

**THE CORPORATION OF THE CITY OF GRAND FORKS**  
**AGENDA – REGULAR MEETING**  
**Monday, October 24, 2016, at 7:00 pm**  
**7217 - 4th Street, Council Chambers City Hall**

	<b><u>ITEM</u></b>	<b><u>SUBJECT MATTER</u></b>	<b><u>RECOMMENDATION</u></b>
1.	<b><u>CALL TO ORDER</u></b>		
2.	<b><u>ADOPTION OF AGENDA</u></b>		
	a) Adopt agenda	October 24th, 2016, Regular Meeting agenda	THAT Council adopts the October 24th, 2016, Regular Meeting agenda as presented.
3.	<b><u>MINUTES</u></b>		
	a) Adopt minutes <a href="#">October-11-2016-Committee-of-the-Whole-Meeting-Minutes-Not Yet Adopted</a>	October 11th, 2016, Committee of the Whole Meeting minutes	THAT Council adopts the October 11th, 2016, Committee of the Whole Meeting minutes as presented.
	b) Adopt minutes <a href="#">October-11-2016-Regular-Meeting-Minutes-Not Yet Adopted</a>	October 11th, 2016, Regular Meeting minutes	THAT Council adopts the October 11th, 2016, Regular Meeting minutes as presented.
4.	<b><u>REGISTERED PETITIONS AND DELEGATIONS</u></b>		
5.	<b><u>UNFINISHED BUSINESS</u></b>		
6.	<b><u>REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL</u></b>		
	a) Corporate Officer's Report <a href="#">RFD - Proc. Bylaw-CAO - Rpts., Questions, &amp; Inquiries from Council Councillor Thompson's Report</a>	Written reports of Council	THAT all written reports of Council be received.
7.	<b><u>REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY</u></b>		
	a) Corporate Officer's Report <a href="#">RFD - Proc. Bylaw-Council - RDKB Council's Rep.</a>	Verbal report from Council's representative to the Regional District of Kootenay Boundary Read the <a href="#">RDKB agendas</a>	THAT Mayor Konrad's report on the activities of the Regional District of Kootenay Boundary, given verbally at this meeting be received.
8.	<b><u>RECOMMENDATIONS FROM STAFF FOR DECISIONS</u></b>		
9.	<b><u>REQUESTS ARISING FROM CORRESPONDENCE</u></b>		

10. **INFORMATION ITEMS**

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| a) Gallery 2<br><a href="#">SOII - Gallery 2 Annual Fee for Service Request 2017</a>                                   | 2017 Fee for Service Funding Agreement request | THAT Council receives the 2017 Fee for Service Funding Agreement between the City of Grand Forks and Gallery 2 at \$142,000 with payment occurring on or before May 15th and on or before November 1st, 2017, and refers the request to the 2017 Budgeting Process.  |
| b) Boundary District Arts Council<br><a href="#">SOII - Boundary District Arts Council - Fee for Service Agreement</a> | 2017 Fee for Service Funding Agreement request | THAT Council receives the 2017 Fee for Service Funding Agreement between the City of Grand Forks and the Boundary District Arts Council at \$4,500, and refers the request to the 2017 Budgeting Process;<br>AND FURTHER THAT the Boundary District Arts Council will be invited as a delegation to present to Council prior to the end of 2016, as per their 2016 Fee for Service Agreement requirements. |
| c) Bylaw Officer<br><a href="#">Memo - Bylaw Officer - Unsightly Properties</a>  | Memorandum update on unsightly properties      | THAT Council receives for information the memorandum update on unsightly properties from the Bylaw Officer.  |

11. **BYLAWS**

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| a) Chief Financial Officer<br><a href="#">Bylaw 2034 - RFD - CFO - 2017 Revenue Anticipation</a>   | Bylaw No. 2034 - 2017 Revenue Anticipation Borrowing Bylaw | THAT Council gives three readings to Bylaw No. 2034 - 2017 Revenue Anticipation Borrowing Bylaw.           |
| b) Manager of Development & Engineering Services<br><a href="#">Bylaw 2035 - RFD - Mgr. of Dev. &amp; Eng. - Johnson Flats Wetland Protected Natural Area Dedication</a> | Johnson Flats Wetland Protected Natural Area Dedication    | THAT Council gives third reading of the proposed 'Johnson Flats Wetland Nature Park Bylaw No. 2035, 2016'. |

12. **LATE ITEMS**

13. **QUESTIONS FROM THE PUBLIC AND THE MEDIA**

14. **ADJOURNMENT**

**THE CORPORATION OF THE CITY OF GRAND FORKS**

**COMMITTEE OF THE WHOLE MEETING MINUTES**

**Tuesday, October 11, 2016**

**NOT ADOPTED  
SUBJECT TO CHANGE**

**PRESENT:** MAYOR FRANK KONRAD  
COUNCILLOR JULIA BUTLER  
COUNCILLOR CHRIS HAMMETT  
COUNCILLOR NEIL KROG  
COUNCILLOR CHRISTINE THOMPSON  
COUNCILLOR BEVERLEY TRIPP

CHIEF ADMINISTRATIVE OFFICER  
CHIEF FINANCIAL OFFICER  
MANAGER OF DEVELOPMENT & ENGINEERING  
MANAGER OF BUILDING & BYLAW SERVICES  
MANAGER OF OPERATIONS  
CORPORATE ADMINISTRATIVE ASSISTANT

D. Allin  
J. Rhodes  
D. Sheets  
W. Kopan  
D. Reid  
D. Popoff

GALLERY

**ABSENT:** COUNCILLOR COLLEEN ROSS

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**1. CALL TO ORDER**

- a) Mayor Konrad called the October 11, 2016, Committee of the Whole Meeting to order at 9:01 am.

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**2. COMMITTEE OF THE WHOLE AGENDA**

- a) Adopt agenda  
October 11th, 2016, COTW

MOTION: TRIPP

**RESOLVED THAT the COTW adopts the agenda as presented.**

CARRIED.

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- b) Reminder of the In-Camera Meeting directly following the COTW Meeting
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3. **REGISTERED PETITIONS AND DELEGATIONS**

NOT ADOPTED  
SUBJECT TO CHANGE

a) The Boundary Museum Society  
Quarterly report presentation

- Lee Derhousoff gave the verbal presentation from The Boundary Museum Society
- discussion and comments

MOTION: TRIPP

**RESOLVED THAT the COTW receives for information the verbal quarterly report from The Boundary Museum Society and refers the Fee for Service request to the 2017 budgeting process.**

CARRIED.

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b) Boundary Country Regional Chamber of Commerce  
Quarterly report presentation

- Alan Cooper and Kathy Wright gave the verbal presentation from the Boundary Country Regional Chamber of Commerce
- discussion and comments

MOTION: KROG

**RESOLVED THAT the COTW receives for information the verbal quarterly report from the Boundary Country Regional Chamber of Commerce and refers the Fee for Service request to the 2017 budgeting process.**

CARRIED.

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c) Grand Forks Art Gallery Society  
Quarterly report presentation

- Deanna Ludowicz and Terry Woodruff gave the verbal presentation from the Grand Forks Art Gallery Society
- discussion and comments

MOTION: KROG

**RESOLVED THAT the COTW receives for information the quarterly report from the Grand Forks Art Gallery Society and refers the letter of request to the October 24th, 2016, Regular Meeting Summary of Information Items for decision.**

CARRIED.

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4. **REGIONAL TOPICS FOR DISCUSSION - WITH AREA D**

NOT ADOPTED  
SUBJECT TO CHANGE

- a) Roly Russell, Area D Director  
Topics for discussion: Boundary Area Agricultural Plan and Food Security Project Update
- spoke in regards to communication internally and externally
  - requesting financial contribution from member municipalities to the Boundary Area Agricultural Plan/Food Security Project
  - discussion took place regarding the Project and the purchase of the Hardy Mountain Doukhobor Museum
  - spoke in regards to budget process, strategic plan and shared services

MOTION: BUTLER

**RESOLVED THAT the COTW receives for information and discussion the presentation from Area D Director, Roly Russell, regarding the Boundary Area Agricultural Plan and Food Security Project Update.**

CARRIED.

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- b) Councillor Butler left the October 11, 2016, Committee of the Whole Meeting at 10:45 am.  
Councillor Butler returned to the October 11, 2016, Committee of the Whole Meeting at 10:46 pm.

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- c) Mayor Konrad recessed the October 11, 2016, Committee of the Whole Meeting at 10:55 am.  
Mayor Konrad reconvened the October 11, 2016, Committee of the Whole Meeting at 11:07 am.
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5. **PRESENTATIONS FROM STAFF**

- a) Manager of Development & Engineering Services  
Floodplain exemption request for property located at 6116 - 12th Street, legally described as Lot 1, District Lot 382, Plan KAP90023

MOTION: THOMPSON

**RESOLVED THAT the COTW recommends to Council to approve the Site Specific Exemption request to vary the Flood Construction level from 516.600 meters to 515.600 meters to install a hot water tank and heating source 0.6096 meters off the floor of the first level of the home, mounted on a metal stand, subject to the applicant registering a Section 219 covenant on title, saving the City harmless in case of flooding, and refer the decision to the October 11th, 2016, Regular Meeting.**

CARRIED.

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- b) Manager of Development & Engineering Services  
Subdivision application for 6370 - 12th Street and 6380 - 12th Street

MOTION: TRIPP

**RESOLVED THAT the COTW recommends that Council approves the two subdivision applications for 6370 - 12th Street and 6380 - 12th Street at the October 11th, 2016, Regular Meeting.**

CARRIED.

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- c) Manager of Development & Engineering Services  
Memorandum update on progress in the PetroMaxX-Esso and Tim Hortons development

MOTION: BUTLER

**RESOLVED THAT the COTW receives for information the memorandum update on progress in the PetroMaxX-Esso and Tim Hortons development from the Manager of Development and Engineering Services.**

CARRIED.

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- d) Manager of Development and Engineering Services  
Memorandum update on the Sustainable Community Plan Presentation
- Graham Watt gave an overview presentation on the status, strategies for environmental protection, municipal natural assets initiative, Strategic Community Energy & Emissions Plan, and food security & sustainable agriculture

MOTION: THOMPSON

**RESOLVED THAT the COTW receives for information the memorandum update on the Sustainable Community Plan Presentation from the Manager of Development and Engineering Services.**

CARRIED.

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- e) Manager of Development and Engineering Services  
Memorandum update on the Energy Innovation Grant

MOTION: TRIPP

**RESOLVED THAT the COTW receives for information the memorandum update on the Energy Innovation Grant from the Manager of Development and Engineering Services.**

CARRIED.

NOT ADOPTED  
SUBJECT TO CHANGE

- f) Monthly Highlight Reports from Department Managers  
Staff request for Council to receive the monthly activity reports from department managers

Discussion:

- downtown business association
- database for the bylaws
- Ministry of Natural Resources regarding the river camp
- water main across 5th Street
- sewer service repair on 22nd Street
- unsightly premise update regarding resident from last Regular Meeting extension to end of November 2016
- sewer lift station at City Park

MOTION: HAMMETT

**RESOLVED THAT the COTW receives the monthly activity reports from department managers.**

CARRIED.

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**6. REPORTS AND DISCUSSION**

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**7. PROPOSED BYLAWS FOR DISCUSSION**

- a) Chief Financial Officer  
Bylaw 2034 - 2017 Revenue Anticipation Borrowing Bylaw

MOTION: BUTLER

**RESOLVED THAT the COTW recommends that Council gives the first three readings to Bylaw No 2034 "2017 Revenue Anticipation Borrowing Bylaw" at the October 24th, 2016, Regular Meeting of Council.**

CARRIED.

- 
- b) Manager of Development & Engineering Services  
Johnson Flats Wetland Protected Natural Area Dedication

MOTION: THOMPSON

**RESOLVED THAT the COTW receives the report and recommends that Council gives first and second readings of the proposed "Johnson Flats Wetland Nature Park Bylaw No. 2035, 2016", at the October 11th, 2016, Regular Meeting.**

CARRIED.

NOT ADOPTED  
SUBJECT TO CHANGE

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**8. INFORMATION ITEMS**

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**9. CORRESPONDENCE ITEMS**

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**10. LATE ITEMS**

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**11. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF THE COUNCIL (VERBAL)**

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**12. QUESTION PERIOD FROM THE PUBLIC**

- a) - Les Johnson inquired into the proposed Highway 3 access for the Esso/Tim Hortons development
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**13. IN-CAMERA RESOLUTION**

- a) Chief Administrative Officer  
Immediately following the COTW Meeting, Council will hold an In-Camera Meeting

MOTION: THOMPSON

**RESOLVED THAT the COTW recommends Council convene an In-Camera Meeting as outlined under Section 90 of the Community Charter to discuss matters in a closed meeting which are subject to Section 90 (1)(b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity; Section 90 (1)(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;**

**BE IT FURTHER RESOLVED THAT persons, other than members, officers, or other persons to whom Council may deem necessary to conduct City business, will be excluded from the In-Camera Meeting.**

CARRIED.

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14. **ADJOURNMENT**

- a) Mayor Konrad adjourned the October 11, 2016, Committee of the Whole Meeting at 12:11 pm.

MOTION: TRIPP

**RESOLVED THAT the October 11, 2016, Committee of the Whole Meeting be adjourned at 12:11 pm.**

CARRIED.

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**CERTIFIED CORRECT:**

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MAYOR FRANK KONRAD

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CORPORATE ADMINISTRATIVE  
ASSISTANT - DAPHNE POPOFF



**THE CORPORATION OF THE CITY OF GRAND FORKS**

**REGULAR MEETING OF COUNCIL MINUTES**  
**TUESDAY, OCTOBER 11, 2016**

NOT ADOPTED  
SUBJECT TO CHANGE

**PRESENT:** MAYOR FRANK KONRAD  
COUNCILLOR CHRIS HAMMETT  
COUNCILLOR CHRISTINE THOMPSON  
COUNCILLOR BEVERLEY TRIPP

CHIEF ADMINISTRATIVE OFFICER  
CORPORATE OFFICER  
CHIEF FINANCIAL OFFICER  
MANAGER OF DEVELOPMENT & ENGINEERING  
MANAGER OF BUILDING & BYLAW SERVICES  
CORPORATE ADMINISTRATIVE ASSISTANT

D. Allin  
D. Heinrich  
J. Rhodes  
D. Sheets  
W. Kopan  
D. Popoff

GALLERY

**ABSENT:** COUNCILLOR JULIA BUTLER  
COUNCILLOR NEIL KROG  
COUNCILLOR COLLEEN ROSS

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**1. CALL TO ORDER**

- a) Mayor Konrad called the October 11, 2016, Regular Meeting to order at 7:03 pm.

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**2. ADOPTION OF AGENDA**

- a) Adopt agenda  
October 11th, 2016, Regular Meeting agenda

MOTION: TRIPP / HAMMETT

**RESOLVED THAT the October 11, 2016, Regular Meeting agenda be amended to include the Late Item of the Clean Water Waste Water Grant Program.**

CARRIED.

MOTION: THOMPSON / HAMMETT

**RESOLVED THAT Council adopts the October 11th, 2016, Regular Meeting agenda as amended.**

CARRIED.

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3. **MINUTES**

- a) Adopt minutes  
September 19th, 2016, Special Meeting to go In-Camera minutes

MOTION: HAMMETT / THOMPSON

**RESOLVED THAT Council adopt the September 19th, 2016, Special Meeting to go In-Camera minutes as presented.**

CARRIED.

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- b) Adopt minutes  
September 19th, 2016, Regular Meeting minutes

MOTION: THOMPSON / HAMMETT

**RESOLVED THAT Council adopt the September 19th, 2016, Regular Meeting minutes as presented.**

CARRIED.

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- c) Adopt minutes  
September 23rd, 2016, Special Meeting minutes

Councillor Tripp mentioned some minor changes: in Item 4 a), the last bullet point should read "...not all of Council supported the Policy.", and in 4 a) third motion, the word "Councillor" was misspelled.

MOTION: TRIPP / THOMPSON

**RESOLVED THAT Council adopts the September 23rd, 2016, Special Meeting minutes as amended.**

CARRIED.

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4. **REGISTERED PETITIONS AND DELEGATIONS**

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5. **UNFINISHED BUSINESS**

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6. **REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL**

- a) Corporate Officer's Report

Written reports of Council

- Councillor Tripp spoke in regards to her Notice of Motion in her report and will bring the Motion forward to the next Regular Meeting with amendments
- to include Notice of Motions as separate items in future agendas, the Procedure Bylaw would have to be amended

MOTION: THOMPSON / TRIPP

**RESOLVED THAT all written reports of Council be received.**

CARRIED.

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**7. REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY**

- a) Corporate Officer's Report  
Verbal report from Council's representative to the Regional District of Kootenay Boundary  
Mayor Konrad had no report this evening.

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**8. RECOMMENDATIONS FROM STAFF FOR DECISIONS**

- a) Acting Corporate Officer  
Gallery 2 - Revised Lease and Fee for Service Funding Agreement

MOTION: THOMPSON / TRIPP

**RESOLVED THAT Council approves the 2016 Fee for Service Funding Agreement between the City of Grand Forks and Gallery 2 at \$142,000 and refers the Revised Lease Agreement back to staff for more consultation.**

CARRIED.

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- b) Manager of Building Inspection & Bylaw Services  
Contracted Bylaw Enforcement Officer

MOTION: THOMPSON / HAMMETT

**RESOLVED THAT Council receives the report and considers approving an extension of the Contracted Bylaw Services for the remainder of 2016 with funding through the Bylaw Enforcement budget as adopted in the 2016 Financial Plan;  
AND FURTHER RESOLVED THAT the 2017 budgeting process will reflect the continuation of the Bylaw Services position until October 30, 2017.**

CARRIED.

- c) Manager of Development & Engineering Services  
Floodplain exemption request for property located at 6116 - 12th Street, legally described as Lot 1, District Lot 382, Plan KAP90023

MOTION: TRIPP / THOMPSON

**RESOLVED THAT Council approves the Site Specific Exemption request to vary the Flood Construction level from 516.600 meters to 515.600 meters to install a hot water tank and heating source 0.6096 meters off the floor of the first level of the home, mounted on a metal stand, subject to the applicant registering a Section 219 covenant on title, saving the City harmless in case of flooding.**

CARRIED.

- d) Manager of Development & Engineering Services  
Subdivision application for 6370 - 12th Street and 6380 - 12th Street

MOTION: TRIPP / HAMMETT

**RESOLVED THAT Council approves the two subdivision applications for 6370 - 12th Street and 6380 - 12th Street.**

CARRIED.

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## 9. REQUESTS ARISING FROM CORRESPONDENCE

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### 10. INFORMATION ITEMS

- a) Youth Parliament of BC Alumni Society  
The BC Youth Parliament's 88th Parliament will hold its parliamentary session in Victoria at the Provincial Legislative Chambers from December 27-31, 2016

MOTION: THOMPSON / HAMMETT

**RESOLVED THAT Council receives for information the correspondence from the Youth Parliament of BC Alumni Society regarding its parliamentary session in Victoria on December 27-31, 2016.**

CARRIED.

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## 11. BYLAWS

- a) Chief Financial Officer  
2017 Permissive Tax Exemption Bylaw No. 2033

MOTION: THOMPSON / TRIPP

**RESOLVED THAT Council gives final reading to Bylaw No. 2033 - 2017 Permissive Tax Exemptions.**

CARRIED.

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- b) Manager of Development & Engineering Services  
Johnson Flats Wetland Protected Natural Area Dedication

MOTION: HAMMETT / THOMPSON

**RESOLVED THAT Council gives first and second readings of the proposed "Johnson Flats Wetland Nature Park Bylaw No. 2035, 2016".**

CARRIED.

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## 12. LATE ITEMS

- a) Clean Water Waste Water Grant Program
- Councillor Tripp requested for a brief synopsis
  - CAO spoke about the announcement at the UBCM from the Provincial and Federal Governments regarding the allocation of \$400 million for clean drinking water and clean waste water facility upgrades for BC alone. Seventeen percent of funds would be from the City's portion of the \$1.2 million, which is in the City's Capital Plan, and the other funds would be provided by the Provincial and Federal governments.

MOTION: THOMPSON / HAMMETT

**RESOLVED THAT Council recommends the City applies for the new construction of Well #2, to the new Clean Water Waste Water Grant Program application that closes in November, 2016.**

CARRIED.

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## 13. QUESTIONS FROM THE PUBLIC AND THE MEDIA

- a) - Les Johnson inquired into the retirement of Mr. Kopan and who would be taking over the duties of the Building Inspector
- Kate from the Gazette inquired as to the reason for the absence of some of the Councillors and if their absence was for official City business or personal? Mayor Konrad responded that all were away due to personal reasons, but all informed the Mayor ahead of time of their absence.
- Gene Koch inquired into the Building Inspector position and if the position was looked into as a part of the RDKB? He wanted to know if there was a need for a full

time Building Inspector? CAO responded that at one time the services of the Building Inspector were contracted with the RDKB, but this was costly and the services provided were not done in a timely manner. This position, as all managers within the City, wear many hats. The position also acts as a good ambassador for the City.

- Gene Koch also inquired as to the grant for Well #2 and if other parts of the grant would go towards other improvements? CAO replied that the grant money has to focus on the project the money was given for only.

- Gloria Koch inquired as to when the City initially ceased having a Building Inspector? Councillor Thompson replied that she thought it was in the early 1990's, approximately 1992.

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**14. ADJOURNMENT**

a) Mayor Konrad adjourned the October 11, 2016, Regular Meeting at 7:47 pm.

MOTION: HAMMETT / TRIPP

**RESOLVED THAT the October 11, 2016, Regular Meeting be adjourned at 7:47 pm.**

CARRIED.

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**CERTIFIED CORRECT:**

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MAYOR FRANK KONRAD

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CORPORATE ADMINISTRATIVE  
ASSISTANT - DAPHNE POPOFF



# REQUEST FOR DECISION

— REGULAR MEETING —



**To:** Mayor and Council  
**From:** Procedure Bylaw / Chief Administrative Officer  
**Date:** October 24<sup>th</sup>, 2016  
**Subject:** Reports, Questions and Inquiries from the Members of Council  
**Recommendation:** **RESOLVED THAT ALL WRITTEN REPORTS SUBMITTED BY MEMBERS OF COUNCIL, BE RECEIVED.**

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**BACKGROUND:** Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the members of Council to report to the Community on issues, bring community issues for discussion and initiate action through motions of Council, ask questions on matters pertaining to the City Operations and inquire on any issues and reports.

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**Benefits or Impacts of the Recommendation:**

**General:** The main advantage of using this approach is to bring the matter before Council on behalf of constituents. Immediate action might result in inordinate amount of resource inadvertently directed without specific approval in the financial plan.

**Strategic Impact:** Members of Council may ask questions, seek clarification and report on issues.

**Policy/Legislation:** The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.

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**Recommendation:** **RESOLVED THAT ALL WRITTEN REPORTS SUBMITTED BY MEMBERS OF COUNCIL, BE RECEIVED.**

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- OPTIONS:**
- 1. RESOLVED THAT ALL WRITTEN REPORTS SUBMITTED BY MEMBERS OF COUNCIL, BE RECEIVED**
  - 2. RESOLVED THAT COUNCIL DOES NOT RECEIVE THE REPORTS FROM MEMBERS OF COUNCIL.**

 Department Head or CAO	 Chief Administrative Officer
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## MEMORANDUM

TO: Mayor and Council  
FROM: Councillor Christine Thompson  
DATE: October 24, 2016  
SUBJECT: Report to Council

I attended the 2016 Union of BC Municipalities Annual Convention the week of September 26<sup>th</sup> through 30<sup>th</sup>. The week was filled with study sessions, clinics, forums, plenary sessions and provincial policy sessions, in addition to meetings with Ministers Fassbender and Coleman.

Monday, September 26<sup>th</sup>, I attended the study session on Forest Policy Decision-Making. This was a very informative and interactive session that concluded with round table discussions where each area association put forward ideas relative to steps and actions that could be undertaken to improve opportunities for community engagement and consultation. The comments that came from these discussions will be forwarded to the Ministry of Forests, Lands and Natural Resource Operations.

Monday afternoon I attended a meeting with Minister of Community, Sport and Cultural Development, Honourable Peter Fassbender. We were accompanied by our MLA, Linda Larsen. Mayor Konrad and our CAO ably presented the two issues that we put forward. The first issue related to setting a provincial standard for the conduct and performance of elected officials and our request that consideration be given to amending the Community Charter that defines the standard conduct in conjunction with a Municipal Integrity Commissioner. The Minister advised that he was well aware that this was becoming an issue province wide. The second issue related to another amendment to the Community Charter that would mandate Municipal Asset Management. We also stated that we hoped Grand Forks would be considered a priority for infrastructure grants given our City's commitment to asset management.

Tuesday, September 27<sup>th</sup>, I attended a clinic on Open Season on Integrity: Hunting for the Right Solution in BC. This clinic focused on the lack of provincial legislation dealing with an elected officials misconduct. Facilitator Reece Harding of Young Anderson discussed how other provinces are dealing with this issue, including those with an Integrity Office and what model might be considered by British Columbia.

Tuesday afternoon I attended the Annual General Meeting of the Municipal Insurance Association of BC as our City's delegate. MIABC conducted a nine-month full scale

review of the Liability Protection Agreement to ensure it is a “clear, cohesive, and competitive policy”. Accordingly, the membership considered and endorsed 5 Special Resolutions that brought the Liability Protection Agreement up to date.

Wednesday, September 28<sup>th</sup>, I attended a meeting with Minister Responsible for Housing, Honourable Rich Coleman. We were accompanied by our MLA, Linda Larsen, and Neil Muth, Chair of Boundary Emergency Transition Housing Society (BETHS). Minister Coleman was advised that homelessness is not only an issue for larger, urban centres, but also for smaller communities like Grand Forks. He was also made aware of the work that the Transition Housing Project Steering Committee had done, and that the Committee was dissolved when BETHS became the project lead and long-term management group for the proposed project. Minister Coleman was asked to consider Grand Forks for funding Transitional Housing for homeless people, and to provide additional funding for BETHS in order that one additional paid position can be filled.

Wednesday afternoon I attended the Provincial Cabinet Panel on Strong Economy and Jobs. Panelists included Honorable Shirley Bond, Minister of Jobs, Tourism and Skills Training and Minister Responsible for Labour; Honourable Mike de Jong, Minister of Finance; Honourable Todd Stone, Minister of Transportation and Infrastructure; Honourable Amrik Virk, Minister of Technology, Innovation and Citizen Services; and Honourable Andres Wilkinson, Minister of Advanced Education. Attendees were advised that BC is in an enviable position and a leader in the country with the lowest unemployment rate; and that the government intends to stick to their jobs Plan. We were also made aware that the Federal Government has signed the bi-lateral agreement on Transportation and Infrastructure.

I attended the AKBLG Luncheon Wednesday, and was pleased when, at the invitation of our CAO Doug Allin, Gordon Ruth, Auditor General for Local Governments joined our table.

Thursday, September 29<sup>th</sup>, I attended a clinic on Performance Audits in Local Government presented by Mr. Ruth. Also part of the panel was a member of Mr. Ruth's auditing staff, the Chair of the Audit Council, and the Chair of the Regional District of Fraser-Fort George that had been audited. The appointment of an Auditor General for Local Governments was not well-received by the UBCM membership when it was first announced. However, this clinic demystified its purpose in that these audits are not financial but are perspective audits looking at Best Practices. Their purpose is to review economy, efficiency and effectiveness, and the focus is on operations, projects and programmes. The Chair of the RDFFG advised that their audit focused on operational procurement and that he felt that they had received value from the process and that it was a fair process.

Thursday afternoon I attended a workshop on Collaboration Can Create New Affordable Housing Units. Massive homelessness started in 1993. Since that time, there has been less federal assistance and food bank usage is up. Vacancies are low; however, some unoccupied units are uninhabitable and people are living on the streets. Municipalities can assist by providing land and resources, easing regulations and approval processes and reducing fees. Of interest is that Kelowna has utilized parking lots by building low-cost housing units above them.

Wednesday, October 5<sup>th</sup> I was at Overwaitea working with CBAL and the Grand Forks Gazette to Reach a Reader by asking for donations from the public for this very worthwhile cause. I was pleased by the generosity of not only our own citizens, but by visitors to our community.

Holy Trinity Anglican Church held a Celebration of Life for Patricia MacKenzie on Thursday, October 6<sup>th</sup>. I attended the service along with members of our Management and Union.

Respectfully submitted,

Christine Thompson



# REQUEST FOR DECISION

— REGULAR MEETING —



**To:** Mayor and Council

**From:** Procedure Bylaw / Council

**Date:** October 24<sup>th</sup>, 2016

**Subject:** Report – from the Council's Representative to the Regional District of Kootenay Boundary

**Recommendation:** **RESOLVED THAT MAYOR KONRAD'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**

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**BACKGROUND:** Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the City's representative to the Regional District of Kootenay to report to Council and the Community on issues, and actions of the Regional District of Kootenay Boundary.

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**Benefits or Impacts of the Recommendation:**

**General:** The main advantage is that all of Council and the Public is provided with information on the Regional District of Kootenay Boundary.

**Policy/Legislation:** The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.

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**Recommendation:** **RESOLVED THAT MAYOR KONRAD'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**

- OPTIONS:**
- 1. RESOLVED THAT MAYOR KONRAD'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**
  - 2. RECEIVE THE REPORT AND REFER ANY ISSUES FOR FURTHER DISCUSSION OR A REPORT: UNDER THIS OPTION, COUNCIL PROVIDED WITH THE INFORMATION GIVEN VERBALLY BY THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY DIRECTOR REPRESENTING COUNCIL AND REQUESTS FURTHER RESEARCH OR CLARIFICATION OF INFORMATION FROM STAFF ON A REGIONAL DISTRICT ISSUE.**

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 Department Head or CAO	 Chief Administrative Officer
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September 16, 2016

Mayor Konrad and Council  
City of Grand Forks  
7217-4<sup>th</sup> Street  
Grand Forks, BC

Re: Annual Fee for Service request 2017

Dear Mayor Konrad and Councilors,

In accordance with the Funding Agreement with the City of Grand Forks, the Grand Forks Art Gallery Society hereby submits this request for annual funding.

The Grand Forks Art Gallery Society (GFAGS) is requesting a continuation of our funding at the same level as 2016, \$142000.00 with the payment dates occurring on or before May 15<sup>th</sup> (50%) and on or before November 1<sup>st</sup> (50%).

We have applied for delegation to the Committee of the Whole meeting on October 11, 2016 to make our full presentation in person and allow for questions.

You may recall in our previous request, for 2016 funding, we faced some significant challenges to our budget. I am happy to report, with your assistance in payment cycles, we are back on track in spite of a budget shortfall in the fiscal year 2015/16 (April 1 to March 31). We recently presented our current year to date financial review for your information at the September 6<sup>th</sup> COTW meeting. You will recall we discussed the steps taken, and will continue to take, to ensure our gallery and visitor's centre remain an asset for the community.

We have had a very busy year with a full slate of exhibitions and will review them in our presentation on October 11, including the travelling Heritage Canada exhibition, from the Nikkei National Museum & Cultural Centre, held in our heritage gallery on the lower level. 'A Call For Justice' was an important event and we were proud to be able to bring this large exhibit into our community and have residents directly affected by this event present and honoured. This exhibition was an example of the work we do to bring art and culture to our somewhat isolated region, allowing our residents access and enjoyment to events they may not otherwise be able to attend. We were fortunate to receive a grant from Heritage Canada to cover the bulk of the costs.

Another way we are working on culture in the community is in collaboration of events. This year GFAGS applied for, and received, a grant from Heritage Canada to assist the Aboriginal Community in their BC Aboriginal Day celebrations which was well attended by our residents.

The Visitors Information Centre brings in large volumes of visitors from all over the world and our comment books evidence the key role the gallery staff play in manning the centre and providing a valued service for the City and surrounding areas. We enjoy the additional traffic through the galleries as a result, and the most common comment is about the caliber of our exhibitions. This is so very important considering the places these travelers are coming to us from- Paris, London, Montreal, Vancouver, Arizona, California, Germany, Switzerland, Japan, and Taiwan for example- and what they have access to, in the arts, on a regular basis.

We write grants and receive funding for our exhibitions and programming from the British Columbia Arts Council and also the BC Gaming Community Grant. We also run our own fundraising events and the gift shop for additional revenue but the core funding and support from the City of Grand Forks is our cornerstone.

With your assistance we are able to maintain our classification as a Canadian Art Museum (a gallery with a permanent collection and continuous contemporary exhibitions). We are well respected by our peers and through years of hard work have built up a network of contacts for continuing success in bringing in the works of talented artists and creators to Grand Forks. The operational support received from the City supports the majority of staffing levels (Curation is also supported through BC Arts Council and BC Gaming) and day to day operations of the building. We will provide 3 fulltime and 2 part time positions in 2017, with the addition of government funded summer students, keeping jobs in the community. The curator position will be recombined with the director position, for one full time position, supported by a full time administrative assistant (30 hrs a week). The marketing, communications, and graphic design will continue to be a part time position approximately 24 hours a week. The Visitor's Centre will continue to be staffed by one fulltime and one part time gallery staff member who also carry the responsibility and workload of the art rental program and the facility rentals. We administer our own payroll and bookkeeping with occasional assistance of a contract bookkeeper and the services of Kemp Harvey Burch Kientz for yearend preparation. We provide an office for the Boundary Arts Council and have an additional request for office space from another nonprofit at a moderate fee.

We will provide the recently completed financial year end for GFAGS prior to the October 11 COTW meeting for your review, as well as the September year to date figures for this year and the budget for the 2016/17 fiscal year.

We, as the saying goes, work hard for our money and are proud of what we bring to the fabric of our community.

Thank you for your past support, we are looking forward to working with you in the future.

Best regards,

Terry Woodruff  
Executive Director, on behalf of  
Grand Forks Art Gallery Society



Boundary District Arts Council  
Box 2636, Grand Forks, BC V0H 1H0  
boundarydistrictartscouncil@gmail.com  
boundaryarts.org



September 30, 2016

Honorable mayor Frank Konrad and  
The City Council of the City of Grand Forks  
Grand Forks City Hall  
7214 - 4th Street  
Grand Forks, BC  
V0H 1H0

Re: Fee for Service Agreement - City of Grand Forks and Boundary District Arts Council (BDAC)

Dear Mayor Konrad and City Councilors:

We hereby submit our 2017 Fee for Service Request for \$4,500 as per our signed Fee for Service Agreement with the City of Grand Forks (dated April 24, 2015).

The following describes the services BDAC has already and will provide in our 2016-17 fiscal year.

**1. Four Performances Series Presentations**

- Tri Continental - 3 Juno award winning Blues artists presented at the Boundary Museum September 25, 2016
- Lorne Elliott - comedian/musician performing live at the Gem Theatre on October 23, 2016
- Roma Gry - an authentic Gypsy dance troupe who dances, has their own musicians and authentic costumes - February 3, 2017
- Don Alder - Don is a world class finger style guitarist with a wow factor that has led to winning all the top modern guitar competitions in the world - May 11, 2017

**2. British Columbia Arts Week April 2017**

During this time we will once again host a unjuried art show of local artists, we host over 150 school children at the Gallery over the period of 10 days to experience art. This is made possible by BDAC, British Columbia Arts Council and gallery 2 and the City of Grand Forks

**FILE CODE**  
WE3 + BI - Boundary District Arts Council - Fee for Service Agreement  
Page 27 of 58

### **3. Annual Grants to Member Groups**

We provide annual grants to qualifying Arts Member groups - these were disbursed in June 2016 and will be again in June 2017

### **4. Annual Scholarships**

BDAC provides one qualified graduate from GFSS and Boundary Central Secondary. These scholarships were given out in May 2016 and will be given out again in 2017.

BDAC extends our appreciation to the City of Grand Forks for office/storage facilities provided by the City at gallery 2. Having an office to operate our business out of and store files and archives is of tremendous assistance to our organization.

In fostering arts and cultural events for all ages in the Boundary we strive for excellence. Our non-profit volunteer run organization provides arts experiences in the Boundary that enhance the lives of our residents.

We look forward to a productive 2016-17 Fee for Service Year in Collaboration with the City of Grand Forks.

Attached you will find our Financials for the year ending June 30, 2016.

If you have any questions or require more information please call Myrna Logan at 250-443-4437.

Yours truly,



Myrna Logan  
Treasurer and Director  
Boundary District Arts Council

Enc - 2016 Financials

cc - Juliette Rhodes, CFO, City of Grand Forks

*Barbara Cornelius*  
*Bookkeeping & Office Services*

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**NOTES TO READER**  
*Aug. 8, 2016*

In compiling the accounts and financial statements of the **Boundary District Arts Council Society** for the fiscal year ending June 30, 2016 I have obtained all the information and explanations I required. In my opinion the current financial statements are properly drawn up so as to exhibit a true and correct view of the state of the Association's affairs according to the best of my information and the explanations given to me by the Treasurer of the Society. I have not performed an audit or a review engagement in respect of these financial statements.

*Barbara A. Cornelius*  
*Bookkeeper*

**BOUNDARY DISTRICT ARTS COUNCIL SOCIETY**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED JUNE 30, 2016**

(unaudited)

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**CONTENTS:**

**NOTES TO READER**

**FINANCIAL STATEMENTS**

Statement of Income

Balance Sheet

Comparative Statement of Income with Projects

Notes to Financial Statements

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*Barbara Cornelius*  
*Bookkeeping & Office Services*

**BOUNDARY DISTRICT ARTS COUNCIL SOCIETY  
STATEMENT OF INCOME  
FOR THE YEAR ENDED JUNE 30, 2016**

		<b>2016</b>			<b>2015</b>		
		<b>Arts Council</b>	<b>Arts Week</b>	<b>Festival</b>	<b>Performance</b>	<b>Total</b>	<b>Total</b>
<b>1 REVENUE</b>							
<b>2</b>	4125 Ticket Sales						7,026.00
<b>3</b>	4125 Entry Fees		144.00	25.00	3,663.15	3,663.15	168.75
<b>4</b>	4155 Membership Fees	315.00				315.00	340.00
<b>5</b>	4160 Merchandise Sales, Commissions		15.00			15.00	114.00
<b>6</b>	4170 Recovered Costs, piano maint						1,763.60
<b>7</b>	4205 Interest	43.97				43.97	594.16
<b>8</b>	4305 Donations		226.25			226.25	411.40
<b>9</b>	4455 BCAC Grants	10,296.00			2,225.00	12,521.00	10,456.00
<b>10</b>	4515 City of Grand Forks Grant	4,500.00				4,500.00	4,500.00
<b>11</b>	<b>Total Current Revenue</b>	<b>15,154.97</b>	<b>385.25</b>	<b>25.00</b>	<b>5,888.15</b>	<b>21,453.37</b>	<b>25,373.91</b>
<b>12 EXPENSES</b>							
<b>13</b>	5105 Performers				6,192.40	6,192.40	10,325.00
<b>14</b>	5115 Copyright, Royalties				139.35	139.35	292.61
<b>15</b>	5130 Stage & Sound				350.00	350.00	864.55
<b>16</b>	5131 Rent, Performance Venue		97.50		800.00	897.50	1,067.50
<b>17</b>	5140 Accommodations, Performers				104.86	104.86	538.11
<b>18</b>	5155 Grant Distribution	6,303.80				6,303.80	5,400.00
<b>19</b>	5155 Scholarships & Awards	300.00				300.00	300.00
<b>20</b>	5187 Membership & Registration	80.00				80.00	168.00
<b>21</b>	5310 Website	350.49	140.20	145.00	210.29	845.98	
<b>22</b>	5320 Advertising Purchases	23.48	217.43	474.86	126.00	841.77	204.79
<b>23</b>	5325 Photocopies, Tickets		62.14	23.51	211.45	297.10	60.07
<b>24</b>	5510 Admin Professional Fees	323.40	161.70	47.25	323.40	855.75	845.39
<b>25</b>	5550 Courier & Postage			10.83		10.83	67.35
<b>26</b>	5550 Office Supplies	192.36	32.76		82.00	307.12	930.78
<b>27</b>	5550 Interest & Bank Charges	34.50			14.25	48.75	97.00
<b>28</b>	5550 Insurance	212.50			212.50	425.00	425.00
<b>29</b>	5550 Meetings & Volunteers	67.52	25.98			93.50	210.62
<b>30</b>	<b>Total Current Expenses</b>	<b>7,888.05</b>	<b>737.71</b>	<b>701.45</b>	<b>8,766.50</b>	<b>18,093.71</b>	<b>21,796.77</b>
<b>31</b>	<b>NET SURPLUS (LOSS)</b>	<b>7,266.92</b>	<b>352.46</b>	<b>676.45</b>	<b>2,878.35</b>	<b>3,359.66</b>	<b>3,577.14</b>

**BOUNDARY DISTRICT ARTS COUNCIL SOCIETY  
BALANCE SHEET @ June 30, 2016**

Page 1

<b>1 ASSETS</b>		
2 Cash Float	0.00	
3 Arts Council Chequing	11,883.56	
4 Grants Savings Acct (Arts Council)	6,300.58	
5 Performance Committee Chequing	2,155.98	
6 GFSCU Shares	25.00	
7 Reserve Fund: GFCU Term Deposit	4,152.25	
8 <b>Total Cash</b>		24,517.37
<b>9 TOTAL ASSETS</b>		<b>24,517.37</b>
<b>10 LIABILITY</b>		
11 Accounts Payable	-	
12 <b>TOTAL LIABILITY</b>		<b>0.00</b>
<b>13 EQUITY</b>		
14 Deferred City of GF Operating Grant	4,500.00	
15 Deferred BCAC Operating Grant	6,296.00	
16 <b>TOTAL DEFERRED REVENUE</b>		<b>10,796.00</b>
<b>17 Internally Restricted Funds</b>		
19 Performance Series Fund	3,000.00	
20 Contingency Fund	4,152.00	
21 <b>Total Restricted Funds</b>		<b>7,152.00</b>
<b>22 Accumulated Surplus</b>		
23 Accumulated Surplus Previous Years	3,209.71	
24 Current Surplus	3,359.66	
25 <b>Total Accumulated Surplus</b>		<b>6,569.37</b>
<b>26 TOTAL EQUITY</b>		<b>24,517.37</b>
<b>27 LIABILITIES AND EQUITY</b>		<b>24,517.37</b>

**APPROVED BY THE DIRECTORS:**

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director



**BOUNDARY DISTRICT ARTS COUNCIL SOCIETY**  
**STATEMENT OF INCOME: JULY 1, 2015 - JUNE 30, 2016**

<b>1</b>	<b>REVENUE</b>		
<b>2</b>	<b>CADAC Earned Revenue</b>		
<b>3</b>	Ticket Sales	3,663.15	
<b>4</b>	Entry Fees	<u>169.00</u>	
<b>5</b>	4125 Admissions & Box Office		3,832.15
<b>6</b>	4155 Membership Fees		315.00
<b>7</b>	4160 Merchandise Sales, Commissions		<u>15.00</u>
<b>8</b>	<b>Total Earned Revenue</b>		<b>4,162.15</b>
<b>9</b>	<b>Investment Income</b>		
<b>10</b>	4205 Interest		<u>43.97</u>
<b>11</b>	<b>Total Investment Income</b>		<b>43.97</b>
<b>12</b>	<b>Private Sector Revenue</b>		
<b>13</b>	4305 Individual Donations		<u>226.25</u>
<b>14</b>	<b>Total Private Sector Revenue</b>		<b>226.25</b>
<b>15</b>	<b>Public Sector Revenue</b>		
<b>16</b>	4455 BC Arts Council Operating Grant	10,296.00	
<b>17</b>	4457 BC Arts Council Touring Grant	<u>2,225.00</u>	
<b>18</b>	Total Provincial Revenues		12,521.00
<b>19</b>	4515 City of Grand Forks Operating Grant	<u>4,500.00</u>	
<b>20</b>	Total Municipal / Regional Revenues		<u>4,500.00</u>
<b>21</b>	<b>Total Public Sector Revenue</b>		<b>17,021.00</b>
<b>22</b>	<b>Total Current Revenue</b>		<b>21,453.37</b>
<b>23</b>	<b>EXPENSES</b>		
<b>24</b>	<b>Artistic Expenses</b>		
<b>25</b>	5105 Performers		6,192.40
<b>26</b>	5115 Copyright, Royalties		139.35
<b>27</b>	5130 Stage and Sound		350.00
<b>28</b>	Rent, Performance Venue	897.50	
<b>29</b>	Accommodations (Performers)	<u>104.86</u>	
<b>30</b>	5140 Exhibition / Production Expenses		1,002.36
<b>31</b>	Grant Distribution	6,303.80	
<b>32</b>	Scholarships & Awards	<u>300.00</u>	
<b>33</b>	5155 Professional Dev for Arts Community		6,603.80
<b>34</b>	5187 Memberships & Registrations		<u>80.00</u>
<b>35</b>	<b>Total Artistic Expenses</b>		<b>14,367.91</b>
<b>36</b>	<b>Marketing &amp; Communications Expenses</b>		
<b>37</b>	5310 Marketing Professional Fees (Website)		845.98
<b>38</b>	5320 Advertising Purchases		841.77
<b>39</b>	5325 Other Marketing Expenses		<u>297.10</u>
<b>40</b>	<b>Total Marketing &amp; Communications</b>		<b>1,984.85</b>
<b>41</b>	<b>Administration Expenses</b>		
<b>42</b>	5510 Administrative Professional Fees		855.75
<b>43</b>	Courier & Postage	10.83	
<b>44</b>	Office Supplies	307.12	
<b>45</b>	Interest & Bank Charges	48.75	
<b>46</b>	Insurance	425.00	
<b>47</b>	Meetings & Volunteers	<u>93.50</u>	
<b>48</b>	5520 Other Administrative Expenses		<u>885.20</u>
<b>49</b>	<b>Total Administration Expenses</b>		<b>1,740.95</b>
<b>50</b>	<b>Total Current Expenses</b>		<b>18,093.71</b>
<b>51</b>	<b>NET SURPLUS (LOSS)</b>		<b>3,359.66</b>

**BOUNDARY DISTRICT ARTS COUNCIL SOCIETY**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2016**

(unaudited)

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**1. PURPOSE OF ORGANIZATION**

The Boundary District Arts Council Society is a local not-for-profit organization, whose Purpose is to co-ordinate and support local projects, cultural activities and community organizations.

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**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

- (a) The Boundary District Arts Council Society follows the fund accounting method of recording its transactions for the various projects and services it provides to the community.
  - (b) Revenue and expense recognition  
Restricted contributions to operations are recognized as revenue in the year in which related expenses are incurred. All unexpended funds to be applied to a subsequent period are reflected as deferred revenue. Expenditures incurred during the current year, which relate to a subsequent period in which the deferred revenue is recognized, are reflected as deferred expenses.
- 

**3. FINANCIAL INSTRUMENTS**

The organization's financial instruments consist of cash and deferred revenues. The carrying amounts reflected in the balance sheet approximate their fair values.

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**BOUNDARY DISTRICT ARTS COUNCIL SOCIETY**  
**NOTES TO THE FINANCIAL STATEMENTS (cont'd)**  
**FOR THE YEAR ENDED JUNE 30, 2016**  
**(unaudited)**

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**4. INTERNALLY RESTRICTED FUNDS**

The internally restricted funds are surplus funds of the Society that have been allocated for specific purposes. The restrictions can be changed by approval of the Board of Directors.

	<b>2016</b>	<b>Additions</b>	<b>Reductions</b>	<b>2015</b>
Piano Fund	0		-1338	1,338
Performance Series Fund	3,000			3,000
Grants & Awards	0			0
Emergency Fund	<u>4,152</u>	<u>32</u>	<u>0</u>	<u>4,120</u>
	<b>8,458</b>	<b>208</b>	<b>-8,500</b>	<b>16,750</b>

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Settle Down.

## BOUNDARY DISTRICT ARTS COUNCIL FEE FOR SERVICE FUNDING AGREEMENT

THIS AGREEMENT made the 13<sup>th</sup> day of MAY 2016.

**BETWEEN:**            **THE CORPORATION OF THE CITY OF GRAND FORKS**  
7217-4<sup>TH</sup> Street  
Box 220  
Grand Forks, BC  
VOH 1H0  
(Hereinafter called "the City")

OF THE FIRST PART

**AND**                    **BOUNDARY DISTRICT ARTS COUNCIL**  
PO Box 2636  
Grand Forks, BC V0H 1H0  
(Hereinafter called "the Service Provider")

OF THE SECOND PART

**WHEREAS** the BOUNDARY DISTRICT ARTS COUNCIL agrees to provide the following services to the City for the organizations' funding:

1. Four Performance Series live concerts in the 2015-2016
2. British Columbia Arts Week, Spring 2016
3. Kettle River Festival of the Arts and Culture, May to September 2016
4. Grants to Boundary District Arts Council Member Groups 2015-2016

**NOW THEREFORE THIS AGREEMENT WITNESSETH** that the Parties hereto in consideration of the promises and mutual covenants hereinafter contained, do mutually agree as follows:

### **Definitions:**

- (a) **Annual Financial Plan:** Financial Plan of the City prepared in accordance with the Community Charter.
- (b) **Twice a Year Reporting:** Summary of activities of the Boundary District Arts Council presented to the City as a Delegation at a Regular Meeting of Council on a twice a year basis (August & December) in alignment with the City's fiscal year of January – December.

- (c) **Approved Annual Budget:** Amount of funding allocated in the Fiscal Year and taxed for the Boundary District Arts Council Fee for Service.
- (d) **Approved Funding:** Amount of funding planned in the Annual Financial Plan subject to approval on an annual basis in the Approved Annual Budget.
- (e) **BDAC:** The acronym for Boundary District Arts Council
- (f) **Council:** City of Grand Forks City Council
- (g) **Fiscal Year (City):** January to December in any year for which the funding for the Boundary District Arts Council is approved and allocated by Council.
- (h) **Fiscal Year (BDAC):** July to June in any year for which the funding for the Boundary District Arts Council is approved and allocated by Council.
- (g) **Boundary District Arts Council Service:** the services listed on the first page of this agreement.

1. **Term of Operating Agreement**

The Operating Agreement takes effect on the 1<sup>st</sup> day of January, 2016 and terminates on the 31<sup>st</sup> day of December, 2016, unless the Parties enter into a renewal option for a further Term provided a written notice has been provided by either Party on or before September 1<sup>st</sup>, 2016. The renewal option is at the discretion of the City.

2. **Service Mandate**

The Society shall set a standard of service that takes into consideration Approved Funding, donations and grants towards this Service.

3. **Service Requirements:**

In operating the Boundary District Arts Council Service, the Service Provider:


- (a) Must maintain all supporting details and records of Revenues and Expenditures relating all funds transferred from the City to BDAC.
- (b) Must use funds provided by the City solely for the purposes as per Definitions in (g) above, i.e. **Boundary District Arts Council Service**.
- (c) Must carry forward into the next Fiscal Year any surplus arising from the operation of the Boundary District Arts Council.
- (d) Must comply and operate within the rules and regulations issued by Work Safe BC governing workers and volunteers on the Building and Premises.
- (e) Work with the City to promote artistically values/initiatives that represent the area.


4. **Timely Release of Funds**

The transfer of approved annual funding from the City will occur as follows: on or before September 1, 2016 in the amount of \$4,500. The Boundary District Arts Council to provide an invoice four weeks prior to funding date.

5. **Annual Report & Twice a Year Reporting**  
The BDAC is responsible for providing a summary of activities of the Boundary District Arts Council presented to the City on a twice a year basis (August & December), in alignment with the City's fiscal period, and shall be provided in a summary format in the Boundary District's Arts Council Annual Report. The annual report to include the Annual Financial Statements prepared by the Boundary District Arts Council Bookkeeper for July 1 to June 30, 2016. The Annual Report would suffice as one of the reporting periods required by the City.
6. **Termination of Funding:**  
The City may terminate the funding to the Service Provider:
  - (a) Non-compliance with any provisions of this Funding Agreement
  - (b) Failure to provide accountability on the funds received from the City
  - (c) Failure to provide Annual and Quarterly Reports to the City.
  - (d) Failure to meet with the City when requested to do so.
7. **Record Keeping and Statistical Information**  
The Service Provider shall maintain accurate records of receipts and disbursements of funds allocated by the City. These shall be made available to the City when requested and shall be included in a summary format in the Quarterly and Annual Reports.
8. **Funding Allocation for Fee for Service:**  
During the term of this agreement, the City agrees to allocate the annual amount of \$4,500 (four thousand five hundred dollars). Once the City's financial Plan has been approved, the City shall transfer funds in accordance with Clause 4.
9. **Annual Funding Submission:**  
The Service Provider shall submit on an annual basis and no later than September 1<sup>st</sup>, 2016, a request for funding outlining details of staffing request, hours of operation, employee wages and benefits. The City shall review the submission and confirm the allocation for the next Fiscal Year through the next Fiscal Year budgeting process. The allocated funding may be reduced from the previous Fiscal Year if there are unallocated funds and surpluses.
10. **Work Safe BC**  
The Service Provider must comply with Rules and Regulations governing work place and any violations issued by Work Safe BC must be complied with and rectified and fines issued must be paid by the Service Provider and not from the funds allocated from the City.
11. **Notice**  
Any notice required to be given by this Agreement will be validly given if delivered by hand or addressed by mail and will be deemed to have been received by the other Party two (2) days after posting in Grand Forks Post Office



  
Authorized Signatory Treasurer

  
Authorized Signatory President

Name of Witness



# MEMORANDUM



**DATE : October 17, 2016**  
**TO : Mayor and Council**  
**FROM : Bylaw Officer**  
**SUBJECT : Unsightly Properties**

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Currently the City's Bylaw officer has 5 properties that have been served with all of the required registered letters and there has been very little or no effort to clean up these properties by the owners. As per the Bylaw the owner must be given an opportunity to appear before council to plead their case.

Should the owners fail to appear before council, the next step will be to seek advice from the city's Lawyer and possibly proceed with Remedial Action of the Community Charter.

## ***Division 12 – Remedial Action Requirements.***

***Section 74(1) A council may declare that any of the following is a nuisance and may impose a remedial action requirement in relation to the declared nuisance:***

***(2) Subsection (1) also applies in relation to a thing that council considers is so dilapidated or unclean as to be offensive to the community,***



**R.V. (Bud) Alcock**  
**Bylaw Enforcement**

## **Division 12 — Remedial Action Requirements**

### **Council may impose remedial action requirements**

**72** (1) A council may impose remedial action requirements in relation to

- (a) matters or things referred to in section 73 [*hazardous conditions*],
- (b) matters or things referred to in section 74 [*declared nuisances*], or
- (c) circumstances referred to in section 75 [*harm to drainage or dike*].

(2) In the case of matters or things referred to in section 73 or 74, a remedial action requirement

- (a) may be imposed on one or more of
  - (i) the owner or lessee of the matter or thing, and
  - (ii) the owner or occupier of the land on which it is located, and
- (b) may require the person to
  - (i) remove or demolish the matter or thing,
  - (ii) fill it in, cover it over or alter it,
  - (iii) bring it up to a standard specified by bylaw, or
  - (iv) otherwise deal with it in accordance with the directions of council or a person authorized by council.

(3) In the case of circumstances referred to in section 75, a remedial action requirement

- (a) may be imposed on the person referred to in that section, and
- (b) may require the person to undertake restoration work in accordance with the directions of council or a person authorized by council.

### **Hazardous conditions**

**73** (1) Subject to subsection (2), a council may impose a remedial action requirement in relation to any of the following:

- (a) a building or other structure, an erection of any kind, or a similar matter or thing;
- (b) a natural or artificial opening in the ground, or a similar matter or thing;
- (c) a tree;
- (d) wires, cables, or similar matters or things, that are on, in, over, under or along a highway;
- (e) matters or things that are attached to a structure, erection or other matter or thing referred to in paragraph (a) that is on, in, over, under or along a highway.

(2) A council may only impose the remedial action requirement if

- (a) the council considers that the matter or thing is in or creates an unsafe condition, or
- (b) the matter or thing contravenes the Provincial building regulations or a bylaw under section 8 (3) (l) [*spheres of authority — buildings and other structures*] or Division 8 [*Building Regulation*] of this Part.

### **Declared nuisances**

**74** (1) A council may declare that any of the following is a nuisance and may impose a remedial action requirement in relation to the declared nuisance:

- (a) a building or other structure, an erection of any kind, or a similar matter or thing;
- (b) a natural or artificial opening in the ground, or a similar matter or thing;
- (c) a drain, ditch, watercourse, pond, surface water, or a similar matter or thing;
- (d) a matter or thing that is in or about any matter or thing referred to in paragraphs (a) to (c).

(2) Subsection (1) also applies in relation to a thing that council considers is so dilapidated or unclean as to be offensive to the community.

### **Harm to drainage or dike**

**75** A council may impose a remedial action requirement if a person has

- (a) obstructed, filled up or damaged a ditch, drain, creek or watercourse that was constructed or improved under this Act or the *Local Government Act*, or

(b) damaged or destroyed a dike or other drainage or reclamation work connected with it.

### **Time limit for compliance**

**76** (1) The resolution imposing a remedial action requirement must specify the time by which the required action must be completed.

(2) Subject to section 79 [*shorter time limits in urgent circumstances*], the time specified under subsection (1) must not be earlier than 30 days after notice under section 77 (1) [*notice to affected persons*] is sent to the person subject to the remedial action requirement.

(3) The council may extend the time for completing the required action even though the time limit previously established has expired.

### **Notice to affected persons**

**77** (1) Notice of a remedial action requirement must be given by personal service or by registered mail to

(a) the person subject to the requirement, and

(b) the owner of the land where the required action is to be carried out.

(2) In addition, notice of the remedial action requirement must be mailed to

(a) each holder of a registered charge in relation to the property whose name is included on the assessment roll, at the address set out in that assessment roll and to any later address known to the corporate officer, and

(b) any other person who is an occupier of that land.

(3) A notice under this section must advise

(a) that the person subject to the requirement, or the owner of the land where the required action is to be carried out, may request a reconsideration by council in accordance with section 78 [*person affected may request reconsideration*], and

(b) that, if the action required by the remedial action requirement is not completed by the date specified for compliance, the municipality may take action in accordance with section 17 [*municipal action at defaulter's expense*] at the expense of the person subject to the requirement.

**Person affected may request reconsideration by council**

- 78** (1) A person who is required to be given notice under section 77 (1) *[notice to affected persons]* may request that the council reconsider the remedial action requirement.
- (2) Subject to section 79 *[shorter time limits in urgent circumstances]*, a request under subsection (1) must be made by written notice provided within 14 days of the date on which the notice under section 77 (1) was sent or a longer period permitted by council.
- (3) If the council receives a notice that complies with subsection (2), it must provide the person with an opportunity to make representations to the council.
- (4) After providing the opportunity referred to in subsection (3), the council may confirm, amend or cancel the remedial action requirement.
- (5) Notice of a decision under subsection (4) must be provided in accordance with section 77 (1) and (2) *[notice to affected persons]*.

**Shorter time limits in urgent circumstances**

- 79** If the council considers that there is a significant risk to health or safety if action is not taken earlier, the resolution imposing the remedial action requirement may
- (a) set a time limit under section 76 *[time limit for compliance]* that is shorter than the minimum otherwise applicable under subsection (2) of that section, and
  - (b) set a time limit for giving notice under section 78 *[persons affected may request reconsideration]* that is shorter than the limit otherwise applicable under subsection (2) of that section.

**Recovery of municipal costs through sale of property**

- 80** (1) This section applies to remedial action requirements in relation to the following:
- (a) matters or things referred to in section 73 (1) (a) *[unsafe and non-complying structures]*;
  - (b) matters or things referred to in section 74 (1) (a) *[nuisances in relation to structures]*;
  - (c) matters or things referred to in section 74 (1) (d) *[nuisances in relation to things in or near structures]* that are in or about a matter or thing referred to in section 74 (1) (a).



# REQUEST FOR DECISION

## — REGULAR MEETING —



**To:** Mayor and Council  
**From:** Chief Financial Officer  
**Date:** October 24, 2016  
**Subject:** Bylaw No. 2034 – 2017 Revenue Anticipation Borrowing Bylaw  
**Recommendation:** **RESOLVED THAT COUNCIL** give three readings to Bylaw No. 2034 – “2017 Revenue Anticipation Borrowing Bylaw”.

---

### **BACKGROUND:**

Bylaw 2034, the City’s proposed 2017 Revenue Anticipation Borrowing Bylaw, was presented to the Committee of the Whole on October 11, 2016.

The Community Charter gives municipalities the authority to borrow money to cover obligations during the period between the beginning of the fiscal year (January 1) and the property tax payment due date of the first working day after July 1.

Although the City has enough cash on hand to cover its obligations for a considerable length of time, the adoption of an annual Revenue Anticipation Bylaw is a requirement of the City’s banking contract with the Grand Forks Credit Union as it covers the City’s overdraft.

Bylaw 2034 is now presented for first three readings.

---

### **Benefits or Impacts of the Recommendation:**

**General:** This bylaw is a Statutory and Contractual requirement which allows for coverage of the City’s overdraft.

**Strategic Impact:** N/A

**Financial:** The City currently has \$2 million in overdraft protection.

**Policy/Legislation:** This is an annual bylaw which is covered under Section 177 of the Community Charter and fulfils the requirement of the banking agreement with the Credit Union.

**Attachments:** Bylaw 2034 “2017 Revenue Anticipation Borrowing Bylaw”

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# REQUEST FOR DECISION

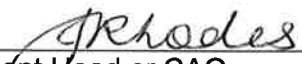

— REGULAR MEETING —



**Recommendation:**     **RESOLVED THAT COUNCIL** give three readings to Bylaw No. 2034 – “2017 Revenue Anticipation Borrowing Bylaw”

- 
- OPTIONS:**
1. **COUNCIL COULD CHOOSE TO SUPPORT THE RECOMMENDATION.**
  2. **COUNCIL COULD CHOOSE NOT TO SUPPORT THE RECOMMENDATION.**
  3. **COUNCIL COULD CHOOSE TO REFER THE REPORT BACK TO STAFF FOR MORE INFORMATION.**

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Department Head or CAO	Chief Administrative Officer



# THE CORPORATION OF THE CITY OF GRAND FORKS

## BYLAW NO. 2034

### **A Bylaw Authorizing the Corporation of the City of Grand Forks to Borrow the Sum of Two Million Dollars to Meet the Current Lawful Expenditures of the City**

=====

**WHEREAS** pursuant to Section 177 of the Community Charter, the Council of a Municipality may, by bylaw, provide for the borrowing of such sums of monies as may be necessary to meet the current lawful expenditures of the Municipality;

**NOW THEREFORE**, the Council of the Corporation of the City of Grand Forks, in open meeting assembled, **ENACTS**, as follows:

1. It shall be lawful for the Corporation of the City of Grand Forks to establish a line of credit to borrow upon the credit of the City, from the Grand Forks Credit Union, the sum, at any one time, of up to Two Million Dollars (\$2,000,000) in such amounts and at such times as may be required, bearing interest at a rate not exceeding the rate established for Municipalities, as set by the Grand Forks Credit Union from time to time.
2. That the money borrowed and interest thereon, shall be repaid on or before the 31st day of December 2017.
3. That the amounts so borrowed shall be a liability payable out of the City's revenues for the year ended December 31st, 2017.
4. That the form of the obligation to be given as an acknowledgment of the liability to the Grand Forks Credit Union shall be a promissory note(s) or overdraft lending agreement for sums as may be required from time to time, signed by the Mayor and the Chief Financial Officer of the City and shall bear the Corporate Seal and all such notes(s) or overdraft lending agreements shall be made payable on or before the 31st day of December, 2017.
5. This bylaw may be cited as the "**2017 Revenue Anticipation Borrowing Bylaw No. 2034**".

**Introduced** this 11th day of October, 2016.

Read a **FIRST** time this 24th day of October, 2016.

Read a **SECOND** time this 24th day of October, 2016.

Read a **THIRD** time this 24th day of October, 2016.

**FINALLY ADOPTED** this 7th day of November, 2016.

\_\_\_\_\_  
Frank Konrad – Mayor

\_\_\_\_\_  
D. Heinrich – Corporate Officer

**C E R T I F I C A T E**

I hereby certify the foregoing to be a true and correct copy of Bylaw No. 2034  
as passed by the Municipal Council of the Corporation of the  
City of Grand Forks on the \_\_\_\_ of \_\_\_\_\_.

\_\_\_\_\_  
Corporate Officer of the Municipal Council of the Corporation  
of the City of Grand Forks

# REQUEST FOR DECISION

— REGULAR MEETING —



**To:** Mayor and Council

**From:** Manager of Development & Engineering Services

**Date:** October 24, 2016

**Subject:** Johnson Flats Wetland Protected Natural Area Dedication

**Recommendation:** **RESOLVED THAT** Council gives third reading of the proposed "Johnson Flats Wetland Nature Park Bylaw, No. 2035, 2016".

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## Synopsis

- Council previously directed staff to undertake the process for protecting the Johnson Flats Wetland as a Protected Natural Area through Sustainable Community Plan (SCP) and Zoning Bylaw amendments.
- Subsequently, Council directed staff to begin a 5-year update of the SCP which would encapsulate these planning processes.
- Staff were requested to provide options for natural area protection and dedication for high-priority areas in advance of zoning and SCP amendments.
- Options for protecting the lands include statutory covenants and parkland dedications. Parkland dedication bylaws are appropriate for protecting and conserving municipally-owned land, while covenants are generally used for protecting private land
- Dedication of the wetlands by bylaw as a park with the intended use as "ecological reserve" will immediately provide for the protection of these lands and signal Council's intention for their use and preservation.
- At the October 11, 2016 Regular Meeting, Council gave first and second readings.

## Background

On May 9, 2016 Council resolved to direct staff to draft the appropriate amendment bylaws to the Sustainable Community Plan Bylaw and the Zoning Bylaw to create the 'Protected Natural Area' zone and proceed with statutory requirements for amending bylaws; to draft an amendment to rezone the property from the current R-4 (Rural Residential) zone to the Protected Natural Area zone; and to prepare referral request



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# REQUEST FOR DECISION

— REGULAR MEETING —



packages and initial public outreach for the property described as DL 382, Plan KAP4892B. These amendments were to proceed concurrently.

On June 13, 2016, Council directed staff to undertake a 5-year review of the Sustainable Community Plan (SCP). The SCP review is partly intended to amalgamate multiple planning and zoning issues, including developing objectives, policies and land use designations for protected natural areas, rather than having multiple individual amendments.

Staff subsequently identified that three additional and adjacent City-owned parcels are within the wetland area and recommend that the lands with the following legal description be included in the protected area:

1. DL 382, Plan KAP4892B; 19.26 acr
2. PT A, DL 382, Plan KAP1193B, portion PL 22; 1.49 acr
3. DL 382, Plan KAP5814B, portion shown on PL B5814; 1.006 acr
4. DL382, Plan KAP122, pt lying S of PL B4892 E of PL B1711 W of L 13 BLK A PL 123 & N OF L 5 BLK 2 PL 122; 0.586 acr

The parcels are designated as Agricultural / Rural in the SCP (Schedule 'B') and are located within the 200-year floodplain. The zoning of the properties is R-4 (Rural Residential). Protection of the wetlands will **ultimately involve amendments to the SCP land use designation and zoning** as scheduled in the 2017 update of the SCP and 2017/2018 update of the Zoning Bylaw.

## **Permitted uses for land in the Agricultural Land Reserve**

Parks and ecological reserves are permitted uses on Agricultural Land Reserve (ALR) lands. B.C. Reg. 171/2002, *Agricultural Land Reserve Use, Subdivision and Procedure Regulation* S. 3(1) states, "The following land uses are permitted in an agricultural land reserve unless otherwise prohibited by a local government bylaw...

(f) biodiversity conservation, passive recreation, heritage, wildlife and scenery viewing purposes, as long as the area occupied by any associated buildings and structures does not exceed 100 m<sup>2</sup> for each parcel;

(g) use of an open land park established by a local government or treaty first nation government for any of the purposes specified in paragraph (f);"



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# REQUEST FOR DECISION

— REGULAR MEETING —



## Definition of Nature Park

Nature Parks are park spaces that are relatively undisturbed and contain a high percentage of native species, providing habitats for a diversity of vegetation and wildlife. They are natural or near natural in character, or are in the process of recovery from human disturbance.

These natural areas may represent or contain fragments of regionally important ecosystems, and they may contain habitat for endangered plant and animal species. They help maintain a diversity of living organisms through the conservation of wild genetic resources.

Compared with cultured or manicured parks, nature parks generally require less routine and intensive management to ensure their sustainability; however, because they are situated within urban areas and are often degraded, they may require ecological restoration or other active management activities.



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# REQUEST FOR DECISION

— REGULAR MEETING —



The proposed bylaw requires that the use and development of the properties is that of an **ecological reserve**, defined in the Zoning Bylaw 1606 as:

- Land used or intended to be used for the preservation of the environment or for scientific research and education pertaining to the studies in the inter-relationships between species and the behaviour of unique flora and fauna.

Ecological reserves can occur in any land use zone.

It is also worth noting that the proposed bylaw is a park dedication bylaw and it does not require a public hearing.

## Park Dedication vs S. 219 Covenant

Under section 30 of the *Community Charter*, Council may, by bylaw, reserve or dedicate real property owned by the municipality as a park. The adoption of a park dedication must be by an affirmative vote of at least 2/3 of all members of Council.

A park dedication bylaw provides greater protection than a rezoning bylaw because Council can only remove the dedication by bylaw with the approval of the electors.

The *Land Title Act*, s. 219, provides for the registration of covenants in favour of certain bodies (the "covenantees") against lands owned by the covenantor. Section 219 covenants are enforceable against the covenantor and successors in title, and may be positive (requiring specific activities) or negative (preventing certain uses).

Covenants may be used (subsection 219(4)) by the Crown / Crown agency, municipality, land trusts and certain other authorities to, for example, protect, preserve, conserve, maintain, enhance, restore or keep land in a natural or existing state. Section 219 covenants are generally used for achieving **long-term protection on private land**.

## Timeline:

Date	Process
October 11, 2016	Bylaw introduction and RFD for first two readings at evening meeting; First two readings at evening meeting
October 18 (tbd)	Open house at City Hall to view kiosk map and draft bylaw
October 24, 2016	Third reading of bylaw
November 7, 2016	Final Reading / Adoption of bylaw



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# REQUEST FOR DECISION

— REGULAR MEETING —



## Strategic Impact:

**Policy / Legislative:** SCP Objective 6.2.2 directs the City to “Preserve and protect natural areas for environmental, aesthetic, recreational and economic values.” Policy 6.3.4 states, “Protect natural areas within and between developed areas for both their environmental and aesthetic features”.

-  Protection of natural ecosystems such as wetlands sustains ecosystem services that provide economic benefit and reduce risks to infrastructure and have been found to increase property values, which affects tax revenues
-  Parks and protected natural areas provide opportunities for eco-tourism and residential or business development associated with such amenities
-  Protected natural areas provide the opportunity for engagement with the community and collaboration on science, education, stewardship and restoration
-  Amenity values of protected natural areas for residents include nature appreciation, fitness, mental wellness and other passive recreation benefits


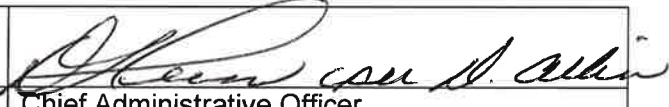
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**Recommendation: RESOLVED THAT** Council gives third reading of the proposed “Johnson Flats Wetland Nature Park Bylaw, No. 2035, 2016”.

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**OPTIONS:**

1. COUNCIL COULD CHOOSE TO SUPPORT THE RECOMMENDATION.
2. COUNCIL COULD CHOOSE TO NOT SUPPORT THE RECOMMENDATION.
3. COUNCIL COULD CHOOSE TO REFER THE REPORT BACK TO STAFF FOR MORE INFORMATION.

	
Department Head or CAO	Chief Administrative Officer



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**THE CORPORATION OF THE CITY OF GRAND FORKS**  
**BYLAW NO. 2035**

**A BYLAW TO DEDICATE JOHNSON FLATS WETLAND NATURE PARK**  
=====

WHEREAS section 30 (1) of the *Community Charter* empowers a municipal council, by bylaw, to reserve or dedicate for a particular municipal or other public purpose real property owned by the municipality;

AND WHEREAS section 8 (3) (b) and 62 of the *Community Charter* empowers a municipal council, by bylaw, to regulate, prohibit, and impose requirements in relation to public places;

AND WHEREAS The Corporation of the City of Grand Forks owns certain lands that it wishes to dedicate as park, and to preserve and protect the unique atmosphere, environment, and ecology of these lands;

NOW THEREFORE the Council of the Corporation of the City of Grand Forks, in open meeting assembled, ENACTS as follows;

**1. DEFINITIONS**

1.1. In this bylaw, unless the context otherwise requires:

“**Ecological Reserve**” means land used or intended to be used for the preservation of the environment or for scientific research and education pertaining to the studies in the inter-relationships between species and the behaviour of unique flora and fauna.

“**Wetland**” is land that is saturated with water long enough to promote wetland or aquatic processes as indicated by poorly drained soils, hydrophytic (water-tolerant) vegetation, and various kinds of biological activity which are adapted to a wet environment.

2. The lands shown outlined in bold on Schedule ‘A’, attached to and forming part of this bylaw, are dedicated as a public park.

**3. REGULATIONS**

3.1. The use, development and improvement of the said park must be that of an ecological reserve.

3.2. No person shall modify or cause to modify the hydrology, vegetation, or wildlife of the park in a way that diminishes the function of the park as a wetland or an ecological reserve.

4. This bylaw may be cited, for all purposes, as the “**Johnson Flats Wetland Nature Park Bylaw No. 2035, 2016.**”

**INTRODUCED** this 11<sup>th</sup> day of October, 2016.



Read a **FIRST** time this 11th day of October, 2016.

Read a **SECOND** time this 11th day of October, 2016.

Read a **THIRD** time this \_\_\_\_ day of \_\_\_\_, 2016.

**ADOPTED** by a 2/3 majority of all members of Council on \_\_\_\_ day of \_\_\_\_, 2016.

\_\_\_\_\_  
Mayor Frank Konrad

\_\_\_\_\_  
Corporate Officer – Diane Heinrich

### **C E R T I F I C A T E**

I hereby certify the foregoing to be a true copy of Bylaw No. \_\_\_\_ as passed by the Municipal Council of the City of Grand Forks on the \_\_\_\_ day of \_\_\_\_, 2016.

\_\_\_\_\_  
Clerk of the Municipal Council of  
The City of Grand Forks

Schedule 'A'  
Areas to be dedicated as  
Johnson Flats Wetland  
Nature Park

Legend

- Parcels
- Subject Properties

