

**THE CORPORATION OF THE CITY OF GRAND FORKS
AGENDA – REGULAR MEETING**

**Tuesday, April 7th, 2015, 7:00 pm
7217 - 4th Street, City Hall**

	<u>ITEM</u>	<u>SUBJECT MATTER</u>	<u>RECOMMENDATION</u>
1.	<u>CALL TO ORDER</u>		
2.	<u>ADOPTION OF AGENDA</u>		
	a) Adopt agenda	April 7th, 2015, Regular Meeting agenda	THAT Council adopt the April 7th, 2015, Regular Meeting agenda as presented.
3.	<u>MINUTES</u>		
	a) Adopt minutes Minutes March 23 Not Yet Adopted-Special Mtg. To Go In-Camera.pdf	March 23rd, 2015, Special Meeting minutes	THAT Council adopt the March 23rd, 2015, Special Meeting minutes as presented
	b) Adopt minutes Minutes March 23 Not Yet Adopted-Regular Meeting.pdf	March 23rd, 2015, Regular Meeting minutes	THAT Council adopt the March 23rd, 2015, Regular Meeting minutes as presented.
4.	<u>REGISTERED PETITIONS AND DELEGATIONS</u>		
5.	<u>UNFINISHED BUSINESS</u>		
6.	<u>REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)</u>		
	a) Corporate Officer's Report RFD - Procedure Bylaw - CAO - Rpts., Questions, & Inquiries.pdf	Verbal report from Council	THAT all reports of members of Council, given verbally at this meeting, be received
7.	<u>REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY</u>		
	a) Corporate Officer's Report RFD - Procedure Bylaw - Council - Rep. to RDKB Report.pdf	Verbal report from Council's representative to the Regional District of Kootenay Boundary	THAT Councillor Krog's report on the activities of the Regional District of Kootenay Boundary, given verbally at this meeting, be received

8. **RECOMMENDATIONS FROM STAFF FOR DECISIONS**

- a) Chief Financial Officer
[RFD - CFO - City Hall contingency.pdf](#)

City Hall interior operational requirements to realize efficiencies

THAT Council authorize \$10,000 to be expended on City Hall Completion Project, to be funded as per the Financial Plan

9. **REQUESTS ARISING FROM CORRESPONDENCE**

10. **INFORMATION ITEMS**

- a) Grand Forks Seniors' Society
[Grand Forks Seniors' Society Request for Grant In Aid.pdf](#)

Request for a grant in aid to help with costs for annual Thanksgiving dinner

THAT Council receive for discussion. The City does not have a Grant in Aid Policy

- b) Grand Forks International
[G.F. International Baseball - Liquor Licence Request.pdf](#)

Requesting permission to hold a liquor license for the 2015 GFI being held at James Donaldson Park

THAT Council approve the issuing of a special occasion liquor license to the Grand Forks International for their 2015 baseball tournament from June 30th-July 5th, 2015, at James Donaldson Park subject to the Grand Forks International obtaining third party (party alcohol) liability insurance, naming the City of Grand Forks as an additional insured on that policy; all Grand Forks International liquor providers to hold a Serving It Right license certificate; and ICBC "drinking and driving" warning posters to be displayed.

- c) BC Conservation Foundation
[BC Conservation Foundation re 2015 WildSafeBC Program.pdf](#)

2015 WildSafeBC Program

THAT Council receive the information regarding the announcement of being successful in obtaining funding for a WildSafeBC Community Coordinator position beginning May 1st; AND FURTHER THAT it be included in the 2015-2019 Financial Plan

11. **BYLAWS**

- a) Chief Financial Officer
[RFD - CFO - Bylaw 2008 Financial Plan 2015-2019.pdf](#)

Final reading of 2015-2019
Financial Plan Bylaw 2008

THAT Council give final
reading to 2015-2019
Financial Plan Bylaw 2008

- b) Manager of Development &
Engineering
[RFD - Mgr. Dev. & Eng. - Zoning Amendment Bylaw 1606-A2.pdf](#)

To amend the current Zoning
Bylaw by adding the
permitted use of tool and
equipment rental facilities to
the I-2 (General Industrial)
Zone

THAT Council accept and
give first and second readings
to Zoning Bylaw Amendment
No. 1606-A2, 2015, and
proceed with the statutory
requirements for amending
bylaws in accordance with the
Local Government Act

12. **LATE ITEMS**

13. **QUESTIONS FROM THE PUBLIC AND THE MEDIA**

14. **ADJOURNMENT**

THE CORPORATION OF THE CITY OF GRAND FORKS

SPECIAL MEETING TO GO IN-CAMERA

MONDAY, March 23, 2015.

PRESENT:

MAYOR FRANK KONRAD
COUNCILLOR JULIA BUTLER
COUNCILLOR CHRIS HAMMETT
COUNCILLOR COLLEEN ROSS
COUNCILLOR CHRISTINE THOMPSON
COUNCILLOR MICHAEL WIRISCHAGIN

CHIEF ADMINISTRATIVE OFFICER
ACTING CORPORATE OFFICER
CHIEF FINANCIAL OFFICER
MANAGER OF DEVELOPMENT & ENGINEERING

D. Allin
S. Winton
R. Shepherd
S. Bird

GALLERY

NOT ADOPTED
SUBJECT TO CHANGE

CALL TO ORDER

- a) The Mayor called the meeting to order at 10:04 am.

IN-CAMERA RESOLUTION

Resolution required to go into an In-Camera meeting

- a) Adopt resolution as per section 90 as follows:

MOTION: THOMPSON / HAMMETT

RESOLVED THAT COUNCIL CONVENE AN IN-CAMERA MEETING AS OUTLINED UNDER SECTION 90 OF THE COMMUNITY CHARTER TO DISCUSS MATTERS IN A CLOSED MEETING WHICH ARE SUBJECT TO SECTION 90 (1) (a), PERSONAL INFORMATION ABOUT AN IDENTIFIABLE INDIVIDUAL WHO HOLDS OR IS BEING CONSIDERED FOR A POSITION AS AN OFFICER , EMPLOYEE, OR AGENT OF THE MUNICIPALITY OR ANOTHER POSITION APPOINTED BY THE MUNICIPALITY; 90 (1) (e), ACQUISITION, DISPOSITION OR EXPROPRIATION OF LAND OR IMPROVEMENTS THAT COULD REASONABLY BE EXPECTED TO HARM THE INTERESTS OF THE MUNICIPALITY; 90 (1) (g), LITIGATION OR POTENTIAL LITIGATION AFFECTING THE MUNICIPALITY;

BE IT FURTHER RESOLVED THAT PERSONS, OTHER THAN MEMBERS, OFFICERS, OR OTHER PERSONS TO WHO COUNCIL MAY DEEM NECESSARY TO CONDUCT CITY BUSINESS, WILL BE EXCLUDED FROM THE IN-CAMERA MEETING.

CARRIED.

NOT ADOPTED
SUBJECT TO CHANGE

LATE ITEMS

ADJOURNMENT

MOTION: ROSS

RESOLVED THAT the March 23, 2015, In-Camera meeting was adjourned at 10:06am.
CARRIED.

CERTIFIED CORRECT:

MAYOR FRANK KONRAD

DEPUTY CORPORATE OFFICER -
SARAH WINTON

THE CORPORATION OF THE CITY OF GRAND FORKS

REGULAR MEETING OF COUNCIL
MONDAY, MARCH 23rd , 2015

NOT ADOPTED
SUBJECT TO CHANGE

PRESENT: MAYOR FRANK KONRAD
COUNCILLOR JULIA BUTLER
COUNCILLOR CHRIS HAMMETT
COUNCILLOR NEIL KROG
COUNCILLOR COLLEEN ROSS
COUNCILLOR CHRISTINE THOMPSON

CHIEF ADMINISTRATIVE OFFICER
DEPUTY CORPORATE OFFICER
CHIEF FINANCIAL OFFICER

D. Allin
S. Winton
R. Shepherd

GALLERY

CALL TO ORDER

- a) The Mayor called the meeting to order at 7:00 pm

ADOPTION OF AGENDA

- a) Adopt agenda
March 23rd, 2015, Regular Meeting agenda

MOTION: BUTLER / KROG

RESOLVED THAT Council adopt the March 23rd, 2015, Regular Meeting agenda as presented.

CARRIED.

MINUTES

- a) Adopt minutes
March 4th, 2015, Special Meeting minutes

MOTION: ROSS / KROG

RESOLVED THAT Council adopt the March 4th, 2015, Special Meeting minutes as presented.

CARRIED.

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- b) Adopt minutes
March 9th, 2015, COTW Meeting minutes

Amendment to the minutes re discussion of Rotary Club, name should read Leda Leander and not Leanne Leander.

NOT ADOPTED
SUBJECT TO CHANGE

MOTION: THOMPSON / BUTLER

RESOLVED THAT Council adopt the March 9th, 2015, COTW Meeting minutes as amended.

CARRIED.

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- c) Adopt minutes
March 9th, 2015, Regular Meeting minutes

MOTION: BUTLER / HAMMETT

RESOLVED THAT Council adopt the March 9th, 2015, Regular Meeting minutes as presented.

CARRIED.

REGISTERED PETITIONS AND DELEGATIONS

UNFINISHED BUSINESS

- a) The Grand Forks and Boundary Regional Agricultural Society and Learning Garden Project Team
Request for Council support for the Learning Garden Project

MOTION: BUTLER / THOMPSON

RESOLVED THAT Council consider adopting a resolution stating "the City of Grand Forks commits to supporting the Learning Garden at the Aquatic Centre through collaboration and in-kind support, including:

- assistance in purchasing externally (grant) funded supplies and materials
- support for use of City equipment by volunteering staff
- assistance with installation of infrastructure, paths and landscape features, and delivery of fill and other materials
- sponsoring of grant applications requiring charitable status and involving the City staff and equipment (i.e. Phoenix Foundation)
- public outreach about the project in City newsletters and promotions"

CARRIED.

REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)

- a) Corporate Officer's Report
Verbal report from Council

NOT ADOPTED
SUBJECT TO CHANGE

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- b) Councillor Butler's report is attached

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- c) Councillor Thompson's report is attached

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- d) Councillor Ross
- March 10th met with MAAPS group for a tour of proposed sight
 - March 12th attended the City Hall working session
 - March 16th attended the Gilpin Grasslands meeting at Selkirk College
 - March 19th attended the Land Management and Development Workshop
 - March 21st attended the seed exchange and Ag Society AGM, acknowledged Sheila Dobie for her hard work to achieve food sovereignty
 - Learning Garden, new board for Ag Society Board was elected
 - March 22nd was World Water Day

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- e) Councillor Hammett
- March 10th met with MAAPS group for a tour of proposed sight
 - March 12th attended the City Hall working session
 - March 16th attended the Gilpin Grasslands meeting - concerns with Natures Trust Property and protection from cattle
 - March 17th attended the BCRCC Board meeting with regard to having way finding signage, the Economic Dev. attended the Outdoor Rec. Trade Show in Vancouver with 500 info. pkgs. being handed out, Oct. 3rd Golf Tournament at CL Golf Course fundraiser, April 15th Biz after Biz - Work n Play, May 5th Biz after Biz - Kettle Valley Golf, Rock Creek
 - March 18th attended the BEDC planning session at RDKB
 - March 19th attended the Land Management and Development Workshop
 - March 23rd City Hall Open House
 - Question regarding the structure of the utility bill with a tenant/landlord scenario was posed to the CAO and referred to the CFO for the bylaw revision clarity
- CFO advised that the electrical bylaw does now address a disconnection of the utilities. If the City chose to disconnect due to an overdue bill, a notice would be issued for a certain amount of days to pay, also the opportunity with a notice to appear before Council. If the land owner requests the disconnection, then it is allowed. The City roles any outstanding utility amounts at year end into the property tax arrears as dictated by the Community Charter.

Council discussed the motion to install way finding signage;

- to refer to staff for installing signage on Central for direction to the downtown core
- type of signage

MOTION: HAMMETT / BUTLER

RESOLVED THAT Council request staff provide information on signage and cost of installing different signage available to promote the downtown.

CARRIED.

NOT ADOPTED
SUBJECT TO CHANGE

f) Councillor Krog
Had no report tonight

g) Mayor Konrad
Had no report tonight

MOTION: ROSS / HAMMETT

RESOLVED THAT all reports of members of Council, given verbally at this meeting be received.

CARRIED.

REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY

a) Corporate Officer's Report

Councillor Krog reported that:

- March 10th attended the Finance Committee meeting
- March 11th attended the Environmental Services meeting
- March 18th attended the BEDC meeting
- He reviewed the RDKB annual requisition to the City for each of the services provided on the City's behalf.

He further advised that PSAP requirements are legislative required. The compost material that has been turned to dirt could be sold to the public, but there are concerns that it is waste and it is also valuable for the landfill to use for cover. Boundary landfills will not accept waste from other landfills, but there is a big push from the federal government to accept other waste. This is similar to the Ogo grow in the Okanagan.

MOTION: BUTLER / ROSS

RESOLVED THAT Councillor Krog's report on the activities of the Regional District of Kootenay Boundary, given verbally at this meeting be received.

CARRIED.

RECOMMENDATIONS FROM STAFF FOR DECISIONS

NOT ADOPTED
SUBJECT TO CHANGE

- a) Corporate Services
Update on MAAPS legislative requirements for advertising

The CAO advised that there has been substantial feedback from the public both positive and negative.

He advised that there is funding available to determine what transition housing needs are through CMHC grant program available that will do a report on the long term land use.

Council has the option to re-evaluate a motion that has been passed.

MOTION: THOMPSON / BUTLER

RESOLVED THAT Council receive for information a copy of the required legislative advertising, which was placed in the Gazette, for two consecutive weeks, on March 11th and 18th, 2015.

CARRIED.

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- b) Council discussed the MAAP Project:
- Councillor Butler advised that she supports the MAAPS Project and is concerned that this motion will stop the project and grant money will be lost and the project may fail.
 - Councillor Krog spoke with regard to the benefits of having a long term independent study look at City land for transitional housing. He further advised that he has never seen a budget for the project and or seen any information on which the grant dollars can be used for. A two year lease for this project may not be sufficient.
 - The irresponsibility of the Province to give the funding to the project and put a timeline on it with only a ten year lease.
 - Councillor Thompson spoke of the resolution passed by Council, which is contingent upon the MAAPS Project receiving grant funding, but has not been received by Council in writing. There has been no tangible evidence.
 - Mayor Konrad stated that a ten year lease is not long enough and we have to look at longevity and magnitude.

MOTION: HAMMETT / ROSS

RESOLVED THAT Council determines to refer this request to staff to submit an application to CMHC or other funding agencies for a grant to produce a feasibility study to look at the need for transitional housing in the community.

CARRIED.

COUNCILLOR BUTLER OPPOSED THE MOTION.

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- c) Manager of Development & Engineering Services
Approval to proceed with applying for grant funding

The Chief Administrative Officer advised:

- the grant is for gas tax funding, grants made available that are specific for asset managements, strategic priorities funds following the gas tax funding
- Well No. 2 and borrowing bylaw
- consider going after 100% of the funding through the grant funding that's available rather than utilizing borrowing
- long term strategic framework

He further discussed the asset management framework.

MOTION: KROG / HAMMETT

RESOLVED THAT Council support staff proceeding with preparing applications for the Strategic Priorities Fund (SPF) grants based on the projects selected herein.

CARRIED.

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- d) Monthly Highlight Reports from Department Managers
Staff request for Council to receive the monthly activity report from department managers

MOTION: KROG / HAMMETT

RESOLVED THAT Council receives the monthly activity reports.

CARRIED.

REQUESTS ARISING FROM CORRESPONDENCE

INFORMATION ITEMS

- a) UBCM
Urban Deer Management Workshop recommendations

MOTION: BUTLER / HAMMETT

RESOLVED THAT Council receive for information and request staff to forward a copy of the information to the Deer Committee

CARRIED.

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- b) Sunshine Valley Community Services
Invitation to Self Advocate Conference in October 2015

MOTION: ROSS / BUTLER

RESOLVED THAT Council receive for information and discussion.

CARRIED.

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- c) Grand Forks and District Fall Fair
Requesting permission to hold a liquor license for their Oyster Fest Gala event on June 20th, 2015, at Dick Bartlett Park

Councillor Krog, removed himself at 8:18pm as he is declaring a direct pecuniary interest.

MOTION: THOMPSON / HAMMETT

RESOLVED THAT Council approve the issuing of a special occasion liquor license to the Grand Forks and District Fall Fair for their Oyster Fest Gala on June 20th, 2015, from 5:00 pm to 10:00 pm at the Dick Bartlett Park subject to the Grand Forks and District Fall Fair obtaining third party (party alcohol) liability insurance, naming the City of Grand Forks as an additional insured on that policy; all Grand Forks and District Fall Fair liquor providers to hold a Serving It Right license certificate; and ICBC "drinking and driving" warning posters to be displayed.

CARRIED.

Councillor Krog returned to the meeting at 8:21pm

- e) Cannafest Kootenays
Requesting permission to hold a liquor license for the Cannafest Kootenays event on August 7th & 8th, 2015, at James Donaldson Park and a request to the extension of the Noise Bylaw.

Council:

- advised that Mr. Varabioff will increase security with the liquor license
- the original event request stated there would be no liquor sold
- noise in a residential area, location
- Council requested that the event not have medicinal cannabis and was part of Council's negotiations for the event, educational material only
- requesting there be a cap on the time the event has bands playing until

MOTION: THOMPSON / HAMMETT

RESOLVED THAT Council approve the issuing of a special occasion liquor license to Chuck Varabioff for the Cannafest Kootenays event on August 7th & 8th, 2015, from 5:00 pm to 10:00 pm at the James Donaldson Park subject to the Cannafest Kootenays obtaining third party (party alcohol) liability insurance, naming the City of Grand Forks as an additional insured on that policy; all Cannafest Kootenays liquor providers to hold a Serving It Right license certificate; and ICBC "drinking and driving" warning posters to be displayed.

CARRIED.

COUNCILLOR BUTLER OPPOSED THE MOTION.

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- f) Council:
- discussed the time the bands will play until and crowd dispersal
 - decibel levels
 - past events held at the park
 - capacity of park
 - damage deposit
 - parking arrangements & private property owners

CAO advised that there will be an information update from staff with regard to the event clarification and final group requirements

MOTION: ROSS / BUTLER

BE IT FURTHER RESOLVED THAT Council refer back to staff the extension of time, for both August 7th & 8th, to the Cannafest Kootenays to 12:30 am as outlined in Bylaw No. 1963

CARRIED.

BYLAWS

- a) Chief Financial Officer
To give first three readings to 2015-2019 Financial Plan Bylaw 2008

Council discussed:

- Whether the amount of time spent on the budget was sufficient
- Whether they required more information
- That concerned Councillors could spend time with the Chief Administrative Officer and the Chief Financial Officer to receive more information if necessary
- Council's desire move forward and approve the budget
- Meeting the Legislative reporting requirements

The Chief Administrative Officer advised that the budget is up for approval as it has been presented to Council.

The Mayor advised that this is the first three readings and that the financial plan can be amended by Council at anytime.

The Chief Administrative Officer advised that the capital plan can be adjusted throughout the year, at Council's discretion.

MOTION: THOMPSON / KROG

RESOLVED THAT Council give first three readings to 2015-2019 Financial Plan Bylaw 2008

CARRIED. COUNCILLOR BUTLER OPPOSED THE MOTION.

- b) Manager of Building Inspection & Bylaw Services
To give final reading to the amended Schedule 2-A1 of the Municipal Ticketing and Information Bylaw No. 1957, regarding the Noise Control Bylaw No. 1963.

MOTION: BUTLER / THOMPSON

RESOLVED THAT the Regular Meeting recommends to Council that the amended Schedule 2-A1 of the Municipal Ticketing and Information Bylaw No. 1957 be given final reading.

- c) Manager of Building Inspection & Bylaw Services
To give final reading to the amended Schedule 4-A1 of the Municipal Ticketing and Information Bylaw No. 1957, regarding the Unsightly Premises Bylaw No. 1962.

MOTION: THOMPSON / BUTLER

RESOLVED THAT the Regular Meeting recommends to Council that the amended Schedule 4-A1 of the Municipal Ticketing and Information Bylaw No. 1957 be given final reading.

LATE ITEMS

QUESTIONS FROM THE PUBLIC AND THE MEDIA

- a) Mr. James Hamilton
He spoke with regard to:
- giving three readings in one sitting
- Ms. Gloria Koch
She spoke with regard to;
- Councillor Ross's and Councillor Butler's comments on human rights.

ADJOURNMENT

MOTION: ROSS

RESOLVED THAT the March 23rd, 2015 Regular meeting was adjourned at 9:01pm
CARRIED.

CERTIFIED CORRECT:

MAYOR FRANK KONRAD

DEPUTY CORPORATE OFFICER -
SARAH WINTON

NOT ADOPTED
SUBJECT TO CHANGE

Thursday 12th I attended the Rec Commission meeting. We discussed funding for the learning garden and a new gymnastics program for the fall.

Thursday afternoon I attended a briefing at city hall to discuss the MAPP'S project, council committees and Asset Management.

Thursday night I was at the year end performance for the Grand Forks Figure Skating Club. Thursday was a busy day!

This Thursday I was present for the Land Development Workshop in council chambers presented by the Ministry of Jobs, Tourism and Skills Training.

I'd like to take a few moments to address what I learned about our asset management program last week. Over the three months that our CAO was away he was working closely with an organization called Asset Management BC and has composed a strategy of planning for the future of our city's assets such as our pipes, wires, vehicles and other infrastructure. The large chart that's usually up on our wall in front of me documents the suggested money that needs to be raised for these items. The provincial government now requires our management team to report all expenditures for maintenance over a certain amount as an increase to our asset load. We are also required to include in our reporting how much each asset depreciates in value over the year.

One problem with this model is that to meet the demands of proposed savings we would have to raise taxes in the neighbourhood of 20%. As we have a large part of our community on a fixed income I want to encourage council to consider a tax increase close to the Consumer Price index of no more than 3%. Pensioners cannot afford any more than that! This shortfall of revenue needs to be found through other revenue streams – not over-taxation of the citizens of Grand Forks. An increase greater than the CPI is not something I can support.

My other concern is the concept of "Full Cost Recovery" for each utility. A Provincial website defines full cost recovery as the money used in science, monitoring, planning, facilitating community involvement, regulation and enforcement, staff time and a fair return to the crown for the use of a public resource. For me, that was a shock. With regards to the water rates committee that I will be sitting on I thought that the water rates were just supposed to cover the cost of delivery ie. Power for the pumps and chlorine. To do full cost recovery on something such as water that should be a basic human right would cause rates to skyrocket. Again, other revenue streams need to be seriously considered.

The third concept that I have been researching this week also came out of our asset management meeting. It is the concept of "Eco Assets". Although our CAO assured us that this wouldn't be happening here for the next few years what seems like a pilot project has developed in Gibson's BC. Eco Assets takes asset management to a whole new level by placing a dollar value on the natural resources within your community such as the aquifer, trees, soil and air. Specifically, Gibsons has placed a price on their aquifer and stated that water is undervalued, underpriced and overused. As a result of

this model Gibson's installed water meters, did extensive mapping of their aquifer, raised water rates by 15% in 2013 and then raised them again by 10% in 2014. I have concerns that once you place a dollar value on something, it is ready to be sold. Considering the worldwide trend to privatize municipal water, I find this step towards Market Environmentalism extremely dangerous. Market Environmentalism was also a new concept to me, but not new to people that study political science. Keith Stewart of York University in a paper entitled:

**Avoiding the Tragedy of the Commons:
Greening Governance through the Market or the Public Domain?**

Writes:

The principal argument of this paper is that 'market environmentalism' represents a profoundly mistaken response to the environmental problematic. It will, in fact, replicate and entrench ecologically and socially destructive dynamics.

Their solution is to privatize, as far as possible, environmental regulation through the creation of markets in pollution, the privatization of collectively-held resources, and the shift toward corporate self-regulation and 'voluntary' environmental governance regimes. The advocates of this form of 'market environmentalism' argue that it will ensure the most efficient allocation of resources, provide environmental protection at the least cost, and use the power of the marketplace to stimulate entrepreneurial innovation, so as to develop technological solutions to our environmental problems.

I would have to agree with the writer. I don't think that large corporations and privatization are the solution to our environmental or infrastructure problems. Just like Gibson's, we have installed water meters. We've spent \$82 000 studying and mapping our aquafer. Now we have a committee to set water rates ready to convene. I would encourage this council not to go down the path that Gibson's and their consultants are going down and not to embrace Market Environmentalism.

REPORT TO COUNCIL

TO: Mayor and Council
FROM: Councillor Christine Thompson
DATE: March 23, 2015
SUBJECT: Report to Council

Monday, March 16th I attended a meeting of the Gilpin Grasslands Committee. At that meeting I invited Barry Brandow to attend the upcoming Committee of the Whole Meeting as he wants to invite members of Council to tour the Nature Trust property on April 10th.

I am the Phoenix Foundation's representative to Success by 6 that is an educational program for children under the age of 6 and their parents. At the March 17th meeting we reviewed the proposed annual budget for presentation to and ultimate approval by the Board of Directors of the Phoenix Foundation.

The Phoenix Foundation held their monthly meeting March 18th. The Board undertook a first review of the constitution and bylaws with the intent to make recommended changes for consideration at the Annual General Meeting, usually held in September each year. This review will be continued at the April meeting.

I thoroughly enjoyed the March 19th Land Development and Readiness Workshop put on by the Economic Development Division of the Ministry of Jobs, Tourism and Skills Training. Council and Management from the Village of Midway and the City of Greenwood also attended the workshop. This was a very timely workshop inasmuch as our Council will be undergoing Strategic Planning in April.

I received a telephone call from Joy Osgood, Peter Perepelkin's widow. She expressed her pleasure that a "Perepelkin" bench is being placed on Observation Mountain by the Trails Society, and further that it was Peter's intention to make a contribution to the Trails Society of \$10,000 over 10 years in memory of his son, Keith.

Respectfully submitted,

Councillor Christine Thompson

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council
From: Procedure Bylaw / Chief Administrative Officer
Date: April 7th, 2015
Subject: Reports, Questions and Inquiries from the Members of Council
Recommendation: **RESOLVED THAT ALL REPORTS OF MEMBERS OF COUNCIL, GIVEN VERBALLY AT THIS MEETING, BE RECEIVED.**

BACKGROUND: Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the members of Council to report to the Community on issues, bring community issues for discussion and initiate action through motions of Council, ask questions on matters pertaining to the City Operations and inquire on any issues and reports.

Benefits or Impacts of the Recommendation:


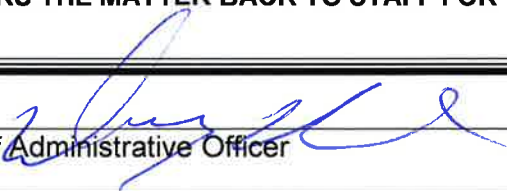
General: The main advantage of using this approach is to bring the matter before Council on behalf of constituents. Immediate action might result in inordinate amount of resource inadvertently directed without specific approval in the financial plan.

Strategic Impact: Members of Council may ask questions, seek clarification and report on issues.

Policy/Legislation: The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.

Recommendation: **RESOLVED THAT ALL REPORTS OF MEMBERS OF COUNCIL, GIVEN VERBALLY AT THIS MEETING, BE RECEIVED.**

- OPTIONS:**
- 1. RESOLVED THAT ALL REPORTS OF MEMBERS OF COUNCIL, GIVEN VERBALLY AT THIS MEETING, BE RECEIVED**
 - 2. RESOLVED THAT COUNCIL DOES NOT RECEIVE THE REPORTS FROM MEMBERS OF COUNCIL.**
 - 3. RESOLVED THAT COUNCIL REFERS THE MATTER BACK TO STAFF FOR FURTHER INFORMATION.**

	
Department Head or CAO	Chief Administrative Officer

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council

From: Procedure Bylaw / Council

Date: April 7th, 2015

Subject: Report – from the Council's Representative to the Regional District of Kootenay Boundary

Recommendation: **RESOLVED THAT COUNCILLOR KROG'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**

BACKGROUND: Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the City's representative to the Regional District of Kootenay to report to Council and the Community on issues, and actions of the Regional District of Kootenay Boundary.

Benefits or Impacts of the Recommendation:

General: The main advantage is that all of Council and the Public is provided with information on the Regional District of Kootenay Boundary.

Policy/Legislation: The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.

Recommendation: **RESOLVED THAT COUNCILLOR KROG'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**

- OPTIONS:**
- 1. RESOLVED THAT COUNCILLOR KROG'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**
 - 2. RECEIVE THE REPORT AND REFER ANY ISSUES FOR FURTHER DISCUSSION OR A REPORT: UNDER THIS OPTION, COUNCIL PROVIDED WITH THE INFORMATION GIVEN VERBALLY BY THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY DIRECTOR REPRESENTING COUNCIL AND REQUESTS FURTHER RESEARCH OR CLARIFICATION OF INFORMATION FROM STAFF ON A REGIONAL DISTRICT ISSUE**

 Department Head or CAO	 Chief Administrative Officer
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REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council
From: Chief Financial Officer
Date: March 23, 2015
Subject: City Hall interior operational requirements to realize efficiencies
Recommendation: **RESOLVED THAT COUNCIL** authorize \$10,000 to be expended on City Hall Completion Project, to be funded as per the Financial Plan.

BACKGROUND:

The 2014-2018 Financial Plan included a contingency amount of \$300,000 for the City Hall rebuild. As there is a delay in approval of change orders for construction of City Hall, the contingency allowed construction to continue while waiting for approval. Currently, there is approximately \$40,000 in unapproved change orders.

To date, the cost to rebuild City Hall is approximately \$2.1 million. This cost includes the cost of the building rebuild, temporary locations and inside furnishings. These costs, except for unapproved change orders, have all been covered by the City's insurance. To date, the only additional money that the City has contributed to the City Hall rebuild has been \$15,000 for a lighting upgrade to the top floor.

Now that staff has been back in City Hall for several months, there are some additional operational requirements that are needed in order to work efficiently. These additions include frost on the office windows, and additional shelving and filing cabinets. Although the full contingency amount is included in the capital carry forwards in the Financial Plan, Staff had committed to Council to report back before any of the contingency is spent. Therefore, Staff is respectfully requesting a resolution to spend \$10,000 from the City Hall contingency.

Benefits or Impacts of the Recommendation:

General: These expenditures are needed to increase work efficiencies.
Financial: The Financial Plan includes a \$285,000 contingency for City Hall that has been carried forward from the 2014 Financial Plan.
Legislative: Council must approve all expenditures of the Municipality.

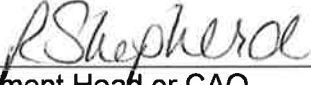
Recommendation: **RESOLVED THAT COUNCIL** authorize \$10,000 to be expended on City Hall Completion Project, to be funded as per the Financial Plan.

REQUEST FOR DECISION

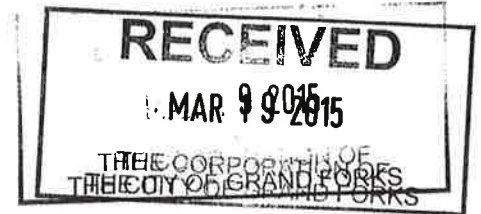
— REGULAR MEETING —



- OPTIONS:**
- 1. RESOLVED THAT COUNCIL RECEIVES THE STAFF REPORT**
 - 2. RESOLVED THAT COUNCIL DOES NOT ACCEPT THE STAFF REPORT**
 - 3. RESOLVED THAT COUNCIL REFERS THE MATTER BACK TO STAFF FOR FURTHER INFORMATION.**

 Department Head or CAO	 Chief Administrative Officer
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March 20, 2015



Grand Forks Senior' Society (formerly Branch 68)
P.O.Box 553
Grand Forks, BC V0H1H0

City of Grand Forks:

The Seniors would like to request a Grant in Aid to help with the costs of an annual Thanksgiving Dinner at the Seniors' Center in the Park.

Our usual donator has decided not to fund the dinner anymore. In 2014, donations from the following continued the dinner - The Seniors, RDKB, and Legion Br.59.

The Seniors are requesting a grant of \$400.00 to help cover some of the costs of the dinner to be held in October.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Ralph White".

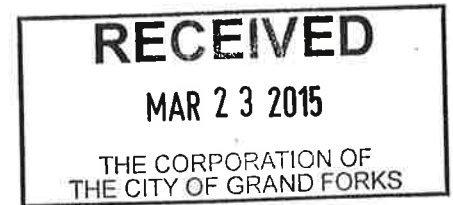
Ralph White
President
Grand Forks Senior' Society

FILE CODE
WEB-61 - G.F. Senior Society Request for Grant In Aid

Corporation of the City of Grand Forks
Box 220, 7217 4th Street
Grand Forks, BC V0H 1H0

March 19, 2015

Attention: Diane Heinrich
Corporate Officer



Dear Diane:

By submission of this letter, the Grand Forks International Baseball Tournament Committee (the Committee) is requesting permission to sell liquor at James Donaldson Park for the 2015 GFI from June 30th to July 5th, 2015. As in prior years the GFI will obtain liability insurance, naming the City of Grand Forks as an additional insured.

We look forward to the positive response to this request. If you request further information, I can be reached at 250-442-8323 or at brian@vicomdesign.com

Thank you for your attention to this matter.

Yours truly,

A handwritten signature in blue ink, appearing to read "Brian McAndrews". The signature is stylized with large, sweeping loops.

Brian McAndrews
2015 GFI Coordinator

WE3

FILE CODE
GFI Committee
E3 - Request Permission
for Liquor Licence

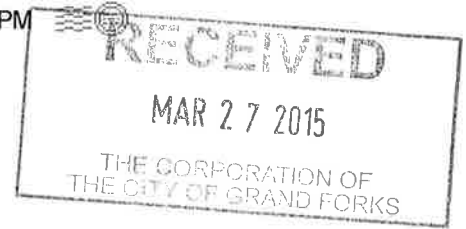
From: ■ Jen Bellhouse <jbellhouse@bccf.com>

Mar-25-15 4:07:05 PM

Subject: 2015 WildSafeBC Program

Cc: ■ Frank Ritcey <bc@wildsafebc.com>

Bcc: ■ **Sasha Bird**



We are happy to announce that your community, once again, was successful in obtaining funding for a WildSafeBC Community Coordinator position. This year was a particularly difficult year for allocating funds as we had 8 new communities applying for funds that were not successful in their applications.

We will be issuing an invoice shortly for your community's contribution.

As your Community Coordinator will be returning from last year we anticipate a start date of May 01st, unless previously discussed.

If you have any questions about the financial aspects of the program please contact Jen Bellhouse, Regional Project Coordinator, or if you have questions about the program itself contact Frank Ritcey, Provincial Program Coordinator at bc@wildsafebc.com

Sincerely,
Jen

Jen Bellhouse, B.Sc.
Project Coordinator
BC Conservation Foundation
200 - 1383 McGill Road
Kamloops, BC V2C 6K7
250-828-2551, ext. 108

www.bccf.com

FILE CODE
WEB & B1 - BC Conservation Foundation re 2015 WildSafe BC Program

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council
From: Chief Financial Officer
Date: March 26, 2015
Subject: Final reading of 2015-2019 Financial Plan Bylaw 2008
Recommendation: **RESOLVED THAT COUNCIL** give final reading to 2015-2019 Financial Plan Bylaw 2008.

BACKGROUND:

In the fall of 2014, City staff began working on the 2015-2019 Financial Plan. Department Heads and Coordinators had direct input into the plan.

There were three separate Public Consultations for the 2015-2019 Financial Plan in 2015. Each consultation was held at the end of the Committee of the Whole on January 26th, February 10th, and February 23rd.

Staff began with the operating budget and presentations for each department were made to Council at the January 26th Committee of the Whole. A capital presentation was made to Council at the February 10th Committee of the Whole. On February 23rd, the Operating and Capital Budgets were combined and summarized.

The 2015-2019 Financial Plan Bylaw 2008 was introduced to the Committee of the Whole at the May 9th, 2015 meeting for further discussion. At that time, several capital projects were cancelled, deferred, or changed from infrastructure replace projects to infrastructure repair projects. As well, staff committed to do further research on Playground Equipment Replacement and report back to Council before proceeding.

Following the adjustments from the May 9th meeting, Bylaw 2008 received first three readings on March 23, 2015.

Bylaw 2008 is now presented for final reading.

Benefits or Impacts of the Recommendation:

General: The benefit of a balanced budget is that it allows Council to undertake the services that are required to run the municipality.

Strategic Impact: The Financial Plan was developed using information from Council's most recent strategic plan.

Financial: The plan includes all expenses of the municipality and all sources of revenue that will be required to undertake the services included in the plan.

REQUEST FOR DECISION

— REGULAR MEETING —



Policy/Legislation: Section 165 of the Community Charter requires that a municipality must have a financial plan that is adopted annually, by bylaw, before the annual property tax bylaw. Section 197 of the Charter requires that each year, after adoption of the financial plan but before May 15, a Council must, by bylaw, impose property values taxes for the year by establishing tax rates.

Attachments: 2015-2019 Financial Plan Bylaw 2008

Recommendation: **RESOLVED THAT COUNCIL** give final reading to 2015-2019 Financial Plan Bylaw 2008.

OPTIONS:

1. **RESOLVED THAT COUNCIL RECEIVES THE STAFF REPORT**
2. **RESOLVED THAT COUNCIL DOES NOT ACCEPT THE STAFF REPORT**
3. **RESOLVED THAT COUNCIL REFERS THE MATTER BACK TO STAFF FOR FURTHER INFORMATION.**

	
Department Head or CAO	Chief Administrative Officer

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 2008

A Bylaw to Establish the Five Year Financial Plan For the Years 2015 - 2019

WHEREAS the Community Charter requires that Council adopt a Five Year Financial Plan annually before the adoption of the annual property tax bylaw;

NOW THEREFORE Council for the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS**, as follows:

1. Appendix "A", Appendix "B", and Appendix "C" attached hereto and made part of this bylaw is hereby declared to be the Five Year Financial Plan of the Corporation of the City of Grand Forks for the Years 2015 to 2019.
2. This bylaw may be cited, for all purposes, as the "**Year 2015 – 2019 Financial Plan Bylaw**".

INTRODUCED this 9th day of March, 2015.

Read a **FIRST** time this 23rd day of March, 2015.

Read a **SECOND** time this 23rd day of March, 2015.

Read a **THIRD** time this 23rd day of March, 2015.

FINALLY ADOPTED on this 7th day of April, 2015.

Mayor Frank Konrad

Corporate Officer Diane Heinrich

C E R T I F I C A T E

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 2008,
as adopted by the Municipal Council of the City of Grand Forks
on this 7th day of April, 2015.

Corporate Officer of the Municipal Council of the
City of Grand Forks

City of Grand Forks
Appendix "A" to Bylaw 2008
Year 2015 - 2019 Financial Plan Bylaw

	2015	2016	2017	2018	2019
<u>Revenue</u>					
Property taxes , grants in lieu & franchise Fees	\$ 3,159,535	\$ 3,221,600	\$ 3,284,900	\$ 3,349,400	\$ 3,415,300
Parcel taxes	91,075	91,075	91,075	91,075	91,075
User levies	1,839,211	1,873,999	1,909,411	1,945,553	1,982,432
Fees and charges	5,186,351	5,329,040	5,475,866	5,627,000	5,782,468
Grants and other	3,435,951	899,885	908,887	917,967	927,125
Total Revenues	13,712,122	11,415,599	11,670,139	11,930,995	12,198,400
<u>Expenses</u>					
Purchases for resale	3,314,000	3,413,470	3,515,882	3,621,325	3,729,988
Operating	7,130,037	7,235,107	7,341,730	7,449,862	7,559,695
Debt interest	95,537	95,026	95,017	95,017	95,017
Amortization	1,607,204	1,619,816	1,632,568	1,645,460	1,658,497
Total Operating Expenses	12,146,778	12,363,419	12,585,197	12,811,664	13,043,197
Net Revenue (loss)	\$1,565,344	(\$947,820)	(\$915,058)	(\$880,669)	(\$844,797)
<u>Allocations</u>					
Debt proceeds	1,047,056	-	-	-	-
Capital expenditures	(5,188,208)	(2,714,104)	(2,719,408)	(2,724,818)	(2,730,337)
Debt principal repayment	(154,556)	(68,735)	(65,496)	(65,496)	(65,496)
Transfers from (to) reserves / surplus	1,123,160	2,110,844	2,067,395	2,025,523	1,982,133
Reserve fund in excess of amortization	1,607,204	1,619,816	1,632,568	1,645,460	1,658,497
Financial Plan Balance	\$0	\$0	\$0	\$0	\$0

City of Grand Forks
Financial Plan 2015 to 2019 Bylaw 2008
Operations Summary
Supporting Schedule A

General	2015 Plan	2016 Plan	2017 Plan	2018 Plan	2019 Plan
Revenue					
Property Taxes	3,047,841	3,108,800	3,171,000	3,234,400	3,299,100
Parcel Taxes	85,034	85,034	85,034	85,034	85,034
Payments in Lieu of Taxes	111,694	112,800	113,900	115,000	116,200
Solid Waste Levies	199,000	201,000	203,000	205,000	207,100
Slag Sales	235,000	237,350	239,724	242,121	244,542
Fees and Charges	605,151	611,200	617,300	623,500	629,700
Government Grants - Operations	527,658	532,935	538,264	543,647	549,083
Government Grants - Capital	136,851				
Other Sources	128,300	129,600	130,900	132,200	133,500
Restricted Investment Income	-	-	-	-	-
	5,076,528	5,018,719	5,099,121	5,180,901	5,264,259
Expenses					
Airport Cost of Sales	45,000	46,400	47,800	49,200	50,700
Operations Expense	4,588,336	4,657,200	4,727,100	4,798,000	4,870,000
Community Support	303,011	306,041	309,101	312,192	315,314
Preventative Maintenance Program	125,830	127,717	129,633	131,578	133,551
Studies & Planning	-	-	-	-	-
Debt Interest	23,347	23,268	23,261	23,261	23,261
Amortization	991,000	995,955	1,000,935	1,005,939	1,010,969
Total Expenses	6,076,524	6,156,581	6,237,830	6,320,170	6,403,796
Net Income (Loss) before Other Income	(999,996)	(1,137,862)	(1,138,709)	(1,139,269)	(1,139,537)
Other Income					
Contributions from Electrical	433,000	439,495	446,087	452,779	459,570
Gain (Loss) on Disposition of Assets					
Net Income (Loss)	(566,996)	(698,367)	(692,621)	(686,490)	(679,966)
Allocations					
Debt proceeds	1,047,056	-	-	-	-
Capital Expenditures	(2,030,399)	(1,000,000)	(1,030,000)	(1,060,900)	(1,092,700)
Capital Planning		-	-	-	-
Debt principal repayment	(47,153)	(2,498)	-	-	-
Transfers from (to) reserves	321,493	1,000,000	1,030,000	1,060,900	1,092,700
Transfers from (to) surplus	285,000	(295,090)	(308,313)	(319,449)	(331,003)
Reserve fund in excess of amortization	991,000	995,955	1,000,935	1,005,939	1,010,969
Surplus (Deficit)	-	-	-	-	-

City of Grand Forks
Financial Plan 2015 to 2019 Bylaw 2008
Operations Summary
Supporting Schedule A

	2015 Plan	2016 Plan	2017 Plan	2018 Plan	2019 Plan
Equipment					
Recoveries	\$ 473,040	\$ 477,800	\$ 482,600	\$ 487,400	\$ 492,300
Operations Expense	430,700	437,200	443,800	450,500	457,300
Net Recoveries	42,340	40,600	38,800	36,900	35,000
Debt Interest	434	2	-	-	-
Amortization	222,204	224,426	226,670	228,937	231,226
Net Recoveries (Loss)	(180,297)	(183,828)	(187,870)	(192,037)	(196,226)
Gain (Loss) on Disposition of Assets	-	-	-	-	-
Net Recoveries (Loss)	(180,297)	(183,828)	(187,870)	(192,037)	(196,226)
Allocations					
Debt proceeds	-	-	-	-	-
Capital Expenditures	(95,000)	(47,500)	(47,500)	(47,500)	(47,500)
Debt principal repayment	(41,906)	(741)	-	-	-
Transfers from (to) reserves	95,000	(39,857)	(38,800)	(36,900)	(35,000)
Transfers from (to) surplus	(0)	47,500	47,500	47,500	47,500
Reserve fund in excess of amortization	222,204	224,426	226,670	228,937	231,226
Surplus (Deficit)	\$ -	\$ -	\$ -	\$ -	\$ -

City of Grand Forks
Financial Plan 2015 to 2019 Bylaw 2008
Operations Summary
Supporting Schedule A

	2015 Plan	2016 Plan	2017 Plan	2018 Plan	2019 Plan
Electrical					
Revenue					
User Fees	\$ 4,510,000	\$ 4,645,300	\$ 4,784,659	\$ 4,928,199	\$ 5,076,045
Fees and Charges	63,000	64,260	65,545	66,856	68,193
	4,573,000	4,709,560	4,850,204	4,995,055	5,144,238
Expenditure					
Purchases for resale	3,269,000	3,367,070	3,468,082	3,572,125	3,679,288
Operations Expense	686,000	692,900	699,800	706,800	713,900
Amortization	41,000	41,000	41,000	41,000	41,000
Expenditure	3,996,000	4,100,970	4,208,882	4,319,925	4,434,188
Net Income (loss) before Contributions to General	577,000	608,590	641,322	675,130	710,050
Contributions to General	433,000	439,495	446,087	452,779	459,570
Net income (loss)	144,000	169,095	195,235	222,352	250,479
Allocations					
Capital Expenditures	(260,000)	(265,200)	(270,504)	(275,914)	(281,432)
Transfers from (to) reserves	75,000	265,200	270,504	275,914	281,432
Transfers from (to) surplus	-	(210,095)	(236,235)	(263,352)	(291,479)
Reserve fund in excess of amortization	41,000	41,000	41,000	41,000	41,000
Surplus (Deficit)	\$ -	\$ -	\$ -	\$ -	\$ -

City of Grand Forks
Financial Plan 2015 to 2019 Bylaw 2008
Operations Summary
Supporting Schedule A

	2015 Plan	2016 Plan	2017 Plan	2018 Plan	2019 Plan
Water					
Revenue					
Parcel Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
User Levies	830,800	847,400	864,300	881,600	899,200
Fees and Charges	4,200	4,200	4,200	4,200	4,200
Government Grants - Capital	2,074,809	-	-	-	-
	2,909,808	851,600	868,500	885,800	903,400
Operations Expense	713,500	724,200	735,100	746,100	757,292
Preventative Maintenance Program	83,500	85,170	86,873	88,611	90,383
Studies & Planning	-	-	-	-	-
Debt Interest	-	-	-	-	-
Amortization	190,500	194,310	198,196	202,160	206,203
Total Expenses	987,500	1,003,680	1,020,170	1,036,871	1,053,878
Net Income (Loss)	1,922,308	(152,080)	(151,670)	(151,071)	(150,478)
Allocations					
Debt proceeds	-	-	-	-	-
Capital Expenditures	(2,115,309)	(1,057,654)	(1,057,654)	(1,057,654)	(1,057,654)
Capital Planning	-	-	-	-	-
Debt principal repayment	-	-	-	-	-
Transfers from (to) reserves	2,500	1,057,654	1,057,654	1,057,654	1,057,654
Transfers from (to) surplus	0	(42,230)	(46,527)	(51,089)	(55,725)
Reserve fund in excess of amortization	190,500	194,310	198,196	202,160	206,203
Surplus (Deficit)	\$ -	\$ -	\$ -	\$ -	\$ -

City of Grand Forks
Financial Plan 2015 to 2019 Bylaw 2008
Operations Summary
Supporting Schedule A

	2015 Plan	2016 Plan	2017 Plan	2018 Plan	2019 Plan
Wastewater					
Revenue					
Parcel Taxes	\$ 6,041	\$ 6,041	\$ 6,041	\$ 6,041	\$ 6,041
User Levies	\$ 809,411	825,599	842,111	858,953	876,132
Fees and Charges	4,000	4,080	4,162	4,245	4,330
Government Grants - Capital	333,333				
	1,152,785	835,720	852,314	869,239	886,503
Operations Expense	635,750	645,300	655,000	664,800	674,800
Preventative Maintenance Program	36,450	37,179	37,923	38,681	39,455
Studies & Planning	-	-	-	-	-
Debt Interest	71,756	71,756	71,756	71,756	71,756
Amortization	162,500	164,125	165,766	167,424	169,098
Total Expenses	906,456	918,360	930,445	942,661	955,109
Net Income (Loss)	246,329	(82,640)	(78,131)	(73,422)	(68,606)
Allocations					
Debt proceeds					
Capital Expenditures	(687,500)	(343,750)	(171,875)	(85,938)	(42,969)
Capital Planning		-	-	-	-
Debt principal repayment	(65,496)	(65,496)	(65,496)	(65,496)	(65,496)
Transfers from (to) reserves	344,167	343,750	171,875	85,938	42,969
Transfers from (to) surplus	0	(15,989)	(22,139)	(28,506)	(34,996)
Reserve fund in excess of amortization	162,500	164,125	165,766	167,424	169,098
Surplus (Deficit)	\$ -	\$ -	\$ -	\$ -	\$ -

**City of Grand Forks
Appendix B to Bylaw 2008
Year 2015 - 2019 Financial Plan
Revenues, Property Taxes and Exemptions**

In accordance with Section 165 (3.1) of the Community Charter, The City of Grand Forks is required to include in the five year financial plan bylaw, objectives and policies regarding each of the following:

- the proportion of total revenue that comes from each of the funding sources described in Section 165(7) of the Community Charter;
- the distribution of property taxes among the property classes; and
- the use of permissive tax exemptions.

Sources of Revenue

Revenue source	% of Total 2015 Revenue
Property taxes , grants in lieu & franchise Fees	23.04%
Parcel taxes	0.66%
User levies	13.41%
Fees and charges	37.82%
Grants and other	25.06%

Objective

For operations, to maintain annual increases to a level that approximates the annual increase in inflation unless a specific program or project is identified that requires tax revenue funding. For capital and fiscal, to review and address annually the long term needs for capital infrastructure.

Policies

- The City will review the fees/charges annually to ensure that they keep pace with changes in the cost-of-living, as well as, changes in the methods or levels of service delivery.
- The City will encourage the use of alternate revenue resources instead of property taxes.
- User fees will be set to recover the full cost of services except where Council determines that a subsidy is in the general public interest.

Distribution of Property Tax Rates

In establishing property tax rates, Council will take into consideration:

- The amount of property taxes levied as compared to other municipalities.
- The property class conversion ratio as compared to other municipalities.
- The tax share borne by each property class
- The tax ratios of each property classification

City of Grand Forks
Appendix B to Bylaw 2008
Year 2015 - 2019 Financial Plan
Revenues, Property Taxes and Exemptions

The City will receive the Revised Assessment Roll for 2015 in April and will set the property tax rates based on the assessment before May 15, 2015. The 2015 distribution of property tax rates amongst all the property classifications will not be known until then.

The distribution for 2014 were as follows:

Property Class	% of General Revenue Taxation
Residential	50.1769%
Utility	1.7140%
Major Industry	27.5703%
Light Industry	1.3431%
Business and Other	19.1716%
Recreation / Non-profit	0.0089%
Farm	0.0153%

Objective

To ensure equity among property classes by reviewing the ratios of property class allocations annually. In 2013, the industry ratio was lowered to 9.92 from 10.55, the business conversion ratio was lowered from 2.52 to 2.39 and the light industry class was lowered from 2.96 to 2.93. In 2014, the ratios remained the same as 2013. For 2015, consideration for class conversion ratios will be considered in April.

Policies

- The City will review and set tax rates and shift each property classification's tax share annually until such time as Council deems the property classifications' share to be equitable.

Permissive Tax Exemptions

In guiding and approving permissive tax exemptions, Council will take into consideration:

- Not-for-profit occupiers of City property for the duration of their occupancy.
- Land and improvements surrounding a statutorily exempt building for public worship.

Objective

To optimize the provision of charitable and not for profit services for the benefit of Grand Forks residents, to provide property tax exemptions as permitted under the Community Charter in a consistent and fair manner, to restrict provision of exemption to those providing an extension to City services and to reduce the impact to City revenues.

Policies

Grand Forks residents must be primary beneficiaries of the organization's services and the services provided must be accessible to the public.

**City of Grand Forks
Appendix "C" to Bylaw 2008
Year 2015-2019 Financial Plan**

2014 Carry Forward Capital Projects										
Fund	Description	TOTAL COST	TO YE 2014	2015 REQUEST	Gas Tax General	Grant	Borrowing	Land	Slag	Surplus
GEN	Fire Truck	1,300,000	399,277	900,723			900,723			
GEN	Spray Park	300,000	23,149	276,851		76,851			200,000	
GEN	Downtown Beautification Phase II	300,000	275,304	24,696				24,696		
GEN	City Hall rebuild contingency	300,000	15,000	285,000						285,000
GEN	MAAPS relocate storm sewer & water main	45,000	33,703	11,297				11,297		
WTR	Water Meters	1,300,000	705,822	594,178	594,178					
WTR	Water System Locates	121,000	29,651	91,349	91,349					
WTR	West End Fire Protection - Phase II	1,300,000	370,718	929,282		929,282				
Multi	22nd Street (Hwy 3 to 78th Ave)		43,916							
	68th Ave (Kettle River Dr to 19th St)		524,992							
	3rd St (Hwy 3 to Market Ave)		43,919							
	Asset Management		209,375							
	GIS		53,668	46,332			46,332			
	Subtotal Multi Utility	4,200,000	875,870				-			
GRAND TOTALS		9,166,000	3,604,365	3,159,708	685,527	1,006,132	947,056	35,993	200,000	285,000

**City of Grand Forks
Appendix "C" to Bylaw 2008
Year 2015-2019 Financial Plan**

2015 CAPITAL REQUESTS	AMOUNT	Library Trust	Grants	Borrowing	Equipment	Capital	Land	Slag
IT								
Generator at 525 Central	30,000						30,000	
Water & Sewer Scada	25,000						25,000	
FIRE								
Command Vehicle	60,000				60,000			
OPERATIONS								
1988 John Deer Mower	5,000				5,000			
1995 Ford pick up truck	30,000				30,000			
Airport Beacon	15,000						15,000	
JD bleacher	25,000							25,000
JD Lighting	20,000							
Playground replacement - see Note #1	45,000	20,000						
Works yard fuel tanks	25,000		10,000				25,000	35,000
Headworks Grinder	175,000						175,000	
ELECTRICAL								
Recloser controls	32,100					32,100		
Transformer PCB Mgmt Plan	26,750					26,750		
Riverside Dr Re-conductor	144,450					144,450		
System & Voltage Conversion	29,950					29,950		
System Upgrades	26,750					26,750		
ENGINEERING								
Long Term Strategic Financial Framework	50,000		50,000					
5th Street Watermain Replacement	460,000		460,000					
Eastside Reservoir Structure Study	28,000					28,000		
GIS - Phase II	100,000			100,000				
Silver Kettle Sidewalk	175,500							175,500
Wastewater Treatment Plant UV	500,000		333,333				166,667	
Current Year Requests	2,028,500	20,000	853,333	100,000	95,000	288,000	436,667	235,500

****Note #1 - this project will require approval from Council before proceeding**

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council

From: Sasha Bird, Manager of Development & Engineering

Date: April 7, 2015

Subject: To amend the current Zoning Bylaw by adding the permitted use of tool and equipment rental facilities to the I-2 (General Industrial) Zone.

Recommendation: **RESOLVED THAT** Council accept and give first and second readings to Zoning Bylaw Amendment No. 1606-A2, 2015 and proceed with the statutory requirements for amending bylaws in accordance with the Local Government Act.

BACKGROUND: City staff members have deemed it desirable to amend the Zoning Bylaw to include tool and equipment rental facilities in the I-2 (General Industrial) Zone. This decision is based on recent public enquiries and the fact that the intended use fits the form and character of the existing uses and surrounding businesses. An excerpt from the Zoning Bylaw for the I-2 Zone is attached as well as the land use designation for these areas in the SCP.

At the April 7th, 2015 Committee of the Whole meeting, the Committee of the Whole recommended that Council direct staff to draft the appropriate amendment bylaw by adding the permitted use of tool and equipment rental facilities to the I-2 (General Industrial) Zone and to proceed with the statutory requirements for amending bylaws in accordance with the Local Government Act.

Benefits or Impacts of the Recommendation:

General: The intended use fits the form and character of the existing uses and surrounding businesses, and is consistent with the land use plan in the SCP.

Strategic Impact: Expands potential for economic development in this zone.

Financial: There would be the cost of newspaper advertising in two consecutive issues of the newspaper and the notification to surrounding property owners.

Policy/Legislation: Council's authority to adopt, amend and repeal bylaws comes from the Local Government Act.

Attachments: 1) Draft Bylaw #1606-A2

Recommendation: **RESOLVED THAT** Council accept and give first and second readings to Zoning Bylaw Amendment No. 1606-A2, 2015 and proceed with the statutory requirements for amending bylaws in accordance with the Local Government Act.

REQUEST FOR DECISION

— REGULAR MEETING —



- OPTIONS:**
- 1. COUNCIL COULD CHOOSE TO SUPPORT THE RECOMMENDATION.**
 - 2. COUNCIL COULD CHOOSE TO NOT SUPPORT THE RECOMMENDATION.**
 - 3. COUNCIL COULD CHOOSE TO REFER THE REPORT BACK TO STAFF FOR MORE INFORMATION.**

	
Department Head or CAO	Chief Administrative Officer

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1606-A2

A BYLAW TO AMEND THE CITY OF GRAND FORKS
ZONING BYLAW NO. 1606, 1999

=====

WHEREAS Council may, by bylaw, amend the provisions of a Zoning Bylaw pursuant to the provisions of the Local Government Act;

AND WHEREAS Council of the Corporation of the City of Grand Forks believes it is in the public interest to amend the provisions of the Zoning Bylaw in order to have better interpretation and have greater enforcement of the bylaw;

NOW THEREFORE Council of the Corporation of the City of Grand Forks, in open meetings assembled, **ENACTS** as follows:

1. This bylaw may be cited, for all purposes, as “**The City of Grand Forks Zoning Amendment Bylaw No. 1606-A2, 2015**”.
2. Zoning Bylaw No. 1606 is hereby amended by adding the following permitted use:

Section 45

I-2 (General Industrial) Zone:

Permitted Uses:

1. The following uses and no others are permitted in an I-2 zone:

(k) tool and equipment rental establishments.

Read a **FIRST** time this ____ day of _____, 2015.

Read a **SECOND** time this ____ day of _____, 2015.

NOTICE OF PUBLIC HEARING advertised this ____ day of _____, 2015 **AND** this ____ day of _____, 2015.

PUBLIC HEARING HELD this ____ day of _____ 2015.

Read a **THIRD** time this ____ day of _____, 2015.

APPROVED by the Ministry of Transportation this ____ day of _____, 2015.

Approving Officer

FINALLY ADOPTED this ____ day of _____, 2015.

Mayor Frank Konrad

Corporate Officer – Diane Heinrich

CERTIFICATE

I hereby certify the foregoing to be a true copy of Bylaw No. 1888, as passed by the
Municipal Council of the City of Grand Forks on the ____ day of _____,
2_____

Corporate Office of the Municipal Council
of the City of Grand Forks