

**THE CORPORATION OF THE CITY OF GRAND FORKS
AGENDA – REGULAR MEETING**

**Monday, March 23rd, 2015, 7:00 pm
7217 - 4th Street, City Hall**

	<u>ITEM</u>	<u>SUBJECT MATTER</u>	<u>RECOMMENDATION</u>
1.	<u>CALL TO ORDER</u>		
2.	<u>ADOPTION OF AGENDA</u>		
	a) Adopt agenda	March 23rd, 2015, Regular Meeting agenda	THAT Council adopt the March 23rd, 2015, Regular Meeting agenda as presented.
3.	<u>MINUTES</u>		
	a) Adopt minutes Minutes - Special Meeting - 04 Mar 2015.pdf	March 4th, 2015, Special Meeting minutes	THAT Council adopt the March 4th, 2015, Special Meeting minutes as presented
	b) Adopt minutes March 9th Committee of the Whole Minutes final.pdf	March 9th, 2015, COTW Meeting minutes	THAT Council adopt the March 9th, 2015, COTW Meeting minutes as presented.
	c) Adopt minutes March 9th Regular Meeting Minutes final.pdf	March 9th, 2015, Regular Meeting minutes	THAT Council adopt the March 9th, 2015, Regular Meeting minutes as presented.
4.	<u>REGISTERED PETITIONS AND DELEGATIONS</u>		
5.	<u>UNFINISHED BUSINESS</u>		
	a) The Grand Forks and Boundary Regional Agricultural Society and Learning Garden Project Team Delegation-Form-2015_learning-garden-in-kind.pdf	Request for Council support for the Learning Garden Project	THAT Council consider adopting a resolution stating the City of Grand Forks commits to supporting the Learning Garden at the Aquatic Centre through collaboration and in-kind support, including: <ul style="list-style-type: none">• assistance in purchasing externally (grant) funded supplies and materials

- support for use of City equipment by volunteering staff
- assistance with installation of infrastructure, paths and landscape features, and delivery of fill and other materials
- sponsoring of grant applications requiring charitable status and involving the City staff and equipment (i.e. Phoenix Foundation)
- public outreach about the project in City newsletters and promotions

6. **REPORTS, QUESTIONS AND INQUIRIES
FROM MEMBERS OF COUNCIL (VERBAL)**

- a) Corporate Officer's Report
[RFD - Procedure Bylaw - CAO - Rpts., Questions, & Inquiries.pdf](#)

Verbal report from Council

THAT all reports of members of Council, given verbally at this meeting be received.

7. **REPORT FROM COUNCIL'S
REPRESENTATIVE TO THE REGIONAL
DISTRICT OF KOOTENAY BOUNDARY**

- a) Corporate Officer's Report
[RFD - Procedure Bylaw - RDKB from Council's Rep..pdf](#)

Verbal report from Council's representative to the Regional District of Kootenay Boundary

THAT Councillor Krog's report on the activities of the Regional District of Kootenay Boundary, given verbally at this meeting be received.

8. **RECOMMENDATIONS FROM STAFF FOR
DECISIONS**

- a) Corporate Services
[Corp. Serv.-Update on MAAPS Legislative Req. for Advertising.pdf](#)

Update on MAAPS legislative requirements for advertising

THAT Council receives for information a copy of the required legislative advertising, which was placed in the Gazette, for two consecutive weeks, on March 11th and 18th, 2015.

- b) Manager of Development & Engineering Services
[RFD - Mgr. Dev. & Eng. - Grant Priorities SPF.pdf](#)

Approval to proceed with applying for grant funding

THAT Council support staff proceeding with preparing applications for the Strategic Priorities Fund (SPF) grants based on the projects selected herein

- c) Monthly Highlight Reports from Department Managers
[Building & Bylaw Services.doc](#)
[Chief Financial Officer Feb 2015.doc](#)
[Operations.docx](#)
[Development & Engineering.doc](#)
[Fire Chief.doc](#)
[Corporate & Community Services.doc](#)

Staff request for Council to receive the monthly activity report from department managers

THAT Council receives the monthly activity reports.

9. **REQUESTS ARISING FROM CORRESPONDENCE**

10. **INFORMATION ITEMS**

- a) UBCM
[SOII - Urban Deer Mgmt. Workshop Recommendations.pdf](#)
- b) Sunshine Valley Community Services
[SOII - Sunshine Valley Community Services Invite to Self Advocate Conf. Oct. 15th.pdf](#)
- c) Grand Forks and District Fall Fair
[SOII - Fall Fair request permission for Liquor License.pdf](#)
- d) Cannafest Kootenays
[SOII-Cannafest Kootenays - Request for Liquor License & Noise Bylaw Ext..pdf](#)
[By1963 - Noise control bylaw.doc](#)

Urban Deer Management Workshop recommendations

Invitation to Self Advocate Conference in October 2015

Requesting permission to hold a liquor license for their Oyster Fest Gala event on June 20th, 2015, at Dick Bartlett Park

Requesting permission to hold a liquor license for the Cannafest Kootenays event on August 7th & 8th, 2015, at James Donaldson Park and a request to the extension of the Noise Bylaw

THAT Council receive for information and request staff to forward a copy of the information to the Deer Committee

THAT Council receive for information and discussion

THAT Council approve the issuing of a special occasion liquor license to the Grand Forks and District Fall Fair for their Oyster Fest Gala on June 20th, 2015, from 5:00 pm to 10:00 pm at the Dick Bartlett Park subject to the Grand Forks and District Fall Fair obtaining third party (party alcohol) liability insurance, naming the City of Grand Forks as an additional insured on that policy; all Grand Forks and District Fall Fair liquor providers to hold a Serving It Right license certificate; and ICBC "drinking and driving" warning posters to be displayed.

THAT Council approve the issuing of a special occasion liquor license to Chuck Varabioff for the Cannafest Kootenays event on August 7th & 8th, 2015, from 5:00 pm to 10:00 pm at the James

Donaldson Park subject to the Cannafest Kootenays obtaining third party (party alcohol) liability insurance, naming the City of Grand Forks as an additional insured on that policy; all Cannafest Kootenays liquor providers to hold a Serving It Right license certificate; and ICBC "drinking and driving" warning posters to be displayed. Additionally, THAT Council approve the extension of time to the Cannafest Kootenays, for both August 7th & 8th, to 12:30 am as outlined in Bylaw No. 1963

11. **BYLAWS**

- | | | |
|---|--|---|
| a) Chief Financial Officer
RFD - CFO - 2015-2019 Financial Plan Bylaw 2008.pdf | To give first three readings to 2015-2019 Financial Plan Bylaw 2008 | THAT Council give first three readings to 2015-2019 Financial Plan Bylaw 2008 |
| b) Manager of Building Inspection & Bylaw Services
Mgr. Bldg. Insp.&Bylaw-RFD Final Reading Scedule 2-A1.pdf | To give final reading to the amended Schedule 2-A1 of the Municipal Ticketing and Information Bylaw No. 1957, regarding the Noise Control Bylaw No. 1963. | THAT the Regular Meeting recommends to Council that the amended Schedule 2-A1 of the Municipal Ticketing and Information Bylaw No. 1957 be given final reading. |
| c) Manager of Building Inspection & Bylaw Services
Mgr. Bldg. Insp.&Bylaw-RFD Final Reading Scedule 4-A1.pdf | To give final reading to the amended Schedule 4-A1 of the Municipal Ticketing and Information Bylaw No. 1957, regarding the Unsightly Premises Bylaw No. 1962. | THAT the Regular Meeting recommends to Council that the amended Schedule 4-A1 of the Municipal Ticketing and Information Bylaw No. 1957 be given final reading. |

12. **LATE ITEMS**

13. **QUESTIONS FROM THE PUBLIC AND THE MEDIA**

14. **ADJOURNMENT**

THE CORPORATION OF THE CITY OF GRAND FORKS

SPECIAL MEETING OF COUNCIL

Wednesday March 4, 2015

**NOT ADOPTED
SUBJECT TO CHANGE**

PRESENT: MAYOR FRANK KONRAD
COUNCILLOR JULIA BUTLER
COUNCILLOR CHRIS HAMMETT
COUNCILLOR NEIL KROG
COUNCILLOR COLLEEN ROSS
COUNCILLOR CHRISTINE THOMPSON

CHIEF ADMINISTRATIVE OFFICER
CORPORATE OFFICER
DEPUTY CORPORATE OFFICER
CORPORATE ADMIN ASSISTANT
MANAGER OF DEVELOPMENT AND ENGINEERING
MANAGER OF BUILDING AND BYLAW SERVICES
GALLERY

D. Allin
D. Heinrich
S. Winton
D. Popoff
S. Bird
W. Kopan

CALL TO ORDER

- a) The Mayor called the meeting to order at 10:11 am

ADOPTION OF MEETING AGENDA

- a) Adopt Agenda
March 4th, 2015, Special Meeting Agenda
Amended agenda

MOTION: BUTLER / THOMPSON

**RESOLVED THAT Council determines to allow individuals representing the MAAPS
Project the opportunity to speak.**

CARRIED UNANIMOUSLY.

MOTION: THOMPSON / KROG

**RESOLVED THAT Council adopt the March 4th, 2015, Special Meeting agenda as
presented.**

CARRIED.

REGISTERED PETITIONS AND DELEGATIONS

NOT ADOPTED
SUBJECT TO CHANGE

UNFINISHED BUSINESS

Development & Engineering/Corporate Services - MAAPS (Multi Agency Accommodation Project)

- a) Development & Engineering/Corporate Services- Multi Agency Accommodation Project (MAAPS)
At the February 23rd Regular Meeting, Council directed Staff to provide more information with regard to the MAAP project and to provide other options that would meet the needs of the project.

The Chief Administrative Officer provided background information regarding the project.

Council discussed:

- Sunset clause on lease
- Inclusion of waterfront property in development showcase
- Strategic planning
- Best use of prime riverfront property
- Input from the community
- A permanent location

The Chief Administrative Officer spoke with regard to the sunset clause included in the initial lease with the MAAP group.

Council discussed:

- Alternative options for the lease.
- Minister requiring a longer lease
- Time frame
- Grants

Staff SGT. Harrison advised the group was offered \$100,000 from BC Housing for the project with a condition of a minimum 10year lease. The Homeless Partnering Strategy requested a proposal regarding the project by March 6th.

Council discussed the offer of \$100,000, based on three transitional housing units.

Rick Friesen, Habitat for Humanity advised that:

- The Ministry of Housing is looking for a 10 yr. lease
- Funding not provincial

There was discussion regarding:

- Current location
- Concern with stigmatization of putting assisted housing in that area
- Use of riverfront property

- Office space
- Potential to split the two facilities (restore & Habitat offices)
- Importance of keeping the partners together
- Development of a walkable downtown and providing businesses that people will use - higher density, smart growth
- Transitional housing providing supportive mechanisms that marginalized individuals need to thrive
- Appearance of ReStore
- Existing lease
- Foot traffic
- Seasonal operation of BETHS
- Safety issues along river front and in river front park
- Success of the program opportunity for groups to stop requesting support from the City.
- BETHS has a three phase strategic plan, and building a year round shelter is part of this plan
- MAAPS currently employs 6 people year round, and this could increase
- More Habitat houses could be built once the project is in a low lease situation.

MOTION: THOMPSON / BUTLER

RESOLVED THAT Council receives the chronological information with regard to the Multi Agency Accommodation Project (MAAPS).

CARRIED.

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- b) MAAPS
There was discussion regarding the motion, and meeting the legislative obligations of the organization.

City staff will write a letter of support with regard to the MAAPs Project.

MOTION: KROG / ROSS

RESOLVED THAT Council determines to proceed with the request from MAAPS to potentially extend the lease from five years to ten years, AND FURTHER that the request is contingent on funding and public notice.

CARRIED.

RECOMMENDATIONS FROM STAFF FOR DECISIONS

REQUESTS ARISING FROM CORRESPONDENCE

BYLAWS

**NOT ADOPTED
SUBJECT TO CHANGE**

LATE ITEMS

ADJOURNMENT

MOTION: ROSS

RESOLVED THAT Council adjourn the meeting at 11:57am.

CARRIED.

CERTIFIED CORRECT:

MAYOR FRANK KONRAD

DEPUTY CORPORATE OFFICER - SARAH
WINTON

THE CORPORATION OF THE CITY OF GRAND FORKS

COMMITTEE OF THE WHOLE MEETING
MONDAY, MARCH 9TH, 2015

NOT ADOPTED - SUBJECT TO
CHANGE

PRESENT: MAYOR FRANK KONRAD
COUNCILLOR JULIA BUTLER
COUNCILLOR CHRIS HAMMETT (joined at 10:20 am)
COUNCILLOR NEIL KROG
COUNCILLOR COLLEEN ROSS
COUNCILLOR CHRISTINE THOMPSON

CHIEF ADMINISTRATIVE OFFICER
CHIEF FINANCIAL OFFICER
CORPORATE OFFICER
MANAGER OF DEVELOPMENT
AND ENGINEERING
MANAGER OF BUILDING AND
BYLAW SERVICES
DEPUTY FIRE CHIEF

D. Allin
R. Shepherd
D. Heinrich

S. Bird

W. Kopan
K. McKinnon

GALLERY

CALL TO ORDER

The Mayor called the meeting to order at 9:01 AM

CARRIED.

COMMITTEE OF THE WHOLE AGENDA

Adopt agenda
March 9th, 2015, COTW

MOTION: BUTLER

RESOLVED THAT COTW adopt the March 9th, 2015, COTW agenda as presented.

CARRIED.

REGISTERED PETITIONS AND DELEGATIONS

- a) BC Transit
Presentation from Daniel Pizarro, Senior Regional Transit Manager, as requested by
Council

Mr. Pizarro made a presentation regarding how BC Transit can help Council in relation to Transit. He advised that BC Transit provides Stakeholder Communications, Operations and Contract Management. The key to their service is meeting the needs of their customers as restricted by budget. They are the Provincial authority responsible for the planning, funding and operations of all transit throughout the province. Important for Council is the shared services model which he presented - they turn Council's requests into their capital program. He advised that the Boundary area delivers approximately 1,625 service hours annually, 4.4 rides per service hour and 7,000 passenger rides per year. He commented that there is a fixed route between Grand Forks and Greenwood every Friday; and that the operating company for our area is the Interior Health Authority. Boundary Funding for the total system is \$138,851 for the year. He advised that a service review is done every five years. Further, he advised that the increase in service hours equates to increase in cost to local tax payers. The guiding element for elected officials is around local service standards and priorities. He spoke with regard to four touch points: Performance summary, Transit Improvement Program, three year forecast and annual operating agreement.

Questions and Answers:

- The amount the City pays is around \$23,447 towards the service, annually and the service is provided through the Regional District.
- He advised that the buses now have bicycle carriers
- What would process be to have regular stops throughout Grand Forks? Mr. Pizarro advised that Grand Forks is in line for its next service review; and further that the request would need to come to BC Transit from the Regional District.
- The City could utilize its existing hours to include scheduled pick-ups throughout the City, or if Grand Forks wished to expand their service, it would be contingent on additional funding.
- What are our BC Transit fares? \$1.50 is the local charge, and \$1.75 from Greenwood - Grand Forks. He advised that passes are distributed by the Ministry and through their website, and further, that people can call their number.

MOTION: KROG

RESOLVED THAT COTW receive the presentation from Daniel Pizarro, Senior Regional Transit Manager for BC Transit

CARRIED.

b)

Grand Forks Community Trails Society

Mr. Moslin made a presentation to Council with regard to a request from the Trail's Society and a bench in memory of Peter Perepelkin. Chris Moslin made a presentation to Council with regard to reintroducing the Trails Society services and further to a specific request to the "Perepelkin Bench" for the Observation Mountain Trail. He spoke with regard to their services and accomplishments including the overseeing of a number of the trails over the years. He further presented the Society's vision for trails for the future.

He spoke further regarding the Observation Mountain Trail and advised that the Society is especially asking for assistance for placing of the Perepelkin Bench on Observation Mountain. Mr. Moslin spoke about the monetary donation from Mr. Perepelkin before his passing. Mr. Moslin commented that he hoped that Council would give permission to mount the bench on the mountain and for sharing the cost of the bench and plaque, or perhaps, provide in-kind services to place the bench.

Questions and answers after the presentation:

- Has the Society looked at other benches other than the City benches? Mr. Moslin replied that, yes, they have looked at other options.
- Is the funding in place, to purchase the bench? Moslin advised that the Society has the funds in place for the bench; and further, what they are asking for from the City, is permission to place the bench on the mountain and in-kind labour and services.
- He advised that the closest spot to place the bench is approximately 200 yards from where a vehicle can go. The Chief Administrative Officer advised that the Manager of Operations would take a look at the spot to determine where the bench would be accessible.
- The Chief Administrative Officer advised it's within the City's Community Service Support Policy, to provide in-kind contribution to the Society.

MOTION: ROSS

RESOLVED THAT COTW recommend Council refer the request from Chris Moslin of the Grand Forks Community Trails Society, requesting assistance with the placement of the "Perepelkin Bench" on Observation Mountain Trail, to the March 9th Regular Meeting for discussion and decision.

CARRIED.

c)

George Longden - Representative for the Pickle Ball Players

Mr. Longden advised that there are several individuals who play pickle ball on a regular basis. He advised that pickle ball is played with paddles and is open to all ages and every member of the family. There are about 290 places to play in Canada, with approximately 14,000 players. Mr. Longden advised that they currently have two courts: one with the required lines for playing, at Barbara Ann Park, and a court at the Grand Forks Secondary School. He suggested that the City repurpose one of the two tennis courts at Barbara Ann Park, into four dedicated pickle ball courts, and that the cost to this would be approximately \$16,000. He added that by repurposing this court, would provide less confusion for players who play tennis or pickle ball, and increased utilization of existing facilities. He further spoke of a tourism potential where there is a circuit in the province where players travel. He further provided letters of support for the program from members of the public and organizations.

Questions and answers:

- Have they looked at the concept of combining pickle ball and badminton by changing the heights of the net? Mr. Longden commented that it was worth exploring.

-
- How accessible are the rackets, and/or where can they be purchased? ... and perhaps a community collection for people to utilize the rackets? It was advised that pickle ball paddles range from \$60 to \$90 per paddle; however basic wooden ones are \$25.00 for beginners.
 - It was advised that the courts at Barbara Ann are in disrepair and that this may be a good time to repair and repurpose the courts at the expense of the City.
 - It was asked if there are any stats of the use of tennis courts at Barbara Ann and GFSS – and was advised that there are no stats.
 - It was suggested that it be prudent to consider if there are any grants available, perhaps with Healthy Communities. Mr. Longden went on to say that it can be costly to resurface the court; and perhaps it is an opportunity to bring the matter to the recreation commission to partner with the costs.
 - The Chief Administrative Officer suggested that staff could put together a brief consideration in the Financial Plan to provide a stimulus fund for the project and determine to see how it would play out in the budget process.
 - It was stated that the two requested are integrated - the resurfacing of the court, and the dedication of four courts
 - The pickle ball group advised that they are not an official club, and further, that they have approximately 14 to 16 players with four playing at one time. Ultimately others would be required to wait in line for their turn to play.
 - A member of the pickle ball group in the gallery advised that they didn't think it needed resurfacing, but rather fixing the cracks and then repurposing to the four courts.
 - Council questioned: is the \$16,000 included for the proposed resurfacing; and was advised by Mr. Longden, that the \$16,000 wouldn't include resurfacing, and that this figure is minimal to repurpose the court to the four pickle ball courts. He further added that the resurfacing would be a significantly higher cost and most likely over \$100,000
 - The Chief Administrative Officer advised that Council could, perhaps look at a small working community group to research the repurposing to determine the needs of the community. Further, that the City could, in short term, look at repairing the cracks.

MOTION: BUTLER

RESOLVED THAT COTW recommend Council refer the request from George Longden on behalf of the Pickle Ball players, requesting to convert one of the tennis courts at Barbara Ann Park into a Pickle Ball court, to the March 9th Regular Meeting for discussion and decision.

CARRIED.

The Mayor called a recess at 10:12 am.

The meeting reconvened at 10:20 am.

Councillor Hammett joined the meeting at 10:20 am

d)

Rotary

Rotary Spray Park - request for early budget approval and ability to sole source material and labour, in order to complete the project in 2015.

Maxine Ruzicka and Lynne Burch, representatives for the Rotary Club, made a presentation to Council with a request for early budget approval. Ms. Ruzicka spoke with regard to the members of the Rotary Club who were present at this meeting. She confirmed the City's partnership role in February, 2014, where Council approved Concept #3 for the spray park project, and further, that the project's cost is \$400,000. Ms. Ruzicka suggested that the Rotary Club would like to see the design include a grey water capture which complies with the City's water conservation plan. They spoke with regard to their initiatives in obtaining substantial funds for the project, and advised that they have letters of endorsement which they will give to staff at the end of their presentation. Leanne Leander spoke on behalf of Family Services and the benefits to the families, both local and afar, and that the project would stimulate economic benefits to the community. The representatives spoke about the services provided by Scott Shepard from Urban Systems Limited, and for their pro bono work on the design of the spray park.

Lynne Burch spoke about the lobster fest held last year and their plans for another feast this year in September, 2015. She further commented that the project fits within the City's Sustainable Community Plan, and that Rotary Clubs are often involved in spray park projects throughout the province in communities similar as ours. She advised that, to date, the organization has 80% of its funds in place, including the \$200,000 from the City in last year's financial plan for the project. She spoke further of the anticipated revenue yet to come: \$28,000 from the Credit Union, the selling of concrete yardage for a total of \$7,750, and the 2015 lobster feast at an estimate of \$25,000. To date, the secured donatable and in-kind funds total \$38,000. Ms. Burch commented that the total cash to date is \$375,690, which includes generated revenue and anticipated revenues.

The Rotary Club advised that the group is requesting that Council confirm the \$200,000 in the 2015 Financial Plan, and to give early budget approval to allow City staff to initiate the pre-construction steps, and further that Council needs to allow the sole sourcing of the Spray Park equipment to Rec Tech.

Questions and Answers:

- Any chance for granting from Vancouver foundation this year? No. there isn't
- Is there a water sensor in place, so that water comes on and off? The Chief Administrative Officer advised that the water would be triggered by some sort of activator and timer, and that spray park systems generally don't flow water all the time.
- Is the funding included in the 2015 Financial Plan? Staff advised it was carried forward from the 2014 budget.
- A funding earlier in the year of \$26,000 was flowed through City accounts to fund the expenditure of some of the equipment, through the Phoenix Foundation. Council had already approved the sole sourcing of the project and the means for the City to work outside of their Purchasing Policy for this particular project.
- A representative from the Rotary Club advised that Rec Tech is a proven supplier of this equipment.

MOTION: ROSS

THAT Committee of the Whole recommends that Council receive the information as presented by Rotary, regarding the Rotary Spray Park and refer the request to the

March 9th, 2015, Regular Meeting for decision.

CARRIED.

PRESENTATIONS FROM STAFF

REPORTS AND DISCUSSION

PROPOSED BYLAWS FOR DISCUSSION

Chief Financial Officer - Financial Plan Bylaw

Introduction for consideration of the first three readings to the 2015-2019 Financial Plan Bylaw 2008 at the March 23rd, 2015 Regular Meeting.

- The Chief Financial Officer introduced the 2015-2019 Financial Plan Bylaw No. 2008. She summarized the general fund and advised that the average resident's assessment of their property is \$199,000 that equates to \$775.88 municipal tax payable.
- She presented three options: 1) Increase in Property Taxes to 4.96%, 2) 2% increase in Property Taxes, or 3) a 3 % Property Tax increase.
- Water Fund - She presented two options: Options: #1 - would be \$20,000 in reserves and an increase of 4.8% to the water rates. The increase in water rates would be \$3.35 per billing period or \$20.10 per year. Option #2 - would put \$10,000 in reserves, resulting in a 2.4% increase. The increase in water rates would be: \$1.70 per billing period and \$10.20 per year.
- Wastewater Fund: Option #1 – An amount of \$11,412 to meet revenue requirements for 2015. This equates to \$2.15 per billing period and \$12.90 per year. Option# 2: Requires \$11,412 to meet 2015 budget requirements, and places \$20,000 to reserves. This results in a wastewater increase of \$5.65 per billing period or \$33.90 per year. Option #3: Requires the \$11, 412 to meet 2015 budget needs, and places \$10,000 in reserves. This equates to increase of \$3.85 per billing period or \$23.10 per year

The Chief Financial Officer advised that all original capital projects have been included, as presented, in this plan. She spoke with regard to Schedule A of the proposed bylaw, and further spoke about Schedule B - revenues, property taxes and exemptions regarding sources of revenue. There was a conversation with regard to Parcel tax usage and its fundamentals.

She further spoke with regard to Schedule C - the carry forward of the Capital Projects and 2015 Capital Project requests.

Additional questions and answers:

- To add the borrowing balance update to the Financial Plan Bylaw

MOTION: THOMPSON

NOT ADOPTED - SUBJECT TO
CHANGE

RESOLVED THAT COTW recommends to Council to give first three readings to the 2015-2019 Financial Plan Bylaw 2008 at the Regular Meeting of March 23rd, 2015.

CARRIED.

Manager of Building Inspection & Bylaw Services

To give first three readings of the amended Schedule 2-A1 of the Municipal Ticketing and Information Bylaw No. 1957 (re Noise Control Bylaw No. 1963)

The Manager of Bylaw Services advised that this amendment is for housekeeping purposes because the numbering was out of sync. This bylaw re-adjusts this schedule to allow the City to issue tickets, if need be.

MOTION: THOMPSON

RESOLVED THAT COTW recommends to Council to refer the amended Schedule 2-A1 of the Municipal Ticketing and Information Bylaw No. 1957 to the Regular Meeting of March 9th, 2015, for the first three readings.

CARRIED.

Manager of Building Inspection & Bylaw Services

To give first three readings of the amended Schedule 4-A1 of the Municipal Ticketing and Information Bylaw No. 1957 (re Unsightly Premises Bylaw No. 1962)

The Bylaw Manager advised that this is another housekeeping item where the numbering of the schedule was out of sync.

MOTION: ROSS

RESOLVED THAT COTW recommends to Council to refer the amended Schedule 4-A1 of the Municipal Ticketing and Information Bylaw No. 1957 to the Regular Meeting of March 9th, 2015, for the first three readings.

CARRIED.

INFORMATION ITEMS

CORRESPONDENCE ITEMS

LATE ITEMS

MARCH 9, 2015

COMMITTEE OF THE WHOLE MEETING

Councillor Hammett put forward an item with regard to the ad hoc Deer Committee and to allow Mr. Gary Smith to speak as Chair of the Deer Committee.

MOTION: HAMMETT

RESOLVED THAT Council allow Gary Smith speak at the meeting with regard to the Deer Committee.

CARRIED.

Mr. Smith spoke with regard to concerns by citizens with regard to a couple of collars that had been rubbing off the hair on these particular deer. He advised that there was no final conclusion; but commented that the deer are at their least weight at this time of the year. The decision was to take the two collars off of the deer that were experiencing this. He spoke that there were 9 collars put on deer, in total, and one other deer has since died, which leaves six deer with collars in the area. He advised that he hoped to make a presentation at the next COTW on the deer management process, and that the Deer Committee would present that the committee has done all the steps in the Deer management plan including taking another look at the Deer Feeding Bylaw and Ticketing Bylaw, and advised that there are fines already in place. Mr. Smith spoke further, that the Deer Committee understands, that there is a general fund in the financial plan for their committee. They are asking that the committee have \$15,000 allocated to their committee from this proposed funding. Councillor Ross asked about habitual bating and if it was illegal? It was commented that it was; however, Mr. Smith advised that there has be a catalyst to have the province get involved in this regard. Mr. Smith suggested that direction from Council to enforce the Deer Feeding Bylaw and ticketing violators in accordance with the City's Municipal Ticketing Bylaw would be the next step. Councillor Hammett commented that Council needs to empower their Bylaw Officer to issue tickets. Mr. Smith advised that the committee is doing a spring count on April 21st. Mr. Smith further spoke with regard to a request for residential signage on residential streets and that the committee will be bringing forward some concepts on signage. Mr. Les Johnson, of the gallery, suggested that those who are feeding the deer, take on the responsibility by providing community service to clean up of deer droppings.

MOTION: BUTLER

RESOLVED THAT Council receive the verbal report from Mr. Gary Smith, Chair of the ad hoc Deer Committee, and refer the issue of enforcement for the ability to disburse tickets in accordance with the City's Deer Feeding Bylaw to the March 9th Regular Meeting of Council.

CARRIED.

REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF THE COUNCIL (VERBAL)

QUESTION PERIOD FROM THE PUBLIC

BUDGET PRESENTATION

IN-CAMERA RESOLUTION

Chief Administrative Officer
Immediately following the COTW Meeting, Council will hold an In-Camera Meeting

MOTION: THOMPSON / HAMMETT

RESOLVED THAT Council convene an In-Camera Meeting as outlined under Section 90 of the Community Charter to discuss matters in a closed meeting which are subject to Section 90 (1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; Be it further resolved that persons, other than members, officers, or other persons to whom Council may deem necessary to conduct City business, will be excluded from the In-Camera Meeting.

CARRIED.

ADJOURNMENT

Motion to Adjourn

MOTION: THOMPSON

RESOLVED THAT THE MEETING BE ADJOURNED AT 12:21 PM.

CARRIED.

CERTIFIED CORRECT:

MAYOR FRANK KONRAD

CORPORATE OFFICER – DIANE HEINRICH

THE CORPORATION OF THE CITY OF GRAND FORKS

REGULAR MEETING OF COUNCIL
MONDAY, MARCH 9TH, 2015

NOT ADOPTED - SUBJECT TO
CHANGE

PRESENT: MAYOR FRANK KONRAD
COUNCILLOR JULIA BUTLER
COUNCILLOR CHRIS HAMMETT
COUNCILLOR NEIL KROG
COUNCILLOR COLLEEN ROSS
COUNCILLOR CHRISTINE THOMPSON

CHIEF ADMINISTRATIVE OFFICER
CORPORATE OFFICER

D. Allin
D. Heinrich

GALLERY

CALL TO ORDER

ADOPTION OF AGENDA

- a) Adopt agenda
March 9th, 2015, Regular Meeting agenda

The Mayor advised that he was amending the agenda to include as a late item, the request from the Deer Committee from the Committee of the Whole Meeting of March 9th, 2015.

MOTION: BUTLER / HAMMETT

RESOLVED THAT Council adds the request from the Deer Committee with regard to the City's Deer Feeding Bylaw for Council's consideration and further to add this to the Late Items in this evening's Regular Meeting Agenda.

CARRIED.

The Mayor further advised that he was amending the agenda to add to Unfinished Business, a proposed amendment from the February 10th Regular Meeting Minutes with regard to the resolution on the Water Rates Committee to remove John Mackey and replace with Dan Zabinsky as per the intent of the motion.

MOTION: THOMPSON / BUTLER

RESOLVED THAT Council adopts the March 9th, 2015, Regular Meeting agenda as amended.

CARRIED.

MINUTES

- b) Adopt minutes
February 23rd, 2015, Regular Meeting minutes

Councillor Thompson made note that her report attached to these minutes were for February 10th, 2015, and asked that her report be replaced with her February 23rd, 2015 report.

MOTION: THOMPSON / KROG

RESOLVED THAT Council adopt the February 23rd, 2015, Regular Meeting Minutes as amended.

CARRIED.

-
- c) Adopt Minutes
February 23rd, 2015, COTW Meeting

MOTION: KROG / BUTLER

RESOLVED THAT Council adopt the February 23rd, 2015, Committee of the Whole Minutes, as presented.

CARRIED.

REGISTERED PETITIONS AND DELEGATIONS

UNFINISHED BUSINESS

Amendment to the February 10th, 2015, Regular Meeting Minutes with regard to the motion on the Water Rates Committee.

Councillor Thompson reported that there was an error where John Mackey's name was put in in error, and Dan Zabinsky's name was omitted. She is requesting that the minutes be amended to reflect as such.

MOTION: THOMPSON / ROSS

RESOLVED THAT the minutes from February 10th, 2015 be amended with regard to the resolution made on the invitation to the Select Committee for the Water Rates Committee, to remove Mr. John Mackey, and to include Mr. Dan Zabinsky, as originally adopted by Council.

REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL (VERBAL)

a) Corporate Officer's Report
Verbal reports from Council

Councillor Butler reported that:

- See Councillor Butler's report, as attached

Councillor Thompson reported that:

- See Councillor Thompson's report, as attached

Councillor Krog

- Councillor Krog advised that he had no report for this evening

Councillor Hammett

- On March 4th, she reported her attendance at a Special Meeting of Council for the MAAPS (Multi Agency Accommodation Project), and further that the City will be placing an ad in the next two weeks as part of the City's obligations
- She reported on her attendance at a Deer Committee Meeting on March 5th, and advised that there were concerns with chaffing on the neck of two deer, and advised that those collars have been removed. She further commented that there are 6 collars remaining on area deer, and that the reporting has been consistent - not seeing a lot of migration in and out of the City
- She advised that on April 21st at 6:00 am, there is the next scheduled Deer Count
- She spoke with regard to the motions to the Deer Committee which will be addressed as a late item tonight
- She reported that Council has been invited to do a tour at the MAAPS location tomorrow.
- She advised that she would like to talk to Council about Grand Forks participating in the Communities in Bloom program

Councillor Ross

- She acknowledged that International Woman's Day was yesterday, March 8th
- She welcomed and congratulated the Chief Administrative Officer, Doug Allin for his return as the CAO and thanked the Corporate Officer and Deputy Corporate Officer for their work in the past months
- She reported on her attendance at the LGLA Newly Elected Workshop in Kimberley, and advised that the networking part was the most important part of the workshop to her.
- She spoke with regard to the lack of snowpack this year, and the potential for water shortages and possible fire problems come the dry season.
- She reported on attendance to a Special Meeting on March 4th for the MAAP project Delegation, and after the meeting, to attend a Finance Workshop
- Councillor Ross thanked Cher Wyers for sharing her notes and minutes from the past Environment Committee meetings

Mayor Konrad

- Mayor Konrad welcomed Mr. Doug Allin to the City of Grand Forks as their new Chief Administrative Officer.

MOTION: THOMPSON / KROG

RESOLVED THAT all reports of members of Council, given verbally at this meeting be received.

CARRIED.

REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY

- a) Corporate Officer's Report
Verbal report from Council's representative to the Regional District of Kootenay Boundary.

Councillor Krog reported that:

- He advised that it's budget time for the Regional District and reported his attendance to several meetings surrounding budgeting;
- On Feb 25th, he attended a Kootenay Boundary Hospital District meeting, and further toured the Kootenay Lake Hospital.
- He reported his attendance at a protective services and board meeting in Trail on Feb 26th
- On March 5th, he reported his attendance at a BEDC meeting.
- Further, with regard to budgeting, Councillor Krog advised that the Regional District of Kootenay Boundary has been looking at the budgets for the recreation services, Animal Control, Museum, Aquatic Centre, and Mosquito Control for Grand Forks and area.

MOTION: ROSS / HAMMETT

RESOLVED THAT Councillor Krog's report on the activities of the Regional District of Kootenay Boundary, given verbally at this meeting be received.

CARRIED.

RECOMMENDATIONS FROM STAFF FOR DECISIONS

- a) Rotary
Request for early budget approval and ability to sole source for labour and materials, in order to complete the project in 2015.

Councillor Butler advised the gallery that the Rotary had made a presentation at the COTW Meeting this morning.

MOTION: THOMPSON / KROG

THAT Council determines to give early budget approval for the \$200,000 from the Slag Fund as per the request from Rotary, and further to grant the ability to sole source for labour and materials from Rec Tech, in order to complete the Spray Park project in 2015.

CARRIED.

b) Chris Moslin - Perepelkin Bench

Council spoke about the trails being an important part of our community, and advised that the City would be donating in-kind services towards the project. Council further advised that the placement of the bench is in honor of Mr. Perepelkin, a longtime resident and businessman.

MOTION: BUTLER / HAMMETT

RESOLVED THAT Council approves the request from Chris Moslin of the Grand Forks Community Trails Society, regarding in-kind assistance with the placement of the "Perepelkin Bench" on the Observation Mountain Trail.

CARRIED.

c) Pickle Ball Players from George Longden

Councillor Ross advised that Mr. Longden made a presentation with regard to a conversion of a tennis court at Barbara Ann Park to four pickle ball courts. She asked if the cracks could be fixed, and if the pickle ball court is painted a different colour, there should be no confusion as to which is a tennis court and which are pickle ball courts. She further advised that she would like to have a cost for the posts and the nets and for exploring the options for grant funding. The Chief Administrative Officer advised that Council should talk to the Tennis Group prior to making a decision, and that staff would then want to talk to the Pickle Ball folks.

MOTION: THOMPSON / KROG

RESOLVED THAT Council refers the request back to staff for pricing and consideration to determine the feasibility of converting one of the tennis courts at Barbara Ann Park to four pickle ball courts.

CARRIED.

MOTION: ROSS / HAMMETT

THAT COUNCIL considers the request from George Longden on behalf of the Pickle Ball players, requesting to convert one of the tennis courts at Barbara Ann Park into a pickle ball court.

CARRIED.

REQUESTS ARISING FROM CORRESPONDENCE

INFORMATION ITEMS

- a) Jacob Noseworthy
Letter of request for financial assistance for the BC Youth Parliament

Councillor Ross advised that it was admirable for youth to pursue politics and civics. Councillor Butler asked if this request is in keeping with the Grant in Aid policy. The Chief Administrative Officer advised that Grants in Aid are not identified in the current Community Support Policy. Councillor Hammett spoke with regard to the program and suggested that Jacob become a GF Youth Councillor. Councillor Thompson would like to invite Mr. Noseworthy to make a presentation to Council as to what he is looking for. Councillor Krog advised that the City does not have a Grant in Aid policy and asked who is supposed to be paying for this and advised that the Tax Payers shouldn't be paying for it. Councillor Ross spoke in support of Mr. Noseworthy's objectives. Councillors Ross and Hammett advised that they would like to see Mr. Noseworthy present to Council as well.

MOTION: ROSS / HAMMETT

Receive for information and discussion.

CARRIED.

MOTION: HAMMETT / ROSS

RESOLVED THAT Council directs staff to invite Jacob Noseworthy to make a presentation to Council at a Committee of the Whole Meeting with regard to his request for funds, and further to speak about his opportunity with the BC Youth Parliament.

CARRIED.

-
- b) Peter Smith
Invitation to the Mayor for the Grand Master's Official Visit in Greenwood, on Saturday, April 11th

MOTION: KROG / ROSS

Receive for information.

CARRIED.

BYLAWS

- a) Manager of Building Inspection & Bylaw Services
To give first three readings of the amended Schedule 2-A1 of the Municipal Ticketing and Information Bylaw No. 1957 (re Noise Control Bylaw No. 1963)

MOTION: THOMPSON / ROSS

RESOLVED THAT Council gives first, second and third reading to the Municipal Ticketing and Information amendment Bylaw No. 1957, Schedule 2-A1 regarding the Noise Control Bylaw No. 1963.

CARRIED.

-
- b) Manager of Building Inspection & Bylaw Services
To give first three readings of the amended Schedule 4-A1 of the Municipal Ticketing and Information Bylaw No. 1957 (re Unsightly Premises Bylaw No. 1962)

MOTION: THOMPSON / BUTLER

RESOLVED THAT Council gives first, second and third reading to the Municipal Ticketing and Information Amendment Bylaw No. 1957, Schedule 4-A1, with regard to the Unsightly Premises Bylaw No. 1962.

CARRIED.

LATE ITEMS

Deer Committee presentation from Mr. Smith and their request from Council to enforce the Deer Feeding Bylaw.

MOTION: BUTLER / HAMMETT

RESOLVED THAT COUNCIL DETERMINES TO ENFORCE THE CITY'S DEER FEEDING BYLAW.

CARRIED.

QUESTIONS FROM THE PUBLIC AND THE MEDIA

Peter Matheson asked about the Learning Garden being referred to the March 9th, 2015, but was not on the agenda. Staff advised that they will have something on the March 23rd agenda on this matter.

Les Johnson advised that Jacob Noseworthy was watching the meeting and has advised that that he would like to present to Council.

Ray Hansen asked if all the persons invited to be on the Water Rates Committee are all residents. Councillor Thompson advised that all persons are residents of the City with the exception of Mr. Dan Zabinsky.

ADJOURNMENT

a) The Meeting was adjourned at 8:24 pm

MOTION: THOMPSON

RESOLVED THAT Council adjourned the meeting at 8:24 PM

CARRIED.

CERTIFIED CORRECT:

MAYOR FRANK KONRAD

CORPORATE OFFICER – DIANE HEINRICH

Council Report

Julia Butler

March 9, 2015

On Feb 26th I volunteered for the Heart and Stroke Foundation's fundraiser at the Perley Gymnasium. Many different fitness programs in Grand Forks gave a demonstration of their classes and a nurse was on hand to take blood pressure and blood sugar levels. The event was well attended by the public and raised \$176.

On March the 4th council had a special meeting to discuss the MAPP's project. It was well attended by members of the community and after hearing from a number of people on the status of the project, council voted to extend their lease to facilitate grant applications.

Although council didn't amend our procedures bylaw at the last regular meeting, I have submitted a report to council and staff on my experiences at the LGLA seminar in Kimberly last month.

Council has also been busy reviewing the capital and operational budgets for the year with special attention being given to planning for future replacement of assets. As pipes, roads, buildings and equipment ages and depreciates in value, it is important to put money aside to plan for future replacement costs. This might mean there is less money to spend on "wants" in the short term, but it is important to make sure the money is available for the "needs" of future councils.

REPORT TO COUNCIL

TO: Mayor and Council
FROM: Councillor Christine Thompson
DATE: March 09, 2015
SUBJECT: Report to Council

As I advised at the February 23rd Regular Meeting, this is a report on my attendance at the 2015 Elected Officials Seminar held in Kimberley February 18th through 20th.

Gary MacIsaac, Executive Director, UBCM opened the seminar and introduced Richard Taylor of the Local Government Leadership Academy. Together they presented a workshop on The W's of Elected Officials – who you are, why you're here and what you wish to accomplish. The 2014 elections had a low voter turn-out provincially; 10 municipal Councils were acclaimed; and 45% are newly elected.

George B. Cuff, well regarded across Canada as an expert in local government was the keynote speaker. Mr. Cuff's talk included strategies, about setting the tone at the top, setting priorities, governance and policies, roles of Council and Management, and the need to respect the professionalism of Management. He said that well qualified staff are a blessing. We also recommended that Council take the time to ponder, work collaboratively and that as a Council we need to support each other.

I attended the workshops for returning elected officials. Gary MacIsaac presented on UBCM Funding Programs. He advised that the Gas Tax Fund is distributed 75% to the Community Works Fund, and 25% to the Strategic Priority Fund. Community Works Fund grants are delivered 2 times a year to municipalities who are successful in their applications for eligible projects. Strategic Priority Fund grants are for large scale infrastructure projects that have a regional impact and that are innovative. The distribution of these funds are application based outside the Greater Vancouver Regional District. Mr. MacIsaac also discussed the New Building Canada Fund, a national program. The federal government has committed 109 million over 10 years that local governments and the provincial government need to match. Projects eligible are similar to those of the Gas Tax Fund with exceptions being recreation, sport, tourism, culture and capacity building.

Gordon McIntosh, President, Local Government Leadership Institute gave an excellent overview of the roles, responsibilities, and teamwork; and the art of working together. He divided his presentation into 3 separate parts: 1. The Ideal – Roles and Responsibilities; 2. The Reality – Hourglass and Local Government Functions; and 3. Collaboration – Preventative and Remedial Strategies.

Dr. McIntosh conducted a workshop titled Seeking Confidence: Strategic Decisions and Priorities. He began this presentation by asking each participant to complete a behavioural patterns inventory. He then reviewed a decision making model and flow chart and discussed some problem solving difficulties. He also discussed the issue of balancing competing demands with limited resources, and offered some recommendations that could be used in priority setting.

Sandra Carter and Pam Jefcoat of Valkyrie Law Group conducted a legal clinic regarding Council/Board Members as Individuals. Some delegates were asked to participate in a mock public hearing that included issues of conflict of interest, liabilities, in-camera confidence, and personal bias. While the hearing was entertaining, it certainly profiled the difficulties that elected officials could find themselves, perhaps unwittingly involved in.

Lee-Ann Crane, CAO of the East Kootenay Regional District gave an overview of the history, representation, weighted voting of Regional Districts. Advantages of Regional Districts are shared services and low cost borrowing through the Municipal Finance Authority. It was noted that Regional Districts do not tax for policing or roads.

Richard Taylor from the Local Government Leadership Academy moderated a panel on Local Government Partnerships and Collaboration. Terry Melcer, President of the Local Government Management Association, Grace Van den Brink of the Ministry of Community, Sport and Cultural Development and Laura Schwagele from the BC Assessment Authority discussed the roles, responsibilities and relationships with partner governments and agencies. The Municipal Finance Authority, The Municipal Insurance Association and the BC Assessment Authority are the major partnerships local governments work with.

A Local Government Mentoring Panel included Director Hans Cunningham from the Central Kootenay Regional District, Nelson's Mayor Deb Kozak, Elkford's Mayor Dean McKerracher and Invermere's Mayor Gerry Taft. These veterans shared their experiences and knowledge of being in local government.

Jan Enns, an expert in communications conducted 2 workshops. The first dealt with clear, consistent and effective messaging. She advised that messages should be clear and concise. The second dealt with improving decisions through citizen engagement. This workshop provided some excellent pointers on effective ways of getting the message out. She said 1 hour of good planning saves 8 hours of dealing with issues.

Norman Stowe from Pace Group made a presentation about the art of media relations. Topics included where people get the news, building trust with the media and the public and preparing for an interview.

Christina Benty, former Mayor of Golden who now has her own business offering strategic solutions led a workshop titled Lead Your Own life: The Pitfalls of Political Life and How to avoid them. Two things she said that truly resonated with me were: 1. Be a role model for your community; and 2. Titles don't define who you are, they are only yours temporarily.

I appreciated the opportunity to attend 2015 Elected Officials Seminar and am confident that I can put into practice much of what I learned.

Respectfully submitted,

Councillor Christine Thompson

Council Delegations

Background

Council for the City of Grand Forks welcomes public input and encourages individuals and groups to make their views known to Council at an open public meeting.

Council needs to know all sides of an issue, and the possible impacts of any action they make take, prior to making a decision that will affect the community. The following outline has been devised to assist you in preparing for your presentation, so that you will understand the kind of information that Council will require, and the expected time frame in which a decision will be forthcoming. Council may not make a decision at this meeting.

Presentation Outline

Presentations may be a maximum of 10 minutes.

Your Worship, Mayor Konrad, and Members of Council, I/We are here this evening on behalf of the Grand Forks and Boundary Regional Agricultural Society & Learning Garden Project Team to request that you consider providing in-kind support and collaboration to assist with the development of the Learning Garden at the Grand Forks Aquatic Centre.

The reason(s) that I/We are requesting this action are:

The Learning Garden Project Team is working to create an engaging environment that brings the full community together, inspires connections, builds partnerships, and stimulates knowledge and experiential learning based on a design system that integrates nature and human systems. Community partners such as the City of Grand Forks have the opportunity to help build this community asset and amplify the benefits.

I/We believe that in approving our request the community will benefit by:

having the opportunity to learn about sustainability, hands-on, by participating in a demonstration garden that fosters community participation and learning about sustainability through designing and creating resilient gardens. Furthermore, this community-led project is being developed through volunteers and tremendous community collaboration.

(over)

Council Delegations (cont.)

I/We believe that by not approving our request the result will be:

The City of Grand Forks would not obtain the recognition for leadership in sustainability through supporting the development of the learning garden, and furthermore, the Learning Garden would face difficult challenges in completing the community vision for the site.

In conclusion, I/we request that Council for the City of Grand Forks adopt a resolution

stating: The City of Grand Forks commits to supporting the Learning Garden at the Aquatic Centre through collaboration and in-kind support, including:
- assistance in purchasing externally (grant) funded supplies and materials
- support for use of City equipment by volunteering staff
- assistance with installation of infrastructure, paths and landscape features, and delivery of fill and other materials
- sponsoring of grant applications requiring charitable status and involving City staff and equipment (i.e. Phoenix Foundation)
public outreach about project in City newsletters and promotions

Name: Graham Watt and Kim Watt, with support from the Learning Garden Project Team

Organization: Grand Forks and Boundary Region Agricultural Society

Mailing Address: Box 1965, 2140 Central Ave, V0H 1H0
(Including Postal Code)

Telephone Number: 250.442.4111

Email Address: plan@kettleriver.ca

The information provided on this form is collected under the authority of the Community Charter and is a matter of public record, which will form a part of the Agenda for a Regular Meeting of Council. The information collected will be used to process your request to be a delegation before Council. If you have questions about the collection, use and disclosure of this information contact the "Coordinator" City of Grand Forks.

N:Forms/Delegation form

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council
From: Procedure Bylaw / Chief Administrative Officer
Date: March 23rd, 2015
Subject: Reports, Questions and Inquiries from the Members of Council
Recommendation: **RESOLVED THAT ALL REPORTS OF MEMBERS OF COUNCIL, GIVEN VERBALLY AT THIS MEETING, BE RECEIVED.**

BACKGROUND: Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the members of Council to report to the Community on issues, bring community issues for discussion and initiate action through motions of Council, ask questions on matters pertaining to the City Operations and inquire on any issues and reports.

Benefits or Impacts of the Recommendation:

General: The main advantage of using this approach is to bring the matter before Council on behalf of constituents. Immediate action might result in inordinate amount of resource inadvertently directed without specific approval in the financial plan.

Strategic Impact: Members of Council may ask questions, seek clarification and report on issues.

Policy/Legislation: The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.

Recommendation: **RESOLVED THAT ALL REPORTS OF MEMBERS OF COUNCIL, GIVEN VERBALLY AT THIS MEETING, BE RECEIVED.**

- OPTIONS:**
- 1. RESOLVED THAT ALL REPORTS OF MEMBERS OF COUNCIL, GIVEN VERBALLY AT THIS MEETING, BE RECEIVED**
 - 2. RESOLVED THAT COUNCIL DOES NOT RECEIVE THE REPORTS FROM MEMBERS OF COUNCIL.**
 - 3. RESOLVED THAT COUNCIL REFERS THE MATTER BACK TO STAFF FOR FURTHER INFORMATION.**

Department Head or CAO	Chief Administrative Officer

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council
From: Procedure Bylaw / Council
Date: March 23rd, 2015
Subject: Report – from the Council's Representative to the Regional District of Kootenay Boundary
Recommendation: **RESOLVED THAT COUNCILLOR KROG'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**

BACKGROUND: Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the City's representative to the Regional District of Kootenay to report to Council and the Community on issues, and actions of the Regional District of Kootenay Boundary.

Benefits or Impacts of the Recommendation:



General: The main advantage is that all of Council and the Public is provided with information on the Regional District of Kootenay Boundary.

Policy/Legislation: The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.

Recommendation: **RESOLVED THAT COUNCILLOR KROG'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**

OPTIONS:

1. **RESOLVED THAT COUNCILLOR KROG'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**
2. **RECEIVE THE REPORT AND REFER ANY ISSUES FOR FURTHER DISCUSSION OR A REPORT: UNDER THIS OPTION, COUNCIL PROVIDED WITH THE INFORMATION GIVEN VERBALLY BY THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY DIRECTOR REPRESENTING COUNCIL AND REQUESTS FURTHER RESEARCH OR CLARIFICATION OF INFORMATION FROM STAFF ON A REGIONAL DISTRICT ISSUE**

 Department Head or CAO	 Chief Administrative Officer
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REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council
From: Corporate Services
Date: March 12th, 2015
Subject: Update on MAAPS Legislative Requirements for Advertising
Recommendation: **RESOLVED THAT COUNCIL RECEIVE FOR INFORMATION, A COPY OF THE REQUIRED LEGISLATIVE ADVERTISING, WHICH WAS PLACED IN THE GAZETTE, FOR TWO CONSECUTIVE WEEKS, ON MARCH 11TH AND 18TH, 2015.**



BACKGROUND: At the March 4th, 2015 Special Meeting, Council directed staff to proceed to place the required legislative advertising in the paper for two consecutive weeks. This report is merely an update to Council on the process.

Benefits or Impacts of the Recommendation:

General: Provision of a generalized update of process to Council
Strategic Impact: N/A
Financial: The cost of advertising
Policy/Legislation: In abidance with the Community Charter
Attachments: - Copy of the Public Notice that was placed in the paper.

Recommendation: **RESOLVED THAT COUNCIL RECEIVE FOR INFORMATION, A COPY OF THE REQUIRED LEGISLATIVE ADVERTISING, WHICH WAS PLACED IN THE GAZETTE, FOR TWO CONSECUTIVE WEEKS, ON MARCH 11TH AND 18TH, 2015.**

OPTIONS: 1. RESOLVED THAT COUNCIL RECEIVES THE STAFF REPORT.
2. RESOLVED THAT COUNCIL DOES NOT ACCEPT THE STAFF REPORT.

 Department Head or CAO	 Chief Administrative Officer
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THE CORPORATION OF THE
CITY OF GRAND FORKS

PUBLIC NOTICE

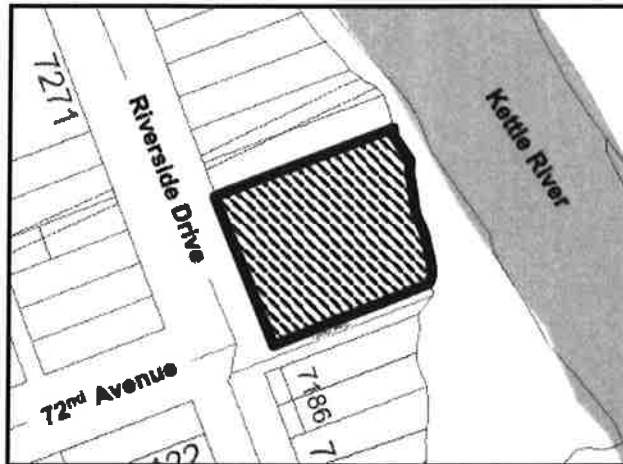
NOTICE OF INTENTION TO DISPOSE OF CITY OWNED PROPERTY AND PROVISION OF ASSISTANCE

The Council of the City of Grand Forks pursuant to sections 24 and 26 of the Community Charter, gives notice of its intention to dispose of the following City property:

Legal Description: Lot 1, District Lot 108, Similkameen Division Yale District, Plan EPP32379

Civic Address: 7212 Riverside Drive

Property Description:



Nature of Disposition: Lease 10 year term, commencing on March 25, 2015 with one (1) further 10 year option to renew.

Lessees: Habitat for Humanity Boundary Society; Boundary Emergency Transitional Housing Society; and Whispers of Hope Benevolence Association

Consideration to be received by the City for the disposition: \$1.00 per annum together with 5% of the net profits of all sales or other income made from or through the Tenant's Restore and Whispers of Hope Thrift Store business, to be determined annually by the Tenant's accountant.

The City also gives notices of its intention to provide assistance to Habitat for Humanity Boundary Society, Boundary Emergency Transitional Housing Society; and Whispers of Hope Benevolence Association by leasing the property for less than market value.

This notice is for the purpose of public disclosure only, not solicitation of an offer. More information may be obtained from the City of Grand Forks, 7217 – 4th Street, Grand Forks, B.C., V0H 1H0, or Telephone 250-442-8266, extension 60246, Monday to Friday between 9:00 am and 4:00 pm, excluding holidays.

Sasha Bird, ASCT
Manager of Development & Engineering Services
CITY OF GRAND FORKS

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council
From: Sasha Bird, Manager of Development & Engineering Services
Date: March 23, 2015
Subject: Approval to proceed with applying for grant funding.
Recommendation: **RESOLVED THAT** Council supports staff proceeding with preparing applications for the Strategic Priorities Fund (SPF) grants based on the projects selected herein.

BACKGROUND: Staff brought forward a Request for Decision to the December 15, 2015 Regular meeting of Council with respect to two significant grant programs available for funding of capital infrastructure projects. This is the Gas Tax Strategic Priorities Fund (SPF). The purpose of the SPF is to assist communities to address infrastructure needs to help develop economic growth, cleaner environment and stronger communities.

The SPF allows for 100% funding from the grant program and is due April 15th, 2015. The SPF is focused on two areas:

1. any capital infrastructure project that meets these objectives, and
2. capacity-building projects including asset management and long term infrastructure planning.

Every community can submit two Capital project applications and one Capacity building per intake of the SPF.

Project Selection

Based on our Asset Management Plan and Water and Wastewater Strategies, staff has re-assessed the City's strategic priorities and brings forward the following projects as high priority essential projects that meet the criteria for the strategic priorities capital grant program.

1. West Side Fire Protection – Well #2 (\$970,254)
2. Multi-Utility Projects – 22nd St. and 3rd St. (\$2,125,000)
3. Long Term Strategic Financial Framework (\$50,000)

Originally Council approved staff to apply for the 5th Street Watermain and East Side Reservoir Roof projects under the SPF program. Since the December 15th Council meeting, staff have met with Interior Health regarding the need to construct the East Side Reservoir Roof. Interior Health has indicated that the City needs only to develop a long term strategy for ensuring the integrity of the roof structure. At this time, the City is not required to complete any physical upgrades to the roof.

REQUEST FOR DECISION

— REGULAR MEETING —



With regards to the 5th Street Watermain, the City has recently discussed the eligibility of the 5th Street watermain with the funding agencies to assess the likelihood of receiving a grant for this project. It appears that this project is less likely to receive funding. It is recommended that the City have the project shelf ready with IHA approvals in the event the watermain should fail.

It appears that the West Side Fire Protection – Well #2 project meets the program objectives of the program by providing an innovative solution to a capital project that helps develop economic growth, cleaner environment and stronger communities.

As noted in our asset management plan, the next steps are to create a long term financial plan, policies and annual reporting. Under the capacity building intake of the SPF, these initiatives are eligible to receive funding.

Preparation of these applications are quite onerous and require a significant amount of background material and the development of a business case for each.

Benefits or Impacts of the Recommendation:

General:	The objective is to secure grant funding for essential infrastructure and capacity-building projects for the City.
Strategic Impact:	These projects are in line with the City's Asset Management Plan and Water & Wastewater Strategies.
Financial:	Securing grant funding would significantly improve upon the ability of the City to upgrade failing infrastructure and assist in long term financial planning, policies and annual reporting and would limit the financial borrowing impacts.
Policy/Legislation:	N/A
Attachments:	N/A

Recommendation: **RESOLVED THAT** Council supports staff proceeding with preparing applications for the Strategic Priorities Fund (SPF) grants based on the projects selected herein.



OPTIONS:

- 1. COUNCIL COULD CHOOSE TO SUPPORT THE RECOMMENDATION.**
- 2. COUNCIL COULD CHOOSE TO NOT SUPPORT THE RECOMMENDATION.**
- 3. COUNCIL COULD CHOOSE TO REFER THE REPORT BACK TO STAFF FOR MORE INFORMATION.**

REQUEST FOR DECISION

— REGULAR MEETING —



	
Department Head or CAO	Chief Administrative Officer

MONTHLY HIGHLIGHT REPORTS



DATE : March 12, 2015
TO : Committee of the Whole
FROM: Manager of Building Inspection & Bylaw Services
HIGHLIGHTS: For the Month of February, 2015

❖ **Bylaw Office Review**

- ❖ Final review of the Sign Bylaw which will be coming before Council in the next month
- ❖ Several calls about people camping along the river banks in town
- ❖ Gathering information on a Spring Bin Cleanup Program

❖ **Building Inspections review**

- ❖ Following up on existing Building Permits
 - ❖ Two permits issued in this month
 - ❖ Complete and close 3 existing files
 - ❖ Following up on Commercial Occupancy Permits with the Fire Dept.
-

MONTHLY HIGHLIGHT REPORTS



DATE : March 12, 2014

TO : Committee of the Whole

FROM: Chief Financial Officer

HIGHLIGHTS : For the Month of February, 2015

- ❖ Electrical Rates bylaw amendment, Purchasing Policy updated
 - ❖ Attended Family Day celebrations February 7th
 - ❖ COTW Capital budget presentation – February 10th
 - ❖ COTW draft Financial Plan 2015-2019 presentation – February 23th
 - ❖ T4s complete
 - ❖ Purging finance files from basement according to Records Retention Policy
 - ❖ Most Carbon Tax reporting complete, one report left in June
 - ❖ Continued preparing for audit March 31, April 1,2
 - ❖ Finishing up financial plan adjustments to start working on 2015 tax rates
-

MONTHLY HIGHLIGHT REPORTS



DATE : March 23, 2015
TO : Committee of the Whole
FROM: Manager of Operations
HIGHLIGHTS : For the Month of February/March 2015

Roads/Parks/Facilities

- ❖ Sweeping Program (75%) completed.
- ❖ City Park washroom maintenance; painting, access improvements to concrete ramp. LED lighting installed for lighting efficiency.
- ❖ Linepainting contract to begin in April.
- ❖ Playground repairs at City Park playground. Updating border of playground and installing CSA standard ground surface material.
- ❖ Working on data entry for Asset Management program.

Water/Sewer

- ❖ Comprehensive sanitary sewer main line flushing program continuing. (Week 4 of 8 week program). Lift station solids removal part of program.
- ❖ Fire hydrant inspection program beginning. (Week 2 of 4 week program)
- ❖ Water main flushing program commenced. Utilizing recycled water from flushing program for boulevard maintenance.

MONTHLY HIGHLIGHT REPORTS



- ❖ Surveying and data input (GIS) of water and sewer infrastructure commenced for inclusion into Asset Management program.
- ❖ Working on data entry for Asset Management program

Electrical

- ❖ Annual pole replacement program continues based on asset evaluation criteria.
- ❖ Petro-Canada Cardlock pole hit. The repair allowed the crew to reduce pole infrastructure asset at site by two poles.
- ❖ Voltage conversion program continuing along Central Avenue. Overall goal of program to convert two existing levels of high voltage to one.
- ❖ Completing tree light installation along 2nd Street and Selkirk College trees.

MONTHLY HIGHLIGHT REPORTS



DATE: March 23, 2015
TO: Committee of the Whole
FROM: Manager of Development & Engineering
HIGHLIGHTS: For the Month of February, 2015

- ❖ City Hall Re-Construction Project – Continued to Rectify Deficiencies and Move In
 - ❖ Presented 2015 Capital Budgets
 - ❖ Received 1 Development Enquiry
 - ❖ Received 2 Re-Zoning Enquiries
 - ❖ Received 1 DVP Enquiry
 - ❖ Received 1 Enquiry Regarding City Owned Property for Sale
 - ❖ Prepared and Applied for the Small Communities Fund Grant for the UV Disinfection at the WWTP
 - ❖ Continued Preparation of the 2015 Staff Workplan
 - ❖ Commenced Asset Management Software and GIS Implementation and Integration
 - ❖ Commenced Climate Action Revenue Investment Program Survey
-

MONTHLY HIGHLIGHT REPORTS



DATE : March 3, 2015

TO : Committee of the Whole

FROM: Fire Chief

HIGHLIGHTS : For the Month of February, 2015

- ❖ Calls for February: 31 total: 7 Fire, 5 Rescue, 19 First Responder
- ❖ Volunteers: Participated in Family Fun Day with 5 events
- ❖ Volunteers: Airbrakes Course completed by 8 members
- ❖ Public Education – Presentation to GF Rotary Club
- ❖ 2015 Budgeting
- ❖ Snow pack in area mountains: 75% of normal for this time of year (to March 1).

MONTHLY HIGHLIGHT REPORTS



DATE : March 13th, 2015
TO : Regular Meeting
FROM: Corporate & Community Services
HIGHLIGHTS : For the Month of February, 2015

- ❖ Agendas and Minutes for February Meetings
- ❖ Family Day Event and Activities
- ❖ Acting Chief Administrative Officer role until February 16th
- ❖ Human Resources functions on various issues
- ❖ Working on Laptop Policy for Council consideration
- ❖ Ongoing Records Retention after move to City Hall
- ❖ Preparation for and attendance at Vancouver Outdoor Recreation and Travel Show – Vancouver

RECEIVED

MAR 11 2015

THE CORPORATION OF
THE CITY OF GRAND FORKS

Dear Diane Heinrich,

Hello there,

You are receiving this email and the attached draft recommendations because your community has been identified as one that is encountering urban deer conflict issues.

In January, UBCM and the Ministry of Forests, Lands and Natural Resource Operations held a two day workshop on Urban Deer. This workshop was organized in response to local government concerns on the issue, and follows up on provincial commitments announced at the 2013 and 2014 Conventions.

The purpose of the two day workshop was to provide deer management information to local governments; lay the foundation for a deer management community of practice; and collect recommendations from participants for provincial government consideration and response.

We have attached the draft recommendations arising from this workshop for consultation amongst your board/council and staff. Please provide your comments to Marylyn Chiang, mchiang@ubcm.ca, by April 5.

We will be compiling this information for submission to the provincial government in May/June, and expect to receive a response from the government within 3 months.

Thank you and should you have any questions, please feel free to contact me at mchiang@ubcm.ca, or 604 270 8226 x110.

Thanks
Marylyn

This advisory is provided through a distribution system that is maintained and monitored by UBCM. To change or update the contact information for your organization, please contact radamson@ubcm.ca.

Re@adNotify.com

This was a receipt-requested email.
[Click here to acknowledge reading.](#)

FILE CODE
WEB Urban Deer Mgmt -
412 - Workshop Recomm.

URBAN DEER MANAGEMENT RECOMMENDATIONS

Part A: Resources

The provincial government should offer funding to address deer management issues.

Similar to the wildfire management-funding program or the BearSmart program, the provincial government should provide financial support to communities who are facing urban deer management issues. The Province could support an urban deer management program administered by a neutral third party, such as Wildsafe BC, with program funds going to towards school education programs, fencing, or deer culls. Only communities that have undertaken some work on urban deer management should be eligible for the fund (i.e. the community has an education program, an urban deer committee, changed bylaws, etc.)

Part B: Process and Decision-making

The provincial government should clearly state the options available to local governments in managing deer populations.

For example, given that hazing is not legally permitted, it should not be presented as an option for local governments to consider.

The provincial government should clearly outline the procedures and steps for local governments to follow.

This may in the form of a checklist for applying for permits, or checklists from a legal perspective as it relates to homeowner interactions.

A Terms of Reference between the Province and local governments should be developed to outline their respective roles and responsibilities in managing urban deer. Such a terms of reference would inform any ongoing joint advisory committee.

The Terms of Reference should outline the roles and responsibilities of the provincial and local government; state which level of government determines when there is a need for a deer management plan; provide information on a threshold of conflict when a deer management plan is required (e.g. property damage and public endangerment as the threshold); and provide information on what needs to be included in a deer management plan (e.g. steps, communication/education, etc.).

Jointly determine the definition for a good public engagement process.

In the case of the Invermere injunction, the issue was raised as to what is a sufficient public process. The provincial and local governments should agree on what a good public process is, and include the information in any Terms of Reference.

A template for an Urban Deer Committee should be shared.

This template would include information on how to deal with the public, what communities need to do, and what should be in a deer management plan. The District of Oak Bay and the District of Elkford may have potential templates to adopt.

The provincial government should create criteria and overarching policy for regional FLNRO managers, and ensure equal funding between regions.

The goal of this recommendation is to reduce the amount of discretion applied by the regional managers so that deer management is addressed in an equitable and consistent manner across the province.

Part C: Roles and Responsibilities

The provincial government should clearly define their role to all stakeholders. Stakeholders need to know what the Province is responsible for, and what they are willing to do (i.e. willing to provide funding, education, and impact information to the public and local governments on options, etc.).

Local governments should determine the best approach for their community.

Local governments should decide whether to haze or cull deer, or transport them to another location. This would be based on public surveys, public meetings, deer counts, etc.

Once the community has decided on the best approach, the provincial government should be responsible for the implementation.

For example, if the community has decided to cull the deer, the provincial government should then be responsible for taking action.

The provincial government should provide expertise on urban deer management to local governments.

This includes offering their expertise alongside local government staff and elected officials as they are discussing the issue with the public and community groups. Provincial staff could also sit on a local government's urban deer management committee.

Create a provincial advisory committee on urban deer management.

While the scope, structure, and purpose was not formally outlined, participants noted that there was value in creating a structured approach to ongoing dialogue on the deer management. FLNRO staff noted the Minister's commitment to an annual meeting, which in the past has been referred to a 'task team,' a 'community of practice,' and an 'advisory committee.'

Local governments should ensure that their communities are non-enticing environments for deer to live.

Communities can produce signage and education to the public against feeding of deer. The community can also encourage residents to secure their garbage and ensure that gardens are fenced through local bylaws.

Explore partnerships with First Nations.

First Nations potentially have a valuable role to play in urban deer management. In addition to their traditional knowledge, First Nations are neither required to apply for permits to kill deer, nor are they bound by hunting seasons. Partnerships should be explored where possible and appropriate.

The Province should work with the SPCA on the organization's urban deer policy.

Recognizing that SPCA positions inform public opinion, the Province should work with the animal welfare organization such that the organization provides clear and consistent policy messaging. This includes definitions on 'indiscriminate culling' and their definition of 'science-based'.

Part D: Communication and Education

The Provincial government should provide consistent messaging around urban deer management.

This includes using the same non-technical terms for the public.

A survey template should be developed for communities.

Communities need assistance in drafting surveys for their constituents to ensure that constituent input informs local decisions. Guidelines and a checklist could be created, which includes information on how to get reliable feedback

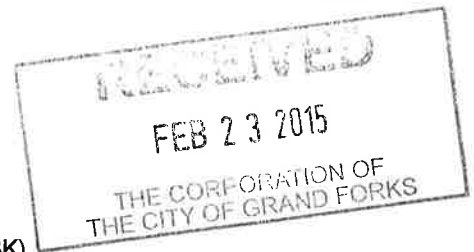
Part E: Tools

A webpage should be created to provide one point of contact for accessing information and messaging.

This webpage could be hosted by a neutral party, such as WildSafe BC, which provides: fact sheets; information on options for dealing with urban deer; and up to date research on management practices such as translocation and hazing. This webpage should be supported by both the provincial and local governments, and referred to by both parties so that the public receives consistent, clear information on urban deer management practices.

From: ■ Michelle at SVCS <michelle@svcsgrandforks.com>
Subject: invite to self advocate conference oct 2015
To: ■ Info City of Grand Forks

Feb-20-15 12:22:18 PM



Attachments: ■ Self Advocates Conference letter.docx / Uploaded File (43K)

To Mayor and Council;

We are writing to you to invite you to attend our self advocate conference in October 2015. Please see attached letter for detailed information.

Thank you
Michelle Lee
SVCS

CONFIDENTIALITY NOTICE: This message and any accompanying documents contain confidential information intended for a specific individual and purpose. This message is private and protected by law. If you are not the intended recipient, you are hereby notified that any disclosure, copying or distribution, or the taking of any action based on the contents of this information is strictly prohibited. If you have received this communication in error please notify me immediately at 250-442-3335. Thank You.

FILE CODE
I4 Sunshine Valley Community
+SI- Services Invite to Self
Advocate Conf. Oct. 15th
WE3,
WE2

To whom it may concern:

The Self- Advocates group of Grand Forks, with support of Sunshine Valley Community Services, are putting together the first ever "Overcoming Barriers: Living Life to the Fullest with a Disability" Conference in our Community. Self-Advocates of Grand Forks is a group of fun and dynamic individuals with disabilities living in Grand Forks. Their intent is to provide information, support and advocacy to all those living with a disability in the Boundary area to live full and independent lives.

The Conference offers an opportunity to get together, share and learn about ideas and practices that promote inclusion and independence. Three seminars will be provided by Local and Industry Experts:

1. Service Animals in community and schools
2. Technology for independence including the use of "Apps" for things such as scheduling, organizing and safety
3. **Adaptive Adventures**, an organization that helps people with various disabilities enjoy wilderness adventures using support staff and specialized equipment

This is a **free** conference for community members and attendees on October 15, 2015. We are currently expecting 100-125 attendees; food will be included. We estimate the cost of the conference will be approximately \$1500.00.

We are writing on behalf of the Self-Advocates of Grand Forks to invite you to attend their conference and to request any help in funds for their venture.

The Group is looking for:

- Financial support in form of money donations,
- Donations for a raffle ie: Gift Cards, Local items
- Food or Drink Donations such as water, tea, coffee, food trays, and snack items

We look forward to hearing from you and are excited to provide this opportunity to the community.

Thank You,

Self Advocates of Grand Forks

Contact information: michelle@svcsgrandforks.com or 250-442-3335 ext: 209

"Some people are born with a disability, others become disabled as a result of an illness or injury, and some people develop them as they age. Almost all of us will have a type of disability at some point in our lives."



Grand Forks & District Fall Fair

Box 704, Grand Forks, BC V0H 1H0 Email: grandforksfallfair@gmail.com

March 4th, 2015

City of Grand Forks
7217 – 4th Street
PO Box 220
Grand Forks, BC
V0H 1H0

Attention: Ms. Sarah Winton

Dear Sarah:

Re: OysterFest Gala – Grand Forks & District Fall Fair Society

The Society is requesting permission to host an Oyster Fest Gala on June 20th, 2015 at Dick Bartlett Park.

We are also requesting permission to hold a liquor license for this event to serve wine and beer. The menu will consist of oysters, mussels, clams, salads, buns and appys.

This will be a one evening event, outdoors and under our tents. This event will begin at 5:00 pm and close at 10:00 pm. Liquor will be sold during this time by an individual/s with the correct Serving It Right Certificate. A designated driver will be on hand to provide a safe ride home if needed. Tickets will be presold with a maximum of 100 people.

Thank you to yourself, Mayor and Council for the consideration of this request. If you have any questions, please feel free to contact me at 250-442-3637.

Regards,

Kelly McIver
Secretary/Treasurer

Approved



EVENT REQUEST FORM



Date of Request: March 4, 2015

Name of the Event: Grand Forks & District Fall Fair

Type of Event: Oyster Fest Gala

Date of the Event: June 20, 2015

Requested Location: Dick Bartlett Park

Name of your contact people: (Main Coordinator & Area of Responsibility)

1. Name: Kelly McIver Phone # 4423637 Email: grandforksfair@gmail.com
2. Name: Jason McIver Phone # 4423637 Email: " "
3. Name: Phone # Email:
4. Name: Phone # Email:

2 WEEKS MINIMUM NOTICE

Items and/or services requested to be provided by the City of Grand Forks. Please ensure that **ALL** items requested **ARE RETURNED** to the same place as delivery. If alternative return arrangements need to be made, please ensure that the contact persons have given prior approval.

If your event involves a Road Closure, do you require instruction on how to use road cones, barricades and traffic control vests? If instruction is required, please contact Sarah Winton at 250-442-8266 at least two weeks in advance prior to your event.

ITEMS	QUANTITY	RETURNED	SERVICES	Yes	No
Bleachers	0		Electrical Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Barricades	0		Washroom Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Picnic Tables	0		Grass Cutting	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Garbage Cans	0		Irrigation OFF	<input type="checkbox"/>	<input type="checkbox"/>
Traffic Control Vests	0		Dates	19 th	to 21 st
Traffic Cones	0		Time	6:00pm	12:00 pm

OTHER COMMENTS OR REQUIREMENTS NOT LISTED ABOVE

The society would be utilizing the grass area next to the electrical panel and the washrooms only for this event.

Contact Person for the City of Grand Forks:

Corporate Services / Public Works

City of Grand Forks 250-442-8266

Requests will be handled on a 1st come 1st serve basis

All requests and or information shall go through the above contact person.

Deliver or Fax (250-442-8000) this completed form to City Hall

In a case where your event involves a road closure the coordinating person must contact all of the **EMERGENCY SERVICES** listed below and provide them with all of the **EVENT INFORMATION**.

Police 250-442-8288
Fire 250-442-8266
Ambulance 250-442-2022

Date Approved March 21 2015
Approved By [Signature]

N:\forms\event request form



Monday, March-16-15

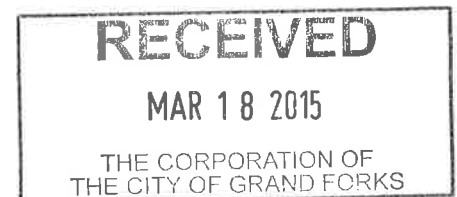
Sarah (City of Grand Forks),

I would like to request that the special events permit for Aug 7 and 8 at James Donaldson Park include a Special Occasion Liquor License to host a beer garden at the event. I would also like to have the noise bylaw extended until 12:30 to allow enough time for the bands to complete their performances.

Please indicate whether I will need to apply to the liquor control branch for my own license or if the current license at the park can be used for this event. I have already spoken to Labatt brewing company about sponsoring the event and am awaiting their response.

I will have increased security and personnel with their "serving it right" course working in the beer garden area.

Thank you, Chuck (Charles) Varabioff



FILE CODE
WE3
E3 - Cannafest Request
for Liquor License &
Extension of Noise Bylaw

CORPORATION OF THE CITY OF GRAND FORKS

NOISE CONTROL BYLAW NO. 1963

**A BYLAW TO PROVIDE FOR THE REGULATION AND PROHIBITION
OF CERTAIN NOISES AND SOUNDS**

WHEREAS the *Local Government Act* provides Council with the authority, by bylaw, to regulate or prohibit the making or causing of certain noises or sounds within the Municipality boundaries of the Corporation of the City of Grand Forks; and

WHEREAS the Council of the Municipality Corporation of the City Grand Forks, deems it necessary and desirable to regulate or prohibit noises or sounds, which disturb the quiet, peace, rest, enjoyment, comfort or convenience of neighbourhood persons in the vicinity, or the public;

NOW THEREFORE the Municipal Council of the Corporation of the City of Grand Forks in open meeting assembled, **ENACTS** as follows:

1. Title

- 1.1 This bylaw may be cited for all purposes as the “**Grand Forks Noise Control Bylaw No. 1963, 2013**”.

2. Repeal

- 2.1. The City of Grand Forks Noise Control Bylaw, No. 1313 and all amendments thereto, are hereby repealed and replaced by this bylaw.

3. Definitions

- 3.1 In this bylaw:

“**Bylaw Enforcement Officer**” means every person(s) designated by Council as a Bylaw Enforcement Officer for the City or otherwise authorized under the *Offence Act*, and every Peace Officer;

“**City**” means the Corporation of the City of Grand Forks;

“**Council**” means the City Council of the City;

“**Highway**” includes a street, road, lane, bridge, viaduct and any other way open for the use of the public but does not include a private right-of-way on private property;

“**Municipality**” means the area within the City boundaries of the City;

- (f) **“Noise”** means any noise or sound that is objectionable, or disturbs, tends to disturb, or is liable to disturb, the quiet, peace, rest, enjoyment, comfort or convenience of the area, or of persons in the area, or the public and shall include, without limiting the generality of the foregoing, the noises and sounds specifically described elsewhere in this bylaw;

“Owner” means an owner or occupier of a parcel of land, or both;

“Peace Officer” shall have the same meaning as in the *Interpretation Act* and shall also include the person or persons who are appointed to enforce and administer this bylaw;

“Person(s)” includes any company, corporation, owner, partnership, firm, association, society or party;

“Private Premises” means the area contained within the boundaries of any privately owned or lease lot, parcel of land within the City and any building or structure situated within those boundaries, but where any lot or parcel contains more than one dwelling unit, each such dwelling unit shall be deemed to be separate private premises;

“Property” means land, with or without improvements, so affixed to the land as to make them in fact and in law, a part of it;

“Public Place” means streets, highways, parks, public squares, beaches, foreshore and all other land and building that not private premises.

4. Prohibited Noises and Sounds

4.1 No person(s) shall make or cause, or permit to be made or caused, in or on a highway or elsewhere in the City, any noise or sound which disturbs the quiet, peace, rest, enjoyment, comfort or convenience of the neighborhood, or of persons in the vicinity.

4.2 No owner, tenant or occupier of real property shall allow that property to be used so that a noise or sound, which originates from that property, disturbs the quiet, peace, rest, enjoyment, comfort or convenience of neighborhood, or of persons in the vicinity.

4.3 No person(s) shall keep any animal, which by its calls, cries, barks, or other noises disturbs the quiet, peace, rest, enjoyment, comfort, or convenience of neighborhood, or of persons in the vicinity.

4.4 Without limiting Sections 3 – 5 of this bylaw, the Council believes that the following noises or sounds are objectionable:

- (a) any calls, cries, barks, or other noises made by an animal which are audible

outside the property where the animal is kept, between 11:00 p.m. and 7:00 a.m.;

- (b) any amplified music or speech which is audible outside the property where it originates or is reproduced, between 11:00 p.m. and 7:00 a.m.;
- (c) any noise caused or emanating from construction activity, including alterations, demolitions, and excavations between the hours of 8:00 p.m. and 7:00 a.m.;
- (d) any noise longer than 10 minutes caused or emanating from the operation of a parked or stopped diesel vehicle between 11:00 p.m. and 7:00 a.m.
- (e) any noise caused by the operation of motorized off-road vehicles is not permitted from 6:00 p.m. to 10:00 a.m.

and no person(s) shall cause or permit such noises or sounds to be made.

5. Exemption

5.1 This bylaw does not apply to:

- (a) police, fire, or other emergency vehicles proceeding upon an emergency;
- (b) the excavation, construction, or infrastructure work, or repairing of bridges, streets, highways, or lands by the City or agents acting on its behalf;
- (c) the operation of maintenance equipment by the City or agents acting on its behalf;
- (d) snow removal or highway cleaning operations;
- (e) the operation of a public address system required under a building or fire code;
- (f) a lawnmower, power gardening equipment or chainsaw operated between 7:00 a.m. and 9:00 p.m.;
- (g) a horn from a motor vehicle, boat or train where it is necessary to warn of danger or a hazard;

- (h) an event approved by resolution of Council provided it is within the terms of that approval – ie: hours of operation.

6. Construction Hours

- 6.1 No person(s) in the City shall on any day, construct, erect, reconstruct, alter, repair or demolish any building, structure or thing or excavate or fill in land in any manner, whatsoever, which makes or causes noises or sounds in or on a highway or elsewhere in the City, which disturb, or tend to disturb, the quiet, peace, rest, enjoyment, comfort or convenience of the neighborhood or of persons in the vicinity, except during the following times:
- (a) Monday through Friday, between the hours of 7 a.m. and 9:00 p.m.;
 - (b) the erection, demolition, construction, reconstruction, alteration or repair of any building or structure between 7:00 a.m. and 10:00 p.m.;
 - (c) Saturdays, between the hours of 10:00 a.m. and 9:00 p.m.;
 - (d) Sunday and other holidays, between the hours of ten a.m. and 6:00 p.m.
- 6.2 The restrictions contained in this part may be waived or varied by a permit in writing from the Bylaw Enforcement Officer of the Corporate Officer, granting approval to carry on the work that is found to be a case of urgent necessity and in the interest of public health and safety.

7. Inspections

- 7.1 A Bylaw Enforcement Officer may enter on any property at any reasonable time, for the purpose of ascertaining whether the regulations and requirements of this bylaw are being observed.
- 7.2 No person(s) shall obstruct a Bylaw Enforcement Officer from entering property under Section 9.

8. Offences and Penalties

- 8.1 (a) Any person(s) who contravenes this bylaw is liable upon summary conviction to a fine not exceeding \$2,000.00. Every day that infraction of this bylaw continues shall constitute a separate offence.
- (b) Every person or persons, who violates or breaches or who causes or allows to be violated or breached any of the provisions of this bylaw shall be guilty of an offence against this bylaw and each day that such violation is caused or allowed to continue shall constitute a separate offence.

- (c) After the first contact is made and the violation continues to exist every half hour thereafter, constitutes a new offence, as per Schedule 2 of the Municipal Ticketing Information bylaw.

9. Severability

- 9.1 If any portion of this bylaw (including without limitation all or part of Section 7) is held to be invalid by a Court of competent jurisdiction, such invalidity shall not affect the remaining portions of the bylaw.

READ a first time this 24th day of June, 2013.

READ a second time this 24th day of June, 2013.

READ a third time this 24th day of June, 2013.

FINALLY ADOPTED this 22nd day of July, 2013.

MAYOR-Brian Taylor

CORPORATE OFFICER-Diane Heinrich

C E R T I F I C A T E

I hereby certify the foregoing to be a true copy of the Grand Forks Noise Control Bylaw No. 1963, 2013, as passed by the Council of the City of Grand Forks on the 22nd day of July, 2013.

Corporate Officer of the Municipal Council of the
City of Grand Forks

SCHEDULE 2

Bylaw No. 1681 "Noise Control Bylaw"

COLUMN 1	COLUMN 2	COLUMN 3
Offence	Section	Fine
Noise which disturbs	3	\$100.00
Noise which disturbs form Private Property	4	\$100.00
Amplification equipment which disturbs	6(b)	\$100.00
Animal Noise	6(a)	\$100.00
Bird Noise	6(a)	\$100.00
Operating equipment during restricted hours	6(c)	\$100.00
Operating engine during restricted hours	6(d)	\$100.00
Construction noise during restricted hours	8(a)	\$100.00
Construction noise during restricted hours (Saturday)	8(b)	\$100.00
Construction noise during restricted hours (Sunday)	8(c)	\$100.00
Noise which disturbs	11(c)	\$100.00
Noise which disturbs form Private Property	11(c)	\$100.00

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council

From: Chief Financial Officer

Date: March 12, 2015

Subject: Three readings of 2015-2019 Financial Plan Bylaw 2008

Recommendation: **RESOLVED THAT COUNCIL** give first three readings to 2015-2019 Financial Plan Bylaw 2008.

BACKGROUND:

In the fall of 2014, City staff began working on the 2015-2019 Financial Plan. Department Heads and Coordinators had direct input into the plan.

There were three separate Public Consultations for the 2015-2019 Financial Plan in 2015. Each consultation was held at the end of the Committee of the Whole on January 26th, February 10th, and February 23rd.

Staff began with the Operating Budget and operating presentations for each department were made to Council at the January 26th Committee of the Whole. Capital Budget requests were then submitted to Department Heads and evaluated at a team meeting. A capital presentation was made to Council at the February 10th Committee of the Whole. On February 23rd, the Operating and Capital Budgets were combined and summarized.

The 2015-2019 Financial Plan Bylaw 2008 was introduced to the Committee of the Whole at the May 9th, 2015 meeting for further discussion. As a result, several capital projects have been amended or delayed until further information can be gathered. The John Deere Mower has been reduced from a \$40,000 replace project to a \$5,000 repair project. The IHC International Dump Truck has been deferred for reevaluation in 2016. The T-tech trailer has been removed. The JD Bleachers project has been reduced from a \$175,000 replace project to a \$25,000 repair project. The 2014 carry forward project West End Fire Protection funding source has been changed from borrowing to grant. The Playground Equipment Replacement project will remain in the financial plan. However, staff will consult with the City insurer, research options and report back to Council before proceeding. Staff is also researching other funding options for the Multi Utility GIS Phase II project and will report back to Council when complete.

Bylaw 2008 is now presented for first three readings.

Benefits or Impacts of the Recommendation:

General: The benefit of a balanced budget is that it allows Council to undertake the services that are required to run the municipality.

Strategic Impact: The Financial Plan was developed using information from Council's most recent strategic plan.

REQUEST FOR DECISION

— REGULAR MEETING —



Financial: The plan includes all expenses of the municipality and all sources of revenue that will be required to undertake the services included in the plan.



Policy/Legislation: Section 165 of the Community Charter requires that a municipality must have a financial plan that is adopted annually, by bylaw, before the annual property tax bylaw. Section 197 of the Charter requires that each year, after adoption of the financial plan but before May 15, a Council must, by bylaw, impose property values taxes for the year by establishing tax rates.

Attachments: 2015-2019 Financial Plan Bylaw 2008

Recommendation: **RESOLVED THAT COUNCIL** give first three readings to 2015-2019 Financial Plan Bylaw 2008.

OPTIONS:

1. **RESOLVED THAT COUNCIL RECEIVES THE STAFF REPORT**
2. **RESOLVED THAT COUNCIL DOES NOT ACCEPT THE STAFF REPORT**
3. **RESOLVED THAT COUNCIL REFERS THE MATTER BACK TO STAFF FOR FURTHER INFORMATION.**

	
Department Head or CAO	Chief Administrative Officer

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 2008

A Bylaw to Establish the Five Year Financial Plan For the Years 2015 - 2019

WHEREAS the Community Charter requires that Council adopt a Five Year Financial Plan annually before the adoption of the annual property tax bylaw;

NOW THEREFORE Council for the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS**, as follows:

1. Appendix "A", Appendix "B", and Appendix "C" attached hereto and made part of this bylaw is hereby declared to be the Five Year Financial Plan of the Corporation of the City of Grand Forks for the Years 2015 to 2019.
2. This bylaw may be cited, for all purposes, as the "**Year 2015 – 2019 Financial Plan Bylaw**".

INTRODUCED this 9th day of March, 2015.

Read a **FIRST** time this 23rd day of March, 2015.

Read a **SECOND** time this 23rd day of March, 2015.

Read a **THIRD** time this 23rd day of March, 2015.

FINALLY ADOPTED on this ____ day of _____

Mayor Frank Konrad

Corporate Officer Diane Heinrich

C E R T I F I C A T E

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 2008,
as adopted by the Municipal Council of the City of Grand Forks
on this ____ day of _____, 2015.

Corporate Officer of the Municipal Council of the
City of Grand Forks

City of Grand Forks
Appendix "A" to Bylaw 2008
Year 2015 - 2019 Financial Plan Bylaw

	2015	2016	2017	2018	2019
<u>Revenue</u>					
Property taxes , grants in lieu & franchise Fees	\$ 3,159,535	\$ 3,221,600	\$ 3,284,900	\$ 3,349,400	\$ 3,415,300
Parcel taxes	91,075	91,075	91,075	91,075	91,075
User levies	1,839,211	1,873,999	1,909,411	1,945,553	1,982,432
Fees and charges	5,186,351	5,329,040	5,475,866	5,627,000	5,782,468
Grants and other	3,435,951	899,885	908,887	917,967	927,125
Total Revenues	13,712,122	11,415,599	11,670,139	11,930,995	12,198,400
<u>Expenses</u>					
Purchases for resale	3,314,000	3,413,470	3,515,882	3,621,325	3,729,988
Operating	7,130,037	7,235,107	7,341,730	7,449,862	7,559,695
Debt interest	95,537	95,026	95,017	95,017	95,017
Amortization	1,607,204	1,619,816	1,632,568	1,645,460	1,658,497
Total Operating Expenses	12,146,778	12,363,419	12,585,197	12,811,664	13,043,197
Net Revenue (loss)	\$1,565,344	(\$947,820)	(\$915,058)	(\$880,669)	(\$844,797)
<u>Allocations</u>					
Debt proceeds	1,047,056	-	-	-	-
Capital expenditures	(5,188,208)	(2,714,104)	(2,719,408)	(2,724,818)	(2,730,337)
Debt principal repayment	(154,556)	(68,735)	(65,496)	(65,496)	(65,496)
Transfers from (to) reserves / surplus	1,123,160	2,110,844	2,067,395	2,025,523	1,982,133
Reserve fund in excess of amortization	1,607,204	1,619,816	1,632,568	1,645,460	1,658,497
Financial Plan Balance	\$0	\$0	\$0	\$0	\$0

City of Grand Forks
Financial Plan 2015 to 2019 Bylaw 2008
Operations Summary
Supporting Schedule A

General	2015 Plan	2016 Plan	2017 Plan	2018 Plan	2019 Plan
Revenue					
Property Taxes	3,047,841	3,108,800	3,171,000	3,234,400	3,299,100
Parcel Taxes	85,034	85,034	85,034	85,034	85,034
Payments in Lieu of Taxes	111,694	112,800	113,900	115,000	116,200
Solid Waste Levies	199,000	201,000	203,000	205,000	207,100
Slag Sales	235,000	237,350	239,724	242,121	244,542
Fees and Charges	605,151	611,200	617,300	623,500	629,700
Government Grants - Operations	527,658	532,935	538,264	543,647	549,083
Government Grants - Capital	136,851				
Other Sources	128,300	129,600	130,900	132,200	133,500
Restricted Investment Income	-	-	-	-	-
	5,076,528	5,018,719	5,099,121	5,180,901	5,264,259
Expenses					
Airport Cost of Sales	45,000	46,400	47,800	49,200	50,700
Operations Expense	4,588,336	4,657,200	4,727,100	4,798,000	4,870,000
Community Support	303,011	306,041	309,101	312,192	315,314
Preventative Maintenance Program	125,830	127,717	129,633	131,578	133,551
Studies & Planning	-	-	-	-	-
Debt Interest	23,347	23,268	23,261	23,261	23,261
Amortization	991,000	995,955	1,000,935	1,005,939	1,010,969
Total Expenses	6,076,524	6,156,581	6,237,830	6,320,170	6,403,796
Net Income (Loss) before Other Income	(999,996)	(1,137,862)	(1,138,709)	(1,139,269)	(1,139,537)
Other Income					
Contributions from Electrical	433,000	439,495	446,087	452,779	459,570
Gain (Loss) on Disposition of Assets					
Net Income (Loss)	(566,996)	(698,367)	(692,621)	(686,490)	(679,966)
Allocations					
Debt proceeds	1,047,056	-	-	-	-
Capital Expenditures	(2,030,399)	(1,000,000)	(1,030,000)	(1,060,900)	(1,092,700)
Capital Planning		-	-	-	-
Debt principal repayment	(47,153)	(2,498)	-	-	-
Transfers from (to) reserves	321,493	1,000,000	1,030,000	1,060,900	1,092,700
Transfers from (to) surplus	285,000	(295,090)	(308,313)	(319,449)	(331,003)
Reserve fund in excess of amortization	991,000	995,955	1,000,935	1,005,939	1,010,969
Surplus (Deficit)	-	-	-	-	-

City of Grand Forks
Financial Plan 2015 to 2019 Bylaw 2008
Operations Summary
Supporting Schedule A

	2015 Plan	2016 Plan	2017 Plan	2018 Plan	2019 Plan
Equipment Recoveries	\$ 473,040	\$ 477,800	\$ 482,600	\$ 487,400	\$ 492,300
Operations Expense	430,700	437,200	443,800	450,500	457,300
Net Recoveries	42,340	40,600	38,800	36,900	35,000
Debt Interest	434	2	-	-	-
Amortization	222,204	224,426	226,670	228,937	231,226
Net Recoveries (Loss)	(180,297)	(183,828)	(187,870)	(192,037)	(196,226)
Gain (Loss) on Disposition of Assets	-	-	-	-	-
Net Recoveries (Loss)	(180,297)	(183,828)	(187,870)	(192,037)	(196,226)
Allocations					
Debt proceeds	-	-	-	-	-
Capital Expenditures	(95,000)	(47,500)	(47,500)	(47,500)	(47,500)
Debt principal repayment	(41,906)	(741)	-	-	-
Transfers from (to) reserves	95,000	(39,857)	(38,800)	(36,900)	(35,000)
Transfers from (to) surplus	(0)	47,500	47,500	47,500	47,500
Reserve fund in excess of amortization	222,204	224,426	226,670	228,937	231,226
Surplus (Deficit)	\$ -	\$ -	\$ -	\$ -	\$ -

City of Grand Forks
Financial Plan 2015 to 2019 Bylaw 2008
Operations Summary
Supporting Schedule A

	2015 Plan	2016 Plan	2017 Plan	2018 Plan	2019 Plan
Electrical					
Revenue					
User Fees	\$ 4,510,000	\$ 4,645,300	\$ 4,784,659	\$ 4,928,199	\$ 5,076,045
Fees and Charges	63,000	64,260	66,856	66,856	68,193
	4,573,000	4,709,560	4,850,204	4,995,055	5,144,238
Expenditure					
Purchases for resale	3,269,000	3,367,070	3,468,082	3,572,125	3,679,288
Operations Expense	686,000	692,900	699,800	706,800	713,900
Amortization	41,000	41,000	41,000	41,000	41,000
Expenditure	3,996,000	4,100,970	4,208,882	4,319,925	4,434,188
Net Income (loss) before Contributions to General	577,000	608,590	641,322	675,130	710,050
Contributions to General	433,000	439,495	446,087	452,779	459,570
Net income (loss)	144,000	169,095	195,235	222,352	250,479
Allocations					
Capital Expenditures	(260,000)	(265,200)	(270,504)	(275,914)	(281,432)
Transfers from (to) reserves	75,000	265,200	270,504	275,914	281,432
Transfers from (to) surplus	-	(210,095)	(236,235)	(263,352)	(291,479)
Reserve fund in excess of amortization	41,000	41,000	41,000	41,000	41,000
Surplus (Deficit)	\$ -	\$ -	\$ -	\$ -	\$ -

City of Grand Forks
Financial Plan 2015 to 2019 Bylaw 2008
Operations Summary
Supporting Schedule A

	2015 Plan	2016 Plan	2017 Plan	2018 Plan	2019 Plan
Water					
Revenue					
Parcel Taxes	\$ -	\$ -	\$ -	\$ -	\$ -
User Levies	830,800	847,400	864,300	881,600	899,200
Fees and Charges	4,200	4,200	4,200	4,200	4,200
Government Grants - Capital	2,074,809	-	-	-	-
	2,909,808	851,600	868,500	885,800	903,400
Operations Expense	713,500	724,200	735,100	746,100	757,292
Preventative Maintenance Program	83,500	85,170	86,873	88,611	90,383
Studies & Planning	-	-	-	-	-
Debt Interest	-	-	-	-	-
Amortization	190,500	194,310	198,196	202,160	206,203
Total Expenses	987,500	1,003,680	1,020,170	1,036,871	1,053,878
Net Income (Loss)	1,922,308	(152,080)	(151,670)	(151,071)	(150,478)
Allocations					
Debt proceeds	-	-	-	-	-
Capital Expenditures	(2,115,309)	(1,057,654)	(1,057,654)	(1,057,654)	(1,057,654)
Capital Planning	-	-	-	-	-
Debt principal repayment	-	-	-	-	-
Transfers from (to) reserves	2,500	1,057,654	1,057,654	1,057,654	1,057,654
Transfers from (to) surplus	0	(42,230)	(46,527)	(51,089)	(55,725)
Reserve fund in excess of amortization	190,500	194,310	198,196	202,160	206,203
Surplus (Deficit)	\$ -	\$ -	\$ -	\$ -	\$ -

City of Grand Forks
Financial Plan 2015 to 2019 Bylaw 2008
Operations Summary
Supporting Schedule A

	2015 Plan	2016 Plan	2017 Plan	2018 Plan	2019 Plan
Wastewater					
Revenue					
Parcel Taxes	\$ 6,041	\$ 6,041	\$ 6,041	\$ 6,041	\$ 6,041
User Levies	\$ 809,411	825,599	842,111	858,953	876,132
Fees and Charges	4,000	4,080	4,162	4,245	4,330
Government Grants - Capital	333,333				
	1,152,785	835,720	852,314	869,239	886,503
Operations Expense	635,750	645,300	655,000	664,800	674,800
Preventative Maintenance Program	36,450	37,179	37,923	38,681	39,455
Studies & Planning	-	-	-	-	-
Debt Interest	71,756	71,756	71,756	71,756	71,756
Amortization	162,500	164,125	165,766	167,424	169,098
Total Expenses	906,456	918,360	930,445	942,661	955,109
Net Income (Loss)	246,329	(82,640)	(78,131)	(73,422)	(68,606)
Allocations					
Debt proceeds					
Capital Expenditures	(687,500)	(343,750)	(171,875)	(85,938)	(42,969)
Capital Planning		-	-	-	-
Debt principal repayment	(65,496)	(65,496)	(65,496)	(65,496)	(65,496)
Transfers from (to) reserves	344,167	343,750	171,875	85,938	42,969
Transfers from (to) surplus	0	(15,989)	(22,139)	(28,506)	(34,996)
Reserve fund in excess of amortization	162,500	164,125	165,766	167,424	169,098
Surplus (Deficit)	\$ -	\$ -	\$ -	\$ -	\$ -

City of Grand Forks
Appendix B to Bylaw 2008
Year 2015 - 2019 Financial Plan
Revenues, Property Taxes and Exemptions

In accordance with Section 165 (3.1) of the Community Charter, The City of Grand Forks is required to include in the five year financial plan bylaw, objectives and polices regarding each of the following:

- the proportion of total revenue that comes from each of the funding sources described in Section 165(7) of the Community Charter;
- the distribution of property taxes among the property classes; and
- the use of permissive tax exemptions.

Sources of Revenue

Revenue source	% of Total 2015 Revenue
Property taxes , grants in lieu & franchise Fees	24.72%
Parcel taxes	0.71%
User levies	14.39%
Fees and charges	40.57%
Grants and other	19.61%

Objective

For operations, to maintain annual increases to a level that approximates the annual increase in inflation unless a specific program or project is identified that requires tax revenue funding. For capital and fiscal, to review and address annually the long term needs for capital infrastructure.

Policies

- The City will review the fees/charges annually to ensure that they keep pace with changes in the cost-of-living, as well as, changes in the methods or levels of service delivery.
- The City will encourage the use of alternate revenue resources instead of property taxes.
- User fees will be set to recover the full cost of services except where Council determines that a subsidy is in the general public interest.

Distribution of Property Tax Rates

In establishing property tax rates, Council will take into consideration:

- The amount of property taxes levied as compared to other municipalities.
- The property class conversion ratio as compared to other municipalities.
- The tax share borne by each property class
- The tax ratios of each property classification

**City of Grand Forks
Appendix B to Bylaw 2008
Year 2015 - 2019 Financial Plan
Revenues, Property Taxes and Exemptions**

The City will receive the Revised Assessment Roll for 2015 in April and will set the property tax rates based on the assessment before May 15, 2015. The 2015 distribution of property tax rates amongst all the property classifications will not be known until then.

The distribution for 2014 were as follows:

Property Class	% of General Revenue Taxation
Residential	50.1769%
Utility	1.7140%
Major Industry	27.5703%
Light Industry	1.3431%
Business and Other	19.1716%
Recreation / Non-profit	0.0089%
Farm	0.0153%

Objective

To ensure equity among property classes by reviewing the ratios of property class allocations annually. In 2013, the industry ratio was lowered to 9.92 from 10.55, the business conversion ratio was lowered from 2.52 to 2.39 and the light industry class was lowered from 2.96 to 2.93. In 2014, the ratios remained the same as 2013. For 2015, consideration for class conversion ratios will be considered in April.

Policies

- The City will review and set tax rates and shift each property classification's tax share annually until such time as Council deems the property classifications' share to be equitable.

Permissive Tax Exemptions

In guiding and approving permissive tax exemptions, Council will take into consideration:

- Not-for-profit occupiers of City property for the duration of their occupancy.
- Land and improvements surrounding a statutorily exempt building for public worship.

Objective

To optimize the provision of charitable and not for profit services for the benefit of Grand Forks residents, to provide property tax exemptions as permitted under the Community Charter in a consistent and fair manner, to restrict provision of exemption to those providing an extension to City services and to reduce the impact to City revenues.

Policies

Grand Forks residents must be primary beneficiaries of the organization's services and the services provided must be accessible to the public.

**City of Grand Forks
Appendix "C" to Bylaw 2008
Year 2015-2019 Financial Plan**

2014 Carry Forward Capital Projects										
Fund	Description	TOTAL COST	TO YE 2014	2015 REQUEST	Gas Tax General	Grant	Borrowing	Land	Slag	Surplus
GEN	Fire Truck	1,300,000	399,277	900,723			900,723			
GEN	Spray Park	300,000	23,149	276,851		76,851			200,000	
GEN	Downtown Beautification Phase II	300,000	275,304	24,696				24,696		
GEN	City Hall rebuild contingency	300,000	15,000	285,000						285,000
GEN	MAAPS relocate storm sewer & water main	45,000	33,703	11,297				11,297		
WTR	Water Meters	1,300,000	705,822	594,178	594,178					
WTR	Water System Locates	121,000	29,651	91,349	91,349					
WTR	West End Fire Protection - Phase II	1,300,000	370,718	929,282		929,282				
Multi	22nd Street (Hwy 3 to 78th Ave)		43,916							
	68th Ave (Kettle River Dr to 19th St)		524,992							
	3rd St (Hwy 3 to Market Ave)		43,919							
	Asset Management		209,375							
	GIS		53,668	46,332			46,332			
	Subtotal Multi Utility	4,200,000	875,870							
GRAND TOTALS		9,166,000	3,604,365	3,159,708	685,527	1,006,132	947,056	35,993	200,000	285,000

**City of Grand Forks
Appendix "C" to Bylaw 2008
Year 2015-2019 Financial Plan**

2015 CAPITAL REQUESTS	AMOUNT	Library Trust	Grants	Borrowing	Equipment	Capital	Land	Slag
IT								
Generator at 525 Central	30,000						30,000	
Water & Sewer Scada	25,000						25,000	
FIRE								
Command Vehicle	60,000				60,000			
OPERATIONS								
1988 John Deer Mower	5,000				5,000			
1985 Ford pick up truck	30,000				30,000			
Airport Beacon	15,000							
JD bleacher	25,000						15,000	
Library Lighting	20,000	20,000						25,000
Playground replacement - see Note #1	45,000		10,000					35,000
Works yard fuel tanks	25,000						25,000	
Headworks Grinder	175,000						175,000	
ELECTRICAL								
Recloser controls	32,100					32,100		
Transformer PCB Mgmt Plan	26,750					26,750		
Riverside Dr Re-conductor	144,450					144,450		
System & Voltage Conversion	29,950					29,950		
System Upgrades	26,750					26,750		
ENGINEERING								
Long Term Strategic Financial Framework	50,000		50,000					
5th Street Watermain Replacement	460,000		460,000					
Eastside Reservoir Structure Study	28,000					28,000		
GIS - Phase II	100,000			100,000				
Silver Kettle Sidewalk	175,500							175,500
Wastewater Treatment Plant UV	500,000		333,333				166,667	
Current Year Requests	2,028,500	20,000	853,333	100,000	95,000	288,000	436,667	235,500

****Note #1 - this project will require approval from Council before proceeding**

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council

From: Manager of Building Inspection & Bylaw Services

Date: March 12, 2015

Subject: Municipal Ticketing and Information Bylaw No. 1957 – Schedule 2
(Re: Noise Control Bylaw No. 1963)

Recommendation: **RESOLVED THAT COUNCIL** considers giving final reading to the amended schedule 2-A1 of the Municipal Ticketing and Information Bylaw No. 1957, in relation to the Noise Control Bylaw No 1963.

BACKGROUND: The Noise Control Bylaw No. 1963 was adopted by Council on June 24, 2013. The change is required in order to issue a legitimate ticket.

The attached Schedule 2 in the MTI (Municipal Ticketing and Information) Bylaw No. 1957 does not correspond to the sections in the Unsightly Premises Bylaw. Schedule 2 will require some housekeeping to align the Noise Control Bylaw with the fines schedules in the MTI Bylaw. For example, in the current Schedule 2 "Noise which disturbs section 3", has been corrected to correspond with the sections in the Noise Control Bylaw and now says "Noise which disturbs is section 4.1".

The changes made are highlighted in yellow in the amendment bylaw 1957. Schedule 2-A1.

Benefits or Impacts of the Recommendation:

General: This will allow for better control and enforcement of the bylaw with regard to fines as a last resort to obtain compliance.

Strategic Impact: N/A

Financial: N/A

Policy/Legislation: Council has the authority to amend bylaws.

Attachments: Noise Control Bylaw No. 1963, Schedule 2, Schedule 2-A1, Municipal Ticketing and Information Bylaw No. 1957.

REQUEST FOR DECISION

— REGULAR MEETING —



Recommendation: **RESOLVED THAT COUNCIL** considers giving final reading to the amended Schedule 2-A1 of the Municipal Ticketing and Information Bylaw No. 1957, in relation to the Noise Control Bylaw No. 1963.

OPTIONS: 1. **RESOLVED THAT COUNCIL**RECEIVES THE STAFF REPORT.
 2. **RESOLVED THAT COUNCIL** DOES NOT ACCEPT THE STAFF REPORT.
 3. **RESOLVED THAT COUNCIL** REFERS THE MATTER BACK TO STAFF FOR FURTHER INFORMATION.

	
Department Head or CAO	Chief Administrative Officer

SCHEDULE 2-A1
OF THE MUNICIPAL TICKETING INFORMATION BYLAW NO. 1957
(Amendment Bylaw 1957, Schedule 2 – A1)

Bylaw No. 1963 "Noise Control Bylaw"

COLUMN 1	COLUMN 2	COLUMN 3
Offence	Section	Fine
Noise which disturbs	4.1	\$ 100.00
Noise which disturbs (Tenant)	4.2	\$ 100.00
Noise which disturbs (Private Property)	4.2	\$ 100.00
Noise which disturbs (Animal)	4.3	\$ 100.00
Animal Noise	4.4 (a)	\$ 100.00
Amplification Equipment	4.4 (b)	\$ 100.00
Construction Noise	4.4 (c)	\$ 100.00
Diesel Engine	4.4 (d)	\$ 100.00
Amplification Equipment	4.4 (b)	\$ 100.00
Off Road Vehicle	4.4 (e)	\$ 100.00
Construction Noise (Weekdays)	6.1 (a)	\$ 100.00
Construction Noise (Restricted Hours)	6.1 (b)	\$ 100.00
Construction Noise (Saturdays)	6.1 (c)	\$ 100.00
Construction Noise (Sundays)	6.1 (d)	\$ 100.00

SCHEDULE 2

COLUMN 1	<u>Bylaw No. 1681 "Noise Control Bylaw"</u>	COLUMN 2	COLUMN 3
<u>Offence</u>	<u>Section</u>	<u>Fine</u>	
Noise which disturbs	3	\$100.00	
Noise which disturbs form Private Property	4	\$100.00	
Amplification equipment which disturbs	6(b)	\$100.00	
Animal Noise	6(a)	\$100.00	
Bird Noise	6(a)	\$100.00	
Operating equipment during restricted hours	6(c)	\$100.00	
Operating engine during restricted hours	6(d)	\$100.00	
Construction noise during restricted hours	8(a)	\$100.00	
Construction noise during restricted hours (Saturday)	8(b)	\$100.00	
Construction noise during restricted hours (Sunday)	8(c)	\$100.00	
Noise which disturbs	11(c)	\$100.00	
Noise which disturbs form Private Property	11(c)	\$100.00	

THE CORPORATION OF THE CITY OF GRAND FORKS
MUNICIPAL TICKETING INFORMATION BYLAW NO. 1957

**A Bylaw to Implement a Municipal Ticket Information Program
for the Enforcement of Designated Bylaws**

WHEREAS under the provisions of Local Government Act, Council may, by bylaw, provide for the enforcement of certain bylaws by means of a ticket, designate persons as Bylaw Enforcement Officers for the purpose of enforcing bylaws by means of a ticket, designate an offence against a bylaw by means of a word or expression on a ticket, and in consultation with the Chief Judge of the Provincial Court, set fines, not exceeding \$500.00 for contravention of such designated bylaws;

AND WHEREAS Council desires to designate those bylaws that may be enforced by means of a ticket, designate offences against those bylaws by means of a word or expression, designate those persons who as Bylaw Enforcement Officers may enforce the bylaws, and set fines for contravention of the bylaws;

NOW THEREFORE, Council of the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS**, as follows:

1. Each bylaw listed in Column 1 of Schedule 1 to this bylaw may be enforced by means of a ticket in the form prescribed for the purpose of the Local Government Act.
2. The persons appointed to the job positions or titles listed in Column 2 of Schedule 1 of this bylaw are hereby designated as Bylaw Enforcement Officers for the purpose of enforcing the bylaws listed in Column 1 of Schedule 1 opposite the respective job positions.
3. The words or expressions listed in Column 1 of the Schedules of this bylaw designate the offence committed under the bylaw section number appearing in Column 2 opposite the respective words or expressions.
4. The amounts appearing in Column 3 of the Schedules of this bylaw are the fines set for the corresponding offences designated in Column 1.
5. This bylaw may be cited as "City of Grand Forks Municipal Ticket Information Bylaw No. 1957, 2013".
6. If any portion of this bylaw is for any reason held to be invalid by a Court of Competent Jurisdiction, the invalid portion shall be severed and the portion that is invalid shall not affect the validity of the remainder of this bylaw.


INTRODUCED this 10th day of June, 2013.

Read a **FIRST** time this 24th day of June, 2013.

Read a **SECOND** time this 24th day of June, 2013.

Read a **THIRD** time this 24th day of June, 2013.

FINALLY ADOPTED this 22nd day of July, 2013.


Mayor -Brian Taylor
Corporate Officer-Diane Heinrich

CERTIFICATE

I hereby certify the foregoing to be a true copy and correct copy of Bylaw 1957, cited as "City of Grand Forks Municipal Ticket Information Bylaw No. 1957, 2013", as passed by the Municipal Council on the 22nd day of July, 2013.

Corporate Officer of the City Council of the
City of Grand Forks

<u>BYLAW NO.</u>	<u>DESIGNATED BYLAW ENFORCEMENT OFFICER</u>
Bylaw No. 1963 "Noise Control Bylaw"	Bylaw Enforcement Officer R.C.M. Police
Bylaw No. 1965 "Grand Forks Fire and Safety Bylaw"	Fire Chief Deputy Fire Chief R.C.M. Police
Bylaw No. 1962 "Grand Forks Unsightly Premises Bylaw"	Building Inspector Bylaw Enforcement Officer
Bylaw No. 1959 "Park Access Bylaw"	Bylaw Enforcement Officer R.C.M. Police
Bylaw No. 1956 "City of Grand Forks Traffic Regulations"	R.C.M. Police Bylaw Enforcement Officer
Bylaw No. 1964 "Grand Forks Building and Plumbing Bylaw"	Building Inspector Bylaw Enforcement Officer
Bylaw No 1957 "Grand Forks Municipal Ticketing Information Bylaw"	Bylaw Enforcement Officer R.C.M. Police

SCHEDULE 2

Bylaw No. 1681 "Noise Control Bylaw"

COLUMN 1	COLUMN 2	COLUMN 3
Offence	Section	Fine
Noise which disturbs	3	\$100.00
Noise which disturbs form Private Property	4	\$100.00
Amplification equipment which disturbs	6(b)	\$100.00
Animal Noise	6(a)	\$100.00
Bird Noise	6(a)	\$100.00
Operating equipment during restricted hours	6(c)	\$100.00
Operating engine during restricted hours	6(d)	\$100.00
Construction noise during restricted hours	8(a)	\$100.00
Construction noise during restricted hours (Saturday)	8(b)	\$100.00
Construction noise during restricted hours (Sunday)	8(c)	\$100.00

CORPORATION OF THE CITY OF GRAND FORKS

NOISE CONTROL BYLAW NO. 1963

A bylaw to provide for the regulation and prohibition of certain noises and sounds.

WHEREAS the Local Government Act provides Council with the authority, by bylaw, to regulate or prohibit the making or causing of certain noises or sounds within the Municipality-boundaries of the Corporation of the City of Grand Forks; and

WHEREAS the Council of the Municipality Corporation of the City Grand Forks, deems it necessary and desirable to regulate or prohibit noises or sounds, which disturb the quiet, peace, rest, enjoyment, comfort or convenience of neighbourhood persons in the vicinity, or the public;

NOW THEREFORE the Municipal Council of the Corporation of the City of Grand Forks in open meeting assembled **ENACTS** as follows:

1. Title

- 1.1 This bylaw may be cited for all purposes as the **Grand Forks Noise Control Bylaw No. 1963, 2013**".

2. Repeal

- 2.1. The City of Grand Forks Noise Control Bylaw, No. 1313 and all amendments thereto, are hereby repealed and replaced by this bylaw.

3. Definitions

3.1 In this bylaw:

- (a) **"Bylaw Enforcement Officer"** means every person(s) designated by Council as a Bylaw Enforcement Officer for the City or otherwise authorized under the Offence Act, and every Peace Officer;
- (b) **"City"** means the Corporation of the City of Grand Forks;
- (c) **"Council"** means the City Council of the City;
- (d) **"Highway"** includes a street, road, lane, bridge, viaduct and any other way open for the use of the public but does not include a private right-of-way on private property;

- (e) **"Municipality"** means the area within the City boundaries of the City;
- (f) **"Noise"** means any noise or sound that is objectionable, or disturbs, tends to disturb, or is liable to disturb, the quiet, peace, rest, enjoyment, comfort or convenience of the area, or of persons in the area, or the public and shall include, without limiting the generality of the foregoing, the noises and sounds specifically described elsewhere in this bylaw;
- (f) **"Owner"** means an owner or occupier of a parcel of land, or both;
- (g) **"Peace Officer"** shall have the same meaning as in the Interpretation Act and shall also include the person or persons who are appointed to enforce and administer this bylaw;
- (h) **"Person(s)"** includes any company, corporation, owner, partnership, firm, association, society or party;
- (i) **"Private Premises"** means the area contained within the boundaries of any privately owned or lease lot, parcel of land within the City and any building or structure situated within those boundaries, but where any lot or parcel contains more than one dwelling unit, each such dwelling unit shall be deemed to be separate private premises;
- (j) **"Property"** means land, with or without improvements, so affixed to the land as to make them in fact and in law, a part of it;
- (k) **"Public Place"** means streets, highways, parks, public squares, beaches, foreshore and all other land and building that not private premises.

4. Prohibited Noises and Sounds

- 4.1 No person(s) shall make or cause, or permit to be made or caused, in or on a highway or elsewhere in the City, any noise or sound which disturbs the quiet, peace, rest, enjoyment, comfort or convenience of the neighborhood, or of persons in the vicinity.
- 4.2 No owner, tenant or occupier of real property shall allow that property to be used so that a noise or sound, which originates from that property, disturbs the quiet, peace, rest, enjoyment, comfort or convenience of neighborhood, or of persons in the vicinity.
- 4.3 No person(s) shall keep any animal, which by its calls, cries, barks, or other noises disturbs the quiet, peace, rest, enjoyment, comfort, or convenience of neighborhood, or of persons in the vicinity.

4.4 Without limiting Sections 3 – 5 of this bylaw, the Council believes that the following noises or sounds are objectionable:

- (a) any calls, cries, barks, or other noises made by an animal which are audible outside the property where the animal is kept, between 11:00 p.m. and 7:00 a.m.;
- (b) any amplified music or speech which is audible outside the property where it originates or is reproduced, between 11:00 p.m. and 7:00 a.m.;
- (c) any noise caused or emanating from construction activity, including alterations, demolitions, and excavations between the hours of 8:00 p.m. and 7:00 a.m.;
- (d) any noise longer than 10 minutes caused or emanating from the operation of a parked or stopped diesel vehicle between 11:00 p.m. and 7:00 a.m.
- (e) any noise caused by the operation of motorized off-road vehicles is not permitted from 6:00 p.m. to 10:00 a.m.

and no person(s) shall cause or permit such noises or sounds to be made.

5. **Exemption**

5.1 This bylaw does not apply to:

- (a) police, fire, or other emergency vehicles proceeding upon an emergency;
- (b) the excavation, construction, or infrastructure work, or repairing of bridges, streets, highways, or lands by the City or agents acting on its behalf;
- (c) the operation of maintenance equipment by the City or agents acting on its behalf;
- (d) snow removal or highway cleaning operations;
- (e) the operation of a public address system required under a building or fire code;
- (f) a lawnmower, power gardening equipment or chainsaw operated between 7:00 a.m. and 9:00 p.m.;
- (g) a horn from a motor vehicle, boat or train where it is necessary to warn of danger or a hazard;
- (h) an event approved by resolution of Council provided it is within the terms

of that approval – ie: hours of operation.

6. Construction Hours

- 6.1 No person(s) in the City shall on any day, construct, erect, reconstruct, alter, repair or demolish any building, structure or thing or excavate or fill in land in any manner, whatsoever, which makes or causes noises or sounds in or on a highway or elsewhere in the City, which disturb, or tend to disturb, the quiet, peace, rest, enjoyment, comfort or convenience of the neighborhood or of persons in the vicinity, except during the following times:
- (a) Monday through Friday, between the hours of 7 a.m and 9:00 p.m.
 - (b) the erection, demolition, construction, reconstruction, alteration or repair of any building or structure between 7:00 a.m. and 10:00 p.m.;
 - (c) Saturdays, between the hours of 10:00 a.m. and 9:00 p.m.;
 - (d) Sunday and other holidays, between the hours of ten a.m. and 6:00 p.m.
- 6.2 The restrictions contained in this part may be waived or varied by a Permit in writing from the Bylaw Enforcement Officer of the Corporate Officer, granting approval to carry on the work that is found to be a case of urgent necessity and in the interest of public health and safety.

7. Inspections

- 7.1 A Bylaw Enforcement Officer may enter on any property at any reasonable time for the purpose of ascertaining whether the regulations and requirements of this bylaw are being observed.
- 7.2 No person(s) shall obstruct a Bylaw Enforcement Officer from entering property under Section 9.

8. Offences and Penalties

- 8.1 (a) Any person(s) who contravenes this bylaw is liable upon summary conviction to a fine not exceeding \$2,000.00. Every day that infraction of this bylaw continues shall constitute a separate offence.
- (b) Every person or persons, who violates or breaches or who causes or allows to be violated or breached any of the provisions of this bylaw shall be guilty of an offence against this bylaw and each day that such violation is caused or allowed to continue shall constitute a separate offence.

- (c) After the first contact is made and the violation continues to exist every half hour thereafter, constitutes a new offence, as per Schedule 2 of the Municipal Ticketing Information bylaw.

9. Severability

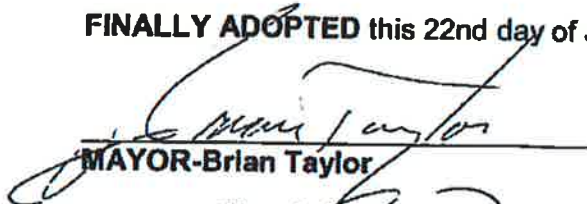
- 9.1 If any portion of this bylaw (including without limitation all or part of Section 7) is held to be invalid by a Court of competent jurisdiction, such invalidity shall not affect the remaining portions of the bylaw.

READ a first time this 24th day of June, 2013.

READ a second time this 24th day of June, 2013.

READ a third time this 24th day of June, 2013.

FINALLY ADOPTED this 22nd day of July, 2013.


MAYOR-Brian Taylor


CORPORATE OFFICER-Diane Heinrich

CERTIFICATE

I hereby certify the foregoing to be a true copy of the Grand Forks Noise Control Bylaw No. 1963, 2013, as passed by the Council of the City of Grand Forks on the 22nd day of July, 2013.

Corporate Officer of the Municipal Council of the
City of Grand Forks

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council

From: Manager of Building Inspection & Bylaw Services

Date: March 12, 2015

Subject: Municipal Ticketing and Information Bylaw No. 1957 – Schedule 4
(Re: Unsightly Premises Bylaw No. 1962)

Recommendation: **RESOLVED THAT COUNCIL** considers giving final reading to the amended schedule 4-A1 of the Municipal Ticketing and Information Bylaw No. 1957, in relation to the Unsightly Premises Bylaw No 1962.

BACKGROUND: The Unsightly Premises Bylaw No 1663 was adopted by Council on July 22, 2013. The change is required in order to issue a legitimate ticket.

The attached Schedule 4 in the MTI (Municipal Ticketing and Information) Bylaw No 1957 does not correspond to the sections in the Unsightly Premises Bylaw. Schedule 4 will require some housekeeping to align the Unsightly Premises Bylaw with the fines schedules in the MTI Bylaw. For example, in the current Schedule 4, “parts of a vehicle, section 2.1(b)”, has been corrected to correspond with the Unsightly Premises Bylaw and now says “part of a vehicle, is section 3.1(b)”.

The changes made are highlighted in yellow in the amendment bylaw 1957, schedule 4-A1.

Benefits or Impacts of the Recommendation:

General: This will allow for better control and enforcement of the bylaw with regard to fines as a last resort to obtain compliance.

Strategic Impact: N/A

Financial: N/A

Policy/Legislation: Council has the authority to amend bylaws.

Attachments: Unsightly Premises Bylaw No. 1962, Schedule 4, Schedule 4-A1, Municipal Ticketing and Information Bylaw No. 1957.

REQUEST FOR DECISION

— REGULAR MEETING —



Recommendation:

RESOLVED THAT COUNCIL considers giving final reading to the amended schedule 4-A1 of the Municipal Ticketing and Information Bylaw No. 1957, in relation to the Unsightly Premises Bylaw No 1962.

OPTIONS:

- 1. RESOLVED THAT COUNCIL RECEIVES THE STAFF REPORT.**
- 2. RESOLVED THAT COUNCIL DOES NOT ACCEPT THE STAFF REPORT.**
- 3. RESOLVED THAT COUNCIL REFERS THE MATTER BACK TO STAFF FOR FURTHER INFORMATION.**

	
Department Head or CAO	Chief Administrative Officer

SCHEDULE 4 – A1

OF THE MUNICIPAL TICKETING BYLAW NO. 1957

(Amendment Bylaw 1957, Schedule 4 – A1)

Bylaw No. 1962 "Unsightly Premises Bylaw"

COLUMN 1	COLUMN 2	COLUMN 3
Accumulation of Building Materials	3.1 (a)	\$ 100.00
Unlicensed Vehicle	3.1 (b)	\$ 100.00
Parts of a Vehicle	3.1 (b)	\$ 100.00
Accumulation of Rubbish	3.1 (c)	\$ 100.00
Exterior Finishes (buildings)	3.1 (d)	\$ 100.00
Graffiti	3.1 (e)	\$ 100.00
Accumulation of Garbage	3.1 (f)	\$ 100.00
Failure to Comply	5.2	\$ 100.00

SCHEDULE 4

Bylaw No. 1962" Grand Forks Unsightly Premises Bylaw"

COLUMN 1	COLUMN 2	COLUMN 3
Offence	Section	Fine
Accumulation of building Materials	2.1(a)	\$100.00
Unlicensed Vehicles	2.1(b)	\$100.00
Parts of a vehicle	2.1(b)	\$100.00
Deposit or accumulation of rubbish	2.1(d)	\$100.00
Unsightly premises	5	\$100.00
Place graffiti	2.1(e)	\$100.00
Failure to remove garbage	2.1(f)	\$100.00

THE CORPORATION OF THE CITY OF GRAND FORKS
MUNICIPAL TICKETING INFORMATION BYLAW NO. 1957

**A Bylaw to Implement a Municipal Ticket Information Program
for the Enforcement of Designated Bylaws**

WHEREAS under the provisions of Local Government Act, Council may, by bylaw, provide for the enforcement of certain bylaws by means of a ticket, designate persons as Bylaw Enforcement Officers for the purpose of enforcing bylaws by means of a ticket, designate an offence against a bylaw by means of a word or expression on a ticket, and in consultation with the Chief Judge of the Provincial Court, set fines, not exceeding \$500.00 for contravention of such designated bylaws;

AND WHEREAS Council desires to designate those bylaws that may be enforced by means of a ticket, designate offences against those bylaws by means of a word or expression, designate those persons who as Bylaw Enforcement Officers may enforce the bylaws, and set fines for contravention of the bylaws;

NOW THEREFORE, Council of the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS**, as follows:

1. Each bylaw listed in Column 1 of Schedule 1 to this bylaw may be enforced by means of a ticket in the form prescribed for the purpose of the Local Government Act.
2. The persons appointed to the job positions or titles listed in Column 2 of Schedule 1 of this bylaw are hereby designated as Bylaw Enforcement Officers for the purpose of enforcing the bylaws listed in Column 1 of Schedule 1 opposite the respective job positions.
3. The words or expressions listed in Column 1 of the Schedules of this bylaw designate the offence committed under the bylaw section number appearing in Column 2 opposite the respective words or expressions.
4. The amounts appearing in Column 3 of the Schedules of this bylaw are the fines set for the corresponding offences designated in Column 1.
5. This bylaw may be cited as "City of Grand Forks Municipal Ticket Information Bylaw No. 1957, 2013".
6. If any portion of this bylaw is for any reason held to be invalid by a Court of Competent Jurisdiction, the invalid portion shall be severed and the portion that is invalid shall not affect the validity of the remainder of this bylaw.

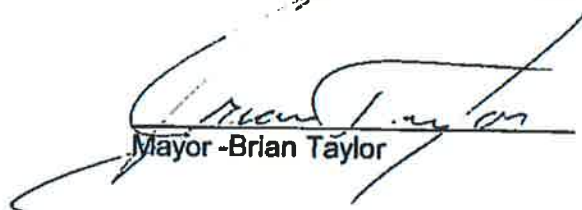
INTRODUCED this 10th day of June, 2013.

Read a **FIRST** time this 24th day of June, 2013.

Read a **SECOND** time this 24th day of June, 2013.

Read a **THIRD** time this 24th day of June, 2013.

FINALLY ADOPTED this 22nd day of July, 2013.


Mayor - Brian Taylor


Corporate Officer - Diane Heinrich

CERTIFICATE

I hereby certify the foregoing to be a true copy and correct copy of Bylaw 1957, cited as "City of Grand Forks Municipal Ticket Information Bylaw No. 1957, 2013", as passed by the Municipal Council on the 22nd day of July, 2013.

Corporate Officer of the City Council of the
City of Grand Forks

<u>BYLAW NO.</u>	<u>DESIGNATED BYLAW ENFORCEMENT OFFICER</u>
Bylaw No. 1963 "Noise Control Bylaw"	Bylaw Enforcement Officer R.C.M. Police
Bylaw No. 1965 "Grand Forks Fire and Safety Bylaw"	Fire Chief Deputy Fire Chief R.C.M. Police
Bylaw No. 1962 "Grand Forks Unsightly Premises Bylaw"	Building Inspector Bylaw Enforcement Officer
Bylaw No. 1959 "Park Access Bylaw"	Bylaw Enforcement Officer R.C.M. Police
Bylaw No. 1956 "City of Grand Forks Traffic Regulations"	R.C.M. Police Bylaw Enforcement Officer
Bylaw No. 1964 "Grand Forks Building and Plumbing Bylaw"	Building Inspector Bylaw Enforcement Officer
Bylaw No 1957 "Grand Forks Municipal Ticketing Information Bylaw"	Bylaw Enforcement Officer R.C.M. Police

Unsightly Premises Bylaw No. 1962

SCHEDULE 4

Bylaw No. 1962" Grand Forks Unsightly Premises Bylaw"

COLUMN 1	COLUMN 2	COLUMN 3
Offence	Section	Fine
Accumulation of building Materials	2.1(a)	\$100.00
Unlicensed Vehicles	2.1(b)	\$100.00
Parts of a vehicle	2.1(b)	\$100.00
Deposit or accumulation of rubbish	2.1(d)	\$100.00
Unsightly premises	5	\$100.00
Place graffiti	2.1(e)	\$100.00
Failure to remove garbage	2.1(f)	\$100.00

THE CORPORATION OF THE CITY OF GRAND FORKS

UNSIGHTLY PREMISES BYLAW NO. 1962

A Bylaw to Control Unsightly Premises

WHEREAS the Local Government Act allows Council, by bylaw, to prohibit persons from causing or permitting unsightliness on real property;

THEREFORE the Municipal Council of the Corporation of the City of Grand Forks in open meeting **ENACTS** as follows:

1. Title

- 1.1 This bylaw may be cited for all purposes as the **"Unsightly Premises Bylaw No. 1962, 2013"**.

2. Interpretation

2.1 In this bylaw:

- (a) **"Bylaw Enforcement Officer"** means every person designated by Council as a Bylaw Enforcement Officer for the City, and every Peace Officer;
- (b) **"City"** means the Corporation of the City of Grand Forks;
- (c) **"Council"** means the Municipal Council of the City;
- (d) **"Municipality"** means the area within the municipal boundaries of the City.
- (e) **"Owner"** means an owner or occupier of a parcel of land, or both.

3. Unsightly Premises

- 3.1 No owner shall cause, allow or permit a parcel to become or to remain unsightly, and, specifically:

- (a) No owner of a parcel shall cause, allow or permit the accumulation of building material on the parcel unless;
 - (i) The owner or occupier of the parcel is in possession of a valid building permit in respect of the accumulation; or

Unsightly Premises Bylaw No. 1962

- (ii) The accumulation is stored in a closed building or structure such that the accumulation is not visible from another parcel or highway
 - (b) No owner of a parcel shall cause, allow or permit the storage or accumulation, on the parcel, of all or part of a vehicle, as defined in the Motor Vehicle Act, which is not:
 - (i) validly registered or licensed in accordance with the Motor Vehicle Act for a period of 12 months and which is not housed in a garage or carport or
 - (ii) capable of movement under its own power;unless it is stored in a closed building or structure such that the vehicle, or any portion of a vehicle, is not visible from another parcel or a highway;
 - (c) No owner of a parcel shall cause, allow or permit the accumulation on the parcel of filth, discarded materials, unwholesome matter, or rubbish of any kind, whether or not for commercial purposes or as part of a trade or calling, including but not limited to dead animals, paper products, crockery, glass, metal, plastics, plastic containers, wire, ropes, machinery, tires, appliances, and any other scrap or salvage;
 - (d) No owner of a parcel shall cause, allow or permit a building or structure, or part of a building or structure, which is missing all or a portion of its surface, covering, or coating materials to be on the parcel unless the owner is in possession of a valid building permit in respect of the building or structure;
 - (e) No owner of a parcel shall cause, allow or permit the presence of graffiti, whether in the form of pictures or words, on the parcel or on the surface of a structure on the parcel;
 - (f) No owner of a parcel shall cause, allow or permit the accumulation on the parcel of garbage not contained in a covered receptacle.
- 3.2 Owners of a parcel shall remove or cause to be removed from the parcel any accumulations of filth, discarded material, or rubbish of any kind.
- 4. Inspection**
- 4.1 A Bylaw Enforcement Officer may enter on parcel at all reasonable times to ascertain whether this bylaw is being observed, to gather evidence on any violation, or to serve any notice related to any violation of this bylaw.

Unightly Premises Bylaw No. 1962

- 4.2 No person shall obstruct a Bylaw Enforcement Officer from entering a parcel in accordance with Section 3.1.

5. Notice

- 5.1 Where a Bylaw Enforcement Officer observes that a parcel is or has become unsightly, the Bylaw Enforcement Officer may deliver written notice to the owner requiring the removal of any thing or things, including a class of things that render the parcel unsightly.

- 5.2 Where a Bylaw Enforcement Officer provides written notice under Section 4.1, of this bylaw, the owner must remove from the parcel anything that, as stated in the notice, renders the parcel unsightly within 10 days of delivery of the notice.

5.0 Default

- 5.1 In the event the owner fails within ten days of delivery of a written notice under Section 4.1 to comply with the notice, the City may deliver a second notice to the owner stating that:
- (a) the owner is in default of this bylaw;
 - (b) the owner may appear before Council to be heard on a date specified in the second notice, being not less than ten days after delivery of the second notice; and
 - (c) after the date specified in the second notice the City, by its officers, employees, contractors, or agents may, at the expense of the owner, enter on the parcel and remove any thing or things that render the parcel unsightly.
- 5.2 Unless Council directs otherwise, after the date specified in the second notice under Section 5.1(b), the City may deliver to the owner a third notice stating that the City will enter the affected parcel and remove any thing or things that render the parcel unsightly on a specified date between the hours of 8:00 a.m. and 8:00 p.m.
- 5.3 Where a third notice is delivered to the owner under Section 5.2, on the date specified in the third notice, the City, by its officers, employees, contractors, or agents may enter on the parcel and remove anything or things specified in the first notice that render the parcel unsightly.
- 5.4 The owner shall owe to the City, as a debt, the cost of removing anything or things from the affected parcel under Section 5.3.

Unightly Premises Bylaw No. 1962

- 5.5 If the cost under Section 5.4 remains unpaid on December 31 in the year of the removal, the cost will be added to and form part of the taxes on the parcel affected as taxes in arrears.

6.0 Offence

- 6.1 Every person who violates a provision of this bylaw, or who suffers or permits any act or thing to be done in contravention of or in violation of any provision of this bylaw, or who neglects to or refrains from doing anything required to be done by any provision of this bylaw, is guilty of an offence against this bylaw and is liable to the penalties imposed under this bylaw.
- 6.2 Each day that a violation continues to exist *after the second notice* is considered a separate offence against this bylaw as per Schedule 4 of the Municipal Ticketing Information bylaw.
- 6.3. If at any time, an offence against this bylaw occurs, it may be at the discretion of the Bylaw Enforcement Officer and/or Acting Official, to determine, if an extension is required.

7.0 Penalty

- 7.1 Every person who commits an offence against this bylaw is liable on summary conviction, to a penalty of not more than \$10,000.00.

8.0 Severability

- 8.1 If at any time, any provision of this bylaw is declared or held to be illegal, invalid, or ultra vires, in whole or in part, then the provision shall not apply and the remainder of this bylaw shall continue in full force and effect and be construed as if it had been enacted without the illegal, invalid, or ultra vires provision.
- 8.2 Every person or persons, who violates or breaches or who causes or allows to be violated or breached any of the provisions of this bylaw shall be guilty of an offence against this bylaw and each day that such violation is caused or allowed to continue shall constitute a separate offence.

Unsightly Premises Bylaw No. 1962

9. Repeal

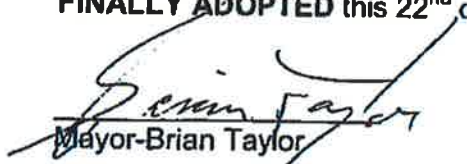
- 9.1 Bylaw No. 1680, 2001, cited as the "City of Grand Forks Unsightly Premises Bylaw" and all amendments thereto are hereby repealed.

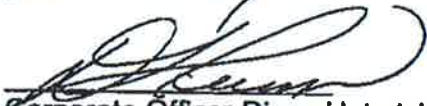
READ A FIRST TIME this 8th day of July, 2013.

READ A SECOND TIME this 8th day of July, 2013.

READ A THIRD TIME this 8th day of July, 2013.

FINALLY ADOPTED this 22nd day of July, 2013.


Mayor-Brian Taylor


Corporate Officer-Diane Heinrich

CERTIFICATE

I hereby certify the foregoing to be a true copy of the Unsightly Premises Bylaw No. 1962 as passed by the Municipal Council of the City of Grand Forks on the 22nd day of July, 2013.

Corporate Officer
of the Municipal Council of the City of Grand Forks