

THE CORPORATION OF THE CITY OF GRAND FORKS  
AGENDA - COMMITTEE OF THE WHOLE MEETING  
Monday, February 23rd, 2015, 9:00 am  
7217 - 4th Street, City Hall

	<b><u>ITEM</u></b>	<b><u>SUBJECT MATTER</u></b>	<b><u>RECOMMENDATION</u></b>
1	<b><u>CALL TO ORDER</u></b>  Call the meeting to order		
2	<b><u>COMMITTEE OF THE WHOLE AGENDA</u></b>  Adopt Agenda	February 23rd, 2015, COTW	Adoption of Agenda
3	<b><u>REGISTERED PETITIONS AND DELEGATIONS</u></b>  The Grand Forks and Boundary Regional Agricultural Society and Learning Garden Project Team <a href="#">Delegation-Form-2015_learning-garden-in-kind.pdf</a>	Learning Garden	THAT COTW recommends Council consider adopting a resolution stating "the City of Grand Forks commits to supporting the Learning Garden at the Aquatic Centre through collaboration and in-kind support, including: <ul style="list-style-type: none"><li>• assistance in purchasing externally (grant) funded supplies and materials</li><li>• support for use of City equipment by volunteering staff</li><li>• assistance with installation of infrastructure, paths and landscape features, and delivery of fill and other materials</li><li>• sponsoring of grant applications requiring charitable status and involving the City staff and equipment (i.e. Phoenix Foundation)</li><li>• public outreach about the project in City newsletters and promotions, at the March 9th, 2015, regular Meeting of Council.</li></ul>
4	<b><u>PRESENTATIONS FROM STAFF</u></b>		

Monthly Highlight Reports from  
Department Managers  
[Building & Bylaw Services.doc](#)  
[Chief Financial Officer JANUARY  
2015.doc](#)  
[Corporate & Community Services.doc](#)  
[Development & Engineering.doc](#)  
[Operations.doc](#)  
[Fire Chief.doc](#)

Staff request for Council to  
receive the monthly activity  
report from department  
managers

THAT COTW receives the  
monthly activity reports.

Chief Administrative Officer - Verbal  
presentation

Asset Management  
PowerPoint presentation

Committee of the Whole to  
receive as presented

5 **REPORTS AND DISCUSSION**

Cannafest Kootenays  
[Varabioff\\_001.pdf](#)

At the January 26th, 2015,  
Regular Meeting Council  
passed a resolution to table  
the request from Mr. Chuck  
Varabioff regarding the music  
event. He has since  
submitted additional  
information regarding the  
event.

THAT COTW recommend  
that Council receive the  
additional information  
regarding the music event, as  
submitted by Mr. Varabioff,  
for discussion, and refer to  
the February 23rd, Regular  
Meeting for decision.

6 **PROPOSED BYLAWS FOR DISCUSSION**

7 **INFORMATION ITEMS**

8 **CORRESPONDENCE ITEMS**

9 **LATE ITEMS**

10 **REPORTS, QUESTIONS AND INQUIRIES  
FROM MEMBERS OF THE COUNCIL  
(VERBAL)**

11 **QUESTION PERIOD FROM THE PUBLIC**

12 **BUDGET PRESENTATION**

Chief Financial Officer

Verbal report from the Chief  
Financial Officer  
Draft Financial Plan review

THAT the COTW receives the  
budget presentation from the  
Chief Financial Officer.

13 **IN-CAMERA RESOLUTION**

Chief Administrative Officer

Immediately following the  
COTW meeting, Council will  
hold an In-Camera Meeting.

THAT COTW recommends  
Council convene an In-  
Camera Meeting as outlined

under Section 90 of the Community Charter to discuss matters in a closed meeting which are subject to section 90 (1) (c) labour relations or other employee relations and 90 (1) g litigation or potential litigation affecting the municipality; Be it further resolved that persons, other than members, officers, or other persons to who Council may deem necessary to conduct city business, will be excluded from the In-Camera Meeting.

14 **ADJOURNMENT**

# Council Delegations

## Background

Council for the City of Grand Forks welcomes public input and encourages individuals and groups to make their views known to Council at an open public meeting.

Council needs to know all sides of an issue, and the possible impacts of any action they make take, prior to making a decision that will affect the community. The following outline has been devised to assist you in preparing for your presentation, so that you will understand the kind of information that Council will require, and the expected time frame in which a decision will be forthcoming. Council may not make a decision at this meeting.

## Presentation Outline

Presentations may be a maximum of 10 minutes.

Your Worship, Mayor Konrad, and Members of Council, I/We are here this evening on behalf of the Grand Forks and Boundary Regional Agricultural Society & Learning Garden Project Team to request that you consider providing in-kind support and collaboration to assist with the development of the Learning Garden at the Grand Forks Aquatic Centre.

The reason(s) that I/We are requesting this action are:

The Learning Garden Project Team is working to create an engaging environment that brings the full community together, inspires connections, builds partnerships, and stimulates knowledge and experiential learning based on a design system that integrates nature and human systems. Community partners such as the City of Grand Forks have the opportunity to help build this community asset and amplify the benefits.

I/We believe that in approving our request the community will benefit by:

having the opportunity to learn about sustainability, hands-on, by participating in a demonstration garden that fosters community participation and learning about sustainability through designing and creating resilient gardens. Furthermore, this community-led project is being developed through volunteers and tremendous community collaboration.

(over)

---

## Council Delegations (cont.)

I/We believe that by not approving our request the result will be:

The City of Grand Forks would not obtain the recognition for leadership in sustainability through supporting the development of the learning garden, and furthermore, the Learning Garden would face difficult challenges in completing the community vision for the site.

---

---

In conclusion, I/we request that Council for the City of Grand Forks adopt a resolution

stating: The City of Grand Forks commits to supporting the Learning Garden at the Aquatic Centre through collaboration and in-kind support, including:

- assistance in purchasing externally (grant) funded supplies and materials
- support for use of City equipment by volunteering staff
- assistance with installation of infrastructure, paths and landscape features, and delivery of fill and other materials
- sponsoring of grant applications requiring charitable status and involving City staff and equipment (i.e. Phoenix Foundation)
- public outreach about project in City newsletters and promotions

---

Name: Graham Watt and Kim Watt, with support from the Learning Garden Project Team

Organization: Grand Forks and Boundary Region Agricultural Society

Mailing Address: Box 1965, 2140 Central Ave, V0H 1H0  
(Including Postal Code)

Telephone Number: 250.442.4111

Email Address: plan@kettleriver.ca

The information provided on this form is collected under the authority of the Community Charter and is a matter of public record, which will form a part of the Agenda for a Regular Meeting of Council. The information collected will be used to process your request to be a delegation before Council. If you have questions about the collection, use and disclosure of this information contact the "Coordinator" City of Grand Forks.

N:Forms/Delegation form

# MONTHLY HIGHLIGHT REPORTS



**DATE :** February 18, 2015  
**TO :** Committee of the Whole  
**FROM:** Manager of Building Inspection & Bylaw Services  
**HIGHLIGHTS:** For the Month of January, 2015

---

---

❖ **Bylaw Office Review**

- ❖ Working on amendments to the MTI Bylaw schedules
- ❖ Working on the Noise Control Bylaw
- ❖ Sign Bylaw for Grand Forks is in the final stages prior to being presented to Council

❖ Following up on complaints

❖ **Building Inspections review**

- ❖ Following up on existing Building Permits
  - ❖ Several inquires for new construction this month
  - ❖ Working on the City Hall move and office setup
- 
-

# MONTHLY HIGHLIGHT REPORTS



**DATE :** February 11, 2015  
**TO :** Committee of the Whole  
**FROM:** Chief Financial Officer  
**HIGHLIGHTS :** For the Month of January, 2015

---

- ❖ Revenue Anticipation bylaw passed, Electrical Rates amendment introduced
  - ❖ Working through several small insurance claims and City Hall fire claim
  - ❖ Issued 2015 Business Licence invoices
  - ❖ Interim audit January 21<sup>st</sup> and 22<sup>nd</sup>
  - ❖ Year end Municipal Pension Plan reporting
  - ❖ Moved 5<sup>th</sup> street location back to City Hall
  - ❖ Financial Plan Operating presentation January 26th
  - ❖ Preparing for 2015 audit scheduled for March 31- April 2, 2015
  - ❖ Compiling financial information for grant applications
-

# MONTHLY HIGHLIGHT REPORTS



**DATE :** February 23rd, 2015  
**TO :** Committee of the Whole  
**FROM:** Corporate & Community Services  
**HIGHLIGHTS:** For the Month of January 2015

---

- ❖ Organized and participated in weekend long Family Day 2015 event
  - ❖ Consulted with City's legal team - ongoing
  - ❖ Participated in vetting CAO applications
  - ❖ Started preparations for the Outdoor recreation Show
  - ❖ Organized travel arrangements for Council to Attend AKBLG – Elected Officials Seminar in Kimberley
  - ❖ Prepared and presented Operating Budget for Legislative, Corporate and Community Services
  - ❖ Provided ongoing communications for Public Notices, media releases and events
  - ❖ Prepared agendas and meeting minutes
-



# MONTHLY HIGHLIGHT REPORTS



**DATE:** February 23, 2015  
**TO:** Council  
**FROM:** Manager of Development & Engineering  
**HIGHLIGHTS:** For the Month of January, 2015

---

- ❖ City Hall Re-Construction Project – Continued to Rectify Deficiencies and Move In
  - ❖ Prepared 2015 Operating and Capital Budgets
  - ❖ Received 2 Development Enquiries
  - ❖ Received 1 Enquiry Regarding City Owned Property for Sale
  - ❖ Applied for the 2015 WildSafeBC Program
  - ❖ Commenced Development of the Small Communities Fund Grant Application Package
  - ❖ Completed Operating Presentations to Council
  - ❖ Reviewed Consultation on Species at Risk Package Regarding Additions of Species/Status Changes to Species at Risk that May Impact Grand Forks (ex. Western Bumble Bee and Western Grebe)
  - ❖ Commenced Preparation of the 2015 Staff Workplan
-

# MONTHLY HIGHLIGHT REPORTS



**DATE :** February 23, 2015  
**TO :** Committee of the Whole  
**FROM:** Manager of Operations  
**HIGHLIGHTS :** For the Month of January 2015

---

## **Roads/Parks/Facilities**

- ❖ Snow removal. Night crew utilized.
- ❖ Budget preparation.
- ❖ Meet with RDKB regarding tree inventory partnership.
- ❖ Assist with City Hall move. Build shelving downstairs.

## **Water/Sewer**

- ❖ Sanitary sewer main line flushing.
- ❖ Sewer service repair on 169 79th Avenue. Root infestation.
- ❖ Budget preparation.
- ❖ 2015 maintenance work plan development.

## **Electrical**

- ❖ Annual pole replacement program continues. Pole changed on 72<sup>nd</sup> Avenue.
- ❖ Tree trimming around wires.
- ❖ Regulators off line on Granby road. Sent to nelson for repair.
- ❖ Foot patrol continuing for meter checks.

# MONTHLY HIGHLIGHT REPORTS



# MONTHLY HIGHLIGHT REPORTS



**DATE :** February 18, 2015  
**TO :** Committee of the Whole  
**FROM:** Fire Chief  
**HIGHLIGHTS :** For the Month of January, 2014

---

- ❖ Calls for January: 40: 7 Fire, 3 Rescue, 30 First Responder
- ❖ Structure Fire – Jan 16 – Residence on 16<sup>th</sup> St. Fire contained to attic.
- ❖ Flooding due to pipes bursting at care facility in January
- ❖ Dale – Zone 4 Chiefs conference in Creston.
- ❖ Six First Responders re-certified in January
- ❖ Trial underway of “I Am Responding” program for tracking volunteer's availability to respond to incidents.

Sarah/Christine,

It is nice to finally be able to put a face to an email. I am submitting this additional information to help the city counsellors understand the reason behind the name CannaFest and our stance on marijuana sales.

Because marijuana is currently still a controlled substance in Canada we will not be selling or providing marijuana at the music festival if our application is approved.

The whole reason I started CannaFest was to bring awareness to the marijuana industry and the medical benefits of the extracts, I have seen people go from their death bed to back home and eventually back to work within a few months of using Phoenix Tears Oil, an extract from the cannabis plant. We all know someone who has died of cancer or suffered through chemotherapy while fighting this terrible disease. CannaFest is a means of letting people know there is an alternative and in some cases a cure for cancer through ingesting marijuana extracts. So if I have to change the name CannaFest to something else it kind of defeats my purpose of putting on this event.

I can live with no marijuana sales, but to change the name would be extremely difficult as we are trying to brand "CannaFest" into a household name. As you can see from our social media there is support to keep the name, the name itself will not be detrimental to the city or public in any way.

Thanks

Chuck Varabioff

BC Pain Society

**BC Pain Society**  
**2908 Commercial Drive**  
**Vancouver BC**  
**V5N 4C9**  
**778.789.7897 (cell)**

**City of Grand Forks Counsel Members**

Thank you for considering this additional information before voting on approving my application to hold CannaFest Kootenays Aug 8. The main concern seems to be our emergency plan especially considering what happened in Penticton last year. The main difference is that Penticton had over 8000 attendees, they allowed liquor on the grounds and Penticton is known as a summer party town, same as Ft. Lauderdale and Daytona Beach.

- We are capping the ticket sales at 3000, will not tolerate liquor and will be promoting a cause that is not known for violence, fighting or rioting.
- Our 1 security guard for 100 attendees is industry standard and more than enough to deal with any problems should an incident arise.
- On top of our own professional security team we will be contacting the local fire department and search and rescue to attend and be on standby should the need arise to utilize them.
- We will also have security around the perimeter to stop people from jumping the fence or passing liquor over.
- The
- We will have the local ambulance service in attendance should medical attention be needed.
- We will be contacting the local RCMP with all event information as soon as we have venue and city council approval.
- Everybody attending the event will be quickly checked and coolers and bags inspected for alcohol when they enter the grounds.
- Ticket sales will be done through Ticketmaster and all attendees will have a wrist band for re-entry.
- All attendees purchasing medical marijuana will need to be 19 years old and ID will be STRICTLY CHECKED by our staff.

One of the other counsel members was concerned that this was going to turn out to be nothing more than a party and the fact is, it will be a party as well as education of the responsible use of marijuana. It will be a party same as Canada Day is, same as Remembrance Day is. Both of those special occasions are held in the city every year with minimal problems.

We are committed to putting on a world class show with no negative impact to the city or people of Grand Forks and look forward to having an ongoing annual event for years to come.

We recently started an on-line petition to ask for support for our cause and without hardly trying we have over 150 supporters, please read some of the comments they are ALL positive and in support of our event.

Also CBC fifth Estate has just aired our story and if you would like a little more information on our business to help make your decision please go to CBC website then fifth Estate and click on the "Pot Fiction" link.

Thank you for your consideration and I look forward to a positive vote and support from the Grand Forks city council.

Chuck (Charles) Varabioff

---

From: [REDACTED] chuck varabioff <chuck.varabioff@gmail.com> 2015-02-0...  

Subject: Re: Fwd(2): Cannafest Kootenays

To: [REDACTED] Sarah Winton

Cc: [REDACTED] fkonrad@grandforks.ca [REDACTED] jbutler@grandforks.ca  
[REDACTED] chammett@grandforks.ca [REDACTED] nkrog@grandforks.ca  
[REDACTED] cross@grandforks.ca [REDACTED] cthompson@grandforks.ca  
[REDACTED] mwirischagin@grandforks.ca

Attachments: [REDACTED] letter to GF city.docx / Uploaded File (16K)

---

City of Grand Forks Mayor and counsel members,

Please see the attached document with some additional information for you to consider before a final vote on this matter this Tuesday, unfortunately I will not be able to attend the meeting to answer any questions or concerns that may remain. If you have anything I need to address before Tuesday please reply to this email and I will gladly do what I can to satisfy your concerns.

BC Pain Society and myself, Chuck Varabioff can guarantee a trouble free event that will be fun for all ages and will be talked about in a positive way for years to come. I am so confident in everything I am doing that I am personally paying for the entire event out of my own pocket, I do not want to do anything that will jeopardize my investment.

Have a good weekend and I look forward to the vote results on Tuesday evening :-)

On Tue, Feb 3, 2015 at 8:45 AM, Sarah Winton <[swinton@grandforks.ca](mailto:swinton@grandforks.ca)> wrote:

Hi Chuck, I think the best thing to do at this point would be to put your request in writing and it can be taken back to Council. Council didn't go into any detail about what they would like to see changed or different, but if you feel that it is worth another shot you might be successful. Let me know if you want to touch base. Sarah

---

**Sarah Winton**

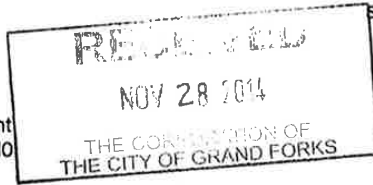
Acting Corporate Officer/Communications

City of Grand Forks

250-442-8266



Royal Canadian Mounted Police / Gendarmerie royale du Canada



Security Classification/Designation

NCO i/c Boundary Regional Detachment  
PO Box 170 Grand Forks, B.C. V0H 1H0

Your File

His Worship, the Mayor and Council  
City of Grand Forks, B.C.

Our File

2014-11-20

Dear Brian and Councillors

**Request for donation of Laptop computer to Citizens on Patrol**

I am requesting that Council give consideration to donating an older Mac Laptop computer that Councillor Wyers currently has, to the Citizens on Patrol. Cher in her role as City liaison and Secretary for the COP program has used this computer to prepare meeting minutes, patrol schedules, Agendas and training information.

My understanding is that this computer is in excess of 10 years old, however it will provide excellent service to our program for years to come, as our computing needs are very basic.

If this is at all possible, I would appreciate your positive consideration.

Yours Sincerely

*[Handwritten signature]*  
Jim Harrison, S/Sgt.  
NCO i/c Boundary Regional Detachment.

**FILE CODE**  
*WE3*  
*or B10 - Request of Laptop*  
*Donation* Page 1 of 1