

THE CORPORATION OF THE CITY OF GRAND FORKS
AGENDA – REGULAR MEETING
Monday, November 7, 2016, at 7:00 pm
7217 - 4th Street, City Hall Council Chambers

<u>ITEM</u>	<u>SUBJECT MATTER</u>	<u>RECOMMENDATION</u>
1. <u>CALL TO ORDER</u>		
2. <u>ADOPTION OF AGENDA</u>		
a) Adopt agenda	November 7th, 2016, Regular Meeting agenda	THAT Council adopts the November 7th, 2016, Regular Meeting agenda as presented.
3. <u>MINUTES</u>		
a) Adopt minutes October-24-2016-Special-Meeting-to-go-In-Camera-Minutes-Not Yet Adopted	October 24th, 2016, Special Meeting to go In-Camera Meeting minutes	THAT Council adopts the October 24th, 2016, Special to go In-Camera Meeting minutes as presented.
b) Adopt minutes October-24-2016-Regular-Meeting-Minutes-Not Yet Adopted	October 24th, 2016, Regular Meeting minutes	THAT Council adopts the October 24th, 2016, Regular Meeting minutes as presented.
4. <u>REGISTERED PETITIONS AND DELEGATIONS</u>		
5. <u>UNFINISHED BUSINESS</u>		
6. <u>REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL</u>		
a) Corporate Officer's Report RFD - Proc. Bylaw-CAO - Rpts., Questions, & Inquiries from Council Councillor Thompson's Report Councillor Butler's Report Councillor Tripp's Report	Written reports of Council	THAT all written reports of Council be received.
7. <u>REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY</u>		
a) Corporate Officer's Report RFD - Proc. Bylaw-Council - RDKB Council's Rep.	Verbal report from Council's representative to the Regional District of Kootenay Boundary Read the RDKB agendas Boundary Economic Development Committee - Agenda November 1st https://rdkb.civicweb.net/filepro/documents/38315?preview=49613	THAT Mayor Konrad's report on the activities of the Regional District of Kootenay Boundary, given verbally at this meeting be received.

8. **RECOMMENDATIONS FROM STAFF FOR DECISIONS**

- | | | |
|---|---|--|
| a) Acting Corporate Officer
Memo - Corp. Services - RDKB Bylaw 1613 | Memo regarding the Regional District of Kootenay Boundary Bylaw No. 1613 - RDKB Emergency Planning Services Establishment Amendment Bylaw | THAT the Municipal Council for the Corporation of the City of Grand Forks consents to the Regional District of Kootenay Boundary Board of Directors adopting Bylaw No. 1613 being the 'Regional District of Kootenay Boundary Emergency Planning Service Establishment Amendment Bylaw No. 1613, 2016'. |
| b) Acting Corporate Officer
Memo - Corp. Services - RDKB Bylaw 1614 | Memo regarding the Regional District of Kootenay Boundary Bylaw No. 1614 - Grand Forks Curling Facility Service Establishment | THAT the Municipal Council for the Corporation of the City of Grand Forks consents to the Regional District of Kootenay Boundary Board of Directors adopting Bylaw No. 1614 being the RDKB 'Grand Forks Curling Rink Service Establishment Bylaw No. 1614, 2016'. |
| c) Manager of Development & Engineering Services
RFD - Mgr. Dev. & Eng. Serv. - Clean Water & Wastewater Fund - WWTP Upgrade Grant Applic. | Clean Water and Wastewater Fund - Wastewater Treatment Plant Upgrade Grant Application | THAT Council directs staff to develop and submit a proposal for the Clean Water and Wastewater Fund for Wastewater Treatment Plant upgrades, with the proposed project having a total budget of \$4,010,000, with the City contribution of \$682,000 coming from reserves; AND FURTHER THAT Council directs staff to develop and submit a proposal for the Clean Water and Wastewater Fund for a Sewer Phasing Plan having a total budget of \$100,000, with the City contribution of \$17,000 coming from reserves. |
| d) Manager of Development & Engineering Services
RFD - Mgr. Dev. & Eng. Serv. - 22nd St. Paving Options | Pavement rehabilitation for 22nd Street (Highway 3 to 77th Avenue) | THAT Council receives the report from the Manager of Development and Engineering Services regarding the pavement rehabilitation for 22nd Street for discussion and decision. |
| e) Deputy Manager of Operations
RFD - Dep. Mgr. of Op. - BCAAP Grant and Early Budget Approval | BCAAP Grant and Early Budget Approval | THAT Council gives early budget approval for 2017 of \$55,000 for the upgrade of the Navigation and Lighting Systems as part of the |

application for the BCAAP
Grant for 2017/2018.

9. **REQUESTS ARISING FROM
CORRESPONDENCE**

10. **INFORMATION ITEMS**

11. **BYLAWS**

- a) Chief Financial Officer
[Bylaw 2034 - RFD - CFO - Revenue
Anticipation](#)

The City of Grand Forks 2017
Revenue Anticipation
Borrowing Bylaw

THAT Council gives final
reading to Bylaw No. 2034 -
'The City of Grand Forks
Revenue Anticipation
Borrowing Bylaw - 2017'.

- b) Manager of Development and
Engineering Services
[Bylaw 2035 - RFD - Mgr. Dev. & Eng.
Serv. - Johnson Flats Wetland](#)

Johnson Flats Wetland
Protected Natural Area
Dedication

THAT Council gives final
reading of the proposed
'Johnson Flats Wetland
Nature Park Bylaw No. 2035,
2016'.

12. **LATE ITEMS**

13. **QUESTIONS FROM THE PUBLIC AND THE
MEDIA**

14. **ADJOURNMENT**

THE CORPORATION OF THE CITY OF GRAND FORKS

SPECIAL MEETING TO GO IN-CAMERA
MONDAY, OCTOBER 24, 2016

NOT ADOPTED
SUBJECT TO CHANGE

PRESENT: MAYOR FRANK KONRAD
COUNCILLOR CHRIS HAMMETT
COUNCILLOR COLLEEN ROSS
COUNCILLOR CHRISTINE THOMPSON

ABSENT: COUNCILLOR JULIA BUTLER
COUNCILLOR NEIL KROG
COUNCILLOR BEVERLEY TRIPP

CHIEF ADMINISTRATIVE OFFICER
ACTING CORPORATE OFFICER

D. Allin
S. Winton

1. CALL TO ORDER

- a) The Mayor called the October 24, 2016, Special Meeting to Go In-Camera to order at 1:07pm.

2. IN-CAMERA RESOLUTION

Resolution required to go into an In-Camera meeting

- a) Adopt resolution as per section 90 as follows:

MOTION: THOMPSON/ROSS

RESOLVED THAT COUNCIL CONVENE AN IN-CAMERA MEETING AS OUTLINED UNDER SECTION 90 OF THE COMMUNITY CHARTER TO DISCUSS MATTERS IN A CLOSED MEETING WHICH ARE SUBJECT TO SECTION 90 (1) (a), PERSONAL INFORMATION ABOUT AN IDENTIFIABLE INDIVIDUAL WHO HOLDS OR IS BEING CONSIDERED FOR A POSITION AS AN OFFICER, EMPLOYEE, OR AGENT OF THE MUNICIPALITY OR ANOTHER POSITION APPOINTED BY THE MUNICIPALITY; BE IT FURTHER RESOLVED THAT PERSONS, OTHER THAN MEMBERS, OFFICERS, OR OTHER PERSONS TO WHO COUNCIL MAY DEEM NECESSARY TO CONDUCT CITY BUSINESS, WILL BE EXCLUDED FROM THE IN-CAMERA MEETING.

CARRIED.

3. LATE ITEMS

4. ADJOURNMENT

MOTION: THOMPSON

RESOLVED THAT Council adjourn the October 24, 2016, Special Meeting to Go In-Camera at 1:09pm.

CARRIED.

NOT ADOPTED
SUBJECT TO CHANGE

CERTIFIED CORRECT:

MAYOR FRANK KONRAD

ACTING CORPORATE OFFICER –
SARAH WINTON

THE CORPORATION OF THE CITY OF GRAND FORKS

REGULAR MEETING OF COUNCIL
MONDAY, OCTOBER 24, 2016

NOT ADOPTED
SUBJECT TO CHANGE

PRESENT: MAYOR FRANK KONRAD
COUNCILLOR CHRIS HAMMETT
COUNCILLOR COLLEEN ROSS
COUNCILLOR CHRISTINE THOMPSON
COUNCILLOR BEVERLEY TRIPP

ABSENT: COUNCILLOR JULIA BUTLER
COUNCILLOR NEIL KROG

CHIEF ADMINISTRATIVE OFFICER
ACTING CORPORATE OFFICER
CHIEF FINANCIAL OFFICER
MANAGER OF DEVELOPMENT & ENGINEERING
MANAGER OF BUILDING INSPECTION AND BYLAW
BYLAW OFFICER

D. Allin
S. Winton
J. Rhodes
D. Sheets
W. Kopan
B. Alcock

GALLERY

1. CALL TO ORDER

- a) The October 24th, 2016 Regular meeting of Council was called to order at 7PM.
-
-

2. ADOPTION OF AGENDA

- a) Adopt agenda
October 11th, 2016, Regular Meeting agenda

Addition to the agenda - Councillor Tripp re: Resolution regarding report out on events.

MOTION: TRIPP/HAMMETT

RESOLVED THAT Councillor Tripp add a motion re: events to the agenda under Unfinished Business.

CARRIED.

MOTION: TRIPP/THOMPSON

RESOLVED THAT Council adopts the October 24th, 2016, Regular Meeting agenda as amended.

CARRIED.

3. MINUTES

- a) Adopt minutes
October 11th, 2016, Committee of the Whole Meeting minutes
Page 5 item b. be amended to show am not pm.

MOTION: TRIPP/THOMPSON

RESOLVED THAT Council adopts the October 11th, 2016, Committee of the Whole Meeting minutes as amended.

CARRIED.

-
- b) Adopt minutes
October 11th, 2016, Regular Meeting minutes

MOTION: TRIPP/THOMPSON

RESOLVED THAT Council adopt the October 11th, 2016, Regular Meeting minutes as presented.

CARRIED.

4. REGISTERED PETITIONS AND DELEGATIONS

5. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL

- a) Corporate Officer's Report
Written reports of Council

MOTION: THOMPSON/TRIPP

RESOLVED THAT all written reports of Council be received.

CARRIED.

6. REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY

- a) Corporate Officer's Report
Verbal report from Council's representative to the Regional District of Kootenay Boundary
Mayor Konrad had no report this evening.

7. RECOMMENDATIONS FROM STAFF FOR DECISIONS

8. REQUESTS ARISING FROM CORRESPONDENCE

9. INFORMATION ITEMS

- a) Gallery 2
2017 Fee for Service Funding Agreement request

MOTION: ROSS/THOMPSON

RESOLVED THAT Council receives the 2017 Fee for Service Funding Agreement between the City of Grand Forks and Gallery 2 at \$142,000 with payment occurring on or before May 15th and on or before November 1st, 2017, and refers the request to the 2017 Budgeting Process.

CARRIED.

-
- b) Boundary District Arts Council
2017 Fee for Service Funding Agreement request

MOTION: TRIPP/HAMMETT

**RESOLVED THAT Council receives the 2017 Fee for Service Funding Agreement between the City of Grand Forks and the Boundary District Arts Council at \$4,500, and refers the request to the 2017 Budgeting Process;
AND FURTHER THAT the Boundary District Arts Council will be invited as a delegation to present to Council prior to the end of 2016, as per their 2016 Fee for Service Agreement requirements.**

CARRIED.

-
- c) Bylaw Officer
Memorandum update on unsightly properties

The Bylaw Officer advised that:
Five properties have received notice
He does not know if any of the property owners are here tonight
He is providing an update to Council tonight and not anything else.

The Bylaw Officer provided photos of one of the properties to Council.

Council discussed:

- Uninsured vs insured vehicles
- Complaints from neighbours
- There has been some clean up to the property
- An extension to the cleanup of the property

One member of the public who received notice was in attendance to speak with Council regarding her property.

MOTION: TRIPP/HAMMETT

RESOLVED THAT Council unanimously agree to allow the property owner the opportunity to speak to Council regarding her property.

CARRIED UNANIMOUSLY

MOTION: THOMPSON/ROSS

**RESOLVED THAT Council determines to give a one month extension to Ms. Ludwar, until November 30, 2016, to remove the vehicles from her property;
AND FURTHER THAT the Bylaw officer then give a follow up report to Council with regard to the cleanup progress.**

CARRIED.

MOTION: THOMPSON/HAMMETT

RESOLVED THAT Council receives for information the memorandum update on unsightly properties from the Bylaw Officer.

CARRIED.

10. BYLAWS

- a) Chief Financial Officer
Bylaw No. 2034 - 2017 Revenue Anticipation Borrowing Bylaw

MOTION: THOMPSON/ROSS

RESOLVED THAT Council gives three readings to Bylaw No. 2034 - 2017 Revenue Anticipation Borrowing Bylaw.

CARRIED.

-
- b) Manager of Development & Engineering Services
Johnson Flats Wetland Protected Natural Area Dedication

MOTION: HAMMETT/THOMPSON

RESOLVED THAT Council gives third reading of the proposed 'Johnson Flats Wetland Nature Park Bylaw No. 2035, 2016'.

CARRIED.

11. UNFINISHED BUSINESS

- a) Councillor Tripp
Motion Re: Events report

Whereas gathering pertinent financial and other factual information about community events hosted by the City and its volunteer groups is beneficial and recommended in Policy 503, Community & Organization Support (Events and Community Oriented Services),

and in the interests of determining where the City could better support the volunteer efforts of groups and clubs that generate interest in Grand Forks as a destination,

Therefore be it resolved that staff prepare a detailed report on these events including how much they cost the City, with an estimation of revenue that was generated for the business community from these events, and staff will also canvas organizers to receive suggestions for improving these events, and provide a report to Council early during the next budgeting process.

Council discussed the resolution.

- Budget process
- The City hosting an event for volunteer groups
- Chamber, DBA and Community Futures role in events
- Concern for volunteer organizations that require more support
- City run events

MOTION: TRIPP/THOMPSON

RESOLVED THAT Council receives the motion from Councillor Tripp
Whereas gathering pertinent financial and other factual information about community events hosted by the City and its volunteer groups is beneficial and recommended in Policy 503, Community & Organization Support (Events and Community Oriented Services),

and in the interests of determining where the city could better support the volunteer efforts of groups and clubs that generate interest in Grand Forks as a destination, Therefore be it resolved that staff prepare a detailed report on these events including how much they cost the City, with an estimation of revenue that was generated for the business community from these events, and staff will also canvas organizers to receive suggestions for improving these events, and provide a report to Council early during the next budgeting process.

DEFEATED.

12. LATE ITEMS

13. QUESTIONS FROM THE PUBLIC AND THE MEDIA

a) Les Johnson
Councillor Tripp's resolution

Gloria Koch
Councillor Tripp's resolution

14. ADJOURNMENT

MOTION: ROSS/THOMPSON

RESOLVED THAT Council adjourn the meeting at 8:03pm.

CARRIED.

CERTIFIED CORRECT:

MAYOR FRANK KONRAD

ACTING CORPORATE OFFICER –
SARAH WINTON

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council
From: Procedure Bylaw / Chief Administrative Officer
Date: November 7th, 2016
Subject: Reports, Questions and Inquiries from the Members of Council
Recommendation: **RESOLVED THAT ALL WRITTEN REPORTS SUBMITTED BY MEMBERS OF COUNCIL, BE RECEIVED.**

BACKGROUND: Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the members of Council to report to the Community on issues, bring community issues for discussion and initiate action through motions of Council, ask questions on matters pertaining to the City Operations and inquire on any issues and reports.

Benefits or Impacts of the Recommendation:



General: The main advantage of using this approach is to bring the matter before Council on behalf of constituents. Immediate action might result in inordinate amount of resource inadvertently directed without specific approval in the financial plan.

Strategic Impact: Members of Council may ask questions, seek clarification and report on issues.

Policy/Legislation: The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.

Recommendation: **RESOLVED THAT ALL WRITTEN REPORTS SUBMITTED BY MEMBERS OF COUNCIL, BE RECEIVED.**

- OPTIONS:**
- 1. RESOLVED THAT ALL WRITTEN REPORTS SUBMITTED BY MEMBERS OF COUNCIL, BE RECEIVED**
 - 2. RESOLVED THAT COUNCIL DOES NOT RECEIVE THE REPORTS FROM MEMBERS OF COUNCIL.**

	
Department Head or CAO	Chief Administrative Officer

MEMORANDUM

TO: Mayor and Council
FROM: Councillor Christine Thompson
DATE: November 7, 2016
SUBJECT: Report to Council

Congratulations to Councillor Hammett and the Downtown Business Association for hosting the Fright Fest on Saturday afternoon. My husband and I toured their Haunted House and were very impressed with both the décor and the cast of characters. We enjoyed seeing the children dressed up in their Hallowe'en costumes, and looking at the pumpkin displays put up by the merchants.

Monday, October 31st, I was invited to and did attend a meeting at Boundary Family and Individual Services Society with Maureen Dockendorf, District Outreach Team, Superintendent of Early Years, Ministry of Education Provincial Office for the Early Years. This meeting focused on the services provided by BFISS throughout the Boundary Area. Ms. Dockendorf advised that the partnership between this organization and School District No. 51 is a leader provincially. She was also impressed by the positive partnership with the aboriginal community. There was considerable discussion about the relocation of Public Health from the Glanville Centre and the impact this has had for students, particularly those from GFSS. I went on a tour of the Glanville Centre and was amazed at the services offered and how they interact with one another. Monday, child care was available for new moms who were attending a workshop on motherhood, and another parent who was upgrading their own education with a facilitator from Selkirk College on hand to give assistance if needed. I asked them to advise me if there was anything that I could advocate for, provided that it was within the mandate of Council.

Respectfully submitted,

Christine Thompson

Councillor's Report

November 7, 2016

Julia Butler

After being out of the country for a couple weeks on a family vacation, I am feeling recharged and ready to start tackling some major projects again. Council will be sitting down soon to revise our SCP and begin planning for the upcoming 2017 budget. I really believe that the budget is our most important task each year and as this is now our third budgeting process as a council, I think we need to take a more proactive role. I took the time to sit down with Councillor Tripp last week to look over the city financials for 2016. With so many different charts and reports to compare, I found it much easier to understand her questions by sitting down together, as opposed to reviewing them in a meeting or by email. For this reason, I would like to see council organize a workshop with our CFO so we can really hash out the numbers in an informal setting. I think now is a good time to sit down with our CFO and get a clear picture of where we are at, before planning capital expenditures for 2017. I would like to see Councillor Tripp's questions clearly explained. Specifically, I have concerns regarding the reserve accounts, surplus account and our debt.

Thanks again to Mr. Johnson for filming the last meeting that I missed. The conversation regarding events and volunteers was a good start to discovering how to better support events in our community. There seemed to be two issues that arose. One being the costs to the city, both financial and in kind. Financial contributions can be seen as a line item but in kind can be harder for council and the public to understand. Perhaps after an event a synopsis could be included in the managers' reports for the next council meetings. I have often wanted to see more detail in these reports especially on the highlights for the month. As well as more detailed reports I believe our council could still make better use of committees to help research topics that would be too time consuming for staff. Policy 503 states that during the annual budgeting process staff will review with council the previous and current year's in-kind contributions to date, so I look forward to this information coming forward during the budgeting process. The second issue that arose was one of organizing a spring fair to help showcase our volunteer organizations. If the Chamber were willing to help with this, I think it could be coupled with our passion for gardening in Grand Forks and include nurseries, the Seedy Saturday event and the Learning Garden. I would envision it taking place at the arena just after the ice comes out, decorated with plants and set up like a trade show.

I'm also glad to see the way that council handled the concerns regarding unsightly premises. I enjoy living in a small town for the laid back lifestyle and neighbourly goodwill. Councillor Ross was correct to say that these issues need to be dealt with on a case by case basis and exercised the appropriate measures of grace to the situation. There is a time for enforcement but only as a last resort after every measure has been taken to give people a hand up out of the difficult situations they may find themselves in. May we continue to balance compassion and enforcement.

Councillor's Report for Nov. 7th Regular Meeting

Beverley Tripp

At the last regular meeting, I put forward a motion based on Policy 503, Community & Organization Support (Event and Community Oriented Services), requesting that early in our 2017 budgeting process the City provide financial and other details about the city's volunteer events. "Whereas gathering pertinent financial and other factual information about community events hosted by the City and its volunteer groups is beneficial and recommended in Policy 503.... and in the interests of determining where the City could better support the volunteer efforts of groups and clubs that generate interest in Grand Forks as a destination..." I requested a staff report that would include the costs to the City, revenue generated, and suggestions for improvement by the event organizers.

Unfortunately, the motion did not pass, and I believe I know the reason why. Ideas not only need to good, *they also need to be communicated well*, and this is where my growing edge lies. Perhaps if I had connected the dots better between financial/in-kind resources, and the success, or lack of success of events, this motion might have had a better chance.

What I mean is that valuable and worthwhile community events sometimes flounder, possibly because of a gap in support. If the City (and by extension City Council) were to be able to do a form of event "cost/benefit analysis" based on *a number of factors* including what was, or was not provided by way of financial and in-kind city resources, then we would be in a better position to determine which events could use more support from the City. To my way of thinking, we need the hard data on individual events to be able to determine: a) what the successful and potentially successful community events are and, b) how can we better support them. Finding out where the City's financial/in-kind resources could be better utilized helps us councillors make better choices in the application of those resources for these invaluable community events, and it also sends a strong message to our volunteers that we care about what they are doing for the city!

Another provision of Policy 503 lies in "City Sponsored Events and/or Activities." The Policy reads "The City may decide to sponsor a Seasonal Festival... [that]... would require considerable planning with several groups, organizations and volunteers... Council should decide during the annual budgeting process, if they are willing to commit funds for Event Hosting each year." With this in mind, I brought forward the concept of having a "Spring Volunteer Fair" where service clubs and volunteer organizations could come together under one roof to "strut their stuff" and recruit volunteers for their organization(s). Again, this would require staff involvement in conception and development, along with a budget to work from.

In the end, I think this additional piece only muddied the waters, and while I did receive commendations for bringing it forward, the motion failed. But that does not mean that I won't continue to advocate for the organizations and the many, many volunteers in this community who selflessly do so much to enhance our quality of life in Grand Forks. To all of you I take off my proverbial hat!

And speaking of volunteer recognition, I attended Community Futures' Business Excellence and Volunteer Appreciation Awards on October 20th, where a good number of locals were honoured for their volunteer contributions during the past years. Several businesses and not-for-profit organizations were also recognized for their excellence in providing services to the Boundary area. It was really heartwarming to witness the honouring those who have gone "above and beyond" in serving our community through volunteerism and customer care, and also see the deep appreciation of the winners in receiving their awards.

Since the approval of the revised Five Year Financial Plan in July, I have been diligently working on wrapping my head around the City's financial statements. Being new to council and not having gone through a budgeting process, there are many questions that I have about these documents. I believe that in order for me to make responsible decisions on behalf of the people who elected me to sit on council, it is vitally important to know where we are heading financially, and where our Five Year Plan is taking us. As of this writing, at my request, a workshop with the city's financial staff and those of council who wish to participate will take place. Afterwards I will bring a report about what I have learned about our city's financial situation.

Respectfully submitted,

Bev Tripp

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council

From: Procedure Bylaw / Council

Date: November 7th, 2016

Subject: Report – from the Council's Representative to the Regional District of Kootenay Boundary

Recommendation: **RESOLVED THAT MAYOR KONRAD'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**

BACKGROUND: Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the City's representative to the Regional District of Kootenay to report to Council and the Community on issues, and actions of the Regional District of Kootenay Boundary.

Benefits or Impacts of the Recommendation:

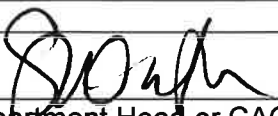

General: The main advantage is that all of Council and the Public is provided with information on the Regional District of Kootenay Boundary.

Policy/Legislation: The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.

Recommendation: **RESOLVED THAT MAYOR KONRAD'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**

OPTIONS:

- 1. RESOLVED THAT MAYOR KONRAD'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**
- 2. RECEIVE THE REPORT AND REFER ANY ISSUES FOR FURTHER DISCUSSION OR A REPORT: UNDER THIS OPTION, COUNCIL PROVIDED WITH THE INFORMATION GIVEN VERBALLY BY THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY DIRECTOR REPRESENTING COUNCIL AND REQUESTS FURTHER RESEARCH OR CLARIFICATION OF INFORMATION FROM STAFF ON A REGIONAL DISTRICT ISSUE.**

	
Department Head or CAO	Chief Administrative Officer

MEMORANDUM



DATE : October 28, 2016

TO : Council

FROM : Acting Corporate Officer

SUBJECT : RDKB Bylaw No. 1613 – RDKB Emergency Planning Services Establishment Amendment Bylaw

The RDKB Board of Directors gave first three readings to Bylaw No. 1613, 2016 at the October 27th, 2016, Board meeting.

Bylaw 1613 amends the RDKB Emergency Services Establishment Bylaw No. 1256, 2004 by adding the City of Rossland back into the service.

Attached is the amending bylaw; Bylaw No. 1613.

According to *Local Government Act* Section 346, the service participants must sign off on the bylaw before I can send it to the Inspector of Municipalities for statutory approval. Therefore, the RDKB requests Council consider providing Council consent to Bylaw No. 1613, by adopting the following resolution:

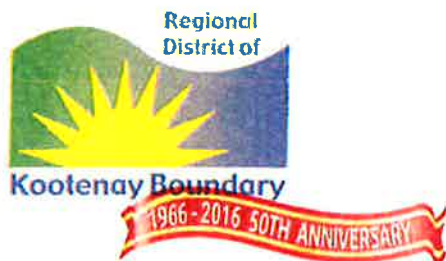
That the Municipal Council for the Corporation of the City of Grand Forks consents to the Regional District of Kootenay Boundary Board of Directors adopting Bylaw No. 1613 being the "Regional District of Kootenay Boundary Emergency Planning Service Establishment Amendment Bylaw No. 1613, 2016.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Sarah Winton".

Sarah Winton
Acting Corporate Officer





October 28, 2016

**Re: RDKB Bylaw No. 1613-RDKB Emergency Planning
Service Establishment Amendment Bylaw**

Please find attached RDKB Bylaw No. 1613 which was given first, second and third readings by the RDKB Board of Directors on October 27, 2016.

Bylaw 1613 formalizes the following resolutions that the RDKB Board of Directors adopted earlier this year and which approve the City of Rossland's request to re-enter the service as a participant.

That the City of Rossland be advised that in order for the City to re-enter the RDKB Emergency Management Program they must pay the 2016 service requisition amount of \$23,052 during 2016. **FURTHER** that the City also pay the service its relative share of the \$209,402 (@9.02%) for capital investments that have been made since 2008 with the option of one-half of Rossland's share of \$18,880 (\$9,440) being paid in 2016 and the second half being paid in 2017.

That the Regional District of Kootenay Boundary Board of Directors will allow the City of Rossland to rejoin the RDKB Emergency Management Program on a prorated basis and pay half of \$23,052 but will pay its relative share for capital investments that have been made since 2008.

The City of Rossland has agreed to all of the terms established by the RDKB Board.

Pursuant to Section 346 of the *Local Government Act*, Bylaw 1613 requires approval from Council and the RDKB Electoral Area Directors prior to receiving approval from the Inspector of Municipalities and adoption by the RDKB Board of Directors.

Accordingly, the RDKB requires your Council to adopt the following resolution. Should your Council agree and adopt the resolution, please forward it to me at your earliest convenience:

That the Municipal Council for the Corporation of the Village/City of _____ consents to the Regional District of Kootenay Boundary Board of Directors adopting Bylaw No. 1613 being the "Regional District of Kootenay Boundary Emergency Planning Service Establishment Amendment Bylaw No. 1613, 2016.

Theresa Lenardon,
Manager of Corporate Administration

Encls.

FILE CODE

WE3
R2 - Emerg. Planning Services
Establishment Amend. Bylaw
RDKB Bylaw No. 1613-



REGIONAL DISTRICT OF KOOTENAY BOUNDARY

Bylaw No. 1613

A Bylaw of the Regional District of Kootenay Boundary, in the Province of British Columbia, to amend Regional District of Kootenay Boundary Emergency Planning Service Establishment Bylaw No. 1256, 2004.

WHEREAS pursuant to the provisions of the *Local Government Act*, being Chapter 1 of the Revised Statutes of British Columbia (2015) and amendments thereto, a Board may by Bylaw and with the consent of the participants amend a service establishment bylaw;

AND WHEREAS the City of Rossland has formally requested to be added to the Emergency Planning Service;

AND WHEREAS the Board of Directors has deemed it appropriate to accept consent to adopt this bylaw from both the municipal and electoral area participating areas;

NOW THEREFORE BE IT RESOLVED that the Board of the Regional District of Kootenay Boundary, in open meeting assembled, enacts as follows:

1. CITATION

- a. This bylaw may be cited for all purposes as "Regional District of Kootenay Boundary Emergency Planning Service Establishment Amendment Bylaw No. 1613, 2016."

2. AMENDMENT

- a. Section 2a. of Bylaw 1385 is amended by adding the City of Rossland as a participant in the Emergency Planning Service.
- b. Section 2b. of Bylaw 1385 is amended by adding the City of Rossland as a participating area in the Emergency Planning Service.

Read a **FIRST AND SECOND** time this 27th day of October, 2016.

Read a **THIRD** time this 27th day of October, 2016.

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary do hereby certify the foregoing to be a true and correct copy of Regional District of Kootenay Boundary Bylaw No. 1613 cited as "Regional District of Kootenay Boundary Emergency Planning Service Establishment Amendment Bylaw No. 1613, 2016" as read a third time 27th day of October, 2016.


Manager of Corporate Administration

Written consent to adopt this bylaw was received from the Director of Electoral Area 'A' the _____ day of _____, 2016.

Written consent to adopt this bylaw was received from the Director of Electoral Area 'B'/Lower Columbia-Old Glory the _____ day of _____, 2016.

Written consent to adopt this bylaw was received from the Director of Electoral Area 'C'/Christina Lake the _____ day of _____, 2016.

Written consent to adopt this bylaw was received from the Director of Electoral Area 'D'/Rural Grand Forks the _____ day of _____, 2016.

Written consent to adopt this bylaw was received from the Director of Electoral Area 'E'/West Boundary the _____ day of _____, 2016.

Written consent to adopt this bylaw was received from the City of Grand Forks the _____ day of _____, 2016.

Written consent to adopt this bylaw was received from the City of Greenwood the _____ day of _____, 2016.

Written consent to adopt this bylaw was received from the Village of Midway the _____ day of _____, 2016.

Written consent to adopt this bylaw was received from the Village of Fruitvale the day of _____, 2016.

Written consent to adopt this bylaw was received from the Village of Montrose the day of _____, 2016.

Written consent to adopt this bylaw was received from the Village of Warfield the day of _____, 2016.

Written consent to adopt this bylaw was received from the City of Trail the day of _____, 2016.

Written consent to adopt this bylaw was received from the City of Rossland the day of _____, 2016.

APPROVED by the Inspector of Municipalities this _____ day of _____

RECONSIDERED AND ADOPTED this _____ day of _____, 2016.

Chair

Manager of Corporate Administration

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, hereby certify that this is a true and correct copy of Bylaw No. 1613 cited as the "Regional District of Kootenay Boundary Emergency Planning Service Establishment Amendment Bylaw No. 1613, 2016" as reconsidered and adopted this day of _____, 2016.

Manager of Corporate Administration

MEMORANDUM



DATE : October 28, 2016

TO : Council

FROM : Acting Corporate Officer

SUBJECT : RDKB Bylaw No. 1614 – GF Curling Facility Service Establishment

The RDKB Board of Directors gave RDKB Bylaw 1614 - GF Curling Facility Service Establishment first, second and third readings at a meeting held on October 27, 2016. The bylaw is attached for your reference.

The Bylaw converts the SLPs to a service establishment bylaw pursuant to Section 343 of the *Local Government Act*

As you know and according to *Local Government Act* Section 346, the service participants must consent to the bylaw before it is sent to the Inspector of Municipalities for statutory approval. Therefore, the RDKB is requesting Council's consent for the bylaw.

The following resolution is for Council's consideration:

"That the municipal Council for the Corporation of the City of Grand Forks consents to the Regional District of Kootenay Boundary Board of Directors adopting Bylaw No. 1614 being the RDKB "Grand Forks Curling Rink Service Establishment Bylaw No. 1614, 2016"

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Sarah Winton", written over a horizontal line.

Sarah Winton
Acting Corporate Officer





Bylaw 1614 Grand Forks Curling Facility Service

*A Bylaw of the Regional District of Kootenay Boundary
(hereinafter called "the RDKB") to covert and establish the
Grand Forks Curling Rink Service.*

WHEREAS pursuant to a Supplementary Letter Patent the Province established a Grand Forks Curling Rink service to serve the City of Grand Forks, Electoral Area 'C'/Christina Lake and Electoral Area 'D'/Rural Grand Forks;

AND WHEREAS the Board has deemed it in the best interests of the taxpayers of the Grand Forks Curling Rink Service Area to convert from the supplementary letters patent to a service establishment bylaw pursuant to Section 343(3) of the *Local Government Act*;

AND WHEREAS the Board has deemed it appropriate to amend the conditions related to the service by raising the requisition limit (from \$35,000 to \$43,750) in order to meet rising costs is the service;

NOW THEREFORE BE IT RESOLVED that the Board of the Regional District of Kootenay Boundary duly assembled in an open meeting, ENACTS AS FOLLOWS:

1. Citation

This Bylaw may be cited for all purposes as "Grand Forks Curling Rink Service Establishment Bylaw No. 1614, 2016."

2. Conversion and Service Establishment

The service established under supplementary letter patent provided by the Province of British Columbia on August 29, 1985 is hereby converted and established as a service, the purpose of which is to own, operate and maintain a curling rink in the service area, which shall be known as the "Grand Forks Curling Rink Service".

3. Service Area Boundaries

The boundaries of the service area are defined by the boundaries of Electoral Area 'D'/Rural Grand Forks, Electoral Area 'C'/Christina Lake and the City of Grand Forks.

4. Participating Area

The participating areas for the service described in Section 2 are Electoral Area 'D'/Rural Grand Forks, Electoral Area 'C'/Christina Lake and the City of Grand Forks.

5. Method of Cost Recovery

The annual cost of providing this service shall be recovered through:

- a. Property value taxes requisitioned and collected on the basis of the net taxable value of land and improvements in the service area.
- b. Parcel taxes imposed in accordance with the Local Government Act (Division 4.3).
- c. Fees and Charges imposed in accordance with the Local Government Act (Section 363).
- d. Revenues received by way of agreement, gift, grant and otherwise.

6. Maximum Requisition

The maximum amount of money that may be requisitioned annually shall not exceed \$43,750.00 (forty-three thousand seven hundred and fifty dollars).

READ A FIRST and SECOND TIME this day of

READ A THIRD TIME this day of

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, do hereby certify the foregoing to be a true and correct copy of Bylaw No. 1614 cited as "Grand Forks Curling Rink Service Establishment Bylaw No. 1614, 2016" as read a third time this day of


Manager of Corporate Administration

Written consent to adopt RDKB Bylaw 1614, 2016 was received from the City of Grand Forks on the _____ day of _____

Written consent to adopt RDKB Bylaw 1614, 2016 was received from the Director of Electoral Area 'C'/Christina Lake on the _____ day of _____

Written consent to adopt Bylaw 1614, 2016 was received from the Director of Electoral Area 'D'/Rural Grand Forks on the _____ day of _____

APPROVED by the Inspector of Municipalities this _____ day of _____

RECONSIDERED AND ADOPTED this _____ day of _____

Chair

Manager of Corporate Administration

I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, do hereby certify the foregoing to be a true and correct copy of Bylaw No. 1614 cited as "Grand Forks Curling Rink Service Establishment Bylaw No. 1614, 2016" as reconsidered and adopted this _____ day of _____

Manager of Corporate Administration

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council
From: Manager of Development & Engineering Services
Date: November 7, 2016
Subject: Clean Water and Wastewater Fund – Wastewater Treatment Plant Upgrade Grant Application

Recommendation: RESOLVED THAT Council directs Staff to develop and submit a proposal for the Clean Water and Wastewater Fund for Wastewater Treatment Plant Upgrades, with the proposed project having a total budget of \$4,010,000, with the City contribution of \$682,000 coming from reserves; and further,

THAT Council directs Staff to develop and submit a proposal for the Clean Water and Wastewater Fund for a Sewer Phasing Plan having a total budget of \$100,000, with the City contribution of \$17,000 coming from reserves.

The Clean Water and Wastewater Fund (CWWF) is a \$2 billion program for projects that will contribute to the rehabilitation of water treatment and distribution infrastructure and wastewater treatment infrastructure, collection and conveyance infrastructure, and planning for future upgrades. This is a significant opportunity for major capital projects as the program funds must be spent in 2017 and the municipal contribution is only 17% of the total project budget.

Municipalities may submit two applications, which can include capital projects or planning projects. Staff and City engineers Urban Systems Limited have reviewed the priority areas in context of our Asset Management Plan and 20-year Capital Plan, and determined that the two projects best meeting the criteria and City objectives are **Wastewater Treatment Plant (WWTP) upgrades** and the **Sewer Phasing Plan**.

At the October 11 Regular Meeting, Council recommended the City applied for new construction of Well #2 (Well 2a) under this fund. Staff previously applied for Well 2a in March, 2016 under the New Building Canada Fund – Small Communities Fund (SCF). Announcements are expected by January 2017, and staff has determined that it would be preferable to retain the Well 2a grant in the SCF and move forward with wastewater treatment upgrades under the CWWF.



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WWTP upgrades in the Capital Plan were scheduled to begin in 2017 and complete in 2024. If successful, the grant application for the capital upgrades will **reduce capital expenditures from the City's reserves from over \$4 million to less than \$700,000**, opening up significant opportunities in the 5 year and 20 year capital plans.

The rationale for the WWTP upgrades was discussed in the 2014 Wastewater Treatment Plant Assessment by Urban Systems and are summarized as follows. The principal benefit is increasing treatment plant capacity while **improving regulatory compliance and safeguarding the receiving waters** (Kettle River).

- Installing the new mixing reactor and splitting to two trains will provide redundancy in the system and increase capacity for future growth and to ensure the plant does not exceed permitted flows.
- De-sludging is **immediately required** to enable current and future capacity in the lagoon system.
- Energy optimization and improvements to the aerators will **pay themselves off** in several years and will also **be eligible for Fortis rebates if accomplished in the next two years**.

Urban Systems has provided updated cost estimates for both projects.

Wastewater Treatment Plant Components	Estimated Cost (2017)
Bio-Mix Reactor with split feed	\$1,232,000
Conversion to two-train system (lagoons and mech. plant)	\$1,456,000
Lagoon de-sludging and retrofitting new aerators	\$250,000
Upgrade grit removal and headworks facility	\$322,000
Centrifuge and centrifuge building for concentrat	\$650,000
Environmental Impact Assessment, permitting, energy planning	\$100,000
Total (excluding GST)	\$4,010,000.00

The Sewer Phasing Plan is required to examine options and priorities for future sewer system expansion into unserved areas of the community, such as the west end of the City, the Airport area, Donaldson Drive, South Ruckle, Johnson's Flats, and east of the Kettle River adjacent Highway 3. An additional aspect of this study will be to identify options for septage (septic tank sludge) receiving and processing and future composting of biosolids resulting from the WWTP upgrades. Extending the sewer into unserved



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— REGULAR MEETING —



areas would enable **increased industrial and commercial development** and residential density in some areas while **protecting groundwater and drinking water supplies** from aging and failing septic systems.

Sewer Phasing Plan

Estimated Cost (2017)

Community sewer extension strategy and phasing plan	\$48,000
Septage handling options assessment	\$23,000
Sludge composting feasibility study	\$25,000
Total (excluding GST)	\$96,000.00

The deadline for this grant is November 23, 2016.

Strategic Impact:

- The funding proposal, if successful, would significantly decrease capital expenditures for required upgrades and associated studies while leveraging already-committed funds.
- The proposed project could enable increased industrial, commercial and residential development
- The proposed project would improve wastewater treatment plant performance and reduce risks to the Kettle River.

Attachments: CWWF Frequently Asked Questions

Recommendation: RESOLVED THAT Council directs Staff to develop and submit a proposal for the Clean Water and Wastewater Fund for Wastewater Treatment Plant Upgrades, with the proposed project having a total budget of \$4,010,000, with the City contribution of \$682,000 coming from reserves; and further,

THAT Council directs Staff to develop and submit a proposal for the Clean Water and Wastewater Fund for a Sewer Phasing Plan having a total budget of \$100,000, with the City contribution of \$17,000 coming from reserves.

OPTIONS

1. COUNCIL COULD CHOOSE TO SUPPORT THE RECOMMENDATION.



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— REGULAR MEETING —



2. COUNCIL COULD CHOOSE TO NOT SUPPORT THE RECOMMENDATION.
 3. COUNCIL COULD CHOOSE TO REFER THE REPORT BACK TO STAFF FOR MORE INFORMATION.
-

	
Department Head or CAO	Chief Administrative Officer





Frequently Asked Questions

Q. What is the Clean Water and Wastewater Fund?

A. Canada and British Columbia are investing up to \$373.6 million under the Clean Water and Wastewater Fund (CWWF) program to support local infrastructure projects in communities across the province. The federal government will contribute \$225.1 million and the provincial government will contribute \$148.5 million to the total program funds with the remainder of funds coming from the funding recipients.

Q. When can we submit an application?

A. The application intake is now open. The application intake will close November 23, 2016.

Q. Do we need to provide a council resolution?

A. Yes. If a council resolution cannot be completed prior to the application deadline, notify the Ministry and provide a resolution date. Details on the resolution requirements are found in Section 5.1 in the Program Guide.

Q. What is the process for submitting an application to the Clean Water and Wastewater Fund?

A. Applicants must complete the [Online Application Form](#) and submit online. Before submitting an application, please refer to the [Clean Water and Wastewater Fund Program Guide](#) and the [Application Questions sample](#) to help guide your application. These documents provide additional information that will help in the preparation of an application.

Mandatory CWWF documentation can be emailed or delivered to:

Ministry of Community, Sport and Cultural Development
PO Box 9838 Stn Prov Govt
4th Floor 800 Johnson St.
Victoria, BC V8W 9T1
Phone: 250-387-4060
Email: infra@gov.bc.ca

Q. How many applications can we submit during the intake?

A. Municipalities may submit **two** applications. The applications may be for two capital projects or one capital project and one planning project or two planning projects.

Regional Districts may submit **one** application for each community in their area. A community is defined as a settlement area within a regional district electoral area or an established or proposed service area.

Q. We submitted an application under the New Build Canada Fund – Small Communities Fund second intake (2016). What is the status of the applications and can the project also be considered under the Clean Water and Wastewater Fund intake. Do we need to resubmit an application?

A. Applications to the second intake of the New Build Canada Fund – Small Communities Fund (NBCF-SCF) are still under consideration but may also be eligible under the Clean Water and Wastewater Fund. Please refer to the [Program Guide](#) for program requirements including project criteria and project timelines.

In order to be considered under CWWF, a new application must be submitted online. Note the application and supporting documentation is different from the NBCF-SCF application. Applicants that submitted applications in the second intake of NBCF-SCF will have read only access to their online application. Users may use the copy/paste functionality as needed to re-submit the CWWF application. There is no limit to the number of draft applications for an applicant; however, eligible applicants (see section 2.1 of [Program Guide](#)) may submit only **two** applications.

Q. We submitted an application under the New Build Canada Fund – Small Communities Fund which was not successful in the first intake (2015) and we want the project to be considered under the Clean Water and Wastewater Fund intake. Do we need to resubmit an application?

A. Yes. You should contact Ministry staff to discuss your previous project application to NBCF-SCF and areas where improvements can be made prior to submitting your CWWF application.

Applications not approved under the first intake of the New Build Canada Fund – Small Communities Fund (NBCF-SCF) must be re-submitted online using the Clean Water and Wastewater Fund application. Note the application and supporting documentation is different from the NBCF-SCF application. There is no limit to the number of draft applications for an applicant; however, eligible applicants (see section 2.1 of [Program Guide](#)) may submit only **two** applications.

Q. Who is eligible to apply to the Clean Water and Wastewater Fund?

A. The following are eligible applicants for the purposes of the CWWF:

- A municipal or regional government established by or under British Columbia legislation.

Q. Can improvement districts apply for funding under the CWWF?

A. Improvement Districts are not eligible to apply. Applications must be made by the local government. If the application is successful in obtaining program funding, the ownership of the infrastructure and associated assets must be transferred to the sponsoring local government. Projects that have already passed referendum supporting transfer will be given a priority over those that have not.

Q. What category of projects can we apply for?

A. Eligible project categories are:

- Planning and Design Work
- Drinking Water
- Stormwater
- Wastewater

Q. What is an eligible infrastructure project?

A. Eligible drinking water, stormwater or wastewater infrastructure projects are: projects that are “publicly or privately owned tangible assets in British Columbia primarily for public use or benefit”. To be eligible for funding, a project must:

- a) Demonstrate that it will be able to operate and maintain the resulting infrastructure over the long term;
- b) Fall within one of the applicable project (see 3.3 of the [CWWF Program Guide](#)) and investment categories (see 3.5 of the [CWWF Program Guide](#)); and meet one or more of the project outcomes;
- c) Be for, rehabilitation, expansion, asset management, or design and planning, or new construction of infrastructure, excluding normal maintenance or operation;
- d) The application and supporting documents should be comprehensive, credible, and feasible;

- e) Stipulate a construction completion date of no later than March 31, 2018;
- f) Be duly authorized or endorsed by, a resolution of its council/board; and,
- g) Meet all the program criteria identified in the [CWWF Program Guide](#).

Q. What is an eligible planning and design study?

A. Eligible planning and design studies are for projects which assist a local or regional government in developing sustainable water, stormwater or wastewater infrastructure that will help improve public health and safety, protect the environment and strengthen local and regional economies. To be eligible a study must clearly describe how it will provide economic, social and environmental benefits such as:

- a) Cost savings and lower tax burdens for residents and businesses;
- b) Improved public health and safety;
- c) Reduced ecological footprint and enhanced environmental protection;
- d) More efficient use of infrastructure and natural resources;
- e) Reduced operating costs; and,
- f) Improved community sustainability.

Q. What is the funding formula?

A. An approved project is eligible for program funding of up to eighty-three percent (83%) of the total eligible project costs. Fifty percent (50%) is contributed by the Government of Canada and thirty-three percent (33%) by the Province of BC.

- Where applicants plan to use or have applied for funds from other federal or provincial programs, the source of these funds must be indicated on the application form. Details on stacking limits can be found in section 1.5 of the [Program Guide](#). The disclosure of other funding sources must be provided by the successful recipient up to the completion of the project.

Q. Can we use Gas Tax Community Works funding as our Local Government 17% contribution to the CWWF?

A. No, Community Works funds cannot be used for the 17% contribution of eligible funding for CWWF projects as the federal sources have already been maximized at 50%. See question above.



Q. Can we use funding acquired from other provincial grant programs as our Local Government contribution to the CWWF?

A. Yes, local governments may utilize funding acquired from other provincial grant programs for a portion or the entirety of their contribution up to 17% as long as stacking is allowed under that program.

Q. Is there a maximum award for projects?

A. There is no maximum award under the CWWF program.

Q. When will funding decisions be announced?

A. It is anticipated that funding announcements will be made in Spring 2017.

Q. We started construction prior to April 1, 2016 – are the costs incurred still eligible?

A. No. Costs incurred prior to April 1, 2016 and costs incurred after March 31, 2018 are not eligible costs. Eligible project costs are those that were incurred between April 1, 2016 and March 31, 2018 and meet the eligible expenditures as listed in the [CWWF Program Guide](#).

Q. Can we award the tender prior to project being approved for funding?

A. Yes. The project will still be considered eligible if you have awarded the tender prior to funding approval. However, the tender for projects prior to March 31st, 2016 will be ineligible based on the funding requirement under the Clean Water and Wastewater Fund.

Q. There are changes or variations to our original, approved project. Do we have to notify the Province?

A. Yes. The proponents need to advise the Ministry of Community, Sport and Cultural Development, in writing, of any variation from the approved project. Before such changes are implemented they must be approved by the Ministry.



Q. We have decided not to proceed with our project as originally outlined. Can we use the program funds for another infrastructure project in our community?

A. No. Approval was granted for the original project. You may not transfer the award to another project. Please contact the ministry to discuss your situation.

Q. Do we need to obtain approval for any public events such as ground breaking ceremonies, grand opening ceremonies, etc.?

A. Yes. All public events require prior approval. Please contact the ministry for your project at least **20 working days** prior to any scheduled public event. The federal or provincial Ministers or their designated representatives regularly participate in these events. Time is required to schedule for such an occasion.

Q. Can we direct award a contract(s) for undertaking the project?

A. All contracts must be awarded in a way that is transparent, competitive and consistent with value for money principles. All records of the tendering process need to be retained and made available upon request.

Q. Our project incurred costs before we were approved for CWWF funding. Are these costs considered eligible and can we claim them for reimbursement?

A. Costs incurred after March 31st, 2016 and prior to the CWWF project approval date are considered eligible. Project costs incurred on or before March 31st, 2016 are ineligible.

Q. If we submit our application prior to the November 23rd, 2016 deadline when will our project be reviewed?

A. Application reviews will begin as soon as the submission is received and processed.

Q. Our project will not be completed until after the March 31st, 2018 deadline. Can we still apply if the project will be completed by March 31st, 2019?

A. Yes, projects may be considered for funding on a case by case basis. Please contact Ministry staff to discuss your project and timing.

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council
From: Manager of Development and Engineering
Date: November 7, 2016
Subject: Pavement rehabilitation for 22nd Street (Highway 3 to 77th Avenue).
Recommendation: **RESOLVED THAT COUNCIL** receive the report for discussion and decision.

Background:

- At the July 18th Regular Meeting, Council asked staff to review the requirements for pavement upgrades of 22nd Street (Highway 3 to 78th Avenue) and to bring the project forward into the 2016 capital expenditures budget. This project would be in lieu of undertaking the costlier multi-utility project which includes full depth road reconstruction, widening for bike lanes and utility replacements.
- Staff reviewed engineering reports and presented a report to Council at the September 6, 2016 Regular Meeting. Council resolved to receive the report and gave early budget approval for paving 22nd Street and made it a priority project for 2017.
- Public works staff immediately began investigating and repairing water and sewer services in order to prepare for paving in 2017, wherein they discovered conditions at several locations that had not previously been identified in engineering reports.
- Staff also identified that sewer main along 22nd Street between 77th and 78th Avenue needs to be replaced, so this section was removed from this project and the will be redirected to a different funding stream.
- Staff presented the new information to Urban Systems and requested that updated cost estimates be provided in light of the new information (memo attached).



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REQUEST FOR DECISION

— REGULAR MEETING —







Summary

Staff recommend that Council consider the options presented by Urban Systems in the attached memo and direct staff to move forward accordingly.

Benefits or Impacts of the Recommendation:

General: Improve the condition of a badly deteriorated, high-use roadway.

Strategic Impact:

-  Funding to be determined.
-  No anticipated impact on economic growth
-  This project has been identified as a high priority by area residents and hospital staff and users
-  Surface restoration and drainage improvement will increase liveability and safety in the 22nd St. corridor

Policy/Legislation: N/A

Attachments: 1) Memorandum from Urban Systems dated October 27, 2016
File: 0788.0000.00
Subject: 22nd Street Road Rehab Cost Estimate

Recommendation: **RESOLVED THAT COUNCIL** receive the report for discussion and decision.

- OPTIONS:**
1. COUNCIL COULD CHOOSE TO SUPPORT THE RECOMMENDATION.
 2. COUNCIL COULD CHOOSE TO NOT SUPPORT THE RECOMMENDATION.
 3. COUNCIL COULD CHOOSE TO REFER THE ISSUE BACK TO STAFF FOR MORE INFORMATION.
-



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REQUEST FOR DECISION

— REGULAR MEETING —



	
Department Head or CAO	Chief Administration Officer

MEMORANDUM

Date: October 27, 2016
To: Dolores Sheets, Director of Development and Engineering
cc: Scott Shepherd, ASCT
From: Thomas Simkins, E.I.T.
File: 0788.0000.00
Subject: 22nd Street Road Rehab Cost Estimate

The City of Grand Forks engaged Urban Systems to complete order of magnitude cost estimates to rehabilitate the road structure along 22nd Street from Central Ave to 77nd Ave (approximately 530m) including low impact drainage improvements. The following three scenarios were considered as rehabilitation options:

1. Full depth road reconstruction
2. Leveling base and paving
3. Overlay

Quantities and assumptions used in this memo are based on the previously completed multi-utility project completed in 2014 including geotechnical investigation and survey. Table 1 below is a summary of the cost estimate for each options and includes an allowance for 6% engineering, and 15% contingency.

Table #1: Cost Estimate and Life Expectancy

Option	Estimated Cost	Life Expectancy
Full depth reconstruction (6% engineering and 15% contingency)	\$650,000	Full 20 years potential (typical)
Leveling base and paving (6% engineering and 15% contingency)	\$520,000	Potentially less than full life expectancy
Overlay (6% engineering and 15% contingency)	\$330,000	Significantly less than full life expectancy

There are several factors that need to be considered when anticipating the life expectancy a road structure for each option such as subgrade material, weather, traffic loading, and drainage.

- It is expected full road reconstruction will provide the most longevity and it anticipated to provide a standard 20 years life expectancy.
- A leveling course and proper drainage could potentially provide close to the full 20 year life expectancy. The existing soils underneath the current asphalt are not proper road structure materials and could reduce the expected life of the asphalt. It is difficult to provide actual life expectancy numbers due to the unknown variables; however the additional base material and paving would provide an improved road surface and significant improvement in longevity over a simple overlay.

MEMORANDUM

Date: October 27, 2016
File: 0788.0000.00
Subject: 22nd Street Road Rehab Cost Estimate
Page: 2 of 2



- An overlay is not likely to provide a road structure with significant longevity as no improvement to the underlying soils would be completed. Although an overlay would provide a new asphalt surface it is anticipated the asphalt would fail similarly to the existing conditions along 22nd Street at a significantly reduced life expectancy.

Recently the City discovered two 50mm asphalt mats separated by 150mm of sand approximately half a block south of the hospital. It is unclear if this is a normal condition through the corridor or an anomaly. This scenario was not present in any of the five bore holes completed in 2013.

- Full road reconstruction will eliminate this concern as the depth of the subbase would replace the materials in this zone.
- If the City chooses to reduce cost by going with a leveling base or overlay it is probably not worth the additional cost to remove the lower mat of asphalt. Removing the lower mat of asphalt would require additional excavation and material to be brought in at which point a full depth road reconstruction should be considered.
- The thickness and depth of the lower asphalt mat, once a leveling course is installed, should limit any impact on the new surface. The soils underneath the lower asphalt mat are unknown and may not provide any additional benefit. If the City is already accepting the risk of a reduced structure why spend additional resources to achieve improvements which may only be marginal? If the City requires more certainty, further geotechnical information on the underlying soils and scope would be required.

We anticipate this memo provides sufficient information at this time to determine next steps. Should you require additional information or have any questions or concerns please contact the undersigned.

Sincerely,

URBAN SYSTEMS LTD.

A blue ink signature, likely of Thomas Simkins, consisting of stylized cursive letters.

Prepared by: Thomas Simkins, EIT

A blue ink signature, likely of Scott Shepherd, consisting of stylized cursive letters.

Reviewed by: Scott Shepherd, BA, ASCT

U:\Projects_KEL\0788\0000\2017 Paving Plan\2016-10-26 22nd street memo.docx

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council

From: Deputy Manager of Operations

Date: November 7, 2016

Subject: BCAAP Grant and Early Budget Approval

Recommendation: **RESOLVED THAT** Council give early budget approval for 2017 of \$55,000 for the upgrade of the Navigation and Lighting Systems as part of the application for the BCAAP Grant for 2017/2018.

BACKGROUND: A significant grant program is currently available from the BCAAP (British Columbia Air Access Program) for funding of investments in Airport infrastructure for projects focusing on safety for the Airport, this includes Airfield Lighting and Navigation. The program will fund up to 75% of the total cost of a minor infrastructure project that can be completed within 1 year.

Based on our assessment, the project best meeting the criteria of the grant program is to replace the AWOS (Automatic Weather Observation System) and the Solar panels and batteries at 4 beacon site locations. Both items are part of the Navigation and Lighting Systems to allow for a safe approach to the Airport. The total cost of the project should not exceed \$220,000. The City's portion would be \$55,000.

AWOS:

The AWOS system (current age 15+ years) is at end-of-life for support as the manufacturer will discontinue service in North America by December 31, 2016. The system also had several malfunctions throughout 2016 and has been partially off-line for an accumulated time of 3 months this year. Medevac pilots require, and other pilots rely on, the data from the AWOS to predict and plan a safe weather approach for day and night time flights. The 20 year capital plan showed a replacement for 2019, but due to the worsening condition of the system and the news about the exit of the manufacturer from the North American market, it should now be replacement in 2017.

SOLAR PANELS:

The Solar panels and batteries at 4 of our hazard beacon sites are also nearing end of life and/or are damaged beyond simple repair. The current system would be replaced with a hybrid system consisting of 2 batteries (currently 8), 1 high efficient solar panel (currently 2 at some sites), 2 methanol fuel cells and required technologies per site.



REQUEST FOR DECISION

— REGULAR MEETING —



This configuration would allow each system to run independently for up to 3 years with very little maintenance. The replacement fuel cartridges will only be \$200 each once they are required. Overall this configuration would decrease our carbon footprint significantly and would make the hazard lighting available 24-7 365 days a year greatly enhancing the availability of the Airport for emergency services. Functioning Hazard Lighting is also a requirement for Medevac night time flights. The 20 year capital plan anticipated this project for 2017 as part of the annual BCAAP grant for safety upgrades.

We require a Council resolution for early budget approval of this capital project as part of the application for the BCAAP grant. The application is due on December 16, 2016.

Benefits or Impacts of the Recommendation:

General: BCAAP grant application to replace essential equipment.

Financial: Early budget approval for 2017 of \$55,000.

Policy/Legislation: Early budget approval for Financial Plan 2017-2021

Strategic Impact:

- Fiscally responsible procurement
- Allow for safe day and night flights to and from Grand Forks
- Partnership with Province of BC, strong partnership with aviation groups
- Ensure safe night and day time Medevac flights to and from Grand Forks, also enhance the Airport as a Wildfire attack base

Attachments: N/A

Recommendation: RESOLVED THAT Council give early budget approval for 2017 of \$55,000 for the upgrade of the Navigation and Lighting Systems as part of the application for the BCAAP Grant for 2017/2018.





REQUEST FOR DECISION

— REGULAR MEETING —



- OPTIONS:
1. COUNCIL COULD CHOOSE TO SUPPORT THE RECOMMENDATION.
 2. COUNCIL COULD CHOOSE TO NOT SUPPORT THE RECOMMENDATION.
 3. COUNCIL COULD CHOOSE TO REFER THE REPORT BACK TO STAFF FOR MORE INFORMATION.

	 FOR .
Department Head or CAO	Chief Administrative Officer



REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council
From: Chief Financial Officer
Date: November 7, 2016
Subject: Bylaw 2034 – The City of Grand Forks 2017 Revenue Anticipation Borrowing Bylaw
Recommendation: **RESOLVED THAT COUNCIL** give final reading to Bylaw No. 2034 – “The City of Grand Forks Revenue Anticipation Borrowing Bylaw – 2017”

BACKGROUND:

Bylaw 2034, the City’s proposed 2017 Revenue Anticipation Borrowing Bylaw, was presented to the Committee of the Whole on October 11, 2016. It was given three readings at the October 24, 2016 Regular meeting of Council.

The Community Charter gives municipalities the authority to borrow money to cover obligations during the period between the beginning of the fiscal year (January 1) and the property tax payment due date of the first working day after July 1.

Although the City has enough cash on hand to cover its obligations for a considerable length of time, the adoption of an annual Revenue Anticipation Bylaw is a requirement of the City’s banking contract with the Grand Forks Credit Union as it covers the City’s overdraft.

Bylaw 2034 is now presented for final reading.

Benefits or Impacts of the Recommendation:

General: This bylaw is a Statutory and Contractual requirement which allows for coverage of the City’s overdraft.

Strategic Impact: N/A

Financial: The City currently has \$2 million in overdraft protection.

Policy/Legislation: This is an annual bylaw which is covered under Section 177 of the Community Charter and fulfils the requirement of the banking agreement with the Credit Union.

Attachments: Bylaw 2034 “The City of Grand Forks Revenue Anticipation Borrowing Bylaw - 2017”

REQUEST FOR DECISION

— REGULAR MEETING —

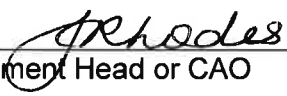


Recommendation:

RESOLVED THAT COUNCIL give final reading to Bylaw No. 2034 –
"The City of Grand Forks Revenue Anticipation Borrowing Bylaw – 2017"

OPTIONS:

1. **RESOLVED THAT COUNCIL ACCEPT THE RECOMMENDATION.**
2. **RESOLVED THAT COUNCIL DOES NOT ACCEPT THE RECOMMENDATION.**
3. **RESOLVED THAT COUNCIL REFERS THE MATTER BACK TO STAFF FOR FURTHER INFORMATION.**

 Department Head or CAO	 Chief Administrative Officer
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THE CORPORATION OF THE CITY OF GRAND FORKS

BYLAW NO. 2034

A Bylaw Authorizing the Corporation of the City of Grand Forks to Borrow the Sum of Two Million Dollars to Meet the Current Lawful Expenditures of the City

=====

WHEREAS pursuant to Section 177 of the Community Charter, the Council of a Municipality may, by bylaw, provide for the borrowing of such sums of monies as may be necessary to meet the current lawful expenditures of the Municipality;

NOW THEREFORE, the Council of the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS**, as follows:

1. It shall be lawful for the Corporation of the City of Grand Forks to establish a line of credit to borrow upon the credit of the City, from the Grand Forks Credit Union, the sum, at any one time, of up to Two Million Dollars (\$2,000,000) in such amounts and at such times as may be required, bearing interest at a rate not exceeding the rate established for Municipalities, as set by the Grand Forks Credit Union from time to time.
2. That the money borrowed and interest thereon, shall be repaid on or before the 31st day of December 2017.
3. That the amounts so borrowed shall be a liability payable out of the City's revenues for the year ended December 31st, 2017.
4. That the form of the obligation to be given as an acknowledgment of the liability to the Grand Forks Credit Union shall be a promissory note(s) or overdraft lending agreement for sums as may be required from time to time, signed by the Mayor and the Chief Financial Officer of the City and shall bear the Corporate Seal and all such notes(s) or overdraft lending agreements shall be made payable on or before the 31st day of December, 2017.
5. This bylaw may be cited as the **"2017 Revenue Anticipation Borrowing Bylaw No. 2034"**.

Introduced this 11th day of October, 2016.

Read a **FIRST** time this 24th day of October, 2016.

Read a **SECOND** time this 24th day of October, 2016.

Read a **THIRD** time this 24th day of October, 2016.

FINALLY ADOPTED this 7th day of November, 2016.

Frank Konrad – Mayor

S. Winton – Acting Corporate Officer

CERTIFICATE

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 2034
as adopted by the Municipal Council of the Corporation of the
City of Grand Forks on the 7th day of November, 2016.

Acting Corporate Officer of the Municipal Council of the Corporation
of the City of Grand Forks

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council
From: Manager of Development & Engineering Services
Date: November 7, 2016
Subject: Johnson Flats Wetland Protected Natural Area Dedication
Recommendation: **RESOLVED THAT** Council gives final reading of the proposed "Johnson Flats Wetland Nature Park Bylaw, No. 2035, 2016".

Synopsis

- Council previously directed staff to undertake the process for protecting the Johnson Flats Wetland as a Protected Natural Area through Sustainable Community Plan (SCP) and Zoning Bylaw amendments.
- Subsequently, Council directed staff to begin a 5-year update of the SCP which would encapsulate these planning processes.
- Staff were requested to provide options for natural area protection and dedication for high-priority areas in advance of zoning and SCP amendments.
- Options for protecting the lands include statutory covenants and parkland dedications. Parkland dedication bylaws are appropriate for protecting and conserving municipally-owned land, while covenants are generally used for protecting private land
- Dedication of the wetlands by bylaw as a park with the intended use as "ecological reserve" will immediately provide for the protection of these lands and signal Council's intention for their use and preservation.
- At the October 11, 2016 Regular Meeting, Council gave first and second readings, and gave third reading On October 24, 2016.

Background

On May 9, 2016 Council resolved to direct staff to draft the appropriate amendment bylaws to the Sustainable Community Plan Bylaw and the Zoning Bylaw to create the 'Protected Natural Area' zone and proceed with statutory requirements for amending bylaws; to draft an amendment to rezone the property from the current R-4 (Rural



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Residential) zone to the Protected Natural Area zone; and to prepare referral request packages and initial public outreach for the property described as DL 382, Plan KAP4892B. These amendments were to proceed concurrently.

On June 13, 2016, Council directed staff to undertake a 5-year review of the Sustainable Community Plan (SCP). The SCP review is partly intended to amalgamate multiple planning and zoning issues, including developing objectives, policies and land use designations for protected natural areas, rather than having multiple individual amendments.

Staff subsequently identified that three additional and adjacent City-owned parcels are within the wetland area and recommend that the lands with the following legal description be included in the protected area:

1. DL 382, Plan KAP4892B; 19.26 acr
2. PT A, DL 382, Plan KAP1193B, portion PL 22; 1.49 acr
3. DL 382, Plan KAP5814B, portion shown on PL B5814; 1.006 acr
4. DL382, Plan KAP122, pt lying S of PL B4892 E of PL B1711 W of L 13 BLK A PL 123 & N OF L 5 BLK 2 PL 122; 0.586 acr

The parcels are designated as Agricultural / Rural in the SCP (Schedule 'B') and are located within the 200-year floodplain. The zoning of the properties is R-4 (Rural Residential). Protection of the wetlands will **ultimately involve amendments to the SCP land use designation and zoning** as scheduled in the 2017 update of the SCP and 2017/2018 update of the Zoning Bylaw.

Permitted uses for land in the Agricultural Land Reserve

Parks and ecological reserves are permitted uses on Agricultural Land Reserve (ALR) lands. B.C. Reg. 171/2002, *Agricultural Land Reserve Use, Subdivision and Procedure Regulation* S. 3(1) states, "The following land uses are permitted in an agricultural land reserve unless otherwise prohibited by a local government bylaw...

(f) biodiversity conservation, passive recreation, heritage, wildlife and scenery viewing purposes, as long as the area occupied by any associated buildings and structures does not exceed 100 m² for each parcel;

(g) use of an open land park established by a local government or treaty first nation government for any of the purposes specified in paragraph (f);"



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Definition of Nature Park

Nature Parks are park spaces that are relatively undisturbed and contain a high percentage of native species, providing habitats for a diversity of vegetation and wildlife. They are natural or near natural in character, or are in the process of recovery from human disturbance.

These natural areas may represent or contain fragments of regionally important ecosystems, and they may contain habitat for endangered plant and animal species. They help maintain a diversity of living organisms through the conservation of wild genetic resources.

Compared with cultured or manicured parks, nature parks generally require less routine and intensive management to ensure their sustainability; however, because they are situated within urban areas and are often degraded, they may require ecological restoration or other active management activities.



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The proposed bylaw requires that the use and development of the properties is that of an **ecological reserve**, defined in the Zoning Bylaw 1606 as:

- Land used or intended to be used for the preservation of the environment or for scientific research and education pertaining to the studies in the inter-relationships between species and the behaviour of unique flora and fauna.

Ecological reserves can occur in any land use zone.

It is also worth noting that the proposed bylaw is a park dedication bylaw and it does not require a public hearing.

Park Dedication vs S. 219 Covenant

Under section 30 of the *Community Charter*, Council may, by bylaw, reserve or dedicate real property owned by the municipality as a park. The adoption of a park dedication must be by an affirmative vote of at least 2/3 of all members of Council.

A park dedication bylaw provides greater protection than a rezoning bylaw because Council can only remove the dedication by bylaw with the approval of the electors.

The *Land Title Act*, s. 219, provides for the registration of covenants in favour of certain bodies (the "covenantees") against lands owned by the covenantor. Section 219 covenants are enforceable against the covenantor and successors in title, and may be positive (requiring specific activities) or negative (preventing certain uses).

Covenants may be used (subsection 219(4)) by the Crown / Crown agency, municipality, land trusts and certain other authorities to, for example, protect, preserve, conserve, maintain, enhance, restore or keep land in a natural or existing state. Section 219 covenants are generally used for achieving **long-term protection on private land**.

Timeline:

Date	Process
October 11, 2016	Bylaw introduction and RFD for first two readings at evening meeting; First two readings at evening meeting
October 24, 2016	Third reading of bylaw
November 7, 2016	Final Reading / Adoption of bylaw



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Strategic Impact:

Policy / Legislative: SCP Objective 6.2.2 directs the City to “Preserve and protect natural areas for environmental, aesthetic, recreational and economic values.” Policy 6.3.4 states, “Protect natural areas within and between developed areas for both their environmental and aesthetic features”.

-  Protection of natural ecosystems such as wetlands sustains ecosystem services that provide economic benefit and reduce risks to infrastructure and have been found to increase property values, which affects tax revenues
-  Parks and protected natural areas provide opportunities for eco-tourism and residential or business development associated with such amenities
-  Protected natural areas provide the opportunity for engagement with the community and collaboration on science, education, stewardship and restoration
-  Amenity values of protected natural areas for residents include nature appreciation, fitness, mental wellness and other passive recreation benefits

Recommendation: RESOLVED THAT Council gives final reading of the proposed “Johnson Flats Wetland Nature Park Bylaw, No. 2035, 2016”.

OPTIONS:

1. COUNCIL COULD CHOOSE TO SUPPORT THE RECOMMENDATION.
2. COUNCIL COULD CHOOSE TO NOT SUPPORT THE RECOMMENDATION.
3. COUNCIL COULD CHOOSE TO REFER THE REPORT BACK TO STAFF FOR MORE INFORMATION.

	
Department Head or CAO	Chief Administrative Officer



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THE CORPORATION OF THE CITY OF GRAND FORKS
BYLAW NO. 2035

A BYLAW TO DEDICATE JOHNSON FLATS WETLAND NATURE PARK
=====

WHEREAS section 30 (1) of the *Community Charter* empowers a municipal council, by bylaw, to reserve or dedicate for a particular municipal or other public purpose real property owned by the municipality;

AND WHEREAS section 8 (3) (b) and 62 of the *Community Charter* empowers a municipal council, by bylaw, to regulate, prohibit, and impose requirements in relation to public places;

AND WHEREAS The Corporation of the City of Grand Forks owns certain lands that it wishes to dedicate as park, and to preserve and protect the unique atmosphere, environment, and ecology of these lands;

NOW THEREFORE the Council of the Corporation of the City of Grand Forks, in open meeting assembled, ENACTS as follows;

1. DEFINITIONS

1.1. In this bylaw, unless the context otherwise requires:

“**Ecological Reserve**” means land used or intended to be used for the preservation of the environment or for scientific research and education pertaining to the studies in the inter-relationships between species and the behaviour of unique flora and fauna.

“**Wetland**” is land that is saturated with water long enough to promote wetland or aquatic processes as indicated by poorly drained soils, hydrophytic (water-tolerant) vegetation, and various kinds of biological activity which are adapted to a wet environment.

2. The lands shown outlined in bold on Schedule ‘A’, attached to and forming part of this bylaw, are dedicated as a public park.

3. REGULATIONS

3.1. The use, development and improvement of the said park must be that of an ecological reserve.

3.2. No person shall modify or cause to modify the hydrology, vegetation, or wildlife of the park in a way that diminishes the function of the park as a wetland or an ecological reserve.

4. This bylaw may be cited, for all purposes, as the “**Johnson Flats Wetland Nature Park Bylaw No. 2035, 2016.**”

INTRODUCED this 11th day of October, 2016.

Read a **FIRST** time this 11th day of October, 2016.

Read a **SECOND** time this 11th day of October, 2016.

Read a **THIRD** time this 24th day of October, 2016.

ADOPTED by a 2/3 majority of all members of Council on ____ day of ____,
2016.

Mayor Frank Konrad

Corporate Officer – Diane Heinrich


C E R T I F I C A T E

I hereby certify the foregoing to be a true copy of Bylaw No. ____ as passed by
the Municipal Council of the City of Grand Forks on the ____ day of ____, 2016.

Clerk of the Municipal Council of
The City of Grand Forks

Schedule 'A'
Areas to be dedicated as
Johnson Flats Wetland
Nature Park

Legend

- Parcels
-  Subject Properties

