

THE CORPORATION OF THE CITY OF GRAND FORKS
AGENDA - COMMITTEE OF THE WHOLE MEETING

Monday, March 9th, 2015, 9:00 am
7217 - 4th Street, City Hall

	<u>ITEM</u>	<u>SUBJECT MATTER</u>	<u>RECOMMENDATION</u>
1	<u>CALL TO ORDER</u>		Call the meeting to order
2	<u>COMMITTEE OF THE WHOLE AGENDA</u>		
	Adopt agenda	March 9th, 2015, COTW	Adoption of agenda
3	<u>REGISTERED PETITIONS AND DELEGATIONS</u>		
	BC Transit	Presentation from Daniel Pizarro, Senior Regional Transit Manager, as requested by Council	THAT COTW receive the presentation from Daniel Pizarro, Senior Regional Transit Manager for BC Transit
	Grand Forks Community Trails Society Delegation - GF Comm. Trails Society.pdf	Request for assistance with the placement of the "Perepelkin Bench" on the Observation Mountain Trail	THAT COTW recommend Council refer the request from Chris Moslin of the Grand Forks Community Trails Society, requesting assistance with the placement of the "Perepelkin Bench" on Observation Mountain Trail, to the March 9th Regular Meeting for discussion and decision.
	Pickle Ball Players Delegation - Longden, George, Pickle Ball Players.pdf	Request to convert one of the tennis courts at Barbara Ann Park into Pickle Ball court	THAT COTW recommend Council refer the request from George Longden on behalf of the Pickle Ball players, requesting to convert one of the tennis courts at Barbara Ann Park into a Pickle Ball court, to the March 9th Regular Meeting for discussion and decision.
	Rotary Delegation - Rotary Spray Park.pdf	Rotary Spray Park - request for early budget approval and ability to sole source material and labour, in order to	THAT Committee of the Whole recommends that Council receive the information from Rotary,

complete the project in 2015.

regarding the Rotary Spray Park and refer the request to the March 9th, 2015, Regular Meeting for decision.

4 **PRESENTATIONS FROM STAFF**

5 **REPORTS AND DISCUSSION**

6 **PROPOSED BYLAWS FOR DISCUSSION**

Chief Financial Officer - Financial Plan Bylaw
[RFD - CFO - 2015-2019 Financial Plan Bylaw 2008.pdf](#)

To give first three readings to the 2015-2019 Financial Plan Bylaw 2008

THAT COTW recommends to Council to give first three readings to the 2015-2019 Financial Plan Bylaw 2008 and refer to the Regular Meeting of March 23rd, 2015.

Manager of Building Inspection & Bylaw Services
[RFD - Mgr Bldg Insp.&Bylaw - Amendment Schedule 2.pdf](#)

To give first three readings of the amended Schedule 2-A1 of the Municipal Ticketing and Information Bylaw No. 1957 (re Noise Control Bylaw No. 1963)

THAT COTW recommends to Council to refer the amended Schedule 2-A1 of the Municipal Ticketing and Information Bylaw No. 1957 to the Regular Meeting of March 9th, 2015, for the first three readings.

Manager of Building Inspection & Bylaw Services
[RFD - Mgr Bldg Insp.&Bylaw - Amendment Schedule 4.pdf](#)

To give first three readings of the amended Schedule 4-A1 of the Municipal Ticketing and Information Bylaw No. 1957 (re Unsightly Premises Bylaw No. 1962)

THAT COTW recommends to Council to refer the amended Schedule 4-A1 of the Municipal Ticketing and Information Bylaw No. 1957 to the Regular Meeting of March 9th, 2015, for the first three readings.

7 **INFORMATION ITEMS**

8 **CORRESPONDENCE ITEMS**

9 **LATE ITEMS**

10 **REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF THE COUNCIL (VERBAL)**

11 **QUESTION PERIOD FROM THE PUBLIC**

12 **BUDGET PRESENTATION**




13 **IN-CAMERA RESOLUTION**

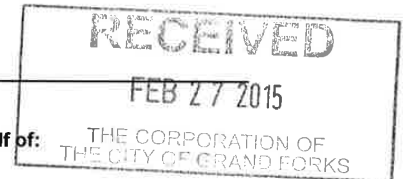
Chief Administrative Officer

Immediately following the
COTW Meeting, Council will
hold an In-Camera Meeting

THAT COTW recommends
Council convene an In-
Camera Meeting as outlined
under Section 90 of the
Community Charter to
discuss matters in a closed
meeting which are subject to
Section 90 (1)(a) personal
information about an
identifiable individual who
holds or is being considered
for a position as an officer,
employee or agent of the
municipality or another
position appointed by the
municipality; Be it further
resolved that persons, other
than members, officers, or
other persons to whom
Council may deem necessary
to conduct City business, will
be excluded from the In-
Camera Meeting.

14 **ADJOURNMENT**

From:  Chris Moslin <chris.moslin@gmail.com> Feb-26-15 1:36:40 PM 
Subject: New Online Delegation Form submission from Chris Moslin
To:  Info City of Grand Forks



Your Worship, Mayor Konrad, and Members of Council, I/We are here this evening on behalf of:

The Grand Forks Community Trails Society

To request that you consider:

assisting the society with the placement of the "Perepelkin Bench" on the Observation Mountain Trail.

The reasons that I/We are requesting this action are:

This trail development is part of the city's trails legacy and planning for trails development. Peter Perepelkin was a trails patron who had donated \$1000 to the trails society specifically to develop this trail and to make it more accessible. The Society has been doing this work as volunteers for over a year now. The Society would like to place a commemorative bench on city property adjacent to the trail. This action will represent the continued partnership of the Society with the city and the larger community.

I/We believe that in approving our request the community will benefit by:

We believe that having a new bench installed on this scenic trail the community will benefit by attracting attention to this beautiful area overlooking the city. The community will also have the opportunity to see the commemoration of a long time citizen of Grand Forks.

I/We believe that by not approving our request the result will be:

The city will lose an opportunity to partner with volunteers to improve trails within the city and to commemorate a long time citizen.

In conclusion, I/we request that Council for the City of Grand Forks adopt a resolution stating:

move that the City assist the GFCTS to install a commemorative bench on the Observation Mountain Trail.

Name

Chris Moslin

Organization

Grand Forks Community Trails Society

Mailing Address

9125 North Fork Road,
Grand Forks, British Columbia V0H 1H2
Canada
[Map It](#)

FILE CODE
Grand Forks
D2-Community Trails
Society

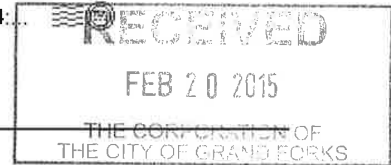
Telephone Number

250-666-1262

Email Address

chris.moslin@gmail.com

From: ■ George Longden <glongden48@gmail.com> 19/02/2015 9:14:11
Subject: New Online Delegation Form submission from George Longden
To: ■ Info City of Grand Forks



Your Worship, Mayor Konrad, and Members of Council, I/We are here this evening on behalf of:

Pickle Ball Players

To request that you consider:

Converting one of the tennis courts at Barbara Ann Park into Pickle Ball courts

The reasons that I/We are requesting this action are:

As there are a number of excellent tennis courts at Grand Forks Secondary School, the tennis courts at Barbara Ann park are infrequently used. Also, there is a growing interest in pickle ball in the community, both from residents and visitors alike. If one of the tennis courts at Barbara Ann park were re-purposed, it would still provide a tennis surface at Barbara Ann park, with the additional option of pickle ball. This would increase the usage of this community facility and broaden its use. I would like to attend the Committee of the Whole on 09-Mar-2015 to make a presentation on this matter.

I/We believe that in approving our request the community will benefit by:

Increased use of community facilities; another developed community asset to encourage residents and visitors to be physically active; another reason for persons to want to live or visit Grand Forks.

I/We believe that by not approving our request the result will be:

A missed opportunity to re-purpose an underused community asset.

In conclusion, I/we request that Council for the City of Grand Forks adopt a resolution stating:

One of the two tennis courts at Barbara Ann park be re-purposed into four pickle ball courts.

Name

George Longden

Organization

Pickle Ball Players

Mailing Address

5665 Como Road, Grand Forks, BC V0H 1H4
5665 Como Road,
Grand Forks, British Columbia V0H 1H4
Canada
[Map It](#)

FILE CODE
Longden, George,
D2 - Pickle Ball Players

Telephone Number

250-442-5653

Email Address

glongden48@gmail.com

Council Delegations

Background

Council for the City of Grand Forks welcomes public input and encourages individuals and groups to make their views known to Council at an open public meeting.

Council needs to know all sides of an issue, and the possible impacts of any action they make take, prior to making a decision that will affect the community. The following outline has been devised to assist you in preparing for your presentation, so that you will understand the kind of information that Council will require, and the expected time frame in which a decision will be forthcoming. Council may not make a decision at this meeting.

Presentation Outline

Presentations may be a maximum of 10 minutes.

Your Worship, Mayor Konrad, and Members of Council, I/We are here this evening on

behalf of ROTARY CLUB OF GRAND FORKS

to request that you consider THE CONSTRUCTION OF A CHILDREN'S SPRAY PARK, TO BE LOCATED IN CITY PARK, TO BE COMPLETED IN 2015.

The reason(s) that I/We are requesting this action are:

WE HAVE BEEN WORKING WITH THE CITY FOR THE PAST TWO YEARS ON THIS PROJECT. OUR FUNDRAISING TO DATE HAS CONTINUED TO INCLUDE MANY COMMUNITY GROUPS + BUSINESSES.

I/We believe that in approving our request the community will benefit by:

THE CHILDREN'S SPRAY PARK WILL BECOME AN ASSET FOR THE CITY OF GRAND FORKS. IT HAS ECONOMIC VALUE AS WE BELIEVE IT WILL ATTRACT PEOPLE TO SPEND MORE TIME IN THE COMMUNITY. IT IS ^A (over) BARRIER FREE FACILITY FOR CHILDREN, ACCOMMODATING THOSE LOW INCOME FAMILIES AS THERE IS NO USER FEE TO USE THE FACILITY, AS WELL AS DISABLED CHILDREN.

Council Delegations (cont.)

I/We believe that by not approving our request the result will be:

SEVERAL YEARS BEFORE SUCH A FACILITY WOULD
BE IN GRAND FORKS. THERE IS BROAD COMMUNITY
SUPPORT FOR THE PROJECT:

In conclusion, I/we request that Council for the City of Grand Forks adopt a resolution

stating: SUPPORT FOR THE PROJECT, INCLUDING FINANCIAL
SUPPORT AS ALLOCATED IN LAST YEAR'S FINANCIAL PLAN.
EARLY BUDGET APPROVAL TO ALLOW CITY STAFF TO BEGIN
PRELIMINARY WORK ON THE PROJECT, AND THAT CONSTRUCTION
AND INSTALLATION OF THE PROJECT BE SOLE SOURCED TO
REC TEC INDUSTRIES AND TO ARGOSY CONSTRUCTION, DUE

Name: LYNNE BURCH AND MAXINE RUZICKA

Organization: GRAND FORKS ROTARY CLUB

Mailing Address: P.O. Box 1473, GRAND FORKS, B.C.
(Including Postal Code) V0H 1H0

Telephone Number: 250-442-8657

Email Address: lynne.burch@khgcqa.com

TO THEIR
UNIQUE
DONATIONS
TO THE
PROJECT.

The information provided on this form is collected under the authority of the Community Charter and is a matter of public record, which will form a part of the Agenda for a Regular Meeting of Council. The information collected will be used to process your request to be a delegation before Council. If you have questions about the collection, use and disclosure of this information contact the "Coordinator" City of Grand Forks.

N:Forms/Delegation form

REQUEST FOR DECISION

— COMMITTEE OF THE WHOLE —



To: Committee of the Whole
From: Chief Financial Officer
Date: February 27th, 2015
Subject: Introduction of 2015-2019 Financial Plan Bylaw 2008
Recommendation: RESOLVED THAT the Committee of the Whole recommends to Council to give first three readings to 2015-2019 Financial Plan Bylaw 2008 at the March 23, 2015 Regular meeting.

BACKGROUND:

In the fall of 2014, City staff began working on the 2015-2019 Financial Plan. Department Heads and Coordinators had direct input into the plan.

There were three separate Public Consultations for the 2015-2019 Financial Plan in 2015. Each consultation was held at the end of the Committee of the Whole on January 26th, February 10th, and February 23rd.

Staff began with the Operating Budget and operating presentations for each department were made to Council at the January 26th Committee of the Whole. Capital Budget requests were then submitted to Department Heads and evaluated at a team meeting. A capital presentation was made to Council at the February 10th Committee of the Whole. On February 23rd, the Operating and Capital Budgets were combined and summarized. There were also scenarios given for different possible rate increases.

The 2015-2019 Financial Plan Bylaw 2008 is now introduced to Council for further discussion.

Benefits or Impacts of the Recommendation:

General: The benefit of a balanced budget is that it allows Council to undertake the services that are required to run the municipality.

Strategic Impact: The Financial Plan was developed using information from Council's most recent strategic plan.

Financial: The plan includes all expenses of the municipality and all sources of revenue that will be required to undertake the services included in the plan.

Policy/Legislation: Section 165 of the Community Charter requires that a municipality must have a financial plan that is adopted annually, by bylaw, before the annual property tax bylaw. Section 197 of the Charter requires that

REQUEST FOR DECISION

— COMMITTEE OF THE WHOLE —



each year, after adoption of the financial plan but before May 15, a Council must, by bylaw, impose property values taxes for the year by establishing tax rates.

Attachments: 2015-2019 Financial Plan Bylaw 2008

Recommendation: RESOLVED THAT the Committee of the Whole recommends to Council to give first three readings to 2015-2019 Financial Plan Bylaw 2008 at the March 23, 2015 Regular meeting.

OPTIONS:

1. COTW COULD CHOOSE TO SUPPORT THE RECOMMENDATION.
2. COTW COULD CHOOSE TO NOT SUPPORT THE RECOMMENDATION.
3. COTW COULD CHOOSE TO REFER THE REPORT BACK TO STAFF FOR MORE INFORMATION.

THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 2008

**A Bylaw to Establish the Five Year Financial Plan
For the Years 2015 - 2019**

WHEREAS the Community Charter requires that Council adopt a Five Year Financial Plan annually before the adoption of the annual property tax bylaw;

NOW THEREFORE Council for the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS**, as follows:

1. Appendix "A", Appendix "B", and Appendix "C" attached hereto and made part of this bylaw is hereby declared to be the Five Year Financial Plan of the Corporation of the City of Grand Forks for the Years 2015 to 2019.
2. This bylaw may be cited, for all purposes, as the "**Year 2015 – 2019 Financial Plan Bylaw**".

INTRODUCED this 9th day of March, 2015.

Read a **FIRST** time this ____ day of _____

Read a **SECOND** time this ____ day of _____

Read a **THIRD** time this ____ day of _____

FINALLY ADOPTED on this ____ day of _____

Mayor Frank Konrad

Corporate Officer Diane Heinrich

C E R T I F I C A T E

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 2008,
as adopted by the Municipal Council of the City of Grand Forks
on this ____ day of _____, 2015.

Corporate Officer of the Municipal Council of the
City of Grand Forks

City of Grand Forks
Appendix "A" to Bylaw 2008
Year 2015 - 2019 Financial Plan Bylaw

	2015	2016	2017	2018	2019
<u>Revenue</u>					
Property taxes , grants in lieu & franchise Fees	\$ 3,159,535	\$ 3,221,600	\$ 3,284,900	\$ 3,349,400	\$ 3,415,300
Parcel taxes	91,075	91,075	91,075	91,075	91,075
User levies	1,839,211	1,873,999	1,909,411	1,945,553	1,982,432
Fees and charges	5,186,351	5,329,040	5,475,866	5,627,000	5,782,468
Grants and other	2,491,571	884,636	893,486	902,412	911,414
Total Revenues	12,767,742	11,400,350	11,654,738	11,915,440	12,182,689
<u>Expenses</u>					
Purchases for resale	3,314,000	3,413,470	3,515,882	3,621,325	3,729,988
Operating	7,119,939	7,224,807	7,331,230	7,439,162	7,548,795
Debt interest	95,537	95,026	95,017	95,017	95,017
Amortization	1,607,204	1,619,816	1,632,568	1,645,460	1,658,497
Total Operating Expenses	12,136,680	12,353,119	12,574,697	12,800,964	13,032,297
Net Revenue (loss)	\$631,062	(\$952,769)	(\$919,959)	(\$885,524)	(\$849,608)
<u>Allocations</u>					
Debt proceeds	2,058,681	-	-	-	-
Capital expenditures	(5,732,896)	(265,200)	(270,504)	(275,914)	(281,432)
Debt principal repayment	(154,556)	(68,735)	(65,496)	(65,496)	(65,496)
Transfers from (to) reserves / surplus	1,590,504	(333,112)	(376,608)	(418,526)	(461,960)
Reserve fund in excess of amortization	1,607,204	1,619,816	1,632,568	1,645,460	1,658,497
Financial Plan Balance	\$0	\$0	\$0	\$0	\$0

City of Grand Forks
Financial Plan 2015 to 2019 Bylaw 2008
Operations Summary
Supporting Schedule A

General	2014 Plan	2015 Plan	2016 Plan	2017 Plan	2018 Plan	2019 Plan
Revenue						
Property Taxes	2,897,537	3,047,841	3,108,800	3,171,000	3,234,400	3,299,100
Parcel Taxes	85,000	85,034	85,034	85,034	85,034	85,034
Payments in Lieu of Taxes	104,525	111,994	112,800	113,900	115,000	116,200
Solid Waste Levies	195,000	199,000	201,000	203,000	205,000	207,100
Slag Sales	250,000	235,000	237,350	239,724	242,121	244,542
Fees and Charges	576,588	605,151	611,200	617,300	623,500	629,700
Government Grants - Operations	352,846	512,560	517,686	522,862	528,091	533,372
Government Grants - Capital	1,387,889	136,851				
Other Sources	134,114	128,300	129,600	130,900	132,200	133,500
Restricted Investment Income						
	5,983,499	5,061,430	5,003,470	5,083,720	5,165,346	5,248,548
Expenses						
Airport Cost of Sales	49,000	45,000	46,400	47,800	49,200	50,700
Operations Expense	4,503,334	4,578,238	4,646,900	4,716,600	4,787,300	4,859,100
Community Support	302,920	303,011	306,041	309,101	312,192	315,314
Preventative Maintenance Program	144,258	125,830	127,717	129,633	131,578	133,551
Studies & Planning						
Debt Interest	44,484	23,347	23,268	23,261	23,261	23,261
Amortization	900,000	991,000	995,955	1,000,935	1,005,939	1,010,969
Total Expenses	5,943,996	6,066,426	6,146,281	6,227,330	6,309,470	6,392,896
Net Income (Loss) before Other Income	39,503	(1,004,996)	(1,142,811)	(1,143,610)	(1,144,125)	(1,144,348)
Other Income						
Contributions from Electrical						
Gain (Loss) on Disposition of Assets	420,000	433,000	439,495	446,087	452,779	459,570
Net Income (Loss)	459,503	(571,996)	(703,316)	(697,523)	(691,346)	(684,777)
Allocations						
Debt proceeds	2,128,778	1,047,056	-	-	-	-
Capital Expenditures	(4,555,666)	(2,180,399)	-	-	-	-
Capital Planning						
Debt principal repayment	(74,484)	(47,153)	(2,498)	-	-	-
Transfers from (to) reserves	739,000	476,493	(237,350)	(239,724)	(242,121)	(244,542)
Transfers from (to) surplus	402,869	285,000	(52,791)	(63,689)	(72,473)	(81,650)
Reserve fund in excess of amortization	900,000	991,000	995,955	1,000,935	1,005,939	1,010,969
Surplus (Deficit)	-	-	-	-	-	-

City of Grand Forks
Financial Plan 2015 to 2019 Bylaw 2008
Operations Summary
Supporting Schedule A

	2014 Plan	2015 Plan	2016 Plan	2017 Plan	2018 Plan	2019 Plan
Equipment						
Recoveries	\$ 471,443	\$ 473,040	\$ 477,800	\$ 482,600	\$ 487,400	\$ 492,300
Operations Expense	461,518	430,700	437,200	443,800	450,500	457,300
Net Recoveries	9,925	42,340	40,600	38,800	36,900	35,000
Debt Interest	1,603	434	2	-	-	-
Amortization	232,874	222,204	224,426	226,670	228,937	231,226
Net Recoveries (Loss)	(224,552)	(180,297)	(183,828)	(187,870)	(192,037)	(196,226)
Gain (Loss) on Disposition of Assets	-	-	-	-	-	-
Net Recoveries (Loss)	(224,552)	(180,297)	(183,828)	(187,870)	(192,037)	(196,226)
Allocations						
Debt proceeds	-	-	-	-	-	-
Capital Expenditures	-	(325,000)	-	-	-	-
Debt principal repayment	(74,426)	(41,906)	(741)	-	-	-
Transfers from (to) reserves	66,104	325,000	(39,857)	(38,800)	(36,900)	(35,000)
Transfers from (to) surplus	-	(0)	-	-	-	-
Reserve fund in excess of amortization	232,874	222,204	224,426	226,670	228,937	231,226
Surplus (Deficit)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Grand Forks
Financial Plan 2015 to 2019 Bylaw 2008
Operations Summary
Supporting Schedule A

	2014 Plan	2015 Plan	2016 Plan	2017 Plan	2018 Plan	2019 Plan
Electrical						
Revenue						
User Fees	\$ 4,324,609	\$ 4,510,000	\$ 4,645,300	\$ 4,784,659	\$ 4,928,199	\$ 5,076,045
Fees and Charges	63,226	63,000	64,260	65,545	66,856	68,193
	4,387,835	4,573,000	4,709,560	4,850,204	4,995,055	5,144,238
Expenditure						
Purchases for resale	3,245,066	3,269,000	3,367,070	3,488,082	3,572,125	3,679,288
Operations Expense	628,604	686,000	692,900	699,800	706,800	713,900
Amortization	42,000	41,000	41,000	41,000	41,000	41,000
Expenditure	3,915,670	3,996,000	4,100,970	4,208,882	4,319,925	4,434,188
Net Income (loss) before Contributions to General	472,165	577,000	608,590	641,322	675,130	710,050
Contributions to General	420,000	433,000	439,495	446,087	452,779	459,570
Net income (loss)	52,165	144,000	169,095	195,235	222,352	250,479
Allocations						
Capital Expenditures		(260,000)	(265,200)	(270,504)	(275,914)	(281,432)
Transfers from (to) reserves		75,000	265,200	270,504	275,914	281,432
Transfers from (to) surplus	(94,165)	-	(210,095)	(236,235)	(263,352)	(291,479)
Reserve fund in excess of amortization	42,000	41,000	41,000	41,000	41,000	41,000
Surplus (Deficit)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Grand Forks
Financial Plan 2015 to 2019 Bylaw 2008
Operations Summary
Supporting Schedule A

	2014 Plan	2015 Plan	2016 Plan	2017 Plan	2018 Plan	2019 Plan
Water						
Revenue						
Parcel Taxes	\$ 793,650	\$ 830,800	\$ 847,400	\$ 854,300	\$ 881,600	\$ 899,200
User Levies	4,284	4,200	4,200	4,200	4,200	4,200
Fees and Charges	879,556	1,145,527				
Government Grants - Capital	1,677,490	1,980,527	851,600	888,500	885,800	903,400
Operations Expense	666,332	713,500	724,200	735,100	746,100	757,292
Preventative Maintenance Program	111,601	83,500	85,170	86,873	88,611	90,383
Studies & Planning						
Debt Interest						
Amortization	200,000	190,500	194,310	198,196	202,160	206,203
Total Expenses	977,933	987,500	1,003,680	1,020,170	1,036,871	1,053,878
Net Income (Loss)	699,557	993,027	(152,080)	(151,670)	(151,071)	(150,478)
Allocations						
Debt proceeds	1,572,423	1,011,626				
Capital Expenditures	(3,857,846)	(2,279,997)				
Capital Planning						
Debt principal repayment						
Transfers from (to) reserves	1,405,866	84,844				
Transfers from (to) surplus	(20,000)	0				
Reserve fund in excess of amortization	200,000	190,500	(42,230)	(46,527)	(51,089)	(55,725)
			194,310	198,196	202,160	206,203
Surplus (Deficit)	-	-	\$	\$	\$	\$

City of Grand Forks
Financial Plan 2015 to 2019 Bylaw 2008
Operations Summary
Supporting Schedule A

	2014 Plan	2015 Plan	2016 Plan	2017 Plan	2018 Plan	2019 Plan
Wastewater						
Revenue						
Parcel Taxes	\$ 6,041	\$ 6,041	\$ 6,041	\$ 6,041	\$ 6,041	\$ 6,041
User Levies	\$ 819,560	\$ 809,411	825,599	842,111	858,953	876,132
Fees and Charges	4,080	4,000	4,080	4,162	4,245	4,330
Government Grants - Capital	612,889	333,333				
	1,442,570	1,152,785	835,720	852,314	869,239	886,503
Operations Expense	701,321	635,750	645,300	655,000	664,800	674,800
Preventative Maintenance Program	35,700	36,450	37,179	37,923	38,681	39,455
Studies & Planning						
Debt Interest	54,874	71,756	71,756	71,756	71,756	71,756
Amortization	165,000	162,500	164,125	165,766	167,424	169,098
Total Expenses	956,895	906,456	918,360	930,445	942,661	955,109
Net Income (Loss)	485,675	246,329	(82,640)	(78,131)	(73,422)	(68,606)
Allocations						
Debt proceeds	339,777					
Capital Expenditures	(976,667)	(687,500)				
Capital Planning						
Debt principal repayment	(48,975)	(65,496)	(65,496)	(65,496)	(65,496)	(65,496)
Transfers from (to) reserves	24,000	344,167				
Transfers from (to) surplus	11,190	0	(15,989)	(22,139)	(28,506)	(34,996)
Reserve fund in excess of amortization	165,000	162,500	164,125	165,766	167,424	169,098
Surplus (Deficit)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**City of Grand Forks
Appendix B to Bylaw 2008
Year 2015 - 2019 Financial Plan
Revenues, Property Taxes and Exemptions**

In accordance with Section 165 (3.1) of the Community Charter, The City of Grand Forks is required to include in the five year financial plan bylaw, objectives and policies regarding each of the following:

- the proportion of total revenue that comes from each of the funding sources described in Section 165(7) of the Community Charter;
- the distribution of property taxes among the property classes; and
- the use of permissive tax exemptions.

Sources of Revenue

Revenue source	% of Total 2015 Revenue
Property taxes , grants in lieu & franchise Fees	24.75%
Parcel taxes	0.71%
User levies	14.41%
Fees and charges	40.62%
Grants and other	19.51%

Objective

For operations, to maintain annual increases to a level that approximates the annual increase in inflation unless a specific program or project is identified that requires tax revenue funding. For capital and fiscal, to review and address annually the long term needs for capital infrastructure.

Policies

- The City will review the fees/charges annually to ensure that they keep pace with changes in the cost-of-living, as well as, changes in the methods or levels of service delivery.
- The City will encourage the use of alternate revenue resources instead of property taxes.
- User fees will be set to recover the full cost of services except where Council determines that a subsidy is in the general public interest.

Distribution of Property Tax Rates

In establishing property tax rates, Council will take into consideration:

- The amount of property taxes levied as compared to other municipalities.
- The property class conversion ratio as compared to other municipalities.
- The tax share borne by each property class
- The tax ratios of each property classification

**City of Grand Forks
Appendix B to Bylaw 2008
Year 2015 - 2019 Financial Plan
Revenues, Property Taxes and Exemptions**

The City will receive the Revised Assessment Roll for 2015 in April and will set the property tax rates based on the assessment before May 15, 2015. The 2015 distribution of property tax rates amongst all the property classifications will not be known until then.

The distribution for 2014 were as follows:

Property Class	% of General Revenue Taxation
Residential	50.1769%
Utility	1.7140%
Major Industry	27.5703%
Light Industry	1.3431%
Business and Other	19.1716%
Recreation / Non-profit	0.0089%
Farm	0.0153%

Objective

To ensure equity among property classes by reviewing the ratios of property class allocations annually. In 2013, the industry ratio was lowered to 9.92 from 10.55, the business conversion ratio was lowered from 2.52 to 2.39 and the light industry class was lowered from 2.96 to 2.93. In 2014, the ratios remained the same as 2013. For 2015, consideration for class conversion ratios will be considered in April.

Policies

- The City will review and set tax rates and shift each property classification's tax share annually until such time as Council deems the property classifications' share to be equitable.

Permissive Tax Exemptions

In guiding and approving permissive tax exemptions, Council will take into consideration:

- Not-for-profit occupiers of City property for the duration of their occupancy.
- Land and improvements surrounding a statutorily exempt building for public worship.

Objective

To optimize the provision of charitable and not for profit services for the benefit of Grand Forks residents, to provide property tax exemptions as permitted under the Community Charter in a consistent and fair manner, to restrict provision of exemption to those providing an extension to City services and to reduce the impact to City revenues.

Policies

Grand Forks residents must be primary beneficiaries of the organization's services and the services provided must be accessible to the public.

City of Grand Forks
Appendix "C" to Bylaw 2008
Year 2015-2019 Financial Plan

2014 Carry Forward Capital Projects															
Fund	Description	TOTAL COST	TO YE 2014	BALANCE REMAINING	Library Trust	Gen Tax General	Grant	Borrowing	Parking	Equipment	Capital	Land	Slag	Surplus	
GEN	Fire Truck	1,300,000	399,277	900,723											
GEN	Spray Park	300,000	23,149	276,851											
GEN	Downtown Beautification Phase II	300,000	275,304	24,696			76,851	900,723				24,696	200,000		
GEN	City Hall rebuild contingency	300,000	15,000	285,000										285,000	
GEN	MAAPS relocate storm sewer & water main	45,000	33,703	11,297								11,297			
WTR	Water Meters	1,300,000	705,822	594,178		594,178									
WTR	Water System Locates	121,000	29,651	91,349		91,349									
WTR	West End Fire Protection - Phase II	1,300,000	288,374	1,011,626				1,011,626							
WTR	Groundwater Protection Study	82,344	82,344	82,344								82,344		Not funded yet	
Multi	22nd Street (Hwy 3 to 78th Ave)		43,916												
	68th Ave (Kettle River Dr to 19th St)		524,992												
	3rd St (Hwy 3 to Market Ave)		43,919												
	Asset Management		209,375												
GIS		100,000	53,668	46,332				46,332							
	Subtotal Multi Utility	4,200,000	875,870												
GRAND TOTALS		9,348,344	3,604,365	3,324,396	-	685,527	76,851	1,958,681	-	-	-	118,337	200,000	285,000	3,324,396

City of Grand Forks
Appendix "C" to Bylaw 2008
Year 2015-2019 Financial Plan

2015 CAPITAL REQUESTS	AMOUNT	Library Trust	Gas Tax Gen	Grants	Borrowing	Equipment	Capital	Land	Slag	TOTAL
IT										
Generator at 525 Central	30,000							30,000		
Water & Sewer Scada	25,000							25,000		
FIRE										
Command Vehicle	60,000					60,000				
OPERATIONS										
1988 John Deere Mower	48,000									
1999 JHC (replace unit 27)	170,000									
1992 T-tech trailer (elddeser trailer)	25,000					40,000				
1995 Ford pick up truck	30,000					170,000				
Asport Beacon	15,000					25,000				
JD beucher	175,000					30,000				
Library Lighting	20,000	20,000						15,000	175,000	**2015 \$30k
Playground replacement	25,000									
Wrens yard fuel tanks	45,000			10,000				25,000	35,000	
Headworks Grinder	25,000							175,000		
ELECTRICAL										
Recloser controls	32,100						32,100			
Transformer PCB Mgmt Plan	28,750						28,750			
Riverside Dr Re-conductor	144,450						144,450			
System & Voltage Conversion	23,950						23,950			
System Upgrades	25,750						25,750			
ENGINEERING										
Long Term Strategic Financial Framework	50,000									
5th Street Watermain Replacement	460,000			50,000						
Elusio Reservoir Structure Study	25,000			460,000						
GIS - Phase II	100,000				100,000		28,000			
Shore Roads Sidewalk	175,500								175,500	
Wastewater treatment Plant UV	600,000			333,333				166,667		
Current Year Requests	2,400,500	20,000	-	853,333	100,000	325,000	268,000	438,667	385,500	1,435,167

REQUEST FOR DECISION

— COMMITTEE OF THE WHOLE —



To: Committee of the Whole
From: Manager of Building Inspection & Bylaw Services
Date: February 26, 2015
Subject: Municipal Ticketing and Information Bylaw No. 1957 –
Schedule 2 (Re: Noise Control Bylaw No. 1963)
Recommendation: **RESOLVED THAT** the Committee of the Whole recommends to Council to refer the amended schedule 2-A1 of the Municipal Ticketing and Information Bylaw No. 1957, to the March 9, 2015 Council Meeting for the first three readings.

BACKGROUND: The Noise Control Bylaw No. 1963 was adopted by Council on June 24, 2013. The change is required in order to issue a legitimate ticket.

The attached Schedule 2 in the MTI (Municipal Ticketing and Information) Bylaw No. 1957 does not correspond to the sections in the Unsightly Premises Bylaw. Schedule 2 will require some housekeeping to align the Noise Control Bylaw with the fines schedules in the MTI Bylaw. For example, in the current Schedule 2 "Noise which disturbs, section 3", has been corrected to correspond with the sections in the Noise Control Bylaw and now says "Noise which disturbs, is section 4.1".

The changes made are highlighted in yellow in the amendment bylaw 1957. Schedule 2-A1.

Benefits or Impacts of the Recommendation:

General: This will allow for better control and enforcement of the bylaw with regard to fines as a last resort to obtain compliance.
Strategic Impact: N/A
Financial: N/A
Policy/Legislation: Council has the authority to amend bylaws.
Attachments: Noise Control Bylaw No. 1963, Schedule 2, Schedule 2-A1, Municipal Ticketing and Information Bylaw No. 1957.

Recommendation: **RESOLVED THAT** the Committee of the Whole recommends to Council to refer the amended schedule 2-A1 of the Municipal Ticketing and Information Bylaw No. 1957, to the March 9, 2015 Council Meeting for the first three readings.

REQUEST FOR DECISION

— COMMITTEE OF THE WHOLE —



- OPTIONS:**
- 1. COTW COULD CHOOSE TO SUPPORT THE RECOMMENDATION.**
 - 2. COTW COULD CHOOSE TO NOT SUPPORT THE RECOMMENDATION.**
 - 3. COTW COULD CHOOSE TO REFER THE REPORT BACK TO STAFF FOR MORE INFORMATION.**
-

SCHEDULE 2-A1
OF THE MUNICIPAL TICKETING INFORMATION BYLAW NO. 1957
(Amendment Bylaw 1957, Schedule 2 – A1)

Bylaw No. 1963 “Noise Control Bylaw”

COLUMN 1	COLUMN 2	COLUMN 3
Offence	Section	Fine
Noise which disturbs	4.1	\$ 100.00
Noise which disturbs (Tenant)	4.2	\$ 100.00
Noise which disturbs (Private Property)	4.2	\$ 100.00
Noise which disturbs (Animal)	4.3	\$ 100.00
Animal Noise	4.4 (a)	\$ 100.00
Amplification Equipment	4.4 (b)	\$ 100.00
Construction Noise	4.4 (c)	\$ 100.00
Diesel Engine	4.4 (d)	\$ 100.00
Amplification Equipment	4.4 (b)	\$ 100.00
Off Road Vehicle	4.4 (e)	\$ 100.00
Construction Noise (Weekdays)	6.1 (a)	\$ 100.00
Construction Noise (Restricted Hours)	6.1 (b)	\$ 100.00
Construction Noise (Saturdays)	6.1 (c)	\$ 100.00
Construction Noise (Sundays)	6.1 (d)	\$ 100.00

SCHEDULE 2

COLUMN 1	Bylaw No. 1681 "Noise Control Bylaw"	COLUMN 2	COLUMN 3
Offence		Section	Fine
Noise which disturbs		3	\$100.00
Noise which disturbs form Private Property		4	\$100.00
Amplification equipment which disturbs		6(b)	\$100.00
Animal Noise		6(a)	\$100.00
Bird Noise		6(a)	\$100.00
Operating equipment during restricted hours		6(c)	\$100.00
Operating engine during restricted hours		6(d)	\$100.00
Construction noise during restricted hours		8(a)	\$100.00
Construction noise during restricted hours (Saturday)		8(b)	\$100.00
Construction noise during restricted hours (Sunday)		8(c)	\$100.00
Noise which disturbs		11(c)	\$100.00
Noise which disturbs form Private Property		11(c)	\$100.00

THE CORPORATION OF THE CITY OF GRAND FORKS
MUNICIPAL TICKETING INFORMATION BYLAW NO. 1957

**A Bylaw to Implement a Municipal Ticket Information Program
for the Enforcement of Designated Bylaws**

WHEREAS under the provisions of Local Government Act, Council may, by bylaw, provide for the enforcement of certain bylaws by means of a ticket, designate persons as Bylaw Enforcement Officers for the purpose of enforcing bylaws by means of a ticket, designate an offence against a bylaw by means of a word or expression on a ticket, and in consultation with the Chief Judge of the Provincial Court, set fines, not exceeding \$500.00 for contravention of such designated bylaws;

AND WHEREAS Council desires to designate those bylaws that may be enforced by means of a ticket, designate offences against those bylaws by means of a word or expression, designate those persons who as Bylaw Enforcement Officers may enforce the bylaws, and set fines for contravention of the bylaws;

NOW THEREFORE, Council of the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS**, as follows:

1. Each bylaw listed in Column 1 of Schedule 1 to this bylaw may be enforced by means of a ticket in the form prescribed for the purpose of the Local Government Act.
2. The persons appointed to the job positions or titles listed in Column 2 of Schedule 1 of this bylaw are hereby designated as Bylaw Enforcement Officers for the purpose of enforcing the bylaws listed in Column 1 of Schedule 1 opposite the respective job positions.
3. The words or expressions listed in Column 1 of the Schedules of this bylaw designate the offence committed under the bylaw section number appearing in Column 2 opposite the respective words or expressions.
4. The amounts appearing in Column 3 of the Schedules of this bylaw are the fines set for the corresponding offences designated in Column 1.
5. This bylaw may be cited as "City of Grand Forks Municipal Ticket Information Bylaw No. 1957, 2013".
6. If any portion of this bylaw is for any reason held to be invalid by a Court of Competent Jurisdiction, the invalid portion shall be severed and the portion that is invalid shall not affect the validity of the remainder of this bylaw.

INTRODUCED this 10th day of June, 2013.

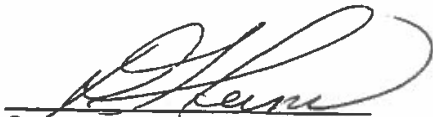
Read a **FIRST** time this 24th day of June, 2013.

Read a **SECOND** time this 24th day of June, 2013.

Read a **THIRD** time this 24th day of June, 2013.

FINALLY ADOPTED this 22nd day of July, 2013.



Mayor - Brian Taylor

Corporate Officer-Diane Heinrich

CERTIFICATE

I hereby certify the foregoing to be a true copy and correct copy of Bylaw 1957, cited as "City of Grand Forks Municipal Ticket Information Bylaw No. 1957, 2013", as passed by the Municipal Council on the 22nd day of July, 2013.

Corporate Officer of the City Council of the
City of Grand Forks

BYLAW NO.

**DESIGNATED BYLAW
ENFORCEMENT OFFICER**

Bylaw No. 1963
"Noise Control Bylaw"

Bylaw Enforcement Officer
R.C.M. Police

Bylaw No. 1965
"Grand Forks Fire and Safety Bylaw"

Fire Chief
Deputy Fire Chief
R.C.M. Police

Bylaw No. 1962
"Grand Forks Unsightly Premises Bylaw"

Building Inspector
Bylaw Enforcement Officer

Bylaw No. 1959
"Park Access Bylaw"

Bylaw Enforcement Officer
R.C.M. Police

Bylaw No. 1956
"City of Grand Forks Traffic Regulations"

R.C.M. Police
Bylaw Enforcement Officer

Bylaw No. 1964
"Grand Forks Building and Plumbing Bylaw"

Building Inspector
Bylaw Enforcement Officer

Bylaw No 1957
"Grand Forks Municipal Ticketing Information Bylaw"

Bylaw Enforcement Officer
R.C.M. Police

SCHEDULE 2

Bylaw No. 1681 "Noise Control Bylaw"

COLUMN 1	COLUMN 2	COLUMN 3
Offence	Section	Fine
Noise which disturbs	3	\$100.00
Noise which disturbs form Private Property	4	\$100.00
Amplification equipment which disturbs	6(b)	\$100.00
Animal Noise	6(a)	\$100.00
Bird Noise	6(a)	\$100.00
Operating equipment during restricted hours	6(c)	\$100.00
Operating engine during restricted hours	6(d)	\$100.00
Construction noise during restricted hours	8(a)	\$100.00
Construction noise during restricted hours (Saturday)	8(b)	\$100.00
Construction noise during restricted hours (Sunday)	8(c)	\$100.00

CORPORATION OF THE CITY OF GRAND FORKS

NOISE CONTROL BYLAW NO. 1963

A bylaw to provide for the regulation and prohibition of certain noises and sounds.

WHEREAS the Local Government Act provides Council with the authority, by bylaw, to regulate or prohibit the making or causing of certain noises or sounds within the Municipality-boundaries of the Corporation of the City of Grand Forks; and

WHEREAS the Council of the Municipality Corporation of the City Grand Forks, deems it necessary and desirable to regulate or prohibit noises or sounds, which disturb the quiet, peace, rest, enjoyment, comfort or convenience of neighbourhood persons in the vicinity, or the public;

NOW THEREFORE the Municipal Council of the Corporation of the City of Grand Forks in open meeting assembled **ENACTS** as follows:

1. Title

- 1.1 This bylaw may be cited for all purposes as the **Grand Forks Noise Control Bylaw No. 1963, 2013**".

2. Repeal

- 2.1. The City of Grand Forks Noise Control Bylaw, No. 1313 and all amendments thereto, are hereby repealed and replaced by this bylaw.

3. Definitions

3.1 In this bylaw:

- (a) **"Bylaw Enforcement Officer"** means every person(s) designated by Council as a Bylaw Enforcement Officer for the City or otherwise authorized under the Offence Act, and every Peace Officer;
- (b) **"City"** means the Corporation of the City of Grand Forks;
- (c) **"Council"** means the City Council of the City;
- (d) **"Highway"** includes a street, road, lane, bridge, viaduct and any other way open for the use of the public but does not include a private right-of-way on private property;

- (e) **"Municipality"** means the area within the City boundaries of the City;
- (f) **"Noise"** means any noise or sound that is objectionable, or disturbs, tends to disturb, or is liable to disturb, the quiet, peace, rest, enjoyment, comfort or convenience of the area, or of persons in the area, or the public and shall include, without limiting the generality of the foregoing, the noises and sounds specifically described elsewhere in this bylaw;
- (f) **"Owner"** means an owner or occupier of a parcel of land, or both;
- (g) **"Peace Officer"** shall have the same meaning as in the *Interpretation Act* and shall also include the person or persons who are appointed to enforce and administer this bylaw;
- (h) **"Person(s)"** includes any company, corporation, owner, partnership, firm, association, society or party;
- (i) **"Private Premises"** means the area contained within the boundaries of any privately owned or lease lot, parcel of land within the City and any building or structure situated within those boundaries, but where any lot or parcel contains more than one dwelling unit, each such dwelling unit shall be deemed to be separate private premises;
- (j) **"Property"** means land, with or without improvements, so affixed to the land as to make them in fact and in law, a part of it;
- (k) **"Public Place"** means streets, highways, parks, public squares, beaches, foreshore and all other land and building that not private premises.

4. Prohibited Noises and Sounds

- 4.1 No person(s) shall make or cause, or permit to be made or caused, in or on a highway or elsewhere in the City, any noise or sound which disturbs the quiet, peace, rest, enjoyment, comfort or convenience of the neighborhood, or of persons in the vicinity.
- 4.2 No owner, tenant or occupier of real property shall allow that property to be used so that a noise or sound, which originates from that property, disturbs the quiet, peace, rest, enjoyment, comfort or convenience of neighborhood, or of persons in the vicinity.
- 4.3 No person(s) shall keep any animal, which by its calls, cries, barks, or other noises disturbs the quiet, peace, rest, enjoyment, comfort, or convenience of neighborhood, or of persons in the vicinity.

4.4 Without limiting Sections 3 – 5 of this bylaw, the Council believes that the following noises or sounds are objectionable:

- (a) any calls, cries, barks, or other noises made by an animal which are audible outside the property where the animal is kept, between 11:00 p.m. and 7:00 a.m.;
- (b) any amplified music or speech which is audible outside the property where it originates or is reproduced, between 11:00 p.m. and 7:00 a.m.;
- (c) any noise caused or emanating from construction activity, including alterations, demolitions, and excavations between the hours of 8:00 p.m. and 7:00 a.m.;
- (d) any noise longer than 10 minutes caused or emanating from the operation of a parked or stopped diesel vehicle between 11:00 p.m. and 7:00 a.m.
- (e) any noise caused by the operation of motorized off-road vehicles is not permitted from 6:00 p.m. to 10:00 a.m.

and no person(s) shall cause or permit such noises or sounds to be made.

5. Exemption

5.1 This bylaw does not apply to:

- (a) police, fire, or other emergency vehicles proceeding upon an emergency;
- (b) the excavation, construction, or infrastructure work, or repairing of bridges, streets, highways, or lands by the City or agents acting on its behalf;
- (c) the operation of maintenance equipment by the City or agents acting on its behalf;
- (d) snow removal or highway cleaning operations;
- (e) the operation of a public address system required under a building or fire code;
- (f) a lawnmower, power gardening equipment or chainsaw operated between 7:00 a.m. and 9:00 p.m.;
- (g) a horn from a motor vehicle, boat or train where it is necessary to warn of danger or a hazard;
- (h) an event approved by resolution of Council provided it is within the terms

of that approval – ie: hours of operation.

6. Construction Hours

- 6.1 No person(s) in the City shall on any day, construct, erect, reconstruct, alter, repair or demolish any building, structure or thing or excavate or fill in land in any manner, whatsoever, which makes or causes noises or sounds in or on a highway or elsewhere in the City, which disturb, or tend to disturb, the quiet, peace, rest, enjoyment, comfort or convenience of the neighborhood or of persons in the vicinity, except during the following times:
- (a) Monday through Friday, between the hours of 7 a.m and 9:00 p.m.
 - (b) the erection, demolition, construction, reconstruction, alteration or repair of any building or structure between 7:00 a.m. and 10:00 p.m.;
 - (c) Saturdays, between the hours of 10:00 a.m. and 9:00 p.m.;
 - (d) Sunday and other holidays, between the hours of ten a.m. and 6:00 p.m.
- 6.2 The restrictions contained in this part may be waived or varied by a Permit in writing from the Bylaw Enforcement Officer of the Corporate Officer, granting approval to carry on the work that is found to be a case of urgent necessity and in the interest of public health and safety.

7. Inspections

- 7.1 A Bylaw Enforcement Officer may enter on any property at any reasonable time for the purpose of ascertaining whether the regulations and requirements of this bylaw are being observed.
- 7.2 No person(s) shall obstruct a Bylaw Enforcement Officer from entering property under Section 9.

8. Offences and Penalties

- 8.1 (a) Any person(s) who contravenes this bylaw is liable upon summary conviction to a fine not exceeding \$2,000.00. Every day that infraction of this bylaw continues shall constitute a separate offence.
- (b) Every person or persons, who violates or breaches or who causes or allows to be violated or breached any of the provisions of this bylaw shall be guilty of an offence against this bylaw and each day that such violation is caused or allowed to continue shall constitute a separate offence.

- (c) After the first contact is made and the violation continues to exist every half hour thereafter, constitutes a new offence, as per Schedule 2 of the Municipal Ticketing Information bylaw.

9. Severability

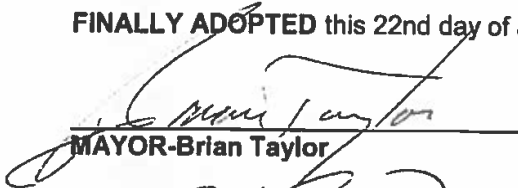
- 9.1 If any portion of this bylaw (including without limitation all or part of Section 7) is held to be invalid by a Court of competent jurisdiction, such invalidity shall not affect the remaining portions of the bylaw.

READ a first time this 24th day of June, 2013.

READ a second time this 24th day of June, 2013.

READ a third time this 24th day of June, 2013.

FINALLY ADOPTED this 22nd day of July, 2013.


MAYOR-Brian Taylor


CORPORATE OFFICER-Diane Heinrich

C E R T I F I C A T E

I hereby certify the foregoing to be a true copy of the Grand Forks Noise Control Bylaw No. 1963, 2013, as passed by the Council of the City of Grand Forks on the 22nd day of July, 2013.

Corporate Officer of the Municipal Council of the
City of Grand Forks

REQUEST FOR DECISION

— COMMITTEE OF THE WHOLE —



To: Committee of the Whole
From: Manager of Building Inspection & Bylaw Services
Date: February 26, 2015
Subject: Municipal Ticketing and Information Bylaw No. 1957 –
Schedule 4 (Re: Unsightly Premises Bylaw No. 1962)
Recommendation: **RESOLVED THAT** the Committee of the Whole recommends to Council to refer the amended schedule 4-A1 of the Municipal Ticketing and Information Bylaw No. 1957, to the March 9, 2015 Council Meeting for the first three readings.

BACKGROUND: The Unsightly Premises Bylaw No 1663 was adopted by Council on July 22, 2013. The change is required in order to issue a legitimate ticket.

The attached Schedule 4 in the MTI (Municipal Ticketing and Information) Bylaw No 1957 does not correspond to the sections in the Unsightly Premises Bylaw. Schedule 4 will require some housekeeping to align the Unsightly Premises Bylaw with the fines schedules in the MTI Bylaw. For example, in the current Schedule 4, "parts of a vehicle, section 2.1(b)", has been corrected to correspond with the Unsightly Premises Bylaw and now says "part of a vehicle, is section 3.1(b)".

The changes made are highlighted in yellow in the amendment bylaw 1957, schedule 4-A1.

Benefits or Impacts of the Recommendation:

General: This will allow for better control and enforcement of the bylaw with regard to fines as a last resort to obtain compliance.
Strategic Impact: N/A
Financial: N/A
Policy/Legislation: Council has the authority to amend bylaws.
Attachments: Unsightly Premises Bylaw No. 1962, Schedule 4, Schedule 4-A1, Municipal Ticketing and Information Bylaw No. 1957.

Recommendation: **RESOLVED THAT** the Committee of the Whole recommends to Council refer the amended schedule 4-A1 of the Municipal Ticketing and Information Bylaw No. 1957, to the March 9, 2015 Council Meeting for the first three readings.

REQUEST FOR DECISION

— COMMITTEE OF THE WHOLE —



- OPTIONS:**
- 1. COTW COULD CHOOSE TO SUPPORT THE RECOMMENDATION.**
 - 2. COTW COULD CHOOSE TO NOT SUPPORT THE RECOMMENDATION.**
 - 3. COTW COULD CHOOSE TO REFER THE REPORT BACK TO STAFF FOR MORE INFORMATION.**
-

SCHEDULE 4 – A1

OF THE MUNICIPAL TICKETING BYLAW NO. 1957

(Amendment Bylaw 1957, Schedule 4 – A1)

Bylaw No. 1962 “Unsightly Premises Bylaw”

COLUMN 1	COLUMN 2	COLUMN 3
Accumulation of Building Materials	3.1 (a)	\$ 100.00
Unlicensed Vehicle	3.1 (b)	\$ 100.00
Parts of a Vehicle	3.1 (b)	\$ 100.00
Accumulation of Rubbish	3.1 (c)	\$ 100.00
Exterior Finishes (buildings)	3.1 (d)	\$ 100.00
Graffiti	3.1 (e)	\$ 100.00
Accumulation of Garbage	3.1 (f)	\$ 100.00
Failure to Comply	5.2	\$ 100.00

Unightly Premises Bylaw No. 1962

SCHEDULE 4

Bylaw No. 1962" Grand Forks Unightly Premises Bylaw"

COLUMN 1	COLUMN 2	COLUMN 3
Offence	Section	Fine
Accumulation of building Materials	2.1(a)	\$100.00
Unlicensed Vehicles	2.1(b)	\$100.00
Parts of a vehicle	2.1(b)	\$100.00
Deposit or accumulation of rubbish	2.1(d)	\$100.00
Unightly premises	5	\$100.00
Place graffiti	2.1(e)	\$100.00
Failure to remove garbage	2.1(f)	\$100.00

THE CORPORATION OF THE CITY OF GRAND FORKS
MUNICIPAL TICKETING INFORMATION BYLAW NO. 1957

**A Bylaw to Implement a Municipal Ticket Information Program
for the Enforcement of Designated Bylaws**

WHEREAS under the provisions of Local Government Act, Council may, by bylaw, provide for the enforcement of certain bylaws by means of a ticket, designate persons as Bylaw Enforcement Officers for the purpose of enforcing bylaws by means of a ticket, designate an offence against a bylaw by means of a word or expression on a ticket, and in consultation with the Chief Judge of the Provincial Court, set fines, not exceeding \$500.00 for contravention of such designated bylaws;

AND WHEREAS Council desires to designate those bylaws that may be enforced by means of a ticket, designate offences against those bylaws by means of a word or expression, designate those persons who as Bylaw Enforcement Officers may enforce the bylaws, and set fines for contravention of the bylaws;

NOW THEREFORE, Council of the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS**, as follows:

1. Each bylaw listed in Column 1 of Schedule 1 to this bylaw may be enforced by means of a ticket in the form prescribed for the purpose of the Local Government Act.
2. The persons appointed to the job positions or titles listed in Column 2 of Schedule 1 of this bylaw are hereby designated as Bylaw Enforcement Officers for the purpose of enforcing the bylaws listed in Column 1 of Schedule 1 opposite the respective job positions.
3. The words or expressions listed in Column 1 of the Schedules of this bylaw designate the offence committed under the bylaw section number appearing in Column 2 opposite the respective words or expressions.
4. The amounts appearing in Column 3 of the Schedules of this bylaw are the fines set for the corresponding offences designated in Column 1.
5. This bylaw may be cited as "City of Grand Forks Municipal Ticket Information Bylaw No. 1957, 2013".
6. If any portion of this bylaw is for any reason held to be invalid by a Court of Competent Jurisdiction, the invalid portion shall be severed and the portion that is invalid shall not affect the validity of the remainder of this bylaw.

INTRODUCED this 10th day of June, 2013.

Read a **FIRST** time this 24th day of June, 2013.

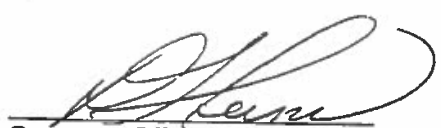
Read a **SECOND** time this 24th day of June, 2013.

Read a **THIRD** time this 24th day of June, 2013.

FINALLY ADOPTED this 22nd day of July, 2013.



Mayor-Brian Taylor



Corporate Officer-Diane Heinrich

CERTIFICATE

I hereby certify the foregoing to be a true copy and correct copy of Bylaw 1957, cited as "City of Grand Forks Municipal Ticket Information Bylaw No. 1957, 2013", as passed by the Municipal Council on the 22nd day of July, 2013.

Corporate Officer of the City Council of the
City of Grand Forks

<u>BYLAW NO.</u>	<u>DESIGNATED BYLAW ENFORCEMENT OFFICER</u>
Bylaw No. 1963 "Noise Control Bylaw"	Bylaw Enforcement Officer R.C.M. Police
Bylaw No. 1965 "Grand Forks Fire and Safety Bylaw"	Fire Chief Deputy Fire Chief R.C.M. Police
Bylaw No. 1962 "Grand Forks Unsightly Premises Bylaw"	Building Inspector Bylaw Enforcement Officer
Bylaw No. 1959 "Park Access Bylaw"	Bylaw Enforcement Officer R.C.M. Police
Bylaw No. 1956 "City of Grand Forks Traffic Regulations"	R.C.M. Police Bylaw Enforcement Officer
Bylaw No. 1964 "Grand Forks Building and Plumbing Bylaw"	Building Inspector Bylaw Enforcement Officer
Bylaw No 1957 "Grand Forks Municipal Ticketing Information Bylaw"	Bylaw Enforcement Officer R.C.M. Police

SCHEDULE 4

Bylaw No. 1962" Grand Forks Unsightly Premises Bylaw"

COLUMN 1	COLUMN 2	COLUMN 3
Offence	Section	Fine
Accumulation of building Materials	2.1(a)	\$100.00
Unlicensed Vehicles	2.1(b)	\$100.00
Parts of a vehicle	2.1(b)	\$100.00
Deposit or accumulation of rubbish	2.1(d)	\$100.00
Unsightly premises	5	\$100.00
Place graffiti	2.1(e)	\$100.00
Failure to remove garbage	2.1(f)	\$100.00

Unsightly Premises Bylaw No. 1962

THE CORPORATION OF THE CITY OF GRAND FORKS

UNSIGHTLY PREMISES BYLAW NO. 1962

A Bylaw to Control Unsightly Premises

WHEREAS the Local Government Act allows Council, by bylaw, to prohibit persons from causing or permitting unsightliness on real property;

THEREFORE the Municipal Council of the Corporation of the City of Grand Forks in open meeting **ENACTS** as follows:

1. Title

- 1.1 This bylaw may be cited for all purposes as the **"Unsightly Premises Bylaw No. 1962, 2013"**.

2. Interpretation

2.1 In this bylaw:

- (a) **"Bylaw Enforcement Officer"** means every person designated by Council as a Bylaw Enforcement Officer for the City, and every Peace Officer;
- (b) **"City"** means the Corporation of the City of Grand Forks;
- (c) **"Council"** means the Municipal Council of the City;
- (d) **"Municipality"** means the area within the municipal boundaries of the City.
- (e) **"Owner"** means an owner or occupier of a parcel of land, or both.

3. Unsightly Premises

- 3.1 No owner shall cause, allow or permit a parcel to become or to remain unsightly, and, specifically:
- (a) No owner of a parcel shall cause, allow or permit the accumulation of building material on the parcel unless;
 - (i) The owner or occupier of the parcel is in possession of a valid building permit in respect of the accumulation; or

Unightly Premises Bylaw No. 1962

- (ii) The accumulation is stored in a closed building or structure such that the accumulation is not visible from another parcel or highway
- (b) No owner of a parcel shall cause, allow or permit the storage or accumulation, on the parcel, of all or part of a vehicle, as defined in the Motor Vehicle Act, which is not:
 - (i) validly registered or licensed in accordance with the Motor Vehicle Act for a period of 12 months and which is not housed in a garage or carport or
 - (ii) capable of movement under its own power;

unless it is stored in a closed building or structure such that the vehicle, or any portion of a vehicle, is not visible from another parcel or a highway;

- (c) No owner of a parcel shall cause, allow or permit the accumulation on the parcel of filth, discarded materials, unwholesome matter, or rubbish of any kind, whether or not for commercial purposes or as part of a trade or calling, including but not limited to dead animals, paper products, crockery, glass, metal, plastics, plastic containers, wire, ropes, machinery, tires, appliances, and any other scrap or salvage;
 - (d) No owner of a parcel shall cause, allow or permit a building or structure, or part of a building or structure, which is missing all or a portion of its surface, covering, or coating materials to be on the parcel unless the owner is in possession of a valid building permit in respect of the building or structure;
 - (e) No owner of a parcel shall cause, allow or permit the presence of graffiti, whether in the form of pictures or words, on the parcel or on the surface of a structure on the parcel;
 - (f) No owner of a parcel shall cause, allow or permit the accumulation on the parcel of garbage not contained in a covered receptacle.
- 3.2 Owners of a parcel shall remove or cause to be removed from the parcel any accumulations of filth, discarded material, or rubbish of any kind.

4. Inspection

- 4.1 A Bylaw Enforcement Officer may enter on parcel at all reasonable times to ascertain whether this bylaw is being observed, to gather evidence on any violation, or to serve any notice related to any violation of this bylaw.

Unightly Premises Bylaw No. 1962

- 4.2 No person shall obstruct a Bylaw Enforcement Officer from entering a parcel in accordance with Section 3.1.

5. Notice

- 5.1 Where a Bylaw Enforcement Officer observes that a parcel is or has become unsightly, the Bylaw Enforcement Officer may deliver written notice to the owner requiring the removal of any thing or things, including a class of things that render the parcel unsightly.
- 5.2 Where a Bylaw Enforcement Officer provides written notice under Section 4.1, of this bylaw, the owner must remove from the parcel anything that, as stated in the notice, renders the parcel unsightly within 10 days of delivery of the notice.

5.0 Default

- 5.1 In the event the owner fails within ten days of delivery of a written notice under Section 4.1 to comply with the notice, the City may deliver a second notice to the owner stating that:
- (a) the owner is in default of this bylaw;
 - (b) the owner may appear before Council to be heard on a date specified in the second notice, being not less than ten days after delivery of the second notice; and
 - (c) after the date specified in the second notice the City, by its officers, employees, contractors, or agents may, at the expense of the owner, enter on the parcel and remove any thing or things that render the parcel unsightly.
- 5.2 Unless Council directs otherwise, after the date specified in the second notice under Section 5.1(b), the City may deliver to the owner a third notice stating that the City will enter the affected parcel and remove any thing or things that render the parcel unsightly on a specified date between the hours of 8:00 a.m. and 8:00 p.m.
- 5.3 Where a third notice is delivered to the owner under Section 5.2, on the date specified in the third notice, the City, by its officers, employees, contractors, or agents may enter on the parcel and remove anything or things specified in the first notice that render the parcel unsightly.
- 5.4 The owner shall owe to the City, as a debt, the cost of removing anything or things from the affected parcel under Section 5.3.

Unsightly Premises Bylaw No. 1962

- 5.5 If the cost under Section 5.4 remains unpaid on December 31 in the year of the removal, the cost will be added to and form part of the taxes on the parcel affected as taxes in arrears.

6.0 Offence

- 6.1 Every person who violates a provision of this bylaw, or who suffers or permits any act or thing to be done in contravention of or in violation of any provision of this bylaw, or who neglects to or refrains from doing anything required to be done by any provision of this bylaw, is guilty of an offence against this bylaw and is liable to the penalties imposed under this bylaw.
- 6.2 Each day that a violation continues to exist *after the second notice* is considered a separate offence against this bylaw as per Schedule 4 of the Municipal Ticketing Information bylaw.
- 6.3. If at any time, an offence against this bylaw occurs, it may be at the discretion of the Bylaw Enforcement Officer and/or Acting Official, to determine, if an extension is required.

7.0 Penalty

- 7.1 Every person who commits an offence against this bylaw is liable on summary conviction, to a penalty of not more than \$10,000.00.

8.0 Severability

- 8.1 If at any time, any provision of this bylaw is declared or held to be illegal, invalid, or ultra vires, in whole or in part, then the provision shall not apply and the remainder of this bylaw shall continue in full force and effect and be construed as if it had been enacted without the illegal, invalid, or ultra vires provision.
- 8.2 Every person or persons, who violates or breaches or who causes or allows to be violated or breached any of the provisions of this bylaw shall be guilty of an offence against this bylaw and each day that such violation is caused or allowed to continue shall constitute a separate offence.

Unsightly Premises Bylaw No. 1962

9. Repeal

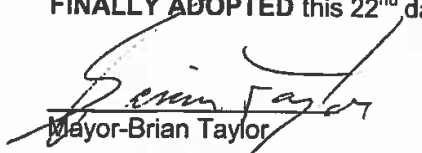
- 9.1 Bylaw No. 1680, 2001, cited as the "City of Grand Forks Unsightly Premises Bylaw" and all amendments thereto are hereby repealed.


READ A FIRST TIME this 8th day of July, 2013.

READ A SECOND TIME this 8th day of July, 2013.

READ A THIRD TIME this 8th day of July, 2013.

FINALLY ADOPTED this 22nd day of July, 2013.


Mayor-Brian Taylor


Corporate Officer-Diane Heinrich

C E R T I F I C A T E

I hereby certify the foregoing to be a true copy of the Unsightly Premises Bylaw No. 1962 as passed by the Municipal Council of the City of Grand Forks on the 22nd day of July, 2013.

Corporate Officer
of the Municipal Council of the City of Grand Forks