

THE CORPORATION OF THE CITY OF GRAND FORKS
AGENDA – REGULAR MEETING
Monday, July 20th, 2015, at 7:00 pm
7217 - 4th Street, Council Chambers City Hall

<u>ITEM</u>	<u>SUBJECT MATTER</u>	<u>RECOMMENDATION</u>
1. <u>CALL TO ORDER</u>		
2. <u>ADOPTION OF AGENDA</u>		
a) Adopt agenda	July 20th, 2015, Regular Meeting agenda	THAT Council adopt the July 20th, 2015, Regular Meeting agenda as presented.
3. <u>MINUTES</u>		
a) Adopt minutes June 24, 2015, Special Meeting to go In-Camera Minutes - Not Yet Adopted.pdf	June 24th, 2015, Special-to-go-In-Camera minutes	THAT Council adopt the June 24th, 2015, Special-to-go-In-Camera minutes as presented.
b) Adopt minutes June 29, 2015, Regular Meeting Minutes - Not Yet Adopted.pdf	June 29th, 2015, Regular Meeting minutes	THAT Council adopt the June 29th, 2015, Regular Meeting minutes as presented.
c) Adopt minutes July 8, 2015, Special Meeting to go In-Camera Minutes - Not Yet Adopted.pdf	July 8th, 2015, Special-to-go-in-Camera minutes	THAT Council adopt the July 8th, 2015, Special to-go-in-Camera minutes as presented.
4. <u>REGISTERED PETITIONS AND DELEGATIONS</u>		
5. <u>UNFINISHED BUSINESS</u>		
6. <u>REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL</u>		
a) Corporate Officer's Report RFD - Proc. Bylaw-CAO - Rpts., Questions, & Inquiries from Council.pdf Councillor Thompson's Report.pdf Councillor Butler's Report.pdf Mayor Konrad's Report.pdf	Written reports of Council	THAT all written reports of Council be received.
7. <u>REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY</u>		
a) Corporate Officer's Report RFD - Proc. Bylaw-Council - RDKB Council's Rep..pdf	Verbal report from Council's representative to the Regional District of Kootenay Boundary	THAT Councillor Krog's report on the activities of the Regional District of Kootenay Boundary, given verbally at this meeting be received.

8. **RECOMMENDATIONS FROM STAFF FOR DECISIONS**

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| a) Manager of Development & Engineering Services
RFD - Mgr. of Dev. & Eng.-Farley DVP July 20, 2015.pdf | Application for a Development Variance Permit to request an interior setback variance from 3 meters (10 feet) to 0.9144 meters (3 feet), in order to construct a carport | THAT Council considers the Development Variance Permit application and selects one of the presented options. |
| b) Manager of Development & Engineering Services
RFD - Mgr. of Dev. & Eng.-Zibin DVP July 20, 2015.pdf | Application for a Development Variance Permit to request an increase in accessory building height and an increase in overall floor area of all accessory buildings, in order to construct a garage | THAT Council considers the Development Variance Permit application and selects one of the presented options. |
| c) Manager of Development & Engineering Services
RFD - Mgr. of Dev. & Eng.-Proposal for Steering Committee. - TOR.pdf | Council to adopt the attached Terms of Reference for the Transition Housing Project Steering Committee | THAT Council adopt the attached Terms of Reference for the Transition Housing Project Steering Committee (THPSC). |
| d) Manager of Development & Engineering Services
RFD - Mgr. of Dev. & Eng.-Transfer of 7212 Riverside Lease to BETHS and Whispers of Hope July 20, 2015.pdf | Approval from Council to transfer the lease of 7212 Riverside Drive to BETHS and Whispers of Hope due to Habitat for Humanity requesting withdrawal from the lease | THAT Council support transferring the lease of 7212 Riverside Drive to BETHS and Whispers of Hope due to Habitat for humanity requesting withdrawal from the lease and direct staff to proceed with revising the lease agreement. |
| e) Manager of Operations
RFD - Mgr. of Operations - JD Bleachers Financial Plan amend.pdf | 2015 Capital Project - JD bleachers | THAT Council revise the 2015 Financial Plan to include \$2,890 additional funding for the JD bleachers capital project, to be funded from the current operating budget. |
| f) Manager of Operations
RFD - Manager of Operations - Water Restrictions & Yellow Flag.pdf | Water restrictions and Yellow Flag Program | THAT Council implement Stage 2 Water restrictions immediately and implement the Yellow Flag Program to increase public awareness. |

9. **REQUESTS ARISING FROM CORRESPONDENCE**

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| a) Chief Financial Officer
Memo - CFO - Habitat Permissive Tax Exemption Request.pdf | Memo regarding Habitat for Humanity request for 2015 permissive tax exemption | THAT Council receive the request from Habitat for Humanity for 2015 permissive tax exemption for discussion. |
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| b) | Chief Administrative Officer
RFD - CAO - Minister Meetings at UBCM.pdf | Topics for Ministers' Meetings at UBCM | THAT Council direct staff to set up meetings at UBCM, with Ministers to discuss four topics of importance, as identified by Council; and further, direct staff to prepare reports to be submitted to the appropriate Minister in advance of UBCM. |
| c) | Manager of Operations
Memo - Mgr. of Operations - Power Purchase Forecast 2015 Q2.pdf | Memo regarding the power purchase forecast - 2015 Q2 | THAT Council receive for information |

10. **INFORMATION ITEMS**

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| a) | BC Seniors Games
SOII - BC Seniors Games - Request for Zone 6 Banner Display.pdf | Request for Zone 6 banner displays | THAT Council discuss if they would like to display a banner in the community |
| b) | Taylor Charlong
SOII - Charlong, Taylor re Thank You for Scholarship.pdf | Thank you letter to the City of Grand for scholarship | THAT Council receive for information |
| c) | R. Hamilton
SOII - Hamilton, R. re Amendment to Bylaw 1973.pdf | Amendment to Bylaw 1973 regarding fines | THAT Council receive for information |
| d) | Nadine Heiberg
SOII - Heiberg, Nadine re Fence Height Restrictions.pdf | Letter regarding fence height restrictions | THAT Council receive for information |
| e) | Tom & Beverley Tripp
SOII - Tripp, Tom & Beverley re Bylaw 1973 Deadline Concerns.pdf | Letter regarding Bylaw 1973 deadline concerns | THAT Council receive for information |
| f) | Cherylle Smuland
SOII - Smuland, Cherylle re Gravel Pit on Granby.pdf | Letter regarding advertising and awarding process of the City Pit job on the Granby Road and City response | THAT Council receive for information |
| g) | Mayor Konrad - Letter of Support
SOII - Tennessee Trent - Provincial Trails Specialist - City Letter of Support.pdf | Letter of Support to Recreation Sites and Trails BC | THAT Council receive for information |
| h) | Manager of Development & Engineering Services
SOII - 2015-06-11 THPSC Meeting Minutes - Adopted.pdf | Minutes of June 11th, 2015, Transition Housing Project Steering Committee | THAT Council receive for information |
| i) | Manager of Development & Engineering Services
SOII - 2015-06-23 THPSC Meeting Minutes - Draft .pdf | Draft minutes of June 23rd, 2015, Transition Housing Project Steering Committee (THPSC) | THAT Council receive for information |

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| j) Grand Forks Slow Pitch Tournament
SOII - GF Slow Pitch Tournament - July 24-26th.pdf | Request from the Grand Forks Slow Pitch regarding setting up a beer garden during their tournament of July 24-26, 2015, at Dick Bartlett Park | THAT Council approve the issuing of a special occasion liquor license to the Slow Pitch Tournament and Lee Makortoff, July 24-26th, 2015, at Dick Bartlett Park. The gardens will be open from 5:00 pm to 11:00 pm July 24th, and 11:00 am to 11:00 pm July 25th and 26th, 2015, subject to the gardens being situated between the concession and park number 2 at Dick Bartlett, surrounded by a temporary fence; And subject to the organizers obtaining third party (party alcohol) liability insurance, naming the City of Grand Forks as an additional insured on that policy; all servers of liquor to hold a Serving It Right license certificate; and ICBC "drinking and driving" warning posters to be displayed. |
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11. **BYLAWS**

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| a) Manager of Development & Engineering Services
Bylaw - RFD - Mgr. of Dev. & Eng.- 832-64th Ave. RMC Wagner Rezoning July 20, 2015.pdf | To amend the current Zoning Bylaw by rezoning property located at 832 - 64th Avenue from the current R-1 (Single and Two-Family Residential) Zone to R-4 (Rural Residential) Zone | THAT Council select one of the listed options. |
| b) Deputy Corporate Officer
Bylaw - RFD - Dep. Corp. Officer - Cannafest Noise Ext. Bylaw 1963.pdf | Extension to Noise Control Bylaw No. 1963 for Cannafest Event | THAT Council determines to approve the request from Chuck Varabioff, to extend the Noise Control Bylaw No. 1963 to 12:30 am, on August 7th and 8th, 2015, for the Cannafest Event. |
| c) Manager of Bldg. Insp. & Bylaw Services
Bylaw - RFD - Mgr. of Bylaw Serv. - Mun. Ticketing & Info. amend - Bylaw 1957 (First three readings).pdf | Introduction of the Schedule 12 - A3, amendment to the Municipal Ticketing & Information Bylaw No. 1957 | THAT Council receive the report from the Bylaw Enforcement Officer and consider giving the first three readings of Bylaw No. 1957, Schedule 12 A-3. |
| d) Manager of Bldg. Insp. & Bylaw Services
Bylaw - RFD - Mgr. of Bylaw Serv. - Noise Bylaw 1963 (First three readings).pdf | Introduction of the Noise Control Bylaw Amendment | THAT Council receive the report from the Bylaw Enforcement Officer and determine to discuss and further directs staff to present to Council to consider the first |

three readings at the July 20, 2015, Regular Meeting of Council.

- e) Chief Financial Officer
[Bylaw - RFD - CFO - adopt Bylaw 2016 Financial Plan 2014-2018 Amendment 2.pdf](#)

Bylaw 2016 - Year 2014-2018
Financial Plan Amendment 2

THAT Council give final reading to Bylaw No. 2016 - Year 2014-2018 Financial Plan Amendment 2.

12. **LATE ITEMS**

13. **QUESTIONS FROM THE PUBLIC AND THE MEDIA**

14. **ADJOURNMENT**

THE CORPORATION OF THE CITY OF GRAND FORKS

SPECIAL MEETING TO GO IN-CAMERA
WEDNESDAY, JUNE 24, 2015

PRESENT:

MAYOR FRANK KONRAD
COUNCILLOR JULIA BUTLER
COUNCILLOR CHRIS HAMMETT
COUNCILLOR NEIL KROG
COUNCILLOR COLLEEN ROSS
COUNCILLOR CHRISTINE THOMPSON

ACTING CHIEF ADMINISTRATIVE OFFICER
ACTING CORPORATE OFFICER

D. Heinrich
S.Winton

NOT ADOPTED
SUBJECT TO CHANGE

CALL TO ORDER

- a) The Mayor called the meeting to order at 11:17am.
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IN-CAMERA RESOLUTION

Resolution required to go into an In-Camera meeting

- a) Councillor Butler requested that the agenda be amended to include a late item. She advised that the late item has to do with the water meter feedback deadline and notice that was in the paper.
The Mayor recused himself from the meeting at 11:20am
She put forth a motion to extend the deadline for the water meter feedback by one week. Council discussed the request to extend the deadline and Councillor Butler withdrew her motion to amend the agenda.
The Mayor returned to the meeting at 11:25am.

Adopt resolution as per section 90 as follows:

MOTION: KROG / THOMPSON

RESOLVED THAT COUNCIL CONVENE AN IN-CAMERA MEETING AS OUTLINED UNDER SECTION 90 OF THE COMMUNITY CHARTER TO DISCUSS MATTERS IN A CLOSED MEETING WHICH ARE SUBJECT TO SECTION 90 (1) (a), PERSONAL INFORMATION ABOUT AN IDENTIFIABLE INDIVIDUAL WHO HOLDS OR IS BEING CONSIDERED FOR A POSITION AS AN OFFICER , EMPLOYEE, OR AGENT OF THE MUNICIPALITY OR ANOTHER POSITION APPOINTED BY THE MUNICIPALITY; BE IT FURTHER RESOLVED THAT PERSONS, OTHER THAN MEMBERS, OFFICERS, OR OTHER PERSONS TO WHO COUNCIL MAY DEEM NECESSARY TO CONDUCT CITY BUSINESS, WILL BE EXCLUDED FROM THE IN-CAMERA MEETING.

CARRIED.

JUNE 24, 2015

SPECIAL MEETING TO GO IN-CAMERA
MEETING

LATE ITEMS

ADJOURNMENT

MOTION: COUNCILLOR THOMPSON

RESOLVED THAT the Special Meeting to go In-Camera be adjourned at 11:25am
CARRIED.

NOT ADOPTED
SUBJECT TO CHANGE

CERTIFIED CORRECT:

MAYOR FRANK KONRAD

ACTING CORPORATE OFFICER – SARAH
WINTON

THE CORPORATION OF THE CITY OF GRAND FORKS

REGULAR MEETING OF COUNCIL

MONDAY, JUNE 29, 2015

NOT ADOPTED
SUBJECT TO CHANGE

PRESENT:

MAYOR FRANK KONRAD
COUNCILLOR JULIA BUTLER
COUNCILLOR NEIL KROG
COUNCILLOR COLLEEN ROSS
COUNCILLOR CHRISTINE THOMPSON

ACTING CHIEF ADMINISTRATIVE OFFICER
ACTING CORPORATE OFFICER

D. Heinrich
S. Winton

GALLERY

ABSENT: COUNCILLOR CHRIS HAMMETT
COUNCILLOR MICHAEL WIRISCHAGIN

CALL TO ORDER

- a) The Mayor called the meeting to order at 7PM.

ANNUAL REPORT

- a) Corporate Officer's Report - Annual Report
2014 Annual Report, consideration of report and submissions and questions from the public

The A/CAO explained the process and the criteria around eligibility for tax exemptions.

The A/CAO advised that the Statement of Financial Information is a separate legislative obligation and is not included as part of the Annual Report.

MOTION: THOMPSON / KROG

RESOLVED THAT Council receive the 2014 Annual Report and consider questions and submissions from the public.

CARRIED.

ADOPTION OF AGENDA

NOT ADOPTED
SUBJECT TO CHANGE

- a) Adopt agenda
June 29th, 2015, Regular Meeting agenda as presented

Councillor Thompson advised that her June 15th Council report could be deleted from the agenda as she had combined her two reports.

MOTION: THOMPSON / BUTLER

RESOLVED THAT Council adopt the June 29th, 2015, Regular Meeting agenda as amended.

CARRIED.

MINUTES

- a) Adopt minutes
June 15th, 2015, Committee of the Whole Meeting minutes

Councillor Butler amended the June 15th minutes to reflect the removal of the resolution under the water meter program, "that council choose one of the options and direct staff to proceed accordingly".

Councillor Butler made a second amendment to the June 15th minutes, under the Universal Water Meter item, where she advised that the minutes do not accurately reflect what the CAO said with regard to the snow pack.

MOTION: BUTLER / ROSS

RESOLVED THAT Council adopt the June 15th, 2015, Committee of the Whole Meeting minutes as amended, to reflect the deletion of the resolution stating "that council to choose one of the options and direct staff to proceed accordingly", And Further to reflect a correction to the statement by the CAO to say "we are at 1% of normal snow pack", under the Universal Water Meter item.

CARRIED.

- b) Adopt minutes
June 15th, 2015, Regular Meeting minutes

Councillor Butler asked that the minutes show that Councillor Wirischagin was absent from this meeting.

MOTION: ROSS / BUTLER

RESOLVED THAT Council amend the June 15th Regular Meeting Minutes to show that Councillor Wirischagin was absent.

CARRIED.

REGISTERED PETITIONS AND DELEGATIONS

NOT ADOPTED
SUBJECT TO CHANGE

UNFINISHED BUSINESS

REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL

- a) Corporate Officer's Report
Written reports from members of Council

Councillor Ross spoke with regard to her report in which she put forth a motion with respect to New Source Water Protection Bylaw. She advised that there is an issue in the area with livestock in both rivers that compromises the quality of the water and fish habitat.

Council discussed this motion with regard to:

- This motion could be considered a Notice of Motion and refer it to the July 20th meeting.
- Working with the organizations that are currently focused on this issue rather than creating another committee to do the same work.
- There are concerns that pursuing this is premature right now, but it was brought forward so the community knows that the subject is receiving Council consideration.
- Providing more information regarding impact within City limits and more information of farms impacting the situation.

Councillor Ross advised that she considers herself to be the official environmental liaison for the City as she participates and supports all existing groups and works with them on this subject as well as other environmental concerns.

MOTION: ROSS / THOMPSON

RESOLVED THAT all written reports from members of Council, be received.

CARRIED.

REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY

- a) Corporate Officer's Report
Verbal report of Council's Representative to the Regional District of Kootenay Boundary

Councillor Krog had nothing to report.

MOTION: ROSS / THOMPSON

RESOLVED THAT Councillor Krog's report on the activities of the Regional District of Kootenay Boundary, be received.

CARRIED.

RECOMMENDATIONS FROM STAFF FOR DECISIONS

- a) Chief Financial Officer
Statement of Financial Information (SOFI) Report

Council discussed the report with regard to:

- The funding source that severance payments were made from
- The Neptune contract payout amount

The A/CAO advised that the Chief Financial Officer will provide this information to Council addressing the requested information.

NOT ADOPTED
SUBJECT TO CHANGE

MOTION: THOMPSON / KROG

RESOLVED THAT Council receive the Chief Financial Officer's Report; and FURTHER approve the Statement of Financial Information (SOFI) for the City of Grand Forks as at December 31st, 2014.

CARRIED.

REQUESTS ARISING FROM CORRESPONDENCE

INFORMATION ITEMS

- a) Civic Info - UBCM Convention
Meeting requests with Premier Christy Clark and Provincial Cabinet Ministers

A/CAO advised that the information regarding deadlines comes later in the summer. She will advise of the deadline when staff receives the information.

MOTION: BUTLER / THOMPSON

RESOLVED THAT Council receive for information and note should they wish to meet with the Premier.

CARRIED.

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- b) Civic Info. - UBCM Convention
Meeting request with the Minister of Community, Sport, and Cultural Development

MOTION: BUTLER / THOMPSON

RESOLVED THAT Council receive the information and note should they wish to meet with the Minister.

CARRIED.

NOT ADOPTED
SUBJECT TO CHANGE

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- c) C3 Alliance Corp.
2nd Annual Resource Breakfast Series invitation

Councillor Ross advised that she will attend the breakfast with Bill Bennett.
Council agreed to advise staff of who will attend which breakfasts at a later date.

MOTION: KROG / THOMPSON

RESOLVED THAT Mayor and Council to advise staff which breakfast they wish to attend and which two members would attend.

CARRIED.

BYLAWS

- a) Manager of Building Inspection & Bylaw Services
Introduction of the Noise Control Bylaw Amendment

Council discussed the Noise Bylaw with regard to:

- The length of time the mill has been operational, and the amount of time that the Ruckle area has been part of the City.
- A typo that appears in Section 2 (l) to change "least" to "latest".
- Concerns about the term "any business" and whether this is too broad.
- Business or industries established would be in keeping with the zoning bylaw.
- Exemptions to the Bylaw are included on page 6.
- Inclusion of decibel levels that include readings from the evening and night times and not just the afternoon.

MOTION: KROG / THOMPSON

RESOLVED THAT Council receive the report from the Bylaw Enforcement Officer and determine to discuss and further direct staff to present to Council to consider the first three readings at the July 20th, 2015, Regular Meeting of Council.

CARRIED.

b) Chief Financial Officer

Bylaw 2016 - Year 2014-2018 Financial Plan Amendment 2

MOTION: THOMPSON / KROG

RESOLVED THAT Council give first three readings to Bylaw No. 2016 - Year 2014-2018 Financial Plan Amendment 2.

CARRIED.

NOT ADOPTED
SUBJECT TO CHANGE

LATE ITEMS

QUESTIONS FROM THE PUBLIC AND THE MEDIA

- a) Brydie Todd - WildSafe BC Coordinator
She introduced herself to Council, as the new WildSafe BC Coordinator, and spoke with regard to the WildSafe BC Program.

Mr. Murray Rennie
He spoke with regard to the Noise Bylaw

ADJOURNMENT

MOTION: ROSS

RESOLVED THAT Council adjourned the meeting at 7:34pm.

CARRIED.

CERTIFIED CORRECT:

MAYOR FRANK KONRAD

ACTING CORPORATE OFFICER – SARAH WINTON

THE CORPORATION OF THE CITY OF GRAND FORKS

SPECIAL MEETING TO GO IN-CAMERA
WEDNESDAY, JULY 8, 2015

NOT ADOPTED
SUBJECT TO CHANGE

PRESENT: MAYOR FRANK KONRAD
COUNCILLOR JULIA BUTLER
COUNCILLOR CHRIS HAMMETT
COUNCILLOR COLLEEN ROSS
COUNCILLOR CHRISTINE THOMPSON

CHIEF ADMINISTRATIVE OFFICER
CORPORATE OFFICER
DEPUTY CORPORATE OFFICER

D. Allin
D. Heinrich
S. Winton

GALLERY

CALL TO ORDER

- a) The Mayor called the meeting to order at 10:03 am

IN-CAMERA RESOLUTION

Resolution required to go into an In-Camera meeting

- a) Adopt resolution as per section 90 as follows:

MOTION: ROSS / BUTLER

RESOLVED THAT COUNCIL CONVENE AN IN-CAMERA MEETING AS OUTLINED UNDER SECTION 90 OF THE COMMUNITY CHARTER TO DISCUSS MATTERS IN A CLOSED MEETING WHICH ARE SUBJECT TO SECTION 90 (1) (a), PERSONAL INFORMATION ABOUT AN IDENTIFIABLE INDIVIDUAL WHO HOLDS OR IS BEING CONSIDERED FOR A POSITION AS AN OFFICER , EMPLOYEE, OR AGENT OF THE MUNICIPALITY OR ANOTHER POSITION APPOINTED BY THE MUNICIPALITY; BE IT FURTHER RESOLVED THAT PERSONS, OTHER THAN MEMBERS, OFFICERS, OR OTHER PERSONS TO WHO COUNCIL MAY DEEM NECESSARY TO CONDUCT CITY BUSINESS, WILL BE EXCLUDED FROM THE IN-CAMERA MEETING.

CARRIED.

LATE ITEMS

ADJOURNMENT

a) The meeting was adjourned at 10:04 AM

MOTION: ROSS

RESOLVED THAT the meeting be adjourned at 10:04 am.

**NOT ADOPTED
SUBJECT TO CHANGE**

CARRIED.

CERTIFIED CORRECT:

MAYOR FRANK KONRAD

CORPORATE OFFICER - DIANE HEINRICH

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council
From: Procedure Bylaw / Chief Administrative Officer
Date: July 20th, 2015
Subject: Reports, Questions and Inquiries from the Members of Council
Recommendation: **RESOLVED THAT ALL WRITTEN REPORTS SUBMITTED BY MEMBERS OF COUNCIL, BE RECEIVED.**

BACKGROUND: Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the members of Council to report to the Community on issues, bring community issues for discussion and initiate action through motions of Council, ask questions on matters pertaining to the City Operations and inquire on any issues and reports.

Benefits or Impacts of the Recommendation:

General: The main advantage of using this approach is to bring the matter before Council on behalf of constituents. Immediate action might result in inordinate amount of resource inadvertently directed without specific approval in the financial plan.

Strategic Impact: Members of Council may ask questions, seek clarification and report on issues.

Policy/Legislation: The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.

Recommendation: **RESOLVED THAT ALL WRITTEN REPORTS SUBMITTED BY MEMBERS OF COUNCIL, BE RECEIVED.**

- OPTIONS:**
- 1. RESOLVED THAT ALL WRITTEN REPORTS SUBMITTED BY MEMBERS OF COUNCIL, BE RECEIVED**
 - 2. RESOLVED THAT COUNCIL DOES NOT RECEIVE THE REPORTS FROM MEMBERS OF COUNCIL.**

	
Department Head or CAO	Chief Administrative Officer

REPORT TO COUNCIL

TO: Mayor and Council
FROM: Councillor Christine Thompson
DATE: July 20, 2015
SUBJECT: Report to Council

I attended the July 1st Canada Day celebrations held in City Park. Councillors Butler and Hammett cut the Canada Day cake and it was my pleasure to serve it to those attending, especially the children. I congratulate the organizing committee for a job well done.

July 8th our MLA, Linda Larsen, presented Mayor Konrad with a grant cheque in the amount of \$330,000 from the new Building Canada Fund and Small Communities Fund for a much needed upgrade to the Wastewater Treatment Plant. She congratulated our City staff on the preparation of the grant applications and stated that as a result the City of Grand Forks has received several grants from the government.

Along with Councillors Hammett and Ross, I attended a meeting of the Gilpin Grasslands Committee July 14th. Discussion focused on the properties owned by Natures Trust BC.

Respectfully,

Councillor Christine Thompson

Councillor's Report

Julia Butler

July 20, 2015

July 1st I attended the Canada Day festivities at City Park and helped with the cake cutting. As always the organizers of the event did a fabulous job, as did the organizers for the GFI. I spent many nights with my family enjoying the games. It truly is the highlight of the summer and something to be increasingly promoted.

July 6th I filed my paperwork with the Supreme Court in response to the city's petition. I am waiting for the city to set the court date.

July 8 MLA Linda Larson was in town to present the city with a cheque for a grant towards sewer upgrades. We also held an in-camera meeting to discuss personnel issues.

Jul 15th council held a strategic planning workshop.

There was no Rec Commission Meeting this month.

With regards to watering restrictions I have been trying to get information on how Grand Forks is doing with our conservation efforts but so far haven't been able to get any information from staff. Scientifically speaking we need tangible, measurable results to know how effective our efforts are. If it's all just for ~~show~~, then yeah, move to stage 2, but we won't have any idea if we are actually being effective. I mentioned at a briefing last week that we need to get together with the other irrigation districts to have a concerted effort. **How much water are commercial water canons using? 50-1200 US gallons/min (Wikipedia)!!** The rough average for Grand Forks residents is guessed to be 720 l/day. A drop in the bucket compared to the other aquifer users! What are the **costs** to gardeners in the city by going to stage 2, compared to the **benefits** to the river and aquifer? Christina Lake does only evening watering which is more effective for evaporation. Perhaps we can modify stage 2 to be more garden friendly yet harder on lawns.

John Christensen from UCLA was interviewed by Global and asked what we could learn from California. He responded, "To stay away from drought shaming and the blame game - we're all in this together." We should come from the understanding that residents love where they live and love our rivers. Then, ask ourselves, as councilors, how can we make it easier for them to protect those rivers. I agree with Council's decision to give one warning and then a fine to offenders. To make that more effective, **the first fine should buy them a water timer to put on their tap to help them abide by their sprinkling restrictions.** People have busy lives and can't always be home to turn the sprinkler on and off at the right time. I encourage my neighbours to help each other out and give them permission to come into each other's yards to turn off the sprinklers if someone forgets. We are human and can make mistakes. Let's look out for our neighbours rather than ratting them out!

We **are** all in this together. I may have a different opinion from the status quo, but that doesn't mean I don't care about our rivers. I see how desperately low they are and I no longer enjoy the warm waters as I used to, when I think about how the fish are suffering. How about lobbying the Provincial Government at the UBCM to curtail logging in our watershed so all the snow doesn't melt so fast in the spring! Let's focus on industry and commercial agriculture and help them to reduce their use. How are our rates structured for industry? Do they pay more per cubic metre the more they use? I have talked with the manager from the Covert Irrigation District and he thinks it would be a great idea for us all to get together.

I'd like to ask the Mayor to strike a standing committee (standing committees are long term while select committees deal with a short term issues) and invite representatives from the Grand Forks Irrigation

District, Sion Irrigation District and Covert Irrigation District to collaborate with the City of Grand Forks on water conservation and protection issues within our common aquifer.

As we strive for economic development and moderate growth, do we want to send the message that our infrastructure and aquifer is already maxed out. Do we want to send a message that we cannot even sustain the population we have with our water supply? I think an educated council is an empowered council, able to move forward with confidence that their decisions are based on fact and not fear.

Mayor's Report

On Tuesday, July 14th, I attended the Highway 3 Coalition Meeting, set up by Mayor Chernoff. In attendance, was Mr. Mike Lorimer, from the Ministry of Transportation. Many topics were discussed, such as road improvements, signage, bicycle shoulders, and possible re-branding of the Crowsnest name. One very interesting topic which was discussed at long length, was the charging stations installations, along this corridor. Many municipalities have already participated in this program, and it would be a very interesting opportunity for Grand Forks to participate in. Speaking with Mayor Chernoff after the meeting, we discussed quite a few interesting options for this unique project.

He mentioned, that he would forward all the documentation, and links required for future study on this subject, should Grand Forks be interested. I had mentioned, that I would definitely bring this back to the City, because I feel this would be a great opportunity for Grand Forks to be part of a unique and enterprising project, where we could be part of a Project which could put us on the map, as part of this partnership.

There was also talk, of possibly naming this highway, the ELECTRIC Highway.

As Mayor, I feel our community needs more of this type of association, with other communities, to share in programs such as this. I asked Mayor Chernoff, to send me the list of participants along the route, so as to see where we could possibly fit in, to fill the voids along the route, should there be any.

All in all, I must say, this was a very interesting meeting, and I am glad I attended, for it was sure an enlightening experience. It was very nice to meet with other Mayors of other communities, and listen to some of their input, on various issues. I will be sending off an email of thanks to Mayor Chernoff, for setting up this meeting. The City of Grand Forks, should consider setting up something similar, so as to be able to form a coalition with other communities, so we can present certain issues to the UBCM as a group.

Thank you.

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council
From: Procedure Bylaw / Council
Date: July 20th, 2015
Subject: Report – from the Council's Representative to the Regional District of Kootenay Boundary
Recommendation: **RESOLVED THAT COUNCILLOR KROG'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**

BACKGROUND: Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the City's representative to the Regional District of Kootenay to report to Council and the Community on issues, and actions of the Regional District of Kootenay Boundary.


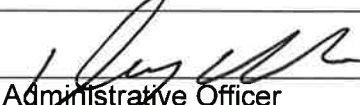
Benefits or Impacts of the Recommendation:

General: The main advantage is that all of Council and the Public is provided with information on the Regional District of Kootenay Boundary.

Policy/Legislation: The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.

Recommendation: **RESOLVED THAT COUNCILLOR KROG'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**

- OPTIONS:**
- 1. RESOLVED THAT COUNCILLOR KROG'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**
 - 2. RECEIVE THE REPORT AND REFER ANY ISSUES FOR FURTHER DISCUSSION OR A REPORT: UNDER THIS OPTION, COUNCIL PROVIDED WITH THE INFORMATION GIVEN VERBALLY BY THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY DIRECTOR REPRESENTING COUNCIL AND REQUESTS FURTHER RESEARCH OR CLARIFICATION OF INFORMATION FROM STAFF ON A REGIONAL DISTRICT ISSUE**

	
Department Head or CAO	Chief Administrative Officer

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council

From: Sasha Bird, Manager of Development & Engineering Services

Date: July 20, 2015

Subject: Application for a Development Variance Permit to request an interior setback variance from 3 meters (10 feet) to 0.9144 meters (3 feet), in order to construct a carport.

Recommendation: **RESOLVED THAT** Council considers the Development Variance Permit application and selects one of the presented options.

BACKGROUND: The City has received a Development Variance Permit application from Denis Farley & Pamela Pavan, owners of property legally described as Lot 5, District Lot 533, S.D.Y.D, Plan EPP18430, located at 5955-19th Street. The property in question is currently zoned R-4 (Rural Residential) in the City's Zoning Bylaw and is 0.294 acres (12807 square feet or 1190 square meters) in size. The lot dimensions are approximately 20 x 58 meters (66 x 190 feet).

Section 901 of the Local Government Act states that a person may apply to the Board of Variance to permit a minor variance or allow an exemption, to relieve hardship. At the present time, the City does not have a Board of Variance, so the approving body is Council.

The applicant wishes to construct a 31.6 square meter (340 square foot) carport which will be attached to the principle residence. The dimensions of the carport would be 3.84 x 8.23 meters (12 feet, 7 inches x 27 feet). In order to build a carport of a width that can accommodate vehicles, the applicant needs a variance to the interior setback on the north side of the property from 3 meters (10 feet) to 0.9144 meters (3 feet).

The applicant is requesting a variance to this regulation in order to proceed with the project.

Section 901(4) of the Local Government Act states that notice must be given to all owners or tenants, indicating the land that is the subject of the application and the land that is adjacent to the subject of the application. Staff would send letters to the affected property owners, informing them of the variance application and inviting them to attend the July 20th, 2015 Committee of the Whole meeting, if they have any comments or concerns regarding the proposed variance.

At the June 15th, Committee of the Whole (COTW) meeting, the COTW was presented the following options for Council consideration:

Option 1: COTW can chose to accept the request and direct staff to proceed with the statutory requirements necessary for a Development Variance Permit application, and refer the application to the July 20, 2015 Regular Meeting of Council for decision.

REQUEST FOR DECISION

— REGULAR MEETING —



Option 2: COTW can chose to not accept the request and direct staff to not proceed with the statutory requirements necessary for a Development Variance Permit application, and not refer the application to the July 20, 2015 Regular Meeting of Council for decision.

The COTW resolved to receive the report and recommended to Council to select one of the presented options at the July 20, 2015 Regular Meeting of Council and authorized staff to proceed with Option 1.

Staff proceeded with the statutory requirements by sending referral letters to potential stakeholder agencies for comments as well as notification to surrounding property owners informing them of the application and the opportunity to provide input. The notification also informed surrounding property owners of the opportunity to speak regarding the application at the July 20th Committee of the Whole Meeting.

Council can consider the following options:

Option 1: Council can chose to accept the request and direct staff to complete the statutory requirements necessary for the Development Variance Permit application.

Option 2: Council can chose to not accept the request and direct staff to not complete the statutory requirements necessary for the Development Variance Permit application.

Benefits or Impacts of the Recommendation:

General:	By approving the development variance request, it would alleviate the applicants' hardship issue in that they could build an addition to suit their requirements.
Strategic Impact:	N/A
Financial:	There is no cost to the taxpayers with regard to the development variance. The applicant has paid \$350.00 for the Development Variance Permit application.
Policy/Legislation:	Section 901 of the Local Government Act governs development variance applications and procedures.
Attachments:	<ol style="list-style-type: none">1. Development Variance Permit application complete with site plan showing the existing and proposed buildings on the property and a picture showing the proposed structure.2. Excerpt from the City's Zoning Bylaw – R-1 Single & Two Family Residential.3. Aerial and Street views of the property and a copy of the zoning map showing the zoning of area.

REQUEST FOR DECISION

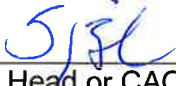

— REGULAR MEETING —



Recommendation: **RESOLVED THAT** Council considers the Development Variance Permit application and selects one of the presented options.

OPTIONS:

- 1) COUNCIL COULD CHOOSE TO SUPPORT THE RECOMMENDATION.
 - 2) COUNCIL COULD CHOOSE TO NOT SUPPORT THE RECOMMENDATION.
 - 3) COUNCIL COULD CHOOSE TO REFER THE REPORT BACK TO STAFF FOR MORE INFORMATION.
-

	
Department Head or CAO	Chief Administrative Officer

THE CORPORATION OF THE CITY OF GRAND FORKS



7217 – 4TH STREET, BOX 220 • GRAND FORKS, BC V0H 1H0 • FAX 250-442-8000 • TELEPHONE 250-442-8266

DEVELOPMENT VARIANCE PERMIT APPLICATION

LOCAL GOVERNMENT ACT, SECTION 922

APPLICATION FEE **\$350.00**

Receipt No. 186072

Registered Owner(s): Denis John Farley & Pamela Evaleen Pavan

Mailing Address: Box 1966

Grand Forks, B.C. V0H 1H0

Telephone: Home: 250-666-0075 Denis cell Work: 250-442-6560 Pamela

Legal Description & P.I.D.: Lot 5, District Lot 533, SDYD, Plan EPP 18430

PID: 028-813-898

Street Address: 5955 – 19th Street

DECLARATION PURSUANT TO THE WASTE MANAGEMENT ACT

I, Denis Farley & Pamela Pavan, owners of the subject property described on this application form, hereby declare that the land which is the subject of this application has not, to my knowledge been used for industrial or commercial activity as defined in the list of "Industrial Purposes and Activities" (Schedule 2) of the Contaminated Sites Regulation (B.C. Reg. 375/96). I therefore declare that I am not required to submit a Site Profile under Section 26.1 or any other section of the Waste Management Act.

(signature)

(date)

.OVER.....

Outline the provisions of the respective Bylaw(s) that you wish to vary and give your reasons for making this request:

To build an attached carport on the property and vary the following in Zoning Bylaw No. 1606:

Section 37, 2.(f) Interior setback variance from 3 meters (10 feet) to 0.9144 meters (3 feet).

Submit the following information with the application:

1. A legible site plan showing the following:

- (a) The boundaries and dimensions of the subject property.
- (b) The location of permanent or proposed buildings and structures existing on the property.
- (c) The location of any proposed access roads, parking, screening, landscaping or fencing.
- (d) The location and nature of any physical or topographic constraints on the property (stream, ravines, marshes, steep slopes, etc.)

Other information or more detailed information may be requested by the City of Grand Forks upon review of your application.

The information provided is full and complete and to the best of knowledge to be a true statement of the facts relating to this application.

Signature of Owner

Date

AGENT'S AUTHORIZATION

I hereby authorize the person/company listed below to act on my behalf with respect to this application:

Name of Authorized Agent: _____

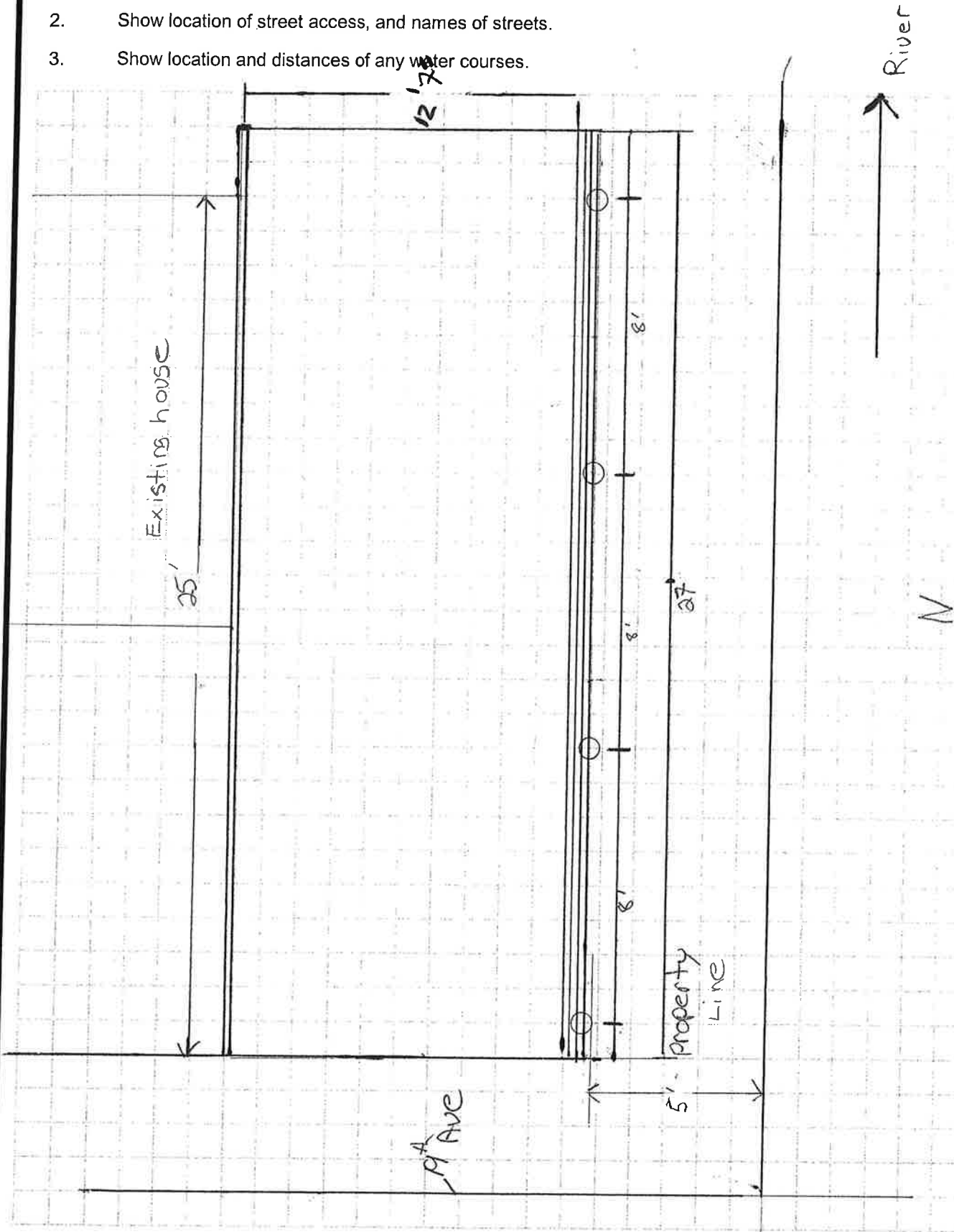
Mailing Address: _____

Telephone: _____

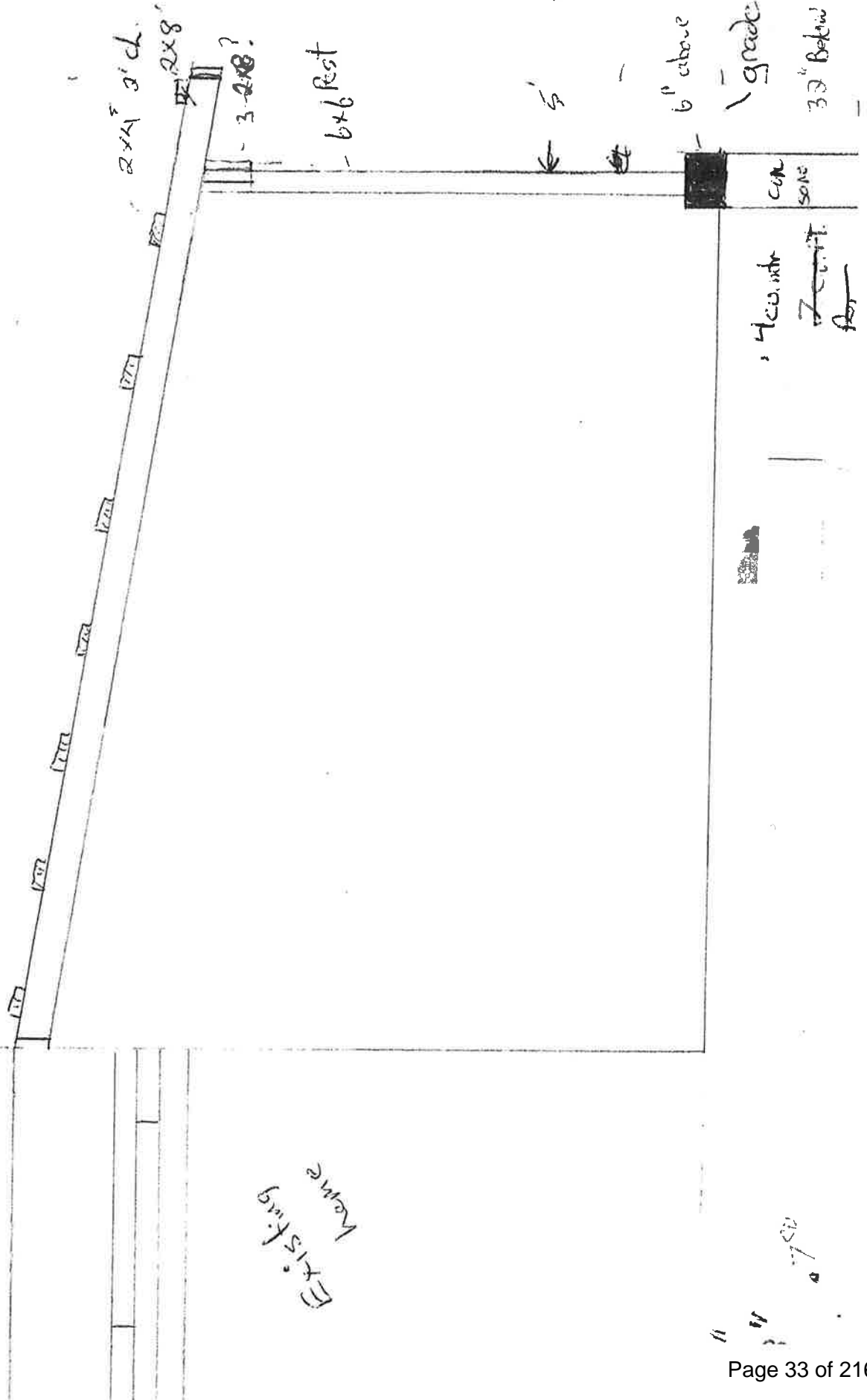
Owner(s) Signature of Authorization

BUILDING SITE PLAN

1. Draw proposed location of home or building and all existing buildings on space provided below, and show distances to all PROPERTY LINES. Also show north arrow.
2. Show location of street access, and names of streets.
3. Show location and distances of any water courses.



Farley Residence



**Development Variance Permit Application
5955 - 19th Street**



SECTION 37

R-4 (Rural Residential) Zone

Permitted Uses

1. The following uses and no others are permitted in an R-4 zone:

- (a) dwelling units;
- (b) farm operations (crops and/or animals);
- (c) bed and breakfast accommodations;
- (d) kennels;
- (e) home occupations;
- (f) home industries.

Permitted accessory uses and buildings on any parcel includes the following:

- (g) any accessory buildings or structures for any of the above uses.

Regulations

2. On a parcel of land located in a R-4 zone:

Minimum Parcel Size for Subdivision purposes

- (a) The minimum parcel size is 10,120 square metres (108,913 sq. ft. or 2.5 acres) where there is no community sewage or water system;
- (b) The minimum parcel size is **1,393.5 square meters (15,000sq ft)** when the parcel is connected to either a community sewage or water system, but not both;
- (c) The minimum parcel size is 1,400 square metres (15,000 sq. ft.) when the parcel or parcels are connected to a community sewage and water system;

BYLAW 1800

Number and type of Dwelling Units allowed

- (d) One of the following types of dwelling units are allowed on a parcel of land in an R-4 zone:
 - (i) One single family detached dwelling or;
 - (ii) One two-family dwelling;
 - (iii) ***One mobile home.**

Bylaw 1679

SECTION 37

R-4 (Rural Residential) Zone cont'd

Height

- (e) No building or structure shall exceed 10 metres (33 ft) in height. This height restriction does not apply to any farm buildings or structures.

Setbacks

- (f) Except as otherwise specifically permitted in this bylaw, no building or structure shall be located within:
 - (i) 6 metres (20 ft) of a front parcel line;
 - (ii) 3 metres (10 ft) of an interior side parcel line;
 - (iii) 4.6 metres (15 ft) of an exterior side parcel line; or
 - (iv) 6 metres (20 ft) of a rear parcel line.

Accessory Buildings

- (g) The total of all the accessory buildings shall have a floor area not greater than 50% of the principal structure. This does not apply to farm buildings or structures;
- (h) No accessory building shall be located closer than 1.5 metres (5 ft) to a rear parcel line and not closer to the front parcel line than the facing wall of the principal building, to which it is accessory.

Lot Area Coverage

- (i) The maximum permitted lot area coverage shall be as follows (This does not include farm buildings or structures):

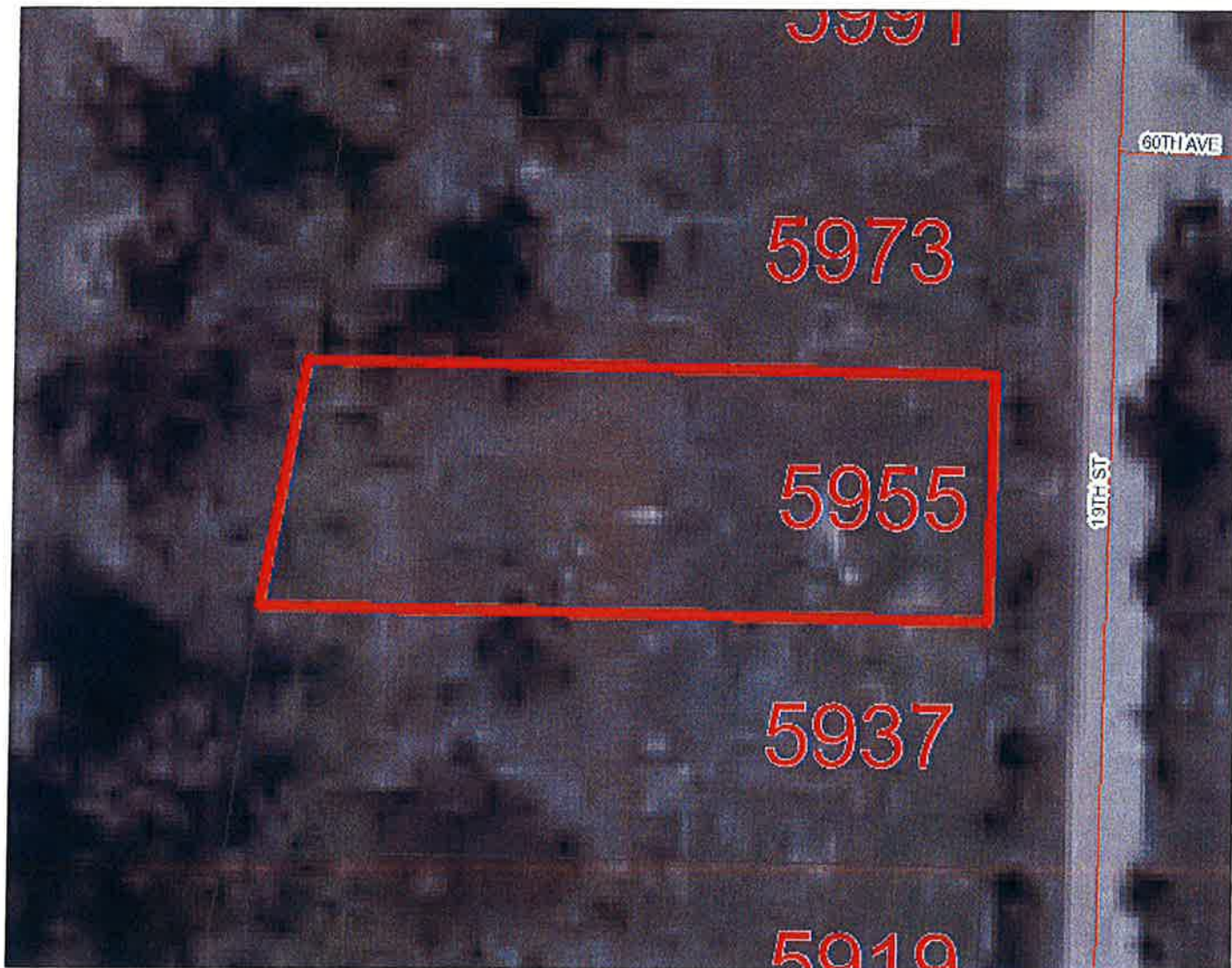
Principal building with all accessory buildings and structure 50%

Additional requirements

- (j) ****open fencing with no height or location restrictions is allowed in this zone;***

Bylaw 1679

- (k) The minimum size for a single-family dwelling ***or mobile home*** shall be 75 square metres (800 sq. ft.);
- (l) See Sections 13 to 30A of this Bylaw.



Scale 1: 502

Legal Information

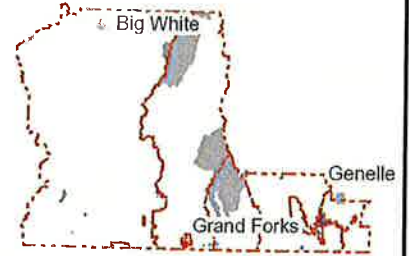
Plan: EPP18430	Section:	Jurs: 210	Lot Area: 0.294
Block:	Township:	Roll: 1127010	Area Unit: acr
Lot: 5	Land District: 54	PID: 028-813-898	Width (ft): 0
District Lot: 533			Depth (ft): 0
Street: 5955 19TH ST			
Description: Manufactured Home Reg. # 97594. 97594			





Regional District of Kootenay Boundary
Interactive Mapping System

Regional District of Kootenay Boundary



Legend

- Admin
 - Cadastral Lines
 - CAD_DISTRICT_LOT
 - CAD_GAS
 - CAD_HIGHWAY
 - CAD_HYDRO
 - CAD_INTER_BDY
 - CAD_LOTLINE
 - CAD_LOTLINE_LICENSE
 - CAD_LOTLINE_WATER
 - CAD_RAILWAY
 - CAD_RAILWAY_ABAN
 - CAD_ROAD
 - CAD_TELEPHONE
 - CAD_TOWNSHIP
 - Miscellaneous Cadastral Lines
 - CADM_AIRSTRIP
 - CADM_ARROW
 - CADM_BRIDGE
 - CADM_DEWDNEY_TRAIL
 - CADM_EASEMENT
 - CADM_HOOK
 - CADM_LEASE_LICENSE
 - CADM_MAP_RESERVE
 - CADM_MINERAL_CLAIM
 - CADM_MISC_RW
 - CADM_MTN_TOP_MARKER
 - CADM_SKI_LIFT
 - CADM_STAR
 - CADM_TRANSCANADA_TRAIL
 - CADM_UNSURVEYED_ROAD
- Parcels
- Provincial Park
- City of Grand Forks
 - Single & Two Family Residential 1 (R1)
 - Single Family Residential 1A (R1A)

Scale: 1:3,000

1 cm represents 30 m



950A 5950B

PEREVERSOFF ROAD

2200

5775

0 100 200 m

Datum: NAD 1983 Projection: UTM Zone 11N

Printed on 02-Jun-2015

Notes: 5955 - 19th Street DVP Application

This map is for general information only. The RDKB does not guarantee its accuracy or correctness. All information should be verified.

Selkirk College

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council

From: Sasha Bird, Manager of Development & Engineering Services

Date: July 20, 2015

Subject: Application for a Development Variance Permit to request an increase in accessory building height and an increase in overall floor area of all accessory buildings, in order to construct a garage.

Recommendation: **RESOLVED THAT** Council considers the Development Variance Permit application and selects one of the presented options.

BACKGROUND: The City has received a Development Variance Permit application from Drew Zibin, owner of property legally described as Parcel C, Block 6, Plan KAP67, DL 533, S.D.Y.D, Portion (X57267), located at 6135-18th Street. The property in question is currently zoned R-1 (Single and Two-family Residential) in the City's Zoning Bylaw and is 0.481 acres (20952 square feet) in size. The lot dimensions are approximately 137 x 150 feet (42 x 45 m).

Section 901 of the Local Government Act states that a person may apply to the Board of Variance to permit a minor variance or allow an exemption, to relieve hardship. At the present time, the City does not have a Board of Variance, so the approving body is Council.

The applicant wishes to construct a 984 square foot RV/single car garage. There is an existing 500 square foot accessory building on the property, as well as a 1147 square foot house.

Completion of the proposed garage would result in the total of all accessory buildings having a floor area of approximately 129% of the principal structure. The Zoning Bylaw states that the total of all accessory buildings shall have a floor area not greater than 50% of the principal structure.

The proposed garage is 6 meters (19 feet, 11 inches) in height. The Zoning bylaw states that no accessory building or structure shall exceed 4.8 meters (16 feet) in height.

The applicant is requesting a variance to these two regulations in order to proceed with the project.

At the June 15th, Committee of the Whole (COTW) meeting, the COTW was presented the following options for Council consideration:

Option 1: COTW can chose to accept the request and direct staff to proceed with the statutory requirements necessary for a Development Variance Permit application, and refer the application to the July 20, 2015 Regular Meeting of Council for decision.

REQUEST FOR DECISION

— REGULAR MEETING —



Option 2: COTW can chose to not accept the request and direct staff to not proceed with the statutory requirements necessary for a Development Variance Permit application, and not refer the application to the July 20, 2015 Regular Meeting of Council for decision.

The COTW resolved to receive the report and recommended to Council to select one of the presented options at the July 20, 2015 Regular Meeting of Council and authorized staff to proceed with Option 1.

Staff proceeded with the statutory requirements by sending referral letters to potential stakeholder agencies for comments as well as notification to surrounding property owners informing them of the application and the opportunity to provide input. The notification also informed surrounding property owners of the opportunity to speak regarding the application at the July 20th Committee of the Whole Meeting.

Council can consider the following options:

Option 1: Council can chose to accept the request and direct staff to complete the statutory requirements necessary for the Development Variance Permit application.

Option 2: Council can chose to not accept the request and direct staff to not complete the statutory requirements necessary for the Development Variance Permit application.

Benefits or Impacts of the Recommendation:

General:	By approving the development variance request, it would alleviate the applicant's hardship issue in that he could build an accessory building to suit his requirements.
Strategic Impact:	N/A
Financial:	There is no cost to the taxpayers with regard to the development variance. The applicant has paid \$350.00 for the Development Variance Permit application.
Policy/Legislation:	Section 901 of the Local Government Act governs development variance applications and procedures.
Attachments:	<ol style="list-style-type: none">1. Development Variance Permit application complete with site plan showing the existing and proposed buildings on the property and a picture showing the proposed structure;2. Excerpt from the City's Zoning Bylaw – R-1 Single & Two Family Residential;3. Aerial and Street views of the property and a copy of the zoning map showing the zoning of area;

REQUEST FOR DECISION

— REGULAR MEETING —





Recommendation:

RESOLVED THAT Council considers the Development Variance Permit application and selects one of the presented options.

OPTIONS:

- 1) COUNCIL COULD CHOOSE TO SUPPORT THE RECOMMENDATION.
 - 2) COUNCIL COULD CHOOSE TO NOT SUPPORT THE RECOMMENDATION.
 - 3) COUNCIL COULD CHOOSE TO REFER THE REPORT BACK TO STAFF FOR MORE INFORMATION.
-

	
Department Head or CAO	Chief Administrative Officer

THE CORPORATION OF THE CITY OF GRAND FORKS



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DEVELOPMENT VARIANCE PERMIT APPLICATION

LOCAL GOVERNMENT ACT, SECTION 922

APPLICATION FEE **\$350.00**

Receipt No. 185606

Registered Owner(s): Drew Zibin

Mailing Address: Box 2505

Grand Forks, B.C. V0H 1H0

Telephone: Home: 250-666-0328 Work: 250-442-8883

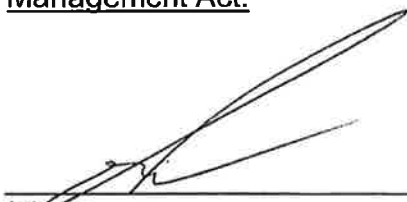
Legal Description & P.I.D.: Lot 533, Block 6, Plan KAP 67

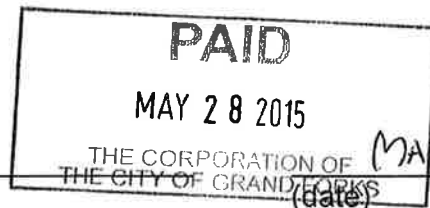
PID: 002-276-861

Street Address: 6135 - 18th Street

DECLARATION PURSUANT TO THE WASTE MANAGEMENT ACT

I, Drew Zibin, owner of the subject property described on this application form, hereby declare that the land which is the subject of this application has not, to my knowledge been used for industrial or commercial activity as defined in the list of "Industrial Purposes and Activities" (Schedule 2) of the Contaminated Sites Regulation (B.C. Reg. 375/96). I therefore declare that I am not required to submit a Site Profile under Section 26.1 or any other section of the Waste Management Act.


(signature)



OVER.....

Outline the provisions of the respective Bylaw(s) that you wish to vary and give your reasons for making this request:

To build a vehicle garage on the property and vary the following:

Section 33, 2.e Height: **Increase accessory building height from 16 feet to 19 ft 11 inches;** and

Section 33, 2.g Accessory Buildings: **Increase the total floor area of all accessory buildings from 50% of the principal structure to 129% of the principal structure.**

Submit the following information with the application:

1. A legible site plan showing the following:

- (a) The boundaries and dimensions of the subject property.
- (b) The location of permanent or proposed buildings and structures existing on the property.
- (c) The location of any proposed access roads, parking, screening, landscaping or fencing.
- (d) The location and nature of any physical or topographic constraints on the property (stream, ravines, marshes, steep slopes, etc.)

Other information or more detailed information may be requested by the City of Grand Forks upon review of your application.

The information provided is full and complete and to the best of knowledge to be a true statement of the facts, relating to this application.

Signature of Owner

Date

MAY 28 2015.

AGENT'S AUTHORIZATION

I hereby authorize the person/company listed below to act on my behalf with respect to this application:

Name of Authorized Agent: _____

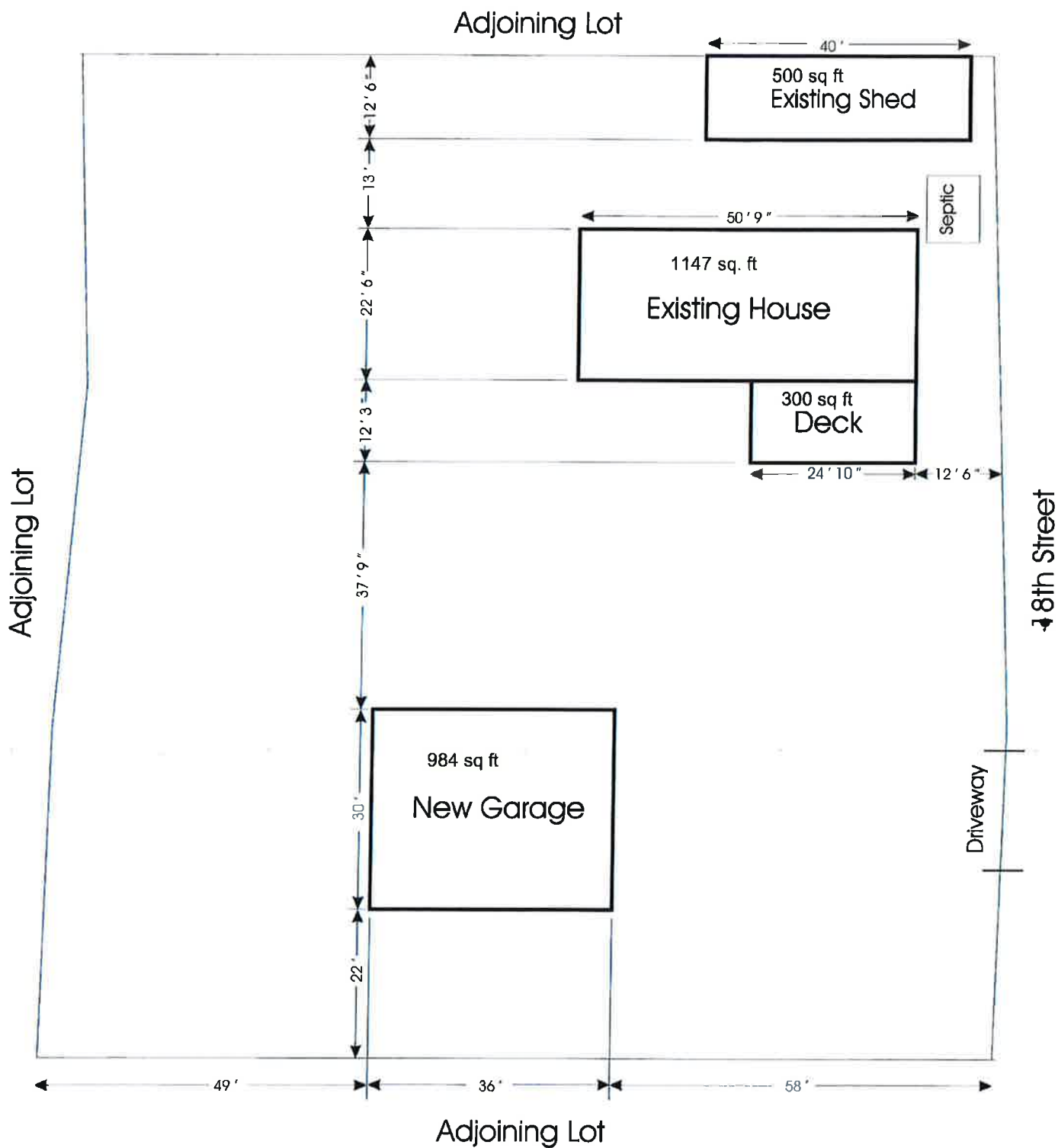
Mailing Address: _____

Telephone: _____

Owner(s) Signature of Authorization

Website: www.grandforks.ca

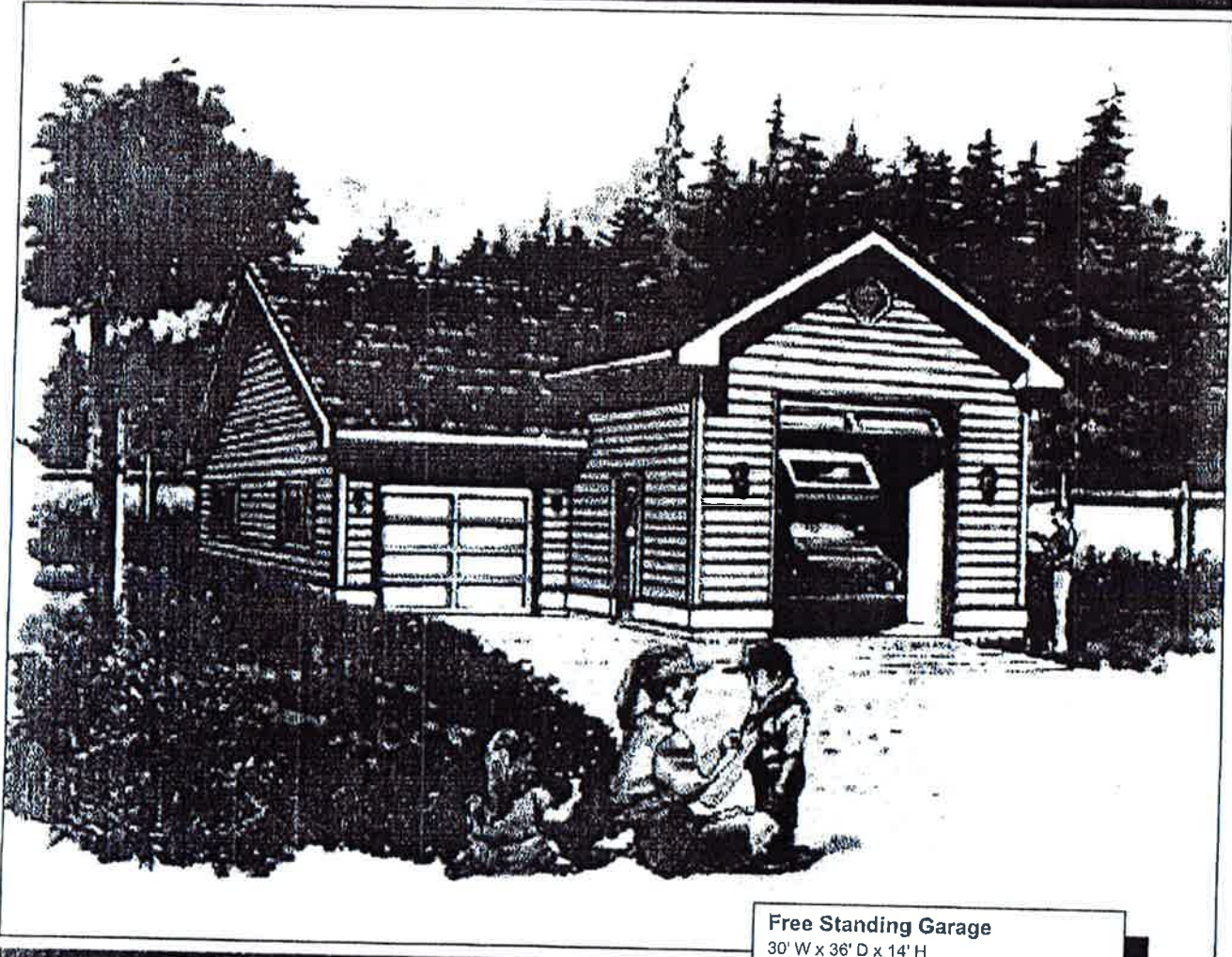
Email: info@grandforks.ca



Site Plan : Drew Zibin
 Scale 1 inch = 20 feet



RV/SINGLE CAR
DELUXE GARAGE
30' X 36'



Home
building centre

0164428

Free Standing Garage

30' W x 36' D x 14' H

Standard Package Includes:

All framing materials, engineered roof trusses, asphalt shingles, sectional steel overhead doors, windows, insulated walk-in doors with locksets, and all hardware. Cutting and assembly required.

Concrete not included. Check with local building official prior to construction.

Shown with optional vinyl siding, rain goods and soffit and fascia packages.

Plans are in accordance to National Building Code Requirements

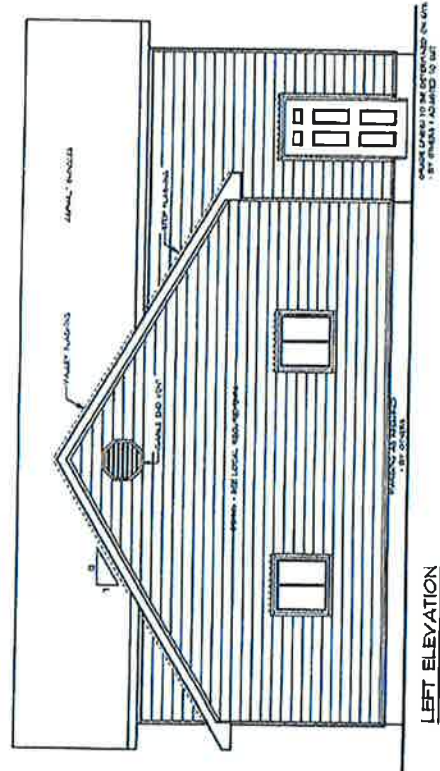
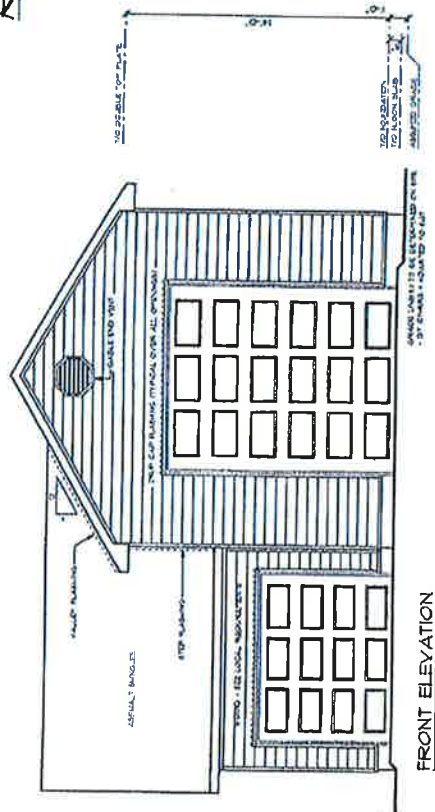
Special Drawings and approvals to suit local municipal by-law remain the responsibility of the owner

These plans could show components or product that may not be included in your material package.

Product may vary due to regional availability. See local dealer for details.

WE'VE GOT YOUR LUMBER.®

RV GARAGE 30' x 36'



During the last 20 years, a great change has taken place in the treatment of the individual child. The child is no longer considered as a "patient" but as a "person" with his own personality, his own feelings, his own thoughts, his own dreams, his own fears, his own hopes, his own life. The child is no longer considered as a "subject" but as a "person" with his own personality, his own feelings, his own thoughts, his own dreams, his own fears, his own hopes, his own life. The child is no longer considered as a "subject" but as a "person" with his own personality, his own feelings, his own thoughts, his own dreams, his own fears, his own hopes, his own life.

[illegible]

- ALL CONCRETE + ROCK REMOVAL
- PAVING
- BRICK + BLOCK + CONCRETE
- FOUNDATION + STAIRS
- ELECTRICAL + GAS
- ROOFING + DRAINAGE WATER + GAS

DO NOT WRITE ABOVE EXTENSION NUMBER
DO NOT WRITE IN OR ON THIS LABEL

SEMI-NOTE:
CHECK WITH LOCAL AGENCIES
ON REQUIREMENTS FOR COORDINATE
CLOTHING AND ACCESSORIES.
KING AND AN BARBER (3, 323)
INCLUCED IN THE BATH MANAGE PAGE

Word is a 2000s-era

10

19

Q769 V257J 597

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100

2017/01/06

2

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FRONT & LEFT ELEVATIONS

RV GARAGE 30' x 36'

OPTIONAL - TALKING POINT

2

PART VI ZONES

SECTION 33

R-1 (Residential – Single & Two Family) Zone

Permitted Uses

1. The following uses and no others are permitted in an R-1 zone:

- (a) dwelling units;
- (b) religious centres;
- (c) day care centres;
- (d) bed and breakfast accommodations;
- (e) home occupations.

Permitted accessory uses and buildings on any parcel includes the following:

- (f) any accessory buildings or structures to any of the above uses.

Regulations

2. On a parcel of land located in an R-1 zone:

Minimum Parcel Size for Subdivision purposes

- (a) The minimum parcel size is 10,120 square metres (108,913 sq.ft. or 2.5 acres) where there is no community sewage or water system;
- (b) The minimum parcel size is **1,393.5 square metres (15,000sq ft)** when the parcel is either connected to a community sewage or water system, but not both;
- (c) The minimum parcel size is 697 square metres (7,500 sq.ft.) when the parcel is connected to both a community sewage and water system.

BYLAW 1800

Number and type of Dwelling Units allowed

- (d) One of the following types of dwelling units is allowed on a parcel of land in an R-1 zone;
 - (i) One single-family dwelling; or
 - (ii) One two-family dwelling.

Height

- (e) No principal building or structure shall exceed 9.75 metres (32 ft) in height. No accessory building or structure shall exceed 4.8 metres (16 ft) in height.

SECTION 33

R-1 (Residential – Single & Two Family) Zone cont'd

Setbacks

- (f) Except as otherwise specifically permitted in this bylaw, no building or structure shall be located within:
 - (i) 6 metres (20 ft) of a front parcel line;
 - (ii) 1.5 metres (5 ft) of an interior side parcel line;
 - (iii) 4.6 metres (15 ft) of an exterior side parcel line; or
 - (iv) 6 metres (20 ft) of a rear parcel line.

Accessory Buildings

- (g) The total of all the accessory buildings shall have a floor area not greater than 50% of the principal structure;
- (h) No accessory building shall be located closer than 1.5 metres (5 ft) to a rear parcel line and not closer to the front parcel line than the facing wall of the principal building, to which it is accessory.

Lot Area Coverage

- (i) The maximum permitted lot area coverage shall be as follows:

Principal building with all accessory buildings and structures 50%

Additional requirements

- (j) ****deleted by Bylaw 1888***
- (k) ****deleted by Bylaw 1679***
- (l) The minimum size for a single-family dwelling shall be 75 square metres (800 sq.ft.);
- (m) See Sections 13 to 30A of this Bylaw.



Parcel Report

Wednesday, May 27, 2015



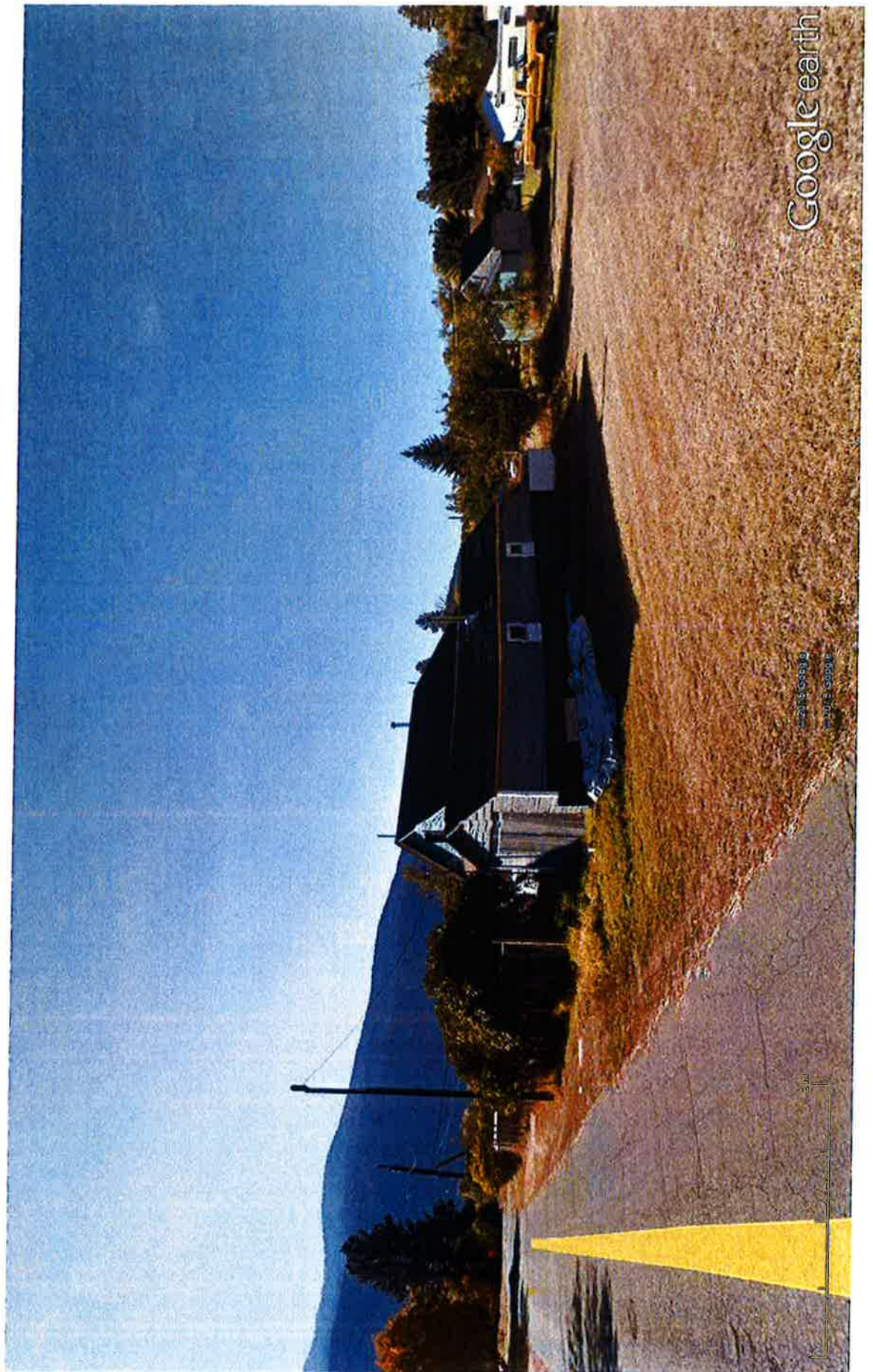
Scale 1: 554

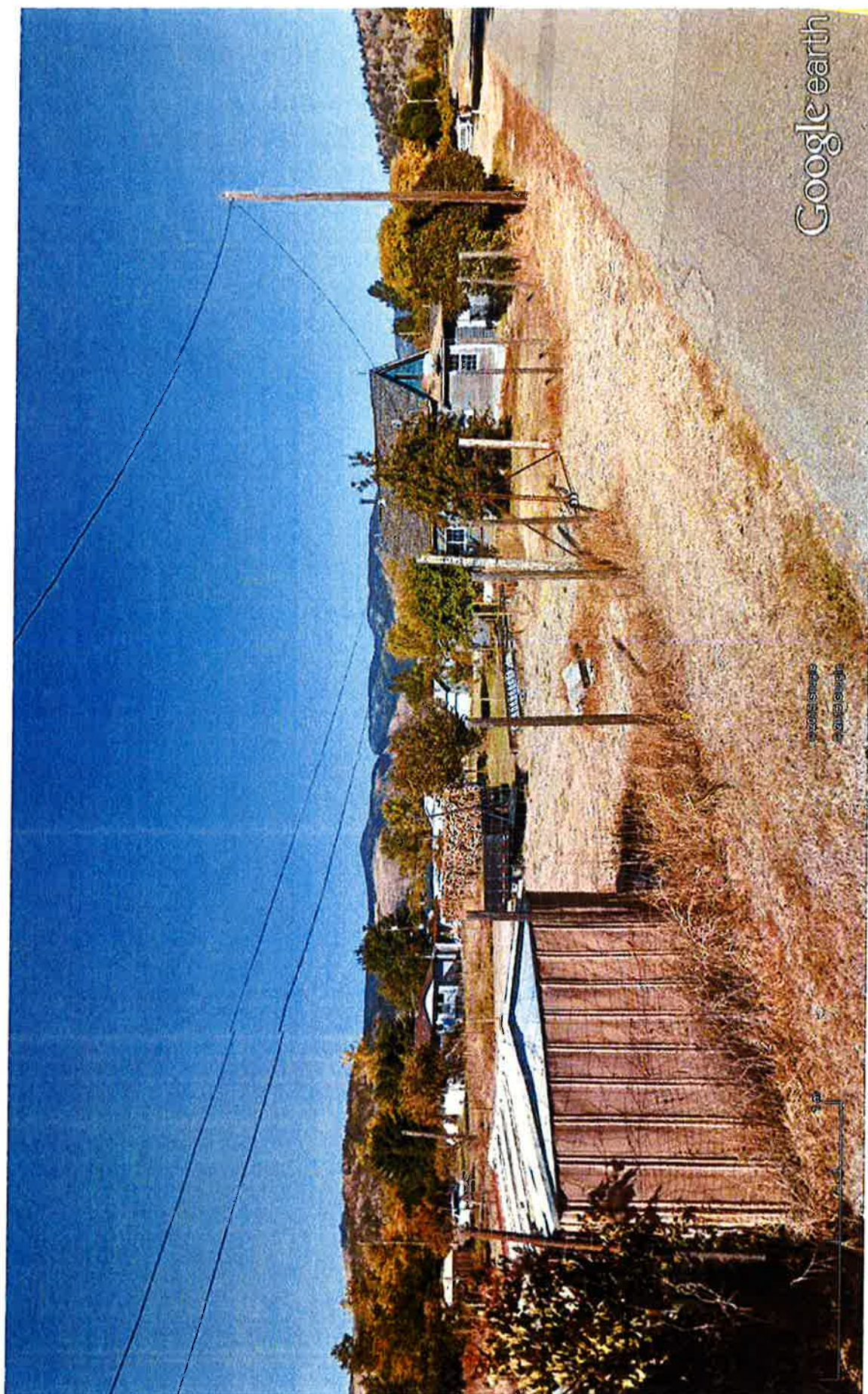
Legal Information

Plan: KAP67	Section:	Jurs: 210	Lot Area: 0.481
Block: 6	Township:	Roll: 1144050	Area Unit: acr
Lot:	Land District: 54	PID: 002-276-861	Width (ft): 0
District Lot: 533			Depth (ft): 0
Street: 6135 18TH ST			
Description: Parcel C Portion (X57267).			

This report and map is for general information only. The RDKB does not guarantee its accuracy or correctness. All information should be verified.

Page 1 of 1

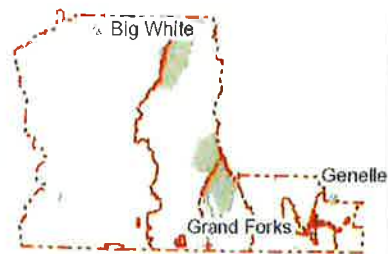






Regional District of Kootenay Boundary
Interactive Mapping System

Regional District of Kootenay Boundary



Legend

Admin

Cadastral Lines

- CAD_DISTRICT_LOT
- CAD_GAS
- CAD_HIGHWAY
- CAD_HYDRO
- CAD_INTER_BDY
- CAD_LOTLINE
- CAD_LOTLINE_LICENSE
- CAD_LOTLINE_WATER
- CAD_RAILWAY
- CAD_RAILWAY_ABAN
- CAD_ROAD
- CAD_TELEPHONE
- CAD_TOWNSHIP

Miscellaneous Cadastral Lines

- CADM_AIRSTRIP
- CADM_ARROW
- CADM_BRIDGE
- CADM_DEWDNEY_TRAIL
- CADM_EASEMENT
- CADM_HOOK
- CADM_LEASE_LICENSE
- CADM_MAP_RESERVE
- CADM_MINERAL_CLAIM
- CADM_MISC_RW
- CADM_MTN_TOP_MARKER
- CADM_SKI_LIFT
- CADM_STAR
- CADM_TRANSCANADA_TRAIL
- CADM_UNSURVEYED_ROAD

Parcels

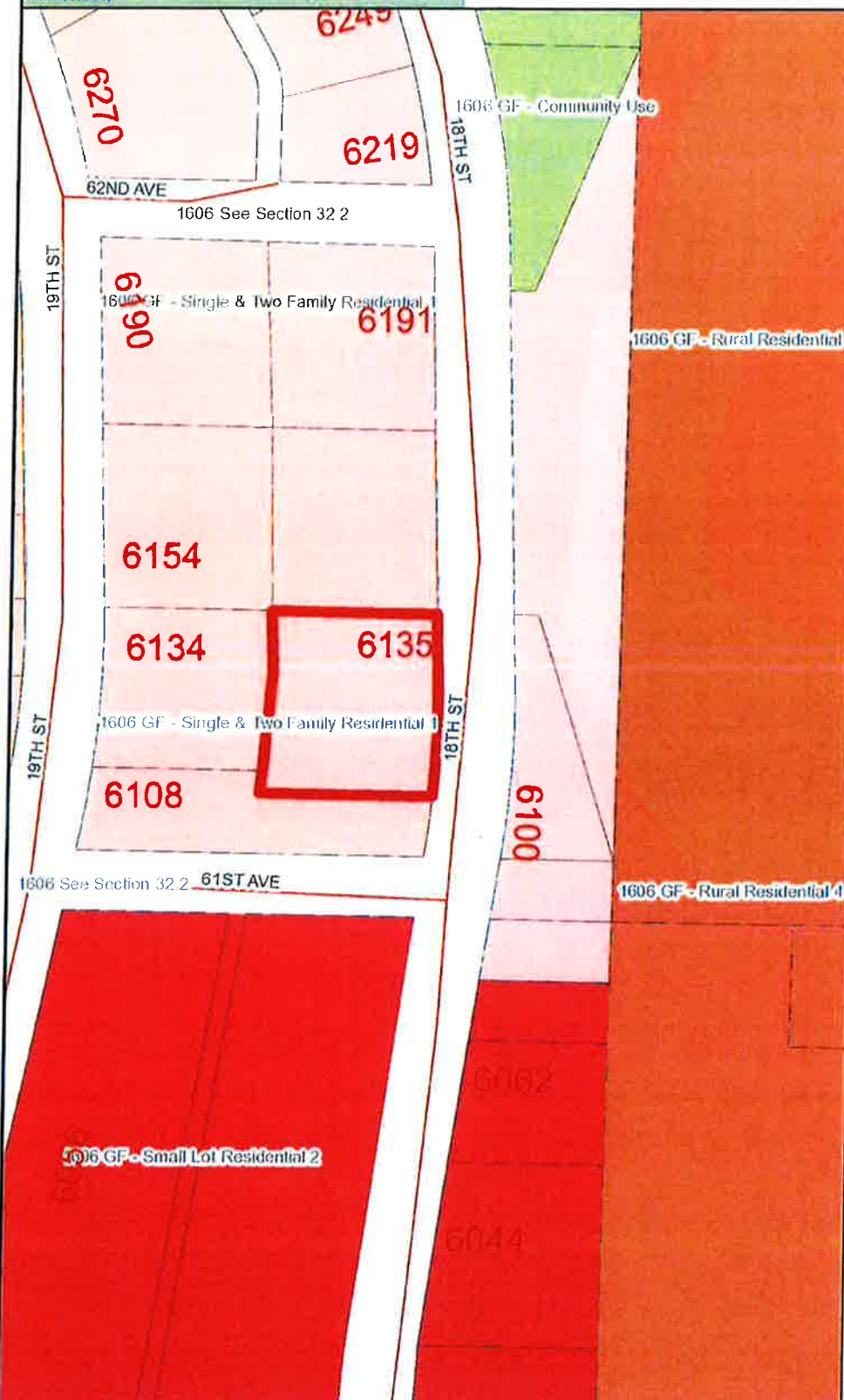
Provincial Park

City of Grand Forks

- Single & Two Family Residential 1 (R1)
- Single Family Residential 1A (R1A)

Scale: 1: 1,500

1 cm represents 15 m



0 50 100 m

Datum: NAD 1983 Projection: UTM Zone 11N

Printed on 02-Jun-2015

Notes: 6135 - 18th Street DVP Application

This map is for general information only. The RDKB does not guarantee its accuracy or correctness. All information should be verified.

Selkirk College

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council
From: Sasha Bird, Manager of Development & Engineering Services
Date: July 20, 2015
Subject: Council to adopt the attached Terms of Reference for the Transition Housing Project Steering Committee.
Recommendation: **RESOLVED THAT** Council adopt the attached Terms of Reference for the Transition Housing Project Steering Committee (THPSC).

Background:

At the May 25, 2015 meeting of City Council the following resolution was adopted:

THAT Council authorize staff to proceed with setting up a Transition Housing Project Steering Committee (THPSC); and

THAT the THPSC provide assistance and recommendations to Council regarding steps necessary to facilitate the development of transition housing in the community.

Since that meeting, city staff and Dave Smith, Smithplan Consulting, have held 2 organizational meetings with stakeholder groups in order to organize a THPSC.

As indicated to Council at the previous presentation, moving forward with Senior Government assistance will require:

- A business case being made likely including the bullets below;
- An asset contribution made towards the development – most likely the donation of land or a vacant building (s) to be used in development;
- Consensus support for a location on which a project would be developed;
- A credible sponsor or partnership to plan, develop and provide for management of the project.

The Terms of Reference being recommended is developed similar to other ad-hoc steering committees with key elements including:

- Stakeholder participants (include 3 Councillors as voting delegates);
- Provision for alternate delegates to attend;
- One vote per stakeholder delegate;
- Staff, RCMP or Consultant to be resources to the committee.
- Recommendations to be made to Council;
- Quorum to be 5 delegates and vote 51% needed to pass;

REQUEST FOR DECISION

— REGULAR MEETING —



- Tasks to be undertaken per the business case, partnership and project location;
- There is flexibility to add additional stakeholder delegates as desired and approved by Council;
- Upon completion of the final THPSC report, this Committee's work would be completed and the Committee would be disbanded. If a project were to proceed, a new partnership would be formed which would act as the sponsor who would be the management agent for the project.

The terms of reference were discussed in considerable detail and these should allow the THPSC to move forward and complete their task and report to Council.

Benefits or Impacts of the Recommendation:

General:	This will allow an orderly process and informed decision-making in respect of detailed and complex decisions to be made regarding the transition housing issue.
Strategic Impact:	To implement the Sustainable Community Plan (SCP) and the principles and policies designed to encourage diversity in housing stock including affordable housing for low income families and individuals, housing for the elderly, and housing for those with special needs.
Financial:	Costs are not determined at this time, but it is anticipated that there will be financial/asset contributions by the city for the development of Transition Housing in the community as part of the business case if a project is to proceed.
Policy/Legislation:	The location of transition housing will need to comply with SCP and the Zoning Bylaw.
Attachments:	THPSC Terms of Reference.

Recommendation: **RESOLVED THAT** Council adopt the attached Terms of Reference for the Transition Housing Project Steering Committee (THPSC).


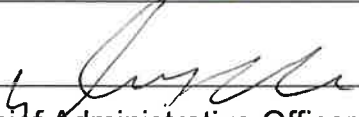
OPTIONS:

- 1. COUNCIL COULD CHOOSE TO SUPPORT THE RECOMMENDATION.**
- 2. COUNCIL COULD CHOOSE TO NOT SUPPORT THE RECOMMENDATION.**
- 3. COUNCIL COULD CHOOSE TO REFER THE REPORT BACK TO STAFF FOR MORE INFORMATION.**

REQUEST FOR DECISION

— REGULAR MEETING —



	
Department Head or CAO	Chief Administrative Officer

Background

At the May 25, 2015 meeting of the Grand Forks City Council, the following motion was adopted:

THAT Council authorize staff to proceed with setting up a Transition Housing Project Steering Committee (THPSC); and

THAT the THPSC provide assistance and recommendations to Council regarding steps necessary to facilitate the development of transition housing in the community

The Mandate

The City of Grand Forks wishes to work with Senior Government Housing Authorities – BC Housing Corporation and CMHC (Canada Housing and Mortgage Corporation) and non – profit support service agencies including Whispers of Hope, BETHS (Boundary Emergency Transition Housing Society) and Habitat for Humanity to establish a multi-agency project to serve the needs of homeless individuals in the community. A major first step in moving forward will be to obtain a needs assessment study in relation to a project to be proposed. While Senior Government start-up funding is available for this, Grand Forks has been advised that preconditions for such funding are:

- Determination of a partnership group
- A general idea of the target group and nature of the project
- Selection of a preferred site
- A Business Case

The THPSC is formed in an attempt to address these issues and to help the City to be positioned to apply for grant funding.

Terms of Reference

1. The Committee is established as a Steering Committee to advise and make recommendations to City Council regarding the steps necessary to facilitate the development of transition housing in the community and on establishing conditions for a needs assessment study (preliminary needs study) which is a necessary pre-condition for a Transition Housing project, including associated services for homeless individuals.
2. The Committee along with administrative resources provided by the city shall consult with senior government housing agencies in order to qualify for support and funding assistance which will be necessary for the development of this project.
3. The Committee shall attempt to develop a business case for the development of a transition housing project.

4. The Committee shall investigate, review and recommend options for the consideration of a transition housing project, and attempt to include several agencies in the project.

5. The Committee shall investigate a partnership of support agencies which might be included in a potential project.

6. Members of the Committee may include a representative designated from:

- Whispers of Hope
- BETHS (Boundary Emergency Transition Housing Society)
- Habitat for Humanity
- RCMP
- Boundary Women's Transition House
- IHA (Mental Health/Addictions Services)
- BFISS (Boundary Family and Individual Services Society)
- Community Futures Boundary
- Boundary Chamber of Commerce
- Sunshine Valley Community Services Society
- City Council
- Area D Director
- Other representatives of organizations or other individuals as deemed appropriate and acceptable to Council.

7. The Committee, which represents the stakeholder agencies may authorize an alternate delegate for each designated representative.

8. Only one vote from each designated representative shall be valid.

9. Members of City staff or contracted employees of the city shall serve as resources to the Committee. Neither shall be voting members of the Committee.

10. The Committee shall strive to achieve consensus. If votes are taken, a positive motion of the committee is required to pass by greater than 51% of the votes. If a vote result is a tie vote, it fails, although the results will be recorded in the minutes and will be forwarded to the City Council as a minority report as determined by the Committee.

11. A quorum shall be a minimum of 5 voting members present.

12. The Committee may hold a workshop with City Council, as a means of informing Council of information and in bringing recommendations to Council. The Committee may hold public information meetings, in cooperation with City Council.

13. The Committee may invite BC Housing and / or CMHC (Canada Mortgage and Housing Corporation) to a workshop with Council / meeting (s). The Committee will be attempting to recommend a project in Grand Forks which will be acceptable to the City, stakeholders / support agencies and Senior Government Housing Agencies.

14. Upon completion of the final report, the Committee shall be disbanded.

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council

From: Manager of Development and Engineering

Date: July 20, 2015

Subject: Approval from Council to transfer the lease of 7212 Riverside Drive to BETHS and Whispers of Hope due to Habitat for Humanity requesting withdrawal from the lease.

Recommendation: **RESOLVED THAT COUNCIL** support transferring the lease of 7212 Riverside Drive to BETHS and Whispers of Hope due to Habitat for Humanity requesting withdrawal from the lease and direct staff to proceed with revising the lease agreement.

BACKGROUND: In February of 2013, the City posted a Request for Proposal for the lease of 7212 Riverside Drive. The City received a proposal from Habitat for Humanity, Whispers of Hope Benevolence Association and Boundary Emergency and Transition Housing Society, also known as MAAPS (Multi-Agency Accommodation Project). The project included the creation of a multi agency accommodation to meet the needs of individuals and families in the Boundary who are homeless, hungry and/or unable to obtain decent, safe and affordable housing including the construction of a Re-Store adjacent to the 7212 building. Council agreed to a large portion of the proposal and entered into a 5 year lease agreement instead of the ten year lease being requested, in September of 2013. Habitat for Humanity was unable to secure the total amount of funding required to commence construction of the Re-Store upon which they decided to rent the old Forestry building in the mean time while continuing to secure funding for the project. Most of the items requested from Council have been completed except for the servicing of the new building.

Early in 2015 Habitat received word from BC Housing that they would provide MAAPS with a \$100,000 grant for the project on the condition that the lease was extended to ten years. MAAPS approached Council February 4, 2015 and requested the lease extension. The motion was deferred to the February 23, 2015 Regular meeting. At the February 23, 2015 Regular meeting, Council resolved to refer the matter back to staff for more information. Staff took a report to a Special meeting of Council on March 4, 2015 with a chronological list of events. At the March 4, 2015 Special meeting, Council resolved to proceed with the request from MAAPS to extend the lease from five years to ten years and further that the request is contingent on funding and Public Notice. Under the requirements of the Community Charter, the City is required to publicly advertise the disposition or lease of any City owned property. The City placed an ad of lease in the newspaper for two consecutive weeks on March 11 and March 18, 2015. An update was brought forward at the March 23, 2015 Regular meeting of Council. Council resolved to receive the report for information.

REQUEST FOR DECISION

— REGULAR MEETING —



Whispers of Hope Benevolence Association and BETHS submitted a letter on May 7, 2015 requesting that the City transfer the current lease to Whispers of Hope and BETHS in the event that Habitat for Humanity gives notice of its intent to withdraw from the lease. The letter was submitted for information at the May 25, Regular meeting of Council. Dave Smith, of SmithPlan Consulting presented a powerpoint presentation on Transitional Housing at the same meeting and Council passed a resolution to proceed with setting up a Transition Housing Project Steering Committee (THPSC) and that the THPSC provide assistance and recommendations to Council regarding the steps necessary to facilitate the development of transition housing in the community.

At the June 15, 2015 Regular meeting of Council, Council resolved to send the request back to staff to inform Habitat for Humanity that a letter of request be presented to the City regarding the withdrawal and transfer of the lease.

Habitat for Humanity has since submitted a letter to Council requesting withdrawal from the lease at 7212 Riverside Drive based on the condition that the City sign a lease agreement with BETHS and Whispers of Hope.

Benefits or Impacts of the Recommendation:

General:	Provides assurance that BETHS and Whispers of Hope have a home if Habitat for Humanity withdraws from the current lease.
Strategic Impact:	Council upholds its decision to enter into a lease for 7212 Riverside Drive.
Financial:	N/A
Policy/Legislation:	Section (8) 1 of the Community Charter gives the municipality the capacity, rights, powers and privileges of a natural person, including the power to acquire and dispose of property. Disposal of property also includes the leasing of property.
Attachments:	Letter from Habitat for Humanity requesting withdrawal from the lease at 7212 Riverside Drive.



Recommendation:	RESOLVED THAT COUNCIL support transferring the lease of 7212 Riverside Drive to BETHS and Whispers of Hope due to Habitat for Humanity requesting withdrawal from the lease and direct staff to proceed with revising the lease agreement.
------------------------	---

REQUEST FOR DECISION

— REGULAR MEETING —



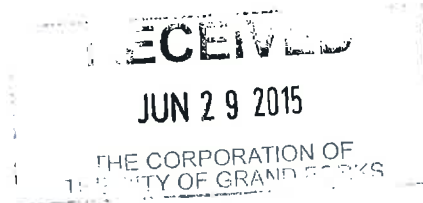
-
- OPTIONS:**
- 1. RESOLVED THAT COUNCIL SUPPORT THE RECOMMENDATION.**
 - 2. RESOLVED THAT COUNCIL DOES NOT SUPPORT THE RECOMMENDATION**
 - 3. RESOLVED THAT COUNCIL REFERS THE MATTER BACK TO STAFF FOR FURTHER INFORMATION.**
-

	
Department Head or CAO	Chief Administrative Officer



Habitat
for Humanity®
Southeast BC

Building Homes, Building Hope



Mr. Doug Allin

June 29, 2015

Chief Administrative Officer

City of Grand Forks

P.O Box 220

Grand Forks, B.C. V0H 1H0

Dear Mr. Allin;

I am writing to inform you that Habitat for Humanity Southeast B.C. (HFHSEBC) is hereby giving notice to **terminate the lease for 7212 Riverside Drive, Grand Forks, B.C.** as of June 30th, 2015. As was discussed during a meeting with Mayor Konrad on June 24th, this notice of termination is based on the condition that the City sign a lease agreement with BETHS and Whispers of Hope.

This lease was signed by Habitat for Humanity Southeast B.C. on behalf of our MAAP partners with the intent to build Transition Housing units above a purpose built ReStore on this site. With the lack of support for the project, we are left with no alternative but to remove HFHSEBC from the MAAP partnership and relinquish the lease.

It is my sincerest wish that a new long term lease will be signed by the City with BETHS, and Whispers of Hope, so that they can have stability and certainty as they plan for the future.

Regards, Bob Huff, ED

Habitat for Humanity Southeast B.C.

FILED
Habitat for Humanity
HI- SEBC re Lease
Termination

P.O. Box 1088
Grand Forks, BC
V0H 1H0

www.habitatboundary.com
bob.huff@hfhsebc.org

Office: 250.442.2722 ext. 255

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council
From: Manager of Operations
Date: July 20, 2015
Subject: 2015 Capital Project – JD bleachers
Recommendation: **RESOLVED THAT COUNCIL** revise the 2015 financial plan to include \$2,890 additional funding for the JD bleachers capital project, to be funded from the current operating budget

BACKGROUND:

James Donaldson bleachers were included in the 2015 Capital Plan to be repaired for \$25,000. However, there were unexpected engineering expenses to inspect the stands.

Staff is requesting an additional \$2,890.00 for this capital project for the engineering costs required. We are requesting the additional capital costs be funded from the current operating budget. Therefore, the increased costs for this project will not affect taxation or reserves.

Benefits or Impacts of the Recommendation:

General: These bleachers were taken out of service at the end of last year due to safety concerns. The GFI relies on these bleachers as a major revenue generator for the tournament. The budget was approved prior to learning of the need for an engineering report to bring the bleachers up to current code and was therefore not included in the initial budget for the bleacher replacement.

Strategic Impact: The repairs will decrease risk for the City as the bleachers did not pass inspection from the Municipal Insurance Association.

Financial: This amendment will not affect taxation or reserves as the proposed funding source is the current operating budget.

Policy/Legislation: Community Charter S. 165(2) allows the financial plan to be modified at any time.



REQUEST FOR DECISION

— REGULAR MEETING —



Recommendation: **RESOLVED THAT COUNCIL** revise the 2015 financial plan to include \$2,890 additional funding for the JD bleachers capital project, to be funded from the current operating budget

OPTIONS: 1. **RESOLVED THAT COUNCIL RECEIVES THE STAFF REPORT**
 2. **RESOLVED THAT COUNCIL DOES NOT ACCEPT THE STAFF REPORT**
 3. **RESOLVED THAT COUNCIL REFERS THE MATTER BACK TO STAFF FOR FURTHER INFORMATION.**

	
Department Head or CAO	Chief Administrative Officer

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council
From: Manager of Operations
Date: Jul 20, 2015
Subject: Water Restrictions & Yellow Flag Program
Recommendation: **RESOLVED THAT COUNCIL implement Stage 2 Water restrictions immediately and implement the Yellow Flag Program to increase public awareness.**

BACKGROUND:

Since June 2015 reports from across the province and Western Canada have indicated that a long hot dry summer is expected. Vancouver Island is currently at a Level 4 drought rating. The Canadian Drought Monitor shows the Boundary Area as D1 – Moderate drought since April. The B.C. Drought Classification is 2 (please see maps and info attached). June Canadian Drought Monitor Maps will not be available until mid-July.

Across the province other municipalities and regional districts have already moved to STAGE 2 and higher water restrictions. The Grand Forks Drought Management Plan establishes the same procedure in the event of a drought.

During peak demand hours all City wells have to run to maintain an adequate level of water in the reservoirs to provide water to the public and to fire protection services. During those hours there is no redundancy in the event of a failure.

Other municipalities, primarily in the Kootenays, have established a Yellow Flag Program to remind water users about sprinkling restrictions. A yellow flag on your front lawn means that you were watering outside of the times allowed. It is not meant to be punitive but is meant to increase awareness. It is a simple reminder that there is watering restrictions in place and to adjust your sprinkling accordingly. Since this program has been established, the communities have noticed that the public is more aware and that out of hours sprinkling has been drastically reduced.

Benefits or Impacts of the Recommendation:

General: The Yellow Flag program would increase awareness and combined with the Stage 2 watering restrictions should reduce the overall demand on the City's infrastructure. Both are pro-active measures to reduce the possibility of a failure and to provide an adequate water supply for fire protection services.

Strategic Impact:

Financial: Cost savings due to potential pump failures and associated overtime cost and overall reduction in energy consumption.

REQUEST FOR DECISION

— REGULAR MEETING —



Policy/Legislation:

Attachments:

- May 31 2015 Drought Monitor
- April 30 2015 Drought Monitor
- July 9 2015 BC Drought Map
- BC Drought Levels

Recommendation:

RESOLVED THAT COUNCIL implement Stage 2 Water restrictions immediately and implement the Yellow Flag Program to increase public awareness.

OPTIONS:

1. RESOLVED THAT COUNCIL RECEIVES THE STAFF REPORT
2. RESOLVED THAT COUNCIL DOES NOT ACCEPT THE STAFF REPORT
3. RESOLVED THAT COUNCIL REFERS THE MATTER BACK TO STAFF FOR FURTHER INFORMATION.

	
Department Head or CAO	Chief Administrative Officer



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[Low Streamflow
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[Basin Map of Drought
Levels](#)

[7-Day Average
Streamflow Map](#)

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Gauge Location Map](#)

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[Inactive Snow Courses](#)

[Snow Survey Schedule](#)

[What Is a Snow Survey?](#)

[What Is an Automated
Snow Pillow?](#)

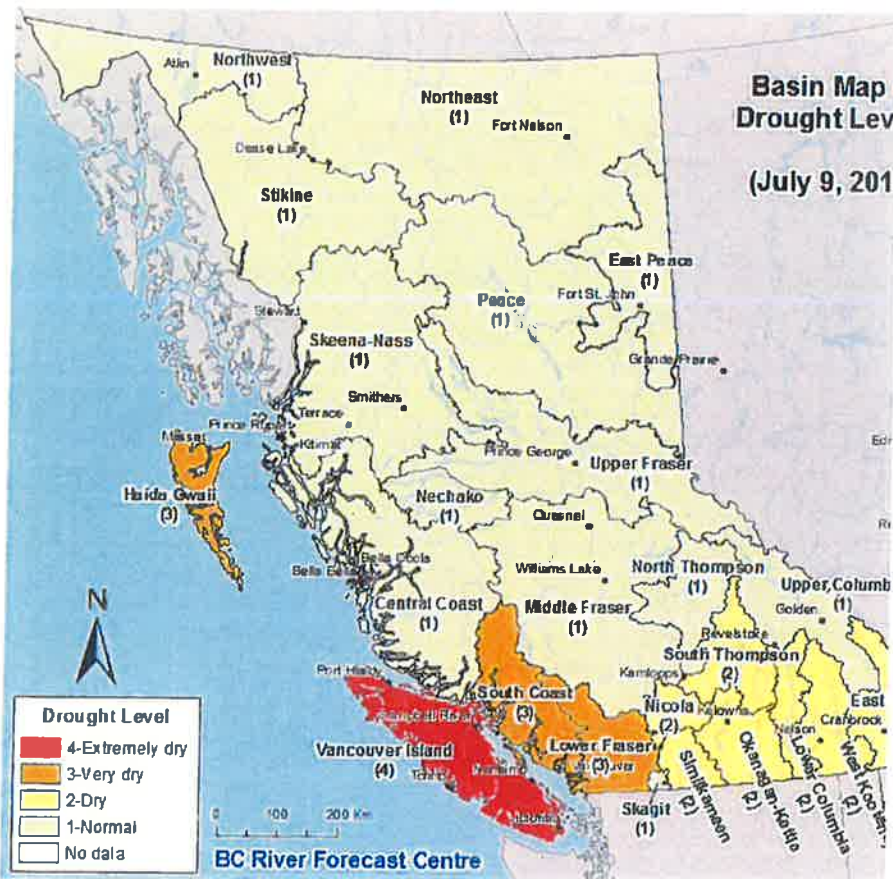
[Glossary of Terms](#)

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Basin Map of Drought Levels

This map is updated when conditions warrant. Click on the map or [here](#) to link to the [7-Day Average Streamflow Map](#) for the WSC stations in the basins. More information on drought in BC is available at: <http://www.livingwatersmart.ca/drought/>.





Canadian Drought Monitor

Conditions as of April 30, 2015

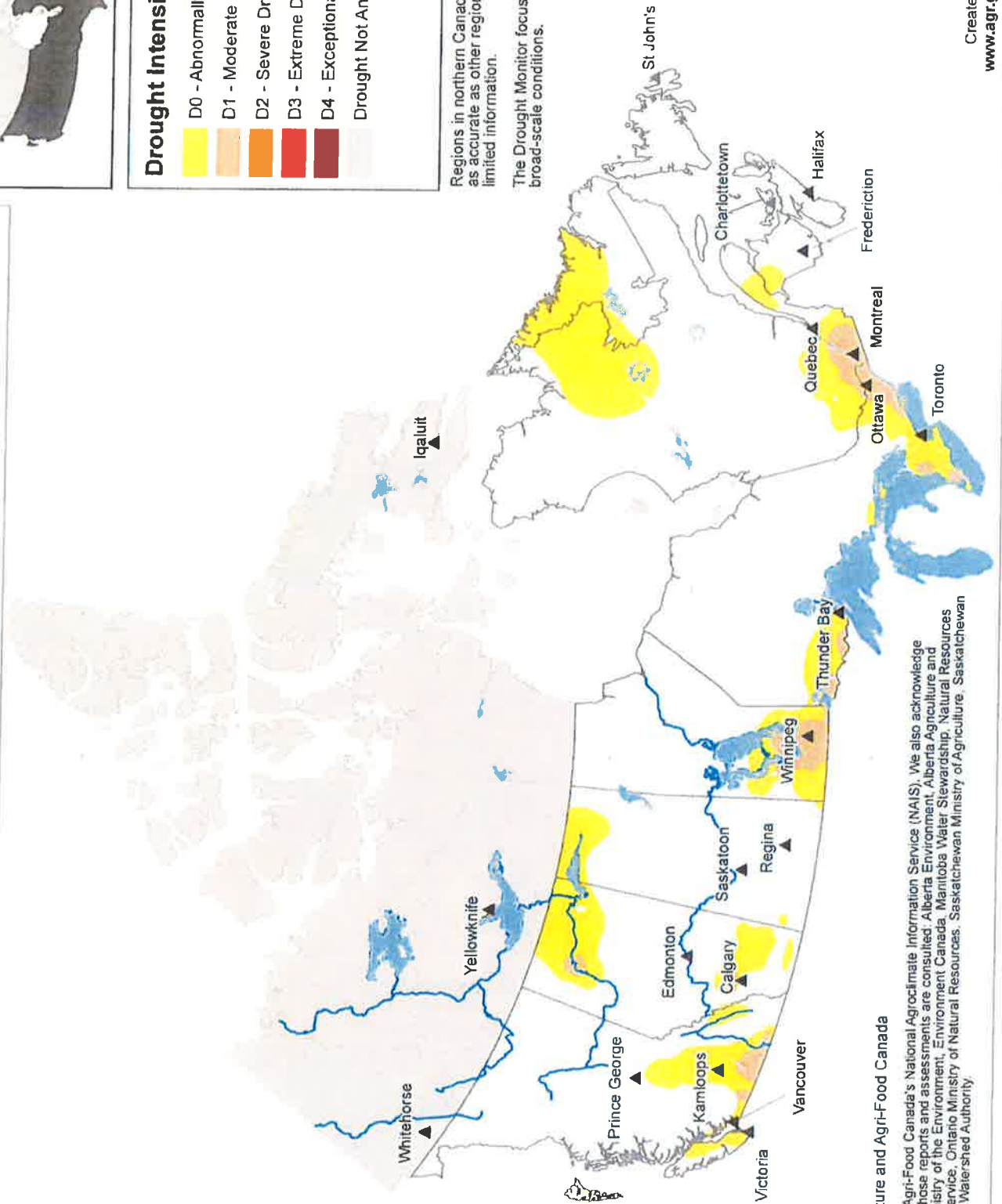


Drought Intensity

- D0 - Abnormally Dry
- D1 - Moderate Drought
- D2 - Severe Drought
- D3 - Extreme Drought
- D4 - Exceptional Drought
- Drought Not Analyzed

Regions in northern Canada may not be as accurate as other regions due to limited information.

The Drought Monitor focuses on broad-scale conditions.



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Prepared by Agriculture and Agri-Food Canada's National Agroclimate Information Service (NAIS). We also acknowledge the following organizations whose reports and assessments are consulted: Alberta Environment, Alberta Agriculture and Rural Development, B.C. Ministry of the Environment, Environment Canada, Manitoba Water Stewardship, Natural Resources Canada - Canadian Forest Service, Ontario Ministry of Natural Resources, Saskatchewan Ministry of Agriculture, Saskatchewan Environment, Saskatchewan Watershed Authority.



Canadian Drought Monitor

Conditions as of May 31, 2015

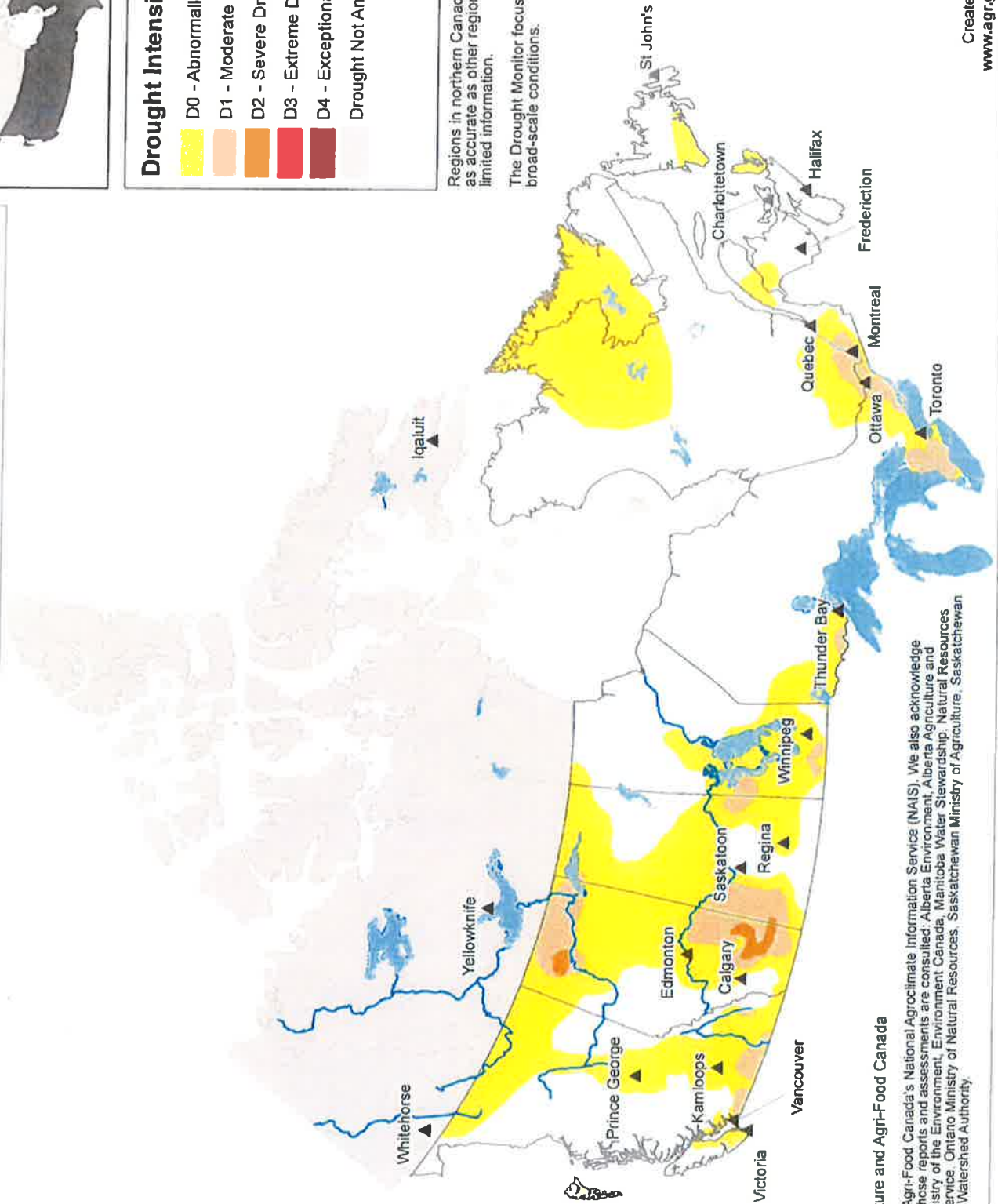


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Drought Information

» [What's New](#)

Drought is a recurrent feature of climate involving a deficiency of precipitation over an extended period of time, resulting in a water shortage. In British Columbia, drought may be caused by combinations of insufficient snow accumulation, hot and dry weather or a delay in rainfall.

Hydrological drought is associated with the effect of low precipitation on water levels in rivers, reservoirs, lakes and aquifers. Hydrological drought affects uses which depend on ground and surface water levels and stream flows.

Important Notice

Fishing closures part of comprehensive drought response

Responding to dry conditions, the Government of B.C. has issued a Level 4 drought rating for Vancouver Island, and taken the additional action of suspending angling in streams and rivers throughout southern Vancouver Island due to ongoing low stream flows and warming water temperatures.

» [News release](#)

- » Island Health Information on how water suppliers can prepare for drought
- » Map of the areas covered by the stream and river angling closures (July 3, 2015)

Please see <http://bcrcf.env.gov.bc.ca/lowflow/droughtmap.htm> for the latest information on drought and low flows from the BC River Forecast Centre.

In B.C. we use a four level Drought Classification to explain the severity and appropriate level of response to drought conditions.

Drought Level Classification:

Level	Conditions	Significance	Objective	Target
1 (Green)	Normal Conditions	There is sufficient water to meet human and ecosystem needs	Preparedness	Ongoing reductions in community water use
2 (Yellow)	Dry Conditions	First indications of a potential water supply problem	Voluntary conservation	Minimum 10% reduction
3 (Orange)	Very Dry Conditions	Potentially serious ecosystem or socioeconomic impacts are possible	Voluntary conservation and restrictions	Minimum additional 20% reduction
4 (Red)	Extreme Dry Conditions	Water supply sufficient to meet basic ecological and human needs	Emergency conservation, restrictions and regulations	High emergency response
Loss of Supply		Potential loss of a community's potable or fire fighting supply	Emergency response	Ensure health and safety

MEMORANDUM



DATE : July 20, 2015

TO : Mayor and Council

FROM : Chief Financial Officer

SUBJECT : Habitat for Humanity request for 2015 permissive tax exemption

On June 11, 2015 the City received a letter from Habitat for Humanity Southeast BC requesting a 2015 permissive tax exemption. Please find attached the original letter received from Habitat for Humanity and the City response to the letter.

In order to qualify for a 2015 permissive tax exemption, the City had to pass a bylaw by October 31, 2014 and file it with BC Assessment. Therefore, we are not able to permissively exempt the property for 2015 at this time.

It has been status quo for many years with regard to applications for permissive tax exemptions. Organizations receiving exemptions in the prior year are automatically sent a reminder each year to reapply. In the past, the City has not advertised to invite non-profits to apply for permissive tax exemptions.

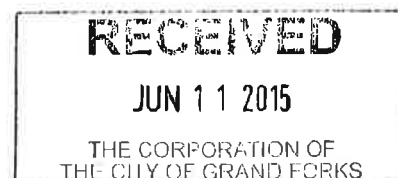
City staff will be presenting the 2016 Permissive Tax Exemption Bylaw at the September 14, 2015 Committee of the Whole meeting. This will allow sufficient time for the bylaw to be adopted by the October 31, 2015 deadline.



Building Homes, Building Hope

Ms. Roxanne Shepherd
Chief Financial Officer
City of Grand Forks
P.O. Box 220
Grand Forks, B.C. V0H 1H0

June 11, 2015



Dear Ms. Shepherd;

I am writing to appeal to City Council, that Habitat for Humanity Southeast B.C. be granted a tax exemption for the 2015 property taxes on the following two vacant lots:

813 – 72nd Avenue, Plan KAP92057, Lot 3

803 – 72nd Avenue, Plan KAP92057, Lot 4

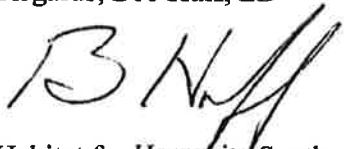
Habitat for Humanity Southeast B.C. holds the title on these two lots with the intention of building homes for future partner families.

This request for an exemption is due to several setbacks the Society has experienced in the past year that has resulted in a severe financial strain on cash flow.

The economic activity that HFHSEBC has contributed to the local economy in the past decade with the construction of homes for 14 families has approached \$4,000,000. (Using a multiplier to indicate the number of times a dollar "turns over" in the community as identified by Chambers of Commerce and the National Home Builders Assoc.).

Habitat for Humanity Southeast B.C. will continue to be a positive presence in Grand Forks and will endeavor to help serve families in the future in partnership with the City of Grand Forks.

Regards, Bob Huff, ED


Habitat for Humanity Southeast B.C.

P.O. Box 1088
Grand Forks, BC
V0H 1H0

www.habitatboundary.com
bob.huff@hfhsebc.org

FILE CODE

Habitat for Humanity
HI - re Tax Exemption
C/O (Tax) Request

Office: 250.442.2722 ext. 255

THE CORPORATION OF THE CITY OF GRAND FORKS

7217 – 4TH STREET, BOX 220 · GRAND FORKS, BC V0H 1H0 · FAX 250-442-8000 · TELEPHONE 250-442-8266



June 22, 2015

Mr. Bob Huff
Habitat for Humanity Southeast BC
PO Box 1088
Grand Forks, BC
V0H 1H0

Dear Mr. Huff;

The City has received your letter dated June 11, 2015 requesting property tax exemption for 2015.

The letter has been circulated to Council in their Weekly Summary of Information and will be presented at the July 20th Regular Meeting of Council at 7pm. A report outlining the options available to Council will be presented with the letter.

As the deadline to avoid penalties on property tax payments is July 2, 2015, please pay your 2015 property taxes as you normally would. If Council should decide to grant a tax exemption, the City will refund the amount of exemption.

Sincerely,

A handwritten signature in black ink that reads "R. Shepherd". The signature is fluid and cursive.

Roxanne Shepherd, BBA, CGA
Chief Financial Officer
City of Grand Forks

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council
From: Chief Administrative Officer
Date: July 20th, 2015.
Subject: Topics for Minister's Meetings at UBCM
Recommendation: **RESOLVED THAT COUNCIL DIRECT STAFF TO SET UP MEETINGS AT UBCM, WITH MINISTERS TO DISCUSS FOUR TOPICS OF IMPORTANCE, AS IDENTIFIED BY COUNCIL: AND FURTHER, DIRECT STAFF TO PREPARE REPORTS TO BE SUBMITTED TO THE APPROPRIATE MINISTER IN ADVANCE OF UBCM.**

BACKGROUND: The CAO will be drafting letters for Ministers meetings at UBCM and is requesting direction from Council in order to determine topics of discussion and relevance. Recommendations:

1. Housing – Minister of Coleman
2. Deer – Minister Thompson
3. Update on Asset Management Program – Minister Oakes
4. Slag Pile – Premier Clark

Benefits or Impacts of the Recommendation:

General: Generating awareness around issues of importance to the City of Grand Forks

Strategic Impact: The topics chosen will support the strategic priorities of Council

Financial: None

Policy/Legislation: None

Attachments: Letter and schedule advising on Ministers meetings and deadlines for booking the meetings.



Recommendation: **RESOLVED THAT COUNCIL DIRECT STAFF TO SET UP MEETINGS AT UBCM, WITH MINISTERS TO DISCUSS FOUR TOPICS OF IMPORTANCE, AS IDENTIFIED BY COUNCIL: AND FURTHER, DIRECT STAFF TO PREPARE REPORTS TO BE SUBMITTED TO THE APPROPRIATE MINISTER IN ADVANCE OF UBCM.**

REQUEST FOR DECISION

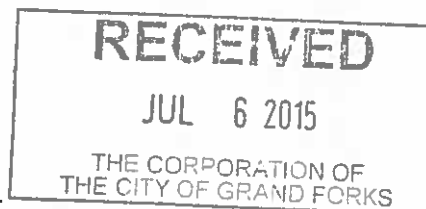
— REGULAR MEETING —



- OPTIONS:
1. RESOLVED THAT COUNCIL RECEIVES THE STAFF REPORT
 2. RESOLVED THAT COUNCIL DOES NOT ACCEPT THE STAFF REPORT
 3. RESOLVED THAT COUNCIL REFERS THE MATTER BACK TO STAFF FOR FURTHER INFORMATION.

	
Department Head or CAO	Chief Administrative Officer

From: [redacted] <info@civicinfo.bc.ca> July-03-15 12:51:12 PM [icon]
Subject: 2015 UBCM Convention - Provincial Appointment Book and Meeting ...
To: [redacted] "CivicInfo BC" <info@civicinfo.bc.ca>
Bcc: [redacted] Info City of Grand Forks
Attachments: [redacted] Memorandum dated July 3 2015 to Delegates - Provincial Appo.p...
[redacted] 2015 UBCM Provincial Appointment Book.pdf / Uploaded File (49...



This message is being sent by CivicInfo BC to all UBCM Members on behalf of the Ministry of Community, Sport and Cultural Development.

Subject: 2015 Provincial Appointment Book
Intended Recipient(s): Mayors/Regional District Chairs/Islands Trust Chair/CAOs/UBCM
First Nations Members/cc: Administrative Assistants and General Email
Attachments: Two (2) plus message below.

If you have received this message in error, we ask that you forward it along to the appropriate person in your office.

MESSAGE:

- Attached please find a memo for UBCM delegates, as well as the 2015 Provincial Appointment Book for the 2015 UBCM Convention in Vancouver, September 21 – 25, 2015.

The memo outlines the process for requesting meetings with provincial ministry, agency, commission and corporation staff both online and onsite at the 2015 UBCM Convention.

This year's online meeting request form is available at Provincial Government Staff Meetings.

If you have any questions, please contact CSCD UBCM Meeting Coordinator Doreen Brydges at 250-387-4013 or via email at UBCM.MeetingRequests@gov.bc.ca.

The information transmitted herein is confidential and may contain privileged information. It is intended solely for the person or entity to which it is addressed. Any review, retransmission, dissemination, taking of any action in reliance upon, or other use of this information by persons or entities other than the intended recipient is prohibited. If you received this in error, please notify the sender and delete or destroy

FILE CODE
2015 Provincial
UB- Appointment Book



Ministry of Community,
Sport and Cultural
Development

UBCM Convention
Coordination

MEMORANDUM

July 3, 2015

UBCM Members (sent via email only)

**Re: 2015 UBCM Convention – “Excellence in Action”
Vancouver, September 21 – 25, 2015**

Further to Minister Oakes' June 10, 2015 letter regarding the 2015 UBCM Convention, I am pleased to attach the 2015 Provincial Appointment Book for your use in requesting meetings with provincial government staff (ministries, agencies, commissions and corporations) available to meet with delegates at Convention.

To request a meeting with provincial government staff, you must complete the form located at: Provincial Government Staff Meetings.

The deadline for submitting online meeting requests is **Friday, August 28, 2015**. Meeting confirmation details will be sent to the contact identified on your meeting request form.

After August 28, 2015, requests for appointments can be made at the Provincial Appointments Desk, during Convention at the following locations:

Monday, September 21 and Tuesday, September 22

Vancouver Convention Centre, East Building – Lobby
8:30 am – 4:00 pm

Wednesday, September 23 and Thursday, September 24

Vancouver Convention Centre, East Building – Exhibition Hall C
8:30 am – 4:00 pm

For information on requesting meetings with the Premier, Cabinet Ministers, and Honourable Coralee Oakes, Minister of Community, Sport and Cultural Development, please see the 2015 Provincial Appointment Book (page 3) or the Provincial Government Meeting Request Page.

If you have any questions, please contact Doreen Brydges at 250-387-4013 or via email at UBCM.MeetingRequests@gov.bc.ca.

B. Schmidt

Birgit Schmidt
Manager, Client Services
Local Government Division

pc: Doreen Brydges, UBCM Meeting Coordinator

Attachment

2015 PROVINCIAL APPOINTMENT BOOK

Meeting Requests with

**Provincial Government Staff
from Ministries, Agencies, Commissions and
Corporations (MACC)**

at the

2015 UBCM CONVENTION

**September 21 – 25, 2015
Vancouver Convention Centre
Vancouver, BC**



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Introduction

The Provincial Appointment Book is provided to help schedule meetings at the 2015 UBCM Convention. All Provincial Government Ministries, Agencies, Commissions and Corporations (MACC) who are attending the Convention and available to meet with local government delegates are listed. Links to meeting requests with the Premier and Cabinet Ministers, and the Minister of Community, Sport and Cultural Development are also included.

Meeting Requests

Honourable Christy Clark, Premier and Cabinet Ministers *(except Minister of Community, Sport and Cultural Development)*

Click: <https://UBCMreg.gov.bc.ca>

Invitation Code: MeetingRequest2015

Deadline: Friday, August 14, 2015

Questions: Contact the Premier's UBCM Meeting Request Coordinator, Tim Wong by email at UBCM.Meetings@gov.bc.ca or by phone at 604-775-1600.

Honourable Coralee Oakes, Minister of Community, Sport and Cultural Development

Click: [Minister Oakes' Meetings](#)

Deadline: Friday, August 14, 2015

Questions: Contact the CSCD UBCM Meeting Request Coordinator, Doreen Brydges by email at UBCM.MeetingRequests@gov.bc.ca or by phone at 250-387-4013.

Provincial Government Staff *[Ministries, Agencies, Commissions and Corporations (MACC)]*

Click: [Provincial Government Staff Meetings](#)

Deadline: Friday, August 28, 2015

Questions: Contact the CSCD UBCM Meeting Request Coordinator, Doreen Brydges by email at UBCM.MeetingRequests@gov.bc.ca or by phone at 250-387-4013.

Ministries, Agencies, Commissions and Corporations (MACC) Meeting Information

The Provincial Appointment Book contains a listing of all Provincial Government Ministries, Agencies, Commissions and Corporations (MACC) who will be attending the 2015 UBCM Convention and are available to meet with local government delegates.

Meetings with Provincial Government Staff (MACC) will be held:

Tuesday, September 22, 2015
Pan Pacific Hotel, Gallery Level – Cypress Suite

Wednesday, September 23 to Thursday, September 24, 2015
Vancouver Convention Centre, East Building – Exhibition Hall C

ON-LINE

To request meetings with Provincial Government Staff (MACC) click: [Provincial Government Staff Meetings](#).

Deadline to submit on-line MACC meeting requests: Friday, August 28, 2015.

Once MACC meetings are scheduled, confirmation will be sent to local governments **via email**.

ON-SITE

Provincial Appointments Desk staff will be available to schedule meetings with Provincial Government Staff (MACC).

Monday, September 21 to Tuesday, September 22, 2015
8:30 am – 4:00 pm
Vancouver Convention Centre, East Building – Lobby

Wednesday, September 23 to Thursday, September 24, 2015
8:30 am – 4:00 pm
Vancouver Convention Centre, East Building – Exhibition Hall C

Questions: Contact the CSCD UBCM Meeting Request Coordinator, Doreen Brydges by email at UBCM.MeetingRequests@gov.bc.ca or by phone at 250-387-4013.

Ministry of Aboriginal Relations and Reconciliation

DIVISION/BRANCH	TOPIC
Aboriginal Relations and Reconciliation	New Relationship, treaty negotiations, reconciliation issues, Aboriginal relations, closing the socio-economic gap.

Ministry of Advanced Education (including Government Communications and Public Engagement)

DIVISION/BRANCH	TOPIC
Sector Strategy and Quality Assurance	Post-secondary quality assurance, governance, legislation, audit, accountability, international education, data, strategic policy, planning, human capital planning and sector labour relations.
Institutions and Programs	25 public post-secondary institutions and their programs including skills and training, student aid funding and services, Aboriginal education, adult basic education and medical and health.
Financial and Management Services	Post-secondary funding and capital, and Ministry organizational development and technology solutions.
Government Communications and Public Engagement	Provides a variety of communications services and expertise, and works closely with other provincial, federal and municipal government representatives, media, industries, associations, interest groups, and the general public. Services include: strategic communications, planning and advice; issues management; media relations; media monitoring; writing and editorial services; communications research; coordinating cross-government projects; event planning; advertising and marketing; graphic design; online communications, including social media.

Ministry of Agriculture

DIVISION/BRANCH	TOPIC
Food Safety and Inspection Branch	Establish provincial and regulatory standards along the food system (processors, packers, distributors), assess industry food safety compliance, and support industry to adopt food safety standards.
Sector Development Branch	Builds (agricultural) industry capacity by supporting business development, First Nations agriculture, youth participation and succession, and agroforest and range use development; provides in-depth knowledge of the challenges and needs of various sectors, and emergency preparedness and coordination required for the Agrifood sector in BC.
Business Risk Management Branch	Helps producers manage risks that cause income losses and lead to financial instability, including weather hazards, natural disasters, wildlife, diseases, pests and market declines. The Branch delivers three programs to help farmers manage financial risk: Production Insurance - which offers insurance protection for agricultural crops against weather perils; Agri-Stability - which protects farm enterprises from the financial impacts of significant margin declines which can be caused by increasing input costs or reduced agricultural revenues; and Wildlife Damage Compensation - compensates farmers for losses due to wildlife.
Innovation and Adaptation Service Branch	Provides innovative solutions to the agriculture, food and seafood sectors as essential parts of the social and economic fabric of BC; facilitates competition, adaptation and innovation in response to economic, environmental, social influences and market change.

Ministry of Children and Family Development

DIVISION/BRANCH	TOPIC
	NOT ATTENDING CONVENTION

Ministry of Community, Sport and Cultural Development

DIVISION/BRANCH	TOPIC
Local Government Division	
Governance and Structure Branch	
Local Government Structure	Incorporation, restructure, boundary extensions, structure-related legislation and processes, and local and regional governance/services.
Advisory Services	Local government administration, elections, governance/administration-related legislative requirements/powers, and local and regional governance/services.
Community Relations	Local government First Nations relations and Free Crown Grant/Nominal Rent Tenure sponsorships.
Infrastructure and Finance Branch	
Local Government Finance	Local government finance, including: budgeting and financial plans; audited financial statements; unconditional grants; reserve funds; investments and municipal corporations; long-term liabilities; development financing (including Development Cost Charges); user-fees; and taxation (including tax sale).
Infrastructure and Engineering	Asset management, sewer, water, stormwater, solid waste, green energy and other capital grants, infrastructure planning grants and infrastructure programs (Small Communities Fund, Strategic Priorities Fund).
Intergovernmental Relations and Planning Branch	
Planning Programs Intergovernmental Relations	Regional growth strategies, regional and community land use planning and development, community amenity contributions, dispute resolution services (including RD service review/withdrawal) and capacity building, Northwest Community Readiness Community Planning Program, <i>Miscellaneous Statutes Amendment Act</i> , streamlining legislation (Land Use Contracts, repeal of RD bylaw approval requirements, protection from DCC increases), renewed Gas Tax Agreement, climate action initiatives (mitigation and adaptation), carbon neutral local government and Climate Action Charter and socio-economic effects management plans (for LNG facilities and pipes).
Property Assessment Services	
	Valuation of restricted use properties (BC Ferry Services, NavCan), classification of redevelopment lands, and the farm classification of Medical Marijuana.
Integrated Policy, Legislation and Operations Division	
	General policy and legislation including local elections campaign finance.
Arts, Culture, Gaming Grants and Sport Division	
BC Arts Council	Eligibility criteria and application process for programs of the BC Arts Council; arts and cultural development in communities.
Arts and Culture Branch	Policy and program support for the creative sector including development of community engagement and special initiatives.

Ministry of Community, Sport and Cultural Development (continued)

DIVISION/BRANCH	TOPIC
Community Gaming Grants	Eligibility criteria and application process.
Sport	Sport policy issues; programs supporting the delivery of services through provincial sport organizations.

Ministry of Education

DIVISION/BRANCH	TOPIC
Libraries Branch	Public library services.
Resource Management Division	School capital and school funding.

Ministry of Energy and Mines (and Responsible for Core Review)

DIVISION/BRANCH	TOPIC
Mines and Mineral Resources Division	Provincial mineral exploration and mining policy, geoscience, mineral and coal tenure, health and safety, mine reclamation and permitting.
Electricity and Alternative Energy Division	Electricity and alternative energy policy and programs including natural gas utilities, hydroelectric generation, the <i>Clean Energy Act</i> , clean transportation, energy efficiency and conservation and the Innovative Clean Energy Fund.

Ministry of Environment (including Environmental Assessment Office)

DIVISION/BRANCH	TOPIC
Environmental Protection Division	Air quality, reducing toxins, pollution prevention, environmental emergencies/provincial spill response, <i>Environmental Management Act</i> , contaminated sites, brownfields, hazardous and industrial waste, <i>Integrated Pest Management Act</i> , product stewardship, waste management (incineration, landfilling, municipal liquid and solid waste), permitting and compliance reporting for industrial operations' emissions.
Environmental Sustainability and Strategic Policy	Species at Risk policy development, species, habitat and ecosystems conservation and sustainability, terrestrial and aquatic conservation science, wildlife inventory and monitoring, ecosystem stewardship outreach, biodiversity, conservation data centre, ecosystem information, climate change adaptation strategies. <i>Water Sustainability Act</i> , water conservation, source water protection, water quality, groundwater hydrology, groundwater protection, monitoring and network management for water (surface and groundwater) quantity and quality, air quality, water stewardship outreach, environmental and natural resource sector laboratory and knowledge (library) services. Overarching policy and legislation, compliance planning, intergovernmental relations, State of Environment Reporting and Service Plan.
BC Parks	Responsible for all matters (policy, planning and management) of conservation, recreation and cultural values in the province's parks and protected areas.
Conservation Officer Service	A natural resource law enforcement agency responsible for enforcing federal and provincial statutes, public safety as it relates to human-wildlife conflict and interactions, commercial environmental and industrial investigations and compliance and enforcement activities.

Ministry of Environment (including Environmental Assessment Office) (continued)

DIVISION/BRANCH	TOPIC
Climate Action Secretariat	Province-wide management of systems to address and respond to climate change including local government related initiatives such as the Climate Leadership Plan, Community design, energy and the Climate Action Charter commitments in association with Ministry of Community, Sport and Cultural Development, legislated short and long-term, province-wide greenhouse gas reduction targets, Carbon Neutral Government (Public Sector Organizations - schools, universities and colleges and hospitals); and climate action pieces of legislation related to Greenhouse Gas Industrial Reporting and Control, Greenhouse Gas Reduction Targets, Carbon Tax, Greenhouse Gas Reduction (Emissions Standards), Greenhouse Gas Reduction (Renewable and Low Carbon Fuel Requirements, Greenhouse Gas Reduction (Vehicle Emissions Standards), Green Communities, Utilities Commission and <i>Clean Energy Act</i> . Recent integration (2014) of the Pacific Carbon Trust into the Climate Investment Branch.
Environmental Assessment Office	Environmental assessment process. Substitution and Equivalency. Relationship to federal environmental assessment process. Compliance and enforcement of certified projects. Public consultation.

Ministry of Finance

DIVISION/BRANCH	TOPIC
Tax Policy Branch	Tax policy.

Ministry of Forests, Lands and Natural Resource Operations

DIVISION/BRANCH	TOPIC
Integrated Resource Operations	Compliance and enforcement, wildfire management, recreation sites and trails, GeoBC, base mapping and Cadastral, Mountain Resorts, Archaeology, Heritage.
Resource Stewardship	Resource practices, land based investment planning, sustainable forest management, tree improvement, forest analysis, forest inventory, resource management objectives, fish and wildlife management, habitat management, water management, river forecasting, dam safety, flood safety, water use planning, utility regulation, water stewardship.
Timber Operations, Pricing and First Nations	BC Timber Sales, timber pricing, engineering, resource roads, resource worker safety, First Nations Relations, Softwood Lumber Agreement.
Tenures, Competitiveness and Innovation	Crown land and forest tenure policy, woodlots, tree farm licences, volume and area-based licences, science and carbon accounting, log exports, land tenures, private land policy, tourism policy, Crown land opportunities and restoration, brownfields, contaminated sites, aggregate management policy review.
Regional Operations	FrontCounter BC, resource management coordination, land use planning and implementation, Crown land and forest authorizations, community forest agreements, species at risk program delivery, urban deer, clean energy projects, First Nations Consultation, ecosystem based management, range.

Ministry of Health

DIVISION/BRANCH	TOPIC
Health Services and Health Authorities	Health services delivery, including rural health.
Mental Health and Addictions	Mental health and addictions services.
Population and Public Health	Community Care.

Ministry of International Trade (and Responsible for Asia Pacific Strategy and Multiculturalism)

DIVISION/BRANCH	TOPIC
International Business Development Division	International Missions, Trade and Investment Representatives Network, Export Development, Investment Attraction Programs.
International Strategy and Competitiveness Division	International strategy and policy, international and domestic trade negotiations and agreements, international marketing including online, business, and market intelligence. Venture capital tax credit program and venture capital policy.
Corporate Initiatives and Multiculturalism Branch	Multiculturalism programs, Anti-racism programs, Chinese Historical Wrongs Apology Legacy Projects.

Ministry of Jobs, Tourism and Skills Training (and Responsible for Labour)

DIVISION/BRANCH	TOPIC
Major Investments Office	Support for significant major projects.
Tourism and Small Business	Tourism Policy. Small Business Initiatives and Programs. Regulatory Reform. Film Policy and Creative Sector.
Labour Market and Immigration	Immigration programs, settlement services, Canada Job Fund (LMA), skills training, labour market information.
Labour	Employment Standards, Labour Relations, Workers' Compensation.
Economic Development	Jobs Plan, regional and community economic development, community adjustment and transition, Mountain Pine Beetle epidemic response, industrial sectors (aerospace and manufacturing).
Workforce Development	Provincial Nominee Program; Premier's LNG Working Group.

Ministry of Justice (and Attorney General)

DIVISION/BRANCH	TOPIC
Policing and Security Branch	<p>Police Services: provides central oversight of all policing and law enforcement in the province by developing and administering policing policy and programs. Ensures the adequate and effective levels of policing throughout the province.</p> <p>Security Programs: administration of the Protection Order Registry, the Criminal Records Review Program, and the regulation of the security industry in BC.</p>
Emergency Management BC	<p>Emergency Coordination: the Province's response to emergencies and disasters and provides specialized technology resources to support emergency response activities.</p> <p>BC Coroners Service: investigation of all unnatural, sudden and unexpected, unexplained or unattended deaths.</p> <p>Mitigation and the Office of the Fire Commissioner: enhances the capacity of communities and partners to reduce the potential impacts of emergencies or disasters.</p> <p>Strategic Business Services: delivers Disaster Financial Assistance (provincial funding) and oversees the Disaster Financial Assistance Arrangements cost-sharing program (federal funding). Administers the province's Flood Mitigation Program and provides cross-government leadership for significant and complex post-event recovery activities.</p>
Community Safety and Crime Prevention Branch	Civil Forfeiture; Victim Services; Violence Against Women and Children; Crime Prevention; and Combating Trafficking in Persons.
Corrections Branch	<p>Community Corrections: supervision and programs to reduce reoffending to offenders who live outside of correctional centres.</p> <p>Adult Custody: operation of correctional centres.</p>
RoadSafetyBC	Operates provincial road safety programs and is the policy and regulatory agency responsible for ensuring the safe and responsible operation of motor vehicles in BC.
Court Services Branch	<p>Court Administration: delivery of all court administration services.</p> <p>Sheriff Services: maintaining courtroom and courthouse security, prisoner custody and escort, document service, and jury administration.</p>
Justice Services Branch	<p>Criminal Justice and Legal Access: promotes access to justice through funding and oversight of legal aid programs, collaborative solutions to criminal justice problems through the integration of justice, health and social services, and oversees the Province's commitment to federal/provincial/territorial criminal justice reform initiatives.</p> <p>Dispute Resolution Office: promotes access to justice through dispute resolution alternatives, procedural efficiencies and case management in civil courts, agencies, boards, commissions, tribunals and government ministries.</p> <p>Family Justice Services: facilitates resolution of family disputes, operates justice access centres, family justice centres and the Parenting After Separation program.</p> <p>Maintenance Enforcement and Locate Services.</p>
Liquor Control and Licensing Branch	Regulates and monitors the liquor industry in BC by issuing licences for the manufacture and sale of liquor and supervising the service of liquor in licensed establishments.
Liquor Distribution Branch	Responsible for the importation of beverage alcohol into the province as well as the operation of an efficient wholesale and retail business.

Ministry of Natural Gas Development (and Responsible for Housing)

DIVISION/BRANCH	TOPIC
Oil and Strategic Initiatives Division	Guide developments of recommendations related to energy exports and opening new energy markets related to inter-provincial pipelines, oil products and value-added natural gas products.
Upstream Development Division	The division has responsibility for the upstream petroleum and natural gas sector including royalties, tenure, geoscience and policy development. The division sets royalty rates for petroleum and natural gas, forecasts royalty revenues, develops royalty programs and administers the Infrastructure Royalty Credit Program. The division is responsible for the issuance and management of sub-surface tenures for Crown petroleum and natural gas rights including pre-tenure consultations, tenure disposition and issuance, and management of existing tenures. The division undertakes geological assessments of potential petroleum and natural gas resources and develops policy to support the responsible development of British Columbia's petroleum and natural gas resources. The Oil and Gas Commission is responsible for management of on-the-ground oil and gas activities.
Liquefied Natural Gas Task Force	<p>The development of BC's new LNG industry by establishing cross-government goals and targets, and the accountability and monitoring mechanisms to ensure these targets are met, for:</p> <ul style="list-style-type: none"> • taxation, environmental, skills training and land-use policy and programs that will impact LNG development; • First Nations and community consultation/accommodation initiatives relevant to LNG development; • permitting and authorization processes for LNG projects, including pipelines.
Office of Housing and Construction Standards	Partnering with local government, non-profits and private developers to build affordable housing; housing policy development, including market and non-market housing; housing policy related to strata properties; governance of the building and safety regulatory system, including development of building, fire and safety codes and standards, and policy advice relating to building and safety, the regulatory framework for landlords and tenants, including conventional residential and manufactured home park tenancies; and, adjudication of landlord and tenant disputes.

Ministry of Social Development and Social Innovation

DIVISION/BRANCH	TOPIC
Policy and Research Division	Moving Forward on an Accessible BC Action Plan. Social Innovation.
Employment and Labour Market Services Division	<p>How to access employment supports through the Employment Program of BC and WorkBC Employment Service Centres located throughout the Province.</p> <p>How to apply for project based funding under the Community Employer Partnership initiative in order to increase local employment opportunities for British Columbians.</p>

Ministry of Technology, Innovation and Citizens' Services

DIVISION/BRANCH	TOPIC
Technology and Innovation	Promote the technology industry in BC through BC Innovation Council, Premier's Technology Council, BC Knowledge Development Fund and BC's Technology Strategy.
Service BC	Include Service BC centres in 62 communities in BC, BC Registry and Online Services for business; Service BC Contact Centre and BC Stats.
Shared Services BC	Provides services to government ministries, Crown corporations, health authorities and other broader public sector organizations. Services include: real estate; property management; accommodation planning; procurement and supply services (includes Asset Investment Recovery, Product Distribution Centre, Queen's Printer and BC Mail Plus); and FOI requests.
Office of Chief Information Officer	Information Management and Information Technology (IM/IT) strategies, policies and standards; Information Privacy and Security; Identity Information Management; Network BC; Information Technology Infrastructure Services; Management of Strategic Vendor Contracts; Telecommunications Services Contract; Strategic Policy and Governance Framework for Strategic Partnerships.

Ministry of Transportation and Infrastructure

DIVISION/BRANCH	TOPIC
Various Divisions	Transportation issues.
If you have any questions regarding your Ministry of Transportation meeting request(s), please contact Gloria Valle directly at 1-250-387-7589, or via email at Gloria.Valle@gov.bc.ca , or via fax at 1-250-356-8767.	

Provincial Agencies, Commissions and Corporations

ORGANIZATION	TOPIC
Agricultural Land Commission	Information and advice regarding the Agricultural Land Reserve (ALR) and work of the Provincial Agricultural Land Commission (ALC). ALC Chair, Deputy CEO and Chief Tribunal Officer in attendance.
BC Emergency Health Services (BCEHS)	<p>BCEHS governs the emergency medical services system in BC and provides pre-hospital emergency and inter-facility patient transfer services. Under the oversight of BCEHS, BC Ambulance Service (BCAS) is the primary provider of pre-hospital emergency care and medically necessary transport (ground and air) for British Columbians. BCEHS also oversees the BC Patient Transfer Network (BCPTN) which coordinates the transfer of acute and critically ill patients to the appropriate level of care both within and outside of BC.</p> <p>Members of the BCEHS Executive will be in attendance and look forward to participating in productive and engaging sessions.</p>
BC Hydro	BC Hydro's vision is to power BC with clean, reliable electricity for generations. BC Hydro's Community Relations staff will be present at the Convention and look forward to addressing any questions that you may have related to their operations.
BC Oil and Gas Commission	The BC Oil and Gas Commission regulates oil and gas activities for the benefit of British Columbians and looks forward to addressing any questions you may have on our regulatory oversight.
BC Transit	From small towns to large urban centres outside of Metro Vancouver, BC Transit provides safe, effective, customer focused transportation solutions that connect people and communities to a more sustainable future. BC Transit would be pleased to discuss any questions you may have regarding our services. In order to provide you with the best information possible, please provide specifics relating to your questions within the online meeting request.
Insurance Corporation of British Columbia (ICBC)	ICBC provides universal compulsory auto insurance (basic insurance) to drivers in British Columbia, with rates regulated by the British Columbia Utilities Commission (BCUC), and also sells optional auto insurance in a competitive marketplace. Our insurance products are available across BC through a network of independent brokers, and claims services are provided at ICBC claims handling facilities located throughout the province. We also invest in road safety and loss management programs to reduce traffic-related deaths, injuries and crashes, auto crime and fraud. In addition, we provide driver licensing, vehicle registration and licensing services, and fines collection on behalf of the provincial government at locations across the province. ICBC will have staff present at the Convention who would be pleased to discuss or meet on any issues related to ICBC's operations.
Royal Canadian Mounted Police (RCMP)	Various police issues.



Settle down.

MEMORANDUM

DATE: July 14, 2015
TO: David Reid, Operations Manager
FROM: Alex Love, Electric Utility Consultant
SUBJECT: Power Purchase Forecast – 2015 Q2

David,

Attached is the 2015 Q2 Power purchase forecast. Since developing the power purchase budget amount of \$3,269,000 three factors have occurred;

1. The winter weather in early 2015 was milder than we forecast which results in reduced electrical consumption thereby reducing power purchases and sales,
2. The June weather was warmer then we forecast which results in increased consumption for air conditioning thereby increasing power purchases and sales, and
3. FortisBC has applied for a mid-year rate increase of 1.6% effective August 01 which we had not foreseen.

Factoring all the above into an updated power purchase forecast results in a year end power purchase expense forecast of \$3,206,279 which is almost \$63,000 below budget for the year. All numbers are pre-tax.

The FortisBC mid-year rate change is an increase in power purchase cost for the utility but the effect is more than offset by the weather variability and thus no flow through rate change to the Grand Forks rates is required.

Although FortisBC is implementing a 2015 mid-year rate increase I recommend that Grand Forks does not make a mid-year rate change.

A handwritten signature in black ink, appearing to be "Alex Love", written in a cursive style.



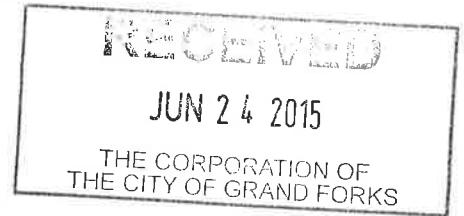
Settle down.

MEMORANDUM

Year	2015	Q2 Power Purchase Forecast						
Month	Act/ Fest	FBC Basic (\$)	FBC Energy (\$)	FBC Dmd (\$)	FBC Wires (\$)	FBC Pwr Sup (\$)	FBC Int. Rate (\$)	FBC Invoice (\$)
1	A	\$7,132	\$199,177		\$58,144	\$31,231	\$10,349	\$306,033
2	A	\$7,132	\$163,884		\$53,231	\$28,592	\$8,849	\$261,688
3	A	\$7,132	\$161,685		\$51,001	\$26,313	\$8,615	\$254,746
4	A	\$7,132	\$140,869		\$51,001	\$24,313	\$7,816	\$231,130
5	A	\$7,132	\$138,106		\$51,001	\$25,897	\$7,775	\$229,911
6	A	\$7,132	\$152,091		\$58,806	\$31,587	\$8,737	\$258,352
7	F	\$7,132	\$159,441		\$61,439	\$33,001	\$9,135	\$270,149
8	F	\$7,132	\$155,155		\$58,394	\$31,365	\$13,006	\$265,052
9	F	\$7,132	\$137,917		\$54,608	\$28,569	\$11,776	\$240,003
10	F	\$7,132	\$156,162		\$54,608	\$27,322	\$12,654	\$257,877
11	F	\$7,132	\$180,240		\$60,789	\$32,652	\$14,490	\$295,303
12	F	\$7,132	\$209,462		\$66,977	\$35,975	\$16,489	\$336,035
Grand Total		\$85,587	\$1,954,188		\$679,999	\$356,815	\$129,690	\$3,206,279



ZONE 6, 55+ BC GAMES
99 – 825 Merry creek Road
Castlegar, B.C.
V1N 2P1
250 365 1802
macgregory@telus.net



June 23, 2015.

Dear Council

Zone 6 of the 55+ BC Games has purchased some banners to advertise ourselves and the 55+ BC Games web site. We wish to have these displayed throughout the West Kootenay Boundary Zone 6. We hope that with the display of these banners we can generate an increase in the Participation rate within the Zone.

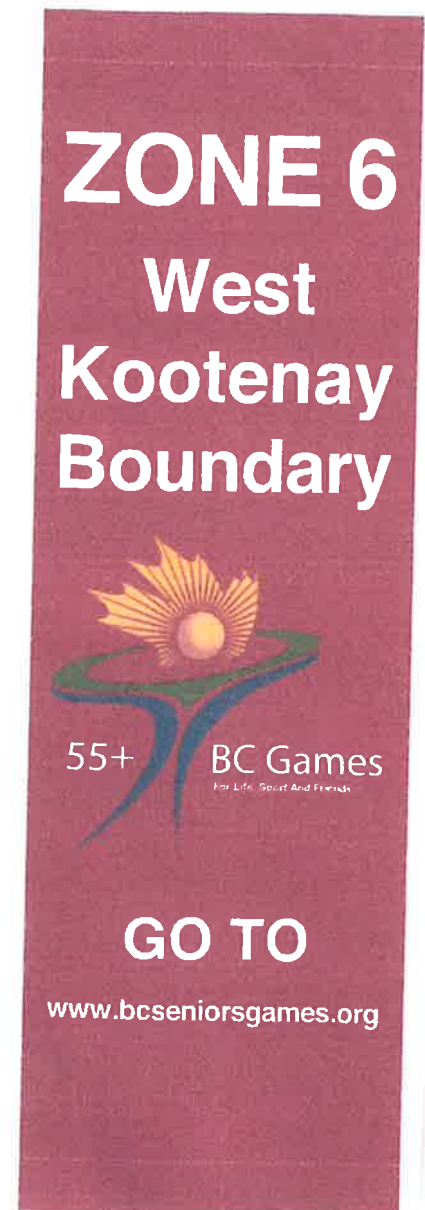
Our purpose is to provide an opportunity for those 55+ in age to remain and continue to be socially and physically active as they age. Currently our participants range in age from 55 to 90+.

We are asking you to display one of these banners in a location easily accessible for public viewing, specially by that of those who are 55+. We will provide the banner, mounting brackets, and bands for mounting to street light standards. The brackets can also be mounted on buildings. All we ask is that you will take responsibility for mounting the banner. We will include all mounting directions.

Please see a copy attached. It is double sided and measures 30" X 94".

Respectfully yours

Mac Gregory, President Zone 6



FILE CODE

WEB 3
a B1- BC Seniors Games -
Request for Zone 6
Banner Display Page 101 of 216

To Your Honor, Mayor Frank Kontny,

RECEIVED

JUL 2 2015

THE CORPORATION OF
THE CITY OF GRAND FORKS

My name is Taylor Charlong and I am one of the recipients of the City Of Grand Forks Scholarship. Thank you so much for your generous support of the GFFS Scholarship Program. I moved to Grand Forks in 2009 and since then been heavily involved in Art Programs at GFFS, as well as at the Grand Forks Art Gallery. Art has been a passion of mine since I was young and has allowed me to express myself in ways that I never thought possible. It is my intention to enroll in post secondary in the Fall of 2016. Thank you for helping me make my dream of becoming a professional artist that much closer to a reality!

Sincerely,
Taylor Charlong

FILE CODE

we3- Charlong, Taylor
G/O - re Thank You
for Scholarship

From: Sarah Winton
Frank Konrad
RURAL FOLK <ruralfolk@shaw.ca>

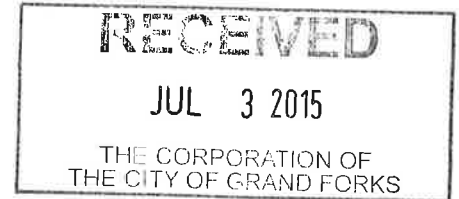


Subject: Fwd(2): AMENDMENT TO BYLAW 1973

To:

Cc:

Attachments: Attach0.html / Uploaded File (7K)



June 19, 2015 AD

Dear Mayor Konrad and City Councillors,

AMENDMENT TO WATER METER BYLAW NO 1973

I was pleased to hear at the last COTW that the above bylaw is to be amended and ask that the amendment below be included.

No.12.11 on page 12 Details the fine for contravention as \$1,000 - 10,000 per day.

This is draconian and any resident would be unable to pay. Their home would have to go up for sale to pay the fine.

I suggest "Any Person" be amended to read "Criminal Grow Op offenders, and such like".

A fine for regular residential infractions of \$100 per month would be more in line.

There has to be a more reasonable penalty for minor infractions versus criminal activity.

In order to be seen as fair administrators of our affairs this would be a wise move.

I appeal to you to make this more reasonable change.

sincerely,

R. Hamilton Box 1930 Grand Forks

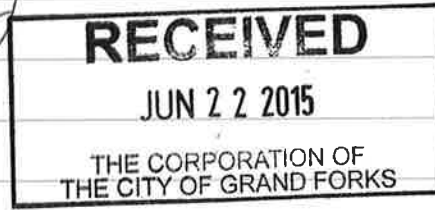
FILE CODE

WE3-
Hamilton, R. re
C10 - Amendment to Bylaw 1973
(Water...)

★ Please read at next
council meeting

Box 674
Grand Forks BC
V0H 1H0

★ Thank You!



June 22 2015
Phone 250 442 9595

Dear City Council and Planning Committee

Please alter the rear solid^{fence} height to
nine feet or as the owner sees fit.

Some people need more privacy and have
only so much money to spend on fencing.

People's civil rights include enjoyment
of property.

I wish to enjoy my property the way
I built my fence.

Please adjust your by-law accordingly

Thank-you

Sincerely,

Nadine Heiberg

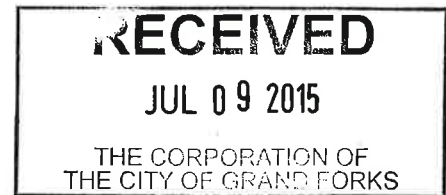
Nadine Heiberg

FILE CODE

Heiberg, Nadine re
C10 - Fence Height
(Comments & Requests) Restrictions

July 9, 2015

To: Mayor Konrad and City Councillors
From: Tom and Beverley Tripp
Subject: Bylaw 1973 Deadline Concerns



All those who don't yet have a water meter installed need further clarification on the following pair of issues:

a) Bylaw 1973 states that people who have no water meter by July 31, 2015 will be required to pay the full cost of installation of a meter pit and water meter at the curb stop as per Section 11.1.

Grand Forks city residents who do not have a water meter installed by July 31, 2015 are seeking a written commitment from the City that Section 11.1 will not apply until a revised deadline is reached and communicated to the public. This reasoning is based on the fact that since the city has made no effort thus far this year to notify homeowners and schedule the installation of meters, (even for those who had already booked appointments with Neptune as of Dec.1, 2014), the deadline of July 31, 2015 is no longer applicable.

b) The results of your request for public input on the water meter program (dated June 25, 2015), and how that data will affect the July 31, 2015 deadline for water meter installations.

First consideration needs to be given to where the tax dollars are going to achieve the greatest results. If water conservation is the ultimate goal, then these additional ideas/proposals need to be dealt with at the same time.

We believe that an additional year (i.e. July 31, 2016) would afford enough time to allow for the public participation process to have been given suitable consideration, and allow for the formulation of a water plan that incorporates alternative solutions such as city infrastructure upgrades and a water ambassador/bylaw enforcement program to be offered in conjunction with a metering program.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Tom & Beverley Tripp".

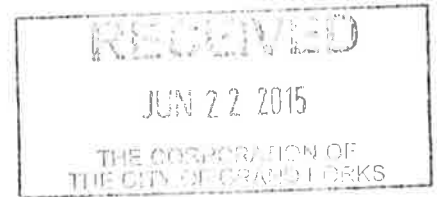
Tom & Beverley Tripp

Note to CCO – we request that this letter be included in the COTW meeting agenda on July 20, 2015.

FILE CODE

Tripp, Tom & Beverley
C10 - re Bylaw 1973
(Water...) Deadline Concerns
Page 109 of 216

Mayor and Council
City of Grand Forks
PO Box 220
Grand Forks, BC V0H 1H0



June 19, 2015

Mr. Mayor and Council,


A few weeks ago I sent an email to the mayor's attention regarding the advertising and awarding of the City Pit job on Granby Road. My email was forwarded to the City Administrator and I have yet to receive a response. I would like to ask my questions again in a formal letter.

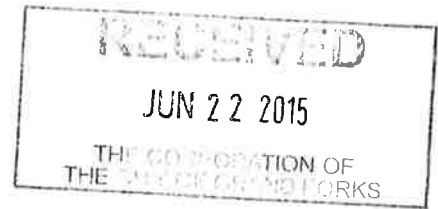
According to The City of Grand Forks Contracting Authority & Purchasing Policy (802A-1) the City seeks the best value and service, and fair competition. The policy also states that bids are solicited by means of public advertising including by newspaper, publications, website *or* BC Bid. The policy also includes the objective that City employees will demonstrate ethical purchasing behaviour.

1. Is the City using the best practice when advertising jobs over \$50,000 with only one form of advertisement? The City website only? Why not all of them? Many cities including the Provincial Government use "some and all" of these options as well as other options not mentioned.
2. Is it the best practice to receive only one tender? Should there not be a minimum of three bids to receive the best value from suppliers?
3. What does the City consider "fair competition"?
4. The policy says "Where only one tender is received, the City reserves the right to not make the amount of the tender public at the tender opening. The amount of the tender will be made public if a contract is awarded." When will the amount of the tender be made public?
5. Is there a perceived or real conflict of ethical behaviour between senior staff and the supplier awarded the contract?
6. Is it the best value when the job is completed using the pile of crush within the pit? An estimated cost of the crush at market value would be a minimum of \$22,500.00? Was that cost included in the tender package or was it a cost to the City over and above the awarded cost?
7. Does the City believe burying asphalt in the City Pit as an environmentally conscious practice?

Thank you for your time.

Cherylle Smuland
3270 Eagle Ridge Road
Grand Forks BC V0H 1H2

From: ■ "Smuland, Rod & Cherylle" <smuland@shaw.ca> 19/06/2015 ... 
Subject: [BULK] Letter regarding City Pit
To: ■ fkonrad@grandforks.ca
Cc: ■ Info City of Grand Forks



Attachments: ■ Letter to Mayor and Council_June 19, 2015.docx / Uploaded File...

Please add my letter to the City Council agenda for June 29th, 2015.


Thank you,
Cherylle Smuland

This email is free from viruses and malware because avast! Antivirus protection is active.



FILE CODE
Smuland, Cherylle
WE3' C/O - re Gavel Pit on
(Comments + Requests --) Granby

From:  Doug Allin

July 9, 2015 7:35:29 AM 

Subject:

To:  smuland@shaw.ca

Cc:  Council

Attachments:  Letter of Response to Cherylle Smuland.pdf / Adobe Acrobat Document (42K)

Ms Smuland

Thank you very much for taking the time to make the inquiries into the procurement of services for the gravel pit remediation. I have attached your questions along with the responses from the city.

Please watch our website as we will be posting a date and time for a orientation session for contractors on the city purchasing policy and how our budget process is developed. We are hoping this session will address many of the questions contractors commonly ask related to bonding , insurance, WCB and other requirements to undertake work.

If you have any further questions please let us know.

Thank You

Doug Allin

Chief Administrative Officer
City of Grand Forks
250-442-8266
www.GrandForks.ca



Settle down.

DISCLAIMER: This message is intended for the addressee (s) named and is confidential. The message

FILE CODE
Smuland, Cherylle re
C10-Gravel Pit on Granby
(Comments 000) Reply from City
Page 113 of 216

THE CORPORATION OF THE CITY OF GRAND FORKS

7217 – 4TH STREET, BOX 220 • GRAND FORKS, BC V0H 1H0 • FAX 250-442-8000 • TELEPHONE 250-442-8266



July 8, 2015

Ms. Cherylle Smuland
3270 Eagle Ridge Road
Grand Forks, BC V0H 1H2

Attention: Ms. Cherylle Smuland,

Re: Advertising and Awarding of the Gravel Pit Remediation Project

Thank you for your letter dated June 19, 2015. This letter is in response to your questions as listed below:

Question:

1. Is the City using best practices when advertising jobs over \$50,000 with only one form of advertisement? The City website only? Why not all of them? Many cities including the Provincial Government use "some and all" of these options as well as other options not mentioned.

Response:

1. The City always uses best practices when advertising jobs over \$50,000 and always as per our purchasing policy.

Question:

2. Is it best practice to receive only one tender? Should there not be a minimum of three bids to receive the best value from suppliers?

Response:

2. This was not a tender but a Request for Proposal and yes, it can be common to only receive one or two depending on the scope and type of project. There is a lot of criteria that we request for evaluation purposes

Question:

3. What does the City consider "fair competition"?

Response:

3. All projects are carried out as per our purchasing policy.

Question:

4. The policy says "Where only one tender is received, the City reserves the right to not make the amount of the tender public at the tender opening. The amount of the tender will be made public if a contract is awarded." When will the amount of the tender be made public?

Response:

4. Again, this was not a tender but a Request for Proposal. RFP's are not opened in public because they need to be evaluated against the criteria and they are not necessarily based on lowest price. The project was approved by Council and the costs for the work were much lower than what was approved by Council.

Question:

5. Is there a perceived or real conflict of ethical behavior between senior staff and the supplier awarded the contract?

Response:

5. No, everything was carried out as per the purchasing policy.

Question:

6. Is it best value when the job is completed using the pile of crush within the pit? An estimated cost of the crush at market value would be a minimum of \$22,500? Was that cost included in the tender package or was it a cost to the City over and above the awarded cost?

Response:

6. Yes, it was of best value to use the pile of crush within the pit. If all material was to be imported, the cost of the project would have been three times as much. It is a cost to the City over and above the awarded cost.

Question:

7. Does the City believe burying asphalt in the City Pit as an environmentally conscious practice?

Response:

7. All work was carried out as per the Mines Act and the recommendations of the City's Geotechnical Engineer.

I hope that this letter of response answers all your questions.

Yours sincerely,

Doug Allin, CAO

THE CORPORATION OF THE CITY OF GRAND FORKS



Tennessee Trent - Provincial Trails Specialist
Recreation Sites and Trails BC
Sea to Sky Office
101-42000 Loggers Lane
Squamish, BC
V8B 0H3
Tennessee.Trent@gov.bc.ca


Dear Tennessee,

The Columbia and Western Rail Trail / Trans-Canada-Trail is an important local, regional, Provincial and National asset. I recognize that management of the trail is complex and may involve difficult decisions in some cases. In order to attract investment and destination tourism, I support the BC MFLNR Recreation Officer for the district in pursuing a non-motorized recreation designation on a 17 kilometer section of the trail between the west end of Cascade trestle and the Grand Forks City boundary. I believe that such a designation will allow the Kootenay-Boundary region to further diversify its economy by attracting destination tourism, will promote healthy living and active transportation and will not adversely affect other important recreational activities enjoyed in the region.

I understand that with this letter in hand, MFLNRO Rec Sites and Trails will consult with adjacent land owners and conduct a public meeting to consult with the community prior to any designation. I also understand that the eventual enforcement of this designation will be carried out by the province.

Yours truly,

Mayor Frank Konrad,
City of Grand Forks

 Sent via email only
T1



City of Grand Forks: Transition Housing Project Steering Committee

Meeting held on Thursday June 11, 2015 from 1:00 pm to 3:00 pm
Council Chambers at City Hall, Grand Forks, B.C.

<u>PRESENT:</u>	Councillor Ross	City of Grand Forks
	Councillor Thompson	City of Grand Forks
	Bob Huff	Habitat for Humanity
	Leda Leander	Boundary Family & Individual Services Society
	Judith Lloyd	Boundary Emergency Transitional Housing Society
	Jake Raven	Whispers of Hope Benevolence Association
	Roly Russell	RDKB Area D Director
	James Wilson	Boundary Country Regional Chamber of Commerce
	Doug Allin	Chief Administrative Officer
	Sasha Bird	Manager of Development & Engineering
	Dave Smith	Planning Consultant, Meeting Facilitator
	ABSENT:	
	Councillor Krog	City of Grand Forks
	Connie Marchal	Boundary Women's Coalition
	Wendy McCulloch	Community Futures Boundary
	Sher Poste	Sunshine Valley Community Services Society
	(Zena Donner)	
	Jim Harrison	RCMP

MINUTES:

1. Introductions

Dave Smith, meeting facilitator, introduced himself; all members present did same.

Discussion ensued regarding bringing in other people more directly involved in transitional housing, including those who have used/are using the existing services.

Councillor Thompson offered to contact one individual if the Committee wanted to hear from him.

2. Purpose of Meeting

Dave Smith stated that the purpose of the meeting is for the Transition House Steering Committee to develop recommendations to present to Council.

3. Power Point Presentation – Presentation given to Council May 25, 2015: D. Smith

Leda Leander asked if there was room to include the work already completed by other agencies assessing the need for transitional housing (BETHS, Boundary Women's Coalition).

Doug Allin provided clarification regarding the level of non-commitment expressed by the provincial government regarding the original proposal.

Bob Huff expressed the fact that there are different needs depending on whether the clients are men or women, and there needs to be some form of prioritization regarding where the most urgent need is regarding transitional housing.

Doug Allin expressed the need to find out the area that is served/will be served by a transitional housing project.

Councillor Thompson commented that there needs to be an assessment of who needs the services (target audience).

4. Discussion on the proposed Terms of Reference

Roly Russell asked for clarification on the term "homelessness". It was agreed that, for the time being, the term would apply to the 'big picture' until more detailed needs assessment can be completed.

Bob Huff commented that the business case required to apply for funding would identify the definition of the different categories of clients that need to be served.

Councillor Thompson commented that vulnerable members of society often need a fixed address in order to be eligible for certain programs.

Bob Huff asked for clarification on who would be responsible for completing a needs assessment study.

Dave Smith commented that the initial assessment would be high-level.

Bob Huff commented that this study would have to be completed by a professional with requisite knowledge and experience.

Roly Russell's view was that the THPSC's job is to lay out some initial groundwork regarding a preliminary needs assessment.

Councillor Thompson asked if there was information regarding who uses the existing shelter.

Judith Lloyd commented that most of the people using the services of BETHS are locals.

Leda Leander commented that the information is difficult to track.

Dave Smith stated that a preliminary assessment could be used to secure funding, and then the detailed needs assessment would be part of the proposal and included in the funding.

Roly Russell commented that the business case would have to include a preliminary needs assessment.

Bob Huff asked if *Dave Smith* was familiar with the Kelowna project and suggested that he research for ideas to mirror. He also suggested that the stakeholders gather information and submit to *Dave Smith* for compilation to be presented with the business case.

Councillor Ross recommended that the project could be broken up into phases with the most vulnerable, highest need group being identified and served first.

Roly Russell wanted clarification that the City/*Dave Smith* would be the main resource for the project.

Bob Huff asked for clarification on where the funding would come from for a preliminary needs assessment and whether the existing data from stakeholders would be used.

Judith Lloyd commented that the group should find out what the Boundary Women's Coalition is up to. Also, that there should be some representation from Christina Lake and Areas C & E.

Roly Russell commented that the other directors do not necessarily have to be on the THPSC but that there should opportunities for them to provide information and input.

Leda Leander commented that there should be representation from the mental health/addictions agencies.

James Wilson commented that perhaps the School District could also be contacted.

Dave Smith stated that the THPSC would be disbanded once the objectives are fulfilled, but that members of the group could certainly be involved at the next stage of the process.

Roly Russel asked if there should be stronger language in the Terms of Reference regarding who makes decisions about who can sit on the committee. It was determined that Council, rather than the Committee, would have this responsibility (#6. last bullet point).

5. Round Table: Q and A

No questions.

6. Next steps



- a) Ensure that *Dave Smith* has all information from previous studies for compilation into a preliminary needs assessment – all stakeholders to gather their respective information and forward to Dave.
- b) *Sasha Bird* is going to contact the Boundary Women's Coalition to find out the scope of their recent needs assessment.
- c) Next meeting June 23, 2015 @ 3:30 pm in Council Chambers in City Hall.

City of Grand Forks: Transition Housing Project Steering Committee (THPSC)

Meeting held on Thursday June 23, 2015 from 3:30 pm to 4:32 pm
Council Chambers at City Hall, Grand Forks, B.C.

PRESENT:

Neil Krog	Councillor, City of Grand Forks	nkrog@grandforks.ca
Christine Thompson	Councillor, City of Grand Forks	cthompson@grandforks.ca
Bob Huff	Habitat for Humanity	bob.huff@hfhsebc.org
Leda Leander	Boundary Family & Individual Services Society	Leda.Leander@bfiss.org
Judith Lloyd	Boundary Emergency Transitional Housing Society	jujulo@shaw.ca
Jake Raven	Whispers of Hope Benevolence Association	j&traven@telus.net
James Wilson	Boundary Country Regional Chamber of Commerce	info@boundarychamber.com
Sasha Bird	Manager of Development & Engineering	sbird@grandforks.ca
Dolores Sheets	Engineering Technologist	dsheets@grandforks.ca
Dave Smith	Planning Consultant, Meeting Facilitator	dsmith51@shaw.ca
ABSENT:		
Colleen Ross	Councillor, City of Grand Forks	cross@grandforks.ca
Connie Marchal	Boundary Women's Coalition	connie_bwcshelter@telus.net
Wendy McCulloch	Community Futures Boundary	wendy@boundarycf.com
Sher Poste (Zena Dorner)	Sunshine Valley Community Services Society	sher@svcsgrandforks.com
Jim Harrison	RCMP	jim.harrison@rcmp-grc.gc.ca
Roly Russell	RDKB Area D Director	rrussell@rdkb.com

MINUTES:

1. Adopt minutes of the June 11, 2015 meeting as amended.

MOTION: THOMPSON/KROG

CARRIED.

2. Terms of Reference (ToR):

a) Discussion of the Terms of Reference for the THPSC

Judith Lloyd enquired as to whether the bulleted points under "The Mandate" were in the order that they would have to be completed. It was determined that they were not, but all agreed that the ToR be amended to reflect the chronological order required for completion.

Connie Marchal provided comments through *Sasha Bird* regarding #6 of the ToR. *Connie* recommended two potential members for the committee.

Dave Smith commented that the Community Charter dictates that the meetings would be open for public observation if other interested people/agencies are interested in attending.

Bob Huff commented that in order to keep the process moving forward, it would be best to keep the committee smaller at this point and expand later on once the needs assessment has been completed and there is higher level government participation/contribution.

Judith Lloyd enquired about how to implement #7 of the ToR. It was decided that the process for a stakeholder agency representative to inform the committee of an alternate delegate would be to email either Sasha Bird or Dolores Sheets at the City with the name of the alternate.

b) Contact the Interior Health Authority (IHA) Mental Health and Substance Use Services department regarding representation on the committee.

MOTION: KROG/LLOYD

CARRIED

c) Adopt the Terms of Reference for the THPSC as amended.

MOTION: RAVEN/WILSON

CARRIED.

3. Discussion of Level 1 Needs Study contents:

Jake Raven has been talking to clients using the current services in an attempt to understand how many are homeless/vulnerable. He has also been talking to front-line personnel delivering those services. He has confirmed there are a minimum of 11 regular users accessing the services but estimates, based on discussion with the personnel, are closer to 30-35 in the area between Christina Lake and Greenwood. The current clients are mostly men, a couple of women and at least one child.

Judith Lloyd is going to try and get some clarification on the clients using the BETHS services.

Jake Raven is going to continue his work, but will start keeping a log book of his findings.

Neil Krog commented that there needs to be some way to classify persons using the services into some type of triage system.

Bob Huff commented that a higher level of classification/identification of homeless/vulnerable persons would occur when the in-depth study is undertaken.

Bob Huff again recommended contacting transition housing agencies in other cities, such as Kelowna, for advice and information.

Neil Krog added that contacting a community of similar size to Grand Forks would be more applicable as they would have similar funding levels and other issues associated with rural communities.

Leda Leander recommended contacting the agency(ies) operating transition housing in Nelson for information.

4. Next Steps:

- a) **Next meeting date:** tentatively set for Wednesday, August 5th, 2015 @ 2 pm.
- b) **Potential date for workshop:** Postpone until after the preliminary needs assessment.

5. Round Table Stakeholder Comments:

No comments.

6. Adjourn

Dave Smith adjourned the meeting at 4:32 pm.

The foregoing is the writer's interpretation of the proceedings. If there are any errors or omissions, please forward comments, in writing by email, by 12:00 pm on Thursday, July 2nd, 2015, to the attention of the writer:

Dolores Sheets
Engineering Technologist
City of Grand Forks
Ph: 250-442-8266
dsheets@grandforks.ca



EVENT REQUEST FORM

APPROVED



Date of Request: JULY 8/2015

Name of the Event: GRAND FORKS SLOW PITCH TOURNAMENT
 Type of Event: SLOW PITCH TOURNAMENT
 Date of the Event: JULY 24TH - 26TH 2015
 Requested Location: DICK BARTLETT PARKS #1 #2 F #3

Name of your contact people: (Main Coordinator & Area of Responsibility)

1. Name: LEE MAKORTOFF Phone # 250 442 8043 Email: l.makortoff@outlook.com
2. Name: SANDRA POZNIKOFF Phone # 250 304 9348 Email: spoznikoff@outlook.com
3. Name: TOM STARCHUK Phone # 250 442 7035 Email: live
4. Name: _____ Phone # _____ Email: _____

2 WEEKS MINIMUM NOTICE

Items and/or services requested to be provided by the City of Grand Forks. Please ensure that **ALL** items requested **ARE RETURNED** to the same place as delivery. If alternative return arrangements need to be made, please ensure that the contact persons have given prior approval.

If your event involves a Road Closure, do you require instruction on how to use road cones, barricades and traffic control vests? _____ If instruction is required, please contact Sarah Winton at 250-442-8266 at least two weeks in advance prior to your event.

ITEMS	QUANTITY	RETURNED	SERVICES	Yes	No
Bleachers			Electrical Services	Yes	No
Barricades			Washroom Services	Yes	No
Picnic Tables			Grass Cutting	Yes	No
Garbage Cans			Irrigation OFF	Yes	No
Traffic Control Vests			Dates	<u>JUL 24</u>	Time <u>9 AM - 11 PM</u>
Traffic Cones				<u>JUL 25</u>	<u>7 AM - 11 PM</u>
				<u>JUL 26</u>	<u>9 AM - 11 PM</u>

OTHER COMMENTS OR REQUIREMENTS NOT LISTED ABOVE

REQUEST TO USE CONCESSION AND SET UP BEER GARDENS.
REQUEST FOR GRASS MOWER TO BE USED ON INFIELDS PRIOR TO START DATE.

Contact Person for the City of Grand Forks:
Corporate Services / Public Works
 City of Grand Forks 250-442-8266
 Requests will be handled on a 1st come 1st serve basis

RECEIVED

JUL 08 2015

All requests and or information shall go through the above contact person.

Deliver or Fax (250-442-8000) this completed form to City Hall

In a case where your event involves a road closure the coordinating person must contact all of the **EMERGENCY SERVICES** listed below and provide them with all of the **EVENT INFORMATION**.

Police 250-442-8288
 Fire 250-442-8266
 Ambulance 250-442-2022

Date Approved _____
 Approved By _____

JULY 8 2015
[Signature]

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council

From: Sasha Bird, Manager of Development & Engineering

Date: July 20, 2015

Subject: To amend the current Zoning Bylaw by rezoning property located at 832 – 64th Avenue from the current R-1 (Single and Two-Family Residential) Zone to R-4 (Rural Residential) Zone.

Recommendation: **RESOLVED THAT Council select one of the listed options.**

BACKGROUND: The City is in receipt of an application to rezone property located at 832 – 64th Avenue, legally described as Lot D, District Lot 534, S.D.Y.D., Plan KAP 9707, from R-1 (Single and Two-Family Residential) to R-4 (Rural Residential). The land use designation for this property in the Sustainable Community Plan (SCP) is LR (Low Density Residential).

At the April 7th, 2015 Committee of the Whole Meeting, the Committee of the Whole recommended that Council direct staff to draft the appropriate amendment bylaw(s) and proceed with the notification to surrounding property owners, publish notice in two consecutive issues of the Gazette and hold a public hearing in accordance with the Local Government Act.

Staff prepared a draft bylaw, proceeded with notification to surrounding property owners and prepared/submitted notice for a public hearing regarding the proposed bylaw to the Grand Forks Gazette.

At the April 20th, 2015 Regular Meeting of Council, Council resolved to give first and second readings to the "City of Grand Forks Zoning Bylaw Amendment No. 1606-A3, 2015" and proceed with the statutory requirements for amending bylaws in the Local Government Act.

The public hearing notice detailing the intention of the proposed bylaw was published in the April 22nd and April 29th, 2015 editions of the Grand Forks Gazette. Copies of the draft bylaw were made available for inspection at the front desk of City Hall.

The Public Hearing was held at 6:00 p.m. on May 4th, 2015 in Council Chambers. Two residents attended the meeting to express their views and one adjacent property owner sent an email regarding the rezoning application.

At the May 4, 2015 Regular Meeting, Council resolved that the rezoning application regarding the property known as 832 – 64th Avenue, be referred to the May 25th, 2015 Regular Meeting for decision.

REQUEST FOR DECISION

— REGULAR MEETING —



At the May 25, 2015 Regular Meeting, Council resolved that the rezoning application regarding the property known as 832 – 64th Avenue, be referred to the June 15th, 2015 Regular Meeting for decision.

At the June 15, 2015 Regular Meeting, Council resolved to hold a second Public Hearing on July 20, 2015 at 6:00pm.

Council has heard from the public and now has the following two options available:

Option 1: Council could choose to proceed with giving third and final readings to the “City of Grand Forks Zoning Bylaw Amendment No. 1606-A3, 2015”.

Option 2: Council could choose to not proceed with rezoning the property located at 832 – 64th Ave. from the current R-1 (Single and Two-Family Residential) to R-4 (Rural Residential) Zone.

Benefits or Impacts of the Recommendation:

General:	The request is consistent with the vision of the SCP and would allow the applicant the opportunity to use the property to its fullest potential.
Strategic Impact:	N/A
Financial:	The costs to the City are covered by the application fees payable at the time of the application.
Policy/Legislation:	Council's authority to adopt, amend and repeal bylaws comes from the Local Government Act.
Attachments:	<ol style="list-style-type: none">1) Completed application form;2) Parcel report of subject property;3) Legal Plan of subject property;4) Zoning & SCP land use maps;5) Google maps – aerial and street views;6) Excerpts from the Zoning Bylaw and SCP;7) Draft Bylaw No. 1606-A3.

REQUEST FOR DECISION

— REGULAR MEETING —



Recommendation: **RESOLVED THAT Council select one of the listed options.**

-
- OPTIONS:**
- 1. COUNCIL COULD CHOOSE TO SUPPORT THE RECOMMENDATION.**
 - 2. COUNCIL COULD CHOOSE TO NOT SUPPORT THE RECOMMENDATION.**
 - 3. COUNCIL COULD CHOOSE TO REFER THE REPORT BACK TO STAFF FOR MORE INFORMATION.**

	
Department Head or CAO	Chief Administrative Officer

The Corporation of the City of Grand Forks

P.O. Box 220
Grand Forks, B.C.
VOH 1H0

7217-4th Street
Telephone (250) 442-8266
Fax (250) 442-8000

**Zoning AND/OR Official Community Plan Amendment
Application**

Application to amend the Zoning Bylaw AND/OR Official Community Plan Bylaw

Zoning OR Official Community Plan Application Fee:



\$1,000.00

Receipt No. _____

Zoning AND Official Community Plan Application Fee:



\$1,200.00

Receipt No. _____

The subject fee is applicable to each request for an amendment to the Zoning or Official Community Plan Bylaw, or to both. Should this request **not** proceed to Public Hearing, one-half (1/2) the fee (\$500.00 or \$600.00) shall be refunded.

Registered Owner of Property to be rezoned:

KAREN MARIE WAGNER

KENNETH MATHEW WAGNER

Mailing Address: K.M. WAGNER

832-64th AVENUE

GRAND FORKS, B.C.

VOH 1H4

Telephone: (250) 442-0950

Full Legal Description of property to be rezoned:

LOT D, PLAN KAP 9707, DL 534

Street Address of Property 832-64th AVENUE, GRAND FORKS, B.C.

Please submit the following information with this application:

- ✓ (i) the legal boundaries and dimensions of the subject property;
- ✓ (ii) the location of permanent buildings and structures existing on the property;
- ✓ (iii) the location of any proposed access roads, parking, driveways, and any screening, landscaping and fences;
- ✓ (iv) the location and nature of any physical or topographic constraints on the property (ie: streams, ravines, marshes, steep slopes etc)

=====

Upon reviewing your application, the City of Grand Forks may request other, or more detailed information.

=====

The information provided is full and complete and is, to the best of my knowledge, a true statement of facts relating to this application.

K. Mulvey
Signature of Owner

February 1, 2015
Date

=====

AGENT'S AUTHORIZATION

I hereby authorize : N/A

(full name, address and telephone number of Agent)

to act on my behalf with regards to this application.

N/A
Owner's Signature

The personal information on this form is collected under the authority of the Local Government Act. The information collected will be used to process your application for a Rezoning or Official Community Plan amendment. If you have questions about the collection use and disclosure of this information, contact the "Coordinator City of Grand Forks.

N:\Forms\Planning\Zoning\zone and or ocp.doc

Please outline the provisions of the respective Bylaw that you wish to vary or supplement and give your reasons for making this request:

PRESNT ZONING R-1 K.W.
ZONE ~~BACK~~ OF LOT TO R-4 ZONE
SO WE CAN RAISE SOME CHICKENS LEGALLY, MARKET GARDEN,
HAVE A GREEN HOUSE, ORCHARD, HAY FIELD, AS
FOR FARM OPERATIONS REGULATIONS IN R-4 ZONES.

DECLARATION PURSUANT TO THE WASTE MANAGEMENT ACT

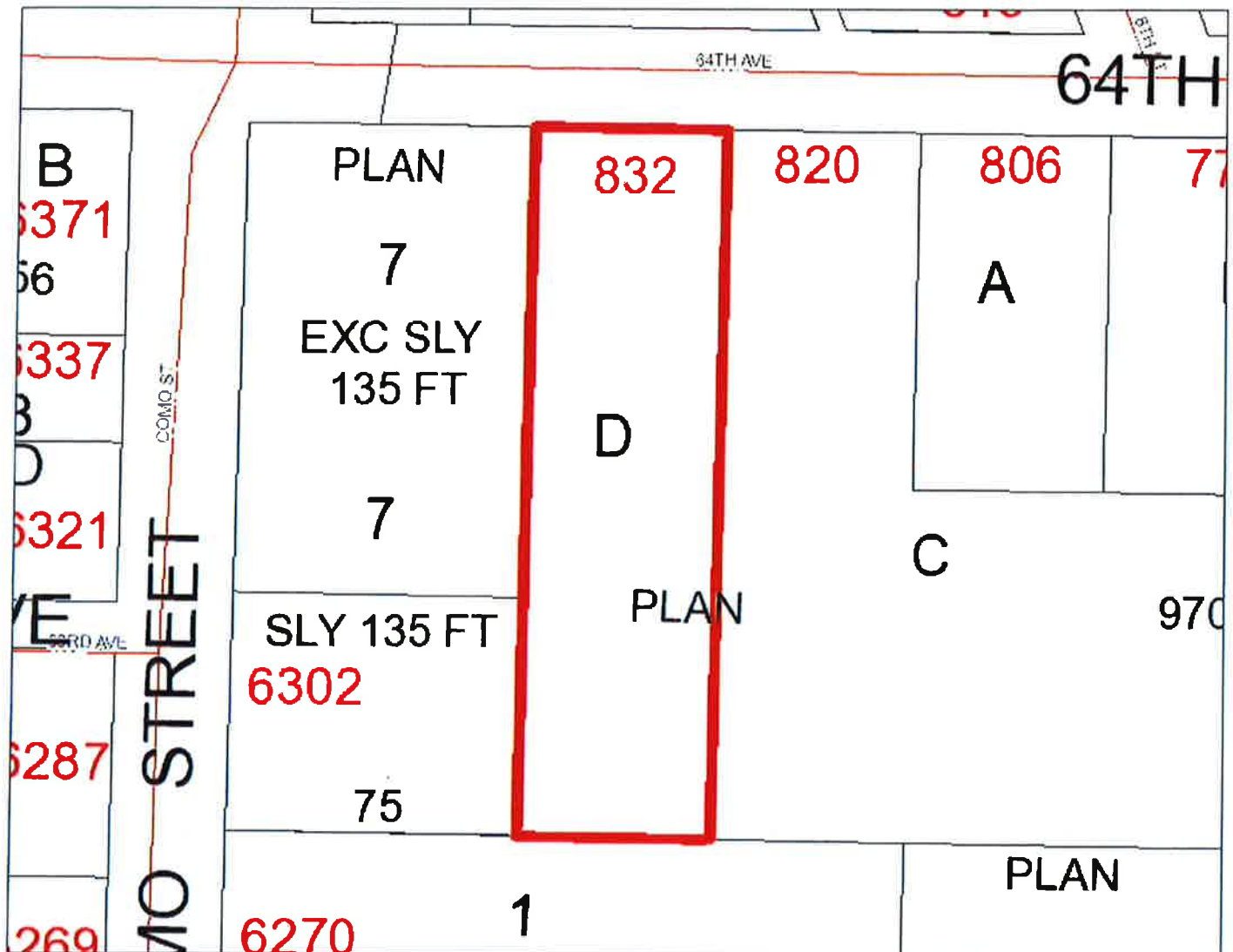
I, KEN WAGNER, owner of the subject property described on this application form, hereby declare that the land which is the subject of this application has not to my knowledge been used for industrial or commercial activity as defined in the list of "Industrial Purposes and Activities: (Schedule 2) of the *Contaminated Sites Regulation (B.C. Reg. 375/96)*. I therefore declare that I am not required to submit a Site Profile under Section 26.1 or any other section of the *Waste Management Act*.

K. Wagner
(signature)

FEBRUARY 1, 2015
(date)

Parcel Report

Monday, February 2, 2015



Scale 1: 1,041

Legal Information

Plan: KAP9707	Section:	Jurs: 210	Lot Area: 1.0
Block:	Township:	Roll: 1581000	Area Unit: acr
Lot: D	Land District: 54	PID: 001-930-494	Width (ft): 0
District Lot: 534			Depth (ft): 0
Street: 832 64TH AVE			
Description: Manufactured Home Reg. # 52386. 52386			

**PLAN OF SUBDIVISION OF
LOTS 5 & 6, R.P. 15 D.L. 534
SIMILKAMEEN DIVISION OF YALE DISTRICT.**



Scale: 1 inch = 100 feet

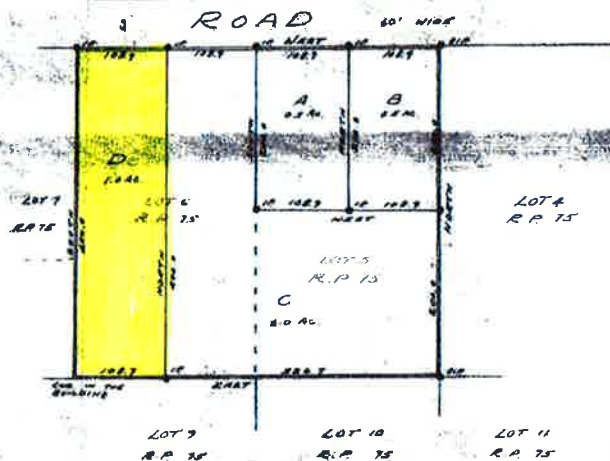
**PLAN NO.
0707**

Deposited in the Land Registry Office
of Kamloops, B.C. this 2nd day of
JUNE 1939

MacDonald
Registrar

LEGEND

Old Iron Posts found shown thus  019
New Iron Posts set shown thus  12
Bearings derived from R.P. 75



Witness *Archie Davis*
TINN F. + S. MENOFF
OWNER

Witness *Archie Davis*

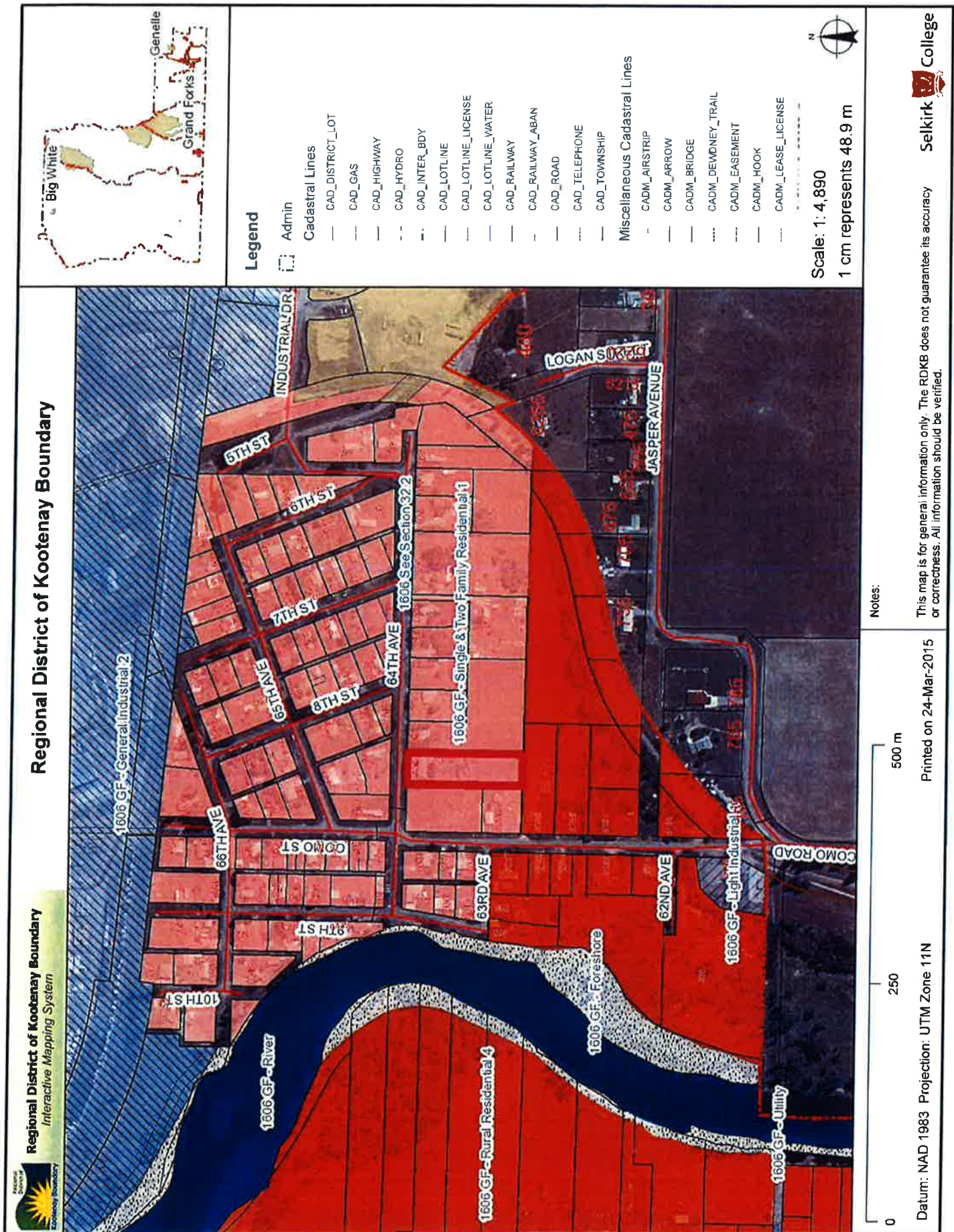
Approved under the Land Registry Act
this 16th day of APRIL 1939

A.J. Cameron
Deputy Registrar
V.A. VICTORIA, B.C.

I, *Archie Davis*, of the City of Kamloops, B.C.,
British Columbia Land Surveyor, do hereby
certify that this plan of subdivision was
prepared by me personally, or under my
supervision, and that the same is a true and
correct copy of the original plan as filed
with me, and that the same was completed on the 15th day of
December, 1938.

Witness before me this 1st day of
January, 1939

Archie Davis
Deputy Registrar
V.A. VICTORIA, B.C.



Sustainable Community Plan Designation



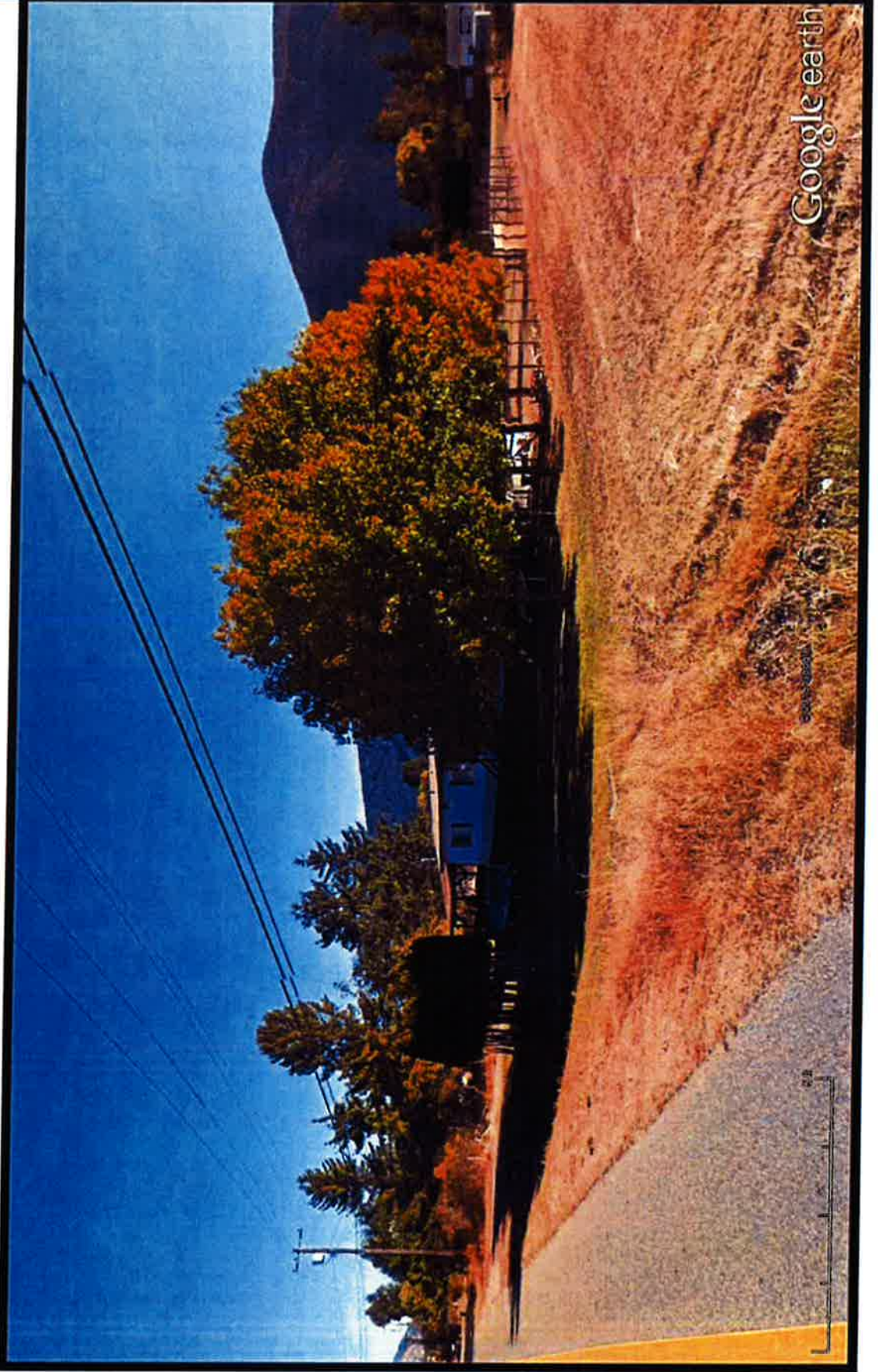
Zoning and Official Community Plan Amendment

832- 64th Avenue - Location Map



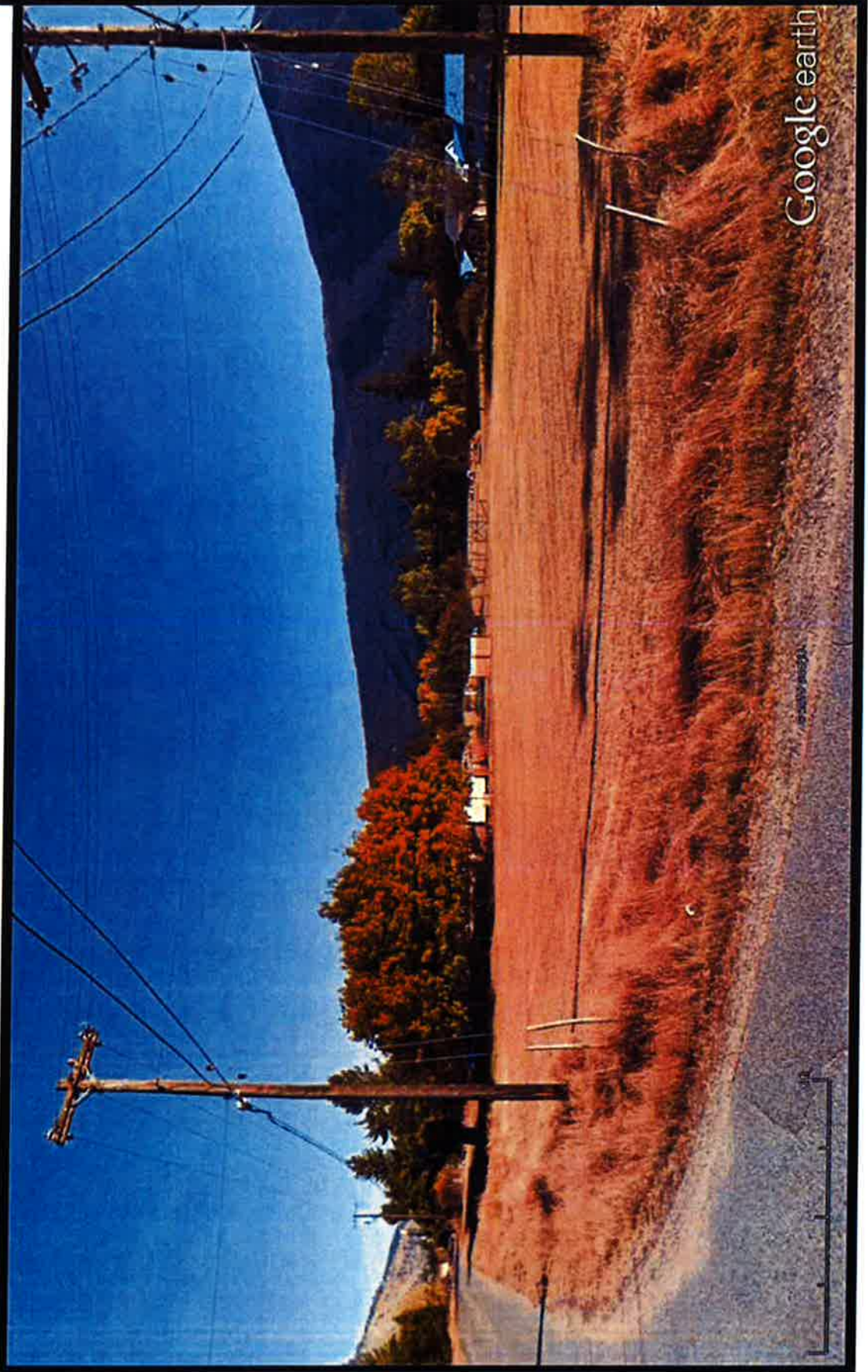
Zoning and Official Community Plan Amendment

832- 64th Avenue - Google Street View Looking Southeast from 64th Avenue



Zoning and Official Community Plan Amendment

832- 64th Avenue - Google Street View Looking East from Como Street



PART VI ZONES

SECTION 33

R-1 (Residential – Single & Two Family) Zone

Permitted Uses

1. The following uses and no others are permitted in an R-1 zone:

- (a) dwelling units;
- (b) religious centres;
- (c) day care centres;
- (d) bed and breakfast accommodations;
- (e) home occupations.

Permitted accessory uses and buildings on any parcel includes the following:

- (f) any accessory buildings or structures to any of the above uses.

Regulations

2. On a parcel of land located in an R-1 zone:

Minimum Parcel Size for Subdivision purposes

- (a) The minimum parcel size is 10,120 square metres (108,913 sq.ft. or 2.5 acres) where there is no community sewage or water system;
- (b) The minimum parcel size is **1,393.5 square metres (15,000sq ft)** when the parcel is either connected to a community sewage or water system, but not both;
- (c) The minimum parcel size is 697 square metres (7,500 sq.ft.) when the parcel is connected to both a community sewage and water system.

BYLAW 1800

Number and type of Dwelling Units allowed

- (d) One of the following types of dwelling units is allowed on a parcel of land in an R-1 zone;
 - (i) One single-family dwelling; or
 - (ii) One two-family dwelling.

Height

- (e) No principal building or structure shall exceed 9.75 metres (32 ft) in height. No accessory building or structure shall exceed 4.8 metres (16 ft) in height.

SECTION 33

R-1 (Residential – Single & Two Family) Zone cont'd

Setbacks

- (f) Except as otherwise specifically permitted in this bylaw, no building or structure shall be located within:
 - (i) 6 metres (20 ft) of a front parcel line;
 - (ii) 1.5 metres (5 ft) of an interior side parcel line;
 - (iii) 4.6 metres (15 ft) of an exterior side parcel line; or
 - (iv) 6 metres (20 ft) of a rear parcel line.

Accessory Buildings

- (g) The total of all the accessory buildings shall have a floor area not greater than 50% of the principal structure;
- (h) No accessory building shall be located closer than 1.5 metres (5 ft) to a rear parcel line and not closer to the front parcel line than the facing wall of the principal building, to which it is accessory.

Lot Area Coverage

- (i) The maximum permitted lot area coverage shall be as follows:

Principal building with all accessory buildings and structures 50%

Additional requirements

- (j) ****deleted by Bylaw 1888***
- (k) ****deleted by Bylaw 1679***
- (l) The minimum size for a single-family dwelling shall be 75 square metres (800 sq.ft.);
- (m) See Sections 13 to 30A of this Bylaw.

SECTION 37

R-4 (Rural Residential) Zone

Permitted Uses

1. The following uses and no others are permitted in an R-4 zone:

- (a) dwelling units;
- (b) farm operations (crops and/or animals);
- (c) bed and breakfast accommodations;
- (d) kennels;
- (e) home occupations;
- (f) home industries.

Permitted accessory uses and buildings on any parcel includes the following:

- (g) any accessory buildings or structures for any of the above uses.

Regulations

2. On a parcel of land located in a R-4 zone:

Minimum Parcel Size for Subdivision purposes

- (a) The minimum parcel size is 10,120 square metres (108,913 sq. ft. or 2.5 acres) where there is no community sewage or water system;
- (b) The minimum parcel size is **1,393.5 square meters (15,000sq ft)** when the parcel is connected to either a community sewage or water system, but not both;
- (c) The minimum parcel size is 1,400 square metres (15,000 sq. ft.) when the parcel or parcels are connected to a community sewage and water system;

BYLAW 1800

Number and type of Dwelling Units allowed

- (d) One of the following types of dwelling units are allowed on a parcel of land in an R-4 zone:
 - (i) One single family detached dwelling or;
 - (ii) One two-family dwelling;
 - (iii) ***One mobile home.**

Bylaw 1679

SECTION 37

R-4 (Rural Residential) Zone cont'd

Height

- (e) No building or structure shall exceed 10 metres (33 ft) in height. This height restriction does not apply to any farm buildings or structures.

Setbacks

- (f) Except as otherwise specifically permitted in this bylaw, no building or structure shall be located within:
 - (i) 6 metres (20 ft) of a front parcel line;
 - (ii) 3 metres (10 ft) of an interior side parcel line;
 - (iii) 4.6 metres (15 ft) of an exterior side parcel line; or
 - (iv) 6 metres (20 ft) of a rear parcel line.

Accessory Buildings

- (g) The total of all the accessory buildings shall have a floor area not greater than 50% of the principal structure. This does not apply to farm buildings or structures;
- (h) No accessory building shall be located closer than 1.5 metres (5 ft) to a rear parcel line and not closer to the front parcel line than the facing wall of the principal building, to which it is accessory.

Lot Area Coverage

- (i) The maximum permitted lot area coverage shall be as follows
(This does not include farm buildings or structures):

Principal building with all accessory buildings and structure 50%

Additional requirements

- (j) ****open fencing with no height or location restrictions is allowed in this zone;***

Bylaw 1679

- (k) The minimum size for a single-family dwelling ***or mobile home*** shall be 75 square metres (800 sq. ft.);
- (l) See Sections 13 to 30A of this Bylaw.



3.4.5 Advance the Community's Capacity for Self-Sufficiency

Goals:

- Increase the production and consumption of local food, materials and energy so that Grand Forks is less reliant on outside sources for these necessities.

Specific proposals to achieve these goals include:

- Increase educational opportunities to learn from experts and successful models (e.g. food security conference);
- Survey local producers and suppliers to determine opportunities and gaps;
- Link producers with retailers;
- Establish a co-op marketing program;
- Establish a Community Gardens program and farm-share;
- Establish a year-round Farmers Market;
- Create a demand for local products by raising awareness;
- Research alternative energy sources such as solar, gas from waste, ground source heat, river power, ethanol, etc.;
- Initiate City/community projects that generate funds (e.g. Community Forest);
- Explore how the City can hold and obtain money from stumpage fees, PST, GST, road fuel tax, etc.;
- Create incentives for reducing pollution;
- Instigate ride-sharing, car pooling, flex-car, bicycling and other transportation alternatives;
- Involve schools in raising awareness;
- Promote and expand the recycling and composting program and encourage "pre-cycling";
- Ensure access to water for viable agricultural production; and
- Implement as applicable the philosophies of the "100 Mile Diet".

3.4.6 Develop a Sustainable Land Use Plan

Goals:

- Integrate open spaces, residential, commercial, institutional and industrial facilities, and transportation into an integrated plan.

Specific proposals to achieve these goals include:

- Update the Official Community Plan to incorporate components of sustainability (part of this ICSP project);
- Establish educational programs for citizens and schools;
- Encourage the City to lease rather than sell City-owned lands;
- Ensure affordable housing is a viable option for residents;
- Implement transportation corridors for motorized and non-motorized uses;
- Increase the role of the City in environmental management;



3.4.8 Integrate Health Principles Into All Decisions

Goals:

- Increase physical and mental health through increased accessibility to healthy foods, clean air and water and exercise.

Specific proposals to achieve these goals include:

- Ensure that existing medical services are maintained and even expanded upon;
- **Promote a year-round Farmer's Market and the '100 Mile Diet';**
- Develop a community-wide multi-use, non-motorized trail system linking neighbourhoods, institutional facilities, heritage facilities and commercial hubs together; and
- Educate residents and children about the positive impacts that accessibility to healthy foods, clean air and water and exercise has.





3.0 LAND USE PLAN

This Sustainable Community Plan is a long-term land use plan. It describes the location, intensity and types of land uses within the City of Grand Forks. The Sustainable Community Plan identifies future residential development areas, including areas for preferred density increases. The Plan also indicates preferred areas for commercial concentration and areas where revitalization activities and mixed uses will be encouraged. These land use activities support a more sustainable Grand Forks, by encouraging the use of alternative modes of transportation, maximizing the use and efficiency of the City's infrastructure systems and promoting development within the existing serviced areas.

3.1 Land Use Plan Designations

The Land Use Map (Schedule B) designates the following land uses within the City of Grand Forks:

Agricultural/Rural (AR)

- Includes rural lands within and outside of the Agricultural Land Reserve (ALR), which may or may not currently be under agricultural production. This designation is located primarily southwest of Donaldson Drive. Development may include single family residential and a variety of agricultural and rural uses.

Airport (including runway lands within the Agricultural Land Reserve) (AA)

- This designation, located in southeastern Grand Forks, includes the airport, airport runway and adjacent limited agricultural lands. Development may include airport commercial uses and residential dwellings in conjunction with airport commercial uses.

Low Density Residential (LR)

- This designation is found throughout Grand Forks and includes more traditional residential development, consisting generally of single family dwellings and duplexes, developed to a maximum density of 20 units per hectare.

Medium Density Residential (MR)

- Located generally south of Central Ave/Highway #3 and east of Donaldson Drive, this designation includes a variety of residential developments, such as single family dwellings, duplexes, apartments, townhomes and secondary suites. A maximum density of 60 units per hectare is permitted in this designation.

Mixed Use Commercial/Residential (MU)

- This designation includes a variety of residential, commercial and institutional developments. This results in a range of mixed-use neighbourhoods as well as single-use neighbourhoods. This designation is found primarily at the west end of Grand Forks, south of Central Ave/Highway #3, along Donaldson Drive north of Highway #3 and south of the Core Commercial designation.

Residential Infill/Intensification (RI)

- Within this designation, located in downtown Grand Forks, a variety of residential developments are encouraged including the reuse of older, vacant lands. Development is supported to a maximum density of 40 units per hectare.

Commercial Core (CC)

- This designation includes the heart of the community and accommodates commercial and mixed use development. The Core Commercial area is viewed as the commercial, cultural and administrative centre of Grand Forks.



13.2 Objectives

13.2.1 Support and protect the productive agricultural use of land designated within the Agricultural Land Reserve (ALR).

13.2.2 Strive to meet the City's GHG reduction target of 33 percent below 2007 levels by 2030.

13.3 Policies

13.3.1 Only consider applications to subdivide lands within the Agricultural Land Reserve (ALR) for homesite severance when those applications are subject to Agricultural Land Commission approval.

13.3.2 Acknowledge and protect lands within the ALR for sustainable food production.

13.3.3 Encourage residents to utilize high efficiency residential heating systems over wood burning stoves.

13.3.4 Explore and where deemed appropriate undertake opportunities in the local production of clean power, such as "run-of-the-river" hydro.

13.3.5 Encourage the use of new green technologies in building construction.

13.3.6 Encourage local food production and promote the sale of locally-produced goods in local retail outlets.

13.3.7 Work with the provincial transit authority (BC Transit) and other relevant organizations to encourage and promote energy efficient and

low-impact modes of travel, such as public transit, walking and cycling.



THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1606-A3

**A BYLAW TO AMEND THE CITY OF GRAND FORKS
ZONING BYLAW NO. 1606, 1999**

=====

WHEREAS Council may, by bylaw, amend the provisions of the Zoning Bylaw, pursuant to the Local Government Act;

AND WHEREAS Council has received an application to rezone property located at 832 – 64th Avenue;

NOW THEREFORE Council for the Corporation of the City of Grand Forks, in an open meeting assembled, **ENACTS**, as follows:

1. That the City of Grand Forks Zoning Bylaw No. 1606, 1999 be amended to rezone the property located at 832 – 64th Avenue, legally described as Lot D, District Lot 534, S.D.Y.D., Plan KAP 9707 from the current R-1 (Single & Two Family Residential) zone, to the **R-4 (Rural Residential)** zone, as shown outlined in bold on the attached map identified as Schedule "A".
2. That this Bylaw may be cited as the **"City of Grand Forks Zoning Bylaw Amendment No. 1606-A3, 2015"**.

READ A FIRST TIME this 20th day of April, 2015.

READ A SECOND TIME this 20th day of April, 2015.

PUBLIC HEARING NOTICE ADVERTISED, pursuant to the Local Government Act this 22nd day of April, 2015 and also this 29th day of April, 2015.

PUBLIC HEARING HELD this 4th day of May, 2015.

PUBLIC HEARING NOTICE ADVERTISED, pursuant to the Local Government Act this 8th day of July, 2015 and also this 15th day of July, 2015.

PUBLIC HEARING HELD this 20th day of July, 2015.

READ A THIRD TIME this 20th day of July, 2015.

FINALLY ADOPTED this 20th day of July, 2015.

Frank Konrad - Mayor

Diane Heinrich – Corporate Officer

CERTIFICATE

I hereby certify the foregoing to be a true copy of Bylaw No. 1606-A3, 2015 as
passed by the Municipal Council of the City of Grand Forks
on the 20th day of July, 2015.

Corporate Officer for the
Municipal Council of the City of Grand Forks

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council
From: Deputy Corporate Officer
Date: July 20th, 2015.
Subject: Extension to Noise Control Bylaw No. 1963 for Cannafest Event.
Recommendation: **RESOLVED THAT COUNCIL DETERMINES TO APPROVE THE REQUEST FROM CHUCK VARABIOFF, TO EXTEND THE NOISE CONTROL BYLAW NO. 1963 TO 12:30AM, ON AUGUST 7TH AND 8TH 2015, FOR THE CANNEFEST EVENT.**

BACKGROUND: On March 16th, 2015, Mr. Chuck Varabioff, submitted a request to the City for a noise extension during the Cannafest Event on August 7th and 8th, 2015 at James Donaldson Park.

The City's Noise Control Bylaw No. 1963, Section 4.4 (b), states "any amplified music or speech which is audible outside the property where it originates or is reproduced", should be kept between the hours of 7:00am and 11pm. Therefore staff is requesting that Council under Section 5 (h), of Bylaw 1963, grant an exemption for the Cannafest Event on August 7th and 8th, 2015, to the Noise Control Bylaw NO. 1963. And further, extend the noise restrictions from 11pm to 12:30am on those days.

At the March 23rd, 2015 Regular Meeting, Council referred the request back to staff for more information. Upon request from staff Mr. Varabioff advised that:

1. The bands will play until 12:00am both evenings, and the park will be cleared out immediately following.
 2. Decibel levels will remain under 90, which is in keeping with typical outdoor music events in smaller communities
 3. In June 2013, there was an outdoor music event held at James Donaldson Park. The Grand Forks International Baseball tournament is an annual event that runs over a six day period. The City has not typically received any noise complaints with regard to either of these events.
 4. The Park has a capacity of 5,000 for an event such as Cannafest. Cannafest will be hosting approximately 2500 people in the park.
 5. The damage deposit is in the amount of \$500.00.
 6. As with other larger events in the community parking is not anticipated to be an issue. The City is providing overflow parking in the vacant lot adjacent to Dick Bartlett Park and the Rink and Aquatic Centre has a large parking area that is typically utilized during larger events.
-

REQUEST FOR DECISION

— REGULAR MEETING —



Benefits or Impacts of the Recommendation:

General: Supports a community event

Strategic Impact: Attraction to the community is increased

Financial: No financial impact with the granting of a noise extension


Policy/Legislation: Noise Control Bylaw No. 1963

Attachments: Resolution form Council - March 23rd, Regular Meeting, Letter from Chuck Varabioff with request, Noise Control Bylaw No. 1963

Recommendation: RESOLVED THAT COUNCIL DETERMINES TO APPROVE THE REQUEST FROM CHUCK VARABIOFF, TO EXTEND THE NOISE CONTROL BYLAW NO. 1963 TO 12:30AM, ON AUGUST 7TH AND 8TH 2015, FOR THE CANNEFEST EVENT.

OPTIONS:

1. RESOLVED THAT COUNCIL RECEIVES THE STAFF REPORT
2. RESOLVED THAT COUNCIL DOES NOT ACCEPT THE STAFF REPORT
3. RESOLVED THAT COUNCIL REFERS THE MATTER BACK TO STAFF FOR FURTHER INFORMATION.

	
Department Head or CAO	Chief Administrative Officer

f) Council:

- discussed the time the bands will play until and crowd dispersal
- decibel levels
- past events held at the park
- capacity of park
- damage deposit
- parking arrangements & private property owners

CAO advised that there will be an information update from staff with regard to the event clarification and final group requirements

MOTION: ROSS / BUTLER

BE IT FURTHER RESOLVED THAT Council refer back to staff the extension of time, for both August 7th & 8th, to the Cannafest Kootenays to 12:30 am as outlined in Bylaw No. 1963

CARRIED.

BYLAWS

a) Chief Financial Officer

To give first three readings to 2015-2019 Financial Plan Bylaw 2008

Council discussed:

- Whether the amount of time spent on the budget was sufficient
- Whether they required more information
- That concerned Councillors could spend time with the Chief Administrative Officer and the Chief Financial Officer to receive more information if necessary
- Council's desire move forward and approve the budget
- Meeting the Legislative reporting requirements

The Chief Administrative Officer advised that the budget is up for approval as it has been presented to Council.

The Mayor advised that this is the first three readings and that the financial plan can be amended by Council at anytime.

The Chief Administrative Officer advised that the capital plan can be adjusted throughout the year, at Council's discretion.

MOTION: THOMPSON / KROG

RESOLVED THAT Council give first three readings to 2015-2019 Financial Plan Bylaw 2008

CARRIED. COUNCILLOR BUTLER OPPOSED THE MOTION.



BC Pain Society
www.bcpainsociety.com
Ph. 604.336.4740 Fax 604.608.9461

Monday, March-16-15

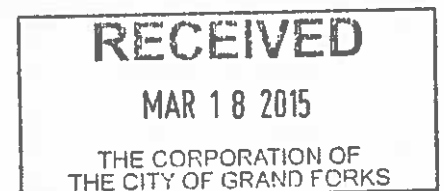
Sarah (City of Grand Forks),

I would like to request that the special events permit for Aug 7 and 8 at James Donaldson Park include a Special Occasion Liquor License to host a beer garden at the event. I would also like to have the noise bylaw extended until 12:30 to allow enough time for the bands to complete their performances.

Please indicate whether I will need to apply to the liquor control branch for my own license or if the current license at the park can be used for this event. I have already spoken to Labatt brewing company about sponsoring the event and am awaiting their response.

I will have increased security and personnel with their "serving it right" course working in the beer garden area.

Thank you, Chuck (Charles) Varabioff



FILE CODE
WE3
E3 - Cannafest Request
for Liquor License &
Extension of Noise Bylaw

Page 63 of 111

CORPORATION OF THE CITY OF GRAND FORKS

NOISE CONTROL BYLAW NO. 1963

A bylaw to provide for the regulation and prohibition of certain noises and sounds.

WHEREAS the Local Government Act provides Council with the authority, by bylaw, to regulate or prohibit the making or causing of certain noises or sounds within the Municipality-boundaries of the Corporation of the City of Grand Forks; and

WHEREAS the Council of the Municipality Corporation of the City Grand Forks, deems it necessary and desirable to regulate or prohibit noises or sounds, which disturb the quiet, peace, rest, enjoyment, comfort or convenience of neighbourhood persons in the vicinity, or the public;

NOW THEREFORE the Municipal Council of the Corporation of the City of Grand Forks in open meeting assembled **ENACTS** as follows:

1. Title

- 1.1 This bylaw may be cited for all purposes as the **Grand Forks Noise Control Bylaw No. 1963, 2013**".

2. Repeal

- 2.1. The City of Grand Forks Noise Control Bylaw, No. 1313 and all amendments thereto, are hereby repealed and replaced by this bylaw.

3. Definitions

3.1 In this bylaw:

- (a) **"Bylaw Enforcement Officer"** means every person(s) designated by Council as a Bylaw Enforcement Officer for the City or otherwise authorized under the Offence Act, and every Peace Officer;
- (b) **"City"** means the Corporation of the City of Grand Forks;
- (c) **"Council"** means the City Council of the City;
- (d) **"Highway"** includes a street, road, lane, bridge, viaduct and any other way open for the use of the public but does not include a private right-of-way on private property;

- (e) **"Municipality"** means the area within the City boundaries of the City;
- (f) **"Noise"** means any noise or sound that is objectionable, or disturbs, tends to disturb, or is liable to disturb, the quiet, peace, rest, enjoyment, comfort or convenience of the area, or of persons in the area, or the public and shall include, without limiting the generality of the foregoing, the noises and sounds specifically described elsewhere in this bylaw;
- (f) **"Owner"** means an owner or occupier of a parcel of land, or both;
- (g) **"Peace Officer"** shall have the same meaning as in the *Interpretation Act* and shall also include the person or persons who are appointed to enforce and administer this bylaw;
- (h) **"Person(s)"** includes any company, corporation, owner, partnership, firm, association, society or party;
- (i) **"Private Premises"** means the area contained within the boundaries of any privately owned or lease lot, parcel of land within the City and any building or structure situated within those boundaries, but where any lot or parcel contains more than one dwelling unit, each such dwelling unit shall be deemed to be separate private premises;
- (j) **"Property"** means land, with or without improvements, so affixed to the land as to make them in fact and in law, a part of it;
- (k) **"Public Place"** means streets, highways, parks, public squares, beaches, foreshore and all other land and building that not private premises.

4. Prohibited Noises and Sounds

- 4.1 No person(s) shall make or cause, or permit to be made or caused, in or on a highway or elsewhere in the City, any noise or sound which disturbs the quiet, peace, rest, enjoyment, comfort or convenience of the neighborhood, or of persons in the vicinity.
- 4.2 No owner, tenant or occupier of real property shall allow that property to be used so that a noise or sound, which originates from that property, disturbs the quiet, peace, rest, enjoyment, comfort or convenience of neighborhood, or of persons in the vicinity.
- 4.3 No person(s) shall keep any animal, which by its calls, cries, barks, or other noises disturbs the quiet, peace, rest, enjoyment, comfort, or convenience of neighborhood, or of persons in the vicinity.

4.4 Without limiting Sections 3 – 5 of this bylaw, the Council believes that the following noises or sounds are objectionable:

- (a) any calls, cries, barks, or other noises made by an animal which are audible outside the property where the animal is kept, between 11:00 p.m. and 7:00 a.m.;
- (b) any amplified music or speech which is audible outside the property where it originates or is reproduced, between 11:00 p.m. and 7:00 a.m.;
- (c) any noise caused or emanating from construction activity, including alterations, demolitions, and excavations between the hours of 8:00 p.m. and 7:00 a.m.;
- (d) any noise longer than 10 minutes caused or emanating from the operation of a parked or stopped diesel vehicle between 11:00 p.m. and 7:00 a.m.
- (e) any noise caused by the operation of motorized off-road vehicles is not permitted from 6:00 p.m. to 10:00 a.m.

and no person(s) shall cause or permit such noises or sounds to be made.

5. Exemption

5.1 This bylaw does not apply to:

- (a) police, fire, or other emergency vehicles proceeding upon an emergency;
- (b) the excavation, construction, or infrastructure work, or repairing of bridges, streets, highways, or lands by the City or agents acting on its behalf;
- (c) the operation of maintenance equipment by the City or agents acting on its behalf;
- (d) snow removal or highway cleaning operations;
- (e) the operation of a public address system required under a building or fire code;
- (f) a lawnmower, power gardening equipment or chainsaw operated between 7:00 a.m. and 9:00 p.m.;
- (g) a horn from a motor vehicle, boat or train where it is necessary to warn of danger or a hazard;
- (h) an event approved by resolution of Council provided it is within the terms

of that approval – ie: hours of operation.

6. Construction Hours

- 6.1 No person(s) in the City shall on any day, construct, erect, reconstruct, alter, repair or demolish any building, structure or thing or excavate or fill in land in any manner, whatsoever, which makes or causes noises or sounds in or on a highway or elsewhere in the City, which disturb, or tend to disturb, the quiet, peace, rest, enjoyment, comfort or convenience of the neighborhood or of persons in the vicinity, except during the following times:
- (a) Monday through Friday, between the hours of 7 a.m and 9:00 p.m.
 - (b) the erection, demolition, construction, reconstruction, alteration or repair of any building or structure between 7:00 a.m. and 10:00 p.m.;
 - (c) Saturdays, between the hours of 10:00 a.m. and 9:00 p.m.;
 - (d) Sunday and other holidays, between the hours of ten a.m. and 6:00 p.m.
- 6.2 The restrictions contained in this part may be waived or varied by a Permit in writing from the Bylaw Enforcement Officer of the Corporate Officer, granting approval to carry on the work that is found to be a case of urgent necessity and in the interest of public health and safety.

7. Inspections

- 7.1 A Bylaw Enforcement Officer may enter on any property at any reasonable time for the purpose of ascertaining whether the regulations and requirements of this bylaw are being observed.
- 7.2 No person(s) shall obstruct a Bylaw Enforcement Officer from entering property under Section 9.

8. Offences and Penalties

- 8.1 (a) Any person(s) who contravenes this bylaw is liable upon summary conviction to a fine not exceeding \$2,000.00. Every day that infraction of this bylaw continues shall constitute a separate offence.
- (b) Every person or persons, who violates or breaches or who causes or allows to be violated or breached any of the provisions of this bylaw shall be guilty of an offence against this bylaw and each day that such violation is caused or allowed to continue shall constitute a separate offence.

- (c) After the first contact is made and the violation continues to exist every half hour thereafter, constitutes a new offence, as per Schedule 2 of the Municipal Ticketing Information bylaw.

9. Severability

- 9.1 If any portion of this bylaw (including without limitation all or part of Section 7) is held to be invalid by a Court of competent jurisdiction, such invalidity shall not affect the remaining portions of the bylaw.

READ a first time this 24th day of June, 2013.

READ a second time this 24th day of June, 2013.

READ a third time this 24th day of June, 2013.

FINALLY ADOPTED this 22nd day of July, 2013.


MAYOR-Brian Taylor


CORPORATE OFFICER-Diane Heinrich

CERTIFICATE

I hereby certify the foregoing to be a true copy of the Grand Forks Noise Control Bylaw No. 1963, 2013, as passed by the Council of the City of Grand Forks on the 22nd day of July, 2013.

Corporate Officer of the Municipal Council of the
City of Grand Forks

SCHEDULE 2

COLUMN 1	<u>Bylaw No. 1681 "Noise Control Bylaw"</u>		COLUMN 2	COLUMN 3
<u>Offence</u>	<u>Section</u>	<u>Fine</u>		
Noise which disturbs	3	\$100.00		
Noise which disturbs form Private Property	4	\$100.00		
Amplification equipment which disturbs	6(b)	\$100.00		
Animal Noise	6(a)	\$100.00		
Bird Noise	6(a)	\$100.00		
Operating equipment during restricted hours	6(c)	\$100.00		
Operating engine during restricted hours	6(d)	\$100.00		
Construction noise during restricted hours	8(a)	\$100.00		
Construction noise during restricted hours (Saturday)	8(b)	\$100.00		
Construction noise during restricted hours (Sunday)	8(c)	\$100.00		
Noise which disturbs	11(c)	\$100.00		
Noise which disturbs form Private Property	11(c)	\$100.00		

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council

From: Manager of Building Inspections & Bylaw Services

Date: June 18, 2015

Subject: Introduction of the Schedule 12 – A3, Amendment to the Municipal Ticketing & Information Bylaw No. 1957

Recommendation: RESOLVED THAT COUNCIL receive the report from the Bylaw Enforcement Officer and to consider giving the first three readings of Bylaw No. 1957, Schedule 12 A-3.

BACKGROUND: At the June 15, 2015 Committee of the Whole Meeting of Council, staff was directed to start imposing fines for violations of the sprinkling regulations. After the Council Meeting it was discovered that there were no provisions in the Municipal Ticketing & Information Bylaw No 1957 to apply fines for sprinkling violations. At this time staff is proposing the amendment to the Municipal Ticketing & Information Bylaw No 1957 to include Schedule 12 A-3.

Benefits or Impacts of the Recommendation:

General: This will allow for better control and enforcement of the bylaw with regard to Watering Restrictions

Strategic Impact: N/A

Financial: N/A

Policy/Legislation: Council has the authority to amend bylaws.

Attachments: Proposed bylaw amendment Schedule 12 A-3, a copy of the Municipal Ticketing & Information Bylaw 1957, a copy of the Stages of Watering Restrictions and Resolution of Council.

REQUEST FOR DECISION

— REGULAR MEETING —

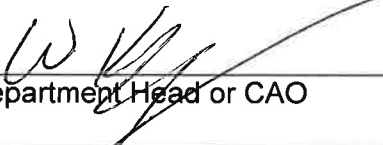



Recommendation:

RESOLVED THAT COUNCIL receive the report from the Bylaw Enforcement Officer and to consider giving the first three readings of Bylaw No. 1957 Schedule 12 A-3.

OPTIONS:

- 1. RESOLVED THAT COUNCIL RECEIVES THE STAFF REPORT**
- 2. RESOLVED THAT COUNCIL DOES NOT ACCEPT THE STAFF REPORT**
- 3. RESOLVED THAT COUNCIL REFERS THE MATTER BACK TO STAFF FOR FURTHER INFORMATION.**

	
Department Head or CAO	Chief Administrative Officer

MOTION: KROG

RESOLVED THAT Council directs Staff to implement a Stage 2 water restriction plan, as presented, immediately, and further that Staff be directed to include the three stages as an amendment to the Water Regulations Bylaw to be introduced later this summer.

MOTION WAS TIED AND THEREFORE DEFEATED.

MOTION: ROSS

RESOLVED THAT Council directs Staff to enforce Stage 1 water restrictions and apply the appropriate fines according to Bylaw 1973; and, FURTHER advertise in the newspaper and on the City website information regarding Stage 2 restrictions and revisit this at the next Regular Meeting of June 29th.

CARRIED.

MOTION: BUTLER

RESOLVED THAT Council directs Staff to provide Council current daily, annual and when Sprinkling Regulations are enforced, stats from our wells.

DEFEATED.

SCHEDULE 12 – A3
OF THE MUNICIPAL TICKETING BYLAW NO. 1957
(Amendment Bylaw 1957, Schedule 12 – A3)

Bylaw No. 1973 “Water Regulations Bylaw”

COLUMN 1	COLUMN 2	COLUMN 3
Stage 1 Regulation -- Water Outside of Hours		
First Offence	12.12	\$ 50.00
Second Offence	12.12	\$ 100.00
Third Offence	12.12	\$ 150.00
Stage 2 Regulation -- Water Outside of Hours		
First Offence	12.12	\$ 100.00
Second Offence	12.12	\$ 200.00
Third Offence	12.12	\$ 300.00
Stage 3 Regulation -- Water Outside of Hours		
First Offence	12.12	\$ 150.00
Second Offence	12.12	\$ 300.00
Third Offence	12.12	\$ 450.00
Stage 4 Regulation – No Watering		
All Offences	12.12	\$ 600.00

THE CORPORATION OF THE CITY OF GRAND FORKS
MUNICIPAL TICKETING INFORMATION BYLAW NO. 1957

**A Bylaw to Implement a Municipal Ticket Information Program
for the Enforcement of Designated Bylaws**

WHEREAS under the provisions of Local Government Act, Council may, by bylaw, provide for the enforcement of certain bylaws by means of a ticket, designate persons as Bylaw Enforcement Officers for the purpose of enforcing bylaws by means of a ticket, designate an offence against a bylaw by means of a word or expression on a ticket, and in consultation with the Chief Judge of the Provincial Court, set fines, not exceeding \$500.00 for contravention of such designated bylaws;

AND WHEREAS Council desires to designate those bylaws that may be enforced by means of a ticket, designate offences against those bylaws by means of a word or expression, designate those persons who as Bylaw Enforcement Officers may enforce the bylaws, and set fines for contravention of the bylaws;

NOW THEREFORE, Council of the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS**, as follows:

1. Each bylaw listed in Column 1 of Schedule 1 to this bylaw may be enforced by means of a ticket in the form prescribed for the purpose of the Local Government Act.
2. The persons appointed to the job positions or titles listed in Column 2 of Schedule 1 of this bylaw are hereby designated as Bylaw Enforcement Officers for the purpose of enforcing the bylaws listed in Column 1 of Schedule 1 opposite the respective job positions.
3. The words or expressions listed in Column 1 of the Schedules of this bylaw designate the offence committed under the bylaw section number appearing in Column 2 opposite the respective words or expressions.
4. The amounts appearing in Column 3 of the Schedules of this bylaw are the fines set for the corresponding offences designated in Column 1.
5. This bylaw may be cited as "**City of Grand Forks Municipal Ticket Information Bylaw No. 1957, 2013**".
6. If any portion of this bylaw is for any reason held to be invalid by a Court of Competent Jurisdiction, the invalid portion shall be severed and the portion that is invalid shall not affect the validity of the remainder of this bylaw.

INTRODUCED this 10th day of June, 2013.

Read a **FIRST** time this 24th day of June, 2013.


Read a **SECOND** time this 24th day of June, 2013.

Read a **THIRD** time this 24th day of June, 2013.

FINALLY ADOPTED this 22nd day of July, 2013.



Mayor - Brian Taylor



Corporate Officer - Diane Heinrich

CERTIFICATE

I hereby certify the foregoing to be a true copy and correct copy of Bylaw 1957, cited as "City of Grand Forks Municipal Ticket Information Bylaw No. 1957, 2013", as passed by the Municipal Council on the 22nd day of July, 2013.

Corporate Officer of the City Council of the
City of Grand Forks

SCHEDULE 1

COLUMN 1

BYLAW NO.

Bylaw No. 1963
"Noise Control Bylaw"

Bylaw No. 1965
"Grand Forks Fire and Safety Bylaw"

Bylaw No. 1962
"Grand Forks Unsightly Premises Bylaw"

Bylaw No. 1959
"Park Access Bylaw"

Bylaw No. 1956
"City of Grand Forks Traffic Regulations"

Bylaw No. 1964
"Grand Forks Building and Plumbing Bylaw"

Bylaw No 1957
"Grand Forks Municipal Ticketing Information Bylaw"

COLUMN 2

DESIGNATED BYLAW ENFORCEMENT OFFICER

Bylaw Enforcement Officer
R.C.M.Police

Fire Chief
Deputy Fire Chief
R.C.M.Police

Building Inspector
Bylaw Enforcement Officer

Bylaw Enforcement Officer
R.C.M.Police

R.C.M.Police
Bylaw Enforcement Officer

Building Inspector
Bylaw Enforcement Officer

Bylaw Enforcement Officer
R.C.M.Police

SCHEDULE 2-A1

OF THE MUNICIPAL TICKETING INFORMATION BYLAW NO. 1957

(Amendment Bylaw 1957, Schedule 2 – A1)

Bylaw No. 1963 “Noise Control Bylaw”

COLUMN 1 Offence	COLUMN 2 Section	COLUMN 3 Fine
Noise which disturbs	4.1	\$ 100.00
Noise which disturbs (Tenant)	4.2	\$ 100.00
Noise which disturbs (Private Property)	4.2	\$ 100.00
Noise which disturbs (Animal)	4.3	\$ 100.00
Animal Noise	4.4 (a)	\$ 100.00
Amplification Equipment	4.4 (b)	\$ 100.00
Construction Noise	4.4 (c)	\$ 100.00
Diesel Engine	4.4 (d)	\$ 100.00
Amplification Equipment	4.4 (b)	\$ 100.00
Off Road Vehicle	4.4 (e)	\$ 100.00
Construction Noise (Weekdays)	6.1 (a)	\$ 100.00
Construction Noise (Restricted Hours)	6.1 (b)	\$ 100.00
Construction Noise (Saturdays)	6.1 (c)	\$ 100.00
Construction Noise (Sundays)	6.1 (d)	\$ 100.00

SCHEDULE 3

Bylaw No. 1320 "Grand Forks Fire & Life Safety Bylaw"

COLUMN 1	COLUMN 2	COLUMN 3
Offence	Section	Fine
Failure to remove fire hazard	6.2	\$100.00
Failure to remove threat to life safety	6.2	\$100.00
Unauthorized disposal of dangerous material	6.3	\$150.00
Failure to report discharge of dangerous goods	6.4	\$150.00
Failure to clean vacant building	6.7	\$200.00
Failure to secure vacant building	6.7	\$200.00
Failure to remove debris from fire damaged building	6.8	\$100.00
Failure to secure fire damaged building	6.8	\$200.00
Unsafe fire doors/shutters	6.9	\$100.00
Unsafe elevator shaft	6.10	\$100.00
Improper use of ventilating shaft	6.11	\$100.00
Failure to maintain safe chimney	6.12	\$100.00
Unsafe deposit of combustible material	6.13	\$100.00
Unsafe storage of combustible material	6.13	\$100.00
Unsafe deposit of ashes	6.14	\$100.00
Failure to maintain hydrant/private property	6.16(1)	\$100.00
Unsafe transport of dangerous goods	6.20(1)	\$150.00
Unsafe storage of hazardous materials	6.20(2)	\$150.00
Unsafe handling of hazardous material	6.20(2)	\$150.00

SCHEDULE 3 (continued)

Bylaw No. 1320 "Grand Forks Fire & Life Safety Bylaw"

COLUMN 1	COLUMN 2	COLUMN 3
Offence	Section	Fine
Obstructing fire personnel	7.4	\$150.00
Parked obstructing access	7.4(1)	\$100.00
Parked obstructing exit	7.4(2)	\$100.00
Parked within 6m of hydrant	7.4(3)	\$100.00
Driving over equipment	7.4(4)	\$100.00
Burning without permit	8.1	\$200.00
Discharge of fireworks without permit	9.1(1)	\$100.00
Sale of fireworks	9.1(2)	\$100.00
Discharge of fireworks on street	9.3(3)	\$100.00

SCHEDULE 4 – A1
OF THE MUNICAIPAL TICKETING BYLAW NO. 1957
(Amendment Bylaw 1957, Schedule 4 – A1)

Bylaw No. 1962 “Unsightly Premises Bylaw”

COLUMN 1	COLUMN 2	COLUMN 3
Accumulation of Building Materials	3.1 (a)	\$ 100.00
Unlicensed Vehicle	3.1 (b)	\$ 100.00
Parts of a Vehicle	3.1 (b)	\$ 100.00
Accumulation of Rubbish	3.1 (c)	\$ 100.00
Exterior Finishes (buildings)	3.1 (d)	\$ 100.00
Graffiti	3.1 (e)	\$ 100.00
Accumulation of Garbage	3.1 (f)	\$ 100.00
Failure to Comply	5.2	\$ 100.00

SCHEDULE 5

Bylaw No. 1959 "Park Access Bylaw to Regulate the use of Parks, Trails, Beaches and Boulevards"

COLUMN 1	COLUMN 2	COLUMN 3
Offence	Section	Fine
- In park between 11:00 p.m. and 5:00 a.m.	3	\$ 50.00
- Camping in park	4	\$ 50.00
- Use of bow and arrow/sling-shot/boomerang/ weapon in park	5	\$ 100.00
- Unauthorized removal of gravel/sand/soil	6	\$ 100.00
- Littering	7	\$ 50.00
- Unauthorized fire on beach	8	\$ 50.00
- Vandalism	11	\$ 100.00
- Vandalism of sign	12	\$ 100.00
- Vandalism of tree	13	\$ 100.00
- Unauthorized playing golf in park	14	\$ 100.00
- Animal on beach	15	\$50.00
- Vehicle in park	18	\$ 50.00
- Possession or consumption of alcohol in a park or public area.	20	\$50.00

SCHEDULE 6

Bylaw No. 1956 "City of Grand Forks Traffic Regulation Bylaw"

COLUMN 1 Offence	COLUMN 2 Section	COLUMN 3 Fine
- Parking within six meters of crosswalk	4.01(a)	\$ 50.00
- Parking within a bus zone	4.01(b)	\$ 50.00
- Parking within 5m of a fire hydrant	4.01(c)	\$ 50.00
- Parking along yellow painted curb/roadway with yellow painted lines	4.01(d)	\$ 50.00
- Parking in contravention of a traffic control device	4.01(e)	\$ 50.00
- Parking in contravention of highway lines/markings/signs	4.01(f)	\$ 50.00
- Parking in a lane in excess of 15 minutes	4.01(g)	\$ 50.00
- Parking on highway where pavement is 6m or less in width	4.01(h)	\$ 50.00
- Parking on sidewalk/boulevard	4.01(i)	\$ 50.00
- Parking obstructing/impeding traffic on highway	4.01(j)	\$ 50.00
- Parking vehicle with right side more than 30cm from face of curb	4.01(k)	\$ 50.00
- Parking on left side of highway opposite direction of normal traffic	4.01(l)	\$ 50.00
- Parking in front of/within 1m of driveway/private road	4.01(m)	\$ 50.00
- Parking vehicle including trailer in excess of 6m in angle parking	4.01(n)	\$ 50.00
- Parking to offer commodities/display vehicle for sale	4.01(o)	\$ 50.00
- Parking within 2m of intersecting lane	4.01(p)	\$ 50.00

SCHEDULE 6 continued

COLUMN 1 Offence	COLUMN 2 Section	COLUMN 3 Fine
- Parking at angle to street lines	4.01(q)	\$ 50.00
- Parking 72 consecutive hours	4.01(s)	\$ 50.00
- Parking in a Fire zone	4.01(t)	\$50.00
- Parking in Loading zone	4.01(u)	\$ 50.00
- Parking on a bridge	4.01(v)	\$ 50.00
- Parking on walkway/crosswalk	4.01(w)	\$ 50.00
- Parking in Disabled zone without permit	4.01(x)	\$ 50.00
-Parking an unlicensed vehicle, recreational vehicle or trailer on Municipal property, Boulevard or Road-right-of-way	4.01(y)	\$ 50.00
- Parking overnight in a Municipal Park other than the Municipal Campground– recreational vehicles, campers, commercial vehicles and trailers whether or not attached to a vehicle	4.01(z)	\$50.00
- Overtime parking	4.05	\$ 50.00
- Truck off truck routes	9.03	\$100.00
- Truck parking on residential streets	9.05	\$ 50.00
- Prohibited construction on road allowance	9.07(a)	\$100.00
- Engaging in sport/amusement/exercise/ occupation on highway	10.02(a)	\$ 50.00
- Unnecessarily delay vehicle	10.02(b)	\$ 50.00
- Cause obstruction on highway	10.02(c)	\$ 50.00

SCHEDULE 6 continued

COLUMN 1 Offence	COLUMN 2 Section	COLUMN 3 Fine
- Coast/slide/rollerskate/skateboard/sleigh/skate/ski on highway	10.02(d)	\$ 50.00
- Vandalism of traffic control device	14.02	\$100.00
- Littering on a highway	14.05	\$ 50.00
- Debris from property on road	14.06	\$100.00
- Prohibited water on highway	14.07	\$ 50.00
- Damaging a highway	14.08	\$100.00
- Failure to remove snow/ice from sidewalk	14.09	\$ 50.00
-Depositing snow/ice on a highway or lane	14.12	\$ 50.00

SCHEDULE 7

Bylaw No. 1257 "Commercial Vehicle Licencing Bylaw"

COLUMN 1	COLUMN 2	COLUMN 3
Offence	Section	Fine
Operating vehicle without licence	3	\$75.00
Failure to affix licence	14	\$50.00
Improper display of licence	14	\$50.00

SCHEDULE 8

Bylaw No. 1384 "City of Grand Forks Fire Business Licence Bylaw"

COLUMN 1	COLUMN 2	COLUMN 3
Offence	Section	Fine
Operating business without a licence	401	\$100.00
Failure to post licence	404	\$ 50.00
Failure to notify of change	405	\$100.00
Failure to transfer licence	409	\$100.00

SCHEDULE 9

Bylaw No. 1206 "Grand Forks Zoning Bylaw"

COLUMN 1	COLUMN 2	COLUMN 3
Offence	Section	Fine
Unauthorized sign	310(2)	\$100.00

SCHEDULE 10

Bylaw No. 1967 "Grand Forks Deer Feeding Bylaw"

COLUMN 1	COLUMN 2	COLUMN 3
Offence	Section	Fine
First Offence		
Feeding Deer with Food as described in the Definitions	3.1	\$ 50.00
Second Offence		
Feeding Deer with Food as described in the Definitions	3.1	\$100.00
Third Offence		
Feeding Deer with Food as described in the Definitions	3.1	\$ 150.00

2. That this bylaw may be cited as the "Amendment to the City of Grand Forks Municipal Ticket Information Bylaw No. 1957 A-1, 2013".

SCHEDULE 11

Bylaw No. 1973 "Water Regulations Bylaw"

COLUMN 1	COLUMN 2	COLUMN 3
Offence	Section	Fine
Unrecorded usage of water from the Waterworks System	2.9	\$ 750.00

2. That this bylaw may be cited as the "City of Grand Forks Municipal Ticket Information Amendment Bylaw No. 1957 A-2, 2014".

Grand Forks Sprinkling Regulations

STAGE 1 – ALTERNATE DAYS WATERING

For those consumers connected to the City of Grand Forks water system, outdoor sprinkling is limited to the following days and times. Those premises with “even” numbered civic addresses may sprinkle on “even” numbered days (ie: 2nd, 4th, 6th, etc.). Those premises with “odd” numbered civic addresses may sprinkle on “odd” numbered days (ie: 1st, 3rd, 5th, etc.).

Manual Sprinklers:

From 7:00am until 9:00am | From 7:00pm until 9:00pm

Automatic Timed Underground Sprinklers:

EITHER From 12:00 am (Midnight) until 4:00am **OR** From 7:00am until 9:00 am From 7:00pm until 9:00pm **BUT NOT BOTH!**

Sprinkling shall be permitted on the 31st day of any month as follows:

Manual Sprinklers: Those premises with “even” numbered civic addresses may sprinkle in the mornings from 7:00 am until 9:00 am. and Those premises with “odd” numbered civic addresses may sprinkle in the evenings from 7:00 pm until 9:00 pm.

Automatic Timed Underground Sprinklers:

EITHER From 12:00am (Midnight) until 4:00am **OR** Those premises with “even” numbered civic addresses may sprinkle in the mornings from 7:00am until 9:00am. and Those premises with “odd” numbered civic addresses may sprinkle in the evenings from 7:00pm until 9:00pm. **BUT NOT BOTH!**

Flower gardens, vegetable gardens and newly planted lawns and landscapes may be hand watered at any time using a hand held nozzle. i.e. No manual sprinklers

For New Planted Lawns and Landscapes – First Month Only

Newly planted lawns and landscapes may be sprinkled twice a day everyday from 7:00 am to 9:00 am and 7:00 pm to 9:00 pm for the first month only using either manual sprinklers or automatic timed underground sprinklers.

Automatic timed systems can be used to water up to 5 minutes per zone at a time with total watering time not to exceed 4 hours.

Newly planted lawns and landscapes may be hand watered using a hand held nozzle at any time. i.e. No manual sprinklers.

Grand Forks Sprinkling Regulations

STAGE 2 – TWICE A WEEK WATERING

For those consumers connected to the City of Grand Forks water system, outdoor sprinkling is limited to the following days and times.

Even numbered civic addresses: Watering is only permitted on **Saturdays and Tuesdays**

Odd numbered civic addresses: Watering is only permitted on **Sundays and Wednesdays**

Manual Sprinklers:

From 7:00 am until 9:00am and From 7:00pm until 9:00pm

Automatic Timed Underground Sprinklers:

EITHER From 12:00 am (Midnight) until 4:00am **OR** From 7:00am until 9:00 am & from 7:00pm until 9:00pm **BUT NOT BOTH!**

Flower gardens, vegetable gardens and newly planted lawns and landscapes may be hand watered at any time using a hand held nozzle. i.e. **No manual sprinklers**

Grand Forks Sprinkling Regulations

STAGE 3 – ONCE A WEEK WATERING

For those consumers connected to the City of Grand Forks water system, outdoor sprinkling is limited to the following days and times.

Even numbered civic addresses: Watering is only permitted on **Saturdays**

Odd numbered civic addresses: Watering is only permitted on **Sundays**

Manual Sprinklers:

From 7:00 am until 9:00am and From 7:00pm until 9:00pm

Automatic Timed Underground Sprinklers:

EITHER From 12:00 am (Midnight) until 4:00am **OR** From 7:00am until 9:00 am & from 7:00pm until 9:00pm **BUT NOT BOTH!**

No person shall:

- Fill a swimming pool, hot tub, garden pond or decorative fountain at any time; or –
- Wash a vehicle or boat with water

Flower gardens, vegetable gardens and newly planted lawns and landscapes may be hand watered at any time using a hand held nozzle. i.e. **No manual sprinklers**

Grand Forks Sprinkling Regulations

STAGE 4 – NO OUTDOOR WATERING

For those consumers connected to the City of Grand Forks water system,

NO Outdoor Sprinkling will be permitted.

No manual sprinklers Flower gardens, vegetable gardens and newly planted lawns and landscapes may be hand watered at any time using a hand held nozzle.

No person shall Hand Water or Wash:

- Fill a swimming pool, hot tub, garden pond or decorative fountain at any time; or –
- Wash a vehicle or boat with water
- Flower gardens, vegetable gardens and newly planted lawns and landscapes.

Automatic Timed Underground Sprinklers: IS NOT PERMITTED.

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council

From: Manager of Building Inspections & Bylaw Services

Date: June 30, 2015

Subject: Introduction of the Noise Control Bylaw Amendment

Recommendation: RESOLVED THAT COUNCIL receive the report from the Bylaw Enforcement Officer and determine to discuss and further directs staff to present to Council to consider the first three readings at the July 20th 2015, Regular Meeting of City Council

BACKGROUND: The Noise Control Bylaw No. 1963 did not have a clause within the Bylaw to address business and industrial operations. At times, the market requires that industrial operations will need to run additional shifts to meet their market demands. This has been the normal operating procedure for the major industries, located in the Grand Forks Industrial Park for the past 60 plus years.

The current and the past Noise Control bylaws did not include a clause addressing industrial operations. In order to comply with City's own Bylaw and the current industry requirements, staff is proposing to add the clause that addresses business and industrial operations.

By Council's consideration to include the suggested clause as presented, will assist the Bylaw Enforcement Officer to effectively address complaints should they arise.

Benefits or Impacts of the Recommendation:

General: This will allow for better control and enforcement of the bylaw with regard to business and industrial operations in the Industrial Park

Strategic Impact: N/A

Financial: N/A

Policy/Legislation: Council has the authority to amend bylaws.

Attachments: Proposed bylaw amendment, a copy of the Noise Control Bylaw 1963, copy of the decibel levels, copy the decibel test locations, copy of Worksafe sawmill decibel levels and Interfor letters May 21, 2013, June 19, 2015.

REQUEST FOR DECISION

— REGULAR MEETING —



Recommendation:

RESOLVED THAT COUNCIL receive the report from the Bylaw Enforcement Officer and determine to discuss and further directs staff to present to Council to consider the first three readings at the July 20th 2015, Regular Meeting of City Council

OPTIONS:

- 1. RESOLVED THAT COUNCIL RECEIVES THE STAFF REPORT**
- 2. RESOLVED THAT COUNCIL DOES NOT ACCEPT THE STAFF REPORT**
- 3. RESOLVED THAT COUNCIL REFERS THE MATTER BACK TO STAFF FOR FURTHER INFORMATION.**

	
Department Head or CAO	Chief Administrative Officer

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1963 A-1

A Bylaw to Amend the Grand Forks Noise Control Bylaw No. 1963, 2013

WHEREAS in accordance with the Local Government Act provides that Council may, by bylaw, regulate, prohibit and amend, the making or causing of certain noises or sounds within the Municipal boundaries of the Corporation of the City of Grand Forks.

NOW THEREFORE the Council for the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS** as follows:

1. This bylaw may be cited for all intents and purposes as the “**Grand Forks Noise Control Amendment Bylaw No. 1963 A-1, 2015**”;
2. That Bylaw No. 1963, cited as the “Grand Forks Noise Control Bylaw No. 1963, 2013”, be amended by adding an exemption to Section 5.1, as follows:
 - (i) Any business or industry established in accordance with the City of Grand Forks Zoning Bylaw No. 1606, 1999, as amended or re-created from time to time, in any area designated as approved for that type of operation, provided that all precautions are taken according to the latest and most up-to-date scientific methods for abating, controlling or limiting noise, arising from the business or industry conducted, so that the same may be as free from neighbourhood offence as possible.
3. That Schedule 2 that relates to fines with regard to the Grand Forks Noise Control Bylaw No. 1963 be deleted in its entirety, as fines are outlined in the Municipal Ticketing Information Bylaw No. 1957, 2013.
4. That this bylaw shall come into force and effect as of the adoption of this amendment bylaw.

Read a **FIRST** time this 20th day of July, 2015.

Read a **SECOND** time this 20th day of July, 2015.

Read a **THIRD** time this 20th day of July, 2015.

FINALLY ADOPTED this 17th day of August, 2015.

Mayor Frank Konrad

Corporate Officer – Diane Heinrich

CERTIFICATE

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 1963 A-1, the "Grand Forks Noise Control Amendment Bylaw No. 1963 A-1, 2014", as passed by the Municipal Council of the Corporation of the City of Grand Forks on the 6th day of October, 2014.

Corporate Officer of the Municipal Council of the
City of Grand Forks

CORPORATION OF THE CITY OF GRAND FORKS

NOISE CONTROL BYLAW NO. 1963

A bylaw to provide for the regulation and prohibition of certain noises and sounds.

WHEREAS the Local Government Act provides Council with the authority, by bylaw, to regulate or prohibit the making or causing of certain noises or sounds within the Municipality-boundaries of the Corporation of the City of Grand Forks; and

WHEREAS the Council of the Municipality Corporation of the City Grand Forks, deems it necessary and desirable to regulate or prohibit noises or sounds, which disturb the quiet, peace, rest, enjoyment, comfort or convenience of neighbourhood persons in the vicinity, or the public;

NOW THEREFORE the Municipal Council of the Corporation of the City of Grand Forks in open meeting assembled **ENACTS** as follows:

1. Title

- 1.1 This bylaw may be cited for all purposes as the **Grand Forks Noise Control Bylaw No. 1963, 2013**".

2. Repeal

- 2.1. The City of Grand Forks Noise Control Bylaw, No. 1313 and all amendments thereto, are hereby repealed and replaced by this bylaw.

3. Definitions

3.1 In this bylaw:

- (a) **"Bylaw Enforcement Officer"** means every person(s) designated by Council as a Bylaw Enforcement Officer for the City or otherwise authorized under the Offence Act, and every Peace Officer;
- (b) **"City"** means the Corporation of the City of Grand Forks;
- (c) **"Council"** means the City Council of the City;
- (d) **"Highway"** includes a street, road, lane, bridge, viaduct and any other way open for the use of the public but does not include a private right-of-way on private property;

- (e) **"Municipality"** means the area within the City boundaries of the City;
- (f) **"Noise"** means any noise or sound that is objectionable, or disturbs, tends to disturb, or is liable to disturb, the quiet, peace, rest, enjoyment, comfort or convenience of the area, or of persons in the area, or the public and shall include, without limiting the generality of the foregoing, the noises and sounds specifically described elsewhere in this bylaw;
- (f) **"Owner"** means an owner or occupier of a parcel of land, or both;
- (g) **"Peace Officer"** shall have the same meaning as in the Interpretation Act and shall also include the person or persons who are appointed to enforce and administer this bylaw;
- (h) **"Person(s)"** includes any company, corporation, owner, partnership, firm, association, society or party;
- (i) **"Private Premises"** means the area contained within the boundaries of any privately owned or lease lot, parcel of land within the City and any building or structure situated within those boundaries, but where any lot or parcel contains more than one dwelling unit, each such dwelling unit shall be deemed to be separate private premises;
- (j) **"Property"** means land, with or without improvements, so affixed to the land as to make them in fact and in law, a part of it;
- (k) **"Public Place"** means streets, highways, parks, public squares, beaches, foreshore and all other land and building that not private premises.

4. Prohibited Noises and Sounds

- 4.1 No person(s) shall make or cause, or permit to be made or caused, in or on a highway or elsewhere in the City, any noise or sound which disturbs the quiet, peace, rest, enjoyment, comfort or convenience of the neighborhood, or of persons in the vicinity.
- 4.2 No owner, tenant or occupier of real property shall allow that property to be used so that a noise or sound, which originates from that property, disturbs the quiet, peace, rest, enjoyment, comfort or convenience of neighborhood, or of persons in the vicinity.
- 4.3 No person(s) shall keep any animal, which by its calls, cries, barks, or other noises disturbs the quiet, peace, rest, enjoyment, comfort, or convenience of neighborhood, or of persons in the vicinity.

4.4 Without limiting Sections 3 – 5 of this bylaw, the Council believes that the following noises or sounds are objectionable:

- (a) any calls, cries, barks, or other noises made by an animal which are audible outside the property where the animal is kept, between 11:00 p.m. and 7:00 a.m.;
- (b) any amplified music or speech which is audible outside the property where it originates or is reproduced, between 11:00 p.m. and 7:00 a.m.;
- (c) any noise caused or emanating from construction activity, including alterations, demolitions, and excavations between the hours of 8:00 p.m. and 7:00 a.m.;
- (d) any noise longer than 10 minutes caused or emanating from the operation of a parked or stopped diesel vehicle between 11:00 p.m. and 7:00 a.m.
- (e) any noise caused by the operation of motorized off-road vehicles is not permitted from 6:00 p.m. to 10:00 a.m.

and no person(s) shall cause or permit such noises or sounds to be made.

5. **Exemption**

5.1 This bylaw does not apply to:

- (a) police, fire, or other emergency vehicles proceeding upon an emergency;
- (b) the excavation, construction, or infrastructure work, or repairing of bridges, streets, highways, or lands by the City or agents acting on its behalf;
- (c) the operation of maintenance equipment by the City or agents acting on its behalf;
- (d) snow removal or highway cleaning operations;
- (e) the operation of a public address system required under a building or fire code;
- (f) a lawnmower, power gardening equipment or chainsaw operated between 7:00 a.m. and 9:00 p.m.;
- (g) a horn from a motor vehicle, boat or train where it is necessary to warn of danger or a hazard;
- (h) an event approved by resolution of Council provided it is within the terms

of that approval – ie: hours of operation.

6. Construction Hours

- 6.1 No person(s) in the City shall on any day, construct, erect, reconstruct, alter, repair or demolish any building, structure or thing or excavate or fill in land in any manner, whatsoever, which makes or causes noises or sounds in or on a highway or elsewhere in the City, which disturb, or tend to disturb, the quiet, peace, rest, enjoyment, comfort or convenience of the neighborhood or of persons in the vicinity, except during the following times:
- (a) Monday through Friday, between the hours of 7 a.m and 9:00 p.m.
 - (b) the erection, demolition, construction, reconstruction, alteration or repair of any building or structure between 7:00 a.m. and 10:00 p.m.;
 - (c) Saturdays, between the hours of 10:00 a.m. and 9:00 p.m.;
 - (d) Sunday and other holidays, between the hours of ten a.m. and 6:00 p.m.
- 6.2 The restrictions contained in this part may be waived or varied by a Permit in writing from the Bylaw Enforcement Officer of the Corporate Officer, granting approval to carry on the work that is found to be a case of urgent necessity and in the interest of public health and safety.

7. Inspections

- 7.1 A Bylaw Enforcement Officer may enter on any property at any reasonable time for the purpose of ascertaining whether the regulations and requirements of this bylaw are being observed.
- 7.2 No person(s) shall obstruct a Bylaw Enforcement Officer from entering property under Section 9.

8. Offences and Penalties

- 8.1 (a) Any person(s) who contravenes this bylaw is liable upon summary conviction to a fine not exceeding \$2,000.00. Every day that infraction of this bylaw continues shall constitute a separate offence.
- (b) Every person or persons, who violates or breaches or who causes or allows to be violated or breached any of the provisions of this bylaw shall be guilty of an offence against this bylaw and each day that such violation is caused or allowed to continue shall constitute a separate offence.

- (c) After the first contact is made and the violation continues to exist every half hour thereafter, constitutes a new offence, as per Schedule 2 of the Municipal Ticketing Information bylaw.

9. Severability

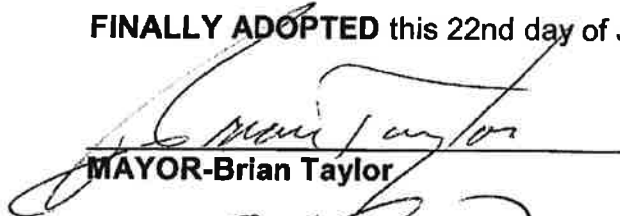
- 9.1 If any portion of this bylaw (including without limitation all or part of Section 7) is held to be invalid by a Court of competent jurisdiction, such invalidity shall not affect the remaining portions of the bylaw.

READ a first time this 24th day of June, 2013.

READ a second time this 24th day of June, 2013.

READ a third time this 24th day of June, 2013.

FINALLY ADOPTED this 22nd day of July, 2013.



MAYOR-Brian Taylor



CORPORATE OFFICER-Diane Heinrich

CERTIFICATE

I hereby certify the foregoing to be a true copy of the Grand Forks Noise Control Bylaw No. 1963, 2013, as passed by the Council of the City of Grand Forks on the 22nd day of July, 2013.

Corporate Officer of the Municipal Council of the
City of Grand Forks

INTERFOR MILL DURING DAY TIME OPERATIONS

Log Loading Area into the Mill

March 28 March 31 April 1 April 2 April 3 April 4 April 7 April 8 April 9

North end of 7th Street

	2:25 PM	2:00 PM	8:10 AM	7:20 AM	10:30 AM	2:10 PM	8:10 PM	11:15 AM	9:25 AM	
Maximum	74.4	74.8	71.6	76.5	73.6	75.8	73.8	72.9	75.5	Time of readings
Minimum	71.3	72.8	68.6	73.2	71.2	72.7	69.9	70.4	72.9	Dceibel Level Maximum
										Dceibel Level Minimum

Average High of the Decible Readings 74.3 & Average Low of the Decible Readings 71.4

Planner Mill Area

North end of Como Street

	2:35 PM	2:10 PM	8:20 AM	7:30 AM	10:40 AM	2:20 PM	8:20 PM	11:25 AM	9:35 AM	
Maximum	89.1	73.7	71.5	71.0	72.8	72.2	71.2	72.6	70.1	Time of readings
Minimum	71.3	68.1	64.0	63.6	68.3	67.2	68.6	69.8	66.5	Dceibel Level Maximum
										Dceibel Level Minimum

Average High of the Decible Readings 73.8 & Average Low of the Decible Readings 67.5

Intersection of 9th Street and 65th Avenue -- The Decible Level Readings near the Flury Residence

	2:45 PM	2:20 PM	8:30 AM	7:40 AM	10:50 AM	2:30 PM	8:30 PM	11:35 AM	9:45 AM	
Maximum	67.3	64.1	64.0	62.1	66.9	67.5	65.8	66.3	62.8	Time of readings
Minimum	61.7	54.7	55.2	55.5	61.3	56.1	58.2	59.4	51.1	Dceibel Level Maximum
										Dceibel Level Minimum

Average High of the Decible Readings 65.2 & Average Low of the Decible Readings 57.0

See attached map for the Decible level reading locations in relationship to Interfor

5th Street & Central Ave. Intersection DECIBLE LEVELS OF REGULAR VEHICLE TRAFFIC

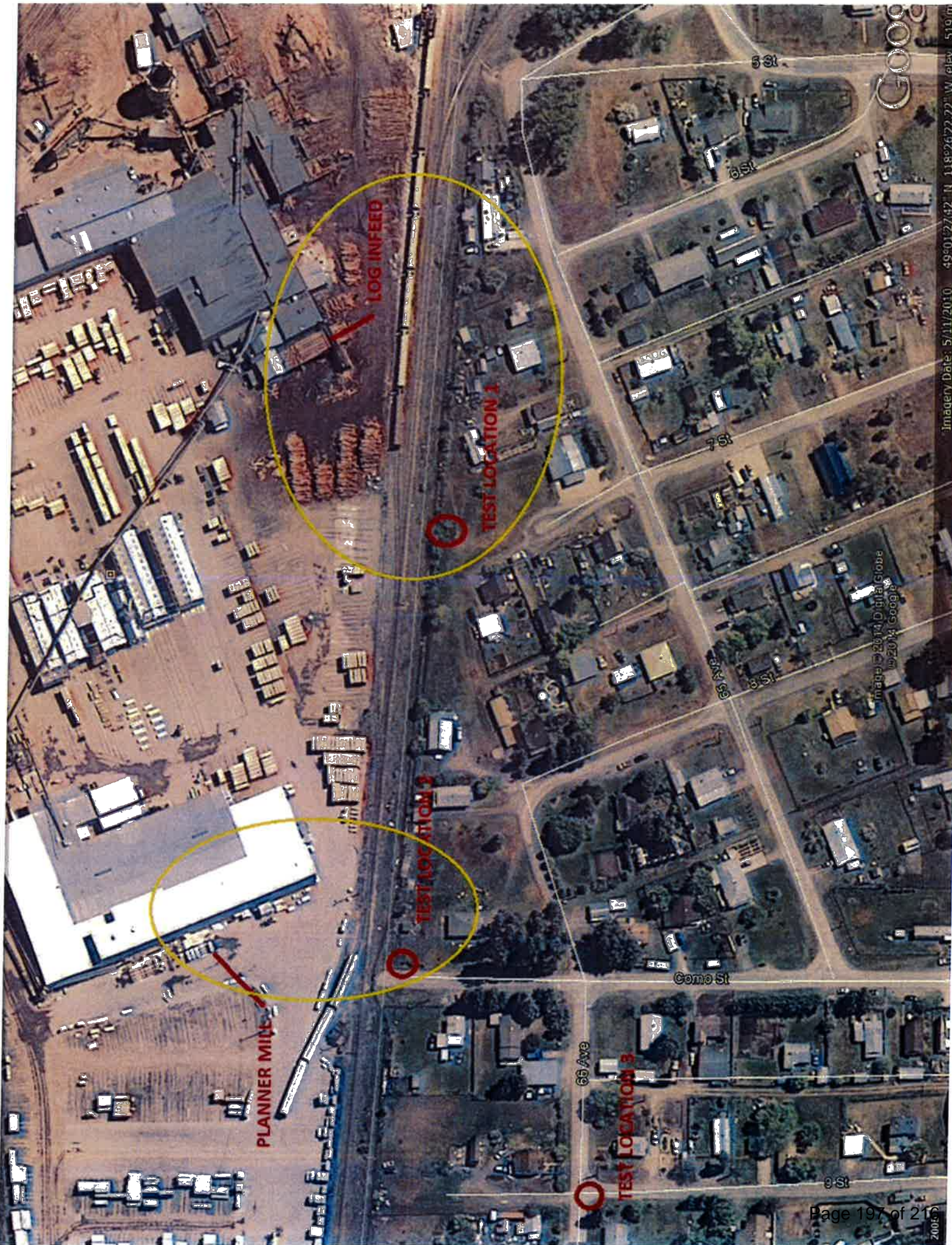
Maximum			71.6						
Minimum			64.6						

2nd Street & Market Ave. Intersection DECIBLE LEVELS OF REGULAR VEHICLE TRAFFIC

Maximum						87.7			
Minimum						59.6			

COTW Meeting April 7, 2014 DECIBLE LEVELS OF A COUNCIL MEETING VERBAL CONVERSATIONS

Maximum							70.4		
Minimum							43		



LEVELS OF NOISE In decibels (dB)

PAINFUL & DANGEROUS

Use hearing protection or avoid

- | | |
|-----|---|
| 140 | <ul style="list-style-type: none"> • Fireworks • Gun shots • Custom car stereos (at full volume) |
| 130 | <ul style="list-style-type: none"> • Jackhammers • Ambulances |

UNCOMFORTABLE

Dangerous over 30 seconds

- | | |
|-----|--|
| 120 | <ul style="list-style-type: none"> • Jet planes (during take off) |
|-----|--|

VERY LOUD

Dangerous over 30 minutes

- | | |
|-----|---|
| 110 | <ul style="list-style-type: none"> • Concerts (any genre of music) • Car horns • Sporting events |
| 100 | <ul style="list-style-type: none"> • Snowmobiles • MP3 players (at full volume) |
| 90 | <ul style="list-style-type: none"> • Lawnmowers • Power tools • Blenders • Hair dryers |

Over 85 dB for extended periods can cause permanent hearing loss.

LOUD

- | | |
|----|--|
| 80 | <ul style="list-style-type: none"> • Alarm clocks |
| 70 | <ul style="list-style-type: none"> • Traffic • Vacuums |

MODERATE

- | | |
|----|--|
| 60 | <ul style="list-style-type: none"> • Normal conversation • Dishwashers |
| 50 | <ul style="list-style-type: none"> • Moderate rainfall |

SOFT

- | | |
|----|---|
| 40 | <ul style="list-style-type: none"> • Quiet library |
| 30 | <ul style="list-style-type: none"> • Whisper |

FAINT

- | | |
|----|---|
| 20 | <ul style="list-style-type: none"> • Leaves rustling |
|----|---|

**OCTOBER IS NATIONAL AUDIOLOGY AWARENESS MONTH
AND NATIONAL PROTECT YOUR HEARING MONTH**

American Academy of Audiology | 11730 Plaza America Drive, Suite 300, Reston, VA 20190 | 800-AAA-2336 | www.HowsYourHearing.org

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How Loud Is It?

Sawmills

Here are some average sawmill noise exposures. Note: individual worker's exposures may vary from these exposures. Noise-induced hearing loss results from a combination of high sound levels and extended periods of exposure to sounds above 85 dBA.

Protect your hearing when performing these jobs.

1. Noise Exposure Levels

These are all 8 hour

(or equivalent) exposures

Barker (booth).....	83 dBA
Cut Off (booth).....	81 dBA
Drop Sorter	95 dBA
Edger.....	95 dBA
Forklift.....	90 dBA
Grader	96 dBA
Greenchain.....	89 dBA
Millwright.....	91 dBA
Sawfiler.....	90 dBA
Supervisor.....	92 dBA
Trimmer	97 dBA

2. Hearing Protection Devices

Hearing protection should be selected based on:

- noise exposure
- communication demands
- hearing ability
- use of other personal protective devices
- temperature and climate
- physical characteristics of the job or worker

Noise Level	Recommended HPD
Less than 90 dBA	Class C, Grade 1
Less than 95	Class B, Grade 2
Less than 100	Class A, Grade 3
Less than 105	Class A, Grade 4
Less than 110	Earplugs+Earmuffs





INTERFOR

June 19, 2015

City of Grand Forks
P.O. Box 220
Grand Forks, BC
VOH 1H0

Dear Mr. Kopan,

Thank you for your recent inquiry in regards to the progress Interfor Grand Forks has made towards reducing the impact our operations has on our neighbors. Since your last visit we have completed many projects throughout the mill site in an attempt to reduce noise and dust levels.

The following is a list of items completed to date:

1. Barker building.
2. Garage door over barker infeed to mitigate noise from the step feeder, particularly in cold days, can be lowered by operator and reduces noise.
3. Installed concrete in impact zone on Outfeed of Merchandiser conveyor #3 to reduce noise.
4. Installed concrete in impact zone on belt from Merchandiser transition deck to barker infeed deck.
5. Installed timbers and UHMW on backstop from Merchandiser #3 belt.
6. Installed sheeting on the underside of the Merchandiser #3 impact area (this was done very recently with the installation of our new residual conveyors), this does help reduce impact noise.
7. Planting of trees on south side.
8. Urban back up beepers on all mobile equipment (much quieter than regular beepers).
9. Building constructed around Planer Vibrating Conveyor.
10. Timbers installed to reduce noise from trim blocks going into trucks at planer.
11. Dust levels have been reduced significantly by adding pavement to a greater portion of the mill site. We also purchased a water truck 2 years ago to spray the unpaved areas during the dry periods to reduce dust levels.

The rough cost of all these items is in the neighborhood of 2 million dollars.

We respect the opinion of our neighbors and will continue to work with our community to reduce the amount of impact we have on our surrounding neighbors.

Thank you,

Interfor Corporation
Andrew Horahan
Regional General Manager, Interior Operations

Interfor Corporation

Grand Forks Division
P.O. Box 39
570 68th Ave.
Grand Forks, BC, Canada V0H 1H0

tel: (250) 443-2400
fax: (604) 422-3253

Interfor.com



RECEIVED

MAY 22 2013

THE CORPORATION OF
THE CITY OF GRAND FORKS

May 21, 2013

City of Grand Forks
P.O. Box 220
Grand Forks, BC
VOH 1H0

Dear Mr. Kopan;

FILE CODE

*C/O Reply to City Visit
IS- + Concerns from Public
(Noise)*

Thank you for your recent visit and feedback from Mr. Fleury, Mr. Kennedy and Ms. White.

As I stated during our meeting last week; we have been, and continue to be, very committed to reducing the impact our operation has on our neighbors.

During the last year we have initiated a fully insulated building around our new barker installation, as well as significant civil work that included paving our entire lumber yard and a major part of our log yard. This paving has eliminated an enormous amount of dust into our community by keeping all logging trucks on paved surface as well as most of our internal mobile equipment on asphalt. The barker building installation will be complete in two weeks helping reduce both noise and dust.

As well as this current initiative, we have hired an engineering firm, Anthony Seaman Ltd, to help detail ideas to further reduce noise from the barker infeed of our plant. We expect these recommendations within a month.

We have begun a process to further seal in all noises at the west end of our sawmill through a variety of small high impact noise reduction initiatives.

We have also bought reduced noise back up alarms for our mobile equipment that will be installed in the next two weeks. This will reduce the noise associated with high pitch alarm while still maintaining our Worksafe requirements.

We are investigating and costing a tree or fence barricade on the southern side of our property that might help the noise and dust to our closest neighbors. I will let you know how we make out with this initiative later this year.

International Forest
Products Limited

Grand Forks Division
P.O. Box 39
570 68th Ave.
Grand Forks, BC, Canada V0H 1H0

tel: (250) 443-2400
fax: (604) 422-3253

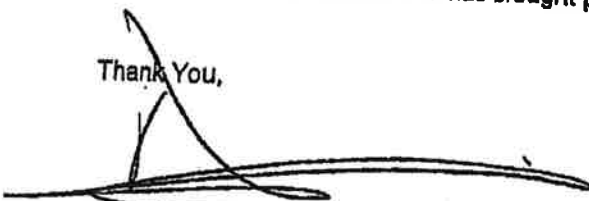
interfor.com

We also are working on mitigating the noise from the planer vibrating conveyor on the south west side of the planer which Mr. Fleury has complained about in the past.

There has been an industrial site in this location for decades that has operated 3 shifts around the clock from the late 1970's to today. Today we operate the sawmill facility from 5:30 AM until 1:00 AM. The planer operates from 6:30 AM – 5:00 PM.

We will continue to work with our community to reduce the amount of impact we have on our neighbors. I also would remind you that we will not be able to fully eliminate the noise of an industrial site for someone who has brought property immediately adjacent to us.

Thank You,



International Forest Products Limited
Andrew Horahan
General Manager Kootenays

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council
From: Chief Financial Officer
Date: July 20, 2015
Subject: Bylaw 2016 – Year 2014-2018 Financial Plan Amendment 2
Recommendation: **RESOLVED THAT COUNCIL** give final reading to Bylaw No. 2016 – Year 2014-2018 Financial Plan Amendment 2

BACKGROUND:

At the June 15, 2015 Committee of the Whole meeting, Bylaw No. 2016 – Year 2014-2018 Financial Plan Amendment 2 was introduced. The Committee recommended to Council to give the first three readings of this bylaw at the June 29, 2015 Regular Meeting.

The Bylaw amends the previous 2014-2018 Financial Plan bylaw to account for City Hall fire expenditures and an increase in amortization. For City Hall fire, General Operating expense and Other Sources revenue have been increased by \$1,574,892. General Fund Amortization was also increased by \$48,827. Neither of these amendments requires a funding source as neither will effect municipal taxation, surplus, nor reserves.

Bylaw 2016 was given three readings at the June 29, 2015 Regular meeting of Council. Bylaw 2016 is now presented for final reading.

Benefits or Impacts of the Recommendation:

General: Council updates the City's authority to operate with the most up to date information regarding the provision and the sources of revenue to provide those services

Financial: Amending the financial plan ensures that the City remains in compliance with Community Charter requirements for financial planning.

Policy/Legislation: Community Charter S. 165(2)

Attachments: Bylaw 2016–Year 2014-2018 Financial Plan Bylaw Amendment No. 2
2014-2018 Financial Plan Amendment No.1 Schedule A


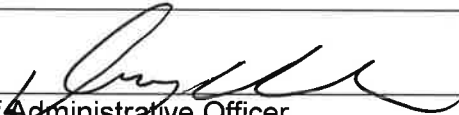
REQUEST FOR DECISION

— REGULAR MEETING —



Recommendation: **RESOLVED THAT COUNCIL** give final reading to Bylaw No.
2016 – Year 2014-2018 Financial Plan Amendment 2

OPTIONS: 1. **RESOLVED THAT COUNCIL RECEIVES THE STAFF REPORT**
 2. **RESOLVED THAT COUNCIL DOES NOT ACCEPT THE STAFF REPORT**
 3. **RESOLVED THAT COUNCIL REFERS THE MATTER BACK TO STAFF**
 FOR FURTHER INFORMATION.

	
Department Head or CAO	Chief Administrative Officer

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 2016

A Bylaw to Revise the Five Year Financial Plan For the Years 2014 - 2018

WHEREAS the Community Charter requires that Council adopt a Five Year Financial Plan annually before the adoption of the annual property tax bylaw and that the financial plan may be amended by bylaw at any time;

NOW THEREFORE Council for the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS**, as follows:

1. Appendix "A", Appendix "B" and Appendix "C" attached hereto and made part of this Bylaw is hereby declared to be the Five Year Financial Plan of the Corporation of the City of Grand Forks for the Years 2014 to 2018.
2. This bylaw may be cited, for all purposes, as the "**Year 2014 – 2018 Financial Plan Bylaw Amendment No 2**".

Introduced this 15th day of June, 2015

Read a **FIRST** time this 29th day of June, 2015.

Read a **SECOND** time this 29th day of June, 2015.

Read a **THIRD** time this 29th day of June, 2015.

FINALLY ADOPTED this 20th day of July, 2015.

Mayor Frank Konrad

Corporate Officer Diane Heinrich

C E R T I F I C A T E

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 2016, as adopted by the Municipal Council of the City of Grand Forks on the 20th day of July, 2015.

Clerk of the Municipal Council of the
City of Grand Forks

City of Grand Forks
Appendix "A" to Bylaw 2016
Year 2014 - 2018 Financial Plan Bylaw Amendment No 2

	2014	2015	2016	2017	2018
<u>Revenue</u>					
Property taxes , grants in lieu & franchise Fees	\$ 3,002,062	\$ 3,061,100	\$ 3,121,300	\$ 3,182,700	\$ 3,245,300
Parcel taxes	91,041	6,041	6,041	6,041	6,041
User levies	1,808,210	1,842,500	1,877,400	1,913,000	1,949,200
Fees and charges	4,972,787	5,203,052	5,444,468	5,697,528	5,862,300
Grants and other	5,192,186	2,348,546	2,385,971	2,424,121	2,462,997
Total Revenues	15,066,286	12,461,239	12,835,180	13,223,390	13,525,838
<u>Expenses</u>					
Purchases for resale	3,294,066	3,390,619	3,559,125	3,736,082	3,848,200
Operating	8,610,210	8,738,233	8,888,246	9,000,221	9,134,212
Debt interest	100,961	86,477	81,477	76,477	71,477
Amortization	1,588,701	1,605,829	1,623,174	1,640,741	1,658,531
Total Operating Expenses	13,593,939	13,821,158	14,132,023	14,453,521	14,712,421
Net Revenue (loss)	\$1,472,347	(\$1,359,919)	(\$1,296,843)	(\$1,230,131)	(\$1,186,583)
<u>Allocations</u>					
Debt proceeds	4,040,978	577,500	577,500	577,500	367,500
Capital expenditures	(9,710,179)	(1,139,000)	(1,014,000)	(830,000)	(619,500)
Debt principal repayment	(197,886)	(183,001)	(171,092)	(161,566)	(153,945)
Transfers from (to) reserves / surplus	2,806,039	498,591	281,261	3,456	(66,004)
Reserve fund in excess of amortization	1,588,701	1,605,829	1,623,174	1,640,741	1,658,531
Financial Plan Balance	\$0	\$0	\$0	\$0	\$0

City of Grand Forks
Five Year Plan 2014 to 2018 Amendment 2
Bylaw 2016 Operations Summary
Supporting Schedule A

General	2014 Plan	2015 Plan	2016 Plan	2017 Plan	2018 Plan
Revenue					
Property Taxes	\$ 2,897,537	\$ 2,955,500	\$ 3,014,600	\$ 3,074,900	\$ 3,136,400
Parcel Taxes	\$ 85,000				
Payments in Lieu & Franchise Fees	104,525	105,600	106,700	107,800	108,900
Solid Waste Levies	195,000	197,000	199,000	201,000	203,000
Slag Sales	250,000	252,500	255,025	257,575	260,151
Fees and Charges	576,588	588,100	599,900	611,900	624,100
Government Grants - Operations	352,846	352,846	352,846	352,846	352,846
Government Grants - Capital	1,387,889				
Other Sources	1,709,006	1,743,200	1,778,100	1,813,700	1,850,000
Restricted Investment Income	-	-	-	-	-
	7,558,391	6,194,746	6,306,171	6,419,721	6,535,397
Expenses					
Airport Cost of Sales	49,000	50,500	52,000	53,600	55,200
Operations Expense	6,029,399	6,119,800	6,211,600	6,304,800	6,399,400
Community Support	302,920	307,464	312,076	316,757	321,508
Preventative Maintenance Program	144,258	146,422	148,618	150,847	153,110
Studies & Planning	-	-	-	-	-
Debt Interest	44,484	30,000	25,000	20,000	15,000
Amortization	948,827	958,315	967,898	977,577	987,353
Total Expenses	7,518,888	7,612,501	7,717,192	7,823,582	7,931,572
Net Income (Loss) before Other Income	39,503	(1,417,755)	(1,411,021)	(1,403,861)	(1,396,175)
Other Income					
Contributions from Electrical	420,000	432,600	445,578	458,945	465,830
Gain (Loss) on Disposition of Assets	-	-	-	-	-
Net Income (Loss)	459,503	(985,155)	(965,443)	(944,915)	(930,345)
Allocations					
Debt proceeds	2,128,778	-	-	-	-
Capital Expenditures	(4,555,666)	-	-	-	-
Capital Planning					
Debt principal repayment	(74,484)	(74,484)	(74,484)	(74,484)	(74,484)
Transfers from (to) reserves	739,000	(252,500)	(255,025)	(257,575)	(265,300)
Transfers from (to) surplus	354,043	353,824	327,054	299,397	282,776
Reserve fund in excess of amortization	948,827	958,315	967,898	977,577	987,353
Surplus (Deficit)	\$ -	\$ -	\$ -	\$ -	\$ -

City of Grand Forks
Five Year Plan 2014 to 2018 Amendment 2
Bylaw 2016 Operations Summary
Supporting Schedule A

	2014 Plan	2015 Plan	2016 Plan	2017 Plan	2018 Plan
Equipment					
Recoveries	\$ 471,443	\$ 477,100	\$ 482,800	\$ 488,600	\$ 494,500
Operations Expense	461,518	468,400	475,400	482,500	489,700
Net Recoveries	9,925	8,700	7,400	6,100	4,800
Debt Interest	1,603	1,603	1,603	1,603	1,603
Amortization	232,874	234,038	235,209	236,385	237,567
Net Recoveries (Loss)	(224,552)	(226,941)	(229,412)	(231,888)	(234,370)
Gain (Loss) on Disposition of Assets	-	-	-	-	-
Net Recoveries (Loss)	(224,552)	(226,941)	(229,412)	(231,888)	(234,370)
Allocations					
Debt proceeds	-	-	-	-	-
Capital Expenditures		(50,000)	(50,000)	(50,000)	(50,000)
Debt principal repayment	(74,426)	(59,541)	(47,633)	(38,106)	(30,485)
Transfers from (to) reserves		(40,000)	(40,800)	(41,616)	(42,448)
Transfers from (to) surplus	66,104	142,444	132,636	125,225	119,736
Reserve fund in excess of amortization	232,874	234,038	235,209	236,385	237,567
Surplus (Deficit)	\$ -	\$ -	\$ -	\$ -	\$ -

City of Grand Forks
Five Year Plan 2014 to 2018 Amendment 2
Bylaw 2016 Operations Summary
Supporting Schedule A

	2014 Plan	2015 Plan	2016 Plan	2017 Plan	2018 Plan
Electrical					
Revenue					
User Fees	\$ 4,324,609	\$ 4,540,839	\$ 4,767,881	\$ 5,006,275	\$ 5,156,500
Fees and Charges	63,226	65,512	67,886	70,352	72,500
	4,387,835	4,606,352	4,835,768	5,076,628	5,229,000
Expenditure					
Purchases for resale	3,245,066	3,340,119	3,507,125	3,682,482	3,793,000
Operations Expense	628,604	634,900	641,200	647,600	654,100
Amortization	42,000	42,000	42,000	42,000	42,000
Expenditure	3,915,670	4,017,019	4,190,325	4,372,082	4,489,100
Net Income (loss) before Contributions to General	472,165	589,332	645,443	704,546	739,900
Contributions to General	420,000	432,600	445,578	458,945	465,830
Net income (loss)	52,165	156,732	199,865	245,601	274,070
Allocations					
Capital Expenditures	(320,000)	(375,000)	(250,000)	(70,000)	(100,000)
Transfers from (to) reserves	320,000	375,000	250,000	70,000	100,000
Transfers from (to) surplus	(94,165)	(198,732)	(241,865)	(287,601)	(316,070)
Reserve fund in excess of amortization	42,000	42,000	42,000	42,000	42,000
Surplus (Deficit)	\$ -	\$ -	\$ -	\$ -	\$ -

City of Grand Forks
Five Year Plan 2014 to 2018 Amendment 2
Bylaw 2016 Operations Summary
Supporting Schedule A

	2014 Plan	2015 Plan	2016 Plan	2017 Plan	2018 Plan
Water					
Revenue					
Parcel Taxes	\$ 793,650	\$ 809,500	\$ 825,700	\$ 842,200	\$ 859,000
User Levies	4,284	4,400	4,500	4,600	4,700
Fees and Charges	879,556				
Government Grants - Capital	1,677,490	813,900	830,200	846,800	863,700
Operations Expense	666,332	676,300	686,400	696,700	707,151
Preventative Maintenance Program	111,601	113,833	116,110	118,432	120,801
Studies & Planning	-	-	-	-	-
Debt Interest	-	-	-	-	-
Amortization	200,000	204,000	208,080	212,242	216,486
Total Expenses	977,933	994,133	1,010,590	1,027,373	1,044,437
Net Income (Loss)	699,557	(180,233)	(180,390)	(180,573)	(180,737)
Allocations					
Debt proceeds	1,572,423	367,500	367,500	367,500	367,500
Capital Expenditures	(3,857,846)	(469,500)	(469,500)	(469,500)	(469,500)
Capital Planning	-	-	-	-	-
Debt principal repayment	-	-	-	-	-
Transfers from (to) reserves	1,405,866	-	-	-	-
Transfers from (to) surplus	(20,000)	78,233	74,310	70,332	66,251
Reserve fund in excess of amortization	200,000	204,000	208,080	212,242	216,486
Surplus (Deficit)	\$ -	\$ -	\$ -	\$ -	\$ -

City of Grand Forks
Five Year Plan 2014 to 2018 Amendment 2
Bylaw 2016 Operations Summary
Supporting Schedule A

Sewer	2014 Plan	2015 Plan	2016 Plan	2017 Plan	2018 Plan
Revenue					
Parcel Taxes	\$ 6,041	\$ 6,041	\$ 6,041	\$ 6,041	\$ 6,041
User Levies	819,560	836,000	852,700	869,800	887,200
Fees and Charges	4,080	4,200	4,300	4,400	4,500
Government Grants - Capital	612,889				
	1,442,570	846,241	863,041	880,241	897,741
Operations Expense	701,321	711,800	722,500	733,300	744,300
Preventative Maintenance Program	35,700	36,414	37,142	37,885	38,643
Studies & Planning	-	-	-	-	-
Debt Interest	54,874	54,874	54,874	54,874	54,874
Amortization	165,000	167,475	169,987	172,537	175,125
Total Expenses	956,896	970,563	984,504	998,596	1,012,942
Net Income (Loss)	485,674	(124,322)	(121,463)	(118,355)	(115,201)
Allocations					
Debt proceeds	339,777	210,000	210,000	210,000	-
Capital Expenditures	(976,667)	(244,500)	(244,500)	(240,500)	-
Capital Planning		-	-	-	-
Debt principal repayment	(48,975)	(48,975)	(48,975)	(48,975)	(48,975)
Transfers from (to) reserves	24,000	-	-	-	-
Transfers from (to) surplus	11,191	40,323	34,951	25,294	(10,949)
Reserve fund in excess of amortization	165,000	167,475	169,987	172,537	175,125
Surplus (Deficit)	\$ -	\$ -	\$ -	\$ -	\$ -

City of Grand Forks
Appendix B to Bylaw 2016
Year 2014 - 2018 Financial Plan Bylaw Amendment No. 2
Revenues, Property Taxes and Exemptions

In accordance with Section 165 (3.1) of the Community Charter, The City of Grand Forks is required to include in the five year financial plan bylaw, objectives and polices regarding each of the following:

- the proportion of total revenue that comes from each of the funding sources described in Section 165(7) of the Community Charter;
- the distribution of property taxes among the property classes; and
- the use of permissive tax exemptions.

Sources of Revenue

Revenue source	% of Total 2014 Revenue
Property taxes , grants in lieu & franchise Fees	19.9%
Parcel taxes	0.6%
User levies	12.0%
Fees and charges	33.0%
Grants and other	34.5%

Objective

For operations, to maintain annual increases to a level that approximates the annual increase in inflation unless a specific program or project is identified that requires tax revenue funding. For capital and fiscal, to review and address annually the long term needs for capital infrastructure.

Policies

- The City will review the fees/charges annually to ensure that they keep pace with changes in the cost-of-living, as well as, changes in the methods or levels of service delivery.
- The City will encourage the use of alternate revenue resources instead of property taxes.
- User fees will be set to recover the full cost of services except where Council determines that a subsidy is in the general public interest.

Distribution of Property Tax Rates

In establishing property tax rates, Council will take into consideration:

- The amount of property taxes levied as compared to other municipalities.
- The property class conversion ratio as compared to other municipalities.
- The tax share borne by each property class
- The tax ratios of each property classification

City of Grand Forks
Appendix B to Bylaw 2016
Year 2014 - 2018 Financial Plan Bylaw Amendment No. 2
Revenues, Property Taxes and Exemptions

The City will receive the Revised Assessment Roll for 2014 in April and will set the property tax rates based on the assessment before May 15, 2014. The 2014 distribution of property tax rates amongst all the property classifications will not be known until then.

The distribution for 2013 were as follows:

Property Class	% of General Revenue Taxation
Residential	51.9347%
Utility	1.6893%
Major Industry	26.0002%
Light Industry	19.0238%
Business and Other	1.3242%
Recreation / Non-profit	0.0097%
Farm	0.0181%

Objective

To ensure equity among property classes by reviewing the ratios of property class allocations annually. In 2009 the industry tax ratio was lowered to 17.06 from 20.52. In 2013, the industry ratio was lowered to 9.92 from 10.55 in 2012. As well, in 2013, the business conversion ratio was lowered from 2.52 in 2012 to 2.39. In 2013 the light industry class was lowered from 2.96 to 2.93. For 2014, consideration for class conversion ratios will be considered in April.

Policies

- The City will review and set tax rates and shift each property classification's tax share annually until such time as Council deems the property classifications' share to be equitable.

Permissive Tax Exemptions

In guiding and approving permissive tax exemptions, Council will take into consideration:

- Not-for-profit occupiers of City property for the duration of their occupancy.
- Land and improvements surrounding a statutorily exempt building for public worship.

Objective

To optimize the provision of charitable and not for profit services for the benefit of Grand Forks residents, to provide property tax exemptions as permitted under the Community Charter in a consistent and fair manner, to restrict provision of exemption to those providing an extension to city services and to reduce the impact to city revenues.

Policies

Grand Forks residents must be primary beneficiaries of the organization's services and the services provided must be accessible to the public.

City of Grand Forks
2014 Capital Requests



#	Fund	Manag	Descripr Opt	Costs	GEN	WTR	ELE	SWR	Library Trust	Gas Tax	Grant	Borrowing	Insurance	Parking Reserve	Equipment	Capital/Land	Slag	Surplus
OPENING BALANCES																		
PROPOSED TRANSFER - Equip Fund to Cap Fund																		
1	General	CAO	City Hall HVAC/Lighting	30,000	30,000													
2	Elect	Elect	Recloser controls	30,000			30,000											
3	Water	Eng	5th St Watermain Replace	400,000		400,000												
4	Water	PW	Water Meters	1,300,000		1,300,000				1,300,000								
5	General	Fire	Fire Truck	1,300,000	1,300,000													
6	Water	Eng	Water System Locates	65,866		65,866				65,866								
7	Water	Eng	West End Fire Protection	1,099,313		1,099,313						1,099,313						
8	Water	Eng	Well 3 - 200 HP Vertical Turbine Replacement	40,000		40,000												
9	Sewer	Eng	Wastewater Treatment Plant Headwork's Grinder	24,000				24,000										
10	Electrical	Elect	2014 Transformer PCB Mgmt Plan	45,000			45,000											
11	Electrical	Elect	Riverside Dr Re-conductor	100,000			100,000											
12	Electrical	Elect	2014 System & Voltage Conversion	50,000			50,000											
13	Multi Utility	CAO	22nd Street (Hwy 3 to 78th Ave) 68th Ave (Kettle River Dr to 19th St) 3rd St (Hwy 3 to Market Ave)	1,026,000 1,032,000 700,000	342,000 344,000 233,333	342,000 344,000 233,333		342,000 344,000 233,334			684,000 688,000 466,667							
14	General	Eng	Spragell Bridge Tubing Parking Lot	42,000	42,000						25,000			17,000				
15	Electrical	Eng	Boulevard Tree Replacement	20,000			20,000											
16	General	CFO	IT Smart Board, Speakers & Conferencing for Council Chambers	20,000	20,000								12,500		7,500			
17	General	Eng	Downtown Beautification Phase II	300,000	300,000													
18	General	PW	Fence remote beacon sites (Airport Upgrades)	4,000	4,000											100,000	200,000	
19	General	Eng	MAAPS relocate storm sewer & water main beneath Habitat Restore (Building Imps)	45,000	45,000											4,000		
20	General	Eng	City Hall Clock Tower (Building Imps) clean, re-solder, new copper skirt	5,000	5,000												5,000	
21	General	Eng	7212 Riverside Dr. Roof repair (Building Imps)	15,000	15,000												15,000	
22	Multi Utility	Eng	GIS Software & Purchase & Mapping	100,000	33,333	33,334		33,333				100,000						
23	General	PW	Library - replace 2 HVAC units (Building Imps)	35,000	35,000				35,000									
24	General	CFO	IT Council laptops, software & Lic	15,000	15,000										15,000			
25	General	PW	Park facility/PW painting & replace 2 bay doors & openers (Building Imps)	25,000	25,000												25,000	

City of Grand Forks
2014 Capital Requests



#	Fund	Manag	Descrip	Opt	Costs	GEN	WTR	ELE	SWR	Library Trust	Gas Tax	Grant	Borrowing	Insurance	Parking Reserve	Equipment	Capital/Land	Slag	Surplus
26	General	Eng	Airport - Connect ARCAL (Airport Upgrades)		14,000	14,000										14,000			
27	General	Eng	Dump Box for Unit 807		14,000	14,000										14,000			
28	General	Parks	Spray Park		300,000	300,000						100,000						200,000	
29	Electrical	Eng	Dick Bartlett Electrical Upgrade		10,000			10,000									10,000		
30	General	Eng	Library renovation		650,000	650,000						650,000							
31	General	PW	68th Street Paving, drainage		489,000	489,000							489,000						
32	General	Eng	City Hall rebuild contingency		300,000	300,000													300,000
GRAND TOTALS					9,645,179	4,555,646	3,857,846	255,000	976,647	35,000	1,345,866	2,880,334	4,040,979	12,500	17,000	50,500	543,000	400,000	300,000
																	Total Reserve		
																	50,500	400,000	300,000

City of Grand Forks
Appendix "A" to Bylaw 2005
Year 2014 - 2018 Financial Plan Bylaw Amendment No 1

	2014	2015	2016	2017	2018
Revenue					
Property taxes, grants in lieu & franchise fees	\$ 3,002,062	\$ 3,061,100	\$ 3,121,300	\$ 3,182,700	\$ 3,245,300
Parcel taxes	91,041	6,041	6,041	6,041	6,041
User levies	1,808,210	1,842,500	1,877,400	1,913,000	1,949,200
Fees and charges	4,972,787	5,203,052	5,444,468	5,697,528	5,862,300
Grants and other	3,617,294	742,146	747,371	752,721	758,097
Total Revenues	13,491,394	10,854,839	11,196,580	11,551,990	11,820,938
Expenses					
Purchases for resale					
Operating	3,294,066	3,390,619	3,559,125	3,736,082	3,848,200
Debt interest	7,084,145	7,189,333	7,296,146	7,404,521	7,514,512
Amortization	100,961	86,477	81,477	76,477	71,477
	1,539,874	1,556,513	1,573,366	1,590,434	1,607,722
Total Operating Expenses	12,019,047	12,222,943	12,510,114	12,807,514	13,041,911
Net Revenue (loss)	\$1,472,347	(\$1,368,104)	(\$1,313,534)	(\$1,255,524)	(\$1,220,973)
Allocations					
Debt proceeds					
Capital expenditures	4,040,978	577,500	577,500	577,500	367,500
Debt principal repayment	(9,710,179)	(1,139,000)	(1,014,000)	(830,000)	(619,500)
Transfers from (to) reserves / surplus	(197,886)	(183,001)	(171,092)	(161,566)	(153,945)
Reserve fund in excess of amortization	2,854,866	556,091	347,761	79,156	19,196
	1,539,874	1,556,513	1,573,366	1,590,434	1,607,722
Financial Plan Balance	\$0	\$0	\$0	\$0	\$0