

**THE CORPORATION OF THE CITY OF GRAND FORKS
AGENDA – REGULAR MEETING**

**Monday, June 29, 2015 - 7:00 pm
7217 - 4th Street, City Hall**

	<u>ITEM</u>	<u>SUBJECT MATTER</u>	<u>RECOMMENDATION</u>
1.	<u>CALL TO ORDER</u>		
2.	<u>ANNUAL REPORT</u>		
	a) Corporate Officer's Report - Annual Report Final 2014 Annual Report.pdf	2014 Annual Report, consideration of report and submissions and questions from the public	THAT Council receive the 2014 Annual Report and considers questions and submissions from the public.
3.	<u>ADOPTION OF AGENDA</u>		
	a) Adopt agenda	June 29th, 2015, Regular Meeting agenda	THAT Council adopt the June 29th, 2015, Regular Meeting agenda as presented.
4.	<u>MINUTES</u>		
	a) Adopt minutes June-15-2015-Committee-of-the-Whole-Minutes.pdf	June 15th, 2015, Committee of the Whole Meeting minutes	THAT Council adopt the June 15th, 2015, Committee of the Whole Meeting minutes
	b) Adopt minutes June-15-2015-Regular-Meeting-Minutes.pdf	June 15th, 2015, Regular Meeting minutes	THAT Council adopt the June 15th, 2015, Regular Meeting minutes.
5.	<u>REGISTERED PETITIONS AND DELEGATIONS</u>		
6.	<u>UNFINISHED BUSINESS</u>		
7.	<u>REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL</u>		
	a) Corporate Officer's Report Councillor Thompson's first Report - June 5th.pdf RFD - Proc. Bylaw-CAO - Rpts., Questions, & Inquiries from Council.pdf Councillor Butler's Report.pdf Councillor Thompson's Report - June 29th.pdf Councillor Ross's Report.pdf Councillor Hammett's Report.pdf	Written reports from members of Council	THAT all written reports from members of Council, be received.

8.	<u>REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY</u>		
	a) Corporate Officer's Report RFD - Proc. Bylaw-Council - RDKB Council's Rep..pdf	Verbal report of Council's Representative to the Regional District of Kootenay Boundary	THAT Councillor Krog's report on the activities of the Regional District of Kootenay Boundary, be received.
9.	<u>RECOMMENDATIONS FROM STAFF FOR DECISIONS</u>		
	a) Chief Financial Officer CFO - 2014 Statement of Financial Information.pdf	Statement of Financial Information (SOFI) Report	THAT Council receive the Chief Financial Officer's Report; and FURTHER approves the Statement of Financial Information (SOFI) for the City of Grand Forks as at December 31st, 2014.
10.	<u>REQUESTS ARISING FROM CORRESPONDENCE</u>		
11.	<u>INFORMATION ITEMS</u>		
	a) Civic Info - UBCM Convention SOII - Mtg. Requests with Premier Christy Clark & Prov. Cabinet Ministers.pdf	Meeting requests with Premier Christy Clark and Provincial Cabinet Ministers	THAT Council receive for information and note should they wish to meet with the Premier.
	b) Civic Info. - UBCM Convention SOII - Mtg. Requests with Minister of Community, Sport & Cultural Development.pdf	Meeting request with the Minister of Community, Sport, and Cultural Development	THAT Council receive for information and note should they wish to meet with the Minister.
	c) C3 Alliance Corp. SOII - C3 Alliance Corp. - BC Resource Sector Invite to Breakfast Series.pdf	2nd Annual Resource Breakfast Series invitation	THAT Mayor and Council advise staff which breakfast they wish to attend and which two members would attend.
12.	<u>BYLAWS</u>		
	a) Manager of Building Inspection & Bylaw Services Bylaw - Mgr. Bldg. Insp. & Bylaw Serv. - Intro. of Noise Control Bylaw Amendment.pdf	Introduction of the Noise Control Bylaw Amendment	THAT Council receive the report from the Bylaw Enforcement Officer and determine to discuss and further direct staff to present to Council to consider the first three readings at the July 20th, 2015, Regular Meeting of Council.

- b) Chief Financial Officer
[Bylaw - CFO - RFD - Bylaw 2016
Year 2014-2018 Financial Plan
Amendment 2.pdf](#)

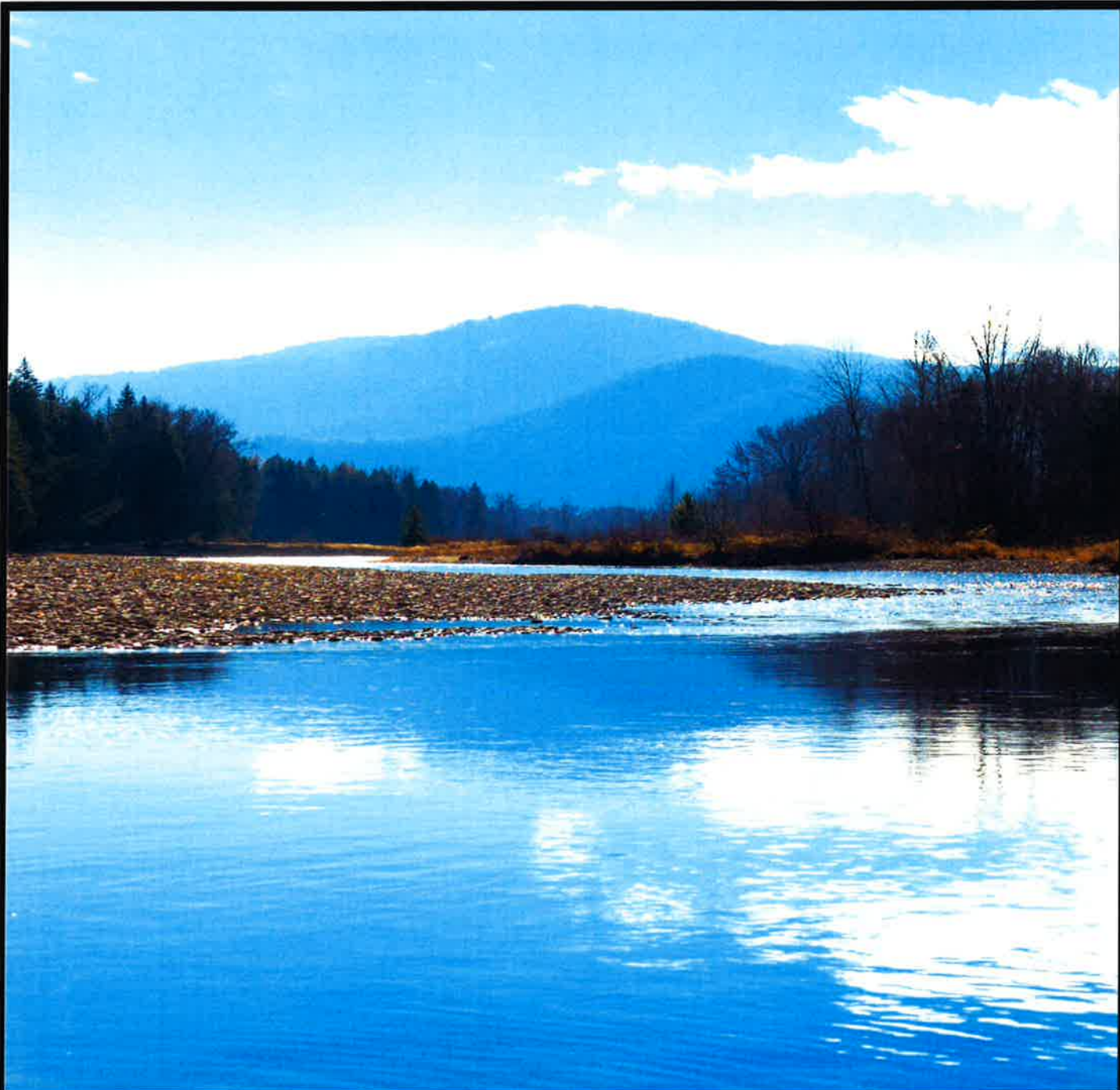
Bylaw 2016 - Year 2014-2018
Financial Plan Amendment 2

THAT Council give first three
readings to Bylaw No. 2016 -
Year 2014-2018 Financial
Plan Amendment 2.

13. **LATE ITEMS**

14. **QUESTIONS FROM THE PUBLIC AND THE
MEDIA**

15. **ADJOURNMENT**



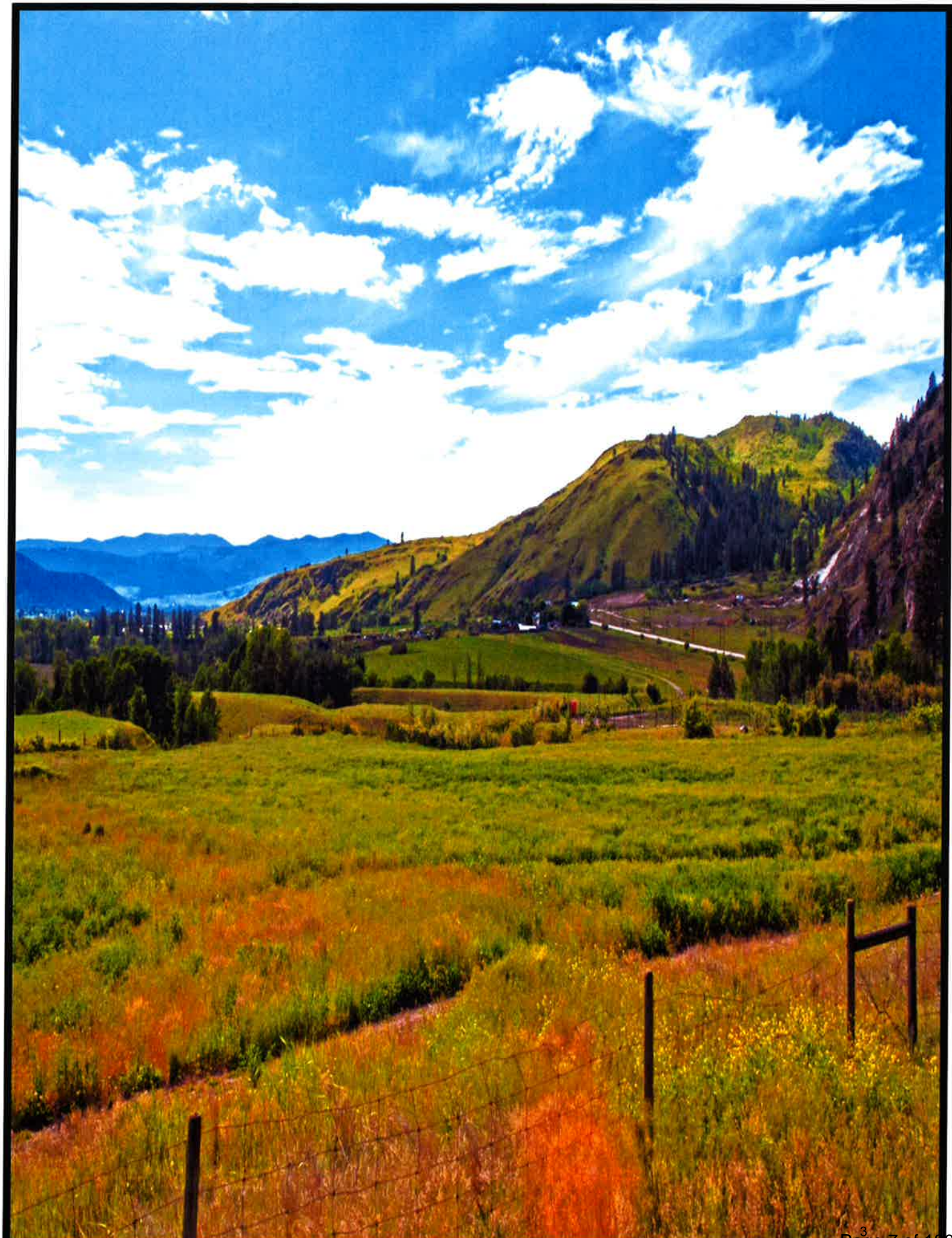
2014 ANNUAL REPORT



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Table of Contents

MESSAGE FROM COUNCIL	4
GRAND FORKS CITY COUNCIL	5
COUNCIL COMMITTEES AND LIAISONS	6
CORPORATE STRATEGIC PRIORITIES 2012-2014	7
MESSAGE FROM THE CHIEF ADMINISTRATIVE OFFICER	14
CORPORATE PRIORITIES 2014	16
BUILDING INSPECTION & BYLAW SERVICES	22
CORPORATE SERVICES	26
DEVELOPMENT AND ENGINEERING	29
FINANCE DEPARTMENT	31
FIRE DEPARTMENT	34
PUBLIC WORKS	36
FINANCIAL REPORTING	40
FINANCIAL STATEMENTS 2014	42



MESSAGE FROM COUNCIL

The election of November 2014 brought big changes for the City of Grand Forks. We are a newly elected Council with four of us new to local politics. The learning curve has been steep but gratifying and exciting, leaving all of us looking forward to the next four years in office.

In April of 2015 Council and management participated in a strategic planning session and identified how as an organization we would like to move forward. We identified the guiding principles that we would like to see the organization operate within, taking care to align our strategic priorities within this framework.

Council determined that fiscal accountability, economic initiatives, strong regional participation and livability and community engagement were key priorities. These priorities are big picture and for a new

Council will require a genuine effort to listen to the community and support staff's innovative approaches to implementing projects and initiatives.

At election time every one of us made a commitment to the electorate to listen and hear what you had to say, to be transparent and open and to be accountable. It is true that each member of Council came to the table for different reasons, and goals and representing different community members. Things we all want to see through.

We are making a genuine effort to listen to one another, to develop a common vision and set common priorities. We hope that through respectful dialogue and clear direction City staff can get the work done.

This report outlines the details, not just the successes, some

of which include exciting projects like downtown beautification, promotion of the City to the outside world and the development showcase, as well as the not so exciting, but equally important, asset management program, and infrastructure upgrades that are happening.

This Annual Report reflects the work of a team; Staff, Mayor and Council and Community working together.

It is a reflection of the professionalism, passion and volunteer time contributed by the community and staff.

We thank you for the opportunity to serve, encourage you to stay engaged, and invite you to read and enjoy the City of Grand Forks Annual Report 2014.

GRAND FORKS CITY COUNCIL



Julia Butler, Colleen Ross, Neil Krog, Frank Konrad, Christine Thompson, Chris Hammett, Michael Wirschagin

Council Liaisons

Committee	Liaison	Chair	Co-Chair
Phoenix Foundation	Councillor Thompson		
Economic Development Advisory Committee		Councillor Hammett	
Restorative Justice Committee			
Grand Forks Public Library			
Gallery 2			
Boundary District Arts Council			
Local Sports Events			
Deer Committee	Councillor Hammett		
Environment Committee		Councillor Ross	
Grasslands Group			
Recreation Commission	Councillor Butler / Wirischagin		
Boundary Museum Society			
Columbia Basin Alliance for Literacy Advisory Committee			
Grand Forks and Boundary Regional Agricultural Society	Councillor Ross		
Citizens On Patrol			
Boundary Country Regional Chamber of Commerce	Councillor Hammett		
Habitat for Humanity			
Downtown Merchants			
GFI			
Water Rates Committee	Councillor Butler Councillor Thompson		



City of Grand Forks

Grand Forks, British Columbia

Strategic Planning Workshop January 25th and 26th, 2012

Facilitated by Rick Beauchamp

R. A. Beauchamp & Associates

Corporate Strategic Plan 2012 - 2014

Adopted by Council February, 2012

PARTICIPANTS

Brian Taylor

Bob Kendel

Neil Krog

Patrick O'Doherty

Gary Smith

Cher Wyers

Lynne Burch

Cecile Arnott

Diane Heinrich

Hal Wright

Sasha Bird

Wayne Kopan

Bev Porter

David Reid

Mike Noseworthy

Dean Chapman

Steve Howard, (Day One only)

James Traynor, (Day Two only)

Alex Love

Dale Heriot

What is Strategic Planning?

Strategic Planning is a system to lead, manage, and change an organization in a conscious, well planned out, integrated fashion, based on corporate priorities and a well-defined vision.

Strategic planning is essentially a process of determining a local government's long term vision, current goals, and developing an action plan to achieve those goals. It also provides an opportunity for the City Council and senior staff to communicate strategic priorities to line staff and citizens, thereby providing direction for internal operating departments to align their service delivery activities with the corporate priorities.

The Corporate Strategic Plan for the City of Grand Forks is the basis for determining the City's Vision, Mission, Values, Goals and Actions to be accomplished, within the next three-year mandate of the City Council. This plan is based on a collaborative process, in which members of Council, Management Staff and employees participated. It represents an effort by Council in reaching consensus on important issues in the municipality setting some specific goals for 2012 – 2014.

The Plan demonstrates the City Council's commitment in working with staff to build a safe, sustainable and complete community that will provide diverse employment opportunities and continued high quality of life for the residents of Grand Forks. While the Council realizes that priorities will change with time, it is the City Council's plan to provide for this process of strategic thinking with the firm belief that the Grand Forks residents will benefit from this on-going exercise.

To assist with the development of a corporate vision, mission and values a SWOT analysis was used to identify the key internal and external factors that are important to achieving stated objectives. This analysis examined community and organization strengths, weaknesses, opportunities and threats. The results were used to identify a "baseline" to establish the corporate vision for the future of Grand Forks.

VISION: *“A Garden City Growing Opportunities within the Boundary Country.”*

MISSION: *“The City of Grand Forks is committed to providing quality governance and excellent services that enhance and advance the quality of life for our community.”*

CORPORATE VALUES: **GARDEN CITY**

- 1) **G** - Growing responsibly
- 2) **A** - Accountability
- 3) **R** - Resilience
- 4) **D** - Diversity
- 5) **E** - Efficiency
- 6) **N** - Natural Beauty

- 7) **C** - Collaboration with Integrity
- 8) **I** - Innovation
- 9) **T** - Transparency
- 10) **Y** - Young at Heart

CORPORATE PRIORITIES 2012-2014:

1) Regional Services Integration – CAO / Director of Finance

- Fire contract with improvement district within Area D
- Regional Fire Service Opportunities
- Parks and playground
- Ski Hill
- Capital replacement for all services
- Cats Management
- Airport
- Waste Management
- Cultural Services (museum, art gallery)
- Economic Development
- Emergency Planning
- Treatment plant sludge dumping

Actions

- 1) Staff evaluate cost implications for all proposed new and re-negotiated services with the RDKB – **April, 2012**
- 2) Develop a strategy for regional service integration – **June, 2012**

2) Succession Planning - Council / CAO

- CAO and 3 Operations staff retiring

Actions

- 1) Council to develop Action Plan to replace CAO – **March, 2012**
- 2) CAO to develop Action Plan to replace electrical lineman – **February, 2012**
- 3) Staff develop database of potential employee retirements – **February, 2012**
- 4) Staff develop a succession plan for the organization – **September, 2012**

3) Economic Stimulation – Council / CAO / Staff

- Encouraging development which will increase tax base
- Community identity and tourism promotion
- Downtown revitalization incentives
- Enhancing Open Market
- Economic Strategy
- Marketing airport and foreign investment

Actions

- 1) Develop a community identity theme – Council, **March 31, 2012**
- 2) Staff evaluate tax incentive bylaws in other municipalities for fit for the City and report back to Council – CAO, **June, 2012**.
- 3) Develop an action plan for downtown rejuvenation – Council and CAO, **December, 2012**
- 4) Determine the usability of City lands through an inventory – Tech Services, **June, 2012**
- 5) Refer the sub-regional economic development strategy to the Economic Development Advisory Committee for review and recommendations – CAO - **July, 2012**
- 6) Develop a marketing strategy following feedback from the Economic Development Committee – **2013**

4) Infrastructure Replacement Strategy

Actions

- 1) Implement fire flow protection back-up generation PW– **2012– 2013**
- 2) Investigate suitable location for new water well / nitration PW– **2012– 2013**
- 3) Explore alternate river crossing for water PW – **2012**
- 4) Prioritize multi-utility projects PW – **2012– 2014**
- 5) Building structure assessment for replacement PW – **2013-2014**
- 6) Parks assessment Recreation – **2014**

5) Deer Issue – Council / CAO

Action

- 1) Develop an Action Plan for dealing with the deer issue (Deer Committee feedback) – **December – 2012**

6) Sustainability Actions – Public Works

Actions

- 1) Water meters – staff prepare report including data and costing for Council decision to move forward on water meter installation – **September, 2012**
- 2) Develop a water meter implementation plan explaining consequences and costs for public – **2013– 2014**

OPERATIONAL PRIORITIES 2012-2014:

- **Asset Management** – Emergency Water Supply for Fire Protection. Need to proceed with plan including time-lines to install back-up generators on all wells. Need to do study on location of new well. **2012**
- **Asset Management** – Determine Priority for Multi-Utility Project. With Assistance from Professional Engineers, develop a priority list of Multi-Utility Projects. **2012**
- **Asset Management** – Acquire Engineering needed for the first priority on the Multi-Utility Project list and tender the project. **2013**
- **Asset Management** – Construct the first priority project on the Multi-Utility Project list. **2014**
- **Fibre Optic Cable Network** – Joint Project with School District 51. Need to finalize agreement with the School District. Potential for Revenue Generation, but need someone to develop business case on how this would work. Also need to ensure that the City has trained linemen in fibre installation and maintenance. **2012**
- **Cemetery Rehabilitation Project** – Includes the leveling of cemetery gravesites and re-landscaping. Project further includes the surveying of future grave spaces. To be completed in three phases: **First Phase in 2012, Second Phase in 2013, and Third Phase in 2014.**
- **Lift Station Landscaping Project** – Includes the asphalt and/or concrete work on the west side of 4th Street, the construction and planting of the amphitheatre berm, the installation of irrigation on the east side of City Park from 5th Street east to 4th Street as well as the irrigation in the City Park Campground, and the plantings required. **2012.**
- **West and East side Entrance Signs**
- **Airport Lighting**
- **Carbon Neutrality**

ADVOCACY PRIORITIES 2012-2014:

- **Policing Costs**
- **Low Cost Housing**
- **Auditor General Audit Commission**

Summary of Goals and Actions In Date Order

- CAO to develop Action Plan to replace electrical lineman – **February, 2012**
- Staff develop database of potential employee retirements – **February, 2012**
- Council to develop Action Plan to replace CAO – **March, 2012**
- Develop a community identity theme – Council, **March 31, 2012**
- Staff evaluate cost implications for all proposed new and re-negotiated services with the RDKB – **April, 2012**
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- Staff to evaluate tax incentive bylaws in other municipalities for fit for the City and report back to Council – CAO, **June, 2012**.
- Determine the usability of City lands through an inventory – Tech Services, **June, 2012**
- Refer the sub-regional economic development strategy to the Economic Development Advisory Committee for review and recommendations – CAO - **July, 2012**
- Staff develop a succession plan for the organization – **September, 2012**
- Water meters – staff prepare report including data and costing for Council decision to move forward on water meter installation – **September, 2012**
- Develop an Action Plan for dealing with the deer issue (Deer Committee feedback) – **December – 2012**
- Develop an action plan for downtown rejuvenation – Council and CAO, **December, 2012**

Summary of Goals and Actions By Years

- Develop a marketing strategy following feedback from the Economic Development Committee – **2013**
- Implement fire flow protection back-up generation PW– **2012– 2013**
- Investigate suitable location for new water well / nitration PW– **2012– 2013**
- Explore alternate river crossing for water PW – **2012**
- Prioritize multi-utility projects PW – **2012– 2014**
- Building structure assessment for replacement PW – **2013-2014**
- Parks assessment Recreation – **2014**
- Develop a water meter implementation plan explaining consequences and costs for public – **2013– 2014**

MESSAGE FROM THE CHIEF ADMINISTRATIVE OFFICER

2014 was an excellent year for the City of Grand Forks.

The Election in November 2014 ended the year with a change in leadership and an in-coming Council that saw five new members.

City staff is entrusted with the task of enacting Council's vision and priorities. Staff bring a great amount of energy, commitment and expertise to their work on behalf of the community, and I am very pleased to present the 2014 Annual Report, which highlights this work.

The annual report is a resource to gain an understanding of the City's financial position and get an overview of City operations and Council priorities.

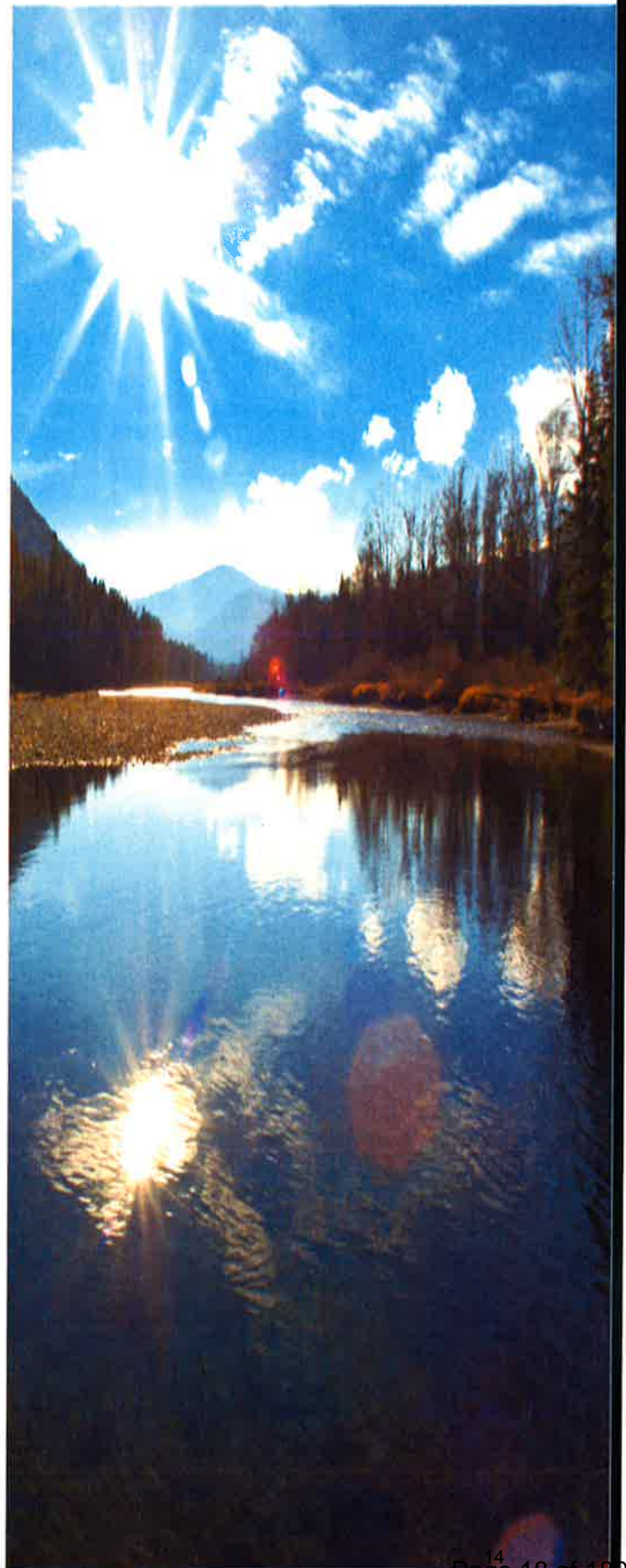
Throughout 2014 the City of Grand Forks was promoted both locally and to a broader audience at every opportunity. It was a year that saw a quick start to development interest in the area. City properties were promoted through a development showcase and presented throughout the province.

The City prepared for the tourist season by updating many of the key outdoor recreation sites such as Observation Mountain and the Spragett Bridge Tubing parking lot. Maps with key activity locations were developed promoting local and regional assets.

The organization believes in the philosophy of growing from within. We take this seriously, offering every opportunity we can to staff for education and increasing their skill set.

The City is committed to fiscal accountability and through our robust asset management program. In 2014 the City was successful in resurfacing one of its major travel arteries and repairing some of its underground issues. In its efforts around asset management the City also undertook:

- The development of the Subdivision Servicing Bylaw
- Well #3 – 200hp vertical turbine replacement
- Electrical Upgrade at Dick Bartlett Park
- West end fire protection



MESSAGE FROM THE CHIEF ADMINISTRATIVE OFFICER

One of the biggest accomplishments that the City undertook with regard to asset management and in partnership with Selkirk College, was the development of an Asset management Program that will be offered here in Grand Forks and is open to anyone working in Municipal Government across British Columbia.

Sincerely,

Doug Allin

Doug Allin, CAO

I am proud to work with a dedicated management team and staff that take pride in their work, and a Mayor and Council that are committed to making decisions in the best interests of the citizens of the City of Grand Forks.



Approach to bridge for taking on the river. The bridge is a concrete bridge with a single span. It is a bridge that is used for crossing the river. It is a bridge that is a part of the city's infrastructure. It is a bridge that is a part of the city's history. It is a bridge that is a part of the city's identity. It is a bridge that is a part of the city's future.

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SETTLE DOWN

THE CITY OF GRAND FORKS
220
GRAND FORKS, B.C. V0N 1M0

PHONE: 250-642-0236
FAX: 250-642-0236
WEBSITE: GRANDFORKS.CA

Legend

1. MUSEUM	21. RIVER FLOW LAUNDRY
2. ART GALLERY	22. JET SKIING
3. VISITOR CENTRE	23. WATER SKIING
4. PARKING	24. FISHING
5. LIBRARY	25. HIKING
6. DOG CENISE	26. COLLECTING SITE
7. TENNIS COURT	27. FOOD SERVICE
8. BALL FIELD	28. HOME THEATRE
9. SHOOTING RANGE	29. BOWLING ALLEY
10. TRAIL HEAD	30. STORE
11. HORSEBACK RIDING	31. POST OFFICE
12. BICYCLING	32. LAUNDRY
13. ATVING	33. UNIMPER TRAIL
14. MOTORBIKING	
15. SNOWMOBILING	
16. CROSS COUNTRY SKIING	
17. SNOWSHOEING	
18. SHOOTING ARCHERY	
19. OUTING PARK	
20. DOWNHILL SKIING	
21. ICE FISHING	
22. WILDLIFE VIEWING	
23. MEETING AREA	
24. PARKED TRAIL	

GRAND FORKS VISITOR CENTRE
220 CENTRAL AVENUE
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CORPORATE PRIORITIES 2014

Strategic Priority 1

Regional Service Integration

Strategic Priority 2

Succession Planning

Strategic Priority 3

Economic Stimulation

Strategic Priority 4

Infrastructure Replacement

Strategic Priority 5

Deer Issue

Strategic Priority 6

Sustainability Actions

1

Strategic Priority

Regional Service Integration

Kettle River Water

Shed Study

ACCOMPLISHED: The Study was completed

FUTURE PLANS:

Council passing a resolution to endorse the plan.

1. Consider information in the Plan in relevant discussion and decision making;
2. Support implementation of priority strategies and actions where the City of Grand Forks is involved, as appropriate and at Council's discretion;
3. Promote the plan for use by other organizations, agencies and residents;
4. Direct staff to provide advice, information, and data to the Plan Implementation Team and/or working groups;
5. Participate in the annual review and update of the Plan as a member of the Kettle River Round Table

Liquid Waste Management

ACCOMPLISHED:

1. Considered options for removal from treatment lagoons

FUTURE PLANS:

1. Develop long-term plans for removal and solid of liquid waste

Community Forests

FUTURE PLANS: Continue to work with regional partners

Airport

ACCOMPLISHED:

1. Attraction of at least one new business with a second on the horizon
2. Upgraded communication to beacon sites

FUTURE PLANS:

1. Plan development for airport hangars
2. Continued promotion of airport as a place for development
3. Upgrade one beacon site

Fire Department

ACCOMPLISHED: Purchase of ladder truck

FUTURE PLANS: Review current contract with RDKB and determine long range fire protection plans valley

Building Inspection Services

ACCOMPLISHED: Building Inspection and Bylaw Services department established in the organization.

FUTURE PLANS: Implement succession plan

2 Strategic Priority

Succession Planning

Education Planning

ACCOMPLISHED:

1. Two staff received Certificate in Local Government, two staff have partially completed the program.
2. Organization has been realigned to facilitate a business environment

FUTURE PLANS:

1. Continue to offer educational opportunities to all staff. Managers will identify education plans in department work plans.
2. Management team restructuring



3 Strategic Priority

Economic Stimulation

Land Development Showcase

ACCOMPLISHED:

1. Land development showcase development and continual promotion

FUTURE PLANS:

1. Work with the Province to develop and highlight material of 4 priority properties

Economic Development

ACCOMPLISHED:

1. Developed Economic Profile in English and mandarin
2. Promoted the City of Grand Forks at events and networking sessions for foreign and other
Investment tables
3. Downtown Beautification program
4. Developed tourism and business based videos to assist with the continued promotion of the City
5. Developed signage and mapping at key tourist destinations
6. Developed key tourism sites i.e. Spragett Bridge tubing parking lot, Observation Mountain.

FUTURE PLANS:

1. Support the health and growth of existing businesses
2. Work closely regionally on economic development initiatives



3. Develop way finding signage for the city centre and city park
2. Continue with events and advertising campaign
3. Communication Policy and Procedures to be developed

4 Strategic Priority Infrastructure

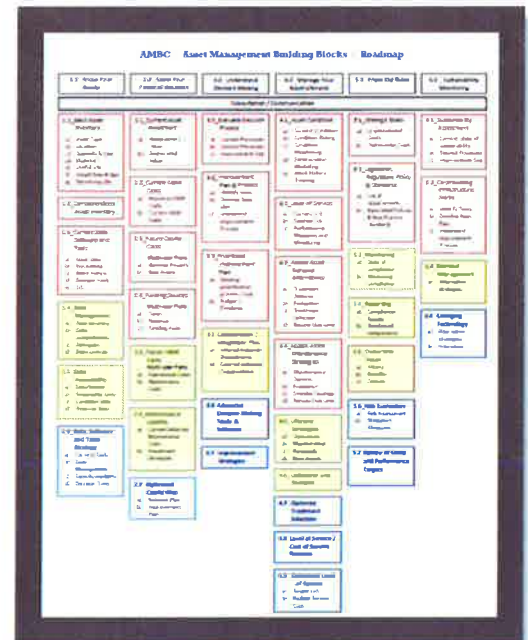
Asset Management

ACCOMPLISHED:

1. 68th Avenue resurfacing
2. Subdivision Servicing Bylaw created
3. Well 3 – 200 hp vertical turbine replacement
4. Electrical upgrade at Dick Bartlett park
5. Developed curriculum for Asset management program in Partnership with Selkirk College
6. West end fire protection

FUTURE PLANS:

1. Wastewater treatment plant headworks grinder replacement
2. Gravel Pit remediation
3. Sludge management program development
4. East side Reservoir Structure Study
5. Riverside Drive electrical re-conductor replacement
6. Asset Management program in partnership with Selkirk College
7. Replacement of bleachers at JD park
8. Electrical System voltage conversion
9. Implement WorkTech software program
10. Long term strategic framework



5

Strategic Priority

Deer

COMPLISHED:

1. Deer Collaring program
2. Wild Safe BC program
3. Minister meeting to discuss funding opportunities

FUTURE PLANS:

1. Deer Management plan
2. Continuation of Deer Collaring program
3. Enforcement of deer feeding bylaw
4. Work with regional and provincial partners to ensure a long term solution



6

Strategic Priority

Sustainability Actions

ACCOMPLISHED:

1. Residential Water Meter Program 71% complete
2. Reached level 2 of Climate Actions Achievements
3. Installed five Bat Houses throughout the community
4. Extended partnership with Science without Borders organization and had two engineering summer students who provided upwards of \$250,000 of in-kind engineering services
5. Complete Riparian Area mapping

6. Council sat on the steering committee of and saw the completion of the Kettle River Watershed Management Plan
7. Tree replacement program

FUTURE PLANS:

1. Continuation of tree replacement program
2. Completion of Residential Water Meter Program
3. West Side Fire Protection

BUILDING INSPECTION & BYLAW SERVICES



The office of Building Inspection is responsible for all the building permit applications, construction and compliance with the 2012 British Columbia Building Code. In 2014 the City has issued 52 building permits with a construction value of \$3,871,816.00. Although this total includes the City Hall fire rebuild, there was just over 2.6 million dollars worth of residential and commercial construction this year.

This included 5 new homes being constructed and 2 modular homes placed on permanent foundations. There were 13 permits issued for commercial renovations.

GRAND FORKS 2014

SINGLE FAMILY DWELLING
MOBILE HOMES
M/F UNITS (MODULAR)
ADD/ALTER
GARAGE/CARPORT
COMMERCIAL
COMM ADD/ ALTER
INDUSTRIAL
IND. ADD/ALTER

TOTAL VALUE	# PERMITS	# UNITS	PERMIT FEE
\$1,295,000.00	5	5	\$9,886.40
\$0.00	0	0	\$0.00
\$394,000.00	2	2	\$1,803.80
\$404,500.00	16	1	\$3,457.40
\$148,400.00	8	0	\$1,124.00
\$0.00	0	0	\$0.00
\$1,533,416.00	13	0	\$11,511.80
\$0.00	0	0	\$0.00
\$0.00	0	0	\$0.00

BUILDING INSPECTION & BYLAW SERVICES

INSTITUTIONAL	\$0.00	0	0	\$0.00
INST. ADD/ALTER	\$37,000.00	2	0	\$363.00
DEMOLITION	\$53,500.00	5	0	\$270.00
RENEWALS	\$6,000.00	1	0	\$46.00
TOTALS	\$3,871,816.00	52	8	\$28,462.40



Foundation being prepared



New home on Riverside Drive

Foundation for a Modular Home



Home being placed on the foundation



BUILDING INSPECTION & BYLAW SERVICES



New Modular Home Completed on 3rd Street

Bylaw Services

The Bylaw Enforcement Office has also been very busy. The Bylaw Enforcement Office is currently working on 5 Unsightly Premise cleanup orders.

In 2014 the bylaw office received 81 complaints with 4 of them about Deer Feeding issues. Since the notice in the Gazette this office has not had to issue any tickets for deer feeding to date.

Public Works received 68 miscellaneous complaints (potholes, alleys, trees and various other maintenance issues)

The City received 37 complaints about the water meter project in general, with several of these complaints being filed by the same people as many as 3 times each.

BUILDING INSPECTION & BYLAW SERVICES



Unsightly clean up in Progress



Unsightly that is resulting in Tickets

In 2014 the City has realized compliance with 6 owners of derelict vehicles which have been removed from The City's boulevards, with 3 more vehicles currently being addressed.

Highlights

- Building permits are increasing in volume
- New home starts and inquiries are also increasing
- We have had two major commercial renovations this year
- In most cases the City is now starting to get compliance with bylaw issues without having to send out enforcement letters
- We currently have 5 unsightly properties being addressed
- Bylaw amendments adopted and fines can now be issued if required
 - Bylaw No. 1957 – Municipal Ticketing Information
 - Bylaw No. 1962 – Unsightly Premises
 - Bylaw No. 1963 – Noise Control

Goals

- To ensure that Building Permits are processed in a timely manner
- To expedite the process for developers to obtain approvals
- To ensure that Bylaws are enforced
- Improve and update the City's bylaws

CORPORATE SERVICES DEPARTMENT



Chief Administrative Officer – Doug Allin

Doug is considered the sole employee of Council and oversees all of the City's departments.

Corporate Officer/ Manager of Human Resources – Diane Heinrich

Deputy Corporate Officer / Communications – Sarah Winton

Corporate Administrative Assistant – Daphne Popoff

Corporate Services prepares the agendas and takes the minutes for Council Meetings and for Committees of Council. This department is also responsible for record keeping for the City and Freedom of Information requests. Corporate Services' responsibilities are mainly derived from the statutory requirements as outlined in the Community Charter.

The 2014 Local Government Election process, as appointed by Council for the positions of Chief Election Officer and Deputy Chief Election Officer, was implemented by Corporate Services from the preparation and commencement of the nomination process to the final legislative reporting and responsibilities after the Election had concluded.

The Community Services Department is ongoing since its inception in 2013 and is overseen by the Deputy Corporate Officer. The City enjoyed numerous events in 2014: in February, the first Family Day was a huge

CORPORATE SERVICES DEPARTMENT

success in the downtown core and great activities at other venues within the City and as far as Phoenix Ski Hill. Other paramount events, to name only a few, hosted by community organizations that were held on City properties along with in-kind services were the Park in the Park – Car Show, the Grand Forks International and the Grand Forks Fall Fair.

The City undertook a comprehensive communications plan in the later part of 2013. Communications played a key role in City initiatives in 2014 by providing ongoing Public awareness of the water meter program, and providing up to date information on the gradual remediation of City Hall, just to name a couple.

The Human Resources Department continues to evolve to better meet the needs of our employees. HR oversees the hiring of new employees and summer students, undertakes return-to-work programs, ensuring that respectful workplace policies are enforced, and continues to contribute to build a good working relationship with the Union staff, just to name a few.

Highlights

- Organized and put into action, the entire Election Process beginning in August and concluding in November
- Initiated Voting Machine, as approved by Council, to streamline the election process
- Initiated the inaugural meeting on new Council
- Initiated newly elected training and orientation for Council
- Ongoing development of the I-Compass program
- Worked with other departments in education and communications regarding the water meter project
- Continued the development of relationships with community organizations in the planning and implementation of events
- Worked with other departments on the redesign project for City Hall
- Economic Development – Kelowna signage
- Immigrant program
- Open for Business Award at UBCM

Goals

- Begin to overhaul the Records Management process
- Bylaws and Policies made available on website through I-Compass
- Build city image bank
- LED sign
- Marketing and advertising
- Community events
- Education

CORPORATE SERVICES DEPARTMENT

- Communications
- Economic Development



DEVELOPMENT & ENGINEERING



The Development and Engineering department's primary planning and technical functions are to provide engineering services support to facilities, parks, roads, water, sewer and electrical projects which encompass the Municipality's asset renewal, repair or replacement program both operational and capital. The department also provides development services support for subdivisions and development ensuring compliance with zoning, land use and the visions and guiding principles of the sustainable community plan. The department is committed to providing quality service that enhances and advances quality of life through long term planning for the community, encouraging strategic economic development, promoting tourism and downtown revitalization incentives.

Highlights

- 68th Ave. and Miscellaneous Paving
- City Hall Re-Construction
- Spragett Bridge Tubing Parking Lot
- WildSafe BC Program Implementation
- Downtown Beautification Upgrades – Phase II
- MAAPS Water and Storm Sewer Relocation
- GIS and Asset Management Software – Utility Infrastructure
- Land Development Showcase Implementation
- Utility Bylaw Revisions and Implementation



DEVELOPMENT & ENGINEERING

- New Subdivision, Development and Servicing Bylaw

Goals

- Asset Management – Long Term Implementation Strategy
- West Side Fire Protection – Installation of New Well
- AMIP (Multi-Utility Projects – 22nd St. and 3rd St.)
- UV Disinfection for Effluent Discharge
- Rotary Spray Park
- Eastside Reservoir Structure Study
- GIS Mapping – Utility Infrastructure
- Implement the Heritage Program
- Tax Incentive Bylaw Implementation for Downtown Businesses
- Zoning and DCC Bylaw Revisions and Implementation
- Continue to Promote the City of Grand Forks Through the Development Showcase, Economic Profile and “Open for Business” Initiative

Department Staff:

These functions are currently supported by a regular staff compliment. For significantly large projects, contract planners and/or engineers are utilized for some of the initial Master Development Agreements, Comprehensive Development Bylaws, etc as per our Client/Consultant Agreement.

Sasha Bird, ASCT, Manager of Development and Engineering – 1FTE

Dolores Sheets, Engineering Technologist – 1FTE

Kathy LaBossiere, Planning Technician – 1FTE

Department Accomplishments:



Spragett Bridge Tubing Parking Lot



68th Ave. Paving

FINANCE



The Finance Department has six staff members that include the Chief Financial Officer, an Accountant/Comptroller, a Payments Clerk, a Revenue Clerk, an Accounting Clerk and an Administrative Assistant.

The Finance Department provides accounting services including accounts payable/receivable, payroll, bi-monthly utility billing, yearly property tax billing, and cemetery and business license administration. The Finance Department also provides support to the external auditors, provides internal reports for other City departments, and prepares external reports required by legislation.

The Finance Department provides financial expertise, reports on the financial affairs, administers financial legislation, and develops and implements financial controls within the organization. The City maintains a system of internal controls for the purpose of financial statement reliability and protection of City assets. Internal controls include ensuring accurate and full accounting of all financial transactions, safekeeping of City funds, receiving monies paid to the municipality, investing in authorized investments and expending funds as authorized by Council.

FINANCE

Highlights

- Implemented EFT payments to our suppliers to decrease costs and encourage carbon reduction
- Implemented e-billing for utility billing
- Cross training and succession planning started
- Increased communications within finance and with other departments
- Increased communications to the public through information provided on City website
- Updated Tangible Capital Asset, Bank Signing Authorization, Employees – Training, Vehicle Use – City Owned, Payment Processing and Purchasing Policies
- Implemented a new Inventory Policy

Goals

- Detailed analysis of the entire financial plan to incorporate Asset Management
- Continuing water meter implementation and billing set-up for residential customers
- Begin implementation of Vadim software upgrade including utility e-billing, Vadim E3
- Begin implementation of Asset Management software including electronic timesheets
- Continue green initiative to go digital where possible
- Continue cross training and succession planning
- Continue work on communications to improve operations and customer service
- Review and update finance policies
- Rate reviews to determine appropriate fees & charges
- Review finance processes to find efficiencies



Downtown Beautification 2013 - 2014



FINANCE

Financial Highlights for 2014

- Annual Surplus for 2014 is \$1,524,458
- Operating Fund Equity increased from \$3,896,535 at year end 2013 to \$3,898,255 at year end 2014
- Net financial assets increased from \$3,929,451 at year end 2013 to \$4,719,167 at year end 2014
- Reserve funds increased from \$2,725,826 at year end 2013 to \$3,655,944 at year end 2014
- Operating expenditures include \$3,123,026 in general government services and public real estate, \$534,199 in protective services, \$1,206,865 in transportation services, \$749,248 in recreation and culture, and \$259,937 in environmental and public health, and \$268,220 in planning and development services. Utility operations expenditures (including the electrical utility) total \$4,937,803.
- Long term debt issued and outstanding as of December 31, 2014 was \$2,148,072. In 2013, this balance was \$2,362,336.



FIRE DEPARTMENT / EMERGENCY SERVICES



The Emergency Services department provides fire and emergency protective services to the City of Grand Forks, and the Regional District of Kootenay Boundary (Area "D") under contract. The Chief and Assistant Chief supervise a group of almost 50 volunteers who provide firefighting, medical and hazardous material response, and road, high-angle rope, confined space, and swiftwater rescue services

Highlights

- Responded to 468 calls – 171 fire-related, 41 rescue, and 256 First Responder (medical)
- Seven residential structure fires; three larger than single-room.
- Reviewed proposals and awarded contract to Rosenbauer for 101' aerial platform truck to replace the 1992 ladder truck.



- Volunteers participated in courses in: swiftwater rescue, confined space rescue, auto extrication. Recertified our in-house first responder instructors.
- Started Class 3 driver training for truck operators.

FIRE DEPARTMENT / EMERGENCY SERVICES

- Enhanced recruiting efforts highly successful, with over 10 new members.
- Launched revamped personnel accountability system.
- Started testing smartphone-based response management system.

Goals

- Outfit and put new aerial truck into service – extensive training on the new equipment.
- Volunteer training – First Responder, Hazardous Materials, Auto Extrication
- Complete Class 3 driver training for truck operators
- Live-fire testing to complete firefighter certification (postponed from 2014)
- NFPA 1001 (firefighter) examinations for training groups 1 and 3 (College of the Rockies)
- Work with RDKB on emergency services contract and long-range fire protection plans for the rural area
- Deploy firefighter response management system.
- Continued recruiting efforts
- Volunteers to host “Firebells and Fanfare” in mid-August.



OUTSIDE WORKS



The City of Grand Forks Outside Works Department employs 18 unionized employees, has a casual pool of workers, and also employs summer students. Committed to deliver services superior and economically feasible levels of service to the residents of Grand Forks. The Public Works crew manages and maintains the Grand Forks Airport, City road system, storm water system, sidewalks, water and sanitary systems, 9 public parks, 3 km of trails, buildings, and 75 pieces of various equipment including the Fire Department fleet. The City of Grand Forks is one of a few municipalities in the province that operates its own electrical utility. In addition, the Information Systems including the Fiber Optic Network and Data Center are managed by the department to provide technology services in-house and to Fiber customers.

PUBLIC WORKS

Highlights

- Asset Management Software Procurement
- Library HVAC replacement
- Computer systems relocated to City Hall after fire restoration
- Fiber Optic Network Plan completed

OUTSIDE WORKS

ROADS

Highlights

- Crack Sealing and Paving Road Repairs Program
- Sidewalk repair on 9th street
- Drywell installations
- Reservoir beacon site
- Fence installation
- Sidewalk removal on Granby Rd - north of Central
- Replace sidewalk on 8th St.
- Shouldering and Ditching Program (drainage control)
- Crack Sealing and Paving Road Repairs
- Alley upgrades on south side of Central Ave.



PARKS

Highlights

- Downtown Beautification
- Hanging Basket program
- City park allan block entrance planting
- Cemetery grave restoration
- Parks building upgrades and painting
- Started Aerating Program



OUTSIDE WORKS

ELECTRICAL

Highlights

- Gyro park light up
- Electrical meter inspection – door to door audit



WATER & SEWER

Highlights

- Reservoir upgrades – New control building. (completed)
- Water and Sewer Main Flushing Program (on going)
- Water Meter Installation Program (¾ complete)



OUTSIDE WORKS

Goals

Water and Sewer department

- Water & Sewer SCADA upgrade
- Headworks Grinder replacement
- Residential Water Meter Program

Electrical department

- Riverside Drive Re-Conductor installation
- Electrical System & Voltage Conversion
- Transformer PCB Management Plan
- Reclosure Controls installation

Public Works department

- Generator installation for Data Center
- Asset Management Software installation and integration with Engineering and Financial software
- Airport Hangar expansion plan
- Airport Beacon upgrades
- James Donaldson Park bleacher repairs
- Works Yard fuel tanks replacement plan
- Playground repairs/replacement
- Library lighting upgrades
- Downtown Beautification



2014 FINANCIAL REPORTING

Plans and Studies

PLAN TITLE	
WATER TREATMENT PLANT ASSESSMENT	COMPLETE
FIBER OPTIC NETWORK PLAN	SHOVEL – READY
MULTI-UTILITY RISK ASSESSMENT	TO BE COMPLETED IN 2015

Capital Projects

PROJECT	COST	STATUS
CITY HALL COMPUTERS, SERVERS	\$ 75,215	Complete
CITY HALL COUNCIL CHAMBERS SMARTBOARD, SPEAKERS & CONFERENCING	\$ 33,297	Complete
CITY HALL FURNISHINGS	\$ 75,063	2015
CITY HALL LIGHTING	\$ 43,160	Complete
CITY HALL WATER/ELECTRICAL METER READERS	\$ 8,239	Complete
68TH AVENUE PAVING	\$ 480,664	Complete
ASSET MANAGEMENT SOFTWARE	\$ 53,668	2016-2017
BOULEVARD TREE REPLACEMENT	\$ 19,775	Complete
DICK BARLETT PARK ELECTRICAL UPGRADE	\$ 5,159	Complete
DOWNTOWN BEAUTIFICATION	\$ 275,304	2015
EAST ZONE RESERVOIR UPGRADE	\$ 46,965	Complete
ELECTRICAL PROJECTS	\$ 36,000	Unknown
LIBRARY HVAC REPLACEMENT	\$ 29,500	Complete
MAAPS (Multi Agency Accommodation Project) RELOCATE STORM SEWER/WATER MAIN	\$ 33,703	Complete
MULTI UTILITY – WATER, SEWER, ROAD 3RD ST, 22ND ST, 68TH AVE	\$ 69,691	2016-2017
PARK & PUBLIC WORKS BEAUTIFICATION	\$ 24,931	Complete
RIVERSIDE DRIVE RE-CONDUCTOR	\$ 17,877	2015
SPRAGETT BRIDGE TUBING PARKING LOT	\$ 13,310	Complete
SPRAY PARK	\$ 23,149	2015-2016
TRANSFORMER PCB MANAGEMENT PLAN	\$ 20,567	2015
TRUCK DUMP BOX UNIT 807	\$ 12,669	2015
UNIVERSAL WATER METERING	\$ 705,889	2015-2016
VACTOR TANK REPLACEMENT	\$ 12,218	2015
WELL 3 VERTICAL TURBINE REPLACEMENT	\$ 39,610	Complete
WEST END FIRE PROTECTION	\$ 58,505	2016-217
TOTAL	\$ 2,214,127	

Property Tax Exemptions

LEGAL DESCRIPTION	CIVIC ADDRESS	ORGANIZATION	VALUE OF PERMISSIVE EXEMPTION
LOT 1, D.L. 380, S.D.Y.D., PLAN KAP54909	7230-21ST STREET	GRAND FORKS CURLING CLUB	\$7,762.23
LOT 5, BLOCK 10, D.L. 108, S.D.Y.D., PLAN 23	366 MARKET AVENUE	GRAND FORKS MASONIC BUILDING	\$354.64
LOT A, D.L. 108, S.D.Y.D., PLAN 38294	978 72ND AVENUE	SUNSHINE VALLEY LITTLE PEOPLES CENTRE	\$1,381.77
LOT 8, BLOCK 25, PLAN 23, DL 108 S.D.Y.D.	686 72ND AVENUE	SLAVONIC SENIOR CITIZEN'S CENTRE	\$477.85
LOT A, DL 108 S.D.Y.D. PLAN 6691	7239 2ND ST	HOSPITAL AUXILIARY THRIFT SHOP	\$1,816.16
LOTS 23, 24, 25, 26 BLOCK 29, DL 108 S.D.Y.D. 121	7353 6TH ST	ROYAL CANADIAN LEGION	\$3,516.76
LOTS 10 AND 17 - 20, BLOCK 18, D.L. 108, S.D.Y.D., PLAN 86	565 71ST AVENUE (CITY PARK)	GRAND FORKS SENIOR CITIZENS, BRANCH NO. 68	\$3,099.30
LOT 1, D.L. 585, S.D.Y.D., PLAN 27903	7850-2ND STREET	GRAND FORKS WILDLIFE ASSOCIATION HALL	\$2,652.28
PARCEL B, BLOCK 45, D.L. 108, PLAN 72	876-72ND AVENUE	ABBNEYFIELD CENTENNIAL HOUSE SOCIETY	\$2,440.71
LOT A, PLAN 29781, DISTRICT LOT 108, LAND DISTRICT 54	7130-9TH STREET	BOUNDARY LODGE	\$3,586.99

Declaration of Disqualified Council Members

There were no disqualified Council members in 2014.

Financial Statements of
THE CORPORATION OF THE CITY OF GRAND FORKS
December 31, 2014

THE CORPORATION OF THE CITY OF GRAND FORKS
Index to Financial Statements
December 31, 2014

Responsibility for Financial Reporting	- Page 1
Consolidated Financial Statements	
Independent Auditors' Report	- Pages 2 - 3
Consolidated Statement of Financial Position	- Page 4
Consolidated Statement of Operations	- Page 5
Consolidated Statement of Change in Net Financial Assets	- Page 6
Consolidated Statement of Cash Flows	- Page 7
Notes to Consolidated Financial Statements	- Pages 8 - 17
Other Financial Information	
Schedule - Segmented Information	- Page 18
Schedule - Consolidated Schedule of Tangible Capital Assets	- Page 19

May 7, 2015

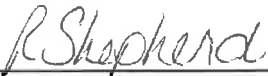
Nelson, B.C.

Responsibility For Financial Reporting

Management is responsible for the preparation of the accompanying consolidated financial statements. The financial statements have been prepared in accordance with the accounting principles disclosed in note 1 to the consolidated financial statements and include amounts that are based on estimates and judgments. Management believes that the financial statements fairly present The Corporation of the City of Grand Forks consolidated financial position and results of operations. The integrity of the information presented in the financial statements, including estimates and judgments relating to matters not concluded by fiscal year-end, is the responsibility of management. The financial statements have been approved by Council.

Management has established and maintained appropriate systems of internal control including policies and procedures, which are designed to provide reasonable assurance that The Corporation of the City of Grand Forks assets are safeguarded and that reliable financial records are maintained to form a proper basis for preparation of the financial statements.

The independent external auditors, Berg Lehmann, Chartered Accountants, have been appointed by Council to express an opinion as to whether the consolidated financial statements present fairly, in all material respects, The Corporation of the City of Grand Forks financial position, results of operations, and changes in financial position in conformity with the accounting principles disclosed in note 1 to the consolidated financial statements. The report of Berg Lehmann, Chartered Accountants, follows and outlines the scope of their examination and their opinion on the consolidated financial statements.



Roxanne Shepherd
Chief Financial Officer

INDEPENDENT AUDITORS' REPORT

To the Mayor and Council
The Corporation of the City of Grand Forks

We have audited the accompanying consolidated financial statements of The Corporation of the City of Grand Forks, which comprise the consolidated statement of financial position as at December 31, 2014, and the consolidated statement of operations, consolidated statement of changes in net financial assets and consolidated statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian Public Sector accounting standards and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the City's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

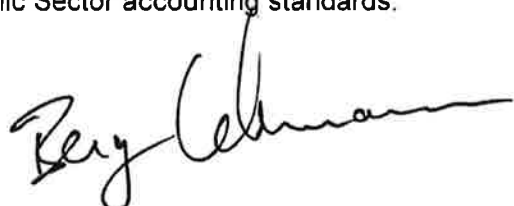
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INDEPENDENT AUDITORS' REPORT (continued)

To the Mayor and Council
The Corporation of the City of Grand Forks

Opinion

In our opinion, the consolidated financial statements present fairly, in all material respects, the financial position of The Corporation of the City of Grand Forks as at December 31, 2014, and its financial performance and its cash flows for the year then ended in accordance with Canadian Public Sector accounting standards.



Chartered Accountants

May 7, 2015

Nelson, B.C.

THE CORPORATION OF THE CITY OF GRAND FORKS
CONSOLIDATED STATEMENT OF FINANCIAL POSITION
As At December 31, 2014

	2014	2013
FINANCIAL ASSETS		
Cash (note 2)	\$ 6,634,971	\$ 8,225,809
Temporary investment (note 3)	549,366	-
Deposit (note 4)	399,277	-
Accounts receivable	3,084,382	2,215,389
MFA deposit (note 5)	29,092	28,272
Inventories for resale	33,437	47,978
Lease receivable (note 6)	155,034	173,946
	10,885,559	10,691,394
LIABILITIES		
Accounts payable and accrued liabilities	2,401,955	1,645,047
Employee future benefits (note 7)	464,415	421,437
Deferred gas tax grants (note 13)	-	1,447,251
Deferred revenues - grants and other (note 10)	95,524	99,667
Deferred revenues - prepaid taxes	288,797	288,494
Temporary loan (note 11)	263,159	-
Development cost charges (note 12)	504,470	497,711
Long-term debt and capital lease obligations (note 8)	2,148,072	2,362,336
	6,166,392	6,761,943
NET FINANCIAL ASSETS	4,719,167	3,929,451
NON-FINANCIAL ASSETS		
Prepaid expenses	128,973	62,280
Inventory of supplies	294,827	268,293
Tangible capital assets (note 9)	27,150,860	26,509,345
	27,574,660	26,839,918
ACCUMULATED SURPLUS	\$ 32,293,827	\$ 30,769,369
Represented by:		
Operating funds equity (note 14)	\$ 3,898,255	\$ 3,896,535
Reserve funds (note 15)	3,655,944	2,725,826
Equity in tangible capital assets (note 16)	24,739,628	24,147,008
	\$ 32,293,827	\$ 30,769,369
CONTINGENT LIABILITIES (note 23)		


 Chief Financial Officer

THE CORPORATION OF THE CITY OF GRAND FORKS
CONSOLIDATED STATEMENT OF OPERATIONS
For the Year Ended December 31, 2014

	2014 Budget	2014 Actual	2013 Actual
REVENUE			
Taxes	\$ 2,942,062	\$ 3,099,939	\$ 3,046,473
Sales of services (note 18)	6,676,239	6,607,317	6,420,873
Other revenues	494,913	558,516	489,947
Senior government grants - operating	317,286	1,377,914	372,573
Senior government grants - capital	3,080,334	714,351	136,714
Interest income	-	101,155	107,277
Investment income on sinking fund	-	12,795	6,281
Insurance proceeds for operating expenditures	-	1,724,787	125,000
Gain on disposition of assets	-	68,072	14,324
	13,510,834	14,264,846	10,719,462
EXPENDITURES			
General government	1,443,249	2,846,512	1,129,036
Public real estate	325,289	276,514	288,331
Protective service	579,426	534,199	446,331
Transportation services	1,206,440	1,206,865	1,183,377
Environmental health services	187,528	179,064	167,366
Public health and welfare	118,730	80,873	74,904
Planning and development	209,489	268,220	227,896
Recreation and cultural services	823,852	749,248	761,922
Utility services			
Electrical	3,873,670	3,585,547	3,454,043
Water	747,933	709,950	739,841
Sewer	688,046	642,306	624,622
Debt interest	100,961	97,780	51,136
Amortization	1,539,874	1,563,310	1,537,772
	11,844,487	12,740,388	10,686,577
ANNUAL SURPLUS	1,666,347	1,524,458	32,885
ACCUMULATED SURPLUS, BEGINNING OF YEAR	30,769,369	30,769,369	30,736,484
ACCUMULATED SURPLUS, END OF YEAR	\$ 32,435,716	\$ 32,293,827	\$ 30,769,369
RECONCILIATION TO BUDGET (note 22)			


Chief Financial Officer

THE CORPORATION OF THE CITY OF GRAND FORKS
CONSOLIDATED STATEMENT OF CHANGES IN NET FINANCIAL ASSETS
For the Year Ended December 31, 2014

	2014	2013
ANNUAL SURPLUS	\$ 1,524,458	\$ 32,885
Acquisition of tangible capital assets	(2,214,126)	(2,091,114)
Amortization of tangible capital assets	1,563,310	1,537,772
Gain on sale of assets	(68,072)	(14,324)
Proceeds from sale of assets	77,373	122,100
Net change in prepaid expenses and supplies inventory	(93,227)	(28,500)
INCREASE (DECREASE) IN NET FINANCIAL ASSETS	789,716	(441,181)
NET FINANCIAL ASSETS, BEGINNING OF YEAR	3,929,451	4,370,632
NET FINANCIAL ASSETS, END OF YEAR	\$ 4,719,167	\$ 3,929,451



 Chief Financial Officer

THE CORPORATION OF THE CITY OF GRAND FORKS
CONSOLIDATED STATEMENT OF CASH FLOWS
For the Year Ended December 31, 2014

	2014	2013
OPERATING TRANSACTIONS		
Annual surplus	\$ 1,524,458	\$ 32,885
Non-cash items		
Amortization	1,563,310	1,537,772
Gain on sale of tangible capital assets	(68,072)	(14,324)
Actuarial adjustment	(12,795)	(6,281)
Change in prepaid expenses and supplies inventory	(93,227)	(28,500)
Change in Net Financial Assets/Liabilities		
Change in accounts receivable	(868,993)	(295,827)
Change in MFA debt deposits	(820)	(18,471)
Change in inventories for resale	14,541	1,332
Change in lease receivable	18,912	18,071
Change in accounts payable and accrued liabilities	756,908	389,184
Change in employee future benefits	42,978	(225,365)
Change in deferred revenues	(1,451,091)	243,050
Change in temporary loan	263,159	(1,537,426)
Change in development cost charges	6,759	11,332
Change in deposit	(399,277)	-
Cash Provided by Operating Transactions	1,296,750	107,432
CAPITAL TRANSACTIONS		
Purchase of tangible capital assets	(2,214,126)	(2,091,114)
Proceeds from sale of tangible capital assets	77,373	122,100
Cash Applied to Capital Transactions	(2,136,753)	(1,969,014)
INVESTING TRANSACTIONS		
Increase in investments	(549,366)	-
FINANCING TRANSACTIONS		
Debt issued	-	1,756,920
Repayment of long-term debt	(201,469)	(153,798)
Cash Received from (Applied to) Financing Transactions	(201,469)	1,603,122
DECREASE IN CASH	(1,590,838)	(258,460)
CASH, BEGINNING OF YEAR	8,225,809	8,484,269
CASH, END OF YEAR	\$ 6,634,971	\$ 8,225,809



Chief Financial Officer

THE CORPORATION OF THE CITY OF GRAND FORKS
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
As At December 31, 2014

1. SIGNIFICANT ACCOUNTING POLICIES

The following is a summary of the significant accounting policies of The Corporation of the City of Grand Forks:

Basis of Presentation

It is the City's policy to follow the accounting principles generally accepted for municipalities in the Province of British Columbia, and to apply such principles consistently. The consolidated financial statements include the accounts of all funds for the City. All interfund transfers have been eliminated. They have been prepared using guidelines issued by the Public Sector Accounting Board (PSAB) of the Canadian Institute of Chartered Accountants.

Basis of Accounting

The resources and operations of the City are segregated into various funds for accounting and financial reporting purposes, each being treated as a separate entity with responsibility for the stewardship of the assets allocated to it. The City has the following funds:

- i) **Operating Funds:** These funds include the General, Electrical, Water and Sewer operations of the City. They are used to record the operating costs of the services provided by the City.
- ii) **Capital Funds:** These funds include the General, Electrical, Water and Sewer Capital funds. They are used to record the acquisition and disposal of property and equipment and their related financing.
- iii) **Reserve Funds:** Under the Community Charter, City Council may, by bylaw, establish reserve funds for specified purposes. Money in a reserve fund, and interest earned thereon, must be expended by bylaw only for the purpose for which the fund was established. If the amount in a reserve fund is greater than required, City Council may, by bylaw, transfer all or part of the balance to another reserve fund.

Inventories

Inventories are recorded at the lower of cost or net realizable value.

Revenue Recognition

The City records revenue on the accrual basis and includes revenue in the period in which the transactions or events that give rise to the revenues occur. Taxation revenues are recognized at the time of the issuing of the property tax notices for the fiscal year. Sale of services and utility fee revenues are recognized when the service or product is rendered by the City.

Government transfers are recognized as revenues when the transfer is authorized and any eligibility criteria are met, except to the extent that transfer stipulations give rise to an obligation that meets the definition of a liability. Transfers are recognized as deferred revenue when transfer stipulations give rise to a liability. Transfer revenue is recognized in the statement of operations as the stipulation liabilities are settled.

Contributions from other sources are deferred when restrictions are in place and recognized as revenue when used for the specific purpose.

THE CORPORATION OF THE CITY OF GRAND FORKS
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (Continued)
As At December 31, 2014

1. SIGNIFICANT ACCOUNTING POLICIES (continued)

Tangible Capital Assets

Tangible capital assets are recorded at cost less accumulated amortization and are classified according to their functional use. Amortization is recorded on a straight-line basis over the estimated useful life commencing in the year the asset is put into service. Donated tangible capital assets are reported at the fair value at the time of donation. The estimated useful lives are as follows:

Building	40 - 75 years
Building improvements	10 - 40 years
Fixtures, furniture, equipment and vehicles	5 - 20 years
IT infrastructure	4 - 10 years
Land improvements	10 - 50 years
Parks infrastructure	15 - 50 years
Paving and roads	10 - 100 years
Sewer infrastructure	10 - 100 years
Water infrastructure	10 - 100 years

Financial Instruments

The City's financial instruments consist of cash, deposits, temporary investments, accounts receivable, accounts payable, capital lease obligations and long-term debt. It is management's opinion that the City is not exposed to significant interest, currency, or credit risks arising from these financial instruments. The fair values of these financial instruments approximate their carrying values.

Budget Figures

The budgeted figures are based on the adopted Five-Year Financial Plan for the year 2014 approved by council under bylaw 1996 on April 28, 2014.

Use of Estimates

The preparation of financial statements in accordance with generally accepted accounting principles, requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenditures during the reporting period. Significant areas requiring estimates include the useful lives of tangible capital assets for amortization, the determination of payroll and employee future benefit accruals and the provision for contingencies. Actual results could differ from management's best estimates as additional information becomes available in the future.

THE CORPORATION OF THE CITY OF GRAND FORKS
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (Continued)
As At December 31, 2014

2. CASH

	2014	2013
Restricted cash		
Reserves	\$ 2,698,744	\$ 2,317,108
Community works gas tax	1,030,392	1,447,251
Deferred development cost funds	504,470	497,711
	<u>4,233,606</u>	<u>4,262,070</u>
Unrestricted cash and investments	2,401,365	3,963,739
	<u>\$ 6,634,971</u>	<u>\$ 8,225,809</u>

3. TEMPORARY INVESTMENT

The City holds a foreign exchange forward contract with FIRMA Foreign Exchange Corporation purchased at foreign exchange rates between 1.1120 and 1.1205. At December 31, 2014, the investment is translated into Canadian dollars at an exchange rate of 1.1160.

4. DEPOSIT

The City has a deposit with Rocky Mountain Phoenix at December 31, 2014 for the purchase of a fire truck. The fire truck is to be delivered in 2015 with a total purchase price of \$875,341 USD plus taxes.

5. DEBT RESERVE FUNDS - MUNICIPAL FINANCE AUTHORITY

The Municipal Finance Authority of British Columbia provides capital financing for regional districts and their member municipalities. The Authority is required to establish a Debt Reserve Fund. Each regional district through its member municipalities who share in the proceeds of the debt issue is required to pay into the Debt Reserve Fund certain amounts set out in the debt agreements. The interest earned by the Fund less administrative expenses becomes an obligation to the regional districts. If at any time a regional district has insufficient funds to meet payments on its obligations, it must then use the monies to its credit within the Debt Reserve Fund. Upon maturity of a debt issue, the unused portion of the Debt Reserve Fund established for that issue will be discharged to the Municipality. The proceeds from these discharges will be credited to income in the year they are received. As at December 31, 2014 the total of the Debt Reserve Fund was:

	Demand Notes	Cash Deposits	Balance
Sewer fund	\$ 52,185	\$ 22,302	\$ 74,487
General fund	28,502	6,790	35,292
	<u>\$ 80,687</u>	<u>\$ 29,092</u>	<u>\$ 109,779</u>

Only the cash portion of MFA deposits is included as a financial asset.

THE CORPORATION OF THE CITY OF GRAND FORKS
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (Continued)
As At December 31, 2014

6. LEASE RECEIVABLE

The City has entered into a long-term capital lease agreement with the Regional District of Kootenay Boundary for the lease of a building and lands. The term of the agreement is 12 years commencing August 1, 2010. Annual payments are \$27,000 including interest at 4.65%. Interest of \$8,088 (2013 - \$8,929) was received during the year.

7. EMPLOYEE FUTURE BENEFITS

The City provides a benefit to its unionized employees upon retirement. Those eligible employees who retire from service shall receive an amount equal to their accumulated sick leave credits, up to, but not exceeding, 150 days. Employees absent for medical reasons have wages charged against, and deducted from the sick leave accumulated. Upon retirement, any unionized employee having accumulated sick leave is eligible to receive a cash gratuity payment. The payment amount is a percentage of accumulated sick leave based on years of service. The City has committed to fully funding this future benefit over the years of the employees' current service.

8. LONG-TERM DEBT AND CAPITAL LEASE OBLIGATIONS

	Balance, beginning of year	Additions	Payment of Principal	Actuarial Adjustment	Balance, end of year
General #1863	\$ 323,155	\$ -	\$(41,646)	\$(7,074)	\$ 274,435
General #1887	59,087	-	(3,496)	(436)	55,155
Sewer #1498	79,174	-	(6,495)	(5,285)	67,394
Sewer #1873	1,756,920	-	(59,000)	-	1,697,920
Total MFA debt	2,218,336	-	(110,637)	(12,795)	2,094,904
MFA general capital lease obligations	144,000	-	(90,832)	-	53,168
Total	<u>\$ 2,362,336</u>	<u>\$ -</u>	<u>\$(201,469)</u>	<u>\$(12,795)</u>	<u>\$ 2,148,072</u>

THE CORPORATION OF THE CITY OF GRAND FORKS
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (Continued)
As At December 31, 2014

8. LONG-TERM DEBT AND CAPITAL LEASE OBLIGATIONS (continued)

The requirements for future repayments of principal on existing MFA debt for the next five years are estimated as follows:

	General Capital	Sewer Capital	Total Capital
2015	\$ 45,141	\$ 65,496	\$ 110,637
2016	\$ 45,141	\$ 65,496	\$ 110,637
2017	\$ 45,141	\$ 65,496	\$ 110,637
2018	\$ 45,141	\$ 65,496	\$ 110,637
2019	\$ 45,141	\$ 65,496	\$ 110,637

The requirements for future repayments of principal on existing capital lease obligations for the next two years are estimated as follows:

2015	\$ 54,763
2016	<u>2,697</u>
Total minimum lease payments	57,460
Less amount representing interest	<u>4,292</u>
	<u>\$ 53,168</u>

9. TANGIBLE CAPITAL ASSETS

	2014			2013
	Cost	Accumulated Amortization	Net Book Value	Net Book Value
General Capital Fund				
Land	\$ 1,690,090	\$ -	\$ 1,690,090	\$ 1,690,091
Land improvements	19,775	-	19,775	-
Buildings	6,003,737	2,652,441	3,351,296	3,502,033
Engineering structures	20,352,553	10,231,220	10,121,333	9,900,542
Machinery and equipment	2,117,505	1,029,141	1,088,364	961,912
Equipment fleet - emergency	1,081,066	683,084	397,982	441,020
Equipment fleet - public works	2,924,055	2,059,015	865,040	1,000,595
	<u>34,188,781</u>	<u>16,654,901</u>	<u>17,533,880</u>	<u>17,496,193</u>
Assets under capital lease	441,674	103,620	338,054	362,619
	<u>34,630,455</u>	<u>16,758,521</u>	<u>17,871,934</u>	<u>17,858,812</u>
Waterworks Utility Capital Fund	8,336,310	4,294,246	4,042,064	3,338,771
Electrical Utility Capital Fund	2,578,924	1,598,863	980,061	937,193
Sewer Utility Capital Fund	<u>7,844,455</u>	<u>3,587,654</u>	<u>4,256,801</u>	<u>4,374,569</u>
Total Tangible Capital Assets	<u>\$ 53,390,144</u>	<u>\$ 26,239,284</u>	<u>\$ 27,150,860</u>	<u>\$ 26,509,345</u>

THE CORPORATION OF THE CITY OF GRAND FORKS
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (Continued)
As At December 31, 2014

10. DEFERRED REVENUE - GRANTS AND OTHER

	Balance, Beginning of Year	Contributions Received	Eligible Expenditures	Balance, End of Year
Library maintenance contract	\$ 68,442	\$ 15,000	\$ 39,063	\$ 44,379
Unexpended conditional grants	10,470	16,440	1,152	25,758
Victim assistance	14,681	37,060	32,693	19,048
Miscellaneous deposits	6,074	6,304	6,039	6,339
	<u>\$ 99,667</u>	<u>\$ 74,804</u>	<u>\$ 78,947</u>	<u>\$ 95,524</u>

11. TEMPORARY LOAN

Bylaw 1998 and Bylaw 1950 authorize the City to temporary borrowing of an amount or amounts not exceeding the sum of \$5,500,000 as required. The temporary loan bears daily interest at 1.78% with interest only payments paid monthly.

12. DEVELOPMENT COST CHARGES

Development cost charges represent funds received from developers for capital costs in accordance with Bylaw 1425. Development cost charges are deferred and recognized as revenues when the related costs are incurred.

	2014	2012
Development cost charges - water	\$ 178,751	\$ 176,356
Development cost charges - sewer	323,332	318,999
Development cost charges - parkland reserve	2,387	2,356
	<u>\$ 504,470</u>	<u>\$ 497,711</u>

THE CORPORATION OF THE CITY OF GRAND FORKS
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (Continued)
As At December 31, 2014

13. FEDERAL GAS TAX GRANT

Gas Tax funding is provided by the Government of Canada. The use of the funding is established by a funding agreement between the City and the Union of British Columbia Municipalities ("UBCM"). Gas Tax funding may be used towards designated public transit, community energy, water, wastewater, solid waste and capacity building projects, as specified in the funding agreements. During the year, the City and the UBCM signed a new agreement which removed some of the stipulations included in the previous agreement. The funds previously deferred and the unspent funds received in the current year are no longer considered to be liabilities under section PSAB 3410 Government Transfers, and have been recognized as revenue in the current year and transferred into the City's Community Works Gas Tax Reserve Fund.

14. OPERATING FUNDS EQUITY

	2014	2013
General operating fund	\$ 1,097,329	\$ 1,579,342
Electrical utility operating fund	1,563,271	1,274,917
Sewer utility operating fund	1,054,530	1,029,349
Water utility operating fund	<u>183,125</u>	<u>12,927</u>
Operating fund equity at year end	<u>\$ 3,898,255</u>	<u>\$ 3,896,535</u>

15. RESERVE FUNDS CONTINUITY

	Balance Beginning of Year	Transfers from other Funds	Transfers to other Funds	Interest Earned	Balance End of Year
Capital reserve	\$ 375,464	\$ -	\$ 276,678	\$ 2,448	\$ 101,234
Cash in lieu of parking	17,125	65	13,245	233	4,178
Climate action reserve	-	22,504	-	125	22,629
Community works gas tax	-	1,660,670	714,351	20,140	966,459
Equipment replacement	587,266	-	20,169	6,351	573,448
Land sale	488,858	70,496	-	6,936	566,290
Tax sale land	61,693	-	-	838	62,531
Slag sale	1,195,420	399,475	254,908	19,188	1,359,175
	<u>\$ 2,725,826</u>	<u>\$ 2,153,210</u>	<u>\$ 1,279,351</u>	<u>\$ 56,259</u>	<u>\$ 3,655,944</u>

THE CORPORATION OF THE CITY OF GRAND FORKS
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (Continued)
As At December 31, 2014

16. EQUITY IN TANGIBLE CAPITAL ASSETS

Equity in Tangible Capital Assets (TCA) represents the net book value of total capital assets less long-term obligations assumed to acquire those assets. The change in consolidated equity in tangible capital assets is as follows:

	2014	2013
Equity in TCA, beginning of year	\$ 24,147,008	\$ 25,298,283
Add:		
Capital acquisitions	2,214,126	2,091,114
Debt principal repayments	201,469	153,798
Actuarial adjustment	12,795	6,281
Gain on dispositions of assets	68,072	14,324
Less:		
Proceeds from issue of temporary and long-term debt	(263,159)	(1,756,920)
Proceeds on sale	(77,373)	(122,100)
Amortization	(1,563,310)	(1,537,772)
Equity in TCA, end of year	<u>\$ 24,739,628</u>	<u>\$ 24,147,008</u>
Represented by:		
General capital fund	\$ 17,442,946	\$ 17,332,568
Electrical utility capital fund	980,061	937,194
Sewer utility capital fund	2,483,366	2,538,475
Water utility capital fund	<u>3,833,255</u>	<u>3,338,771</u>
Capital fund equity at year end	<u>\$ 24,739,628</u>	<u>\$ 24,147,008</u>

17. MUNICIPAL PENSION PLAN

The City and its employees contribute to the Municipal Pension Plan (the Plan), a jointly trusted pension plan. The Board of Trustees, representing Plan members and employers, is responsible for overseeing the management of the Pension Plan, including investment of the assets and administration of benefits. The Pension Plan is a multi-employer contributory Pension Plan. Basic pension benefits provided are defined. The Plan has about 179,000 active members and approximately 71,000 retired members.

The most recent valuation as at December 31, 2012 indicated a \$1,370 million funding deficit for basic pension benefits. The next valuation will be as at December 31, 2015 with results available in 2016. Employers participating in the Plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the Plan records accrued liabilities and accrued assets for the Plan in aggregate with the result that there is no consistent and reliable basis for allocating the obligation, assets and cost to the individual employers participating in the Plan.

The Corporation of the City of Grand Forks paid \$265,984 (2013 - \$271,258) for employer contributions to the Plan in fiscal 2014.

THE CORPORATION OF THE CITY OF GRAND FORKS
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (Continued)
As At December 31, 2014

18. SALE OF SERVICES

	2014	2013
Garbage collection and landfill contract	\$ 209,134	\$ 200,109
Cemetery	28,684	28,912
Airport (net of cost of fuel sold)	22,303	19,106
Transportation custom work orders	8,287	8,554
Environmental development	10,500	5,000
Campground	46,055	40,865
Sundry	4,890	11,356
Slag	235,063	247,284
Electrical utility user and connection fees	4,377,623	4,287,692
Sewer utility user and connection fees	817,363	782,864
Waterworks utility user and connection fees	847,415	789,131
	<u>\$ 6,607,317</u>	<u>\$ 6,420,873</u>

19. EXPENDITURES BY OBJECT

	2014	2013
Goods and services	\$ 7,002,084	\$ 5,552,756
Interest and finance charges	97,780	51,136
Salaries, wages and benefits	4,077,214	3,544,913
Amortization	1,563,310	1,537,772
	<u>\$ 12,740,388</u>	<u>\$ 10,686,577</u>

20. COLLECTION FOR OTHER GOVERNMENTS

The City collected and remitted the following taxes on behalf of other Governments. These are not included in the City's financial statements.

	2014	2013
Provincial Government - School Taxes	\$ 1,583,046	\$ 1,610,542
Provincial Government - Police Tax Levy	211,395	208,138
British Columbia Assessment Authority	46,847	48,016
Regional Hospital Districts	180,527	219,994
Regional District of Kootenay Boundary	1,380,318	1,375,291
	<u>\$ 3,402,133</u>	<u>\$ 3,461,981</u>

THE CORPORATION OF THE CITY OF GRAND FORKS
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (Continued)
As At December 31, 2014

21. TRUST FUNDS

Funds held in trust and administered by the City are as follows:

	2014	2013
Assets		
Cash	\$ 158,365	\$ 151,939
Due from (to) the General Operating Fund	<u>46</u>	<u>(979)</u>
	<u>\$ 158,411</u>	<u>\$ 150,960</u>
Trust Fund Balances		
Cemetery care	\$ 145,519	\$ 140,009
Employee assistance program	<u>12,892</u>	<u>10,951</u>
	<u>\$ 158,411</u>	<u>\$ 150,960</u>

Trust funds are not included in the City's financial statements.

22. RECONCILIATION TO BUDGET

The following reconciles the budgeted surplus as shown on the consolidated statement of operations to the budget as presented in bylaw 1996 adopted on April 28, 2014.

	2014
Annual budgeted surplus per consolidated statement of operations	\$ 1,666,347
Debt principal repayments	(197,886)
Purchase of tangible capital assets other than by debt	(8,921,179)
Budgeted transfer from reserve/accumulated surplus	2,360,866
Non-cash item - amortization	1,539,874
Debt proceeds	<u>3,551,978</u>
	<u>\$ -</u>

23. CONTINGENT LIABILITIES

The City, as a member of the Regional District of Kootenay Boundary, is jointly and severally liable for the future capital liabilities of the Regional District.

The loan agreements with the Municipal Finance Authority provide that if the Authority does not have sufficient funds to meet its payments and obligations, it shall make payments from the debt reserve fund which is in turn established by a similar debt reserve fund of the City and all other borrowing participants. If the debt reserve fund is deficient, the Authority's obligations become a liability of the Regional District, and may become a liability of the participating municipalities.

THE CORPORATION OF THE CITY OF GRAND FORKS
SCHEDULE - SEGMENTED INFORMATION
For the Year Ended December 31, 2014

	General and Reserve	Electrical Utility	Water Utility	Sewer Utility	Total 2014	Total 2013
REVENUE						
Property taxes	\$ 3,093,898	\$ -	\$ -	\$ 6,041	\$ 3,099,939	\$ 3,046,473
User fees and charges	-	4,377,623	847,415	817,363	6,042,401	5,859,687
Other revenue	2,956,256	-	-	5,913	2,962,169	1,289,691
Grants - operating	1,376,914	-	1,000	-	1,377,914	372,573
Grants - capital	-	-	714,351	-	714,351	136,714
Gain on disposal	68,072	-	-	-	68,072	14,324
	7,495,140	4,377,623	1,562,766	829,317	14,264,846	10,719,462
EXPENSES						
Salaries and benefits	2,624,788	563,937	463,900	424,589	4,077,214	3,544,913
Goods and services	3,514,930	137,223	247,794	217,750	4,117,697	2,751,801
Purchased services	-	2,884,387	-	-	2,884,387	2,800,955
Debt interest	44,213	-	-	53,567	97,780	51,136
Amortization	1,172,726	40,854	186,392	163,338	1,563,310	1,537,772
Interfund transfers	(420,000)	420,000	-	-	-	-
	6,936,657	4,046,401	898,086	859,244	12,740,388	10,686,577
ANNUAL SURPLUS (DEFICIT)	\$ 558,483	\$ 331,222	\$ 664,680	\$ (29,927)	\$ 1,524,458	\$ 32,885

THE CORPORATION OF THE CITY OF GRAND FORKS
CONSOLIDATED SCHEDULE OF TANGIBLE CAPITAL ASSETS
As At December 31, 2014

	Land	Land Improvements	Buildings	Machinery and Equipment	Engineering Structures	Electrical Utility	Infrastructure Waterworks Utility	Sewer Utility	Leased Assets	2014	2013
Historical Cost:											
Opening balance	\$ 1,690,090		\$ 6,005,410	\$ 5,890,942	\$ 19,511,965	\$ 2,495,202	\$ 7,446,626	\$ 7,798,885	\$ 441,674	\$ 51,280,794	\$ 49,743,773
Additions		19,775		334,787	840,588	83,722	889,684	45,570		2,214,126	2,091,114
Disposals and write downs			(1,673)	(103,103)						(104,776)	(554,093)
Closing balance, Dec. 31	\$ 1,690,090	\$ 19,775	\$ 6,003,737	\$ 6,122,626	\$ 20,352,553	\$ 2,578,924	\$ 8,336,310	\$ 7,844,455	\$ 441,674	\$ 53,390,144	\$ 51,280,794
Accumulated Amortization:											
Opening balance	\$ -		\$ 2,503,378	\$ 3,487,414	\$ 9,611,424	\$ 1,558,009	\$ 4,107,854	\$ 3,424,316	\$ 79,054	\$ 24,771,449	\$ 23,679,996
Amortization Expense			149,063	379,301	619,796	40,854	186,392	163,338	24,566	1,563,310	1,537,771
Effect of disposals and write downs				(95,475)						(95,475)	(446,318)
Closing balance, Dec. 31	\$ -		\$ 2,652,441	\$ 3,771,240	\$ 10,231,220	\$ 1,598,863	\$ 4,294,246	\$ 3,587,654	\$ 103,620	\$ 26,239,284	\$ 24,771,449
Net Book Value for Year Ended December 31, 2014	\$ 1,690,090	\$ 19,775	\$ 3,351,296	\$ 2,351,386	\$ 10,121,333	\$ 980,061	\$ 4,042,064	\$ 4,256,801	\$ 338,054	\$ 27,150,860	\$ 26,509,345

THE CORPORATION OF THE CITY OF GRAND FORKS

COMMITTEE OF THE WHOLE MEETING

Monday, June 15th, 2015

PRESENT:

MAYOR FRANK KONRAD
COUNCILLOR JULIA BUTLER
COUNCILLOR CHRIS HAMMETT
COUNCILLOR CHRISTINE THOMPSON
COUNCILLOR NEIL KROG
COUNCILLOR COLLEEN ROSS (joined the mtg. at 9:10 am)

CHIEF ADMINISTRATIVE OFFICER	D. Allin
CHIEF FINANCIAL OFFICER	R. Shepherd
DEPUTY CORPORATE OFFICER	S. Winton
CORPORATE ADMINISTRATIVE ASSISTANT	D. Popoff
MANAGER OF DEVELOPMENT AND ENGINEERING	S. Bird
MANAGER OF BUILDING AND BYLAW SERVICES	W. Kopan
MANAGER OF OPERATIONS	D. Reid
FIRE CHIEF	D. Heriot

GALLERY

ABSENT:

COUNCILLOR MICHAEL WIRISCHAGIN

CALL TO ORDER

MOTION: THOMPSON

RESOLVED THAT the Mayor called the COTW Meeting to order at 9:00 am

CARRIED.

COMMITTEE OF THE WHOLE AGENDA

Adopt agenda
June 15th, 2015, COTW
Amendment to the agenda
The Mayor advised that he was amending the agenda to include a late item regarding a memorandum from the Manager of Operations with regard to a staff recommendation to implement a Stage 2 water restrictions plan.

MOTION: KROG

RESOLVED THAT the COTW amend the June 15th, 2015, COTW agenda to include a

late item regarding a memorandum from the Manager of Operations with regard to a staff recommendation to implement a Stage 2 water restrictions plan.

CARRIED.

REGISTERED PETITIONS AND DELEGATIONS

School District No. 51

Mr. Grey's Grade 9 Science Class to share projects regarding water

First student spoke regarding safe drinking water, access to available water in the world, wasted water, desalination, evaporation, reverse osmosis, can water be made?, minerals in water, and water conservation.

Questions and Discussion:

Karin Bagn

- Do you agree what we could do locally to conserve water by making sure existing water leaks are a top priority?

Student answered yes

Donna Semenoff

- inquired regarding water pollution and fracking

Councillor Butler

- thanked the student for a good job done with great and important facts

Second student began by comparing well water and the public water system, cons of well water, pros of public water and where does it come from?, six steps to clean public water, well water testing, potability, understanding minerals and substances in your water, greywater treatment, eco-friendly, test results of water testing.

Questions and Discussion:

- chlorine and iron in conjunction with health
- manganese and its harms over time and recommended treatment

Beverley Tripp

- inquired regarding elevated levels of nitrates

MOTION: THOMPSON

RESOLVED THAT the COTW receive the presentation from Mr. Grey's Grade 9 Science Class.

CARRIED.

Grand Forks Community Trails Society - Chris Moslin

Support of non-motorized designation of the Trans Canada Trail from Grand Forks to Cascade.

Overview:

- request for City to write a letter of support to formally designate the Trans Canada Trail from Grand Forks to Cascade as non-motorized and an extension of Bylaw 1682.
- What is the Kettle River Heritage Trail?
- Why we need non-motorized designation?
- Minister's decision to make the designation for non-motorized; however, require public support.

Questions & Discussion:

Councillor Hammett

- spoke in regards to her attendance at the TOTA presentation. The presentation delivered a good topic based on important subjects and impacts

Councillor Ross

- is in support and would like to see more trails with non-motorized vehicles

Chris Moslin

- was in agreement that both non-motorized and motorized equally as important for visitors and locals, spoke in regards to access to other locations, etiquette and rules important

Councillor Thompson

- stated that there is permitted use by the ATV Club

Mayor Konrad

- asked for a definition of a motorized vehicle

Chris Moslin

- responded to Mayor Konrad that it is a device not used for mobility purposes

Brett Hummel

- stated that there are not many people on the trails during his use in the North Fork area and has concerns with not being able to use non-motorized vehicles in this area

MOTION: KROG

RESOLVED THAT the COTW receive the presentation from Chris Moslin of the Grand Forks Community Trails Society and forward the request for a support letter to the Regular Meeting of June 15th, 2015.

CARRIED.

The Mayor recessed the COTW Meeting at 9:54 am.
The Mayor reconvened the COTW Meeting at 10:03 am.

Concerned Residents of Grand Forks and Surrounding Areas
Questions, concerns, and suggestions that are presented in the water meter
manifesto.

Mayor Konrad declared at this time that he wished to recuse himself and is not entitled to participate in the discussion or vote on the next item of business before this meeting, that is item No. 3 c) on the meeting agenda, by reason of advisement from the Corporation's lawyers, Young Anderson, based on their opinion of a perceived indirect pecuniary conflict of interest, directed at himself. Also based on their advisement, that the remainder of Council should encourage him to recuse himself. Furthermore, he advised that he wished to invoke his right under the Community Charter, Sections 100 and 104, respectfully, that he, Mayor Konrad, is not declaring, nor admitting to this perceived conflict of interest; for in his opinion, as Mayor, there is no conflict of interest, and never was.

Furthermore, for the record, this action obstructs his ability to perform his elected official duty, as Mayor for the citizens of Grand Forks.

And that he wishes to leave this meeting at this time and request that the minutes record his leaving the meeting for the reasons as stated above.

Mayor Konrad left the COTW Meeting at 10:06 am.

Councillor Krog was appointed as Acting Mayor.

Overview:

- Grand Forks aquifer - potential yield
- manifesto issues - radiation, BC Plumbing Code noncompliance, insurance liability
- challenges with current Water Metering Plan - FOI requests, health & safety concerns, petitions, Conflicts of Interest
- alternative options - district or sectional metering, Valley Heights reservoir, proposed new well, enforce water restrictions, water ambassador, incentives, education
- questions to evaluate performance
- cooling off period

Questions and Discussion:

Councillor Butler

- stated that a lot of the information has been referred from the Kerr Wood Leidal Report, take advice from City experts to do a water audit

Karin Bagn

- asked Council why a resident water meter has been leaking for two months? One year cooling off period requested

Beverley Tripp

- responded to Councillor Butler's comment that there are 30-70% leaks in pipes from report

Donna Semenoff

- 2010 report from Kerr Wood Leidal - conservation plan, water audit, testing meters, not necessary all connections to industries were being metered at that time, voluntary metering of residences to figure out leaks, Urban Systems did do water audit - testing meters, no residential data, actions not followed

Barry Jarvis

- 2014 Urban Systems Report - 2008-2012 max. daily demand dropped by 10%, did trend continue?

Mgr. of Operations

- does not have report currently and cannot answer immediately

Barry Jarvis

- How will shortfall be funded for installation of water meters?

CAO

- if there is a shortfall, amendment in the Finance Plan would be brought forward to Council and funding sources would be identified

Brett Hummel

- lives in the North Fork area, concerned over water meter issue, how far will Council go to continue this issue and divide the City?

CAO

- Mgr. of Operations has addressed one situation

Mgr. of Operations

- in regards to Karin Bagn's question: five attempts have been made from April-May for a plumber to come into the home of a resident, where condensation occurred as a service supply to the home prior to the meter install, not part of the meter itself, a letter has been written in response

Councillor Butler

- referred to letters from Mr. Antifay regarding his water meter leak and that no City contact was made to this regard. He has asked her to bring his concerns forward

Councillor Ross

- provided an explanation and concerns regarding Mr. Hummel's comments, looking at chronological history of this Plan, climate change, water use in community, does not want division in community, let's move forward, has compassion fatigue, wants to complete the project

Councillor Hammett

- the Water Meter Project is 70% complete and the money has been spent, not responsible to just ignore these facts

Roma Hamilton

- some points of agreement, aquifer, could Council cutback and step forward on insecticides to protect aquifer by example?

Gloria Koch

- thank you to Councillor Ross for expressing thoughts and are echoed, would like a pause and a relook at this situation, money spent - move on, but find better ways

Councillor Butler

- can resident now hire a plumber to come in and not go against the City bylaw?

CAO

- City has already hired an independent plumber and addressed the situation with the customer, good job from Mgr. of Operations and high level from our team to deal with this situation

Councillor Butler

- would like to see stats from meters installed already, enforcement of sprinkling regulations, timers for sprinkling systems, education of people

James Hamilton

- apologized on behalf of those that have been a problem for Councillor Ross, listen and work with the people concerned

MOTION: HAMMETT

RESOLVED THAT the COTW receive the presentation from the Grand Forks and surrounding area concerned residents.

CARRIED.

Mayor Konrad returned to the COTW Meeting at 10:53 am.

PRESENTATIONS FROM STAFF

Manager Development & Engineering Services

Application for a Development Variance Permit to request an interior setback variance from 3 meters (10 feet) to 0.9144 meters (3 feet), in order to construct a carport

MOTION: THOMPSON

RESOLVED THAT the COTW receives the report and recommends to Council to select one of the presented options at the July 20th, 2015, Regular Meeting of Council and authorizes staff to proceed with Option 1.

CARRIED.

Manager of Development & Engineering Services

Application for a Development Variance Permit to request an increase in accessory building height and an increase in overall floor area of all accessory buildings, in order to construct a garage

MOTION: THOMPSON

RESOLVED THAT the COTW receives the report and recommends to Council to select

one of the presented options at the July 20th, 2015, Regular Meeting of Council and authorizes staff to proceed with Option 1.

CARRIED.

Corporate Services
Selkirk College Partnership for Mural Project

Questions and Discussion:

Councillor Ross

- stated that some artists are concerned and feel betrayed and disrespected by the City

Councillor Hammett

- asked about the cost associated with this proposal?

Deputy Corp. Officer

- explained financial support for Project manager, request would move forward if funded or not, walls at RDKB office and Selkirk College are also options

Councillor Krog

- speaking in favor, involves youth, on canvas with a size setting for other artist participation, could be switched out, is funding request for canvas & brushes only?

Deputy Corp. Officer

- yes, only for canvas & brushes

- there are eight walls on the Lift Station that could be utilized, requesting only two walls

MOTION: KROG

RESOLVED THAT the COTW recommends to Council to receive the request regarding the Mural Project to be undertaken in partnership with Selkirk College and refers it to the June 15th, 2015, Regular Meeting of Council for decision and/or direction to staff.

CARRIED.

Deputy Corporate Officer/Communications
Draft Communications Policy and Procedures

MOTION: THOMPSON

RESOLVED THAT the COTW recommends to Council to receive the draft Communications Policy and Procedures and determines to move forward with public consultation and a Council workshop as next steps in it development.

CARRIED.

Manager of Operations
Universal Water Meter Program

Councillor Butler

- asked for a point of clarification for 4 e) so that the agenda would be correct, should not read that on December 12th the City was successful for receiving the Gas Tax Grant, should state that the City never received this, that on December 12th it was accumulated gas tax funding for this program

CAO

- replied that the City applied for the Grant and was unsuccessful and did not receive the Grant

Councillor Butler

- would like an amendment made to the agenda to state accumulated gas tax funding for the program and not that a specific grant was received for the program

Mayor Konrad declares at this time that he wishes to recuse himself and is not entitled to participate in the discussion or vote on the next item of business before this meeting, that is item no. 4 e) on the meeting agenda, by reason of advisement from the Corporation's lawyers, Young Anderson, based on their opinion of a perceived indirect pecuniary conflict of interest, directed at himself.

Also based on their advisement, that the remainder of Council should encourage him to recuse himself.

Furthermore, he advised that he wished to invoke his right under the Community Charter, Sections 100 and 104, respectfully, that he, Mayor Konrad, is not declaring, nor admitting to this perceived conflict of interest; for in his opinion, as Mayor, there is no conflict of interest, and never was.

Furthermore, for the record, this action obstructs his ability to perform his elected official duty, as Mayor for the citizens of Grand Forks.

And that he wishes to leave this meeting at this time and request that the minutes record his leaving the meeting for the reasons as stated above.

Mayor Konrad left the COTW Meeting at 11:10 am.

Councillor Krog was appointed as Acting Mayor.

MOTION: THOMPSON

RESOLVED THAT this item be referred to the July 20th, 2015 meeting.

CAO

- recommendation to proceed with this item for decision, Bylaw information to seek more public input, if there is a delay, will move into winter months and then there will be other factors to consider

Councillor Ross

- regarding the request for decision - stated that she does not like any of the options and would like to introduce another option and then bring forth to public

Acting Mayor Krog

- point of order, no discussion at this time

Councillor Thompson has withdrawn the motion to refer.

Acting Mayor Krog

- informed that Council could continue to choose, or amend, or review other alternatives

Councillor Butler

- would like options collected, no need for Urban Systems Report, would like to see creative options

CAO

- informed that report options were sought from around the province on an engineering perspective regarding common things found in BC, is a guide to Council, staff works within the realm the professionals provide, go to public and seek more input if anything was overlooked and then a report would be brought back to Council for the July 20th, 2015 meeting

Councillor Ross

- stated that one option could be done, but approached in a different way, not all concerns have been met, does not want to commit to anything today

Councillor Hammett

- reported that Kamloops and Penticton had an opt-out program, flat rate

CAO

- provided factual information for opt-out rates from other community bylaws

Donna Semenoff

- option of opt out for Grand Forks if there was a fair representation, not cohered into situation, environment consideration, cost effective way to conserve

Frank Triveri

- he stated that he opted in because he felt no other alternative, accepted Council decision; however against water meter program. To opt out now, parameters have to be looked at

Councillor Butler

- Does overhead and profit for meters not installed still have to be paid to contractor?

CAO

- cannot discuss what is In-Camera and not in liberty to discuss what is under Section 90

Councillor Hammett

- spoke in regards to the purpose of water meters, commented in regards to Mr. Triveri's question regarding the opt out parameters and that there should be a deterrent in place so that those meters already installed are not facing an expense

Acting Mayor Krog

- spoke in regards to the opt out program and that unlimited water usage cost is higher

Councillor Butler

- informed of fears of removal regarding opt-out program, most people in favour of program

Frank Triveri

- spoke in regards to an equitable situation, personal land amount, taxes, Rates Committee

Donna Semenoff

- stated that the big goal is how to conserve water, gov. grants, fairness, modification of water, RF

Barry Jarvis

- stated his reasons for relocating to Grand Forks, water issue significant cost increase, no credit on utility bill for time away from home, rates increase for utilities

Acting Mayor Krog

- would like to see all services as user pay services

Councillor Ross

- spoke in regards to the first world problem that exists in North America, time to start behaving differently, what is the goal? - to conserve water, life choices for decisions, would like to dig deeper into alternatives

MOTION: BUTLER

RESOLVED THAT the COTW recommends Council to choose one of the options and direct staff to proceed accordingly.

DEFEATED.

MOTION: ROSS

RESOLVED THAT the COTW receive and refer back to staff and public, who are City water utility customers, for written input of no more than 500 words per letter, with one submission per person, regarding collection of more options; and, FURTHER bring forward to the July 20th meeting and to be received by no later than June 25th at 4:00 pm and clearly titled Water Meter Input to info@grandforks.ca or hand delivered to the front desk of City Hall.

CARRIED.

The Mayor returned to the COTW Meeting at 11:55 am.

Monthly highlight reports from department managers
Staff request for Council to receive the monthly activity reports from department managers

Councillor Butler

- inquired as to sewer main flushing and camera lines clarity, reconductor progress and reason for upgrades

CAO

- stated that the camera lines were for sewer maintenance

Mgr. of Operations

- stated the reason for the upgrades were due to safety of aging copper and are brittle

Mayor Konrad

- inquired if there were any documented deer feeding complaints

Mgr. of Bylaw Services

- informed that there was only one complaint since initial round

Mayor Konrad

- inquired as to the camps along the riverbanks

Mgr. of Bylaw Services

- informed that the camps are continuously relocating

Mayor Konrad

- inquired if the permit values were from January 2015

Mgr. of Bylaw Services

- replied to Mayor Konrad: yes, current 2015

CAO

- stated that the monitoring by the Fire Chief reported that there is a 99% deficiency of water this year due to snow packs

MOTION: THOMPSON

RESOLVED THAT the COTW receive the monthly activity reports from department managers.

CARRIED.

Corporate Services - Verbal Report
Information update regarding the Cannafest event

Deputy Corp. Officer

- reported that all paperwork for this event is up to date, possibly 2,000 more people will be in the City during this time, looking into expanding camping options into Dick Bartlett Park and the field on the west side for additional parking, also looking into an

additional cost to the City to maintain washrooms and community in general to prepare for this amount of people, additional costs of approximately \$10,000, extension to the Noise Bylaw will be brought forth.

Mayor Konrad

- inquired as to whether Mr. Varabioff of the Cannafest event will be contacting the RCMP regarding the sale of medicinal marijuana?

Deputy Corp. Officer

- informed that this is out of the City's jurisdiction; however, the RCMP have been contacted, as well as the ambulance service, and the Fire Dept.

Councillor Hammett

- stated that Council has already voted and agreed with Mr. Varabioff that there will be no medicinal marijuana. Inquired as to whether now there will be medicinal marijuana?

CAO

- explained that Federal licence has not been approved and given to the City, only the RCMP can now enforce this decision and stop Mr. Varabioff from bringing in medicinal marijuana

Councillor Ross

- stated that Mr. Varabioff should be reminded of Council's decision and agreement contract with the City for no medical marijuana dispensary, only for promotion materials

Deputy Corp. Officer

- said that we are moving forward with Mr. Varabioff and that he is fully aware that he should not be dispensing medicinal marijuana

Les Johnson

- inquired and wanted to make sure that no one could purchase medicinal marijuana with a Vancouver dispensary card or licence?

CAO / Council

- replied to Mr. Johnson that this was correct

Frank Triveri

- stated that the stipulation belongs to the Federal Government, beyond jurisdiction

Councillor Krog

- stated that an event has to abide by the City rules for James Donaldson Park for use of our property

Donna Semenoff

- inquired regarding to the approximate additional \$10,000, why is City doing this event? For tourism?

CAO

- stated that there is a significance to the local economy and that Council has a community event fund in the budget

Frank Triveri

- voiced concerns regarding the medical marijuana component and that the City could face a constitutional issue

Councillor Krog

- to his understanding, Federal legislation stated that medicinal marijuana has to be obtained from a licensed pharmacy or distribution area and is not supposed to be consumed in public but taken back to the residence only for use

MOTION: ROSS

RESOLVED THAT Council receive for information purposes.

CARRIED.

REPORTS AND DISCUSSION

PROPOSED BYLAWS FOR DISCUSSION

Chief Financial Officer

Bylaw 2016 - Year 2014-2018 Financial Plan Amendment 2

MOTION: THOMPSON

RESOLVED THAT the COTW recommends that Council give first three readings to Bylaw No. 2016 - Year 2014-2018 Financial Plan Amendment 2 at the June 29, 2015, Regular Meeting of Council.

CARRIED.

Prior to continuing with the next item, the CAO announced that the City received funding for the grant that was applied for the Waste Water Treatment Operating in the neighbourhood of \$400,000.

INFORMATION ITEMS

CORRESPONDENCE ITEMS

LATE ITEMS

Manager of Operations - Memorandum and Report

The Manager of Operations spoke about the recent information the City has received regarding the very low snow pack levels and that staff is recommending that the City implement a Stage 2 Water Restriction Plan immediately.

Councillor Butler

- stated that a garden will not survive with only two days of watering

Mgr. of Operations

- replied that there is a provision for handheld watering

Councillor Krog

- mentioned that this recommendation is based on what is happening throughout the Okanagan and BC

Councillor Butler

- referred to the Kerr Wood Leidal Report in drought conditions, would like to see sprinkling regulations that we already have in place enforced first

Frank Triveri

- also stated that a garden will not survive, some people do not have a garden and do not realize, cannot hand water entire garden

Councillor Ross

- feels that if sprinkling twice a week was the entitlement and then handheld watering, that this should be enough

Beverley Tripp

- inquired as to whether the aquifer was really stressed?

Donna Semenoff

- spoke in regards to the Kerr Wood Leidal Report and that water conservation could cause unrest in the community, good for educating, if there is no problem - why enforce?

Councillor Thompson

- feels that these arguments support the Water Meter Program

Councillor Butler

- stated that people still have to abide by the Sprinkling Regulations even with the Water Meter Program, feels that the City does not need to copycat other Cities, Sustainable Community Plan says that we have to promote gardening.

Les Johnson

- stated that water meters would show who is sprinkling

CAO

- stated that we have to be proactive in this approach, there is a science behind the need, Council to consider the facts with the 1% of normal snow pack, and minimize the impacts on the water system providing community with facts

Mayor Konrad

- inquired as to how many watering violations against the Bylaw there were?

Mgr. of Bylaw Services

- answered that there were approximately half a dozen notices handed out

Mayor Konrad

- replied that this did not seem like a big concern

Councillor Butler

- inquired as to why this item was brought in as a late item?, item should have been advertised and brought to the public for input and enforcement

Motion discussion:

Councillor Butler

- isn't there a computer program that the Mgr. Of Operations could refer to?

Mgr. of Operations

- replied that the SCADA System is in place; however, it takes time to look at and put into a report

MOTION: KROG

RESOLVED THAT Council directs Staff to implement a Stage 2 water restriction plan, as presented, immediately, and further that Staff be directed to include the three stages as an amendment to the Water Regulations Bylaw to be introduced later this summer.

MOTION WAS TIED AND THEREFORE DEFEATED.

MOTION: ROSS

RESOLVED THAT Council directs Staff to enforce Stage 1 water restrictions and apply the appropriate fines according to Bylaw 1973; and, FURTHER advertise in the newspaper and on the City website information regarding Stage 2 restrictions and revisit this at the next Regular Meeting of June 29th.

CARRIED.

MOTION: BUTLER

RESOLVED THAT Council directs Staff to provide Council current daily, annual and when Sprinkling Regulations are enforced, stats from our wells.

DEFEATED.

REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF THE COUNCIL (VERBAL)

QUESTION PERIOD FROM THE PUBLIC

Frank Triveri

- expressed appreciation to Council for his letter of April becoming part of the agenda, salaries and contracts over \$75,000 for all Administrators and CAO should be disclosed and posted on the City website and not through the FOI process, as a citizen, he stated that he has a right to view these.

Councillor Hammett

- stated that she does not have a problem releasing contract information and the decision of rehiring the CAO

Councillor Butler

- referred to Mr. Triveri's statement and said that if that is what is stated, that we have to provide and post this information

CAO

- spoke in regards to the Communication Policy

MOTION: HAMMETT

RESOLVED THAT Council direct Staff to provide a detailed comparison of the prior and existing contracts of the CAO and release this comparison to the public.

CARRIED.

IN-CAMERA RESOLUTION

Chief Administrative Officer

Immediately following the COTW Meeting, Council will hold an In-Camera Meeting

MOTION: THOMPSON

THAT COTW recommends Council convene an In-Camera Meeting as outlined under Section 90 of the Community Charter to discuss matters in a closed meeting which are subject to Section 90 (1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; and 90 (1)(e) the acquisition, disposition or expropriation of land or improvements, if the Council considers that disclosure could reasonably be expected to harm the interests of the municipality; and 90 (1)(g) litigation or potential litigation affecting the municipality; Be it further resolved that persons, other than members, officers, or other persons to whom Council may deem necessary to conduct City business, will be excluded from the In-Camera Meeting.

CARRIED.

ADJOURNMENT

The Mayor adjourned the meeting at 1:01 pm.

CERTIFIED CORRECT:

MAYOR FRANK KONRAD

CORPORATE ADMINISTRATIVE
ASSISTANT - DAPHNE POPOFF

THE CORPORATION OF THE CITY OF GRAND FORKS

REGULAR MEETING OF COUNCIL
MONDAY, JUNE 15, 2015

PRESENT:

MAYOR FRANK KONRAD
COUNCILLOR JULIA BUTLER
COUNCILLOR CHRIS HAMMETT
COUNCILLOR NEIL KROG
COUNCILLOR COLLEEN ROSS
COUNCILLOR CHRISTINE THOMPSON

CHIEF ADMINISTRATIVE OFFICER
DEPUTY CORPORATE OFFICER
MANAGER OF DEVELOPMENT & ENGINEERING
FIRE CHIEF
DEPUTY FIRE CHIEF
MANAGER OF OPERATIONS
MANAGER OF BUILDING AND BYLAW SERVICES
GALLERY

D. Allin
S. Winton
S. Bird
D. Heriot
K. McKinnon
D. Reid
W. Kopan

CALL TO ORDER

- a) The Mayor called the meeting to order at 7:00pm

ADOPTION OF AGENDA

- a) Adopt agenda
June 15th, 2015, Regular Meeting agenda

MOTION: ROSS / HAMMETT

RESOLVED THAT Council adopts the June 15th, 2015 Regular Meeting Agenda, as presented.

CARRIED.

MINUTES

- a) Adopt minutes
May 25th, 2015, Special Meeting to go In-Camera minutes

MOTION: ROSS / HAMMETT

RESOLVED THAT Council adopt the May 25th, 2015, Special Meeting to go In-Camera minutes as presented.

CARRIED.

-
- b) Adopt minutes
May 25th, 2015, Regular Meeting minutes

MOTION: BUTLER / KROG

RESOLVED THAT Council adopt the May 25th, 2015, Regular Meeting minutes as presented.

CARRIED.

-
- c) Adopt minutes
June 1st, 2015, Special Meeting to go In-Camera minutes

MOTION: ROSS / BUTLER

RESOLVED THAT Council adopt the June 1st, 2015, Special Meeting to go In-Camera minutes as presented.

CARRIED.

-
- d) Adopt minutes
June 4th, 2015, Special Meeting of Council minutes

MOTION: THOMPSON / BUTLER

RESOLVED THAT Council adopt the June 4th, 2015, Special Meeting of Council minutes as presented.

CARRIED.

REGISTERED PETITIONS AND DELEGATIONS

UNFINISHED BUSINESS

REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL

- a) Corporate Officer's Report
Written reports from Council
Councillor Hammett brought forward information regarding the Regional Chambers

Business Forum that is taking place on Tuesday June 16th at Gallery2 from 6-8pm. It is a roundtable discussion on Economic Development. She further advised that Councillor Thompson and her attended the May 27th Newly Elected Officials Emergency Preparedness Workshop in Castlegar. She recommended that there be an Emergency Preparedness Committee formed. If there is an existing committee then she would really appreciate a presentation to Council so they understood the procedures and policies.

The CAO advised that a workshop is planned for July to share with Council information on Council's roles and responsibilities in certain instances as well as speaking to any other issues or questions that Council may have. He recommended that the EOC information be presented in the fall.

Councillor Bulter commented on the awarding of the contract for the gravel pit. She asked the CAO if in the future these types of bids and tenders will be posted for a longer period of time and included on BC Bid and in the newspaper.

The CAO advised that the purchasing policy was followed and in this case the expectations outlined in the purchasing policy were met. Staff will be hosting a workshop for contractors that is an orientation session regarding the bidding process. He advised that often the City only receives one bid.

Councillor Ross spoke with regard to her report. She advised that she attended the BEDC meeting, where the Explore BC publication is focusing on the Kettle Valley. She felt this is an opportunity for Grand Forks to put in information. They want to know in the next month so they can take photos for the publication. She further advised that there is a group in the community who would like to have chickens in the City, and she would like Council to consider having chickens in the City.

Councillor Ross advised that there was a meeting for the transitional housing steering committee and that it was a meeting to establish a terms of reference for the committee. There may be a public meeting as the committee moves forward.

Mayor Konrad advised that the transitional housing steering committee meeting took place without his knowledge and that he would like notice next time.

The CAO advised that at the Regular meeting on May 25th Council was advised that this meeting would take place.

Mayor Konrad advised that he would like to see it on the Council calendar in the future.

Councillor Butler advised that it is in the Community Charter that committee meetings be posted and minutes available to the public.

Councillor Thompson advised that she has some concerns with this process that Councillor Butler is referring to and has difficulty understanding this conversation as she has not heard from any members of the public that they have not attended meetings of the Deer Committee or transitional housing meeting.

The CAO advised that Councillor Butler is right in terms of the Community Charter and explained where the adhoc committees come into play. He advised that Council determined to have adhoc meetings so that they would be less formal and to make

recommendations to the COTW.

The Mayor suggested that the Transitional Housing Steering Committee be turned into a select committee of Council and be more formalized.

Councillor Ross advised this topic is difficult for people and is intimidating for people to come into the meeting.

The Mayor would like to attend the meeting.

Councillor Butler asked that the minutes be emailed out to Council.

Councillor Hammett advised that the Deer Committee is an adhoc committee and that the Chair of that committee will provide the minutes.

Councillor Krog advised that as an adhoc committee the expense of advertising, staff time, etc is removed. An adhoc committee can be reported out on through Council reports.

The CAO advised that through our procedure bylaw standing committees and committees of Council follow the process. Adhoc committees bring all recommendations to Council for all of Council to participate in making decisions on.

Council Thompson has concerns about adding to the workload of staff.

Councillor Hammett feels that the Council reports fulfil this.

Councillor Butler withdrew her motion regarding following the Community Charter for committee reporting and posting.

MOTION: ROSS / HAMMETT

RESOLVED THAT all reports of members of Council, given verbally at this meeting be received.

CARRIED.

REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY

- a) Corporate Officer's Report
Written report from Council's representative to the Regional District of Kootenay Boundary
Councillor Krog's report is attached.

MOTION: ROSS / HAMMETT

RESOLVED THAT Councillor Krog's report on the activities of the Regional District of

Kootenay Boundary, given verbally at this meeting be received.

CARRIED.

RECOMMENDATIONS FROM STAFF FOR DECISIONS

- a) Corporate Services
Selkirk College Partnership for Mural Project

Councillor Krog advised that he would like to see the financials from the project to ensure the funding is used for art supplies as requested.

MOTION: THOMPSON / HAMMETT

RESOLVED THAT Council receive the request regarding a partnership with the City and funding for the Mural Project , and further that the budget for the program be presented to staff to show that the \$2000 is used for art supplies.

CARRIED.

-
- b) Manager of Development & Engineering
Support from Council to transfer the lease of 7212 Riverside Drive in the event that Habitat for Humanity Southeast BC should decide to withdraw from the lease

The Manager of Development and Engineering advised that Habitat for Humanity has advised the City verbally, that they wish to withdraw from the lease, but have not submitted the letter. They are asking Council to guarantee support for the lease after the transferring of the lease to Whispers of Hope and BETHS.

Councillor Krog advised that he feels this is backwards and that he would like to see a letter of request first.

Councillor Butler advised that they are looking for assurance before they proceed.

MOTION: HAMMETT / BUTLER

RESOLVED THAT Council choose to support transferring the lease of 7212 Riverside Drive in the event that Habitat for Humanity Southeast BC decides to withdraw from the lease.

DEFEATED.

MOTION: KROG / THOMPSON

RESOLVED THAT Council determines to send the request back to staff to inform Habitat for Humanity that a letter of request be presented to the City regarding the transfer of the lease.

CARRIED.

-
- c) Manager of Operations
Solid Waste Collection Agreement with RDKB

MOTION: BUTLER / ROSS

RESOLVED THAT Council formalize the Solid Waste Collection Agreement with the Regional District of Kootenay Boundary.

CARRIED.

REQUESTS ARISING FROM CORRESPONDENCE

INFORMATION ITEMS

- a) Bernice Tetreault
Retirement announcement from Music in the Park

MOTION: KROG / HAMMETT

RESOLVED THAT Council receive for information and note Bernice's retirement from Music in the Park and direct staff to send a letter to Bernice thanking her for her years of work regarding Music in the Park.

CARRIED.

-
- b) Civic Info.
2015 UBCM Convention - Meeting requests with Premier Christy Clark & Provincial Cabinet Ministers

Councillor Hammett spoke with regard to an issue that could be brought forward; that Council craft a resolution in collaboration with Graham Watt, Area D and other stakeholders with regard to the reinforcement and repair of riparian areas.

Councillor Thompson felt that this is a premature topic to take forward to the Premier. Councillor Hammett spoke with regard to the project and work that this group have been working on. She felt that waiting throughout the summer months and then taking it to AKBLG will take a long time. This could be brought forward to the group for discussion.

Councillor Krog advised that there is no deadline. He wants to take the time but also wants to make sure that the City does not miss out on the meetings. He would like to take the opportunity to meet with the Premier and other ministers.

The CAO advised that there is a deadline of August 15th and briefs will need to be prepared by the end of July. He spoke with regard to other topics that have been brought forward to the Ministers meeting. He recommended having a definitive ask when going into the meetings. He explained the process for meeting with the ministers.

Councillor Butler spoke with regard to Mr. Smith speaking to a minister regarding the deer Issue.

Councillor Hammett advised that she could bring it forward to the Deer Committee at the next meeting.

Councillor Ross spoke with regard to the minister meetings. She felt nutrient management - activities close to water ways was a regional issue and this would be a good topic. She felt that Council could take the lead on this. Requesting the Premier support a nutrient management plan for this area.

Councillor Thompson did not think that there is time to meet with other communities to put this together in time for the deadline. She felt that they needed to take their time on deciding the topics.

MOTION: HAMMETT/ BUTLER

RESOLVED THAT Council receive for information and discuss if they would like to meet with the Premier and direct staff on a preferred topic.

CARRIED.

-
- c) Correspondence from Friday, June 5th
Support and non-support letters for Councillor Butler

MOTION: ROSS / HAMMETT

RESOLVED THAT Council receive for information.

CARRIED.

BYLAWS

- a) Manager of Development & Engineering
To amend the current Zoning Bylaw by rezoning property located at 832 - 64th Avenue from the current R-1 (Single and Two-Family Residential) Zone to R-4 (Rural Residential) Zone.

Councillor Krog advised that after a public hearing has ended additional information nullifies the original public hearing.

Councillor Thompson advised that she believed the first public hearing was compromised and that is why she put forth the resolution.

CAO advised of further options and costs associated with a second public hearing, which would be paid for by the City.

MOTION: THOMPSON / BUTLER

RESOLVED THAT Council direct staff to advertise for a second public hearing.

CARRIED.

-
- b) Manager of Operations
Bylaw No. 2015, 2015 - Electrical Utility Regulatory Bylaw

MOTION: THOMPSON / BUTLER

RESOLVED THAT Council give final reading to Bylaw No. 2015, 2015 - Electrical Utility Regulatory Bylaw.

CARRIED.

LATE ITEMS

QUESTIONS FROM THE PUBLIC AND THE MEDIA

- a) Craig Lindsay
Spoke with regard to voting numbers on the lease transfer

Fil Mauro

Spoke with regard to the letters supporting Councillor Butler

Spoke with regard to the new purchasing bylaw for Council computers and that the voting on this policy put all of Council in a conflict of interest. He spoke further to Conflict of interest amongst all of Council other than two members of Council.

Councillor Krog spoke with regard to the above comments.

He advised that he has a catering business and is in support of user pay.

Councillor Thompson spoke with regard to the above comments.

Laurie Federico

She spoke with regard to the public being informed in the 90's and that she was one of the first businesses to get a water meter. She would like to see a vibrant and growing downtown and the issues in Council do not support this.

Councillor Krog spoke with regard to the computer policy.

Councillor Butler advised that the City's lawyers are paid to give an opinion not direct Council.

James Hamilton

He advised that the issue of water meters is about radio frequency

He advised that if Councillor Butler goes to court only the lawyers make money

He spoke with regard to the water restriction recommendation from the COTW meeting.

Tim Blieler

Spoke with regard to chickens being allowed within City limits.

Councillor Ross advised that the issue of allowing chickens in the City will be addressed in the policy or bylaw.

ADJOURNMENT

MOTION: BUTLER

RESOLVED THAT Council adjourn the June 15, Regular Meeting at 8:50PM

CARRIED.

CERTIFIED CORRECT:

MAYOR FRANK KONRAD

DEPUTY CORPORATE OFFICER – SARAH
WINTON

At the environmental services committee meeting on June 10 the committee received. a staff report from Alan Stanley, General Manager of Environmental Services regarding a request from the City of Grand Forks for changes to the downtown Grand Forks recycling depot.

History/Background Factors

The RDKB operates a recycling depot in downtown Grand Forks for packaging and printed paper located directly behind the Grand Forks Fire Hall on City of Grand Forks property.

The depot does not qualify for Multi Material BC (MMBC) subsidies and is operated at the sole expense of the RDKB. The depot is serviced by RDKB Staff and equipment. The depot is well used and as with all unstaffed depots presents a significant challenge in maintaining a clean and tidy site. The depot has been referred to by City of Grand Forks staff as an eyesore.

When the RDKB Board considered the MMBC subsidies in 2013, the direction to Staff was to maximize cost savings through either turning work over to MMBC or accepting subsidies where applicable. At the same time, since much information about the transition was not known, the Board also directed Staff to maintain the existing network of services and facilities even though some facilities would not qualify for subsidies. The objective was to minimize potential disruption, work for a time under the new protocols and then review the various levels of service.

This process is ongoing.

The RDKB was informed by the Grand Forks Fire Chief that due to equipment acquisitions the space occupied by the depot would be needed by the Fire Department. Grand Forks City Council has expressed reservations regarding closure of the site and the Fire Chief, acting on behalf of Grand Forks City Council, requested information on relocating the depot to another site in the downtown core of Grand Forks. The Fire Chief did not identify any potential alternate sites.

Due to ongoing and previously documented problems with unstaffed waste management sites the RDKB Board adopted a Solid Waste Management Facilities Siting Policy. The objectives of the policy include directing the majority of solid waste facilities customers to staffed facilities, rationalizing service levels through identification of service overlap and establishing reasonable travel times to solid waste facilities at 30 minutes. Since the policy was adopted six unstaffed facilities have been closed. Unstaffed recycling depots have been closed in Rossland, Genelle and Fruitvale.

All residential users of the downtown Grand Forks depot receive curbside recycling collection with the exception of a small number of multi-family units.

There is a depot at the Grand Forks Landfill specifically designed for commercial

customers. The landfill depot duplicates the downtown depot services and recycling services delivered by other means. As noted earlier, the downtown depot does not qualify for MMBC subsidies. The residential section of depot at the landfill qualifies for subsidies and is funded by MMBC.

According to online mapping software, the nearest staffed recycling facility at the Grand Forks Landfill is four minutes from the current site. There are no commercial or residential users in the Grand Forks area farther than 30 minutes from the nearest staffed facility.

Considering the close proximity to a staffed facility and the duplication of service, the recycling depot at the Grand Forks Landfill easily meets policy requirements and provides adequate depot service to the Grand Forks area.

Based on the policy and service provision requirements Staff recommend that the downtown Grand Forks recycling depot activity be shifted to the depot at the Grand Forks Landfill and that the downtown depot be permanently closed.

Implications

Currently, the time required to service the Grand Forks depot is about 6 hours per week. Removing the depot would reduce equipment and fuel use and reduce the number of operator hours. Closing the depot would mean that more operator time would be required at the Grand Forks Landfill depot due to expected increases in volume. In addition, as the organics management program continues to expand (without additional Staff time assigned), operator time freed up would be reassigned to organics.

The RDKB contracts out cleaning of the depot to a private individual at an annual cost of \$6,000. The contractor requested an additional \$300/month due to the higher than expected time required to keep the site clean. If the increase were to be granted, the annual clean-up cost would be \$9,600.

Developing an alternate site in the downtown core of Grand Forks would require a suitable location with adequate roll-off truck access. A site would either be on public (City of Grand Forks or RDKB) property or would have to be rented or purchased. Any new site would require about \$10 to \$20 thousand dollars for infrastructure (concrete bin pads, fencing). There are no funds budgeted for a new depot. Past experience in siting recycling depots suggests that there will be strong neighbourhood opposition to any proposed site.

Depot closure would require a communications plan and Staff suggest that the communications plan follow the same steps contained in the plan that was implemented prior to the Fruitvale recycling depot closure that occurred May 1, 2015.

Advancement of Strategic Planning Goals

The strategic objectives supported include cost effective service delivery, responsible funding of services and the focus on efficient waste management.

Background Information Provided

Alternatives

1. The the Environmental Services Committee recommend that the Board of Directors direct Staff to initiate a communications plan and undertake the steps to close the downtown Grand Forks recycling depot.
2. That the Environmental Services Committee direct Staff to investigate alternate locations for a downtown Grand Forks depot.

Recommendation(s)

The the Environmental Services Committee recommend that the Board of Directors direct Staff to initiate a communications plan and undertake the steps to close the downtown Grand Forks recycling depot.

I proposed an alternate motion:

That the Environmental Services Committee recommend that the Board of Directors direct Staff to discuss the possible removal ~~and relocation~~ of the unmanned downtown recycling bins with the City of Grand Forks, including associated costs ~~and locations~~.

The Committee endorsed the resolution with a couple of tweaks. The committee wanted the reference to location out of the motion.

The Environmental services General manager will discuss possible relocations, with the City of GrandForks - basically they are looking to us to see if we have any sites, that would work

The outstanding issue is the date that the bins have to be removed to accommodate the new fire truck.

This motion was recommended to the Board meeting on June 18th for discussion and vote.

REPORT TO COUNCIL

TO: Mayor and Council
FROM: Councillor Christine Thompson
DATE: June 5, 2015
SUBJECT: Report to Council

May 27th I attended a day long workshop for Senior and Elected Officials on Emergency Management in BC sponsored by the Ministry of Justice and facilitated by Gundula Brigl, Regional Manager, Southern Interior. Topics included legislated responsibilities; emergency management cycle; local authority roles and responsibilities; recovery activities, roles and responsibilities; and mitigation and prevention strategies.

I attended the morning session of the Southern Interior Peace Coalition on May 30th, and on behalf of the Mayor and Council extended a welcome to all delegates, some of whom had travelled from Nelson, Slocan, and Kelowna. Our MP Alex Atamenenko also attended.

A celebration of life for the late Alice Glanville, Freeman of the City, was held May 30th. I attended as a former student, friend and Councillor.

June 3rd I attended the Kettle River Round Table initial meeting hosted by the Regional District of Kootenay Boundary and facilitated by Graham Watt. Presenters included Graham, Rural Grand Forks Director Roly Russell, Jenny Coleshill of the Granby Wilderness Society, and Michael Zimmer of the Okanagan Nation Alliance. The Kettle River Watershed Management Plan has been endorsed and released by the Regional District of Kootenay Boundary.

While there, I took the opportunity to have a discussion with Graham Watt regarding how to better protect the riparian areas from encroachment and damage caused by the lack of setbacks required by farmers who (under current legislation) can plant crops right up to the water's edge. As shown by Dr. Mike Pearson in his presentation April 10th, without this protection considerable damage can be done to the eco-system. I will be working with Graham (and invite anyone else interested in participating) and will bring a resolution forward for Council's consideration later this year recommending changes to the Water Act.

Respectfully,

Councillor Christine Thompson

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council
From: Procedure Bylaw / Chief Administrative Officer
Date: June 29th, 2015
Subject: Reports, Questions and Inquiries from the Members of Council
Recommendation: **RESOLVED THAT ALL WRITTEN REPORTS SUBMITTED BY MEMBERS OF COUNCIL, BE RECEIVED.**

BACKGROUND: Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the members of Council to report to the Community on issues, bring community issues for discussion and initiate action through motions of Council, ask questions on matters pertaining to the City Operations and inquire on any issues and reports.

Benefits or Impacts of the Recommendation:



General: The main advantage of using this approach is to bring the matter before Council on behalf of constituents. Immediate action might result in inordinate amount of resource inadvertently directed without specific approval in the financial plan.

Strategic Impact: Members of Council may ask questions, seek clarification and report on issues.

Policy/Legislation: The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.

Recommendation: **RESOLVED THAT ALL WRITTEN REPORTS SUBMITTED BY MEMBERS OF COUNCIL, BE RECEIVED.**

- OPTIONS:**
- 1. RESOLVED THAT ALL WRITTEN REPORTS SUBMITTED BY MEMBERS OF COUNCIL, BE RECEIVED**
 - 2. RESOLVED THAT COUNCIL DOES NOT RECEIVE THE REPORTS FROM MEMBERS OF COUNCIL.**

	
Department Head or CAO	Chief Administrative Officer

Councillor's Report

June 29, 2015

Julia Butler

June 11 – Highlights from the Rec Commission Meeting included a draft partnership agreement between the RDKB and the Agriculture Society for the learning garden, monthly stats and a look at the newly installed LED lighting in the Arena. I will also be volunteering for the Christina Lake Triathlon on June 28.

June 16 – Chamber of Commerce hosted The Boundary Business Forum at Gallery 2. This event was such a positive night, focussed on what Grand Forks does well and how to grow further in those areas. Local business owners shared their successes and concerns with the economic climate in Grand Forks. Concrete action items were communicated to the Chamber of Commerce to help them in their work.

June 21 – The Rotary held a Father's Day Lunch fundraiser for the spray park. The food, location and company were all fabulous and the event was well attended.

June 22 – "Treaty Talks: A journey up the Columbia River for people and salmon." This documentary, of five canoes travelling from source to headwaters of the Columbia River, highlights the dream of returning salmon to the upper Columbia. After the construction of dams along the river, salmon could no longer travel to their ancestral spawning grounds and commercial fisheries were closed. This movie, presented by The Upper Columbia United Tribes, is being shared to bring attention to their efforts to finance a way for the salmon to scale the dams. With looming changes to the Columbia River Treaty, they explore the possibility of fish passage and see the importance of a functioning ecosystem.

June 24 – In Camera meeting to discuss personnel.

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I attended Boundary Business Forum at Gallery 2 on June 16th, hosted by The Boundary Regional Chamber of Commerce. This was one of the best forums I have attended in that the mix of attendees, the discussions and suggestions were excellent. I look forward to receiving a report on this forum later.

June 17th, Mayor Konrad hosted Mrs. Klockenbrinks Grade 2 & 3 class on a tour of City Hall. Councillor Hammett and I also participated in this tour that finished in Council

Chambers. We held a “mock council meeting” to show the children how a meeting works. They asked us several questions about a myriad of issues, and then Mayor Konrad turned to tables, as we asked them questions. It was a wonderful hour spent with inquiring minds.

The monthly meeting of the Phoenix Foundation of the Boundary Communities was held June 17th. I brought forward a suggestion that the Foundation create a Facebook page to communicate our message to the public. The Board agreed that this was now the more popular means of communication our message.

The Transition Housing Project Steering Committee held its second meeting on June 23rd. The Committee reviewed and finalized the terms of reference. The next step will be to conduct a needs study. The next meeting was scheduled for August 5th at 2:00 p.m.

The THPSC discussed having the public attend our meetings. The consensus reached that they could attend as observers only, and not participants. The Committee felt that when interviews of some individuals may be closed to the public should the interviewee not feel comfortable with sharing information publicly. It was further agreed that the minutes of meetings would be circulated through the Regular Agenda as an information item.

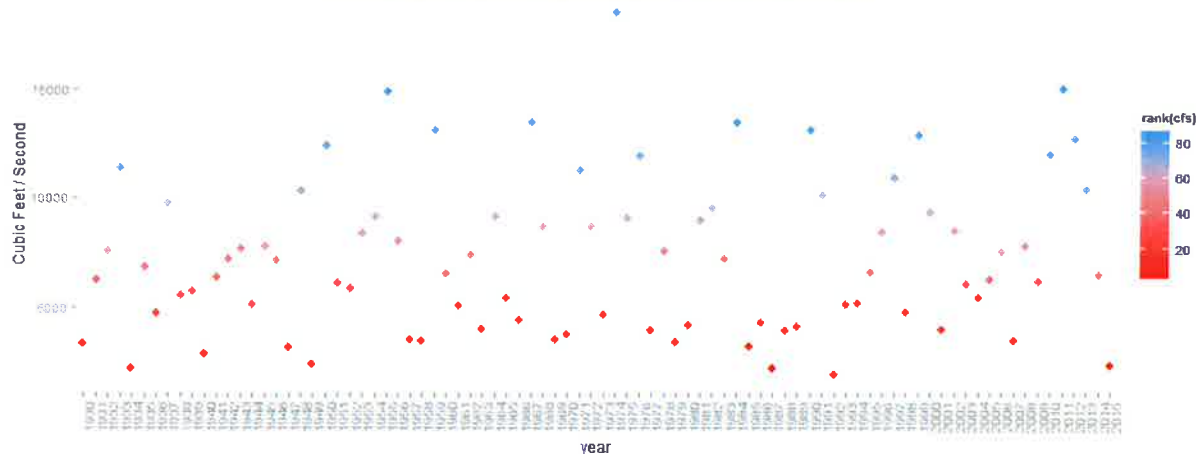
Respectfully,

Councillor Christine Thompson

June 29th, 2015

C Ross—Councillor Report

Flow for June 23 since 1931 for Kettle River at Laurier, Washington



The Granby River is also well below seasonally normal levels.

Livestock in both rivers (as seen on weekend of June 20/21, 2015) further compromises the quality of the water and impacts water quality and fish habitat.

Attended the One River Ethics Matter gathering at the Gem. Presentation by local First Nations communities, including representation from the Spokane Band and other WA band councils, as well as First Nations bands from BC. Focus is on repopulating the Kettle River with salmon through improving water quality, maintaining adequate flow and developing successful fish “ladders” to get the salmon over the dams. Attendance was marginal, but those who were in attendance were supportive and enthusiastic. It is hoped that salmon will return to their natural habitat in the Kettle River in our life time.

MOTION: *New Source Water Protection bylaw if none exists to reflect this motion*

Whereas British Columbia does not have a Nutrient Management Plan that protects all waterways, wetlands and wells from contamination from livestock or the spreading and/or use of “nutrients” or other products**, therefore,**

Be it resolved that livestock are at no times allowed to enter the Kettle River, or the Granby River.

Be it further resolved that livestock must not be any closer than 3 meters from the high water mark along the rivers, and

Be it further resolved that a fine of \$100/animal will be imposed upon the owners of livestock that are found to be in the river.

****Nutrients include: manure from any and all livestock, agricultural or lawn/garden care fertilizers, herbicides, fungicides. Also included are products such as fuel, paint or other potentially harmful substances.**

Water Meter Project: As per the City of Grand Forks request for submissions to engender discussion pertaining to possible scenarios regarding the Water Meter Program, I propose the following steps.

Note: This following draft requires additional details, but I feel that this is a simple and detailed way to complete the Water Metering Project.

This would be sent to each household in The City of Grand Forks, twice. The format would be in a simple, clear, attractive, friendly postcard style, with postage paid return to City Hall, Grand Forks BC. The second postcard would be the same as the first, with "Friendly Reminder" added to the top. Deadline for receiving a response would be 2nd-3rd week of July so that appointments can be made.

DRAFT—Councillor Ross



Original peaceful living.

Thank you for participating in our collective effort to conserve water in the City of Grand Forks. As you know, we are already experiencing record high temperatures, lower than average rainfall, and less normal snow pack which replenishes our water sources.

We are already enforcing our water use restriction bylaws. Meanwhile, in our long term effort to conserve water and care for our water delivery infrastructure, the City of Grand Forks is in the final stages of completing our Water Metering Program.

If your household has not yet had a water meter installed, please choose one of the following options below, then send this card back to City Hall, or drop it off. We will call you to set up an appointment for a technician to visit your home to install the water metering option that you have chosen.

Please chose one of the following options:

- ☐ Radio Frequency Meter: *brief description. Costs associated with this choice....*
- ☐ Analogue Meter:.....*brief description. Costs associated with this choice....*
- ☐ Pit Meter:.....*brief description. Costs associated with this choice...*
- ☐ None of the Above: You have chosen not to participate in the Water Metering Program. You will be billed at the rate that reflects the top 10% usage of metered residents, plus billing fees, in each billing period. Should you want a water meter installed after the official installation period has passed you may contact city hall and set up an appointment for installation to take place. Full cost of installation and cost of meter will be added to your water bill. You may be able to divide the cost of installation and meter over the next 12 months following installation.

Your daytime contact phone number(s): _____

Deadline for submission: July 10th, 2015.

June 10 – TOTA ROADSHOW (Thompson Okanagan Tourism Association)

Christina Lake Welcome Centre

Attended this very informative presentation by the Thompson Okanagan Tourism Association which outlined new marketing strategies for the region, and where our regional tourism programming is heading. (see notes below)

Vision 2022

- Year round tourism - try to increase tourism 2% during shoulder months
- Differentiated image
- Cultural & geographic diversity
- Working together to strengthen tourism - too many messages - need to work together
- ~ Regionally we have 35 million visitors annually... spending \$1.7 m
- ~ Fastest growing hotel revenues of all regions in BC (\$483m) 15000 jobs
- ~ Market development-..ignite 4 season consumer interest.. break from traditional channels... bring the TO and industry B2B marketing opportunities.. new visitor services design and approach
- Maximize the expertise in the area

SHOWCASE Thompson Okanagan

TOTA pavilion in downtown Vancouver, Calgary and Seattle... businesses will be able to sell their products from these pavilions

brand.live

Travel Trade & MEDIA

GoMedia Canada 2015 will be held in Penticton

Canadas West Marketplace (Alberta/BC) will be held in Kelowna this year

INDUSTRY & COMMUNITY DEVELOPMENT

Sub regional & corridor partnerships.. understanding your visitors...improving communications with each other

Check out www.route97.net

Strong focus from farm to table

- electric car charging stations will be situated throughout the region

Experiences development portfolio

- Living well
- Remarkable experiences

Trans Canada Trail

Trails: marketing plan and branding.

KVR Trail

Building the experience based themes of the regional strategy

- Identifying the iconic
- Enriching local flavours
- Working with communications companies to insure no dead zones along the trail for smartphones
- Establish interactive maps along the trails
- Will help businesses along the trail with digital marketing, product design and destination experiences

Remarkable Experiences Pilot Project

Objective... make it to the top 5 list of trails in the world

Charter of Sustainability

- Protect: Environment.. social.. economic

Get Involved

- . Register your events

June 16 - Deer Committee meeting

- *Motion was made to authorize expenditures to cover Gary Smith's attendance at the RDOS Deer Management Workshop*
- *introduced new Wildsafe Coordinator Brydie*
- *discussed ideas for signage and Brydie will explore signage options and pricing*
- *Gary Smith will be presenting to the COTW on July 20*

June 16 - BCRCC board of directors meeting

- *board has posted an ad in the Gazette and on their website, looking for a new executive director. James will begin his new position as Director for BFISS in August.*

June 16 - BCRCC Round Table Business Forum (see attachment below)

June 17 - City Hall tour - grade 2/3 Perley Elementary students

- *had a wonderful time showing the students around city hall*
- *attended with Councillor Thompson and Mayor Conrad*
- *held a mock council meeting where the students had an opportunity to sit in the gallery and ask questions*

Boundary Country Regional Chamber of Commerce

Opportunity Assessment

Business Forum

Latest Revision

Date: *June 19, 2015*

Version: *Version number #1.0*

Prepared By: *Trudy Hallam Consulting*

Executive Director: James Wilson

Board Chair: Alan Cooper

Boundary Country Regional Chamber of Commerce Confidential

1 Business Forum

1.1. Opportunity to share ideas, network and create business development in the Boundary

Chamber members were invited to join a round table discussion of the current business environment and share tangible ideas for economic development. The purpose of the forum was to discuss a vision for the future and further understand Boundary Country's strengths and weaknesses as well as opportunities and threats. Participants were asked to discuss potential actions that could assist the Boundary Country Regional Chamber of Commerce and priorities as to which actions should be implemented first.

1.2. Key Business Forum Success Factors

- ☐ *Quality is the goal* – more ideas generated the more likelihood of winners
- ☐ *Defer judgment* – don't criticize, evaluation of ideas generated in a brainstorming session comes later
- ☐ *Be creative* – wild ideas are great as they spark more ideas. Think both inside and outside the box and consider what is currently working and what other opportunities there may be
- ☐ *Combine and amend* – expand, delete, consolidate, make analogies

Key Participants	Business/Occupation
Greg Starchuk	Tool Time Supplies
Leigh Starchuk	Tool Time Supplies
Chris Hammett	City of Grand Forks
Julia Butler	City of Grand Forks
Wendy McCulloch	Community Futures Boundary
Doug Allin	City of Grand Forks CAO
Frank Konrad	City of Grand Forks Mayor
Sarah Winton	City of Grand Forks Staff
Christine Thompson	City of Grand Forks
Maxwell Nicholson	Entrepreneur and Business Student
Sylvia Burch	Treasurer - Boundary Country Regional Chamber of Commerce
Alan Cooper	Board Chair - Boundary Country Regional Chamber of Commerce
Kevin Argue	Superintendent of SD51 (Schools)
James Wilson	Boundary Country Regional Chamber of Commerce
Craig Lindsey	Gazette Reporter
Sean Noble	Sunset Developments
Kathy Noble	Sunset Developments
Dave Bachmier	Neighbours Computers
Shannon Profili	Vice Chair – Boundary Country Regional Chamber of Commerce
Jeanelle Carpentier	Freya Hair & Nails Studio

1.3. What is currently working – what are we most proud of in Boundary Country?

- | | |
|--------------------------------|--|
| ✓✓ Entrepreneurship | ✓✓ People – hospitable |
| ✓✓ Natural Beauty | ✓✓ Location – close to the border |
| ✓✓ Climate – great for growing | ✓✓ Rivers and lakes |
| ✓✓ Safe and secure | ✓✓ Golf courses |
| ✓✓ Recreation activities | ✓✓ Hospital |
| ✓✓ Desire to be great | ✓✓ Art Gallery |
| ✓✓ Low cost of property | ✓✓ History |
| ✓✓ Volunteerism | ✓✓ Assortment of businesses |
| ✓✓ Internet Bandwidth | ✓✓ Diversity of businesses |
| ✓✓ Four legged wildlife | ✓✓ Family living |
| ✓✓ Great amenities | ✓✓ Events – GFI etc. |
| ✓✓ Fields, pool, rink | ✓✓ Opportunity for retirees and businesses |
| ✓✓ Great teachers and schools | ✓✓ Eldercare |
| ✓✓ Post secondary education | |

1.4. What keeps us awake at night?

- | | |
|--|---|
| ✓✓ Problem of drugs and homelessness | ✓✓ People having to relocate for jobs |
| ✓✓ Theft | ✓✓ Lack of skilled employment |
| ✓✓ Businesses closing | ✓✓ Lower income and skill level |
| ✓✓ Staffing | ✓✓ Need more customers to grow businesses |
| ✓✓ Jobs and employment for young families | ✓✓ Educate – shop local |
| ✓✓ Not knowing what services are available locally | ✓✓ Impact of out of town shoppers |
| ✓✓ Need to educate and inform | ✓✓ Happy customers = loyal customers |
| | ✓✓ Reluctance to change – ‘that will never work. We’ve tried that before’ |

2 Round Table Discussions**2.1. Staffing and Jobs**Top 5 Actionable Ideas:

- ✓✓ Promote desire to live here. Many are attracted to the area for various reasons and are willing to find employment ‘afterwards’
- ✓✓ Staff training and investing in who we hire to ensure they are ambassadors for not only the business they work for but also for the community
- ✓✓ Setting customer service expectations levels to ensure the community is known for customer service excellence which in turn creates brand/business loyalty
- ✓✓ Promote experiences with employees – communicate stories about good customer service experiences
- ✓✓ Social media/digital media – ensuring employment advertisements are placed in the media that will attract the right candidates

2.2. Entrepreneurs

Top 5 Actionable Items:

- ✓✓ Welcome basket to promote community spirit and new business and resident surveys
- ✓✓ Create a business database to be used for survey and data collection. For instance what percentage of customer's want/need a certain product. What businesses exist that no one knows about locally
- ✓✓ Public awareness – taking advantage of what is free to businesses in terms of training, grants, Chamber services
- ✓✓ Lack of consistency in hours of business as it pertains to staffing
- ✓✓ Lack of consistency of quality of service

2.3. Strengthen Businesses

Top 4 Actionable Items:

- ✓✓ Signage on the highway directing traffic to the downtown core
- ✓✓ Social media – TripAdvisor, cards to hand out to customers
- ✓✓ Identify and promote services in the area
- ✓✓ Develop awareness of Grand Forks strengths and why it's a great place to live. Enable workers serving the public to educate visitors to promote the Boundary Country

3 Business Forum Assessment

3.1. Identify ideas presented for subsequent project development

- ☐ The Executive Director and the Boundary Regional Country Chamber of Commerce Board of Directors are committed to reflecting on the information gathered and providing guidance to the next steps and areas of strategic priority. This will require considerable community engagement and collaboration with other agencies and organizations within the Boundary Country.

Round Table Discussion Flip Charts

Staffing and Jobs

- Desire to live in the area
- Management skills
- Staff training/invest in who we hire/customer service
- Staff training – programs
- Staff retention
- Selling different aspects of the business: Invest Kootenay; Venture Connect; Work with Realtors
- Better promotion of the area
- Set level expectations
- Experiences good or bad
- Embrace change
- Affordable benefit packages
- Review of standards
- Succession planning – programming available
- Promote lifestyle
- Staff sharing program
- Social media
- Digital signage in other communities
- Video booth at select venues
- Ability of employer to pay \$
- Demographics could work in business favor

Entrepreneurs

- Public/private partnerships
- Signage
- TripAdvisor – social media; marketing digitally
- Identify and promote available services in the area
- Change mentality about cross border shopping
- Develop awareness that Grand Forks is great internally & externally – identify larger audience and promote to them
- Invest in front line staff – educate: World Host, events, things to do, etc.
- Engaging the business community
- Businesses supporting/promoting other businesses
- Succession planning for businesses
- Trade Show combined with another event GFI
- Scavenger hunt for intro businesses


Strengthen Businesses

- Grand Forks hidden jewel
- Alive and well in Grand Forks
- Streamline process for business licenses
- Welcome baskets (wagon); Ambassadors driven
- Invite to local events and chaperone newcomer
- Public awareness of existing services
- New residents survey
- Data collection
- Monthly newsletter by Chamber highlighting services
- Unrealistic commercial rental costs (downtown Core)
- Incentive for businesses from the municipality
- Attracting professionals marketing outside the community
- Lack of consistency of hours of operation/service
- Service is an issue
- 4 day school is a problem
- One stop for Biz license; Chamber membership
- Signage
- Communication costs
- Diversity retail sector
- Look at gaps in services and use tax incentives to attract them



Boundary Business Forum

SHARE ideas, NETWORK, and CREATE
business development in the Boundary



**Tuesday,
June 16th
6:00-8:00pm
@ Gallery 2
Refreshments Served!
Free of Charge**

*Join the Chamber for a round table
discussion of the current business
environment and share tangible
ideas for economic development*

BOUNDARY  COUNTRY

Regional Chamber of Commerce

boundarychamber.com



REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council

From: Procedure Bylaw / Council

Date: June 29th, 2015

Subject: Report – from the Council's Representative to the Regional District of Kootenay Boundary

Recommendation: **RESOLVED THAT COUNCILLOR KROG'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**

BACKGROUND: Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the City's representative to the Regional District of Kootenay to report to Council and the Community on issues, and actions of the Regional District of Kootenay Boundary.



Benefits or Impacts of the Recommendation:

General: The main advantage is that all of Council and the Public is provided with information on the Regional District of Kootenay Boundary.

Policy/Legislation: The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.

Recommendation: **RESOLVED THAT COUNCILLOR KROG'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**

- OPTIONS:**
- 1. RESOLVED THAT COUNCILLOR KROG'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**
 - 2. RECEIVE THE REPORT AND REFER ANY ISSUES FOR FURTHER DISCUSSION OR A REPORT: UNDER THIS OPTION, COUNCIL PROVIDED WITH THE INFORMATION GIVEN VERBALLY BY THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY DIRECTOR REPRESENTING COUNCIL AND REQUESTS FURTHER RESEARCH OR CLARIFICATION OF INFORMATION FROM STAFF ON A REGIONAL DISTRICT ISSUE**

 Department Head or CAO	 Chief Administrative Officer
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Settle down.

CORPORATION OF THE CITY OF GRAND FORKS
For the year ended December 31, 2014

STATEMENT OF FINANCIAL INFORMATION

Financial Statements of
THE CORPORATION OF THE CITY OF GRAND FORKS
December 31, 2014

THE CORPORATION OF THE CITY OF GRAND FORKS

Index to Financial Statements

December 31, 2014

Responsibility for Financial Reporting	- Page 1
Consolidated Financial Statements	
Independent Auditors' Report	- Pages 2 - 3
Consolidated Statement of Financial Position	- Page 4
Consolidated Statement of Operations	- Page 5
Consolidated Statement of Change in Net Financial Assets	- Page 6
Consolidated Statement of Cash Flows	- Page 7
Notes to Consolidated Financial Statements	- Pages 8 - 17
Other Financial Information	
Schedule - Segmented Information	- Page 18
Schedule - Consolidated Schedule of Tangible Capital Assets	- Page 19

May 7, 2015

Nelson, B.C.

Responsibility For Financial Reporting

Management is responsible for the preparation of the accompanying consolidated financial statements. The financial statements have been prepared in accordance with the accounting principles disclosed in note 1 to the consolidated financial statements and include amounts that are based on estimates and judgments. Management believes that the financial statements fairly present The Corporation of the City of Grand Forks consolidated financial position and results of operations. The integrity of the information presented in the financial statements, including estimates and judgments relating to matters not concluded by fiscal year-end, is the responsibility of management. The financial statements have been approved by Council.

Management has established and maintained appropriate systems of internal control including policies and procedures, which are designed to provide reasonable assurance that The Corporation of the City of Grand Forks assets are safeguarded and that reliable financial records are maintained to form a proper basis for preparation of the financial statements.

The independent external auditors, Berg Lehmann, Chartered Accountants, have been appointed by Council to express an opinion as to whether the consolidated financial statements present fairly, in all material respects, The Corporation of the City of Grand Forks financial position, results of operations, and changes in financial position in conformity with the accounting principles disclosed in note 1 to the consolidated financial statements. The report of Berg Lehmann, Chartered Accountants, follows and outlines the scope of their examination and their opinion on the consolidated financial statements.



Roxanne Shepherd
Chief Financial Officer

INDEPENDENT AUDITORS' REPORT

To the Mayor and Council
The Corporation of the City of Grand Forks

We have audited the accompanying consolidated financial statements of The Corporation of the City of Grand Forks, which comprise the consolidated statement of financial position as at December 31, 2014, and the consolidated statement of operations, consolidated statement of changes in net financial assets and consolidated statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian Public Sector accounting standards and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the City's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

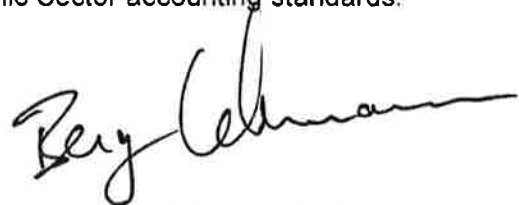
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INDEPENDENT AUDITORS' REPORT (continued)

To the Mayor and Council
The Corporation of the City of Grand Forks

Opinion

In our opinion, the consolidated financial statements present fairly, in all material respects, the financial position of The Corporation of the City of Grand Forks as at December 31, 2014, and its financial performance and its cash flows for the year then ended in accordance with Canadian Public Sector accounting standards.



Chartered Accountants

May 7, 2015

Nelson, B.C.

THE CORPORATION OF THE CITY OF GRAND FORKS
CONSOLIDATED STATEMENT OF FINANCIAL POSITION
As At December 31, 2014

	2014	2013
FINANCIAL ASSETS		
Cash (note 2)	\$ 6,634,971	\$ 8,225,809
Temporary investment (note 3)	549,366	-
Deposit (note 4)	399,277	-
Accounts receivable	3,084,382	2,215,389
MFA deposit (note 5)	29,092	28,272
Inventories for resale	33,437	47,978
Lease receivable (note 6)	155,034	173,946
	10,885,559	10,691,394
LIABILITIES		
Accounts payable and accrued liabilities	2,401,955	1,645,047
Employee future benefits (note 7)	464,415	421,437
Deferred gas tax grants (note 13)	-	1,447,251
Deferred revenues - grants and other (note 10)	95,524	99,667
Deferred revenues - prepaid taxes	288,797	288,494
Temporary loan (note 11)	263,159	-
Development cost charges (note 12)	504,470	497,711
Long-term debt and capital lease obligations (note 8)	2,148,072	2,362,336
	6,166,392	6,761,943
NET FINANCIAL ASSETS	4,719,167	3,929,451
NON-FINANCIAL ASSETS		
Prepaid expenses	128,973	62,280
Inventory of supplies	294,827	268,293
Tangible capital assets (note 9)	27,150,860	26,509,345
	27,574,660	26,839,918
ACCUMULATED SURPLUS	\$ 32,293,827	\$ 30,769,369
Represented by:		
Operating funds equity (note 14)	\$ 3,898,255	\$ 3,896,535
Reserve funds (note 15)	3,655,944	2,725,826
Equity in tangible capital assets (note 16)	24,739,628	24,147,008
	\$ 32,293,827	\$ 30,769,369
CONTINGENT LIABILITIES (note 23)		


 Chief Financial Officer

THE CORPORATION OF THE CITY OF GRAND FORKS
CONSOLIDATED STATEMENT OF OPERATIONS
For the Year Ended December 31, 2014

	2014 Budget	2014 Actual	2013 Actual
REVENUE			
Taxes	\$ 2,942,062	\$ 3,099,939	\$ 3,046,473
Sales of services (note 18)	6,676,239	6,607,317	6,420,873
Other revenues	494,913	558,516	489,947
Senior government grants - operating	317,286	1,377,914	372,573
Senior government grants - capital	3,080,334	714,351	136,714
Interest income	-	101,155	107,277
Investment income on sinking fund	-	12,795	6,281
Insurance proceeds for operating expenditures	-	1,724,787	125,000
Gain on disposition of assets	-	68,072	14,324
	13,510,834	14,264,846	10,719,462
EXPENDITURES			
General government	1,443,249	2,846,512	1,129,036
Public real estate	325,289	276,514	288,331
Protective service	579,426	534,199	446,331
Transportation services	1,206,440	1,206,865	1,183,377
Environmental health services	187,528	179,064	167,366
Public health and welfare	118,730	80,873	74,904
Planning and development	209,489	268,220	227,896
Recreation and cultural services	823,852	749,248	761,922
Utility services			
Electrical	3,873,670	3,585,547	3,454,043
Water	747,933	709,950	739,841
Sewer	688,046	642,306	624,622
Debt interest	100,961	97,780	51,136
Amortization	1,539,874	1,563,310	1,537,772
	11,844,487	12,740,388	10,686,577
ANNUAL SURPLUS	1,666,347	1,524,458	32,885
ACCUMULATED SURPLUS, BEGINNING OF YEAR	30,769,369	30,769,369	30,736,484
ACCUMULATED SURPLUS, END OF YEAR	\$ 32,435,716	\$ 32,293,827	\$ 30,769,369
RECONCILIATION TO BUDGET (note 22)			


Chief Financial Officer

THE CORPORATION OF THE CITY OF GRAND FORKS
CONSOLIDATED STATEMENT OF CHANGES IN NET FINANCIAL ASSETS
For the Year Ended December 31, 2014

	2014	2013
ANNUAL SURPLUS	\$ 1,524,458	\$ 32,885
Acquisition of tangible capital assets	(2,214,126)	(2,091,114)
Amortization of tangible capital assets	1,563,310	1,537,772
Gain on sale of assets	(68,072)	(14,324)
Proceeds from sale of assets	77,373	122,100
Net change in prepaid expenses and supplies inventory	(93,227)	(28,500)
INCREASE (DECREASE) IN NET FINANCIAL ASSETS	789,716	(441,181)
NET FINANCIAL ASSETS, BEGINNING OF YEAR	3,929,451	4,370,632
NET FINANCIAL ASSETS, END OF YEAR	\$ 4,719,167	\$ 3,929,451



Chief Financial Officer

THE CORPORATION OF THE CITY OF GRAND FORKS
CONSOLIDATED STATEMENT OF CASH FLOWS
For the Year Ended December 31, 2014

	2014	2013
OPERATING TRANSACTIONS		
Annual surplus	\$ 1,524,458	\$ 32,885
Non-cash items		
Amortization	1,563,310	1,537,772
Gain on sale of tangible capital assets	(68,072)	(14,324)
Actuarial adjustment	(12,795)	(6,281)
Change in prepaid expenses and supplies inventory	(93,227)	(28,500)
Change in Net Financial Assets/Liabilities		
Change in accounts receivable	(868,993)	(295,827)
Change in MFA debt deposits	(820)	(18,471)
Change in inventories for resale	14,541	1,332
Change in lease receivable	18,912	18,071
Change in accounts payable and accrued liabilities	756,908	389,184
Change in employee future benefits	42,978	(225,365)
Change in deferred revenues	(1,451,091)	243,050
Change in temporary loan	263,159	(1,537,426)
Change in development cost charges	6,759	11,332
Change in deposit	(399,277)	-
Cash Provided by Operating Transactions	1,296,750	107,432
CAPITAL TRANSACTIONS		
Purchase of tangible capital assets	(2,214,126)	(2,091,114)
Proceeds from sale of tangible capital assets	77,373	122,100
Cash Applied to Capital Transactions	(2,136,753)	(1,969,014)
INVESTING TRANSACTIONS		
Increase in investments	(549,366)	-
FINANCING TRANSACTIONS		
Debt issued	-	1,756,920
Repayment of long-term debt	(201,469)	(153,798)
Cash Received from (Applied to) Financing Transactions	(201,469)	1,603,122
DECREASE IN CASH	(1,590,838)	(258,460)
CASH, BEGINNING OF YEAR	8,225,809	8,484,269
CASH, END OF YEAR	\$ 6,634,971	\$ 8,225,809



Chief Financial Officer

THE CORPORATION OF THE CITY OF GRAND FORKS
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
As At December 31, 2014

1. SIGNIFICANT ACCOUNTING POLICIES

The following is a summary of the significant accounting policies of The Corporation of the City of Grand Forks:

Basis of Presentation

It is the City's policy to follow the accounting principles generally accepted for municipalities in the Province of British Columbia, and to apply such principles consistently. The consolidated financial statements include the accounts of all funds for the City. All interfund transfers have been eliminated. They have been prepared using guidelines issued by the Public Sector Accounting Board (PSAB) of the Canadian Institute of Chartered Accountants.

Basis of Accounting

The resources and operations of the City are segregated into various funds for accounting and financial reporting purposes, each being treated as a separate entity with responsibility for the stewardship of the assets allocated to it. The City has the following funds:

- i) **Operating Funds:** These funds include the General, Electrical, Water and Sewer operations of the City. They are used to record the operating costs of the services provided by the City.
- ii) **Capital Funds:** These funds include the General, Electrical, Water and Sewer Capital funds. They are used to record the acquisition and disposal of property and equipment and their related financing.
- iii) **Reserve Funds:** Under the Community Charter, City Council may, by bylaw, establish reserve funds for specified purposes. Money in a reserve fund, and interest earned thereon, must be expended by bylaw only for the purpose for which the fund was established. If the amount in a reserve fund is greater than required, City Council may, by bylaw, transfer all or part of the balance to another reserve fund.

Inventories

Inventories are recorded at the lower of cost or net realizable value.

Revenue Recognition

The City records revenue on the accrual basis and includes revenue in the period in which the transactions or events that give rise to the revenues occur. Taxation revenues are recognized at the time of the issuing of the property tax notices for the fiscal year. Sale of services and utility fee revenues are recognized when the service or product is rendered by the City.

Government transfers are recognized as revenues when the transfer is authorized and any eligibility criteria are met, except to the extent that transfer stipulations give rise to an obligation that meets the definition of a liability. Transfers are recognized as deferred revenue when transfer stipulations give rise to a liability. Transfer revenue is recognized in the statement of operations as the stipulation liabilities are settled.

Contributions from other sources are deferred when restrictions are in place and recognized as revenue when used for the specific purpose.

THE CORPORATION OF THE CITY OF GRAND FORKS
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (Continued)
As At December 31, 2014

1. SIGNIFICANT ACCOUNTING POLICIES (continued)

Tangible Capital Assets

Tangible capital assets are recorded at cost less accumulated amortization and are classified according to their functional use. Amortization is recorded on a straight-line basis over the estimated useful life commencing in the year the asset is put into service. Donated tangible capital assets are reported at the fair value at the time of donation. The estimated useful lives are as follows:

Building	40 - 75 years
Building improvements	10 - 40 years
Fixtures, furniture, equipment and vehicles	5 - 20 years
IT infrastructure	4 - 10 years
Land improvements	10 - 50 years
Parks infrastructure	15 - 50 years
Paving and roads	10 - 100 years
Sewer infrastructure	10 - 100 years
Water infrastructure	10 - 100 years

Financial Instruments

The City's financial instruments consist of cash, deposits, temporary investments, accounts receivable, accounts payable, capital lease obligations and long-term debt. It is management's opinion that the City is not exposed to significant interest, currency, or credit risks arising from these financial instruments. The fair values of these financial instruments approximate their carrying values.

Budget Figures

The budgeted figures are based on the adopted Five-Year Financial Plan for the year 2014 approved by council under bylaw 1996 on April 28, 2014.

Use of Estimates

The preparation of financial statements in accordance with generally accepted accounting principles, requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenditures during the reporting period. Significant areas requiring estimates include the useful lives of tangible capital assets for amortization, the determination of payroll and employee future benefit accruals and the provision for contingencies. Actual results could differ from management's best estimates as additional information becomes available in the future.

THE CORPORATION OF THE CITY OF GRAND FORKS
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (Continued)
As At December 31, 2014

2. CASH

	2014	2013
Restricted cash		
Reserves	\$ 2,698,744	\$ 2,317,108
Community works gas tax	1,030,392	1,447,251
Deferred development cost funds	<u>504,470</u>	<u>497,711</u>
	4,233,606	4,262,070
Unrestricted cash and investments	<u>2,401,365</u>	<u>3,963,739</u>
	<u>\$ 6,634,971</u>	<u>\$ 8,225,809</u>

3. TEMPORARY INVESTMENT

The City holds a foreign exchange forward contract with FIRMA Foreign Exchange Corporation purchased at foreign exchange rates between 1.1120 and 1.1205. At December 31, 2014, the investment is translated into Canadian dollars at an exchange rate of 1.1160.

4. DEPOSIT

The City has a deposit with Rocky Mountain Phoenix at December 31, 2014 for the purchase of a fire truck. The fire truck is to be delivered in 2015 with a total purchase price of \$875,341 USD plus taxes.

5. DEBT RESERVE FUNDS - MUNICIPAL FINANCE AUTHORITY

The Municipal Finance Authority of British Columbia provides capital financing for regional districts and their member municipalities. The Authority is required to establish a Debt Reserve Fund. Each regional district through its member municipalities who share in the proceeds of the debt issue is required to pay into the Debt Reserve Fund certain amounts set out in the debt agreements. The interest earned by the Fund less administrative expenses becomes an obligation to the regional districts. If at any time a regional district has insufficient funds to meet payments on its obligations, it must then use the monies to its credit within the Debt Reserve Fund. Upon maturity of a debt issue, the unused portion of the Debt Reserve Fund established for that issue will be discharged to the Municipality. The proceeds from these discharges will be credited to income in the year they are received. As at December 31, 2014 the total of the Debt Reserve Fund was:

	Demand Notes	Cash Deposits	Balance
Sewer fund	\$ 52,185	\$ 22,302	\$ 74,487
General fund	<u>28,502</u>	<u>6,790</u>	<u>35,292</u>
	<u>\$ 80,687</u>	<u>\$ 29,092</u>	<u>\$ 109,779</u>

Only the cash portion of MFA deposits is included as a financial asset.

THE CORPORATION OF THE CITY OF GRAND FORKS
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (Continued)
As At December 31, 2014

6. LEASE RECEIVABLE

The City has entered into a long-term capital lease agreement with the Regional District of Kootenay Boundary for the lease of a building and lands. The term of the agreement is 12 years commencing August 1, 2010. Annual payments are \$27,000 including interest at 4.65%. Interest of \$8,088 (2013 - \$8,929) was received during the year.

7. EMPLOYEE FUTURE BENEFITS

The City provides a benefit to its unionized employees upon retirement. Those eligible employees who retire from service shall receive an amount equal to their accumulated sick leave credits, up to, but not exceeding, 150 days. Employees absent for medical reasons have wages charged against, and deducted from the sick leave accumulated. Upon retirement, any unionized employee having accumulated sick leave is eligible to receive a cash gratuity payment. The payment amount is a percentage of accumulated sick leave based on years of service. The City has committed to fully funding this future benefit over the years of the employees' current service.

8. LONG-TERM DEBT AND CAPITAL LEASE OBLIGATIONS

	Balance, beginning of year	Additions	Payment of Principal	Actuarial Adjustment	Balance, end of year
General #1863	\$ 323,155	\$ -	\$(41,646)	\$(7,074)	\$ 274,435
General #1887	59,087	-	(3,496)	(436)	55,155
Sewer #1498	79,174	-	(6,495)	(5,285)	67,394
Sewer #1873	1,756,920	-	(59,000)	-	1,697,920
Total MFA debt	2,218,336	-	(110,637)	(12,795)	2,094,904
MFA general capital lease obligations	144,000	-	(90,832)	-	53,168
Total	\$ 2,362,336	\$ -	\$(201,469)	\$(12,795)	\$ 2,148,072

THE CORPORATION OF THE CITY OF GRAND FORKS
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (Continued)
As At December 31, 2014

8. LONG-TERM DEBT AND CAPITAL LEASE OBLIGATIONS (continued)

The requirements for future repayments of principal on existing MFA debt for the next five years are estimated as follows:

	General Capital	Sewer Capital	Total Capital
2015	\$ 45,141	\$ 65,496	\$ 110,637
2016	\$ 45,141	\$ 65,496	\$ 110,637
2017	\$ 45,141	\$ 65,496	\$ 110,637
2018	\$ 45,141	\$ 65,496	\$ 110,637
2019	\$ 45,141	\$ 65,496	\$ 110,637

The requirements for future repayments of principal on existing capital lease obligations for the next two years are estimated as follows:

2015	\$ 54,763
2016	<u>2,697</u>
Total minimum lease payments	57,460
Less amount representing interest	<u>4,292</u>
	<u>\$ 53,168</u>

9. TANGIBLE CAPITAL ASSETS

	2014			2013 Net Book Value
	Cost	Accumulated Amortization	Net Book Value	
General Capital Fund				
Land	\$ 1,690,090	\$ -	\$ 1,690,090	\$ 1,690,091
Land improvements	19,775	-	19,775	-
Buildings	6,003,737	2,652,441	3,351,296	3,502,033
Engineering structures	20,352,553	10,231,220	10,121,333	9,900,542
Machinery and equipment	2,117,505	1,029,141	1,088,364	961,912
Equipment fleet - emergency	1,081,066	683,084	397,982	441,020
Equipment fleet - public works	<u>2,924,055</u>	<u>2,059,015</u>	<u>865,040</u>	1,000,595
	34,188,781	16,654,901	17,533,880	17,496,193
Assets under capital lease	<u>441,674</u>	<u>103,620</u>	<u>338,054</u>	<u>362,619</u>
	34,630,455	16,758,521	17,871,934	17,858,812
Waterworks Utility Capital Fund	8,336,310	4,294,246	4,042,064	3,338,771
Electrical Utility Capital Fund	2,578,924	1,598,863	980,061	937,193
Sewer Utility Capital Fund	<u>7,844,455</u>	<u>3,587,654</u>	<u>4,256,801</u>	<u>4,374,569</u>
Total Tangible Capital Assets	<u>\$ 53,390,144</u>	<u>\$ 26,239,284</u>	<u>\$ 27,150,860</u>	<u>\$ 26,509,345</u>

THE CORPORATION OF THE CITY OF GRAND FORKS
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (Continued)
As At December 31, 2014

10. DEFERRED REVENUE - GRANTS AND OTHER

	Balance, Beginning of Year	Contributions Received	Eligible Expenditures	Balance, End of Year
Library maintenance contract	\$ 68,442	\$ 15,000	\$ 39,063	\$ 44,379
Unexpended conditional grants	10,470	16,440	1,152	25,758
Victim assistance	14,681	37,060	32,693	19,048
Miscellaneous deposits	6,074	6,304	6,039	6,339
	<u>\$ 99,667</u>	<u>\$ 74,804</u>	<u>\$ 78,947</u>	<u>\$ 95,524</u>

11. TEMPORARY LOAN

Bylaw 1998 and Bylaw 1950 authorize the City to temporary borrowing of an amount or amounts not exceeding the sum of \$5,500,000 as required. The temporary loan bears daily interest at 1.78% with interest only payments paid monthly.

12. DEVELOPMENT COST CHARGES

Development cost charges represent funds received from developers for capital costs in accordance with Bylaw 1425. Development cost charges are deferred and recognized as revenues when the related costs are incurred.

	2014	2012
Development cost charges - water	\$ 178,751	\$ 176,356
Development cost charges - sewer	323,332	318,999
Development cost charges - parkland reserve	<u>2,387</u>	<u>2,356</u>
	<u>\$ 504,470</u>	<u>\$ 497,711</u>

THE CORPORATION OF THE CITY OF GRAND FORKS
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (Continued)
As At December 31, 2014

13. FEDERAL GAS TAX GRANT

Gas Tax funding is provided by the Government of Canada. The use of the funding is established by a funding agreement between the City and the Union of British Columbia Municipalities ("UBCM"). Gas Tax funding may be used towards designated public transit, community energy, water, wastewater, solid waste and capacity building projects, as specified in the funding agreements. During the year, the City and the UBCM signed a new agreement which removed some of the stipulations included in the previous agreement. The funds previously deferred and the unspent funds received in the current year are no longer considered to be liabilities under section PSAB 3410 Government Transfers, and have been recognized as revenue in the current year and transferred into the City's Community Works Gas Tax Reserve Fund.

14. OPERATING FUNDS EQUITY

	2014	2013
General operating fund	\$ 1,097,329	\$ 1,579,342
Electrical utility operating fund	1,563,271	1,274,917
Sewer utility operating fund	1,054,530	1,029,349
Water utility operating fund	<u>183,125</u>	<u>12,927</u>
Operating fund equity at year end	<u>\$ 3,898,255</u>	<u>\$ 3,896,535</u>

15. RESERVE FUNDS CONTINUITY

	Balance Beginning of Year	Transfers from other Funds	Transfers to other Funds	Interest Earned	Balance End of Year
Capital reserve	\$ 375,464	\$ -	\$ 276,678	\$ 2,448	\$ 101,234
Cash in lieu of parking	17,125	65	13,245	233	4,178
Climate action reserve	-	22,504	-	125	22,629
Community works gas tax	-	1,660,670	714,351	20,140	966,459
Equipment replacement	587,266	-	20,169	6,351	573,448
Land sale	488,858	70,496	-	6,936	566,290
Tax sale land	61,693	-	-	838	62,531
Slag sale	1,195,420	399,475	254,908	19,188	1,359,175
	<u>\$ 2,725,826</u>	<u>\$ 2,153,210</u>	<u>\$ 1,279,351</u>	<u>\$ 56,259</u>	<u>\$ 3,655,944</u>

THE CORPORATION OF THE CITY OF GRAND FORKS
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (Continued)
As At December 31, 2014

16. EQUITY IN TANGIBLE CAPITAL ASSETS

Equity in Tangible Capital Assets (TCA) represents the net book value of total capital assets less long-term obligations assumed to acquire those assets. The change in consolidated equity in tangible capital assets is as follows:

	2014	2013
Equity in TCA, beginning of year	\$ 24,147,008	\$ 25,298,283
Add:		
Capital acquisitions	2,214,126	2,091,114
Debt principal repayments	201,469	153,798
Actuarial adjustment	12,795	6,281
Gain on dispositions of assets	68,072	14,324
Less:		
Proceeds from issue of temporary and long-term debt	(263,159)	(1,756,920)
Proceeds on sale	(77,373)	(122,100)
Amortization	<u>(1,563,310)</u>	<u>(1,537,772)</u>
Equity in TCA, end of year	<u>\$ 24,739,628</u>	<u>\$ 24,147,008</u>
Represented by:		
General capital fund	\$ 17,442,946	\$ 17,332,568
Electrical utility capital fund	980,061	937,194
Sewer utility capital fund	2,483,366	2,538,475
Water utility capital fund	<u>3,833,255</u>	<u>3,338,771</u>
Capital fund equity at year end	<u>\$ 24,739,628</u>	<u>\$ 24,147,008</u>

17. MUNICIPAL PENSION PLAN

The City and its employees contribute to the Municipal Pension Plan (the Plan), a jointly trusted pension plan. The Board of Trustees, representing Plan members and employers, is responsible for overseeing the management of the Pension Plan, including investment of the assets and administration of benefits. The Pension Plan is a multi-employer contributory Pension Plan. Basic pension benefits provided are defined. The Plan has about 179,000 active members and approximately 71,000 retired members.

The most recent valuation as at December 31, 2012 indicated a \$1,370 million funding deficit for basic pension benefits. The next valuation will be as at December 31, 2015 with results available in 2016. Employers participating in the Plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the Plan records accrued liabilities and accrued assets for the Plan in aggregate with the result that there is no consistent and reliable basis for allocating the obligation, assets and cost to the individual employers participating in the Plan.

The Corporation of the City of Grand Forks paid \$265,984 (2013 - \$271,258) for employer contributions to the Plan in fiscal 2014.

THE CORPORATION OF THE CITY OF GRAND FORKS
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (Continued)
As At December 31, 2014

18. SALE OF SERVICES

	2014	2013
Garbage collection and landfill contract	\$ 209,134	\$ 200,109
Cemetery	28,684	28,912
Airport (net of cost of fuel sold)	22,303	19,106
Transportation custom work orders	8,287	8,554
Environmental development	10,500	5,000
Campground	46,055	40,865
Sundry	4,890	11,356
Slag	235,063	247,284
Electrical utility user and connection fees	4,377,623	4,287,692
Sewer utility user and connection fees	817,363	782,864
Waterworks utility user and connection fees	847,415	789,131
	<u>\$ 6,607,317</u>	<u>\$ 6,420,873</u>

19. EXPENDITURES BY OBJECT

	2014	2013
Goods and services	\$ 7,002,084	\$ 5,552,756
Interest and finance charges	97,780	51,136
Salaries, wages and benefits	4,077,214	3,544,913
Amortization	1,563,310	1,537,772
	<u>\$ 12,740,388</u>	<u>\$ 10,686,577</u>

20. COLLECTION FOR OTHER GOVERNMENTS

The City collected and remitted the following taxes on behalf of other Governments. These are not included in the City's financial statements.

	2014	2013
Provincial Government - School Taxes	\$ 1,583,046	\$ 1,610,542
Provincial Government - Police Tax Levy	211,395	208,138
British Columbia Assessment Authority	46,847	48,016
Regional Hospital Districts	180,527	219,994
Regional District of Kootenay Boundary	1,380,318	1,375,291
	<u>\$ 3,402,133</u>	<u>\$ 3,461,981</u>

THE CORPORATION OF THE CITY OF GRAND FORKS
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (Continued)
As At December 31, 2014

21. TRUST FUNDS

Funds held in trust and administered by the City are as follows:

	2014	2013
Assets		
Cash	\$ 158,365	\$ 151,939
Due from (to) the General Operating Fund	<u>46</u>	<u>(979)</u>
	<u>\$ 158,411</u>	<u>\$ 150,960</u>
Trust Fund Balances		
Cemetery care	\$ 145,519	\$ 140,009
Employee assistance program	<u>12,892</u>	<u>10,951</u>
	<u>\$ 158,411</u>	<u>\$ 150,960</u>

Trust funds are not included in the City's financial statements.

22. RECONCILIATION TO BUDGET

The following reconciles the budgeted surplus as shown on the consolidated statement of operations to the budget as presented in bylaw 1996 adopted on April 28, 2014.

	2014
Annual budgeted surplus per consolidated statement of operations	\$ 1,666,347
Debt principal repayments	(197,886)
Purchase of tangible capital assets other than by debt	(8,921,179)
Budgeted transfer from reserve/accumulated surplus	2,360,866
Non-cash item - amortization	1,539,874
Debt proceeds	<u>3,551,978</u>
	<u>\$ -</u>

23. CONTINGENT LIABILITIES

The City, as a member of the Regional District of Kootenay Boundary, is jointly and severally liable for the future capital liabilities of the Regional District.

The loan agreements with the Municipal Finance Authority provide that if the Authority does not have sufficient funds to meet its payments and obligations, it shall make payments from the debt reserve fund which is in turn established by a similar debt reserve fund of the City and all other borrowing participants. If the debt reserve fund is deficient, the Authority's obligations become a liability of the Regional District, and may become a liability of the participating municipalities.

THE CORPORATION OF THE CITY OF GRAND FORKS
SCHEDULE - SEGMENTED INFORMATION
For the Year Ended December 31, 2014

	General and Reserve	Electrical Utility	Water Utility	Sewer Utility	Total 2014	Total 2013
REVENUE						
Property taxes	\$ 3,093,898	\$ -	\$ -	\$ 6,041	\$ 3,099,939	\$ 3,046,473
User fees and charges	-	4,377,623	847,415	817,363	6,042,401	5,859,687
Other revenue	2,956,256	-	-	5,913	2,962,169	1,289,691
Grants - operating	1,376,914	-	1,000	-	1,377,914	372,573
Grants - capital	-	-	714,351	-	714,351	136,714
Gain on disposal	68,072	-	-	-	68,072	14,324
	7,495,140	4,377,623	1,562,766	829,317	14,264,846	10,719,462
EXPENSES						
Salaries and benefits	2,624,788	563,937	463,900	424,589	4,077,214	3,544,913
Goods and services	3,514,930	137,223	247,794	217,750	4,117,697	2,751,801
Purchased services	-	2,884,387	-	-	2,884,387	2,800,955
Debt interest	44,213	-	-	53,567	97,780	51,136
Amortization	1,172,726	40,854	186,392	163,338	1,563,310	1,537,772
Interfund transfers	(420,000)	420,000	-	-	-	-
	6,936,657	4,046,401	898,086	859,244	12,740,388	10,686,577
ANNUAL SURPLUS (DEFICIT)	\$ 558,483	\$ 331,222	\$ 664,680	\$ (29,927)	\$ 1,524,458	\$ 32,885

THE CORPORATION OF THE CITY OF GRAND FORKS
CONSOLIDATED SCHEDULE OF TANGIBLE CAPITAL ASSETS
As At December 31, 2014

	Land	Land Improvements	Buildings	Machinery and Equipment	Infrastructure				Leased Assets	2014	2013											
					Engineering Structures	Electrical Utility	Waterworks Utility	Sewer Utility														
Historical Cost:																						
Opening balance	\$	1,690,090		\$	6,005,410	\$	5,890,942	\$	19,511,965	\$	2,495,202	\$	7,446,626	\$	7,798,885	\$	441,674	\$	51,280,794	\$	49,743,773	
Additions			19,775				334,787		840,588		83,722		889,684		45,570				2,214,126		2,091,114	
Disposals and write downs					(1,673)		(103,103)												(104,776)		(554,093)	
Closing balance, Dec. 31	\$	1,690,090	\$	19,775	\$	6,003,737	\$	6,122,626	\$	20,352,553	\$	2,578,924	\$	8,336,310	\$	7,844,455	\$	441,674	\$	53,390,144	\$	51,280,794
Accumulated Amortization:																						
Opening balance	\$	-		\$	2,503,378	\$	3,487,414	\$	9,611,424	\$	1,558,009	\$	4,107,854	\$	3,424,316	\$	79,054	\$	24,771,449	\$	23,679,996	
Amortization Expense		-			149,063		379,301		619,796		40,854		186,392		163,338		24,566		1,563,310		1,537,771	
Effect of disposals and write downs		-					(95,475)												(95,475)		(446,318)	
Closing balance, Dec. 31	\$	-		\$	2,652,441	\$	3,771,240	\$	10,231,220	\$	1,598,863	\$	4,294,246	\$	3,587,654	\$	103,620	\$	26,239,284	\$	24,771,449	
Net Book Value for Year Ended December 31, 2014																						
	\$	1,690,090	\$	19,775	\$	3,351,296	\$	2,351,386	\$	10,121,333	\$	980,061	\$	4,042,064	\$	4,256,801	\$	338,054	\$	27,150,860	\$	26,509,345

The Corporation of the City of Grand Forks
Consolidated Statement of Changes in Capital Fund Balances
for the year ended December 31, 2014
Financial Information Regulation - Section 3 (4)

	Actual 2014	Actual 2013
Revenue		
Donations from groups and individuals	\$ -	\$ -
Senior government grants - Capital	714,351	136,714
	<u>714,351</u>	<u>136,714</u>
Transfer from Development Cost Charges		-
Transfer from Other Restricted Revenues		-
	<u>714,351</u>	<u>136,714</u>
Expenditures		
General government	1,217,318	1,444,849
Utility services	996,808	646,265
	<u>2,214,126</u>	<u>2,091,114</u>
Change in Financial Assets	(1,499,775)	(1,954,400)
Capital Funding from Reserves	<u>(714,351)</u>	
Expenditures funded by Debt or Operating Surplus	(2,214,126)	(1,954,400)
Capital loan debt incurred	-	1,756,920
Transfers from (to) Surplus	-	197,480
	<u>-</u>	<u>-</u>
Increase (Decrease) in Capital Fund Balances	-	-
Capital Fund Balances - Beginning of Year	<u>-</u>	<u>-</u>
Capital Fund Balances (Due to Operating Funds) - End of Year	<u>\$ -</u>	<u>\$ -</u>

The Corporation of the City of Grand Forks
Long Term Debt
for the year ended December 31, 2014
Financial Information Regulation Schedule 1 (4)

A. DEBENTURES										
<u>Date of Issue</u>	<u>Bylaw</u>	<u>Purpose</u>	<u>Maturity Dates</u>	<u>Original Debt Debenture Debt</u>	<u>Debt Outstanding end of 2013</u>	<u>Debt Advanced during 2014</u>	<u>Interest paid in 2014</u>	<u>Principal Retirements 2014</u>	<u>Actuarial Adjustments 2014</u>	<u>Long Term Debt December 31, 2014</u>
June 10, 2013	1873	Sewer		\$ 1,756,920	\$ 1,756,920		\$ -	\$ 59,000		\$ 1,697,920
October 13, 2009	1863	Road System Improvements	2009 - 2019	\$ 500,000	\$ 323,154		\$ 20,650	\$ 41,645	\$ 7,074	\$ 274,435
June 28, 2010	1887	Subdivision	2010 - 2025	70,000	59,087		2,611	3,496	437	55,155
March 24, 1999	1556	Ruckle Sewer Extension	1999 - 2019	195,944	79,174		72,785	6,495	5,284	67,394
Total Debenture Debt				2,522,864	2,218,335	-	96,046	110,637	12,795	2,094,904
B. CAPITAL LEASES AND CONDITIONAL SALES AGREEMENT TO FUND EQUIPMENT ACQUISITIONS										
General Capital Fund										
November 25, 2010	n/a	2011 HR42 Terex Electrical Line Truck	2010 - 2015	196,775	83,261		1,186	43,099		40,162
February 24, 2011	n/a	2010 Dodge Caravan	2011 - 2016	21,200	10,128		150	4,622		5,506
April 28, 2011	n/a	IBM APPV Server	2011 - 2016	15,346	7,875		119	3,335		4,540
April 28, 2011	n/a	IBM Backup Server	2011 - 2016	10,010	5,136		77	2,176		2,960
Total Capital Lease and Conditional Sales Agreement Debt				707,273	144,000	-	1,864	90,832	-	53,168
Total Long Term Debt				\$ 3,230,137	\$ 2,362,335	\$ -	\$ 97,910	\$ 201,469	\$ 12,795	\$ 2,148,072

The Corporation of the City of Grand Forks
Schedule showing the remuneration and expenses paid to or on behalf of each employee
for the year ended December 31, 2014
Financial Information Regulation (Sections 1(1)e, 6(2)a to 6((6))

1. Elected Officials

<u>Name</u>	<u>Position</u>	<u>Remuneration</u>	<u>Expenses</u>	<u>Total</u>
BUTLER, JULIA	COUNCIL	633.49	-	633.49
HAMMETT, CHRIS	COUNCIL	633.49	-	633.49
KENDEL, ROBERT	COUNCIL	16,557.75	3,357.69	19,915.44
KONRAD, FRANK	MAYOR	844.65	-	844.65
KROG, NEIL	COUNCIL	16,470.74	3,285.21	19,755.95
ODOHERTY, PATRICK	COUNCIL	15,837.25	3,463.01	19,300.26
ROSS, COLLEEN	COUNCIL	633.49	-	633.49
SMITH, GARY	COUNCIL	15,837.25	5,421.67	21,258.92
TAYLOR, BRIAN	MAYOR	21,116.26	4,218.27	25,334.53
THOMPSON, CHRISTENE	COUNCIL	633.49	-	633.49
WIRISCHAGIN, MICHAEL	COUNCIL	16,503.74	5,649.25	22,152.99
WYERS, CHERYLE	COUNCIL	15,846.14	4,530.44	20,376.58
Total: Elected Officials		121,547.74	29,925.54	151,473.28

2. Other Employees

<u>Name</u>	<u>Position</u>	<u>Remuneration</u>	<u>Expenses</u>	<u>Total</u>
ALLIN, DOUG	CHIEF ADMINISTRATIVE OFFICER	149,849.40	13,315.16	163,164.56
BIRD, SASHA	MANAGER OF TECHNICAL SERVICES	104,737.55	3,273.97	108,011.52
CHAMBERS, STEVE	ELECTRICAL LINEMAN	101,398.38	190.48	101,588.86
CHAPMAN, DEAN	S/W COORDINATOR	84,219.85	173.75	84,393.60
FEDERICO, LEN	S/W UTILITIES OP LEVEL 2	86,056.87	2,352.93	88,409.80
HEINRICH, DIANE	CORPORATE OFFICER	103,095.20	2,016.92	105,112.12
HERIOT, DALE	FIRE CHIEF	96,996.88	3,860.35	100,857.23
HUSTON, ROGER	MANAGER OF OPERATIONS	84,760.91	6,597.47	91,358.38
KOPAN, WAYNE	MANAGER OF ENVIRONMENT & BUILDING CONSTRUCTION	102,612.19	265.00	102,877.19
MCKINNON, KEVIN	DEPUTY FIRE CHIEF	72,708.73	3,279.83	75,988.56
NOSEWORTHY, MIKE	FACILITIES COORDINATOR	73,777.08	2,263.75	76,040.83
REID, DAVID	ROADS, AIRPORT & EQUIPMENT COORDINATOR	78,179.89	3,082.62	81,262.51
SHEPHERD, ROXANNE	CHIEF FINANCIAL OFFICER	99,770.85	3,644.04	103,414.89
SORENSEN, BENJACK	UTILITIES OPERATOR	76,505.61	260.48	76,766.09
TRAYNOR, JAMES	PARKS COORDINATOR	75,520.87	190.48	75,711.35
WEBER, RICK	ELECTRICAL LINEMAN	101,479.31	167.96	101,647.27
WINTON, SARAH	DEPUTY CORPORATE OFFICER	76,907.29	6,353.65	83,260.94
ZIELINSKI, ROD	ELECTRICAL DISTRIBUTION COORDINATOR	109,006.33	3,069.36	112,075.69
Other 38 employees (Under \$75,000)		1,589,594.19	8,806.58	1,598,400.77
Total: Other Employees		3,267,177.38	63,164.78	3,330,342.16

Subtotal: All Remuneration

3,388,725

3 Reconciliation

Total Remuneration & Benefits as per Note 19 to Financial Statements 4,077,214

Difference due to:

Employer Paid Benefits

Timing of payroll accruals

Wages and employee benefits included in Capital Assets

The Corporation of the City of Grand Forks
Statement of Severance Agreements
Financial Information Regulation - Schedule 1, subsection 6(7)

During the fiscal year ending December 31, 2014, the City of Grand Forks entered into one severance agreement.

The severance agreement represents twelve (12) equivalent months of compensation

The Corporation of the City of Grand Forks
Schedule of suppliers of goods and services
for the year ended December 31, 2014
Financial Information Regulation - Schedule 1(7)

1. Alphabetical list of suppliers who received aggregate payments exceeding \$25,000

Supplier name

As Attached	11,743,698 (A)
-------------	----------------

2. Consolidated total paid to suppliers who received aggregate payments of \$25,000 or less	1,407,562 (B)
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3. Payments to suppliers for grants and contributions exceeding \$25,000	241,500 (C)
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Net payments for goods, services, grants and contributions	13,392,759
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Total per Statement of Revenue and Expenditure	12,740,388
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Variance	652,371
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Variance due to:

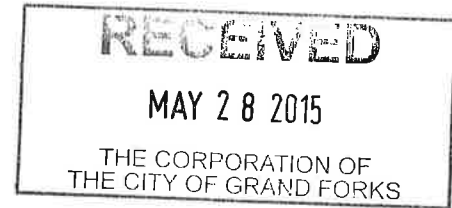
- collections for other Governments
- GST included in payments to suppliers
- acquisition of capital assets
- non cash expenses such as amortization
- changes in accruals - cash payments versus accrual statements
- Employee expenses not included

The Corporation of the City of Grand Forks
Alphabetical list of suppliers who received aggregate payments exceeding \$25,000
for the year ended December 31, 2014
Financial Information Regulation (Section 1 (1) f & 7)

AARDVARK PAVEMENT MARKING SERVICES 647354 BC LTD.	38,890.74
ARGOSY CONSTRUCTION GROUP INC.	850,202.08
B.C. ASSESSMENT AUTHORITY	47,085.49
BELFOR CANADA INC.	25,488.60
BERG NAQVI LEHMANN	39,375.00
BLACK PRESS	34,528.55
BOUNDARY ELECTRIC (1985) LTD.	66,934.10
BOUNDARY MUSEUM	20,000.00
CITY OF NELSON	64,232.63
CU CREDIT c/o CUETS	121,459.72
CUPE LOCAL 4728	38,695.25
DAVE DALE INSURANCE LTD.	99,704.00
DREXLER COMPUTER SYSTEMS LTD.	52,471.52
FORTIS BC	2,955,134.09
FORTIS BC INC	119,078.88
GRAND FORKS ART GALLERY SOCIETY	17,203.74
GRAND FORKS JANITORIAL SERVICES	43,399.60
GRAND FORKS VOLUNTEER FIREFIGHTERS ASSOCIATION	63,300.00
HATCH INTERIOR DESIGN INC.	32,601.29
HIL-TECH CONTRACTING LTD	1,139,355.52
INSURANCE CORP. OF B.C.	28,646.00
JAN ENNS COMMUNICATIONS	33,465.43
MAINSTREAM MECHANICAL LTD.	31,449.10
MEARLS MACHINE WORKS LTD.	37,570.40
MINISTRY OF FINANCE REAL PROPERTY TAXATION BRANCH	561,524.15
MUNICIPAL FINANCE AUTHORITY	120,036.72
MUNICIPAL INSURANCE ASSOCIATION	78,834.00
MUNICIPAL PENSION PLAN	491,858.73
NEPTUNE TECHNOLOGY GROUP	539,307.93
NORTHERN COMPUTER	25,674.88
PACIFIC BLUE CROSS	163,528.20
PETRO VALUE PRODUCTS CANADA INC.	36,942.39
RECEIVER GENERAL CANADA	961,289.85
REG.DIST. KOOTENAY BOUNDARY	1,788,686.68
REVENUE SERVICES OF BRITISH COLUMBIA	49,169.00
S&A FALCON - SMITH & ANDERSON FALCON	48,882.23
SCHOOL DISTRICT #51 (BOUNDARY)	96,487.97
SPRING FUEL DISTRIBUTORS INC	119,113.41
STELLA JONES CANADA INC.	26,118.40
TELUS COMMUNICATIONS (B.C) INC.	37,160.84
URBAN SYSTEMS LTD.	280,743.83
VADIM COMPUTER MANAGEMENT GROUP LTD.	57,524.80
WEST KOOTENAY BOUNDARY REGIONAL HOSPITAL	179,697.42
WORKERS COMPENSATION BOARD	48,462.99
YOUNG ANDERSON BARRISTERS & SOLICITORS	32,381.47

11,743,697.62

From: [REDACTED] <info@civicinfo.bc.ca> May-27-15 10:29:20 AM
Subject: 2015 UBCM Convention - Meeting Requests with Premier Christy Cl...
To: [REDACTED] "CivicInfo BC" <info@civicinfo.bc.ca>
Bcc: [REDACTED] Info City of Grand Forks
Attachments: [REDACTED] Letter dated May 27 2015 from Premier Christy Clark to Mayo.pdf...



This message is being sent by CivicInfo BC to all UBCM Member Municipalities and Regional Districts on behalf of Honourable Christy Clark, Premier.

Subject: 2015 UBCM Convention – Meeting Requests with Premier Christy Clark and Provincial Cabinet Ministers
Intended Recipient(s): Mayors/Regional District Chairs/Islands Trust Chair/CAOs and cc: Administrative Assistants and General Email
Attachments: One (1) plus message below

If you have received this message in error, we ask that you forward it to the appropriate person in your office.

MESSAGE:

Please see the attached letter from Premier Christy Clark with regards to this year's UBCM Convention. The letter outlines the process for requesting a meeting with the Premier and Cabinet Ministers.

This year's online form will be available on Monday, June 15, 2015 at <https://UBCMreg.gov.bc.ca>. The invitation code is **MeetingRequest2015**, and is case sensitive.

Please note as in previous years, meetings with the Minister of Community, Sport and Cultural Development are scheduled directly with that Ministry. You will be receiving a letter in the near future as to their meeting request process.

If you have any questions, please contact the Premier's UBCM Meeting Request Coordinator, Tim Wong by email at UBCM.Meetings@gov.bc.ca or by phone at 604-775-1600.

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WE3-
Mtg. Requests with Premier
U3 - Christy Clark Page 145 of 180
Ministers

all digital and printed copies.

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May 27, 2015

Dear Mayors and Regional District Chairs:

As we prepare for the upcoming 2015 UBCM Convention in Vancouver this September, I wanted to let you know that my caucus colleagues and I are once again looking forward to listening to the discussions around the issues and initiatives that affect British Columbia's communities and the people who live there. Our work depends on your input and your insight, and my colleagues and I will be there to listen and to learn about your priorities.

The theme this year, *Excellence in Action*, is a wonderful way to recognize the successful track we have worked on together to build our province, to highlight our strengths and to lead the way to securing a future for British Columbians today and for many years to come.

If you would like to request a meeting with me or a Cabinet Minister on a specific issue during this year's convention, the online registration form at <https://UBCMreg.gov.bc.ca> will go live on June 15th. The invitation code is MeetingRequest2015 and it is case sensitive.

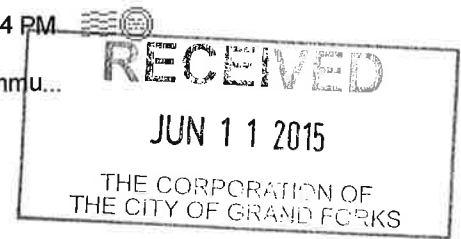
It'll be great to see you at the UBCM Convention. If you have any questions, please contact my UBCM Meeting Request Coordinator, Tim Wong, via his email address which is: UBCM.Meetings@gov.bc.ca or by phone at 604-775-1600.

Sincerely,

A handwritten signature in black ink, which appears to read 'Christy Clark'. The signature is fluid and cursive.

Christy Clark
Premier

From: [REDACTED] <info@civicinfo.bc.ca> June-10-15 3:13:44 PM
Subject: 2015 UBCM Convention - Meeting Requests with Minister of Commu...
To: [REDACTED] "CivicInfo BC" <info@civicinfo.bc.ca>
Bcc: [REDACTED] Info City of Grand Forks
Attachments: [REDACTED] Letter dated 2015 June 10 Re MIN LG ADM UBCM 2015 Meeting...



This message is being sent by CivicInfo BC to all UBCM Member Municipalities and Regional Districts on behalf of the Minister of Community, Sport and Cultural Development.

Subject: 2015 UBCM Convention – Meeting Requests with Minister of
Community, Sport and Cultural Development
Intended Recipient(s): Mayors/Regional District Chairs/Islands Trust Chair/CAOs
and cc: Administrative Assistants and General Email
Attachments: One (1) plus message below

If you have received this message in error, we ask that you forward it to the appropriate person in your office.

Please see the attached letter from the Minister of Community, Sport and Cultural Development with regards to the 2015 UBCM Convention. The letter outlines the process for requesting a meeting with Minister Oakes, as well as with provincial government, agency, commission and corporation staff.

This year's online meeting request form will be available starting Monday, June 15, 2015 at: CSCD Minister's Meeting.

If you have any questions, please contact the CSCD UBCM Meeting Coordinator, Doreen Brydges by email at UBCM.MeetingRequests@gov.bc.ca or by phone at 250-387-4013.

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Cultural Dev.
WE3



June 10, 2015

Dear Mayors and Chairs:

It is my pleasure to write to you regarding scheduling appointments at the upcoming annual UBCM Convention taking place in Vancouver, September 21 to 25, 2015.

You will have recently received a letter from Honourable Christy Clark, Premier, containing information about the online process for requesting a meeting with Premier Clark and other Cabinet Ministers. I am pleased to provide you with information regarding the process for requesting a meeting with me, as well as with provincial government, agency, commission and corporation staff.

If you would like to meet with me at the Convention, please complete the online form available from **June 15** at: [CSCD Minister's Meeting](#) and submit it to the Ministry of Community, Sport and Cultural Development before **August 14, 2015**. Meeting arrangements will be confirmed by early September. I will do my best to accommodate as many meeting requests as possible. In the event I am unable to meet with you, arrangements may be made for a meeting post-Convention.

Ministry staff will email the provincial appointment book. This lists all government, agency, commission and corporation staff available to meet with delegates at the Convention, as well as details on how to request a meeting online.

I look forward to my third Convention as Minister and meeting with many of you in the year ahead.

Sincerely,

Coralee Oakes
Minister

pc: Honourable Christy Clark, Premier
Mr. Sav Dhaliwal, President, Union of British Columbia Municipalities

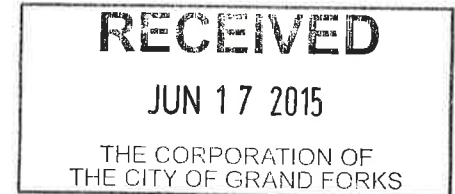


RESOURCE BREAKFAST
SERIES
Mining and Energy - Natural Gas - Forestry



June 9, 2015

Mayor Frank Konrad
City of GRAND FORKS
PO BOX 220
GRAND FORKS BC V0H 1H0



Dear Mayor Konrad,

Re: 2nd Annual Resource Breakfast Series September 22nd to 24th, 2015 – Vancouver, BC

On behalf of the BC Resource Sector, it is my sincere pleasure to invite two of your representatives to the 2nd annual *Resource Breakfast Series*. This exciting yearly event will be held at Vancouver's Terminal City Club (TCC) spanning three mornings during the September 2015 Union of BC Municipalities' (UBCM) Annual Convention. The breakfasts will take place from 7:00 to 8:30 am and each will focus on a different aspect of BC's resource industry including the Energy and Mining, Natural Gas and Forest sectors. The hosted breakfasts provide an opportunity to network, receive brief updates on resource projects throughout the province, and meet representatives of the generous sponsoring companies.

Energy and Mining Sector Breakfast, Tuesday, September 22nd, 2015

Guest of Honor: Honourable Bill Bennett, Minister of Energy Mines and Core Review, *confirmed*

Natural Gas Sector Breakfast - Wednesday, September 23rd, 2015

Guest of Honor: Honourable Rich Coleman, Deputy Premier and Minister of Natural Gas Development and Minister Responsible for Housing, *invited*

Forest Sector Breakfast - Thursday, September 24th, 2015

Guest of Honor: Honourable Steve Thomson, Minister of Forest, Lands and Natural Resource Operations, *invited*

Time: 7:00 am-8:30 am
Invited Guests: 200 Mayors and Councillors (MLAs are also invited)
Style: Plated breakfast
Location: Terminal City Club (TCC) – 837 West Hastings St, Vancouver, BC
Cost: No charge, hosted breakfast
Dress: Business Casual

The TCC venue is perfectly located in downtown Vancouver just a short 5 minute walk from the Vancouver Convention Centre and provides a friendly, professional and strategically located venue, ideal for hosting this popular event.

Last year's Resource Breakfast Series was a huge success, with a sellout crowd each day and representation from 75 different areas of the province. Due to the strong demand and interest experienced in 2014, we have expanded seating from 100 to 200 each day. As was the case last year, there will be a wide selection of Mayors, Councillors, MLAs, industry and association sponsors from across the province.

408 – 688 West Hastings Street
Vancouver, British Columbia
V6B 1P1, Canada

(604) 353-3136
info@c3alliancecorp.ca
www.c3alliancecorp.ca

FILE CODE

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C3 Alliance Corp - BC
Resource Sector Invite
to Breakfast
Page 151 of 180

to these complimentary breakfasts. Minister Bill Bennett has accepted our invitation to be the Guest of Honour at the Energy and Mining Sector breakfast. In addition, Ministers Steve Thomson and Rich Coleman have been invited to be our Guests of Honour at the Forest Sector and Natural Gas Sector breakfasts, respectively. These breakfasts present an excellent opportunity to meet and learn firsthand the latest news about BC's important resource sector.

Seating is limited and will be assigned on a first-come, first-served basis. To support and encourage a broad spectrum of leaders from across the Province, we are limiting local government seats to two per Municipal Council at any or all of the breakfasts. Please RSVP to info@c3alliancecorp.ca and specify which event(s) you would like your representatives to attend.

We look forward to seeing you at 2nd Annual Resource Breakfast Series.

Kind regards,

A handwritten signature in black ink, appearing to read 'Dan Jepsen', with a stylized, looped flourish at the end.

Dan Jepsen
Chairman & CEO
C3 Alliance Corp.

cc: Hon. Rich Coleman, Minister of Natural Gas Development, Minister Responsible for Housing,
and Deputy Premier
Hon. Bill Bennett, Minister of Energy and Mines and Minister Responsible for Core Review
Hon. Steve Thomson, Minister of Forests, Lands and Natural Resource Operations
P. Jerry Asp, President, C3 Alliance Corp

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council

From: Manager of Building Inspections & Bylaw Services

Date: June 18, 2014

Subject: Introduction of the Noise Control Bylaw Amendment

Recommendation: RESOLVED THAT COUNCIL receive the report from the Bylaw Enforcement Officer and determine to discuss and further directs staff to present to Council to consider the first three readings at the July 20th 2015, Regular Meeting of City Council

BACKGROUND: The Noise Control Bylaw No. 1963 did not have a clause within the Bylaw to address business and industrial operations. At times, the market requires that industrial operations will need to run additional shifts to meet their market demands. This has been the normal operating procedure for the major industries, located in the Grand Forks Industrial Park for the past 60 plus years.

The current and the past Noise Control bylaws did not include a clause addressing industrial operations. In order to comply with City's own Bylaw and the current industry requirements, staff is proposing to add the clause that addresses business and industrial operations.

By Council's consideration to include the suggested clause as presented, will assist the Bylaw Enforcement Officer to effectively address complaints should they arise.

Benefits or Impacts of the Recommendation:

General: This will allow for better control and enforcement of the bylaw with regard to business and industrial operations in the Industrial Park

Strategic Impact: N/A

Financial: N/A

Policy/Legislation: Council has the authority amend bylaws.

Attachments: Proposed bylaw amendment, a copy of the Noise Control Bylaw 1963, copy of the decibel levels, copy the decibel test locations, copy of Worksafe sawmill decibel levels.

REQUEST FOR DECISION

— REGULAR MEETING —



Recommendation:

RESOLVED THAT COUNCIL receive the report from the Bylaw Enforcement Officer and determine to discuss and further directs staff to present to Council to consider the first three readings at the July 20th 2015, Regular Meeting of City Council

OPTIONS:

- 1. RESOLVED THAT COUNCILRECEIVES THE STAFF REPORT**
- 2. RESOLVED THAT COUNCIL DOES NOT ACCEPT THE STAFF REPORT**
- 3. RESOLVED THAT COUNCIL REFERS THE MATTER BACK TO STAFF FOR FURTHER INFORMATION.**

	
Department Head or CAO	Chief Administrative Officer

CORPORATION OF THE CITY OF GRAND FORKS

NOISE CONTROL BYLAW NO. 1963

A bylaw to provide for the regulation and prohibition of certain noises and sounds.

WHEREAS the Local Government Act provides Council with the authority, by bylaw, to regulate or prohibit the making or causing of certain noises or sounds within the Municipality-boundaries of the Corporation of the City of Grand Forks; and

WHEREAS the Council of the Municipality Corporation of the City Grand Forks, deems it necessary and desirable to regulate or prohibit noises or sounds, which disturb the quiet, peace, rest, enjoyment, comfort or convenience of neighbourhood persons in the vicinity, or the public;

NOW THEREFORE the Municipal Council of the Corporation of the City of Grand Forks in open meeting assembled **ENACTS** as follows:

1. Title

- 1.1 This bylaw may be cited for all purposes as the **Grand Forks Noise Control Bylaw No. 1963, 2013**".

2. Repeal

- 2.1. The City of Grand Forks Noise Control Bylaw, No. 1313 and all amendments thereto, are hereby repealed and replaced by this bylaw.

3. Definitions

3.1 In this bylaw:

- (a) **"Bylaw Enforcement Officer"** means every person(s) designated by Council as a Bylaw Enforcement Officer for the City or otherwise authorized under the Offence Act, and every Peace Officer;
- (b) **"City"** means the Corporation of the City of Grand Forks;
- (c) **"Council"** means the City Council of the City;
- (d) **"Highway"** includes a street, road, lane, bridge, viaduct and any other way open for the use of the public but does not include a private right-of-way on private property;

- (e) **"Municipality"** means the area within the City boundaries of the City;
- (f) **"Noise"** means any noise or sound that is objectionable, or disturbs, tends to disturb, or is liable to disturb, the quiet, peace, rest, enjoyment, comfort or convenience of the area, or of persons in the area, or the public and shall include, without limiting the generality of the foregoing, the noises and sounds specifically described elsewhere in this bylaw;
- (f) **"Owner"** means an owner or occupier of a parcel of land, or both;
- (g) **"Peace Officer"** shall have the same meaning as in the *Interpretation Act* and shall also include the person or persons who are appointed to enforce and administer this bylaw;
- (h) **"Person(s)"** includes any company, corporation, owner, partnership, firm, association, society or party;
- (i) **"Private Premises"** means the area contained within the boundaries of any privately owned or lease lot, parcel of land within the City and any building or structure situated within those boundaries, but where any lot or parcel contains more than one dwelling unit, each such dwelling unit shall be deemed to be separate private premises;
- (j) **"Property"** means land, with or without improvements, so affixed to the land as to make them in fact and in law, a part of it;
- (k) **"Public Place"** means streets, highways, parks, public squares, beaches, foreshore and all other land and building that not private premises.

4. Prohibited Noises and Sounds

- 4.1 No person(s) shall make or cause, or permit to be made or caused, in or on a highway or elsewhere in the City, any noise or sound which disturbs the quiet, peace, rest, enjoyment, comfort or convenience of the neighborhood, or of persons in the vicinity.
- 4.2 No owner, tenant or occupier of real property shall allow that property to be used so that a noise or sound, which originates from that property, disturbs the quiet, peace, rest, enjoyment, comfort or convenience of neighborhood, or of persons in the vicinity.
- 4.3 No person(s) shall keep any animal, which by its calls, cries, barks, or other noises disturbs the quiet, peace, rest, enjoyment, comfort, or convenience of neighborhood, or of persons in the vicinity.

4.4 Without limiting Sections 3 – 5 of this bylaw, the Council believes that the following noises or sounds are objectionable:

- (a) any calls, cries, barks, or other noises made by an animal which are audible outside the property where the animal is kept, between 11:00 p.m. and 7:00 a.m.;
- (b) any amplified music or speech which is audible outside the property where it originates or is reproduced, between 11:00 p.m. and 7:00 a.m.;
- (c) any noise caused or emanating from construction activity, including alterations, demolitions, and excavations between the hours of 8:00 p.m. and 7:00 a.m.;
- (d) any noise longer than 10 minutes caused or emanating from the operation of a parked or stopped diesel vehicle between 11:00 p.m. and 7:00 a.m.
- (e) any noise caused by the operation of motorized off-road vehicles is not permitted from 6:00 p.m. to 10:00 a.m.

and no person(s) shall cause or permit such noises or sounds to be made.

5. **Exemption**

5.1 This bylaw does not apply to:

- (a) police, fire, or other emergency vehicles proceeding upon an emergency;
- (b) the excavation, construction, or infrastructure work, or repairing of bridges, streets, highways, or lands by the City or agents acting on its behalf;
- (c) the operation of maintenance equipment by the City or agents acting on its behalf;
- (d) snow removal or highway cleaning operations;
- (e) the operation of a public address system required under a building or fire code;
- (f) a lawnmower, power gardening equipment or chainsaw operated between 7:00 a.m. and 9:00 p.m.;
- (g) a horn from a motor vehicle, boat or train where it is necessary to warn of danger or a hazard;
- (h) an event approved by resolution of Council provided it is within the terms

of that approval – ie: hours of operation.

6. Construction Hours

- 6.1 No person(s) in the City shall on any day, construct, erect, reconstruct, alter, repair or demolish any building, structure or thing or excavate or fill in land in any manner, whatsoever, which makes or causes noises or sounds in or on a highway or elsewhere in the City, which disturb, or tend to disturb, the quiet, peace, rest, enjoyment, comfort or convenience of the neighborhood or of persons in the vicinity, except during the following times:
- (a) Monday through Friday, between the hours of 7 a.m and 9:00 p.m.
 - (b) the erection, demolition, construction, reconstruction, alteration or repair of any building or structure between 7:00 a.m. and 10:00 p.m.;
 - (c) Saturdays, between the hours of 10:00 a.m. and 9:00 p.m.;
 - (d) Sunday and other holidays, between the hours of ten a.m. and 6:00 p.m.
- 6.2 The restrictions contained in this part may be waived or varied by a Permit in writing from the Bylaw Enforcement Officer of the Corporate Officer, granting approval to carry on the work that is found to be a case of urgent necessity and in the interest of public health and safety.

7. Inspections

- 7.1 A Bylaw Enforcement Officer may enter on any property at any reasonable time for the purpose of ascertaining whether the regulations and requirements of this bylaw are being observed.
- 7.2 No person(s) shall obstruct a Bylaw Enforcement Officer from entering property under Section 9.

8. Offences and Penalties

- 8.1 (a) Any person(s) who contravenes this bylaw is liable upon summary conviction to a fine not exceeding \$2,000.00. Every day that infraction of this bylaw continues shall constitute a separate offence.
- (b) Every person or persons, who violates or breaches or who causes or allows to be violated or breached any of the provisions of this bylaw shall be guilty of an offence against this bylaw and each day that such violation is caused or allowed to continue shall constitute a separate offence.

- (c) After the first contact is made and the violation continues to exist every half hour thereafter, constitutes a new offence, as per Schedule 2 of the Municipal Ticketing Information bylaw.

9. Severability

- 9.1 If any portion of this bylaw (including without limitation all or part of Section 7) is held to be invalid by a Court of competent jurisdiction, such invalidity shall not affect the remaining portions of the bylaw.

READ a first time this 24th day of June, 2013.

READ a second time this 24th day of June, 2013.

READ a third time this 24th day of June, 2013.

FINALLY ADOPTED this 22nd day of July, 2013.



MAYOR-Brian Taylor



CORPORATE OFFICER-Diane Heinrich

C E R T I F I C A T E

I hereby certify the foregoing to be a true copy of the Grand Forks Noise Control Bylaw No. 1963, 2013, as passed by the Council of the City of Grand Forks on the 22nd day of July, 2013.

Corporate Officer of the Municipal Council of the
City of Grand Forks

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 1963 A-1

A Bylaw to Amend the Grand Forks Noise Control Bylaw No. 1963, 2013

WHEREAS in accordance with the Local Government Act provides that Council may, by bylaw, regulate, prohibit and amend, the making or causing of certain noises or sounds within the Municipal boundaries of the Corporation of the City of Grand Forks.

NOW THEREFORE the Council for the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS** as follows:

1. This bylaw may be cited for all intents and purposes as the “**Grand Forks Noise Control Amendment Bylaw No. 1963 A-1, 2015**”;
2. That Bylaw No. 1963, cited as the “Grand Forks Noise Control Bylaw No. 1963, 2013”, be amended by adding an exemption to Section 5.1, as follows:
 - (i) Any business or industry established in accordance with the City of Grand Forks Zoning Bylaw No. 1606, 1999, as amended or re-created from time to time, in any area designated as approved for that type of operation, provided that all precautions are taken according to the least and most up-to-date scientific methods for abating, controlling or limiting noise, arising from the business or industry conducted, so that the same may be as free from neighbourhood offence as possible.
3. That Schedule 2 that relates to fines with regard to the Grand Forks Noise Control Bylaw No. 1963 be deleted in its entirety, as fines are outlined in the Municipal Ticketing Information Bylaw No. 1957, 2013.
4. That this bylaw shall come into force and effect as of the adoption of this amendment bylaw.

Read a **FIRST** time this 20th day of July, 2015.

Read a **SECOND** time this 20th day of July, 2015.

Read a **THIRD** time this 20th day of July, 2015.

FINALLY ADOPTED this 17th day of August, 2015.

Mayor Frank Knorad

Corporate Officer – Diane Heinrich

CERTIFICATE

I hereby certify the foregoing to be a true and correct copy of
Bylaw No. 1963 A-1, the "Grand Forks Noise Control Amendment Bylaw No.
1963 A-1, 2014", as passed by the Municipal Council of the Corporation of the
City of Grand Forks on the 6th day of October, 2014.

Corporate Officer of the Municipal Council of the
City of Grand Forks

How Loud Is It?

Sawmills

Here are some average sawmill noise exposures. Note: individual worker's exposures may vary from these exposures. Noise-induced hearing loss results from a combination of high sound levels and extended periods of exposure to sounds above 85 dBA.

Protect your hearing when performing these jobs.

1. Noise Exposure Levels

These are all 8 hour
(or equivalent) exposures

Barker (booth).....	83 dBA
Cut Off (booth).....	81 dBA
Drop Sorter	95 dBA
Edger.....	95 dBA
Forklift.....	90 dBA
Grader	96 dBA
Greenchain.....	89 dBA
Millwright.....	91 dBA
Sawfiler.....	90 dBA
Supervisor.....	92 dBA
Trimmer.....	97 dBA

2. Hearing Protection Devices

Hearing protection should be
selected based on:

- noise exposure
- communication demands
- hearing ability
- use of other personal protective devices
- temperature and climate
- physical characteristics of the job or worker

Noise Level	Recommended HPD
Less than 90 dBA	Class C, Grade 1
Less than 95	Class B, Grade 2
Less than 100	Class A, Grade 3
Less than 105	Class A, Grade 4
Less than 110	Earplugs+Earmuffs



INTERFOR MILL DURING DAY TIME OPERATIONS

March 28 March 31 April 1 April 2 April 3 April 4 April 7 April 8 April 9

Log Loading Area into the Mill

North end of 7th Street

	2:25 PM	2:00 PM	8:10 AM	7:20 AM	10:30 AM	2:10 PM	8:10 PM	11:15 AM	9:25 AM	Time of readings
Maximum	74.4	74.8	71.6	76.5	73.6	75.8	73.8	72.9	75.5	Dceibel Level Maximum
Minimum	71.3	72.8	68.6	73.2	71.2	72.7	69.9	70.4	72.9	Dceibel Level Minimum

Average High of the Decible Readings 74.3 & Average Low of the Decible Readings 71.4

Planner Mill Area

North end of Como Street

	2:35 PM	2:10 PM	8:20 AM	7:30 AM	10:40 AM	2:20 PM	8:20 PM	11:25 AM	9:35 AM	Time of readings
Maximum	89.1	73.7	71.5	71.0	72.8	72.2	71.2	72.6	70.1	Dceibel Level Maximum
Minimum	71.3	68.1	64.0	63.6	68.3	67.2	68.6	69.8	66.5	Dceibel Level Minimum

Average High of the Decible Readings 73.8 & Average Low of the Decible Readings 67.5

Intersection of 9th Street and 65th Avenue -- The Decible Level Readings near the Flury Residence

	2:45 PM	2:20 PM	8:30 AM	7:40 AM	10:50 AM	2:30 PM	8:30 PM	11:35 AM	9:45 AM	Time of readings
Maximum	67.3	64.1	64.0	62.1	66.9	67.5	65.8	66.3	62.8	Dceibel Level Maximum
Minimum	61.7	54.7	55.2	55.5	61.3	56.1	58.2	59.4	51.1	Dceibel Level Minimum

Average High of the Decible Readings 65.2 & Average Low of the Decible Readings 57.0

See attached map for the Decible Level reading locations in relationship to Interfor

5th Street & Central Ave. Intersection DECIBLE LEVELS OF REGULAR VEHICLE TRAFFIC

Maximum			71.6				
Minimum			64.6				

2nd Street & Market Ave. Intersection DECIBLE LEVELS OF REGULAR VEHICLE TRAFFIC

Maximum						87.7	
Minimum						59.6	

COTW Meeting April 7, 2014 DECIBLE LEVELS OF A COUNCIL MEETING VERBAL CONVERSATIONS

Maximum						70.4
Minimum						43

LEVELS OF NOISE In decibels (dB)

PAINFUL & DANGEROUS

Use hearing protection or avoid

- | | |
|-----|---|
| 140 | <ul style="list-style-type: none"> • Fireworks • Gun shots • Custom car stereos (at full volume) |
| 130 | <ul style="list-style-type: none"> • Jackhammers • Ambulances |

UNCOMFORTABLE

Dangerous over 30 seconds

- | | |
|-----|--|
| 120 | <ul style="list-style-type: none"> • Jet planes (during take off) |
|-----|--|

VERY LOUD

Dangerous over 30 minutes

- | | |
|-----|---|
| 110 | <ul style="list-style-type: none"> • Concerts (any genre of music) • Car horns • Sporting events |
| 100 | <ul style="list-style-type: none"> • Snowmobiles • MP3 players (at full volume) |
| 90 | <ul style="list-style-type: none"> • Lawnmowers • Power tools • Blenders • Hair dryers |

Over 85 dB for extended periods can cause permanent hearing loss.

LOUD

- | | |
|----|--|
| 80 | <ul style="list-style-type: none"> • Alarm clocks |
| 70 | <ul style="list-style-type: none"> • Traffic • Vacuums |

MODERATE

- | | |
|----|--|
| 60 | <ul style="list-style-type: none"> • Normal conversation • Dishwashers |
| 50 | <ul style="list-style-type: none"> • Moderate rainfall |

SOFT

- | | |
|----|---|
| 40 | <ul style="list-style-type: none"> • Quiet library |
| 30 | <ul style="list-style-type: none"> • Whisper |

FAINT

- | | |
|----|---|
| 20 | <ul style="list-style-type: none"> • Leaves rustling |
|----|---|

**OCTOBER IS NATIONAL AUDIOLOGY AWARENESS MONTH
AND NATIONAL PROTECT YOUR HEARING MONTH**

American Academy of Audiology | 11730 Plaza America Drive, Suite 300, Reston, VA 20190 | 800-AAA-2336 | www.HowsYourHearing.org

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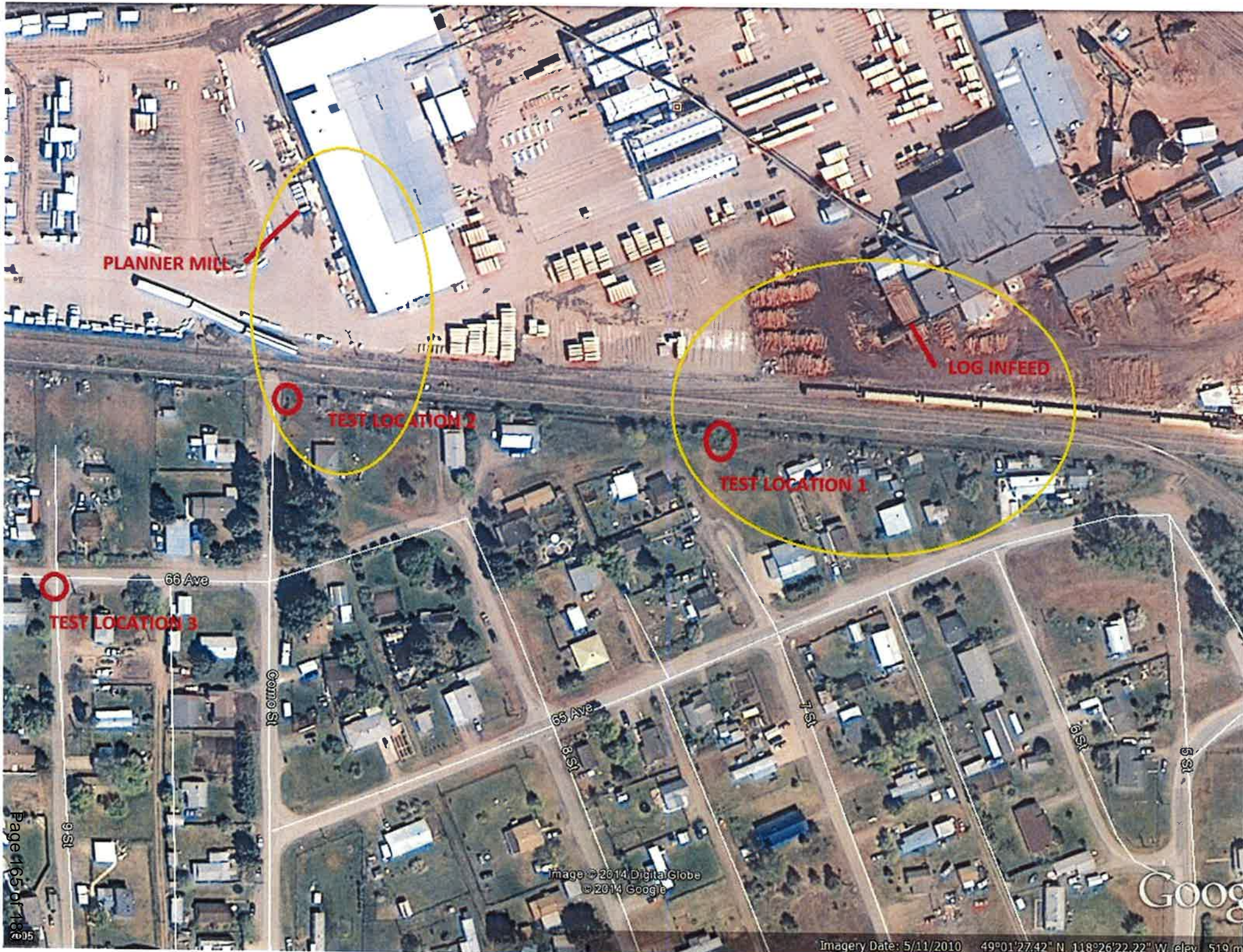


Image © 2014 DigitalGlobe
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REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council
From: Chief Financial Officer
Date: June 29, 2015
Subject: Bylaw 2016 – Year 2014-2018 Financial Plan Amendment 2
Recommendation: **RESOLVED THAT COUNCIL** give first three readings to Bylaw No. 2016 – Year 2014-2018 Financial Plan Amendment 2

BACKGROUND:

At the June 15, 2015 Committee of the Whole meeting, Bylaw No. 2016 – Year 2014-2018 Financial Plan Amendment 2 was introduced. The Committee recommended to Council to give the first three readings of this bylaw at the June 29, 2015 Regular Meeting.

The Bylaw amends the previous 2014-2018 Financial Plan bylaw to account for City Hall fire expenditures and an increase in amortization. For City Hall fire, General Operating expense and Other Sources revenue have been increased by \$1,574,892. General Fund Amortization was also increased by \$48,827. Neither of these amendments requires a funding source as neither will effect municipal taxation, surplus, nor reserves.

Bylaw 2016 is now presented for three readings.

Benefits or Impacts of the Recommendation:

General: Council updates the City's authority to operate with the most up to date information regarding the provision and the sources of revenue to provide those services

Financial: Amending the financial plan ensures that the City remains in compliance with Community Charter requirements for financial planning.

Policy/Legislation: Community Charter S. 165(2)

Attachments: Bylaw 2016–Year 2014-2018 Financial Plan Bylaw Amendment No. 2
2014-2018 Financial Plan Amendment No.1 Schedule A

REQUEST FOR DECISION

— REGULAR MEETING —



Recommendation:

RESOLVED THAT COUNCIL give first three readings to Bylaw
No. 2016 – Year 2014-2018 Financial Plan Amendment 2

OPTIONS:

- 1. RESOLVED THAT COUNCIL RECEIVES THE STAFF REPORT**
- 2. RESOLVED THAT COUNCIL DOES NOT ACCEPT THE STAFF REPORT**
- 3. RESOLVED THAT COUNCIL REFERS THE MATTER BACK TO STAFF
FOR FURTHER INFORMATION.**

 Department Head or CAO	 Chief Administrative Officer <i>June 18, 2015</i>
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THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 2016

A Bylaw to Revise the Five Year Financial Plan For the Years 2014 - 2018

WHEREAS the Community Charter requires that Council adopt a Five Year Financial Plan annually before the adoption of the annual property tax bylaw and that the financial plan may be amended by bylaw at any time;

NOW THEREFORE Council for the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS**, as follows:

1. Appendix "A", Appendix "B" and Appendix "C" attached hereto and made part of this Bylaw is hereby declared to be the Five Year Financial Plan of the Corporation of the City of Grand Forks for the Years 2014 to 2018.
2. This bylaw may be cited, for all purposes, as the **"Year 2014 – 2018 Financial Plan Bylaw Amendment No 2"**.

Introduced this 15th day of June, 2015

Read a **FIRST** time this 29th day of June, 2015.

Read a **SECOND** time this 29th day of June, 2015.

Read a **THIRD** time this 29th day of June, 2015.

FINALLY ADOPTED this ____ day of _____

Mayor Frank Konrad

Corporate Officer Diane Heinrich

C E R T I F I C A T E

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 2016, as adopted by the Municipal Council of the City of Grand Forks on the ____ day of _____.

Clerk of the Municipal Council of the
City of Grand Forks

City of Grand Forks
Appendix "A" to Bylaw 2016
Year 2014 - 2018 Financial Plan Bylaw Amendment No 2

	2014	2015	2016	2017	2018
<u>Revenue</u>					
Property taxes , grants in lieu & franchise Fees	\$ 3,002,062	\$ 3,061,100	\$ 3,121,300	\$ 3,182,700	\$ 3,245,300
Parcel taxes	91,041	6,041	6,041	6,041	6,041
User levies	1,808,210	1,842,500	1,877,400	1,913,000	1,949,200
Fees and charges	4,972,787	5,203,052	5,444,468	5,697,528	5,862,300
Grants and other	5,192,186	2,348,546	2,385,971	2,424,121	2,462,997
Total Revenues	15,066,286	12,461,239	12,835,180	13,223,390	13,525,838
<u>Expenses</u>					
Purchases for resale	3,294,066	3,390,619	3,559,125	3,736,082	3,848,200
Operating	8,610,210	8,738,233	8,868,246	9,000,221	9,134,212
Debt interest	100,961	86,477	81,477	76,477	71,477
Amortization	1,588,701	1,605,829	1,623,174	1,640,741	1,658,531
Total Operating Expenses	13,593,939	13,821,158	14,132,023	14,453,521	14,712,421
Net Revenue (loss)	\$1,472,347	(\$1,359,919)	(\$1,296,843)	(\$1,230,131)	(\$1,186,583)
<u>Allocations</u>					
Debt proceeds	4,040,978	577,500	577,500	577,500	367,500
Capital expenditures	(9,710,179)	(1,139,000)	(1,014,000)	(830,000)	(619,500)
Debt principal repayment	(197,886)	(183,001)	(171,092)	(161,566)	(153,945)
Transfers from (to) reserves / surplus	2,806,039	498,591	281,261	3,456	(66,004)
Reserve fund in excess of amortization	1,588,701	1,605,829	1,623,174	1,640,741	1,658,531
Financial Plan Balance	\$0	\$0	\$0	\$0	\$0

City of Grand Forks
Five Year Plan 2014 to 2018
Operations Summary
Supporting Schedule A

General	2014 Plan	2015 Plan	2016 Plan	2017 Plan	2018 Plan
Revenue					
Property Taxes	\$ 2,897,537	\$ 2,955,500	\$ 3,014,600	\$ 3,074,900	\$ 3,136,400
Parcel Taxes	\$ 85,000				
Payments in Lieu & Franchise Fees	104,525	105,600	106,700	107,800	108,900
Solid Waste Levies	195,000	197,000	199,000	201,000	203,000
Slag Sales	250,000	252,500	255,025	257,575	260,151
Fees and Charges	576,588	588,100	599,900	611,900	624,100
Government Grants - Operations	352,846	352,846	352,846	352,846	352,846
Government Grants - Capital	1,387,889				
Other Sources	1,709,006	1,743,200	1,778,100	1,813,700	1,850,000
Restricted Investment Income	-	-	-	-	-
	7,558,391	6,194,746	6,306,171	6,419,721	6,535,397
Expenses					
Airport Cost of Sales	49,000	50,500	52,000	53,600	55,200
Operations Expense	6,029,399	6,119,800	6,211,600	6,304,800	6,399,400
Community Support	302,920	307,464	312,076	316,757	321,508
Preventative Maintenance Program	144,258	146,422	148,618	150,847	153,110
Studies & Planning	-	-	-	-	-
Debt Interest	44,484	30,000	25,000	20,000	15,000
Amortization	948,827	958,315	967,898	977,577	987,353
Total Expenses	7,518,888	7,612,501	7,717,192	7,823,582	7,931,572
Net Income (Loss) before Other Income	39,503	(1,417,755)	(1,411,021)	(1,403,861)	(1,396,175)
Other Income					
Contributions from Electrical	420,000	432,600	445,578	458,945	465,830
Gain (Loss) on Disposition of Assets	-	-	-	-	-
Net Income (Loss)	459,503	(985,155)	(965,443)	(944,915)	(930,345)
Allocations					
Debt proceeds	2,128,778	-	-	-	-
Capital Expenditures	(4,555,666)	-	-	-	-
Capital Planning					
Debt principal repayment	(74,484)	(74,484)	(74,484)	(74,484)	(74,484)
Transfers from (to) reserves	739,000	(252,500)	(255,025)	(257,575)	(265,300)
Transfers from (to) surplus	354,043	353,824	327,054	299,397	282,776
Reserve fund in excess of amortization	948,827	958,315	967,898	977,577	987,353
Surplus (Deficit)	\$ -	\$ -	\$ -	\$ -	\$ -

City of Grand Forks
Five Year Plan 2014 to 2018
Operations Summary
Supporting Schedule A

	2014 Plan	2015 Plan	2016 Plan	2017 Plan	2018 Plan
Equipment					
Recoveries	\$ 471,443	\$ 477,100	\$ 482,800	\$ 488,600	\$ 494,500
Operations Expense	461,518	468,400	475,400	482,500	489,700
Net Recoveries	9,925	8,700	7,400	6,100	4,800
Debt Interest	1,603	1,603	1,603	1,603	1,603
Amortization	232,874	234,038	235,209	236,385	237,567
Net Recoveries (Loss)	(224,552)	(226,941)	(229,412)	(231,888)	(234,370)
Gain (Loss) on Disposition of Assets	-	-	-	-	-
Net Recoveries (Loss)	(224,552)	(226,941)	(229,412)	(231,888)	(234,370)
Allocations					
Debt proceeds	-	-	-	-	-
Capital Expenditures		(50,000)	(50,000)	(50,000)	(50,000)
Debt principal repayment	(74,426)	(59,541)	(47,633)	(38,106)	(30,485)
Transfers from (to) reserves		(40,000)	(40,800)	(41,616)	(42,448)
Transfers from (to) surplus	66,104	142,444	132,636	125,225	119,736
Reserve fund in excess of amortization	232,874	234,038	235,209	236,385	237,567
Surplus (Deficit)	\$ -	\$ -	\$ -	\$ -	\$ -

City of Grand Forks
Five Year Plan 2014 to 2018
Operations Summary
Supporting Schedule A

	2014 Plan	2015 Plan	2016 Plan	2017 Plan	2018 Plan
Electrical					
Revenue					
User Fees	\$ 4,324,609	\$ 4,540,839	\$ 4,767,881	\$ 5,006,275	\$ 5,156,500
Fees and Charges	63,226	65,512	67,886	70,352	72,500
	4,387,835	4,606,352	4,835,768	5,076,628	5,229,000
Expenditure					
Purchases for resale	3,245,066	3,340,119	3,507,125	3,682,482	3,793,000
Operations Expense	628,604	634,900	641,200	647,600	654,100
Amortization	42,000	42,000	42,000	42,000	42,000
Expenditure	3,915,670	4,017,019	4,190,325	4,372,082	4,489,100
Net income (loss) before Contributions to General	472,165	589,332	645,443	704,546	739,900
Contributions to General	420,000	432,600	445,578	458,945	465,830
Net income (loss)	52,165	156,732	199,865	245,601	274,070
Allocations					
Capital Expenditures	(320,000)	(375,000)	(250,000)	(70,000)	(100,000)
Transfers from (to) reserves	320,000	375,000	250,000	70,000	100,000
Transfers from (to) surplus	(94,165)	(198,732)	(241,865)	(287,601)	(316,070)
Reserve fund in excess of amortization	42,000	42,000	42,000	42,000	42,000
Surplus (Deficit)	\$ -	\$ -	\$ -	\$ -	\$ -

City of Grand Forks
Five Year Plan 2014 to 2018
Operations Summary
Supporting Schedule A

	2014 Plan	2015 Plan	2016 Plan	2017 Plan	2018 Plan
Water					
Revenue					
Parcel Taxes	\$ 793,650	\$ 809,500	\$ 825,700	\$ 842,200	\$ 859,000
User Levies	-	-	-	-	-
Fees and Charges	4,284	4,400	4,500	4,600	4,700
Government Grants - Capital	879,556	-	-	-	-
	1,677,490	813,900	830,200	846,800	863,700
Operations Expense	666,332	676,300	686,400	696,700	707,151
Preventative Maintenance Program	111,601	113,833	116,110	118,432	120,801
Studies & Planning	-	-	-	-	-
Debt Interest	-	-	-	-	-
Amortization	200,000	204,000	208,080	212,242	216,486
Total Expenses	977,933	994,133	1,010,590	1,027,373	1,044,437
Net Income (Loss)	699,557	(180,233)	(180,390)	(180,573)	(180,737)
Allocations					
Debt proceeds	1,572,423	367,500	367,500	367,500	367,500
Capital Expenditures	(3,857,846)	(469,500)	(469,500)	(469,500)	(469,500)
Capital Planning	-	-	-	-	-
Debt principal repayment	-	-	-	-	-
Transfers from (to) reserves	1,405,866	-	-	-	-
Transfers from (to) surplus	(20,000)	78,233	74,310	70,332	66,251
Reserve fund in excess of amortization	200,000	204,000	208,080	212,242	216,486
Surplus (Deficit)	\$ -	\$ -	\$ -	\$ -	\$ -

**City of Grand Forks
Five Year Plan 2014 to 2018
Operations Summary
Supporting Schedule A**

	2014 Plan	2015 Plan	2016 Plan	2017 Plan	2018 Plan
Sewer					
Revenue					
Parcel Taxes	\$ 6,041	\$ 6,041	\$ 6,041	\$ 6,041	\$ 6,041
User Levies	819,560	836,000	852,700	869,800	887,200
Fees and Charges	4,080	4,200	4,300	4,400	4,500
Government Grants - Capital	612,889				
	1,442,570	846,241	863,041	880,241	897,741
Operations Expense	701,321	711,800	722,500	733,300	744,300
Preventative Maintenance Program	35,700	36,414	37,142	37,885	38,643
Studies & Planning	-	-	-	-	-
Debt Interest	54,874	54,874	54,874	54,874	54,874
Amortization	165,000	167,475	169,987	172,537	175,125
Total Expenses	956,896	970,563	984,504	998,596	1,012,942
Net Income (Loss)	485,674	(124,322)	(121,463)	(118,355)	(115,201)
Allocations					
Debt proceeds	339,777	210,000	210,000	210,000	-
Capital Expenditures	(976,667)	(244,500)	(244,500)	(240,500)	-
Capital Planning		-	-	-	-
Debt principal repayment	(48,975)	(48,975)	(48,975)	(48,975)	(48,975)
Transfers from (to) reserves	24,000	-	-	-	-
Transfers from (to) surplus	11,191	40,323	34,951	25,294	(10,949)
Reserve fund in excess of amortization	165,000	167,475	169,987	172,537	175,125
Surplus (Deficit)	\$ -	\$ -	\$ -	\$ -	\$ -

City of Grand Forks
Appendix B to Bylaw 2016
Year 2014 - 2018 Financial Plan Bylaw Amendment No. 2
Revenues, Property Taxes and Exemptions

In accordance with Section 165 (3.1) of the Community Charter, The City of Grand Forks is required to include in the five year financial plan bylaw, objectives and policies regarding each of the following:

- the proportion of total revenue that comes from each of the funding sources described in Section 165(7) of the Community Charter;
- the distribution of property taxes among the property classes; and
- the use of permissive tax exemptions.

Sources of Revenue

Revenue source	% of Total 2014 Revenue
Property taxes , grants in lieu & franchise Fees	19.9%
Parcel taxes	0.6%
User levies	12.0%
Fees and charges	33.0%
Grants and other	34.5%

Objective

For operations, to maintain annual increases to a level that approximates the annual increase in inflation unless a specific program or project is identified that requires tax revenue funding. For capital and fiscal, to review and address annually the long term needs for capital infrastructure.

Policies

- The City will review the fees/charges annually to ensure that they keep pace with changes in the cost-of-living, as well as, changes in the methods or levels of service delivery.
- The City will encourage the use of alternate revenue resources instead of property taxes.
- User fees will be set to recover the full cost of services except where Council determines that a subsidy is in the general public interest.

Distribution of Property Tax Rates

In establishing property tax rates, Council will take into consideration:

- The amount of property taxes levied as compared to other municipalities.
- The property class conversion ratio as compared to other municipalities.
- The tax share borne by each property class
- The tax ratios of each property classification

City of Grand Forks
Appendix B to Bylaw 2016
Year 2014 - 2018 Financial Plan Bylaw Amendment No. 2
Revenues, Property Taxes and Exemptions

The City will receive the Revised Assessment Roll for 2014 in April and will set the property tax rates based on the assessment before May 15, 2014. The 2014 distribution of property tax rates amongst all the property classifications will not be known until then.

The distribution for 2013 were as follows:

Property Class	% of General Revenue Taxation
Residential	51.9347%
Utility	1.6893%
Major Industry	26.0002%
Light Industry	19.0238%
Business and Other	1.3242%
Recreation / Non-profit	0.0097%
Farm	0.0181%

Objective

To ensure equity among property classes by reviewing the ratios of property class allocations annually. In 2009 the industry tax ratio was lowered to 17.06 from 20.52. In 2013, the industry ratio was lowered to 9.92 from 10.55 in 2012. As well, in 2013, the business conversion ratio was lowered from 2.52 in 2012 to 2.39. In 2013 the light industry class was lowered from 2.96 to 2.93. For 2014, consideration for class conversion ratios will be considered in April.

Policies

- The City will review and set tax rates and shift each property classification's tax share annually until such time as Council deems the property classifications' share to be equitable.

Permissive Tax Exemptions

In guiding and approving permissive tax exemptions, Council will take into consideration:

- Not-for-profit occupiers of City property for the duration of their occupancy.
- Land and improvements surrounding a statutorily exempt building for public worship.

Objective

To optimize the provision of charitable and not for profit services for the benefit of Grand Forks residents, to provide property tax exemptions as permitted under the Community Charter in a consistent and fair manner, to restrict provision of exemption to those providing an extension to city services and to reduce the impact to city revenues.

Policies

Grand Forks residents must be primary beneficiaries of the organization's services and the services provided must be accessible to the public.

City of Grand Forks
Appendix "C" to Bylaw 2016
2014-2018 Financial Plan Bylaw Amendment No. 2

City of Grand Forks
2014 Capital Requests



#	Fund	Manag	Descript	Opt	Costs	GEN	WTR	ELE	SWR	Library Trust	Gas Tax	Grant	Borrowing	Insurance	Parking Reserve	Equipment	Capital/Land	Slag	Surplus
OPENING BALANCES																			
			PROPOSED TRANSFER - Equip Fund to Cap Fund																
1	General	CAO	City Hall HVAC/Lighting		30,000	30,000				61,697	1,447,251				17,125	587,265	864,322	1,195,420	
2	Elect	Elect	Recloser controls		30,000			30,000									30,000		
3	Water	Eng	5th St Watermain Replace		400,000		400,000					266,667	133,333				30,000		
4	Water	PW	Water Meters		1,300,000		1,300,000				1,300,000								
5	General	Fire	Fire Truck		1,300,000	1,300,000													
6	Water	Eng	Water System Locales		65,866		65,866				65,866								
7	Water	Eng	West End Fire Protection		1,099,313		1,099,313						1,099,313						
8	Water	Eng	Well 3 - 200 HP Vertical Turbine Replacement		40,000		40,000										40,000		
9	Sewer	Eng	Wastewater Treatment Plant Headwork's Grinder		24,000				24,000								24,000		
10	Electrical	Elect	2014 Transformer PCB Mgmt Plan		45,000			45,000									75,000		
11	Electrical	Elect	Riverside Dr Re-conductor		100,000			100,000									100,000		
12	Electrical	Elect	2014 System & Voltage Conversion		50,000			50,000									20,000		
13	Multi Utility	CAO	22nd Street (Hwy 3 to 78th Ave) 68th Ave (Kettle River Dr to 19th St) 3rd St (Hwy 3 to Market Ave)		1,026,000 1,032,000 700,000	342,000 344,000 233,333	342,000 344,000 233,333		342,000 344,000 233,334		684,000 688,000 466,667		342,000 344,000 233,333						
14	General	Eng	Spragell Bridge Tubing Parking Lot		42,000	42,000						25,000			17,000				
15	Electrical	Eng	Boulevard Tree Replacement		20,000			20,000								7,500	20,000		
16	General	CFO	IT Smart Board, Speakers & Conferencing for Council Chambers		20,000	20,000													
17	General	Eng	Downtown Beautification Phase II		300,000	300,000													
18	General	PW	Fence remote beacon sites (Airport Upgrades)		4,000	4,000											4,000		
19	General	Eng	MAAPS relocate storm sewer & water main beneath Habitat Restore (Building Imps)		45,000	45,000											45,000		
20	General	Eng	City Hall Clock Tower (Building Imps) clean, re-solder, new copper skin		5,000	5,000											5,000		
21	General	Eng	7212 Riverside Dr. Roof repair (Building Imps)		15,000	15,000											15,000		
22	Multi Utility	Eng	GIS Software & Purchase & Mapping		100,000	33,333	33,334		33,333				100,000						
23	General	PW	Library - replace 2 HVAC units (Building Imps)		35,000	35,000				35,000									
24	General	CFO	IT Council laptops, software & Lic		15,000	15,000										15,000			
25	General	PW	Park facility/PW painting & replace 2 bay doors & openers (Building Imps)		25,000	25,000											25,000		

City of Grand Forks
Appendix "C" to Bylaw 2016
2014-2018 Financial Plan Bylaw Amendment No. 2

City of Grand Forks
2014 Capital Requests



#	Fund	Manag Descriptl Opt	Costs	GEN	WTR	ELE	SWR	Library Trust	Gas Tax	Grant	Borrowing	Insurance	Parking Reserve	Equipment	Capital/Land	Slag	Surplus
26	General	Eng	14,000	14,000										14,000			
27	General	Eng	14,000	14,000										14,000			
28	General	Parks	300,000	300,000						100,000						200,000	
29	Electrical	Eng	10,000			10,000									10,000		
30	General	Eng	650,000	650,000						650,000							
31	General	PW	489,000	489,000							489,000						
32	General	Eng	300,000	300,000													300,000
GRAND TOTALS			9,845,179	4,555,646	3,857,846	255,000	976,667	35,000	1,365,846	2,880,334	4,040,979	12,500	17,000	50,500	543,000	400,000	Total Reserve 300,000

City of Grand Forks
Appendix "A" to Bylaw 2005
Year 2014 - 2018 Financial Plan Bylaw Amendment No 1

	2014	2015	2016	2017	2018
Revenue					
Property taxes , grants in lieu & franchise Fees					
Parcel taxes	\$ 3,002,062	\$ 3,061,100	\$ 3,121,300	\$ 3,182,700	\$ 3,245,300
User levies	91,041	6,041	6,041	6,041	6,041
Fees and charges	1,808,210	1,842,500	1,877,400	1,913,000	1,949,200
Grants and other	4,972,787	5,203,052	5,444,468	5,697,528	5,862,300
	3,617,294	742,146	747,371	752,721	758,097
Total Revenues	13,491,394	10,854,839	11,196,580	11,551,990	11,820,938
Expenses					
Purchases for resale					
Operating	3,294,066	3,390,619	3,559,125	3,736,082	3,848,200
Debt interest	7,084,145	7,189,333	7,296,146	7,404,521	7,514,512
Amortization	100,961	86,477	81,477	76,477	71,477
	1,539,874	1,556,513	1,573,366	1,590,434	1,607,722
Total Operating Expenses	12,019,047	12,222,943	12,510,114	12,807,514	13,041,911
Net Revenue (loss)	\$1,472,347	(\$1,368,104)	(\$1,313,534)	(\$1,255,524)	(\$1,220,973)
Allocations					
Debt proceeds					
Capital expenditures	4,040,978	577,500	577,500	577,500	367,500
Debt principal repayment	(9,710,179)	(1,139,000)	(1,014,000)	(830,000)	(619,500)
Transfers from (to) reserves / surplus	(197,886)	(183,001)	(171,092)	(161,566)	(153,945)
Reserve fund in excess of amortization	2,854,866	556,091	347,761	79,156	19,196
	1,539,874	1,556,513	1,573,366	1,590,434	1,607,722
Financial Plan Balance	\$0	\$0	\$0	\$0	\$0