

THE CORPORATION OF THE CITY OF GRAND FORKS
AGENDA – REGULAR MEETING
Tuesday, February 14, 2017, at 7:00 pm
7217 - 4th Street, City Hall Council Chambers

	<u>ITEM</u>	<u>SUBJECT MATTER</u>	<u>RECOMMENDATION</u>
1.	<u>CALL TO ORDER</u>		
2.	<u>ADOPTION OF AGENDA</u>		
	a) Adopt agenda	February 14th, 2017, Regular Meeting agenda	THAT Council adopts the February 14th, 2017, Regular Meeting agenda as presented.
3.	<u>MINUTES</u>		
	a) Adopt minutes January-30-2017-Committee-of-the-Whole-Meeting-Minutes-Not Yet Adopted	January 30, 2017, Committee of the Whole Meeting minutes	THAT Council adopts the January 30, 2017, Committee of the Whole Meeting minutes as presented.
	b) Adopt minutes January-30-2017-Regular-Meeting-Minutes-Not Yet Adopted	January 30, 2017, Regular Meeting minutes	THAT Council adopts the January 30, 2017, Regular Meeting minutes as presented.
4.	<u>REGISTERED PETITIONS AND DELEGATIONS</u>		
5.	<u>UNFINISHED BUSINESS</u>		
6.	<u>REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL</u>		
	a) Corporate Officer's Report RFD - Proc. Bylaw-CAO - Rpts., Questions, & Inquiries from Council Councillor Butler's Report	Written reports of Council	THAT all written reports of Council submitted to the February 14th, 2017, Regular Meeting be received.
7.	<u>REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY</u>		
	a) Corporate Officer's Report RFD - Proc. Bylaw-Council - RDKB Council's Rep.	Verbal report from Council's representative to the Regional District of Kootenay Boundary Read the RDKB agendas	THAT Mayor Konrad's report on the activities of the Regional District of Kootenay Boundary, given verbally at this meeting be received.

8. **RECOMMENDATIONS FROM STAFF FOR DECISIONS**

- a) Manager of Development & Engineering Services
[RFD - Mgr. Dev. & Eng. - WildsafeBC 2017 Grant Application](#)

BC Conservation Foundation (BCCF) - WildSafeBC Program for 2017

THAT Council supports staff submitting the grant application for a WildSafeBC Community Coordinator for the 2017 season and commits \$8,500 from the Wildlife Management budget to match and supplement grant funding.

- b) Corporate Services
[RFD - Corporate Services - AKBLG Final Resolutions for 2017](#)

AKBLG Final Resolutions for 2017

THAT Council receives, discusses, and adopts the final resolutions, as presented or modified thereof, and further directs staff to submit those resolutions, prior to the deadline of February 24th, 2017, as adopted by City Council, to the Association of Kootenay and Boundary Local Governments (AKBLG) for those members' consideration and vote at the AKBLG Annual General Meeting held in April 2017.

9. **REQUESTS ARISING FROM CORRESPONDENCE**

10. **INFORMATION ITEMS**

- a) Grand Forks Downtown Business Association
[Grand Forks Downtown Business Association - Requesting Implementation of Items](#)

Letter requesting implementation of items

THAT Council receives for discussion the letter from the Grand Forks Downtown Business Association requesting implementation of items.

11. **BYLAWS**

12. **LATE ITEMS**

13. **QUESTIONS FROM THE PUBLIC AND THE MEDIA**

14. **ADJOURNMENT**

THE CORPORATION OF THE CITY OF GRAND FORKS

COMMITTEE OF THE WHOLE MEETING

Monday, January 30, 2017

NOT ADOPTED
SUBJECT TO CHANGE

PRESENT: MAYOR FRANK KONRAD
COUNCILLOR JULIA BUTLER
COUNCILLOR CHRIS HAMMETT
COUNCILLOR NEIL KROG (joined the COTW Mtg. at 9:29 am "with notice")
COUNCILLOR COLLEEN ROSS
COUNCILLOR BEVERLEY TRIPP

CHIEF ADMINISTRATIVE OFFICER	D. Allin
CORPORATE OFFICER	D. Heinrich
CHIEF FINANCIAL OFFICER	J. Rhodes
DEPUTY MANAGER OF OPERATIONS	D. Drexler
MANAGER OF DEVELOPMENT AND ENGINEERING	D. Sheets
MANAGERS OF BUILDING AND BYLAW SERVICES	D. Bruce
BYLAW ENFORCEMENT OFFICER	W. Kopan
MANAGER OF OPERATIONS	B. Alcock
FIRE CHIEF	D. Reid
CORPORATE ADMINISTRATIVE ASSISTANT	D. Heriot
	D. Popoff

GALLERY

ABSENT: COUNCILLOR CHRISTINE THOMPSON "with notice"

1. **CALL TO ORDER**

- a) Mayor Konrad called the January 30, 2017, Committee of the Whole Meeting to order at 9:02 am.

2. **COMMITTEE OF THE WHOLE AGENDA**

- a) Adopt agenda
January 30th, 2017, COTW

MOTION: ROSS

RESOLVED THAT the COTW adopts the January 30, 2017, agenda as presented.

CARRIED.

3. **REGISTERED PETITIONS AND DELEGATIONS**

NOT ADOPTED
SUBJECT TO CHANGE

a) Grand Forks Art Gallery Society
Presentation of quarterly financial report

- Terry Woodruff gave an overview of the Grand Forks Art Gallery Society year in review
- introduced Operating Budget year-to-date as of December 31, 2016
- spoke in regards to funding sources for the Gallery, budgeting for 2017-2018, and financially combining the position of Director/Curator

MOTION: ROSS

RESOLVED THAT the COTW receives for information the quarterly report from the Grand Forks Art Gallery Society and refers the Fee for Service request to the 2017 budgeting process.

CARRIED.

b) Grand Forks and District Fall Fair
Request to consider supporting the Grand Forks and District Fall Fair by providing items and services listed on their Request Form

- Danna O'Donnell gave an overview of the Grand Forks and District Fall Fair to be held this year September 9&10
- spoke in regards to having a Demolition Derby on September 9th, headed by Wes Tetlock
- Fair exhibits still showcasing local talent, farmers, and artists
- Derby would require a temporary permit, fencing perimeter and spectator fencing, environmental consideration, insurance to protect the City harmless, entrant fee for participating in Derby, spectator gate fee, and Silver Kettle resident awareness
- recommendation for the Fair to be in touch with the Manager of Operations, David Reid, put all components in place, and then bring report back to Council

MOTION: TRIPP

RESOLVED THAT the COTW receives for information and discussion the request to consider supporting the Grand Forks and District Fall Fair by providing items and services listed on their Request Form.

CARRIED.

c) The Grand Forks Downtown Business Association
Request for funding for a heritage project for the downtown business core to celebrate Canada's 150th birthday

- John McNamara gave an overview and requests of the Grand Forks Downtown Business Association which included items such as: reinstating the Parking Bylaw and

limiting parking hours, speed limit reductions, sidewalk signage of no cycling, RV parking signage, downtown business building signage, and speakers on Market Avenue

- heritage portion ideas to help support Canada's 150th Birthday would include acquiring old photos, identifying previous businesses, period costumes, agricultural aspects, and Farmers' Market

MOTION: ROSS

**RESOLVED THAT the COTW refers the request for funding of a heritage project for the downtown business core to celebrate Canada's 150th birthday from The Grand Forks Downtown Business Association to the January 30th Regular Meeting;
AND FURTHER RESOLVED THAT the COTW authorizes the City to apply for the Canada 150 Grant on the Downtown Business Association's behalf and refers the approval to the January 30th Regular Meeting.**

CARRIED.

4. REGIONAL TOPICS FOR DISCUSSION - WITH AREA D

5. PRESENTATIONS FROM STAFF

- a) Manager of Development and Engineering
Memorandum regarding the Official Community Plan Theme 2 update
- Graham Watt gave an overview of the Official Community Plan Survey, how the survey was presented, results of surveys submitted, panel workshop, and public session discussion

MOTION: TRIPP

RESOLVED THAT the COTW receives for information the memorandum from the Manager of Development and Engineering regarding the Official Community Plan Theme 2 update.

CARRIED.

-
- b) Monthly Highlight Reports from Department Managers
Staff request for Council to receive the monthly activity reports from department managers
- Discussion:
- commercial development - Tim Hortons - still working through various development components
 - highway commercial subdivision at 6401 Highway 3 - still in process
 - Expo signage

MOTION: ROSS

RESOLVED THAT the COTW receives the monthly activity reports from department managers.

CARRIED.

6. REPORTS AND DISCUSSION

7. PROPOSED BYLAWS FOR DISCUSSION

8. INFORMATION ITEMS

9. CORRESPONDENCE ITEMS

10. LATE ITEMS

11. REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF THE COUNCIL (VERBAL)

12. QUESTION PERIOD FROM THE PUBLIC

- a)** - Sonja Gartner introduced her water meter installation concerns and her letter submission to Mayor and Council

Councillor Butler recused herself from the January 30, 2017, Committee of the Whole Meeting at 10:16 am.

- Mayor Konrad advised that this issue, according to Ms. Gartner's letter, is a legal matter and no further discussion may take place here

Councillor Butler returned to the January 30, 2017, Committee of the Whole Meeting at 10:17 am.

-
- b)** - Nigel James spoke in regards to cycle lanes and sharrow signage, proposed electrical substation, last Regular Meeting 'brief recess', and inquired as to an In-Camera Meeting beginning clarification
-

-
- c) - Scott Davis began speaking in regards to disputing his utility bill regarding water meter charges

Councillor Butler recused herself from the January 30, 2017, Committee of the Whole Meeting at 10:30 am.

- CAO stated that the proper procedure, according to the bylaw, would be to write a letter to the City in regard to the dispute to be heard by Council

Councillor Butler returned to the January 30, 2017, Committee of the Whole Meeting at 10:32 am.

-
- d) - Gloria Koch spoke in regards to rental housing, landlords, rising utility and tax payments affecting new residents
- encouragement to attend public processes
- Gloria also suggested a heritage aspect for the Fall Fair by using old-fashioned machinery, if available, for a harvest
-

13. ADJOURNMENT

- a) Mayor Konrad adjourned the January 30, 2017, Committee of the Whole Meeting at 10:49 am.

MOTION: KROG

RESOLVED THAT the January 30, 2017, Committee of the Whole Meeting be adjourned at 10:49 am.

CARRIED.

CERTIFIED CORRECT:

MAYOR FRANK KONRAD

CORPORATE ADMINISTRATIVE
ASSISTANT - DAPHNE POPOFF

THE CORPORATION OF THE CITY OF GRAND FORKS

REGULAR MEETING OF COUNCIL

Monday, January 30, 2017

NOT ADOPTED
SUBJECT TO CHANGE

PRESENT: MAYOR FRANK KONRAD
COUNCILLOR JULIA BUTLER
COUNCILLOR CHRIS HAMMETT
COUNCILLOR NEIL KROG
COUNCILLOR COLLEEN ROSS
COUNCILLOR CHRISTINE THOMPSON
COUNCILLOR BEVERLEY TRIPP

ABSENT: Nil

<u>ADMINISTRATION:</u>	CHIEF ADMINISTRATIVE OFFICER	D. Allin
	CORPORATE OFFICER	D. Heinrich
	DEPUTY CORPORATE OFFICER	D. Drexler
	MANAGER OF BUILDING & BYLAW SERVICES	W. Kopan
	GALLERY	

1. **CALL TO ORDER**

- a) Mayor Konrad called the January 30, 2017, Regular Meeting to order at 7:01 pm.

2. **ADOPTION OF AGENDA**

- a) Adopt agenda
January 30th, 2017, Regular Meeting agenda

The Mayor advised that he was adding a late item referred from the Committee of the Whole morning meeting regarding the application of the Canada 150 grant request arising from the Downtown Business Association delegation.

MOTION: THOMPSON / HAMMETT

RESOLVED THAT Council amends the January 30th, 2017, Regular Meeting agenda to accept the consideration of the Canada 150 grant application as a late item.

CARRIED.

MOTION: THOMPSON / HAMMETT

RESOLVED THAT Council adopts the January 30th, 2017, Regular Meeting agenda as amended.

CARRIED.

3. **MINUTES**

- a) Adopt minutes
January 16, 2017, Special to go In-Camera Meeting minutes

NOT ADOPTED
SUBJECT TO CHANGE

MOTION: HAMMETT / THOMPSON

RESOLVED THAT Council adopts the January 16, 2017, Special to go In-Camera Meeting minutes as presented.

CARRIED.

-
- b) Adopt minutes
January 16, 2017, Regular Meeting minutes

MOTION: KROG / THOMPSON

RESOLVED THAT Council adopts the January 16, 2017, Regular Meeting minutes as presented.

CARRIED.

4. **REGISTERED PETITIONS AND DELEGATIONS**

5. **UNFINISHED BUSINESS**

6. **REPORTS, QUESTIONS AND INQUIRIES FROM MEMBERS OF COUNCIL**

- a) Corporate Officer's Report
Written reports of Council

Councillor Butler queried a request, where the Chief Administrative Officer was to be in contact with the Regional District Chief Administrative Officer in relation to information on the area's recreational services. The Chief Administrative Officer commented that he has talked to the Chief Administrative Officer of the Regional District of Kootenay Boundary, who advised that he will be talking to his staff members on the matter, and further will be determining if the commission should be considered to be rescinded. The Regional District staff would then take a report back to the Regional Board of Directors for consideration on the matter.

MOTION: TRIPP / HAMMETT

RESOLVED THAT all written reports of Council submitted to the January 30th, 2017, Regular Meeting be received.

CARRIED.

NOT ADOPTED
SUBJECT TO CHANGE

7. REPORT FROM COUNCIL'S REPRESENTATIVE TO THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY

- a) Corporate Officer's Report
Verbal report from Council's representative to the Regional District of Kootenay Boundary
The Mayor advised that he had no report at this time.

8. RECOMMENDATIONS FROM STAFF FOR DECISIONS

- a) Deputy Manager of Operations
Event Support - The Snowbirds

MOTION: THOMPSON / BUTLER

RESOLVED THAT Council approves an additional \$15,000 for the 'The Snowbirds' air show in the Operations Event Support budget to be included in the 2017 Financial Plan.

CARRIED.

-
- b) Deputy Manager of Operations
Event Support - Music in the Park

MOTION: TRIPP / BUTLER

RESOLVED THAT Council considers an additional total of \$1,450 for nine 'Music in the Park' events in the Operations Event Support budget to be included in the 2017 Financial Plan as per the request by the organizer, Zak Eburne-Stoodley.

CARRIED.

9. REQUESTS ARISING FROM CORRESPONDENCE

10. INFORMATION ITEMS

- a) Boundary Country Regional Chamber of Commerce
Annual fee for service request

Councillor expressed concerns over the financial information that they received from the Chamber of Commerce, which indicated a deficit. They further discussed that prior

to making a decision on this fee for service in the financial plan, Council advised that they would like to invite the Boundary Country Regional Chamber of Commerce back before Council for a discussion.

MOTION: THOMPSON / TRIPP

RESOLVED THAT Council receives the information from the Boundary Country Regional Chamber of Commerce and invites the Chamber to attend either a budget workshop on February 6th or February 14th, or the Committee of the Whole meeting as a delegation on February 14th, 2017 to address Council's concerns regarding their annual fee for service request.

CARRIED.

-
- b) University of BC-Okanagan (UBCO)
Healthcare Travelling Roadshow on Monday, May 1st, 2017, at the Grand Forks Secondary School
Council advised that they had some discussion via email on the subject. Council discussed that the group is welcome to come to the City for a meet and greet with coffee and cookies, or perhaps would allow members of Council to attend the school function.

MOTION: TRIPP / THOMPSON

RESOLVED THAT Council receives for discussion purposes the information from UBCO regarding the Healthcare Travelling Roadshow.

CARRIED.

-
- c) Nadine Heiberg
Letters of concern regarding bylaws and the Bylaw Officer

MOTION: THOMPSON / HAMMETT

RESOLVED THAT Council receives the letters for information regarding bylaws and the Bylaw Officer from Nadine Heiberg.

CARRIED.

-
- d) Jack Koochin
Letter of concern regarding the Noise Bylaw and Idling Bylaw

Members of Council wanted to know if there could be any action done to amend the bylaw to adjust the idling times. The Chief Administrative Officer advised the information in the correspondence is not in contravention to the bylaw, and as well as not being verified as factual. He further advised that Council could ask to have the bylaw brought back to them for consideration to amend.

MOTION: BUTLER / TRIPP

RESOLVED THAT Council receives for information the letter of concerns regarding the Noise Bylaw and Idling Bylaw from Jack Koochin.

CARRIED.

MOTION: BUTLER / ROSS

RESOLVED THAT Council requests that the Noise and Idling Bylaws to be brought to Council by Staff to provide any recommendations regarding noise and idling times on all vehicles.

CARRIED.

Councillor Krog opposed the motion.

11. BYLAWS

12. LATE ITEMS

- a) Canada 150 Grant Application as per the delegation from the Downtown Business Association.
Council discussed it was understood that the Downtown Business Association is doing the legwork on the project; and that the City is merely doing the grant application and required reporting, and further that the funding would be released as per the City's purchasing policy.

MOTION: BUTLER / TRIPP

RESOLVED THAT Council authorizes Staff to apply for the Canada 150 Grant application on behalf of the Downtown Business Association with regard to requested funding for a heritage project for the downtown business core to celebrate Canada's 150th birthday.

CARRIED.

13. QUESTIONS FROM THE PUBLIC AND THE MEDIA

DEREK MCDONNELL of Juice FM - Asked about Zak's request for funding for Music in the Park. He was advised that Council would be considering the request within the operational expense portion of the budgeting process.

14. ADJOURNMENT

- a) Mayor Konrad adjourned the January 30, 2017, Regular Meeting at 7:52 pm

MOTION: ROSS

RESOLVED THAT the January 30, 2017, Regular Meeting be adjourned at 7:52 pm
CARRIED.

NOT ADOPTED
SUBJECT TO CHANGE

CERTIFIED CORRECT:

MAYOR FRANK KONRAD

CORPORATE OFFICER - DIANE HEINRICH

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council
From: Procedure Bylaw / Chief Administrative Officer
Date: February 14th, 2017
Subject: Reports, Questions and Inquiries from the Members of Council
Recommendation: **RESOLVED THAT ALL WRITTEN REPORTS SUBMITTED BY MEMBERS OF COUNCIL, BE RECEIVED.**

BACKGROUND: Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the members of Council to report to the Community on issues, bring community issues for discussion and initiate action through motions of Council, ask questions on matters pertaining to the City Operations and inquire on any issues and reports.

Benefits or Impacts of the Recommendation:



General: The main advantage of using this approach is to bring the matter before Council on behalf of constituents. Immediate action might result in inordinate amount of resource inadvertently directed without specific approval in the financial plan.

Strategic Impact: Members of Council may ask questions, seek clarification and report on issues.

Policy/Legislation: The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.

Recommendation: **RESOLVED THAT ALL WRITTEN REPORTS SUBMITTED BY MEMBERS OF COUNCIL, BE RECEIVED.**

- OPTIONS:**
- 1. RESOLVED THAT ALL WRITTEN REPORTS SUBMITTED BY MEMBERS OF COUNCIL, BE RECEIVED**
 - 2. RESOLVED THAT COUNCIL DOES NOT RECEIVE THE REPORTS FROM MEMBERS OF COUNCIL.**

 Department Head or CAO	 Chief Administrative Officer
---	--

Councillor's Report

Feb 14, 2017

Julia Butler

This past month, council has been busy assessing the different capital projects put forward by staff as well as the operational budget presentations from each department. With financial reporting becoming more frequent our new CFO has made it easier for council to get a grasp on our financial situation and our ability to fund new projects.

On Feb 1st council attended a workshop with representatives from the RDKB, Greenwood and Midway to discuss waste disposal in the Boundary. This included discussions on garbage, recycling, illegal dumping, the role of MMBC (Multi Material BC) and contract renewal. At the end of the meeting, council had a brief opportunity to discuss AKBLG resolutions with the other communities present. Marguerite Rotvold, from Midway, sits on the AKBLG executive and was very helpful with regards to the motion I was considering bringing forward. Last year, myself and others, had had concerns over the different aspects of corporate involvement at the AKBLG conference. I was happy to hear from Councillor Rotvold that the AKBLG was already in the process of addressing these concerns to a level greater than I would have asked for in my resolution. Kudos to the AKBLG exec, for listening and responding so quickly to the concerns of the councillors.

With no need now to put forward this motion, I will place my focus on supporting the other councillors with their initiatives, as well as doing some extra work on the motion I put forward last year regarding the privatization of water. Council received correspondence from the FCM (Federation of Canadian Municipalities) asking for more background information and direction for that motion. I'm happy to see that the motion has proceed to the federal level and will work with council to get them the information required.

It has also been a busy budget season for the Rec Commission as well as a time to say good bye to some long standing members who had fulfilled their terms. They will be sorely missed for all their contributions of time and passion for recreation in and around the Boundary.

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council
From: Procedure Bylaw / Council
Date: February 14th, 2017
Subject: Report – from the Council's Representative to the Regional District of Kootenay Boundary
Recommendation: **RESOLVED THAT MAYOR KONRAD'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**

BACKGROUND: Under the City's Procedures Bylaw No. 1946, 2013, the Order of Business permits the City's representative to the Regional District of Kootenay to report to Council and the Community on issues, and actions of the Regional District of Kootenay Boundary.

Benefits or Impacts of the Recommendation:


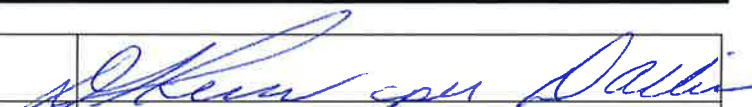
General: The main advantage is that all of Council and the Public is provided with information on the Regional District of Kootenay Boundary.

Policy/Legislation: The Procedure Bylaw is the governing document setting out the Order of Business at a Council meeting.

Recommendation: **RESOLVED THAT MAYOR KONRAD'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**

OPTIONS:

1. **RESOLVED THAT MAYOR KONRAD'S REPORT ON THE ACTIVITIES OF THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY, GIVEN VERBALLY AT THIS MEETING BE RECEIVED.**
2. **RECEIVE THE REPORT AND REFER ANY ISSUES FOR FURTHER DISCUSSION OR A REPORT: UNDER THIS OPTION, COUNCIL PROVIDED WITH THE INFORMATION GIVEN VERBALLY BY THE REGIONAL DISTRICT OF KOOTENAY BOUNDARY DIRECTOR REPRESENTING COUNCIL AND REQUESTS FURTHER RESEARCH OR CLARIFICATION OF INFORMATION FROM STAFF ON A REGIONAL DISTRICT ISSUE.**

 Department Head or CAO	 Chief Administrative Officer
---	--

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council
From: Dolores Sheets, Manager of Development & Engineering Services
Date: February 14th, 2017
Subject: British Columbia Conservation Foundation (BCCF) - WildSafeBC Program for 2017
Recommendation: **RESOLVED THAT** Council supports staff submitting the grant application for a WildSafeBC Community Coordinator for the 2017 season and commits \$8,500 from the Wildlife Management budget to match and supplement grant funding.

BACKGROUND: WildSafeBC has launched its fifth season and is again providing funding to assist with the hiring of a Community Coordinator for 2017. During 2013 - 2016 the coordinator engaged in activities aimed at reducing human-wildlife conflict through education, innovation and cooperation. Keeping WildSafeBC and its message of attractant management in the public eye was the focus for the 2013-2016 seasons as well as providing concrete solutions to human-wildlife conflict through educational displays, door-to-door visits, presentations with field experts, media releases, community Facebook page, etc.

In 2016, WildSafeBC was delivered in 30 communities and regional districts throughout BC. Looking forward to the 2017 season, WildSafeBC would like to continue to collaborate with community partners to make concrete solutions available for local wildlife attractant issues through education.

Partnering organizations, such as the City, contribute a minimum of \$3,000.00 towards the program delivery costs and the BCCF provides \$8,155.00 that is allocated towards wages for the Community Coordinator to work, part-time, in the community during the period May 1st to November 30th. The hiring, training and supervision of Human Resource aspects of the program are managed by the BCCF. Additionally, the BCCF provides all training and related expenses as well as a community toolkit containing resources for the delivery of the program including brochures, bookmarks, posters, door hangers, tattoos, Junior Ranger kits, display boards, banners and various props.

The application process and timeline for 2016 are as follows;

- 1) Jan. 6: Application forms sent out to prospective partners;
- 2) Feb. 3: Application forms are due by 4:30 pm PST;

Applications are ranked according to a matrix that considers items such as:

- Monetary support above the base \$8,155.00



Fiscal Accountability



Economic Growth



Community Engagement



Community Liveability

REQUEST FOR DECISION

— REGULAR MEETING —



- Whether an office is provided, along with support such as copying, phone, computer and printing
 - Whether the initiative is Conservation Officer Service led
 - Whether or not the community has had a program in previous years
- 3) Mar. 31: Successful applicants are notified;
 - 4) Apr. 30: Payments are due for partner's share of the program;
 - 5) May 1: Communities with returning coordinators start their program;
 - 6) May 28: Training of coordinators begins;
 - 7) May 24: New coordinators begin work in the community;
 - 8) Nov. 30: Program ends.

Communities have the opportunity for contributing additional funds including a wage top-up for the position to ensure that a quality individual can be hired into the Community Coordinator position. For the 2016 season, the City contributed a wage top-up of \$4.81 per hour plus extra funding to help cover expenses for a total commitment of \$8,500.

Benefits or Impacts of the Recommendation:

General: The objective is to continue with the initiative of the Grand Forks Deer Committee to hire a WildSafeBC Community Coordinator.

Strategic:



Deer management is an important issue to the citizens of the City and Council would be continuing a proactive educational campaign aimed at reducing human-wildlife conflicts.



Continuing to mitigate the impact of deer on the community.

Financial:

The minimum financial commitment for the program is \$3,000.00. Wage top-up and extra expenses (including in-kind) have been committed in all previous years. The program would be funded through the Wildlife Management budget.

Policy/Legislation: The Sustainable Community Plan states that protecting the natural environment is an important sustainable principle to guide the community and one of the objectives is to promote city-wide environmental stewardship and education.



Fiscal Accountability



Economic Growth



Community Engagement



Community Liveability

REQUEST FOR DECISION

— REGULAR MEETING —



- Attachments:**
- 1) WildSafeBC Program: 2017 Application Form
 - 2) WildSafeBC Financial Worksheet 2017
 - 3) 2017 WildSafeBC Grant Options
 - 4) WildSafeBC 2016 Annual Report – Grand Forks

Recommendation: **RESOLVED THAT** Council supports staff submitting the grant application for a WildSafeBC Community Coordinator for the 2017 season and commits \$8,500 from the Wildlife Management budget to match and supplement grant funding.

- OPTIONS:**
1. COUNCIL COULD CHOOSE TO SUPPORT THE RECOMMENDATION.
 2. COUNCIL COULD CHOOSE TO NOT SUPPORT THE RECOMMENDATION.
 3. COUNCIL COULD CHOOSE TO REFER THE REPORT BACK TO STAFF FOR MORE INFORMATION.
-

	
Department Head or CAO	Chief Administrative Officer



Fiscal Accountability



Economic Growth



Community Engagement



Community Liveability



WildSafeBC Program: 2017
Application Form
for Community Coordinator or Seed Grant



BRITISH COLUMBIA
CONSERVATION
FOUNDATION

1. Applying for: ☐ Community Coordinator Grant ☐ Training Grant ☐ Seed Grant*
**If applying for a Seed grant please attach a short description of your planned expenditures.*

2. Name of First Nation, Municipality or Regional District: _____

3. **If not approved for a Community Coordinator Grant would your community be interested in a modified grant program in order to get you some funding? Y/N_____**

4. Contact name and title _____

5. Contact mailing address _____

6. Telephone _____

7. Email _____

8. Please list all communities and the approximate population that would be serviced by this program:

Community	Approximate population

WildSafeBC Program: 2017

Application Form

for Community Coordinator or Seed Grant



9. Please fill out the following form with regards to BearSmart initiatives undertaken within your community. Consult the Province's BearSmart guidelines at <http://www.env.gov.bc.ca/wld/bearsmart/#first>

	Not started	In progress	Completed
1. Prepare a bear hazard assessment of the community and surrounding area.			
2. Prepare a human-bear conflict management plan that is designed to address the bear hazards and land-use conflict identified in the previous step.			
3. Revise planning and decision-making documents to be consistent with the bear-human conflict management plan.			
4. Implement a continuing education program directed at all sectors of the community.			
5. Develop and maintain a bear-proof solid waste management system.			
6. Implement "Bear Smart" bylaws prohibiting the provision of food to bears as a result of intent, neglect, and irresponsible management of attractants.			

10. Amount of funding the applicant will provide in 2017: _____
Please note: For Seed Grants this is a minimum of \$500, for a Coordinator position the minimum is \$3,000 –please fill out and attach the provided spreadsheet.

11. Applicant can provide the following in-kind support (circle yes or no)

Item	Yes	No
Office space		
Office phone		
Cell phone		
Printing, fax, copying		

Other, describe: _____

WildSafeBC Program: 2017

Application Form

for Community Coordinator or Seed Grant



CONDITIONS OF APPLICATION

1. **The applicant acknowledges that submission of an application does not guarantee funding.** Should funding be awarded by BCCF to a successful applicant, it is only for the current year and does not guarantee success in subsequent years. BCCF is a non-profit organization and funding availability changes annually and therefore, so does the amount of funding allocations available.
2. The applicant agrees to all funding commitments made herein during the term of the program.
3. Upon acceptance partners will receive an invoice from BCCF for the balance indicated on your application, which will be due in 30 days of receipt.
4. The applicant acknowledges that funding is to be used towards the wages of a WildSafeBC Community Coordinator or as designated by BCCF.
5. WildSafeBC Community Coordinators are employees of BCCF.
6. The hiring, training, and supervision of WildSafeBC Community Coordinators are the responsibility of the BCCF.
7. If there are problems with the Community Coordinator, such as posts on Facebook that you do not agree with please contact the BCCF and we will speak with our employees.
8. The applicant agrees to work on becoming a Bear Smart Community and working at completing some or all of the Bear Smart criteria in due course.
9. A WildSafeBC final report for the 2017 program will be completed by the WildSafeBC Community Coordinators in the prescribed WildSafeBC format that will be made available to all interested parties.
10. The WildSafeBC Program is politically, socially, and culturally neutral with respect to wildlife management.
11. The base program is designed to run from May 1st, 2017 to November 30th, 2017.
12. Please note: Monies unspent during the program year will automatically be rolled over for use in subsequent years unless specified by our partner. Monies that are unspent and returned to the partner will be pro-rated based upon original contributions. Carried over funds will not be considered as part of the annual required contribution in subsequent years.

Upon program approval by BCCF, this signed application forms the contract between your community and the BCCF.

By signing below, I agree to the terms and conditions of the application and I acknowledge that the information contained herein is true and correct to the best of my knowledge:

Date: _____ at _____
(dd/mm/yyyy) (Place)

Name: _____

Signature: _____

WildSafeBC

Financial Worksheet 2017

This form must accompany your application Part 1

Instructions for use: All cells are locked except the coloured ones - this is where you enter your numbers.

1. Enter the amount of a wage top-up (per hour amount) that your community is willing to pay the coordinator over and above the base wage of \$14.50/hour into cell B16. For example, if you would like the coordinator to be paid \$18/hr type \$3.50 in B16.*
2. Enter the number of extra hours beyond the 420 base hours of the program that your community is willing to support in cell B18 - note, this amount is limited to the list that appears.*
3. Enter the amount over and above the base \$3,000 amount that your community will put forward to cover **non-wage related expenses** of the program in cell C20*
4. The amount you, the Funding partner, will contribute is highlighted in cell C21.*
5. Save this workbook as: 2016 WildafeBC Community Name.xls and attach it as a file with your application form.

BCCF administration fees are added into every calculation

Base program (420 hours @ \$14.50/hour base wage) supplied by BCCF		\$	8,378.91
Base program expenses supplied by community		\$	3,000.00
Wage top-up (communities can fund above the \$14.50/hour base) Refer to #1 above. This amount will be reflected for the total wages of the employee.	\$ 4.81	\$	2,718.26
Subtotal for community's contribution		\$	5,718.26
Extra hours the community will support: Refer to #2 above	0		
Cost of extra hours		\$	-
Extra expenses that the community will cover: Refer to #3 above		\$	2,506.07
Total cost to community		\$	8,500.00

6. This worksheet hereby forms a portion of your application and becomes part of the contract indicating your intent to contribute the above amount to the 2017 WildSafeBC program.

WildSafeBC (WSBC) Grant Options 2017

BCCF Community Coordinator Grant: Application Required

Funding Partners	Cost	Description
Community	\$3,000 min	Upon approved application, this option provides funds to pay a part-time BCCF employee to deliver a 420 hour base WSBC program (\$14.50 base wage) within the community/regional district/First Nation. The coordinator is hired, supervised, and an employee of the BCCF, attends a week-long training session at the end of May in Kamloops, receives a toolkit and is provided with ongoing support throughout the season. The coordinator position runs from May-Nov. If communities are able to commit additional funds above the \$3,000 minimum they could have a greater chance of their application being approved as it is one of the criteria in the decision-making matrix.
BCCF	\$8,155	
BCCF In-Kind Large Toolkit & Training	\$2,900	
Total	\$15,475	

Seed Grant: Application Required

Funding Partners	Cost	Description
Community	\$500	If approved, this grant will provide funds to acquire items such as signage and bear-resistant garbage bins. Communities apply and are awarded grants, dependent on funding, and on a first-come first-served basis. A short description of the planned purchases, including quotes for items where available, must be submitted with the application. *BCCF grants will be awarded up to a maximum of \$1,500 as funding allows.
BCCF	\$1,500*	
Total	\$2,000	

Training Grant Option A: Application required and approval based on funding

Funding Partners	Cost	Description
Community	\$1,000	Communities are invited to apply for this grant, which provides funds for a community member, such as a resident or Bylaw Officer, to attend the week-long training session at the end of May in Kamloops. This grant includes accommodation, food, travel expenses as determined by BCCF, classroom training, a WSBC manual, a WildSafeBC toolkit, and on-going support from the WildSafeBC Provincial Coordinator. Communities must apply and are awarded grants, dependent on funding, on a first-come, first-served basis.
BCCF	\$1,000	
BCCF In-Kind Small Toolkit	\$500	
Total	\$2,500	

Training Grant Option B: Guaranteed placement in training program

Funding Partners	Cost	Description
Community	\$2,000	This option permits a community member, such as a resident or Bylaw Officer, to attend the week-long training session in Kamloops. This grant includes accommodation, food, travel expenses as determined by BCCF, classroom training and manual, a WildSafeBC toolkit, and on-going support from the WildSafeBC Provincial Coordinator. Communities request attendance to the training session and are guaranteed a space as they are contributing the full cost of training.
BCCF In-kind Small Toolkit	\$500	
Total	\$2,500	

Canada Summer Jobs (CSJ) Ambassador Grant – Community Coordinator Program Augmentation

Application Deadline January 16, 2017*

Funding Partners	Cost	Description
Community	\$4,000 min	Canada Summer Jobs provides federal funding to help employers create summer job opportunities for students. This provides a full-time employee for 4-16 weeks during the summer. Canada Summer Jobs pays the base wage of \$10.85/hour and the community is required to pay the top up of \$3.75 to make it \$14/hour. The CSJ Ambassador is hired, supervised, and an employee of the BCCF. This CSJ option can be used to augment a coordinator position, allowing for the full-time CSJ to cover more ground with door-to-door campaigns, and events etc. The community is required to fund the wage top-up and some expenses such as mileage. BCCF will provide the training, and travel expenses, as determined by BCCF, to the training. If additional materials are needed due to increased coverage, BCCF will provide up to another half toolkit.
CSJ Federal Funds	~ \$4,000	
BCCF In-Kind Toolkit (if required) & Training	Up to \$2,500	
Total	~ \$10,500	

Canada Summer Jobs (CSJ) Ambassador Grant – Stand Alone Program * Must apply to BCCF for Funding

Application Deadline January 16, 2017*

Funding Partners	Cost	Description
Community	\$4,000	Canada Summer Jobs provides federal funding to help employers create summer job opportunities for students. This provides a full-time employee for 4-16 weeks during the summer. Canada Summer Jobs pays the base wage of \$10.25/hour and the community is required to pay the top up of \$3.75 to make it \$14/hour. The CSJ Ambassador is hired, supervised, and an employee of the BCCF. This CSJ option can be used as a stand-alone program if the community is not successful in their application for a WSBC community coordinator – due to lack of core funding. This option could also work if the community prefers to have a full-time position for the summer as opposed to a part-time coordinator over 6 months. The community is required to fund the wage top-up and some expenses such as mileage. BCCF will provide some funding, the training, travel expenses, as determined by BCCF, to the training, and a toolkit. * Submission of an application for the CSJ Grant does not guarantee funding will be available from BCCF
CSJ Federal Funds	~ \$4,000	
BCCF	\$2,000*	
BCCF In-Kind Toolkit & Training	Up to \$2,900	
Total	~ \$13,950	

***BCCF applies for the CSJ position on your behalf and manages the fund. If your community would like to take advantage of the federal funding, we must be made aware of your intention by Jan 16, 2017 as there is a deadline for us to apply for the funds.**

WildSafeBC 2016 Annual Report

Grand Forks

Prepared by Laurie Grant, WildSafeBC Community Coordinator



Ministry of
Environment



Executive Summary

WildSafeBC delivered its third year of programming in Grand Forks, BC, with Laurie Grant returning as the WildSafeBC Community Coordinator (WCC) in May, 2016. The WildSafeBC program aims to reduce human-wildlife conflict by providing residents with information and advice regarding bears, cougars, coyotes, deer, moose, raccoons, and rattlesnakes.

The early spring this year meant that many natural food crops dried up quickly or failed altogether, bringing wildlife into the valley bottom seeking alternate foods like unsecured compost, garbage and unpicked domestic fruit. The WCC started the season with the primary focus of reducing human-deer conflict throughout the community (Figure 1). The WCC's messaging focused on the negative outcomes of feeding deer within the community and included spreading awareness about the City's deer feeding bylaw (Bylaw #1967).



Figure 1 Urban deer in Grand Forks *Photo Credit Laurie Grant*

Although the season started off relatively quietly in terms of bear sightings, there was a sharp increase in reports in August, which continued through the fall. Human-bear conflict resulted in multiple habituated bears being destroyed in the city. Reports of other species were also up this year with cougars, coyotes and bobcats being drawn into residential areas by pets, livestock and animal feed.

The WCC worked to keep attractant management at the forefront of residents' minds through garbage tagging, educational displays, door-to-door visits, community presentations, media releases, and the community Facebook page. We worked closely with the City Bylaw Office and local Conservation Officers to educate the public about attractant management and human-wildlife conflict reduction

Table of Contents

WildSafeBC 2016 Annual Report	0
Grand Forks	0
Executive Summary.....	1
Highlights from the 2016 Season	3
Presentations.....	3
Displays.....	4
Media Coverage	5
Signage	7
Door-to-Door Education	8
Garbage Tagging.....	8
Deer Counts.....	8
Challenges in the 2016 WSBC Season	10
<i>Deer-related Challenges.....</i>	<i>10</i>
<i>Bear-related Challenges</i>	<i>10</i>
<i>Cougar-related Challenges.....</i>	<i>10</i>
Goals for 2017.....	11
Acknowledgements	12

Table of Figures

Figure 1 Urban deer in Grand Forks <i>Photo Credit Laurie Grant.....</i>	<i>2</i>
Figure 2 WildSafeBC Materials. <i>Photo Credit Laurie Grant.....</i>	<i>3</i>
Figure 3 Library Presentation. <i>Photo Credit Les Johnson, Grand Forks and District Public Library..</i>	<i>4</i>
Figure 4 Founder’s Day WildSafeBC display <i>Photo Credit Founder’s Day volunteer.....</i>	<i>5</i>
Figure 5 A sample of WildSafeBC coverage in the Grand Forks Gazette <i>Photo Credit Della Mallett.....</i>	<i>6</i>
Figure 6 WSBC Grand Forks Facebook reach, 2016.	7
Figure 7 Bear in Area signage <i>Photo Credit Laurie Grant.....</i>	<i>7</i>
Figure 8 A compost bin, overturned by a bear. <i>Photo Credit Laurie Grant.....</i>	<i>8</i>
Figure 9: Grand Forks Spring Urban Deer counts to April 2016. Credit: Craig McLean, FLNR:EX....	9
Figure 10: Grand Forks Fall Urban Deer counts to Oct 2015. Credit: Aaron Reid, FLNR:EX.....	9

Highlights from the 2016 Season

In its third year in Grand Forks, the WildSafeBC (WSBC) Program continues to be valued by the local residents, visitors, local educators, the City Bylaw Office, local Conservation Officers and other communities within the RDKB.

WSBC was able to become more established in the community this season and was more widely recognized by community members. Residents appreciated the availability of a designated coordinator to address wildlife-related questions and concerns and local venues requested educational materials for display (Figure 2).

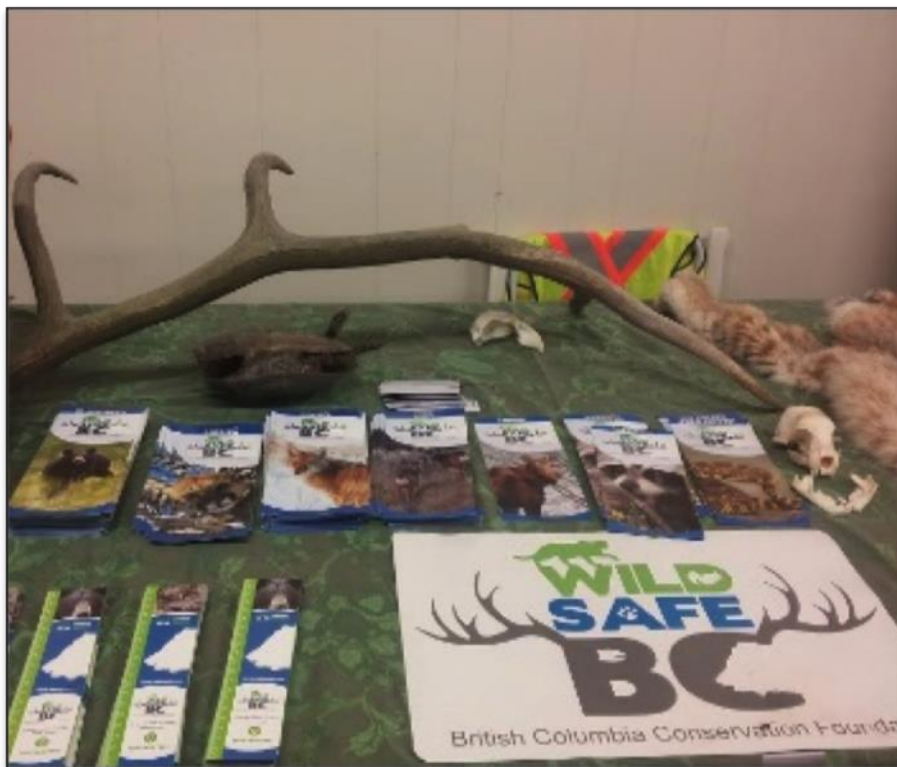


Figure 2 WildSafeBC Materials. *Photo Credit Laurie Grant*

Presentations

Hands-on displays, videos, power point presentations and local hikes were developed for a wide range of audiences this season to provide insight into the reasons human-wildlife conflict occurs and what we can do to reduce it (Figure 3). Presentations were offered to the following audiences this season:

- Grand Forks and District Public Library
 - Let's Talk About Deer (June)
 - Let's Talk About Rattlesnakes (July)

- Let's Talk About Bears (August)
- BFISS - New mom's group – staying safe in bear country
- Regional District of the Kootenay Boundary Board Meeting – WSBC expansion to RDKB
- Silver Kettle Village - Let's Talk About bears, deer and other local wildlife
- Junior Ranger Program:
 - Community Integration Summer Program Youth Group
 - Grand Forks Sparks/Brownies and Girl Guides Clubs
 - Hutton Elementary School
 - Perley Elementary School



Figure 3 Library Presentation. *Photo Credit Les Johnson, Grand Forks and District Public Library*

Displays

Educational displays at local events were once again a big hit with people of all ages. These displays offered a place to discuss local wildlife issues with residents and visitors and allow them an opportunity to get up close to wildlife skeletons and furs (Figure 4). As always, residents were able to access information and solutions for their own attractant challenges with take-home WSBC Bookmarks, wildlife tattoos, WSBC brochures, posters and species-specific reading materials. WildSafeBC set up displays at the following local events:

- Grand Forks Farmers Market (weekly)

- Grand Forks Fall Fair
- Rock Creek Fall Fair (2 days) (paid for by Rock Creek Fall Fair)
- Greenwood Founder's Day (Paid for by Greenwood Founder's Day)



Figure 4 Founder's Day WildSafeBC display *Photo Credit Founder's Day volunteer*

Media Coverage

WildSafeBC Grand Forks received great support from local media this season (Figure 5). WildSafeBC presentations were advertised through the Grand Forks Gazette, the Boundary Sentinel and also 102.3 Juice FM. In addition, the following WildSafeBC articles and photos appeared in print and online in the Grand Forks Gazette and the Boundary Sentinel:

- 2016-06-01 Appreciate deer fawns from a distance
- 2016-06-15 Let's Talk About Deer Presentation
- 2016-06-17 Laurie Grant Returns as WSBC Coordinator
- 2016-07-01 Let's Talk About Rattle Snakes Presentation
- 2016-07-01 You can live in Peace with Rattlesnakes
- 2016-07-27 photo re: Rattlesnake Presentation

- 2016-08-25 Let's Talk About Bears Presentation
- 2016-08-25 Let's Talk About Bears Presentation
- 2016-08-25 Let's Talk About Bears Presentation
- 2016-09-01 Grand Forks Fall Fair Advertising
- 2016-09-01 Rock Creek Fall Fair Advertising
- 2016-10-15 Bear Activity is on the Rise



Figure 5 A sample of WildSafeBC coverage in the Grand Forks Gazette *Photo Credit Della Mallett*

The WildSafeBC Grand Forks facebook page has been a great platform for community discussion around local wildlife issues. The WCC was able to increase the reach of Grand Forks WildSafeBC Facebook page this season, achieving a total of 370 likes.

Popular posts often reached between 300-400 views and were frequently shared, initiating many online discussions informing the local community about attractant management and wildlife sightings (Figure 6).



Figure 6 WSBC Grand Forks Facebook reach, 2016.

Signage

In an effort to reduce wildlife-human conflict, signage was posted in public areas to alert citizens to wildlife sightings throughout town and also along roadways at frequent wildlife crossing locations.

“Bear in Area” signs were posted in 10 high-traffic pedestrian locations throughout the city as reminders of recent activity and moved as required (Figure 7). “Deer Crossing” signs were also posted, but disappeared and were not recovered. It is recommended that the City consider more permanent Deer Crossing signs for known high-traffic, high-collision locations in the city.



Figure 7 Bear in Area signage Photo Credit Laurie Grant

Door-to-Door Education

The WCC joined local Conservation Officers to respond to reports of human-wildlife conflicts. We visited numerous properties in Grand Forks to discuss site-specific attractant management strategies and to offer informational brochures and advice. Where unnatural attractants were observed, the occupants were advised of management solutions including complete attractant removal, attractant management or electric fencing. Residents were eager to discuss deer and bears in particular, but rattlesnakes, raccoons, and other wildlife were also discussed.

Garbage Tagging

The WCC conducted evening garbage tagging inspections throughout the season to remind residents that garbage and compost bins left on the curb overnight are a major wildlife attractant (Figure 8). During these evening inspections, the WCC placed yellow “Bear Attractant” stickers on garbage and compost bins that were put out too early. During the first inspection, over 40 garbage bins were tagged. These numbers dropped dramatically in subsequent inspections. Repeat offenders were visited to discuss the issue.



Figure 8 A compost bin, overturned by a bear. *Photo Credit Laurie Grant*

Deer Counts

Despite the Grand Forks Deer Committee folding this year, the semi-annual deer count continued. The WCC participated in both Deer Counts in April and October.

The 194 observed deer represents the largest spring count to date (Figure 9).

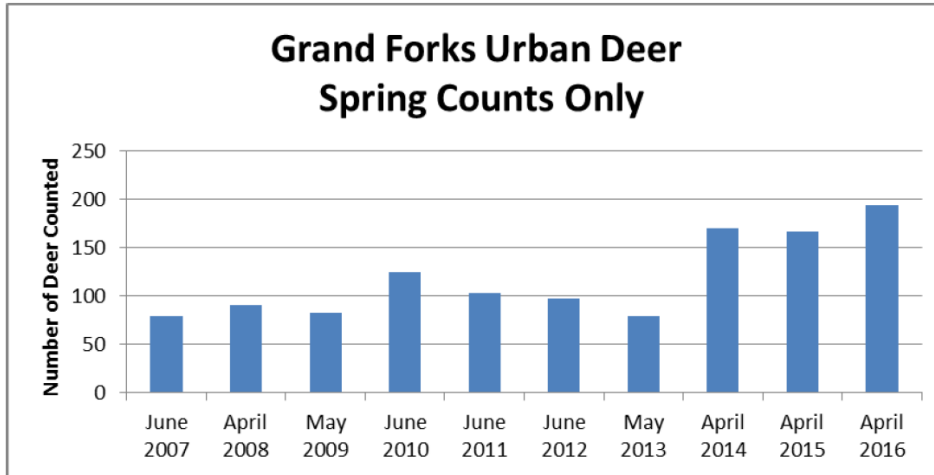


Figure 9: Grand Forks Spring Urban Deer counts to April 2016. Credit: Craig McLean, FLNR:EX

The 199 observed deer in 2016 represents a slight decrease from the 2015 largest fall count to date (Figure 10).

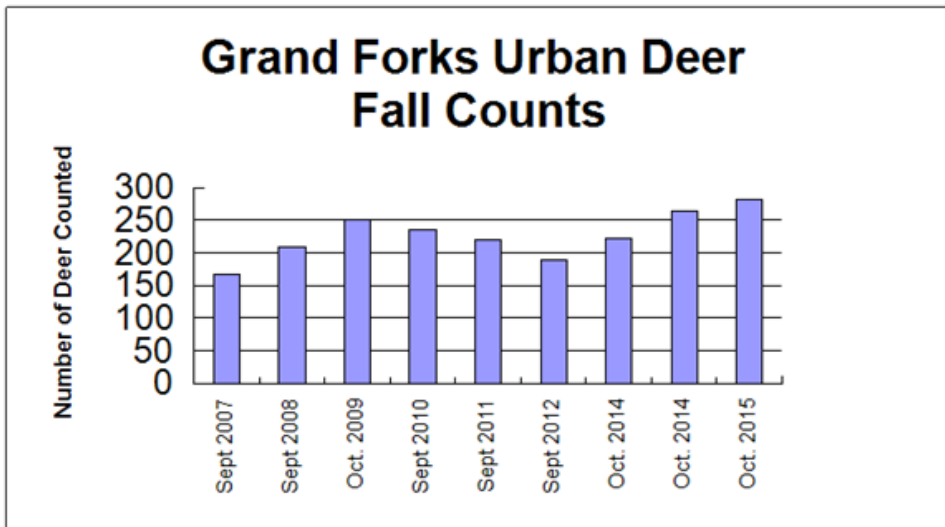


Figure 10: Grand Forks Fall Urban Deer counts to Oct 2015. Credit: Aaron Reid, FLNR:EX

Challenges in the 2016 WSBC Season

Deer-related Challenges

The abundance of natural vegetation, unfenced gardens and landscaped yards attract deer into backyards and create an unnatural concentration of the animals in the community. The lack of deterrents in use lead to a sense of security for deer within city limits, adding to the problem. There was an increase in aggressive deer reports this year and deer-vehicular collisions remain high in Grand Forks. Frequent collisions with deer cause thousands of dollars of property damage, high insurance rates and the unnecessary death of animals. The main highway through town is under the jurisdiction of the provincial government.

Interestingly, as more and more homeowners fence their yards, some urban deer are struggling to access adequate nutrition in the community. While this may lead to short-term challenges, it is this sort of attractant management that will reduce human-deer conflict in the long run.

The implementation of the deer feeding bylaw and the presence of a bylaw enforcement officer on duty this season seems to have deterred feeders. No issues of feeding were reported to the WCC this season.

Bear-related Challenges

Unsecured garbage, compost, bird feeders and unpicked fruit were again the largest attractant problems for bears in 2016. WildSafeBC assisted by offering suggestions to help residents to reduce the attractants available to wildlife.

Some residents are reluctant to report bear sightings for fear of the bear being shot. However, reporting wildlife to the RAPP line actually helps initiate proactive efforts to prevent conflict from escalating and also notifies residents when wildlife is active in the community (through the WildSafeBC WARP map: <https://wildsafebc.com/warp/>). Residents are encouraged to report all wildlife conflicts and sightings.

Cougar-related Challenges

There was an increase in local cougar activity over the summer, with 11 cougar sightings and conflicts reported to the RAPP line. Cougars can pose a risk to local children and pets.

Goals for 2017

Looking forward to the 2017 season, WildSafeBC hopes to continue to collaborate with community partners to reduce human-wildlife conflict and has set the following goals:

- Liaise with the local community regarding the potential for an urban deer cull in Grand Forks. This is likely to be a contentious issue in the community and the WCC will play a key role in providing neutral and evidence-based information to local residents.
- Increase the efficacy of the deer feeding bylaw with increased signage and increased enforcement. Also, suggest amending the bylaw to include all wildlife.
- Expand the WildSafeBC Program to include the Regional District of the Kootenay Boundary Areas C, D, and E. This would allow outreach to the rural areas of Grand Forks as well as Christina Lake, Greenwood, Midway, and Rock Creek where the presence of a WCC has been in high demand.
- Continue to offer outreach and education to a wide range of audiences, offering presentations that target wildlife species that cause concern locally.
- Assist the City of Grand Forks to achieve Bear Smart Status.

Acknowledgements

Grand Forks WildSafeBC is grateful for the generous support the program receives from its sponsors, partners and volunteers.

Thanks to our sponsors: City of Grand Forks, the Ministry of Environment, and the British Columbia Conservation Foundation.

Our community partners have provided invaluable support and guidance. Thank you to: Staff at City Hall, Mayor Frank Konrad and City of Grand Forks Councilors, Bylaw Officer Bud Alcock and local Conservation Officers Dave Webster and Logan Proulx.

Thanks also to:

- ❖ Vicky Gee, Area E Director.
- ❖ Grand Forks Gazette (Della Mallette, Jenny, Kathleen Saylors and Craig Lindsay).
- ❖ The Grand Forks and District Public Library Staff for your generous presentation support (Lizanne Eastwood, Les Johnson)
- ❖ Granby Wilderness Society biologist Jenny Coleshill
- ❖ Boundary Neighborhood Watch (Lorraine Dick).
- ❖ Hutton Elementary School (Principal Marcie Butler), Perley Elementary School (Principal Bob Chapman).
- ❖ Marty Thomas (Alpine Taxidermy) and Boundary Museum and Interpretive Centre for lending out amazing display materials.
- ❖ Boundary Family and Individual Services Society, Grand Forks Sparks, and Silver Kettle Village for offering space for presentations.
- ❖ Grand Forks Visitor Centre and Service BC Grand Forks for displaying brochures.
- ❖ BCCF Staff (WSBC Provincial Coordinator Frank Ritcey, Jen Bellhouse, Trina Radford, Shelley Nohels);
- ❖ Rock Creek Fall Fair's Mary Lautard who requested WildSafeBC to attend their annual event.
- ❖ Janet Matsalla Founder's Day Vender Coordinator who requested and arranged funding for WildSafeBC to attend their annual event.
- ❖ West Kootenay Bear Conflict Working Group and other WSBC Community Coordinators across the province for your support and insight as well as sharing photos and materials.

Finally, thank you to all those residents and business owners who refrained from feeding wildlife and those who made an effort this season to remove wildlife attractants from their properties.

Together, we can keep wildlife wild and communities safe!

REQUEST FOR DECISION

— REGULAR MEETING —



To: Mayor and Council

From: Corporate Services

Date: February 7th, 2017

Subject: AKBLG Final Resolutions for 2017

Recommendation: **RESOLVED THAT Council receives, discusses and adopts the final resolutions, as presented or modified thereof, and further directs Staff to submit those resolutions, prior to the deadline of February 24th, 2017, as adopted by City Council, to the Association of Kootenay and Boundary Local Governments (AKBLG) for those members' consideration and vote at the AKBLG Annual General Meeting held in April 2017.**

BACKGROUND: Annually, the Association of Kootenay and Boundary Local Governments (AKBLG) submits to their perspective municipalities, the opportunity to put forward resolutions that address issues of a broader spectrum for the Kootenay-Boundary region for the membership's consideration. Each motion is brought forward to the membership at their Annual General Meeting and voted upon. Those resolutions that are passed by the membership, are forwarded onto the UBCM (Union of British Columbia Municipalities), in the fall, for that membership consideration at a province wide vote.

Over the last couple Council meetings, members of Council have discussed issues that Council could consider to forward as resolutions to the AKBLG. The attached documentation depicts the proposed resolutions and background data that Council would consider as submissions to the 2017 AKBLG Annual General Meeting.

Benefits or Impacts of the Recommendation:

General: Council's adopted resolutions would be considered and voted upon at the Annual General Meeting of the AKBLG

Strategic Impact: The attached resolution(s) are in alignment with Council's strategic plan.

Financial: The presented resolution(s) could have a direct or indirect financial impact.

Policy/Legislation: Council's prerogative to adopt resolutions

Attachments: 1. Notice of Third/Final Call for Resolutions instructions from the AKBLG; 2. Proposed Resolution(s) from Council members.

Recommendation: **RESOLVED THAT Council receives, discusses and adopts the final resolutions, as presented or modified thereof, and further directs Staff to submit those resolutions, prior to the deadline of February 24th, 2017, as adopted by City Council, to the Association of Kootenay and Boundary Local Governments (AKBLG) for those**

REQUEST FOR DECISION

— REGULAR MEETING —



members' consideration and vote at the AKBLG Annual General Meeting held in April 2017.

- OPTIONS:
1. RESOLVED THAT COUNCIL RECEIVES THE STAFF REPORT.
 2. RESOLVED THAT COUNCIL DOES NOT ACCEPT THE STAFF REPORT.

	
Department Head or CAO	Chief Administrative Officer



c/o 4979 Falcon Drive, Fairmont Hot Springs, BC V0B 1L1
Cell: 250-688-0650 | Email: akblg@shaw.ca

NOTICE FOR SUBMITTING RESOLUTIONS FOR THE 2017 AKBLG ANNUAL GENERAL MEETING

Ordinary Resolutions:

- Each resolution shall be prepared on a separate sheet of 8 1/2" by 11" paper under the name of the sponsoring Member and shall bear a short descriptive title.
- Each resolution shall be endorsed by the sponsoring Member.
- All resolutions, along with supportive background information, shall be sent to the AKBLG office by FEBRUARY 24, 2017.
- Resolutions are to be sent by email to akblg@shaw.ca and the AKBLG Resolutions Committee Chair at rrussell@rdkb.com
- Receipt of resolutions will be confirmed by return email.
- Hard copies *may* be forwarded to:

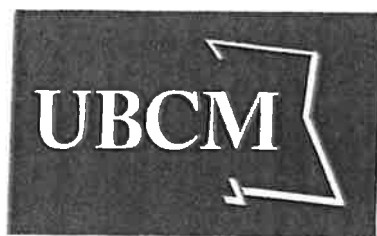
AKBLG
c/o 4979 Falcon Drive
Fairmont Hot Springs, BC
V0B 1L1

If choosing to send hard copies by mail, be sure to send by *registered mail* and confirm receipt.

Resolution Preparation Assistance:

If you have any questions regarding preparation of resolution language, please contact the AKBLG Resolutions Chair, Roly Russell (RDKB) at rrussell@rdkb.com. The Resolutions Committee would be pleased to provide advice on strengthening the wording of resolutions, if requested.

For 2017 Resolution Submissions



Writing Guidelines for Resolutions

1. Structure of a Resolution

All resolutions consist of a preamble and an enactment. The preamble describes the issue and the enactment outlines the action being requested. A resolution should answer three questions:

- (a) What is the problem?
- (b) What is causing the problem?
- (c) What is the best way to solve the problem?

Preamble

The preamble begins with "WHEREAS", and is a concise sentence about the nature of the problem or the reason for the request. It answers questions (a) and (b) above, stating the problem and its cause, and should explain, clearly and briefly, the reasons for the resolution.

The preamble should contain no more than two "WHEREAS" clauses. If explaining the problem requires more than two clauses, then provide supporting documents to describe the problem more fully. Do not add extra clauses.

Enactment

The enactment begins with the phrase "THEREFORE BE IT RESOLVED", and is a concise sentence that answers question (c) above, suggesting the best way to solve the problem. The enactment should propose a specific action by UBCM.

Keep the enactment as short as possible, and clearly describe the action being requested. The wording should leave no doubt about the proposed action.

2. Writing Tips

- (a) *Address one subject in the text of the resolution.*

Since your community seeks to influence attitudes and inspire action, limit the scope of a resolution to one specific subject or issue. Delegates will not support a resolution if it is too complex for them to understand quickly.

- (b) *Use simple, action-oriented language and avoid ambiguous terms.*

Explain the situation briefly and state the desired action clearly. Delegates can then consider the resolution without having to parse complicated wording or vague concepts.

(c) Provide factual background information.

Even a carefully written resolution may not be able to convey the full scope of the problem or the action being requested. Provide factual background information to ensure that the resolution is understood fully.

Submit background information in one of the following two formats:

i. **Supplementary Memo**

A brief, one-page memo from the sponsor local government, which outlines the background that led to the adoption of the resolution by the council or board.

ii. **Council/Board Report**

A report on the subject matter, presented to council or board in conjunction with the resolution. If it is not possible to send the entire report, then extract the essential information and submit it with the resolution.

Resolutions submitted without background information will not be considered until the sponsor has provided adequate background information.

(d) Construct a brief, descriptive title.

A title identifies the intent of the resolution and is usually drawn from the "enactment clause". For ease of printing in the Resolutions Book and for clarity, the title should be no more than three or four words.

(e) Check legislative references for accuracy.

Where necessary, identify:

- the correct legislation, including the title of the act or regulation
- the correct jurisdictional responsibility (responsible ministry or department, and whether it is provincial or federal)

(f) Focus on issues that are province-wide.

The issue identified in the resolution should be relevant to other local governments across the province. This will support productive debate and assist UBCM to represent your concern effectively to the provincial or federal government on behalf of all BC regional districts and municipalities.

MEMORANDUM

TO: Mayor and Council
FROM: Councillor Christine Thompson
DATE: February 06, 2017
RE: 2017 AKBLG AGM Proposed Resolution re the Abolition of Daylight Savings Time

Research indicates that Benjamin Franklin proposed the idea of Daylight Savings Time (DST) in 1780's as a means of conserving energy. However, DST did not come into use until World War 1 when Germany began to use it as a way of conserving fuel.

In July 1908, Thunder Bay, Ontario was the first Canadian city to use DST. MP Robert Pearce introduced a bill to the House of Commons that would establish Daylight Savings time. The Daylight Saving Bill was presented to Parliament in 1909 and was the subject of several select committee reviews. There was much opposition to the bill, particularly by farmers, and the bill was never enacted. Nationally, the use of DST did not come into affect until World War 2, beginning on February 9, 1942 and ending on September 30, 1945. Since that time, it appears to have been left up to each province and in some cases to local governments, as in BC where Creston, for example remains on Pacific Standard Time year-round.

There has been considerable debate over the years as to which is the better, standard time or daylight time. Several research reports have been published. Below are some of the findings both in support and against DST.

- Swedish researchers studied 20 years of records and found that more heart attacks occurred in the first week after DST, particularly the first 3 days. The opposite occurred when time returned to standard time. A US study reached the same conclusion
- Research done at the Ludwig-Maximilians University in Germany tracked the sleeping patterns of Europeans and the effects of moving from standard time to daylight time. While both early and late risers adjusted to the time switch in the fall, night owls had a difficult time adjusting to daylight time in the spring, and are more likely to feel sleep-deprived for weeks after the change.
- Many of us grew up believing that farmers supported DST. However, this is proving to be untrue. In particular, dairy farmers find that cows' natural milking schedules do not easily adapt to DST.
- There are a number of religions with prayer times depending on sunrise or sunset who also object to DST as this interferes with their practices.
- On the positive side, a 2015 report by the Brookings Institution found that on the first day of DST robbery rates fell by an average of 7%.

- The retail sector tends to support DST because the extra daylight in the evening seems to spur summer spending.

Of interest is that the NDP government in Alberta is looking at abolishing DST; and seven Republican Senators from Washington State are proposing a bill that would implement Pacific Standard Time year round.

I am asking for Council's endorsement of the following resolution, and to forward it to the AKBLG for consideration at the Annual General Meeting in April.

WHEREAS research has shown the practice of changing to Pacific Daylight Savings Time each spring can have a negative impact on people's health and cognitive awareness; and

WHEREAS certain religious groups practice prayer times based on sunrise and sunset and the practice of Daylight Savings Time can interfere with their practices; and

WHEREAS there have been petitions and calls for the abolition of Daylight Savings Time,

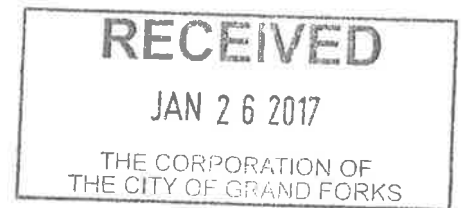
THEREFORE BE IT RESOLVED that the Association of Kootenay Boundary Local Governments request the Union of British Columbia Municipalities petition the Provincial Government to consult with the people of BC with a view to abolishing Daylight Savings Time.

Respectfully submitted,

Councillor Christine Thompson

January 25, 2017

Honorable Mayor & City Council
of Grand Forks, BC



Dear Members,

I am writing on behalf of the Committee of the Grand Forks Downtown Business Association under the BCRCC.

As discussed in our round table meeting of Dec 14, 2016 we are requesting implementation of the following items:

Parking

Reinstatement of or passage of a parking bylaw limiting parking to 2 hrs between 72 Ave and Central Ave from 2nd St to 4th St inclusive. The bylaw to be enforced regularly (weekly?) until Sept 30 at which time we would assess the effectiveness of the bylaw and the amount of enforcement required.

Speed Limit

Change the speed limit to 30km/hr between 72 Ave and 75 Ave from 5th St to Riverside Dr. posting signs in the area and having the flashing sign advising people of their speed, especially on 2nd St for the first month or two. Have the local RCMP detachment enforcing the speed limit for the same period.

Sidewalk Signs

Have signage painted on sidewalks in the downtown, 72 Ave to Market Ave between 5th St and Riverside designating NO CYCLING.

FILE CODE
WE3 & D1 - G.F. Downtown Business
C3 - Assoc. - Requesting
Implementation of Page 53 of 54

RV Wayfinding Signage

Have signage posted or painted on streets to direct RV traffic to parking areas near or in the downtown area.

Business Signs

The DBA is asking if there would be money in the budget to contribute to signs for businesses to hang perpendicular to store fronts. All signs would adhere to the same template, design and colors for continuity and would make for easier identification of businesses on each street.

Heritage Signage on Downtown Buildings

Collaborate financially with the DBA to provide plaques on heritage and existing buildings in the downtown with pictures of the original structures and businesses therein. We would like to establish a walking tour with a brochure for locals and visitors to celebrate Canada's 150th birthday. The plaques would remain a permanent feature. Local school students are being invited to participate in doing the research

Speakers on Market Ave

Would the City consider mounting and hooking up some speakers on Market Ave to be used for music and announcements during events on the street?

Thank you for your consideration in these matters.

Yours sincerely

Lynn Relph

Chair, DBA