

**THE CORPORATION OF THE CITY OF GRAND FORKS
AGENDA – REGULAR MEETING**

**Monday, November 28, 2016, at 7:00 pm
7217 - 4th Street, City Hall Council Chambers**

	<u>ITEM</u>	<u>SUBJECT MATTER</u>	<u>RECOMMENDATION</u>
1.	<u>CALL TO ORDER</u>		
2.	<u>ADOPTION OF AGENDA</u>		
	a) Adopt agenda	November 28, 2016, Regular Meeting agenda	THAT Council adopts the November 28, 2016, Regular Meeting agenda as presented.
3.	<u>MINUTES</u>		
	a) Adopt minutes November-7-2016-Committee-of-the-Whole-Meeting-Minutes-Not Yet Adopted	November 7, 2016, Committee of the Whole Meeting minutes	THAT Council adopts the November 7, 2016, Committee of the Whole Meeting minutes as presented.
	b) Adopt minutes November-7-2016-Regular-Meeting-Minutes-Not Yet Adopted	November 7, 2016, Regular Meeting minutes	THAT Council adopts the November 7, 2016, Regular Meeting minutes as presented.
4.	<u>REGISTERED PETITIONS AND DELEGATIONS</u>		
5.	<u>UNFINISHED BUSINESS</u>		
6.	<u>REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL</u>		
	a) Corporate Officer's Report RFD - Proc. Bylaw-CAO - Rpts., Questions, & Inquiries from Council Councillor Thompson's Report Councillor Tripp's Report Councillor Hammett's Report Councillor Butler's Report	Written reports of Council	THAT all written reports of Council be received.
7.	<u>REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY</u>		
	a) Corporate Officer's Report RFD - Proc. Bylaw-Council - RDKB Council's Rep.	Verbal report from Council's representative to the Regional District of Kootenay Boundary Read the RDKB agendas	THAT Mayor Konrad's report on the activities of the Regional District of Kootenay Boundary, given verbally at this meeting be received.

8. **RECOMMENDATIONS FROM STAFF FOR DECISIONS**

- | | | |
|---|--|--|
| a) Corporate Services
RFD - Corporate Services - Appointments of Acting Mayor for Council Year 2016-2017 | Appointments of Acting Mayor for Council Year 2016-2017 | THAT Council designates members of Council to serve on a rotating basis as Acting Mayor during the year 2016-2017:
Councillor Butler - December 2016 and January 2017
Councillor Hammett - February 2017 and March 2017
Councillor Krog - April 2017 and May 2017
Councillor Ross - June 2017 and July 2017
Councillor Thompson - August 2017 and September 2017
Councillor Tripp - October 2017 and November 2017 |
| b) Corporate Services
RFD - Corporate Services - 2017 Regular & COTW Meeting Schedule | 2017 Regular and Committee of the Whole Meeting Schedule | THAT Council adopts the meeting dates as presented, provides notice to the public of the 2017 Regular Council Meeting schedule and the schedule for the Committee of the Whole meetings; AND FURTHER directs staff to publish the notice in the Gazette in accordance with the Community Charter. |

9. **REQUESTS ARISING FROM CORRESPONDENCE**

10. **INFORMATION ITEMS**

- | | | |
|---|---|--|
| a) Grand Forks Community Christmas Dinner Coordinators
SOII - Grand Forks Community Christmas Dinner | Letter of support and request for contribution for the 35th Annual Community Christmas Dinner | THAT Council receives for information the letter from the Grand Forks Community Christmas Dinner coordinators; AND FURTHER THAT Council contributes \$500 from the Community Services Fund towards the dinner. |
| b) Bylaw Officer
Memo - Bylaw Officer - Unsightly Premises | Verbal report and Power Point presentation on updates of Unsightly Premises | THAT Council receives for information the verbal report and power point presentation from the Bylaw Officer regarding updates on unsightly premises. |

c)	Deputy Manager of Operations Memo - Deputy Mgr. of Op. - Campground Review	Memorandum regarding the City Park Campground review	THAT Council receives for information the memorandum from the Deputy Manager of Operations regarding the City Park Campground review.
d)	Manager of Development and Engineering Memo - Mgr. Dev. & Eng. - Wetland Nature Parks - Future Dedications	Memorandum regarding Wetland Nature Parks - Future Dedications overview	THAT Council receives for information the memorandum from the Manager of Development and Engineering regarding an overview of the wetland nature parks future dedications.
e)	Manager of Development and Engineering Memo - Mgr. Dev. & Eng. - Update on SCP Process	Memorandum update on Sustainable Community Plan process	THAT Council receives for information the memorandum from the Manager of Development and Engineering regarding an update on the Sustainable Community Plan process.
f)	Manager of Development and Engineering Memo - Mgr. Dev. & Eng. - PetroMaxX & Tim Hortons - Esso Dev. Update	Memorandum regarding PetroMaxX/Tim Hortons - Esso Development update	THAT Council receives for information the memorandum from the Manager of Development and Engineering regarding an update on the PetroMaxX and Tim Hortons - Esso Development.
g)	Manager of Development and Engineering Memo - Mgr. Dev. & Eng. - Infrastructure Grants Update	Memorandum regarding the infrastructure grants update	THAT Council receives for information the memorandum from the Manager of Development and Engineering regarding an update on the infrastructure grants.
h)	Manager of Development and Engineering Memo - Mgr. Dev. & Eng. - Update on Municipal Natural Assets Initiative	Memorandum regarding an update on Municipal Natural Assets Initiative	THAT Council receives for information the memorandum from the Manager of Development and Engineering regarding an update on Municipal Natural Assets Initiative.
i)	Manager of Development and Engineering Memo - Mgr. Dev. & Eng. - Update on Priede Water Main	Memorandum regarding an update on the Priede Water Main	THAT Council receives for information the memorandum from the Manager of Development and Engineering regarding an update on the Priede Water Main.

12. LATE ITEMS
13. QUESTIONS FROM THE PUBLIC AND THE MEDIA
14. ADJOURNMENT

THE CORPORATION OF THE CITY OF GRAND FORKS

COMMITTEE OF THE WHOLE MEETING MINUTES

Monday, November 7, 2016

NOT ADOPTED
SUBJECT TO CHANGE

PRESENT: MAYOR FRANK KONRAD
COUNCILLOR JULIA BUTLER
COUNCILLOR CHRIS HAMMETT
COUNCILLOR NEIL KROG
COUNCILLOR COLLEEN ROSS
COUNCILLOR CHRISTINE THOMPSON
COUNCILLOR BEVERLEY TRIPP

CHIEF ADMINISTRATIVE OFFICER
CHIEF FINANCIAL OFFICER
ACTING CORPORATE OFFICER
MANAGER OF DEVELOPMENT & ENGINEERING
SERVICES
MANAGER OF OPERATIONS
DEPUTY MANAGER OF OPERATIONS
FIRE CHIEF
CORPORATE ADMINISTRATIVE ASSISTANT

D. Allin
J. Rhodes
S. Winton

D. Sheets
D. Reid
D. Drexler
D. Heriot
D. Popoff

GALLERY

1. **CALL TO ORDER**

- a) Mayor Konrad called the November 7, 2016, Committee of the Whole Meeting to order at 9:00 am.

2. **COMMITTEE OF THE WHOLE AGENDA**

- a) Adopt agenda
November 7, 2016, COTW

- Late Item suggestion for discussion regarding the City letter on the pit meter charges

MOTION: TRIPP

RESOLVED THAT a Late Item for discussion be added to the November 7, 2016, COTW agenda regarding the City letter on the pit meter charges.

DEFEATED.

MOTION: THOMPSON

RESOLVED THAT the COTW adopts the November 7, 2016, agenda as presented.

CARRIED.

Councillors Tripp and Butler opposed the motion.

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- b) Reminder of the In-Camera Meeting directly following the COTW Meeting
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3. REGISTERED PETITIONS AND DELEGATIONS

- a) TELUS
Update on the current TELUS PureFibre build
- Trisha Vroom from TELUS gave the verbal presentation
 - discussion and overview regarding the new TELUS fibre service with many positive comments

MOTION: THOMPSON

RESOLVED THAT the COTW receives for information the presentation from TELUS.

CARRIED.

-
- b) The Phoenix Foundation of the Boundary Communities
Update on the October 24th Community Conversation and activities; and Club vision and plans
- Gary Smith gave the verbal presentation on behalf of the Phoenix Foundation of the Boundary Communities
 - discussion and comments on activities and overview
 - Avery Nordman, Youth Coordinator of the Boundary Youth in Philanthropy Club gave the verbal presentation with an overview of who the group is, what they do, goals, and upcoming events
 - this group is supported by the Phoenix Foundation
 - discussion and comments

MOTION: TRIPP

RESOLVED THAT the COTW receives for information the presentation from The Phoenix Foundation of the Boundary Communities and the Boundary Youth in Philanthropy Club.

CARRIED.

c) Boundary District Arts Council
Quarterly report presentation

- Samantha Mercer-White, President, gave the verbal presentation from the Boundary District Arts Council
- suggestion was given for the Arts Council to approach the RDKB Directors for funding as well
- discussion and comments

MOTION: HAMMETT

RESOLVED THAT the COTW receives for information the verbal quarterly report from the Boundary Arts Council and refers the Fee for Service request to the 2017 budgeting process.

CARRIED.

4. **REGIONAL TOPICS FOR DISCUSSION - WITH AREA D**

5. **PRESENTATIONS FROM STAFF**

- a) Manager of Development & Engineering Services
Clean Water and Wastewater Fund - Wastewater Treatment Plant Upgrade Grant Application

MOTION: KROG

RESOLVED THAT the COTW recommends to Council to direct staff to develop and submit a proposal for the Clean Water and Wastewater Fund for Wastewater Treatment Plant upgrades, with the proposed project having a total budget of \$4,010,000, with the City contribution of \$682,000 coming from reserves;

AND FURTHER RESOLVED THAT the COTW recommends to Council to direct staff to develop and submit a proposal for the Clean Water and Wastewater Fund for a Sewer Phasing Plan having a total budget of \$100,000, with the City contribution of \$17,000 coming from reserves.

CARRIED.

-
- b) Deputy Manager of Operations
BCAAP Grant and Early Budget Approval

MOTION: THOMPSON

RESOLVED THAT the COTW recommends to Council to give early budget approval for 2017 of \$55,000 for the upgrade of the Navigation and Lighting Systems as part of the application for the BCAAP Grant for 2017/2018 and refers the report to the November 7,

2016, Regular Meeting for decision.

CARRIED.

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- c) Chief Financial Officer
Memorandum regarding the Quarter 3, 2016, Financial Reports
- discussion and questions regarding some items in the Financial Reports

MOTION: THOMPSON

RESOLVED THAT the COTW receives the memorandum from the Chief Financial Officer regarding the Quarter 3, 2016, Financial Reports.

CARRIED.

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- d) Monthly Highlight Reports from Department Managers
Staff request for Council to receive the monthly activity reports from department managers
Discussion:
- land purchase by the City has completed at 7114 - 2nd St.
 - excavation - fibre upgrades
 - building permits
 - LED lights for pilot project (street lighting)
 - three projects completed for Unsightly Premises

MOTION: TRIPP

RESOLVED THAT the COTW receives the monthly activity reports from department managers.

CARRIED.

6. REPORTS AND DISCUSSION

7. PROPOSED BYLAWS FOR DISCUSSION

8. INFORMATION ITEMS

9. CORRESPONDENCE ITEMS

10. LATE ITEMS

11. **REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF THE COUNCIL (VERBAL)**

12. **QUESTION PERIOD FROM THE PUBLIC**

- a) - Gloria Koch inquired regarding the sewer phasing plan - can the public have input in the near future?
CAO replied that the public will be able to have input
- Gloria Koch also inquired into the sludge treatment and input from the public.
CAO replied that the public will be able to have input in the application; however, some is federally mandated and no consultation will then be permitted

- Nigel James inquired regarding the budgetary process and dates for public participation
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13. **IN-CAMERA RESOLUTION**

- a) Chief Administrative Officer
Immediately following the COTW Meeting, Council will hold an In-Camera Meeting

MOTION: TRIPP

**RESOLVED THAT the COTW recommends Council convene an In-Camera Meeting as outlined under Section 90 of the Community Charter to discuss matters in a closed meeting which are subject to Section 90 (1)(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
BE IT FURTHER RESOLVED THAT persons, other than members, officers, or other persons to whom Council may deem necessary to conduct City business, will be excluded from the In-Camera Meeting.**

CARRIED.

14. **ADJOURNMENT**

- a) Mayor Konrad adjourned the November 7, 2016, Committee of the Whole Meeting at 10:29 am.

MOTION: ROSS

RESOLVED THAT the November 7, 2016, Committee of the Whole Meeting be adjourned at 10:29 am.

CARRIED

CERTIFIED CORRECT:

MAYOR FRANK KONRAD

CORPORATE ADMINISTRATIVE
ASSISTANT - DAPHNE POPOFF

THE CORPORATION OF THE CITY OF GRAND FORKS

REGULAR MEETING OF COUNCIL MINUTES

Monday, November 7, 2016

NOT ADOPTED
SUBJECT TO CHANGE

PRESENT:

MAYOR FRANK KONRAD
COUNCILLOR JULIA BUTLER
COUNCILLOR CHRIS HAMMETT
COUNCILLOR NEIL KROG
COUNCILLOR COLLEEN ROSS
COUNCILLOR CHRISTINE THOMPSON
COUNCILLOR BEVERLEY TRIPP

CHIEF ADMINISTRATIVE OFFICER
ACTING CORPORATE OFFICER
MANAGER OF DEVELOPMENT & ENGINEERING
DEPUTY MANAGER OF OPERATIONS
CORPORATE ADMINISTRATIVE ASSISTANT

D. Allin
S. Winton
D. Sheets
D. Drexler
D. Popoff

GALLERY

1. CALL TO ORDER

- a) Mayor Konrad called the November 7, 2016, Regular Meeting to order at 7:00 pm.

2. ADOPTION OF AGENDA

- a) Adopt agenda
November 7th, 2016, Regular Meeting agenda

MOTION: ROSS / THOMPSON

RESOLVED THAT Council adopts the November 7th, 2016, Regular Meeting agenda as amended or as presented.

CARRIED.

3. MINUTES

- a) Adopt minutes
October 24th, 2016, Special to go In-Camera Meeting minutes

MOTION: ROSS / HAMMETT

RESOLVED THAT Council adopt the October 24th, 2016, Special to go In-Camera

Meeting minutes as presented.

NOT ADOPTED
SUBJECT TO CHANGE
CARRIED.

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- b) Adopt minutes
October 24th, 2016, Regular Meeting minutes

MOTION: THOMPSON / TRIPP

RESOLVED THAT Council adopts the October 24th, 2016, Regular Meeting minutes as amended.

CARRIED.

4. **REGISTERED PETITIONS AND DELEGATIONS**

5. **UNFINISHED BUSINESS**

6. **REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL**

- a) Corporate Officer's Report
Written reports of Council

MOTION: KROG / HAMMETT

RESOLVED THAT all written reports of Council be received.

CARRIED.

7. **REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY**

- a) Corporate Officer's Report
Verbal report from Council's representative to the Regional District of Kootenay Boundary
- Mayor Konrad gave a verbal report

MOTION: ROSS / TRIPP

RESOLVED THAT Mayor Konrad's report on the activities of the Regional District of Kootenay Boundary, given verbally at this meeting be received.

CARRIED.

8. **RECOMMENDATIONS FROM STAFF FOR DECISIONS**

- a) Acting Corporate Officer
Memo regarding the Regional District of Kootenay Boundary Bylaw No. 1613 - RDKB
Emergency Planning Services Establishment Amendment Bylaw

MOTION: THOMPSON / TRIPP

RESOLVED THAT the Municipal Council for the Corporation of the City of Grand Forks consents to the Regional District of Kootenay Boundary Board of Directors adopting Bylaw No. 1613 being the 'Regional District of Kootenay Boundary Emergency Planning Service Establishment Amendment Bylaw No. 1613, 2016'.

CARRIED.

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- b) Acting Corporate Officer
Memo regarding the Regional District of Kootenay Boundary Bylaw No. 1614 - Grand
Forks Curling Facility Service Establishment

MOTION: THOMPSON / KROG

RESOLVED THAT the Municipal Council for the Corporation of the City of Grand Forks consents to the Regional District of Kootenay Boundary Board of Directors adopting Bylaw No. 1614 being the RDKB 'Grand Forks Curling Rink Service Establishment Bylaw No. 1614, 2016'.

CARRIED.

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- c) Manager of Development & Engineering Services
Clean Water and Wastewater Fund - Wastewater Treatment Plant Upgrade Grant
Application

MOTION: THOMPSON / ROSS

RESOLVED THAT Council directs staff to develop and submit a proposal for the Clean Water and Wastewater Fund for Wastewater Treatment Plant upgrades, with the proposed project having a total budget of \$4,010,000, with the City contribution of \$682,000 coming from reserves;

AND FURTHER RESOLVED THAT Council directs staff to develop and submit a proposal for the Clean Water and Wastewater Fund for a Sewer Phasing Plan having a total budget of \$100,000, with the City contribution of \$17,000 coming from reserves.

CARRIED.

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- d) Manager of Development & Engineering Services
Pavement rehabilitation for 22nd Street (Highway 3 to 77th Avenue)

MOTION: THOMPSON / ROSS

RESOLVED THAT Council receives the report from the Manager of Development and Engineering Services regarding the pavement rehabilitation for 22nd Street for discussion and decision.

CARRIED.

MOTION: THOMPSON / ROSS

RESOLVED THAT Council choose Option 1 for the full depth road reconstruction for the pavement rehabilitation of 22nd Street.

CARRIED.

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- e) Deputy Manager of Operations
BCAAP Grant and Early Budget Approval

MOTION: BUTLER / KROG

RESOLVED THAT Council gives early budget approval for 2017 of \$55,000 for the upgrade of the Navigation and Lighting Systems as part of the application for the BCAAP Grant for 2017/2018.

CARRIED.

9. REQUESTS ARISING FROM CORRESPONDENCE

10. INFORMATION ITEMS

11. BYLAWS

- a) Chief Financial Officer
The City of Grand Forks 2017 Revenue Anticipation Borrowing Bylaw

MOTION: THOMPSON / TRIPP

RESOLVED THAT Council gives final reading to Bylaw No. 2034 - 'The City of Grand Forks Revenue Anticipation Borrowing Bylaw - 2017'.

CARRIED.

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- b) Manager of Development and Engineering Services
Johnson Flats Wetland Protected Natural Area Dedication

MOTION: KROG / ROSS

RESOLVED THAT Council gives final reading of the proposed 'Johnson Flats Wetland Nature Park Bylaw No. 2035, 2016'.

CARRIED.

12. LATE ITEMS

13. QUESTIONS FROM THE PUBLIC AND THE MEDIA

- a) - Kathleen, Grand Forks Gazette, questioned item 8 a) RDKB Bylaw No. 1613 Emergency Planning Services. CAO gave an explanation.
- Derek, Juice FM, inquired about the solar panels at the airport and if new panels would prevent vandalism?
Deputy Manager of Operation explained that the panels could be a lot smaller and that more research into prevention will be looked into.
- Gene Koch inquired into the solar panels and spoke in regards to the panels that the Boundary Museum has, and suggested a maintenance program
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14. ADJOURNMENT

- a) Mayor Konrad adjourned the November 7, 2016, Regular Meeting at 7:36 pm.

MOTION: ROSS / BUTLER

RESOLVED THAT the November 7, 2016, Regular Meeting be adjourned at 7:36 pm.

CARRIED.

CERTIFIED CORRECT:

MAYOR FRANK KONRAD

CORPORATE ADMINISTRATIVE
ASSISTANT - DAPHNE POPOFF

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council
From: Procedure Bylaw / Chief Administrative Officer
Date: November 28th, 2016
Subject: Reports, Questions and Inquiries from the Members of Council
Recommendation: **RESOLVED THAT ALL WRITTEN REPORTS SUBMITTED BY MEMBERS OF COUNCIL, BE RECEIVED.**

BACKGROUND: Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the members of Council to report to the Community on issues, bring community issues for discussion and initiate action through motions of Council, ask questions on matters pertaining to the City Operations and inquire on any issues and reports.

Benefits or Impacts of the Recommendation:


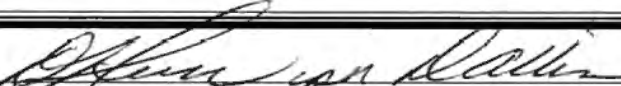
General: The main advantage of using this approach is to bring the matter before Council on behalf of constituents. Immediate action might result in inordinate amount of resource inadvertently directed without specific approval in the financial plan.

Strategic Impact: Members of Council may ask questions, seek clarification and report on issues.

Policy/Legislation: The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.

Recommendation: **RESOLVED THAT ALL WRITTEN REPORTS SUBMITTED BY MEMBERS OF COUNCIL, BE RECEIVED.**

- OPTIONS:**
- 1. RESOLVED THAT ALL WRITTEN REPORTS SUBMITTED BY MEMBERS OF COUNCIL, BE RECEIVED**
 - 2. RESOLVED THAT COUNCIL DOES NOT RECEIVE THE REPORTS FROM MEMBERS OF COUNCIL.**

 Department Head or CAO	 Chief Administrative Officer
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MEMORANDUM

TO: Mayor and Council
FROM: Councillor Christine Thompson
DATE: November 28, 2016
SUBJECT: Report to Council

Tuesday, November 8th, I attended the public open house held on capital projects being proposed for 2017. Our Managers did an excellent job on preparing for this open house that included a spread sheet on 20-year capital project proposals, and pictures that showed some of the 2016 completed projects as well as what was being requested for 2017.

Wednesday, November 9th, Management held an open house for local contractors to review what capital projects were being looked at for 2017. Our CAO explained to those in attendance that the City's crew do maintenance only; not capital projects. There were questions and answers, and some excellent comments made by the contractors in attendance.

Friday, November 11th, along with all members of Council, I participated in the Remembrance Day ceremonies.

I attended the monthly meeting of the Phoenix Foundation Wednesday, November 16th. It is with regret that the Board accepted the resignation of Director Leda Leander effective June 30th, 2017.

Respectfully submitted,

Christine Thompson

Councillor's Report for Nov. 28th Regular Meeting

Beverley Tripp

November is turning out to be a busy and productive month for council business, starting with two Open Houses at the City Hall chambers; one on Capital Planning on November 8th, and another for Contractors on November 9th. At the meeting on Capital Planning, a comprehensive overview of the planning that is going into the City's infrastructure and other capital projects was presented. Operations managers were on hand to respond to questions from the public, and it was unfortunate that attendance was poor as these open events afford an opportunity for city residents to learn about capital expenditures, and the operational challenges of keeping our water, sewer, and electricity functioning well.

At the Contractors Open House, new City projects and parameters for bidding on those contracts were presented to the contractors present. The contractors expressed their appreciation for the City arranging this meeting, commenting that it give them a heads-up on where and when to look for City projects that are coming up for tender in the new year.

Another first for me was the honour of marching in the Grand Forks Remembrance Day Parade and being part of the ceremonies at the Cenotaph in front of City Hall. Even though the sky was threatening rain, there was a great turn-out of Grand Forks residents for this well-done event. It was heartwarming to see the involvement of several young cadets in the service, laying wreathes, and performing other duties. The Remembrance Day Ceremony is such an important event – not only in recognition of the veterans who served in wars past, but also to honour the families who have been affected by the conflicts that Canadian soldiers have so selflessly served in to help preserve our way of life and freedoms, and to bring peace to war-torn areas of the world. Lest we forget.

Even though my motion in support of the city's volunteer events was defeated last month, I am personally continuing to support the efforts of volunteer-led events. I also had a very productive meeting with a resident of the city who, in the past, was involved in volunteer management to promote citizenship and community values. This line of thinking is right up my alley (!) and I will be exploring and networking further with individuals, organizations and volunteer groups to aid and build up this vital community resource.

As of the writing of this report, at least a half dozen more meetings and events are on the books for the remainder of the month, including the workshop on finances and the budget, and my report for December will carry those details.

Respectfully submitted,

Beverley Tripp

On November 8, the city hosted a Capital Planning Open House. There was an excellent presentation on display, showing the capital projects that are in the works or will begin in 2017.

At last week's DBA board meeting it was reported that our first annual Fright Fest on October 29th was a huge success, seeing over 200 children going through the Haunted House. The Piranhas Swim Club raised \$515 selling hot dogs, the Hay Rides brought in 6 bags of groceries for the Food Bank, the DBA donated a \$100 honourarium to the Boundary Musical Theatre Society for their participation in the Haunted House, \$200 was raised from Pumpkin People entries, and the remainder of the pumpkins were donated to the Food Bank and Whispers of Hope. With money provided by the BCRCC, Halloween decorations and props were purchased, and the business community really pulled together, providing props and volunteering time to make this a successful event.

A DBA Facebook page has been created to better communicate with it's members, so please Like and Share "Grand Forks Downtown Business Assoc." There will be a general meeting for members on Wednesday, October 23, to discuss issues of concern that are specific to the downtown core. Information from this session will then be presented to council by the board during a round table discussion (date yet to be determined).

I felt privileged to be invited to walk in the Remembrance Day Parade again this year, and humbled to honour all the brave men and women who made our freedoms possible.

Plans are well underway for next year's GFI. The AGM saw an almost complete change in directors, with Gerry Foster as President, Paul Plamondon as Vice-President, Colleen Salikin as secretary, and myself as treasurer. I look forward to working with the group to provide another successful GFI for 2017.

Many people in the community may not be aware of my involvement with the Gilpin Grasslands committee. This has been a pet project of mine for the better part of the last 2 years. I have concerns regarding the Strategic Management Plan (2009) for the Gilpin Grasslands Provincial Park, the lack of a Management Plan for the Nature's Trust land, and the lack of a Wildlife Management Plan for the Boundary. With the recent public outcry of bears being killed due to their habituation within the city, I think it's time that we (council) take action. We (humans) are at the top of the food chain and are supposedly the intelligent ones, but when it comes to protecting less fortunate creatures, we seem to fall short. What food sources the drought and the fires from last summer didn't destroy, cattle on crown rangeland did. I'm not expecting to see cattle removed entirely from crown land, but at least on the lands that were purchased for the sole purpose of protecting habitat for our native wildlife. Working with stewards in this community who have been focussed on this issue for decades, I have been provided with documents, biologists reports, correspondence with local and provincial representatives, and draft management plans not implemented. Area D Director Roly Russell's involvement is essential for any plan to be successful. Perhaps Grand Forks can set an example for other communities in finding a solution to protect our wildlife. Perhaps we can involve

concerned citizens who would volunteer to plant fruit trees or bushes on the Nature's Trust land in order to restore their habitat. Better still, let's continue to lobby the provincial government to protect the very land they purchased for that purpose.

Submitted 11.21.16
Chris Hammett

Councillor's Report

Nov 28, 2016

Julia Butler

On November 8th I attended a capital planning open house at city hall. It was very informative to have staff explain all of the capital projects that they are working on or planning for the new year. November 11th I was honored to march with council in the Remembrance Day Parade. It was nice to see such a large turnout and meet with everyone back at the Legion.

The Rec Commission met on November 10th and unanimously passed a motion stating:

"Recommend that the Grand Forks Recreation Commission be in support of the Proposed Recommendation to City council for the formation of a Recreation and Culture Committee of council."

The proposed recommendation states:

Proposed Recreation and Culture Committee

In preparation for presenting a recommendation to City Council by the 'special committee' has put together a document (mainly by Bruce) below. Please see if you can support it or are any alterations required to have the support of the Grand Forks and District Recreation Commission. The document is valid and complete; time is of essence in order to get Christmas chaos.

Recreation and Culture Committee of Grand Forks City Council

1. Purpose. The value and purpose of a Recreation and Culture Council on new policies, critical priorities and future direction and Cultural services within the City of Grand Forks.
2. Supporting Evidence. One document is especially relevant Park Association's document entitled "Why Parks and Recreation Services". It covers three main points: Economic Value, Health and Social Importance. These can be considered as essential. The document expands on these topics; it is available at www.parkassn.org and can be used as a reference and aide memoire.
3. Proposed recommendation to City Council.

WHEREAS within the strategic plan it states, in part:

Community Liveability: We will continue our investment in arts, culture and recreation in Grand Forks; collaborate with grassroots organizations to understand better community needs; work with groups to find solutions where possible, and

WHEREAS there currently is no committee of City Council to provide recommendations on grassroots solutions to enhance Recreation, Culture and the City of Grand Forks, and

These minutes are yet to be adopted by the committee and I would recommend council discuss this motion at the December 12th COTW meeting with the Regional Director, Roly Russell and Brian Noble from the Rec Commission. At this time, staff could also bring forward their supporting documentation on bylaws and background of the Rec Commission. As the mandate of the Rec Commission is only to oversee operations at the pool and arena, it would be beneficial for the city to have an advisory body to fill the need for other programming within the city and possibly the Regional District as well. Our Strategic Plan states the following:

Community Engagement:

- **WE RECOGNIZE OUR NATURAL RECREATIONAL AMENITIES ARE VALUABLE REGIONAL ASSETS.**
- **ENSURE GOVERNANCE STRUCTURE FOR RECREATION COMMISSION IS HIGHLY FUNCTIONAL &**
- **CONSIDER, REVIEW, IMPROVE & ENHANCE COMMUNICATIONS.**
- **INTEGRATED RECREATION PLANNING BETWEEN GRAND FORKS AND ELECTORAL AREAS & CONSIDER PARTNERSHIPS WITH ELECTORAL AREAS IN DEVELOPING JOINT PARTICIPATION IN RECREATION PLANNING & SHARE DATA AND INFORMATION ON RECREATIONAL PLANNING.**

As of the writing of this report, I look forward to our meeting on the 22nd to discuss the financials for 2016, council briefing, realtors' roundtable and IHA luncheon regarding "Primary Care Home/ Primary Medical Home in The Boundary".

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council

From: Procedure Bylaw / Council

Date: November 28th, 2016

Subject: Report – from the Council's Representative to the Regional District of Kootenay Boundary

Recommendation: **RESOLVED THAT MAYOR KONRAD'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**

BACKGROUND: Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the City's representative to the Regional District of Kootenay to report to Council and the Community on issues, and actions of the Regional District of Kootenay Boundary.

Benefits or Impacts of the Recommendation:

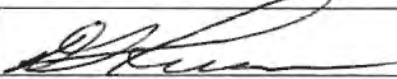

General: The main advantage is that all of Council and the Public is provided with information on the Regional District of Kootenay Boundary.

Policy/Legislation: The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.

Recommendation: **RESOLVED THAT MAYOR KONRAD'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**

OPTIONS:

1. **RESOLVED THAT MAYOR KONRAD'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**
2. **RECEIVE THE REPORT AND REFER ANY ISSUES FOR FURTHER DISCUSSION OR A REPORT: UNDER THIS OPTION, COUNCIL PROVIDED WITH THE INFORMATION GIVEN VERBALLY BY THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY DIRECTOR REPRESENTING COUNCIL AND REQUESTS FURTHER RESEARCH OR CLARIFICATION OF INFORMATION FROM STAFF ON A REGIONAL DISTRICT ISSUE.**

 Department Head or CAO	 Chief Administrative Officer
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REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council
From: Corporate Services
Date: November 28th, 2016
Subject: Appointments of Acting Mayor for Council Year 2016-2017
Recommendation: **RESOLVED THAT COUNCIL DESIGNATES MEMBERS OF COUNCIL TO SERVE ON A ROTATING BASIS AS ACTING MAYOR DURING THE YEAR 2016-2017:**
COUNCILLOR BUTLER – DECEMBER 2016 AND JANUARY 2017
COUNCILLOR HAMMETT – FEBRUARY 2017 AND MARCH 2017
COUNCILLOR KROG – APRIL 2017 AND MAY 2017
COUNCILLOR ROSS – JUNE 2017 AND JULY 2017
COUNCILLOR THOMPSON – AUGUST 2017 AND SEPTEMBER 2017
COUNCILLOR TRIPP – OCTOBER 2017 AND NOVEMBER 2017

BACKGROUND: Procedure Bylaw No. 1946, 2013 requires Council, to designate from among its members, Councillors to serve on a rotating basis as Acting Mayor to act in the place of the Mayor when the Mayor is absent or unavailable. Typically, this is done on the first meeting in December; however since the December meeting date falls in the middle of month, the November 28th Regular meeting date will suffice to determine acting Mayors, inasmuch as Council would need to determine who would be acting for the entire month of December. Section 11.7 Acting Mayor in the City of Grand Forks' Procedure Bylaw No. 1946 excerpt is attached to this report for reference.

Benefits or Impacts of the Recommendation:

General: Council to designate members of Council as Acting Mayor for the next year to act in the capacity of Mayor should he be absent.
Strategic Impact: N/A
Financial: Legislative Advertising requirements as allotted for in the Financial Plan.
Policy/Legislation: Each year, Council must, in respect of the ensuing calendar year, designate from among its members, Councillors to serve on a rotating basis as Acting Mayor.
Attachments: Excerpt of Section 11.7 for City of Grand Forks Procedure Bylaw No. 1946.

Recommendation: **RESOLVED THAT COUNCIL DESIGNATES MEMBERS OF COUNCIL TO SERVE ON A ROTATING BASIS AS ACTING MAYOR DURING THE YEAR 2016-2017:**

REQUEST FOR DECISION

— REGULAR MEETING —



COUNCILLOR BUTLER – DECEMBER 2016 AND JANUARY 2017

COUNCILLOR HAMMETT – FEBRUARY 2017 AND MARCH 2017

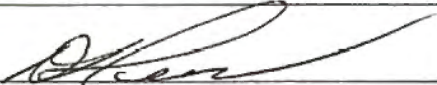
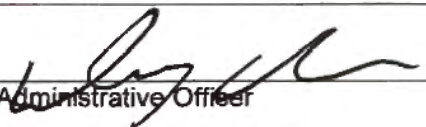
COUNCILLOR KROG – APRIL 2017 AND MAY 2017

COUNCILLOR ROSS – JUNE 2017 AND JULY 2017

COUNCILLOR THOMPSON – AUGUST 2017 AND SEPTEMBER 2017

COUNCILLOR TRIPP – OCTOBER 2017 AND NOVEMBER 2017

OPTIONS: 1. COUNCIL COULD DETERMINE TO APPOINT ANY MEMBERS OF COUNCIL TO A TERM OF ACTING MAYOR IN DIFFERENT MONTHS THAN THOSE OUTLINED IN THE RECOMMENDED RESOLUTION. THERE IS NO OPTION TO DECLINE THE APPOINTMENT OF MEMBERS OF COUNCIL TO ACT AS MAYOR FOR THE ENSUEING YEAR. DECLINING TO ADOPT THE RESOLUTION AT THE FIRST MEETING IN DECEMBER WOULD MEAN THAT COUNCIL IS NOT IN COMPLIANCE WITH THEIR OWN BYLAW.

	
Department Head or CAO	Chief Administrative Officer

11.4 Removal of Those Behaving Improperly

- (1) The Mayor or other person presiding may expel from a meeting of Council any person he or she considers guilty of improper conduct.
- (2) If a person resists or disobeys an order of the Mayor or other person presiding to leave a meeting of Council, that person may be removed by the Corporate Officer or other City Staff member present at the meeting, or, if necessary, by a peace officer at the direction of the Mayor or other person presiding.
- (3) In addition to its application to Council meetings, the ability of the person presiding to expel persons he or she considers guilty of improper conduct also applies to meetings of the following:
 - (1) COTW, select or standing committees of Council;
 - (2) The board of variance;
 - (3) The court of revision;
 - (4) An advisory committee, or other advisory body, established by Council under the Act, or any other legislation.

11.5 Adjournment of Meeting

- (1) The Council may at any time by resolution adjourn any meeting to a date, time and location specified in the resolution.
- (2) Council Meetings shall adjourn no later than 11:00 p.m. unless an extension beyond that time is determined by Unanimous Resolution of the Council.

11.6 Cancellation of Meetings

- (1) The Council may, by resolution, cancel any regular meeting and/or COTW Meeting. The Corporate Officer must give public notice of cancellation of any regular and/or COTW meeting by posting notice of cancellation in a place accessible to the public at the location for the regular meeting.

11.7 Acting Mayor

- (1) At the first regular meeting held in December each year, or at an inaugural meeting held under section 5, or as soon after those

meetings as practicable, Council must in respect of the ensuing calendar year designate from among its members Councillors to serve on a rotating basis as Acting Mayor to act in the place of the Mayor when the Mayor is absent or otherwise unable to act or when the office of the Mayor is vacant. In the likelihood that the proposed legislation passes in the future, and the election is scheduled to occur the third week in October, the designation of Acting Mayor among its Council members would be adopted at the first regular meeting in November, or as soon as practicable thereafter.

- (2) Each Councillor designated under subsection 11.7 (1) must fulfill the responsibilities of the Mayor in the absence of the Mayor.
- (3) If both the Mayor and the member designated under subsection 11.7 (1) are absent from the Council meeting, the Council member next on the approved list of Acting Mayors shall be chosen to fulfill the role of Acting Mayor and shall have the same powers and duties as the Mayor in relation to the applicable matter.

PART 9 - PROCEDURE FOR MEETINGS

12. Authority

- (1) All meetings of the Council and all other matters of practice and procedure not otherwise herein specified shall be governed by Robert's Rules of Order or by any authority whose codification of Canadian Procedure shall be declared by the Parliament of Canada to replace or supersede Robert's Rules of Order.
- (2) Notwithstanding the above statement of Authority, the Provisions of Division 2 of the Act on "Council Proceedings" are to be considered a part of this Bylaw and to have the same force and effect by reference as though the same were severally, fully, and particularly set forth herein.

12.1 Mayor To Open Meetings

- (1) If a quorum is present, the Mayor must call the meeting to order; however, where the Mayor is absent, the Councillor designated as Acting Mayor in accordance with Section 11.7 must take the Chair and call the meeting to order.

12.2 Appointment of Acting Chair

- (1) If a quorum is present but neither the Mayor nor the Acting Mayor are

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council
From: Corporate Services
Date: November 27th, 2016
Subject: 2017 Regular & COTW Meeting Schedule
Recommendation: **RESOLVED THAT COUNCIL ADOPTS THE MEETING DATES AS PRESENTED, PROVIDES NOTICE TO THE PUBLIC OF THE 2017 REGULAR COUNCIL MEETING SCHEDULE AND THE SCHEDULE FOR COMMITTEE OF THE WHOLE MEETINGS, AND FURTHER DIRECTS STAFF TO PUBLISH THE NOTICE IN THE GAZETTE IN ACCORDANCE WITH THE COMMUNITY CHARTER.**

BACKGROUND: Attached, is a 2017 calendar identifying the proposed Regular meetings and the Committee of the Whole meetings for the year 2017. There are typically 2 Regular meetings per month, except for July, August and December, where there is only one meeting scheduled. All meetings have been scheduled to avoid UBCM, FCM and AKBLG conferences. In accordance with the Community Charter, Council must provide notice to the public of the 2017 Regular Council meeting schedule and publish notice in two consecutive issues of the newspaper.

Benefits or Impacts of the Recommendation:

General: By providing notice of the 2017 Regular meeting schedule ensures that Council is meeting their legislative obligations. Although Council may change meeting dates as presented, there is no option to defer the matter inasmuch as the meeting date listing must be advertised in accordance with the Charter.

Strategic Impact: N/A

Financial: No impact. The Financial Plan allows for advertising expenses throughout the year.

Policy/Legislation: Section 127 of the Community Charter speaks to the necessity of Council to make available to the public, a schedule of yearly meeting dates in accordance with Section 94 as it pertains to advertising guidelines.

Attachments: Calendar of meeting dates.

REQUEST FOR DECISION


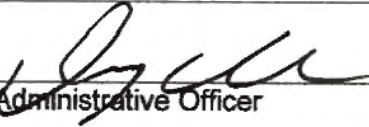
— REGULAR MEETING —



Recommendation:

RESOLVED THAT COUNCIL ADOPTS THE MEETING DATES AS PRESENTED, PROVIDES NOTICE TO THE PUBLIC OF THE 2017 REGULAR COUNCIL MEETING SCHEDULE AND THE SCHEDULE FOR COMMITTEE OF THE WHOLE MEETINGS, AND FURTHER DIRECTS STAFF TO PUBLISH THE NOTICE IN THE GAZETTE IN ACCORDANCE WITH THE COMMUNITY CHARTER

OPTIONS: 1. COUNCIL DETERMINES TO ALTER THE SCHEDULE BY RESOLUTION.

	
Department Head or CAO	Chief Administrative Officer

January

2017

Title

Subtitle

Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

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New Year's Day
Stat

8

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12

13

14

15

16

17

18

19

20

21

Regular Meeting

22

23

24

25

26

27

28

29

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31

COTW and Regular
Meeting

February

2017

Title

Subtitle

Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

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12

BC Family Day
Stat

13

COTW and Regular
Meeting

14

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16

17

18

19

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21

22

23

24

25

26

Regular Meeting

27

28

March

2017

Title

Subtitle

Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

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COTW and Regular
Meeting

19

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21

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31

Regular Meeting

April

2017

Title

Subtitle

Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

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COTW and Regular
Meeting

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13

Good Friday Stat

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16

Easter Monday Stat

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22

23

Regular Meeting

24

25

AKBLG in Rossland

26

AKBLG in Rossland

27

AKBLG in Rossland

28

29

30

May

2017

Title

Subtitle

Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

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COTW and Regular
Meeting

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27

Victoria Day Stat

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31

Regular Meeting

June

2017

Title

Subtitle

Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

1

FCM Annual Conference
Ottawa

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FCM Annual Conference
Ottawa

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FCM Annual Conference
Ottawa

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FCM Annual Conference
Ottawa

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COTW and Regular
Meeting

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Regular Meeting

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July

2017

Title

Subtitle

Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

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Canada Day

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Canada Day Stat

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COTW and Regular
Meeting

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August

2017

Title

Subtitle

Sunday

Monday

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Civic Holiday
Stat

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COTW and Regular
Meeting

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September

2017

Title

Subtitle

Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

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Labour Day
Stat

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COTW and Regular
Meeting

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Regular Meeting

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UBCM Convention
Vancouver

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UBCM Convention
Vancouver

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UBCM Convention
Vancouver

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UBCM Convention
Vancouver

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UBCM Convention
Vancouver

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October

2017

Title

Subtitle

Sunday

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Monday

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Tuesday

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Wednesday

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Thursday

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Friday

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Saturday

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Thanksgiving Day
Stat

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COTW and Regular
Meeting

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Regular Meeting

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31

November

2017

Title

Subtitle

Sunday

Monday

Tuesday

Wednesday

Thursday

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Saturday

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Remembrance Day
Stat

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COTW and Regular
Meeting

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Regular Meeting

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December

2017

Title

Subtitle

Sunday

Monday

Tuesday

Wednesday

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COTW and Regular
Meeting

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Christmas Day

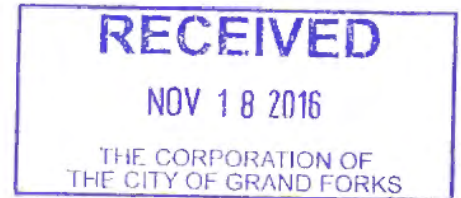
Boxing Day

City Hall Christmas
Closure

City Hall Christmas
Closure

City Hall Christmas
Closure

31



GRAND FORKS COMMUNITY CHRISTMAS DINNER

C/O Box 1046
Grand Forks, BC V0H 1H0



It's that time of year again! Volunteers for the 35th Annual Community Christmas Dinner are busy making plans for this important community event. Every year we see a greater number of citizens, of all ages, take advantage of this wonderful opportunity to share a beautiful meal in the true spirit of the season on Christmas Day.

This year we anticipate 400 sit-down guests and take-out dinners, which are prepared and delivered entirely by volunteers. We provide transportation to and from the event for those who need it. A visit from Santa, bearing a small gift for the children, is also included.

There is no charge for the meal, however, a donation box is inconspicuously provided for those who feel they can contribute. All left over food is collected by a local agency for distribution for those in need.

However, our principal funding is obtained through thoughtful individuals and businesses such as yours, in the form of cash, gift certificates, store discounts and food or product donations.

At this time of year it is extremely satisfying to see the warmth and generosity of our community showered upon those who need it most. Your contribution to this worthwhile community event would be greatly appreciated and acknowledged both at the dinner and in the media.

Thank you for your support. May your holidays be filled with the true spirit of the season.

Sincerely,

Paula Wolkosky,
Treasurer - Community Christmas Dinner
wol@nethop.net
250-442-2689

FILE CODE
EB - Grand Forks
WEB - GI - Community Christmas
Dinner Contribution

MEMORANDUM



DATE : November 18, 2016
TO : Mayor and Council
FROM : Bylaw Officer
SUBJECT : Unsightly Properties

The Bylaw Office will present a verbal report with a Power-Point presentation on several properties that have recently had major clean-ups completed.

A handwritten signature in blue ink, appearing to be "R.V. Alcock", is written over a circular blue stamp or seal.

R.V.(Bud) Alcock
Bylaw Enforcement Officer

MEMORANDUM



DATE : November 28, 2016

TO: Mayor & Council

FROM: Deputy Manager of Operations

SUBJECT: Campground Review

BACKGROUND:

In 2016 the City operated the campground with the help of a Campground Host (Joan Heart) for the first time in recent years. In prior years, the campground was managed by summer students as part of their regular duties. The City also spent considerably more funds on advertising in tourism (camping and RVing) magazines in Alberta and BC.

The table below highlights some of the financial results of those changes for the campground.

	2014	2015	2016
Wages/Contractors	\$16,240	\$20,737	\$17,395
Advertising	\$300	\$1,276	\$5,378
Admin/Other Expenses	\$14,475	\$13,477	\$9,915
Total Expense	\$31,015	\$35,490	\$32,688
Total Revenue	\$45,840	\$48,358	\$60,274
Profit	\$14,825	\$12,868	\$27,586

With the extra expenses on advertising and utilizing an on-site campground host the campgrounds revenues and profits significantly increased compared to the prior 2 years.

The City has also received feedback from the Visitor Center regarding the Campground, some of the highlights were:

- Bylaw and policy changes helped solve various issues from prior years
- Fewer code changes for washrooms
- Significantly more positive reviews from campers, less negative ones
- Wonderful year for events
- Spray Park and Playground improvements are a big plus
- Presence of Bylaw Officer helped with assorted issues in City Park/Campground
- Much of the success this year is attributable to the addition of the Campground Host

MEMORANDUM



The overwhelmingly positive feedback about the campground operations from the community and the Visitor Center highlights how Ms. Heart has gone above and beyond in her role as Campground Host. For example, Ms. Heart would get up at 3-4am every day to clean the washrooms so the campers could use spotless washrooms and showers between 5-6am. Ms. Heart as well received a Thumbs Up in the Gazette.



■ Thumbs Up

Thumbs up to the lady who looks after the camping area of City Park in Grand Forks. We are long-time visitors to Grand Forks and your City Park—this year it has been run the best yet. And—the washrooms are spotless!

Thumbs up to our early city fathers for planting the beautiful trees we enjoy in our city.

Overall the addition of a campground host, additional advertising, and a bylaw officer has enhanced the Campground & City Park and the operations while increasing revenues and profits.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Dan Drexler".

Daniel Drexler
Deputy Manager of Operations

MEMORANDUM



DATE : November 28, 2016
TO: Mayor and Council
FROM: Manager of Development and Engineering
SUBJECT: Wetland Nature Parks – Future Dedications

On November 7, 2016 Council gave final reading to the Johnson Flats Wetland Natural Area Bylaw No. 2035, 2017. As discussed in the October 11 Committee of the Whole presentation, there are several other City-owned wetland parcels under consideration for dedication as Nature Parks. Council may wish to consider grouping several of the parcels (i.e. Pahoda Slough, McCallum Marsh, 16th St Marsh, and 8th St Wetland – see map) into one 'Oxbow' Nature Park, and protect the other single wetlands simultaneously using the same process.

This presentation will provide an overview of the properties being considered and update the process and timeline for park dedication and rezoning.



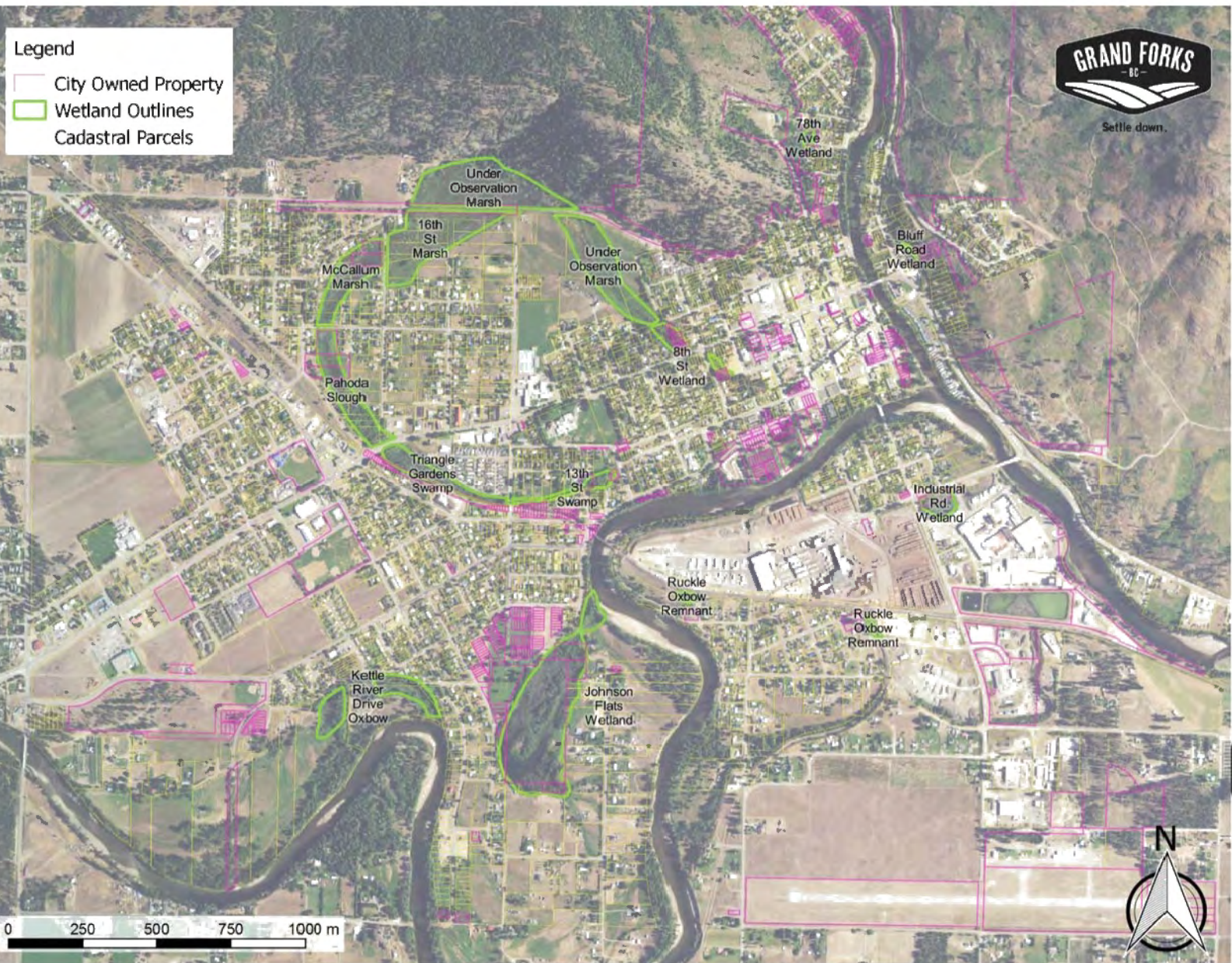
MEMORANDUM



Settle down.



- Legend**
- City Owned Property
 - Wetland Outlines
 - Cadastral Parcels



Fiscal Accountability



Economic Growth



Community Engagement



Community Livability

MEMORANDUM



DATE : November 28, 2016

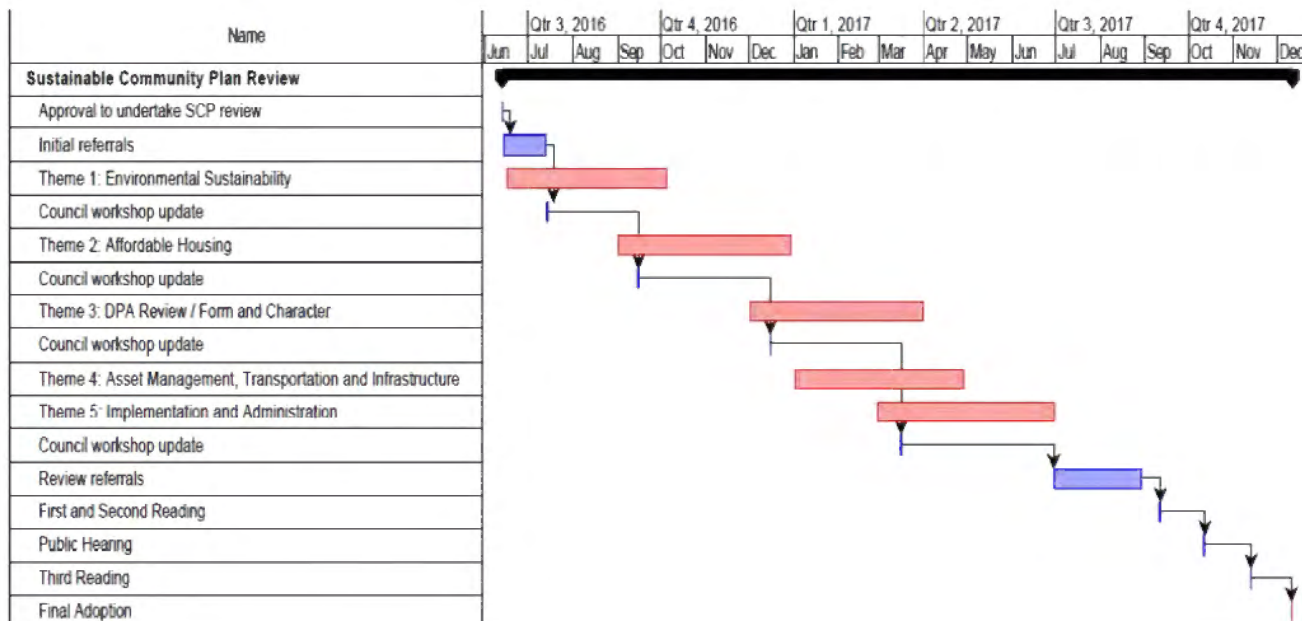
TO: Mayor and Council

FROM: Manager of Development and Engineering

SUBJECT: Update on Sustainable Community Plan Process

The department will share a brief presentation on the current status of the Sustainable Community Plan process, including

- Theme 1 process
- Theme 2 – Affordable and innovative housing
 - Public process
- Theme 3 – Asset Management, Transportation and Infrastructure
 - Neighbourhood development plans



MEMORANDUM



DATE : November 28, 2016

TO: Mayor and Council

FROM: Manager of Development and Engineering

SUBJECT: PetroMaxX / Tim Hortons – Esso Development Update

The department will present a brief report on current status and process for completion of the Tim Hortons / Esso Development at the November 28 Regular Meeting of Council. Current issues related to detailed highway access planning, consideration of improvements to the 27th St / Highway 3 intersection, and potential arrangements for tendering and construction management.



Fiscal Accountability



Economic Growth



Community Engagement



Community Liveability

MEMORANDUM



DATE : November 28, 2016
TO: Mayor and Council
FROM: Manager of Development and Engineering
SUBJECT: Infrastructure Grants Update

The department will present a brief report on three 2016 infrastructure grants:

- Clean Water and Wastewater Fund / Wastewater Treatment Plant Upgrades
- Clean Water and Wastewater Fund / Sewer Phasing Plan
- New Building Canada - Small Communities Fund



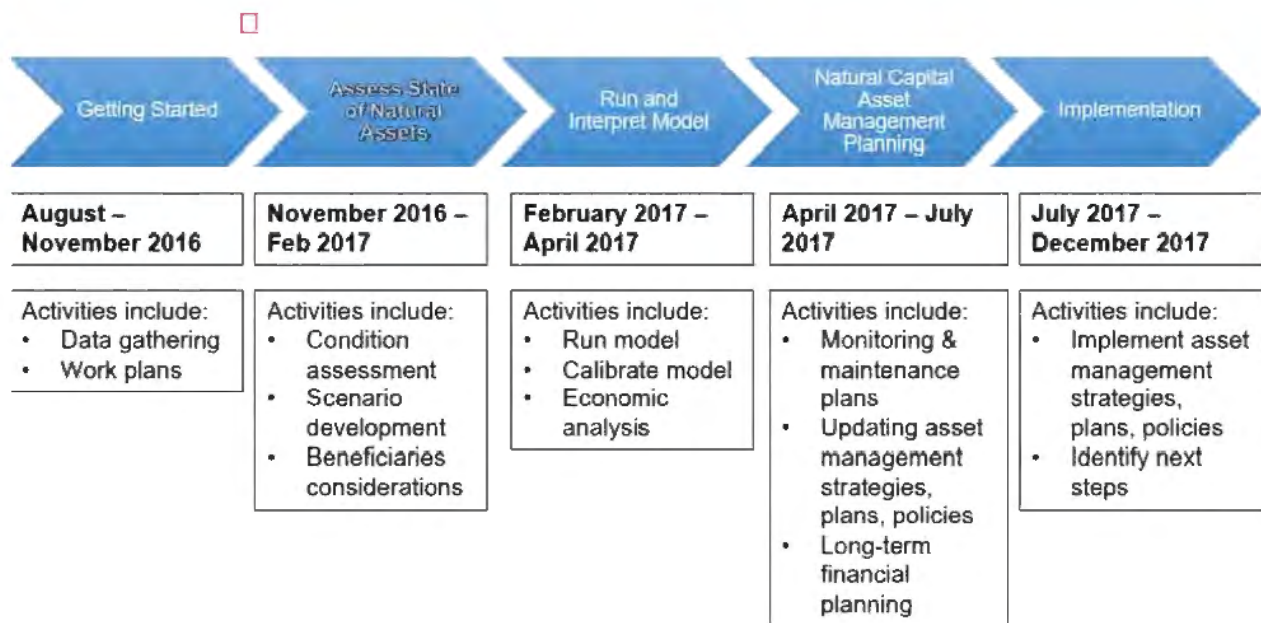
MEMORANDUM



DATE : November 28, 2016
TO: Mayor and Council
FROM: Manager of Development and Engineering
SUBJECT: Update on Municipal Natural Assets Initiative

The department will share a brief presentation on the current status of the Municipal Natural Assets Initiative, including:

- Work planning
- Data acquisition
- Project communications and lessons learned from Milestone 1



MEMORANDUM



DATE : November 28, 2016
TO: Mayor and Council
FROM: Manager of Development and Engineering
SUBJECT: Update on Priede Water Main

The department will share a brief presentation on the current status and completion timeline for the Darrell J. Priede Bridge Water Main project.

