stairs	Province of BC	< \$15,000 with volunteer labour	Makes trestle much safer for equestrians and cyclists	8 - province has already indicated it will share cost
3. The Kenmore Connection	Public road allowance through private land bisecting farm field	<\$10,000 InterFor has already indicated it will cover the cost	Will allow equestrian and pedestrian access for Vienna Woods	5 - landowner objects strenuously
4. Stairs at 68 th Ave Bridge	City of Grand Forks	<\$10,000	Will allow easy access to beach and under bridge for tubers and hikers	9 - can be done by city crews or contractor or volunteers.
5. Stairs and Underpass at the Central Avenue Bridge	City of Grand Forks	<\$20,000	Will connect Riverside Trails to the downtown core and the commercial area	8 - can be done by city crews or contractor
6. Observation Mountain Trail	City of Grand Forks / private landowner	\$2,000	Will make trail more accessible to fit hikers	9 - using volunteers and donations the Society hopes to gradually improve trail over the coming years
7. Riverside Meadows Trail	City of Grand Forks	<\$10,000	Will extend Riverside trails north along the Granby to the Dam site and Copper Ridge subdivision	9 - adjacent land owners would like to see trail in place. No lighting or paving necessary

8. CPR Trail and Damsite	City of Grand Forks, private land owner, Fortis, Province, RDKB recreational area	Trail needs minimal work (<\$2,000) swing bridge over damsite would cost \$400,000	The swing bridge would attract tourists and locals to an amazing historic area	4 – just too complicated for the current governments to untangle
9. Prospect Drive Parking Lot	Public road under Fortis right-of-way, private land owner	<\$15,000	Would allow safe, secure parking away from residential area	6 – conflicts between user groups and home owners make this obvious improvement difficult
10. Under Observation Mtn Trail	City of Grand Forks	<\$10,0000	High use trail would become more accessible to seniors with a new surface	8 – Could be a good location to test new surfacing techniques and materials
11. TCT and Highway 3	CPR, City of Grand Forks, Province	<\$20,000 for grading and new surface. Much more for a new highway crossing	Highly used trail in a high profile area. New surface and beautification will attract Highway 3 traffic to our community.	6 – CPR shows no signs of co-operating with the City. MOTI no longer interested in a new crossing
12. Saddle Lake Trails and the VV&E Trail	RDKB Park, private lands, provincial	<\$2,000 for minimal trail improvements. Volunteers have already improved a new trail from Hardy Mtn Road. A trail head for the east end of the VV&E Trail would allow city users to access this scenic route	Access to the east end would make it easier for less fit trail users to access this scenic route.	7 – The existing trail will be worked on over time by volunteers. The creation of the new RDKB park will also stimulate interest in trails in this area.

13. Spraggett Bridge Parking Lot	City of Grand Forks	\$20,000?	The new parking lot and stairs will increase tubers and make the river more accessible	10 - It's done!
14. Cemetery Trail	City of Grand Forks	<10,000 to put a gravel surface and a chain link fence on the cemetery side of the new trail	The dog park is used regularly and this trail will bring more citizens to a scenic area of their city	8 - was considered as an extension of the RInC project in 2010. Could be completed as the east side of the cemetery is developed.
15. City Park access	City of Grand Forks	<10,000 to widen and flatten this entrance to City Park.	Increases bike use in the city	6 - probably will be put off until 68 th can be completely redone.
TUBING SPOTS	City of Grand Forks, Province	Each tubing spot within the city could benefit from parking, signage and a porta pottie. Much of this exists already but it needs to be made consistent and safe.	Hundreds of people enjoy the river 'trail' and local governments need to develop and beautify that experience	8 - the City has demonstrated remarkable initiative in this area already.

GRAND FORKS VISION TRAILS MAP

LEGEND

1 PROPOSED UPGRADES

K PROPOSED KIOSK

ESTABLISHED KIOSK

PROPOSED TRAIL IMPROVEMENTS

ESTABLISHED COMMUNITY TRAIL

PAVED COMMUNITY TRAIL

STREET

UNMARKED TRAILS

T TUBING LOCATIONS

RIVERS & LAKES

PARKS

Presented by:



The Grand Forks Community Trails Society

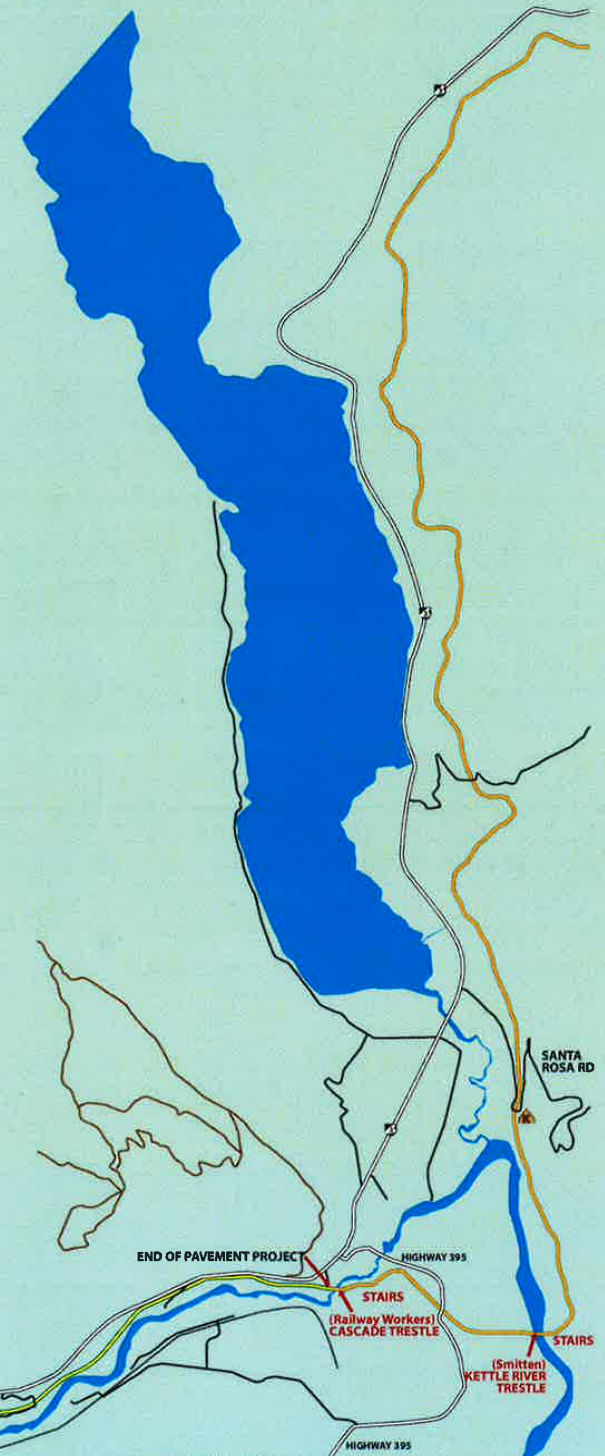
Map & design work by:



PROPOSED UPGRADES

- 1 The Kettle River Heritage Trail – Phase 2:** This project will start at the Nursery Trestle and end at a new BC Parks day use area at Gilpin Creek. Approximately 8 km of pavement and equestrian trail will extend the paving of Phase 1 and further connect neighbourhoods and bring people to the new provincial parks.
- 2 Redecking the Nursery Trestle and installing stairs:** Using 3 inch treated lumber and volunteers, the Society hopes to replace the wood deck of the trestle and to build child-friendly stairs to the beach below the trestle.
- 3 The Kenmore Connection:** Grading and applying a crush surface to the existing public roadway from the corner of Sagamore and Kenmore to the newly paved Kettle River Heritage Trail will allow pedestrians and equestrians easy access to everything the new trail will offer.
- 4 Stairs at the 68th Avenue Bridge:** This will create a safe place for tubers to park their vehicles in the new Roxul parking lot and explore the river east of town.
- 5 Stairs and underpass at the Central Avenue Bridge:** This will join trails to existing sidewalks and bring pedestrians into the downtown core and take city visitors up the Granby to its beaches.
- 6 Observation Mountain Trail:** This will develop a Grand Forks 'grind' that will take hikers to the top of the mountain in less than an hour and on their way enjoy the incredible views of the valleys below.
- 7 Riverside Meadows Trail:** By grading and applying a crush surface a new public corridor along the river could take pedestrians to the beaches, the dam site or the Copper Ridge subdivision.
- 8 CPR Trail and the Dam Site Swing Bridge:** The rail beds and the dam site are heritage structures that few visit yet they allow stunning views of the river. Even more stunning would be a swing bridge across the dam site on the existing stone towers.
- 9 Prospect Drive Parking Lot:** Currently hundreds of walkers and skiers park their vehicles on the public cul-de-sac at the end of Prospect Drive. A designated parking area with lighting, dog bags, and security cameras would create a safe secure access to a heritage area that should become a regional park.
- 10 Under Observation Mtn Trail:** This popular, well-used rail trail on the edge of town needs to be graded and resurfaced.
- 11 Trans Canada Trail and Highway 3:** CPR has retained ownership of the rail trail from Highway 3 to Coalshute Road. This is a highly visible rail trail that needs to be resurfaced and properly signed. It is the major portal for the TCT on the west side of town and is heavily used. A safe crossing on Highway 3 will bring pedestrians right across town on the Trans Canada Trail.
- 12 Public access to Saddle Lake Trails and the VV&E Rail bed:** The old rail trail runs from a gravel pit on the west side of Spencer Hill right across Reservoir Road to GN Road on the North Fork. Along the way there are stunning views of the valley below. The City owns a lot at the end of fifth which could be developed as a trail head for the east end. There are also plans to develop a public access to the Saddle Lake trails from the North Fork Road.
- 13 Spragget Bridge Parking Lot:** This new parking lot will provide a safe place for tubers to marshal their troops and explore the river into Grand Forks.
- 14 Cemetery Trail:** By adding a fence and a crush trail along the southern edge of the cemetery, the public can enjoy the serenity and views of the slough below.
- 15 City Park access trail from 68th Avenue:** The TCT actually follows 68th from the Black Train Bridge into City Park. There are designated bike lanes but the pull out to the park is poorly marked and steep.

Tubing Spots: More planning for the 'river trail' is necessary to safely develop this invaluable attraction. Besides safe designated parking it is hoped that porta potties can be stationed during the summer at city access points



MONTHLY HIGHLIGHT REPORTS



DATE : May 1. 2014
TO : Committee of the Whole
FROM: Manager of Building Inspection & Bylaw Services
HIGHLIGHTS : For the Month of April, 2014

- ❖ Continue with the development of the City's Bylaws
 - ❖ Following on Complaints
 - ❖ Following up on Unlicensed Vehicles on the City's Boulevards
 - ❖ Processing new Building Permits
 - ❖ Following up on Existing Permits
-

MONTHLY HIGHLIGHT REPORTS



DATE : May 5th, 2014
TO : Committee of the Whole
FROM: Corporate & Community Services
HIGHLIGHTS : For the Month of April, 2014

- ❖ Organized April 7th and 28th Meetings & Delegations; and prepared Agendas, Minutes and Summaries
 - ❖ Attended the 2014 Elections Workshop in Kelowna on April 9th
 - ❖ Human Resources Duties for Staff Needs throughout the month
 - ❖ Working with Various Organizations in arranging their events for spring and summer e.g. West Coast Amusements, up and coming Samboree, GFI, and Canada Day celebrations
 - ❖ Initial meeting with artists regarding banners and murals on April 23rd
 - ❖ Initial planning for Council's Information Session for persons interested in running for Council for May 21st, 7-8 PM at Canpar Boardroom site
 - ❖ Preparation of Monthly Newsletter
 - ❖ Design and launch of LED billboard in West Kelowna
-

MONTHLY HIGHLIGHT REPORTS



DATE : May 12, 2014
TO: Committee of the Whole
FROM: Manager of Development & Engineering
HIGHLIGHTS: For the Month of April, 2014

- ❖ Completed Spragett Bridge Tubing Parking Lot - \$10,000 to Date
 - ❖ Planning for Downtown Beautification Upgrades – Phase II
 - ❖ Completed the West Side Fire Protection – Booster Station Bypass Upgrades Mechanical Components
 - ❖ Request for Proposal for the Universal Water Metering Project Closed and was Awarded to Neptune
 - ❖ Expression of Interest for Contractor Pre-Qualification for the Reconstruction of City Hall Closed and Under Review
 - ❖ Updated Website with New Water Conservation Information Link
 - ❖ City Hall Reconstruction Project – Structural, Electrical and Mechanical Designs Proceed
 - ❖ Attended RDKB Open House on the Issues “On the Water’s Edge”
 - ❖ Commenced Development of Community Profile
 - ❖ Completed 2014 Mandatory Dyke Inspections
 - ❖ Planning and Design of Riparian Area Sign Nearing Completion
-

MONTHLY HIGHLIGHT REPORTS



DATE : April 30, 2014
TO : Committee of the Whole
FROM: Fire Chief
HIGHLIGHTS : For the Month of April, 2014

- ❖ Total calls for April: 26 -- 12 Fire, 14 First Responder
 - ❖ Significant Structure Fire on Carson Rd April 27, with subsequent fire investigations – Office of the Fire Commissioner, Insurance Adjuster and Investigator.
 - ❖ Confined Space Entry course organized for City Works Crews, Confined Space Rescue for Volunteer Firefighters
 - ❖ Roll-out of new personnel accountability system
 - ❖ Fire Safety/Wellness Presentation to BC Retired Government Employees
 - ❖ Monitoring snowpack and river levels in anticipation of spring freshet.
(94% of average as of early April)
 - ❖ Volunteers : Bin washing at Interfor (fundraiser, FIPI dust control measure)
 - ❖ Construction paperwork for platform truck contract completed and signed.
-

MONTHLY HIGHLIGHT REPORTS



DATE : May 3, 2014
TO : Committee of the Whole
FROM: Chief Financial Officer
HIGHLIGHTS : For the Month of April, 2014

- ❖ 2014 Tax rates options introduced to Council April 28th
 - ❖ 2014-2018 Financial Plan adopted
 - ❖ Fees & Charges bylaw ready for presentation to Council May 12th
 - ❖ Memo to Council prepared regarding Non-Profits using the City's charitable registration number
 - ❖ Wrapped up 2013 audit for presentation of financial statements to Council April 28th
 - ❖ Working on an Inventory Policy and a Related Parties policy for presentation to Council in June
 - ❖ Working on a strategy to encourage e-billing for taxpayers and EFT payments to suppliers to decrease postage and carbon footprint
 - ❖ Working on an IT policy for passwords and security
 - ❖ Gearing up for tax season – notices to be mailed the last week in May
-

MONTHLY HIGHLIGHT REPORTS



DATE : May 12, 2014
TO : Committee of the Whole
FROM: Manager of Operations
HIGHLIGHTS : For the Month of April, 2014

- ❖ Spring Sweeping Program completed.
- ❖ Line painting program completed.
- ❖ Catch Basin cleaning commenced.
- ❖ Concrete repairs from water repairs commencing along with pavement patches to be completed late in May.
- ❖ New irrigation line installs to key hanging flower basket areas to reduce staff time in watering has been 90% completed on Central Ave.
- ❖ Work has commenced on playing fields with the painting of dug outs and washrooms at Angus MacDonald completed.
- ❖ Construction of new information kiosks for Spragett Tubing Parking Lot, Observation Mountain Trailhead and Flour Mill has been completed and installation shall commence in May.
- ❖ Water main flushing to commenced in April and will be on going until end of May.

MONTHLY HIGHLIGHT REPORTS



- ❖ Well 4/5 landscaping was completed for the ribbon cutting during Drinking Water Week set for May 4 – 10, 2014.
- ❖ Hydrant maintenance commencing in April to the end of May.
- ❖ Valley heights booster bypass project commenced.
- ❖ Well # 3 pump was pulled and is commencing to be repaired.



REQUEST FOR DECISION

— COMMITTEE OF THE WHOLE —



To: Committee of the Whole
From: Manager of Development & Engineering Services
Date: May 12, 2014
Subject: Mobile Catering Vendor on Wheels in the Downtown Core
Recommendation: **RESOLVED THAT** the Committee of the Whole recommends to Council to approve one of the three options listed below, at the Regular Council meeting to be held on May 12, 2014.

BACKGROUND: Hugo Del Aguila, formerly of Del's Bistro has requested permission to operate a seasonal, fully licenced mobile catering vendor on wheels business in the downtown core. He has collected letters of support from downtown merchants for his proposed business venture, which is attached to this report. Also attached are drawings showing the location of the mobile catering trailer and the proposed landscaping and placement of picnic tables for the spring, summer and fall months. The trailer and picnic tables will be removed from the property in the winter. He also wishes to put a 71 square foot mechanical room to supply electricity to the trailer and a washroom facility for Staff. If Council approves the venture, Mr. Del Aguila would be required to purchase and maintain a valid business licence to do business in Grand Forks.

The City's zoning bylaw does not specifically address "mobile catering vendor" as a permitted use, in any zone.

Benefits or Impacts of the Recommendation:

General: The City promotes to attract and keep new and existing business in Grand Forks, which in turn provides for increased visitor and resident visits to the downtown core.

Strategic Impact: Continuing business in Grand Forks.

Financial: Business Licence fees would be generated and paid to the City.

Policy/Legislation: N/A

Attachments:

- Letters of support from downtown merchants;
- Plan showing the proposed business operations and proposed land scaping.

REQUEST FOR DECISION

— COMMITTEE OF THE WHOLE —



Recommendation: **RESOLVED THAT** the Committee of the Whole recommends to Council to approve one of the three options listed below, at the Regular Council meeting to be held on May 12, 2014.

- OPTIONS:**
- 1. COTW COULD RECOMMEND TO COUNCIL TO APPROVE THE PROPOSAL.**
 - 2. COTW COULD RECOMMEND TO COUNCIL TO APPROVE A TEMPORARY USE PERMIT.**
 - 3. COTW COULD RECOMMEND TO COUNCIL TO NOT APPROVE THE PROPOSAL.**
-



Regional Chamber of Commerce

boundarychamber.com

Downtown Business Association
Board of Directors

April 28th 2014

To Whom It May Concern:

Re: Letter of Support— Mobile Catering Vendor

This letter is being provided in support of the Mobile Catering Vendor on wheels in the downtown core of Grand Forks.

Our primary concerns are that the unit is in and continues to be in compliance with city bylaws and regulations the same as if they were a fixed structure.

We feel that the mobile catering vendor would provide an excellent business opportunity for Grand Forks and the Boundary area.

Sincerely,

James Wilson
Executive Director
Boundary Country Regional Chamber of Commerce

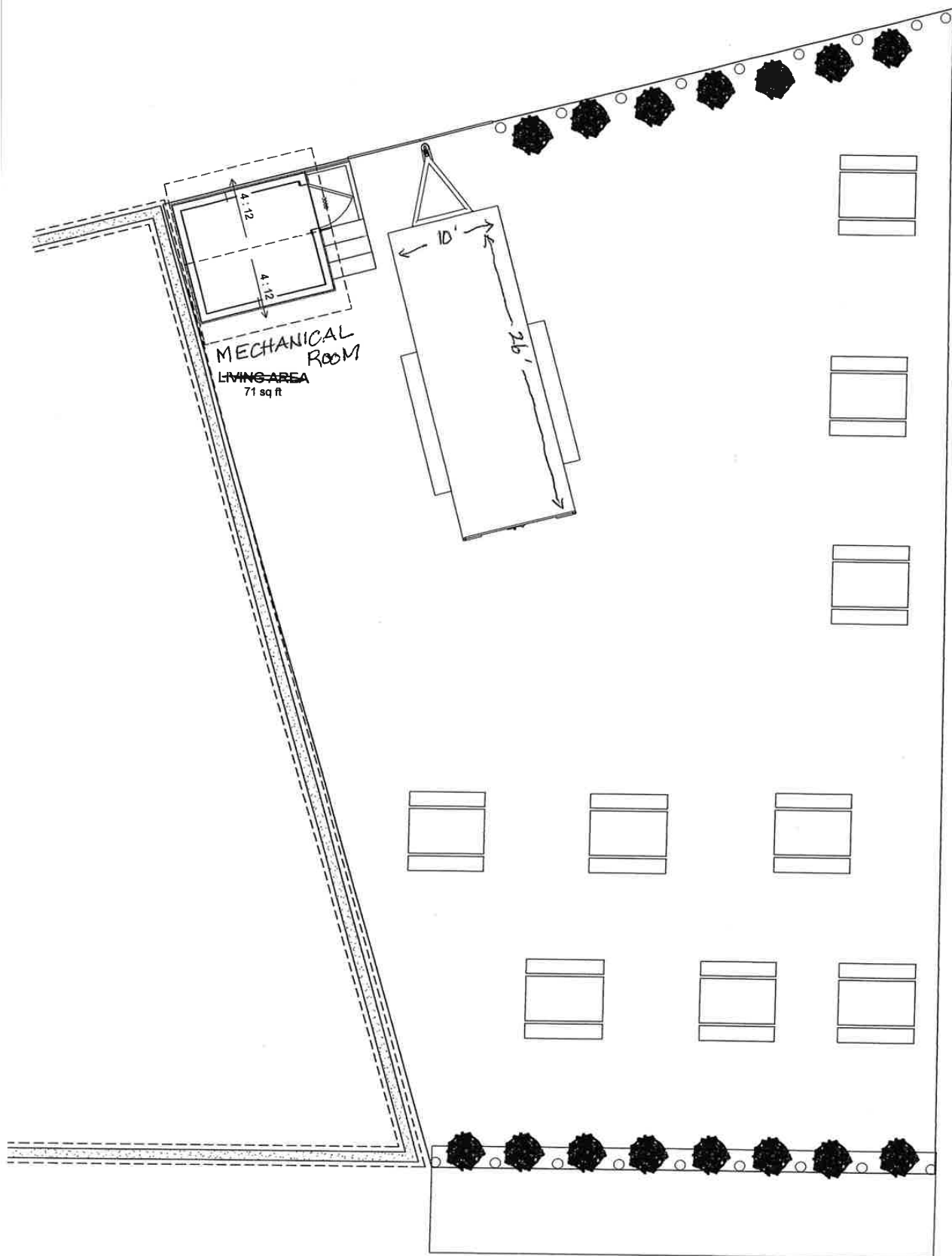
Dave Bachmier
Board Chair
Downtown Business Association

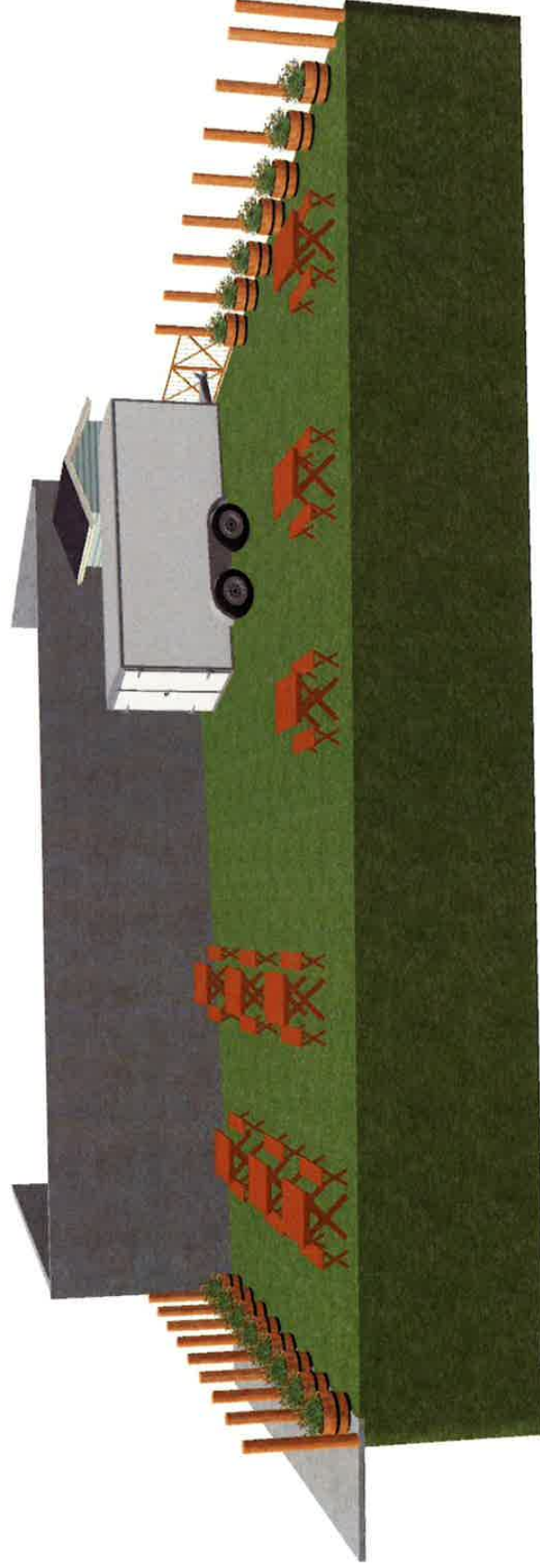
From:  Grand Forks Home Hardware <gfhomehardware@gmail.com> 2 
Subject: [BULK] New Business
To:  **Sasha Bird**

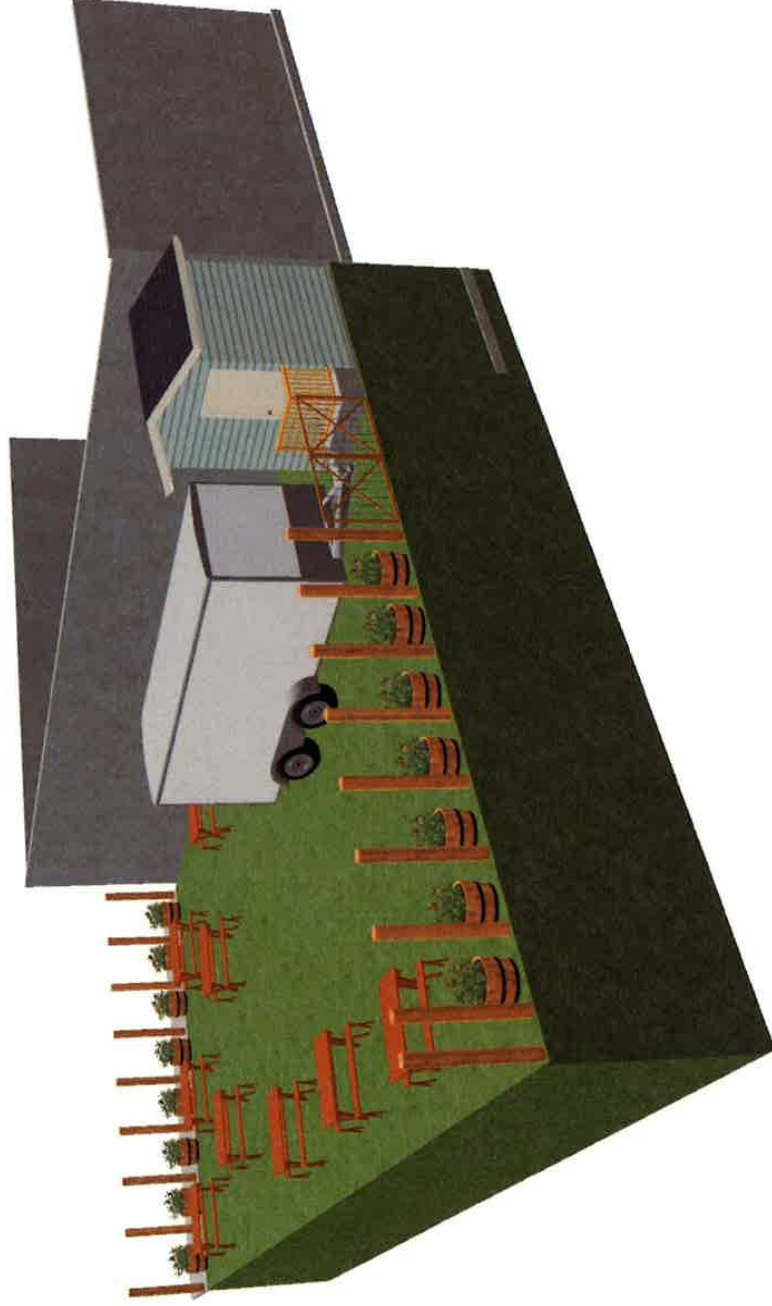
I AM ALL FOR THE MOBILE TRUCK TO SELL FOOD ON THE CORNER ACROSS FROM MY BUSINESS THE OWNER HAS ALWAYS BEEN A GOOD HARD WORKING PERSON AND I THINK THAT HIS PLANS WILL BE GOOD. I HAVE NO PROBLEM WITH HIS CONCEPT AND HIS PLANS LETS BRING ALL THE BUSINESS WE CAN TO OUR DOWNTOWN CORE. ITS LOOKING RATHE BAD WITH ALL THE EMPTY STORE FRONTS.

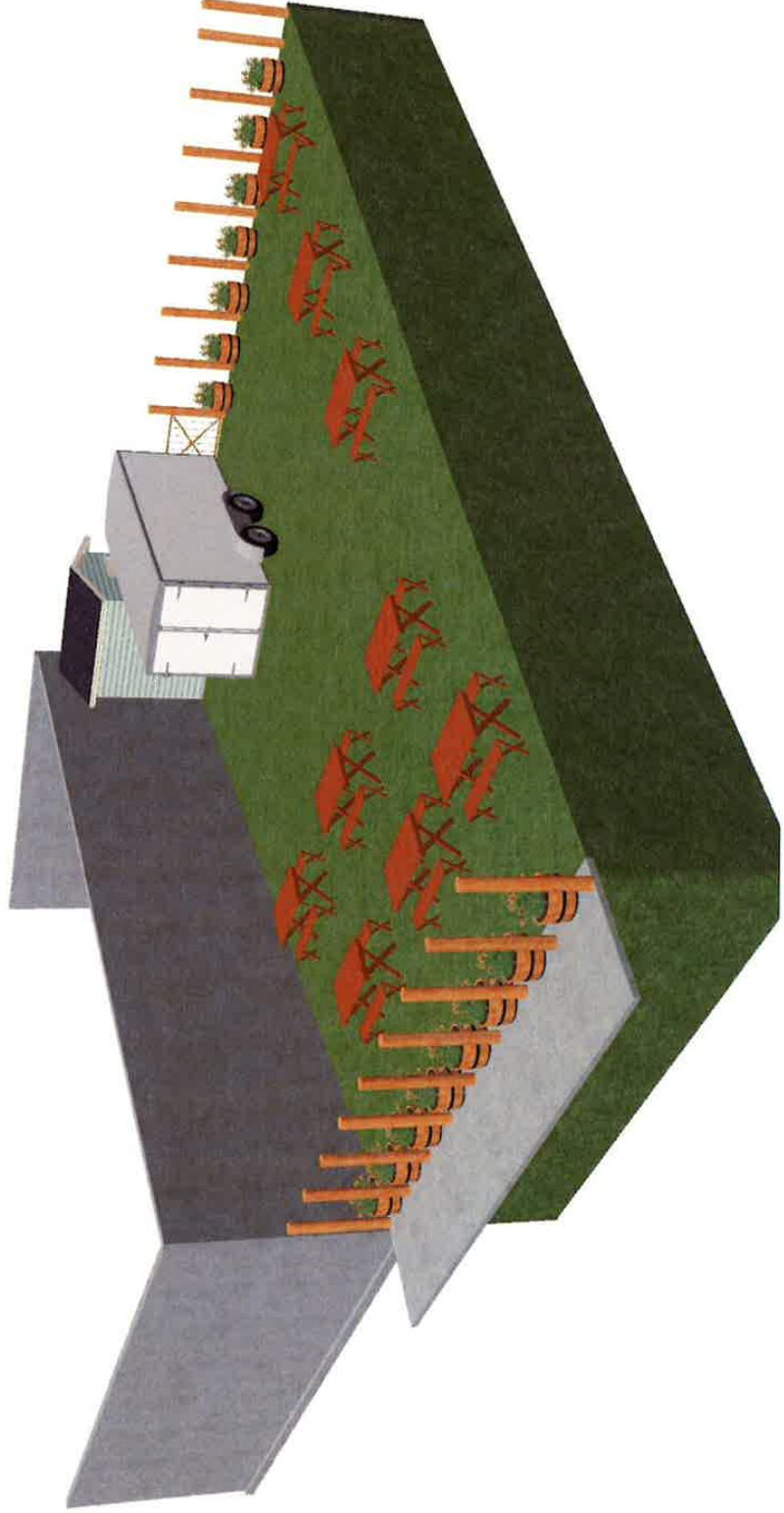
KATHY BOISVENUE

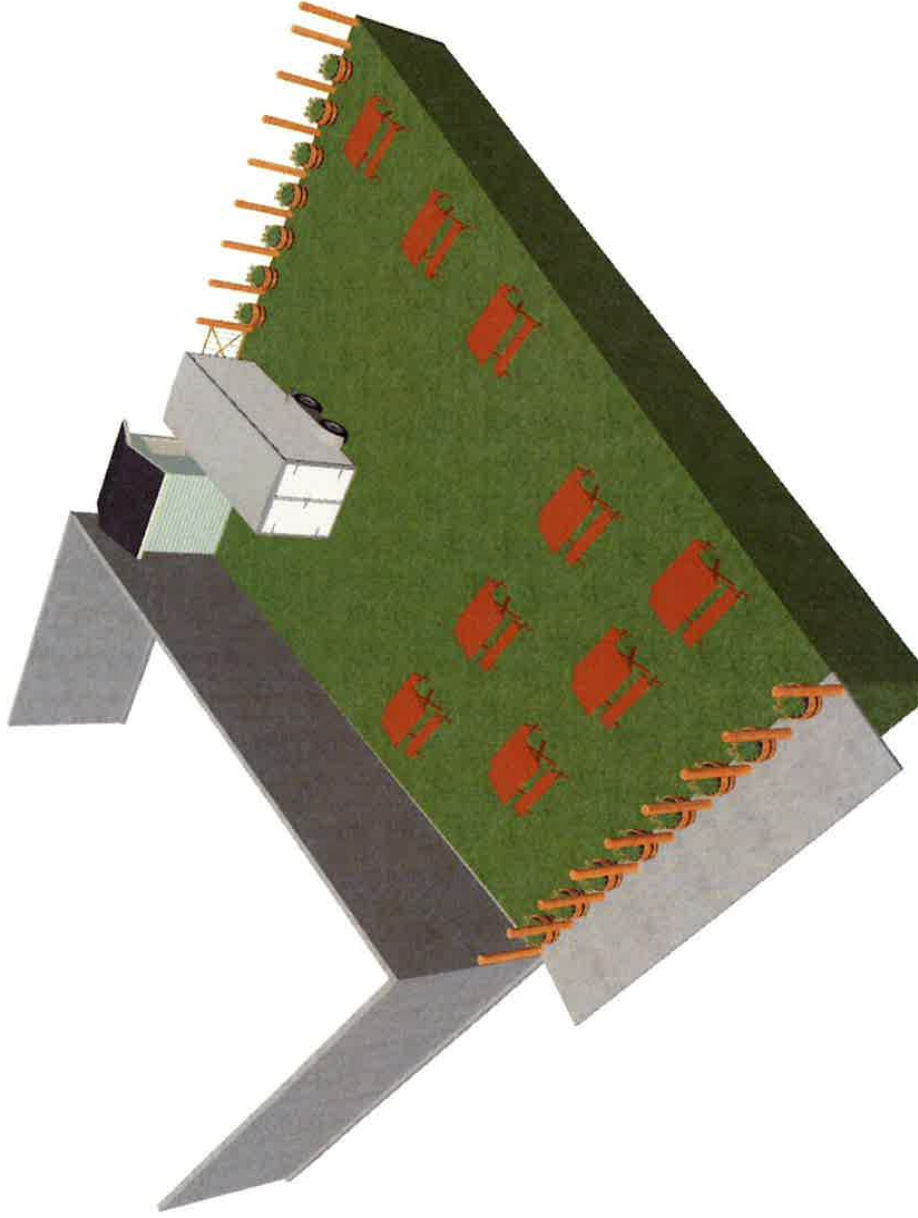
GRAND FORKS HOME HARDWARE

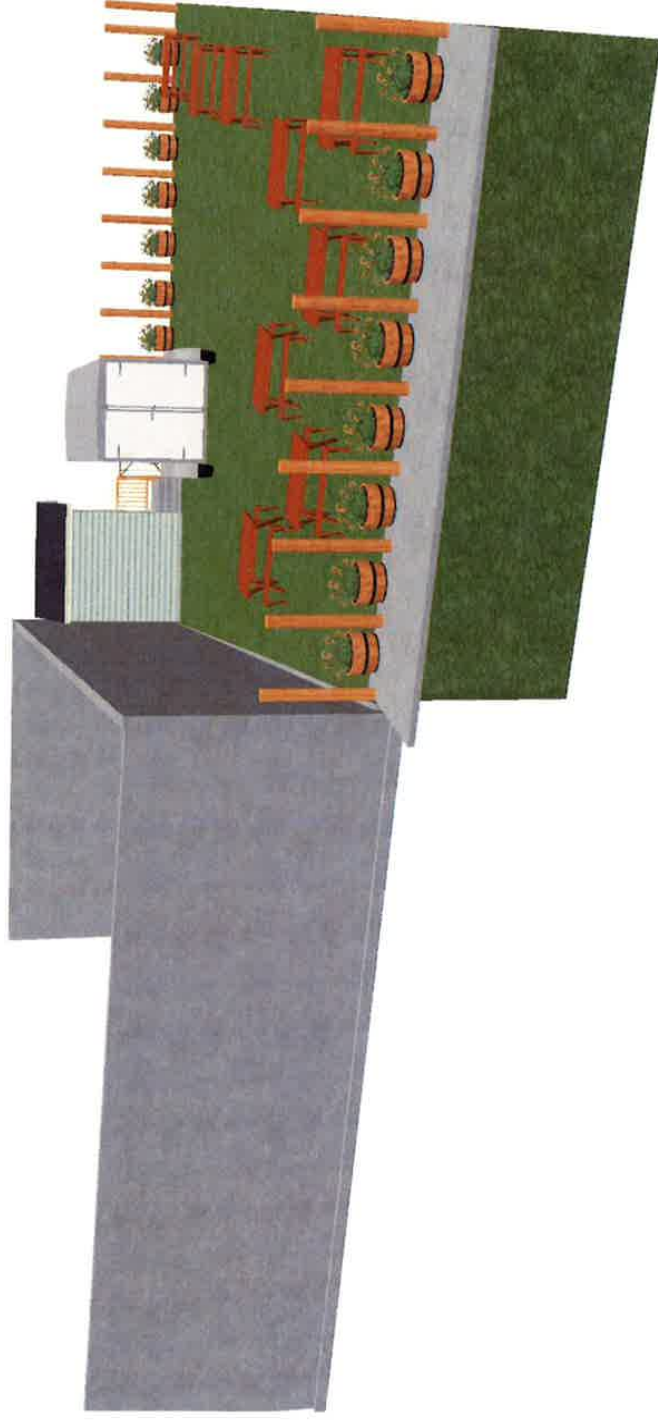












REQUEST FOR DECISION

— COMMITTEE OF THE WHOLE —



To: Committee of the Whole

From: Sasha Bird, Manager of Development and Engineering Services

Date: May 12, 2014

Subject: To close that portion of unnamed road traversing Lot 1 and Lot 2 Plan KAP73069 and to consolidate that portion of road with Lot 1 and Lot 2, respectively.

Recommendation: **THAT the COTW** recommends to Council to approve the request to close that portion of unnamed, undeveloped road and direct Staff to proceed with statutory requirements necessary to start and complete the road closure and consolidation of that portion of unnamed, undeveloped road with Lot 1, Plan KAP73069 and Lot 2, Plan KAP73069, respectively.

BACKGROUND: City Staff have received a request to close a portion of unnamed road, located between 2nd Street and Sagamore Road, which has never been developed or used as a road. The two adjacent property owners are requesting to close an ~10,801.3 square meter portion of unnamed, undeveloped road and consolidate each portion with their property.

WD Sheet Metal owner of Lot 1, Plan KAP73069 and Emcon Services owner of Lot 2, Plan KAP73069, have requested that the City close a portion of unnamed road traversing through their properties so that they can consolidate the closed road with their properties.

The 2014 assessed value of land for that portion (9,382.23m²) of road traversing Lot 1, Plan KAP73069 (Emcon portion) is \$95,792.57 and the 2014 assessed value for that portion (1,419.07m²) of road traversing Lot 2, Plan KAP73069 (WD Sheet Metal portion) is \$14,488.70.

Benefits or Impacts of the Recommendation:

General: The benefit of the closure of that portion of unnamed road would be that the City would be seen as following the Road Closure Policy #1501.

Strategic Impact: n/a

Financial: The City of Grand Forks would see no cost to the taxpayers for the closure and there would be a benefit from a potential increased tax base for the City.

Policy/Legislation: The requirements to close a portion of road are legislated in the Section 40 of the Community Charter, which states that notice must be given of

REQUEST FOR DECISION

— COMMITTEE OF THE WHOLE —



its intention in accordance with Section 94 and must provide an opportunity for persons who consider they are affected by the bylaw to make representations to Council. Section 94 of the Community Charter - Requirement for Public Notice states that notice must be posted in the public notice posting places and published in accordance with this section. Publication must be in a newspaper that is distributed at least weekly in the area affected by the subject matter of the notice must be once each week for 2 consecutive weeks.

The City's Road Closure Policy outlines the steps that proponents must follow in order that Council would consider closing the road and disposing of it.

Attachments:

Letters of interest from the property owners to purchase that portion of unnamed, undeveloped road and to consolidate it with their property located at 148 Sagamore Road and 6150-2nd Street.

- Site plan showing the location of the property;
- Aerial and Street view of the subject properties;
- The City of Grand Forks Road Closure policy and procedures.

Recommendation:

THAT the COTW recommends to Council that they approve the request to close that portion of unnamed, undeveloped road and direct Staff to proceed with statutory requirements necessary to start and complete the road closure and consolidation of that portion of unnamed, undeveloped road with Lot 1, Plan KAP73069 and Lot 2, Plan KAP73069, respectively.

- OPTIONS:
1. **COTW COULD CHOOSE TO SUPPORT THE RECOMMENDATION.**
 2. **COTW COULD CHOOSE TO NOT SUPPORT THE RECOMMENDATION.**
 3. **COTW COULD CHOOSE TO REFER THE REPORT BACK TO STAFF FOR MORE INFORMATION.**

DRAFT

— COME JOIN US —

GRAND FORKS IS OPEN FOR BUSINESS!

THE CORPORATION OF THE CITY OF GRAND FORKS

ECONOMIC PROFILE



A MESSAGE FROM THE MAYOR

Incorporated in 1897, Grand Forks is the "hub" of the Boundary Region. Located between the Okanagan Valley and the Kootenays, the boundary region includes the communities of Big White, Beaverdell, Westbridge, Rock Creek, Midway, Greenwood, Grand Forks and Christina Lake. This vibrant and active City is home to world class businesses, a thriving agricultural industry, a state-of-the-art retirement village, and numerous smaller companies.

The delightful community of Grand Forks, BC is home to beautiful tree lined streets and heritage homes. Its bustling city centre, located on Market Street, offers quaint cafes, galleries and the historic City Hall building. Grand Forks boasts 2000 hour of sunshine a year and four season living with recreational activities to match. This small community has been home to a large Doukhobor population since the early 1900's and continues to celebrate and embrace their rich culture.

Grand Forks is strategically located on the Canada/US border, 522 km/324 miles east of Vancouver and 726 km/451 miles west of Calgary, Alberta. Access is via the Crowsnest Highway #3, Grand Forks Airport and two border crossings, one located approximately 20 km/12.4 miles east and one approximately 8 km/5 miles west of Grand Forks. We are located in close proximity to the Okanagan Valley and city of Kelowna, 2 1/4 hours to the west, and Spokane, WA, 2 hours to the south.



This beautiful region is the perfect backdrop for families and retirees alike, with a strong commitment to healthy living, affordability and great quality of life. Come and see why people want to live, work and play here!

On behalf of City Council, the business community and our citizens, it is my pleasure to welcome you to Grand Forks!"

Brian Taylor
Mayor of Grand Forks



COMMUNITY PROFILE

Grand Forks is a vibrant, beautiful and active city with a strong sense of community spirit that takes pride in its reputation as an ideal place to raise a family. It is an exceptional place to live: affordable housing, a regional hospital, excellent school system, indoor and outdoor recreation facilities, parks and green spaces, golfing, skiing and more. Come and find out why Grand Forks is the place where people want to live, work and play!

The Facts:

Population:3985*
Drawing Area Population:15 000
Land Area:10.43 sq/km**
Median Family Income
2006 census\$41,567
Average Home Cost
2005\$205,186*
Average Rental
3 bedroom home\$800-950/mo

*Source: Ministry of Community, Sport & Cultural Development 2013.

**Source: Columbia Basin Rural Development Institute.

Climate:

Average Annual Rainfall. 391 mm
Average Annual Snowfall 119 cm
Average Precipitation January ... 48 mm
Average Precipitation July 41 mm
Weather Station Elevation 532 m
Weather Station Name. Grand Forks
Average Temperature January -5°C
Average Temperature July 20°C

Source: Environment Canada (Normals or Averages 1971-2000) 2013

Amenities:

- Library
- Art Gallery
- Airport
- Grand Forks Aquatic Centre
- Grand Forks Arena
- Grand Forks City Campground
- Dick Bartlett Park
- James Donaldson Park
- Angus MacDonald Park
- Trans Canada Trail
- Phoenix Ski Hill
- Christina Lake Golf Course
- Sunshine Lanes Bowling
- Kettle & Granby Rivers
- River Walk
- Grand Forks Skateboard Park
- Grand Forks Public Tennis Court
- Grand Forks Secondary Tennis Courts
- Curling Rink
- BMX Track

Festivals and Events:

- Kettle River Festival of the Arts
- Grand Forks International Baseball Tournament
- Gallery 2 Wine Tasting
- Garden Tour
- Music in the Park

- Canada Day Celebrations
- Grand Forks Fly In
- Grand Forks Fall Fair
- Park in the Park Car Show
- Family Day
- Christmas Parade and Light-up
- Theatre in the Park
- Boundary Dog Sled Classic

Summer Activities:

- Swimming
- Tubing
- Kayaking
- Canoeing
- Paddle Boarding
- Fishing
- Golfing
- Hiking
- Mountain Biking

Winter Activities:

- Downhill Skiing
- Hockey
- Skating
- Snowmobiling
- Ice Fishing
- Snowshoeing
- Curling
- Cross Country Skiing



COMMUNITY SERVICES

Education:

Grand Forks has the highest high school completion rate for the region at 93.7% compared to the BC average of 81.8%

J.A. Hutton Elementary School

2575 – 75th Avenue 250-442-8215

Dr. D.A. Perley Elementary School

1200 Central Avenue 250-442-2135

Walker Development Centre

525 Central Avenue 250-442-5313

Grand Forks Secondary School

1331 Central Avenue 250-442-8285

Selkirk College Grand Forks

Learning Centre

486 – 72nd Avenue 250-442-2704



Health Care:

Boundary Hospital

7649-22nd Street 250-443-2100

Boundary Medical Clinic

7486-2nd Street 250-442-8233

Emergency Services:

RCMP

(non-emergency) 250-442-8288

Fire Department

(non-emergency) 250-442-3612

911 Service

911

Banking:

Grand Forks & District Savings Credit Union

447 Market Avenue 250-442-5511

CIBC

7310-2nd Street 250-442-2181

Economic Development:

Community Futures

Wendy McCulloch

Economic Development

Officer 250-442-2722 Ext# 223

We are centrally located within a two hour drive of two major centres; Kelowna, BC and Spokane, WA, each home to an international airport. The closest regional airport is in Castlegar, a scenic one hour drive.

Calgary, Alberta

728 Km (452 Miles) 7 hrs, 38 min

Edmonton, Alberta

1056 Km (656 Miles) 11 hrs

Kamloops, BC

368 Km (229 Miles) 4 hrs, 21 min

Kelowna, BC

204 Km (127 Miles) 2 hrs, 23 min

Spokane, Washington

205 Km (127 Miles) 2 hrs, 40 min

Vancouver, BC

523 Km (325 Miles) 5 hrs, 48 min

Victoria, BC

600 Km (373 Miles) 8 hrs, 21 min



ACCESSIBILITY

Highways:

From the East: Whether you're coming from Calgary, Cranbrook, or Nelson, make sure you're on historic BC Crowsnest Highway 3 as it passes through Castlegar. You'll venture over the Paulson Summit and descend into Christina Lake which is 15 minutes from Grand Forks.

From the West: If you're coming from Victoria, Vancouver or Osoyoos, follow historic Crowsnest Highway 3. It takes about 6½ hours from Vancouver.

From the North: Follow Highway 97 south to Osoyoos and turn east onto Crowsnest Highway 3 to Rock Creek. Alternatively leave Highway 97 at Kelowna and hop onto Highway 33 and follow the beautiful Kettle River to the town of Rock Creek. Grand Forks is a scenic 45 minute drive east of Rock Creek.



From the South through the Okanagan: Cross the border at Oroville, WA directly into Osoyoos, BC. Turn east onto Crowsnest Highway 3.

From the South through Danville, WA: Cross the border straight into Grand Forks

From the South through Laurier, WA: Take Highway 395, cross the border into Cascade, BC and emerge just south of Christina Lake, turn west on Highway 3 and Grand Forks is just 10 minutes away.

By Air:

Kelowna International Airport (YLW): Flights from Vancouver, Calgary, Seattle, Prince George and Edmonton on a daily basis. Car rental available, then a 2½ hour drive to Grand Forks.

Spokane International Airport (GEG): Daily flights from the Western United States, Minnesota and Illinois. Car rental available, then 2 hours to Grand Forks.

West Kootenay Regional Airport (Castlegar) YCG: Fly into Castlegar at the confluence of two rivers, the Kootenay and the Columbia. Car rental is available and a 1 hour drive over the Paulson Summit to get to Grand Forks.

Grand Forks Municipal Airport: For small plane access into Grand Forks.

Trail Regional Airport (YZZ): Twice daily service from Vancouver via Pacific Coastal. This airport also accommodates air charters, business and personal aircraft. Rental cars are available. Located 1¼ hours from Grand Forks.



Picture BC photo

THE BUSINESS COMMUNITY

The City of Grand Forks is home to two major world-class industrial operations as well as numerous nurseries and smaller industrial companies. Roxul Inc., part of ROCKWOOL International Denmark, is the world's leading producer of stone wool insulation made from natural stone and recycled slag. They employ over 10,400 people in world-wide operations, and 203 in Grand Forks. Interfor Corporation has operations across North America and customers around the globe and, with an annual capacity of 2.6 billion board feet from world-class facilities, is one of the world's largest lumber suppliers. Since 2002, Interfor has invested nearly one billion dollars to grow their company and upgrade facilities while offering the broadest range of products of any of the major lumber companies. These two companies combined with a thriving agricultural industry and numerous smaller employers provide the strength and support for continued strategic growth in the City of Grand Forks.

Major Employers

	# Employed
School District #51	225
Roxul	203
Interior Health	175
Interfor Corporation	130
Bron & Sons Nursery	120
Silver Kettle Retirement Living	75
Service BC/Municipality of Grand Forks	61
Grand Forks Credit Union	46
Unifab Industries	40
Advance Orchard Co. Inc.	30

The City aims to grow and strengthen the business community in Grand Forks through business retention, expansion and attraction.

Whether your industry is tourism, retail, agriculture, arts, recreation, forestry or manufacturing, Grand Forks offers a wealth of opportunities for your business. The City is competitive in its cost of doing business and offers tax incentives for business in the community.

Grand Forks has taken every step to ensure businesses are facilitated in areas such as:

- Locating and relocating
- The planning and development permitting process
- Assisting investors to identify business opportunities
- Providing community statistics and demographics

Building Permit Statistics:

2012	\$ Value	#Permits	#Units
Single Family	579,000	1	1
M/F (Modular)	5,300,000	1	48
Add/Alter	499,000	31	0
Institutional	4,500,000	1	42
2013			
Single Family	521,000	2	2
M/F (Modular)	275,000	1	1
Add/Alter	151,800	17	0
Institutional	0	0	0

2013 Municipal Tax Rates:

Residential	3.8105
Utility	37.8060
Major Industry	42.4043
Light Industry	11.1465
Business/Other	9.1127
Rec/Non-Profit	3.0297
Farm	4.0988

Building Inspection

Since July 2, 2013 the City of Grand Forks has offered Building Inspection services within the new Land and Development Department.

Building Inspection & Bylaw Services form downloads are available on our website at www.grandforks.ca. Click on City Hall, Departments & Committees, Building Inspection Department.

Manager of Building Inspection & Bylaw Services: **Wayne Kopan** at 250-442-8266

Development Cost Charges (Water and Sewer)

Subdivision

- Single Family
\$4,812 / each lot created
- Two Family/Semi-detached
\$7,699 / unit

Building

- Multiple Family/Mobile Home Park
\$3,850 / pad
- Commercial Building
\$9.04 / sq. m
- Industrial Building
\$6.73 / sq. m
- Institutional Building
\$8.96 / sq. m

Inventory

Vacant Commercial Land	423 parcels
Vacant Industrial Land	15 parcels
Office/Retail Lease	\$6.50-\$8.00/sf

For Further Assistance Contact:

Brian Taylor
Mayor
250.443-4177
btaylor@grandforks.ca

or

Doug Allin
Chief Administrative Officer
250-442-8266
dallin@grandforks.ca



www.GrandForks.ca

PO Box 220, Grand Forks, BC V0H 1H0

Phone: (250) 442-8266 • Fax: (250) 442-8000 • Email: info@grandforks.ca

REQUEST FOR DECISION

— COMMITTEE OF THE WHOLE —



To: Committee of the Whole
From: Sasha Bird, Manager of Development and Engineering
Date: May 12, 2014
Subject: Bylaw amendments to the following three bylaws:
1. Sewer Regulations and Rates Bylaw No. 1500, 1997
2. Water Regulations and Rates Bylaw No. 1501, 1997
3. Electrical Utility Regulatory Bylaw No. 1543, 1998
Recommendation: RESOLVED THAT the Committee of the Whole recommends to Council to approve the amendments to the above bylaws and to give first, second, and third reading to said bylaws at the May 26, 2014 Regular Meeting of Council.

BACKGROUND: In accordance with the Community Charter, Council may, by bylaw, regulate and control the sewer, water and electrical services of the City of Grand Forks and amend rates, terms and conditions under which sewer, water and electrical services will be provided and supplied to all users and for the collection of rates for the service provided. It is advisable and beneficial to update said bylaws to reflect 2014 rates and charges to ensure they are consistent with the 2014 financial plan.

Benefits or Impacts of the Recommendation:

General: To reflect the proposed rates and charges in these two bylaws.
Strategic Impact: N/A
Financial: To ensure rates and charges in the bylaws are consistent with the 2014 financial plan.
Policy/Legislation: The Community Charter governs bylaws and amendments thereto.
Attachments: 1) Draft – "Sewer Regulations and Rates Bylaw Amendment No. 1500-A1, 2014"
2) Draft – "Water Regulations and Rates Bylaw Amendment No. 1501-A1, 2014"
3) Draft – "Electrical Utility Regulatory Bylaw Amendment No. 1543-A1, 2014"

REQUEST FOR DECISION

— COMMITTEE OF THE WHOLE —



Attachments: (cont'd)

- 4) Current – "Sewer Regulations and Rates Amendment Bylaw No. 1952, 2013"
- 5) Current – "Water Regulations and Rates Amendment Bylaw No. 1953, 2013"
- 6) Current – "Electrical Utility Regulatory Amendment Bylaw No. 1993, 2014"

Recommendation:

RESOLVED THAT the Committee of the Whole recommends to Council to approve the amendments to the above bylaws and to give first, second, and third reading to said bylaw amendments at the May 26, 2014 Regular Meeting of Council.

-
- OPTIONS:**
- 1. COTW COULD CHOOSE TO SUPPORT THE RECOMMENDATION.
 - 2. COTW COULD CHOOSE TO NOT SUPPORT THE RECOMMENDATION.
 - 3. COTW COULD CHOOSE TO REFER THE REPORT BACK TO STAFF FOR MORE INFORMATION.
-

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO.1500-A1

**A BYLAW TO AMEND THE CITY OF GRAND FORKS
SEWER REGULATIONS AND RATES BYLAW NO. 1500**

WHEREAS in accordance with the Community Charter, Council may, by bylaw, regulate and control the sewer service of the City of Grand Forks and amend rates, terms and conditions under which sewer service will be provided and supplied to all users and for the collection of rates for the service provided;

NOW THEREFORE, the Council for the Corporation of the City of Grand Forks in open meeting assembled **ENACTS** as follows:

1. This bylaw may be cited for all purposes as the **“City of Grand Forks Sewer Regulation and Rates Bylaw Amendment No. 1500-A1, 2014”**.
2. That Bylaw No. 1500, cited as “City of Grand Forks Sewer Regulations and Rates Bylaw No. 1500, 1997”, be amended by deleting “Schedule B” and replacing it with a new “Schedule B”, which is identified as “Appendix 1” and attached to this bylaw.
3. That this bylaw shall come into force and effect _____, 2014.

Read a **FIRST** time this _____ day of _____, 2014.

Read a **SECOND** time this _____ day of _____, 2014.

Read a **THIRD** time this _____ day of _____, 2014.

FINALLY ADOPTED this _____ day of _____, 2014.

Mayor Brian Taylor

Corporate Officer – Diane Heinrich

CERTIFICATE

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 1500-A1,
as passed by the Municipal Council of the Corporation of the City of Grand Forks
on the _____ day of _____, 2014.

Corporate Officer of the Municipal Council of the
City of Grand Forks

Date Signed

DRAFT

SCHEDULE "B"

SERVICE CHARGES

1. Charges for installation of sewer service:

- (a) **Residential:** 100 mm (4 inch) diameter

At Cost by Contractor, including any additional service costs itemized in (c), plus 15%

- (b) **Commercial, Industrial, Institutional, Multi-family:** 152 mm (6 inch) diameter

At Cost by Contractor, including any additional service costs itemized in (c), plus 15%

- (c) Additional service costs not included in (a) and (b) above:

- i) Service or main extension (100 mm to 152 mm diameter and/or where the service length is greater than 15 m);
- ii) Restoration including but not limited to: asphalt road repair, concrete curb, sidewalk (concrete), and boulevard landscaping

2. Charges for after-hours callout – evenings, weekends, statutory holidays

Private property issue	\$ 250.00	flat rate
------------------------	-----------	-----------

3. User Rates – Effective July 1, 2014

	Bi-Monthly Fixed Charge & Capital Charge	Bi-Monthly Fixed Charge & Capital Charge	Bi- Monthly Customer Charge	Sewer Rates Charge per 1/3 cubic meter Of metered water	Bi-Monthly Variable Sewer Charges for non-Metered
User Class	Per unit	Per Account (per meter)	Per Account		Per Residence
Metered multi-Family Apartment (one tax folio)	35.25		10.50	0.400	
Commercial Office Properties (water use restricted to staff washroom)		38.25	10.50	0.400	
Commercial (Class 06) Properties not listed below		60.25	10.50	0.400	
Large Industrial (Class 04) Properties		60.25	10.50	0.400	
Commercial laundry, car wash properties		60.25	10.50	0.400	
Hotels, Restaurants, Malls		60.25	10.50	0.400	
Institutions, schools, recreation facilities (arenas, pools) irrigation systems		60.25	10.50	0.400	
Buildings not connected to sewer system on lots where service is available		35.25	10.50		
Residential Properties not metered	44.00		10.50		15.60

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO.1501-A1

**A BYLAW TO AMEND THE CITY OF GRAND FORKS
WATER REGULATIONS AND RATES BYLAW NO. 1501**

WHEREAS in accordance with the Community Charter, Council may, by bylaw, regulate and control the water service of the City of Grand Forks and amend rates, terms and conditions under which water service will be provided and supplied to all users and for the collection of rates for the service provided;

NOW THEREFORE, the Council for the Corporation of the City of Grand Forks in open meeting assembled **ENACTS** as follows:

1. This bylaw may be cited for all purposes as the **"City of Grand Forks Water Regulations and Rates Bylaw Amendment No. 1501-A1, 2014"**.
2. That Bylaw No. 1501, cited as "City of Grand Forks Water Regulations and Rates Bylaw No. 1501, 1997", be amended by deleting "Schedule B" and replacing it with a new "Schedule B", which is identified as "Appendix 1" and attached to this bylaw.
3. That this bylaw shall come into force and effect _____ 1, 2014.

Read a **FIRST** time this _____ day of _____, 2014.

Read a **SECOND** time this _____ day of _____, 2014.

Read a **THIRD** time this _____ day of _____, 2014.

FINALLY ADOPTED this _____ day of _____, 2014.

Mayor Brian Taylor

Corporate Officer – Diane Heinrich

CERTIFICATE

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 1501-A1,
as passed by the Municipal Council of the Corporation of the City of Grand Forks
on the _____ day of _____, 2014.

Corporate Officer of the Municipal Council of the
City of Grand Forks

Date Signed

SCHEDULE "B"
SERVICE CHARGES

1. Charges for installation of water service:

- (a) Residential: 19 mm diameter (3/4") & 24.5 mm diameter (1")
***NOTE: Water Meter Mandatory**

At Cost by Contractor, including any additional service costs itemized in (d), plus 15%

- (b) Commercial, Industrial & Institutional
***NOTE: Water Meter Mandatory**

At Cost by Contractor, including any additional service costs itemized in (d), plus 15%

- (c) Renewal (upgrading, including meter retrofit)

At Cost by Contractor, including any additional service costs itemized in (d), plus 15%

- d) Additional service costs not included in (a), (b), and (c) above:

- i) Service or main extension (greater than 25.4 mm diameter and/or where the service line exceeds 15 m in length)
ii) Restoration including but not limited to: asphalt road repair, concrete curb, sidewalk (concrete), and boulevard landscaping

2. Charges for each time the water supply is turned on/off

During normal working hours (Monday – Friday) \$ 50.00

3. Charges for after-hours callout – evenings, weekends, statutory holidays

Private property issue \$ 250.00

4. Purchase of water from City Bulk Water Facility

Rate per cubic meter or portion thereof \$ 4.00

5. User Rates – Effective July 1, 2014

	Per Unit Bi-monthly Fixed Charge & Capital Charge	Per Account (per meter) Bi-monthly Fixed Charge & Capital Charge	Per Account Bi-monthly Customer Charge	Per Cubic Meter	Bi-Monthly Variable Water Charges for Non-Metered, Per Residence
User Class					
Metered Multi-Family Apartment (one tax folio)...	\$28.50		\$7.00	\$0.113	
Commercial Office Properties (water use restricted to staff washroom)		\$26.50	\$7.00	\$0.113	
Commercial (Class06) Properties not listed below		\$55.00	\$7.00	\$0.124	
Large Industrial (Class 04) Properties	\$59.00	\$55.00	\$7.00	\$0.124	
Commercial laundry, car wash Properties		\$55.00	\$7.00	\$0.124	
Hotels, Restaurants, Malls		\$55.00	\$7.00	\$0.124	
Institutions, schools, recreation facilities (arenas, pools) irrigation systems		\$55.00	\$7.00	\$0.124	
Buildings not connected to Water System on lots where service is available		\$21.50	\$7.00		
Residential Properties not metered	\$45.25		\$7.00		\$16.40

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO.1543-A1

**A BYLAW TO AMEND THE CITY OF GRAND FORKS
ELECTRICAL UTILITY REGULATORY BYLAW NO. 1543**

WHEREAS in accordance with the Community Charter, Council may, by bylaw, regulate and control the Electrical Service of the City of Grand Forks and amend rates, terms and conditions under which electrical service will be provided and supplied to all users and for the collection of rates for the service provided;

NOW THEREFORE, the Council for the Corporation of the City of Grand Forks in open meeting assembled **ENACTS** as follows:

1. This bylaw may be cited for all purposes as the **“City of Grand Forks Electrical Utility Regulatory Bylaw Amendment No. 1543-A1, 2014”**.
2. That Bylaw No. 1543, cited as “City of Grand Forks Electrical Utility Regulatory Bylaw No. 1543, 1998”, be amended by deleting “Schedule C” and replacing it with a new “Schedule C”, which is identified as “Appendix 1” and attached to this bylaw.
3. That this bylaw shall come into force and effect, with all consumption billed for periods ended on or after _____, 2014.

Read a **FIRST** time this _____ day of _____, 2014.

Read a **SECOND** time this _____ day of _____, 2014.

Read a **THIRD** time this _____ day of _____, 2014.

FINALLY ADOPTED this _____ day of _____, 2014.

Mayor Brian Taylor

Corporate Officer – Diane Heinrich

CERTIFICATE

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 1500-A1, as passed by the Municipal Council of the Corporation of the City of Grand Forks on the _____ day of _____, 2014.

Corporate Officer of the Municipal Council of the
City of Grand Forks

Date Signed

DRAFT

SCHEDULE "C"

SERVICE CHARGES

ELECTRICAL UTILITY RATES AND CONNECTION CHARGES

RESIDENTIAL SERVICE

AVAILABILITY: Available for residential usage in general including lighting, water heating, spaces heating and cooking.

**MONTHLY RATE
FOR EACH SERVICE:** A basic minimum service charge of \$16.46 per month and the following rate based on the actual consumption.

\$0.10344 per KWH

COMMERCIAL / INDUSTRIAL / INSTITUTIONAL SERVICE

AVAILABILITY: Available to all ordinary business, commercial, industrial, and institutional customers, including schools and hospitals, where electricity is consumed for lighting, cooking, space heating and single and three-phase motors. Customers requiring primary or secondary service beyond the normal single phase, 200 amp connection may be required to provide the necessary equipment and transformers, which may be situated on their property, at their own cost and the customer may be required to bear all maintenance and service costs related thereto throughout the life of the service, unless otherwise specifically agreed to by the City.

**MONTHLY RATE
FOR EACH SERVICE:** A basic minimum service charge of \$17.81 per month and the following rate based on actual consumption,

**\$0.11069 per KWH for the first 200,000 KWH or less
consumed in a two-month billing period**

**\$0.08214 per KWH for all usage above 200,000 KWH
consumed in a two month billing period**

"SCHEDULE C" cont'd

SEASONAL LOADS

AVAILABILITY: *Available for irrigation and drainage pumping and other repetitive seasonal loads taking service specifically agreed to by the City. The Customer will be required to provide all necessary service drop improvements including any step-down transformers at their direct cost unless otherwise specifically agreed to in writing by the City.*

**MONTHLY RATE
FOR EACH SERVICE:** *A basic minimum service charge of \$17.04 per month (minimum period of service will be three months) and the following rate based on actual consumption.*

\$0.11069 per KWH

SERVICE CHARGES

C.1 Existing Service Connection and Reconnection Charges:

The fee for making a standard new utility billing account application shall be \$30.00 (plus applicable taxes). This fee shall apply to all applications involving the following:

- i) the owner of real property wishes to establish a new electrical utility account in their name*
- ii) the owner of real property wishes to have the electrical meter read*
- iii) the owner of real property wishes to have the existing electrical service turned off or turned on*
- iv) the owner of real property wishes a reconnection of a meter after disconnection for violation of the Terms and Conditions contained in this bylaw.*

This existing service connection fee is designed to defray the costs involved with meter readings, account set-up and adjustments and billing preparation in addition to the normal cycle. They will therefore be charged for all activity to amend existing accounts including when the Customer is required to pay the charges applicable for a New Connection or Upgraded Service.

"SCHEDULE C" cont'd

C.2 New Service Installations or Upgrading of Existing Service:

Basic Overhead *Connection* - 200 amp service or less (single phase)

At cost by City-authorized contractor, plus 15%

Basic Underground *Connection* - 200 amp service or less (single phase)

At cost by City-authorized contractor, plus 15%

Three Phase - *Overhead/Underground*

At cost by City-authorized contractor, plus 15%

New development, whether residential or commercial, single phase or three phase services, requiring transformers and related equipment, shall be at the sole cost of the developer.

Dip Service (only at the discretion of the City)

- installation at the service entrance
- customer to supply all required materials and is responsible for all costs related to the installation.

At cost by City-authorized contractor, plus 15%

At the discretion of the City, where a customer desires to take underground service from the City's overhead lines, such customers may, at their own expense, make an approved underground service connection to a pole designated by the City and supply all the necessary conduit cable and other material required to run up the pole to the service head, provided all work on the pole is supervised by the City's employees. City Crews will work in conjunction with the customer's contractor.

An exception shall be made when existing City services are to be placed underground, in which case the City shall decide the allocation of costs.

C.3 Temporary Service:

Temporary service shall be made available upon completion of the property application and the payment to the City of \$100.00.

"SCHEDULE C" cont'd

C.4 Meter Checking:

All meters shall remain the property of the City and are subject to testing at regular intervals by the Electricity Meters Inspection Branch of the Canada Department of Consumer and Corporate Affairs, or certified meter inspection facility. That department is responsible for affixing the seals on the meters and no such seal shall be broken without specific assent the department.

If a customer doubts the accuracy of the meter serving his premises, he/she may request that it be tested. Such requests must be accompanied by a payment of the applicable charge as set out in the following schedule.

1. Meter removal charge and "in-house" inspection \$ 50.00
2. Canada Department of Consumer and Corporate Affairs or a certified meter inspection facility, should it become necessary, shall be paid as determined by that Agency along with a \$50.00 administration charge.

If the meter fails to comply with the Electricity Meters Inspection Branch requirements and only if the meter is deemed to be overcharging, the City will refund charges made in accordance with the foregoing schedule.

The Inspection Branch will consider the appropriate adjustment applicable to the customer's account and will notify the City of the amount to be remitted to the customer.

C.5 Estimation of Readings:

The City may estimate energy consumption and maximum power demand from the best evidence available where a meter has not been installed or is found to be not registering or when the meter reader is unable to read the meter on his regular meter reading trip.

If the employees of the City are required to return to a residence to carry out their duties in the operation of the electrical utility, in accordance with Section B.1(f) of this bylaw, a service charge in the amount of \$50.00 will be levied to the property owner.

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1952

A BYLAW TO AMEND THE CITY OF GRAND FORKS SEWER REGULATION AND RATES BYLAW NO. 1500

WHEREAS in accordance with the Community Charter, Council may, by bylaw, regulate and control the sewer service of the City of Grand Forks and amend rates, terms and conditions under which sewer service will be provided and supplied to all users and for the collection of rates for the service provided;

NOW THEREFORE the Council for the Corporation of the City of Grand Forks in open meeting assembled, **ENACTS** as follows:

1. This Bylaw may be cited for all purposes as the **"City of Grand Forks Sewer Regulations and Rates Amendment Bylaw No. 1952, 2013"**.
2. That Bylaw No. 1500, cited as "City of Grand Forks Sewer Regulation and Rates Bylaw No. 1500, 1997" be amended by deleting "Schedule B" and replacing it with a new "Schedule B", which is identified as "Appendix 1" and attached to this bylaw.
3. The Bylaw No. 1500, cited as "City of Grand Forks Sewer Regulation and Rates Bylaw No. 1500, 1997" be amended by deleting Section 31 of the rates and charges and replacing with "For any sewer service disconnected from the City system, Section 20 of this bylaw shall apply. Should the Property Owner elect to have sewer service to a building turned on or off, as described in section 21 of this bylaw, sewer customer charge and fixed and capital fees will continue to be charged."
4. That this bylaw shall come into force and effect July 1, 2013.

Read a **FIRST** time this 21st day of May, 2013.

Read a **SECOND** time this 21st day of May, 2013.

Read a **THIRD** time this 21st day of May, 2013.

FINALLY ADOPTED this 10th day of June, 2013.

Mayor Brian Taylor

Corporate Officer – Diane Heinrich

CERTIFICATE

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 1939, the "City of Grand Forks Sewer Regulations and Rates Amendment Bylaw No. 1952, 2013", as passed by the Municipal Council of the Corporation of the City of Grand Forks on the 10th day of June, 2013.

Corporate Officer of the Municipal Council of the
City of Grand Forks

CURRENT BYLAW

SCHEDULE "B"

SERVICE CHARGES

A: Charges for installation of a sewer service:

**** A deposit of 100% of cost, is payable in advance, prior to installation**

**** Includes initial removal of sewer plug**

Residential

- | | | |
|----|--------------------------|---|
| a) | 100 mm (4 inch) diameter | \$2,300, including any additional service costs itemized in (c) |
|----|--------------------------|---|

Commercial / Industrial / Institutional / Multi-Family

- | | | |
|----|--|---|
| b) | 152 mm (6 inch) diameter | At cost, including any additional service costs itemized in (c) |
| c) | additional service costs | |
| | - service or main extension (100 mm to 152 mm diameter and/or where the service length is greater than 15 m) | Cost plus any additional service costs itemized in (c) |
| | - restoration | |
| | - asphalt road repair | \$45.00/sq. meter |
| | - concrete curb | \$85.00/lin. meter |
| | - sidewalk (concrete) | \$120.00/lin. meter |
| | - boulevard landscaping | \$18.00/sq. meter |
| | - retention catch basin | \$1,500.00/each |

B:	Charges to Septic Service Contractors/Haulers	\$25.00 per load
----	---	------------------

Appendix 1
Bylaw No. 1952
Page 2 of 2

C: Sewer Rates – Effective July 1, 2013

	Bi-Monthly Fixed Charge & Capital Charge	Bi-Monthly Fixed Charge & Capital Charge	Bi- Monthly Customer Charge	Sewer Rates Charge per 1/3 cubic meter Of metered water	Bi-Monthly Variable Sewer Charges for non-Metered
User Class	Per unit	Per Account (per meter)	Per Account		Per Residence
Metered multi-Family Apartment (one tax folio)	35.25		10.50	0.400	
Commercial Office Properties (water use restricted to staff washroom)		38.25	10.50	0.400	
Commercial (Class 06) Properties not listed below		60.25	10.50	0.400	
Large Industrial (Class 04) Properties		60.25	10.50	0.400	
Commercial laundry, car wash properties		60.25	10.50	0.400	
Hotels, Restaurants, Malls		60.25	10.50	0.400	
Institutions, schools, recreation facilities (arenas, pools) irrigation systems		60.25	10.50	0.400	
Buildings not connected to sewer system on lots where service is available		35.25	10.50		
Residential Properties not metered	44.00		10.50		15.60

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO.1953

A BYLAW TO AMEND THE CITY OF GRAND FORKS WATER REGULATIONS AND RATES BYLAW NO. 1501

WHEREAS in accordance with the Community Charter, Council may, by bylaw, regulate and control the water service of the City of Grand Forks and amend rates, terms and conditions under which water service will be provided and supplied to all users and for the collection of rates for the service provided;

NOW THEREFORE, the Council for the Corporation of the City of Grand Forks in open meeting assembled, **ENACTS** as follows:

1. This bylaw may be cited for all purposes as the **"City of Grand Forks Water Regulations and Rates Amendment Bylaw No. 1953, 2013"**.
2. That Bylaw No. 1501, cited as "City of Grand Forks Water Regulations and Rates Bylaw No. 1501, 1997", be amended by deleting "Schedule B" and replacing it with a new "Schedule B", which is identified as "Appendix 1" and attached to this bylaw.
3. That Bylaw No. 1501, cited as the "City of Grand Forks Water Regulations and Rates Bylaw No. 1501, 1997", be amended by deleting Section 26 of the rates and charges and replacing with "Should the property owner elect to have the water service to a building turned on or off, as described in Section 18 of this bylaw, water customer charge and fixed and capital fees will continue to be charged."
4. That this bylaw shall come into force and effect July 1, 2013.

Read a **FIRST** time this 21st day of May, 2013.

Read a **SECOND** time this 21st day of May, 2013.

Read a **THIRD** time this 21st day of May, 2013.

FINALLY ADOPTED this 10th day of June, 2013.

Mayor Brian Taylor

Corporate Officer – Diane Heinrich

CERTIFICATE

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 1953, the "City of Grand Forks Water Regulations and Rates Amendment Bylaw No. 1953, 2013", as passed by the Municipal Council of the Corporation of the City of Grand Forks on the 10th day of June, 2013.

Corporate Officer of the Municipal Council of the
City of Grand Forks

CURRENT BYLAW

SCHEDULE "B"

SERVICE CHARGES

1. **Charges for installation of water service:**
 - *A deposit of 100% of cost, is payable in advance, prior to installation
 - *includes initial turn on of water
- | | |
|---|---|
| <p>(a) -Residential: 19mm diameter (3/4")</p> | <p>\$2,300.00, including any additional service costs itemized in (d)</p> |
| <p>-Residential: 24.5mm diameter (1")
*NOTE: Water Meter Mandatory</p> | <p>At cost, including any additional service costs itemized in (d)</p> |
| <p>(b) Commercial, Industrial, Institutional
Minimum Charge
*NOTE: Water Meter Mandatory</p> | <p>At cost, including any additional service costs itemized in (d)</p> |
| <p>(c) renewal (upgrading, including meter retrofit)</p> | <p>At cost, including any additional service costs in (d)</p> |
| <p>d) additional service costs not included in (a), (b), and (c) above:</p> | |
| <p>- service or main extension (greater than 25.4 mm diameter and/or where the service line exceeds 15 m in length)</p> | <p>Cost/linear meter + any additional service costs listed below:</p> |
| <p>- restoration</p> | |
| <p>- asphalt road repair</p> | <p>\$ 45.00/square meter</p> |
| <p>- concrete curb</p> | <p>85.00 /linear meter</p> |
| <p>- sidewalk (concrete)</p> | <p>120.00/linear meter</p> |
| <p>- boulevard landscaping</p> | <p>18.00/linear meter</p> |

Schedule "B" cont'd

2. Charges for each time the water supply is turned on/off

- during normal working hours	\$	50.00
- outside normal working hours	\$	100.00

3. Purchase of water from City Bulk Water Facility

Rate per cubic meter or portion thereof	\$4.00
---	--------

4. User Rates – Effective July 1, 2013

	Per Unit Bi-monthly Fixed Charge & Capital Charge	Per Account (per meter) Bi-monthly Fixed Charge & Capital Charge	Per Account Bi-monthly Customer Charge	Per Cubic Meter	Bi-Monthly Variable Water Charges for Non-Metered, Per Residence
User Class					
Metered Multi-Family Apartment (one tax folio)	\$24.50		7.00	0.113	
Commercial Office Properties (water use restricted to staff washroom)		22.50	7.00	0.113	
Commercial (Class 06) Properties not listed below		55.00	7.00	0.124	
Large Industrial (Class 04) Properties		55.00	7.00	0.124	
Commercial laundry, car wash Properties		55.00	7.00	0.124	
Hotels, Restaurants, Malls		55.00	7.00	0.124	
Institutions, schools, recreation facilities (arenas, pools) irrigation systems		55.00	7.00	0.124	
Buildings not connected to Water System on lots where service is available		17.50	7.00		
Residential Properties not metered	41.25		7.00		16.40

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1993

A Bylaw to Amend the Electrical Utility Regulatory Bylaw No. 1993

WHEREAS in accordance with the Community Charter, Council may, by bylaw, regulate and control the electrical service of the City of Grand Forks and amend rates, terms and conditions under which electricity service will be provided and supplied to all users and for the collection of rates for the service provided;

NOW THEREFORE, Council for the Corporation of the City of Grand Forks in open meeting assembled, **ENACTS**, as follows:

1. This bylaw may be cited, for all purposes, as the **“Electrical Utility Regulatory Amendment Bylaw No. 1993, 2014”**.
2. That Schedule “C” of Bylaw No. 1930, be deleted and replaced with a new Schedule “C”, which is identified as “Appendix 1”, and attached to this bylaw.
3. This bylaw shall come into force and effect, with all consumption billed for periods ended on or after January 1, 2014.

Read a **FIRST** time this 13th day of January, 2014.

Read a **SECOND** time this 13th day of January, 2014.

Read a **THIRD** time this 13th day of January, 2014.

FINALLY ADOPTED this 27th day of January, 2014.

Mayor Brian Taylor

Corporate Officer – Diane Heinrich

CERTIFIED CORRECT

I hereby certify the foregoing to be a true copy of Bylaw No. 1993 as adopted by the Municipal Council of the City of Grand Forks on the 27th day of January, 2014

Corporate Officer of the Municipal Council of the
City of Grand Forks

CURRENT BYLAW

"SCHEDULE C"

ELECTRICAL UTILITY RATES AND CONNECTION CHARGES

RESIDENTIAL SERVICE

AVAILABILITY: Available for residential usage in general including lighting, water heating, spaces heating and cooking.

MONTHLY RATE
FOR EACH SERVICE: A basic minimum service charge of \$16.46 per month and the following rate based on the actual consumption.

\$0.10344 per KWH

COMMERCIAL / INDUSTRIAL / INSTITUTIONAL SERVICE

AVAILABILITY: Available to all ordinary business, commercial, industrial, and institutional customers, including schools and hospitals, where electricity is consumed for lighting, cooking, space heating and single and three-phase motors. Customers requiring primary or secondary service beyond the normal single phase, 200 amp connection may be required to provide the necessary equipment and transformers, which may be situated on their property, at their own cost and the customer may be required to bear all maintenance and service costs related thereto throughout the life of the service, unless otherwise specifically agreed to by the City.

MONTHLY RATE
FOR EACH SERVICE: A basic minimum service charge of \$17.81 per month and the following rate based on actual consumption,

**\$0.11069 per KWH for the first 200,000 KWH or less
consumed in a two-month billing period**

**\$0.08214 per KWH for all usage above 200,000 KWH
consumed in a two month billing period**

“SCHEDULE C” cont’d

SEASONAL LOADS

AVAILABILITY: Available for irrigation and drainage pumping and other repetitive seasonal loads taking service specifically agreed to by the City. The Customer will be required to provide all necessary service drop improvements including any step-down transformers at their direct cost unless otherwise specifically agreed to in writing by the City.

**MONTHLY RATE
FOR EACH SERVICE:** A basic minimum service charge of \$17.04 per month (minimum period of service will be three months) and the following rate based on actual consumption.

\$0.11069 per KWH

SERVICE CHARGES

C.1 Existing Service Connection and Reconnection Charges:

The fee for making a standard new utility billing account application shall be \$30.00 (plus applicable taxes). This fee shall apply to all applications involving the following:

- i) the owner of real property wishes to establish a new electrical utility account in their name
- ii) the owner of real property wishes to have the electrical meter read
- iii) the owner of real property wishes to have the existing electrical service turned off or turned on
- iv) the owner of real property wishes a reconnection of a meter after disconnection for violation of the Terms and Conditions contained in this bylaw.

This existing service connection fee is designed to defray the costs involved with meter readings, account set-up and adjustments and billing preparation in addition to the normal cycle. They will therefore be charged for all activity to amend existing accounts including when the Customer is required to pay the charges applicable for a New Connection or Upgraded Service.

“SCHEDULE C” cont’d

C.2 New Service Installations or Upgrading of Existing Service:

Basic Overhead *Connection* - 200 amp service \$ 250.00
or less (single phase) + \$3.00/amp over
200 amp service

Basic Underground *Connection* - 200 amp service \$ 750.00
or less (single phase) + \$3.00/amp over
200 amp service

Three Phase - *Overhead/Underground* At Cost
*New development, whether residential or commercial, single phase or three
phase services, requiring transformers and related equipment, shall be at the sole cost
of the developer.*

Dip Service (only at the discretion of the City)
- installation at the service entrance
- customer to supply all required
materials and is responsible for all
costs related to the installation. At Cost

At the discretion of the City, where a customer desires to take underground service from the City's overhead lines, such customers may, at their own expense, make an approved underground service connection to a pole designated by the City and supply all the necessary conduit cable and other material required to run up the pole to the service head, provided all work on the pole is supervised by the City's employees. City Crews will work in conjunction with the customer's contractor.

An exception shall be made when existing City services are to be placed underground, in which case the City shall decide the allocation of costs.

All new service installations or upgrading of existing service costs are payable in advance of the installation and are subject to applicable taxes.

C.3 Temporary Service:

Temporary service shall be made available upon completion of the property application and the payment to the City of \$100.00.

"SCHEDULE C" cont'd

C.4 Meter Checking:

All meters shall remain the property of the City and are subject to testing at regular intervals by the Electricity Meters Inspection Branch of the Canada Department of Consumer and Corporate Affairs, or certified meter inspection facility. That department is responsible for affixing the seals on the meters and no such seal shall be broken without specific assent the department.

If a customer doubts the accuracy of the meter serving his premises, he/she may request that it be tested. Such requests must be accompanied by a payment of the applicable charge as set out in the following schedule.

1. Meter removal charge and "in-house" inspection \$ 50.00
2. Canada Department of Consumer and Corporate Affairs or a certified meter inspection facility, should it become necessary, shall be paid as determined by that Agency along with a \$50.00 administration charge.

If the meter fails to comply with the Electricity Meters Inspection Branch requirements and only if the meter is deemed to be overcharging, the City will refund charges made in accordance with the foregoing schedule.

The Inspection Branch will consider the appropriate adjustment applicable to the customer's account and will notify the City of the amount to be remitted to the customer.

C.5 Estimation of Readings:

The City may estimate energy consumption and maximum power demand from the best evidence available where a meter has not been installed or is found to be not registering or when the meter reader is unable to read the meter on his regular meter reading trip.

If the employees of the City are required to return to a residence to carry out their duties in the operation of the electrical utility, in accordance with Section B.1(f) of this bylaw, a service charge in the amount of \$50.00 will be levied to the property owner.

REQUEST FOR DECISION

— COMMITTEE OF THE WHOLE —



To: Committee of the Whole
From: Chief Financial Officer
Date: May 1, 2014
Subject: Introduction of Fees & Charges Bylaw 1958
Recommendation: RESOLVED THAT the Committee of the Whole recommends to Council to give first three readings to Fees & Charges Bylaw No. 1958, 2014 and
RESOLVED THAT the Committee of the Whole recommends to Council to give first three readings to Fees & Charges Repeal Bylaw No. 1671R-A, 2014

BACKGROUND:

The goal of the Fees and Charges Bylaw is to consolidate most of the fees and charges for the Municipality into one bylaw. The purpose of consolidating is to gain efficiency in the yearly updating of fees. Rather than amending several bylaws, only one will need to be amended each year.

The proposed Fees & Charges Bylaw includes a schedule for each group of fees including administration, information technology, sign permit fees, airport fees and equipment charge out rates.

This initial bylaw consists of fees previously included in Fees and Charges Bylaw 1671 and new fees for the Municipality. We will need to repeal each of the former bylaws as we transfer the fees into this bylaw, so we will be adding the fee schedules in stages until all fees and charges that are appropriate are in this bylaw.

Benefits or Impacts of the Recommendation:

General: All fees can be amended in one bylaw as opposed to a bylaw for each fee
Financial: Fees and Charges will be updated regularly to reflect the true cost to the organization for providing the service
Policy/Legislation: Community Charter S. 194(1) allows the Municipality to impose fees in respect of services provided by the Municipality
Attachments: Fees & Charges Bylaw No. 1958, 2014
Fees and Charges Repeal Bylaw No. 1671R-A, 2014

REQUEST FOR DECISION

— COMMITTEE OF THE WHOLE —



Recommendation:

RESOLVED THAT the Committee of the Whole recommends to Council to give first three readings to Fees & Charges Bylaw No. 1958, 2014 and

RESOLVED THAT the Committee of the Whole recommends to Council to give first three readings to Fees & Charges Repeal Bylaw No. 1671R-A, 2014

OPTIONS:

1. COTW COULD CHOOSE TO SUPPORT THE RECOMMENDATION.
2. COTW COULD CHOOSE TO NOT SUPPORT THE RECOMMENDATION.
3. COTW COULD CHOOSE TO REFER THE REPORT BACK TO STAFF FOR MORE INFORMATION.

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1671R-A

A Bylaw to Repeal Bylaw No. 1671 and all Amendments Thereto

=====

WHEREAS it is deemed necessary and expedient to repeal Bylaw No. 1671 in its entirety;

NOW THEREFORE, the Council of the Corporation of the City of Grand Forks in open meeting assembled, **ENACTS** as follows:

1. That Bylaw No. 1671, cited for all purposes as the "Fees and Charges Bylaw No. 1671, 2001" and any amendments thereto, be hereby repealed.
2. This bylaw may be cited as **"The City of Grand Forks Fees and Charges Repeal Bylaw No. 1671R-A, 2014"**.

Read a **FIRST** time this _____ day of May, 2014.

Read a **SECOND** time this _____ day of May, 2014.

Read a **THIRD** time this _____ day of May, 2014.

FINALLY ADOPTED this _____ day of June, 2014.

Mayor Brian Taylor

Diane Heinrich – Corporate Officer

C E R T I F I C A T E

I hereby certify the foregoing to be a true copy of Bylaw No. 1671R-A as adopted by the Municipal Council of the City of Grand Forks on the _____ day of June, 2014.

Clerk of the Municipal Council of the
City of Grand Forks

THE CORPORATION OF THE CITY OF GRAND FORKS

FEES & CHARGES BYLAW NO. 1958

**A BYLAW TO AUTHORIZE THE CORPORATION OF THE CITY OF GRAND
FORKS TO IMPOSE FEES AND CHARGES FOR VARIOUS MUNICIPAL
SERVICES AND PROVISION OF INFORMATION;**

WHEREAS pursuant to the current local government acts, legislation and regulations, Council is empowered by bylaw to establish fees and charges for various City services;

AND WHEREAS the Freedom of Information and Protection of Privacy Act provides for the payment of a fee for (a copy of routinely) available records, being those records which are available to the public, on demand, without a formal request for access under the Act;

NOW THEREFORE, the Council of the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS** as follows:

1. TITLE

- 1.1 This bylaw may be cited for all purposes as “**Fees & Charges Bylaw No. 1958, 2014.**”

2. DEFINITIONS

- 2.1 In this bylaw, unless the context otherwise requires:

“**City**” means The Corporation of the City of Grand Forks;

3. FEES AND CHARGES

- 3.1 Fees and charges imposed by the City for applications received, services rendered and goods supplied shall be in accordance with requirements of the following schedules:

SCHEDULE:

City of Grand Forks Fees Charges Bylaw No. 1958

"A"	GENERAL OFFICE AND ADMINISTRATION FEES AND CHARGES
"B"	INFORMATION TECHNOLOGY AND NETWORKING SERVICES
"C"	SIGN PERMIT FEES AND CHARGES
"D"	AIRPORT FEES AND CHARGES
"E"	EQUIPMENT FEES AND CHARGES

4. SEVERABILITY

- 4.1 If any portion of this bylaw is held to be invalid by a court of competent jurisdiction, such invalidity shall not affect the validity of the remaining portions of this bylaw.

5 ENACTMENT

- 5.1 This bylaw is to take effect upon adoption by the Council of the Corporation of the City of Grand Forks.

READ A FIRST TIME this ____ day of _____, 2014.

READ A SECOND TIME this ____ day of _____, 2014.

READ A THIRD TIME this ____ day of _____, 2014.

ADOPTED this ____ day of _____, 2014.

Mayor - Brian Taylor

Corporate Officer - Diane Heinrich

City of Grand Forks Fees Charges Bylaw No. 1958

CERTIFICATE

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 1958, as passed by the Municipal Council of the City of Grand Forks on the _____ day of _____, 2014.

Corporate Officer of the Municipal Council of the
City of Grand Forks

Date Signed

SCHEDULE "A"
GENERAL OFFICE AND ADMINISTRATION FEES AND CHARGES

	<u>Fee/Charge</u>	<u>Unit</u>
For Freedom of Information Requests		
For locating and retrieving a record	\$7.50	per 1/4 hour after first 3 hours
For producing a record manually	\$7.50	per quarter hour
For shipping copies	actual costs of shipping method chosen by applicant	
For photocopying, please see fees below		
Administrative Fees		
Copy of Council Minutes - per page	\$0.50	/page
Miscellaneous Copies/Reports	\$0.50	/page
Copy of the List of Electors	\$10.00	flat rate
Tax Demand Notice (other than to an owner)	\$5.00	flat rate
Certificate of Tax Status	\$25.00	flat rate
Mobile Home Tax Status Certificate	\$25.00	flat rate
Compliance Letter	\$25.00	flat rate
N.S.F. Cheques	\$25.00	flat rate
Information requiring research (billable in 1/4 hour increments)	\$35.00	/hour
General Accounts Receivable	2%	/month*
*On overdue accounts		
City of Grand Forks "Sustainable Community Plan" Bylaw		
Current Bylaw - includes all amendments and maps	\$30.00	flat rate
Upon bylaw being available from other sources	\$68.00	flat rate
City of Grand Forks "Zoning" Bylaw		
Current Bylaw - includes all amendments and maps	\$25.00	flat rate
Upon bylaw being available from other sources	\$38.00	flat rate
City of Grand Forks "Subdivision, Development and Servicing" Bylaw		
Current Bylaw - includes all amendments and design standards	\$30.00	flat rate
Upon bylaw being available from other sources	\$79.00	flat rate
All other Bylaws	\$0.50	/page
Maps - Plotter Printing Fees		
Tabloid Size Sheets (11" x 17")	B&W	\$3.00 /page
	Colour	\$7.50 /page
Arch D Size Sheets (24" x 36")	B&W	\$7.50 /page
	Colour	\$15.00 /page
Arch E Size Sheets (36" x 48")	B&W	\$10.00 /page
	Colour	\$30.00 /page
Subdivision Application Fees		
	\$100 non-refundable for physical examination of the first parcel of land	
	\$100.00 for each new parcel of land	

SCHEDULE "B"
INFORMATION TECHNOLOGY AND NETWORKING SERVICES
FEES AND CHARGES

	<u>Fee/Charge</u>	<u>Unit</u>
Service		
Spam Filtering	\$300.00	/year
Web Hosting	\$200.00	/year
Email Hosting (up to 10 accounts)	\$400.00	/year
Virtual Server Bundle	\$1,800.00	/year
Virtual Storage 300GB	\$1,600.00	/year
Phone Systems 7 Phones	\$250.00	/year
 Dedicated Fibre	 \$3,000.00	 /year
Phone Systems 20 Phones	\$700.00	/year
Phone Systems 50 Phones	\$1,750.00	/year
Virtual Rack Space 2U	\$1,200.00	/year
Virtual Rack Space 21U	\$6,000.00	/year

SCHEDULE "C"
SIGN PERMIT FEES AND CHARGES

	<u>Fee/Charge</u>	<u>Unit</u>
For Portable Signs, Sandwich Board Signs or replacement of a sign within an existing Sign Face	\$35.00	flat rate
For all other Signs for which a permit is required:		
Where the value is \$1000.00 or less	\$50.00	flat rate
For each additional \$1000.00 or part thereof	\$7.50	flat rate

Where any sign has been erected without the required permit having been previously issued, the fee for obtaining such permit shall be double the amount of the regular permit fee.

SCHEDULE "D"
AIRPORT FEES AND CHARGES

	<u>Fee/Charge</u>	<u>Unit</u>
1. Permanent FBO - Bare Land Leases		
Minimum Annual Fee - City Residents	\$500.00	/year
Minimum Annual Fee - Non-Residents	\$1,000.00	/year
Annual land lease fees to be calculated at 15% of assessed value or the land or the minimum annual fee, whichever is greater.		
2. Seasonal FBO Annual Fee	\$1,000.00	/year
3. Airport Terminal Building Lease - Minimum	\$500.00	/month
Monthly lease shall be the minimum fee or 8% of assessed value, whichever is greater.		
4. Tie-down Space	\$45.00	/month
For each aircraft parked on the tie-down area		
5. Transient Aircraft Parking	\$10.00	/day
For all transient aircraft parked on the Airport for 12 consecutive hours.		
6. Commercial Landing Fee	\$20.00	/landing
For all commercial fixed wing and rotary wing aircraft that are not either Permanent FBO or Seasonal FBO		
7. Fire Season Negotiable Fee		
At the discretion of the City, a special service fee agreement may be negotiated with the Forest Service for a group landing fee/facility use arrangement.		
Liability Insurance Requirements		
All permits or leases issued under sections 1,2,3 and 4 of this schedule must include provisions that require the applicant/lessee to insure the City of Grand Forks against all liability for use of the airport lands. This insurance is to be for a minimum amount of \$5,000,000 and may be increased by the City as deemed necessary.		

FBO = Fixed Base Operator

SCHEDULE "E"
EQUIPMENT FEES AND CHARGES

NEW UNIT NO.	YEAR	MAKE	DESCRIPTION	RATE
PICKUP TRUCKS				
701	2000	DODGE	1/2 TON PICK-UP	\$ 10.00
702	2003	FORD	WINDSTAR VAN	\$ 10.00
703	2001	G.M.C. (Electrical)	3/4 TON PICK-UP	\$ 10.00
704	1996	G.M.C. (Parks)	3/4 TON MOD #2500 SERVICE TRUCK	\$ 10.00
705	1997	DODGE	3/4 TON MOD #2500 DODGE	\$ 15.00
706	1998	G.M.C. (Water & Sewer)	3/4 TON TRUCK	\$ 10.00
807	2014	FORD (PARKS)	F 250 PICK -UP	\$ 10.00
808	2013	FORD (Electrical)	F 150 XL PICK-UP	\$ 10.00
711	1995	FORD (Parks)	1/2 TON PICK-UP	\$ 10.00
712	2004	CHEVROLET TRAIL BLAZER	SUV	\$ 10.00
713	2007	GMC 2500 3/4 TON	3/4 TON MOD #2500 SERVICE TRUCK	\$ 10.00
714	2007	GMC 1500 1/2 TON REG.	1/2 TON PICK-UP	\$ 10.00
715	2007	GMC 1500 1/2 TON REG.	1/2 TON EXT PICK-UP	\$ 10.00
716	2008	Ford Ranger (Commissioners)	1/2 TON PICK UP	\$ 10.00
1 TON TRUCKS				
717	2006	GMC 3500 (New Water & Sewer)	1 TON SERVICE TRUCK	\$ 20.00
718	2007	F 350 ONE TON (Parks)	ONE TON DUMP BODY	\$ 20.00
719	2010	DODGE CARAVAN	CARAVAN	\$ 10.00
VEHICLES OVER 2 TON				
720	2001	VACTOR	SEWER PRESSURE CLEANER	\$ 100.00
721	1998	I.H.C.	DUMP TRUCK	\$ 35.00
722	1998	I.H.C.	FLAT DECK/DUMP/CRANE	\$ 35.00
725	1995	FREIGHTLINER	WATER TANKER TRUCK	\$ 35.00
726	1990	I.H.C.	5 TON DUMP/SANDER TRUCK	\$ 35.00
727	1990	I.H.C.	5 TON DUMP/SANDER TRUCK	\$ 35.00
729	2007	INTERNATIONAL	ELECTRICAL LINE TRUCK	\$ 75.00
730	2007	STERLING SC 800	ELGIN STREET SWEEPER	\$ 50.00
731	2008	I.H.C.	5 TON DUMP/SANDER TRUCK	\$ 35.00
732	2010	I.H.C.	ELECTRICAL LINE TRUCK	\$ 75.00
733	2009	Saturn Vue SUV Hybird	SUV Hybird	\$ 10.00
HEAVY EQUIPMENT				
734	2009	JOHN DEERE.	544K LOADER	\$ 50.00
735	1999	CAT.	426C LOADER/BACKHOE	\$ 50.00
737	1980	CAT.	950 LOADER	\$ 50.00
738	1974	SMI	SNOW BLOWER	\$ 50.00
739	1973	CAT.	12F GRADER	\$ 50.00
TRACTORS & MOWERS				
750	2004	JOHN DEERE	SKID STEER LOADER	\$ 25.00
751	2000	JOHN DEERE	BACKHOE/LOADER - CEMETERY	\$ 25.00
852	2013	KUBOTA 1100	UTV	\$ 25.00
753	2001	HUSTLER	RIDING LAWN MOWER	\$ 25.00

City of Grand Forks Fees Charges Bylaw No. 1958 - Schedule "E"

854	2011	TORO (Replaced Dec 2011)	RIDING LAWN MOWER	\$ 25.00
755	1988	JOHN DEERE	RIDING LAWN MOWER	\$ 25.00
756	1977	FORD	TRACTOR	\$ 25.00
757	1975	GALLION STEEL ROLLER	STEEL ROLLER	\$ 25.00
758	2006	MTC 9700 HYDROSTATIC	"HOLDER" - MULTIPLE USE	\$ 25.00
MOBILE EQUIPMENT				
760	2000	CUMMINS ONAN	STANDBY GENERATOR	\$ 60.00
761	1998	M.B. BROOM	AIRPORT SWEEPER	\$ 35.00
862	2013	VERMEER (Replaced May 2013)	BRANCH CHIPPER	\$ 35.00
763	2005	SULLIVAN-PALATEK	AIR COMPRESSOR	\$ 35.00
764	1984	SIMPSON	GENERATOR	\$ 35.00
765	2006	AGRIMETAL 4000 TUF VAC	TURF VACCUM	\$ 35.00
TRAILERS				
770	1995	TRAIL TECH Waterworks	FLAT DECK TRAILER	\$ 10.00
771	1987	UBILT Concrete	UTILITY TRAILER	\$ 10.00
772	1987	UBILT	TRAILER/HUSTLER	\$ 10.00
773	1992	T-TECH	TRAILER/SKID STEER LOADER	\$ 10.00
774	1989	UBILT	POLE TRAILER	\$ 10.00
775	2007	MIARGE CARGO TRAILER	SOUND EQUIPMENT TRAILER	\$ 10.00
UTILITY EQUIPMENT				
781	2002	BANNERMAN	DIAMOND MASTER	\$ 30.00
782	2006	SG 26 STUMPGRINDER	STUMPGRIDER	\$ 30.00
COMPACTORS				
785	2005	BOMAG	DOUBLE DRUM ROLLER	\$ 10.00
786	1982	STONE	PLATE COMPACTOR	\$ 10.00
787	1996	BARTELL	PLATE COMPACTOR MOD B1824S	\$ 10.00
POWER EQUIPMENT				
790	2002	LEMMER	LINE PAINTER	\$ 25.00
791	1996	TARGET T3008	TILE/BRICK SAW	\$ 25.00
792	1995	POLYQUIP	CONCRETE SAW	\$ 25.00
793	1995	IMAGE	SEWER LINE INSPECTION CAMERA	\$ 60.00
794	2006	RYAN TURF CUTTER	TURF CUTTER	\$ 25.00
795	2008	1230 DITCH WITCH	DITCH WITCH TRENCHER	\$ 25.00
796	2011	UTILITY LOCATE SYSTEM	LOCATOR EQUIPMENT	\$ 25.00
MOTORIZED HAND TOOLS				
799			MISCELLANEOUS SMALL EQUIPMENT	\$ 5.00