

**THE CORPORATION OF THE CITY OF GRAND FORKS
AGENDA – REGULAR MEETING**

**Monday, April 20th, 2015, 7:00 pm
7217 - 4th Street, City Hall**

	<u>ITEM</u>	<u>SUBJECT MATTER</u>	<u>RECOMMENDATION</u>
1.	<u>CALL TO ORDER</u>		
2.	<u>ADOPTION OF AGENDA</u>		
	a) Adopt agenda	April 20th, 2015, Regular Meeting agenda	THAT Council adopt the April 20th, 2015, Regular Meeting agenda as presented.
3.	<u>MINUTES</u>		
	a) Adopt minutes April 7th, 2015, COTW Mtg. Minutes.pdf	April 7th, 2015, COTW Meeting minutes	THAT Council adopt the April 7th, 2015, COTW Meeting minutes as presented.
	b) Adopt minutes April 7th, 2015, Regular Mtg. Minutes.pdf	April 7th, 2015, Regular Meeting minutes	THAT Council adopt the April 7th, 2015, Regular Meeting minutes as presented.
4.	<u>REGISTERED PETITIONS AND DELEGATIONS</u>		
5.	<u>UNFINISHED BUSINESS</u>		
6.	<u>REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)</u>		
	a) Corporate Officer's Report RFD - Procedure Bylaw - CAO - Rpts., Questions, & Inquiries.pdf	Verbal report from Council	THAT all reports of members of Council, given verbally at this meeting, be received.
7.	<u>REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY</u>		
	a) Corporate Officer's Report RFD - Procedure Bylaw - Council RDKB Rep..pdf	Verbal report from Council's representative to the Regional District of Kootenay Boundary	THAT Councillor Krog's report on the activities of the Regional District of Kootenay Boundary, given verbally at this meeting, be received.
8.	<u>RECOMMENDATIONS FROM STAFF FOR DECISIONS</u>		

9. **REQUESTS ARISING FROM
CORRESPONDENCE**

10. **INFORMATION ITEMS**

- | | | |
|--|--|--|
| a) Climate Action Revenue Incentive Program (CARIP)
SOII - Climate Action Revenue Incentive Program.pdf | Public Reporting - Climate Actions Survey 2014 | THAT Council receive the CARIP Survey for information. |
|--|--|--|

11. **BYLAWS**

- | | | |
|--|---|--|
| a) Chief Financial Officer
RFD - CFO - 2015 Tax Rates Bylaw 2012.pdf | 2015 Tax Rates Bylaw 2012 | THAT Council give first three readings to 2015 Tax Rates Bylaw 2012. |
| b) Chief Financial Officer
RFD - CFO - 2015 Sewer Rates Amendment Bylaw 2013.pdf | 2015 Waste Water Rates Amendment | THAT Council give first three readings to Bylaw 2013 Sewer Regulations Amendment 2015. |
| c) Manager of Development & Engineering
RFD - Mgr of Dev & Eng I-2 Zone Amendment Bylaw 1606-A2.pdf | To amend the current Zoning Bylaw by adding the permitted use of tool and equipment rental facilities to the I-2 (General Industrial) Zone. | THAT Council give third reading to Zoning Bylaw Amendment No. 1606-A2, 2015, and continue with the statutory requirements for amending bylaws in accordance with the Local Government Act. |
| d) Manager of Development & Engineering
RFD - Mgr of Dev & Eng Wagner Rezoning Bylaw 1606-A3.pdf | To amend the current Zoning Bylaw by rezoning property located at 832 - 64th Avenue from the current R-1 (Single and Two-Family Residential) to R-4 (Rural Residential); and review the Sustainable Community Plan designation to determine if an amendment is required | THAT Council give first and second readings to the "City of Grand Forks Zoning Bylaw Amendment No. 1606-A3, 2015" and proceed with the statutory requirements for amending bylaws in the Local Government Act. |
| e) Chief Financial Officer
RFD - CFO - 2015 Water Rates Amendment Bylaw 2014.pdf | 2015 Water Rates Amendment | THAT Council give first three readings to Bylaw 2014 Water Regulation Amendment 2015. |

12. **LATE ITEMS**

13. **QUESTIONS FROM THE PUBLIC AND THE
MEDIA**

14. **ADJOURNMENT**

THE CORPORATION OF THE CITY OF GRAND FORKS

**COMMITTEE OF THE WHOLE MEETING
TUESDAY, APRIL 7TH, 2015**

**NOT ADOPTED
SUBJECT TO CHANGE**

PRESENT: MAYOR FRANK KONRAD
COUNCILLOR CHRIS HAMMETT
COUNCILLOR NEIL KROG
COUNCILLOR COLLEEN ROSS
COUNCILLOR CHRISTINE THOMPSON
COUNCILLOR MICHAEL WIRISCHAGIN

CHIEF ADMINISTRATIVE OFFICER
CORPORATE OFFICER
CHIEF FINANCIAL OFFICER
CORPORATE ADMINISTRATIVE ASSISTANT
MANAGER OF DEVELOPMENT
AND ENGINEERING
MANAGER OF BUILDING AND
BYLAW SERVICES
MANAGER OF OPERATIONS
FIRE CHIEF
DEPUTY FIRE CHIEF

D. Allin
D. Heinrich
R. Shepherd
D. Popoff

S. Bird

W. Kopan
D. Reid
D. Heriot
K. McKinnon

GALLERY

ABSENT: COUNCILLOR JULIA BUTLER

CALL TO ORDER

The Mayor called the meeting to order at 9:00 am

COMMITTEE OF THE WHOLE AGENDA

Adopt agenda
April 7, 2015, COTW

MOTION: THOMPSON

RESOLVED THAT the COTW adopt the April 7, 2015, COTW agenda as presented.

CARRIED.

REGISTERED PETITIONS AND DELEGATIONS

Interior Health - Kerri Wall

Introduction and updates from Kerri Wall as the Community Health Facilitator for the East Kootenay and Kootenay Boundary

Overview:

- Healthy Communities Initiative
- Municipal planning
- Local gov. & community health re: recreation, agriculture, affordable housing, smoke-free spaces, healthier eating
- What to offer: dedicated staff to work with local gov., community health facilitators
- External support: Ministry of Health, BC Healthy Communities, Plan H: useful resources

NOT ADOPTED
SUBJECT TO CHANGE

MOTION: WIRISCHAGIN

RESOLVED THAT COTW receive the presentation from Kerri Wall of Interior Health.

CARRIED.

Interior Health - Cindy Crane

Introduction and updates from Cindy Crane as the Acute Health Services Manager for Grand Forks

Overview:

- 5,000 volunteers work in the program
- Chronic disease rates overview, population projection, Ministry of Health strategy
- Programs such as: Breathe Well, Surveillance Nurse, Cardiac Surgery, HART-High Acuity Response Teams, Hospital Heliport, Boundary Hospital Services, Mental Health/Substance Use, Diabetes, Nurse Practitioners
- Key partnerships
- Hospital Auxiliary - funded through Thrift Store to bring in new equipment

Discussion:

- Young families to community re maternity ward? Population smaller, limited physicians, pediatrician required, difficult to support
- Threshold of births before service returns to Grand Forks? Usually population based
- Mental Health anxiety support in Grand Forks? Clinical depression Psychiatrist comes from Nelson/Trail to Grand Forks
- Severe addictions? Mental Health outreach workers liaise with clients. Clubhouse has trained social/mental health workers

MOTION: ROSS

RESOLVED THAT COTW receive the presentation from Cindy Crane of Interior Health.

CARRIED.

Regional District of Kootenay Boundary - John MacLean

Provide an overview of the RDKB with information on services and programs

Overview of budget items:

- RDKB largely under Local Gov. Act
- 32,000 residents including municipalities
- Service oriented, established by bylaw, referendums, petitions, citizen input
- Costs shared, province sets tax rate
- No fund transfers among services (ie pool/arena), separate budgets
- Region-wide services and sub-regional services, local area services, specified area services

NOT ADOPTED
SUBJECT TO CHANGE

Discussion:

- Aquatic Center increase due to capital and personnel
- Fire protection & vehicle replacement
- Solid waste services increase - not in programming, in post closure funds for testing, preparation
- Composting program - diversion rates, tipping fees, expand organics
- 75 years remaining approx. on Grand Forks Landfill
- City acceptance on composting? Widely accepted, more education this Summer
- Illegal dumping

MOTION: ROSS

RESOLVED THAT COTW receive the presentation from John MacLean from the Regional District of Kootenay Boundary.

CARRIED.

Jacob Noseworthy

Invitation to Jacob Noseworthy to do a presentation on behalf of the BC Youth Parliament

Overview:

- History of BC Youth Parliament
- Components - Regional Youth Parliaments, Camp for underprivileged children - Project Phoenix
- Fund raising events, service projects - Youth Serving Youth

Discussion:

- Trying to raise funds for Youth Parliament to continue
- What influence could there be with Youth Parliament in Provincial and National levels?
- Any interest in becoming a Parliamentary Page? Mr. Noseworthy advised that he was looking into this option.
- Charitable status? Mr. Noseworthy advised that the organization does have charitable status.

Mr. Noseworthy was advised by Council that the City does not have a grant in aid policy, and that personal donations only would be the best course of gaining funds

MOTION: HAMMETT

RESOLVED THAT Council receive the presentation made by Jacob Noseworthy regarding the BC Youth Parliament for discussion.

CARRIED.

The Mayor recessed the COTW Meeting at 10:22 am
The Mayor reconvened the COTW Meeting at 10:37 am

PRESENTATIONS FROM STAFF

Manager of Development and Engineering
City of Grand Forks gravel pit adjacent to the RDKB Landfill

MOTION: WIRISCHAGIN

RESOLVED THAT the COTW request that staff proceed with compiling a detailed report regarding The City of Grand Forks gravel pit and bring back to Council for a decision to proceed with the remediation and to amend the City's 2015 Financial Plan.

CARRIED.

Manager of Development & Engineering Services
Application for a development variance permit to construct an accessory building on the property located at 7580 - 16th Street

MOTION: WIRISCHAGIN

RESOLVED THAT the COTW receives the report and recommends to Council to consider the development variance permit application, requesting an interior setback variance from 5 feet to 2 feet and to vary the ratio of principal bldg. to accessory bldg. from 50% to 93%, in order to construct an accessory bldg., on property located at 7580 - 16th Street, legally described at Lot 4, Block 6, DL380, SDYD, Plan 586 and the Committee direct staff to send letters to the adjacent property owners, inviting them to attend the May 4, 2015, COTW Meeting, if they have any comments or concerns regarding the proposed variance. Approval will be contingent on the structure being of similar colour and form and character of the existing buildings.

CARRIED.

Manager of Emergency Services
Fire Hall rear parking lot entrance
Discussion:

- Guide through rear bays for parking
- Landfill has recycling, safe/easy volunteer firefighter parking important, new fire truck access
- Parking lot across street belonging to City, a possibility
- Time is of the essence and crossing main road safety

-
- Commercial core usability would be lost if relocation of the recycle bins occurred
 - Could the hours possibly be adjusted for the landfill?
 - Donaldson Drive location?
 - More vegetation and curbing?
 - Possibly install a camera to watch the site?
 - Outside of fence line of landfill possibly?
 - Parking lot realignment?
 - Safety for community main concern without delays
 - Reduce number of bins? Relocate others? Possibly relocate behind CIBC or behind Christian Center

NOT ADOPTED
SUBJECT TO CHANGE

MOTION: KROG

RESOLVED THAT the COTW refers the matter back to staff to research alternatives and identify options for properties in the downtown core and allow for feedback from the public.

CARRIED.

Monthly Highlight Reports from Department Managers
Staff request for Council to receive the monthly activity report from department managers

MOTION: WIRISCHAGIN

RESOLVED THAT Council receive the monthly activity reports from the Department Managers.

CARRIED.

REPORTS AND DISCUSSION

PROPOSED BYLAWS FOR DISCUSSION

Chief Financial Officer
2015 waste water rates amendment
Discussion:

- Borrowing process for lift station
- Elements of costs are shared such as public washrooms, park facilities

MOTION: WIRISCHAGIN

RESOLVED THAT the COTW recommends to Council to give first three readings to Bylaw 2013 Sewer Regulations Amendment 2015 at the April 20th, 2015, Regular Meeting of Council.

CARRIED.

Chief Financial Officer
2015 water rates amendment

Councillor Wirischagin advised that there should be a correction made in the presentation to water rates, not waste water rates as presented.

NOT ADOPTED
SUBJECT TO CHANGE

MOTION: THOMPSON

RESOLVED THAT the COTW recommends to Council to give first three readings to Bylaw 2014 Water Regulation Amendment 2015 at the April 20th, 2015, Regular Meeting of Council.

CARRIED.

Chief Financial Officer
2015 Tax Rates presentation

MOTION: THOMPSON

RESOLVED THAT the COTW recommends to Council to give first three readings to 2015 Tax Rates Bylaw 2012 Option 2 at the April 20th, 2015, Regular Meeting of Council.

CARRIED.

Manager of Development & Engineering Services
To amend the current Zoning Bylaw by rezoning property located at 832 - 64th Avenue from the current R-1 (Single and Two-Family Residential) to R-4 (Rural Residential); and review the Sustainable Community Plan designation to determine if an amendment is required

MOTION: KROG

RESOLVED THAT the COTW recommends to Council to direct staff to draft the appropriate amendment bylaw(s) and proceed with the notification to surrounding property owners, publish notice in two consecutive issues of the Grand Forks Gazette and hold a public hearing in accordance with the Local Government Act.

CARRIED.

Manager of Development & Engineering Services
To amend the current Zoning Bylaw by adding the permitted use of tool and equipment rental facilities to the I-2 (General Industrial) Zone

MOTION: WIRISCHAGIN

RESOLVED THAT the COTW recommends to Council to direct staff to draft the

appropriate amendment bylaw and add the permitted use of tool and equipment rental facilities to the I-2 (General Industrial) Zone; and to proceed with the statutory requirements for amending bylaws in accordance with the Local Government Act.

CARRIED.

INFORMATION ITEMS

CORRESPONDENCE ITEMS

LATE ITEMS

REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF THE COUNCIL (VERBAL)

QUESTION PERIOD FROM THE PUBLIC

Mr. Abe Martens - owner of OK Car Wash

- Has come to ask the City for help and is willing to pay City workers for use of equipment instead of shoveling dirt from the car wash by hand
- Required twice a year approx., service would be flexible-no on demand
- This service used to be done by the City in the past
- No other business in Grand Forks does this type of service
- Will provide written request

Ms. Gloria Koch

- Spoke in regards to input from the public, working together
- Consider costs, affordability. We want people to move here

IN-CAMERA RESOLUTION

Chief Administrative Officer

Immediately following the COTW Meeting, Council will hold an In-Camera Meeting

MOTION: HAMMETT

RESOLVED THAT COTW recommends Council convene an In-Camera Meeting as outlined under Section 90 of the Community Charter to discuss matters in a closed meeting which are subject to Section 90 (1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the

NOT ADOPTED
SUBJECT TO CHANGE

municipality; and 90 (1) g litigation or potential litigation affecting the municipality;
Be it further resolved that persons, other than members, officers, or other persons to
whom Council may deem necessary to conduct City business, will be excluded from
the In-Camera Meeting.

CARRIED.

ADJOURNMENT

Motion to adjourn

MOTION: THOMPSON

RESOLVED THAT the COTW Meeting be adjourned at 12:47 pm

CARRIED.

NOT ADOPTED
SUBJECT TO CHANGE

CERTIFIED CORRECT:

MAYOR FRANK KONRAD

CORPORATE ADMINISTRATIVE ASSISTANT
– DAPHNE POPOFF

THE CORPORATION OF THE CITY OF GRAND FORKS

REGULAR MEETING OF COUNCIL
TUESDAY APRIL 7, 2015.

NOT ADOPTED
SUBJECT TO CHANGE
SUBJECT TO CHANGE

PRESENT: MAYOR FRANK KONRAD
COUNCILLOR CHRIS HAMMETT
COUNCILLOR NEIL KROG
COUNCILLOR COLLEEN ROSS
COUNCILLOR CHRISTINE THOMPSON

CHIEF ADMINISTRATIVE OFFICER
DEPUTY CORPORATE OFFICER
CHIEF FINANCIAL OFFICER

D. Allin
S. Winton
R. Shepherd

GALLERY

CALL TO ORDER

- a) The Mayor called the meeting to order at 7:00 pm

ADOPTION OF AGENDA

- a) Adopt agenda
April 7th, 2015, Regular Meeting agenda

MOTION: KROG / THOMPSON

RESOLVED THAT Council adopt the April 7th, 2015, Regular Meeting agenda as presented.

CARRIED.

MINUTES

- a) Adopt minutes
March 23rd, 2015, Special Meeting minutes

MOTION: HAMMETT /ROSS

RESOLVED THAT Council adopt the March 23rd, 2015, Special Meeting minutes as presented.

CARRIED.

-
- b) Adopt minutes
March 23rd, 2015, Regular Meeting minutes

NOT ADOPTED
SUBJECT TO CHANGE

MOTION: THOMPSON / HAMMETT

RESOLVED THAT Council adopt the March 23rd, 2015, Regular Meeting minutes as presented.

CARRIED.

REGISTERED PETITIONS AND DELEGATIONS

UNFINISHED BUSINESS

REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)

- a) Corporate Officer's Report
Verbal reports from Council
-
- b) Councillor Thompson's report is attached.
-
- c) Councillor Ross reported that:
- she has researched history on social outreach programs and a forensic audit on Habitat for Humanity
 - homeless shelter feasibility study for Hardy View Lodge prepared in 2011, which focuses on supportive and transitional housing in Grand Forks
 - she spoke with regard to the report and the issue regarding transitional housing and homelessness.
-
- d) Councillor Hammett had no report.
-
- e) Councillor Krog had no report.
-
- f) Mayor Konrad had no report.

MOTION: KROG / ROSS

RESOLVED THAT all reports of members of Council, given verbally at this meeting, be received.

CARRIED.

REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY

NOT ADOPTED
SUBJECT TO CHANGE

- a) Corporate Officer's Report
Verbal report from Council's representative to the Regional District of Kootenay Boundary
- attended RDKB board meeting on March 31st
 - attended BEDC meeting early April (full report is attached)
 - earlier in the month, the committee had a visioning/strategic planning session. They reviewed the report and recommendations that came from the session. Councillor Krog provided an overview of the report and discussion that the committee had.
 - there were three main topics of focus for BEDC: trails and trail development, agriculture and community forests
 - he has been appointed to SIDIT

MOTION: THOMPSON / HAMMETT

RESOLVED THAT Councillor Krog's report on the activities of the Regional District of Kootenay Boundary, given verbally at this meeting, be received.

CARRIED.

RECOMMENDATIONS FROM STAFF FOR DECISIONS

- a) Chief Financial Officer
City Hall interior operational requirements to realize efficiencies

The CFO advised that the request is to spend \$10,000 of money from the contingency plan to complete some of the finishing touches in the office.

CAO added that because of the more compact offices, proper storage is important, as well as privacy for the glass frosting.

MOTION: THOMPSON / HAMMETT

RESOLVED THAT Council authorize \$10,000 to be expended on City Hall Completion Project, to be funded as per the Financial Plan.

CARRIED.

REQUESTS ARISING FROM CORRESPONDENCE

INFORMATION ITEMS

- a) Grand Forks Seniors' Society
Request for a grant in aid to help with costs for annual Thanksgiving dinner

Council discussed the request:

- adhoc fund, case by case basis, in-kind
- the previous grant in aid policy
- community events vs private functions

NOT ADOPTED
SUBJECT TO CHANGE

MOTION: ROSS / THOMPSON

RESOLVED THAT Council receive for discussion. The City does not have a Grant in Aid Policy.

CARRIED.

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- b) Grand Forks and District Fall Fair
Requesting permission to hold a liquor license for the 2015 GFI being held at James Donaldson Park

MOTION: ROSS / HAMMETT

RESOLVED THAT Council approve the issuing of a special occasion liquor license to the Grand Forks International for their 2015 baseball tournament from June 30th-July 5th, 2015, at James Donaldson Park subject to the Grand Forks International obtaining third party (party alcohol) liability insurance, naming the City of Grand Forks as an additional insured on that policy; all Grand Forks International liquor providers to hold a Serving It Right license certificate; and ICBC "drinking and driving" warning posters to be displayed.

CARRIED.

-
- c) BC Conservation Foundation
2015 WildSafeBC Program

MOTION: THOMPSON / HAMMETT

**RESOLVED THAT Council receive the information regarding the announcement of being successful in obtaining funding for a WildSafeBC Community Coordinator position beginning May 1st;
AND FURTHER THAT it be included in the 2015-2019 Financial Plan.**

CARRIED.

BYLAWS

NOT ADOPTED
SUBJECT TO CHANGE

- a) Chief Financial Officer
Final reading of 2015-2019 Financial Plan Bylaw 2008

MOTION: THOMPSON / HAMMETT

RESOLVED THAT Council give final reading to 2015-2019 Financial Plan Bylaw 2008.
CARRIED.

- b) Manager of Development & Engineering
To amend the current Zoning Bylaw by adding the permitted use of tool and equipment rental facilities to the I-2 (General Industrial) Zone

MOTION: THOMPSON / KROG

RESOLVED THAT Council accept and give first and second readings to Zoning Bylaw Amendment No. 1606-A2, 2015, and proceed with the statutory requirements for amending bylaws in accordance with the Local Government Act.

CARRIED.

LATE ITEMS

QUESTIONS FROM THE PUBLIC AND THE MEDIA

- a) Les Johnson
He spoke with regard to:
- Grant In Aid requests
- James Hamilton
He spoke with regard to:
- Capital Assets
- The CAO advised that natural assets cannot be sold, tangible capital assets can be sold.
- Councillor Krog advised that when speaking with regard to assets, the BEDC is referring to things that are of value and are considered features of the community.
- The CAO advised of an Open House to speak about Asset Management tomorrow night at 6:30 pm at Gallery 2.
- Mr. Hamilton spoke further to:
- the selling of water and whether the City has the power to sell this natural asset
- The CAO spoke with regard to the protection of the area's natural assets.
- Mr. Hamilton spoke with regard to:
- changes to be made to Bylaw regarding the City owning water meters

CAO stated that this matter is scheduled to come to the May 4th COTW Meeting.

Mr. Les Johnson spoke with regard to:

- the selling of natural assets

The Mayor welcomed David Smith to the team, who will be assisting the Planning Dept.

NOT ADOPTED
SUBJECT TO CHANGE

ADJOURNMENT

a) The Mayor adjourned the meeting at 7:55 pm

MOTION: HAMMETT

RESOLVED THAT the meeting is adjourned at 7:55 pm

CARRIED.

CERTIFIED CORRECT:

MAYOR FRANK KONRAD

DEPUTY CORPORATE OFFICER - SARAH WINTON

REPORT TO COUNCIL

TO: Mayor and Council
FROM: Councillor Christine Thompson
DATE: April 07, 2015
SUBJECT: Report to Council

The Grand Fords & District Fall Fair Society held their Annual General Meeting on March 31, 2015 followed by a brief general meeting of the Board. Casey Hazzard was elected as a Director for a 2-year term, filling the vacancy caused by my resignation.

The 2015 Fall Fair is scheduled for August 28th thru 30th. The Board is very busy in planning the events and entertainment for this year's Fair. Hopefully the weather will be more co-operative than in 2014. The rainy weather caused fewer people to attend than the previous year.

In addition to the Oyster Fest Gala scheduled for June 20th, the Fall Far will be having a duck race on July 1st. Tickets are on sale now and I have 2 books to sell, so if anyone here tonight is interested in purchasing some, please see me after the meeting.

Barry Brandow of the Gilpin Grasslands Committee asked me to extend an invitation to Council to go on a field trip with aquatic ecologist/fisheries expert Mike Pearson on Friday, April 10th. Those of us interested in going are asked to meet at the ATV Club staging area at 9:00 a.m. The intention is to examine and discuss three water sources that have been seriously compromised by cattle ranging in those areas in the Overton Creek area. Following that, Mr. Brandow will take us on a tour of Gilpin Creek at the Boothman Ranch home site, about 3 kms up the Gilpin logging road. He has suggested that these tours should be over by 1:00 p.m. and that it might be an idea to bring a lunch. The Boundary Environmental Alliance will be sponsoring a community gathering this Friday evening in the Seniors' Centre in City Park starting at 7:00 p.m. The public is invited and encouraged to attend this meeting to hear a presentation by Mr. Pearson on the topic "Where Water Matters".

As a member of Council, I have a fiduciary responsibility to the taxpayers and electorate of our City. Decisions that I make will not be popular with everyone, but they are made in what I believe to be is in the best interest of Grand Forks. And they are made when I have enough information at hand to make an informed decision. And so tonight, I wish to speak to the MAAPS issue. At a March 4th Special Meeting, Council passed the following resolution:

"RESOLVED THAT Council determines to proceed with the request from MAAPS to

potentially extend the lease from five years to ten years, AND FURTHER that the request is contingent on funding and public notice.”

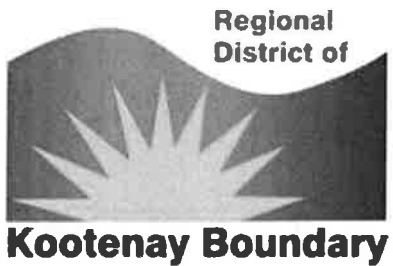
I leaned very heavily toward supporting the lease extension, and said so at the Strategic Open House on March 23rd. However, the City was not in receipt of a copy of any letter to Habitat Humanity Boundary from BC Housing advising that Council’s contingent approval was sufficient to meet their needs to grant \$100,000. In order to fulfill my responsibility as a Councillor, I would need to have that documentation before I would agree to any lease extension. After hearing the debate, and in particular Councillor Krog’s concerns that no budget had ever been presented to Council (previous and current), nor had any Business Plan been made available, I had second thoughts about supporting this request. Therefore I voted in support of a feasibility study to look into the need for transitional housing in our City.

The Vital Signs Report from the Phoenix Foundation of the Boundary Communities speaks to the need for “affordable housing”. There is transitional housing for abused women and children available here. The City has worked with Habitat for Humanity Boundary by donating land for affordable homes and the multi-unit complex for men with challenges. The City leased land in order for the Gables to be built to assist low income families. Yes, we have homeless people living in our City that need help. But what kind of help? Are they people who have lost their jobs and then their homes? Are they people who have addiction issues? Are they people with mental challenges? What are the needs? Where is the best location for transitional housing? Should Council react without having the necessary information to make an informed decision? This Councillor surely won’t.

As a Councillor, it is my job to work within our Community and for our Community. It is very unfortunate that an issue such as this has divided our City. I hope that the division is not irrevocable, and that we can work together with organizations like Habitat for Humanity, Whispers of Hope and BETHS to make our City one that we can all be proud to call home.

Respectfully,

Councillor Christine Thompson



Boundary Economic Development Committee

Thursday, April 2, 2015 - 9:00 am

**The Regional District of Kootenay
Boundary Board Room, Grand Forks, B.C**

A G E N D A

1. Call to Order
2. Consideration of the Agenda (additions/deletions)
 - A The agenda for the April 2, 2015 Boundary Economic Development Committee meeting is presented.

Recommendation: That the agenda for the April 2, 2015 Boundary Economic Development Committee meeting be adopted as presented.
3. Consideration of the Minutes
 - A The minutes of the Boundary Economic Development Committee meeting held March 5, 2015 are presented.

Recommendation: That the minutes of the Boundary Economic Development Committee meeting held March 5, 2015 be approved as presented.
Minutes-Boundary Economic Development Committee - 05 Mar 2015.Pdf
4. Delegations

5. Unfinished Business

A **Boundary Economic Development Committee
Memorandum of Action Items - Ending March 31,
2015**

The Boundary Economic Development Committee Memorandum of Action Items for the period ending March 31, 2015 is presented.

Recommendation: That the Boundary Economic Development Committee Memorandum of Action Items for the period ending March 31, 2015 be received.
[Committee Action Items - BEDC - Ending March 31 2015.pdf](#)

B **Richard Toperczer
Re: Strategic Planning/Visioning Session Review
Discussion**

A summary report from Richard Toperczer, Strategic Planning Facilitator, regarding the March 18, 2015 Strategic Planning Session is presented.

Recommendation: That the summary report from Richard Toperczer, Strategic Planning Facilitator, regarding the March 18, 2015 Strategic Planning Session, be received.
[BEDC Strategic Planning Visioning Session.pdf](#)

6. New Business

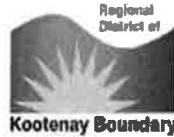
A **Community Futures Monthly Report - March 2015**

The Boundary Economic Development Committee Monthly report, as prepared by Boundary Community Futures for March 2015, is presented.

Recommendation: That the Boundary Economic Development Committee Monthly Report, as prepared by Boundary Community Futures for March 2015, be received as presented.

CF Update March 2015.pdf

7. Late (Emergent) Items
8. Discussion of items for future agendas
9. Question Period for Public and Media
10. Closed (In camera) Session
11. Adjournment



**Boundary Economic Development Committee
Minutes
Thursday, March 5, 2015
RDKB Grand Forks Boardroom
10:00 am**

Committee members present:

Director R. Russell, Chair
Director R. Rotvold
Director E. Smith
Director N. Krog
Director V. Gee
Director G. McGregor

Staff and others present:

J. MacLean, Chief Administrative Officer
M. Forster, Executive Assistant/Recording Secretary
W. McCulloch, Community Futures
S. Elzinga, Community Futures

Call to Order

The Chair called the meeting to order at 10:00 am.

Consideration of the Agenda (additions/deletions)

The agenda for the March 5, 2015 Boundary Economic Development Committee was presented.

Moved: Director Rotvold Seconded: Director Krog

That the agenda for the March 5, 2015 Boundary Economic Development Committee be adopted as amended.

Carried.

The amendment to the agenda was the inclusion of two delegations.

Consideration of the Minutes

The minutes of the Boundary Economic Development Committee meeting held February 3, 2015 were presented.

Moved: Director Rotvold Seconded: Director Gee

That the minutes of the Boundary Economic Development Committee meeting held February 3, 2015 be approved as presented.

Carried.

Delegations

Dyan Stoochnoff, Boundary Creek Times

Ms. Dyan Stoochnoff, a representative from The Boundary Creek Times, provided the Committee members with a brief presentation on the proposed regional publication, Boundary Vacation Guide 2015. Ms. Stoochnoff sought financial support from the Committee in the form of advertising in the publication.

Simone Carlysle-Smith, Thompson Okanagan Tourism Association (TOTA)

Ms. Carlysle-Smith, of TOTA, provided the Committee members with a presentation on TOTA activities and a Community Opportunities Summary of programs and services to assist communities with cooperative marketing opportunities. The Committee was informed that there are only 2 opportunities for the development a tourism plan through Tourism BC and the BEDC has been given the first rights of refusal.

The Committee members requested further clarification on usage and ownership of its image bank. Ms. Carlysle-Smith explained that the images can be used in an official tourism guide that is endorsed by the Committee although care must be used in order not to weaken the brand by allowing usage of the image bank by anyone outside of the Committee. The Committee was also informed that historically there has been a misunderstanding between the Committee and TOTA as TOTA had 50% ownership of the image bank when the Committee bought into the TOTA program.

After the TOTA presentation was over, the Committee members discussed the process around receiving delegations. It was noted that the Committee would like to develop a

formal policy around receiving delegations from groups who are seeking funding of advertising and other business. The Committee would like to move away from making business decisions reactively. There will be a fulsome discussion around this topic during the BEDC Strategic Planning Session taking place on March 18, 2015.

Unfinished Business

Boundary Economic Development Committee Memorandum of Action Items - February 28, 2015

The Boundary Economic Development Committee Memorandum of Action Items for the period ending February 28, 2015 was presented.

Moved: Director Rotvold Seconded: Director Krog

That the Boundary Economic Development Committee Memorandum of Action Items for the period ending February 28, 2015 be received.

Carried.

Boundary Economic Development Service 2015-2019 Budget and Five Year Financial Plan

The Boundary Economic Development Service 2015-2019 Budget and Five Year Financial Plan for the Boundary Economic Development Service was presented.

Moved: Director Gee Seconded: Director Rotvold

That the proposed Boundary Economic Development Service 2015-2019 Budget and Five Year Financial Plan be received.

Carried.

The Committee members discussed various revisions to the Boundary Economic Development Service 2015-2019 Budget and Five Year Financial Plan.

Moved: Director Gee Seconded: Director Rotvold

That the Boundary Economic Development Committee approves the Boundary Economic Development Service 2015-2019 Budget and Five Year Financial Plan with the removal of last year's surplus, the addition of \$4,000 into Miscellaneous Revenue and the

addition of \$4,000 into BEDC Projects. **Further** that once the revisions have been made, the Five Year Financial Plan be referred to the Finance Committee with a recommendation that it be included in the overall Regional District of Kootenay Boundary 2015-2019 Five Year Financial Plan.

Carried.

Strategic Planning Session – March 18, 2015

The Boundary Economic Development Committee discussed the upcoming Strategic Planning Session scheduled for March 18, 2015. Richard Toperczer, Regional Manager, Economic Development, Ministry of Jobs, Tourism and Skills Training will facilitate the session.

New Business

Monthly Report from Community Futures

The Boundary Economic Development Committee Monthly Report, as prepared by Boundary Community Futures for February 2015, was presented.

Moved: Director Krog Seconded: Director Smith

That the Boundary Economic Development Committee Monthly Report, as prepared by Boundary Community Futures for February 2015, be received as presented.

Carried.

S. Elzinga provided the Committee members with a review of the Community Futures report which included:

- TOTA Website and funding request
- Business Advisory Program - Pilot
- CF Business Loans/Inquiries
- Destination Marketing Organization
- BC Economic Summit and Econ Dev Marketing Workshop
- Workforce Development Pilot Project
- West Boundary Rail Trail Information Session
- Community Economic Development Forum
- BC Rural Network
- Rock Creek Visitors Centre

The Committee members discussed the TOTA funding request for 2015/16. The Committee also discussed the possibility of developing an image bank independently of TOTA. There was consensus amongst the Committee members to not proceed with revising a tourism plan with TOTA.

Moved: Director Rotvold Seconded: Director Krog

That the Boundary Economic Development Committee hereby directs Community Futures to proceed with developing a proposal for an image bank. **Further** to notify TOTA that the Boundary Economic Development Committee will not be revising a tourism plan.

Carried

The Committee members further discussed the West Boundary Rail Trail and a question arose around the possibility of hiring a part time trail coordinator or developing a partnership agreement with RDKB involvement. Concerns were expressed on liability and risk issues. Discussion ensued on the possibility of forming a society, independent of RDKB, to deal with coordinating activities of all trail groups involved.

Moved: Director Krog Seconded: Director Gee

That the Boundary Economic Development Committee hereby directs staff to research models from other Regional Districts partnering with societies, on how to facilitate the development of rail trails.

Carried

Late (Emergent) Items

Black Press Ads

The Committee members discussed advertising in the Black Press brochure.

Moved: Director Rotvold Seconded: Director Krog

The Boundary Economic Development Committee hereby approves purchasing a prominently placed one page ad, in the Black Press brochure, in the amount of up to \$1,800.

Carried.

SIBAC - Rural Development Conference

Director McGregor informed the Committee members of an upcoming SIBAC Rural Development Conference in Salmon Arm on May 26-28, 2015

Discussion of items for future agendas

1. Discussion of May 26-28, 2015 SIBAC Rural Development Conference.
2. Have a strategic discussion on advertising and promotions at the April meeting.

Question Period for Public and Media

A question period for public and media was not necessary.

Closed (In camera) Session

A closed (in camera) session was not necessary.

Adjournment

The meeting was adjourned at 12:15 pm.

**RDKB MEMORANDUM OF
COMMITTEE ACTION ITEMS**

Boundary Economic Development Committee

Revised: March 26, 2015

Pending Tasks

Tasks from February 3/15 meeting

Item/Issue	Actions Required/Taken	Status – C / IP
Student Recruitment	S. Elzinga will send out a bulletin to the Regional School District for the upcoming Career Days, to encourage recruitment of students to Okanagan College.	C
TOTA Image Bank	S. Elzinga will contact the TOTA Community Development Specialist to discuss access to and control of the image bank.	C
Strategic Planning Session	The next Strategic Planning Session will be held on March 18, 2015. J. MacLean and S. Elzinga will meet to discuss and develop a plan and report back to Committee.	C

Tasks from March 5/15 meeting

Item/Issue	Actions Required/Taken	Status – C / IP
Policy re: Delegations	There will be a discussion around developing a formal policy regarding receiving delegations from groups who are seeking funding of advertising and other business. This will be a discussion during the Strategic Planning session in March 2015.	C
2015-2019 Budget and Five Year Financial Plan	Staff will remove last year's surplus, add \$4,000 into Miscellaneous Revenue and add \$4,000 into BEDC Projects.	C
TOTA	Community Futures will proceed with developing a proposal for an image bank. CF will notify TOTA that the BEDC will not be revising a tourism plan.	IP
Rail Trails	BEDC directs staff to research models from other Regional Districts partnering with societies on how to facilitate the development of rail trails.	
Black Press Ads	A prominently placed one page ad will be purchased for up to \$1,800 in the Black Press brochure.	

Page 1 of 2
BEDC Memorandum of Action Items
Ending March 31, 2015

Discussion of items for future agendas:

1. Discussion of May 26-28, 2015 SiBAC Rural Development Conference
2. Have a strategic discussion on advertising and promotions at the April 2015 meeting.

**Boundary Economic Development Committee
Visioning Session
March 18, 2015
Regional District Office – Grand Forks**

Our expectations for the visioning session

- Gain a sense of being on the same page.
 - How we want BEDC to operate
 - Whether the BEDC is the best tool to move forward
 - Ideas for conversation
- Other opportunities outside of the committee to assist in ec dev
- Clear direction on paths that communities want to take
- Sense of priority areas rather than projects
- A summary document
- Ways to support activities at the staff level
- Opportunities for collaboration and to hone in on commonalities
- Ways to increase our tax base through industry development
- What we can do to help small communities attract investment
- Clarification of BEDC – past, present and future
- Defining ec dev – what is out there for small communities?

What is your community doing with respect to economic development?

Greenwood

- Request for proposal for a water bottling plant
- Improve the look of the city for tourists and residents
- Increase the number of residents
- Potential boundary expansion

Midway

- Working on social infrastructure (library, rec centre, curling, etc) – keep and attract people
- Keeping village tidy and looking good
- Strategic Ec Dev plan
- Airport and ALR issue
- Focusing on smaller business
- Expand riverfront park and trails
- Community forest just signed off
- Supporting sawmill

Community Futures

- Branding and signs for the boundary
- Holding focus groups in communities

- Looking to engage with industry
- Helping the regional chamber of commerce grow

Grand Forks

- Land development showcase
- Seeking foreign investment
- Looking to clean up the downtown, considering revitalization plan and breaks

Area D

- Interested in growing home based business and small agriculture
- Opportunities to grow large agriculture
- More recreational opportunities for visitors
- Focus on business retention and expansion

Area E

- Focusing on commonalities between the smaller dispersed communities
- Trails development especially the trans Canada trail
- Interested in a boundary wide community forest to keep fibre in the area
- Grow agriculture in the west boundary. Potential for organic “market” gardeners.

What are our most important regional assets that could be leveraged for economic development?

- Awesome governance
- Human Capital
 - Industry
 - Employers
 - Business (includes Selkirk College, health/hospitals, Interfor, Vaagen)
 - Brand identity (new and existing)
 - Residents skills and knowledge (new and existing, often not recognized)
- Built Capital
 - Lands – commercial and agricultural
 - Airports – Midway and Grand Forks
 - Housing costs – reasonable
 - Proximity to the border and Okanagan – large markets
 - Hwy #3 – accessibility and 3M vehicles/yr passing through
- Natural Capital
 - Lakes, rivers, mountains – natural beauty
 - Trails
 - Recreation
 - Nice climate
 - Forests and agriculture
 - Deer and other wildlife
- Financial Capital
 - Big White tax \$\$

- Social
 - Diverse heritage
 - Social programs and services
 - Arts and cultural
 - Safety and security
 - Rural attitude and energy
 - Work BC to help individuals
 - Quality of life
 - Rural vs urban choice
 - Cost of living is low

What are some of the critical factors that we need to pay attention to with respect to regional economic development?

- Demographics – aging workforce
- Inclusion of small communities – the uniqueness of each community
- Lack of info and options for the region
- Infrastructure – roads/hwy, connectivity/internet, healthcare
- Inventory of assets
- Supporting business and industry
- Year-round sustainability of business – commercial variety, seasonality
- Spend locally
- Climate change – water, agriculture, forestry, mining
- Proximity to the US border
- Capacity in communities
- Lack of financial support – provincial, CBT
- Appreciation of what we have
- Vision for opportunities
- Mixed population age groups
- Sustaining existing business/industry/services
- Program rollouts and timing – CFDC/Selkirk/school districts
- Over saturation of target audiences
- Environmental and social aspects
- Provincial regulations/forestry tenure/trails
- Critical of timing

What kind of model for regional economic development delivery for the boundary would work best for you? (process, structure, roles/responsibilities, etc)

- Marketing of the BEDC – who/what
- Expanded and inclusive advisory group(s), identifying and making recommendations on regional/local issues
- BEDC to manage larger, regional issues (assets)
- BEDC responsible for funding decisions
- Expanded role for BEDC to include social infrastructure and education
- Flexible, less formal

- Key partnership development

What do you see as some potential areas/themes that the region could collaborate on to move regional economic development forward?

- Community controlled resources (eg. Community forest)
- Trails – walk the boundary – boundary passport
- Recreation
- Events
- Small agriculture including agri education
- Transportation
- Connectivity/wifi/cellular
- Youth involvement
- Education – Selkirk
- Affordable realestate
- Tourism
- Services for young families
- Promote and support exisiting branding
- Expand regional chamber of commerce
- Linking communities – regional thinking
- Healthcare
- Development of natural resources – mining, water, agriculture
- Preservation of natural resources
- Standard of living
- Cost of living
- Commercial lands for development
- Some community assets are under utilized
- More access to school facilities

What are the possible next steps that the BEDC could take?

- Community Futures and Roly with the help of others will organize stakeholder engagement –
 - Option 1: each community to host and facilitate stakeholder engagement
 - Option 2: everyone goes back to their community/council and bring back ideas on how to engage with stakeholders
 - Option 3: gather input (advisory group) to help prioritize and focus conversation to specific areas/core themes
 - Business, education, Selkirk, councils
 - Other input:
 - Focus on regional themes, existing pieces and follow the energy of what is being done.
 - Market BEDC – what do we do
 - Communicate with councils
 - Utilize an advisory group to help determine themes

BEDC – monthly report – March 2015




Updates indicated in RED

CURRENT			
Activity	Details	Action	Timeline
Tourism/Culture	TOTA Website	<p>www.boundarybc.com Boundary Country Regional Chamber of Commerce (BCRCC) & CF have received training to maintain the site. There are several changes that have been noted including the addition of 3 communities (Beaverdell, Bridesville and Westbridge). Information for Beaverdell, Bridesville and Westbridge has been completed piled, and currently being formatted by TOTA.</p> <p>A website audit is currently being conducted.</p> <p>Regional Brochures are currently being distributed to information centres. A supply will be available for marketing outside of the community. A variety of swag items have been ordered for future promotions such as tradeshow.</p> <p>TOTA funding request for April 1, 2015 – March 31, 2016 was submitted February 23rd – requested \$12,500 as per January BEDC meeting.</p>	March 31/15
Business Advisory Program – Pilot	A program to provide one on one mentoring services for businesses/not for profits at no cost to help increase skills/profits levels.	This program is now underway and the mentors/consultants have been contracted. We have approximately 10 businesses/associations assigned a mentor. The contract calls for 14 businesses to receive 10 hours of one on one mentoring at no cost to the business. There will be 3 -5 workshops that will be offered in the West Boundary at no charge to participants and this schedule is under discussion at this time. The Grand Forks Credit Union has contributed \$1,000 to support the program and will provide referrals to their customers.	Feb-March 2015
February 2015	CF - Business Loans/Enquires	Stats not available at time of report	
DMO accommodators meeting and presentations	Presented by Christina Lake Gateway Association	<p>Cindy Albas has made presentations to CF Board and held meetings throughout the area. CFB is supporting this initiative as a committee of the Regional Chamber as opposed to another Boundary organization. It is in the very preliminary stages and will look forward to future information as the project moves forward.</p> <p>Sandy attended a follow up meeting with Cindy Albas and TOTA representative to discuss next steps for the DMO.</p>	

		Cindy organized a follow up meeting scheduled for April 1 st in Midway.	
BC Economic Summit and Economic Development Marketing and Attraction Workshop	From the Ground Up	Wendy and Sandy will attend. The Regional Chamber will also attend. This year's Summit, is designed for the engaged, the innovators, the leaders, and the learners who strive to unlock and execute strategies that will achieve new levels of economic growth and prosperity in our communities. Connect with forward-looking strategic leaders to learn how to increase productivity, competitiveness, and make the most of your community's economic development potential. The program features keynote presentations by distinguished experts, relevant, highly practical and interactive workshops on hot topics.	April 28-30 Richmond
CED Forum	– hosted by Community Futures in the Kootenay Boundary and the Lower Columbia Initiatives	<p>Save the Date!</p> <p>Community Economic Development Forum</p> <p>Date: May 28 & 29 Address: Red Mountain Resort RSVP: 250.364.0461 or kjackson@clcc.ca</p> <p>Join us May 28 for an informal social evening at Rafter's Lounge. Including discussion on the financial impact and footprint of tourism by local experts Don Thompson and Deanne Steven.</p> <p>Full day workshop May 29, focussing on the "ECONOMICS OF TOURISM", featuring guest speaker Ingrid Jarrett, Owner of Ingrid Jarrett Management Consulting and the Vice President Business Development and General Manager for Watermark Beach Resort in Osoyoos.</p> <p>Community Futures Lower Columbia Initiatives</p>	May 28-29
BC Rural Network	Conference Call	Member driven provincial rural organization supported by the Fraser Basin Council – Project Comeback – bringing youth home to rural communities is a provincial project that was completed last year. The following is the link to the final report: http://www.bcruralnetwork.ca/bcrn/wp-content/uploads/2015/02/PC-Final-Report.pdf The Network also is focusing on "Doctors" in rural communities and provides a newsletter to their members and others of funding/programming available throughout the Province.	
Workforce Development Pilot Project	Community Futures Boundary, Selkirk College, the Ministry of Jobs, Tourism and Skills Training and the Columbia Basin Rural Development Institute.	Meeting with Selkirk with regard to funding for a pilot project for a workforce development table including the Boundary. An invitation to attend an economic development forum focused on Workforce Development in the Boundary region has been issued to Employers. A project outline is attached for your perusal. A Workforce Development Table was hosted by Community	

		Futures and facilitated by Dr. Terri MacDonald Selkirk College. Data collected from the Boundary Business Retention & Expansion Study was reviewed by the group which included representation from 15 businesses in the Boundary region. A regional workforce development table is going to be funded by CBT and hosted by Selkirk College. Wendy McCulloch has been requested to sit at the table with an alternate, Sandy Elzinga. This request is based on our relationships with local business and our background with the labour market force in the Boundary region. Selkirk College is going to work to be responsive to local training needs and expand their curriculum where possible. A copy of the study is available if anyone wishes a copy.	
Trails Meeting		The purpose of this meeting is to gauge local support for designating a section of rail trail as non-motorized, to discuss opportunities for partnership on stewardship of the rail trails in RDKB and to look at management of the rail trails in other jurisdictions. The meeting will be moderated by Wendy McCulloch of Community Futures.	April 17th 1:00 PM RDKB Board Room Grand Forks
Canada Jobs Fund		<p>ASPECT is continuing to accept Canada-BC Job Grant Applications. Employers can receive up to two-thirds of the cost of training to a maximum government contribution of \$10,000 per grant; employers must contribute the remaining one-third.</p> <p>There is currently no maximum number of employees from any one business that can access the grant nor a cap on the overall dollar value of grants that any one business can receive</p> <p>These applications can include training that is scheduled to commence prior to February 2016.</p> <p>It is important to note that <i>all applications must be submitted prior to the start of training</i> in order to be eligible for reimbursement. www.ASPECTCanadaBCJobGrant.ca or call 1-888-287-4957 ext 233.</p>	
ONGOING/IN PROGRESS			


Activity	Details	Action	Timeline
Agriculture	1. Rent this land	Nothing at this time	Nov 2014
Invest Kootenay	Business Attraction – Region Online business listings www.investkootenay.ca	Boundary community information has been uploaded on the site. Sandy also attended the steering committee “strategic planning” session held in Invermere September 15th. Sandy is has ongoing contact with realtors and business owners. She has entered 25 listings in October. There were 3 enquiries.	ongoing
Venture Connect	Business Attraction – Region Online business listings www.ventureconnect.com	Sandy is providing business listings with permission of realtors and business owners. Winter brochures are now available and are being distributed to realtors and key locations.	Ongoing
BC Rural Network	Board Meeting October Discussions focused on Project Comeback – funding for Phase 2 (Youth returning to their rural roots); the Rural Summit final report; Membership Survey and a draft scope for the health care sector.	Follow up on the committee activities over the coming months with specific issues being discussed with the BEDC around their impact in our communities.	Ongoing
Provincial Nominees Program	City of Grand Forks made presentation in Vancouver late October	CF & BCRCC assisted with developing a business listing package (specifically for Grand Forks). Following the presentation in Vancouver, 2 potential investors along with their consultant, travelled to Grand Forks and met with the City and CF. Representatives from the City of Grand Forks and Christina Lake made presentations at the PNP.	ongoing
Agricultural Meeting	Wendy/Roly met with the Greg Tegart, Ministry of Agriculture and Richard Toperczer, Economic Development to discuss ongoing issues in the Region.	Follow up discussions will take place and a plan for moving forward will be made following the November election. Topics will be the Food Coop, seeds, etc. More information will follow.	ongoing
Boundary Basin Economic Development Practitioners’ Network	Regional Practitioners	Wendy continues to sit at the Board Table representing the Boundary. Meetings are held quarterly. Purpose is to engage in a collaborative dialogue to share learning, discuss economic development issues, showcase innovation and economic development initiatives and build and strengthen	March 31, 2016

		the network in the region.	
Job Options Program	Employability & Life Skills Training Program	<p>Community Futures has been awarded 2 more sessions (session 7 & 8). The 10 week sessions will start January and run concurrently until mid-June. Both sessions will be offered in Grand Forks. Sessions consist of 6 weeks workshops and certificate training, followed by 4 weeks of Community based work experience. Participants must be non EI eligible. 10 participants per session will be selected.</p> <p>  Poster Jan15.doc Poster Mar 23 2nd session.doc</p> <p>20 applicants were interviewed for Session #7. 10 participants were selected. We currently have a waitlist for Session #8 starting March 23rd</p>	Jan. – June 15, 2015
Bridging Program for Women	6 week life skills program – 3 days/week	<p>Facilitated by Natasha Knox. This program will be held at Community Futures Boundary – Greenwood office. The program offers a series of employability life skills workshops for women who have survived violence or abuse and are ready to transition into the workforce.</p> <p> Poster April 2015.docx</p>	April 14 – May 21, 2015
Boundary Country Billboard		The billboard located near KV Golf course is currently being re-designed. This billboard has been leased for another 2 year period.	

COMPLETED

Activity	Details	Results	
Wi Fi	Rotary Initiative	Wi Fi now available in the Grand Forks downtown core. Midway and Greenwood declined.	
Marketing	Kettle River Express Destination BC	Complete (2 page feature in 2014 guide) Complete	
Welcoming Inclusive Communities		Completed March 31, 2014	
Rock Creek Visitor Centre		Open for Business! Signs were installed June 6 th . Boundary Creek Times featured article. We are currently in the process of trying to gain permission to relocate the building across the highway in the Provincial Park. This will require also require a permit from the Min. of Highways for access. The applications for permits will be completed by RDKB.	
Vital Signs	Vital Signs is a grading	Vital signs was presented to the public on October 7th, at	Oct

	survey that measures the vitality of our communities, identifies significant trends, and invites community graders to assign grades in areas critical to quality of life. Vital Signs is based on a project of the Toronto Community Foundation and is coordinated nationally by Community Foundations Canada.	Gallery 2. Sandy to attend post Vital Signs committee meeting in Nov.	31/14
Small Business Excellence/Volunteer Awards	Thursday, October 16 th 5 – 7 p.m. At the Curling Club	Over 200 attended. This year the City of Grand Forks also presented Volunteer of the Year awards. Midway, Greenwood and Christina Lake were invited to present during the event, however declined.	October 2014
Boundary/Basin Economic Development Practitioner's Dialogue	October 22/23 Creston BC Wendy McCulloch Will be attending and sits on the steering committee for the Boundary Basin Economic Development Practitioner's Network representing the Boundary.	The Columbia Basin Economic Development Practitioners Network Dialogue is happening October 22-23, 2014, at the Ramada Inn, in Creston. Welcomed annually as an opportunity to expand knowledge, learn from peers across the Columbia Basin, and share your experience, over 20 economic development professionals from around the Basin are expected to attend the third annual event.	
Venture Connect	Marketing/Businesses for Sale	2 information sessions were held at CF on September 23 rd . One session (Supply and Demand) targeted community stakeholders, while the evening session (Succession Planning) targeted business owners thinking about selling their businesses. Approximately 40 people attended both sessions.	
Job Options Program	10 week program – Grand Forks For unemployed, non-EI attached participants. Program includes job search workshops, certificate training and	Completed	Sept 2 – Nov 7/14

Open for Business Award	BC Chamber award	CF assisted the City with the application. Congratulations – City of Grand Forks was the successful recipient of \$10,000.	Sept. 25 2014
ATV Trails - JCP	Job Creation Project	CFB assisted the ATV club with submitting a proposal to develop 3 landing sites, clear trails and install signage between Christina Lake and Grand Forks. The project also assisted the Grand Forks Fall Fair event, as participants worked on set up and assisted during the event. Two weeks were allocated specifically to assisting the Fair. This project provided over 12 weeks of work experience for 3 participants. CF staff attended opening ceremony at Morrissey Creek landing site. Another extension was been granted. The project completed Nov 7 th . The ATV club has indicated an interest in applying for another JCP to enhance trails in the North Fork area.	June 30 – Nov 7/14
Agriculture	Mobile Abattoir	The mobile abattoir is up and running. The abattoir is located at Carl Sidwell's farm in Grand Forks.	
Greenwood Economic Development Committee	Sandy is attending meetings. The committee has identified a number of projects and will focus on improving signage.	Projects are currently underway (see Greenwood JCP above). Signage project is complete.	
Marketing	Kettle River Express	Draft article was approved in November by John MacLean.	Jan 30/14
Information Session	West Boundary Rail Trail	 West Boundary Rail Trail notes Feb 5 2015 52 attended the session – details above	

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council
From: Procedure Bylaw / Chief Administrative Officer
Date: April 20th, 2015
Subject: Reports, Questions and Inquiries from the Members of Council
Recommendation: **RESOLVED THAT ALL REPORTS OF MEMBERS OF COUNCIL, GIVEN VERBALLY AT THIS MEETING, BE RECEIVED.**

BACKGROUND: Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the members of Council to report to the Community on issues, bring community issues for discussion and initiate action through motions of Council, ask questions on matters pertaining to the City Operations and inquire on any issues and reports.

Benefits or Impacts of the Recommendation:



General: The main advantage of using this approach is to bring the matter before Council on behalf of constituents. Immediate action might result in inordinate amount of resource inadvertently directed without specific approval in the financial plan.

Strategic Impact: Members of Council may ask questions, seek clarification and report on issues.

Policy/Legislation: The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.

Recommendation: **RESOLVED THAT ALL REPORTS OF MEMBERS OF COUNCIL, GIVEN VERBALLY AT THIS MEETING, BE RECEIVED.**

- OPTIONS:**
1. RESOLVED THAT ALL REPORTS OF MEMBERS OF COUNCIL, GIVEN VERBALLY AT THIS MEETING, BE RECEIVED
 2. RESOLVED THAT COUNCIL DOES NOT RECEIVE THE REPORTS FROM MEMBERS OF COUNCIL.
 3. RESOLVED THAT COUNCIL REFERS THE MATTER BACK TO STAFF FOR FURTHER INFORMATION.

	
Department Head or CAO	Chief Administrative Officer

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council

From: Procedure Bylaw / Council

Date: April 20th, 2015

Subject: Report – from the Council's Representative to the Regional District of Kootenay Boundary

Recommendation: **RESOLVED THAT COUNCILLOR KROG'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**

BACKGROUND: Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the City's representative to the Regional District of Kootenay to report to Council and the Community on issues, and actions of the Regional District of Kootenay Boundary.

Benefits or Impacts of the Recommendation:

General: The main advantage is that all of Council and the Public is provided with information on the Regional District of Kootenay Boundary.

Policy/Legislation: The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.

Recommendation: **RESOLVED THAT COUNCILLOR KROG'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**

OPTIONS:

- 1. RESOLVED THAT COUNCILLOR KROG'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**
- 2. RECEIVE THE REPORT AND REFER ANY ISSUES FOR FURTHER DISCUSSION OR A REPORT: UNDER THIS OPTION, COUNCIL PROVIDED WITH THE INFORMATION GIVEN VERBALLY BY THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY DIRECTOR REPRESENTING COUNCIL AND REQUESTS FURTHER RESEARCH OR CLARIFICATION OF INFORMATION FROM STAFF ON A REGIONAL DISTRICT ISSUE**

 Department Head or CAO	 Chief Administrative Officer
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Climate Action Revenue Incentive Program (CARIP) Public Reporting - Climate Actions Survey 2014

<http://fluidsurveys.com/surveys/irpb/carip/9e4fa17ef2b4ed0db088b6b7eae1965497f5ed3c/>

Filled Monday, February 16, 2015

Welcome and Instructions

WELCOME and INSTRUCTIONS

Welcome to the new online format of the Climate Actions Survey! Reporting Process and Key Deadlines We have made some exciting improvements to the CARIP public reporting process this year by moving to a new online survey format. The online survey format is intended to streamline and enhance the annual CARIP reporting process. As outlined in the CARIP Program Guide for 2014 Claims, B.C. local governments must complete and submit to the Province two online surveys – the Climate Actions Survey and the Carbon Neutral Progress Survey – and make the reports generated from those surveys public by the following dates: Climate Actions Survey – March 8, 2015 Carbon Neutral Progress Survey – June 2, 2015 These two online surveys replace the CARIP Public Reporting Template used in previous years. The surveys provide the same opportunity for local governments to describe actions, undertaken in 2014 and planned for 2015, to reduce GHG emissions and create more complete, compact and energy efficient communities. A CARIP public report attestation form, signed by the Financial Officer, must also be completed for each survey and submitted to the Province. For more information on the grant program requirements, please see the CARIP Program Guide for 2014 Claims at: <http://www.cscd.gov.bc.ca/lgd/greencommunities/carip.htm> Key Differences in the New Online Climate Actions Survey This Climate Actions Survey replaces the Corporate Actions and Community-Wide Actions worksheets in the previous CARIP Public Reporting Template. Although the information you will be reporting is very much the same, the survey is organized differently. Key differences are: Sectors (e.g. 'Broad Planning', 'Transportation' etc.) now have their own sector tabs (listed at the top of each page of the survey). Corporate and community-wide actions are reported under each sector tab and no longer reported separately. The 'Greenspace' sector only has a community-wide actions section, as corporate actions are not reported in 'Greenspace'. Corporate and community-wide actions are reported according to seven new categories of actions, and no longer reported according to the categories 'supportive' and 'direct'. The seven action categories are: Physical Improvements, Construction Feasibility Studies, Research, Analysis Plans, Policies, Regulations Policy Implementation Community Education, Engagement (community-wide only) Employee Training, Awareness (corporate only) Committees, Staffing Funding Note: These action categories were developed based on an extensive review of the

types of actions reported by local governments in previous CARIP reports. The new categories are intended to improve the organization of information and streamline the reporting process. For convenience, the 'Action Examples' tab includes a selection of previously-reported CARIP actions that have been categorized according to the new action categories. The examples are intended to help local governments understand where their climate actions best fit in the new survey format. Each sector tab includes one to three simple 'yes/no' type questions. The purpose of the questions is to highlight local government progress on key action items, and to draw attention to relevant tools, guides and other supports available to support local government climate action.

Instructions for Completing the Survey After reading these instructions, it is recommended that you click through the survey tabs to familiarize yourself with the survey layout and the information needed to be gathered to complete the survey. You can navigate through the survey using the 'next' and 'back' buttons at the bottom of each survey page or by clicking on the sector tabs at the top of each survey page (please do not use the browser's back and forward buttons or your information may not be saved). The 'save and continue later' button at the bottom of each page allows you to save the survey and complete it later. There is also a 'Local Government Information' tab. This tab is the last page of the survey and must be completed in full prior to submitting the survey. Use the 'submit' button located on the 'Local Government Information' tab to submit your survey. Please be sure that it is your local government's complete and final 2014 survey, and submit the survey once only. After submitting your survey, please ensure that you download a copy of the report from the 'Thank You' page and make that report public by the date identified in the CARIP Program Guide for 2014 Claims

(<http://www.cscd.gov.bc.ca/lgd/greencommunities/carip.htm>). You will note that the report generated includes the instructions provided to you in this survey, as a result, you may want to remove these instructions prior to making your report public.

FAQ's How can I save and complete my survey later? Click on the 'save and continue later' button that is located at the bottom of each page. You will be prompted to provide your email address so that the link to access your saved survey can be emailed to you, and/or you can bookmark or copy the link provided. How can I send the survey to others to work on? Follow the instructions above for 'save and continue later', and then forward the link to others to work on. Please Note: You may want to save a Word copy of the report for yourself, prior to forwarding the link. Can multiple people work on the survey at one time? No, only one person can work on the survey at any one time, or you will risk some of your responses not being processed. Do I have to fill in all the boxes on each of the sector tabs? Due to the diversity of B.C. local governments, it is recognized that the type and number of actions will vary between communities and also may vary from year to year for individual communities, and as a result, you are not required to fill in all the boxes on each of the sector tabs. How do I know if an action belongs under Corporate or Community-wide Actions? If the action is undertaken to reduce energy consumption and GHG emissions in the community at-large, then it is a community-wide action. If the action is undertaken to reduce energy consumption and GHG emissions in local government corporate operations, then it is a corporate action. The Government of BC will not collect, use, or disclose personal information using SurveyMonkey. Please be aware however that IP addresses are collected by SurveyMonkey itself, and these IP addresses and other information collected will be stored on SurveyMonkey's servers located outside of Canada. This survey is

voluntary and a response is encouraged, not required. Please do not provide any third-party information (i.e. talk about others) in your responses to the survey.

Action Examples

ACTION EXAMPLES

This section includes a selection of previously-reported CARIP actions that have been categorized according to the new action categories. The examples are provided as a reference and are intended to help local governments understand where their climate actions best fit in the new survey format. For lists of all the corporate and community-wide actions reported under the CARIP in previous years, see: <http://www.cscd.gov.bc.ca/lgd/greencommunities/carip.htm>

CORPORATE– Examples previously reported by local governments in CARIP
Physical Improvements, Construction
Building insulation Solar lighting (signage and trails)
Electric vehicles, bikes
Receptacles for recycling in civic spaces and facilities
Water efficient fixtures in public buildings
Rain gardens at public facilities
Feasibility Studies, Research, Analysis
Corporate energy & GHG emissions audit
Lighting assessment District energy feasibility study GPS monitoring of fleet for fuel efficiency
Waste audit
Monitor flow/rainwater retention from corporate green roof/living wall
Plans, Policies, Regulations
Corporate energy and emissions plan
Building energy management plan Plans for rooftop solar thermal system installation in civic facilities
Right-sizing vehicle policy Corporate zero-waste policy
Green operations plan including for water use in major city operations
Policy Implementation
Eco-friendly procurement
Energy Star compliance
Participate in biofuel boiler district energy system for public pool
Regular maintenance schedule for fuel efficiency (e.g. tire pressure check)
Reused recycled materials in corporate operations (e.g. asphalt, wood chips)
Rainwater harvesting and water reuse in municipal/RD facilities (e.g. vehicle cleaning)
Environmental performance parameters in waste hauling contract
Employee Training, Awareness
Dollars to Sense training (NRCAN)
RET
Screen training Staff working sessions on district energy
Driving for fuel efficiency training
Green events - equipment for 4-stream collection bins available to borrow
Water Smart ambassador
Committees, Staffing
Corporate Energy Manager
Manager of Environmental & Building Construction Services
Corporate Climate and Energy Committee
Corporate Zero-Waste Coordinator
Funding
Gas Tax funding BC Transit's ProPass COMMUNITY-WIDE –
Examples previously reported by local governments in CARIP
Physical Improvements, Construction
Energy efficient senior's and social housing Small-scale wind turbine demonstration project
Park expansion
Sidewalk improvements
On-street recycling facilities
Storm/rainwater retention (e.g. permeable paving, bioswales)
Feasibility Studies, Research, Analysis
Residential densification study
Community Energy and Emissions Modeling (CEEM) District energy feasibility assessment Tree inventory
Feasibility study for installation of electric vehicle charging infrastructure
Waste composition study
Water metering assessment; source to tap assessment
Plans, Policies, Regulations
Climate action plan
Passive solar siting policy Solar Hot Water Ready Regulation Master parks and open space

plan Policy for bike facilities in all new developments Landfill gas management plan
 Permeability policy and regulation, e.g. for parking lots Policy Implementation
 Smart growth/green building checklist Fast-tracked high performance buildings Enforced solar ready requirements
 Grow-a-Tree Program Improved transit service (e.g. increased hours) Increased residential waste collection service
 Watering restrictions and enforcement Community Education, Engagement
 Energy symposium Building energy labelling Hosted training session/tour of solar hot water installations
 Nature programming Bike/Walk to Work/School Week Community garage sale events
 Drinking Water Week; Rainwater Harvesting Best Practices Guide Committees, Staffing
 Community Energy Manager Community Energy Committee Worked with Regional District to identify future green energy generation projects
 Communities in Bloom Committee Hired a Transportation Demand Management Coordinator
 Hired specialized position for waste reduction
 Water Resource Action Committee Funding Green Municipal Fund
 Green Building Rebates Incentives for homeowners who install solar hot water heating TD Green Streets Grant
 Class Rides Free Program (transit) Funding to elementary school program focused on zero waste
 Washing machine rebates (BC Hydro partner)

Broad Planning

BROAD PLANNING

Broad Planning refers to the high level, strategic planning that sets the stage for GHG reductions. Land use planning that focuses on Smart Growth principles (compact, complete, connected and centred) plays an especially important role in energy and GHG reduction. Plans that relate to a certain sector should be included in that sector, e.g. transportation plans in the 'Transportation' sector. In the appropriate boxes below, please record all corporate and community-wide actions taken in 2014 and proposed for 2015. Number and type of actions will vary by community. Please refer to the 'Action Examples' tab above for assistance in understanding the type of information to include in each action category. If the action was taken in partnership, please indicate with whom.

	Yes	No	Please specify or comment
Since initially establishing OCP targets, policies, and actions for the reduction of greenhouse gas (GHG) emissions, as required by the Local Government Act, has your local government updated those targets, policies and actions?	False	True	Numerous small measures were implemented and addressed in 2014.

Variable	Response
Does your local government use the Community Energy and Emissions Inventory (CEEI)	No

to measure progress?

Has your local government established Development Permit Areas (DPAs) for climate action (i.e. energy conservation, water conservation and/or GHG emission reduction)?

No

CORPORATE - Broad Planning

	Actions taken in 2014	Actions proposed for 2015
Feasibility Studies, Research, Analysis	In 2013 assessments of Fire Hall and Public Works lighting was done but due to budgetary constraints these were not implemented.	Feasibility study on replacement of the reservoir roof to reduce maintenance and increase security of water system.
Plans, Policies, Regulations	Due to rebuild arising from fire City Hall lighting replaced with LED, new HVAC computer controlled heating & cooling system, new insulation on all levels. New HVAC at Library building. Photovoltaic opportunity for residential and commercial customers. Ongoing universal water meter project.	Redo the lighting at Grand Forks Library. Public Works project subject to ongoing budgetary constraints. Planned HVAC replacement at Fire Hall. Completion of water meter and conservation project.
Policy Implementation	Continue with ongoing preventative fleet maintenance. Water recycling from water main flushing program implemented.	Asset Management plan implementation for long range reduction of GHG within municipality.
Employee Training, Awareness	Water Smart Drinking Water Week. Educational signage for Riparian area. Water conservation educational website developed.	Drinking Water Week
Committees, Staffing	Participated on technical committee for development of Kettle River Watershed Management Plan.	Endorse implementation of KRWM plan.
Funding	Gas Tax Funding to be used for water meter project.	Gas Tax Funding to be used for water meter project.

COMMUNITY-WIDE - Broad Planning

	Actions taken in 2014	Actions proposed for 2015
Feasibility Studies, Research, Analysis	(No response)	Improving safety and accessibility of sidewalk. Construction of pedestrian sidewalk connecting outlying developments to amenities and downtown. Tree Inventory.
Plans, Policies,	License of Occupation for community	Continuation of water conservation

Regulations	demonstration garden. Operational improvements for street level waste management to reduce employee & equipment resources.	and metering project. Developing pedestrian recreational pathway.
Policy Implementation	Implemented an aeration and drought resistant seed in parks plan to reduce water consumption.	Continuation of aeration and drought resistant seed in parks plan to reduce water consumption.
Community Education, Engagement	Encourage homeowners implement Green Build Canada guidelines. Drinking water week. Trash to Treasure Day. Participate in solar car days for elementary education program.	Encourage homeowners implement Green Build Canada guidelines. Drinking water week. Trash to Treasure Day. Collaborate on demonstration garden project.
Committees, Staffing	Installed 1163 water meters in residences.	Water rates committee struck to evaluate rate structures based on consumption.
Funding	Funding to encourage alternate modes of transport during bike to work week.	In kind contribution towards community demonstration garden

Buildings

BUILDINGS

Low-carbon buildings use the minimum amount of energy needed to provide comfort and safety for their inhabitants, and tap into renewable energy sources for heating, cooling and power. These buildings can save money, especially viewed over the long term. In the appropriate boxes below, please record all corporate and community-wide actions taken in 2014 and proposed for 2015. Number and type of actions will vary by community. Please refer to the 'Action Examples' tab above for assistance in understanding the type of information to include in each action category. If the action was taken in partnership, please indicate with whom.

Variable	Response
Does your local government have green building/construction policies, plans or programs?	No

CORPORATE - Buildings

	Actions taken in 2014	Actions proposed for 2015
Physical Improvements,	City Hall reconstruction up to	Lighting upgrades to Library and Public Works (budget permitting). Improve lighting at Tot Lot washroom

Construction	2012 building code. HVAC upgrade to Library.	facility.
Feasibility Studies, Research, Analysis	Library energy audit and replaced HVAC unit.	Library lighting upgrade proposed to LED.
Plans, Policies, Regulations	(No response)	Moving towards less paper, electronic working environment. Developing formalized building maintenance schedule to optimize energy efficiencies. Propose to continue with equipment bay door replacement at Public Works yard. Replace aged vehicles with fuel efficient units. Use of UV treatment reduces GHG emissions of transportation and production of chlorine.
Policy Implementation	Bicycle network plan maintenance.	Rebuild of trail from 85th to end of city limits of pedestrian pathway.
Employee Training, Awareness	(No response)	(No response)
Committees, Staffing	(No response)	(No response)
Funding	(No response)	(No response)

COMMUNITY-WIDE - Buildings

	Actions taken in 2014	Actions proposed for 2015
Physical Improvements, Construction	City Hall reconstruction up to 2012 building code. HVAC upgrade to Library.	Lighting upgrades to Library and Public Works (budget permitting). Improve lighting at Tot Lot washroom facility.
Feasibility Studies, Research, Analysis	Library energy audit and replaced HVAC unit.	Library lighting upgrade proposed to LED.
Plans, Policies, Regulations	(No response)	Replace aged vehicles with fuel efficient units. Use of UV treatment reduces GHG emissions of transportation and production of chlorine.
Policy Implementation	Bicycle network plan maintenance.	Rebuild of trail from 85th to end of city limits of pedestrian pathway.
Community Education, Engagement	Encourage homeowners to implement Green Build Canada.	Encourage public use electronic resources for City information.
Committees, Staffing	(No response)	(No response)

Funding	(No response)	(No response)
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Energy Generation

ENERGY GENERATION

A transition to renewable or low-emission energy sources for heating, cooling and power supports large, long-term GHG emissions reductions. Renewable energy including waste heat recovery (e.g. from biogas and biomass), geo-exchange, micro hydroelectric, solar thermal and solar photovoltaic, heat pumps, tidal, wave, and wind energy can be implemented at different scales, e.g. in individual homes, or integrated across neighbourhoods through district energy or co-generation systems. In the appropriate boxes below, please record all corporate and community-wide actions taken in 2014 and proposed for 2015. Number and type of actions will vary by community. Please refer to the 'Action Examples' tab above for assistance in understanding the type of information to include in each action category. If the action was taken in partnership, please indicate with whom.

Variable	Response
Has your local government undertaken district energy projects in 2014?	No
Has your local government undertaken renewable energy projects 2014?	No
Are you aware of the integrated resource recovery (IRR) guidance page on the BC Climate Action Toolkit? (http://www.toolkit.bc.ca/tool/integrated-resource-recovery-irr)	No

CORPORATE - Energy Generation

	Actions taken in 2014	Actions proposed for 2015
Physical Improvements, Construction	(No response)	(No response)
Feasibility Studies, Research, Analysis	(No response)	(No response)
Plans, Policies, Regulations	(No response)	(No response)
Policy Implementation	(No response)	(No response)
Employee Training, Awareness	(No response)	(No response)
Committees, Staffing	(No response)	(No response)
Funding	(No response)	(No response)

COMMUNITY-WIDE - Energy Generation

Actions taken in 2014	Actions proposed for 2015
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Physical Improvements, Construction	(No response)	(No response)
Feasibility Studies, Research, Analysis	(No response)	(No response)
Plans, Policies, Regulations	(No response)	(No response)
Policy Implementation	(No response)	(No response)
Community Education, Engagement	(No response)	(No response)
Committees, Staffing	(No response)	(No response)
Funding	(No response)	(No response)

Greenspace

GREENSPACE

Greenspace refers to parks and greenways, boulevards, community forests, urban agriculture, riparian areas, gardens, recreation/school sites, and other green spaces, such as remediated brownfield/contaminated sites. Greenspaces support climate change mitigation (reducing emissions by absorbing and sequestering GHG) and adaptation (providing shade, cooling, deflecting strong wind, and improving air quality). In the appropriate boxes below, please record all community-wide actions taken in 2014 and proposed for 2015 (Note: the 'Greenspace' sector only has a community-wide actions section). Number and type of actions will vary by community. Please refer to the 'Action Examples' tab above for assistance in understanding the type of information to include in each action category. If the action was taken in partnership, please indicate with whom.

Variable	Response
Does your local government have urban forest policies, plans or programs?	No

COMMUNITY-WIDE - Greenspace

	Actions taken in 2014	Actions proposed for 2015
Physical Improvements, Construction	The City is committed to the replacement replanting of trees within our community.	This practice will continue in the years to come.
Feasibility Studies, Research, Analysis	License of Occupation for demonstration garden.	(No response)
Plans, Policies, Regulations	(No response)	Implement tree inventory plan as part of the Asset Management project. Develop tree policy.

Policy Implementation	Installed bat houses to eliminate alternate fuel consuming methods of insect control.	(No response)
Community Education, Engagement	Engaged public by offering list of tree species and characteristics for municipal boulevards placement. Riparian area education.	(No response)
Committees, Staffing	(No response)	(No response)
Funding	(No response)	(No response)

Solid Waste

SOLID WASTE

Reducing, reusing, recycling, recovering and managing the disposal of the residual solid waste minimizes environmental impacts and supports sustainable environmental management, greenhouse gas reductions, and improved air and water quality. In the appropriate boxes below, please record all corporate and community-wide actions taken in 2014 and proposed for 2015. Number and type of actions will vary by community. Please refer to the 'Action Examples' tab above for assistance in understanding the type of information to include in each action category. If the action was taken in partnership, please indicate with whom.

Variable	Response
Does your local government have construction and demolition waste reduction policies, plans or programs?	No
Does your local government have organics reduction/diversion policies, plans or programs?	No

CORPORATE - Solid Waste

	Actions taken in 2014	Actions proposed for 2015
Physical Improvements, Construction	(No response)	(No response)
Feasibility Studies, Research, Analysis	(No response)	(No response)
Plans, Policies, Regulations	(No response)	(No response)
Policy Implementation	(No response)	(No response)
Employee Training, Awareness	(No response)	(No response)
Committees, Staffing	(No response)	(No response)
Funding	(No response)	(No response)

COMMUNITY-WIDE - Solid Waste

	Actions taken in 2014	Actions proposed for 2015
Physical Improvements, Construction	(No response)	(No response)
Feasibility Studies, Research, Analysis	(No response)	(No response)
Plans, Policies, Regulations	(No response)	(No response)
Policy Implementation	(No response)	(No response)
Community Education, Engagement	(No response)	(No response)
Committees, Staffing	(No response)	(No response)
Funding	(No response)	(No response)

Transportation

TRANSPORTATION

Transportation actions that increase transportation system efficiency, emphasize the movement of people and goods, and give priority to more efficient modes, e.g. walking, cycling, ridesharing, and public transit, can contribute to reductions in greenhouse gas emissions and more livable communities. In the appropriate boxes below, please record all corporate and community-wide actions taken in 2014 and proposed for 2015. Number and type of actions will vary by community. Please refer to the 'Action Examples' tab above for assistance in understanding the type of information to include in each action category. If the action was taken in partnership, please indicate with whom.

Variable	Response
Does your local government have policies, plans or programs to support alternative modes and technologies of transportation (e.g. walking, cycling, transit, electric vehicles)	Yes
Does your local government have a transportation demand management (TDM) strategy? (http://www.toolkit.bc.ca/resource/transportation-demand-management-small-and-mid-sized-communities-toolkit)	No
Does your local government have policies, plans or programs to support local food production (thus reducing transportation emissions)?	(No response)

CORPORATE - Transportation

Actions taken in 2014	Actions proposed for 2015
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Physical Improvements, Construction	(No response)	Planning on replacement & upgrade of fuelling station.
Feasibility Studies, Research, Analysis	(No response)	(No response)
Plans, Policies, Regulations	Purchasing policy requires impact on GHG by suppliers to be considered by City.	Asset management plan will capture data to assess efficiencies of vehicles & equipment.
Policy Implementation	Reduced trips to and from job sites. Adhere to anti idling bylaw.	(No response)
Employee Training, Awareness	(No response)	(No response)
Committees, Staffing	(No response)	(No response)
Funding	(No response)	(No response)

COMMUNITY-WIDE - Transportation

	Actions taken in 2014	Actions proposed for 2015
Physical Improvements, Construction	Paving project on 68th Street with designated sharrow. Sidewalk improvements	Paving 22nd & 3rd Street with designated sharrows. Sidewalk improvements safety & accessibility. Anticipate constructing sidewalk that connects west end to downtown.
Feasibility Studies, Research, Analysis	Multi utility risk assessment study.	Research data from asset management will identify problem areas.
Plans, Policies, Regulations	(No response)	(No response)
Policy Implementation	(No response)	(No response)
Community Education, Engagement	Installed three informational kiosks to encourage pedestrian traffic.	Two additional kiosks to be installed.
Committees, Staffing	Commuter challenge to promote non vehicular mode to travel.	Commuter challenge to promote non vehicular mode to travel.
Funding	(No response)	(No response)

Water and Wastewater

WATER and WASTEWATER

Managing and reducing water consumption and wastewater is an important aspect of developing a sustainable built environment that supports healthy communities, protects ecological integrity, and reduces greenhouse gas emissions. In the appropriate boxes below, please record all corporate and community-wide actions taken in 2014 and proposed for 2015. Number and type of actions will vary by community. Please refer to the 'Action Examples' tab above for assistance in understanding the type of information to include in each action category. If the action was taken in partnership, please indicate with whom.

Variable	Response
Does your local government have water conservation policies, plans or programs?	Yes

CORPORATE - Water and Wastewater

	Actions taken in 2014	Actions proposed for 2015
Physical Improvements, Construction	(No response)	Replace chlorine with UV disinfection at WWTP. Headworks macerator replacement.
Feasibility Studies, Research, Analysis	Multi utility risk assessment and pipe replacement prioritization.	(No response)
Plans, Policies, Regulations	Biosolids management plan and Lagoon optimization. WWTP assessment .	direction from biosolids management, lagoon optimization and WWTP assessment plans .
Policy Implementation	Installation of water meters.	(No response)
Employee Training, Awareness	Annual water distribution training.	Annual water distribution training.
Committees, Staffing	(No response)	Water & Sewer Rate committee
Funding	(No response)	(No response)

COMMUNITY-WIDE - Water and Wastewater

	Actions taken in 2014	Actions proposed for 2015
Physical Improvements,	(No response)	Replace chlorine with UV disinfection at WWTP

Construction		
Feasibility Studies, Research, Analysis	Multi utility risk assessment and pipe replacement prioritization	Multi utility risk assessment and pipe replacement prioritization
Plans, Policies, Regulations	(No response)	(No response)
Policy Implementation	Installation of residential water meters.	(No response)
Community Education, Engagement	Open House Water Week. Water conservation newsletters with utility bills. Educational awareness to schools.	Open House Water Week. Water conservation newsletters with utility bills. Educational awareness to schools.
Committees, Staffing	(No response)	Water & Sewer Rate committee
Funding	Gas Tax funding for water meter project.	Applied for grant for UV disinfection project.

Other Climate Actions

OTHER CLIMATE ACTIONS

This section is intended to give local governments a chance to record other climate actions that could not be captured in the above sectors, including climate change adaptation actions and air quality actions. In the appropriate boxes below, please record all corporate and community-wide actions taken in 2014 and proposed for 2015. Number and type of actions will vary by community. Please refer to the 'Action Examples' tab above for assistance in understanding the type of information to include in each action category. If the action was taken in partnership, please indicate with whom.

Variable	Response
Has your local government begun to integrate the impacts of a changing climate (adaptation) into its planning and operations?	Yes
Are you aware of the climate change adaptation guidance page on the BC Climate Action Toolkit? (http://www.toolkit.bc.ca/adaptation-challenges-and-opportunities)	Yes

CORPORATE - Other Climate Action

	Actions taken in 2014	Actions proposed for 2015
Physical Improvements,	(No response)	(No response)

Construction		
Feasibility Studies, Research, Analysis	Asset management/GIS integration updating our networks, assets, infrastructures.	Update flood plain mapping.
Plans, Policies, Regulations	(No response)	Review zoning bylaw and update focusing on sustainability.
Policy Implementation	(No response)	(No response)
Employee Training, Awareness	(No response)	(No response)
Committees, Staffing	City rep and support on Kettle River Watershed Management Plan.	City rep and support on Kettle River Watershed Management Plan.
Funding	(No response)	(No response)

COMMUNITY-WIDE - Other Climate Action

	Actions taken in 2014	Actions proposed for 2015
Physical Improvements, Construction	Supported construction of outdoor fitness park.	(No response)
Feasibility Studies, Research, Analysis	Identified wetlands within city boundaries. GIS mapping of riparian and wetlands.	(No response)
Plans, Policies, Regulations	(No response)	(No response)
Policy Implementation	(No response)	(No response)
Community Education, Engagement	City granted a license of Occupation for Community demonstration garden initiative.	City rep and support on Kettle River Watershed Management Plan.
Committees, Staffing	(No response)	(No response)
Funding	(No response)	In Kind support for community demonstration garden.

Innovation

INNOVATION

This section is intended to give your local government an opportunity to describe any energy and GHG emission reduction activities that have been undertaken over the past year(s) that your local government is particularly proud of and would like to share with other local governments.

CORPORATE - Innovation

Please describe any innovative corporate actions taken in 2014 and add links to additional information where possible.

(No response)

COMMUNITY-WIDE - Innovation

Please describe any innovative community-wide actions taken in 2014 and add links to additional information where possible.

(No response)

Local Government Information

LOCAL GOVERNMENT INFORMATION

Variable	Response
LOCAL GOVERNMENT INFORMATION Name of Local Government	Grand Forks, The Corporation of the City of
LOCAL GOVERNMENT INFORMATION Name of member Regional District (RD)	Kootenay Boundary
LOCAL GOVERNMENT INFORMATION Regional Growth Strategy (RGS) in your region	No
LOCAL GOVERNMENT INFORMATION Population	0-4,999

Submitted by:

Variable	Response
Submitted by: Name	Patricia McKenzie
Submitted by: Position	Finance
Submitted by: Email	pmckenzie@grandforks.ca
Submitted by: Telephone # (ten digit)	250-442-8266

This year we replaced the CARIP Public Reporting Template with two online surveys to streamline and improve the reporting process. We would like to know what you think.

Please check the answer that best describes your thoughts on how the Climate Actions Survey and the new survey process compares to the previous year's process.

Is repetitive and time consuming to complete.

Before submitting your survey, please ensure that it is your local government's complete and final 2014 Climate Actions Survey. Please submit this survey only once.

Is this your local government's complete and final 2014 Climate Actions Survey?

Yes

Once you have submitted your survey, be sure to download your survey report from the 'Thank You' page and use it as your public report.

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council
From: Chief Financial Officer
Date: April 20, 2015
Subject: 2015 Tax Rates Bylaw 2012
Recommendation: **RESOLVED THAT COUNCIL give first three readings to 2015 Tax Rates Bylaw 2012.**

BACKGROUND:

The annual Tax Rates Bylaw sets levy rates for municipal, regional district and hospital purposes each year.

On April 7, 2015 the Committee of the Whole was presented with three different tax rate options. The Committee recommended to Council to give first three readings to Option # 2. Option #2 uses the same conversion ratios as the 2014 tax rates except for Class 2 Utilities and Class 4 Major Industry. Class 2 tax rate is set at 40.0000, the maximum allowed by the Province. Class 4 is set at the 2014 tax rate to ensure equity among the classes and rates that are comparable to other Municipalities in our region. The resulting tax rates ensure that the Municipality is able to meet its revenue requirements.

Bylaw 2012 is now presented for first three readings.

Benefits or Impacts of the Recommendation:

General: Municipal Property Taxes allow Council to undertake the services that are required to run the municipality.

Financial: Property taxation is the main source of revenue for the municipality. The proposed 2015 Tax Rates Bylaw is intended to generate \$3,047,841.

Policy/Legislation: Section 197 of the Community Charter requires that each year, after adoption of the financial plan but before May 15, a council must, by bylaw, impose property values taxes for the year by establishing tax rates.

Attachments: 2015 Tax Rates Bylaw 2012

REQUEST FOR DECISION

— REGULAR MEETING —



Recommendation: **RESOLVED THAT COUNCIL give first three readings to 2015 Tax Rates Bylaw 2012.**

OPTIONS: 1. RESOLVED THAT COUNCIL RECEIVES THE STAFF REPORT
 2. RESOLVED THAT COUNCIL DOES NOT ACCEPT THE STAFF REPORT
 3. RESOLVED THAT COUNCIL REFERS THE MATTER BACK TO STAFF FOR FURTHER INFORMATION.

	
Department Head or CAO	Chief Administrative Officer

THE CORPORATION OF THE CITY OF GRAND FORKS
BYLAW NO. 2012

**A BYLAW TO IMPOSE RATES ON ALL TAXABLE LAND
AND IMPROVEMENTS FOR THE YEAR ENDED DECEMBER 31, 2015**

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WHEREAS the Community Charter, requires that, after adoption of the financial plan, but before May 15th in each year, Council must, by bylaw, impose property value taxes for the year by establishing tax rates;

NOW THEREFORE the Council of the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS** as follows:

1. That Bylaw No. 1997, cited as "2014 Annual Tax Rates Bylaw", be hereby repealed.
2. The following Tax Rates are hereby imposed and levied for the Year Ended December 31, 2015:
 - a) For all lawful **GENERAL PURPOSES** of the Municipality on the value of all taxable land and improvements, rates appearing in Column "A" of Schedule "A" attached hereto and forming a part of the bylaw;
 - b) For **WEST KOOTENAY BOUNDARY REGIONAL HOSPITAL PURPOSES** on the value of all taxable land and improvements, rates appearing in Column "B" of Schedule "A" attached hereto and forming a part of the bylaw;
 - c) For **KOOTENAY BOUNDARY REGIONAL HOSPITAL PURPOSES** on the value of all taxable land and improvements, rates appearing in the Column "C" of Schedule "A" attached hereto and forming a part of the bylaw;
 - d) For purposes of the **REGIONAL DISTRICT OF KOOTENAY BOUNDARY** on the value of all taxable land and improvements rates appearing in Column "D" of Schedule "A", attached hereto and forming a part hereof;
3. The minimum amount of taxation upon a parcel of real property shall be One Dollar (\$1.00).
4. Pursuant to Section 233 of the Community Charter
 - a) The due date for taxes shall be the 2nd day of July, 2015.
 - b) The Collector shall, as soon as is practicable on or after the 3rd day of July 2015, add to the unpaid taxes of the current year, in respect of each parcel of land and improvements thereon upon the real property tax roll, ten per centum of the amount unpaid as of the 2nd day of July, 2015.

5. This bylaw may be cited, for all purposes, as the “**2015 Annual Tax Rates Bylaw**”.

INTRODUCED this 7th day of April, 2015.

Read a **FIRST** time this 20th day of April, 2015.

Read a **SECOND** time this 20th day of April, 2015.

Read a **THIRD** time this 20th day of April, 2015.

FINALLY ADOPTED this ____ day of _____.

Mayor Frank Konrad

Corporate Officer – Diane Heinrich

C E R T I F I C A T E

I hereby certify the foregoing to be a true copy of Bylaw No. 2012 as passed by the Municipal Council of the City of Grand Forks on the ____ day of _____.

Clerk of the Municipal Council of
The City of Grand Forks

Schedule "A"
City of Grand Forks
2015 Property Tax Rates Bylaw 2012

Property Class	Description	"A"	"B"	"C"	"D"
		General Municipal	West Kootenay Boundary Regional Hospital District	Kootenay Boundary Regional Hospital District	Regional District of Kootenay Boundary
		(Dollars of tax per \$1,000 taxable assessed value)			
1	Residential	4.1646	0.3030	-0.0181	2.2456
2	Utility	40.0000	1.0605	-0.0633	7.8595
4	Major Industry	43.3948	1.0302	-0.0614	7.6349
5	Light Industry	12.2023	1.0302	-0.0614	7.6349
6	Business/Other	9.9534	0.7423	-0.0443	5.5016
8	Rec/Non-Profit	3.3317	0.3030	-0.0181	2.2456
9	Farm	4.4978	0.3030	-0.0181	2.2456

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council
From: Chief Financial Officer
Date: April 20, 2015
Subject: 2015 Waste Water Rates Amendment
Recommendation: **RESOLVED THAT COUNCIL** give first three readings to Bylaw 2013 Sewer Regulations Amendment 2015.

BACKGROUND:

At the March 23, 2015 Regular Meeting, Council gave the first three readings to 2015-2019 Financial Plan Bylaw 2008. Bylaw 2008 includes a waste water rate increase in order to meet revenue requirements for the Waste Water Fund in 2015. Effective July 1, 2015 waste water rates will increase 5.48%. For residential customers, this increase equates to \$3.84 per billing, or \$23.04 per year.

The increase in waste water rates will cover the debt payments for City Park Lift Station that began in 2014, as well as allow the City to put \$10,000 into the Capital Reserve in 2015 for infrastructure replacement.

Bylaw 2013 Sewer Regulations Amendment is now presented for first three readings.

Benefits or Impacts of the Recommendation:

General: The proposed fee increase is included in the 2015-2019 Financial Plan.
Financial: The fee increase will enable Council to cover the costs of running the waste water system.
Policy/Legislation: In accordance with Section 194 of the Community Charter, Council may impose a fee payable in respect of all or part of a service of the municipality.
Attachments: Bylaw 2013 Sewer Regulations Amendment 2015

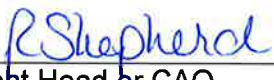
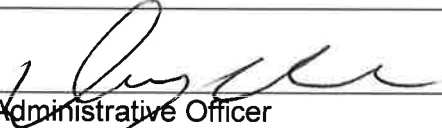
Recommendation: **RESOLVED THAT COUNCIL** give first three readings to Bylaw 2013 Sewer Regulations Amendment 2015.

REQUEST FOR DECISION

— REGULAR MEETING —



- OPTIONS:**
- 1. RESOLVED THAT COUNCIL RECEIVES THE STAFF REPORT**
 - 2. RESOLVED THAT COUNCIL DOES NOT ACCEPT THE STAFF REPORT**
 - 3. RESOLVED THAT COUNCIL REFERS THE MATTER BACK TO STAFF FOR FURTHER INFORMATION.**

	
Department Head or CAO	Chief Administrative Officer

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 2013

A BYLAW TO AMEND THE CITY OF GRAND FORKS SEWER REGULATION AND RATES BYLAW NO. 1974

WHEREAS in accordance with the Community Charter, Council may, by bylaw, regulate and control the sewer service of the City of Grand Forks and amend rates, terms and conditions under which sewer service will be provided and supplied to all users and for the collection of rates for the service provided;

NOW THEREFORE the Council for the Corporation of the City of Grand Forks in open meeting assembled, **ENACTS** as follows:

1. This Bylaw may be cited for all purposes as the **“City of Grand Forks Sewer Regulations Amendment Bylaw No. 2013, 2015”**.
2. That Bylaw No. 1974, cited as “City of Grand Forks Sewer Regulation Bylaw No. 1974, 2013” be amended by deleting “Schedule A” and replacing it with a new “Schedule A”, which is identified as “Appendix 1” and attached to this bylaw.
3. That this bylaw shall come into force and effect for all consumption billed for periods ended on or after July 1, 2015.

INTRODUCED this 7th day of April, 2015.

Read a **FIRST** time this 20th day of April, 2015.

Read a **SECOND** time this 20th day of April, 2015.

Read a **THIRD** time this 20th day of April, 2015.

FINALLY ADOPTED this _____ day of _____.

Mayor Frank Konrad

Corporate Officer – Diane Heinrich

CERTIFICATE

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 2013,
the "City of Grand Forks Sewer Regulations Amendment Bylaw No. 2013, 2015",
as passed by the Municipal Council of the Corporation of the City of Grand Forks
on the ____ day of _____.

Corporate Officer of the Municipal Council of the
City of Grand Forks

SERVICE CHARGES

1. **Charges for installation of sewer service:**
 - (a) **Residential:** 100 mm (4 inch) diameter

At Cost by Contractor, including any additional service costs itemized in (c), plus 15%
 - (b) **Commercial, Industrial, Institutional, Multi-family:** 152 mm (6 inch) diameter

At Cost by Contractor, including any additional service costs itemized in (c), plus 15%
 - (c) Additional service costs not included in (a) and (b) above:
 - i) Service or main extension (100 mm to 152 mm diameter and/or where the service length is greater than 15 m);
 - ii) Restoration including but not limited to: asphalt road repair, concrete curb, sidewalk (concrete), and boulevard landscaping
2. **Charges for after-hours callout – evenings, weekends, statutory holidays**

Private property issue	\$ 250.00 flat rate
------------------------	---------------------

3. User Rates – Effective July 1, 2015

	Bi-Monthly Fixed Charge & Capital Charge	Bi-Monthly Fixed Charge & Capital Charge	Bi- Monthly Customer Charge	Sewer Rates Charge per 1/3 cubic meter Of metered water	Bi-Monthly Variable Sewer Charges for non-Metered
User Class	Per unit	Per Account (per meter)	Per Account		Per Residence
Metered multi-Family Apartment (one tax folio)	37.18		11.08	0.422	
Commercial Office Properties (water use restricted to staff washroom)		40.35	11.08	0.422	
Commercial (Class 06) Properties not listed below		63.55	11.08	0.422	
Large Industrial (Class 04) Properties		63.55	11.08	0.422	
Commercial laundry, car wash properties		63.55	11.08	0.422	
Hotels, Restaurants, Malls		63.55	11.08	0.422	
Institutions, schools, recreation facilities (arenas, pools) irrigation systems		63.55	11.08	0.422	
Buildings not connected to sewer system on lots where service is available		37.18	11.08		
Residential Properties not metered	46.41		11.08		16.45

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council

From: Sasha Bird, Manager of Development & Engineering

Date: April 20, 2015

Subject: To amend the current Zoning Bylaw by adding the permitted use of tool and equipment rental facilities to the I-2 (General Industrial) Zone.

Recommendation: **RESOLVED THAT** Council give third reading to Zoning Bylaw Amendment No. 1606-A2, 2015 and continue with the statutory requirements for amending bylaws in accordance with the Local Government Act.

BACKGROUND: City staff members have deemed it desirable to amend the Zoning Bylaw to include tool and equipment rental facilities in the I-2 (General Industrial) Zone. This decision is based on recent public enquiries and the fact that the intended use fits the form and character of the existing uses and surrounding businesses. An excerpt from the Zoning Bylaw for the I-2 Zone is attached as well as the land use designation for these areas in the SCP.

At the April 7th, 2015 Committee of the Whole meeting, the Committee of the Whole recommended that Council direct staff to draft the appropriate amendment bylaw by adding the permitted use of tool and equipment rental facilities to the I-2 (General Industrial) Zone and to proceed with the statutory requirements for amending bylaws in accordance with the Local Government Act.

At the April 7th, 2015 Regular Meeting, Council resolved to accept and give first and second readings to Zoning Bylaw Amendment No. 1606-A2, 2015, and proceed with the statutory requirements for amending bylaws in accordance with the Local Government Act.

Benefits or Impacts of the Recommendation:

General: The intended use fits the form and character of the existing uses and surrounding businesses, and is consistent with the land use plan in the SCP.

Strategic Impact: Expands potential for economic development in this zone.

Financial: There would be the cost of newspaper advertising in two consecutive issues of the newspaper and the notification to surrounding property owners.

Policy/Legislation: Council's authority to adopt, amend and repeal bylaws comes from the Local Government Act.

Attachments: 1) Draft Bylaw #1606-A2

REQUEST FOR DECISION


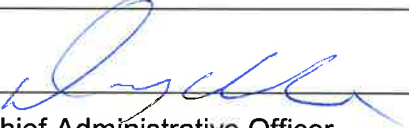
— REGULAR MEETING —



Recommendation: **RESOLVED THAT** Council give third reading to Zoning Bylaw Amendment No. 1606-A2, 2015 and continue with the statutory requirements for amending bylaws in accordance with the Local Government Act.

OPTIONS:

1. COUNCIL COULD CHOOSE TO SUPPORT THE RECOMMENDATION.
2. COUNCIL COULD CHOOSE TO NOT SUPPORT THE RECOMMENDATION.
3. COUNCIL COULD CHOOSE TO REFER THE REPORT BACK TO STAFF FOR MORE INFORMATION.

	
Department Head or CAO	Chief Administrative Officer

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1606-A2

A BYLAW TO AMEND THE CITY OF GRAND FORKS
ZONING BYLAW NO. 1606, 1999

=====

WHEREAS Council may, by bylaw, amend the provisions of a Zoning Bylaw pursuant to the provisions of the Local Government Act;

AND WHEREAS Council of the Corporation of the City of Grand Forks believes it is in the public interest to amend the provisions of the Zoning Bylaw in order to have better interpretation and have greater enforcement of the bylaw;

NOW THEREFORE Council of the Corporation of the City of Grand Forks, in open meetings assembled, **ENACTS** as follows:

1. This bylaw may be cited, for all purposes, as "**The City of Grand Forks Zoning Amendment Bylaw No. 1606-A2, 2015**".
2. Zoning Bylaw No. 1606 is hereby amended by adding the following permitted use:

Section 45

I-2 (General Industrial) Zone:

Permitted Uses:

1. The following uses and no others are permitted in an I-2 zone:
(k) tool and equipment rental establishments.

Read a **FIRST** time this 7th day of April, 2015.

Read a **SECOND** time this 7th day of April, 2015.

NOTICE OF PUBLIC HEARING advertised this 8th day of April, 2015 **AND** this 15th day of April, 2015.

PUBLIC HEARING HELD this ____ day of _____ 2015.

Read a **THIRD** time this ____ day of _____, 2015.

APPROVED by the Ministry of Transportation this ____ day of _____, 2015.

Approving Officer

FINALLY ADOPTED this ____ day of _____, 2015.

Mayor Frank Konrad

Corporate Officer – Diane Heinrich

CERTIFICATE

I hereby certify the foregoing to be a true copy of Bylaw No. 1606-A2, as passed by the Municipal Council of the City of Grand Forks on the ____ day of _____,

_____.

Corporate Office of the Municipal Council
of the City of Grand Forks

THE CORPORATION OF THE CITY OF GRAND FORKS

NOTICE OF PUBLIC HEARING

WHEREAS Part 26, Division 4 of the Local Government Act requires that a **PUBLIC HEARING** be held prior to the adoption of a Zoning Amendment Bylaw;

TAKE NOTICE THAT a Public Hearing with respect to City of Grand Forks Bylaw Number 1606-A2, 2015, cited as "The City of Grand Forks Zoning Amendment Bylaw No. 1606-A2, 2015", will be held on:

**Monday, April 20, 2015
At 6:00 p.m.
In Council Chambers at City Hall
7217 – 4th Street
Grand Forks, B.C.**

Bylaw No. 1606-A2 is intended to amend the "City of Grand Forks Zoning Bylaw No. 1606, 1999", by adding the following permitted use:

Section 45 **I-2 (General Industrial) Zone:**

Permitted Uses:

1. The following uses and no others are permitted in an I-2 zone;
2. ***(k) tool and equipment rental establishments.***

APPLICANT: The Corporation of the City of Grand Forks

PROPERTY LOCATION: All lands designated I-2 (General Industrial) Zone within the Municipality.

The proposed bylaw may be inspected between the hours of 9:00 a.m. and 4:00 p.m., Monday through Friday, (excluding holidays), until April 20, 2015, at City Hall, 7217 – 4th Street, Grand Forks, B.C.

Dated this 2nd day of April, 2015.

Sasha Bird, ASCT

Manager of Development & Engineering

REQUEST FOR DECISION

— REGULAR MEETING —



To: Council

From: Sasha Bird, Manager of Development & Engineering

Date: April 20, 2015

Subject: To amend the current Zoning Bylaw by rezoning property located at 832 – 64th Avenue from the current R-1 (Single and Two-Family Residential) to R-4 (Rural Residential); and review the Sustainable Community Plan designation to determine if an amendment is required.

Recommendation: **RESOLVED THAT** Council give first and second readings to the “City of Grand Forks Zoning Bylaw Amendment No. 1606-A3, 2015” and proceed with the statutory requirements for amending bylaws in the Local Government Act.

BACKGROUND: The City is in receipt of an application to rezone property located at 832 – 64th Avenue, legally described as Lot D, District Lot 534, S.D.Y.D., Plan KAP 9707, from R-1 (Single and Two-Family Residential) to R-4 (Rural Residential). The land use designation for this property in the Sustainable Community Plan (SCP) is LR (Low Density Residential). Excerpts from the Zoning Bylaw and SCP detailing these designations are attached.

The property is 1.0 acres (0.405 hectares) in size and the rear lot line abuts a neighbouring property zoned R-4. The parcel to the west is 1 acre (0.405 hectares) and is currently a hay field. The parcel to the east is 2 acres (0.809 hectares) and is currently a field as the residence was destroyed by fire. Both of these properties are zoned R-1.

The applicant lives in a residence on the property and would like to use the property to have a market garden, greenhouse, orchard, hay field and raise some chickens. These uses are consistent with the SCP goals of increasing the production and consumption of local food and promoting the ‘100 mile Diet’.

At the April 7th, 2015 Committee of the Whole Meeting, the Committee of the Whole recommended that Council direct staff to draft the appropriate amendment bylaw(s) and proceed with the notification to surrounding property owners, publish notice in two consecutive issues of the Gazette and hold a public hearing in accordance with the Local Government Act.

REQUEST FOR DECISION

— REGULAR MEETING —



Benefits or Impacts of the Recommendation:

- General:** The request is consistent with the vision of the SCP and would allow the applicant the opportunity to use the property to its fullest potential.
- Strategic Impact:** N/A
- Financial:** There would be the cost of newspaper advertising in two consecutive issues of the newspaper and the notification to surrounding property owners. The costs to the City are covered by the application fees payable at the time of the application.
- Policy/Legislation:** Council's authority to adopt, amend and repeal bylaws comes from the Local Government Act.
- Attachments:**
- 1) Draft Bylaw No. 1606-A3
 - 2) Completed application form;
 - 3) Parcel report of subject property;
 - 4) Legal Plan of subject property;
 - 5) Zoning & SCP land use maps
 - 6) Google maps – aerial and street views
 - 7) Excerpts from the Zoning Bylaw and SCP


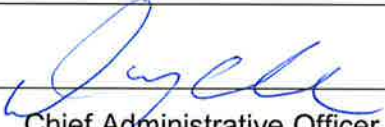
Recommendation: **RESOLVED THAT** Council give first and second readings to the "City of Grand Forks Zoning Bylaw Amendment No. 1606-A3, 2015" and proceed with the statutory requirements for amending bylaws in the Local Government Act.

- OPTIONS:**
- 1. COUNCIL COULD CHOOSE TO SUPPORT THE RECOMMENDATION.**
 - 2. COUNCIL COULD CHOOSE TO NOT SUPPORT THE RECOMMENDATION.**
 - 3. COUNCIL COULD CHOOSE TO REFER THE REPORT BACK TO STAFF FOR MORE INFORMATION.**

REQUEST FOR DECISION

— REGULAR MEETING —



	
Department Head or CAO	Chief Administrative Officer

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1606-A3

A BYLAW TO AMEND THE CITY OF GRAND FORKS
ZONING BYLAW NO. 1606, 1999

=====

WHEREAS Council may, by bylaw, amend the provisions of the Zoning Bylaw, pursuant to the Local Government Act;

AND WHEREAS Council has received an application to rezone property located at 832 – 64th Avenue;

NOW THEREFORE Council for the Corporation of the City of Grand Forks, in an open meeting assembled, **ENACTS**, as follows:

1. That the City of Grand Forks Zoning Bylaw No. 1606, 1999 be amended to rezone the property located at 832 – 64th Avenue, legally described as Lot D, District Lot 534, S.D.Y.D., Plan KAP 9707 from the current R-1 (Single & Two Family Residential) zone, to the R-4 (Rural Residential) zone, as shown outlined in bold on the attached map identified as Schedule "A".
2. That this Bylaw may be cited as the "**City of Grand Forks Zoning Bylaw Amendment No. 1606-A3, 2015**".

READ A FIRST TIME this _____ day of _____, 2015.

READ A SECOND TIME this _____ day of _____, 2015.

PUBLIC HEARING NOTICE ADVERTISED, pursuant to the Local Government Act this _____ day of _____, 2015 and also this _____ day of _____, 2015.

PUBLIC HEARING HELD this _____ day of _____, 2015.

READ A THIRD TIME this _____ day of _____, 2015.

FINALLY ADOPTED this _____ day of _____, 2015.

Frank Konrad - Mayor

Diane Heinrich – Corporate Officer

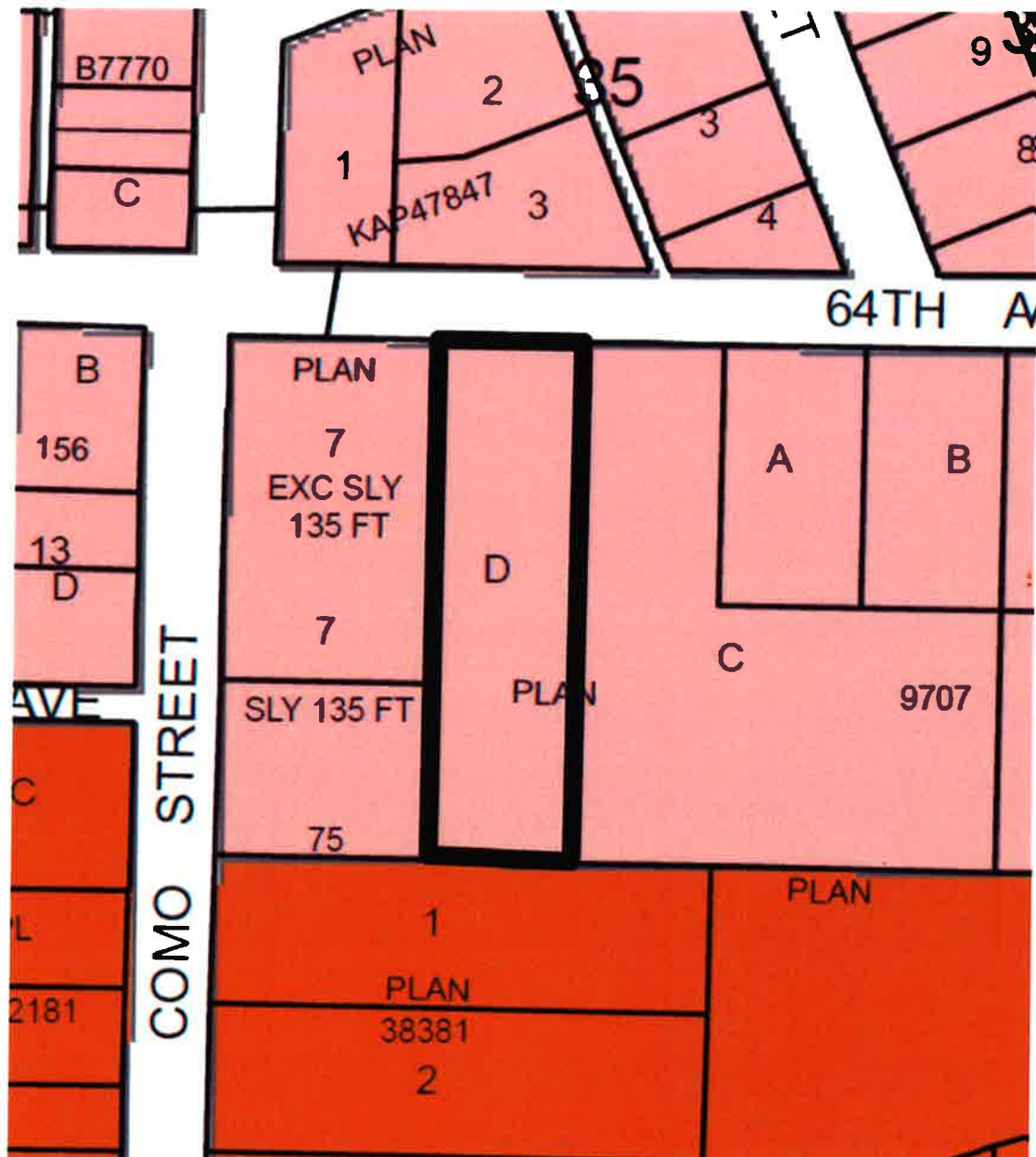
CERTIFICATE

I hereby certify the foregoing to be a true copy of Bylaw No. 1606-A3, 2015 as
passed by the Municipal Council of the City of Grand Forks
on the _____ day of _____, _____.

Corporate Officer for the
Municipal Council of the City of Grand Forks

**CITY OF GRAND FORKS
ZONING MAP**

SCHEDULE "A"



This is Schedule "A" referred to in
Section 1 of the City of Grand
Forks Zoning Bylaw Amendment
No. 1606-A3, 2015.

Date of Adoption

Corporate Officer

THE CORPORATION OF THE CITY OF GRAND FORKS

NOTICE OF PUBLIC HEARING

WHEREAS the Local Government Act requires that a **PUBLIC HEARING** be held prior to the adoption of a Zoning Amendment Bylaw;

TAKE NOTICE THAT a Public Hearing with respect to City of Grand Forks Bylaw No. 1606-A3, cited as the "City of Grand Forks Zoning Bylaw Amendment No. 1606-A3, 2015", will be held on:

**Monday, May 4th, 2015
At 6:00 p.m.
In Council Chambers
7217 – 4th Street
Grand Forks, B.C.**

Bylaw Number 1606-A3 is intended to amend the "City of Grand Forks Zoning Bylaw 1606, 1999," by rezoning property, legally described as Lot D, District Lot 534, S.D.Y.D., Plan KAP 9707, from the current R-1 (Single & Two Family Residential) zone, to the R-4 (Rural Residential) zone, as shown outlined in bold on the attached map.

(Insert Map)

**APPLICANT(S): Ken & Karen Wagner
PROPERTY LOCATION: 832 – 64th Avenue**

The proposed bylaw may be inspected between the hours of 9:00 a.m. and 4:00 p.m., Monday through Friday, (excluding holidays), until May 1, 2015 at City Hall, 7217 – 4th Street, Grand Forks, B.C.

Dated this 16th day of April, 2015.

Sasha Bird, ASCT
Manager of Development & Engineering

The Corporation of the City of Grand Forks

P.O. Box 220
Grand Forks, B.C.
VOH 1H0

7217-4th Street
Telephone (250) 442-8266
Fax (250) 442-8000

**Zoning AND/OR Official Community Plan Amendment
Application**

Application to amend the Zoning Bylaw AND/OR Official Community Plan Bylaw

Zoning OR Official Community Plan Application Fee:

☐

\$1,000.00

Receipt No. _____

Zoning AND Official Community Plan Application Fee:

☒

\$1,200.00

Receipt No. _____

The subject fee is applicable to each request for an amendment to the Zoning or Official Community Plan Bylaw, or to both. Should this request **not** proceed to Public Hearing, one-half (1/2) the fee (\$500.00 or \$600.00) shall be refunded.

Registered Owner of Property to be rezoned:

KAREN MARIE WAGNER

KENNETH MATHEW WAGNER

Mailing Address: K.M. WAGNER

832-64th AVENUE

GRAND FORKS, B.C.

VOH 1H4

Telephone: (250) 442-0950

Full Legal Description of property to be rezoned:

LOT D, PLAN KAP 9707, DL 534

Street Address of Property 832-64th AVENUE, GRAND FORKS, B.C.

Please submit the following information with this application:

- ✓ (i) the legal boundaries and dimensions of the subject property;
- ✓ (ii) the location of permanent buildings and structures existing on the property;
- ✓ (iii) the location of any proposed access roads, parking, driveways, and any screening, landscaping and fences;
- ✓ (iv) the location and nature of any physical or topographic constraints on the property (ie: streams, ravines, marshes, steep slopes etc)

=====

Upon reviewing your application, the City of Grand Forks may request other, or more detailed information.

=====

The information provided is full and complete and is, to the best of my knowledge, a true statement of facts relating to this application.

K. Mulvey
Signature of Owner

February 1, 2015
Date

=====

AGENT'S AUTHORIZATION

I hereby authorize : N/A

(full name, address and telephone number of Agent)

to act on my behalf with regards to this application.

N/A
Owner's Signature

The personal information on this form is collected under the authority of the Local Government Act. The information collected will be used to process your application for a Rezoning or Official Community Plan amendment. If you have questions about the collection use and disclosure of this information, contact the "Coordinator City of Grand Forks.

Please outline the provisions of the respective Bylaw that you wish to vary or supplement and give your reasons for making this request:

PRESORT ZONING R-1 K.W.
ZONE BACK ~~OF~~ OF LOT TO R-4 ZONE
SO WE CAN RAISE SOME CHICKENS LEGALLY, MARKET GARDEN,
HAVE A GREEN HOUSE, ORCHARD, HAY FIELD, AS
FOR FARM OPERATIONS REGULATIONS IN R-4 ZONES.

DECLARATION PURSUANT TO THE WASTE MANAGEMENT ACT

I, KEN WAGNER, owner of the subject property described on this application form, hereby declare that the land which is the subject of this application has not to my knowledge been used for industrial or commercial activity as defined in the list of "Industrial Purposes and Activities: (Schedule 2) of the *Contaminated Sites Regulation (B.C. Reg. 375/96)*. I therefore declare that I am not required to submit a Site Profile under Section 26.1 or any other section of the *Waste Management Act*.

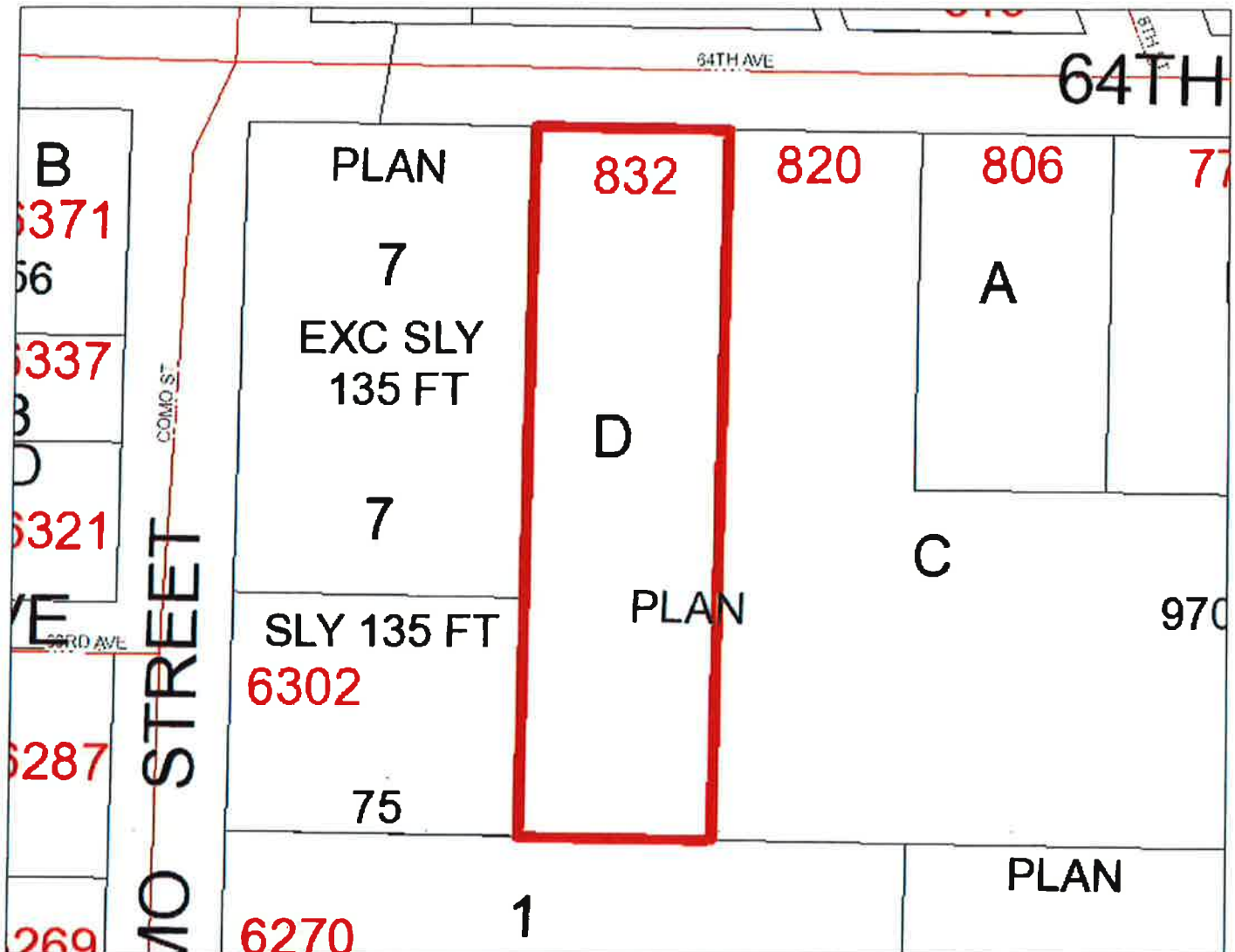
K. Wagner
(signature)

February 1, 2015
(date)



Parcel Report

Monday, February 2, 2015



Scale 1: 1,041

Legal Information

Plan: KAP9707	Section:	Jurs: 210	Lot Area: 1.0
Block:	Township:	Roll: 1581000	Area Unit: acr
Lot: D	Land District: 54	PID: 001-930-494	Width (ft): 0
District Lot: 534			Depth (ft): 0
Street: 832 64TH AVE			
Description: Manufactured Home Reg. # 52386. 52386			

PLAN OF SUBDIVISION OF
LOTS 5 & 6, R.P. 15 D.L. 534.
SIMILKAMEEN DIVISION OF YALE DISTRICT.

Scale: 2 inch = 300 feet

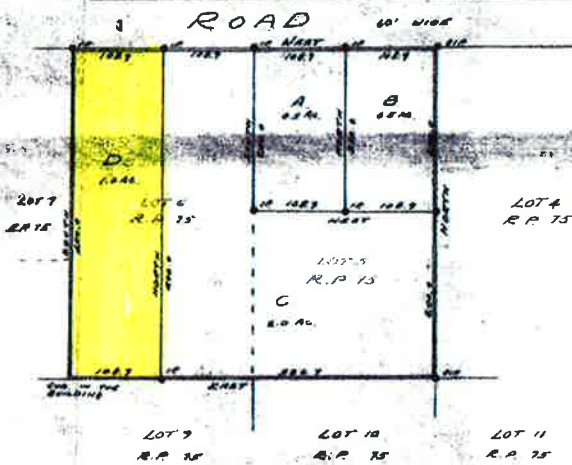
PLAN NO.
9707

Deposited in the Land Registry Office
of Kamloops, B.C. this 2nd day of
JUNE 1925

Macdonald
Registrar

LEGEND

Old Iron Posts found show their
position. Posts set, showing their
bearings derived from R.P. 15



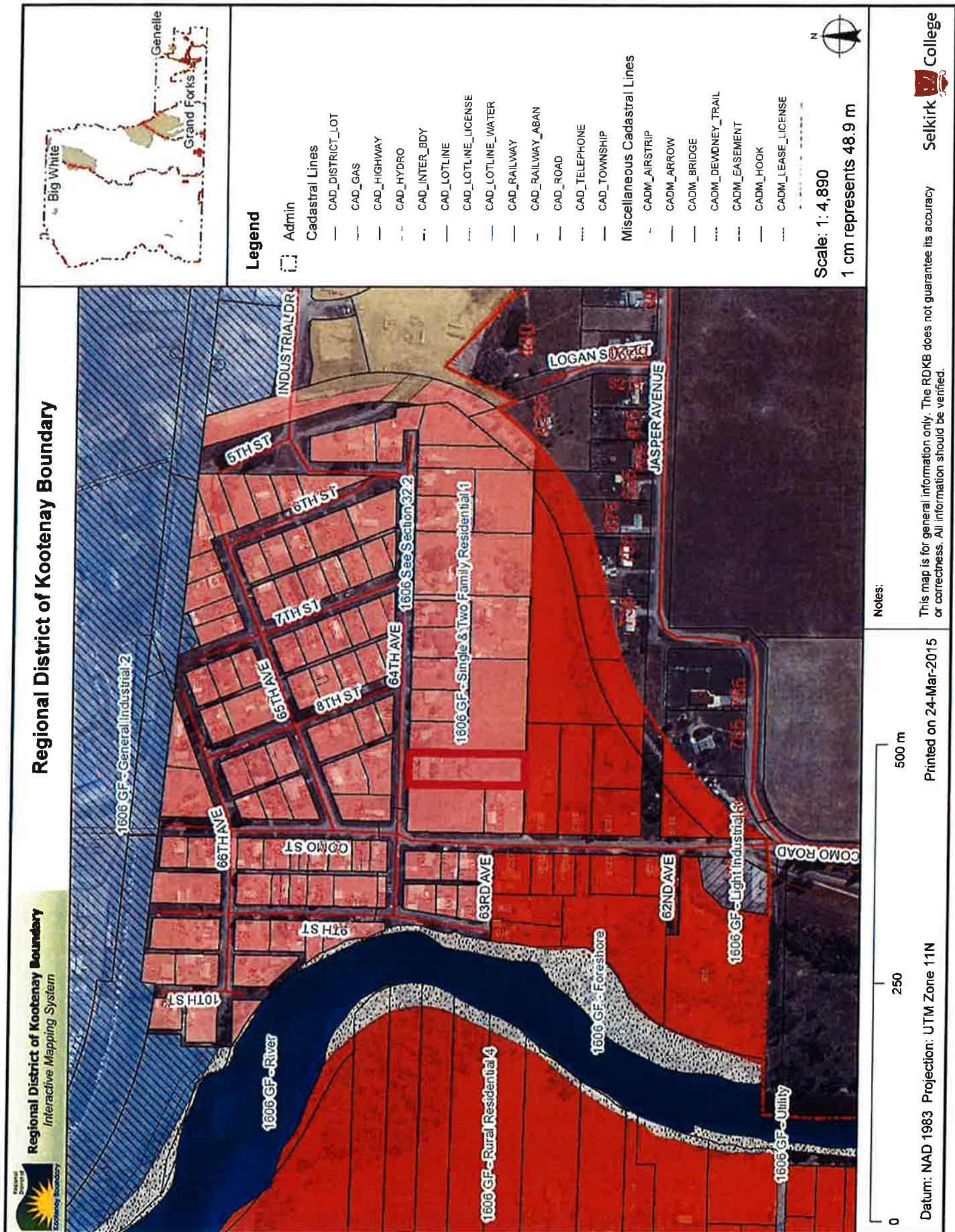
Witness: *Archie Davis*
TIND F. + SEMENOFF
OWNER

Witness: *Archie Davis*

Approved under the Land Registry Act
this 16th day of APRIL 1925
A. J. Cameron
Deputy Registrar
KAMLOOPS, B.C.

I, *Archie Davis*, of the City of Kamloops, B.C.,
British Columbia Land Surveyor, do hereby
certify that this plan of subdivision was
prepared by me and that the same is a true and
correct copy of the original plan as shown to me
and that the same is a true and correct copy of the
original plan as shown to me and that the same is a
true and correct copy of the original plan as shown to me.

Archie Davis
Land Surveyor
KAMLOOPS, B.C.



Sustainable Community Plan Designation



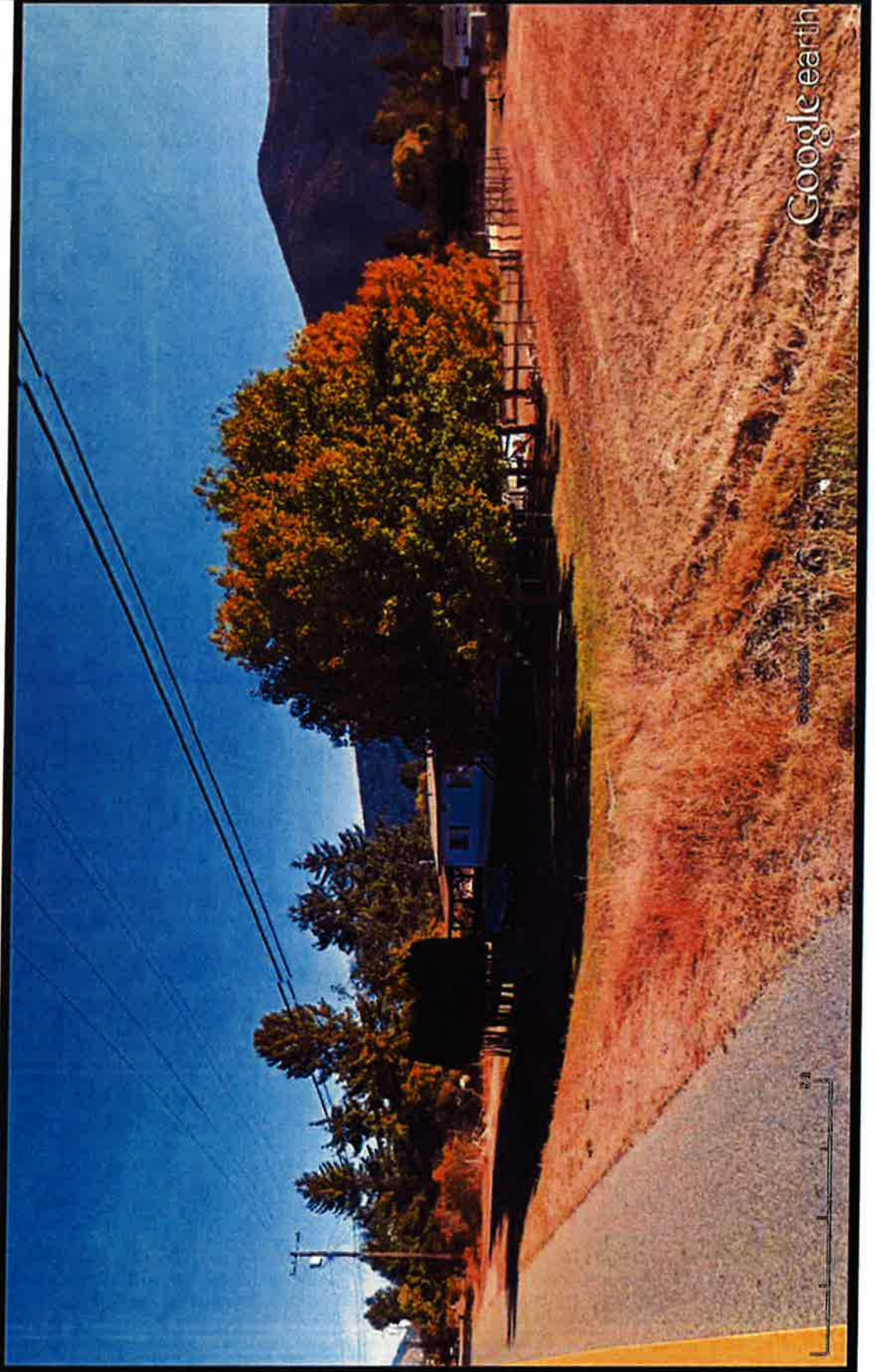
Zoning and Official Community Plan Amendment

832- 64th Avenue - Location Map



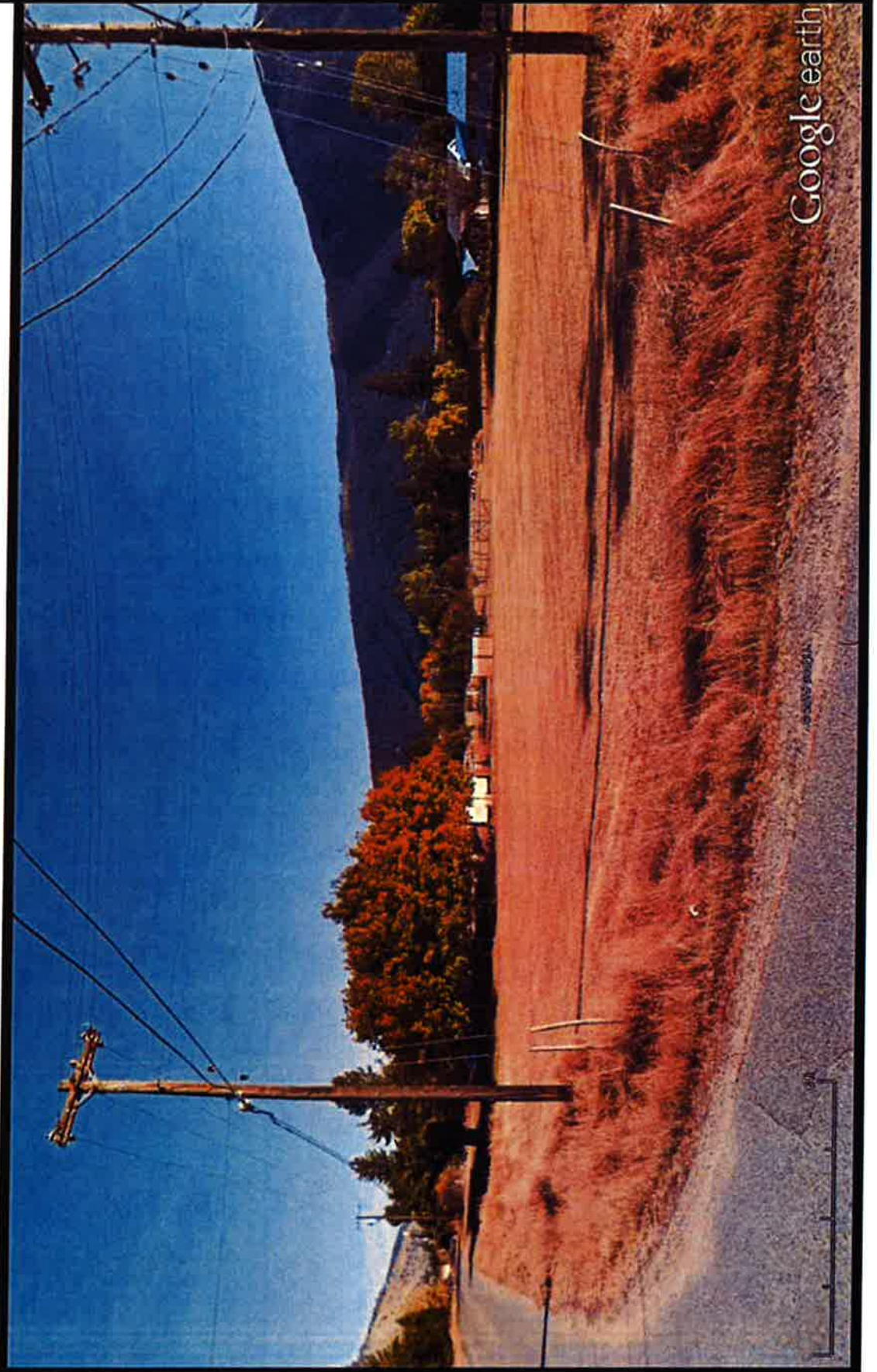
Zoning and Official Community Plan Amendment

832- 64th Avenue - Google Street View Looking Southeast from 64th Avenue



Zoning and Official Community Plan Amendment

832- 64th Avenue - Google Street View Looking East from Como Street



PART VI ZONES

SECTION 33

R-1 (Residential – Single & Two Family) Zone

Permitted Uses

1. The following uses and no others are permitted in an R-1 zone:

- (a) dwelling units;
- (b) religious centres;
- (c) day care centres;
- (d) bed and breakfast accommodations;
- (e) home occupations.

Permitted accessory uses and buildings on any parcel includes the following:

- (f) any accessory buildings or structures to any of the above uses.

Regulations

2. On a parcel of land located in an R-1 zone:

Minimum Parcel Size for Subdivision purposes

- (a) The minimum parcel size is 10,120 square metres (108,913 sq.ft. or 2.5 acres) where there is no community sewage or water system;
- (b) The minimum parcel size is **1,393.5 square metres (15,000sq ft)** when the parcel is either connected to a community sewage or water system, but not both;
- (c) The minimum parcel size is 697 square metres (7,500 sq.ft.) when the parcel is connected to both a community sewage and water system.

BYLAW 1800

Number and type of Dwelling Units allowed

- (d) One of the following types of dwelling units is allowed on a parcel of land in an R-1 zone;
 - (i) One single-family dwelling; or
 - (ii) One two-family dwelling.

Height

- (e) No principal building or structure shall exceed 9.75 metres (32 ft) in height. No accessory building or structure shall exceed 4.8 metres (16 ft) in height.

SECTION 33

R-1 (Residential – Single & Two Family) Zone cont'd

Setbacks

- (f) Except as otherwise specifically permitted in this bylaw, no building or structure shall be located within:
 - (i) 6 metres (20 ft) of a front parcel line;
 - (ii) 1.5 metres (5 ft) of an interior side parcel line;
 - (iii) 4.6 metres (15 ft) of an exterior side parcel line; or
 - (iv) 6 metres (20 ft) of a rear parcel line.

Accessory Buildings

- (g) The total of all the accessory buildings shall have a floor area not greater than 50% of the principal structure;
- (h) No accessory building shall be located closer than 1.5 metres (5 ft) to a rear parcel line and not closer to the front parcel line than the facing wall of the principal building, to which it is accessory.

Lot Area Coverage

- (i) The maximum permitted lot area coverage shall be as follows:
Principal building with all accessory buildings and structures 50%

Additional requirements

- (j) ****deleted by Bylaw 1888***
- (k) ****deleted by Bylaw 1679***
- (l) The minimum size for a single-family dwelling shall be 75 square metres (800 sq.ft.);
- (m) See Sections 13 to 30A of this Bylaw.

SECTION 37

R-4 (Rural Residential) Zone

Permitted Uses

1. The following uses and no others are permitted in an R-4 zone:

- (a) dwelling units;
- (b) farm operations (crops and/or animals);
- (c) bed and breakfast accommodations;
- (d) kennels;
- (e) home occupations;
- (f) home industries.

Permitted accessory uses and buildings on any parcel includes the following:

- (g) any accessory buildings or structures for any of the above uses.

Regulations

2. On a parcel of land located in a R-4 zone:

Minimum Parcel Size for Subdivision purposes

- (a) The minimum parcel size is 10,120 square metres (108,913 sq. ft. or 2.5 acres) where there is no community sewage or water system;
- (b) The minimum parcel size is **1,393.5 square meters (15,000sq ft)** when the parcel is connected to either a community sewage or water system, but not both;
- (c) The minimum parcel size is 1,400 square metres (15,000 sq. ft.) when the parcel or parcels are connected to a community sewage and water system;

BYLAW 1800

Number and type of Dwelling Units allowed

- (d) One of the following types of dwelling units are allowed on a parcel of land in an R-4 zone:
 - (i) One single family detached dwelling or;
 - (ii) One two-family dwelling;
 - (iii) ***One mobile home.**

Bylaw 1679

SECTION 37

R-4 (Rural Residential) Zone cont'd

Height

- (e) No building or structure shall exceed 10 metres (33 ft) in height. This height restriction does not apply to any farm buildings or structures.

Setbacks

- (f) Except as otherwise specifically permitted in this bylaw, no building or structure shall be located within:
 - (i) 6 metres (20 ft) of a front parcel line;
 - (ii) 3 metres (10 ft) of an interior side parcel line;
 - (iii) 4.6 metres (15 ft) of an exterior side parcel line; or
 - (iv) 6 metres (20 ft) of a rear parcel line.

Accessory Buildings

- (g) The total of all the accessory buildings shall have a floor area not greater than 50% of the principal structure. This does not apply to farm buildings or structures;
- (h) No accessory building shall be located closer than 1.5 metres (5 ft) to a rear parcel line and not closer to the front parcel line than the facing wall of the principal building, to which it is accessory.

Lot Area Coverage

- (i) The maximum permitted lot area coverage shall be as follows
(This does not include farm buildings or structures):

Principal building with all accessory buildings and structure 50%

Additional requirements

- (j) ****open fencing with no height or location restrictions is allowed in this zone;***
- (k) The minimum size for a single-family dwelling ***or mobile home*** shall be 75 square metres (800 sq. ft.);
- (l) See Sections 13 to 30A of this Bylaw.

Bylaw 1679



3.4.5 Advance the Community's Capacity for Self-Sufficiency

Goals:

- Increase the production and consumption of local food, materials and energy so that Grand Forks is less reliant on outside sources for these necessities.

Specific proposals to achieve these goals include:

- Increase educational opportunities to learn from experts and successful models (e.g. food security conference);
- Survey local producers and suppliers to determine opportunities and gaps;
- Link producers with retailers;
- Establish a co-op marketing program;
- Establish a Community Gardens program and farm-share;
- Establish a year-round Farmers Market;
- Create a demand for local products by raising awareness;
- Research alternative energy sources such as solar, gas from waste, ground source heat, river power, ethanol, etc.;
- Initiate City/community projects that generate funds (e.g. Community Forest);
- Explore how the City can hold and obtain money from stumpage fees, PST, GST, road fuel tax, etc.;
- Create incentives for reducing pollution;
- Instigate ride-sharing, car pooling, flex-car, bicycling and other transportation alternatives;
- Involve schools in raising awareness;
- Promote and expand the recycling and composting program and encourage "pre-cycling";
- Ensure access to water for viable agricultural production; and
- Implement as applicable the philosophies of the "100 Mile Diet".

3.4.6 Develop a Sustainable Land Use Plan

Goals:

- Integrate open spaces, residential, commercial, institutional and industrial facilities, and transportation into an integrated plan.

Specific proposals to achieve these goals include:

- Update the Official Community Plan to incorporate components of sustainability (part of this ICSP project);
- Establish educational programs for citizens and schools;
- Encourage the City to lease rather than sell City-owned lands;
- Ensure affordable housing is a viable option for residents;
- Implement transportation corridors for motorized and non-motorized uses;
- Increase the role of the City in environmental management;



3.4.8 Integrate Health Principles Into All Decisions

Goals:

- Increase physical and mental health through increased accessibility to healthy foods, clean air and water and exercise.

Specific proposals to achieve these goals include:

- Ensure that existing medical services are maintained and even expanded upon;
- **Promote a year-round Farmer's Market and the '100 Mile Diet';**
- Develop a community-wide multi-use, non-motorized trail system linking neighbourhoods, institutional facilities, heritage facilities and commercial hubs together; and
- Educate residents and children about the positive impacts that accessibility to healthy foods, clean air and water and exercise has.





3.0 LAND USE PLAN

This Sustainable Community Plan is a long-term land use plan. It describes the location, intensity and types of land uses within the City of Grand Forks. The Sustainable Community Plan identifies future residential development areas, including areas for preferred density increases. The Plan also indicates preferred areas for commercial concentration and areas where revitalization activities and mixed uses will be encouraged. These land use activities support a more sustainable Grand Forks, by encouraging the use of alternative modes of transportation, maximizing the use and efficiency of the City's infrastructure systems and promoting development within the existing serviced areas.

3.1 Land Use Plan Designations

The Land Use Map (Schedule B) designates the following land uses within the City of Grand Forks:

Agricultural/Rural (AR)

- Includes rural lands within and outside of the Agricultural Land Reserve (ALR), which may or may not currently be under agricultural production. This designation is located primarily southwest of Donaldson Drive. Development may include single family residential and a variety of agricultural and rural uses.

Airport (including runway lands within the Agricultural Land Reserve) (AA)

- This designation, located in southeastern Grand Forks, includes the airport, airport runway and adjacent limited agricultural lands. Development may include airport commercial uses and residential dwellings in conjunction with airport commercial uses.

Low Density Residential (LR)

- This designation is found throughout Grand Forks and includes more traditional residential development, consisting generally of single family dwellings and duplexes, developed to a maximum density of 20 units per hectare.

Medium Density Residential (MR)

- Located generally south of Central Ave/Highway #3 and east of Donaldson Drive, this designation includes a variety of residential developments, such as single family dwellings, duplexes, apartments, townhomes and secondary suites. A maximum density of 60 units per hectare is permitted in this designation.

Mixed Use Commercial/Residential (MU)

- This designation includes a variety of residential, commercial and institutional developments. This results in a range of mixed-use neighbourhoods as well as single-use neighbourhoods. This designation is found primarily at the west end of Grand Forks, south of Central Ave/Highway #3, along Donaldson Drive north of Highway #3 and south of the Core Commercial designation.

Residential Infill/Intensification (RI)

- Within this designation, located in downtown Grand Forks, a variety of residential developments are encouraged including the reuse of older, vacant lands. Development is supported to a maximum density of 40 units per hectare.

Commercial Core (CC)

- This designation includes the heart of the community and accommodates commercial and mixed use development. The Core Commercial area is viewed as the commercial, cultural and administrative centre of Grand Forks.



13.2 Objectives

13.2.1 Support and protect the productive agricultural use of land designated within the Agricultural Land Reserve (ALR).

13.2.2 Strive to meet the City's GHG reduction target of 33 percent below 2007 levels by 2030.

13.3 Policies

13.3.1 Only consider applications to subdivide lands within the Agricultural Land Reserve (ALR) for homesite severance when those applications are subject to Agricultural Land Commission approval.

13.3.2 Acknowledge and protect lands within the ALR for sustainable food production.

13.3.3 Encourage residents to utilize high efficiency residential heating systems over wood burning stoves.

13.3.4 Explore and where deemed appropriate undertake opportunities in the local production of clean power, such as "run-of-the-river" hydro".

13.3.5 Encourage the use of new green technologies in building construction.

13.3.6 Encourage local food production and promote the sale of locally-produced goods in local retail outlets.

13.3.7 Work with the provincial transit authority (BC Transit) and other relevant organizations to encourage and promote energy efficient and

low-impact modes of travel, such as public transit, walking and cycling.



REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council
From: Chief Financial Officer
Date: April 20, 2015
Subject: 2015 Water Rates Amendment
Recommendation: **RESOLVED THAT COUNCIL** give first three readings to Bylaw 2014 Water Regulation Amendment 2015.

BACKGROUND:

At the March 23, 2015 Regular Meeting, Council gave the first three readings to 2015-2019 Financial Plan Bylaw 2008. Bylaw 2008 includes a water rate increase in order to meet revenue requirements for the Water Fund in 2015. Effective July 1, 2015 water rates will increase 2.4%. For residential customers, this increase equates to \$1.65 per billing or \$9.90 per year. The increase in water rates will allow the City to put \$10,000 into the Capital Reserve in 2015 for infrastructure replacement.

Since the Committee of the Whole, there have been two changes to Bylaw 2014. Section 10.1 of Bylaw 1973 has been deleted and replaced with a similar section that clarifies that Water Meters will remain the property of the City of Grand Forks. Also, Schedule A, Section 1d) iii) has been added to include a \$150 flat fee for inspections and/or pressure testing.

Bylaw 2014 is now presented for first three readings.

Benefits or Impacts of the Recommendation:

General: The proposed fee increase is included in the 2015-2019 Financial Plan.
Financial: The fee increase will enable Council to cover the cost of running the water system.
Policy/Legislation: In accordance with Section 194 of the Community Charter, Council may impose a fee payable in respect of all or part of a service of the municipality.
Attachments: Bylaw 2014 Water Regulations Amendment 2015.


Recommendation: **RESOLVED THAT COUNCIL** give first three readings to Bylaw 2014 Water Regulation Amendment 2015.

REQUEST FOR DECISION

— REGULAR MEETING —



- OPTIONS:**
- 1. RESOLVED THAT COUNCIL RECEIVES THE STAFF REPORT**
 - 2. RESOLVED THAT COUNCIL DOES NOT ACCEPT THE STAFF REPORT**
 - 3. RESOLVED THAT COUNCIL REFERS THE MATTER BACK TO STAFF FOR FURTHER INFORMATION.**

	
Department Head or CAO	Chief Administrative Officer

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 2014

A BYLAW TO AMEND THE CITY OF GRAND FORKS WATER REGULATIONS BYLAW NO. 1973

WHEREAS in accordance with the Community Charter, Council may, by bylaw, regulate and control the water service of the City of Grand Forks and amend rates, terms and conditions under which water service will be provided and supplied to all users and for the collection of rates for the service provided;

NOW THEREFORE, the Council for the Corporation of the City of Grand Forks in open meeting assembled **ENACTS** as follows:

1. This bylaw may be cited for all purposes as the **“City of Grand Forks Water Regulations Amendment Bylaw No. 2014, 2015”**.
2. That Bylaw No. 1973, cited as “City of Grand Forks Water Regulations Bylaw No. 1973, 2014”, be amended by deleting “Schedule A” and replacing it with a new “Schedule A”, which is identified as “Appendix 1” and attached to this bylaw.
3. That Bylaw No. 1973, cited as the “City of Grand Forks Water Regulations Bylaw No. 1973, 2014”, be amended by adding Section 8.6 “Should the property owner elect to have the water service to a building turned on or off, as described in Section 8 of this bylaw, water customer charge and fixed and capital fees will continue to be charged.”
4. That Bylaw No. 1973, cited as the “City of Grand Forks Water Regulations Bylaw No. 1973, 2014”, be amended by deleting Section 10.1 and replacing it with a new 10.1 stating “Every Owner of property that receives the supply of water from the Waterworks System shall, at the sole cost of the Owner, pay for the cost of a Water Meter from the City and shall install the Water Meter on his or her property in compliance with the provisions of this bylaw. The Water Meter shall remain the property of the City of Grand Forks.”
5. That this bylaw shall come into force and effect for all consumption billed for periods ended on or after July 1, 2015.

INTRODUCED this 7th day of April, 2015.

Read a **FIRST** time this 20th day of April, 2015.

Read a **SECOND** time this 20th day of April, 2015.

Read a **THIRD** time this 20th day of April, 2015.

FINALLY ADOPTED this ____ day of _____.

Mayor Frank Konrad

Corporate Officer – Diane Heinrich

CERTIFICATE

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 2014,
the "City of Grand Forks Water Regulations Amendment Bylaw No. 2014, 2015",
as passed by the Municipal Council of the Corporation of the
City of Grand Forks on the ____ day of _____.

Corporate Officer of the Municipal Council of the
City of Grand Forks

SCHEDULE "A"
SERVICE CHARGES

1. Charges for installation of water service:

- (a) Residential: 19 mm diameter (3/4") & 24.5 mm diameter (1")

***NOTE: Water Meter Mandatory**

At Cost by Contractor, including any additional service costs itemized in (d), plus 15%

- (b) Commercial, Industrial & Institutional

***NOTE: Water Meter Mandatory**

At Cost by Contractor, including any additional service costs itemized in (d), plus 15%

- (c) Renewal (upgrading, including meter retrofit)

At Cost by Contractor, including any additional service costs itemized in (d), plus 15%

- d) Additional service costs not included in (a), (b), and (c) above:

i) Service or main extension (greater than 25.4 mm diameter and/or where the service line exceeds 15 m in length) – **At Cost**

ii) Restoration including but not limited to: asphalt road repair, concrete curb, sidewalk (concrete), and boulevard landscaping – **At Cost**

iii) Inspections and/or pressure testing \$150.00

2. Charges for each time the water supply is turned on/off

During normal working hours (Monday – Friday) \$ 50.00

3. Charges for after-hours callout – evenings, weekends, statutory holidays

Private property issue \$ 250.00

4. Purchase of water from City Bulk Water Facility

Rate per cubic meter or portion thereof \$4.00

5. Water Meter Installation – subject to Sections 10.2, 10.7 & 11.1

(a) Standard in-house installation

At Cost by Contractor, plus 15%

(b) In-house installation with modifications*

At Cost by Contractor, plus 15%

(c) Pit meter

At Cost by Contractor, plus 15%

*Any modifications to water meter installation that result in the requirement for a manual read of the meter will result in a reading charge.

6. Additional Charges

(a) Manual meter reading charge – per occurrence \$ 25.00

(b) Meter re-read at Customer's request – per occurrence \$ 25.00

(c) Meter testing at Customer's request – per occurrence At Cost

(d) Water meter tampering charge – per occurrence \$200.00

(e) Charge for damage due to tampering

At Cost by Contractor for installation of new water meter plus the water meter tampering charge.

7. User Rates – Effective July 1, 2015

	Per Unit Bi-monthly Fixed Charge & Capital Charge	Per Account (per meter) Bi-monthly Fixed Charge & Capital Charge	Per Account Bi-monthly Customer Charge	Per Cubic Meter	Bi-Monthly Variable Water Charges for Non-Metered, Per Residence
User Class					
Metered Multi-Family Apartment (one tax folio)	\$29.18		\$7.17	\$0.116	
Commercial Office Properties (water use restricted to staff washroom)		\$27.14	\$7.17	\$0.116	
Commercial (Class06) Properties not listed below		\$60.42	\$7.17	\$0.127	
Large Industrial (Class 04) Properties		\$60.42	\$7.17	\$0.127	
Commercial laundry, car wash Properties		\$60.42	\$7.17	\$0.127	
Hotels, Restaurants, Malls		\$60.42	\$7.17	\$0.127	
Institutions, schools, recreation facilities (arenas, pools) irrigation systems		\$60.42	\$7.17	\$0.127	
Buildings not connected to Water System on lots where service is available		\$22.02	\$7.17		
Residential Properties not metered	\$46.34		\$7.17		\$16.79