

THE CORPORATION OF THE CITY OF GRAND FORKS
 AGENDA - COMMITTEE OF THE WHOLE MEETING
 Tuesday September 2nd, 2014 9:00am
 6641 Industrial Parkway, Meeting Room

	<u>ITEM</u>	<u>SUBJECT MATTER</u>	<u>RECOMMENDATION</u>
1	<u>CALL TO ORDER</u>		
2	<u>COMMITTEE OF THE WHOLE AGENDA</u>		
	Adopt agenda	September 2nd, 2014	Adoption of Agenda
3	<u>REGISTERED PETITIONS AND DELEGATIONS</u>		
4	<u>PRESENTATIONS FROM STAFF</u>		
	Corporate Services RFD - Corp. Serv. - Volunteer Appreciation Night.pdf	Volunteer Appreciation Night - Call for Nominations - Policy #204	THAT the Committee of the Whole recommends Council provides notice to the public calling for nominations from the public for exceptional volunteer service in the City of Grand Forks in accordance with Council Policy #204 at the September 2nd Regular Meeting
	Chief Financial Officer RFD - CFO Inventory Policy 807.pdf	Introduction of Inventory Policy #807	THAT the Committee of the Whole recommends Council adopt Inventory Policy #807 at the September 15th, 2014 Regular Meeting of Council.
	Chief Financial Officer RFD - CFO City Hall Rebuild Contingency \$80,000 Financial Plan Amendment.pdf	City Hall Rebuild contingency resolution for financial plan amendment	THAT the Committee of the Whole recommends to Council to include an \$80,000 contingency plan amendment, to be funded from surplus at the September 2nd, 2014 Regular Meeting of Council
	Monthly Highlight Reports from Department Managers Building & Bylaw Services.doc Chief Financial Officer.doc Corporate & Community Services.doc Development & Engineering.doc Fire Chief.doc Operations.doc	Staff request for Council to receive monthly activity reports from department managers	THAT the Committee of the Whole recommends to Council to receive the monthly activity reports.

5 **REPORTS AND DISCUSSION**

6 **PROPOSED BYLAWS FOR DISCUSSION**

Chief Financial Officer
[RFD - CFO 2015 Permissive Tax
Exemption Bylaw 2004.pdf](#)

2015 Annual Permissive Tax
Exemption Bylaw

THAT the Committee of the
Whole recommends that
Council give first three
readings to Bylaw No. 2004
"2015 Permissive Tax
Exemptions" at the
September 15th, 2014
Regular Meeting of Council.

7 **INFORMATION ITEMS**

8 **CORRESPONDENCE ITEMS**

9 **LATE ITEMS**

10 **REPORTS, QUESTIONS AND INQUIRIES
FROM MEMBERS OF THE COUNCIL
(VERBAL)**

11 **QUESTION PERIOD FROM THE PUBLIC**

12 **ADJOURNMENT**

REQUEST FOR DECISION

— COMMITTEE OF THE WHOLE —



To: Committee of the Whole
From: Corporate Services
Date: September 2nd, 2014
Subject: Volunteer Appreciation Night – Call for Nominations – Policy #204
Recommendation: **RESOLVED THAT** the Committee of the Whole recommends Council provides notice to the public calling for nominations from the public for exceptional volunteer service in the City of Grand Forks in accordance with Council Policy #204 at the September 2nd Regular Meeting.

BACKGROUND: In August, 2009, Council adopted a policy outlining procedures, for the giving of recognition to a volunteer or a group of volunteers for service above and beyond those generally performed in the Community. A copy of the policy is attached for reference. The policy outlines that prior to giving any recognition of volunteers; the City must call for nominations publicly in a Regular Meeting of Council and through the City's newsletter. There are no time frames attached to the policy. This year as per Council's direction, Volunteer Appreciation Night will be held in conjunction with the Chamber of Commerce and Community Futures Small Business Awards night on Thursday, October 16th, 2014. In this regard, it is being proposed that the Call for Nominations be announced publicly at the September 2nd, 2014 Regular Meeting. Nomination forms will be available at the City Hall reception desk and on the City's website. Completed nominations must be submitted to City Hall either in person or electronically, by Friday, September 29th, 2014. The venue for this event will be The Curling Rink Banquet Room.

Benefits or Impacts of the Recommendation:

General: Proceeding with the public call for nominations, signals to the public that Council will publicly recognize individuals or groups of individuals who have gone above and beyond in serving our community as a volunteer. A further benefit to this option is the fact that Council is seen as acting on Council policy.

Financial: There are costs to hosting a Volunteer Appreciation night, which are normally budgeted for on an annual basis. Costs for this evening in the past number of years have averaged around \$1,500.

Policy/Legislation: Council Policy outlines the procedure for the recognition of special volunteers.

REQUEST FOR DECISION

— COMMITTEE OF THE WHOLE —



Attachments: Council Policy #204

Recommendation: **RESOLVED THAT** the Committee of the Whole recommends Council provides notice to the public calling for nominations from the public for exceptional volunteer service in the City of Grand Forks in accordance with Council Policy #204 at the September 2nd Regular Meeting.

OPTIONS:

1. COTW COULD CHOOSE TO SUPPORT THE RECOMMENDATION.
2. COTW COULD CHOOSE TO NOT SUPPORT THE RECOMMENDATION.
3. COTW COULD CHOOSE TO REFER THE REPORT BACK TO STAFF FOR MORE INFORMATION.

CITY OF GRAND FORKS			
POLICY TITLE:	Volunteer of the City	POLICY NO:	204
EFFECTIVE DATE: August 17, 2009		SUPERSEDES:	
APPROVAL:	Council	PAGE:	1 of 1

POLICY:

Council may give recognition to a volunteer or a group of volunteers for service above and beyond of those generally performed in the Community.

PROCEDURE:

When Council is giving consideration to the recognition to an individual or group, it shall make its deliberations "in camera" and when a decision to give recognition has been made, it shall then be announced by the Mayor at the Annual Community Volunteer Recognition Evening.

Further, when giving consideration to recognizing a special volunteer, Council may consider the following criteria:

- the individual or group should be honoured for its volunteer work in the City of Grand Forks or for volunteer work that has had an impact on the City of Grand Forks
- the individual or group should not have been paid or received any form of financial remuneration for the work or activity for which the volunteer is being considered
- The individual or group should have made a significant commitment to the community to be considered for the recognition.
- There is substantial support from the Community through letters of recommendations outlining the volunteerism history and the impact on the community.
- A special volunteer recognition may be given after the passing of the individual.
- Prior to giving any recognition of volunteer of the year, the City must call for nominations publicly in a Regular Council meeting and through the City's Newsletter.

CITY OF GRAND FORKS

EXCEPTIONAL VOLUNTEER SERVICE

NOMINATION FORM

PERSON /OR GROUP BEING NOMINATED

(Please print clearly with **correct spelling**)

SHORT BIOGRAPHY OF THEIR VOLUNTEER SERVICES (which will be read that evening):

ARE THEY, HE, SHE ABLE TO ATTEND THE VOLUNTEER EVENING? _____

YOUR NAME OR GROUP: _____

PLEASE PROVIDE A PHONE NUMBER OR EMAIL ADDRESS THAT WE MAY CONTACT IN EVENT
THAT YOUR NOMINATION IS ACCEPTED AS ONE OF THE AWARDS FOR THIS YEAR: _____

All Nominations need to be submitted to City Hall by September 29th, 2014

REQUEST FOR DECISION

— COMMITTEE OF THE WHOLE —



To: Committee of the Whole
From: Chief Financial Officer
Date: August 21, 2014
Subject: Introduction of Inventory Policy #807
Recommendation: RESOLVED THAT the Committee of the Whole recommends to Council to adopt Inventory Policy #807 at the September 15, 2014 Regular meeting of Council

BACKGROUND:

During the audit of the 2013 fiscal year, the auditors requested that the City implement an Inventory Policy.

This Inventory Policy will establish a framework for the consistent and accurate accounting of the City's inventory. It defines how inventory will be valued, presented and disclosed in the City's financial statements.

The policy will also provide guidelines on the types of items to be kept in inventory in an effort to minimize the inventories on hand. Excess inventory is a cost to the organization.

Benefits or Impacts of the Recommendation:

General: This policy will provide a framework for management of inventory items
Financial: Realizing revenue by minimizing non-essential inventory on hand
Policy/Legislation: Public Sector Accounting Board (PSAB) Standard 1201
Attachments: Inventory Policy #807

Recommendation: RESOLVED THAT the Committee of the Whole recommends to Council to adopt Inventory Policy #807 at the September 15, 2014 Regular meeting of Council

OPTIONS:

1. COTW COULD CHOOSE TO SUPPORT THE RECOMMENDATION.
2. COTW COULD CHOOSE TO NOT SUPPORT THE RECOMMENDATION.
3. COTW COULD CHOOSE TO REFER THE REPORT BACK TO STAFF FOR MORE INFORMATION.

THE CITY OF GRAND FORKS		
POLICY TITLE: Inventory Policy	POLICY NO:	807
EFFECTIVE DATE:	SUPERSEDES:	New
APPROVAL: Council	PAGE:	1 of 4

POLICY:

The City of Grand Forks will record, account and disclose inventory in accordance with the Public Sector Accounting Board (PSAB) requirements and this policy.

POLICY OBJECTIVE:

The objective of this policy is to promote sound asset management accounting for inventory by establishing a framework for the consistent and accurate accounting of the City's inventory in accordance with PSAB 1201.

DEFINITIONS:

Inventory Held for Resale: Inventories held for sale are financial assets. These inventories are expected to be publicly sold by the City in an active market within one year. These assets provide resources to pay for existing liabilities or finance future operations of the City. These assets are not consumed by the City. Examples are jet and aviation fuels and lands held for sale.

Inventory Held for Use or Consumption: These are tangible non-financial assets which are acquired, developed or constructed and will be used or consumed by the City in the course of its operation to provide services in the future. Examples are park benches, fuel, department parts and supplies.

Cost: Inventory will be recorded in the City records at cost being the gross amount of consideration given up and directly attributable to acquire, develop or construct the item.

Lower of cost or net realizable valuation: To determine financial statement inventory valuation at year end, the value of inventory held for use will be lower of original cost or replacement cost. Inventory held for sale valuation will be determined as lower of cost or net realizable value being the estimated selling price in the ordinary course of business.

Financial Statement Presentation: According to PSAB 1201.050 and .057 the format of the statement of financial position should report segregated by main classification: Financial assets - inventories for resale and Non-financial assets - inventories held for use or consumption respectively.

PRINCIPLES

The purpose of this policy is for the benefit of the City as a whole; for the user of the City's financial statements and managers of the City's assets. The City's financial stewardship of its inventories includes:

- minimizing inventories on hand
- protecting inventories
- removal of obsolete/redundant inventory assets
- maximizing revenue potential and
- following environmentally responsible practices

POLICY FRAMEWORK

Included in this framework are policies for

- financial accountability
- classification
- management
- valuation
- presentation and disclosure

Financial Accountability

1. Department managers and supervisors will acquire assets following the City Purchasing Policy requirements. Purchase orders will support inventory purchases over \$1,000.00.
2. Responsibility for receipt of inventory includes inspecting for quality and quantity and if acceptable, confirming by initialing the invoice. The inventory should be recorded in the City's financial system and protected and secured in the stockroom until needed.
3. Cost threshold of individual inventory items is the responsibility of the Manager of Operations.

Classification**1. INVENTORIES FOR USE OR CONSUMPTION**

These assets have following attributes:

- a. Parts and supplies that are absolutely essential to restore services in the event the City experiences an emergency
- b. Parts and supplies needed to provide services on an ongoing basis and are not readily available (within 2 days)
- c. Custom items ordered by the City and required to provide services
- d. Unique inventory items from outside Canada
- e. Fuels required for daily City vehicle operation
- f. Individual items with a cost greater than \$1,000.00 per unit

2. INVENTORIES HELD FOR RESALE:

These assets include:

- a. Jet fuel
- b. Aviation fuel

3. Items required that do not meet these characteristics should be expensed.**Management**

1. Inventory items to have on hand and quantity thresholds are the responsibility of the Manager of Operations.
2. Inventory items on hand and excluded from the count should be considered for trade in, sale by auction or tender, offered to one of the City's reporting entities, taken to the Reuse Centre at the landfill or destroyed as per the Asset Disposal Policy. These items should be removed from the City's financial system.

Valuation

1. Annually after December 31st a physical inventory count will be completed by each Department. The valuation of the physical inventory count will be determined by the Finance Department.
2. The Chief Financial Officer and Manager of Public Works, prior to the physical count, will evaluate the criteria to be used in the inventory count.
3. The count sheets, provided by Finance, will be dated and signed by the Department individuals completing the physical count. The Manager of

Operations will review and approve the inventory counts before forwarding to the Finance office for valuation.

4. The Finance Department is responsible for monitoring the application of this policy and updating the policy on a regular basis.

Presentation and Disclosure

1. The City will present in accordance with PSAB
 - a. Financial Assets – Inventories for resale
 - b. Non-financial Assets – Inventory of Supply assets
2. The City's annual audited financial statements will disclose
 - a. Method used to determine inventory valuation costs

RELATED POLICIES

Policy No#	Policy Name
802	Contracting Authority & Purchasing
805	Asset Disposal

APPROVED BY:	DATE:
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REQUEST FOR DECISION

— COMMITTEE OF THE WHOLE —



To: Committee of the Whole
From: Chief Financial Officer
Date: August 21, 2014
Subject: City Hall Rebuild contingency resolution for financial plan amendment
Recommendation: RESOLVED THAT the Committee of the Whole recommends to Council to include an \$80,000 contingency for the City Hall rebuild to be included in the 2014 financial plan amendment, to be funded from surplus at the Regular September 2, 2014 meeting of Council

BACKGROUND:

The City's insurance company has approved a construction budget of \$1.274 million for the City Hall rebuild. As the project proceeds, there are changes required and items that must have approval from insurance prior to the City authorizing the expenditures. However, the insurance company has not been able to approve these changes in a timely fashion as they must thoroughly review all change orders.

The City's contractors were given scheduled commencement and completion dates. Due to these construction restraints, the City has to have a contingency in place in order to get the construction completed in a timely manner. Delaying construction could result in potential delay costs from the contractors if they are unable to meet the contracted schedule.

The contingency will be in place for changes that insurance will potentially not cover in the rebuild. The City is working diligently to ensure that we are not spending anything that is not covered by our claim but there is a possibility that some of these changes may not be approved by our insurer.

In an effort to keep Council apprised of the challenges we are encountering, we are bringing forward this contingency request and will keep Council updated as the project progresses.

Benefits or Impacts of the Recommendation:

General: Timely authorization of changes in the rebuild will ensure the project is completed according to the contract schedule

Financial: A contingency budget will ensure all expenditures not covered by insurance are authorized in the financial plan

REQUEST FOR DECISION

— COMMITTEE OF THE WHOLE —



Recommendation:

RESOLVED THAT the Committee of the Whole recommends to Council to include an \$80,000 contingency for the City Hall rebuild to be included in the budget amendment and to be funded from surplus at the Regular September 2, 2014 meeting of Council

OPTIONS:

1. COTW COULD CHOOSE TO SUPPORT THE RECOMMENDATION.
2. COTW COULD CHOOSE TO NOT SUPPORT THE RECOMMENDATION.
3. COTW COULD CHOOSE TO REFER THE REPORT BACK TO STAFF FOR MORE INFORMATION.

MONTHLY HIGHLIGHT REPORTS



DATE : August 25, 2014
TO : Committee of the Whole
FROM: Manager of Building Inspection & Bylaw Services
HIGHLIGHTS : For the Month of August, 2014

- ❖ Bylaw Office Review
 - ❖ 5 Unsightly properties cleaned up this year
 - ❖ 7 more unsightly properties in progress
 - ❖ 9 unsightly properties that will be receiving notices shortly
 - ❖ 16 unlicensed vehicle removed from the city's boulevards
 - ❖ 3 more currently outstanding
 - ❖ 3 sea cans removed from the downtown core and one residential
 - ❖ 3 more receiving notices to remove the sea cans
 - ❖ Building Inspections
 - ❖ August has seen 8 more new permits issued
 - ❖ 1.8 million in new construction
 - ❖ 1.2 million City Hall for a total of \$3,033,400 in permits to the end of August
 - ❖ Several inquires for new housing starts going into 2015
-

MONTHLY HIGHLIGHT REPORTS



DATE : August 21, 2014
TO : Committee of the Whole
FROM: Chief Financial Officer
HIGHLIGHTS : For the Month of August, 2014

- ❖ Council memos prepared for tax exemption and removal of electrical basic charge requests
 - ❖ Attended Neptune pre-construction meeting
 - ❖ Letters out to potential tax sale properties for tax sale last Monday of September
 - ❖ Preparing 2015 Permissive Exemptions bylaw for COTW Sept 2nd
 - ❖ Preparing Inventory Policy for COTW on Sept 2nd
 - ❖ Adopted revised TCA policy, repeal bylaws for revitalization tax bylaws given three readings
 - ❖ Over 70 suppliers signed up for automatic deposit!
 - ❖ Temporary borrowing bylaws for Multi-Utility projects and Emergency Water Supply presented to COTW
-

MONTHLY HIGHLIGHT REPORTS



DATE : August 22nd, 2014
TO : Committee of the Whole
FROM: Corporate & Community Services
HIGHLIGHTS: For the Month of August, 2014

- ❖ Arranged for Special Meeting August 8th for Council decision on Mural Project
 - ❖ Staff Training on Voting Machines and ongoing preparation for the 2014 Election
 - ❖ Submission of Ministry Notes to the UBCM Cabinet Ministers
 - ❖ Preparation of Agendas, Minutes and Summaries for the August 18th Council Meetings
 - ❖ Supporting organizations in August events: Park in the Park, Fly-in Appreciation, Grand Forks Fall Fair, Music in the Park
 - ❖ Development of the translated Economic Profile into Chinese simplified.
-

MONTHLY HIGHLIGHT REPORTS



DATE : September 2, 2014
TO : Committee of the Whole
FROM: Manager of Development & Engineering
HIGHLIGHTS: For the Month of August, 2014

- ❖ Downtown Beautification Upgrades Underway
 - ❖ 68th Ave. Paving and Patching Project Underway
 - ❖ City Hall Re-Construction Continues
 - ❖ Continued Revisions to the Subdivision and Development and Servicing Bylaw
 - ❖ Major Research of Medical Marihuana Operations with Regards to Zoning and the Sustainable Community Plan
 - ❖ Fielded Several Development Enquiries
 - ❖ Fielded Several Inquiries Regarding City Owned Property for Sale
 - ❖ Brazilian Students Completed their Summer Employment with the City and Returned to Brazil
 - ❖ Commenced Work on the Heritage Summary Report
 - ❖ Commenced Work on the Economic Status Report
 - ❖ Prepared Draft License of Occupation for the RDKB Demonstration Garden Project
 - ❖ Completed the Stewardship Agreement with the Grand Forks Community Trails Society
 - ❖ Completed License of Occupation with the ATV Club
-

MONTHLY HIGHLIGHT REPORTS



DATE : August 27, 2014
TO : Committee of the Whole
FROM: Fire Chief
HIGHLIGHTS : For the Month of August, 2014

- ❖ 45 calls to Aug 26 - 17 Fire-related, 5 Rescue, 23 First Responder
 - ❖ Fire Prevention – Fire Extinguisher training for staff at Boundary Hospital
 - ❖ Continued watch for weather activity – multiple severe thunderstorm watches have been issued in August, though only a few small wildfires have been touched off by lightning strikes. Fire danger rating has eased, and the campfire ban has been lifted, though all other burning remains banned at this time.
 - ❖ Volunteer firefighters held Ladder-a-thon fundraiser, participated at Park in the Park, Grand Forks Fall Fair, and Airport Appreciation Day Fly-In.
 - ❖ Ground preparation work underway for the base of the burn structure at Fire Training Grounds.
-

MONTHLY HIGHLIGHT REPORTS



DATE : September 2, 2014
TO : Committee of the Whole
FROM: Manager of Operations
HIGHLIGHTS : For the Month of August, 2014

- ❖ Event preparation – Park in the Park, Fall Fair, Fly In Meet and Greet
 - ❖ Completed shouldering on 2nd Street, Granby Road, 19th Street
 - ❖ Sewer service repair Luna B&B
 - ❖ Sewer service repair at 7439 Granby Road
 - ❖ Co-operate with Downtown Revitalization Project
 - ❖ ARCAL upgrade and installation at Airport
 - ❖
 - ❖
 - ❖
 - ❖
 - ❖
 - ❖
 - ❖
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REQUEST FOR DECISION

— COMMITTEE OF THE WHOLE —



To: Committee of the Whole
From: Chief Financial Officer
Date: August 18, 2014
Subject: 2015 Annual Permissive Tax Exemption Bylaw
Recommendation: **THAT the Committee of the Whole recommends that Council give first three readings to Bylaw No. 2004 "2015 Permissive Tax Exemptions" at the September 15th, 2014 Regular Meeting of Council.**

BACKGROUND:

Staff has prepared the annual Permissive Tax Exemption Bylaw which needs to be adopted prior to October 31, 2014, in order to exempt certain properties from taxation in 2015. This bylaw is on the agenda for first three readings on September 15th, 2014. As per legislation, the City will be advertising the tax exemption notice for public consideration on September 17th and September 24th, 2014 in the Grand Forks Gazette.

All properties or portions of properties listed below meet the criteria for exemption as outlined in the Community Charter. As per direction from Council at the Committee of the Whole on August 18, 2014 the status quo has been maintained for places of worship.

The following areas of land surrounding the buildings for public worship and hospitals are being exempted under Section 224(2)(f)(i) and 224(2)(h) of the Community Charter.

- The United Church – 920 Central Avenue
- The Pentecostal Church – 2826 75th Avenue
- The Catholic Church – 7249 9th Street
- The Anglican Church – 7252 7th Street
- The Mennonite Brethren Church – 7048 Donaldson Drive
- Christ Lutheran Church – 7328 19th Street
- Grand Forks Christian Centre – 7525 4th Street
- Jehovah's Witnesses Church – 7680 Donaldson Drive
- First Baptist Church – 2495 76th Avenue
- Interior Health Authority – 7649 22nd Street

Drawings are included in the bylaw for the places of worship but not for the properties listed below as the entire lots are being exempted below.

The bylaw will also exempt the following non-profit organizations from the payment of the amount of expected City property taxes as outlined below on properties owned or occupied by:

Name	Amount of City Property Taxes Exempted
Grand Forks Curling Club (7230 21 st Street)	\$ 7,917.47
Grand Forks Masonic Building Society (366 Market Avenue)	\$ 361.73

REQUEST FOR DECISION

— COMMITTEE OF THE WHOLE —



Sunshine Valley Child Care Society – Little People's Centre (978 – 72 nd Avenue)	\$ 1,409.41
Slavonic Seniors Citizens (686 – 72 nd Avenue)	\$ 487.40
Hospital Auxiliary Thrift Shop (7239 – 2 nd Street)	\$ 1,852.48
Royal Canadian Legion (7353 – 6 th Street)	\$ 3,587.10
Grand Forks Senior Citizens Drop In Centre (City Park) (565 – 71 st Avenue)	\$ 3,161.29
Phoenix Manor Society (876 – 72 nd Avenue)	\$ 2,489.53
Grand Forks & Dist Housing Society (Boundary Lodge) (7130 – 9 th Street)	\$ 3,658.73
Habitat For Humanity (7212 Riverside Drive)	\$ 2,889.45

The only addition to the non-profit properties this year is the Habitat for Humanity. Even though this is City property, it became taxable when it was leased to Habitat. Therefore, it is being permissively exempted from taxes in compliance with the lease agreement.

Benefits or Impacts of the Recommendation:

General:	All applicants provide a valuable service to the Community, from Senior's organizations to Preschoolers. Granting tax exemption to these applicants assists the organizations in continuing the operation of their facilities and in providing services to the residents of the community.
Financial:	Granting permissive tax exemptions to the properties listed above will reduce taxes collectible by the City by \$ 29,099.69. This includes land surrounding places of worship at \$1,283.10 and non-profits at \$27,814.58.
Policy/Legislation:	Section 224 of the Community Charter
Attachments:	2015 Annual Tax Exemption Bylaw No. 2004

Recommendation:

THAT the Committee of the Whole recommends that Council give first three readings to Bylaw No. 2004 "2015 Permissive Tax Exemptions" at the September 15th, 2014 Regular Meeting of Council.

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- OPTIONS:**
- 1. COTW COULD CHOOSE TO SUPPORT THE RECOMMENDATION**
 - 2. COTW COULD CHOOSE TO NOT SUPPORT THE RECOMMENDATION**
 - 3. COTW COULD CHOOSE TO REFER THE REPORT BACK TO STAFF FOR MORE INFORMATION**

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 2004

**A Bylaw to Exempt from Taxation Certain Parcels of Land
Used for Religious Worship Purposes, Hospital Purposes,
Recreation Purposes and Charitable or Philanthropic Purposes
Pursuant to the Provisions of the Community Charter**

WHEREAS it is deemed expedient to exempt certain parcels of land from taxation for the fiscal year ended December 31, 2015;

AND WHEREAS subject to the provisions of Section 224 of the Community Charter, the Council may, prior to the 31st day of October in any year, by bylaw, exempt lands and improvements from taxation in the following year;

NOW THEREFORE, that Council of the City of Grand Forks, in open meeting assembled, **ENACTS**, as follows:

1. Pursuant to Section 224(2)(f)(i) of the Community Charter, there shall be exempt from taxation for the fiscal year ended December 31, 2015 with respect to land and improvements, the following parcels of land:
 - Lots 1 and 2, Block 36, District Lot 108, S.D.Y.D., Plan 72, located at **920 Central Avenue** as shown outlined in bold on a sketch attached hereto and marked as Schedule "A" (**United Church**); and
 - That portion of Lot 1, District Lot 520, S.D.Y.D., Plan 8653, except Plan H-17064, located at **2826 - 75th Avenue** and described as follows
- Commencing at the most northerly corner of said Lot 1; thence southeasterly following in the easterly limit of said Lot 1 for 35.50 metres, thence southwesterly, perpendicular to the said easterly limit, for 30.00 metres, thence northwesterly, parallel with the said easterly limit, for 35.50 metres more or less to the intersection with the northerly limit of said Lot 1, thence northeasterly, following in the said northerly limit for 30.00 metres more or less to the point of commencement and containing an area of 1,065 square metres, more or less as shown outlined in bold on a sketch attached hereto and marked as Schedule "B" (**Pentecostal Church**); and
 - Lots 30, 31 and 32, Block 36, District Lot 108, S.D.Y.D., Plan 72 located at **7249 - 9th Street** as shown outlined in bold on a sketch attached hereto and marked as Schedule "C" (**Catholic Church**); and

- That portion of Parcel D (KM26760), Block 24, District Lot 108, S.D.Y.D., Plan 23; located at **7252 - 7th Street** as shown outlined in bold on a sketch attached hereto and marked Schedule "D" (**Anglican Church**); and
- That portion of Lot G, District Lot 380, S.D.Y.D., Plan KAP56079, located at **7048 Donaldson Drive** and described as follows - commencing in the southerly boundary of said Lot G distant 13 metres from the most westerly corner of said Lot G: thence northerly, parallel with the westerly boundary of said Lot G, for 38.1 metres more or less to intersection with the northerly boundary of said Lot G, thence easterly following in the northerly boundary of said Lot G for 71 metres, thence southerly, parallel with the said westerly boundary, for 38.1 metres more or less to intersection with the said southerly boundary, thence westerly, following in the said southerly boundary for 71 metres more or less to the point of commencement and containing 2705 square metres as shown outlined in bold on a sketch attached hereto and marked as Schedule "E" (**Mennonite Brethren Church**); and;
- That portion of Parcel A, (X23915), Block 16, District Lot 380, S.D.Y.D., Plan 35 located at **7328 - 19th Street** and described as follows - commencing at the most southerly corner of said Parcel "A"; thence northwesterly following in the westerly limit of said Parcel "A", for 17.00 metres; thence northeasterly, perpendicular to the said westerly limit for 24.60 metres; thence southeasterly, parallel with the said westerly limit for 17.00 metres more or less to intersection with the southerly limit of said Parcel "A"; thence southwesterly following in the said southerly limit for 24.60 metres more or less to the point of commencement and containing an area of 418.2 square metres more or less as shown outlined in bold on a sketch attached hereto and marked as Schedule "F" (**Christ Lutheran Church of Grand Forks**); and;
- That portion of Lot 1, District Lot 108, S.D.Y.D., Plan KAP45199 located at **7525 - 4th Street** and described as follows - commencing at the most easterly corner of said Lot 1; thence northerly following in the easterly limit of said Lot 1, for 23.20 metres; thence westerly, parallel with the southerly limit of said Lot 1, for 29.00 metres; thence southerly, parallel with the easterly limit of said Lot 1, for 23.20 metres more or less to intersection with the said southerly limit; thence easterly following in the said southerly limit; thence easterly following in the said southerly limit for 29.00 metres more or less to the point of commencement and containing 672.8 square metres more or less as shown outlined in bold on a sketch attached hereto and marked as Schedule "G" (**Grand Forks Christian Centre Church**); and

- Commencing at a point in the westerly boundary of Lot 2, District Lot 520, S.D.Y.D., Plan KAP53800, located at **7680 Donaldson Drive** and described as follows - distant 28.6 metres from the most southerly corner of said Lot 2: thence northerly following in the westerly boundary for 25.1 metres, thence easterly, perpendicular to the said westerly boundary for 35.05 metres more or less to intersection with the easterly boundary of said Lot 2, thence southerly following in the said easterly boundary for 25.1 metres, thence westerly, perpendicular to the said westerly boundary for 35.05 metres more or less to the point of commencement and containing 880 square metres more or less as shown outlined in bold on a sketch attached hereto marked as Schedule "H" (**Jehovah's Witnesses Church**).
 - That portion of Lot 1, D.L. 520 SDYD, Plan KAP77684, measuring 193 square meters on the northerly portion of the lot, and located at **2495 – 76th Avenue**, as shown outlined on a sketch attached hereto marked as Schedule "I" (**First Baptist Church Congregation**)
2. Pursuant to Section 224(2)(h) of the Community Charter, there shall be exempt from taxation for the fiscal year ended December 31, 2015 with respect to land and improvements, the following parcel of land:
- Lot A, District Lot 520, S.D.Y.D., Plan EEP11735, located at **7649 - 22nd Street (Interior Health Authority)**.
3. Pursuant to Section 224(2)(b) of the Community Charter, there shall be exempt from taxation for the fiscal year ended December 31st, 2015 with respect to land and improvements, the following parcels of land:
- Lot 1, District Lot 380, S.D.Y.D., Plan KAP54909 located at **7230 - 21st Street (Grand Forks Curling Club)**;
 - Lot 1, District Lot 108, Plan EPP 32379 located at **7212 Riverside Drive (Habitat for Humanity)**;
4. Pursuant to Section 224(2)(a) of the Community Charter, there shall be exempt from taxation for the fiscal year ended December 31st, 2015 with respect to land and improvements, the following parcels of land:
- Lot 5, Block 10, District Lot 108, S.D.Y.D., Plan 23, located at **366 Market Avenue (Grand Forks Masonic Building Society)**; and
 - Lot A, District Lot 108, S.D.Y.D., Plan 38294, located at **978 - 72nd Avenue (Sunshine Valley Little Peoples Centre)**;

- Lot 8, Block 25, Plan 23, District Lot 108, S.D.Y.D. located at **686 - 72nd Avenue (Slavonic Seniors Citizens Centre)**.
- Lot A (DD LA9161), District Lot 108, S.D.Y.D., Plan 6691, located at **7239 - 2nd Street (Hospital Auxiliary Thrift Shop)**
- Lots 23, 24, 25 and 26, Block 29, District Lot 108, S.D.Y.D., Plan 121, located at **7353 - 6th Street (Royal Canadian Legion)**
- Lots 10 and 17 – 20, Block 18, Plan 86, District Lot 108, S.D.Y.D. located at **565 – 71st Avenue (City Park) (Seniors Citizens Centre)**.
- Parcel B, Block 45, District Lot 108, Plan 72, located at **876 - 72nd Avenue (Phoenix Manor Society)**.
- Lot A, Plan 29781, District Lot 108, Land District 54, located on **7130-9th Street (Boundary Lodge)**.

5. This bylaw may be cited, for all purposes as the **“2015 Annual Tax Exemption Bylaw No. 2004”**.

Read a **FIRST** time this ____ day of _____

Read a **SECOND** time this ____ day of _____

Read a **THIRD** time this ____ day of _____

FINALLY ADOPTED this ____ day of _____

Mayor Brian Taylor

Corporate Officer – Diane Heinrich

CERTIFICATE

I hereby certify the foregoing to be a true copy of Bylaw No. 2004
as adopted on the ____ day of _____

Corporate Officer of the Municipal Council
of the City of Grand Forks

CENTRAL
SOUTHERN
TRANS - PROVINCIAL
HWT
AVENUE

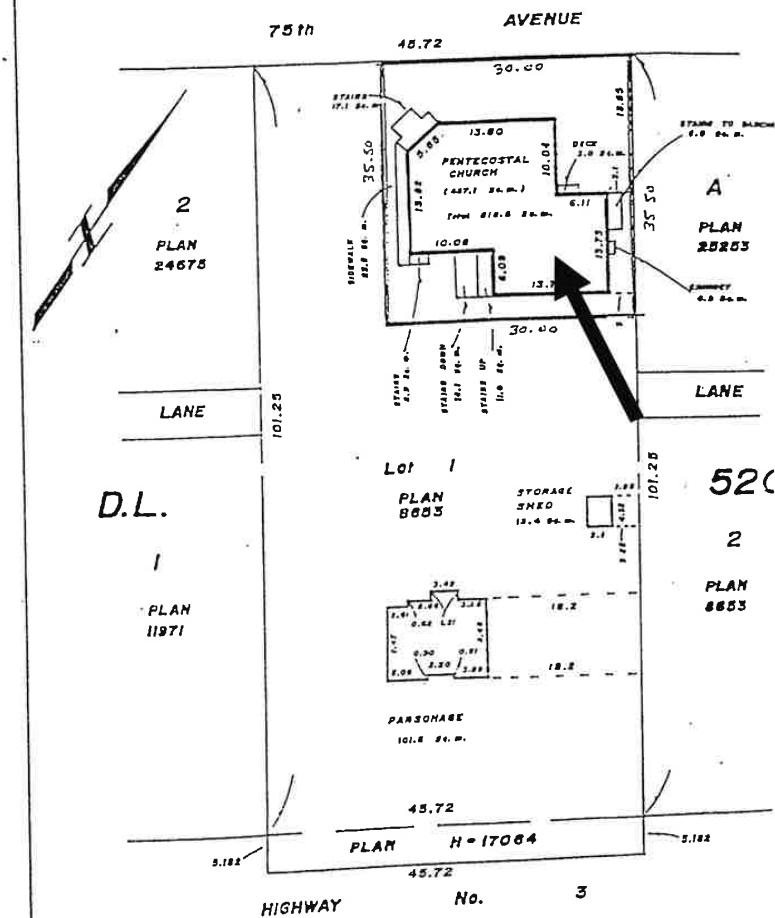


Schedule “B”

PLAN SHOWING LOCATION OF BUILDINGS ON
LOT 1, D.L. 520, S.D.Y.D., PLAN 8853 EXCEPT
PLAN H-17084

SCALE 1" = 400' (MET)

SCALE 1 : 400 (MET)



ALL

- All distances are in metres.
- Dimensions are shown for the waterline surfaces of all structures.

Area of all buildings and
attached structures 632.4 sq. m.

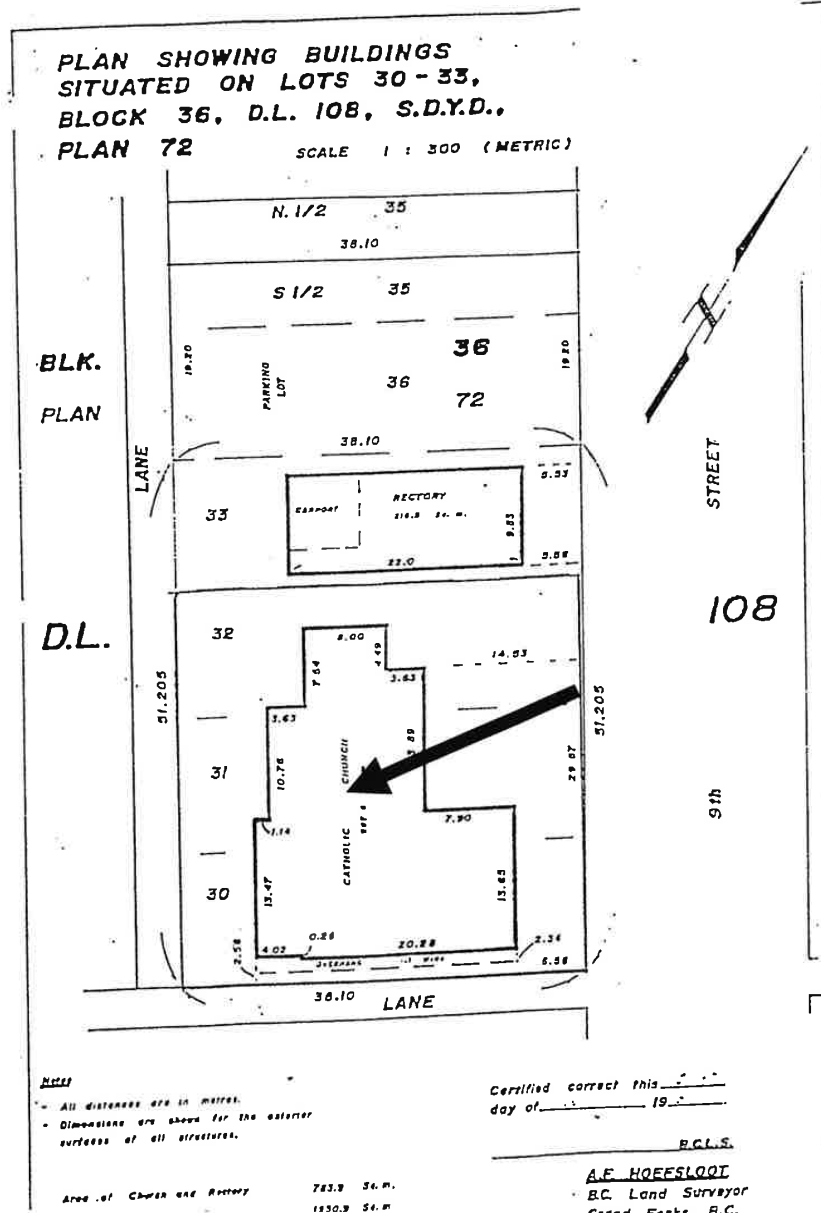
Certified correct this _____
day of _____ 19____

B.C.L.S.

A.E. HOEFESLOOT
B.C. Land Surveyor
Grand Forks, B.C.

19-88-38

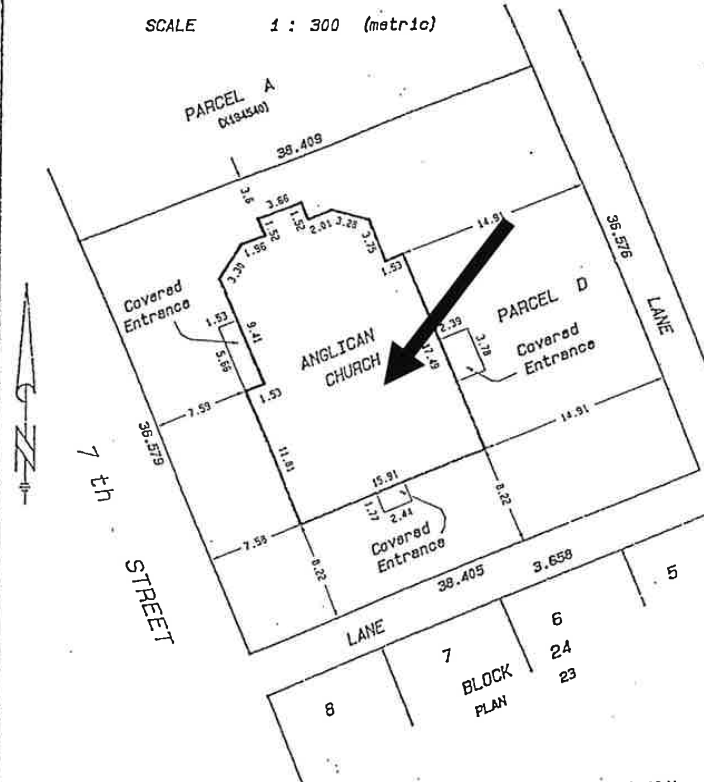
Schedule "C"



Schedule "D"

**B.C. LAND SURVEYOR'S CERTIFICATE
OF LOCATION OF BUILDING ON PARCEL D (KM26760)
BLOCK 24, D.L. 108, S.D.Y.D., PLAN 23.**

SCALE 1 : 300 (metric)



Street Address:
7232 - 7th Street

NOTES

- all distances are in metres.
- this plan is to be used for municipal purposes only and not for property line location. I will not accept any responsibility for unauthorized use.
- this plan is not valid unless it contains an original signature and seal.

I certify that the building
is located as shown. Dated
this 21st day of September, 1998

A.F. Hoefsloot
B.C.L.S., C.L.S.

A.F. HOEFSLOOT

B.C. Land Surveyor, Canada Lands Surveyor
P.O. Box 2740, Grand Forks, B.C.
V6H 1H0 442-5597

© A.F. Hoefsloot, B.C.L.S., 1998

98-19-34

I certify that the building
is located as shown. Dated
this 3rd day of Feb. 1911.

A.F. HOEFSLOOT

A.F. HOEFLUND
B.C. Land Surveyor, Canada Lands Sur
P.O. Box 2740, Grand Forks, B.C.

SCALE 1 : 500 (metric)

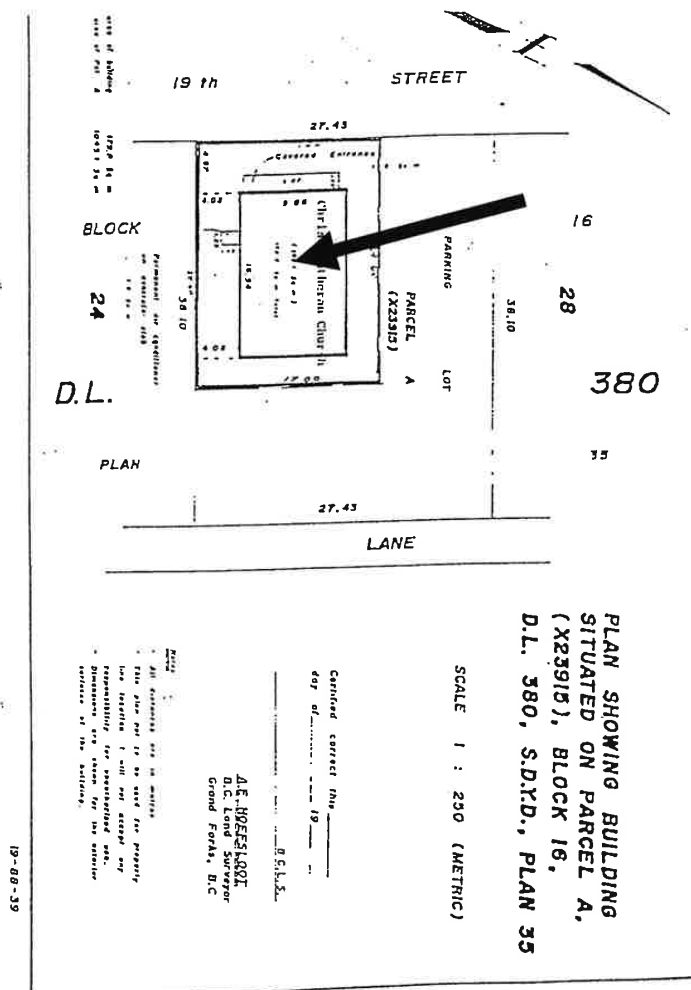
C. P. R.
PLAN 531 R/W

Mennonite Brethren Church

Site plan of the Gospel Chapel showing the layout of the building and its entrance. The plan includes labels for 'Main Entrance', 'Basement Entrance', 'Kitchen Entrance', 'GOSPEL CHAPEL', and 'DONALDSON DRIVE'. A large arrow points to the 'Kitchen Entrance'. Dimensions are provided for various sections of the building and the drive. The plan is titled 'PLAN KAP-55079'.

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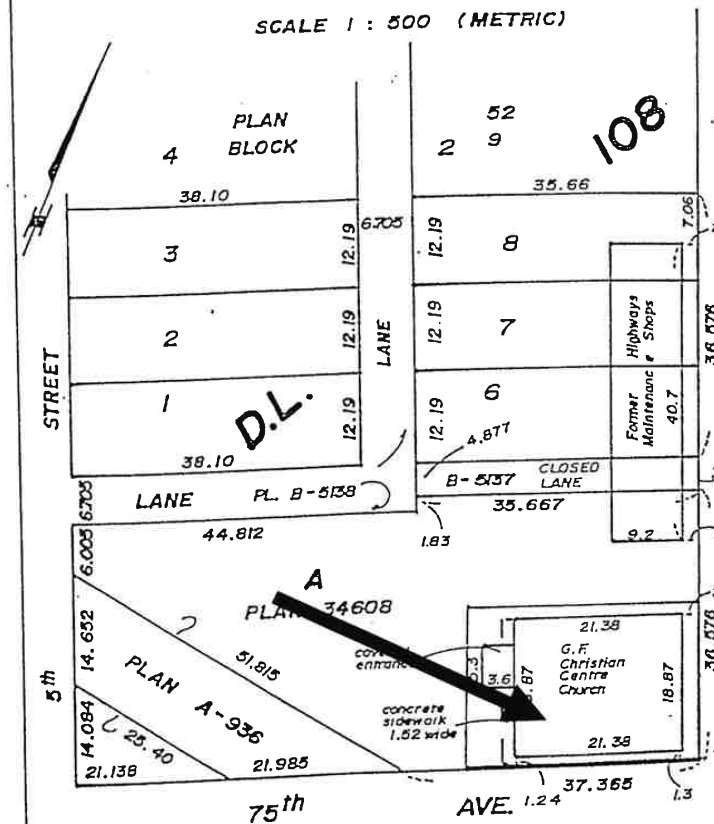
Street Address:
7048 Donaldson Drive, Grand Forks, DC



Christ Lutheran Church

Schedule "G"

Lot 1, District Lot 108, S.D.Y.D., Plan KAP45199



NOTES

*All distances are in metres.
This plan is to be used for municipal
purposes only and not for property
line location.
I will not accept responsibility for any
unauthorized use.*

I certify that the buildings are located as shown. Dated this 11th day of Feb, 1969.

B.C.L.S.

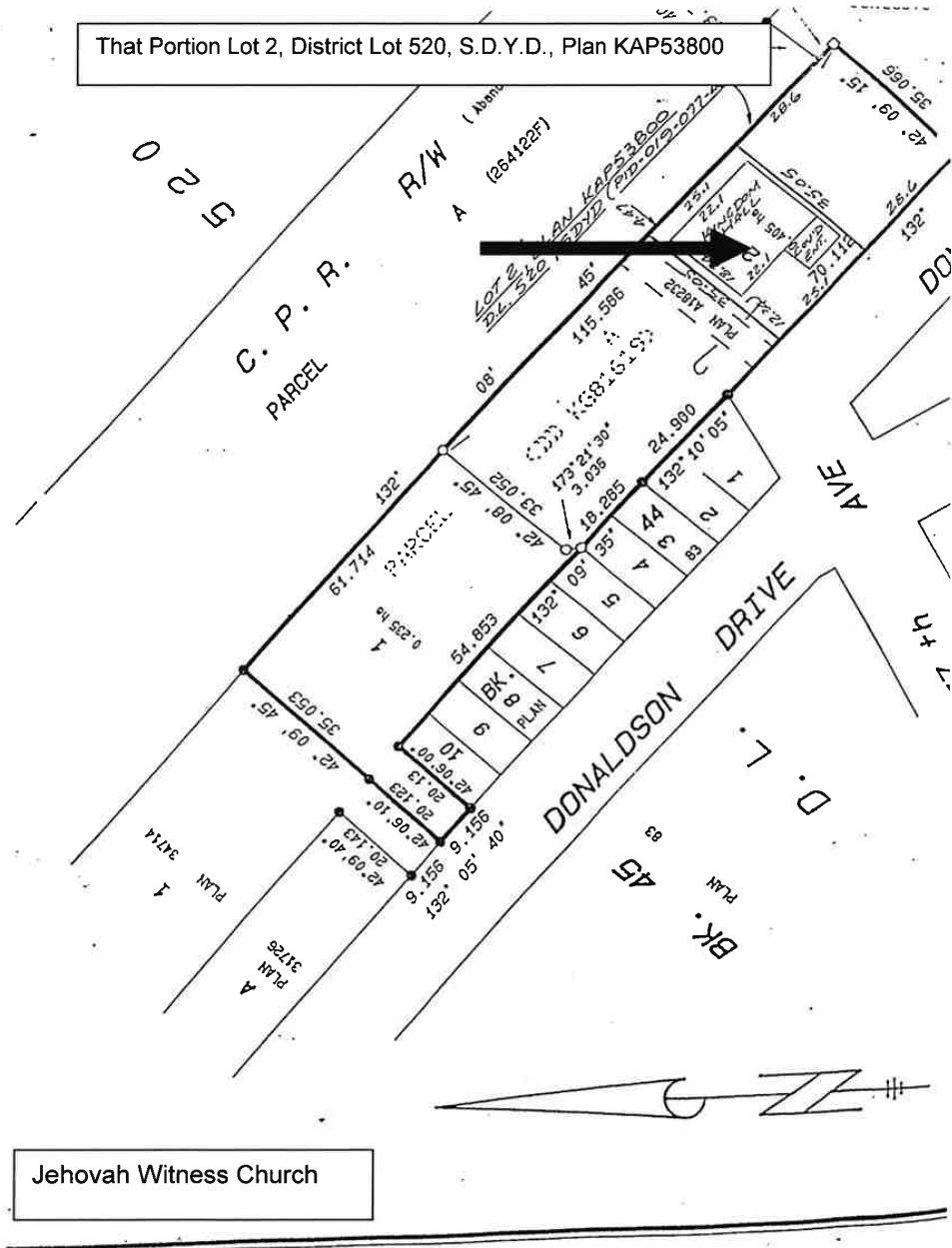
A.F. HOEFSLOOT
B.C. Land Survey
Grand Forks, B.C.

© A.F. Hoofsloot, B.C.L.S. 1989

AA-19-

Schedule "H"

That Portion Lot 2, District Lot 520, S.D.Y.D., Plan KAP53800



Schedule "I"

